

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, July 28, 2021**

1 The Hooksett Town Council met on Wednesday, July 28, 2021, at 5:45 in the Hooksett Municipal
2 Building.

3

4 **PROOF OF POSTING**

5 Chair J. Sullivan provided proof of posting.

6

7 **NON-PUBLIC SESSION #1 NH RSA 91-A:3 II**

8 *D. Boutin motioned to enter non-public session #1 of 07/28/21 at 5:45pm per NH RSA 91-A:3 II. Seconded*
9 *by C. Jones.*

10 **NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the**
11 **disciplining of such employee, or the investigation of any charges against him or her.**

12

13 **Roll Call Vote #1**

14 ***C. Karolian Aye***

15 ***D. Boutin Aye***

16 ***T. Tsantoulis Aye***

17 ***R. Lapierre Aye***

18 ***A. Walczyk Not present (arrived at 5:54pm)***

19 ***R. Duhaime Not present (arrived at 6:51pm)***

20 ***J. Durand Not Present***

21 ***C. Jones Aye***

22 ***J. Sullivan Aye***

23

24 ***Vote in favor (6-0)***

25 *J. Sullivan motioned to exit non-public session #1 of 07/28/21 at 5:59pm. Seconded by D. Boutin.*

26 **Roll Call Vote #3**

27 ***D. Boutin Aye***

28 ***C. Jones Aye***

29 ***A. Walczyk Aye***

30 ***J. Durand Not present***

31 ***R. Duhaime Not present (arrived at 6:51pm)***

32 ***T. Tsantoulis Aye***

33 ***R. Lapierre Aye***

34 ***C. Karolian Aye***

35 ***J. Sullivan Aye***

36

37 ***Vote in favor (7-0)***

38 *J. Sullivan motioned to seal the non-public session #1 minutes of 07/28/21. Seconded by D. Boutin.*

39 ***Vote unanimously in favor (7-0).***

40 **BRIEF RECESS**

41

42 **CALL TO ORDER**

43 Chair Sullivan called the meeting of 28 Jul 2021 to order at (6:10) pm.

44

45 **ROLL CALL ATTENDANCE**

46 **In Attendance:** Councilor James Sullivan, Councilor Clifford Jones, Councilor Randall Lapierre,
47 Councilor Roger Duhaime (arrived at 6:51), Councilor David Boutin, Councilor Timothy Tsantoulis,
48 Councilor Clark Karolian, and Councilor Alex Walczyk.

49

50 **Absent:** Councilor John Durand

51

52 **PLEDGE OF ALLEGIANCE**

53

54 **J. Sullivan motioned for a moment of silence for Richard Marshall, seconded by D. Boutin.**

55

56 **Voted in favor (8-0)**

57

58 D. Boutin- Expressed fond memories of Mr. Marshall.

59

60 **AGENDA OVERVIEW**

61

62 **PUBLIC HEARINGS- None**

63

64 **SPECIAL RECOGNITION**

65 **Hooksett Municipal Employee - New Hires, Promotions, and Retirements.**

66

67 A. Garron announced that Christopher Laroche has been hired as the Library Patron Services
68 Assistant. Jasmine Wescott has been hired as new PW R&T Truck Driver. Denise Cumings has been
69 promoted to PW R&T Crew Chief. Leaving the Town of Hooksett employment is Andrew Riotto Fire and
70 Rescue and Courtney Larabee Fire & Rescue, and John Hill Fire & Rescue is retiring.

71

72 **PUBLIC INPUT - 15 MINUTES**

73

74 Mrs. McHugh 14 Jefferson Drive- Thank you to Town Council for fun in the sun event. Thank you for
75 bringing back the CIP program, it is a good planning tool. I have received calls from folks regarding the
76 recovery funds the Town is set to receive and how they are going to spend the funds. Folks on Farmer
77 Hill Road is of concern, since they were unable to hook up to the services. I would ask the town to
78 consider using these funds towards this project. This is intended for rescue funds, and this meets that.

79

80 J. Sullivan- We will be discussing the funds tonight under old business.

81

82 D. Boutin- Asked Mrs. McHugh how many homes are affected by this?

83

84 Mrs. McHugh- I do not have an exact number of homes affected by this. Those on the bypass are not
85 affected. There is seepage and contamination from Warren Garage.

86

87 Jason Hyde of 36 Edgewater Drive- Here to ask the Town Council to support and expand Broadband
88 service on Edgewater Drive. Full disclosure I do work for Comcast, but I am not here on behalf of them
89 only as a resident seeking Broadband. When I moved to Edgewater Drive did not realize that there was
90 no Broadband service. Having no Broadband on that street has been challenging, with kid's home
91 schooling. Asking the TC to motion to provide Broadband services from Comcast to Edgewater Drive.

92

93 T. Tsantoulis- Mr. Hyde the number that you threw out, how accurate is that number that you gave out
94 to have the utility put in place for 2021? Before I take a vote, I would want a more up to date cost.

