
**Town of Hooksett
Town Council Meeting Minutes
Wednesday, September 25, 2019**

1
2 The Hooksett Town Council met on Wednesday, September 25, 2019 at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 25 Sep 2019 to order at 6:05 pm.

7
8 **PROOF OF POSTING**

9 Administrative Services Coordinator Donna Fitzpatrick provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Robert Duhaime, Councilor John Durand,
13 Councilor Avery Comai, Councilor Clifford Jones, Councilor Timothy Tsantoulis, Councilor Clark
14 Karolian, and Councilor Alex Walczyk

15
16 **Missing:** Councilor James Levesque

17
18 **PLEDGE OF ALLEGIANCE**

19 Chair Sullivan called for the Pledge of Allegiance.

20
21 **SPECIAL RECOGNITION**

22 **Hooksett Police - Swearing-in ceremony**

23
24 Chief Bouchard: I am pleased to swear in Daniel Byers as a Patrol Sergeant. As a Sergeant, he will be
25 responsible for everybody of the shift. Daniel attended Manchester Memorial High School and
26 graduated from New Hampshire Tech. He began his career in Newmarket in 2007. He joined the
27 Hooksett Police Department in 2014. He is a member of the Southern New Hampshire Special
28 Operations Unit and is a field training officer. He has spent the last year and a half as detective in the
29 juvenile unit. He lives in Weare with his wife and children.

30
31 Chief Bouchard: I am happy to be swearing in Travis Manning as a detective. He attended Manchester
32 Memorial High School and graduated from New Hampshire Tech. He began his career with the
33 Manchester Police Department, attending the Police Academy in 2013. He came to the Hooksett Police
34 Department in 2015. He lives in Manchester with his wife. He is an Accident Reconstructionist, a Field
35 Training Officer and a Neighborhood Watch Coordinator.

36
37 Chief Bouchard: We do not take lightly our responsibility for the health and safety of Hooksett students.
38 I would like to introduce Angela Bergeron, our new School Resource Officer (SRO). Angela graduated
39 from Trinity High School in Manchester and Plymouth State University. She began her career in
40 Ashland and graduated from the Police Academy in 2006. She has worked as the SRO for the
41 Pembroke Police. She joined the Hooksett Police in 2016. She has a lot of energy and has already
42 introduced several new programs. She is a Field Training Officer, an Accident Reconstructionist and a
43 certified DARE instructor.

44
TC MINUTES 09-25-19

45 Chair Sullivan: Congratulations and good luck. Stay safe, and thanks to your brothers and sisters in
46 blue.

47

48 **Town of Hooksett Longevity Employees**

49

50 A. Garron: I am pleased to announce the names of employees who have worked for Hooksett for five,
51 ten, fifteen, and twenty-plus years. We have certificates and gifts for them.

