

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, November 16, 2022**

1
2 The Hooksett Town Council met on Wednesday, November 16, 2022, at 5:30 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 16 Nov 2022 to order at (5:30) pm.

7
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10

11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Timothy Tsantoulis, Councilor Alex Walczyk,
13 Councilor Randall Lapierre, Councilor Roger Duhaime, Councilor David Boutin, and Councilor John
14 Durand (left at 8:39 pm)

15

16 **Absent:** Councilor Keith Judge, Councilor David Ross.

17

18 **NON-PUBLIC SESSION #1 NH RSA 91-A:3 II A**

19

20 ***J. Sullivan motioned to enter NON-PUBLIC SESSION #1 NH RSA 91-A:3 II a.; seconded by D.***
21 ***Boutin.***

22 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or
23 the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting
24 and (2) requests that the meeting be open, in which case the request shall be granted.

25 **Roll Call Vote #2**

26 ***R. Duhaime Aye***

27 ***J Durand Aye***

28 ***D. Ross NP***

29 ***R. Lapierre Aye***

30 ***A. Walczyk Aye***

31 ***D. Boutin Aye***

32 ***K. Judge NP***

33 ***T. Tsantoulis Aye***

34 ***J. Sullivan Aye***

35

36 **Vote in favor 7-0**

37

38 ***J. Sullivan motioned to seal the minutes of November 16, 2022; seconded by D. Boutin.***

39

40 **Roll Call Vote #3**

41 ***D. Boutin Aye***

42 ***D. Ross NP***

43 ***A. Walczyk Aye***

44 ***J. Durand Aye***

45 ***R. Duhaime Aye***

46 *T. Tsantoulis Aye*

47 *R. Lapierre Aye*

48 *K. Judge NP*

49 *J. Sullivan Aye*

50

51 ***Motion passed 7-0***

52

53 ***J. Sullivan motioned to leave non-public session of November 16, 2022, at 6:28 pm; seconded***

54 ***by D. Boutin.***

55

56 **Public Meeting started at 6:33 pm**

57

58 **PLEDGE OF ALLEGIANCE**

59

60 **AGENDA OVERVIEW**

61

62 **PUBLIC HEARINGS**

63

64 At 6:38 Chair Sullivan opened the Public Hearing for RSA 79-E application to provide tax relief

65 incentive for 1253 Hooksett Road and the Public Hearing per RSA 674:40-a for Brookview

66 Development Request for Street Approval of Sophie Circle and Colleen Circle.

67

68 **8.1 Public Hearing for RSA 79-E application to provide tax relief incentive for 1253 Hooksett**

69 **Road.**

70

71 J. Sullivan – the council did adopt this in December 2021 this is the 1st applicant to receive this. This

72 law allows the subject properties assessment to be frozen for a period of up to 5 years beginning with

73 the completion of the substantial rehabilitation.

74

75 C. Katsikas- We are looking at spending more than anticipated. We had steel beams put in the

76 basement and columns added to the 2nd floor. This is very appreciated. To live there is very cold. The

77 new windows are coming. Plumbing and electrical work is coming. We will spray foam it as well. We are

78 going with a shingle roof for now due to cost and change it in the future to make it look nicer. It is

79 getting cleaned up and looking attractive. I appreciate being the ground breaker on this and keeping our

80 historic homes. I am hoping to have meetings there for small groups to enjoy the space.

81

82 J. Duhamel- this was designed for properties just like this so that they don't get knocked down and you

83 can keep the history.

84

85 R. Duhaime- I've been here before. It is impressive inside and outside. I thank her for all she is doing to

86 this property.

87

88 A. Garron-all I want to do is echo Duhaime's thoughts this is the way the program is supposed to go it

89 freezes the assessed value of the property to what it is today so that any improvements that are made

90 are basically forfeited for five years and then after those five years gives these proposals times to get

91 on their feet.

