

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, June 8, 2022**

1
2 The Hooksett Town Council met on Wednesday, June 8, 2022, at 5:30 in the Hooksett Municipal
3 Building for a non-meeting with Town Council.
4

5 **CALL TO ORDER**

6 Chair Sullivan called the public meeting of 08 Jun 2022 to order at (6:25) pm.
7

8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.
10

11 **ROLL CALL-ATTENDANCE**

12 **In Attendance:** Councilor James Sullivan, Councilor David Ross, Councilor John Durand, Councilor
13 Randall Lapierre, Councilor Roger Duhaime (arrived at 6:54), Councilor David Boutin, Councilor
14 Timothy Tsantoulis, Councilor Clark Karolian, and Councilor Alex Walczyk.
15

16 **PLEDGE OF ALLEGIANCE**
17

18 **AGENDA OVERVIEW**

19 Chair J. Sullivan gave an overview of the agenda.
20

21 **BICENTENNIAL MOMENT**
22

23 Chair Sullivan gave a PowerPoint presentation on The Farm Kitchen a restaurant in Hooksett, which
24 was established in 1927 and founded by Mabel Manzer at 1574 Hooksett Road. The Farm Kitchen
25 closed in 1958 according to Town records. The full PowerPoint presentation can be found on the town
26 website.
27

28 **Hooksett Municipal Employee New Hires**
29

30 *J. Sullivan motioned to unseal the non-public minutes of the advice and consent of the hiring of*
31 *the new Highway Director; seconded by D. Boutin.*
32

33 ***Vote in favor 8-0***
34

35 A. Garron announced that, Ben Berthiaume has been hired as the new DPW Director. Ben comes from
36 the private sector as a Project Manager. He has lots of experience working on Town and City projects.
37 He will be starting on June 27th.
38

39 **PUBLIC INPUT - None**
40

41 **SCHEDULED APPOINTMENTS**
42

43 **11.1 Annual Update from the Economic Development Advisory Committee - David Scarpetti,**
44 **Chair and Town Planner Nicholas Williams.**
45

46 D. Scarpetti- we have had a busy year here. We've been busy in the revitalization zones. There are 6
47 different zones. It gives businesses the opportunity to come to town. They get a state \$250,000 tax
48 credit over 5 years, if they build or expand in Hooksett.
49

50 N. Williams- the grand total of revitalization applications is 12 over the last 4 years.
51 D. Scarpetti- we have been busy with the project at exit 11, with the new 500,000 sq warehouse
52 building and getting sewer pumpstations to that portion of the town.
53
54 D. Boutin- the water district is going to bring a line down route 3 and Hackett Hill Road and then the
55 developer is going to bring it up their site.
56
57 D. Scarpetti- amazon has been working on their site and other businesses have been working on
58 expanding in the area. In order for us to expand to the exit 10 side we had to add a pump station. We
59 have talked to Market Basket and Walmart, and they are interested in accessing the water and sewer.
60 There is also a lot happening on the East side of the river.

61
62 N. Williams- we are aiding SNPC in their regional housing needs assessment, which will produce a
63 more specific document with the exact housing needs of Hooksett.
64

65 **11.2 Annual Update from the Planning Board - Tom Walsh, Chair, and Town Planner Nicholas** 66 **Williams.**

67
68 T. Walsh- there is a lot of overlap between EDAC and us.
69

70 N. Williams- it's not been quite a year since we were here last. Since July of last year, we have had 32
71 formal applications consisting of, 6 subdivisions, 3 lot line adjustments, 8 commercial site plans, 3
72 amended commercial site plans, 1 change of use, 3 performance zone waiver requests, 3 lot mergers,
73 4 extension requests, 1 residential site plan, Various conceptual discussions, public hearings.
74

75 C. Karolian- for Black Diamond Auto Wash how will they contain the water run off?
76

77 N. Williams- it will be self-contained and we are working out those details.
78

79 D. Ross- one thing about car washes is in the winter there are ice slicks. To have that ROW on the
80 main road that is close to a school seems like a safety issue.
81

82 T. Walsh- that is a good point that we will take that under consideration.
83

84 R. Lapierre- to continue that thought, I have brought this up to DPW before. Between Memorial Drive
85 and Hooksett Road there is already a sink hole. That is an area of concern with the road there.
86 Technically the asphalt that is falling away is on Memorial Drive.
87

