

**Town of Hooksett  
Town Council Meeting Minutes  
Wednesday, February 8, 2023**

1  
2 The Hooksett Town Council met on Wednesday, February 8, 2023, at 6:00 in the Hooksett Municipal  
3 Building.

4  
5 **CALL TO ORDER**

6 Chair Sullivan called the meeting of 08 Feb 2023 to order at (6:01) pm.

7  
8 **PROOF OF POSTING**

9 Human Resource Coordinator Donna Fitzpatrick provided proof of posting.

10  
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Timothy Tsantoulis, Councilor Alex Walczyk,  
13 Councilor Randall Lapierre, Councilor David Boutin, and Councilor John Durand, Councilor Roger  
14 Duhaime, Councilor David Ross (arrived at 7:13 and left at 7:47).

15  
16 **Absent:** Councilor Keith Judge

17  
18 **PLEDGE OF ALLEGIANCE**

19  
20 **AGENDA OVERVIEW**

21  
22 **SPECIAL RECOGNITION**

23  
24 A. Garron- No New hires and no departures.

25  
26 **PUBLIC INPUT - 15 MINUTES**

27  
28 David Smith- representing the Martins Ferry Coalition- 26 Martins Ferry Road- we have jersey barriers  
29 on the road and am wondering why they've been there for 10 months. In my opinion there was work  
30 that was done that was done incorrectly. I don't understand why we paid for bad work. Why has this  
31 been drawn out, why was it not overseen? I don't think that we need a new bridge. The guardrail can be  
32 fixed. Anyone can fix it. Bruce and I had a long conversation and why we need it and I do not agree  
33 with him. Why did the speed calming measures get removed? Did you ask why they were asked to be  
34 removed? They were there for a reason to reduce speed. We have a no thru trucking that does not get  
35 enforced. We have a weight limit that is not enforced, and I don't even know that we have the means to  
36 weight the truck. As I see it we bring down a weight limit. The weight limit is based on the bridge and  
37 how much weight it can handle. If we enforce the posting that we have on the road we are going to  
38 negate the issues that we have. what do we need on that road, we need the jersey barriers removed  
39 and my reason for the phone call is why is it taking so long. It has been over 10 months.

40  
41 J. Sullivan- we may not be able to answer all your questions as this is just public comment. The initial  
42 work was due to a wash out. There has been discussion on removing the speed bump from a councilor,  
43 but we have not voted on that yet, as we were asked to review the area in full first. Please reach out to

44 the town administrator for further questions. We are addressing this topic later and some of your  
45 questions may be answered later.

46

47 D. Smith- do we have a figure on what it cost for the landscaping and guardrail work?

48

49 A. Garron- it was a 1-part fix that led to a 2-part fix. The erosion control is what we paid for. What we  
50 are going to be talking about later is the rest of the fix.

51

52 D. Smith- who spoke against the speed bump?

53 J. Durand raised his hand.

54

55 D. Smith- the speed bump works our traffic count went up like 300% from a July study to a October  
56 study. They speed, and we suffer from noise, safety and it is dangerous.

57

58 D. Smith- I and my neighbors will come again and tell you that we need and want the speed bumps. My  
59 closing comment is that we all have a job to be responsible and to be careful with our money. We need  
60 to look long and hard on how we spend our money. I am really bothered. I am here to plant the seed  
61 that we are all very surprised by the situation.

62

63 J. Durand- I agree with you, the speed table down there is not doing any good where it is, and it should  
64 be moved.

65

66 J. Sullivan- if you have any additional questions, please reach out to Andre for him to address your  
67 concerns.

68

## 69 **SCHEDULED APPOINTMENTS**

70

71 **9.1- Martins Ferry Road/North River Road Intersection - Request approval of the Council to**  
72 **permit the Town Administrator to sign a contract with GM2 Associates, Inc. to conduct the**  
73 **Design and provide Construction Administration for improvements to this intersection. The**  
74 **contract amount will be \$261,091.**

75

76 A. Garron – the erosion issue that happened here brought other issues. There was decking issues that  
77 prohibited the guardrails from being attached and couldn't be certified by an engineer. The guardrail  
78 issue is that it keeps getting hit due to the alignment of the road. Council didn't want to piece this and  
79 wished to take a more comprehensive look at this. We put out an RFQ to address the road, and tonight  
80 we have the engineering firm here to discuss.

