

**Town of Hooksett  
Town Council Meeting Minutes  
Wednesday, August 25, 2021**

1  
2 The Hooksett Town Council met on Wednesday, August 25, 2021, at 6:00 pm in the Hooksett Municipal  
3 Building.  
4

5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 25 Aug 2021 to order at (6:00) pm.  
7

8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.  
10

11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Clifford Jones, Councilor John Durand (Left at  
13 9:35), Councilor Randall Lapierre, Councilor Roger Duhaime (arrived at 6:09), Councilor David Boutin,  
14 Councilor Timothy Tsantoulis, Councilor Clark Karolian (Left at 9:35), and Councilor Alex Walczyk  
15 (arrived at 6:01)  
16  
17

18 **PLEDGE OF ALLEGIANCE**  
19

20 **AGENDA OVERVIEW**  
21

22 **PUBLIC HEARINGS- None**  
23

24 **SPECIAL RECOGNITION**

25  
26 A. Garron reported that there were no new hires. We did lose an employee in the Highway Department  
27 who left to seek employment elsewhere.  
28  
29

30 **PUBLIC INPUT - 15 MINUTES**  
31

32 Mrs. McHugh of 14 Jefferson Drive and Irene Bergeron of 15 Farmer Road- We feel that perhaps I did  
33 not explain the situation on Farmer Road to a better degree. I am here again this evening to further  
34 explain the situation on Farmer Road. I urge you to go to the town's website to view the town reports  
35 and see what has been happening throughout the course for the year. Previously I had said there was  
36 concern about both contamination and seepage from Warren's garage. What happened is that the  
37 seepage went into the well across the street to the motel, and then seeped into the corner, of which  
38 they were able to get water, but the remaining at the street the 19 have not been able to get water, they  
39 have been facing issues of contamination, and different things in the well. Irene has lived on Farmer  
40 Road since 1970. She can attest to the situation that has taken place over the years.  
41

42 Irene Bergeron of 15 Farmer Road- I've lived on Farmer Road since 1970. Potable water has been an  
43 issue from the get-go. We started being tested in 2004 by the State because of the granite state gas  
44 station, known to us as Warrens. The findings were not to be outside the healthy limits set by the state  
45 but high in MTBE's, No VOC, and high in radon, iron, and manganese. There was also blasting that  
46 happened at a property across the bypass. That showed high levels of arsenic in the water. In the  
47 process over the years we have spent well over \$20,000 in water mitigation. Our 1<sup>st</sup> well went dry, and  
48 we dug a new well. It did not give us much, and then had it fracked. It's been a tussle all the way  
49 through.  
50

51 C. Karolian- In your testing were there any PFAS?

52

53 I. Bergeron- No.

54

55 T. Tsantoulis- What is the difference between seepage and contamination?

56

57 I. Bergeron- The seepage is coming from the old gas tanks and causing the contamination in the  
58 ground water.

59

60 T. Tsantoulis- You mentioned MTBE. MTBE was not introduced until the 1980's. Do you know when  
61 you were 1<sup>st</sup> tested?

62

63 I. Bergeron- 2004.

64

65 J. McHugh- If you go to the website under private wells, you will see all the reports and the  
66 explanations and the health hazards that go along with it.

67

68 I. Bergeron- The first 2 houses got water and it stopped there.

69

70 D. Bouton- Will it be appropriate for the TA to discuss his findings while they are here to listen.

71

72 J. McHugh- I feel when considering how to spend the funds this is a worthy project.

73

74 J. Sullivan- We will do our scheduled appointments then the TA will do his portion.

75

76

~~77~~ **SCHEDULED APPOINTMENTS**

79 **Hooksett Dog Park Eagle Scout Project by Nicholas A. Chaffee (Alex), Troop 603, Hooksett, New  
80 Hampshire.**

81

82 Nicholas Chaffee (Alex)- I started working on my Eagle project which involves adding more equipment  
83 to the dog park. I know this is a popular place, and I want them to look forward to going there. I went in  
84 front of the Parks n Rec board for approval on August 17<sup>th</sup> and they did approve it, and now I am in  
85 front of the Town Council to get your approval.

86

87 D. Boutin- This was a well put together package, I am curious what motivated you to do this.

88

89 N. Chaffee- I have a dog at home and he gets rowdy at home, and I want a place that we can do more  
90 with our dogs outside.

91

92 T. Tsantoulis- Thank you for your enthusiasm. Perhaps the owners get more enjoyment out of this, and  
93 I'd also like to compliment you on the manner you present yourself, you speak very well for a young  
94 man your age.

95

96 ***D. Boutin motioned to approve the Nicholas A Chaffee age 17 from troop 603 to construct an  
97 eagle project at the dog park in Hooksett NH. seconded by C. Karolian.***

98

99 ***Vote all in favor 9-0.***

100

101 N. Chaffee- Do I need any permits? Should I be avoiding any specific spots when laying the pipes?

102

103 Earl Labonte- If you are digging you will need a dig safe permit.

104

105 **Lamberts Park Eagle Scout Project - Picnic Tables by Sam Baker, Troop 135**

106

107 Sam Baker- My name is Sam Baker, and I am a life scout at Troop 135 out of Manchester, NH. I live in  
108 Auburn, NH and have been a scout ever since 1<sup>st</sup> grade. I go to Trinity High School where I play  
109 Football and Lacrosse. About the project: a few weeks ago, I reached out to Mr. Thomas about an  
110 Eagle Project. He got back to me and said that the Town of Hooksett needs 5 picnic tables so I told  
111 them I can make 5, and they will be going to Lambert Park Pavilion.