88 N. Williams- in residential development we have a number of developments that are nearing
89 completion. Berry Hill has 10 units, Brookview is in final c/o, Walnut Hill also is in its final c/o. Carriage
90 Manor final building, Churchill Drive approx. 8 lots, Autumn Frost 3 lots, University approx. 15 lots. For
91 ongoing projects, we have the following: Forest Oaks, University Commons, Hemlock Hill estates. We
92 issued 84 c/o so far this year. ADU have seen an increase at 9 requests this year, and 8 conversions.
93 Occupancy reviews are down this year. We conducted 16 reviews so far. For long-range planning we
94 are still working on the master plan working through it. We have 2 transportation planning projects
95 underway. Working with SNHPC on a comprehensive inventory and assessment of the Town's housing
96 needs through 2030. Working with EDAC to develop a vision for the vacant parcel of the corner of
97 College Park and Route 3.
98

99 J. Sullivan- when are you expecting the Master Plan to go through Planning Board review?
100

101 T. Walsh- we kept putting the master plan on our agendas, and the meetings just kept getting longer.
102 With the new collaboration with SNHPC and the house needs assessment we decided to hold off, so
103 that we didn't just have bits and pieces. We did revise some sections over the years.

104
105 R. Duhaime- I did not see in your report the Manchester Sand & Gravel project.

106
107 N. William- you are right, it is an ongoing project.

108
109 R. Duhaime- we cannot support anymore housing without fixing our roads. This is a lot of homes.

110
111 T. Walsh- I agree with you. We do look at the ones approved already even if they have not been built
112 out yet.

113
114 N. Williams- we have a large industrial project proposed at 10 Eastpoint Drive. A fortune 100 company
115 is looking to purchase the Ritchie Bros Site. Two industrial drive pad sites proposed at 400 technology
116 drive, 200 Technology Drive has a proposed redevelopment plan for a national retailer. 1821 Hooksett
117 Road mixed use development for an age restricted assisted living facility.

118
119 T. Walsh- in regard to the project at exit 11 that the TC spent extensive time signing an MOU. That
120 water & sewer is just one part of the project. I heard it many times that the traffic contributions by the
121 applicant is going to be about a million dollars, that is not how this happened and the Planning Board
122 never accepted this. This applicant came to us many times with no solutions on the traffic patterns.
123 Again, we said no to the million dollars as their fair share, as we can't determine what the
124 improvements are going to look like. They requested us to give them the conditional approval as they
125 said DOT was more responsive to a conditional approval. Before any sewer and water is built over
126 there you have to get through the traffic over there.

127
128 **11.3 Town Clerk, Todd Rainier - Civil Forfeiture**

129
130 ***T. Tsantoulis motioned for the Town Council to sign the warrant for the civil forfeitures process***
131 ***to commence; seconded by C. Karolian.***

132
133 ***Vote all in favor 9-0***

134
135 T. Rainer- we have 283 unregistered dogs. We have been trying to do a number of things to try to get
136 residents to register their dogs. Having Timbers picture out front has helped and been successful. We
137 have been trying to capture email addresses to send reminder notices.

138
139 D. Ross- when you get returned mail that says undeliverable would that cause you to purge that from
140 the list?

141
142 T. Rainer- yes if we are notified.

143
144 D. Ross- is their any monetary fine beside taking the dog?

145
146 T. Rainer- there is a \$25 fine for each unregistered dog.

147
148 T. Rainer- you have already met Pamela Sullivan who will be our next Town Clerk. I think she will work
149 out ok. I ask if you would get Pamela started and trained. I ask that you get her appointed as Assistant
150 Town Clerk for the purpose of accessing State elections training offered in June.

