

AGENDA

Town of Hooksett Town Council

Wednesday, September 26, 2018 at 6:00 PM

A meeting of the Town Council will be held Wednesday, September 26, 2018 in the Hooksett Municipal Building commencing at **6:00 PM**.

Page

1. **CALL TO ORDER**
2. **PROOF OF POSTING**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **SPECIAL RECOGNITION**
 - 5.1. Town of Hooksett Longevity Employees 3 - 4
Staff Report - SR-18-027 - Pdf
 - 5.2. Hooksett Municipal Employee - New Hire
6. **SCHEDULED APPOINTMENTS**
7. **APPROVAL OF MINUTES**
 - 7.1. Public: 09/05/18 5 - 10
September 5, 2018
 - 7.2. Public: 09/12/18 11 - 21
TC Minutes 091218-U
 - 7.3. Non-Public: 09/12/18
8. **AGENDA OVERVIEW**
9. **PUBLIC HEARINGS**
10. **CONSENT AGENDA**
 - 10.1. Acceptance of donation in the amount of \$3,000 from HYAA to the Town of Hooksett for the Public Works Department for Petersbrook Field per RSA 31:95-b, III.(b). 23
Staff Report - SR-18-025 - Pdf
11. **TOWN ADMINISTRATOR'S REPORT**
12. **PUBLIC INPUT - 15 MINUTES**
13. **NOMINATIONS AND APPOINTMENTS**
14. **15 MINUTE RECESS**
15. **OLD BUSINESS**
 - 15.1. Update on the Safety Center Improvement/Renovation Project 25
Staff Report - SR-18-030 - Pdf

Anyone requesting auxiliary aids or services is asked to contact the Administration Department five business days prior to the meeting.

- 15.2. Budgets - Fiscal Year 2019-2020
- 15.3. Proposed Town Charter Changes for March 2019 ballot (Moderator sections
tabled from Town Council's 08/22/18 meeting) 27 - 28
Staff Report - SR-18-028 - Pdf
- 16. NEW BUSINESS**
- 16.1. School Impact Fee Transfer 29 - 32
Impact Fees as of 8-31-18
Staff Report - SR-18-029 - Pdf
- 17. SUB-COMMITTEE REPORTS**
- 18. PUBLIC INPUT**
- 19. NON-PUBLIC SESSION**
- 19.1. NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her.
- 19.2. NH RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself.
- 20. ADJOURNMENT**
- PUBLIC INPUT**
1. Two 15-minute Public Input sessions will be allowed during each Council Meeting. Time will be divided equally among those wishing to speak, however, no person will be allowed to speak for more than 5 minutes.
 2. No person may address the council more than twice on any issue in any meeting. Comments must be addressed to the Chair and must not be personal or derogatory about any other person.
 3. Any questions must be directly related to the topic being discussed and must be addressed to the Chair only, who after consultation with Council and Town Administrator, will determine if the question can be answered at that time. Questions cannot be directed to an individual Councilor and must not be personal in nature. Issues raised during Public Input, which cannot be resolved or answered at that time, or which require additional discussion or research, will be noted by the Town Administrator who will be responsible for researching and responding to the comment directly during normal work hours or by bringing to the Council for discussion at a subsequent meeting. The Chair reserves the right to end questioning if the questions depart from clarification to deliberation.
 4. Council members may request a comment be added to New Business at a subsequent meeting.
 5. No one may speak during Public Input except the person acknowledged by the Chair. Direct questions or comments from the audience are not permitted during Public Input.

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Town Council **STAFF REPORT**



To: Town Council
Title: Town of Hooksett Longevity Employees
Meeting: Town Council - 26 Sep 2018
Department: Administration
Staff Contact: Donna Fitzpatrick, Administrative Services Coordinator

BACKGROUND INFORMATION:

The Town Council Rules of Procedures include a Special Recognition section on Council agendas "Longevity Employees" (at Council's last regularly scheduled meeting each September)". For the Council's September 26, 2018 meeting, longevity employees have been invited to attend to be recognized by the Town Council. The following employees have met the criteria of consecutive employment with anniversaries of 5 years, 10 years, 15 years or 20 years or more within this last fiscal year (July 1, 2017 – June 30, 2018):

5 YEAR ANNIVERSARY

- *Ann Marie White, Community Development 6-10-18
- *Michael Auger, Police 5-20-18
- *Valerie Lamy, Police 10-22-17
- *Justin Sargent, Police 12-10-17
- *James Bradley, Police 10-1-17

10 YEAR ANNIVERSARY

- *Donna Fitzpatrick, Administration 3-10-18
- *Elayne Pierson, Assessing 10-16-17
- *Lee Ann Moynihan, Assessing 7-9-17
- *Joshua Brehm, Fire Rescue 6-25-18
- *Cynthia Ullrich, Police 4-14-18
- *Richard Belanger, Police 3-24-18
- *Mario Desaulniers, PW Mechanics 11-19-17

15 YEAR ANNIVERSARY

- *Ian Tewksbury, Fire Rescue 3-31-18
- *Richard David, Fire Rescue 7-22-17
- *Eric Uitts, Fire Rescue 7-1-17
- *Mark Glisson, Library 9-2-17

20+ YEARS ANNIVERSARY

- *Francine Swafford, Police 12-11-17 = 28 years
- *Jay Wilson, Police 4-27-18 = 32 years
- *Gary Blanchette, Police 9-17-17 = 33 years
- *Diane Boyce, Public Works 7-24-17 = 28 years
- *Richard Blake, Public Works 10-21-17 = 21 years
- ***Bruce Kudrick, Wastewater 1-8-18 = 45 years**
- *Brian Towle, Wastewater 4-6-18 = 31 years

- * Linda O'Keefe, Wastewater 10-26-17 = 30 years
- *Dennis Desrochers, Fire Rescue 7-29-17 = 29 years

At the annual Employee Appreciation Picnic on October 5, 2018 12:00pm-1:30pm at the Town Hall gymnasium, these same longevity employees will be recognized and celebrated amongst their co-workers.

FINANCIAL IMPACT:

Retaining employees = priceless.

POLICY IMPLICATIONS:

None.

RECOMMENDATION:

Join Administration in recognizing and celebrating Town of Hooksett employees for their length of service with the Town.

