

**Town of Hooksett
Town Council Meeting Minutes - Official
Wednesday, July 24, 2019**

The Hooksett Town Council met on Wednesday, July 24, 2019 at 5:00 in the Hooksett Municipal Building.

CALL TO ORDER

Chair Sullivan called to order the Meeting of the Town of Hooksett Town Council at 5:00 pm.

PROOF OF POSTING

Donna Fitzpatrick, Administrative Services Coordinator, provided proof of posting.

ROLL CALL

In Attendance: Councilor James Sullivan, Councilor Clark Karolian, Councilor James Levesque, Councilor Timothy Tsantoulis, Councilor Avery Comai, and Councilor Cliff Jones.

Missed: Councilor John Durand, Councilor Robert Duhaime and Councilor Alex Walczyk.

Councilor Walczyk arrived at 5:02 pm.

NON-PUBLIC SESSION #1 NH RSA 91-A:3 II

(b) The hiring of any person as a public employee.

J. Sullivan motioned to enter non-public session #1 of 07/24/19 at 5:02 pm per NH RSA 91-A:3 II (b). Seconded by T. Tsantoulis.

Roll Call #2

R. Duhaime – not present

J . Durand – not present

C. Jones – yes

J. Levesque – yes

A. Walczyk – yes

A. Comai – yes

C. Karolian – yes

T. Tsantoulis – yes

J. Sullivan - yes

Vote in favor (7-0).

Councilor Duhaime arrived at 5:28pm.

Councilor Durand arrived at 5:29pm.

J. Sullivan motioned to exit non-public session #1 of 07/24/19 at 6:47pm. Seconded by T. Tsantoulis.

Vote in favor (9-0).

Back in public session at 6:47pm

J. Sullivan motioned to seal the non-public session #1 minutes of 07/24/19. Seconded by R. Duhaime.

Vote in favor (9-0).

PLEDGE OF ALLEGIANCE

Chair Sullivan called for the Pledge of Allegiance.

SPECIAL RECOGNITION

Hooksett Fire-Rescue - Swearing-in ceremony new Firefighters/AEMTs

Chair Sullivan: I would like to call upon Chief Burkush who will preside over the swearing in of four new Firefighters/AEMTs who are joining the Hooksett family. They are Courtney Larabee, Tom Holliday, Walker Deschenes, and Luke Denio.

Chief Burkush: I would like to welcome the large contingent of family members joining us. These new firefighters must have an associate's degree and medical training. They must also take the Career Programs Assessment Test (CPAT). They have spent two weeks in Hooksett being interviewed by staff, running 1.5 miles, climbing 100 feet and swimming. They also had to complete a claustrophobic maze test. Courtney Larabee has an associate's degree in Fire Science from Lakes Region Community College and is an Army National Guard combat medic specialist. She is working on a bachelor's degree in Public Service. Tom Holliday is a graduate of the NH Fire Academy and spent four years in the US Marine Corps. He has worked for Hampstead Fire & Rescue and for Penacook Rescue. Walker Deschenes has worked several years for the Jaffrey Fire Department and has a BS in Occupational Health. Luke Denio worked for two years as an EMT with Northshore EMS. I would like to thank Gina Howard and Donna Fitzpatrick for all of their help in this process.

Chief Burkush swore in the four new firefighters.

Chair Sullivan: Congratulations to the four new firefighters. On behalf of the Council, I want to thank them and wish the best of luck to them and their brethren who serve. Stay safe. These swearing in ceremonies of police officers and firefighters is the best part of all of my years here. Keep up the good work.

Hooksett Municipal Employee - New Hire

A. Garron: Ann Meyers is the new, full-time Adult Services Librarian and we are happy to bring her on as well.

SCHEDULED APPOINTMENTS

None.

APPROVAL OF MINUTES

Public: 07/10/19

A. Comai motioned to approve the minutes of the July 10, 2019 public meeting. T. Tsantoulis seconded the motion.

A. Comai motioned to amend his motion as amended.

Voted unanimously in favor.

