

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, December 11, 2019**

1
2 The Hooksett Town Council met on Wednesday, December 11, 2019 at 6:00 in the Hooksett Municipal
3 Building.
4

5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 11 Dec 2019 to order at 6:05 pm.
7

8 **PROOF OF POSTING**

9 Administrative Services Coordinator Donna Fitzpatrick provided proof of posting.
10

11 **ROLL CALL - ATTENDANCE**

12 **In Attendance:** Councilor James Sullivan, Councilor John Durand, Councilor James Levesque,
13 Councilor Clifford Jones, Councilor Timothy Tsantoulis, Councilor Clark Karolian, and Councilor Alex
14 Walczyk

15 Councilor Robert Duhaime arrived at 6:07 pm.

16 **Missed:** Councilor Avery Comai
17

18 **NON-PUBLIC SESSION #1 NH RSA 91-A:3 II**

19
20 *Chair Sullivan motioned to enter non-public session at 6:07 pm in accordance with the*
21 *provisions of RSA 91-A:3. II (a). A. Walczyk seconded the motion.*
22

23 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining
24 of such employee, or the investigation of any charges against him or her, **unless** the employee affected
25 (1) has a right to a public meeting, and (2) requests that he meeting be open, in which case the request
26 shall be granted.
27

28 **Roll Call Vote**

29 *J. Durand Aye*
30 *A. Comai Not present*
31 *C. Jones Aye*
32 *R. Duhaime Not present*
33 *C. Karolian Aye*
34 *A. Walczyk Aye*
35 *T. Tsantoulis Aye*
36 *J. Levesque Aye*
37 *J. Sullivan Aye*

38 *Voted unanimously in favor (7-0).*
39

40 *Chair Sullivan motioned to leave non-public session at 6:46 pm. A. Walczyk seconded the*
41 *motion.*

42 *Voted unanimously in favor (8-0).*
43

44 *Chair Sullivan motioned to seal the minutes of the non-public session because it is determined*
45 *that it would likely render a proposed action ineffective. T. Tsantoulis seconded the motion.*
46

47 **Roll Call Vote**

48 *C. Karolian Aye*
49 *T. Tsantoulis Aye*
50 *J. Levesque Aye*
51 *C. Jones Aye*
52 *A. Comai Not present*
53 *J. Durand Aye*

54 **A. Walczyk** Aye
 55 **R. Duhaime** Aye
 56 **J. Sullivan** Aye
 57 **Voted unanimously in favor (8-0).**

58
 59 **PLEDGE OF ALLEGIANCE**

60 Chair Sullivan called for the Pledge of Allegiance.
 61

62 **AGENDA OVERVIEW**

63 Chair Sullivan: I would like to move up items 10.1 and 17.1 regarding the Hooksett Police Union.
 64

65 **Travis Mannon, NEPBA Local 46 President (Hooksett Police Union)**

66
 67 Detective Mannon: I would like to thank the Town Councilors and the Town Administrator who were
 68 part of the union negotiations. We had good representation and reached an agreement which was
 69 passed by a high margin.
 70

71 Chair Sullivan: Thanks, also, to your side of the negotiating team.
 72

73 **Town of Hooksett, NH and New England Police Benevolent Association, INC. (NEPBA) LOCAL
 74 46 OF NEW HAMPSHIRE = Collective Bargaining Agreement for period 07/01/2020-06/30/2023**

75
 76 ***R. Duhaime motioned to accept the tentative agreement between the Town of Hooksett and
 77 NEPBA Local 46, to include Appendix A pay scale, effective 07/01/2020 to 06/30/2023 and to
 78 place said agreement as a warrant article on the March 2020 ballot to read as follows:***

79
 80 ***To see if the town will vote to approve the cost items included in the collective bargaining
 81 agreement reached between the Hooksett Town Council and the Hooksett Police Union Local
 82 46, NEPBA, which calls for the following increases in salaries and benefits at the current
 83 staffing level:***

84
 85 **Estimated increase over prior year**

86

<u>FISCAL YEAR</u>	<u>SALARIES</u>	<u>BENEFITS</u>	<u>ESTIMATED INCREASE</u>
2020-21	\$73,252.00	\$20,934.00	\$94,186.00
2021-22	\$72,999.00	\$21,540.00	\$94,539.00
2022-23	\$80,343.00	\$19,454.00	\$99,797.00

87
 88
 89 ***And further to raise and appropriate the sum of \$94,186.00 for the current fiscal year, such sum
 90 represents the additional costs attributed to the increase in salaries and benefits required by
 91 the new agreement over those that would be paid at current staffing levels. Estimated tax rate
 92 impact is \$0.05.***