92

93 T. Tsantoulis- recently we entered into an agreement with a very under-utilized lot, and now we have a
94 business that is vibrant. The program works.

95
96 R. Lapierre- so at the end of the 5 years does that trigger a new assessment, or do we wait till the next
97 reval?

98
99 J. Duhamel- it will be the 2023 values.

100
101 J. Sullivan- closed the Public Hearing at 6:52 pm.

102
103 **R. Lapierre moved to waive the rules or procedure and approve the application on the same**
104 **night as the public Hearing; seconded by D. Boutin.**

105
106 **Vote in favor 7-0**

107
108 ***R. Lapierre moved to accept the application for RSA 79-E tax relief incentive for 1253 Hooksett***
109 ***Road for a period of 5 years following the completion of the rehabilitation; seconded by D.***
110 ***Boutin.***

111
112 **Roll Call Vote #5**

113 ***T. Tsantoulis Aye***

114 ***D. Ross NP***

115 ***R. Duhaime Abstained has done work for applicant before***

116 ***A. Walczyk Aye***

117 ***R. Lapierre Aye***

118 ***K. Judge NP***

119 ***J. Durand Aye***

120 ***D. Boutin Aye***

121 ***J. Sullivan Aye***

122
123 ***Vote in favor 6-0-1***

124
125 **8.2 Public Hearing per RSA 674;40-a for Brookview Development Request for Street Approval of**
126 **Sophie Circle and Colleen Circle.**

127
128 B. Thomas- this starts at the Londonderry TPK. The main road was accepted last year. The developer
129 has finished up the other 2 roads and have been finished up to my satisfaction and I recommend you
130 proceed.

131
132 R. Lapierre- is there sewer in that neighborhood, and how are they handling drainage on these streets?

133
134 B. Thomas- they all flow into the retention basins. I may be getting ahead of myself. These 2 streets
135 flowed into these 2 basins, fortunately it did not.

136
137 J. Sullivan- who is responsible for the mowing of the cul-de-sac?

138
139 B. Thomas- the town ultimately but we'd suspect a neighbor would.

140

141 J. Sullivan closed the Public Hearing at 7:00pm.

142

143 ***D. Boutin motioned to approve the street approval for Sophie circle and Colleen Circle,***
144 ***seconded by J. Durand.***

145

146 **Roll Call Vote #6**

147 ***J. Durand Aye***

148 ***R. Lapierre Aye***

149 ***K. Judge NP***

150 ***D. Boutin Aye***

151 ***D. Ross NP***

152 ***T. Tsantoulis Aye***

153 ***A. Walczyk Aye***

154 ***R. Duhaime Aye***

155 ***J. Sullivan Aye***

156

157 ***Vote in favor 7-0***

158

159 **SPECIAL RECOGNITION**

160

161 **BICENTENNIAL MOMENT**

162

163 J. Sullivan presented the Bicentennial moment on Mount St, Mary's. The full PowerPoint presentation
164 can be found on the Towns website.

165

166 J. Durand- wasn't that whole school, offered to the Town for a \$1 back in the day?

167

168 J. Sullivan- yes it was, and we did not take it.

169

170 **SCHEDULED APPOINTMENTS**

171

172 **Town of Hooksett and New England Police Benevolent Association, Inc. (NEPB) Local 46 of New**
173 **Hampshire Contract Effective July 1, 2023.**

174

175 B. Roche- thank you for the Town, it was a good experience on our end. We came to a good and
176 reasonable conclusion.

