

AGENDA

Town of Hooksett Town Council Wednesday, August 24, 2022 at 5:45 PM

A meeting of the Town Council will be held Wednesday, August 24, 2022 in the Hooksett Municipal Building commencing at **5:45 PM**.

01111110			Page		
1.	CALL	TO ORDER			
2.	PROOF OF POSTING				
3.	ROLL	CALL-ATTENDANCE			
4.	NON-PUBLIC SESSION #1 NH RSA 91-A:3 II				
5.	PUBLIC SESSION WILL BEGIN IMMEDIATELY FOLLOWING THE NON-PUBLIC SESSION NOTED ABOVE				
6.	PLED	GE OF ALLEGIANCE			
7.	AGEN	IDA OVERVIEW			
8.	PUBL	IC HEARINGS			
9.	SPECIAL RECOGNITION				
	9.1.	BICENTENNIAL MOMENT			
	9.2.	Hooksett Police Department Promotions			
	9.3.	Hooksett Municipal Employee - New Hire			
10.	PUBLIC INPUT - 15 MINUTES				
11.	SCHEDULED APPOINTMENTS				
	11.1.	Town Clerk, Pamela Sullivan, Prep for September 13, 2022 Elections			
12.	CONSENT AGENDA				
	12.1.	To accept a donation totaling \$100.00 in memory of Dick Pingree to the Town of Hooksett for the Fire-Rescue Department per RSA 31:95-b, III(b)	5 - 6		
		Staff Report - SR-22-133 - Pdf			
	12.2.	Donation of a POW Display valued at \$309.30 from Richard Caruso to the Town of Hooksett for placement in Town Hall per RSA 31:95-e,II	7 - 9		
		Staff Report - SR-22-135 - Pdf			
13.	TOW	N ADMINISTRATOR'S REPORT			
14.	NOMI	NATIONS AND APPOINTMENTS			
	14.1.	Town Council Assignments- Budget Committee and Sewer Commission	11 - 12		
		Staff Report - SR-22-127 - Pdf			
15.		FRECESS			
16.	OLD I	BUSINESS			
		Anyone requesting auxiliary aids or services is asked to contact the Administration Department five business days prior to the meeting.			

	16.1.	public hearing completed at 07/27/22 TC Mtg) Staff Report - SR-22-140 - Pdf	13 - 15			
	16.2.	TIF District Easements – Accept Three Easements From New England Records Retention At No Cost Staff Report - SR-22-130 - Pdf	17 - 27			
	16.3.	TIF District Easements – Accept Easement From Bellavance Property At No Cost Staff Report - SR-22-131 - Pdf	29 - 36			
	16.4.	TIF District Easements – Revise easement cost of Damon property in the Exit 11 area of the TIF District adding \$2,500 to the cost. Staff Report - SR-22-129 - Pdf	37 - 44			
	16.5.	TIF District Easement – Staff Report Accept Easement From 321 West River Road, LLC Easement Acceptance Cost To Be Determined Staff Report - SR-22-132 - Pdf	45 - 51			
	16.6.	2023-2024 Legislative Policy Process <u>Staff Report - SR-22-141 - Pdf</u>	53 - 69			
	16.7.	ARPA Committee Project List and Ranking Staff Report - SR-22-134 - Pdf	71 - 99			
17.	NEW BUSINESS					
	17.1.	Motion to approve the purchase of a 2022 Ford Explorer PIU Hybrid as well as all emergency equipment, graphics and radar unit for the total amount of \$52,097.05	101 - 107			
		Staff Report - SR-22-138 - Pdf				
	17.2.	Dion Development (Walnut Hill Drive) Request for Street Approval and Release of Bond of \$58.475.00 Staff Report - SR-22-128 - Pdf	109 - 120			
	17.3.	Town Report Cover	121 - 123			
	17.5.	Staff Report - SR-22-136 - Pdf	121 - 125			
	17.4.	Town Council Old Home Day Booth September 17, 2022 - Appointment of a Town Councilor to Coordinate the Booth with Town Engineer, Bruce Thomas and Town Council Assignments at the Booth for 2 hour slots 9:00am-5:00pm OHD 2022	125			
	17.5.	Town Council Attendance				
18.	APPR	OVAL OF MINUTES				
	18.1.	Public: 07/27/2022	127 - 140			
		TC Minutes 07272022				
	18.2.	Public: 08/10/2022 Workshop	141 - 143			
		tc_workshop_08102022.pd				
	18.3.	Non-Public: 07/27/2022				

Anyone requesting auxiliary aids or services is asked to contact the Administration Department five business days prior to the meeting.

- 19. SUB-COMMITTEE REPORTS
- 20. PUBLIC INPUT
- 21. NON-PUBLIC SESSION #2 NH RSA 91-A:3 II
- 22. ADJOURNMENT

PUBLIC INPUT

- 1. Two 15-minute Public Input sessions will be allowed during each Council Meeting. Time will be divided equally among those wishing to speak, however,no person will be allowed to speak for more than 5 minutes.
- 2. No person may address the council more than twice on any issue in any meeting. Comments must be addressed to the Chair and must not be personal or derogatory about any other person.
- 3. Any questions must be directly related to the topic being discussed and must be addressed to the Chair only, who after consultation with Council and Town Administrator, will determine if the question can be answered at that time. Questions cannot be directed to an individual Councilor and must not be personal in nature. Issues raised during Public Input, which cannot be resolved or answered at that time, or which require additional discussion or research, will be noted by the Town Administrator who will be responsible for researching and responding to the comment directly during normal work hours or by bringing to the Council for discussion at a subsequent meeting. The Chair reserves the right to end questioning if the questions depart from clarification to deliberation.
- 4. Council members may request a comment be added to New Business at a subsequent meeting.
- No one may speak during Public Input except the person acknowledged by the Chair. Direct questions or comments from the audience are not permitted during Public Input.

Town Council STAFF REPORT



To: Town Council

Title: To accept a donation totaling \$100.00 in memory of Dick Pingree to the Town of

Hooksett for the Fire-Rescue Department per RSA 31:95-b, III(b)

Meeting: Town Council - 24 Aug 2022

Department: Fire and Rescue

Staff Contact: Regina Howard, Administrative Assistant

BACKGROUND INFORMATION:

Dennis and Diane Sweeney made a memorial donation in honor of Dick Pingree to the Hooksett Fire Rescue Department in the amount of \$100.00

FINANCIAL IMPACT:

+100.00

POLICY IMPLICATIONS:

none

RECOMMENDATION:

Accept donated funds

SUGGESTED MOTION:

Motion to accept a donation totaling \$100.00 in memory of Dick Pingree to the Hooksett Fire-Rescue Department per RSA 31:95-b,III(b)

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with the proposed acceptance of the donation of \$100 in memory of Dick Pingree.

ATTACHMENTS:

Sweeney Donation Note 08022022

Stock Pingree

Hyo Pheorent Hill Rh.

Chief Colbain and Stoff

Blease accept this small gift in
monoy of Lide. We are
neigh to on to Dut & Arline Pingree.
We witnessed have hard your
crew worked the negit of Dick's
passing. We also know of the many
with and associance you from
Junto and associance you from
Jenseld the Pingress.

Think for your Source and companion
Dennis and Denne Seveenry

Town Council STAFF REPORT



To: Town Council

Title: Donation of a POW Display valued at \$309.30 from Richard Caruso to the Town of

Hooksett for placement in Town Hall per RSA 31:95-e,II

Meeting: Town Council - 24 Aug 2022

Department: Administration

Staff Contact: Wendy Baker, Executive Assistant

BACKGROUND INFORMATION:

Richard Caruso is donating a POW Display that will be set-up near the front entry of Town Hall.

FINANCIAL IMPACT:

Estimated value of the donation is \$309.30

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Accept the donation

SUGGESTED MOTION:

Motion to accept the donation of a POW Display valued at \$309.30 from Richard Caruso to the Town of Hooksett for placement in Town Hall per RSA 31:95-e,II

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with the motion to accept donation of POW display from Richard Caruso.

ATTACHMENTS:

TABLE OF HONOR KIT
TABLE OF HONOR DESCRIPTION

TABLE OF HONOR

ITEM	QUANTITY	COST	TOTAL	SOURCE	
TABLE DISPLAY					
24" ROUND TABLE	1	\$34.00	\$34.00		
60" WHITE TABLE CLOTH	1	\$6.29	\$6.29		
GLASS PLATE	1	\$1.00	\$1.00		
6" BUD VASE	1	\$1.00	\$1.00		
SILK ROSE	1	\$1.00	\$1.00		
RED RIBBON	1	\$0.01	\$0.01		
LED CANDLE	1	\$3.00	\$3.00		
LEMON	1	\$0.00	\$0.00		
SALT	1	\$0.00	\$0.00		
PLASTIC CUTLERY SET	1	\$1.00	\$1.00		
BIBLE	1		\$0.00		
STEM GLASS	1	\$1.00	\$1.00		
METAL FOLDING CHAIR	1	\$3.00	\$3.00		
CHAIR COVER	1	\$18.00	\$18.00		
TABLE DISPLAY TOTAL			\$69.30		
8" DISPLAY RISER					
2" X 8" X 8' LUMBER	2	\$11.00	\$22.00		
1/2" PLYWOOD	0.5	\$30.00	\$15.00		
Qt BLACK PAINT	1	\$5.00	\$5.00		
Corner Posts	4	\$10.00	\$40.00		
Purple Rope (20 Ft)	1	\$20.00	\$20.00		
RISER TOTAL			\$102.00		
FLAG DISPLAY					
US FLAG	1	\$30.00	\$30.00		
POW/MIA FLAG	1	\$28.00	\$28.00		
8' POLE KIT	2	\$40.00	\$80.00		
FLAG DISPLAY TOTAL			\$138.00		
COMPLETE MEMORIAL TOTAL			\$309.30		

THE POW/MIA TABLE OF HONOR

The table set for one is small – it shows the frailty of one man against his oppressors. It is round, showing our everlasting concern for the safety of our missing service members.

The tablecloth is white – symbolizing the purity of their motives when answering the call to serve.

The single red rose, displayed in a vase, reminds us of the life of each of these Americans, and their loved ones and friends who keep the faith, awaiting answers.

The vase is tied with a red ribbon, symbol of our continued determination to account for our missing.

A slice of lemon on the plate reminds us of the bitter fate of those captured and missing in a foreign land.



A pinch of salt symbolizes the tears endured by those missing and their families who long for answers.

The candle is reminiscent of the light of hope that lives within our hearts to illuminate their way home, away from their captors, to the open arms of a grateful nation.

The Bible represents the strength gained through faith to maintain those lost from our country, founded as one nation under God.

The glass is inverted – to symbolize their inability to share this day's toast.

The chair is empty – they are missing.

Town Council STAFF REPORT



To: Town Council

Title: Town Council Assignments- Budget Committee and Sewer Commission

Meeting: Town Council - 24 Aug 2022

Department: Administration

Staff Contact: Leann McLaughlin, Project Coordinator

BACKGROUND INFORMATION:

At the July 6 meeting, Town Council representative assignments were conducted. Their were two Committee's that have no representatives at this time, the Budget Committee and the Sewer Commission.

The Budget Committee starts meeting in September and will meet every Thursday from October through beginning of January at 6:30pm in the Council Chambers.

The Sewer Commission meets the 1st and 3rd Tuesday of every month at 12:00pm.

RECOMMENDATION:

Review and appoint a Town Council Representative to the Budget Committee and Sewer Commission.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Volunteer needed the Sewer commission meetings

ATTACHMENTS:

Council Assignments 7.6.22

BOARD NAME	COUNCIL REP	ALTERNATE
HOOKSETT TOWN COUNCIL	L Assignments - Jul	Y 6, 2022
Chairperson: James Sullivan		
Vice-Chair: Timothy Tsantoulis		
Secretary: Randall Lapierre		
	Alexander Walczyk, Timothy	
Board of Assessors	Tsantoulis & John Durand	Randall Lapierre
		·
Budget Committee		
Constitution Constitution	Alexander III. I	
Conservation Commission	Alexander Walczyk	
Economic Development Advisory Committee	James Sullivan	
	7.0	
Heritage Commission	Roger Duhaime	
Hooksett Youth Achiever of the Month	John Durand, Timothy Tsanoutlis & Randall Lapierre	
Hooksett Youth Achiever of the Month	Randali Edpierre	
Parks and Recreation Advisory Board	Keith Judge	Alexander Walczyk
Planning Board	David Boutin	
Recycling and Transfer Advisory Board	Alexander Walczyk	Deve dell Leveiewe
Recycling and Transfer Advisory Board	Alexander Walczyk	Randall Lapierre
Sewer Commission		
Route 3A TIF District Advisory Board	David Boutin	Roger Duhaime
(Non-voting Currently) Town Hall Preservation Committee	James Sullivan	
Town Hall Preservation Committee	James Sullivan	
Zoning Board of Adjustment	Roger Duhaime	
-		
Misc. Assignments		
Union Negotiations		
Fire	John Durand	Randall Lapierre
Police	John Durand	Randall Lapierre
Public Works		
SNHU Subcommittee	John Durand	

Town Council STAFF REPORT



To: Town Council

Title: Recycling & Transfer Ordinance # 00-31 Amendment

Meeting: Town Council - 24 Aug 2022

Department: Public Works

Staff Contact: Denise Cumings, Recycle and Transfer Crew Chief

BACKGROUND INFORMATION:

On July 27, 2022 Town Council held a Public Hearing to amend the Recycling and Transfer Ordinance #00-31 to change the number of dwellings in 1 building from 3 to 4 units.

-Change the definition of Multi-Family Residential. MULTI-FAMILY RESIDENTIAL PROPERTY - Shall mean more than one (1) but not more than three (3)(4) dwelling units in a building.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

MULTI-FAMILY RESIDENTIAL PROPERTY – Shall mean more than (1) but not more than (3) dwelling units in a building.

Will be changed to: MULTI-FAMILY RESIDENTIAL PROPERTY – Shall mean more than (1) but not more than (3) (4) dwelling units in a building.

RECOMMENDATION:

The Recycling and Transfer Advisory Committee recommends not amending the Ordinance at this time.

SUGGESTED MOTION:

Motion to keep the Recycle and Transfer Ordinance #00-31 as written at this time.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Town Council wanted to receive input from the Recycling and Transfer Committee prior to making a decision on this matter. The Recycling and Transfer Committee recommends NOT amending the Solid Waste Ordinance at this time.

ATTACHMENTS:

SOLID WASTE RECYCLING EditedPage4and5

recycled and marketed.

MOTOR VEHICLE WASTE. Used motor oil, motor vehicle batteries, antifreeze, and tires from motorized vehicles.

MULTI-FAMILY RESIDENTIAL PROPERTY – Shall mean more than one (1) but not more than three (3)-four (4) dwelling units in a building.

RECYCLABLES- Any item within the Town recycling program which can be recycled with the intent of reusing that item.

RECYCLING- The collection, storag processing, and redistribution of separated solid waste so as to return material to the marketplace.

REFUSE- Any solid waste product which is composed wholly or partly of such materials as garbage, swill, sweepings, cleanings, trash, rubbish, litter, industrial solid wastes, organic wastes, and domestic solid wastes.

RESIDENT- A person who is domiciled or has a place of abode in the Town of Hooksett and who has, through all of his or her actions, demonstrated a current intent to designate that place of abode as his or her principal place of physical presence for the indefinite future to the exclusion of all others.

SOLID WASTE-Any matter consisting of putrescible material, refuse, and other discarded or abandoned material. It includes solid, liquid, semisolid, or contained gaseous material resulting from industrial, commercial, mining, and agricultural operations and from community activities. For the purposes of this Ordinance, it does not include hazardous waste as defined in RSA 147A:2, infectious waste as defined in this Section, solid or dissolved materials and irrigation return flows, or municipal and industrial discharges which are point sources subject to permits under Section 402 of the Federal Water Pollution Control Act, as amended, or source special nuclear or by-product material as defined by the Atomic Energy Act of 1954, as amended. Solid waste includes municipal solid waste (MSW) as defined in State Solid Waste Rule ENV-Wm 103.23.

USER FEE- A charge usually by a municipality to users of a service.

YARD WASTE- Leaves, grass clippings, weeds, hedge clippings, garden waste, and twigs.

SECTION 2

CURBSIDE AUTOMATED COLLECTION

Currently any recyclable materials (see current list at hooksett.org) that can be removed from the waste stream at the curb and recycled at the CENTER, will help in waste and cost avoidance. The reason for separation is to help control the costs associated with the disposal and management of solid waste by diverting as many recyclables from the solid waste stream as possible. The listing of acceptable materials will be available at the Recycling and Transfer Center, or online at www.hooksett.org under the Recycling and Transfer Department.

A. The purpose of this section is to establish minimum standards for the storage, collection, transportation and disposal of solid waste and recycling, utilizing an automated collection

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2/28/2020

program to promote the health, safety, and welfare of the Town's residents, employees and environment, and to minimize the amount of trash generated in the Town.

- B. The Crew Chief shall have the direct responsibility for the administration of this section subject to the direction and control of the Town Administrator and the Town Council.
- C. The Town will provide curbside collection of residential solid waste from municipal buildings, single family dwellings, multi-family dwellings (3 <u>4</u> units or less).
- D. Two automated collection carts, one for trash, one for recycling, and instructions for use will be distributed for residents who receive collection services from the Town. Currently the town does not do curbside recycling, the recycling cart may be used for normal thrash until curbside recycling is resumed.
- E. It will be the resident's responsibility to assure that automated collection carts are placed in the appropriate location designated by the Town, by 7:00 am on collection day. The Crew Chief or his/her designee shall have the authority to review and approve or disapprove placement of the collection carts. Alternative sites may be necessary to safeguard public safety and minimize risk of damage to public or private property during the collection process.
- F. It is the resident's responsibility to remove the automated cart from the curb line by the end of the collection day.
- G. It is prohibited to overload automated carts in a manner that is likely to cause damage to the collection vehicle, the automated cart or to create a litter condition or to impede collection. It shall be an infraction to place or deposit any refuse whatsoever in or around an automated cart owned or provided for the use of another customer without that customer's approval.
- H. The Town shall not be responsible for collection if there are any infractions of any section of this policy, or if there are any circumstances that are beyond the control of the Town. Infractions or circumstances include, but are not limited to, automated cart overload, unacceptable materials, improperly loaded automated cart, blocked access, automated cart inaccessibility, improper carts or dangerous situations.

I. Automated Carts:

- 1) All automated carts are the property of the Town of Hooksett and are not to be removed from the property even in the event of a change in ownership or resident status. All automated carts will be assigned to a street address and have an imprinted number for identification purposes. One cart shall be used for trash and one cart for mixed recyclables.
- 2) Any repairs to the containers will be performed by the Town. The property owner/customer shall contact the Recycling and Transfer office to report damage and request a repair. Containers damaged beyond repair will be replaced by the Town. If the containers are subject to neglect or other preventable damage as determined by the Crew Chief, the Crew Chief will require a charge for the replacement. The property owners are the ultimate party responsible for all damages or removed containers by

Planning Board

STAFF REPORT



To: Town Council

Title: TIF District Easements – Accept Three Easements From New England Records

Retention At No Cost

Meeting: Town Council - 24 Aug 2022

Department: Community Development

Staff Contact: Bruce Thomas, Town Engineer

BACKGROUND INFORMATION:

TIF District Easements – Accept Three Easements From New England Records Retention At No Cost

The Staff has been in contact with New England Record Retention to secure easements across their three properties for the Exit 10 sewer project. The easements are necessary to provide a route for sewer installation to Route 3A.

The properties are known as Tax Map 29, Lots 28, 71, and 77. The easement documents for each lot are attached.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None.

RECOMMENDATION:

Accept the sewer easements from New England Records Retention at Tax Map 29, Lots 28, 71, and 77.

SUGGESTED MOTION:

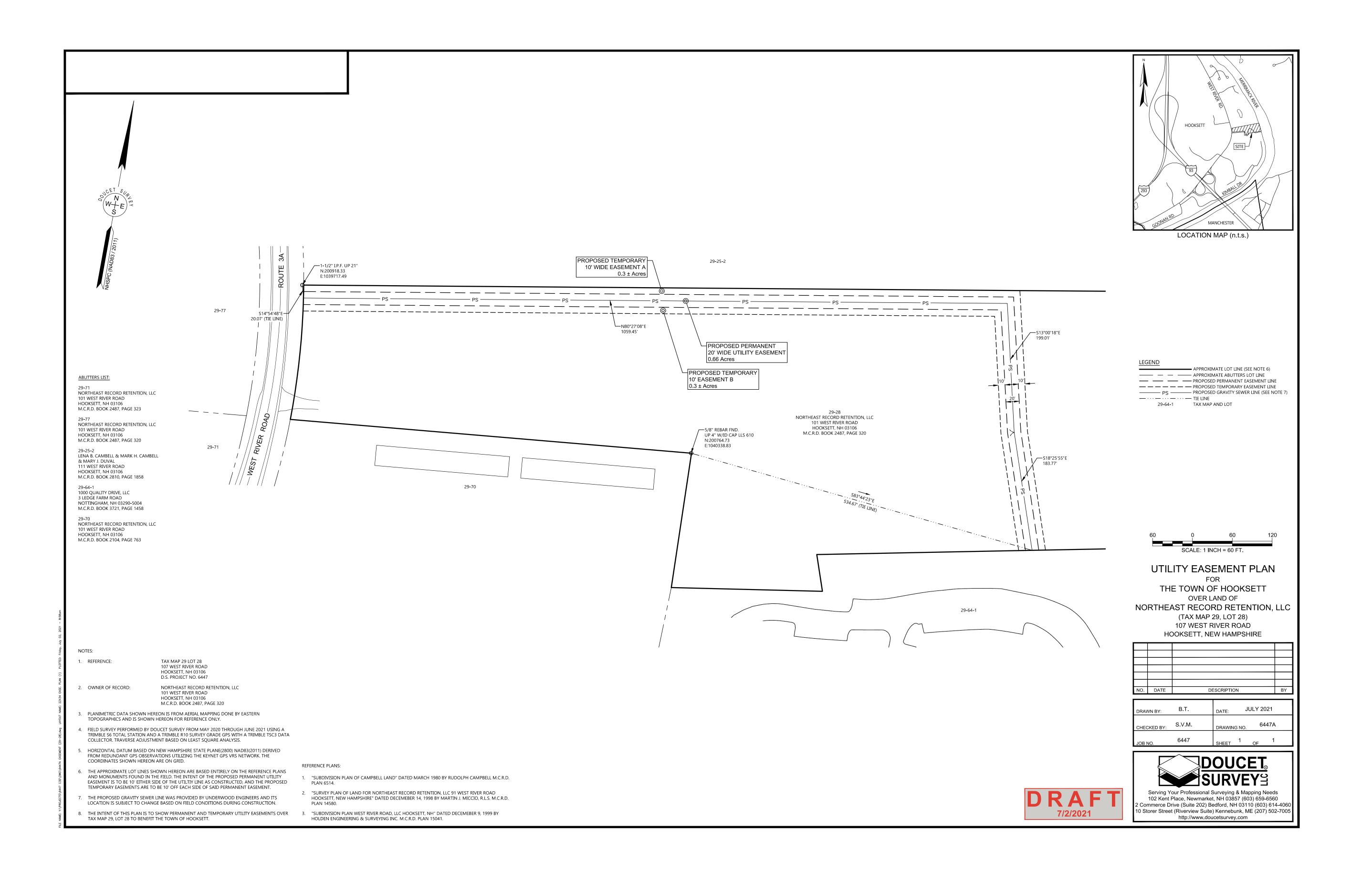
Motion to accept the sewer easements from New England Records Retention at Tax Map 29, Lots 28, 71, and 77.

