City of

HUNTINGTON BEACH

California

Fiscal Year 2021/2022

Adopted Budget

City of Huntington Beach

Adopted Budget

Fiscal Year

2021/2022

Submitted by
Oliver Chi, City Manager

City of Huntington Beach
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City of Huntington Beach
City Council Directory
Adopted Budget – FY 2021/2022

Kim Carr
Mayor

Barbara Delgleize
Mayor Pro Tem

Erik Peterson
Council Member

Mike Posey
Council Member

Dan Kalmick
Council Member

Natalie Moser
Council Member

Rhonda Bolton
Council Member

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C I T Y O F H U N T I N G T O N B E A C H
STRATEGIC PLANNING WORKSHOP
January 5, 2021 * Huntington Beach Central Library

ONE HB

One Team: We are one team … working together to serve the people of Huntington Beach exceptionally to inspire pride in our community

One Focus: We have one focus… to stay fanatical about achieving municipal excellence by being active caretakers of our unique, people-centric HB culture.

One Goal: We have one goal… to ensure that HB continually improves its standing as a premier coastal community as measured through the health of our people, our organization, our infrastructure, and our community

The City of Huntington Beach values . . .

- ***Humility***
- ***Exceptionality***
- ***Social Awareness***
- ***Passion***
- ***Teamwork***
- ***Integrity***

POLICY PRIORITY AREAS

1. ***Community Engagement***
2. ***Homelessness Response***
3. ***Economic Development & Housing***
4. ***Infrastructure & Parks***
5. ***COVID-19 Response***

} ***Organizational Fiscal Stability***

ONGOING THREE-YEAR GOALS
(2019-2022 * not in priority order)

- ***Enhance and maintain high quality City services***
- ***Enhance and maintain the infrastructure***
- ***Strengthen long-term financial and economic sustainability***
- ***Enhance and modernize public safety service delivery***

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City of Huntington Beach
City Officials Directory
Adopted Budget – FY 2021/2022

Elected Officials

City Attorney ..... Michael Gates
City Clerk ..... Robin Estanislau
City Treasurer ..... Alisa Backstrom

City Manager's Office

City Manager ..... Oliver Chi
Assistant City Manager ..... Travis Hopkins

Department Directors

Community Development ..... Ursula Luna-Reynosa
Community and Library Services ..... Chris Slama
Finance ..... Dahle Bulosan
Fire ..... Scott Haberle
Administrative Services ..... John Clark, Interim
Police ..... Julian Harvey, Interim
Public Works ..... Sean Crumby

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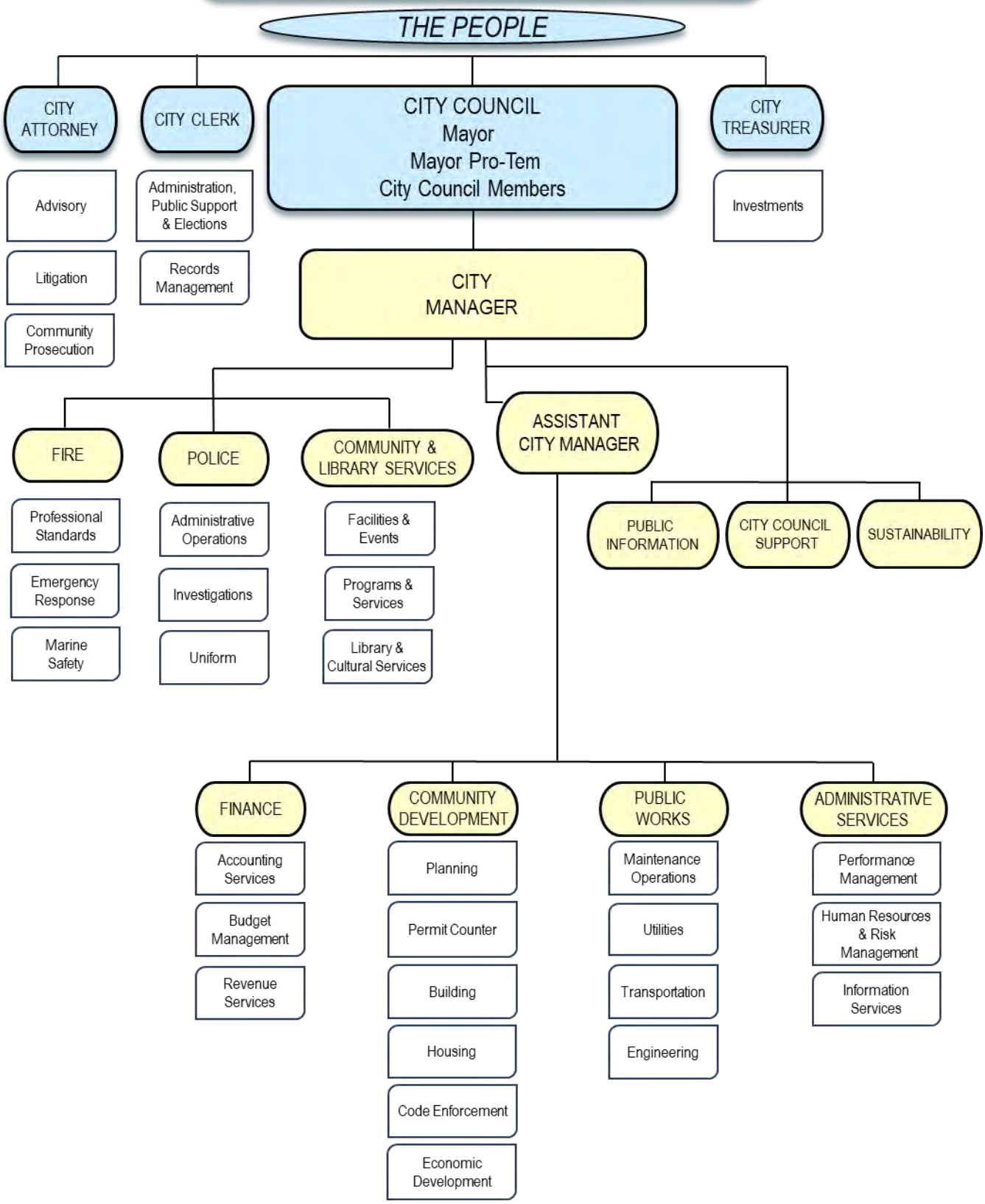
City of Huntington Beach Organizational Chart Adopted Budget – FY 2021/22



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City of Huntington Beach Distinguished Budget Award Adopted Budget – FY 2021/22

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Huntington Beach

California

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntington Beach, California for the annual Budget beginning July 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the City will be submitting the adopted budget to GFOA to determine its eligibility for another award.

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CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

CITY MANAGER'S OFFICE

June 1, 2021

Honorable Mayor and Members of the City Council:

I hereby present to you the Fiscal Year 2021/22 Adopted Budget for the City of Huntington Beach. Our City, like other jurisdictions across the globe, has been financially and operationally impacted by the global COVID-19 pandemic, which started back in March 2020. Over the last year, the City has come together as **OneHB** in an extraordinary way to address the fiscal and public health challenges of the pandemic. Through the leadership and support of the City Council, the City was able to make the necessary budget adjustments to end the FY 2019/20 with a $1.1 million General Fund Surplus, and we project a half a million dollar surplus for FY 2020/21.

In the current fiscal year, the City implemented a two-pronged Reorganization Plan that started with a Separation Incentive Program, and resulted in the implementation of a comprehensive restructuring of all operating departments. Those efforts are estimated to save the City $6 million annually moving forward, while still maintaining essential service levels. In addition, the City refinanced 85 percent of its pension debt in response to steep increases in annual pension debt payments anticipated over the next decade. The City is projected to save $166.7 million from this initiative.

In December 2020, the City also opened the Navigation Center as a pathway to address homelessness in Huntington Beach and to prevent the spread of COVID in that vulnerable community. Furthermore, the City has done a tremendous job responding to the COVID-19 pandemic by providing important up to date online information to the public through HBReady.com and Virtual Town Halls. The City issued grants to over 700 local small businesses affected by the pandemic, and also coordinated numerous vaccination events for the community with an emphasis on helping our seniors and underserved communities.

After over a year of contending with the pandemic, there are promising signs of recovery as seen through the declining number of COVID-19 cases and increasing percentage of the population that have been vaccinated. As the City moves forward together as **OneHB**, we will continue to strive to serve the community with passion and exceptionality. We are hopeful for continued economic recovery for our residents, businesses, and visitors as we enter the "new normal."

Fiscal Year 2021/22 Adopted Budget Summary

The FY 2021/22 Adopted Budget is a balanced budget. As the economy continues to bounce back and public health guidelines become less restrictive, revenue sources such as Sales Tax and Transient Occupancy Tax are anticipated to increase considerably in the coming year. The FY 2021/22 Adopted Budget includes the continuation of Citywide restructuring measures implemented during FY 2020/21, restores a number of operating cuts made in response to the

COVID-19 pandemic, includes mandated savings along with the debt service payment for the City's recently instituted Pension Obligation Bonds, and prioritizes improvements to the City's facilities, roads and parks. The FY 2021/22 budget remains committed to improving the quality of life for our residents, businesses, and visitors by increasing funding for core services such as public safety, community & library service programs, and improving the City's infrastructure.

The State of California implemented a four-tiered system to provide a framework for Counties within the State to safely reopen based on new COVID-19 cases, positivity, and health equity. Counties across the State have recently moved to less restrictive tiers, allowing more businesses to reopen and necessitating rehiring of employees. Travel restrictions have also retracted, a positive for the City's tourism industry. These current trends have contributed to the decline in the unemployment rate locally, in the State, and throughout the nation.

The City has taken a cautiously optimistic posture in developing the FY 2021/22 budget as the economy recovers. The FY 2021/22 Adopted General Fund Budget revenues of $228.0 million represents an $11.1 million, or 5.1% increase from FY 2020/21 Adopted revenues of $216.9 million. Of note, although FY 2021/22 revenues are projected to increase from the current fiscal year, FY 2021/22 revenues are still much lower than pre-COVID-19 projected revenues of $236.9 million in FY 2019/20. Taking that figure into account, our projected FY 2021/22 General Fund revenue levels represent a 3.8% decrease (or a decline of $8.9 million) when compared against our pre-pandemic revenue situation.

Pre-COVID-19 General Fund Revenues (FY 2019/20)	Projected FY 2021/22 General Fund Revenues	$ Change	% Change
$236.9 million	$228.0 million	$8.9 million decrease	3.8% decrease

The Orange County Register once again ranked the City of Huntington Beach as one of the top three cities to live in within Orange County. Huntington Beach ranked #1 in the nation for "Quality of City Services" and #18 by *WalletHub.com* in their "Best-Run City in America" poll. The City was also ranked #25 and #29 in California and the U.S., respectively, for "Providing Homeowners with an Excellent Return on Investment" by *LendEDU* (May 2020). The City's "AAA" credit rating, most recently affirmed by Fitch Ratings in February 2021, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by our City Council and leadership team.

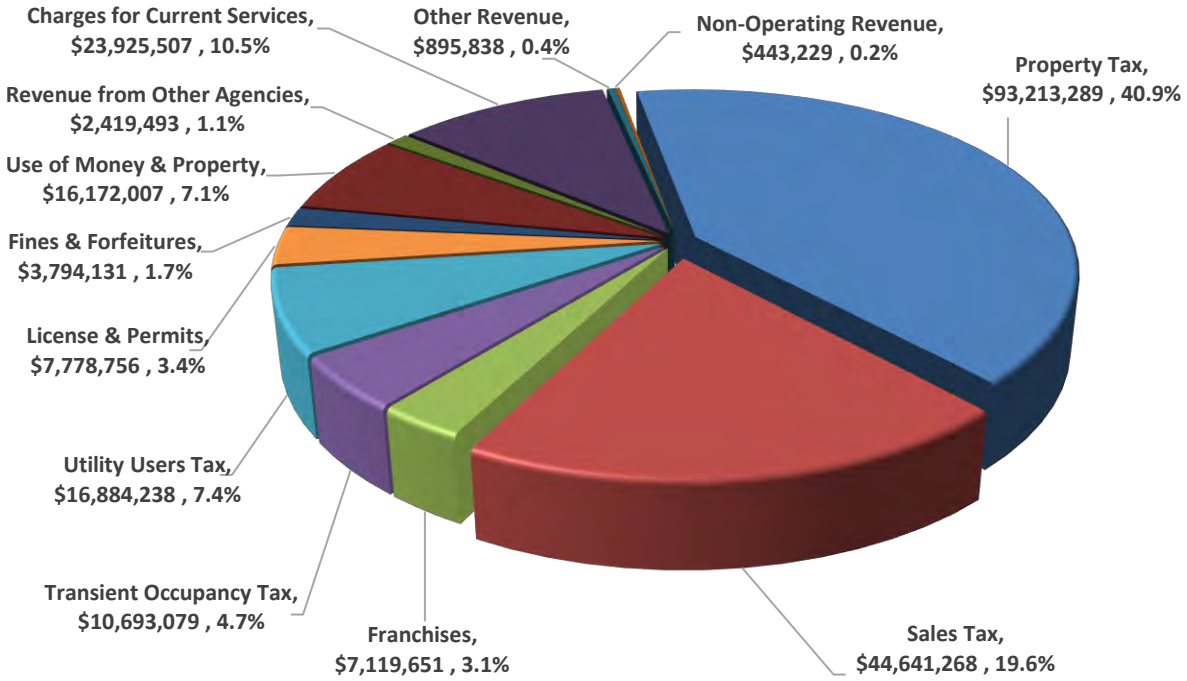
The theme for the FY 2021/22 Adopted Budget, **"OneHB",** reflects the City's values and commitment to rise together with unity as we recover and progress past the COVID-19 pandemic. The budget reflects the City Council's Strategic Goals consisting of community engagement; homeless response; economic development and housing; infrastructure and parks; COVID-19 response; and overall organizational fiscal stability.

All Funds: The Adopted FY 2021/22 Budget totals $424.4 million in All Funds. This reflects a $65.4 million, or 18.2 percent, increase from the FY 2020/21 Adopted All Funds Budget of $359.0 million. A significant portion of the increase is due to added investment in essential infrastructure and equipment, restoration of COVID-19 temporary cost saving measures, and the establishment of the Pension Liability Fund required as part of the issuance of the Pension Obligation Bond. The larger increases were to the following funds: Infrastructure Fund ($13.3 million), Equipment Fund ($3.4 million), Pension Liability Fund ($22.6 million), Retirement Supplement Fund ($5.3 million), and General Liability Fund ($2.6 million).

General Fund: The Adopted FY 2021/22 General Fund Budget is structurally balanced. Expenditures total $228.0 million and are supported by revenues of $228.0 million. The FY 2021/22 Adopted General Fund Budget represents an $11.1 million, or 5.1 percent, increase compared to the FY 2020/21 Adopted Budget of $216.9 million. The increase is a result of the added Section 115 Trust pension liability set-aside, increased investment in infrastructure and equipment, and restoration of temporary expenditure reductions made in response to the COVID-19 pandemic. The Adopted General Fund Budget for next year has no reliance on one-time revenues to fund ongoing operations, which is critical to maintaining the City's financial viability and success.

General Fund Revenue Highlights

FY 2021/22 General Fund Revenue



FY 2021/22 General Fund revenue projection is $228.0 million, an $11.1 million, or 5.1 percent increase from the FY 2020/21 Adopted Budget. The largest increase is in Sales Tax revenue, the second largest revenue category for the City, which is projected to be $44.6 million in FY 2021/22. This represents an increase of 13.8 percent from the FY 2020/21 Adopted Budget of $39.2 million. The next largest revenue increase is in Transient Occupancy Tax, which is anticipated to increase $3.8 million or 55.1 percent. Most of the increases from these two revenue sources is attributable to the projected positive economic impacts resulting from widespread COVID-19 vaccinations,

loosening public health orders, and the re-opening of businesses for indoor dining and shopping. Ongoing sales tax revenues will be closely monitored throughout the year to ensure that the City takes appropriate and timely action to keep ongoing revenues and expenditures in balance. Property Taxes are estimated at $93.2 million, an increase of $1.1 million, or 1.2 percent, attributable to an increase in property assessed valuation and Employee Retirement Override revenues being transferred to the Pension Liability Fund and no longer being budgeted in the General Fund.

Licenses and Permits, estimated at $7.8 million, reflect a 5.7 percent increase, as economic and development activity are anticipated to increase in the coming year. Franchise Taxes are anticipated at $7.1 million, a 29.0 percent increase. Use of Money & Property, which includes parking revenues and lease concessions, is projected to increase $1.7 million, or 11.5%, due to business re-openings and expected increases in visitors to our beach and downtown areas, especially as international travel continues to become less restrictive.

FY 2021/22 General Fund Expenditure Highlights

The Adopted FY 2021/22 General Fund Expenditure Budget is $228.0 million, which is $11.1 million, or 5.1 percent higher than the FY 2020/21 Adopted Budget of $216.9 million. The increase was driven by a $28.7 million increase in Transfers to Other Funds and a $4.0 million increase in operating costs due to the general restoration of prior year cuts implemented in response to the COVID-19 pandemic. These increases were partially offset by a $21.8 million decrease in Personnel Services, resulting from personnel reductions made as part of the Separation Incentive Program that was adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds are budgeted in the Transfers account, resulting in a decrease to benefit costs but an increase in Transfers to the Pension Liability Fund.

As illustrated in the following chart, the budgets of four City departments - Police, Fire, Public Works, and Non-Departmental - equals $184.3 million, or 80.9 percent, of the total Adopted General Fund Budget. Each of the remaining 9 departments comprise less than 6.0 percent of the General Fund Budget, highlighting the complexity of balancing the City budget when most departments represent a small fraction of General Fund resources. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

General Fund Budget by Department

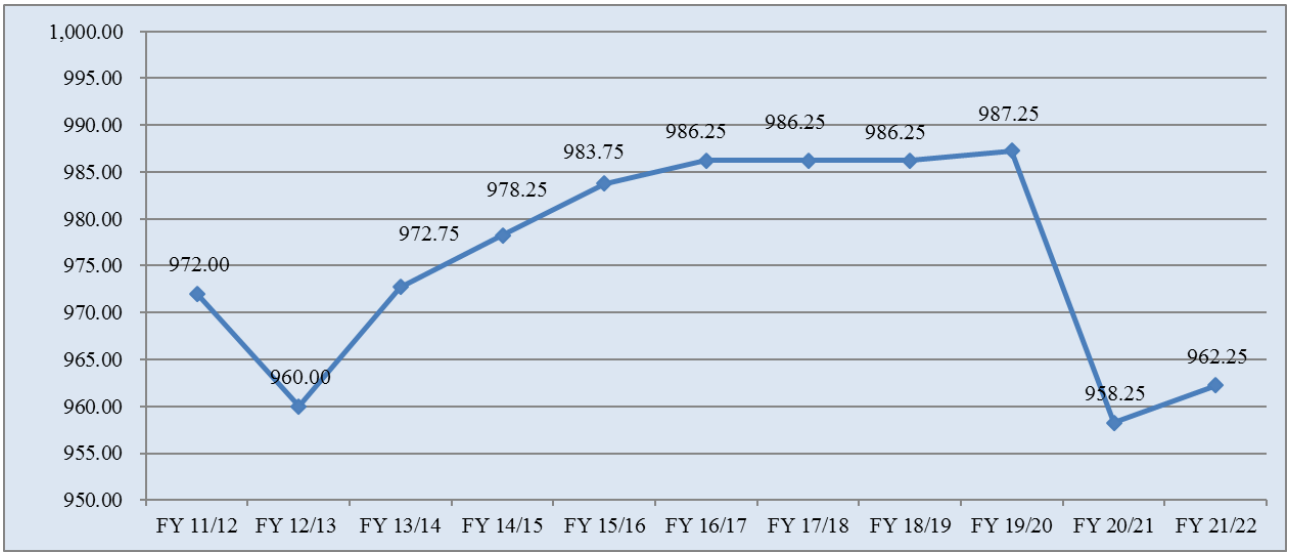
Department	FY 2017/18 Actual *	FY 2018/19 Actual	FY 2019/20 Actuals	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	%
City Council	278,875	337,821	359,153	381,324	381,354	383,735	0.2%
City Manager	1,313,480	1,604,643	1,807,770	2,247,315	2,022,156	1,976,629	0.9%
City Attorney	2,037,014	2,631,650	2,638,060	2,921,219	2,924,984	2,597,099	1.1%
City Clerk	601,841	898,670	795,541	967,825	1,018,470	840,115	0.4%
City Treasurer	133,798	227,317	270,284	273,816	273,816	263,165	0.1%
Administrative Services	10,548,089	13,094,211	8,985,091	8,942,750	8,451,677	8,784,479	3.9%
Community Development	6,042,849	8,116,145	8,360,096	8,857,941	9,166,125	9,330,575	4.1%
Community & Library Services	9,953,289	13,188,542	12,734,747	13,697,801	13,374,159	13,541,325	5.9%
Finance	4,368,729	5,908,677	5,583,609	5,934,129	6,106,073	5,924,136	2.6%
Fire	36,575,749	49,030,037	50,090,020	49,077,869	50,173,136	47,751,013	21.0%
Non-Departmental	33,531,183	32,748,467	28,721,626	17,166,342	24,588,668	39,068,723	17.1%
Police	58,417,948	75,172,449	78,278,455	80,550,112	80,505,414	77,556,549	34.0%
Public Works	19,049,857	25,953,156	24,868,447	25,889,839	23,065,012	19,962,943	8.8%
TOTAL	**182,852,702**	**228,911,785**	**223,492,900**	**216,908,281**	**222,051,044**	**227,980,486**	**100.0%**

* FY 2017/18 Actual reflects a nine-month period from October 1st through June 30th.

Table of Organization

The Adopted Budget reflects an increase of four (4) FTEs across All Funds compared to FY 2020/21. With a total headcount of 962.25 FTEs, the City is just slightly above Great Recession staffing levels of 960 FTEs in FY 12/13, and represents a reduction of 25 positions when compared against our pre-pandemic staffing levels in FY 2019/20. The new positions include one (1) Administrative Aide and one (1) Administrative Analyst in the Public Works Department to focus on the Smart Cities Initiative and sustainability projects and programs. One (1) new Principal Administrative Analyst position is included in the Administrative Services Department and will be assigned to performance management and data analysis. One (1) new Deputy Director of Homelessness and Behavioral Health Services has been added to the Police Department to coordinate the homeless response efforts of the City.

Chart of Organization-All Funds



Protecting the Community

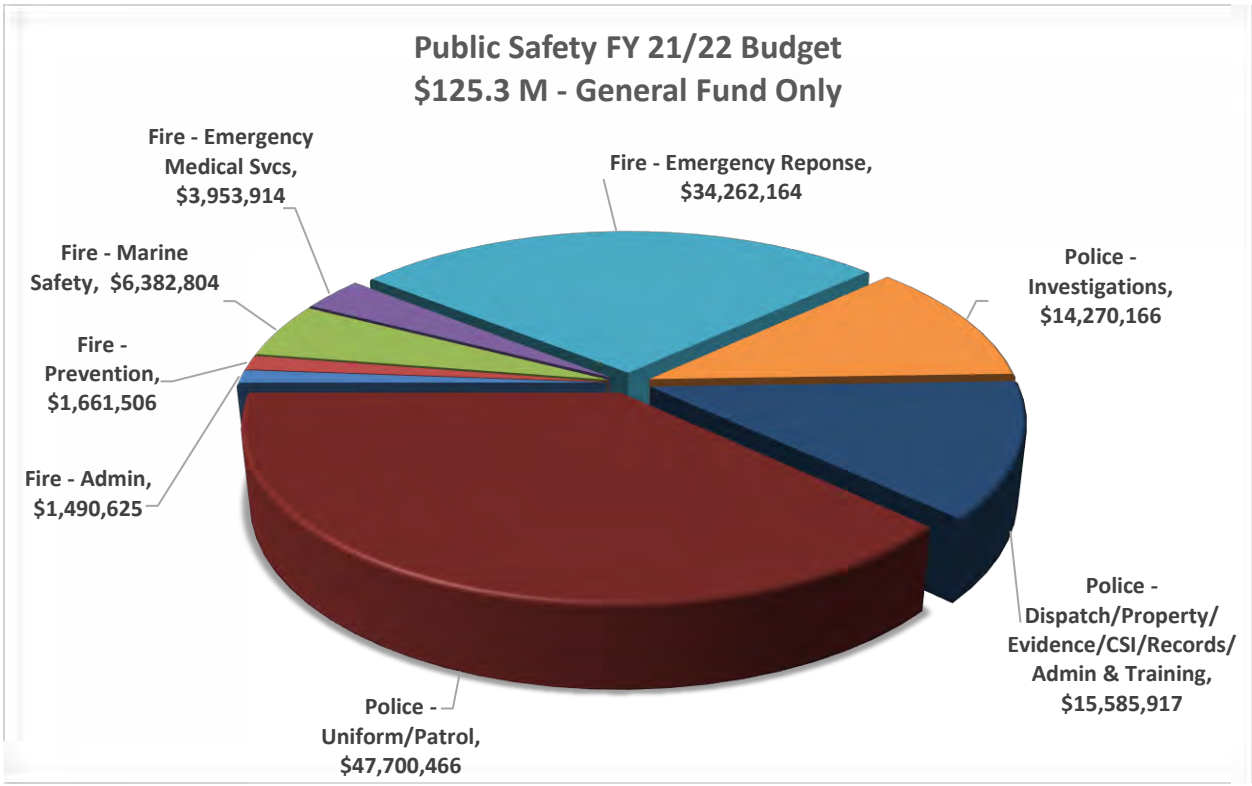
Funding for Public Safety represents 55 cents of every dollar spent in the General Fund. With over half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated the greatest share of its resources, or $125.3 million, to these core services.

Police

In the Police Department, the budget includes $2.3 million in equipment funds, largely to finance the purchase of three new helicopters and the replacement of 39 police vehicles. The CIP includes $1,624,000 for relocation and expansion of the Police Department Communications Center and Traffic Office, Helipad Lot Replacement, and the installation of street cameras to assist with traffic monitoring and investigations.

Fire

In the Fire Department, the Adopted Budget includes $1.1 million in equipment replacement comprising the replacement of a Fire Engine, Rescue Boat, and Command Vehicle, as well as Cardiac Monitors/Defibrillators. The General Fund CIP includes $590,000 for Lifeguard and Jr. Lifeguard upgrades and signals at Murdy and Heil Fire Stations.



General Fund Reserves Overview

To maintain our solid bond ratings, the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining solid emergency reserves is yet another way of demonstrating financial discipline. Fitch's reaffirmation of the City's AAA rating in February 2021 noted, "the City's strong operating performance, low long-term liability burden, moderate fixed costs, and robust reserves." Furthermore, according to the Government Finance Officers Association of the United States and Canada, "reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk." There are many types of risks that reserves help to mitigate, including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and civil disturbances. The growth of the City's reserves over the last decade, coupled with tight spending controls, signal the City's commitment to long-term resilience and overall preparedness.

General Fund Reserves by Type
(In Thousands)

Fund Balance Category	FY 17/18 Audited	FY 18/19 Audited	FY 19/20 Audited	FY 20/21 Projected
Economic Uncertainties	25,011	25,011	25,010	25,011
Equipment Replacement	8,295	8,295	8,295	8,295
Redevelopment Dissolution	1,080			
General Plan Maintenance	439	546	791	908
General Liability Plan Migration	2,801	2,801	2,801	2,801
Capital Improvement Reserve (CIR)	8,046	8,046	8,046	8,046
Senior Center Debt Service	2,000			
CalPERS Rate Increase	1,637			
Cityview Replacement	1,028	1,028	1,028	1,028
Sand Replenishment & Park Improvements	200			
Strategic Planning	558	15,998	16,536	16,536
Section 115 Trust	6,396	8,750	10,003	11,003
Triple Flip	1,759	1,113	896	740
Year-End Market Value		1,184	1,983	1,983
Housing Agreement		1,580	101	
Police Facility Enhancements	2,000			
Other Fund Balance*	4,650	4,661	4,598	4,315
Unassigned	2,734			
Total Fund Balance	**68,634**	**79,013**	**80,088**	**80,666**

* Other Fund Balance includes Encumbrances, Non-Spendable, and Restricted Items.

