

**Town of Hooksett  
Town Council Meeting Minutes - Official  
Wednesday, January 23, 2019**

1  
2 The Hooksett Town Council met on Wednesday, January 23, 2019 at 6:00 in the Hooksett Municipal  
3 Building.

4  
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 23 Jan 2019 to order at 6:26 pm.

7  
8 **PROOF OF POSTING**

9 Acting Town Administrator Donald Winterton provided proof of posting.

10  
11  
12 **ROLL CALL-PUBLIC SESSION**

13 **In Attendance:** Councilor James Sullivan, Councilor Robert Duhaime, Councilor John Giotas,  
14 Councilor James Levesque, Councilor David Ross, Councilor Timothy Tsantoulis, Councilor Donald  
15 Winterton, and Councilor Alex Walczyk

16  
17 **Missed:** Councilor Durand

18  
19 **PLEDGE OF ALLEGIANCE**

20  
21  
22 **SCHEDULED APPOINTMENTS**

23  
24 **Todd Rainier, Town Clerk and Marc Miville, Town Moderator - February 2, 2019 Deliberative**  
25 **Session**

26  
27 T. Rainer: The Deliberative Session is scheduled for February 2, 2019. The set-up is a little bit different  
28 this year. The Budget Committee will be seated in the front on one side of the Moderator and the Town  
29 Council on the other. Department heads and staff usually sit behind you, but they could be in the  
30 audience. We rented sound equipment last year, but the price has gone up significantly. We can use  
31 the school's sound system, as long as you agree to share microphones. We will try to avoid crackling  
32 and popping. Will you all be there?

33  
34 Chair Sullivan: As far as I know, we will all be there. I suggest you work with the Acting Town  
35 Administrator if you have other questions about seating, attendance or the need of AV equipment

36  
37 M. Miville: When it comes to voting, we want to be sure that only residents are participating, especially  
38 since some department heads and staff are non-residents.

39  
40 R. Duhaime: Do you have name tags for Budget Committee members?

41  
42 M. Miville: They have name plates.

43  
44 T. Rainer: The filing period begins today and closes Friday, February 1, 2019. Since we close at noon  
45 on Fridays, we will re-open from 3:00 pm until 5:00 pm on that day for in-person filings, as State  
46 Election Laws require.

47  
48 Chair Sullivan: Do we have a snow date?

49  
50 M. Miville: A snow date will be set at the time of postponement. It must be within seven days, so  
51 probably would be the following Saturday. It would be set by the Moderator.

52  
53

54  
55 **Bruce Kudrick, Wastewater Superintendent and Dan Tatem, Stantec - Sewer Infrastructure**  
56 **Update**

57  
58 B. Kudrick: I would like to introduce Dan Tatem from Stantec, who is here tonight with a PowerPoint  
59 presentation on our sewer infrastructure along the Route 3A corridor. Rene LaBranche, a Senior  
60 Principal, and Dan Brassard, Engineer, both from Stantec, will be assisting with the presentation.  
61 Sewer Commissioner Sid Baines is here as well.

62  
63 Mr. Tatem: In 2018, Stantec was asked to design and permit the new sewer pump station near the Tri-  
64 town Ice Arena. We are presenting now an alternative with a deeper floor which will allow more gravity  
65 flow. There is a need for sewer in this corridor along Route 3A. Market Basket and Walmart are  
66 examples of commercial entities which would benefit from town sewer. There are commercial projects  
67 which have been proposed and failed because of lack of sewer. The area has lots of undeveloped land;  
68 there is potential for overall flow of 510 million gallons per day. Thirty feet under the river are two eight-  
69 inch mains. These were installed in October, tested and capped. I will turn the actual PowerPoint  
70 presentation over to Rene LaBranche.

71  
72 Mr. Labranche: This is a 3D design. Notice the chain link security fence. This is a dry pit submersible  
73 system, 16 feet below grade with an enclosed headworks area. The exterior walls are 18 inches thick.  
74 On the second floor the control panels are at ground level. The emergency generator will provide full  
75 electrical power during an outage and is inside so that it will last longer than if it were outside. NHDES,  
76 EPA and IBC standards have been met. It is 95% complete. We have put the brakes on the project,  
77 pending a decision about going deeper for more gravity flow.