81

82 B. Thomas- here with me is Seth Hill from GM2. Martins Ferry Road/North River Road Intersection –  
83 we request approval of the Council to permit the Town Administrator to sign a contract with GM2  
84 Associates, Inc. to conduct the Design and provide Construction Administration for improvements to  
85 this intersection. The contract amount will be \$261,091. The Consultant was selected though a  
86 thorough Qualifications Selection Process. The project would include the design of the reconfiguration  
87 of the intersection to allow the safe flow of traffic through the area, and the design of a new bridge  
88 installed a few hundred feet east of the intersection crossing Martins Ferry Road. The design schedule  
89 will be such that the entire design will be complete, and project bid in the fall/winter. I have been

90 dragging my feet as I have been waiting for funding sources to come in. Expends \$261,091 from the SB  
91 401 Block Grant funds recently received from the State of New Hampshire. There is currently \$261,202  
92 in this block grant. After construction, \$111,000 will remain. It is likely that the construction for this  
93 project may cost up to \$1,000,000. This may be funded through recently received bridge funds of about  
94 \$214,000, Impact Fee funds of about \$300,000 (subject to the approval of the Town Attorney, with the  
95 balance funded by a future Warrant Article.

96

97 D. Boutin- can you explain the design.

98

99 B. Thomas- we've revised the intersection to make the curve a little smoother. Right now, it's almost  
100 like a stop sign intersection. In this the radius longer. It will make it easier for trucks to go through there.

101

102 B. Thomas- it is a no thru trucking and a weight limit on the road.

103

104 D. Boutin- do we have an issue with trucks?

105

106 B. Thomas- yes in regard to the weight and the wheelbase being too large for them to make the turn.

107

108 A. Garron- there is a weight limit and a no thru trucking posted on the road. The no thru trucking is for  
109 those that do not have business in town. If they are going to SNHU and have business, then they are  
110 allowed to go thru.

111

112 B. Thomas- not exactly because we won't design it for the large tractor trailers to go through there, and  
113 if the box trucks are overweight, they can't go through there.

114

115 D. Boutin- does law enforcement deal with the trucks if they are going down the road and they should  
116 not be?

117

118 B. Thomas- they should be enforcing it.

119

120 D. Boutin- what is the issue here is it the weight of the vehicle?

121

122 B. Thomas- there are 2 issues. The weight limit, so heavy trucks can't go over it, and a new bridge  
123 would fix that, and the other is that the way the intersection is configured. Trucks cannot make that  
124 corner without sideswiping the guardrail.

125

126 D. Boutin – would this new configuration help?

127

128 B. Thomas- it would completely eliminate the issue and eliminate the issue with the guardrail. If we  
129 move the bridge, there will be bridge rail and the rest will be filled in and no guardrail in the other areas.

130

131 B. Thomas- if we have new bridge there will be bridge rails to protect the stream. The stream will move  
132 and that area filled in where the bride is will be normal rails.