52

53 **5 YEAR ANNIVERSARY**

54 Matthew T. Lavoie, Community Development 8/13/2018

55 Daniel J. Byers, Police 2/24/2019

56 Joseph L. Ducharme, Police 2/24/2019

57 Sheryl A. Kiley, Policy 7/1/2018

58 David A. Scarpino, Police 8/19/2018

59 Dale A. Cutter, PW-Highway 12/9/2018

60 James F. King, PW-Highway 10/28/2018

61 Jason A. Picott, PW-Highway 10/28/2018

62

63 **10 YEAR ANNIVERSARY**

64 Robert J. Wolinski, Fire-Rescue 12/1/2018

65 Christine Barry, Police 5/4/2019

66 Paul G. Devarenne, PW-Parks, Rec, cemetery 7/1/2018

67 Sandra J. Soule, PW-Facilities/Custodians 6/2/2019

68

69 **15 YEAR ANNIVERSARY**

70 Joshua M. Grover, Fire-Rescue 4/12/2019

71 Kristofer E. Dupuis, Police 3/1/2019

72 Evelyn F. Horn, PW 3/29/2019

73 Philip A. Arnone, PW-Parks, Rec, Cemetery 9/2/2018`

74 Robert S. Hebert, PW-Parks, Rec, Cemetery 8/4/2018

75 Gregory B. Moyer, Recycle-Transfer Drivers 3/15/2019

76

77 **20+ YEARS ANNIVERSARY**

78 Scott Tremaine, Wastewater 5/24/2019 = 20 years

79 Richard Blake, Public Works 10/21/2018 = 22 years

80 Francine Swafford, Police 12/11/2018 = 29 years

81 Linda O'Keefe, Wastewater 10/26/2018 = 31 years

82 Brian Towle, Wastewater 4/6/2019 = 32 years

83 Jay Wilson, Police 4/27/2019 = 33 years

84 Gary Blanchette, Police 9/17/2018 = 34 years

85 **Bruce Kudrick, Wastewater 1/8/2019 = 46 years**

86

87 **Hooksett Youth Achiever of the Month**

88

89 T. Tsantoulis: I am pleased to announce that Madeline Downer has been selected the Hooksett Youth
90 Achiever for August. She is a junior at Pinkerton Academy, and her special talent is volunteering. Her

91 many awards include the following: Cawley Middle School Principal's Award; Spirit of Cawley Award in
92 2017; Cawley Class Valedictorian in 2017; Make Your Mark/Make a Difference at Cawley Middle
93 School (15 times); numerous baton twirling awards, including 2017-2019 NH State Baton Champion;
94 appointment to Pinkerton Spanish and Foreign Language Honor Society; Pinkerton Academy High
95 Honor and Honor Roll 2017-2019; Pinkerton Academy Student Council "Most Community Service"
96 Award and Recipient in 2018 and 2019. Quoting Madeline, "I truly love serving the community, and
97 Student Council provides me with SO many opportunities to do so, both inside and outside my school."
98

99 T. Tsantoulis: I want to share remarks from Matthew Benson, Cawley Middle School principal: "She
100 was a dedicated student who valued education and supporting her community. Madeline was a unique
101 individual who represented Cawley School with outstanding behavior, ethics and integrity. She was a
102 natural leader who led by example with her actions and her words." Madeline is a high-achiever whose
103 character is a model and inspiration to others." Here with her tonight are her father and her brother
104 Andrew. Also here is Mr. Fred Bishop, who nominated Madeline. He is very proud of you, Madeline,
105 and I am proud of you as a citizen and as a member of the Town Council.
106

107 **Hooksett Municipal Employee – New Hire**

108
109 A. Garron: We have one new employee, Logan Letendre. He is a new laborer with the DPW as of
110 September 17, 2019. We welcome him.
111

112 Chair Sullivan: The eight employees with 20+ years of service represent 247 years of service.
113

114 **SCHEDULED APPOINTMENTS**

115 **Old Home Day Committee Chairperson, Carrie Hyde - request for additional Town donation to** 116 **support Old Home Day event**

117
118 C. Hyde: Thank you for putting me on your agenda. Old Home Day was this past Saturday. We had a
119 good turnout, with 118 vendors, many of them non-profit. However, we brought in fewer donations than
120 in past years. We are short \$3,000. We spent more on the stage, with extra shows and live music. The
121 sound was better than in the past. We had bounce houses and a photo booth, which was busy but not
122 as busy as we had hoped. We were short on donations. Next year we would like to have a Friday kick-
123 off with a movie night or maybe fireworks. Saturday events would end early at 4:00 pm. Sunday events
124 would run from 10:00 am until noon or 2:00 pm. By shortening Saturday, we should need less staff.
125

126 Chair Sullivan: If the Council agrees, we can take up the first item of New Business now, because it
127 addresses this request for a donation.
128

129 **NEW BUSINESS**

130 **Old Home Day Committee Request for Additional Donation**

131 C. Jones: Would this cover the whole weekend?
132

133 C. Hyde: No, it is for this year. Next year we would need \$16,000. We might have fireworks on Friday
134 night instead of Saturday. We always have Old Home Day on the third Saturday of September.
135

