

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, July 12, 2023**

1
2 The Hooksett Town Council met on Wednesday, July 12, 2023, at 6:00 in the Hooksett
3 Municipal Building.

4
5 **CALL TO ORDER**

6
7 Town Administrator Andre Garron called the meeting of 12 Jul 2023 to order at 6:00 pm.

8
9 **PROOF OF POSTING**

10 Town Administrator, Andre Garron provided proof of posting.

11
12 **PLEDGE OF ALLEGIANCE**

13
14 **ROLL CALL**

15
16 **In Attendance:** Councilor James Sullivan, Councilor Keith Judge, Councilor John Durand,
17 Councilor Randall Lapierre, Councilor Roger Duhaime, Councilor David Boutin (left at 8:04),
18 Councilor Timothy Tsantoulis, Councilor Jodi Pinard, and Councilor Alex Walczyk.

19
20 **TOWN COUNCIL REORGANIZATION**

21
22 **5.1 Election of Council Chair, Vice-Chair and Secretary**

23
24 ***D. Boutin motioned to nominate T. Tsantoulis as Chairman of the Town Council***
25 ***seconded by R. Duhaime.***

26
27 ***Vote in favor 9-0***

28
29 ***J. Durand motioned to nominate J. Pinard as Vice Chairman of the Town Council;***
30 ***seconded by A. Walczyk.***

31
32 **Roll Call Vote #2**

33 ***R. Duhaime Aye***

34 ***J Durand Aye***

35 ***J. Pinard Aye***

36 ***R. Lapierre Nay***

37 ***A. Walczyk Nay***

38 ***D. Boutin Nay***

39 ***K. Judge Nay***

40 ***J. Sullivan Nay***

41 ***T. Tsantoulis Nay***

42

43 ***Vote fails 3-6***

44
45 ***D. Boutin motioned to nominate J. Sullivan as Vice Chairman of the Town Council;***
46 ***seconded by R. Lapierre.***

47
48 **Roll Call Vote #3**

49 ***D. Boutin Aye***
50 ***J. Pinard Aye***
51 ***A. Walczyk Aye***
52 ***J. Durand Aye***
53 ***R. Duhaime Aye***
54 ***J. Sullivan Aye***
55 ***R. Lapierre Aye***
56 ***K. Judge Aye***
57 ***T. Tsantoulis Aye***

58
59 ***Vote in favor 9-0***

60
61 J. Durand- I think Jodi with her experience will make a great vice chair to be able to help out
62 the chair. No offense to Sullivan, I think it's time for new blood.

63
64 T. Tsantoulis- J. Sullivan has done a great job serving this community for the past 12 years
65 and he has done a great job keeping his cool. He deserves a lot of credit for all he has done.
66 At this point I think Sullivan still contribute to this council.

67
68 ***A. Walczyk motioned to nominate R. Lapierre to serve as Secretary of the Town Council;***
69 ***seconded by R. Duhaime.***

70
71 **Roll Call Vote #4**

72 ***A. Walczyk Aye***
73 ***R. Lapierre Abstained***
74 ***J. Pinard Aye***
75 ***R. Duhaime Aye***
76 ***J. Durand Aye***
77 ***K. Judge Aye***
78 ***J. Sullivan Aye***
79 ***D. Boutin Aye***
80 ***T. Tsantoulis Aye***

81
82 ***Vote in favor 8-0-1***

83
84 **5.2 First Meeting of the New Town Council, motion for section 2a (3-12) of Town Council**
85 **Rules of Procedures.**

86
87 ***D. Boutin motioned to approve and adopt the Town Council Rules of Procedures 2a (3-***
88 ***12), of the Town Council Rules of Procedure, seconded by J. Sullivan.***

89

90 **Roll Call Vote #5**
91 **J. Sullivan Aye**
92 **J. Pinard Aye**
93 **R. Duhaime Aye**
94 **A. Walczyk Aye**
95 **R. Lapierre Aye**
96 **K. Judge Aye**
97 **J. Durand Aye**
98 **D. Boutin Aye**
99 **T. Tsantoulis Aye**

