

**Town of Hooksett  
Town Council Meeting Minutes - Official  
Wednesday, January 9, 2019**

The Hooksett Town Council met on Wednesday, January 9, 2019 at 6:00 in the Hooksett Municipal Building.

**CALL TO ORDER**

Chair Sullivan called the meeting of 09 Jan 2019 to order at 6:05 pm.

**PROOF OF POSTING**

Town Administrator, Dr. Dean E. Shankle, Jr., provided proof of posting.

**ROLL CALL**

**In Attendance:** Councilor James Sullivan, Councilor Robert Duhaime (arrived at 6:), Councilor John Giotas, Councilor James Levesque, Councilor Timothy Tsantoulis, Councilor Donald Winterton, and Councilor Alex Walczyk

**Missed:** Councilor John Durand, Councilor David Ross

**PLEDGE OF ALLEGIANCE**

**SPECIAL RECOGNITION**

**Hooksett Youth Achiever of the Month**

D. Winterton: Presenting this award is the most fun I have as a Town Councilor. There must be something in the water in Hooksett because one of the last awards I presented was to a young man who had been granted a full military scholarship. Hooksett's Youth Achiever being honored tonight is Jackson Lyscars, a product of Hooksett schools who played several sports, including basketball, soccer, football and baseball. He left for Rocky Mountain High after high school graduation, worked very hard his first year, and was awarded a full ROTC scholarship for the rest of his college years. He will serve our country when he is done. It is a pleasure to recognize Jackson Lyscars with this award.

**Dr. Dean E. Shankle, Jr., Town Administrator – Resignation**

Chair Sullivan: Dr. Shankle is leaving us to become the Town Administrator in Amherst, shortening his work commute by over an hour. He is our longest serving Town Administrator, with over seven years of dedicated service to us from September 1, 2011 to January 11, 2019. He served as the Executive Director of the South West Regional Planning Commission, and prior to coming to Hooksett, he served as the Town Administrator in Hinsdale and Epping and the Town Manager of Merrimack. He completed his undergraduate work at Keene State, received his masters' degree from SNHU, completed a program in public administration and received a doctorate from U Mass Amherst. We have had a great working relationship; he has been very supportive of me. What I see as his best contribution to Hooksett is his ability to pick great department heads, four of whom are in the audience tonight. They are perfect. We will be gathering here at Town Hall this Friday from 10:00 am till noon to wish him well and everyone is invited to stop by.

J. Giotas: I am relatively new to the Council and am amazed by all of the nuances we must adhere to. It is overwhelming, and Dr. Shankle's advice and guidance have been a great benefit to me.

T. Tsantoulis: Dr. Shankle has a real good handle on everything, especially the various departments. The town has benefited greatly and I thank you.

A. Walczyk: I have learned a lot from Dr. Shankle; he had been very helpful. I wish you the best and hope our paths will cross again.

D. Winterton: Dr. Shankle has made our jobs easier. One of our main responsibilities is budgeting, and before the budget proposals come to us, he has examined them and made notes which have been helpful. I look forward to his assistance as I work in his position for the interim.

J. Levesque: I appreciate Dr. Shankle's knowledge of state laws. Prior to his tenure, budgeting was often a fiasco. His comments were helpful. Thank you and good luck.

Chair Sullivan presented a gift from the Town Council.

D. Shankle: I have really enjoyed my time here. There is a danger point for town administrators and town managers when they no longer have a majority on the board of individuals who picked them. This is not 'your person'. This is a good board; you work well together. You now have the best staff the town has ever had. Morale is good. Hooksett has made a lot of great steps forward. I also want to thank all of the residents, especially those who volunteer their time freely to serve on boards and committees, hoping to make the town even better.

## **SCHEDULED APPOINTMENTS**

### **Municipal Resources Inc., Alan Gould, President - Town Administrator Search**

Chair Sullivan: Alan Gould is the President of Municipal Resources, Inc. and is here to discuss with us the ways his company might assist us in our search for a new Town Administrator.

A. Gould: We recently completed working with Stratham, Hollis and Amherst in their searches for a Town Administrator and are working with several other New Hampshire communities in their searches. We also have completed work with several Massachusetts communities and are working with others on their searches. We are an active company, which helps us build our pool of candidates. You have a copy of our recruitment overview, which serves as a menu of services we have available for you.

