

1

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, June 10, 2020**

2
3 The Hooksett Town Council met on Wednesday, June 10, 2020 at 6:00 in the Hooksett Municipal
4 Building.

5
6
7 **CALL TO ORDER**

8 Chair Sullivan called the meeting of 10 Jun 2020 to order at 6:00 pm.
9

10 Chair Sullivan: Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's
11 Emergency Order #12 pursuant to Executive Order 2020-04, Town Council is authorized to meet
12 electronically. Please note that there is no physical location to observe and listen contemporaneously to
13 this meeting, which is authorized by the Governor's Emergency Order. The public may access the
14 meeting as it is ongoing by dialing (1) 877-853-5247, entering the Meeting ID: 856 0400 9084, and
15 entering the Passcode: 3365. The public can also "join" this meeting via the Zoom website, using the
16 same Meeting ID and Passcode. As a third option, the public may watch/listen with a delay on the
17 Town's website.

18
19 This access notice was posted on www.hooksett.org/town-council and was physically posted at the
20 Main Entrance at 35 Main Street in Hooksett.

21
22 If anybody has a problem, please call 603-485-8472 Ext. 1 or email ngermain@hooksett.org. In the
23 event the public is unable to access the meeting, the meeting will adjourn and be rescheduled. All votes
24 taken during this meeting shall be done by Roll Call vote, and the meeting will commence by taking a
25 Roll Call attendance. When each member states his presence, he will also state whether there is
26 anyone in the room with them during this meeting, which is required under the Right-to-Know law. One
27 item of public input was received and will be read into the record.

28
29 **PROOF OF POSTING**

30 Administrative Services Coordinator Donna Fitzpatrick provided proof of posting.
31

32 **ROLL CALL**

33 **In Attendance:** Councilor James Sullivan, Councilor Robert Duhaime, Councilor John Durand,
34 Councilor Avery Comai, Councilor James Levesque, Councilor Clifford Jones, Councilor Timothy
35 Tsantoulis, Councilor Clark Karolian, and Councilor Alex Walczyk
36

37 **PLEDGE OF ALLEGIANCE**

38 Chair Sullivan called for the Pledge of Allegiance and a Moment of Silence.
39

40 Chair Sullivan: In light of the civil unrest and the injustice regarding the death of fellow American
41 George Floyd, and the impact on Hooksett and our pleas for racial harmony and justice for all
42 Americans, I would ask for a moment of silence.
43

44 J. Durand: I don't agree with that at all, Mr. Chairman. That man was no saint; he was a fellow
45 American.
46

47 Chair Sullivan: The Town Council has received numerous letters from concerned citizens asking what
48 Hooksett can do. I want to read into the record a letter written by Police Chief Janet Bouchard, dated

49 June 1, 2020 and posted on the Police Department home page. Then, I will make a motion in support of
50 the letter.

51
52 As the head of a police agency I feel the need to speak out regarding the murder of George
53 Floyd and the current climate surrounding police officers and the public they are sworn to
54 protect. The treatment that Mr. Floyd received that led to his horrific death is vehemently
55 opposed by all members of the Hooksett Police Department. Acts of prejudice, racism, bigotry
56 and hatred are not tolerated within the Hooksett Police Department. We pride ourselves on
57 professionalism and fairness. It pains us to witness the coward-like acts committed by the
58 former officers in Minneapolis, as well as others in the past.
59 Our officers work hard every day to build relationships and harbor trust with those citizens who
60 live in Hooksett, as well as those passing through. It is frustrating to see corrupt police officers
61 tarnishing the badge that we so honorably wear. We recognize that there are victims behind this
62 corruption, victims who are being killed by individuals who never had the right to wear a badge
63 and be referred to as a police officer. As much as we, members of law enforcement, have the
64 right to be angry, members of the community also have this same right.
65 The proud men and women of the Hooksett Police Department support the right of all minority
66 groups to be angry and discouraged. We support your right to protest peacefully. We invite you
67 to be heard. We will listen to you; we will grieve with you and we will be angry with you. We will
68 respect you, but I ask that you respect us. I simply will not condone fighting violence with
69 violence. This is not the answer. I will stand strong and protect the rights of the public, but I will
70 stand just as strong as I protect my police officers. These men and women have sworn to
71 protect you and they have been trained how to protect you fairly and justly.
72 We have a long-standing transparent and honest relationship with the public. Let's lean on that
73 trust now and support one another. Let's be better than what we've seen. Our mission at the
74 Hooksett Police Department remains strong and steadfast, to serve and protect. We will
75 continue to do so with compassion, fairness and integrity.
76 Tomorrow, members of our department will gather for a group photo as a sign of solidarity,
77 peace and support for victims like George Floyd. Let's pray for peace and justice as well as an
78 end to racism and violence.
79 Thank You
80 Chief Janet Bouchard

81
82 ***Chair Sullivan motioned that the Hooksett Town Council hereby agrees that the letter crafted***
83 ***by Chief Janet Bouchard, dated June 1,2020, was well-stated (according to Town Administrator***
84 ***Andre Garron) and is the official statement of the Town of Hooksett on the matter of Mr.***
85 ***Floyd and of inequality and injustice, and that we wholeheartedly support the words and the***
86 ***principals of that letter. T. Tsantoulis seconded the motion.***

87
88 C. Karolian: As a retired police officer, I was saddened; I was sickened; I literally cried from what I was
89 seeing. I don't want people to paint a broad brush; police officers are not all cut from the same cloth.
90 Change is needed.

91
92 J. Levesque: Well-said, Chief Bouchard.

93
94 R. Duhaime: Great job, Chief Bouchard.

95
96 Chair Sullivan: Spot-on, Chief.

97
98 **Roll Call Vote #2**

99 ***R. Duhaime Aye***

100 ***J Durand No response***

101 **C. Jones** *Aye*
102 **J. Levesque** *Aye*
103 **A. Walczyk** *Aye*
104 **A. Comai** *Aye*
105 **C. Karolian** *Aye*
106 **T. Tsantoulis** *Aye*
107 **J. Sullivan** *Aye*

108 ***Voted unanimously in favor (8-0).***

109

110 **AGENDA OVERVIEW**

111 Chair Sullivan: Item 7.1 will be moved to the Consent Agenda because it is a donation from Kiwanis.

112

113 **SPECIAL RECOGNITION**

114 **Hooksett Municipal Employee - New Hire**

115
116 A. Garron: Unfortunately, we have no new employees and one employee leaving. Amanda Nadeau is
117 leaving the Parks & Rec Division of Public Works. In her letter of resignation, she said she enjoyed her
118 time here. We wish her well.

119

120 Chair Sullivan: Thank you for your service, Amanda.

121

122 **SCHEDULED APPOINTMENTS**

123 **Scheduled Appointment with Hooksett Kiwanis Club Regarding 5k Road Race**

124
125 Mr. Bob Willey (joined by his wife Sue Willey): We would like to try to have our trail race which we have
126 held for the past nine years. There is no program yet. We expect to know in a week or so what can or
127 cannot be done. We have four options: The first is that all returns to normal and we hold the event as
128 usual. Second, we will hold the race but change the design of the course in one place where there is a
129 one-mile crossover and runners are apt to be too close together. This would involve 40 runners and 20
130 walkers. Our third option is to postpone the event until October 31st and have a Halloween theme. The
131 last and least desirable option is to cancel the race for this year. We would use a 'wave' start if the race
132 is held.

133

134
135 C. Karolian: What is the cost for Police, Fire and other details?

136

137 A. Garron: I don't know the answer to that question. In the past, there has been a line item in the
138 amount of \$10,000 for Old Home Day and another in the Administration budget for \$5,000, also for Old
139 Home Day.

