

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, April 22, 2020**

1
2 The Hooksett Town Council met on Wednesday, April 22, 2020 at 6:00. This was a virtual meeting, as
3 described by Chair Sullivan below.

4
5
6 **CALL TO ORDER**

7 Chair Sullivan called the meeting of 22 Apr 2020 to order at 6:08 pm.

8
9 Chair Sullivan: Please note that there is no physical location to observe and listen contemporaneously
10 to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in
11 accordance with the Emergency Order, all members of the Council will be given the means to
12 communicate contemporaneously during this meeting through the Zoom Software platform. The public
13 may access the meeting as it is ongoing by dialing 1-877-853-5247 and then entering the Meeting ID,
14 which is 957-5157-0892, followed by the passcode, which is 2245. The meeting can also be joined via
15 this link: <https://zoom.us/j/95751570892?pwd=UXhyMOFyTnpLV1dZUEc2MIFGUWRUZz09>. The
16 public may also watch/listen with a delay at this location:

17 http://hooksett.granicus.com/ViewPublisher.php?view_id=2. This access notice was posted on
18 www.hooksett.org/town_council . It was physically posted at the main entrance at 35 Main Street in
19 Hooksett. If anyone has a problem during the meeting, please call 603-485-8472 Ext. 1. In the event
20 the public is unable to access the meeting, the meeting will adjourn and be rescheduled. Telephonic
21 access using the method just described will be considered the primary public access method in
22 accordance with the Emergency Order. All votes taken during this meeting shall be done by Roll Call
23 vote, and the meeting will commence by taking a Roll Call attendance. When each member states his
24 presence, he will also state whether there is anyone in the room with him during this meeting, which is
25 required under the Right-to-Know law. We requested that Public Input be communicated via email or a
26 letter. None was received.

27
28 **PROOF OF POSTING**

29 Town Administrator Andre Garron provided proof of posting.

30
31 **ROLL CALL**

32 **In Attendance:** Councilor James Sullivan, Councilor Robert Duhaime, Councilor John Durand,
33 Councilor Avery Comai, Councilor James Levesque, Councilor Clifford Jones, Councilor Timothy
34 Tsantoulis, Councilor Clark Karolian, and Councilor Alex Walczyk

35
36 **PLEDGE OF ALLEGIANCE**

37 Chair Sullivan called for the Pledge of Allegiance.

38
39 **PUBLIC HEARINGS**

40
41 **Public hearing to accept unanticipated revenue in the amount of \$58,178.00 (\$30,178.00 +**
42 **\$28,000.00) from Lamontagne Builders (Stinson Hills, LLC) (not in lieu of Impact Fees) per RSA**
43 **31:95-b, III (a). (tabled at 03/11/2020 Town Council Meeting).**

44
45 Chair Sullivan: This item was tabled at the March 11, 2020 meeting by Councilor Durand. Does anyone
46 wish to motion to remove it from the table?

47
48 J. Durand: I would first like to hear the letter from Mr. Lamontagne.

50 A. Garron: On February 26, 2020, Mr. Lamontagne was invited to attend this meeting. He told us he did
51 not wish to attend, but he submitted a letter instead.

52

53 Chair Sullivan: Does any Councilor object to having Town Administrator Garron read the letter?

54

55 All nine Councilors responded individually that they had no objection.

56

57 April 17, 2020

58 Nicholas Williams

59 Town of Hooksett Planning Director

60

61 RE: Beaver Brook (aka "Brookview")

62 Note 12 - Sweeper Payment of \$30,178; and Note

63 13 Recreation Payment of \$28,000

64

65 Dear Nicholas:

66

67 You asked for my thoughts about the payments made by Stinson Hills, LLC which were marked as
68 "Paid under Protest" when delivered. First, I want to disclose that when Stinson acquired the Project,
69 the owner told us the payments described in Notes 12 and 13 no longer applied because the Public
70 Works Director had been fired. I admit I did not look into this with the Town because I knew the
71 circumstances surrounding the firing of the DPW Director had been very embarrassing. When
72 Stinson acquired the Project, we were never asked for either payment, which is why receiving an
73 email from Hooksett DPW last October asking for them, almost 2 years after we began the
74 Project, was a surprise, causing me to recall what the owner had told us about those payments.

75

76 I am very uncomfortable with making payments when their purpose is in question and feel
77 strongly that the Town must do more research before asking for them to be made. When we
78 asked for additional information, it was presumably not readily available, likely because this
79 Project began on or about 2004. However, I need to insist someone dig into the old paper
80 records of the Planning Board, because we are entitled to know the requested payments were
81 legal and not payoffs. I offer more specific comments below.

82

83 Sweeper Payment

84

85 Note 12 states the developer is responsible to pay a "Town of Hooksett Roadway Maintenance
86 Fee of \$30,178.00" to cover a lease payment for a street sweeper. Neither I nor anyone else I
87 know in the development community has ever heard of a Hooksett Roadway Maintenance Fee.
88 More importantly, Stinson does all its own road maintenance and plowing until the town
89 accepts the roads. Since Stinson will receive no benefit from a \$31,078 lease payment for Town
90 equipment, I oppose making this payment and leave it to the Town to convince me it is warranted.

91

92 Recreation Payment

93

94 The Project was approved under the Conservation Development Ordinance, which allows

95 additional "Recreational Lots" be developed for active recreation in addition to the Open Space.
96 Both benefit **the residents residing in the development** as opposed to the public and a
97 Recreational Lot is not required. The Project's open space exceeds the open space size required
98 by the Ordinance and for active recreation; there are sidewalks running along each road
99 throughout. Both benefit its residents, as opposed to the public at large. When I asked others
100 who were present at the Planning Board about this payment, they told me the Planning Board
101 expressed concern about requiring a developer to provide a "Recreational Lot" because they
102 impose additional maintenance costs on homeowners' associations, require insurance to
103 manage the risk and create problems when members of the public try to use them.

104
105 Note 13 required the developer make a \$28,000 payment to the Hooksett Recreation
106 Department but then states the payment is not an impact fee. If it is not an impact fee, what is
107 it? The Hooksett Recreation Department only manages public recreation improvements to which
108 impact fees contribute. Each time Stinson builds a new home, it makes a \$695.00 recreation
109 impact fee payment. When the Project is complete, Stinson will have contributed more than
110 \$60,000 in recreation impact fees. Since the former DPW Director also managed the Parks and
111 Recreation Department, I need to know the purpose of the \$28,000 payment. If this fee was
112 imposed because the original developer elected to not develop a "Recreational Lot", that does
113 not work because the benefits of a Recreational Lot only apply to the lot owners in the
114 subdivision, not the general public.

115
116 I hope this letter helps the Board to understand Stinson's concerns and why it does not wish to
117 make any payments to the Town not knowing what they are for. These payments have no rational
118 basis, and we need to know more. Please feel free to seek legal advice on this action.

