

**Town of Hooksett  
Town Council Meeting Minutes  
Wednesday, June 9, 2021**

1  
2 The Hooksett Town Council met on Wednesday, June 9, 2021, at 5:05 in the Hooksett Municipal  
3 Building.

4  
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 09 Jun 2021 to order at (5:05) pm.

7  
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10  
11 **ROLL CALL-ATTENDANCE**

12 **In Attendance:** Councilor James Sullivan, Councilor Clifford Jones, Councilor Randall Lapierre,  
13 Councilor David Boutin, Councilor Timothy Tsantoulis and Councilor Alex Walczyk

14  
15 Councilor Roger Duhaime (arrived at 6:29 and left at 8:49)

16 Councilor Clark Karolian (arrived at 6:34 and left at 8:26)

17 Councilor John Durand absent

18  
19 **NON-PUBLIC SESSION NH RSA 91-B, C, & E**

20  
21 ***Chair Sullivan motioned to enter non-public session at 5:07 pm under the provisions of RSA 91-***  
22 ***B, C & E. D. Boutin seconded the motion.***

23  
24 (b) The hiring of any person as a public employee.

25 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any  
26 person, other than a member of the public body itself, unless such person requests an open  
27 meeting. This exemption shall extend to any application for assistance or tax abatement or  
28 waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

29 (e) Consideration or negotiation of pending claims or litigation which has been threatened in  
30 writing or filed by or against the public body or any subdivision thereof, or by or against any  
31 member thereof because of his or her membership in such public body, until the claim or  
32 litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement,  
33 pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against  
34 any public body for the purposes of this subparagraph.

35  
36  
37 **Roll Call Vote #2**

38 ***R. Duhaime NP***

39 ***J Durand NP***

40 ***C. Jones Aye***

41 ***R. Lapierre Aye***

42 ***A. Walczyk Aye***

43 ***D. Boutin Aye***

44 ***C. Karolian NP***

45 ***T. Tsantoulis Aye***

46 ***J. Sullivan Aye***

47 **Voted unanimously in favor (6-0).**

48  
49 **Chair Sullivan motioned to leave non- public session and return to public session at 5:46 pm. D.**  
50 **Boutin seconded the motion.**

51  
52 **Roll Call Vote #10**

53 **C. Karolian NP**  
54 **T. Tsantoulis Aye**  
55 **R. Lapierre Aye**  
56 **C. Jones Aye**  
57 **D. Boutin Aye**  
58 **J. Durand NP**  
59 **A. Walczyk Aye**  
60 **R. Duhaime NP**  
61 **J. Sullivan Aye**

62 **Voted unanimously in favor (6-0).**

63  
64 **Chair Sullivan motioned to seal the minutes of the non-public session. D. Boutin seconded the**  
65 **motion.**

66  
67 **Roll Call #11**

68 **T. Tsantoulis Aye**  
69 **R. Lapierre Aye**  
70 **J. Durand NP**  
71 **C. Jones Aye**  
72 **C. Karolian NP**  
73 **A. Walczyk Aye**  
74 **R. Duhaime NP**  
75 **D. Boutin Aye**  
76 **J. Sullivan Aye**

77 **Voted unanimously in favor (6-0).**

78  
79 **BRIEF RECESS AT 5:46 P.M. – 6:00 P.M**

80  
81 **CALL TO ORDER**

82 Chair Sullivan called the public meeting of 09 Jun 2021 to order at (6:00) pm.

83  
84 **MOMENT OF SILENCE-** Chair J. Sullivan called for a moment of silence for employee Philip Arnone  
85 who lost his wife Barbara recently.

86  
87 **Councilor Timothy Tsantoulis motioned in keeping with CDC and meeting State of NH**  
88 **guidelines for mask mandates motion to effectively immediately cancel the mask mandate in**  
89 **Town building and meetings; motion seconded by Councilor David Boutin.**

90  
91 **Voted unanimously in favor (6-0).**

92  
93 A. Garron- Tonight I have invited Fire Chief Steven Colburn and Code Enforcement Officer Dana  
94 Pendergast here to present to the Council to give a little insight and perspective into the issue.

95  
TC MINUTES

06-09-2021

2

96 S. Colburn- Other towns have followed suite, vaccines are working. I support the motion made. The  
97 intent of the vaccine was to get back to a new normal.

98  
99 D. Pendergast- CDC recommendations have changed; travel recommendations have changed my  
100 recommendation is to follow best practices and follow the State recommendations so we can relieve the  
101 mask mandates. Follow the sickness guidelines, those that are sick stay home. Suggest hand sanitizing  
102 and allow those who still wish to wear masks to still do so.

103  
104 A. Garron- From an employee perspective we are at 87% vaccinations of employees.

105  
106 **PLEDGE OF ALLEGIANCE**

107  
108

109 **SPECIAL RECOGNITION**

110 **Hooksett Municipal Employee - None**

111  
112

113 **SCHEDULED APPOINTMENTS**

114 **Tax Increment Finance (TIF) Advisory Committee & Sewer Commission - Rte 3A Exits 10 & 11**  
115 **Sewer Infrastructure.**

116  
117

118 A. Garron- The TIF Committee did have a meeting earlier this week, basically the outcome of our last  
119 meeting and what projects do we have going on in the TIF district along Route 3a given that the money  
120 has been withdrawn from the sewer commissions. I would like to ask Councilor David Boutin to give the  
121 overview.

122

123 D. Boutin- One of the issues that the TIF Advisory Board wanted to address is that we are not at full  
124 complement of Board members. So tonight, we are going to present the Council with three  
125 nominations, and then I am going to make a motion to appoint those three people. We are going to get  
126 1.4 million dollars from the rescue plan from the FEDS. \$700,000 will go to upgrade the treatment Plant  
127 at Martin ferry, the funds will not allow us to lay new pipe. The other 700k left over and the Town  
128 Administrator felt that we should save that incase an emergency, and I agree with that plan. The  
129 planning has been done, the engineering has been done, and the funding has been discussed and that  
130 is what we are looking at right now. NHDES also has funds available to municipalities and we should be  
131 able to qualify for that as well. We are ahead of the game and are in a good place to move forward.

132

133 A. Garron- We are still getting our heads around the allowable uses for the funds available. The  
134 recommendation would be to apply it. as you know we applied for the PAOAS grant and did not make it  
135 to the final round. We have a great project here and it is 99% engineered. We are going to explore  
136 every reliable resource out there to get this project done.

137

138 S. Baines- We did not withdraw the money. 1.2 is still going to the project. We thought that the TIF  
139 extended across the river and would have encompassed the line from Mounts ferry to the plant. When  
140 we discovered it was not in the TIF we have no choice but to take the money out. It is either the TIF  
141 pays for it or the sewer commission pays for it, and that is the rate payers. We will still have to pay for  
142 the extension of the line.

143

144 D. Boutin- I want to point out to the Council that there was discussion started about extended out TIF  
145 district on the west side to the east side., and the majority of the TIF Advisory Board is opposed to that.  
146 The reason being we have a lot of work to do on the West side. I will pint out that in order to have a TIF  
147 district the East side the council would have to approve it and then it would have to go to the voters. But  
148 for right now we need to focus on the west side then the east side.