140

141 C. Karolian: We are not sure of our revenues or of the projected loss due to COVID-19.

142

143 Chief Bouchard: There is no cost to our department for the race. It is always well-organized and run.

144

145 E. Labonte: Our department has no cost for the race either.

146

147 Chair Sullivan: Should we address Councilor Karolian's concerns about revenue projections?

148

149 T. Tsantoulis: That is important but is off the subject of the 5k race.

150

151 C. Karolian: Where does the Old Home Day money go?

152

153 A. Garron: The \$15,000 will be part of the FY 2021 budget, beginning July 1st. Also, I believe there is a
154 medic needed for the race. Perhaps Chief Burkush can address that.
155
156 Chief Burkush: Yes, there are two firefighters assigned to the race for six hours each. This comes out of
157 the regular overtime budget.
158
159 A. Walczyk: This is a fluid situation. Would the delay until October 31st, which I am inclined to favor,
160 throw a wrench into the entire system?
161
162 Sue Kunkel, Kiwanis 5k Race Co-chair: Either date is fine. The delay until October 31st could be done.
163 The timing company is available for both dates. The October 31st option gives us more time to prepare.
164
165 **A. Walczyk motioned that the Council approve October 31st for the described event, with the**
166 **condition that the Town Council may rescind approval within two (2) weeks of the scheduled**
167 **date as subject to the Governor's Stay at Home proclamation. T. Tsantoulis seconded the**
168 **motion.**
169
170 T. Tsantoulis: Kiwanis is a well-known organization here in Hooksett and throughout the country. It is
171 safe to say that they will change their plans appropriately if required for safety.
172
173 R. Duhaime: I would note that the Kiwanis Club maintains part of the trail where they run. I also want to
174 thank them for their donation which is on the Consent Agenda this evening.
175
176 Chair Sullivan: Councilor Walczyk, do you want to modify your motion to include September 19th as a
177 possible date for the race?
178
179 A. Walczyk: I will amend my motion to say September 19th or October 31st.
180
181 T. Tsantoulis: I will confirm my second to that motion.
182
183 B. Willey: I like September 19th because the Police will be more available because there will be no Old
184 Home Day.
185
186 C. Karolian: Ms. Kunkel, are you more in favor of October 31st?
187
188 S. Kunkel: Yes, I am. It would allow more time to prepare. However, I am only one member of the
189 Board. Also, the pandemic will have more time to slow down, and that would mean more participation.
190
191 **Roll Call Vote #3**
192 **A. Comai Aye**
193 **C. Jones Aye**
194 **A. Walczyk Aye**
195 **J. Durand Aye**
196 **R. Duhaime Aye**
197 **T. Tsantoulis Aye**
198 **J. Levesque Aye**
199 **C. Karolian Aye**
200 **J. Sullivan Aye**
201 **Voted unanimously in favor (9-0).**
202

203 **Wastewater Treatment Plant Financial Advisor, Guy Beloin - Authority to file SRF application -**
204 **Asset Management Program (see new business item for details)**

205
206 Guy Beloin: The reason I am before the Council is that Sidney Baines, Hooksett Sewer Commission
207 Chairman, is authorized on behalf of the Town to file an application for a loan from NHDES in an
208 amount of up to \$30,000 for the development of an asset management program for the Wastewater
209 Public Facilities. This was approved by the voters on March 10, 2020 at the Town election. This State
210 Revolving Fund loan provides for principal forgiveness. Therefore, there is no impact on the user rate.

211
212 ***T. Tsantoulis motioned that the Council authorizes Sidney Baines, Chairman of the Hooksett***
213 ***Sewer Commission, on behalf of the Applicant (Town of Hooksett) to file an application for a***
214 ***loan to be made in accordance with the New Hampshire Code of Administrative Rules Chapter***
215 ***Env-Wq 500; that if such loan be made, the Applicant agrees to repay the loan as stipulated in***
216 ***the loan agreement; that Sidney Baines is hereby authorized to furnish such information and to***
217 ***take such other action as may be necessary to enable the Applicant to qualify for the loan; that***
218 ***Sidney Baines is designated as the authorized representative of the Applicant for the purpose of***
219 ***furnishing such information, data and documents pertaining to the Applicant for a loan as may***
220 ***be required, and is otherwise to act as the authorized representative of the Applicant in***
221 ***connection with this application; that certified copies of this resolution be included as part of***
222 ***the application to be submitted for a loan; and that if such loan be made, the Applicant agrees***
223 ***to make provisions for assuming proper and efficient operation and maintenance of the***
224 ***facilities after completion of the construction. R. Duhaime seconded the motion.***

225
226 **Roll Call Vote #4**
227 ***A. Walczyk Aye***
228 ***J. Levesque Aye***
229 ***C. Jones Nay***
230 ***R. Duhaime Aye***
231 ***J. Durand Aye***
232 ***C. Karolian Aye***
233 ***T. Tsantoulis Aye***
234 ***A. Comai Nay***
235 ***J. Sullivan Aye***
236 ***Voted in favor (7-2).***

237
238 **Todd Rainier, Town Clerk - Civil Forfeitures for Unlicensed Dogs (see new business item for**
239 **details)**

240
241 T. Rainier: I come to you every year with a list of unlicensed dogs. The owners of these dogs, per State
242 law, must receive civil forfeiture notices. The law requires that I present this list to you between June
243 1st and June 20th, and the purpose of the law and the civil forfeitures is to enforce the requirement that
244 all dogs have current vaccinations for rabies. Last year the number of dogs on this list was 407; this
245 year it is 743. Some of these may have died or are no longer in Hooksett, and the owners simply have
246 not notified us.

247
248 C. Karolian: I suspect that the large number of unlicensed dogs this year is due, at least partly, to
249 COVID-19. That is, Town Hall has not been accessible, veterinary offices may be closed, and residents
250 may be experiencing financial hardships. I think we should try to give them some leeway. It looks like
251 you have added \$7.00 to the cost. Can you walk us through the procedure and explain how residents
252 can license their dogs without using a credit card on line?

253

254 T. Rainier: The fee for a spayed or neutered adult dog or a puppy is only \$6.50. A dog which is not
255 spayed or neutered is \$9.00. Senior citizens can license their first dog for only \$2.00. Any of these can
256 be done on line with a credit card for a small fee. Dog owners have three additional options: They can
257 provide a routing number for their checking account, mail in the fee, or drop off the fee at Town Hall.
258 The civil forfeiture fee is \$25.00, with an additional \$7.00 for certified mail. This is a public health issue.
259

260 J. Levesque: This can easily be done through the mail. Vehicle registrations take a little longer, but both
261 can be done without a credit card and without going to Town Hall.
262

263 ***T. Tsantoulis motioned for the Council to sign the warrant authorizing the civil forfeiture***
264 ***process and assigning the civil forfeiture process to the Town Clerk. J. Levesque seconded the***
265 ***motion.***
266

267 T. Tsantoulis: People are just lazy. Owning a dog requires responsibility for this.
268

269 C. Karolian: Are the vets shut down?
270

271 T. Rainier: I cannot waive the civil forfeiture.
272

273 R. Duhaime: The one-dollar late fee can be waived, and maybe we could extend the civil forfeiture
274 process until July.
275

276 C. Jones: The law says "shall," which means "must." The civil forfeiture fee cannot be waived.
277

278 T. Rainier: If they can get their payment to me before I start the process tomorrow morning, they can
279 avoid the civil forfeiture.
280

