

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, November 4, 2020**

1
2 The Hooksett Town Council met on Wednesday, November 4, 2020 at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 04 Nov 2020 to order at 6:04 pm.

7
8 **PROOF OF POSTING**

9 Human Resources Coordinator Donna Fitzpatrick provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor John Durand, Councilor David Boutin, Councilor
13 Clifford Jones, Councilor Timothy Tsantoulis, Councilor Clark Karolian

14
15 Councilor Alex Walczak arrived at 6:05 pm.

16 Councilor Roger Duhaime arrived at 6:06 pm.

17 Councilor Randall Lapierre arrived at 7:16 pm.

18
19 **PLEDGE OF ALLEGIANCE**

20
21 Chair Sullivan called for the Pledge of Allegiance.

22
23 **PUBLIC HEARINGS**

24
25 **Public hearing to accept the health insurance surplus of funds from HealthTrust FY2020 not to**
26 **exceed \$100,484.04 and NH Interlocal Trust (NHIT) FY2016 not to exceed \$27,431.86 for the**
27 **Town of Hooksett per RSA 31:95-b, III (a).**

28
29 Chair Sullivan: I am going to read the public hearing notice:

30
31 The Hooksett Town Council will be holding a public hearing on Wednesday, November 4, 2020
32 @ 6:00 pm at the Hooksett Town Hall Chambers, 35 Main Street, Hooksett, NH. The purpose of
33 the public hearing is to accept the health insurance surplus of funds from HealthTrust FY2020,
34 not to exceed \$100,484.04 and NH Interlocal Trust (NHIT) FY2016 not to exceed \$27,431.86,
35 for the Town of Hooksett per RSA 31:95-b, III (a). For documentation or questions, contact the
36 Administration Department at 603-485-8472.

37
38 Chair Sullivan opened the Public Hearing at 6:08 pm.

39
40 C. Soucie: The purpose of this item is to decide how to apportion the surplus premiums being returned
41 to the Town by Health Trust and NH Interlocal.

42
43 D. Boutin: How much of the surplus will go to the employees?

44
45 C. Soucie: Based on the amounts of the premiums contributed by each group, employees would
46 receive \$11,000 from the Health Trust surplus and \$2,000 from NHIT.

47
48
49 **SPECIAL RECOGNITION**

50
51 **Hooksett Municipal Employees**

53 A. Garron: We have no new hires to report, but we a promotion in the Public Works Department.
54 Matthew Gordon has been promoted to Highway Assistant Crew Chief, so we keep him in the family
55 and move him toward the head of the table.
56
57

58 SCHEDULED APPOINTMENTS

59 **Todd Rainier, Town Clerk; Cindy Robertson, Moderator; Don Riley, Assistant Moderator -**
60 **November 3, 2020 Presidential Election**
61
62

63 C. Robertson: We spent an amazing number of hours prior to this election preparing for it. We held five
64 (5) training sessions for poll workers and participated in weekly Zoom meetings with the Secretary of
65 State's office. Then, we spent 20 hours at the polls on Election Day. We have received nothing but
66 praise from social media, voters and even challengers who actually assisted us. Councilor Alex
67 Walczyk was invaluable during the reconciliation process and did a fabulous job. There were no long
68 lines; no one waited longer than ten or fifteen minutes. There are many other people we want to thank
69 for their help: Barbara & Bob Thinnis, Sandra Van Dyne, Councilor John Durand, Dave Dixon, Bob
70 Schroeder, Fran Shannis, and School Resource Officer Angela Bergeron. We also want to thank DPW,
71 the Police and the Fire Departments. Hooksett sets the standard for elections in New Hampshire. We
72 did not close the polls until 8:00 pm. The Supervisors of the Checklist registered 750 new voters. We
73 had no problems during the day. The turnout was about 80%, not including SNHU students. Only one
74 person was not wearing a mask (seemingly for medical reasons). and therefore, voted at the separate
75 booth set up for that purpose.
76

77 D. Riley: I would like to add my thanks to those of Cindy. I do want to say that this election set the stage
78 for future difficulties. On October 29th, 2,500 absentee ballots were preprocessed by 20 to 25 people.
79 Between October 29th and Election Day, 500 more absentee ballots were processed the old way. With
80 four other workers, I spent 13 hours at the election processing absentee ballots. NH voters are using
81 absentee ballots to vote early, and this will require dedicated resources – a boatload of hours.
82