SUGGESTED MOTION:

None.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

**Town of Hooksett Town Council Budget Review
Wednesday, September 5, 2018 at 6:00 PM**

CALL TO ORDER

J. Sullivan called the meeting to order at 6:02 pm.

1

PROOF OF POSTING

Dr. Shankle provided proof of posting

2

ROLL CALL

Chairman James Sullivan, Robert Duhaime, John Durand, John Giotas, James Levesque, David Ross, Tim Tsantoulis, Donald Winterton, and Alex Walczyk.

Town Administrator Dr. Dean Shankle

3

4

PLEDGE OF ALLEGIANCE

5

BUDGET OVERVIEW OF FISCAL YEAR 2019-2020

Dr. Shankle: We are in default this year. The two increases are 3.64 % not included wastewater and library. The Default Budget was 2.1 percent higher than the working default. This is a 1.07% increase over one year.

Contractual items are \$566,677 which is out of our control. There is technology as well. This has level funding for health insurance. We get our insurance rates in October or November. There is no increase for full and part time employees.

The administration budget increased by \$121,000 mostly for computers and the recent contract with Block 5 and \$31,000 for property liability

Assessing goes down because of the revaluation which will be completed this year.

Community Development is a decrease due to the change in management.

Family Services decreased because of turnover and savings in the bus transportation Finance went down.

Fire increased due to vehicle maintenance.

Police increased due to the second year of the union contract.

DPW increased \$292,000 for monitor and compliance which was voted in warrant articles over the past few years.

The recommended budget is \$337,550 or 2.14 higher than the working default.

The one thing that changed is the bus transportation grant on page 3. The revenues were reduced because it shouldn't have been there. We took that out. The cable franchise fee reduces our revenues.

6

BUDGET REVIEWS

Family Services (Tab 5)

Abby Reeves: I reduced the budget for general assistance \$10,000 based on the

last 10 years. This past year it looks low because of the vacancy for 3 months. Bus Transportation has been going well. There are consistent numbers for ridership. It has gone from 6-62. We did change a few things. There were riders using it to go to Concord and Derry. That was eating up the entire 5 hours. Tuesday and Thursdays you can go anywhere. If you want to go to Concord, it is on Tuesdays and Thursdays for Derry and Bedford.

***D. Winterton motioned that the Council accept the Family Services Budget as presented. Seconded by D. Ross.
Vote unanimously in favor.***

Tax Collector (Tab 10)

Kim Blichmann: The Budget is the same as every year. The salaries are a little lower due to staffing. The difference in Professional Services is the book repair should be in another category.

D. Ross: Professional Services spent \$8000.

K. Blichmann: The difference is under record retention moved from Professional Services to new equipment line.

***D. Winterton motioned to accept the Tax Collectors budget in the amount of \$252,699. Seconded by D. Ross.
Vote unanimously in favor***

Library (Tab 16)

Mac Roderick, Library Trustee: We are looking for some increased funding for staffing. Last year we asked for some additional hours for a custodian and since the budget was not passed, we are asking again. We have also reviewed our circulation and part time staff and we are looking for additional hours to round out our scheduling for circulation, the kids room, and technology. We are seeing a lot of part time turnover which requires additional training resulting in inefficiencies. We want to meet the demand of our patrons and safe staffing levels and also for the cleanliness of the library. The other items in the budget for increases are a request for an increase in the building maintenance line. Given this budget is out in time we anticipate some issues. We are requesting an increase in books and we are looking to meet the demand of e-books.

M. Farrwell: There is a decrease in utility due to a lighting change.

***J. Giotas motioned to accept the Library budget in the amount of \$838,682.
Seconded by J. Levesque
Vote unanimously in favor***

Public Works (Tab 9)

Diane Boyce, DPW Director:

Anyone requesting auxiliary aids or services is asked to contact the Administration Department five business days prior to the meeting.

Highway -- No changes. There was some transferring from one division to another. My salary was broken up in to four (4) departments and now it is only under two (2).

Uniforms are about \$1000 for Highway and Park and Rec for 15 people. Each employee gets about 11 sets.

Road Maintenance: The only change is in the wages that have gone up.

Software programs changed because of the shift in the programs from office supplies.

Road Maintenance overtime was cut by the Town Administrator based on the 5 year average.

Fleet - That has increased \$10,000: \$4000 for new equipment and the increase in retirement.

Building Maintenance: This budget has decreased by \$6000. I requested a part time custodian for all the buildings. We now have a custodian for Town Hall, the Court House, and the Safety Center.

Park and Rec: No major changes from last year.

Recycling and Transfer: This was decreased because of the shift in salary for the Director. Vehicle Maintenance for \$98,000 is due to the emissions systems.

The tipping fee contract is good until 2021. The contract is now with Wheelabrator.

J. Levesque motioned to accept the DPW budget in the amount of \$4,681,316.

Seconded by T. Tsantoulis.

Vote unanimously in favor.

Town Clerk (Tab 11)

Dr. Shankle: There were no large changes. I reduced the overtime line based on a 7 year average. There is a slight increase in the preservation of records. Next year there will be two elections, the state and the town as well as Town Meeting.

D. Ross motioned to approve the Town Clerk budget in the amount of \$37,192. Seconded by T. Tsantoulis.

Vote unanimously in favor

Budget Committee (Tab 12)

T. Tsantoulis motioned to approve the Budget Committee budget in the amount of \$8468.00. Seconded by J. Levesque.

Vote unanimously

Cemetery Commission (Tab 14)

J. Sullivan motioned to approve the Cemetery Commission budget in the amount of \$641. Seconded by R. Duhaime.

Vote unanimously in favor

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Conservation Commission (Tab 15)

D. Ross motioned to accept the Conservation Commission budget in the amount of \$1277. Seconded by T. Tsantoulis.

Vote unanimously in favor

13

Wastewater (Tab 17)

Dr. Shankle: The Sewer Commission is not here but will be available on the 19th of September.

15
16
17

Assessing (Tab 3)

Dr. Shankle: The largest reduction is due to the revaluation which will be complete.

T. Tsantoulis motioned to accept the budget in the amount of \$172,727.

Seconded by J. Durand.

Vote unanimously in favor

18

Community Development (Tab 4)

Dr. Shankle: Bruce Thomas formerly of Manchester will be starting as the Town Engineer on September 10th.

This Budget includes Building, Zoning Board and Planning Board.