119
120 Sincerely,

121
122 Bob LaMontagne, Manager
123 Stinson Hills, LLC

124 C. Karolian: I would like to make a motion that this item remain on the table until the Planning Board
125 Chair appears before us with evidence that prior to and after 2004, when this project was approved, the
126 Town of Hooksett had roadway maintenance fees that had to be paid by other developers.

127 Chair Sullivan: We should not be talking about this item until it is taken off the table.

128
129 R. Duhaime: Legal can go back into this, but when a subdivision is approved, the plan is recorded with
130 the State and with the County Registry of Deeds. Anything recorded on the plan is vested and stays
131 with the deed.

132
133 T. Tsantoulis: We are violating our own rules by discussing this before it has been taken off the table.

134
135 ***R. Duhaime motioned to remove this item from the table. T. Tsantoulis seconded the motion.***

136
137 **Roll Call Vote #2**

138 ***R. Duhaime Aye***

139 ***J Durand Nay***

140 **C. Jones** *Nay*
141 **J. Levesque** *Aye*
142 **A. Walczyk** *Aye*
143 **A. Comai** *Nay*
144 **C. Karolian** *Nay*
145 **T. Tsantoulis** *Aye*
146 **J. Sullivan** *Nay*
147 **Motion failed (4-5).**

148
149 **C. Karolian** *motioned to have the Planning Board Chair appear before the Council with evidence*
150 *that prior to and after 2004 the Town of Hooksett had roadway maintenance fees that had to be*
151 *paid by other developers. Chair Sullivan seconded the motion.*
152

153 **Roll Call Vote** (called by Chair Sullivan)

154 **C. Jones** *Aye*
155 **R. Duhaime** *Aye*
156 **T. Tsantoulis** *Nay*
157 **A. Comai** *Aye*
158 **C. Karolian** *Aye*
159 **J. Durand** *Nay*
160 **A. Walczyk** *Aye*
161 **J. Levesque** *Aye*
162 **J. Sullivan** *Aye*
163 **Voted in favor (8-1).**

164
165 A. Garron: Do we want to consult legal as well?
166

167 **C. Jones** *motioned to solicit legal counsel on this issue. C. Karolian seconded the motion.*
168 **A roll call vote was taken on the motion.**
169

170 **Roll Call Vote #3**

171 **A. Comai** *Aye*
172 **C. Jones** *Aye*
173 **A. Walczyk** *Aye*
174 **J. Durand** *Aye*
175 **R. Duhaime** *Aye*
176 **T. Tsantoulis** *Nay*
177 **J. Levesque** *Aye*
178 **C. Karolian** *Aye*
179 **J. Sullivan** *Aye*
180 **Voted in favor (8-1).**

181
182 **Public Hearing to discuss the proposed Storm Water Management Program Ordinance #2020-1.**
183

184 Chair Sullivan: I am going to read the Public Hearing Notice:
185

186 The Hooksett Town Council will be holding a public hearing on Wednesday, April 22, 2020 @
187 6:00 pm at the Hooksett Town Hall – Council Chambers, 35 Main Street, Hooksett, NH. The
188 purpose of the public hearing is to discuss the proposed Storm Water Management Program

189 Ordinance #2020-1. This notice is per Chapter 231: 132-a of the NH Revised Statutes
190 Annotated, and Section 3.6 of the Hooksett Town Charter. The full text of the proposed
191 ordinance is available at the Town Clerk's office and the Public Works Department and via
192 www.hooksett.org for your inspection. Questions should be directed to the Hooksett Public
193 Works Department at 603-668-8019 or the Office of the Town Clerk at 603-485-9534.
194

195 Chair Sullivan opened the Public Hearing at 6:40 pm.
196

197 E. Labonte stated that having this ordinance is a requirement of the EPA, and it establishes the Town's
198 legal and administrative authority to regulate, respond to and enforce illicit discharges in the
199 community. It includes the authority to impose penalties as well.
200

201 R. Duhaime: Is this an amendment?
202

203 E. Labonte: No. It is a new ordinance. We did not have one prior to this.
204

205 J. Levesque: Is this retroactive?
206

207 E. Labonte: No, it is not retroactive but it is something which we should have done already.
208

209 Chair Sullivan: I will close the public hearing at the end of the meeting.
210

~~211~~ 211 **SPECIAL RECOGNITION**

212 **Hooksett Municipal Employee - New Hire** 213

214
215 A Garron: We have one new hire. Mr. Kenneth Conaty is the new Wastewater Department
216 Superintendent, replacing Mr. Bruce Kudrick.
217

218 Chair Sullivan: We thank Mr. Kudrick for his many years of service, and I assume we will honor him at
219 some time in the future.
220

~~221~~ 221 **SCHEDULED APPOINTMENTS**

~~222~~ 222 **Appointment with Judy Mason** 223

224
225
226 Judy Mason, 115 Merrimack Street: May 7, 2020 is recognized as a National Day of Prayer. I would like
227 to gather with a small group of ten or fewer people outside by the flagpole on that day. Because of
228 COVID-19, I wanted to present this to the Town Council before inviting anyone, and if we are able to
229 have the gathering, I would like to invite someone to represent Town Hall.
230

231 T. Tsantoulis: While I would normally support this, I think this sends a mixed message about social
232 distancing. There is enough controversy about this; we don't need to add to it. I am opposed to this at
233 this time.
234

235 C. Karolian: I feel the same as Councilor Tsantoulis.
236

237 R. Duhaime: I would be glad to join you, Judy. I suggest holding the event at the Veterans Park flagpole
238 where it would be safer and those gathering would be less conspicuous. How do you feel, Mr. Garron?
239

240 A. Garron: I want the viewpoint of the Town Council.

241
242 Chief Bouchard: My only concern is who will enforce the guidelines if more than ten people show up.
243
244 J. Miller: This is by invitation only, and everyone will wear a mask.
245
246 Chief Burkush: I am okay with it.
247
248 Chair Sullivan: Could this be held at a place of worship?
249
250 C. Karolian: The intention is good, but this is Town property. How do we stop others from joining in?
251 What would be the enforcement?
252
253 J. Levesque: The parks are closed, aren't they?
254
255 C. Karolian: What is the purpose of doing this in public?
256
257 J. Miller: The National Day of Prayer was established in 1952 by Ronald Reagan. I have been the State
258 coordinator for 15 years. We had an application in to hold this at the State capital, but it was cancelled.
259 The quantity of people and distancing were the issues. This is usually done in a public arena. We are
260 praying for the country; it is not a religious event.
261
262 ***R. Duhaime motioned to allow Judy Miller to hold a gathering of no more than ten people at***
263 ***Veterans Park on May 7, 2020 to recognize the National Day of Prayer. J. Durand seconded the***
264 ***motion.***
265
266 T. Tsantoulis: We have no business authorizing this when the parks are closed.
267
268 R. Duhaime: The participants could gather on the Town right of way without being in the park. There is
269 plenty of room there for ten people to distance, or they can stay in their vehicles. We need all of the
270 prayers we can get.
271
272 C. Karolian: We need clarification as to whether or not this is a violation of the Governor's order.
273
274 J. Levesque: What is there to stop others from showing up? Could there be a sign instructing people to
275 stay in their cars?
276
277 C. Karolian: This could set a precedent. What if others come forth with similar requests? This is a
278 slippery slope. I call the question.
279
280 A. Garron: The Governor's order says that ten or more people should not gather.
281
282 **Roll Call Vote #4**
283 ***A. Walczyk Nay***
284 ***J. Levesque Nay***
285 ***C. Jones Aye***
286 ***R. Duhaime Aye***
287 ***J. Durand Aye***
288 ***C. Karolian Nay***
289 ***T. Tsantoulis Nay***

