

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, May 11, 2022**

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The Hooksett Town Council met on Wednesday, May 11, 2022 at 6:00 in the Hooksett Municipal Building.

CALL TO ORDER

Chair Sullivan called the meeting of May 11, 2022 to order at 6:03 pm.

PROOF OF POSTING

Donna Fitzpatrick, Human Resource Coordinator, provided proof of posting.

ROLL CALL

In Attendance: Councilor James Sullivan (Chairman), Councilor Clifford Jones, Councilor John Durand (arrived at 6:15 pm), Councilor Randall Lapierre, Councilor David Boutin, Councilor Clark Karolian, Councilor Roger Duhaime (arrived at 7:12 PM), and Councilor Alex Walczyk.

Absent: Councilor Timothy Tsantoulis

PLEDGE OF ALLEGIANCE

AGENDA OVERVIEW

J. Sullivan: This evening we have two updates from town committees, old business, and no non-public session.

PUBLIC HEARINGS

SPECIAL RECOGNITION

BICENTENNIAL MOMENT

Chairman Sullivan provided a tribute to Corporal William George Fraser who was a resident of Hooksett. He served in the United States Marine Corps. and his name is on the Vietnam Wall. The Fraser Memorial Field was dedicated to him him on November 11, 1968. William Rogers, the cousin of Corporal Fraser who served the United States in Korea, was in attendance.

Hooksett Municipal Employee - New Hire

A. Garron: Keri Matoya replaced Kathy Donnolly, who retired, and she started this week. We are glad to welcome her aboard.

PUBLIC INPUT - 15 MINUTES

Enter public input comments here

None

48

49 **SCHEDULED APPOINTMENTS**51 **Annual Update from the Conservation Commission - Cindy Robertson, Chair**

52

53 *D. Ross motioned to have the Town Council authorize the Chairman to sign a letter of support on*
 54 *behalf of the Town Council in order for a recreational trails grant from the state to be awarded for*
 55 *the Riverwalk Trail. Seconded by A. Walczyk.*

56

57 C. Robertson: Phase 3 of the Riverwalk Trail has been completed. We are going to do some spring
 58 clean up and need to get rid of a beaver. We are beginning to focus on Phase 4. Allenstown had a
 59 conversation with our town manager. They are going to do a quarter mile of trail down to the Hooksett
 60 town line. We have gone before the Budget Committee, CIP, and ARPA with this presentation. We are
 61 going to start from where Phase 1 ended and take that up to Allenstown. With Allenstown bringing their
 62 trail down to Hooksett you will be able to walk to Allenstown and back down and it will be five miles
 63 all together. We have a CIP warrant article. We are applying for an \$80,000 recreational trails grant. We
 64 received \$80,000 for Phase 3. With our grant application they would like letters of support from various
 65 departments in town. We would like a letter of support from Town Council saying that you support this,
 66 it complies with the master plan, and will connect the two towns. It will cost \$385,000 for the Phase 4
 67 project. Of that we are looking at \$35,000 from the conservation fund, \$80,000 if we get the grant, and
 68 \$275,000 from the warrant article or ARPA funds. We would have it complete in the summer or fall of
 69 2023.

70

71 J. Sullivan read the first half of the letter of support into the record. D. Ross read the second half of the
 72 letter of support into the record.

73

74 D. Ross: This has become a destination and provided a great benefit during the pandemic. It is a great
 75 place for children for learning experiences. The town has helped with the clean up, parks and rec
 76 provided a tractor trailer and transfer dealt with the debris.