112

113 C. Karolian- On page 3 it says that you have been asked not to purchase materials from Home Depot.  
114 Why is that and who told you not to?

115

116 S. Baker- I was told by Philip Arneau that Home Depot does not have great quality lumber and that the  
117 other 2 had better quality products.

118

119 J. Sullivan- This will be a nice addition to the Pavilion.

120

121 ***D. Boutin motioned to approve Sam baker age, 17 from Troop 135 constructing five picnic***  
122 ***tables for the new Lambert's Park pavilion and surrounding park area, seconded by T.***  
123 ***Tsantoulis.***

124

125 ***Vote in favor 8-1***

126

127 C. Karolian- I oppose, not for the work that you are going to do, but for what we just discussed. I don't  
128 understand why other than what you said. I can't vote yes on it based on that information.

129

130 **TIF District Sewer – Permission to Sign Pump Station Easement to Arleigh Greene - David**  
131 **Mercier, Underwood Engineering.**

132

133 A. Garron- As the board recalls at several meetings ago back in May, where we discussed the land  
134 swap that we were going to do with Mr. Greene. A piece of land that was going to be used for  
135 recreational purposes that the Town of Hooksett owns. Along the Merrimack River. Mr. Greene has a  
136 piece of land nearby this area, that he was going to dedicate an easement of a greater size than a lot  
137 we own along the Merrimack, that would enable us to have more room to put our pump station into the  
138 area and have 360 access around this parcel. The council agreed to move forward with the land swap,  
139 and what you have today is a cumulation of that easement. The towns easement will be used for  
140 recreational purposes and is spelled out in the easement deed, and what exactly we will use the  
141 easement area for, for the TIF sewer project.

142

143 J. Sullivan- I want to make a point, we did approve on our November 18<sup>th</sup> 2020 meeting to sign the  
144 easement with Mr. Greene.

145

146 D. Boutin- There is a copy of the plan in your packet so that you can see where the pump station is  
147 being relocated to.

148

149 C. Karolian- On the map, it is grossly inaccurate. The map that we are looking at is not correct. Which  
150 has me concerned of the relocated pump station as opposed to the town owned property. If I heard the

151 TA correctly you said land swap and then you said town recreational area, so I have some questions  
152 about that. Underwood Engineering initially put the pump station on town property. That was later  
153 changed because we want to save money to bring in the infrastructure. The problem is Quality Drive  
154 does not have any sewer or gas. So, the difference between the price what was the pricing of running  
155 electric to run that pump station? What I also noted in the easement for Mr. Greene to be able to use  
156 the Town property it lists that he is to locate, maintain, operate, occupy, repair, upgrade, and replace  
157 recreational facilities consistent with a patio area, picnic tables and docks with a maximum of 4 docks.  
158 This is news to me as to how many docks can be placed there. My other questions are if the Town  
159 council grants this easement on Town property, would this still be maintained as town property?

160  
161 A. Garron- It will still be Town property. My correction of terminology it is not land swap it is an  
162 Easement swap.

163  
164 C. Karolian- If Mr. Greene is granted an easement to use that property to use it as recreational, it is still  
165 town owned property, and the rest of the citizens should be able to use the docks, grills, and picnic  
166 tables etc.

167  
168 D. Mercier- I don't have a copy of the map, it is accurate that Home Depot is mislabeled. There is no  
169 question of what lots we are referring to. There was a small less than half acre lot that the Town owns  
170 that is on Kimball Drive that only has access from Kimball Drive. The Hooksett Sewer Commission  
171 really approached us to consider moving it to the Arleigh Greene Lot, because it is sandwiched nicely  
172 between Kimball and Quality Drive so that you will have access on both Drives. There was also the  
173 added benefit of having 3 phase power, water, and gas all on the frontage of the lot. Otherwise, we  
174 would have to run utilities about 900 feet to the south to get to the town owned lot. The direct monetary  
175 savings is about \$150,000. I don't know if this appropriate or not, the easement swap has already been  
176 voted on. You are just accepting the terminology on the easement. Originally it was going to be a  
177 straight sale of lands. Mr. Greene's hope in using the town owned property is to have that as green  
178 space for his potential tenants for the buildings he wants to build. The easement is written as foot traffic  
179 only. No paved streets.

180  
181 C. Karolian- This is news to me that the property he wants to keep is now going to be developed into  
182 multi housing and now he is going to get exclusive use for his tenants. I did not hear it in the initial  
183 proposal as his intent. When we look at a swap and now exclusive use. How do we prevent town  
184 residents from going on town owned property and using the waterfront how can we do this on town  
185 owned property?

186  
187 J. Sullivan- Mr. Greene did come in and say that this agreement would help him out on other parcels. I  
188 am not sure if we got into much detail into docks and patios.

189  
190 D. Mercier- No we did not. As we went through discussions with the Town attorney the questions came  
191 up that it was too vague and too broad, and to narrow it down more.

192  
193 R. Lapierre- We voted on this on November 18, 2020 (read portions of the minutes of the meeting  
194 discussed). It was asked if the town people can use it, and Mr. Greene said exclusive use. We voted to  
195 approve the easement swap by a vote of 5 to 3.