T. Tsantoulis motioned to accept the Community Development budget in the amount of \$459,143. Seconded by J. Giotas

Vote unanimously in favor

19

Finance (Tab 6)

C. Soucie: There were no significant changes compared to last year.

D. Winterton motioned to cut the Trustees of the Trust Fund stipend \$300/ea. for a total of \$900 since they now hire out the investments. Seconded A. Walczyk.

D. Ross: They are currently compensated \$600 each per year for three (3)

Trustees? I don't see the value of cutting the compensation to people who are willing to serve for this small amount.

Vote 8:1 motion carried.

D. Winterton motioned to accept the Finance budget as amended in the amount of \$226,549. Seconded by R. Duhaime.

Vote 8:1.

20

Debt & Capital Leases (Tab 13)

The Fire truck is done. We have the excavator lease and the new bond for this year.

D. Ross motioned to accept the Debt and Capital Lease budget as presented.

Seconded by D. Winterton.

Vote unanimously in favor

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Administration

We now have a part time person for efficiency and clerical support. The largest increase is for computers. Now that we have a contract for Technology Support, they would like to see us put money into the system. We plan to go slowly. There is a list of programs and licensing included. There are a few that are significant including I Compass which replaces Granicus for the agenda software and Zen City which provides insights I find invaluable. Legal fees were level funded. Association dues are the same.

C. Soucie: \$5000 can be reduced from Technology support.

D. Winterton motioned to reduce Technology support by \$5000 to \$6601.

Seconded by J. Giotas.

Vote unanimously in favor

The Council requests that the Town Administrator bring more information on Zen City and how it is being used by the town. The cost is \$1000 per month for the software.

T. Tsantoulis: We charged Dr. Shankle with the being the Community Development Department head and if he feels this is a valuable tool; we should give him the opportunity to use it.

R. Duhaime: The part time person is 15 hours per week for secretarial duties?

D. Fitzpatrick: The employee started at the end of May. She is working to reduce the hours that I spend here. There is a lot of paperwork with the wellness tracking and there are deadlines for all those programs.

N. Germaine: We are trying to responsibly change over all the old computers. The IT budget line has been cut for a long time. We are at the point where we need to upgrade or risk security.

The police were using laptops but we would like to buy appropriate size computers so they would last longer and we could add to them rather than replace the entire computer in the future.

Our IT contractor recommends we spend \$16,000 on the server rather than the \$10,000 budgeted this year. We will stretch that as far as it will go. We are trying to be as flexible as possible with balancing the needs now.

Five years ago:

Tech support was \$42,000 (Town wide excluding Police and Fire)

Software and Programs \$63,000 (Excluding Police and Fire)

New Equipment was \$10,000 (the average is \$15,000) not including Police but including Fire.

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Total computer budget was \$117,000

R. Duhaime motioned to accept the Administration budget in the amount of \$1,130,039. Seconded by D. Ross

Vote unanimously in favor

CAPITAL IMPROVEMENT PLAN

This is going in front of Planning Board on September 18th.

OTHER

T. Tsantoulis: My budget book was taken by an ex-councilor without my permission. The book had my name on it. If anyone wanted anything in here, he or she should ask that person to borrow it. To take it is absolutely wrong and very sleazy. We do not expect that type of activity here. I could have had a personal item in my book. I will address that individual myself but I expect that the Chair and Town Administrator will also address it.

J. Sullivan: If anyone needs any information that the Council is discussing, they can ask the Council.

Dr. Shankle: It was inappropriate but it also speaks to making this building more secure. I am going to change and limit the number of people who have codes to this room and the mail room. I am going to suggest charging people when no one is in the building. Having people walking around this building is not acceptable.

ADJOURNMENT

J. Sullivan motioned to adjourn at 9:00 pm. Seconded by J. Levesque.

Vote unanimously in favor

Respectfully submitted,

Lee Ann Moynihan

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**TOWN COUNCIL
Regular Meeting
Wednesday, September 12, 2018
6:00 PM
Council Chambers**

UNOFFICIAL MINUTES

CALL TO ORDER

Chairman James Sullivan called the meeting to order at 6:03 pm.

PROOF OF POSTING

Proof of Posting was provided by Dr. Dean Shankle.

ROLL CALL

Chairman James Sullivan, Robert Duhaime, John Giotas, James Levesque, Donald Winterton, Tim Tsantoulis, and Alex Walczyk.
Excused: John Durand and David Ross
Town Administrator Dr. Dean Shankle

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS

Hooksett Municipal Employee - New Hire
Dr. Shankle introduced the new town engineer, Bruce Thomas.
Bruce was with the City of Manchester for 31 years.
He started in Hooksett on Monday.

SCHEDULED APPOINTMENTS

Todd Rainier, Town Clerk and Marc Miville, Moderator - September 11, 2018 primary Elections

Todd Rainier, Town Clerk report on the State Primary held on September 11, 2018.
Of the 10,553 registered voters, 2508 ballots were cast (20% increase from 2016).
There were 115 new voter registrations (90 more than 2016).
It was a steady day. Thank you to the DPW crew for setting up and breaking down as well as removing the political signs on the school property. The Hooksett Police Department was also present throughout the day. Thank you to Matt Benson, Principal at Cawley Middle School as well as the school staff for their support and cooperation.

APPROVAL OF MINUTES

Public: 07/11/18 (tabled from 08/22/18 Town Council Meeting pending review of non-public attendance)

R. Duhaime motioned to remove the regular minutes of July 11, 2018 and the non-public minutes of July 11, 2018 from the table. Seconded by D. Winterton

46 *Vote unanimously in favor.*

47

48 *D. Winterton motioned to approve the minutes of July 11, 2018. Seconded by R. Duhaime*

49 *Correction: Remove Mr. Durand from non-public roll call*

50 *Vote unanimously in favor*

51

52 **Non-Public:** 07/11/18 (tabled from 08/22/18 Town Council Meeting pending review of non-
53 public attendance)

54

55 *D. Winterton motioned to approve the non-public minutes of July 11, 2018. Seconded by J.*
56 *Giotas.*

57 *Correction: Remove Mr. Durand from non-public roll call*

58 *Vote unanimously in favor*

59

60 **Public Minutes of 08/22/18**

61

62 *T. Tsantoulis motioned to approve the minutes of August 22, 2018. Seconded by R. Duhaime*

63 *Vote unanimously in favor*

64

65 **Non-Public Minutes of 08/22/18**

66 *R. Duhaime motioned to approve the non-public minutes of August 22, 2018. Seconded by J.*