177

178 ***R. Lapierre moved to accept the tentative agreement between the Town of Hooksett and New***
179 ***England Police Benevolent Association, Inc. (NEPB) Local 46 of New Hampshire Contract to***
180 ***include appendix (a) pay scale effective July 1, 2023, till June 30, 2026, seconded by D. Boutin.***

181

182 **Roll Call Vote #4**

183 ***A. Walczyk Aye***

184 ***R. Lapierre Aye***

185 ***D. Ross NP***

186 ***R. Duhaime Aye***

187 ***J. Durand Aye***

188 ***K. Judge NP***

189 **T. Tsantoulis Aye**

190 **D. Boutin Aye**

191 **J. Sullivan Aye**

192

193 **Vote in favor 7-0**

194

195 **Pamela Sullivan, Town Clerk - State General Election Update**

196

197 P. Sullivan- we have 6,662 voters which also includes the absentee ballots. We set up the room
198 differently. Between that time frame of October 4th thru November 9th Karen put in 128 hours and I put
199 in 125 hours. Everyone stepped up, we have new volunteers. We had trainings. We kept track of the
200 books better than last time. Mike Horn stepped up and helped us out a bit.

201

202 K. Yearke- can we put it out there our hours and what it is that we do. I think people still don't fully
203 understand, I think that stuff needs to be written down for people, so they understand it.

204

205 J. Sullivan- we can do updates to the website.

206

207 K. Yearke- that's a great option but not everyone uses computers, so maybe the neighborhood paper.
208 We have talked about extending business hours past 4:30.

209

210 P. Sullivan- I think Karen's and I goal is to be more engaging and keep learning and continue to keep
211 communicating to peoples.

212

213 A. Garron- thank you to Pam and Karen it is a lot to come into. You were given a quick crash course. I
214 do appreciate you both. I appreciate the volunteers, Mike Horne was instrumental, Todd Rainer was
215 also very instrumental. Public safety was a big help. The flow was different, but it seemed to be a
216 steady flow. I appreciate everyone's effort.

217

218 P. Sullivan- I want to thank the Councilors also for attending, we were fully staffed all day.

219

220 J. Sullivan- a hiccup that I heard about was the absentee ballots.

221

222 P. Sullivan- yes there were some hiccups. We are working out. We had received some requests on a
223 Sunday via email to Rhode Island. We sent the ballots out regardless because we have to.

224

225 J. Durand- my hats off to the town clerk. Hats off like we are not Arizona and losing ballots.

226

227 P. Sullivan- we have a few ballots returned as they did not get to them in time, and they came in and
228 voted anyways then they ended up returning it back to us after they voted when it arrived.

229

230 J. Durand- how many people did we have registered that day.

231

232 P. Sullivan- I do not have that information.

233

234 J. Durand- what is the general procedure, why do they wait that day.

235

236 P. Sullivan- the law says that we must close the

237

238 **CONSENT AGENDA**

239

240 ***D. Boutin motioned to approve the consent agenda as presented seconded by T. Tsantoulis.***

241

242 **Roll Call Vote #7**

243 ***D. Ross NP***

244 ***K. Judge NP***

245 ***R. Lapierre Aye***

246 ***R. Duhaime Aye***

247 ***A. Walczyk Aye***

248 ***J. Durand Aye***

249 ***T. Tsantoulis Aye***

250 ***D. Boutin Aye***

251 ***J. Sullivan Aye***

252

253 ***Vote in Favor 7-0***

254

255 **12.1 Surety Release of \$171,237.00 – Platinum Development Project #1380 Hooksett Road**

256 To approve the release of \$171,237.00 surety to the developer (Platinum Equipment, LLC) through
257 Liberty Mutual Surety #41K235160.

258

259 **12.2 Letters of Credit Releases Totaling \$226,362.00 - Brookview Subdivision**

260 Motion to return the letters of credit totaling \$226,362.00 to the Franklin Savings Bank, including Letters
261 of Credit #532201 for \$50,000, #525102 for \$71,192.00, and #532202 for \$105,170.00.

262

263 A. Walczyk- I do want to know the number of new registered voters.

264

265 R. Duhaime- I still want to make sure we support you from staff and address the hours and services.

266

267 **OLD BUSINESS**

268

269 **15.1 TIF District Easement – Purchase easements across State Property near Cross Road (Map
270 17, Lot 9 and Map 17, Lot 38) for \$5,100.00.**

271

272 A. Garron- we spoke on this earlier this summer, this is a TIF easement from the state. Needed within
273 the TIF district, we finally obtained the easement and Bruce will go over and describe where it is.