83 T. Rainier: One complaint we received was about the fact that we did not pass out **I Voted** stickers. We
84 had decided not to pass out stickers because of COVID. I want to thank Councilor Roger Duhaime for
85 returning to help in the evening. Somehow, the highway crew managed to get all of the roads salted
86 and still to help us all day.
87

88 Chair Sullivan: Thank you for the report and for conducting an excellent election.
89

90 T. Tsantoulis: I saw four (4) voters when I was out exercising this morning, and all of their comments
91 were positive.
92

93 D. Boutin: This was a fantastic election and a model for the State. Mr. Riley, I can connect you with the
94 chair of the Election Committee in Concord so that you can discuss your concerns about the volume of
95 absentee ballots. Alex Walczyk was amazing.
96

97 T. Rainier: When the elected Moderator resigned with two weeks' notice, Cindy Robertson and Don
98 Riley agreed to take over this responsibility. They are true, dedicated volunteers.
99

100 D. Boutin: A State Representative asked me why you opened a sealed box, Mr. Rainier. Can you
101 explain why?
102

103 T. Rainier: Yes. That was a Federal Office Only box of hand-counted ballots. We needed to check
104 some hand-counted figures. That is the only sealed box we had to open, and it was promptly sealed
105 again.
106

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Cub Scout Pack 292 Little Library Project – Donation and Installation of Book Swap Boxes

B. Thomas: We have members of Cub Scout Pack 292 here to present their Little Library Project. Phil Armone of Parks & Rec and I will supervise and monitor this project. We have here one of the three Little Libraries built by these cub scouts.

J. Godbout, Den Leader: These boys are mostly fifth graders whose Little Library Project book swap involved building three little libraries to be placed in three locations: Donati Park on Main Street, Fraser Park on K Avenue and The Heads Pond Trailhead. The scouts have collected 200 books already. These boys decided that they want to earn the Messenger of Peace award which has never before been earned by Pack 292.

C. Jones: How do people donate books?

A. Godbout, Committee Chair: People can scan a code on the Little Library with a Smartphone to get to the website.

Chair Sullivan asked the scouts and leaders to introduce themselves.

- Adam Godbout, Committee Chair
- Jillian Godbout, Den Leader
- Matt Flader, Pack Master
- Mike Kotrlik, Den Leader
- Zoey Godbout, Bear Cub Scout
- Jamie Godbout, AOL Cub Scout
- Andrew Godbout, Den Chief of Troop 603
- Caleb Flader, AOL Cub Scout
- Matthew Kotrlik, AOL Cub Scout
- Max Laliberte, AOL Cub Scout
- Owen Vincent, AOL Cub Scout

T. Tsantoulis: Thank you for this donation. Parents donate a huge amount of time on these projects. This helps to make Hooksett a better place for all of us.

Chair Sullivan: Who is responsible for the design of these libraries?

J. Godbout: We looked at several designs and made a group decision. Adam Godbout drew the blueprint for us, which is in your packets.

D. Boutin motioned to accept three Little Library Project book swap boxes and to allow Cub Scout Pack 292 to install them at the locations in town as approved and to accept this donation to the Town of Hooksett, including the cost of items and labor that does not exceed \$5,000.00 in value, per RSA 31:95-b III (b) and RSA 31:95-e, II. T. Tsantoulis seconded the motion.

D. Boutin: I echo the comments of Councilor Tsantoulis.

Roll Call Vote #2

160 **R. Duhaime** *Aye*
161 **J Durand** *Aye*
162 **C. Jones** *Aye*
163 **R. Lapierre** *Not present*
164 **A. Walczyk** *Aye*
165 **D. Boutin** *Aye*
166 **C. Karolian** *Aye*
167 **T. Tsantoulis** *Aye*
168 **J. Sullivan** *Aye*
169 **Voted in favor (8-0).**

170
171 C. Karolian: Great job. This is a great idea. Kudos and thank you. This is a good civic thing that you are
172 doing.