133

134 R. Duhaime- why don't we just go thru the bullets that Bruce has given us. We are asking about  
135 guardrails, and we are not at the point to guardrails yet. This will protect the intersection, but we have  
136 not addressed the speed control yet.  
137  
138 R. Duhaime- you have a sharp curve at the bottom of the hill. So, I'd imagine that we wouldn't want that  
139 sharp of a return at the bottom of the hill. People usually pick up speed coming down a hill. So, it's not a  
140 good scenario.  
141  
142 S. Hill- as part of the design process will be addressing the speed. As you stated it is at the bottom of a  
143 hill so you may not be able to completely address the concerns but as part of the design process is  
144 looking at all of that.  
145  
146 T. Tsantoulis- I think we have jumped ahead of ourselves here. Aren't the jersey barriers there because  
147 the guardrail is failing and are there to protect drivers. One way or another we have to have a bridge or  
148 culverts to allow the water to flow thru.  
149  
150 J. Durand- if there is a sign that says no thru trucking then there should be no thru trucking. The other  
151 part is there has been a lot over the years where SNHU has purchased homes and removed homes  
152 and have changed the area and eventually want to take over that area and have it all to themselves.  
153 They have an idea of building a road so they can have that area. We maybe should be talking to SNHU  
154 to see their intentions as we may be spending all this money for nothing.  
155  
156 B. Thomas- before we sent out the RFQ I spoke with SNHU and they made no indication of wishing to  
157 help pitch in for the costs.  
158  
159 J. Durand- if we are redesigning this I'd hate for us to redesign this to a point where trucks can go thru  
160 and the residents don't seem to want the additional traffic going through.  
161  
162 A. Garron- we haven't abandoned the topic with SNHU. It is noted that there is indeed a no thru  
163 trucking on Main St, but as long as they have a destination within Hooksett they are allowed to travel  
164 thru.  
165  
166 R. Duhaime- this has always been an intersection. It would be nice to see this all resolved.  
167  
168 J. Durand- has anybody thought of instead of making it a curve, to make it a stop and then a turn?  
169  
170 B. Thomas- the design phase is like a study, and we will look at all of the options.  
171  
172 B. Thomas- the existing culvert is relatively small, and it can get clogged up easily. If we make it 10 feet  
173 wide, it qualifies as a bridge and we will be able to potentially get more funding.  
174  
175 R. Duhaime- the erosion is a reoccurring problem. As soon as we get it addressed, we won't have this  
176 issue anymore.  
177  
178 S. Hill- generally water does not like to take 90 degree turns and results in erosion, if we go with this  
179 option, it will help reduce erosion as it gives it a different path to follow.

180  
181 J. Sullivan- do we need state approval?  
182  
183 B. Thomas- yes, we will need to get a wetlands permit.  
184  
185 S. Hill- the existing stream is very unnatural. One of the 1<sup>st</sup> steps that we would do is meet with the  
186 regulatory agencies to see how they feel about out proposed designs and get their input.  
187  
188 J. Sullivan- what about existing sidewalk bridge?  
189  
190 B. Thomas- it is kind of a bazar configuration and that will be addressed.  
191  
192 A. Garron- was that a donation from SNHU or put in from the town.  
193  
194 J. Sullivan- SNHU had some involvement in the foot bridge.  
195  
196 R. Duhaime- I believe during the Mother's Day flood they used relief money to build it.  
197  
198 B. Thomas- the state has a municipal Bridge Program, and they inspect all the bridges, and if we have  
199 issues we would qualify for future funding.  
200  
201 J. Durand- so what does the contract cover?  
202  
203 J. Durand- how much do you think this project will cost?  
204  
205 B. Thomas- I believe it will be close to 1 million dollars.  
206  
207 T. Tsantoulis- regardless of if we don't have all of the money to finish this project, we still need to  
208 address this. We can't keep kicking the can down the road. A lot of SNHU is in Hooksett and in  
209 Manchester. We have a responsibility to fix this, and we need to design it to know how to fix it.  
210  
211 D. Ross- I have not seen the other bids. Why are we choosing on qualifications and not the monetary  
212 bid. We are the ones who should be making decisions on contracts and not staff. The fact is the growth  
213 that has occurred on the inside of the culvert. We should not be signing off on our authority to make  
214 decisions on contracts and bids.  
215  
216 A. Garron- we followed the process in accordance with what has been adopted by this council. We  
217 followed direction by the council to look into this. This is not the design this is a concept. In order to  
218 move forward we need to put something in front of you based on the direction you give us. We have  
219 always followed this process. We went forward with a RFQ. There is a drainage factor and an  
220 intersection design factor and we wanted to make sure we went forward with a firm that would address  
221 both of those occasion. Ultimately what will come of this is a design will go out to bid from what we  
222 move forward with.  
223  
224 J. Sullivan- what was the other bids?