136 Chair Sullivan: \$15,000 is for portable toilets, fireworks, and other expenses.
137

138 C. Hyde: Yes, Parks & Rec donates \$10,000 for toilets and fireworks.
139
140 Chair Sullivan: So, your combined cost for next year would be \$26,000, right?
141
142 C. Hyde: Yes.
143
144 T. Tsantoulis: What changed this year to cause the deficit?
145
146 C. Hyde: We added one band and had fewer sponsors, and we added more bounce houses. We spent
147 \$1,500 more and brought in less in donations.
148
149 T. Tsantoulis: Why did you have less sponsorship?
150
151 C. Hyde: As an example, CMC had donated for three years and this year said they are donating in
152 other areas.
153
154 T. Tsantoulis: You could have the same dilemma next year: increased activities and costs. How
155 prepared are you?
156
157 C. Hyde: We will start immediately for sponsors for next year. I reached out to Osborne Agway before I
158 knew they were going to add a new building. They were going to have events with pets. We would plan
159 for a larger budget and reach out now.
160
161 R. Duhaime: How much did you receive in donations?
162
163 C. Hyde: We had \$5,000 from the town and \$1,500 from others. The rest of our funds were vendor
164 fees.
165
166 Chair Sullivan: Tonight's request is for an additional \$3,000 for this year's events.
167
168 A. Garron: As I see it, first, we have a request for \$3,000, and if the Town Council agrees, we would
169 have to find it somewhere. Next, we want to consider a \$3,000, increase for next year now. Finally,
170 regarding going from one day to three-days, more discussion is needed regarding people power from
171 Police, Fire and DPW.
172
173 C. Karolian: I thought I heard you say \$15,000, not \$5,000?
174
175 Chair Sullivan: Parks & Rec gives \$10,000 for outside bathrooms and fireworks. We give \$5,000.
176
177 C. Karolian: If you do not receive the money, who will pay this?
178
179 C. Hyde: It will come out of my pocket, personally.
180
181 C. Karolian: Do you have to pay anybody?
182
183 C. Hyde: No, they were all volunteers.

184
185 C. Karolian: Did you know how much you had already received when you added more activities?
186
187 C. Hyde: We planned on the same sponsors. Our cost this year was \$23,875.
188
189 C. Karolian: Next year, with a three-day event, it will grow. You will need DPW for multiple days, not
190 one.
191
192 C. Hyde: We are spreading a huge Saturday event over three days. We would be using the same
193 amount of time.
194
195 C. Karolian: You should get with department heads or the Town Administrator to find out if moving three
196 hours to Sunday involves the same amount of time. There might be a minimum involved. Are you
197 saying contributions you expected didn't come in after committing to activities? Have you done this that
198 way before?
199
200 C. Hyde: We book entertainment in January. We never roll over a substantial amount.
201
202 R. Duhaime: Thank you for bring it back. It involves hard work. It is a great event. Did the extra
203 activities alone add the extra cost, or did the same activities also cost more?
204
205 ***R. Duhaime motioned to give the Old Home Day Committee \$3,000 for the 2019 Old Home Day,***
206 ***subject to receipt of income and expense accounting of the event. T. Tsantoulis seconded the***
207 ***motion.***
208 ***Voted unanimously in favor.***
209
210 C. Karolian: I suggest that we table this until we receive the report.
211
212 A. Walczyk: The Town Administrator could review the accounting report and release the money after
213 checking the report.
214
215 A. Garron: Timing regarding the budget process is involved here.
216
217 ***T. Tsantoulis motioned to table discussion of the 2020 three-day Old Home Day event. R.***
218 ***Duhaime seconded the motion.***
219
220 T. Tsantoulis: I admire what Ms. Hyde has done. This has been a successful event. However, I have
221 serious concerns, and we do not have enough information.
222
223 D. Fitzpatrick: I suggest waiting for more facts. Also, it would be good to check with department heads,
224 especially since we have new department heads who might have new ideas.
225
226 Chair Sullivan called for a vote on the motion to table.
227
228 ***Voted unanimously in favor.***
229
230