149  
150 A. Garron- I have a little problem with regard to being confused about applying funds to the particular  
151 project that we had in mind. I want to draw attention to the TIF plan. This was the plan that was  
152 approved. The TIF district was expanded in 2018. When we hired Underwood engineering it was to  
153 expand the sewer line and bring it up under the Merrimack River and bring it up by the Dam. The initial  
154 plan was to work with the City of Manchester, but we collaboratively felt that we should do this  
155 ourselves. This whole time the TIF district is as how you see it today; it never crossed the river. That is  
156 why I am a little confused as to why the funds are not being taken out of this. That 1.2 million was going  
157 to support that TIF and the focus was on here, the TIF District does not cross the river.  
158  
159 S. Baines- If the TIF district does not cross the river how are you going to spend the \$700k on the pump  
160 station. You said that of the 1.4 million 700k was going to upgrade the Martin ferry's pump station. If it is  
161 not in the TIF District, how is it going to be upgraded.  
162  
163 A. Garron- The \$700, 000 was going to be brought back to the council as it is an allocation that the feds  
164 are going to be giving through the AARPA plan. The town is in line to get 1.4 million in fund half given  
165 this year and half last year. There are other eligible uses for the funds. The council will want to look at  
166 all the allowable uses for the funds. The funds do not have to go just for the TIF district it can go  
167 towards any aspect of the water & sewer infrastructure.  
168  
169 D. Boutin- I want to bring attention to the council there was an article in the paper for grant funds  
170 managed by DES. We will want to be prepared to proceed with applying for this grant.  
171 DES has asked that we apply for the 2.5 million grants.  
172  
173 J. Sullivan- It seems like there are multiple sources of funding that we are able to apply for to use up  
174 before we use up our own funds.  
175  
176 D. Boutin- Ken please clarify the money.  
177  
178 K. Conaty- It is federal money that DES has asked us to apply for.  
179  
180 D. Boutin- How much are you applying for?  
181  
182 K. Conaty- I am applying for 2.5 million and that will be applied to the forced main that we plan on  
183 installing.  
184  
185 D. Boutin- What about the 1.2 million? Are you giving it back?  
186  
187 K. Conaty- There is no guarantee that I will get the 2.5.  
188  
189 S. Baines- if we get the 2.5 million you betcha we will give the 1.2 million back. I am not going to  
190 subject the rate payers to put that line in. We were under the impression it was a part of the TIF. And if  
191 it is not a part of the TIF then the rate payers are on the hook.  
192  
193 T. Tsantoulis- Looking at the map in front of me the route 3 map, I do not remember any point in time  
194 delineating from the plan. There was no point in time that it came across the river. If we can have th  
195 sewer commissioner acknowledge that.  
196

197 D. Boutin- Asked Banes if he will commit publicly tonight that if he does receive the 2.5 million would  
198 you consider providing the other 1.2 million to the other side. Are you committed to giving 1.2 to the  
199 district if you get the 2.5 million?

200  
201 S. Baines- I cannot commit to that as I am not the only one to decide that. I will bring it back to the  
202 others to vote on.

203  
204 J. Sullivan - We will ask them to come back and bring that question to the other sewer commissions.  
205

206 **CONSENT AGENDA**

207 **Acceptance of the Consent Agenda**

208  
209 ***T. Tsantoulis Motioned the release of 47 Hackett Hill Excavation Bond of \$40,000 to CJM***  
210 ***Industries, LLC of \$40,000 for the Grading of the Property. D. Boutin seconded the motion.***

211  
212 ***Voted unanimously in favor (6-0).***  
213

214  
215 **TOWN ADMINISTRATOR'S REPORT**

216  
217 A. Garron- We already made the motion on the mask mandate; current cases are down to 12. NH is  
218 50.7% fully vaccinated and 59.7 % with one dose. The emergency order was extended in May for 14  
219 days and ends June 11<sup>th</sup>. It appears that the governor may allow that to expire, and rumor is that it may  
220 be tied to the budget. So, the real time frame for that order to run out is this Friday.

221  
222 A. Garron- Corriveau Drive- The additional testing although the arsenic is higher in that area there are  
223 no further contamination from the fluid leaking from the vehicles being removed from the site. The  
224 abutters may be asking for a meeting with the council.

225  
226 A. Garron -TIF Member Nominations- I know Nick Germain will be discussing that later with you. We  
227 have 3 openings in the TIF district, hopefully we can fill those seats, I would like to get them started and  
228 plugged into the process.

229  
230 A. Garron -Town Welcome Signs- Town Council had A. Garron send a letter to the NHDOT regarding  
231 the welcome signs at 2 different locations on route 3 and off the Londonderry Tpk. Their response was  
232 to deny our request because of the inclusion of the additional advertising. The Welcome sign is not the  
233 issue, the additional advertising is the issue. We are going to continue to work with them to follow a  
234 guideline that works in their parameter.

235  
236 A. Garron- Pennichuck- We have been participating in a lawsuit since January, the results so far have  
237 been to petition them to reduce the rates by 1.5%, that is currently before them to make a decision on  
238 that. Then we will address the permanent rate change. Now they are moving into a section that  
239 Hooksett has no interest into as, we do not have any hydrants charged in the Pennichuck. Legal  
240 Counsel recommendations is that we pull ourselves out for now, as the hydrant results will be of no  
241 benefit to Hookset. It is costly to have legal represent us.

242  
243 D. Boutin- From what I have heard I think it would be prudent that we remove ourselves from the legal  
244 suite.

245  
246 ***J. Sullivan motioned that the Town of Hooksett remove itself from the Pennichuck legal suite. D.***  
247 ***Boutin seconded the motion.***

248

249 **Roll Call #12 not used at this meeting.**

250

251 **Roll Call Vote #13**

252 **C. Karolian Nay**

253 **D. Boutin Aye**

254 **T. Tsantoulis Aye**

255 **R. Lapierre Aye**

256 **A. Walczyk Aye**

257 **R. Duhaime Nay**

258 **J. Durand NP**

259 **C. Jones Aye**

260 **J. Sullivan Aye**

261 **Voted in favor (6-2).**

262

263 A. Garron- We are coming up on our union negotiations for the Fire Department and the establishment  
264 of the rate table and negotiations for new middle management. Just a reminder that we are going to be  
265 starting that, and to please make time for that.

266

267 **Questions made to Fire Chief Colburn about hydrant requirements.**

268

269 D. Boutin- My question for the Fire Chief was what was the basis for the single property on  
270 Londonderry Tpk Road should have 4 hydrants around it. Their rational that they gave was under fire  
271 code 18.3.1 and it has to do with water flow. Mr. Chairman I would respectfully ask that the Fire  
272 Department provide any water flow testing that was done on any one of the 3 hydrants before the Fire  
273 Department planned to require a property owner to have a fourth hydrant.

274

275 S. Colburn- What I provided was an excerpt under water flows. There is also a requirement that a  
276 hydrant be on premise. The standard requirement that flow test be conducted on hydrants yearly. The  
277 regulations for sprinklers which was adopted in 2005, required a hydrant within 75ft of the building.

278

279 D. Boutin- There is a hydrant on the east, south and across the road in front of the house. My question  
280 is before you required the applicant to put in a 4<sup>th</sup> hydrant, did you do a water flow test on those  
281 hydrants.

282

283 J. Sullivan - Can we send our questions to the Town Administrator and the Fire Chief so that the  
284 questions can be asked and answered properly. This was not an agenda item, and we should follow  
285 through with the original intent and the Administrator will report back at the next meeting.

286

287 D. Boutin- A couple meetings ago I asked for the standards of requiring a 4<sup>th</sup> hydrant for a single piece  
288 of property. I would like the Fire Department to let us know why he required a homeowner of a 1,200-sf  
289 house to add a 4<sup>th</sup> hydrant that cost \$25,000.

290

291 C. Karolian- Chief did I hear you correctly did you state or say that from the Fire Department hydrant  
292 connection is 140 ft?

293

294 S. Colburn- The hydrant was required because a hydrant is required on premise, and also we require  
295 them to be within 75 feet away.

296

297 C. Karolian- If I recall a few meetings back that it was state code and state law, but it is my  
298 understanding that the on premise is a Hooksett requirement.

299 J. Sullivan- If anyone has any more questions, please send them to the Fire Department and the Town  
300 Administrator will report out on the findings.

