

1 **HOOKSETT CONSERVATION COMMISSION**

2 **Monday, March 14th, 2022**

3 **Hooksett Municipal Building**

4 **35 Main Street**

5 **Town Council Chambers**

6  
7 **I. Open Meeting 4:30 pm**

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9 **II. Attendance/Introductions** Cindy Robertson-Chair, JoCarol Woodburn-Member,  
10 Deborah Miville, Alex Walczyk-town Council Rep, Bob Better-Alternate, John Pieroni-  
11 Alternate, William Herlicka-Alternate  
12

13 **III. Excused:** Phil Fitanides  
14

15 **IV. Not in Attendance:** David Ross-Vice Chair, Sheena Gilbert-Planning Board Rep  
16

17 **V. Pledge of Allegiance 4:30**

18  
19 **VI. Public Input: none**

20  
21 **VII. Consent Agenda:**  
22

23 *Motion to approve made by Alex Walczyk, 2<sup>nd</sup> by JoCarol Woodburn*  
24

25 **VIII. Meeting Minutes 2/14/2022**

26  
27 *Motion to approve made by Alex Walczyk, 2<sup>nd</sup> by JoCarol Woodburn*  
28 *Deb Miville abstained*  
29

30 **IX. Invoices: None**

31 **X. Appointments**

32 i. **Dan Tatem: Stantec Tom Huot S & H Land Surveying – Survey/Monument Project:**  
33 **Details about the monument settings:**

34 A map of the parcels was provided for the monument set survey be completed to confirm  
35 accuracy for the bound sets is task one and task two will be completed of the proposal. When  
36 task one is going on they will keep track of what is out there now and note those. When they do  
37 the survey, I will have a better idea of what it will take to complete the bound set and I can  
38 narrow down the cost. We can do a 2-phase cost system too. What I don't recommend that you  
39 pay to put bounds in that the developer should set. If there was a stipulation when the town  
40 was given land that the monuments be set, then they set those. The closure will take 2 -3  
41 months for the surveying. I can meet with the town engineer and MS&G about the monument

42 set agreements. If we find there are monuments missing from the developer, then we may  
43 work out a deal that they reimburse you for setting those missing bounds.

44 **Tom** I am liable for my work setting the corners. I will get a base plan and come back and give  
45 you an idea of the cost and what you have.

46 **Dan** there are laws about what bounds, or monuments sets, and we will meet with the Town  
47 Engineer for approvals.

48 **Alex** after the survey is there an update that can be provided to the town that can be used for  
49 an update to the GIS system?

50 **Tom** Yes, we can help with that too. That is something that we do

51 **Alex** the town is looking to update the GIS and the assessor would like to have the information  
52 of what parcels the town owns.

53 **Dan** yes, we can help with that

54 **Cindy** we should look into that cost and if that would come out of Con Com's budget or the  
55 Town

56 **Dan** we can provide a cost and it can go to who would be paying it. At the end of the day, you  
57 will get a cad file

58 **Tom** we would provide a plan set too. You would register it too at your cost.

59 **Cindy** \$62,360 for the first phase and we get \$30,000 from the WA approval. I recommend we  
60 put that toward this phase 1. I recommend we do phase 2 as part of the stewardship plan.  
61 Cindy provided what is available to spend from the Con Com fund. That is what I think we  
62 should do. What does everyone else think?

63 **Alex Walczyk made a motion to move forward with phase 1. 2<sup>nd</sup> by JoCarol**  
64 **Woodburn. all in favor**

65 **Deb** the \$30,000 will be available in July

66 **Dan** when would you be able to start Tom?

67 **Tom** mid-May when we should be able to start the survey. Do I need to give a heads up to the  
68 Town?

69 **Cindy** I think you can do it without notifying us. How long to complete?

70 **Tom** 2-3 months, by August

71 **Dan** would you be able to set bounds right away. The town requires granite bounds a good  
72 question to ask is will you have to do granite or iron pins. I recommend Iron pins.

73 **Tom** in a forested environment it is more work to set granite, rebar is easier to set.

74 **Dan** we can set them with metal so you can to find with a metal detector for future searches.

75 **JoCarol** do they set out of the ground so we can see them?

76 **Tom** yes.

77 **Cindy** we will talk with Bruce about the set.

78

79 **Cindy** something else I wanted to talk about, I got a request for a CIP item for 2023. Allenstown  
80 will be doing their next phase of the Riverwalk possibly this year. If they are going to complete  
81 theirs, we may want to consider completing our final phase and get that request for CIP in  
82 before April 4<sup>th</sup> there is a place holder with the CIP for 24-25. I think it would be nice to  
83 complete ours to Allenstown sooner now.

84 **Dan** three phases are completed. This 4<sup>th</sup> has a farm bridge so the farmer that maintains the  
85 field could still cut grass and manage the corn crop. The bridge that is on the plan, would be a

86 heavy-duty bridge 12 feet wide. Prices for material has change for the farm bridge with  
87 construction in 2023 without inflation the cost was \$200,60.00 with all extras the cost is now  
88 \$337.000 for this next phase. The bridge alone is \$66,000. You could change the direction of the  
89 trail depending on where Allenstown is meeting the Hooksett line and to spread the cost out  
90 you could do the bridge in 5<sup>th</sup> phase.

91 **John** I thought the trail that Allenstown was going to use was the old rail bed. In order to  
92 connect there, you would not need to build the bridge now.

93 **Dan** that is why I think we could hold off on the bridge

94 **JoCarol** if we don't do the farm bridge what would go there?

95 **Dan** we really don't need anything for people that are walking through it but the equipment  
96 need for farming would be using the bridge crossing

97 **Cindy** what is the cost without the bridge?