173
174 **CONSENT AGENDA**

175
176 **Motion to accept the donation of \$4,770.00 from the Bureau of Justice Assistance; Patrick Leahy**
177 **Bulletproof Vest Partnership, to the Town of Hooksett for the Hooksett Police Department per**
178 **RSA 31:91-b: III(b) and return the funds to the Police Department's 2020-2021, 2021-2022 and/or**
179 **2022-2023 fiscal budgets under the uniform equipment line.**

180
181 ***D. Boutin motioned to approve the Consent agenda item. C. Karolian seconded the motion.***

182
183 **Roll Call Vote #3**

184 **D. Boutin** *Aye*
185 **C. Jones** *Aye*
186 **A. Walczyk** *Aye*
187 **J. Durand** *Aye*
188 **R. Duhaime** *Aye*
189 **T. Tsantoulis** *Aye*
190 **R. Lapierre** *Not present*
191 **C. Karolian** *Aye*
192 **J. Sullivan** *Aye*
193 **Voted unanimously in favor (8-0).**

194
195
196
197 **TOWN ADMINISTRATOR'S REPORT**

198
199 A. Garron: At their meeting last week, the Budget Committee reviewed and acted upon the Wastewater
200 Department budget and several smaller budgets, including the Conservation Commission and the
201 Budget Committee. Some were lowered, but all were approved. The Town's budget is still approved at
202 an \$82,000.00 increase over the proposed Town budget. They will start with the School budget and the
203 warrant articles at their meeting tomorrow The Council still has three warrant articles to consider: a
204 union contract, the non-union wage increase and the new union contract. Also, a decision remains to
205 be made on Old Town Hall. The bottom-line increase in the budget over last year's budget is
206 \$417,106.00.

207
208 A. Garron: Regarding COVID, unfortunately the number of cases in Hooksett is up from 14 last week to
209 20 this week. Hooksett has a total of 145 COVID cases from March 1st through the present date.

210

211 A. Garron: The NHMA will hold its 79th Conference – and it will be virtual – on November 18th. They will
212 cover many topics, and there are funds available for this. Any members of the Council can see me if
213 they would like information about participating.

214
215 A. Garron: I have a couple of non-public items, and Councilor Walczyk has requested one.

216
217 R. Duhaime: What is the schedule for the installation of the sound system?

218
219 A. Garron: We are planning to complete the installations for this room and the gym in the last week of
220 November. This room gets a lot of use, so we want to do it during a lull in activity.

221
222 C. Jones: What is the status regarding our laptops?

223
224 A. Garron: We have these in also. Nick Germain and Block Five are fitting them up.

225
226 Chair Sullivan: We can have a mini-workshop prior to the first meeting during which we use these.

227
228 D. Boutin: Regarding the increase in the proposed budget versus last year's budget, what is the
229 percentage?

230
231 A. Garron: It is a 2.32% increase.

232
233

234 **NOMINATIONS AND APPOINTMENTS**

235

236 D. Boutin: Mr. Germain, did you receive an application from Michael Somers?

237

238 N. Germain: No, not yet.

239

240 D. Boutin: The Planning Board has accepted the resignation of Brett Scott and voted unanimously to
241 recommend that alternate Michael Somers be elevated to a full member status. His application is not
242 wholly relevant because he is already a member of the Board.

243

244 N. Germain: Mr. Robert Duhaime has put in an application to be a full or alternate member of the
245 Planning Board. That will be on the agenda for the next meeting.

246

247 ***D. Boutin motioned to make Michael Somers a full member of the Planning Board, term ending***
248 ***June 30, 2023. T. Tsantoulis seconded the motion.***

249

250 T. Tsantoulis: I have a question about setting a precedent. We have no application before us. We
251 usually review a nomination form.

252

253 Chair Sullivan: I believe that a current alternate gets first consideration when a full position opens on a
254 board.

