

**Town of Hooksett
Town Council Meeting Minutes - Official
Wednesday, February 13, 2019**

The Hooksett Town Council met on Wednesday, February 13, 2019 at 6:00 in the Hooksett Municipal Building.

CALL TO ORDER

Chair Sullivan called the meeting of 13 Feb 2019 to order at 6:03 pm.

PROOF OF POSTING

Acting Town Administrator Donald Winterton provided proof of posting.

ROLL CALL

In Attendance: Councilor James Sullivan, Councilor Robert Duhaime, Councilor John Giotas, Councilor James Levesque, Councilor David Ross, Councilor Timothy Tsantoulis, Councilor Donald Winterton, Councilor Alex Walczyk (arrived at 6:04 pm), Councilor John Durand (arrived at 6:06 pm)

PLEDGE OF ALLEGIANCE

Chair Sullivan: Please remain standing after the pledge for a moment of Silence for Omar Gagnon, 96, a WWII veteran.

Chair Sullivan: Omar Gagnon, a resident of Hooksett, died recently at the age of 96. He served in the US Navy and was active at the battles of Omaha Beach, D-Day and Normandy. He was a member of the American Legion Post 37.

SPECIAL RECOGNITION

Steve Couture, Conservation Commission Chair - 18 years+ dedicated service

Chair Sullivan: Mr. Couture began as a Conservation Commission alternate member on March 7, 2001 and continued, serving as a regular member and then as vice chair. He has served as chairman since 2012, presiding over his last Conservation Commission meeting on February 4, 2019. I have been impressed by his expertise, knowledge and preparation. Over the last several years, I have heard often of the great things he has done. Because of his work and the work of the Commission, Hooksett is proud to have 25% of its land in conservation. This is the gold standard of conservation. Steve served in the Army National Guard, completing three tours of duty, two in Iraq and one in Afghanistan. D. Ross will now present him with a gift from the Town Council.

R. Duhaime: Thanks to Steve, current use taxes which were in the general fund were transferred to the conservation fund. He was the right guy at the right time to make that happen.

Hooksett Fire-Rescue Administrative Captain Joseph Stalker - Union Leader's 2019 list of "40 under 40" New Hampshire residents

Chair Sullivan: Captain Joseph Stalker has been listed among the "40 under 40" for 2019 in New Hampshire. These individuals are singled out for their personal and professional contributions to their communities and the State. He is captain of EMS and recognized for his preventative care activities. Captain Burkush is proud of him, as is the Town Council.

Gift to the Town of Hooksett from William Shackford

Chair Sullivan: Mr. Shackford is known as a former sheriff and member of the police department. He and his wife Dotty are here to present a clock which he crafted for the town of Hooksett.

Mr. Shackford: I have followed carefully the restoration of Old Town Hall. Pendulum clocks were first used in 1666 and are the type of clock which would have been in the Old Town Hall. I obtained the works from Germany, and this is battery-operated so won't require winding.

D. Ross: Mr. Shackford is an excellent woodworker, having made many items, such as kneelers, an altar, and a lectern for the Nazarene Church.

D. Ross motioned to accept the donation of a clock from Mr. Shackford to be placed in the current Town Hall until renovations of the Old Town Hall are complete. J. Giotas seconded the motion.

Voted unanimously in favor.

SCHEDULED APPOINTMENTS

Conservation Commission - Steve Couture, Chair and Cindy Robertson Vice-Chair

S. Couture: The town has enabled us to be successful, with the support of Town Council and with support for our warrant articles Thank you for the kind words. It has been an honor to serve in my home town. I want to talk about projects completed in the past year and those forthcoming. We participated in the Benton Road Site Walk which was part of the review of the Sports Dome proposal. This is an example of a development proposal that benefited from our involvement and work. We helped bring about a reduction of the impact to the wetlands buffer. You have allowed ATV riders continued use of the Clay Pond Conservation area on Chester Turnpike until June 30, 2019. We did our due diligence and met with the Southern NH ATV Club to discuss such issues as parking, maintenance and enforcement. We also received input from Bear Paw Regional Greenways, Manchester Water Works, and NH Fish and Game, who are abutting conservation managers. The next step is the enforcement component, which involves NH Fish and Game and the Hooksett Police Department. We realized \$10,000 in revenue from forest management there. Similarly, from the 150-acre Laurel Road Conservation area we realized \$25,000 from forest management. Revenue is not our main goal, but is a nice side benefit. The Hooksett-Bow Forest Project, 200 acres, is a work in progress. We were not successful with the Merrimack Riverfront-Hooksett Riverwalk Trail grant. That was a \$1 million grant and there was stiff competition. We will, however, continue with Phase 2, a more modest proposal. Regarding the University Heights 200 acres, the Commission will be working on a stewardship plan for that.