196  
197 D. Boutin- This discussion is not about the easement swap. This discussion is about authorizing the TA  
198 to sign the agreement.

199

200 ***D. Boutin motioned to approve of the Town Administrator signing the attached Town's***  
201 ***easement to Mr. Greene for use of the property at Town of Hooksett Tax Map #29 and Lot #53***  
202 ***located on Kimball Drive in Hooksett, seconded by C. Jones.***

203 **Roll Call Vote #3**

204 ***D. Boutin Aye***

205 ***C. Jones Aye***

206 ***A. Walczyk Aye***

207 ***J. Durand Nay***

208 ***R. Duhaime Nay***

209 ***T. Tsantoulis Aye***

210 ***R. Lapierre Aye***

211 ***C. Karolian Nay***

212 ***J. Sullivan Aye***

213

214 ***Vote in favor 6-3.***

215

216 D. Boutin- From what we heard from R. Lapierre we are all aware of what was proposed here, and this  
217 is a very important part in the TIF district and we need to move forward with it.

218

219 R. Duhaime- Have we notified the abutters?

220

221 R. Lapierre- Referenced the minutes again as that was already asked.

222

223 R. Duhaime- So we are going to move forward and not notify the abutters.

224

225 R. Lapierre- The permitting phase requires notice to abutters.

226

227 C. Jones- They have not gotten to the permitting phases yet.

228

229 D. Mercier- We need to still do a wetlands permit, shoreland protection permit. The town would need to  
230 put in the efforts to reach out to the abutters because these specific permits do not require notice to  
231 abutters. Because you own it and we are not constructing any structures, the permits do not require  
232 notice to abutters.

233

234 A. Garron- The requirement to reach out to abutters is not required through these permits. Unless we  
235 want to do it on our own.

236

237 R. Duhaime- We are still doing this without notifying these abutters. I think we should notify the abutters  
238 that this is happening in their neighborhood.

239

240 J. Sullivan- Before anything goes further and any official permit is signed the abutters will be notified.  
241 It has now been 8 months. What do we do to notify everyone in the neighborhoods? When we begin to  
242 start the pump station, we will notify abutters as per the planning requirements.

243

244 T. Tsantoulis- We don't have the time to rehash what we talked about in November of 2020. Now we  
245 are at the next step to move forward. The item did pass, we are here now to approve the next step so  
246 that the TIF project can continue to move forward.

247

248 ***R. Lapierre- call the question seconded by D. Boutin.***

249  
250 ***Roll Call Vote #2***  
251 ***R. Duhaime Nay***  
252 ***J Durand Nay***  
253 ***C. Jones Aye***  
254 ***R. Lapierre Aye***  
255 ***A. Walczyk Aye***  
256 ***D. Boutin Aye***  
257 ***C. Karolian Nay***  
258 ***T. Tsantoulis Aye***  
259 ***J. Sullivan Aye***  
260  
261 ***Vote in favor 6-3.***  
262  
263 C. Karolian- Once this easement is signed, whether permits are granted or not this individual will have a  
264 forever easement on this property.  
265  
266 A. Garron- That easement is in exchange for the easement granted for the town for the TIF, I assume if  
267 we don't move forward with the project, we can readdress the easement swap that we made for this  
268 particular purpose. We will make sure that the map and building designations are corrected.  
269  
270 **Tax Increment Finance District (TIF) – Agreement between Town and Hooksett Village Water**  
271 **Precinct for the Town to Contribute \$300,000 of TIF Funds to Pinnacle Hill Water Project - David**  
272 **Mercier, Underwood Engineering**  
273  
274  
275 A. Garron- If you will recall when we went through the planning stages, part of the planning stage  
276 included the water project in phase 1. A commitment was made to support both the sewer and the  
277 water project. A few months ago, we agreed to a MOU with the sewer commission, which reaffirmed  
278 their commitment of their funding towards the project, and we are looking to reconfirm our commitment  
279 with the water precinct for this project, and the commitment is the MOU is centered around the Town  
280 using TIF Funds. TC recently met with the sewer precinct, and now we are reconfirming with the water  
281 precinct.  
282  
283 C. Karolian- This new water tank that they are talking about is this off route 3?  
284  
285 D. Mercier- This is the old tank behind the old China Dragon.  
286  
287 C. Karolian- They should have known about this 10 years ago and should have been putting aside  
288 money in capital reserves.  
289  
290 J. Sullivan- The discussion is not about the Vista Drive Pinnacle Street. How would this in the TIF  
291 district affect the tank that is up behind Mt. St. Mary's?  
292  
293 D. Mercier- The project that is being brought forward is a 2-part project. It is to extend the pipe from the  
294 new Tank Across Vista Drive across country down to route 3 a at Hackett Hill. That was where the  
295 decision was to commit the money. There is a valid argument that the volume in that tank is needed to  
296 properly serve the area in the TIF district as well. They are funding the other 1.9 million. That is 50% of  
297 the water storage that they have.  
298  
299 C. Karolian- The water district knew a long time ago that the tank needed to be replaced. Now that the  
300 TIF district is in play, we are changing to suit the needs. Now we are looking at taking money from  
301 elsewhere. The push has been phenomenal in getting this TIF district up and running.  
302  
303 D. Boutin- The TIF has had many accomplishments in the past few months. This is an important  
304 project. I hope the council will support this motion.  
305