95

96
97 Kathy Slemp 60 Edgewater Drive- I lived in Hooksett 23 years. Here in support of Broadband in 2021
98 for all residents.
99

100 Paul Scarpetti- 73 Falcon Lane- We are on the gated community at the end. I did bring in Comcast in
101 from the Bow side. They did put the service in at that time. We own 35 Edgewater drive, we are taking
102 over a Kayak business, we would like to get Comcast in the building. We would like to have team
103 building events and meetings and would be an asset to the Town. Total there would be 7 homes and 2
104 business on Edgewater Drive affected by the Broadband being brought in.
105

106 Sid Baines 59 Farmer Road- I have one of the contaminated wells, there are at least 20 contaminated
107 wells on the road. I have a list from the state of all the contaminated wells. I just spent \$14,000 to have
108 a system installed to take care of the contamination. Now that I have this investment, I do not plan to
109 hook onto the system.
110

111 Tom and Nancy Weaver live on Falcon Lane- We recently bought 50 Edgewater for my mother and
112 father. We also did not realize that there was no Broadband. In this day and age, we need the modern
113 technologies. It is a security issue to be able to keep an eye on my parents and their wellbeing. We are
114 asking the TC to run the Comcast service.
115

116 C. Karolian- Asked the council that we move up agenda item 16.1 since we have the public here for this
117 public input on this particular issue.
118

119 **OLD BUSINESS**

120 **Town Administrator Discussion with Town Council on Use of Local Fiscal Recovery Funds**
121 **(ARPA) the Town Accepted on 7/7/2021 in the amount of \$1,522,397.00 (Tabled at the Council's**
122 **7/7/2021 meeting)**
123
124

125 A. Garron- Back on 7/7/21 we discussed the ARPA funds and accepted the ARPA funds, and we
126 discussed the eligible uses. We did meet 1 of the parameters under the loss of revenue. There are
127 other parameters to accept the funds, but if we accept the funds under this, we really could do any
128 municipal project that we want to do.
129

130 R. Lapierre- Correct me if I am wrong the only restriction on the use of the loss revenue funds is that we
131 cannot use it to directly lower the tax burden of town business.
132

133 A. Garron- Correct we could not put it into fund balance or anything else, we have to use it for a project.
134

135 D. Boutin- With respect to this issue we did not get a list of projects that the TA was going to
136 recommend. Do you have a list that we can look at?
137

138 A. Garron- Yes, I can provide you with some information. At the last discussion we discussed one
139 project at the 7th meeting and that was the TIFF project. Subsequently the Friday after our meeting I did
140 receive some inquiry regarding the Edgewater Drive issue, and I had started to gather some
141 information on that project. I also inquired regarding the Farmer Road water line issue. I had a
142 conversation with the Central Water precinct, but we have not been able to connect further.
143

144 **C. Karolian motioned to remove discussion from the table after Town Administrator was able to**
145 **meet with department heads as far as recommendations on how to spend the money, seconded**
146 **by D. Boutin.**
147

148 **Voted in favor (8-0).**
149

150 J. Sullivan – Other than Edgewater Drive, Farmer Road and the TIFF do you have any other
151 recommendations for what projects to use these funds on?

152
153 A. Garron- No I do not. The Council wanted me to look into the figures to extend the Farmer Road line,
154 and Edgewater Drive came after the meeting.
155
156 C. Karolian- I recall at the contract meeting with Comcast we were told that there is no spot in Hooksett
157 that is not covered. That seems to be wrong. Since they were wrong are they obligated to be on the
158 hook for this.
159
160 A. Garron- Edgewater Drive- For the 5 houses on the public sector side it will cost \$21,000 in which
161 comcast will contribute \$1,700 per house bringing the cost down to \$12,500. For the house on the other
162 side of the gate of the private property it would be another \$21,000 in which Comcast will contribute
163 \$1,700 per house that would leave a delta of \$14,000, and all together a total cost of \$26,700 to
164 provide comcast service to Edgewater Drive.
165
166 C. Karolian- As a follow up with the contract that we agreed to, to use Comcast for the town, and they
167 indicated that there is no places in town that is not covered when apparently there are places in town
168 that are not covered. How does that affect their contract with them and can the Town hold them
169 accountable and have Comcast put in the Broadband at their expenses and not the Towns expense.
170
171 A. Garron- I can ask that question.
172
173 R. Lapierre- There is nothing in the Comcast contract that says they provide service to the whole Town.
174 We have a franchise agreement that is not exclusive, they don't say that they will cover everyone in
175 town. Anything on the CIP should be considered a viable project for these funds. If we don't apply it to
176 the TIFF project, we could knock off several items on the CIP list ahead of schedule. Yes, Farmer Road
177 and Edgewater Drive seem like pressing issues and near emergency status and should be addressed
178 by the Council, I believe having numbers on that is good but anything else on that CIP list should be in
179 bounce.
180
181 T. Tsantoulis- I would be in support of the expansion of Broadband service to both ends of Edgewater
182 after I knew we as a body did some arm twisting of Comcast. They can be persuaded after some
183 prodding.
184
185 **D. Boutin- Motion to move forward with the Edgewater Drive project as presented by TA Garron**
186 **with an estimate of \$26,700 subject to a conversation with Comcast contributing all or some of**
187 **the \$26,700. Seconded by A. Walczyk.**
188
189 C. Karolian- Is broadband going to go past these properties to another property North of here?
190
191 P. Scarpetti- There will be no gaps they will be able to get service later on.
192
193 **D. Boutin- Motion to amend the motion to 5 houses on Edgewater Drive for a cost of \$12,500**
194 **seconded by A Walczyk.**
195
196 **Roll Call Vote #4**
197 **A. Walczyk Aye**
198 **R. Lapierre Aye**
199 **C. Jones Aye**
200 **R. Duhaime Aye**
201 **J. Durand NP**