77

78 **Motion carries unanimously with a vote of 7-0.**

79

80 C. Robertson: We have been working on the Heads Pond conservation area. There is about 426 acres.
 81 We had a stewardship plan prepared and we are working way through that. Stantec is going to do the
 82 property survey and will come back in front of us. Depending on what boundaries are already there and
 83 what needs to be set they will talk with about about setting the monuments. There is a lot of monument
 84 that need to be set because of the housing. Once boundaries are located and monuments are set the next
 85 step is a trail use study. There are about 15 trails now that are not formerly created but people have been
 86 using them for ATV's, walking, and bikes. Once we figure out which trails are worth keeping and which
 87 trails can be used for what we will start working on them. The school district owns a piece of the
 88 property that is included in the stewardship plan. We will keep them involved with any approval as we
 89 move forward. Two of these trails are on their property. We will have to get their assent on what we
 90 would like to do moving forward. The Pinnacle is practically done. The student conservation association
 91 that is affiliated with AmeriCore put a new trail in at the bottom, closed off some trails, and cleaned
 92 some up. Two more signs need to be put up, which DPW is helping with, and trails have to be blazed.
 93 We are working with Bear Paw regional trail ways on that. You will see the new colored trail maps and
 94 the new blazes on the trials will match the color on the trail maps. I am not sure how often Quimby
 95 Mountain is used by general public. It was a terrible area for bittersweet. keep it native specialized in
 96 removing invasives. pulled down the bittersweet and can see trail completely. We retained Paul Eaton

TC MINUTES

5-11-2022

97 who came to our beautify Hooksett day. He has a company called Keep It Native and specialized in the
 98 removal of invasives. He has a 5 to 6 year plan to get the invasives out of there. When we get through
 99 Riverwalk and Heads Pond we may look at Quimby for trails. We are looking for volunteers for trail
 100 monitoring. Bear Paw offered to provide monitoring training. This would involve monitoring the
 101 properties we hold once or twice a year and cleaning them up. Bear Paw has done our monitoring but
 102 does not have the staff any longer. They are looking to us to provide those people

103

104 J. Sullivan: On the map, is there a name to the island?

105

106 C. Robertson: There is no name. We call it the island.

107

108 C. Karolian: Thank you for the work that is being done. I think it is a great idea to connect with
 109 Allenstown. Kudos for all that is being done to make this happen.

110

111 **Annual Update from the Heritage Commission - Tony Lacasse, Chair**

112

113 T. Lacasse: We are in a transition with passing of Kathy Northrup. We are going through her files
 114 trying to figure out her projects and what she was working on. She did a lot. We are trying to figure out
 115 what files she has, old passwords, information, and research maps. She was in the middle of different
 116 projects and we are trying to figure out where she was with those projects. She was working on the
 117 Lambert's Park pavilion dedication to be done in tangent with the historical sign marker that the Parks
 118 and Rec Ad Hoc Committee is working on. Kathy was writing some type of history on the park. It is
 119 overwhelming considering the commission is small. We have four members and two are not super
 120 available. We want to recruit a lot of people onto the Heritage Commission especially with this being a
 121 bicentennial year and with the historical sketches the Heritage Commission is in charge of. We are not
 122 even touching the sketches at this point. Heritage Day is Saturday. There will be a walking tour of the
 123 village. I am hoping Robies will be open. Heads School will be open. Robert Duhaime will open
 124 Prescott Tavern which has not been open to public since 2018 or further back. We are going to be doing
 125 a recruitment push and bring more attention to the village area.

126

127 J. Sullivan: Could you mention the reclamation of the old Clay cemetery off of Candia Road that
 128 happened on May 2?

129

130 T. Lacasse: We did the Clay cemetery dedication. The Duhaimes' donated sand gravel to put in a new
 131 path to be able to access the historical Clay family cemetery. It is a very isolated part of town. The NH
 132 Grave Association was there along with volunteers cutting down brush shrubs and putting down pad.
 133 The Grave Association was trying to figure out who the markers and historical grave site belonged to
 134 and were not able to figure them out. Steven Clay lived in that area in the Clay homestead. No one
 135 seems to know that area and they cannot seem to find Steven Clay buried in any of the towns. They
 136 could not locate him. The cemetery has been reclaimed, stone walls have been rebuilt, and the grave
 137 sites have been cleaned up.