93
 94 ***J. Durand seconded the motion.***

95
 96 **Roll Call Vote #4**

97 **A. Walczyk** Aye
 98 **J. Levesque** Aye
 99 **C. Jones** Aye
 100 **R. Duhaime** Aye
 101 **J. Durand** Aye
 102 **C. Karolian** *Out of the meeting room at the time of the vote*
 103 **T. Tsantoulis** Aye
 104 **A. Comai** Aye

105 **J. Sullivan Aye**
106 **Voted unanimously in favor (7-0).**

107
108 **SPECIAL RECOGNITION**

110 **Hooksett Police Dept. (HPD) - Swearing-in new Patrol Officer, Announce Officer of the Year, and**
111 **Recognize other HPD employees.**

112
113 Chief Bouchard: First, I want to wish Jake Robie a happy 40th birthday. He began working for the
114 Hooksett Police Department when he was 21 years old, and therefore has spent his entire career with
115 the Hooksett PD. Before swearing in our newest police officer, I would like to recognize seven
116 individuals who went above and beyond to care for our residents. They are: Dawn Smith, dispatcher;
117 Tommy Bartula, DPW Crew Leader; Officer Kevin Laliberti, Officer Jordan McKlusky, Detective Travis
118 Mannon; Sergeant Mike Zapala; and Sergeant Dan Byers. I have the permission of the family involved
119 to tell this story. On October 17th we had a rain and wind storm. Wires and trees were down. Mr. Cote,
120 1281 Smith Road, was out repairing his mailbox when he had a heart attack. Officer Kevin Lalibertie
121 was first on the scene and administered CPR, which Officer Dan Byers also did when he arrived. They
122 continued administering CPR until the Fire-Rescue service arrived. Sadly, Mr. Cote later died at the
123 hospital. Tommy Bartula from DPW came to cut down the tree which was across the driveway. Working
124 together, this group expedited restoration of power at the home and cleaned up the yard debris. Mrs.
125 Diane Cote called a few days later to thank everyone for an amazing job. She said that Hooksett is a
126 great place to live. Dawn Smith said the Police Department is about community, and Officer Dan Byers
127 said the participants represented character, compassion and community. I would like to offer each of
128 these seven people a certificate of appreciation. Dawn Smith is working the night shift and cannot be
129 here. Next, it is with pleasure that I swear in Mary Kitsis as our newest police officer. Mary grew up in
130 Bedford and graduated from Manchester West High School. She received a Bachelor's degree in
131 Criminal Justice from the University of New Haven and a Master's degree from Plymouth State. She
132 was hired by the UNH police department and attended the 162nd Police Academy class of 2013. She
133 was a detective for the UNH Police for two years and is a certified field training officer, baton instructor,
134 and physical fitness director. She was also a Liaison Officer with the International Crimes Against
135 Children Task Force. Here with us tonight are UNH Police Chief Paul Dean and Sergeant Jeff
136 Mullaney. Their attendance attests to how well-liked Mary is by her co-workers. Sergeant Mullaney will
137 pin on Mary's badge, in the absence of her boyfriend, Mike, who is working out of state. Mary's parents,
138 brother and sister-in-law are here tonight as well.

139
140 **SCHEDULED APPOINTMENTS**

141
142
143 **Scheduled Appointment with NHDOT Bureau of Bridge Design**

144
145
146 Bill Saffian, Senior Project Engineer for the NHDOT Bureau of Bridge Design introduced himself and
147 Phil Kendall, Senior Project Engineer with Howard, Needles, Tammen and Bergenoff (HNTB).

148
149 Mr. Saffian: David Smith, HNTB Project Manager, is also with us tonight, and David Scott, NHDOT In-
150 house Design Chief, is also on the project but not here tonight. The project is Manchester Hooksett
151 #41475 and involves preservation work on five bridges, four on I-93 and one on Mammoth Road. Only
152 one of these is in Hooksett. We want to hear about any concerns you have about the project such as
153 schools, mutual aid, and special events. We comply with all State and Federal regulations regarding
154 natural and cultural resources. What we are presenting is the preferred alternative.