100
101 **Vote in favor 9-0**

102
103 C. Tewksbury- we presented changes to the administrative rule in regard to the 3-bid
104 requirement for the competitive bid process. A. Walczyk noticed there was another word 3
105 under the quote section for the administrator's approval. The TA can approve up to the 20,000.
106 But in order to do so he is to obtain at least 3 written verbal quotes, so I did not feel it was
107 appropriate to make those changes. The 3 quotes will still be shown in the administrative rules.
108

109 **5.3 Town Council Representative Assignments**

110
111 **Board of Assessors-** Councilor Timothy Tsantoulis, Councilor Alex Walczyk, Councilor John Durand
112 and Councilor Randall Lapierre as alternate.
113 **Budget Committee-** Councilor Jodi Pinard
114 **Conservation Committee-** Councilor Alex Walczyk
115 **Economic Development Advisory Committee-** Councilor Davis Boutin
116 **Heritage Commission-** Councilor James Sullivan and Councilor Roger Duhaime as alternate
117 **Hooksett Youth Achiever of the Month-** Councilor Timothy Tsantoulis, Councilor Randall Lapierre, J.
118 Durand as alternate
119 **Parks & Rec Advisory Board-** Councilor Keith Judge and Councilor Alex Walczyk as alternate
120 **Planning Board-** Councilor James Sullivan
121 **Recycling & Transfer Advisory Board-** Councilor Alex Walczyk
122 **Sewer Commission-** Councilor Roger Duhaime
123 **Route 3A TIF District Advisory Board-** Councilor David Boutin and Councilor Roger Duhaime as
124 alternate
125 **Town Hall Preservation Committee-** Councilor James Sullivan
126 **Zoning Board of Adjustment-** Councilor Roger Duhaime
127 **Union Negotiations-** Councilor Randall Lapierre Councilor John Durand and Councilor Jodi Pinard as
128 alternate

129
130 **AGENDA OVERVIEW-** Given by T. Tsantoulis

131
132 **PUBLIC HEARINGS-** None

133
134 **SPECIAL RECOGNITION**

135
136 **8.1 Hooksett Municipal Employee - New Hire**

137
138 A. Garron- no new hires and no departures.

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PUBLIC INPUT - None

SCHEDULED APPOINTMENTS

10.1 Annual Update from the Zoning Board of Adjustment - Anne Stelmach

A. Stelmach- it's been a quiet year at the ZBA. We had 17 variances and approved 14 of them. We saw a theme this year of ADU's in various capacities. We didn't have any really big projects, had some special exceptions. This past year we also had 1 administrative appeal from the FD. The theme was definitely housing and finding creative ways to fit in ways to house families. We have scheduled site walks at excavation sites. Administratively I am thankful to the voters, for adding alternates. We had 10 people sitting at the table last night. I am thankful to R. Duhaime for his attendance. I want to thank Dana and Kathy they are great to us and keep us on track and they are working on getting their training.

10.2 NHPFML (Paid Family Medical Leave) Presentation – Kayla Barrier, Davis & Towle Broker and Alexandra Dunn, MetLife Insurance.

K. Barrier- we handle the life & disability coverages for the Town of Hooksett and give a presentation and see if we can offer any savings.

A. Dunn- no changes to classes one or four. Currently you have benefits for all 5 classes of one-time annual earnings up to \$100,000 with matching accidental death and dismemberment benefit. The current annual premium is \$17,119.20. if you updated the benefit to a flat \$50,000 with matching accidental death and dismemberment for classes 2,3,5 annual premium \$14,376. Annual savings of \$2,743.20. Life insurance with and without accidental death and dismemberment the difference annual savings would be \$2,853.24 for all classes and \$2,400 for classes 2,3,5. Currently with a 14 day elimination period the annual cost is \$57,862.80, switching to a 30 day elimination day period the annual premium would be \$45,204; which would be an annual savings of \$12,658.80.

D. Fitzpatrick- I sent this presentation out to all employees so they could watch tonight. They are asking if we need to double up our time that we need to use our own sick accrual before insurance will pick up the claim. The answer is yes but the offset to that is if we use this NH paid leave, they get paid at 60% and will use 40% vs 100% for 3 weeks out of the 4.