D. Fitzpatrick: In our recent discussion, Alan, we established the cost of your services to be a minimum of approximately \$6,500, with an upper limit of at about double that amount. The minimum did not include a community survey which the Council chairman has said they might like to do, and you said you have an email system to get that information

A. Gould: Yes, we have an internet mechanism for that. For those without access to the internet, we can receive paper copies and that data can be entered by MRI employees. We would set up a website, probably [HooksettTAreruitment@MRIgov.com](mailto:HooksettTAreruitment@MRIgov.com). From these responses, we would learn the attributes and qualities desired by the residents for their town administrator. We would also learn the challenges Hooksett is facing. This helps MRI filter candidates, and we would share that input with you. We would gather the data, group themes and paraphrase to preserve the anonymity of those responding. We would want you to have on your website a link to this site.

Chair Sullivan: Recently the SAU used Survey Monkey to get feedback from parents, students, teachers, and all citizens in their search for a superintendent.

Mr. Gould: We use the open email address versus specific questions with multiple choice or yes or no answers. We also provide MRI's phone number and email address.

D. Fitzpatrick: What questions would you ask in the essay process?

A. Gould: We tailor the essay questions to the community. We have 15 to 20-minute personal phone interviews with each councilor. Some essay questions are very specific to the community, and we have questions we like to ask as well. We want to know the areas of expertise each community wants to emphasize - HR, collective bargaining, budget development, infrastructure. We learn what skill sets candidates have to match them with the communities.

T. Tsantoulis: Thank you. I am glad you want to take input from the public. They are footing the bill.

D. Fitzpatrick: Regarding the vetting process, the Council would like to have a subcommittee involved in the process. I assume you will start with 30 to 40 applications and narrow the pool down to four. The Town Councilors would like access to all of the applications because they don't want to discard internal candidates or those from the community.

A. Gould: The subcommittee is no problem We eliminate half of the applicants during the resume/cover letter stage, those with glaring errors and no relevance. When we are down to between 12 and 16, that would be the time for the subcommittee to get involved. I caution you about emphasizing local applicants – town employees or town residents. In fact, many communities hire us to make sure it doesn't happen. It is best to keep politics out. Non-traditional experience sometimes works great.

D. Winterton: I like non-traditional. Is this a good time for us?

A. Gould: With the holiday season over, it is better, but this is a tough time. Many experienced people are close to retirement, and there is a void of competent, experienced candidates.

D. Winterton: When working with a number of towns, how do you avoid placing the 'best' candidate in one community and thus depriving another client.

A. Gould: Timing is an issue. During the recent cycle, some were candidates in several towns. If they are ahead of you, they will get the best candidate. The geographic pool is part of this also.

D. Winterton: If you have the perfect candidate, why do we have to wait?

A. Gould: The process has to play out. I can't tell a candidate not to take a position because I know of another position that will probably be available soon.

J. Giotas: Are we looking at New Hampshire or nationally?

A. Gould: It's a national search. Someone might live far from here who has a strong connection to this area and is highly motivated to return.

J. Giotas: I am concerned about someone from another part of the country who just wants a few years of experience.

A. Gould: About half of the candidates are 'from away.' They have to be stellar because they are at a disadvantage because they do not know this area.

Chair Sullivan: With a 30-day posting period and the steps that follow, it looks like an 11-week process.

A. Gould: That is right. My style is deliberate. I like to stay on track and move things along. We eliminate people when we learn things about their backgrounds. We do phone interviews. We make sure they know the salary limitations.

D. Winterton: Do you recruit or only accept resumes?

A. Gould: We recruit. We know who is available. It is very competitive right now because of the limited pool. We all network and we look at all recent recruitments. Who would be a really good fit? Sometimes it will depend upon salary. When we craft an ad, we say with a top salary of \$125,000 and a starting salary commensurate with qualifications

A. Walczyk: You have a tenure guarantee. Would you explain that?

A. Gould: Since I joined MRI ten years ago, I have modified that: We are not done till you have someone.

A. Walczyk: What do you see as the challenges for Hooksett going forward?

A. Gould: I don't know enough about Hooksett to say at this point.

R. Duhaime: Our DPW just went with Teamsters and the proposed agreement will be a warrant article on the March ballot. The agreement offers longevity bonuses after the third, sixth, and ninth years. We are a good-sized town and should be competitive.

A. Gould: We help to negotiate with the chosen candidate, who might get a counter-offer from their own community. They will know you have stability, seeing Dr. Shankle's 7.5-year tenure. What people read about Hooksett is positive; you have a good location. It could come down to vehicle expenses or professional development opportunities. If someone lacks experience and wants a higher starting pay, you might offer a step increase after one year, assuming a satisfactory performance review. We tell candidates that they are a risk to the community, just as taking the position is to the candidate.