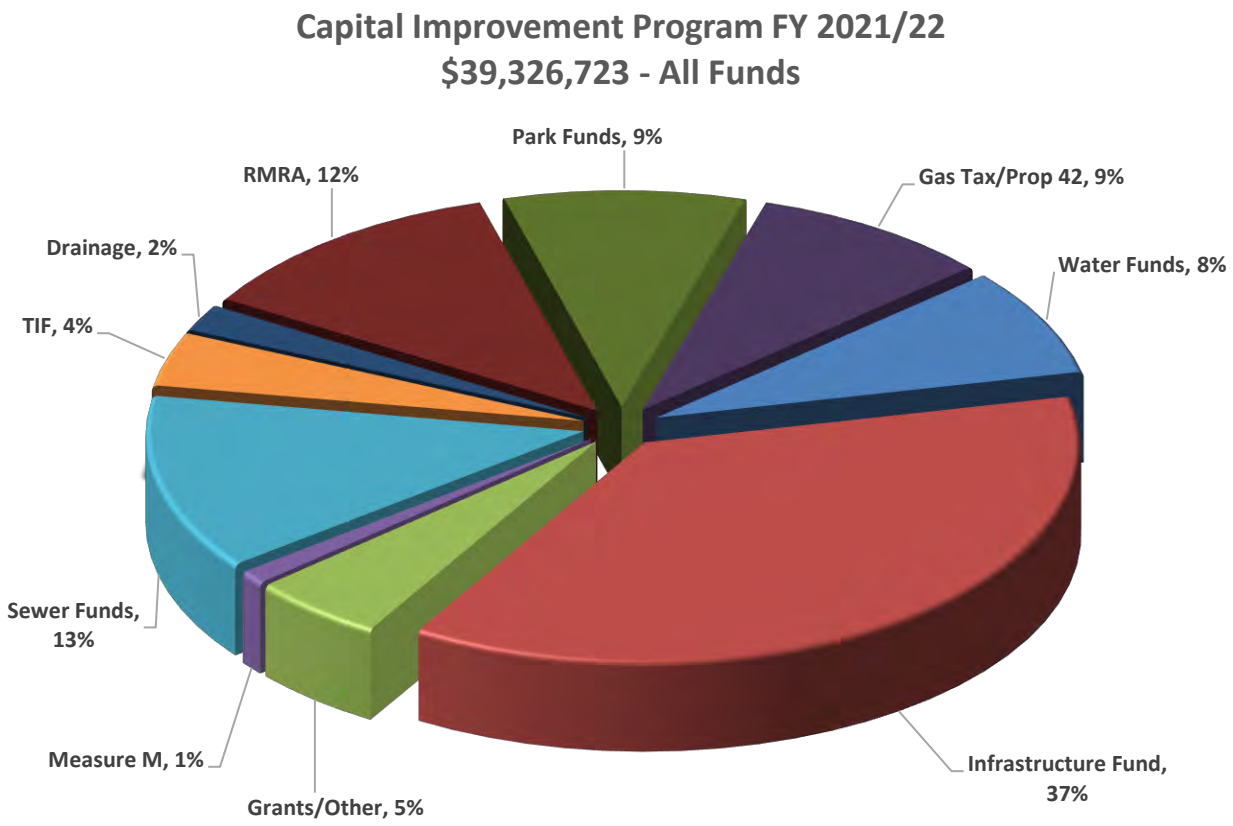
The FY 2021/22 Capital Improvement Program - Paving the Way to the Future

General Fund 15% Charter Requirement for Infrastructure

The City Charter requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2021/22 Adopted Budget meets the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2021/22 Adopted Budget commits approximately $36.8 million in General Fund spending for the maintenance and improvement of the City's infrastructure. The $11.5 million transfer from the General Fund to the Infrastructure Fund ensures proper accounting.

Capital Improvement Program – All Funds

The Capital Improvement Program identifies the major public improvements to the City's infrastructure over the next five years, across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of $50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2021/22, the CIP totals $39.3 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation.



Neighborhood, Streets and Transportation Improvements

The Adopted Budget continues to fund aesthetically pleasing, safe, and reliable infrastructure to the City's residents and community. The FY 2021/22 Adopted Budget includes funding to maintain the City's roadways and infrastructure. Local neighborhood improvements total $6.4 million in residential street overlay, curb ramps, and residential alley improvements. Arterial roadway improvements total $5.4 million for Edinger (Saybrook-Countess), Warner (Algonquin-Los Patos), Talbert (Edwards-Springdale), Newland (Talbert-Slater), Brookhurst (Yorktown-Adams), Saybrook (Edinger-Heil), and Springdale (Warner-Slater). These projects will help the City reach an overall Pavement Condition Index (PCI) rating of 80, or "Good." A budget of $1.3 million has also been included to fund street lighting improvements in the downtown area. A total of $1.6 million is included for fiber optics, traffic signal improvements and signal synchronization projects as well.

Parks and Beach Projects

Keeping true to our commitment of improving the quality of life within our community, the FY 2021/22 Adopted Budget includes $5.9 million for park and beach improvements to enhance and improve open space throughout the City. Adopted park projects include: Bluff Top Park improvements, improvements at LeBard and Schroeder Park, Central Park restrooms, and playground improvements at Sun View Park. Adopted beach projects include beach parking lot rehabilitation and beach front rehabilitation.

Facilities Improvements

When prioritizing capital needs at our facilities, the City focused on improvements that increase the safety and modernization of its facilities. The FY 2021/22 Adopted Budget includes $6.8 million in funding for facilities improvements. The Facilities Improvements CIP includes: Central Library fountain restoration, Harbour View Clubhouse Improvements, Central Park Sports Complex LED lighting retrofits, Oak View Community Center rehabilitation, and remodeling of the Police Department Communications Center and Traffic Office.

Enterprise Funds

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. The City maintains multiple Enterprise Funds including, Refuse, Water, Water Master Plan, and Sewer Service Funds. Expenditures for FY 2021/22 total $75.0 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects Peck Reservoir security improvements and water main replacements. Sewer projects include sewer lift station reconstruction and sewer lining projects.

Enterprise Fund Expenditures

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
Enterprise Funds					
00504 - Refuse Collection Service	12,050,460	12,609,084	12,622,020	13,086,294	13,667,909
00506 - Water	41,152,381	41,362,339	43,695,352	44,370,430	44,122,678
00507 - Water Master Plan	2,251,788	3,100,231	3,060,000	8,860,136	3,493,684
00511 - Sewer Service Fund	9,441,907	9,827,898	12,129,875	19,051,406	13,764,987
TOTAL	**64,896,537**	**66,899,551**	**71,507,246**	**85,368,266**	**75,049,258**

Special Revenue Funds

Special Revenue Funds are funding sources that are legally restricted to a specific purpose. Examples of Special Revenue Funds are the Gas Tax Fund and the Measure M Funds, which can only be spent on street and transportation improvements. Special Revenue Funds total $27.7 million in the FY 2021/22 Adopted Budget. A subset of these funds totaling $21.7 million, which are used primarily for capital projects, is highlighted on the following page.

Special Revenue Fund Expenditures

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
Special Revenue Funds					
201 - Air Quality Fund	106,608	102,149	540,482	1,255,004	531,500
206 - Traffic Impact	914,922	2,157,222	195,000	721,775	1,690,000
207 - Gas Tax Fund	2,577,979	3,089,234	2,350,000	5,302,003	4,076,420
210 - Sewer	1,898,104	85,394	1,500,000	6,348,145	700,000
211 - Drainage			100,000	100,000	825,000
213 - Measure M Fund	4,938,458	3,156,679	3,398,168	4,929,171	2,318,987
219 - Prop 42 Traffic Cong Relief	1,158,346	1,152,069	1,200,000	2,573,037	1,840,000
227 - Police Facilities Dvlpmt Impact				90,000	1,124,000
228 - Park Dev Impact - Res	1,312,625	2,949,744	5,098,370	8,003,522	3,776,370
1247 - Road Maint. & Rehab	1,126,234	3,361,778	3,180,000	6,683,016	4,800,000
Total Special Revenue Funds	**14,033,278**	**16,054,269**	**17,562,020**	**36,005,672**	**21,682,277**

Fiscal Responsibility and Transparency

The City continues to do an outstanding job of financial planning and reporting in a transparent and open manner. In 2020, the City was recognized by the Government Finance Officers Association (GFOA) with the Certificate of Achievement for Excellence in Financial Reporting for the City's Annual Comprehensive Financial Report (ACFR). The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The City also received the GFOA Distinguished Budget Presentation Award for the FY 2020/21 Budget. In order to receive these prestigious awards, the City's budget document and ACFR are required to satisfy rigorous nationally recognized guidelines.

Conclusion

The FY 2021/22 Adopted Budget was carefully prepared to balance City Council and community priorities with a sustainable and sound financial plan. I am grateful for the valuable policy guidance provided by the City Council during the budget development process. This fiscally conservative budget balances immediate priorities along with the need for long-term investments. While the City of Huntington Beach is facing several of the financial challenges that many other cities are confronting, the City enjoys many advantages that empower it to effectively manage those challenges. These advantages include a strong, diverse local economy, a very high quality of life, and a history of responsible financial stewardship. This budget reflects both the challenges and opportunities that will shape our future.

I would like to specifically thank all City department directors, their staff, and the Budget Management Division, who worked collaboratively to develop and produce this budget. Addressing a global pandemic is an unprecedented experience, but with the City Council's leadership, support of the citizen-led Finance Commission, and the combined efforts of all members of the City of Huntington Beach team, we will continue to be a leading example of resilience, excellence and prosperity.

Sincerely,

Oliver Chi
City Manager

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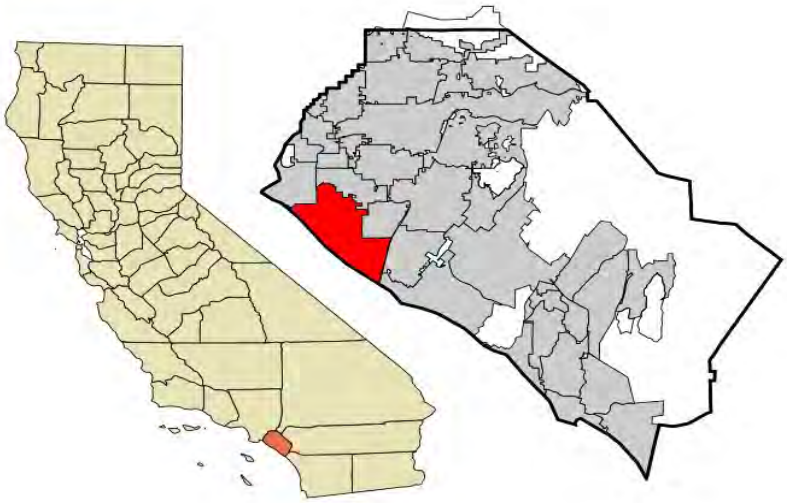
City of Huntington Beach Community Profile Adopted – FY 2021/22

History

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

Location



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by the cities of Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

City of Huntington Beach Community Profile Adopted – FY 2021/22

Lifestyle

The City of Huntington Beach is located on the Orange County coast. With a population of 202,748 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 16 million visitors annually.

The City boasts an annual median household income of $91,318, 51% higher than the median household income for the United States, 28% higher than the State of California and 6% higher than Orange County. In addition, more than half of its residents, or 53 percent, have a college education, ranking #1 in the nation "Quality of City Services" and #18 for "Best-Run City in America Poll" by *WalletHub (June 2020)* and one of the top three "Best Cities to Live In" by the *Orange County Register* for the past five consecutive years. Huntington Beach was also ranked #33 of the Happiest Cities in America by *WalletHub (March 2021)*.

Huntington Beach is home to a thriving beach community, consistently ranked in the top 15 best beaches in the State of California. A world-class Central Library with four branch libraries, many picturesque parks including the 356-acre Central Park, numerous cultural and sporting events, and a variety of restaurants from casual to fine dining make Huntington Beach an ideal location to live, work, visit, and play.

Fourth of July Celebration

A proud tradition for over a century, the City's most iconic event- the Fourth of July Fireworks Show and Parade- has over 1 million television viewers, over 450,000 in-person attendees and is known nationally as "the largest Fourth of July Parade west of the Mississippi."

In 2020 due to State and County Shelter-in-Place orders to slow the spread of COVID-19, the City adapted the Fourth of July celebration to a OneHB Neighborhood Parade that included 2 caravans on separate routes that traveled through neighborhoods bringing the parade to the community. The City also held a City-wide decorating contest open to all residents and businesses.

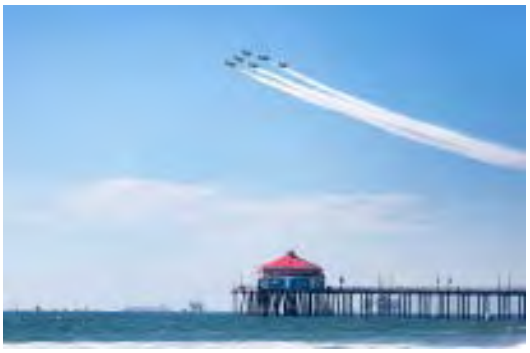
City of Huntington Beach Community Profile Adopted – FY 2021/22

Sports Events

Huntington Beach is also home to numerous national events such as the Vans U.S. Open of Surfing which attracts 360,000 visitors annually and the Surf City USA Marathon with over 24,500 runners. The annual AVP Beach Volleyball Tour also commands a strong presence totaling 7,500 visitors each year. These events were cancelled in 2020 due to COVID-19 restrictions but will be returning to the City in the future with the Surf City USA Marathon currently scheduled for September 2021.

The Great Pacific Air Show

Huntington Beach is also the destination for the Great Pacific Airshow- the only beachfront air show on the West Coast. Held in October, the 2021 repertoire will include the U.S. Navy Blue Angels, Canadian Force Snowbirds, and U.S. Army Golden Knights, among many others. This unique airshow has gained tremendous popularity since premiering in October 2016 and now attracts a crowd of over 1.2 million from around the world to view the two-day event.



City of Huntington Beach Community Profile Adopted – FY 2021/22

Surf City Open Air Dining Program

In response to the State closure of indoor operations to help limit the spread of COVID-19, the City instituted an Open Air Dining Program. The program allowed food service businesses to apply for a free permit allowing them to temporarily expand outdoors, including on public property. After discussions with affected downtown businesses, the City also closed the 2nd and 3rd blocks of Main Street to vehicular traffic allowing these businesses to expand dining and shopping outdoors. These measures enabled businesses throughout the City to continue operating while promoting social distancing.

Mixed Use at Bella Terra Shopping Center

The City has received plans for a mixed-use residential development at the Bella Terra Shopping Center. The project will replace an existing 210,000 square-foot structure and includes 25,000 square feet of ground-floor retail space beneath five stories of residential space, with 15 percent of the 300 units designated as affordable housing. The project will include structured parking for residents that supplements the existing shopping center's parking structure.

HB Small Business Grants

In May 2020, the City of Huntington Beach was awarded $4.75M in federal funding, as a subreceipent of Orange County's Public Relief Funds. Shortly after the receipt of funds, the Huntington Beach Small Business Grant Program was approved by Council. The goal of the Program was to provide immediate relief to qualified local businesses that have experienced hardships due to COVID-19. Together with the Small Business Development Center, the City successfully met the December 2020 expenditure deadline of funds, and distributed grants ranging from $5,000 to $12,000 to over 700 small businesses.

City of Huntington Beach Community Profile Adopted – FY 2021/22

Education

The Huntington Beach community is proud of its educational system that provides learning opportunities for nearly 50,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 35 elementary schools and five high schools located in the City. The City's schools frequently receive local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 50 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Golden West Community College, Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West Community College is located within the City limits.

Business & Economy

Huntington Beach is one of the leading commercial and industrial centers in Southern California. As the fourth largest city in Orange County, and the 23rd largest in California in terms of population, there are over 105,200 people employed by public and private entities in Huntington Beach. The City has earned various accolades throughout the year, including the following: #1 in the nation for "Quality of City Services" (WalletHub, June 2020), #18 for "Best Run City in America" (WalletHub, June 2020), and Top three "Best Cities to Live In" for the past five consecutive years (Orange County Register).

The Huntington Beach business community is well-diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, petroleum, manufacturing, computer hardware and software, financial and business services, hotel and tourism, and large-scale retailers.

Industrial

With a strong commitment to industrial activities, the City has 1,128 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first generation businesses.

Commercial

Huntington Beach has approximately 570 acres zoned for commercial use and 638 acres zoned for mixed use that includes additional commercial areas. The major concentration of commercial use in Huntington Beach is located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.

City of Huntington Beach Community Profile Adopted – FY 2021/22

Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and the Marketing and Visitors Bureau advertise the community to encourage visitors and residents to support the local economy by shopping in town. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

Homeless Navigation Center

The City of Huntington Beach recently completed construction a new Homeless Navigation Center. The center can house up to 174 homeless adults and couples and will provide comprehensive support services including vocational training, mental health treatment and transportation to appointments. The Navigation Center was a joint partnership between the City and the County of Orange to help address the needs of the local homeless population.

Facts and Figures

Population: 202,748 (2019 Estimate)

- *Fourth Largest City (by population) in Orange County*
- *23rd Largest in California*

Land Area: 28 Square Miles

- *Fourth Largest City (by land area) in Orange County*
- *78th Largest in California*

Median Family Household Income: **$91,318** (2019 Estimate)

City of Huntington Beach
Adopted Budget – FY 2021/22
Budget Process and Calendar

The Fiscal Year Budget Process and Adjustments to the Annual Budget

The FY 2021/22 Annual Budget covers the period of July 1, 2021 through June 30, 2022. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates followed by a graphic representation of the process.

Date	Budget Procedure	Action By
1/6/2021	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2021/22 budget.	Chief Financial Officer Principal Finance Analyst
1/13/2021	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
1/29/2021	Departments prepare their respective budgets including submitting proposed budgets to the Budget Management Division.	Departments
1/29/2021	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Departments
3/1/2021 Through 3/12/2021	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests	City Manager Departments Chief Financial Officer Principal Finance Analyst
4/16/2021	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2021/22 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Principal Finance Analyst
5/11/2021	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year	Accounting Staff Purchasing Staff Departments
5/10/2021	The Proposed Budget for FY 2021/22 is submitted to the City Council per City Charter	City Manager
5/17/2021	The City Manager conducts a budget study session and presentation of the Proposed FY 2021/22 Budget, CIP and Infrastructure Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council

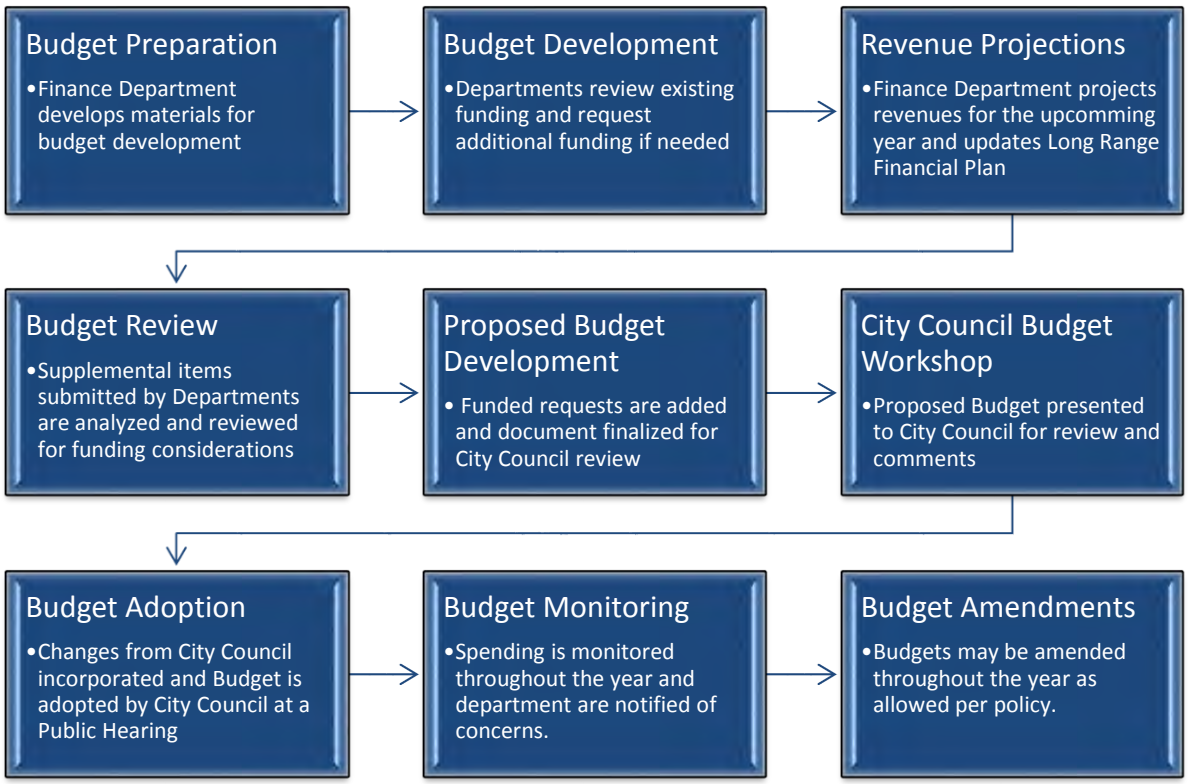
City of Huntington Beach
Adopted Budget – FY 2021/22
Budget Process and Calendar

Date	Budget Procedure	Action By
6/1/2021	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2021/22. Following completion of the public hearing, the City Council adopts the budget by Resolution.	City Manager City Council Departments
7/1/2021	FY 2021/22 is activated and departments begin operating with the new budget.	Accounting Staff Departments

Adjustments to the Annual Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section resembles the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same fund or agency. For budget adjustments that require an increase to the total appropriation or transfer between funds, City Council approval is required.

The annual budget is developed and monitored throughout the year as depicted below:



City of Huntington Beach
Adopted Budget – FY 2021/22
Financial Policies

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

FINANCIAL REPORTING AND ACCOUNTING STANDARDS

- The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- Governmental, agency and expendable trust fund types use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- The City accounts for proprietary fund types on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.
- The Annual Comprehensive Financial Report (ACFR) will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the ACFR and will attempt to qualify for the GFOA's Excellence in Financial Reporting Program.
- The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every four years. The contract period will be for an initial period of three years, with one one-year option.

City of Huntington Beach
Adopted Budget – FY 2021/22
Financial Policies

BUDGETING POLICIES AND STANDARDS

- The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO).
- The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- Support function appropriations will be placed in the department in which they are managed.
- Governmental, agency and expendable trust fund types use a modified accrual basis of budgeting. These funds recognize revenue when it is susceptible to accrual.
- The City budgets for proprietary fund types on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred.
- The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures.
- The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities.
- Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources.
- The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

FUND BALANCE DEFINITIONS AND PROJECTIONS

- The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's Annual Comprehensive Financial Report, plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.

- For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the Annual Comprehensive Financial Report for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council. For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the Annual Comprehensive Financial Report. The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.

GENERAL FUND BALANCE

- There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
  - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
  - Budgeted revenue in excess of $1 million taken by another government entity
  - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
  - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain City infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
  - Capital Improvement Reserve for the construction or improvement of City infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
  - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the City's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities (per the Unfunded Accrued Liability Pension Funding Policy), long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until,

the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
  - 50% to Economic Uncertainties Reserve commitment
  - 25% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
- Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
  - 50% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
  - 25% to Equipment Replacement commitment
- Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.

FUND BALANCE CLASSIFICATION

- The City's fund balance is made up of the following components:
  - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
  - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
  - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
  - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
  - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT

- The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- Savings from completed capital improvement projects will be retained for use on other infrastructure projects.

UNFUNDED ACCRUED LIABILITY PENSION FUNDING POLICY

- The Unfunded Accrued Liability (UAL) Pension Funding Policy includes the following:
  - Annual $1 million contribution to the City's Section 115 Trust. Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.

City of Huntington Beach
Adopted Budget – FY 2021/22
Financial Policies

- Perpetual set-aside of 50% of Pension Refinance Savings. 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City's Section 115 Trust to offset any future UAAL costs that arise. This deposit to be in addition to the annual $1 million contribution mentioned above.
- Annual set-aside of an additional 50% of General Fund surplus at year-end. This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
- Establishment of accelerated UAAL payment schedule. This schedule provides parameters for the payment for any new UAAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.
- Annual assessment of Additional Discretionary Payments ("ADP") to be made to CalPERS. After completion of the City's annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP's may be deposited with CalPERS, invested in the City's Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.
- The City's formal UAL policy was adopted on March 1, 2021 and can be viewed at the following link: https://www.huntingtonbeachca.gov/files/users/finance/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf

APPROPRIATION AUTHORITY

- The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

NON-DEPARTMENTAL BUDGET

- The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

ENTERPRISE FUNDS

- An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- Enterprise funds will be supported by their own rates and not subsidized by the General Fund.

City of Huntington Beach
Adopted Budget – FY 2021/22
Financial Policies

- **Water Fund**
  - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- **Water Master Plan**
  - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
  - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
  - Emergency: Cost to replace one groundwater well.
- **Sewer Service Fund**
  - Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
  - One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
  - Emergency: Cost to replace one sewer lift station.

SPECIAL REVENUE FUNDS

- A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- The City Council will establish which revenues require placement into a special revenue fund.
- The City Council will establish which expenditures will be expensed to each special revenue fund.

DEBT ISSUANCE & MANAGEMENT

- The City will not use long-term debt to pay for current operations.
- The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
  - When the term of the debt does not extend beyond the useful life of the improvements.
  - When project revenues or specific resources will be sufficient to service the long-term debt.
  - When the cost of debt is less than the impact of the cost caused by delaying the project.
- A copy of the City's full Debt Management Policy can be found at the following link: https://www.huntingtonbeachca.gov/files/users/finance/Debt-Management-Policy.pdf

CHARGES & USER FEES

- "User Fees" are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.

City of Huntington Beach
Adopted Budget – FY 2021/22
Financial Policies

- "Charges" are fees that have no statutory limit and typically are set at "market rates" since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.

CAPITAL MANAGEMENT

- The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.

City of Huntington Beach
Adopted Budget – FY 2021/22
AB1234 Disclosure Reimbursement Expenses
City Council

The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Waitekere, New Zealand.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.

City of Huntington Beach
Adopted Budget – FY 2021/22
AB1234 Disclosure Reimbursement Expenses
City Manager

The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific City issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and City-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.

City of Huntington Beach
Adopted Budget – FY 2021/22
AB1234 Disclosure Reimbursement Expenses
City Attorney

The following are activities on which the City Attorney could expend city funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.

City of Huntington Beach
Adopted Budget – FY 2021/22
AB1234 Disclosure Reimbursement Expenses
City Treasurer

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or City-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.

City of Huntington Beach
Adopted Budget – FY 2021/22
AB1234 Disclosure Reimbursement Expenses
City Clerk

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.

- Community meetings or events on general, City, and/or department-specific issues.

- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.

- City Clerk related books, training, certifications, and publications relevant to the work environment.