K. Judge- can they use vacation.

D. Fitzpatrick- no vacation per standard disability, on the paid FMLA they can add accruals to make 100% during the elimination time.

K. Barrier- for a 6-week plan 100% employer paid plan the annual premium is \$24,101 with the changed life benefit and change to the 30-day elimination period the new premium is \$17,802, with a savings of \$6,299. Another option is a 6-week plan 50% employer paid and 50% employee paid annual premium is \$33,498 with a cost difference of \$15,696.

186 R. Lapierre- how is the 50/50 shared plan always more expensive than the 100% plan.
187
188 Alley- the 50/50 is more expensive than the 100% plan because it is on a voluntary basis.
189
190 D. Fitzpatrick- for the employer paid at 100% there would be no open enrollment as it would all
191 be paid for by the employer. If we do the 6 weeks where we ask for a contribution the rate
192 stays the same.
193
194 Alley- at its most basic form PFML is wage supplement. PML is if you have your own medical
195 need. On the PFL side there is coverage for child bonding, family caregiver, military exigency,
196 military caregivers. NH PFML benefits can be used continuously or intermittently. We have
197 proposed a 6-week plan but there is a 12 week plan as a group. If you elect not to offer a
198 group plan the employer still needs to participate in the claims process.
199
200 J. Sullivan- does the town currently offer paid family leave?
201
202 D. Fitzpatrick- no we do not. We are looking at saving funding that way by adding the benefit
203 and making changes.
204
205 J. Sullivan- we have it, but we may make changes upon suggestions.
206
207 D. Fitzpatrick- that would depend on you, do you want to have further discussions on this? Do
208 you want to make it budget neutral or come within 10%. We don't want a decision today more
209 so direction. The state is now offering it. A consensus if you would like us to move forward with
210 discussions with administrations, department heads, trustees, and commissioners, and union
211 reps as this will have an impact to the contract.
212
213 A. Garron- we need direction on what impact you want this to have on the budget. Then we
214 move onto discussions with the
215
216 R. Duhaime- what's the pitch? Is this better insurance?
217
218 D. Fitzpatrick- yes, we are told that we are one of a few states that do not offer paid family
219 leave. We believe this is coming in the future.
220
221 Alley- this is where we are noticing a trend with paid family leave. Met life was the chosen
222 carrier in a bid process. This was a request from the state.
223
224 J. Sullivan- I don't think I have enough information on this. It may be an additional cost to the
225 budget, if it is more cost neutral that might be better. I'd like to hear from the employees as
226 well. I think we should go to the next step of entertaining this and stay as cost neutral as
227 possible.
228
229 R. Lapierre- are other towns in NH doing this? Do we have any feedback from them?
230
231 Alley- I am not at liberty to discuss what towns are enrolled in it.
232

233 ***D. Boutin motioned to move forward with instructing the Town Administrator and HR to***
234 ***delve into this further seconded by K. Judge.***

235
236 ***All in favor 9-0***

237
238 K. Judge- when we talk about cost neutral. I caution that when we start taking away benefits
239 employees may not be so open to that.

240
241 D. Fitzpatrick- some. When we look at STD period of time extending it they can use the paid
242 FML to offset that, and I look at that as a wash.

243
244 A. Walczyk- one of the things I think I heard was that the % could change, how flexible is the
245 package?

246
247 K. Barrier- you could also offer this as employee paid at 100% as voluntary.

248
249 R. Duhaime- you are the only agent so there is no option to shop around.

250
251 Alley- met life is the only agent doing the paid family leave act.

252
253 **CONSENT AGENDA- None**

254
255 **NOMINATIONS AND APPOINTMENTS- None**

256
257 **BRIEF RECESS- None**

258
259 **OLD BUSINESS-None**

260
261 **NEW BUSINESS**

262
263 **15.1 ARPA Request - Police Department Network Room Rewiring**

264
265 **J. Sullivan motioned to approve the rewiring of the network room at the Safety Center**
266 **for the second floor utilizing ARPA funds with a cost not to exceed \$4,200. Seconded by**
267 **A. Walczyk.**

