

Hooksett Public Library Trustee Meeting
March 7, 2016 5:30 PM
Official

Present: Tammy Hooker, Mac Broderick, Mary Farwell, Barbara Davis and Linda Kleinschmidt,

Guest: Heather Shumway-Rainier Library Director

Call to Order- M. Farwell called the meeting to order at 5:39 pm.

Public Input-none at this time

Secretary's Report- B. Davis made a motion to accept the minutes from the February 22, 2016 Seconded by M. Broderick. Approved by all. L. Kleinschmidt abstained.

Treasurer's Report was reviewed ending February 2016

Library Director's Report-

SNHU- working with them regards to volunteers for Jr. First Robotics

NH Retirement is auditing the library as is their standard practice is every 3 to 5 years

Story walk book hangers is being revamped as it is not holding up to the weather

H. Shumway will bring the Master Plan to the board in April

Discussed the community calendar and setting it up.

Committee reports

Personnel will set a date for March or April.

Policy

Notary Public-L. Kleinschmidt made a motion to accept as revised. Seconded by B. Davis. Approved by all.

Reference was reviewed- L. Kleinschmidt made a motion to accept as revised. Seconded by B. Davis. Approved by all.

Request for reconsideration -L. Kleinschmidt made a motion to accept as revised. Seconded by B. Davis. Approved by all.

Youth Library cards-L. Kleinschmidt made a motion to accept as revised. Seconded by B. Davis. Approved by all.

Hooksett Friends Group-discussed the fund raiser of the Mini Golf Fundraiser to help support the "Family Place" project-M. Broderick made a motion of support the fundraiser. Seconded by L. Kleinschmidt. Approved by all

Unfinished Business

HVAC

Chimney liner-H. Shumway to meet with Jim from the town.

Gas pipe input-H Shumway is waiting on and will follow up with Paradigm on the issue

Elevator-Town Council will be meeting on Wednesday, March 8, 2016 to review the bid received and award.

Library Journal Small Library of the Year contest -Webinar 2/26 on Small Libraries-H. Shumway and M. Farwell participated.

Family Place presentation – update on plans and timeline H. Shumway has been reaching out to consultants and other libraries.

Library Ambassador Program-M. Farwell contacted ProCon to meet on April 5.

Individual tech help- to be monitored by the IT guys for the month. H. Shumway to bring an IT support policy and waiver to the April meeting.

Library goals

Tagline - M Broderick working on

New Business

Acceptance of donations. B Davis made a motion to accept the following:

Model T	\$30.00
DoTerra	\$25.00
NH Dudi Bahini	\$20.00
Thirty One Gifts	\$200.00
SewBee	\$14.00
Hooksett Country View	
Condo	\$100.00

Jeannette's Knitting Group \$18.00

Seconded by L. Kleinschmidt. Approved by all

Wi-Fi-scheduling the installation

Pay periods-B. Davis discussed changing it to twice a month.

Next meeting will be held on April 18, 2016 at 5:30 pm at the library

B. Davis made a motion to adjourn the meeting. Seconded by M. Broderick. Approved by all.

Meeting adjourned at 7:45 pm