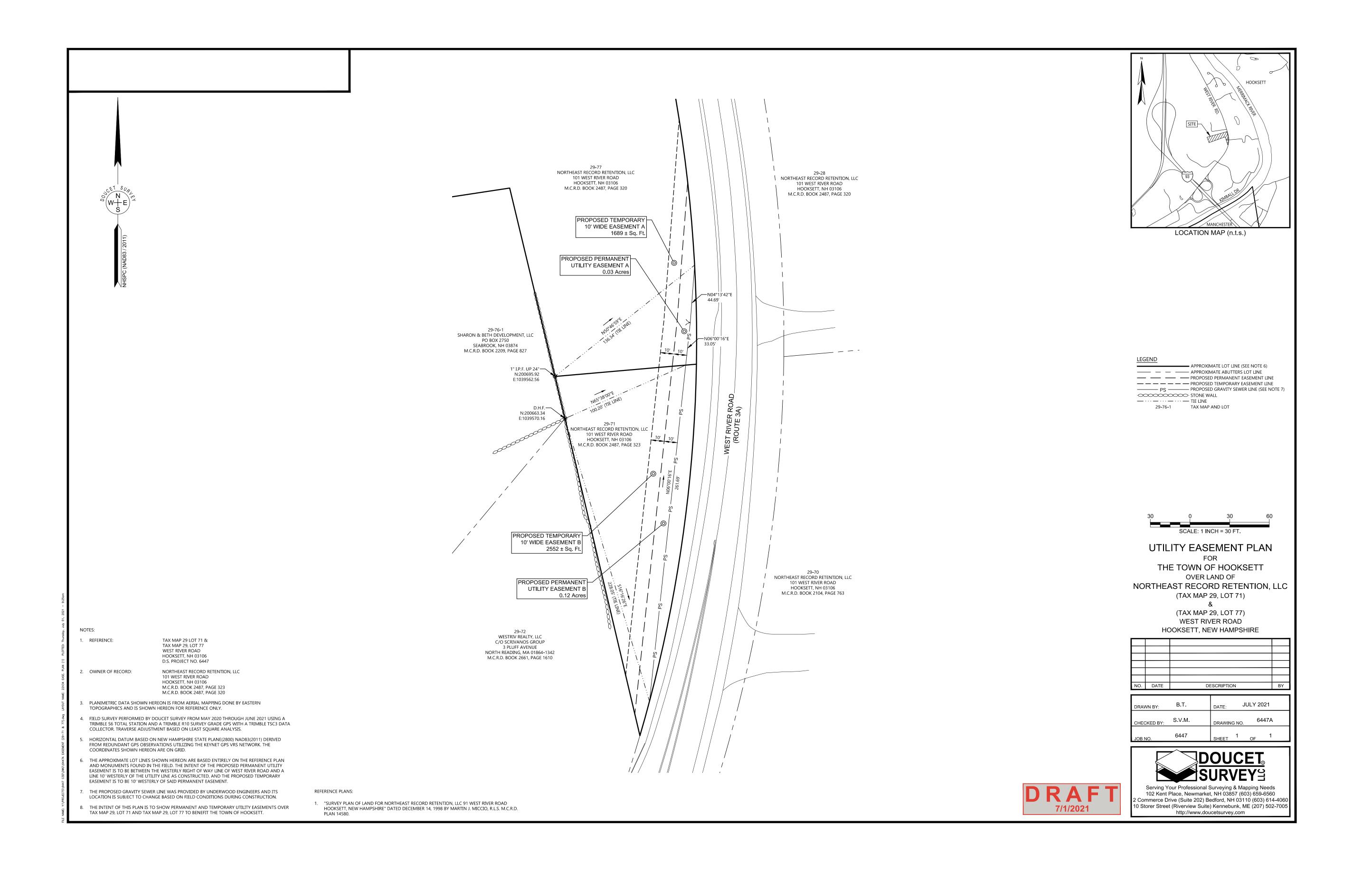
TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with motion to accept the sewer easements from New England Records Retention at Tax Map 29, Lots 28, 71, and 77.

ATTACHMENTS:

000 6447A DRAFT EASEMENT (29-28) 000 6447A DRAFT EASEMENT (29-71 & 29-77) Draft NERR Easement 29-28 <u>Draft NERR Easement 29-71</u> <u>Draft NERR Easement 29-77</u>





WARRANTY EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, THAT NORTHEAST RECORD RETENTION, LLC, with a mailing address of 107 West River Road, Hooksett, NH 03106, (herein "Grantor"), for consideration paid by the Town of Hooksett, New Hampshire, 35 Main Street, Hooksett, NH 03106, (herein "Grantee"), the receipt of which the Grantor does hereby acknowledge, has granted, bargained, and sold, and by these presents does give, grant, bargain, sell, convey and confirm unto the Grantee, it and its successors and assigns forever, with WARRANTY COVENANTS, temporary and permanent utility easements on land of the Grantor located on West River Road, Town of Hooksett, County of Merrimack, and State of New Hampshire, more particularly described as follows:

Permanent and Temporary Easements

A 20' wide permanent utility easement being 10' either side of the proposed utility centerline as described below:

Beginning at a point on the Easterly sideline of West River Road in the Town of Hooksett, County of Merrimack, State of New Hampshire, Said point being on the Westerly sideline of Tax map 29 Lot 28, said point also being on the proposed utility centerline herein described and lying S 14° 54' 48" E, a distance of 20.07' from an iron pipe as shown on the hereinafter referenced plan;

Thence along said proposed utility centerline the following three courses;

N 80° 27' 08" E, a distance of 1059.45' to a point;

S 13° 00'18" E, a distance of 199.01' to a point;

S 18° 25' 55" E, a distance of 183.77' to a point at land now or formerly of 1000 Quality Drive, LLC, and lying S 83° 44' 23" E, a distance of 534.67' from a rebar with ID cap as shown on the hereinafter referenced plan;

Said area contains 0.66 acres, and is shown as "Proposed Permanent 20' Wide Utility Easement" on a plan entitled "Utility Easement Plan for The Town of Hooksett Over

Land of Northeast Record Retention, LLC (Tax Map 29 Lot 28) 107 West River Road Hooksett, New Hampshire" Dated July 2021 by Doucet Survey, LLC.

The intent of said permanent utility easement is to be 10' either side of the utility line as constructed.

Also conveying two temporary easements as shown on the hereinabove referenced plan as "Proposed Temporary 10' Wide Easement A" and "Proposed Temporary 10' Wide Easement B"

The intent of said temporary easements are to be 10' off each side of said permanent easement.

Conveying to the Grantee two temporary easements, for the **temporary** right and privilege to enter during construction of new sewer utilities within the above described temporary easement area at Grantor's land identified as Town of Hooksett Tax Map #29 and Lot #28 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, stock-piling of materials, re-grading, loaming and seeding the area during said construction, with the understanding that after construction the conditions in the area of construction will be restored to a grassed area.

Conveying to the Grantee, for the benefit of the Hooksett Sewer Commission, a 0.66 acre permanent easement 20 feet wide and centered on the record location of the new sewer utilities, for the **permanent** right and privilege to enter and construct, maintain, operate, repair, upgrade, and replace new sewer utilities within the above-described permanent easement area at Grantor's land identified as Town of Hooksett Tax Map #29 and Lot #28 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, excavation, pipe and structure installation, backfill, pavement restoration, re-grading, loaming and seeding the area during said construction, maintenance, repair, upgrade, and replacement as the case may be.

Meaning and intending to describe and convey easements as defined above, over, under and across those premises described above owned by the Grantor by Warranty Deed of Northeast Record Retention, LLC, recorded in the Merrimack County Registry of Deeds at Book 2487, Page 320.

This deed is a transfer of easements to a municipality, and no transfer tax is required pursuant to RSA 78-B:2,I.

Executed this	day of	, 2021.
		Northeast Record Retention, LLC
		BY:
		Print Name and Title
STATE/COMMONWEALT	H OF	
COUNTY OF	,	SS
This instrument was	as	before me on, 2021, by of Northeast
		Notary Public/Justice of the Peace My commission expires:

WARRANTY EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, THAT NORTHEAST RECORD RETENTION, LLC, with a mailing address of 107 West River Road, Hooksett, NH 03106, (herein "Grantor"), for consideration paid by the Town of Hooksett, New Hampshire, 35 Main Street, Hooksett, NH 03106, (herein "Grantee"), the receipt of which the Grantor does hereby acknowledge, has granted, bargained, and sold, and by these presents does give, grant, bargain, sell, convey and confirm unto the Grantee, it and its successors and assigns forever, with WARRANTY COVENANTS, temporary and permanent utility easements on land of the Grantor located on West River Road, Town of Hooksett, County of Merrimack, and State of New Hampshire, more particularly described as follows:

Permanent and Temporary Easements

A permanent utility easement between the Westerly Right of Way line of West River Road and a line 10' Westerly of the proposed utility centerline as shown on plan entitled "Utility Easement Plan for The Town of Hooksett Over Land of Northeast Record Retention, LLC (Tax Map 29, Lot 71) & (Tax Map 29, Lot 77) West River Road Hooksett, New Hampshire" Dated July 2021 by Doucet Survey, LLC.

Said utility easement contains 0.12 acres, and is shown as "Proposed Permanent Utility Easement B" on the above referenced plan.

The intent of said permanent utility easement is to be between the Westerly Right of Way line of West River Road and a line 10' Westerly of the utility line as constructed.

Also conveying a temporary easement as shown on the above referenced plan as "Proposed Temporary 10' Wide Easement B"

The intent of said temporary easement is to be 10' Westerly of said permanent easement.

Conveying to the Grantee a temporary easement, for the **temporary** right and privilege to enter during construction of new sewer utilities within the above described temporary easement area at Grantor's land identified as Town of Hooksett Tax Map #29

and Lot #71 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, stock-piling of materials, re-grading, loaming and seeding the area during said construction, with the understanding that after construction the conditions in the area of construction will be restored to a grassed area.

Conveying to the Grantee, for the benefit of the Hooksett Sewer Commission, a 0.12 acre permanent easement, for the permanent right and privilege to enter and construct, maintain, operate, repair, upgrade, and replace new sewer utilities within the above-described permanent easement area at Grantor's land identified as Town of Hooksett Tax Map #29 and Lot #71 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, excavation, pipe and structure installation, backfill, pavement restoration, regrading, loaming and seeding the area during said construction, maintenance, repair, upgrade, and replacement as the case may be.

Meaning and intending to describe and convey easements as defined above, over, under and across those premises described above owned by the Grantor by Warranty Deed of Northeast Record Retention, LLC, recorded in the Merrimack County Registry of Deeds at Book 2487, Page 323.

This deed is a transfer of easements to a municipality, and no transfer tax is required pursuant to RSA 78-B:2,I.

Executed this

Executed this	day of		2021.		
		Northeast Record Retention, LLC BY:			
		Print Name and			
STATE/COMMONWEALTH	OF				
COUNTY OF	, S	S			
This instrument was a					
Record Retention, LLC.					
		Notary Public/	Justice of the Peace		
		My commissio	n expires		

WARRANTY EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, THAT NORTHEAST RECORD RETENTION, LLC, with a mailing address of 107 West River Road, Hooksett, NH 03106, (herein "Grantor"), for consideration paid by the Town of Hooksett, New Hampshire, 35 Main Street, Hooksett, NH 03106, (herein "Grantee"), the receipt of which the Grantor does hereby acknowledge, has granted, bargained, and sold, and by these presents does give, grant, bargain, sell, convey and confirm unto the Grantee, it and its successors and assigns forever, with WARRANTY COVENANTS, temporary and permanent utility easements on land of the Grantor located on West River Road, Town of Hooksett, County of Merrimack, and State of New Hampshire, more particularly described as follows:

Permanent and Temporary Easements

A permanent utility easement between the Westerly Right of Way line of West River Road and a line 10' Westerly of the proposed utility centerline as shown on plan entitled "Utility Easement Plan for The Town of Hooksett Over Land of Northeast Record Retention, LLC (Tax Map 29, Lot 71) & (Tax Map 29, Lot 77) West River Road Hooksett, New Hampshire" Dated July 2021 by Doucet Survey, LLC.

Said utility easement contains 0.03 acres, and is shown as "Proposed Permanent Utility Easement A" on the above referenced plan.

The intent of said permanent utility easement is to be between the Westerly Right of Way line of West River Road and a line 10' Westerly of the utility line as constructed.

Also conveying a temporary easement as shown on the above referenced plan as "Proposed Temporary 10' Wide Easement A"

The intent of said temporary easement is to be 10' Westerly of said permanent easement.

Conveying to the Grantee a temporary easement, for the **temporary** right and privilege to enter during construction of new sewer utilities within the above described temporary easement area at Grantor's land identified as Town of Hooksett Tax Map #29

and Lot #77 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, stock-piling of materials, re-grading, loaming and seeding the area during said construction, with the understanding that after construction the conditions in the area of construction will be restored to a grassed area.

Conveying to the Grantee, for the benefit of the Hooksett Sewer Commission, a 0.03 acre permanent easement, for the permanent right and privilege to enter and construct, maintain, operate, repair, upgrade, and replace new sewer utilities within the above-described permanent easement area at Grantor's land identified as Town of Hooksett Tax Map #29 and Lot #77 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, excavation, pipe and structure installation, backfill, pavement restoration, regrading, loaming and seeding the area during said construction, maintenance, repair, upgrade, and replacement as the case may be.

Meaning and intending to describe and convey easements as defined above, over, under and across those premises described above owned by the Grantor by Warranty Deed of Northeast Record Retention, LLC, recorded in the Merrimack County Registry of Deeds at Book 2487, Page 320.

This deed is a transfer of easements to a municipality, and no transfer tax is required pursuant to RSA 78-B:2,I.

Executed this

Executed this	day of	, 20)21.
		BY:	rd Retention, LLC
		Print Name and	Title
STATE/COMMONWEALTH			
COUNTY OF	, S	58	
This instrument was a			
Record Retention, LLC.			
		Notary Public/Ju	ustice of the Peace
		My commission	expires.

STAFF REPORT



To: Town Council

Title: TIF District Easements – Accept Easement From Bellavance Property At No Cost

Meeting: Town Council - 24 Aug 2022

Department: Community Development

Staff Contact: Bruce Thomas, Town Engineer

BACKGROUND INFORMATION:

The Staff has been in contact with the Bellavance Company to secure an easement across their property for the Exit 10 sewer project. The easement is necessary to provide a route for sewer installation to Route 3A. The easement has already been signed by Bellavance and is attached. There is no cost to the easement, however we did agree to square off the paving areas of the parking lot where the pipe will go. We planned on doing that anyway. The property is known as Tax Map 29, Lot 64-1.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Accept the sewer easement from Bellavance at Tax Map 29, Lots 64-1.

SUGGESTED MOTION:

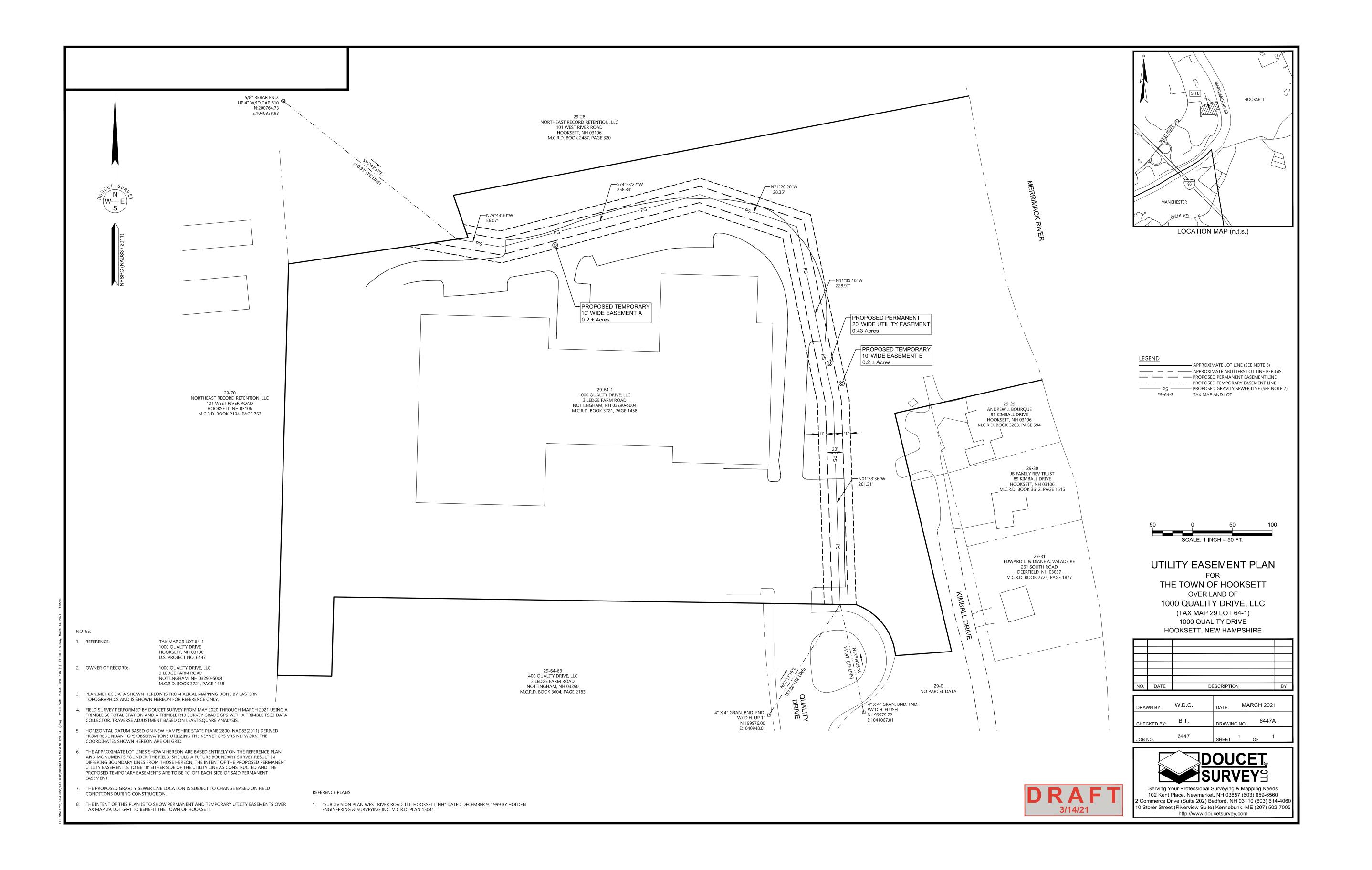
Motion to accept the sewer easement from Bellavance at Tax Map 29, Lots 64-1.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with motion to accept the sewer easement from Bellavance at Tax Map 29, Lots 64-1.

ATTACHMENTS:

6447A DRAFT EASEMENT (29-64-1) Bellavance Bellavance SIGNED EASEMENT Easement Locus map



WARRANTY EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS. THAT 1000 Quality Drive, LLC, with a mailing address of 3 Ledge Farm Road, Nottingham, NH 03290-5004, (herein "Grantor"), for consideration paid by the Town of Hooksett, New Hampshire, 35 Main Street, Hooksett, NH 03106, (herein "Grantee"), the receipt of which the Grantor does hereby acknowledge, has granted, bargained, and sold, and by these presents does give, grant, bargain, sell, convey and confirm unto the Grantee, it and its successors and assigns forever, with WARRANTY COVENANTS, temporary and permanent utility easements on land of the Grantor located on the northermnost end of Quality Drive. Town of Hooksett, County of Merrimack, and State of New Hampshire, more particularly described as follows:

Permanent and Temporary Easements

A 20° wide permanent utility easement being 10° either side of the proposed utility contentine as described below:

Beginning at a point on the Northerly sideline of Quality Drive in the Town of Hooksett, County of Merrimack, State of New Hampshire, said point being on the Southerly sideline of Tax Map 29 Lot 64-1, said point also being on the proposed utility centerline herein described and lying N 32° 11′ 16″ E, a distance of 167.86′ from a granite bound, and also being N 12° 04′ 05″ W, a distance of 141.47′ from another granite bound as shown on the hereinafter referenced plan;

Thence along said proposed utility centerline the following four courses:

N 01° 53° 36" W, a distance of 261.31" to a point;

N 11° 35' 18" W. a distance of 228.97' to a point;

N 65° 58' 41" W, a distance of 100.55' to a point;

N 18° 25' 55" W, a distance of 65 30' to a point on land of now of formerly Northeast Record Retention, E.C., said point being S 83° 44' 23" E, a distance of 534.67' from a 5/8" rebar with ID cap as shown on the hereinalter referenced plan.

N WRDECTSHOOK SECT, PROREAS NEW 2447 TH. Sewer Expansion 91 Lasement blockwance. Beverage. Covs. 14-219-ma. Bellavance Easement 29-64-1 doc.

Said area contains 0.30 acres, and is shown as "Proposed Permanent 20" Wide Utility Easement" on a plan entitled "Utility Easement Plan for The Town of Hooksett Over Land of 1900 Quality Drive, LLC (Tax Map 29 Lot 64-1) 1000 Quality Drive Hooksett, New Hampshire" dated June 2021 by Doucet Survey, LLC.

The intent of said utility easement is to be 10° either side of the utility line as constructed.

Also conveying two temporary casements as shown on the hereinabove referenced plan as "Proposed Temporary 10° Wide Easement A" and "Proposed Temporary 10° Wide Easement B".

The intent of said temporary essements are to be 10° off each side of said permanent essement.

Conveying to the Grantee two temporary easements, for the **temporary** right and privilege to enter during construction of new sower utilities within the above described temporary easement areas at Grantor's land identified as Town of Hooksett Tax Map #29 and Lot #64-1 located on <u>Quality Drive</u> in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, stock-piling of materials, re-grading, loaming and seeding the area during said construction, with the understanding that after construction the conditions in the area of construction will be restored to a grassed area.

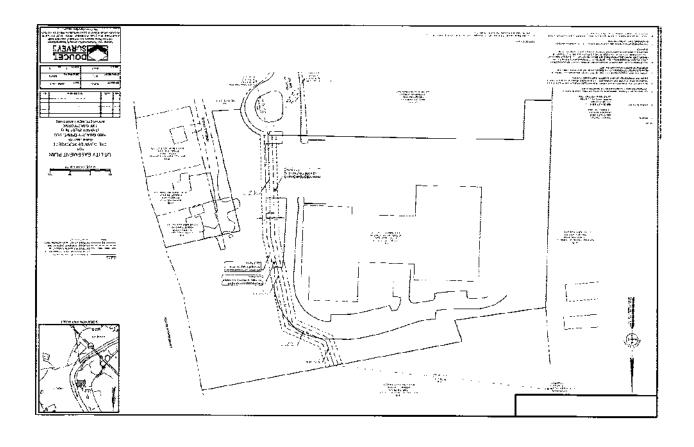
Conveying to the Grantee a 0.30 acre permanent easement 20 feet wide and centered on the record location of the new sewer utilities, for the permanent right and privilege to enter and construct, maintain, operate, repair, upgrade, and replace new sewer utilities within the above-described permanent easement area at Grantor's land identified as Town of Hooksett Fax Map #29 and Lot #64-1 located on Quality Drive in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, excavation, pipe and structure installation, backfill, pavement restoration, re-grading, foaming and seeding the area during said construction, maintenance, repair, upgrade, and replacement, with the understanding that along the length of the pipeline constructed across previously paved areas the paving will be restored the full width of the driveway, and the Grantee will furnish and install a sewer service to 1000 Quality Drive from the new sewer main to the exterior of the building, including a clean-out at the edge of the right of way.

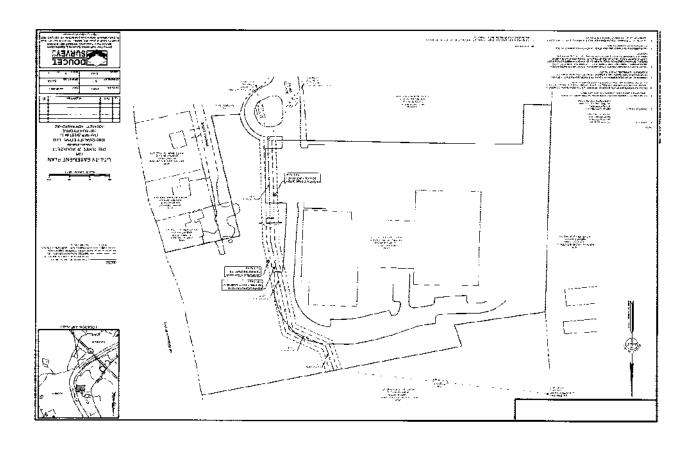
Meaning and intending to describe and convey easements as defined above, over, under and across those premises described above owned by the Grantor by Warranty Deed of 1000 Quality Drive, LLC, recorded in the Merrimack County Registry of Deeds at Book 3721, Page 1458

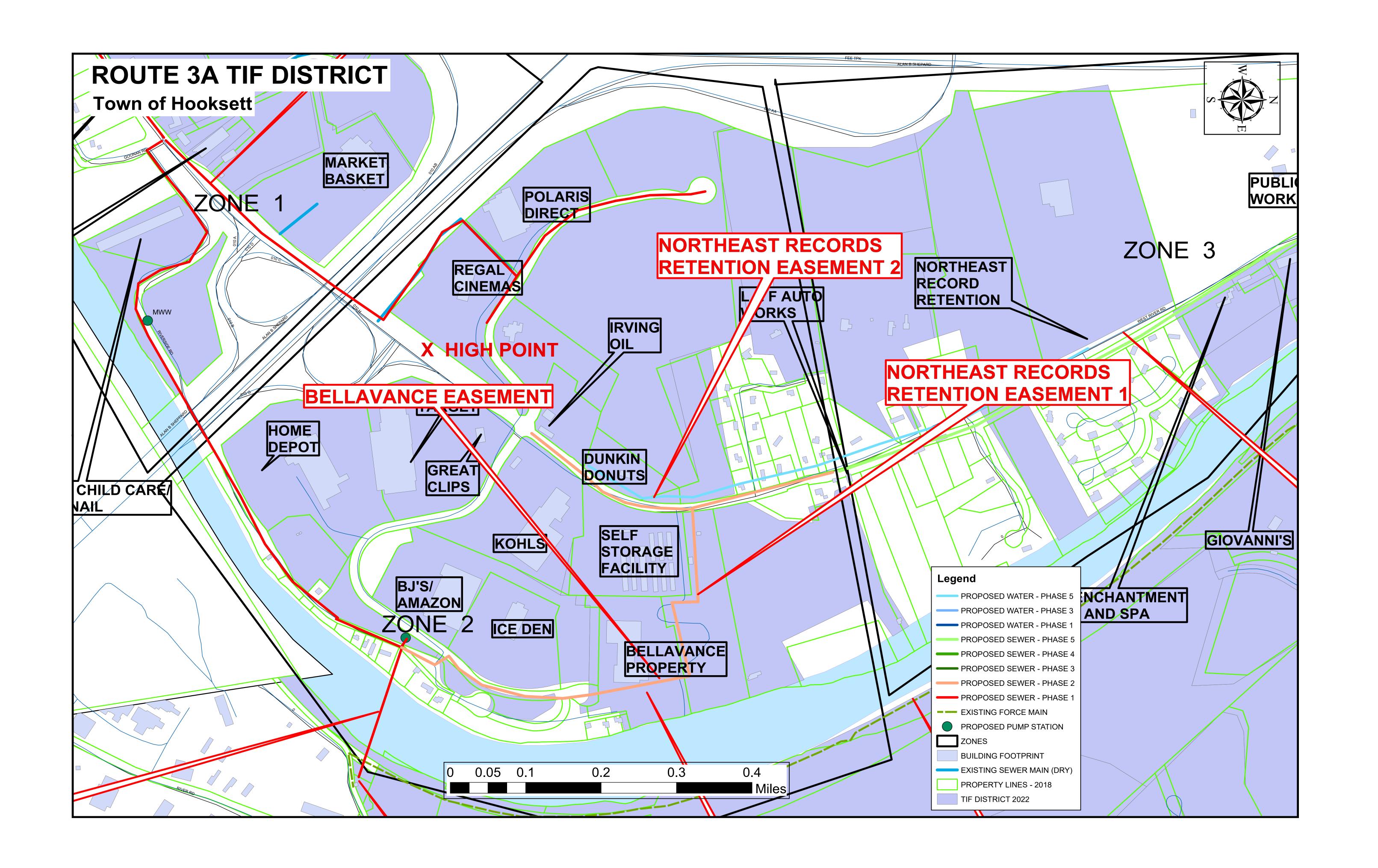
This deed is a transfer of exsements to a municipality, and no transfer tax is required pursuant to RSA 78-B:2,1.

