



AGENDA

Town of Hooksett Town Council

Wednesday, October 23, 2019 at 6:00 PM

A meeting of the Town Council will be held Wednesday, October 23, 2019 in the Hooksett Municipal Building commencing at **6:00 PM**.

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1. **CALL TO ORDER**
2. **PROOF OF POSTING**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **AGENDA OVERVIEW**
6. **PUBLIC HEARINGS**
 - 6.1. Removal of Taxi Cab Ordinance, Other Ordinances, #00-20 (noticed for 6:30pm) 5 - 16
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7. **SPECIAL RECOGNITION**
 - 7.1. HeartSafe Community Award and NH EMS Unit of the Year award 17 - 21
[Staff Report - SR-19-170 - Pdf](#)
[UOTY award 2019](#)
 - 7.2. Hooksett Municipal Employee - New Hire
8. **SCHEDULED APPOINTMENTS**
 - 8.1. Cindy Robertson, Conservation Commission Chair and Dan Tatem, Stantec: 23 - 31
Proposed gate for Emergency Access to the Hooksett Riverwalk Trail
[Staff Report - SR-19-174 - Pdf](#)
9. **CONSENT AGENDA**
 - 9.1. \$200 Donation - Heritage Commission Sponsored Speaker 33
[Staff Report - SR-19-175 - Pdf](#)
10. **TOWN ADMINISTRATOR'S REPORT**
11. **PUBLIC INPUT - 15 MINUTES**
12. **NOMINATIONS AND APPOINTMENTS**
 - 12.1. October Appointments 35 - 50
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[Staff Report - SR-19-176 - Pdf](#)
13. **BRIEF RECESS**
14. **OLD BUSINESS**
 - 14.1. Relocation of the Lacrosse wall from Donati Park to Petersbrook Park 51
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[Staff Report - SR-19-177 - Html](#)

- 14.2. Surety Release-DAR Builders, LLC Well Radius Surety 53 - 57

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- 14.3. Health Insurance Renewal Rates Effective January 1, 2020 59 - 62

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- 14.5. Energy Efficiency Exemption (ie Solar Energy) - (tabled at 10/09/19 Town Council Meeting)

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- 15.1. Conservation Commission proposed gate at temporary construction access point off of Merrimack Street 65

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- 15.2. Selection of a financial institution for the Route 3A Sewer and Other Infrastructure Improvements borrowing. 67

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- 15.3. Use of Unassigned Fund Balance to lower 2019 Tax Rate 69

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- 15.4. Tax Bill Newsletter Approval 71

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- 16.2. Non-Public: 10/09/2019

17. SUB-COMMITTEE REPORTS

18. PUBLIC INPUT

19. NON-PUBLIC SESSION NH RSA 91-A:3 II

20. ADJOURNMENT

PUBLIC INPUT

1. Two 15-minute Public Input sessions will be allowed during each Council Meeting. Time will be divided equally among those wishing to speak, however, no person will be allowed to speak for more than 5 minutes.
2. No person may address the council more than twice on any issue in any meeting. Comments must be addressed to the Chair and must not be personal or derogatory about any other person.
3. Any questions must be directly related to the topic being discussed and must be addressed to the Chair only, who after consultation with Council and Town Administrator, will determine if the question can be answered at that time. Questions cannot be directed to an individual Councilor and must not be personal in nature. Issues raised during Public Input, which cannot be resolved or answered at that time, or which require additional discussion or research,

Anyone requesting auxiliary aids or services is asked to contact the Administration Department five business days prior to the meeting.

will be noted by the Town Administrator who will be responsible for researching and responding to the comment directly during normal work hours or by bringing to the Council for discussion at a subsequent meeting. The Chair reserves the right to end questioning if the questions depart from clarification to deliberation.

4. Council members may request a comment be added to New Business at a subsequent meeting.
5. No one may speak during Public Input except the person acknowledged by the Chair. Direct questions or comments from the audience are not permitted during Public Input.

Town Council STAFF REPORT



To: Town Council
Title: Removal of Taxi Cab Ordinance, Other Ordinances, #00-20
Meeting: Town Council - 23 Oct 2019
Department: Community Development
Staff Contact: Todd Rainier, Town Clerk

BACKGROUND INFORMATION:

In 2017 HPD found in unlawful to conduct such "motor vehicle record check and criminal background check" as required in Ordinance #00-20, section 2.5. Queen City Taxi has been Hooksett's only applicant for 16 years and has paid in excess of \$300.00 annually. The change in "ride share" has evolved it is the legal opinion, "If the ordinance no longer has any real effect or targets an industry which has changed that it no longer is useful, there is no point in keeping it on the books".

FINANCIAL IMPACT:

\$300.00

POLICY IMPLICATIONS:

Outdated 2.5 Unlawful

RECOMMENDATION:

Council 2nd meeting: October 23rd 2019 - Staff report and public hearing as posted in local newspaper and distributed with copies of Other Ordinance, #00-20 with strike outs provided at public request. Public input for proposal to REMOVE, Taxi Cab Ordinance, Other Ordinance, #00-20 ~~The Town of Hooksett ordains that...such violation is found to continue.~~

SUGGESTED MOTION:

Motion to move to step 3 in the process to remove, Other Ordinance, #00-20 - Taxi Cab Ordinance at the next scheduled Town Council meeting on November 6th. Council vote on "Other Ordinance" new ordinances, amendments or removals.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

ATTACHMENTS:

[Taxicab Ordinance with strikethrough](#)
[Taxicab Ordinance](#)
[Public Notice](#)

**TAXICAB
ORDINANCE # 00-20**

The Town of Hooksett ordains that, pursuant to the authority granted under section 3.6 of the Hooksett Town Charter, the following ordinance is hereby enacted in the Town of Hooksett:

**SECTION 1
DEFINITION**

_____ 1.1 The word "taxicabs" as used in this section shall mean any rubber-tired motor vehicle, having a manufacturers rated capacity of not more than ten (10) passengers, used in the call and demand transportation of passengers for compensation to or from points chosen or designated by the passengers and not operated on a fixed schedule, between fixed termini, or any such vehicle leased or rented, or held for leasing or renting, with or without driver or operator.

**SECTION 2
APPLICATION**

_____ 2.1 Applications for a Town of Hooksett Taxicab Permit for the purpose of engaging in the business of operating a taxicab or taxicabs shall be made to the Town of Hooksett upon a form to be determined by the Town of Hooksett.

_____ 2.2 Applications for a Town of Hooksett Taxicab permit shall include:

- _____ (a) The applicants name
- _____ (b) The applicants home address
- _____ (c) The applicants home telephone number
- _____ (d) The trade name under which the applicant proposes
_____ to do business
- _____ (e) The business address
- _____ (f) The business telephone number

_____ 2.3 Each motor vehicle to be used as a taxicab in the applicants Town of Hooksett Taxicab Permit will include:

- _____ (a) The vehicle owners name
- _____ (b) The vehicle owners address
- _____ (c) The vehicle owners telephone number
- _____ (d) A complete description of each vehicle to be used
_____ including proof of motor vehicle registration

~~2.4 Each taxicab operator to be used in the applicants Town of Hooksett Taxicab Permit for the purpose of engaging in the operation of a taxicab or taxicabs in the Town of Hooksett will include:~~

- ~~(a) The operators full name~~
- ~~(b) The operators home address~~
- ~~(c) The operators home telephone number~~
- ~~(d) Proof of a valid New Hampshire Operators License~~

~~2.5 Upon receipt of the Town of Hooksett Taxicab Permit Application, the Town of Hooksett shall submit the list of taxicab operators to the Hooksett Police Department for a motor vehicle record check and a criminal record check.~~

~~2.6 After a review of the Town of Hooksett Taxicab Permit Application to determine its compliance with this ordinance, and, within thirty working days of the receipt of the application, the Town shall either issue a Town of Hooksett Taxicab Permit or notify the applicant that the application information does not comply with the requirements of this ordinance, specifically identifying what information has not been furnished which is required before a Town of Hooksett Taxicab Permit can be issued.~~

SECTION 3 OUT OF TOWN TAXICABS

~~3.1 Taxicab businesses located outside of the Town of Hooksett who operate taxicab services in the Town of Hooksett by picking up passengers, will be required to apply for, submit and complete all of the requirements in the Town of Hooksett taxicab Ordinance.~~

SECTION 4 INSURANCE

~~4.1 Before a Town of Hooksett Taxicab Permit is issued by the Town of Hooksett, each applicant must submit to the Town of Hooksett:~~

~~A certificate of insurance shall be provided to the Town of Hooksett showing that the applicant has been issued an insurance policy by an insurance company licensed to do business in the State of New Hampshire, protecting the licensee and taxicab operators from all claims for damages to property and bodily injury, including death which may arise from operations under or in connection with the Town of Hooksett Taxicab Permit. Such insurance shall provide that the policy shall not terminate or be canceled prior to the expiration date except with thirty (30) days advance written notice to the Town of Hooksett. Such policy shall provide coverage in the amounts of at least one half million dollars (\$500,000.00) per single occurrence.~~

SECTION 5 PERMIT FEES

~~5.1 For each applicant applying as a trade name for a Town of Hooksett Taxicab Permit, a fee of fifty dollars (\$50.00) shall be submitted with the application.~~

~~5.2 For each vehicle to be utilized in the Town of Hooksett Taxicab Permit, the applicant shall submit with the application a fee of twenty-five dollars (\$25.00).~~

~~5.3 For each operator listed in the Town of Hooksett Taxicab permit, the applicant shall submit with the application a fee of ten dollars (\$10.00).~~

~~5.4 All fees are to be paid to the Town of Hooksett with the application when it is submitted to the Town of Hooksett.~~

~~SECTION 6 PERMIT EXPIRATIONS AND RENEWALS~~

~~6.1 The Town of Hooksett Taxicab Permit is an annual permit and all of the requirements in the permit will expire on December 31st at 11:59 pm of each year.~~

~~6.2 When original application or renewal application is made after July 1st of each year, one half of each required fee amount is paid rather than the full amount.~~

~~6.3 When renewing the Town of Hooksett Taxicab Permit, all fees are required with the submission of the renewal of the application with the exception of section 5.1 only.~~

~~SECTION 7 RECORD REQUIREMENTS~~

~~7.1 Each taxicab business with a Town of Hooksett Taxicab Permit shall be required to keep a log detailing, at the minimum on a daily basis the time and place of each pickup, the time and place of each discharge and the fare charged therefore. The log shall be maintained in order by date at the principal place of business of each taxicab business for the current calendar year and for the calendar year immediately preceding the current calendar year and shall be made available, upon request for review by any law enforcement agency.~~

~~SECTION 8 DISPLAY OF PERMIT~~

~~8.1 The Town may prescribe the form of permit for the Town of Hooksett Taxicab Permit. The Town of Hooksett Taxicab Permit shall bear the name of the applicant, the trade name and address of the taxicab business, each vehicle listed on the application to be used as a taxicab, each taxicab driver listed on the application and shall have printed permanently thereon: "This Town of Hooksett Taxicab Permit is not an endorsement by the Town of Hooksett or any of its officers or employees".~~

~~8.2 The Town of Hooksett Taxicab Permit shall at all times be conspicuously displayed in the cab of the taxicab so that it can be seen by a passenger in either day or night.~~

~~8.3 The applicant shall indicate the number of permit copies needed, as one is needed for each vehicle utilized.~~

~~8.4 Along with each permit and permit copy required, the Town may prescribe a colored sticker to be placed on the rear bumper of each taxicab utilized. The sticker shall be issued annually along with the application and/or renewal of the application. The color of the sticker shall change annually indicating the new year and the validity of the sticker.~~

~~SECTION 9 TAXIMETERS~~

~~9.1 Every taxicab in the Town of Hooksett shall be equipped with a mechanical instrument or device commonly called a taximeter, approved by the Sealer of Weights and Measurers, by which the charge for hire of such taxicab is mechanically calculated and on which such charge is shown by clear and distinct figures under adequate light.~~

~~9.2 Each taximeter shall be inspected by the State Sealer of Weights and Measurers on an annual basis. Inspection shall also be required whenever the tire size changes during replacement of a tire or tires.~~

~~9.3 The taximeter utilized in each taxicab shall have an inspection expiration of September 30th of each year. Each taximeter must be inspected within ninety (90) days of September 30th of each year, but not after September 30th of each year. The inspection shall be conducted by the State of New Hampshire Division of Weights and Measures, Sealer of Weights and Measures. The only other time during the year when the taximeter shall be inspected is if the tire or tires are changed to a different size. If the tire or tires are changed, but remain the same size, it is not necessary to have the taximeter inspected.~~

~~9.4 Cars for hire used for conveying passengers for attendance at marriages, funerals, christenings, or for use in ceremonial parades need not be equipped with a taximeter.~~

SECTION 10 RATE CARDS

~~10.1 Upon the issuance of a Town of Hooksett Taxicab Permit, the trade name owner shall issue to each taxicab listed on his/her application a rate card which shall have the rates of the taxicab business.~~

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~~11.1 Taximeter rates shall be determined only by mileage and not by time with the exception of being required to wait for a period of time by the passenger employed.~~

~~11.2 Mileage rates shall remain the same from the origination point to the destination point even when crossing Hooksett boundary lines.~~

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SECTION 12 CONSENT OF PASSENGER NEEDED FOR CARRYING OTHERS

~~12.1 No taxicab operator shall carry any person other than the passenger first employing the taxicab without the consent of the first passenger.~~

~~12.2 Any taxicab agent at any railroad station, bus terminal, or public place, before directing a second passenger to a taxicab employed, shall ask the person first employing the taxicab if they consent to another passenger or passengers.~~

SECTION 13
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~~13.1 It shall be unlawful for any person, partnership, cooperation or association to engage in the business of operating a taxicab in the Town of Hooksett without first having secured the required Town of Hooksett Taxicab Permit.~~

~~13.2 It shall be unlawful for any taxicab, who has obtained a Town of Hooksett Taxicab Permit, to operate in the Town of Hooksett while violating any of the sections in this ordinance.~~

SECTION 14
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~~14.1 Any violation of the terms in this ordinance shall be punishable by a fine of fifty dollars (\$50.00) for each day that such violation is found to continue.~~

ADOPTED: 12/8/93
AMENDED: 05/28/03

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PENALTY**

14.1 Any violation of the terms in this ordinance shall be punishable by a fine of fifty dollars (\$50.00) for each day that such violation is found to continue.

