

**Town of Hooksett
Town Council Meeting Minutes
Wednesday, February 14, 2024**

1
2 The Hooksett Town Council met on Wednesday, February 14, 2024, at 6:00 in the Hooksett Municipal
3 Building.

4
5 **CALL TO ORDER**

6 Chair Tsantoulis called the meeting of 14 Feb 2024 to order at (6:02) pm.

7
8 **PROOF OF POSTING**

9 Town Administrator, Andre Garron, provided proof of posting.

10
11 **ROLL CALL**

12 **In Attendance:** Councilor James Sullivan, Councilor Keith Judge, Councilor John Durand, Councilor
13 Randall Lapierre, Councilor Roger Duhaime, Councilor David Boutin, Councilor Timothy Tsantoulis,
14 Councilor Jodi Pinard, and Councilor Alex Walczyk.

15
16 **PLEDGE OF ALLEGIANCE**

17
18 **AGENDA OVERVIEW-** Presented by Chair Tsantoulis.

19
20 **PUBLIC HEARINGS**

21
22 **6.1 Public Hearing to enter into a PILOT Agreement with Central Rivers Hydro Power as allowed**
23 **under RSA 72:74 (see 14.1)- POSTPONED**

24
25 **SPECIAL RECOGNITION**

26
27 **7.1 Hooksett Municipal Employee - New Hires/ Departures- None to report on.**

28
29 **PUBLIC INPUT - 15 MINUTES – None**

30
31 **SCHEDULED APPOINTMENTS**

32
33 **9.1 Town Clerk, Karina Towne and Moderator, Todd Lizotte - January 23, 2024, Federal Primary**
34 **Election Results & March 12, 2024, Town/School/Special General Election Preparations.**

35
36 Todd Lizotte Town Moderator- The team looked at expanding the amounts of ballot clerks to account
37 for the anticipated increase in voters. Overall, the numbers of voters were 4,757, 1,038 D, and 3,719 R.
38 The number of absentee ballots was smaller than the last time. The Accuvote system worked with no
39 issues.

40
41 Karina Towne- if Councilors can let us know ahead of time in the future if they can or cannot attend,
42 that way we have a set schedule and set coverage.

43

44 Todd Lizotte- We all know how we got into the positions that we are in, but the reality is that the Clerk
45 and the Supervisors do all the work, and there is a lot of constant work that they are all doing.

46

47 **9.2 Leann McLaughlin, Project Coordinator and Tony Lacasse, Heritage Commission Chair -**
48 **Light up the Village Event (Tabled at 1/24/2024 Town Council Meeting)**

49

50 ***D. Boutin motioned to remove the item from the table; seconded by R. Duhaime.***

51 ***Vote in favor 8-1***

52

53 L. McLaughlin- at the January 24th meeting we discussed this event. It was discussed if you would like
54 this to run annually, and if so, how you would like it to be run. I have provided costs that I was able to
55 gather. So, in 2023 the total expenditure less the donations were about \$11,000. I do know in 2024 if
56 the bridge lights are going to remain on then a new electrical service will need to be added. We do not
57 want extension cords running everywhere. It seems to be a large event that is not within the purview of
58 the Historical Society.

59

60 ***J. Sullivan motioned to recommend that the Light up the Village event becomes a resident run***
61 ***and organized event similar to Old Home Day; seconded by J. Durand.***

62 ***Vote in favor 9-0***

63

64 J. Sullivan- having this as a Heritage event is outside our purview according to the RSA. To continue on
65 with this as an OHD type event is more appropriate. Of that total cost of the funds what portion of the
66 \$20,000 could be town costs?

67

68 L. McLaughlin- based on this you have DPW, Police staff, new electrical service installed. If in the
69 future, you wanted fireworks that would need to include FD staff. I think looking at the future you are
70 looking at \$4,000 to \$5,000, they should also be able to fund raise for this event as well.

71

72 T. Tsantoulis- this event has grown from its origin, and we have to ask how much we want to put the
73 town on the hook for and how far do we want to grow this and how do we want it run and by whom. I
74 think the bulk of this should come from private sources.

