

Official

**HOOKSETT PLANNING BOARD MEETING
HOOKSETT TOWN HALL CHAMBERS (Room 105)
35 Main Street
Monday, June 3, 2019**

MEETING CALLED TO ORDER AT 6:00 P.M.

PLEDGE OF ALLEGIANCE

INTRODUCE MEMBERS OF THE BOARD

PRESENT: Richard Marshall (Chairman), P. Scarpetti, David Boutin, Christopher Stelmach, Brett Scott, and Robert Duhaime (Town Council Rep.)

ALTERNATES:

EXCUSED: Tom Walsh (Vice-Chairman) and Matt Reed (Alternate)

STAFF: Nicholas Williams (Town Planner) and Andre Garron (Town Administrator)

APPROVAL OF MINUTES OF May 6th, 2019 and May 20th, 2019

May 6, 2019 Meeting – D. Boutin motioned to approve the minutes of the May 6, 2019 meeting. Seconded by T. Prasol, with amendments. Motion carried unanimously.

May 20, 2019 Meeting – R. Duhaime motioned to approve the minutes of the May 20, 2019 meeting. Seconded by D. Boutin. T. Prasol abstained due to not being in attendance at the May 20, 2019 meeting. Motion carried unanimously.

COMPLETENESS REVIEW AND PUBLIC HEARING

- POTENTIAL PROPERTIES CORPORATION, HIGGINSON LAND SERVICES
6 ROWES CORNER LANE
MAP 15, LOT 72
CONDOMINIUM CONVERSION**

Open public hearing.

Dan Higginson (Higginson Land Services) and Mike Gallo (Potential Properties) were in attendance.

D. Higginson: We have a 3 1/2 acre lot with a duplex which we want to split off into two lots as con-dexes.

D. Marshall: Has Matt Serge reviewed this?

N. Williams: Matt Serge has reviewed this and has reviewed it with the Fire Department. There are no major issues.

Close public hearing.

D. Boutin motioned to approve the condominium conversion for Potential Properties Corporation, Higginson Land Services, 6 Rows Corner Lane, Map 15, Lot 72. Seconded by T. Prasol. Motion carried unanimously.

OTHER BUSINESS

**1. MASTER PLAN UPDATE PUBLIC INPUT SESSION
Planning Board sign-up for focus group facilitation**

N. Williams: We are ready to have our public input session for the Master Plan update. I am looking to do this on a Saturday and would like volunteers to facilitate the small group sessions.

Housing - D. Boutin
Economic Development - A. Garron and B. Scott
Transportation - C. Stelmach
Community and Recreation - T. Prasol
Conservation - Paul Scarpetti
Future Zoning and Land Use - Robert Duhaime

D. Marshall: The small group sessions are to gather input only.

N. Williams: The location will be at the library.

It was a Board consensus to have the public input session on July 13, 2019 from 10:00 am to 2:30 pm.

ADJOURNMENT

D. Boutin motioned to adjourn. Seconded by T. Prasol. Motion carried unanimously.

The meeting was adjourned at 6:27 pm.

Respectfully submitted by,

**AnnMarie White
Recording Clerk**