May 19, 2020

A Regular Meeting of the Common Council was held on Tuesday, May 19, 2020 at 7:00 PM, with President Thomas DePietro presiding.

Upon roll call there were present: Aldermen Garriga, Halloran, Lewis, Merante, Rosenthal, Sarowar, Trombley, Wolff and President DePietro.
Absent: Aldermen Mizan and Walker.

(Aldermen Mizan and Walker arrived to virtual meeting after roll call.)

The Clerk announced there was a quorum present for the meeting as required by Section C12-13 of the City Charter.

Due to the world-wide Covid-19 Virus Crisis, Governor Andrew Cuomo ordered to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed. Meeting was live streamed on WGXC Radio Station.

On motion of **Alderman Trombley,** seconded by **Alderman Wolff,** the minutes of the April 21st meeting were ordered received and placed on file. Carried.

Committee Reports.

On motion of **Alderman Sarowar,** seconded by **Alderman Trombley**, the following committee reports were ordered received and placed on file:

Tourism Board

Minutes of Regular Meeting April 17, 2020

In attendance: Tamar Adlar, Hannah Black, Kristan Keck, Sidney Long, Chris McManus, Filiz Soyak, Kate Treacy
Absent: Alderman Calvin Lewis, chairman; Selya Graham
Guests: Mayor Kamal Johnson, City Attorney Cheryl Roberts, Common Council President Tom DePietro, Mayor's Aide Michael Chameides, Sam Merrett, Aldermen Eileen Halloran, Jane Trombley, Dominic Merante, Rebecca Wolff

Mr. DePietro opened the meeting, conducted via Zoom and offered live stream over radio station WGXC, at 5:04 p.m. He said discussion was limited to board members, but the public was invited to text or e-mail him. If a question was not entered, it would be entered into the record.

New Business

Disbursement and Use of City Funds

Ms. Roberts said there had been questions about whether Tourism Board funds could be used for grants or loans to small businesses in need due to COVID-19. She said it seemed to her and the New York Conference of Mayors (NYCOM) that this particular pot of money could not be used in that way. Additionally, the state Constitution prohibits municipalities from giving gifts. Taxpayer money can't be used to give without anything in return, she said. “There has to be a benefit, something tangible.”

Ms. Adler asked if funds could be given to a foundation. Ms. Roberts said they could not. The city could set up its own mechanism and take in its own funds. Ms. Roberts said Columbia Economic Development Corporation (CEDC) Executive Director Mike Tucker might be able to take on that role. Ms. Wolff asked if Tourism Board funds could be transferred to the CEDC to administer, but Ms. Roberts said they could not.

Mr. DePietro said in summary: “Some think where there’s a will there’s a way. That’s just not true.”

Tourism in the Time of Pandemic and Beyond

Mr. McManus said he had heard very inspiring ideas from board members and residents and that there was a lot of passion about coming up with solutions. He said tourism was a priority and the board had to look at ways to help Hudson recover and at the types of tourists who visit. Before that, he said, there had to be a discussion about “the elephant in the room,” which was tourism. He challenged board members to rethink their ideas of tourism.

In a PowerPoint presentation, he said Hudson could no longer afford to approach tourism for tourism's sake. “We need to target visitors that can help Hudson recover and grow long term.” He suggested a focus on three types of tourists—overnight travelers/local day trippers, weekenders from Brooklyn and Boston, and Hudsonians (local tourists) themselves, who could be inspired to explore their city. He said the board could organize and align initiatives to the tourists Hudson sought to attract. For example, overnight weekenders could be catered to starting in the fall, local day trippers starting in July and Hudsonians now through the end of the year.

Mr. McManus said overnight weekenders might not return for awhile, which would put a new priority on activities for local tourists. He called it “intratourism.” He said there had to be ways to get people who live on Worth Avenue to travel to lower Warren Street and off Warren. “How do we inspire out neighbors to come out?” he asked. Midweek business also favored day trippers and locals. “Understanding the type of visitors we attract will help us to prioritize activities to help the business segments and communities that need support the most.”

Now was the time for a call to action. He said the board should put together a calendar of activities that would allow members to visualize who they were helping and attracting, and when.

Ms. Long shared a suggestion from Jane Ehrlich for an online version of Open Studio Hudson, which the latter coordinated last fall. The idea would provide a marketplace and forum for city artists and give them a virtual gallery.

Ms. Long also stressed the importance of collecting the feelings of residents during the pandemic, through videos and interviews. Inspired by the words of a song, “...in your Easter bonnet,” she said people could make hats and share them online for the secular part of Easter.

She also suggested that the original Shiloh Baptist Church on Columbia Street could be an anchor for the arts community and people interested in history. The church, which is being considered for landmark status by the Hudson Preservation Commission, is a large part of the city's history, Ms. Long said.

Ms. Adler also gave a presentation that somewhat dovetailed Mr. McManus'. She spent a lot of time reading tourism strategies. She distilled them, then tried to move past them. She referred to Destination Think, the firm that works on strategic branding for Copenhagen, which she called “a paragon of tourism.” In her presentation, she said “places that lack substance are doomed to disappoint.” She said Destination Think recommended working on the substance of a place, not the brand. In other words, the image and brand are only as good as the real thing. Advertising doesn’t create enduring place appreciation. The best marketing is a place that provides experiences that are fun, accessible and real.

That raised the question of “what should we do?” The best strategy, she said, is to become a place where people want to be. She asked the board to consider approaches and ideas that would help Hudson become a place where visitors and residents want to be, not just eat, sleep and shop, but play, walk, run create, invest and thrive.

One way is to create a walkable city. She said 85 percent of money spent driving leaves a community. Investing in parks, trails, bike lanes and sidewalks would move money into the economy and improve life for all. Ms. Adler also touched on “tactical urbanism,” which she said uses low cost, temporary changes to the built environment to improve local neighborhoods and city gathering places. “It doesn’t require lots of investment and fosters dynamic spaces, experiences and ideas,” she said.

Ms. Adler went on to say that low income communities were especially vulnerable to climate change. Ideas that focus on climate resiliency, such as green spaces, carbon sequestration and alternative energy, would help make the city become attractive to visitors and healthier for residents.

She suggested that Hudson become a child-centered city. The Raising Places project, which Hudson participated in two years ago, found that child-centered places were the healthiest and happiest. Places to play and access to them for all abilities, would make the city more attractive for daytime use by visitors and local families.

Mr. Merrett, who works for the Maritime Museum in Kingston, was invited to speak about a proposal he submitted. It would be a recurring event called “Waterfront Wednesday,” which would be a collaborative effort to get people to or near the Hudson River for activities ranging from visits to the Hudson-Athens Lighthouse, outdoor movies using a sail as a screen and others. It would start in July. He said outdoors spaces were already seeing more activity during the pandemic and would see more during and after the recovery phase. Mr. McManus liked the idea and encouraged board members and others to weigh in. Ms. Adler agreed, saying it was better to be proactive and reactive at the same time. It was a way to create a structure for ideas on long- and short-term levels.

Mr. Chameides presented a possible short-term mechanism for distribution of funds. He thought that there could be two grant programs, one during the time of social distancing with no physical interaction and the other afterward. He suggested short-term grants be small amounts and decided on quickly, with the amounts decided by the Tourism Board. That method would not require as much due

diligence, he said. The board would have to develop criteria for grants, which would require Common Council approval. Larger grants could be offered when social distancing was not in play.

Mr. DePietro recommended a numerical rating system so the board would have a way to support why it selected one proposal over another. Ms. Adler said the criteria could include addressing climate resiliency, contributions to a child-centered environment and other values.

Members worried that they might lose out on an opportunity if they waited another month to make decisions about the grants. Mr. McManus, Ms. Adler, Ms. Soyak and Ms. Black agreed to draft a Request for Proposals (RFP) and criteria to judge proposals.

Ms. Long said the way the city handled the pandemic would be of great interest to a large audience. “This little rivertown, this is how we handled the pandemic. It’s a very powerful story,” she said.

Mr. DePietro asked Mr. Merrett if he could have his proposal ready for next month’s meeting. Mr. Merrett said immediate short-term projects should be done first, but he could submit his plan for the May meeting.

Mr. McManus referred to the ideas generated at meetings of the CEDC’s cultural task force. One was to have local businesses open their windows to artwork. He wondered if that might be a legal way to give money to local businesses. Mr. Adler also called on local businesses to be creative. Mr. DePietro liked the sense of urgency. “We have to think of how it’s deliverable. It has to be tangible,” he said of the funding process.

Ms. Keck commented that as more people began to participate in brainstorming, duplication would occur, but, she said, “a good idea, is a good idea.” Ms. Trombley agreed “the more cross-fertilization the better.”

Mayor Johnson said he was proud of the people serving on the Tourism Board and that the meeting was “super-inspiring.” He urged members to reach out to him for support, as did Mr. DePietro.

Mr. DePietro adjourned the meeting at 6:17 p.m.

Police Committee

Minutes of Regular Meeting April 27, 2020

In attendance: Alderman Dewan Sarowar, Chairman; Alderwoman Jane Trombley; Alderman Malachi Walker; Alderwoman Rebecca Wolff; Police Chief Edward Moore; Common Council President Tom DePietro

Mr. Sarowar called the meeting, conducted via Zoom and live-streamed over radio station WGXC, at 6 p.m. He thanked the Hudson Police and Fire departments for their service during a critical time. “You’re working on the front line without hesitation,” he said.

Policing During the Pandemic

Police Chief Moore said that the department has been lucky so far, with no loss of manpower due to Coronavirus. There were some staff quarantined early on, but they were tested quickly. In sum, the epidemic has not reduced police patrols or their response time, or impacted public safety.

The police union proposed, and the chief agreed to, 12-hour shifts to reduce potential exposure to the virus. The schedule, which started last month, ensures that a replacement shift would be available to takeover in the event of quarantine of a platoon of officers. With 12-hour shifts, numbers do not overlap, which reduces exposure and lets the public see more officers on the streets.

Chief Moore said streets have been quiet, but the number of calls for service was down only 15 percent compared to last year. Arrests were down more than 30 percent. The number of tickets written declined by about a third because there has been less vehicular traffic and fewer people on the streets, he said. Criminal categories were down, which he said was a good thing, but domestic violence was up about 10 percent compared to 2019.

The department ordered hand sanitizing dispensers in January and distributed them around the station. Office doors are kept shut during the day and the lobby has been locked. People who visit the station can call in via a "squawk box" outside. City Court has been gated and will remain closed until June 9. A decontamination area was created in the garage where officers can go if they've been exposed to the virus.

The department has an ample supply of masks, hand sanitizer and other personal protection equipment. Chief Moore said he has had daily contact with county officials. "We've been very lucky in terms of manpower," he said.

Officers have not ticketed or arrested anyone for violating social distancing protocols. He said officers preferred to give reminders and warnings first. Also, there is a provision in Public Health Law that allows officers to ticket those not wearing masks, but officers have worked toward compliance before ticketing. There has been "a very high cooperation rate in the city." The chief also said that Columbia County Sheriff David Bartlett was responsible for handling PAUSE complaints and directed them to appropriate agencies. "We've received none," Chief Moore said. "We like to give folks a chance to comply." A complaint was received locally about picketers at Planned Parenthood not wearing masks. There were two people picketing—a pastor and a man—and they complied when officers arrived. HPD had not had any repeat offenders "or people flaunting it," the chief said.

Mr. Sarowar asked if the 12-hour shift might continue after the pandemic. The chief said the department was trying to figure out how to make more patrols available during the crisis. This was a good way to pilot the program. If the officers like it and the union gives its blessing, then the department could sit down with the city to negotiate the change.

Chief Moore explained how the new shifts worked. Officers worked longer hours, but fewer days. Generally, three officers and a supervisor are on duty in a single shift, now there are sometimes four or five working. Ms. Trombley asked if officers liked the new arrangement better. The chief said it was in the test phase and would have to wait for the endorsement of the union.

Mr. Sarowar asked about overtime. The chief said it was built in—four hours per week per officer—but it was a wash because when you looked at overtime at the end of the month, it was about the same.

Ms. Wolff said 12 hours seemed like a long shift that would bring efficiency down. Chief Moore said he personally wouldn't like it, but "young people can do it." She asked the average age of the officers. The chief said they are very young, with an average of 2 ½ years on the job. They are young and put a priority on weekends with their families, he said.

Mr. Walker asked if there had been any spike in drug overdoses. Chief Moore said the county had seen that, but Hudson had not, so far.

Ms. Trombley asked if the department received masks from a particular county agency. The chief said it had, in addition to a number of donations. The department had masks as early as February 6 and hand sanitizer before that, so it was ahead of the curve.

Mr. DePietro asked whether masks were required whether or not people were in a group. Chief Moore said a mask must be worn when social distancing could not be maintained. Officers were giving people a chance to separate or put on masks.

Chief Moore reported that he was working on the mayor's request that all departments look at budget reductions. The chief said $2.7 million of the department's $3.1 million budget was allotted to salaries. The department, he said, did not have much discretionary spending.

Mr. Sarowar adjourned the meeting at 6:23 p.

Finance Committee

Minutes of Regular Meeting
April 21, 2020

In attendance: Common Council President Tom DePietro, Chairman; Alderwoman Eileen Halloran; Alderman John Rosenthal; Alderwoman Rebecca Wolff; City Treasurer Heather Campbell

Chairman DePietro called the meeting to order at 5:30 p.m. It was conducted via Zoom videoconferencing and live-streamed over local radio station WGXC.

Treasurer's Report

Ms. Campbell said she began to compile her report a few weeks ago so she could talk about the potential impacts from the Coronavirus. "I don't think much of it will surprise you, but I think it's important that we all make sure we're on the same page."

Ms. Campbell said 10 sources account for almost 90 percent of the city's projected revenues and just three account for 70 percent—property taxes, sales tax and state revenue sharing. She anticipated that pretty much all of them would be negatively impacted to one extent or another.

On the issue of property tax, she said that although it is recognized when tax bills are issued, it becomes a receivable, which means the city doesn't actually receive the cash until the bills are paid. It is pretty much fixed as opposed to an income tax or a sales tax that can vary more significantly, she said. "So from a revenue standpoint, that's helpful, but it's a decent chunk of our income."

Ms. Campbell said it was likely that some property owners would have to defer their tax payments due to lack of income, which would affect the city's cash flow. She said property tax accounted for 50 percent of city revenues.

When tax bills are sent at the beginning of the year, the city recognized that as revenue. "Just because we've identified the revenue doesn't mean that people have paid those bills yet. So it becomes what's called a receivable. So that's considered an asset on the balance sheet."

Ms. Campbell said it was safe to assume that sales tax contributions—about $1.5 million—would decline. It's highly likely that sales tax statewide would decline and the city's share of that would decline as well. It was also likely that payments would be delayed because

the state extended the deadline for filing, which will affect cash flow. “We had a pretty aggressive estimate for 2020, so that’s another area where I can anticipate seeing some impact. I also think it’s safe to say that that particular issue is going to continue on to 2021.”

About $1.5 million was anticipated from state revenue sharing. Even if the state didn’t cut this funding, it is not received until December, so it won’t help in the interim.

Alderman Jane Trombley asked for a breakdown of the 70 percent. Ms. Campbell said 50 percent came from property tax and 10 percent each from sales tax and state revenue sharing.

The remaining revenues that make up 90 percent of the city’s revenues were parking related—tickets, meter fees, parking permits, all negatively impacted by travel bans and stay at home orders—lodging and mortgage taxes, building permits and use of the fund balance. Ms. Campbell said it was likely that the city would breach its fund balance policy.

She then told committee members to look at the other side of the equation—expenditures. “Unfortunately, there’s not a lot of great news on this front because most of the expenditures are fixed obligations, so there’s not a whole lot to cut.”

The top six expenditures are directly related to personnel and combined, account for more than 50 percent of the city’s expenses (police payroll, medical insurance, state retirement contributions, street maintenance payroll, youth payroll and Social Security contributions). Citywide, payroll, retirement, hospitalization, Social Security and worker’s compensation accounted for almost 70 percent of the total budget. Ms. Campbell said most other expenses were not discretionary, such as debt service, library funding and basic materials and supplies needed to keep the city operating.

There are funds budgeted for a number of capital projects, but some, if not most of them, may need to be delayed, especially ones that require significant matches. Even those that are fully or mostly reimbursable might be delayed to keep cash flow available for immediate expenses.

“Like I said, there’s really not a whole lot to cut except for personnel,” she said.

Mr. DePietro said that the Youth Department’s summer program probably wouldn’t happen and asked how much that might mean to the budget overall. Ms. Campbell said that depended on what the city decided to do. “Right now the city is paying all employees, regardless of whether they’re showing up to work or not,” she said.

Ms. Wolff said she hadn’t yet heard anything about the entire summer program being cut, but imagined that there would be some kind of remote programs offered. Plus, she said, there might be a relaxation of social distancing by that time.

Mr. DePietro said the main program at the beach of Oakdale wouldn’t account for much, but Ms. Campbell replied: “No, it’s actually a pretty significant chunk of money.”

Another potential impact that was hard to get a handle on was the amount of funds budgeted for capital projects, because most of them would require borrowing. “That can get tricky for a couple of reasons,” Ms. Campbell said. Municipalities are going through the same issues of potential revenue shortfalls which no one knows the extent of and the market for borrowing might be higher than anticipated. “The second issue with it is we still need to make sure that if we’re taking on more debt service that we have the revenues and the corresponding cash flows to cover that debt. It’s a challenging issue to try and figure out now.”

Mr. Rosenthal asked if there was any idea yet when some firmer decisions would have to be made. Ms. Campbell said she couldn’t answer that yet. She has been spending the majority of this time working on the annual update document, a required file due on May 1. Her next step would be to look at some projections and try and make some estimates based on best, moderate

and worst case scenarios, and anticipating declines in revenues to come up with a forecast. She said she would have a better idea in the next few months.

