

**Town Council Meeting Minutes
Wednesday, July 7, 2021**

1
2 The Hooksett Town Council met on Wednesday, July 7, 2021, at 6:00 in the Hooksett Municipal
3 Building.

4
5 **ITEMS 1-6 LED BY TOWN ADMINISTRATOR**

6
7 **CALL TO ORDER**

8 Town Administrator Andre Garron called the meeting of 07 Jul 2021 to order at (6:00) pm.

9
10 **PROOF OF POSTING**

11 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

12
13 **ROLL CALL #1**

14 **In Attendance:** Councilor James Sullivan, Councilor Clifford Jones, Councilor John Durand, Councilor
15 Randall Lapierre, Councilor Roger Duhaime (arrived at 6:05), Councilor David Boutin, Councilor
16 Timothy Tsantoulis, Councilor Clark Karolian.

17
18 J. Durand left the meeting at 7:24 pm

19 C. Karolian left meeting at 9:06 pm

20 D. Boutin left the meeting at 9:19 pm

21
22 **Absent:**

23 Councilor Alex Walczyk

24
25 **PLEDGE OF ALLEGIANCE**

26
27 **TOWN COUNCIL REORGANIZATION - PART I**

28
29 **Town Clerk swearing-in of all new Councilors**

30
31 Town Clerk Todd Rainer was present to swear in Councilor John Durand and Timothy Tsantoulis.

32
33 **Election of Council Chair, Vice-Chair and Secretary**

34
35 *D. Boutin nominated J. Sullivan as Council Chair, seconded by C. Jones. J. Durand nominated*
36 *T. Tsantoulis Council Chair no second.*

37
38 *Voted in favor (6-2)*

39
40 *D. Boutin nominated T. Tsantoulis as Vice Chair, seconded by C. Jones.*

41
42 *Voted in favor (7-1).*

43
44 *D. Boutin nominated R. Lapierre as Secretary, seconded by T. Tsantoulis.*

45
46 *Voted in favor (7-1).*

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48 **AGENDA OVERVIEW**

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PUBLIC HEARINGS

Chairman Sullivan opened the Public Hearing at 6:05 and read the following Public Hearing Notice: Public Hearing to discuss the acceptance of the Local Fiscal Recovery Funds in the amount of \$1,522,397.00 of the American Rescue Plan Act in accordance with NH RSA 31:95-b.

A. Garron spoke on the funds and how they can be handled. Under eligible uses is the shortfall of revenue. Based on that alone we feel that we will be able to meet that threshold alone. As far as infrastructure we could use the funds in the TIFF District. Andre invited Finance Director Christine Twerksbury to review the revenue aspect.

C. Twerksbury- The law allows for replacement for lost public sector revenue. There was a calculation provided in the law. Based on the calculations our loss revenue for the 1st year alone exceeds the \$1.5 million in grant funds alone that are being allocated. If we accepted, we would be allowed to use these funds for any reason we want to. Under the provisions we cannot take these monies and claim it as revenue then deposit it into the bank account to offset taxes. They really want communities to do projects that will get people back to work and get our capital projects underway. They want to get the economy going, and they want us to actively spend the allocated money.

R. Lapierre- There seems to be some ambiguity as to whether you can use these funds to reduce taxes and that clarity will come via the IRF comment process. Has there been any clarity or are you making a judgment call that they are not allowing you to use the monies to reduce the tax rate?

C. Twerksbury- There has not been any clarity and what they are telling us right now is that they are not allowing it under the current law.

D. Boutin- Asked A. Garron if the Council were to accept this to go towards the local revenues do you have any idea how it will be spent.

A. Garron- I have asked department heads are there pressing issues we need to look at? I have considered Family Services as an area we can put it towards. We have no clear project that has come up that has been clear as to where we should put the money. We do need to accept the funds by August.

D. Boutin- Have you given any consideration to putting the funds to the sewer project over on sewer project over on the west side?

A. Garron- Yes, I have and that would be an appropriate use. We just want to do our due diligence for the best place to put it towards. If we take it as revenue and apply it for any municipal use the sewer and water will still be an allowable use.

D. Boutin- Does Hooksett get that in 1 lump sum or is it divided up?

A. Garron- We get half this year and half next year.

D. Boutin- I would really like to see it go towards the Martins Ferry project. My understanding that project will cost \$1 million dollars and will free up funds to possibly be able to go to Family Services.

