

HOOKSETT CONSERVATION COMMISSION

Tuesday, February 21, 2023

6:00 PM

Hooksett Municipal Building

35 Main Street

Room 204

I. Open Meeting – 6:00 PM

II. Attendance/Introductions: Cindy Robertson – Chair, JoCarol Woodburn – Vice Chair, Deborah Miville – Member, Philip Fitanides – Member, Robert Better – Member

Excused: Alex Walczyk – Town Council Representative, Sheena Gilbert – Planning Board Representative, Alan Stein – Alternate, John Pieroni – Alternate

III. Pledge of Allegiance

IV. Public Input
(None)

V. Other Business

i. NHDES Wetland Permit Application Fees

The purpose of this meeting was for the Conservation Commission to address several issues that have come up since the January meeting and need to be addressed before the March meeting related to Phase IV of the Riverwalk Trail.

The first issue was the Easement Plan for Hooksett Tax Map 1 Lot 13 needed to formalize the easement being given by the landowner, Dick Anagnost, to the Town in order for the Riverwalk Trail to go up to the Allenstown line. The Easement Plan for Hooksett Tax Map 1 Lot 13 (map and written description) provided by Dan Tatem was reviewed and discussed. It is understood that once signed, this Easement will need to be recorded. The recording fees will not be known until the document is actually filed with the Registry of Deeds. It is anticipated that this fee will be paid upon filing as required and reimbursed if necessary.

Motion to approve the Easement Plan for Hooksett Tax Map 1 Lot 13 and the signing of same by the Town as needed made by Phil Fitanides, seconded by Bob Better. Motion passed.

Motion to authorize payment of any fees associated with the recording of the Easement Plan for Hooksett Tax Map Lot 13 not to exceed \$250.00 made by Phil Fitanides, seconded by Deb Miville. Motion passed.

43 The second issue was the Wetland Permit Application for Phase IV of the Riverwalk Trail. The
44 Wetland Permit Application provided by Dan Tatem was reviewed and discussed. Dan Tatem
45 requested the Conservation Commission approve the Wetland Permit Application as drafted
46 and authorize it be signed by the appropriate Town authority. It was noted that the Town
47 Administrator had signed off on a similar application in 2015 and it is expected the Town
48 Administrator will need to sign off on this application as well. The Application might also need
49 the signature of the Conservation Commission chair. Once approved, these signatures will be
50 obtained and the Application submitted to the State. It was also noted on Page 5 of the
51 Application that a filing fee of \$400 is required by the State of New Hampshire.

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53 ***Motion to approve the Wetland Permit Application for Phase IV of the Riverwalk Trail and the***
54 ***signing of same by the Town as needed made by Phil Fitanides, seconded by Bob Better.***

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Motion passed.

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57 ***Motion to approve payment of the Wetland Permit Application fee for Phase IV of the***
58 ***Riverwalk Trail in the amount of \$400 to the Treasurer, State of New Hampshire as indicated***
59 ***in the Wetland Permit Application made by Deb Miville, seconded by Phil Fitanides. Motion***
60 ***passed.***

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63 **VI. Additional business brought up by the Conservation Commission**
64 **(None)**

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Meeting adjourned at 6:30 PM by Cindy Robertson, Chair.

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71 **Non-Public Session** NH RSA 91-A:3, II (d) Consideration of the acquisition, sale or lease of a real
72 or personal property which, if discussed in public, would likely benefit a party or parties who
73 interests are adverse to those of the general community.

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77 ***Minutes respectfully submitted by Bridgette Grotheer, Administrative Assistant.***