202 **C. Karolian Aye**
203 **T. Tsantoulis Aye**
204 **D. Boutin Aye**
205 **J. Sullivan Aye**

206
207 **Vote unanimously in favor (8-0).**
208

209 J. Sullivan – After this we still have \$1,510,000 million to go towards other projects. TA Garron is still
210 awaiting the cost on Farmer Road. If the council is inclined to support that then whatever is left, we can
211 discuss what should go to the TIFF or for other projects. Do we want to wait on what to expend these
212 funds till we hear back? We have till 2024 to spend these funds.

213
214 **D. Boutin- I motion that we table this item till we get more information, seconded by C. Karolian.**
215

216 **Vote unanimously in favor (8-0).**
217

218 J. Sullivan- We will look into the cost of Farmer Road, items on the CIP and the TIF project.

219
220 D. Boutin- I disagree with R. Lapierre. I think when we have important projects on the floor such as the
221 TIFF, and we need to look at it and not cherry-picking items off the CIP. I think we should table this until
222 the TA comes back with the cost for the Farmer Road project, then we can take action with that, and
223 the remaining funds should go to the TIFF district.

224
225 C. Karolian- Water being brought to Auburn Road. Which the state started this with surveys for
226 contaminated wells, we are talking about potable water, which is important. I think we should also
227 consider cost for Auburn Road. This must be delt with. We are talking about toxic chemicals.

228
229 T. Tsantoulis- I would suggest this be a topic for a workshop.

230
231 A. Walczyk- What is the cost of cleanup of what is seeping into the ground contaminating the water.

232
233 J. Sullivan- This is tabled till our August 25th meeting.

234
235 **D. Boutin motioned to amend the motion to table it on August 11th as a special meeting to**
236 **discuss. Seconded by A. Walczyk.**

237
238 **Vote unanimously in favor (8-0).**
239

240 A. Garron- Most of these projects such as Auburn Road and Farmer Road fall within the Central water
241 precinct and I am unsure that I can get the information needed. We are relying on another Board for
242 that information. I am unsure I will have any analysis for you to make a decision at your August 11th
243 meeting.

244
245 J. Sullivan- If we don't have the info by the 11th we will close the special meeting, and go into the
246 workshop.

247
248 D. Boutin- All that will be discussed on the August 11th meeting are how to spend the funds.

249
250 R. Duhaime- In case Central Water precinct cannot get us the information that we need, can we have
251 the Town Planner show us all these homes that have contaminated wells, and get us all the info we

252 need on Farmer Road and Auburn Road. Even if Central Water does not give us the info we have what
253 we may need.

254
255 D. Boutin- What is the Town going to do to determine the cause of the pollution and who is responsible.
256

257 C. Karolian- Will we be able to go back to old business?
258

259 J. Sullivan- Yes, let's take care of the schedule appointments, the Town Administrator Report and then
260 we will go back to Old Business.

261
262

263 SCHEDULED APPOINTMENTS

264 ~~265~~ 266 **Tax Increment Finance District (TIF) – Agreement between Town and Hooksett Sewer** 267 **Commission to Fund Martin's Ferry Road Pump Station Upgrades - Sewer Commission Rep.** 268 **and Dave Mercier, Underwood Engineering.** 269

270 A. Garron- In regard to the TIF District the Town and the Sewer District have been working hard to
271 bring this project to fruition. We realize the TIF district is an important project.
272

273 Bruce Thomas Town Engineer and Ken Carmody the Sewer Commission Superintendent- Discussed
274 the proposed projects within the TIF districts, and the agreement between the Town and the Sewer
275 Commission.
276

277 C. Karolian- If the town does not agree to Memorandum of Understanding is the sewer commission
278 going to have to replace it regardless.
279

280 K. Carmody- It will need to be replaced regardless. We are giving it some time for the TIF to get
281 established and get some volume through it.
282

283 C. Karolian- Has the Sewer Commission set aside capital improvement funds to cover this?
284

285 Ken- Yes, but we do not have enough to cover it.
286

287 C. Karolian- There are about 3,000 sewer customers that are connected to the sewer system. 5,600
288 households in the Town of Hooksett that leaves a balance of 2,600 that are not customers, yet we are
289 going to ask those tax payers to flip the bill.
290]