A. Garron- I want to make sure that we look at all possible projects.

99

100 T. Tsantoulis- Based on background info it would appear that we are well into the parameters to accept
101 the money and earmark it for needy projects. I agree with D. Boutin that we should consider the sewer
102 project and we should look at other projects as well.

103
104 R. Lapierre- The projected revenue loss exceeded the \$1.5 million, so does that mean revenue that we
105 expected to take in that we are now not going to take in?

106
107 C. Tweksbury- No, the formula is a national formula created from the government. It takes into
108 consideration where we were at in 2019 as a fiscal community. And then it took in 3 years prior to that
109 and then tracked our growth. They used a calendar year vs a fiscal year. We are a fiscal year
110 community and because tax bills were due on December 31st, it looked like we had a loss in revenue
111 because we did not receive those 2nd tax bills. Had they based it off a later date we would have not
112 looked like we had any loss in revenue.

113
114 R. Lapierre- Did we actually loose that rev and are we trying to earmark money to cover a special
115 project to cover the government services that we currently need to.

116
117 R. Lapierre- Based on the formula we can accept it as loss revenue funds, and you suggest that we use
118 it for a infrastructure project but there is requirement for that, we just can't use it to reduce the tax rate
119 going forward.

120
121 C. Tweksbury- I am suggesting we take it on based on the loss of revenue category and that would
122 allow us to use it for any particular municipal service that we already normally do.

123
124 **Public Comment**

125
126 Tom Walsh State Representative- I encourage you to accept the money. I also ask you to consider
127 older projects. Such as municipal water on Farmer Road between bypass 28 and Whitehall Terrace.
128 That one section was eliminated. The Contamination from Warrens Garage has continued to spread
129 from Farmer Road to Whitehall Road. Just throwing it out there that there are possibilities of other
130 projects out there.

131
132
133 **SCHEDULED APPOINTMENTS**

134 **Scheduled Appointment with Zoning Board of Adjustment**

135
136 Anne Stelmach of the ZBA and Code Enforcement Officer Dana Pendergast were present to give the
137 year in review. In the last year we had 22 variances filed 3 withdrew and 4 pending and we granted 15
138 of them. As far as variances the law is specific on how we can grant them but for the most part what
139 people ask for is minimal. We also have the power to grant special uses. We had one administrative
140 appeal on a decision from Code Enforcement. We had 4 applications for excavation permits, 3 were
141 existing applications and 1 was a new application. The statue is complicated, and the applications take
142 a long time. One of the challenges in looking at the applications we have an ordinance that has not
143 been touched since 1979 and needs to be updated and brought up to current law. Our own rules and
144 procedures also have not been touched in sometime. Ann thanked Town Planner Nick Williams for
145 stepping up and helping while we were short staffed. We started including regional planning on certain
146 projects. Suggest we get on the DOT 10-year plan and the traffic.

147
148 D. Boutin- Do you see any trends in application that would suggest any adjustments in our Zoning
149 ordinances?

150
151 A. Stelmach- We did see some instances where the performance zone would need some tweaking.
152 Article 3 needs some work as well. Article 3 is just the general provisions.
153
154 R. Duhaime- When we do approvals, we make certain requirements to the applicants. I would like to
155 see more enforcement and support for enforcement. We see many repeat applications. We need more
156 enforcement and support of enforcement from the Town.
157
158 J. Sullivan- Is it enforcement of the ordinance or on the follow through on the ZBA and Planning. Are
159 you short on membership?
160
161 A. Stelmach- Our biggest challenge is attendance.

