

**Joint Loss Management Committee  
Meeting Minutes  
October 9, 2018**

**Call to Order:** Meeting was called to order at 1:00 pm.

**Present:** Lee Ann Chase, Evelyn Horn, Matt Lavoie, Phil St. Cyr (Primex), Steve Colburn, Donna Fitzpatrick, Rob Hebert

**Excused:** Kim Blichmann, Dennis Desrochers, Bruce Kudrick, Francine Swafford, Brian Williams

**Primex Workshop**

P. St. Cyr presented a workshop on Slips, Trips and Falls Prevention and how to avoid back injuries.

This workshop is also available on-line (about 45 minutes long) for anyone who were unable to attend.

Evelyn Horn was tasked to look into switching all water coolers to bottom-loading type to prevent back injuries.

November meeting to be scheduled at a later time.

**Adjournment**

***M. Lavoie moved to adjourn at 3:10 pm. Seconded by E. Horn. Motion carried unanimously.***

Respectfully submitted by,

Evelyn Horn