306 J. Sullivan- We don't officially have a motion on the table.

307  
308 ***C. Jones motioned to approve the \$300,000 that we originally informed them that we were going***  
309 ***to give them taken out of TIF fees for the new water main from Vista Drive down to Route 3A***  
310 ***allowing Town Administrator to sign the attached agreement; seconded by D. Boutin.***

311  
312 C. Karolian- call the question

313  
314 **Roll Call Vote #4**

315 ***A. Walczyk Aye***

316 ***R. Lapierre Aye***

317 ***C. Jones Aye***

318 ***R. Duhaime Aye***

319 ***J. Durand Nay***

320 ***C. Karolian Nay***

321 ***T. Tsantoulis Aye***

322 ***D. Boutin Aye***

323 ***J. Sullivan Aye***

324  
325 **Vote in Favor 7-2**

326  
327 **5 MINUTE RECESS**

328  
329 **TOWN ADMINISTRATOR'S REPORT**

330  
331 A. Garron- Farmer Road Project update- It is my understanding the motion made after our discussion  
332 on Farmer Road, it sounded like the council wanted me to get the cost on that, and I have invited Chris  
333 from Central Water precinct, and with his indication of \$400,000. There was also a discussion of  
334 surveying the residents who would benefit from this water line and a discussion on a feasibility study  
335 and tabled by C. Karolian and seconded by R. Lapierre until this information was available. I met with  
336 central water precinct regarding the parameters that we would move forward with a feasibility study. He  
337 reached out to his consultant Wright Pierce. We are looking at approximately 138 homes and what it  
338 would be to bring water to that area. Based on the information that we have. They could provide the  
339 parameters and cost of what the feasibility study will be by September.

340  
341 ***D. Boutin- Motioned to take the item off the table; seconded by A. Walczyk.***

342  
343 **Roll Call Vote #5**

344 ***T. Tsantoulis Nay***

345 ***C. Jones Nay***

346 ***R. Duhaime Nay***

347 ***A. Walczyk Nay***

348 ***R. Lapierre Nay***

349 ***C. Karolian Nay***

350 ***J. Durand Nay***

351 ***D. Boutin Aye***

352 ***J. Sullivan Aye***

353  
354 **Vote failed 7-2**

355  
356 A. Garron- What I will bring back is what the feasibility study will entail and the cost.

357  
358 C. Karolian- The intent was to include the information and to include the survey of residents on Farmer  
359 Road that were willing to hook up to it.

360

361 Covid-19- The number of cases is increasing. We are up to 37 cases in Hooksett, 1,349 total from the  
362 onset. Overall, the state as a whole is 54% fully vaccinated. Hooksett still has the highest rate of  
363 vaccination at about 85%.

364  
365 National Night Out- The PD Held the event out on Donati Park on August 3<sup>rd</sup>. It was nice to see people  
366 smiling. The kids enjoyed crawling over on the trucks from DPW as well as Police and Fire apparatus.  
367

368 Departments- Doosan Equipment Purchase- The question came out about the tractor. There was a  
369 component on the truck that was not delivered as delivery has been delayed. The only date  
370 requirement that DPW had was that it could not be delivered before July 1<sup>st</sup>, and it was delivered after  
371 July 4<sup>th</sup>, and now we are waiting for the attachment to be delivered.  
372

373 Earl Labonte- Just to correct the TA, the tractor has not been delivered to Hooksett it has been  
374 delivered to the Doosan property, while it awaits the bucket to arrive. We did not accept it as not having  
375 the bucket does us no good. By us not accepting it, it pushes them to get the part in. It's not uncommon  
376 on these large pieces not to get a delivery date, they give an estimate date. Everyone has parts  
377 problems. We've talked to other dealerships, and they are having the same issues. This is not  
378 uncommon with what is going on in the world issues. There is never a guarantee on a delivery date.  
379 Many dealerships are waiting for parts.  
380

381 C. Karolian- The contract that we have does not have a delivery date. I was under the impression that  
382 the spec out for the vehicle that they agreed to provide was not whole. I know this went out in March  
383 and you came forward in April and we approved it. I don't think that we would have approved it if all the  
384 parts were not here.  
385

386 E. Labonte- We do not have a required delivery date. The contract never has a guaranteed date, only a  
387 not before date as we were waiting for funding. They are indicating it will be here in a month or so. If  
388 you cancel the order, we will probably have to pay fees to them. If we are looking to replace it, we are  
389 still looking at 12 to 18 months till we get one delivered.  
390

391 R. Duhaime- We went with the lower bid, and I think this is unfair competition. I would ask that you go  
392 out through the competitive bid process and see what else we get. This should go out to someone who  
393 can deliver.  
394

395 E. Labonte- Everyone can have their opinion and I disagree with you. We went through the bid process  
396 just like it was supposed to.  
397

398 R. Duhaime- I agree but they did not have the equipment.  
399

400 E. Labonte- No one had the equipment available when we ordered it.  
401

402 T. Tsantoulis- If anyone who is paying attention to the global market this is not uncommon going on  
403 right now. All the automobile industries are having the same difficulties. Not liking the product from the  
404 beginning is not going to change and won't change if they are going to get it. The problem of it getting  
405 delivered is not their fault. It is what it is, and it is not going to change, and you must be patience.  
406

407 C. Karolian- I disagree. I wouldn't buy an automobile that was not fully done. When we are looking at  
408 staff reports and the bids. The difference is minimal.  
409

410 E. Labonte- That is not true, that does not include the weighted tires. You must add \$8,000 to those  
411 other bids.