281 **Roll Call Vote #5**

282 ***T. Tsantoulis Aye***

283 ***C. Jones Aye***

284 ***R. Duhaime Aye***

285 ***A. Walczyk Aye***

286 ***J. Levesque Aye***

287 ***C. Karolian Aye***

288 ***J. Durand Aye***

289 ***A. Comai Aye***

290 ***J. Sullivan Aye***

291 ***Voted unanimously in favor (9-0).***
292

293 **CONSENT AGENDA**

294
295 **Motion to accept the donation of snack bags and gift cards from the Hooksett Kiwanis valued at**
296 **approximately \$500.00 to the Town of Hooksett for the Hooksett Fire-Rescue Department per**
297 **RSA 31:95-e: II and 31:95-b, III (b)**
298

299 ***J. Levesque motioned to approve the Consent Agenda item. R. Duhaime seconded the motion.***
300

301 C. Karolian: Have the snack bags and gift cards been distributed?
302

303 A. Garron: They have not yet been distributed. We were waiting for this approval.
304

305 **Roll Call Vote #6**
306 **J. Durand Aye**
307 **J. Levesque Aye**
308 **C. Karolian Aye**
309 **A. Comai Aye**
310 **C. Jones Aye**
311 **T. Tsantoulis Aye**
312 **A. Walczyk Aye**
313 **R. Duhaime Aye**
314 **J. Sullivan Aye**
315 **Voted unanimously in favor (9-0).**

~~316~~
318 **TOWN ADMINISTRATOR'S REPORT**
319

320 A. Garron: The parents of graduating seniors have asked for permission to place lawn signs
321 commemorating the seniors on Town land. They have agreed to inform people who have homes which
322 the signs will be in front of. They will put up and take down the signs. I checked with the Code
323 Enforcement Officer, who said this is okay.

324
325 ***T. Tsantoulis motioned to allow the parents of graduating seniors to temporarily place signs on***
326 ***Town land commemorating the graduation of these students, and to require that the signs be***
327 ***taken down by July 10th. R. Duhaime seconded the motion.***

328
329 **Roll Call Vote #7**
330 **C. Jones Not present**
331 **C. Karolian Aye**
332 **J. Levesque Aye**
333 **R. Duhaime Aye**
334 **A. Walczyk Aye**
335 **J. Durand Aye**
336 **T. Tsantoulis Aye**
337 **A. Comai Aye**
338 **J. Sullivan Aye**
339 **Voted unanimously in favor (8-0).**

340
341 A. Garron: The Stay at Home order has been extended to June 15th. Six of the ten counties in New
342 Hampshire are open. Those remaining closed include Rockingham, Hillsborough, Merrimack and
343 Stratford. Day camps can open on June 22nd and overnight camps can open on June 28th. We are
344 waiting to hear from the Governor regarding the size of groups, which has been limited to ten. Beaches
345 are open, and I am suggesting that Hooksett open the dog parks and the tennis courts on June 19th,
346 with social distancing. Shields have been ordered for the Town Clerk/Tax Collector's office, and an
347 additional door will be installed so that customers can enter through one door and exit through another.
348 PPE and thermometers will be available, and sanitizing will be done.

349
350 ***R. Duhaime motioned to allow Town tennis courts and dog parks to open on June 19th, with***
351 ***residents practicing social distancing and a recommendation that masks be worn. T. Tsantoulis***
352 ***seconded the motion.***

353
354 C. Karolian: Was the Health Officer consulted on this?
355

356 A. Garron: No.

357
358 **C. Karolian motioned to table this item until the Health Officer is consulted. A. Comai seconded**
359 **the motion.**

360
361 **Roll Call Vote #8**
362 **J. Levesque Nay**
363 **R. Duhaime Nay**
364 **T. Tsantoulis Nay**
365 **A. Walczyk Nay**
366 **J. Durand Aye**
367 **C. Jones Aye**
368 **A. Comai Nay**
369 **C. Karolian Aye**
370 **J. Sullivan Nay**
371 **Motion failed (3-6).**

372
373 **Chair Sullivan motioned to amend R. Duhaime's motion, allowing the tennis courts and dog**
374 **parks to open, pending consultation with the Health Officer. J. Levesque seconded the**
375 **amendment.**

376
377 **Roll Call Vote #9**
378 **J. Durand Aye**
379 **A Comai Aye**
380 **C. Jones Aye**
381 **R. Duhaime Aye**
382 **C. Karolian Aye**
383 **A. Walczyk Nay**
384 **T. Tsantoulis Aye**
385 **J. Levesque Aye**
386 **J. Sullivan Aye**
387 **Voted in favor (8-1).**

388
389 Chair Sullivan called for a roll call vote on the motion as amended.

390
391 **Roll Call Vote #10**
392 **C. Karolian Aye**
393 **T. Tsantoulis Aye**
394 **J. Levesque Aye**
395 **C. Jones Aye**
396 **A. Comai Aye**
397 **J. Durand Aye**
398 **A. Walczyk Nay**
399 **R. Duhaime Aye**
400 **J. Sullivan Aye**
401 **Voted in favor (8-1).**

402
403 A. Garron: Next I would like to commend Administrative Services Coordinator Donna Fitzpatrick for her
404 efforts with the new Fire Union contract. Of the 26 union members, 15 moved to the new insurance

405 offered, while 11 chose to stay with the existing plan. This involved many long discussions, some of
406 them on weekends, between Ms. Fitzpatrick and the employees.

407
408 (Town Administrator's Report continues after Public Input.)

409
410 **PUBLIC INPUT**

411 Todd Rainier, One Veteran's Way: I am speaking as a citizen, and I understand that the Town is
412 establishing a monument to the old Lilac Bridge. The new bridge is used to a great degree, which is
413 fantastic. In the area of the proposed monument, there is a lot of traffic at all hours and in all seasons.
414 As I have reported before, there is garbage all over the place under the bridge where people are
415 congregating to spray paint and engage in other nefarious activities. This involves Town, State and
416 Railroad property, and I am concerned about the potential of damage to the monument. My family has
417 the only home on the street, and I wanted to speak out about this. I appreciate your listening to me.
418 Thank you.

419
420 **TOWN ADMINISTRATOR'S REPORT** (continued)

421 J. Levesque: The Conservation Commission spoke to us recently about the trails to Pinnacle, and I
422 mentioned a family which has been impacted by this. Eileen and Bob Ellis own a home very near one of
423 the trails. On August 22, 2012, they made an agreement with the Town and a hedgerow was placed.
424 This is overgrown now, and the family is happy. However, Bob Ellis recently called me, worried that this
425 is going to be opened up again.

426
427 A. Garron: I will look into this and report back to the Council.

428
429 **NOMINATIONS AND APPOINTMENTS**

430
431 R. Duhaime nominated Timothy Stewart to the ZBA as an alternate member.

432
433 Chair Sullivan: We will deal with this nomination and several other nominations and appointments at
434 our next meeting.

435
436 N. Germain: Some terms are expiring. These expiration dates are listed under the various boards and
437 committees on the Town website. If anyone knows of someone who needs to be reappointed, please
438 let us know.