Chair Sullivan: What are the next steps?

A. Gould: I think I understand the process you want. It is a matter of me sending you an agreement. To start, I need your total operating budget, the number of full-time employees, and a salary range.

D. Fitzpatrick: I have provided the current job description. In addition to that, Dr. Shankle was assigned to be the director of Community Development.

D. Winterton: That is something we can negotiate. Hooksett has incredible development opportunities. We have three highway exits with development opportunities.

A. Gould: Economic development should then be part of the essays because you would place a high value on finding somebody with that experience.

## **OLD BUSINESS**

### **Town Administrator Search Update**

D. Shankle: We need a dollar amount for the services of MRI.

A. Gould: The subcommittee will add to that. It would be about \$7,500.

D. Shankle: What can you work on during the next two weeks?

A. Gould: We can draft the posting ad and set up the email. Advertising costs will be about \$1,000, and it will be the town's responsibility to pay that cost. I also need a salary range.

D. Fitzpatrick: According to a completed wage study, which looked at several comparable communities, the maximum on our classification pay range was \$149,000. Our range is actually \$105,000 to \$125,000.

A. Gould: I would be comfortable with that. If I thought that was low, I would tell you because otherwise we would be wasting everybody's time.

***Chair Sullivan motioned to enter into an agreement with MRI to assist with the search for a new Town Administrator for an amount not to exceed \$7,500, to authorize MRI to prepare a posting for the position at a maximum salary offering of \$125,000, and to authorize the Acting Town Administrator to sign on behalf of the Town of Hooksett, with the caveat that the town covers the cost of advertising. The motion was seconded by T. Tsantoulis. A roll call vote was taken.***

**Roll Call Vote #1**

<b><i>J. Giotas</i></b>	<b><i>Yes</i></b>
<b><i>T. Tsantoulis</i></b>	<b><i>Yes</i></b>
<b><i>J. Levesque</i></b>	<b><i>Yes</i></b>
<b><i>A. Walczyk</i></b>	<b><i>Yes</i></b>
<b><i>R. Duhaime</i></b>	<b><i>Yes</i></b>
<b><i>J. Sullivan</i></b>	<b><i>Yes</i></b>

***Voted unanimously in favor (6-0)***

Chair Sullivan: My understanding is that Councilor Winterton will be called on during any roll call vote and that he will abstain.

D. Winterton: I chose to abstain from voting prior to the beginning of my appointment as Acting Town Administrator. As of Monday, January 7, 2019, when my contract began, I no longer have a vote.

D. Fitzpatrick: Councilor Winterton will be counted as part of the quorum, so will respond when attendance is taken and when a vote is taken to enter non-public session.

**APPROVAL OF MINUTES**

***T. Tsantoulis motioned to approve the minutes of the public meeting of December 19, 2018. The motion was seconded by J. Levesque.***

***Voted unanimously in favor.***

T. Tsantoulis: For the record, I have a correction to the December 12, 2018 public meeting minutes. On line 468, GMP stands for Guaranteed Maximum Price, not Good Manufacturing Practice.

***J. Levesque motioned to approve the minutes of the non-public session of December 19, 2018. The motion was seconded by T. Tsantoulis.***

***Voted unanimously in favor.***

D. Fitzpatrick: Just for the record, at your last meeting on January 2, 2019, you did vote to unseal the minutes of the first non-public discussion regarding the Teamsters Local 633 Collective Bargaining Agreement.

**AGENDA OVERVIEW**

Chair Sullivan: We have a Public Hearing, the Consent Agenda, and a Reconsideration of Street Name Approval

## **OLD BUSINESS (continued)**

### **Reconsideration of Street Name Approval**

Mark Adam, President and Owner of Cinemagic: In 2006 we developed this property and built the driveway. Our address was 1226 Hooksett Road. We were asked to come up with three suggestions for names, and we thought long and hard about it. Our first choice was Cinemagic Way because of the magic of cinema. We own other Cinemagic theaters at other locations. We own and maintain easements to two other lots – 1224 and 1228 Hooksett Road. One is being developed now and hopefully the other one will be also. I heard that some council members were concerned that the theater might not always be there, so Cinemagic Way might not be appropriate. However, you have precedents, even with public roads, such as Legends Drive.

