

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, May 27, 2020**

1
2 The Hooksett Town Council met on Wednesday, May 27, 2020 at 6:00 in the Hooksett Municipal
3 Building.
4

5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 27 May 2020 to order at 6:00 pm.
7

8 Chair Sullivan: Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's
9 Emergency Order #12 pursuant to Executive Order 2020-04, Town Council is authorized to meet
10 electronically. Please note that there is no physical location to observe and listen contemporaneously to
11 this meeting, which is authorized by the Governor's Emergency Order. The public may access the
12 meeting as it is ongoing by dialing (1) 877-853-5247, entering the Meeting ID: 856 0400 9084, and
13 entering the Passcode: 3365. The public can also "join" this meeting via the Zoom website, using the
14 same Meeting ID and Passcode. As a third option, the public may watch/listen with a delay on the
15 Town's website.
16

17 This access notice was posted on www.hooksett.org/town-council and was physically posted at the
18 Main Entrance at 35 Main Street in Hooksett.
19

20 If anybody has a problem, please call 603-485-8472 Ext. 1 or email ngermain@hooksett.org. In the
21 event the public is unable to access the meeting, the meeting will adjourn and be rescheduled. All votes
22 taken during this meeting shall be done by Roll Call vote, and the meeting will commence by taking a
23 Roll Call attendance. When each member states his presence, he will also state whether there is
24 anyone in the room with them during this meeting, which is required under the Right-to-Know law. One
25 item of public input was received and will be read into the record.
26

27 **ROLL CALL**

28 **In Attendance:** Councilor James Sullivan, Councilor John Durand, Councilor Avery Comai, Councilor
29 James Levesque, Councilor Timothy Tsantoulis, Councilor Clark Karolian, and Councilor Alex Walczyk
30

31 **Missing:** Councilor Robert Duhaime, Councilor Clifford Jones
32

33 **PLEDGE OF ALLEGIANCE**

34 Chair Sullivan called for the Pledge of Allegiance.
35

36 ***C. Karolian motioned to remove item # 15.2 (COVID-19 – Request to Ease Requirements of
37 Employee Earned Vacation Time Carry Over Limits) from the agenda.***
38

39 C. Karolian: The Council requested specific dollar figures for the cost to the Town of this item, and that
40 information was not received. Why is this on the agenda?
41

42 Chair Sullivan: We keep items on the agenda so that we don't lose track of them.
43

44 A. Garron: The information requested will be presented tonight.
45

46 C. Karolian: Why was it not in our packets? We are getting it at the eleventh hour.
47

48 Chair Sullivan: When are the packets sent out?
49

50 D. Fitzpatrick: Packets are mailed one week prior to the meeting. This packet was sent on Wednesday,
51 May 20, 2020, and the information for #15-2 contained specific employee information.

52
53 A. Garron: The information includes salary information and we may need to go into non-public session
54 to discuss it.

55
56 C. Karolian: We did not request specific information. We are just looking for a dollar amount for the
57 cost. I don't know if we even have the authority to do this. The budget was passed by the voters in
58 March, and this hasn't gone to the voters.

59
60 Chair Sullivan: Let's proceed to the next item.

61
62 C. Karolian: I have a procedural issue. The Chair did not ask for a second to my motion.

63
64 ***T. Tsantoulis seconded the motion to remove item #15-2 from the agenda.***

65
66 T. Tsantoulis: We have a full agenda and there is a question about whether we have all of the
67 information.

68
69 Chair Sullivan called for a roll call vote on the motion to remove #15-2 from the agenda.

70
71 **Roll Call Vote #2**

72 ***R. Duhaime Not present***

73 ***J Durand Aye***

74 ***C. Jones Not present***

75 ***J. Levesque Nay***

76 ***A. Walczyk Nay***

77 ***A. Comai Aye***

78 ***C. Karolian Aye***

79 ***T. Tsantoulis Aye***

80 ***J. Sullivan Nay***

81 ***Voted in favor (4-3).***

82
83 C. Karolian: I want to clarify that we are looking for dollar figures for Item #15-2.

84
85 Chair Sullivan: Those figures could have been given to you tonight.

86
87 **PUBLIC HEARINGS**

88
89 **Public hearing for the Town Council to accept the \$37,000.00 Emergency Management**
90 **Performance Grant (EMPG) to the Town of Hooksett for the Hooksett Fire-Rescue Department**
91 **under RSA 31:95-b III (a); grant funds to update the EOC Security System at the Hooksett Safety**
92 **Center.**

93
94 Chair Sullivan: I am going to read the Public Notice for this hearing:
95 The Hooksett Town Council will be holding a public hearing on Wednesday, May 27th @ 6:00 pm at the
96 Hooksett Town Hall chambers, 35 Main Street, Hooksett, NH. The purpose of the public hearing is to
97 accept the \$37,000.00 from the Emergency Management Performance Grant (EMPG) to the Town of
98 Hooksett for the Hooksett Fire Rescue Department under RSA 31:95-b, III (a). For documentation or
99 questions, contact the Hooksett Fire Rescue Department at 603-623-7272.

100

101 Pursuant to the Governor's Emergency Order, the Town will conduct meetings remotely until further
102 notice. The Public will be able to have telephonic access. The specific instructions for accessing this
103 meeting (and any changes to the Governor's Emergency Orders) are posted on the Town website,
104 <http://www.hooksett.org>.

105
106 Chief Burkush: In October of 2019, we applied for an Emergency Management grant to update the
107 security system at the Fire Department side of the Safety Center. Construction costs incurred will be
108 used for the match, so no matching funds from the Town are required.

109
110 A. Garron: This is something we were going to do anyway, and I commend the Fire Department for
111 pursuing and receiving the grant.

112
113 Chief Burkush: I will come back to you when the project is awarded to a vendor. We have not selected
114 a vendor yet.

115
116 J. Levesque: I commend Chief Burkush. This will save the Town a lot of money.

117
118 T. Tsantoulis: This is a slam dunk for the Town.

119
120 A. Walczyk: Thank you. This is helpful and great for the Town. Could you explain about the connectivity
121 requirement being sole source?

122
123 Chief Burkush: Our goal is to attach to the Police section of the Safety Center. There is a proprietary
124 system, so we are limited on vendors. The cost would increase if we had to purchase a different server.
125 We hope to connect to the Police Department, with each of us managing our own sides.

126
127 C. Karolian: Is \$37,000 the entire amount needed or will you need Town funds?