439
440 **OLD BUSINESS**

441
442 **Lilac Bridge Memorial – Permission to Place Monument on State Property (tabled at May 27,
443 2020 Town Council Meeting)**

444
445 ***A. Walczyk motioned to remove this item from the table. T. Tsantoulis seconded the motion.***

446
447 **Roll Call #11**

448 ***T. Tsantoulis Aye***

449 ***J. Levesque Aye***

450 ***J. Durand Aye***

451 ***C. Jones Not present***

452 ***C. Karolian Aye***

453 ***A. Walczyk Aye***

454 ***R. Duhaime Aye***

455 ***A. Comai Aye***

456 ***J. Sullivan Aye***

457 ***Voted unanimously in favor (8-0).***

458
459 ***R. Duhaime motioned to allow the Town Administrator to sign a contract with the State of New***
460 ***Hampshire to allow the Town to install the Lilac Bridge Memorial on State-owned property on***
461 ***the north and south sides of the pedestrian bridge. T. Tsantoulis seconded the motion.***
462
463 R. Duhaime: Kids are going there to swim and are parking all over the lawn. We should consider some
464 curbing and traffic control. There are large rocks which could be used to control the parking.
465
466 T. Tsantoulis: We should plan for lighting, curbing, signage and cleanup, but we are getting ahead of
467 ourselves. We need to get these first steps done before looking at these items.
468
469 C. Karolian: Is there land on the north side of the bridge which is town-owned? Where will the parking
470 be?
471
472 Chair Sullivan: There is a cul-de-sac there and people park along the road. However, this discussion is
473 off the topic.
474
475 C. Karolian: I call the question.
476
477 **Roll Call Vote #12**
478 ***A. Comai Aye***
479 ***A. Walczyk Aye***
480 ***J. Durand Aye***
481 ***C. Karolian Aye***
482 ***J. Levesque Aye***
483 ***T. Tsantoulis Aye***
484 ***R. Duhaime Aye***
485 ***C. Jones Aye***
486 ***J. Sullivan Aye***
487 ***Voted unanimously in favor (9-0).***
488
489 **COVID-19 - Request to Town Council to Ease Requirements of Employee Earned Vacation Time**
490 **Carry Over Limits through December 31, 2020 (tabled at 05/13/2020 Town Council Meeting)**
491
492 ***C. Karolian motioned to remove this item from the table. A. Walczyk seconded the motion.***
493
494 **Roll Call Vote #13**
495 ***C. Karolian Aye***
496 ***A. Comai Aye***
497 ***T. Tsantoulis Nay***
498 ***J. Levesque Aye***
499 ***A. Walczyk Aye***
500 ***R. Duhaime Nay***
501 ***J. Durand Aye***
502 ***C. Jones Nay***
503 ***J. Sullivan Aye***
504 ***Voted in favor (6-3).***
505

506 **A. Walczyk motioned to approve COVID-19 HOOKSETT ADMINISTRATIVE ORDER 2020-B Town**
507 **Council, due to COVID-19 orders, to provide that employees exceeding their threshold of**
508 **vacation time carryover through December 31, 2020 be allowed to:**

509
510 **1) carry over excess vacation time for 2020, but then must use that time by their respective**
511 **vacation time carryover limit in 2021 (June 30, 2021 for non-union & Public Works union;**
512 **anniversary date for 2020 Fire-Rescue Union or Police union).**

513
514 **2) buy out excess vacation time for 2020 on their respective vacation carryover in 2020 (June 30,**
515 **2021 for non-union & Public Works union; anniversary date for 2020 Fire-Rescue Union or**
516 **Police union).**

517
518 **3) do a combination of 1 (carry over) & 2 (buy out) above.**

519
520 **Chair Sullivan seconded the motion.**

521
522 A. Garron: The cost for the payout has been provided in your packets, as requested. I want to
523 emphasize that this is solely because of COVID-19. Many of you Councilors serving now have served
524 for many years, and I ask if you remember any time comparable to this. I couldn't find anything in the
525 minutes. It is an unprecedented situation. From the middle of March until the present time, some
526 employees have not been able to use their vacation time. Some couldn't travel as they had planned;
527 some were needed in the office, covering for those stay home to care for their children because schools
528 and daycare centers were closed. This has occurred through no fault of their own. This plan also has a
529 time limit. Employees must use this carried over time by June 30th of next year or by their anniversary
530 date, whichever applies. Furthermore, the usual constraints are in order. That is, department head
531 approval is needed for time to be taken.

532
533 A. Walczyk: Mr. Garron did a great job explaining this. It is important to give our employees as much
534 flexibility as possible. They have been working hard, maybe too hard.

535
536 Chair Sullivan: We have been prudent about this. We have taken our time and looked at the facts. We
537 have not done this lightly.

538
539 T. Tsantoulis: I am trying to be compassionate. There have been a lot of changes to deal with.
540 However, I cannot support this because of the financial ramifications. I recognize that our employees
541 and perhaps those in other places have been subjected to difficult times. There have been a lot of
542 changes. What bothers me are the financial ramifications. We would be asking residents to pay for
543 something they aren't necessarily entitled to from their employers, and a lot haven't paid their bills for
544 the Town. They may be worse of than our employees or than I am. I can't feel comfortable doing this,
545 even though this is not the fault of the employees.

546
547 C. Karolian: Mr. Garron, your staff report says the total cost for this is \$56,657.01, but it does not
548 include an estimate for the 14 hourly employees at their overtime rate. Our question regarding the total
549 cost for this was not answered. Which department heads have prohibited employees from taking
550 vacations? Where is the documentation for that?

551
552 A. Garron: No departments that I know have has done that. Some employees had to cancel planned
553 vacations because the airlines and hotels where they were going were shut down.

554
555 C. Karolian: I have information to the contrary. In our packet is an email to an attorney, requesting an
556 opinion about employee recourse if prohibited from taking vacation time.

557

558 A. Garron: That is not from a Hooksett employee.
559
560 C. Karolian: So, no one was prohibited?
561
562 A. Garron: Not to my knowledge, but we can check with the department heads.
563
564 Chief Bouchard: No one was told he or she could not take vacation. One employee canceled a family
565 trip to Florida.
566
567 Chief Burkush: As you know, I have Emergency Management responsibilities, as does Assistant Chief
568 Colburn. We felt that we were expected to stay here to protect the people. We felt responsible, and
569 therefore we were not able to take vacations.
570
571 E. Labonte: I had employees who had travel plans for their vacations. They didn't want to sit at home
572 and self-isolate.
573
574 C. Karolian: Welcome to the rest of us. Maybe 100% of us are in that position. We are all stuck at
575 home. We are all in that boat. I couldn't take a vacation.
576
577 Chair Sullivan: I was told that \$56,657.01 was the total cost for this item.
578
579 C. Karolian: I beg to differ with you. Who put this together?
580
581 C. Soucie: Mr. Karolian is right. We can't put an accurate dollar amount on the possible overtime cost. It
582 may or may not be needed. For example, in the Police Department, sometimes a shift is not covered.
583
584 J. Durand: No one was denied vacation time. We can't keep bending the rules because of COVID-19.
585
586 A. Garron: To answer the question asked, I put this together. I listened to the employees and put this
587 forward.
588
589 R. Duhaime: I appreciate what the Town Administrator did. We are not able to pull money out of one
590 location to cover this. It seems to be an additional expense. I can't support this.
591
592 C. Karolian: We are voting on something that is open, monetarily. There is no bottom line. I can't vote
593 without knowing, and I don't know how anyone else could. I oppose this because of the unknown dollar
594 amount and on principal. A lot of people are suffering.
595
596 Chair Sullivan: Many good points have been made, and we all vote according to our reasoning and
597 conscience.
598
599 A. Garron: Thank you for your consideration of this. In March, you allowed employees who needed to
600 be home with their children to do so without losing vacation time. They appreciated that.
601
602 J. Durand: I think the Town Administrator should not be voting on this because he benefits from the
603 vote.
604
605 A. Garron: I do not have a vote.
606
607 J. Durand: You have influence though.