155
156 Mr. Kendall: I will go through the presentation quickly and answer any questions you have. Preservation
157 is done to extend the life of a bridge, perhaps adding 20 years of life. We plan to complete this work in
158 two phases, restoring I-93 over Wellington Road and the viaduct over Stevens Pond in one phase and
159 restoring I-93 over Route 3, NH route 28A (Mammoth Road) over I-93, and I-93 over Stevens Pond in
160 the second phase. Each bridge is done in two phases – the left and right sides. The work on the I-93

161 bridge over Route 3 for both phases will have two through lanes and a third for an on/off ramp. This will
162 be maintained throughout construction, which will take six to seven months. For the Mammoth Road
163 bridge over I-93, the second phase will be done differently. There will be only one lane, controlled with
164 temporary signals. There may be lines during morning and evening peaks. This bridge will take about
165 five months total. Phase two work on this bridge will not be done during the school year. The I-93
166 viaduct over Stevens Pond and the I-93 bridge over Wellington Road will be bundled. The Exit 8
167 southbound ramp will be closed. Traffic will be detoured to Exit 9S, which is five miles north and about
168 six minutes of travel time. This is a nine to ten-month project and will be done in two seasons. Local
169 drivers will no doubt find alternate routes. The fifth bridge, I-93 over Stevens Pond, will use Smart Work
170 Zone technology – advanced signing and message boards. The first phase of the five-bridge project will
171 be done in 2021 and the second in 2022. Overall, we will use phased construction for safety and to
172 minimize conflicts.

173

174 Chair Sullivan: What will be the order, north to south?

175

176 Mr. Saffian: That is up to the contractor.

177

178 Chair Sullivan: I suggest that you contact the Hooksett School superintendent regarding bus traffic
179 which might impact any parts of this project. Would you say this is similar to the Memorial Bridge work
180 done here about two years ago?

181

182 Mr. Saffian: It will probably be similar.

183

184 T. Tsantoulis: Thank you for your presentation. Is the scope of this project similar to the one on the
185 Merrimack River, Route 293, last summer?

186

187 Mr. Saffian: The traffic volume will not be as great for this project. Also, for that project, the Brown
188 Avenue exit was part of the bridge, which made it more complicated.

189

190 C. Karolian: Thank you for your explanation. Should there be traffic control devices on Hooksett Road
191 going south from Alice Avenue toward Manchester? That interchange during peak hours can be pretty
192 brutal with people coming off I-93N getting on Exit 9S and people who are on Hooksett Road going
193 west toward Manchester. There is continual crossing over where people are going south trying to get
194 on I-93S and people coming from the south are getting off at the cloverleaf to go in the same direction.
195 Where the two cloverleaves meet they are jockeying for position. People getting off I-93N at Exit 9S don't
196 yield to the traffic going toward Manchester. Should there be a Yield sign? If people are coming north to
197 Exit 9, because Exit 8 is closed, so they can head south, I foresee a problem at the Exit 9S
198 interchange. Do you have any suggestions? I see backups and accidents.

199

200 Mr. Kendall: We can look into it.

201

202 J. Levesque: Our last two experiences were fine. The locals learned what to do and handled it well.
203 This will work; it has to be done.

204

205 R. Duhaime: The toll booth pushes a lot of traffic onto our roads. Signage could help to slow traffic. I
206 have concerns about travel and holiday weekends. I think it might be better to do the Mammoth Road
207 bridge last, because otherwise people will think Exit 8 is still closed when it isn't.

208

209 C. Karolian: What is going to happen? Will you do traffic counts? SNHU has night classes and there is
210 a lot of traffic during peak hours.

211

212 Mr. Saffian: The locals will find a way.

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213
214 R. Duhaime: There will have to be a staging area. I hope the NHDOT will be sensitive about the
215 location of the staging materials.
216
217 Mr. Saffian: It is not DOT policy to dictate to the contractor what is used for a staging area.
218
219
220 **CONSENT AGENDA**
221 **SNHU – CETA Engineering Building Site Bond Release**
222
223 Mr. Bruce Thomas, Town Engineer: I would like to request that this item be tabled.
224
225 ***T. Tsantoulis motioned to table this item. R. Duhaime seconded the motion.***
226 ***Voted unanimously in favor (6-0). C. Karolian and J. Durand were out of the meeting room at the***
227 ***time of the vote.***
228
229
230 **Carriage Manor Site Bond and Landscape Bond Reduction**
231
232 ***T. Tsantoulis motioned to approve the reduction of bonds for the Carriage Manor Project, with***
233 ***the Site Plan bond with a value of \$163,798.80 reduced to \$22,006.00, and the Landscape bond***
234 ***with a value of \$59,345.25 reduced to \$5,225.00. R. Duhaime seconded the motion.***
235
236 Mr. Thomas: I put a map in your packets on this item. I visited the site with the developer. Four
237 buildings remain to be built and there is just a bit of landscaping left to be done right in front of the
238 building. The paving has been done, with only the final overlay needed. Extra landscaping has been
239 done and it looks very good.
240
241 Chair Sullivan called for a vote on the motion to reduce the bonds for the Carriage Manor Project.
242
243 ***Voted unanimously in favor (6-0). C. Karolian and J. Durand were out of the meeting room at the***
244 ***time of the vote.***
245
246 **TOWN ADMINISTRATOR'S REPORT**
247 A. Garron: First, I want to report that Hooksett now has the capability to register boats.
248
249 A. Garron: We had active shooter training in this chamber on November 21st. Lieutenant Sargent and
250 Chief Bouchard made a great presentation and I want to thank them.
251
252 A. Garron: We have been in a court case with FairPoint (New England Telephone) regarding the
253 assessment of poles. This has been ongoing since 2011. The Superior Court found in favor of
254 FairPoint, and the decision is not likely to be overturned. I consulted with the Town Attorney, who has
255 updated the Board of Assessors. The settlement offer is a 10% abatement, for a total cost of \$301,000.
256 This amount is covered in the overlay account, and the Town Attorney has worked out the best way to
257 pay this. One half would be paid at yearend 2019 and the other half at the end of 2020, via tax credits
258 or payments.
259
260 T. Tsantoulis: They had more to lose and did a lot of research. The Board of Assessors made a
261 unanimous decision to settle and are confident it is the correct way to go.
262
263 A. Garron: Regarding well testing for uranium, you will recall that Mr. Kernen spoke to us about this.
264 They are testing 140 homes. In November they asked us for help getting letters out. Our Community
265 Development Department did that, with a result that more residents have asked for the testing. The