274

275 B. Thomas- there is a pump station going in by Tri State. It is going to go into the south up 3a then up
276 cross street then across county and up through state property. The state has hired an assessor to
277 come up with the easement assessment. They came up with a figure of \$5,100.00. I am very happy
278 with that. I thought that was going to be way more. I recommend the council accept the easement.

279

280 ***T. Tsantoulis motioned to accept the offer from the State to purchase the easements from the***
281 ***State of New Hampshire for crossing Map 17, Lot 9 and Map 17, Lot 38 with utilities for the cost***
282 ***of \$5,100.00 and other conditions as noted in the letter dated and fund it through the 2019 TIF***
283 ***Warrant Article; seconded by D. Boutin.***

284
285 R. Duhaime- as far as we have the easements, this is being paid by the TIF, is this being paid for by the
286 MOU?
287
288 A. Garron- this is not this is just for the project. The construction of the project is related to the MOU.
289

290 **Roll Call Vote #8**
291 **R. Lapierre Aye**
292 **R. Duhaime Nay**
293 **T. Tsantoulis Aye**
294 **A. Walczyk Aye**
295 **J. Durand Nay**
296 **D. Ross NP**
297 **D. Boutin Aye**
298 **K. Judge NP**
299 **J. Sullivan Aye**

300
301 **Vote in favor 5-2**

302
303 **15.2 ARPA Committee Project List and Ranking**

304
305 J. Sullivan – next up is the remaining 3 items on the project list and those include Towb office
306 optimization.

307
308 A. Garron- the Town Offices Optimization would give a break in the TC office and provide a separation
309 in the assessing and town clerks office. That way they would have their own rooms to conduct
310 business.

311
312 R. Duhaime- is this coming out of ARPA funds?

313
314 A. Garron- this is totally new meaning at the time that the town clerk left we did not have time to put this
315 in the budget. If it had been known ahead of time, we would have put it in the budget.

316
317 R. Lapierre- the town office optimization is not what the ARPA committee put on the list.

318
319 A. Garron- actually it was in the Administration office.

320
321 T. Tsantoulis- I do not see a motion for that item otherwise id make it. Part of the duties as you will of
322 the administrator is for him to make a recommendation of a way to make town hall better.

323
324 ***T. Tsantoulis motioned that we use \$10,000 from ARPA funds for the Town Offices Optimization***
325 ***as presented by the Town Administrator pertaining to the Town Clerk and Assessors office;***
326 ***seconded by D. Boutin.***

327
328 **Roll Call Vote #9**
329 **J. Durand Nay**
330 **D. Boutin Aye**
331 **D. Ross NP**

332 *R. Duhaime Nay*
333 *K. Judge NP*
334 *A. Walczyk Nay*
335 *T. Tsantoulis Aye*
336 *R. Lapierre Nay*
337 *J. Sullivan Aye*

338

339 *Vote fails 3-4*

340

341 *R. Lapierre motioned that we strike all the remaining projects from the ARPA sub-committee list*
342 *and develop a new list next year with the remaining \$489,061.86; seconded by J Durand.*

343

344 *Roll Call Vote #10*

345 *K. Judge NP*

346 *T. Tsantoulis Aye*

347 *R. Lapierre Aye*

348 *D. Ross NP*

349 *D. Boutin Aye*

350 *J. Durand Aye*

351 *A. Walczyk Aye*

352 *R. Duhaime Aye*

353 *J. Sullivan Aye*

354

355 *Vote in favor 7-0*

356

357 A. Walczyk- if this passes and if something comes up before the end of the year, will we need to
358 rescind this motion?

