

**Town of Hooksett  
Town Council Meeting Minutes  
Wednesday, July 27, 2022**

1  
2 The Hooksett Town Council met on Wednesday, July 27, 2022 at 5:30 in the Hooksett  
3 Municipal Building.

4  
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 27 Jul 2022 to order at 6:12 pm.

7  
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10

11 **ROLL CALL-ATTENDANCE**

12 **In Attendance:** Councilor James Sullivan, Councilor Randall Lapierre, Councilor David Boutin,  
13 Councilor Timothy Tsantoulis, Councilor Keith Judge, and Councilor Alex Walczyk.

14

15 **Absent:** Councilor David Ross, Councilor John Durand, Councilor Roger Duhaime.

16

17 **NON-PUBLIC SESSION #1 NH RSA 91-A:3 II A & C**

18

19 **J. Sullivan motioned to enter non-public session #2 NH RSA 91-A:3 II (a,c) at 5:30 pm;**  
20 **seconded by T. Tsantoulis.**

21 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of  
22 such employee, or the investigation of any charges against him or her, unless the employee  
23 affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case  
24 the request shall be granted.

25 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any  
26 person, other than a member of the public body itself, unless such person requests an open  
27 meeting. This exemption shall extend to any application for assistance or tax abatement or  
28 waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

29 **Roll Call Vote #2**

30 ***R. Duhaime Np***

31 ***J Durand NP***

32 ***D. Ross NP***

33 ***R. Lapierre Aye***

34 ***A. Walczyk Aye***

35 ***D. Boutin Aye***

36 ***K. Judge Aye***

37 ***T. Tsantoulis Aye***

38 ***J. Sullivan Aye***

39

40 ***Vote in Favor 6-0***

41

42 **Other persons present other than Town Council: Andre Garron, Town Administrator,**  
43 **Donna Fitzpatrick, Human Resource Coordinator, Leann McLaughlin, Project**  
44 **Coordinator (item #1 only)**

45  
46 **J. Sullivan motioned to adjourn the non-public session of 7/27/2022 at 6:07 p.m.;**  
47 **seconded by D. Boutin.**

48  
49 **Vote in favor 6-0**

50  
51 **J. Sullivan motioned to seal the non-public minutes of 7/27/2022; seconded by D.**  
52 **Boutin.**

53  
54 **Roll Call Vote #3**

55 **D. Boutin Aye**

56 **D. Ross NP**

57 **A. Walczyk Aye**

58 **J. Durand NP**

59 **R. Duhaime NP**

60 **T. Tsantoulis Aye**

61 **R. Lapierre Aye**

62 **K. Judge Aye**

63 **J. Sullivan Aye**

64  
65 **Vote in favor 6-0**

66  
67 **PLEDGE OF ALLEGIANCE**

68  
69 J. Sullivan offered a moment of silence for Sylvia Perkins and Everett Hardy.

70  
71 **AGENDA OVERVIEW**

72  
73 J. Sullivan gave the agenda overview.

74  
75 **PUBLIC HEARINGS**

76  
77 J. Sullivan opened the Public Hearing at 6:15 pm and read the following: this Public Hearing is  
78 to amend the Recycling and Transfer Ordinance #00-31 to change the definition of Multi-  
79 Family Residential from 3 to 4 dwelling units in a building. This notice is per Chapter 231:132-a  
80 of the NH Revised Statutes annotated.

81  
82 A. Garron- at our last meeting the council motioned to make a change to the ordinance. Given  
83 that the procedure indicates we need to have a public hearing to make those changes. We  
84 advertised that PH, we also brought this up to the recycling & transfer committees meeting last  
85 night.

86

87 Denise Cumings- last night we did have a meeting with the advisory committee. During the  
88 June 22, 2022, Council Meeting, Councilor Karolian made a motion to rescind the vote of the  
89 Town Council that was done on May 27, 2020, to the Recycling and Transfer Ordinance  
90 amendment 00-31 that changed the number of dwellings in 1 building from 3 to 4 units, but  
91 multifamily in condo associations are very different.

