

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, April 28, 2021**

1
2 The Hooksett Town Council met on Wednesday, April 28, 2021 at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 28 Apr 2021 to order at 6:01 pm.

7
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Clifford Jones, Councilor John Durand, Councilor
13 Randall Lapierre, Councilor David Boutin, Councilor Timothy Tsantoulis, Councilor Clark Karolian, and
14 Councilor Alex Walczyk

15
16 Councilor Roger Duhaime arrived at 6:04 pm.

17
18 **PLEDGE OF ALLEGIANCE**

19 Chair Sullivan called for the Pledge of Allegiance.

20
21 **AGENDA OVERVIEW**

22 Chair Sullivan: We have no public hearings and two scheduled appointments, one of which will be done
23 remotely.

24
25 **SPECIAL RECOGNITION**

26
27 **Hooksett Municipal Employee - New Hires**

28
29 A. Garron: We have one individual ending employment and that is Joe Richards, a Highway Division
30 Truck Driver/Laborer. We welcome Earl Lincoln as a Call Firefighter Lieutenant and Alicia Jibson, who
31 will assume the position of Recording Clerk in May. David Nadeau has been promoted from Captain to
32 Assistant Fire Chief, and we congratulate him.

33
34 **SCHEDULED APPOINTMENTS**

35
36 **David Scarpetti and Bob Wiley - Town of Hooksett Sign Group**

37
38 B. Wiley: We were before you in November of 2020 with a proposal for welcome signs for Hooksett. We
39 appreciate the opportunity you gave us to go forward with the project and we are here to provide some
40 details and an update. Several service organizations are on board with the project, including Lions,
41 Kiwanis, Greater Rotary, Chamber of Commerce, Boy Scout Troop 292 and the Girl Scouts. They are
42 willing to participate if they can have their logos on the sign. We are looking at two locations: Route 3
43 South at the Allenstown line and 28 Bypass going north by Grimard's Auto. The cost has yet to be
44 determined and will depend upon whether the signs are located on private property or on the State right
45 of way. The next slide is pictures of four signs in NH. Hanover's sign lists non-profits, Alton Bay
46 promotes a private company, Keene has the Lions Club on its sign, and Londonderry's sign has
47 separate smaller signs for non-profit logos. We are working with the Bicentennial Committee so that the
48 new signs can be part of that. We want to promote this project on the Town website and possibly with a
49 kick-off event. The challenge we face is working with the DOT and getting approval if the signs are on
50 State right of ways. We also need the signs to be on level ground. State Representative Tom Walsh

51 has been working on this with us. He works closely with DOT. A letter of support from the town would
52 be helpful. Chair Sullivan has suggested a logo contest. In the meantime, we want to do something with
53 the existing sign. It is weathered and missing some screws. We want to paint the sign, put the screws
54 back in and paint the pole black.

55
56 A. Garron: Councilor Duhaime approached me on this subject. We know the DOT prefers dealing with
57 towns versus private organizations. We have checked for available town land for the signs, but there is
58 none. If a sign is in a State's right of way, they want it to be 18 to 20 feet from the white breakdown lane
59 and to have 4 X 4 posts. The town's backing of this would go a long way toward getting it approved.

60
61 Chair Sullivan: The existing sign was made in the early 1980's.

62
63 D. Scarpetti: It was put up 38 years ago and was made by Universal Sign Works, the company doing
64 the conceptual work for us now.

65
66 ***R. Duhaime motioned to have the Council endorse the plan for two signs, with civic***
67 ***acknowledgements, and to instruct the Town Administrator to send a letter to the appropriate***
68 ***state agencies, requesting approval of the location and the civic logos. C. Karolian seconded***
69 ***the motion.***

70
71 A. Garron: What design are we looking for approval of?

72
73 Chair Sullivan: Let's do this in two steps and make that the second step.

74
75 C. Karolian: Are we looking for the letter to request a waiver?

76
77 B. Wiley: It is not a waiver request but a letter of support of the project.

78
79 D. Scarpetti: Representative Walsh has been very helpful, and I would like to have him share what he
80 has learned.

81
82 T. Walsh, Berry Hill Road: I am happy to help out, and I knew this would not be easy. Our first request
83 was denied, and I went to Bill Lambert, who is in charge of Traffic for the DOT. The request was denied
84 a second time because of the possible distraction of the logos. The state follows the Manual of Uniform
85 Traffic Control Devices, a federal publication, because they receive federal grants. They are okay with
86 towns designing their own signs, but they do not want logos of town organizations on the sign. The
87 signs of other towns with the logos of non-profits on them are not in the State right of ways. Just up the
88 road is a town with engraved teddy bears and promotion of Bear Brook State Park. I'm checking on that
89 next.