67 *Giotas*

68 *Vote unanimously in favor*

69

70 **Public Minutes of 08/27/18**

71 *J. Levesque motioned to approve the minutes of August 27, 2018 as amended. Seconded by R.*

72 *Duhaime.*

73 *Vote unanimously in favor.*

74

75 **PUBLIC HEARINGS**

76 **Public hearing to accept a \$25,000.00 grant from the Stanton Foundation, to the Town of**
77 **Hooksett for the Hooksett Police Department at the Town Council meeting for the**
78 **acceptance of this grant under RSA 31:95-b, III (a) and to return said amount to the police**
79 **department K-9 trust fund.**

80 J. Sullivan opened the public hearing at 6:29 pm.

81

82 Dr. Shankle asked that the public hearing notice will be listed on a staff report.

83

84 Chief Bouchard: The entire department is humbled by the support of the Council and the
85 community. We raised \$51,751.43 and we are scheduled to receive \$18,000 from the grant after
86 training. The car has been converted for the dog. The K-9 and equipment have been purchased
87 for \$15,000. We still have \$36,066 which does not include the \$18,000 after training. We
88 anticipate the yearly cost of \$5000. We continue to fundraise for unanticipated expenses. Last
89 week the officer drove to RI to choose the dog. Timber is the K-9 who was the best fit. They
90 recommend 2-3 weeks to bond. He is brought to work and there is a kennel at the station. We

91 would like to remind people that he is an animal and will have to go through a stringent
 92 training process. He must complete it successfully. Timber has been bite trained in Poland. He is
 93 bonding well with Officer McCluskey. He will not be at Old Home Day. He is not ready for that.
 94 He will have 14 weeks of obedience and tracking training and then 4 more weeks of narcotics
 95 training. Thank you to the Town for all their support.

96
 97 **CONSENT AGENDA**

98 **10.1 Acceptance of Emergency Management Performance Grant in the amount of**
 99 **\$5,325.00 to the Town of Hooksett for the Hooksett Fire-Rescue Dept. for the back-up EOC**
 100 **located at Station I per RSA 31:95-b III (b).**

101
 102 **10.3 Donation of \$50.00 from Joanne M. Folan to the Town of Hooksett for the Hooksett**
 103 **Fire-Rescue Department designated for the miscellaneous donation fund per RSA 31:95-b**
 104 **III (b).**

105
 106 **10.4 Surety Release of \$50,480.00 to the owners of 15 Cross Road**

107
 108 *J. Sullivan motioned to approve to approve items 10.1, 10.3 and 10.4 listed above. Seconded by*
 109 *D. Winterton*

110 *Vote unanimously in favor*

111
 112 **10.2 Lion's Club Centennial Bench**

113 *J. Sullivan motioned to accept the money for the Centennial Bench. Seconded by D.*
 114 *Winterton.*

115
 116 The Lions celebrate its centennial in 2017 as the largest organization in the world. The bench is
 117 in recognition of 100 years in Hooksett. We made the bench out of granite from the Belisle
 118 Quarry in Hooksett. We are talking about where to place it. We are looking for a place where it
 119 is visible and can be used.

120 The Lions will work with the Town Administrator and DPW to find a mutually agreed location.
 121 It will be installed by Belisle Quarry.

122
 123 *Vote unanimously in favor.*

124
 125 **TOWN ADMINISTRATOR'S REPORT**

- 126 • A reminder that the laborers, truck drivers, mechanics and assistant crew chief will vote
 127 to join the Teamsters union. You may need a negotiation team.
- 128
- 129 • This week I sent an email to the DPW Director regarding the maintenance at Veterans
 130 Park. We have directed staff to do more than general maintenance on the property.
- 131
- 132 • I received an email from Christine Soucie that the New Hampshire Retirement for group
 133 1 and police and fire went down.
- 134

- 135 • Last year when we were going to do Fun In the Sun I was concerned about safety. Staff
136 and parents convinced you (the Council) that it was fine. Today I say the same thing that
137 I don't think we can keep kids safe. This year we had 2 kids leave at 9:30 and not return
138 until 3:00 pm and no one noticed. We proved that we can't run that program. Unless you
139 overrule me, that program will not run next year.
140

141 J. Sullivan suggested placing Fun In the Sun on the agenda for the next meeting.
142

143 D. Winterton: I agree and would like the opportunity to have a roll call vote to show our
144 agreement of lack of support for that decision. We need to inform the public but we also need a
145 vote by this Council.
146

147 J. Levesque: The Fun In the Sun was a good idea in the past but we can't control it anymore. We
148 don't have the staff or people to control it anymore. The liability is too great for this town. We
149 need to state the example of the incident last year to the public so they understand why the
150 decision is being made.
151

152 T. Tsantoulis: We are heading in the right direction. That word has already gotten out to the
153 public although this is the first public statement regarding the program.
154 We need to properly handle this information and give it the attention it deserves.
155

156 R. Duhaime: This is where a Rec. Director would have made a difference. The residents must
157 vote for what they want in the community.
158

- 159 • This Saturday is Old Home Day with a Kiwanis 5K Race starting at Heads Pond Trail
160 and ends at the Library. There will be fireworks in the evening.
161
162 • Our new Public Works Director is starting October 1st and he sent along the Virginian
163 Municipal League which awarded Clifton Forge in the category of community and
164 development.
165
166 • The new contract with the State of NH for the court went up a little and we now have a 5
167 year signed contract with the State.
168
169 • The 3A Sewer is moving ahead. The pipes should be done next week and there is still no
170 commitment from the private sector so the pump is on hold. I met with Regional Planning
171 on the contract to work on researching each parcel. We need contact information for each
172 parcel, and we need to know what structures are on the parcel so we are ready when the
173 sewer is ready.
174

175 T. Tsantoulis asked what the capacity of the pump is.

176 D. Winterton will provide the information at the next meeting.
177

- 178 • The employee picnic is October 5 which is the Friday of Columbus Day weekend.
179

180 J. Levesque: The issue of using the Gym; I've received calls from the public regarding access to
181 the gym.

182
183 Dr. Shankle: The head of HYAA, Marc Chagnon spoke to me and we established that there
184 should either be someone in the building or access would be available as long as they do not
185 need access to the bathrooms. We can lock the gym on the weekend but they will have no access
186 to the rest of the building. That is my recommendation if we don't charge people.

