

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, December 13, 2023**

1
2 The Hooksett Town Council met on Wednesday, December 13, 2023, at 5:39 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Tsantoulis called the meeting of December 13, 2023, to order at 6:53 pm.

7
8 **PROOF OF POSTING**

9 Chair Tsantoulis provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Roger Duhaime, Councilor David Boutin, Chair
13 Timothy Tsantoulis, Councilor Keith Judge (arrived at 6:14), Councilor Alex Walczyk, Councilor John
14 Durand (arrived at 6:23), Councilor Randall Lapierre.

15
16 **Absent:** Councilor Jodi Pinard

17
18 **NON-PUBLIC SESSION NH #1 per RSA 91-A:3 II A and C**

19
20 ***J. Sullivan motioned to enter NON-PUBLIC SESSION NH RSA 91-A:3 II A and C at 5:39pm; seconded by***
21 ***R. Lapierre.***

22 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such
23 employee, or the investigation of any charges against him or her, unless the employee affected (1) has
24 a right to a meeting and (2) requests that the meeting be open, in which case the request shall be
25 granted.

26
27 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person,
28 other than a member of the public body itself, unless such person requests an open meeting. This
29 exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or
30 other levy, if based on inability to pay or poverty of the applicant.

31
32 **Roll Call Vote #2**

33 ***R. Duhaime Aye***

34 ***J Durand NP***

35 ***J. Pinard NP***

36 ***R. Lapierre Aye***

37 ***A. Walczyk Aye***

38 *D. Boutin Aye*
39 *K. Judge NP*
40 *J. Sullivan Aye*
41 *T. Tsantoulis Aye*

42
43 *Vote in favor 6-0*

44
45 *J. Sullivan motioned to leave the non-public session at 6:49; seconded by T. Tsantoulis.*

46 *Vote in favor 8-0*
47

48 *R. Lapierre motioned to seal the Non-Public minutes of December 13, 2023; seconded by A. Walczyk.*
49

50 **Roll Call Vote #3**

51 *D. Boutin Aye*
52 *J. Pinard NP*
53 *A. Walczyk Aye*
54 *J. Durand Aye*
55 *R. Duhaime Aye*
56 *J. Sullivan Aye*
57 *R. Lapierre Aye*
58 *K. Judge Aye*
59 *T. Tsantoulis Aye*

60
61 *Vote in favor 8-0*

62
63 **PLEDGE OF ALLEGIANCE**

64
65 **AGENDA OVERVIEW**

66
67 **PUBLIC HEARINGS**

68
69 **8.1 Public Hearing to accept the unanticipated revenue in the amount of \$85,415.36 from the State**
70 **of New Hampshire Highway Block Grant Aid in accordance with RSA 31:95-b, III(a) (see item 16.2)**

71
72 Chair Tsantoulis opened the Public Hearing at 6:53 pm.

73
74 B. Thomas- the State has a surplus of funds, and our share is \$85,415.36 and later on we will discuss
75 where to spend it, and I highly recommend the Town accepts it.

76
77 D. Ross 56 Sherwood Drive- I have no problem accepting this money but after the PH you need to
78 decide on how to spend it.

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Chair Tsantoulis closed the Public Hearing at 6:56 pm.

8.2 Public hearing for Hooksett Cemetery Commission to update Cemetery regulations and interment fees. (see item 11.3)

Chair Tsantoulis opened the 2nd Public Hearing at 6:56 pm.

M. Horne and Nancy Philbrick- the regulations have not been updated since 1990. We posted that the regulations were being updated. We also looked at other towns to see what they were doing as far as regulations. We also put in the language that the Town can fix headstones if there is no next of kin around.

Chair Tsantoulis closed the Public Hearing at 7:03 pm.