ADOPTED: 12/8/93

AMENDED: 05/28/03

**TOWN OF HOOKSETT
PUBLIC HEARING NOTICE**

The Hooksett Town Council will be holding a public hearing on Wednesday, October 23, 2019 @ 6:30pm at the Hooksett Town Hall - Council Chambers, 35 Main Street, Hooksett, NH. The purpose of the public hearing is to remove Town Ordinance #00-20:Taxicab. This notice is per Chapter 231:132-a of the NH Revised Statutes annotated, and section 3.6 of the Hooksett Town Charter. The full text of the proposed amendment is on file with the Town Clerk and via www.hooksett.org for your inspection. Questions should be directed to the Office of the Town Clerk at 485-9534.

Town Council STAFF REPORT



To: Town Council and Town Administrator
Title: HeartSafe Community Award and NH EMS Unit of the Year award
Meeting: Town Council - 23 Oct 2019
Department: Fire and Rescue
Staff Contact: Joseph Stalker, Captain

BACKGROUND INFORMATION:

The Hooksett Fire Rescue Department believes injury and illness prevention programs are an important part of the services we offer. One of these services is educating the community and businesses on CPR, or Cardio-Pulmonary Resuscitation. A patient's chance of survival increases by 400% when CPR is delivered by a bystander prior to the arrival of EMS. The department performs 12-15 CPR classes a year and in 2018, our personnel trained over 750 people in the community on CPR.

The 'HeartSafe Community' designation is awarded to an emergency medical service (EMS) that has taken crucial steps to ensure the community has a high-level of emergency response systems in place for cardiac arrest emergencies. This criteria and programs are crucial to ensure the chain of survival for a cardiac arrest, starting with the intervention of trained bystanders and ending with EMS and hospital care. These services and criteria include:

- Widespread CPR instruction.
- Public access AEDs throughout the community.
- Advanced Life Support trained and certified EMS providers available 24/7 for response to cardiac emergencies.
- Emergency vehicles equipped with cardiac monitors/defibrillators, AEDs and other emergency resuscitation equipment.
- Aggressive resuscitation protocols for EMS providers and area hospitals.

This evening, the NH Bureau of EMS and the *HeartSafe Award Team* would like to officially designate the Town of Hooksett a 'HeartSafe Community' and present the award to the department and town.

Additionally, the Hooksett Fire Rescue Department was the recent recipient of the State of NH - EMS Unit of the Year, awarded by the NH Fire & EMS Committee of Merit. This award is given annually to a department that performs outstanding service to their community. Over the past decade, the HFRD has grown from an average, first response EMS system to an advanced life support (ALS), transporting EMS system, offering the Paramedic level. The department also performs various injury & illness prevention programs for the community. The department is proud of the hard and dedicated work that our personnel do on a daily basis and are honored to receive this award.

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

N/A

SUGGESTED MOTION:

N/A

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

ATTACHMENTS:

[UOTY award 2019](#)



Town of Hooksett Fire Rescue Dept.

The NH Fire & Emergency Medical Services Committee of Merit (COM) is pleased to announce that you will be honored with a **BoundTree Corporation EMS Unit of the Year Award** at its 28th Annual Awards and Recognition Ceremony

Monday, September 30, 2019 at 6:30PM

Capitol Center for the Arts

44 South Main Street, Concord, NH

Formal attire (Class A uniform or business formal) is requested.

Please RSVP by Friday, August 30, 2019

EMS COM Liaison, Capt. Kathy Doolan

Email: Kathy.doolan@dos.nh.gov

Phone: (603) 223-4281

Indicate how many guests you will be bringing with you.

NOTE: Family members and your closest supporters are welcome, but please keep in mind that the ceremony may be too long for small children.

PHOTOS NEEDED for a video production featuring photos of the honorees and/or the incidents in which they were involved. Please submit any you might have to Jonathan M. Goldman:

Email: jgoldman@lrmfa.org

Regular mail: c/o Lakes Region Mutual Fire Aid
62 Communications Drive
Laconia, NH 03246



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EMS COM Liaison, Capt. Kathy Doolan

Email: Kathy.doolan@dos.nh.gov

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62 Communications Drive
Laconia, NH 03246

Town Council
STAFF REPORT



To: Town Council
Title: Cindy Robertson, Conservation Commission Chair and Dan Tatem, Stantec:
Proposed gate for Emergency Access to the Hooksett Riverwalk Trail
Meeting: Town Council - 23 Oct 2019
Department: Community Development
Staff Contact: Leann Fuller, Community Development Clerk

BACKGROUND INFORMATION:

Currently, the second phase of the Hooksett Riverwalk Trail is being completed. There is a temporary construction entrance off of Merrimack Street. The Conservation Commission was presented the idea to install a gate at that temporary construction entrance instead of removing then entrance. The reason for keeping the access would be for emergency access to get to the trail as well as having an access in place for the next phase. The gate would be required to keep others from using this as a personal entrance. This entrance would end up being loamed and seeded so it reflects the surrounding area while still allowing an emergency entrance.

RECOMMENDATION:

Listen to what Cindy Robertson and Dan Tatem have to present regarding installing a gate at the temporary construction entrance off of Merrimack Street for the Hooksett Riverwalk Trail.

SUGGESTED MOTION:

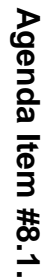
See New Business agenda item.

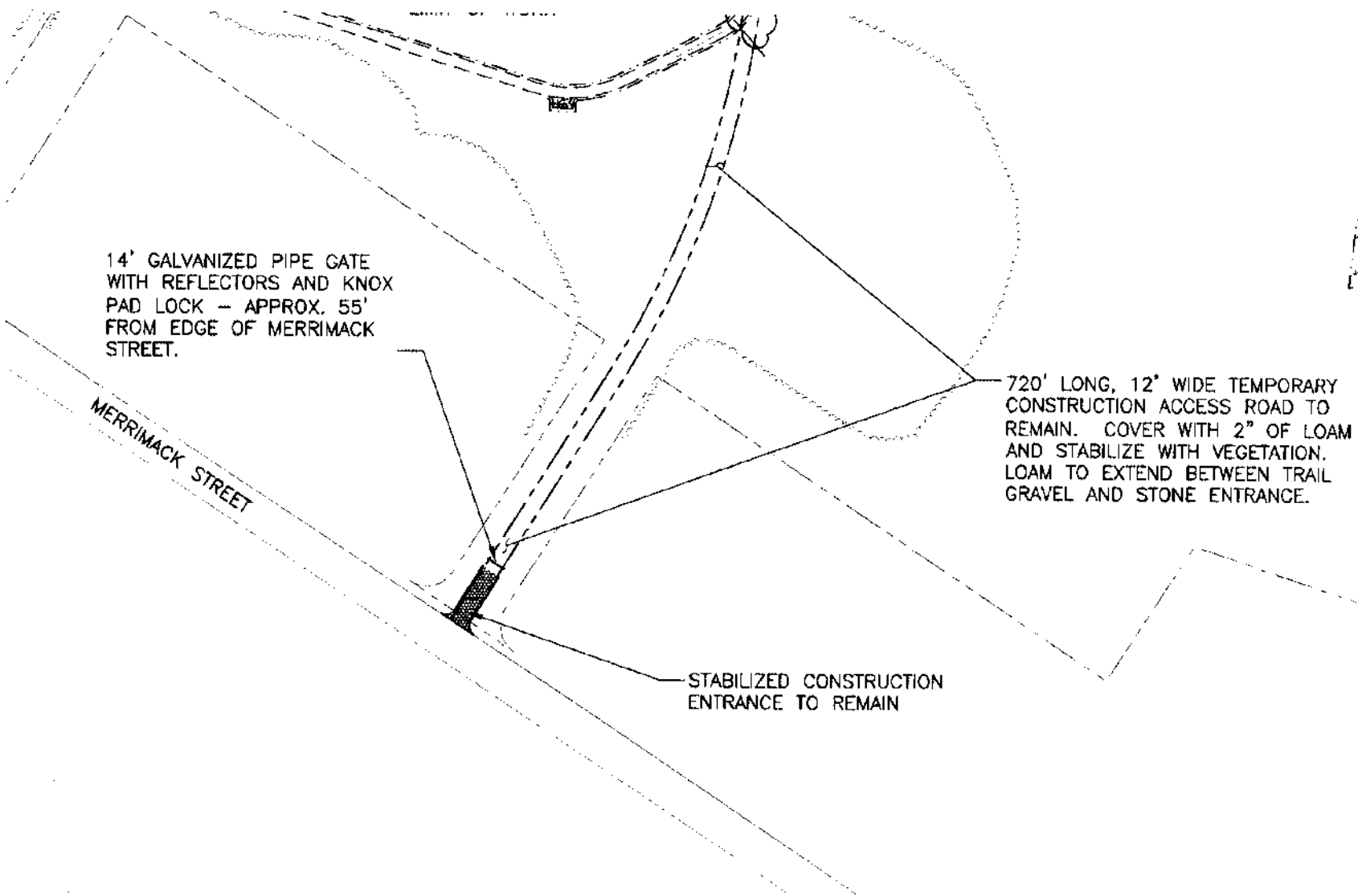
TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur for this item to be taken up under New Business

ATTACHMENTS:

[Maps, Pictures and NH DOT E-mail](#)
[Staff Report for Gate](#)





14' GALVANIZED PIPE GATE
WITH REFLECTORS AND KNOX
PAD LOCK - APPROX. 55'
FROM EDGE OF MERRIMACK
STREET.

720' LONG, 12' WIDE TEMPORARY
CONSTRUCTION ACCESS ROAD TO
REMAIN. COVER WITH 2" OF LOAM
AND STABILIZE WITH VEGETATION.
LOAM TO EXTEND BETWEEN TRAIL
GRAVEL AND STONE ENTRANCE.

STABILIZED CONSTRUCTION
ENTRANCE TO REMAIN

ACCESS ROAD NOTES / GATE LOCATION

SCALE: 1"=100'





Leann Fuller

From: Radwanski, Richard <Richard.Radwanski@dot.nh.gov>
Sent: Wednesday, October 09, 2019 1:18 PM
To: 'Tatem, Dan'
Cc: Leann Fuller; 'Cindy Robertson'; Steve Couture; Bruce Thomas; Earl Labonte
Subject: RE: Merrimack Street - Emergency Access For Trail Project

Dan,

Based upon a brief review of the documents contained in your email, rights of access to this parcel from Merrimack Street, in accordance with RSA 236:13, cannot be determined. We will require more extensive deed history be submitted with the drive permit application. That deed history will need to be sufficient to clearly illustrate the lot of record as it existed on July 1, 1971.