90
91 C. Karolian: What is the cost for each sign? Will these organizations be contributing or will the town be
92 paying?

93
94 B. Wiley: It is about \$2,000 per sign.

95
96 D. Scarpetti: The non-profits would like something with their seal on it. The size of the State right of
97 ways varies greatly.

98

99 A. Walczyk: Thank you for putting this together and coming in. Is it accurate to say that, without the
100 logos, it could easily be done? Will this be a problem with the nonprofit organizations if the logos are
101 not allowed?
102

103 B. Wiley: I will check with them to see how they feel. There are other costs, such as maintenance, and
104 we would like to place a couple more signs. These are not financially wealthy organizations.
105

106 D. Scarpetti: The non-profit logos would be removable. I am a member of the EDAC, and a few years
107 ago, we discussed branding for the town. Chair Sullivan suggested having a contest to come up with a
108 slogan. The Town Council could help with the contest.
109

110 C. Karolian: I wish to withdraw my second of the motion.
111

112 ***T. Tsantoulis seconded the motion.***
113

114 Chair Sullivan: We should pass this motion and then attempt to get a waiver. We can let the non-profits
115 know if we are successful or not and proceed from there.
116

117 B. Wiley: I agree with that.
118

119 C. Karolian: What is the size of these signs?
120

121 D. Scarpetti: They are 53" by 60" by 75".
122

123 Chair Sullivan called for a roll call vote on the motion to endorse the signs project.
124

125 **Roll Call Vote #2**

- 126 ***R. Duhaime Aye***
- 127 ***J Durand Aye***
- 128 ***C. Jones Aye***
- 129 ***R. Lapierre Aye***
- 130 ***A. Walczyk Aye***
- 131 ***D. Boutin Aye***
- 132 ***C. Karolian Aye***
- 133 ***T. Tsantoulis Aye***
- 134 ***J. Sullivan Aye***

135 ***Voted unanimously in favor (9-0).***
136

137 **NH Department of Environmental Services - Well Assessment; Uranium, Radon, etc.**
138

139 A. Garron: You will remember that some testing of wells was done in the Prescott Heights area last
140 year. The results showed high levels of uranium in the well water and some thought it to be the result of
141 blasting in that area. However, it was determined that the uranium is naturally occurring, though
142 radioactive, and not a result of blasting. At that point, 138 wells were tested and the results presented
143 to the owners. We had planned to hold a workshop on this as a next step, but that was put off because
144 of COVID. Karen Craver of the NHDES recently contacted me, offering to share the results of the
145 testing and to suggest further steps for informing and educating owners of private wells in Hooksett.
146

147 K. Craver: I am the Principle Investigator for APPLETREE, which stands for **Agency for Toxic**
148 **Substances and Disease Registry's Partnership to Promote Local Efforts To Reduce Environmental**
TC MINUTES

149 Exposures. This is a team partnering with NHDES, Public Health Division of the NH Department of
150 Health and Human Services, federal government, community leaders and members. We have expertise
151 in health risk assessment, toxicology, health education, community engagement, and project
152 management. We are funded by the Agency for Toxic Substances and Disease Registry. Dr. Robert
153 Thistle is going to speak next, explaining why APPLETREE exists and how it can help communities.
154

155 R. Thistle: The individual wells tested were selected based on location for a 2019 human health risk
156 analysis. Nearly one-half of New Hampshire residents have wells. We tested 138 wells for 100 different
157 chemicals. The amounts of uranium and radon exceeded safe levels. This is a uranium hotspot, and
158 there are many others across the state. Both uranium and radon are naturally occurring. Radon is a gas
159 by-product of decay. Although our focus here is water contamination, radon in water usually means
160 radon in the air as well. APPLETREE identified three other contaminants of concern – manganese,
161 arsenic and PFAS. Manganese and arsenic are naturally occurring. PFAS is manmade and difficult to
162 remove from the body. These three are less of a risk than the uranium and radon and are mostly
163 related to long-term exposure. There are many types of water treatments, depending upon the testing
164 results. Our role is to meet with stakeholders about possible exposure and risk reduction. Associated
165 potential risks include various types of cancer, neurological effects, diabetes, heart disease and skin
166 lesions. Reverse osmosis units work well for radon, and the DES website has guidelines for sampling,
167 testing and remedying. We are not a regulatory body; we help with choices.
168