608
609 A. Walczyk: Now is the time to help people if we are asked. If you have an extra mask, you give it to
610 someone going into a grocery store. Vacations are necessary to avoid burnout. We need to support our
611 employees and offer flexibility.

612
613 Chair Sullivan called for a roll call vote on the motion to ease the requirements of employee-earned
614 vacation time carryover limits through December 31, 2020.

615
616 **Roll Call Vote #14**
617 **R. Duhaime** *Nay*
618 **J Durand** *Nay*
619 **C. Jones** *Nay*
620 **J. Levesque** *Nay*
621 **A. Walczyk** *Aye*
622 **A. Comai** *Aye*
623 **C. Karolian** *Nay*
624 **T. Tsantoulis** *Nay*
625 **J. Sullivan** *Aye*
626 **Motion failed ((3-6).**

627
628 **A. Walczyk motioned to offer employees the first option only – to carry over excess vacation**
629 **time for 2020, but then to use that time by their respective vacation time carryover limit in 2021**
630 **(June 30, 2021 for non-union & Public Works union; anniversary date for 2020 Fire-Rescue**
631 **Union or Police union). J. Levesque seconded the motion.**

632
633 J. Levesque: Employees can carry over their vacation time and not lose it.

634
635 T. Tsantoulis: There are specific ramifications of carry over. If an employee gets a raise, won't they be
636 getting their paid vacation time at a higher rate of pay?

637
638 C. Soucie: This would have no effect on salaried employees. They get the same annual salary
639 regardless. For hourly employees, there is no way to estimate, since their vacation time may be unfilled
640 or filled via overtime.

641
642 T. Tsantoulis: Is it safe to assume that additional cost is likely for some?

643
644 C. Soucie: There is that potential.

645
646 C. Karolian: This motion is just trying to circumvent the previous vote. I'm sorry if you had no vacation.
647 I'm sorry that many of us had no vacation. Let's get real. We have three union contracts with language
648 regarding renegotiation. This is an attempt to circumvent opening the contracts. We could be charged
649 with an unfair labor practice. We could be shooting ourselves in the foot.

650
651 A. Comai: I don't want to throw away the Town Administrator's hard work. I disagree with both sides,
652 but can understand that employees feel vacation time is owed them.

653
654 A. Garron: All three unions agreed with offering these three options.

655
656 C. Karolian: How can you approach the unions without opening the contracts? You should not have
657 done that, in my personal opinion.

659 A. Garron: We did not open the contracts. I checked with the unions and verified that this would not
660 violate the contracts.

661

662 C. Karolian: I have serious issues with this now.

663

664 Chair Sullivan: I don't see how anyone can disagree with what I am going to say: Some say you can't
665 talk to unions at all.

666

667 C. Karolian: I object to your summarizing what I said.

668

669 Chair Sullivan: And I object to your saying that we are circumventing anything. If what Councilor
670 Walczyk motioned was circumventing the previous motion, your motion at the last meeting to stop an
671 agreement to pay for condominium trash collection was circumventing 20 years of precedent. I call the
672 question.

673

674 C. Karolian: Point of order.

675

676 Chair Sullivan: You are out of order.

677

678 C. Karolian: You are out of order.

679

680 Chair Sullivan: Respect is a two-way street, young man. I don't think you understand that you are not
681 the Council. And don't criticize anyone.

682

683 C. Karolian: I call the question.

684

685 Chair Sullivan: Excuse me, I called the question.

686

687 **Roll Call Vote #15**

688 **A. Comai Aye**

689 **C. Jones Not present**

690 **A. Walczyk Aye**

691 **J. Durand Nay**

692 **R. Duhaime Nay**

693 **T. Tsantoulis Nay**

694 **J. Levesque Aye**

695 **C. Karolian Nay**

696 **J. Sullivan Abstained**

697 **Motion failed (3-4).**

698

699 Chair Sullivan called for a five-minute recess at 9:04 pm.

700

701 Chair Sullivan called the meeting back to order at 9:09 pm.

702

703 J. Durand: What item are we on? It's hard to keep up because someone is angry.

704

705 Chair Sullivan: I am not angry.

706

707 **NEW BUSINESS**

708 **Hooksett Kiwanis Club Regarding 5k Road Race**

709

710

~~711~~ (This item was voted on during a scheduled appointment earlier in the meeting.)

713

714 **Wastewater Treatment Plant - Authority to file State Revolving Fund (SRF) application - Asset**
715 **Management Program**

716

717 (This item was voted on during a scheduled appointment earlier in the meeting.)

718

719 **Civil Forfeiture Process**

720

721 (This item was voted on during a scheduled appointment earlier in the meeting.)

~~722~~

725 **Budget Transfer #2020-02 in the amount of \$85,000 for Lilac Bridge Memorial**

726

727 *Chair Sullivan motioned to approve Budget Transfer #2020-02 in the amount of \$85,000 for the*
728 *Lilac Bridge Memorial. A. Walczyk seconded the motion.*

729

730 **Roll Call Vote #16**

731 **A. Walczyk Aye**

732 **J. Levesque Aye**

733 **C. Jones Not present**

734 **R. Duhaime Aye**

735 **J. Durand Nay**

736 **C. Karolian Nay**

737 **T. Tsantoulis Abstained**

738 **A. Comai Abstained**

739 **J. Sullivan Aye**

740 **Voted in favor (4-2). T. Tsantoulis and A. Comai abstained because they were not in the meeting**
741 **for the presentation of the item.**

742

743 **Budget Transfer #2020-01 in the amount of \$50,000 for Computer Software**

744

745 *J. Levesque motioned to approve Budget Transfer #2020-01 in the amount of \$50,000 for*
746 *Computer Software. A. Walczyk seconded the motion.*

747

748 **Roll Call Vote #17**

749 **T. Tsantoulis Aye**

750 **C. Jones Not present**

751 **R. Duhaime Aye**

752 **A. Walczyk Aye**

753 **J. Levesque Aye**

754 **C. Karolian Nay**

755 **J. Durand Nay**

756 **A. Comai Aye**

757 **J. Sullivan Aye**

758 **Voted in favor (6-2).**

759

760 C. Karolian: Is the amount \$50,000.00 or \$55,000.00?

761

762 C. Soucie: The amount is \$50,000.00. \$55,000.00 is the amount related to the Police Department for
763 both transfers.

764

765 **FY 2019-20 Budget Encumbrances Review**

766

767 C. Soucie: The list of encumbrances has been updated since the last meeting. The updated list is on
768 the screen. No decision is needed tonight. If you have questions we cannot answer tonight, we will
769 have the answers for you at the next meeting. Encumbrances are incomplete projects for which
770 budgeted amounts are moved to the budget for next year. An encumbrance must have a legal
771 obligation created by contract. Encumbrances are limited to such items as trust funds, capital reserve
772 funds, issuance of bonds or notes, grant acceptances from State, Federal or private sources, and
773 special warrant articles. I will go through the list in case you have any questions.

774

775 1. This encumbrance for an audit has been removed because the project has been completed.

776 2. This is a GASB 75 Full Valuation encumbrance regarding post-employment benefits in the
777 amount of \$4,000.00. It may be finished before the end of the fiscal year.

778 3. This encumbrance is for a fire hose ordered in January. The amount is \$10,206.00.

779 4. This encumbrance is for two sets of turnout gear ordered early in June in the amount of
780 \$6,206.70.

783 5. This encumbrance for line striping has been removed because the project has been completed.

784 6. This encumbrance is for an LED Streetlight Conversion Proposal; the amount has not yet been
785 determined.

786 7. This encumbrance is for Town-wide paving in the amount of \$126,254.82. This is a contract with
787 Advanced Paving of four streets added this spring.