Ms. Halloran asked if was too soon to ask department heads to consider budget cuts, how they would do it and what the impact of those cuts would be. Ms. Campbell said they were valid questions. "I think Heather knows I asked that question weeks ago and it fell on deaf ears," Ms. Halloran said. "We could require the department to just produce an estimate…to reduce the budget by X percent. I would think they would want to do that just to be able to influence how we think."

Ms. Trombley said when she was involved in these types of situations in her public education days, the questions were always the same—what would be done if the budget had to be reduced by 10 or 20 percent. "I think it gives the department heads a sense of a little bit more control. So maybe you could do a two-step process. It might make people feel better and think about what they absolutely need."

Ms. Halloran agreed. "I think it gives the department heads some measure of control and buy-in for whatever may have to come."

Ms. Wolff said it seemed that the Youth Department was already understaffed and carrying a huge burden at this time with organizing and carrying out food delivery services. "I would think that that department would probably not be subject to the same kind of cuts," she said.

"I would think that they should be asked to take a look at the budget because we have to figure out what's essential and what we can't afford," Ms. Halloran said.

Mr. DePietro broached the possibility of unions objecting. Ms. Campbell said that would probably be the case if it came to personnel cuts or money affecting their members, but if it's just about delaying equipment purchases, for example, it might not. She said departments should be asked where they could find savings in their budget except for personnel at this point. "I think if we try that first, maybe we avoid personnel issues," Ms. Halloran said.

Ms. Campbell moved on to a year-to-year budget comparison which was through March. Using parking revenue as an example, she said it was ideal to see revenues at or close to 25 percent at this time, but the city was at about 20 percent. She then looked at the first quarter of 2019 versus the first quarter of 2018 to get a more direct comparison. "What you can see is that we're basically down across the board, which, of course, we would have to expect since we aren't making people pay the meters and aren't issuing parking tickets because of that. People aren't coming in for the most part anyway. So we're down about 20 percent versus a year ago on the parking items."

Building permits and fees were only at 20 percent versus a year ago and 20 percent versus budget.

Ms. Campbell said that going forward she would try to do some simple modeling to see what the expected impact might be. She added that before the meeting, she went back and looked at how much the city collected against property tax for the first three months of 2019—about $1.3 million. This year it was about $1.1 million and the entire drop was in March. "Obviously people are choosing to not pay their property taxes," she said. "I'm sure they have cash flow issues of their own."

"…This is another indicator that we need to keep our eyes on because that's going to directly impact our cash flow. Our cash flow is fine for right now,…but it's something we definitely have to keep an eye on."

Ms. Campbell addressed the city's fund balance. She broke it down into six categories—not in spendable form, capital reserves, other restricted, assigned appropriated, assigned unappropriated and unassigned. She said there was a jump in assigned unappropriated fund balance ($293,409 to $662,072) because the city started recording things that should have been recorded in that budget line.

The unassigned fund balance at the end of 2019 was projected to be $3 million. The adopted budget was $11.7 million. The unassigned fund balance percentage was 25.8 percent, still above the 25 percent minimum set by the Common Council.

She provided a breakdown of the fund balance components. Non-spendable form is basically monies that are set aside to pay the HRA match for employees' hospitalization. Capital reserves is money for the fire truck, other reserves are some legacy things including the firehouse reserve, an old Schroeder loan repayment and other miscellaneous things. About 85 percent is legacy items and the balance is the reserve for the Tourism Board. The appropriated fund balance is what is used to balance the 2020 budget and the assigned unappropriated is all the encumbrances and carryovers from 2019 to 2020. For example, a grant received in 2019 would have been recognized as revenue then and carried over to this year. So in some ways, "you can look at that as…the revenue being inflated versus the actual expenditures."

She referred to the assigned unappropriated fund balance as "encumbrances, but on steroids." Money has been carried over, such as those received from Stewart's, the dog park, a parking study and a ramp for Promenade Hill.

"The whole point of a fund balance is for a crisis very much like the one we're in right now," Mr. DePietro said.

"That's why we have the fund balance policy in place, because if we didn't, we'd be in pretty big trouble right now," Ms. Campbell replied. "But we're in better shape than a lot of other municipalities are now."

Fee Increases

Mr. DePietro reported that he continued to look at various city fees for increases. He had already met with Police Chief Ed Moore and Code Enforcement Officer Craig Haigh. Mr. DePietro said it would hard to increase fees when everyone feels that they're being strapped already, but it might have to be done. He said he hoped to have the fee schedule done within the next month or two.

To end on a positive note, Mr. DePietro said some have predicted that local tourism might have a huge boost in the short term, given the reluctance of people to fly.

The meeting was adjourned at 6:12 p.m.

Legal Committee

Minutes of Regular Meeting
April 22, 2020

In attendance: Alderman John Rosenthal, Chairman; Alderwoman Tiffany Garriga; Alderwoman Rebecca Wolff; Jeff Baker, Counsel
Absent: Alderman Shershah Mizan

Common Council President Tom DePietro called the meeting to order at 6:30 p.m. It was conducted via Zoom teleconferencing and live-streamed over local radio station WGXC.

Chicken and Idling Laws

Ms. Wolff said she would like the committee to move forward with some smaller items discussed by constituents—a chicken law and a no-idling law. Mr. Baker asked what she was looking for in a no-idling law as there already was one on the books for trucks. She said she wanted a law that would include cars. She said cars that sit outside of a store, for example, could not be there more than three to five minutes. She said there was scientific data regarding emissions. Mr. Baker said he would have to legally question if there was any pre-emptive, in this case state law, which regulates emissions from vehicles. He agreed to check into whether the city had the authority to enact such a law under Municipal Home Rule Law.

Mr. Baker wondered why the draft chicken law provided by Ms. Wolff didn't make approvals for keeping the birds subject to Planning Board approval, but instead required permits from the code enforcement officer. Ms. Wolff said some amendments were made, such as when one tenant in a multi-unit building wanted chickens. Mr. Baker said landlord approval should be included. "Your intent of giving tenants a voice and the right to veto should also apply to neighbors," he said. "That's why it's normal to give authority to the Planning Board."

He said functionally, it was "the equivalent of a shed with some squawking creatures in it." Hopefully, the requirement of Planning Board approval would resolve conflicts ahead of time.

He also said the law should include a limit on chickens and not allow roosters. He also asked if there were any zones where keeping chickens should be prohibited. Chairman Rosenthal, who arrived late, said the committee should consider the zoning issue. Mr. Baker said the zoning code would have to be amended as well. He added that the committee should look at neighborhoods in terms of greater density and larger yards, and whether site plan approval or special use permits would be needed.

Ms. Wolff said another amendment required an annual versus a one-time fee. Mr. Baker recommended a one-time fee and that it should be a fair one. Mr. DePietro said he was working on a new fee schedule to be presented to the Finance Committee. The fee, he said, should be enough to cover any administrative costs. Mr. Baker said he would draft an amendment to Chapter 70, Article III of the city code, which applies to fowl or birds. It could say that fees for keeping chickens would be established by the city.

Short-Term Rental Law

Mr. Baker reported that he was crafting a short-term rental (STR) law and hoped to have it completed by the end of the week. Ms. Wolff asked if the committee would be able to contribute additional thoughts on the working draft. Mr. Baker said the draft he was working on was intended to go before the committee for consideration, not the full Common Council. Ms. Wolff asked if members should set a date for an interpersonal meeting and Mr. Baker said he would finish the draft first and send it to members for review.

Sidewalk Legislation

Ms. Garriga said the sidewalk law requirement that property owners were responsible for materials had to be changed. Mr. Rosenthal said that neighborhood preponderance would apply and Mr. Baker confirmed that one of the drafts confirmed that. Ms. Garriga said by way of

example that a non-profit had most of the sidewalks on one side of the street in a certain material and the other side was concrete. She wondered if all in that neighborhood would have to comply. Mr. Rosenthal said the committee would have to figure out a balance. If the city was creating an amortized cost in the plan, it could be expensive. Ms. Garriga said that if one looked around, they would see blue stone on one side of a street and concrete on the other. "Poor on one side, rich on the other," she said. The language in the draft was problematic and should be changed, she said. Mssrs. Baker and Rosenthal said neither the current or draft law mandated concrete. Ms. Garriga said she was referring to city code. Mr. Baker said he would not find that mandate.

Mr. Baker asked if the committee wanted him to pursue a sidewalk improvement district (SID). Mr. Rosenthal said he was inclined to agree as an SID would provide more a more robust enforcement mechanism. He said there should be a new way of the city doing things rather than maintaining the old. The city website would provide a comment section on Americans with Disabilities Act (ADA) where people could identify bad areas, he said. He also said that that the city had to empower the Department of Public Works commissioner to direct the superintendent to make repairs.

At present, Chairman Rosenthal said, the city could fine a property owner for unfit sidewalks and if no action was taken, a lien could be put on the property to cover the cost of repairs. Mr. Baker said the type of materials could be left out so there would be no roadblocks. Ms. Garriga said that the Department of Public Works (DPW) should have to repair curb corners first. "People can't get on the sidewalks," she said.

Ms. Garriga asked if Mayor's Aide Michael Chameides, who also serves as the ADA coordinator, had applied for any type of funding for ADA compliance. Mr. DePietro said officials were meeting with grant writers soon to identify sources of funding. Ms. Garriga asked if another meeting with grant writers could be scheduled to provide input from all council members. Ms. Wolff said that Hudson Housing Authority Executive Director Tim Mattice managed those types of grants when he worked in Troy so he should be contacted.

Chairman Rosenthal said the committee could work broadly on the sidewalk improvement law and add concerns about materials and enforcement. Mr. Baker said the language of the law could be changed to provide flexibility with concerns to materials. He asked how to determine what materials were predominate. Ms. Garriga said that was easy—concrete. She said it should be reflected in the minutes that five or six materials were noted. Mr. Baker said there was no specific mention of concrete in the code. Mr. Rosenthal said the city had to show movement to comply with the ADA.

Weight Limits

Ms. Wolff and Chairman Rosenthal asked about weight limits on city streets. Ms. Wolff said that couldn't be applied to the truck route, but wondered if it could be applied to all other streets. Mr. Baker said a weight limit that would prevent access to the Colarusso dock would not be allowed. If the Planning Board granted approval for the haul road, then the city could tell Colarusso that the firm couldn't use city streets at all, he said. Mr. Baker said he would be happy to have a private discussion with committee members. Chairman Rosenthal said that limits on all streets not on the truck routes would run into a real conflict with Colarusso and could be an imposition on deliveries. Ms. Wolff said she would like to continue the conversation. Mr. Baker said he could talk privately with individual members about legal consequences.

Chairman Rosenthal adjourned the meeting at 7:28 p.m.

Tourism Board

Minutes of Special Meeting May 4, 2020

In attendance: Alderman Calvin Lewis, chairman; Tamar Adler, Hannah Black, Selha Graham, Kristan Keck, Sidney Long, Chris McManus, Filiz Soyak, Kate Treacy
Guests: Common Council President Tom DePietro, Mayor's Aide Michael Chameides, Alderwoman Jane Trombley

Alderman Lewis called the meeting to order at 5:05 p.m. It was conducted via Zoom teleconferencing and live-streamed over local radio station WGXC.

Request for Proposals and Judging Score Card

Ms. Adler outlined a draft request for proposals (RFP) and judging score card for grants to be awarded by the Tourism Board to businesses and organizations in Hudson. The grants would fund projects that promote the city as an attractive destination for a broad cross section of people and that strengthen the community and economy.

The board will evaluate proposals to determine those best suited to encourage business and local engagement with the city and establish Hudson as an attractive destination. The board will consider how each proposal supports the local economy and the community and will prioritize projects that "illuminate or create a unique experience of Hudson's communities and businesses; enliven Hudson's city life; create local opportunities for recreation and/or seek to advance walkability, climate resiliency and accessibility; and use tactical urbanism tactics which focus on low cost, DIY projects."

Ms. Adler said the board would evaluate proposals for socially distant, short-term grants with awards of up to $5,000 and long-term grants for up to $15,000. A total of $50,000 was earmarked for short-term grants and $100,000 for long-term grants. Not all of the $400,000 allotted to the board has to be spent, she said. Also, applications will be accepted for multiple or successive grants and will be evaluated separately.

The board will evaluate submissions and submit those chosen to the Common Council for funding approval. A point-based system (one to five) would be used to evaluate each proposal to ensure that the process was fair and objective.

Ms. Black asked how the information would be disseminated to the public. Mr. DePietro said the RFP could be given to all media, organizations and the Hudson Business Coalition. Ms. Graham suggested the Columbia County Chamber of Commerce and the Columbia Economic Development Corporation, and Mr. McManus suggested Facebook forums.

Ms. Black and Ms. Treacy questioned the scoring system and criteria, saying it was very subjective. Ms. Adler said a scoring system would always be partly subjective and was mainly need to justify why a project was funded. Questions in the draft RFP addressed potential furtherance of a project, she said. Ms. Long said by way of example that if a project was not walkable it might not get a good score. The system could affect some projects that are really good, but might get a lower score because the criteria. Ms. Soyak said a rubric should be created that merged the criteria so the process was not just about scoring. The rubric, she said, could be published along with the RFP and would be a transparent way to show how proposals would be judged. Ms. Long said some would meet the criteria brilliantly and some might not.

Ms. Graham did not like the use of "minorities" in the RFP and suggested it be changed to "marginalized." Mr. McManus pointed out that none of the members that worked on the draft liked use of that word.

Ms. Trombley asked if members had thought of any hierarchy of categories or values. "It seems that it might be difficult to meld it all together," she said. Mr. McManus said members discussed how proposals would be scored and couldn't come up with a determination, whether it be the entire board or a subcommittee. Ms. Soyak said it was the entire board's first pass on the RFP so members that felt the criteria didn't fit, had additions or thought it was too complicated should submit suggestions.

Ms. Adler said she didn't want the process to get bogged down and that it was important that all members made decisions regarding scoring based on the same criteria or values. "We can figure it out," she said. "It's great to have a full group score."

Mr. McManus posed a process question: Would a quorum be required? Alderman Lewis agreed with a collective group chiming in on score cards, but was open to a subcommittee looking at proposals first. Ms. Treacy said she wanted the process to move quickly and reasonably. She suggested rotating review groups so all would have an opportunity to look at proposals. Ms. Long said it would be better if all members reviewed submissions. Ms. Adler said it would be a lot of reading, but all could help direct the ship and decide what gets funded. If the board decided to do it by quorum, strict guidelines should be set, she said.

Discussion shifted to when applications would be reviewed and the time frame for submitting them to the Common Council for approval. Mr. DePietro said they should be submitted prior to the Council's informal meeting so they can be reviewed and forwarded for action at the regular monthly meeting, a week later. Mr. McManus asked if a week was enough time for the board to review and score applications. Ms. Treacy said that would depend on the number of proposals of submitted, which could change in any given month. Ms. Adler said monthly review was good because no one would stress out over it.

Members then discussed the method of submission—Dropbox and Google—and who would be responsible for collecting and sharing applications. Ms. Graham asked about cutoff dates and how to handle situations where more applications for a particular length of grant were received over another. She wondered if they could be carried over to the next month. Mr. McManus and Alderman Lewis agreed that there could be a holdover. Mr. McManus said the board should be prepared for capacities. Ms. Adler reminded members that the Common Council only had to review submittals sent by the Tourism Board. The board decided to consider short- and long-term grant submissions at the same time.

After discussion, the board agreed to review changes and comments to the draft RFP before it was sent out.

Hudson Master Plan

Mr. McManus gave a presentation on a Master Plan for Hudson and asked all to consider it and come back with ideas. He was working with the Cultural Task Force that was meeting each week and that there had been a call for a master plan. The first involved planning for the city's post-pandemic future. He said Governor Andrew Cuomo challenged communities to reimagine societies and to prepare for a "new normal."

Mr. McManus said the city had to look at projects that were aligned in the case of a future crisis. "The governor has challenged us to reimagine society," he said. The Tourism Board's role was essential in that, Mr. McManus said.

There are pillars for developing Hudson's Master Plan—enabling social distancing; letting people know that firms are open for business; reimagining cultural events; attracting, supporting and retaining local artists; helping cultural institutions to grow; and events that drive local business. He said the Tourism Board could play a critical role in that by looking at programs that bring tourists back appropriately, community grants, and coordination and alignment with other organizations.

Ms. Keck said it was important to know what other organizations were doing, the cast of characters, what they were doing and whether there was any overlap. The groups, she said, were starting to come together. Ms. Adler nominated Mr. McManus to be the point person for such, which he agreed to. Ms. Keck agreed to help him since she was already doing similar work.

Ms. Long wondered if the Tourism Board might be able to acquire grants. Mr. McManus said that others were pursuing funding so there was no reason the board couldn't do so as well. "This is a very strange time. There's a lot of...pain," he said. "There's always a silver lining. You just have to grab it."

The meeting was adjourned at 6:28 p.m.

Communications.

President DePietro stated there had been a question from a council member and he said "when we accept letters, we're just accepting the fact, we're acknowledging that we received them, there's no, there's no indication of favoring them or disfavoring them or anything like that".

On motion of **Alderman Wolff,** seconded by **Alderman Trombley**, the following communications were ordered **NOT** received by the following tie-vote:

1) Columbia-Greene Democratic Socialists of America supporting the 75 North 7th Street Affordable Housing Project.

2) Columbia-Greene Democratic Socialists of America regarding the proposed development of mixed-income housing at 75 North 7th Street.

President DePietro called for a voice vote to receive the communications and place them on file.

Alderman Halloran stated her objections and she said "my objection is, that they, they are anonymous except for an organization, I don't know who would, who is speaking to us so that's my only reason for not agreeing".

Alderman Garriga said "I vote nay".

President DePietro called for a roll call vote on the motion.

Ayes: Aldermen Lewis, Rosenthal, Sarowar, Wolff and President DePietro. (5)
Nays: Aldermen Garriga, Halloran, Merante, Mizan and Trombley. (5)

Prior to voting, **Alderman Rosenthal** said "aye, I don't see there's any problem accepting a letter anonymous or not, so it's a communication to the Council, I think we should just take it".