162
163
164 **Scheduled Appointment with Planning Board**
165

166 Town Planner Nicholas Williams- Covid-19 has not slowed us down. Nicholas gave an overview of a
167 presentation of the past year. See below for a brief highlight from the presentation.
168 From 04/2020 – 06/2021: 50 formal applications, 6 subdivisions, 4 lot line adjustments, 15 commercial
169 site plans, 1 condominium conversion, 7 amended commercial site plans, 4 performance zone waiver
170 requests, 4 residential site plans, 5 lot mergers, Various conceptual discussions, impact fee appeals,
171 zoning amendments, changes of use, public hearings, etc. There were four major subdivisions of land,
172 12 commercial/industrial site plans, 5 residential condominium development, 5 amended site
173 plans/change of use, Occupancy Reviews are up – 48 commercial/industrial occupancy review
174 applications submitted in the period 04/2020-present. Discussion was had on long Range planning
175 goals. **Community Development Department – Planning Division:** Working with third party GIS
176 contractor to comprehensively update and improve all official Town maps. Preparing for a
177 comprehensive review/update of the Town Impact Fee Ordinance, preparing to draft RFP for GIS
178 parcel reconfiguration as provided for in CIP, recruiting interested parties for vacancies: 1 Planning
179 Board alternate, 2 vacancies on Southern New Hampshire Planning Commission representing
180 Hooksett, Coordinating with developer, NHDOT, NH Turnpikes on strategies to adequately plan for and
181 fund roadway improvements in the area of Exit 1. Working with NHDOT on DW Highway widening
182 project. **Preliminary Planning and Projects in the Pipeline:** Large industrial project (200,000+ sq
183 feet) proposed at 10 Eastpoint Drive, Cigna building conversion to market rate apartment
184 community/mixed-use development, Two industrial pad sites proposed at 400 Technology Drive,
185 Commercial condominium project proposed at 1143 Hooksett Road, Convalescent Home proposed on
186 DW Highway, National truck stop franchise with restaurant proposed at redevelopment site on DW
187 Highway, Non-nuisance industrial use proposed for Kmart Plaza.
188

189 R. Duhaime- Do you have maps of the wells and how many houses on the project Mr. Walsh inquired
190 about?

191
192 A. Garron- As a related comment DES has sampled the area houses, and they have explored the
193 options to getting water there. It can be done but would be very expensive to do. It did not sound like a
194 high priority for Manchester Water Works.
195

196 D. Boutin- Do you have any sense of the cost of bringing this water up the street?

197
198 A. Garron- No I do not.
199

200 J. Sullivan- If we are going to consider this then we should reach out to central for their assistance.

201
202 T. Walsh- I encourage all to actually read through the master plan.

203
204 **Todd Rainier, Town Clerk - Pawnbroker and Secondhand Dealers Ordinance 2014-1 &**
205 **Application - Proposed Amendments**

206
207 ***R. Lapierre motioned to accept the Pawnbroker and Secondhand Dealers Ordinance 2014-1 &***
208 ***Application as amended, seconded by T. Tsantoulis.***

209
210 ***Voted unanimously in favor (7-0)***

211
212 **TOWN COUNCIL REORGANIZATION - PART II**

213 First meeting of the New Town Council, motion for section 2a (3-12) of Town Council Rules of
214 Procedures.

215
216 ***D. Boutin motioned to adopt section 2a (3-12) of Town Council Rules of Procedures, seconded***
217 ***by T. Tsantoulis.***

- 218 1. Procedures for electing officers are as follows:
219 a. Annually, at the first meeting of the new Town Council:
220 1. The Town Clerk shall swear-in all new Councilors as a group.

221 Note: The Town Administrator shall act in the role of Council Chair from July 1st until
222 such time the new Town Council has their first meeting to choose their Chair, Vice
223 Chair and a Secretary. The Town Administrator, as acting Council Chair, shall lead
224 this meeting through Town Council Reorganization – Part I.

225 The members thereof shall:

- 226 2. Choose, from among their members, a Chair, a Vice Chair and a
227 Secretary. In addition to the powers conferred upon the Chair, the Vice Chair
228 and the Secretary, they shall continue to have all the rights, privileges and
229 immunities of a member of the Town Council.
- 230 3. *Motion that the Town Council confirms by a roll call vote, that the Town of
231 Hooksett will adopt RSA 31:104, 31:105 and 31:106 to provide immunity and
232 indemnify all Town Councilors, other elected officials, employees, agents as
233 well as appointed officials that serve on committees and boards within the
234 Town of Hooksett; specifically covering immunity from civil liability for
235 discretionary acts, according to RSA 31:104, indemnification for costs of
236 defense of civil suits, according to RSA 31:105 and indemnification for civil
237 rights claims, according to RSA 31:106.
- 238 4. *Motion to have the Town Council Chair sign ancillary documents as agent
239 to expend as a result of Town Council prior approval of the documents.
- 240 5. *Motion to have the Town Council Chair complete the Council's section of
241 the Annual Report.
- 242 6. *Motion to have the Town Council Chair complete & sign Tax Deed Waivers.
- 243 7. *Motion to adopt the Town Council Rules of Procedures.
- 244 8. *Motion to adopt the Administrative Code (which includes the Investment and
245 Fund Balance Policies).
- 246 9. *Motion to adopt the Family Services Guidelines.