138

139 C. Karolian: Thank you for doing what you are doing and recruiting volunteers. Where is the tavern?

140

141 T. Lacasse: It is the white building on the corner of Rt. 3A and Pine street. A car had hit the porch. It
 142 had a blacksmith shop that is thought to still be there. You cannot tell at this point. It is the last surviving
 143 tavern in Hooksett.

144
145 J. Sullivan: Where do the walking tours start?

146
147 T. Lacasse: The plan is at Robies.

148
149 J. Sullivan: There was a meeting where all of the historical groups met together.

150
151 T. Lacasse: One of my goals is to unify all of the historical groups in town.

152
153 **CONSENT AGENDA**

154
155 *C. Karolian motioned to allow the Hooksett Police Department to accept donations of food, drinks,*
156 *paper products, and entertainment with a combined estimated value less than \$5,000.00 from*
157 *Hooksett Residents, Hooksett Kiwanis, Hooksett Police Association and any other business or*
158 *association willing to donate to the Town of Hooksett for the Hooksett Police Departments National*
159 *Night Out event, per RSA 31:95-e:II. Seconded by D. Boutin. Motion carried unanimously with a*
160 *vote of 7-0.*

161
162
163 **TOWN ADMINISTRATOR'S REPORT**

164
165 A. Garron gave an overview of the status of Covid. As far as the Bicentennial, the Vietnam Moving
166 Wall was well received. A. Garron showed photos of the event. A lot of donations were made as well as
167 a commitment of time and energy. The Bicentennial Committee did an amazing job and I would like to
168 give a special thank you to Rich Caruso who did a lot in organizing this. I would also like to thank the
169 DPW crew and Parks and Rec for setting this up. It was a fantastic and impressive event.

170
171 J. Sullivan: The program included bag pipes, taps, a presentation of the color guard, and a flyover to
172 two bald eagles during the ceremony. There was an overnight vigil and over 50,000 names were read.
173 There was a display of a POW table, battle cross, eternal flame, and flower guard of 227 flags. Groups
174 from VFW and American Legions throughout the regions as well as the Veteran Center was there to
175 help visitors that had a struggle and needed assistance. It was an emotional weekend. We are receiving a
176 lot of complements to the town as to how this was conducted. It was fantastic and well worth the effort.

177
178 A. Garron: The Council has a question regarding sewer land as it pertains to the community center
179 project. A sign was placed on a piece of land voicing the possible site of the community center. The
180 Council asked if land that was given to the sewer commission be utilized for this. One of the schematics
181 showed the building partially on the sewer commissions property. The plan I just passed out is a plan
182 that was given to the sewer commission and given to me to share with the Council. It shows the parcel
183 they are seeking from the school board that is being explored. The parcel below it is under the control of
184 the sewer commission via the town of Hooksett. The 1988 deed to that property indicates it was deeded
185 to the town of Hooksett for intended use for the sewer commission. The superintendent of the sewer
186 commission stated there would not be any encumbrance from that building if that were to take place on
187 the sewer commission property. They are contemplating a possible access easement which is over the
188 sewer line that runs through that property. The only encumbrance they foresee is possibly granting an
189 access easement.

190
191 C. Karolian: The sewer commission has given a right-of-way access to these people along the railroad
192 tracks?

193

194 A. Garron: They said if the community center plan were to reach fruition on the property that is under
195 their control they would be willing to grant an access easement. It is not the railroad right-of-way.

196

197 C. Karolian: In reality this proposed community center is now on school board property. The town
198 school board owns this property.

199

200 A. Garron: Correct. If they were to be successful in gaining that land for the community center that is a
201 general layout of what it would look like. They would have to work it out with the school board to
202 determine if they would be able to get that land or not. My guess is if they were to work something out it
203 would follow the process to go to the town as a warrant article.

