

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, December 7, 2022**

1
2 The Hooksett Town Council met on Wednesday, December 7, 2022, at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 07 Dec 2022 to order at (6:04) pm.

7
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Timothy Tsantoulis, Councilor Alex Walczyk,
13 Councilor Randall Lapierre, Councilor John Durand, Councilor Keith Judge, and Councilor David Ross.

14
15 **Absent:** Councilor Roger Duhaime and Councilor David Boutin.

16
17 **PLEDGE OF ALLEGIANCE**

18
19 Moment of silence give to Jacqueline Duhaime.

20
21 Moment of silence given to all those who lost their lives when Japan attacked Pearl Harbor.

22
23 **AGENDA OVERVIEW-** Given by J. Sullivan.

24
25 **PUBLIC HEARINGS**

26
27 **J. Sullivan opened the following Public Hearings at 6:05 pm.**

28
29 **6.1 Public Hearing to accept funds from the Federal Bureau of Investigations received for**
30 **overtime reimbursement of \$19,344.90 to the Town of Hooksett during Federal Fiscal Year 2022**
31 **(10/1/2021 – 9/30/2022) and deposited back into the Hooksett Police Department's overtime line**
32 **per RSA 31:95-b (IIIa).**

33
34 J. Bouchard- this is for the prior year to accept the funds for the officer assigned to the FBI task force.

35
36 D. Durand- the officers regular pay does that come out of your budget?

37
38 J. Bouchard- yes it does. He is assigned to that task force but works cases in Hooksett.

39
40 J. Sullivan closed the Public Hearing at 6:40 pm

41
42 **6.2 Public Hearing per RSA 674:40-a for Hemlock Hills Subdivision (1,200' of Laurel Road) -**
43 **Request for Street Approval.**

44
45 B. Thomas- the contractor has completed the 1st phase on the subdivision. The contractor is requesting
46 that the Town approve that phase. I have been inspecting all along and I approve.
47

48 **6.3 Public Hearing per RSA 674:40-a for Autumn Frost (Marigold Way) - Request for Street**
49 **Approval (See New Business Item for Approval 14.3)**

50
51 B. Thomas- the contractor has completed the 1st phase on the subdivision. The contractor is requesting
52 that the Town approve that phase. I have been inspecting all along and I approve, and I approve the
53 release of the performance bond.
54

55 **6.4 Public Hearing to obtain comments regarding the retention or sale of 10 town owned**
56 **properties.**

57
58 Dave- I live in Manchester I still have interest in one of these properties and I thank you for moving
59 forward.
60

61 J. Sullivan- for clarification we are deciding whether to keep or sell the properties and then move onto
62 the next steps.
63

64 Greg Powers- I am a real estate agent with Keller Williams. I represent the Hebert's for the sake of 14
65 Highland St. it is a landlocked parcel as the Town owns 16 Highland Street. I am just wondering what
66 the rational would be in retaining that property.
67

68 A. Garron- this project has been an ongoing project from 2 administrators ago. The reason we did not
69 move forward was we needed to establish a process. The reason why we would consider retaining it is
70 due to their may be a public need for it. It went through the internal review, and it was determined that
71 there was not a public need for these 10 properties.
72

73 D. Ross- tonight we are deciding whether to retain or not to retain.
74

75 G. Powers- I only ask about retaining since I want to know what battle I may have ahead of me. If you
76 look at the property it has no use to anyone but the abutters. I hope you will consider selling that
77 property.
78

79 T. Tsantoulis- we have to follow proper law regarding the sale of property.
80

81 Lisa Terry- I am an abutter to 15 Highland Street. I am concerned about opening that up and someone
82 coming up and hitting my house.
83

84 Lori Seir-pleasant Street. I just want to get clarification on what you are saying. You are interested in
85 selling these properties on these lists.
86

87 J. Sullivan- If we decided to not retain Mr. Garron can explain that process.
88

89 A. Garron- this has been an ongoing project for a long time. We've done our internal due diligence to
90 make sure the 3 years buy back period has expired. It has gone thru an internal review that they have

91 no use to the public. Next step would be how will we dispose of these properties and my
92 recommendation would be to go to auction, through the auction process.

93
94 Lori- what is the access to these parcels? I understand a ROW has now expired.