128
129 Chief Burkush: For the Safety Center, \$37,000 is the entire amount needed. We are looking to dovetail
130 to Station I, and we may need funds for that.

131
132 **Public hearing for the Town Council to accept the United States Department of Justice, Office of**
133 **Justice Programs, Bureau of Justice Assistance FY 2020 Coronavirus Emergency Supplemental**
134 **Funding Program, CFDA# 16.034, Grant awarded in the amount of approximately \$58,736.00 to**
135 **the Town of Hooksett for the Hooksett Fire-Rescue Department's Operating Budget and the**
136 **Ambulance Fund under RSA 31:95-b III (a); grant funds to be utilized in response to the COVID-**
137 **19 crisis for staffing and PPE/sanitation equipment.**

138
139 **DOJ adjusted initial \$60,269.29 to \$58,736.00; because amount lower public hearing does not**
140 **need to be reposted.**

141
142 Chair Sullivan: I am going to read the Public Notice for this hearing:
143 The Hooksett Town Council will be holding a public hearing on Wednesday, May 27th @ 6:00 pm at the
144 Hooksett Town Hall chambers, 35 Main Street, Hooksett, NH. The purpose of the public hearing is to
145 accept the \$60,262.29 in grant funding from the United States Department of Justice, Office of Justice
146 Programs, Bureau of Justice Assistance FY 2020 Coronavirus Emergency Supplemental Funding
147 Program, CFDA # 16.034 to the Town of Hooksett for the Hooksett Fire Rescue Department's
148 Operating Budget and Ambulance Fund under RSA 31:95-b, III (a). For documentation or questions,
149 contact the Hooksett Fire Rescue Department at 603-623-7272.

150
151 Pursuant to the Governor's Emergency Order, the Town will conduct meetings remotely until further
152 notice. The Public will be able to have telephonic access. The specific instructions for accessing this

153 meeting (and any changes to the Governor's Emergency Orders) are posted on the Town website,
154 <http://www.hooksett.org>.

155

156 A. Garron: I would like to ask Chief Burkush to explain the adjustment of the amount.

157

158 Chief Burkush: The original amount was estimated at \$60,269.29, but when the paperwork was totaled,
159 it was \$58,736.00, a difference of about \$1,500.00. Because the amount was lower, the public hearing
160 did not have to be reposted. We were happy to get the amount we received. We have identified three
161 sources of funding for COVID-19 expenses: the DOJ grant, FEMA and GOEFRR. The DOJ grant was
162 very competitive. We wanted to have a second ambulance available, with a staff of seven (versus six)
163 per shift, two ambulances and a fire truck. This will pay 100% of the cost and benefits. We are proud of
164 this grant.

165

166 C. Karolian: Has the second ambulance been out there all along or are you just using it now?

167

168 Chief Burkush: The Governor declared a State of Emergency in March, and we increased our staff from
169 six to seven per shirt.

170

171 C. Karolian: Have you had an increase in calls for service?

172

173 Chief Burkush: People are hesitant to call 911 because they don't want to go to the hospital during the
174 pandemic. We average two transports per day of suspected COVID cases. We had 22 transports in
175 April. We currently have the highest amount of cases statewide and within Hooksett. The crisis has not
176 gone away. We were one of only nine to receive this grant.

177

178 C. Karolian: Could the calls be handled by one ambulance?

179

180 Chief Burkush: Extensive decontamination of vehicles and equipment is needed when transporting
181 COVID patients. It is not a short run. There is a lot more work and a lot more paperwork.

182

183 Chair Sullivan: If you had only one ambulance, would these funds still be available?

184

185 Chief Burkush: The grant was predicated on putting an additional vehicle in service.

186

188

189 **Public Hearing to accept the NH Governor's Office for Emergency Relief and Recovery**
190 **(GOFERR) not to exceed \$346,080.00 for COVID-19 expenditures under RSA 31:95-b III (a).**

191

192 Chair Sullivan: I am going to read the Public Notice for this hearing:

193 The Hooksett Town Council will be holding a public hearing on Wednesday, May 27th @ 6:00 pm at the
194 Hooksett Town Hall chambers, 35 Main Street, Hooksett, NH. The purpose of the public hearing is to
195 accept not more than \$346,080.00 in grant funding from the Governor's Office for Emergency Relief
196 and Recovery (GOEFRR) to the Town of Hooksett under RSA 31:95-b, III (a). For documentation or
197 questions, contact the Hooksett Finance Department at 603-485-2712.

198

199 Pursuant to the Governor's Emergency Order, the Town will conduct meetings remotely until further
200 notice. The Public will be able to have telephonic access. The specific instructions for accessing this
201 meeting (and any changes to the Governor's Emergency Orders) are posted on the Town website,
202 <http://www.hooksett.org>.

203

204 A. Garron: The Town of Hooksett is entitled to \$346,080.00 in State GOEFRR funds. In order to access
205 these funds, the Town Council must vote and sign to allow the Town Administrator to sign all related
206 documents.

207

208 C. Soucie: These funds must be used for COVID-19 issues, and the list includes such items as these:
209 welfare expenses, telework for remote communication, elections, legal fees due to new federal
210 requirements, wages and benefits for non-first responders under Families First, child care for first
211 responders and essential employees, municipal building modifications such as cleaning and
212 disinfecting, signage, and increased unemployment benefits. It is required that other funds such as
213 FEMA are used first, according to the documentation. The GOEFRR funds are available for COVID-
214 related expenses through December 31, 2020. The first submission is due June 1st and includes
215 expenses from March 1st through the end of April. Hooksett had about \$17,000.00 in expenses during
216 this first period, including legal fees, welfare expenses, wages & benefits for those accessing Families
217 First, and some PPE.

218

219 Chair Sullivan: We first heard of an August 31st ending date. Has this been extended through
220 December 31st?

221

222 A. Garron: There are three windows or deadlines for submission of expenses. The first window closes
223 June 1st and covers expenses incurred from March 1st through April 30th. The second window closes on
224 July 15th and includes expenses from May 1st through June 30th. The third window is for expenses from
225 July 1st through August 31st, but we are allowed to project expenses through the end of the year and
226 include them in the submission.

227

228 C. Karolian: There are a couple of items in my packet that you missed. Regarding credit card fees, I
229 had to register cars and was forced to do this on line and use a credit card. There was a Town fee for
230 online car registration and a fee from the credit card company. Are we waiving credit card fees since we
231 are forcing people to go on line? The second item is facilitation of distance learning, including
232 technology improvements. Is this for the School budget? Those two items I didn't hear the Finance
233 Director list, but I have them in my packet.