151

152 **C. Karolian motioned to waive the rules of procedure to nominate and appoint in the same night**
153 **seconded by D. Boutin.**

154
155 **Vote in favor 9-0**

156
157 **D. Ross motioned to appoint Pamela Sullivan as the Assistant Town Clerk from June 8 to June**
158 **30, 2022; seconded by R. Duhaime.**

159
160 **Vote in favor 9-0**

161
162 **11.4 Martins Ferry Road Guardrail Repair and Speed Hump Removal - Meeting with Josif Bicja,**
163 **Vice President / Senior Structural Engineer at Hoyle Tanner and Sean James Senior VP at Hoyle**
164 **Tanner and Bruce Thomas, Town Engineer to Discuss Guardrail Replacement with Bridge Rail.**
165

166 B. Thomas- there was a sequence of events that occurred. Several months ago, the guardrail at the
167 corner failed at the same time we had the erosion project. I told DPW to hold off on the guardrail repairs
168 in hope to combine the repairs in with the erosion project to save money. At the beginning of the
169 project, we asked Advanced Excavation for a quote to repair the erosion and that was for \$27,000 and
170 that was basically to go in and line the slope and built it up. However, I knew we needed a wetland
171 permit, and talked to a few people as to what it would require and ultimately, we went through an RFP
172 process. We hired Sanborn for the wetlands for the design of repairs. They completed the design, and
173 we advertised to bid and awarded to SUR west construction. SUR removed and replaced the railings
174 according to the contract but did not remove the post, then they told us they could not replace the
175 guardrail on the corner. I contacted CWS a guardrail company named, and they told me they could not
176 repair it without a bridge rail design. The town has repaired that guardrail 2x already. Because of the
177 general deterioration of the area, it has risen to a new level. This is not a bridge it is a culvert but looks
178 like a bridge. I put out an RFP for a bridge rail design with no responses at all. I contacted Hoyle
179 Tanner and asked them to give me a proposal for the project. Again, the project has gotten more
180 complicated.

181
182 C. Karolian- who did the initial design of the repair?

183
184 B. Thomas- Sanborn did.

185
186 B. Thomas- these are really 2 unrelated projects that got merged into one and seems to have caused
187 some angst.

188
189 J. Bicja- in the picture you can see that the post is not there anymore, the curbing is non existing. You
190 are actually missing a post. You can see on the right side of the photo you can see the post on the side.
191 That post has been hit and damaged and the rail has been flattened out and does not meet the
192 standard. In order to repair it you can't really attach it to the concrete as the concrete is beyond repairs
193 and has deteriorated away so much. Replacing the curb, you can replace it in kind and that will be very
194 time consuming. The other option is to remove the outer panel and fabricate it offsite with a precast
195 curb already attached to it.

196
197 D. Ross- the project needs to be handled as a whole total project. We need DOT and DES to go to the
198 site and see what is going on. The guardrail is not stable, the company that did the repair did not even
199 cut off the bolts, it was a rush job and showed complete disregard. The wall that was done 15 years
200 ago held up fine.

201
202 J. Sullivan- you told us we need to fix a problem I thought you were going to tell us how to fix it. So, the
203 guardrail was not part of the original project? This is not part of the erosion?

204

205 B. Thomas- I was hoping I could get him to do it.
206
207 R. Duhaime- this corner has always been a nightmare. It seems like they did not make this bridge wide
208 enough. If you have other suggestions as to what to do here, I'd like to hear it.
209
210 J. Bicja- part of the curb is in the travel lane. Cars are trying to make that turn and they are just hitting it.
211 It is a ripple effect to replace the rail because then you have to fix the curb then the deck slab
212 underneath. The underneath of the slab has leakage as the waterproof membrane is failing. While you
213 are replacing the rail, you need to address all those other things and that is the reason why we
214 recommended all those things in our proposal.
215
216 S. James- we haven't really reviewed the projects that were beforehand. There are things you can do
217 but it is based on time and effort that you want to put into it.
218
219 J. Sullivan- the project that you are looking to address is more than just replacing the guardrails. It is
220 guardrails and culvert repairs and the erosion that is beyond what was fixed.
221
222 A. Garron – what is before us now is to fix the guardrail but in order to fix the guardrail we need to fix
223 the decking below it.
224
225 B. Thomas- there was an RFP that went out and Hoyle Tanner was the only one to bid.
226
227 C. Karolian- let's just do it the right way.
228
229 A. Garron- I just want to take the council back the erosion problem was immediate, and we responded
230 immediately, and we addressed that issue, and these issues arose from that. It was an erosion problem
231 and we reacted to that and from that we are seeing these results. I take it from the council that you
232 want us to look at all issues associated with this issue.
233
234 R. Duhaime- this needs to be sealed, the pavement needs to come up, and we have a lot of project
235 going on here that needs to be addressed. I think the whole crossing is too narrow and I think it needs to
236 be widened and seal the leakage.
237
238 ***T. Tsantoulis motioned to allow the Town Administrator and the Town Engineer to come up with***
239 ***a comprehensive repair plan that includes guardrails, decking, decking membrane and anything***
240 ***else that would make this safer and makes this a one size fits all and to cover the entire project;***
241 ***seconded by D. Boutin.***
242
243 T. Tsantoulis- if we use that approach the engineers in front of us can come back with a plan that we
244 need to do and we can move forward on that.
245
246 J. Bicja- our proposal that we submitted earlier does not include that it only includes the rail, curbing,
247 and the deck. As far as we are concerned you hired and paid another firm for the erosion.
248
249 R. Duhaime- we have a new DPW director starting soon, and I don't want to rush this, and I want him to
250 be involved in this.
251
252 **Roll Call Vote #2**
253 ***R. Duhaime Aye***
254 ***J Durand Aye***
255 ***D. Ross Aye***
256 ***R. Lapierre Aye***