- City events and City-supported functions such as 4th of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

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City of Huntington Beach
Adopted Budget - FY 2021/22
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 6/30/21	Estimated Revenue FY 2021/22	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/22	Percent Change to Fund Balance
100	General Fund (2)	**$ 80,666,194**	$ 227,537,257	$ 443,229	**$ 227,980,486**	$ 187,838,001	$ 40,142,485	**$ 227,980,486**		**$ 80,666,194**	0.00%
101	Specific Events	**500,666**	693,500		**693,500**	693,500		**693,500**		**500,666**	0.00%
122	Inmate Welfare Fund (1)	**60,834**	2,000		**2,000**	40,000		**40,000**	(38,000)	**22,834**	-62.47%
201	Air Quality Fund (1)	**286,569**	250,000		**250,000**	531,500		**531,500**	(281,500)	**5,069**	-98.23%
206	Traffic Impact (1)	**2,218,392**	100,000		**100,000**	1,690,000		**1,690,000**	(1,590,000)	**628,392**	-71.67%
207	Gas Tax Fund (1)	**859,977**	3,274,452		**3,274,452**	3,947,995	128,425	**4,076,420**	(801,968)	**58,009**	-93.25%
210	Sewer (1)	**904,539**	100,310		**100,310**	700,000		**700,000**	(599,690)	**304,849**	-66.30%
211	Drainage (1)	**2,606,962**	200,000		**200,000**	825,000		**825,000**	(625,000)	**1,981,962**	-23.97%
212	Narcotics Forfeiture - Federal (1)	**286,368**				257,000		**257,000**	(257,000)	**29,368**	-89.74%
213	Measure M Fund (2)	**426,764**	3,015,617		**3,015,617**	2,128,142	190,845	**2,318,987**	696,630	**1,123,394**	163.24%
214	Narcotics Forfeiture - State (1)	**280,785**				140,000		**140,000**	(140,000)	**140,785**	-49.86%
216	Property and Evidence (1)	**165,509**	10,000		**10,000**	50,000		**50,000**	(40,000)	**125,509**	-24.17%
217	Affordable Housing In-Lieu (2)	**956,944**	873,071		**873,071**				873,071	**1,830,015**	91.24%
219	Traffic Congestion Relief 42 (1)	**786,432**	1,800,006		**1,800,006**	1,840,000		**1,840,000**	(39,994)	**746,438**	-5.09%
226	Quimby Fund (2)	**2,843**	267,700		**267,700**	260,000		**260,000**	7,700	**10,543**	270.84%
227	Police Facilities Dev Impact (1)	**1,731,210**				1,124,000		**1,124,000**	(1,124,000)	**607,210**	-64.93%
228	Park Dev Impact - Res (1)	**4,820,740**	300,000		**300,000**	3,758,145	18,225	**3,776,370**	(3,476,370)	**1,344,370**	-72.11%
229	Library Dev Impact (1)	**880,034**				300,000		**300,000**	(300,000)	**580,034**	-34.09%
233	Housing Residual Receipts	**1,190,057**	32,000		**32,000**	32,000		**32,000**		**1,190,057**	0.00%
234	Disability Access Fund	**215,928**	84,000		**84,000**	84,000		**84,000**		**215,928**	0.00%
235	Park Dev Impact - Non-Res (2)	**242,381**	50,000		**50,000**				50,000	**292,381**	20.63%
236	Public Art in Parks (1)	**64,924**	6,000		**6,000**	35,000		**35,000**	(29,000)	**35,924**	-44.67%
239	CDBG		1,238,214		**1,238,214**	1,205,528	32,686	**1,238,214**			
240	HOME		1,850,751		**1,850,751**	1,850,751		**1,850,751**			
243	Surf City "3" Cable Channel (2)	**1,155,945**	510,000		**510,000**	501,000		**501,000**	9,000	**1,164,945**	0.78%
308	In-Lieu Parking Downtown (2)	**658,587**	66,639		**66,639**	60,000		**60,000**	6,639	**665,226**	1.01%
314	Infrastructure Fund (1)	**6,165,305**		11,500,000	**11,500,000**	17,443,551	221,644	**17,665,195**	(6,165,195)	**110**	-100.00%
322	ELM Automation Fund (1)	**257,071**	360,000		**360,000**	409,988	18,226	**428,214**	(68,214)	**188,857**	-26.54%
324	Equipment Fund (1)	**2,613,352**		5,000,000	**5,000,000**	7,108,898		**7,108,898**	(2,108,898)	**504,454**	-80.70%
350	RORF (2)	**3,217,085**	6,465,704		**6,465,704**	6,311,424	30,359	**6,341,783**	123,921	**3,341,006**	3.85%
352	LMIHAF (2)	**1,685,219**	600,000		**600,000**	166,652	414,298	**580,950**	19,050	**1,704,269**	1.13%
401	Debt Svc HBPFA (1)	**1,876,856**		3,376,206	**3,376,206**	2,972,364		**2,972,364**	403,842	**2,280,698**	21.52%
405	Debt Svc Grand Coast CFD 2000-1	**930,731**	1,089,746		**1,089,746**	1,083,003	6,743	**1,089,746**		**930,731**	0.00%
408	Debt Svc McDonnell CFD 2002-1	**340,505**	426,528		**426,528**	419,785	6,743	**426,528**		**340,505**	0.00%
410	Debt Svc Bella Terra	**1,376,377**	2,436,393		**2,436,393**	1,666,632	769,761	**2,436,393**		**1,376,377**	0.00%
412	Pension Liability	**13,301,599**	6,125,644	16,446,250	**22,571,894**	22,571,894		**22,571,894**		**13,301,599**	0.00%
501	CUPA (2)	**87,652**	262,500		**262,500**	222,234	39,938	**262,172**	328	**87,980**	0.37%
504	Refuse Collection Service (2)	**220,541**	13,656,141	50,500	**13,706,641**	13,617,791	50,118	**13,667,909**	38,732	**259,273**	17.56%
506	Water (1)	**23,306,975**	41,035,893		**41,035,893**	43,064,506	1,058,172	**44,122,678**	(3,086,785)	**20,220,190**	-13.24%
507	Water Master Plan (2)	**16,942,236**	3,566,760		**3,566,760**	3,075,312	418,372	**3,493,684**	73,076	**17,015,312**	0.43%
508	WOCWB	**935,972**	1,230,628	418,372	**1,649,000**	1,649,000		**1,649,000**		**935,972**	0.00%
511	Sewer Service Fund (1)	**26,258,460**	10,747,168		**10,747,168**	13,319,252	445,735	**13,764,987**	(3,017,819)	**23,240,641**	-11.49%
551	Self Insurance Workers' Comp (2)	**16,542,783**	7,263,164		**7,263,164**	7,046,084	38,176	**7,084,260**		**16,542,783**	0.00%
552	Self Insurance General Liab (1)	**11,881,041**		4,750,000	**4,750,000**	7,463,690	8,182	**7,471,872**	(2,721,872)	**9,159,169**	-22.91%
702	Retiree Insurance Fund (1)	**29,853,306**	66,000		**66,000**	1,230,583		**1,230,583**	(1,164,583)	**28,688,723**	-3.90%
703	Retirement Supplement (1)	**54,619,425**	1,434,000		**1,434,000**	6,273,022		**6,273,022**	(4,839,022)	**49,780,403**	-8.86%
704	Fire JPA Fund	**1,127**	405,866		**405,866**	381,581	24,285	**405,866**		**1,127**	0.00%

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City of Huntington Beach
Adopted Budget - FY 2021/22
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 6/30/21	Estimated Revenue FY 2021/22	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/22	Percent Change to Fund Balance
709	BID - Hotel/Motel	**42,770**	4,280,000		**4,280,000**	4,280,000		**4,280,000**		**42,770**	0.00%
710	BID - Downtown	**151,144**	90,000		**90,000**	90,000		**90,000**		**151,144**	0.00%
711	Parking Structure-Bella Terra	**274,883**		763,018	**763,018**	763,018		**763,018**		**274,883**	0.00%
712	Parking Structure-Strand (1)	**3,546,587**	1,450,000		**1,450,000**	1,092,612	400,000	**1,492,612**	(42,612)	**3,503,975**	-1.20%
716	Section 115 Trust (2)	**10,502,629**		1,821,176	**1,821,176**				1,821,176	**12,323,805**	17.34%
810	Prop 68 Per Capita Grant		177,952		**177,952**	177,952		**177,952**			
963	Sr Mobility Program	**6,336**	235,264		**235,264**	214,118	21,146	**235,264**		**6,336**	0.00%
979	AB109 Public Safety Realignment (1)	**120,517**	73,655		**73,655**	125,475		**125,475**	(51,820)	**68,697**	-43.00%
984	SLESF Grant (2)	**2,305,590**	300,000		**300,000**	220,000		**220,000**	80,000	**2,385,590**	3.47%
1228	CalRecycle City/County CRV (1)	**120,751**	49,530		**49,530**	170,281		**170,281**	(120,751)		-100.00%
1233	OC RMDZ (3)	**(1,004)**	6,000		**6,000**	6,000		**6,000**		**(1,004)**	0.00%
1246	CENIC E-Rate (3)	**(4,777)**	60,000		**60,000**	60,000		**60,000**		**(4,777)**	0.00%
1247	Arterial Rehab (1)	**841,918**	3,982,446		**3,982,446**	4,800,000		**4,800,000**	(817,554)	**24,364**	-97.11%
1267	SB 2 Reimbursement		548,495		**548,495**	548,495		**548,495**			
Total		**$ 332,290,546**	**$ 350,686,994**	**$ 44,568,751**	**$ 395,255,745**	**$ 379,936,759**	**$ 44,484,564**	**$ 424,421,323**	**$ (29,344,482)**	**$ 302,946,064**	**-8.83%**

**Includes only funds with estimated activities (Revenue and/or Expense) for FY 2021/22.*

Please note: Transfers Out are slightly less than Transfers In due to the anticipated expense roll over of certain budgeted grants and donations from FY 2020/21 into FY 2021/22, which, once carried over, will balance Transfers In and Out.

Explanation of change in fund balance:

(1) A portion of fund balances from prior years are being expended on approved projects/costs.

(2) Revenues are projected to exceed expenditures for the purpose of building reserves to be used on future projects/costs.

(3) Negative fund balances are due to a timing difference between expenditures and the receipt of grant reimbursements.

City of Huntington Beach
Adopted Budget - FY 2021/22
Revenues and Expenditures Summary - All Funds

	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actuals	FY 2020/21 Adopted	FY 2021/22 Adopted
Revenues					
Property Tax	96,297,081	106,316,484	107,487,283	109,850,958	114,127,304
Other Local Taxes	62,761,422	86,451,147	80,263,904	71,255,792	82,353,853
License and Permits	6,293,621	8,574,423	11,267,196	8,025,354	8,802,466
Fines and Forefeitures	3,047,999	4,300,180	3,402,638	3,282,500	3,794,131
Use of Money and Property	15,798,829	34,548,028	37,401,896	16,711,608	18,441,007
Revenue from Other Agencies	14,128,551	21,756,475	18,703,781	15,527,742	18,286,462
Charges from Current Services	87,655,320	111,896,714	107,044,786	102,288,360	103,572,192
Other Revenue	3,401,897	4,038,591	5,720,915	1,433,723	1,115,979
Non-Operating Revenue	35,660,651	26,188,746	23,238,552	12,914,776	44,762,351
Total Revenue	**325,045,370**	**404,070,788**	**394,530,950**	**341,290,812**	**395,255,745**
Expenditures					
Personnel Services	132,776,619	180,521,483	188,053,895	185,695,017	165,457,490
Utilities	4,364,230	5,885,604	6,323,431	6,695,149	7,178,559
Purchased Water	11,106,363	16,435,060	16,386,899	17,100,000	18,450,000
Equipment and Supplies	5,892,904	7,936,046	8,185,057	7,914,441	8,262,092
Repairs and Maintenance	11,938,597	16,645,002	16,825,083	18,768,550	19,337,472
Conferences and Training	700,321	871,741	820,800	925,126	1,024,738
Professional Services	5,913,094	6,453,049	7,279,529	5,825,445	11,356,057
Other Contract Services	17,194,719	24,830,385	23,583,476	24,908,733	25,827,108
Rental Expense	266,836	377,800	393,544	359,384	330,599
Claims Expense	4,766,320	1,223,424	7,726,047	6,759,779	6,759,779
Insurance	2,495,780	3,719,307	3,777,228	3,888,529	5,542,672
Pension Payments	3,389,037	4,766,002	5,008,769	934,000	5,800,000
Contribution to Private Agency	916,963	862,239	65,000	285,638	305,000
Payments to Other Governments	2,397,038	3,761,706	4,711,245	3,210,913	3,994,004
Interdepartmental Charges	6,232,449	8,694,911	9,361,069	8,694,792	8,765,929
Expense Allowances	637,588	743,292	721,650	785,597	784,667
Other Expenses	1,731,923	3,114,671	2,002,821	3,091,560	3,437,000
Capital Expenditures	17,708,394	27,443,022	25,177,607	32,471,915	50,100,622
Non-Operating Expense	39,104,616	45,196,731	45,338,093	30,660,483	81,707,535
Total Expenditures	**269,533,790**	**359,481,474**	**371,741,243**	**358,975,051**	**424,421,323**

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City of Huntington Beach
Adopted Budget - FY 2021/22
Department / Fund Matrix

Fund Name (Fund Number)	Department									
	Elected *	City Manager	Admin. Svcs.	Comm. Dvlpmt.	Comm. & Library Svcs.	Finance	Fire	Police	Public Works	Non-Dept.
General Fund (100)										
Special Revenue Funds										
Air Quality Management District (201)									■	
Traffic Impact (206)									■	
Gas Tas (207)									■	
Park Acquisition & Development (209)						■				
Planned Local Drainage (211)									■	
Narcotics Forfeiture-Federal (212)								■		
Measure M (213)									■	
Narcotics Forfeiture-State (214)								■		
Traffic Congestion Relief Prop. 42 (219)									■	
Gun Range Settlement (225)					■					
Quimby (226)					■					
Police Facilities Development Impact Fee (227)								■		
Park Impact Fee-Residential (228)					■					
Library Development Impact Fee (229)					■					
Fire Facilities Development Impact Fee (231)							■			
Housing Residual Receipts (233)										■
Disability Access (234)										■
Park Development Impact Fee-Non Res (235)					■					
Public Art in Parks (236)					■					
Community Development Block Grant (239)				■	■				■	
HOME (240)				■						
Surf City "3" Cable Channel Operations (243)		■								
ELM Automation (322)			■							
Section 115 Trust (716)						■				
Emergency Efficiency (807)										
Proprosition 68 Per Capita Grant (810)					■					
Jail Training Grant (838)								■		
OCTA Grant (873)									■	
Used Oil Grant (960)									■	
Senior Mobility Program (963)					■					
Master Plan of Arterial Highways (965)									■	
Bridge Prevention Maintenance Program (970)									■	
Asset Forfeiture 15% State (971)								■		
AB 109 Public Safety Realignment (979)								■		

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City of Huntington Beach
Adopted Budget - FY 2021/22
Department / Fund Matrix

	Department									
Fund Name (Fund Number)	Elected *	City Manager	Admin. Svcs.	Comm. Dvlpmt.	Comm. & Library Svcs.	Finance	Fire	Police	Public Works	Non-Dept.
Special Revenue Funds (Cont'd)										
SLESF Grant (984)										
Highway Safety Improvement Program (995)										
CalRecycle City/County CRV (1228)										
Recycling Market Development Zone (1233)										
Library CalREN Reimbursement E-rate (1246)										
RMRA (1247)										
OCTA-405 Widening (1254)										
SB 2 Reimbursement (1267)										
Debt Service Funds										
Debt Service HBPFA (401)										
Pension Liability (412)										
Capital Projects Funds										
Sanitary Sewer Facilities (210)										
Affordable Housing In-Lieu (217)										
In-Lieu Parking Improvements (308)										
Infrastructure (314)										
Equipment (324)										
Enterprise Funds										
Certified Unified Program Agency (501)										
Refuse Fund (504)										
Water Enterprise (506)										
Water Master Plan (507)										
Sewer Service (511)										
Internal Service Fund										
Self-Insurance Workers Comp (551)										
Self-Insurance General Liability (552)										
Retiree Insuance (702)										
Retiree Supplemental (703)										
Trust and Agency Funds										
RORF (350)										
LMIHAF (352)										
Debt Service Grand Coast CFD 2000-1 (405)										
Debt Service McDonnell CFD 2002-1 (408)										
Debt Service Bella Terra (410)										
WOCWB (508)										

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City of Huntington Beach
Adopted Budget - FY 2021/22
Department / Fund Matrix

	Department									
Fund Name (Fund Number)	Elected *	City Manager	Admin. Svcs.	Comm. Dvlpmt.	Comm. & Library Svcs.	Finance	Fire	Police	Public Works	Non-Dept.
Trust and Agency Funds (Cont'd)										
Central Net Operations Authority (704)										
BID Hotel/Motel (709)										
BID-Downtown (710)										
Parking Structure - Bella Terra (711)										
5th and PCH Parking Structure (712)										
Other Funds										
Specific Events (101)										
Inmate Welfare (122)										
Property & Evidence (216)										

* Elected Departments include City Council, City Attorney, City Clerk, and City Treasurer.

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City of Huntington Beach
Fund Descriptions

GENERAL FUND TYPE

General Fund (Fund 100)
The General Fund is the City's single largest fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, planning and general administration and includes all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Air Quality Management District (AQMD) (Fund 201)
Expenditures are restricted to emission reduction projects, programs, or vehicle purchases. Revenues to this fund are from a subvention from vehicle license fees from the State.

Fourth of July Parade (Fund 204)
This fund is used for the annual citywide 4th of July Celebration which includes a parade, run/fitness expo, festival, and fireworks. Revenues are generated from a variety of sources including fees, ticket sales, sponsorships, merchandise sales, and a portion of parking revenues. Beginning in FY 2021/22 all activities associated with the Fourth of July Parade will be accounted for in the General Fund.

Traffic Impact Fund (TIF) (Fund 206)
Expenditures are restricted to roadway capacity projects or other projects that affect the performance of the street system to offset in the impacts of new development. Revenues are from development impact fees levied on new development in the City.

Gas Tax (Fund 207)
Monies in the fund are from the City share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehabilitation, and construction of elements within the street right-of-way as allowed under the Street and Highway Code.

Park Acquisition & Development (Fund 209)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.

City of Huntington Beach
Fund Descriptions

Planned Local Drainage (Fund 211)
Expenditures are restricted to storm sewer projects to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Narcotics Forfeiture - Federal (Fund 212)
The Police Department participates in the Orange County Regional Narcotics Suppression Program with a sergeant and detective assigned to the task force. The overtime for the sergeant and detective are paid from this fund which is funded through an Equitable Sharing Agreement.

Measure M (Fund 213)
Measure M2 Turn-back funds are restricted to Right of Way expenditures on those streets listed in the Master Plan of Highways. A portion of the County's sales tax funds the program.

Narcotics Forfeiture - State (Fund 214)
Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% is allocated to fund 971.

Traffic Congestion Relief Prop 42 (Fund 219)
Revenues are from the City's share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehab and construction of elements within the street right-of-way as established by Assembly Bill 2928.

Gun Range Settlement (Fund 225)
This fund was established with monies received as part of a settlement agreement with various cities and agencies that used the former Gun Range facility located in Huntington Central Park. This fund is restricted for re-use and development of the site per the settlement agreement. No additional revenues will be added to the fund.

Quimby Fund (Fund 226)
The source of revenues for this fund is from park-in-lieu fees generated from new development projects requiring tract maps or parcel divisions. The Quimby Act, within the Subdivision Map Act, authorizes the City to require the dedication of land or to impose fees for park or recreational purposes as a condition of approval of a tentative or parcel subdivision map.

Police Facilities Development Impact Fees (Fund 227)
The funds collected from the Police Facilities Development Impact Fee are used to fund the costs of providing police services attributable to new residential and nonresidential construction and shall include: 1) the cost of providing the acquisition, construction, furnishing of new buildings; 2) purchase of new specialty equipment and vehicles; 3) development of a Master Plan to identify capital facilities; and 4) the cost financing, projects identified in the City's General Plan, The Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.

City of Huntington Beach
Fund Descriptions

Park Development Impact Fee – Residential (Fund 228)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee are used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Library Development Impact Fee (Fund 229)

Fund collected from the Library Development Impact fees can be used to purchase library materials or to plan for additional or new library spaces and facilities. The Library uses the fund to expand collections at all locations, as allowed under the Municipal Code Chapter 17.67. The Library also plans to begin the development of a Library Facilities Master Plan to look at the need for additional and new library space, as allowed by the Municipal Code Chapter 17.67.

Fire Facilities Development Impact Fees (Fund 231)

The funds collected from the Fire Facilities Development Impact Fees are used to fund the costs of providing additional fire suppression/medic facilities, vehicles and specialty equipment attributable to new residential and nonresidential construction and shall include: 1) the acquisition of additional property for Fire Department facilities; 2) the construction of new facilities for Fire Department services; 3) the furnishing of new buildings or facilities for Fire Department services; 4) the purchase of new specialty equipment and vehicles for Fire Department services; 5) the funding of a Master Plan to identify capital facilities to serve new Fire Department development; and 6) the cost of financing projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.

Housing Residual Receipts (Fund 233)

Pursuant to Redevelopment Dissolution, the City receives former Redevelopment Housing Residual Receipt payments, rehabilitation loan processing, subordinations, demand, and Conveyance fees. The funds are used for required housing compliance services and other items.

Disability Access Fund (Fund 234)

Legislative requirement from AB 1379 requires the City retain 90% of the fees collected, beginning on and after January 1, 2018, and until December 31, 2023. The bill also requires the moneys retained by the City be deposited in a special fund, established by the City, to be used for increased Certified Access Specialist (CASp) Property Inspection training and certification, thereby making an appropriation by expanding the purposes for which the retained moneys are required to be spent.

City of Huntington Beach
Fund Descriptions

Park Development Impact Fee – Non Res (Fund 235)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Public Art in Parks (Fund 236)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." The fees collected for this fund represent 2% of development impact fees received from residential development and are to be used to fund public art in City parks.

Community Development Block Grant (CDBG) (Fund 239)
The City receives Federal Grant funds from the Department of Housing and Urban Development (HUD) to be used to fund various projects as listed under the City's Consolidated Plan. The Citizen Participation Advisory Board (CPAB) makes recommendations in March based on current year's allocation. Any amount of carry-over and unallocated funds are regularly reviewed.

HOME (Fund 240)
HOME programs fund a wide range of activities involving affordable housing in the City including Affordable Housing Projects, TBRA programs, and Administration. The Federal funds received are based on Housing and Urban Development's (HUD) annual allocation.

Surf City "3" Cable Channel Operations (Fund 243)
This fund is used to operate the Public, Educational, Governmental (PEG) Channel 3. Funds received from the Cable operators through the 1% PEG fee can be used to purchase equipment, software, and production services to provide quality local programming to residents through the City's Channel 3. PEG funds are restricted and can only be used for capital expenses, video production, and municipal fiber (to connect City facilities).

ELM Automation Funds (Fund 322)
The Enterprise Land Management (ELM) system is used by Community Development, Public Works, Fire Department, and Finance for citywide issuance of permits, building inspections, planning applications, code enforcement cases and business licenses. Revenues are received from Automation Fees charged as a percentage of all development, permit and prevention fees for Planning, Building, Public Works, and Fire and are used for replacement costs and maintenance expenditures related to the system.

City of Huntington Beach
Fund Descriptions

Energy Efficiency (Fund 807)
The City collects revenue from electric vehicle charging stations installed at various locations throughout the City through a revenue sharing agreement with ChargePoint, Inc. This revenue is used to fund energy efficiency projects.

Proposition 68 Per Capita Grant (Fund 810)
This is a non-competitive grant program that provides funding to local government agencies to support the rehabilitation, creation and improvement of local parks and to address deficiencies in neighborhoods lacking access to outdoor recreation. Funding is from the State of California through the California Department of Parks and Recreation.

Jail Training Grant (Fund 838)
This is for an annual training plan funded by the Standards and Training for Corrections (STC) through the Board of State and Community Corrections grant. This plan authorizes expenditures for training.

OCTA Grants (Fund 873)
A grant fund for roadway improvement is obtained from Orange County Transportation Authority (OCTA). Matching funds are typically budgeted in the various gas tax funds.

Used Oil Grant (Fund 960)
A federal grant fund to assist in developing and maintaining an on-going used oil and used oil filter collection/recycling program.

Senior Mobility Program (Fund 963)
The City has an agreement with the Orange County Transportation Authority (OCTA) for the provision of senior transportation services. The funds are based on 1% of actual Measure M sales tax revenue. The agreement has been in place for many years with the current agreement expiring June 2021. The grant funds are used to cover salaries & benefits for the Transportation Coordinator, Senior Services Assistant, 25% of an Office Assistant II, as well as temporary salaries and some operating expenses.

Master Plan of Arterial Highways (Fund 965)
A federal grant fund used for the Atlanta Avenue Widening project.

Bridge Preventive Maintenance Program (Fund 970)
A federal grant fund used for major preventive maintenance projects on several of the City's bridges.

Asset Forfeiture 15% State (Fund 971)
Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% being allocated to Fund 971. The 15% portion going to Fund 971 is to be used for funding programs to combat drug abuse and divert gang activity.

AB 109 Public Safety Realignment (Fund 979)
Public Safety Realignment was enacted in 2011 with the signing of Assembly Bill 109 which provided a portion of the Vehicle License Fees go to local law enforcement.

City of Huntington Beach
Fund Descriptions

SLESF Grant 12/13 (Fund 984)
Supplemental Law Enforcement Services Funds (SLESF) are allocated to local law enforcement agencies for front line law enforcement services and must be used to supplement existing funding.

Highway Safety Improvement Program (HSIP) (Fund 995)
A federal grant fund for traffic signal improvement projects at several locations in the City.

CalRecycle City/County CRV (Fund 1228)
This is an annual payment grant program which provides cities and counties with funds from CalRecycle's beverage container recycling program. Funding per jurisdiction is pre-determined by the State on a per capita basis. Funds shall only be used for activities related to beverage container recycling and litter reduction.

Recycling Market Development Zone (Fund 1233)
The City is the Zone Administrator for the Recycling Market Development Zone - this is an incentive program from the State of California (CalRecycle) and is not a grant. This program covers funds to market and develop the Zone. Funds will be used for marketing, education and outreach, Zone Works Training in Sacramento (2 x per year for 2 people), media and graphic services, and various registration at conferences

Sustainable Business Certification Program (Fund 1234)
The CAGBN is a non-profit organization that oversees thirty-four (34) programs operated by Chambers of Commerce, cities, and counties throughout California. These programs provide support and assistance to help certify small and medium-sized business partners (SMBs) that voluntarily adopt environmentally preferable business practices. These practices include increased energy efficiency, reduced greenhouse gas emissions, water conservation, and waste reduction.

Each of the existing thirty-four (34) local green business programs will receive $10,000 to accelerate the rate at which they are able to serve businesses through onsite technical assistance and by linking business owners/managers to available rebates and resources.

Library CalREN Reimbursement – E-rate (Fund 1246)
The Huntington Beach Public Library participates in the CENIC network for access to the CalREN High Speed broadband network, through the California State Library. The CENIC network acts on behalf of all public libraries in California to apply for E-rate discounts for telecommunication services, and to contract for the necessary telecommunication connections to access CalREN. Califa is the aggregator for all public libraries which facilitates the City's invoices and payments.

RMRA (Fund 1247)
The Road Maintenance and Rehabilitation Account (RMRA) fund was created in FY 17-18 after the passage of SB1. This is a gas tax, in addition to the Gas Tax Fund (207) and the Prop 42 Fund (219).

OCTA-405 Widening (Fund 1254)
Orange County Transportation Authority (OCTA) paid the City a lump sum as mitigation for damage/wear-and-tear on City streets resulting from I-405 Widening Project. The funds are restricted for use on street maintenance/repair.

City of Huntington Beach
Fund Descriptions

SB 2 Reimbursement (Fund 1267)
Grants are provided through a non-competitive process from the State of California to provide funding and technical assistance to help cities and counties prepare, adopt and implement plans and process improvements that streamline housing approvals and accelerate housing production.

DEBT SERVICE FUNDS

Debt Service HBPFA (Fund 401)
The City has three Lease Revenue Refunding bonds that have been used to construct various capital improvements in the City. This fund is used to record inter-fund transfers and the annual debt service payments for the Huntington Beach Public Financing Authority.

Pension Liability (Fund 412)
This fund accounts for the City's annual debt service payment for the Pension Obligation Bonds. Revenues are provided by the voter-approved property tax override and transfers in from the General Fund, Enterprise Funds and Other Governmental Funds, based on each funds allocable share of PERSable personnel costs.

CAPITAL PROJECTS FUNDS

Sanitary Sewer Facilities (Fund 210)
Expenditures are restricted to sanitary sewer capacity enhancements to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Affordable Housing In-Lieu Fund (Fund 217)
In-lieu fees/payments are approved through Planning Commission CUP and an Affordable Housing Agreement. Fees are due to the City at the building permit and are used for building or creating affordable housing. The Administration of the City's three Tenant-Based Rental Assistance (TBRA) programs are used from this fund. The City is working on creating additional housing projects.

In-Lieu Parking Improvements (Fund 308)
Funds are being used for CIP related parking improvement projects (e.g., 1st & Atlanta parking lot project, Main Promenade Parking Structure Signage, as well as other operating related expenses. This funds also is being used for July 4th special event shuttles. Revenues are paid by developers in-lieu of directly providing parking facilities to the City.

Infrastructure (Fund 314)
The Infrastructure Fund is for infrastructure related expenditures, both capital and operating expenses, and is funded primarily by a General Fund transfer. The amount of transfer is calculated each year and is based on the City Charter requirement of 15% of the general fund revenues based on a five (5) year rolling average.

Equipment Fund (Fund 324)
The Equipment Fund is for replacement of the City's vehicle fleet, machinery, and technology systems and is primarily funded by a General Fund transfer.

City of Huntington Beach
Fund Descriptions

ENTERPRISE FUNDS

Certified Unified Program Agency (CUPA) (Fund 501)
The Hazardous Materials Disclosure Program was established in response to two nationwide high profile accidents involving hazardous materials in 1984 and 1985. The program's primary function is to help emergency responders identify, monitor, and assist businesses using or storing hazardous materials, helping to reduce the probability of accidents involving hazardous materials. The program is coordinated through a contractual agreement with the Orange County Health Care Agency's Certified Unified Program Agency (CUPA), who invoices and collects disclosure-related fees.