266 results for the first 40 homes will be in shortly. They want to come back for the January 8, 2020 Town
267 Council meeting, and they have suggested a workshop meeting in February when all data is in. They
268 have also offered to meet with the Councilors from these districts.

269
270 Mr. Garron: You will recall that the Merrimack Valley Trail Riders (MVTR) came to us for permission to
271 ride on Chester Turnpike as part of their annual ride to raise money for Cystic Fibrosis, which they have
272 done for 40 years. They will meet with the Conservation Commission in January and probably will be
273 back before us at our second January meeting.

274
275 Mr. Garron: The internal review of the 2.1-acre parcel which was BJ's and now is Amazon's should be
276 completed in January. This is to see if the town has a use for the land. At that point, a decision can be
277 made about whether or not to offer this parcel for sale.

278
279 Mr. Garron: The court has decided in favor of the town in Valentino case. She now has to decide
280 whether or not to appeal to the Supreme Court.

281
282 J. Levesque: What can be done about the signs springing up everywhere about cordwood for sale,
283 plowing and offers to buy houses? There is no provision for them in the ordinance.

284
285 A. Garron: I can talk with the Code Enforcement Officer to see what can be done.

286
287 A. Garron: I am looking for a decision from the Council about closing early, perhaps 2:00 pm, on
288 Christmas Eve.

289
290 C. Karolian: Why not just close at noon?

291
292 Chair Sullivan: The consensus of the Town Council is to close at noon.

293
294 T. Tsantoulis: Be sure to post this in advance so that people will know.

295
296 **PUBLIC INPUT**

297
298 David Ross, 56 Sherwood Drive: I am here to ask the Town Council to maybe take action against the
299 lawbreakers – I call them economic terrorists – who took over the bridge. The State charges for
300 unreasonable rescues and other things. There is no reason why the Town shouldn't bill the organization
301 which deliberately and premeditatedly orchestrated this event which caused firefighters to risk their
302 lives to get people off the bridge. A rescue boat was put in the water, and many State and local police
303 were on the scene. This was all because people want to get their way and get their message out in an
304 illegal fashion. The organization, 350 NH Action set this up, as well as perpetrators who broke the law
305 on their own. All of them should be liable financially for this action. They committed an act of terrorism.
306 They held up a coal train that supplies our electricity. They put themselves and our public officials in
307 danger. This shouldn't be overlooked. There seems to be a current trend in this country – it's okay to
308 break the law if you have a good cause. They should go to the State House and do it legally. What if a
309 house had been on fire or someone was dying and the Fire-Rescue Department couldn't come
310 because they were too busy on the bridge dealing with these idiots? It was unreasonable, childish and
311 criminal. I hope they prosecutors go after them for everything they can get them for. The Town should
312 send them bills.

313
314 A. Garron: A police officer did get hurt.

315
316 Chair Sullivan: We can ask the Town Administrator to address this at our next meeting or we can make
317 it an agenda item.

318
319 **OLD BUSINESS**

320 **FY 2020-21 Budget and Warrant Articles**

321
322 Chair Sullivan: Regarding the tentative Police Department union contract agreement, next we should
323 take up an additional warrant article offered through, but not recommended by, Finance.