T. Tsantoulis- the Salvation Army is looking for Bell Ringer volunteers.

SPECIAL RECOGNITION

9.1 Hooksett Municipal Employee - New Hire

New Hires

- Police Dept = Police Officer Matthew Webber DOH 11/20/2023
- Administration Dept = Executive Asst Geralyn Ciardelli DOH 11/27/2023

End Employment

- Police Dept = School Resource Officer Angela Bergeron 11/20/2023 (went to State JPP)
- Public Works (Recycling & Transfer) = part-time Saturday Kevin Kokoszka 11/20/2023 (retiring after 11 yrs. with Town)
- Police Dept = Administrative Records Clerk Sheryl Kiley 12/29/2023 (retiring after 10 yrs. with Town)

Promotions

- Public Works Dept (Parks & Rec) = Robert Hebert promoted to Crew Chief (was Parks Asst Crew Chief)
- Public Works Dept (Recycling & Transfer) = Shawn Dumont promoted to Crew Chief (was Highway Asst Crew Chief)

PUBLIC INPUT

119 Jeanne Thurber- I have 3 questions. My main concern is why were we never notified about the work
120 being done on route 3? This major work takes place right in front of my business. How did the town
121 come to the decision that part of the road needed to be done first? The problem is North of that area.
122 None of the business owners at the South end see why the project is starting there. What are the tax
123 implications that are going to take place with the road being widened? Where is all the snow going to
124 go? I had to pay out of hand to move the snow. I have had to pay for drainage into my parking lot.

125
126 T. Tsantoulis- Route 3 is a State Road and is not a Town project. We have little say on that road. We
127 don't pave that road; we don't plow that road. The State has had an informational session on what is
128 taking place on that Road, why you were not notified was not on us. We don't have any jurisdiction
129 over that roadway. We don't have all the answers for you tonight, but we do recognize your business
130 concerns.

131
132 J. Thurber- I have been to these meetings and the State told me the Town wanted that area fixed first.

133
134 A. Garron- Bruce and I have met with Mrs. Thurber on this issue and when we look at who selected this
135 plan, it was suggested by the Governor and Council and placed on the States 10-year plan back in some
136 years ago. In 2019 the Town requested that this project be placed back on 10-year plan. On Monday
137 we had a working group with the business groups.

138
139 D. Ross 56 Sherwood Drive- the council does have say on what the State does on the roads and the
140 public and the businesses should be informed and invited to the meetings. Lot 19 at SNHU just paved
141 over that section and did no drainage or catch basins. The rocks wash out and cross over Depot Street
142 and goes off into the river. There is damage occurring to the delta in that area. Something wrong is
143 going on over there. This is the Merrimack River and is important. I went to the railroad tracks again
144 and see the situation is still an issue, and I have not seen it on your agenda yet to discuss. I have also
145 heard some talk on fines for ordinances.

146
147 **SCHEDULED APPOINTMENTS**

148
149 **11.1 Teamsters Local 633 and Town of Hooksett NH Police Supervisors Collective Bargaining**
150 **Agreement July 1, 2024-June 30, 2027**

151
152 ***J. Sullivan motioned to accept the tentative agreement for Teamsters Local 633 and Town of***
153 ***Hooksett NH Police Supervisors Collective Bargaining Agreement July 1, 2024-June 30, 2027, to***
154 ***include appendix (A) wage chart; seconded by D. Boutin.***

155
156 **Roll Call Vote #4**
157 ***A. Walczyk Aye***
158 ***R. Lapierre Aye***
159 ***J. Pinard NP***

160 *R. Duhaime Aye*
161 *J. Durand Aye*
162 *K. Judge Abstain conflict of interest*
163 *J. Sullivan Aye*
164 *D. Boutin Aye*
165 *T. Tsantoulis Aye*

166
167 *Vote in favor 7-0-1*

168
169 **J. Sullivan will 1st at the Deliberative and R. Lapierre will be the 2nd.**

170
171 **11.2 IAFF Local 3264 and Town of Hooksett NH Firefighters Collective Bargaining Agreement July 1,**
172 **2024-June 30, 2027**

173
174 *J. Sullivan motioned to accept the tentative IAFF Local 3264 and Town of Hooksett NH Firefighters*
175 *Collective Bargaining Agreement July 1, 2024-June 30, 2027, to include appendix (A) wage chart;*
176 *seconded by D. Boutin.*