92

93 J. Sullivan- in regard to 3- 4 units what is the current town contribution?

94

95 D. Cumings- currently a multifamily with non-condos with 1- 2 families on a lot do receive trash  
96 collection. We currently have 2 associations that we issued barrels last year. The rest of the  
97 condo's association do receive partial reimbursement. In May 2020 the definition was changed  
98 from 4-3, and they do not agree to the change. They feel that there is no reason to change it.

99

100 D. Boutin- if the transfer advisory does not approve of this who brought this forward.

101

102 J. Sullivan- Prior councilor C. Karolian asked for the amendment.

103

### 104 **Public comment**

105

106 Fred Bishop 34 Mammoth Road #26-the committee met with legal last night and received  
107 notice that no condo association should be receiving any trash pickup and that will be taken  
108 away from the 2 that are getting pickup. The ordinance was changed from 4 to 3 and there is  
109 not history on why. The request really is to change it back to 4. This is my 5<sup>th</sup> appearance  
110 before you. We who live in over 55+ communities pay the same taxes as those who have live  
111 in Hooksett. We get a small percentage of trash collection paid back. These developers sell  
112 the idea of these 55+ communities as a way of no services being rendered to the members.

113

114 D. Cumings- I watched the May and April 2020 meeting via zoom it was tabled in April and  
115 then it was taken off the table in May. C. Karolian was able to get the ordinance changed and  
116 C. Karolian had that definition of condo changed.

117

118 J. Sullivan- we need to track down what transpired at those meetings and how that change  
119 came about.

120

121 D. Cumings- essentially, we were looking at the ordinance, and the ordinance are the rules. It  
122 clearly states that condo's will be required to provide trash within their community, and that the  
123 town will refund based on tonnage. It also stated that it should be all or none.

124

125 F. Bishop- I think the intent is to revoke the trash collection at Berry Hill and Brookridge  
126 Condos by the end of the year.

127

128 D. Cumings- the town attorney felt that would be appropriate.

129

130 A. Walczyk- as part of the meeting last night we reviewed the ordinance, and one thing that  
131 came up was the 3 to 4 dwelling units. The attorney picked up the fact that trash was not to be  
132 picked up at condo associations. We came to the conclusion, that barrels should not have  
133 been sent out, and decided they will be retrieved at the end of the year and not continue into

134 next year. We felt that will give them sufficient time to find an alternate trash collection provider  
135 come next year.  
136  
137 F. Bishop- what is fair to the elderly? Should there be an abatement given to us?  
138  
139 Denis Parker 34 Mammoth Road #31- this is a service that is very important to us. I am here to  
140 tell you that the town can earn back the \$1,400 and get it off the books and pick up our trash.  
141  
142 Gil Talbot- 18 Ashton Hill- I was informed that Berry Hill trash collection may be ending. My  
143 question is around the logistics of what happened last night. Is there an appeal process that is  
144 going to take place? Is this definite and is going to take place?  
145  
146 A. Garron- unless there is an appeal to the committee, it ultimately falls on the council to make  
147 that decision.  
148  
149 D. Boutin- how is your trash being picked up now.  
150  
151 G. Talbot- by the town. I like that the town picks it up, I think it is fair and equitable.  
152  
153 D. Boutin- based on what you heard tonight is there any reason why the town should not be  
154 picking up the condo trash?  
155  
156 A. Garron- based on the recommendation of the legal, our ordinance states that it is not  
157 allowed in the ordinance and so therefor, no it should not be allowed across the board.  
158  
159 D. Boutin- I live in Granite Hill and we have our own trash pickup, and it has been that way for  
160 20+ years. Why did Berry Hill get allowed to have town trash pickup?  
161  
162 D. Cumings- there are some lots in Berry Hill that are privately owned.  
163  
164 R. Lapierre- was dealing with their own trash part of the way the development was approved  
165 for during the planning board phase. 2<sup>nd</sup> is the trash collection made known to buyers? so that  
166 it is not a surprise.  
167  
168 G. Talbot- we followed all the steps required by the town to allow town trash collection,  
169 agreeing not to hold the town liable.  
170  
171 Ron- henry was told that the town would pickup our trash if we asked them to, but we would  
172 have hoops to jump through. We would have to change any documents that stated the condo  
173 is responsible for the trash and that the town was. We also had to sign a non-liability clause  
174 stating we would not hold the town liable. We passed this by the condo members. We changed  
175 our rules and regulations. I had to sign a waiver not holding the town responsible. Denise  
176 came to our site to inspect the site. We met, there were some glitches that we worked out with  
177 turning so we worked that out. The trucks are probably in there for about an hour. I don't know  
178 why we are on the chopping blocks. The PWD is funded through taxation. Why would it matter  
179 where we live? We've been getting our trash collect since July of last year, now we are being  
180 told we will lose that service.