78  
79 Mr. Tatem: Two million dollars was committed to this project, with a plan to go down 16 feet, which  
80 would provide immediate sewer to Exit 11. There is a potential for developers to help pay. Going ten  
81 feet deeper to 26 feet would be more expensive, but allows the possibility of obviating the need for a  
82 second pump station, with a gravity flow near Home Depot. Although the cost increases as you go  
83 deeper, there are significant advantages. The current cost estimate for the project is \$2.46 million;  
84 going ten feet deeper brings the cost to \$2.967 million. As you dig deeper, de-watering becomes more  
85 difficult; shoring adds costs. Paying \$500,000 more eliminates the need for an intermediate pump  
86 station, which would cost about \$750,000. This is a cost-effective solution.

87  
88 J. Giotas: Is the second pump station part of the \$2.4 million?

89  
90 Mr. Tatem: No, it is not.

91  
92 D. Ross: Is it more complicated to get permits doing deeper?

93  
94 Mr. LaBranche: No.

95  
96 R. Duhaime: How big is the main coming down from Irving? What about alarms?

97  
98 Mr. LaBranche: The main is 15 inches in diameter. The project is conceptual at this point. Via the  
99 Internet or radio, there is constant communication of alarms. This can be operated remotely. Noise is  
100 reduced significantly having the generator inside.

101  
102 J. Levesque: What about odor?

103  
104 Mr. LaBranche: There is an odor control system which uses carbon filters. A solar array powers the  
105 carbon filters, and ultrasonic technology keeps waste water pumping; it is a wet well system. There are  
106 two air changes per hour.

107 .  
108 D. Winterton: I initiated this invite. I attended a Sewer Commission meeting along with the Town  
109 Engineer, the Code Enforcement Officer and the Town Planner. We have a warrant article in the  
110 amount of \$2.5 million linked to TIF district, so it is prudent for us to listen to this. The TIF committee is  
111 being reorganized to help make decisions about this. Thanks to Stantec for an impressive presentation  
112 and to the Sewer Commission for pursuing this.

~~112~~  
115

## 116 APPROVAL OF MINUTES

118  
119 ***R. Duhaime motioned to approve the public minutes of January 02, 2019: J. Giotas seconded***  
120 ***the motion.***

121 ***Voted unanimously in favor (6-0) with D. Ross abstaining.***

~~122~~  
125 ***R. Duhaime motioned to approve the public minutes of January 09, 2019 as amended. J. Giotas***  
126 ***seconded the motion.***

127 ***Voted unanimously in favor (7-0)***

128  
129 ***R. Duhaime motioned to approve the non-public minutes of January 02, 2019. T. Tsantoulis***  
130 ***seconded the motion.***

131 ***Voted unanimously in favor (6-0) with D. Ross abstaining.***

132  
133 ***J. Levesque motioned to approve the non-public minutes of January 9, 2019. R. Duhaime***  
134 ***seconded the motion.***

135  
136 D. Winterton: There are corrections which should be made in non-public, so I suggest we do that when  
137 we enter non-public session at the end of the meeting.

~~138~~

## 141 AGENDA OVERVIEW

142 Chair Sullivan: We have a Consent Agenda, the Town Administrator's Report, Nominations &  
143 Appointments, Assignment of Warrant Articles, and an update on the Town Administrator search.

144  
145

## 146 CONSENT AGENDA

148 Motion to accept the donation of one veterinary care visit for K9 Timber valued at \$99.00 from Deerfield  
149 Vet Clinic, to the Town of Hooksett for the Hooksett Police Department (K9 program) per RSA 31:95 e:  
150 II.

~~151~~  
153 Motion to accept the donation of one veterinary care visit for K9 Timber valued at \$92.00 from Deerfield  
154 Vet Clinic, to the Town of Hooksett for the Hooksett Police Department (K9 program) per RSA 31:95-  
155 e:II.

158 Motion to accept the donation of one grooming service for K9 Timber valued at \$80.00 from Four Paws  
159 Only, to the Town of Hooksett for the Hooksett Police Department (K9 program) per RSA 31:95-e: II.