177
178 **Roll Call Vote #5**

179 *J. Sullivan Aye*
180 *J. Pinard NP*
181 *R. Duhaime Nay*
182 *A. Walczyk Aye*
183 *R. Lapierre Aye*
184 *K. Judge Aye*
185 *J. Durand Aye*
186 *D. Boutin Aye*
187 *T. Tsantoulis Aye*

188
189 *Vote in favor 7-1*

190
191 **T. Tsantoulis will 1st at the Deliberative and K. Judge will 2nd.**

192
193 **11.3 Hooksett Cemetery Commission - update Cemetery regulations and interment fees.**

194
195 *R. Duhaime motioned to approve updates to Cemetery regulations and interment fees as presented;*
196 *seconded by D. Boutin.*

197
198 *Vote in favor 8-0*

199
200 **11.4 YMCA Karen Provost - 2024 Hooksett Summer Camp**

201

202 K. Provost- there are not a lot of changes in the MOU. The fees have increased a little. The deposit
203 amount has changed. This will be our 6th summer running the program. Last year we accommodated
204 120 and a wait list.

205

206 ***D. Boutin motioned to approve the 2024 Hooksett-YMCA Summer Program Agreement as presented;***
207 ***seconded by A. Walczyk.***

208

209 ***Vote in favor 8-0***

210

211 A. Garron- this has been reviewed and approved by the Town and the School. The only suggestion was
212 if you could widen that time frame for Hooksett residents to sign up.

213

214 **CONSENT AGENDA**

215

216 ***D. Boutin motioned to approve consent agenda items 12.1, 12.2, 12.3, 12.4, 12.5, 12.6 as presented;***
217 ***seconded by J. Sullivan.***

218

219 ***Vote in favor 6-2***

220

221 **12.1 Accept the donation of \$1,000.00 from the Rice Family Charitable Fund to the Town of Hookset**
222 **Conservation Commission fund per RSA 31:95-b:III(b).**

223

224 **12.2 Accept donations to the Town of Hooksett for the Family Services Department for the Holiday**
225 **Assistance Program for a total dollar value not to exceed \$10,000, as well as any other donations the**
226 **Family Services Department may receive prior to the holiday, per RSA 31:95-b, 111 (b) and RSA**
227 **31:95-e, II**

228

229 **12.3 Accept Southeastern NH HazMat Mutual Aid District funds reimbursed to the Town of Hooksett,**
230 **NH in the amount of \$944.19 for Hooksett Fire-Rescue Department HazMat Team members**
231 **overtime/backfill costs from Aug 1, 2023 - October 20, 2023, per NH RSA 31:95-b III(b).**

232

233 **12.4 Surety Release of \$6,000 plus interest for 36 Churchill Drive.**

234

235 **12.5 Surety Release of \$13,790 plus accumulated interest for 1134 Hooksett Road**

236

237 **12.6 Surety Release of \$56,834.20 – Marmon Aerospace, 18 Legends Drive**

238

239 **NOMINATIONS AND APPOINTMENTS**

240

241 **13.1 A. Stein Application and Fraud Policy**

242

243 *J. Sullivan motioned to nominate and appoint Alan Stein as a full member to the Conservation*
244 *Commission with a term expiring June 30, 2026; seconded by D. Boutin.*

245

246 *Vote in favor 7-0*

247

248 *J. Sullivan motioned to nominate and appoint Abby Milonas as a full member to the Heritage*
249 *Commission with a term expiring June 30, 2026; seconded by D. Boutin.*

250

251 *Vote in favor 7-0*

252

253 J. Sullivan- D. Winterton is stepping down from the Planning Board, leaving a Vacancy. The Planning
254 Board requests the appointment of David Russel to move from an alternative position to a full-time
255 position.