255

256 N. Germain: That is in the Rules of Procedure, Mr. Chair.

257

258 C. Karolian: Regarding the alternate, I am not in favor of waiving the rules for an appointment.

259

260 R. Duhaime: How long has Mr. Somers been on the Planning Board as an alternate?

261

262 N. Germain: He was appointed in 2019, so he has served for about one year.

263
264 **Roll Call Vote #4**
265 **A. Walczyk Aye**
266 **R. Lapierre Not present**
267 **C. Jones Abstained**
268 **R. Duhaime Aye**
269 **J. Durand Aye**
270 **C. Karolian Aye**
271 **T. Tsantoulis Aye**
272 **D. Boutin Aye**
273 **J. Sullivan Aye**
274 **Voted unanimously in favor (7-0). C. Jones abstained because of upcoming Council legal**
275 **issues.**
276
277 **OLD BUSINESS**
278
279 **Accept the health insurance surplus of funds from HealthTrust FY2020 not to exceed**
280 **\$100,484.04 and NH Interlocal Trust (NHIT) FY2016 not to exceed \$27,431.86 to the Town of**
281 **Hooksett per RSA 31:95-b, III (a) and motion on distribution of these funds.**
282
283 Chair Sullivan: We are now distributing a handout which I failed to have sent out to the Councilors, and
284 I apologize for that. I asked the Finance Director to prepare a chart showing the proposed allocation of
285 surplus funds, which is what the handout is.
286
287 **D. Boutin motioned to waive Town Council Rules of Procedure and accept the health insurance**
288 **surplus of funds the same night as the public hearing and to accept the surplus of funds from**
289 **Health Trust FY 2020 not to exceed \$100,484.04 and NH Interlocal Trust (NHIT) FY 2016 not to**
290 **exceed \$27,431.86 for the Town of Hooksett per RSA 31:95-b, III (a). A. Walczyk seconded the**
291 **motion.**
292
293 C. Karolian: Two motions were just combined, and we can only make one motion at a time.
294
295 Chair Sullivan: We usually deal with one motion at a time, but sometimes we combine them. It is better
296 to take one at a time.
297
298 C. Karolian: If I object to one of the motions and am in favor of the second one, I don't know how to
299 vote.
300
301 Chair Sullivan: Going forward, we will take one motion at a time.
302
303 R. Lapierre joined the meeting at 7:16 pm.
304
305 **Roll Call Vote #5**
306 **T. Tsantoulis Aye**
307 **C. Jones Aye**
308 **R. Duhaime Aye**
309 **A. Walczyk Aye**
310 **R. Lapierre Abstained**
311 **C. Karolian Abstained**
312 **J. Durand Aye**
313 **D. Boutin Aye**
314 **J. Sullivan Aye**

315 ***Voted unanimously in favor (7-0). R. Lapierre abstained because he just arrived and was not***
316 ***part of the discussion. C. Karolian abstained because he is opposed to one part of the motion***
317 ***and in favor of the other part.***
318

319 C. Soucie: The surplus premiums returned by Health Trust are the result of the reluctance of people to
320 see their doctors or dentists from March 2020 through the end of June because of COVID. The
321 proposed distribution of surplus funds totaling \$94,812.86 from Health Trust for medical premiums is as
322 follows: Wastewater – \$6,273.68; Town Employees - \$8,202.33; Retirees - \$10,642.21; Town -
323 \$69,694.64. The proposed distribution of surplus funds totaling \$5,671.18 from Health Trust for dental
324 premiums is as follows: Wastewater – \$516.63; Town Employees - \$2,775.98; Retirees - \$456.11;
325 Town - \$1,922.46.

326
327 C. Soucie: NHTI’s refund is from a period of time in 2016 when excess premiums were paid. The
328 proposed distribution is as follows: Library - \$1,000.21; Wastewater - \$1712.28; Central Hooksett Water
329 Precinct - \$704.05; Hooksett Village Water Precinct - \$514.97; Town Employees - \$2178.69; Retirees -
330 \$2,026.85; Town - \$19,294.81. The total refund amount is \$27,431.86.

331
332 ***D. Boutin motioned to distribute the Health Trust FY2020 surplus not to exceed \$100,484.04 as***
333 ***follows: \$6,790.31 to Wastewater; \$10,978.31 to employees; \$11,098.32 to retirees and***
334 ***\$71,617.10 to the FY 2021-22 town revenue in the form of a Fund Balance. A. Walczyk seconded***
335 ***the motion.***
336

337 A. Walczyk: Does this cover the legal fees?
338

339 C. Soucie: There were no legal fees with Health Trust, and those associated with the NHTI situation
340 were minor - less than \$2,000.00 - so prorating them did not make sense.
341