C. Robertson: I am glad you recognized Steve. I will be trying to fill his shoes as the acting chair and perhaps as chair.

NEW BUSINESS

Fun-in-the-Sun Camp Summer 2019 - Granite State Y (moved up to accommodate members of the public)

D. Winterton: Here with us tonight are Tom Archer, Vice President of Camping Service for Granite YMCA, and Bob McKenney, Executive Director of the Allard Center. The Town of Hooksett and the YMCA have reached a tentative agreement for providing a safe, quality summer day camp program which will run for nine weeks from June 24, 2019 through August 23, 2019. This will serve children from the ages of 5 through 13, and it will be called the YMCA Day Camp of Hooksett. The camp will run from 8:00 am until 4:00 pm. Children may arrive at 7:30 am and there will be an after-hours program from 4:00 until 5:30 pm. There will be extensive training of the councilors and two open houses for parents. Hooksett will provide the fields and the maintenance thereof. It will also provide clean

bathrooms and a contact list for the YMCA. There will be weekly themes and weekly field trips. All administrative work and daily activities will be the responsibility of the YMCA. There will be a one-time registration fee of \$30. For Hooksett residents, the weekly cost will be \$175 for the first child and \$160 for a second child in the same family. For non-residents, the weekly fee is \$195 for the first child in a family and \$180 for a second. The YMCA will work with our Family Services Department to make donated funds of \$20,000 available to families needing financial assistance. The contract is available for viewing this evening and can also be accessed online. The town will provide \$25,000 for equipment through the Parks & Rec Revolving fund. I would like to thank Bob and Tom for working with me on this and for being here tonight. Sign up begins in about a week.

T. Tsantoulis: I am very much in support of this and see the name change as a positive thing. Thanks to Bob and Tom.

R. Duhaime: Thanks to the Acting Town Administrator. How will you decide about the number of non-residents admitted? Residents should be accepted first.

T. Archer: Last year there were only three non-residents.

D. Ross: What is the maximum number of children you can accommodate?

T. Archer: The program is designed for 120 to 130 children.

D. Ross: Who gets assistance? Shouldn't this be an in-house process?

D. Winterton: The funds are for children who need camp the most. The YMCA will work with our Family Services Department. If necessary, I will go into the community to raise more funds so that no child who wishes to attend will be unable to do so because of the cost.

Chair Sullivan: What is your ratio of campers to councilors?

T. Archer: For ages five and six, there will be one councilor for every six campers; for ages nine to twelve, there will be one counselor for every eight campers. Last year there were only two or three 13-year olds, but for that age, the ratio is one to ten.

Chair Sullivan: Could you give examples of field trips you might take?

T. Archer: Mostly, it would be State Parks where the campers could swim. There could be an extra charge if we go to Canobie Lake, for example.

A. Walczyk: Thank you for coming. The Greater Manchester YMCA has summer programs which accept State aid for financial assistance. Allard does not. Is this something that could be provided for Hooksett campers?

T. Archer: That is more for child care; camping and daycare are governed by different agencies. If you want to go that way, we can look into that.

A. Walczyk: Could we get that information before deciding about going forward?

B. McKenney: Within the Allard Center, we have a licensed daycare program called Discovery Camp. This is very short notice, but we could try to put that together.

T. Archer: Campers are under the DES; daycare facilities are licensed by the State.

A. Walczyk: Greater Manchester YMCA accepts State aid.

T. Archer: Yes, for certain programs. Child care is deemed a necessity; camping is not.

B. McKenney: American Camp Association (ACA) standards are actually higher than those for State-licensed daycare.

A. Walczyk: The YMCA is outstanding. I am a product of it. My interest is in the financial aspects.

Chair Sullivan: Mr. Winterton has said he will ensure financial aid to any camper who needs it.

