

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, April 13, 2022**

1
2 The Hooksett Town Council met on Wednesday, April 13, 2022, at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 13 Apr 2022 to order at (6:00) pm.

7
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor John Durand, Councilor Randall Lapierre,
13 Councilor Roger Duhaime, Councilor David Boutin, Councilor Timothy Tsantoulis, Councilor Clark
14 Karolian, and Councilor Alex Walczyk

15
16 **Absent:** Councilor David Ross

17
18 **PLEDGE OF ALLEGIANCE**

19 Those present and able stood for the pledge of allegiance.

20
21 Chairman J. Sullivan offered a moment of Silence for former employee Richard Blake.

22
23 **AGENDA OVERVIEW**

24
25 **PUBLIC HEARINGS**

26
27 **6.2 Public Hearing to accept federal grant funds awarded to the Town of Hooksett, NH in the**
28 **amount of \$89,367.78 for Hooksett Fire-Rescue Department overtime staffing from July 1, 2021-**
29 **September 30, 2021, per NH RSA 31:95-b III(a).**

30
31 J. Sullivan opened the PH 6:08 and read the following into record:

32
33 **Public Hearing to accept federal grant funds awarded to the Town of Hooksett, NH in the**
34 **amount of \$89,367.78 for Hooksett Fire-Rescue Department overtime staffing from July 1, 2021-**
35 **September 30, 2021, per NH RSA 31:95-b III(a).**

36
37 Fire Chief Steven Colburn- This is the same thing that you have already voted on that was taken up on
38 the March 9th meeting, after we voted on it 7-0-1 we realized that we needed to hold a public hearing
39 and that is what we are doing here tonight. With the oversight we had to go back and do it again.

40
41 C. Karolian- why does it say relaxed COVID-19 restrictions. If relaxed why the need for overtime?

42
43 S. Colburn- as the restrictions got rolled back from last summer there was an increase in the fall as
44 those restrictions got rolled backwards, there was an opportunity to seek a grant to cover some of the
45 additional overtime to deal with the increase in covid call volume.

46
47 C. Karolian- did the calls increase?

48
49 S. Colburn- correct

50

51 C. Karolian- was it mostly ambulatory?
52
53 S. Colburn- yeah for the most part that's what most of the covid costs were.
54
55 C. Karolian- so this money is to go towards the ambulatory fund?
56
57 S. Colburn- no this goes back into the overtime fund to offset overtime money that was already spent.
58
59 C. Karolian- I was under the impression that the ambulance fund was already self-funded, and that
60 overtime and staffing was included in that budget.
61
62 S. Colburn- when it comes to ambulance billing yes it goes back into the ambulance revolving fund,
63 staffing of 3 members is paid out of the ambulance fund. Overtime is not and comes out of the OT
64 operating budget. This grant offsets that and will go back into the budget to replace what was already
65 spent.
66
67 R. Duhaime- with the police budget we had some savings will this help you in overtime savings?
68
69 S. Colburn- no this is basically a grant to replace what has already been spent. As we have in the past,
70 we have sought out grants to help offset the additional costs. The money is already spent it is
71 recouping money for the taxpayers. So yes in a way a savings.
72
73 A. Garron- at the end of the year we will have a potential fund balance.
74
75 T. Tsantoulis- we had additional call volume during the year due to covid. If we didn't have this
76 \$89,367.78 coming back in then it is safe to say that we could have seen the budget climb up to that
77 amount, so if you add this money back in from the grant than we would be looking at a budget that may
78 have been increased by this amount.
79
80 R. Lapierre- in the notice for the public hearing it said to call the FD did you get any calls?
81
82 R. Colburn- No
83
84 With no further public comment J. Sullivan closed the Public Hearing at 6:14.
85
86 ***D. Boutin motioned to waive Council rules and accept the NH DOJ 2021 ARPA Municipalities***
87 ***grant in the same night as the public hearing in the amount of \$89,367.78 per NH RSA 31:95-b III***
88 ***(a) and to have Council Chair sign a Certificate of Authority to authorize the Town Administrator***
89 ***to sign all associated documents; seconded by T. Tsantoulis.***
90
91 ***Roll Call Vote #2***
92 ***R. Duhaime Aye***
93 ***J Durand Aye***
94 ***D. Ross NP***
95 ***R. Lapierre Aye***
96 ***A. Walczyk Aye***
97 ***D. Boutin Aye***
98 ***C. Karolian Nay***
99 ***T. Tsantoulis Aye***
100 ***J. Sullivan Aye***
101
102 ***Vote in favor 7-1***
103
104 **6.1 Public hearing to accept the donation of \$36,500.00 from the Hooksett Youth Athletic**
105 **Association to the Town of Hooksett for Department of Public Works (Peters Brook Field) RSA**
106 **31:95-e, II.**
107
108 J. Sullivan opened the PH 6:19 and read the following into record:
109

