

JOINT LOSS MANAGEMENT COMMITTEE

MEETING MINUTES

November 3, 2016

Unofficial

Call to Order

Meeting Called to order 9:33am

Attendance: Present: Kimberly Blichmann- Tax Collector & JLMC Chair, Diane Boyce- Public Works, James Bradley Hooksett PD, Phil Arnone Parks & Rec PW, John Clark Waste Water Treatment Plant, Robert Hebert – Parks & Rec PW

Missed: Steve Colburn- Fire-Rescue, Lee Ann Chase – Library, Matt Lavoie – CEO, Donna Fitzpatrick – Admin/HR

Approval of Minutes

R. Hebert motioned to approve the JLMC minutes of 8-9-2016. Seconded by P. Arnone

Vote in Favor

Safety Manual/Trainings

Safety Manual will be reviewed by the JLMC by the next meeting on 12-13-2016. Review the changes recommended by Phil from Primex and add any additional changes the committee recommends and any received from Dept. Heads. If needed final approval would be January 10th for the JLMC. The final draft of this would need to the Town Council for final approval by the January 25th meeting. Kim will put in the meeting agenda system

Other

Adjournment

R. Hebert motioned to adjourn at 10:03am, Seconded by P. Arnone. Vote unanimously in favor

Submitted by,

Kimberly A Blichmann