342 **Roll Call Vote #6**

- 343 ***J. Durand Aye***
- 344 ***R. Lapierre Aye***
- 345 ***C. Karolian Aye***
- 346 ***D. Boutin Aye***
- 347 ***C. Jones Aye***
- 348 ***T. Tsantoulis Aye***
- 349 ***A. Walczyk Aye***
- 350 ***R. Duhaime Not present***
- 351 ***J. Sullivan Aye***

352 ***Voted unanimously in favor (8-0).***
353

354 ***R. Lapierre motioned to distribute the NH Interlocal Trust (NHIT) FY2016 surplus not to exceed***
355 ***\$27,431.86 as follows: \$1,000.21 to Hooksett Public Library; \$1,712.28 to Wastewater; \$704.05 to***
356 ***Central Hooksett Water Precinct; \$514.97 to Hooksett Village Water Precinct; \$2,178.69 to***
357 ***employees; \$2,026.85 to retirees and \$19,294.81 to the FY 2021-22 town revenue in the form of***
358 ***Fund Balance. C. Karolian seconded the motion.***
359

360 Chair Sullivan: Why were other entities such as the Library and the water precincts included in the
361 surplus from NHIT?
362

363 C. Soucie: NHTI sent just one check by mistake. I offered to distribute the funds so that they would not
364 have to cut more checks.
365

366 **Roll Call Vote #7**

367 **C. Jones** *Aye*
368 **C. Karolian** *Aye*
369 **R. Lapierre** *Aye*
370 **R. Duhaime** *Aye*
371 **A. Walczyk** *Aye*
372 **J. Durand** *Aye*
373 **T. Tsantoulis** *Aye*
374 **J. Sullivan** *Aye*

375 **Voted unanimously in favor (9-0).**

376
377 **Town Council Rules of Procedures - Amendments/Additions/Deletions (on 10/28/2020 Town**
378 **Council Agenda)**

379
380 R. Lapierre: I am wondering if we need to have two-thirds majority votes, not just a simple majority,
381 when changing the Rules of Procedure.

382
383 Chair Sullivan: That is a good question. We can check on that, and then check the votes taken at last
384 week's meeting, if necessary.

385
386 **NEW BUSINESS**

387
388 **Cub Scout Pack 292 Little Library Project – Donation and Installation of Book Swap Boxes at**
389 **Various Locations in Town**

390
391 This item was covered under **SCHEDULED APPOINTMENTS** earlier in the meeting.

392
393 **Unassigned General Fund Balance History and Tax Rate**

394
395
396 C. Soucie: In the interest of getting property tax bills out as early as possible, I am concerned about
397 waiting until November 18th to decide about using a portion of the Unassigned Fund Balance to reduce
398 the tax rate. This is a decision for the Town Council. As of June 30, 2020, the Unassigned Fund
399 Balance was \$4,459,358, which represents 8.29%. This Fund Balance is available for emergencies and
400 economic downturns, and we follow State guidelines, keeping that balance between five and eight
401 percent. Large swings in the amount used to offset the tax rate are not good for budgeting and
402 planning. Although we do not yet have a tax rate from DRA, using their portal, I made some
403 calculations. If we apply nothing from the Fund Balance, the Town's portion of the tax rate will be \$6.23,
404 an increase of \$0.74 over last year's rate of \$5.49. The School portion of the tax rate, including State
405 Education, will be going up by \$0.68; the County portion will go up \$0.26. The County expenses rose
406 \$600,000 this year. What I recommend is a motion allowing the Town Administrator to allocate between
407 \$1.3 million and \$1.4 million, which would keep the town portion level, and not going below five percent
408 (5%) in the fund balance.

409
410 A. Garron: This is within our five-to-eight percent range, consistent with our financial policy.

411
412 **D. Boutin motioned to allow the Town Administrator to allocate between \$1.3 million and \$1.4**
413 **million of the Unassigned Fund balance to offset the property tax rate, keeping the town portion**
414 **level and not allowing the fund balance to go below five percent (5%). T. Tsantoulis seconded**
415 **the motion.**

416
417 Chair Sullivan: With an allocation of \$1.3 million, what would be the new Fund Balance?

418
419 C. Soucie: That would leave 5.72%.

420
421 T. Tsantoulis: I encourage Councilors not to allow the fund balance to go below five percent (5%).

