

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, March 10, 2021**

1
2 The Hooksett Town Council met on Wednesday, March 10, 2021 at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 10 Mar 2021 to order at 6:00 pm.

7
8 **PROOF OF POSTING**

9 Human Resources Coordinator Donna Fitzpatrick provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor John Durand, Councilor Randall Lapierre,
13 Councilor Roger Duhaime, Councilor David Boutin, Councilor Timothy Tsantoulis, Councilor Clark
14 Karolian, and Councilor Alex Walczyk

15
16 Councilor Clifford Jones attended via Zoom.

17
18 **PLEDGE OF ALLEGIANCE**

19 Chair Sullivan called for the Pledge of Allegiance.

20 Chair Sullivan: I would like to call for a moment of silence for William McDonald who died last week at
21 the age of 90. He was serving on the Central Water Precinct Commission at the time of his death. He
22 served on Hooksett's ZBA and Planning Board, and he was on the 1968 committee for the addition to
23 the school.

24
25 **PUBLIC HEARINGS**

26 None.

27
28 **AGENDA OVERVIEW**

29 Chair Sullivan: We will be postponing until our next meeting Item 15.7, the discussion of proposed
30 amendments to the Town Council Rules of Procedure.

31
32 **SPECIAL RECOGNITION**

33
34 **Hooksett Police Departmental Annual Award Ceremony - Part I**

35
36 Police Chief Bouchard: Before beginning the Annual Award Ceremony, I would like to introduce Officer
37 Jen Neely, who joined the department on March 16, 2020. Because of COVID-19, we were not able to
38 swear her in at a Town Council meeting. Jen graduated from NHTI with a degree in Criminal Justice
39 and worked for the UNH Police Department. She attended the 173rd NH Police Academy and was
40 named Officer of the Year in 2019 of the UNH PD. We are happy to have her on the force.

41
42 Police Chief Bouchard: We usually hold our Annual Award Ceremony in the Fall, but because of
43 COVID, it has been postponed a few times. Nominations, which may be put forth by anyone, go to the
44 Awards Committee and then to me. This year, we recognize Administrative Assistant Jessie Ulliani for
45 outstanding achievement. Jessie came to the department in 2006, and has become our Evidence
46 Technician, a stressful and important job, along with her other duties. She was nominated by Sergeant
47 Valerie Lamy, who describes Jessie as hard-working and willing to go out of her way to help others.
48 Valerie praises her work as the department's evidence technician and her willingness to fill in as
49 receptionist as needed. She has an outstanding work ethic and consistently goes above and beyond.

50
51 Chief Bouchard: Next, we recognize two officers for their lifesaving actions in February of 2020 during a
52 medical emergency. While having lunch, Officers Travis Mannon and Dean Lombardo noticed a man
53 who was not breathing and had no pulse. They administered CPR and other life-saving actions, so that
54 by the time the EMTs arrived, he was breathing and had a pulse. It was confirmed that the gentleman
55 had had a heart attack. Captain Joe Stalker of Hooksett Fire Rescue nominated the two officers for this
56 award. Officer Lombardi could not be with us tonight, but Officer Mannon is here with his wife, baby
57 daughter, parents and father-in-law Fire Chief Burkush. Given that the survival rate of people having
58 heart attacks outside of a hospital is less than ten percent, what these officers accomplished is
59 significant, and the victim, by all reports, is doing fine.

60
61 Chair Sullivan: Congratulations. This recognition is deserved, and we take pride in your service to the
62 town. To you and your entire department, be safe and good luck.

63 64 **Hooksett Municipal Employee - New Hire**

65
66 A. Garron: We welcome one new employee this week. Joe Richards began as a full-time Truck
67 Driver/Laborer for the DPW Highway Division on March 8, 2021. We also have one departure. Richard
68 Blake has left his position as Crew Chief for the DPW Recycling & Transfer Division.