98 **Dan** \$80,000 less, but we may need to go further to meet the Allenstown trail. We will meet  
99 with them next week and see what they are planning to get a real look at the cost.

100 **Cindy** read and email from Allenstown. With the extra length of trail not originally planned,  
101 \$337,000. We are trying to meet next week with Allenstown and that will still give us time to  
102 get the CIP request in. I don't want to wait until next year if they are going to complete theirs  
103 this year.

104 **Dan** why not complete yours regardless.

105 **Cindy** I need an exact number for all the CIP committee. When I approach them for the money  
106 the amount needs to be right. Do we wait and stay on the schedule of 24 – 25. Or do we do it  
107 sooner.

108 **Dan** the more you delay it the more inflation cost increase the construction cost by 3%

109 **Alex** if we have good momentum and funding is available, we should move forward. Sometimes  
110 waiting creates more work. I would caution if we don't think we can get everything in time for  
111 the deadline then I don't want to see everyone's time wasted

112 **Cindy** good point we have a year from now to get it going.

113 **Deb** I agree with Alex but is Allenstown talking like they starting it? If we are spending money  
114 for the surveys, are we using the CIP? Where will that money come from?

115 **Cindy** the conversation has more trail detail then I thought they would have, so they must be  
116 talking about it and the money for the CIP request would come from a warrant article for next  
117 March

118 **John** if we do ours and we talk about being synergetic, then I think we should do it

119 **Bob** I agree, we should go for it

120 **Cindy** so we have our amount, I will set this meeting with Allenstown and if we don't get the  
121 information from Allenstown about when they hope to complete theirs, I think we should go  
122 for the CIP request regardless

123 **Dan** remember to plan on the 10% overture to be safe

124 ***Motion made by JoCarol Woodburn to move forward with a CIP request for phase 4 of the***  
125 ***Merrimack Riverwalk Trail in the amount of \$337.000, 2<sup>nd</sup>.by Deb Miville All in favor***

126 **JoCarol** asked Dan to update the map with the new trail section

127 **Dan** I will get that to you in the next couple weeks

128 **Cindy** talk with MS&G about marking the boundaries

129 **Dan** I will talk with Bruce Thomas and coordinate that and not charge you anymore for that.

130 ii. **Brittany Overton: NH Healthcare Workers for Climate Action: N/A**

131 iii. **Kiwanis Members: Steve Andrews & Mike Horne:**

132 **Mike** we will be doing the trail clean-up at Heads Pond and Con Comm is working the Riverwalk  
133 Trail. If we have extra volunteers, we will be happy to sha

134 **JoCarol** I had heard that the owner of the Tap House may be giving out breakfast sandwiches  
135 for volunteers

136 **Mike** we'll get the message out of what to bring. There is trash we will clean but not a lot. It's  
137 more the organic material we'll clear and cleaning out the storm drains.

138 **Cindy** you are doing the timeframe of 10-1.

139 **Mike** yes we are

140 **Cindy** I got an email from the group, Beautify Hooksett, and let them know what we are doing  
141 but I don't have information about what they are doing. I don't know what kind of advertising  
142 they are doing either

143 **Mike** I don't know we have our word going out and usually get a good turn out

144 **Cindy** do you usually Kiwanis just families? We just getting a "Friends of Hooksett Trail" group  
145 together

146 **Mike** if you think you are going to be short, we can help you out with that. We can redirect  
147 some to the kiosk at the Riverwalk.

148 **Cindy** let them know that we have someone coming to show what is bittersweet and how to  
149 pull it. We are working with DPW. Do you have a rain date?

150 **Mike** no we go rain or shine. It complicates if you try to do that

151 **Cindy** how are the bog bridges going on the Heads Pond

152 **Steve** going well, we have had trail drainage problems with standing water. It's where we never  
153 had it too. The bog bridges are needed. We need to keep the drains clear, and the beavers are  
154 busy too

155 **JoCarol** the trail had a lot of water a few months ago but everyone was using the bog bridges.

156 **Steve** takes pictures of the trail if you see issues. Kiwanis gets good participation for the  
157 cleanup, and we coordinate the volunteers from the parking lot and which way to send them, I  
158 will send some your way

159 **JoCarol** are you going to be updating the kiosk?

160 **Mike** yes, Matt Barrett has a plastic to use that won't wash out the pictures. Does the Con Com  
161 want to do some advertising on the Kiosk? Maybe add more information about your other  
162 trails.

163 **JoCarol** maybe a town map of the trails

164 **Steve** we have 3 panels and we want to coordinate what to put in there so let us know.

165 **Mike** maybe coordinate on a map that will fit in the Kiosk. We will work with JoCarol

166 **Steve** I recommend that you laminate what you are going to put in there. I am planning on  
167 putting together a collage of my pictures.

168

169

170 **XI. Other Business**

171 1. "Friends of the Trails" Program Discussion

172 **Cindy** David was doing the leg work with DPW, he is not here tonight to give us an update, Ill  
173 reach out to him

174 **Kathy will send a reminder to the email group with the new flyer**  
175 **Cindy I will get in touch with David and what has been coordinated with DPW**  
176 **Tools bags and how it will get to the Transfer Station.**

177 **Leave on the agenda**

178 2. Heads Pond Conservation Area Documentation continued  
179 discussion E-mail follow-up

180 **Kathy will follow up about the Beaver Removal with DPW**

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182 ***Motion to adjourn @ 5:50 made by JoCarol Woodburn, 2<sup>nd</sup> by Deb Miville***

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184

185 **XII. Additional business brought up by the Conservation Commission**

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187 **XIII. Non-Public Session** NH RSA 91-A:3, II (d) Consideration of the acquisition, sale or lease  
188 of a real or personal property which, if discussed in public, would likely benefit a party  
189 or parties who interests are averse to those of the general community.