95
96 A. Garron- it should be noted that what is before the council is just the parcels. Not the ROW. We only
97 took over the deeds and not the ROW.

98
99 I live at 3 Edgewater Drive- there are 2 properties next to mine. I've been trying to purchase the
100 property since I bought the property 7 or 8 years ago. There have been issues with trespassing. I am
101 interested in cleaning up the area and make it safe cause it is currently falling.

102
103 Mary Scott- 51 pleasant Street I own the first 2 lots I am concerned what kind of auction you will have
104 on this. Depending on the type of bid that you accept could lower our property values.

105
106 A. Garron- I believe it will be an absolute bid. The auction house will go in and get the highest bid
107 possible.

108
109 T. Tsantoulis- I don't understand your concern with property value.

110
111 M. Scott- if I sold my property on the open market for a good value and then the lots above me sold at
112 auction for a lot less what will that do to my property values.

113
114 D. Ross- we have not made the decision on the public auction yet. There is certainly a bottom floor.

115
116 A. Garron- ross made comment about the overage. The law is very clear on where the extra money
117 goes. We are only owed what is due in back taxes and administrative fees. It then goes to interpleader
118 to find heirs then if it is not claimed it would go back to the town.

119
120 D. Ross- let our town be the beneficiaries. We are just the trustees.

121
122 J. Durand- do you have to use an auction, or can you use a realtor?

123
124 A. Garron- there seems to be 2 ways that are the preferred means to sell these properties. The sealed
125 bid and auction. This is just 10 out of many that we will be discussing. Many communities have used
126 the auction avenue.

127
128 J. Sullivan- why don't we hold off on closing the PH until we get to new business.

129
130 **SPECIAL RECOGNITION**

131
132 **BICENTENNIAL MOMENT-** J Sullivan presented a PowerPoint on Bataan TO IWO Jima, Hooksett Bud
133 Locke and Rene Gagnon. The full PowerPoint can be found on the Towns website.

134
135 **Hooksett Municipal Employee - New Hire**

136
137 A. Garron- we have 3 new employees we'd like to welcome to the Hooksett Family.

138 Cameron Perkins, Jeffery Mayer, Thor Palmer, and Matt Gordon and Samuel Marnell have left
139 employment.

140

141 **PUBLIC INPUT - 15 MINUTES**

142

143 Lindsey Marlyee 40 Churchill Drive- our road has not yet been accepted yet. The developer has some
144 outstanding issues. I know the road was just paved and a crosswalk put in place. We currently have 6
145 school aged kids that we have to drive down to another road for them to get the school bus and it is
146 getting dangerous. I am hoping we can find a creative solution to solve this problem.

147

148 B. Thomas- the subdivision has been under construction for a few years. Everything has been complete
149 except for a fence at the gate around a detention pond. The only reason it is not on the agenda is due
150 to the fence not being finished. I have no problem with this. I see that the garbage trucks are going up
151 there.

152

153 J. Sullivan- we need a PH to approve this road. We can schedule this for a January meeting. In the
154 meantime, they have a month to put this up.

155

156 B. Thomas- I think they are looking for a waiver.

157

158 Lindsey- I absolutely want to hold the contractor responsible, but I want the SAU to bring a bus up and
159 get the kids.

160

161 J. Sullivan- maybe the SAU can make a waiver based on the recommendations now.

162

163 R. Lapierre- B. Thomas has indicated that the Trash truck goes down the road and is the town plowing?

164

165 Lindsey Marlyee- the developer plows the trash and the Bow buses drive down the road to get kids and
166 it is hard to see another towns bus drive down and get kids.

167

168 B. Thomas- we have an arrangement that once the houses are occupied trash can be collected.

169

170 T. Tsantoulis- is there a bond on the road that we are holding?

171

172 B. Thomas- yes, we are.

173

174 J. Durand- my fear on that is I don't feel our town engineer should not be making any decisions to the
175 school board cause if we do then we are accepting responsibility.

176

177 **CONSENT AGENDA**

178

179 **T. Tsantoulis motioned to accept the consent agenda as presented; seconded by A. Walczyk.**

180

181 **Vote in favor 7-0**

182

183 10.1 Accept the donation of \$1,000.00 from the Rice Family Charitable Fund to the Town of Hookset
184 Conservation Commission fund per RSA 31:95-b: III (b).