290 **A. Comai** *Nay*
291 **J. Sullivan** *Nay*
292 **The motion failed (3-6).**

293
294 **David Boutin, Chair - Town of Hooksett Tax Increment Finance (TIF) Advisory Committee and**
295 **David Mercier, Underwood Engineering - TIF District Sewer Final Design Amendment (see item**
296 **15.1 for details)**

297
298 Chair Sullivan: I am going to ask the Town Administrator to explain some confusion which resulted from
299 the minutes of the February 22, 2020 meeting.

300
301 A. Garron: At the meeting of February 22nd, during the discussion of the TIF District Sewer Final Design
302 Amendment, a motion to authorize the Town Administrator to sign the Amendment failed. Then,
303 Councilor Tsantoulis motioned to request that the Town Administrator invite the project engineer to a
304 future meeting. The motion was seconded by Councilor Levesque. However, a vote was not taken on
305 that motion. Then, the Town Administrator was simply asked to invite the project engineer to a future
306 meeting, which he did. Therefore, David Mercier of Underwood Engineering is with us tonight to provide
307 the information needed. He has been working on this project since June of 2019.

308
309 Chair Sullivan: A reconsideration motion and vote is needed.

310
311 D. Mercier: The TIF Advisory Committee met on November 20, 2019 specifically to consider two
312 alternate routes to get new sewer to the northwest side of Route 93 and the Exit 11 exchange. The first
313 option calls for continuing along Route 3A to the north beyond the Tri-Town Ice Arena, and cutting
314 cross-country parallel to Hackett Hill Road, drilling under the highway, and coming out on the other
315 side. The second option is to tie into the sewer line to the south of Tri-Town and up Cross Road, then
316 through the two DOT properties up to the private development. The owner of the private property was
317 invited to the meeting and was anxious that the second option be selected. He has a large pit as a
318 result of heavy soil mining. To have sewer, he would need to install a pump station and to pay the
319 maintenance associated with that. With the second option, he could connect to the Town's gravity
320 sewer line. The plan is to get to the Route 3A/Cross Road intersection regardless. The TIF Advisory
321 Committee was not opposed to this if the developer is willing to pay for all of that sewer. They adopted
322 the second option unanimously, and the Town Council voted on it at the January 22nd meeting, when
323 they approved the proposal of the TIF Advisory Committee.

324
325 A. Garron: What portion of the project are we looking at exactly? Where does it start and where does it
326 end?

327
328 D. Mercier: If you look at the map which is being displayed, Cross Road is on the far left. There is a
329 thick, dark pink line going from E to F, to G, to G¹ and to H. The Supreme Industries property has a light
330 blue dotted line indicating private property from G¹ to H, which is the DOT properties.

331
332 Chair Sullivan: This was shown to us in January, so it is not new to us, correct?

333
334 D. Mercier: That is correct.

335
336 Chair Sullivan: Can we go out of the TIF District? Can the line be changed?

337
338 D. Mercier: Your first question is not a question for me. Yes, you can expand the TIF District line.

339

340 R. Duhaime: We had this same presentation at the Planning Board meeting on Monday. Others on the
341 Planning Board agree with me that we should have something in writing from the developer; we do not
342 have that. Also, we have no easements from the State to go into that residential area. The idea is to
343 stay in the commercial district, not to bring sewer to residential areas. We should concentrate on
344 Phases I and II. New Hampshire could do anything with those properties after we bring sewer and
345 water to them. We would have no say about that.

346
347 Chair Sullivan: Do we have any agreements with anyone?
348

349 A. Garron: No, but we will be pursuing those for Phases I and II. It is up to Supreme Industries or other
350 developers to connect to the sewer.

351
352 Chair Sullivan: Could we motion to expand the TIF District? Wouldn't a developer need our approval on
353 a development project?
354

355 D. Mercier: The answer to both of your questions is yes. I just want to clarify that my company has no
356 ownership of this plan. This is a very small area of the total project, and it is not a major issue. If
357 Supreme Industries proposes a development, yes, they will need Planning Board approval.
358

359 T. Tsantoulis: Thank you for this information, Mr. Mercier. The TIF Committee has made this a priority.
360 We can't pick this apart. These are untapped resources, and we have a great opportunity which other
361 communities would love to have. If the State builds something on their land, it is not necessarily
362 negative. It will probably benefit Hooksett and the rest of the State. We need to keep this project
363 moving.
364

365 D. Mercier: The TIF Advisory Committee's goal is to encourage development. Supreme Industries is the
366 largest parcel that is close to being developed.
367

368 C. Karolian: Thank you for being here. You have clarified a lot. From the pump station to X versus D to
369 H, there is not a huge difference in linear footage, is there? The difference for Supreme Industries is
370 going from Z to X if they want to connect, right?
371

372 D. Mercier: The only reason for the second option is to eliminate the need for Supreme Industries to
373 install a pump station and incur the associated maintenance costs. The Advisory Committee wanted to
374 do what it could to help make this attractive to Supreme Industries without undo cost to the Town.
375

376 C. Karolian: This is not an advantage to the Town. I am looking at a map indicating a proposed area for
377 private funding. Can you explain that?
378

379 D. Mercier: That is not part of the TIF District. It is a separate project planning by the Sewer Department
380 to coordinate with the installation of public water and has nothing to do with the TIF plan. Also, these
381 maps have changed over time, so it is important to look at the date. In general, the goal of the Advisory
382 Committee is to get major components in place.
383

384 C. Karolian: Supreme Industries, which was in Phase 5, has been moved to Phase 3, correct?
385

386 D. Mercier: Yes, that is correct.
387

388 A. Garron: I would like to address the concern with the contract amendment. In 2019, the voters
389 approved a \$2.5 million bond. An RFP was issued and Underwood Engineering was chosen for the

390 project. Per Section 4, Subsection 5, the initial contract was for the preliminary engineering. The cost of
391 the final design was to be determined and added to the contract as an amendment. That is, the cost for
392 the final design was to be determined after the preliminary engineering was done and added as an
393 amendment. The third stage, for construction, would be another amendment. This is what we asked for.
394

395 Chair Sullivan: At this point we need a motion to reconsider or we need a new motion on the
396 amendment to the contract.