110 **The Hooksett Town Council will be holding a public hearing on Wednesday, April 13, 2022 @**
111 **6:00pm at the Hooksett Town Hall Chambers, 35 Main Street, Hooksett, NH. The purpose of the**
112 **public hearing is to accept a donation of \$18,000 (in the form of 2 scoreboards) and \$18,500 (for**
113 **installation of 2 scoreboards) from the Hooksett Youth Athletic Association to the Town of**
114 **Hooksett for the Department of Public Works (Peters Brook Field) per RSA 31:95-e, II. For**
115 **documentation or questions, please contact the Hooksett Public Works Department at 603-668-**
116 **8019.**

117
118 Peter Soucy sitting chair of the Hooksett Youth Athletic Association- as Peter's Brook Park has become
119 more developed and Lacrosse has moved the need for a scoreboard has become more important. We
120 are proposing a scoreboard in between the lacrosse field and the soccer field so that both get to
121 benefit. The other smaller one will go to a small soccer field. We are here to have you accept the
122 donation of these to the town.

123
124 T. Tsantoulis- I read this earlier, the direct trenching and installation of the pipes is that included in the
125 cost? Or will DPW have to do it?

126
127 P. Soucy- nope that is all included in our costs. The installation is way more than the costs of the
128 scoreboards. The total donation packet is about \$36,500, about \$18,000 for the scoreboards the price
129 of installation is \$18,500 and that is without electrical going to them that is just to erect them, and those
130 are dollars that HYAA has taken on.

131
132 T. Tsantoulis- where are the funds for that electrical installation coming from?

133
134 P. Soucy- it will come out of HYAA funds.

135
136 With no further public comments chair Sullivan closed the public hearing.

137
138 **D. Boutin motioned to waive Council rules and accept the same night as the public hearing the**
139 **donation of \$36,500.00 from the Hooksett Youth Athletic Association to the Town of Hooksett**
140 **for Department of Public Works (Peters Brook Field) RSA 31:95-e, II. Seconded by C. Karolian.**

141
142 **Roll Call Vote #3**

143 **D. Boutin Aye**

144 **D. Ross NP**

145 **A. Walczyk Aye**

146 **J. Durand Aye**

147 **R. Duhaime Aye**

148 **T. Tsantoulis Aye**

149 **R. Lapierre Aye**

150 **C. Karolian Aye**

151 **J. Sullivan Aye**

152
153 **Vote in favor 8-0**

154
155 **15.1 Approval of Memorandum of Understanding between the Town of Hooksett and Hooksett**
156 **Youth Athletic Association, re: Maintenance of Scoreboards at all Town Fields.**

157
158 A. Garron- the MOU has a little history, Mr. Soucy's predecessor had arrears in the electrical payments
159 that were due, spurred the discussion on an MOU and make clear who was responsible for what. There
160 was also a concession stand and it was not clear on who was responsible for that either. So, we started
161 talking about an MOU to clear it up. We added all the other scoreboards that had been donated by
162 HYAA in the past. The arrangement of this MOU is centered on what was offered by HYAA as to once
163 the warranty expires, they will pick up the maintenance of the scoreboards. Our legal council has
164 looked at this and offered comment.