Refuse Fund (Fund 504)
This fund is an enterprise fund for the residential refuse collection service and state mandated recycling education programs. The City's residential refuse collection charge is the fee that generates the revenue to fund the programs and services per the Revised and Restated Refuse Collection and Disposal Services Franchise Agreement between the City and Rainbow Environmental/Republic Services. Resolution 2017-26 authorizes the fee for service and designates distribution for fund expenses.

Water Enterprise (Fund 506)
An enterprise fund that provides high quality drinking water to approximately 53,000 customers in the City. Revenue to the fund comes primarily from water consumption and fixed water meter charges from monthly customer utility bills. Funds are restricted for use on the operational and capital needs of the City-owned water utility.

Water Master Plan (Fund 507)
Revenue is received from a monthly capital charge on municipal utility bills and from new residential connection fees. Funds are restricted for use on projects included in the most recently adopted Water Master Plan.

Sewer Service Fund (Fund 511)
An enterprise fund that provides for the operations, maintenance and capital needs of the City's sanitary sewer system. The funds come from user fees charged to residents and business and are restricted for these uses.

INTERNAL SERVICE FUNDS

Self-Insurance Workers Comp (Fund 551)
This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's workers compensation program. Additional funds are needed due to rising costs of workers compensation insurance premiums. Funds will come from various departments through labor distributions.

Self-Insurance General Liability (Fund 552)
This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's general liability program. Additional funds are needed due to rising costs of general liability and property insurance.

City of Huntington Beach
Fund Descriptions

Retiree Insurance Fund (Fund 702)
The Retiree Insurance Fund accounts for the contributions and payments made for the City's OPEB (Retiree Medical) plan. Contributions are made from each of the City's funds (excluding certain grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary. The Retiree Medical Fund is funded through contributions from each of the City's funds (excluding certain grants) made on a pro-rata basis.

Retiree Supplement (Fund 703)
The Retiree Supplemental Fund accounts for the contributions and payments made for the City's Retiree Supplemental plan. Contributions are made from each of the City's funds (excluding certain grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary.

TRUST AND AGENCY FUNDS

Redevelopment Obligation Retirement Fund (RORF) (Fund 350)
The RORF is a Private-Purpose Trust Fund for the Successor Agency created to account for the wind-down activities of the former Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. Revenues for this fund come from the Department of Finance approved Tax Increment Funding from Property Tax.

Low and Moderate Income Housing Asset Fund (LMIHAF) (Fund 352)
The LMIHAF is a Private-Purpose Trust Fund for the Housing Successor Agency created to account for the wind-down activities of the former housing assets of the Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. This funds one Homeless Liaison Police Officer, case managers and related housing fees. The Emerald Cove project will be funded by the LMIHTF through its maturity.

Debt Service Grant Coast CFD 2000-1 (Fund 405)
The CFD 2000-1 is a Community Facilities District (CFD) created in 2000 for the Grand Coast Resort (Waterfront). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group, Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service McDonnell CFD 2002-1 (Fund 408)
The CFD 2002-1 is a Community Facilities District (CFD) created in 2002 for the McDonnell Center Business Park. This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc., and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

City of Huntington Beach
Fund Descriptions

Debt Service Bella Terra (Fund 410)

The CFD 2003-1 is a Community Facilities District (CFD) created in 2003 for the Huntington Center (Bella Terra). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

WOCWB (Fund 508)

The West Orange County Water Board (WOCWB) is a joint powers authority between the Cities of Huntington Beach, Seal Beach, Westminster, and Garden Grove that own and operate the OC-9 and OC-35 potable water transmission mains. Each city provides an annual contribution for the operations, maintenance and capital needs of the Board facilities. The City of Huntington Beach is the fiscal agent for the Board.

Central Net Operations Authority (CNOA) (Fund 704)

The Central Net Operations Authority (CNOA) was formed pursuant to the provisions of Article 1, Chapter 5, Division 7 of Title I of the Government Code of the State of California (The Joint Exercise of Powers Act). The Authority is considered a public entity separate and apart from the participating agencies. The primary purpose of the Authority is to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. The intent of the organization is to provide a formal mechanism by which the Authority can fund these activities, require non-members using the Training Facility to pay for use of the facility and, accordingly, provide the highest possible level of fire suppression, fire prevention, technical rescue, hazardous materials and emergency medical training. It is also intended to foster cooperation among the parties and serves as a vehicle for the scheduling and funding of training seminars and classes.

BID Hotel/Motel (Visit Huntington Beach) (Fund 709)

In December 2018, the City Council approved a 10 year self-imposed Business Improvement District (BID) for the Hotels and Motels within the City of 4% on top of the City's 10% TOT fees (effective 2/1/19). This fund is increasing due to the increase of the 1%. This is an estimate, it will be 4% of what the City's expected revenue amount of TOT.

BID - Downtown (Fund 710)

All Downtown merchants have a self-assessment through the Business Improvement District (BID) that the City Council approves annually, the BID was re-authorized for the timeframe of October 1 to September 30. The City collects the fees and redistributes it back to the District. The Downtown BID also has Surf City Nights and manages the Malco Agreement with the City, which is not reflected in the budget.

Parking Structure – Bella Terra (Fund 711)

City owns the parking structure in the Bella Terra retail center. The City collects a maintenance fee from the owners of the center which is used to fund maintenance and operation expenditures for the structure.

City of Huntington Beach
Fund Descriptions

5th and PCH Parking Structure (formally the Strand) (Fund 712)
City owns the parking structure at 5th and PCH which is managed by 5th & PCH, LLC through an Operating Agreement.

Section 115 Trust (Fund 716)
This fund, administered by the Public Agency retirement System (PARS), sets aside funds to pre-fund the City's pension liabilities. Funding for the trust is included in the annual Adopted Budget.

OTHER FUNDS

Specific Events (Fund 101)
This fund is used by various departments to charge staff time and expenses associated with major Specific Events. Revenue for this fund comes from permits for special events. This fund also includes film permits managed by the Office of Business Development.

Inmate Welfare (Fund 122)
The California Penal Code Section 4025, allows for the City's Chief of Police to maintain a fund for the benefit, education, entertainment, support, and welfare of the inmates confined within the City Jail. The funds come from the intake of commissions received from the inmate pay phone service contract.

Property & Evidence (Fund 216)
The Property & Evidence Fund is for unclaimed cash and the proceeds from unclaimed property which has been auctioned or salvaged.

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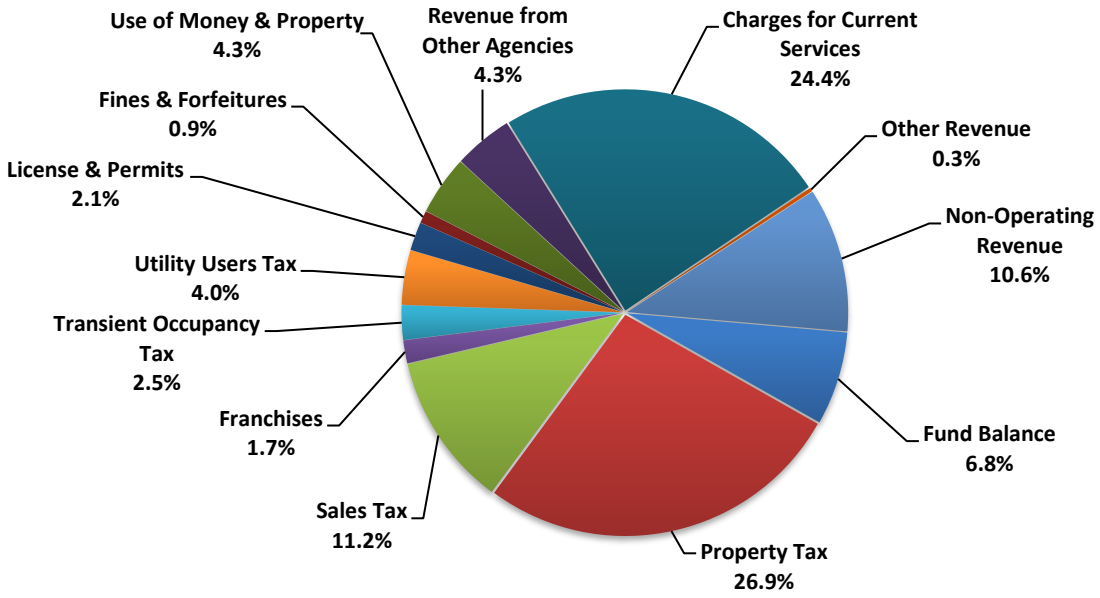
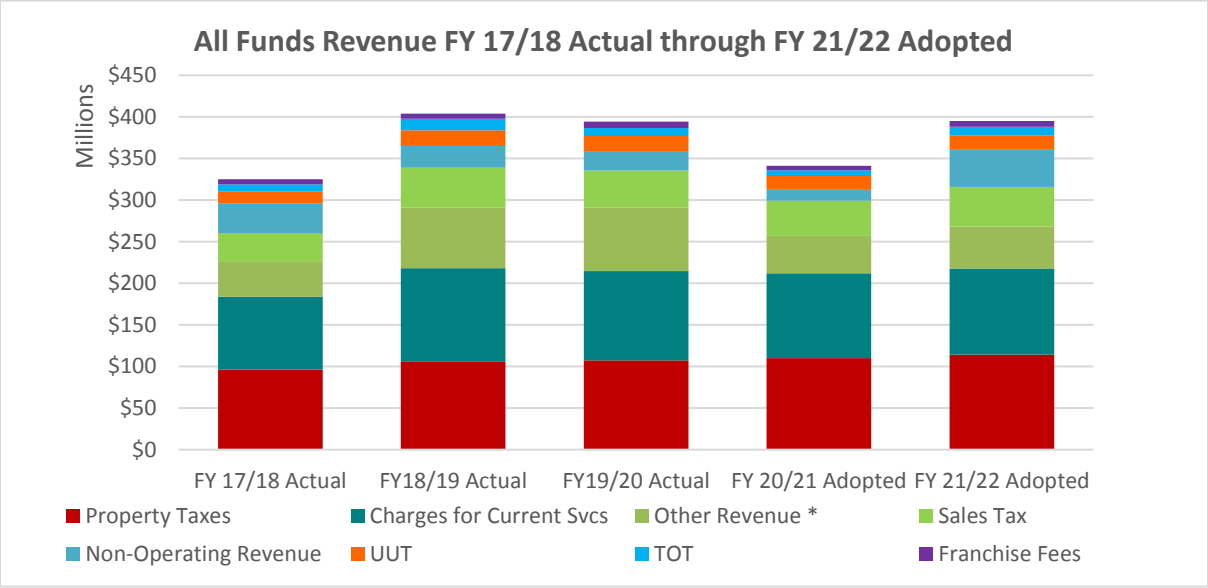
City of Huntington Beach
Adopted Budget – FY 2021/22
Revenue Descriptions and Assumptions

ALL FUNDS REVENUE: $395.2 Million

The total revenue for all sources in Fiscal Year 2021-22 is $395,255,745, an increase of 15.8% from the prior year Adopted Budget. The largest source of revenue is Property Tax, which accounts for 26.9% of all revenue. Total Sources of Funds in the chart below also includes the use of Fund Balance.

Total Sources of Funds: $424.4 Million

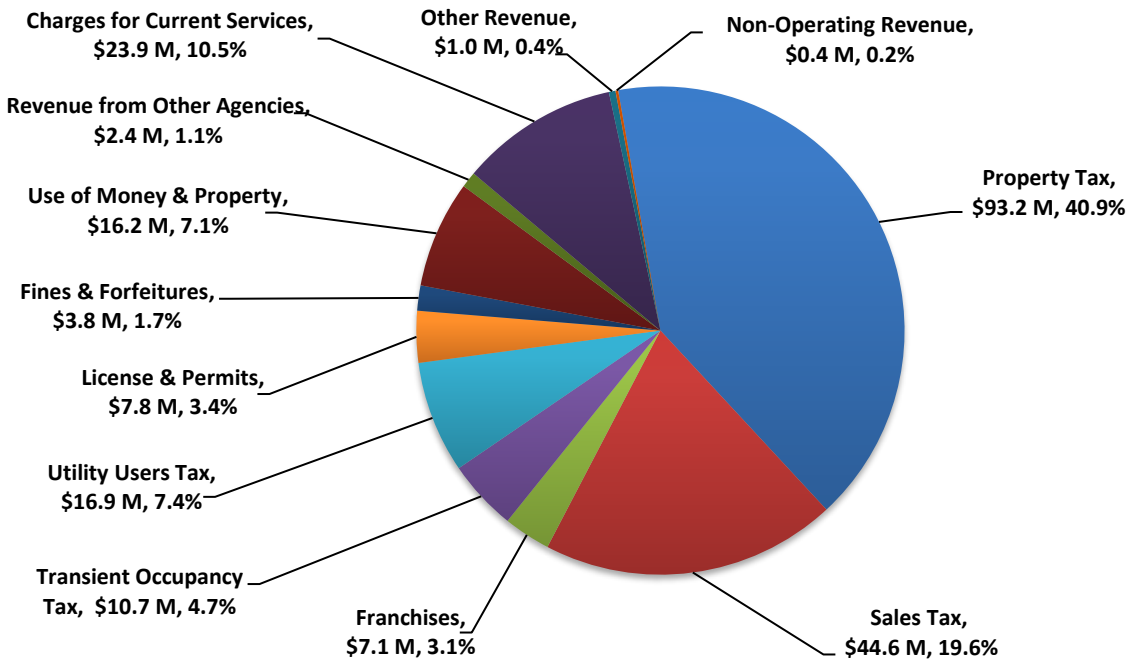


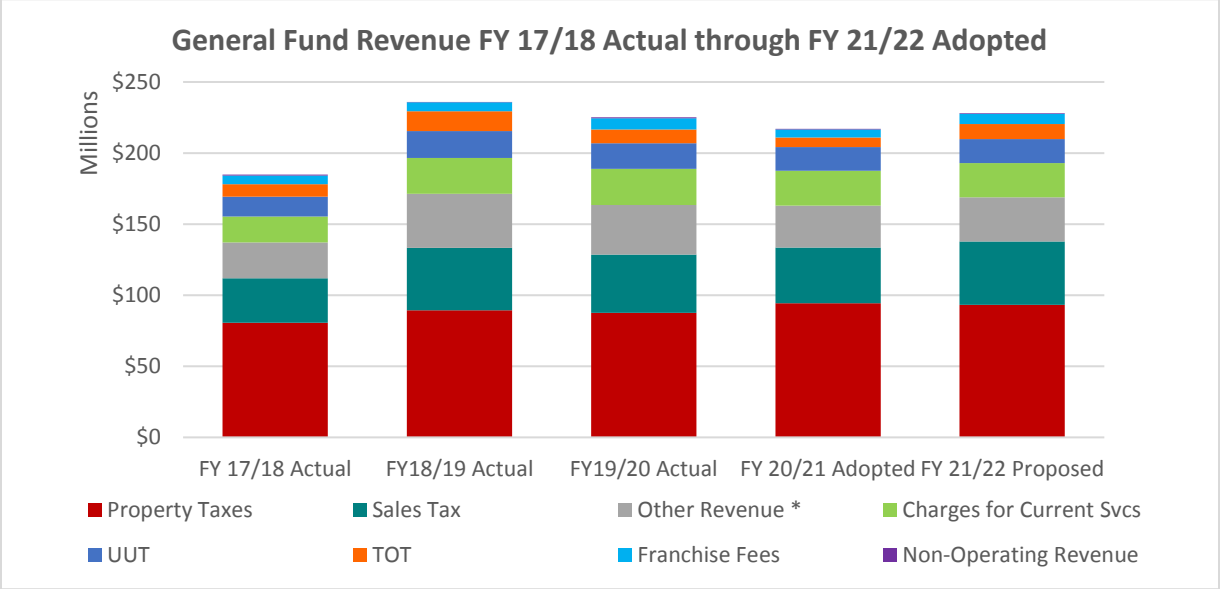


* Other Revenue includes: Licenses and Permits, Fines & Forfeitures, Use of Money and Property, Revenue from Other Agencies and Other Revenue

City of Huntington Beach
Adopted Budget – FY 2021/22
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE: $228.0 Million





* Other Revenue includes: Licenses and Permits, Fines & Forfeitures, Use of Money and Property, Revenue from Other Agencies and Other Revenue

City of Huntington Beach
Adopted Budget – FY 2021/22
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Property Tax: $93,213,289

Property Tax represents the largest General Fund revenue source for the City, accounting for 40.9% of total budgeted General Fund revenue for FY 2021/22. Property Tax for the FY 2021/22 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2021/22 is $62.6 million, which is $2.6 million or 4.3% higher than the prior fiscal year's Adopted Budget and reflects normal growth in the local housing market. The total Unsecured Property Tax for FY 2021/22 is $2.0 million, or 10.2% higher than the prior fiscal year's Adopted Budget.

- **Other Property Taxes:** Other Property Taxes revenue for FY 2021/22 is $28.5 million. The Other Property Taxes revenue category is composed of several tax sources with the major source being In-Lieu of Vehicle License Fee (VLF).

    - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchanged with the State for property tax. The In-Lieu of VLF revenue for FY 2021/22 is $23.5 million.

Other Local Taxes: $79,338,236

The Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 34.8% of total budgeted General Fund revenue for FY 2021/22. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents a 16.2% increase from last year's Adopted Budget of $68.2 million.

- **Sales Tax:** Sales Tax revenue for FY 2021/22 is $44.6 million, a 13.8% increase from last year's Adopted Budget of $39.2 million, due to the loosening of COVID-19 restrictions, business re-openings, and an increase in visitors to the City's beaches and downtown businesses.

- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2021/22 is at $16.8 million, which is a 1.7% increase from last year's Adopted Budget. The City charges a 5% rate on water, gas, and electricity usage; a 4.9% rate (post Measure P from 2010) on cellular and landline telephone and cable/video usage; and a 4.5% rate on prepaid wireless usage.

- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2021/22 is anticipated to increase to $10.7 million, or 55% with occupancy in Huntington Beach hotels increasing as travel restrictions resulting from the COVID-19 pandemic have been eased.

- **Franchises:** Franchise revenue for FY 2021/22 is $7.1 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Republic Services; pipeline and cable television franchises with various firms; and a bus bench franchise.

City of Huntington Beach
Adopted Budget – FY 2021/22
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Charges for Current Services: $23,925,507
The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and EMS billing service reimbursement, and other activities. Revenues from this category also include transfers from proprietary funds (e.g., Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust) to pay for expenditures incurred by the General Fund.

Use of Money and Property: $16,172,007
The Use of Money and Property revenue for FY 2021/22 is $16.2 million, an 11.5% increase from last year's Adopted Budget of $14.5 million due to increase in parking revenues as a result of COVID-19 pandemic mandated stay-at-home order being lifted. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, and parking revenues.

Licenses and Permits: $7,778,756
Licenses and Permits revenues are associated with the development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at $7.8 million, show a $0.4 million or 5.7% increase over the FY 2020/21 Adopted Budget.

Fines, Forfeitures, and Penalties: $3,282,501
Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and fines levied on delinquent library materials.

Revenue from Other Agencies: $2,419,493
This category includes reimbursements and fees received from federal, state, and local agencies.

Other Revenue: $895,838
Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

Non-Operating Revenue: $443,229
The Non-Operating revenue for FY 2021/22 is $443,229, reflecting a 2.3% increase from last year's Adopted Budget of $433,229. This category includes transfers from other funds such as The Strand Parking Structure Fund, Mello Roos Fund and numerous Community Facilities District Funds.

NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget for FY 2021/22 Non-General Fund Revenue is $167.3 million.

Enterprise Funds: $69,318,962
Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for the Certified Unified Program Agency (CUPA), Water, Refuse Collection, Sewer, and Water Master Plan services. Water service is the largest revenue source of the four service fees contained in the Enterprise Funds. The City's water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service. Refuse Collection service is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services (formerly Rainbow Disposal) to provide refuse service, which is supported by fees received.

City of Huntington Beach
Adopted Budget – FY 2021/22
Revenue Descriptions and Assumptions

NON-GENERAL FUND REVENUE – CONTINUED

Debt Service Funds: $29,900,767
Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2021/22, the PFA Fund is budgeted to receive $3.3 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or "non-operating revenue" and is then used to pay debt service according to each bond's amortization schedule. Also included in this category are three Community Facility Districts (CFDs) that receive assessment revenue to pay off debt related to developments in specific areas of the City. The increase in revenues in this category from the prior year results from the City issuing Pension Obligations Bonds (POBs) in Fiscal Year 2020-21 with a portion of the revenues recorded as "non-operating revenue" that are primarily from the General Fund. Revenue includes transfers from the Retirement Property Tax which has been levied annually since 1966 and funds a portion of the annual POBs payment.

Special Revenue Funds: $20,593,258
This category of funds represents the third largest Non-General Fund revenue source for the City. This category of funds includes Quimby, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and various grants including CDBG and HOME Funds.

Internal Service Funds: $13,513,164
This category consists of the City's Self Insurance Workers' Comp and General liability funds. The City maintains a Retiree Insurance Fund and Retirement Supplement Fund which are accounted for similarly as an internal service fund so they are included in this category.

Trust and Agency Funds: $15,703,588
Fiduciary funds consist of and two Business Improvement District (BID) Funds, two separate legal governing boards and successor agency funds. The two Business Improvement Districts include the Hotel/Motel and Downtown Merchants which are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in two distinct funds. The BIDs then submit annual operating budgets, which are received and approved by the City Council. The City has a Joint Powers Agreement (JPA) with local fire departments to use the City's training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB). Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency's properties, contracts, and leases were transferred. Included in this category of funds are as the Low and Moderate Income Housing Funds (LMIHAF)

Capital Project Fund Funds: $17,540,020
Capital projects are funded by an Infrastructure Fund, the Equipment Fund and In-Lieu funds that are fees paid by developers instead of directly providing the facilities as part of a project. Per the City Charter a transfer is made each year to the Infrastructure Fund equaling 15% of the General Fund revenues based on a five year rolling average.

Other Funds: $705,500
Revenues in the category includes Specific Events which is a City wide fund, Inmate Welfare Fund and Property and Evidence Fund.

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Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
00100 General Fund	184,804,031	236,036,221	225,196,580	216,908,281	217,002,331	227,980,486	5.10%
00101 Specific Events	450,631	709,950	606,169	702,500	702,500	693,500	-1.28%
00103 Donations Fund	779,308	755,663	613,311		457,830		
00104 School Events	1,359						
00107 Evidence Seizure		3,315	528				
00122 Inmate Welfare Fund	3,027	2,855	6,198	3,000	3,000	2,000	-33.33%
00125 Donations Veterans Memorial		3,677	(3,677)				
00127 Prop Tax in Lieu of Sales Tax		87,293	27,423				
00128 Housing Agreement		1,580,000	44,496				
00201 Air Quality Fund	255,546	119,826	293,442	250,000	250,000	250,000	0.00%
00204 Fourth of July Parade	151,537	391,808	258,014	407,300	16,101		-100.00%
00206 Traffic Impact	720,113	738,612	647,895			100,000	100.00%
00207 Gas Tax Fund	2,375,348	3,350,390	3,089,826	2,806,250	2,806,250	3,274,452	16.68%
00209 Park Acquisition & Development	3,650	4,065	120				
00210 Sewer	242,577	470,611	606,504	160,000	160,000	100,310	-37.31%
00211 Drainage	76,701	482,337	777,222	150,000	150,000	200,000	33.33%
00212 Narcotics Forfeiture Federal	34,854	371,484	208,434				
00213 Measure M Fund	2,492,397	3,741,708	3,615,688	3,007,578	3,007,578	3,015,617	0.27%
00214 Narcotics Forfeiture State	11,394	25,582	66,253				
00215 Rehabilitation Loans	105,942	367,334	805,417				
00216 Property and Evidence	23,838	55,413	63,445			10,000	100.00%
00217 Affordable Housing In-Lieu	51,948	206,817	2,931,222	545,686	545,686	873,071	60.00%
00218 Hwy Safety Traffic Reduct 1B	(453)						
00219 Traffic Congestion Relief 42	740,208	955,148	1,691,694	1,535,446	1,535,446	1,800,006	17.23%
00225 Gun Range Settlement	668	11,913	10,335				
00226 Quimby Fund	105,439	169,250	59,477	70,000	70,000	267,700	282.43%
00227 Police Facilities Dev Impact	460,256	327,361	228,012				
00228 Park Dev Impact Res	7,730,191	4,388,259	681,163	315,000	315,000	300,000	-4.76%
00229 Library Dev Impact	530,671	353,643	164,477				
00231 Fire Facilities Dev Impact	225,363	181,629	126,227				
00233 Housing Residual Receipts	31,061	229,595	830,542	200,000	200,000	32,000	-84.00%
00234 Disability Access Fund	43,114	82,277	81,339	84,000	84,000	84,000	0.00%
00235 Park Dev Impact Non Res	20,194	40,605	70,656			50,000	100.00%
00236 Public Art in Parks	157,455	88,922	16,995			6,000	100.00%
00238 Emergency Operations Center	228,581		78,313				
00239 CDBG	626,494	1,143,390	1,461,986	1,437,224	1,924,209	1,238,214	-13.85%
00240 HOME	22,510	89,463	560,137	619,677	3,979,470	1,850,751	198.66%
00242 Narcotics Forfeiture -Treasury		11,768	353				
00243 Surf City "3" Cable Channel			1,577,861	605,000	605,000	510,000	-15.70%
00244 CARES Act (OC Small Bus Supp)			12,996		648,000		
00245 CARES Act (OC City Allocation)			4,711		3,008,733		
00246 CARES Act (CESF)					93,807		
00247 CARES Act (State of CA)					2,488,021		
00248 CDBG CARES Funding					2,159,775		
00301 Capital Improvement Fund	(40)						
00308 In-Lieu Parking Downtown	3,200	67,743	18,336	38,000	38,000	66,639	75.37%
00314 Infrastructure Fund	6,504,770	5,563,156	5,124,801	3,000,000	3,000,000	11,500,000	283.33%
00319 Senior Center Development	8,277	17,543	8,467				
00321 Lease Capital Project Fund	7,457	2,956	1,176,607				
00322 ELM Automation Fund	241,433	374,063	426,645	360,000	360,000	360,000	0.00%
00323 Technology Fund	1,874,901	912,919	109,037				
00324 Equipment Fund	7,023,108	5,110,379	4,805,536	3,680,600	3,680,600	5,000,000	35.85%
00350 RORF	9,856,004	8,417,445	5,475,633	6,925,824	6,925,824	6,465,704	-6.64%
00352 LMIHAF	67,675	774,038	5,687,929	380,000	380,000	600,000	57.89%
00401 Debt Svc HBPFA	4,758,003	5,156,099	5,111,238	1,334,250	1,334,250	3,376,206	153.04%
00405 Debt Svc Grand Coast CFD 2000-1	839,750	1,123,462	1,121,828	1,092,273	1,092,273	1,089,746	-0.23%
00406 Debt Svc Mello Roos	188,614	267,174	97,335	183,910	183,910		-100.00%
00408 Debt Svc McDonnell CFD 2002-1	310,171	423,387	422,596	416,448	416,448	426,528	2.42%