225  
226 A. Garron- since we went through a request for qualifications, we only went with a bid request on the  
227 selected firm in accordance with our financial policy.  
228  
229 D. Ross- Again, definition of bid is a monetary offer, and we haven't seen it and that's not right. But to  
230 have the secret bidding process, which is what it is, strictly on qualifications that are judged by staff to  
231 not the Council, is improper to me. It's not how we award bids, not for 1/4 million of dollars. And I think  
232 it's wrong.  
233  
234 R. Lapierre- the block grant was a specific value how was that amount determined?  
235  
236 A. Garron- it is based off of population and another factor that I do not remember.  
237  
238 R. Lapierre- what were the stipulations of accepting the SB401 grant funds?  
239  
240 A. Garron- for highway projects.  
241  
242 R. Lapierre- the way I read the staff report is that they choose GM2 based on qualifications and then  
243 their bid was close to our block grant funds.  
244  
245 ***J. Sullivan motioned to grant permission for the Town administrator to sign contract with GM2***  
246 ***Associates, Inc. for \$261,091 funds coming form the SB401 Block Grants for Design and***  
247 ***Construction Administration for improvements of the Martins Ferry Road/North River Road***  
248 ***Intersection, seconded by T. Tsantoulis.***  
249  
250 **Roll Call Vote #2**  
251 ***R. Duhaime Aye***  
252 ***J Durand Nay***  
253 ***D. Ross Nay***  
254 ***R. Lapierre Nay***  
255 ***A. Walczyk Nay***  
256 ***D. Boutin Nay***  
257 ***K. Judge NP***  
258 ***T. Tsantoulis Aye***  
259 ***J. Sullivan Aye***  
260  
261 ***Vote fails 3-5***  
262  
263 J. Sullivan- so at this point we are not moving forward with this project.  
264  
265 **CONSENT AGENDA**  
266  
267 ***T. Tsantoulis motioned to accept the consent agenda 10.1 as presented; seconded by A.***  
268 ***Walczyk.***  
269

270 **Vote in favor 8-0**

271

272 **10.1 To accept a donation totaling \$150.00 from George and Daniel Bureau to the Town of**  
273 **Hooksett for the Family Services Department per RSA 31:95-b,III(b)**

274

275

276 **NOMINATIONS AND APPOINTMENTS**

277

278 J. Sullivan- we have 2 requests, Ron Ducharme seeking appointment to the Trash Collection  
279 subcommittee as a regular member and Fred Bishop seeking appointment to the Trash Collection  
280 subcommittee as a regular member.

281

282 T. Tsantoulis- I have concerns with individual stepping in at this point. Given how these 2 have already  
283 tilted their hand on where they stand on this subject. They both live in condos and want to see trash  
284 pickup in condo subdivisions. We should continue as we are with the subcommittee. They are welcome  
285 to come to public input, but I don't think they should be on the subcommittee.

286

287 J. Sullivan- if we want to change the makeup of the committee, we need to make a vote on that.

288

289 D. Ross- just because someone has an interest you can't presume someone's intent. You can't  
290 discriminate based on their perceived intent. It should be based on qualifications; you can't bar them for  
291 their interest.

292

293 J. Sullivan- The administrator received 2 applications as members on a committee. In order for us to  
294 entertain the application. We need to change the charge of the original motion to change the number of  
295 members.

296

297 **NEW BUSINESS**

298

299 14.1 Hackett Hill Road/Rte. 3A intersection and the Main Street/Rte. 3A. intersection State Project  
300 #43851. Provide the Town Administrator with a "Certificate of Authority" that provides him with the  
301 authority to sign the Project Agreement Between the Town and the State of New Hampshire for the  
302 Engineering and Construction of the Hackett Hill Road/Rte. 3A intersection and the Main Street/Rte.  
303 3A. intersections.

304

305 ***R. Lapierre motioned to approve of the Town Administrator to sign the State Highway Aid and***  
306 ***Federal Aid Programs Project Agreement for the Hackett Hill Road/Rte. 3A intersection and the***  
307 ***Main Street/Rte. 3A intersection project also known as State Project #43851, and to provide a***  
308 ***Certificate of Authority to that effect. Seconded by A. Walczyk.***

309

310 **Roll Call Vote #3**

311 ***D. Boutin Aye***

312 ***D. Ross NP***

313 ***A. Walczyk Aye***

314 ***J. Durand Aye***

315 **R. Duhaime Aye**  
316 **T. Tsantoulis Aye**  
317 **R. Lapierre Aye**  
318 **K. Judge NP**  
319 **J. Sullivan Aye**

320

321 **Vote 7-0**

322

323 B. Thomas- want to make you aware that. As part of this project process, we strictly follow the state  
324 regulations of the bidding procedures, and step one is that we advertise for the qualifications and then  
325 we pick a consultant based on those qualifications only. Then we negotiate with that consultant and  
326 that's step one. This is not a bid. It's a request for qualifications just like Martins Ferry Rd. Approving  
327 this project you're not approving because it's my idea but you're approving the state process and that's  
328 how we have to award.