301  
302 T. Tsantoulis- We are over talking about something that is not on the agenda. It is not fair for him to  
303 speak unprepared for your questions.

304  
305 R. Duhaime- I disagree with T. Tsantoulis It is not our job to interpret codes it is the Fire Departments,  
306 and I want him to provide the correct information. I expected a report not the code.

307  
308 ***R. Duhaime motioned that we have a report from the Fire Department and that we have someone***  
309 ***else professional such as the State Fire Marshall look at it so that we can understand what he is***  
310 ***presenting and provide the Town Administrator with support on the questions asked. C.***  
311 ***Karolian Seconded the motion.***

312  
313 **Roll Call Vote #14**

314 ***R. Duhaime Aye***

315 ***J Durand NP***

316 ***C. Jones Nay***

317 ***R. Lapierre Nay***

318 ***A. Walczyk Aye***

319 ***D. Boutin Aye***

320 ***C. Karolian Aye***

321 ***T. Tsantoulis Aye***

322 ***J. Sullivan Aye***

323 ***Voted in favor (6-2).***

324

## **NOMINATIONS AND APPOINTMENTS**

### **Nomination and Appointment of Board/Committee Member(s)- June 9, 2021**

325  
326  
327  
328  
329 N. Germain-As you heard from the Town Administrator, we have 3 people interested in the Board; R.  
330 Duhaime, Mike Surrell and John Levitt were interested on joining the TIF Advisory Board. They would  
331 be replacing memberships that have been in decline.

332  
333 D. Boutin- I would like to nominate R. Duhaime, Mike Surrell and John Levitt to the TIF Advisory Board.  
334 I would ask the council to waive the rules of voting at the next meeting. The Board has been working  
335 hard and really needs to move forward and not wait.

336  
337 ***D. Boutin motioned to waive the rules for voting seconded by T. Tsantoulis.***

338  
339 ***Voted in favor (7-1).***

340  
341 ***D. Boutin motioned to appoint R. Duhaime, Mike Surrell and John Levitt to the TIF Advisory***  
342 ***Board; seconded by T. Tsantoulis.***

343  
344 ***Voted unanimously in favor (8-0).***

345  
346 N. Germain- Was approached by Chris Stelmach to be reappointed to the Planning Board.

347  
348 D. Boutin- Having been a long-term serving member on the planning I would nominate Chris Stelmach  
349 on the Planning Board.

350 J. Sullivan- Can you provide a list of nominees tonight?

351  
352 N. Germain- I have some that are interested but no applications yet. Richard Bairam to ZBA, Paul  
~~353~~ Scarpetti to ZBA, Cindy Robertson for Con Com.  
354  
355

~~356~~ **OLD BUSINESS**

357 **Town of Hooksett Municipal Offices Mask Mandate Update**

358 *This item moved up on agenda.*

~~360~~  
~~361~~ **CARES Act Election Grant (Tabled at 05/12/2021 Town Council Meeting)**

363  
364  
365 *Chair Sullivan motioned to remove the item from the table, seconded by R. Lapierre.*  
366 *Voted unanimously in favor (8-0).*

367  
368 *Chair Sullivan rescinded the amended motion from 5/12/2021 minutes by Councilor A. Walczyk*  
369 *“to amend the CARES Act motion to remove the councilors from receiving funds”. Seconded by*  
370 *D. Boutin.*

371  
372 J. Sullivan -The original motion included information on CARES act funding. We sought judgement from  
373 NHMA and their response was that we should recuse ourselves, and that the Town Administrator would  
374 make the judgement.

375  
376 R. Lapierre- While I commend your willingness to donate to the, but all cares funds would be seen as  
377 revenues.

378  
379 T. Rainier- This was over and above what we normally did for preprocessing ballots. Those names are  
380 councilors that were involved in the preprocessing of ballots.

381  
382 D. Boutin- I Agree with your intent to apply your \$500 to the bicentennial Committee and that would be  
383 my intent to. I also agree with Lapierre. I think we should table this.

384  
385 C. Soucie- You can just add “x” amount of revenues to the Bicentennial Committee side in next year’s  
386 budget.

387  
388 *Chair Sullivan removed his motion above to rescind.*

~~389~~  
~~390~~ **Martins Ferry Road Erosion Project Recommendation to Award Wetland Permitting and Design  
391 Project to the Sanborn, Head & Associates, Inc. Company for \$49,500.00**

392  
393  
394  
395 B. Thomas- We put out the RFP I sent it to some of my career consultants and none of them bid on the  
396 project. We got more specialized bids. We received 4 proposals. A. Garron and I interviewed them, and  
397 it was cleared that Sanborn seemed like the better fit and more qualified for the job. It is a little bit  
398 above the lowest bid, but we felt it was worth it.

399  
400 A. Garron- I concur with everything Bruce said with the interview process. When it came down to  
401 experience Sanborn had the most experience, and therefore we felt it would be in our advantage to hire  
402 them.

403



404 **Councilor Lapierre motioned to award the Martins ferry Road Wetland Permitting and design**  
405 **project to the Sanborn, Head & Associates, Inc. Company for \$49, 500.00 and pay for the project**  
406 **from the “Road maintenance NPDES Stormwater” account, seconded by D. Boutin.**

407  
408 **Roll Call Vote #15**

- 409 **D. Boutin Aye**
- 410 **C. Jones Nay**
- 411 **A. Walczyk Aye**
- 412 **J. Durand NP**
- 413 **R. Duhaime Aye**
- 414 **T. Tsantoulis Aye**
- 415 **R. Lapierre Aye**
- 416 **C. Karolian Aye**
- 417 **J. Sullivan Aye**
- 418 **Voted in favor (7-1).**

419  
420 R. Duhaime- Will their contract increase if they have additional findings.

421  
422 B. Thomas- Yes, they do have that disclaimer, I do not foresee any unknown findings.  
423  
424

425 **NEW BUSINESS**

426 **Ambulance Billing Rate Update**

427  
428  
429 R. Lapierre- Is this done annually?

430  
431 R. Duhaime- What is the average cost of transport?

432  
433 J. Stalker- It is extremely hard to get an exact average but the last time we did it, we averaged about  
434 \$400 a transport.

435  
436 **Town Vehicles and Use of Personal Vehicles Policy**

437  
438  
439  
440  
441  
442 **Award Bid #21-09 for Property Liability and Workers' Compensation Insurance coverage**

443 C. Soucie- provided information on the Property liability & Workers Comp Insurance coverage.

444  
445 D. Boutin- The information provided was clear.

446  
447 T. Tsantoulis- I concur with Boutin.

448  
449 C. Karolian- Is Primex the only one who bid on this.

450  
451 C. Soucie- Yes.

452  
453 A. Walczyk- Do we need earthquake shock coverage? As well as water crack. Do we need coverage  
454 for the alpine skiing, and diving boards? Can we ala cart any of this.

455  
456 R. Lapierre- Is this price comparable to the former policy.

457

458 C. Soucie- Yes, it is.

459

460 C. Karolian- What is our alternative if we vote this down?

461

462 C. Soucie- There is no alternative, we would lose coverage.

463

464 ***Councilor Boutin motioned to waive the 3-bid competitive bid process and Motion to award the***  
465 ***Bid #21-09 Property Liability and Workers' Compensation Insurance coverage to Primex3 for a***  
466 ***combined total of \$468,108.00. seconded by T. Tsantoulis.***

467

468 **Roll Call Vote #16**

469 ***A. Walczyk Aye***

470 ***R. Lapierre Aye***

471 ***C. Jones Aye***

472 ***R. Duhaime Aye***

473 ***J. Durand NP***

474 ***C. Karolian Aye***

475 ***T. Tsantoulis Aye***

476 ***D. Boutin Aye***

477 ***J. Sullivan Aye***

478 ***Voted unanimously in favor (8-0).***

~~479~~

482 **Quarterly Financial Report as of March 31, 2021**

483

484 C. Soucie- updated on the FEMA funding. A few months we found out that FEMA was going to cover  
485 100% of the overtime.