291 A. Garron- Part of the agreement is that part of the money that we have applied for is in grants and
292 possibly the ARPA funds. We are not looking to ask for funds at this point.
293

294 C. Karolian- If we don't get the grant funds then the monies will come from town budget.
295

296 B. Thomas- The Tiff upgrades are already apart of underwood's contract. The designs have already
297 been completed, there will be no additional costs.
298

299 R. Lapierre- Under #2 the sewer commission agrees to provide half of the construction cost of the force
300 main replacement (estimated to be \$1,400) through grants, loans, sewer user fees. Do you have an
301 estimation of the increase of sewer user fees?
302

303 K. Carmody- We will not increase user fees we will go after grants and loans first. We would probably
304 use connection fees, and that is what it probably should say.

305
306 C. Jones motioned to amend the language to connection fees vs sewer user fees or take it out.

307
308 J. Sullivan – I am not sure we can do that.

309
310 R. Lapierre- My question was if it was repaid with user fees would there be an increase in user fees.

311
312 C. Jones- He said the user fees would not be used to pay any of the debt back it would be more user
313 connections, my question is should it say user connections or take it out completely.

314
315 Banks- No it should be left in there it gives the commission flexibility to use it. If this is voted down the
316 Town loses not the Sewer Commission. All this contract does is guarantee that we get a pipeline from
317 Martins Ferry pumpstation to the plant. We have been trying to do it for 10 years. This is a Town
318 benefit, not a Sewer Commission benefit.

319
320 **T. Tsantoulis motioned to give permission to the Town Administrator to sign attached**
321 **agreement with the Hooksett Sewer Commission. Seconded by D. Boutin.**

322
323 D. Boutin- The TIFF advisory board in conjunction with the sewer commission has taken a lot of work
324 over the last couple of months. Bruce Thomas has been very instrumental in this process. This is a very
325 well-tailored agreement and an important step in the process.

326
327 T. Tsantoulis- The sewer commission exists for quality-of-life issues and improving the sewer system. It
328 helps build and grow the community. The tiff is going to make Hooksett a better place and it involves a
329 little give and take for all involved. That is why I am in favor of this.

330
331 C. Karolian- Didn't we up the Underwood Engineering contract another \$750,000 to come up with this
332 further study here or design.

333
334 A. Garron- The amendment to the contract was for the pump station that was being relocated to the
335 new spot off quality drive.

336
337 R. Duhaime- Exit 10 was one of the most underdeveloped off ramps. Then the TIFF district was
338 created. We had funding in the district, and expenses went up bringing in services. Now if we increase
339 this project at Exit 10, we need to not spend the extra tax money. We need not to spend the extra tax
340 revenue and keep our taxes down. We need to limit the budgets. There are a lot of businesses that
341 don't want to come in. We don't need more Fire and Police, keep our budgets down.

342
343 **Roll Call Vote #5**

344 ***T. Tsantoulis Aye***

345 ***C. Jones Nay***

346 ***R. Duhaime Aye***

347 ***A. Walczyk Aye***

348 ***R. Lapierre Aye***

349 ***C. Karolian Nay***

350 ***J. Durand NP***

351 ***D. Boutin Aye***

352 ***J. Sullivan Aye***

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Vote in favor (6-2)

CONSENT AGENDA

Donation (Personal) of \$200 for Hooksett's Bicentennial by Town Council Chairman James Sullivan

To accept a \$2,595.00 (Check #845) donation, from Michael and Alison Willneff to the Town of Hooksett for the Hooksett Police Department (Donation Line) per RSA 31:95-b III(b).

Motion to accept the terms of the 2019 Homeland Security Grant Program for EMS Warm Zone Equipment, as presented in the amount of \$6,000.00 to the Town of Hooksett for the Fire Rescue Department to purchase equipment for the department's active shooter response program per RSA 31:95-b III(b).

T. Tsantoulis motioned to accept all three items on the consent agenda as presented, seconded by D. Boutin.

Vote in favor 6-2

C. Karolian- In your staff reports you said that you received grant funds that fully funded the equipment useful program, is that equipment in use or will that grant be to buy more equipment?

Captain- Yes, it is still on active use on the ambulances, none of it is gone. Back in 2017 they did the original grant run for this same purpose. With this grant we are looking to expand the equipment line.

TOWN ADMINISTRATOR'S REPORT

A. Garron- Covid cases are up since the last meeting. Current cases at 10. Cumulative to July 20th, 1,279, cases.

Trimbur V Hooksett- Court Hearing, no ruling on this case yet.

Fire Hydrant Issue- Information been passed out and I have not heard anything from the Council on that.

Rep to Village Water Precinct- C. Jones to serve as a representative, R. Duhaime will serve as alt. Mill & overlay- work has started on route 3A.

B. Thomas- RT 3 south of exit 9 up to will be milled and overlaid by the state. Will be night work, mill work will start on Aug 8th at night and paving will start 2 weeks later. Discussion was had on Alice Ave proposed by the state.