In the interim, I understand that it is the Town of Hooksett's desire to permit this constructed driveway as an emergency access only, normally gated, and as a temporary construction access for the future phase of the trail. The Department will permit the driveway for such uses contingent upon a favorable review of the engineering details.

Unless permanent rights of access can be demonstrated thru the drive permit application process, no other uses will be authorized.

Hope this response is sufficient to satisfy the immediate needs of the Town of Hooksett,

Rich

From: Tatem, Dan [mailto:dan.tatem@stantec.com]
Sent: Wednesday, October 09, 2019 10:01 AM
To: Radwanski, Richard
Cc: Leann Fuller; 'Cindy Robertson'; Steve Couture; Bruce Thomas; Earl Labonte
Subject: FW: Merrimack Street - Emergency Access For Trail Project
Importance: High

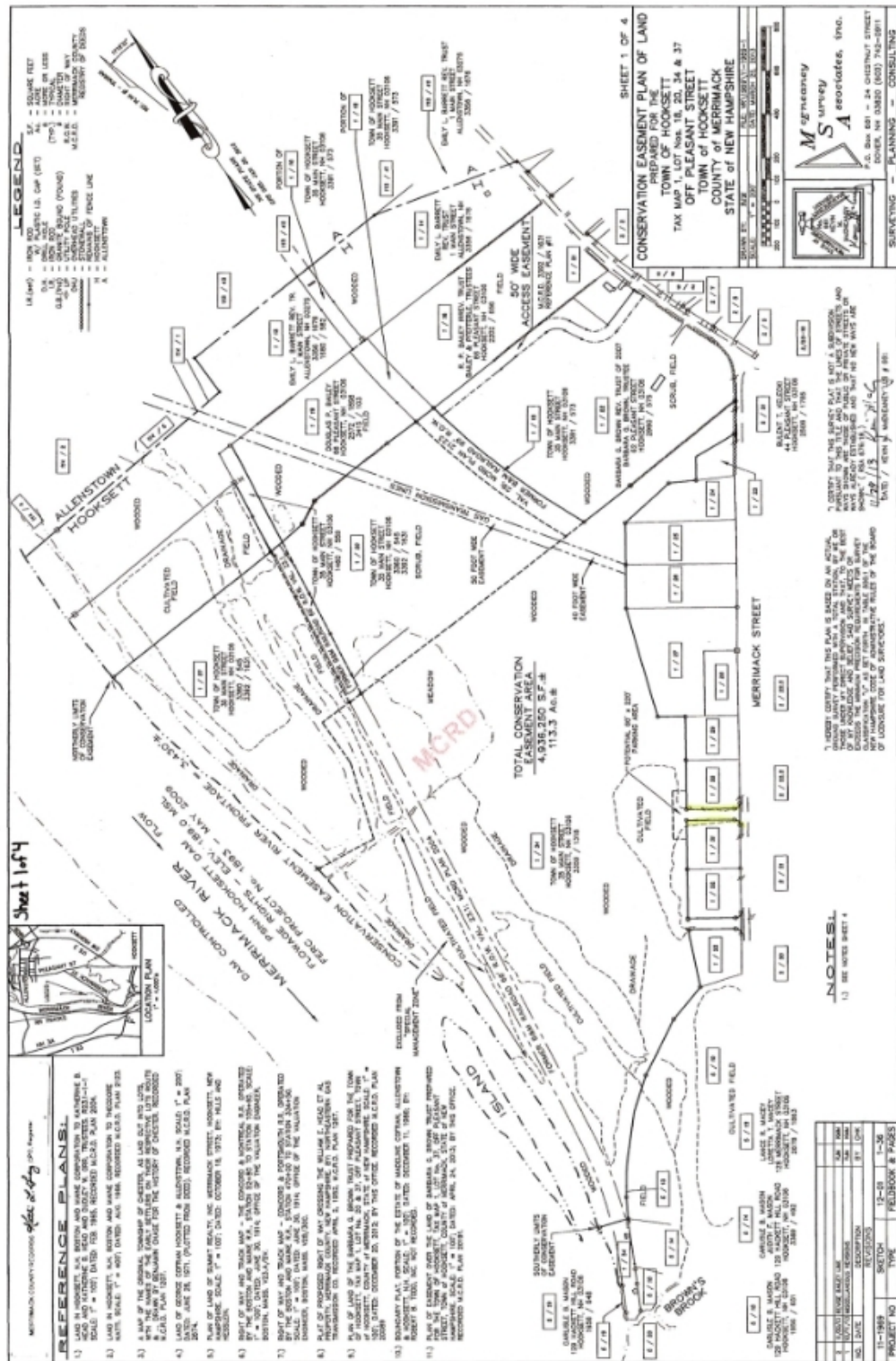
Rich, as discussed, please see the attached plans and deeds for the Town parcel in question. I believe that those frontage lots have existed since the 70's or earlier, but cannot confirm that without researching the deeds. However, as we discussed, the Town's intent is to keep this gated (gate already installed) access for emergency purposes. They would also use this access when the last phase of the Trail system is constructed (the same as they are using it right now).

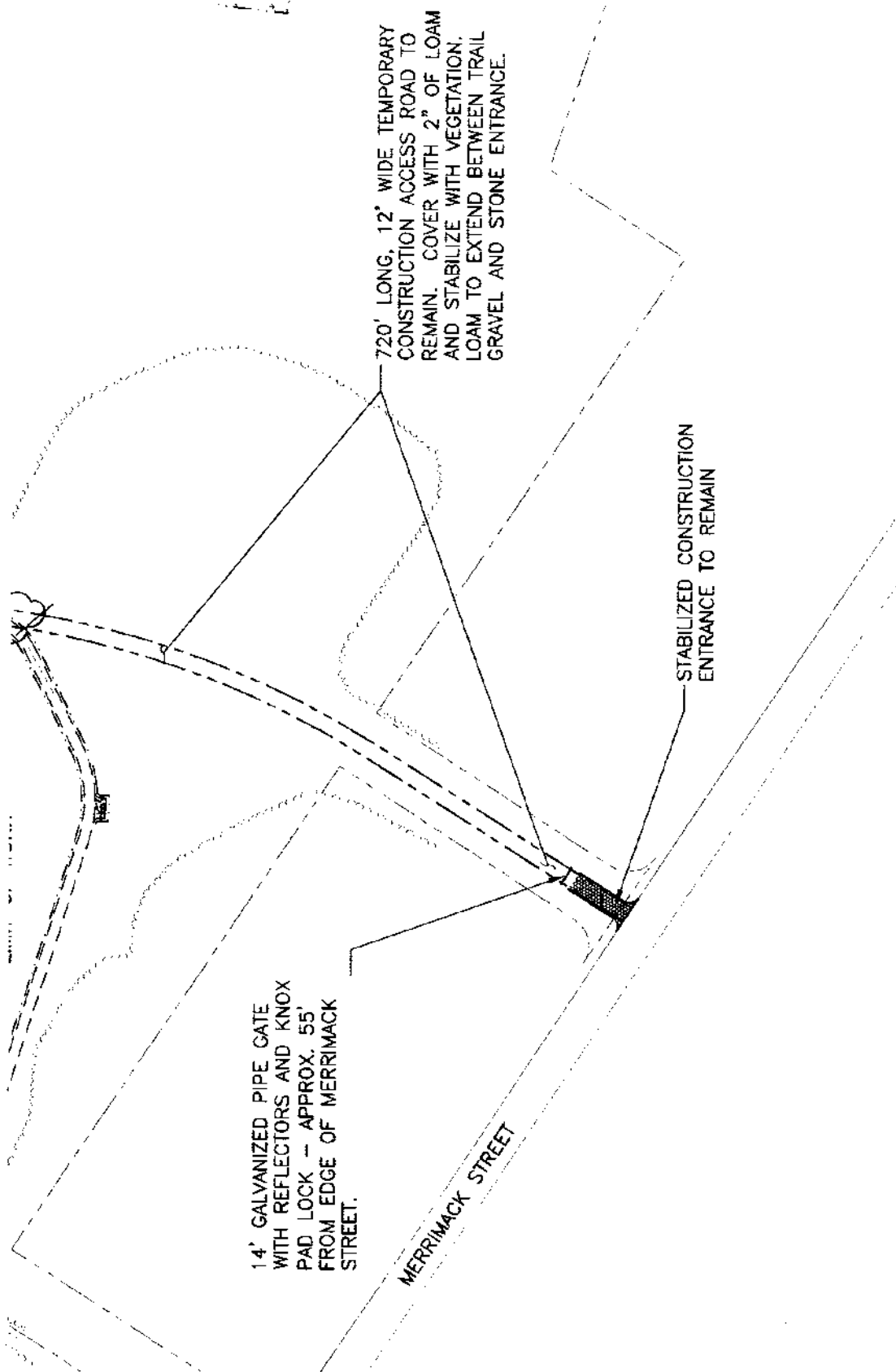
Please note that there are two points of access via actual property frontage (not easements) onto Merrimack Street. The constructed access is located along the northerly frontage.

Could you please reply and let the Town know NHDOT's position on granting a driveway permit for this access, once the permit application and plans have been submitted for review and approval? They are looking for your thoughts by tomorrow for the purpose of discussing with the Town Council.

Thank you.

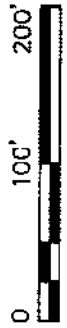
Dan Tatem
 Associate
 Direct: 603 206-7539
 Mobile: 603 218-9739





ACCESS ROAD NOTES / GATE LOCATION

SCALE: 1"=100'





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Importance: High

Rich, as discussed, please see the attached plans and deeds for the Town parcel in question. I believe that those frontage lots have existed since the 70's or earlier, but cannot confirm that without researching the deeds. However, as we discussed, the Town's intent is to keep this gated (gate already installed) access for emergency purposes. They would also use this access when the last phase of the Trail system is constructed (the same as they are using it right now).

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Could you please reply and let the Town know NHDOT's position on granting a driveway permit for this access, once the permit application and plans have been submitted for review and approval? They are looking for your thoughts by tomorrow for the purpose of discussing with the Town Council.

Thank you.

Dan Tatem
 Associate

Direct: 603 206-7539
 Mobile: 603 218-9739

Town Council
STAFF REPORT



To: Town Council
Title: \$200 Donation - Heritage Commission Sponsored Speaker
Meeting: Town Council - 23 Oct 2019
Department: Administration
Staff Contact: Nick Germain, Project Coordinator

BACKGROUND INFORMATION:

On Tuesday, October 29, at the Hooksett Public Library at 6:30 p.m., the Hooksett Heritage Commission is sponsoring the NH Humanities (NHHHC) program titled "Harnessing History: On the Trail of New Hampshire's State Dog, the Chinook." This program looks at how dog sledding developed in New Hampshire and how the Chinook played a major role in this story.

The Heritage Commission is being sent \$200 from the NHHHC to pay a speaker's stipend, while existing Heritage Funds cover minor mileage fees.

FINANCIAL IMPACT:

\$200 will temporarily be in the town's possession in the form of a check.

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Accept the NHHHC's Donation.

SUGGESTED MOTION:

I motion to accept \$200 from the New Hampshire Humanities Council on behalf of the Town of Hooksett per 31:95-b, III (b.)

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

Available Appointed Town Positions

Entity	Available	Available Positions	Expiration	Contact Town Staff
Heritage Commission	James Sullivan	(x2) Commissioner	6/30/2021	Administration
		(x2) Alternate	6/30/2021	Administration
Town Hall Preservation Committee	James Sullivan	(x4) Committee Member	6/30/2021	Administration
Planning Board	Robert Duhaime	(1)Alternate Member	6/30/2022	Community Development
Parks and Recreation Advisory Board	Alex Walczyk	1 Member	6/30/2022	Public Works
Zoning Board of Adjustment	James Levesque	(1) Alternate	6/30/2021	Community Development
				Last updated 9/9/2019



Town of Hooksett

APPLICATION FOR APPOINTED TOWN BOARD POSITION

Date Submitted: 9.2.19
Name: William Herlich Phone: 603 244-8593
Address: 59 Stirling Ave Hooksett NH
Email Address: bherlich@gmail.com
Signature: [Signature]

Return completed form to: Town of Hooksett, 35 Main Street, Hooksett NH 03106,
Attn: Administration Department or email to NGermain@hooksett.org

I am willing to serve on the following Town Boards/Committees/Commissions. I understand if appointed, I am required to attend the regular meetings.