324
325 ***Chair Sullivan motioned shall the town, if warrant article #X is defeated, authorize the governing***
326 ***body to call one special meeting, at its option, to address warrant article #X cost items only. A.***
327 ***Walczyk seconded the motion.***

328
329 A. Garron: This was part of the process in two communities where I worked. This allows the Council
330 flexibility to negotiate again if the warrant article fails and try to find a packet which is amenable to the
331 voters at a special Town Meeting

332
333 **Roll Call Vote #5**

334 ***T. Tsantoulis Aye***
335 ***C. Jones Aye***
336 ***R. Duhaime Out of the meeting room at the time of the vote***
337 ***A. Walczyk Aye***
338 ***J. Levesque Aye***
339 ***C. Karolian Out of the meeting room at the time of the vote***
340 ***J. Durand Aye***
341 ***A. Comai Not present***
342 ***J. Sullivan Aye***
343 ***Voted unanimously in favor (6-0).***

344
345 Christine Soucie, Finance Director: The Budget Committee has been reviewing all of the individual
346 budgets and has trimmed the total to one percent (1%) over default, which is an increase of \$593,102
347 over the current year's budget. Wastewater, which did not present its budget before the Town Council,
348 proposed a budget of \$23 million. The Budget Committee made cuts in several lines totaling about
349 \$84,000, so the current request is \$22 million. Other cuts made by the Budget Committee include
350 \$2,000 from Legal and \$85,000 from the Fire Department, made up of \$49,000 from the rental of
351 private hydrants, \$20,000 from the Overtime line and \$10,000 from Vehicle Maintenance. DPW was cut
352 a total of \$1,000 from Administrative Overtime, Fuel and Meals. The Budget Committee, which will
353 meet two more times before their public hearing, cut its own budget by \$3,500 due to staff changes.
354 Community Development was cut one dollar.

355
356 C. Soucie: Last meeting the Council approved the Wastewater Asset Management warrant article and
357 requested some revisions and clarifications for the voter guide section. Tonight, you received the latest
358 revision. If you want to suggest further changes, please see the Town Administrator. Next is the
359 increase in salaries and benefits for non-union full-time and part-time Town personnel for FY 2020-21.
360 The Council can make that decision tonight or at your next meeting.

361
362 C. Karolian: Last year, the DPW Union employees received a 5% increase, the Police Union employees
363 received a range of 3.75% to 5.2%, and the Fire Union employees received a range of 2% to 2.5%.
364 That begs the question of why the non-union employees received only 2.25%.

365
366 A. Walczyk motioned to see if the town will vote to raise and appropriate the sum of \$106,068 for a
367 2.5% increase in salaries and benefits for non-union full-time and part-time Town personnel. J. Durand
368 seconded the motion.

369
370 **Roll Call Vote #6**

371 **J. Durand** *Aye*
372 **J. Levesque** *Aye*
373 **C. Karolian** *Aye*
374 **A. Comai** *Not present*
375 **C. Jones** *Aye*
376 **T. Tsantoulis** *Aye*
377 **A. Walczyk** *Aye*
378 **R. Duhaime** *Aye*
379 **J. Sullivan** *Aye*
380 **Voted unanimously in favor (8-0).**

381
382 **NEW BUSINESS**
383 **Automobile Extrication Rescue Tool Replacement**

384
385 ***R. Duhaime motioned to approve the purchase of Auto Extrication Equipment from Fire Tech and Safety for \$36,536.00 for Fire-Rescue, using the Rescue Equipment Capital Reserve Account. J. Sullivan seconded the motion.***

388
389 Fire Chief Burkush: Two years ago, we established a capital reserve account for the replacement of
390 rescue tools. The current balance in that account is \$71,383.39. Per our replacement plan, we want to
391 replace our 1985 hydraulic cutter and spreader via a Mass/buy cooperative bid. This is a tool we use
392 about 12 times per year. All 30 employees must train semi-annually with the tool. This tool is 35 years
393 old and has been used a lot.

394
395 Assistant Fire Chief Colburn: The new cars are being constructed with race car-like roll cages and the
396 older tools (more than ten years old) have a hard time getting through the seven levels of steel.
397 Extrication time is longer; blades break. The automotive industry is about five years ahead of schedule;
398 Subaru and Volvo are examples of the advances. Also, the auto extrication equipment industry is going
399 from hydraulic to battery power. The equipment is heavier, but there is no motor to maintain and the
400 user is not limited to 100 feet. We spent a whole day testing the new equipment offered by all
401 manufacturers. We cut up eleven cars. We chose AMKUS based on that testing.