788 8. This is for 2019 Roadway Management and is \$2,083.00 left on the BETA Group contract.

789 9. This encumbrance is for crack sealing in the amount of \$24,274.32.00 for a contract with
790 Superior Sealcoat.

791 10. This is an encumbrance for the Fire Station driveway project approved at the last meeting in the
792 amount of \$52,234.00.

793 11. This is for an air conditioning unit at the Transfer Station in the amount of \$4,285.00.

794 12. This is an encumbrance for the Lilac Bridge Memorial in the amount of \$85,000.00. The
795 contract with No Limits Metalworks was approved at the last meeting.

796 13. This is an encumbrance for a contract with Pescinski Painting in the amount of \$17,600.00. It
797 will be presented for your consideration this evening for the painting of the gym, Town Hall, and
798 the Prescott Library exterior trim.

799 14. This encumbrance is for a contract with the Southern NH Regional Planning Commission, a
800 Build-Out Analysis for the Route 3A TIF. The amount is \$86,605.92.

801 15. This encumbrance for a Stormwater Asset Management Program has been removed because
802 the project has been completed.

803 16. This is an encumbrance for a Water Heater in the amount of \$3,801.00.

804 17. This is for iPads for the Fire Department; amount not yet determined.

805 18. This is an encumbrance for Police Department Tasers in the amount of \$13,301. The Tasers
806 were ordered early in June and are on backorder.

807

808 J. Durand: Regarding the water heater, where is that going and what is the size? That is a lot of money
809 for a water heater.

810

811 E. Labonte: It is for Donati Park. The water heater was located under the sink in the kitchen. It was not
812 large enough and it failed. The new one has to be relocated to the attic. It is for the two bathrooms and
813 the kitchen. I don't have the information on the size.

814

815 C. Karolian: Is it gas or electric?
816
817 E. Labonte: It is electric.
818
819 Chair Sullivan: Mr. Labonte can provide us information on the size at our next meeting.
820
821 J. Levesque: I would like to see the data on the water heater, the scope of the work.
822
823 C. Jones: Who decided to locate the water heater in the attic?
824
825 E. Labonte: We did. There is no other place for it.
826
827 C. Jones: Did the Building Inspector approve this? If it lets go, it will ruin a lot of things.
828
829 C. Karolian: Are we going to continue through #28 on the list?
830
831 C. Soucie: The rest don't have to be encumbered.
832
833 C. Karolian: Is that because they are not contracts?
834
835 C. Soucie: It is not the fact of whether or not they are contracts. They are non-monetary items such as
836 capital reserves, Conservation Commission items and TIF items.
837
838 **A. Walczak motioned to extend the meeting at 9:30 pm. Chair Sullivan seconded the motion.**

839

Roll Call Vote #18

841 **J. Durand Aye**

842 **J. Levesque Aye**

843 **C. Karolian Aye**

844 **A. Comai Aye**

845 **C. Jones Aye**

846 **T. Tsantoulis Aye**

847 **A. Walczyk Aye**

848 **R. Duhaime Aye**

849 **J. Sullivan Aye**

850 **Voted unanimously in favor (9-0).**

851

Painting Town Hall and the Prescott Library Trim Bid Acceptance

853

854 **A. Walczyk motioned to waive the three-bid rule and accept the bid from Pescinski Painting,**
855 **LLC in the amount of \$17,600 for painting the Town Hall and the Prescott Library trim. R.**
856 **Duhaime seconded the motion.**

857

858 R. Duhaime: The weather is dry; it is perfect for painting.

859

860 C. Karolian: Where is the money coming from? These are tough times. I think we should put this off
861 another year. Is this from the current budget or next year's budget?

862

863 E. Labonte: It is in the budget for the current year, and is from the Building Maintenance account.

864

865 C. Karolian: We should hold off a year. We don't know about revenue from Meals & Rooms, Motor
866 Vehicle, and other sources. We don't know about a lot of things.

867
868 J. Labonte: I don't agree. We need to take care of our buildings, not kick the can down the road. We
869 have the funds. If water gets into the wood it will rot and we will be in a jam.

870
871 T. Tsantoulis: You won't hear me say this often, but this is a low bid for a lot of work. Some of the areas
872 are hard to get to. There is a lot of scraping and prep work. Do we know the qualifications of the
873 bidder? Was he properly vetted? Someone will need to check his work.

874
875 E. Labonte: The full scope of the work was pointed out to him, and we will check his work.

876
877 C. Karolian: Will he do the wood work, too?

878
879 E. Labonte: Yes, he will.

880
881 C. Karolian: Will that be in addition to the \$17,600?

882
883 E. Labonte: No, it is included.

884
885 J. Durand: Is this the Old Town Hall or the school turned into Town Hall?

886
887 E. Labonte: It is the school turned into Town Hall and includes the little building in front.

888
889 **Roll Call Vote #19**

890 **C. Jones Aye**

891 **C. Karolian Nay**

892 **J. Levesque Aye**

893 **R. Duhaime Aye**

894 **A. Walczyk Aye**

895 **J. Durand Nay**

896 **T. Tsantoulis Aye**

897 **A. Comai Aye**

898 **J. Sullivan Aye**

899 **Voted in favor (7-2).**

900
901

902 903 **Electrical Support Bid Acceptance**

904
905 ***C. Karolian motioned to waive the three-bid rule and accept the bid from IC Electrical Support as***
906 ***submitted. Any work that is anticipated to exceed \$3,000.00 would require a PO to be issued,***
907 ***and there would only be the one quote. Any work anticipated to exceed \$15,000.00 would***
908 ***require Council consent (with only the one quote) and over \$30,000.00 would require formal***
909 ***bidding and three quotes. A. Walczyk seconded the motion.***

910
911 A. Walczak: Our packet has the RFP without a response.

912
913 **Roll Call Vote #20**

914 **J. Levesque Aye**

915 **R. Duhaime Aye**

916 **T. Tsantoulis Aye**

917 **A. Walczyk** *Aye*
918 **J. Durand** *Aye*
919 **C. Jones** *Nay*
920 **A. Comai** *Aye*
921 **C. Karolian** *Aye*
922 **J. Sullivan** *Aye*
923 **Voted in favor (8-1).**

924
925 **Replacement of Public Works/Parks and Recreation Division Pick-up Truck**
926
927 ***R. Duhaime motioned to approve a vehicle replacement and purchase of an F-350 pick-up truck***
928 ***from Grappone Ford priced at \$30,919.00 through State Bid procurement. A. Walczyk seconded***
929 ***the motion.***

930
931 C. Karolian: Do you have a total cost for repairs needed? You have an amount for the exhaust and oil
932 leaks but not for the brakes and rust repair.

933
934 E. Labonte: The brakes would be the standard amount. For the replacement of the bed, we would look
935 for a secondhand one. The frame is also starting to go. We have spent \$32,000.00 so far on repairs.

936
937 C. Karolian: How far back do your records go?

938
939 E. Labonte: Our records go back eight years. Putting that much money into this truck is not practical.
940 We have the typical problems with diesels. This truck is used to plow the entrances to Town buildings,
941 and the parking lots at the Safety Center and the Library in the winter.

942
943 C. Karolian: I assume the salt and sand have caused the rust in the bed.

944
945 E. Labonte: Not in the bed but from the roads.

946
947 C. Karolian: Does the truck have a DEF filter?

948
949 E. Labonte: No, those are for CDL trucks, not trucks of this size.

950
951 J. Levesque: What is the year of the truck?

952
953 E. Labonte: It is a 2008.

954
955 J. Levesque: It is not worth pouring more money down the hole. I say it should be replaced.