D. Winterton: When I have a goal, I work hard to achieve it.

T. Archer: You can check with Ms. Soucie, but I don't think you used even \$20,000 last year.

J. Giotas: Is there just a one-time registration fee for the summer?

T. Archer: That is correct.

T. Tsantoulis: Hooksett is a bedroom community and unemployment is low. We don't want to turn this into welfare program. With change comes additional cost.

T. Archer: Our counselors have 26 hours of camp training, including ten hours for all of our counselors in Londonderry. They also have ten hours of online training and ongoing training throughout the summer.

Chair Sullivan: When will you hold the open houses?

T. Archer: Those dates are in the contract.

Maureen McDonald, 13 Springwood Road: Thanks to Mr. Winterton for his work on this. Will there be a charge for before and after care?

T. Archer: After 4:00 pm it is \$25 per week. Last year there was no morning program because there was no demand for it. We can set that up if we have enough who are interested.

M. McDonald: Is payment required upfront or can parents make payments. How long is this contract?

D. Winterton: The contract is for one year, but we hope it will go on.

M. McDonald: Will there be a Counselors in Training (CIT) program?

T. Archer: Not this year. That program is for 15 and 16-year-old campers. We will have to wait until we have older campers.

M. McDonald: Is there a discount for Y members?

B. McKenney: No.

M. McDonald: It would be nice if Hooksett residents had the opportunity to sign up prior to offering this to non-residents.

T. Archer: We could have early bird registration for last year's campers. Last year there were only three non-residents.

Corri Wilson, 42 Joanne Drive: This is a valuable opportunity for kids in town. Once the contract is signed, what about privacy issues regarding mailings?

D. Winterton: That is an excellent question. The town will not send out letters without permission. I don't know if there was a release signed last year. We have the option of social media and paid advertising. I am willing to approach Merchant Motors and the Library about signage.

C. Wilson: You have \$25,000 for equipment. What will you purchase?

T. Archer: It would be portable items such as archery targets, picnic tables, canopies for shade, and perhaps a Gaga pit. We don't want the campers eating on the floor of the gym as they did last year. They want to be outside, so picnic tables would be purchased. Portable Gaga pits cost \$3,000 to \$4,000 each.

D. Winterton: This is not a skeleton program. We want these children to have a good, positive camp experience that they will enjoy. We will not purchase capital equipment in case this does not work.

C. Wilson: Safety and security are major concerns. Will some of the \$25,000 be used for this?

D. Winterton: On our list, safety is the second item. If it is needed, we will purchase a refrigerator with a lock for the campers' meds.

Chair Sullivan: If we need to spend more than the \$25,000, we could vote to do that.

C. Wilson: What about use of the equipment by non-campers?

D. Winterton: That could be discussed.

T. Archer: Sand volleyball might be available to town residents beyond the campers.

C. Wilson: When will you look at going beyond one year?

T. Archer: It takes between one and three years to build up a good staff. We will send surveys to the parents to get feedback on the program.

Chair Sullivan: We would expect a mid-year update.

C. Wilson: If this is not approved, is there a plan B?

D. Winterton: No

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Barb Brennan, 29 Pleasant Street: I want to propose another location for this program, not for this year because it is too late, but perhaps starting next year. I am the Chairman of the Hooksett Community Food Pantry, which began operating in 2009. Confidentiality and respect for our clients are important. Beginning in 2010, we offered snacks and lunches for the tuition-assisted campers. This worked well until last year when the kitchen was left messy, the campers were not using our services, and confidentiality was hindered. The program has outgrown Town Hall, and I want to suggest Hooksett Memorial School for a new location. I offer these eight reasons:

- There is ample parking.
- Parents can enter and drop off campers at the back of the school.
- Outside gates can be locked during the day.
- The gym, cafeteria and a multi-purpose room are air conditioned.
- Hallways to the classrooms can be locked.
- The playground and fields can be used for camping activities.
- Town Hall business will not be disrupted and campers will not risk injury in the parking lot.
- Other programs can use the gym at Town Hall.

