

HOOKSETT CONSERVATION COMMISSION
Monday, October 18, 2021
Hooksett Municipal Building
Town Council Chambers

Cindy Robertson called the meeting to order at 4:02pm.

Present: Cindy Robertson-Chair, David Ross-Vice Chair, Deborah Miville-Member, JoCarol Woodburn-Member, Robert Better-Alternate, Alex Walczyk- Town Council Representative, Sheena Gilbert- Planning Board Representative

Not Present: Phil Fitandes-Member, John Pieroni-Alternate, William Herlicka- Alternate

Staff: Leann Fuller, Administrative Assistant

Pledge of Allegiance was recited by those present.

I. Meeting Minutes Approvals

- September 13, 2021

Deborah Miville motioned to approve the meeting minutes from September 13, 2021, seconded by Cindy Robertson. Motion passed. JoCarol Woodburn and David Ross abstained.

II. Invoices

- i. Stantec Invoice \$2,218.75

David Ross motioned to approve Stantec invoice number 1833081 in the amount of \$2,218.75, seconded by JoCarol Woodburn.

David Ross asked if this invoice was part of the anticipated costs and Leann confirmed it was.

Motion passed.

- ii. Student Conservation Association, Inc. \$10,500.00

JoCarol Woodburn motioned to approve payment to the Student Conservation Association, Inc. in the amount of \$10,500 to come from the Capital Reserve Funds, seconded by Deborah Miville. Motion passed.

David Ross recently introduced some people to the Pinnacle Trail, and they loved it. JoCarol Woodburn updated the blog to show all the great work the Student Conservation Association did.

- iii. NH Association of Conservation Commissions FY 2022 Membership Dues \$800.00

Alex Walczyk motioned to approve payment of the FY 2022 Membership Dues to the NH Association of Conservation Commission in the amount of \$800.00, seconded by JoCarol Woodburn.

46 David Ross said that it seems like a lot of money. Cindy explained their role as they advise, do annual
47 conferences, provide trainings. They are a great resource. Leann confirmed that the annual dues did go up
48 from \$650.00 last year.

49 ***Motion passed.***

- 50
51 iv. Reimbursement to JoCarol for flyers \$53.98

52
53 ***Alex Walczyk motioned to reimburse JoCarol Woodburn in the amount of \$53.98 for printing Flyers through***
54 ***Staples, seconded by Deborah Miville. Motion passed.***

55
56 **III. Appointments**

- 57 i. Frank Holmes, Langan Engineering
58 400 Technology Drive, Map 29, Lot 76-1
59 Wetland impacts for proposed parking lot
60

61 Frank Holmes presented this plan to the Conservation Commission about a month ago for 400 Technology
62 Drive. There were several questions and a request to provide a copy of the Dredge and Fill application. Frank is
63 here to answer any questions relative to the application and the Compensatory Mitigation Fee.

64
65 Cindy Robertson looked at the Dredge and Fill application as well as the Town Engineer and he didn't have any
66 comments. It did answer Cindy's questions.

67
68 Frank Holmes confirmed that he and his client are now aware of the Compensatory Mitigation fee and that
69 they are obligated to that.

70
71 David Ross asked about larger scale plans and Leann did state that she could provide them to the members
72 but only one member requested them and can be duplicated if any members would like to pick them up in the
73 office. David Ross asked about reports for the wildlife in the area. Frank confirmed that reports were
74 completed as part of the AoT permits. Ultimately, David would like a topographical map as well as a
75 report/survey of wildlife in the area.

76
77 Frank Holmes confirmed that his client is looking at possibly coming back to the boards with additional
78 development for the other parcels as well.

79
80 Sheena Gilbert asked what impact the expansion will have to the wildlife and wetland there. Her concern is
81 where everything goes when it is developed. Frank said there is no specific plans for the other lots. They have
82 been public noting that this is one development, and they may be looking at others. There will be additional
83 wildlife studies performed for the other projects.

84
85 Frank Holmes asked when the mitigation fee needs to be paid. Leann explained that the Zoning Ordinance
86 does state it should be paid with the Planning or Zoning applications but since it is past that, it needs to be
87 paid when the Building Permit is applied for. The total mitigation fee, based on the ARM calculator is
88 \$32,831.79.

89
90 David Ross would like to see what is there, a current topographical or aerial, the impacts to the wildlife, the
91 light pollution, and the hours of light.