Non-Public: 07/10/19

R. Duhaime motioned to approve the minutes of the non-public session of July 10, 2019. T. Tsantoulis seconded.

Voted in favor.

C. Karolian abstained because he does not believe the discussion which they had in non-public session is in compliance with RSA 91A:3, II (c).

CONSENT AGENDA

Motion to accept the donation of \$1,138.45 from the Hooksett PTA, cash donations and t-shirt sales, to the Town of Hooksett for the Hooksett Police Department per RSA 31:95-b, III (b) and return that amount to the Police Departments, K9 Trust Fund.

T. Tsantoulis motioned to approve the consent agenda item. R Duhaime seconded the motion. Voted unanimously in favor.

TOWN ADMINISTRATOR'S REPORT

A. Garron: In June the Council approved the posting of signs for no motorized vehicles on Chester Turnpike. I received an email from a resident complaining that this sign I am showing you is too small. The RSA requires a sign that is readable from 50 feet, which I believe this is.

J. Durand: Would there be a fine for violation of this?

C. Jones: That would be the responsibility of Fish & Game.

A. Garron: Fish & Game can issue fines, as well as the Hooksett Police Department.

J. Levesque: Would the prohibition of motorized vehicles include electric-powered handicapped vehicles?

C. Karolian: The person who made the presentation said all motorized vehicles. I don't think there is an exception for handicapped vehicles. That was the clarification I requested.

C. Jones: If you look at RSA definition, it is vehicles with an engine size over 50 cubic centimeters.

Chair Sullivan: They probably would not arrest someone in a wheelchair.

C. Jones: Common sense is applied.

A. Garron: A resident reached out to the NH Department of Environmental Services (DES) because a company doing some pre-blasting discovered an increased amount of uranium in their wells. This is in the Graystone area where they were checking for nitrites and nitrates. Mr. Germain arranged for an informational meeting in this room so that the DES could give an overview of what the increased amount of uranium meant and what could be done. The residents had good questions for the DES, some of which were beyond the parameters of what they were there for. The DES gave out test kits which the residents could send to the State for analysis. The DES representatives, Paul Susca, Brendan McKernan and Cynthia Copeland, are willing to come back to give a presentation about wells in general.

J. Durand: Is the homeowner responsible or the blasting (construction) company?

A. Garron: It was a pre-blast survey; no blasting was done.

J. Durand: The earth moves on its own.

A. Garron: I met with Kiwanis members Barbara Brennan, Bill Riley, Paul Scarpetti, and President-elect Sandra Mack. Barbara Brennan gave me a tour of the food pantry, which was impressive. She told me that they want to upgrade the refrigerator and are working with the DPW on that.

A. Garron: The newly convened TIF Advisory Committee and the EDAC recently met jointly, along with Underwood Engineering Consultants, regarding the infrastructure project. It was a really good meeting; there were a lot of good questions.

A. Garron: We have two employees leaving Hooksett: Scott Eaton of the Police Department dispatch center and Mike Auger, also of the Police Department. We always hate to lose employees, but we know they have opportunities.

T. Tsantoulis: I am wondering if you spoke with SNHU about the temporary bridge on Martins Ferry Road which I thought SNHU was going to replace.

A. Garron: I don't think I mentioned that.

J. Durand: They said it would be more elaborate, a covered bridge.

A. Garron: I am happy to look into it. What was it supposed to be like?

T. Tsantoulis: A fabricated bridge was going to be ordered. What is there is very temporary in nature, common framing lumber. Donald Winterton was the liaison at the time and may be able to remember.

Chair Sullivan: We will check the minutes. There was discussion about a sidewalk, a pedestrian walkway.

T. Tsantoulis: If, in fact, this is not going to take place, someone from DPW should inspect it periodically.

R. Duhaime: When the previous Town Engineer and Town Administrator left, I suspect the ball was dropped. The Engineer might find something in some previous notes. There were some issues of shoring it up.