187
188 D. Winterton: I'd like to ask the Council to request a letter be sent to our State Representative to
189 change the requirement for a public notice to accept a gift or grant. This cost us \$400 to accept a
190 grant. It doesn't make sense but it is a legislative issue.

191
192 *D. Winterton motioned to director The Town Administrator to send a letter to our legislative*
193 *delegation for a change in posting especially for donation grants. Seconded by T. Tsantoulis.*
194 *Vote unanimously in favor*

195
196 Dr. Shankle: A few weeks ago you talked about the requirements for fire lanes. The Chief
197 suggested, changing the ordinance to support handicap parking by allowing access to 3 sides of a
198 building rather than 4. I could move forward with the change to the ordinance and schedule
199 public hearings.

200
201 The Council agreed by consensus.

202
203 **PUBLIC INPUT**
204 **No comments**

205
206 **NOMINATIONS AND APPOINTMENTS**
207 **September Nominations and Appointments**
208 *D. Winterton motioned to appoint Christopher Stelmach to the Planning Board with a term*
209 *expiring 6/30/2021. Seconded by R. Duhaime.*
210 *Vote unanimously in favor*

211
212 Sasha DeJong: I am a UNH grad and was born and raised in NH and would like to give back to
213 Hooksett. I would love the opportunity to give back to the community.
214 I have a degree in Business and Marketing.

215
216 *D. Winterton motioned to appoint Sasha De Jong to the Zoning Board of Adjustment as an*
217 *alternate with a term expiring 6/30/2019. Seconded by A. Walczyk.*
218 *Vote unanimously in favor.*

219
220 **OLD BUSINESS**

221
222 **NEW BUSINESS**
223 J. Sullivan declared the Public Hearing on Stanton Foundation Grant closed at 7:25 pm.

224

225 **Stanton Foundation Donation**

226 *J. Giotas motioned to accept a \$25,000.00 grant from the Stanton Foundation, to the Town of*
 227 *Hooksett for the Hooksett Police Department at the Town Council meeting for the acceptance*
 228 *of this grant under RSA 31:95-b, III (a) and to return said amount to the police department K-*
 229 *9 trust fund. Seconded by A. Walczyk.*
 230 *Vote unanimously in favor*

231

232 **Stop the Bleed Campaign Presentation - Hooksett Fire-Rescue Administrative Captain,**
 233 **Joseph Stalker**

234 At the Town Council on August 22, 2018, the Council accepted the donation of twelve (12) “stop
 235 the bleed” kits from Catholic Medical Center. These kits were distributed around the Town of
 236 Hooksett buildings to include the schools, the library, town offices and the transfer station. The
 237 intention of these kits is to provide bystanders with life-saving medical equipment in the event of
 238 an active shooter event. The value of the kits is under \$5000.

239

240 Captain Stalker gave a presentation on the use of the kits and where they would be located in
 241 town to Council.

242

243 **Hooksett Fire-Rescue Cardiac Monitor-LUCAS Purchase**

244 J. Stalker: We now have three (3) ambulances, two (2) ambulances have the LifePak 15, and one
 245 (1) has the LifePak 12. The manufacturer has discontinued making parts for it. This is the most
 246 used equipment on calls. We purchased one with a grant and one came with the ambulance. It
 247 performs similar to an AED and also is a monitor for the heart. We can determine if someone is
 248 having a heart attack and we can transmit the data to the hospital. It can set a pace and has
 249 Bluetooth.

250 We currently have two LUCAS devices which is the chest compression portion. We would like
 251 to have one for the third ambulance. It provides the correct rate and pressure and the device
 252 doesn't get tired. We are required to be belted in the ambulance but we cannot do chest
 253 compressions while we are seated. Having this device during a cardiac arrest can be done while
 254 we remain belted.

255 Purchase of the Physio-Control LifePak 15 cardia monitor/defibrillator and LUCAS 3 device for
 256 the Fire Rescue Department includes trading in our current LifePak 12 towards the purchase of
 257 the LifePak 15. The cost is \$41,927.44 total (\$26,868.08 for the cardia monitor/defibrillator and
 258 \$15,059.36 for the LUCAS device) to be charged to the Ambulance/EMS line.

259

260 T. Tsantoulis: We have three (3) ambulances with two (2) fully equipped and one (1) has a unit
 261 that works with some commercial value. How often have the three (3) machines been used at one
 262 time?

263

264 J. Stalker: We run two (2) ambulances at all times and a third ambulance is a back-up. We are
 265 required by the State to have a cardia defibrillator to get certified by the State. We still need one
 266 (1) in the ambulance regardless of how many we are running.

267

268 T. Tsantoulis: What happens if the questionable unit fails?

269

270 J. Stalker: We have service contracts for all three (3) devices. They would provide us with a
 271 loaner and long term they would try and fix it but if they don't have the parts, we're in trouble.
 272
 273 Chief: This is coming out of the Ambulance Revenue account and not the General account.
 274
 275 J. Stalker: We like to have everything standardized for training as well.
 276
 277 J. Stalker: A year warrantee comes with the unit. We had service plan for all three (3) LifePak so
 278 financially there would be no increase for the maintenance contracts. The town policy states we
 279 cannot sign a service policy longer than 3 years. The cost of the contract is about \$1800/year per
 280 unit.
 281
 282 D. Winterton: With the staffing situation, you can't run three (3) ambulances at the same time.
 283 This is the substitute ambulance when one is out.
 284
 285 J. Stalker: We do rotate the use of the ambulances, so they get equal use.
 286
 287 *D. Winterton motioned to purchase the Physio-Control LifePak 15 cardiac/defibrillator and*
 288 *LUCAS 3 device for the Fire Rescue Department in the amount of \$41,927.44 total*
 289 *(\$26,868.08 for the cardia monitor/defibrillator and \$15,059.36 for the LUCAS device) to be*
 290 *charged to the Ambulance/EMS line. Seconded by J. Giotas*
 291 *Roll Call Vote*
 292 *R. Duhaime Yes*
 293 *J. Levesque Yes*
 294 *A. Walczyk Yes*
 295 *J. Giotas Yes*
 296 *D. Winterton Yes*
 297 *T. Tsantoulis Yes*
 298 *J. Sullivan Yes*
 299 *Unanimously in favor*
 300
 301 **Forestry Firefighting Vehicle**
 302 **Fire Impact Fees (for Purchase of Forestry Firefighting Vehicle)**
 303 Chief: We acquired an Oshkosh Military truck forestry vehicle last year and Mario went through
 304 it and had it painted. We are ready to put the skid unit on as well as lights and radios. To use
 305 impact fees, I contacted our attorney. Fire-Rescue is currently building a forestry firefighting
 306 vehicle. Due to the recent increase in developments that interface with forest lands and trails
 307 throughout the Town, approval was requested and approved to use a portion of Impact Fees for
 308 the project. Fire-Rescue is requesting \$30,000, which is about 50% vehicle cost. This was
 309 approved by Attorney Matthew Serge.
 310
 311 Harold Murray explained how this began at the Hooksett Fire Department during the time when
 312 Chief Leduc was in Hooksett.
 313