160  
161 ***T. Tsantoulis motioned to approve the first three warrant articles of the Consent Agenda. The***  
162 ***motion was seconded by A. Walczyk.***

163 ***Voted unanimously in favor (7-0)***

~~164~~

## 166 Southern New Hampshire University Surety Release

167 .  
168 ***R. Duhaime motioned to approve the fourth Consent Agenda item regarding SNHU Surety***  
169 ***Release. A. Walczyk seconded the motion.***

170  
171 B. Thomas: There is a long list of bonds, and a portion of them have been completed for two years.  
172  
173 R. Duhaime: I am looking for more details.  
174  
175 B. Thomas: I toured all of these projects and was assured that they are complete. These were long  
176 before my time here and I cannot locate all of the paperwork. It was difficult to determine what they did.  
177  
178 D. Ross: There is a format for escrow accounts which has been used for years and years. How do you  
179 know a project is complete if there is no plan? Staff reports are valuable.  
180  
181 B. Thomas: I rode around with a SNHU representative who indicated which projects have been  
182 completed.  
183  
184 Chair Sullivan: I suggest we table this item and Mr. Thomas can come back to us with a form he will be  
185 using in the future.  
186  
187 ***D. Ross made a motion to table this item. R. Duhaime seconded the motion.***  
188 ***Voted unanimously in favor. (7-0)***  
189  
190 **TOWN ADMINISTRATOR'S REPORT**  
191  
192 D. Winterton: We have a new employee, Bonnie Smith. She joined the staff on Tuesday and will be a  
193 part-time administrative assistant in the Town Administration department.  
194  
195 D. Winterton: A contract was signed on Friday with a SWAT team housed in Derry and it was activated  
196 on Sunday. They got here rapidly. The Fire Department and Ambulance were standing by. Coordination  
197 was great and there was a safe outcome. Congratulations to Chief Bouchard.  
198  
199 D. Winterton: Timber is now working. He has passed all exams and will have more training in August.  
200  
201 D. Winterton: A Winter Carnival will be held in this facility this Saturday, sponsored by the Kiwanis Club,  
202 with the assistance of the Hooksett Youth Association, the Girl Scouts and Boy Scouts of American.  
203 There will be ice sculptures. The Fire Department has approved a bonfire. Food will be for sale via  
204 vendors. Our town departments have worked along with others to make this happen. Kiwanis will pay  
205 for a town employee to oversee the gymnasium. There will be adult corn hole, sledding, and face  
206 painting. Public Works will be involved.  
207  
208 D. Winterton: Regarding Fun in the Sun, the Granite YMCA will have a budget to present to us soon. As  
209 we get closer to summer with no program in place, the parents are nervous.  
210  
211 D. Winterton: Many town employees rang the Bell for the Salvation Army during the holiday season. We  
212 have a thank you letter from the Salvation Army. They collected \$83,152, of which \$537 was collected  
213 by town employees. I offer my congratulations and thanks.  
214  
215 D. Winterton: The staff members and department heads have been fantastic in helping me adjust to my  
216 role as Acting Town Administrator.  
217  
218 D. Winterton: I had a letter from a lady who lives on North Reading Street but was away at the time of  
219 the North Reading Street issue; her husband and two small kids were at home and her letter praised  
220 the Fire Department and Police Chief for keeping her informed.  
221

222 D. Winterton: Zen City is not in the budget anymore. I have directed Mr. Germain to cancel it because I  
223 don't use it.

224 .  
225 D. Winterton: I recently attended a session in Concord with the Police Chief, Captain and a Lieutenant  
226 regarding the Right to Know laws.

227  
228 T. Tsantoulis: We have talked about switching to LED for street lighting, but it seems to have been  
229 moved to the back burner.

230  
231 D. Winterton: I will look into that. Councilor Tsantoulis and I toured the GE plant and it was fascinating.  
232 They were welcoming and it would be great if the whole Council took the tour. There were 18 multi-  
233 million-dollar machines being run by one person. The plant employs 900 people.