257 **A. Walczyk Aye**
258 **D. Boutin Aye**
259 **C. Karolian Aye**
260 **T. Tsantoulis Aye**
261 **J. Sullivan Aye**

262
263 **Vote in favor 9-0**

264
265

266 **TOWN ADMINISTRATOR'S REPORT**

267
268 A. Garron- covid numbers have gone down to 64 since our last meeting. New cases in town are
269 dropping. As of June 6th, there were no new cases in NH. June 18th is the Touch a Truck event and the
270 Summer Reading Kick Off event. June 24th is the New Legacy Swing Band @ Cawley Middle School.
271 July 2 is the Town of Hooksett Birthday Celebration. The Civil War Encampment on July 1st to 2nd.
272 Seeking a waiver of the curfew at Donati Park. The Governor's Executive Council meeting at the library
273 is scheduled tentatively July 13th or 14th. The DOT transportation plan as I indicated earlier, we were
274 successful in getting the Hackett Hill and Route 3a and including Main Street in the 10-year plan. The
275 DOT is soliciting from the Town any projects that we may have that we would like to see on the next
276 10-year plan. If anyone has any ideas that we should be submitting the deadline is July 29th.

277
278 A. Garron- we sent out the newsletter along with the tax bills. It is also available on the town website.

279
280 T. Tsantoulis- I got a request from some residents on some pop-up buildings. It seems there are some
281 businesses putting storage containers on the sides of their building, and I believe that those concerns
282 should be addressed by our Code Enforcement Officer.

283
284 ***J. Sullivan motioned to waive the curfew at Donati park for the Civil War Encampment;***
285 ***seconded by D. Boutin.***

286
287 **Vote in favor 7-0**

288 289 **NOMINATIONS AND APPOINTMENTS**

290
291 ***D. Ross motioned to waive the rules of procedure and nominate and appoint in the same night;***
292 ***seconded by D. Boutin.***

293
294 **All in favor 8-0**

295
296 ***R. Lapierre motioned to nominate and appoint Robert Better as a full member of the***
297 ***Conservation Commission with a term expiring 06/30/2023; seconded by D. Boutin.***

298
299 **Vote in favor 8-0**

300
301 ***R. Lapierre motioned to nominate Robert Schroeder to the Recycle and Transfer Advisory Board***
302 ***with a term expiring 06/30/2025; seconded by D. Boutin.***

303
304 **Vote in favor 8-0**

305
306 R. Lapierre asked that we move up agenda item 16.3

307

308 **J. Sullivan motioned to remove the 2022 resurfacing item from the table seconded by R.**
309 **Lapierre.**

310
311 **Vote in favor 7-0**

312
313 **16.3 2022 Resurfacing**

314
315 **T. Tsantoulis motioned to approve and consent to award the 2022 Resurfacing Project to GMI**
316 **Asphalt, LLC for a total of \$1,047,059.66, approximately \$155,000.00 to come from FY 2021-2022**
317 **budget and the balance to come from FY 2022-2023 budget currently at \$900,000.00. seconded**
318 **by D. Boutin.**

319
320 T. Tsantoulis- the comment that I have in support of this and given the issues that we have had in the
321 past that they can not work unless they have on sight supervision and if that cannot be provided then
322 they should not be working.

323
324 J. Sullivan- I believe direct oversight was addressed in the contract.

