

Hooksett Public Library Trustee Meeting  
Unofficial Minutes  
August 21, 2018 5:30 PM

In attendance: Mary Farwell, Linda Kleinschmidt, Mac Broderick, Tammy Hooker and Barbara Davis

Guest: Heather Rainier, Library Director

M. Farwell called to order at 5:30pm

Public Input none at this time

Scheduled Appointment - Friends of the Library in attendance:

Kevin Lane

Jim Sabon

Lena Rozzi

It was discussed the trustees will assist them with membership and we are here to support them. The trustees encouraged them hold a membership open house in the fall.

M. Farwell shared her vision of The Friends-people who love the library and want to see it grow and take it to the next level

Discussion was held about the need to create a membership committee. What skills are we looking for?

Kevin Lane questioned how we illustrate the benefits and importance of the Friends to the community and prospective members.

Secretary's Report-L. Kleinschmidt made a motion to approve the July 17, 2018 minutes. Seconded by M. Broderick. Approved by all. B. Davis abstained

Treasurer's Report reviewed ending July 2018

Library Director's Report was reviewed for the month of July

### **Committee reports**

**Personnel**-committee meet and reviewed personnel files

#### **Policy**

Circulation Policy-deferred until September

Employee Fraud-deferred until September

**Security** will schedule a meeting

**Friends** next meeting will be held on September 6, 2018

### **Unfinished Business**

Staffing- still have a gap in shifts for the circulation desk.

Facility Issues air handler in the downstairs does not sound right. Will contact Paradigm Plumbing

Door-on order. Will follow up for an update.

Other unfinished business none at this time

**New Business**

Acceptance of donations

Model T       \$30.00

Sew Bee       \$27.00

Mah-jong     \$7.00

INLS NH      \$50.00

Total         \$114.00

B Davis made a motion to accept the above donations. Seconded by L. Kleinschmidt. Approved by all.

2019-2020 budget presentation on September 5, 2018 at 6:30 pm at Town Council meeting. The wage adjustment just given by the town administrator was added to both the current and proposed budget. All other lines were reviewed.

Motion to enter Nonpublic Session made by M. Farwell seconded by M. Broderick

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II(b) *The hiring of any person as a public employee*

Roll Call vote to enter nonpublic session:

Mary Farwell	Y
Linda Kleinschmidt	Y
Mac Broderick	Y
Barbara Davis	Y
Tammy Hooker	Y

Entered into nonpublic at 8:08 pm.

Exited nonpublic at 8:30 pm

M. Farwell announced that we would not disclose the non- public minutes at this time.

M. Farwell announced now on to other new business.

Hooksett Garden club memorial bench donation. The trustees prefer to have the bench placed up on the front lawn on the left side of the circle garden facing the library. After consideration the trustee thought it would be a safety concern if the

bench was placed in the butterfly garden between the parking lot and the driveway.

Visit to Curtis memorial Library, Brunswick, ME deferred until September  
Other new business

Next meeting to be held on September 18, 2018 at 5:30 pm

M. Farwell made a motion to adjourn the meeting at 8:40 pm. Seconded by L. Kleinschmidt. Approved by all.