402
403 C. Karolian: There is roll cage tubing inside the vehicle? Is it round?

404
405 Assistant Chief Colburn: It protects the passenger compartment. It is not truly round but is similar to the
406 race car construction.

407
408 C. Karolian: The roll cage shouldn't crumple, so you would be opening doors, not the cage.

409
410 Assistant Chief Colburn: If the cage is compromised, we can't open the doors. At that point, it is labor
411 intensive to get people out.

412
413 C. Karolian: Between the pillars and the cage and the other materials, people are needing to be
414 removed?

415
416 Assistant Chief Colburn: Extrication is often required when there is a side impact crash.

417
418 C. Karolian: What is the torque of the new units?

419
420 Assistant Chief Colburn: It varies depending on the unit. The NFPA has created standards for push, pull
421 and cut. The edraulics have more strength than the hydraulic units. I could get the standards for you.

422 The old tools don't cut; the new ones do. The new units meet the new standards.
423
424 Chief Burkush: The standards were created only two years ago.
425
426 **C. Karolian motioned to table this item until the information on torque is provided. J. Durand**
427 **seconded the motion.**
428
429 Assistant Chief Colburn: Can I ask what difference this is going to make?
430
431 C. Karolian: No
432
433 Chair Sullivan called for a vote on the motion to table.
434
435 **Voted a tie (4-4) and the motion failed.**
436
437 R. Duhaime: Are the chargers in your vehicles?
438
439 Assistant Chief Colburn: A 12-volt charger is wired to the truck.
440
441 R. Duhaime: Couldn't we retrofit our tools?
442
443 Assistant Chief Colburn; The battery industry has changed a lot. With the new engine we are getting,
444 there is no generator; it is all batteries. We hope for some cost savings from that.
445
446 J. Levesque What is the voltage?
447
448 Assistant Chief Colburn: It is a 60-volt, 24-inch shear spreader.
449
450 J. Levesque: Will that sever an inch?
451
452 Assistant Chief Colburn: Yes, it will.
453
454 J. Levesque: Do you still use Sawzalls?
455
456 Assistant Chief Colburn: Yes, we do.
457
458 T. Tsantoulis: It is not our responsibility to evaluate and argue the merits of tools. It is our job to monitor
459 the use of taxpayer dollars. I get a lot of calls about the Fire Department's incessant requests for new
460 tools and equipment. I prefer hydraulic tools because they last longer.
461
462 Assistant Chief Colburn: That is why we had the demo day. These batteries will outlast the job and the
463 operator. Hydraulics operate in two stages; they slow down and then speed up. Edraulics operate at a
464 constant speed.
465
466 J. Levesque: Are the batteries compatible?
467
468 Assistant Chief Colburn: Yes, they are. We use Dewalt batteries. The Chief has looked up the torque of
469 the new devices. It is 31,940.
470
471 C. Karolian: What about the old models?

472
473 Assistant Chief Colburn: We don't have that information.
474
475 C. Jones: I just looked it up. The hydraulic ones are 13,850, which is substantially less.
476
477 Chief Burkush: We talked a couple of years ago with former Town Administrator Dr. Shankle. He
478 suggested having a warrant article to establish a capital reserve account for items such as this, and that
479 is what we did.
480
481 Chair Sullivan called the question and asked for a roll call vote on the motion to approve the purchase
482 of auto extrication equipment.
483
484 **Roll Call Vote #7**
485 **C. Jones aye**
486 **C. Karolian aye**
487 **J. Levesque aye**
488 **R. Duhaime aye**
489 **A. Walczyk aye**
490 **J. Durand aye**
491 **T. Tsantoulis nay**
492 **A. Comai absent**
493 **J. Sullivan aye**
494 **Voted in favor (7-1).**
495
496 **Donati Field Concession Stand Pump Station (tabled at 11/20/19 Town Council Meeting)**
497
498 ***Chair Sullivan motioned to remove this item from the table. R. Duhaime seconded the motion.***
499 ***Voted unanimously in favor.***
500
501 ***R. Duhaime motioned to approve the construction of a new sewer pump station at the***
502 ***Concession Stand at Donati Park and to award the bid to S. Bussiere Excavation in the amount***
503 ***of \$26,000. A. Walczyk seconded the motion.***
504
505 B. Thomas: At this site, the holding tank is leaking. This proposal is for a new septic tank with a pump
506 going to an existing manhole. We received four bids. One was very high and the other three were
507 close. We chose S. Bussiere, the lowest bidder.
508
509
510 T. Tsantoulis: Aren't there plans for new bathrooms there?
511
512 Earl Labonte, Public Works Director: There is work pending for new bathrooms there. In the past there
513 was a plan for an addition to the Parks & Rec building – a garage and bathrooms. The cost was
514 \$320,000, but only \$15,000 per year was being put into the capital reserve fund for this. HYAA has
515 been using the concession stand, but they have never had a license. In order to get a license, they
516 would have to prove that they have a working septic system. There is no leach field. The two
517 bathrooms empty into this tank. This violates MS-4 requirements and the fine will be expensive if the
518 leaking tank deposits waste into the nearby pond. We need to correct the sewage issue. We can make
519 the bathrooms handicapped accessible. This would be maintained by Public Works, not the Sewer
520 Department.
521
522 J. Durand: Isn't there another bathroom there?