234  
235 T. Tsantoulis: They are competing for a contract to refurbish aircraft. I echo all that Councilor Winterton  
236 said. GE is a huge contributor to our economy and a substantial employer.

237  
238

### 239 **PUBLIC INPUT**

240  
241 M. Miville: Regarding the Zen City Survey Report, if we cancel now, can we get a partial refund?  
242

243 N. Germain: We contract for six months at a time and are paid through the end of June. I can check,  
244 but I don't think we can get a refund.

245  
246

### 247 **NOMINATIONS AND APPOINTMENTS**

248  
249 ***J. Levesque motioned to approve the appointment of David Boutin to the Planning Board as a***  
250 ***regular member with a term ending June 30, 2020. T. Tsantoulis seconded the motion.***  
251 ***Voted unanimously in favor. (7-0)***

252  
253 ***D. Ross nominated Andrew Janosz to the Parks & Recs Advisory Board.***  
254

### 255 **OLD BUSINESS**

256  
257  
258 **FY 2019-20 Budget and Warrant**

259  
260  
262 ***D. Ross motioned to sign the Default Budget in the amount of \$18,666,969. T. Tsantoulis***  
263 ***seconded the motion.***  
264 ***Voted unanimous in favor. (7-0)***

265  
266 C. Soucie: The Budget Committee recommended an Operating Budget of \$19,035,357, which is 2%  
267 higher than the Default Budget and 3.5% higher than current year budget. The Town Council's  
268 approved budget was \$19,033,949. Items adjusted by the Budget Committee include the following:  
269 reduced telephones, reduced Library budget, reduced Fire uniforms, printing and publications, reduced  
270 Parks electricity, reduced Police overtime, reduced Administration software and programs, increased  
271 Wastewater and increased hydrant rentals.

272  
273 ***R. Duhaime motioned to recommend the operating budget for FY 2019-20 in the amount of***  
274 ***\$19,035,357. The motion was seconded by J. Giotas. A roll call vote was taken.***

275  
276  
278 **Roll Call Vote #1**

279

280 **J. Giotas** Yes  
 281 **T. Tsantoulis** Yes  
 282 **J. Levesque** Yes  
 283 **A. Walczyk** Yes  
 284 **R. Duhaime** Yes  
 285 **D. Ross** Yes  
 286 **J. Sullivan** Yes

287 **Voted unanimously in favor (7-0)**

288

289 Chair Sullivan: Next we will decide who will offer a motion and a second for the warrant articles.

290

291

ARTICLE	DESCRIPTION	AMOUNT	FIRST	SECOND
#2	RTE. 3A TIF BOND	2,500,000.00	R. DUHAIME	A. WALCZYK
#3	OPERATING BUDGET	\$19,035,357	BUDGET COM	BUDGET COM
#4	HACKETT HILL ROUNDABOUT	\$4,800,000	R. DUHAIME	J. LEVESQUE
#5	FIRE APPARATUS	\$250,000	T. TSANTOULIS	J. GIOTAS
#6	OLD TOWN HALL RENOVATIONS	\$200,000	J. SULLIVAN	J. GIOTAS
#7	DPW 6 WHEEL PLOW TRUCK	\$180,000	J. LEVESQUE	J. GIOTAS
#8	TOWN BUILDING MAINTENANCE	\$100,000	J. GIOTAS	R. DUHAIME
#9	PUBLIC WORKS' VEHICLES	\$100,000	A. WALCZYK	J. SULLIVAN
#10	NON-UNION WAGES	\$93,153	D. ROSS	J. GIOTAS
#11	FULL-TIME RECREATION DIRECTOR	\$89,000	R. DUHAIME	A. WALCZYK
#12	DPW UNION CONTRACT	\$83,564	R. DUHAIME	J. GIOTAS
#13	AIR PACKS, EQUIPMENT, CISTERNS - FIRE	\$80,000	T. TSANTOULIS	J. SULLIVAN
#14	100 YARD LIVE BOTTOM TRAILER – SW	\$80,000	J. LEVESQUE	J. DURAND
#15	FIRE UNION CONTRACT	\$78,463	R. DUHAIME	J. SULLIVAN
#16	FIRE COMMAND VEHICLE	\$55,000	T. TSANTOULIS	A. WALCZYK
#17	EMERGENCY RADIO COMMUNICATIONS	\$50,000	D. ROSS	J. DURAND
#18	DRAINAGE UPGRADES	\$50,000	J. SULLIVAN	J. GIOTAS
#19	AUTOMATED COLLECTION EQUIPMENT	\$30,000	A. WALCZYK	J. LEVESQUE
#20	REVALUATION	\$30,000	D. ROSS	J. DURAND
#21	PARKS & RECREATION FACILITIES DEVEL	\$15,000	J. DURAND	J. GIOTAS
#22	IMPROVEMENT OF CONSERVATION LAND	\$10,000	D. ROSS	R. DUHAIME