T. Tsantoulis: A couple of years ago, we discussed converting our small number of streetlights to LED. There was an issue with the biddings - a question about lumens (light output) - and it was put on the back burner. This needs to be revisited.

Chair Sullivan: I think we made a motion not to accept the bids because they were bidding with different bulbs.

A. Garron: Is there an inventory from Eversource?

T. Tsantoulis: It would be easy to provide one.

C. Karolian: The savings we would get, could we have more streetlights or is it just strictly to save money on the ones we have? Could we put it back into installing more? Would the savings be enough to install more?

T. Tsantoulis: I can't answer that now.

C. Karolian: I'm not looking for an answer.

T. Tsantoulis: It is worth looking at.

J. Durand: Is there a line in the budget for street lighting?

A. Garron: Yes. We have about 600 streetlights now.

C. Karolian: I understand this is long term.

PUBLIC INPUT - 15 MINUTES

Donna Fitzpatrick, 47 Lindsey Road: We just went through a major heatwave, and I want to thank the Hooksett employees who worked through it. Employees in Police, Fire and Public Works were wearing uniforms out in the heat. Inside, at the Fire Department and in Community Development, the AC has been broken. I can't imagine it. There have been no complaints. The heat index was 100 degrees plus.

NOMINATIONS AND APPOINTMENTS

July 2019 Nominations and Appointments

R. Duhaime motioned to appoint Mark Chagnon to a four-year term on the Southern NH Regional Planning Commission as Hooksett's third representative, term expiring 2023 J. Durand seconded the motion.

Voted unanimously in favor.

R. Duhaime motioned to appoint John Giotas to the Heritage Commission, term expiring 2022. J. Levesque seconded the motion.

Voted unanimously in favor.

J. Levesque motioned to appoint John Giotas as an alternate to the Recycling and Transfer Committee, term expiring 2021. R. Duhaime seconded the motion.

Voted unanimously in favor.

N. Germain: There are still two positions on the Heritage Commission and four on the Town Hall Preservation Committee. The Conservation Commission and Parks & Rec each need one more member, and an alternate is needed for the Planning Board. For Town Council representatives on Boards and Committees, we have vacancies on the Sewer Commission, the TIF Committee and Parks & Rec.

R. Duhaime: I will try to attend the Sewer Commission lunches when I can.

A. Walczyk: I am willing to be the representative to the Parks & Rec Committee.

A. Comai: I will serve as an alternate on Parks & Rec. Committee.

A. Walczyk nominated David Ross for the Conservation Commission.

Chair Sullivan: We definitely should have an alternate on the Budget Committee.

C. Karolian: I have a question. We currently have three Councilors assigned to union negotiations. My question is, if I can direct it to the Town Administrator, according to the Town Charter, Section 4.7, regarding non-interference with the Town Administrator, from the Town Council point of view, by having Town Councilors actively involved at the negotiating table, across from employees or their representatives, are we in any type of conflict with the Town Charter, as opposed to having the Town Administrator and the department heads (or designees of those) to negotiate union contracts with employees? How do we get involved with... If I have something I want to put forward and sit with you or other Councilors at the negotiations table and we're not on the same page, and I am adamant, or three Councilors are adamant, as opposed to you or a department head, is there a conflict by having Town Councilors directly involved in union negotiations with employees? That is my fear and I wonder about that.

A. Garron: The leading negotiator is going to be me. If there are caucuses needed to get on the same page, I will definitely take input and listen, but ultimately, it is going to be my decision, based on what is best for the town. Then the proposal will go back to the Town Council for ratification.

C. Karolian: Would it be better – this question is for all, not just the Town Administrator – or make more sense, to have the Town Administrator and the department heads negotiate contracts and bring it back to the Council? We aren't deciding operations, just budgetary items...not interfering with operations, prior benefits, etc. etc. and the list goes on and on. Should it be the Town Councilors' job to negotiate or should it be the Town Administrator with the department heads negotiating and then bringing it to the Town Council? The three Councilors will be doing the negotiating and then will be part of the vote to ratify. Is that a conflict of interest, for lack of a better term?