169 K. Craver: We would like to have your involvement so that we can put together ways to help.
170

171 C. Karolian: Thank you for your presentation. It was very informative and very scary. Given these
172 results, in the future, we might require residential developers to put in town services for water. It is
173 alarming. I don't know of any solution other than to put everyone on town water, based on the levels of
174 uranium. It is ironic that we are looking at town welcome signs while being informed about dangerous
175 chemicals in well water.
176

177 T. Tsantoulis: I would like to thank both presenters. What has been your experience when you made
178 citizens aware of this? What can we expect for help?
179

180 K. Craver: First, we could have another session like this one to get the information out. We could help
181 you coordinate a well-testing event, bringing test kits to your community where residents could pick
182 them up at a central location. There is a cost for the tests and the analysis.
183

184 R. Lapierre: If the owner of the property rents it out, is there an obligation to inform their tenants of the
185 risks?
186

187 K. Craver: I don't know the answer to that, but I will look into it.
188

189 Chair Sullivan: You said that 138 residents received test results. Were they informed about possible
190 treatment?
191

192 K. Craver: There is not just one treatment. The DES website has information about risk reduction, and
193 there are staff members to speak with.
194

195 Chair Sullivan: I think we should have a forum – in person, remotely or hybrid. We need to have this
196 information on the website. We could have a "Well Water Day."
197

198 K. Craver: I would be happy to help coordinate that.
199

200 R. Duhaime: Can uranium worsen over time. We get some water from Manchester Water Works. Do
201 they treat the water they provide?
202

203 K. Craver: We met with the United States Geological Society and learned that both uranium and radon
204 exist throughout the state. There are standards for public water systems, so you can be assured that
205 water from those systems is safe. Manchester uses surface water, which is less apt to have uranium
206 than ground water. Well testing should be done every three to five years because it can change over
207 time.
208

209 A. Walczyk: Do we know how many wells there are in Hooksett? I totally support the ideas of
210 APPLETREE. Is there a downside to notifying all residents? I don't want to ignore this, but I don't want
211 to be 'Chicken Little' either. We have tax bills going out soon, and information could be provided in an
212 accompanying newsletter.
213

214 K. Craver: There is no downside to providing information. We have a short, two-page handout which
215 could go in your tax bills mailing.
216

217 A. Garron: According to state statistics, 40% to 46% of homeowners in the state have wells. Therefore,
218 I would estimate that we have 2,000 to 2,500 private wells.
219

220 K. Craver: You can work with your water providers to obtain this information.
221

222 R. Lapierre: The Assessor has all of this information because it is needed to assess property values.
223

224 D. Boutin: I urge caution because you are going to set off a panic. We need to be careful how we do
225 this.
226

227 Chair Sullivan: I will ask the Town Administrator to coordinate the next steps.
228

~~229~~ **CONSENT AGENDA**

231 **Motion to accept a donation of labor for painting valued under \$5,000 of the Fire side of the**
232 **Safety Center by NH Department of Corrections to the Town of Hooksett for the Hooksett Fire-**
233 **Rescue Department**
234

235 *R. Lapierre motioned to accept the donation of painting services from the NH Department of*
236 *Corrections of under \$5,000.00 value to the Town of Hooksett for the Hooksett Fire-Rescue*
237 *Donation Line, per RSA 31: 95-e II. T. Tsantoulis seconded the motion.*
238

239 T. Tsantoulis: Will the town incur any liability with this?
240

241 A. Garron: They will be working outside at the Safety Center and will be monitored closely.
242

243 C. Jones: I have had experience with these types of arrangements. There is a low risk. These are work
244 release prisons and there are always one or two guards with them.
245

246 C. Karolian: How did this come about? Why is it just the Fire-Rescue side of the building? How did you
247 arrive at the cost of \$5,000.00?
248

249 A. Garron: The Fire Chief received the offer and it may have been put out to others. The Fire
250 Department took them up on the offer. The Finance Director had to assign a value to the work as a
251 donation of time and energy and came up with a good estimate.

252
253 Chair Sullivan: The Police side of the Safety Center was done within the last couple of years.