75

76 A. Garron- if we are moving towards an Old Home Day run type of event, the committee will need to
77 establish an appropriate budget and what they would be looking for from the Town for funds.

78

79 A. Walczyk- I have a question on how OHD came to be. The reason I am asking is that it takes a lot of
80 work to do. OHD was an activity that was started by volunteers. Now we are kind of holding the hot
81 potatoes for this event. How do we get volunteers?

82

83 J. Sullivan- by having this vote we recognize it will not be a town run event and will be run by volunteers
84 who will decide the future of the event.

85

86 R. Duhaime- I think the town should support this but I think it should be run by volunteers and I think the
87 town should help out a little financially to help. It is a quality-of-life event that I think is important for the
88 residents.

89
90 **9.3 Carrie and Jason Hyde of 36 Edgewater Dr. request the Town of Hooksett unmerge lots that**
91 **have been involuntarily merged per RSA 674:39-aa and Hooksett Zoning ordinance Article 26**
92 **section B1 and update the tax maps.**

93
94 J. Hyde- we own 3 parcels of land on Edgewater Drive. We are here to seek a finding from the
95 Hooksett NH Planning Dept, and Code Enforcement officer regarding out 2 lots of record as described
96 in the deed recorded at the Merrimack Registry of deed. Book and page OPR 2629/736. The deed
97 conveyed to Carrie and Jason Hyde on March 3, 2004, describes 2 distinct lots while the town only
98 acknowledges 1 lot, which does not match the dimensions of either lot recorded in the deed. This is
99 incorrect and the town maps should reflect the reality of 2 distinct lots as described in the deed. Per
100 article 26 section B “nonconforming lots” of the Hooksett Zoning Ordinance adopted 5/12/2009; “lot of
101 record means a lot described by metes and bounds in a deed or plan recorded by the registry of deeds,
102 prior to the adoption of this ordinance, or approved by the planning board. It is our assertion that since
103 the deed which describes in detail with metes and bounds, describes 2 separate and distinct lots, and
104 was conveyed before the adoption of the aforementioned zoning ordinance, that the deed with its
105 metes and bounds should be the controlling document required for the town to correct its faulty lot
106 maps, tax record and zoning maps. No certified survey or plot plan is required per Hooksett zoning
107 ordinances. Since the town maps have been incorrectly showing one lot of record since at least 1983
108 this could indicate that the 2 lots were involuntarily merged prior to our ownership in 2004. If the town
109 asserts this is the case, please consider this letter a formal request for lot separation/restoration under
110 the provisions of RSA 674:39-aa section II. “Lots or parcels that were involuntary merged prior to
111 September 18, 2010, by a city, town, county, village district or any other municipality. Shall, at the
112 request of the owner, be restored to their pre-merger status and all zoning and tax maps shall be
113 updated to identify the pre-merger boundaries of said lots or parcels as recorded at the appropriate
114 registry of deed.” As the town zoning ordinance and NH RSA 674:39 aa section II both call for the use
115 of the deed as the document used to properly describe lots of record it is our belief that the town code
116 enforcement officer is factually mistaken in their assertion that a survey is required to remedy the
117 incorrect lot description on map page 5, lot 55. We are requesting that per Hooksett zoning ordinance
118 article 26 section b1, and RSA 674:39-aa the town of Hooksett separates the lots to match the lots
119 described in the deed and corrects the faulty maps as soon as possible.

120
121 A. Garron- Everything Mr. Hyde said was accurate. This is the proper path to unmerge these lots. We
122 then will send this deed to the tax mappers and the unmerging will occur then.

