

JOINT LOSS MANAGEMENT COMMITTEE

MEETING MINUTES

July 14, 2017

Call to Order

Meeting Called to order 9:12am

Attendance: Present: Kimberly Blichmann- Tax Collector & JLMC Chair, Matt Lavoie – CEO, Donna Fitzpatrick – Admin/HR, Evelyn Horn DPW, Francine Swafford Hooksett PD, Lee Ann Chase Library, Bruce Kudrick- Sewer Missed: Brian William Hooksett PD Union, Steve Colburn-Fire Rescue

Approval of Minutes

D. Fitzpatrick motioned to approve the JLMC minutes of 1-10-2017. Seconded by K. Blichmann

Spelling error on minutes of 5-9-2017 meeting under other Well Dollard should be Wellness Dollars and should state that the JLMC will allow Donna Fitzpatrick to use the remaining balance of the Wellness Dollars for the September 2017 biometric-flu shot clinic.

In the minutes of the 6-13-2017 meeting the mention of the Town Planner should be listed as Town Engineer.

Vote in Favor

Inspections:

No Inspections were done

Workers' Compensations Claims

D. Fitzpatrick: Presented Workers' Compensations supervisors' incident review forms and she will pass on all recommendations to the Town Administrator.

Safety Manual-Training

It was mention that there was a concern over possible footwear that does not follow the Personal Plan page 14. D. Fitzpatrick stated that she would send this policy back out. The group agreed

Other

D. Fitzpatrick passed out the 2017 biometric-flu shot clinic handouts. Did an overview of the new wellness platform that will replace the one currently offered by NH Interlocal Trust.

Adjournment:End time not known

Submitted by

Kimberly A Blichmann