181 R. Lapierre- will you be back here asking the town to plow your roads?

182

183 Ron- no. that would be a logistical nightmare. No, we are not looking for that. We pay for  
184 hydrant rentals we pay a lot.

185

186 T. Tsantoulis- I'd like to speak on behalf of the residents who don't live in a condo. You live in  
187 private property. I don't think there was anyone who moved into a condo who was not aware  
188 that town services we're not provided to you. This is not unique to Hooksett. Most condo  
189 associations face similar issues as most are privately owned.

190

191 Loraine Farrell 5 Lafond Ave- I agree that the ordinance needs to be revised. The elephant in  
192 the room is how this happened. Someone allowed to have Berry Hill and Brook Ridge Condo's  
193 to get their trash picked up. Is the timing convenient? Yes, I'd say it is. All of the other condo  
194 communities also want the same service. Why would you take away a small service rather  
195 than appease the majority? We don't want them penalized. We just want the same service as  
196 they do.

197

198 K. Judge- it has been stated that DPW has the ability to take on these condos. Is that true.

199

200 D. Cumings- no I would need one more truck and 1 more person.

201

202 Scott Shibles- we are not a condo association. We get similar we are land leased land. It  
203 comes down to we are 55+ we draw off little from the town. We probably use the ambulance  
204 the most, and PD usually sits to take a break.

205

206 D. Boutin- how would you describe your community?

207

208 Scott Shibles- It is land leased, it is like a mobile home park. People own their homes and pay  
209 rent on the land their house sits on. We own the roads, sewer, and hydrants.

210

211 R. Lapierre- as a land lease agreement it is your company that pays the land taxes.

212

213 Scott Shibles- The resident pays the house property value, and they pay a portion of the land  
214 taxes.

215

216 J. Sullivan- closed the Public Hearing at 7:10 pm.

217

## 218 **SPECIAL RECOGNITION**

219

## 220 **BICENTENNIAL MOMENT**

221

222 J. Sullivan- tonight's presentation is on Arthurs Food Mart- Home of Sir Loin- we have the  
223 daughter of Arthur LaBonville here tonight. Arthurs Food Mart was located on Hooksett Road  
224 from 1945-1977. Up town store downtown prices. 1969 grocer of the year-GMSA. The full  
225 power point presentation can be found at the Town website.

226

## 227 **Hooksett Municipal Employee - New Hire**

228 A. Garron- we have our new Executive Assistant Wendy Baker here with us tonight. She  
229 started at the first of July and is on her 3<sup>rd</sup> week in July. No new hires, we did have 3  
230 departures, Erin Minihan, Police Dept., Andrew Howe and Tom Holliday at Fire Rescue.