254
255 Chair Sullivan called for a vote on the motion to accept a donation of labor for the Fire side of the
256 Safety Center.

257
258 ***Voted unanimously in favor (9-0).***

259
260 **TOWN ADMINISTRATOR'S REPORT**

261
262 The number of COVID cases in Hooksett is up to 54 from 50 two weeks ago. The total number of
263 Hooksett cases is now at 1,209.

264
265 Chair Sullivan: Would you please increase the font size of your report?

266
267 A. Garron: Yes, I will do that.

268
269 A. Garron: As you know, the Governor lifted the mask mandate on April 16, 2021. However, towns can
270 continue to require masks in public buildings if they wish. On December 09, 2020, the Town Council
271 voted to mandate masks in public buildings. I suggest that we continue with the mandate and have this
272 as an agenda item for the second meeting in May.

273
274 A. Garron: The equipment has been removed from Corriveau Drive and is parked at the Highway
275 Department. Three dump trucks full of soil have been removed and taken to a testing area. Town
276 Engineer Bruce Thomas found in his files a 2016 bond in the amount of \$5,000 for reclamation and tree
277 planting, so there was indeed a bond. However, it was a 12-month bond and it has now expired.
278 Unfortunately, a lot of time was spent on the Cease & Desist order.

279
280 J. Durand: Is there a hole there which will be filled back up later?

281
282 A. Garron: There are several holes there, and the area has been roped off with orange fencing for
283 safety. We are now waiting for test results.

284
285 A. Garron: Nick Germain, Councilor Walczyk and I met with a solar farm vendor for more information.
286 The old landfill is our most likely site. It is high, has exposed land, and would have minimal impact on
287 abutting facilities. We are ready to prepare an RFQ or RFP to see what is achievable. There is a one-
288 megabyte threshold and multiple ways to approach this. The town could simply be a landlord, we could
289 negotiate so as to realize a reduction in electricity costs, or we could buy the equipment and operate as
290 the Sewer Department does.

291
292 A. Walczyk: We spent a good amount of time discussing economic feasibility. There are many
293 components, including panels, connections and fees.

294
295 A. Garron: I want to thank the Council for holding a special meeting on April 21st regarding the
296 Refunding Bond. Unfortunately, another error has been found. The bond must be for nine years, not
297 eight, and the amount will be \$1.935 million, not \$1.67 million. The interest rate on the current bond is

298 2.6% and will range from 1.05% to 2.25% for the new bond. Therefore, the savings will range from
299 0.35% to 1.55%.

300

301 Chair Sullivan: What was the question posed to you by Councilor Karolian?

302

303 A. Garron: He wanted to know what the estimated savings would be. I don't have that answer. Christine
304 Soucie will be back next week and will be able to answer that question. The motion would be to adopt
305 the updated refunding resolution and certificate and updated certificate of vote and authorize the Town
306 Clerk to sign both documents.

307

308 ***C. Karolian motioned to table this item until an estimate of savings can be obtained. T.***
309 ***Tsantoulis seconded the motion.***

310

311 T. Tsantoulis: I agree with a lot of what Councilor Karolian said. I am not comfortable approving this
312 without all of the information. Maybe we can have a quick special meeting when Christine Soucie
313 returns.

314

315 A. Garron: There is a time crunch on this, so a brief meeting early next week would be appreciated.

316

317 Chair Sullivan called for a vote on the motion to table this issue.

318

319 ***Voted in favor (6-3). Chair Sullivan, Councilor Walczak and Councilor Lapierre voted in***
320 ***opposition.***

321

322 A. Garron: The American Rescue Plan Act directs \$350 billion to state and local governments. Based
323 on population, Hooksett would receive \$1.4 million over two years. We are waiting for more information
324 on eligible uses. Unlike previous COVID relief, these funds go directly to the cities and towns. They are
325 not filtered through the state first.

326

327 **NOMINATIONS AND APPOINTMENTS**

328

329 **Nominations and Appointments - April 28, 2021**

330

331 ***C. Karolian motioned to appoint Robert Schroeder to the Recycling & Transfer Advisory Board***
332 ***to a term expiring June 30, 2022, and to appoint John Giotas to the Recycling & Transfer***
333 ***Advisory Board to a term expiring June 30, 2023. D. Boutin seconded the motion.***

334

335

336 ***Voted unanimously in favor (9-0).***

337

338 N. Germain: Alden Beauchemin was not properly reappointed to the Economic Development Advisory
339 Committee.

340

341 ***C. Karolian motioned to appoint Alden Beauchemin to the Economic Development Advisory***
342 ***Committee to a term expiring June 30, 2023. J. Durand seconded the motion.***

343

344

345 ***Voted unanimously in favor (9-0).***

346

347 N. Germain: Michelle Gannon was nominated to the Economic Development Advisory Committee but
now all positions have been filled.