165
166 C. Karolian- #7 on page 24 says this MOU is effective upon signing and will remain in effect until either
167 party terminates this agreement in writing. Said termination will take effect 30 days after written notice
168 is provided to the other party. So, they can walk away later down the road and will leave us with the
169 maintenance and repair of the signs?
170
171 A. Garron- we would have to look at the arrangements and decide as a council what to do moving
172 forward.
173
174 P. Soucy- this agreement was drafted without HYAA. In speaking with our Board and the MOU it was
175 surprising that all boards were included in the MOU, when HYAA was only donating 2 boards. It's not
176 like we are unwilling to accept it, it was just surprising. We as a Board would like to address item #6
177 where it states that the parties agree that HYAA will be responsible for replacing the scoreboards when
178 needed. We would like to change it to read" the parties agree that HYAA will be responsible for
179 replacing the scoreboards when HYAA deems needed. We would not like to be told by the town when
180 the towns decide to be replaced and we want to make it clear by adding those two words.
181
182 A. Garron- after speaking with attorney Soucy we stand with the language. If both parties agree and I
183 think parties should be involved. Case and point there is a defunct football scoreboard that is no longer
184 in use, I don't think the town has made any gesture to have that removed. I think when it comes to a
185 health hazard, then we should have the right to have it removed.
186
187 P. Soucy- I agree with that when it comes to safety, but it does not say remove in a state of disrepair or
188 remove it says replace.
189
190 D. Boutin- I disagree with Mr. Soucy in this. He is indicating that the council has no role in this. I can't
191 think of a time when the council has interfered with HYAA.
192
193 J. Durand- I agree with Mr. Soucy and I don't see anything wrong with changing it.
194
195 C. Karolian- I concur. There are other things that come into play such as funding. I think any MOU
196 should be mutually agreed upon. If they are the ones getting the donations and funds and maintaining it
197 then they should be the ones to say when they remove or replace it.
198
199 T. Tsantoulis- as it is written the sign could be deemed replaced just due to esthetics. And that is not
200 reasonable.
201
202 R. Lapierre- how long do the scoreboards last? The fact that HYAA buys and donates these I feel it is
203 out of order to have the town tell them when to replace them.
204
205 P. Soucy- the company that we are purchasing them from in the northeast are still functioning after 20
206 years. These scoreboards will come with wireless controls.
207
208 ***J. Sullivan motioned to amend the section in # 6 to read "the parties agree that HYAA will be***
209 ***responsible for replacing the scoreboards when needed when mutually agreed upon between***
210 ***the 2 parties"; seconded by D. Boutin.***
211
212 C. Karolian- 1-4 says that all the responsibilities are on HYAA but because it is on town property it falls
213 under our property liability. I feel it unfair for us to put HYAA in a box in this MOU.
214
215 ***D. Boutin motioned to approve the proposed Memorandum of Understanding between the Town***
216 ***of Hooksett and Hooksett Youth Athletic Association, re: Maintenance of Scoreboards at all***
217 ***Town Fields to include an amendment to item #6 to read: the parties agree that HYAA will be***
218 ***responsible for replacing the scoreboards when needed when mutually agreed upon between***
219 ***the 2 parties" seconded by J. Sullivan.***
220
221 **Roll Call Vote #4**
222 ***A. Walczyk Aye***
223 ***R. Lapierre Aye***
224 ***D. Ross NP***
225 ***R. Duhaime Aye***
226 ***J. Durand Aye***

227 **C. Karolian Nay**
228 **T. Tsantoulis Aye**
229 **D. Boutin Aye**
230 **J. Sullivan Aye**

231
232 **Vote in favor 7-1**

233
234 C. Karolian expressed that the MOU was unfair to HYAA and therefore voted nay on the roll call vote.

235
236 P. Soucy- asked if in the future the TC may entertain the thought of using ARPA funds to pay for the
237 installation of the scoreboards.

238
239 **BICENTENNIAL MOMENT**

240
241 J. Sullivan presented the Bicentennial Moment on Dundee Mills. The Mills were built in 1770 once
242 located on the site of Lambert Park. The full PowerPoint presentation can be found on the town
243 website.