T. Tsantoulis- Where are we with Benton Road and how is the erosion holding up?

B. Thomas- It is under design, and I have not gotten any deliverables from the engineers yet. I expect it soon. I have been checking it out after every rainstorm. So far it seems to be holding up, there guardrail is kind of leaning.

T. Tsantoulis- Can we make it through the winter as is or if need be?

B. Thomas- I would not really want to, I'd like to see PW do something to keep the water back possibly add a berm.

403
404 A. Garron- There was concern with Thompson Ave. Thompson Ave was on the plan to be paved and
405 that was just part of the normal paving plan addressed 2 years ago. This is just a paving project and
406 has no connection to the Cigna Building. This is just apart of the normal paving project.

407
408 Myself and Bruce Thomas had a meeting with the Sewer Commission and DES. We have collectively
409 put together an application for funding and wanted to put our best foot forward. The meeting was
410 productive. We are going against many other projects. We wait to hear where we stand if we are going
411 to get funded or not.

412 The CIP Program was approved by the Planning Board on July 19, 2021.
413 Starting the budget process which, we will review tonight, and I am looking for proper contact
414 information from the council members.

415
416 R. Duhaime- Is the paving done by GMI? A second thought there was an issue with paving by GMI and
417 I would like to discuss it in the fall about GMI Paving.

418
419 **NOMINATIONS AND APPOINTMENT**

420
421 N. Williams- We received applications from Sheena Gilbert and Tony LaCasse, and a possible 3rd.

422
423 J. Sullivan- Based on that we should hold off until we get all the information at our next meeting.

424
425 D. Boutin- I think we should have all 3 applicants come to the Board and state why they want to be on
426 the Board.

427
428 J. Sullivan- Can we invite those to the meeting on the 25th? Nick will contact them and invite them, also
429 per R. Duhaime let them know that we have openings on the Zoning Board.

430
431 C. Karolian- At our July 7th meeting councilor Jones indicated that I had an open mic and I said that I
432 would follow town employees as well, I would like to know the date of the meeting that I allegedly said
433 that. What is the status of council jones motion to have the Town attorney conduct an investigation in
434 councilor Durand's and myself for violating town charter?

435
436 J. Sullivan- We will get an answer to that 1st question, and we do have information to your 2nd question
437 that we will discuss. It will be given in non-public, and I have a statement provided by the attorney as to
438 why the discussion is to be had in non-public. For tonight's council although the subject is not a non-
439 public would affect adversely the reputation of any person other than a member of the board. I believe
440 your privileged attorney client communication would follow under L under RSA 1. Consideration of legal
441 advice provided by legal counsel even in writing or orally to 1 or more members of the public body even
442 when legal council is not present.

443
444 J. Sullivan- Lets go back to New Business with 17.1

445
446
447 **NEW BUSINESS**

448
449
450 **Fire Engine Purchase**

451
452 ***D. Boutin motioned to approve the purchase of a new fire engine from SVI for a total cost of***
453 ***\$656,456.00 including the trade of Engine 4 and authorize the fire chief to sign the purchase***
454 ***contract, seconded by C. Jones.***

455 S. Colburn- We are looking to replace engine 4 through the CIP process. The TC has been provided
456 with a PowerPoint. We have been putting aside money through the CIP program for this purchase. We
457 have gotten a good useful life out of it. It has been identified as needing to be replaced. Now is the time
458 to replace before it gets costly to repair.

459
460 T. Tsantoulis- Chief have you been given any consideration to buying a used truck?

461
462 S. Colburn- When we purchased the truck it was 12 years old. If we go out looking in the used market,
463 we can spend \$300,000 to \$400,000 on something that won't last long. The truck is getting used
464 everyday. Typically, if you find an engine that is in good shape but not that old, there is good indication
465 that you want to steer away from that purchase. They will have decant wear and tear on them already.

466
467 R. Duhaime- I am looking for a savings for the Town. What are we going to get for a trade in? We want
468 safety and practical. Is there any way that we can get any savings? Can we keep this a little longer until
469 it fails? The pump is no good the motor is good. We want safety, savings and practical.

470
471 S. Colburn- When you buy a used fire truck it is a roll of the dice. If you order this today, we are looking
472 at 400 days out. We won't even get this truck for a year from now. The longer we run this I can see us
473 finding us in a situation that we are paying for costly repairs and or waiting 400 days for a new truck.

474
475 T. Tsantoulis- We can borrow other trucks and or have other towns assist.

476
477 S. Colburn- We have downsized in the past.

478
479 C. Karolian- What makes you think the engine is going to go on this?

480
481 S. Colburn- The test indicated the pump is bad and with a new pump on an older motor and the motor
482 cannot keep up with the new faster pump.

483
484 R. Lapierre- The money is coming out of the Fire Apparatus capital reserve. So the Fire Apparatus is
485 used solely for fire and apparatus.

486
487 S. Colburn- This money was voted on and approved by the voters for this purpose specifically.

