

Hooksett Public Library Trustee Meeting
May 10, 2017 5:30 PM
Official minutes

In attendance: Mary Farwell, Barbara Davis, Tammy Hooker, and Mac Broderick.
Linda Kleinschmidt-excused

Guest: Heather Rainier-Library Director

Call to Order M. Farwell called the meeting to order 5:35 pm

Public Input none at this time

Secretary's Report B. Davis made a motion to accept the minutes from the April 13, 2017 meeting. Seconded by M Farwell. Approved by all.

Treasurer's Report was reviewed ending the month of April. H. Rainier to review our technology plan.

Library Director's Report-H. Rainier discussed the recent NHLA Spring Conference the staff attended. Grace, Mark, Heather, Martha and Brianna all presented or hosted roundtables at the conference.

Committee reports

Personnel-held their monthly meeting. Currently looking for an interim assistant for the children room for the summer.

Friends-held their monthly meeting. They are currently holding a raffle for Red Sox tickets

Unfinished Business

Staffing-H. Rainier has posted a position for a PT circulation clerk

Facility Issues-B. Davis made a motion to have the NH Room painted and to do some touch up painting done for up to \$1000. Seconded by M. Farwell. Approved by all

Children's Room renovation- Subcommittee meet with Stibler Associates. They will be bringing back some plans.

2016-2017 budget was reviewed.

New Business

Acceptance of donations

B. Davis made a motion to accept the following donations:

Michael Wing	\$50.00
Sew Bee	\$9.00
Model T	\$30.00
TOPS	\$75.00
GREAT WOODS CONDO ASSOC	\$100.00
HORNE	\$125.00
A. BURGESS	\$100.00
HERITAGE QUILTERS	\$8.00

Seconded by M. Farwell Approved by all

People Counter-B. Davis made a motion to purchase two people counters at a cost of \$850 for both levels of the library. Seconded by M. Broderick. Approved by all

Phone system-H. Rainier has reported that they have been having problem with the phones lately. H. Rainier to check with some vendors on pricing.

Affinity- Presentation will be held on July 22, 2017 @ 11:00 am

Town pay classification update will be reviewed to coincide with the revision from the town updated on 5-10-17 to make sure that our pay classification in line with the updated from the town

Impact fees-M. Farwell met with JoAnn Duffy regarding impact fees and that we must have been included from the start and that we would not be eligible at this time. If we are interested in the future, we would need to begin the process of justification as part of a longer process.

Other new business

Legacy planning should be included in our strategic plan.

Next meeting on Wednesday, May 30, 2017 at 5:30 pm at the Hooksett Library.

B. Davis made a motion to adjourn the meeting at 8:06 pm. Seconded by M. Broderick Approved by all.