348 A. Garron: In her application, Ms. Gannon indicates that she is interested in either a full or alternate
349 position.

350
351 Chair Sullivan: We appreciate Ms. Gannon's interest and thank her for her willingness to serve.
352

353 ***C. Karolian motioned to appoint Michelle Gannon as an alternate to the Economic Development***
354 ***Advisory Committee to a term expiring June 30, 2023. A. Walczyk seconded the motion.***

355
356 ***Voted unanimously in favor (9-0).***
357

358 **OLD BUSINESS**

359 **Lilac Bridge Memorial Landscaping – AMENDMENT TO STAFF REPORT**
360 **Bruce A. Thomas, P.E., April 28, 2021 (Tabled @ April 14th Meeting)**
361

362
363 B. Thomas: This was tabled at the last Council meeting because we did not have State approval for the
364 revised plan. The monuments are approved. Irrigation, curbing and the moveable bollard are the
365 issues. I have made several attempts to talk with someone at the State without success. I don't know
366 why they are not getting back to me.

367
368 ***D. Boutin motioned to remove this item from the table. R. Duhaime seconded the motion.***
369

370 C. Karolian: The information we needed has not been received, so we cannot discuss this.

371
372 Chair Sullivan: Per our rules, anyone can motion to remove an item from the table for discussion.
373

374 C. Karolian: We were only waiting for one item, State approval. Since we do not have that item, it
375 should remain on the table.

376
377 Chair Sullivan called for a roll call vote on removing this item from the table.
378

379 **Roll Call Vote #3**

380 ***D. Boutin Aye***

381 ***C. Jones Nay***

382 ***A. Walczyk Aye***

383 ***J. Durand Nay***

384 ***R. Duhaime Aye***

385 ***T. Tsantoulis Nay***

386 ***R. Lapierre Aye***

387 ***C. Karolian Nay***

388 ***J. Sullivan Aye***

389 ***Voted in favor (5-4).***
390

391 ***D. Boutin motioned to approve the project, subject to State approval. A. Walczyk seconded the***
392 ***motion.***

393
394 B. Thomas asked that the motion be amended to read as the suggested motion on page 52.
395

396 D. Boutin offered an amended motion.
397

398 ***D. Boutin motioned to award the project to Blue Ribbon Property Improvements and contract***
399 ***with them to do the work for \$16,366.00 and allow the Town to purchase a bollard for \$1,319.00***
400 ***and further recommends that the project funding of \$17,685.00 be provided from the Public***
401 ***Recreation Facilities Impact fee account, pending State approval. A. Walczyk seconded the***
402 ***amended motion.***

403
404 T. Tsantoulis: What will be the result?

405
406 Chair Sullivan: The project won't be started without State approval.

407
408 A. Garron: We have State approval of everything except the bollard, curbing and irrigation.

409
410 C. Karolian: I want to make it clear that I am not against the project. We have already approved this
411 project.

412
413 Chair Sullivan called for a roll call vote on the motion as amended.

414
415 **Roll Call Vote #4**

416 ***A. Walczyk Aye***

417 ***R. Lapierre Aye***

418 ***C. Jones Aye***

419 ***R. Duhaime Not present***

420 ***J. Durand Aye***

421 ***C. Karolian Abstained because the item should not have been removed from the table***

422 ***T. Tsantoulis Abstained because he does not understand the math***

423 ***D. Boutin Aye***

424 ***J. Sullivan Aye***

425 ***Voted in favor (6-0) with two abstentions.***

426
427 J. Durand: Can I assume that no work will be done or money spent until you have State approval?

428
429 C. Karolian: If the State does not approve the project, Mr. Thomas will be back before us with proposed
430 changes.

431
432 J. Durand: Can we move up 15.2 while Mr. Thomas is before us?