R. Duhaime: In the last several years with the negotiations I have done, this hasn't been a problem. Health insurance has been a huge issue. This Council, not the Town Administrator, has to sell this at the Town Meeting. It hasn't hurt at all that Councilors have been involved in the negotiations. Those three have to convince the other six Councilors; three is not the majority. If the vote is no, it goes back to negotiations. It's about how we're moving forward. Where are we going?

C. Karolian: I'm wondering about the Town Charter. In looking at how we want a particular department to go as Town Councilors, are we stepping into Section 4.7 of the Town Charter where we are not supposed to go?

Chair Sullivan: The Charter has been in existence for 30 years. When I was on the Town Council in 1992, we had Councilors involved with negotiations. It was just the Fire Department because there was a Police Commission and Public Works was not unionized. If the Council representatives are a group designated by the Town Council, it is not interference; if it is an individual Councilor, it is interference. We can get clarification. If it was a concern, someone would have mentioned it 30 years ago, but it is good to re-think things.

C. Karolian: Can we get clarification? Just because we've done it a certain way all along doesn't mean it's the correct way. Department heads know what they want done. The Town Administrator and the department heads should negotiate the contracts. The Town Council can meet in non-public session regarding the negotiations, if needed, as opposed to sitting at the negotiating table.

D. Fitzpatrick: I have been in the union negotiations with the Police, Fire and Public Works since 2013 with different groups of Councilors. Two different attorney firms have been involved, both under Section 4.7. According to these attorneys, the Town Administrator could negotiate alone, and it is also okay to have Town Councilors involved. We can check to be sure this is the correct way. The advice of our attorneys is that yes, we can.

C. Karolian: For clarification purposes, attorneys have been consulted? This particular question has come up in the past and they have rendered their opinion? Are they saying yes, it's perfectly okay and you are not in conflict with the Charter to have Town Councilors actively negotiating with the Town Administrator, the department heads and employees?

D. Fitzpatrick: If you have a specific question, we can re-ask. Maybe you have a word not used in the past. Even during mediation (impasse) we have had Town Council representatives and our attorney present. He knew who was on the negotiating team and he knew the Charter. He is still our attorney, so it is not foreign to him to ask your question, just in case it is a bit different than what we have asked in the past. We can reinforce that our attorney continues to support the way we conduct union negotiations.

Chair Sullivan: I am not sure, but the Town Administrator will check with legal.

C. Karolian: So, your answer would be no? They haven't been asked that question and haven't rendered an opinion? They have been present and no one has objected? Have they been asked or not?

Chair Sullivan: Not as far as I know.

D. Fitzpatrick: We have not been in violation of Section 4.7 of the Town Charter in the past. Our legal counsel has been aware of who is on the negotiation team. We can ask to reinforce this. I don't have it in writing; it was probably a verbal passing.

A. Garron: I will ask the question. Hooksett isn't unique. Salem has two Councilors on the negotiating team. Londonderry has two also. They have Town Managers, not Town Administrators. We do have a meeting tomorrow and have to move forward. I assume this would have been addressed over the past 30 years. I am almost positive that it is not outside the parameters of the requirements.

R. Duhaime: We all have agendas, but we represent the people, not our own agendas. Mine is for the town. That is why it comes back to us. If you feel unsafe, I understand, but I hope you will stay on the negotiating team. We will clarify this to make you feel safe.

C. Karolian: For the record, I take exception to what you are saying because you are indicating to me or maybe anybody else that I have an agenda other than serving the constituents of the town of Hooksett. I am not. Are we in violation or could we be? I want to make sure we are doing it correctly. I have negotiated many contracts. I am not objecting to being on the negotiating team. I volunteered. Should we have Town Councilors on the team?