231

232 **SCHEDULED APPOINTMENTS**

233

234 **TIF District Sewer Amendment No. 4 – Construction Administration and Inspection by**  
235 **Underwood Engineering for \$606,000. David Mercier from Underwood Engineering.**

236

237 ***T. Tsantoulis motioned to approve of the Town Administrator signing Amendment No. 4***  
238 ***of Underwood Engineering’s contract with the Town to increase the existing contract by***  
239 ***\$606,400 for a new contract amount of \$1,889,200 Seconded by D. Boutin.***

240

241 J. Sullivan- it says that there will be no cost to the Town of Belmont. Please elaborate.

242

243 B. Thomas- Granite Woods has agreed to pay for it all. We will create an escrow account and  
244 draw from it when needed.

245

246 T. Tsantoulis- there is in fact no impact to the Town of Hooksett at this point. We typically do  
247 not fast track this fast on a \$606,000 figure. We are also very pleased and confident in  
248 Underwood. We are only fast tracking this as it is not being paid for the town and we have  
249 complete confidence in underwood and their oversight.

250

251 A. Walczyk- I have a question on exhibit on page 43. I am not familiar with that process, why  
252 would you want to include a note like that.

253

254 D. Mercier- our contracts are estimates on time. If a contractor has multiple crews working, it is  
255 harder to manage, and we would request more assistance.

256

257 A. Walczyk- on page 45 it seems there is a typo in item 1 referencing the Conway Village Fire  
258 Dept.

259

260 R. Lapierre- I do have a question on that and I know we have rules on how we procure work. It  
261 seems we are adding work to an existing work.

262

263 A. Garron- historically we have not. This would be an amendment to the original contract and  
264 would be treated as an amendment.

265

266 D. Mercier- when we were selected for this work 3 years ago was for report, design and  
267 oversight of the project, and the way you sought out that procurement you are in your right to  
268 continue with our services. It is very clear that you choose us for all three phases of the  
269 project.

270

271 **Roll Call Vote #4**

272 **A. Walczyk Aye**

273 **R. Lapierre Aye**

274 **D. Ross NP**

275 **R. Duhaime NP**  
276 **J. Durand NP**  
277 **K. Judge Aye**  
278 **T. Tsantoulis Aye**  
279 **D. Boutin Aye**  
280 **J. Sullivan Aye**

281  
282 **Vote in favor 6-0**

283  
284 **CONSENT AGENDA**

285  
286 **T. Tsantoulis motioned approve the consent agenda as presented in item 12.1, 12.2, 12.3**  
287 **12.4. seconded by D. Boutin.**

288  
289 **To allow the Hooksett Police Department to accept donations of money, gift cards, and**  
290 **other items with a combined estimated value less than \$5,000.00 from Residents and**  
291 **Businesses, to the Town of Hooksett for the Hooksett Police Departments L.E.A.D.**  
292 **Raffle/Program at National Night Out, per RSA 31:95-e:II and 31:95-b, III(b).**

293  
294 **To accept 5 sets of rain guards (vent visors) from Lund International at no charge, to the**  
295 **Town of Hooksett for the Hooksett Police Department per RSA 31:95-e:II.**

296  
297 **To accept a donation totaling \$50.00 in memory of Donald Skillins to the Town of**  
298 **Hooksett for the Fire-Rescue Department per RSA 31:95-b,III (b)**

299  
300 **Accept a donation of \$100.00 Check from George A. Bureau & Daniel A. Bureau to the**  
301 **Town of Hooksett for the Hooksett Family Services Dept. programs under RSA 31:95-b**  
302 **III (b).**

303  
304 **Vote in favor 6-0**

305  
306 **TOWN ADMINISTRATOR'S REPORT**

307  
308 **A. Garron- covid numbers are continuing to drop. Have dropped down to 22.**

309  
310 **Comstar cyber break- residents have been given a letter with frequently asked questions and**  
311 **where they can go to obtain information. The YMCA day camp had the FD did visit a day camp**  
312 **this week. 3 Firefighters participated in a Q&A session and demonstration at the camp and that**  
313 **went very well, and they wrote us a letter of appreciation for that event. National Night Out is**  
314 **next Tuesday from 5-7pm. I encourage everyone to participate in that. Governor and Council**  
315 **meeting took place on July 12<sup>th</sup> in the Library. The Hooksett Little League were honored at this**  
316 **event and recognized at this event. Retirement rates are going down in 2023 for group 2**  
317 **employees.**