- 247 10. *Motion to have the Tax Collector sign payment plans for deedable
248 properties.
249 11. *Motion to have the Town Administrator approve payment plans for
250 deedable properties (Town Administrator cannot forgive interest or
251 principal).
252 12. *Motion to have a Councilor work with Administration to coordinate the
253 annual Town Council Old Home Day booth and Employee Appreciation
254 Picnic-

255 **Roll Call Vote #2**

256 ***R. Duhaime Aye***

257 ***J Durand NP***

258 ***C. Jones Aye***

259 ***R. Lapierre Aye***

260 ***A. Walczyk NP***

261 ***D. Boutin Aye***

262 ***C. Karolian Aye***

263 ***T. Tsantoulis Aye***

264 ***J. Sullivan Aye***

265

266 ***Voted unanimously in favor (7-0).***

267

268 **Town Council Representative Assignments**

269

270 **Board of Assessors-** Councilor Timothy Tsantoulis, Councilor Alex Walczyk, Councilor Randall
271 Lapierre

272 **Budget Committee-** Councilor Randall Lapierre

273 **Conservation Committee-** Councilor Alex Walczyk

274 **Economic Development Advisory Committee-** Councilor James Sullivan

275 **Heritage Commission-** Councilor Roger Duhaime

276 **Hooksett Youth Achiever of the Month-** Councilor Timothy Tsantoulis, Councilor Randall Lapierre, J.
277 Durand

278 **Parks & Rec Advisory Board-** Councilor Alex Walczyk

279 **Planning Board-** Councilor David Boutin and Councilor Clifford Jones

280 **Recycling & Transfer Advisory Board-** Councilor Clark Karolian and Councilor Alex Walczyk

281 **Sewer Commission- No appointments made today**

282 **Route 3A TIF District Advisory Board-** Councilor David Boutin and Councilor Roger Duhaime

283 **Town Hall Preservation Committee-** Councilor James Sullivan

284 **Zoning Board of Adjustment-** Councilor Roger Duhaime and Councilor Clifford Jones,

285 **Union Negotiations-** Councilor Randall Lapierre,

286 **Bicentennial Committee-** Councilor James Sullivan

287

288

289 **CONSENT AGENDA**

290 **Donation of \$200 for Hooksett's Bicentennial by Henry Roy**

291

292 ***T. Tsantoulis motioned to accept the donation of \$200 from Henry Roy to the Town of Hooksett***
293 ***for the Bicentennial Committee per RSA 31:95-b, seconded by D. Boutin.***

294

295 ***Voted unanimously in favor (7-0).***

296
297
298

299 TOWN ADMINISTRATOR'S REPORT

300

301 A. Garron- Covid cases are at 5 and still down from 11 from our last meeting. Overall NH is 55% fully
302 vaccinated. Hooksett is 7th in the state for vaccinations. We did receive a summons for court by Trimbur
303 V. Hooksett regarding the removal of equipment on the town ROW. The court Hearing is July 15th and
304 Primex will be representing us as well as Town Council. We did receive a response back today from the
305 States Fire Marshalls office today. I will make it part of my TA report for the next meeting for all to
306 review, as it was just submitted this afternoon. TIFF Funding opportunities coming from NHDES will be
307 allocating \$50 Million in funds. We have submitted an application for consideration. And we do have a
308 grant application in with Senator Shaheen Grant funding.

309 We also applied to Chris Pappas grant. We made it through to the 1st round and then did not score high
310 enough to go further. They had 300 applications and only 12 were accepted.

311

312 D. Boutin- How much did we apply for?

313

314 A. Garron- We submitted for a \$3.5 million grant and the same for the Senator Shaheen Grant.

315

316 J. Sullivan- The council has requested that the TA report be sent out prior to the meeting for review.
317 Can you give us an update on the parking at Veterans Park?

318

319 A. Garron- The temporary signs have been helping we are waiting on permanent signs. Budget season
320 is coming up and is seeking thoughts on the Budgets and some direction.

321

322 NOMINATIONS AND APPOINTMENTS

~~323~~

325 Nominations and Appointments - July 2021

326

327 J. Sullivan- We have three individuals who were nominated for reappointment to their respective seats
328 on town public bodies.