D. Fitzpatrick: Our town attorney can also negotiate for us for an hourly rate.

C. Karolian: Absolutely. I would expect them to say that. You are saying that they have answered the question?

D. Fitzpatrick: I don't have it in writing.

T. Tsantoulis motioned to instruct the Town Administrator to consult with the town attorney regarding this. C. Karolian seconded the motion.

C. Karolian: Could the Council get a recommendation as to whether they should or should not have Councilors at the negotiating table? Is it in our best interest or not?

A. Garron: Whether or not Town Councilors can be part of the team is the first question. The second would be to ask if they should, which is speculative and is asking for a legal feeling.

C. Karolian: I withdraw that suggestion.

Chair Sullivan called for a vote on the motion to instruct the Town Administrator to consult with the town attorney regarding the participation of Town Councilors in negotiations.

Voted unanimously in favor.

OLD BUSINESS

Selecting a Cover for the 2018-2019 Annual Town & Schools Report

N. Germain: At the last meeting, you said you wanted to see something related to the Lilac Bridge. I have pictures of the old bridge and the new. The old ones are not in color. I have images of when the old bridge was destroyed and of the new bridge in October of last year.

R. Duhaime: Has the bridge ever been featured on the cover of the Town Report?

N. Germain: No, it has not.

J. Levesque: Does the town have the plaque that was on the old bridge?

Chair Sullivan: Yes. It is to the left of the Arah Prescott building. Mr. Germain, you can refer to the 95-page state report on this subject for historical wording. I like the 1952 picture. The consensus of the Council is that you have leeway to add more information about the bridge in the narrative.

A. Walczyk: When was the old postcard picture taken?

Mr. Germain: 1906.

NEW BUSINESS

Knox Box Security System upgrade/replacement

Chief Burkush: The Knox Box is the control feature in all of our vehicles. A 1987 ordinance requires these boxes to be placed on buildings which are empty after hours, secure buildings such as apartment complexes, locked gates, or any other locations where they are deemed necessary for safety. The keys to the buildings are inside these boxes. Hooksett has the liability to maintain the key that opens these boxes. When first developed 30 years ago, these were radio controlled. If our key is lost, all 581 boxes would have to be re-keyed. The cost per key would be \$62, so the total cost would be \$36,022. They are now monitored by laptop, but soon they will not be supported. Currently, each employee punches in a code and the key is released, and this entry is recorded. The new electronic system which is available is more secure. The cost of each conversion kit is \$241; participation would be on a volunteer basis. The new programmed system would be in all fire trucks. In addition to releasing the key, the system programs the fob. If the fob is lost, in one hour it will no longer work. It is very secure. Audit tracking will be done via WIFI. I am confident that the facilities will upgrade. Our total cost would be \$36,000; our

attorneys have been consulted and they agree that impact fees can be used. This is a sole source purchase.

R. Duhaime motioned to allow sole source purchase under the Administrative Code 5.3.3 Special Exception to purchase a new Knox Box System. C. Karolian seconded the motion.

T. Tsantoulis: If we do nothing, if we rely on what we have, what are the consequences?

Chief Burkush: We won't be able to buy the units, and we will not be supported by tracking software. We plan to develop pamphlets to distribute, explaining this opportunity. We will not mandate conversion.

J. Durand: If people do not update, can the system work with some of each, old and new?

Chief Burkush: Yes. Only new ones will be required to purchase the new system. We would purchase 20 for our vehicles. Members of the Fire Department use their badge numbers as access codes.

C. Karolian: Would the old system be able to crisscross? Are the old and new compatible? When will the current system be antiquated?

Chief Burkush: Yes, they are compatible. Within a couple of years, the support software won't be available.

C. Jones: Is there any way people with the old system should be given a reasonable time to convert?

Chief Burkush: I don't recommend mandating it. It should happen in time.

C. Jones: Is there a yearly fee to update?

Chief Burkush: Yes. It is \$4,700 for five years.

T. Tsantoulis: I have a hard time supporting this. Great ideas cost money. The current system is working. How often is it used? We don't have that information. I don't understand how the key isn't going to work. Keys don't get outdated.