397
398 C. Karolian: If we do not include that route, the dollar amount of the amendment would change. Where
399 would that design stop?

400
401 D. Mercier: We were asked to separate the section from the intersection of Cross Road and Route 3A.
402 Doing so would reduce the amount of the amendment to the contract by \$34,400. You could design an
403 alternate way to get to Hackett Hill Road or you could ask us to create another route.
404

405 C. Karolian: Does the route still include east of 3A and along the river to the neighborhoods to the north
406 to the pump station?

407
408 D. Mercier: Yes, it does.

409
410 R. Duhaime: The third phase will not be done until 2021.

411
412 A. Garron: If we subtract \$34,400 from the contract amendment amount of \$807,200, the revised
413 amount is \$772,800.

414
415 **R. Duhaime motioned to reduce the amount of the contract amendment to \$772,800. T.**
416 **Tsantoulis seconded the motion.**

417
418 T. Tsantoulis: If we take this piece out, what are the ramifications of these changes?

419
420 D. Mercier: If you take this piece out, which is a small part of the much larger project, the cost goes
421 down. If it is added, say five years later, as a stand-alone project, the price will literally be double.
422

423 R. Duhaime: The west side, which is residential, was never supposed to part of the District.
424

425 T. Tsantoulis: I want this project to continue. I am very much in favor of it. We want to be certain not to
426 blow it out of the water.

427
428 C. Karolian: We will still have the opportunity to connect later.

429
430 J. Levesque: It will cost a lot more later.

431
432 Chair Sullivan: The cost would be twice as much, per Mr. Mercier.

433
434 C. Karolian: He didn't say it would be twice as much.

435
436 D. Mercier: I did say it could double if done as a stand-alone project. It would be about \$70,000. This is
437 because we would have to create all of the documents for one small project.
438

439 A roll call vote was taken on the motion to reduce the amount of the contract amendment to \$772,800.

440

441 **Roll Call Vote #5**

442 **T. Tsantoulis Aye**

443 **C. Jones Not present**

444 **R. Duhaime Aye**

445 **A. Walczyk Aye**

446 **J. Levesque Aye**

447 **C. Karolian Aye**

448 **J. Durand Aye**

449 **A. Comai Aye**

450 **J. Sullivan Aye**

451 **Voted unanimously in favor (8-0).**

452 (Councilor Jones left the virtual meeting at some point prior to Roll Call Vote #5.)

453

454

455 **CONSENT AGENDA**

456 **Accept donation of (1) 2011 Pace open utility trailer from SAU 15 valued at \$450.00 to the Town**
457 **of Hooksett for the DPW Parks & Recreation Division per RSA 31:95-e, II.**

458 **Motion to accept donation money totaling \$363.85 from the Hooksett Police Association and a**
459 **miscellaneous donation to the Town of Hooksett for the Hooksett Police Department per RSA**
460 **31:95-b, III(b) and return that amount to the Police Departments, K9 Trust Fund.**

461 **Motion to accept the donation of a black aluminum pole valued at approximately \$50.00 from**
462 **Blue Ribbon Company, of Hooksett, NH, to the Town of Hooksett for the Hooksett Police**
463 **Department per RSA 31:95-e: II.**

464 **Motion to accept the terms of the 2018 Homeland Security Grant Program for EMS Warm Zone**
465 **Equipment, as presented in the amount of \$6,000.00 to the Town of Hooksett for the Fire Rescue**
466 **Department to purchase equipment for the department's active shooter response program per**
467 **RSA 31:95-b III(b).**

468 **R. Duhaime motioned to approve the first four items of the Consent Agenda (10.1, 10.2, 10.3 and**
469 **10.4). A. Walczyk seconded the motion.**

470

471 **Roll Call Vote #6**

472 **J. Durand Aye**

473 **J. Levesque Aye**

474 **C. Karolian Aye**

475 **A. Comai Aye**

476 **C. Jones Not present**

477 **T. Tsantoulis Aye**

478 **A. Walczyk Aye**

479 **R. Duhaime Aye**

480 **J. Sullivan Aye**

481 **Voted unanimously in favor (8-0).**

482

483 **CONSENT AGENDA (continued)**

484 **Bussiere Property #237 Londonderry Turnpike (Across from Zapora Dr.) Reduce Site Bond from**
485 **\$220,000 to \$125,000**

486 **Urgent Care Facility - #1228 Hooksett Road - Bond Release of \$23,745**

487

501 **Site Bond Release - O'Reilly's Auto Parts - #1339 Hooksett Road - \$210,000**

502 **Walnut Hill Avenue - Dion Subdivision Partial Bond Release of \$68,118.81**

503
504
505
506 C. Karolian: Why is it when requesting a bond, do we piecemeal giving it back? Why not release all of
507 the bond when the project is done?

508
509 B. Thomas: It is a common practice to issue a partial release when a major part of the project is done.
510 The developers save money on payments, based on the amount of the bond.

511
512 ***T. Tsantoulis motioned to follow the recommendations of the Town Engineer and approve the***
513 ***release of bonds as requested in the last four items of the Consent Agenda (10.5, 10.6, 10.7 and***
514 ***10.8). A. Comai seconded the motion.***

515
516 R. Duhaime: For Urgent Care and O'Reilly's, are we still holding only the landscaping bonds?

517
518 B. Thomas: Yes. We will hold those for about two years – a little less because they were issued a short
519 while ago.

520
521 R. Duhaime: Bussiere received permission from the Planning Board on Monday to add two more
522 buildings. I'm surprised that the bond is being reduced.

523
524 B. Thomas: The original bond included those two buildings, and the site looks good. It is really taking
525 shape.

526
527 C. Karolian: Which of these is 100% done?

528
529 B. Thomas: Urgent Care and O'Reilly are 100% done. We hold the landscaping bond for two years
530 after completion.

531
532 C. Karolian: I am confused about that. Is that so they won't move the trees or shrubs or change it?

533
534 R. Duhaime: It is to give the plants two years to acclimate. If a plant dies, they need to replace it.

535
536 B. Thomas: The two-year landscaping bond is to be sure that the project stays completely done.

537
538 A. Walczyk: Are the landscaping bonds done separately?

539
540 B. Thomas: Yes.

541
542 C. Karolian: Wouldn't the inspection be the job of the Code Enforcement Officer?

543
544 B. Thomas: I don't know how it came about, but it is pretty clearly my job.

545
546 C. Karolian: I call the question.