123
124 ***J. Sullivan motioned to unmerge the two (2) lots that have been involuntarily merged per RSA***
125 ***674:39-aa and Hooksett Zoning ordinance Article 26 section B1 and update the tax maps;***
126 ***seconded by D. Boutin.***

127
128 **Roll Call Vote #2**
129 ***R. Duhaime Aye***
130 ***J Durand Aye***
131 ***J. Pinard Aye***

132 **R. Lapierre Aye**
133 **A. Walczyk Aye**
134 **D. Boutin Aye**
135 **K. Judge Aye**
136 **J. Sullivan Aye**
137 **T. Tsantoulis Aye**

138
139 **Vote in favor 9-0**

140
141 **9.4 Dana Pendergast, Chair JLMC (Joint Loss Management Committee) - Update and Safety**
142 **Manual Review**

143
144 D. Pendergast- The Town's Safety Manual was last updated June 23, 2021. Primex, the Town's WC &
145 PL Insurance carrier, recommends the manual be reviewed at this time. There are no recommended
146 changes to this document by staff or Primex.

147
148 **A. Walczyk motioned to approve the Safety Manual as of 02/14/2024 and Councilors to sign**
149 **Statement of Commitment; seconded by D. Boutin.**

150 **Vote in favor 8-0**

151
152 **Councilor Duhaime left meeting at 6:57pm (returned at 7:48pm).**

153
154 **9.5 Annual Update from the Hooksett Historical Society - James Sullivan, Member.**

155
156 J. Sullivan- we are celebrating our 50th year. We are in good shape adhering to our goals and
157 guidelines. Financially we are in a great place with a donation of \$150,000 from Kathy Northrups estate,
158 and we are investing that in a 6-month CD. Since the Prescott building is a Town building the roof has
159 been replaced and repairs to the bulkhead have been made. There are some issues with the building
160 that we continue to monitor. In our 50th year we continue with an association with the library which will
161 assist us in maintaining our historical library. This will allow us to store our collection at the library. In
162 the past it has been a case by case signing up. This will allow us to focus on 3D displays. During the
163 past year we have received inquiries looking for information. We worked with them and provided
164 information. We also provided information to the 2nd volume of the history book. We got inquiries on
165 town incorporation paper, historical markers, and the covered bridge. We had outreach to other
166 historical societies. Programs coming up for our 50th anniversary, we will hold a number of open
167 houses. We are looking at showcasing a Hooksett Hall of fame for those that are famous beyond
168 Hooksett's borders, we will have 2 events planned for that finding 20 people worthy of that
169 reorganization.

170
171 **CONSENT AGENDA**

172
173 **D. Boutin motioned to approve the consent agenda 10.1, 10.2, 10.4 as presented; seconded by J.**
174 **Sullivan.**

175
176 **Roll Call Vote #3**

177 **D. Boutin Aye**
178 **J. Pinard Aye**
179 **A. Walczyk Aye**
180 **J. Durand Aye**
181 **R. Duhaime NP**
182 **J. Sullivan Aye**
183 **R. Lapierre Aye**
184 **K. Judge Aye**
185 **T. Tsantoulis Aye**
186 **Vote in favor 8-0**

187
188 10.1 Accept Southeastern NH HazMat Mutual Aid District funds reimbursed to the Town of Hooksett,
189 NH in the amount of \$1331.10 for Hooksett Fire-Rescue Department HazMat Team members
190 overtime/backfill costs from October 21, 2023 - December 21,2023 per NH RSA 31:95-b III(b).

191
192 10.2 Accept the donation of \$7,500.00 from the Mary & John Elliot Charitable Foundation to the Town
193 of Hooksett, NH for the Hooksett Fire Rescue Department to purchase and replace AEDs under RSA
194 31:95-b III (a) and to return that amount to the fire rescue department's ambulance revenue account.

195
196 10.4 Granite Woods Commerce Center - Reduce Site Bond by \$500,000 from \$2,131,380.00 to
197 \$1,631,380.00 for the Hackett Hill Gravel Pit.

198
199 B. Thomas- The developer of the site has done a significant amount of work to raise the grade of the
200 site. The work included the removal of clay areas within the site, filling in pits and regarding the steep
201 side slopes around the site note that these side slopes are much lower with much less area to stabilize.
202 In fact, the entire site has been leveled out, making reclamation far simpler than at the beginning of the
203 project. In light of the work completed, the Site Reclamation Bond of \$2,131,380.00 may be reduced by
204 \$500,000 to \$1,631,380.00.