Sarah MacKey, 39 Joanne Drive: Safety is my major concern. Last year children escaped. What is different about this program? What kind of training will the counselors have? Also, you will be taking away from others in town the opportunity to use tennis courts and basketball courts, for example.

T. Archer: Visitors are always screened. They are not allowed to walk around on their own. We can't share areas; it isn't safe. Attendance is taken often.

Dave McPherson, 28 Springwood Drive: I am a member of the Parks & Rec Advisory Committee, though I am not speaking for the Committee this evening. My thanks to Mr. Winterton for putting this together. The YMCA makes it more attractive. My concerns are with security and safety. This is a public park.

T. Archer: Some of our training takes place here so that our counselors are familiar with the area. Many will have CPR and first aid training. Two or three of the head staff will have walkie-talkies.

B. McKenney: The Allard Center has lots of abutters. We drill for all sorts of things, including fire, thunderstorms, and lost children.

D. McPherson: In March we will be voting on a full-time Parks & Rec director. What type of relationship do you have with the directors in Manchester and Goffstown?

B. McKenney: We are not competing; we are a non-profit organization. We desire a good relationship with Parks & Rec directors, which we have in Manchester and Goffstown. It can be characterized as a partnership.

R. Duhaime: You said it takes one to three years to develop a good program. Would you expect to have a CIT program by then?

T. Archer: A CIT program requires staff retention. Hopefully, that will happen and we can have a CIT program.

D. McPherson: What about the gap between ages 13 and 15?

B. McKenney: For them, we have a leadership training program.

S. MacKey: Did you look at any other organizations?

D. Winterton: No, I did not. There was a time squeeze, and I didn't know where else to go.

T. Tsantoulis motioned that the Town of Hooksett enter into an agreement with Granite YMCA to operate a summer recreational camp program and to authorize the Town Council Chair and Acting Town Administrator to sign the agreement. A. Walczyk seconded the motion.

D. Ross: I feel rushed. Most of this I am seeing for the first time. Our procedure is to hear about something, to talk about it, and to take action at another meeting. Is there a reason why we have to decide now?

D. Winterton: I appreciate the comments of Mr. Ross. The contract was finalized this morning. I have a 50-year relationship with Mr. Archer from when we were both involved at the same camp.

T. Archer: A delay will delay registration.

B. McKenney: It will also delay the hiring of staff.

T. Tsantoulis: This is time-sensitive; we won't be rushed next year.

Chair Sullivan called for a roll call vote.

Roll Call Vote #1

J. Giotas Yes

T. Tsantoulis Yes

J. Levesque Yes

A. Walczyk Yes

R. Duhaime Yes

J. Durand Yes

D. Ross Yes

J. Sullivan Yes

Voted unanimously in favor (8-0)

J. Giotas: Do we need a motion to approve the spending of \$25,000 for equipment?

D. Winterton: No, it is in the agreement. As we actually spend the money, I will bring that information to the Council.

APPROVAL OF MINUTES

Public: 01/23/2019

***T. Tsantoulis motioned to approve the minutes of the January 23, 2019 meeting as amended. R. Duhaime seconded the motion.
Voted unanimously in favor.***

Non-Public: 01/23/2019

*R. Duhaime motioned to approve the minutes of the January 23, 2019 non-public session. D. Ross seconded the motion.
Voted unanimously in favor.*

Public: 01/28/2019

*R. Duhaime motioned to approve the minutes of the January 28, 2019 meeting as amended. T. Tsantoulis seconded the motion.
Voted unanimously in favor.*

Non-Public: 01/28/2019

*R. Duhaime motioned to approve the minutes of the January 28, 2019 non-public session. D. Ross seconded the motion.
Voted unanimously in favor.*

D. Winterton: I have recorded the minutes of the January 28, 2019 meeting for viewing, as the recorder was not turned on, due to an error on my part.

PUBLIC HEARINGS

Public hearing to accept \$14,000.00 in grant money from the Stanton Foundation, to the Town of Hooksett for the Hooksett Police Department at the Town Council meeting for the acceptance of this grant money under RSA 31:95-b, III (a) and to return said amount to the police department K-9 trust fund.

Chief Bouchard: This is second part of a three-part grant. It helps pay overtime for Jason going back and forth to Boston for Timber's training. There is now between \$38,000 and \$42,000 in the K-9 trust fund. Timber will be going again for more training and we plan to apply for another grant for that. The Stanton Foundation has already contributed \$25,000 for Timber's initial training.

