

Hooksett Public Library Trustee Meeting  
August 15, 2017 5:30 PM

In attendance: Mary Farwell, Barbara. Davis, Tammy Hooker, Linda Kleinschmidt and Mac Broderick.

Guest: Heather Rainier

Call to Order M. Farwell called the meeting to order 5:37 pm.

Public Input none at this time

M. Farwell opened the public hearing at 5:38 pm to accept the TD Bank Affinity Grant in the amount of \$11,389.35.

Secretary's Report Secretary's Report B. Davis made a motion to accept the minutes from the July 18, 2017 meeting. Seconded by L. Kleinschmidt. Approved by all.

B. Davis made a motion to accept the minutes from the Finance Subcommittee, August 1, 2017 meeting. Seconded by M. Farwell. Approved by members of the finance subcommittee

Treasurer's Report was reviewed ending July 2017

Library Director's Report-

roof top AC is not working due to recent brown outs in the area. H Rainier to call Paradigm on 8/16/2017.

The GMILCS Board is discussing charging the same non resident fee across the consortium.

Committee reports

Personnel-will schedule a meeting in September

Policy-discussed our youth programming. We will be limiting ongoing and registered events to Hooksett Library cardholders

Circulation Policy to add that you must be a NH Resident for the downloadable content

Friends-meet in July. The Friends now have a Facebook page. Next meeting to be held on 9-5-17.

M. Farwell made a motion that we enter into non public under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the

employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by B. Davis

Roll Call vote to enter nonpublic session:

Mary Farwell	Y
Linda Kleinschmidt	Y
Barbara Davis	Y
Mac Broderick	Y
Tammy Hooker	Y

Entered into nonpublic at 6:15pm.

Motion to leave nonpublic session and return to public session by L. Kleinschmidt, seconded by M. Broderick.

Voted to end non public at 6:21 pm:

Mary Farwell	Y
Linda Kleinschmidt	Y
Barbara Davis	Y
Mac Broderick	Y
Tammy Hooker	Y

M. Farwell announced that we would disclose the non- public minutes at this time.

Effective 8-20-17 the trustees voted to increase Martha Simmons rate of pay by \$1.00 per hour to move the position closer to equable pay states.

M. Farwell announced we will now move on to other new business

#### Unfinished Business

Staffing-all positions are *filled* at this time.

2018-2019 Budget update was sent to the town. Will be meeting to present our budget to the Town Council on 9-20-17 at 6:00 pm

Children's Room renovation- H. Rainier will contact Stilber to arrange a meeting in September

Library easements-Mary Farwell, Mac Broderick & Heather Rainier will try to meet with Dean Shankle on 8/31 to prepare for the meeting with MSM to take place sometime in September

Other unfinished business

Public hear is closed at 7:11 pm. L. Kleinschmidt made a motion to accept the TD Bank Affinity Grant in the amount of \$11,389.35. Second by B. Davis. Approved by all.

## New Business

Acceptance of donations. B. Davis made a motion to accept the following donations:

Model T	\$30.00
Granite State Intergroup	\$200.00
Sew Bee	\$9.00
Mah Jongg	\$11.00
Heritage Quilters	\$9.00
Int'l Nepalese Literary Soc	\$50.00
Mah Jongg Grp 2	\$5.00
Total	\$314.00

Seconded by L. Kleinschmidt. Approved by all.

Meeting Room Tracking-to continue the reports without the children's big events included.

Other new business-The Sorel's sent their annual update regarding their recent work that they completed at the library. L KLEINSCHMIDT WILL SEND THANK YOU LETTER, EXPRESSING OUR GRATITUDE FOR THEIR FINE EFFORTS.

Next meeting to be held on September 19, 2017 at 5:30 pm

L. Kleinschmidt made a motion to adjourn the meeting. Seconded by B. Davis. Meeting was adjourned at 7:55 pm.