292

293

294

295 **Fire Chief Employment Agreement Effective 05/01/2019-04/30/2022**

296

297 **Chair Sullivan motioned to approve a three-year contract with Fire Chief Burkush effective May**  
 298 **1, 2019 through April 30, 2022. The motion was seconded by T. Tsantoulis. A roll call vote was**  
 299 **taken.**

300

301 **Roll Call Vote #2**

302 **R. Duhaime** Yes

303 **D. Ross** Yes

304 **J. Levesque** Yes

305 **A. Walczyk** Yes

306 **J. Giotas** Yes

307 **T. Tsantoulis** Yes

308 **J. Sullivan** Yes

309 **Voted unanimously in favor. (7-0)**

310

311 D. Ross: Is the 2.5% annual raise set for each year of the contract?

312

313 D. Fitzpatrick: You are not locked in to 2.5%.

314

### 315 **Town Administrator Search Update**

316

317 D. Fitzpatrick: We have a signed contract which has been sent to Alan Gould at MRI. Next is the ad  
318 with the job description. At your January 9, 2019 meeting, you voted to set a maximum salary of  
319 \$125,000. Mr. Gould advises moving the maximum salary for the ad down to \$120,000 because that is  
320 more comparable to what we are looking for.

321

322 T. Tsantoulis: Why not leave it where it is? It seems we are going backwards.

323

324 D. Ross: Why is the maximum so high?

325

326 D. Winterton: Mr. Gould felt that a maximum of \$120,000 would be appropriate based on the size of the  
327 town. He also said it is appropriate in comparison with other communities looking to fill the same  
328 position. There are four openings right now.

329

330 D. Fitzpatrick: A wage study was done looking at comparable communities such as Goffstown and  
331 Bedford. We are in the same range as similar towns in the area. We used that same study when doing  
332 reviews for Dr. Shankle. Also, it was felt that top department heads should not be above the Town  
333 Administrator. For example, the Fire Chief's annual pay is \$105,572.

334

335 D. Ross: The job of the Fire Chief is probably more intense than that of the Town Administrator. Also,  
336 longevity has its benefits.

337

338 T. Tsantoulis: The \$125,000 was a ceiling. If we set the bar too low, people may not bother to go  
339 through the process.

340

341 J. Giotas: According to Mr. Gould, it will increase the pool dramatically to have the ceiling at \$120,000  
342 or \$125,000. We want the flexibility, especially if we have someone with an economic development  
343 background.

344

345 **R. Duhaime motioned to set the maximum salary for the new Town Administrator at \$120,000.**  
346 **The motion was seconded by T. Tsantoulis.**

347 **Voted unanimously in favor.**

348

349 D. Winterton: Mr. Gould cautioned against having a formal subcommittee because of the need for  
350 posting, taking minutes and having a quorum. He suggested a group made up of Ms. Fitzpatrick, the  
351 Chairman or his designee, and myself.

352

353 D. Ross: Our job is to hire. We are supposed to be doing the hiring. MRI should bring to us the whole  
354 list.

355

356 Chair Sullivan: As we discussed at our last meeting, MRI would do the first look at the expected 30 – 34  
357 applicants and make eliminations to bring the list down to about 16 applicants. It was suggested that a  
358 subcommittee could further refine the list to the best five or six.