D. Ross: What is the Stanton Foundation?

Chief Bouchard: It funds activities which help develop good relationships between humans and dogs. They are especially interested in K-9 units.

CONSENT AGENDA (This item was taken up during Special Recognitions.)

Donation of a School House Style Clock from William (Bill) Shackford and the Shackford Family

TOWN ADMINISTRATOR'S REPORT

D. Winterton: Captain Stalker is excited to have been selected as a medic for Southern NH Special Operations. He has wanted to do it for a long time. It's no wonder he was selected for the "40 under 40" distinction.

D. Winterton: My compliments to Chief Bouchard regarding the Police Department's handling of the recent double homicide in Hooksett. Kudos to the Fire Department as well. Both departments handled everything very well.

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D. Winterton: Merchants Motors is opening new corporate headquarters in Hooksett for their leasing operation. The Economic Development presentation from the State emphasized the importance of keeping existing businesses in town. The Singer family and Merchants Motors are great Hooksett citizens and we thank them for all they do.

D. Winterton: Lastly, I am going to steal the Fire Chief's thunder and announce a donation from SNHU of \$200,000 for the purchase of a ladder truck and an additional \$3,000 so that Assistant Chief Colburn can travel to Alabama and inspect a ladder truck which is available for purchase.

RECESS

Chair Sullivan called for a five-minute recess.

OLD BUSINESS

Southern New Hampshire University Surety Release (Tabled at 1/23/19 TC Meeting)

D. Ross motioned to remove this item from the table. R. Duhaime seconded the motion. Voted unanimously in favor.

B. Thomas: I have checked on the list of projects, using the maps of which you have copies. I have created a list of all bonds which need to be released, removing one which is not due for release yet.

Chair Sullivan: Does this memo and list meet our needs?

D. Ross: Yes. We also need a mechanism for revisiting bonds we have released and enforcing the requirements. They need continuous review, as too often fences have fallen and trees have died.

B. Thomas: The staff will look into developing that.

Chair Sullivan: If we have a consensus, we can entertain a motion to release the bonds.

D. Ross motioned to release SNHU surety bonds in the amount of \$350,157.22. A. Walczyk seconded the motion.

A roll call vote was taken.

Roll Call Vote #2

R. Duhaime Yes

J Durand Yes

D. Ross Yes

J. Levesque Yes

A. Walczyk Yes

J. Giotas Yes

T. Tsantoulis Yes

J. Sullivan Yes

Voted unanimously in favor (8-0)

All Season Sidewalk Tractor Warranty Information

E. LaBonte: I will address the items you asked me to look into at your last meeting. Regarding a blown hydraulic line, that would be covered under the warranty if not cause by negligence or accident. I looked at extending the warranty for five years. It will cost an additional \$5,000.

R. Duhaime: Operator error is going to come in to play. I will sleep better with a five-year warranty. I recommend you do one last check just before the warranty expires.

D. Ross: This is covered by EPIC Assurance, an underwriter. Do you know how long they have been in business and if the warranty covers corrosion?

E. LaBonte: This tractor will not corrode in five years, but I can check on the corrosion coverage. I don't know how long EPIC has been in business.

J. Levesque: If you steam clean it, you won't have corrosion.

J. Giotas: You had a two-year warranty. Are you adding three more years for \$5,000?

E. LaBonte: That is correct.

T. Tsantoulis motioned to approve the 60-month warranty in the amount of \$5,165.37 for the 2018 Holder C270 sidewalk tractor provided by the vendor, Chadwick-Baross and covered by EPIC Assurance to be drawn out of the State Highway Block Grant donation. J. Levesque seconded the motion.

A roll call vote was taken.

Roll Call Vote #3

J. Giotas Yes

D. Ross Yes

A. Walczyk Yes

J. Durand Yes

R. Duhaime Yes

T. Tsantoulis Yes

J. Levesque Yes

J. Sullivan Yes

Voted unanimously in favor (8-0)

Deliberative Session 02/02/19

Chair Sullivan: The Deliberative Session went well. There was no confusion. Turnout was 131 and the new set-up worked better. Legal counsel was helpful. My only suggestion is that speakers from the audience go to the side so that they are facing both the audience and us.

