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HOOKSETT CONSERVATION COMMISSION
Wednesday, March 21, 2024

Meeting Minutes

Attendance: Cindy Robertson (chair), JoCarol Woodburn (Vice Chair), Deb Miville (member), Phil Fitanides (member), Alex Walczyk. The meeting started at 5:00 p.m. in Council Chambers of the Town Hall.

The purpose of this meeting was for the Conservation Commission to address several issues that have come up since the March meeting and needed to be addressed before the April meeting related to the Riverwalk Trail.

The first issue was the approval of a change order and accompanying invoice dated March 20, 2024 from John E. Neville Excavating, Inc. for the repair of wind and rain damage to the loop trail of the Riverwalk trail due to a recent heavy storm. There are seven items proposed to be completed. The invoice totals \$13,700.00.

Phil questioned whether items #4 (repair of broken boards) and #7 (retrieve board from the water, cut miscellaneous trees down and move away from trail and bridges) could be covered by insurance. It was agreed that, if possible, a separate individual cost itemization would be obtained for these items from Dan Tatem and submitted by Alex to the Town for reimbursement.

Phil Fitanides moved to approve the change order for John E. Neville Excavating dated March 20, 2024 in the amount of \$13,700, to come out of the Phase III budget. Seconded by Alex Walczyk. All approved.

The second issue was the purchase of additional Conservation Commission t-shirts. JoCarol indicated that the library has sold most if not all of the t-shirts on hand and would like more. It was also discussed that t-shirts could be available for sale at the Grand Opening of the Riverwalk Trail and possibly having a t-shirt raffle for those who attend.

Alex Walczyk moved to approved the payment up to \$229.00 for additional t-shirts. Deb Miville seconded this motion. All approved.

Meeting ended at 5:30 p.m.

Minutes taken by Cindy Robertson, Chair.