244
245 **15.4 Waste Disposal Agreement**

246
247 Denise Cummings Recycling & Transfer Crew Chief- we have been transporting trash to wheelabrator
248 for the last 20 years and we have an understanding of how they work. The option to traveling out to
249 Rochester to the landfill we would lose an additional 2 hours of man time just in travel time to the
250 transfer station and 2 hours while at the transfer station. That salary comes to about \$20,800. I
251 ballparked the cost of fuel at \$5 a gallon at about 12,400 miles annually at \$18,000 which puts waste
252 management in line with what wheelabrator is charging. I also looked at the tractor replacement
253 schedule and the wear and tear on the trucks. Casella is a farther distance, and we would essentially
254 be losing an employee for a whole day and would be troublesome in the winter. Casella also is running
255 out of space and no guarantee in the next 2 years for capacity.

256
257 J. Sullivan- so the department head and the administration is recommending wheelabrator and I know
258 the subcommittee will vote as well.

259
260 C. Karolian- in your calculations you are listing man hours at \$40 and hour can you explain.

261
262 D. Cummings- I based that off of what my current employee is paying and added in fringe benefits.

263
264 R. Lapierre- for further comparison I would like to see the rate of burden which benefits would and
265 should be included in the calculations. I would have liked to seen it broken out more for ease of
266 comparison.

267
268 T. Tsantoulis- you set up shop in southern NH and Northern NH and near the Seacoast. You have to
269 look at the entire picture of the costs and yes, the northern facility is cheaper but it is going to cost us
270 more to get it there.

271
272 A. Garron- given the data and given the history and location of wheelabrator, I see the reasons why we
273 are moving forward to stay with wheelabrator.

274
275 **D. Boutin motioned to 1) Waive the requirement for the three competitive bids. 2) Accept Waste**
276 **Innovation 10-year contract starting July 1, 2023. Seconded by A. Walczyk.**

277
278 D. Cummings- it wasn't a competitive bid, I reached out to get the quotes.

279
280 C. Karolian- why didn't they go out to RFP?
281
282 A. Garron- I would ask the same to the advisory committee.
283
284 C. Karolian- we are an advisory committee, and it is on the TC and the administration.
285
286 A. Garron- when this was presented to us, I asked why we are not following the process. I then asked
287 them to go out and get quotes but not by following the RFP process. If the council does not feel this
288 was and supports this, then we vote no and go out and follow the RFP process.
289

290 **Roll Call Vote #5**

291 ***T. Tsantoulis Aye***
292 ***D. Ross NP***
293 ***R. Duhaime Aye***
294 ***A. Walczyk Aye***
295 ***R. Lapierre Aye***
296 ***C. Karolian Aye***
297 ***J. Durand Aye***
298 ***D. Boutin Aye***
299 ***J. Sullivan Aye***

300
301 ***Vote in favor 8-0***

302
303 **Hooksett Municipal Employee - New Hire**

304
305 A. Garron- Christopher Porter a new addition to our PW department as a Truck Driver Laborer as a
306 rehire. The other hire was Kevin Desasco.
307

308 **PUBLIC INPUT - None**

309
310 **SCHEDULED APPOINTMENTS**

311
312 **CONSENT AGENDA**

313
314
315 **D. Boutin motioned to accept the consent agenda as presented seconded by C. Karolian.**

316
317 **10.1- A \$200.00 check from HealthTrust to the Town of Hooksett for the 2021 Wellness**
318 **Coordinator Stretch Goals Earning Incentive per RSA 31:95-b, III (b) and return said amount to**
319 **the Administration line item 001-000.220.029.000.**

320
321 **Vote all in favor 8-0**

322
323 **TOWN ADMINISTRATOR'S REPORT**

324
325 A. Garron – the number of covid cases have increased since the last time that we met, from 11 to 24. It
326 is still low compared to this time last year.

327
328 Heroes Banner- Primex recommend that the applicant have his own insurance and an indemnification
329 contract. We have drafted a contract with legal releasing the town if something were to happen. Town
330 staff would inspect the banners to make sure that they were installed correctly, because once they are
331 hung on the poles, they are our responsibilities. One of the things that I was thinking about working with
332 the applicant when we do our change of season, he can put them up and maybe we can take them

333 down, since we are already there putting the decorations up or down.

334
335 J. Durand- why was he not invited here today? It is too bad that this has gone on so long without
336 moving forward. His season is approaching, and it would have been nice to go along with the
337 Bicentennial and the moving wall.