204

205 J. Sullivan: This piece of land requires a vote of the citizens.

206

207 C. Karolian: There are some councilors that have been made aware of this and some that have not.
208 Councilor Duhaime made a comment the sewer commission voted to give a right-of-way to them. When
209 this was being generating it would have been nice to be kept in the loop, but it is clear now. It is on
210 school board property. It is in their hands, not ours. It is town property. It is owned by the citizens.

211

212 J. Sullivan: Any land owned by the school district that would be transferred requires a vote of the
213 citizens.

214

215 C. Karolian: The access way has to go through the sewer property. That was voted by the citizens to
216 give them for expansion. They could grant an easement to get to that school property and that
217 community center. I don't know if that is different than what the warrant called for future expansion.

218

219 J. Sullivan: Was the seven acres referred to in 2015 going to be used for the community center? I
220 understand that seven acres is not being involved with any usage of this possible community center.

221

222 C. Karolian: They would put a paved road in.

223

224 J. Sullivan: That right-of-way would be existing land before it existed with the sewer commission. That
225 seven acres is not involved in any of that right-of-way. Correct?

226

227 A. Garron: My understanding for the right-of-way was that access easement is the land that was part of
228 the 1988 dedication to the town for the intended use for the sewer commission.

229

230 C. Karolian: Would an easement be in violation of that? That is not for their expansion. It is for access.

231

232 A. Garron: I am not sure if it would be in violation. As far as expansion, it depends. If they grant an
233 access easement but use it for their own purpose to access their land they could be in line with the
234 intended purpose.

235

236 C. Karolian: I wonder if the town attorney should render an opinion. We are glad for the clarification.

237 A. Garron: The water feasibility discussion - On April 28 we had a phone meeting with the Appletree
238 Group that was behind the testing of the water wells in and around the Londonderry Turnpike/Farmer
239 Road area. Members of DES were on that call. The purpose of the call was to review the feasibility study,

240 that was majorly funded by ARPA funds by vote of the Council, to share the results, and solicit their
241 input on what possibilities exist from the various agencies involved with funding this project. We got
242 good feedback. Appletree serves as educational arm for DES. We want to move forward with the
243 workshop we were going to have in 2020. Also mentioned were funding avenues. Federal funding is
244 coming down and some will be geared to water quality and contamination. We are going to focus on that
245 area now but it has an impact on the rest of the community. We left it as we want to pursue what the
246 avenues of funding would be, but we want to work with central water to see what can be done. It is
247 expensive to provide water where they show it in that plan. Equipment could be installed in homes and
248 somewhat funded. We want to see the best course of action with regard to this.

249
250 C. Karolian: I have a question on the proposed community center facility. It is noted as proposed
251 community center to constructed on surplus town land from school and sewer commission of
252 approximately 5.7 acres. See note no. 4 below. Note no. 4 states that the final acquisitions of town
253 parcels have been discussed but have not approved at this time. In addition, the agreements involving the
254 use/restrictions of the riverpark section are being finalized with the Manchester Rowing Alliance. Where
255 do they come into play on the map?

256
257 A. Garron: My understanding is it is on the other side of the railroad tracks towards the Merrimack
258 River.

259
260 C. Karolian: So they plan on putting something on the west side of the tracks between the river and the
261 north side?

262
263 A. Garron: That is their plan. The group is looking to do something with those parcels as well.

264
265 J. Durand: Who's land is on the other side?

266
267 A. Garron: I think there are two parcels. One is portion of it is Manchester Water Works and I am not
268 sure about the other.

269
270 C. Karolian: For clarification, their intention is to build this as well as utilize the property, a proposed
271 dock, future boat house, etc. on the outside of the tracks by the water which would require crossing the
272 railroad tracks with a vehicle or as a pedestrian. You can't trespass on railroad property. I don't know
273 how they plan on getting over or underneath those tracks to utilize any of that property on the other side
274 of the tracks.

275
276 A. Garron: Having dealt with railroad crossings, it is not easy and a lot of process. If that is something
277 they want to pursue they will find out quickly it is not easy and the railroad company knows what they
278 are doing.