256

257 *J. Sullivan motioned to appoint David Russel to the Planning Board from an alternative position to a*
258 *Full member; seconded by D. Boutin.*

259

260 *Vote in favor 7-0*

261

262 **OLD BUSINESS**

263

264 **15.1 Tax Increment Finance District (TIF) –Amend the Tax Increment Finance Plan to Remove Parcel**
265 **17-39 from the TIF District**

266

267 *J. Sullivan motioned to recommend approval to remove parcel 17-39 from the TIF District; seconded*
268 *by D. Boutin.*

269

270 **Roll Call Vote #6**

271 *J. Durand Aye*

272 *R. Lapierre Aye*

273 *K. Judge Aye*

274 *D. Boutin Aye*

275 *J. Pinard NP*

276 *J. Sullivan Aye*

277 *A. Walczyk Aye*

278 *R. Duhaime NP*

279 *T. Tsantoulis Aye*

280

281 **Vote in favor 7-0**

282

283 B. Thomas- the sewer from the TIF District was designed going up Cross Street. Our intention all along
284 was to go across the 2 state properties, but we didn't know where the property line was and now that
285 the project is complete, it does not need to be in the TIF District, and it is being recommended that we
286 remove the lot.

287

288 **15.2 FY 2024-25 Budget and Warrant Articles (Revaluation Tabled at 11/01/2023 Town Council**
289 **Meeting) (January 9, 2024, Council Special Meeting should monetary petitioned warrant article(s) be**
290 **submitted)**

291

292 *J. Sullivan motioned to move the FY 2024-25 Default Budget in the amount of \$23,693,487.00 to the*
293 *Budget Committee; seconded by R. Lapierre.*

294

295 **Vote in favor 7-1**

296

297 **15.3 Proposed Town Charter Amendments for March 2024 Ballot**

298

299 *J. Sullivan motioned to recommend the bundling of the 2 Charter changes of eliminating the districts*
300 *and reducing the number of Councilors from 9 to 7; seconded by R. Lapierre*

301

302 **Vote in favor 6-1**

303

304 *J. Sullivan motioned to approve changing the warrant article from a super majority vote to a simple*
305 *majority vote; seconded by R. Lapierre.*

306

307 **Vote in favor 5-2**

308

309 *J. Sullivan motioned to increase the stipend to each Town Councilor by \$500; seconded by A. Walczyk.*

310

311 **Roll Call Vote #7**

312 *J. Pinard Np*

313 *K. Judge Aye*

314 *R. Lapierre Nay*

315 *R. Duhaime NP*

316 *A. Walczyk Nay*

317 *J. Durand Aye*

318 *J. Sullivan Aye*

319 *D. Boutin Nay*

320 **T. Tsantoulis Aye**

321

322 **Vote in favor 4-3**

323

324 **J. Sullivan will first and T. Tsantoulis will second the DPW Teamsters Contact article at the**
325 **Deliberative Session Saturday February 3rd. The list will be finalized at the January 24th Council**
326 **meeting.**

327

328 **D. Boutin motioned to recommend adding an article following each of the union articles to allow the**
329 **governing body to hold one special meeting if the union article fails; seconded by J. Sullivan.**

330

331 **Vote in favor 8-0**

332

333 **J. Sullivan motioned to remove the Revaluation Capital Reserve warrant article from the table;**
334 **seconded by R. Lapierre.**

335

336 **Vote in favor 8-0**

337

338 **J. Duhamel- the reason the amount going on the ballot was increased was because the article failed**
339 **last year, and we are now \$30,000 behind. A full update is needed.**

340

341 **R. Lapierre motioned to recommend the Revaluation Capital Reserve article in the amount of \$60,000**
342 **and moved it to the 2024 Town warrant; seconded by A. Walczyk.**

343

344 **Roll Call Vote #8**

345 **R. Lapierre Aye**

346 **R. Duhaime Aye**

347 **J. Sullivan Aye**

348 **A. Walczyk Aye**

349 **J. Durand Aye**

350 **J. Pinard NP**

351 **D. Boutin Aye**

352 **K. Judge Aye**

353 **T. Tsantoulis Aye**

354

355 **Vote in favor 8-0**

356

357 **A. Walczyk to first and J. Sullivan will second the articles at the Deliberative Session Saturday**
358 **February 3rd.**

359

360 **Discussion to amend the Body Worn Cameras warrant article to \$200,000.**

361
362 J. Sargent- there have been a few different reps that I have had to deal with, and the quotes I have
363 gotten have been all over the place and not solidified. They have given me just estimates so far and I
364 don't have a solid quote, so the \$200,000 I feel at this point is a safe number to land at.