BOARDS, COMMISSIONS & COMMITTEES	
	Role Preference <small>Alternate, Regular, or None?</small>
<input checked="" type="checkbox"/> Conservation Commission	<u>Regular</u>
<input type="checkbox"/> Economic Development Advisory Committee	
<input type="checkbox"/> Heritage Commission	
<input type="checkbox"/> Parks & Recreation Advisory Board	
<input checked="" type="checkbox"/> Planning Board	<u>Regular</u>
<input type="checkbox"/> Recycling & Transfer Advisory Committee	
<input type="checkbox"/> Town Hall Preservation Committee	
<input type="checkbox"/> Zoning Board of Adjustment	
<input type="checkbox"/> Other (Please specify.)	

Agenda Item #12.1.

2

How long have you been a resident of Hooksett?

17 years

Why are you seeking this position?

I'd like to become involved with our town

Do you have any specific goals or objectives?

balanced review of issues and keeping the discussion and town growth positive

Please list special skills, talents or experience pertinent to the position sought:

I have extensive experience managing projects, clients and events.

Please list any potential conflicts of interest you may have if appointed for a board or commission:

I have no current conflicts

Please list any work, volunteer, and/or educational experience you would like to have considered:

I work for Spectrum Marketing and run the Manchester Brew Festival for the past 7 years

Please list any current/prior Town board membership and the dates of service:

n/A

Town of Hooksett
35 Main Street
Hooksett, NH 03106

FRAUD POLICY

Recognition & Awareness Form

Acknowledgement:

My signature signifies that I have read the Town of Hooksett's Fraud Policy and that I understand my responsibilities related to the prevention, detection and reporting of suspected misconduct and dishonesty.

Signature:  _____

Print Name: Bill Herlihy

Date Signed: 9-2-19

Department Head Signature: _____



Town of Hooksett


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Date Submitted: _____

Name: _____ Phone: _____

Address: _____

Email Address: _____

Signature:  _____

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Alternate, Regular, or None?

___ Conservation Commission	_____
___ Economic Development Advisory Committee	_____
___ Heritage Commission	_____
___ Parks & Recreation Advisory Board	_____
___ Planning Board	_____
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___ Town Hall Preservation Committee	_____
___ Zoning Board of Adjustment	_____
___ Other (Please specify.)	_____

Agenda Item #12.1.

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Print Name: _____

Date Signed: _____

Department Head Signature: _____

Town Council **STAFF REPORT**



To: Town Council
Title: October Appointments
Meeting: Town Council - 23 Oct 2019
Department: Administration
Staff Contact: Nick Germain, Project Coordinator

BACKGROUND INFORMATION:

On September 25th, Town Council Nominated William Herlicka to the Conservation Commission as an Alternate and James Fortin as an Alternate to the Planning Board. Both appointments would fill the remaining available Alternate spots for their respective public bodies. Both candidates complied with paperwork requirements for applications.

No other appointed board applications have been received at this time.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None

SUGGESTED MOTION:

I motion to appoint William Herlicka to a term as an Alternate to the Conservation Commission to expire 6/30/2022." Second required.

"I motion to appoint James Fortin to a term as an Alternate to the Planning Board to expire 6/30/2020"
Second required

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

ATTACHMENTS:

[Appointments 10.9.19](#)

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Town of Hooksett

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I work for Spectrum Marketing and run the Manchester Brew Festival for the past 7 years

Please list any current/prior Town board membership and the dates of service:

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Town of Hooksett
35 Main Street
Hooksett, NH 03106

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Signature:  _____

Print Name: Bill Herlihy

Date Signed: 9-2-19

Department Head Signature: _____



Town of Hooksett


APPLICATION FOR APPOINTED TOWN BOARD POSITION

Date Submitted: _____

Name: _____ Phone: _____

Address: _____

Email Address: _____

Signature:  _____

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Role Preference
Alternate, Regular, or None?

___ Conservation Commission	_____
___ Economic Development Advisory Committee	_____
___ Heritage Commission	_____
___ Parks & Recreation Advisory Board	_____
___ Planning Board	_____
___ Recycling & Transfer Advisory Committee	_____
___ Town Hall Preservation Committee	_____
___ Zoning Board of Adjustment	_____
___ Other (Please specify.)	_____

Agenda Item #12.1.

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Town of Hooksett

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Signature: 

Print Name: _____

Date Signed: _____

Department Head Signature: _____

Town Council
STAFF REPORT



To:

Title: Relocation of the Lacrosse wall from Donati Park to Petersbrook Park

Meeting: Town Council - 23 Oct 2019

Department: Public Works

Staff Contact: Earl Labonte, Director of Public Works

BACKGROUND INFORMATION:

The Town has been approached by Hooksett Youth Athletic Association on behalf of Scout Duncan Korkosz to relocate the approved Lacrosse wall from Donati Park to Petersbrook Park. This wall is part of an Eagle Scout Project. At the time of presentation the desire was to have the wall installed at Donati as the HYAA Lacrosse activity was centered on Donati. Since then the HYAA Lacrosse will now be using Petersbrook as their primary activity area. Additionally, the wall at Petersbrook will now be a multi sport wall. One side will be used by Lacrosse and the other by Soccer. The Town Council accepted the donation of this wall and placement on Donati Park on the 22nd of May, wall to be installed as an Eagle Scout project.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Recommend the Council approve the relocation of the wall from Donati Park to Petersbrook Park.

SUGGESTED MOTION:

Motion: Recommend and approve the relocation of the Lacrosse wall from Donati Park to Petersbrook Park.

Town Council STAFF REPORT



To: Town Council
Title: Surety Release-DAR Builders, LLC Well Radius Surety
Meeting: Town Council - 23 Oct 2019
Department: Community Development
Staff Contact: Leann Fuller, Community Development Clerk

BACKGROUND INFORMATION:

At the Town Council meeting on September 25th, the release of a Well Radius Surety for 39 Churchill Drive was presented to Town Council. Due to some concerns that the abutting properties were owned by the developer, the motion to release the surety failed. Town Administrator Garron spoke with the Council at their meeting on October 9th regarding this and stated that the abutting properties are now owned by other individuals. At that point, the Council was willing to be presented this surety release again.

Prior to the issuance of a Certificate of Occupancy a certified plot plan is required to be submitted to the Building Department. At that time, it was found that the 75-foot protective well radius was outside of the property line for 39 Churchill Drive. This is prohibited per the Town of Hooksett Development Regulations 11.13 (3) "Private wells shall include a 75-foot protective well radius...The entire well radius must be contained within the property lines." The developer was then informed they must submit a \$6,000 surety to ensure compliance with the Development Regulations. Compliance with the Development Regulations require receiving a waiver from the Planning Board as well as signing and recording the Release Form for Protective Well Radii provided by the State of NH Department of Environmental Services.

The Planning Board approve the well radius waiver at their meeting on Monday, September 9, 2019. The Release Form for Protective Well Radii was signed and recorded on August 19, 2019.

RECOMMENDATION:

Recommend the release of the \$6,000 cash surety to DAR Builders, LLC.

SUGGESTED MOTION:

Motion to release the \$6,000 cash surety to DAR Builders, LLC.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Town Council was asked for direction on this issue at its Oct.9, 2019 meeting. The direction given to the Town Administrator was for this item to come back before the Council now that the parcels on either side of the parcel in question, are now in private ownership. Concur

ATTACHMENTS:

[39 Churchill Bond Release Request, As-Built and Well Radii Form](#)

Leann Fuller

From: Nicholas Moreau <nmoreau15@yahoo.com>
Sent: Tuesday, September 10, 2019 8:12 AM
To: Leann Fuller
Subject: Request to release bond for 39 Churchill Drive

Hello Leann,

This is a formal request to release the bond held for the well radius exemption at 39 Churchill Drive. The amount of the bond was \$6,000.00. Please remit the check to,

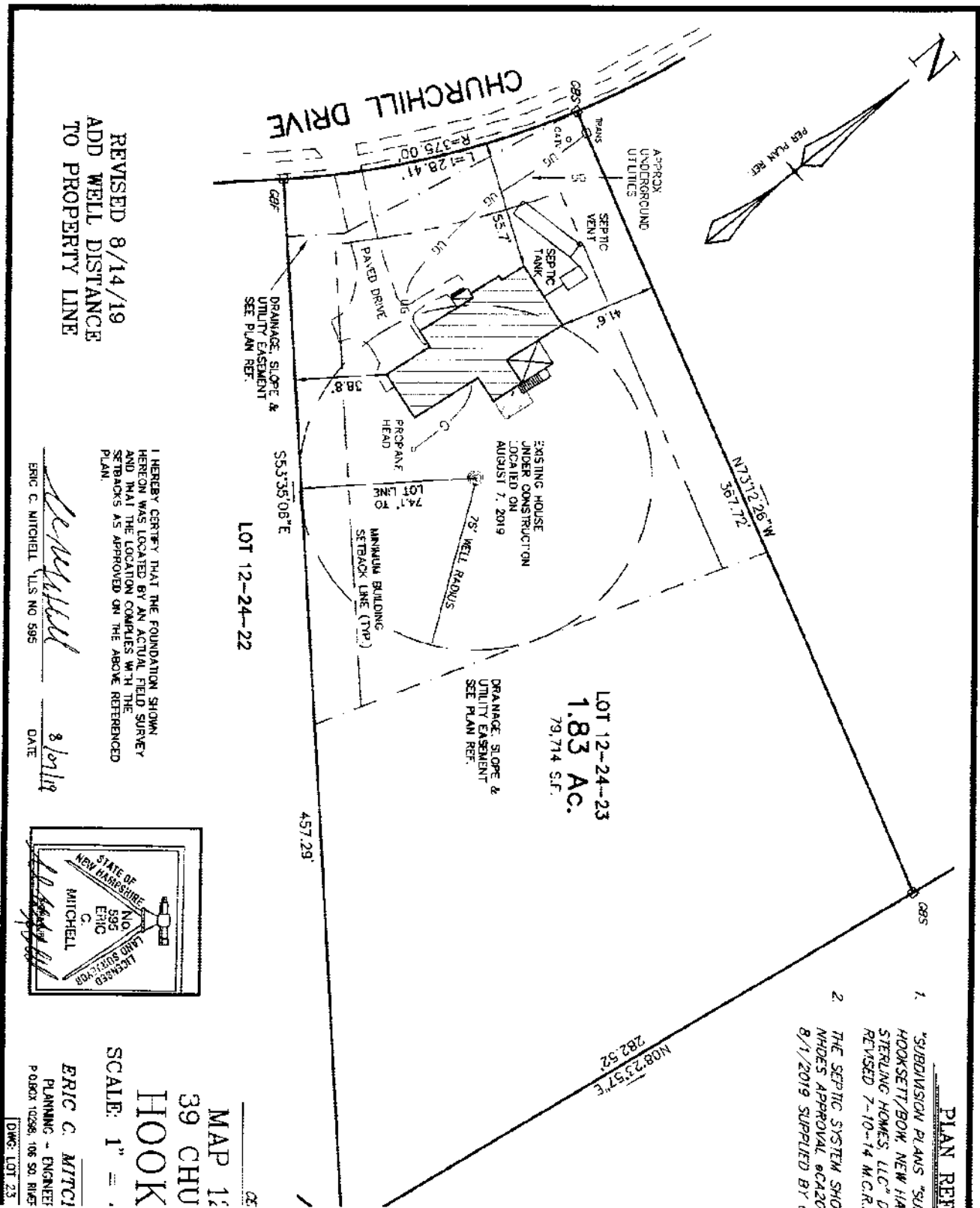
DAR Builders, LLC
305 Massabesic Street
Manchester, NH 03103

Thanks,

Nicholas J. Moreau

Project Manager
D.A.R. Builders, LLC
R.J. Moreau Communities, LLC
Signature Homes, LLC

Cell: 603-682-0603



EFiled 201900014622 Recorded in Merrimack County, NH In the Records of Susan Cragin, Register
BK: 3642 PG: 2774, 8/19/2019 12:31 PM RECORDING \$10.00 SURCHARGE \$2.00



State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES
Subsurface Systems Bureau
29 Hazen Drive, PO Box 95, Concord, NH 03302-0095
603-271-3501 FAX 603-271-6683



**Release Form For Protective Well Radii
RSA 485-A:30-b**

This form must be typewritten and all signatures must be in black ink

CHECK ONE: ☐ Non-conforming Original Placement ☒ Change in Well Location

For Property owned by DAR BUILDERS, LLC

Owner mailing address 305 MASSABESIC STREET, MANCHESTER, NH 03103

Property location 39 CHURCHILL DRIVE Town/City HOOKSETT

County of MERRIMACK ; as described in deed dated 9/5/2018

Recorded at Book 3607, Page 615, Tax Map 12, Lot 24-23

Subdivision Approval No. 201400015387 Construction Approval No. eCA2018041314

- I understand that my well will be located closer than the recommended extent of a protective well radius to my property line. (75' for up to 750 GPD if a dug/shallow or drilled well.)
- I understand that current state law does not protect my well beyond the boundary of my property and that the rules of the Department of Environmental Services allow a leachfield to be installed as close as 10 feet to the property line which may result in a leachfield on abutting property being installed closer than 75 feet to my well.
- I understand that I cannot prevent a leachfield from being installed on abutting property within 10 feet of the property boundary solely on the basis of my well location.
- I understand that with proper well construction, including drilling the well into bedrock, casing the well and sealing the casing, the risk of contamination from any leachfield closer than 75 feet to my well can be minimized.
- I understand that I have no cause of action against the State of New Hampshire or any owner of the abutting property if my well becomes contaminated as a result of the decreased setback distance.