Jeffrey Baker, Legal Advisor said "if I may just point out, it's from an organization that identifies itself" and he said "I'm sure we've taken organizational letters before". Legal Advisor said "I would just advise you to be careful here".

Motion was lost.

Following the roll call vote, **Alderman Sarowar** said "we are for the people, we should accept those letters".

Alderman Garriga said "I agreed with my colleagues, we have a right to our vote".

Legal Advisor Baker said "this is an example of a citizen petitioning government, exercising their First Amendment Rights to communicate to government that they have a constitutional right to petition it" and he said "they have sent you a letter expressing their views on an issue, you are simply acknowledging for the record that you have received it, you have legally received it anyway, I'm not sure what the difference is by not doing it except you are sort of affirmatively making an aggressive statement that isn't necessary". He said "you're not condoning, agreeing with or recognizing any validity whatsoever in the letter, it's certainly not liable as a slanderous which would certainly give you a reason, possibly not to accept it but I would just caution you". Legal Advisor Baker said "you can have strong feelings about what's metaphoric but it's been received".

President DePietro said "it's very disappointing" and he said "it can only be seen as some kind of bizarre form of red-baiting in my opinion".

Bills.

Alderman Rosenthal questioned the Rodenhausen, Chale & Polidoro, LLC bill.

President DePietro stated the law firm which handled the IDA, Assessments and Historic Preservation Commission.

Legal Advisor Baker stated three (3) of the City Attorneys would now be considered independent contractors and he said "the amounts will stay at the exact same as what was originally budgeted and what our salaries were set at and so now, you're going to be seeing monthly bills".

On motion of **Alderman Trombley,** seconded by **Alderman Halloran,** the bills were audited and ordered paid by the following vote:

Fed Ex	60.50	US Bank Equipment Finance	160.58
Goldberg Segalla	1,578.50	Eastern Managed Print Network	119.17
General Code Publishers	535.00	Erin Reis	240.00
US Bank Equipment Finance	110.84	Mid-Hudson Cablevision	41.45
Valley Energy	33.36	AT&T Mobility	36.08
Verizon	81.38	Rackspace US Inc	756.80
Passport Labs Inc.	383.94	Mid-Hudson Cablevision	61.45
James Delaney Jr.	600.00	JV Computers	15.00
Mayor Johnson (petty cash)	7.50	NeedDecals.com	280.00
Revize LLC	1200.00	Chatham Printing	1,600.00
Azavar Technologies (LocalGov)	7,231.00	Amazon Capital Services	32.14
Fontana CPA's (Firehouse Audit)	5,528.00	Paychex of New York LLC	1,146.04
Ricoh USA Inc	32.27	First Light	397.93
Paychex Human Resources Svcs	279.45	TGW Consulting Group	2,100.00
Eastern Managed Print Network	9.60	Johnson Newspaper Corp	218.28
Whitbeck Benedict & Smith	1,951.75	Rodenhausen,Chale&Polidoro LLC	12,280.33
Jeffrey S Baker	3,041.66	Zoe Paolantonio, Esq.	583.33
Linda L Fenoff	360.00		

DRI
Chazen Engineering & Land Surveying PC 20,383.35

Dunn Warehouse
Tecta American Weatherguard LLC 25,725.00

Colarusso Escrow
Barton & Loguidice DPC 7,191.89

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Rosenthal, Sarowar, Trombley, Wolff and President DePietro.

Nays: None.

President DePietro provided the floor to Chief of Police L. Edward Moore to discuss recent events in the City.

Chief of Police L. Edward Moore said "I think you all should be brought up to speed on what your department's doing and what the situation is at hand". He said "we can trace the events that recently happened to March 28th shooting in Cherry Alley where Terrell Starr had shot a yet, shot at a

yet to be identified person, video and witness statements put that case together for us and we made an arrest, then May 2nd we had the drive-by shooting on North 2nd Street and we have developed some information that shows that these incidents might have been related". Chief Moore said "on May 6th we ordered, we put out orders to saturate the downtown area with foot and bicycle patrols and visible police cars park in key areas, we were able to utilize the extra personnel that we had on-hand for this because we converted to twelve hour shifts because of the Corona-Virus" and he said "maybe some of you might have seen the extra patrols downtown, below Third Street, State, Columbia, Front Street and we're going to continue with those". He said "on May 16th, of course we had the homicide around 11:00 PM, I'll characterize it as a shoot-out between two parties in the HTA parking lot" and he said "immediately we assembled a team made up of our Hudson Detectives, available patrols, command staff, New York State Police was requested, the Troopers responded with units from SP Livingston Barracks, their Major Crime Unit, Forensic Investigation Unit, the city crime scene processing, the Computer Crimes Unit, the Crime Analysis Unit and their Violent Gang Narcotics Enforcement Team". Chief Moore said "as of this morning, there's been more than thirty-five state troopers assigned to Hudson that have already logged hundreds of hours, around the clock" and he said "we've developed a hundred and twelve leads in this case, quantified, we've conducted over fifty interviews and statements collected from our citizens and we've done more than a dozen interviews in the station". He said "we have collected a large quantity of evidence; we've executed some search warrants, some of them outside our jurisdiction with help from other law enforcement". Chief Moore said "there is no motive clearly established right now but we are bearing down on several people of interest in this case" and he said "I do predict that the weight of evidence will eventually lead to arrests, much like in 2017 where we successfully identified the people behind the violence that lead to seven residents at the core of being arrested and incarcerated, sentenced after trial". Chief Moore said "just like 2017, I do ask the citizens for patience, I think it's imperative that we once again build a solid case and have a proper prosecution". He said "lastly, I'll say that there is no guarantee that back and forth violence will not continue, sometimes these things are acts of retribution" and he said "the public has not exactly been forthcoming with information with only three tips on our tip line". Chief Moore said "there's usually a low after these events, a lot of activity up front but we're working around the clock, we're going to keep the pedal to the metal until we see this thing through so I appreciate the support that I've gotten from the Mayor and council members and I can assure you we will professionally handle this". Chief Moore invited any individual to contact him directly if there were any concerns or questions.

Resolutions.

On motion of **Alderman Trombley**, seconded by **Alderman Lewis**, the following resolution was adopted by the following vote:

RESOLUTION NO. 1 May 19, 2020

RESOLVED, that the following be and hereby are appointed Commissioners of Deeds in and for the City of Hudson, County of Columbia, for the following term:

June 1, 2020 through May 31, 2022
J. Michael O'Hara 209 Warren St PO Box 1180 Hudson, NY

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Trombley**, seconded by **Alderman Halloran**, the following resolution was adopted by the following vote:

RESOLUTION NO. 2 May 19, 2020

WHEREAS, pursuant to Article XXXIII of the City Charter and General Municipal Law §239-x, there has been a Conservation Advisory Council whose members are named by the Common Council,

NOW THEREFORE, LET IT BE RESOLVED, that Michael O'Hara and Angelyn Chandler are hereby reappointed to the Conservation Advisory Council, for terms ending on December 31, 2021.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Lewis**, seconded by **Alderman Rosenthal**, the following resolution was adopted by the following vote:

RESOLUTION NO. 3 May 19, 2020

A RESOLUTION TO RETAIN AN ADA ARCHITECT

WHEREAS, the City of Hudson is committed to improving the accessibility of the city and meeting the requirements of the American with Disability Act (ADA),

WHEREAS, on October 23, 2019 city entered into an agreement with the Department of Justice (DOJ) that "Hudson will retain an Independent Licensed Architect (ILA), approved by the United States, who is knowledgeable about the architectural accessibility requirements of the ADA. The ILA must act independently to ensure that any alterations, additions, or modifications to Hudson's facilities…"

WHEREAS, the DOJ agreement specifies that the ILA will provide assistance to "identify and report to the Department all barriers to access along the street level pedestrian walkways to and between the locations of programs, services, and activities in the Center of Hudson."

WHEREAS, the DOJ agreement specifies that Hudson will remedy non-compliant facilities and some of those remedies may require the review of the ILA.

WHEREAS, Hudson is required to develop an ADA Transition Plan under Title II of the ADA, and the transition plan will require input from the ILA,

WHEREAS, Hudson issued Request for Proposals ("RFP") for an ADA Architect,

WHEREAS, the Mayor has reviewed the responses to the RFP and has identified Dirtworks Landscape Architecture as the most qualified and has presented the attached proposed scope of services.

NOW, THEREFORE BE IT RESOLVED, that the Mayor is authorized is retain the services of Dirtworks Landscape Architecture

FURTHERMORE, the ADA Coordinator will work with ADA Architect on projects within the scope of services not to exceed the budget line A.8670.0400 ADA Compliance.

CITY OF HUDSON
520 WARREN ST.
HUDSON, NEW YORK 12534

FORM OF CONTRACT

REQUEST FOR PROPOSALS: PROFESSIONAL ARCHITECTURAL SERVICES-ADA ACCESSIBILITY.

THIS AGREEMENT made this 11th day of May 2020 by and between the **CITY OF HUDSON, NEW YORK, 520 WARREN ST., HUDSON, NY 12534** (hereinafter called the "**OWNER**") and **DIRTWORKS LANDSCAPE ARCHITECTURE, P.C., 315 W 39TH STREET, STUDIO 910, NEW YORK, NY 10018** (hereinafter called the "**CONSULTANT / ADA ARCHITECT**").

WITNESSETH: The OWNER and the CONSULTANT / ADA ARCHITECT, in consideration of the premises and of the mutual covenants, considerations and agreements herein contained agree as follows:

1. THE CONSULTANT / ADA ARCHITECT AGREES, pursuant to the provisions of this Contract, to provide professional architectural services to perform ADA Accessibility evaluation of City owned facilities, programs, activities and services, in an effort to; 1) support the City of Hudson to be accessible to people of all abilities, 2) identify any needed changes for compliance with the current Americans with Disabilities Act (ADA) regulations 3) support the City of Hudson to comply with the October 2019 Settlement Agreement between the City of Hudson and the US Department of Justice and 4) generate an ADA Transition Plan for the City of Hudson as may be required, at the places and times and in the manner as directed by the OWNER, all of the services pursuant to the above referenced Request for Proposal and as further directed by City of Hudson authorized representatives. The CONSULTANT / ADA ARCHITECT agrees to sell and the OWNER agrees to purchase the professional services, supplies and materials required, necessary or incidental to the performance of the professional services for the amounts indicated below:

2. SCOPE OF WORK:

   Task 1 - Evaluate Future Alterations

   A. As described in the settlement agreement, the ADA Architect will review as needed any alterations, additions, or modifications to Hudson's facilities, including sidewalks and curb ramps, to ensure ADA compliance.
   B. As described in the settlement agreement, the ADA Architect will review as needed any future construction or alterations to Hudson buildings and facilities by it or on its behalf, to ensure ADA compliance.
   C. Consult on potential alterations. On a per request basis, review city infrastructure and facilities to determine if they meet ADA standards.
   D. Note that the ADA architect will not need to review large projects that are already overseen by an architect familiar with ADA requirements. For example, upcoming projects to improve Promenade Hill Park, the Bridge District Complete Streets project, and the intersection improvement at Green and Fairview do not need additional additional review of the ADA architect.

Task 2 - Prepare Reports

A. As described in the settlement agreement, Hudson will submit written reports to the United States summarizing its actions pursuant to the agreement. Reports will include photographs showing measurements and architectural plans.
B. The ADA Architect will create a plan to address facility and structural improvements referenced in Attachment C of the Agreement. As needed, the ADA Architect will create and provide photographs, measurements, and architectural plans.
C. As needed, the ADA Architect will provide design and construction costs in order to implement facility and structural improvements. These costs may need to be broken down by project.
D. The ADA Architect will provide the report and the information therein in a way that is easy to share and read with others, such as an OCR PDF.
E. In addition, the photographs and plans should be provided to the city of Hudson in a disaggregated format so the city can repurpose parts of it, such as a digital folder with image files.
F. Note that the city has already hired an architect to evaluate City Hall so the ADA Architect does not need to evaluate improvements to City Hall referenced in Attachment C.

Task 3 - Evaluate Pedestrian Walkways

A. As described in the settlement agreement, Hudson will, with assistance from the ADA Architect, identify and report to the Department all barriers to access along the street level pedestrian walkways to and between the locations of programs, services, and activities in the Center of Hudson.
B. The ADA Architect will identify pedestrian walkway barriers. If possible, the ADA Architect may work with city staff, partner organizations, and volunteers to train them to identify pedestrian walkway barriers and then oversee their analysis.

Task 4 - Serve As A Collaborative Partner

A. Consult as needed on City of Hudson policies as they relate to ADA issues.
B. If needed, participate in occasional meetings related to ADA issues.
C. Collaborate with the city's Department of Public Works and other departments to implement ADA facility and structural improvements.

3. DELIVERABLES
(All deliverables must be submitted in both hardcopy and electronic formats)

A. The ADA Architect will review proposed future alterations and provide written and visual feedback prior to, during, and after the alteration project is complete to ensure ADA compliance on an as-needed basis.

B. The ADA Architect will provide plans to address the issues provided in Attachment C as needed. The plans should include text, photographs, and measurements needed to implement the solutions. For project plans that are particularly complex or expensive to produce, a preliminary set of options should be substituted for a full plan. A preliminary, draft report for City comment will be required when approximately 75% of the evaluation is complete. The consultant shall make a good faith effort to receptively incorporate comments from City staff to the extent such comments and recommendations are reasonable and aligned with this scope of services.

C. By **August 23, 2020** the ADA Architect will identify and report to the city of Hudson ADA Coordinator all barriers to access along the street level pedestrian walkways to and between the locations of programs, services, and activities in the Center of Hudson. A preliminary, draft report for City comment will be required when approximately 75% of the evaluation is complete. The consultant shall make a good faith effort to receptively incorporate comments from City staff to the extent such comments and recommendations are reasonable and aligned with this scope of services.

D. The ADA Architect will work with the ADA Coordinator to submit the above report to the Department of Justice by **September 23, 2020**.

E. The ADA Architect will be available to discuss the report with the Department of Justice as needed.

F. By **August 23, 2020**, the ADA Architect will identify and report to the Department all barriers to access along the street level pedestrian walkways to and between the locations of programs, services, and activities in the Center of Hudson.

4. CONSULTANT / ADA ARCHITECT COMPENSATION:

The consultant will perform Architectural Services during development of the ADA Transition Plan and will identify various projects, for which approval will be on a project-by-project basis, and processed as specific project work authorizations issued by the City of Hudson.

During the term of the contract, the consultant agrees to submit in writing, for each specific project work authorization, a proposal that includes identified staffing, total projected hours and total cost in accordance with approved negotiated technical salary rates.

Fee Schedule of **Hourly Billing Rates** shall include, but not limited to, the following:

- Classification / Job Title
- Hourly Salary Rate
- Overhead
- Hourly Profit
- Billing Rate

The consultant shall provide, for each specific project work authorization, documentation supporting your firm's Overhead and Profit Multiplier and that of your sub-consultants (if any).

Consultants must submit their technical staff hourly billing rate schedule, for all categories of personnel and all areas of specialty sub-consultants, and should include insurance and benefits for technical salary as part of this Contract.

"City of Hudson, Classification and Rate Form, Request for Proposal – Professional Architectural Services ADA Accessibility", will be used by the City of Hudson in arriving at lump sum fees and any hourly rate work that is authorized by the City for specific project work authorization issued under the contract for this Request for Proposals. Hourly rates shall not exceed those set forth in the "Classification and Rate Form" during the term of the Contract.

Clearly set forth in detail any and all additional expenses for which you expect to be reimbursed. No additional fees will be charged to the City of Hudson without prior written consent by City of Hudson authorized representatives.

NOTE: The Transition Plan will identify various tasks, some of which will be able to be accomplished by City of Hudson employees. It will additionally develop priorities that will likely affect how certain work items are packaged.

5. TERM OF CONTRACT

A. The initial contract period for the service contemplated by this RFP will be one (1) year.
B. The City reserves the right to extend the agreement for two (2) additional one (1) year periods.
C. The selected proposer(s) will be required to execute a contract with the City of Hudson.
D. The City of Hudson will have the right to terminate the contract at any time, with or without cause, upon thirty (30) days written notice.

6. EXECUTORY TO THE EXTENT OF FUNDS AVAILABLE

The CONSULTANT / ADA ARCHITECT agrees that the Contract shall be deemed executory to the extent of funds available and that no liability shall be incurred by the OWNER beyond the funds available therefor.

7. NON-ASSIGNMENT OF CONTRACT

This Contract may not be assigned by the CONSULTANT / ADA ARCHITECT without prior consent, in writing, of the City of Hudson.

8. WITHHOLDING OF PAYMENTS

The OWNER may withhold from the CONSULTANT / ADA ARCHITECT any part of any payment as may, in the judgment of the OWNER, be necessary:

A. To assure payment of just claims of any persons supplying labor or materials for the Work;
B. To protect the OWNER from loss due to defective Work not remedied;
C. To protect the OWNER, Client, or other such entities as identified by the OWNER as Additional Insureds from loss due to failure to defend, loss due to injury to persons or damage to the Work or property of others caused by the act or neglect of the CONSULTANT / ADA ARCHITECT or sub-consultant; or
D. To assure payment of fines and penalties which may be imposed on the CONSULTANT / ADA ARCHITECT pursuant to the provisions of this Contract.

9. PAYMENTS

Payment shall be made to the CONSULTANT / ADA ARCHITECT upon satisfactory completion and acceptance by the OWNER of services required, by the CONSULTANT / ADA ARCHITECT pursuant to this Contract, or all services performed prior to the termination of said Contract if so terminated and upon submission of a certification that all sub-consultants / subcontractors have been paid their full and agreed compensation.

Acceptance by the CONSULTANT / ADA ARCHITECT of payment hereunder shall operate as, and shall be, a release to the OWNER from all claims and liability to the CONSULTANT / ADA ARCHITECT and its successors, legal representatives, and assigns for anything done or furnished under or arising out of the provisions of this Contract. No payment, final or otherwise, shall release the CONSULTANT / ADA ARCHITECT from any obligations under this Contract.