365
366 We will leave it as is and if the quote comes in by the deliberative session, we will amend it then.

367
368 ***J. Sullivan motioned to hold a public hearing on January 10, 2024, to consider a municipal bond or***
369 ***note for the Martins Ferry Reconstruction project; seconded by R. Duhaime.***

370
371 ***Vote in favor 8-0***

372
373 C. Tewksbury- The estimated cost of the project is \$1,500,000 and will be funded as follows: 1) State's
374 portion comes from one-time funding thought 2022 SB401 and 2023 SB270 for a total of \$375,923. 2)
375 The Town Council has obligated Roadway Impact Fees in the amount of \$385,000. 3) Federal portions
376 of \$89,077 from APRA Local Fiscal Recovery Funds, and 4) a bond in the amount of \$650,000.

377
378 T. Tsantoulis- if the article fails what happens to the money that we have already allocated for this
379 project?

380
381 C. Tewksbury- we wont loose the ARPA until we spend it. Most of these funds are already obligated to
382 this fund.

383
384 **15.4 Town Council 2023/2024 Goals Update**

385
386 A. Garron- Town Council had a workshop on August 9, 2023, to establish short and long-term goals that
387 will move the Town's vision forward. The following were the goals set forth with a plan to report
388 updates at the second Council meeting of each month (November 15, 2023, Council meeting cancelled
389 due to no quorum & only one meeting in December on 13th due to holiday). Goal #1: Improve
390 community outreach Goal Summary: Improve communication and outreach to the community.
391 Enhance the Town's Newsletter. Add to the Library's Newsletter. Add advertisements to the Transfer
392 Station cabinet. Encourage the public to sign up for the website news alerts. Place electronic signs at
393 various locations in Hooksett. Develop a community Facebook page. Goal #2: Set budget increase to no
394 more than 2% (starting with 25/26 Budget) Goal Summary: Strive for a maximum 2% increase in the
395 municipal budget Goal #3: Remove the unnecessary utility poles Goal Summary: Remove Eversource
396 utility poles that are no longer in use Goal #4: Attendance notification for quorum purposes Goal
397 Summary: Improve notification system of Council, Boards, Committees and Commissions if member
398 cannot attend meetings Goal #5: Develop network of access to connect various river front area with

399 appropriate sidewalks/trails Goal Summary: Improve access to the Merrimack River for active and
400 passive recreation.

401

402 T. Tsantoulis- in November we had a appointment of a vacancy for Judges seat. The question came up
403 if he would need to re-run. Word from legal was that due to time constraints and he only missing one
404 week was not means for him to need to re-run. An attorney at NHMA was also asked his opinion on
405 this. What we are looking at is 2 different attorneys with different opinions.

406

407 R. Lapierre- point of order we have a legal response from our legal rep in October and then hearsay
408 from another attorney, I don't understand why we are still talking about it. It seems to keep coming up
409 because a certain councilor doesn't like the answer.

410

411 ***J. Sullivan motioned per 3.3 in the charter that K. Judge hold office until the next regular election;***
412 ***seconded by T. Tsantoulis.***

413

414 R. Lapierre- the way I see it and backed by other legal opinions. The council reconsidered a vote from a
415 previous meeting and rescinded the action form that motion, effectively that seat was never vacated
416 so K. Judge should still serve out the remainder of his term.