359

360 T. Tsantoulis: I have zero experience in hiring and I think that is true of most Town Council members.  
361 Why not let those with the expertise, Mr. Winterton and Ms. Fitzpatrick, review the approximately 16  
362 applicants and bring that list down to the final six?

363  
364 D. Ross: Let's say we want to see a minimum of six.

365  
366 **NEW BUSINESS**

367 **Motion to raise the hourly special detail rate charged to \$70.00 per hour with a 4-hour minimum.**  
368 **After 8 hours, time and a half will be charged. When a detail falls on a holiday the company will**  
369 **be charged holiday rate, which is time and a half, \$105.00. Cruiser rates will remain \$20.00 per**  
370 **hour with no minimum and rates will be rounded to the nearest hour. Effective February 1, 2019.**  
371

372 (This will be taken up at the next meeting, per the request of D. Winterton.)

373  
374  
~~375~~  
376  
377 **Request to Purchase an All-Season Sidewalk Tractor**  
378

379 E. Labonte: The Town of Hooksett received a grant from the State of New Hampshire in 2017 for  
380 highway and roadway construction or usage. According to the RSAs, we must plow the sidewalks. The  
381 cost of this sidewalk tractor is less than the total grant. There is no fiscal impact because this money is  
382 in the fund balance waiting to be spent. Hookset has 30 miles of sidewalks. I had three of these  
383 tractors in Lebanon and they worked very well. The tractor has a snowplow blade, a snowblower, a  
384 dump bed, a sander, and a boom mower. Rather than mowing some areas with walk-behind machines  
385 and risk insect bites and poison ivy, employees would be inside the machine. Regarding the four bids  
386 we received, the lowest bid was incomplete, so we have selected Chadwick-Baross Inc.

387  
388 ***T. Tsantoulis motioned to approve the purchase of an All-Season Sidewalk Tractor in the***  
389 ***amount of \$157,950, using funds from a State Highway Block Grant. The motion was seconded***  
390 ***by A. Walczyk.***

391  
392 R. Duhaime: This is for one employee; it is a high maintenance machine and costs a huge amount of  
393 money. Every attachment is expensive. These are temperamental.

394  
395 E. Labonte: The older ones had problems, but they are much better now. The Bobcat doesn't sand.  
396 This will save time and effort, and there are creature comforts inside.

397  
398 D. Ross: Bobcats will last 40 years and there are all kinds of attachments. Parts are readily available.  
399 The snow is different here than in Lebanon. Some sidewalks aren't even used.

400  
401 A. Walczyk: How many hours would you be operating each year?

402  
403 E. Labonte: The average is eight hours per storm. This has a good warranty, with no come-out charges.  
404 They provide a loaner machine, if one is available, when and if ours needs repair. There recently was a  
405 court case about not maintaining sidewalks.

406  
407 A. Walczak: So, it should save time and money.

408  
409 J. Giotas: For what would you use the Boom mower?

410  
411 E. Labonte: We now use walk-behind mowers, and we get claims for bee stings and poison ivy/oak.

412  
413 J. Levesque: Is there an extended warranty?

414



415 E. Labonte: There is but I did not think it was worthwhile to purchase it.

416

417 R. Duhaime: Is there is any rush for this?

418

419 E. Labonte: I would like to start saving time as soon as possible.

420

421 T. Tsantoulis: The indicated delivery time is up to 45 days.

422

423 E. Labonte: There is one on the lot right now which we could have in seven to ten days.

424

425 D. Ross: Is corrosion part of the warranty? How much is an extended warranty and how long would it last?

426

427 E. Labonte: I would have to check that paperwork because I don't have it with me.

428

429 D. Ross: Maybe we should postpone our decision on this until we have more information.

430

431 R. Duhaime: What could be done with the \$100,000 which is left in the grant? What are you allowed to use it for?

432

433 E. Labonte: It is for highway. We are looking at a mini excavator and a hot box for asphalt.

434

435 A roll call vote was taken on the motion.

436

437 **Roll Call Vote #4**

438 **A. Walczyk Yes**

439 **J. Levesque Yes**

440 **D. Ross No**

441 **R. Duhaime No**

442 **T. Tsantoulis No**

443 **J. Giotas Yes**

444 **J. Sullivan Yes**

445 **Voted in favor. (4-3)**

446

447 J. Giotas: Maybe you can come back some time with more information on the warranty, especially the corrosion aspect. Also, we would like to see how much more the extended warranty would cost.