69 70 71 **SCHEDULED APPOINTMENTS**

72 73 **Todd Rainier, Town Clerk, and Cindy Robertson, Town Moderator, and Don Riley, Assistant** 74 **Town Moderator - March 9, 2021 Town Election Recap**

75
76 T. Rainier: Beginning with the numbers, there were 11,415 voters on the checklist at the beginning of
77 the day yesterday. The Checklist Supervisors registered eleven (11) new voters. The turnout was not
78 tremendous, with 789 ballots cast. We sent out 48 absentee ballots prior to the election and all of them
79 were returned. This is the first time, ever, that 100% of the ballots came back. We had one Election Day
80 absentee voter, who voted curbside because of recent back surgery. No voters used the alternative
81 polling area. I want to thank the Hooksett Fire Rescue, Police and DPW for your assistance throughout
82 the day. I also wish to thank the Cawley School custodians for their help. I offer my congratulations to
83 all of those elected. We have several new faces in roles, as well as a couple of familiar faces in new
84 roles. Thanks to all of the Councilors for your contributions throughout the day. I want to note that the
85 School District Clerk and the School Moderator participated in the reconciliation process. We missed
86 David Ross, who has offered significant help over the years. Brian Soucy, Jason Hyde and Tim
87 Tsantoulis did a fantastic job of packing election signage and materials into storage after the polls
88 closed. Thank you. I want to offer special thanks to our elected Supervisors of the Checklist – Barb
89 Brennan, Kim Daggett and Stephen Olivarez – who are truly the unsung heroes of the election process.
90 Their work extends far on both sides of Election Day.

91
92 C. Robertson: I want to congratulate the new moderator, Todd Lizotte. I am happy that he ran and was
93 elected. Todd, Don and I will support him in any way that we can. I appreciated the opportunity to serve
94 as the town's appointed moderator for the September and November 2020 elections and for
95 yesterday's Town Election.

96
97 D. Riley: Everything worked well yesterday. It was a quiet day, and the reconciliation went smoothly.
98 We were packed up and done by 9:00 pm, which is as it should be. The 48 absentee ballots took only
99 40 minutes to process. I add my thanks to those of Cindy and Todd.

100
101 C. Karolian: You said that only 789 ballots were cast, but when I was leaving just after noon, the
102 counter registered 848.

103

104 D. Riley: That is because the machine counts each sheet, and each voter had three (3) sheets.
105 Speaking of the machines, ours are on their last leg. We struggled a lot with the baffle; ballots kept
106 getting hung up. There is nothing in the pipeline to replace them.

107
108 T. Tsantoulis: Who owns the machines?

109
110 D. Riley: The town owns them.

111
112 T. Rainier: Accuvote is the only machine approved by the State, at this time. They are very old. We
113 have a maintenance contract with LHS Associates, a company in Salem, NH. They also print our
114 ballots. We get our money's worth from that contract.

115
116 D. Riley: It is unlikely that we will survive the 2024 election if these are not replaced.

117
118 D. Boutin: The Capital Budget Committee is meeting soon, so I suggest that you come up with some
119 numbers for the cost of new machines.

120
121 T. Rainier: I have nothing on which to base an estimate. I know it is on the radar of Secretary of State
122 Bill Gardner and the Ballot Law Commission.

123
124 D. Riley: Lastly, I want to thank Alex Walczyk, who was a necessary part of the process. Our teams are
125 instructed on the reconciliation process, they do their work and we accumulate the information from
126 these teams. Alex watched over them.

127
128
129 **Cindy Robertson, Chair of Conservation Commission - Heads Pond Stewardship Plan**