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Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
00410 Debt Svc Bella Terra	1,800,063	2,353,108	2,446,820	2,412,399	2,412,399	2,436,393	0.99%
00412 Pension Liability			7,860,326			22,571,894	100.00%
00501 Certified Unified Program Agency	298,370	287,516	293,974	277,478	277,478	262,500	-5.40%
00504 Refuse Collection Service	8,869,111	12,074,139	12,630,399	12,628,753	13,052,453	13,706,641	8.54%
00505 Systems Fund	196	3,518	3,048				
00506 Water	29,703,076	41,661,497	38,093,615	40,781,610	40,781,610	41,035,893	0.62%
00507 Water Master Plan	223,725	4,452,587	4,209,861	3,766,760	3,766,760	3,566,760	-5.31%
00508 WOCWB	537,878	2,214,912	708,593	649,000	649,000	1,649,000	154.08%
00511 Sewer Service Fund	9,748,577	12,933,849	11,837,547	10,747,168	10,747,168	10,747,168	0.00%
00551 Self Insurance Workers' Comp	8,333,314	7,822,413	7,771,902	7,153,578	7,153,578	7,263,164	1.53%
00552 Self Insurance General Liability	4,960,267	5,272,607	5,356,050	2,323,691	2,323,691	4,750,000	104.42%
00701 BID Auto	20,680						
00702 Retiree Insurance Fund	2,373,584	3,342,695	3,023,437	66,000	66,000	66,000	0.00%
00703 Retirement Supplement	6,650,196	6,842,332	6,224,987	934,000	934,000	1,434,000	53.53%
00704 Fire JPA Fund	276,840	430,504	272,963	405,866	405,866	405,866	0.00%
00709 BID Hotel/Motel	2,611,973	4,711,701	3,841,628	4,380,000	4,380,000	4,280,000	-2.28%
00710 BID Downtown	118,599	103,038	120,460	90,000	90,000	90,000	0.00%
00711 Parking Structure-Bella Terra	673,660	640,661	759,135	739,484	739,484	763,018	3.18%
00712 Parking Structure-Strand	1,070,815	1,637,156	1,426,857	1,402,608	1,402,608	1,450,000	3.38%
00715 State Grants					700,000		
00716 Section 115 Trust	5,903,395	2,366,532	1,289,206	1,000,000	1,000,000	1,821,176	82.12%
00807 Energy Efficiency	1,366,486	132,879	21,852	18,000	18,000		-100.00%
00810 Prop 68 Per Capita Grant						177,952	100.00%
00838 Jail Training Grant	8,560	9,030	12,085		12,600		
00843 HOME Program 13/14	99,556	9,137					
00854 HOME Program 06			1,591,189				
00860 CDBG 09/10	31,159						
00863 CDBG 13/14	31,521	665	36,346				
00873 OCTA/Cip Grant	702,635	93					
00880 Library Equipment	66	1,474	1,270				
00894 WMD DHHS	5	646	(88)				
00902 Used Oil 10th Cycle 06/07		(696)					
00909 UASI/OCIAC Program	27,555	1,474	2,184				
00919 Avoid the 28 DUI	(165)	164					
00922 Fire Grants-Other					1,500		
00949 SLESF Grant 10/11		5,209					
00955 Prop 69 Funding	21,502	(276)			69,000		
00960 Used Oil OPP1 10/11	53,214	56,273	54,699				
00961 Hwy Bridge Replacement & Rehab		56,370					
00963 Sr Mobility Program	178,811	250,812	252,712	213,872	213,872	235,264	10.00%
00965 Master Plan of Arterial Hwys	33,659	146,477	1,000				
00968 SLESF Grant 11/12	130	(757)					
00970 Bridge Prevention Maintenance Program	689,180	1,724,051	281,325				
00971 Asset Forfeiture 15% State Set	1,883	3,753	10,289				
00976 Homeland Security MMRS 10/11	25						
00978 US Secret Services (USSS)	9,679	8,796	11,763		28,276		
00979 AB109 Public Safety Realignmen	34,133	89,158	96,863	40,000	70,750	73,655	84.14%
00984 SLESF Grant 12/13	270,995	528,785	549,156	220,000	220,000	300,000	36.36%
00985 State Literacy Grant	39,441	57,441	57,728		52,327		
00995 Hwy Safety Improvement Program	34,508	494,249	1,235,936				
01208 CDBG 14/15		3,830					
01209 HOME Program 14/15	77,328	2,378					
01215 Immigration & Customs Enforce					50,000		
01218 DHS Fire Equipment Grant		(42)					
01220 HOME Program 15/16	170,551	69,506	148,678				
01222 Hazard Mitigation Grant Program			43,732				
01224 OC Regional Narc Suppression	59,031	16,628					
01226 State Literacy Grants	10,000						

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Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
01228 CalRecycle City/County CRV		99,066	49,984	49,984	49,984	49,530	-0.91%
01233 OC Recycling Market Development Zone	1,565	733	(20)	6,000	6,000	6,000	0.00%
01234 Sustainable Business Certification Pgrm	9,922	10,000	10,000				
01235 CDBG 16/17	11,088	15,424					
01236 HOME Program 16/17	2,000	54,892	247,451				
01238 EMPG 16/17		28,551	25,391		27,469		
01239 Office of Traffic Safety 16/17	112,810						
01240 EPIC Challenge	6,955	(32)			90,000		
01241 Justice Assistance Grant 16/17		25,879					
01242 Tire Derived Product Grant		10,840					
01243 OCTA Grant/Shuttle Service	20,187						
01245 Domestic Violence 2017	50,535						
01246 CENIC E-Rate	55,821	52,721	54,984	60,000	60,000	60,000	0.00%
01247 Arterial Rehabilitation	1,157,696	3,773,947	3,635,752	3,271,142	3,271,142	3,982,446	21.74%
01248 Central Park Trail Rehab					35,000		
01249 Office of Traffic Safety 17/18	215,757	192,995					
01250 Domestic Violence 2018	85,992	114,953					
01251 HHW Grant Cycle HD31					46,540		
01252 Office of Traffic Safety 18/19		398,094	146,609				
01253 Domestic Violence 2019			203,143				
01254 OCTA-405 Widening		685,908	24,382				
01255 LSTA DIT 19/20			54,000		(2,524)		
01257 Office of Traffic Safety 19/20			337,935	435,173	447,065		-100.00%
01258 OTS Bike Ped Safety 19/20			16,004		26,996		
01259 Justice Assistance Grant 2017					26,982		
01260 Justice Assistance Grant 2018					26,309		
01262 BSCC Mental Health Training					48,771		
01261 Justice Assistance Grant 2019			4,320				
01264 Domestic Violence 2020			43,716		159,427		
01265 ABC Grant FY 20/21					62,302		
01266 OTS Bike Ped Safety 20/21					50,000		
01267 SB 2 Reimbursement						548,495	100.00%
01268 Office of Traffic Safety 20/21					845,300		
GRAND TOTAL	**325,045,370**	**404,070,788**	**394,530,950**	**341,290,812**	**356,519,223**	**395,255,745**	**15.81%**

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Combined Revenue Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
40070 Sec Basic Levy	48,823,397	54,034,631	56,646,521	57,973,074	57,973,074	60,922,840	5.09%
40080 Unsec Basic Levy	471,437	1,672,972	1,748,780	1,851,774	1,851,774	2,039,995	10.16%
40060 Basic Levy	**49,294,834**	**55,707,604**	**58,395,301**	**59,824,848**	**59,824,848**	**62,962,835**	5.25%
40170 Sec Prior Year Property Taxes	267,224	391,964	455,662	458,837	458,837	509,409	11.02%
40180 Unsec Prior Year Property Taxes	23,742	18,058	13,882	34,046	34,046	13,882	-59.23%
40160 Prior Year Property Taxes	**290,966**	**410,022**	**469,544**	**492,884**	**492,884**	**523,291**	6.17%
40310 Sec Supp Roll	1,463,612	1,543,197	1,199,225	1,693,362	1,693,362	1,199,225	-29.18%
40305 Supp Roll Property Taxes	**1,463,612**	**1,543,197**	**1,199,225**	**1,693,362**	**1,693,362**	**1,199,225**	-29.18%
40360 Interest Property Taxes	51,410	67,949	90,845	168,517	168,517	90,845	-46.09%
40370 Misc Property Taxes	2,714,151	3,040,968	4,004,823	2,586,115	2,586,115	3,736,565	44.49%
40400 Homeowner Exemption	305,708	300,225	295,206	335,676	335,676	292,096	-12.98%
40410 Utility Unitary Tax	805,817	885,684	876,633	785,696	785,696	870,517	10.80%
40430 In-Lieu of VLF	19,851,584	20,929,517	22,123,019	21,961,566	21,961,566	23,499,320	7.00%
40440 Nuisance Abatement	194,555	58,832	3,336				
40450 Employee Retirement Override	5,614,777	6,375,183	6,766,083	6,384,000	6,384,000	6,125,644	-4.05%
40470 RPTTF Revenue	9,833,580	8,046,558	5,234,026	6,925,824	6,925,824	6,465,704	-6.64%
40350 Other Property Taxes	**39,371,582**	**39,704,915**	**39,393,971**	**39,147,394**	**39,147,394**	**41,080,691**	4.94%
40500 Assessments	**5,876,087**	**8,950,747**	**8,029,241**	**8,692,471**	**8,692,471**	**8,361,262**	-3.81%
40010 PROPERTY TAXES	**96,297,081**	**106,316,484**	**107,487,282**	**109,850,959**	**109,850,959**	**114,127,304**	3.89%
41110 1% Allocation Sales Tax	29,682,767	41,485,093	38,662,874	37,000,000	37,000,000	42,193,281	14.04%
41120 Public Safety Sales Tax	1,681,054	2,456,847	2,400,168	2,227,205	2,227,205	2,447,987	9.91%
41130 Measure M Sales Tax	2,480,100	3,494,797	3,553,327	3,007,578	3,007,578	3,015,617	0.27%
41100 Sales Tax	**33,843,921**	**47,436,737**	**44,616,369**	**42,234,783**	**42,234,783**	**47,656,885**	12.84%
41210 Utility Franchises	1,649,612	1,952,202	2,302,501	1,524,023	1,524,023	2,477,243	62.55%
41220 Transfer Station Franchises	330,662	507,357	536,979	420,000	420,000	450,000	7.14%
41230 Pipeline Franchises	317,355	284,748	194,563	77,780	77,780	80,000	2.85%
41240 Refuse Franchises	688,155	949,642	1,014,864	930,000	930,000	930,000	0.00%
41250 Cable TV Franchises	2,937,699	2,331,860	3,613,599	2,369,624	2,369,624	2,983,208	25.89%
41270 Bus Bench Franchise	149,400	199,200	199,200	199,200	199,200	199,200	0.00%
41200 Franchises	**6,072,882**	**6,225,009**	**7,861,706**	**5,520,627**	**5,520,627**	**7,119,651**	28.96%
41330 Beach Edinger SP	20,438						
41300 In-Lieu Tax	**20,438**						
41400 Transient Occupancy Tax	**8,810,218**	**14,001,737**	**9,637,206**	**6,895,067**	**6,895,067**	**10,693,079**	55.08%
41510 Water Utility Tax	1,322,869	1,979,313	1,871,607	1,791,805	1,791,805	1,902,643	6.19%
41520 Gas Utility Tax	1,471,974	1,962,752	2,150,210	1,822,881	1,822,881	2,039,114	11.86%
41530 Telephone Utility Tax	3,066,825	3,584,824	3,165,023	3,059,799	3,059,799	2,341,272	-23.48%
41540 Electric Utility Tax	5,947,457	8,360,216	8,315,420	7,462,674	7,462,674	7,926,714	6.22%
41550 Cable Utility Tax	2,106,916	2,786,033	2,564,224	2,385,960	2,385,960	2,604,341	9.15%
41560 Prepaid Wireless Utility Tax	97,921	114,527	82,138	82,196	82,196	70,154	-14.65%
41500 Utility Users Tax	**14,013,963**	**18,787,664**	**18,148,622**	**16,605,315**	**16,605,315**	**16,884,238**	1.68%
41000 OTHER LOCAL TAXES	**62,761,422**	**86,451,147**	**80,263,904**	**71,255,792**	**71,255,792**	**82,353,853**	15.57%
42103 Fire Prevention Inspection	263,075	229,776	141,895	131,100	131,100	235,828	79.88%
42105 Oil Well Taxes License	444,556	629,910	599,068	493,744	493,744	251,451	-49.07%
42110 Business License	1,921,924	2,356,109	2,260,082	2,000,000	2,000,000	2,146,816	7.34%
42112 Disability Education Fee	43,252	77,733	74,452	84,000	84,000	84,000	0.00%
42115 Bicycle License	3,388	2,575	845	853	853	145	-83.00%
42120 Oil & Methane Inspection	20,472		21,072	20,018	20,018	20,018	0.00%
42125 Miscellaneous License	34,014	50,619	52,207	50,988	50,988	39,908	-21.73%
42135 Svcmark			46	44	44	44	0.00%
42100 License General	**2,730,680**	**3,346,721**	**3,149,667**	**2,780,747**	**2,780,747**	**2,778,210**	-0.09%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42155 Encroachment Permit	371,937	452,351	472,902	380,000	380,000	380,000	0.00%
42165 Grading Permit		7,000	7,007	6,657	6,657	6,000	-9.86%
42170 Harbor & Dock Construction	8,369	3,424	4,185	1,425	1,425	2,000	40.35%
42180 Obstruction Permit	770	531	387	380	380	500	31.58%
42185 Parking Permit	6,830	12,317	9,358	9,500	9,500	9,500	0.00%
42195 Wide/Overweight/Loading	14,246	23,127	10,514	9,500	9,500	9,500	0.00%
42196 Wireless Permit	25,740	47,619	32,400	14,250	14,250	15,000	5.26%
42150 License & Permits Public Works	**427,891**	**546,369**	**536,752**	**421,712**	**421,712**	**422,500**	0.19%
42305 Alarm Permits	216,765	276,430	354,396	285,000	285,000	354,396	24.35%
42310 Building Permits	1,124,251	1,568,753	1,681,147	1,497,269	1,497,269	1,575,000	5.19%
42315 Plumbing Permits	288,556	408,331	494,971	447,514	447,514	370,000	-17.32%
42320 Electrical Permits	485,344	678,818	717,681	643,697	643,697	675,000	4.86%
42325 Mechanical Permits	172,178	257,409	264,209	237,762	237,762	250,000	5.15%
42335 Swim Pool Permits	86,335	116,266	91,546	79,563	79,563	142,000	78.48%
42355 Certificate of Occupancy	23,677	29,874	27,782	26,600	26,600	27,000	1.50%
42300 License and Permits Buildings	**2,397,106**	**3,335,881**	**3,631,733**	**3,217,405**	**3,217,405**	**3,393,396**	5.47%
42410 Planning Commission	92,351	277,345	200,659	213,352	213,352	333,000	56.08%
42600 Zoning Administrator	287,441	266,957	324,962	298,111	298,111	213,650	-28.33%
42700 Environ Processing	103,864	232,110	159,252	98,800	192,850	135,000	36.64%
42750 Staff Review	185,916	248,539	190,763	176,891	176,891	432,000	144.22%
42824 Beach-Edinger Spec Plan Fees	5,697	7,939	4,468	6,650	6,650	5,000	-24.81%
42825 General Plan Maint Fee	59,458	107,387	244,327	228,000	228,000	150,000	-34.21%
42850 Library	15						
42860 Parking In-Lieu	3,200	67,743	18,336	38,000	38,000	66,639	75.37%
42870 Affordable Housing In-Lieu Fee		137,432	2,806,277	545,686	545,686	873,071	60.00%
42400 License and Permits Planning	**737,943**	**1,345,451**	**3,949,044**	**1,605,490**	**1,699,540**	**2,208,360**	37.55%
42000 LICENSE AND PERMITS	**6,293,621**	**8,574,423**	**11,267,196**	**8,025,354**	**8,119,404**	**8,802,466**	9.68%
42905 Court/Traffic Fines	**403,020**	**384,392**	**368,351**	**333,300**	**333,300**	**333,300**	0.00%
42915 Main Street Library Fines	1,254	1,384	500	505	505	500	-0.89%
42920 Central Library Fines	58,513	68,405	22,904	25,250	25,250	25,250	0.00%
42925 Banning Library Fines	1,147	1,374	384	354	354	350	-0.99%
42930 Oakview Library Fines	1,367	1,588	625	606	606	600	-0.99%
42935 Murphy Library Fines	512	876	157	152	152	150	-0.99%
42910 Library Fines	**62,793**	**73,628**	**24,569**	**26,866**	**26,866**	**26,850**	-0.06%
42940 Parking Fines	2,480,296	3,657,953	2,932,090	2,851,495	2,851,495	3,400,000	19.24%
42940 Parking Fines	**2,480,296**	**3,657,953**	**2,932,090**	**2,851,495**	**2,851,495**	**3,400,000**	19.24%
42950 Police Alarm Fines	**96,645**	**147,508**	**57,142**	**47,104**	**47,104**		-100.00%
42951 Fire Alarm Fines	**5,245**	**36,700**	**20,485**	**23,735**	**23,735**	**33,981**	43.17%
42900 FINES AND FORFEITURES	**3,047,999**	**4,300,180**	**3,402,638**	**3,282,500**	**3,282,500**	**3,794,131**	15.59%
42965 Pooled Cash Interest	2,111,673	4,162,640	4,618,542	1,000	7,447	501,000	50000.00%
42966 Market Adjustments	362,821	8,535,886	6,338,116				
42970 Restricted Cash Interest	905,754	1,428,894	1,431,055	2,500	2,500	2,500	0.00%
42975 Late Charges	456,856	968,481	602,151	417,724	417,724	247,812	-40.68%
42960 Interest Income	**3,837,104**	**15,095,902**	**12,989,864**	**421,224**	**427,671**	**751,312**	78.36%
42985 Interest Payments	118,691	228,939	2,516,180				
42990 Principal Payments	107,991	771,696	5,468,083	380,000	380,000	600,000	57.89%
42980 Loan Payments	**226,682**	**1,000,635**	**7,984,262**	**380,000**	**380,000**	**600,000**	57.89%
43010 Def Comp C-84-A	**20**						
43065 Waterfront Project	14,150	19,448	(4,689)				
43075 Land Lease Income	592,677	852,139	709,782	708,500	708,500	708,500	0.00%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
43085 Buildings Lease Income	4,618	6,165	4,617	5,450	5,450	4,000	-26.61%
43095 Beach Concessions	958,936	1,822,076	1,341,916	1,513,795	1,513,795	1,513,795	0.00%
43105 Prop/Equip Lease-Beach	128,556	60,000		138,164	138,164		-100.00%
43115 Room Rentals	354,134	567,923	413,647	453,113	453,113	456,050	0.65%
43145 Central Park Concessions	293,642	238,048	228,456	218,557	218,557	218,560	0.00%
43150 Sport Complex Concessions	57,108	55,393	31,227	38,150	38,150	18,000	-52.82%
43155 Vending Machines	6,172	6,009	4,983			3,987	100.00%
43156 Small Cell Sites		49,500	4,974	2,366	2,366	3,979	68.19%
43165 Rentals - Leases	121,254	154,950	87,330	130,800	130,800	130,800	0.00%
43166 Ocean View Estates Rents	399,573	560,597	585,479	490,500	490,500	550,000	12.13%
43055 Lease and Concession Income	**2,930,820**	**4,392,247**	**3,407,722**	**3,699,395**	**3,699,395**	**3,607,671**	-2.48%
43910 City Oil Wells	89,484	146,640	85,856	81,750	81,750	42,928	-47.49%
43920 Other Royalties	72,398	151,782	131,073	164,380	164,380	82,760	-49.65%
43900 Royalties	**161,882**	**298,422**	**216,929**	**246,130**	**246,130**	**125,688**	-48.93%
44010 Parking Lots	1,840,152	3,516,826	3,207,962	2,770,705	2,692,435	3,510,000	26.68%
44015 Annual Parking Pass	592,555	834,404	776,285	718,114	718,114	776,000	8.06%
44020 Resident Parking Permit			385	420	420		-100.00%
44025 4th of July Celebration						120,000	100.00%
44030 Sunset Vista	504,890	783,815	517,089	654,000	654,000	748,000	14.37%
44040 Parking Structures	1,735,312	2,559,319	2,182,152	2,334,038	2,308,409	2,200,000	-5.74%
44050 Meters - Business	345,426	505,823	514,602	490,064	490,064	400,000	-18.38%
44060 Meters - Residential	640,326	993,975	979,825	959,200	959,200	980,000	2.17%
44070 Meters - Recreational	1,072,057	1,773,397	2,118,088	1,724,760	1,724,760	2,300,000	33.35%
44080 Pier Plaza	1,144,940	1,704,256	1,653,329	1,466,038	1,466,038	1,700,000	15.96%
44090 Meters Beach Blvd	27,729	54,985	62,878	44,970	44,970	55,000	22.30%
44100 Sports Complex	93,966	107,712	70,549	75,725	75,725	90,000	18.85%
44000 Parking Revenue	**7,997,352**	**12,834,512**	**12,083,145**	**11,238,033**	**11,134,134**	**12,879,000**	14.60%
45040 Convicted Offender Booking Fee	361,637	473,231	242,638	294,300	294,300		-100.00%
45000 Contract Jail Bookings	**361,637**	**473,231**	**242,638**	**294,300**	**294,300**		-100.00%
45110 PCS Wireless	**283,331**	**453,080**	**477,336**	**432,526**	**432,526**	**477,336**	10.36%
42955 USE OF MONEY AND PROP	**15,798,829**	**34,548,028**	**37,401,896**	**16,711,608**	**16,614,156**	**18,441,007**	10.35%
46110 Tidelands Revenue	152,070	197,562	47,010				
46115 GEMT Reimbursement	103,679	134,345	13,883	60,000	60,000	100,000	66.67%
46120 State Set-Aside 15%	1,865	2,934	10,289				
46130 Real Property Transfer	988,575	1,386,734	1,478,998	1,236,845	1,236,845	1,238,893	0.17%
46140 State Mandated Cost Reimb	54,968	114,121	54,256	5,052	5,052		-100.00%
46160 From State of California	2,955,006	5,996,053	5,177,854	4,187,714	5,217,233	5,198,078	24.13%
46165 Highway Users Tax 2103	510,991	676,994	1,405,007	1,535,446	1,535,446	1,800,006	17.23%
46170 Vehicle License Fee	104,000	97,272	161,267	161,267	161,267	139,340	-13.60%
46180 POST Reimbursement	44,540	37,355	75,489	65,000	65,000	55,000	-15.38%
46100 State of California Agencies	**4,915,694**	**8,643,370**	**8,424,053**	**7,251,324**	**8,280,843**	**8,531,317**	17.65%
46315 HUD Program Income	94,718	52,312	53,984	200,000	200,000		-100.00%
46320 CDBG Allocations	637,581	1,163,310	1,238,986	1,237,224	3,883,984	1,238,214	0.08%
46330 Other Federal	2,549,803	3,774,277	2,823,845	1,054,850	11,297,654	1,850,751	75.45%
46300 Federal Agencies	**3,282,102**	**4,989,899**	**4,116,815**	**2,492,074**	**15,381,638**	**3,088,965**	23.95%
46410 County Payments	686,643	789,134	872,513	700,217	121,217	656,524	-6.24%
46430 OCTA	33,659	829,214	1,000				
46490 Other Governmental Agencies	86,219	34,254	15,343	3,033	3,033	12,310	305.87%
46400 County Agencies	**806,521**	**1,652,602**	**888,857**	**703,250**	**124,250**	**668,834**	-4.89%
46510 Gas Tax 2107	1,037,805	1,398,278	1,312,443	1,188,469	1,188,469	1,379,573	16.08%
46520 Gas Tax 2107.5		10,000	10,000	8,500	8,500	10,000	17.65%

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Color Legend								
Major Grouping and Major Total								
Minor Grouping and Minor Total								
46530	Gas Tax 2106	522,496	732,408	647,011	613,798	613,798	711,987	16.00%
46540	Gas Tax 2105	787,861	1,111,853	1,039,402	995,483	995,483	1,172,892	17.82%
46500	**Gas Tax Revenues**	**2,348,162**	**3,252,539**	**3,008,856**	**2,806,250**	**2,806,250**	**3,274,452**	16.68%
46610	M & O Huntington Beach	147,301	510,084	527,011	547,937	547,937	680,564	24.20%
46620	M & O Garden Grove	265,713	3,822	5,208	5,208	5,208	47,208	806.45%
46630	M & O Seal Beach	34,594	117,698	120,384	124,359	124,359	267,360	114.99%
46640	M & O Westminster	61,448	1,534,389	76,047	31,496	31,496	285,496	806.45%
46600	**WOCWB Revenue**	**509,056**	**2,165,992**	**728,650**	**709,000**	**709,000**	**1,280,628**	80.62%
46710	AQMD	253,862	83,721	258,444	250,000	251,500	250,000	0.00%
46740	JPA's		12,491		25,000	25,000		-100.00%
46795	PEG Support Fees	2,013,153	955,862	1,278,106	1,290,844	1,227,844	1,192,266	-7.64%
46700	**Other Agencies**	**2,267,016**	**1,052,074**	**1,536,550**	**1,565,844**	**1,504,344**	**1,442,266**	-7.89%
46000	**REVENUE FROM OTHER AGCY**	**14,128,551**	**21,756,475**	**18,703,781**	**15,527,742**	**28,806,325**	**18,286,462**	17.77%
47110	Residential Tree Replacement	5,373	3,550	9,525	6,120	6,120	6,000	-1.96%
47115	Developer Fee	180,112	609,945	834,293	220,000	220,000	467,700	112.59%
47118	Underground Utilities		55,000					
47120	Engineering and Inspection Fee	10,349	1,301	9,206	10,200	10,200	5,000	-50.98%
47125	GIS Survey Fee	2,126	3,658	11,974	14,280	14,280	3,000	-78.99%
47130	Grading Plan Check	426,033	450,193	307,512	357,000	357,000	400,000	12.04%
47145	OC Sanitation Collection Fee	187,587	121,868	317,251	190,600	190,600	118,000	-38.09%
47165	Recordation Fee	4,810	12,166	21,429	25,500	25,500	15,000	-41.18%
47180	Traffic Impact Fee	713,994	588,763	564,172			100,000	100.00%
47185	Traffic Plan Check Fees		2,856	2,767	2,040	2,040	2,000	-1.96%
47190	Water Quality Inspections	18,849	3,185	50,090	40,800	40,800	40,000	-1.96%
47100	**Public Works**	**1,549,233**	**1,852,484**	**2,128,220**	**866,540**	**866,540**	**1,156,700**	33.48%
47205	Permit Issuance	203,051	275,769	243,360	224,400	224,400	250,000	11.41%
47210	Plan Review	1,170,082	1,603,163	1,654,972	1,602,420	1,602,420	1,682,000	4.97%
47245	Landscape Plan Check	19,775	25,433	21,252	17,340	17,340	11,000	-36.56%
47255	Microfilming	65,289	90,027	86,737	75,056	75,056	50,000	-33.38%
47260	Administration Pass-Through						179,000	100.00%
47265	Automation Fee	238,098	366,246	415,270	360,000	360,000	360,000	0.00%
47275	Administrative Citation	264,564	383,662	221,356	178,500	178,500	221,356	24.01%
47285	Landscape Inspection	741	1,235	552	577	577	3,000	419.64%
47290	Development Impact Fee	9,160,976	4,774,120	774,715	315,000	315,000	356,000	13.02%
47200	**Building**	**11,122,576**	**7,519,654**	**3,418,213**	**2,773,294**	**2,773,294**	**3,112,356**	12.23%
47315	Library Reserve	139	138	82	84	84		-100.00%
47320	Community Enrichment Fee	39,480	61,029	143,990	137,556	137,556	137,550	0.00%
47325	Library Replacement Card	3,951	5,148	3,349	3,366	3,366	3,400	1.01%
47330	Library Processing Fee	1,260	1,649	1,428	1,451	1,451	1,450	-0.10%
47335	Library Collection Fee			5				
47300	**Library**	**44,829**	**67,964**	**148,855**	**142,457**	**142,457**	**142,400**	-0.04%
47410	Film Permits	172,539	93,966	68,480	101,910	101,910	101,910	0.00%
47415	Weed Abatement	5,151	16,036	41	14,622	14,622	14,622	0.00%
47420	Sewer Services	51,694	65,173	62,290	51,000	51,000	51,000	0.00%
47425	Vehicle Body Work			125				
47440	Impounded Vehicle Release Fee	131,435	163,111	153,513	153,000	153,000	153,000	0.00%
47445	Research Requests	16,387	23,490	15,673	12,240	12,240	12,000	-1.96%
47460	Pay to Stay/Work Furlough	71,410	50,920	66,625	76,500	76,500	76,500	0.00%
47480	Banners and Pennants	5,339	10,561	5,180	5,284	5,284	5,000	-5.37%
47400	**Special City Services**	**453,954**	**423,257**	**371,927**	**414,555**	**414,555**	**414,032**	-0.13%
47501	Recreational Fees	1,737,983	3,344,842	2,573,658	2,541,000	2,518,000	2,518,000	-0.91%