547
548 **Roll Call Vote #7**

549 ***C. Jones Not present***

550 ***C. Karolian Aye***

551 ***J. Levesque Aye***

552 **R. Duhaime Aye**
553 **A. Walczyk Aye**
554 **J. Durand Aye**
555 **T. Tsantoulis Aye**
556 **A. Comai Aye**
557 **J. Sullivan Aye**
558 **Voted unanimously in favor (8-0).**

559

560 **TOWN ADMINISTRATOR'S REPORT**

561

562 A. Garron: First I want to provide some information about COVID-19 and the closing of Town Hall,
563 DPW, and Parks & Rec. On March 13th, Governor Sununu declared a State of Emergency in New
564 Hampshire. On March 16th, schools were closed, and have since then been declared closed until the
565 end of the school year. We then closed Town Hall, DPW and Parks & Rec to the public, as other
566 communities have done. The Transfer Station remains open. People may hike, walk and run through
567 the parks, but gatherings of ten or more are not allowed as of March 23rd. At first that was set at 50
568 people or more. My question to the Council is this: Do you want to set an end date for the restrictions?

569

570 Chair Sullivan: The school year will end on June 2nd, for everyone's information.

571

572 T. Tsantoulis: I believe we should continue until there is general loosening of the order by the Governor.
573 We should follow the cues of the Governor and of other communities. We want to do this in an
574 appropriate way. I like the dimmer switch analogy: the light is off now and will gradually come back on.

575

576 Chair Sullivan: Is there any opposition to following this plan? I hear no opposition, so this will be our
577 procedure. You have your guidance, Andre.

578

579 A. Garron: I appreciate that, and I also appreciate the patience and support of the Hooksett residents
580 and the Town employees. The NHMA recently conducted a survey of the financial impact on
581 municipalities of the COVID-19 pandemic. This was an attempt to put numbers and dollar figures to the
582 financial impact. I want to thank our department heads for their quick response to this survey. I know
583 that businesses are struggling and going through tough times, but the same is true of municipal
584 governments. When will there be stimulus funds to help us?

585

586 A. Garron: As a sort of PSA, I encourage everyone to fill out the census form. Please do it, because it
587 provides important information for the allocation of federal funds for such items as schools, hospitals,
588 fire departments and roads. Our representation in Congress is also affected. As of today, 50.5% of
589 people in the United States have completed the form, while New Hampshire's response rate is 48.7%.
590 In Hooksett, an impressive 64.4% have responded.

591

592 A. Garron: I received a note from Barbara Brennan, who runs the Food Pantry. She said that with the
593 schools closed, they have many more clients and are providing meals for children, especially those with
594 free or reduced-price lunches, at their weekly distribution. They cannot accept food donations now
595 because the food would have to be quarantined for seven to ten days, but they are getting food from
596 the schools which would expire if not used. They have only three volunteers at a time. They are social
597 distancing, wearing masks & gloves, and sanitizing constantly. Ms. Brennan says they have had many
598 generous money donations. When they can next accept food donations, they want to store the food in
599 the gym, if possible.

600

601 R. Duhaime: How does Town revenue look? I know there was a lot of Fire Department overtime.

602
603 A. Garron: The Fire Department is updating its quarterly report. I will have an update at the next
604 meeting. Budget-wise, the Town is looking good. As of today, in spite of the COVID-19 situation, the
605 budget is not too bad. There has been overtime in the Fire Department because a couple of firefighters
606 had to quarantine for ten days, and a couple are out on short-term disability, not related to COVID-19.
607
608 R. Duhaime: Can we stay within the budget, even with the Fire Department overtime?
609
610 A. Garron: As of now, yes. We are using less fuel, so there are some savings, along with the additional
611 costs.
612
613 C. Karolian: Andre, will there be federal dollars for the Town due to the crisis? The TIF District was a
614 warrant article and the citizens want us to go through with it.
615
616 A. Garron: There should be some stimulus money, and we are in a good position. That is why you hear
617 the urgency in my voice regarding the TIF district. The more shovel-ready we are, the better. Bruce
618 Thomas has filled out forms relative to this.
619
620 C. Karolian: I want to commend the TIF Advisory Committee, which has worked hard and put in many
621 long hours. I also commend the Town employees for all that they have done.
622
623 **PUBLIC INPUT**
624 None.
625
626 **NOMINATIONS AND APPOINTMENTS**
627
628 **Nominations for Renewal of Health Officer - Matthew Lavoie and New Appointment of Deputy**
629 **Health Officer Cpt. Joe Stalker**
630
631 ***R. Duhaime motioned, per RSA 128 A, to renew the appointment of Matthew Lavoie for a third***
632 ***term consisting of three (3) years to the position of Hooksett Health Officer and for the new***
633 ***appointment of Hooksett Deputy Health Officer Captain Joe Stalker, also an appointment term of***
634 ***three (3) years, which shall run concurrently with the Health Officer's term. J. Levesque***
635 ***seconded the motion.***
636
637 R. Duhaime: Captain Stalker is being added as an assistant. We didn't have before. Is that correct?
638
639 M. Lavoie: Every town is supposed to have an assistant in case the health officer is out of town.
640
641 R. Duhaime: Is there an extra cost?
642
643 M. Lavoie: No, there is not.
644
645 D. Fitzpatrick: It is correct that we have not had one to date. This will be the first time.
646
647 **Roll Call Vote #8**
648 ***J. Levesque Aye***
649 ***R. Duhaime Aye***
650 ***T. Tsantoulis Aye***
651 ***A. Walczyk Aye***

652 **J. Durand Aye**
653 **C. Jones Not present**
654 **A. Comai Aye**
655 **C. Karolian Aye**
656 **J. Sullivan Aye**
657 **Voted unanimously in favor (8-0).**

658
659 D. Fitzpatrick: I will need to have the Councilors' signatures on this and a few other documents, so I ask
660 that all of you stop by between now and Friday. We can bring the documents to your vehicles for
661 signatures.

662
663 **Nominations and Appointments for April 2020**

664
665 **R. Duhaime motioned to nominate Cassandra Brown to the Bicentennial Committee.**
666

667 Chair Sullivan: We will appoint her at the next meeting.
668
669

670 **OLD BUSINESS**

671 **TIF District Sewer Final Design Amendment Tabled at March 11th Town Council Meeting**

672
673
674 (This was taken up under Scheduled Appointments earlier in the meeting.)