231 **CONSENT AGENDA**
232 **Course Reimbursement - EMS in the Warm Zone**
233 ***R. Duhaime motioned to accept the reimbursement check from NH-HSEM totaling \$1,578.83, the***
234 ***funds to be returned to the department's overtime line. T. Tsantoulis seconded the motion.***
235 ***Voted unanimously in favor.***
236
237 **Surety Release-DAR Builders, LLC Well Radius Surety**
238
239 ***R. Duhaime motioned to release the \$6,000 cash surety to DAR Builders, LLC. J. Sullivan***
240 ***seconded the motion.***
241
242 A. Garron: There were questions raised at the last meeting. Mr. Williams is here to reaffirm what he
243 stated last time.
244
245 Nick Williams, Town Planner: We collected a \$6,000 bond because the well radius was over the lot line.
246 The new homeowner would have been displaced. They had already closed on the house. All required
247 entitlements were recorded with the deed. I have spoken with DAR Builders and Martel; they
248 understand, and will not do this going forward. Developers will have to precisely center the wells or get
249 a waiver prior to getting a CO.
250
251 Chair Sullivan: When was the original bond requested?
252
253 N. Williams: It was recently, within the last six weeks. The subdivision was approved in 2013-2014. In
254 2016, a zoning change made the minimum lot size for conservation subdivisions one and a half acres; it
255 had been a half acre.
256
257 T. Tsantoulis: What has changed so that we won't have issues going forward?
258
259 N. Williams. With future conservation subdivisions, there will be no bonds. They will center the wells or
260 get a waiver. This subdivision is vested.
261
262 T. Tsantoulis: So, there is nothing saying it can't happen with this subdivision.
263
264 N. Williams: The Planning Board might be dealing with waiver requests, but they won't issue more
265 bonds. These are two unusual situations. The developer put us between a rock and a hard place.
266
267 Chair Sullivan: They will be coming to us for a release of the bond only.
268
269 C. Jones: Are those considered legal, non-conforming lots?
270
271 N. Williams: Absolutely, yes. They are vested. We cannot make them change those lots.
272
273 C. Jones: My understanding is that you can't make a legal, non-conforming lot more non-conforming.
274 The radii issue makes it more non-conforming.
275
276 N. Williams: The well placement does not have anything to do with the lot itself. I would say no.
277

278 C. Jones: You say no, but you are not sure. We need to raise that question.
279

280 N. Williams: I will check with the Planning Board. The Planning Board does not have to grant waiver;
281 they can require precise location of wells.
282

283 C. Jones: Why are we not making them center the wells?
284

285 R. Duhaime: These are not non-conforming. It would only be non-conforming if you wanted to add an
286 addition or make a change that is not allowed by current zoning requirements.
287

288 C. Karolian: I have a point of order. Councilor Duhaime was not recognized to jump in.
289

290 Chair Sullivan: I apologize. I missed that.
291

292 A. Garron: Timing was the issue here. They took a bond at a crisis moment. We aren't going to accept
293 bonds anymore. It will all be done ahead of time. Furthermore, these are conforming or they wouldn't
294 have been able to get a mortgage.
295

296 C. Karolian: I understand we are not going to have this problem anymore. To follow up with what
297 Councilor Tsantoulis said about future developments, what is the purpose of the bond?
298

299 N. Williams: If a waiver is not received, the bond money could be used to relocate the well.
300

301 C. Karolian: Why don't we consider collecting the bond to ensure that the homeowner is protected. The
302 town is saying 'get a waiver from the State and the Planning Board' but that doesn't solve the issue of
303 possible cross contamination.
304

305 R. Duhaime: I have a point of order regarding the number of questions allowed on follow-up.
306

307 Chair Sullivan: I have checked the rules and there is no limit on questions.
308

309 C. Karolian: There will be no more bonds going forward. If the Planning Board won't allow the waiver,
310 they will have to center the wells.
311

312 T. Tsantoulis: We are looking to address giving back \$6,000. I see this as, perhaps, pandering to the
313 developer. The abutter is the developer, in this case. I would suggest that we don't give it back, but
314 instead hold it until there is another owner. This is a Planning Board issue, but it came to us. We need
315 to look out for the abutters by holding onto the bond. These are the ramifications of imprecision.
316

317 N. Williams: The purchaser does a search of the deed to be aware.
318

319 T. Tsantoulis: There could be a problem.
320

321 Chair Sullivan: We are concerned that our decisions are based on other boards' responsibilities. Mr.
322 Williams, at your next Planning Board meeting, please let them know we are concerned about this.
323

324 N. Williams: The waiver for this one is on file. We do have public hearings, by law, on any waiver, and
325 you are welcome to attend and speak to the Board.