234

235 Chair Sullivan: I know from the School side they are able to access some funds.

236

237 C. Soucie: I provided just a short list of potential items. Currently, we are not waiving credit card fees.
238 Regarding the distance learning item, this language was taken directly from the grant documents. We
239 asked the Governor's office for clarity. We were told that, if applicable, the Town could use GOEFRR
240 funds for that. There may be towns that can do this, but it doesn't apply to Hooksett. The School cannot
241 apply for GOEFRR funds.

242

243 A. Garron: I want to clarify that the credit card fees are not Town fees. The Town receives no revenue
244 from this.

245

246 C. Karolian: If we are not allowing people to complete transactions in person, we are forcing them to go
247 on line and use their credit cards.

248

249 C. Soucie: There are other options. They can write a check or pay in cash. We are not forcing them to
250 complete transactions on line or to use credit cards.

251

252 A. Garron: They can write a check and put it in our drop box.

253

254 C. Karolian: I didn't see that information on line.

255

256 J. Levesque: You can call to get the amount and mail in a check.

257

258 Chair Sullivan: We should clarify this on the Town website.

259
260 T. Tsantoulis: We are not forcing anyone to use a credit card or to complete transactions on line. There
261 are other options. We have a heavy agenda tonight, and I don't want to be here until midnight. Let's
262 expedite our process.

263
264 Chair Sullivan: If anyone has questions for any department, please call Town Hall at 485-8471.
265

~~266~~
~~267~~ **SPECIAL RECOGNITION**

268 **Bruce Kudrick, Wastewater Treatment Plant Superintendent - 47 years+ dedicated service**
269 **(01/08/1973-05/31/2020)**

270
271 Chair Sullivan: Tonight, we would like to honor Bruce Kudrick, our Wastewater Treatment Plant
272 Superintendent, for his 47 years of service to the Town of Hooksett. He will retire in four days on May
273 31, 2020. He began work on January 8, 1973. When we are back to normal, we will give Mr. Kudrick the
274 public recognition he deserves. My hat goes off to you, Bruce.

275
276 A. Garron: It has been a pleasure working with you over the past year, Bruce. I wish you the best. Mr.
277 Kudrick's replacement, Kenneth Conaty, who comes to us from Merrimack, has recently been having a
278 crash course at the plant.

279
280 T. Tsantoulis: Wastewater removal is something people don't give a lot of thought to. I became aware
281 of all that it entails when I spent some time on a project there while working for Eversource. Thank you,
282 Bruce, and enjoy your retirement.

283
284 B. Kudrick: There have been a lot of changes in Hooksett over the years. Thank you everyone.
285
286

~~287~~
~~288~~ **SCHEDULED APPOINTMENTS**

289 **Wastewater Treatment Plant Superintendent/Sewer Commission - Use of Town Owned Property**
290 **to Locate a Portion of the Proposed Solar Array (see new business item for details)**

291
292 A. Garron: The Sewer Commission is planning a solar array installation and is seeking permission to
293 use Town-owned property for a portion of the installation. This is on their property on Egawes Drive,
294 near the Sewer Commission building and the Wastewater Treatment Plant. There is a small, triangular,
295 seven-acre piece of Town land which would be part of the array.

296
297 B. Kudrick: This was School District land which was taken over by the Town in a 2015 warrant article. A
298 restriction at the time said the land could only be used for Wastewater Treatment Plant expansion and
299 improvement. The equipment arrives on June 15th and construction will begin on June 22nd.

300
301 J. Levesque: Will the solar array provide power for the Wastewater Treatment Plant?
302

303 B. Kudrick: It will provide about 75% of the electricity used by the plant each month. It will be paid off in
304 13 years.

305
306 Chair Sullivan: Our packets provide some good research on how the land in that area was acquired in
307 1964.

308
309 Chair Sullivan: If no one objects, we will move up item 16.1 under New Business.
310
311

312 **Sewer Commission Use of Town Owned Property to Locate a Portion of the Proposed Solar**
313 **Array**

314
315 ***T. Tsantoulis motioned to approve the Sewer Commission's request to use Town-owned***
316 ***property for a portion of the proposed solar array for the treatment plant located adjacent to the***
317 ***Merrimack River and north of the Industrial Park which was purchased from Robert Zapora. A.***
318 ***Walczyk seconded the motion.***
319

320 **Roll Call Vote #3**

321 ***A. Comai Aye***
322 ***C. Jones Not present***
323 ***A. Walczyk Aye***
324 ***J. Durand Aye***
325 ***R. Duhaime Not present***
326 ***T. Tsantoulis Aye***
327 ***J. Levesque Aye***
328 ***C. Karolian Aye***
329 ***J. Sullivan Aye***
330 ***Voted unanimously in favor (7-0).***

331
332 A. Walczyk: Do you have a rough idea as to when this will be operational?
333

334 B. Kudrick: We are hoping for September.
335

336 A. Garron: Councilor Walczyk and I spoke with a solar vendor last fall. Mr. Kudrick shared information
337 about this vendor, so we will arrange to meet with him as well.
338

339 **TOWN ADMINISTRATOR'S REPORT**

340
341 A. Garron: First I will provide a COVID-19 update. Unfortunately, the number of cases in New
342 Hampshire rose from 1,938 to 4,231, with Hooksett going from 22 to 51 from March 1st through May
343 26th. The only good news is that the State is better able to handle the cases now than it was in March.
344 Regarding the Governor's Stay at Home 2.0, as of May 22nd, Little League and other youth sports are
345 allowed to start. I checked with Earl Labonte of Public Works and Phil Arnone of Parks & Rec about the
346 fields. There are forms for the families of the athletes to sign. These activities must be in groups of no
347 more than ten, although several groups of ten may be on the field, but separated. There is a litany of
348 criteria, including safety, sanitation and the providing of one's own equipment. No basketball or other
349 contact sports will be allowed. Childcare facilities may open under similar restrictions. As of June 1st,
350 businesses offering acupuncture, massage, body art, cosmetology, and health & fitness may open. All
351 of these have similar restrictions. Beaches will also be open on June 1st. Public Works has installed a
352 drop box at Town Hall, so that residents can drop off items for processing. The Town Clerk/Tax
353 Collector's office personnel have been verbally challenged, while at the same time receiving positive
354 comments on their patience. They are down one person. I commend all departments for everything
355 they are doing. Some employees are coming in after hours and on weekends.
356

357 Chair Sullivan: What about the parks?
358

359 A. Garron: I am waiting for instructions from the Governor.
360

361 Chair Sullivan: Will you be looking for the Council to make decisions or will you be acting on your own?
362 Are we making preparations so we will be ready when the green light is given?
363

364 A. Garron: We are preparing in every way that we can.
365

366 A. Garron: The bids for the LED lighting project closed on May 26th. We received seven proposals and
367 will have a recommendation for the Council in June. Next, I have a question for the Council. We went
368 out to bid last year for painting and received only one bid, which was incomplete. We requested bids
369 again this year, and again received only one, although was a complete bid. We also sought an
370 electrician to have on standby, as opposed to bidding each time we have a project. We received only
371 one bid, but it was from a very good firm. Do you want me to bring these items before the Council or act
372 on them on my own?