130
131 C. Robertson: This is a stewardship plan for the Heads Pond Conservation Area. The Conservation
132 Commission contracted with Moosewood Ecological, LLC to develop the plan. That is what this
133 company does, employing scientists and foresters for the work involved. I want to give a shout out to
134 Jeffrey Littleton, the principal ecologist, and to Swift Corwin, a licensed forester with Calhoun and Corwin
135 Forestry. The Heads Pond Conservation Area is 438 acres of land consisting of four properties –
136 Carriage Manor, University Heights, Town Pond and a School District property. Carriage Manor and
137 University Heights are private properties with conservation easements. Town Pond is town property,
138 also with a conservation easement. The fourth parcel is owned by the School District and we have no
139 control over it. On September 09, 2020, Swift Corwin and I went before the School Board and got their
140 permission to include their property in the stewardship plan. On November 09, 2020, we held a public
141 meeting, attended by about 30 people, mostly people living near the Heads Pond Conservation Area.
142 Interest was expressed in having mountain biking trails and in not allowing ATVs. There are many
143 informal trails in this area now, and one thing this plan would do is look at these trails. The overall
144 purpose is to provide for the protection and enhancement of natural resources and biological diversity
145 while providing scenic enjoyment and low-impact, non-commercial recreational activities that are
146 consistent with the terms of the conservation easement deeds for Carriage Manor, University Heights
147 and Town Pond. To this end, specific objectives have been identified for the management of wildlife
148 habitats, forest, and recreational resources. Some of these are assessment of wildlife to identify areas
149 to stay away from, such as nesting areas and vernal pools. The plan recommends no timber harvesting
150 for ten years, designated parking and signage indicating no ATV's. This, by the way, is the same
151 company we used for the Clay Pond area. The Conservation Commission is looking for the Council to
152 accept the plan and move forward with its implementation. We have a draft Memorandum of
153 Understanding (MOU) between the Town and the School, which includes a commitment to do nothing
154 with the School land without their review and approval.

155

156 A. Walczyk: That was a good presentation. It was easy to read.

157

158 ***A. Walczyk motioned to accept the Heads Pond Stewardship Plan as presented and recommend***
159 ***the Conservation Commission move forward to implement the Stewardship Plan. D. Boutin***
160 ***seconded the motion.***

161

162 Chair Sullivan: Is this just for the town land?

163

164 C. Robertson: No, this is for all four parcels.

165

166 D. Boutin: That was one of the best prepared reports I have read in many years. Congratulations to the
167 Conservation Commission.

168

169 Chair Sullivan: The whole Stewardship Plan is on the town website under the Conservation
170 Commission.

171

172 D. Boutin: I would like to vote via roll call to show our support.

173

174 Chair Sullivan: That would be required anyway.

175

176 A. Garron: I would like to add that the Town Council agenda packet is on the town website, and it
177 includes the Stewardship Plan as well.

178

179
180 D. Boutin: Why would a roll call be required, even if I had not requested one?

181

182 Chair Sullivan: It is because Councilor Jones is participating remotely, making this a hybrid meeting and
183 thus requiring all votes be taken by roll call.

184

185 D. Boutin: I would like the record to show that I made an official request for a roll call.

186

187 **Roll Call Vote #2**

188 ***R. Duhaime Aye***

189 ***J Durand Aye***

190 ***C. Jones Aye***

191 ***R. Lapierre Aye***

192 ***A. Walczyk Aye***

193 ***D. Boutin Aye***

194 ***C. Karolian Aye***

195 ***T. Tsantoulis Aye***

196 ***J. Sullivan Aye***

197 ***Voted unanimously in favor (9-0).***

198

199 **CONSENT AGENDA**

201 **Accept funds totaling \$526.35, from the NH Liquor enforcement grant A.C.E (Alcohol**
202 **Compliance Education), to the Town of Hooksett for the Hooksett Police Department (Overtime**
203 **line) per RSA 31:95-b III (b)**

204

205 ***R. Lapierre motioned to accept funds totaling \$526.35, from the NH Liquor enforcement grant***
206 ***A.C.E (Alcohol Compliance Education), to the Town of Hooksett for the Hooksett Police***
207 ***Department (Overtime line) per RSA 31:95-b III (b). C. Karolian seconded the motion.***

208

209 ***Roll Call Vote #3***

210 ***D. Boutin Aye***

211 ***C. Jones Aye***

212 ***A. Walczyk Aye***

213 ***J. Durand Aye***

214 ***R. Duhaime Aye***

215 ***T. Tsantoulis Aye***

216 ***R. Lapierre Aye***

217 ***C. Karolian Aye***

218 ***J. Sullivan Aye***

219 ***Voted unanimously in favor (9-0).***

220

221 **TOWN ADMINISTRATOR'S REPORT**

222

223 A. Garron: As requested, I have prepared an outline for my report, which is on the screen now.
224 Regarding COVID, the number of cases in Hooksett stands at 26, down from 35 two weeks ago. The
225 total number of Hooksett cases is now 1,045. According to news reports, hospitalizations have dropped
226 significantly in New Hampshire, and the vaccination rate is 20% in the state; the national rate is 23%.