329

330 ***T. Tsantoulis motioned reappoint Kathy Northrup as a member of the Heritage Commission to a***
331 ***term expiring 6/30/2024, and Robert Better as an Alternate to the Conservation Commission to a***
332 ***term expiring 6/30/2024 and Raymond Bonney as a member of the Recycling and Transfer***
333 ***Advisory Board to a term expiring 6/30/2024, seconded by D. Boutin***

334

335 ***Voted unanimously in favor (6-0).***

336

337 ***D. Boutin motioned to waive the rules and procedures and to nominate and appoint Donald***
338 ***Winterton as a full member of the Planning Board. Seconded by T. Tsantoulis.***

339

340 ***Voted unanimously in favor (6-0).***

341

342 D. Boutin- We have a meeting setup with the State Representative to make changes in the TIFF.
343 According to the current stature you have to be a resident of the district. We do have some businesses
344 that would like to be a part of the TIFF Advisory Board.

345

346

347 NEW BUSINESS

348 **Accept the Local Fiscal Recovery Funds in the amount of \$1,522,397.00 of the American Rescue**
349 **Plan Act in accordance with NH RSA 31:95-b.**

350

351 **Councilor Sullivan closed the Public Hearing at 7:43 pm.**

352

353 ***R. Lapierre motioned to accept the Local Fiscal Recovery Funds in the amount of \$1,522,397.00***
354 ***of the American Rescue Plan Act in accordance with NH RSA 31:95-b. seconded by D. Boutin.***

355

356 **Roll Call Vote #3**

357 ***D. Boutin Aye***

358 ***C. Jones Aye***

359 ***A. Walczyk NP***

360 ***J. Durand NP***

361 ***R. Duhaimé Aye***

362 ***T. Tsantoulis Aye***

363 ***R. Lapierre Aye***

364 ***C. Karolian NP***

365 ***J. Sullivan Aye***

366

367 ***Vote unanimously in favor (6-0)***

368

369 ***DB motioned that we reserve and dedicate \$1 million to the upgrade of the Martins Ferry***
370 ***pumping station. Seconded by T. Tsantoulis.***

371

372 D. Boutin- I am as chair for the TIFF advisory board and securing funding for the sewer project to the
373 pumping station is very critical and it will cost about \$1 million dollars to upgrade it.

374

375 J. Sullivan asked can we make a motion to set aside \$1 million dollars when we will not receive that in
376 the 1st portion?

377

378 A. Garron- the reason to separate the vote was to one make sure we voted to accept the funds and
379 then make a vote at a later date where to devote the funds to. We also had 2 additional funding options
380 put out on the table today for consideration. The council can still decide later on how to spend the
381 funds.

382

383 ***C. Karolian motioned to table this discussion until we get more information from the Town***
384 ***Administrator and his recommendation with his staff on how to best use the funds as presented***
385 ***in the staff report. Seconded by R. Lapierre.***

386

387 J. Sullivan- We have been following past practice and Roberts Rule on tabled motions. Tabled items
388 cannot be discussed or debated further.

389

390 R. Lapierre- Section 19 in the Town Council Rules of Procedures says that a motion to table does not
391 allow a debate or discussion. We are following Roberts rules. Looked online for the definition of Roberts
392 rules on tabled items and read aloud.

393

394 D. Boutin- My right as a councilor is being abridged tonight to be able to speak.

395

396 J. Sullivan- Read the dictionary definition of debate.

397

398 **Roll Call Vote #4**
399 **A. Walczyk NP**
400 **R. Lapierre Aye**
401 **C. Jones Aye**
402 **R. Duhaime Aye**
403 **J. Durand NP**
404 **C. Karolian Aye**
405 **T. Tsantoulis Aye**
406 **D. Boutin Aye**
407 **J. Sullivan Aye**

408
409 **Vote unanimously in favor (7-0)**

410
411 T. Tsantoulis- One project will give the town revenue and the other will cost the town money.

412
413 J. Sullivan- We need to give the TA the Councils perspective on how the money will be spent. We need
414 to find out the particulars and costs on how much those projects will cost.

415
416 **J. Sullivan moved the council to direct the TA to look at the possible expenses from these funds**
417 **and cost of extending the water line in that particular section and find out cost and detail from**
418 **the present. Seconded by R. Duhaime.**

419
420 C. Karolian- Point of order.

421
422 C. Jones- Earlier this evening you already asked the council members to contact the Town
423 Administrator with possible projects for consideration.