488
489 **Roll Call Vote #6**

490 ***J. Durand NP***

491 ***R. Lapierre Aye***

492 ***C. Karolian Nay***

493 ***D. Boutin Aye***

494 ***C. Jones Aye***

495 ***T. Tsantoulis Nay***

496 ***A. Walczyk Aye***

497 ***R. Duhaime Nay***

498 ***J. Sullivan Aye***

499

500 ***Vote in favor (5-3)***

501

502 **Budget Transfer #2021-01 in the amount of \$50,000.00 for Legal Services.**

503 **Budget Transfer #2021-02 in the amount of \$8,500.00 for Assessing Professional Services.**

504

505

506

508 **Budget Transfer #2021-03 in the amount of \$1,000.00 for Tax Collector's overtime costs.**

509

510 **D. Boutin motioned to approve items 17.2, 17.3, 17.4 seconded by R. Lapierre.**

511

512 **Voted in favor (7-1)**

513

514 R. Duhaime- What's the \$50,000 for legal services, why would they need that much money?

515

516 C. Tewksbury- All 3 of these transfers are last year's budgets they were identified on the state form was
517 overbudget or the department was overbudget. More specifically the legal line was over budget. I
518 wanted to reduce the amount from \$50,000 to \$35,000.

519

520 **J. Sullivan motioned to Amend 17.2 portion of the motion to \$35,000 seconded by D. Boutin.**

521

522 **Roll Call Vote #7**

523 **C. Jones Aye**

524 **C. Karolian Nay**

525 **R. Lapierre Aye**

526 **R. Duhaime Aye**

527 **A. Walczyk Aye**

528 **J. Durand NP**

529 **T. Tsantoulis Aye**

530 **D. Boutin Aye**

531 **J. Sullivan Aye**

532

533 **Vote in favor (7-1)**

534

~~535~~

537 **Discussion with Town Council for Budget Expectations FY 2022-2023**

538

539 A. Garron- Much like I asked years, are there any guidelines and parameters while I go through the
540 budget process.

541

542 D. Boutin- I do not know the % but I think we need to be more aggressive on getting our roads paved.

543

544 T. Tsantoulis- We need to look at items that really need to be spent and what is important. Needs vs
545 wants. We must make sure that departments tow the line.

546

547 R. Duhaime- We constantly have a budget that keeps creeping up. I do not think we have a budget that
548 is reflective. We have a heavily budgeted Fire Department. I'd like to review the Fire Department. We
549 added a Fireman to lower the Overtime and we still have overtime and I think more needs to be looked
550 into this.

551

552 J. Sullivan – Should we do a department audit (Operational audit). Possibly 3 departments at a time.

553

554 C. Karolian- I feel what R. Duhaime is talking about, but we need to look in the mirror. We are the ones
555 approving the budget when departments head come to us asking to spend money. If you vote on it then
556 don't complain on how the money is spent.

557

~~558~~

560 **Capital Improvement Plan FY Ending 2023-28 Overview**

561 A. Garron- Thank you to the committee for expanding the CIP program. TA Garron and C. Tewksbury
562 went over the proposed plan and projects as outlined in the agenda.

563

564 R. Duhaime- Are we looking at electric cars or hybrids for the PD?

565

566 C. Tewksbury- Yes, we are, and we did buy 2 hybrids last year.

567

568 C. Tewksbury- The bathrooms that you previously approved will go down near the playground, so in the
569 end we will have 3 buildings that are ADA compliant.

570

571 R. Lapierre- I feel the Parks upgrades needs to go further. I think they should look at adding more to
572 that.

573

574 **J. Sullivan- Motioned to extend the meeting, seconded by T. Tsantoulis.**

575

576 **Vote in favor (8-0)**

577

578 D. Boutin- R. Lapierre do you know how long Donnati park concession has been closed?

579

580 R. Lapierre- 2 years.

581

582 C. Tewksbury- We will bring it back to DPW.

583

584 D. Boutin- Thank you to Christine. I think we came up with a great CIP plan.

585

586 C. Tewksbury- One of the goals is to level fund the budget. 2nd thought was how much more tax dollars
587 are we going to spend this year vs last year. These plans will increase the budget by \$700k.

588

~~589~~

591 **Bicentennial Committee - Use of Town Seal (Commemorative Variation)**

592

593 J. Sullivan – Any new seals need to be approved by the Council. We would like to use this seal as
594 presented in the bicentennial logo.