Owner's Signature: _____

Type or Print Name

Reginald Morcau

8/19/2019
Date

Owner's Signature: _____

Type or Print Name

Date

*** IF THE ON-LOT PROTECTIVE WELL RADIUS IS LESS THAN THE OPTIMUM PRESCRIBED STANDARD, THIS RELEASE FORM SHALL BE RECORDED IN THE REGISTRY OF DEEDS. A COPY OF THE RECORDED FORM MUST BE SENT TO THE DEPARTMENT OF ENVIRONMENTAL SERVICES AND TO THE CODE ENFORCEMENT OFFICER OR OTHER MUNICIPAL OFFICIAL.

Rev. 11/99

Town Council

STAFF REPORT



To: Town Council
Title: Health Insurance Renewal Rates Effective January 1, 2020
Meeting: Town Council - 23 Oct 2019
Department: Administration
Staff Contact: Donna Fitzpatrick, Administrative Services Coordinator

BACKGROUND INFORMATION:

The Town's annual medical and dental renewal rates for effective date January 1, 2020 were announced to the Town Council at their meeting of October 9, 2019. All medical plans increased by 3.6% for Hooksett (HealthTrust January renewal pool 7.1%) and all dental plans increased by 3.9%. **The Council motions at their October 9, 2019 meeting:**

T. Tsantoulis motioned to continue the current health and dental plan options and contributions for 2020 for non-union Hooksett employees. J. Durand seconded the motion. Voted unanimously in favor (7-0).

The details are as follows, effective January 1, 2020:

1. HealthTrust-Anthem Blue HMO AB201PDED (01L)-R10/25/40M10/40/70/3K(L) - \$250/\$750
 - a. 15% employee premium contribution
 - b. allow the employee to establish their own FSA account
2. HealthTrust-Anthem Blue HMO ABSOS20/40/1KDED (01L)- R10/25/40M10/40/70/55K(L)- \$1,000/\$3,000
 - a. no employee premium contribution
 - b. allow the employee to establish their own FSA account
 - c. Town pays 50% of deductible through HRA account after the first * below is paid by the employee
 - i. *Single plan =- \$400
 - ii. *Two-person plan = \$750
 - iii. *Family plan = \$1,000
3. HealthTrust-Anthem Lumenos 2500 (01L) \$2,500/\$5,000
 - a. no employee premium contribution
 - b. allow the employee to establish their own HSA account
 - c. allow the employee to establish their own limited FSA account (dental and vision only)

T. Tsantoulis motioned to continue the current health and dental plan options and contributions for 2020 for Hooksett retirees under 65 years of age. J. Durand seconded the motion. Voted unanimously in favor (7-0).

The details are as follows, effective January 1, 2020:

1. HealthTrust-Anthem Blue HMO AB201PDED (01L)-R10/25/40M10/40/70/3K(L) - \$250/\$750
 - a. 100% employee premium contribution
2. HealthTrust-Anthem Blue HMO ABSOS20/40/1KDED (01L)- R10/25/40M10/40/70/55K(L)- \$1,000/\$3,000

- a. 100% employee premium contribution
- 3. HealthTrust-Anthem Lumenos 2500 (01L) \$2,500/\$5,000
 - a. 100% employee premium contribution
 - b. allow the employee to establish their own HSA account
 - c. allow the employee to establish their own limited FSA account (dental and vision only)

T. Tsantoulis motioned to continue the current health and dental plan options and contributions for 2020 for retirees 65 years of age and older. J Durand seconded the motion. Voted unanimously in favor (7-0).

The details are as follows, effective January 1, 2020:

1. MC3 (01L)-R10/25/40M10/40/70(LCY)
2. MCNRX (01L)

The details on all dental plans:

- 1 flx
- 2A flx
- 5 flx

10/23/19 The Council is to make a decision:

1. Fire Union contract ends June 30, 2020. This is the only group having a POS plan. See below & separate packet for details on plan designs and employee premium contributions. Currently negotiating for July 1, 2020 contract. Council to motion to approve current plan designs through June 30, 2020.
2. Police Union contract ends June 30, 2020. This union has the same plan designs as non-union employees. See below & separate packet for details on plan designs and employee premium contributions. Currently negotiating for July 1, 2020 contract. Council to motion to approve current plan designs through June 30, 2020.
3. Public Works Union contract ends June 30, 2021. This union has the same plan designs as non-union employees. See below & separate packet for details on plan designs and employee premium contributions. Council to motion to approve current plan designs through December 31, 2020.
4. Active Town Council Members added as new group of insured on Town insurance - Council discussion at meeting of 10/23/19 and decision at meeting of 11/06/19. Policy would need to be created as to when a Town Councilor is no longer active and would then fall under COBRA regulations and other criteria.

“Employee” means in whole or in part as each Member in HealthTrust may determine, any individual (but not including an independent contractor) described in the categories below and on whose behalf Contributions are made to HealthTrust by a Member: 4 HealthTrust, Inc. Bylaws Effective: January 26, 2017

(c) Any publicly elected official of a Member whose term of office is at least one (1) year’s duration (or official appointed to fill the unexpired term of a publicly elected official) regardless of his or her scheduled work week if such official is described in one of the categories as follows:

(i) Individuals serving on the Governing Body of a Member; or

(ii) Officials who serve in an administrative position of a Member which position is comparable in status to a department-head level appointed administrator, but which, by law or option of the Member, is an elected position. Such position shall include, but not be limited to, clerks, treasurers, tax collectors, road agents and police chiefs.

5. Establish a Health Insurance Review Committee (with or without employee membership) for future medical & dental plan designs and active union, active non-union and retiree premium contributions for January 1, 2021

HEALTHTRUST - Anthem - Hooksett medical insurance rate history:

2019 9.0%

2018 RFP - HealthTrust - Anthem

2017 - NHIT - Harvard Pilgrim 27.09% (Town Council Health Insurance Sub-Committee)

2016 - RFP - NHIT - Harvard Pilgrim

2015 2.5% (Employee Health Insurance Committee)

2014 17.1%

2013 3.9%

2012 3.3%

2011 11.3%

2010 20.4%

2009 -2.8%

Current Anthem Plan Design Options (see Council packets):

Fire Union:

BlueChoice POS BC2T10

Access Blue HMO AB201PDED \$250/\$750 New England

Anthem Blue HMO ABSOS20/40 1KDED \$1,000/\$3,000 New England

Non-Union Active employees, Police Union, Public Works Union and Retirees <65 years

Access Blue HMO AB201PDED \$250/\$750 New England

Anthem Blue HMO ABSOS20/40 1KDED \$1,000/\$3,000 New England

Lumenos 2500 \$2,500/\$5,000

Retirees 65 years and older

MC3 w/ RX

MCNRX (no RX)

Annual health insurance open enrollment notifications for effective date January 1, 2020 go out to all employees in mid-November to include plan designs and rate sheets (employee premium contributions).

FINANCIAL IMPACT:

TBD based on rate renewals of 3.6% medical & 3.9% dental plans.

POLICY IMPLICATIONS:

Adding Town Council members to the Town's insurance would be a new policy.

RECOMMENDATION:

10/23/19 Council motions on contractual union plan designs, motion on creating health insurance committee in 2020 to review plan designs for 01/01/2021, and discuss adding new membership group to provide health insurance to active Town Council members.

11/06/19 Council make decision on adding new membership group to provide health insurance to active Town Council members.

SUGGESTED MOTION:

See separate packet for motions on contractual union plan designs and motion to create health insurance committee.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

Town Council

STAFF REPORT



To: Town Council
Title: FY 2020-21 Budget and Warrant Articles
Meeting: Town Council - 23 Oct 2019
Department: Finance
Staff Contact: Christine Soucie, Finance Director

BACKGROUND INFORMATION:

Update and review budget and warrant articles.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Finance Director to provide update

Town Council

STAFF REPORT



To: Town Council
Title: Conservation Commission proposed gate at temporary construction access point off of Merrimack Street
Meeting: Town Council - 23 Oct 2019
Department: Community Development
Staff Contact: Leann Fuller, Community Development Clerk

BACKGROUND INFORMATION:

Under Scheduled Appointments, you heard from Cindy Robertson, Conservation Commission Chair and Dan Tatem from Stantec regarding installing a gate at the current temporary construction access off of Merrimack Street. The goal is to leave the access off of Merrimack Street instead of removing it to allow emergency access and save money during the next phase of the trail construction. This access would be loamed and seeded to allow for it to blend in with the surrounding area. The gate would have a Knox box lock for emergency vehicles and a lock for the Town.

SUGGESTED MOTION:

Motion to approve a gate being installed where the temporary construction access is currently located off of Merrimack Street.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

Town Council **STAFF REPORT**



To: Town Council
Title: Selection of a financial institution for the Route 3A Sewer and Other Infrastructure Improvements borrowing.
Meeting: Town Council - 23 Oct 2019
Department: Finance
Staff Contact: Christine Soucie, Finance Director

BACKGROUND INFORMATION:

With the passing of Warrant Article #3 in March 2019, Council as the authority to issue and negotiation bonds or notes for the Route 3A sewer and other infrastructure improvements in the amount of \$2,500,000.00.

Interest rates are very volatile and will be fine tuned once the Town is ready to borrow.

I requested interests rates from the following financial institutions with a 10 year term:

1. Citizens Bank - Does not provide financing on longer term issues.
2. PFM - Does not offer direct loans.
3. TD Bank - 2.60% no prepayment penalty.
4. NH Municipal Bond Bank - 2.75% the June 2019 rate was 1.62% for 10 year term
5. Century Bank - 2.87%

FINANCIAL IMPACT:

Financing will be paid in whole or in part from TIF District Funds. The highest annual payment is estimated to be \$315,000.00 and the TIF District bring in \$420,000.00 annually.

RECOMMENDATION:

To move forward with TD Bank. They provided the lowest quoted rate, no prepayment penalty, one payment a year, flexible closing date.

SUGGESTED MOTION:

Motion to finance the Route 3A Sewer and Other Infrastructure Improvements with a 10-year note in the amount of \$2,500,000.00 utilizing the TD Bank.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

Town Council
STAFF REPORT



To: Town Council
Title: Use of Unassigned Fund Balance to lower 2019 Tax Rate
Meeting: Town Council - 23 Oct 2019
Department: Finance
Staff Contact: Christine Soucie, Finance Director

BACKGROUND INFORMATION:

The Town anticipates setting the 2019 tax rate in the late October early November.

As of June 30, the Unassigned Fund Balance was \$4,423,769. The percentage is unknown at the time of this report, but is estimated to be about 8%. The Town's policy is to maintain a minimum of 5% of Unassigned Fund Balance and to work towards maintaining 8% to protect the Town against emergencies and economic downturns.

RECOMMENDATION:

SUGGESTED MOTION:

Motion to apply \$_____ of Unassigned Fund Balance to reduce the 2019 tax rate.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Listen to the presentation by the Finance Director. More information may come in in regards to unassigned fund balance percentage to see where it falls on the policy scale (5%-8%).

Town Council **STAFF REPORT**



To: Town Council
Title: Tax Bill Newsletter Approval
Meeting: Town Council - 23 Oct 2019
Department: Administration
Staff Contact: Nick Germain, Project Coordinator

BACKGROUND INFORMATION:

Hooksett's Administration Department traditionally sends out a municipal newsletter with the twice yearly tax bills: One in the Spring and one in the Fall. Although staff can't predict exactly when a tax rate will be received from the NH DRA, Taxpayers generally start receiving tax bills in November.

Town Council usually votes to approve sending out a newsletter with the tax bill. They also look over any drafts and on occasion made requests for specific content to be included in the past as well.

FINANCIAL IMPACT:

Budgeted.