10. HOLD HARMLESS

The CONSULTANT / ADA ARCHITECT hereby agrees to indemnify and hold harmless the OWNER, the Client, or the OWNER's members, officers, employees, or representatives, against all claims arising out of the negligent acts, alleged negligent acts, or failure to act, by the CONSULTANT / ADA ARCHITECT and shall pay any judgment or expense, including interest, imposed against any of them for injury, wrongful death or property damage, and to defend and pay the costs and expenses thereof, any action, proceeding or lawsuit brought against the parties indemnified and held harmless herein.

Upon the conclusion of any such action, proceeding or lawsuit, should a final binding determination of responsibility be made which allocates responsibility to the OWNER, the Client, or the OWNER's members, officers, employees, or representatives, the OWNER agrees that the obligation to indemnify and hold harmless shall not be applicable to the portion of any money judgment for which the OWNER is responsible, and the OWNER agrees to pay the CONSULTANT / ADA ARCHITECT the percentage of defense costs which the CONSULTANT / ADA ARCHITECT incurred based upon an apportionment of the OWNER's allocated responsibility.

11. Inasmuch as the CONSULTANT / ADA ARCHITECT can be compensated adequately by money damages for any breach of the Contract which may be committed by the OWNER, the CONSULTANT / ADA ARCHITECT agrees that no default, act or omission of the OWNER shall constitute a material breach of the Contract entitling him to cancel or rescind the same or to suspend or abandon performance thereof; and he hereby waives any and all rights and remedies to which her might otherwise be or become entitled to because of any wrongful act or omission of the OWNER or its representatives, saving only his right to money damages.

12. The Contract, and all of the provisions of the City of Hudson Request for Proposal dated March 16, 2020, RFP Addendum No. 1, dated March 25, 2020, RFP Addendum No. 2, dated April 6, 2020, RFP Addendum No. 3, dated April 9, 2020 and Dirtworks Landscape Architecture, P.C., response dated April 15, 2020 to City of Hudson Request for Proposal and Addendum Nos. 1-3, for the subject, are hereby incorporated by reference and constitute the entire agreement between the parties hereto and no statement, promise, condition, understanding, inducement or representation, oral or written, expressed or implied, which is not contained herein shall be binding or valid and the Contract shall not be changed, modified, or altered in any manner except by an instrument in writing executed by the parties hereto.
    a. Any modification to the original contract signed between the consultant and the City of Hudson will require the mutual consent of the CONSULTANT / ADA ARCHITECT and the City of Hudson.
    b. Any contract or amendments thereto will be considered effective only after approval by the appropriate City of Hudson authorities.

13. The contract shall be construed and interpreted in accordance with the laws of New York State and New York State shall be the forum for disputes.

14. In the event any legal action is brought to enforce the terms and conditions of this contract and/or to recover for damages as a result of the breach of this contract, the successful party in any such legal action shall be entitled to recover its reasonable attorney's fees, court costs and disbursements from the party found by a Court of competent jurisdiction to be in breach of this contract.

15. The captions of Articles or sections of the Contract Documents are intended for convenience and for reference purposes only and in no way define, limit, or describe the scope or intent thereof or of the Contract or in any way affect the Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

DIRTWORKS LANDSCAPE ARCHITECTURE, P.C.	**CITY OF HUDSON**
CONSULTANT / ADA ARCHITECT	OWNER
By: _____[1]	By: _____
Printed: _____	Printed: _____
Title: _____	Title: _____

[1] If a **corporation**, signer must be President, Vice-President or other authorized officer.
If a **Limited Liability Company (LLC)**, signer must be a member or manager.
If a **Limited Liability Partnership (LLP)**, signer must be a partner.
If a **Limited Partnership**, signer must be an authorized partner.
If a **general partnership**, signer must be a partner.
If a **sole proprietorship**, signer must be the owner

ACKNOWLEDGEMENT OF CITY OF HUDSON EXECUTING CONTRACT

STATE OF NEW YORK
COUNTY OF COLUMBIA ss:

On the _____ day of _____ in the year 20____, before me personally came **Kamal Johnson**, to me known, who, being by me duly sworn, did depose and say that he resides in Hudson, New York; that he is the Mayor of the City of Hudson, the corporation described in and which executed the foregoing instrument; and that he signed his name thereto by authority of the Common Council of said corporation.

_____
Notary Public

ACKNOWLEDGEMENT OF CONSULTANT EXECUTING CONTRACT, IF A CORPORATION

STATE OF) ss. :
COUNTY OF)

On the _____ day of _____ in the year 20____, before me personally came _____, to me known, who, being by me duly sworn, did depose and say that he/she resides at _____ (include street and street number, if any); that he/she is the _____ of _____, the corporation described in and which executed the foregoing instrument; and that he/she signed his/her name thereto by authority of the Board of Directors of said corporation.

_____
Notary Public

ACKNOWLEDGEMENT OF CONSULTANT EXECUTING CONTRACT, IF A PARTNERSHIP, LIMITED LIABILITY COMPANY OR INDIVIDUAL

STATE OF) ss. :
COUNTY OF)

On the _____ day of _____ in the year 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____
Notary Public

REQUIRED MATERIALS

CITY OF HUDSON

CLASSIFICATION AND RATE FORM

REQUEST FOR PROPOSAL - PROFESSIONAL ARCHITECTURAL SERVICES ADA ACCESSIBILITY

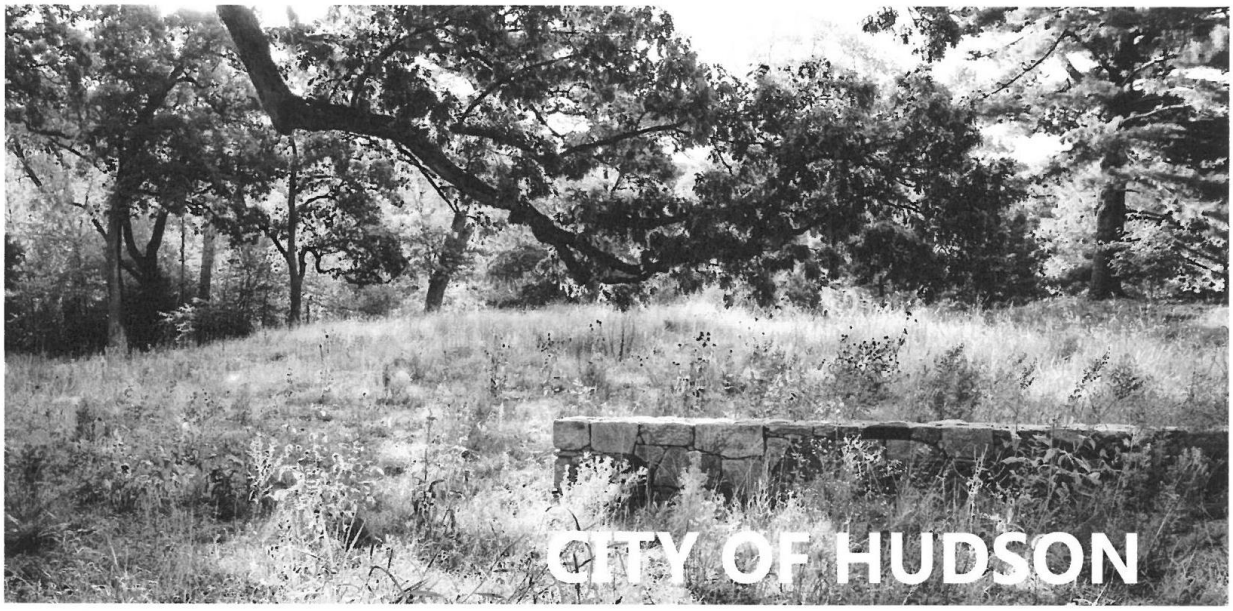
CONSULTANT

EMPLOYEE NAME	EMPLOYEE TITLE	ACTUAL HOURLY RATE
Alex Hart, RLA	Principal	$ 155 -
David Kamp, RLA	Principal	$ 155 -
Britt Zuckerman, RLA	Senior Landscape Architect	$ 130 -
Amy Foster, RLA	Landscape Architect	$ 106 -
Bijan Haghnegahdar, RA	Architect	$ 106 -
Jacqui LeBoutillier	Landscape Designer	$ 100 -
Mark Tepper	Landscape Designer	$ 100 -
Various	Interns	$ 71 -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
SUB-CONSULTANT(S)		
		$ -
N/A		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
		$ -

TO BE COMPLETED BY CONSULTANT

Consultant Certification: I certify that the employee wage rates shown above are correct and represent the actual rates paid to the employee listed.

SIGNATURE OF OFFICER	Alex Hart
NAME OF OFFICER	Alex Hart
EMAIL ADDRESS	ahart@dirtworks.us



HUDSON VALLEY, NEW YORK

PROFESSIONAL ARCHITECTURAL SERVICES

ADA ACCESSIBILITY

DIRTWORKS LANDSCAPE ARCHITECTURE, P.C.

315 W 39TH STREET, STUDIO 910 NEW YORK, NY 10018

TABLE OF CONTENTS

3-10

KEY PERSONNEL

FIRM PROFILE
SELECTED AWARDS
ALEX HART, RLA
DAVID KAMP, RLA
BRITT ZUCKERMAN, RLA
BIJAN HAGNEGAHDAR, RA

11-17

REFERENCES / PRECEDENT PROJECTS

LAKESHORE FOUNDATION
PEPPER PLACE
NYC HOUSING AUTHORITY

18-24

APPROACH

DESIGN STRATEGY
TASK DETAILS

25-34

FEE STRUCTURE (attached separately)

HOURLY BASIS
STANDARD TERMS
REQUIRED MATERIALS

3-10

KEY PERSONNEL

FIRM PROFILE
SELECTED AWARDS
ALEX HART, RLA
DAVID KAMP, RLA
BRITT ZUCKERMAN, RLA
BIJAN HAGNEGAHDAR, RA

FIRM PROFILE

Our internationally recognized design studio is dedicated to exploring the beneficial role nature can play in the built environment. We believe design can help restore, protect and elevate our individual and collective experience and advance the stewardship of our shared natural and cultural resources.

Early among designers to advocate including nature within our increasingly technological healthcare industry, we combined this conviction with an exploration of design's ability to address the human condition in all its complexity. With this commitment and expertise, we broadened our perspective beyond healthcare settings to projects of all scales and building types, exploring cost-effective, inventive responses to the environmental and social challenges of our time. The essential threads binding individual health to large-scaled social and environmental criteria create what we call the fabric of health. It is what unites us all in understanding the importance of integrating nature into our lives.

We believe that design is a social art - best practiced in collaboration. Starting with intensive research, we work closely with our clients and specialists in a variety of technical fields to understand each project in its unique context, finding solutions sensitive to the individual and responsive to the institution and larger environment. Uniting conceptual ideas to carefully crafted details, incorporating new technologies while incorporating relevant traditional methods, we are committed to integrating our built environment and nature. We utilize the systems that support a sustainable and healthy life, creating a positive impact for present and future generations.



SELECTED AWARDS

Year	*Association*	*Project*
2019	American Society of Landscape Architects - New York	Ocean Avenue
2019	International Association for Universal Design	Heritage Museum and Gardens
2019	Society of American Registered Architects - National	Ocean Avenue
2019	Society of American Registered Architects - National	Els Sensory Arts Garden
2019	Society of American Registered Architects - New York	Ocean Avenue
2018	Healthcare Environment Awards	Els Sensory Arts Garden
2018	Society of American Registered Architects - New York	Els Sensory Arts Garden
2018	Society of American Registered Architects - New York	150 Charles Street
2018	American Institute of Architects - New York	150 Charles Street
2018	American Society of Landscape Architects - New York	Els Sensory Arts Garden
2017	International Association for Universal Design	Els Sensory Arts Garden
2017	Society of American Registered Architects - National	150 Charles Street
2017	American Institute of Architects - New York	Stocking Hall, Cornell University
2017	American Institute of Architects - New York	Science & Technology Center, SUNY Fredonia
2016	Engineering News Record	Adler Center of Nursing, Ramapo College
2016	Society of American Registered Architects - New York	Simons Center for Geometry & Physics, SUNY Stony Brook
2016	Society of American Registered Architects - New York	Science & Technology Center, SUNY Fredonia
2016	Society of American Registered Architects - National	Stocking Hall, Cornell University
2016	Society of American Registered Architects - National	Simons Center for Geometry & Physics, SUNY Stony Brook
2014	International Association for Universal Design	Cleveland Botanical Garden
2014	Society of Colleges & University Planners	Simons Center for Geometry & Physics, SUNY Stony Brook
2013	Landscape Architecture for Healthcare Environments	Camphill Ghent Elder Community
2013	Landscape Architecture for Healthcare Environments	Estelle's Garden at Danbury Hospital
2013	American Institute of Architects - New York	Camphill Ghent Elder Community
2013	Environments for Aging	Camphill Ghent Elder Community
2013	American Society of Landscape Architects - New York	Camphill Ghent Elder Community
2012	American Society of Landscape Architects - New York	Life Enrichment Center
2011	Boston Society of Landscape Architects	Science Center Courtyard at Keene State College
2010	James Rose Center Award for Residential Design	Beach House
2010	American Society of Landscape Architects - New York	Schnaper Memorial Garden at Cooke Hospital

ALEX HART, RLA

Principal



Alex Hart has over fifteen years of dedicated experience in the design and implementation of public landscapes, master plans and environmental restoration. Alex has extensive knowledge of the design process for many types of projects, with leadership on significant public and private work throughout the Northeast as well as internationally.

To achieve success on these projects, Alex combines a comprehensive design understanding with particular skill in public presentations and communication graphics. He researched design methods for a full year on a Fulbright Fellowship in Copenhagen, Denmark, and graduated at the top of his class with the ASLA Honor Award. Through nine years of experience with New York City Parks, Alex worked with numerous public stakeholder groups, from local community boards to the Mayor's office. At Parks, Alex served as Director of Design for all projects in Manhattan, and led the team responsible for the design and reconstruction of all parks damaged by Hurricane Sandy.

As a principal at Dirtworks, Alex now leads the design of multiple projects and manages studio operations.

Education

Master of Landscape Architecture
Cornell University
Ithaca, New York

Master of Regional Planning
Cornell University
Ithaca, New York

Bachelor of Science: Geography
Brigham Young University
Provo, Utah

Licensing

New York, New Jersey,
Utah, Idaho, Alabama

Honors

Fulbright Fellow, 2003-2004
Royal Danish Academy of Fine Arts, School of Architecture

ASLA Award of Honor, 2004
Upstate New York Chapter

Career

Principal
Dirtworks Landscape Architecture
2019 - present

Principal
Central Landscape Architecture
2013 - 2018

Landscape Architect
New York City Parks
2004 - 2013

Relevant Project Experience

- **NYC Housing Authority**
  Master Planning & Public Space Design
  New York, New York
- **Stamford Health Regional Campus**
  Large-Scale Institutional Development
  Stamford, Connecticut
- **Bulfinch Crossing**
  Large-Scale Commercial Redevelopment
  Boston, Massachusetts
- **Idlewild Park Preserve**
  Public Park Master Planning and Design
  New York, New York
- **Andrew Haswell Green Park**
  Public Park Master Planning and Design
  New York, New York
- **Builders Pavement Plans**
  Code Compliance / Accessibility for Sidewalks
  Multiple Sites - New York, NY
- **DeLury Square Park**
  Public Park Master Planning and Design
  New York, New York
- **Morningside Park 116th Street Playground**
  Public Park Master Planning and Design
  New York, NY
- **220 Central Park South**
  High-Rise Residential Development
  New York, New York

DAVID KAMP, RLA

Principal



David Kamp has over 30 years of experience in the private and public sectors. Through practice, teaching, writing and advocacy, David's leadership and unique contributions promoting health through design are at the forefront of the profession. A Harvard Loeb Fellow in Advanced Environmental Studies, MacDowell Colony Fellow, member of the National Academy of Design, and recognized through numerous awards and publications, David has been featured in four nationally and internationally broadcast documentaries. In 2012 University College Falmouth (UK) awarded David an Honorary Fellowship in recognition of his contributions to the landscape architecture profession.

David founded Dirtworks Landscape Architecture to explore the extent to which design with nature can help restore and protect the well-being of individuals and communities, elevate individual and collective experience, and advance the stewardship of our shared cultural and natural resources. David provides thoughtful coordination between larger design and economic initiatives, while building consensus between the project team and the client.