314 S. Coburn: This is a truck that is still in production so we can still get parts and will be used for
 315 many years. We worked with a few different vendors. Our recommendation is Macy's Industries
 316 in Hooksett. We are hoping to get lights and radios off the State contract.
 317 We have the truck here. The \$60,000 is for everything. Everything we are asking for tonight is
 318 re-usable. With the Mother's Day flood, we had issues getting to some areas. We could use this
 319 truck in high water. In the past, we used vehicles that are not designed for that.
 320
 321 T. Tsantoulis: I have been receiving a lot of calls about the town spending a lot of money and it
 322 is going to start to run them out of town. I can't support this right now.
 323
 324 J. Giotas: To get this type of quality truck from the State is great. What does it replace?
 325
 326 S. Colburn: We took one off the road. We have two (2) forestry vehicles, one at each station.
 327
 328 ***D. Winterton motioned to approve the expenditure of \$30,000 from Fire Apparatus Reserve***
 329 ***Fund appropriate and \$30,000 from Fire Impact Fees for the Forestry Firefighting Vehicle.***
 330 ***Seconded by R. Duhaime***
 331
 332 J. Levesque: Is the Honda engine just the engine or is also a pump assembly?
 333
 334 S. Colburn: It is the skid unit with the engine, the foam cell, all plumbed. It's the entire unit.
 335 The price from Fire Tech and the price from IPS is actually for the same unit. CET gives a
 336 breakdown.
 337
 338 R. Duhaime: There is a \$750 delivery charge from Massachusetts.
 339
 340 S. Colburn: Fire Tech which we recommended included shipping.
 341
 342 Chief: There is \$380,000 in the Fire Reserve with \$250,000 being removed per the approval of
 343 the town. With removing this \$30,000, there will remain \$80,000 in reserve. The Chief stated
 344 that going forward they will be requesting \$100,000 each year to be added to capital reserve fund
 345 rather than \$50,000 due to the increased cost of equipment.
 346
 347 ***Roll Call***
 348
 349 ***J. Giotas*** ***Yes***
 350 ***A. Walczyk*** ***Yes***
 351 ***R. Duhaime*** ***Yes***
 352 ***T. Tsantoulis*** ***No***
 353 ***J. Levesque*** ***Yes***
 354 ***D. Winterton*** ***Yes***
 355 ***J. Sullivan*** ***Yes***
 356
 357 **Purchase a New 2019 Plow Truck**

358 The Public Works Department would like to purchase a 2019 International 6 wheel plow truck.
 359 This vehicle would replace a 1997 plow truck will be used as a trade. This is a State bid. This bid
 360 includes truck, radio, plow package, heavy duty springs and 7 year extended warrantee, and
 361 \$7500 for trade of 1997 plow truck.
 362 This would be \$167,150. from the Public Works Capital Reserve line for vehicles. As of 8/30/18
 363 there is a balance of \$183,432.70 in the account.
 364 Liberty International (with Donovan Plow Package) \$167,150.- Interchangeable
 365 Liberty International (with Fairfield Plow Package) \$167,029.
 366 We are recommending the Donovan Package which is not the low bid because it is
 367 interchangeable. We will be getting a new sander with this truck as well.

368
 369 *J. Sullivan motioned to approve the purchase of a 2019 Plow Truck (Liberty International*
 370 *with Donovan plow package) in the amount of \$167,150. Funds to come from Public Works*
 371 *Capital Reserve for vehicles. Seconded by J. Levesque*

372
 373 D. Winterton: Does this come with GPS?

374
 375 D. Boyce: No and I don't know how much it would cost. We are in discussion on trying to get
 376 GPS on the units.

377
 378 ***Roll Call Vote***

379 *A. Walczyk Yes*

380 *J. Levesque absent*

381 *J. Duhaime Yes*

382 *D. Winterton Yes*

383 *T. Tsantoulis Yes*

384 *J. Giotas Yes*

385 *J. Sullivan Yes*

386 *Vote 6:0 motion carried 1 absent*

387
 388 **Street Name Approval of Ritchie Brothers Redevelopment**

389 *T. Tsantoulis motioned to name the new street Palazzi Drive. Seconded by R. Duhaime*

390 *Vote unanimously in favor*

391
 392 **Town Administrator Report**

393 Dr. Shankle: There was an Old Town Hall Meeting today and a discussion on how to handle
 394 funding. We considered a warrant article for all the money at once. One of my goals is to move
 395 the project forward. This year there is money for the old town hall and maintenance because of
 396 the default budget. We requested \$100,000 from surplus for work on the structure. After that
 397 vote I wrote to the engineer and asked what is needed. I'm asking you instead of a warrant
 398 article, to put \$50,000 in the budget next year for building maintenance. That is the only way the
 399 project will move forward.

400
 401 J. Sullivan: The Chair, Kathy Northrup stepped down from the committee. The engineering
 402 costs for the 1938 addition came to \$100,000. We believe that the 1938 section needs more man

403 hours and will take up \$50,000 estimated. We did look through for what we already put into it.
 404 We have that information. After the engineering items are addressed, there are other aspects that
 405 still need to be done which are plumbing, heating, and electrical. The preference is to put splits.
 406 We estimate the cost for the project at \$250,000; so \$50,000 this year plus \$50,000 increase in
 407 building maintenance. The project is now at \$150,000. We looked through an extensive list of
 408 things to be done and compiled a list of what has been accomplished and 75% of that is
 409 complete.

410
 411 **Zen City Presentation**

412 Dr. Shankle presented a display of what information is provided by Zen City Software. This
 413 picks up everything out on social media including Facebook, tweeter, etc. and breaks it down
 414 into topics.