329

330 A. Garron- to follow up with what Bruce has said, the state has already compiled a pre-selected list of  
331 consultants to use. It is a state project on the 10-year plan, but municipally managed. We do need to  
332 follow their guidelines. When we do submit for qualifications we are submitting based on the list by  
333 DOT.

334

335 A. Walczyk- do we only have to pick from the firms that are on that list?

336

337 A. Garron- correct.

338

339 R. Duhaime- what are we giving you authority for?

340

341 A. Garron- to start the project. That is why we gave you terms to read through. Those are requirements  
342 from the state that they gave me a certificate of authority. I really want to try to get this project going.  
343 Part of getting this project going is the certificate of authority to start to interview engineering firms. So,  
344 we can start the ball rolling. Regards to what is going to ultimately lead to the improvement of Hackett  
345 Hill Road and route 3A and Main St. This is a requirement from the state we go through this, and if  
346 council want to be a part of that process the interview process you are more than welcome to.

347

348 D. Ross- have you all read thru this? I see a lot of work that is to be provided by town staff. I think  
349 everyone needs to read all through this.

350

351 A. Garron- getting on the states 10-year plan is a big deal. The last time we were on the plan was back  
352 in 2017/2018, but we failed to get our portion of the funding. We were lucky to get this back on the 10-  
353 year plan. We were somewhat assured that there is adequate funding out there to get this done. The  
354 portion that is the local share is already there and the developer at Hackett Hill has already dedicated 1  
355 million dollars. This document from the state is standard documentation in regard to fair and equitable  
356 trade and procurement of funds, and we do have to follow their rules and we need to start this process  
357 with this letter of acknowledgement.

358

359 T. Tsantoulis- we have to be willing to make a commitment to move forward with looking at this.

360



361 J. Durand- when you talk about the 2017 when it was looked at before, was that the warrant article that  
362 was defeated for the roundabout.

363  
364 A. Garron- what I understand is that the price kept escalating. Back then you were only talking about  
365 one intersection. This project includes both intersections. It was increased to 4 million as it is significant  
366 projects.

367  
368 D. Ross- this needs more time we need to look through this and look at this more carefully. We can't  
369 make this decision right now. Again exit 11 is a state problem it is up to them to fix that problem. The  
370 only reason they have to take the other section up is because the other end will queue up. This needs  
371 more time, the state loves pushing you into things and not paying the bill. I will talk to tommy and how  
372 DOT does things. We need more than 1 meeting.

373  
374 R. Duhaime- looking at this paperwork we are sponsoring this, not the state?

375  
376 A. Garron- the municipality will take the lead on the project but need to adhere to the DOT guidelines.

377  
378 D. Boutin- Granite Hill is putting up the money not the town, correct?

379  
380 A. Garron- right now we have the 1 million from Granite Hill and we have impact fees that we have set  
381 aside and need to spend.

382  
383 D. Boutin- what's important to understand is that taxpayers' funds are not going to this project.

384  
385 A. Garron- the best way that I can put it is that we have enough money put away in our possession to  
386 take care of our share.

387  
388 A. Walczyk- Andre have you been involved in a project like this before? And what are your thoughts  
389 and experience on this project?

390  
391 A. Garron- yes, I have. My experience is that once the agreement has been entered into you just want  
392 and need to follow by the DOT rules. Even though we are running it we are running it by their rules. The  
393 fact that we are on the 10-year plan and a majority of funding being paid for by the state. It's too  
394 important to not make this work.

395  
396 J. Durand- years back we had plans for this roundabout. Can we still use the plans that we already paid  
397 for in the past.

398  
399 A. Garron – keep in mind this is different from the last one. If one intersection has around about, then  
400 the 2<sup>nd</sup> one has to be looked at to see what options is better. The town will be involved in the end  
401 design. But what we were looking at 7 years ago is different as we are looking a 2 aspects vs one and  
402 how the 2 will work together.

