

Hooksett Public Library Trustee Meeting  
April 13, 2017 5:30 PM  
Official minutes

In attendance: Mary Farwell, Barbara Davis, Tammy Hooker, Linda Kleinschmidt and Mac Broderick.

Guest: Heather Rainier-Library Director

Call to Order M. Farwell called the meeting to order 5:37 pm

Public Input none at this time

Secretary's Report B. Davis made a motion to accept the minutes from the March 16, 2017 meeting. Seconded by L. Kleinschmidt. Approved by all.

Treasurer's Report was reviewed ending March 2017

Library Director's Report

Reviewed request for master plan from town engineer.

Bear Paw event hosting Wildlife Encounters was very successful with over 200 in attendance

Family Place Site Visit- Two librarians from the Family Place will be at the library 4-28-17 to present the library with our "Family Place" banner and to host a presentation as part of our celebration.

Committee reports

Personnel-pre-employment drug testing- L. Kleinschmidt made a motion to remove drug testing from our personnel policy since the town no longer requires it. Seconded by B. Davis. Approved by all.

Personnel Subcommittee held a meeting to discuss current staffing

Friends-had their monthly meeting. They are currently selling Red Sox tickets for a fund raiser.

Unfinished Business

Staffing-everything is going good. Ass't Director started on April 10 and getting acclimated with the library

Facility Issues. H. Shumway attempted to solicit maintenance contracts for the elevator. Stanley Elevator was the only company that provided quote. We will be moving forward with Stanley for our annual maintenance work and inspection.

Children's Room renovation- Stibler Associates today and measured the upper floor.

Date to meet with Town Council will be on May 10, 2017.

Other unfinished business

## **New Business**

Acceptance of donations

Acceptance of donations. B. Davis made a motion to accept the following donations:

See Bee \$11.00

Model T \$30.00

NH Track Officials \$100.00

Mothers Group \$30.00

Private Party \$125.00

Heritage Quilters \$12.00

I Pad 4th generation with leather case was donated by Ron & Barb Lavoie

Seconded by M. Broderick. Approved by all

Affinity-M. Farwell spoke with TD Bank and the Affinity ends April 30, 2017 for this year.

Nonresident fee-We will continue to charge \$60.00 a year.

Impact fees-H. Rainier research further.

Community Forum-L Kleinschmidt attended the community forum.

Other new business

Next meeting on Wednesday, May 10, 2017 at 5:30 pm at the Hooksett Town Offices

B. Davis made a motion to adjourn the meeting at 8:00 pm. Seconded by L. Kleinschmidt. Approved by all.