

Hooksett Public Library Trustee Official minutes  
May 29, 2018 5:30 PM

In attendance: Mary Farwell, Barbara Davis, Tammy Hooker, Linda Kleinschmidt and Mac Broderick,

Guest: Heather Rainier-Library Director

M. Farwell called to Order at 5:48 pm

Public Input none at this time

Secretary's Report was not reviewed at this time

Treasurer's Report reviewed ending May 29, 2018

AED-H. Rainier would like for us to purchase an AED machine for upstairs. H. Rainier discussed with the fire chief, Captain Stalker and he agreed. B. Davis made a motion to purchase a refurbished AED machine at \$1000. Seconded by M Broderick. Approved by all.

Reviewed our technology plan and the computer schedule for replacing machines.

### **Unfinished Business**

Staffing-2 new part time circulation clerks have been hired.

2018-2019 budget was reviewed

### Facility Issues

Roof repair-H. Rainier has obtained an estimate for repair from Skyline Roofing for \$1500.00. L. Kleinschmidt made a motion to repair the roof. Seconded by B. Davis. Approved by all.

Carpet cleaning-due to heavy usage of the meeting rooms and the increases foot traffic upstairs in the library our carpet has suffered. Now that winter is over it is time to clean the carpet. The meeting rooms were last cleaned in May 2016. Soil Away has given us a quote for \$4100. M. Broderick made a motion to have the carpet cleaned. Seconded by B. Davis. Approved by all.

Pine trees-H. Rainier has obtained a quote to remove the 9 pine trees and remove stumps to make room for additional parking from Accurate Tree for \$3900. B. Davis made a motion to remove the trees. Seconded by M. Broderick. Approved by all.

Front door-we recently discovered that the front interior entry door is not ADA compliant. In addition, the exterior door has required numerous repairs over the years due to age & weight. H. Rainer to obtain quotes to replace the doors and add a handicap door opener to the interior door.

## New Business

Friends recruitment was discussed  
Other new business

Non-Public if needed 91-A:3 IIa (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. II(b) The hiring of any person as a public employee. ,c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll Call vote to enter nonpublic session:

Mary Farwell	Y
Linda Kleinschmidt	Y
Barbara Davis	Y
Tammy Hooker	Y
Mac Broderick	Y

Entered non-public 7:55 pm

Exited non-public at 8:10 pm

M. Farwell announced that we would not disclose the non-public minutes at this time.

M. Farwell announced now on to other new business

Donations-

Hooksett Kiwanis donated \$1,043.12 to purchase books for the Cawley summer reading list.

B. Davis made a motion to accept the donation. Seconded by M. Broderick.  
Approved by all.

Next meeting to be held on June 12, 2018 at 5:30 pm

M. Farwell made a motion to adjourn the meeting at 8:15 pm. Seconded by B. Davis.  
Approved by all.