Education

B.S. Landscape Architecture,
University of Virginia
School of Architecture

Loeb Fellow
Advanced Environmental Studies,
Harvard University

Licensing

New York
Connecticut
Virginia
North Carolina

Honors

New York State Assembly
Certificate of Merit, 2013

Honorary Fellowship
University College Falmouth (UK),
2012

National Academician
National Academy, 2011

Mary White Commitment Award,
2010

Council of Fellows, American
Society of Landscape
Architects, 2007

Career

President, Dirtworks, PC
1994 - Present

Relevant Project Experience

- **Elizabeth Seton Children's Center**
  Institutional Planning and Design
  Yonkers, New York
- **Camphill Ghent**
  Institutional Planning and Design
  Ghent, New York
- **Stamford Health Regional Campus**
  Large-Scale Institutional Development
  Stamford, Connecticut
- **Ocean Avenue Medical Center**
  Institutional Planning and Design
  Brick, New Jersey
- **Vassar Brothers Medical Center**
  Large-Scale Institutional Development
  Poughkeepsie, New York
- **South Beach Psychiatric Center**
  Institutional Planning and Design
  Staten Island, New York
- **The New Jewish Home, Manhattan Campus**
  Institutional Planning and Design
  New York, New York
- **West Park Healthcare Centre**
  Institutional Planning and Design
  Toronto, Ontario

Academic Experience

1995 - 2014 Instructor, "Healing Landscapes", with Professor Reuben Rainey, University of Virginia School of Architecture, Charlottesville, VA

2009 - present Founding Member, Advisory Board, Center for Design and Health, University of Virginia School of Architecture, Charlottesville, VA

Fellowships and Honors

2014 The Century Association
2012 Honorary Fellow, University College Falmouth, UK
Recognition: Contributions to the landscape architecture profession
2011 National Academician, National Academy
Recognition: Distinguished and continued achievements in the arts and architecture
2007 Fellow, American Society of Landscape Architecture
Recognition: Exceptional and sustained accomplishments: category: Built Works

Selected Publications

Healing Garden, Images Publishing
ISBN-10: 1864706449, ISBN-13: 978-1864706444, 2016

2018 "The Fabric of Health," The View, LALH

2015 "Nature, Design, and Health," The World Landscape Architecture Magazine Research & Policy Journal, WLA#21

2013 "Landscape Design," Chapter 5 – Site Planning/Parking/Access, Building Type Basics for Senior Living, 2nd ed., Bradford Perkins, FAIA & J. David Hoglund, FAIA, ISBN 978-1-1180-0745-7, Wiley Publishing, June 2013

2013 "The Future of Healthy Communities: Humanism in our Designed Environments," World Health Design, ISSN 1654-9694 Vol. 6, No. 2

2009 "Creating Restorative Settings: Inclusive Design Considerations," Restorative Commons: Creating Health and Well-being through Urban Landscapes, USDA Forest Service, NRS-P-39, Lindsay Campbell & Anne Wiesen, January

2008 "Preserving History and Nature in the City," Living Architecture Monitor, Vol. 10, Issue 02, Spring

2006 "An Expanding Horizon: Gardens for Everyone," Public Garden Magazine, August

2005 "Beyond the View: A Collaborative Approach in Creating Useful Outdoor Spaces for Aging Populations," Alzheimer's Care Quarterly, October-December

2005 "Healing Gardens," Nursing Homes, October

2005 "Hospital, Heal Thyself: Greening the Design and Construction of Healthcare Facilities," Environmental Building News, June

BRITT ZUCKERMAN, RLA

Senior Landscape Architect



Britt Zuckerman comes to Dirtworks with over nine years of design experience on commercial, public, and institutional projects. Britt is deeply invested in environmental stewardship and the role that design may play to foster engagement, especially in cities. She believes that in cultivating a deeper connection with nature and through its healing forces we are grounded to the land, as individuals and as social groups. Having worked on projects in New York City, the Northeast, Utah and Alabama, Britt understands the value of unique, engaging design for each site and client.

Britt brings to her work a deep proficiency in technical design and production platforms combined with the artistry of hand drawing. At Dirtworks, Britt develops projects from initial concept through construction. Often navigating complex approval processes, Britt's oversight helps guide the project through detailed installations into completion. Britt is responsible for overseeing quality control in office standards and mentoring junior staff.

Britt is a Registered Landscape Architect. She holds a Master's degree from Columbia University, where she graduated top of her class, and a Bachelor's degree from NYU's Gallatin.

Education

Master of Science
Landscape Design
Columbia University
New York, New York

Bachelor of Arts
NYU: Gallatin
New York, New York

Kent School
Kent, Connecticut

Licensing

Connecticut

Affiliations

ASLA
LEED GREEN ASSOC.
GRP: Green Roof Professional

Career

Dirtworks Landscape Architecture
Senior Landscape Architect
2017- Present

Gunn Landscape Architecture
Senior Associate
2016 - 2017

Town & Gardens
Senior Landscape Designer
2013 - 2015

Evan C. Lai Landscape Design
Landscape Designer
2011 - 2013

Relevant Project Experience

- **Lakeshore Foundation**
  Institutional Master Planning and Design
  Birmingham, Alabama
- **Pepper Place**
  Public Master Planning and Urban Design
  Birmingham, Alabama
- **Mill Run**
  Large-Scale Mixed Use Development
  Provo, Utah
- **Vassar Brothers Medical Center**
  Institutional Master Planning and Design
  Poughkeepsie, New York
- **Jewish Home Lifecare**
  Institutional Master Planning and Design
  New York, New York
- **Bulfinch Crossing**
  Government Center Redevelopment
  Boston, Massachusetts
- **Larkin District**
  Public Master Planning and Urban Design
  Buffalo, New York

Speaking Engagements

- **"Landscape Wellness: Design for Health and Safety"** NY-ASLA, New York, NY Nov 2020
- **"Principles of Universal Design"** PPS Placemaking Week, Chattanooga, TN Oct 2019
- **"Designing for Seniors"** AIA Institute, New York, NY April 2019
- **"Beyond ADA - Designing for the Elderly"** NYC Parks Dept, New York, NY April 2019

BIJAN HAGNEGAHDAR, AIA

Architect



With seven years of experience working in both architecture and landscape architecture practices in New York City, Bijan approaches every design challenge with a holistic environmental understanding between inside spaces, outside places, and all the interconnecting features that make up the threshold in between. His expertise covers project management from start to finish, with a distinct talent for addressing the technical challenges that come up during design documentation, detailing and construction administration.

A graduate of the Southern California Institute of Architecture, he earned his B.Arch in 2012 and went on to complete his education in Horticulture at the New York Botanical Garden with a Focus in Sustainable Garden Design. Other academic achievements include a study abroad in Japan investigating the use of modular design to weave stronger urban fabrics, the production of a thesis exploring plant-driven architecture, the study of Building Information Modeling at NYU-SPS, and teaching at NYBG. Bijan also holds credentials as a LEED AP BD+C and SITES AP.

Education

Southern California Institute of Architecture (SCI-Arc)
Bachelor of Architecture
Los Angeles, California

New York Botanical Garden School of Professional Horticulture
Certificate of Horticulture, Sustainable Garden Design Focus
New York, New York

Licensing

New York
Registered Architect

Certifications

LEED AP BD+C
SITES AP

Career

Dirtworks
Architect
2017-present

Neuhaus Design Architecture
Architectural Designer
2015-2017

Town & Gardens
Landscape Designer
2013-2015

Architecture for Humanity

Relevant Project Experience

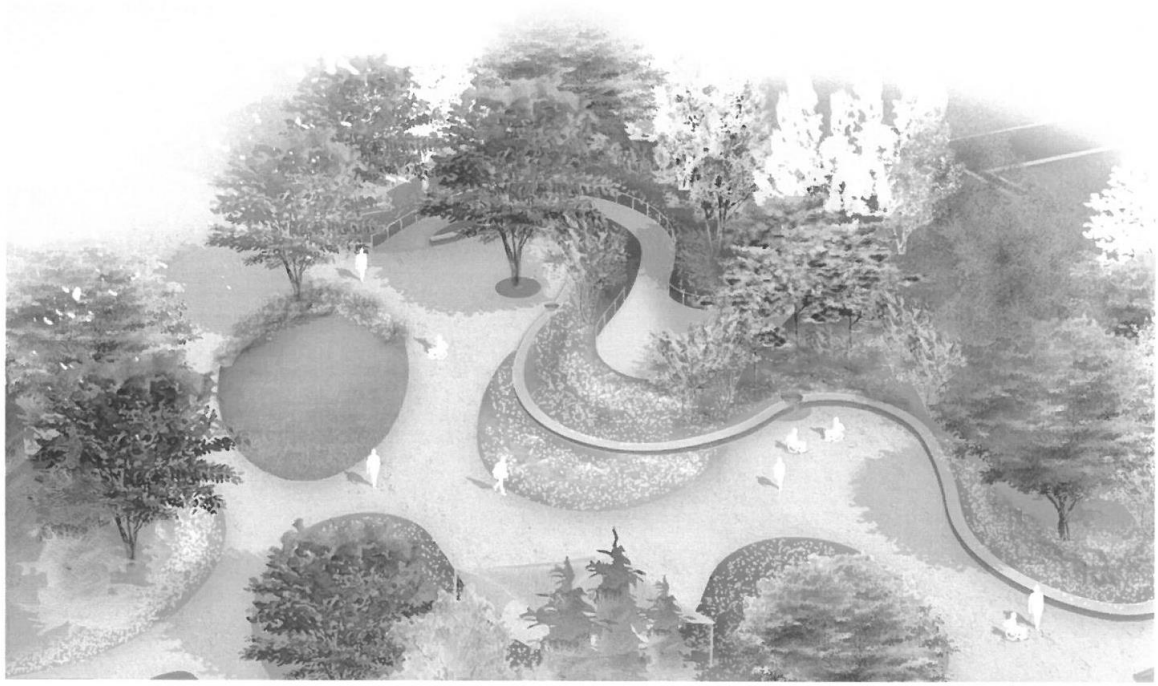
- **NYC Housing Authority**
  Master Planning & Public Space
  New York, New York
- **Builders Pavement Plans**
  Code Compliance / Accessibility for Sidewalks
  Multiple Sites - New York, NY
- **South Beach Psychiatric Center**
  Healthcare
  Staten Island, New York
- **Shippan Landing**
  Institutional Master Planning
  Stamford, Connecticut
- **Idlewild Park**
  Ecological Master Planning
  Jamaica, New York
- **Ramapo Learning Commons**
  Academic
  Mahwah, New Jersey
- **Jewish Home Lifecare**
  Residential & Healthcare
  New York, New York
- **Bulfinch Crossing - 48th Floor Terrace**
  Residential
  Boston, Massachusetts
- **Victoria Home**
  Residential & Healthcare
  Ossining, New York

11-17

REFERENCES / PRECEDENT PROJECTS

LAKESHORE FOUNDATION
PEPPER PLACE
NYC HOUSING AUTHORITY

LAKESHORE FOUNDATION



Location:
Birmingham, Alabama

Size:
5 acres

Projected Completion:
2020 Fall

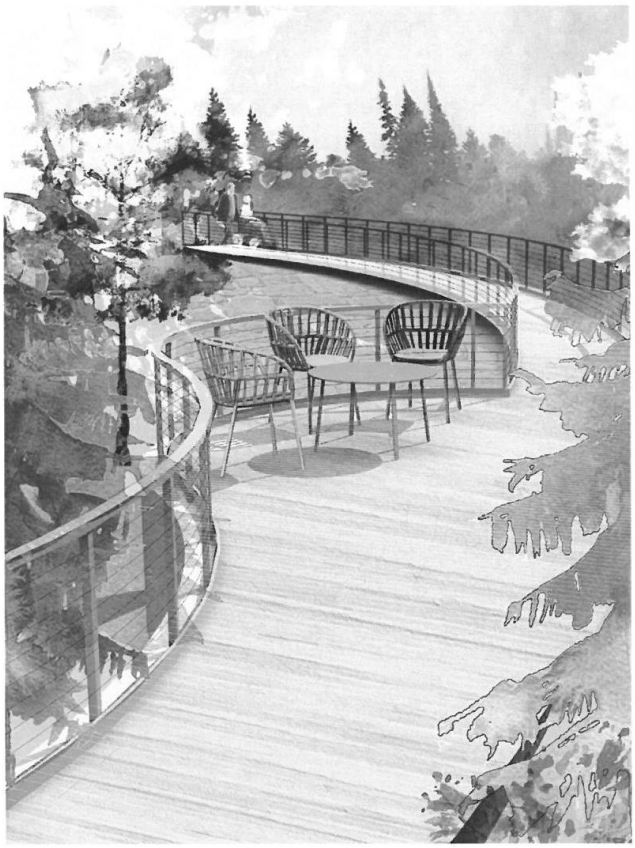
Architect:
KPS Architecture

Client:
Jeff Underwood, President, CEO
jeffu@lakeshore.org
(205) 313-7400

The Lakeshore Foundation is among the nation's leading advocates for accessibility. Their work enables people with physical disabilities and chronic health conditions to lead healthy active and independent lifestyles through physical activity, sport, recreation, and research. Their facility is a world-renowned training site for the US Olympic & Paralympic teams. Dirtworks worked closely with the facility's therapy and research departments to create a new standard for accessible outdoor spaces, developing the Campus Commons, Woodland Trail and Woodland Walk. By utilizing creative means to reorganize the campus layout, we were able to welcome everyone into nature, regardless of physical ability.

The Campus Commons is inclusive, spacious and flexible. It offers a variety of seating venues set among displays of native landscapes and multiple water features to modulate microclimates. The area accommodates varying levels of activity, interest, privacy and socialization. Created by reconfiguring the current vehicular circulation and parking, the park offers a distinctive, welcoming and relaxing natural setting in the heart of the campus.

A gently sloping sinuous pathway connects the parking lot to the Campus Commons and main entry. The walk traverses a seasonally interesting native landscape of large and small trees, shrubs and groundcovers. At the top of the hill, the walk culminates in a lookout to the larger landscape beyond. The bridge overlook traverses steep grades, making all pathways not only accessible but comfortable for those in recovery or starting their rehabilitation journey. By addressing ADA requirements in inspiring and creative ways, Dirtworks was able to pull users into nature, expanding the facility's indoor rehabilitation to the exterior.




Construction in progress - March 2020





PEPPER PLACE



Location:
Birmingham, Alabama

Size:
2 acres

Completion:
2019

Architect:
David Baker Architects

Client:
Cathy Sloss Jones, President
Sloss Real Estate Company
cjones@slossrealestate.com

Callan Childs, Director of Design
Sloss Real Estate Company
cchilds@slossrealestate.com

In Birmingham, the railroad has long been the heart of the city. This historic east-west axis of Birmingham is prospering again with Pepper Place's recent re-development. The district is located in the heart of Birmingham with views of Sloss Furnaces National Historic Landmark and a connection to the Jones Valley Bike Trail.

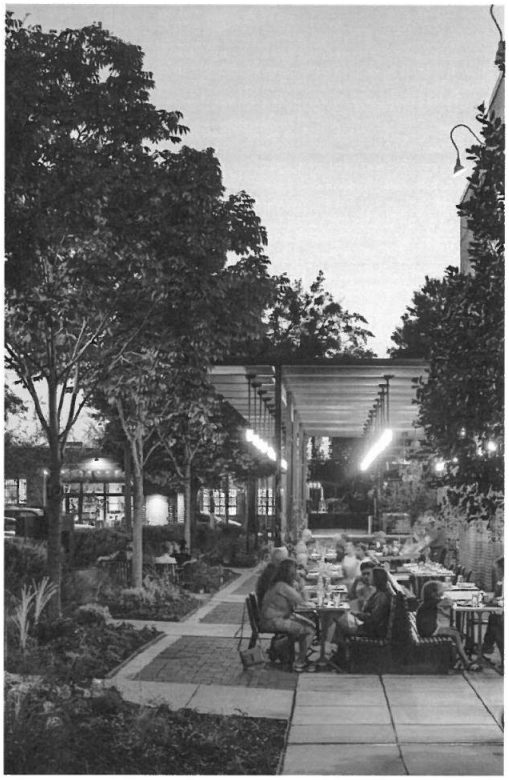
Pepper Place began redevelopment in 1988 to spur new growth in Birmingham. Suburban sprawl, strip malls and four lane highways began to spread across Alabama's landscape. Pepper Place started as a few blocks of abandoned warehouses and has evolved into more than 350,000 square feet of retail, office, workshop spaces and a farmer's market.

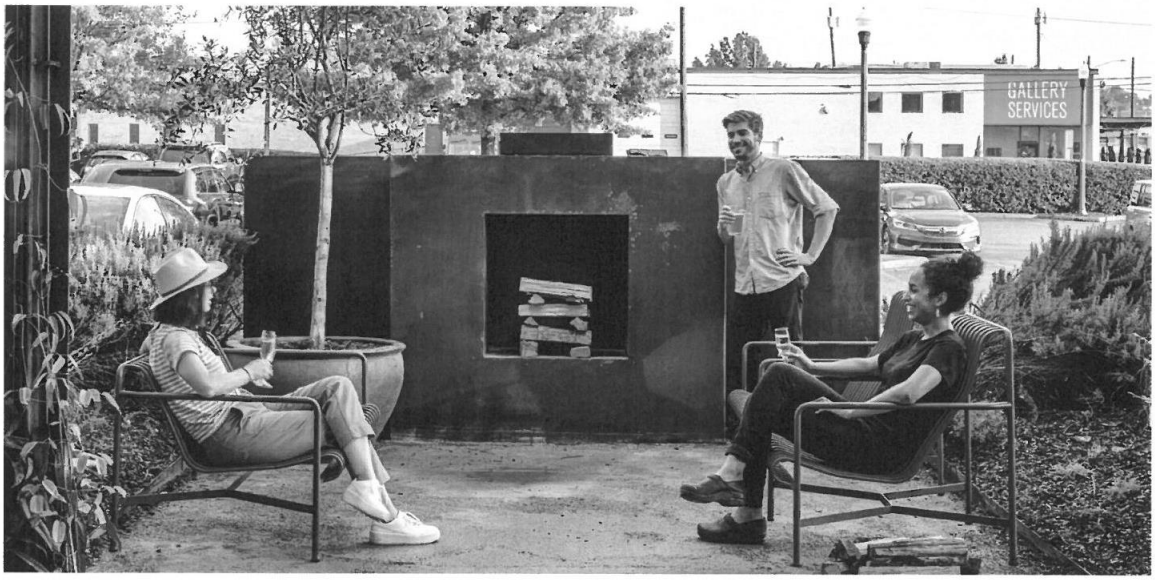
Today, Pepper Place is a major destination in Birmingham. The district hosts Michelin-starred restaurants and high-end retail. The streetscape accommodates a weekly farmer's market which frequently sees over 4000 people spilling into the streets and sidewalks. Dirtworks developed the formerly industrial area into a vibrant and accessible public space with ADA-compliant sidewalks and street crossings, shaded plantings and increased seating opportunities.

Our master plan developed a distinct design language throughout Pepper Place. Unique wayfinding, signage, paving and site furnishings create a cohesive gesture linking the spaces. A central green alley features large shade trees and native Alabama woodland plantings. A completely accessible streetscape unifies all of these elements, allowing residents and visitors to enjoy the new amenities up close.