373
374 T. Tsantoulis: What painting is to be done?

375
376 E. Labonte: It is all of the trim on Town Hall, the interior of the gym, the repair of frames, the
377 replacement of trim board as necessary, and the painting of the Historic Library in front of Town Hall.

378
379 Chair Sullivan: If no one objects, we can put this on the agenda for the next meeting.

380
381 A. Garron: Are we okay to go with the electrician?

382
383 J. Levesque: Have you thought of hiring someone for painting and light repairs?

384
385 A. Garron: That is a good idea, assuming we could keep someone busy full time.

386
387 C. Karolian: I think the electrician should be on the next agenda too. We need to know what the firm
388 would charge, etc.

389
390 J. Durand: I heard there was a new Councilor for District 6. Do we know his name?

391
392 Chair Sullivan: We can ask the Town Clerk, Todd Rainier, when he joins us later in the meeting.

393
394 A. Garron: I think his last name is Lapierre.

395
396 J. Durand: I have had calls about cars not stopping for pedestrians in the crosswalk near Donati Park
397 on Main Street.

398
399 Chair Sullivan: I suggest that you meet with Mr. Labonte and Mr. Garron. Then, we can put this on the
400 next agenda, if necessary.

401
402 **OLD BUSINESS**

403
404 **Solid Waste/Recycling & Transfer Ordinance 00-31 Amendment**

405
406 Chair Sullivan: Would anyone like to make a motion to approve the Solid Waste/Recycling & Transfer
407 Ordinance 00-31 Amendment?

408
409 C. Karolian: I was going to motion to make an amendment to the final draft of the Ordinance. Under
410 Section III, Condominiums, I would strike everything after the first sentence – the second and third
411 sentence. It currently reads, "Condominiums will be required to provide for the collection and disposal
412 of domestic trash within their communities. The Town will reimburse tonnage at a maximum of 21
413 pounds per unit per week at the Town budgeted rate (for trash disposal), paid semi-annually, upon
414 submission and verification of paid invoices by the condominium association. The Town may rescind or
415 amend this section at any time." I request that the Chair, as well as any Councilors who may live in one
416 of these places impacted by this ordinance, recuse himself from discussion as well as voting. We went
417 through this with a warrant article and a discussion about hydrants on private property. The tax rate for
418 condos reflects no plowing, no streetlights, and no hydrants. I have had calls about this.

419
420
421
422 Chair Sullivan: Mr. Garron, will this require a new hearing?
423
424 A. Garron: It is substantive, so it will.
425
426 D. Fitzpatrick: Per the Town Charter, Section 3.6a, this will require a do over.
427
428 J. Levesque: We agreed upon this thing quite a long time ago. They pay taxes. This would take away
429 something for which they pay taxes. It is no big thing, and it works fine.
430
431 T. Tsantoulis: If I were asked for an example of the proverbial Pandora's Box, this would be it. We
432 would have a hard time getting the lid back on if we proposed any change in the trash collection
433 process.
434
435 C. Karolian: I would suggest getting input from the public at a new Public Hearing. On its face, it is
436 contradicting itself. The second and third sentences contradict the first. You may think this is a
437 Pandora's Box, but this is our job, to listen to our constituents.
438
439 J. Durand: I understood that condo residents pay less in taxes because of the services they don't use
440 from the Town.
441
442 J. Duhamel: Everyone pays at the same tax rate.
443
444 C. Karolian: Aren't the condos valued differently?
445
446 J. Duhamel: No, all assessments are based on market value.
447
448 ***C. Karolian moved to remove the two sentences after the first sentence under Section III,***
449 ***Condominiums, of the Solid Waste/Recycling & Transfer Ordinance 00-31 Amendment, and***
450 ***to have a new Public Hearing, and to have any Council member living in a condo which benefits***
451 ***from Town trash collection recuse himself from voting. J. Durand seconded the motion.***
452
453 Chair Sullivan: Where I live, the trash has always been collected, so I am not going to recuse myself
454 from this vote.
455
456 **Roll Call Vote #4**
457 ***A. Walczyk Nay***
458 ***J. Levesque Nay***
459 ***C. Jones Not present***
460 ***R. Duhaime Not present***
461 ***J. Durand Nay***
462 ***C. Karolian Aye***
463 ***T. Tsantoulis Nay***
464 ***A. Comai Nay***
465 ***J. Sullivan Nay***
466 ***Motion failed (1-6).***
467
468 A. Walczyk: Do we have any idea of the fiscal impact of this?
469

470 A. Garron: I believe the Finance Director has this information.

471

472 Chair Sullivan: Could be have that information as soon as possible, please?

473

474 ***J. Levesque motioned to adopt the amended Solid Waste/Recycling & Transfer Ordinance 00-31***
475 ***as presented, effective May 27, 2020. T. Tsantoulis seconded the motion.***

476

477 **Roll Call Vote #5**

478 ***T. Tsantoulis Aye***

479 ***C. Jones Not present***

480 ***R. Duhaime Not present***

481 ***A. Walczyk Aye***

482 ***J. Levesque Aye***

483 ***C. Karolian Aye***

484 ***J. Durand Aye***

485 ***A. Comai Aye***

486 ***J. Sullivan Aye***

487 ***Voted unanimously in favor (7-0).***

488

489

490 **COVID-19 - Request to Town Council to Ease Requirements of Employee Earned Vacation Time**
491 **Carry 'Over Limits through December 31, 2020 (tabled at 05/13/2020 Town Council Meeting)**

492

493 Chair Sullivan: The Council voted earlier in the meeting to remove this from tonight's agenda, the
494 equivalent of leaving it on the table.

