



CITY OF HUNTINGTON BEACH

FINANCE DEPARTMENT – BUSINESS LICENSE

P. O. Box 190 - 2000 Main Street, Huntington Beach, CA 92648-2702
 Phone (714) 536-5267 – Email businesslicense@surfcity-hb.org – www.huntingtonbeachca.gov

APPLICATION FOR TEMPORARY BUSINESS LICENSE FOR SPECIAL OR SPECIFIC EVENTS

PLEASE COMPLETE ALL APPLICABLE SECTIONS: Applications must be typed, or legibly hand printed in blue or black ink

Name of Event

Please check all that apply: Event Organizer Single Vendor Non-Profit Org. Blanket License July 4th Film Crew

Business Name

Contact Person	Title	Phone
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Business Address

Mailing Address; City, State, Zip

E-mail Address	Web Site	Business Phone
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Type of Business (check one):

Sole Proprietor LLC Partnership Corporation

Federal Tax ID #	OR	Social Security #
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Date(s) of Event

Location of Event

Purpose of Event (include Description of Activity at Event)

# Booths / Vendors you will have at event: (Organizer to provide list of booths/vendors)		# Businesses providing a service at the event: (Organizer to provide list of service providers)		Approx. number of staff at event:
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Sellers Permit (Resale #)	Health Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Liquor License? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Non-Profit or Charitable Organization? Yes No Must provide copy of 501(c)(3) letter issued by IRS

Name of Corporation (if different)

I am aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for Workers Compensation. (Please check appropriate box)

Certificate of Workers Compensation Insurance Certificate of Self-Insurance of Workers Compensation

I certify that in the performance of work for which this license is issued I shall not employ any person in any manner so as to become subject to the worker's compensation laws of California. Note: If after signing the certificate, you hire any employee, you become subject to the workers' compensation provisions of the California Labor Code and you must immediately comply with the provisions of Section 3700 or your license immediately becomes revoked.

I hereby declare under penalty of perjury that the information and statements on this application are true and correct.

Signature: _____ Title: _____

Printed Name: _____ Date: _____

OFFICE USE ONLY:

Business License # :	Amount Due:
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NAME OF EVENT:	BL # for EVENT:
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LIST OF SERVICE PROVIDERS

BUSINESS TYPE	BUSINESS NAME	ADDRESS	PHONE	HB BUS LIC #
ANNOUNCER				
BARRICADES				
BLEACHERS				
CATERERS				
CONSTRUCTION				
ENTERTAINERS				
SPECIAL GUEST / SPEAKER				
GUEST SPEAKER				
JANITORIAL / WASTE DISPOSAL				
MEDICAL SERVICES				
MOBILE ICE SERVICES				
MOBILE STORAGE				
P A SYSTEM / SOUND				
PARTY RENTALS				
PORTABLE TOILETS				
RENTAL EQUIPMENT				
SECURITY				
SHUTTLES				
STAGES				
TENTS / CANOPIES				
TIMING COMPANY				
TRAFFIC CONTROL				
TRUCKS				
WALKIE TALKIES				

NAME OF EVENT:	BL # for EVENT:
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LIST OF SERVICE PROVIDERS

BUSINESS TYPE	BUSINESS NAME	ADDRESS	PHONE	HB BUS LIC #
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
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OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				
OTHER (DESCRIBE)				

NAME OF EVENT:	BL # for EVENT:
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LIST OF SPONSORS / VENDORS / BOOTHS

	BUSINESS NAME	TYPE (sponsor, sales, samples, service, flyers, banner)	SELLER'S PERMIT (RESALE #)	NON-PROFIT? (Y/N)
1				
2				
3				
4				
5				
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15				
16				

I, as the organizer/responsible party of this event, certify that I have verified, per State law (R&T 6073) that the City of Huntington Beach or Sunset Beach has been added as a sub-location to all applicable vendors' Seller's Permits issued by the California Department of Tax and Fee Administration. Per HBMC 5.16.317(D), I understand that the city can invoke its right to examine and audit such records in connection with the operation of the event.

Signature _____ Title _____ Date _____

NAME OF EVENT:			BL # for EVENT:	
LIST OF SPONSORS / VENDORS / BOOTHS				
	BUSINESS NAME	TYPE (sponsor, sales, samples, service, flyers, banner)	SELLER'S PERMIT (RESALE #)	NON-PROFIT? (Y/N)
17				
18				
19				
20				
21				
22				
23				
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NAME OF EVENT:			BL # for EVENT:	
LIST OF SPONSORS / VENDORS / BOOTHS				
	BUSINESS NAME	TYPE (sponsor, sales, samples, service, flyers, banner)	SELLER'S PERMIT (RESALE #)	NON-PROFIT? (Y/N)
35				
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NAME OF EVENT:			BL # for EVENT:	
LIST OF SPONSORS / VENDORS / BOOTHS				
	BUSINESS NAME	TYPE (sponsor, sales, samples, service, flyers, banner)	SELLER'S PERMIT (RESALE #)	NON-PROFIT? (Y/N)
53				
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NAME OF EVENT:			BL # for EVENT:	
LIST OF SPONSORS / VENDORS / BOOTHS				
	BUSINESS NAME	TYPE (sponsor, sales, samples, service, flyers, banner)	SELLER'S PERMIT (RESALE #)	NON-PROFIT? (Y/N)
71				
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NAME OF EVENT:			BL # for EVENT:	
LIST OF SPONSORS / VENDORS / BOOTHS				
	BUSINESS NAME	TYPE (sponsor, sales, samples, service, flyers, banner)	SELLER'S PERMIT (RESALE #)	NON-PROFIT? (Y/N)
89				
90				
91				
92				
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NAME OF EVENT:		
LIST OF FOOD TRUCKS		
	BUSINESS NAME	HUNTINGTON BEACH BUSINESS LICENSE #
1		
2		
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4		
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