PEPPER PLACE







NYC HOUSING AUTHORITY



Locations:
99 Fort Washington Avenue
117 West 90th Street
120 West 140th Street
120 East 123rd Street
335 East 111th Street
344 East 28th Street
New York, NY

Size:
6 sites

Completion:
2021

Architect:
SLM

Client:
Amy Stokes, Assistant Vice Pres.
Monadnock Development
astokes@
monadnockdevelopment.com

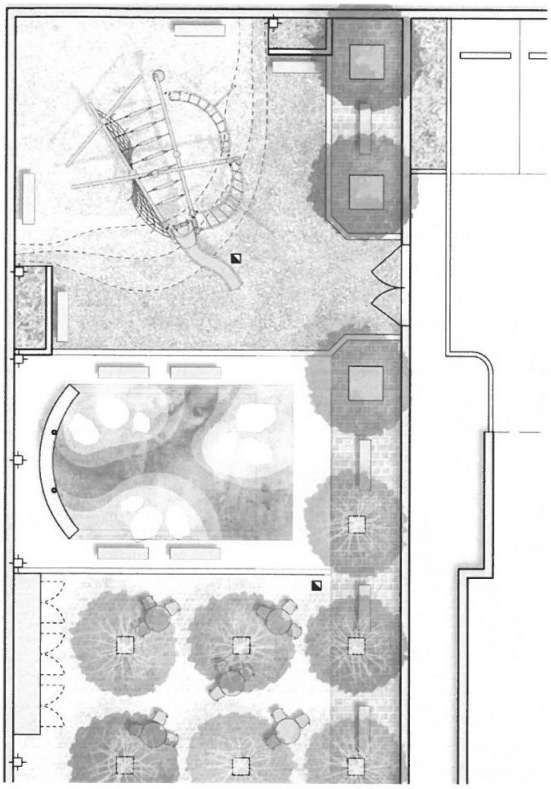
New York City's Housing Authority has partnered with the US Department of Housing and Urban Development and private developers to create a completely new system of designing, building, and operating public housing sites. As part of this system, we designed new accessible landscapes for each site.

For most public housing sites, the exterior plays a key role as an outdoor living room, recreation zone, and meeting place. Residents of all ages need these areas to exercise, socialize, and enjoy nature. Landscape has the potential to play a critical role in residents' wellness, and we have worked to enhance those benefits wherever possible. We also took this opportunity to make all sites more sustainable, in terms of ecology and maintenance.

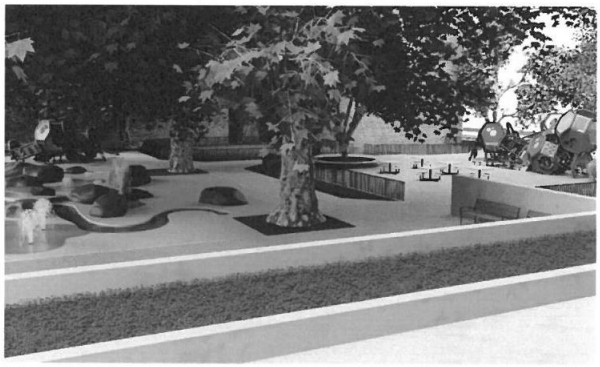
These spaces were highly diverse in their programming: elder care, families with children, recent immigrants, active youths. Most sites were in advanced states of disrepair, and rarely complied with current accessibility codes. Within this broad overall situation, we created a new system for thoroughly analyzing each site on a variety of criteria, including code compliance, and have redesigned all sites to be compliant as well as engaging.

These site analyses, combined with our community outreach efforts, directly informed our design process and allowed us to address a wide range of problems. Many exterior areas will be reopened after decades of neglect, and we are already working with local leaders to envision community activities and uses for these areas. Perhaps most importantly, these redesigned spaces will now be accessible to users of all abilities.

PEPPER PLACE









18-24

APPROACH

DESIGN STRATEGY
TASK DETAILS

DESIGN STRATEGY

Overall, our intent is to provide the City of Hudson with the tools it needs to become fully compliant. The largest part of that picture, of course, is the complete and approved Transition Plan.

This plan is more than a mere formality, however. Transition Plans can be an essential tool in creating an accessible city in a sustainable, achievable way. The plan can also bring together City officials, residents, and federal regulators to ensure that all understand the tasks to be accomplished and when those tasks are projected to take place. In this way, the plan provides significant perspective to all parties, and if drafted and executed thoughtfully, could shield the City from future accessibility lawsuits.

Our goal for this plan, therefore, is to provide the City and its residents with a thorough, complete investigation of issues, properly framed in the context of current required standards, and a general plan for how those issues might be addressed over time.

Based on our current information, we expect to focus our efforts on the following specific areas. Those sites mentioned specifically in the Consent Agreement are marked with an asterisk (*). Although some of these sites are not specifically listed in the Consent Agreement, we believe it will be important for the City to have analysis of all public areas. We understand that actual sites will be determined by the City, and our work will be on a per request basis.

- Cedar Park Cemetery, Columbia Turnpike
- Central Fire Station, 7th Street (*)
- Charles Williams Park, Mill Street
- City Hall, Warren Street (*)
  - As noted in Addendum #2, ADA work will be covered by the capital project. We will only coordinate information for inclusion in the report.
- Henry Hudson Waterfront Park, Broad Street (*)
- Hudson Dog Park, 2nd Street
- Hudson Youth Beach House, 6th Street (*)
- Hudson Youth Center, 3rd Street (*)
- Mexican Radio Pocket Park, Warren Street
- New Library, 5th Street (*)
- Oakdale Park, 6th Street
- Pocket Park Connectors, 300 Block Warren - State Streets
- Police Station, Union Street (*)
- Promenade Hill Park, Front Street (*)
  - As noted in Addendum #2, ADA work will be covered by the capital project. We will only coordinate information for inclusion in the report.
- Public Square, 7th Street
- Thurston Park, Warren Street
- All public sidewalks and curb ramps within city limits, including city parks and public parking (*)
- All additional sites listed in Addendum 2
- All signage within city limits related to accessibility

The following pages outline our approach in more detail. We recognize that an effort like this requires a flexible approach on the part of the design firm, and we can discuss the addition or elimination of specific scope items as necessary. Our goal is to help the City work toward complete accessibility. We are prepared to work flexibly to make that happen.

TASK DETAILS

We anticipate completing the following design tasks for the areas within our responsibility.

Task 1: Evaluate Future Alterations

and

Task 3: Evaluate Pedestrian Walkways

We have included the description of work for both of these tasks together, as their evaluation processes will have many items in common. Naturally each site may require a specific approach, which we would outline in advance with the City team for each site.

Our analyses will necessarily be thorough. We will include all information required by the Department of Justice to approve the Transition Plan, while also providing the City with information needed beyond those requirements to document the actual installation. At the same time, we will take care to avoid services not needed by the City to accomplish specifically defined objectives.

Addendum #2 outlines six specific work items to be included for these two tasks. We will accomplish each of these in coordination with City officials, specifically:

- Review any necessary alterations, additions, or modifications to City facilities to ensure ADA compliance.
- Review future construction or alterations to City facilities to ensure ADA compliance.
- Consult on potential alterations, reviewing City infrastructure and facilities on a per request basis.
- Although large capital projects already have design covered, we can coordinate information with them to include in the final report.
- Identify all barriers to access along street-level pedestrian access.
- In addition to identifying barriers to access ourselves, we will work with City staff and partners to help teach them how to identify barriers and consider possible solutions.

When evaluating sites or buildings we consider a range of criteria. Depending on the specific situation, these criteria could include any of the following items. The success or failure of each item will be noted in a site-specific database; items which are not up to code will be specially documented for future reference. In all cases, the evaluation will strictly match code requirements.

Building Interiors:

- Accessible routes within buildings, including locations and proper dimensions
- Ramp dimensions and slopes within acceptable ranges
- Elevators properly located with accessible features
- Absence of potential hazards along accessible route
- Compliant drinking fountains
- Compliant doors and other entrances / exits
- Compliant bathroom facilities in sufficient quantities
- Compliant locker room facilities
- Compliant office, meeting, and auditorium spaces
- Compliant dining facilities, including kitchens and vending machines
- Compliant services, such as transaction counters, ATMs, telephones, etc.
- Sufficient parking areas for building use, with compliant loading zones, curb ramps, etc.
- Provision of accessible egress and areas of refuge as required by code
- Proper signage and information, with accessible characteristics (location, dimensions, etc).

TASK DETAILS

Task 1: Evaluate Future Alterations

and

Task 3: Evaluate Pedestrian Walkways

(continued)

Parks and Other Public Areas:
- Access to seating: benches, tables and chairs, bleachers, game tables, etc.
- Access to trash and recycling receptacles
- Access to picnic areas, including code-compliant picnic benches
- Access to code-compliant drinking fountains
- Accessible parking provided where appropriate, in correct quantities
- Parking areas constructed of compliant material at proper grades
- Access to code-compliant playground equipment

Sidewalks:
- Compliant dimensions
- Acceptable condition (no heaving, sinking, or significant cracks)
- Compliant cross slopes
- No obstructions in path of travel
- Proper grading, preventing drainage issues
- Presence of compliant sidewalks along accessible route

Intersections:
- Pedestrian ramps in correct locations
- Pedestrian ramp dimensions
- Pedestrian ramp slopes (both cross and running)
- Pedestrian ramp flare characteristics
- Pedestrian ramp landing characteristics
- Detectable warning panels
- Crosswalks in correct locations
- Crosswalk conditions (markings, pavement)
- Crosswalk slopes (both cross and running)
- Transition between ramp and crosswalk (grades, texture)
- Pedestrian pushbuttons in correct locations
- Pedestrian pushbutton height and other characteristics
- Proper access to pedestrian pushbuttons, including clear space
- Verification that pedestrian pushbuttons are functional

- In addition to the analysis described above, this task also includes our professional assessment of the most effective and efficient way to address any shortcomings. We will provide at least one solution for each noncompliant item, and suggest multiple options where this is appropriate. Each item will include a brief text summary of the proposed solution or solutions, a preliminary estimate of cost to implement these solutions, and where appropriate, supporting photos or graphics to illustrate the solution.

- Once all analysis for each site has been completed, our results will be compiled into a clear and organized database for internal use in composing the final report. Data will be made readily available to City officials, but will not be made public except at the City's discretion.

TASK DETAILS

Task 2: Prepare Reports

Once analysis is complete, we can compile our findings and solutions into reports for the US Department of Justice. We expect to do this in a way that is satisfactory to the federal government while also meeting the needs of the City.

Addendum #2 outlines six work items to be included. These will all be part of our work, specifically:

- Submit written reports, including photographs and architectural plans, to the United States.
- Create a plan to address the improvements referenced in Attachment C of the Consent Agreement.
- Provide estimated costs by project.
- All reports will be provided in PDF format.
- All photos, data, and other information will also be provided to the City in whatever format and organization system is most useful.
- City Hall and other capital projects underway by others will not be evaluated by us; as needed, we can coordinate with those projects to ensure proper reporting to US DOJ.

Along with the work associated with those items, we believe the following will also be necessary. We are happy to discuss the City's approach for accomplishing these items and support as appropriate.

- A complete ADA Transition Plan must include information about current policies related to accessibility, beyond the infrastructure itself. We will be required to include this information in our final report. Naturally, this research will require close coordination with City officials. We will be flexible in providing services as needed to complete this section appropriately.

- The final report must also include the City's projected timeline for achieving compliance. We will coordinate the strategies to be included in this section with City officials to ensure achievability.

- We anticipate the final report will include the following key elements:
  - An introduction and executive summary.
  - A description of our process, including comments from the public.
  - A summary and explanation of the City's self-evaluation on accessible policies. This section will also include a description of ADA comment / complaint procedures, to allow the public a mechanism for ongoing feedback over time.
  - A complete summary of all findings, including City-wide as well as by category. This summary will include charts, graphics, and text to sufficiently communicate the current state of the City with regard to accessibility, and its potential for transforming over time to complete compliance with accessible codes. This summary will include the City's projected timeline for achieving these goals.
  - A series of appendices, outlining the specifics of our procedure and findings. We will also provide references to standards used, definitions, and other resources for understanding the report.

- We will provide a preliminary copy of the final report to City officials for review, and make any necessary corrections or refinements. Upon final acceptance of the report, we will assist the City in submitting the report to the Department of Justice.

TASK DETAILS

Task 4: Serve As A Collaborative Partner

We recognize that the ADA Transition Plan process is complex and must be tailored to each city's unique circumstances to be successful. Our team can be of far more use to Hudson than simply noting problems and summarizing them in a report.

Addendum #2 notes three items in this regard, which we agree will likely be helpful:
- Consult as needed on City policies related to ADA.
- Participate in meetings as needed related to ADA.
- Collaborate with Public Works and other departments to implement ADA-related improvements.

Having long experience with public work, we understand that the situation for a project like this can be complex and fluid. The City will need a strong partner on its team to advance its interest with technical expertise. As a supporting partner, we would expect to tailor our services to the City's needs. Some possible actions along the lines of the three items above include the following:

- We can hold initial kickoff meetings as needed with key City personnel, including ADA Coordinator Chameides and others as appropriate. In addition to general meetings, we could meet with key departments or facility managers to discuss specific situations. We will be happy to work within any organizational structure desired by the City.

- In these initial meetings, we could accomplish the following:

  - Review all applicable codes (Titles I, II, IV, V, and the ADA Accessibility Guidelines)
  - Review specific terms of the Settlement Agreement
  - Outline specific strategy and timeline for analysis work
  - Discuss any constraints or other factors related to access to sites for analysis work

- Once site analysis is complete, we would compile a preliminary summary for discussion with City officials.

- After internal review of this summary report, we will hold a closed-door meeting with City officials to present a summary of our findings and discuss the strategy for completing the official report. In addition to discussion on specific issues, we will make decisions on which recommended options to include in the report, along with other features prioritized by the City.

- This presentation will include summary maps, tables, photography, graphics, and cost projections for recommended solutions, along with City access to the internal database both before and after the meeting for reference.

- We will also provide a preliminary recommendation for prioritizing solutions. This prioritization may be adjusted based on discussions with City officials.

- In general, we stand ready to provide whatever support the City requires in this effort over time.

TASK DETAILS

Task 5: Other Suggested Items

We recognize that the ADA Transition Plan process is complex, and must be tailored to each city's unique circumstances to be successful. Our team can be of far more use to Hudson than simply noting problems and summarizing them in a report.

At the same time, we want to make the best use of limited budgets. We have worked to make our team very responsive and flexible, and we expect these attributes will be especially useful in this situation. As mentioned in the cover letter, our Senior Landscape Architect is moving to downtown Hudson in a few weeks, and we expect this personal presence to provide even more support for our work there.

We look forward to discussing how we can best help the City through this process. Here are a few possibilities we have considered initially:

- For each site, both exterior and interior, we will begin by documenting the existing conditions as a base for all analysis. Depending on conditions, we could conduct some or all of the following additional actions as appropriate:
    - Detailed notes on the situation, both generally as well as those related to accessibility.
    - Photography of general situation and sequences of accessible routes.
    - Aerial photography generated by drone (we have the equipment and a licensed operator on staff).
    - For specific areas of interest, technical plan drawings or sketches.

- All of our analysis data could be linked to the proper location using GPS coordinates, and included in an internal GIS database. City officials would have access to this database as it develops, and could be made public at the City's discretion. If kept simple, this tool would not require significant additional time to develop.

- In addition to participation in related meetings, we strongly recommend holding a public workshop specifically for residents to give their input on the final report. We would present a summary of our findings, coordinated with the City prior to the workshop, and provide a structure for residents to comment on specific situations. This forum also provides us and the City with an opportunity to explain the realistic constraints that may be present, such as available funding, historic status, and so forth.

- After the workshop, we will compile comments and coordinate with City officials as to relevant comments that should be included in the final report.

In conclusion, we have a strong commitment to helping the City of Hudson satisfy the requirements of the Settlement Agreement in a way that best serves residents and visitors, while also remaining within specified budgets, timelines, and other realistic parameters.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Halloran**, seconded by **Alderman Wolff**, the following resolution was adopted by the following vote:

RESOLUTION NO. 4 May 19, 2020

RESOLUTION IMPLORING THE NEW YORK REPRESENTATIVES IN THE U.S. HOUSE OF REPRESENTATIVES AND THE U.S. SENATE AND SPECIFICALLY THE FEDERAL REPRESENTATIVES FOR THE CITY OF HUDSON, TO PROVIDE A COVID-19 FEDERAL FUNDING RELIEF PACKAGE DIRECTLY TO LOCAL GOVERNMENTS REGARDLESS OF POPULATION SIZE

WHEREAS, the COVID-19 crisis has created unprecedented challenges to the City of Hudson and municipalities across the state and country; and

WHEREAS, local municipalities such as Hudson are at the frontlines for protecting public safety and providing essential services to their residents; and

WHEREAS, while the COVID-19 economic shutdown and stay-at-home orders have saved countless lives, it has and will continue to creat a great a great financial strain on local governments, such as the City of Hudson by increasing the demand for services; and

WHEREAS, the City of Hudson and municipalities across the state will be seeing unprecedented declines in revenue from loss in sales tax revenue, building permit fees, traffic fees, potential property taxes as well as cuts in state aid; and

WHEREAS, without federal assistance and an increase in state aid, the City of Hudson will be forced to make difficult decisions including potential furloughs, a hiring freeze and department reductions and elimination of city services; and

WHEREAS, municipalities are in need of direct assistance from the federal government to maintain crucial municipal services.