417

418 R. Duhaime- this motion and this vote does not need to take place.

419

420 **Roll Call Vote #9**

421 ***J. Durand NP***

422 ***D. Boutin Nay***

423 ***J. Pinard NP***

424 ***R. Duhaime Abstained not needed***

425 ***K. Judge Nay***

426 ***A. Walczyk Nay***

427 ***J. Sullivan Aye***

428 ***R. Lapierre Nay***

429 ***T. Tsantoulis Nay***

430

431 ***Vote in favor 1-5-1***

432

433 **NEW BUSINESS**

434

435 **16.1 Transfer Station Winter and Holiday Schedule**

436

437 B. Berthiaume- this is the same request that we had last year. It seemed to work really well with the
438 employees. We requested this last year to help with winter maintenance, as they help with plowing

439 during the winter during the week and not have to work on a Saturday. The 2nd part of the request is
440 for Christmas to allow for the station to be closed on Saturday the 23rd.

441

442 R. Lapierre- right now it is cardboard season for all, and anything we can do to make cardboard
443 recycling easier would be great. Maybe consider having a box outside by the road.

444

445 B. Berthiaume- we have looked at that, but there are logistics to consider like how to keep it dry and
446 keep all other material out of it.

447

448 ***A. Walczyk motioned to approve Transfer Station's winter weekend schedule from January 1st***
449 ***through April 1st, Recycling and Transfer Station will be open only on the 1st and 3rd Saturdays of***
450 ***the month seconded by D. Boutin.***

451

452 ***Vote in favor 8-0***

453

454 ***A. Walczyk motioned to approve the Transfer Station to be closed on Saturday, December 23rd to***
455 ***give our staff the time to spend Christmas with their families; seconded by D. Boutin.***

456

457 ***Vote in favor 8-0***

458

459 **16.2 Accept the unanticipated revenue in the amount of \$85,415.36 from the State of New**
460 **Hampshire Highway Block Grant Aid in accordance with RSA 31:95-b, III(a)**

461

462 ***R. Lapierre motioned to accept the unanticipated revenue in the amount of \$85,415.36 from the***
463 ***State of New Hampshire Highway Block Grant Aid in accordance with RSA 31:95-b, III(a); seconded by***
464 ***A. Walczyk.***

465

466 **Roll Call Vote #10**

467 ***K. Judge Aye***

468 ***J. Sullivan Aye***

469 ***R. Lapierre Aye***

470 ***J. Pinard NP***

471 ***D. Boutin Aye***

472 ***J. Durand NP***

473 ***A. Walczyk Aye***

474 ***R. Duhaime Aye***

475 ***T. Tsantoulis Aye***

476

477 ***Vote in favor 7-0***

478

479 **16.3 Establishment of the Municipal Transportation Improvement Fee**

480

481 The fee is set aside in a municipal transportation improvement capital reserve fund, which is used
482 exclusively for improvement to the local and regional transportation systems. The MIT fee is a unique
483 option that enhances the Town's control over operating and capital cost of public transportation
484 systems. By placing this fee on auto registrations, it focuses the cost of transportation on the users
485 instead of the property owners. Attached to this staff report is a 2015 study by Vital Communities,
486 which looks at this fee. The Town Council can determine the amount of the fee. The RSA allows for a
487 maximum of \$5.00 per registration on all vehicles, both passenger and commercial, with the exception
488 of all terrain vehicles, antique motor vehicles, farm tractors and motorcycles. Data collected from
489 other communities shows the majority are charging \$5.00. The estimated annual collection for this
490 fee is \$100,000. (\$5.00 x 20,000 registration). The Town Council can limit what the municipal
491 transportation fee is used for. The RSA allows for "improvements in the local or regional
492 transportation systems including roads, bridges, bicycle and pedestrian facilities, parking and
493 intermodal facilities, electric vehicle charging stations, and public transportation. The fund can be used
494 for engineering, right-of-way acquisitions, and construction costs of transportation facilities, including
495 electric vehicle charging stations, and for operating and capital cost of public transportation." If
496 Council would like to move forward with establishing this fee. The RSA requires a public hearing before
497 it can be placed on the ballot. The public hearing would be held on the Council meeting of January 10,
498 2024, to meet the require deadlines. After the public hearing, Council can modify the fee and the use
499 of the funds or not move forward with the fee at all.