205
206 10.3 Granite Woods Commerce Center – Reduce Off-Site Bond by \$400,000 from \$500,000 to
207 \$100,000 for the sewer and water main project – **POSTPONED**

208
209 **NOMINATIONS AND APPOINTMENTS**

210
211 **11.1 Mary Ecklund Application-Zoning Board Alternate**

212
213 ***D. Boutin motioned to nominate and appoint Mary Ecklund as an Alternate to the Zoning Board***
214 ***of Adjustment with a term expiring 06/30/2027; seconded by J. Sullivan.***
215 ***Vote in favor 8-0***

216
217 **11.2 Jesse Tringale Application- Economic Development Resident Member**

218
219 ***D. Boutin motioned to nominate and appoint Jesse Tringale to the Economic Development***
220 ***Advisory Committee as a resident member with a term expiring 06/30/2027; seconded by J.***
221 ***Sullivan.***

222 ***Vote in favor 8-0***

223
224 **OLD BUSINESS**
225
226 **NEW BUSINESS**
227
228 **14.1** Enter into a PILOT Agreement with Central Rivers Hydro Power NH Hooksett, LLC pursuant to
229 RSA 72-74 (see 6.1) **POSTPONED**
230
231 **14.2 Budget Transfer #2024-01** in the amount of \$5,000.00 from the Police's budget to the DPW's
232 budget.
233
234 *A. Walczyk motioned to authorize the Chairman to sign Budget Transfer #2024-01 in the amount*
235 *of \$5,000.00 from the Police's budget to the DPW's budget; seconded by D. Boutin.*
236
237 **Roll Call Vote #4**
238 *A. Walczyk Aye*
239 *R. Lapierre Aye*
240 *J. Pinard Aye*
241 *R. Duhaime NP*
242 *J. Durand Aye*
243 *K. Judge Aye*
244 *J. Sullivan Aye*
245 *D. Boutin Aye*
246 *T. Tsantoulis Aye*
247 *Vote in favor 8-0*
248
249 **14.3 Budget Transfer #2024-02** in the amount of \$13,000.00 from the Fire's budget to the Finance
250 and Tax Collector's budget.
251
252 *J. Sullivan motioned to authorize the Chairman to sign Budget Transfer #2024-02 in the amount*
253 *of \$13,000.00 from the Fire's budget to the Finance and Tax Collector's budget; seconded by D.*
254 *Boutin.*
255
256 **Roll Call Vote #5**
257 *J. Sullivan Aye*
258 *J. Pinard Aye*
259 *R. Duhaime NP*
260 *A. Walczyk Aye*
261 *R. Lapierre Aye*
262 *K. Judge Aye*
263 *J. Durand Aye*
264 *D. Boutin Aye*
265 *T. Tsantoulis Aye*
266 *Vote in favor 8-0*
267
268 **14.4 Budget Transfer #2024-03** in the amount of \$23,533.00 from the Finance's budget to the
269 Town Clerk's budget.

270
271 **A. Walczyk motioned to authorize the Chairman to sign Budget Transfer #2024-03 in the amount**
272 **of \$23,533.00 from the Finance's budget to the Town Clerk's budget; seconded by D. Boutin.**

273
274 **Roll Call Vote #6**
275 **J. Durand Aye**
276 **R. Lapierre Aye**
277 **K. Judge Aye**
278 **D. Boutin Aye**
279 **J. Pinard Aye**
280 **J. Sullivan Aye**
281 **A. Walczyk Aye**
282 **R. Duhaime NP**
283 **T. Tsantoulis Aye**
284 **Vote in favor 8-0**