POLICY IMPLICATIONS:

Staff generally have had positive feedback about the tax bill. Additionally, survey data collected in 2018 indicates tax payers like to stay updated on projects and be told how to navigate town processes - the tax bill newsletter is a fairly easy way to do that.

RECOMMENDATION:

Read over whatever newsletter draft is available. Make edits and suggestions on final draft content. Vote to approve and send out a newsletter with the Fall Tax Bill.

SUGGESTED MOTION:

"I motion that Council authorizes Administration to send out a Fall Newsletter with the tax bill (as amended if necessary)."

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, October 9, 2019**

The Hooksett Town Council met on Wednesday, October 9, 2019 at 6:00 in the Hooksett Municipal Building.

CALL TO ORDER

Chair Sullivan called the meeting of 09 Oct 2019 to order at 6:00 pm.

PROOF OF POSTING

Administrative Services Director Donna Fitzpatrick provided proof of posting.

ROLL CALL

In Attendance: Councilor James Sullivan, Councilor Robert Duhaime, Councilor John Durand, Councilor Avery Comai, Councilor James Levesque, Councilor Timothy Tsantoulis, and Councilor Alex Walczyk

Missing: Councilor Clifford Jones and Councilor Clark Karolian

PLEDGE OF ALLEGIANCE

Chair Sullivan called for the Pledge of Allegiance.

CONSENT AGENDA

Donation to the Town of Hooksett for the 2019 Hooksett Employee Appreciation Picnic per RSA 31:05-b III (b) and RSA 31:95-e II

Motion to accept the donation of \$2,760.20 from the Bureau of Justice Assistance; Bulletproof Vest Partnership, to the Town of Hooksett for the Hooksett Police Department per RSA 31:91-b: III(b) and return the funds to the Police Department's 2019-2020, 2020-2021 and/or 2021-2022 fiscal budgets under the uniform equipment line.

T. Tsantoulis motioned to accept the Consent Agenda as presented. J. Levesque seconded the motion.

Voted unanimously in favor (7-0).

TOWN ADMINISTRATOR'S REPORT

A. Garron: I have invited Mr. Brandon Kernen from NHDES to provide us with an update regarding the well issues along the Londonderry Turnpike in the area of Prescott Heights and Auburn Road. There were increased levels of uranium at the pre-blasting stage of a construction project in the area, and the construction company notified DES and the neighbors. This past summer, a question and answer session held here in the Council Chambers included people from DES and residents of the Prescott Heights neighborhood.

B. Kernen: I am a hydrologist, and I manage the Hydrology and Conservation division of DES. We were asked on short notice to give an update tonight regarding ongoing private well sampling projects in Hooksett. Sampling is ongoing and only partial data is available. Data has been sent to multiple labs and some of this data is pending. We expect to get reports from these labs within four to six weeks. Sampling will likely be finished by the end of October. Data will be summarized in reports, and NHDES, in coordination with the Town, will have a public meeting when all of the results are in. We hope to be

ready for a public meeting by January, but in the meantime, we can have more informal meetings. Various subject experts will be at the public meeting, and homeowners will be mailed the results sooner. To provide you with some history, about ten years ago nitrogen-related compounds were found in the area of Exit 3 on Route 93 as a result of well testing in the area prior to blasting. As a result, NHDES requires monitoring of a representative number of private wells within 2,000 feet of large rock-blasting operations. These are defined as operations involving greater than 5,000 cubic yards. The tests look for nitrate and nitrite. Blasting agents contain large amounts of chemicals containing nitrogen. This past summer, rock blasting and associated private well testing occurred in two different areas of Hooksett. In both areas, blasting did not cause violations of any groundwater/drinking water standard to our knowledge. However, the testing inadvertently led to the discovery of other groundwater issues not related to blasting. The first area, Sampling Area 1, is Cornerstone Park in the area of Prescott Heights and Smyth Road. Industrial condos are being constructed at 138 Londonderry Turnpike and 1298 Smyth Road, and testing was done both before and after the blasting. Nitrates increased slightly in a couple of wells and a lot in one other well – above the federal and state limit of 10mg/L. The initial sampling was performed by consultants working for the developer. NHDES then sampled many homes in the area of the blasting site and the home with increased nitrates. It appears the nitrate increase may be associated with the use of a pool chemical near the well, and concentrations are already decreasing. Although we do not routinely check private wells, we cobbled together some resources to help with testing and found staff willing to work on this. We used federal labs, a lab in Massachusetts and some DES resources. We tested well water for Volatile Organic Compounds (VOCs) and Poly & Perfluoroalkyl Substances (PFAS) while sampling for nitrates. All results for VOCs were non-detect. Most PFAS results are still pending. I would add that there are many domestic sources of PFAS – Scotchguard, Gortex, cookware, septic systems, and garden soil, to name a few. Three results exceed New Hampshire's recently-adopted standard of 12 parts-per-trillion (ppt) for PFOA. Two wells on Prescott Heights were at 13 & 14 ppt; another on Smyth Road was at 67 ppt. These wells are not near each other; the property on Smyth Road is in a wetlands area. Homeowners were notified and advised not to consume the water until data testing is complete. Property owners within 500 feet of exceedances will be notified; this is required by state law for man-made contaminants. Once all of the data is available, the information will be summarized in a report, and future actions will be determined. The Council can get the raw data prior to the completion of the reports, if desired.

Chair Sullivan: In 2016, the area where I live was advised to test for MTBE in wells. Is this different?

B. Kernen: Yes, that is different. At that time, testing for nitrogen compounds was not an option.

R. Duhaime: I remember an issue with the junkyard on Mammoth Road involving bio-remediation.

J. Durand: If remediation is required, will the state put in the necessary equipment or will the homeowner need to do it?

B. Kernen: If the state has the resources, they will treat the water if the source is manmade and unknown.

J. Durand: How will this be done? With carbon?

B. Kernen: Granulated, activated carbon is great. Reverse osmosis is great too, and more cost-effective. A do-it-yourself installation would cost about \$200; hiring someone would cost about \$1,000.

T. Tsantoulis: Thank you for this information. As the governing body, can you give us the worst-case scenario?

100
101 B. Kernen: That would be a few more wells than the three we know of having higher PFAS levels. If the
102 state cannot help, the homeowner will have to put in the treatment equipment.
103
104 B. Kernen: Turning to Sampling Area 2, SJB Development Commercial Site – Auburn
105 Road/Londonderry Turnpike area, the contractor sampled private wells due to nearby blasting. No
106 nitrate impacts occurred. The samples were analyzed by a private company for parameters beyond
107 NHDES requirements. Uranium levels occurred well above the federal/state standard of 30 parts per
108 billion (ideal is 0 ppb) as follows: 36, 58, 128, 165, 171, 212, 538, 761, and 1220 ppb. Elevated uranium
109 in water is not unheard of. The cluster of very high levels is not very common, however. Uranium in
110 water in New Hampshire is generally naturally occurring due to the chemistry of the bedrock. New
111 Hampshire does not fund a program to sample private wells when naturally occurring contamination is
112 suspected. Sampling of approximately 100 homes is occurring for metals (including uranium), radon in
113 water, PFAS and VOCs. We have cobbled together resources from many areas to complete this work.
114 USEPA is completing the metals analysis and various NHDES programs are assisting with other
115 analyses. Testing is at no charge to the homeowner, but they have an option to pay for a few additional
116 parameters.
117
118 Chair Sullivan: Looking at this map, the area in white is assumed to have public water, and a circle was
119 drawn around the blasting area for testing. Is this correct?
120
121 B. Kernen: Yes. By the way, we are one of the few states which addresses private wells.
122
123 Chair Sullivan: Is it true that wells close to the blasting site could be lower and those further from the
124 blasting site could be higher?
125
126 B. Kernen: That is true.
127
128 J. Durand: Wells can change because the earth moves.
129
130 B. Kernen: They are somewhat steady, but they can change. In my opinion, blasting is not the cause.
131 The depth of the wells and the type of rock in the area are factors. We will know more when we have all
132 of the data. Monitoring started because of the blasting, but blasting is not the cause. At this point 40
133 homes have been sampled and 40 more are scheduled for sampling as of October 9th, today. All results
134 except radon in water are pending at the labs. Radon in water is generally very elevated. The general
135 guideline is 2,000 pCi/L. Inhalation, not ingestion, is the concern. Most results are greater than 20,000
136 pCi/L. Homeowners will be strongly encouraged to complete indoor air testing for radon. Kits may be
137 offered for sale at the public meeting. Radon in air poses a greater risk than in water and is
138 dangerous, even though there are no standards. Actually, standards have been proposed but are
139 controversial because of cost. Other states have lower guidelines than New Hampshire does.
140
141 R. Duhaime: When you find uranium, will it lead to radon?
142
143 B. Kernen: Probably. The report should be ready for January, but the town can get the raw data much
144 earlier. We want people to be educated, and we want to be transparent. The Town Administrator will
145 probably get calls and will want to be informed.
146
147 Chair Sullivan: When will the report be ready?
148

149 B. Kernen: It should be ready in January. In closing, I emphasize that NHDES is committed to
 150 coordinating with the town and will continue to provide updates. However, NHDES cannot commit to
 151 sampling beyond the current study area at this time. Options to complete additional sampling can be
 152 discussed with the town after these initial efforts are completed. As for blasting, municipalities have the
 153 authority to establish local requirements for groundwater monitoring via site plan regulations and
 154 ordinances. They also have authority to retain third party experts. NHDES has developed guidance
 155 documents to assist with this.

156

157 A. Garron: The best we can do is to keep the people informed and encourage them to participate in
 158 testing, which is at no cost. This was inadvertently brought to light but I am glad that it was. We
 159 appreciate the NHDES for bringing this to our attention and for their assistance with testing and
 160 providing valuable information.

161

162 T. Tsantoulis: There does not seem to be a need to panic. For the homeowners in the Prescott Hill
 163 area, they should be drinking bottled water.

164

165 B. Kernen: Radon and uranium are totally manageable.

166

167 Chair Sullivan: Mr. Garron can meet with the Councilors representing the constituents who have not
 168 responded to the test offers.

169

170 B. Kernen: We can provide the names and addresses of those who have received two letters and have
 171 not yet responded. We also have a link to Be Well Informed, which could be helpful.

172

173 A. Garron: One homeowner in Councilor Karolian's district has contacted him and also the Town
 174 Engineer, Bruce Thomas.

175

176 R. Duhaime: Currently, there is a development going in where there is no town water, so I assume
 177 these new wells will be tested.

178

179 B. Kernen: There is no testing required for developments with fewer than 25 employees. Currently,
 180 there is pending legislation to address that. Water quality testing for private wells can be required
 181 locally. The towns have that authority, but it is not required at the state level.

182

183 Chair Sullivan: Anyone with questions or concerns should call the Town Administrator or NHDES.

184

185 A. Garron: Continuing with my report, I have asked Town Clerk Todd Rainier to address the Council
 186 tonight regarding the Presidential Primary.

187

188 T. Rainier: Last week we received information from the Secretary of State's office. There is no date yet
 189 for the Presidential Primary, but the Supervisors of the Checklist have a mandatory date of Friday,
 190 October 25th to hold a session for correction of the checklist. This will be held from 7:00 to 7:30 pm, at
 191 later, here in the Council Chambers, and will be the last opportunity for registered voters to change
 192 political parties prior to the primary. The Checklist Supervisors will also be meeting tomorrow, October
 193 10th, in Room 204 from 7:00 to 7:30 pm, or later, for checklist corrections. We have posted notices of
 194 these sessions the usual places. These are posted in the Library's newsletter, which is in the Hooksett
 195 Banner.

196

197 A. Garron: Regarding flushing fees, which I was asked to look into at the last meeting, the town does
198 not get charged these fees, but private entities do, per the Village Water Precinct.

199
200 Chair Sullivan: I have two questions regarding the warrant article for \$49,000 which passed at the Town
201 Meeting. First, why do we need another warrant article? Can't the Council handle this?

202
203 A. Garron: I have been working with the Finance Director and with Legal on the wording, since the
204 \$49,000 was appropriated but it is not clear how it is to be administered. I will get clarification for you as
205 to why another warrant article is needed.

206
207 Chair Sullivan: My second question is how to deal with it this year.

208
209 A. Garron: There is no look-back on this. If there is a clarifying warrant article and it passes, it will be
210 effective on July 1, 2020.

211
212 A. Garron reported that Trick or Treat is scheduled for October 31st from 6:00 pm until 8:00 pm.