N VROIGETSHIOOKSEFT, NERKEAENUME2447. EEF Nerver Expansion(9)_Easument/Bellavance Beverage Co/6-(4-2 APma Bellavance Easument 29-64-), doc

linecuted this day of	, 2021.
	BY: Chand Druns Myk. Print Name and Title
STATE/COMMONWEALTH OF NEW HOLD COUNTY OF HITS DOTTING SE This instrument was acknowledged bef Dig bold of a band of the second	fore me and UNL J.J. 2021, by
Richard N. Danais as Ma. Drive, I.I.C.	n CLC of 1000 Quality
MY COMMISSION EXPIRES JULY 31, 2024 HAMPS	Notary Public/Justice of the Peace My commission expires:







Town Council STAFF REPORT



To: Town Council

Title: TIF District Easements – Revise easement cost of Damon property in the Exit 11

area of the TIF District adding \$2,500 to the cost.

Meeting: Town Council - 24 Aug 2022

Department: Community Development

Staff Contact: Bruce Thomas, Town Engineer

BACKGROUND INFORMATION:

TIF District Easements – Revise easement cost of Damon property (1 West Bank Road, Tax Map 17, Lot 17-15) in the Exit 11 area of the TIF District adding \$2,500 to the cost.

The Staff negotiated with the three residents in the TIF District Exit 11 where easements are required. All three easement negotiations were approved by the Town Council at the May 25, 2022 meeting of the Town Council. Due to a clerical error, the base cost of the Damon property was mis-represented as \$5,000 when it should have been \$7,500. The total cost of the Damon Easement is \$15,700. The attached draft letter with easement terms is attached. It has note changed from the May 25th Council meeting.

A summary of the costs follows:

Easement Cost Summary REVISED 7-28-22 Damon, Paquette, Vandyne Properties

	PREVI	OUSLY APP	ROVED	REVISED		
	Damon	Paquette	Vandyne	Damon		
Base Cost	\$5,000	\$5,000	\$7,500	\$7,500		
Sewer Connection Waiver	\$6,200	n/a	\$6,200	\$6,200		
Sprinkler system repair	\$2,000	n/a	n/a	\$2,000		
Total:	\$13,200	\$5,000	\$13,700	\$15,700		
Total Cost for Three Properties:	\$31,900		REVISED COST:	\$34,400		

Financial Impact:

Funding for the easements will come from the \$2,500,000 warrant article bond passed on February 2, 2019.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None

RECOMMENDATION:

To provide an additional cost of \$2,500 for the cost of the Damon easement at 1 West Bank Road, Tax Map 17, Lot 17-15 and fund it through the 2019 TIF Warrant Article.

SUGGESTED MOTION:

Motion to provide an additional cost of \$2,500 for the cost of the Damon easement at 1 West Bank Road, Tax Map 17, Lot 17-15 and fund it through the 2019 TIF Warrant Article.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with motion to provide an additional cost of \$2,500 for the cost of the Damon easement at 1 West Bank Road, Tax Map 17, Lot 17-15 and fund it through the 2019 TIF Warrant Article.

ATTACHMENTS:

001 Draft Letter Damon Easement Terms Revised 4-26-22 002 Draft Damon Easement 17-17-15 000 Damon 6447A EASE DRAFT (17-17-15)



Town of Hooksett

COMMUNITY DEVELOPMENT DEPARTMENT Bruce A. Thomas, P.E., Town Engineer

April 26, 2022

David and Suzanne Damon 1 West Bank Road Hooksett, NH 03106

Re: Hooksett Sewer Expansion Project

Dear Mr. and Mrs. Damon,

The Town is planning to expand its sewer and water system on the west side of the river. Part of the plan is to install a sewer pump station at the Tri-Town Arena and extend sewer and water pipe southerly through your neighborhood to Route 3A, up Cross Street approximately 1,500 feet, then cross country to Hackett Hill Road.

In order to construct the utilities along this route, we will need to acquire several easements including one on your property. I've also attached an "Easement Exhibit" that shows where the sewer and/or water pipes may cross your property.

In order to compensate you for your easement, the Town is willing to offer the following:

- Waive the "System Development Fee" that is typically required for any residential home to connect to the sewer. This fee is currently \$6,200 for each residential home. The fee at the time of connection will be waived.
- Pay you \$7,500 which should cover the cost to abandon your septic tank and install a
 service line from the service connection installed by the Town to the edge of the
 easement to the sewer line where it exits your house. Note that you will not be required to
 connect to the sewer unless your septic system has failed.
- Pay you \$2,000 to cover the cost to repair irrigation system and replant or replace existing shrubs.
- Any manholes on the property shall be installed within two feet from the property line (there is only one planned to be near the rear property line).



Town of Hooksett

COMMUNITY DEVELOPMENT DEPARTMENT

Bruce A. Thomas, P.E., Town Engineer

• Once work on the property begins, it will proceed continuously until it is completed. Note that per our conversation on April 26,2022, the sewer and water main installations may be done at separate times.

Note that any offer that we agree upon will have to be approved by the Town Council at one of their scheduled meetings. If you have any questions or comments, please don't hesitate to call.

Sincerely,

Bruce A. Thomas, P.E. Town Engineer



WARRANTY EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, THAT David S. & Suzanne E. Damon, with a mailing address of 1 West Bank Road, Hooksett, NH 03106, (herein "Grantor"), for consideration paid by the Town of Hooksett, New Hampshire, 35 Main Street, Hooksett, NH 03106, (herein "Grantee"), the receipt of which the Grantor does hereby acknowledge, has granted, bargained, and sold, and by these presents does give, grant, bargain, sell, convey and confirm unto the Grantee, it and its successors and assigns forever, with WARRANTY COVENANTS, temporary and permanent utility easements on land of the Grantor located off of West Bank Road, Town of Hooksett, County of Merrimack, and State of New Hampshire, more particularly described as follows:

Permanent and Temporary Easements

Beginning at a point on the Southerly sideline of West Bank Road in the Town of Hooksett, County of Merrimack, State of New Hampshire, said point being on the Northerly sideline of Tax Map 17, Lot 17-15 and lying S 16° 42' 04" E, a distance of 172.89' from a concrete bound, said point also lying S 85° 05' 04" W, a distance of 25.54' from another concrete bound as shown on the hereinafter referenced plan;

Thence Easterly along West Bank Road, a distance of 20.71' to a point;

Thence through said Tax Map 17, Lot 17-15 the following two courses;

S 16° 41' 59" E, a distance of 72.02 to a point;

S 37° 42' 55" W, a distance of 20.44', to a point at land now or formerly of Phil Paquette & Son, Inc., said point lying N 89° 14' 09" W, a distance of 22.21' from a concrete bound as shown on the hereinafter referenced plan;

Thence Westerly along land of Phil Paquette & Son, Inc., a distance of 28.01' to a point, lying N 77° 33' 29" W, a distance of 129.66' from a granite bound as shown on the hereinafter referenced plan;

Thence through said Tax Map 17, Lot 17-15 the following two courses:

P:\Engineering\Projects\2015 Projects\15-14 TIF Sewer Extension Tax Increment Financing District\Agreements\000 Easements\15 Damon\000 Draft Damon Easement 17-17-15.doc

N 37° 42' 55" E, a distance of 29.77' to a point;

 $N 16^{\circ} 41' 59" W$, a distance of 66.76' to the point of beginning.

Said area contains 0.04 acres, and is shown as "Proposed Permanent Utility Easement" on a plan entitled "Utility Easement Plan for The Town of Hooksett Over Land of David S. & Suzanne E. Damon (Tax Map 17 Lot 17-15) 1 West Bank Road Hooksett, New Hampshire" Dated March 2022 by Doucet Survey, LLC.

The intent of said utility easement is to be bounded as follows; on the West by a line 5' Westerly of the water line as constructed, on the North by the Southerly sideline of West Bank Road, on the East by a line 5' Easterly of the sewer line as constructed, and on the South by land now or formerly of Phil Paquette & Son, Inc.

Also conveying two temporary easements as shown on the hereinabove referenced plan as "Proposed Temporary 5' Wide Easement A" and "Proposed Temporary 5' Wide Easement B".

The intent of said temporary easement "A" is to be 5' Westerly of said permanent easement

The intent of said temporary easement "B" is to be 5' Easterly of said permanent easement or to the common boundary line between land now or formerly of Nicholas Bonardi Real Estate Trust and David S. & Suzanne E. Damon whichever is closer.

Conveying to the Grantee two temporary easements, for the **temporary** right and privilege to enter during construction of new water and sewer utilities within the above described temporary easement area at Grantor's land identified as Town of Hooksett Tax Map #17 and Lot #17-15 located on West Bank Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, stockpiling of materials, re-grading, loaming and seeding the area during said construction, with the understanding that after construction the conditions in the area of construction will be restored to a grassed area.

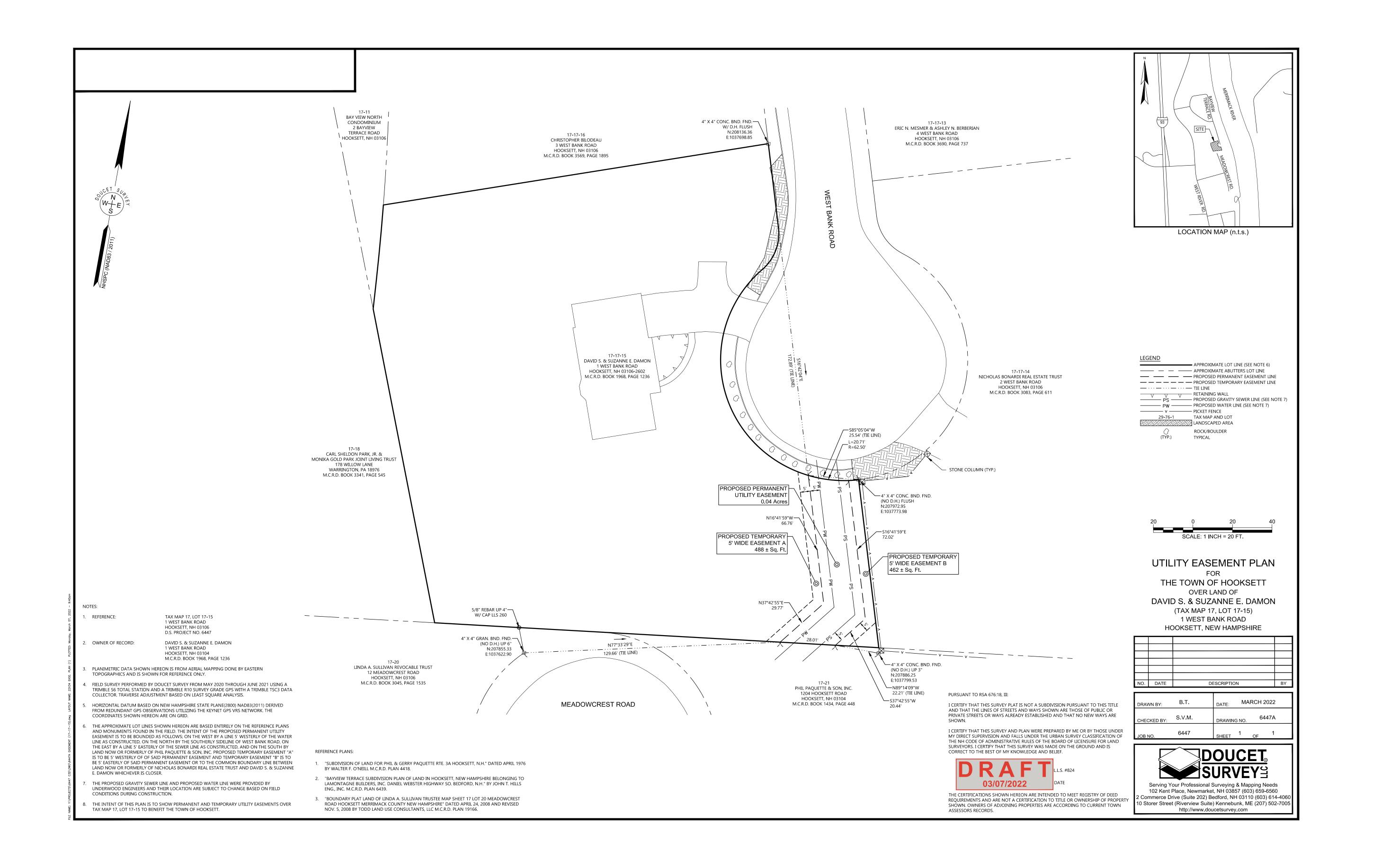
Conveying to the Grantee a 0.04 acre permanent easement 20 feet wide and centered on the record location of the new water and sewer utilities, for the **permanent** right and privilege to enter and construct, maintain, operate, repair, upgrade, and replace new water and sewer utilities within the above-described permanent easement area at Grantor's land identified as Town of Hooksett Tax Map #17 and Lot #17-15 located on West Bank Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, excavation, pipe and structure installation, backfill, pavement restoration, re-grading, loaming and seeding the area during said construction, maintenance, repair, upgrade, and replacement as the case may be.

Meaning and intending to describe and convey easements as defined above, over, under and across those premises described above owned by the Grantor by Warranty Deed of David S. & Suzanne E. Damon, recorded in the Merrimack County Registry of Deeds at Book 1968, Page 1236.

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required pursuant to RSA 78-B:2,I.	
Executed this da	y of, 2022.
	David S. & Suzanne E. Damon
	BY:
	Print Name BY:
	Print Name
STATE/COMMONWEALTH OF _	
COUNTY OF	, 55
This instrument was ackno	wledged before me on, 2022, by
David S. & Suzanne E. Damon	
	Notary Public/Justice of the Peace
	My commission expires:

This deed is a transfer of easements to a municipality, and no transfer tax is



Town Council STAFF REPORT



To: Town Council

Title: TIF District Easement – Staff Report Accept Easement From 321 West River

Road, LLC Easement Acceptance Cost To Be Determined

Meeting: Town Council - 24 Aug 2022

Department: Community Development

Staff Contact: Bruce Thomas, Town Engineer

BACKGROUND INFORMATION:

TIF District Easements – Staff Report Accept Easement From 321 West River Road, LLC Easement Acceptance At No Cost

The Staff has been in contact with the owners of Staff Report 321 West River Road, LLC Easement Acceptance to secure an easement across their property for the Exit 11 sewer project. The easement is necessary to provide a route for sewer installation to Route 3A. The Cost of this easement is being negotiated but will be presented at the Town Council meeting.

The property is known as Tax Map 17, Lot 13-2 and is the property to the immediate north of Tri-Town Arena.

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Accept the sewer easement from the owners of 321 West River Road, LLC for the property known as Tax Map 29, Lots 64-1 for a cost to be determined.

SUGGESTED MOTION:

Motion to accept the sewer easement from the owners of 321 West River Road, LLC for the property known as Tax Map 29, Lots 64-1 for a cost to be determined.

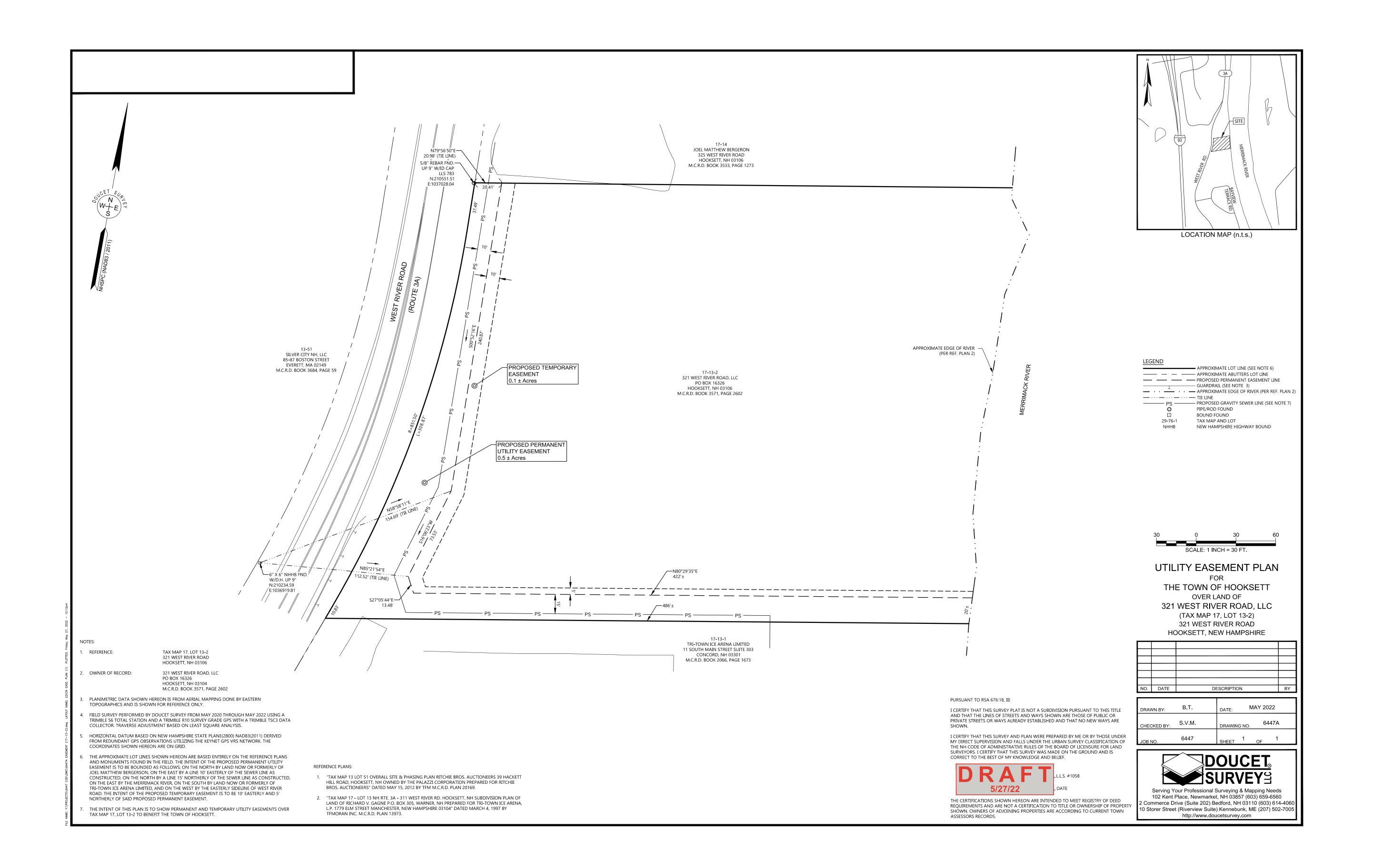
TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with motion to accept the sewer easement from the owners of 321 West River Road, LLC for the property known as Tax Map 29, Lots 64-1

ATTACHMENTS:

6447A EASE DRAFT (17-13-2) 2022-05-27

<u>Draft Easement 17-13-2</u> <u>Easement Plan-Damon-321 West River Road</u>



WARRANTY EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, THAT 321 WEST RIVER ROAD, LLC, with a mailing address of PO Box 16326, Hooksett, NH 03106, (herein "Grantor"), for consideration paid by the Town of Hooksett, New Hampshire, 35 Main Street, Hooksett, NH 03106, (herein "Grantee"), the receipt of which the Grantor does hereby acknowledge, has granted, bargained, and sold, and by these presents does give, grant, bargain, sell, convey and confirm unto the Grantee, it and its successors and assigns forever, with WARRANTY COVENANTS, temporary and permanent utility easements on land of the Grantor located on West River Road, Town of Hooksett, County of Merrimack, and State of New Hampshire, more particularly described as follows:

Permanent and Temporary Easements

Beginning at a point on the Easterly sideline of West River Road in the Town of Hooksett, County of Merrimack, State of New Hampshire, said point being the Northwesterly corner of Tax Map 17, Lot 13-2 and the Southwesterly corner of land now or formerly Joel Matthew Bergeron;

Thence Easterly along land now or formerly of Joel Matthew Bergeron, a distance of 20.41' to a point, lying N 79° 56' 50" E, a distance of 20.98' from a rebar with ID cap as shown on the hereinafter referenced plan;

Thence through said Tax Map 17, Lot 13-2 the following four courses;

S 00° 52' 16" E, a distance of 240.87' to a point, lying N 58° 58' 11" E, a distance of 154.69' from a New Hampshire highway bound as shown on the hereinafter referenced plan;

Thence S 16° 06' 23" W, a distance of 73.53' to a point, lying N 85° 21' 54" E, a distance of 112.52' from a New Hampshire highway bound as shown on the hereinafter referenced plan;

Thence S 27° 05' 44" E, a distance of 13.48' to a point;

Thence N 80° 29' 35" E, a distance of 422' more or less to the Merrimack River;

P:\Engineering\Projects\2015 Projects\15-14 TIF Sewer Extension Tax Increment Financing District\Agreements\000 Easements\19 - 321 West River Road Realty - SCARPETTI N of Tri-Town\Draft Easement 17-13-2.doc

Thence Southerly along said Merrimack River, a distance of 20' more or less to land now or formerly of Tri-Town Ice Arena Limited;

Thence Westerly along said land now or formerly of Tri-Town Ice Arena Limited, a distance of 486' more or less to the Easterly sideline of West River Road;

Thence Northerly along West River Road, a distance of 357.19' to the point of beginning.

Said area contains 0.5 acres more or less and is shown as "Proposed Permanent Utility Easement" on a plan entitled "Utility Easement Plan for The Town of Hooksett Over Land of 321 West River Road, LLC (Tax Map 17 Lot 13-2) 321 West River Road Hooksett, New Hampshire" Dated May 2022 by Doucet Survey, LLC.

The intent of said utility easement is to be bounded as follows; on the North by land now or formerly of Joel Matthew Bergeron, on the East by a line 10' Easterly of the sewer line as constructed, on the North by a line 15' Northerly of the sewer line as constructed, on the East by the Merrimack River, on the South by land now or formerly of Tri-Town Ice Arena Limited, and on the West by the Easterly sideline of West River Road

Also conveying a temporary easement as shown on the hereinabove referenced plan as "Proposed Temporary Easement".

The intent of said temporary easement is to be 10' Easterly and 5' Northerly of said permanent easement.