~~486~~

489 **FY 2020-21 Budget Encumbrances Preview**

490

491 C. Soucie- This is where we talk about the projects that will not be finished this year and we encumber  
492 the monies for next year.

~~493~~

496 **Garden Song Roadway Acceptance**

497

498 ***Councilor Boutin Motioned to accept Garden Song Drive from station 0+00 on Hills Drive Station***  
499 ***38+45.66 also on Hills Drive. Seconded by R. Duhaime.***

500

501 ***Voted unanimously in favor (8-0).***

~~502~~

505 **2021-2022 Town Council Meeting Schedule**

506

507 ***Councilor Boutin motioned to approve town Council meeting schedule for July 2020-June 2021***  
508 ***as presented, seconded by T. Tsantoulis.***

509

510 ***Voted unanimously in favor (8-0).***

~~511~~

514 **Town Council Establish Sub-Committee to Amend Town Charter - Council to Approve Zoning**  
515 **Amendment(s) vs. Warrant Item(s) for Voters**

516 D. Boutin- As we all know Hooksett is growing. There is interest for developers to come here. Many  
517 times, if something does not fit right, they may have to wait a whole year to move forward. We would  
518 hold a Public Hearing and take the advice from the other boards. We will be less likely to miss out on  
519 development opportunities. I would encourage the council to at least consider.

520  
521 ***Councilor Sullivan motioned to establish a committee limited to 3 council members, to look into***  
522 ***the possible changes and amendments to 3.6 of the Town Charters, Seconded by D. Boutin.***  
523

524 ***Voted unanimously in favor (8-0).***  
525

526 J. Sullivan- Asked D. Boutin to chair the committee and T. Tsantoulis and R. Duhaime to co-chair.

~~527~~  
~~528~~  
530 **Unsealing of Council Non-Public session minutes (a) (b) (c) (d) (e) (i) (l) (June 2020 - May 2021),**  
531 **if in the opinion of a majority of members, the circumstances that sealed the minutes no longer**  
532 **apply in accordance with RSA 91A:3 III.**  
533

#### 534 APPROVAL OF MINUTES

535  
536 ***T. Tsantoulis motioned to approve the minutes of the Special Meeting on 5/5/2021 D. Boutin***  
537 ***seconded the motion.***  
538

539 ***Voted unanimously in favor (8-0).***  
540

541 ***Councilor Boutin motioned to approve the minutes of the Public Meeting as changed on***  
542 ***5/12/2021 T. Tsantoulis seconded the motion.***

543 ***Please see end of minutes for changes.***  
544

545 ***Voted unanimously in favor (8-0).***  
546

547 ***Councilor Boutin motioned to approve the minutes of the Public Meeting on 5/26/2021 T.***  
548 ***Tsantoulis seconded the motion.***  
549

550 ***Voted unanimously in favor (8-0).***  
551

552 ***Councilor Tsantoulis motioned to approve the minutes of the Non-Public Meeting on 5/12/2021***  
553 ***D. Boutin seconded the motion.***  
554

~~555~~  
556 ***Voted unanimously in favor (8-0).***  
557

#### 558 SUB-COMMITTEE REPORTS

559  
560 R. Duhaime- Cigna building looking to turn onto apartments. Exit 11 appeal for administrative order.

561  
562 R. Lapierre- I have started to look over some of the union stuff and looking forward to the negotiations.

563  
564 D. Boutin- I have already advised on the TIF board.  
565

566 A. Walczyk- We did meet to review for the comcast contract. Park N Rec is having routine  
567 maintenance, and the pavilion construction has finally started, we are getting close. The monarch

568 station. I have gotten pulled into Manchester moves. I will look to see if Hooksett should be involved in  
569 the Rail Trail.

570  
571 J. Sullivan- Heritage Commission continues to do projects. Developer of the Stone House has decided  
572 not to move forward. Bicentennial Committee continues to fine tune the events. We are in good shape  
573 for funding. We want to reach out to corporations. Starting January 2022, we will start the kickoff for the  
574 events.

575  
576 **NON-PUBLIC SESSION #2 NH RSA 91-A:3 II**

577  
578 ***Councilor Tsantoulis motioned to enter non-public session of 06/09/2021 at 8:50pm in***  
579 ***accordance with NH RSA 91-A:3 II (a), (b), (c), (d), (e), (i) & (l). The motion was seconded by D.***  
580 ***Boutin.***

581 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of  
582 such employee, or the investigation of any charges against him or her, unless the employee  
583 affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case  
584 the request shall be granted.

585 (b) The hiring of any person as a public employee.

586 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any  
587 person, other than a member of the public body itself, unless such person requests an open  
588 meeting. This exemption shall extend to any application for assistance or tax abatement or  
589 waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

590 (d) Consideration of the acquisition, sale, or lease of real or personal property which, if  
591 discussed in public, would likely benefit a party or parties whose interests are averse to those of  
592 the general community.

593 (e) Consideration or negotiation of pending claims or litigation which has been threatened in  
594 writing or filed by or against the public body or any subdivision thereof, or by or against any  
595 member thereof because of his or her membership in such public body, until the claim or  
596 litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement,  
597 pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against  
598 any public body for the purposes of this subparagraph.

599 (i) Consideration of matters relating to the preparation for and the carrying out of emergency  
600 functions, including training to carry out such functions, developed by local or state safety  
601 officials that are directly intended to thwart a deliberate act that is intended to result in  
602 widespread or severe damage to property or widespread injury or loss of life.

603 (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or  
604 more members of the public body, even where legal counsel is not present.

605 **Roll Call Vote #17**

606 ***T. Tsantoulis Aye***

607 ***C. Jones Aye***

608 ***R. Duhaime NP***

609 ***A. Walczyk Aye***

610 ***R. Lapierre Aye***

611 ***C. Karolian NP***

612 ***J. Durand NP***

613 ***D. Boutin Aye***

614 ***J. Sullivan Aye***

615 ***Voted unanimously in favor (6-0).***

616

617 **Councilor Tsantoulis motioned to exit the non-public session #2 of 06/09/2021 at 9:21pm.**  
618 **Seconded by D. Boutin.**

619 **Roll Call Vote #18**

620 **J. Durand NP**  
621 **R. Lapierre Aye**  
622 **C. Karolian NP**  
623 **D. Boutin Aye**  
624 **C. Jones Aye**  
625 **T. Tsantoulis Aye**  
626 **A. Walczyk Aye**  
627 **R. Duhaime NP**  
628 **J. Sullivan Aye**  
629 **Voted unanimously in favor (6-0).**

630 **PUBLIC SESSION AT 9:21pm**

631 **R. Lapierre motioned to seal the non-public session #2 minutes of 06/09/2021 with the exception**  
632 **of the motion of items to unseal as noted below, because it is determined that it would likely**  
633 **affect the reputation of any person other than a member of this board and render a proposed**  
634 **action ineffective. Seconded by D. Boutin.**

635 **Roll Call Vote #19**

636 **C. Jones Aye**  
637 **C. Karolian NP**  
638 **R. Lapierre Aye**  
639 **R. Duhaime NP**  
640 **A. Walczyk Aye**  
641 **J. Durand NP**  
642 **T. Tsantoulis Aye**  
643 **D. Boutin Aye**  
644 **J. Sullivan Aye**  
645 **Voted unanimously in favor (6-0).**

646 **Public Session – New Business Item 17.9**

647 **Unsealing of Council Non-Public session minutes (a) (b) (c) (d) (e) (i) (l) (June 2020 - May 2021),**  
648 **if in the opinion of a majority of members, the circumstances that sealed the minutes no longer**  
649 **apply in accordance with RSA 91A:3 III. *The following Town Council Non-Public Minutes are***  
650 ***unsealed.***