***T. Tsantoulis motioned that consideration be given for 1226 Hooksett Road to be named Cinemagic Way. The motion was seconded by J. Giotas.***

T. Tsantoulis: I don't have any objection to Cinemagic Way and I don't think there was a lot of opposition when this was discussed at our meeting in December. Out of respect to the owner, who has provided jobs and entertainment to our town, I am in favor of this change.

J. Giotas: I assume you are maintaining the driveway, including the two other locations.

E. Labonte: This is a private road. No maintenance is done by the town.

***Voted unanimously in favor (6-0)***

## **PUBLIC HEARING**

### **Public Hearing to discuss a bond to be issued to finance a Ladder Truck for the Fire-Rescue Department in the amount of \$1,000,000 per RSA 33:8-a, I**

Chair Sullivan read the background information and the drafted warrant article.

T. Tsantoulis: What is the cost to the taxpayers on a yearly basis?

Assistant Chief Colburn: It is four cents per thousand.

Chief Burkush: Our goal is to reduce the size of the fleet. We plan to trade in the current ladder truck and then reduce our fleet by one pumper, since the new truck could be designed as a pumper.

Chair Sullivan: Will the new truck last 20 years?

Assistant Chief Colburn: Our goal is 20 years.

T. Tsantoulis: The current status of the truck being replaced is it can't be used. Is it still a viable piece of equipment?

Assistant Chief Colburn: It failed the State MV inspection, so it can't be on the road.

T. Tsantoulis: What is the cost to put it on the road?

Assistant Chief Colburn: It needs new frame rails to fix it. The cost estimate is \$180,000 to \$190,000. It has rotted out on the underside.

R. Duhaime: Did you look at different options for repairing it? Did you get estimates? Can't sections be welded or patched? Donovan does this to all sorts of equipment all of the time.

Assistant Chief Colburn: It would have to go back to manufacturer because it must have the manufacturer's stamp.

R. Duhaime: You have to go back to manufacturer who did not honor its warranty?

Assistant Chief Colburn: No one else will take on the liability. The entire truck has to be disassembled. The cost is in the labor. It will take 1,200 hours.

R. Duhaime: Have you consulted legal counsel?

Assistant Chief Colburn: Yes, we have.

J. Levesque: What becomes of old truck. Can you sell it?

Assistant Chief Colburn: It would probably have to be another country where they don't have standards.

J. Levesque: Regarding maintenance, do you under-wash the truck?

Assistant Chief Colburn: We do, with a handwasher. Down the road, it would be good to have a set of mobile lifts for washing all town vehicles once a year.

Chief Burkush: We worked for six months on this. The last thing we want to do is come to you to ask for this. The manufacturer who sold this truck to Hooksett sold his family business to a large conglomerate two years ago. They do business a different way. Both groups of attorneys - prior and current - for the town have reviewed this.

D. Shankle: Are you saying the truck works fine but it can't pass inspection?

Assistant Chief Colburn: There is damage to torque frame It will collapse eventually. It is hard to say what will be done. Perhaps it will be sold for scrap parts. The Underwriters Laboratories (UL) won't stamp it. This conglomerate has a large powerful lawyer group.

R. Duhaime: It sounds like a scam. I don't understand how this company gets away with this and stays in business and even buys other businesses. Why did you decide on a 20-year bond?

C. Soucie: the warrant article allows the Town Council to do whatever it wishes to do in terms of the length and terms of the bond.

D. Shankle: What is the interest over the life of the bond?

C. Soucie: It is \$483,000.

Chair Sullivan: So, there is nothing stopping us from changing this to a 10 or 15 year bond?

R. Duhaime: Is there a capital reserve fund for this?

C. Soucie: You have a Fire Vehicle Apparatus Capital Reserve Fund, but almost all of that was spent on the pumper and the forestry truck.

T. Tsantoulis: On March 12<sup>th</sup> the voters will decide. I have had a lot of calls and many citizens don't want this.

D. Shankle: This needs a 60% majority. You should probably come up with plan B.

R. Duhaime: You could repair this vehicle and begin putting money in a capital reserve fund just for ladder truck. It would lower the impact on the residents.

Assistant Chief Colburn: The town has gone back and forth regarding leasing. With the Fire Vehicle Apparatus Capital Reserve Fund, the intent was to get out of leasing. The plan moving forward was to put money aside and thus be earning interest and having more negotiating power. We did not anticipate this expense.

J. Giotas: There are 47,000 miles on the truck. The torque box is expensive. There are structural issues.

Assistant Chief Colburn: The torque box might be able to be re-used. We won't know till we take it apart. Engineers have to stamp this truck.