424
425 **J. Sullivan removed his motion. If you have any particular projects that should be covered under**
426 **these funding's please reach out to Andre the TA.**

427
~~428~~
430 **Accept Federal Grant Funds (FEMA-PA) awarded to the Town of Hooksett, NH in the amounts of**
431 **\$105,426.94 for Hooksett Police Department overtime staffing from July 2020 - December 2020,**
432 **and \$82,115.03 (Feb. 2021-Apr. 2021) and \$88,247.40 (July 2020- Sept. 2020) for Hooksett Fire-**
433 **Rescue overtime staffing per RSA 21-P:43.**

434
435 **R. Lapierre motioned to accept Federal Grant Funds (FEMA-PA) awarded to the Town of**
436 **Hooksett, NH in the amounts of \$105,426.94 for Hooksett Police Department overtime staffing**
437 **from July 2020 - December 2020, and \$82,115.03 (Feb. 2021-Apr. 2021) and \$88,247.40 (July**
438 **2020- Sept. 2020) for Hooksett Fire-Rescue overtime staffing, per RSA 21-P:43. seconded by D.**
439 **Boutin.**

440
441 R. Duhaime- Is this for the year? Will this save us money now that is covered by FEMA?

442
443 C. Tweksbury – For the PD they may have had a little OT due to covid, but the majority is just
444 reimbursement of OT spent during the year. This also does cover the FD hours because they filled
445 more hours due to covid.

446
447 T. Tsantoulis- Is this a onetime shot deal related to covid and we do not expect to see this again.

448

449 C. Tweksbury- Yes.

450

451 C. Karolian- Am I understanding it correctly that the PD was not covid related?

452

453 C. Tweksbury- There may be some that was covid related but FEMA made a blanket statement that all
454 FD and PD OT was covered as reimbursable regardless if it was covid related and reimbursed
455 communities at 100%.

456

457 **Roll Call Vote #5**

458 ***T. Tsantoulis Aye***

459 ***C. Jones Aye***

460 ***R. Duhaime Aye***

461 ***A. Walczyk NP***

462 ***R. Lapierre Aye***

463 ***C. Karolian Nay***

464 ***J. Durand NP***

465 ***D. Boutin Aye***

466 ***J. Sullivan Aye***

467

468 ***Voted in favor (6-1).***

469

470 **Comcast Cable Franchise**

471

472 A. Garron the past contract was 8 years ago. The changes made were the following: On page 4 we
473 took out the word Selectman and put Council. Page 6 there were date changes June 9th, 2021, expiring
474 in 8 years. Page 9 changed the term of 8 years; page 11 added the RSA 72:23 in regard to new poles
475 in the ROW and assessing the value of the poles. Page 13 changed the length of new extensions for
476 new cable. Page 18 added the term "like new or same condition of pavement" vs good condition. Page
477 31 changed address to Town Hall and Comcast. Page 36 Exhibit A we made corrections to addresses
478 and added other facilities that were not covered on the last contract. Exhibit B foreign language
479 programming.

480

481 ***D. Boutin motioned for Town Council to sign the Cable Television Franchise Agreement for the***
482 ***Town of Hooksett for the term (8 years) established in the agreement. Seconded by T.***
483 ***Tsantoulis.***

484

485 ***Voted unanimously in favor (6-0)***

486

487 ***C. Jones- Motioned that we have the Town attorney taking the authority of 3.13 on our behalf***
488 ***investigate C. Karolian and J. Durand to see if they have broken any charter rules on how they***
489 ***went about their investigations on Councilor Walczyk. Seconded by D. Boutin.***

490

491 T. Tsantoulis- This is a tough subject. This hurt some relationships. This put the council in a bad light
492 for a period of time. I have never gotten so much attention on a matter such as this. The community
493 was appalled by this and how this was handled and why we did not stop this. We need to publicly
494 acknowledge this and that it may have been wrong. This generated a lot of negative publicity for us on
495 behalf of the town.

496

497 R. Lapierre- Reserving judgement I agree we need to.

498

499 R. Duhaime- We are a team and we do make mistakes. We are not perfect we have to be accountable
500 for what we do. I do not think this requires a lot of time spent. I think there are better things that we can
501 spend our time and money on.

502
503 D. Boutin- I agree with T. Tsantoulis. It was a very traumatic time period for the council. I think C. Jones
504 motions is looking to do that, and I hope you will support that motion.

505
506 C. Jones- After everyone was talking about bringing in the attorney general. I reached out the AG's
507 office and have sent his recommendation to the rest of the Town Council and his recommendation was
508 to have our own internal investigation.