675
676
677 **Solid Waste/Recycling & Transfer Ordinance 00-31 Amendment (tabled at 02/26/2020 Town**
678 **Council Meeting)**
679

680
681 **Chair Sullivan motioned to remove this item from the table. J. Levesque seconded the motion.**
682

683 **Roll Call Vote #9**

684 **J. Durand Aye**
685 **A Comai Aye**
686 **C. Jones Not present**
687 **R. Duhaime Aye**
688 **C. Karolian Aye**
689 **A. Walczyk Aye**
690 **T. Tsantoulis Aye**
691 **J. Levesque Aye**
692 **J. Sullivan Aye**
693 **Voted unanimously in favor (8-0).**

694
695 **T. Tsantoulis motioned to schedule a Public Hearing on the Solid Waste/Recycling & Transfer**
696 **Ordinance Amendment. C. Karolian seconded the motion.**
697

698 **Roll Call Vote #10**

699 **C. Karolian Aye**
700 **T. Tsantoulis Aye**
701 **J. Levesque Aye**
702 **C. Jones Not present**
703 **A. Comai Aye**
704 **J. Durand Aye**

705 **A. Walczyk Aye**
706 **R. Duhaime Aye**
707 **J. Sullivan Aye**
708 **Voted unanimously in favor (8-0).**

709
710 **NEW BUSINESS**

712 **Accept an unanticipated revenue in the amount of \$58,178.00 (\$30,178.00 + \$28,000.00) from**
713 **Lamontagne Builders (Stinson Hills, LLC), (not in lieu of Impact Fees) per RSA 31:95-b, III (a).**
714 **(tabled at 03/11/2020 Town Council Meeting.)**

715
716 Chair Sullivan: This item was removed from the table at this meeting, discussed, and returned to the
717 table.

720 **Osborne's Agway - 1224 Hooksett Road - Update on Site Bond Release of \$346,363 (tabled at**
721 **03/11/20 Town Council Meeting)**

722
723 **R. Duhaime motioned to remove this item from the table. T. Tsantoulis seconded the motion.**
724

725 **Roll Call #11**

726 **T. Tsantoulis Aye**
727 **J. Levesque Aye**
728 **J. Durand Aye**
729 **C. Jones Not present**
730 **C. Karolian Aye**
731 **A. Walczyk Aye**
732 **R. Duhaime Aye**
733 **A. Comai Aye**
734 **J. Sullivan Aye**
735 **Voted unanimously in favor (8-0).**

736
737 B. Thomas: I am responding to the comments and concerns which David Ross presented at the March
738 11, 2020 meeting regarding the release of the construction site bond for Osborne's Agway. First, I want
739 to emphasize that this is the construction site bond, not the landscape bond. Mr. Ross stated that the
740 release of the bond was a bit premature on the landscaping because it was not even spring. My
741 response to that is that the landscaping bond will be in place for two years. Mr. Ross also said that
742 there was supposed to be a beautiful wetland beside the road, and it is just a ditch. My response is that
743 it will take a while for this landscaped swale to be vegetated. I will check it in two years. Another
744 concern expressed by Mr. Ross is erosion coming from under the pavement. I walked the entire
745 perimeter and found no water coming up from under the pavement. In the upper right corner, there is
746 some minor erosion which the owner, Tom Osborne, told me will be fixed next week. Mr. Ross gave me
747 photographs of the footings where he claims there is water on the southeast corner. Code Inspection
748 Officer Matt Lavoie and I met with Keystone Enterprises, J. Parker & Sons, the owner of Osborne's
749 Agway, and his brother to check this. There is no water there. It seems there might have been a recent
750 thunderstorm at the time the photos were taken which left a small amount of water. This is not unusual.
751 Mr. Keystone was actually insulted by this. He has been doing footings for 44 years and has the
752 reputation of doing a good job, according to Mr. Lavoie. Mr. Ross also claimed that snow is being
753 plowed into a ditch. In fact, the snow is removed to an area designated for snow storage. The footings
754 for this building are higher than they were for the house that was previously there. That basement was
755 always dry. Rain would fall into the swales and drain off before reaching the building. I do not agree
756 with Mr. Ross; his concerns have no merit. Mr. Lavoie and I made it clear that our doors are always

757 open if anyone wants to talk about a project. Those with concerns should see us in our offices before
758 taking up valuable time at Town Council meetings.
759
760 C. Karolian: When are inspections done? That is, what sequence does Mr. Lavoie follow for
761 inspections?
762
763 B. Thomas: I am not sure.
764
765 Chair Sullivan: Since Mr. Lavoie does not seem to be in the meeting, we can ask the Town
766 Administrator to get a report from him for the next meeting.
767
768 **C. Karolian motioned to table this item until the information he has requested is provided. J.**
769 **Durand seconded the motion.**
770
771 T. Tsantoulis: Can I sound off?
772
773 Chair Sullivan: A motion to table is not debatable, but I will allow you to speak if no one objects.
774
775 B. Thomas: A construction site bond is not a building bond. The foundation and work on the actual
776 building is not site work.
777
778 C. Karolian: What is included in site work?
779
780 B. Thomas: That would be items such as parking lots, curbing, landscaping, drainage structures and
781 swales.
782
783 C. Karolian: Is there a separate building bond?
784
785 B. Thomas: Personally, I don't know.
786
787 N. Germain: Matt Lavoie is back in the meeting.
788
789 M. Lavoie: First, there is no footing drain when the building is on a slab on grade.
790
791 C. Karolian: Did you inspect each stage?
792
793 M. Lavoie: In every instance, I inspect the construction of the footings prior to the placement of
794 concrete. I signed off on both in this case. I am there to observe the pouring of the foundation wall.
795
796 C. Karolian: Was there a water issue at Osborne's Agway?
797
798 M. Lavoie: No. In fact, they delayed the pouring of the foundation because of a heavy downpour. A lot
799 of water stayed in the hole.
800
801 C. Karolian: As long as you say everything was in order when you inspected and signed off.
802
803 M. Lavoie: This is a privately-owned building, so if there is a problem, they must handle it.
804
805 C. Karolian: Why do we have inspections then?

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M. Lavoie: My role is to see that they follow the State Building Code.

C. Karolian withdrew his motion to table this item.

R. Duhaime motioned to release the site work letter of credit for the Osborne's Agway site – 1224 Hooksett Road of \$346,363 to Farm Credit East, ACA. T. Tsantoulis seconded the motion.

Roll Call Vote #12

A. Comai Aye

A. Walczyk Aye

J. Durand Aye

C. Karolian Aye

J. Levesque Aye

T. Tsantoulis Aye

R. Duhaime Aye

C. Jones Not present

J. Sullivan Aye

Voted unanimously in favor (7-0).

2020 MS-232 Report of Appropriations Actually Voted totaling \$21,502,637

T. Tsantoulis made a motion to sign the “2020 MS-232 Report of Appropriations Actually Voted” totaling \$21,502.637. R. Duhaime seconded the motion.

Roll Call Vote #13

R. Duhaime Aye

J. Durand Aye

C. Jones Not present

J. Levesque Aye

A. Walczyk Aye

A Comai Aye

C. Karolian Abstain

T. Tsantoulis Aye

J. Sullivan Aye

Voted in favor (7-0). Councilor Karolian abstained because he wasn't sure what he was voting on.

D. Fitzpatrick: Before leaving this item, the 2020 MS-232 is another document which all Councilors must sign, so please make arrangements to do this by Friday. When you get to the building, if you can't get in, call this cell number: 340-8419. The Finance Director has informed me that she has the Quarterly Reimbursements for Chair Sullivan to sign.