T. Tsantoulis: Someone else will be faced with this down the road again. What the State uses to treat the roads, liquid brine, causes serious corrosion.

Assistant Chief Colburn: All we can do is use best practices. We can find money to invest in a set of lifts. Short of that, there is nothing you can do. A lot of municipalities are having the same problem.

J. Giotas: How about a class action suit to go after this company? Perhaps the AG should be brought into this to go after this company.

## **CONSENT AGENDA**

Acceptance of \$9,700 Conservation (Moose) License Plate Grant

***R. Duhaime motioned to accept the donation of \$9700 from the New Hampshire Division of Historical Resource's Conservation License Plate Grant Program in accordance with RSA 31:95-b, III (b), on behalf of the Town of Hooksett to perform the agreed upon millwork and that the interim town administrator be authorized to sign the necessary paperwork. The motion was seconded by A. Walczyk.***

A. Walczyk verified that Nick Germain will make sure that the contractor complies with the terms of the grant.

Chair Sullivan: Kathy Northrup and Nick Germain have done yeomen's work to get this grant.

J. Giotas: I agree.

***Voted unanimously in favor. (6-0)***



Partial Release of Surety for Dion Construction in the amount of \$381,129.55.

***T. Tsantoulis motioned to approve the partial release of Surety for Dion Construction in the n of \$381,129.55 The motion was seconded by R. Duhaime.***

B. Thomas: I have reviewed the documents and agree with the partial release.

***Voted unanimously in favor. (6-0)***

## **TOWN ADMINISTRATOR'S REPORT**

D. Shankle: The Police Chief was interested in changing the special op unit program. You approved this and I intend to sign the contract.

D. Shankle: Regarding the Voters Guide, Chairman Sullivan suggested including the School side. This will be distributed before election, but not before the deliberative session. Acting Town Administrator will contact the School Board to coordinate preparation and sharing of cost.

D. Shankle: The Town Clerk informed me that Brian Williams has resigned as a Supervisor of the Checklist. Per State election laws, the remaining two supervisors will choose a replacement to fill in until the next election. The Town Clerk also asked me to remind people that the filing period for open town positions begins January 23rd and ends February 1<sup>st</sup>. There are lots of open seats.

D. Shankle: You have all received the reports from the auditors. The Finance Director does a great job and the audit went well.

D. Winterton: Timber is on the job with the K-9. Unit and has been out and about.

D. Winterton: From now on Right to Know requests must be in writing. Forms are available on the website. The cost is 50 cents per page and \$25 for video requests. These must be delivered to the Town Administrator and will not be accepted by email

D. Winterton: I am glad we are going forward with search for a new Town Administrator

## **PUBLIC INPUT**

Wayne Goertel, 33 Park Lane: I am a member of the Budget Committee and thank you for your work on the budget proposal. I see that the Recreation Director article is on the ballot again after being defeated two years in a row. Apparently, it is being given a third chance because advocates believe it was defeated because of the snowstorm at last year's election. There has been so much lobbying. Actually, it is the older, more frugal voters who couldn't get out to vote 'no'. I think it is better as a two-year pilot program. I didn't know that a recreation director meant a whole new department. More creative things can be done with this warrant article. The language should be clear it is a new department. Fun in the Sun should be self-standing.

## **NOMINATIONS AND APPOINTMENTS**

Chair Sullivan: Planning Board member Denise Grafton has resigned. We thank her for her service.

***T. Tsantoulis motioned to accept the resignation of Denise Grafton from the Planning Board. The motion was seconded by R. Duhaime.***

***Voted unanimously in favor (6-0)***

**R. Duhaime motioned to nominate David Boutin as a full member of the Planning Board. The motion was seconded by J. Levesque.**

**J. Levesque motioned to waive the rules so that the vote on David Boutin's nomination could be acted upon tonight.**

D. Winterton: The Planning Board does not meet again until February, so there is no need to waive the rules and vote on the nomination this evening.

J. Levesque: I will withdraw my motion then.

A. Walczyk: As a heads up, the Economic Development Advisory Committee has been having problems with getting a quorum for meetings and may be asking us to approve alternate members.

Chair Sullivan: I would ask Dr. Shankle to be sure the open positions for the March ballot be posted on the town website.

Chair Sullivan closed the public hearing on the Fire Department ladder truck at 8:30 pm.