403  
404 R. Lapierre- how much money from the town does that commit the town to today?

405

406 A. Garron- I believe we are committing to the \$703,333 is what is known now and is our commitment  
407 today.

408

409 **14.2 Request to discuss potential Parks & Rec Projects**

410

411 ***R. Lapierre moved to table the discussion until Mr. Janos can attend; seconded by D. Boutin.***

412

413 **Roll Call Vote #4**

414 ***A. Walczyk Aye***

415 ***R. Lapierre Aye***

416 ***D. Ross NP***

417 ***R. Duhaime Aye***

418 ***J. Durand Aye***

419 ***K. Judge NP***

420 ***T. Tsantoulis Aye***

421 ***D. Boutin Aye***

422 ***J. Sullivan Aye***

423

424 ***Vote in favor 7-0***

425

426 **APPROVAL OF MINUTES**

427

428 ***T. Tsantoulis motioned to approve the public minutes of January 9, 2023; seconded by D.***  
429 ***Boutin.***

430

431 ***Line 74- “change their mailing address” should be “register or change the voting status” and***  
432 ***Sumize should be surmise.***

433

434 ***Vote in favor 7-0***

435

436 ***D. Boutin motioned to approve the public minutes of January 18, 2022; seconded by A. Walczyk.***

437

438 ***A. Walczyk left early, and motion #5 line 449 should be a NP and line 456 Vote in favor 7-0***

439

440 ***J. Sullivan motioned to approve the non-public minutes of January 18, 2023; seconded by D.***  
441 ***Boutin.***

442

443 ***Vote in favor 7-0***

444

445 ***J. Sullivan motioned to recommend article 4 for the operating budget in the amount of***  
446 ***\$23,222,871 as amended at the 2023 Deliberative Session seconded by D. Boutin.***

447

448 **Roll Call Vote #5**

449 ***T. Tsantoulis Aye***

450 ***D. Ross NP***

451 ***R. Duhaime Aye***

452 **A. Walczyk Aye**  
453 **R. Lapierre Aye**  
454 **K. Judge NP**  
455 **J. Durand Aye**  
456 **D. Boutin Aye**  
457 **J. Sullivan Aye**

458

459 **Vote in favor 7-0**

460

461 **J. Sullivan motioned to recommend Article 12- Phase IV of the Merrimack Riverfront Trail as**  
462 **amended at the 2023 Deliberative session; seconded by D. Boutin.**

463

464 **Roll Call Vote #6**

465 **J. Durand Aye**

466 **R. Lapierre Nay**

467 **K. Judge NP**

468 **D. Boutin Aye**

469 **D. Ross NP**

470 **T. Tsantoulis Aye**

471 **A. Walczyk Aye**

472 **R. Duhaime Aye**

473 **J. Sullivan Aye**

474

475 **Vote in favor 6-1**

476

## 477 **TOWN ADMINISTRATOR'S REPORT**

478 Given by Andre Garron.

- 479 • Winter Carnival- 1/28/23-Donati Field-Recap- this event was well attended, and it was good to  
480 see smiling happy faces, and well done by the Kiwanis.
- 481 • Deliberative Session and preparation for March 14, 2023, Town Meeting (Recap)
  - 482 • Admin Budget reduced by \$3,500-Uniforms.
  - 483 • Cons. Comm. Riverwalk Project-Now to be partially funded by undesignated Fund  
484 Balance in the amount of \$125K (of \$250K project)
- 485 • Kiwanis Volunteer of the year nominations- they are seeking information from the TC on  
486 employee of the year and volunteer of the year. If there are people you want considered please  
487 get them to the TA.
- 488 • Plowing Pedestrian Bridge- we received a request the ability for the town to plow the bridge.  
489 When Earl was here we determined to make it a 3 season bridge, as maintenance would  
490 damage the decking and a travel at your own risk.  
491 R. Duhaime- they have a brush attachment, that wont damage the deck, and now that it is lite  
492 up it would be good to keep it maintained, and it'd help keep the snow off the wood.  
493 T. Tsantoulis- one of the concerns was to keep snowmobiles off of the deck due to the damage  
494 the sleds cause. You have to do it in a way that you don't build up snow.
- 495 • Police Department Award Ceremony- Outstanding Achievement Award given to Josh Preve and  
496 Kevin Laliberte. The Chief's Achievement award was awarded to Angela Bergeron. Honorable  
497 Service Commendation went to Brandon Carleton. Officer of the Year given to Kevin Laliberte.