279
280 C. Karolian: When you have specific railroad crossings it is almost impossible.

281
282 A. Garron: There are a lot of hoops to jump through. It is not an easy process and is long and involved.

283 C. Karolian: It is my understanding that the feds and the state are refusing to do that.

284
285 A. Garron: That is possible.

286

287 A. Garron discussed the cost of new Gooseneck microphones in Council chambers.

288
289 D. Ross: The problem in the past was the appearance of the wires. I am sure there is nothing wrong with
290 the Gooseneck microphones. Static microphones have been around for a long time. There should be
291 sufficient cabling that we already own. The proper way to do it is drill holes in the table in front of each
292 speaker. I would be willing to offer my services to do it with our existing equipment. I have set up far
293 more complicated things than this before.

294
295 A. Garron: I think we upgraded from our old mixer to that. That is why we had someone come in to see
296 what it would take to use the old microphones with the new system.

297
298 D. Ross explained how he could set up the microphone system and the mixers and the possible cost.

299
300 A. Garron: The cost to wire the Goosenecks is to bring the wires through the ceiling to alleviate any
301 wires going across the floor. If we want them on the floor as they were before it would be the lower cost.

302
303 D. Ross: I am happy to inspect it and check it out.

304
305 ***D. Ross motioned for the Town Council to allow him to offer his services at no charge utilizing***
306 ***existing equipment to fix the sound system. Seconded by J. Durand.***

307
308 J. Durand: When the company presented these microphones they said the problem was cell phone
309 interference. I felt that was a lame excuse. I am not impressed with this company. I thought this should
310 go to bid. I think we should have Mr. Ross look at it because it is always beneficial to save the town
311 money.

312
313 J. Sullivan: Would there be a conflict with getting a mixer?

314
315 D. Ross: No. Any invoices for any required equipment would go through the administrator under the
316 proper channels.

317
318 **ROLL CALL**

319 R. Duhaime - Yes

320 J. Durand - Yes

321 D. Ross - Yes

322 R. Lapierre - No

323 A. Walczyk - No

324 D. Boutin - No

325 C. Karolian - Yes

326 J. Sullivan - Yes

327

328 **Motion carries with a vote of 5-3.**

329

330 R. Duhaime: Is there any information on the water feasibility study?

331

332 A. Garron: I can provide you with the notes from that meeting.

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NOMINATIONS AND APPOINTMENTS

None.

OLD BUSINESS

Town Personnel Plan Updates (tabled at the 04/13/22 Town Council Meeting).

R. Lapierre motioned to remove Town Personnel Plan Updates from the table. Seconded by R. Duhaime.

D. Ross: I have some concerns that I have had for a long time which are among the reasons I ran for Council again. I think we need to have some discussions that should take place in a non-public session prior to moving forward with any personnel plans or changes.

C. Karolian: Under what RSA?

J. Sullivan: 91(3)(a) but it has to be the specific citation (a) - (l) that we are going under. Can you be clear on that that is?

D. Ross: It may affect the reputation of people that are not a member of this body. That is my reason to not speak of this and it can be put on the agenda for a non-public session.

R. Lapierre: Point of order. A motion to take from the table is not debatable.

C. Karolian read the motion that was initially tabled so that members have time to read and then discuss so that we have more productive discussion.

J. Sullivan: Before we can discuss it we need to remove it from the table. I will look to Councilor Lapierre who made the motion.

R. Lapierre: Our HR manager for the town of Hooksett created an easier to read personnel plan for updates. I read through it and am prepared to discuss it.

ROLL CALL

D. Boutin - Yes

D. Ross - No

A. Walczyk - Yes

J. Durand - No

R. Duhaime - No

R. Lapierre - Yes

C. Karolian - No

J. Sullivan - Yes

Motion fails with a vote of 4-4.

379
380 J. Durand stepped down at 7:34 pm.