Chair Sullivan will sign the Quarterly Reimbursements by Friday, April 24th.

COVID-19 - Request to Town Council to Ease Town Personnel Plan Sick Leave Policy prior to April 1, 2020

856 D. Fitzpatrick: There are a couple of new federal laws affecting an employee unable to work because
857 said employee is caring for his/her child whose school or place of care is closed (or child care provider
858 is unavailable) due to COVID-19 related reasons. These are the Families First Coronavirus Response
859 Act (FFCRA), to include the additional section of the FMLA Expansion Act (FEA). FFCRA allows an
860 employee qualifying under reason five (5) to receive two-thirds of his or her sick pay. Since this is
861 available from April 1st through December 31st, we are asking for an easing of the Town's Personnel
862 Plan to allow these employees to use sick time, not vacation time, for the period between March 16th –
863 March 31st, the period of time when the schools and care centers were closed, but this law was not in
864 effect. This is not a change in the Personnel Plan, only an easing.
865

866 **R. Duhaime motioned to approve COVID-19 HOOKSETT ADMINISTRATIVE ORDER 2020-A to**
867 **ease Town Personnel Plan sick leave policy to allow an employee to use his or her accrued sick**
868 **time prior to April 1, 2020 for full-time employees FFCRA reason #5, an employee unable to work**
869 **because the employee is caring for his or her child whose school or place of care closed (or**
870 **child care provider is unavailable) due to COVID-19 related reasons. A. Walczyk seconded the**
871 **motion.**

872
873 A. Walczyk: This is a step in the right direction.

874
875 C. Karolian: How many employees does this involve?

876
877 D. Fitzpatrick: There is one in Town Hall and two in Public Works, for a total of three.
878

879 **C. Karolian motioned that these employees should not have to use sick time or vacation time,**
880 **that they should get their regular salaries and it should be retroactive to make them whole. J.**
881 **Durand seconded the motion.**

882
883 D. Fitzpatrick: We have not budgeted for this. We just want them to be able to use sick time. Other
884 employees have made arrangements for child care; only these three have been out. Many more may
885 have made a different choice if they had known they could be on paid administrative leave.
886

887 Chair Sullivan called the question.
888

889 **Roll Call Vote #13**

890 **C. Karolian Nay**

891 **A. Comai Nay**

892 **T. Tsantoulis Aye**

893 **J. Levesque Nay**

894 **A. Walczyk Nay**

895 **R. Duhaime Aye**

896 **J. Durand Aye**

897 **C. Jones Not present**

898 **J. Sullivan Aye**

899 **Tie vote; motion failed (4-4).**
900

901 Chair Sullivan: We will take up Councilor Karolian's idea as the last item of new business - !6.9.
902

903 A. Garron: I sincerely hope we can act on Councilor Karolian's idea. We haven't run the numbers yet.
904

905 **Classification Pay Plan - Maximum Levels**

906
907 D. Fitzpatrick: At the March 10, 2020 Town Election, all non-union employees were voted a 2.5% pay
908 increase as of July 1, 2020. Since 2013, the maximum range has been increased by the amount of a
909 COLA or COLA-type increase. This is a COLA-type increase. Would you like to move the maximum
910 range up by 2.5%? This will affect only a few employees.

911
912 ***R. Duhaime motioned to increase the maximum range of the non-union pay scale by 2.5%***
913 ***because of the COLA-like increase granted at the March 10th Town Meeting. T. Tsantoulis***
914 ***seconded the motion.***

915

916 **Roll Call Vote #14**

917 ***R. Duhaime Aye***

918 ***J Durand Aye***

919 ***C. Jones Not present***

920 ***J. Levesque Aye***

921 ***A. Walczyk Aye***

922 ***A. Comai Aye***

923 ***C. Karolian Aye***

924 ***T. Tsantoulis Aye***

925 ***J. Sullivan Aye***

926 ***Voted unanimously in favor (8-0).***

927

928 **Volunteer Appreciation Night Dinner**

929

930 Chair Sullivan: The Volunteer Appreciation Dinner is usually held in June. Because of COVID-19
931 restrictions, we are looking for suggestions about handling this.

932

933 ***T. Tsantoulis motioned to table this item until the next meeting. C. Karolian seconded the***
934 ***motion.***

935

936 R. Duhaime: The dinner could be canceled and staff could work on getting gift cards to send to the
937 volunteers instead.

938

939 N. Germain: We don't know what the situation will be in June. It is up to the Council. There are several
940 options: The dinner could be held later in the year. Gift cards could be given, as suggested by
941 Councilor Duhaime. We could just set a date in June and see what happens. Because people have
942 busy schedules in the summer, if we plan to do this in June, we should set the date quickly.

943

944 **Roll Call Vote #15**

945 ***A. Comai Nay***

946 ***C. Jones Not present***

947 ***A. Walczyk Aye***

948 ***J. Durand Aye***

949 ***R. Duhaime Nay***

950 ***T. Tsantoulis Aye***

951 ***J. Levesque Aye***

952 ***C. Karolian Aye***

953 ***J. Sullivan Aye***

954 ***Voted in favor (6-2).***

955
~~956~~

958 **Town of Hooksett, NH - Municipal Volunteers**

959

960 Chair Sullivan: We should skip this item.

961

962 ***R. Duhaime motioned to table this item. T. Tsantoulis seconded the motion.***

963

964 **Roll Call Vote #16**

965 ***A. Walczyk Aye***

966 ***J. Levesque Aye***

967 ***C. Jones Not present***

968 ***R. Duhaime Aye***

969 ***J. Durand Aye***

970 ***C. Karolian Aye***

971 ***T. Tsantoulis Aye***

972 ***A. Comai Aye***

973 ***J. Sullivan Aye***

974 ***Voted unanimously in favor (8-0).***

975

976 **NHRS Certification Form - needed when new Police Patrol Officer (DOH 03/16/2020) fills a vacant slot (vs. replaces another Officer leaving)**

977

978

979 D. Fitzpatrick: This does not require a motion, but one can be made. This is another document requiring the signatures of the Town Councilors by Friday.