318  
319 **Stabbing- A. Garron read a press release in regard to the stabbing back on July 4<sup>th</sup>.**

320 *New Hampshire Attorney General John M. Formella, New Hampshire State Police Colonel*  
321 *Nathan Noyes, and Hooksett Police Chief Janet Bouchard announce that an arrest has been*  
322 *made in the suspicious death investigation that began in Hooksett this morning.*

323 *At approximately 12:08 A.M. on July 24, 2022, Hooksett Police received an incoming E911 call*  
324 *for a person laying partially in the roadway in the area of 66 Main Street in Hooksett, New*  
325 *Hampshire. Upon arriving at the scene, officers discovered Jason Wirtz, age 45, laying*  
326 *partially in the roadway, unresponsive, and bleeding from his neck. He was transported to*  
327 *Elliot Hospital in Manchester, where he was pronounced deceased, and an autopsy earlier*  
328 *today identified his cause of death as a single stab wound to the neck, and the manner of*  
329 *death as homicide.*

330 *Dillon Sleeper, age 26, formerly of Franklin, New Hampshire, has been arrested and charged*  
331 *with one count of second-degree murder for recklessly causing the death of Mr. Wirtz under*  
332 *circumstances manifesting an extreme indifference to the value of human life, by stabbing him*  
333 *with a knife.*

334 *It is anticipated that Mr. Sleeper will be arraigned in Merrimack County Superior Court in*  
335 *Concord on Monday, July 25, 2022, at a time to be scheduled by the Court.*

336 *The charges and allegations against Mr. Sleeper are merely accusations, and he is presumed*  
337 *innocent unless and until proven guilty.*

338 *As investigators look into the timeline of events they are asking for the public's*  
339 *assistance. Anyone who observed any individual(s) walking on Main Street in Hooksett*  
340 *between Daniel Webster Highway and College Park Drive during the hours of 11:30 P.M. last*  
341 *night to 1:00 A.M. this morning, and anyone who drove across the Main Street Bridge in*  
342 *Hooksett during that same time period, is asked to please contact the New Hampshire State*  
343 *Police Major Crime Unit tip line at (603) 628-8477 or New Hampshire State Police Dispatch at*  
344 *(603) 223-4381.*

345  
346 The DOT requires a certificate of authorization to allow easements over two of their lots. B.  
347 Thomas had made some comments about state land over by Cross Street. The town is  
348 seeking an easement from DOT to run sewer lines over to the Granite Woods property. They  
349 are willing to grant us permission they are just seeking authorization from the chair authorizing  
350 A. Garron to sign the appropriate documents.

351  
352 ***D. Boutin motioned to approve the chairman to sign the agreements on the DOT***  
353 ***easements seconded by A. Walczyk.***

354  
355 ***Vote in favor 6-0***  
356

357 C. Tewksbury- Primex reached out to us for a cap on the increase on the next 3 fiscal years.  
358 Last time we went out to bid on property liability coverage in 2021. They are offering a 5% cap  
359 increase over the next 3 years. We currently pay about \$200,000.

360  
361 ***D. Boutin motioned to approve the 3-year extension with Primex with a cap of 5%;***  
362 ***seconded by T. Tsantoulis.***

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**Roll Call Vote #5**

- T. Tsantoulis Aye***
- D. Ross NP***
- R. Duhaime NP***
- A. Walczyk Aye***
- R. Lapierre Aye***
- K. Judge Aye***
- J. Durand NP***
- D. Boutin Aye***
- J. Sullivan Aye***

**Vote in favor 6-0**

A. Garron- we did put this out to bid in 2021. We did not receive any other bids. I don't think 5% is unreasonable. If the changes are 9% then we know that we will stay under 5% or less. I am also not confident that we will even get any other bids.