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47502 Art Center Classes	62,984	117,365	109,044	110,000	110,000	110,000	0.00%
47503 Adventure Playground	(238)	22,144	15,060	15,060	15,060	15,000	-0.40%
47510 Junior Lifeguard		575,290	687,000	422,633	422,633	422,633	0.00%
47500 Recreational Classes	**1,800,729**	**4,059,641**	**3,384,762**	**3,088,693**	**3,065,693**	**3,065,633**	-0.75%
47600 Special Events	**321,769**	**782,887**	**605,654**	**832,289**	**715,289**	**596,000**	-28.39%
47705 Refuse Charges	8,730,994	11,960,895	12,487,667	12,490,253	12,913,953	13,565,000	8.60%
47710 Water Sales	25,247,893	35,054,047	34,916,658	36,439,906	36,439,906	36,837,763	1.09%
47736 Convenience/Processing Fees	11,622,359	19,717,679	17,008,783	18,677,085	18,677,085	18,565,045	-0.60%
47700 Utility Charges	**45,601,245**	**66,732,622**	**64,413,108**	**67,607,244**	**68,030,944**	**68,967,808**	2.01%
47810 EMS Billing Service	5,550,277	6,370,243	6,942,099	6,511,665	6,511,665	6,250,000	-4.02%
47811 Fire Med Memberships	893,180	1,171,363	1,153,328	1,178,610	1,178,610	1,167,750	-0.92%
47815 Membership	4,075	4,070	6,336	5,819	3,519	3,500	-39.85%
47816 Fitness Center Membership	81,105	143,529	108,622	108,830	108,830	50,000	-54.06%
47800 Fire Med Fees	**6,528,637**	**7,689,205**	**8,210,384**	**7,804,924**	**7,802,624**	**7,471,250**	-4.28%
47865 Police Emergency Response	111,718	78,300	105,388	84,660	84,660	52,000	-38.58%
47870 Fire Emergency Response	40,529	45,579	35,171	44,995	44,995	44,995	0.00%
47875 Public Wrks Emergency Response		875					
47860 Emergency Response	**152,246**	**124,754**	**140,559**	**129,655**	**129,655**	**96,995**	-25.19%
47905 Fire Hazmat Response	24,168	19,755	8,456			3,000	100.00%
47910 Public Works	6,360	5,208	8,543	5,100	5,100	5,000	-1.96%
47915 Hazmat Contracts	15	15					
47920 CUPA Program Revenues	3,616	260,740	269,882	275,978	275,978	261,000	-5.43%
47900 Hazmat Fees	**34,159**	**285,718**	**286,880**	**281,078**	**281,078**	**269,000**	-4.30%
47930 Fire Permit Inspection	99,682	137,995	153,700	115,421	115,421	128,817	11.61%
47935 Fire Company Inspection	248,347	587,091	421,074	405,246	405,246	360,823	-10.96%
47940 Fire Permit Plan Check	86,510	126,021	104,300	90,025	90,025	90,025	0.00%
47945 Fire Dev Permit Plan Check	111,136	144,971	142,641	125,888	125,888	125,888	0.00%
47946 Fire Dev Permit Inspection		43,760	46,255	51,530	51,530	44,972	-12.73%
47925 Fire	**545,675**	**1,039,837**	**867,969**	**788,111**	**788,111**	**750,525**	-4.77%
47965 Photocopying	1,736	900	406	384	384		-100.00%
47970 Abandoned Oil Wells	49,661	4,114		1,345	1,345	400	-70.27%
47975 Insurance Subrogation			60	61	61		-100.00%
47985 Payroll Charges	13,216,420	12,618,766	13,706,721	8,153,578	8,153,578	8,763,164	7.48%
47950 Miscellaneous	**13,267,817**	**12,623,780**	**13,707,188**	**8,155,368**	**8,155,368**	**8,763,564**	7.46%
48053 Prop Fund Charges - Water	**4,072,636**	**5,819,075**	**5,820,895**	**5,937,313**	**5,937,313**	**5,909,886**	-0.46%
48054 Prop Fund Charges - WMP	**187,061**	**267,279**	**330,203**	**336,807**	**336,807**	**350,312**	4.01%
48055 Prop Fund Charges - Refuse	**568,117**	**601,581**	**742,605**	**613,319**	**613,319**	**652,808**	6.44%
48057 Prop Fund Charges - Sewer	**1,240,686**	**1,772,723**	**1,832,548**	**1,869,199**	**1,869,199**	**1,410,498**	-24.54%
48058 From Retiree Medical Trust	**34,576**	**49,403**	**206,562**	**210,693**	**210,693**	**121,003**	-42.57%
48059 From Retirement Supplement Tr.	**129,373**	**184,850**	**428,256**	**436,821**	**436,821**	**321,422**	-26.42%
47000 CHARGES FOR CURRENT SERV.	**87,655,320**	**111,896,714**	**107,044,786**	**102,288,361**	**102,569,761**	**103,572,192**	1.26%
48120 Admissions	3,357	4,109	10,693	11,957	4,457	4,457	-62.72%
48130 Property	76,274	95,882	2,719,659	6,831	19,331	35,937	426.11%
48110 Sales	**79,631**	**99,992**	**2,730,352**	**18,788**	**23,788**	**40,394**	115.00%
48210 Coin & Jail Signboards	68,036	65,458	55,576	38,000	38,000	47,000	23.68%
48230 Souvineer Sales	5,880	26,506	20,571	16,000	1,000	1,000	-93.75%
48240 Library Sales	4,625	6,576	5,006	4,988	4,988	5,000	0.24%
48260 Bus Bench Ads	30,600	42,123	40,800	40,800	40,800	40,800	0.00%
48270 Plans and Specs	1,746	1,994	532	500	500		-100.00%
48200 General Sales	**110,886**	**142,656**	**122,486**	**100,288**	**85,288**	**93,800**	-6.47%
48301 Donations - Community Services	483,516	254,958	187,655		118,926		

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Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
48302 Donations - Library Services	279,383	447,965	363,322		324,639		
48303 Donations - Police	1,900	3,230	1,965		1,765		
48304 Donations - City Manager		644	652				
48305 Donations - Fire	610	2,939					
48306 Donations - Public Works		15,000					
48300 Donations		152	72				
48300 Donations	**765,409**	**724,888**	**553,665**		**445,330**		
48350 Sponsorships	174,360	188,940	85,556	141,294	86,294	86,000	-39.13%
48375 Seacliff Partners	936						
48385 Property Damage Reimburse	69,328	143,285	131,972	121,142	121,142	55,000	-54.60%
48400 Restitution	855	1,015	59	500	500	500	0.00%
48410 Other Reimbursement	997,646	682,064	643,812	267,201	262,701	252,141	-5.64%
48370 Reimbursables	**1,068,766**	**826,364**	**775,843**	**388,843**	**384,343**	**307,641**	-20.88%
48500 Settlements	51,328	195,254	1,231,669	50,000	50,000	50,000	0.00%
48500 Settlements	**51,328**	**195,254**	**1,231,669**	**50,000**	**50,000**	**50,000**	0.00%
48511 Credit Card Processing Fee	9,379	15,129	12,461	16,710	16,710	13,304	-20.38%
48515 Passport Fee	219,180	311,720	207,440	207,440	207,440	165,000	-20.46%
48550 Miscellaneous	922,958	1,533,648	1,443	510,361	510,361	359,840	-29.49%
48510 Other	**1,151,517**	**1,860,497**	**221,343**	**734,511**	**734,511**	**538,144**	-26.73%
48100 OTHER REVENUE	**3,401,897**	**4,038,591**	**5,720,915**	**1,433,723**	**1,809,553**	**1,115,979**	-22.16%
49101 General						16,446,250	100.00%
49101 From General Fund	28,053,955	24,357,292	19,476,744	10,982,875	10,982,875	26,091,707	137.57%
49101 From HMGP			20,029				
49101 From Air Quality Fund	20,187						
49101 From Housing Residual Receipts		26,040					
49101 From Emergency Operations Ctr.	173,042						
49101 From CDBG			159,008				
49101 From Infrastructure Fund	721,836						
49101 From 2014A Bond Proj Fund			514,651				
49101 From RORF		10,000	10,000			10,000	100.00%
49101 From LMIHAF		405,400	405,400	406,166	406,166	406,175	0.00%
49101 From CFD 2000-1	6,082	6,253	6,544	6,743	6,743	6,743	0.00%
49101 From Mello Roos	74,257	77,241	88,528				
49101 From CFD 2002-1	6,082	6,253	6,544	6,743	6,743	6,743	0.00%
49101 From Debt Svc Bella Terra	681,656	632,542	748,963	746,227	746,227	769,761	3.15%
49101 From CUPA		13,000	13,000	13,000	13,000	13,000	0.00%
49101 From Water Master Plan						418,372	100.00%
49101 From WOCWB		37,188					
49101 From Parking Structure Strand	225,000	400,000	400,000	400,000	400,000	400,000	0.00%
49100 Operating Transfers In	**29,962,098**	**25,971,211**	**21,849,412**	**12,561,754**	**12,561,754**	**44,568,751**	254.80%
49300 Proceeds of Long Term Debt			1,174,079				
49350 Prior Period Adjustment	5,281,637						
49400 Joint Venture Income	416,917	217,535	215,061	353,022	353,022	193,600	-45.16%
49000 NON-OPERATING REVENUE	**35,660,651**	**26,188,746**	**23,238,552**	**12,914,776**	**12,914,776**	**44,762,351**	246.60%
40000 REVENUES	**325,045,370**	**404,070,789**	**394,530,949**	**341,290,813**	**355,223,224**	**395,255,745**	**15.81%**

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Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
40070 Sec Basic Levy	48,823,397	54,034,631	56,646,521	57,973,074	57,973,074	60,922,840	5.09%
40080 Unsec Basic Levy	471,437	1,672,972	1,748,780	1,851,774	1,851,774	2,039,995	10.16%
40060 Basic Levy	**49,294,834**	**55,707,604**	**58,395,301**	**59,824,848**	**59,824,848**	**62,962,835**	5.25%
40170 Sec Prior Year Property Taxes	267,224	391,964	455,662	458,837	458,837	509,409	11.02%
40180 Unsec Prior Year Property Taxes	23,742	18,058	13,882	34,046	34,046	13,882	-59.23%
40160 Prior Year Property Taxes	**290,966**	**410,022**	**469,544**	**492,884**	**492,884**	**523,291**	6.17%
40310 Sec Supp Roll	1,463,612	1,543,197	1,199,225	1,693,362	1,693,362	1,199,225	-29.18%
40305 Supp Roll Property Taxes	**1,463,612**	**1,543,197**	**1,199,225**	**1,693,362**	**1,693,362**	**1,199,225**	-29.18%
40360 Interest Property Taxes	51,410	67,949	90,845	168,517	168,517	90,845	-46.09%
40370 Misc Property Taxes	2,714,151	3,040,968	4,004,823	2,586,115	2,586,115	3,736,565	44.49%
40400 Homeowner Exemption	305,708	300,225	295,206	335,676	335,676	292,096	-12.98%
40410 Utility Unitary Tax	805,817	885,684	876,633	785,696	785,696	870,517	10.80%
40430 In-Lieu of VLF	19,851,584	20,929,517	22,123,019	21,961,566	21,961,566	23,499,320	7.00%
40440 Nuisance Abatement	194,555	58,832	3,336				
40450 Employee Retirement Override	5,614,777	6,375,183		6,384,000	6,384,000		-100.00%
40350 Other Property Taxes	**29,538,002**	**31,658,357**	**27,393,862**	**32,221,570**	**32,221,570**	**28,489,343**	-11.58%
40500 Assessments	26,163	47,662	38,595	117,441	117,441	38,595	-67.14%
40010 PROPERTY TAXES	**80,613,577**	**89,366,841**	**87,496,527**	**94,350,104**	**94,350,104**	**93,213,289**	-1.20%
41110 1% Allocation Sales Tax	29,682,767	41,485,093	38,662,874	37,000,000	37,000,000	42,193,281	14.04%
41120 Public Safety Sales Tax	1,681,054	2,456,847	2,400,168	2,227,205	2,227,205	2,447,987	9.91%
41100 Sales Tax	**31,363,821**	**43,941,940**	**41,063,042**	**39,227,205**	**39,227,205**	**44,641,268**	13.80%
41210 Utility Franchises	1,649,612	1,952,202	2,302,501	1,524,023	1,524,023	2,477,243	62.55%
41220 Transfer Station Franchises	330,662	507,357	536,979	420,000	420,000	450,000	7.14%
41230 Pipeline Franchises	317,355	284,748	194,563	77,780	77,780	80,000	2.85%
41240 Refuse Franchises	688,155	949,642	1,014,864	930,000	930,000	930,000	0.00%
41250 Cable TV Franchises	2,937,699	2,331,860	3,613,599	2,369,624	2,369,624	2,983,208	25.89%
41270 Bus Bench Franchise	149,400	199,200	199,200	199,200	199,200	199,200	0.00%
41200 Franchises	**6,072,882**	**6,225,009**	**7,861,706**	**5,520,627**	**5,520,627**	**7,119,651**	28.96%
41400 Transient Occupancy Tax	**8,810,218**	**14,001,737**	**9,637,206**	**6,895,067**	**6,895,067**	**10,693,079**	55.08%
41510 Water Utility Tax	1,322,869	1,979,313	1,871,607	1,791,805	1,791,805	1,902,643	6.19%
41520 Gas Utility Tax	1,471,974	1,962,752	2,150,210	1,822,881	1,822,881	2,039,114	11.86%
41530 Telephone Utility Tax	3,066,825	3,584,824	3,165,023	3,059,799	3,059,799	2,341,272	-23.48%
41540 Electric Utility Tax	5,947,457	8,360,216	8,315,420	7,462,674	7,462,674	7,926,714	6.22%
41550 Cable Utility Tax	2,106,916	2,786,033	2,564,224	2,385,960	2,385,960	2,604,341	9.15%
41560 Prepaid Wireless Utility Tax	97,921	114,527	82,138	82,196	82,196	70,154	-14.65%
41500 Utility Users Tax	**14,013,963**	**18,787,664**	**18,148,622**	**16,605,315**	**16,605,315**	**16,884,238**	1.68%
41000 OTHER LOCAL TAXES	**60,260,884**	**82,956,350**	**76,710,576**	**68,248,214**	**68,248,214**	**79,338,236**	16.25%
42103 Fire Prevention Inspection	263,075	229,776	141,895	131,100	131,100	235,828	79.88%
42105 Oil Well Taxes License	444,556	629,910	599,068	493,744	493,744	251,451	-49.07%
42110 Business License	1,921,924	2,356,109	2,260,082	2,000,000	2,000,000	2,146,816	7.34%
42115 Bicycle License	3,388	2,575	845	853	853	145	-83.00%
42120 Oil & Methane Inspection	20,472		21,072	20,018	20,018	20,018	0.00%
42125 Miscellaneous License	34,014	50,619	52,207	50,988	50,988	39,908	-21.73%
42135 Svcmark			46	44	44	44	0.00%
42100 License General	**2,687,429**	**3,268,988**	**3,075,215**	**2,696,747**	**2,696,747**	**2,694,210**	-0.09%
42155 Encroachment Permit	371,937	452,351	472,902	380,000	380,000	380,000	0.00%
42165 Grading Permit		7,000	7,007	6,657	6,657	6,000	-9.86%
42170 Harbor & Dock Construction	8,369	3,424	4,185	1,425	1,425	2,000	40.35%
42180 Obstruction Permit	770	531	387	380	380	500	31.58%
42185 Parking Permit	6,830	12,317	9,358	9,500	9,500	9,500	0.00%
42195 Wide/Overweight/Loading	14,246	23,127	10,514	9,500	9,500	9,500	0.00%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
42196 Wireless Permit	25,740	47,619	32,400	14,250	14,250	15,000	5.26%
42150 License & Permits Public Works	**427,891**	**546,369**	**536,752**	**421,712**	**421,712**	**422,500**	0.19%
42305 Alarm Permits	216,765	276,430	354,396	285,000	285,000	354,396	24.35%
42310 Building Permits	1,124,251	1,568,753	1,681,147	1,497,269	1,497,269	1,575,000	5.19%
42315 Plumbing Permits	288,556	408,331	494,971	447,514	447,514	370,000	-17.32%
42320 Electrical Permits	485,344	678,818	717,681	643,697	643,697	675,000	4.86%
42325 Mechanical Permits	172,178	257,409	264,209	237,762	237,762	250,000	5.15%
42335 Swim Pool Permits	86,335	116,266	91,546	79,563	79,563	142,000	78.48%
42355 Certificate of Occupancy	23,677	29,874	27,782	26,600	26,600	27,000	1.50%
42300 License and Permits Buildings	**2,397,106**	**3,335,881**	**3,631,733**	**3,217,405**	**3,217,405**	**3,393,396**	5.47%
42410 Planning Commission	92,351	277,345	200,659	213,352	213,352	333,000	56.08%
42600 Zoning Administrator	287,441	266,957	324,962	298,111	298,111	213,650	-28.33%
42700 Environ Processing	103,864	232,110	159,252	98,800	192,850	135,000	36.64%
42750 Staff Review	185,916	248,539	190,763	176,891	176,891	432,000	144.22%
42824 Beach-Edinger Spec Plan Fees	5,697	7,939	4,468	6,650	6,650	5,000	-24.81%
42825 General Plan Maintenance Fee	59,458	107,387	244,327	228,000	228,000	150,000	-34.21%
42850 Library	15						
42400 License and Permits Planning	**734,743**	**1,140,276**	**1,124,431**	**1,021,804**	**1,115,854**	**1,268,650**	24.16%
42000 LICENSE AND PERMITS	**6,247,169**	**8,291,515**	**8,368,131**	**7,357,668**	**7,451,718**	**7,778,756**	5.72%
42905 Court/Traffic Fines	**403,020**	**384,392**	**368,351**	**333,300**	**333,300**	**333,300**	0.00%
42915 Main Street Library Fines	1,254	1,384	500	505	505	500	-0.89%
42920 Central Library Fines	58,513	68,405	22,904	25,250	25,250	25,250	0.00%
42925 Banning Library Fines	1,147	1,374	384	354	354	350	-0.99%
42930 Oakview Library Fines	1,367	1,588	625	606	606	600	-0.99%
42935 Murphy Library Fines	512	876	157	152	152	150	-0.99%
42910 Library Fines	**62,793**	**73,628**	**24,569**	**26,866**	**26,866**	**26,850**	-0.06%
42940 Parking Fines	2,480,296	3,657,953	2,932,090	2,851,495	2,851,495	3,400,000	19.24%
42940 Parking Fines	**2,480,296**	**3,657,953**	**2,932,090**	**2,851,495**	**2,851,495**	**3,400,000**	19.24%
42950 Police Alarm Fines	**96,645**	**147,508**	**57,142**	**47,104**	**47,104**		-100.00%
42951 Fire Alarm Fines	**5,245**	**36,700**	**20,485**	**23,735**	**23,735**	**33,981**	43.17%
42900 FINES AND FORFEITURES	**3,047,999**	**4,300,180**	**3,402,638**	**3,282,500**	**3,282,500**	**3,794,131**	15.59%
42965 Pooled Cash Interest	649,306	974,013	1,099,361			500,000	100.00%
42966 Market Adjustments	(485,996)	1,191,635	790,888				
42975 Late Charges	291,304	512,413	339,093	112,224	112,224	142,312	26.81%
42960 Interest Income	**454,614**	**2,678,061**	**2,229,342**	**112,224**	**112,224**	**642,312**	472.35%
42985 Interest Payments	**20,015**	**21,262**	**26,776**				
43010 Def Comp C-84-A	**20**						
43065 Waterfront Project	14,150	19,448	(4,689)				
43075 Land Lease Income	592,677	852,138	709,782	708,500	708,500	708,500	0.00%
43085 Buildings Lease Income	4,618	6,165	4,617	5,450	5,450	4,000	-26.61%
43095 Beach Concessions	958,936	1,822,076	1,341,916	1,513,795	1,513,795	1,513,795	0.00%
43105 Prop/Equip Lease-Beach	128,556	60,000		138,164	138,164		-100.00%
43115 Room Rentals	354,134	567,923	413,647	453,113	453,113	456,050	0.65%
43145 Central Park Concessions	293,642	238,048	228,456	218,557	218,557	218,560	0.00%
43150 Sports Complex Concessions	57,108	55,393	31,227	38,150	38,150	18,000	-52.82%
43155 Vending Machines	6,172	6,009	4,983			3,987	100.00%
43156 Small Cell Sites		49,500	4,974	2,366	2,366	3,979	68.19%
43165 Rentals - Leases	121,254	154,950	87,330	130,800	130,800	130,800	0.00%
43166 Ocean View Estates Rents	399,573	560,597	585,479	490,500	490,500	550,000	12.13%
43055 Lease and Concession Income	**2,930,820**	**4,392,246**	**3,407,722**	**3,699,395**	**3,699,395**	**3,607,671**	-2.48%
43910 City Oil Wells	89,484	146,640	85,856	81,750	81,750	42,928	-47.49%

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Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
43920 Other Royalties	72,398	151,782	131,073	164,380	164,380	82,760	-49.65%
43900 Royalties	**161,882**	**298,422**	**216,929**	**246,130**	**246,130**	**125,688**	-48.93%
44010 Parking Lots	1,804,177	3,409,726	3,054,891	2,680,705	2,680,705	3,400,000	26.83%
44015 Annual Parking Pass	592,555	834,404	776,285	718,114	718,114	776,000	8.06%
44020 Resident Parking Permit			385	420	420		-100.00%
44025 4th of July Celebration						120,000	100.00%
44030 Sunset Vista	504,890	748,453	476,639	654,000	654,000	748,000	14.37%
44040 Parking Structures	656,815	1,012,167	840,202	901,430	901,430	750,000	-16.80%
44050 Meters - Business	345,426	505,823	514,602	490,064	490,064	400,000	-18.38%
44060 Meters - Residential	640,326	993,975	979,825	959,200	959,200	980,000	2.17%
44070 Meters - Recreational	1,072,057	1,773,397	2,118,088	1,724,760	1,724,760	2,300,000	33.35%
44080 Pier Plaza	1,144,940	1,704,256	1,653,329	1,466,038	1,466,038	1,700,000	15.96%
44090 Meters Beach Blvd	27,729	54,985	62,878	44,970	44,970	55,000	22.30%
44100 Sports Complex	93,966	107,712	70,549	75,725	75,725	90,000	18.85%
44000 Parking Revenue	**6,882,879**	**11,144,898**	**10,547,673**	**9,715,425**	**9,715,425**	**11,319,000**	16.51%
45040 Convicted Offender Booking Fee	361,637	473,231	242,638	294,300	294,300		-100.00%
45000 Contract Jail Bookings	**361,637**	**473,231**	**242,638**	**294,300**	**294,300**		-100.00%
45110 PCS Wireless	**283,331**	**453,080**	**477,336**	**432,526**	**432,526**	**477,336**	10.36%
42955 USE OF MONEY AND PROP	**11,095,198**	**19,461,199**	**17,148,415**	**14,500,000**	**14,500,000**	**16,172,007**	11.53%
46110 Tidelands Revenue	152,070	197,562	47,010				
46115 GEMT Reimbursement	103,679	134,345	13,883	60,000	60,000	100,000	66.67%
46130 Real Property Transfer	988,575	1,386,734	1,478,998	1,236,845	1,236,845	1,238,893	0.17%
46140 State Mandated Cost Reimburs.	54,968	114,121	54,256	5,052	5,052		-100.00%
46160 From State of California	1,026,662	1,179,188	511,294	522,588	522,588		-100.00%
46170 Vehicle License Fee	104,000	97,272	161,267	161,267	161,267	139,340	-13.60%
46180 POST Reimbursement	44,540	37,355	75,489	65,000	65,000	55,000	-15.38%
46100 State of California Agencies	**2,474,493**	**3,146,577**	**2,342,197**	**2,050,752**	**2,050,752**	**1,533,233**	-25.24%
46410 County Payments	486,345	538,792	570,141	486,345	486,345	421,260	-13.38%
46490 Other Governmental Agencies	61,599	34,254	3,033	3,033	3,033		-100.00%
46400 County Agencies	**547,944**	**573,046**	**573,175**	**489,378**	**489,378**	**421,260**	-13.92%
46740 Joint Power Authority		12,491		25,000	25,000		-100.00%
46795 PEG Support Fees	561,020	735,502	668,352	565,000	565,000	465,000	-17.70%
46700 Other Agencies	**561,020**	**747,992**	**668,352**	**590,000**	**590,000**	**465,000**	-21.19%
46000 REVENUE FROM OTHER AGENCY	**3,583,457**	**4,467,616**	**3,583,723**	**3,130,130**	**3,130,130**	**2,419,493**	-22.70%
47110 Residential Tree Replacement	5,373	3,550	9,525	6,120	6,120	6,000	-1.96%
47118 Underground Utilities		55,000					
47120 Engineering and Inspection Fee	7,715	476	9,206	10,200	10,200	5,000	-50.98%
47125 GIS Survey Fee	2,126	3,658	11,974	14,280	14,280	3,000	-78.99%
47130 Grading Plan Check	426,033	450,193	307,512	357,000	357,000	400,000	12.04%
47145 OC Sanitation Collection Fee	16,399	24,539	42,632	30,600	30,600	30,000	-1.96%
47165 Recordation Fee	4,810	12,166	21,429	25,500	25,500	15,000	-41.18%
47185 Traffic Plan Check Fees		2,856	2,767	2,040	2,040	2,000	-1.96%
47190 Water Quality Inspections	18,849	3,185	50,090	40,800	40,800	40,000	-1.96%
47100 Public Works	**481,305**	**555,623**	**455,136**	**486,540**	**486,540**	**501,000**	2.97%
47205 Permit Issuance	203,051	275,769	243,360	224,400	224,400	250,000	11.41%
47210 Plan Review	1,170,082	1,603,163	1,654,972	1,602,420	1,602,420	1,682,000	4.97%
47245 Landscape Plan Check	19,775	25,433	21,252	17,340	17,340	11,000	-36.56%
47255 Microfilming	65,289	90,027	86,737	75,056	75,056	50,000	-33.38%
47260 Administration Pass-Through						179,000	100.00%
47275 Administrative Citation	264,564	383,662	221,356	178,500	178,500	221,356	24.01%
47285 Landscape Inspection	741	1,235	552	577	577	3,000	419.64%

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City of Huntington Beach
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Combined Revenue Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
47200 Building	**1,723,502**	**2,379,288**	**2,228,228**	**2,098,294**	**2,098,294**	**2,396,356**	14.20%
47315 Library Reserve	139	138	82	84	84		-100.00%
47320 Community Enrichment Fee	39,480	61,029	143,990	137,556	137,556	137,550	0.00%
47325 Library Replacement Card	3,951	5,148	3,349	3,366	3,366	3,400	1.01%
47330 Library Processing Fee	1,260	1,649	1,428	1,451	1,451	1,450	-0.10%
47335 Library Collection Fee			5				
47300 Library	**44,829**	**67,964**	**148,855**	**142,457**	**142,457**	**142,400**	-0.04%
47410 Film Permits	40,000	56,720	50,892	51,910	51,910	51,910	0.00%
47415 Weed Abatement	5,151	16,036	41	14,622	14,622	14,622	0.00%
47420 Sewer Services	51,694	65,173	62,290	51,000	51,000	51,000	0.00%
47425 Vehicle Body Work			125				
47440 Impounded Vehicle Release Fee	131,435	163,111	153,513	153,000	153,000	153,000	0.00%
47445 Research Requests	16,387	23,490	15,673	12,240	12,240	12,000	-1.96%
47460 Pay to Stay/Work Furlough	71,410	50,920	66,625	76,500	76,500	76,500	0.00%
47480 Banners and Pennants	5,339	10,561	5,180	5,284	5,284	5,000	-5.37%
47400 Special City Services	**321,416**	**386,011**	**354,339**	**364,555**	**364,555**	**364,032**	-0.14%
47501 Recreational Fees	1,717,244	3,319,059	2,574,085	2,518,000	2,518,000	2,518,000	0.00%
47502 Art Center Classes	62,984	117,365	109,044	110,000	110,000	110,000	0.00%
47503 Adventure Playground	(238)	22,144	15,060	15,060	15,060	15,000	-0.40%
47510 Junior Lifeguard		575,290	687,000	422,633	422,633	422,633	0.00%
47500 Recreational Classes	**1,779,990**	**4,033,858**	**3,385,189**	**3,065,693**	**3,065,693**	**3,065,633**	0.00%
47600 Special Events	**60,645**	**93,533**	**63,064**	**70,289**	**70,289**	**70,000**	-0.41%
47710 Water Sales	108,027	151,653	153,307	157,168	157,168	157,481	0.20%
47736 Convenience/Processing Fees	94,581	159,576	127,908	114,285	114,285	135,506	18.57%
47700 Utility Charges	**202,608**	**311,229**	**281,215**	**271,453**	**271,453**	**292,987**	7.93%
47810 EMS Billing Service	5,550,277	6,370,243	6,942,099	6,511,665	6,511,665	6,250,000	-4.02%
47811 Fire Med Memberships	893,180	1,171,363	1,153,328	1,178,610	1,178,610	1,167,750	-0.92%
47815 Membership	2,240	4,070	3,600	3,519	3,519	3,500	-0.54%
47816 Fitness Center Membership	81,105	143,529	108,622	108,830	108,830	50,000	-54.06%
47800 Fire Med Fees	**6,526,802**	**7,689,205**	**8,207,648**	**7,802,624**	**7,802,624**	**7,471,250**	-4.25%
47865 Police Emergency Response	111,718	78,300	105,388	84,660	84,660	52,000	-38.58%
47870 Fire Emergency Response	40,529	45,579	35,171	44,995	44,995	44,995	0.00%
47875 Public Wrks Emergency Response		875					
47860 Emergency Response	**152,246**	**124,754**	**140,559**	**129,655**	**129,655**	**96,995**	-25.19%
47905 Fire Hazmat Response	2,563	3,980	(887)			3,000	100.00%
47910 Public Works	6,360	5,208	8,543	5,100	5,100	5,000	-1.96%
47915 Hazmat Contracts	15	15					
47900 Hazmat Fees	**8,937**	**9,203**	**7,656**	**5,100**	**5,100**	**8,000**	56.86%
47930 Fire Permit Inspection	99,682	137,995	153,700	115,421	115,421	128,817	11.61%
47935 Fire Company Inspection	248,347	587,091	421,074	405,246	405,246	360,823	-10.96%
47940 Fire Permit Plan Check	86,510	126,021	104,300	90,025	90,025	90,025	0.00%
47945 Fire Dev Permit Plan Check	111,136	144,971	142,641	125,888	125,888	125,888	0.00%
47946 Fire Dev Permit Inspection		43,760	46,255	51,530	51,530	44,972	-12.73%
47925 Fire	**545,675**	**1,039,837**	**867,969**	**788,111**	**788,111**	**750,525**	-4.77%
47965 Photocopying	1,736	900	406	384	384		-100.00%
47970 Abandoned Oil Wells	49,661	4,114		1,345	1,345	400	-70.27%
47975 Insurance Subrogation			60	61	61		-100.00%
47950 Miscellaneous	**51,397**	**5,014**	**466**	**1,790**	**1,790**	**400**	-77.66%
48053 Prop Fund Charges - Water	**4,072,636**	**5,819,075**	**5,820,895**	**5,937,313**	**5,937,313**	**5,909,886**	-0.46%
48054 Prop Fund Charges - WMP	**187,061**	**267,279**	**330,203**	**336,807**	**336,807**	**350,312**	4.01%
48055 Prop Fund Charges - Refuse	**568,117**	**601,581**	**742,605**	**613,319**	**613,319**	**652,808**	6.44%
48057 Prop Fund Charges - Sewer	**1,240,686**	**1,772,723**	**1,832,548**	**1,869,199**	**1,869,199**	**1,410,498**	-24.54%