### **FY 2019-20 Budget and Warrant Articles**

C. Soucie: New laws regarding the default budget say it must be presented at Budget Committee Public Hearing, which is tomorrow night. The amount is \$18,666,969.00.

**R. Duhaime motioned to present the default budget in the amount of \$18,666,969.00 to the Budget Committee at its hearing tomorrow evening. The motion was seconded by T. Tsantoulis. A roll call vote was taken.**

#### **Roll Call Vote #2**

<b>R. Duhaime</b>	<b>Yes</b>
<b>J. Levesque</b>	<b>Yes</b>
<b>A. Walczyk</b>	<b>Yes</b>
<b>J. Giotas</b>	<b>Yes</b>
<b>T. Tsantoulis</b>	<b>Yes</b>
<b>J. Sullivan</b>	<b>Yes</b>

**Voted unanimously in favor (6-0)**

C. Soucie: You had the public hearing on the Fire Department ladder truck tonight. Now you have to decide whether or not to put it on the ballot and vote to recommend it or not.

D. Shankle: This is truly an emergency. I am not comfortable putting it to a vote. If it's defeated, we still have to deal with the emergency. You will need to find money in this year's budget one way or another. The Fire Department can limit overtime. There can be a hiring freeze. By the end of the next quarter, we will know how the end of the year looks. One way or the other, you have to find the money. You can pay \$60,000 a year for three years to repair it and hope it lasts at least that long. If it's not a true emergency, I think you are going to have a tough time getting 60% of the vote that you need.

T. Tsantoulis: I agree with pretty much everything Dr. Shankle said. It's a great plan B and it's financially prudent.

R. Duhaime: I'd like to sign a mutual aid agreement or share ladder trucks. It is expensive to keep this truck for four fires a year. How much of an emergency is it? How long will it take to get it?

Chief Burkush: It would be a year; they would give us a loaner.

Chair Sullivan: We shouldn't **not** put it on the ballot because we think it will fail.

D. Winterton: It would take nine to twelve months to fix. What will you do during that time? How often do you use it?

Chief Burkush: We could rent a truck for \$5,000 per month. There have been nine structure fires in 2018. It hasn't responded because it has been out of service since July 12<sup>th</sup>. I wouldn't put \$180,000 into a 16-year old truck. There would be no warranty. I would probably wait a year and demonstrate the need to community. We would rent for a year. I don't want to give town money to KME.

T. Tsantoulis: To be transparent, we should say we have the repair option. If we do repair it, we would only use it when absolutely necessary.

Chief Burkush: The company doesn't respond to calls or emails. The attorneys say we have a less than 50% chance of winning a law suit.

R. Duhaime: It's sticker shock. It's a million dollars. Perhaps renting for a year and having a \$250,000 capital reserve fund warrant article would be more palatable. The taxpayers might go for it, especially in this budget year.

J. Levesque: We could show the voters we are putting money in the bank as a capital reserve fund.

T. Tsantoulis: You could put \$250,000 in a capital reserve fund four years in a row and order the truck in third year. It's all about perception.

Chair Sullivan: If we remove the bond warrant article and put \$250,000 in a capital reserve fund, there is no guarantee it will pass. It's a year without a truck.

D. Shankle: If you rent for \$60,000 a year, it's the same amount. Maybe mutual aid will cover us.

Assistant Chief Colburn: Renting and leasing are different. We would be renting a 2002 truck, so we can't rent it for ten years.

C. Soucie: We avoid leasing because a lease means a warrant article every year. DRA wants us to avoid this.

D. Winterton: Have you thought about buying a used one? I found a ladder truck for sale on line.

Assistant Chief Colburn: Raymond bought a used truck and then put lots of money into it. As for repairs, they won't touch a frame issue.

D. Winterton: It troubles me that we've been without one since July and we've been okay.

Chair Sullivan: Are these options all available after the election?

C. Soucie: You could rent a vehicle, purchase a used one, or repair the existing one. Use of the Unassigned Fund Balance must go to voters. You also have mutual aid.

D. Shankle: You will have to explain all of the other options and why they aren't feasible.

Chair Sullivan: Very few voters attend the deliberative session; there were 40 last year. How do we reach the 600 who vote in March? This could make it harder to get other warrant articles passed.