185
186 10.2 Accept donations up to \$9,999.00 for the "Light Up the Village" event to the Town of Hooksett
187 Heritage Commission per RSA 31:95-b: III (b).
188
189 10.3 Accept a donation of a granite bench to be placed in Veteran's Park in memory of Kathie Northrop
190 (estimated value of \$700) from Robert Schroeder to the Town of Hooksett for the Heritage Commission
191 per RSA 31:95-e, II.

192

193 **NOMINATIONS AND APPOINTMENTS**

194

195 ***A. Walczyk motioned to nominate and appoint in the same night, Matt Barrett to the TIF***
196 ***Committee with a term expiring June 30, 2025. Seconded by T. Tsantoulis.***

197

198 ***Vote in Favor 7-0***

199

200 **New Business**

201

202 **14.8 Next Steps for Town Owned Properties**

203

204 J. Sullivan closed the Public Hearing at 7:12 pm

205

206 ***R. Lapierre motioned to approve the sale of the 10 town owned properties as presented today***
207 ***per RSA 41:14-a, seconded by K. Judge.***

208

209 R. Lapierre- the reason these 10 properties were brought forward they were no brainers, we followed
210 the RSA they went to a public hearing I think they are good test properties.

211

212 K. Judge- I agree they have been properly vetted.

213

214 T. Tsantoulis- we are doing this legally. We have been kicking this down the road for a long time. Sitting
215 on these does not make sense.

216

217 D. Ross- to be clear we are just moving these onto the next steps. We have not yet decided on how to
218 sell these.

219

220 **Roll Call Vote #2**

221 ***R. Duhaime NP***

222 ***J Durand Aye***

223 ***D. Ross Aye***

224 ***R. Lapierre Aye***

225 ***A. Walczyk Aye***

226 ***D. Boutin NP***

227 ***K. Judge Aye***

228 ***T. Tsantoulis Aye***

229 ***J. Sullivan Aye***

230

231 ***Vote in favor 7-0***

232
233 ***T. Tsantoulis motioned that we sell these 10 properties via a tax deeded auction. Seconded by J.***
234 ***Durand.***
235
236 ***Vote in favor 6-0***
237
238 J. Sullivan- is there going to be a minimum bid?
239
240 A. Garron- it is not with the auction house we are recommending do not have a minimum bid. We
241 received 2 quotes from companies. I believe they are absolute bids with no minimum bid. Also, they
242 handle all the contracting and the paperwork after the sale. The other one we would have to use legal
243 to do the paperwork.
244
245 T. Tsantoulis- auctioneers work off commission so it is to their advantage to get the most of these bids,
246 that's why I am in favor of handing them off to the auction companies.
247
248 D. Ross- again JSJ Auctions has been around forever, and they state in their letter that they can have
249 reserves. We want to do this responsibly. Let's not try to brush our way through this. Let's take this
250 slowly.
251
252 R. Lapierre- I am in favor of moving it to the auction process but believe we should move it to an RFP
253 process. They are working off commission and I'd expect to follow that.
254
255 A. Garron- we did not send out RFP, we solicited service via recommendations from other
256 communities.
257
258 Leann- the cost is on the buyer and not the town, unless that company did not have in house services
259 to do in house deeding. I would recommend if you had questions then you invite them in.
260
261 A. Garron- the reason why we are recommending NH Tax Deed & Property Auctions. They take the
262 town through the entire process and make sure the deeds are finalized. One has minimal costs, and
263 one has some costs.
264
265 J. Durand- I'm assuming that the one that takes you through the whole process costs more. I like what
266 she said and invite them both in here.
267
268 J. Sullivan- I certainly want to maximize the amount that we get.
269
270 G. Powers- my only caution is setting a reserve is if it is not met you have not accomplished anything,
271 and you are still turning it over again. If you can at least recoup some money and start generating tax
272 money.
273
274 A. Garron- right now based on our solicitation, why not have them both some and plead their case. I
275 can't say we have addressed this process. I think deciding on what route to go is important. Now we
276 just have to establish a house on how we are going to get us there. I'd suggest a non-public meeting
277 before, ask the questions that you want and then we can go from there.
278

279 J. Sullivan- maybe we can invite them in before our next meeting in NP.

280

281 ***J. Sullivan motioned to invite the 2-auctioneer house in for a non-public at our next meeting***
282 ***starting at 5:00 with a half hour interview with both seconded by T. Tsantoulis.***

283

284 ***Vote in favor 6-0***

285

286 T. Tsantoulis- tax bills went out today and will present a surprise to many. If residents find out that we
287 have been sitting on town property for over 10 years and not collecting taxes, they won't be happy. I am
288 in favor of moving on these, we have a responsibility to the residents.