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City of Huntington Beach
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Revenue Summary
GENERAL FUND
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Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping and Major Total							
Minor Grouping and Minor Total							
48058 From Retiree Medical Trust	**34,576**	**49,403**	**206,562**	**210,693**	**210,693**	**121,003**	-42.57%
48059 From Retirement Supplement Tr.	**129,373**	**184,850**	**428,256**	**436,821**	**436,821**	**321,422**	-26.42%
47000 CHARGES FOR CURRENT SERV	**18,131,802**	**25,390,431**	**25,501,392**	**24,630,713**	**24,630,713**	**23,925,507**	-2.86%
48120 Admissions			4,967	4,457	4,457	4,457	0.00%
48130 Property	73,425	77,249	948,393	6,831	6,831	35,937	426.11%
48110 Sales	**73,425**	**77,249**	**953,360**	**11,288**	**11,288**	**40,394**	257.86%
48210 Coin & Jail Signboards	65,625	61,919	53,550	35,000	35,000	45,000	28.57%
48230 Souvineer Sales	1,020	1,429	677	1,000	1,000	1,000	0.00%
48240 Library Sales	4,625	6,576	5,006	4,988	4,988	5,000	0.24%
48260 Bus Bench Ads	30,600	42,123	40,800	40,800	40,800	40,800	0.00%
48270 Plans and Specs	1,082	1,534	265	500	500		-100.00%
48200 General Sales	**102,952**	**113,580**	**100,298**	**82,288**	**82,288**	**91,800**	11.56%
48350 Sponsorships	**115,135**	**145,240**	**75,756**	**86,294**	**86,294**	**86,000**	-0.34%
48385 Property Damage Reimbursement	59,263	120,002	95,320	96,142	96,142	30,000	-68.80%
48400 Restitution	855	1,015	59	500	500	500	0.00%
48410 Other Reimbursement	166,124	146,191	226,063	114,701	114,701	101,000	-11.94%
48370 Reimbursables	**226,241**	**267,208**	**321,441**	**211,343**	**211,343**	**131,500**	-37.78%
48500 Settlements	51,328	195,254	139,053	50,000	50,000	50,000	0.00%
48500 Settlements	**51,328**	**195,254**	**139,053**	**50,000**	**50,000**	**50,000**	0.00%
48511 Credit Card Processing Fee	9,379	15,129	12,461	16,710	16,710	13,304	-20.38%
48515 Passport Fee	219,180	311,720	207,440	207,440	207,440	165,000	-20.46%
48550 Miscellaneous	373,982	314,388	485,198	310,361	310,361	317,840	2.41%
48510 Other	**602,541**	**641,237**	**705,099**	**534,511**	**534,511**	**496,144**	-7.18%
48100 OTHER REVENUE	**1,171,622**	**1,439,769**	**2,295,007**	**975,723**	**975,723**	**895,838**	-8.19%
49101 From Emergency Operations Ctr	151,805						
49101 From CDBG			159,008				
49101 From RORF		10,000	10,000			10,000	100.00%
49101 From CFD 2000-1	6,082	6,253	6,544	6,743	6,743	6,743	0.00%
49101 From Mello Roos	74,257	77,241	88,528				
49101 From CFD 2002-1	6,082	6,253	6,544	6,743	6,743	6,743	0.00%
49101 From Debt Svc Bella Terra	6,082	6,253	6,544	6,743	6,743	6,743	0.00%
49101 From Certified Unified Program Agcy		13,000	13,000	13,000	13,000	13,000	0.00%
49101 From Parking Structure Strand	225,000	400,000	400,000	400,000	400,000	400,000	0.00%
49100 Operating Transfers In	**469,308**	**519,001**	**690,169**	**433,229**	**433,229**	**443,229**	2.31%
49400 Joint Venture Income	183,015	(156,683)					
49000 NON-OPERATING REVENUE	**652,323**	**362,319**	**690,169**	**433,229**	**433,229**	**443,229**	2.31%
40000 REVENUES	**184,804,031**	**236,036,221**	**225,196,580**	**216,908,281**	**217,002,331**	**227,980,486**	**5.10%**

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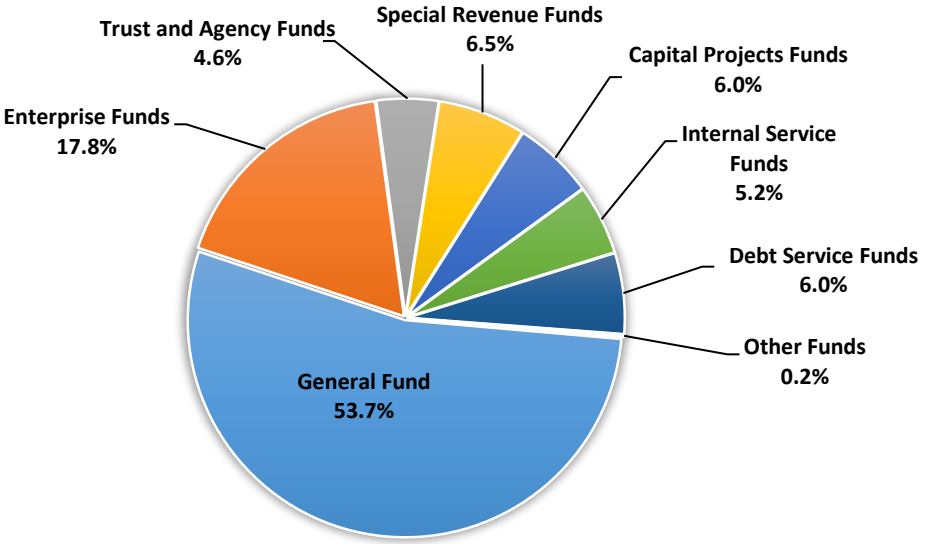
City of Huntington Beach
Adopted Budget – FY 2021/22
Expenditure Descriptions and Assumptions

ALL FUNDS EXPENDITURES: $424.4 Million

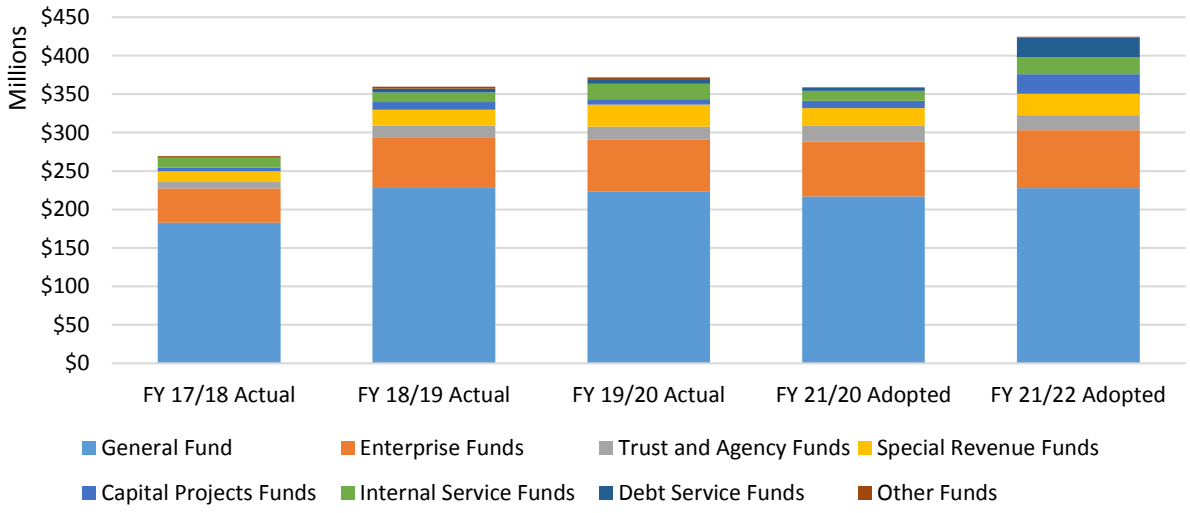
Fiscal Year 2021/22 all funds expenditures total $424,421,323. This reflects an increase of $65.4 million or 18.2% from the FY 2020/21 Adopted Budget and includes $44.5 million in operating transfers.

Total Uses of Funds: $424.4 Million



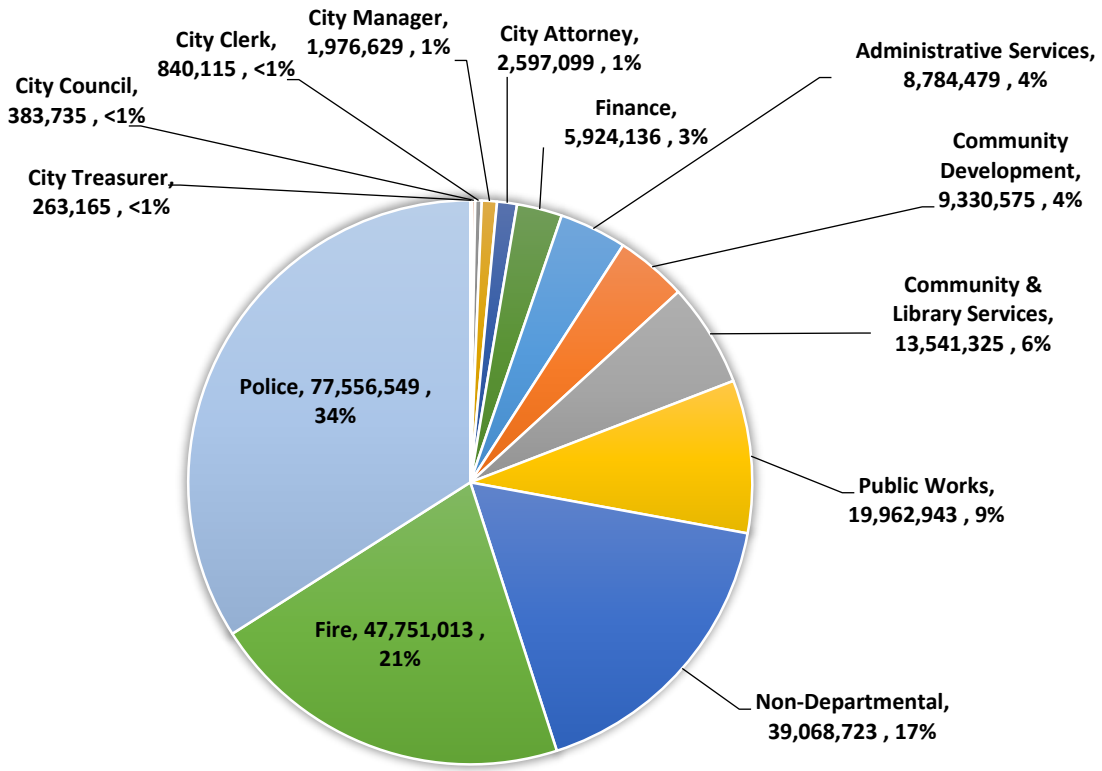
The General Fund makes up the greatest percentage of all funds expenditures at 53.7 percent, followed by Enterprise Funds at 17.7 percent and Debt Service Funds at 6.9 percent. The Enterprise Funds include Trash, Water, Sewer and the Certified Unified Program Agency Fund (CUPA). Debt Service Funds include the Public Financing Authority and Pension Liability Fund, among others.

All-Funds Expenditures
FY 17/18 Actual through FY 21/22 Adopted



City of Huntington Beach
Adopted Budget – FY 2021/22
Expenditure Descriptions and Assumptions

GENERAL FUND EXPENSE: $228.0 million



Personnel Services – $143,171,445

The FY 2021/22 Adopted Budget reflects an increase of four (4) Full Time Equivalents (FTEs) across All Funds compared to FY 2020/21. The new positions include one (1) Administrative Aide and one (1) Administrative Analyst in the Public Works Department to focus on the Smart Cities Initiative and sustainability projects and programs, one (1) new Principal Administrative Analyst position in the Administrative Services Department to oversee citywide performance management and data analysis, and one (1) new Deputy Director of Homelessness and Behavioral Health Services in the Police Department to coordinate the homeless response efforts of the City.

Operating Expenses – $42,748,419

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2021/22 Adopted Budget reflects a 10.4 percent increase from the prior year Adopted Budget of $38.7 million, due to a general restoration of the operating cuts made in FY 2020/21 in response to the COVID-19 pandemic.

Non-Operating Expenditures - $42,060,622

This category contains transfers to other funds related to debt service, including the first year Pension Obligation Bond (POB) debt service payment and transfers to other funds for operating purposes. The FY 2021/22 Adopted Budget includes $14.1 million in transfers to the Pension Liability Fund; $1.8 million to the Section 115 Trust; $4.8 million in transfers to the General Liability Internal Service Fund; $3.0 million $11.5 million to the Infrastructure Fund; and $5.0 million for equipment replacement to the Equipment Fund.

City of Huntington Beach
Adopted Budget – FY 2021/22
Expenditure Descriptions and Assumptions

NON-GENERAL FUND EXPENSE

The FY 2021/22 Adopted Budget for Non-General Fund Expenses totals $196.4 million.

Water Enterprise – $44,122,678
Water user rates fund the operations and maintenance of the City's water system, including water wells, imported water connections, reservoirs, booster station, pipelines, water meters, meter reading and customer service, water quality testing and water conservation programs.

Water Master Plan – $3,493,684
The Water Master Plan (WMP) was adopted in 1995 and updated in FY 2016/17. It recommends new facilities that provide the City with adequate water production and storage capabilities. In the next fiscal year, the WMP projects include the City's share of slip lining the OC-44 imported water transmission line, water main replacements, Well 10 driveway improvements, and security improvements to Peck Reservoir.

Refuse Fund – $13,667,909
Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up. Increases to the FY 2021/22 Adopted Budget are to account for CPI increases to the Republic Services contract, as well as additional costs for the enforcement of Assembly Bill (AB) 1594 mandates.

Sewer Service Fund – $13,764,987
The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The FY 2021/22 Sewer Fund Capital Improvement Program Budget includes relining existing sewer mains and sewer lift station design and construction.

Transportation/Street Projects – $16,081,907
This category includes expenditures from the Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, Highway Safety Improvement Program, Road Maintenance Rehabilitation Account Fund, and other related Federal and State grant funds. The FY 2021/22 Adopted Budget includes the planned use of reserves in these funds for transportation and street related Capital Improvement Projects.

Capital Projects – $25,534,093
Included in this category are one-time revenues from developers to fund capital projects. Also included are development related impact fees for sewer, drainage and park purposes, budget for capital expenditures, funding towards the repair and improvements of City facilities, as well as replacement of City equipment. The FY 2021/22 Adopted Budget also includes $11.5 million in recurring, structural General Fund support for infrastructure, and $5.0 million to support the replacement of the City's vehicle fleet, machinery, and technology systems, as reflected in the Non-Operating Expenditures category.

RORF (Successor Agency) and Rehabilitation Loans Fund – $6,341,783
This category includes all the costs associated with the former Redevelopment Agency and Housing Authority, currently the Successor Agency, except for the Community Development Block Grant and HOME program money. The FY 2012/13 budget for this category decreased significantly mainly due to the elimination of the Redevelopment Agency and abolishment of the Housing Authority. Pursuant to Assembly Bill 1 x26, the Redevelopment Agency was eliminated effective February 2012. The City Council approved two resolutions designating the City as the Successor Agency to the Redevelopment Agency and the Huntington Beach Housing Authority as the Successor Agency for housing-related items. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund.

City of Huntington Beach
Adopted Budget – FY 2021/22
Expenditure Descriptions and Assumptions

NON-GENERAL FUND EXPENSE – CONTINUED

Debt Service – $29,496,925
General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost, including funding to pay for the recently issued Pension Obligation Bonds (POBs). Community Facilities Districts (CFDs) and Judgment Obligations Bonds are other sources of funding for the City's debt service expenses.

Other Grants and Funds – $17,244,962
The two major grant funds in this category are expenditures for the Community Development Block Grant as well as the HOME Program. Also included within this group are several minor funds related to city activities, special projects and fiduciary and trust funds.

Internal Service Funds – $22,059,737
These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2021/22 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to $7.1 million and $7.5 million respectively. Increases to the Self Insurance General Liability budget reflect general increases in the cost of insurance due to the uptick in worldwide hacking activity and scrutiny on Police enforcement tactics and use of excessive force.

Business Improvement Districts – $4,370,000
There are two Business Improvement Districts (BIDs) within the City: Hotel/Motel and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

Other Enterprise Funds – $262,172
This category includes the Certified Unified Program Agency (CUPA), which supports hazardous waste inspections.

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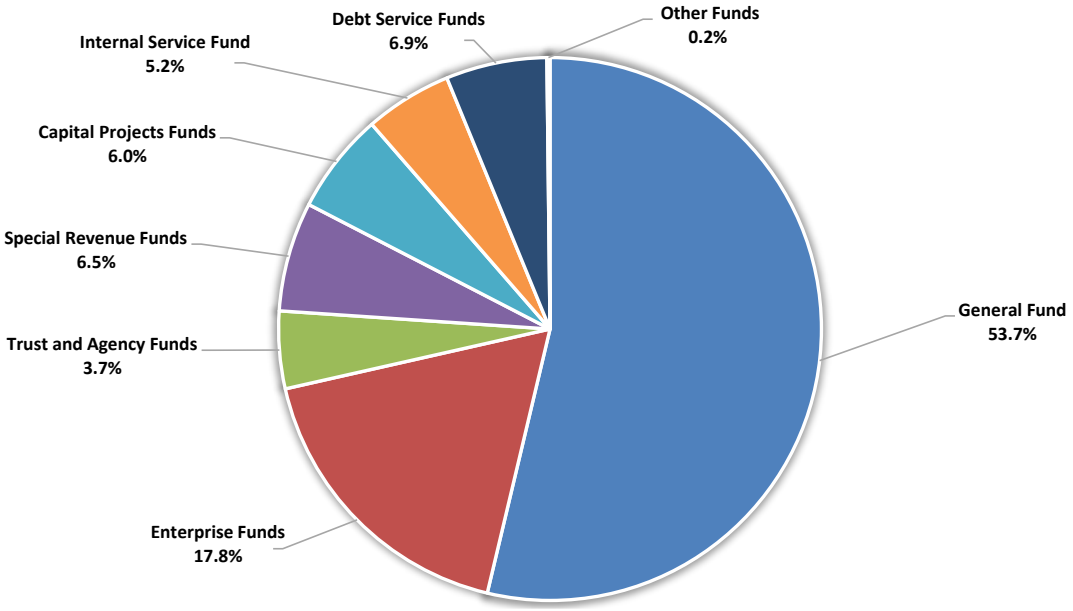
City of Huntington Beach
Adopted Budget - FY 2021/22
Expenditures by Department
ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds*	TOTAL
City Council	383,735								383,735
City Attorney	2,597,099								2,597,099
City Clerk	840,115								840,115
City Treasurer	263,165								263,165
City Manager	1,976,629				507,000				2,483,629
Administrative Services	8,784,479				428,214	14,556,132			23,768,825
Community Development	9,330,575	60,000			3,390,622			50,000	12,831,197
Community & Library Services	13,541,325	158,202			4,888,141			643,500	19,231,168
Finance	5,924,136					7,503,605			13,427,741
Fire	47,751,013			262,172			405,866		48,419,051
Police	77,556,549				1,866,475			90,000	79,513,024
Public Works	19,962,943	18,206,993		75,049,258	16,455,471		1,649,000		131,323,665
Non-Departmental	39,068,723	7,108,898	25,544,258		116,000		17,501,030		89,338,909
Grand Total	**227,980,486**	**25,534,093**	**25,544,258**	**75,311,430**	**27,651,923**	**22,059,737**	**19,555,896**	**783,500**	**424,421,323**

* Other Funds include Specific Events

All Funds Expenditures by Fund



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Summary Combined by Fund

Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
00100 General Fund	182,852,702	228,911,785	223,492,900	216,908,281	222,051,044	227,980,486	5.10%
00101 Specific Events	344,135	626,291	545,559	702,500	702,500	693,500	-1.28%
00103 Donations Fund	662,431	752,356	781,118		1,302,378		
00104 School Events	1,359						
00122 Inmate Welfare Fund	3,690	7,039	1,456	40,000	40,000	40,000	0.00%
00127 Prop Tax in Lieu of Sales Tax	358,278	733,696	244,196		790,008		
00128 Housing Agreement			1,523,837		48		
00201 Air Quality Fund	32,746	106,608	102,149	540,482	1,255,004	531,500	-1.66%
00204 Fourth of July Parade	239,377	277,874	368,468	407,300	130,310		-100.00%
00206 Traffic Impact	90,191	914,922	2,157,222	195,000	721,775	1,690,000	766.67%
00207 Gas Tax Fund	2,294,598	2,577,979	3,089,234	2,350,000	5,302,003	4,076,420	73.46%
00209 Park Acquisition & Development	341,457	220,521		3,980	3,980		-100.00%
00210 Sewer	341,264	1,898,104	85,394	1,500,000	6,348,145	700,000	-53.33%
00211 Drainage	236,119			100,000	100,000	825,000	725.00%
00212 Narcotics Forfeiture Federal		95,964	135,734	263,600	306,667	257,000	-2.50%
00213 Measure M Fund	2,541,776	4,938,458	3,156,679	3,398,168	4,929,171	2,318,987	-31.76%
00214 Narcotics Forfeiture State	56,895	57,266	10,716			140,000	100.00%
00215 Rehabilitation Loans	97,744	1,820,732	326,414	190,000	190,000		-100.00%
00216 Property and Evidence		55,769	594	50,000	55,549	50,000	0.00%
00217 Affordable Housing In-Lieu	26,764	100,411	2,265,471	200,000	203,334		-100.00%
00219 Traffic Congestion Relief 42	831,863	1,158,346	1,152,069	1,200,000	2,573,037	1,840,000	53.33%
00225 Gun Range Settlement				30,000	30,000		-100.00%
00226 Quimby Fund	349,072	62,364	1,202,784	591,333	1,781,630	260,000	-56.03%
00227 Police Facilities Dev Impact					90,000	1,124,000	100.00%
00228 Park Dev Impact Residential	416,864	1,312,625	2,949,744	5,098,370	8,003,522	3,776,370	-25.93%
00229 Library Development Impact	50,313	125,856	156,639	200,000	489,697	300,000	50.00%
00231 Fire Facilities Dev Impact				280,000	900,000		-100.00%
00233 Housing Residual Receipts	11,118	853,163	44,576	50,000	50,000	32,000	-36.00%
00234 Disability Access Fund	4,519	11,243	12,254	84,000	87,069	84,000	0.00%
00236 Public Art in Parks					300,000	35,000	100.00%
00238 Emergency Operations Ctr	173,042		1,314,334		1,321,609		
00239 CDBG	628,106	1,219,904	1,308,856	1,503,083	2,368,896	1,238,214	-17.62%
00240 HOME	22,510	92,498	578,608	619,677	4,001,916	1,850,751	198.66%
00242 Narcotics Forteiture -Treasury					12,121		
00243 Surf City "3" Cable Channel			286,277	352,500	671,223	501,000	42.13%
00244 CARES Act (OC Small Bus Supp)					5,395,522		
00245 CARES Act (OC City Allocation)					4,734,455		
00246 CARES Act (CESF)					93,807		
00247 CARES Act (State of CA)			1,449,224		1,038,797		
00248 CDBG CARES Funding					2,159,775		
00308 In-Lieu Parking Downtown	497,817			38,000	38,000	60,000	57.89%
00314 Infrastructure Fund	2,217,734	4,596,896	3,080,342	4,320,335	10,368,781	17,665,195	308.88%
00319 Senior Center Development	50,000	50,000	830,108				
00321 Lease Capital Project Fund	285,959	782,817	8,775		1,079,728		
00322 ELM Automation Fund	160,031	404,820	360,178	431,201	431,201	428,214	-0.69%
00323 Technology Fund			195,523		418,202		
00324 Equipment Fund	896,453	2,514,614	2,708,843	3,680,600	7,826,151	7,108,898	93.15%
00350 RORF	2,167,355	2,547,257	2,171,922	6,925,824	6,925,824	6,341,783	-8.43%
00352 LMIHAF	239,790	716,348	1,744,048	740,122	6,984,965	580,950	-21.51%
00401 Debt Svc HBPFA	877,129	5,036,022	5,014,747	3,972,313	3,973,813	2,972,364	-25.17%
00405 Debt Svc Grand Coast CFD 2000-1	264,338	1,087,014	1,088,893	1,092,273	1,092,273	1,089,746	-0.23%
00406 Debt Svc Mello Roos	93,845	261,238	269,125	183,910	183,910		-100.00%
00408 Debt Svc McDonnell CFD 2002-1	139,789	400,520	407,748	416,448	416,948	426,528	2.42%
00410 Debt Svc Bella Terra	1,126,511	2,297,303	2,411,658	2,412,399	2,412,899	2,436,393	0.99%
00412 Pension Liability						22,571,894	100.00%
00501 CUPA	128,276	247,460	247,775	277,478	278,396	262,172	-5.52%
00504 Refuse Collection Service	8,944,349	12,050,460	12,609,084	12,622,020	13,086,294	13,667,909	8.29%
00506 Water	28,040,295	41,152,381	41,362,339	43,695,352	44,370,430	44,122,678	0.98%
00507 Water Master Plan	1,149,229	2,251,788	3,100,231	3,060,000	8,860,136	3,493,684	14.17%