- 498 • Cindy Drive- the parcel is seeking permission to build a 2 family on septic, in regard to the town  
 499 property I see no issues. It has been brought up in the past to seek input from the TC in regard  
 500 to being an abutter.
- 501 • Town Employee Luncheon- the proposed date is April 6, 2023. The proposal is to have the  
 502 council assist with the buffet style food. We'd like to bring back some games that we have  
 503 played in the past. The departments are seeking permission to close offices after the event  
 504 except emergency services.
- 505 D. Fitzgerald- yes, we do, but I however would discourage you from doing so as we have the  
 506 Boards and Committee acknowledgement the following week and they will be soliciting  
 507 donations. We also receive monies form HealthTrust for the wellness coordinator and there will  
 508 be sponsored events from that.
- 509 Town Council consensus:
- 510 ○ to host an employee appreciation luncheon on Thursday, April 6, 2023 at the Hooksett  
 511 Public Library
  - 512 ○ to allow all Town offices to close at noon for employees to participate in the luncheon  
 513 from 12-2
  - 514 ○ to allow Department Heads to make the decision for their department whether to remain  
 515 closed for the remainder of the day based on operation.
- 516 • JSJ Auction- we will have a nonpublic meeting on 2/22/23 to discuss how we want to move  
 517 forward.
- 518 • ARPA Subcommittee- reestablish the committee we still have around 400k that needs to be  
 519 allocated by December 31, 2024. The same with the charter subcommittee has been  
 520 established as well.

521

522 **SUB-COMMITTEE REPORTS**

523

524 A. Walczyk- Recycling met and we are not going to have a meeting in February. The condos that had  
 525 barrels distributed to them were picked up 142 from Berry Hill and 130 from Brook Ridge. The new  
 526 truck chassis will be available end of May, earliest we will see on the road is June and after upfitting  
 527 closer to end of summer.

528

529 **NON-PUBLIC SESSION #1 NH RSA 91-A:3 II b.**

530

531 ***J. Sullivan motioned to enter NON-PUBLIC SESSION #1 NH RSA 91-A:3 II b.; seconded by D.***  
 532 ***Boutin.***

533 (b) The hiring of any person as a public employee.

534 **Roll Call Vote #7**

- 535 ***D. Ross NP***
- 536 ***K. Judge NP***
- 537 ***R. Lapierre Aye***
- 538 ***R. Duhaime Aye***
- 539 ***A. Walczyk Aye***
- 540 ***J. Durand Aye***
- 541 ***T. Tsantoulis NP***
- 542 ***D. Boutin Aye***
- 543 ***J. Sullivan Aye***

544  
545 **Vote in favor 6-0**  
546  
547 **R. Lapierre motioned to seal the minutes of February 8, 2023; seconded by T. Tsantoulis.**  
548  
549 **Roll Call Vote #8**  
550 **R. Lapierre Aye**  
551 **R. Duhaime Aye**  
552 **T. Tsantoulis Aye**  
553 **A. Walczyk Aye**  
554 **J. Durand Aye**  
555 **D. Ross NP**  
556 **D. Boutin Aye**  
557 **K. Judge NP**  
558 **J. Sullivan Aye**  
559  
560 **Vote in favor 7-0**  
561  
562 **J. Sullivan motioned that the Council, as recommended by the Town Administrator and per**  
563 **Town Charter Section 4.6, advises and consents to Patricia “Trish” Caruso for a conditional**  
564 **offer of employment as the new Family Services Director. Seconded by D. Boutin.**  
565  
566 **Vote in favor (6-0)**  
567  
568 **ADJOURNMENT**  
569  
570 **R. Lapierre motioned to adjourn the meeting at 8:45 pm. Seconded by D. Boutin**  
571  
572 **All in favor 7-0**  
573  
574 Respectfully submitted,  
575  
576 *Alicia Jipson*  
577  
578 Alicia Jipson  
579 Recording Clerk