K. Judge- do we know what the actual past increases have been?

C. Tewksbury- I believe it has been around 7 to 8 %.

R. Lapierre- is this a new contract or just an extension.

C. Tewksbury- an extension.

A. Garron- projects- the fish ladder to be installed by Central River Power NH LLC. It will be constructed over by the damn I am hoping by next meeting I will have a timeline of when this is going to take place. I was able to attend the groundbreaking ceremony for the Maron Aerospace and Defense Groundbreaking. Workshop goals for the TC, please fill out and get back to us. On August 10<sup>th</sup> we will hold the workshop.

**NOMINATIONS AND APPOINTMENTS**

**Town Council Assignments- Budget Committee and Sewer Commission**

None assigned today.

**BRIEF RECESS 8:12-8:15pm**

**OLD BUSINESS**

**ARPA Committee Project List and Ranking (tabled at 7/6/22 meeting)**

***T. Tsantoulis motioned to remove from the table the ARPA Committee Project List and Ranking (tabled at 7/6/22 meeting); seconded by K. Judge.***

409 **Vote in favor 5-1.**

410  
411 A. Garron- I want to clarify it was thought that the items listed on page 73. Spending on  
412 government services- Recipients can use SLFRF funds on government services up to the  
413 revenue loss amount, whether that be the standard allowance amount, or the amount  
414 calculated using the above approach. Government services generally include any service  
415 traditionally provided by a government unless Treasury has stated otherwise. Here are some  
416 common examples, although this list is not exhaustive: ✓ Construction of schools and hospitals  
417 ✓ Road building and maintenance, and other infrastructure ✓ Health services ✓ General  
418 government administration, staff, and administrative facilities ✓ Environmental remediation ✓  
419 Provision of police, fire, and other public safety services (including purchase of fire trucks and  
420 police vehicles) Government services is the most flexible eligible use category under the  
421 SLFRF program, and funds are subject to streamlined reporting and compliance requirements.  
422 Recipients should be mindful that certain restrictions, which are detailed further in the  
423 Restrictions on Use section and apply to all uses of funds, apply to government services as  
424 well.

425  
426 T. Tsantoulis- I think the chairman did a great job of setting up metrics of how we will move  
427 forward. One of the things that we were unaware of when presenting. This is going to be really  
428 hard to come to a consensus. Our responsibility is to the town. I feel good on how we  
429 categorized the list, and I would have no problem approving them.

430  
431 A. Garron- I was not sure how the TC wanted to move forward with this list. The Farmer Road  
432 project is going to be taken over by the Central Water precinct.

433  
434 R. Lapierre- the list far exceeds the funds given by ARPA. I think due diligence needs to be  
435 had in regard to these projects. We looked at CIP, we looked at means to supplement some of  
436 the funds.

437  
438 J. Sullivan- based on the ranking lets discuss the first 4 on the list.

439  
440 A. Walczyk- the river walk phase IV is under the Conservation Commission, and I thought they  
441 were going to come in and discuss.

442  
443 J. Sullivan- since it is a month away, let's get some of this done. Let's do 4 at a time.

444  
445 R. Lapierre- remember we have 4 years to spend the money. We do not have time to rush  
446 through this. We will schedule for the 24<sup>th</sup> the first 4 on this list.

447  
448 Vote all in favor 6-0.

449  
450 **NEW BUSINESS**

451  
452 **Presentation of the Capital Improvement Plan approved by the Planning Board on June**  
453 **20, 2022.**

454

455 A. Garron- the plan was presented and approved by the planning board. The CIP met this  
456 year. It consisted of myself, finance, planning, PB director, TC rep.

457  
458 Hooksett Riverwalk Trail Phase IV- Project includes the final phase of the Riverwalk Trail  
459 which began in 2015, including construction of 3,240 feet of gravel trail and a 26-foot-long  
460 bridge to complete the trail project to the Allenstown town line. • Total Estimated Cost:  
461 \$385,000 • Funding Source(s): Capital Reserve (\$35,000) Grant Funding. Base amount of  
462 \$270,000 from taxpayers.