285
286 **Quarterly Financial Report as of December 31, 2023**
287

288 C. Tewksbury- The town received \$1,522,396.86 in ARPA –State and Local Fiscal Recovery Funds.
289 The council approved \$1,484,895.89 in projects as of 1/29/2024 and has until 12/31/2024 to obligate
290 the remaining \$37,500.97. In the Administration budget they are responsible for large town-wide
291 expenditures such as property liability insurance, workers compensation, legal services, and
292 computers. The budget has increased \$319,738 over the last four years. In the current budget (FY
293 2023-24) there were additional funds for property and liability insurances and worker’s compensation
294 insurance. In FY 2022-23 one full-time staff member was added. In FY 2021-22 there was an increase
295 for the Bicentennial Celebration and software. As of December 31st, the legal line was 69% spent. This
296 compares to last December, when the legal line was 50% spent and December 31, 2021, when the line
297 was 30% spent. Fire Department budget over the last four fiscal years, this budget has increased
298 \$610,666 or 14%. The 14% breaks down as follows: wages and overtime increased 6%; employer
299 share of NH Retirement increased 2%; health insurance costs increased 3% and general operations
300 increased 3% for items such as hydrant rentals, vehicle maintenance and new equipment. Spending is
301 just under December’s benchmark of 50%. Employees’ wages and benefits make up \$4.2 mill or 83%
302 of the budget. The department was short of three full-time firefighters for three months. Also, one
303 firefighter has been out all fiscal year. The operational portion of the budget is \$888,763 or 17% and
304 includes fuel, water hydrant rentals, vehicle maintenance and equipment. The overall increase in the
305 Police budget for the last four fiscal years was \$791,574 or 16%. Wages and overtime increased 6%;
306 health insurance increased 5%; employer’s share of retirement has increased 3.5% and general
307 operations increased by 1.5%. The department has underspent its budget due to vacant positions. In
308 the current fiscal year, there have been six full-time vacancies. Three are filled and three are currently
309 not filled. The average vacancies length is 4.33 months. When you compare the FY 2020-21 budget to
310 the current year’s budget, the amount budgeted for general operations is around 11% for both years.
311 However, the FY 2020-21 budget had funds to replace two cruisers and the current budget has funds to
312 replace three. For the PW- Highway Division Budget they are at 53% spent. If you remove all the
313 encumbrances from each of the budget years, the actual budget has increased \$612,163 or 20% over
314 the four years. The \$612,163 or 20% breaks down as follows: 4.5% on wages and overtime; a 4%
315 increase in health insurance; a 0.5% increase in employer share of NH Retirement and \$358,316 or
316 11% in general operations. General operations increased \$358,316 over the four budget years. The

317 largest increase was to the paving line, which went from \$600,000 in FY 2020-21 to \$900,000 in FY
318 2022-23. The current budget has funds to replace a 20-year-old carpet at the courthouse, and \$20,000
319 more for the salt and sand and the fuel lines. There have been some cost savings over the four years.
320 Street lighting went from \$65,000 to \$30,000, NHDES Stormwater went from \$110,000 to \$35,000 and
321 building maintenance was \$168,000 and now is \$138,000. Year-to-date actuals are 53% of the budget.
322 This is due to the timing of the fall paving and the amount of paving completed and paid as of
323 December of each year. Staffing levels for the Highway Division have remained the same for the past
324 four years. There have been five full-time vacancies this fiscal year. Three positions have been filled
325 and two are still vacant. The average length of each vacancy is 2.8 months. In the PW- Recycling &
326 Transfer Division this budget has increased just over \$170,333 or 14% over the past four years. Wages
327 and overtime have increased 3.5%. The town added one full-time Administrative Assistant to the FY
328 2020-21 budget as approved by the voters. Health insurance has decreased (0.5%). The town's share
329 of NH Retirement has increased 1%. General operations have increased by \$122,249 or 10%, largely
330 due to tipping fees. Position vacancies explain why actuals are historically less than the December
331 benchmark of 50%. Currently all full-time positions are filled but there have been two vacancies with the
332 average length of the vacancies being 3.5 months.