227

228 A. Garron: The MOU for the YMCA camp program should be in place for the next Council meeting on
229 March 24th. We plan to move forward with the program and are working on details with the school.

230

231 A. Garron: A letter was sent, as directed, to the owner of logging equipment parked on Corridor B (now
232 a town road) instructing him to remove his logging equipment in two weeks. That deadline is March 17,
233 2021.

234

235 A. Garron: I attended the ribbon-cutting ceremony for the NH Sportsdome. Governor Sununu also
236 attended, and it went well. It is neat inside, with room for three or four athletic fields. It is amazing that a
237 structure that big is held up by only air and fabric. Mr. Joel Hatin, the CEO, is now a new business
238 owner in Hooksett.

239

240 A. Garron: On behalf of the town, I applied for the Vietnam Moving Wall to be part of the Bicentennial
241 celebration in 2022 and received a phone call from the non-profit organization responsible for
242 scheduling. We are on the calendar for May 5th through May 8th.

243

244 A. Garron: The ZBA last night granted a use variance for the proposed warehouse project on the
245 Supreme Industries property.

246

247 A. Garron: Congratulations to Alex Walczyk, John Durand and Tim Tsantoulis for your reelection as
248 Town Councilors at yesterday's election.

249

250 A. Garron: Lastly, I would like to request a non-public session at the end of this meeting.

251

252 Chair Sullivan: Kudos to the Police Chief for the updated presented at our last meeting. I understand
253 this will now be a monthly update. Other departments could follow that lead.

254

255 **PUBLIC INPUT**

256

257 Harold Murray, 311 Hackett Hill Rd: I am in favor of Assistant Chief Steve Colburn becoming the next
258 Fire Chief. I worked with him on many projects for the 21 years he has been with the department. I

259 have watched him grow in knowledge. In the last five years under Chief Burkush, he has been polished
260 to the point that he could serve the town very well.
261

~~263~~ **NOMINATIONS AND APPOINTMENTS**

264 **Nominations and appointments for March 10, 2021**

265
266 N. Germain: I would like to introduce Mr. Alex Glennon, who was nominated at the last Council meeting
267 to the position of ZBA alternate, term expiring June 30, 2022.
268

269 A. Glennon, 10 Summerfair Street: I purchased my home in Hooksett in October of 2019. I plan to be
270 here for a long time. Hooksett is experiencing a unique time in terms of growth, and I would like to be
271 part of it and have some influence as to the direction the town goes.
272

273 ***R. Lapierre motioned to appoint Alex Glennon as an Alternate to the Zoning Board of***
274 ***Adjustment to a term expiring June 30, 2022. C. Karolian seconded the motion.***
275

276 **Roll Call Vote #4**

277 ***A. Walczyk Aye***

278 ***R. Lapierre Aye***

279 ***C. Jones Aye***

280 ***R. Duhaime Aye***

281 ***J. Durand Aye***

282 ***C. Karolian Aye***

283 ***T. Tsantoulis Aye***

284 ***D. Boutin Aye***

285 ***J. Sullivan Aye***

286 ***Voted unanimously in favor (9-0).***
287

288 N. Germain: I checked with legal counsel and no harm was done when Mr. Denbow served on the ZBA
289 for a time without formal reappointment.
290

291 Chair Sullivan: Thank you for checking on that. Mr. Glennon, please see the Town Clerk about being
292 sworn in before the next ZBA meeting.
~~293~~

295 **OLD BUSINESS**

296 None.
297

~~298~~ **NEW BUSINESS**

300 **Heads Pond Stewardship Plan**

301
302 This item was taken up during **SCHEDULED APPOINTMENTS**.
303

~~304~~ **Award Contract to Telephone Service Provider**
~~305~~

307
308 Mr. Garron: Christine Soucie and Rick Belanger have a report for you on this item.
309

310 C. Soucie: We were recently informed that our telephone service contract with Otelco ends on March
311 23rd, and they will not renew the contract unless we switch to fiber lines. We sent out an RFP, to which
312 we received four (4) responses. These were from Brandywine, Consolidated Communications, TSE
313 Digitalvoice and Stratus Telecom. It has been ten years or so since we have done an RFP for