289

290 ***14.1 T. Tsantoulis motioned to waive the rules of procedure and vote the same night of a public***
291 ***hearing and accept funds from the Federal Bureau of Investigations received for overtime***
292 ***reimbursement of \$19,344.90 to the Town of Hooksett during Federal Fiscal Year 2022 (10/1/2021***
293 ***– 9/30/2022) and deposited back into the Hooksett Police Department's overtime line per RSA***
294 ***31:95-b (IIIa).***

295

296 ***Roll Call Vote #3***

297 ***D. Boutin NP***

298 ***D. Ross Aye***

299 ***A. Walczyk Aye***

300 ***J. Durand Aye***

301 ***R. Duhaim NP***

302 ***T. Tsantoulis Aye***

303 ***R. Lapierre Aye***

304 ***K. Judge Aye***

305 ***J. Sullivan Aye***

306

307 ***Vote in favor 7-0***

308

309 ***14.2 Hemlock Hills Subdivision (1,200' of Laurel Road) - Request for Street Approval***

310

311 ***A. Walczyk motioned to waive the rules of procedure and vote the same night as a Public***
312 ***Hearing and accept Laurel Road; seconded by J. Durand.***

313

314 ***Vote in favor 6-0***

315

316 ***14.3 Autumn Frost (Marigold Way) - Request for Street Approval and Release of Subdivision***
317 ***Performance Bond of \$200,000.00***

318

319 ***A. Walczyk motioned to waive the rules of procedure and vote the same night as a Public***
320 ***Hearing and accept the Autumn Frost Subdivision (Marigold Way) and release \$200,00***
321 ***performance bond; seconded by R. Lapierre.***

322

323 ***Vote in favor 6-0***

324

325

326

327 **OLD BUSINESS**

328
329 **13.1 Town Personnel Plan Updates - 1) Compensatory Time, 2) Flex Time and 3) Benefits-end of**
330 **employment.**

331
332 ***T. Tsantoulis motioned to approve the amendments to the Town Personnel Plan as submitted***
333 ***for 1) Compensatory Time, 2) Flex Time and 3) Benefits-end of employment. seconded by K.***
334 ***Judge***

335
336 ***Vote in Favor 7-0***

337
338 A. Garron- currently comp time/flex time is currently in the personnel plan and the language is
339 confusing. We wanted the wording to be the same across all documents.

340
341 D. Ross- does this increase the amount of payroll costs to the town?

342
343 A. Garron- no, currently we have this in the policy, this is just clarity.

344
345 D. Fitzpatrick- so the comp time instead of getting paid 1.5 hrs they can just take off 1.5 hour early. The
346 leave has to be approved by the department so that it does not impact operations.

347
348 T. Tsantoulis- both amendments to the policy require department head approval.

349
350 D. Fitzpatrick- it is appealing to an employee for quality of life when we can accommodate an
351 employee's time and schedule. It allows them a little leeway to adjust schedule if need to as long as
352 they are still putting in the 40 hours a week.

353
354 J. Durand- this is for non-union employees?

355
356 D. Fitzpatrick- correct it is for non-union employees.

357
358 A. Garron- for benefiting the wording is to put working into place as to what is current practice.

359
360 D. Ross- it is sad that we are just doing this now. I remember when we lost an important department
361 head because they could not get here exactly at 8:00.

362
363 ***14.3 T. Tsantoulis motioned to Motion to accept the Autumn Frost Subdivision (Marigold Way)***
364 ***(previously done in prior motion above) and release \$200,000 Subdivision Performance Bond to***
365 ***the Bond Safeguard Insurance Company #5031268. Seconded by A. Walczyk***

366
367 ***Vote in favor 7-0***

368
369 **13.2 To discuss modifications of Town Ordinance # 00-26 "Signage Regulations of Town Roads"**

370
371 A. Garron- this had been augmented by the input received before. The next step in this would be if you
372 agree to the wording and formatting, we can move onto a PH.