268
269 **Roll Call Vote #6**

270 ***J. Durand Aye***

271 ***R. Lapierre Aye***

272 ***K. Judge Aye***

273 ***D. Boutin Aye***

274 ***J. Pinard Aye***

275 ***J. Sullivan Aye***

276 ***A. Walczyk Nay***

277 ***R. Duhaime Aye***

278 ***T. Tsantoulis Aye***

279

280 **Vote in favor 8-1**

281

282 R. Bealanger- The networking room at the Hooksett Safety Center houses IT racks for the
283 Police and Fire Department. During the Safety Center's renovation, the network cables for
284 Dispatch and the first floor were appropriately rerouted, but the cables for the second floor
285 were not addressed. Currently, the network cables reaching the second floor are insufficient in
286 length. Although they reach the IT rack, their limited reach hinders smooth operations, as
287 moving the IT rack would risk disconnection. Block 5 has confirmed that reinserting the cables
288 would require a minimum of 2.5-3 hours to accurately determine the correct plug-in points. The
289 provided quotation entails the installation of 30 Cat6 cables, establishing a direct connection
290 from the network room to the offices on the second floor. These cables will eliminate the need
291 for multiple switches and enable convenient work at the IT rack without causing any
292 connectivity issues in the patch panel.

293

294 J. Sullivan- was this oversight when we did the initial repair of the safety center when we made
295 the new command center.

296

297 R. Belanger- during the reno we didn't need to touch the IT room, and it was not budgeted for.

298

299 R. Duhaime- we still have roof work, floor work. Is this going to happen before or after that
300 work?

301

302 J. Sargent- I believe this will happen before the other work. This work won't be affected by the
303 work that needs to be done.

304

305 A. Walczyk- curious if there were any other quotes sought for the rewire?

306

307 R. Bealanger- when I went out to quote 3 years ago the quote was \$6,000 and now it is less
308 and the Block 5 quote is the same as the last quote.

309

310 R. Duhaime- did you budget for this in your budget? Was it planned?

311

312 J. Sargent- I can't speak to that as it was not my budget.

313

314 A. Garron- I can tell you that items like this are covered under the administration budget not
315 the PD and it was not covered in the budget.

316

317 A. Walczyk- does the 2nd floor have VOIP?

318

319 J. Sargent- no we do not but doing this rewire will help in the future if we bring it in.

320

321 Block 5- we won't know until we get in there. The main idea is to expand what we have in the
322 network room and not have enough connections and allow for expansion. It expands so that in
323 the future if we expand it is all there.

324

325 **15.2 ARPA Request – Police Department Dispatch Supervisor Workstation**

326

327 **J. Durand motioned to approve procurement of the Dispatch Supervisor's desktop, with**
328 **a maximum cost of \$2,379, utilizing funds from ARPA, seconded by D. Boutin.**
329

330 **Vote in favor 8-1**
331

332 R. Bealanger- The cost of Dispatch desktop computers exceeds the budget allocated for the
333 average desktops by the Administration. The disparity became apparent this year when two
334 Dispatch desktops needed replacement, and the necessary funds were sourced from the
335 Police Department budget due to the urgency. Dispatch desktops require significantly higher
336 memory and RAM compared to standard desktop. Presently, there is insufficient funding in the
337 budget to replace the Dispatch Supervisor's desktop. To provide a comparison, the average
338 desktop costs \$950, while the Dispatch desktops are priced at \$3,000 with the Dispatch
339 Supervisors Desktop at \$2,379. Now that this issue has been brought to the attention of the
340 Administration, appropriate budgeting can be done in the upcoming budget year to
341 accommodate these additional costs as part of the replacement plan. Currently, the Dispatch
342 Supervisors desktop has a 10th generation Intel Core i7 processor and was recently upgraded
343 to 32GB of RAM to assist with the lag. It has been reported that the RAM upgrade did not
344 resolve the performance issues that is still being experienced during day-to-day tasks. The
345 desktop quoted has a 13th generation Intel Core i7 processor, 32 GB of RAM and adds the
346 NVIDIA graphics card that is deployed in the dispatch computers that run the same software
347 as the Dispatch Supervisor without issue. The main resource that causes an issue is the
348 security camera software and the detailed performance requirements provided by the software
349 company are insufficient. The software downloads raw streams from all the cameras and
350 requires the onboard CPU and GPU to do all decoding of the video. This puts an enormous
351 amount of strain on the desktop.
352