314 telephone service. We chose TSE Digitalvoice to be our new provider of telephone service. They
315 offered the lowest monthly rate, \$2,132.00. Their one-time fee of \$5,000.00 is high, but we have the
316 funds in the operating budget. Representatives of Fire, Police, DPW, Administration and Finance
317 participated in the decision. TSE will provide service over fiber lines, with automatic redundancy for the
318 copper wires. We have had challenges with the current service because, when the copper wires went
319 down, there was a question about who would fix them. They are difficult to fix and have been a
320 particularly serious problem for the Police Department. We met with TSE to discuss their service. Rick
321 Belanger checked three references and I checked another three. We were told that TSE offers great
322 service, a great price, and excellent customer service. One customer expressed concern that TSE's
323 top-notch customer service would be hurt if they took on more new customers.

324
325 **C. Karolian motioned to award TSE Digitalvoice the telephone service contract for three years**
326 **and to authorize the Town Administrator to negotiate said contract with an option to extend for**
327 **two additional years. D. Boutin seconded the motion.**

328

329 **Roll Call Vote #5**

330 **T. Tsantoulis Aye**

331 **C. Jones Aye**

332 **R. Duhaime Aye**

333 **A. Walczyk Aye**

334 **R. Lapierre Aye**

335 **C. Karolian Aye**

336 **J. Durand Aye**

337 **D. Boutin Aye**

338 **J. Sullivan Aye**

339 **Voted unanimously in favor (9-0).**

340

341

342 **Quarterly Financial Report as of December 31, 2020**

343

344 C. Soucie: As of February 02, 2021, Hooksett had received seven (7) grants totaling \$840,567.00
345 related to COVID-19. The Library, Wastewater and Ambulance fund have received \$83,221.00 to date.
346 The DOJ funds have been completely expended, and the FEMA reimbursement is now at 100%.
347 Revenue losses of \$320,000.00 are expected, mostly because of declines in interest income rates and
348 State revenues. The General Fund budget has increased by \$605,000 over the past three years, mostly
349 attributable to Police and Fire union contracts and non-union raises. Also, an Administrative Assistant
350 position was added to the Recycling and Transfer budget. The Administration Department expenditures
351 have increased in the current year largely due to staff changes and COVID costs. Specifically, laptops
352 were purchased for remote working connections, and the Chambers and the GYM have been upgraded
353 for social distancing and better sound. This department received grants of \$72,658 to offset COVID
354 expenses in 2020; another \$2,585 was received on January of this year. Fire-Rescue's budget
355 increased 8% over the past three years, attributed to wage increases, overtime, and increases in
356 contributions to NHRS and health insurance coverage.

357

358 A. Walczyk: Did grants cover the extra person per shift?

359

360 C. Soucie: Yes, that was 100% covered.

361

362 A. Walczyk: Is it an industry standard that uncollected revenue for ambulance service is so high?

363

364 C. Soucie: The Council is presented with long lists of write-offs from time to time. All ambulance
365 services experience this.

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C. Soucie: The Police Department is on track with prior years. They have had only one vacant position all year, which is better than prior years. Only one-half of one percent of their budget increase over the last three years is in operating costs. Aside from paving encumbrances, Public Works has seen an 8.5% increase in expenses over the past three years – 5.5% of which has been in operations. There have been four changes in full-time positions. Half of this year’s paving was done in the fall. The Town streetlights were switched to LEDs in the fall at a cost of \$46,250.00. This should provide better lighting and savings in electricity costs. A mild winter thus far has resulted in savings on salt and overtime. The Recycling and Transfer Division has experienced increases in the cost of trash disposal for two reasons: First, the tipping fee has increased from \$71.77 per ton to \$74.66 per ton, a three-year increase of four percent. Secondly, due to changes in the market for recyclables, more trash is being disposed of. Hooksett ended single stream curbside collection in April of 2019.

C. Soucie: Turning to revenue, the amount collected as of the end of December 2020 was at 60%, similar to past years. Motor vehicle registration revenue, the town’s top source, was on target at 50%, in spite of substantial increases in the budgeted amounts over the past three years. The number of fleet registrations has increased. November through April are slow months for vehicle registrations.