359

360 R. Lapierre- back when we started the whole list process, I tried to get clarity from the chair. The ARPA
361 are funds for the Town to spend. A motion to spend ARPA funds is never out of order.

362

363 **15.3 Unassigned General Fund Balance History and Tax Rate**

364

365 C. Tewksbury- I have no additional information. I have checked the website and I have seen no
366 movement. If they called tomorrow André would need to know what we want to do with the surplus. You
367 don't have to give André an answer but if you do not want to push off tax bills then you will want to
368 decide now. We currently have 3.5 million in fund balance which is about 6%. Policy, is we maintain 5%
369 with a target of 8%. If we applied anything above 5% to the tax rate, we are looking at about \$600,000
370 which would lower the tax rate about .24 per thousand. In 2021 the town tax rate was \$5.73 and if we
371 did nothing it would increase to \$7.10. the overall tax rate is \$22.22 from last year. With the changes in
372 all schools and county we are looking at \$2.65 increase total per thousand. To \$24.87 which is a rough
373 estimate as I am missing one number.

374

375 J. Sullivan- what are we currently at?

376

377 C. Tewksbury- 6%

378

379 J. Sullivan- if we keep it as is the increase would be 2.41 estimated.

380

381 R. Duhaime- I say give it right to them.

382

383 C. Tewksbury- I know the goal is getting to a fund balance of 8%. But given the state of the economy I'd
384 say give as much as you can to offset the tax rate. I feel comfortable with having the 5% we would not
385 get into any issues. You could go below the 5% but that is going against your policy.

386

387 ***J. Sullivan motioned to keep and maintain 5% in fund balance and apply anything extra to***
388 ***reducing the tax rate; seconded by D. Boutin.***

389

390 **Roll Call #11**

391 ***T. Tsantoulis Aye***

392 ***R. Lapierre Nay***

393 ***J. Durand Nay***

394 ***D. Ross NP***

395 ***K. Judge NP***

396 ***A. Walczyk Nay***

397 ***R. Duhaime Nay***

398 ***D. Boutin Aye***

399 ***J. Sullivan Aye***

400

401 ***Vote fails 3-4***

402

403 J. Sullivan- what would you like to put to the fund balance.

404

405 **R. Duhaime motioned to keep 50% of anything above and beyond 5% in fund balance and apply**
406 **it to offsetting the tax rate; Seconded by J. Sullivan.**

407

408 **Roll Call Vote #12**

409 ***D. Boutin Nay***

410 ***A. Walczyk Aye***

411 ***J. Durand Aye***

412 ***K. Judge NP***

413 ***R. Lapierre Aye***

414 ***T. Tsantoulis Aye***

415 ***R. Duhaime Aye***

416 ***D. Ross NP***

417 ***J. Sullivan Aye***

418

419 ***Vote in favor 6-1***

420

421 T. Tsantoulis- for those that voted no, what are you trying to achieve?

422

423 R. Duhaime- a compromise.

424

425 R. Lapierre- I ultimately want to see the fund balance at 8% and I do not want to see us go backwards.

426

427 **FY 2023-24 Budget and Warrant Articles**

428

429 C. Tewksbury- there has been no changes in the operating budget. The BC has moved onto the school.
430 We do have 1 warrant article which would be the non-union wages and possibly the Police warrant
431 article, but we can wait till the next meeting.

432
433 ***R. Lapierre motioned to move the warrant article for non-union wages to raise and appropriate***
434 ***the sum of \$120,638.00 for an increase in salaries and benefits for non-union full-time and part-***
435 ***time Town personnel. Seconded by D. Boutin.***

436
437 A. Garron- this is the 3rd phase of the 3-phase approach from the MRI study. The first phase was to get
438 a handful of positions up to the minimum standard. and the 2nd phase was to address the salaries of
439 these positions and internal equity was done. This 3rd phase was to continue on with that
440 implementation utilizing the average CPI that we established with 1.7 and this year 2.2. for a max of a
441 4% raise which is 2.2% cola and 1.8% in merit. We are recommending a .5% discretionary adjustment.
442 And that makes up the \$120,638.00.