338
339 **J. Sullivan motioned to direct the TA to have the indemnification signed by the applicant and**
340 **once signed the applicant can move forward with his project, seconded by A. Walczyk.**

341
342 **All in favor vote 8-0**

343
344 T. Tsantoulis- if we are going forward with this then different indemnifications agreements will need to
345 be signed pending on location of the signs on the different ownership of poles.

346
347 Lilac Bridge Ceremony is set to take place on April 16th at 1:00 pm. The bicentennial committee has the
348 Vietnam memorial moving wall taking place May 5-9. The Bicentennial committee also requests that the
349 TC waive the Park curfew from as the wall has 24 hours surveillance to keep an eye on it.

350
351 **J. Sullivan motioned to waive the curfew hours at Donati park May 5-9 for the accommodation of**
352 **the visitation and the monitoring of the visiting wall; seconded by D. Boutin.**

353
354 **Vote in favor 8-0**

355
356 **J. Sullivan motioned to waive the parking restriction on Veterans Drive on April 16th between**
357 **11:00 am and 2:00 pm; seconded by D. Boutin**

358
359 **Vote all in favor 8-0**

360
361 A. Garron- there is a sink hole on Corriveau Drive. They have it blocked off. There is an RFP
362 advertisement out there to address the issue. Bid opening will be on April 28th.

363
364 Solar Project- we looked at the former landfill site at DPW as a prospective solar field. They have done
365 a preliminary report called a helioscope. The array that could go there is about 3x that of the one that
366 the sewer commission has and feels it could supply DPW with electric. There are a few options
367 available on the table, either option can be addressed at the RFP opening. There are also grants out
368 there for this. There are some estimated preliminary costs of \$75,000 in up-front costs. This potentially
369 could be a CIP item with the upfront costs. The estimated purchase on a system like this is about 4-5
370 million dollars at this site. This particular array will just sit on top and be weighted and won't penetrate
371 the cap on the landfill. Our next step would be to move forward with an RFP.

372
373 D. Boutin- what is the cost of doing this project?

374
375 A. Garron- the estimated cost if we were to purchase is 4-5 million dollars. He preliminary upfront costs
376 is \$75,000.

377
378 D. Boutin- you said there is another option such as leasing what is that cost?

379
380 A. Garron- yes leasing is an option and I do not know that upfront costs.

381
382 D. Boutin- if we purchase that is the taxpayers responsible for that?

383
384 A. Garron- potentially. But we may also gain revenue from the electricity. The preliminary review will
385 give us all that information.

386
387 C. Karolian- has there been any discussion with Eversource to see if this location will work and the cost
388 of updating their infrastructure.

389
390 A. Garron- that did come up, but they could not give us a realistic answer as we need to do the ground
391 work to establish all of this.

392
393 A. Walczyk- part of that preliminary cost is working with Eversource to find out what all the costs would
394 be and what the paybacks will be.

395

396 **D. Boutin motioned to request the TA to gather a written report for our next meeting so**
397 **that we can read and digest it. Seconded by C. Karolian.**

398
399 **Vote in favor 8-0**

400
401 A. Garron- there was a variance brought forward and we are an abutter on by Pine Street and Pinnacle
402 Pond. They are constructing a garage close to the lot line, and I reviewed it and I did not see any
403 issues with this or conflict.

404
405 A. Garron- Microphones, seeing the council's direction on what direction they want to move forward.

406
407 **J. Durand motioned to direct the TA to proceed with upgrading the old gooseneck and replace**
408 **as needed seconded by C. Karolian.**

409
410 R. Duhaime- they appear to be getting better, at last night's meeting we had a few issues but appear to
411 be getting better. Before jumping on it I'd like to see if they get any better.

412
413 R. Lapierre- the gentleman that came in here said it is running off the same frequency as our phones so
414 that is what is being disruptive. I'd like to know the costs that we are signing up for.

415
416 **R. Lapierre motioned to table until such time we know the price of using the old goosenecks**
417 **seconded by J. Durand.**

418
419 **Vote in favor 8-0**

420
421 J. Durand- you may want to speak to Mr. Ross as that is his forte. We don't have to limit it to this one
422 company, we can open it up to others.

423
424 R. Duhaime- how is the Martin Ferry project coming along?