463  
464 Solar Farm Feasibility Study Project - includes hiring a consultant to perform a cost-benefit  
465 analysis and to determine the financial feasibility of installing solar panels at the current DPW  
466 facility of West River Road. • Total Estimated Cost: \$75,000 • Funding Source(s): Taxation.  
467 Place holder TC no direction on which avenue they want to go, lease or power purchase  
468 agreement.

469  
470 Police Cruiser Replacement Program- Program allows for the replacement of 3 police cruisers  
471 in fiscal year 2023-2024. Costs include all emergency equipment, graphics, warranties, and  
472 installation of equipment. Total Estimated Cost: \$153,000 • Funding Source(s): Taxation.

473  
474 Police Taser Replacement Program- Program allows for the replacement of 32 police taser  
475 units with more updated, user friendly models. Total Estimated Cost: \$68,000 • Funding  
476 Source(s): Taxation.

477  
478 Route 3A TIF Project- Project includes working with the developers of 47 Hackett Hill Road to  
479 extend sewer from TriTown Ice Arena across Route 3A to Cross Road, then to Hackett Hill  
480 Road. Total Estimated Cost: \$4,656,400 (Exit 11) NOTE\* Total project cost of 3A sewer project  
481 is estimated at \$28,000,000 • Funding Source(s): Developer Contribution TIF Funds Bond.

482  
483 Sherwood Drive/Lincoln Heights Drainage Upgrades- These projects will identify and  
484 repair/replace worn corrugated metal pipes which facilitate drainage in both neighborhoods.  
485 DPW has reported ongoing drainage problems associated with pipe failures in both locations. •  
486 Total Estimated Cost: \$250,000 Funding Source(s): ARPA Grant Funding Taxation.

487  
488 Town-Wide Paving Project Ongoing program to maintain existing quality of Town roads  
489 through planned repaving and maintenance. • Total Estimated Cost: \$900,000 Funding  
490 Source(s): Operating Budget.

491  
492 Plow Truck/Sander T1-03 Replacement- Current vehicle is approximately 20 years old with  
493 52,000 miles and an average annual maintenance cost of \$6,500. • Total Estimated Cost:  
494 \$214,961 Funding Source(s): Public Works Capital Reserve.

495  
496 Sewage Pump Station Radio Controls Retrofitting- all 5 sewage pumps stations with radio  
497 controls, which will eliminate the old copper phone line system and allow the pump stations to  
498 be controlled remotely and with a quicker response time. • Total Estimated Cost: \$100,000  
499 Funding Source(s): Wastewater Capital Reserve.

500  
501 ***J. Sullivan motioned to accept the CIP plan as presented; seconded by D. Boutin.***

502 **Vote all in favor 6-0**

503

504 D. Boutin- the planning board voted unanimously to approve the CIP.

505

506 R. Lapierre- I don't think it forward projects costs and how they increase over time. I will  
507 volunteer to be on the committee next time.

508

509 A. Garron- we do ask dept heads to use an escalator and project out cost due to inflation.

510

511 **D. Boutin motioned to allow Hooksett Fire Rescue Department members access to**  
512 **NHFA funded training classes eligible for overtime and backfill reimbursement for the**  
513 **period of the next two years ending in 2024; seconded by R. Lapierre.**

514

515 **Vote in favor 6-0**

516

517 D. Nadeau- The New Hampshire Fire Academy announced State funded technical training  
518 class. Department members can attend these classes at no cost to the Town, with overtime  
519 and backfill being reimbursed from the State of NH

520

521 T. Tsantoulis so there is no cost for the training, and if an employee attends on their time off  
522 they will be  
523 compensated. There is no cost to the town for this. Due to staff shortages, there seems to be  
524 some  
525 manipulation of the system. Who choose who goes and who fills in?