433
434 **Martins Ferry Road Erosion Status Update**

435
436 B. Thomas: There are some issues with severe erosion on Martins Ferry Road on the south edge from
437 North River Road to the big speed bump. There is an extremely steep slope from edge of the road to
438 the river. Water is washing into the stream embankment. This is a complex situation. The NHDES is
439 requiring a Standard Dredge and Fill Wetland Permit for the work. I have requested RFPs from seven
440 or eight engineers and have posted it on the website as well. I have spoken with the Wetlands Bureau
441 and put in the permit request with a design to fix the erosion. The retaining wall will have to be
442 extended about 60 feet. It is a very complex project because of wetland issues.

443
444 T. Tsantoulis: I spoke with an engineer about this and was told the complication is dealing with DES,
445 not the project itself.

446
447 B. Thomas: The Wetlands Bureau is not going to accept a town engineer's plan.

448
449 C. Karolian: I looked at the site. The urgency is a lot more than we think it is. It is an accident waiting to
450 happen. We could see the embankment washing away and possibly a sinkhole. Consultation with
451 individuals who have expertise is certainly warranted. I am wondering if it is possible to upgrade the
452 angle of the road and get rid of the sharp 90-degree angle.

453
454 B. Thomas: This is further up the road. We will need to put curbing along there and possibly the
455 guardrail will have to be replaced.

456
457 C. Karolian: I think the retaining wall will have to come farther west.

458
459 B. Thomas: We will figure out what has to be done.

~~460~~
~~461~~
463 **Social Media Policy**

464
465 ***D. Boutin motioned to accept the Social Media Policy as presented. T. Tsantoulis seconded the***
466 ***motion.***

467
468 A. Garron: We have been working on a Social Media Policy for over a year now. Like many projects, it
469 was put to the side because of COVID issues. We have had an internal staff meeting about this to
470 discuss how it would affect our employees as they perform the duties of their jobs. We used a template
471 provided by Drummond Woodsum at a workshop they offered. This affects not only employees but
472 boards, committees and councils as well. Nick Germain can run through the policy with you.

473
474 N. Germain: Social media has not been around for a very long time, perhaps since about 2007.
475 Government has been involved since the beginning. The laws related to social media have evolved
476 over the past several years. We want to limit the town's exposure to liability and provide assurance that
477 our social media sites are not misused. These sites are considered to be town property. The policy is a
478 rational way for the Town Administrator to regulate and manage the town's use of social media. We
479 have to be careful about the conversations we have. Topics must be limited, just as Public Input at a
480 Council meeting is a limited public forum. People do not want to feel 'silenced', but at the same time
481 there must be some control over what they are allowed to say. For example, no commercial promotion
482 can be allowed and there can be no endorsement of candidates or political issues. It is a balance. The
483 issue of deleting posts must be handled carefully so as not to hinder anyone's right of free speech.
484 Planning Boards and ZBAs should not have social media sites because they cannot be biased
485 regarding the applications they hear.

486
487 D. Boutin: Thank you, Mr. Germain. Will there be just one site?

488
489 N. Germain: No. The Police, Fire and Community Development have Facebook pages, and in some
490 cases, Twitter accounts.

491
492 Chair Sullivan: There is a list in Appendix B.

493
494 N. Germain: The list includes blogs, websites, Snapchat and TikTok. It is broadly defined.

495
496 D. Boutin: Who will monitor this?

497
498 N. Germain: The department heads – Fire Chief, Police Chief, etc. – will monitor sites in their
499 departments. Town Administrator Garron would monitor the Community Development sites and posts

500 because he heads that department. Only a small number of individuals would have access to each site,
501 and Mr. Garron would set up a review plan, probably monthly.

502
503 R. Duhaime: What could we do about information regarding wells?

504
505 N. Germain: Social media could definitely be used to get information out to the public on this issue.

506
507 Chair Sullivan called for a roll call vote on the motion to accept the Social Media policy.

508
509 **Roll Call Vote #5**

510 ***T. Tsantoulis Aye***

511 ***C. Jones Aye***

512 ***R. Duhaime Aye***

513 ***A. Walczyk Aye***

514 ***R. Lapierre Aye***

515 ***C. Karolian Aye***

516 ***J. Durand Aye***

517 ***D. Boutin Aye***

518 ***J. Sullivan Aye***

519 ***Voted unanimously in favor (9-0).***

520
521 **NEW BUSINESS**

522
523 **Council to make Amended Motion for Town Administrator to 1) Report on history, timeline and**
524 **costs of Corriveau Drive Trimbur issue and 2) Create a policy and/or protocol on dealing with**
525 **such future requests (tabled at 04/14/21 Town Council Meeting)**

526
527 ***D. Boutin motioned to remove this item from the table. T. Tsantoulis seconded the motion.***

528
529 **Roll Call Vote #6**

530 ***J. Durand Aye***

531 ***R. Lapierre Aye***

532 ***C. Karolian Aye***

533 ***D. Boutin Aye***

534 ***C. Jones Aye***

535 ***T. Tsantoulis Aye***

536 ***A. Walczyk Aye***

537 ***R. Duhaime Aye***

538 ***J. Sullivan Aye***

539 ***Voted unanimously in favor (9-0).***

540
541 C. Karolian: Why was this item tabled?