412  
413 **C. Karolian- Motioned to rescind this bid and put it out to a new bid, and that we see what**  
414 **equipment is in stock and the maximum delivery date. Seconded by R. Duhaime.**  
415  
416 **Roll Call Vote #6**  
417 **J. Durand Nay**  
418 **R. Lapierre Nay**  
419 **C. Karolian Aye**  
420 **D. Boutin Nay**  
421 **C. Jones Nay**  
422 **T. Tsantoulis Nay**  
423 **A. Walczyk Nay**  
424 **R. Duhaime Aye**  
425 **J. Sullivan Nay**  
426  
427 **Vote failed 7-2**  
428  
429 School to Town Property- The school and the Sewer Commission had voted in 2015 agreed to do a lot  
430 line adjustment to separate the 6.4-acre parcel and add it to the town property. The School Board  
431 agreed to put it on the warrant and was voted on by the voters. The deed was never fulfilled, they are  
432 now looking to have this fulfilled and signing the document. Now we are at a point to sign the deed and  
433 record it as it was intended 6 years ago. I already have the vote.  
434  
435 **D. Boutin motioned to reconfirm the Town Administrator authority already given to him to sign**  
436 **the deed; seconded by T. Tsantoulis.**  
437  
438 **Vote in favor 8-0-1 abstention J. Sullivan serves on both Boards.**  
439  
440 Projects- I had a chance to speak with Senator Shahan's office in regard to the grants that we have  
441 submitted. We have submitted a 3. 5-million-dollar project, it looks like Hookset's project was moved  
442 through the process. One thing they asked was if the town would be contributing to funding, and I told  
443 them that we have looked at funding options. That has come up as an issue as to the town's  
444 commitment. The more we contribute the more they can spread to other projects.  
445  
446 Pro-cut CNC Machine- R. Duhaime asked that we arrange a meeting at the site. R. Duhaime, A.  
447 Walczyk, Robert Duhaime, T. Tsantoulis, the business owner, Dana Prendergast, and myself. There is  
448 more work to be done on this project, and the issue we discussed was there is some remaining work to  
449 be done with regard to this project and if a CO could be granted prior to the work being completed. Our  
450 response had to be that for all permanent CO's all items need to be addressed per the site plan. There  
451 are some items, not big items needed to be done, and their landscaping. The reason why I bring this  
452 issue, that if this is a change that the council needs addressing. This is a Planning Board area, and if  
453 we want them to consider this and amend their regulations to allowing less than 100% done on the  
454 properties.  
455  
456 R. Duhaime- We have to make it a level playing field. We make exceptions for some and not for others.  
457 These businesses are not getting the proper leniency to open up business.  
458  
459 J. Sullivan- If we believe the requirements of issuing a CO is too restrictive then we may need to look at  
460 the rules. Then we should ask the Planning Board to look into that as a council motion.  
461

462 D. Boutin- This is not a problem throughout the Town. Be careful what you are doing here. You may  
463 open a can of worms here, and where do you draw the line. I think the town goes out of its way to help  
464 businesses out.

465  
466 C. Karolian- What site was there a site visit by councilors?  
467

468 A. Garron- It was on 7 Lahouse Drive. It is Pro-cut CNC, the councilors that went how did they get  
469 invited and no one else?  
470

471 J. Sullivan- It was a pre meeting with the TA in preparation for the agenda. During that meeting R.  
472 Duhaime came in and had concerns about this property. TA Garron then went to the Planning Board for  
473 clarification.  
474

475 R. Duhaime- I called T. Tsantoulis and A. Walczyk as back up and to see their opinions on what we can  
476 do about this. I felt there was some injustice being done.  
477

478 C. Karolian- I am personally offended that I did not get invited.  
479

480 R. Duhaime- If we invited more, we would have had a meeting.  
481

482 T. Tsantoulis- I agree with D. Boutin 100% we have rules at the Planning Board for reason. If we start  
483 making special exceptions, then we start the good ole old boy days. We do not want to do this here.  
484

485 R. Duhaime- These are businesses in town, who pay taxes.  
486

487 J. Sullivan- The administrator brought up a meeting that you had. These are the rules and Planning  
488 Board development must follow. My point is if we believe that this package is too high, then there is  
489 nothing stopping us from changing the rules.  
490

491 ***D. Boutin motioned that we do not make a request to the Planning Board to change the rules***  
492 ***seconded by T. Tsantoulis.***  
493

494 **Roll Call Vote #7**

495 ***C. Jones Abstained*** has something going on with the PB conflict of interest

496 ***C. Karolian Abstained*** Refuse to vote

497 ***R. Lapierre Abstained*** I don't like voting for motions that don't do anything.

498 ***R. Duhaime Nay***

499 ***A. Walczyk Aye***

500 ***J. Durand Aye***

501 ***T. Tsantoulis Aye***

502 ***D. Boutin Aye***

503 ***J. Sullivan Aye***  
504

505 ***Vote in favor 5-1-3***  
506

507 Little League world series- We been talking of giving a nice homecoming to our world series little  
508 leaguers. We would like to recognize the players and get some trophies or mementos. Crown Trophy  
509 is willing to donate half of the cost, and will the Town Council vote to donate the other half.  
510

511 Donna Fitzpatrick Human Resources- The owner of Crown Trophy is willing to donate half of the price  
512 with a balance of \$165. 75 We have an 8-inch key to the Town in a presentation box. It will be for all 13  
513 kids. The keys are \$25.50 each.