325
326 R. Lapierre- it says no payment shall be installed without a town employee being on sight to monitor.

327
328 R. Duhaime- I've already talked about this contractor. I don't know why we are talking about this. We
329 are rushing. We have a new DPW director lets get him in here and see his opinion. Again, about the
330 contractor, I don't want to get into, I think it is a rash decision.

331
332 ***C. Karolian motion that we table this until the new DPW is on board. Seconded by D. Boutin.***

333
334 **Roll Call Vote #3**

335 ***D. Boutin Nay***
336 ***D. Ross Aye***
337 ***A. Walczyk Nay***
338 ***J. Durand Aye***
339 ***R. Duhaime Aye***
340 ***T. Tsantoulis Nay***
341 ***R. Lapierre Nay***
342 ***C. Karolian Aye***
343 ***J. Sullivan Nay***

344
345 ***Vote fails 4-5***

346
347 ***Moton to call the question on the original motion.***

348
349 **Roll Call Vote #4**

350 ***A. Walczyk Aye***
351 ***R. Lapierre Aye***
352 ***D. Ross Nay***
353 ***R. Duhaime Nay***
354 ***J. Durand Nay***
355 ***C. Karolian Nay***
356 ***T. Tsantoulis Aye***
357 ***D. Boutin Aye***
358 ***J. Sullivan Aye***

359 **Vote in favor 5-4**

360

361 **OLD BUSINESS**

362

363 **16.1 Town Personnel Plan Updates (tabled at 04/13/22 TC Mtg)**

364

365 **J. Sullivan motioned to remove 16.1 Town Personnel Plan Update from the table Seconded by D.**
366 **Ross.**

367

368 **Vote in favor 9-0**

369

370 J. Sullivan- is there any questions on items 1-13?

371

372 C. Karolian- I need clarification, it is my understanding that the TA concurs with the recommendations
373 with what is being done. Who is on the non-union town management team that is referenced in the staff
374 report? According to the staff report the non-union management team as they added their input and
375 approve of the amendments that are being suggested.

376

377 A. Garron- it includes myself, Finance Director, HR Director, Police Chief and Fire Chief.

378

379 D. Fitzpatrick- there is more as Andre mentioned. This is non-union the management is incorporated of
380 others but the only ones who reviewed and approved this were TA Garron, Finance Director, HR
381 Director, Assessor, Fire Chef and acting DPW Director, Police Chief, Code Enforcement, Library
382 Director, Tax Collector, Project Coordinator, Family Services, Myself, Source Super.

383

384 C. Karolian- so that is all non-union management staff, under the FSLA are they FSLA exempt?

385

386 D. Fitzpatrick- yes, we have salaried employees that are exempt. TA is contracted and exempt, Finance
387 Direct is exempt, HR Coordinator is exempt, Code Enforcement is Non-Exempt, Tax Collector exempt,
388 Project Coordinator is exempt, Fire Chief is contracted and exempt, Library Director exempt, Source
389 Super exempt, Police Chief Contract exempt, Assessor exempt, Family Services Non-exempt PT,
390 acting PWD hourly but position is exempt.

391

392 C. Karolian- who on the list are on the town negotiating team who negotiating contracts with the
393 unionized employees.

394

395 D. Fitzpatrick- typically TA Garron, Finance Direct and myself are on the negotiating team and then the
396 respecting depending on what is being negotiated the dept head is there.

397

398 C. Karolian- are any that are on the team beneficiaries to the proposed plan?

399

400 D. Fitzpatrick- the answer could be construed as yes; however, I would like to comment on that. When
401 we are talking about carrying over 120 of vacation time vs our current 100 hours. we've earned that
402 time so to say benefit from that we are just transferring over time we have earned.

403

404 C. Karolian- the people that are on the town negotiating team that you listed, they will benefit from the
405 changes that are being proposed now?

406

407 A. Garron – some are. Contracted employees would not benefit from the changes to the personnel plan
408 changes.

409

410 C. Karolian – the core team would benefit from the proposal being put forth from the team.

411 D. Fitzpatrick- the chiefs would also bring 2nd in line to negotiations, but they are not part of the
412 management team that brought this forward.

413
414 C. Karolian- if this were to go through then the people that are negotiating on behalf of the town will be
415 benefitting so the question comes up how is it that we know that the negotiations being done in good faith
416 when the people are negotiating on behalf of the town are proposing to get the same benefits as the
417 union contract gets, how do we know that this is going to be done in good faith?