500

501 **A. Walczyk motioned to move the establishment of the Municipal Transportation Improvement to a**
502 **public hearing on January 10, 2024; seconded by D. Boutin.**

503

504 **Vote failed 3-4**

505

506 A. Walczyk- how did this come up? What would we use these funds for?

507

508 C. Tewksbury- J. Pinar brought this up at a meeting. It has been brought up before and moved
509 nowhere. I recommend we don't specify what the funds are used for, I suggest you to leave it open
510 ended.

511

512 **16.4 IRS penalty assessment for late filing of the 2021 Form W-2**

513

514 ***R. Duhaime motioned to pay the IRS penalty in the amount of \$20,790.00 from ARPA State and Local***
515 ***Fiscal Recovery Funds; seconded by T. Tsantoulis.***

516

517 ***A. Walczyk motioned to amend the motion to use funds from the operating budget and not ARPA***
518 ***funds; seconded by K. Judge.***

519

520 **Roll Call #11**

521 ***J. Sullivan Aye***

522 ***R. Lapierre Aye***

523 ***J. Durand NP***

524 ***J. Pinard NP***

525 ***K. Judge Aye***

526 ***A. Walczyk Aye***

527 ***R. Duhaime Aye***

528 ***D. Boutin Nay***

529 ***T. Tsantoulis Nay***

530

531 ***Vote in favor 5-2***

532

533 ***R. Duhaime motioned to pay the IRS penalty in the amount of \$20,790.00 from the general fund;***
534 ***seconded by T. Tsantoulis.***

535

536 **Roll Call Vote #12**

537 ***D. Boutin Abstained***

538 ***A. Walczyk Aye***

539 ***J. Durand NP***

540 ***J. Pinard NP***

541 ***K. Judge Aye***

542 ***R. Lapierre Aye***

543 ***J. Sullivan Aye***

544 ***R. Duhaime Aye***

545 ***T. Tsantoulis Aye***

546

547 ***Vote in favor 6-0***

548

549 A. Garron- the IRS is assessing this penalty because the Town of Hooksett was late in its W-2 filings.
550 Historically the Town of Hooksett has always been on time. We appealed the penalty, and the IRS still
551 denied the appeal. We also solicited a letter from the PO indicating that it was filed on time and got
552 nowhere with that letter. Unfortunately, time is not on our side, and we have to have this paid by
553 December 15th. And we are concerned that the fine will grow if we don't get a timely response to our
554 appeal. I hate that we even have to pay this. If our appeal is approved, then they will return our check
555 to us.

556

557 A. Walczyk- I don't agree with where we take the money from. I don't think it should come from ARPA.

558

559 R. Lapierre- I agree with not taking it from ARPA, also I think if we do get the funds back, we cannot put
560 it back into ARPA.

561

562 **APPROVAL OF MINUTES**

563

564 *J. Sullivan motioned to approve the public minutes of October 25, 2023; seconded by K. Judge*

565

566 *Vote in favor 7-0*

567

568 *R. Lapierre motioned to approve the public minutes of November 1, 2023; seconded by D. Boutin.*

569

570 *Vote in favor 7-0*

571

572 *Correct M. Horn to M. Horne*

573

574 *R. Lapierre motioned to approve the non-public minutes of October 25, 2023; seconded by D. Boutin.*

575 *Vote in favor 7-0*

576

577 *R. Lapierre motioned to approve the non-public minutes of November 1, 2023; seconded by D.*

578 *Boutin.*

579 *Vote in favor 7-0*

580

581

582 **TOWN ADMINISTRATOR'S REPORT**

583 -Primex Letter for Fire Vehicle-Authorization for the TC Chair to sign moved by J. Sullivan seconded by

584 R. Duhaime

585 Vote in favor 7-0

586 -Fire Chief gave a background on the accident that occurred.

587 -NH Tax Deed and Property Auction was held on Saturday, December 9th, 2023, at Fred C. Underhill

588 School, 2 Sherwood Drive. Registration started at 10:00AM Auction started at 11:00AM. 4 properties

589 did not receive any bids. 7 sold. Total bids were \$55,300.