514  
515 J. Sullivan- We were also thinking of having a mini parade at 5:30 and then have it come here for the  
516 presentation of the keys to the Town.

517  
518 R. Lapierre- Are you coordinating with the chair of the Little League so that we do not cross paths with  
519 planning?

520  
521 J. Durand- How many players are Manchester players? Do they have any recognition on it?

522  
523 ***J. Sullivan motioned that the Town of Hooksett Town Council honors the Little League***  
524 ***Manchester North Hooksett team with their accomplishment winning the New England title and***  
525 ***achieving success at the Little League World Series and reaching the final 8, and that the Town***  
526 ***of Hooksett honors them with a ceremony on September 1<sup>st</sup>, 2021, and to accept the donation***  
527 ***from Crown Trophy for their 50% contribution of \$165.75 and the Town to pick up \$165.75;***  
528 ***seconded by C. Karolian.***

529  
530 ***C. Karolian amended the motion to rescind the dollar amount as the Town Administrator already***  
531 ***has the authority to spend these funds without Town Council permission.***

532  
533 ***Vote unanimously in Favor 9-0***

534  
535 Request to have a brief Non-Public on the current court case at the end of the meeting.

536  
537 C. Karolian- The National Night Out event that occurred on August 3<sup>rd</sup>. the information that we received  
538 was the donations that were received by the PD. Why are we motioning to accept donations after the  
539 fact when we have already used it.

540  
541 J. Bouchard- We have no idea knowing in advance what will be donated. We have items coming in up  
542 to that day of the event.

543  
544 C. Karolian- This is a planned event with a date known well in advance, I find it hard to believe that you  
545 cannot plan in advance what donations that you will receive.

546  
547 J. Bouchard- A lot of the donations we do not pick up until the day of and do not know the items that we  
548 are getting for donations.

549  
550 Donna Fitzpatrick- We have many other events that happen similar to this. What we have been doing  
551 for the motions is that we accept what we have received so far and then up until the event, not to  
552 exceed what is allowed in the RSA.

553  
554 T. Tsantoulis- This is all transparent, this is just logistics. Their generosity is appreciated. We are  
555 reporting that we have received the goods. We have seen this process in play for a while and it seems  
556 to work.

557  
558 **CONSENT AGENDA**

559

560 T. Tsantoulis motioned to accept consent agenda items 10.1 through 10.3; R. Lapierre motioned  
561 to remove 10.4 for discussion; seconded by D. Boutin.  
562  
563

564 **10.1- Motion to accept the donation of food, drinks, paper products, and entertainment with a**  
565 **combined estimated value under \$5,000.00 from Hooksett Kiwanis, Laconia Kiwanis, Merrimack**  
566 **County Savings Bank, Barrett Insurance, Hooksett Police Association, Cup Cake Fairy USA,**  
567 **Freinhofer Bakery Outlet, Walmart, Hannaford Supermarket, and Shaw's, of Hooksett, NH, to the**  
568 **Town of Hooksett for the Hooksett Police Department per RSA 31:95-e:II.**  
569

571 **10.2- Motion to accept \$840.85 raised at our fourth annual National Night Out event held on**  
572 **August 3, 2021, to the Town of Hooksett through the Police Department for families in need per**  
573 **RSA 31:95-b, III(b).**  
574

576 **10.3- Accept the donation of \$1,000.00 from the Rice Family Charitable Fund to the Town of**  
577 **Hooksett for the Conservation Commission fund per RSA 31:95-b:III (b).**  
578

579 **Vote in favor 8-1**

581 **J. Sullivan motion to accept the consent agenda of 10.4; seconded by C. Karolian**

582  
583 **C. Karolian motioned that we accept the release of surety landscape bond; seconded by J.**  
584 **Sullivan**

585  
586 **Vote in favor 9-0**  
587

## 588 589 **NOMINATIONS AND APPOINTMENTS**

592 Nominations and Appointments - August 2021

593  
594 Nick Germain- Your open alternate to the Planning Board has been Sheena Gilbert and Tony Lacasse.  
595 Mrs. Gilbert is here tonight, and Mr. Lacasse was not able to make it here tonight.

596  
597 Sheena Gilbert- I was intrigued by the opportunity. Cynthia and I attended a survival event together and  
598 said that there were opportunities in the Town to do so. I have been looking to volunteer more, and I  
599 thought that this was appropriate. I have lived in Hooksett for 20 years. I have seen a lot of the  
600 development of the town, I'd like to ensure the protection of monuments, historical sites, and wetlands,  
601 and I am interested in the revitalization of existing projects in the Town.

602  
603 C. Karolian- Do you have any views on the TIF districts 1, 2 ,3?

604  
605 S. Gilbert- I have read the PB minutes it seems like a hot topic, and there are general concerns about  
606 cost and who is going to be responsible of the TIF and making sure that incoming business are meeting  
607 those requirements.

608  
609 J. Sullivan- I offer to nominate Sheena Gilbert and Tony Lacasse. At our following meeting we will make  
610 the appoints.