381
382 **NEW BUSINESS**

383 **2022-2023 Town Council Meeting Schedule**

384
385 *D. Boutin motioned to approve the 2022-2023 Town Council meeting schedule. Seconded by J.*
386 *Sullivan. C. Karolian abstained. Motion carried with a vote of 6-0.*

387
388 **Impacts of Potential Town Clerk Vacancy**

389
390 A. Garron: We have no candidates.

391
392 J. Sullivan: If we do not have a town clerk what is the impact and how do we address that?

393
394 A. Garron: If there is no town clerk appointed by the town council on June 30, 2022 the responsibility
395 of the town clerk’s office falls to the town council. The information provided lays out what the
396 responsibilities of the town clerk are. As stated by our existing town clerk in January he said he was not
397 going to reup his position. This year is particularly burdensome to a new town clerk because there is a
398 primary in September and general election in November. That would be the responsibility of the town
399 clerk.

400
401 J. Sullivan: There are two parts to the clerk requirements for the elections. The other part does not deal
402 with the elections. Let’s discuss the part of the election.

403
404 D. Ross: I was astounded, prior to the elections, there is a \$5,000 stipend. How can someone do that
405 work for a \$5,000 stipend? The compensation is set at town meeting. We can can appoint a deputy as
406 well as a town clerk. Compensation comes down to a town meeting and the budget. The money that pays
407 the town clerk can come from the money they collect. That is how they get people to do this. It is the
408 ultimate legal position in town. They are in charge of important things that require a high level of trust.
409 It is up to us to perhaps come up with a way to temporarily fill the position. Maybe there is a way to
410 change the compensation rate prior to the last election.

411
412 J. Sullivan: That has been thought of. Can the compensation be done before that?

413
414 A. Garron: I agree the compensation should be increased. It has to be done by warrant at town meeting.
415 This was done along with the town clerk position and along with the deputy. Now it is a separate
416 position and that is how it has to be advertised. We have space for it and the resources would be made
417 available to this person. If we were to allocate fees to this position that is a vote that needs to take place
418 as well.

419
420 J. Durand returned at 7:39 pm.

421
422 J. Durand: How many hours does that entail?

423
424 J. Sullivan: The clerk may set their own hours and take time off as long as they get their work done. We
425 would need information on the hours. Todd was here full time.

426
427 R. Lapierre: I know other towns in NH are organized a bit differently. Would we go through the lengths
428 of a warrant article or do more of a bottoms up approach of what the town needs now as opposed to
429 what was done in the past?
430
431 J. Sullivan: That could be done in preparation for next year.
432
433 J. Durand: I would not want to see a whole new employee. I would rather go down the stipend road.
434
435 J. Sullivan: We need to figure out how to handle that.
436
437 C. Karolian: That is an elected position. The duties and work schedule is dictated by the RSA. We
438 cannot tell them how much they are supposed to work. They are autonomous and have no direction from
439 town council or local government. Local government is tasked with appointing someone if no one fills
440 that vacancy through an election. That person still follows under the RSA and is still autonomous. The
441 only thing that can be done is compensation through fees or a base salary.
442
443 A. Walczyk: There would need to be a special election to elect a clerk.
444
445 A. Garron: If you want to do it before town meeting.
446
447 J. Sullivan: There is no one inclined to step up to fill the position. Since there was no person elected in
448 March it comes to the town council to appoint in accordance with the RSA.
449
450 C. Karolian: If the Council appoints, the person appointed is under the council per the RSA. In 2023
451 there will be a town meeting and you will have to go about removing an elected official. The state RSA
452 leaves it up to the appointee to set their hours.
453
454 R. Duhaime: Have we contacted the local government center?
455
456 A. Garron: Yes.
457
458 J. Sullivan: The person appointed has to be a citizen of the town.
459
460 R. Lapierre: If we appoint a town clerk are they only appointed until the next town meeting?
461
462 J. Sullivan: Yes. They would have to serve until 2023 at the least. Come July 2, 2022 a lot of the access
463 to information the town clerk has will be shut off by the state. The Council may be able to tag team as
464 deputy clerks to share that responsibility or someone could act as town clerk.
465
466 D. Ross: It is a three year position. If we wanted to have a one year term could we?
467
468 J. Sullivan: That would be required to be voted on by the voters and would be posted in 2023. This is
469 the mid-terms.
470
471 C. Karolian: Other than the stipend they do not get any benefits, correct?