213
214 ***J. Levesque motioned to acknowledge Trick or Treating on October 31st from 6:00 pm until 8:00***
215 ***pm. T. Tsantoulis seconded the motion.***
216 ***Voted unanimously in favor (7-0)***

217
218 A. Garron: At the last meeting, the Council voted to keep in place a bond related to a well radius issue.
219 The abutting homes are now in private hands, no longer owned by the developer. Can we move
220 forward with the release? That is, if the Planning Board again asks for the release of the bond, will the
221 Council be comfortable releasing it?

222
223 T. Tsantoulis: If the developer is no longer the owner of the abutting properties, speaking for myself, I
224 would be okay with it.

225
226 Chair Sullivan: The consensus of the Council is that our concerns have been addressed.

227
228 **PUBLIC INPUT**

229 David Ross, 56 Sherwood Drive: I am looking for a motion to accept a minor change in the Phase Two
230 Riverfront Trails project. Stantec put in gravel so they could bring equipment to the access area and
231 would like to leave it there on town property. It would save money by not removing it. They will loam
232 and seed the area, and place a gate where the property starts. The gate will have the traditional locks,
233 allowing access for emergency vehicles.

234
235 Chair Sullivan: We usually don't respond to public comments during the meeting, and this is not an
236 agenda item. Maybe the Town Administrator can handle this for you without a Council vote.

237
238 D. Ross: This is an ongoing project, so the request is to leave the fill on town property

239
240 T. Tsantoulis: I believe the Town Administrator can allow this, verifying the plan with the Town Engineer
241 and with the DPW Director.

242
243 **NEW BUSINESS (moved up to accommodate an audience member)**

244
245 **Granite YMCA Day Camp of Hooksett - Summer 2020 Contract**

246 A. Garron: At the last Council meeting, we had an update on the YMCA Summer Day Camp. Mr. Tom
247 Archer is with us tonight as we discuss updating and renewing the contract. Memorial Elementary
248 School (Grades 3 through 5) was a fantastic venue.

249
250 T. Archer: We are suggesting one change to the program for next year. We will extend the maximum
251 age from 13 to 16 because we would like to offer leadership in training and counselor in training
252 programs.

253
254 A. Garron: There is one other change. Last year, there was a request for \$25,000 for capital equipment
255 and supplies. This year, the request is for only \$10,000, as most of the equipment purchased last year
256 can be used for this year, including picnic tables, for example. Family Services will again offer \$20,000
257 to assist families in need.

258
259 ***R. Duhaime motioned to have the Council Chair and the Town Administrator sign a contract***
260 ***with Granite YMCA for the Hooksett Day Camp for the summer of 2020. T. Tsantoulis seconded***
261 ***the motion.***

262 ***Voted in favor (6-0). Councilor Durand abstained, as his wife is the membership director for the***
263 ***Granite YMCA.***

264
265 T. Tsantoulis: We were faced with the possibility of litigation against the town, so this is the right step.
266 The program has a better venue at virtually the same cost.

267
268 Chair Sullivan: Thank you, Mr. Archer, and we also thank former Councilor Winterton who made this
269 happen. We have had no negative comments on the YMCA program.

270 271 **OLD BUSINESS**

272 **FY 2020-21 Budget and Warrant Articles**

273 C. Soucie: I have no additional information on the warrant articles. Tonight, it would be good if you
274 could start making decisions on them. There is no tax rate yet, so we do not have exact figures
275 regarding the tax rate impact. What we have is good estimate. Also, you can skip the step of voting to
276 place warrant articles on the ballot, if you wish. If you vote in favor of an article, that automatically
277 moves it to the ballot.

278
279 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$250,000 to***
280 ***be added to the Fire Apparatus Capital Reserve Fund. T. Tsantoulis seconded the motion.***

281 282 **Roll Call Vote #2**

283 ***R. Duhaime Yes***

284 ***J Durand Yes***

285 ***C. Jones Not present***

286 ***J. Levesque Yes***

287 ***A. Walczyk Yes***

288 ***A. Comai Yes***

289 ***C. Karolian Not present***

290 ***T. Tsantoulis Yes***

291 ***J. Sullivan Yes***

292 ***Voted unanimously in favor (7-0).***

293

294 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$200,000 to***
 295 ***be added to the Public Works' Vehicles Capital Reserve Fund. J. Levesque seconded the***
 296 ***motion.***

297

298 **Roll Call Vote #3**

299 ***A. Comai Yes***
 300 ***C. Jones Not present***
 301 ***A. Walczyk Yes***
 302 ***J. Durand Yes***
 303 ***R. Duhaime Yes***
 304 ***T. Tsantoulis Yes***
 305 ***J. Levesque Yes***
 306 ***C. Karolian Not present***
 307 ***J. Sullivan Yes***

308 ***Voted unanimously in favor (7-0).***

309

310 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$150,000 to***
 311 ***purchase a Truck Tractor to haul trash for the Recycling and Transfer Division of Public works,***
 312 ***with said funds to come from the Solid Waste Disposal Special Revenue Fund. T. Tsantoulis***
 313 ***seconded the motion.***

314

315 **Roll Call Vote #4**

316 ***A. Walczyk Yes***
 317 ***J. Levesque Yes***
 318 ***C. Jones Not present***
 319 ***R. Duhaime Yes***
 320 ***J. Durand Yes***
 321 ***C. Karolian Not present***
 322 ***T. Tsantoulis Yes***
 323 ***A. Comai Yes***
 324 ***J. Sullivan Yes***

325 ***Voted unanimously in favor (7-0).***

326

327 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$115,000 to***
 328 ***purchase and install a salt storage facility for the Highway Division of Public Works. A. Walczyk***
 329 ***seconded the motion.***

330

331 A. Walczyk: Under #3, "possible" is misspelled in the third line. I would like it to be corrected before it
 332 goes into the Voters' Guide.

333

334 **Roll Call Vote #5**

335 ***T. Tsantoulis Yes***
 336 ***C. Jones Not present***
 337 ***R. Duhaime Yes***
 338 ***A. Walczyk Yes***
 339 ***J. Levesque Yes***
 340 ***C. Karolian Not present***
 341 ***J. Durand Yes***

342 **A. Comai Yes**
 343 **J. Sullivan Yes**
 344 ***Voted unanimously in favor (7-0).***
 345
 346 C. Soucie: This information usually does not go into the guide, but we can if you would like to.
 347
 348 R. Duhaime: In this case, I think we should.
 349
 350 Chair Sullivan: It would also be good to report the balance in each fund.
 351
 352 C. Soucie: I agree. These amounts are included.
 353
 354 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$100,000 to***
 355 ***be added to the Town Building Maintenance Capital Reserve Fund. J. Levesque seconded the***
 356 ***motion.***
 357
 358 **Roll Call Vote #6**
 359 **J. Durand Yes**
 360 **J. Levesque Yes**
 361 **C. Karolian Not present**
 362 **A. Comai Yes**
 363 **C. Jones Not present**
 364 **T. Tsantoulis Yes**
 365 **A. Walczyk Yes**
 366 **R. Duhaime Yes**
 367 **J. Sullivan Yes**
 368 ***Voted unanimously in favor (7-0).***
 369
 370 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$80,000 to***
 371 ***be added to Capital Reserve Funds as follows: Air Packs & Bottles - \$25,000; Fire Rescue Tools***
 372 ***& Equipment \$35,000; and Fire Cistern - \$20,000. J. Durand seconded the motion.***
 373
 374 **Roll Call Vote #7**
 375 **C. Jones Not present**
 376 **C. Karolian Not present**
 377 **J. Levesque Yes**
 378 **R. Duhaime Yes**
 379 **A. Walczyk Yes**
 380 **J. Durand Yes**
 381 **T. Tsantoulis No**
 382 **A. Comai Yes**
 383 **J. Sullivan Yes**
 384 ***Voted in favor (6-1).***
 385
 386 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$50,000 to***
 387 ***be added to the Emergency Radio Communications Capital Reserve Fund. A. Walczyk seconded***
 388 ***the motion.***
 389

390 **Roll Call Vote #8**

391 **J. Levesque** Yes
 392 **R. Duhaime** Yes
 393 **T. Tsantoulis** No
 394 **A. Walczyk** Yes
 395 **J. Durand** Yes
 396 **C. Jones** Not present
 397 **A. Comai** Yes
 398 **C. Karolian** Not present
 399 **J. Sullivan** Yes
 400 **Voted in favor (6-1).**

401

402 ***R. Duhaime motioned to see if the town will vote to raise and appropriate the sum of \$50,000 to***
 403 ***be added to the Drainage Upgrades Capital Reserve Fund. T. Tsantoulis seconded the motion.***
 404

405 **Roll Call Vote #9**

406 **J. Durand** Yes
 407 **A Comai** Yes
 408 **C. Jones** Not present
 409 **R. Duhaime** Yes
 410 **C. Karolian** Not present
 411 **A. Walczyk** Yes
 412 **T. Tsantoulis** Yes
 413 **J. Levesque** Yes
 414 **J. Sullivan** Yes
 415 **Voted unanimously in favor (7-0).**

416

417 Chair Sullivan: It would be good if the DPW would provide a list of drainage upgrade projects planned
 418 for the next budget year.
 419

420 ***A. Walczyk motioned to see if the town will vote to raise and appropriate the sum of \$39,148 for***
 421 ***salary and benefits to hire a full-time DPW Recycling & Transfer Administrative Assistant and***
 422 ***replace the current part-time secretary position. R. Duhaime seconded the motion.***
 423

424 **Roll Call Vote #10**

425 **C. Karolian** Not present
 426 **T. Tsantoulis** Yes
 427 **J. Levesque** Yes
 428 **C. Jones** Not present
 429 **A. Comai** Yes
 430 **J. Durand** Yes
 431 **A. Walczyk** Yes
 432 **R. Duhaime** Yes
 433 **J. Sullivan** Yes
 434 **Voted unanimously in favor (7-0).**
 435

436 **A. Walczyk motioned to see if the town will vote to raise and appropriate the sum of \$30,000 to**
 437 **be added to the Automated Collection Equipment Capital Reserve Fund. J. Levesque seconded**
 438 **the motion.**

439
 440 **Roll Call #11**

441 **T. Tsantoulis No**
 442 **J. Levesque Yes**
 443 **J. Durand Yes**
 444 **C. Jones Not present**
 445 **C. Karolian Not present**
 446 **A. Walczyk Yes**
 447 **R. Duhaime Yes**
 448 **A. Comai Yes**
 449 **J. Sullivan Yes**
 450 **Voted in favor (6-1).**

451
 452 **A. Walczyk motioned to see if the town will vote to raise and appropriate the sum of \$30,000 to**
 453 **be added to the Revaluation Capital Reserve Fund. R. Duhaime seconded the motion.**

454
 455 Chair Sullivan: I want to verify that this is for trash and/or recycling collection vehicles and barrels.

456
 457 C. Soucie: Yes, that is stated in #2 – the Voters' Guide Explanation.