353 **D. Boutin motioned to table discussion 15.2; seconded by T. Tsantoulis.**
354

355 **Roll Call Vote #7**

356 ***J. Pinard Nay***

357 ***K. Judge Nay***

358 ***R. Lapierre Nay***

359 ***R. Duhaime Aye***

360 ***A. Walczyk Nay***

361 ***J. Durand Nay***

362 ***J. Sullivan Nay***

363 ***D. Boutin Aye***

364 ***T. Tsantoulis Aye***
365

366 **Vote in fails 3-6**
367

368 **15.3 Safety Center Sign Repair and Upgrades and ARPA Funding Approval - \$32,005.00**
369

370 **J. Sullivan motioned to approve of the use of \$32,005.00 to repair the Safety Center Sign**
371 **and add a message board for a total cost of \$32,005.00 and fund the project with ARPA**
372 **funds; seconded by D. Boutin.**
373

374 **Roll Call Vote #8**

375 **R. Lapierre Nay**
376 **R. Duhaime Nay**
377 **J. Sullivan Aye**
378 **A. Walczyk Nay**
379 **J. Durand Nay**
380 **J. Pinard Nay**
381 **D. Boutin Aye**
382 **K. Judge Aye**
383 **T. Tsantoulis Nay**

384
385 **Vote fails 3-6**
386

387 B. Thomas- I started 5 years ago and the sign was broken back then, and there is an
388 opportunity to add an electronic sign. On June 8, 2023, we received one bid from NH Signs in
389 Auburn, New Hampshire. The bid was for \$5,995.00 to repair the sign, and \$25,010.00 for the
390 message board. The message board that was included in the bid had a 9.5 mm pixel count.
391 The Police and Fire Chiefs and I attended a sign demonstration last week where we saw how
392 the pixel count affected the image. The demonstration showed signs with 8 pixels and 6 pixels
393 (the lower number is better quality). The Chiefs and I felt that 8mm should be sufficient. I
394 asked the bidder to provide the cost of upgrading the sign to 8mm pixels and he added \$1,000
395 to the cost and noted that the size of the sign would be slightly increased to 2' x 8'. Based on
396 the additional cost, the message board would be \$26,010.00. The entire cost (repair and
397 message Board) would be \$32,005.00. The ARPA subcommittee met on June 23, 2023, and
398 approved it to move onto the TC. This project is supported by the Police Department, the Fire
399 Department, the Public Works Department, and the Community Development Department. I
400 am recommending that the entire cost of the project be funded by ARPA funds but would point
401 out to the Town Council that sufficient Impact Fee funds are available that could be used for
402 the project has well. Matt Serge, Town Attorney noted that it is not a sure thing and would
403 prefer the Town used ARPA funding. However, with that said, an alternate funding strategy
404 could be as follows: DPW Budget: \$5,995 to repair the sign, and ARPA: \$13,005 for the
405 message board Impact Fees: \$13,005 for the message board Total: \$32,005

406
407 T. Tsantoulis- the current process that we are looking at from the subcommittee. It goes to the
408 subcommittee for them to decide to kick it to the TC. I had asked if there is electric service
409 available for that electric sign.

410
411 J. Sargent- Yes, it is. It is currently lit.

412
413 J. Durand- You said it is damaged, how did it get damaged.

414
415 B. Thomas- that is unknown.

416
417 J. Durand- if it is only \$5,000 to fix it then only spend the \$5,000. \$32,000 is outrageous. Why
418 do we need that.

419

420 J. Sullivan- last year someone backed into it and that could have caused the problem the sign
421 is a little younger than the safety center which is 26 years old. The key is the additional
422 attraction if adding the electronic sign below.

423

424 D. Boutin- I recommend that we support the staff recommendation. It will be valuable.

425

426 K. Judge- how do you intend to use the sign? How will it benefit the residents?

427

428 B. Thomas- We are always hearing that we need to get the message out, we can add all kinds
429 of notices on it.

430

431 A. Garron- when we looked at the sign and the functionality and how we can make
432 improvements. In this area I think this would be an improvement. The visibility is very good.