425
426 A. Garron- it is my understanding that it is coming along well.

427
428 J. Durand- anyway they can look at removing that speedbump there? It is causing damage to cars, and
429 it is not working towards slowing traffic down.

430
431 **J. Durand motioned to remove the speed bump at the end of Martins Ferry's Road seconded by**
432 **C. Karolian.**

433
434 **Vote all in favor 8-0**

435
436 J. Bouchard Police Chief- I was not chief when those speed bumps came in. There were put in by
437 request of the residents to control the speed. They asked for it to be placed, I'd have to look back at the
438 minutes for further information.

439
440 **NOMINATIONS AND APPOINTMENTS**

441
442 **J. Sullivan motioned to waive the Town Council Rules and Procedures to nominate and appoint**
443 **in the same night for the Southern New Hampshire Planning Commission openings.; Seconded**
444 **by C. Karolian.**

445
446 **Vote all in favor 8-0**

447
448 **J. Sullivan motioned to nominate and appoint Robb Curry to the Southern New Hampshire**
449 **Planning Commission with a term expiring 6/30/2026. Seconded by D. Boutin.**

450
451 **Vote all in favor 8-0**

452
453 **J. Sullivan motioned to nominate and appoint Denise Pichette Volk to the Southern New**
454 **Hampshire Planning Commission with a term expiring 6/30/2026; seconded by C. Karolian.**

455
456 **Vote all in favor 8-0**

457
458 **C. Karolian motioned to waive the Town Council Rules and Procedures to nominate and appoint**

459 ***in the same night Nancy Philbrick to the Cemetery Commission with a term expiring 6/30/2023;***
460 ***seconded by T. Tsantoulis.***

461
462 ***Vote all in favor 8-0***

463
464 **BRIEF RECESS at 7:58 pm**
465 **RETURNED AT 8:06 pm**

466
467 **OLD BUSINESS**

468
469 C. Karolian- how can property that was given by the taxpayers to the sewer commission for the
470 expansion. How can the sewer commission then now give that property away for the community
471 center? If the transfer of land is not used for the intended purpose, does it need to revert back to the
472 school?

473
474 J. Sullivan- Any additional land that they are requesting has not been approved by the voters. You are
475 asking questions for things that are hearsay and have not been discussed. I can go back and ask the
476 school district that question.

477
478 R. Duhaime- the sewer dept has not transferred the land they only gave ROW access.

479
480 J. Durand- this could be a potential problem. We should find out before the project moves forward. I
481 think these questions are reasonable and should be answered, I also say that the sign they have up is
482 misleading and should be taken down as those driving by will think that it is already a done deal. This is
483 going to blow up in our faces if we don't handle it correctly.

484
485 A. Garron- what questions do you want me to ask?

486
487 J. Durand- is the land that was given to the sewer commission allowed to be given to anyone else other
488 than themselves, the voters did vote to give it to a private entity.

489
490 T. Tsantoulis- lets terminate discussions on this and let's give the TA time to find the correct answers.

491
492 **NEW BUSINESS**

493
494 **15.5 Vietnam Moving Wall Remembrance Days Proclamation**

495
496 ***T. Tsantoulis motioned to proclaim May 5th, 2022, through May 9th, 2022, as Vietnam Moving***
497 ***Wall Remembrance Days and allow the chair to sign the Proclamation seconded by R. Duhaime.***

498
499 ***Vote in Favor 8-0***

500
501 **15.6 Town Personnel Plan Updates**

502
503 ***T. Tsantoulis motioned to approve the Town Personnel Plan updates as presented effective***
504 ***April 13, 2022. Seconded by J. Sullivan.***

505
506 Donna Fitzpatrick HR Coordinator- the changes are presented in red on the website and black on your
507 hardcopy. Things that are underlined we are adding, strike through are things that we are
508 recommending removing. When I say we based on recent union negotiations with the teamsters mid
509 management 13 members of that team used to be on the town personnel plan and then when we were
510 doing the mid management negotiations it was determined to have some things in that contract and
511 then we are now comparing other items in the town personnel plan. In my summary on pages 67-69

512 when we look at items under employment conditions for policy under hours worked for salaried exempt
513 employees all the way to the last one all of those items were brought to our attention and received their
514 input, and it was the consensus to move them forward. When we look at this document that is now 7
515 years old, upgrades to the facilities have changed. Such as the safety building, the dispatch is now
516 moved to the front and is open 24-7. We didn't want to get too particular to the where as things where
517 the main goal was to always keep operations open to the public.