590

591 *J. Sullivan motioned to give the auction house the power of authority to close the results of the*

592 *auction; seconded by R. Lapierre.*

593

594 *Vote in favor 6-0*

595

596 -Bell Ringing Volunteers needed for the Salvation Army

597 -Fire Department-New Engine 2 was delivered to us and is now in operation in our Fire Department.

598 -DPW-Shawn Dumont-Asst. Crew Chief and Tom Bartula, Crew Chief received Road Scholar Awards.

599 -Rt. 3 Workgroup met on Monday, December 11, 2023, from 9am-11:45 am-Current Info On Town

600 Website. They expanded the work group to include business owners.

601 -Rt. 3A/Hackett Hill Project had it first meeting on Tuesday, December 12, 2023-Current Info On Town
602 Website. We will continue to have alternatives meetings in the future.
603 -Unfair Labor Practice Withdrawn by Teamster Local 633.
604 -Rezoning request on land (M33 L3) abutting Town owned land. MUD4 (Mixed Use District) to MDR
605 (Medium Density Residential).

606

607 ***Chair Tsantoulis moved to extend the meeting.***

608

609 ***Vote in favor 6-0***

610

611 **NON-PUBLIC SESSION NH RSA 91-A:3 II A, C, D**

612

613 ***J. Sullivan motioned to enter NON-PUBLIC SESSION #2 per NH RSA 91-A:3 II C and D at 9:41 pm; and***
614 ***will adjourn the meeting after; seconded by K. Judge.***

615

616 (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person,
617 other than a member of the public body itself, unless such person requests an open meeting. This
618 exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or
619 other levy, if based on inability to pay or poverty of the applicant.

620 (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in
621 public, would likely benefit a party or parties whose interests are adverse to those of the general
622 community.

623

624 **Roll Call Vote #13**

625 ***K. Judge Aye***

626 ***D. Boutin NP***

627 ***J. Sullivan Aye***

628 ***R. Lapierre Aye***

629 ***A. Walczyk Aye***

630 ***R. Duhaime Aye***

631 ***J. Durand NP***

632 ***J. Pinard NP***

633 ***T. Tsantoulis Aye***

634

635 ***Vote in favor 6-0***

636

637 Also, present Tax Collector, Kim Blichmann

638

639 ***J. Sullivan motioned to leave non-public at 10:00; seconded by K. Judge.***

640 ***Vote in favor 6-0***

641

642 ***J. Sullivan motioned to seal the Non-Public #2 minutes of December 13, 2023, with the exception of***
643 ***discussion #4- Tax Deeding; seconded by K. Judge.***

644

645 **Roll Call Vote #14**

646 ***R. Duhaime Aye***

647 ***J Durand NP***

648 ***J. Pinard NP***

649 ***R. Lapierre Aye***

650 ***A. Walczyk Aye***

651 ***D. Boutin NP***

652 ***K. Judge Aye***

653 ***J. Sullivan Aye***

654 ***T. Tsantoulis Aye***

655

656 ***Vote in favor 6-0***

657

658 ***J. Sullivan motioned to direct the Tax Collector to issue a tax deed for 1101 Hooksett Road M41L72***
659 ***for unpaid tax lien of 2020 and permit Tax Collector to sign tax deed; seconded by K. Judge.***

660 ***Vote in favor 6-0***

661

662 ***J. Sullivan motioned to direct the Tax Collector to issue a tax deed for M21L7 Land only for unpaid tax***
663 ***lien of 2020 and permit tax collector to sign tax deed; seconded by K. Judge.***

664 ***Vote in favor 6-0***

665

666 **ADJOURNMENT**

667

668 ***R. Lapierre motioned to adjourn the meeting at 10:00 pm. Seconded by T. Tsantoulis***

669

670 ***All in favor 6-0***

671

672

673 **Respectfully submitted,**

674

675 ***Alicia Jipson***

676

677

678 **Alicia Jipson**

679 **Recording Clerk**