526

527 D. Nadeau- we do.

528

529 **Lapierre motioned to authorize the Chairman to sign budget Transfer #2022-02 in the**  
530 **\$102,800.00 to the Police budget from Fire and DPW's budgets.; seconded by D. Boutin.**

531

532 **Vote in favor 6-0**

533

534 **J. Sullivan motioned to accept updates to Town Council Rules of Procedures; seconded**  
535 **by D. Boutin.**

536

537 **Vote in favor 6-0**

538

539 **Town Council Annual Report**

540

541 J. Sullivan- you have all received the annual report update with changes. We have done a lot  
542 this year.

543

544 **D. Boutin motioned to approve the town report as edited; seconded by T. Tsantoulis.**

545

546 **Vote in favor 6-0**

547

548 **APPROVAL OF MINUTES**

549

550 **J. Sullivan motioned to unseal the following non-public minutes; seconded by D.**  
551 **Boutin.**

552

553 6/9/2021 - Non- public unsealed – Session 1

- 554 • #1 (b) Family Services Director – Peter Flynn – Advice & Consent

555

556 7/28/2021- Non-public unsealed

- 557 • (a) Adjustment to Town Administrator’s Salary (not sealed)

558

559 8/25/2021 Non- Public Unsealed

- 560 • #2 (e) Trimbur versus Town of Hooksett

561

562 9/8/2021 Non-public unsealed – Session 1

- 563 • #3 (e) Trimbur versus Town of Hooksett – Town Administrator’s overview of case  
564 outcome
- 565 • #4 (a) Police Chief Janet Bouchard proposed contract

566

567 9/8/2021 Non- public unsealed – Session 2

- 568 • #1 Contract with Police Chief Janet Bouchard (not sealed)

569

570 10/13/2021 Non -public unsealed –

- 571 • #2 (e) Trimbur versus Town of Hooksett

572

573 10/27/2021 Non-public unsealed – Session 1

- 574 • #1 (l) Trimbur versus Town of Hooksett

575

576 10/27/2021 Non-public unsealed – Session 2

- 577 • #3 (a) PW Grievance – MOU with Teamsters Local 633

578

579 2/23/2022 Non-public unsealed

- 580 • #1 (a) Discussion of Town Administrator Contract effective 05/31/2022

581

582 3/9/2022 Non-public unsealed

- 583 • #2 (a) Discussion of Town Administrator Contract

584

585 3/23/2022 Non-public unsealed

- 586 • #2 (a) Discussion of Town Administrator Contract effective 05/31/2022

587

588 4/13/2022 Non-public unsealed

- 589 • #1 (a) Discussion of 3/9/22 & 3/23/222 non-public roll calls

590

591 ***T. Tsantoulis motioned to approve the public minutes of the June 30, 2022, special***  
592 ***meeting; Seconded A. Walczyk.***

593 ***Vote in favor 6-0***

594

595 ***D. Boutin motioned to approve the public minutes of the July 6, 2022, meeting;***  
596 ***Seconded T. Tsantoulis.***

597

598 ***Vote in favor 6-0***

599

600 ***D. Boutin motioned to approve the non-public minutes of the July 6, 2022, meeting;***  
601 ***Seconded T. Tsantoulis.***

602

603 ***Vote in favor 6-0***

604

## 605 **SUB-COMMITTEE REPORTS**

606

607 A. Walczyk- recycling met last night, a new chair was assigned. There are still beaver issues  
608 on the River walk. There has been unauthorized target practice and shooting over on North  
609 Candia Road. The gates were broken on the Candia side. The CC is looking to add signs that  
610 prohibit damaging property. With signs, up they can enforce with the police.

611

612 J. Sullivan- bicentennial event has small events starting back up in September. Economic  
613 development has a site visit. A vision template as to what could be included in that. There will  
614 be a buy in on that. General discussion on development that is coming.

615

## 616 **ADJOURNMENT**

617

618 ***Chair Sullivan motioned to adjourn the meeting at 9:04 pm. Seconded by K. Judge***

619

620 ***All in favor 6-0***

621

622 Respectfully submitted,

623

624 *Alicia Jipson*

625

626 Alicia Jipson

627 Recording Clerk