418
419 ***C. Karolian motioned that we go into non-public per RSA 91: A II (a) immediately seconded by J.***
420 ***Durand.***

421 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such
422 employee, or the investigation of any charges against him or her, unless the employee affected (1) has
423 a right to a meeting and (2) requests that the meeting be open, in which case the request shall be
424 granted.

425
426 **Roll Call Vote #5**
427 ***T. Tsantoulis Nay***
428 ***D. Ross Aye***

429 ***R. Duhaime Aye***
430 ***A. Walczyk Aye***
431 ***R. Lapierre Aye***
432 ***C. Karolian Aye***
433 ***J. Durand Aye***
434 ***D. Boutin Nay***
435 ***J. Sullivan Nay***

436
437 ***Vote in favor 6-3***

438
439 **Town Council entered Non-Public at 8:35 pm and came back into public session at 9:07 pm.**

440
441 ***R. Lapierre motioned to seal the non-public minutes of June 8, 2022; seconded by C. Karolian.***

442
443 **Roll Call Vote #6**
444 ***J. Durand Aye***
445 ***R. Lapierre Aye***
446 ***C. Karolian Aye***
447 ***D. Boutin Aye***
448 ***D. Ross Aye***
449 ***T. Tsantoulis Aye***
450 ***A. Walczyk Aye***
451 ***R. Duhaime Aye***
452 ***J. Sullivan Aye***

453
454 ***Vote in favor 9-0***

455
456 ***J. Sullivan motioned to leave non-public session of June 8, 2022, at 9:02 pm; seconded by C.***
457 ***Karolian.***

458
459 ***Vote in favor 9-0***

460

461 **C. Karolian motioned to table the discussions for the Town Personal Plan; seconded by D.**
462 **Ross.**

463
464 **Roll Call Vote #7**

465 **D. Ross Aye**
466 **C. Karolian Aye**
467 **R. Lapierre Nay**
468 **R. Duhaime Aye**
469 **A. Walczyk Nay**
470 **J. Durand Nay**
471 **T. Tsantoulis Nay**
472 **D. Boutin Nay**
473 **J. Sullivan Nay**

474
475 **Vote 3-6 motion fails**

476
477 **J. Sullivan motioned to make an amendment and vote on #1, #4 separately; seconded by T.**
478 **Tsantoulis.**

479
480 J. Sullivan- I believe #1 & #4 does not reflect some of the concerns in regard to other ones.

481
482 R. Lapierre- point of order.

483
484 J. Sullivan removed motion from the table and T. Tsantoulis offered up a new motion as motions had
485 gotten complicated.

486
487 **T. Tsantoulis motioned to approve the Town Personnel Plan in its entirety as presented;**
488 **seconded by J. Sullivan.**

489
490 **Roll Call Vote #8**

491 **R. Lapierre Nay**
492 **R. Duhaime Nay**
493 **T. Tsantoulis Aye**
494 **A. Walczyk Nay**
495 **J. Durand Nay**
496 **D. Ross Nay**
497 **D. Boutin Nay**
498 **C. Karolian Nay**
499 **J. Sullivan Aye**

500
501 **Motion fails 2-7**

502
503 **NEW BUSINESS**

504
505 **17.1 FY 2021-22 Budget Encumbrances Preview**

506
507 C. Tewksbury- I won't be at your next meeting if you have any questions, please bring them forward to
508 Andre. I revised the list anything in yellow is a revision. Non-Budgetary is just a reference. What the
509 encumbrances does is move the list of current projects or items to carry forward so that you can finish
510 the projects next year. This list is fairly similar to last year.

511

512 **17.2 Adoption of RSA 41:14-a and amendment to the 2006 Town Council Resolution**
513
514 ***J Sullivan motioned to adopt the provisions of RSA 41:14-a in its entirety; seconded by D.***
515 ***Boutin.***
516
517 ***Vote in favor 8-1***
518
519 **ADJOURNMENT**
520
521 ***R. Duhaime motioned to adjourn the meeting at 9:19 pm. Seconded by J. Durand.***
522
523 ***Vote in favor 7-2***
524
525 Respectfully submitted,
526
527 *Alicia Jipson*
528
529 Alicia Jipson
530 Recording Clerk