Chief Burkush: We use this on a daily basis. We use it to get into the schools. We have to get in and around these buildings, sometimes several times a day. We are not breaking down doors like the old days. We need the system for medical calls. It is expensive, I grant you. We need to protect the town, and will have to make the transition sooner or later.

A. Walczyk: Thanks for putting this together. Regarding the cloud license, could we get it as an ongoing line item?

Chief Burkush: Yes. We put them all in the budget. Use of impact fees is warranted because the need is the result of an increase in capital. We don't want this expense to impact the taxpayers.

A. Walczyk: Which buildings would this cover?

Chief Burkush: There are 581 Knox Boxes. That includes the municipal buildings, SNHU, GE, PSNH, the malls and apartment buildings – even sprinkler systems. Many of these structures have expensive glass fronts. With this system, we don't have to break them to get in.

R. Duhaime: Why now? Electronics constantly update themselves. When did this come out? Will there be a new one next year? I suggest you come back with numbers for justification.

Chief Burkush: The original system is over 30 years old. The new units are \$1,000 per box. Every time we buy a new fire truck, we need a new one. There will be lack of support going forward. The new technology reduces our liability. The Police Department calls us when they need to get in a building.

A. Garron: How long has the current system been used?

Chief Burkush: About ten years.

A. Garron: The current system can still be used at the point of service, so there is probably a ten-year horizon.

R. Duhaime: The current system has worked for 30 years.

C. Karolian: Have you had problems using the current system? Can you use the current system at the point of service? Have you lost a key?

Chief Burkush: We have had no problems. One key was broken; none have been lost.

J. Levesque: How do you keep track of the keys?

Chief Burkush: They are numbered sequentially.

R. Duhaime: Are the new kits for any town buildings or just for your trucks?

Chief Burkush: They are just for the trucks. I advocate doing the town building.

R. Duhaime: Should we do them together?

A. Walczyk: Do we have anybody on the system now who would need it? Have you had any requests?

Chief Burkush: I don't think so, no. We have not yet had one we couldn't open.

Chair Sullivan called for a roll call vote on the motion to approve a sole source purchase.

Roll Call Vote #3

A. Comai No

C. Jones No

A. Walczyk No

J. Durand No

R. Duhaime No

J. Levesque No

C. Karolian No

J. Sullivan No

T. Tsantoulis No

Motion defeated (0-9).

Approval of Council's Report for Hooksett's 2018-2019 Annual Town and Schools Report

T. Tsantoulis motioned to approve the Council's Report for Hooksett's 2018-2019 Annual Town and Schools Report. A. Comai seconded the motion.

Chair Sullivan called for a vote on the motion as amended by the Councilors.

Voted unanimously in favor.

08/14/19 Town Council Workshop Prep

D. Fitzpatrick: The Town Council workshop is scheduled for Wednesday, August 14, 2019. I need your prep work. If you don't have it tonight, I need it by Friday at the latest. I have provided a rough draft, a template we have used in previous years. We need you to list and prioritize the topics you would like to discuss. We will also need to develop goals for Town Administrator Garron through June 30, 2020. The timing of the workshop is perfect because these goals for the new Town Administrator are supposed to be established within the first 90 days of hire. Your packets will be sent by August 7, 2019. The public is invited to be in the audience at the workshop, but there will be no public input. No motions will be made at the workshop; urgent items can be pushed to the August 28, 2019 meeting.

PUBLIC INPUT

Roger Duhaime, 19 Sawhill Road: I came to meet the Town Council and tell you that I appreciate your efforts. I want to let you know that I am building my own roundabout at the bottom of Hackett Hill. I just turn lower into the dirt. Traffic just keeps getting worse and worse there. I would really like to see that on the agenda of the new Town Administrator. Second, the bottleneck between Walmart and Exit 10 is supposed to be addressed using impact fees. Sewer hookups could be addressed at the same time, and I would like to see this on the Council's agenda as well.

