

# JOINT LOSS MANAGEMENT COMMITTEE

## MEETING MINUTES

May 10, 2016

Town Hall Chambers 35 Main Street

### Call to Order

Meeting called to order 1:32pm.

### Attendance

Present: Donna Fitzpatrick-Admin./HR & JLMC Chair, Jon Daigle-Police, Diane Boyce-Public Works, Rob Hebert-PW Parks & Rec., Lee Ann Chase-Library, Bruce Kudrick-Wastewater, Matt Lavoie-CEO and Mike Hoisington-Fire-Rescue.

Missed: Linda O’Keefe-Wastewater, Kim Blichmann-Tax, Dennis Desrochers-Fire-Rescue (union rep.), and Phil Arnone-PW Parks & Rec.

### Approval of Minutes

*D. Boyce motioned to approve the JLMC minutes of 04/12/16. Seconded by R. Hebert. Vote in favor; M. Hoisington and M. Lavoie abstain.*

### Inspections

Transfer Station: R. Hebert and D. Desrochers completed inspection of the Hooksett Transfer Station. R. Hebert provided overview of findings.

The Wastewater Treatment Plant is the next scheduled facility for an inspection.

### Workers’ Compensation (WC) Claims/Prevention Trainings

D. Fitzpatrick: Primex Workers’ Compensation – First Report of Injury & Accident Investigation Training is scheduled for Tuesday, May 31<sup>st</sup> 10:00am-11:00am @ Town Hall Chambers for supervisory level and above for all departments.

D. Fitzpatrick: Facilitated review of workers’ compensation claims from January 2016 to present and claims have been:

- Strain/sprain/bruise **OR**
- Cut/abrasion

### Safety Manual/Trainings

JLMC will review Safety Manual in sections for potential changes. Last time reviewed was 02/11/2015.

### Other

None.

### Adjournment

*M. Hoisington motioned to adjourn at 2:05pm. Seconded by D. Boyce. Vote unanimously in favor.*