R. Duhaime: I liked having the Moderator in the middle rather than on one side. The Session was well-attended. Seniors showed up and added \$49,000 for hydrants for retirement communities.

NOMINATIONS AND APPOINTMENTS

Parks and Recreation Advisory Board - Andy Janosz - Term Expiring 6/30/2019

J. Giotas motioned to appoint Andy Janosz to the Parks and Recreation Advisory Board, term expiring June 30, 2019. T. Tsantoulis seconded the motion.

R. Duhaime: You are an abutter to the Town Park and might have to recuse yourself from voting at times.

A. Janosz: If the issue was for my benefit, I would recuse myself.

R. Duhaime: I look forward to working with you.

Voted unanimously in favor.

Town Administrator Search Update

D. Fitzpatrick: On February 6, 2019, MRI posted the ad they created for us. It is on the home page of our town website, in the Union Leader, and other municipal locations. March 6, 2019 is the deadline. The ad was sent to department heads for internal posting. On February 7, 2019, MRI established a website for comments regarding the skills and traits needed for this position, as well as the challenges facing the town. It is hooksettrecruitment@mrigov.com. Comments may be made confidentially. MRI would like to have a 30-minute phone conversation with each Town Councilor, and you should have received information about that via email. They want to gather as much information as possible.

NEW BUSINESS

Quarterly Financial Report for December 31, 2018

C. Soucie: As of the end of December 2018, 51% of the operating budget was spent. The mid-year spike in spending for the 2017-2018 budget was attributed to the bridge project. At the end of December 2018, 60% of the revenue had been collected. All major revenue accounts are up. We budget revenue conservatively because of the effect on the fund balance. The Highway portion of Public Works is at 55% for spending due to encumbered paving projects. The Fire-Rescue Department will have to find \$20,000 to pay for hydrant rental increases. Their vehicle maintenance line is 91% spent, as they have required numerous repairs, especially for corrosion. Recycling struggles with tipping fees, which have gone up. This will have to be monitored. Block 5, the IT firm we hired, gave us an extensive list of items which should be addressed, and we are working to address urgent things as recommended. Building Department revenues were at 76% at the end of 2018, due to the fact that they now collect gas permits. This added \$20,000 to their revenue. Ambulance calls were up 10%, while collections are down 4%.

Chair Sullivan: I am closing the public hearing at 8:47 pm.

Motion to accept \$14,000.00 in grant money from the Stanton Foundation, to the Town of Hooksett for the Hooksett Police Department K-9 trust fund

R. Duhaime motioned to accept \$14,000.00 in grant money from the Stanton Foundation, to the Town of Hooksett for the Hooksett Police Department under RSA 31:95-b, III (a) and to return said amount to the police department K-9 trust fund. T. Tsantoulis seconded the motion.

Voted unanimously in favor.

Motion to raise the hourly special detail rate charged to \$70.00 per hour with a 4-hour minimum. After 8 hours, time and a half will be charged. When a detail falls on a holiday, the company will be charged holiday rate, which is time and a half, \$105.00. Cruiser rates will remain \$20.00 per hour with no minimum and rates will be rounded to the nearest hour. Effective March 1, 2019.

Chief Bouchard: I reviewed documentation regarding our detail rate. It is currently at \$52.00, an amount set by the Police Commission in 2010. This is not even covering the officer on the detail. I looked at wage study information in order to arrive at a reasonable amount. We are supposed to build the fund, and it should be self-funded. This could be used to pay officers for Old Home Day and for Election Day, so instead of paying them overtime with taxpayer dollars, they could be paid from this fund. The fund could also be used to purchase a vehicle for the exclusive use of details, again saving taxpayer money.

D. Ross: Do you always use a vehicle for details?

Chief Bouchard: No, we do not. As an example, officers doing hockey game details are dropped off and picked up.

D. Ross motioned to raise the hourly special detail rate charged to \$70.00 per hour with a 4-hour minimum. After 8 hours, time and a half will be charged. When a detail falls on a holiday, the company will be charged holiday rate, which is time and a half, \$105.00. Cruiser rates will remain \$20.00 per hour with no minimum and rates will be rounded to the nearest hour. Effective March 1, 2019. T. Tsantoulis seconded the motion. Voted unanimously in favor.