NOW, THEREFORE, LET IT BE RESOLVED that the City of Hudson implores the New York Representatives in the U.S. House of Representatives and the U.S. Senate, and specifically those representatives for the City of Hudson, to provide a COVID-19 Federal Relief package directly to local governments regardless of size; and

LET IT BE FURTHER RESOLVED, that the Hudson City Clerk is directed to send a copy of this resolution to U.S. Senator Charles Schumer, U.S. Senator Kirsten Gillibrand, Representative Antonio Delgado and Representative Elise Stefanik.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Lewis**, seconded by **Alderman Merante**, the following resolution was adopted by the following vote:

RESOLUTION NO. 5 May 19, 2020

RESOLUTION PROCLAIMING JUNE 2020 TO GRADUATES' MONTH

WHEREAS, the COVID-19 pandemic has put all lives in the country and specifically in the City of Hudson on hold; and

WHEREAS, this is a time that many Hudson graduating students and their families would normally be celebrating their achievements and accomplishments at commencement ceremonies; and

WHEREAS, the closing of schools and the mandated pause in social and commercial activities are necessary to guarantee public health but have placed a particular burden on students facing graduation and which has caused the Hudson City School District to explore alternatives to the traditional commencement ceremony and Columbia-Greene Community College to postpone its commencement ceremony until November 2020; and

WHEREAS, graduation is not just the commencement ceremony, but a rite of passage that can span several weeks or months and include final class projects, proms, parties and goodbyes and celebrations with friends, families, teachers and professors which are all part of the graduation experience; and

WHEREAS, Hudson is a resilient community, and our students are as strong as our community and will persevere during this extraordinary time; and

WHEREAS, the most effective way to increase the recognition of our student graduates who are being deprived of their normal celebrations is through everyone's active participation and acknowledgment of each graduate's commitment and achievements

NOW THEREFORE, LET IT BE RESOLVED that the City of Hudson declare June 2020 as Graduates Month and urges all residents of the City to celebrate and recognize our graduates at all levels of schooling.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Lewis**, seconded by **Alderman Wolff**, the following resolution adopted by the following vote:

RESOLUTION NO. 6 May 19, 2020

RESOLUTION OF THE CITY OF HUDSON COMMON COUNCIL MEMORIALIZING A REQUEST FOR LANDLORDS TO PRACTICE RENT FLEXIBILITY AND FOR BANKS TO OFFER DEFERMENT PLANS ON MORTGAGE LOANS IN RESPONSE TO COVID-19

WHEREAS, at the meeting of May 6, 2020, the City of Hudson Common Council Housing Committee met and discussed the hardship that the Covid-19 virus is having on many of the City's residents including job losses and the ability to keep and maintain their homes and places of business without incurring an excessive debt burden; and

WHEREAS, the greater majority of people in our community rent their homes and many of our local businesses rent their brick-and-mortar spaces; and

WHEREAS, in light of the COVID-19 crisis' negative impacts on all aspects of our local economy, from individuals' income to local businesses' revenue and the great uncertainties we as a community face for the future, members of the City of Hudson community urgently need immediate financial relief; and

WHEREAS, this Common Council believes that immediate financial relief can result from a consideration of a rent increase freeze, as well as landlord consideration of greater flexibility in landlord-tenant rental agreements; and

WHEREAS, this Common Council requests that all landlords acknowledge this unprecedented situation by working together with tenants to waive rent where possible and to, in good faith, develop payment schedules that provide some immediate relief; and

WHEREAS, the City of Hudson also requests that banks acknowledge this economic crisis by working with borrowers to eliminate penalty fees, offer deferment plans and consider a mortgage freeze to mitigate risks of foreclosure, and

WHEREAS, considering Governor Cuomo's March 22, 2020 mandate that 100% of the state's nonessential workforce stay home, and that many businesses have been shuttered and resulted in the loss of employment, a request of landlord flexibility with regard to both commercial and residential rents, and to banks for flexibility with regard to mortgage payments is essential to help everyone stay home so we can reduce the spread of COVID-19.

NOW, THEREFORE, LET IT BE RESOLVED that the City of Hudson Common Council requests local landlords to consider a freeze on all rent increases planned for the immediate future, to waive late payment penalties, to offer rent payment flexibility by allowing more time for tenants to pay their rents with modified payment schedules and waive rent wherever deemed

necessary and appropriate, for both residential and commercial tenants during this trying time; and

BE IT FURTHER RESOLVED that the City of Hudson Common Council requests local banks to eliminate late penalties fees, offer deferment plans and consider a mortgage freeze on mortgages loans to borrowers in order to mitigate risk of foreclosure, in response to the outbreak of COVID-19; and

BE IT FURTHER RESOLVED that this Common Council urges tenants and landlords, as well as borrowers and lenders, to work together proactively to create a plan that is both reasonable and feasible for all parties involved; and

BE IT FURTHER RESOLVED that this Resolution is not and may not be interpreted as any form of a waiver or dismissal of any legal obligation by any person to make any rent, loan or other payment otherwise required by contract or law.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Wolff**, seconded by **Alderman Lewis**, the following resolution was adopted by the following vote:

RESOLUTION NO. 7 May 19, 2020

A RESOLUTION TO FUND ADA ARCHITECT PROJECTS

WHEREAS, the City of Hudson is committed to improving the accessibility of the city and meeting the requirements of the American with Disability Act (ADA),

WHEREAS, on October 23, 2019 the City entered into an agreement with the Department of Justice (DOJ) that "Hudson will retain an Independent Licensed Architect (ILA), approved by the United States, who is knowledgeable about the architectural accessibility requirements of the ADA. The ILA must act independently to ensure that any alterations, additions, or modifications to Hudson's facilities…"

WHEREAS, the DOJ agreement specifies that the ILA will provide assistance to "identify and report to the Department all barriers to access along street level pedestrian walkways to and between the locations of programs, services, and activities in the Center of Hudson."

WHEREAS, the DOJ agreement specifies that Hudson will remedy non-compliant facilities and some of those remedies may require the review of the ILA,

WHEREAS, Hudson is required to develop an ADA Transition Plan under Title II of the ADA, and the transition plan will require input from the ILA,

WHEREAS, Hudson will hire an ILA to perform a preliminary assessment with the goal of auditing issues identified in the settlement agreement, creating general costs estimates of moving forward, and a plan for prioritization

NOW, THEREFORE BE IT RESOLVED, that the City Treasurer is authorized to make the following 2020 budget amendment:

$6,000	Increase Expenditure:	A.8670.0400	ADA Compliance
$6,000	Increase Revenue:	A0000.1001.0200	Use of Fund Balance

Approved by Board of Estimate & Apportionment.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Halloran**, seconded by **Alderman Lewis**, the following resolution was adopted by the following vote:

RESOLUTION NO. 8 May 19, 2020

WHEREAS, funds were not budgeted in the 2020 budget for payment of an authorized health insurance buyout payment option offered to City employees including the Legal Advisor of the City of Hudson pursuant to Hudson City Charter §C2-6; and

WHEREAS, in January, Legal Advisor Cheryl Roberts exercised her option to accept two health insurance buy out payments totaling $3,500, in lieu of enrolling in the City's full family health insurance benefits program;

WHEREAS, the exercise of such buyout option will necessitate the transfer of $3,500 to the Legal Advisor Personal Services Account for the purpose of funding this health insurance buyout payment for 2020.

NOW, THEREFORE BE IT RESOLVED, that the City Treasurer of the City Hudson is hereby authorized and directed to make the following transfer:

$3,500 FROM: A.9060.0800 – Hospitalization
TO: A.1420.0100 – Legal Advisor Personal Services

Approved by Board of Estimate & Apportionment.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Trombley**, seconded by **Alderman Halloran**, the following resolution was adopted by the following vote:

RESOLUTION NO. 9 May 19, 2020

A resolution to approve the City's Corrective Action Plan in response to Office of the State Comptroller's (OSC) report on Payroll and Leave Accruals

WHEREAS, on March 13, 2020 the City of Hudson received the OSC's Report of Examination of the City of Hudson Payroll and Accrued Leave; and

WHEREAS, the OSC report listed 3 recommendations to improve internal controls over payroll and accrued leave; and

WHEREAS, the City agrees with the recommendations in the draft report and has developed a corrective action plan for additional internal control to assure the accuracy of all payroll and accrued leave;

NOW, THEREFORE BE IT RESOLVED, that the Council approved the attached action plan.

OSC Recommendations:

The Council should:

1. Adopt policies and procedures that address how comp time will be earned and used.

City officials should:

2. Segregate the duties of the clerks who process the payroll or implement compensating controls.

3. Develop a process to verify leave balances prior to approving leave slips and periodically review leave records for accuracy

September 17, 2013 - OSC recommendations concerning internal controls over cash receipts and City of Hudson Policy action plan for each:

1. OSC Recommendation - City Officials should develop centralized formal cash collection procedures for all Departments
    a. Policy – Daily remittance of receipts to Treasurer's office by all Departments.
    b. See action plan #2 and #3 for changes to Departments' existing collection and remittance process to include internal controls over receipt books and press numbered permits.

2. OSC Recommendation - The Treasurer should maintain general ledger accounting records for the Clerk's bank account. A formal reconciliation of the Clerk's bank account balance to the general ledger cash account should be performed monthly.
    a. Policy – The Treasurer's office shall set up and maintain the proper G/L accounts to record the receipts to and disbursements from the Clerk's account. Complete
    b. Policy - The Treasurer's office shall reconcile the Clerk's bank account to the G/L monthly. Complete
    c. Policy - The Treasurer's office shall have full access to the banking transactions in and out of the City Clerk's account. Complete

3. OSC Recommendation - The Treasurer should centrally control and monitor the procurement of duplicate cash receipts used by all Departments which should include maintaining a log of duplicate receipts procured and issued.
    a. Policy – All Departments shall use pre-numbered, triplicate receipt books.
    b. No later than October 1, 2013 all Departments shall provide to the Treasurer's office a log of the receipt books currently in stock with the pre-printed number series for each.
    c. Policy - Each time the Departments order new pre-printed receipt books, a copy of the invoice, with the number of receipt books delivered and the series for each book, shall be provided to the Treasurer's office.
    d. The Treasurer's office shall maintain a log of receipt books for each Department
    e. The Treasurer's office shall note the Department receipt number in the G/L entry that records the cash receipt. Complete
    f. Policy - From time to time but no less than once per year, the Treasurer's office shall do an internal compliance audit of Department receipt books.

4. OSC Recommendation - The Common Council should ensure that each Department issues press-numbered permits only and maintains a log of the permits procured and issued
    a. Policy – All Departments which issue permits shall use pre-numbered permits or paper stock for permit printing.
    b. Policy – All Departments which issue permits shall maintain a log of numbered permits
    c. No later than October 1, 2013 all Departments which issue permits shall provide the Treasurer's office with a copy of log of permit numbers in stock.
    d. Policy – Each time a Department which issues permits orders new pre-numbered permits or pre-numbered paper stock, a copy of the invoice, with the number range for permits or paper stock delivered, will be provided to the Treasurer's office.
    e. The Treasurer's office shall maintain a log of numbered permits and paper stock for each Department which issues permits.
    f. Policy - From time to time but no less than once per year, the Treasurer's office shall do an internal compliance audit of Department numbered permit and/or numbered paper stock.

HEATHER S. CAMPBELL
CITY TREASURER

520 WARREN STREET
HUDSON, NY 12534

CITY TREASURER'S OFFICE

PHONE (518) 828-0212
FAX (518) 828-3579

Unit Name: City of Hudson

Audit Report Title: City of Hudson Payroll and Accrued Leave

Audit Report Number: 2020M-14

For the three recommendations included in the audit report, the below outlines our corrective actions proposed.

Audit Recommendation #1:
The Council should adopt policies and procedures that address how comp time will be earned and used.

Implementation Plan of Action:
A formal policy and related procedures addressing compensatory time will be developed and presented to the Common Council for approval.

The Compensatory Time Policy will address the following considerations:

- Compliance with the Fair Labor Standard Act
- Compensatory time credit earning rates & maximum accumulations
- Carry-over time limits and payout procedures
- Approval processes to authorize, earn and utilize comp time
- Procedures for accurately tracking comp time balances and expiry dates
- Inclusion in the collective bargaining agreement
- Inclusion in new employee orientation

Implementation Date:
No later than 4th quarter 2020

Persons Responsible for Implementation:

The City Treasurer will coordinate with department heads to determine the proposed policy and procedures.

The Mayor and the City Attorney will lead the discussion with the collective bargaining unit.

The Common Council President will bring the resolution authorizing the policy and procedures to the Common Council for approval.

Audit Recommendation #2:
City Officials should segregate the duties of the clerks who process the payroll or implement compensating controls.

Implementation Plan of Action:
Payroll procedures will be reviewed with the goal of consistent and accurate recording and paying of work hours; leave accruals such as vacation time, sick time, personal time, holidays and comp time; and other contractual obligations such as health insurance, sick time and vacation time buyouts.

- The council will approve all salary and hourly wages by position and make part of the public record as a summary attachment to the annual budget
- At minimum, the city will ensure that time sheets and payroll submissions are reviewed by two departmental representatives to provide an extra level of verification and oversight.
- The city will also explore what options its payroll provider can offer to provide greater segregation of payroll processing through permissioning and/or approval processes.
- Lastly, the city will consider the option (and corresponding expense) of a creating a function to provide a centralized, independent review and certification of all department payrolls.

Implementation Date:
No later than 4th quarter 2020

Persons Responsible for Implementation:

The Board of Estimate and Apportionment, comprised of the Mayor, the Common Council President, and the City Treasurer, will ensure that salaries and wages are included as an addendum to the annual city budget.

The City Treasurer will coordinate with department heads on modifications to current payroll processing.

The City Treasurer will review the feasibility of establishing a separate function to provide a centralized and independent review of citywide payroll, including in-house, part-time and outsourced options.

Audit Recommendation #3:
City officials should develop a process to verify leave balances prior to approving leave slips and periodically review leave records for accuracy.

Implementation Plan of Action:
The city of Hudson intends to integrate accrual reporting with its online payroll provider, which will allow:

- Payroll clerks the ability to add and subtract earned comp time as part of the payroll process.
- Department heads direct access to accrual balances in order to verify eligibility of time-off requests.
- Individual employees direct access to accrual balances to confirm additions and subtractions of earned time.
- More flexible reporting for improved tracking, policy management and financial liability assessment.

Implementation Date:
No later than 4th quarter 2020

Persons Responsible for Implementation:

The City Treasurer will coordinate the integration of accrual reporting with its online payroll provider, the payroll clerks and department heads.

Signed:

_____ _____

Kamal Johnson
Mayor, City of Hudson

Date

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Trombley**, seconded by **Alderman Walker**, the following resolution was adopted by the following vote:

RESOLUTION NO. 10 May 19, 2020

A RESOLUTION TO ACCEPT DONATIONS ON BEHALF OF THE HUDSON FIRE DEPARTMENT

WHEREAS, the City of Hudson Fire Department has received a check from Robert & Paula Melnick in memory of James A. Vining Jr., a member of the Hudson Fire Department, in the amount of $25.

NOW, THEREFORE BE IT RESOLVED, that City Treasurer is hereby authorized and directed to accept those funds.

$100.00	Increase Revenue:	A2089 Grants, non-budgeted
	Increase Expenditure:	A3410.52 Misc Firehouse Donations

Approved by Board of Estimate & Apportionment.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Lewis**, seconded by **Alderman Wolff**, the following resolution was adopted by the following vote:

RESOLUTION NO. 11 May 19, 2020

A RESOLUTION TO FUND TECHNICAL ASSISTANCE FOR PUBLIC MEETINGS

WHEREAS, coronavirus has made in-person meeting a public health risk, the city's Common Council, Planning Board, Zoning Board, and Historic Preservation Commission now meet over a virtual platform

WHEREAS, the city does not have an Information Technology (IT) department nor does it have an Information Technology budget line

WHEREAS, having an IT professional support virtual meetings will lead to better meetings and therefore better results for the public

WHEREAS, the Planning Board anticipates a 3-hour meeting every month for the rest of 2020, with 1 additional training

WHEREAS, the Historic Preservation Committee anticipates a 1.5 hour meeting, twice a month for the rest of 2020

NOW, THEREFORE BE IT RESOLVED, that the City Treasurer is authorized to made the following 2020 budget amendment:

$650	Increase Expenditure:	A.8020.0460	Planning Commission
$600	Increase Expenditure:	A.1210.0460.0100	Historic Preservation Committee
$1250	Increase Revenue:	A0000.1001.0200	Use of Fund Balance

Approved by Board of Estimate & Apportionment.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Halloran**, seconded by **Alderman Trombley**, the following resolution was adopted by the following vote:

RESOLUTION NO. 12 May 19, 2020

A RESOLUTION AUTHORIZING A LOAN FROM THE GENERAL FUND TO THE CAPITAL FUND FOR THE INSTILLATION OF SEWER PUMP STATIONS

WHEREAS, the City of Hudson has been awarded a Water Quality Improvement Program Grant for the upgrade of its sewer pump stations, and

WHEREAS, the Common Council of the City of Hudson previously authorized both the acceptance of the grant and the issuance of debt to fund the sewer pump project, and

WHEREAS, the project is anticipated to cost $659,340, of which 60%, or $263,736, will be reimbursed by the grant, and the balance will be paid from Sewer Fund Revenues once the corresponding debt has been issued, and

WHEREAS, there is cash available in the General Fund,

NOW, THEREFORE, BE IT RESOLVED that the Treasurer is directed to execute an interfund loan of up to $659,340 from the General fund to the Capital fund for pump stations project.

The Treasurer's Office is directed to ensure that the loan from the General Fund is paid back by the Capital Fund as soon as the grant reimbursement has been received and the balance to be paid from the Sewer Fund once debt service has been established.