448

449 **Ambulance Patient Balance Write-Offs**

450

451 (This item will be taken up in non-public session.)

452

453 **SUB-COMMITTEE REPORTS**

454

455 J. Giotas: The Old Town Hall Moose Grant paperwork has been submitted. The amount is \$9,700. We have an estimate for the ornate work under the balcony.

456

457 A. Walczyk: Constituents need to submit names of Youth Achievers. We would like to have more nominations.

458

459 R. Duhaime: The Budget Committee has wrapped up its work. The Village precinct and the Central Water precinct presented their budgets and explained why they raised rents for the Fire Department. This is to fund the \$2-3 million-dollar bond for the new water tower. They are trying to even up the rates

460

467 between the private and public sectors. The Parks & Rec Advisory Board had a presentation by the  
468 Kiwanis Club on the Winter Carnival. Everyone is encouraged to participate. They have planned a lot of  
469 great activities and it should be fun.

470  
471 D. Ross: The Conservation Bear Paw people provided a list of properties and their stewardship  
472 management plan which they are moving forward with. The NH Sports Dome at 9 & 13 Benton Road  
473 was a big topic. It has a wetlands impact. A site walk is scheduled for February 2, 2019 beginning at  
474 8:00 am. There is quite a lot of interest on the part of the abutters. They are proposing a 75-foot-high  
475 structure. There is also a significant issue with snow storage. Probably more than one site walk will be  
476 needed.

477  
478 N. Germain: Because of the power interruption on Friday, our equipment wasn't working right and we  
479 did not capture the first 20 minutes or so of this meeting. I was able to set up another camera, so that  
480 segment will be available. I have posted a note on the website.

481

#### 482 **NON-PUBLIC SESSION**

483

484 NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the  
485 disciplining of such employee, or the investigation of any charges against him or her.

486

487 NH RSA 91-A:3 II (b) The hiring of any person as a public employee.

488

489 NH RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of  
490 any person, other than a member of the public body itself.

491

492

493 ***J. Sullivan motioned to enter non-public session of 01/23/19 at 9:11pm per NH RSA 91-A:3 II (a), (b) &***  
494 ***(c). Seconded by J. Giotas.***

495

#### 496 **Roll Call #5**

497 T. Tsantoulis – yes

498 D. Ross – yes

499 R. Duhaime – yes

500 A. Walczyk – yes

501 J. Levesque – yes

502 D. Winterton – yes

503 J. Durand – not present

504 J. Giotas – yes

505 J. Sullivan - yes

506 ***Vote in favor (8-0).***

507

508 ***J. Giotas motioned to exit non-public session of 01/23/19 at 9:46pm. Seconded by T. Tsantoulis.***  
509 ***Vote unanimously in favor (7-0).***

510 ***D. Ross motioned to seal the non-public session minutes of 01/23/19. Seconded by J. Levesque.***  
511 ***Vote unanimously in favor (7-0).***

512

#### 513 **PUBLIC SESSION**

514 ***R. Duhaime motioned to accept the ambulance write-offs totaling \$226,509.34 resulting from unpaid***  
515 ***ambulance patient balances that have occurred prior to August 31, 2015 (patient balance in collection***  
516 ***over 3 years). Seconded by J. Giotas.***

517 ***Vote 5 in favor; 2 opposed (Councilors Tsantoulis and Walczyk)***

518

519 *J. Sullivan motioned to approve the non-public minutes of 01/09/19 as amended. Seconded by J.*  
520 *Levesque.*

521 *Vote unanimously in favor (7-0).*

522

523 **ADJOURNMENT**

524 *J. Sullivan motioned to adjourn the public session of 01/23/19 at 9:52pm. Seconded by A. Walczyk.*

525 *Vote unanimously in favor (7-0).*

526

527 Respectfully submitted,

528

529 *Kathleen Donnelly*

530 Recording Clerk