Scale Replacement Bid Acceptance for Recycling & Transfer Department

E. LaBonte: This is a rebid for a concrete pad scale. One vendor claimed not to have received all of the information, so we had a mandatory meeting and only those vendors attending were allowed to bid. We chose Fairbanks, at a price of \$66,000. The Town voted to appropriate \$65,000 from the Solid Waste Disposal Special Reserve Fund, so the balance of \$1,000 will come from the budget.

D. Ross motioned to accept the bid from Fairbanks in the amount of \$66,000, which includes pit repairs and site work, for a new vehicle scale for the Recycling and Transfer Station. The Town voted to raise and appropriate \$65,000, with funds coming from the Solid Waste Disposal Special Revenue Fund. The remaining amount would come from the budget. T. Tsantoulis seconded the motion.

A roll call vote was taken.

Roll Call Vote #4

A. Walczyk Yes

J. Levesque Yes

D. Ross Yes

R. Duhaime Yes

J. Durand Yes

T. Tsantoulis Yes

J. Giotas Yes

J. Sullivan Yes

Voted unanimously in favor (8-0)

Radio Purchase for new Fire-Rescue Pumper

Chief Burkush: There is a long lead time for ordering radios. These will be installed in the Fire-Rescue Pumper. We are authorized to use impact fees for this expense because of interoperability. This is a State bid price.

R. Duhaime motioned to approve the radio purchase for the new Fire-Rescue Pumper in the amount of \$11,018.25, this amount to come from impact fees. A. Walczyk seconded the motion.

T. Tsantoulis: I thought these were portable radios.

Assistant Chief Colburn: The mobile radio is in the truck; we also use portables. It is better to have the manufacturer install them because they know where they can safely run the connections. We are allowed to use impact fees for the radios because Manchester located their new building where they did.

J. Durand: Is this for the purchase of two radios for one truck?

Assistant Chief Colburn: We run two mobile radios – one in the cab and one in the pump panel.

A roll call vote was taken on the motion.

Roll Call Vote #5

T. Tsantoulis No

D. Ross Yes

R. Duhaime Yes

A. Walczyk Yes

J. Levesque Yes

J. Durand Yes

J. Giotas Yes

J. Sullivan Yes

Voted in favor (7-1)

Ladder Truck Discussion

Chief Burkush: Mr. Winterton deserves the credit on this because he was able to make an appointment with the president of SNHU. We have located a truck we would like to purchase, using the matching funds generously offered by SNHU. There are not a lot of these trucks available, so Assistant Chief Colburn will go over the details with you.

Assistant Chief Colburn: I did a lot of research to see what is out there. The truck we purchase has to have water; it can't be a dry truck. We found this Quint 2007 in Texas. Since it is from the south, it has not been in salt. The ladder extends to 100 feet, versus the 75 feet we have now. Those selling the truck flip their fleet every ten years, so this is not being sold because it has problems. It is available at the end of March. It is in good shape and fits what we need. We would need a few changes because of the way Hooksett operates. I talked with the assistant chief at the station selling the truck, and there is nothing alarming in the maintenance history. It has 60,000 miles on it, which is what our truck has.

T. Tsantoulis: What is the purchase price?

Assistant Chief Colburn: The price is \$395,000.

Chief Burkush: We have \$95,000 in the apparatus fund now. We would trade engine 3 for \$80,000, and would need to find about \$25,000. This would match the SNHU donation.

J. Durand: What is the cost to the town? What is trade-in value of the old truck?

Chief Burkush: The cost to the town is \$25,000. I will talk about the disposition of the old truck later.

J. Giotas: How will they move it up here?

Chief Burkush: Someone will deliver it.

J. Giotas: How will you check it out?

Chief Burkush: SNHU will send Assistant Chief Colburn and one other department member to look at it in Alabama.

Assistant Chief Colburn: I want to pump test it and check it thoroughly.

J. Durand: Will the \$400,00 cover decals?

Assistant Chief Colburn: All modifications are covered in the price of \$395,000.

J. Durand: What would it cost to repair the existing ladder truck?

Assistant Chief Colburn: The estimate is \$180,000 and the work would have to be done by the manufacturer, KMI.