595

596 ***R. Lapierre motioned to authorize the use of the selected seal variant by Town of Hooksett staff***
597 ***and the Hooksett Bicentennial Committee to commemorate Hooksett's upcoming 200th***
598 ***Anniversary, seconded by T. Tsantoulis.***

599

600 ***Voted all in favor (8-0)***

601

602 **Discussion with Town Council for August 11, 2021, Council Workshop Topics**

603

604 J. Sullivan – Any suggestions on workshop topics send to TA Garron.

~~605~~

606

607 **APPROVAL OF MINUTES**

608

609 ***D. Boutin motioned to approve the public minutes of the July 7, 2021, meeting Seconded by T.***
610 ***Tsantoulis***

611

612

613 *R. Lapierre read the following changes and amendments to the 7/7/2021 minutes*
614
615 Line 521 6-0-1 (6 in favor, 0 opposed and 1 abstention by Councilor Karolian because it was about him.
616 Line 61 typo Tewksbury - this is misspelled everywhere through the whole document.
617 Line 69 typo for whether
618 Line 114 typo- lose that revenue
619 Line 118 typo sentence got cut off add "but there is no requirement for that"
620 Line 498. Ass "to open an investigation".
621 Line 510: add: "I don't know if Councilor Karolian meant to leave his mic on or not, but he said ,
622 and I wasn't the only one who heard it, that he'd follow town employees too".
623 Line 510- add C. Jones saying - "I don't know if Councilor Karolian meant to leave his mike on
624 or not, but he said, and I wasn't the only one who heard it, that if he had to he'd follow town
625 employees too.
626
627 C. Karolian asked that the minutes be reflected to the proposed changes below for the May 26,
628 2021, Meeting.
629
630 Line 470- Chair Sullivan began taking minutes for the remainder of the meeting (video was not
631 turned back on) due to staff leaving the meeting once Council went into non-public session.
632 Line 475- C. Karolian – There had been some concerns and discussion at a Town Council
633 meeting early last year about Town Councilors addresses not being listed on the Town
634 website.
635 Line 477- after the work Walczyk add "car at 141 Eastern Ave in Manchester".
636
637 ***J. Sullivan asked if all were in favor of the minuets as amended for the July 7, 2021 meeting. A.***
638 ***Walczyk abstained as he was not at the meeting.***
639
640 ***Voted 7 in favor, 0 nay, 1 abstention A. Walczyk was not at the meeting***
641
642 ***D. Boutin motioned to approve the NON-public minutes of the July 7, 2021, meeting Seconded***
643 ***by T. Tsantoulis***
644
645 ***Voted 7 in favor, 0 nay, 1 abstention A. Walczyk was not at the meeting***
646
647 **D. Boutin motioned to retake Vote to Seal the Non-Public Minutes of July 7, 2021 at the July 28,**
648 **2021 Council Meeting when 2/3 majority of council members are present, seconded by R.**
649 **Lapierre.**
650
651 **Roll Call Vote #8**
652 ***R. Lapierre Aye***
653 ***R. Duhaime Aye***
654 ***T. Tsantoulis Aye***
655 ***A. Walczyk Aye***
656 ***J. Durand NP***
657 ***C. Jones Aye***
658 ***D. Boutin Aye***
659 ***C. Karolian Abstained not here at that meeting***
660 ***J. Sullivan Aye***

661
662 **Voted 7 in favor, 0 nay, 1 abstention C. Karolian was not at the meeting.**
663

664 **SUB-COMMITTEE REPORTS**
665

666 C. Karolian- The Recycling & Transfer advisory committee is not being included to give advice to the
667 Town Council. The advisory committee does not get the bids and specs prior on trucks and equipment
668 coming to the Town Council. The committee has no idea what is being purchased. They feel what they
669 are doing now is almost meeting for nothing, and that is my words not theirs. They would like to know
670 about doing solar panels. In the specs for the Dusand loader, it is supposed to have a special claw. The
671 spec in the bid required that and why did Dusnad respond to that bid without having the equipment
672 available to us. What does that do to the bid and the contract if that is not available.
673

674 J. Sullivan- Let's get clarification of the role of the subcommittee.
675

676 TA Garron to get a response on the spec and if the missing part affects the contract.
677

678 R. Lapierre- Would like to talk about recycling as a topic in the workshop.
679

680 C. Karolian- The tipping fees is currently a Town Ordinance, and in order to change the fees up or
681 down a change in the ordinance will need to be made. I have brought it up to have the amendment
682 changed to allow the department to set the rates during the course of the year if it goes up. But I think
683 we need some discussion at the workshop,
684

685 J. Sullivan- The Bicentennial Committee has gotten more volunteers.
686

687 D. Boutin- At the Panning Board there is a major project in front of them. The applicant has been
688 cooperative. There is a Planning Board subcommittee that has been silent, and we are going to be
689 meeting soon, Nick will send a meeting link.
690

691 ***J. Sullivan- motioned to grant a citation to send to Gabriel Barron of troop 603 G, I'd like to get***
692 ***permission to sign that proclamation and congratulating her on her Eagle scout. seconded by T.***
693 ***Tsantoulis.***
694

695 ***Voted all in favor (8-0)***
696
697

698 **PUBLIC INPUT- None**
699

700 **NON-PUBLIC SESSION #2 NH RSA 91-A:3 II**

701 ***J. Sullivan motioned to enter non-public session #2 of 07/28/21 at 10:01pm per NH RSA 91-A:3 II (a) &***
702 ***(I). Seconded by D. Boutin.***

703 NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the
704 disciplining of such employee, or the investigation of any charges against him or her.

