

HOOKSETT CONSERVATION COMMISSION
Monday, June 14, 2021
Hooksett Municipal Building
Gymnasium

Cindy Robertson called the meeting to order at 4:30pm.

Present: Cindy Robertson-Chair, JoCarol Woodburn-Member, Phil Fitanides-Member, Deborah Miville-Member, Robert Better-Alternate, John Pieroni-Alternate, William Herlicka- Alternate, Alex Walczyk-Town Council Representative

Not Present: David Ross-Vice Chair

Staff: Leann Fuller, Administrative Assistant

Pledge of Allegiance was recited by those present.

I. Consent Agenda

- i. Society for the Protection of NH Forests Conservation Easement use limitations

JoCarol Woodburn motioned to approve the Consent agenda, seconded by Phil Fitanides. Motion passed.

II. Meeting Minutes Approvals

- May 10, 2021

Deborah Miville motioned to approve the meeting minutes from May 10, 2021, seconded by Phil Fitanides. Motion passed. JoCarol Woodburn abstained due to not being present at that meeting.

III. Invoices

- i. Stantec Invoice \$990.00

Deborah Miville motioned to approve the Stantec Invoice dated May 14, 2021, in the amount of \$990.00, seconded by Phil Fitanides. Motion passed.

- ii. Bear-Paw's May Stewardship Plan Invoice \$750.00

JoCarol Woodburn motioned to approve the May Bear-Paw Stewardship Plan invoice dated June 3, 2021, in the amount of \$750.00, seconded by Deborah Miville. Motion passed.

IV. Other business: Projects, Invoices, Etc.

- i. Brick Kiln Trail Opening and Signs

JoCarol Woodburn began the discussion regarding a grand opening event for the Brick Kiln Historic Trail Loop. Cindy Robertson stated that the construction will begin on July 5th. At this time, there is no clear answer when the project will be finished.

47 JoCarol Woodburn is hoping it will be finished by the end of September for a grand opening in September. The
48 Conservation Commission held a Grand Opening event in 2016 and invited media, political folks, Town, and
49 State representatives, etc. JoCarol has been working with Kathie Northrup from the Heritage Commission on
50 the historical signs.

51 Cindy Robertson will get in touch with Dan Tatem and try to get an idea of when the project may be finished.
52 Cindy recommended setting the Grand Opening date at the August meeting and making the event a joint
53 event with the Heritage Commission. Cindy recommended doing the opening at the Boy Scout Bridge at the
54 beginning of the loop.

55 JoCarol Woodburn asked for a discussion on the placement of the signs as they will be ready in the next 25-30
56 days. The Public Works department will install them when the Conservation Commission is ready.

57 Cindy Robertson explained that the signs do discuss the entire area even though just the loop is named Brick
58 Kiln Historic loop. Cindy mentioned putting the signs at the first set of benches or over the first wooden
59 boardwalk where the Boy Scout bridge was installed as that is the beginning of the loop.

60 JoCarol Woodburn mentioned putting the signs where the two benches are when coming across the first
61 bridge would be a good place. One on either side of the benches.

62 John Pieroni liked the idea of having one at the beginning across the bridge and then one further down to
63 draw people to it.

64 Cindy Robertson stated that if the SCA gets to the trail work on the Hooksett Riverwalk Trail finish, the signs
65 should not be in the way.

66 William Herlicka asked if the map will be updated. JoCarol stated that it has been. William Herlicka stated that
67 putting the signs where the Brick Kiln loop is makes more sense. JoCarol clarified that it does apply to the
68 entire property.

69 Deborah Miville does not want the two signs in the same spot. She recommends one at the beginning and one
70 at the end.

71 Cindy Robertson confirmed with the group that there should be one early in the trail after the metal bridge
72 and then one by the single bench where it forks.