433

434 T. Tsantoulis- we are looking at a sign that has been there for 20 plus years and has no
435 functionality other than saying that the safety sign is here. But by adding the message board it
436 will add actual functionality and give information and will do more than just sit there.

437

438 S. Colburn- there is a possibility that if you opt to do this sign, we may be able to use these as
439 matching funds to ultimately fund a portable trailer. If that is the case, we have the potential to
440 get a lot of messages out there in multiple directions.

441

442 R. Duhaime- I like this, but I need another quote. There are more sign companies out there. I
443 think FD should step up and both departments should step up here.

444

445 A. Walczyk- I like the sign. I think all town buildings should have signs in front to relay their
446 messages. I don't support the funds coming from ARPA.

447

448 J. Pinard- what happened with the K9 vehicle were they able to stop the upfitting?

449

450 J. Sargent- yes.

451

452 J. Sullivan- how much is left in ARPA funds?

453

454 C. Tewksbury- its approx. \$418,000 remaining.

455

456 T. Tsantoulis- I'd suggest between the 2 departments you get the sign lit up and working.

457

458 **15.4 Solar Energy Initiative**

459

460 ***A. Walczyk motioned to award the solar bid to ReVision Energy, Inc. and have them***
461 ***attend the Town Council meeting in August to determine the best course of action for***
462 ***the Town of Hooksett; seconded by K. Judge.***

463

464 ***Vote in favor 9-0***

465

466 A. Garron- the solar project which is target at the former landfill, back in oct/nov we put out an
467 RFP to give the council a response to 2 options, a purchase option and a leasing option.
468 Before you tonight are the offers that presented both options and has a track record in NH with
469 solar farm projects and we felt they would be the best choice to move forward with
470

471 T. Tsantoulis- I don't understand where we are at the steps? Are they going to make a
472 presentation at our next meeting?
473

474 A. Garron- no you are giving us the ok to move forward with the next level. Is it beneficial to
475 Hookset to move forward with the purchase or lease option.
476

477 T. Tsantoulis- has any contact been had with Eversource?
478

479 A. Garron- yes
480

481 T. Tsantoulis- have they provided us any indication that the system is adequate enough to take
482 it on.
483

484 L. McLaughlin- they said they have the capacity; they have not jumped full on into it, it all
485 depends on what process we choose.
486

487 A. Walczyk- there is a significant fee for them to figure out how the electricity is going to work.
488

489 L. McLaughlin- with the lease option ReVision takes on that cost, with a purchase option that
490 cost is included in what we incur.
491

492 T. Tsantoulis- if the utility incurs cost to accommodate a customer, they cant pass that onto a
493 general customer.
494

495 A. Walczyk- this is not to do anything with any money but to invite ReVision to come and
496 present to us. We've done this before.
497

498 J. Durand- I was also under the impression that we were going to lease the land.
499

500 **15.5 Town Owned Property Inventory - Phase II Review**

501
502 ***J. Sullivan motioned to move Phase II list of town owned properties to a public hearing;***
503 ***seconded by A. Walczyk.***
504

505 ***As amended vote in favor 7-0***
506

507 L. McLaughlin- In April, the Town of Hooksett auctioned off Phase I Town Owned properties
508 successfully. Administration has continued to work on the Town Owned Property list. This
509 second phase was sent to all departments as well as boards/committees for review and this list
510 is presented to the Town Council for final review. Now we are looking to move it to a public
511 hearing, we will notify abutter and then choose an auction house.
512

513 J. Sullivan- most are small pieces that are not rebuildable.

514
515 R. Duhaime- on Quality Drive I don't recommend that we dont let that go, where we are doing
516 the sewer project we hold off until it is done. I see no rush, wait till we have the infrastructure
517 in.

518
519 ***J. Sullivan motioned to amend motion to remove Quality Drive from the list seconded by***
520 ***R. Duhaime.***

521
522 ***Vote in favor 7-0***

523
524 **APPROVAL OF MINUTES**

525
526 ***J. Sullivan motioned to approve the public minutes of June 28, 2023; seconded by K.***
527 ***Judge.***

528
529 ***Vote in favor 8-0***

530
531 ***R. Lapierre motioned to approve the non-public minutes of June 28, 2023; seconded by***
532 ***K. Judge.***

533
534 ***Vote in favor 8-0***

535
536 **TOWN ADMINISTRATOR'S REPORT**

537
538 A. Garron- I received a letter from Troop 292 are pleased to announce that William Louiselle-
539 has obtained the rank of Eagle Scout. We are requesting a letter of congratulations to Will for
540 his exemplary work.