651 **June 10, 2020**

652 Discussion #1 (a) Fire Chief James Burkush's Employment Contract Amendment for wage  
653 increase.

654 **September 9, 2020**

655 Discussion #4 (c) 2020 Employee Appreciation and Board/Committee Volunteer Appreciation  
656 Event cancellation.

657 Discussion #5 (l) Settlement NHIT Surplus Funds to Town of Hooksett \$27,432

658 **October 28, 2020**

659 Discussion #3 (a) Fire-Rescue union grievance – FF Tobey Gamache arbitration update.

660 **November 4, 2020**

661 Discussion #3 (a) Fire-Rescue union grievance – FF Tobey Gamache arbitration update.

662 **March 24, 2021**

663 Discussion #1 (1) New Fire Chief Employment Contract.

664 **ADJOURNMENT**

665 ***D. Boutin motioned to adjourn the public session of 06/09/2021 at 9:22pm. Seconded by T.***  
666 ***Tsantoulis.***

667 **Roll Call Vote #20**

668 ***R. Lapierre Aye***

669 ***R. Duhaime NP***

670 ***T. Tsantoulis Aye***

671 ***A. Walczyk Aye***

672 ***J. Durand NP***

673 ***C. Jones Aye***

674 ***D. Boutin Aye***

675 ***C. Karolian NP***

676 ***J. Sullivan Aye***

677 ***Voted in favor (6-0).***

678

679

680

681 Respectfully submitted,

682 *Alicia Jipson*

683 Alicia Jipson

684 Recording Clerk

685

686

687 Minutes below in red are the changes of the 5/12/2021 as noted above.

688

**Town of Hooksett  
Town Council Meeting Minutes  
Wednesday, May 12, 2021**

689

690 The Hooksett Town Council met on Wednesday, May 12, 2021 at 6:00 in the Hooksett Municipal  
691 Building.

692

693 **CALL TO ORDER**

694 Chair Sullivan called the meeting of 12 May 2021 to order at 6:11 pm.

695  
696 **PROOF OF POSTING**  
697 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.  
698  
699 **ROLL CALL**  
700 **In Attendance:** Councilor James Sullivan, Councilor John Durand, Councilor Randall Lapierre,  
701 Councilor David Boutin, Councilor Timothy Tsantoulis, Councilor Clark Karolian, and Councilor Alex  
702 Walczyk.

703  
704 **MISSING**  
705 Councilor Clifford Jones and Councilor Roger Duhaime.  
706

707 **PLEDGE OF ALLEGIANCE**  
708 Chair Sullivan called for the Pledge of Allegiance.  
709

710 **AGENDA OVERVIEW**  
711 Chair Sullivan: We have no public hearings and no scheduled appointments.  
712  
713

714 **SPECIAL RECOGNITION**  
715  
716 **Hooksett Municipal Employee - New Hire and Promotions**  
717

718 A. Garron: We have one individual ending employment and that is Abby Reeves as Family Services  
719 Director. We welcome Alicia Jipson here with us today as the new Recording Clerk. Robert Wolinski  
720 has been promoted from Lieutenant to Fire Captain and R. Stephan David from Firefighter EMT to  
721 Lieutenant.  
722

723 **CONSENT AGENDA**  
724  
725 **T. Tsantoulis motioned to accept \$100.00 check from HealthTrust to the Town of Hooksett for**  
726 **the 2020 Wellness Coordinator Stretch Goal Earning Incentive per RSA 31:95-b, III (b) and return**  
727 **said amount to the Administration line item 001-000.220.029.000. D. Boutin seconded the**  
728 **motion.**  
729

730 **Roll Call #2**  
731 **R. Duhaime NP**  
732 **J. Durand Aye**  
733 **C. Jones NP**  
734 **R. Lapierre Aye**  
735 **A. Walczyk Aye**  
736 **D. Boutin Aye**  
737 **C. Karolian Aye**  
738 **T. Tsantoulis Aye**  
739 **J. Sullivan Aye**

740 **Voted unanimously in Favor (7-0)**  
741  
742

743 **TOWN ADMINISTRATOR'S REPORT**  
744

745 A. Garron: The number of COVID cases in Hooksett is down from 54 to 21 from 4-28-21. We are  
746 moving in the right direction. The total number of Hooksett cases is now at 1,229. On May 7<sup>th</sup> we held  
747 our 2<sup>nd</sup> Vaccination Pod for those employees that participated on April 9<sup>th</sup> to receive their 2<sup>nd</sup> shot of the  
748 vaccine. At our next meeting we will revisit the mask mandate at Town Hall. A. Garron discussed the

749 ARPA and the tax credits that we are eligible for and went over the Paid Sick Leave indicating it is still  
750 much like last year. If the council remembers from last time, we decided to make up the 2/3<sup>rd</sup> difference,  
751 so the council allowed to allow any accrued time to be used, and not just sick leave. Paid family leave is  
752 much like last year. We are recommending that we move forward with the paid family leave. Unlike last  
753 year it does not reset in April. We are prepared to move forward with the paid time because that is the  
754 easiest. We do have a few employees currently out with COVID-19 and unfortunately because we have  
755 not adopted these, they are currently using their own personal time.

757 **A. Walczyk motioned to accept the voluntary Paid Sick Leave as provided by the American**  
758 **Rescue Plan Act resetting paid leave for up to 80 hours per employee per the Qualifying**  
759 **Reasons and terms as stated in ARPA for the time period of April 1, 2021 to September 30, 2021.**  
760 **Seek consent of unions on behalf of its members. C. Karolian seconded the motion.**

761

762 **Roll Call #3**

763 ~~R. Duhaime~~ NP      **D. Boutin Aye**  
764 ~~J. Durand~~ Aye      **C. Jones NP**  
765 ~~C. Jones~~ NP      **A. Walczyk Aye**  
766 ~~R. Lapierre~~ Aye      **J. Durand Aye**  
767 ~~A. Walczyk~~ Aye      **R. Duhaime NP**  
768 ~~D. Boutin~~ Aye      **T. Tsantoulis Aye**  
769 ~~C. Karolian~~ Aye      **R. Lapierre Aye**  
770 ~~T. Tsantoulis~~ Aye      **C. Karolian Aye**  
771 **J. Sullivan Aye**

772 **Voted unanimously in Favor (7-0)**

773  
774 **C. Karolian motioned that when an employee is required to use his/her own accrued time due to**  
775 **COVID -19 School or place of care closing, the employee will be allowed to use any accrued**  
776 **time including sick time. D. Boutin seconded the motion.**

777

778 A. Walczyk: We should seek input from the Union on this.

779

780 **Roll Call #4**

781 ~~R. Duhaime~~ NP      **A. Walczyk Aye**  
782 ~~J. Durand~~ Aye      **R. Lapierre Aye**  
783 **C. Jones NP**  
784 ~~R. Lapierre~~ Aye      **R. Duhaime NP**  
785 ~~A. Walczyk~~ Aye      **J. Durand Aye**  
786 ~~D. Boutin~~ Aye      **C. Karolian Aye**  
787 ~~C. Karolian~~ Aye      **T. Tsantoulis Aye**  
788 ~~T. Tsantoulis~~ Aye      **D. Boutin Aye**  
789 **J. Sullivan Aye**

790 **Voted unanimously in Favor (7-0)**

791

792 A. Garron: Corriveau Drive Access ROW: NHDES needs more testing done. High levels of Arsenic  
793 were found in the initial testing. Although NHDES stated that the high levels of Arsenic have no  
794 association with the fluid leaks but want to do additional testing. DES did take a water sample and  
795 found that there was no contamination. At the next meeting we anticipate having the answers to the  
796 questions in regard to Corriveau Drive.