SUBCOMMITTEE REPORTS

T. Tsantoulis: We now have three candidates for the Hooksett Youth Achiever Award.

NON-PUBLIC SESSION #2 NH RSA 91-A:3 II

(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

J. Sullivan motioned to enter non-public session #2 of 07/24/19 at 9:17pm per NH RSA 91-A:3 II (a), (b) and (c). Seconded by R. Duhaime

Roll Call #4

A. Walczyk – yes
J. Levesque – yes
C. Jones – yes
R. Duhaime – yes
J. Durand – yes

TC MINUTES 07-24-19 - O

C. Karolian – yes
T. Tsantoulis – yes
A. Comai – yes
J. Sullivan - yes
Vote in favor (9-0).

Councilor Levesque left at 10.05pm.

J. Sullivan motioned to exit non-public session #2 of 07/24/19 at 10:27pm. Seconded by T. Tsantoulis.
Vote unanimously in favor (8-0).

Back in public session at 10:27pm

J. Sullivan motioned to seal the non-public session #2 minutes of 07/24/19. Seconded by R. Duhaime.
Vote in favor (8-0).

Town of Hooksett Assessor

Town Administrator Garron: We advertised and interviewed for a Town Assessor in Hooksett. Three (3) applicants were interviewed. Per the Charter, I appoint and remove. I am recommending candidate Doug Irvine for the Town Assessor. I am seeking the Council's advice and consent.

Chair Sullivan: Verbatim from the Town Charter page 10: The Town Charter Section 4.6 Appointment of Department Heads "*The Administrator shall have the power to appoint and remove, subject to the provisions of this Charter, all town department heads. Such appointments shall be on merit and fitness alone and with the advice and consent of the council.*"

Councilor Duhaime: I request a roll call.

Roll Call #5

T. Tsantoulis – no
C. Jones – yes
R. Duhaime – no
A. Walczyk – yes
J. Levesque – not present
C. Karolian – yes
J. Durand – yes
A. Comai - no

Chair Sullivan: A tie of this vote is a fail. The recommendation of this individual is under the discretion of the Town Administrator per 4.6 of the Town Charter. The Hooksett voters voted in favor of the 2019-2020 Budget. The voter guide stated Council's Report: "*The assessing budget reflects bringing a contracted Assessor's position in-house with a full-time employee and the elimination of a full-time Real Estate Appraisers.*" And Article 3 Assessing: "*This proposed budget does include one staffing change to bring the contracted Assessor's position in-house full-time and to eliminate the full-time Real Estate Appraiser's position.*". We follow the will of the voters and the Charter. The Town Administrator posted the Assessor requirements and the job description. The applicants were interviewed for "merit and fitness."

J. Sullivan - yes

Vote in favor (5-3). Motion carried.

D. Fitzpatrick: Informed the Chair there was no first or second motion to this roll call vote.

Chair Sullivan: The Council was just informed of a mistake in this vote.

Chair Sullivan motioned for a reconsideration of roll call vote #5 above, due to no first or second motion to make the roll call. Seconded by Councilor Karolian.

Vote in favor (8-0).

Chair Sullivan motioned that the Council, as recommended by the Town Administrator and per Town Charter Section 4.6, advises and consents to Doug Irvine for a conditional offer of employment as the new Assessor. Seconded by Councilor Walczyk.

Roll Call #6

J. Durand – yes

J. Levesque – not present

C. Karolian – yes

A. Comai – no

C. Jones – yes

T. Tsantoulis – no

A. Walczyk – yes

R. Duhaime - no

J. Sullivan - yes

Vote in favor (5-3). Motion carried.

ADJOURNMENT

J. Sullivan motioned to adjourn the public session of 07/24/19 at 10:38pm. Seconded by T. Tsantoulis.

Vote unanimously in favor (8-0).

Respectfully submitted,
Kathleen Donnelly
Kathleen Donnelly
Recording Clerk