611  
612 N. Germain- We just learned yesterday the Library Trustees will have an opening, and the TC will  
613 appoint someone as interim for the vacancy.  
614

## 615 616 **OLD BUSINESS**

618 ADA Restrooms Donati Park Update

619 Earl Labonte- As you know we did approach the TC on the ADA restroom for the Donati Park. It was  
620 supposed be a four-season heated facility. When they went to get it stamped by a NH PE, because of  
621 the heating it would not meet ADA compliant due to the insulation thickness and the needed turning  
622 radius. They have written a letter apologizing and have come up with 3 solutions. 1.) Continue with the  
623 order removing the heater and insulation and making the facility usable available as a three season  
624 facility, closing it during the winter months. 2.) change to the optional facility that would be ADA  
625 compliant year-round at an increase cost of \$60,000 for basically the same usage. 3.) cancel the order.  
626

627 J. Sullivan- I am aware of ADA requirements. I don't have an issue having it open during the winter. We  
628 don't know the future for the building.  
629

630 ***J. Sullivan motioned that the Hooksett Town Council authorizes the administration to amend the***  
631 ***contract for the ADA compliant bathroom facilities to accommodate four season accessibility***  
632 ***and to meet ADA compliance, and to come out of the recreational impact account; seconded by***  
633 ***J. Durand***

634  
635 ***Vote in favor 9-0***  
636

637 T. Tsantoulis- One of the recommendations was to cancel the order. Which should be off of the table.  
638 We should remain ADA compliant and remain ADA compliant throughout the year.  
639

640 C. Karolian- So we are looking at \$166,000. I suggest that we upgrade to the stainless steel.  
641

642 ***C. Karolian motioned to amend the motion to include an upgrade of stainless-steel laboratories,***  
643 ***sinks, water closet, urinals; seconded by J. Sullivan.***  
644

645 ***C. Karolian motioned to table the motion until Earl can furnish the final numbers including those***  
646 ***numbers.***  
647  
648

649 **NEW BUSINESS**  
650

651 **Proposed Amendment to Intoxicating Beverages Ordinance # 00-9**  
652

653 ***D. Boutin motion to schedule the hearing at the next council meeting September 8<sup>th</sup> ordinance 9***  
654 ***on intoxicating Beverages; seconded by J. Sullivan***  
655

656 ***All in favor 9-0***  
657

~~657~~  
~~658~~

660 **Proposed Parks and Recreation Ordinance #2021-1**  
661

662 ***A. Walczyk moved to schedule the hearing at the next council meeting September 8<sup>th</sup> to discuss***  
663 ***the proposed Parks and Recreation Ordinance; seconded by J. Sullivan***  
664

665 ***Vote in favor 9-0***  
666

667 J. Sullivan has changes to the ordinance to include all the parks that need the signs and some  
668 grammar errors.  
669

~~669~~  
~~670~~

672 **Town Council Establish Town Administrator Goals FY 2021-2022**  
673

674 TA Goals- A. Garrons list of goals are implementation of the wage study recommendation, review  
675 Hooksets permit and application fee system, carry over a Pasco that is harmful to bees, master plan  
676 implementation (yet to be adopted), town owned land disposition and a plan on how to move forward,  
677 build out study for the Park and Rec land.

678  
679 A. Walczyk- I think it is a continuation from last year, having municipal buildings running off of solar  
680 power.

681  
682 **J. Sullivan motioned that we accept the goals as presented by the Town Administrator as goals**  
683 **for the 2021-2022 year seconded by D. Boutin.**

684  
685 **Roll Call Vote #8**

686 ***R. Lapierre Abstained***

687 ***R. Duhaime Aye***

688 ***T. Tsantoulis Aye***

689 ***A. Walczyk Aye***

690 ***J. Durand Nay***

691 ***C. Jones Aye***

692 ***D. Boutin Aye***

693 ***C. Karolian Abstained because council is not following the timelines***

694 ***J. Sullivan Aye***

695

696 **Vote in Favor 6-1-2**

~~697~~

700 **Town Report - Finalizing Details**

701

702 ***D. Boutin motioned to approve the Town Council Report with amendments with grammar edits.***

703

704 ***All in Favor 9-0***

705

706 ***C. Karolian motioned to approve the Town Report cover with the amendment to remove the date***  
707 ***of 1968.***

708

709 ***Vote in Favor 7-2***

~~710~~

713 **Town Council Discussion on Advisory Boards/Committees**

714

715 J. Sullivan- I suggest that the TC goes back to their boards and committees and get clarification on their  
716 charges and any suggested changes and responsibilities.

717

718 C. Karolian- The website specifically and the duties are in conflict.

719

720 ***J. Sullivan motioned that if any board or committee feels that there are any changes to their***  
721 ***charges then they draft a new draft for their charges; Seconded by D. Boutin***

722

723 ***Vote in favor 9-0.***

724

725 A. Walczyk- Who do we send to?

726

727 J. Sullivan- Send to the TA.

728

729 E. Labonte- Came back with a total figure on the new ADA facilities at Donati Park at \$185,843

730

731 ***J. Sullivan motioned to approve an update to the bathroom facilities at Doanti Park to be ADA***  
732 ***compliant and to include stainless steel fixtures, not to exceed \$185,843.00 the additional***  
733 ***monies to come out of impact fees; seconded by J. Durand***

734

735 **Roll Call Vote #9**

736 ***J. Durand Aye***

737 ***D. Boutin Aye***

738 ***C. Jones Aye***

739 ***R. Duhaime Aye***

740 ***C. Karolian Aye***

741 ***A. Walczyk Aye***

742 ***T. Tsantoulis Aye***

743 ***R. Lapierre Aye***

744 ***J. Sullivan Aye***

745

746 ***Vote in favor 9-0***

747

748

749 **APPROVAL OF MINUTES**

751 ***J. Sullivan motioned to approve the amendments to the minutes of 5/26/21 to include the***

752 ***corrections presented by C. Karolian; seconded by T. Tsantoulis.***

753

754 Line 470: Notation: Chair Sullivan began taking minutes for the remainder of the meeting (video was

755 not turned back on) due to staff leaving the meeting once the Council went into non-public session.