541
542 ***J. Sullivan motioned the chair to sign a letter to William Louiselle seconded by J.***
543 ***Pinard.***

544
545 T. Tsantoulis volunteered to present the letter and are in favor of the presentation.

546
547 A. Garron- the NH Housing Board of Appeals denies latest appeal by owner of the Cigna
548 Building.

549
550 A. Garron- Town Clerk-Admin Assist/Deputy Town Clerk-PT Position proposal a concept that
551 was brought to me by Finance Director possibly using that PT position to expand the hours in
552 the TC office. One of the issues the TC has is time and money, even though we did increase
553 the money from 2,500 to 5,000 it became a roadblock and the other issue was the limited time
554 the office was open. For this 1st year could we utilize that PT position to expand the hours, right
555 now that position is budgeted for 20 hours. I also spoke with the TC to see if this is of interest
556 and could it be helpful, and she said yes it would be.

557
558 J. Durand- are you saying you would use the PT finance clerk in the TC office?
559

560 A. Garron- the funds would be used for that PT position for the clerk. They have expressed
561 they need more hours for this next year. I think between the office and the finance office we
562 can handle that load. This is a part time position you don't need to vote on, it is just moving
563 funds.

564
565 A. Walczyk- I think we do need to be flexible, but there are restraints on the position.

566
567 A. Garron- if that person were to be the deputy town clerk, then the residency requirement
568 would apply.

569
570 J. Pinard- is the finance dept losing a position.

571
572 A. Garron- yes this plan does have the ability to back fire.

573
574 **TOWN COUNCIL FUTURE AGENDA ITEMS- None**

575
576 **INFORMATIONAL ITEMS AND CORRESPONDENCE- None**

577
578 **SUB-COMMITTEE REPORTS- None**

579
580 **PUBLIC INPUT- None**

581
582 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

583
584 ***T. Tsantoulis motioned to enter non-public session at 8:49 pm per NH RSA 91-A:3 II***
585 ***A&C; seconded by K. Judge.***

586 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or
587 the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting
588 and (2) requests that the meeting be open, in which case the request shall be granted.

589 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a
590 member of the public body itself, unless such person requests an open meeting. This exemption shall extend to
591 any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay
592 or poverty of the applicant.

593
594 **Roll Call Vote #9**
595 ***J. Durand Aye***
596 ***D. Boutin NP***
597 ***J. Pinard Aye***
598 ***R. Duhaime Aye***
599 ***K. Judge Aye***
600 ***A. Walczyk Aye***
601 ***J. Sullivan Aye***
602 ***R. Lapierre Aye***
603 ***T. Tsantoulis Aye***

604
605 ***Vote in favor 8-0***
606
607 ***R. Lapierre motioned to seal the minutes of July 12, 2023; seconded by A. Walczyk.***
608
609 **Roll Call Vote #10**
610 ***K. Judge Aye***
611 ***J. Sullivan Aye***
612 ***R. Lapierre Aye***
613 ***J. Pinard Aye***
614 ***D. Boutin NP***
615 ***J. Durand Aye***
616 ***A. Walczyk Aye***
617 ***R. Duhaime Aye***
618 ***T. Tsantoulis Aye***
619
620 ***Vote in favor 8-0***
621
622 ***T. Tsantoulis motioned to leave non-public session of July 12, 2023; seconded by R. Lapierre***
623
624 ***Motion passed 8-0***
625
626 **ADJOURNMENT**
627
628 ***K. Judge motioned to adjourn the meeting at 9:40 pm. Seconded by R. Lapierre***
629
630 ***All in favor 8-0***
631
632
633
634
635
636
637 Respectfully submitted,
638
639 ***Alicia Jipson***
640
641 Alicia Jipson
642 Recording Clerk
643