523
524 E. Labonte: Yes, and that is tied into the sewer system in another part of the field. We are looking at
525 making those bathrooms handicapped also, two bathrooms each with two stalls. That facility doesn't
526 have a license either. It was Chief Bouchard, when she was the Acting Town Administrator, who told
527 them they needed to be licensed.
528
529 C. Jones: Why is the Sewer Department not involved?
530
531 B. Thomas: They are familiar with this project, and they support it. The design is according to their
532 regulations.
533
534 C. Karolian: Is the sewage from the bathrooms and/or the kitchen?
535
536 E. Labonte: It is both, and there is no design on file for the septic system.
537
538 C. Karolian: Has anyone explored having food trucks to eliminate the grease from the kitchen? Who
539 gets the revenue from the sale of food?
540
541 E. Labonte: They did look into food trucks at one point, but the HYAA sells the food as a fund raiser.
542 However, they need a license if they sell food at more than four events per year.
543
544 C. Karolian: So, the taxpayers are funding this project so HYAA can raise funds?
545
546 E. Labonte: That is part of it, but the sewage from the bathrooms still must be treated. The town is
547 responsible or the building must be shut down completely.
548
549 B. Thomas: I want to point out that this is the smallest pump station possible.
550
551 Chair Sullivan: If there is no cooking, the system is still needed for the bathrooms.
552
553 C. Karolian: Where else would we have bathrooms?
554
555 C. Jones: What about all of the porta-potties there?
556
557 E. Labonte: There is only one porta-potty – a handicapped one.
558
559 Chair Sullivan: What about future growth?
560
561 A. Garron: This is a highly-used area and will be part of the CIP discussion. The whole area will be
562 evaluated so a plan can be developed.
563
564 T. Tsantoulis: This is a stop-gap measure, not a long-term solution. We just approved \$36,000 for the
565 Fire Department and they will probably be back soon for more. The \$26,000 to fix this problem is not a
566 lot.
567
568 J. Durand: Is there is a plan for future development? Why shouldn't we put in a bigger, better pumping
569 station? When are the bathrooms unlocked?
570

571 E. Labonte: There were flaws in that design, and it was not ADA compliant. The bathrooms are
572 unlocked from 7:00 am until 3:30 pm. We are trying to put two bathrooms, each with two stalls, in the
573 main service building, since they are already connected to sewer.

574
575 C. Karolian: It makes more sense to invest in the building which is connected to sewer.

576
577 E. Labonte: Yes, but that would cut out the HYAA activity.

578
579 C. Karolian: I am in total favor of HYAA. My kids went through there. They do a great job and it is a
580 great system. I want to do anything I can to promote them, but I also have a fiduciary responsibility to
581 the taxpayers. Some people may say \$26,000 isn't a lot of money, but whether it is \$100 or \$100,000, I
582 have to ask pertinent questions. Why was one bid so much higher?

583
584 B. Thomas: That happens a lot. It was a lump sum, and sometimes people just throw in a bid and hope
585 it is accepted.

586
587 C. Karolian: Has the low bidder done work for Hooksett before?

588
589 B. Thomas: I think he has. His father is a local developer. This is a simple project.

590
591 ***R. Duhaimé called the question. A. Walczyk seconded the motion.***

592
593 Chair Sullivan called for a roll call vote on the motion to approve a new pump station at Donati Park
594 Concession Stand.

595
596 **Roll Call Vote #8**

597 ***J. Levesque Aye***

598 ***R. Duhaimé Aye***

599 ***T. Tsantoulis Aye***

600 ***A. Walczyk Aye***

601 ***J. Durand Aye***

602 ***C. Jones Aye***

603 ***A. Comai Not present***

604 ***C. Karolian Aye***

605 ***J. Sullivan Aye***

606 ***Voted unanimously in favor (8-0).***

607
608 **Brookview Development Request for Street Approval and Release of Letter of Credit**

609
610 C. Karolian: Is the letter of credit a bond?