518
519 C. Karolian- dispatch is now moved to the front. Prior to that move the public could still walk in and pick
520 up a phone and reach someone correct?

521
522 J. Bouchard- the difference is prior to this dispatch was in the back and could not leave dispatch to give
523 paperwork to the residents. Now that dispatch is in the front, they are available 24-7.

524
525 C. Karolian- how does that affect the policy on hours of work for salaried exempt employees?

526
527 A. Garron- the proposal as you see is to cross out the 8:00am to 4:30pm Monday thru Friday as we felt
528 that didn't reflect the correct hours of operation.

529
530 D. Fitzpatrick- this was done back in 2015 and we are trying to make it the most updated.

531
532 J. Bouchard- we have varying hours based on different responsibilities of the staff.

533
534 C. Karolian- asked some more questions about the summary page, also asking why this is being done
535 now and not then or in the time between then and now.

536
537 D. Fitzpatrick- indicated that perhaps we no longer need the oversight that we felt we needed back in
538 2015. Perhaps we can go away with this policy. Perhaps the individual is no longer here that we have
539 the concern for.

540
541 ***R. Lapierre moved to table this agenda so that members have time to read and then discuss so***
542 ***that we have a more productive discussion. Seconded by R. Duhaime.***

543
544 ***Vote in favor 7-1***

545
546 D. Boutin- can I suggest we move this to an agenda that has a shortened agenda, so we are not here
547 all night.

548
549 A. Garron- this was on the last agenda that was heavy, and we moved it to a lighter agenda to be able
550 to discuss.

551
552 J. Durand- I want to know when it comes off the table for clarification does the nonunion want the same
553 benefits as the union people is that what this is about?

554
555 D. Fitzpatrick- no it is not.

556
557 J. Durand- I think it is wrong that anyone who negotiates union contracts should then benefit off from
558 what they negotiated.

559
560 **15.7 Town Administrator Contract Effective May 2022**

561
562 **T. Tsantoulis motioned to unseal the nonpublic minutes of March 23rd regarding the contract**
563 **and the vote for the Town Administrator. Seconded by D. Boutin.**

564 **Vote in favor 7-1 voice vote**

565

566 J. Sullivan- the reason why we are doing that the council on the 23rd voted to extend Andre Garron 3
567 years contract as our Town Administrator till the year 2025, and aspects of that contract are available
568 under the right to know. The vote was 5-3.

569

570 **C. Karolian then requested a roll call vote on unsealing the minutes.**

571

572 **Roll Call Vote #6**

573 **J. Durand Aye**

574 **R. Lapierre Aye**

575 **C. Karolian Nay**

576 **D. Boutin Aye**

577 **D. Ross NP**

578 **T. Tsantoulis Aye**

579 **A. Walczyk Aye**

580 **R. Duhaime Aye**

581 **J. Sullivan Aye**

582

583 **Vote in favor 7-1**

584 The previous motion to unseal the non-public minutes are shown below.

585 **T. Tsantoulis motioned to approved Town Administrator Contract effective May 31, 2022, to May**
586 **31, 2025. Seconded by R. Lapierre.**

587 **Roll Call Vote #10**

588 **C. Karolian – Nay**

589 **T. Tsantoulis – Aye**

590 **R. Lapierre – Aye**

591 **D. Boutin – Aye**

592 **J. Durand – Nay**

593 **A. Walczyk – Aye**

594 **R. Duhaime – Nay**

595 **J. Sullivan – Aye**

596 **Vote in favor 5-3**

597 **APPROVAL OF MINUTES**

598

599 **T. Tsantoulis motioned to approve the public minutes of the February 23, 2022, meeting.**
600 **Seconded by D. Boutin**

601

602 **Vote in favor 8-0**

603

604 **D. Boutin motioned to approve the public minutes of the March 9, 2022, meeting. Seconded by**
605 **T. Tsantoulis**