797

798 T. Tsantoulis: Where are we in regard to costs?



799  
800 A. Garron: Right now, at the time the cost was \$2,000 to have the vehicles removed and an additional  
801 \$2,000 to have the soil removed. It is our pursuit to have the cars sold on a government site to recoup  
802 some of the funds. If the owner wants to come back and retrieve the vehicles, then our goal is to  
803 retrieve our expended funds from the owner.  
804  
805 T. Tsantoulis: Does the vehicles have any value? Has anyone made any determination that the  
806 equipment has any values?  
807  
808 A. Garron: No, we have not.  
809  
810 A. Garron: The Kiwanis Club, if you recall at the last meeting Wiley & Scrapetti proposed repainting or  
811 replacing the wood sign and brackets on the "Town of Hooksett" sign. Is the board admittable to having  
812 the Kiwanians Club take a look at the signs.  
813  
814 **T. Tsantoulis motioned to authorize The Kiwanis Club to look at the 1 sign. D. Boutin seconded**  
815 **the motion.**  
816  
817 **Roll Call #5- #6**  
818 ~~R. Duhaime NP~~ **J. Durand Aye**  
819 ~~J. Durand Aye~~ **R. Lapierre Aye**  
820 ~~C. Jones NP~~ **C. Karolian Aye**  
821 ~~R. Lapierre Aye~~ **D. Boutin Aye**  
822 ~~A. Walczyk Aye~~ **C. Jones NP**  
823 ~~D. Boutin Aye~~ **T. Tsantoulis Aye**  
824 ~~C. Karolian Aye~~ **A. Walczyk Aye**  
825 ~~T. Tsantoulis Aye~~ **R. Duhaime NP**  
826 **J. Sullivan Aye**  
827 **Voted unanimously in Favor (7-0)**  
828  
829 C. Karolian: Is the Kiwanis club going to want any recognition on this sign?  
830  
831 A. Garron: It is my understanding is that they do not want any recognition, they just want to redo the  
832 sign for us.  
833  
834 C. Karolian: Why go from red to green and why not just refurbish what we have. It will be more  
835 noticeable against the trees.  
836  
837 J. Sullivan: I know a couple of years ago the sign was repainted red. Why green? We can amend the  
838 motion to keep it red.  
839  
840 **C. Karolian Motioned to make an amendment to keep the sign in red and not green as pictured.**  
841 **J. Sullivan seconded the motion.**  
842  
843 **Roll Call #6 #5**  
844 ~~R. Duhaime NP~~ **T. Tsantoulis Aye**  
845 ~~J. Durand Aye~~ **C. Jones NP**  
846 ~~C. Jones NP~~ **R. Duhaime NP**  
847 ~~R. Lapierre Aye~~ **A. Walczyk Aye**

848 ~~A. Walczyk Aye~~ **R. Lapierre Aye**  
849 ~~D. Boutin Aye~~ **C. Karolian Aye**  
850 ~~C. Karolian Aye~~ **J. Durand Aye**  
851 ~~T. Tsantoulis Aye~~ **D. Boutin Aye**

852 **J. Sullivan Aye**

853 **Voted unanimously in Favor (7-0)**

854

855 A. Garron: The Finance Dept held a special meeting last week. The TIF refinancing sold on Thursday at  
856 a rate of .9127%. the TD Bank rate was 2.55%. This will save the district \$168,780 over the next 9  
857 years. I would like to express a thank you to them for their help.

858

859 C. Karolian: In regard to the TIF bond can this be sold and resold within the 9 years?

860

861 A. Garron: Our rate will remain the same over the 9 years.

862

863 J. Sullivan: Can we always refinance at a better rate if we want to in the future?

864

865 A. Garron: Yes, we can.

866

867 **BRIEF RECESS at 6:44 p.m. to 7:01 p.m.**

868

869 **OLD BUSINESS**

870 **Town Council Rules of Procedures - Amend for Scheduled Appointments**

871

872 J. Sullivan: Note that 5 & 6 are the new items and recommendations.

873

874 **D. Boutin motioned to approve amendments to the Town Council Rules of Procedures as**  
875 **presented. T. Tsantoulis seconded the motion.**

876

877

878 **Roll Call #7**

879 ~~R. Duhaime NP~~ **C. Jones NP**

880 ~~J. Durand Aye~~ **C. Karolian Aye**

881 ~~C. Jones NP~~ **R. Lapierre Aye**

882 ~~R. Lapierre Aye~~ **R. Duhaime NP**

883 ~~A. Walczyk Aye~~ **A. Walczyk Aye**

884 ~~D. Boutin Aye~~ **J. Durand Aye**

885 ~~C. Karolian Aye~~ **T. Tsantoulis Aye**

886 ~~T. Tsantoulis Aye~~ **D. Boutin Aye**

887 **J. Sullivan Aye**

888 **Voted unanimously in Favor (7-0)**

889

890 **NEW BUSINESS**

891 **CARES Act Election Grant**

892

893 A. Garron: The Town of Hooksett has received CARES Act Election Grant funds. We have a surplus of  
894 funds accepted from the CARES Act election grant. It is recommendation of Town Clerk, Todd Rainier  
895 and Finance Director, Christine Soucie to disburse a portion of the excess funds in the form of a one-  
896 time bonus to certain elected officials in an effort to recognize their selfless contribution of time and  
897 effort to positively impact the absentee ballot process during the fall 2020 election cycle.

898

899  
900 **D. Boutin motioned to approve CARES Act balance of \$8,747.95 to cover one-time bonuses**  
901 **totaling \$5,382.50 (\$5,000.00 in bonuses and \$382.50 in employment taxes) for the following**  
902 **elected officials who contributed their time and effort for the 2020 election cycle:**

903 **One-time bonus for the following official:**

904 **Town Clerk 1,500.00**

905 **Moderator 500.00**

906 **Assistant Moderator 500.00**

907 **\*Town Council 500.00**

908 **\* Councilor Walczyk, Sullivan, Boutin, Tsantoulis, Lapierre, Duhaime.**

909 **Seconded by T. Tsantoulis.**

910  
911 J. Sullivan - Should we be voting on accepting the fund if the majority are the ones to be receiving the  
912 funds?

913  
914 A. Walczyk: Can we choose to not accept the funds? I Would like to make a motion to remove the  
915 councilors from receiving the funds.

916  
917 **A. Walczyk motioned to amend the Cares Act motion to remove the councilors from receiving funds.**  
918 **Seconded by R. Lapierre.**

919  
920 **Roll Call Vote #8**

921 **R. Lapierre Aye**

922 **R. Duhaime NP**

923 **T. Tsantoulis Aye**

924 **A. Walczyk Aye**

925 **J. Durand Nay**

926 **C. Jones NP**

927 **D. Boutin Aye**

928 **C. Karolian Nay**

929 **J. Sullivan Aye**

930 **Voted in Favor (5-2)**

931  
932 A. Garron: We didn't want to make this uncomfortable. We wanted to recognize those that helped out.  
933 You all made this run very smoothly. This was not just ordinary effort, and felt it needed recognition. I  
934 made these recommendations for the amounts for the Town Clerk he did not.

935  
936 C. Karolian: What happens to these funds if it gets voted down?

937  
938 A. Garron: It will go back to the unexpended fund balance.

939  
940 **D. Boutin: Moved to table this item. This is the 1<sup>st</sup> time the council is seeing this and need time**  
941 **to decide on the right course of action. If we, do it now we will need to continue doing it in the**  
942 **future. Seconded by T. Tsantoulis.**

943  
944 J. Sullivan: Does anyone want more information?

945  
946 C. Karolian: Why can't we talk about it now?