458
 459 **Roll Call Vote #12**

460 **A. Comai Yes**
 461 **A. Walczyk Yes**
 462 **J. Durand Yes**
 463 **C. Karolian Not present**
 464 **J. Levesque Yes**
 465 **T. Tsantoulis Yes**
 466 **R. Duhaime Yes**
 467 **C. Jones Not present**
 468 **J. Sullivan Yes**
 469 **Voted unanimously in favor (7-0).**

470
 471 **A. Comai motioned to see if the town will vote to raise and appropriate the sum of \$10,000 to be**
 472 **added to the Conservation Land Improvements Capital Reserve Fund. J. Durand seconded the**
 473 **motion.**

474
 475 **Roll Call Vote #13**

476 **C. Karolian Not present**
 477 **A. Comai Yes**
 478 **T. Tsantoulis No**
 479 **J. Levesque Yes**
 480 **A. Walczyk Yes**
 481 **R. Duhaime Yes**
 482 **J. Durand Yes**
 483 **C. Jones Not present**

484 **J. Sullivan No**
 485 **Voted in favor (5-2).**
 486

487 Chair Sullivan: Could the Parks & Recreation Facilities Capital Reserve Fund be used to pay for the
 488 Pavilion?

489 C. Soucie: Yes, it could.
 490
 491

492 Chair Sullivan: I think we should explore that. We can put off a decision on these two proposed articles
 493 until the next meeting.
 494

495 C. Soucie: There are only five items left to deal with, including non-union wages, the Fire Department
 496 contract, the Police Department contract, Parks & Recreation Facilities, and the Pavilion.
 497

498 **Resource Management Inc. - bio solids on farmland - DES Permit (tabled at 09/25/19 Town**
 499 **Council Meeting)**

500 This item remained tabled.
 501

502 **Removal of Taxi Cab Ordinance, Other Ordinances, #00-20.**
 503

504 **Chair Sullivan motioned to table this item. T. Tsantoulis seconded the motion.**
 505 **Voted unanimously in favor (7-0).**
 506

507 **Health Insurance Renewal Rates Effective January 1, 2020**
 508

509 A. Garron: This week we got the update on health and dental insurance rate adjustments, and I am
 510 pleased to say that while last year's health increase was nine percent, this year's is 7.1%. Hooksett's
 511 increase is 3.6%. The new rates are effective January 1, 2020.
 512

513 D. Fitzpatrick: For our membership of 300 in the pool, last year was 12% and we were below the pool of
 514 nine percent. This year the pool is 7.1% and our rate increase is 3.6%. Something is working. We are
 515 trying to choose plans that have consumerism. Health care choices being made are showing in the
 516 plans.
 517

518 A. Garron: Dental is an increase of 3.9%
 519

520 D. Fitzpatrick: Dental was 2.9% last year, and I would like to check into other plans during 2020 for
 521 2021. We are still within the pool.
 522

523 Chair Sullivan: Do we need motions?
 524

525 D. Fitzpatrick: Yes, we do need motions. They can be made tonight or at the next meeting. You can just
 526 ask questions tonight and vote next time, or you can vote just on the non-union employees tonight. It is
 527 up to you. The contracts must be signed with Health Trust by November 15, 2019. The union contracts
 528 are effective July 1, 2020. My recommendation is to keep the same plans for 2020.
 529

530 **T. Tsantoulis motioned to continue the current health and dental plan options and contributions**
 531 **for 2020 for non-union Hooksett employees. J. Durand seconded the motion.**

532 **Voted unanimously in favor (7-0).**

TC MINUTES 10-09-19

11

533

534 The details are as follows, effective January 1, 2020:

535 1. HealthTrust-Anthem Blue HMO AB201PDED (01L)-R10/25/40M10/40/70/3K(L) - \$250/\$750

536 a. 15% employee premium contribution

537 b. allow the employee to establish their own FSA account

538

539 2. HealthTrust-Anthem Blue HMO ABSOS20/40/1KDED (01L)- R10/25/40M10/40/70/55K(L)-
540 \$1,000/\$3,000

541 a. no employee premium contribution

542 b. allow the employee to establish their own FSA account

543 c. Town pays 50% of deductible through HRA account after the first * below is paid by the
544 employee

545 i. *Single plan =- \$400

546 ii. *Two-person plan = \$750

547 iii. *Family plan = \$1,000

548

549 3. HealthTrust-Anthem Lumenos 2500 (01L) \$2,500/\$5,000

550 a. no employee premium contribution

551 b. allow the employee to establish their own HSA account

552 c. allow the employee to establish their own limited FSA account (dental and vision only)

553

554 ***T. Tsantoulis motioned to continue the current health and dental plan options and contributions***
555 ***for 2020 for Hooksett retirees under 65 years of age. J. Durand seconded the motion.***

556 ***Voted unanimously in favor (7-0).***

557

558 The details are as follows, effective January 1, 2020:

559 1. HealthTrust-Anthem Blue HMO AB201PDED (01L)-R10/25/40M10/40/70/3K(L) - \$250/\$750

560 a. 100% employee premium contribution

561

562 2. HealthTrust-Anthem Blue HMO ABSOS20/40/1KDED (01L)- R10/25/40M10/40/70/55K(L)-
563 \$1,000/\$3,000

564 a. 100% employee premium contribution

565

566 3. HealthTrust-Anthem Lumenos 2500 (01L) \$2,500/\$5,000

567 a. 100% employee premium contribution

568 b. allow the employee to establish their own HSA account

569 c. allow the employee to establish their own limited FSA account (dental and vision only)

570

571 ***T. Tsantoulis motioned to continue the current health and dental plan options and contributions***
572 ***for 2020 for retirees over 65 years of age. J Durand seconded the motion.***

573 ***Voted unanimously in favor (7-0).***

574

575 The details are as follows, effective January 1, 2020:

576 1. MC3 (01L)-R10/25/40M10/40/70(LCY)

577

578 2. MCNRX (01L)

579

580 A. Garron: Todd Rainier is here now, so could we take the taxi cab ordinance item off the table?

581

582 **Removal of Taxi Cab Ordinance, Other Ordinances, #00-20**

Chair Sullivan motioned to remove this item from the table. T. Tsantoulis seconded the motion. Voted unanimously in favor (7-0).

Todd Rainier: Our recommendation is to remove the entire Taxi Cab Ordinance. Only one company has complied with the ordinance over the past 16 years. In 2003, the certificate of insurance amount required was lowered from \$1 million to \$500,000. It is not a valid ordinance in a lot of ways. In 2017, then Police Chief Peter Bartlett Police stated that there are sections they can't enforce. For example, background checks are not legal. Out of town companies dropping off customers in Hooksett are supposed to be licensed in Hooksett, but this is difficult to enforce. The one company paying \$300 a year for a license is being penalizing. Furthermore, ride shares such as Uber and Lyft do not have to comply with this ordinance.

A. Walczyk motioned to move to Step Two in the process to Remove Other Ordinance #00-20 – Taxi Cab Ordinance; Step Two being a public hearing to be posted in a local newspaper and distributed by the Town Clerk. A. Comai seconded the motion. Voted unanimously in favor (7-0).

Energy Efficiency Exemption (i.e. Solar Energy)

A. Walczyk: One of the things we tasked the Town Administrator to do was to look into solar energy systems. It occurred to me while working with him - and I asked questions at the Board of Assessors - that Hooksett doesn't have a solar exemption system in place, from a tax perspective, as a lot of other towns do. It isn't surprising that it's not helping for anyone to bother getting solar if it just costs more money. An installation would increase the value of a home, and the owner would pay more taxes. We are trying to do something ecologically responsible. I would like to see if Hooksett could have a solar energy systems exemption. I have provided you with copies of the State exemption, 72-61 through 72-68. This has been adopted by 136 towns, with variations amongst them. For example, the exemption can indicate 'up to' a certain amount. The exemption is for wind, too, although there are fewer of these.

J. Levesque: If we exempt solar systems from property taxes, would it be for a certain amount of time?

A. Walczyk: I'm sure there could be limits on the length of time the exemption would be in place.

J. Levesque: There are companies which lease solar equipment. Would they be eligible?

A. Walczyk: Your other question is a good one to look into. I would think the exemption would be for a system owned by the homeowner.

Chair Sullivan: For example, if a home with an assessed value of \$400,000 adds \$20,000 of value with solar panels, the owner would continue to pay taxes on the value of \$400,000, and the \$20,000 would be exempt.

T. Tsantoulis: This is a good idea, but I am not prepared to make a decision this evening, and I expect that others here feel the same way. We need to see what other towns are doing. We need to know how the equipment is valued. I have a lot of questions because there is a lot more to this. Would this be based on the assessed value of the equipment only? Could the value be subject to manipulation? I don't want the town taken advantage of. Any step is a step in the right direction.

632 Chair Sullivan: Would this require a public hearing?

633

634 T. Tsantoulis: I would think so.

635

636 Chair Sullivan: And a warrant article?

637

638 A. Garron: Yes, I believe it would require a warrant article.

639

640 J. Durand: I agree that we need more information. Would this be available for commercial properties as
641 well?

642

643 Chair Sullivan: According to the wording of the exemption, it would.

644

645 J. Levesque: Former Councilor Winterton and I were researching the use of solar on town-owned
646 buildings but did not get far enough along to make a presentation to the Council.

647

648 ***J. Durand motioned to table this item in order to get more information. T. Tsantoulis seconded***
649 ***the motion.***

650 ***Voted unanimously in favor (7-0).***

651

652 **APPROVAL OF MINUTES**

653

654 **Public: 09/18/19 Budget Review**

655 ***T. Tsantoulis motioned to approve the minutes of the September 18, 2019 Budget Review Public***
656 ***Meeting. A. Comai seconded the motion.***

657 ***Voted in favor (5-0). Councilor Duhaime abstained from voting, having been absent at the***
658 ***September 18, 2019 meeting; Councilor Durand was not present at the time of the vote.***

659

660 **Public: 09/25/19**

661 ***T. Tsantoulis motioned to approve the minutes of the September 25, 2019 Public Meeting. R.***
662 ***Duhaime seconded the motion.***

663

664 Chair Sullivan: Are there any corrections?

665

666 A. Comai: On line 337, when I abstained from voting on the bond release, it was because I needed
667 clarification of the information provided in order to make an informed decision.

668

669 T. Tsantoulis: On line 315, I did not say, 'These are the ramifications of imprecision.' I said, 'There are
670 ramifications with this decision.'

671

672 **Non-Public: 09/25/19**

673

674 ***A. Walczyk motioned to approve the minutes of the September 25, 2019 non-public session. T.***
675 ***Tsantoulis seconded the motion.***

676 ***Voted unanimously in favor (7-0).***

677

678 **SUB-COMMITTEE REPORTS**

679

680 J. Levesque: The ZBA met on Monday to deal with just one item. A resident of Scott Avenue wanted to
681 install a single-stall garage for storage space. The ZBA granted the request.
682

683 T. Tsantoulis: The Assessors were all caught up, as I reported previously, but now there are challenges
684 to our decisions, and we will be meeting with an attorney next week. We now have four HYA
685 candidates and will meet on October 23rd at 5:30 pm.
686

687 R. Duhaime: The Planning Board met on Monday. A member, who was the applicant for a waiver,
688 stepped down. Then there was a problem with the waiver, so the application was tabled. The next item
689 was a waiver application from Miller Engineering and Testing for 1663 Hooksett Road. They are
690 claiming that the lot where they want to construct a convenience store and gas station is not in a water
691 aquifer area. The Conservation Commission has suggested having a third party do engineering test.
692 The Planning Board agreed with this suggestion. Where Bluebird Storage was sited was never
693 prepared as a site. Some fill was placed there at one time but nothing was tested or compacted. Also,
694 the University Heights Master Plan requires that commercial development be commensurate with
695 residential development, and there is not enough commercial development. The Budget Committee met
696 last Thursday and went over quite a few of the smaller budgets. They will be meeting again tomorrow
697 night.
698

699 Chair Sullivan: The Heritage Commission reviewed the farmhouse on Martin's Ferry Road which is
700 scheduled for demolish. It was deemed not to meet the ten requirements to be saved. On October 29th,
701 a program on the NH sled dog, the Chinook, funded by a Humanities Council grant, will be presented.
702 At the October 23rd Council meeting, I will ask for a motion to accept the donation.
703

704 **NON-PUBLIC SESSION NH RSA 91-A:3 II**
705

706 ***A. Walczyk motioned to enter non-public session on 10/09/19 at 8:50 pm per NH RSA 91-A:3 II***
707 ***(a). Seconded by R. Duhaime.***
708

709 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining
710 of such employee, or the investigation of any charges against him or her, **unless** the employee affected
711 (1) has a right to a public meeting, and (2) requests that he meeting be open, in which case the request
712 shall be granted.
713

714 **Roll Call Vote #2**

715 ***R. Duhaime Yes***
716 ***J Durand Yes***
717 ***C. Jones Not present***
718 ***J. Levesque Yes***
719 ***A. Walczyk Yes***
720 ***A. Comai Yes***
721 ***C. Karolian Not present***
722 ***T. Tsantoulis Yes***
723 ***J. Sullivan Yes***
724

725 ***J. Sullivan motioned to exit the non-public session of 10/09/19. Seconded by J. Levesque.***
726 ***Vote unanimously in favor (7-0).***

727 **Back in public session at 9:16 pm**

728
 729 *J. Sullivan motioned to seal the minutes of the non-public session because it is determined that*
 730 *divulgence of this information likely would render a proposed action ineffective. A. Walczyk*
 731 *seconded the motion.*
 732
 733 **Roll Call Vote #3**
 734 **A. Comai Yes**
 735 **C. Jones Not present**
 736 **A. Walczyk Yes**
 737 **J. Durand Yes**
 738 **R. Duhaime Yes**
 739 **T. Tsantoulis Yes**
 740 **J. Levesque Yes**
 741 **C. Karolian Not present**
 742 **J. Sullivan Yes**
 743 **Voted unanimously in favor (7-0).**
 744
 745 **ADJOURNMENT**
 746 *J. Sullivan motioned to adjourn the public session of 10/09/19 at 9:17 pm. Seconded by J.*
 747 *Levesque.*
 748 ***Vote unanimously in favor (7-0).***
 749
 750 Respectfully submitted,
 751
 752 *Kathleen Donnelly*
 753 Kathleen Donnelly
 754 Recording Clerk
 755