373

374 ***T. Tsantoulis motioned to approve the attached ordinance #00-26 and schedule a Public Hearing***
375 ***on January 4th for the ordinance; seconded by A. Walczyk.***

376
377 ***Vote in favor 7-0***

378
379 T. Tsantoulis- we are a bedroom community. I don't think it is in the best interest of the residents to
380 have commercial vehicles left on the roads parked for long periods of time, unless business is being
381 conducted. It poses a hazard, and I think our next steps would be to move to a PH.

382
383 A. Walczyk- Chief do you think this has any teeth to be enforced.

384
385 J. Bouchard- I worked with Dana and we already had parking citations, and we are ready to go once it
386 passes.

387
388 D. Ross- I see that part B there may be some commercial vehicles that are there visiting someone. I
389 think that having in excess of hours should be placed. Officers should take note of how long a vehicle is
390 parked.

391
392 J. Bouchard- most of this is left up to the discretion of the police officer. We're not going to ticket right
393 away.

394
395 A. Garron- I thought that was one of the items that the council wanted to keep.

396
397 D. Ross- I pointed out that maybe a commercial vehicle is parked to eat or take a nap or visit someone.
398 You should have a time limit on how long you can park at one time.

399
400 J. Bouchard- most of the ones we looked at with other towns, you need to look at well if they were there
401 for an hour were they blocking traffic for an hour? Were they stopping a school bus from doing a drop
402 off. Then you can see someone move then move and go around the block and then return. They will
403 always find loopholes.

404
405 T. Tsantoulis- police officers are allowed to use their discretion. This leaves the opportunity for the
406 police officer to use their discretion.

407
408 J. Bouchard- what we would normally do with this, is there is an educational piece of this. Letting
409 people know that there is a new ordinance in town and they cannot park there.

410
411 **13.3 FY 2023-24 Budget and Warrant Articles**

412
413 C. Tewksbury- the police union contract that you approved at the last meeting the article needs to be
414 moved to the ballot. Then we need to decide who will 1st and 2nd it.

415
416 ***J. Sullivan motioned to move to the ballot the police contract seconded by T. Tsantoulis.***

417
418 ***Vote in favor 7-0***

419
420 T. Tsantoulis and R. Lapierre will speak to the motion.

421

422 **NEW BUSINESS**

423

424 **14.4 HVAC & Plumbing Support Bid Acceptance**

425

426 A. Garron- the DPW is seeking the support services for HVAC and plumbing support in the Town on an
427 as needed basis, an RFP was placed, and Ben is here with his recommendations.

428

429 B. Berthiaume- we put this out to bid. There was a wide range of quotes received. Northern Peabody,
430 LLC had the most appealing bid. We want to move forward with them for a 2-year contract with an
431 option to renew if we like their services.

432

433 T. Tsantoulis motioned to approve and consent to award the HVAC & Plumbing Support bid to Northern
434 Peabody, LLC for the amount stipulated above; seconded by A. Walczyk

435

436 **Roll Call Vote #4**

437 **A. Walczyk Aye**

438 **R. Lapierre Aye**

439 **D. Ross Aye**

440 **R. Duhaime NP**

441 **J. Durand Aye**

442 **K. Judge Aye**

443 **T. Tsantoulis Aye**

444 **D. Boutin NP**

445 **J. Sullivan Aye**

446

447 **Vote in favor 7-0**

448

449 **14.5 Proposed Winter Weekend Schedule at Recycle and Transfer Station and Closing Saturday,**
450 **December 24, 2022**

451

452 **K. Judge motioned to close the Recycle and Transfer Station for Saturday December 24, 2022,**
453 **seconded by D. Ross**

454

455 **Vote in favor 7-0**

456

457 **K. Judge motioned to pay the affected staff for that Saturday December 24 closure as we are**
458 **choosing to close for the day; seconded by A. Walczyk.**

459

460 **Roll Call Vote #5**

461 **T. Tsantoulis Aye**

462 **D. Ross Nay**

463 **R. Duhaime NP**

464 **A. Walczyk Nay**

465 **R. Lapierre Nay**

466 **K. Judge Aye**

467 **J. Durand Nay**

468 **D. Boutin NP**

469 **J. Sullivan Nay**

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Vote fails 2-5

K. Judge- I know we appreciate getting the day off I know they will to, and getting paid for it.

J. Durand- with all due respect to Judge he is a teamster rep and I think his motion is unethical. And I find it suspect.