495

496

497

498 **Volunteer Appreciation (Tabled from 5/13/2020)**

499

500 ***Chair Sullivan motioned to remove this item from the table. J. Levesque seconded the motion.***

501

502 **Roll Call Vote #6**

503 ***J. Durand Aye***

504 ***J. Levesque Aye***

505 ***C. Karolian Aye***

506 ***A. Comai Aye***

507 ***C. Jones Not present***

508 ***T. Tsantoulis Aye***

509 ***A. Walczyk Aye***

510 ***R. Duhaime Not present***

511 ***J. Sullivan Aye***

512 ***Voted unanimously in favor (7-0).***

513

514 ***Chair Sullivan motioned to ask the Administration to combine Volunteer Appreciation with***
515 ***Employee Appreciation in a gathering for both groups. J. Levesque seconded the motion.***

516

517 Chair Sullivan: I am suggesting this because the volunteers rely on the employees for assistance, and
518 they often work together. It will be cost effective, too.

519

520 J. Levesque: This is a great idea. Fewer people have been attending the Volunteer Appreciation event.

521

522 A. Walczyk: It is a good idea to combine them. We need a responsible budget. It needs to be revised
523 because it hasn't changed for a long time.

524
525 Chair Sullivan: We will need a game plan.

526
527 **Roll Call Vote #7**

528 **C. Jones Not present**

529 **C. Karolian Aye**

530 **J. Levesque Aye**

531 **R. Duhaimé Not present**

532 **A. Walczyk Aye**

533 **J. Durand Aye**

534 **T. Tsantoulis Aye**

535 **A. Comai Aye**

536 **J. Sullivan Aye**

537 **Voted unanimously in favor (7-0).**

538
539 **PUBLIC INPUT**

540
541 Chair Sullivan: Do we have any input from the public?

542
543 D. Fitzpatrick: We had no emails as of noon today, which was the deadline.

544
545 T. Rainier: We do have a new Councilor for District 6, but I don't recall the name. I am at home and the
546 paperwork is at the office.

547
548 D. Fitzpatrick: His name is Randall Lapierre and he lives at 3 Sunburst Lane.

549
550 C. Karolian: Is that in District 6?

551
552 T. Rainier: Yes, it is.

553
554 C. Karolian: Can a Councilor have a PO Box for an address?

555
556 T. Rainier: No, you must have a physical address to register to vote. You can't live in a post office box.

557
558 C. Karolian: How do we know where someone resides?

559
560 T. Rainier: The checklist is public information and it provides physical addresses.

561
562 J. Levesque: Would you explain what happened with the District 6 election?

563
564 T. Rainier: Sure. There was a write-in tie. I sent letters to the two candidates explaining that I would be
565 doing a coin toss in their presence to determine who would take the seat. One of the candidates
566 brought the letter back, along with a letter from him declining the position. Therefore, Mr. Lapierre was
567 the winner.

568
569 **NEW BUSINESS**

570
571
572
573 **Town Council to accept the \$37,000.00 Emergency Management Performance Grant (EMPG) to**
574 **the Town of Hooksett for the Hooksett Fire-Rescue Department under RSA 31:95-b III (a); grant**
575 **funds to update the EOC Security System at the Hooksett Safety Center.**

576
577 Chair Sullivan closed the Public Hearing on this item.
578
579 **J. Levesque motioned to waive Town Council Rules of Procedure and vote the same night as**
580 **the public hearing and to accept the \$37,00.00 Emergency Management Performance Grant**
581 **(EMPG) to the Town of Hooksett for the Hooksett Fire-Rescue Department under RSA 31:95-b, III**
582 **(a). T. Tsantoulis seconded the motion.**

583
584 **Roll Call Vote #8**
585 **J. Levesque Aye**
586 **R. Duhaime Not present**
587 **T. Tsantoulis Aye**
588 **A. Walczyk Aye**
589 **J. Durand Aye**
590 **C. Jones Not present**
591 **A. Comai Aye**
592 **C. Karolian Aye**
593 **J. Sullivan Aye**
594 **Voted unanimously in favor (7-0).**

595
596 **Town Council to accept the United States Department of Justice, Office of Justice Programs,**
597 **Bureau of Justice Assistance FY 2020 Coronavirus Emergency Supplemental Funding Program,**
598 **CFDA# 16.034, Grant awarded in the amount of approximately \$58,736.00 to the Town of**
599 **Hooksett for the Hooksett Fire-Rescue Department's Operating Budget and the Ambulance Fund**
600 **under RSA 31:95-b III (a); grant funds to be utilized in response to the COVID-19 crisis for**
601 **staffing and PPE/sanitation equipment.**

602
603 **T. Tsantoulis motioned to waive Town Council rules of procedure and vote the same night as**
604 **the public hearing, and to accept the United States Department of Justice, Office of Justice**
605 **Program, Bureau of Justice Assistance FY 2020 Coronavirus Emergency Supplemental Funding**
606 **Program CFDA #16.034, grant awarded in the amount of approximately \$58,736.00 to the Town**
607 **of Hooksett for the Hooksett Fire-Rescue Department's Operating Budget and the Ambulance**
608 **Fund under RSA 31:95-b, III (a); grant funds to be utilized in response to the COVID-19 crisis for**
609 **staffing and PPE/sanitation equipment, and to have the Council Chair sign the Certificate of**
610 **Authority for the Town Administrator to sign the contract. J. Levesque seconded the motion.**

611
612 C. Karolian: Has the Town received this money? Is it in our account?

613
614 A. Garron: No.

615
616 C. Karolian: Will we come back to accept the money?

617
618 A. Garron: I believe that is what you are doing now.

619
620 C. Karolian: Are we accepting a grant we haven't been awarded?

621
622 Chief Burkush: It has been awarded, pending Town Council approval.

623
624 **Roll Call Vote #9**
625 **J. Durand Aye**
626 **A Comai Aye**
627 **C. Jones Not present**

628 **R. Duhaime Not present**
629 **C. Karolian Nay**
630 **A. Walczyk Aye**
631 **T. Tsantoulis Aye**
632 **J. Levesque Aye**
633 **J. Sullivan Aye**
634 **Voted in favor (6-1).**

635
636 **Town Council to accept the NH Governor's Office for Emergency Relief and Recovery (GOFERR)**
~~637~~ **grant not to exceed \$346,080.00 for COVID-19 expenditures under RSA 31:95-b, III (a).**

639
640 Chair Sullivan closed the Public Hearing on this item.