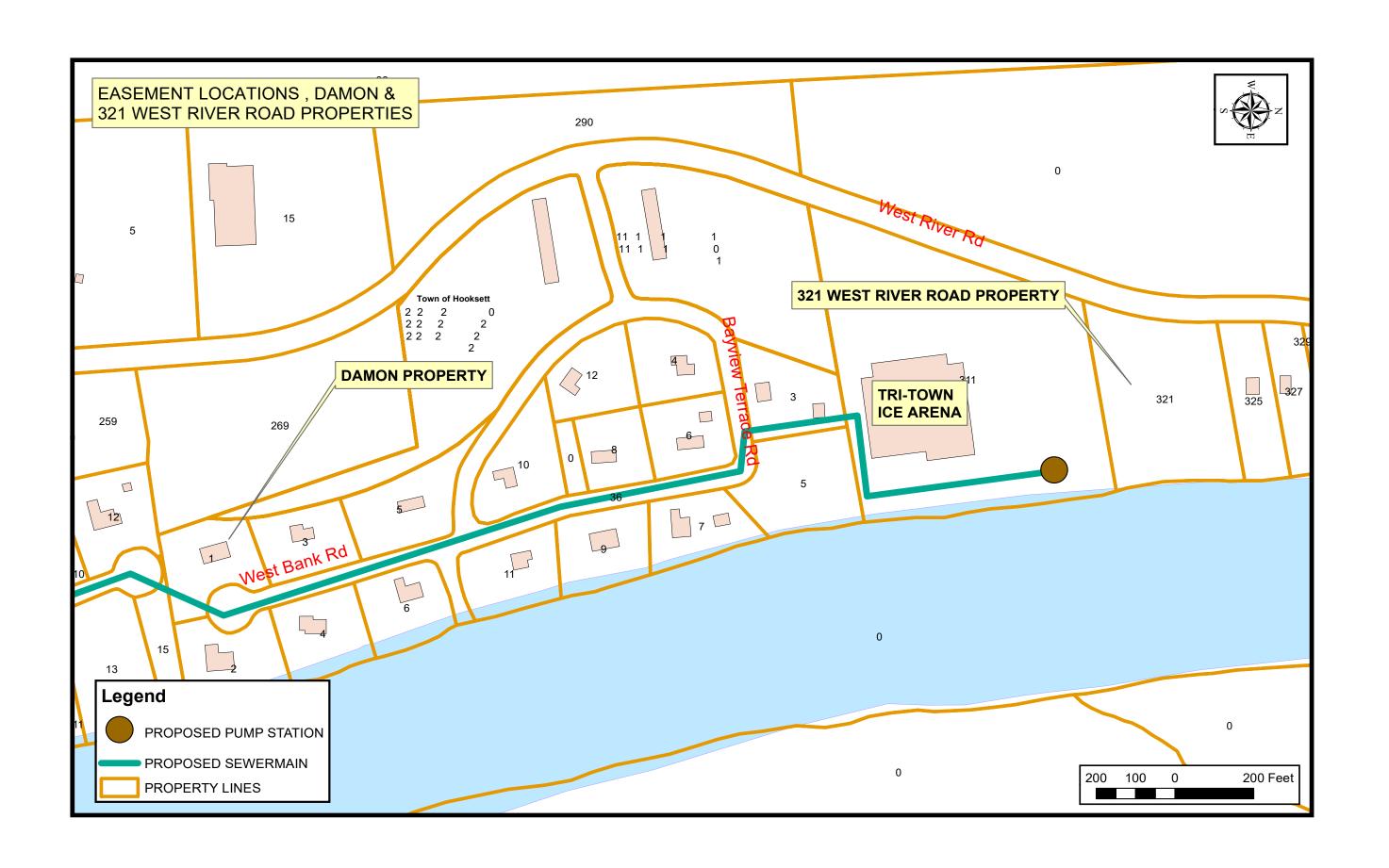
Conveying to the Grantee a temporary easement, for the **temporary** right and privilege to enter during construction of new utilities within the above described temporary easement area at Grantor's land identified as Town of Hooksett Tax Map #17 and Lot #13-2 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, stock-piling of materials, re-grading, loaming and seeding the area during said construction, with the understanding that after construction the conditions in the area of construction will be restored to a grassed area.

Conveying to the Grantee, for the benefit of the Hooksett Sewer Commission and the Hooksett Village Water Precinct, a 0.5 acre permanent easement, for the **permanent** right and privilege to enter and construct, maintain, operate, repair, upgrade, and replace new utilities within the above-described permanent easement area at Grantor's land identified as Town of Hooksett Tax Map #17 and Lot #13-2 located on West River Road in the Town of Hooksett, in accordance with standard construction practices, to include clearing, grubbing, excavation, pipe and structure installation, backfill, pavement restoration, re-grading, loaming and seeding the area during said construction, maintenance, repair, upgrade, and replacement as the case may be.

Meaning and intending to describe and convey easements as defined above, over, under and across those premises described above owned by the Grantor by Warranty Deed of 321 West River Road, LLC, recorded in the Merrimack County Registry of Deeds at Book 3571, Page 2602.

This	deed	1S	a	transfer	of	easements	to	a	municipality,	and	no	transfer	tax	18
required pur	suant	to I	RS	A 78-B:	2,I.									

Executed this	day of	, 2022.
		321 West River Road, LLC
		BY:
		Print Name and Title
STATE/COMMONWEALTH	I OF	
COUNTY OF	· · · · · · · · · · · · · · · · · · ·	SS
This instrument was	acknowledged b	oefore me on, 2022, by
River Road, LLC.		
	\	Notary Public/Justice of the Peace
		My commission expires:



Town Council STAFF REPORT



To: Town Council

Title: 2023-2024 Legislative Policy Process

Meeting: Town Council - 24 Aug 2022

Department: Administration

Staff Contact: Donna Fitzpatrick, Human Resource Coordinator

BACKGROUND INFORMATION:

At the Town Council's July 6, 2022 meeting, Town Administrator Garron gave a brief overview of the upcoming NHMA (NH Municipal Association) 2023-2024 biennial legislative policy process.

August 24th Town Council Meeting

- Appoint a Town Councilor as Voting Delegate to attend the September 23rd 9:00am-12:00pm Legislative Policy Conference at NHMA in Concord, NH
- Receive the eighteen (18) proposed legislative policies to review and mark your vote in prep for the September 14th Town Council Meeting (your vote is whether you agree with NHMA "supports" & "opposes" for each policy)

September 14th Town Council Meeting

- Each Councilor will submit their vote via roll call on each of the eighteen (18) proposed legislative policies September 23rd Conference
 - Town Council Delegate will submit Town of Hooksett vote on each of the eighteen (18) proposed polices (yes or no) based on Town Council majority vote of September 14th

Below are the eighteen (18) proposed legislative policies (see attached for details):

A - GENERAL ADMINISTRATION AND GOVERNANCE

- 1. Local Authority and Efficiency
- 2. Right-to-Know Law
- 3. Elections
- 4. Labor and Employment
- 5. Substance Use, Prevention & Response

B-FINANCE AND REVENUE

- 1. Property Taxes and Related Revenues
- 2. State Aid and Non-Property Tax Revenues
- 3. New Hampshire Retirement System (NHRS)
- 4. Education Funding
- C INFRASTRUCTURE, DEVELOPMENT, AND LAND USE
 - 1. Energy, Environment, and Sustainability
 - 2. Water Resources Protection, Control, and Management
 - 3. Solid Waste Management
 - 4. Housing
 - 5. Land Use
 - 6. Information Technology, Communications, and Cybersecurity
 - 7. Transportation

8. Economic Development, Recovery, and Vitality

FLOOR POLICY - Town of Grafton, NH

Revise RSA 100-A:43 to allow municipalities with 15 or fewer full-time employees to allow future Group I hires the
option to not participate in the NHRS

FINANCIAL IMPACT:

TBD

POLICY IMPLICATIONS:

TBD

RECOMMENDATION:

August 24th Town Council Meeting

- Appoint a Town Councilor as Voting Delegate to attend the September 23rd 9:00am-12:00pm Legislative Policy Conference at NHMA in Concord, NH
- Receive the eighteen (18) proposed legislative policies to review and mark your vote in prep for the September 14th Town Council Meeting (your vote is whether you agree with NHMA "supports" & "opposes" for each policy)

SUGGESTED MOTION:

Appoint only at the August 24, 2022 Council Meeting.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with the suggested motion to appoint a Councilor at our Aug. 24th mtg.

ATTACHMENTS:

2023-2024 Legislative Policy Process 082422

Donna Fitzpatrick

From: New Hampshire Municipal Association <governmentaffairs@nhmunicipal.org>

Sent: Tuesday, August 16, 2022 11:29 AM

To: Donna Fitzpatrick

Subject: Join us for 2023-2024 Legislative Policy Conference!

Follow Up Flag: Follow up Flag **Status:** Flagged

Please Join Us for 2023-2024 Legislative Policy Conference







2023-2024 Legislative Policy Conference

9:00 am - 12:00 noon Friday, September 23, 2022 NHMA Offices 25 Triangle Park Drive Concord, NH 03301

Below are the links to the proposed 2023–2024 Legislative Policy Positions and Legislative Principles, as recommended by NHMA's three policy committees.

NHMA members will have an opportunity to vote on these proposals at the Legislative Policy Conference on September 23. We urge each municipality's governing body, prior to the Legislative Policy Conference, to vote a position on the recommendations and floor proposal (see below) to

provide direction to your voting delegate at the conference. Otherwise, your delegate is free to cast your municipality's vote as he or she chooses.

NOTE: Please do <u>not</u> send your governing body's vote results or positions to NHMA. Your governing body's discussions and votes are only for the direction of your voting delegate. The only way a municipality may vote on these policies is to send a voting delegate to the policy conference on September 23.

2023-2024 Proposed Legislative Policy Positions

2023-2024 Proposed Legislative Principles

Registration - Voting Delegate

Each member municipality has one vote at the policy conference. Each governing body is asked to appoint a voting delegate to cast the municipality's vote on the legislative policy proposal. Please register your delegate using the link below:

Registration is required by Thursday, September 22: REGISTRATION LINK

Floor Policy Proposal

Here is a link to the one floor policy proposal we have received. This supplements the policy recommendations prepared by the three legislative policy committees, which were sent to all municipalities on July 8. Delegates at the conference will vote on the policy recommendations and the floor policy proposal, along with NHMA's Legislative Principles.

Legislative Policy Conference- September 23, 2022

The 2023-2024 NHMA Legislative Policy Conference will be held on Friday, September 23, 2022, at 9:00 a.m. at our offices at 25 Triangle Park Drive, Concord, NH 03303. This is an inperson event. Each member municipality will be asked to appoint a voting delegate to cast its vote

at this conference. Each member municipality, regardless of size, has one vote on all policy matters.

In the absence of any other designation by the select board, aldermen, or council, NHMA will recognize one official as a municipality's voting delegate in the following order of priority:

Mayor/Chair of Board of Selectmen/Council Chair

OR

Mayor Pro Tem/Vice or Assistant Mayor/Council Vice Chair

OR

Selectman/Alderman/Councilor

OR

City or Town Manager/Town Administrator/Administrative Assistant

NHMA's bylaws require a two-thirds affirmative vote of those members present and voting for approval of any NHMA legislative policy or principle.

Questions?

Please contact NHMA's Government Affairs Department at 603.224.7447 or governmentaffairs@nhmunicipal.org.

Our mailing address is: New Hampshire Municipal Association 25 Triangle Park Drive Concord, NH 03301 Copyright @ 2022, New Hampshire Municipal Association, All rights reserved.

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2023-2024 Proposed Legislative Policy Positions

(A) General Administration and Governance

Local Authority and Efficiency

NHMA supports maintaining local government authority without infringement by the state, and supports measures that enable municipalities to exercise existing authority more efficiently and with greater discretion. NHMA also supports state-local partnership and coordination in addressing common issues.

NHMA supports:

- Legislation granting towns the same authority to adopt ordinances that cities have under RSA 47:17;
- Legislation clarifying that towns that have adopted RSA 49-D have the same powers and authority of municipalities that have adopted RSA 49-C.
- The authority of municipalities to regulate or limit the use of firearms on municipal property, and to regulate the carrying of firearms by municipal employees while on duty;
- Legislation allowing a town, by vote of its legislative body, to authorize appointment of the town clerk or town clerk/tax collector by the governing body, or by the chief executive officer based on a town charter;
- Legislation allowing municipalities to satisfy notice publication requirements through the use
 of electronic notification rather than newspaper publication, in addition to posting notice in
 public places.
- Legislation that is supportive of state collaboration with municipalities in addressing homelessness.
- Help ensure the availability of an adequate public sector workforce.

NHMA opposes legislation that detracts from existing local authority.

A (2) Right-to-Know Law

NHMA supports the purposes of the Right-to-Know Law: to ensure the greatest possible public access to the actions, discussions, and records of all public bodies, and to ensure government's accountability to the people. NHMA also supports measures to make the law clearer and make compliance with public access requirements easier and less burdensome for public officials and employees and less costly for taxpayers.

NHMA supports:

 Reasonable requirements to make governmental records available electronically if no additional cost is involved;



- The ability to recover reasonable labor costs and other costs for responding to voluminous or excessive record requests;
- Exemptions from disclosure that are easy to administer and that provide appropriate protection for confidential and other sensitive information;
- An expedited and inexpensive process for resolving right-to-know complaints;
- Legislation and funding that provide support for education about the Right-to-Know Law.
- Authority of municipalities to set the meeting locations, conditions, and modalities (including in-person, remote, or combined in-person/remote) for meetings of councils, boards, committees, and commissions.

A (3) Elections

NHMA believes that state and local elections should be fair and open, that voting should be simple and convenient without risking election integrity or security, and that election processes should be efficient without imposing undue burdens on local officials.

NHMA supports:

- Establishment of an independent redistricting commission to draw election districts fairly and without regard to partisan advantage;
- Local autonomy over town and city elections;
- More frequent state review and approval of electronic ballot-counting devices;
- Registration and voting processes that are not unnecessarily complex or burdensome, either to voters or to election officials;
- The use of secure technology such as electronic poll books to make election processes more efficient;
- · Greater flexibility in the processing of absentee ballots;
- State assistance for the cost of accommodations for disabled voters in local elections.

Labor and Employment

NHMA recognizes the importance of municipal employees, the need for good working conditions, and the right of employees to organize if they choose. NHMA also believes municipal employers should be free to set reasonable terms and conditions of employment or negotiate the same with their employees or employee representatives, without undue state interference.

NHMA <u>supports</u> existing laws governing public employee labor relations, and <u>opposes</u> changes that impose greater burdens or liabilities on employers.

NHMA opposes:

 Legislation creating a mandatory "evergreen clause" for public employee collective bargaining agreements;



- Mandatory binding arbitration as a mechanism to resolve impasses in municipal employee collective bargaining;
- A right to strike for public employees;
- New mandated employee benefits, including any proposal to enhance retirement system benefits that may increase employer costs in future years;
- Unnecessary limits on municipalities' discretion in making hiring decisions;
- Restrictions on municipalities' ability to privatize or use contracted services.

Substance Use, Prevention & Response

NHMA supports:

- · State funding to address substance use disorder for the following efforts:
 - Prevention
 - o Treatment
 - Recovery
 - Enforcement;
- Legislation that supports prevention, treatment, recovery, and enforcement efforts.

NHMA opposes:

- Reductions in state funding for substance use disorder or recovery support programs;
- Legislation that makes it more difficult to address the substance use disorder problem in our communities.
- Legislation that authorizes the sale of cannabis unless the following requirements or conditions are included:
 - The processing, manufacture, refinement or sale of cannabis products in any municipality shall only be permitted after the legislative body of that municipality has adopted the provisions of enabling state legislation permitting such activities—"optin, not "opt out."
 - Legislation that legalizes the sale of cannabis must include provisions for adequate and sustained funding to municipalities to address the costs associated with legalization because municipalities will be the governmental entities that will have to directly deal with the impacts of legalization, including local funding for items such as the following:
 - Substance abuse and the costs to provide care to those needing assistance.



- Local police will be the first line of enforcement for underage use, impaired driving and the resultant social problems that are related to use of what is presently a controlled substance.
- Fire departments and EMS agencies are likely to see an increase in calls for overdoses of those abusing cannabis.
- iv. The need for a significant enhancement in the DRE (Drug Recognition Expert) Program to ensure local departments can adequately enforce motor vehicle laws related to persons who choose to drive while impaired will be necessary.
- O Any legislation allowing for retail establishments for the sale of cannabis or cannabis products shall include a requirement for a host community agreement with the municipality in which a marijuana establishment is located, which may include provisions such as a community impact fee; a limit on the percentage of sales of total gross receipts that are related to cannabis sales; security measures for premises; agreements to fund police details when necessary; for crowd or traffic control; and termination of business provisions.

B

Finance and Revenue

Property Taxes and Related Revenues

NHMA <u>supports</u> legislation that allows municipalities to manage property tax levies in a manner that stabilizes tax rates and ensures equity, fairness, and efficiency in the assessment and collection of property taxes.

- The continuing right of municipalities to use any recognized method of appraisal upheld by the New Hampshire judicial system;
- Legislation to ensure that:
 - property taxes are assessed to the proper owner by requiring that all owner name changes be separately filed at the registry of deeds when such an owner change is not created by a transfer of the property, and
 - all liens, whether of a private or institutional nature, be filed at the registry of deeds, and that all changes to the name of a recorded lienholder be similarly filed;
- A legislative commission to study assessment and collection of property taxes and/or municipal utility fees on manufactured housing on land of another and on transient-type properties;
- Legislation ensuring fairness and accuracy in property tax exemptions including ensuring that all household income and assets are taken into account;



- Legislation that prohibits the use of the income approach by a taxpayer in any appeal of assessed value if the taxpayer refuses to provide such information as requested by the municipality;
- A legislative commission to study reimbursement through payments in lieu of taxes (PILOTs) for municipal services provided to exempt charitable properties, including charitable non-profit housing projects;
- Legislation amending RSA 80:56 to enable municipalities to charge a fee for any financial remittance issued to the municipality that is returned as uncollectible;
- Legislation to lower the abatement interest rate that municipalities pay under RSA 76:17-a from six percent to four percent to align it better with the interest rates on delinquent taxes that were lowered by the legislature in 2019.

NHMA opposes:

- Legislation that directly or indirectly increases property taxes, including but not limited to new or expanded mandatory exemptions or credits, or changes in the process for valuing, assessing, or taxing specific classes of properties;
- Legislation that undermines the basic goals of the current use program or reduces the 10acre minimum size requirement for qualification for current use beyond those exceptions now allowed by the rules of the Current Use Board;
- Legislation that expands the definition of "charitable" in RSA 72:23-1 unless the state reimburses municipalities for the commensurate loss of property tax base;
- An assessment methodology for big box stores that employs comparisons to "dark store" properties abandoned or encumbered with deed restrictions on subsequent use.



State Aid and Non-Property Tax Revenues

NHMA supports funding of state aid to municipalities, supports legislation authorizing local control over non-property tax revenue streams, and opposes legislation that reduces, suspends, or eliminates existing local taxes, fees, or state aid.

- Full restoration of revenue sharing under RSA 31-A;
- A state transportation policy that provides adequate and sustainable funding for state and municipal infrastructure and transportation systems and maintains at least the 12 percent share of state highway funds distributed to municipalities;
- Legislation authorizing the establishment of local option fees and providing for periodic adjustments to statutory fees to compensate for factors including, but not limited to, the effects of inflation, such as an increase in the maximum optional fee for transportation improvements;



- Legislation to ensure the collection of unpaid bills for ambulance and other emergency services;
- Reimbursement from the state for the cost of municipal services provided to state-owned properties;
- Legislation amending motor vehicle registration enforcement laws to ensure collection of all state and local registration fees owed by New Hampshire residents;
- Legislation amending RSA 36-A:5 II to allow trustees of trust funds to invest conservation funds instead of only the town treasurer, if voted by the legislative body;

NHMA opposes:

- Legislation that would repeal the dedicated fund created to share 30% of state meals and
 rooms tax revenue with municipalities along with any further reduction to the percentage
 shared, or any further reduction to the state meals and rooms tax.
- Diversion of state highway funds for state non-transportation network purposes.

New Hampshire Retirement System (NHRS)

NHMA supports the continuing existence of a retirement system for state, municipal, school, and county government employees that is secure, solvent, fiscally healthy, and financially sustainable, and that both employees and employers can rely on to provide retirement benefits for the foreseeable future.

NHMA supports:

- Restoration of up to 35% of the state's share of employer costs for police, teachers, and
 firefighters in the current defined benefit plan and any successor plan, with the goal being a
 35% re-instatement of the state contribution;
- Inclusion of participation by a municipal official designated by NHMA on any legislative study committee or commission formed to research alternative retirement system benefits plans or designs;
- Performance of an actuarial analysis of any legislation proposing benefits changes or other plan changes that may affect employer contribution rates.

NHMA opposes:

- Legislation expanding benefits that increase current or future employer contribution costs;
- Legislation that assesses additional charges on employers beyond NHRS board-approved rate changes;
- Legislation that expands the eligibility of NHRS membership to positions not currently covered by the plan;
- Legislation further restricting a municipality's ability to employ NHRS retirees in part-time
 positions or the imposition of any fees or penalties associated with such employment.



Education Funding

NHMA supports a revenue structure for funding an adequate education to meet the state's responsibilities as defined by the constitution, statutes, and the common law with revenue sources that are predictable, stable, and sustainable.

NHMA supports:

- A revenue structure that is not disruptive to the long-term economic health of the state;
- A revenue structure that is efficient in its administration;
- · A revenue structure that is fair to citizens.

NHMA opposes:

Retroactive changes to the adequate education funding distribution formula after the notice
of grant amounts has been provided to local governments.

(C) Infrastructure, Development, and Land Use

Energy, Environment, and Sustainability

NHMA supports preservation and enhancement of municipal energy, climate, and sustainability planning for communities, protection of the natural environment, and implementation of clean and renewable energy, while recognizing the need for municipalities to manage their resources and the natural environment without undue cost.

- Legislation that broadens municipalities' ability to install and use renewable energy sources, including higher caps or elimination of caps on net energy metering;
- Legislation that provides financial and other assistance to municipalities for conservation techniques and installation and maintenance of renewable energy sources;
- Legislation that allows municipalities to adopt local environmental regulations that are no less stringent than those implemented by the state;
- Legislation that enables municipalities to enact measures that promote local energy and land use systems that are both economically and environmentally sustainable;
- Legislation that protects and preserves local natural resources and public infrastructure, builds community resilience, and fosters adaptation to climate change and mitigates its risks;
- Policies that support customer and community choice in energy supply and use competitive market-based mechanisms to promote innovation, cost effectiveness, and sustainability; and
- Legislation that provides state or federal assistance to municipalities to mitigate environmental inequity impacts faced by their residents, and drive early local engagement in decision processes.



NHMA opposes:

Legislation that overrides local determinations of appropriate energy sources and regulations.

Water Resources Protection, Control, and Management

NHMA supports measures enabling municipalities to protect, control, and efficiently and safely manage water infrastructure and its resources. NHMA believes the State should support its commitments to municipalities for water infrastructure programs and that any new mandates that impose additional costs on municipalities must be funded by the state or federal government.

NHMA supports:

- Legislation that provides state or federal investment in maintaining and improving the state's critical water infrastructure, including, but not limited to, dams, public drinking water systems, wastewater systems, stormwater systems, and surface and groundwater;
- Legislation that encourages regional and innovative solutions to drinking water, wastewater, stormwater, and surface and groundwater issues;
- Regulation of emerging contaminants at appropriate and feasibly achievable levels when supported by relevant scientific and technical standards that are broadly accepted by peer review and cost-benefit analyses, when coupled with appropriate state or federal funding.

NHMA opposes:

 Enactment of stricter drinking water, wastewater, stormwater, or surface water and groundwater regulations for municipalities unless any costs of compliance are funded by the state or federal government.

C 3 Solid Waste Management

NHMA recognizes the need for efficient, economical, and environmentally sensitive mechanisms for solid waste management which allow municipalities to use the most appropriate disposal systems. NHMA believes any new mandates that impose additional costs on municipalities must be funded by the state or federal government.

- Programs that support municipal, regional, and state strategies to manage solid waste through reduction, reuse, recycling, resource recovery, composting, and other measures, while maintaining local control;
- State programs that address existing and emerging contaminants at no additional cost to municipalities;
- Fees or assessments on solid waste or recycling that are used to provide direct support or enhancement of local or regional solid waste, household hazardous waste, and recycling programs.



U 4 Housing

NHMA recognizes the need for diverse and affordable housing in New Hampshire and the responsibility of each municipality to afford reasonable opportunities for the development of diverse and affordable housing. NHMA believes municipalities should have discretion in how to satisfy this responsibility and supports legislation that enables municipalities to find innovative ways to ensure an adequate supply of housing.

NHMA <u>supports</u>:

- Legislation that allows municipalities to require the inclusion of affordable and diverse housing opportunities as part of new housing developments;
- Financial and other incentives to municipalities to encourage development of diverse and affordable housing;
- Statewide efforts to provide housing for those recovering from substance misuse, subject to reasonable municipal regulation;
- Policies that encourage documentation and financial traceability of cash and bartered rental transactions;
- Legislation and policies that encourage creative and flexible approaches to meeting housing needs of current and future demographics in different regions.
- Legislation which promotes a collaborative approach between the state, municipalities, and other key stakeholders to address the state's housing shortage.