73

74 ***Alex Walczyk motioned to approve reimbursement to JoCarol Woodburn in the amount of \$80.00 for the***
75 ***Brick Kiln Loop Historic Sign proofs, seconded by Deborah Miville. Motion passed.***

76

77 ***Alex Walczyk motioned to reimburse Kathie Northrup \$87.00 for the Brick Kiln Historic Loop signs deposit,***
78 ***seconded by JoCarol Woodburn. Motion passed.***

79

80 ***Alex Walczyk motioned to contribute an additional \$725.00 to the Brick Kiln Loop Historical signs, seconded***
81 ***by Deborah Miville. Motion passed.***

82

83 JoCarol Woodburn spoke more about the grand opening event. Including inviting speakers like the last event.
84 The Chair of the Conservation Commission, a Town Council Representative and Dave Hess spoke at the event.
85 Cindy Robertson will invite the necessary speakers. JoCarol also mentioned that there were trail guides which
86 consisted of Dan Tatem, Society for the Protection of NH Forests and Kathie Northrup. Cindy will touch base
87 with Dan and Naomi. JoCarol Woodburn create a flyer last time and sent them out to everyone. Cindy
88 Robertson stated that this event will be put on the Town website.

89 John Pieroni recommended inviting the students and teachers from the school as they did the QR codes on the
90 trail.

91 Deborah Miville recommended inviting the Boy Scouts. Cindy Robertson would like to do a press release in the
92 Union Leader and Concord Monitor.

93 JoCarol Woodburn mentioned they will need a photographer. Bob Better volunteered. William Herlicka
94 volunteered to bring a cooler and balloons. Deborah Miville can volunteer as the date gets closer. JoCarol
95 would like all members there, if possible, with Conservation Commission t-shirts on. JoCarol requested
96 someone to sell t-shirts and Deb said she will do that if she is able to attend, depending on her work schedule.
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98 Tentative Dates set as Thursday, September 30, 2021. With a backup date of Thursday, September 23, 2021.
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100 ii. FY 2022-2023 Budget and Warrant Article Requests
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102 ***Deborah Miville motioned to submit a Warrant Article Request for \$10,000 for the***
103 ***Conservation Commission Land Improvements Capital Reserve Fund, seconded by JoCarol***
104 ***Woodburn. Motion passed.***
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106 ***Alex Walczyk motioned to submit the Conservation Commission budget for 2022-2023 in the***
107 ***amount of \$1,219.00, seconded by Phil Fitanides. Motion passed.***
108

109 Leann Fuller presented an email received from Mr. Bartash, for the Granite Woods project, requesting the
110 following:

111 “Would it be possible for the Conservation Commission to issue a letter in support of our project as proposed
112 (500,000 SF in a single building on the 45 acres)? I also believe it would be beneficial to document the positive
113 conversation we’ve had with the Con Com and others surrounding our support for the purchase of new
114 conservation land.”
115

116 Cindy Robertson stated that the Conservation Commission has not seen a lot of information and requested
117 more information the last time the plan for Granite Woods was presented to the Conservation Commission.
118 Alden Beauchemin is familiar with the project. It was his understanding that an application was submitted to
119 DES and the Town should have received a copy.

120 Cindy Robertson is unclear on what the email means. John Pieroni asked if the Conservation Commission
121 normally “recommends” a project. He is unsure if the Conservation Commission should “support” a project.
122 William Herlicka stated that there was a lot of discussion when they came in two months ago. Cindy concurred
123 but there was more information requested.
124

- 125 **V. Non-Public Session** NH RSA 91-A:3, II (d) Consideration of the acquisition, sale or lease of a real or
126 personal property which, if discussed in public, would likely benefit a party or parties who interests are
127 adverse to those of the general community.

128 ***Cindy Robertson motioned to enter the non-public session at 5:10pm, seconded by Deborah Miville.***
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130 **Roll Call**

131 **Cindy Robertson: Yes**

132 **JoCarol Woodburn: Yes**

133 **Deborah Miville: Yes**

134 **Phil Fitanides: Yes**

135 **Motion passed 4-0.**
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137 ***Phil Fitanides motioned to exit the Non-Public session at 6:09pm, seconded by JoCarol Woodburn.***
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Roll Call

Cindy Robertson: Yes
JoCarol Woodburn: Yes
Deborah Miville: Yes
Phil Fitanides: Yes
Motion passed 4-0.

Deborah Miville motioned to seal the Non-Public minutes, seconded by Phil Fitanides.

Roll Call

Cindy Robertson: Yes
JoCarol Woodburn: Yes
Deborah Miville: Yes
Phil Fitanides: Yes
Motion passed 4-0.

Phil Fitanides motioned to adjourn, seconded by Deborah Miville. Meeting adjourned at 6:14pm.

Minutes respectively submitted by

Leann Fuller
Administrative Assistant

<p>Please see subsequent meeting minutes for any amendments to these minutes.</p>
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