641
642 **T. Tsantoulis motioned to waive the Town Council's Rules and Procedures and to accept the NH**
643 **Governor's Office for Emergency Relief and Recovery (GOFERR) grant in an amount not to**
644 **exceed \$346,080.00 for COVID-19 expenditures under RSA 31:95-b, III (a) and to name Andre**
645 **Garron, Town Administrator, as the designated signing authority for said grant. J. Levesque**
646 **seconded the motion.**

647
648 **Roll Call Vote #10**

649 **C. Karolian Aye**
650 **T. Tsantoulis Aye**
651 **J. Levesque Aye**
652 **C. Jones Not present**
653 **A. Comai Aye**
654 **J. Durand Aye**
655 **A. Walczyk Aye**
656 **R. Duhaime Not present**
657 **J. Sullivan Aye**
658 **Voted unanimously in favor (7-0).**

659
660 **The purchase and programming of 40 portable radios and programming laptop that will replace**
661 **the Police Department's current portable radios that are between 10-15 years old. Total cost of**
662 **\$96,958.91 to come from the Emergency Radio Communication Capital Reserve Fund.**

663
664 **T. Tsantoulis motioned to approve the Police Department expenditure of \$93,742.50 to Motorola**
665 **for the purchase of 40 portable radios plus accessories; \$1,275.00 to Ossipee Mountain**
666 **Electronics for programming and training for future programming; and \$1,941.41 to Block 5 for a**
~~667~~ ~~668~~ **programming laptop, for a total of \$96,958.91. A. Walczyk seconded the motion.**

670
671 Chief Bouchard: Rick Belanger has done the research and preparation for this item. This is a plan to
672 replace all portable radios, with the funds coming from the Capital Reserve account.

673
674 C. Karolian: Thank you for the background information and all of your hard work. You said you had an
675 issue with the Kenwood radios when turning them on and off?

676
677 R. Belanger: Yes.

678
679 C. Karolian: You said "a while." How long is "a while"?

680

681 R. Belanger: About five seconds. This is not common and the Kenwood representative was not able to
682 explain it. This has never been seen. The Motorola radios all powered up instantly.
683
684 C. Karolian: Are you recommending the \$7,000 radios?
685
686 R. Belanger: No, we are recommending the \$4,000 radios. The Fire Department has the more expense
687 radios. We don't need all of the bells and whistles.
688
689 A. Walczyk: Thank you for your presentation. You have 42 radios now. Why are you purchasing only
690 40?
691
692 R. Belanger: We have 50+ radios but have had to part-out some of them. If one breaks today, we are
693 short one radio.
694
695 A. Walczyk: Should you be ordering more?
696
697 R. Belanger: We are comfortable with 40. We were going to get 35, but were able to get 40 for less
698 than the original price of 35.
699
700 A. Walczyk: You are getting a laptop only for programming the radios? Can the manufacturer do the
701 programming for you?
702
703 R. Belanger: They charge \$50 for each time they program a radio. We have 70 radios which have to be
704 programed once each year. We will save money with the laptop.
705
706 T. Tsantoulis: I am curious. Why do you shut off the radios?
707
708 R. Belanger: It is because of feedback.
709
710 C. Karolian: Do the officers have mics or earpieces?
711
712 R. Belanger: They all have collar mics; some have earpieces. The radios work with either one.
713
714 C. Karolian: You turn them off, not just down?
715
716 R. Belanger: Yes.
717
718 A. Garron: I want to commend Mr. Belanger for getting a 30% discount.
719
720 R. Belanger: Actually, it is more than 30%, which is the State bid discount amount. We received more
721 of a discount because of the volume purchase.
722

723 **Roll Call #11**

724 T. Tsantoulis Aye
725 J. Levesque Aye
726 J. Durand Aye
727 C. Jones Not present
728 C. Karolian Aye
729 A. Walczyk Aye
730 R. Duhaime Not present
731 A. Comai Aye

732 J. Sullivan Aye
733 Voted unanimously in favor (7-0).

734
735 **Vision Software Upgrade**

736
737 ***A. Walczyk motioned to waive the competitive bid process and approve a \$31,200 contract with***
738 ***Vision Government Solutions to upgrade the CAMA software to V8 in June 2020 and have the***
739 ***Town Administrator sign the contract. T. Tsantoulis seconded the motion.***

740
741 A. Garron: This was in the budget last year, but put off. The company no longer supports the assessing
742 software that we have. Vision is used by many towns in New Hampshire and is the only creator of this
743 software, so there is no competitive bid process. This will be paid for from savings on health premiums.

744
745 **Roll Call Vote #12**

746 **A. Comai Aye**
747 **A. Walczyk Aye**
748 **J. Durand Aye**
749 **C. Karolian Aye**
750 **J. Levesque Aye**
751 **T. Tsantoulis Aye**
752 **R. Duhaime Not present**
753 **C. Jones Not present**
754 **J. Sullivan Aye**
755 **Voted unanimously in favor (7-0).**

756
757 **DPW / Recycling and Transfer Division Truck Tractor Purchase**

758
759 ***J. Levesque motioned to approve and consent the purchase of a Truck Tractor from Liberty***
760 ***International Trucks of New Hampshire for \$106,345.00 (including the trade-in of the existing***
761 ***Truck Tractor), funds to come from the Solid Waste Disposal Special Revenue Fund. T.***
762 ***Tsantoulis seconded the motion.***

763
764 A. Garron: This is part of the planned replacement.

765
766 C. Karolian: Was there a trade-in amount? I don't see it.

767
768 E. Labonte: It is \$25,0000.

769
770 C. Karolian: Did you look into others?

771
772 E. Labonte: We looked at several, including Peterbilt and Freightliner.

773
774 C. Karolian: Did Liberty International give you the best price, including the trade-in?

775
776 E. Labonte: Yes.

777
778 C. Karolian: Is the motor an International or a Cummings?

779
780 E. Labonte: That information is in the specs in your packet.

781
782 C. Karolian: I didn't read that. Why don't you tell me what it is?

783
784 E. Labonte: It is an International.

785
786 **Roll Call Vote #13**

787 **C. Karolian Aye (reluctantly)**
788 **A. Comai Aye**
789 **T. Tsantoulis Aye**
790 **J. Levesque Aye**
791 **A. Walczyk Aye**
792 **R. Duhaime Not present**
793 **J. Durand Aye**
794 **C. Jones Not present**
795 **J. Sullivan Aye**
796 **Voted unanimously in favor (7-0).**

797
798 **Purchase of Front End Loader**

799
800 **J. Levesque motioned to approve and consent the purchase of a Front End Loader from**
801 **Chadwick-BaRoss for \$102,247.00 (with the trade-in of the existing front end loader). A. Comai**
802 **seconded the motion.**

803
804 J. Levesque: Do you have two front end loaders now?