R. Lapierre: Are fleets registered all year round?

C. Soucie: Yes, they are. I am not sure what it is based on. They pay the same rate as other vehicles; there are just more of them. Interest & penalties on property tax revenue is on target. The number of building permits issued is high – 852 versus 630 for the same period last year. The projects, however, are generally smaller. Looking at State revenues, I expect a loss of about \$100,000. The effects of COVID are unknown for the next budget year. The State reports that Meals & Rooms revenue is down, but not to the extent expected. Senate Bill 99 holds hope for municipalities receiving the 40% of Meals & Rooms revenue to which they are entitled. FY 2009-10 was the last time State Shared Revenue was received. One-time allocations totaling about \$150,000 were received in FY 2019-20 and FY 2020-21 as Municipal Aid. Interest on deposit revenue was at 34% at the end of December 2020, in spite of the budgeted amount being reduced from \$250,000 in 2019-2020 to \$30,000 in 2020-21. The budgeted amount of \$30,000 probably won’t be achieved. By contrast, in 2007 Hooksett was earning about \$500,000 per year from deposit interest.

Hooksett YMCA Daycamp Program

(This item was moved to March 24, 2021 Town Council Agenda.)

Hooksett Bicentennial Update

A. Garron: First, I asked Finance Director Christine Soucie about setting up a special fund for sponsorships and donations for the Bicentennial Celebration. Her response was that we could set up a trust fund, per RSA 31:19-a.

Chair Sullivan: Could we make that an agenda item for the March 24th meeting?

A. Garron: Yes, we can. As to whether or not we need permission to use the Town Seal, I am waiting to hear back from legal counsel about that. I have also verified that there would be bidding requirements for certain events.

Chair Sullivan: Although Old Home Day has been cancelled for 2021, there has been a request that it be a two-day event in 2022. With Old Home Day cancelled for this year, I am wondering if we might encumber the funds which would have been used for the fireworks this year in September and use them for the Bicentennial celebration next year on July 2nd.

420 **A. Walczyk motioned to have the Town Administrator get a quote for fireworks and encumber**
421 **the funds for the Bicentennial event on July 02, 2022. C. Jones seconded the motion.**
422

423 C. Karolian: Are you asking the Town Administrator to engage in a contract and then the Council would
424 encumber the funds?

425
426 Chair Sullivan: I think we would need the contract before encumbering the funds.
427

428 C. Karolian: I think we are going about this the wrong way – getting a contract in order to establish an
429 encumbrance. I'm not questioning the legality but the procedure.
430

431 D. Boutin: I am sympathetic to the motion of Councilor Walczyk. We should ask the Town Administrator
432 to put a report together. We should hold off on voting.
433

434 A. Walczyk: I will withdraw my motion.
435

436 T. Tsantoulis: I think we should give the Town Administrator more than two weeks for this. He has his
437 other responsibilities to take care of.
438

439 **Naming of Pedestrian "Walking" Bridge**
440

441 **C. Karolian motioned to recommend that the Town Administrator create a survey for Hooksett**
442 **citizens to select one of the following names: a) Lilac Pedestrian Crossing; b) Lilac Pedestrian**
443 **Bridge; c) Lilac Walking Bridge; or d) Lilac Crossing AND the one that receives the most votes**
444 **will be the official designated name for the walking bridge AND will be duly dedicated in 2022.**
445 **The survey will be available for a one-month period and will begin on a TBD date. T. Tsantoulis**
446 **seconded the motion.**
447

448 **Roll Call Vote #6**

449 **J. Durand Aye**

450 **R. Lapierre Aye**

451 **C. Karolian Aye**

452 **D. Boutin Aye**

453 **C. Jones Aye**

454 **T. Tsantoulis Aye**

455 **A. Walczyk Aye**

456 **R. Duhaime Aye**

457 **J. Sullivan Aye**

458 **Voted unanimously in favor (9-0).**
459

460 **Town Council Rules of Procedures - Council Chair Discussion of Proposed Amendments**