326

327 **Roll Call Vote #2**

328 **R. Duhaime Yes**

329 **J Durand No**

330 **C. Jones No**

331 **J. Levesque Not present**

332 **A. Walczyk Yes**

333 **A. Comai Abstained***

334 **C. Karolian No**

335 **T. Tsantoulis No**

336 **J. Sullivan Yes**

337 **Motion failed (3-4). * A. Comai abstained because he does not really understand the issue.**

338

339 A. Garron: If the waiver has been granted, are we just keeping the bond in place?

340

341 N. Williams: I don't know what is next. The developer has done everything needed to release the bond.

342

343 Chair Sullivan: The TCO was issued on August 19th, the same day as the waiver request.

344

345 **TOWN ADMINISTRATOR'S REPORT**

346

347 A: Garron: The Chairman asked me to bring up a Facebook item regarding additional recycling
348 information. Mr. Labonte will explain this.

349

350 E. Labonte: When the town discontinued curbside, single-stream pick-up, we began accepting glass,
351 for which we get \$30 per ton. We have a company which takes paper for a fee. Plastics have criteria:
352 no black plastic and no plastic from meat and food products. We get two to four cents per pound. It
353 must be brought to the station. We can't single stream or pick it up. We had a pamphlet at Old Home
354 Day and have this information on the website. This helps to show that the town is trying to exhibit
355 environmental stewardship. We had to pay a fee to get into consortium.

356

357 A. Garron: The search to find new ways to recycle will continue. We will add items in a cost-effective
358 way.

359

360 R. Duhaime: You still take cardboard and all colored glass, right?

361

362 E. Labonte: Yes, and plate glass, window glass and mirrors.

363

364 C. Karolian: Is it sorted from regular trash?

365

366 E. Labonte: No, it is not. We will have someone to monitor this the first couple of weeks.

367

368 A. Garron: The TIF Committee met today. There was a presentation by David Mercier, our consultant
369 from Underwood Engineering, regarding Exits 10 & 11. Zones 1 and 2 are close to Exit 10. We

370 discussed strategies for providing sewer and funding options, including outside funding such as grants.
371 In October we will focus on Zone 3, which is closer to exit 11.

372

373 **NOMINATIONS AND APPOINTMENTS**

374 **September Nominations and Appointments**

375 Nick Germain: We have two individuals seeking appointments as alternates to the Planning Board and
376 the Conservation Commission.

377

378 ***R. Duhaime nominated Mr. William Herlicka to a term as an Alternate to the Conservation***
379 ***Commission and Mr. James Fortin to a term as an Alternate to the Planning Board, both terms***
380 ***expiring June 30, 2020.***

381

382 N. Germain: I spoke with Nick Williams, and he is working to get the boards to give recommendations
383 for appointments. This was done in the past.

384

385 Chair Sullivan: That would be helpful, but this Council still makes the decision.

386

387 **OLD BUSINESS**

388 **FY 2020-21 Budget and Warrant Articles**

389 C. Soucie: The updated budget summary for 2020-21 is \$17,683,254. This is one percent above default
390 and two percent above the current budget. Changes totaling about \$73,000 included the following
391 items: Amoskeag Rowing, full-time and part-time Police personnel; software for Fire-Rescue; and an
392 addition to the Historical Society budget.

393

394 ***R. Duhaime motioned to move the updated budget summary for 20-21 in the amount of***
395 ***\$17,683,254 to the Budget Committee. T. Tsantoulis seconded the motion.***
396 ***Voted in favor (7-0). Councilor Karolian was not present for the vote.***

397

398 C. Soucie: With Old Home Day, for example, if you want to add funds, I would suggest that you have
399 your Budget Committee representative add it through that committee. Health insurance will probably be
400 revisited. The Budget Committee starts meeting in November. Adjustments can be made until early
401 January.