T. Tsantoulis will motion to adjust the pay for the individuals on that day however the individuals who are not working should not get time and a half. However, if we are taking away the pay opportunity for the part time staff they should get paid. No Second. Motion fails.

J. Durand- they are requesting this day off why should we pay them for it. we are here to protect the taxpayer.

K. Judge- with all due respect we are here to protect our employees that work

D. Ross- this is not an authority that we have or should have. that is administration. They asked for the day off. Let's leave it the way it is.

J. Sullivan- was it from your group to request the day off.

B. Berthiaume- yes, they requested the day off and the recycling and transfer committee also recommended it.

A. Garron- this vote has been taken in the past for past holidays that fall on a weekend.

A. Walczyk- is it possible to provide a cost of what this would be.

B. Berthiaume- it would only be one part time employee there. It would be about \$100 and change.

J. Durand- then next week you have New Year's off, and you will set a precedent. Then we will have a grievance.

A. Walczyk motioned to approve the weekend schedule for the winter for the Recycling and Transfer station as presented; seconded by T. Tsantoulis.

A. Walczyk- this makes sense from a financial standpoint and a moral standpoint. It was voted on by the advisory committee and passed unanimously.

T. Tsantoulis- the individuals have asked for this because they have been short staffed and are burnt out and want some time off.

B. Berthiaume- in the winter we are using transfer staff to also plow and do the trash runs, so there is not much time off for them. We will also be losing staff. It will give the employees a breather by not having to work that Saturday.

517 J. Durand- again you are setting another precedence. Residents work during the week and only have
518 Saturday to go to the dump. We have to provide the service to the residents on the weekend. Everyone
519 is short staffed, and I feel for you.

520

521 J. Durand- I also see that many will be unhappy with this but maybe more needs to be done with
522 advertising. We need to focus on filling these positions. You start it now it will never end.

523

524 **Roll Call Vote #6**

525 **J. Durand Nay**

526 **R. Lapierre Aye**

527 **K. Judge Aye**

528 **D. Boutin Np**

529 **D. Ross Nay**

530 **T. Tsantoulis Aye**

531 **A. Walczyk Aye**

532 **R. Duhaime NP**

533 **J. Sullivan Nay**

534

535 **Vote passes 4-3**

536

537 **14.6 Rescue Tool Purchase**

538

539 ***R. Lapierre motioned to approve purchasing Auto Extrication Equipment from Fire Tech and***
540 ***Safety in the amount of \$43,142.00 for Fire-Rescue Department using the Rescue Equipment***
541 ***Capital Reserve Account. seconded by T. Tsantoulis.***

542

543 **Roll Call Vote #7**

544 **D. Ross Aye**

545 **K. Judge Aye**

546 **R. Lapierre Aye**

547 **R. Duhaime MP**

548 **A. Walczyk Aye**

549 **J. Durand Aye**

550 **T. Tsantoulis Aye**

551 **D. Boutin NP**

552 **J. Sullivan Aye**

553

554 **Vote in favor 7-0**

555

556 **14.7 Vehicle Stabilization Struts & Airbags Purchase**

557

558 ***D. Ross motioned to approve purchasing Vehicle Stabilization Struts and Airbag System from***
559 ***Industrial Protection Service in the amount of \$22,105.00 for Fire-Rescue Department using the***
560 ***Rescue Equipment Capital Reserve Account seconded by J. Sullivan.***

561

562 A. Walczyk- the fact that we are taking money out of this account are we worried about the funds?

563

564 S. Colburn- no we are fine financially. This will be the last purchase for a while.

565

566 **Roll Call Vote #8**
567 ***R. Lapierre Aye***
568 ***R. Duhaime NP***
569 ***T. Tsantoulis Aye***
570 ***A. Walczyk Aye***
571 ***J. Durand Aye***
572 ***D. Ross NP***
573 ***D. Boutin NP***
574 ***K. Judge Aye***
575 ***J. Sullivan Aye***