472
 473 J. Sullivan: Correct. We do not provide benefits to any elected official. We should schedule another
 474 discussion at our next meeting.

475
 476 D. Ross: Could we ask Todd to provide a description of what he does?
 477

478 J. Sullivan: Yes. He will do that.
 479

480 J. Durand: The time commitment should be provided for someone who might want to volunteer.
 481

482 J. Sullivan: A question asked was if the job has to be done at town hall or can be done at another
 483 location. Let's put our thoughts together, reach out to anyone who could provide ideas, and put it on the
 484 next agenda.

485
 486 **APPROVAL OF MINUTES**

487
 488 Public: 04/27/2022
 489

490 *D. Boutin motioned to approve the minutes of the 04/27/2022 meeting. Seconded by A. Walczyk.*
 491

492 R. Lapierre: Line 380 - the way the motion about replacing the police vehicles with ARPA funds reads
 493 it sounds like the purchase price of the car is \$83,000, but it is \$83,000 after insurance. The motion
 494 states we are paying for two police vehicles with ARPA funds for a total of \$83,000. The \$83,000 is the
 495 ARPA portion. The total purchase price of the vehicles is expected to be \$100,025.

496
 497 D. Ross: I thought we said it was not to exceed \$83,000.
 498

499 A. Garron: You made the motion as stated, but I believe you have to put wording in that says you are
 500 going to use ARPA funds and \$17,000 in insurance money.
 501

502 *D. Ross motioned that the town council rescind the decision regarding the funding of two police*
 503 *vehicles from the roll call three vote from the 04/27/22 meeting. Seconded by C. Karolian. R.*
 504 *Duhaime - Nay. Motion carried with a vote of 7-1.*
 505

506 *D. Ross motioned to amend, in it's entirety, the 04/27/22 motion regarding the purchase of two police*
 507 *cruisers. The new motion shall read: D. Ross motioned to purchase two police cruisers for a total of*
 508 *\$100,025 to be funded from the insurance proceeds and up to \$83,000 from ARPA funds. Seconded*
 509 *by D. Boutin.*
 510

511 C. Karolian: When I first did the APRA committee a decision was rendered about how this money
 512 should be spent.
 513

514 R. Lapierre: Not at our last meeting, at the previous meeting we voted by a vote of 2-1 to advance this
 515 particular project for consideration to the full council because of the timeliness of the request.
 516

517 C. Karolian: Why are we using ARPA money instead of the budgetary money that is coming out of the
 518 police department? It seems like we are circumventing the budget process. It was my understanding the
 519 ARPA committee was supposed to investigate and make recommendations on all the projects that are
 520 coming out of the ARPA as opposed to piece mealing them one at a time. I understand it is a time
 521 sensitive issue about getting cars but welcome to the real world.

522

523 J. Sullivan: We had that same discussion at the last meeting.

524

525 **R. Lapierre motioned to call the question. Seconded by A. Walczyk.**

526

527 **ROLL CALL (on calling the question).**

528 **A. Walczyk - Yes**

529 **R. Lapierre - Yes**

530 **D. Ross - No**

531 **R. Duhaime - Yes**

532 **J. Durand - No**

533 **C. Karolian - No**

534 **D. Boutin - Yes**

535 **J. Sullivan - Yes**

536

537 **Motion carries with a vote of 5-3.**

538

539 **ROLL CALL**

540 **D. Ross - Yes**

541 **R. Duhaime - Yes**

542 **A. Walczyk - Yes**

543 **R. Lapierre - Yes**

544 **C. Karolian - No**

545 **J. Durand - No**

546 **D. Boutin - Yes**

547 **J. Sullivan - Yes**

548

549 **Motion carries with a vote of 6-2.**

550

551 R. Lapierre: Line 278 - "sunken ships" should read "computer chips."

552

553 ***C. Karolian - Nay.* Motion carries to amend the minutes of the 04/27/22 meeting with a vote of 7-1.**