D. Winterton: We have to vote on whether or not to recommend this.

J. Levesque: The capital reserve fund is what I favor.

J. Giotas: People won't vote for this and other articles will be jeopardized.

***Chair Sullivan motioned to move the ladder truck to the ballot. The motion was seconded by R. Duhaime. A roll call vote was taken.***

**Roll Call Vote #3**

<b><i>J. Giotas</i></b>	<b><i>No</i></b>
<b><i>A. Walczyk</i></b>	<b><i>No</i></b>
<b><i>R. Duhaime</i></b>	<b><i>No</i></b>
<b><i>T. Tsantoulis</i></b>	<b><i>No</i></b>
<b><i>J. Levesque</i></b>	<b><i>No</i></b>
<b><i>J. Sullivan</i></b>	<b><i>Yes</i></b>

***The motion failed (1-5)***

***R. Duhaime motioned to increase the Fire Apparatus warrant article amount by \$150,000. The motion was seconded by J. Giotas. R. Duhaime amended his motion to move three of the items now in the Fire Apparatus article to another new article.***

J. Giotas: Where will the \$60,000 for the rental come from each year?

C. Soucie: It will come from the operating budget.

T. Tsantoulis: This will give us a taste of how the voters feel about spending the money. There will be a need for the Fire Department to do some sort of a PR blitz for this.

A roll call vote was taken.

**Roll Call Vote #4**

<b><i>A. Walczyk</i></b>	<b><i>Yes</i></b>
<b><i>J. Levesque</i></b>	<b><i>Yes</i></b>
<b><i>R. Duhaime</i></b>	<b><i>Yes</i></b>
<b><i>T. Tsantoulis</i></b>	<b><i>Yes</i></b>
<b><i>J. Giotas</i></b>	<b><i>Yes</i></b>
<b><i>J. Sullivan</i></b>	<b><i>Yes</i></b>

***Voted unanimously in favor (6-0)***

***R. Duhaime motioned to recommend this warrant article. The motion was seconded by J. Levesque. A roll call vote was taken.***

**Roll Call Vote #5**

<b><i>T. Tsantoulis</i></b>	<b><i>Yes</i></b>
<b><i>R. Duhaime</i></b>	<b><i>Yes</i></b>

A. Walczyk Yes  
J. Levesque Yes  
J. Giotas Yes  
J. Sullivan Yes

**Voted unanimously in favor (6-0)**

**R. Duhaime motioned to reduce the amount of the Fire Packs, Bottles and Cistern warrant article by \$100,000, leaving \$80,000. A roll call vote was taken.**

**Roll Call Vote #6**

J. Levesque Yes  
J. Giotas Yes  
T. Tsantoulis Yes  
A. Walczyk Yes  
R. Duhaime Yes  
J. Sullivan Yes

**Voted unanimously in favor (6-0)**

600,000

**J. Levesque motioned to extend the meeting. The motion was seconded by R. Duhaime.**

**Voted unanimously in favor.**

C. Soucie: Last is the Old Town Hall Restorations warrant article, which is now \$600,000. At your last meeting you expressed an interest in reducing the amount to \$300,000.

**Chair Sullivan motioned to amend the current article from \$600,000 to \$300,000, with \$200,000 to come from the Unassigned Fund Balance this year and \$100,000 to come from the same fund next year. The motion was seconded by J. Giotas.**

D. Winterton: To avoid the need for a 3/5 majority on this, you could ask for \$200,000 this year and then ask for \$100,000 next year.

**Chair Sullivan amended his motion to request only \$200,000 from the fund balance. The amendment was seconded by J. Giotas. A roll call vote was taken.**

**Roll Call Vote #7**

J. Levesque Yes  
R. Duhaime Yes  
A. Walczyk Yes  
T. Tsantoulis Yes  
J. Giotas Yes  
J. Sullivan Yes

**Voted unanimously in favor (6-0)**

C. Soucie: There are no petition warrant articles involving money.

N. Germain: This is a reminder that the Planning Board might be asking for alternates.

**Fire Chief Employment Agreement Effective 05/01/2019**

This item will be taken up in a non-public session.

**NEW BUSINESS**

## Partial Road Acceptance at University Heights

***T. Tsantoulis motioned to accept a partial road at University Heights. R. Duhaime seconded the motion.***

B. Thomas: The section in green has been completed and has turn arounds.

R. Duhaime: Why is this not a complete loop road?

E. Labonte: This is phases 1-b. The residents pay taxes. They want the road cleared and they want trash pick-up. We have had many calls, which we have directed to the developer.

D. Shankle: These people own property and pay taxes. The developers are building out slowly.

R. Duhaime: Do we have a bond?

E. LaBonte: All projects have bonds. They built hammerheads for turn arounds. They should have built the roads before building houses.