509
510 J. Sullivan- This is important for the council to collectively appear before the citizens that we are looking
511 into their concerns.

512

513 **Roll Call Vote #6**

514 **J. Durand NP**

515 **R. Lapierre Aye**

516 **C. Karolian Abstained**

517 **D. Boutin Aye**

518 **C. Jones Aye**

519 **T. Tsantoulis Aye**

520 **A. Walczyk NP**

521 **R. Duhaime Aye**

522 **J. Sullivan Aye**

523

524 ***Voted in favor (6-1 Abstained)***

525

526 **APPROVAL OF MINUTES**

527

528 ***D. Boutin motioned to approve the public minutes of the June 23, 2021, meeting. Seconded by***
529 ***R. Lapierre.***

530

531 ***Voted unanimously in favor (6-0)***

532

533 ***T. Tsantoulis motioned to approve the non-public minutes of the June 23, 2021, meeting***
534 ***Seconded by D. Boutin.***

535

536 ***Voted unanimously in favor (6-0)***

537

538

539 **SUB-COMMITTEE REPORTS**

540

541 C. Karolian- The Transfer Station is down three employees. We are back to last year's size of
542 employees. We are seriously shorthanded. We need more employees.

543

544 J. Sullivan- Please update us at a later date where we stand on this matter.

545

546 T. Tsantoulis- Can we do a temporary assignment of duties to fill spots.

547

548 A. Garron- I can inquire with DPW but we are also limited on what we can actually do within
549 departments.

550 J. Sullivan- The Bicentennial planning is going well. I will ask for some bicentennial related activity at
551 a council meeting the future. We have spoken with the FD and PD on their commitments and their
552 assistance. Park and Rec are aware of upcoming events. OHD is going to be in 2022 date TBD.
553

554 **PUBLIC INPUT**

555 **None**

556

557 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

558

559 ***J. Sullivan motioned to enter non-public session of 07/7/2021 at 8:50 pm in accordance with NH***
560 ***RSA 91-A:3 II a. The motion was seconded by D. Boutin.***

561

562 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such
563 employee, or the investigation of any charges against him or her, unless the employee affected
564 (1) has a right to a meeting and (2) requests that the meeting be open, in which case the
565 request shall be granted.

566 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person,
567 other than a member of the public body itself, unless such person requests an open meeting. This
568 exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or
569 other levy, if based on inability to pay or poverty of the applicant.

570

571 **Roll Call Vote #7**

572 ***C. Jones Aye***

573 ***C. Karolian Aye***

574 ***R. Lapierre Aye***

575 ***R. Duhaime Aye***

576 ***A. Walczyk NP***

577 ***J. Durand NP***

578 ***T. Tsantoulis Aye***

579 ***D. Boutin Aye***

580 ***J. Sullivan Aye***

581

582 ***Voted unanimously in favor (7-0)***

583

584 ***C. Karolian left meeting at 9:06 PM.***

585 ***D. Boutin left the meeting at 9:19 PM.***

586 ***Lost quorum at 9:19 PM.***

587 ***J. Sullivan motioned to come out of non-public session of 07/7/2021 at 9:19 as a quorum was***
588 ***lost the motion was seconded by T. Tsantoulis.***

589

590 **Roll Call Vote #8**

591 ***R. Lapierre Aye***

592 ***R. Duhaime Aye***

593 ***T. Tsantoulis Aye***

594 ***A. Walczyk NP***

595 ***J. Durand NP***

596 ***C. Jones Aye***

597 **D. Boutin NP**
598 **C. Karolian NP**
599 **J. Sullivan Aye**
600
601 **Vote in favor (5-0)**
602
603 **T. Tsantoulis motioned to seal the non-public minutes of 07/7/2021, the motion was seconded**
604 **by J. Sullivan.**
605
606 **Roll Call Vote #9**
607 **J. Durand NP**
608 **D. Boutin NP**
609 **C. Jones Aye**
610 **R. Duhaime Aye**
611 **C. Karolian NP**
612 **A. Walczyk NP**
613 **T. Tsantoulis Aye**
614 **R. Lapierre Aye**
615 **J. Sullivan Aye**
616
617 **Vote in favor (5-0)**
618
619
620 Respectfully submitted,
621 *Alicia Jipson*
622 Alicia Jipson
623 Recording Clerk
624