443
444 **Roll Call Vote #13**

445 ***K. Judge NP***

446 ***D. Boutin Aye***

447 ***T. Tsantoulis Aye***

448 ***R. Lapierre Aye***

449 ***A. Walczyk Aye***

450 ***R. Duhaime Aye***

451 ***J. Durand Aye***

452 ***D. Ross NP***

453 ***J. Sullivan Aye***

454

455 ***Vote in favor 7-0***

456

457 D. Boutin- what do you mean by compression issues?

458

459 A. Garron- meaning that within the police department based on several of the personnel that were able
460 to move in the union and were able to receive that 5% increase, there is that wage compression issue
461 and this will help correct that.

462

463 R. Duhaime- we did longevity pay is that included in here?

464

465 A. Garron- no it is not included in here.

466

467 C. Tewksbury- 98% will get a maximum of up to 4%.

468

469 C. Tewksbury- so we have volunteers to 1st and 2nd at the meeting?

470

471 T. Tsantoulis- I will 1st

472

473 R. Lapierre- I will 2nd.

474

475 **Town Council Goals Update**

476

477 J. Sullivan- I asked for information on goal category # 3.

478

479 T. Tsantoulis- the sound system has been an issue not only for us but also for the public, and I think we
480 should still pursue it.

481

482 J. Sullivan- we had a figure on how much it would be to fix it. It was voted out of using ARPA funds.

483

484 R. Lapierre- I don't believe a motion to expend ARPA funds is out of order however we have already
485 voted on this and it was voted down so it would have to be a reconsideration.

486

487 D. Boutin- so can I move for reconsideration?

488

489 J. Sullivan- you can make a vote to rescind the vote on spending funds for arpa funds previously
490 motioned.

491

492 ***D. Boutin motioned to rescind the prior motion on not spending arpa funds on the sound***
493 ***system; seconded by J. Sullivan.***

494

495 ***Vote failed by voice vote.***

496

497 J. Sullivan- now all we can do is instruct the TA to find the money in the budget to pay for the sound
498 system.

499

500 A. Garron- if you give me to the next meeting to look at the budget and see where I can take these
501 funds from I can. It is a line-item budget so we will need to give up something in order to find the funds.

502

503 **NEW BUSINESS**

504

505 **Quarterly Financial Report as of September 30, 2022**

506

507 C. Tewksbury- gave an overview of the first quarter financial report. FY 22-23.

508

509 D. Boutin- it says budget \$30,000 and then actual is \$7,522.

510

511 C. Tewksbury- we budgeted \$30,000 and have only earned \$7,522 which is about 25% and about
512 where we should be.

513

514 R. Lapierre- It says in accordance with the Towns investment policy, is that available online>

515

516 C. Tewksbury- yes, it is online.

517

518 **TOWN ADMINISTRATOR'S REPORT**

519

520 A. Garron- I'd like to invite Mr. Lacasse up to speak. Mr. Lacasse has offered to light up the Lilac
521 Bridge.

522

523 T- Lacasse- Jeff here is the owner of New England Lighting CO. a Hooksett based Company for the
524 Light up the Village community event on December 9th. This is what Jeff does, they will install and take
525 it down. They are licensed and professionals. The sides will be lit, and the zig zags will also be lit up.
526 We will have a countdown to the tree lightening. All of the major buildings will be lit up. The sewer
527 commission has agreed to allow us to connect to their electrical outlet at veteran's park. All of
528 downtown will be lit up.

529
530 R. Lapierre- so you are getting your power from the sewer commission how will you get it all the way
531 down? And how is the cord being protected?

532
533 Jeff- We will use a higher gauge extension cord.

534
535 Jeff- There is enough room along the fence. Most lightening stays on thru January. And removal
536 depends on weather conditions.