415
 416 **SUB-COMMITTEE REPORTS**

417 J. Levesque - ZBA: Space center wants a new sign and a 9 x 5 sign was approved.
 418 The Airbnb on Hackett Hill withdrew their application. Rows Corner which was separate into
 419 two lots now would like a variance for a duplex and was approved.
 420 A gentleman wanted a garage which was 5 ft. short on a setback was passed.

421
 422 **PUBLIC INPUT**

423
 424 **NON-PUBLIC SESSION**

425 NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the
 426 disciplining of such employee, or the investigation of any charges against him or her.

427
 428 NH RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the
 429 reputation of any person, other than a member of the public body itself.

430
 431 *J. Sullivan motioned to enter into non-public at 9:30 pm. Seconded by R. Duhaime*

432 **Roll Call**

433	<i>T. Tsantoulis</i>	<i>Yes</i>
434	<i>R. Duhaime</i>	<i>Yes</i>
435	<i>A. Walczyk</i>	<i>Yes</i>
436	<i>J. Levesque</i>	<i>Yes</i>
437	<i>D. Winterton</i>	<i>Yes</i>
438	<i>J. Giotas</i>	<i>Yes</i>
439	<i>J. Sullivan</i>	<i>Yes</i>

440
 441 *T. Tsantoulis motioned to exit non-public session of 09/12/18 at 9:41pm. Seconded by J.*
 442 *Sullivan.*

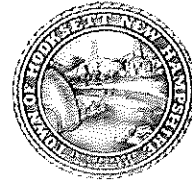
443 *Vote unanimously in favor (7-0).*

444 *J. Sullivan motioned to seal the non-public session minutes of 09/12/18. Seconded by J.*
 445 *Levesque.*

446 *Vote unanimously in favor (7-0).*

447
448 **ADJOURNMENT**
449 *J. Sullivan motioned to adjourn the public session of 09/12/18 at 9:42pm. Seconded by J.*
450 *Levesque*
451 *Vote unanimously in favor (7-0).*
452
453 Respectfully submitted,
454
455
456 Lee Ann Moynihan

Town Council
STAFF REPORT



To: Town Council
Title: Acceptance of donation in the amount of \$3,000 from HYAA to the Town of Hooksett for the Public Works Department for Petersbrook Field per RSA 31:95-b, III.(b).
Meeting: Town Council - 26 Sep 2018
Department: Public Works
Staff Contact: Diane Boyce, Director of Public Works

BACKGROUND INFORMATION:

In October 2017, it was discovered due to the sandy soil, that we needed more loan covering for grass seed to establish at Petersbrook Field. We hired Northpoint to put down a top dressing of organic compost. We were short funds for the project and HYAA had volunteered to donate \$4,000 towards this. In May of 2018 HYAA donated \$3,000 towards this. It has not been officially accepted as a donation.

FINANCIAL IMPACT:

Unanticipated funds of \$3,000.

POLICY IMPLICATIONS:

None.

RECOMMENDATION:

I recommend that the Council accept the donation from HYAA in the amount of \$3,000 towards the top dressing of compost for Petersbrook Fields per RSA 31:95-b, III.(b).

SUGGESTED MOTION:

Motion to accept donation of \$3,000 from HYAA to the Town of Hooksett for the Public Works Department for Petersbrook Field per RSA 31:95-b, III.(b).

TOWN ADMINISTRATOR'S RECOMMENDATION:

I concur and am thankful for the donation.

Town Council
STAFF REPORT



To: Town Council
Title: Update on the Safety Center Improvement/Renovation Project
Meeting: Town Council - 26 Sep 2018
Department: Police Department
Staff Contact: Jake Robie, Captain

BACKGROUND INFORMATION:

Chief Janet Bouchard will update the Town Council on the Safety Center Improvement/Renovation project as voted on by the citizens in March, 2018. Chief Bouchard will discuss the necessity of hiring a construction manager for the project. Representatives from SMP will be in attendance to explain the process of generating a RFQ for the position.

This project is for the interior renovation to the existing police station. The project includes relocation and renovations to the dispatch area, locker rooms, patrol room and detention/booking area.

FINANCIAL IMPACT:

In March, 2018, the town voted to raise and appropriate the sum of \$762,500.00 for the construction of improvements to the Safety Center and to authorize the issuance of not more than \$752,500.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Town Council to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the Town Council to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Town Council to take any other action or to pass any other vote relative thereto; and furthermore, to raise and appropriate the sum of \$10,000.00 from taxation for the bond issuance costs and first year's debt service payments on such bonds or notes.

TOWN ADMINISTRATOR'S RECOMMENDATION:

My only concern is that hiring a construction manager should guarantee that the project can be brought in as envisioned and within the budget, not take funding that will cause us to need to cut corners later. Council should have this discussion with SMP and feel comfortable that this can happen.

Town Council STAFF REPORT



To: Town Council
Title: Proposed Town Charter Changes for March 2019 ballot (Moderator sections tabled from Town Council's 08/22/18 meeting)
Meeting: Town Council - 26 Sep 2018
Department: Administration
Staff Contact: Donna Fitzpatrick, Administrative Services Coordinator

BACKGROUND INFORMATION:

The Town Council, at their annual workshop of 08/08/18, discussed amendments to the Town Charter. At the Council's meeting of 08/22/18 the Council voted on the proposed amendments to move or not move them on the March 2019 ballot with the exception of the below moderator items which the Council tabled:

Moderator

1. 7.1.C – add “ . . . unless otherwise required or allowed by law or this Charter.”
2. 7.1.F – add new section “F” “Any person elected as Moderator shall not simultaneously be on any other judicial or administrative board.”

A prior individual interested in the moderator position had met with the Town Council on the above for flexibility to serve on multiple boards and most recently our current moderator met with the Town Council for the same request.

FINANCIAL IMPACT:

None.

POLICY IMPLICATIONS:

Should these two moderator sections be moved to the ballot and approved by the voters, this will clearly define the restrictions of what boards/committees a moderator for the Town of Hooksett can and cannot serve on.

RECOMMENDATION:

None.

SUGGESTED MOTION:

Motion to place amendments to section 7.1.C and 7.1.F on the March 2019 ballot as presented.

TOWN ADMINISTRATOR'S RECOMMENDATION:

I do not think that this should be moved to the ballot. The Council may remember that this came up the last two years and was dismissed by the the Council. At that time the person who this would have impacted was a member of a committee and was willing to serve as moderator if she could keep her other town position. The former moderator and the town clerk both supported the change at that time. However, having rejected the change twice, for clearly stated reasons, it may be perceived that this was being supported now become the person it would help is a former member of the Council. It

seems to me that the perception, if not the reality, could be that the people involved, not the principles, were a factor, which would be inappropriate.