402

403 C. Soucie: Next we should look at warrant articles. We are looking at capital reserve accounts, some of
404 which we have already discussed. All of them are established accounts into which we put money to
405 save for future capital expenses. You can change the suggested amounts or decide not to fund them.
406 First is the Fire Apparatus account, which shows a balance of \$137,000. This will be updated to include
407 about \$80,000 because of the ladder truck trade in. The suggested amount is \$250,000.

408

409 Chief Burkush: In our discussion with the Town Administrator, we agreed that we want to pay cash for
410 vehicles. This year is the first time we have had a detailed plan. We have reduced our fleet by one
411 pumper and one car.

412

413 C. Soucie: This account has earned \$18,000 in interest over six years.

414

415 Assistant Chief Colburn: We used to put money away for vehicles. Then we were leasing for a while.
416 Now we are back to putting money away into the capital reserve fund.

417
418 A. Garron: Capital reserve funds are the way to go. We know we will have to replace vehicles in the
419 future. The Fire Department has done a good job adjusting to the costs of big, custom-made vehicles.
420
421 J. Durand: Does this fund maintenance?
422
423 C. Soucie: No, it does not.
424
425 Chair Sullivan: The Fire Department is going to be shy about \$200,000 for Engine 4 in 2021.
426
427 Assistant Chief Colburn: With the trade value, there should be enough money.
428
429 Chief Burkush: The fund balance is over \$200,000, and we have a settlement for Ladder 1, which is in
430 the fund balance of the town. We will ask to apply this money to the vehicle purchase.
431
432 R. Duhaime: As the costs of these vehicles escalate, we need to try to get more life out of them.
433
434 Assistant Chief Colburn: With the issue of supply and demand, along with tariffs, we are in a tough
435 market.
436
437 C. Soucie: The next fund is for Air Packs & Bottles, Fire Rescue Tools & Equipment, and Fire Cisterns
438 in the amount of \$80,000.
439
440 Assistant Chief Colburn: The SCBA is an annual expense, so the fund will be zeroed out this year to
441 equip the new pumper. Two cisterns are leaking, so we will fix the worst of the two next year.
442
443 C. Jones: On behalf of the elderly, is there grant money for these expenses? The elderly will see this on
444 the warrant.
445
446 Assistant Chief Colburn: There are grants and we pursue them every year. There is one for air packs
447 which we are pursuing now.
448
449 C. Karolian: I am trying to understand...Ladder #2 was purchased in 2019 but has 2007 in parentheses.
450
451 Assistant Chief Colburn: We did purchase it this year, but it is a 2007 model.
452
453 C. Karolian: The industry average life is 20 years for this vehicle. At the last meeting, we established
454 that you pay for the upkeep of hydrants. Are these cisterns where town water is not available?
455
456 Assistant Chief Colburn: Yes, the developer is required to put in the cistern. It is turned over, or deeded,
457 to the town, ultimately. There are 26 cisterns in Hooksett. We flow test and plow them.
458
459 R. Duhaime: I would like to think we could get more than eight years out of Ladder 2, since we spent
460 \$200,000 on repairs and updates.
461
462 Assistant Chief Colburn: I can't say exactly how many years we will get out of it. We spent some money
463 on updates and repairs, but it was not \$200,000.