Chair Sullivan: I suggested that the Planning Board shouldn't grant phases with roads which have so many houses.

***R. Duhaime motioned to table this item in order to review the plans. J. Levesque seconded the motion. A roll call vote was taken.***

### **Roll Call Vote #8**

J. Levesque	Yes
R. Duhaime	Yes
T. Tsantoulis	No
A. Walczyk	No
J. Giotas	Yes
J. Sullivan	No

***The motion failed (3-3)***

D. Winterton: These people pay taxes, and they are slipping and sliding down the road.

T. Tsantoulis: Hammerheads aren't great for turning a truck around. If this developer files bankruptcy, what will the town do?

D. Shankle: If they file bankruptcy, the town will call the bond and finish the road.

R. Duhaime: We could service the road but not accept it.

A roll call vote was taken.

### **Roll Call Vote #9**

<b><i>J. Giotas</i></b>	<b><i>Yes</i></b>
<b><i>R. Duhaime</i></b>	<b><i>No</i></b>
<b><i>A. Walczyk</i></b>	<b><i>Yes</i></b>
<b><i>T. Tsantoulis</i></b>	<b><i>Yes</i></b>
<b><i>J. Levesque</i></b>	<b><i>Yes</i></b>
<b><i>J. Sullivan</i></b>	<b><i>Yes.</i></b>

***Voted in favor (5-1)***

## **SUB-COMMITTEE REPORTS**

A. Walczyk: The Assessors postponed their meeting until next week.

R. Duhaime: The Budget Committee cut \$618,000 from the School budget. They had some questions about village precinct water rates on hydrant rentals that are getting passed on to the Fire Department.

Chair Sullivan: I suggest we send a letter to the Water Precinct, asking them to give advanced notice on increased rates. There was consensus agreement. He asked the Acting Town Administrator to send that letter.

D. Winterton: The Sewer Commissioner had a good meeting. The Town Planner, Town Engineer and Code Enforcer were there with a preliminary cost for the pump house. They said if they go 10-16 feet deeper it will increase the cost by \$600,000, but could eliminate the need for a pump house. The Sewer Commission wanted to know if the town could help with those increased costs. We will look into TIF funding. The Code Enforcer talked about failing sewer systems in the TIF district and provided information about special funding – grants and loans – for this.

J. Levesque: The ZBA approved another monument sign for Northeast Credit Union because they have two entrances. They can have the sign as long as they stay within 32 square feet. At 9 & 13 Benton Road, there is a new training center. There are wetlands concerns. Regarding Supreme Industries on Hackett Hill, they have taken 360,000 tons of good fill and only have returned 220,000 tons. They have done nothing about reclaiming. Heffron owns the pit. Lots of fill going out of there and there appear to be no bonds.

R. Duhaime: At the Planning Board there was discussion about tree cutting on 28 Bypass. They should have left a 50-foot buffer.

## **PUBLIC INPUT**

Mark Miville, 42 Main Street, Town Moderator, the Deliberative Session will be held on February 2, 2019 and the Election will be held on March 12, 2019. I came tonight to hear about the warrant articles.

## **NON-PUBLIC SESSION**

NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her.

NH RSA 91-A:3 II (b) The hiring of any person as a public employee.

NH RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself.

***J. Sullivan motioned to enter non-public session of 01/09/19 at 10:08pm per NH RSA 91-A:3 II (a), (b) & (c). Seconded by A. Walczyk.***

### **Roll Call #10**

***T. Tsantoulis – yes***

***J. Levesque – yes***

***D. Ross – not present***

*J. Giotas – yes*  
*J. Durand – not present*  
*A. Walczyk – yes*  
*R. Duhaime - yes*  
*D. Winterton – yes*  
*J. Sullivan - yes*  
*Vote in favor (7-0).*

*Town Council took a five-minute break.*

*J. Sullivan motioned to exit non-public session of 01/09/19 at 10:50pm. Seconded by T. Tsantoulis. Vote unanimously in favor (6-0).*

*J. Giotas motioned to seal the non-public session minutes of 01/09/19. Seconded by R. Duhaime. Vote unanimously in favor (6-0).*

**ADJOURNMENT**

*J. Sullivan motioned to adjourn the public session of 01/09/19 at 10:55 pm. Seconded by T. Tsantoulis. Vote unanimously in favor (6-0).*

Recording Clerk

*Kathleen Donnelly*  
Kathleen Donnelly