705 NH RSA 91-A:3 II (I) Consideration of legal advice provided by legal counsel, either in writing or orally, to
706 one or more members of the public body, even where legal counsel is not present.

707 **Roll Call Vote #9**

708 ***J. Durand NP***

709 ***D. Boutin Aye***

TC MINUTES

07-28-2021

14

710 **C. Jones Aye**
711 **R. Duhaime Aye**
712 **C. Karolian Aye**
713 **A. Walczyk Aye**
714 **T. Tsantoulis Aye**
715 **R. Lapierre Aye**
716 **J. Sullivan Aye**

717

718 **Voted unanimously in favor (8-0)**

719 **R. Lapierre motioned to exit non-public session #2 of 07/28/21 at 10:20pm. Seconded by D. Boutin.**

720 **Roll Call Vote #10**

721 **C. Karolian Aye**
722 **T. Tsantoulis Aye**
723 **R. Lapierre Aye**
724 **C. Jones Aye**
725 **D. Boutin Aye**
726 **J. Durand NP**
727 **A. Walczyk Aye**
728 **R. Duhaime Aye**
729 **J. Sullivan Aye**

730

731 **Voted unanimously in favor (8-0)**

732

733 **Public session 10:20pm (10:37pm video and Recording Clerk up and running)**

734 **R. Lapierre motioned to seal the non-public session #2 minutes of 07/28/21. Seconded by R. Duhaime.**
735 **Vote unanimously in favor (8-0).**

736

737 T. Tsantoulis- We entertained a legal opinion were that the 2 members of the Town Council did not
738 violate the Town Charter. We should entertain a motion.

739

740 A. Walczyk- I do not think the council made an investigation based on the motion made.

741

742 D. Boutin- This legal judgement is garbage.

743

744 T. Tsantoulis- He made a determination of what the 2 were accused of. Based on the minutes and what
745 he was told.

746

747 J. Sullivan- 3.13 the council may do an investigation and inquiry. And under the council is.

748 I voted for the motion because I was not sure of these two violated the town charter.

749 Based on the motion that we are discussing we are agreeing on that the councilors did not violate town
750 charter.

751

752 **C. Jones motioned to accept the attorney's judgement that J Durand and C. Karolian are not in**
753 **violation of the Town Charter. Seconded by J. Sullivan.**

754

755 **Roll Call #11**

756 **T. Tsantoulis Aye**

TC MINUTES

07-28-2021

15

757 **R. Lapierre Aye**
758 **J. Durand NP**
759 **C. Jones Aye**
760 **C. Karolian Abstained motion was about him**
761 **A. Walczyk Nay**
762 **R. Duhaime Nay**
763 **D. Boutin Nay**
764 **J. Sullivan Aye**

765
766 **Voted 4 in Favor, 3 nay, 1 abstention from C. Karolian motion was about him.**
767

768 **J. Sullivan motioned though the individual councilors did not violate the charter I believe they**
769 **did not live up to the spirit of the Town Charter and the rules of proper etiquette and I believe**
770 **they should be reprimanded for overstepping their bounds.**

771
772 R. Lapierre suggested we amend to Censure not reprimand

773
774 J. Sullivan motioned to amended from “reprimand” to “Censure”, seconded by R. Lapierre.

775
776 C. Karolian- If we were found to have not violated Town Charter what is the censure for if we did not
777 violate the charter.

778
779 R. Lapierre- I am seconding the motion as while the legal opinion there was no violation of town charter
780 there was a recommendation that the behavior was questionable and there was a recommendation that
781 a censure could be an appropriate vote. There needs to be some way to show the residents of
782 Hooksett that independent investigations of other members of the council. And if we have an issue with
783 another council should be brought to the council as a whole and a form an investigation should be
784 taken as per our charter. I accept the legal’s opinion that there was no violation of the charter, but I
785 believe the process was violated.

786
787 D. Boutin- Will there be a letter sent to the 2 councilors so that we have something in writing and on file.
788 It sets a strong message to the 2 councilors involved that what they did was wrong.

789
790 **J. Sullivan amended the motion that the Chairman is directed to send a letter to the individuals,**
791 **seconded by D. Boutin.**

792
793 **Roll Call Vote #12**

794 **D. Boutin Nay**
795 **A. Walczyk Nay**
796 **J. Durand NP**
797 **C. Karolian Abstained**
798 **R. Lapierre Aye**
799 **T. Tsantoulis Aye**
800 **R. Duhaime Aye**
801 **C. Jones Nay**
802 **J. Sullivan Aye]**

803
804 **Voted 4 in Favor, 3 nay, 1 abstention from C. Karolian motion was about him.**
805

806 ***J. Sullivan motioned to adjourn the meeting at 10:57pm seconded by T. Tsantoulis.***

807

808 ***Voted in favor (8-0)***

809

810 Respectfully submitted,

811 *Alicia Jipson*

812 Alicia Jipson

813 Recording Clerk

814