333 Revenues- we are at 68% collected. The top revenue source for the town is fees collected for
334 registering motor vehicles. Each budget is based on the collection for the prior year. June 2023, the
335 town collected \$4,578,779. June 2022 collections were \$4,191,355. June 2021 collections were
336 \$4,460,804. Actuals collected are at 60%, which is higher than the benchmark of 50%. The Tax
337 Collector believes most of this increase is related to timing for fleet registrations. In FY 2021-22 one
338 larger fleet has changed from a June registration to September, which helps explain the increase in FY
339 2022-23 from the prior year. Interest & Penalties on Tax Revenues we are at 31% collected. This
340 interest comes from property taxes not being paid on time, and the penalties are fees to execute liens
341 and notices. Many property owners pay off delinquent taxes either to avoid the town deeding their
342 property (generally in the spring) or when they want to sell their property. Building permits we are at
343 58% collected. These fees are generated by residential and commercial construction. Collections are
344 above the benchmark in the current year, which was only achieved by lowering the budget. The budget
345 was lowered based on actual collections over the last four years. State revenues are at 93% collected.
346 Today the town's share of Meals and Rooms Tax is just under \$1.4 million. Highway Block Grant is
347 \$302,564 in FY 2023-24. The State allocated one-time payments of \$85,415.36 for road project(s) and
348 \$58,354.02 for Bridge Aid. Both payments do not lower taxes or supplant the budget and will be used to
349 fund the Martins Ferry Intersection project. In FY 2022-23 the State allocated a one-time payment of
350 \$110,208.42 used to reduce taxes. Interest on deposit we are at 69% collected. This revenue is the
351 interest the town earns on the cash in our bank accounts. The Treasurer invests excess cash in
352 accordance with the town's investment policy. With interest rates increasing the town is already seeing
353 higher returns for FY 2022-23. The ambulance service fund- in 2021 calls increased 24% from 2020
354 and calls for services have decreased in both the 2022 and the 2023 years. We are 76% collected on
355 our ambulance billings.

356

357 **APPROVAL OF MINUTES**

358

359 ***J. Sullivan motioned to approve the Town Council public minutes of January 24, 2024, as***
360 ***amended; seconded by D. Boutin.***

361 ***Vote in favor 8-0***

362

363 **TOWN ADMINISTRATOR'S REPORT**

364
365 A. Garron – the Deliberative Session reduced Operating Budget to 23/24 level (\$23,657,820). The
366 default budget of \$23,693,487 (\$35,667) additional funds from reduced budget) is the other option if
367 Article 7, as amended, is defeated. From March 12 to April 12, Town must submit a revised budget to
368 DRA for the reduced operating budget. If Default budget is the result of Town Meeting, then budget has
369 already been included in our past filing. Guidance on Implementing the Operating Budget action of the
370 Deliberative Session. Reduced Operating Budget or Default Budget.

371
372 Depot Street “washout issues” will be addressed by SNHU. Drainage issues will be addressed with the
373 Martins Ferry Project.

374
375 NHDOT Rt 3 Expanded Workgroup held a meeting on Monday, February 12, taking into consideration
376 the discussions we had here with amendments to the proposed plan.

377
378 J. Sullivan- at that meeting they asked us to make a decision on roundabout or signalization at
379 Mammoth Road, when will that decision be made?

380
381 A. Garron- when we met at the December 11th meeting, that meeting ended with a question from DOT
382 that it was the consensus of the group to move forward with a roundabout at Mammoth Rd, and we
383 restated that question at the last meeting, and it was again stated that the roundabout is the plan
384 moving forward.

385
386 R. Lapierre- no one has been able to convince me this will work. It will force everyone coming out of
387 Agway and movie theater to take a right, you will not be able to take a left.

388
389 A. Garron- it has been suggested that left turns coming out of there will not work.

390
391 J. Pinard- I am going back on the record again that if business is taken away it won't get a yes vote
392 from me.

393
394 A. Garron- pinning ceremony for FD employees who have come off probation for FF Eric Allard and FF
395 Kerri Kennison.

396
397 **TOWN COUNCIL FUTURE AGENDA ITEMS**

398
399 **INFORMATIONAL ITEMS AND CORRESPONDENCE**

400
401 **SUB-COMMITTEE REPORTS**

402
403 T. Tsantoulis- a member of the Parks and Recreation advisory committee, has suggested all go and
404 look at the terrific work done at Lamberts Park.