805
806 E. Labonte: We have one at DPW and two at the Transfer Station.

807
808 C. Karolian: Did you get other quotes?

809
810 E. Labonte: Yes. We had quotes from John Deere and Caterpillar and Case.

811
812 **Roll Call Vote #14**

813 **R. Duhaime Not present**
814 **J Durand Aye**
815 **C. Jones Not present**
816 **J. Levesque Aye**
817 **A. Walczyk Aye**
818 **A. Comai Aye**
819 **C. Karolian Aye (reluctantly)**
820 **T. Tsantoulis Aye**
821 **J. Sullivan Aye**
822 **Voted unanimously in favor (7-0).**

823
824 **Presentation - Update on Pavement Management**

825
826 A. Garron: In June 2019, we began the RFP process for pavement management, and in September we
827 contracted with the BETA Group to analyze the condition of Hooksett roads and to development a
828 Roadway Management program. Conrad Leger from the BETA Group Manchester office is here tonight
829 with a PowerPoint presentation.

830
831 C. Leger: Thank you for having me here. BETA Group is a full-service engineering firm, working with
832 170 New England communities on GIS Mapping and Asset Management. The condition of Hooksett
833 roads is decent overall, and we would like to maintain that. Our goal is to help communities plan

834 pavement maintenance and rehabilitation to maximize the value and life of the roads. It is cost effective
835 to keep roads in good condition. BETA Group helps communities through the four steps in the roadway
836 management process. The first is Roadway Inventory and GIS Mapping. The second is Field
837 Inspection. Third is a Summary of Existing Conditions, and the last is System Maintenance.
838

839 C. Leger: The three levels of roadwork - maintenance, surface and structural – have a correlating
840 increase in cost. A road needing no maintenance has no cost. A road requiring only routine
841 maintenance costs \$0.50 per square yard to maintain, while a road needing preventative maintenance
842 has a \$6.00 per square yard cost. Minor rehabilitation costs \$14.00 per square yard, and \$40.00 per
843 square yard is the cost for major renovation. The Roadway Inventory and GIS Mapping are done with
844 Machine Learning Technology, using cell phones mounted on cars to give non-biased, cost effective,
845 high resolution photos every ten feet. Each segment is categorized from 0 to 100. We determined that
846 Hooksett has about 82.48 miles of roads. We looked at 77.56 miles of these roads (excluding private
847 and State roads) and calculated a Road Surface Rating (RSR) of 78.64%. The regional average is
848 between 70 & 75%. The cost for backlog at this time is \$6.29 million; that is just the paving cost – curb
849 to curb - and does not include drainage, sidewalks or ramps. Looking at a five-year CIP funding
850 scenario, it will cost \$900,000 per year to maintain the current rating.
851

852 B. Thomas: We plan to use this data for many years to come. In your packets, Hooksett roads are listed
853 alphabetically and also in order by quality – worst to best. We plan to work on West Stearns Avenue,
854 Morse Drive, Memory Lane and Leda Avenue next year.
855

856 Chair Sullivan: How much is budgeted for road maintenance?
857

858 E. Labonte: It is \$600,000, down a bit this year.
859

860 C. Ledger: Your goal should be to maintain the rating of 78.64%.
861

862 A. Walczyk: We are at 78% and I would like us to shoot for 80%. We are at a tipping point. We are
863 digging a hole with the current \$600,000 per year.
864

865 A. Comai: That was a great presentation. Do you have testimonials from communities?
866

867 C. Leger: I do not have testimonials, per se, but I have been working for BETA Group for over eight
868 years and have seen lots of great results, many in Massachusetts. Communities which have followed
869 an aggressive plan have seen great results.
870

871 **Riverside Drive Fire Station Driveway Improvements Project Award for \$52,234.00** 872

873 ***T. Tsantoulis motioned to waive the requirement of three competitive bids and to award the***
874 ***Riverside Drive Fire Station Driveway Improvements Project to Advanced Excavating and***
875 ***Paving, LLC for the Base Bid and Additive Alternative in the amount of \$52,234.00. A. Walczyk***
876 ***seconded the motion.***
877

878 C. Karolian: We need to keep our eye on the ball for finances next year. We are not sure what the
879 revenue deficit might be because of COVID-19. We have to be careful where we spend money. Does
880 this include expanding the driveway, as well as digging up and repaving?
881

882 B. Thomas: The widening is on the right side of the building.
883

884 C. Karolian: Looking at the photo, this driveway looks better than some of the roads in town. Why are
885 we repaving it?

886
887 B. Thomas: If you look at the sketch on page 154 of your packet, three concrete pads will be installed at
888 the front of the three bay doorways. This is because of a settling problem.
889
890 T. Tsantoulis: Are the concrete slabs transitional slabs? What is their purpose?
891
892 B. Thomas: The concrete slabs will distribute the weight of the heavy trucks.
893
894 C. Karolian: Will A & E do the concrete work too?
895
896 B. Thomas: They are pre-cast. They will be delivered and A & E will install them. Reclaimed materials
897 from the digging up of the driveway will be used in the paving project.
898

899 **Roll Call Vote #15**

900 **A. Comai Aye**
901 **C. Jones Not present**
902 **A. Walczyk Aye**
903 **J. Durand Nay**
904 **R. Duhaime Not present**
905 **T. Tsantoulis Nay**
906 **J. Levesque Aye**
907 **C. Karolian Nay**
908 **J. Sullivan Aye**
909 **Voted in favor (4-3).**

910
911 ***T. Tsantoulis motioned to extend the meeting at 9:30 pm. A. Comai seconded the motion.***
912

913 **Roll Call Vote #16**

914 **A. Walczyk Aye**
915 **J. Levesque Aye**
916 **C. Jones Not present**
917 **R. Duhaime Not present**
918 **J. Durand Nay**
919 **C. Karolian Nay**
920 **T. Tsantoulis Aye**
921 **A. Comai Aye**
922 **J. Sullivan Aye**
923 **Voted in favor (5-2).**

924
925 **Lilac Bridge Memorial – Request for Permission to Sign Contract for \$85,000 to construct a**
926 **memorial to the Lilac Bridge**
927

928 B. Thomas: A condition of receiving over \$300,000 from the State for the new bridge was that we
929 construct a memorial to the Lilac Bridge. An RFP was issued and we received three proposals. The
930 committee to review the proposals was made up of myself, Andre Garron, Earl Labonte, Nick Williams,
931 John Giotas of the Heritage Commission, Brian Baer of the Historical Society and Debbie Disston,
932 Director of the McIninch Art Gallery at SNHU. One proposal was withdrawn. We unanimously voted in
933 favor of the proposal from No Limits Metalworks, and we asked Shawn Dudek of No Limits to 'sharpen
934 his pencil' in an effort to reduce the price. His plan called for four benches and the project calls for
935 three, and we agreed to help him load the materials, so he was able to reduce the cost from \$90,000
936 from \$85,000. There is a diagram of the project layout in your packets. The benches will be to the left of

937 the paved pathway. The idea is to adapt old pieces of the bridge to make it look like the original. No
938 Limits unanimously matched the vision of the committee. They are the best fit and have excellent
939 recommendations.