464
465 T. Tsantoulis: These averages are nationwide. This vehicle was not previously exposed to salt, so we
466 should be able to hope it will last longer than eight years.
467
468 Assistant Chief Colburn: It is possible, depending upon the number of runs it takes.
469
470 R. Duhaime: With the capital reserve funds, it seems to make the CIP obsolete.
471
472 A. Garron: The CIP looks at the big picture, and the information about capital reserve funds helps with
473 that process.
474
475 C. Karolian: Why is there no tax rate impact listed on these? Why are they blank?
476
477 C. Soucie: The tax rate has not been set, so the tax rate is an estimate, though it is pretty close. Since
478 it is not final, I didn't put it in the wording.
479
480 Chair Sullivan: Next is Town Building Maintenance.
481
482 C. Soucie: This includes Safety Center masonry work; window repairs; the library steps; lighting,
483 venting and a truck lift at DPW after a Department of Labor inspection; the Town Hall roof; and the
484 Library elevator. This account has earned \$40,000 in interest over the past 12 years.
485
486 Chair Sullivan: We are waiting for a presentation by Parks & Rec on the Pavilion.
487
488 A. Walczyk: They want to make a presentation about the intent of the project – what it is and what the
489 schedule is.
490
491 C. Soucie: It would be best if this presentation were made by early December, if possible.
492
493 Chair Sullivan: Regarding the Emergency Radio Communications Capital Reserve fund, were any of
494 these funds used for communication upgrades?
495
496 C. Soucie: There were upgrades, but the funds did not come from this account.
497
498 Chair Sullivan: The next fund is for Drainage Upgrades.
499
500 R. Duhaime: These issues are not confined to one section of town.
501
502 C. Karolian: The estimated cost is \$50,000, versus the amount of \$226,591. Can you explain that?
503
504 C. Soucie: The fund balance is \$226,591. This is for all drainage issues in town. The proposal is to add
505 \$50,000 to the fund for this budget.
506
507 A. Garron: Just in the last three months, there has been a drainage problem because of a system that
508 was improperly installed. Water is pooling. Mr. Thomas and Mr. Labonte are looking into it.
509

510 A. Walczyk: Is it possible to finagle some of the wording? I am hoping to explain the MS-4. I did not
511 know what it was, so the voters may not know either.
512

513 C. Soucie: I will ask DPW to expand on this.
514

515 C. Karolian: I thought it was the \$100,000 we put in the budget last week.
516

517 R. Duhaime: The whole idea is to protect water resources and to study the watershed. Some is
518 Federally mandated; some is State. The State requires each town to have a plan for phasing in water
519 quality protection by controlling the quality of water flowing into the Merrimack River.
520

521 Chair Sullivan: For the Automated Collection Equipment Reserve, I would suggest saying,
522 ‘...replacement of trash or possible recycling collection vehicles.’ Because single-stream, curbside
523 recycling has been discontinued, we don’t want voters to think the fund is for that.
524

525 A. Walczyk: We can’t leave #3 blank on page 11.
526

527 C. Soucie: We can leave it blank.
528

529 A. Walczyk: If we do, I won’t vote for it.
530

531 C. Soucie: Only the Budget Committee sees this section. The voters would not see it.
532

533 A. Walczyk: On the last page, #3 is also blank. I would like that filled in also. I have wording
534 suggestions for page 11 which I would be happy to go over with the Town Administrator, so as not to
535 take up time at this meeting.
536

537 C. Soucie: No vote is needed for this to go to the Budget Committee.
538

539 **NEW BUSINESS**

540 **School Impact Fee Transfer to School District**
541

542 ***T. Tsantoulis motioned to transfer \$240,302.56 from the School Impact Fee to the Hooksett***
543 ***School District. R. Duhaime seconded the motion.***
544 ***Voted in favor (7-0). Chair Sullivan abstained from voting due to his membership on the School***
545 ***Board.***
546

547 **Resource Management Ins. – biosolids on farmland – DES Permit**
548

549 ***Chair Sullivan motioned to table this item as additional information is needed. T. Tsantoulis***
550 ***seconded the motion.***
551 ***Voted unanimously in favor (8-0).***
552

553 **APPROVAL OF MINUTES**

554 **Public: 09/04/19 Budget Review**

555
556 *T. Tsantoulis motioned to approve the minutes of the September 4, 2019 Town Council Budget*
557 *Review meeting. Mr. Durand seconded the motion.*

558 *Voted in favor (6-0). Councilor Jones was not present for the vote and Councilor Duhaime*
559 *abstained because he was absent from the September 4, 2019 meeting.*

560
561 **Public: 09/11/19**

562
563 *R. Duhaime motioned to approve the minutes of the September 11, 2019 meeting. A. Comai*
564 *seconded the motion.*

565
566 A. Walczyk: On line 635, I was referring to the CIP Advisory Committee, not CIP itself.

567
568 Chair Sullivan called for a vote on the motion to approve the minutes as amended.