542
543 Chair Sullivan: There were requests to make the intent clear.

544
545 ***Chair Sullivan motioned for the Town Administrator to report on the history, timeline and costs***
546 ***of the Corriveau Drive Trimbur issue and to create a policy and/or protocol on dealing with such***
547 ***future requests. T. Tsantoulis seconded the motion.***

548
549
550

553 **Roll Call Vote #7**

554 **C. Jones Aye**

555 **C. Karolian Aye**

556 **R. Lapierre Aye**

557 **R. Duhaime Aye**

558 **A. Walczyk Aye**

559 **J. Durand Aye**

560 **T. Tsantoulis Aye**

561 **D. Boutin Aye**

562 **J. Sullivan Aye**

563 **Voted unanimously in favor (9-0).**

564

565 **Classification Pay Plan (non-union) Maximum Levels**

566

567 ***T. Tsantoulis motioned to approve the updated Classification Pay Plan as presented for***
568 ***effective date July 01, 2021. D. Boutin seconded the motion.***

569

570 A. Garron: This is something which historically the Town Council has done, except with one caveat, as
571 Human Resource Coordinator Donna Fitzpatrick will explain.

572

573 D. Fitzpatrick: There is just one amendment I am looking for. We have started the Wage and
574 Classification study with Municipal Resources, Inc. and have learned that the Grade 1 Scale Attendant
575 should be a Laborer. The license for the scale is no longer required. The motion should be amended to
576 add 'with Grade 1 for Laborer.'

577

578 C. Karolian: Does this have to go to a warrant article?

579

580 D. Fitzpatrick: No, it already has. It was approved in March 2021. This is a two percent (2%) flat
581 increase. A merit increase, up to 2%, is not included in this.

582

583 ***R. Lapierre motioned to approve the updated Classification Pay Plan as presented except with***
584 ***an amendment to change the Scale Attendant in Grade 1 to Laborer. T. Tsantoulis seconded the***
585 ***amended motion.***

586

587 C. Karolian: Does the Fire Department still use call firefighters on a part-time basis?

588

589 D. Fitzpatrick: Yes. The wage study will present more up-to-date information at the end of June or first
590 of July.

591

592 C. Karolian: They have one call firefighter, two call lieutenants and one call captain.

593

594 D. Fitzpatrick: They may be reclassified as we go through the process.

595

596 C. Karolian: There are several vacant positions with minimum and maximum wage amounts.

597

598 D. Fitzpatrick: We have 26 classifications, including some positions which are now in unions.

599

600 C. Karolian: Why not remove them?

601

602 D. Fitzpatrick: We could. That may happen with the MRI update.

603

604 C. Karolian: If we want to eliminate a position, how would we do that?

605

606 Chair Sullivan: That would be a reorganizational plan.

607

608 D. Fitzpatrick: The question in play is this: What is a call firefighter? One has been working 20 hours
609 per week since 2018. Is that a call firefighter position or a permanent part-time position?

610

611 T. Tsantoulis: Why don't we wait for the report?

612

613 Chair Sullivan called for a roll call vote on the amendment to the main motion.

614

615 **Roll Call Vote #8**

616 **R. Lapierre Aye**

617 **R. Duhaime Aye**

618 **T. Tsantoulis Aye**

619 **A. Walczyk Aye**

620 **J. Durand Aye**

621 **C. Jones Aye**

622 **D. Boutin Aye**

623 **C. Karolian Nay**

624 **J. Sullivan Aye**

625 **Voted in favor (8-1).**

626

627 Chair Sullivan called for a roll call vote on the amended motion for the Classification Pay Plan.

628

629 **Roll Call Vote #9**

630 **J. Durand Aye**

631 **D. Boutin Aye**

632 **C. Jones Aye**

633 **R. Duhaime Aye**

634 **C. Karolian Aye**

635 **A. Walczyk Aye**

636 **T. Tsantoulis Aye**

637 **R. Lapierre Aye**

638 **J. Sullivan Aye**

639 **Voted unanimously in favor (9-0).**

640

641 **APPROVAL OF MINUTES**

642

643 **Public: 04/14/2021**

644

646 **C. Karolian motioned to approve the minutes of the April 04, 2021 public meeting. D. Boutin**