554

555 **SUB-COMMITTEE REPORTS**

556

557 D. Boutin - None

558 D. Ross - None

559 J. Durand - None

560

561 C. Karolian - The solar project has been taken care of.

562

563 J. Sullivan: Next week the programs continue with three concerts. May 19th at 7:00 pm at Cawley will
564 be Rich Dimare - Sing Sinatra; May 20th at 7:00 pm at Cawley will be High Range Country Western
565 Group; and May 21 at 11:00 am at the library will be The Magic of PJ Hickman.

566

567 R. Duhaime: Are the events posted?

568

569 J. Sullivan: We are making arrangements to have those posted. They are on the town website.

570

571 R. Duhaime: I think with the housing crisis there are going to be more applications for ADU's.

572

573 R. Lapierre: At the sub-committee meeting for ARPA we ranked the remaining 28 projects. Those
574 should be at the council on the May 25th.

575

576 **PUBLIC INPUT (This item was addressed before the approval of minutes).**

577

578 Michael Horn (1 Monroe Drive): I came here to hear about the clerk position. I think more information
579 needs to get out for people to consider what the job is. I did not realize there would be separate office
580 space designated if the town clerk wants to meet in the town offices. It doesn't have to be here but I
581 think it should be from the customers standpoint. the position should be here from the customers
582 prospective. The will also be an office for the deputy clerk. What happens to all the hours of taking
583 voter, dog, and car registrations. Todd and Billy have been doing nights and weekends but a lot of the
584 work has been done during the day. If someone comes in and wants vital records that is going to that
585 office but the people who have been doing it during regular work hours, what will they be doing in the
586 tax office? I believe the town clerk can have hired help. The town clerk is supposed to take voter
587 registrations when they have been received and load them into the system. My term as a supervisor does
588 not start until July 1, 2022. I would like to know where the full time offices will be and where are those
589 hours going?

590

591 A. Garron: That position was integrated as part of a full time position. The majority of responsibility in
592 the tax office is on the deputy tax collector. When it came to the election they clocked out and clocked
593 in as the town clerk went into the back room to work on his responsibilities. Todd brought in some help
594 as well which I authorized. The tax collecting, motor vehicles, and other things is not incumbent upon
595 the town clerk to do is being done on a daily basis. The other duties were separated out.

596

597 M. Horn: Is there a way to supplement the town clerk and deputy town clerk with some hired help? I
598 recommend you bring in the town clerk and deputy clerk and maybe they can let you know how they get
599 things done.

600

601 J. Sullivan: If it is all right I will reach out to meet with the town clerk and deputy clerk and have a
602 written report for the next meeting.

603

604 J. Durand: It is an elected position. We cannot work for the town. How is Todd elected and still
605 working for the town?

606

607 J. Sullivan: Under the charter a councilor cannot serve as an employee. You can't have the same person
608 in two administrative roles. You can't be a member of two judiciary boards. We will put the personnel
609 plan on the next agenda.

610
611 *There was a consensus of the board to allow J. Sullivan to reach out to the town clerk and deputy*
612 *clerk and report back to town council.*

613
614 R. Lapierre: Incompatibility of offices is a state RSA not a town charter. It is RSA 669:7.

615
616 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

617
618 None.

619
620 **ADJOURNMENT**

621
622 *J. Sullivan motioned to adjourn at 8:25 pm. Seconded by D. Boutin. Motion carried unanimously*
623 *with a vote of 8-0.*

624
625
626 /s/ AnnMarie Scott
627 AnnMarie Scott, Recording Secretary

628
629 Please see subsequent meeting minutes for any amendments to these minutes
630