940

941 Chair Sullivan: What about rust?

942

943 B. Thomas: Rust remediation will be done via encapsulation.

944

945 J. Levesque: What will you do to guard against theft?

946

947 S. Dudek: The parts will be well-secured. They are heavy and bulky – not easy to steal.

948

949 B. Thomas: There are two plaques, one small and one large. The design will mimic the original with
950 some new materials.

951

952 S. Dudek: The small plaque will sit on a fence made from pieces of the old bridge, whenever possible.

953

954 B. Thomas: It will be on a concrete foundation and secured there.

955

956 C. Karolian: One vendor dropped out. You asked No Limits to 'sharpen his pencil'. Did you afford the
957 same opportunity to the other vendor to 'sharpen his pencil'?

958

959 B. Thomas: Not exactly. The other vendor, B. Renaud Brothers, revised his quote to \$90,000 on his
960 own. We were trying to pick the most qualified, the one who could do the best job with the project.

961

962 C. Karolian: You didn't ask that of Renaud, to 'sharpen his pencil'? Doesn't that leave them at a
963 disadvantage? A bid process is a bid process. You afforded No Limits the opportunity to 'sharpen' his
964 pencil without affording Renaud the same opportunity?

965

966 Chair Sullivan: This is more like a design review. They all didn't have the same project. This is about
967 artistic vision, not just the price.

968

969 B. Thomas: No Limits had the best qualifications.

970

971 C. Karolian: So, this was not based on artistic value but on the company's reputation? I'm troubled by
972 the fact that you hadn't picked one over the other. You interviewed both of them and afforded one the
973 opportunity to 'sharpen his pencil' but didn't afford the other the same opportunity.

974

975 B. Thomas: That is not entirely true. The \$34,000 bid didn't provide the cost for lead abatement and
976 then withdrew. Renaud adjusted his price before we asked him to.

977

978 C. Karolian: You interviewed both. Then you afforded Vendor B the opportunity to 'sharpen his pencil'
979 without affording Vendor A the opportunity to sharpen his. I assume the requirements were in the bid
980 documents.

981

982 B. Thomas: Lead abatement was not in the RFP.

983

984 C. Karolian: How can vendors know what you want and adjust their prices accordingly if they don't have
985 that information?

986

987 A. Garron: Lead was not an issue we thought of considering. It came up during the interviews. Shawn's
988 plan artistically matched our vision.

989
990 C. Karolian: Was the artistic aspect discussed?
991
992 A. Garron: It was discussed with all three, and Shawn's concept best fit the direction we wanted to go.
993
994 S. Dudek: My price only came down a couple of days after the interview.
995
996 C. Karolian: The other vendor must have had four benches. They were not afforded the opportunity to
997 adjust their bid, artistically or dollar-wise?
998
999 Chair Sullivan: The committee liked Shawn's design over the other one. It was unanimous.
1000
1001 B. Thomas: Exactly.
1002
1003 A. Garron: The other vendor was offered the loading of materials, too.
1004
1005 B. Thomas: The vendor who dropped out wanted the materials delivered to the site.
1006
1007 C. Karolian: Did B. Renaud Brothers' design call for four benches?
1008
1009 B. Thomas: No, it had three benches. The concept of the artistic factor was in the RFP.
1010
1011 C. Karolian: Did the other bidder come down in price?
1012
1013 B. Thomas: Yes, they came down to \$90,000, but not at our request.
1014
1015 ***A. Walczyk motioned to allow the Town Administrator to sign a contract with No Limits***
1016 ***Metalworks in the amount of \$85,000.00 to build the monument to the Lilac Bridge. J. Levesque***
1017 ***seconded the motion.***
1018
1019 **Roll Call Vote #17**
1020 ***T. Tsantoulis Aye***
1021 ***C. Jones Not present***
1022 ***R. Duhaime Aye***
1023 ***A. Walczyk Aye***
1024 ***J. Levesque Aye***
1025 ***C. Karolian Nay***
1026 ***J. Durand Nay***
1027 ***A. Comai Aye***
1028 ***J. Sullivan Aye***
1029 ***Voted in favor (5-2).***
1030
1031 **Lilac Bridge Memorial – Permission to Place Monument on State Property**
1032
1033 ***T. Tsantoulis motioned to table this item. J. Durand seconded the motion.***
1034
1035 **Roll Call Vote #18**
1036 ***J. Durand Aye***
1037 ***J. Levesque Nay***
1038 ***C. Karolian Aye***
1039 ***A. Comai Aye***

1040 **C. Jones Not present**
1041 **T. Tsantoulis Aye**
1042 **A. Walczyk Nay**
1043 **R. Duhaime Not present**
1044 **J. Sullivan Nay**
1045 **Voted in favor (4-3).**

1046
1047 **ADJOURNMENT**
1048 **Chair Sullivan motioned to adjourn at 10:04 pm. C. Karolian seconded the motion.**

1049
1050 **Roll Call Vote #7**
1051 **C. Jones Not present**
1052 **C. Karolian Aye**
1053 **J. Levesque Aye**
1054 **R. Duhaime Not present**
1055 **A. Walczyk Nay**
1056 **J. Durand Aye**
1057 **T. Tsantoulis Aye**
1058 **A. Comai Aye**
1059 **J. Sullivan Nay**
1060 **Voted in favor (5-2).**

1061
~~1062~~ Respectfully submitted,
~~1063~~
1064 *Kathleen Donnelly*
1065 Kathleen Donnelly
1066 Recording Clerk
1067
1068
1069
1070

1071

| |
|---|
| Please see subsequent meeting minutes for any amendments to these minutes. |
|---|

1072