647

648

649

650

651

652

653 **C. Jones Aye**
654 **D. Boutin Aye**
655 **J. Durand Aye**
656 **A. Walczyk Aye**
657 **R. Duhaime Aye**
658 **J. Sullivan Aye**
659 **Voted unanimously in favor (9-0).**

660
661 **SUB-COMMITTEE REPORTS**

662
663 A. Walczyk: Parks & Recreation met last week. Deb Miville, our long-time chair, is stepping down at the
664 end of June. She is a valuable member and will be missed. That position will be open in late June. We
665 are postponing the May meeting because we are now just waiting for the Pavilion. We may decide to
666 meet just every other month if the Charter allows that.

667
668 R. Lapierre: The Board of Assessors met just prior to this meeting. Thanks to the work of our Assessor,
669 Jon Duhamel, we continue to get good results with the tax situation in Hooksett.

670
671 Chair Sullivan: The Bicentennial Committee meets next Wednesday. Things are falling into place. We
672 are coordinating the calendar and getting more participation in events.

673
674 **NON-PUBLIC SESSION NH RSA 91-A:3 II (i)**
675 ***Chair Sullivan motioned to enter non-public session under NH RSA 91-A:3, II at 9:04 pm. A.***
676 ***Walczyk seconded the motion.***

677
678 RSA 91-A:3, II (i) Consideration of matters relating to the preparation for and the carrying out of
679 emergency functions, including training to carry out such functions, developed by local or state officials
680 that are directly intended to thwart a deliberate act that is intended to result in widespread or severe
681 damage to property or widespread injury or loss of life.

682
683 **Roll Call #11**
684 ***T. Tsantoulis Aye***
685 ***R. Lapierre Aye***
686 ***J. Durand Aye***
687 ***C. Jones Aye***
688 ***C. Karolian Aye***
689 ***A. Walczyk Aye***
690 ***R. Duhaime Aye***
691 ***D. Boutin Aye***
692 ***J. Sullivan Aye***
693 ***Voted unanimously in favor (9-0).***

694
695 ***Chair Sullivan motioned to leave non-public session and return to public session at 9:16 pm. D.***
696 ***Boutin seconded the motion.***

697
698 **Roll Call Vote #12**
699 ***D. Boutin Aye***
700 ***A. Walczyk Aye***
701 ***J. Durand Aye***
702 ***C. Karolian Aye***

703 **R. Lapierre Aye**
704 **T. Tsantoulis Aye**
705 **R. Duhaime Aye**
706 **C. Jones Aye**
707 **J. Sullivan Aye**
708 **Voted unanimously in favor (9-0).**

709
710 **C. Karolian motioned to seal the minutes of the non-public session. Chair Sullivan seconded the**
711 **motion.**

712
713 **Roll Call Vote #13**

714 **C. Karolian Aye**
715 **D. Boutin Aye**
716 **T. Tsantoulis Aye**
717 **R. Lapierre Aye**
718 **A. Walczyk Aye**
719 **R. Duhaime Aye**
720 **J. Durand Aye**
721 **C. Jones Aye**
722 **J. Sullivan Aye**
723 **Voted unanimously in favor (9-0).**

724
725 **ADJOURNMENT**

726
727 **R. Duhaime motioned to adjourn at 9:16 pm. Chair Sullivan seconded the motion.**

728
729 **Roll Call Vote #14**

730 **R. Duhaime Aye**
731 **J Durand Aye**
732 **C. Jones Aye**
733 **R. Lapierre Aye**
734 **A. Walczyk Aye**
735 **D. Boutin Aye**
736 **C. Karolian Aye**
737 **T. Tsantoulis Aye**
738 **J. Sullivan Aye**
739 **Voted unanimously in favor (9-0).**

740
741
742 Respectfully submitted,
743 *Kathleen Donnelly*
744 Kathleen Donnelly
745 Recording Clerk

746
747
748 **Please see subsequent meeting minutes for any amendments to these minutes.**

749
750