947

948 **Roll Call Vote #8 #9**

949 J. Durand Aye  
950 D. Boutin Aye  
951 C. Jones NP  
952 R. Duhaime NP  
953 C. Karolian Nay  
954 A. Walczyk Aye  
955 T. Tsantoulis Aye  
956 R. Lapierre Nay  
957 J. Sullivan Nay  
958 Voted in Favor (4-3)

~~959~~  
~~960~~

962 D. Boutin motioned to accept NH Dept of Safety, Homeland Security and Emergency  
963 Management Performance Grant (EMPG) in the amount of \$4,000 for the Local Emergency  
964 Operations Plan Update Project per RSA 31:95-b III(b) with a \$4,000 match from the Town for a  
965 total project cost of \$8,000, and to authorize the Town Administrator to sign all documents  
966 related to the grant. T. Tsantoulis seconded the motion.

967

968 C. Karolian: Is the Town going to match the \$4,000 in the grant, not through cash but through employee  
969 work? If the consult is doing the work why are the employees also responsible for doing the work.

970

971 D. Nadeau: The match is through labor. The consult will create the plan, but employees will need to be  
972 involved. Will this be during normal work hours? Yes. The department should be there during the  
973 creation of the plan.

974

975 **Roll Call Vote #9 #10**

976 J. Durand ~~Nay~~ C. Karolian Nay  
977 D. Boutin ~~Aye~~ T. Tsantoulis Nay  
978 C. Jones ~~NP~~ R. Lapierre Aye  
979 R. Duhaime ~~NP~~ C. Jones NP  
980 C. Karolian ~~Nay~~ D. Boutin Aye  
981 A. Walczyk ~~Aye~~ J. Durand Nay  
982 T. Tsantoulis ~~Nay~~ A. Walczyk Aye  
983 R. Lapierre ~~Aye~~ R. Duhaime NP  
984 J. Sullivan Aye  
985 Voted in Favor (4-3)

~~986~~  
~~987~~

989 Street Name Approval Request for Private Drive named Kappa Court off Benton Road.

990

991 C. Karolian motioned to approve a new private Drive to named Kappa Court. Seconded by D.  
992 Boutin.

993

994 **Roll Call Vote #10 #11**

995 J. Durand ~~Aye~~ T. Tsantoulis Aye  
996 D. Boutin ~~Aye~~ R. Lapierre Aye  
997 C. Jones ~~NP~~ J. Durand Aye  
998 R. Duhaime ~~NP~~ C. Jones NP  
999 C. Karolian Aye  
1000 A. Walczyk Aye

1001 ~~T. Tsantoulis~~ Aye ~~R. Duhaime~~ NP  
1002 ~~R. Lapierre~~ Aye ~~D. Boutin~~ Aye  
1003 J. Sullivan Aye  
1004 Voted unanimously in Favor (7-0)

1005  
1006 T. Tsantoulis: As I understand this is a private road and the purpose of naming it is for 911 purposes  
1007 only, and there is no maintenance on the road.  
1008

1009  
~~1010~~  
1011 A. Walczyk left the meeting at 7:27 p.m.

1012  
1013 **Purchase of Auto Truck**

1014  
1015 E. Labonte, Director of Public Works is requesting approval to purchase a 2021 Auto Truck. this would  
1016 replace Auto Truck 1, a 2012 Auto Truck that would be used as a trade-in. No tax impact \$125,000 to  
1017 come from the Solid Waste Disposal Special Revenue fund and \$175,000 to come from the Automated  
1018 Collection Equipment Capital Reserve.  
1019

1020 C. Karolian: What is the delivery date? And does this price does not include the surcharge?  
1021

1022 E. Labonte: If we approve there will be no addition al surcharge.  
1023

1024 **D. Boutin motioned to approve and consent the purchase of a new Auto Truck from McNeilus**  
1025 **for \$302,085. This price does not include the trade-in value of the existing Auto Truck, estimated**  
1026 **at \$55,000. The actual value will be finalized at the time of delivery and deducted from the**  
1027 **quoted price. Motion seconded by C. Karolian.**  
1028

1029 **Roll Call Vote #11- #12**

1030 ~~J. Durand~~ Aye ~~D. Boutin~~ Aye  
1031 ~~D. Boutin~~ Aye ~~A. Walczyk~~ NP  
1032 ~~C. Jones~~ NP ~~J. Durand~~ Aye  
1033 ~~R. Duhaime~~ NP ~~C. Karolian~~ Aye  
1034 ~~C. Karolian~~ Aye ~~R. Lapierre~~ Aye  
1035 ~~A. Walczyk~~ NP ~~T. Tsantoulis~~ Aye  
1036 ~~T. Tsantoulis~~ Aye ~~R. Duhaime~~ NP  
1037 ~~R. Lapierre~~ Aye ~~C. Jones~~ NP  
1038 J. Sullivan Aye  
1039 Voted unanimously in Favor (6-0)

1040  
~~1041~~  
1042 **APPROVAL OF MINUTES**

1043  
1044 **Public Minutes: 04/21/2021 Special Meeting**

1045  
1046 **D. Boutin motioned to approve the minutes of the April 21, 2021 Special Meeting. -T. Tsantoulis**  
1047 **seconded the motion.**  
1048

1049 **Roll Call Vote #12 #13**

1050 ~~J. Durand~~ Aye ~~C. Karolian~~ Aye  
1051 ~~D. Boutin~~ Aye  
1052 ~~C. Jones~~ NP ~~T. Tsantoulis~~ Aye  
1053 ~~R. Duhaime~~ NP ~~R. Lapierre~~ Aye

1054 ~~C. Karolian~~ Aye ~~A. Walczyk~~ NP  
1055 ~~A. Walczyk~~ NP ~~R. Duhaime~~ NP  
1056 ~~T. Tsantoulis~~ Aye ~~J. Durand~~ Aye  
1057 ~~R. Lapierre~~ Aye ~~C. Jones~~ NP  
1058 J. Sullivan Aye  
1059 Voted unanimously in Favor (6-0)

~~1060~~  
1061  
1062  
1063 **Public Minutes: 04/28/2021**  
1064 **D. Boutin** motioned to approve the minutes of the April 28, 2021. **T. Tsantoulis** seconded the  
1065 motion.  
1066

1067 **Roll Call Vote #13 #14**  
1068 ~~J. Durand~~ Aye ~~R. Duhaime~~ NP  
1069 ~~D. Boutin~~ Aye ~~J. Durand~~ Aye  
1070 C. Jones NP  
1071 ~~R. Duhaime~~ NP ~~R. Lapierre~~ Aye  
1072 ~~C. Karolian~~ Aye ~~A. Walczyk~~ NP  
1073 ~~A. Walczyk~~ NP ~~D. Boutin~~ Aye  
1074 ~~T. Tsantoulis~~ Aye ~~C. Karolian~~ Aye  
1075 ~~R. Lapierre~~ Aye ~~T. Tsantoulis~~ Aye  
1076 J. Sullivan Aye  
1077 Voted unanimously in Favor (6-0)

~~1078~~  
1079  
1080  
1081 **Non-Public Minutes 4/28/2021**  
1082 **D. Boutin** motioned to approve the minutes of the April 28, 2021. **C. Karolian** seconded the  
1083 motion.  
1084

1085 **Roll Call Vote #14 #15**  
1086 ~~J. Durand~~ Aye ~~D. Boutin~~ Aye  
1087 ~~D. Boutin~~ Aye ~~C. Jones~~ NP  
1088 ~~C. Jones~~ NP ~~A. Walczyk~~ NP  
1089 ~~R. Duhaime~~ NP ~~J. Durand~~ Aye  
1090 ~~C. Karolian~~ Aye ~~R. Duhaime~~ NP  
1091 ~~A. Walczyk~~ NP ~~T. Tsantoulis~~ Aye  
1092 ~~T. Tsantoulis~~ Aye ~~R. Lapierre~~ Aye  
1093 ~~R. Lapierre~~ Aye ~~C. Karolian~~ Aye  
1094 J. Sullivan Aye  
1095 Voted unanimously in Favor (6-0)

~~1096~~  
1097  
1098  
1099 **SUB-COMMITTEE REPORTS**  
1100  
1101 J. Sullivan: The Bicentennial is coming together. All the events seem to be falling in line.  
1102 The Economic Commission, the developer has withdrawn their plans and the property is up for sale  
1103 again. Old Stone House is up for sale. Heritage Month is in May. Economic Development Commission  
1104 is looking at individual uses for some of the bigger box stores in town. Someone is looking at the Cigna  
1105 property and looking to turn it into high end apartments. With additional uses around it. We do have  
1106 people discussing the remote parking lot for the Amazon facility. Good things are happening.  
1107

1108 D. Boutin: I became aware of it yesterday. The problem we have in Hooksett, is that people who come  
1109 in now want to move on projects now, and not wait until March for town voting and re-zoning. I would  
1110 like us to think about amending the town charter to allow the town council to make decisions on  
1111 changes.