NHMA opposes:

- Legislation and policies that allow for or encourage housing practices that exclude people from and decrease the availability of quality, affordable housing;
- Legislation that erodes local control over land use decisions.

C 6 Land Use

NHMA supports the long-standing authority of municipalities to regulate land use matters with minimal interference from the state.

- Legislation authorizing municipalities to regulate short-term rentals of residential properties, including licensing requirements and health and safety protections;
- Legislation enabling municipalities at their discretion to adopt more recent editions of national/international building and fire codes than the current state-adopted editions.
- Legislation that supports the adoption of more recent editions of the national/international building and fire codes after review and recommendation by the Building Code Review Board and/or the State Fire Control Board.



NHMA opposes:

- Legislation that limits municipal control in implementing statewide priorities in zoning and land use regulation;
- New state mandates requiring municipalities to allow specific types of housing;
- All other statewide land use mandates.



(b) Information Technology, Communications, and Cybersecurity

NHMA supports initiatives to make the most current information and communication technology accessible to New Hampshire communities, so long as local authority over land use regulation and safety issues is not compromised.

NHMA supports:

- Legislation that increases the ability of municipalities, especially those in rural and remote areas, to facilitate and advance access to reliable broadband technology to the premises in their communities;
- Legislation that provides flexibility for municipalities in accessing poles and pole attachments, including legislation that directs the New Hampshire Public Utilities Commission to adopt the FCC rule on access to poles called "One-Touch-Make-Ready" in order to facilitate bringing high-speed fiber optic cable to service all New Hampshire communities, homes, and businesses by internet service providers (ISPs) in an expedient and cost-effective manner;
- Legislation that provides state and federal investment, including grants, for installation of high-speed fiber optic broadband technology to serve all New Hampshire communities, homes, and businesses;
- Legislation that requires or encourages and incentivizes providers to disclose information to local government relative to access and broadband connections provided in the municipality to help municipalities better understand and address the needs of their community;
- State investment in cybersecurity assistance to municipalities to protect data and infrastructure.

NHMA opposes:

- Legislation that limits municipalities' ability to prevent or regulate deployment of technologies that would interfere with the management of the right of way;
- Statewide mandates on cybersecurity practices unless any associated costs are funded by the state or federal government.



C Transportation

NHMA supports state policies that ensure access for all users to convenient, efficient, reliable, cost effective, safe, and sustainable multi-modal transportation systems in New Hampshire.

NHMA supports:

- Appropriate funding for state and local modes of transportation, including but not limited aviation, transit, bicycle, and multi-modal facilities;
- Continued state and federal investment in public transportation systems and projects
 designed to support access to vital services, economic, and recreational opportunities within
 communities, link communities and regions, and reduce vehicle congestion on New
 Hampshire's roads;
- Programs and funding sources that would appropriately recover and distribute the impact of vehicles used on local and state transportation infrastructure.

NHMA opposes:

 Any action or inaction by the State that results in the downshifting of maintenance responsibilities for transportation infrastructure (road, bridge, culvert, drainage) to municipalities.

Economic Development, Recovery, and Vitality

NHMA supports allowing municipalities to implement measures to foster economic development which allows for the preservation and creation of jobs and vitality within our communities.

NHMA supports:

- Legislation that allows for local adoption of more options and more flexibility to provide incentives for economic recovery and development;
- Expansion and more flexibility of state tax credit and exemption programs to foster economic recovery, development, and vitality.

NHMA opposes:

 Legislation that makes it more burdensome to implement economic recovery, development, and vitality measures.



New Hampshire Municipal Association 2023-2024 Legislative Policy Process

rioor Policy Proposal
Submitted by (name) Lindy Kudlik Date 8/2/22
City of Town Graffon Title of Person Submitting Policy Selectman
Floor Policy Proposal approved by vote of the governing body on (date) Ton moved, Leif seconded BoS Mtg 68m 8/2/22 Passed unanimously
To see if NHMA will SUPPORT/OPPOSE: Revise RSA 100-A:43 to allow municipalities
with 15 or fewer full-time employees to allow future Group 1 hires the option to not participate in the NHRS
(This is what HB1590 started out to accomplish last year)
Municipal interest to be accomplished by proposal: Cost savings to taxpayers, options for new hires to better fund their retirement or allow small towns to do so in a more cost effective manner.
explanation: The NHRS is an unfunded mandate & small towns that opted in decades ago have no way to reverse previous decisions made by people who are no longer Selectmen for employees that no longer
work for the town. With the state no longer contributing a portion and the NHRS not providing liveable pensions we could do better for our town employees and save the taxpayers money as well.

A sheet like this should accompany each proposed floor policy and should record the date of the governing body vote approving the proposal. It should include a brief (one or two sentence) policy statement, a statement about the municipal interest served by the proposal, and an explanation which describes the nature of the problem or concern from a municipal perspective and discusses the proposed action which is being advocated to address the problem. Mail to 25 Triangle Park Drive, Concord, NH 03301; or email to governmentaffairs@nhmunicipal.org.

Must be received by August 12, 2022.

Town Council

STAFF REPORT



To: Town Council

Title: ARPA Committee Project List and Ranking

Meeting: Town Council - 24 Aug 2022

Department: Administration

Staff Contact: Wendy Baker, Executive Assistant

BACKGROUND INFORMATION:

July 7, 2021

R. Lapierre motioned to accept the Local Fiscal Recovery Funds in the amount of \$1,522,397.00 354 of the American Rescue Plan Act in accordance with NH RSA 31:95-b. seconded by D. Boutin.

November 17, 2021

J. Sullivan motioned to form a subcommittee to review, research and suggest appropriate 795 projects to be funded from the ARPA funds seconded by C. Karolian.

April 27, 2022

D. Boutin motioned that we get a complete list of projects proposed by the subcommittee 292 seconded by J. Durand.

"Final Rule" guidance from the U.S. Treasury on January 27, 2022

"...funds may only be used for costs incurred within a specific time period, beginning March 3, 2021, with all funds obligated by December 31, 2024 and all funds spent by December 31, 2026."

DEPARTMENT OF THE TREASURY 31 CFR Part 35

RIN 1505-AC77

Coronavirus State and Local Fiscal Recovery Funds

ARPA Subcommittee Process:

Sources of projects for consideration

- Public Input
 - o CIP Plan
 - Town Administrator
 - Other town committees
- Individual Councilors

July 6, 2022

Town Council decided to discuss the top 4 ranked projects at the August 24, 2022 meeting.

Updated Ranking of Projects as of 8/24/22

Project	Projected Cost				
Petersbrook Scoreboard Install	\$18,500		1		
River WalkPhase IV	\$270,000		2		
DPW Van Replacement Town Offices Projects - Automatic Generator Switch	\$40,000		3		
	\$25,000		4		
Lincoln Heights Drainage Study	\$150,000		5		
Sherwood Drainage PhaseII Study	\$100,000		6		
Petersbrook Lighting PhaseII	\$400,000		7		
Petersbrook Clubhouse	\$500,000		8		
Solar Project Phasel Study	\$75,000		9		
Donati Bridge Replacement	\$100,000		10		
Future TIF Project	\$600,000		11		
Town Council SoundProject	\$6,000		12		
Town Offices Optimization	\$1,0000		13		
Old Town HallProject Planning	\$20,000		14		
Safety Dept GymsUpgrades	\$46,000		15		

FINANCIAL IMPACT:

The town has allocated \$107,500 of the \$1,522,397, the remainder of which needs to be obligated by December 31, 2024 and expended by December 31, 2026.

RECOMMENDATION:

Discuss the top 4 projects presented and ask questions to the appropriate representatives for each project.

SUGGESTED MOTION:

To be determined from outcome of the discussion of top 4 ranked ARPA projects

TOWN ADMINISTRATOR'S RECOMMENDATION:

Town Council discussion of all proposed ARPA fund projects reviewed and ranked by the ARPA Fund sub-committee.

ATTACHMENTS:

Town Hall Generator Switch
Conservation Project ARPA
Ford Utility Van

<u>Scoreboard Information</u> <u>Hooksett Youth Athletic Association Nevco Scoreboard Documents</u>

Proposed ARPA Funding project- Town Hall generator auto switch.

The project will involve purchasing a switch, installation, including all labor and material costs, for (1) ASCO 300 Series 400 AMP Automatic Transfer Switch to work with the existing Olympian D100P1 Standby generator. The vendor will remove the existing manual transfer switch and install the new Automatic transfer switch. All existing piping and wiring to will be reworked into the new equipment. New sensing/start wires will be pulled from the ATS to the existing generator. The new transfer switch will serve the existing power panel to the right of the existing manual transfer switch. All existing power panels, disconnect switches to remain.

Project cost \$25,000

PHASE IV OF THE RIVERWALK TRAIL

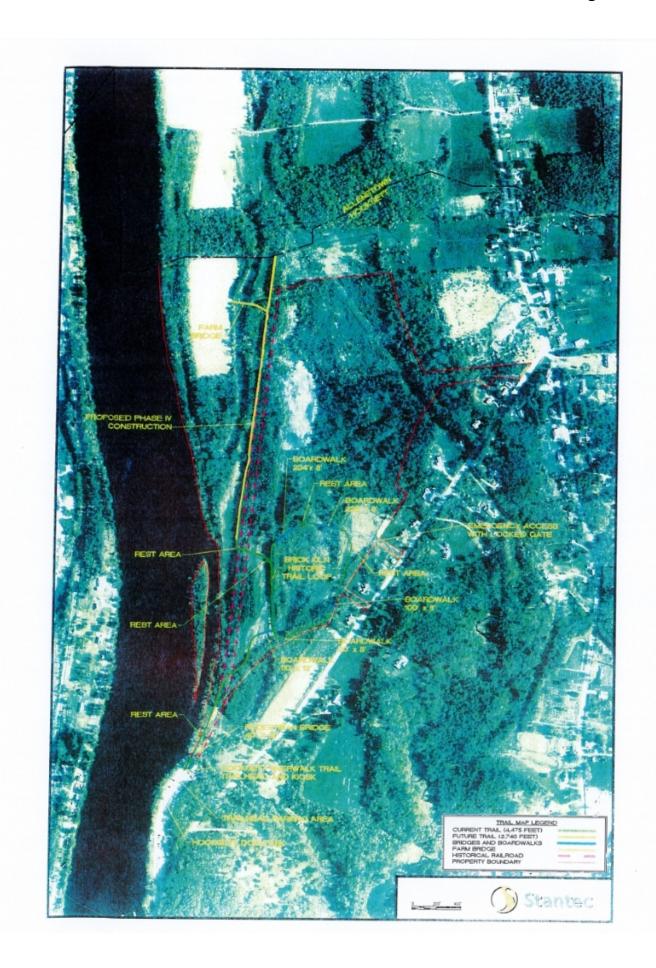
The Conservation Commission submits this request for ARPA funds in the amount of \$270,000 in order to complete Phase IV of the Riverwalk Trail, the final phase of this project which started in 2015.

Phase IV of the Riverwalk Trail involves the construction of 3,240 feet of 12-foot-wide gravel trail and a 26-foot-long bridge. Completion of this section of the trail will bring the Riverwalk Trail up to Allenstown. In turn, Allenstown anticipates completing its half-mile trail down to Hooksett this fall and the spring of 2023. (See map of area depicting "Proposed Phase IV Construction").

This project directly addresses the Master Plan goals of expanding the Merrimack River access, promoting natural resources, developing hiking trails and preserving the natural environment and wildlife habitats. In addition, it continues to fulfill the Recreation goals of the Master Plan contributing to the Heritage Trail and offering more opportunity for hiking. The location of the Merrimack Riverfront property serves as an extension of the recreation facility. Further, with so much community support and use of the trails now in Hooksett, there is pressure to finalize the construction of this trail. Finally, with Allenstown now committed to completing its section of the trail, the completion of the Riverwalk Trail will serve as a walkable corridor between our two towns.

In essence, completion of Phase IV of the Riverwalk Trail and, as such, the entire trail, will provide an enjoyable five mile walk along the last undeveloped portion of the Merrimack River this far south in New Hampshire. An achievement of which Hooksett should be very proud.

The total projected cost of this project is \$384,875.80. A copy of Stantec's Opinion of Probable Construction Costs is attached. The Conservation Commission has applied for a \$80,000 Recreational Trails Program ("RTP") grant from the State. It is anticipated that award of this grant will be determined in the fall. Additionally, the Conservation Commission has committed \$35,000 from the Conservation Fund. It is seeking the remaining \$270,000 from ARPA funds. The Conservation Commission has simultaneously submitted a Capital Improvement Plan ("CIP") request for the same amount in the event no ARPA funds are awarded. This CIP request will be reduced by any ARPA award assuming the full requested amount is not awarded.



ENGINEERS OPINION OF PROBABLE CONSTRUCTION COST

		—·
	STANTEG PROJECT # 195113093	
ųį.	SHEFT#	ſ
PROJECT: Hooksett Trail - Phase IV Consenting Div.	MADE BY: JOT	9/14/2022
PROJECT: Hooksett Trail - Phase IV - Connecting Phase I to Farm Bridge 2,290' of 12' Wide Gravel Trail and 26' Farm Bridge	CHKO BY: RL	3/14/20221
Revised to Include 450' of Treil to Extend to Town Line	Updated 5Y JDT	3/22/2022
SUBJECT: Opinion of Probable Cost	1/41/2	
- Company Cost		
<u> </u>		

ITEM TUMBER	ITEM DESCRIPTION (FROM 2016 BID)	UNIT	TOTAL QUANTITY	UNIT PRICE	TOTAL.
I	EROSION CONTROL	LF	10.5		
15	CLEARING AND GRUBBING (BRUSH AND LIMB TRIMMING) AC	485		\$2, 619.00
2	RENTAL OF TEMPORARY WOODEN MATS	SF	0.50	26,780.00	\$13,390.00
3	TOPSOE STRIPPING, STOCKPILE & REMOVAL - 12' WIDE		250	\$ 6.50	\$1,625.00
4	LEDGE / BOULDER REMOVAL.	LF	2740	\$28.GQ	\$76,720.00
5	EXCAVATION OF LOAM IN EXCESS OF 4" THICK	CY	5	\$195.00	\$975.00
6	GRAVEL TO BEEL ACE OF THE EXCESS OF 4" THICK	CY	700	\$12.90	\$9,030,00
7	GRAVEL TO REPLACE OVER EXCAVATED LOAM (AVG 4") GEOTEXTILE FABRIC (500X OR EQUAL)	CA	700	\$32.00	\$22,400.00
8	12' WIDE GRAVEL TRAIL	SY	360	\$4,55	\$1,674,00
9	10' x 20' GRAVEL RESTING AREA	LF	2740	\$27.25	\$74,665,00
10	LOAM & ESTABLISH VEGETATION - CRAVEL SHOULDERS	CA.	21	\$34.40	\$722.40
11	GRAVEL APPROACHES, RET WALLS & FARM ERIDGE	` LF	2740	\$9.65	\$26,441.00
12	SWPPP PLAN & INSPECTIONS	ea Ls	1	\$55,000.00	\$55,000.00
13	SOILS & CONCRETE TESTING ALLOWANCE	LS	1	\$5,890.00	\$5,890.00
i4	MISC. SITE CLEAN-UP	LS	1	\$1,500.00	\$1,500.00
		20	1	\$3,750.00	\$3,750.00
		Subtotal Of Ner	w Work Items		\$296,401.40
	Escalat	ion (I Year @ 3.	5% for 2023)	3.5%	\$10,374.05
		Construction	Contingency	10%	\$29,640.14
	Phase IV Plans, Bidding & Construction	n Phase Enginee	ring Services	15%	\$44,460.21
	Additional Engineering Services for Trail Extension to Town	Line (Assumes :	no Wetlands)	LS	\$2,500.00
	Additional Survey Services for Trail Extension to Town	Line (Assumes)	na Wetlandes	LS	•
			ROJECT T		\$1,500.00 \$1,500.00
		_		~11 L	\$384,875.80

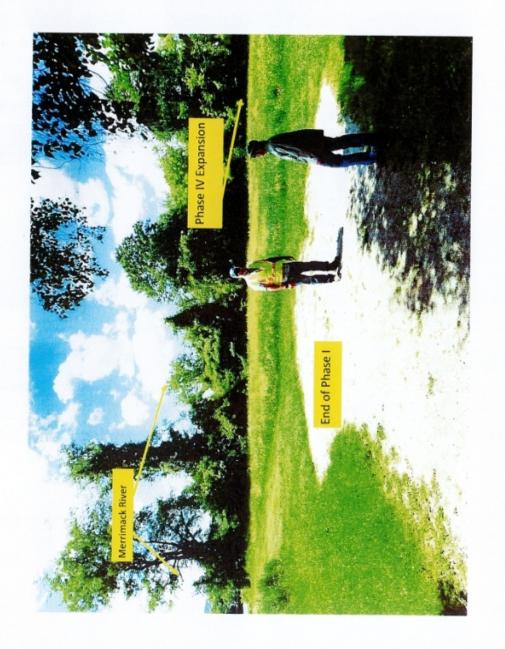
Stantec Consulting

Page 1

Printing Date 3/22/2022

End of existing trail, Phase IV Completes Trail to Allenstown Border Allenstown has committed to extend a trail to connect with Hooksett for a regional rail trail connector

Listed as a Top 5 Priority for Hooksett in the 2020 Master Plan



Socio-Economic Benefits of Hooksett Trails

Maintains open space, clean air and water
Promotes exercise and fitness
Provides for educational and research opportunities.
Fosures wildlife preservation

Ensures wildlife preservation Attracts businesses and families Preserves our local heritage





Recognition By NH Senate, October 2021



Thank you for considering Hooksett trails!

Agenda Item #16.7.

Staff Report ARPA Funding Allocation Maintenance Van M1-09 Replacement

Estimated Cost: \$47,335 Estimated Useful Life: 13 years

Priority: Necessary - Needed to maintain existing level and quality of services

<u>Background:</u> The Department of Public Works has been planning for the replacement of the Building Maintenance utility van M1-09.

<u>Issue:</u> Current vehicle is a 2009 Ford Econoline Van with over 96,480 miles. The vehicle is in its 13th year and the average useful life for this type of vehicle is 13 years. Keeping the current van will result in higher annual maintenance costs. Maintenance items that can be expected in the near future consist of rust and corrosion around the rocker panels, timing belt replacement, ball joints, tie rod ends, bushings, shocks, exhaust system, and sparkplug replacements.

<u>Discussion:</u> The Department of Public Works has researched utility van models and have selected a Ford Transit Cargo Van. This van is a similar type to the current equipment and will provide the same level of service. This purchase would qualify under the coop purchasing agreement of Sourcewell and would not require 3 competitive bids

Fiscal impact: Request to utilize ARPA funding for this equipment purchase in the amount of \$47,335

Recommendation: We recommend approving the purchase of this equipment to maintain the existing level and quality of services

Prepared by: Ben Berthiaume, Public Works Director

Build Your Transit

SHWMARY

\$47,335

\$804

ESTIMATED NET PRICE 55

PER MONTH FOR 60 MONTH FINANCE 56

Custom Order Explained

Pre-production model shown throughout



Build Your Transit

EXTERIOR 54

Oxford White	\$0
16" Silver Steel Wheel with Black Hubcaps	\$0
235/65R16C 121/119 R BSW All-Season Tires	\$0
Short Arm Power Adjusting, Manual-Folding Mirrors	\$0
Modified Vehicle Wiring System	\$0
Windows – Tinted Glass	\$0
Running Boards – Extended Length	\$655
Bumper Rear – Carbon Black with Integral Step	\$0
Spare Tire and Wheel	\$0
AGM Batteries - Dual	\$0
Roof Marker Lamp Delete	\$0
Upfitter Interface Module	\$255
Windows – Fixed Glass, Rear Cargo Door	\$250

Pre-production model shown throughout





8:59 AM Build Your Transit	
INTERIOR 54	
Dark Palazzo Gray	\$0
Dark Palazzo Gray Vinyl, 2-Way Manual Driver and 2-Way Manual Passenger Seats with Driver Armrest Only	\$0
Large Center Console	\$0
Floor Covering – Front and Rear Vinyl	\$245
B-Pillar Assist Handle (Low Roof)	\$0
Rearview Mirror	\$0
Trailer Brake Controller	\$230
Cruise Control with Adjustable Speed Limiting Device (ASLD)	\$325
Powerpoint Outlet – 12V	\$15
Full Rear Compartment Lighting	\$75
Upfitter Interface Module	\$255
Auxiliary Fuse Panel with High Spec Interface Connector	\$0
4" Multi-Function Display with AM/FM Stereo	\$0
POWERTRAINS 54	
3.5L PFDi V6 Engine	\$0
Rear-Wheel Drive	\$0
10-Speed SelectShift® Automatic Transmission	\$0
3.73 Limited Slip Axle	\$325
PACKAGES 54	
Heavy-Duty Trailer Tow Package	\$485
Upfitter Package	\$610

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Build Your Transit

Custom Order Explained

PRICING SUMMARY

MONTHLY PAYMENT 56	\$804
ESTIMATED NET PRICE 55	= \$47,335
TOTAL MSRP S16	= \$47,335
DESTINATION CHARGES ST7	+ \$1,695
ACCESSORIES S8	+ \$0
OPTIONS 54	+ \$3,470
BASE MSRP ^{SI}	\$42,170

Finance based on \$4,734 down payment, 60 month term and 5% APR, \$0 trade-in-value

YOUR ZIP CODE 03106

CLOSEST FORD DEALER Unique Ford, Inc. 5.91 miles away (833) 421-0596

Your Configuration: 2022 Transit Cargo Van, XL, 3.5L PFDI V6 Engine, 3.73 Limited Slip Axle, Transit Regular 350, Low Roof, 130", 10-Speed SelectShift® Automatic Transmission

Pricing shown for Zlp code 03106 as of August 02, 2022 52

DISCLOSURES V

Note.

Information is provided on an "as is" basis and could include technical, typographical or other errors. Ford makes no warranties, representations, or guarantees of any kind, express or implied, including but not limited to, accuracy, currency, or completeness, the operation of the Site, the information, materials, content, availability, and products. Ford reserves the right to change product specifications, pricing and equipment at any time without incurring obligations. Your Ford dealer is the best source of the most up-to-date information on Ford vehicles.

Disclosures through S18 apply to Search Dealer Inventory, Request A Quote, Get An Internet Price, Get A Quote, Let Us Find It For You, Build & Price and Incentives & Offers.

S1.

Manufacturer's Suggested Retail Price (also referred to as "MSRP", "Base MSRP", "Base Price" or the "Starting At" price), excludes destination/delivery charge, taxes, title, license, and registration and/or electronic filing fees, dealer fees, and total of options. For authenticated AXZ Plan customers, the price displayed may represent Plan pricing. Not all AXZ Plan customers will qualify for the Plan pricing shown and not all offers or incentives are available to AXZ Plan customers.

S2.

https://shop.ford.com/configure/transitcommercial/config/summary/Config%5B%7CFord%7CTransit Commercial%7C2022%7C1%7C1.%7C101A.W1Y... 5/7

8/2/22, 8:59 AM Build Your Transit

715

Images shown are for information purposes only, and may not necessarily represent the configurable options selected or available on the vehicle. We cannot be responsible for typographical or other errors, including data transmission, display, or software errors, that may appear on the site.

S3.

Offers shown may not be available to all customers. Incentives lists are examples of offers available at the time of posting and are subject to change and expiration. Not all incentives can be redeemed together. To take advantage of rebates, incentives and/or financing offers you must take new retail delivery from dealer stock by the expiration date noted. Not all buyers will qualify for Ford Credit financing or other offers. Restrictions apply. See your local dealer for complete details.

\$4

The Option Package price and monthly payment displayed is for illustration purposes, only. Prices and monthly payments may vary based on features included in package, financing terms and availability. Some Options are not available separately. Not all Options or Option Packages are available on all vehicles. See your local dealer for details.

S5.

Estimated Net Price is the Total Manufacturer's Suggested Retail Price ("Total MSRP") minus any available offers and/or incentives. Incentives may vary. Excludes taxes, title, and registration fees. For authenticated AXZ Plan customers, the price displayed may represent Plan pricing. Not all AXZ Plan customers will qualify for the Plan pricing shown and not all offers or incentives are available to AXZ Plan customers.

S6

The payment estimator will calculate a monthly payment based on the MSRP of the vehicle you have configured, including the dealer-installed accessories. For authenticated AXZ Plan customers, the price displayed may represent Plan pricing. Not all AXZ Plan customers will qualify for the Plan pricing shown. Actual monthly payment is based on a variety of factors, including differing financing or leasing terms, accessory prices and installation costs. Financing payment calculations are estimates only, and are based on amount of down payment, APR and term. Lease payment calculations are estimates only, and are based on an annual mileage calculation determined by your dealer. A charge is assessed for any mileage driven that exceeds this limit. Lessee is responsible for \$395 lease Disposition Fee in select states. Not all buyers will qualify for financing or a lease. Contact your local Ford or Lincoln Dealer for details.