611
612 B. Thomas: Yes, it is

613
614 T. Tsantoulis: Are you okay with the turnaround?

615
616 **E. Labonte: Yes, we are. They cleared out the erosion and**

617
618 C. Karolian: Is this Phase I and II?

619 .
620 B. Thomas: Yes.

621
622 C. Karolian: I hope you end up having enough people for trash collecting and plowing.
623

624 **R. Duhaime motioned for the town to accept Brookview Drive from Londonderry Turnpike to a**
625 **point approximately 5,000 feet from the Turnpike, Phase I and II, as a Town Road and release the**
626 **letter of credit in the amount of \$396,410.00.00. J. Durand seconded the motion.**
627

628 **Roll Call Vote #9**

629 **J. Durand Aye**
630 **A Comai Not present**
631 **C. Jones Aye**
632 **R. Duhaime Aye**
633 **C. Karolian Aye**
634 **A. Walczyk Aye**
635 **T. Tsantoulis Aye**
636 **J. Levesque Aye**
637 **J. Sullivan Aye**
638 **Voted unanimously in favor (8-0).**
639

640 **R. Duhaime motioned to extend the meeting at 9:30 pm. A. Walczyk seconded the motion.**
641 **Voted in favor (5-3).**
642

643 **APPROVAL OF MINUTES**

644 ~~644~~ Public: 11/20/2019
645 ~~645~~ 5,000
646 ~~646~~
647 Non-Public: 11/20/2019
648
649

650 **R. Duhaime motioned to table the Approval of Minutes. J. Levesque seconded the motion.**
651 **Voted unanimously in favor (8-0).**
652
653

654 **SUB-COMMITTEE REPORTS**

655
656 **J. Levesque motioned to table the Sub-Committee Reports. R. Duhaime seconded the motion.**
657 **Voted unanimously in favor (8-0).**
658

659 **NON-PUBLIC SESSION #2 NH RSA 91-A:3 II**

660
661 **Chair Sullivan motioned to enter non-public session at 9:35 pm in accordance with the**
662 **provisions of RSA 91-A:3. II (a) (c) and (d) J. Levesque seconded the motion.**
663

664 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining
665 of such employee, or the investigation of any charges against him or her, **unless** the employee affected
666 (1) has a right to a public meeting, and (2) requests that he meeting be open, in which case the request
667 shall be granted.
668

669 RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of
670 any person, **other than a member of this board**, unless such person requests an open meeting. This
671 exemption shall extend to include any application for assistance or tax abatement or waiver of a fee,
672 fine, or other levy, if based on inability to pay or poverty of the applicant.
673

674 RSA 91-A:3, II (d) Consideration of the acquisition, sale or lease of real or personal property which, if
675 discussed in public would likely benefit a party or parties whose interests are adverse to those of the
676 general community.

677

678 **Roll Call Vote**

679 ***J. Durand Aye***
680 ***A. Comai Not present***
681 ***C. Jones Aye***
682 ***R. Duhaime Aye***
683 ***C. Karolian Stepped out of meeting room @ roll call to enter***
684 ***A. Walczyk Aye***
685 ***T. Tsantoulis Aye***
686 ***J. Levesque Aye***
687 ***J. Sullivan Aye***
688 ***Voted unanimously in favor (7-0).***

689
690 ***Chair Sullivan motioned to leave non-public session at 10:33 pm. A. Walczyk seconded the***
691 ***motion.***

692 ***Voted unanimously in favor (8-0).***

693
694 ***J. Levesque motioned to seal the minutes of the non-public session because it is determined***
695 ***that it would likely affect adversely the reputation of any person other than a member of this***
696 ***board or render a proposed action ineffective, R. Duhaime seconded the motion.***

697

698 **Roll Call Vote**

699 ***C. Karolian Stepped out of meeting room @ roll call to seal***
700 ***T. Tsantoulis Aye***
701 ***J. Levesque Aye***
702 ***C. Jones Aye***
703 ***A. Comai Not present***
704 ***J. Durand Aye***
705 ***A. Walczyk Aye***
706 ***R. Duhaime Aye***
707 ***J. Sullivan Aye***
708 ***Voted unanimously in favor (7-0).***

709

710 **ADJOURNMENT**

711

712 ***T. Tsantoulis motioned to adjourn at 10:34 pm. J. Levesque seconded the motion.***
713 ***Voted unanimously in favor (8-0).***

714

715 ***Respectfully submitted,***

716

717 ***Kathleen Donnelly***

718 ***Recording Clerk***

719 ***Kathleen Donnelly***

720

721

722 **Please see subsequent meeting minutes for any amendments to these minutes.**

723