1112  
1113 J. Sullivan: If you feel we should draft an amendment to the charter it will need a public hearing. It  
1114 needs to be thought out and on the agenda. Let us get it on an agenda for the future. Worth a long  
1115 discussion. If it requires zoning changes nothing can happen till March.

1116  
1117 D. Boutin: Details will need to be thought about, and I would like to recommend we create a sub-  
1118 committee to work on it.

1119  
1120 J. Sullivan: I think because it is new, we need to add creating a subcommittee for our next meeting.

1121  
1122

1123 **NON-PUBLIC SESSION NH RSA 91-A:3 II(a)**

1124 **D. Boutin motioned to enter non-public session under NH RSA:91-A:3, II (a) at 7:45 pm. C.**  
1125 **Karolian seconded the motion.**

1126

1127 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining  
1128 of such employee, or the investigation of any charges against him or her, unless the employee affected  
1129 (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the  
1130 request shall be granted.

1131

1132 **Roll Call Vote #15 #16**

1133 **J. Durand** — Aye **A. Walczyk** NP  
1134 **D. Boutin** — Aye **R. Lapierre** Aye  
1135 **C. Jones** NP  
1136 **R. Duhaime** NP  
1137 **C. Karolian** — Aye **J. Durand** Aye  
1138 **A. Walczyk** — NP **C. Karolian** Aye  
1139 **T. Tsantoulis** Aye  
1140 **R. Lapierre** — Aye **D. Boutin** Aye  
1141 **J. Sullivan** Aye  
1142 **Voted unanimously in Favor (6-0)**

1143

1144 **D. Boutin motioned to leave non-public session and return to public session at 7:59 pm J.**  
1145 **Sullivan seconded the motion.**

1146 **Roll Call Vote #16 #17**

1147 **~~D. Boutin~~** — **~~Aye~~** **T. Tsantoulis** Aye  
1148 **C. Jones** NP  
1149 **~~A. Walczyk~~** — **~~NP~~** **R. Duhaime** NP  
1150 **~~J. Durand~~** — **~~Aye~~** **A. Walczyk** NP  
1151 **~~R. Duhaime~~** — **~~NP~~** **R. Lapierre** Aye  
1152 **~~T. Tsantoulis~~** — **~~Aye~~** **C. Karolian** Aye  
1153 **~~R. Lapierre~~** — **~~Aye~~** **J. Durand** Aye  
1154 **~~C. Karolian~~** — **~~Aye~~** **D. Boutin** Aye  
1155 **J. Sullivan** Aye  
1156 **Voted unanimously in Favor (6-0)**



1157  
1158

1159 T. Tsantoulis motioned to seal the minutes of the non-public session and return to public  
1160 session at 7:59 pm J. Sullivan seconded the motion.

1161 Roll Call Vote #17 #18

1162 <del>D. Boutin</del> — Aye	J. Durand Aye
1163 <del>C. Jones</del> — NP	R. Lapierre Aye
1164 <del>A. Walczyk</del> — NP	C. Karolian Aye
1165 <del>J. Durand</del> — Aye	D. Boutin Aye
1166 <del>R. Duhaime</del> — NP	C. Jones NP
1167 T. Tsantoulis Aye	
1168 <del>R. Lapierre</del> — Aye	A. Walczyk NP
1169 <del>C. Karolian</del> — Aye	R. Duhaime NP
1170 J. Sullivan Aye	

1171 Voted unanimously in Favor (6-0)

1172

1173 J. Durand: Stated that there is a councilor serving on Council that is not living in town.

1174 J. Sullivan: Asked, which Councilor and it was stated Councilor Walczyk.

1175 T. Tsantoulis: Stated he was concerned that Councilor Walczyk was not here for this discussion.

1176 C. Karolian: Stated that Councilor Walczyk was made aware of this during the break and choose not to  
1177 remain. That the concern has been there since there was discussion on Councilors addresses on the  
1178 Town web site and stated there was evidence and referred to many dates and pictures of Councilor  
1179 Walczyk at a residential location in Manchester and has pictures of a Manchester residential location  
1180 parking pass affixed to Councilor Walczyk's car.

1181 J. Sullivan: Asked for the list of dates to be provided.

1182 J. Durand: Stated there is no malice in bringing the subject.

1183 D. Boutin: Thought this whole discussion was inappropriate. Councilor Boutin suggested that Chair  
1184 Sullivan reach out to Councilor Walczyk and confirm whether the allegations are true. If true, ask for  
1185 Councilor Walczyk to resign. Discussion ensued.

1186 **D. Boutin motioned directing the chair, to contact Council Walczyk regarding the concerns that**  
1187 **he is no longer a resident of Hooksett and to obtain information on this subject and clarification**  
1188 **and if necessary, seek a resignation. J. Sullivan seconded the motion.**

1189 Roll Call Vote #18 #19

1190 <del>J. Durand</del> — Aye	C. Jones NP
1191 <del>D. Boutin</del> — Aye	C. Karolian Aye
1192 <del>C. Jones</del> — NP	R. Lapierre Nay
1193 R. Duhaime NP	
1194 <del>C. Karolian</del> — Aye	A. Walczyk NP
1195 <del>A. Walczyk</del> — NP	J. Durand Aye
1196 T. Tsantoulis Aye	
1197 <del>R. Lapierre</del> — Nay	D. Boutin Aye
1198 J. Sullivan Aye	

1199 Voted in Favor (5-1)



1200 J. Sullivan stated that he will confer with the Town Administrator about determining if a special meeting  
1201 is warranted. The Chair will bring back his findings and will be discussed on the next agenda.

1202

1203 **ADJOURNMENT**

1204

1205 ***T. Tsantoulis motioned to adjourn at 8:24 pm. D. Boutin seconded the motion.***

1206

1207 **Roll Call Vote #19 #20**

1208 ~~R. Duhaime~~ ~~NP~~

***R. Lapierre Aye***

1209 ~~J. Durand~~ ~~Aye~~

***R. Duhaime NP***

1210 ~~C. Jones~~ ~~NP~~

***T. Tsantoulis Aye***

1211 ~~R. Lapierre~~ ~~Aye~~

***A. Walczyk NP***

1212 ~~A. Walczyk~~ ~~NP~~

***J. Durand Aye***

1213 ~~D. Boutin~~ ~~Aye~~

***C. Jones NP***

1214 ~~C. Karolian~~ ~~Aye~~

***D. Boutin Aye***

1215 ~~T. Tsantoulis~~ ~~Aye~~

***C. Karolian Aye***

1216 ~~J. Sullivan~~ ~~Aye~~

1217 ***Voted unanimously in favor (6-0).***

1218

1219

1220 Respectfully submitted,

1221 *Alicia Jipson*

1222 Alicia Jipson

1223 Recording Clerk

1224

1225 **Please see subsequent meeting minutes for any amendments to these minutes.**

1226