956
957 **Roll Call Vote #21**

958 **J. Durand** *Aye*

959 **A Comai** *Aye*

960 **C. Jones** *Nay*

961 **R. Duhaime** *Aye*

962 **C. Karolian** *Nay*

963 **A. Walczyk** *Aye*

964 **T. Tsantoulis** *Aye*

965 **J. Levesque** *Aye*

966 **J. Sullivan** *Aye*

967 ***Voted in favor (7-2).***

968

969 **2020-2021 Town Council Meeting Schedule**

970

971 Chair Sullivan: The proposed schedule follows the Rules of Procedure, meeting on the second and
972 fourth Wednesdays of the month, with the exception of July, November, December and January. There
973 are extra meetings in September for Budget Review.

974

975 ***J. Levesque motioned to approve the Town Council meeting schedule for July 2020 through***
976 ***June 2021 as presented. R. Duhaime seconded the motion.***

977

978 **Roll Call Vote #22**

979 ***C. Karolian Aye***

980 ***T. Tsantoulis Aye***

981 ***J. Levesque Aye***

982 ***C. Jones Aye***

983 ***A. Comai Aye***

984 ***J. Durand Aye***

985 ***A. Walczyk Aye***

986 ***R. Duhaime Aye***

987 ***J. Sullivan Aye***

988 ***Voted unanimously in favor (9-0).***

989

990 **Town of Hooksett, NH - Municipal Volunteers (tabled at 04/22/2020 Town Council Meeting)**

991

992 ***A. Walczyk motioned to remove this item from the table. J. Levesque seconded the motion.***

993

994 **Roll Call #23**

995 ***T. Tsantoulis Nay***

996 ***J. Levesque Aye***

997 ***J. Durand Nay***

998 ***C. Jones Nay***

999

1000 C. Karolian: Why was this item tabled?

1001

1002 A. Comai: This is a roll call. You can vote aye or nay or abstain.

1003

1004 C. Karolian: I was addressing the Chair.

1005

1006 Chair Sullivan: I don't recall why it was tabled. Perhaps it was because of COVID-19.

1007

1008 **Roll Call #23 (continued)**

1009 ***C. Karolian Nay***

1010 ***A. Walczyk Aye***

1011 ***R. Duhaime Aye***

1012 ***A. Comai Nay***

1013 ***J. Sullivan Nay***

1014 ***Motion failed (3-6).***

1015

1016 This item remained on the table.

1017
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1078

Topics for Town Council Summer Workshop

Chair Sullivan: We have five suggestions for Summer Workshop topics:

1. How to deal with donations from the Town
2. Health insurance for elected officials
3. Form & process for evaluation of the Town Administrator
4. Back-up language for the Voter's Guide regarding petition warrant articles
5. Rules for discussion of agenda items.

R. Duhaime: Code Enforcement issues should be on the list. American Asphalt has moved into a site on the Route 28 Bypass. They have not been before the Planning Board or the ZBA. There are other situations where the Building Code is not being enforced.

Chair Sullivan: I have three items I would like to add:

1. The agenda packets and information received after the packet has been mailed
2. Duties of committees, boards, and departments
3. Clarification of information needed prior to tabling an item.

Unsealing of Council Non-Public session minutes (June 2019 - May 2020), if in the opinion of a majority of members, the circumstances that sealed the minutes no longer apply in accordance with RSA 91A:3 III (suggestion for Council to table until such time Council meets in-person)

Chair Sullivan: We should skip this item until we are able to meet in person. It should be done in non-public session. We can move over this item rather than table it.

APPROVAL OF MINUTES

Public: 03/11/2020 (tabled at 04/22/2020 Town Council Meeting)

Public: 04/22/2020

Public: 05/13/2020

Public: 05/27/2020

Non-Public: 03/11/2020 (tabled at 04/22/2020 Town Council Meeting)

Non-Public: 04/22/2020

Non-Public: 05/13/2020

R. Duhaime motioned to remove the public and non-public minutes of March 11, 2020 from the table. A. Walczyk seconded the motion.

Roll Call Vote #24

A. Comai Aye

A. Walczyk Aye

J. Durand Aye

C. Karolian Aye

J. Levesque Aye

T. Tsantoulis Aye

R. Duhaime Aye

C. Jones Aye

J. Sullivan Aye

1079 ***Voted unanimously in favor (9-0).***

1080

1081 ***R. Duhaime motioned to approve the minutes of the March 11, 2020 public session as written. A.***
1082 ***Walczyk seconded the motion.***

1083

1084 **Roll Call Vote #25**

1085 ***C. Karolian Aye***

1086 ***A. Comai Aye***

1087 ***T. Tsantoulis Aye***

1088 ***J. Levesque Aye***

1089 ***A. Walczyk Aye***

1090 ***R. Duhaime Aye***

1091 ***J. Durand Aye***

1092 ***C. Jones Aye***

1093 ***J. Sullivan Aye***

1094 ***Voted unanimously in favor (9-0).***

1095

1096 ***A. Walczyk motioned to approve the minutes of the April 22, 2020 public session as written. R.***
1097 ***Duhaime seconded the motion.***

1098

1099 D. Fitzpatrick: In an email dated April 29, 2020, I presented an amendment to lines 1032 and 1033 of
1100 the April 22, 2020 minutes. Those two sentences should read, "The federal law is granting federal
1101 medical leave expansion for up to 12 weeks at two-thirds pay effective April 1, 2020. This item on
1102 tonight's agenda allows an employee to use their accrued sick time (vs. their vacation time), from
1103 March 16th through April 1st."

1104

1105 C. Karolian: Who made the amendment that Donna Fitzpatrick just read?

1106

1107 D. Fitzpatrick: I made that amendment because it was a statement I made at that meeting.

1108

1109 C. Karolian: Can we accept corrections from the public?

1110

1111 D. Fitzpatrick: Yes, according to Council rules, you may.

1112

1113 Chair Sullivan: We can accept corrections from department heads and members of the general public if
1114 it pertains to something they spoke about.