537
538 ***T. Tsantoulis motioned to allow the Heritage Commission to entertain the idea of providing***
539 ***holiday lightening to the lilac bridge with the contractor as described from December 1st till***
540 ***Early February; seconded by D. Boutin.***

541
542 ***Vote in Favor 6-0***

543
544 A. Walczyk- when will the lights be on. I'm expecting, we will hear feedback on those who can see th
545 bridge and when they will be on and off.

546
547 Jeff- we can set timers. I recommend a 3:30 am turn on and a 10:00 turn off. I personally like to account
548 for the morning commuters, so they get to see the lights to.

549
550 R. Lapierre- this can be seen as a donation; do we need to know the dollar amount?

551
552 A. Garron- more of an FYI for winter delays, winter season is upon us. If there were a winter delay keep
553 an eye out on WMUR. The winter parking ban is in place from November 1st till May 1st, 2023. For
554 projects for the well water quality funding assistance. The DES PFAS rebate programing is the only
555 funding available right now. I have not been able to identify any other available state funds. Appletree
556 group is seeking funding for technical assistance, education, training and needs assessments. The fire
557 chief has a staff car that is a 2007 with 127,669 miles. It has significant damage. We have a town
558 interested in purchasing it, they do know the issues with it. We do have the ability to sell it if we want to.
559 It will also help address the needs of an abutting town.

560
561 ***D. Boutin motioned to approve the waiver requirements of section VI administrative surplus***
562 ***material policy to allow this town to purchase the vehicle; seconded by A. Walczyk.***

563
564 ***Vote in favor 6-0***

565
566 A. Garron- The solar project is moving forward with a RFP which will request proposal on both options
567 to purchase or lease with PPA. The master plan adoption continues to move forward. A meeting on a
568 chapter of the master plan was held last month.

569

570 D. Boutin- the main part of the master plan which has not been completed deals with housing. And has
571 been a rather delicate issue with the board but now with the Cigna decision I think we will be able to
572 move forward and address the apartment issues.

573

574 A. Garron- that discussion has yet to happen and may in the future.

575

576 R. Duhaime- I think that is between planning and zoning.

577

578 D. Boutin- not with this decision.

579

580 A. Garron – regarding the college park development. There was a EDAC meeting that took place. The
581 developer has not committed to assisting in the development of plan

582

583 T. Tsantoulis- when can we expect the ordinance review to be brought forward?

584

585 A. Garron- December 7th.

586

587 **APPROVAL OF MINUTES**

588

589 ***T. Tsantoulis motioned to approve the public minutes of November 26, 2022; seconded by D.***
590 ***Boutin.***

591

592 ***Vote in favor 6-0***

593

594 ***T. Tsantoulis motioned to approve the public minutes of November 2, 2022; seconded by D.***
595 ***Boutin.***

596

597 ***Vote in favor 6-0***

598

599 ***T. Tsantoulis motioned to approve the non-public minutes of November 2, 2022; seconded by D.***
600 ***Boutin.***

601

602 ***Vote in favor 6-0***

603

604 **INFORMATIONAL ITEMS AND CORRESPONDENCE**

605

606 R. Lapierre- the states decision if that is available.

607

608 **SUB-COMMITTEE REPORTS**

609

610 A. Walczyk- the parks n rec advisory board has been working on the pavilion by Lambert Park the plan
611 is to get bricks out for the walkway. The bricks are being planned for the walkway. It will be on the
612 website so people can donate a brick and have them engraved and personalized.

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614 J. Sullivan – the Town of Hooksett will be featured in an article in NH Magazine.

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616 **ADJOURNMENT**

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618 **Chair Sullivan motioned to adjourn the meeting at 9:15pm. Seconded by D. Boutin**

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620 **All in favor 7-0**

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622 Respectfully submitted,

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624 *Alicia Jipson*

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626 Alicia Jipson

627 Recording Clerk

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