Approved by Board of Estimate and Apportionment.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Trombley**, seconded by **Alderman Wolff**, the following resolution was adopted by the following vote:

RESOLUTION NO. 13 May 19, 2020

RESOLVED, that the City Treasurer be and hereby is authorized and directed to transfer funds to the following 2020 budget accounts within the Public Works Department:

DPW

$6,000	From:	1620.1 A – Buildings – Personnel Services
$6,000	To:	1620.561 A – 701 Union St – Building Expense

WATER

$3,500	From:	8330.1 F – Water Purification – Personal Services
3,000	From:	8330.4 F – Water Purification – Material & Supplies
3,000	From:	8330.48 F – Water Purification – Utilities
$10,000	To:	8310.47 F – Water Administration – Professional Services

CEMETERY

$2,000	From:	8810.1 C – Cemeteries – Personnel Services
$2,000	To:	8810.4 C – Cemeteries – Material & Supplies

APPROVED BY BOARD OF ESTIMATE AND APPORTIONMENT.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

On motion of **Alderman Lewis**, seconded by **Alderman Mizan**, the following resolution was adopted by the following vote:

RESOLUTION NO. 14 May 19, 2020

RESOLUTION AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO PROCEED WITH THE SOLAR CROSSWALK PROJECT

WHEREAS, the City of Hudson was awarded a Municipal Multi-Modal Program grant from the NYS Department of Transportation for the installation of rectangular rapid flashing beacon solar-powered crosswalk systems at eight locations in the City; and

WHEREAS, former mayor Rick Rector signed the agreement on behalf of the City in August 2019; and

WHEREAS, the Department of Transportation has since signed the agreement and returned it to the City, a copy of which is attached, and

WHEREAS, the agreement provides that the Department of Transportation will provide $100,000 of the total $115,000 project cost and that the remaining $15,000 will be provided by the City through in-kind services by the Department of Public Works for the installation of the systems.

NOW THEREFORE, LET IT BE RESOLVED; that the Superintendent of Public Works is authorized to proceed with the project as set forth in the agreement and to provide up to $15,000 of in-kind services to install the solar-powered crosswalk systems; and

BE IT FURTHER RESOLVED that the City Treasurer is authorized to make the following 2020 budget transfers and amendments:

Increase Revenues:	A.0000.2089.0000	Grants-Non Budgeted	$100,000
	A.0000.1001.0200	Use of Fund Balance	$15,000
Increase Expenditures:	A.5110.0490.0000	Street Re-Striping	$115,000

Approved by Board of Estimate and Apportionment.

Universal Supplemental Agreement Cover for all Local Agreements
SPONSOR: **City of Hudson**
PROJECT ID NO.: **8MA435.30A**

SUPPLEMENTAL AGREEMENT Schedule No. 1 to MASTER AGREEMENT *(Comptroller's Contract No. D025835)*

This Agreement, effective this 12 day of August 2019, is by and between:

the New York State Department of Transportation **("NYSDOT"),** having its principal office at **50 Wolf Road, Albany, NY 12232,**

and the **City of Hudson**, with its office at **520 Warren Street, Hudson, NY 12534** acting by and through the **Superintendent of Public Works**

This agreement supplements or amends the existing Master Agreement between the parties that consists of the agreements titled *(check applicable categories)*:

- ☐ Multi-Modal Prior SUPPLEMENTAL AGREEMENT Nos. _____dated _____;
- X Multi-Modal Project Agreement (MM #4) dated February 20, 2013
- ☐ OTHER -

in the following respects only *(check applicable categories)*:

X Amends a previously adopted Schedule or Supplements Master Agreement by Adding Schedules A and/or B, in accordance with the provisions of such Master Agreement for such Supplemental Schedules (check applicable categories):

If Amending a Prior Project:	If adding a Project:
☐ Amends Schedule A project description;	X Adds a project description under the same D#
☐ Amends Schedule A scheduled funding;	X Adds project funding under the same D#
☐ Amends Schedule A phase completion date;	X Sets project completion date for the same D#
☐ Amends a previously adopted Schedule B	☐ Adds Schedule B under the same D#
☐ Appendix 2-S Iran Divestment Act	X Appendix 2-S Iran Divestment Act

☐ (Amending the text of the Master Agreement as described below:

Complete Amendment to Master Agreement Text here (as applicable)

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by its duly authorized officials as of the date first above written.

MUNICIPALITY: CITY OF HUDSON DATE: 8/12/19 Title: MAYOR BY: _____ (have signature notarized below)	NYSDOT: DATE: SEP 11 2019 BY: _____ For Commissioner of Transportation **Agency Certification**: In addition to the acceptance of this contract I also certify the original copies of this signature page will be attached to all other exact copies of this contract.
	APPROVED AS TO FORM BY NYS ATTORNEY GENERAL: By: _____ Assistant Attorney General
	NYS COMPTROLLER APPROVAL: DATE: SEP 24 2019 BY: _____ For the New York State Comptroller Pursuant to State Finance Law §112.

APPROVED AS TO FORM NYS ATTORNEY GENERAL SEP 18 2019 Benjamin L. Maggi ASSISTANT ATTORNEY GENERAL

APPROVED DEPT. OF AUDIT & CONTROL FOR THE STATE COMPTROLLER

STATE OF NEW YORK)
)ss.:
COUNTY OF COLUMBIA)

On this 14 day of AUGUST in the year 2019, before me, the undersigned, personally appeared [illegible], personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument, acknowledged to me that he is the MAYOR of the CITY OF HUDSON, executed such instrument in his capacity pursuant to authority duly vested in him by the MY and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed this instrument.

Notary Public
CHERRI HIRSCH
Notary Public, State of New York
Qualified in Columbia County
Registration No. 01HI6333070
Commission Expires November 16, 2019

Supplemental Agreement for D025835
SPONSOR: City of Hudson
PROJECT ID NO. 8MA435.30A BIN# N/A

SUPPLEMENTAL MUNICIPAL MULTI-MODAL PROGRAM SCHEDULE A

This Schedule may not be used where other Multi-Modal, State or Federal funding sources co-exist)

1. **Name of Municipal Project Owner:** City of Hudson

2. **Project Title:** Install solar crosswalk systems at several locations to improve pedestrian safety (See attached list)

3. **MM Project ID#: 8MA435.30A** **MM Program ID (MM#2, MM#3, or MM#4?): MM#4**

4. **Maximum MM Project Reimbursement (under this Agreement):$100,000.00**

5. **MASTER Municipal MM OSC Contract #: D025835**

6. **Municipal Contact:**
   Name/Title: Mr. Rob Perry, Superintendent of Public Works
   Organization: City of Hudson
   Address: 520 Warren Street
   City/State/Zip: Hudson, NY 12534

7. **Project Location:** Harry Howard Ave., Prospect Ave., Columbia St., Columbia and 8th St., Warren St., Warren and 7th St., 4th and Union St.
   From: To:

8. **Project Description/Scope:** Installation of rectangular rapid flashing beacon solar-powered crosswalk systems at 8 locations in the City.

9. **Project Schedule Beginning Date:** 10/01/2007 **Project Ending Date:** 06/30/2025

10. **Project Cost Summary:**

SUMMARY COST TOTAL:	State Multi-Modal Funding under this Schedule A	Local Funding (Insert Zero if None)
$115,000.00	$100,000.00	$15,000.00

11. **Eligible Project Type:** (Please check one)

__ Highway Resurfacing __ Bridge Rehabilitation Construction __ New Highway Construction __ New Bridge

__ Highway Reconstruction __ Bridge Replacement Improvement __ Interchange Const.\Reconstruction _X_ Intersection

__ Aviation (Is this project consistent with an approved Airport Layout Plan)? ___ Yes ___No

__ Other (Please explain): _____

12. **Signature of responsible Local Official:** _____ **Date:** 8/30

13. **Please print your Name & Title here:** Rick Rector Mayor

14. **Please list your area code & phone number here:** 518. 929 7217

APPENDIX 2-S
IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date, at which time it will be posted on the OGS website.

By entering into a renewal or extension of this Contract, Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Contractor understands that during the term of the Contract, should NYSDOT receive information that a person is in violation of the above-referenced certification NYSDOT will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then NYSDOT shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

NYSDOT reserves the right to reject any renewal, extension or request for assignment for an entity that appears on the prohibited entities list hereafter and to pursue a responsibility review with respect to any entity that is granted a contract extension/renewal or assignment and appears on the prohibited entities list thereafter.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.

Nays: None.

On motion of **Alderman Trombley**, seconded by **Alderman Halloran**, the following resolution was adopted by the following vote:

RESOLUTION NO, 15 May 19, 2020

A RESOLUTION REPORTING TO THE NY STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, The New York State Retirement System requires that all elected and appointed officials, who are members of the retirement system and are not in a time & attendance system; maintain records of activities for three consecutive months within 150 days of the start of a new term or appointment; and

BE IT RESOLVED, that the City of Hudson/ Location Code 20020 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Name	Social Security Number (Last Four Digits)	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Participates in Employer's Time Keeping System (Y/N)	Not Submitted	Pay Frequency	Tier 1
ELECTED OFFICIALS										
Heather Campbell	5562	R10030361	City Treasurer	1/1/20 – 12/31/21	7.5	21.70	N		Bi-Weekly	
Tiffany M. Garriga	7936	R10378186	Alderman	1/1/20 – 12/31/21	6	2.00	N		Monthly	
Eileen Halloran	7395	R12793027	Alderman	1/1/20 – 12/31/21	6	9.75	N		Monthly	
Calvin G. Lewis, Jr.	1987	R11930913	Alderman	1/1/20 – 12/31/21	6		N	√	Monthly	
Dewan Sarowar	5605	R12793072	Alderman	1/1/20 – 12/31/21	6	1.67	N		Monthly	
Malachi Walker	6556	R10997997	Alderman	1/1/20 – 12/31/21	6		N	√	Monthly	
Kamal Johnson	7511	R11892051	Mayor	1/1/20 – 12/31/21	7.5		N	√	Bi-Weekly	
APPOINTED OFFICIALS										
Michael Chameides	5650	R12789734	Aide to the Mayor	1/1/20 – 12/31/21	6	23.20	N		Bi-Weekly	
Cheryl Roberts	2329	R12007851	Legal Advisor	1/1/20 – 12/31/21	6	11.99	N		Monthly	
Tracy Delaney	4933	R11031970	City Clerk	1/3/20 – 1/2/24	7.5		Y		Bi-Weekly	
Robert Perry Jr.	5739	R11543771	Supt. Of Public Works	7/14/09–12/31/21	7.5		Y		Bi-Weekly	
Craig Haigh	6456	R11080432	Code Enforcement Officer	10/28/13-12/31/21	7.5		Y		Bi-Weekly	

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.

Nays: None.

On motion of **Alderman Trombley**, seconded by **Alderman Lewis**, the following resolution was adopted by the following vote:

RESOLUTION NO. 16 May 16, 2020

A RESOLUTION SUPPORTING THE HUDSON TOURISM BOARD SOLICITATION OF APPLICATION FOR GRANTS TO PROMOTE HUDSON AS AN ATTRACTIVE DESTINATION

WHEREAS, the Hudson Tourism Board is developing a program to make grants to encourage business and local engagement in the City and to establish Hudson and as an attractive destination; and

WHEREAS, the Tourism Board is considering both short-term projects with a maximum grant of $5,000 and long-term grants of up to $15,000. The Tourism Board has earmarked a total of $50,000 for short-term grants and $100,000 for long-term grants; and

WHEREAS, the Columbia Economic Development Corporation has generously volunteered to help administer the grants without charge to the City; and

WHEREAS, once the Tourism Board identifies recipients to be awarded grants, the final award of the grant will be subject to approval by the Common Council.

NOW THEREFORE, LET IT BE RESOLVED that the City of Hudson Common Council supports the efforts of the Tourism Board to solicit proposals for this program and looks forward to reviewing the Tourism Board will present to the Council for approval; and

BE IT FURTHER RESOLVED that the City of Hudson Common Council hereby acknowledges and expresses its gratitude to the offer by the Columbia Economic Development Corporation to provide the administrative services associated administering the grant program.

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

President DePietro stated Proposed Resolution No. 17 would express the opposition of the City of Hudson to the proposal to re-power the Danskammer Generating Station in Newburgh, New York.

Alderman Wolff stated the power plant had been in a position of renovation of an existing power plant and she said "it basically, would greatly increase the amount of emissions and pollution coming from an already existing site that has a power plant on it but with that power plant that's on it currently, operates very, very insignificantly and so, it's a really, you know, just a really damaging environmental mess if it were to pass".

On motion of **Alderman Wolff,** seconded by **Alderman Rosenthal**, the following resolution was adopted by the following vote:

RESOLUTION NO. 17
May 19, 2020

A RESOLUTION EXPRESSING THE OPPOSITION OF THE CITY OF HUDSON TO THE PROPOSAL TO RE-POWER THE DANSKAMMER GENERATING STATION IN NEWBURGH, NEW YORK

WHEREAS, Danskammer Energy, LLC has applied to the NYS Public Service Commission for Permission to re-power its electric generating station in the Town of Newburgh, Orange County, New York, and

WHEREAS, if approved the proposal will continue the State's reliance upon fossil fuels and will not promote the State's Climate Change policy by moving the state to a zero-emissions electric generating capacity; and

WHEREAS, climate change presents a clear and present danger to the City of Hudson as well as the state and country that requires government agencies to not approve projects that only incrementally improve the environmental efficiency of existing facilities; and

WHEREAS, instead the Public Service Commission should only approve renewable energy facilities and not approve fossil fuel burning power generators that endanger health and the environment.

NOW THEREFORE, LET IT BE RESOLVED that the City of Hudson Common Council calls upon the Public Service Commission to deny the re-powering application by Danskammer Energy LLC; and

BE IT FURTHER RESOLVED that the City Clerk is directed to submit this resolution to the Public Service Commission and to send a copy of this resolution to Governor Andrew Cuomo, U.S. Senators Charles Schumer and Kirsten Gillibrand, U.S. Congressman Antonio Delgado, State Senator Daphne Jordan; State Assemblymember Didi Barrett and the Columbia County Board of Supervisors.

Ayes: Alderman Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

Prior to voting on the proposed resolution, **Alderman Merante** said "I wish I had more information but if you know, I'm going to go by what Rebecca's saying on this one, if it's going to produce more pollution and it's not good for the environment, I'm going to trust Rebecca and I'm going say yes".

Alderman Rosenthal, prior to voting said "aye, it's also a fracking gas renovation as well, correct Rebecca".

Alderman Wolf said "that could totally be, all I know for sure is that it is a gas powered".

President DePietro stated Proposed Resolution No. 18 would increase parking meter fees for all on-street parking in the city. He stated recently, the Common Council had approved a parking meter fee increase solely for Warren Street and he said "if you followed the Finance Committee Meeting, you realize one of the biggest hits we're taking is with our parking revenues, so this resolution extends that increase to the side streets as well, not to the parking lots".

On motion of **Alderman Wolff**, seconded by **Alderman Trombley**, the following resolution was adopted by the following vote:

RESOLUTION NO. 18 May 19, 2020

RESOLUTION INCREASING PARKING METER FEES FOR ALL ON-STREET PARKING IN THE CITY OF HUDSON

WHEREAS, the City of Hudson Common Council, pursuant to Section 305-20(A) of the Hudson City Code, is empowered to set the rates of parking meters within the City; and

WHEREAS, the Common Council by Resolution No. 17 of February 18, 2020, increased the parking meter fees along Warren Street from Second Street to Eighth Street to 25 cents per one-half hour (30 minutes); and

WHEREAS, an increase in the remaining on-street parking meters will provide added revenue to the City while maintaining the current rates in the municipal parking lots which will be an incentive to utilize the City Parking Lots.

NOW, THEREFORE BE IT RESOLVED, that all on-street parking meter rate increase throughout the City to 25 cents per one-half hour (30 minutes)

Ayes: Aldermen Garriga, Halloran, Lewis, Merante, Mizan, Rosenthal, Sarowar, Trombley, Walker, Wolff and President DePietro.
Nays: None.

New Business.

Alderman Mizan questioned if the Common Council could assistance with an application before the City's Planning Board.

President DePietro said "unfortunately you know, they're a regulatory board on to themselves and we don't really, I mean we can't tell them what to do, they have to follow you know, the law as they understand it" and he said "frankly, we'd have to talk about this with Jeff, I don't think we really have a role it".

Legal Advisor Baker said "the Council certainly has a right to comment to the Planning Board on how they view anything".

President DePietro said "right, a resolution would just be a question of saying we support or don't support some aspect of the application".

Legal Advisor Baker said "right".

Alderman Mizan thanked the council members for the Ramadan message.

Alderman Garriga stated there would be a Covid-19 testing site at J.L. Edwards School on May 27th and June 2nd from 10:00 AM – 2:00 PM.

Alderman Halloran stated she would like to clarify her reason for not accepting the communications and she said "the reason that anonymous was an issue with this, it wasn't on their first one, was they said three different things about why doesn't the City do this thing or the other thing and I would have wanted to get a hold of whoever that was and understand it a little bit better". She said "I'm not red-baiting" and she said "I wanted to talk to whoever authored the letter".

President DePietro said "I will give you his address; I thought it was on the letter but maybe it wasn't".

Alderman Merante stated he understood Hudson Bonds began today and he said "I hope we can get out and support the local businesses and buy some Hudson Bonds, hopefully that could encourage and support moving forward, I think it's a great idea, I think it's a Hudson Business Coalition, you can reach out to them on how to obtain the Hudson Bonds". He said "I'd like to thank Heather Campbell, I listened to the Finance, as scary as some of that is, she has, she really has done a great job in kind of painting this picture" and he said "I think we all need to really keep an eye on the picture because it could change as we know, month by month". Alderman Merante said "if we could get a grasp of what the 5% - 10% each department looks like you know moving forward and maybe we could kind of get a number and just some re-assurance that you know, there's something going on in that regard, I would really appreciate it".

President DePietro said "Heather said she hasn't gotten the figures yet from the various department heads but certainly we'll share those" and he said "I hope by the June Finance Meeting we'll have those figures".

Alderman Trombley said "I'd just like to give a shout out to Calvin's Tourism Board Committee" and she said "I'm excited about what they've done and where they're going with it, they are collaborating with other groups in town, they've taken you know, a big project and they're really working it through". Alderman Trombley said "hats off to you Calvin and the Tourism Board Committee".

On motion of **Alderman Sarowar,** seconded by **Alderman Rosenthal,** the meeting was adjourned.

City Clerk