422
423 R. Lapierre: The Government Finance Officers Association (GFOA) recommends a fund balance
424 between 8 and 15%.
425
426 C. Soucie: We don't follow those guidelines; we follow the DRA recommendation.
427
428 R. Duhaime: Do we know why the County expenses went up so much?
429
430 C. Soucie: I have a large packet of information from them in my office but have not gone through it, so I
431 don't know what caused the large increase.
432
433 C. Karolian: How much of the Fund Balance would we need to apply so that there is no increase in the
434 tax rate?
435
436 C. Soucie: You do not have enough for that, and DRA would not allow it.
437
438 R. Lapierre: Is the Fund Balance all cash?
439
440 C. Soucie: No, it is not. It is an accounting equation: Current Assets – Current Liabilities = Fund
441 Balance. There is some liquidity in that balance.
442
443 R. Lapierre: I am nervous about the 5% without knowing more about it.
444
445 C. Soucie: Long-term assets are not part of the Fund Balance.
446
447 A. Walczyk: I would like to amend the motion made by Councilor Boutin. I would like to see a seven
448 percent (7%) fund balance. We made a lot of deep cuts to the budget and are in a risky situation. We
449 don't know what will happen with COVID.
450
451 R. Duhaime: Using \$700,000.00 to reduce the tax rate leaves a seven percent (7%) fund balance,
452 which is approximately \$3,159,000.00.
453
454 D. Boutin: Look at the Union Leader on Thursdays. Homes in Hooksett are selling for \$500,000.00.
455 They are paying \$10,000.00 per year in property taxes. People are registering new vehicles costing
456 \$40,000.00 to \$50,000.00. Pickups are \$70,000.00. We are collecting a lot of taxes. A five percent (5%)
457 balance is very reasonable.
458
459 T. Tsantoulis: Would the use of \$1.3 million from the Fund Balance to reduce the tax rate keep the town
460 portion level?
461
462 C. Soucie: Yes, it would.
463
464 T. Tsantoulis: So, with the School and County portions, owners of a \$500,000.00 home will pay an
465 additional \$500.00 in property taxes.
466
467 **A. Walczyk motioned to contribute \$700,000.00 from the Fund Balance to reduce the tax rate,**
468 **leaving a balance of \$3.7 million in the Fund Balance. C. Jones seconded the motion.**
469
470 A. Garron: Leaving more in the Fund Balance is protection for next year.
471
472 Chair Sullivan called for a roll call vote on the amendment.

473
474 **Roll Call Vote #8**
475 **R. Lapierre** *Nay*
476 **R. Duhaime** *Aye*
477 **T. Tsantoulis** *Nay*
478 **A. Walczyk** *Aye*
479 **J. Durand** *Nay*
480 **C. Jones** *Aye*
481 **D. Boutin** *Nay*
482 **C. Karolian** *Nay*
483 **J. Sullivan** *Nay*
484 **Motioned failed (3-6).**
485
486 Chair Sullivan called for a roll call vote on the original motion to allow the Town Administrator to use
487 between \$1.3 million and \$1.4 million to offset the tax rate increase, keeping the town portion of the tax
488 rate level, and not allowing the Fund Balance to go below five percent (5%).
489

490 **Roll Call Vote #9**
491 **J. Durand** *Aye*
492 **D. Boutin** *Aye*
493 **C. Jones** *Nay*
494 **R. Duhaime** *Nay*
495 **C. Karolian** *Aye*
496 **A. Walczyk** *Nay*
497 **T. Tsantoulis** *Aye*
498 **R. Lapierre** *Aye*
499 **J. Sullivan** *Nay*
500 **Voted in favor (5-4).**
501

502 **SUB-COMMITTEE REPORTS**

503
504 C. Karolian: The Recycling and Transfer Committee discussed picking up trash at private
505 developments, such as the 50 homes at Granite Hill. A policy change in 2004 allowed for picking up
506 trash in private developments as long as they signed a waiver holding the Town harmless for damages
507 to their property. This is related to our discussions about hydrants and might be coming in the future
508

509 ***T. Tsantoulis motioned to establish a committee to investigate collecting trash on private***
510 ***property. D. Boutin seconded the motion.***
511