1115

1116 A. Walczyk: Referring to line 826, the vote should be 8-0, not 7-0.

1117

1118 Chair Sullivan called for a vote on the motion as amended.

1119

1120 **Roll Call Vote #26**

1121 ***R. Duhaime Aye***

1122 ***J Durand Aye***

1123 ***C. Jones Aye***

1124 ***J. Levesque Aye***

1125 ***A. Walczyk Aye***

1126 ***A. Comai Nay***

1127 ***C. Karolian Nay***

1128 ***T. Tsantoulis Nay***

1129 **J. Sullivan Aye**
1130 **Voted in favor (6-3).**
1131
1132 **J. Levesque motioned to approve the minutes of the May 13, 2020 public session as written. A.**
1133 **Walczyk seconded the motion.**
1134
1135 J. Levesque: I would like to add information for line 433 that was not given during the meeting. The
1136 resident I referred to is Eileen Ellis, who worked on the checklist and was a State Senator.
1137
1138 R. Duhaime: Referring to line #438, the correct spelling for the Lions Club President's last name is
1139 "Gehris."
1140
1141 Chair Sullivan called for a vote on the motion as amended.
1142
1143 **Roll Call Vote #27**
1144 **A. Comai Nay**
1145 **C. Jones Aye**
1146 **A. Walczyk Aye**
1147 **J. Durand Aye**
1148 **R. Duhaime Aye**
1149 **T. Tsantoulis Aye**
1150 **J. Levesque Aye**
1151 **C. Karolian Abstained**
1152 **J. Sullivan Aye**
1153 **Voted in favor (7-1). C. Karolian abstained because he did not read all of the minutes.**
1154
1155 **Chair Sullivan motioned to approve the minutes of the May 27, 2020 public session as written.**
1156 **R. Duhaime seconded the motion.**
1157
1158 **Roll Call Vote #28**
1159 **A. Walczyk Aye**
1160 **J. Levesque Aye**
1161 **C. Jones Aye**
1162 **R. Duhaime Abstained**
1163 **J. Durand Aye**
1164 **C. Karolian Abstained**
1165 **T. Tsantoulis Aye**
1166 **A. Comai Aye**
1167 **J. Sullivan Aye**
1168 **Voted unanimously in favor (7-0). R. Duhaime abstained due to absence from the meeting. C.**
1169 **Karolian abstained because he did not read all of the minutes.**
1170
1171 **Chair Sullivan motioned to approve the minutes of the non-public sessions of March 11, 2020**
1172 **and April 22, 2020 and May 13, 2020. R. Duhaime seconded the motion.**
1173
1174 **Roll Call Vote #29**
1175 **T. Tsantoulis Aye**
1176 **C. Jones Aye**
1177 **R. Duhaime Abstained**
1178 **A. Walczyk Aye**

1179 **J. Levesque** *Aye*
1180 **C. Karolian** *Aye*
1181 **J. Durand** *Aye*
1182 **A. Comai** *Aye*
1183 **J. Sullivan** *Aye*
1184 ***Voted unanimously in favor (8-0). R. Duhaime abstained due to absence.***
1185
1186
1187

1188 **SUB-COMMITTEE REPORTS**

1189

1190 R. Duhaime: From the Planning Board, Northside Animal Hospital is putting on an addition, making the
1191 property more attractive. A subdivision was approved for a couple of lots on Farmer Drive. A six-lot
1192 subdivision on Hackett Hill Road was tabled, pending sight line information from the engineer. A lot line
1193 adjustment was approved for the Hebert property on Short Avenue.

1194

1195 J. Levesque: The ZBA met last night. There was only one item on the agenda, and the applicant sent a
1196 letter withdrawing the application.

1197

1198 Chair Sullivan: These are trying times and all of us are passionate. Sometimes my voice rises, and I
1199 mean no disrespect.

1200

1201 C. Karolian: Today I requested information regarding three Councilors and I want to know which non-
1202 public citation to use.

1203

1204 Chair Sullivan: It would be citation (a). We can address that now or in non-public session.

1205

1206 C. Karolian: If Councilors didn't participate in the evaluation, they shouldn't be involved in the
1207 discussion or the vote.

1208

1209 Chair Sullivan: I have been involved in several of these. There were always some who did not
1210 participate in the evaluation, but they still participated in the discussion and the voting.

1211

1212 T. Tsantoulis: It is not fair to Mr. Garron to do this tonight because we can't give it the time it deserves.
1213 It shouldn't be just last minutes.

1214

1215 Chair Sullivan: This is a four-step process, and the first step is tonight when we review and consolidate
1216 the evaluations. Next the Town Council and the Town Administrator review the evaluations together.
1217 Then the Council establishes the new goals for the Town Administrator.

1218

1219 C. Karolian: According to the rules, this should be done tonight, and should not include the person
1220 being evaluated. Those who did not fill out the form should not be involved.

1221

1222 J. Durand: We have all had different interactions with the Town Administrator. Maybe for next year we
1223 can change how we complete this process.

1224

1225 T. Tsantoulis: If there is a pay raise, it can be retroactive.

1226

1227 A. Garron: I serve at the pleasure of the Council. I am fine with however you wish to proceed, but we do
1228 need to go into non-public for the evaluation of the Fire Chief.

1229

1230 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

1231

1232 ***C. Karolian motioned to enter non-public session at 10:48 pm in accordance with RSA 91-A:3, II***
1233 ***(a). Chair Sullivan seconded the motion.***

1234

1235 RSA 91 - A:3, II (a) *The dismissal, promotion, or compensation of any public employee or*
1236 *the disciplining of such employee, or the investigation of any charges against him or her,*
1237 ***unless*** *the employee affected (1) has a right to a public meeting, and (2) requests that the*
1238 *meeting be open, in which case the request shall be granted.*

1239

1240 **Roll Call Vote #30**

1241 **J. Durand Aye**

1242 **J. Levesque Aye**

1243 **C. Karolian Aye**

1244 **A. Comai Aye**

1245 **C. Jones Aye**

1246 **T. Tsantoulis Aye**

1247 **A. Walczyk Aye**

1248 **R. Duhaime Aye**

1249 **J. Sullivan Aye**

1250 **Voted unanimously in favor (9-0).**

1251

1252 **Chair Sullivan motioned to exit non-public session of 06/10/2020. Seconded by R. Duhaime.**

1253 **Roll Call Vote #31**

1254 **C. Jones Aye**

1255 **C. Karolian Nay**

1256 **J. Levesque Aye**

1257 **R. Duhaime Aye**

1258 **A. Walczyk Aye**

1259 **J. Durand Aye**

1260 **T. Tsantoulis Aye**

1261 **A. Comai Nay**

1262 **J. Sullivan Aye**

1263 **Voted unanimously in favor (7-2).**

1264

1265 **A. Walczyk motioned to seal the minutes of the non-public session (with the exception of the**
1266 **motion regarding the Fire Chief's contract) because it is determined that divulgence of this**
1267 **information likely would affect adversely the reputation of any person other than a member of**
1268 **this Board or render a proposed action ineffective. J. Levesque seconded the motion.**

1269

1270 **Roll Call Vote #32**

1271 **J. Levesque Aye**

1272 **R. Duhaime Aye**

1273 **T. Tsantoulis Aye**

1274 **A. Walczyk Aye**

1275 **J. Durand Aye**

1276 **C. Jones Aye**

1277 **A. Comai Aye**

1278 **C. Karolian Aye**

1279 **J. Sullivan Aye**

1280 **Voted in favor (9-0).**

1281

1282 **Unsealed motion made in non-public session:**

1283

1284 **Chair Sullivan motioned to amend Fire Chief Burkush's employment contract for a 2.5% raise in**
1285 **base salary, effective May 1, 2020, and to amend his contract (paragraph #3) to reflect this wage**
1286 **increase as appropriate. T. Tsantoulis seconded the motion.**

1287

1288 **Roll Call Vote #33**
1289 **J. Durand Aye**
1290 **A Comai Nay**
1291 **C. Jones Aye**
1292 **R. Duhaime Aye**
1293 **C. Karolian Nay**
1294 **A. Walczyk Aye**
1295 **T. Tsantoulis Aye**
1296 **J. Levesque Aye**
1297 **J. Sullivan Aye**
1298 **Voted in favor (7-2).**

1299
1300 **J. Levesque motioned to adjourn at 11:12 pm. T. Tsantoulis seconded the motion.**
1301

1302 **Roll Call Vote #34**
1303 **C. Karolian Nay**
1304 **T. Tsantoulis Aye**
1305 **J. Levesque Aye**
1306 **C. Jones Nay**
1307 **A. Comai Nay**
1308 **J. Durand Aye**
1309 **A. Walczyk Aye**
1310 **R. Duhaime Aye**
1311 **J. Sullivan Aye**
1312 **Voted in favor (6-3).**

1313
1314 **Voted in favor (6-3).**

1315
1316 Respectfully submitted,

1317
1318 *Kathleen Donnelly*

1319 Kathleen Donnelly
1320 Recording Clerk

1321
1322
1323 **Please see subsequent meeting minutes for any amendments to these minutes.**

1324
1325
1326
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1328
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1331