92 Cindy Robertson thanked Frank Holmes for coming back in. The Conservation Commission will review the
93 items once sent and will let him know if they have any questions.

94
95 **IV. Other Business**

96 i. Pedestrian Counts for Riverwalk Trail and Pinnacle Trail by SNHPC

97 Cindy Robertson reviewed the pedestrian counts for the Riverwalk Trail and the Pinnacle Trail completed by
98 SNHPC. One questions she has received was when going in front of the Town Council, they ask how much the
99 trails are used. It is helpful to have this data. Cindy will be present to discuss the annual \$10,000 Capital
100 Reserve warrant article with the Town Council on October 27. A councilor has presented the idea of increasing
101 that amount and Cindy intends to support the need for additional funds. Currently, there are not enough
102 funds to do the work identified on the Heads Pond stewardship plan. There is not much current use land
103 anymore, so the funds are becoming depleted.

104
105 ii. Grand Opening of Phase III of the Hooksett Riverwalk Trail

106 JoCarol Woodburn explained that Kathie Northrup and herself went out to the trail last week with Phil from
107 Parks and Rec to identify the two locations for the signs. One is going where the two benches are. The other
108 one is going at the loop where the split is further down. Phil will have the signs installed and put tarps over
109 them so no one can view them until the event.

110
111 JoCarol Woodburn reviewed the tasks and assignees for the Grand Opening. Cindy Robertson will get the
112 tables and chair from Todd Rainier. 2 tables and 4 to 5 chairs as well as the big scissors and ribbon. Leann will
113 have the banner and t-shirts ready for pick up and will send out a reminder email on Monday to all invitees.
114 Deborah Miville will pick up the banner and t-shirts. Kathie Northrup has the podium, microphone, and
115 speakers. She also has someone bringing all the items to the trail and setting them up. Kathie is also getting
116 the vail for the first sign. Cindy will bring two stakes to tie the ribbon to. Bill Herlicka signed up to do a cooler
117 with water and many balloons. There should be balloons at the entrance with the Sign that David Ross will
118 make balloons at the kiosk and dog park as well. JoCarol will be bringing flowers for the podium. Bob Better is
119 the official photographer. JoCarol requested all members be present for photos. Alex will be there and will
120 remind the entire Town Council as well.

121
122 Deborah Miville mentioned that a member of the Parks and Rec Committee spoke with Merchants Motors,
123 and they put it on their signs.

124
125 iii. SCA NH Corps Recognition Ceremony- October 28, 2021, at 11:00am

126 Cindy Robertson appreciates the work they have done but the event is the same day as the grand opening.

127
128 iv. NHACC Annual Meeting and Conference scheduled for Saturday, November 6, 2021

129 Cindy Robertson mentioned that if anyone would like to attend, via zoom, please sign up and send Leann the
130 invoice and the Town will send a check.

131
132 v. Pike Report of Sediment Discharge

133 Leann Fuller read Bruce Thomas' comments into the record. Pike is fixing this erosion issue and it is being
134 monitored.

135
136 **V. Additional business brought up by the Conservation Commission**

137 Cindy Robertson showed the Conservation Commission a certificate of Congratulations that NH Senator Kevin
138 Cavanaugh sent for the Brick Kiln Trail Loop. We thank him and appreciate that.

139 JoCarol Woodburn will make a copy of it and put it in the kiosk.

140

141 Leann Fuller explained that the Student Conservation Association supplied a Hitch report for the work they
142 completed at the Pinnacle.

143

144 Cindy Robertson confirmed that the SCA did not get over to the Riverwalk trail.

145

146 JoCarol Woodburn asked if the Boy Scouts will be taking over maintenance of a Trail. Cindy explained that Al
147 Stein brought that up and the Conservation Commission recommended Clay Pond, but it did not go anywhere.

148

149 Cindy Robertson brought up an idea to create a trail volunteer group to get people together around town
150 every couple month to clean up trails.

151

152 Deborah Miville mentioned that the Friends of Hooksett Public Library are having an event on December 7
153 from 6pm-8pm inviting people to volunteer around town. Groups will be there to mingle and explain the
154 volunteer options around town. It may be a great idea to go to that and explain to residents what you are
155 looking to do.

156

157 ***David Ross motioned to adjourn, seconded by Deborah Miville. Meeting adjourned at 5:12pm.***

158

159 ***Minutes respectively submitted by***

160

161

162 ***Leann Fuller***

163 ***Administrative Assistant***

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Please see subsequent meeting minutes for any amendments to these minutes.