97

While dealer inventory is generally updated on a daily basis, there are no guarantees that the inventory shown will be available at the dealership. Mid-model-year manufacturing changes, as well as dealer-added accessories on the actual vehicle may differ from the options and features listed. Vehicles that are identified as 'Exact Matches' may have a different price or different features not represented on the site. We make every effort to provide you with the most accurate, up-to-date information, however, only your local Ford dealer can provide you with information regarding actual vehicle availability.

S8.

Dealer Accessories are defined as items that do not appear on the factory window sticker that are installed by a Ford or Lincoln Dealers. Actual Prices for all accessories may vary and depend upon your dealer. Prices DO NOT include installation or painting, which may be required for particular items. Please check with your authorized dealer for complete pricing accuracy for all accessories and parts.

Genuine Ford Accessories will be warranted for whichever provides you the greatest benefit: 12 months or 12,000 miles (whichever occurs first) or the remainder of your Bumper-to-Bumper 3-year/36,000-mile New Vehicles Warranty. Contact your local Ford, Lincoln or Mercury dealer for details and a copy of the limited warranty.

Ford Licensed Accessories (FLA) are warranted by the accessories manufacturer's warranty. Contact your Ford, Lincoln or Mercury Dealer for details regarding the manufacturer's limited warranty and/or a copy of the FLA product limited warranty offered by the accessory manufacturer.

Most Ford Racing Performance Parts are sold with no warranty. Ford Racing Performance Parts are sold "As Is", "With All Faults", "As They Stand" and without any express warranty whatsoever, unless otherwise expressly designated herein. To determine which parts come with a warranty from the original manufacturer, or from Ford Racing, please contact the Ford Racing Techline at (800) FORD788.

S9.

The "Trade-In Value" of your vehicle is an estimate, only, and many factors that cannot be assessed without a physical inspection of the vehicle may affect actual value. For purposes of this website, we use the services of a third-party vendor to provide Trade-In Value calculations. While we believe this information is reliable, we are not responsible for and do not guarantee the accuracy or reliability of the information. Please see your local Ford dealer for information regarding actual trade-in availability and value.

S10.

AXZ Plan pricing, including AXZ Plan option pricing, is exclusively for eligible Ford Motor Company employees, friends and familymembers of eligible employees, and Ford Motor Company eligible partners. Restrictions apply. See your Ford or Lincoln dealer for complete details and qualifications. Ford Motor Company reserves the right to modify the terms of AXZ Plan pricing or availability at any time. Some dealers may also chose not to participate in plan pricing Contact your local dealer to determine final pricing.

S11.

EPA estimated city/highway mpg based on base engine/transmission configuration. Actual mileage will vary.

S12.

Towing - Properly equipped.

https://shop.ford.com/configure/transitcommercial/config/summary/Config%5B%7CFord%7CTransit Commercial%7C2022%7C1%7C1,%7C101A,W1Y... 6/7

Build Your Transit

S13.

For Dealer Ordered vehicles, the vehicle has already been ordered by the dealer and is in the process of being manufactured by the factory. If you are interested in the vehicle marked "Dealer Ordered", contact the dealership for a delivery estimate.

S14

The "estimated selling price" is for estimation purposes only and the figures presented do not represent an offer that can be accepted by you. See your local dealer for vehicle availability and actual price. The Estimated Selling Price shown is the Base MSRP plus destination charges and total of options, but does not include service contracts, insurance or any outstanding prior credit balance. Does not include tax, title or registration fees. It also includes the acquisition fee. For Commercial Lease product, upfit amounts are included.

The "estimated capitalized cost" is for estimation purposes only and the figures presented do not represent an offer that can be accepted by you. See your local dealer for vehicle availability, actual price, and financing options. Estimated Capitalized Cost shown is the Base MSRP plus destination charges and total of options, but does not include service contracts, insurance or any outstanding prior credit balance. Does not include tax, title or registration fees. It also includes the acquisition fee. For Commercial Lease product, upfit amounts are included.

S15

The "amount financed" is for estimation purposes only and the figures presented do not represent an offer that can be accepted by you. See your local dealer for vehicle availability, actual price, and financing options. Estimated Amount Financed is the amount used to determine the Estimated Monthly Payment. It is equal to the Estimated Selling Price of the vehicle less Down Payment, Available Incentives and Net Trade-in Amount.

The "adjusted capitalized cost" is for estimation purposes only and the figures presented do not represent an offer that can be accepted by you. See your local dealer for vehicle availability, actual price, and financing options. Estimated Adjusted Capitalized Cost is the amount used to determine the Estimated Monthly Payment. It is equal to the Estimated Capitalized Cost less Down Payment, Available Incentives, and Net Trade-in Amount.

S16

Total MSRP is Base MSRP plus options, destination and delivery charges. Excludes taxes, title, and registration fees.

S17.

Destination Charges are associated with getting the vehicle from the manufacturer to the dealership. Prices listed are MSRP and are based on information updated on this website from time to time.

S18

Acquisition Fee is a charge paid by the lessee to Ford Credit to help cover the cost of acquiring and servicing the account.

Note2.

For Manufacturer Specific Disclosures See Below

1.

Starting MSRP excludes destination/delivery charge, taxes, title and registration. Optional equipment not included. Starting A, Z and X Plan price is for qualified, eligible customers and excludes document fee, destination/delivery charge, taxes, title and registration. Not all vehicles qualify for A, Z or X Plan. All Mustang Shelby GT350 and Shelby GT350R prices exclude gas guzzler tax.

2.

EPA-estimated city/hwy mpg. See fueleconomy.gov for fuel economy of other engine/transmission combinations. Actual mileage will vary. MPGe is the EPA equivalent measure of gasoline fuel efficiency for electric mode operation.

Good morning Councilors,

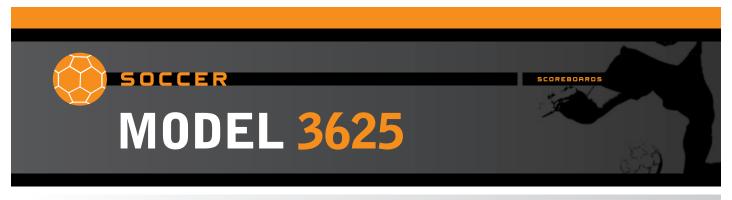
I am writing to you today to inform and inquire with the Council about the improvement plan that the Hooksett Youth Athletic Association has for Peters Brook park. Earlier this year through much hard work, commitment and dedication, HYAA was able to purchase 2 scoreboards to be used at Peters Brook park. The cost of these scoreboards was nearly \$20,000.00. Recently we have taken delivery of these scoreboards and they are in storage awaiting installation.

In recent months I have had the opportunity to have many conversations with a few of the Councilors in town, as well as several Municipal employees regarding the installation of the two scoreboards. It has been suggested that HYAA request the use of ARPA funds rather than taking funds away from the youth sports of our Organization. The purpose of this letter to you today is to formally request that ARPA funds be used for the installation of the two scoreboards that HYAA has donated to the Town of Hooksett.

The Cost of the Install is \$18,500.00.

Respectfully, Brian Soucy Chair - HYAA

Brian Soucy Budget Committee Chair 2018-2024



Size: 18' x 9' x 8" (5.49 x 2.74 x .20 meters)

Approximate hanging weight: 460 lbs. (209 kg) with ETNs: 522 lbs. (237 kg)
Digit Size: 30"/24" Digit Color: High Intensity Red, Amber, or Translucent White







SHOWN WITH OPTIONAL WHITE LEDS



SHOWN WITH OPTIONAL ELECTRONIC TEAM NAMES

Advanced timing features ideal for Soccer, Football, Field Hockey and Lacrosse facilities.

- · Operate wired or wireless.
- Bright, long lasting, energy efficient LEDs.
- Gasketed digits reduces water intake.
- Includes built-in horn.
- Lighted time colon and decimal; automatically adjusts to 1/10th of a second.
- * Translucent White LEDs cannot be intermixed with other digit colors on one scoreboard.



BUILD YOUR OWN DISPLAY AND SCORING SYSTEM ONLINE AT:

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INTEGRATED DISPLAY AND SCORING SOLUTIONS



Model 3625 (Outdoor) Football/Soccer/Field Hockey/Lacrosse

SCOREBOARD/CONTROL OPERATING FEATURES

MODEL 3625	MPC(W)-4/5/6	MPCW-7	MPCX ₂ WIRELESS
TIMING 30" High Intensity Red, Amber, or Translucent White LED Digits	0" High Intensity Red, Amber, Any number can be set between 0:00-		Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.
TEAM SCORES 30" High Intensity Red, Amber, or Translucent White LED Digits	Displays 0-99	Displays 0-99	Displays 0-99
PERIOD 24" High Intensity Red, Amber, or Translucent White LED Digits	24" High Intensity Red, Amber,		Displays 0-9
TIME OF DAY	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day".	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day".	N/A
HORN	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.
JUNCTION BOX	One (1) 4" x 2 1/8" x 2 1/8" with cover, to be installed in dry location (press box), furnished.	N/A	N/A
CONTROL CABLE One (1) length required of 2-WIRE (coaxial type) ½" diameter. Order length required.		N/A	N/A
SEGMENT TIMING	Supported.	Supported.	Requires MPCX_2 segment timer control.

In addition to the standard 15 colors, Nevco can match any PMS color. Please contact your local Display and Scoring Consultant for pricing information.

#103 Cardinal Red	#73 Maroon	#102 Team Orange	#99 Golden Yellow	#142 Kelly Green		#120 Teal Blue	#72 Electronic Blue	#140 Royal Blue	Midnight	#141 Navy Blue	#104 Medium Purple	#70 Desert Tan	#95 Silver Gray	#76 Print Black
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AGENCY APPROVAL: UL/CUL listed, FCC, CE, INDUSTRY CANADA.

 $\begin{tabular}{ll} \textbf{SCOREBOARD:} Size 18'L x 9'H x 8''D (5.49 x 2.74 x .20 meters), \\ constructed of aluminum. Scoreboard has 2" white outline striping. \\ Four (4) brackets provided for mounting. Hanging weight approximately 460 lbs. (209 kg) with ETNs 522 lbs. (237 kg). \\ \end{tabular}$

 $\begin{tabular}{ll} \textbf{CAPTIONS:} & \begin{tabular}{ll} HOMS: & \begin{tabular}{ll}$

 $\textbf{LED UNITS:} \ \ \textbf{Seven-bar segmented digits with protective aluminum cover.}$

POWER WITHOUT ETNS (RED/AMBER): 120 VAC, 2.6 Amps, 50/60 Hz. / 240 VAC, 1.3 Amps, 50/60 Hz. Requires earth ground.

POWER WITH ETNS (RED/AMBER): 120 VAC, 3.7 Amps, 50/60 Hz. / 240 VAC, 1.9 Amps, 50/60 Hz. Requires earth ground.

POWER WITHOUT ETNS (TRANSLUCENT WHITE): 120 VAC, 4.4 Amps, 50/60 Hz. / 240 VAC, 2.2 Amps, 50/60 Hz. Requires earth ground.

POWER WITH ETNS (TRANSLUCENT WHITE): 120 VAC, 5.4 Amps, 50/60 Hz. / 240 VAC, 2.7 Amps, 50/60 Hz. Requires earth ground.

BUILT-IN LIGHTNING PROTECTION: All models feature fiber-optic isolation circuitry providing additional protection against lightning strikes.

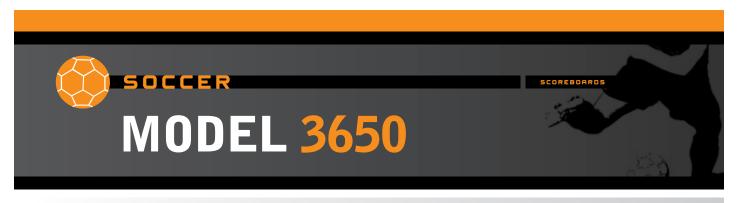
GUARANTEE: TO VIEW OR RECEIVE THE MOST RECENT COPY OF OUR GUARANTEE, PLEASE VISIT: **NEVCO.COM/WARRANTY-LIMITATION**

U.S. SERVICE: 1-800-851-4040 INTERNATIONAL SERVICE: 1-618-664-0360 CANADA SERVICE: 1-800-461-8550



BUILD YOUR OWN DISPLAY AND SCORING SYSTEM ONLINE AT:

WWW.NEVCO.COM



Size: $10' \times 4' \times 8''$ (3.05 x 1.22 x .20 meters) Approximate hanging weight: 130 lbs. (59 kg)

Digit Size: 14" Digit Color: High Intensity Red, Amber, or Translucent White









SHOWN WITH OPTIONAL WHITE LEDS

Advanced timing features ideal for combination Soccer, Football, Lacrosse and Field Hockey facilities.

- Operate wired or wireless.
- Bright, long lasting, energy efficient LEDs.
- Gasketed digits reduces water intake.
- Includes built-in Horn.
- Lighted time colon and decimal; automatically adjusts to 1/10th of a second.
- * Translucent White LEDs cannot be intermixed with other digit colors on one scoreboard.



BUILD YOUR OWN DISPLAY AND SCORING SYSTEM ONLINE AT:

WWW.NEVCO.COM

INTEGRATED DISPLAY AND SCORING SOLUTIONS



Model 3650 (Outdoor) Soccer/Lacrosse/Field Hockey Scoreboard

SCOREBOARD/CONTROL OPERATING FEATURES

MODEL 3650	MPC(W)-4/5/6	MPCW-7	MPCX ₂ WIRELESS
TIMING 14" High Intensity Red, Amber, or Translucent White LED Digits	4" High Intensity Red, Amber, Any number can be set between		Bi-directional UP or DOWN count. Any number can be set between 0:00-99:59. 1/10th seconds display during final minute.
TEAM SCORES 14" High Intensity Red, Amber, or Translucent White LED Digits	Displays 0-99	Displays 0-99	Displays 0-99
PERIOD Displays 0-9 14" High Intensity Red, Amber, or Translucent White LED Digits		Displays 0-9	Displays 0-9
TIME OF DAY	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day".	In place of displaying game time on the scoreboard, the "time out" time may be displayed or the "time of day".	N/A
HORN	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.	Sounds automatically at 0:00 for a minimum of two (2) seconds. May omit automatic horn. Can sound manually at any time.
JUNCTION BOX	One (1) 4" x 2 1/8" x 2 1/8" with cover, to be installed in dry location (press box), furnished.	N/A	N/A
CONTROL CABLE One (1) length required of 2-WIRE (coaxial type) 1/4" diameter. Order length required.		N/A	N/A
SEGMENT TIMING Supported.		Supported.	Requires $MPCX_2$ segment timer control.

In addition to the standard 15 colors, Nevco can match any PMS color. Please contact your local Display and Scoring Consultant for pricing information.



#102 Team Orange #99 Golden Yellow

#142 Kelly Green #74 Forest Green

74 #120 Teal Blue

2 ctronic Royal e Blue #121 Midnight Blue 141 lavy Blue #104 Medium Purple #70 Desert Tan

95 ilver #76 Print Black

AGENCY APPROVAL: UL/CUL listed, FCC, CE, INDUSTRY CANADA.

SCOREBOARD: Size 10° L x 4° H x 8° D (3.05 x 1.22 x .20 meters), constructed of aluminum. Scoreboard has $1^{\prime\prime}$ white outline striping. Four (4) brackets provided for mounting. Hanging weight approximately 130 lbs. (59 kg).

CAPTIONS: HOME, GUESTS, MIN, SEC, PERIOD, white 8" high.

LED UNITS: Seven-bar segmented digits with protective aluminum cover.

 $\textbf{POWER (RED/AMBER):} \ 120\ \text{VAC, .7 Amps, } 50/60\ \text{Hz./} \ 240\ \text{VAC, } 0.4\ \text{Amps, } 50/60\ \text{Hz.}$ Requires earth ground.

POWER (TRANSLUCENT WHITE): 120 VAC, 1.2 Amps, 50/60 Hz. / 240 VAC, 0.6 Amps, 50/60 Hz. Requires earth ground.

BUILT-IN LIGHTNING PROTECTION: All models feature fiber-optic isolation circuitry providing additional protection against lightning strikes.

GUARANTEE: TO VIEW OR RECEIVE THE MOST RECENT COPY OF OUR GUARANTEE, PLEASE VISIT: NEVCO.COM/WARRANTY-LIMITATION

U.S. SERVICE: 1-800-851-4040 INTER

INTERNATIONAL SERVICE: 1-618-664-0360

CANADA SERVICE: 1-800-461-8550



BUILD YOUR OWN DISPLAY AND SCORING SYSTEM ONLINE AT:

WWW.NEVCO.COM



Size: 3.25" x 5.5" x .875" (.08 x .14 x .02 m)
Approximate weight each: 5.5 oz. (.16 kg)
Display: 32 character LCD Keypad: 12 keys



Small and light-weight control featuring:

- Convenient wireless operation within 1000'.
- Operate multiple scoreboards simultaneously.
- Quick system start-up time.
- Improved robustness to wireless interference.
- System allows multiple controllers to link to individual scoreboards.
- High visibility LCD display with a sealed keyboard.
- Long battery life with indicator; two AA batteries included.
- Single hand operation with a no slip grip.
- Receiver safely mounted in the scoreboard cabinet so that it's protected from weather elements.
- Small enough to fit in a shirt pocket and can be attached to a waist band using the built-in clip.
- Capability to change Electronic Team Names.
- Automatic Intelligent Caption capability determined by control.
- Built-in wireless signal strength meter and internal antenna.



BUILD YOUR OWN DISPLAY AND SCORING SYSTEM ONLINE AT:

WWW.NEVCO.COM

INTEGRATED DISPLAY AND SCORING SOLUTIONS

Model MPCX, Soccer Operating Features



ADDITIONAL SPORT-SPECIFIC CONTROLS AVAILABLE:



CERTIFICATIONS: FCC part 15 Class B, CE, ROHS.

CONTROL: One (1) each MPCX $_2$ Microprocessor-based operator's control. Constructed of black, highly break-resistant ABS plastic. Size 3 $1/4" \times 5 1/2" \times 7/8" (.08 \times .14 \times .02 \text{ meters})$, built-in antenna, weight is 5 1/2 oz. (.16 kg). Control features include: On/Off key. 12-key keyboard with sport specific keyboard overlay. Control may be re-programmed by the user to operate other wireless Nevco scoreboards of the same sport

RANGE: Maximum range of 1000 feet from control to receiver.

POWER: Control: Battery operated, requires 2 each "AA" batteries.

(Batteries supplied with control.) Receiver, INPUT: 120/240 VAC, .15/.07 Amps, 50/60 Hz.

OPERATES MODELS: 1515, 1520, 1525, 1615, 1620, 1625, 1632, 3502, 3504, 3514, 3515, 3516, 3520, 3525, 3534, 3550, 3555, 3600, 3602, 3604, 3614, 3615, 3616, 3617, 3618, 3619, 3620, 3621, 3625, 3624, 3634, 3650, 3655, 3656, 3657, 3680, 3685, 3688, 4755, 4765, 4555-D, 4565, 7504, 7505, 7516, 7520, 7524, 7525, 7530, 7604, 7605, 7614, 7615, 7616, 7620, 7624, 7625, 7630, 7680, 7685, 8601, 8602, 9505, 9510, 9515, 9710

GUARANTEE: TO VIEW OR RECEIVE THE MOST RECENT COPY OF OUR GUARANTEE, PLEASE VISIT: NEVCO.COM/WARRANTY-LIMITATION
U.S. SERVICE: 1-800-851-4040 INTERNATIONAL SERVICE: 1-618-664-0360 CANADA SERVICE: 1-800-461-8550



BUILD YOUR OWN DISPLAY AND SCORING SYSTEM ONLINE AT:

WWW.NEVCO.COM

Town Council STAFF REPORT



To: Town Council

Title: Motion to approve the purchase of a 2022 Ford Explorer PIU Hybrid as well as all

emergency equipment, graphics and radar unit for the total amount of \$52,097.05

Meeting: Town Council - 24 Aug 2022

Department: Police Department

Staff Contact: Janet Bouchard, Police Chief

BACKGROUND INFORMATION:

The voters approved the 2022-2023 Hooksett Police Department's budget which included the funds to purchase one new Ford Explorer Hybrid vehicle. The cost breakdown is as follows; 2022 Ford Explorer from Colonial Motor group, \$38,068.55, all emergency equipment from Ossipee Mountain Electronics \$10,495.50, BTA Graphics for wrapping and lettering \$1,970.00, and Kustom Electronics for the radar unit \$1,545.00 for a total of %52,097.05

FINANCIAL IMPACT:

\$52,097.05 from the Hooksett Police Department's 2022-2023 budget.

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Approve the motion

SUGGESTED MOTION:

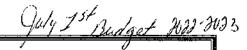
Motion to approve the purchase of a 2022 Ford Explorer PIU Hybrid as well as all emergency equipment, Graphics and radar unit for the total amount of \$52,097.05

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with the motion to approve the purchase of a 2022 Ford Explorer PIU Hybrid as well as all emergency equipment, Graphics and radar unit for the total amount of \$52,097.05

ATTACHMENTS:

20220810162640144





Memo

Hooksett Police Department 15 Legends Drive Hooksett, NH 03106

MEMORANDUM

TO: Chief Janet Bouchard

FROM: Dispatch Supervisor R Belanger

DATE: August 10, 2022 RE: 2022 Ford Explorer PIU

Replacing Unit # 009

Chief Bouchard,

Please see the attached quotes for the purchase and upfit of a 2022 Ford Explorer PIU Hybrid.

Colonial Motor Group \$38,086.55 Ossipee Mountain Electronics \$10,495.50

Ossipee Mountain Electronics \$10,495.50 BTA Graphics \$1,970.00 Kustom Electronics (Radar) \$1,545.00

Total price for the vehicle, upfit, graphics, and radar unit will be \$52,097.05.

This total cost includes the unexpected 10% increase from Whelen Engineering on 8/1/2022 and another 10% increase since we have had our last cruiser build. This is a total of a 20% increase that was not budgeted for because we were unaware of the increase.

Richard A. Belanger
Communication Supervisor

Page 1 of 1



Quote

To: Town of Hooksett / Hooksett Police Dept

Officer Richard Belanger

June.13,2022

15 Legends Dr Hooksett, NH. 03106

Salesperson:

603 624 1560

David Breen

CONTRACT: GBPC/MAPC

Qty	itam#	Description	Unit Price	Line Total
		Vehicle :	and the state of t	
1.00	K8A	2022 Ford Police Interceptor Utility AWO Hybrid	\$ 36,799.00	\$ 36,799.00
1.00	им	Exterior Color : UM Agate Black	Included	Included
1.CO	96	Interior : Ebony Cloth / Vinyl Rear	Included	Included
1.00	500A	Equipment Group: 500A	Included	Included
1.00	99W	3,3 Liter Hybrid Engine	Included	Included
1.C0	44B	10 Speed Automatic Transmission	Included	Included
1.00	18D	Global Unlock Feature	Included	Included
1.00	425	50 State Emissions	Included	Included
1.00	43Đ	Courtesy Lamp Disable	\$ 24.25	\$ 24.25
1.00	51R	Driver Side LED Spot Light	\$ 383.16	\$ 383 16
1.00	549	Power Mirrors / Spotter / Heated	\$ 58.20	\$ 58 20
1.00	76R	Reverse Sensing System	\$ 266.75	\$ 266.75
1.00	87R	Rear View Carnera / Mirror	Included	Included
1.00	52P	Hidden Door Lock Plungers	\$ 155.20	\$ 155.20
1.00		Out of State N.H. Concession Adjustment	\$ 400.00	\$ 400.00
				·
		Estimate is Based on Current Information From Client About the Project Requirements	Grand Total	\$38,086.55

Actual Cost May Change Once Project Elements are Finalized

Thank You For Choosing The Colonial Way!

Colonial Municipal Group, 61 Brigham St., Mariborough, MA 01752 (774) 283-6400 www.buyemg.com

Ossipee Mountain Electronics, Inc.