512 **Roll Call Vote #10**
513 **C. Karolian** *Nay*
514 **T. Tsantoulis** *Aye*
515 **R. Lapierre** *Nay*
516 **C. Jones** *Aye*
517 **D. Boutin** *Aye*
518 **J. Durand** *Aye*
519 **A. Walczyk** *Nay*
520 **R. Duhaime** *Nay*
521 **J. Sullivan** *Nay*
522 **Motion failed (4-5).**

523 A. Walczyk: The Parks & Rec Committee and HYAA are exploring the best way to preserve or replace
524 the name signs on the trees at Donati Park. The signs have deteriorated over 25 years. They will be
525 looking for Council permission, which I don't think they need.

526

527 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

528

529 ***Chair Sullivan motioned to enter non-public session at 8:37 pm in accordance with the***
530 ***provisions of RSA 91-A:3, II (a) and (c). D. Boutin seconded the motion.***

531

532 RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining*
533 *of such employee, or the investigation of any charges against him or her, **unless** the employee affected*
534 *(1) has a right to a public meeting, and (2) requests that he meeting be open, in which case the request*
535 *shall be granted.*

536 RSA 91-A:3, II (c) *Matters which, if discussed in public, would likely affect adversely the reputation*
537 *of any person, **other than a member of this board**, unless such person requests an open meeting.*
538 *This exemption shall extend to include any application for assistance or tax abatement or waiver of*
539 *a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

540

541 **Roll Call #11**

542 ***T. Tsantoulis Aye***

543 ***R. Lapierre Aye***

544 ***J. Durand Aye***

545 ***C. Jones Aye***

546 ***C. Karolian Aye***

547 ***A. Walczyk Aye***

548 ***R. Duhaime Aye***

549 ***D. Boutin Aye***

550 ***J. Sullivan Aye***

551 ***Voted unanimously in favor (9-0).***

552

553 ***T. Tsantoulis motioned to leave nonpublic session and return to public session at 9:03 pm.***

554 ***R. Duhaime seconded the motion.***

555

556 **Roll Call Vote #12**

557 ***D. Boutin Aye***

558 ***A. Walczyk Aye***

559 ***J. Durand Aye***

560 ***C. Karolian Aye***

561 ***R. Lapierre Aye***

562 ***T. Tsantoulis Aye***

563 ***R. Duhaime Aye***

564 ***C. Jones Nay***

565 ***J. Sullivan Aye***

566 ***Voted in favor (8-1).***

567

568 ***Chair Sullivan motioned to seal the minutes of the non-public session. D. Boutin seconded the***
569 ***motion.***

570

571 **Roll Call Vote #13**

572 ***C. Karolian Nay***

573 ***D. Boutin Aye***

574 **T. Tsantoulis Aye**
575 **R. Lapierre Aye**
576 **A. Walczyk Aye**
577 **R. Duhaime Aye**
578 **J. Durand Aye**
579 **C. Jones Aye**
580 **J. Sullivan Aye**
581 **Voted in favor (8-1).**

582
583 Councilor Karolian: I object to tonight's non-public session #1 discussion under RSA 91-A:3 II (c).
584

585 Councilor Boutin: There is a State of NH Road Improvement Project #29611 in Hooksett for US 3/NH
586 28, with improvements from Alice Ave/West Alice Ave to NH 27 (Whitehall Road)/Martin's Ferry
587 Road. On Wednesday, November 18th at 9:00 am, the State is holding a meeting on this project and I
588 plan to participate.

589
590 **ADJOURNMENT**

591
592 **Chair Sullivan motioned to adjourn at 9:06 pm. T. Tsantoulis seconded the motion.**
593

594 **Roll Call Vote #14**

595 **R. Duhaime Aye**
596 **J Durand Aye**
597 **C. Jones Aye**
598 **R. Lapierre Aye**
599 **A. Walczyk Aye**
600 **D. Boutin Aye**
601 **C. Karolian Aye**
602 **T. Tsantoulis Aye**
603 **J. Sullivan Aye**
604 **Voted unanimously in favor (9-0).**

605
606
607 Respectfully submitted,
608 *Kathleen Donnelly*
609 Kathleen Donnelly
610 Recording Clerk

611
612
613 **Please see subsequent meeting minutes for any amendments to these minutes.**
614
615
616