461 (This item was moved to March 24, 2021 Town Council Agenda.)
462
463

464 **Hooksett Fire Chief**
465
466

467 **NON-PUBLIC SESSION #1 NH RSA 91-A:3 II**
468

469 **J. Sullivan motioned to enter non-public session at 7:53 pm in accordance with the provisions**
470 **of RSA 91-A:3, II (a) & (c). T. Tsantoulis seconded the motion.**
471

472 RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining*
473 *of such employee, or the investigation of any charges against him or her, **unless** the employee affected*
474 *(1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the*
475 *request shall be granted.*

476
477 RSA 91-A:3, II (c) *Matters which, if discussed in public, would likely affect adversely the reputation*
478 *of any person, **other than a member of this board**, unless such person requests an open meeting.*
479 *This exemption shall extend to include any application for assistance or tax abatement or waiver of*
480 *a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

481

482 **Roll Call Vote #7**

483 **C. Jones Aye**

484 **C. Karolian Aye**

485 **R. Lapierre Aye**

486 **R. Duhaime Aye**

487 **A. Walczyk Aye**

488 **J. Durand Aye**

489 **T. Tsantoulis Aye**

490 **D. Boutin Aye**

491 **J. Sullivan Aye**

492 **Voted unanimously in favor (9-0).**

493

494 ***T. Tsantoulis motioned to leave non-public session and return to public session at 10:18 pm. R.***
495 ***Lapierre seconded the motion.***

496

497 **Roll Call Vote #10**

498 **C. Karolian Aye**

499 **T. Tsantoulis Aye**

500 **R. Lapierre Aye**

501 **C. Jones Aye**

502 **D. Boutin Nay**

503 **J. Durand Aye**

504 **A. Walczyk Aye**

505 **R. Duhaime Nay**

506 **J. Sullivan Nay**

507 **Voted in favor (6-3).**

508

509 ***Chair Sullivan motioned to seal the minutes of the non-public session. R. Lapierre seconded the***
510 ***motion.***

511

512 **Roll Call #11**

513 **T. Tsantoulis Aye**

514 **R. Lapierre Aye**

515 **J. Durand Aye**

516 **C. Jones Aye**

517 **C. Karolian Aye**

518 **A. Walczyk Aye**

519 **R. Duhaime Aye**

520 **D. Boutin Aye**

521 **J. Sullivan Aye**

522 **Voted unanimously in favor (9-0).**

523
524 **Councilor Tsantoulis motioned that the Council, as recommended by the Town Administrator**
525 **and per Town Charter Section 4.6, advises and consents to Steven Colburn for the position of**
526 **Hooksett Fire Chief and to move forward with an employment contract. D. Boutin seconded the**
527 **motion.**

528
529 **Roll Call Vote #12**

530 **D. Boutin Aye**

531 **A. Walczyk Aye**

532 **J. Durand Nay**

533 **C. Karolian Nay**

534 **R. Lapierre Aye**

535 **T. Tsantoulis Nay**

536 **R. Duhaime Nay**

537 **C. Jones Aye**

538 **J. Sullivan Aye**

539 **Voted in favor (5-4).**

540
541 **Adjournment**

542 **Tsantoulis motioned to adjourn the meeting at 10:19 pm. D. Boutin seconded the motion.**

543
544 Councilor Duhaime requested a non-public session.

545
546 **Chair Sullivan motioned to enter non-public session at 10:19 pm under NH RSA 91-A:3 II (a) &**
547 **(c). C. Karolian seconded the motion**

548
549 Councilor Karolian withdrew his second on the above motion for non-public session.

550
551 **Roll Call #13 (adjournment)**

552 **C. Karolian – Nay**

553 **D. Boutin – Aye**

554 **T. Tsantoulis – Aye**

555 **R. Lapierre – Aye**

556 **A. Walczyk – Nay**

557 **R. Duhaime – Nay**

558 **J. Durand – Aye**

559 **C. Jones – Aye**

560 **J. Sullivan – Aye**

561 **Vote in favor (6-3).**

562
563 Respectfully submitted,
564 *Kathleen Donnelly*

565 Kathleen Donnelly
566 Recording Clerk

567
568
569 **Please see subsequent meeting minutes for any amendments to these minutes.**