BIN To Hooksett Police Dept 15 Legends Dr Hooksett, NH 03106

Quote

QTE014058

Date

8/4/2022

Page

1 of 2

Ship To

Hooksett Police Dept Attn Chief Janet Bouchard 15 Legends Dr Hooksett, NH 03106

Customer No.	Salesperson	Shipping Method	Payment Terms
H0O460	8rian Vastine		Net 30

item	Quantity	Item Number	Description	Unit Price	Ext Price
1	1.00	RMKAJ105	Mount Kit, Replacement Adjust w/Strap2020 PIU	151.20	151.20
2	2.00	MCRNTB	LED, Micron, Stud Mount, BLUE	105.40	212.80
3	2.00	VTX609B	LED, VERTEX Lighthead, Mtg. 1" Hole, BLUE	95.20	190.40
4	2.00	VTX9j	LED, Vertex, DUO, Omni Lighthead, RED/BLUE	99.40	198.80
5	1.00	TLMIB	ION, T-Series Mini, Solo, Surface Mt, BLUE	104.30	104.30
6	1.00	TLMIR	ION, T-Series Mini, Solo, Surface Mnt, RED	104.30	104.30
7	1.00	01-0488216-21D	KIT, INSTALLATION ION SOLO WC	176.40	176.40
8	1.00	07-288657-023	BRACKET, MTG DRVR ION OUTER	49.70	49.70
9	1.00	07-288667-123	BRACKET, MTG PASS ION OUTER	49.70	49.70
10	1.00	11-288658-023	COVER, DRVR ON OUTER EDGE	28.00	28.00
I EI	1.00	11-288658-123	COVER, PASS ION OUTER EDGE	28.00	28.00
12	8.00	13-062132-052	NUT 6-32 ELASTIC STOP	3.00	24.00
13	12.00	15-018680-056	SCREW, 6 X 5/16" PWH PEASTITE	1.35	16.20
14	2.00	60CRECCS	Light, Compartment, w/Switches, RED/WHITE	170.80	341.60
15	1.00	C399	Siren, CenCom CORE, Amplifier w/OBDII Cable	939.40	939.40
16	1.00	CCTL6	Siren Control Head, WCX, with Rotary Knob	314.30	314.30
1.7	1.00	C399K4	Install Kit, CORE. 20 Ford PIU, NO 618	42.00	42.00
1.8	1.00	CEM16	Module, Expansion, 16 Outputs, CORE	193.90	193.90
19	1.00	SA315P	Speaker, Siren, Whelen Nylon Composite, 123dB	273.70	273.70
20	1.00	SAK66D	Bracket, Siren Spkr, Drivers Side, 20 PI-Utility	34.30	34.30
21	1.00	TM-5126AP-PIU-20	Mount, Cmptr, Dash, Tablet · KyBrd, 20 PlU, IncAdt	tr 809.25	809.25
22	1.00	TT0242ITU20	Cargo Box Transfer Kit, 20+ PIU w/New1 2VS	126.65	126.65
23	1.00	TPA9289	Cargo Box, Radio Tray	331.50	331.50
24	1.00	PT018SITU20TM	Cage TransferKit, Flat Panel, 1 M, LEP 20+ PIU	339.15	339,15
25	1.00	PK0123ITU202ND	Partition, Rear Expanded Steel Screen, 20+ P 11	492.15	492.15
26	1.00	WK0514ITU20	Window Bars, Stee , Vertical, 20+ PIU	271.15	271.15
27	1.00	C-VS-1 508-INUT	Console, 23" 15 degree, 201 PIU	410.80	410.80
			C-EB25-XTL-1PU APX 05		·
			C-EB40-CCS-1Pfi CCTL6	i	
			C-FP-4F 4" Filler		
			C-FP 35D 3.5" Filler		
		C 40M 103	C-FP-1C I" Filler	175.55	136.65
28	1.00	C-ARM-103	Armrest, Console, Hinged Pad	126.65	126.65
Quoted E		Accepted	By: Date:		9,895,50
		·	1,00 mm (1,00 mm) 2,00 mm (1,00 mm)	21:25 (M. 16)	0.00
		*** Contin	ued ****		600.00
				张光文书 号	10,495.50
			(5.44) 		
			0.5 / 20 / 0.750 / 0.750 /		
			<u> </u>		

Ossipee Mountain Electronics, Inc. PO Box 950 832 Whittier Highway Moultonboro, NH 03254 TEL: (603) 476-5581 Toll Free: (800) 639-5081 Fax: (603) 476-5587 www.omesbs.com

Ossipee Mountain Electronics, Inc.

BillTo Hooksett Police Dept 15 Legends Dr Hooksett, NH 03106

QTE014058 Quote Date 8/4/2022 Page 2 of 2

Ship To Hooksett Police Dept Attn: Chief Janet Bouchard 15 Legends Dr Hooksett, NH 03106

Customer No.	Sa'esperson	Shloping Method	Payment Terms
HOO460	Br an Vastine		Net 30

item	Quantity	Item Number	Description	Unit Price	Ext Price
29	1.00	C-CUP2-1001	Cup Holder, Dual, Internal, Self Adjusting, 4"	55.30	55.30
30	2.00	MMSU-1	Cl p, Magnetic Mic Hangup System, Single	34.95	69.90
31	1.00	C-MCB	Mic Clip Bracket	15.50	15.50
32	1.00	T52217-BK	Seat Cover, Tiger Tough, Ford 20+ PIU Drivers, BLACK	199.00	199.00
33	1.00	B3132R	Antenna, HD 132-512MHz, 1/4Wave, Black, Flex Spr.	67.85	67.85
34	1.00		Mount, Antenna, 3/4" Hole, RGS8U Cable, No Conn	18.85	18.85
35	1.00		Mirt UHF Crimp Conn. RG58, MALE	3.20	3.20
36	1.00	R1	Solenoid , L2V, 85 A Continuous, S.P.S.T (24059-3P)	59.00	59.00
37	1.00	5025	Fuse Block, Blue Sea Sys 6 Gang w/Cover, Neg. Buss	58.25	58.25
38	1.00	05-502	Switch, Able2, 15 Amp SPDT Center Off Rocker	13.35	13.35
39	1.00	MJSC-	Wire, wire ties fuses, fuse holders, loom etc.	195.00	195.00
40	1.00	LABOR	LABOR Strip '17 PIU and install new and existing equipment into a new '22 PIU, CAR 9.	2,760.00	2,760.00
PRICE QUI	: 120 DAYS / ET 30 DAYS	OR 30 DAYS	■ * * * * * * * * * * * * * * * * * * *	nal Discount	9,895.50 0.00 600.00 10,495.50

Ossipee Mountain Electronics, Inc. PO Box 950 832 Whittier Highway Moultonboro, NH 03254 TEL: (603) 476-5581 Toll Free: (800) 639-5081 Fax: (603) 476-5587 www.omesbs.com



TOWN OF HOOKSETT POLICE

13-Apr-22 Estimate good for 30 days from indicated date.

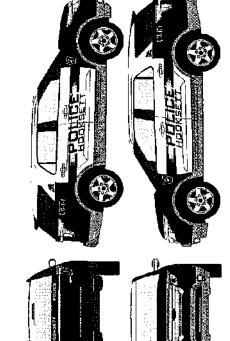
Customer Info

TOWN OF HOOKSETT - RICK BELANGER

Job Detaik

Full wraps on all 4 doors, axef, and jams of ford explorer as well as fully printed reflective graphics installed on both doors, fenders and tailgate. All reflective vinyl will be 3m 680 or as well as the valuele wrap material being 5m2080 series gloss white. All installation will be at berubas truck accessories in how new Hampshire.

Excessively dirry vehicles will be charged a minimum of \$50.



2021 FORD PIU EXPLORER

GRAPHICS (LETTERING)		\$450.00
ROOF WRAP (MATERIALS)		\$230.00
DOOR WRAPS (MATERIALS:		\$300,00
WRAP LABOR \$90/HR		\$810.00
INSTALLATION/LABOR (LETTERING)	\$30/HR	\$180.00

Please contact us if you have any questions or would like additional information.

A signature is required in order to start production.

Estimate complied by Bryce Drew, Manager. Approved

Date

Thank you

BTA Graphics A division of Bembers Trust: Accessories, ELC

2 Tallwood Drive Buw, NH 03304-3302

603.225.5282 sigushop@berubes.com berubes.com

fob Cost

		KUSTOM S	ignals, inc.	
Prepared By	Judy Beiriger	Address	10901 W. 84th Terrace, Su	ie 100
Phone	(913) 428-3276	Created Date	Lenexa, KS 55214 8/10/2022	
Email	jbeiriger@kustomsignals.com	Created Date	6/10/2022	
Quote To:				diekeila veelei
Name	Lieutenant RICH BELANGER			
Bill To Name	HOOKSETT POLICE DEPT	Ship To Name	HOOKSETT POLICE DEF	Υ.
Bill To	15 LEGENDS DR FIOOKSETT, NII 03106-1809 USA	Ship To	15 LEGENDS DR HOOKSETT, NH C3106-1: USA	809
Product Code	Quantity Product Description		s	alas Price - Total Price
833	1.00 Raptor RP-1 Dual Directional K-Ban	d Antennas with Same Dire	ction and DuraTrak [™] :	\$1,545.00 \$1,545.00
Totals				
		Subtot		\$1,545.00
New Hampshire Valid through 8/3		To:at Amou	n(\$1,545.00
New Hampshire	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
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New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023		n(\$1,545.00
New Hampshire Valid through 8/5 Includes shipping	State Contract 8002562 81/2023 g and handling		n(\$1,545.00
New Hampshire Valid through 8/3	State Contract 8002562 81/2023 g and handling		n(\$1,545.00
New Hampshire Valid through 8/5 Includes shipping	State Contract 8002562 81/2023 g and handling		n(\$1,545.00
New Hampshire Valid through 8/5 Includes shipping	State Contract 8002562 81/2023 g and handling		n(\$1,545.00

Date

Town Council STAFF REPORT



To: Town Council

Title: Dion Development (Walnut Hill Avenue) Request for Street Approval and Release

of Bond of \$58.475.00

Meeting: Town Council - 24 Aug 2022

Department: Community Development

Staff Contact: Bruce Thomas, Town Engineer

BACKGROUND INFORMATION:

The developer (Dan Dion) is requesting that the Town of Hooksett accept Walnut Hill Avenue.

All work on the subdivision is complete and I recommend acceptance by the town and release of the Irrevocable Standby Letter of Credit \$58,475.00 bond being held.

FINANCIAL IMPACT:

None, although Public Works will have to maintain the road once accepted.

POLICY IMPLICATIONS:

RECOMMENDATION:

Accept Walnut Hill Avenue and release the Irrevocable Standby Letter of Credit #6301 of \$58,475.00 to the Eastern Bank, reducing it to \$0.00.

SUGGESTED MOTION:

Motion to accept Walnut Hill Avenue and release the Irrevocable Standby Letter of Credit #6301 of \$58,475.00 to the Eastern Bank, reducing it to \$0.00.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Concur with motion to accept Walnut Hill Avenue and release the Irrevocable Standby Letter of Credit #6301 of \$58,475.00 to the Eastern Bank, reducing it to \$0.00

ATTACHMENTS:

1 Walnut Hill Bond Report

2 Walnut Hill Bond Release Memo

3 Walnut Hill Inspection-Walkthrough

Walnut Hill Photos

Town of Hooksett Performance Surgies Located at the Finance Dept				7/28/2022	
Project Name	Reason	Amount	Origination Date	Expiration Date	Released Date
Walnut Hill Subdivision					
Eastern Bank Irrevocable Standby Letter of Credit #6301 Subdivision surety	urety	6-8,131.55	06/01/*8	6/35/2019	
Reduced on 1	Reduced on 1/9/19 to \$237,022.06	237, 302, 36	-2/26/18		
Reduced on 5	Reduced on 5/8/19 to \$147,440.06	147,440.06	05/08/19		
Reduced on 0	Reduced on 04/22/20 to \$79,321.25	79,321,25	05/18/20		
Reduced on 1	Reduced on 12/09/20 to \$58,475.00	58,475,00	01/08/21		



Town of Hooksett

COMMUNITY DEVELOPMENT DEPARTMENT Bruce A. Thomas, P.E., Town Engineer

Memo

To: James Sullivan, Chairman, Town Council

From: Bruce A. Thomas, P.E., Town Engineer SAT

Cc: Andre Garron, Town Administrator

Nicholas Williams, Town Planner

Date: July 28, 2022

Re: Dion/Walnut Hill Avenue (off Goffstown Road) Bond Partial Release

Please be advised that the work on the referenced project has completed and I recommend that the Town formally accepts the roadway and returns the remaining bond of \$58,475.00 to the developer.

I will be available at the next Town Council meeting scheduled for September 14, 2022 to answer any questions you may have. Please don't hesitate to contact me with any questions that you may have before the meeting as well.

Town of Hooksett Community Development

Memo

To: File

Bruce A. Thomas, P.E., Town Engineer From:

Cc:

Date: July 28, 2022

Re: Walnut Hill (Dion Subdivision) Inspection/Walk-thru

A walk-thru was conducted at the referenced site on July 26, 2022 by Bruce Thomas, Town Engineer, and Ben Berthiaume, Public Works Director. We inspected the entire length of Walnut Hill Road.

All work is complete accept a very small, eroded area at the outlet of a driveway culvert near the mailbox of #33 (see photo) Walnut Hill Road that will be repaired prior to the September 7th Town Council meeting.



















Town Council STAFF REPORT



To: Town Council

Title: Town Report Cover

Meeting: Town Council - 24 Aug 2022

Department: Administration

Staff Contact: Leann McLaughlin, Project Coordinator

BACKGROUND INFORMATION:

Hooksett's Charter and corresponding state laws require the Town to create an annual report. Town Council traditionally chooses to finalize a few details such as the cover and Town Council report. Deadline to make the report available to the public is August 30th. If the traditional booklets aren't available for the public by the deadline of August 30th, then digitized copies and print-upon-request copies will be available until the booklets come in.

RECOMMENDATION:

Finalize the cover details.

TOWN ADMINISTRATOR'S RECOMMENDATION:

Finalize the cover details. I am in agreement with moving forward with the proposed cover details.

ATTACHMENTS:

Hooksett Town Report Cover DRAFT 2021-2022



About the Cover The front and back cover are photos taken by members of the Photography Club during the Vietnam Moving Wall visit in May 2022.

2021-2022 Annual Town & School Report - Hooksett, New Hampshire Hooksett, New Hampshire 2021-2022 Annual Town and School Report





Heads Pond Otter- Photo taken by Hooksett resident Steve Andrews



Fall on Heads Pond- Photo taken by Hooksett resident Steve Andrews

Municipal, School, and Community Offices

Department/Division Administration Community Development Building, Code, Health	Address 35 Main Street	Phone # 485-8472 268-0279 485-4117	Office Hours M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Assessing	35 Main Street	268-0003	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Emergency Management	15 Legends Drive	623-7272	
Family Services	35 Main Street	485-8769	M-F 10:00 am – 4:30 pm Wednesdays - Closed
Finance	35 Main Street	485-2017	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Fire (Emergency – 911)	15 Legends Dr. 10 Riverside St.	623-7272 485-9852	M-F 7:00 am – 5:00 pm
Library 31 Mou	unt Saint Mary's Way	485-6092	M-W 9:00 am – 8:00 pm Thursday 11:00 am – 8:00 pm Fri & Sat 9:00 am – 5:00 pm Sunday – Closed
Police (Emergency – 911)	15 Legends Dr.	624-1560	M-F 8:00 am – 4:30 pm
Public Works -Highway -Parks & Recreation	210 West River Rd.	668-8019	M-F 7:00 am – 3:30 pm
-Recycling & Transfer		669-5198	M-F 7:00 am – 3:30 pm Saturday 8:00 am – 1:00 pm
Sewer	1 Egawes Dr.	485-4112	M-F 8:00 am – 4:00 pm
Tax Collector	35 Main Street	485-9534	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Town Clerk	35 Main Street	419-4004	1 st & 3 rd Tuesday 12:30pm-4:30pm Wednesdays 4:30pm-6:30pm 2 nd & 4 th Thursday 12:30pm-4:30pm
Central Water Precinct	32 Industrial Park	624-0608	M-Thurs 8:30 am – 4:00 pm Friday 8:30 am – 2:00 pm
Superintendent's Office	90 Farmer Road	622-3731	M-F 8:00 am – 4:00 pm
Cawley Middle School	89 Whitehall Road	518-5047	M-F 7:40 am – 2:30 pm
Hooksett Memorial School	5 Memorial Drive	485-9890	M-F 9:00 am – 3:25 pm
Underhill School	2 Sherwood Drive	623-7233	M-F 9:00 am – 3:20 pm
Village Water Precinct	7 Riverside St.	485-3392	M-F 8:00 am – 4:00 pm
Hooksett District Court	101 Merrimack St.	1-855-212-1234	M-F 8:00 am – 4:00 pm

Agenda Item #17.3.

OLD HOME DAY SATURDAY, SEPTEMBER 17, 2022 TOWN COUNCIL BOOTH

Town	Councilor Assigned to Coordinate	Booth
0		
Town	Council Booth Assignments	
~	9:00am - 11:00am	

	0	
	0	
>	11:00ar	n- 1:00pm
	0	
	0	
>	1:00pm	- 3:00pm
	0	
	0	
>	3:00pm	-5:00pm
	0	
	0	

Suggested Past Town Booth Items

- 1. <u>Hooksett Youth Achiever of the Month</u> plaque, Banner article of winner(2), laminated nomination poster and nomination forms
- 2. Know Your District & Councilor district map with picture and bio of district Councilor
- 3. <u>Elections and Town Meeting FY2022-2023</u> distribution material
- 4. Town website laminated poster of home page and sample of what can be accessed
- 5. Street Map distribution material
- 6. <u>Community Contact Sheet</u> distribution material
- 7. Recycle & Transfer distribution material (MS-4)
- 8. Community Development Projects I-93 Welcome Center poster
- 9. <u>Boards/Committees</u> listing of current members & open positions and meeting schedules
- 10. Employment Advertisement listing of current open positions with application forms

As of 08/10/2022

Town of Hooksett Town Council Meeting Minutes Wednesday, July 27, 2022

1 2 The Hooksett Town Council met on Wednesday, July 27, 2022 at 5:30 in the Hooksett 3 Municipal Building. 4 5 **CALL TO ORDER** 6 Chair Sullivan called the meeting of 27 Jul 2022 to order at 6:12 pm. 7 PROOF OF POSTING 8 9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting. 10 **ROLL CALL-ATTENDANCE** 11 12 In Attendance: Councilor James Sullivan, Councilor Randall Lapierre, Councilor David Boutin, 13 Councilor Timothy Tsantoulis, Councilor Keith Judge, and Councilor Alex Walczyk. 14 15 Absent: Councilor David Ross, Councilor John Durand, Councilor Roger Duhaime. 16 NON-PUBLIC SESSION #1 NH RSA 91-A:3 II A & C 17 18 J. Sullivan motioned to enter non-public session #2 NH RSA 91-A:3 II (a,c) at 5:30 pm; 19 seconded by T. Tsantoulis. 20 21 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee 22 23 affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case 24 the request shall be granted. 25 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open 26 27 meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. 28 29 Roll Call Vote #2 R. Duhaime Np 30 31 J Durand NP 32 D. Ross NP 33 R. Lapierre Aye A. Walczyk Aye 34 35 D. Boutin Aye 36 K. Judge Aye T. Tsantoulis Aye 37 38 J. Sullivan Aye 39 40 Vote in Favor 6-0

TC MINUTES 7-27-2022

46 J. Sullivan motioned to adjourn the non-public session of 7/27/2022 at 6:07 p.m.; 47 seconded by D. Boutin. 48 49 Vote in favor 6-0 50 51 J. Sullivan motioned to seal the non-public minutes of 7/27/2022; seconded by D. 52 Boutin. 53 54 Roll Call Vote #3 D. Boutin Aye 55 D. Ross NP 56 57 A. Walczyk Aye J. Durand NP 58 59 R. Duhaime NP 60 T. Tsantoulis Aye 61 R. Lapierre Aye 62 K. Judge Aye J. Sullivan Aye 63 64 65 Vote in favor 6-0 66 PLEDGE OF ALLEGIANCE 67 68 69 J. Sullivan offered a moment of silence for Sylvia Perkins and Everett Hardy. 70 71 **AGENDA OVERVIEW** 72 73 J. Sullivan gave the agenda overview. 74 75 **PUBLIC HEARINGS** 76 77 J. Sullivan opened the Public Hearing at 6:15 pm and read the following: this Public Hearing is 78 to amend the Recycling and Transfer Ordinance #00-31 to change the definition of Multi-79 Family Residential from 3 to 4 dwelling units in a building. This notice is per Chapter 231:132-a of the NH Revised Statutes annotated. 80 81 82 A. Garron- at our last meeting the council motioned to make a change to the ordinance. Given that the procedure indicates we need to have a public hearing to make those changes. We 83 advertised that PH, we also brought this up to the recycling & transfer committees meeting last 84 85 night. 86 2 TC MINUTES 7-27-2022

Other persons present other than Town Council: Andre Garron, Town Administrator,

Donna Fitzpatrick, Human Resource Coordinator, Leann McLaughlin, Project

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Coordinator (item #1 only)

Denise Cumings- last night we did have a meeting with the advisory committee. During the
June 22, 2022, Council Meeting, Councilor Karolian made a motion to rescind the vote of the
Town Council that was done on May 27, 2020, to the Recycling and Transfer Ordinance
amendment 00-31 that changed the number of dwellings in 1 building from 3 to 4 units, but
multifamily in condo associations are very different.

J. Sullivan- in regard to 3-4 units what is the current town contribution?

D. Cumings- currently a multifamily with non-condos with 1-2 families on a lot do receive trash collection. We currently have 2 associations that we issued barrels last year. The rest of the condo's association do receive partial reimbursement. In May 2020 the definition was changed from 4-3, and they do not agree to the change. They feel that there is no reason to change it.

D. Boutin- if the transfer advisory does not approve of this who brought this forward.

J. Sullivan- Prior councilor C. Karolian asked for the amendment.

Public comment

Fred Bishop 34 Mammoth Road #26-the committee met with legal last night and received notice that no condo association should be receiving any trash pickup and that will be taken away from the 2 that are getting pickup. The ordinance was changed from 4 to 3 and there is not history on why. The request really is to change it back to 4. This is my 5th appearance before you. We who live in over 55+ communities pay the same taxes as those who have live in Hooksett. We get a small percentage of trash collection paid back. These developers sell the idea of these 55+ communities as a way of no services being rendered to the members.

D. Cumings- I watched the May and April 2020 meeting via zoom it was tabled in April and then it was taken off the table in May. C. Karolian was able to get the ordinance changed and C. Karolian had that definition of condo changed.

J. Sullivan- we need to track down what transpired at those meetings and how that change came about.

D. Cumings- essentially, we were looking at the ordinance, and the ordinance are the rules. It clearly states that condo's will be required to provide trash within their community, and that the town will refund based on tonnage. It also stated that it should be all or none.

F. Bishop- I think the intent is to revoke the trash collection at Berry Hill and Brookridge Condos by the end of the year.

D. Cumings- the town attorney felt that would be appropriate.

A. Walczyk- as part of the meeting last night we reviewed the ordinance, and one thing that came up was the 3 to 4 dwelling units. The attorney picked up the fact that trash was not to be picked up at condo associations. We came to the conclusion, that barrels should not have been sent out, and decided they will be retrieved at the end of the year and not continue into

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135 136	come next year.
137	F. Bishop- what is fair to the elderly? Should there be an abatement given to us?
138	
139 140 141	Denis Parker 34 Mammoth Road #31- this is a service that is very important to us. I am here to tell you that the town can earn back the \$1,400 and get it off the books and pick up our trash.
142 143 144 145	Gil Talbot- 18 Ashton Hill- I was informed that Berry Hill trash collection may be ending. My question is around the logistics of what happened last night. Is there an appeal process that is going to take place? Is this definite and is going to take place?
146 147 148	A. Garron- unless there is an appeal to the committee, it ultimately falls on the council to make that decision.
149 150	D. Boutin- how is your trash being picked up now.
151 152	G. Talbot- by the town. I like that the town picks it up, I think it is fair and equitable.
153 154 155	D. Boutin- based on what you heard tonight is there any reason why the town should not be picking up the condo trash?
156 157 158	A. Garron- based on the recommendation of the legal, our ordinance states that it is not allowed in the ordinance and so therefor, no it should not be allowed across the board.
159 160 161	D. Boutin- I live in Granite Hill and we have our own trash pickup, and it has been that way for 20+ years. Why did Berry Hill get allowed to have town trash pickup?
162 163	D. Cumings- there are some lots in Berry Hill that are privately owned.
164 165 166 167	R. Lapierre- was dealing with their own trash part of the way the development was approved for during the planning board phase. 2 nd is the trash collection made known to buyers? so that it is not a surprise.
168 169 170	G. Talbot- we followed all the steps required by the town to allow town trash collection, agreeing not to hold the town liable.
171 172 173 174 175 176 177	Ron- henry was told that the town would pickup our trash if we asked them to, but we would have hoops to jump through. We would have to change any documents that stated the condo is responsible for the trash and that the town was. We also had to sign a non-liability clause stating we would not hold the town liable. We passed this by the condo members. We changed our rules and regulations. I had to sign a waiver not holding the town responsible. Denise came to our site to inspect the site. We met, there were some glitches that we worked out with turning so we worked that out. The trucks are probably in there for about an hour. I don't know

next year. We felt that will give them sufficient time to find an alternate trash collection provider

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told we will lose that service.