~~980~~

982

983 ***T. Tsantoulis motioned to have the Town Councilors sign the NHRS Certification form. A. Comai seconded the motion.***

984

985

986 T. Tsantoulis withdrew his motion.

987

988 ***C. Karolian motioned to extend the meeting. A. Walczyk seconded the motion.***

989

990 **Roll Call Vote #17**

991 ***T. Tsantoulis Aye***

992 ***C. Jones Not present***

993 ***R. Duhaime Aye***

994 ***A. Walczyk Aye***

995 ***J. Levesque Aye***

996 ***C. Karolian Aye***

997 ***J. Durand Aye***

998 ***A. Comai Aye***

999 ***J. Sullivan Aye***

1000 ***Voted unanimously in favor (8-0).***

1001

1002 ***A. Walczyk motioned to reconsider item 16.4, COVID-19 – Request to Town Council to Ease Town Personnel Plan Sick Leave prior to April 1, 2020. R. Duhaime seconded the motion.***

1003

1004

1005 Chair Sullivan: Can we debate this?

1006

1007 D. Fitzpatrick: Town Council follows “Robert’s Rules” as noted in the Town Council Rules of Procedures
1008 1.a. According to *Roberts Rules of Order* “The effect of the motion to reconsider, if adopted, is that
1009 debate resumes right where the board left off prior to its original vote.”
1010

1011 **Roll Call Vote #18**

1012 ***J. Durand Aye***
1013 ***A Comai Aye***
1014 ***C. Jones Not present***
1015 ***R. Duhaime Aye***
1016 ***C. Karolian Aye***
1017 ***A. Walczyk Aye***
1018 ***T. Tsantoulis Aye***
1019 ***J. Levesque Aye***
1020 ***J. Sullivan Nay***
1021 ***Voted in favor (7-1).***

1022
1023 A. Walczyk: I agree with making the employees whole, but knowing that we don’t have the numbers,
1024 and in light of timing, we should take action now.

1025
1026 C. Karolian: Should this be effective today or is it retroactive?
1027

1028 A. Garron: It is retroactive to March 16, 2020.
1029

1030 D. Fitzpatrick: The federal law is granting federal medical leave expansion for up to 12 weeks at two-
1031 thirds pay. This item allows two weeks of pay from the town also, from March 16 through April 1st.
1032

1033 C. Karolian: We don’t know how many?
1034

1035 A. Garron: It is three.
1036

1037 D. Fitzpatrick: There could have been a lot more if employees had known about this. It is a morale
1038 issue. Employees may be upset to know they could have had this benefit but did not.
1039

1040 C. Karolian: Out of order.
1041

1042 Chair Sullivan: I don’t know who is out of order. Mrs. Fitzpatrick answered the question.
1043

1044 C. Karolian: Mr. Garron answered by question.
1045

1046 Chair Sullivan: We will put this on our next agenda when we will have the pertinent numbers. I am now
1047 calling for a re-vote on item 16.4, COVID-19 – Request to Town Council to Ease Town Personnel Plan
1048 Sick Leave prior to April 1, 2020.
1049

1050 **Roll Call Vote #19**

1051 ***C. Jones Not present***
1052 ***C. Karolian Aye***
1053 ***J. Levesque Not present***
1054 ***R. Duhaime Aye***
1055 ***A. Walczyk Aye***
1056 ***J. Durand Aye***
1057 ***T. Tsantoulis Aye***

1058 **A. Comai Aye**
1059 **J. Sullivan Aye**
1060 **Voted unanimously in favor (7-0).**
1061 (Councilor Levesque left the virtual meeting at some point prior to this vote.)
1062

1063 **APPROVAL OF MINUTES**

1064 **Public: 03/11/2020**

1065 **Non-Public: 03/11/2020**
1066
1067
1068
1069
1070

1071 **SUB-COMMITTEE REPORTS**
1072

1073 ***Chair Sullivan motioned to table the Approval of Public and Non-public Minutes, as well as the***
1074 ***Sub-Committee Reports. R. Duhaime seconded the motion.***
1075

1076 **Roll Call Vote #20**

1077 ***J. Levesque Not present***

1078 ***R. Duhaime Aye***

1079 ***T. Tsantoulis Aye***

1080 ***A. Walczyk Aye***

1081 ***J. Durand Aye***

1082 ***C. Jones Not present***

1083 ***A. Comai Aye***

1084 ***C. Karolian Aye***

1085 ***J. Sullivan Aye***

1086 ***Voted unanimously in favor (7-0).***
1087

1088 **PUBLIC INPUT**

1089 None.
1090

1091 **NON-PUBLIC SESSION NH RSA 91-A:3 II**
1092

1093 ***Chair Sullivan motioned to enter non-public session in accordance with the provisions of NH***
1094 ***RSA 91-A:3, II (a) at 9:53 pm. R. Duhaime seconded the motion.***
1095

1096 **Roll Call Vote #21**

1097 ***J. Durand Aye***

1098 ***A Comai Aye***

1099 ***C. Jones Not present***

1100 ***R. Duhaime Aye***

1101 ***C. Karolian Aye***

1102 ***A. Walczyk Aye***

1103 ***T. Tsantoulis Aye***

1104 ***J. Levesque Not present***

1105 ***J. Sullivan Aye***

1106 ***Voted unanimously in favor (7-0).***
1107

1108 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining
1109 of such employee, or the investigation of any charges against him or her, **unless** the employee affected

1110 (1) has a right to a public meeting, and (2) requests that he meeting be open, in which case the request
1111 shall be granted.

1112
1113 **Chair Sullivan motioned to leave public session at 10:32 pm. A. Walczyk seconded the motion.**

1114
1115 **Roll Call Vote #24**

1116 **A. Comai Aye**

1117 **A. Walczyk Aye**

1118 **J. Durand Aye**

1119 **C. Karolian Aye**

1120 **J. Levesque Not present**

1121 **T. Tsantoulis Aye**

1122 **R. Duhaime Aye**

1123 **C. Jones Not present**

1124 **J. Sullivan Aye**

1125 **Voted unanimously in favor (7-0).**

1126
1127 **Chair Sullivan motioned to seal the minutes of the non-public session. R. Duhaime seconded**
1128 **the motion.**

1129
1130 **Roll Call Vote #25**

1131 **C. Karolian Aye**

1132 **A. Comai Aye**

1133 **T. Tsantoulis Aye**

1134 **J. Levesque Not present**

1135 **A. Walczyk Aye**

1136 **R. Duhaime Aye**

1137 **J. Durand Aye**

1138 **C. Jones Not present**

1139 **J. Sullivan Aye**

1140 **Voted unanimously in favor (7-0).**

1141
1142 Chair Sullivan closed the Public Hearing on the proposed Storm Water Management Program,
1143 Ordinance #2020-1 at 10:32 pm

1144
1145 **ADJOURNMENT**

1146 **R. Duhaime motioned to adjourn at 10:32 pm. T. Tsantoulis seconded the motion.**

1147
1148 **Roll Call Vote #26**

1149 **R. Duhaime Aye**

1150 **J Durand Aye**

1151 **C. Jones Not present**

1152 **J. Levesque Not present**

1153 **A. Walczyk Aye**

1154 **A. Comai Aye**

1155 **C. Karolian Aye**

1156 **T. Tsantoulis Aye**

1157 **J. Sullivan Aye.**

1158 **Voted unanimously in favor (7-0).**

1159

1160

1161 Respectfully submitted,

1162 *Kathleen Donnelly*

1163 Kathleen Donnelly

1164 Records Clerk

1165

1166 **Please see subsequent meeting minutes for any amendments to these minutes.**