576
577 ***Vote in favor 7-0***
578

579 **APPROVAL OF MINUTES**

580
581 ***T. Tsantoulis motioned to approve the public minutes of the November 16, 2022, meeting;***
582 ***Seconded by R. Lapierre.***
583

584 ***Vote in Favor 6-0-1***
585

586 ***R. Lapierre motioned to approve the Non-Public minutes of the November 16, 2022, meeting;***
587 ***Seconded by T. Tsantoulis.***
588

589 ***Vote in Favor 6-0-1***
590

591 **TOWN ADMINISTRATOR'S REPORT**

592
593 A. Garron- Granite YMCA Community Service Award Town of Hooksett and Hooksett SAU on
594 December 15, do we have a council member able to attend?
595 Light up the village will be taking place this weekend on Friday between 5-9.
596 Tax Bills were mailed out today the tax rate was set.
597 Martine Ferry Interviews will start.
598 Charter changes have come back from the AG's office and DRA with a no objection to the Hooksett
599 Charter amendments.
600 DPW site is now considered a certified training site and there is some savings in having it designated
601 as a certified training site. We appreciate that we have a certified instructor at our site.
602 Fire Department Boot Drive raised \$3,774.50 towards MDA and in partnership with Concord FD they
603 were able to raise a total of \$15,784.75.
604 Towards the end of our Union Negotiations the FD have offered an open invitation to view a fire and
605 rescue operations station.
606 The RFP project for the Solar Project has been advertised and LeAnn and Ben were able to host 1 of
607 the firms interested in this project. We had a site walk of the area. hopefully we will get all those RFP
608 back towards the end of January.

609
610 **SUB-COMMITTEE REPORTS**
611

612 A. Walczyk- Parks N Rec Committee is looking for donations for brick at the Pavilion.
613

614 **TOWN COUNCIL FUTURE AGENDA ITEMS**

615
616 D. Ross- yes, a discussion on what our response will be to the appeals board.
617
618 A. Garron- the ZBA did have a meeting on the decision made by the Housing Board. There was one
619 element that was made during that decision on that appeal. If it does not come back to the towns favor
620 legal. the hardship was one of the items that we felt they didn't have the depth of reasoning behind that.
621

622 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

623
624 **J. Sullivan motioned to enter non-public session per NH RSA 91-A:3 II (a) at 9:04 pm;**
625 **seconded by T. Tsantoulis.**

626 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of
627 such employee, or the investigation of any charges against him or her, unless the employee
628 affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case
629 the request shall be granted.

630 **Roll Call Vote #9**

631 **J. Durand Aye**
632 **D. Boutin NP**
633 **D. Ross Aye**
634 **R. Duhaime NP**
635 **K. Judge Aye**
636 **A. Walczyk Aye**
637 **T. Tsantoulis Aye**
638 **R. Lapierre Aye**
639 **J. Sullivan Aye**

640
641 **Vote in favor 7-0**

642
643 **J. Sullivan motioned to adjourn the non-public session of 12/7/2022 at 9:17 p.m.;**
644 **seconded by R. Lapierre.**

645
646 **Vote in favor 7-0**

647
648 **R. Lapierre motioned to seal the non-public minutes of 12/7/2022; seconded by T.**
649 **Tsantoulis.**

650
651 **Roll Call Vote #10**

652 **K. Judge Aye**
653 **T. Tsantoulis Aye**
654 **R. Lapierre Aye**
655 **D. Ross Aye**
656 **D. Boutin NP**
657 **J. Durand Aye**
658 **A. Walczyk Aye**
659 **R. Duhaime NP**
660 **J. Sullivan Aye**

661
662 **Vote in favor 7-0**

663

664

665 **ADJOURNMENT**

666

667 ***Chair Sullivan motioned to adjourn the meeting at 9:18pm. Seconded by T. Tsantoulis.***

668

669 ***All in favor 7-0***

670

671 Respectfully submitted,

672

673 *Alicia Jipson*

674

675 Alicia Jipson

676 Recording Clerk

677