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why we are on the chopping blocks. The PWD is funded through taxation. Why would it matter

where we live? We've been getting our trash collect since July of last year, now we are being

181 182	R. Lapierre- will you be back here asking the town to	plow your roads?	
183		are not looking for that. We hav for	
184		are not looking for that: we pay for	
185	nydram romaio wo pay a for.		
186	T. Tsantoulis- I'd like to speak on behalf of the reside	ents who don't live in a condo. You live in	
187	•		
188			
189	associations face similar issues as most are privately		
190			
191	Loraine Farrell 5 Lafond Ave- I agree that the ordinar	nce needs to be revised. The elephant in	
192			3
193	to get their trash picked up. Is the timing convenient?	,	
194	, ,		
195	than appease the majority? We don't want them pen-	alized. We just want the same service as	
196	they do.		
197			
198	K. Judge- it has been stated that DPW has the ability	to take on these condos. Is that true.	
199			
200	D. Cumings- no I would need one more truck and 1 r	nore person.	
201			
202			
203		town. We probably use the ambulance	
204	the most, and PD usually sits to take a break.		
205			
206			
207			
208	·		
209	rent on the land their house sits on. We own the road	is, sewer, and hydrants.	
210	D 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
211	R. Lapierre- as a land lease agreement it is your con	ipany that pays the land taxes.	
212			
213 214		value, and they pay a portion of the land	
215	laxes.		
216	J. Sullivan- closed the Public Hearing at 7:10 pm.		
217	•		
218	SPECIAL RECOGNITION		
219	of Edial Redodition		
220	BICENTENNIAL MOMENT		
221	DIOCIVI CIVIVIA MOMENT		
222	J. Sullivan- tonight's presentation is on Arthurs Food	Mart- Home of Sir Loin- we have the	
223	•		
224	J J		
225	power point presentation can be found at the Town w		
226			
227			
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A. Garron- we have our new Executive Assistant Wendy Baker here with us tonight. She 228 229 started at the first of July and is on her 3rd week in July. No new hires, we did have 3 230 departures, Erin Minihan, Police Dept., Andrew Howe and Tom Holliday at Fire Rescue. 231 232 **SCHEDULED APPOINTMENTS** 233 234 TIF District Sewer Amendment No. 4 – Construction Administration and Inspection by Underwood Engineering for \$606,000. David Mercier from Underwood Engineering. 235 236 237 T. Tsantoulis motioned to approve of the Town Administrator signing Amendment No. 4 238 of Underwood Engineering's contract with the Town to increase the existing contract by \$606,400 for a new contract amount of \$1,889,200 Seconded by D. Boutin. 239 240 241 J. Sullivan- it says that there will be no cost to the Town of Belmont. Please elaborate. 242 243 B. Thomas- Granite Woods has agreed to pay for it all. We will create an escrow account and 244 draw from it when needed. 245 246 T. Tsantoulis- there is in fact no impact to the Town of Hooksett at this point. We typically do 247 not fast track this fast on a \$606,000 figure. We are also very pleased and confident in 248 Underwood. We are only fast tracking this as it is not being paid for the town and we have complete confidence in underwood and their oversight. 249 250 251 A. Walczyk- I have a question on exhibit on page 43.I am not familiar with that process, why 252 would you want to include a note like that. 253 254 D. Mercier- our contracts are estimates on time. If a contractor has multiple crews working, it is 255 harder to manage, and we would request more assistance. 256 257 A. Walczyk- on page 45 it seems there is a typo in item 1 referencing the Conway Village Fire 258 Dept. 259 260 R. Lapierre- I do have a question on that and I know we have rules on how we procure work. It 261 seems we are adding work to an existing work. 262 263 A. Garron- historically we have not. This would be an amendment to the original contract and 264 would be treated as an amendment. 265 266 D. Mercier- when we were selected for this work 3 years ago was for report, design and oversight of the project, and the way you sought out that procurement you are in your right to 267 268 continue with our services. It is very clear that you choose us for all three phases of the 269 project. 270 271 Roll Call Vote #4 272 A. Walczyk Aye 273 R. Lapierre Aye

274

D. Ross NP
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275	R. Duhaime NP
276	J. Durand NP
277	K. Judge Aye
278	T. Tsantoulis Aye
279	D. Boutin Aye
280	J. Sullivan Aye
281	
282	Vote in favor 6-0
283	
284	CONSENT AGENDA
285	
286	T. Tsantoulis motioned approve the consent agenda as presented in item 12.1, 12.2, 12.3
287	12.4. seconded by D. Boutin.
288	·
289	To allow the Hooksett Police Department to accept donations of money, gift cards, and
290	other items with a combined estimated value less than \$5,000.00 from Residents and
291	Businesses, to the Town of Hooksett for the Hooksett Police Departments L.E.A.D.
292	Raffle/Program at National Night Out, per RSA 31:95-e:ll and 31:95-b, III(b).
293	
294	To accept 5 sets of rain guards (vent visors) from Lund International at no charge, to the
295	Town of Hooksett for the Hooksett Police Department per RSA 31:95-e:II.
296	
297	To accept a donation totaling \$50.00 in memory of Donald Skillins to the Town of
298	Hooksett for the Fire-Rescue Department per RSA 31:95-b,III (b)
299	
300	Accept a donation of \$100.00 Check from George A. Bureau & Daniel A. Bureau to the
301	Town of Hooksett for the Hooksett Family Services Dept. programs under RSA 31:95-b
302	III (b).
303	
304	Vote in favor 6-0
305	
306	TOWN ADMINISTRATOR'S REPORT
307	
308	A. Garron- covid numbers are continuing to drop. Have dropped down to 22.
309	
310	Comstar cyber break- residents have been given a letter with frequently asked questions and
311	where they can go to obtain information. The YMCA day camp had the FD did visit a day camp
312	this week. 3 Firefighters participated in a Q&A session and demonstration at the camp and that
313 314	went very well, and they wrote us a letter of appreciation for that event. National Night Out is next Tuesday from 5-7pm. I encourage everyone to participate in that. Governor and Council
315	meeting took place on July 12 th in the Library. The Hooksett Little League were honored at this
316	event and recognized at this event. Retirement rates are going down in 2023 for group 2
317	employees.
318	
319	Stabbing- A. Garron read a press release in regard to the stabbing back on July 4 th .
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321 322	Nathan Noyes, and Hooksett Police Chief Janet Bouchard announce that an arrest has been made in the suspicious death investigation that began in Hooksett this morning.
323 324 325 326 327 328 329	At approximately 12:08 A.M. on July 24, 2022, Hooksett Police received an incoming E911 call for a person laying partially in the roadway in the area of 66 Main Street in Hooksett, New Hampshire. Upon arriving at the scene, officers discovered Jason Wirtz, age 45, laying partially in the roadway, unresponsive, and bleeding from his neck. He was transported to Elliot Hospital in Manchester, where he was pronounced deceased, and an autopsy earlier today identified his cause of death as a single stab wound to the neck, and the manner of death as homicide.
330 331 332 333	Dillon Sleeper, age 26, formerly of Franklin, New Hampshire, has been arrested and charged with one count of second-degree murder for recklessly causing the death of Mr. Wirtz under circumstances manifesting an extreme indifference to the value of human life, by stabbing him with a knife.
334 335	It is anticipated that Mr. Sleeper will be arraigned in Merrimack County Superior Court in Concord on Monday, July 25, 2022, at a time to be scheduled by the Court.
336 337	The charges and allegations against Mr. Sleeper are merely accusations, and he is presumed innocent unless and until proven guilty.
338 339 340 341 342 343 344	As investigators look into the timeline of events they are asking for the public's assistance. Anyone who observed any individual(s) walking on Main Street in Hooksett between Daniel Webster Highway and College Park Drive during the hours of 11:30 P.M. last night to 1:00 A.M. this morning, and anyone who drove across the Main Street Bridge in Hooksett during that same time period, is asked to please contact the New Hampshire State Police Major Crime Unit tip line at (603) 628-8477 or New Hampshire State Police Dispatch at (603) 223-4381.
345 346 347 348 349 350 351	The DOT requires a certificate of authorization to allow easements over two of their lots. B. Thomas had made some comments about state land over by Cross Street. The town is seeking an easement from DOT to run sewer lines over to the Granite Woods property. They are willing to grant us permission they are just seeking authorization from the chair authorizing A. Garron to sign the appropriate documents.
352 353 354	D. Boutin motioned to approve the chairman to sign the agreements on the DOT easements seconded by A. Walczyk.
355 356	Vote in favor 6-0
357 358 359 360	C. Tewksbury- Primex reached out to us for a cap on the increase on the next 3 fiscal years. Last time we went out to bid on property liability coverage in 2021. They are offering a 5% cap increase over the next 3 years. We currently pay about \$200,000.
361 362	D. Boutin motioned to approve the 3-year extension with Primex with a cap of 5%; seconded by T. Tsantoulis.

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363			
364	Roll Call Vote #5		
365	T. Tsantoulis Aye		
366	D. Ross NP		
367	R. Duhaime NP		
368	A. Walczyk Aye		
369	R. Lapierre Aye		
370	K. Judge Aye		
371	J. Durand NP		
372	D. Boutin Aye		
373	J. Sullivan Aye		
374	•		
375	Vote in favor 6-0		
376			
377	A. Garron- we did put this	out to bid in 2021. We did not receive any other bids.	I don't think
378		e changes are 9% then we know that we will stay unde	
379	am also not confident that	t we will even get any other bids.	
380			
381	K. Judge- do we know wh	at the actual past increases have been?	
382	_	·	
383	C. Tewksbury- I believe it	has been around 7 to 8 %.	
384	•		
385	R. Lapierre- is this a new	contract or just an extension.	
386	•		
387	C. Tewksbury- an extensi	on.	
388	•		
389	A. Garron- projects- the fi	sh ladder to be installed by Central River Power NH LL	C. It will be
390	constructed over by the d	amn I am hoping by next meeting I will have a timeline	of when this is
391		able to attend the groundbreaking ceremony for the M	
392		Groundbreaking. Workshop goals for the TC, please fill	out and get
393	back to us. On august 10 ^t	th we will hold the workshop.	
394			
395	NOMINATIONS AND AP	POINTMENTS	
396			
397		ents- Budget Committee and Sewer Commission	
398	None assigned today.		
399			
400	BRIEF RECESS 8:12-8:1	5pm	
401			
402	OLD BUSINESS		
403			
404	ARPA Committee Project	ct List and Ranking (tabled at 7/6/22 meeting)	
405			
406		to remove from the table the ARPA Committee Pro	ject List and
407	Ranking (tabled at 7/6/2	2 meeting); seconded by K. Judge.	
408			
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409 Vote in favor 5-1.

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well.

A. Garron- I want to clarify it was thought that the items listed on page 73. Spending on government services- Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount, or the amount calculated using the above approach. Government services generally include any service traditionally provided by a government unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive: √ Construction of schools and hospitals √ Road building and maintenance, and other infrastructure √ Health services √ General government administration, staff, and administrative facilities ✓ Environmental remediation ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles) Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the

424 425 426

T. Tsantoulis- I think the chairman did a great job of setting up metrics of how we will move forward. One of the things that we were unaware of when presenting. This is going to be really hard to come to a consensus. Our responsibility is to the town. I feel good on how we categorized the list, and I would have no problem approving them.

Restrictions on Use section and apply to all uses of funds, apply to government services as

429 430 431

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A. Garron- I was not sure how the TC wanted to move forward with this list. The Farmer Road project is going to be taken over by the Central Water precinct.

432 433 434

435

R. Lapierre- the list far exceeds the funds given by ARPA. I think due diligence needs to be had in regard to these projects. We looked at CIP, we looked at means to supplement some of the funds.

436 437

J. Sullivan- based on the ranking lets discuss the first 4 on the list.

438 439

440 A. Walczyk- the river walk phase IV is under the Conservation Commission, and I thought they were going to come in and discuss.

441 442

J. Sullivan- since it is a month away, let's get some of this done. Let's do 4 at a time.

443 444

445 R. Lapierre- remember we have 4 years to spend the money. We do not have time to rush 446 through this. We will schedule for the 24th the first 4 on this list.

447

Vote all in favor 6-0. 448

449 450

NEW BUSINESS

451 452

Presentation of the Capital Improvement Plan approved by the Planning Board on June 20, 2022.

453 454

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A. Garron- the plan was presented and approved by the planning board. The CIP met this year. It consisted of myself, finance, planning, PB director, TC rep.

Hooksett Riverwalk Trail Phase IV- Project includes the final phase of the Riverwalk Trail which began in 2015, including construction of 3,240 feet of gravel trail and a 26-foot-long bridge to complete the trail project to the Allenstown town line.• Total Estimated Cost: \$385,000 • Funding Source(s): Capital Reserve (\$35,000) Grant Funding. Base amount of \$270,000 from taxpayers.

Solar Farm Feasibility Study Project - includes hiring a consultant to perform a cost-benefit analysis and to determine the financial feasibility of installing solar panels at the current DPW facility of West River Road. • Total Estimated Cost: \$75,000 • Funding Source(s): Taxation. Place holder TC no direction on which avenue they want to go, lease or power purchase agreement.

Police Cruiser Replacement Program- Program allows for the replacement of 3 police cruisers in fiscal year 2023-2024. Costs include all emergency equipment, graphics, warranties, and installation of equipment. Total Estimated Cost: \$153,000 • Funding Source(s): Taxation.

Police Taser Replacement Program- Program allows for the replacement of 32 police taser units with more updated, user friendly models. Total Estimated Cost: \$68,000 • Funding Source(s): Taxation.

Route 3A TIF Project- Project includes working with the developers of 47 Hackett Hill Road to extend sewer from TriTown Ice Arena across Route 3A to Cross Road, then to Hackett Hill Road. Total Estimated Cost: \$4,656,400 (Exit 11) NOTE* Total project cost of 3A sewer project is estimated at \$28,000,000 • Funding Source(s): Developer Contribution TIF Funds Bond.

Sherwood Drive/Lincoln Heights Drainage Upgrades- These projects will identify and repair/replace worn corrugated metal pipes which facilitate drainage in both neighborhoods. DPW has reported ongoing drainage problems associated with pipe failures in both locations. • Total Estimated Cost: \$250,000 Funding Source(s): ARPA Grant Funding Taxation.

Town-Wide Paving Project Ongoing program to maintain existing quality of Town roads through planned repaving and maintenance. • Total Estimated Cost: \$900,000 Funding Source(s): Operating Budget.

Plow Truck/Sander T1-03 Replacement- Current vehicle is approximately 20 years old with 52,000 miles and an average annual maintenance cost of \$6,500. • Total Estimated Cost: \$214,961 Funding Source(s): Public Works Capital Reserve.

Sewage Pump Station Radio Controls Retrofitting- all 5 sewage pumps stations with radio controls, which will eliminate the old copper phone line system and allow the pump stations to be controlled remotely and with a quicker response time. • Total Estimated Cost: \$100,000 Funding Source(s): Wastewater Capital Reserve.

J. Sullivan motioned to accept the CIP plan as presented; seconded by D. Boutin.

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502	Vote all in favor 6-0		
503 504	D Boutin- the planning ho	ard voted unanimously to approve the CIP.	
505	D. Boduii- the planning bo	and voted unanimously to approve the on .	
506	R Lanierre- Ldon't think it	forward projects costs and how they increase over time. I will	
507	volunteer to be on the con		
508			
509	A. Garron- we do ask dep	heads to use an escalator and project out cost due to inflation.	
510	•	1 ,	
511	D. Boutin motioned to all	low Hooksett Fire Rescue Department members access to	
512	NHFA funded training cl	asses eligible for overtime and backfill reimbursement for the	
513	period of the next two ye	ears ending in 2024; seconded by R. Lapierre.	
514			
515	Vote in favor 6-0		
516			
517		pshire Fire Academy announced State funded technical training	
518	•	rs can attend these classes at no cost to the Town, with overtime	
519	and backfill being reimbur	sed from the State of NH	
520			
521		cost for the training, and if an employee attends on their time off	
522	they will be	and to the town for this Due to staff shortages, there assume to be	
523 524	some	cost to the town for this. Due to staff shortages, there seems to be	,
525		n. Who choose who goes and who fills in?	
526	manipulation of the system	i. Who choose who goes and who his in:	
527	D. Nadeau- we do.		
528	D. Haddad Wo do.		
529	Lapierre motioned to au	thorize the Chairman to sign budget Transfer #2022-02 in the	
530		e budget from Fire and DPW's budgets.; seconded by D. Bouti	n.
531		,	
532	Vote in favor 6-0		
533			
534	J. Sullivan motioned to a	accept updates to Town Council Rules of Procedures; second	ed
535	by D. Boutin.		
536			
537	Vote in favor 6-0		
538			
539	Town Council Annual Re	port	
540			
541		ceived the annual report update with changes. We have done a lo	t
542	this year.		
543			
544	D. Boutin motioned to ap	oprove the town report as edited; seconded by T. Tsantoulis.	
545	Vata in faus : 0.0		
546	Vote in favor 6-0		
547			
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548 549	APPROVAL OF MINUTES	
550 551	J. Sullivan motioned to unseal the following non-public minutes; seconded by D. Boutin.	
552 553	6/9/2021 - Non- public unsealed – Session 1	
554 555	#1 (b) Family Services Director – Peter Flynn – Advice & Consent	
556	7/28/2021- Non-public unsealed	
557 558	(a) Adjustment to Town Administrator's Salary (not sealed)	
559	8/25/2021 Non- Public Unsealed	
560 561	• #2 (e) Trimbur versus Town of Hooksett	
562	9/8/2021 Non-public unsealed – Session 1	
563 564	 #3 (e) Trimbur versus Town of Hooksett – Town Administrator's overview of case outcome 	
565 566	 #4 (a) Police Chief Janet Bouchard proposed contract 	
567	9/8/2021 Non- public unsealed – Session 2	
568 569	 #1 Contract with Police Chief Janet Bouchard (not sealed) 	
570	10/13/2021 Non -public unsealed –	
571 572	#2 (e) Trimbur versus Town of Hooksett	
573	10/27/2021 Non-public unsealed – Session 1	
574 575	#1 (I) Trimbur versus Town of Hooksett	
576	10/27/2021 Non-public unsealed – Session 2	
577 578	 #3 (a) PW Grievance – MOU with Teamsters Local 633 	
579	2/23/2022 Non-public unsealed	
580 581	 #1 (a) Discussion of Town Administrator Contract effective 05/31/2022 	
582	3/9/2022 Non-public unsealed	
583 584	 #2 (a) Discussion of Town Administrator Contract 	
585	3/23/2022 Non-public unsealed	
586 587	 #2 (a) Discussion of Town Administrator Contract effective 05/31/2022 	
588	4/13/2022 Non-public unsealed	
589 590	• #1 (a) Discussion of 3/9/22 & 3/23/222 non-public roll calls	
591 592	T. Tsantoulis motioned to approve the public minutes of the June 30, 2022, special meeting; Seconded A. Walczyk.	
	TC MINUTES 7-27-2022	13

593	vote in tavor 6-0
594	
595 596	D. Boutin motioned to approve the public minutes of the July 6, 2022, meeting; Seconded T. Tsantoulis.
597	
598	Vote in favor 6-0
599	
600	D. Boutin motioned to approve the non-public minutes of the July 6, 2022, meeting;
601	Seconded T. Tsantoulis.
602	
603	Vote in favor 6-0
604	
605	SUB-COMMITTEE REPORTS
606	
607	A. Walczyk- recycling met last night, a new chair was assigned. There are still beaver issues
608	on the River walk. There has been unauthorized target practice and shooting over on North
609	Candia Road. The gates were broken on the Candia side. The CC is looking to add signs that
610 611	prohibit damaging property. With signs, up they can enforce with the police.
	L Cullivan, bicontannial event has small events starting back up in Contember, Economic
612 613	J. Sullivan- bicentennial event has small events starting back up in September. Economic development has a site visit. A vision template as to what could be included in that. There will
614	be a buy in on that. General discussion on development that is coming.
615	be a bay in on that contract allocation on acrosophions that to coming.
616	ADJOURNMENT
617	,
618	Chair Sullivan motioned to adjourn the meeting at 9:04 pm. Seconded by K. Judge
619	, , , , ,
620	All in favor 6-0
621	
622	Respectfully submitted,
623	
624	Alicia Jipson
625	
626	Alicia Jipson
627	Recording Clerk

Town of Hooksett

Town Council Meeting Minutes

Wednesday, August 10, 2022

1	
Τ.	

2 CALL TO ORDER

- 3 Chair Sullivan called Town Council Workshop of 10 August 2022 to order at (6:00) pm. The purpose of
- 4 the August 10, 2022, Town Council workshop is for the Council to identify their short-term and/or long-
- 5 term goals for the Town of Hooksett.

6 PROOF OF POSTING

7 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

8 ROLL CALL-ATTENDANCE

- 9 IN ATTENDANCE: Councilor James Sullivan, Councilor John Durand, Councilor Randall Lapierre, Councilor
- 10 David Boutin, Councilor Timothy Tsantoulis, and Councilor Alex Walczyk.
- 11 **ABSENT:** Councilor Roger Duhaime, Councilor David Ross, Councilor Keith Judge.

12 PLEDGE OF ALLEGIANCE

13 WORKSHOP

- 14 A. Garron- tonight we will discuss goals that the Town Council feels important over the next few years.
- 15 Sally Tanner- Member Representative from Primex. Primex is a Risk Management company, also giving
- 16 towns their property and liability and workers compensation coverage. We will start off with
- 17 establishing ground rules. We will work on categorizing the goals that you have chosen for yourself.
- 18 Then we will break out into 2 groups, then work on strategic objectives. I'm here to help facilitate this
- 19 goal making process.

20 Introductions

21 Each council member introduced themselves and stated how long they have served on the council.

22 Ground Rules

- 23 Town Council members set the following ground rules: Abide by facilitator and respect the audience and
- 24 guests.

25 Purpose and Intended Results

26 Identify Goals

- 27 T. Tsantoulis Goal #1- For the Town of Hooksett to encourage commercial growth and job creation.
- 28 Goal #2- Create a definite plan to grow infrastructure like water & sewer projects. Goal #3- Clean up
- 29 Route 3 corridor, storage containers.

TC MINUTES 8-10-2022

30 31 32	D. Boutin- Goal #1- develop a more comprehensive vehicle acquisition plan for the town. Goal #2- Infrastructure along Route 3 including sewer & water extending from exit 11 to exit 10. Goal # 3- better functioning sound system in council chambers.			
33 34 35	J. Durand- Goal #1- to grow but keep us a town and not a mini city. Goal #2- keep working to keep taxes down. Goal #3- to work on a making it fair for both sides to negotiate the police, fire and employee contracts.			
36 37	J. Sullivan- Goal#1- increase outreach to members of staff & departments. Goal #2- improve premeeting prep by reaching out to administrator. Goal #3- establish a possible parliamentarian.			
38 39 40	R. Lapierre- Goal #1- allocate APAA funds to important town projects. Goal #2- address the drinking water situation along Farmer Road and Auburn Road. Goal #3- hire/retain staff necessary to provide services.			
41 42 43 44	A. Walczyk- Goal #1- consistently grown fund balance. Goal #2- identify a solar partner create agreement with provider to build out a solar array on DPW landfill. Create as much solar energy as possible get school involved. Goal #3- establish a "Hooksett" look & feel like same signage, landscaping, sidewalks, lightening, ect.			
45	Develop Strate	gic Objectives for Top Goals (Group Work)		
46	Group 1			
47	Goal 1-	Appearance Regulations & Code Enforcement		
48 49 50	Goal summary- Review and advise on new and existing appearance regulations for commercial properties and empower the town administrator and code enforcement officer to enforce regulations on new and existing properties.			
51 52	Object areas.	ive 1- Consistent appearance regulations that create a "Hooksett look" in our commerci	al	
53	Goal 2-	- Tax Rate Planning		
54 55	while building t	Goal Summary – Balance the use of fund balance annually to maintain a low tax rate the balance amount to the recommended 8% or higher.		
56	Group 2			
57	Goal 1-	Concise communication to all interested vested parties.		
58 59 60	Goal Summary - to continue to provide clear communication to interested parties. Information needed should be requested before meetings in an effort to continue progress and avoid tabling thus delaying the process.			
61	Goal 2-	Economic Development/ Infrastructure Expansion		
62 63 64	to utilities.	Goal Summary - Infrastructure to support residential & commercial growth with regard	t	
	TC MINUTES	8-10-2022	2	

- 65 Wrap-up, Recap, and Action Plan
- J. Sullivan- let's have a follow up meeting in September.
- 67 J. Sullivan do you have any suggestions on achieving these goals?
- 68 S. Tanner- its good not to have to long and hefty goals. It comes down to tactics. Doing the who and
- 69 when is great but now it is up to you follow through and check in on the progress monthly. When you
- assign a certain task or objective, make sure the person responsible reports back to you.
- 71 D. Boutin- once we establish this goal who is responsible for making sure they are completed.
- 72 S. Tanner- that is up to you, as to who you assign these tasks to and who is better to oversee these
- objectives. Putting together who is going to report back and how often is up to you.
- 74 D. Boutin- so the council chair, Town Administrator.
- 75 **ADJOURNMENT**
- 76 **D. Boutin motioned to adjourn the meeting at 8:02 pm. Seconded by T. Tsantoulis.**
- 77 Vote in favor 6-0
- 78 Respectfully submitted,
- 79 Alicia Jipson
- 80 Alicia Jipson
- 81 Recording Clerk