405
406 **PUBLIC INPUT- None**

408 **Councilor Duhaime returned to meeting at 7:48pm.**

409

410 **NON-PUBLIC SESSION NH RSA 91-A:3 II**

411

412 ***J. Pinard motioned to go into non-public session under NH RSA 91-A:3 II A, C, L at 8:07 pm***
413 ***seconded by D. Boutin.***

414 (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or
415 the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting
416 and (2) requests that the meeting be open, in which case the request shall be granted.

417 (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a
418 member of the public body itself, unless such person requests an open meeting. This exemption shall extend to
419 any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay
420 or poverty of the applicant.

421 (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of
422 the public body, even where legal counsel is not present.

423 **Roll Call Vote #7**

424 ***J. Pinard Aye***

425 ***K. Judge Aye***

426 ***R. Lapierre Aye***

427 ***R. Duhaime Aye***

428 ***A. Walczyk Aye***

429 ***J. Durand Aye***

430 ***J. Sullivan Aye***

431 ***D. Boutin Aye***

432 ***T. Tsantoulis Aye***

433 ***Vote in favor 9-0***

434

435 ***D. Boutin motioned to leave non-public session of February 14, 2024, at 8:38 pm; seconded by***
436 ***K. Judge. Vote 7 in favor, 2 opposed (Pinard, Duhaime). Chair Tsantoulis continued the non-***
437 ***public session.***

438

439 ***D. Boutin motioned to leave non-public session of February 14, 2024, at 8:45 pm; seconded by***
440 ***K. Judge.***

441

442 ***R. Lapierre motioned to seal the non-public minutes of February 14, 2024 with the exception of***
443 ***motions and to redact name(s)/location(s) for ambulance write-offs; seconded by K. Judge.***

444

445 **Roll Call Vote #9**

446 ***J. Durand Aye***

447 ***D. Boutin Aye***

448 ***K. Judge Aye***

449 ***R. Duhaime Aye***

450 ***J. Pinard Aye***

451 ***A. Walczyk Aye***

452 ***J. Sullivan Aye***

453 **R. Lapierre Aye**
454 **T. Tsantoulis Aye**
455 **Vote in favor 9-0**

456
457 **MOTIONS MADE IN NON-PUBLIC SESSION**

458
459 **Ambulance Hardship**
460 **J. Durand motioned to grant (4) ambulance write-offs for a total of \$4,902.12 (DOS 08/01/2023**
461 **\$1,225.53, DOS 09/24/2023 \$1,225.53, DOS 10/10/2023 \$1,225.53 & DOS 10/18/2023 \$1,225.53);**
462 **seconded by J. Sullivan. Vote 9-0 in favor.**

463
464 **14.6 Fire Chief Contract**
465 **D. Boutin motioned to grant Hooksett Fire Chief Contract to Steven Colburn as presented, with**
466 **the exception of a longevity bonus as described under section 4.a, contract includes:**

- 467 • *Term April 1, 2024-March 31, 2027*
468 • *Salary \$125,816*
469 • *5-weeks vacation*
470 • *Flextime*

471 **Seconded by R . Lapierre.**

472
473 **Roll Call Vote #8**

474 **R. Lapierre Aye**
475 **R. Duhaime Naye**
476 **J. Pinard Aye**
477 **A. Walczyk Aye**
478 **J. Durand Aye**
479 **J. Sullivan Naye**
480 **D. Boutin Aye**
481 **K. Judge Aye**
482 **T. Tsantoulis Aye**
483 **Vote in favor 7-2 opposed (Duhaime, Sullivan).**

484
~~485~~ **ADJOURNMENT**

486
487
488 **D. Boutin motioned to adjourn the meeting at 8:46 pm, seconded J. Sullivan**
489 **Vote in favor 9-0**

490
491 **Respectfully submitted,**

492
493 ***Alicia Jipson***
494 **Alicia Jipson**
495 **Recording Clerk**