569
570 *Voted unanimously in favor (8-0).*

571
572 **Non-Public: 09/11/19**

573
574 *R. Duhaime motioned to approve the minutes of the non-public session of September 11, 2019.*

575 *T. Tsantoulis seconded the motion.*

576 *Voted unanimously in favor (8-0).*

577
578 **SUB-COMMITTEE REPORTS**

579
580 T. Tsantoulis: The Board of Assessors is up to date with abatement requests. We have three names for
581 HYA candidates, and I would like to schedule the next meeting.

582
583 D. Fitzpatrick: We expect to have a 5:00 pm start on Oct 9th, so I would suggest October 23rd.

584
585 A. Walczyk: We need Town Councilor volunteers for the Employee Appreciation Picnic on October 11,
586 2019. I am going to call out five members: Mr. Duhaime, Mr. Jones, Mr. Karolian, Mr. Tsantoulis, and
587 Mr. Durand.

588
589 Chair Sullivan: The Economic Development Advisory Committee met last Wednesday and we had a
590 good discussion. The Small Business Development Center gave a presentation and will use the town
591 website for outreach. The EDAC will possibly making a presentation to the Town Council sometime
592 soon on RSA 79-E. This legislation allows communities to waive a portion of taxes on improvements
593 and redevelopment for up to five years. There are five criteria to be met, relating to efficiency, safety, a
594 sense of community, preservation of historical structures and providing housing in urban or town areas.
595 There must be a public benefit. We are thinking of the Alice Avenue intersection – the southern part of
596 town.

597
598 Chair Sullivan: October is History month in New Hampshire. The Heritage Commission has a
599 demolition review for a house which is over 50 years old. It is the first house on the left on Martin's

600 Ferry Road. We are looking to change the five-day turnaround requirement for this, as we sometimes
601 need longer to establish historical significance.

602
603 A. Walczyk: When is that meeting?

604
605 Chair Sullivan: It is tomorrow, September 26th at 5:30 at the Library.

606
607 A. Garron: I would like to ask the Chairman to sign my eight goals.

608
609 C. Karolian: I would like to enter non-public session under RSA 91-A:3, II (c).

610
611 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

612
613 ***C. Karolian motioned to enter non-public session on 09/25/19 at 8:51 pm per NH RSA 91-A:3 II***
614 ***(c). Seconded by J. Durand.***

615
616 RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of
617 any person, **other than a member of this board**, unless such person requests an open meeting. This
618 exemption shall extend to include any application for assistance or tax abatement or waiver of a fee,
619 fine, or other levy, if based on inability to pay or poverty of the applicant.

620
621 **Roll Call Vote #3**

622 ***A. Comai Yes***

623 ***C. Jones Yes***

624 ***A. Walczyk Yes***

625 ***J. Durand Yes***

626 ***R. Duhaime Yes***

627 ***T. Tsantoulis Yes***

628 ***J. Levesque Not present***

629 ***C. Karolian Yes***

630 ***J. Sullivan Yes***

631 ***Vote unanimously in favor (8-0).***

632
633 ***J. Sullivan motioned to exit the non-public session of 09/25/19. Seconded by R. Duhaime.***
634 ***Vote unanimously in favor (8-0).***

635 **Back in public session at 9:25 pm**

636
637 ***A. Walczyk motioned to seal the minutes of the non-public session because it is determined that***
638 ***divulgence of this information likely would affect adversely the reputation of any person other***
639 ***than a member of the board. J. Sullivan seconded the motion.***

640
641 **Roll Call Vote #4**

642 ***A. Walczyk Yes***

643 ***J. Levesque Not present***

644 ***C. Jones Yes***

645 ***R. Duhaime Yes***

TC MINUTES 09-25-19

646 **J. Durand** Yes
647 **C. Karolian** Yes
648 **T. Tsantoulis** Yes
649 **A. Comai** Yes
650 **J. Sullivan** Yes
651 **Voted unanimously in favor (8-0).**

652

653 **ADJOURNMENT**

654 ***J. Sullivan motioned to adjourn the public session of 09/11/19 at 9:25 pm. Seconded by T. Tsantoulis.***

655 ***Vote unanimously in favor (8-0).***

656

657 Respectfully submitted,

658

659 *Kathleen Donnelly*

660 Kathleen Donnelly

661 Recording Clerk

662

663