Chief Burkush: The sooner we say 'yes' the better. They will need 90 days to do the work needed. One benefit is that the Planning Board and ZBA will have no more issues regarding violation of ordinances.

Assistant Chief Colburn: They will provide a major components warranty for one year. We asked for a second year on the motor and they agreed. Brindlee Mountain Fire Apparatus, Inc. has a good reputation for standing behind their warranties.

R. Duhaime: Does it have galvanized steel? I am concerned about salt issues.

Assistant Chief Colburn: It does not have galvanized steel. It is an older truck – 2007 – and corrosion is not an issue in most parts of the south.

R. Duhaime: A salt corrosion management plan is needed. If you purchase this vehicle, it should be run on a limited basis, not for medical emergencies. It is very expensive.

D. Winterton: SNHU was very happy about the 100-foot ladder.

A. Walczyk: Gentlemen, thanks for doing the research and for rehashing everything we have talked about over the past couple of months.

D. Ross: This is a great idea and a rare opportunity. I say go ahead. We will see what we can recoup from the old truck. I can see why SNHU would be pleased.

J. Levesque: This sounds good. It would be a good idea to have it inspected in advance.

Assistant Chief Colburn: It will have a UL inspection by a third party.

T. Tsantoulis: We have a warrant article for a ladder truck. The voters might be disillusioned or confused by this. The warrant article specifically references the need for a ladder truck.

Chief Burkush: Warrant Article #5 does not mention a ladder truck. The ladder truck is only mentioned in the additional information, the explanation. The article is for fire apparatus. The additional information says that we are looking to replace the ladder truck because the existing one has been out of service for over six months due to extensive corrosion.

T. Tsantoulis: I don't want to be party to a shell game.

J. Giotas: An under-wash mechanism with a lift might be a good investment for all town vehicles, not just for the Fire Department.

Assistant Chief Colburn: Yes, it would. We are doing what we can with what we have. Corrosion has been a problem in lots of towns. We take this seriously.

D. Winterton: We wouldn't be having this discussion if SNHU hadn't come forward. The Fire Department has worked hard to find this. If it lasts only three years, it is better than renting at \$60,000 per year.

Chair Sullivan: I am looking for consensus via a straw vote. We will have a public hearing at the next meeting.

By a show of hands, the straw vote was unanimous.

***D. Ross motioned to extend the meeting. J. Sullivan seconded the motion.
Voted unanimously in favor.***

NON-PUBLIC SESSION

NH RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself.

NH RSA 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.

Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

J. Sullivan motioned to enter non-public session of 02/13/19 at 9:48pm per NH RSA 91-A:3 II (c) & (e). Seconded by T. Tsantoulis.

Roll Call #6

J. Durand – yes
J. Levesque – yes
D. Winterton – yes
J. Giotas – yes
D. Ross – yes
T. Tsantoulis – yes
A. Walczyk – yes
R. Duhaime - yes
J. Sullivan - yes

Vote in favor (9-0).

J. Giotas motioned to exit non-public session of 02/13/19 at 10:11pm. Seconded by T. Tsantoulis. Vote unanimously in favor (8-0).

J. Sullivan motioned to seal the non-public session minutes of 02/13/19 except for Discussion #1 Mt. St. Mary's Condo – St. Mary's Bank Interpleader Case. Seconded by T. Tsantoulis. Vote unanimously in favor (8-0).

PUBLIC SESSION

Non-public session 02/13/19 minutes not sealed: Discussion #1 Mt. St. Mary's Condo – St. Mary's Bank Interpleader Case minutes:

D. Winterton: Provided overview of the Mt. St. Mary's Condo – St. Mary's Bank Interpleader Case to the Town Council.

J. Sullivan motioned to authorize legal counsel to enter into a stipulation that St. Mary's Bank is entitled to the requested amount of \$2,344.16 in the pending interpleader case. Seconded by R. Duhaime. Vote unanimously in favor (8-0).

ADJOURNMENT

J. Sullivan motioned to adjourn the public session of 02/13/19 at 10:15pm. Seconded by J. Levesque. Vote unanimously in favor (8-0).

Kathleen Donnelly

Recording Secretary