756 Line 475: Councilor Karolian- There had been some concerns and discussion at a Town Council

757 meeting early last year about Town Council addressed not being listed on the Town website.

758 Line 477: After the word Walczyk ass "car at 141 Eastern Ave in Manchester."

759

760 ***All in favor 9-0***

761

762 ***D. Boutin motioned to approve the public minutes of July 28, 2021, seconded by T. Tsantoulis.***

763

764 ***All in favor 8-1***

765

766 ***J. Sullivan motioned to approve the public minutes of the July 28, 2021, as amended; seconded***

767 ***by D. Boutin.***

768 Line 620 - replace "Ass" with "Add"

769 Line 712 - C. Karolian voted Nay [not Aye]

770 Line 718 - Motion passed (7-1)

771 Line 740 - A. Walczyk I do not believe the Town Attorney had done an investigation. An  
772 investigation was not conducted. I do not believe the motion by the council was fulfilled.

773 Line 747 - should be: And under 3.2, the council is the sole judgement of qualifications.

774 Line 748- I voted for the motion because I was not sure if these two violated the town charter.  
775 [if, not of].

776 Line 770: They should be Censured for overstepping their bounds. [replace the word

777 reprimanded with “Censured”]  
778 Line 782: Independent investigations of other members of the council isn’t appropriate. [add  
779 “isn’t appropriate.”]  
780 Line 785- believe the investigation 3.13 process was violated [add the words “investigation  
781 3.13”

782 ***J. Durand motioned to extend the meeting at 9:30.***

783 ***J. Durand and C. Karolian left at 9:35.***

784  
785 **D. Boutin motioned to approve the public minutes of the Special Meeting on August 11, 2021;**  
786 **seconded by C. Jones**

787  
788 **Vote in favor 7-0**

~~788~~  
~~789~~  
793

#### 794 **SUB-COMMITTEE REPORTS**

795  
796 Bicentennial- The motion that we made to conduct a survey to have the citizens help in official naming  
797 of the Lilac bridge has been put out on the website.

#### 798 799 **PUBLIC INPUT**

800  
801 Joan McHugh of 14 Jefferson Drive- We need clarification. We are sitting here, and we have no  
802 understanding of what you are doing. We are looking to see if with that rescue money will we be able to  
803 go forward with this. The seriousness of what they are dealing with, and how long they have been  
804 dealing with it. We need to pay attention to the citizenry of what is happening. We want to emphasize  
805 the seriousness of this.

806  
807 J. Sullivan- We are aware, and we are discussing the funds.

#### 808 809 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

~~810~~  
~~811~~  
812  
813 ***J. Sullivan motioned to enter non-public session of 08/25/2021 at 9:46pm in accordance with NH***  
814 ***RSA 91-A:3 II e. The motion was seconded by D. Boutin.***

815 (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or  
816 filed by or against the public body or any subdivision thereof, or by or against any member thereof  
817 because of his or her membership in such public body, until the claim or litigation has been fully  
818 adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with anybody  
819 or board shall not constitute a threatened or filed litigation against any public body for the purposes of  
820 this subparagraph.

#### 821 822 **Roll Call Vote #10**

823 ***C. Karolian NP***  
824 ***T. Tsantoulis Aye***  
825 ***R. Lapierre Aye***  
826 ***C. Jones Aye***  
827 ***D. Boutin Aye***  
828 ***J. Durand NP***  
829 ***A. Walczyk Aye***



830 **R. Duhaime Aye**

831 **J. Sullivan Aye**

832

833 **Vote in favor 7-0**

834 **J. Sullivan motioned to exit the non-public session of 08/25/2021 at 10:03 pm. Seconded by D.**  
835 **Boutin.**

836 **Roll Call #11**

837 **T. Tsantoulis Aye**

838 **R. Lapierre Aye**

839 **J. Durand NP**

840 **C. Jones Aye**

841 **C. Karolian NP**

842 **A. Walczyk Aye**

843 **R. Duhaime Aye**

844 **D. Boutin Aye**

845 **J. Sullivan Aye**

846

847 **Vote in favor 7-0**

848

849

850 D. Boutin- I have concern of logistical items regarding the budgetary items. On September 1<sup>st</sup> we have  
851 11 budgets that we are dealing with, on the 15<sup>th</sup> we have 3. I suggest that we move some to the next  
852 meeting.

853

854 J. Sullivan- I can make an adjournment to end at 9:00 pm. We are going to add a special recognition at  
855 6:00 which may be 20 minutes.

856

857 **ADJOURNMENT**

858 **J. Sullivan motioned to adjourn the public session of 07/25/2021 at 10:06pm. Seconded by D.**  
859 **Boutin.**

860 **Voted unanimously in favor (8-0)**

861

862

863

864 Respectfully submitted,

865 *Alicia Jipson*

866 Alicia Jipson

867 Recording Clerk

868

869

870 Please see subsequent meeting minutes for any amendments to these minutes