Town of Hooksett's Impact Fee Summary

9/11/2018

TRAFFIC/ROADWAY IMPACT FEE

Council voted on and approved this policy on 10/26/2005

Use or return date: Zone 1 September 2022

Zone 2 September 2020

Zone 3 September 2022

Revenue Collected	\$ 1,683,999.36
Interest Earned	53,421.12
Amount Refunded	(13,304.13)
Purchases	
May 12, 2011 Hourglass Project on Route 3A In Zone 1	(8,853.99)
August 22, 2012 Route 3A/Hackett Hill in Zone 1 (Obligated \$400,000)	(119,444.30)
June 10, 2015 Route 3A/Hackett Hill in Zone 1 (Obligated \$5,088)	-
October 24, 2012 CMAQ Grant in Zone 2	(80,000.00)
August 23, 2017 CMAQ Grant in Zone 2	(13,322.17)
May 22, 2013 Main Street Sidewalks in Zone 2	(80,000.00)
March 26, 2014 Lilac Bridge Zone 2	(87,831.34)
March 25, 2015 Lilac Bridge Zone 2	(190,421.00)
October 14, 2015 Lilac Bridge Zone 2	(1,558.00)
August 23, 2017 Lilac Bridge Zone 2	(279,810.00)
October 26, 2016 Lilac Bridge Zone 1	(33,372.68)
May 25, 2016 Martins Ferry Rd Sidewalks Zone 2	(80,000.00)
October 8, 2014 Morrill Road Upgrades Zone 3	(8,131.00)
October 26, 2016 Morrill Road Upgrades Zone 3	(86,814.00)
Balance as of August 31, 2018	<u>\$ 654,557.87</u>

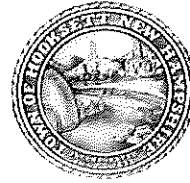
SCHOOL IMPACT FEE

Zoning Ordinance posted on 3/8/01

Use or return date: September 2023

Revenue Collected	\$ 2,261,974.48
Interest Earned	16,473.01
Amount Refunded	(16,227.00)
School Funding Dec 2003	(500,000.00)
September 22, 2004 School Funding Nov 2004	(250,000.00)
December 14, 2005 School Funding Jan 2006	(75,000.00)
September 13, 2006 School Funding	(70,000.00)
September 26, 2007 School Funding	(80,000.00)
September 24, 2008 School Funding	(85,000.00)
September 23, 2009 School Funding	(43,000.00)
September 8, 2010 School Funding	(55,000.00)
September 28, 2011 School Funding	(118,107.31)
September 12, 2012 School Funding	(85,964.17)
September 25, 2013 School Funding	(250,511.30)
September 10, 2014 School Funding	(124,223.25)
October 15, 2015 School Funding	(94,812.32)
September 14, 2016 School Funding	(91,274.36)
October 11, 2017 School Funding	(171,417.31)
Balance as of August 31, 2018	<u>\$ 167,910.47</u>

Town Council
STAFF REPORT



To:
Title: School Impact Fee Transfer
Meeting: Town Council - 26 Sep 2018
Department: Finance
Staff Contact: Christine Soucie, Finance Director

BACKGROUND INFORMATION:

The Town of Hooksett collects school impact fees at the time the Town issues occupancy permits. These fees are collected in order to offset the cost of growth for new developments.

Each year at this time, the Town transfers the fees collected during the year to the School District to offset the cost of the new middle school and renovations at Memorial School. Back in 2003, these two projects were funded with a 20-year bond and it was determined they met the criteria for impact fees use.

As of August 31, 2018, the school impact fee special revenue fund had a balance of \$167,910.47.

FINANCIAL IMPACT:

This transfer will reduce the amount of property taxes needed to support the school district.

RECOMMENDATION:

A transfer of the full amount is recommended at this time.

SUGGESTED MOTION:

Motion to transfer \$167,910.47 from the School Impact Fee fund to the Hooksett School District.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur.

ATTACHMENTS:

Impact Fees as of 8-31-18

Town of Hooksett's Impact Fee Summary

9/11/2018

TRAFFIC/ROADWAY IMPACT FEE

Council voted on and approved this policy on 10/26/2005

Use or return date: Zone 1 September 2022

Zone 2 September 2020

Zone 3 September 2022

Revenue Collected	\$ 1,683,939.36
Interest Earned	53,421.12
Amount Refunded	(13,304.13)
Purchases	
May 12, 2011 Hourglass Project on Route 3A in Zone 1	(8,853.99)
August 22, 2012 Route 3A/Hackett Hill in Zone 1 (Obligated \$400,000)	(119,444.30)
June 10, 2015 Route 3A/ Hackett Hill in Zone 1 (Obligated \$5,088)	-
October 24, 2012 CMAQ Grant in Zone 2	(80,000.00)
August 23, 2017 CMAQ Grant in Zone 2	(13,322.17)
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August 23, 2017 Lilac Bridge Zone 2	(279,810.00)
October 26, 2016 Lilac Bridge Zone 1	(33,372.68)
May 25, 2016 Martins Ferry Rd Sidewalks Zone 2	(80,000.00)
October 8, 2014 Morrill Road Upgrades Zone 3	(8,131.00)
October 26, 2016 Morrill Road Upgrades Zone 3	(88,814.00)
Balance as of August 31, 2018	<u>\$ 654,557.87</u>

SCHOOL IMPACT FEE

Zoning Ordinance posted on 3/8/01

Use or return date: September 2023

Revenue Collected	\$ 2,261,974.48
Interest Earned	16,473.01
Amount Refunded	(16,227.00)
School Funding Dec 2003	(500,000.00)
September 22, 2004 School Funding Nov 2004	(250,000.00)
December 14, 2005 School Funding Jan 2006	(75,000.00)
September 13, 2006 School Funding	(70,000.00)
September 26, 2007 School Funding	(80,000.00)
September 24, 2008 School Funding	(85,000.00)
September 23, 2009 School Funding	(43,000.00)
September 8, 2010 School Funding	(55,000.00)
September 28, 2011 School Funding	(118,107.31)
September 12, 2012 School Funding	(85,964.17)
September 25, 2013 School Funding	(250,511.30)
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