606

607 **Vote in favor 8-0**

608

609 **D. Boutin motioned to approve the public minutes of the March 23, 2022, as amended;**
610 **Seconded T. Tsantoulis.**

611 Correct line 38: ~~Caron~~ to Curran.
612 Add at line 372: CONSENT AGENDA 10.1. To accept donations in the amount of \$450.00 in memory of
613 C. Schwieger, to the Town of Hooksett for the Hooksett Police Department, K9 Trust. 10.2. Accept
614 \$270.00 donation from Northeast Resource Recovery Association (NRRRA) in the form of 10 cases of
615 blue trash bags @ \$27 per case to the Town of Hooksett for the DPW Recycling & Transfer Division per
616 RSA 31:95-e, II. D. Boutin motioned to move the approval of the consent agenda as presented with the
617 amendment to 10.1 to include the PD changes; seconded by R. Lapierre.

618
619 ***Vote in favor 8-0***

620
621 ***D. Boutin motioned to approve the non-public minutes of the February 23, 2022, meeting.***
622 ***Seconded by T. Tsantoulis.***

623
624 ***Vote in favor 8-0***

625
626 ***J. Sullivan motioned to approve the non-public minutes of the March 9, 2022, meeting.***
627 ***Seconded by D. Boutin.***

628
629 ***Vote in favor 8-0***

630
631 **SUB-COMMITTEE REPORTS**

632
633 J. Sullivan- please come to the bicentennial events that are coming up. The Heritage Commission met
634 with all the historical groups in town and had a productive discussion. Getting things re amped up after
635 the passing of Kathy. May 2nd is the clearing out and the rediscovery of the Clay Cemetery.

636
637 A. Walczyk- Conservation Commission has a river walk trail cleanup planned on April 23rd. and DPW
638 will be assisting us clean up the bittersweet.

639
640 R. Duhaime- in zoning we had a few variances. The Cigna variance was denied. The variance on the
641 bypass was approved to allow commercial apartments.

642
643 R. Lapierre- we have an ARPA subcommittee where departments are going to present projects that are
644 not currently funded to bring forward for consideration.

645
646 **PUBLIC INPUT- None**

647
648 ***J. Sullivan motioned to go into non-public session at 8:59 pm under NH RSA 91-a:3 ii (a & I),***
649 ***seconded by C. Karolian.***

650 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such
651 employee, or the investigation of any charges against him or her, unless the employee affected (1) has
652 a right to a meeting and (2) requests that the meeting be open, in which case the request shall be
653 granted.

654 (I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more
655 members of the public body, even where legal counsel is not present.

656
657 **Roll Call Vote #7**

658 ***D. Ross NP***
659 ***C. Karolian Aye***
660 ***R. Lapierre Aye***
661 ***R. Duhaime Aye***
662 ***A. Walczyk Aye***

663 **J. Durand Aye**
664 **T. Tsantoulis Aye**
665 **D. Boutin Aye**
666 **J. Sullivan Aye**
667
668 **Vote in favor 8-0**
669
670 **J. Sullivan motioned to adjourn the non-public session of 4/13/2022 at 9:12 p.m.; seconded by R.**
671 **Lapierre.**
672
673 **Vote in favor 8-0**
674
675 **J. Sullivan motioned to seal the non-public minutes of 4/13/2022; seconded by D. Boutin.**
676
677 **Roll Call Vote #8**
678 **R. Lapierre Aye**
679 **R. Duhaime Aye**
680 **T. Tsantoulis Aye**
681 **A. Walczyk Aye**
682 **J. Durand Aye**
683 **D. Ross NP**
684 **D. Boutin Aye**
685 **C. Karolian Nay**
686 **J. Sullivan Aye**
687
688 **Vote in favor 7-1**
689
690 **ADJOURNMENT**
691
692 **Chair Sullivan motioned to adjourn the meeting at 9:12 pm. Seconded by D. Boutin.**
693
694 **Vote in favor 7-1**
695
696 Respectfully submitted,
697
698 *Alicia Jipson*
699
700 Alicia Jipson
701 Recording Clerk
702
703 Please see subsequent meeting minutes for any amendments to these minutes