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Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
00508 WOCWB	(224,025)	254,305	305,207	1,649,000	2,652,200	1,649,000	0.00%
00511 Sewer Service Fund	6,399,265	9,441,907	9,827,898	12,129,875	19,051,406	13,764,987	13.48%
00551 Self Insurance Workers' Comp	6,360,579	4,854,532	9,757,914	7,153,578	7,153,578	7,084,260	-0.97%
00552 Self Insurance General Liab	2,266,277	1,790,019	3,949,524	4,887,622	6,084,566	7,471,872	52.87%
00701 BID Auto	30,800						
00702 Retiree Insurance Fund	671,699	848,780	1,070,643	66,000	1,364,000	1,230,583	1764.52%
00703 Retirement Supplement	3,748,953	5,070,595	5,572,099	934,000	5,837,060	6,273,022	571.63%
00704 Fire JPA Fund	285,076	410,550	310,101	419,850	702,961	405,866	-3.33%
00709 BID Hotel/Motel	2,590,125	4,818,237	3,741,079	4,380,000	5,175,079	4,280,000	-2.28%
00710 BID Downtown	96,487	89,004	82,599	90,000	105,683	90,000	0.00%
00711 Parking Structure-Bella Terra	624,384	584,635	701,025	739,484	739,484	763,018	3.18%
00712 Parking Structure-Strand	782,334	1,293,115	1,461,773	1,440,584	1,440,584	1,492,612	3.61%
00715 State Grants					700,000		
00716 Section 115 Trust	7,259	13,010	36,234				
00807 Energy Efficiency	2,265,964	229,565	398,570	18,000	388,000		-100.00%
00810 Prop 68 Per Capita Grant						177,952	100.00%
00838 Jail Training Grant	8,560	9,030	6,135		12,600		
00843 HOME Program 13/14	99,556	9,137					
00860 CDBG 09/10	31,159						
00863 CDBG 13/14	4,494	37,076					
00873 OCTA/Cip Grant	25,990	415,455	784,545		684,260		
00894 WMD - DHHS			18,091				
00909 UASI/OCIAC Program		1,474	2,184				
00922 Fire Grants-Other					1,500		
00949 SLESF Grant 10/11			4,255		954		
00955 Prop 69 Funding	21,500				69,000		
00960 Used Oil OPP1 10/11	6,245	99,901	44,812	55,000	55,219		-100.00%
00961 Hwy Bridge Replacement & Rehabilitation	25,323	8,713	41,774		1,125,209		
00963 Sr Mobility Program	143,065	243,710	256,480	213,872	250,313	235,264	10.00%
00965 Master Plan of Arterial Hwys		146,477					
00968 SLESF Grant 11/12	11,130						
00970 Bridge Preventative Maintenance Program	1,597,680	475,581			217,308		
00971 Asset Forfeiture 15% State Set	1,417		1,000		27,488		
00976 Homeland Security MMRS 10/11	8,577						
00978 US Secret Services (USSS)	9,679	10,061	13,242		27,643		
00979 AB109 Public Safety Realignment		145,871	66,439	118,725	243,285	125,475	5.69%
00981 OC Real Estate Trust Fnd 12/13	31						
00984 SLESF Grant 12/13	69,704	402,977	256,733	220,000	476,578	220,000	0.00%
00985 State Literacy Grant	49,977	51,441	63,728		52,327		
00995 Hwy Safety Improvement Program	284,350	196,922	2,032,102		1,187,156		
01208 CDBG 14/15		3,830					
01209 HOME Program 14/15	77,328	2,378					
01215 Immigration & Customs Enforce					50,000		
01220 HOME Program 15/16	170,551	76,660	141,523				
01222 Hazard Mitigation Grant Program	45,589	8,714	20,029				
01224 OC Regional Narc Suppression	48,651	16,628					
01226 Library Grants	9,867						
01228 CalRecycle City/County CRV	31,700	22,077	16,899	49,984	83,177	170,281	240.67%
01230 AB 109 Reimbursement		2,965	21,317		22,489		
01233 OC Recycling Market Dvlpmt Zone	1,444	1,930		6,000	6,000	6,000	0.00%
01234 Sust Bus Cert Program	363	1,994	981				
01235 CDBG 16/17	11,088	15,425					
01236 HOME Program 16/17	2,000	111,435	190,908				
01238 EMPG 16/17	27,731	25,391	8,212		45,056		
01240 EPIC Challenge	6,923				97,941		
01241 Justice Assistance Grant 16/17	25,879						
01242 Tire Derived Product Grant	5,436						
01244 BSCC 16/17		13,053					
01245 Dom Violence 2017	40,275						

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Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
01246 CENIC E-Rate	33,575	46,675	40,585	60,000	60,000	60,000	0.00%
01247 Arterial Rehab		1,126,234	3,361,778	3,180,000	6,683,016	4,800,000	50.94%
01248 Central Park Trail Rehab		25,250	5,300		4,450		
01249 Office of Traffic Safety 17/18	301,826	106,926					
01250 Domestic Violence 2018	102,116	98,829					
01251 HHW Grant Cycle HD31		7,461	10,048		27,031		
01252 Office of Traffic Safety 18/19		396,335	146,609	1,759	1,759		-100.00%
01253 Domestic Violence 2019		90,489	112,654				
01255 LSTA DIT 19/20			33,177		18,299		
01256 Bluff Top Path			21,292		1,627,308		
01257 Office of Traffic Safety 19/20			337,935	435,173	447,065		-100.00%
01258 OTS Bike Ped Safety 19/20			16,004		26,996		
01259 Justice Assistance Grant 2017					26,982		
01260 Justice Assistance Grant 2018					26,309		
01261 Justice Assistance Grant 2019					48,771		
01262 BSCC Mental Health Training			1,325		2,995		
01264 Domestic Violence 2020			94,640		108,503		
01265 ABC Grant FY 20/21					62,302		
01266 OTS Bike Ped Safety 20/21					50,000		
01267 SB 2 Reimbursement						548,495	100.00%
01268 Office of Traffic Safety 20/21					845,300		
Grand Total	**269,533,790**	**359,481,474**	**371,741,243**	**358,975,051**	**455,480,130**	**424,421,323**	**18.23%**

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Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	60,836,493	81,030,278	81,843,349	91,249,774	91,471,030	88,930,720	-2.54%
51111 Vacancy Attrition				(8,642,831)	(9,126,171)	(3,600,000)	-58.35%
51112 Seasonal Part Time	332,789	514,437	593,967	563,201	563,201	563,201	0.00%
51115 Additional Pay	5,641,175	7,547,380	7,737,193	8,977,221	8,946,674	9,396,581	4.67%
51100 Salaries - Permanent					13,594		
51100 Salaries - Permanent	**66,810,458**	**89,092,095**	**90,174,508**	**92,147,365**	**91,868,328**	**95,290,502**	3.41%
52000 Salaries - Temporary	**3,096,155**	**4,741,454**	**5,222,349**	**4,980,194**	**5,294,097**	**5,759,191**	15.64%
53020 Regular Overtime	5,357,696	7,067,960	7,521,611	6,262,942	7,556,381	7,567,843	20.84%
53040 Minimum Staffing Overtime	3,806,413	5,116,510	4,812,499	3,712,000	4,467,671	4,140,580	11.55%
53050 Marine Safety Replacement OT	166,992	205,567	167,723				
53060 PT Overtime	832,080	1,092,051	1,023,002		138,140		
53090 Other Overtime	19,053	24,250	22,703				
53000 Salaries - Overtime							
53000 Salaries - Overtime	**10,182,235**	**13,506,337**	**13,547,538**	**9,974,942**	**12,162,192**	**11,708,423**	17.38%
54110 Vacation Leave Payout	3,348,529	4,855,779	4,485,321				
54120 Sick Leave Payout	30,108	86,645					
54000 Leave Payout				4,432,460	4,432,460	4,432,460	0.00%
54000 Termination Payouts	**3,378,637**	**4,942,424**	**4,485,321**	**4,432,460**	**4,432,460**	**4,432,460**	0.00%
55002 Seasonal Part Time Benefits				430,941	430,876	430,941	0.00%
55100 CalPERS Payable	24,140,599	38,836,319	44,316,019	45,798,892	45,661,581	19,839,610	-56.68%
55150 Retirement Supplement	4,329,292	3,998,084	3,994,561	933,015	930,584	1,428,283	53.08%
55175 Workers' Compensation	7,100,874	7,189,442	7,186,176	7,090,306	7,066,465	7,235,378	2.05%
55200 Health Insurance	9,444,481	13,053,453	13,790,148	15,695,403	16,807,340	15,000,085	-4.43%
55300 Other Insurances	2,792,809	3,140,188	3,255,963	2,424,754	2,419,189	2,492,287	2.79%
56010 Deferred Compensation	29,620	56,281	66,225	96,112	96,016	87,511	-8.95%
56020 FICA Medicare	1,215,134	1,646,913	1,687,783	1,439,282	1,441,812	1,439,474	0.01%
56100 Other Benefits	256,324	318,494	327,305	251,351	248,715	313,345	24.66%
55000 Benefits					359,471		
55000 Benefits	**49,309,134**	**68,239,173**	**74,624,180**	**74,160,056**	**75,462,049**	**48,266,914**	-34.92%
51000 PERSONNEL SERVICES	**132,776,619**	**180,521,483**	**188,053,895**	**185,695,017**	**189,219,126**	**165,457,490**	-10.90%
61100 Cable TV	16,123	22,528	22,792	78,100	77,600	23,200	-70.29%
61200 Electricity	2,410,196	3,034,302	3,380,400	3,781,000	3,668,822	3,930,800	3.96%
61300 Natural Gas	288,033	616,223	724,072	832,900	832,900	897,650	7.77%
61450 Telephone/Communications	614,869	674,223	706,215	831,149	831,019	854,909	2.86%
61600 Water	1,035,009	1,538,328	1,489,953	1,172,000	1,172,000	1,472,000	25.60%
61000 Utilities	**4,364,230**	**5,885,604**	**6,323,431**	**6,695,149**	**6,582,340**	**7,178,559**	7.22%
62100 Purchased Water MWDOC	4,433,677	11,124,902	5,375,448	4,100,000	4,100,000	7,200,000	75.61%
62200 Purchased Water OCWD	6,672,686	5,310,157	11,011,451	13,000,000	13,000,000	11,250,000	-13.46%
62000 Purchased Water	**11,106,363**	**16,435,060**	**16,386,899**	**17,100,000**	**17,100,000**	**18,450,000**	7.89%
63025 Audiovisual Supplies	9,582	6,007	4,776	1,100	1,100		-100.00%
63050 Communication Supplies	39,637	60,155	72,400	23,500	46,123	23,000	-2.13%
63075 Furniture Non-Capital	64,410	68,406	41,552	6,250	67,263	3,750	-40.00%
63100 General Supplies	1,066,120	1,670,002	2,003,507	1,989,086	3,917,689	2,178,235	9.51%
63125 Office Supplies	277,326	345,756	305,000	299,417	315,024	309,002	3.20%
63130 Office Water	181	1,391	1,406				
63150 Radio Supplies	23,442	14,393	20,337	3,100	5,221	8,400	170.97%
63200 Program Supplies			15,046			50,000	100.00%
63225 Computer Supplies	560,153	503,685	825,586	922,494	1,170,700	1,041,194	12.87%
63295 Postage Deliveries	214,354	470,770	316,732	375,534	489,593	373,784	-0.47%
63445 Fuel	1,248,902	1,597,515	1,265,760	1,766,643	1,566,643	1,760,543	-0.35%
64000 Safety Supplies	462,296	581,575	747,662	464,200	937,688	432,300	-6.87%
64100 Film	7,229	7,258	3,111	5,000	5,000	5,000	0.00%

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Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
64110 Agricultural	5,145	9,881	9,618	24,000	24,000	24,000	0.00%
64115 Microfilm/Document Imaging	24,246	35,886	26,594	45,000	45,000	40,000	-11.11%
64140 Food	56,769	73,931	131,553	36,950	35,548	48,950	32.48%
64165 Clothing/Uniforms	543,397	638,957	613,248	587,199	565,809	542,099	-7.68%
64190 Vehicle Supplies	29,713	28,499	23,509	5,000	116,136	12,000	140.00%
64230 Awards and Presentations	27,679	43,081	47,289	25,050	29,529	22,800	-8.98%
64255 Shop Equipment Operating	288,689	347,745	308,745	196,500	202,169	193,000	-1.78%
64280 Signs	127,636	228,033	213,777	160,600	244,133	260,600	62.27%
64305 Chemicals	47,048	72,758	103,217	201,500	201,500	141,500	-29.78%
64330 Fencing	13,549	9,402	11,002				
64355 Building Supplies	44,805	53,025	39,655	35,480	45,228	35,480	0.00%
64380 Irrigation Supplies	13,696	8,777	15,270	40,000	40,000	40,000	0.00%
64405 Books/ Subscriptions	472,470	791,975	708,915	447,453	817,064	448,870	0.32%
64485 Dues and Memberships	173,994	215,863	253,335	195,485	192,985	207,560	6.18%
64500 Certification	50,434	51,319	56,451	57,900	57,900	60,025	3.67%
63000 Equipment and Supplies					15,956		
63000 Equipment and Supplies	**5,892,904**	**7,936,046**	**8,185,057**	**7,914,441**	**11,155,003**	**8,262,092**	4.39%
64570 Equipment Repairs Maintenance	1,029,335	1,477,870	1,536,259	2,052,794	2,322,305	2,059,652	0.33%
64620 Contracts for Repair and Maint	5,750,954	8,286,870	8,230,353	9,242,786	11,217,053	9,471,975	2.48%
64670 Traffic Signals Maintenance	280,725	285,986	336,814	518,790	615,325	538,790	3.86%
64720 Vehicle Maintenance	747,274	984,304	1,012,784	1,096,570	1,267,907	1,106,570	0.91%
64755 Vehicle Body Repair	126,986	116,244	177,085	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	22,192	29,971	33,527	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	52,674	56,871	65,316	40,133	40,133	69,500	73.17%
64870 Computer Maintenance	1,358,044	1,966,625	1,912,699	1,786,368	1,958,584	2,284,006	27.86%
64900 Repair and Demolition		29,975					
67400 Other Maintenance	335,735	382,422	287,939	482,150	519,824	479,900	-0.47%
67450 Building & Grounds Maintenance	503,412	652,421	494,796	644,427	658,479	593,963	-7.83%
67500 Oil Well Maintenance	44,939	85,483	100,708	58,200	58,569	59,000	1.37%
67550 Pest Control	25,380	38,499	29,503	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance	42,236		68,948	55,000	55,000	55,000	0.00%
67650 Water Maintenance	1,419,628	1,968,188	2,228,897	2,578,464	2,609,741	2,370,514	-8.06%
67735 Radio Maintenance	14,626	13,356	11,326	23,712	23,712	14,000	-40.96%
67740 800 MHZ Maintenance	184,458	269,916	298,130	36,156	712,633	36,602	1.23%
64520 Repairs and Maintenance					(45,000)	45,000	100.00%
64520 Repairs and Maintenance	**11,938,597**	**16,645,002**	**16,825,083**	**18,768,550**	**22,167,265**	**19,337,472**	3.03%
68550 Training	506,219	609,663	609,607	684,087	724,082	652,796	-4.57%
68610 Conferences	178,671	232,683	196,067	224,089	182,994	238,189	6.29%
68695 Hosted Meetings	15,432	29,395	15,126	16,950	14,750	80,700	376.11%
68500 Conferences and Training						53,053	100.00%
68500 Conferences and Training	**700,321**	**871,741**	**820,800**	**925,126**	**921,826**	**1,024,738**	10.77%
69305 Prof Svcs - Graphics			25				
69310 Prof Svcs - Appraiser		4,000	9,569				
69315 Prof Svcs - Information Services	55,431	22,836	65,140	13,282	48,282	13,282	0.00%
69325 Prof Svcs - Economic Analysis	31,144	111,306	177,748	50,000	63,000	110,081	120.16%
69330 Prof Svcs - Labor Negotiations	22,190	41,475	35,853			60,000	100.00%
69345 Prof Svcs - Auditing	14,097		210	5,500	5,500	5,500	0.00%
69360 Prof Svcs - Medical	162,649	305,880	454,044	212,678	269,182	218,713	2.84%
69365 Other Professional Services	4,547,574	4,817,207	5,467,507	4,518,620	10,530,850	8,673,116	91.94%
69370 Prof Svcs - Legal	302,844	408,384	588,558	345,365	606,138	1,595,365	361.94%
69385 Prof Svcs - Commissions	330	630	404				
69390 Prof Svcs - Personnel Hearings	147	349					

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City of Huntington Beach
Adopted Budget - FY 2021/22
Expenditure Summary
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
69395 Prof Svcs - Recruitment	1,025	1,167	18				
69410 Prof Svcs - Medical Case Mgmt	523,376	291,166	33,761	275,000	275,000	275,000	0.00%
69415 Prof Svcs - TPA Admin Fees	252,286	448,647	446,691	405,000	405,000	405,000	0.00%
69300 Professional Services					3,301,825		
69300 Professional Services	**5,913,094**	**6,453,049**	**7,279,529**	**5,825,445**	**15,504,777**	**11,356,057**	94.94%
69455 Cont Svcs - Printing Reproduction	300,801	407,913	331,714	177,410	177,514	163,910	-7.61%
69460 Cont Svcs - Oil Well	10,376						
69465 Cont Svcs - Ambulance Services	56,858	43,970		4,500	4,500	41,499	822.20%
69470 Cont Svcs - Security	15,634	22,023	19,576	22,500	22,500	22,500	0.00%
69475 Cont Svcs - Emp Assist Program	36,861	44,600	44,820	70,000	70,000	68,000	-2.86%
69480 Cont Svcs - Audiovisual	2,400			2,740	52,740	3,240	18.25%
69485 Cont Svcs - Microfilm/Doc Image	10,653	9,463	9,850	11,750	13,155	8,200	-30.21%
69490 Cont Svcs - Refuse Collection	8,170,835	11,131,446	11,529,002	11,513,553	11,937,253	12,540,800	8.92%
69500 Cont Svcs - Janitorial	415,929	569,936	470,365	536,573	536,573	570,573	6.34%
69505 Cont Svcs - Other	7,133,114	11,358,408	10,016,732	11,156,863	12,528,606	10,889,557	-2.40%
69510 Cont Svcs - Animal Control	1,002,910	1,170,408	1,119,930	1,315,000	1,398,529	1,315,000	0.00%
69515 Cont Svcs - Royalty Payments	17,200	29,235	17,910	40,644	40,644	28,429	-30.05%
69520 Cont Svcs - Advertising	21,148	36,708	23,577	57,200	61,001	52,400	-8.39%
69535 Cont Svcs - Legal		6,274					
69450 Other Contract Services					111,255	123,000	100.00%
69450 Other Contract Services	**17,194,719**	**24,830,385**	**23,583,476**	**24,908,733**	**26,954,271**	**25,827,108**	3.69%
70100 Building Rental			13,713				
70200 Equipment Rental	263,811	377,800	379,830	134,584	104,700	96,584	-28.24%
70300 Leases	3,025			224,800	224,800	234,015	4.10%
70000 Rental Expense	**266,836**	**377,800**	**393,544**	**359,384**	**329,500**	**330,599**	-8.01%
72225 Workers' Compensation	4,822,219	2,940,499	7,968,626	5,347,779	5,347,779	5,347,779	0.00%
72525 Liability	176,703	494,722	394,896	912,000	912,000	912,000	0.00%
72525 Liability Adj	(422,671)	(3,073,996)	(847,784)				
72600 Settlements	190,068	862,200	210,310	500,000	460,012	500,000	0.00%
72000 Claims Expense	**4,766,320**	**1,223,424**	**7,726,047**	**6,759,779**	**6,719,791**	**6,759,779**	0.00%
73010 General Liability Insurance	1,262,310	2,081,610	2,022,429	1,944,738	2,879,919	3,390,205	74.33%
73020 Excess Workers' Comp Insurance	252,282	342,685	364,598	300,632	300,632	455,000	51.35%
73030 Aircraft/ Watercraft Insurance	33,799	6,920	80,398	87,100	87,100	101,500	16.53%
73040 Property Insurance	947,389	1,288,092	1,309,802	1,556,059	1,556,059	1,595,967	2.56%
73000 Insurance	**2,495,780**	**3,719,307**	**3,777,228**	**3,888,529**	**4,823,710**	**5,542,672**	42.54%
74000 Pension Payments	3,389,037	4,766,002	5,008,769	934,000	5,400,000	5,800,000	520.99%
74020 HB Visitors Conv Bureau	871,963	822,239					
74040 CDBG Subgrantee #1	40,000	40,000	65,000	60,638	80,000	80,000	31.93%
74050 CDBG Subgrantee #2	5,000						
74010 Contribution to Private Agency				225,000	75,000	225,000	0.00%
74010 Contribution to Private Agency	**4,305,999**	**5,628,241**	**5,073,769**	**1,219,638**	**5,555,000**	**6,105,000**	400.56%
75100 Metro Cities JPA	645,416	1,264,862	1,439,047	1,403,799	1,434,049	1,489,652	6.12%
75200 County of Orange	590,128	882,628	633,913	745,000	865,000	895,000	20.13%
75250 Department of Justice	2,898	234	2,411	5,000	5,000	5,000	0.00%
75260 State of CA	159,345	671,340	800,471	250,114	632,854	632,352	152.83%
75300 Grants	383,101	367,722	1,251,180	100,000	6,137,688	265,000	165.00%
75350 Taxes	614,049	572,920	581,822	704,500	704,500	704,500	0.00%
75400 WOCWB Expense	2,100	2,000	2,400	2,500	2,500	2,500	0.00%
75000 Payments to Other Governments	**2,397,038**	**3,761,706**	**4,711,245**	**3,210,913**	**9,781,591**	**3,994,004**	24.39%
77200 To General Fund	6,232,449	8,694,911	9,361,069	8,694,792	9,464,440	8,765,929	0.82%
77000 Interdepartmental Charges	**6,232,449**	**8,694,911**	**9,361,069**	**8,694,792**	**9,464,440**	**8,765,929**	0.82%
78100 Expense Allowances	94,173	129,109	132,552	139,865	139,865	143,830	2.83%

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City of Huntington Beach
Adopted Budget - FY 2021/22
Expenditure Summary
ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
78200 Auto Allowances	157,372	204,821	184,222	220,032	220,032	217,332	-1.23%
78300 Tool Allowances	12,000	11,864	22,467	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	330,683	344,424	337,335	352,900	352,900	350,705	-0.62%
78500 Cell Phone Allowances	43,361	53,075	45,074	60,000	60,000	60,000	0.00%
78000 Expense Allowances	**637,588**	**743,292**	**721,650**	**785,597**	**785,597**	**784,667**	-0.12%
79025 Permit Expense	385,461	1,121,678	1,228,397	1,278,260	1,278,260	1,274,900	-0.26%
79050 Cash Over and Short	943	(12,964)	(455)				
79075 Bad Debt Expense	575,305	1,183,410	147,881	950,000	950,000	950,000	0.00%
79100 Contingency	237,037	(170,448)	(42,884)	201,500	201,500	201,500	0.00%
79150 Discounts Lost	(16,084)	(12,802)	(21,053)				
79200 Extradition/Background	1,379	1,401	1,405	5,800	7,700	5,800	0.00%
79300 Procurement Card Charges			(985)				
79350 Sales Tax Rebate	548,200	1,004,567	689,230	654,800	765,657	1,004,800	53.45%
79500 CAL-Card – Dispute Charge	(300)	(212)	(54)				
79510 CAL-Card – Accidental Use	(18)	40	140				
79600 Donation Expense			1,200	1,200	1,200		-100.00%
79000 Other Expenses	**1,731,923**	**3,114,671**	**2,002,821**	**3,091,560**	**3,204,317**	**3,437,000**	11.17%
60000 OPERATING EXPENSES	**79,944,161**	**106,320,238**	**113,171,649**	**110,147,636**	**141,049,429**	**127,155,676**	15.44%
81100 Purchase Amount	643,070	3,376,810			7,102,062		
81200 Relocation Benefits Land Purch					55,019		
81000 Land Purchase	**643,070**	**3,376,810**			**7,157,081**		
82100 Water Improvements	7,282,901	9,079,397	1,704,192	3,465,000	9,869,453	4,236,000	22.25%
82200 Buildings Improvements	733,466	780,554	1,855,362	316,500	2,364,741	1,439,000	354.66%
82300 Streets Improvements	4,680,992	9,208,095	8,046,019	7,500,000	15,583,592	9,983,283	33.11%
82400 Parking Improvements	129,582						
82500 Drainage Improvements	17,479	5,305			1,036,294	825,000	100.00%
82600 Sewer Improvements	895,582	4,116,687	1,808,919	4,200,000	14,905,505	5,150,000	22.62%
82700 Traffic Improvements	299,009	3,070,810	5,219,690	450,000	3,790,343	1,625,000	261.11%
82800 Other Improvements	3,577,435	3,074,995	1,584,417	737,500	5,686,693	2,028,000	174.98%
82850 Street Lights Improvements	2,265,964	47,312	715,971		171,293	650,000	100.00%
82900 Park Improvements	603,251	1,037,281	4,132,254	5,412,980	9,151,683	3,975,440	-26.56%
82000 Improvements				2,852,500	5,586,648	10,771,000	277.60%
82000 Improvements	**20,485,663**	**30,420,435**	**25,066,824**	**24,934,480**	**68,146,245**	**40,682,723**	63.16%
83400 Equipment - Radio	6,569						
83600 Equipment - Safety	56,895	197,944	10,716		180,350		
83700 Equipment - General	745,744	801,145	840,089	1,957,835	5,187,443	610,000	-68.84%
83800 Equipment - Pumps							
84000 Equipment - Information Services	916,541	1,073,286	528,764		390,678		
84200 Equipment - Parking Meters		152,461	11,806		446,000		
84300 Equipment - Water Meters	258,465	1,422,862	154,366	700,000	700,000	200,000	-71.43%
83000 Equipment				3,680,600	4,942,218	7,128,898	93.69%
83000 Equipment	**1,984,213**	**3,647,698**	**1,545,740**	**6,338,435**	**11,846,690**	**7,938,898**	25.25%
85050 Automobile	570,868	746,449	1,652,048	303,000	1,643,873		-100.00%
85100 Truck	965,166	441,535	423,964	340,000	1,201,373	1,234,001	262.94%
85150 Motorcycle	87,195	93,454					
85250 Aircraft	501,530	485,123	174,029		542,224		
85300 Boat			198,485				
85350 Other Vehicles	674,447	829,019	1,183,278	511,000	2,033,873	180,000	-64.77%
85000 Vehicles					90,000		
85000 Vehicles	**2,799,206**	**2,595,580**	**3,631,803**	**1,154,000**	**5,511,344**	**1,414,001**	22.53%
86100 Capital - Purchase Software	341,174	609,944	442,308		752,472		
86000 Capital - Software				45,000	45,000	65,000	44.44%

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City of Huntington Beach
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ALL FUNDS
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
86000 Capital - Software	**341,174**	**609,944**	**442,308**	**45,000**	**797,472**	**65,000**	44.44%
87000 Capitalized PP&E Offset	(8,544,931)	(13,207,446)	(5,509,068)				
80000 CAPITAL EXPENDITURES	**17,708,394**	**27,443,022**	**25,177,607**	**32,471,915**	**93,458,831**	**50,100,622**	54.29%
88030 Principal	4,073,805	14,263,068	12,769,023	12,252,423	12,802,423	23,210,499	89.44%
88035 Principal Exp Offset	(3,763,179)	(7,267,147)	(5,921,572)				
88050 Interfund Principal Gen Fund	6,906						
88070 Interest	3,773,080	5,904,259	5,399,705	3,786,213	3,236,213	13,974,195	269.08%
88140 Payments to Escrow			1,500				
88150 Arbitrage	1,000	4,500	4,000	6,000	8,500	5,500	-8.33%
88160 Payment to Fiscal Agent	12,710	24,966	27,328	28,990	28,990	30,021	3.56%
88010 Debt Service Expenses				525,000	525,000		-100.00%
88010 Debt Service Expenses	**4,104,322**	**12,929,647**	**12,279,984**	**16,598,626**	**16,601,126**	**37,220,215**	124.24%
88185 Pass Through Payments				2,756	2,756	2,756	100.00%
88185 Pass Through Payments				**2,756**	**2,756**	**2,756**	0.00%
88205 Operating Transfers Out	29,962,098	25,971,211	21,849,412	13,386,401	13,386,401	44,484,564	232.31%
88200 Transfers to Other Funds	**29,962,098**	**25,971,211**	**21,849,412**	**13,386,401**	**13,386,401**	**44,484,564**	232.31%
88710 Normal Depreciation	4,106,673	6,295,874	6,652,272				
88700 Depreciation	**4,106,673**	**6,295,874**	**6,652,272**				
89250 Loans Made	76,650		4,556,425	672,701	1,762,461		-100.00%
89250 Loans Made	**76,650**		**4,556,425**	**672,701**	**1,762,461**		-100.00%
89350 Prior Period Adjustment	**854,873**						
88000 NON-OPERATING EXPENSES	**39,104,616**	**45,196,731**	**45,338,093**	**30,660,483**	**31,752,744**	**81,707,535**	166.49%
50000 EXPENDITURES	**269,533,790**	**359,481,474**	**371,741,243**	**358,975,051**	**455,480,130**	**424,421,323**	**18.23%**

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City of Huntington Beach
Adopted Budget - FY 2021/22
General Fund
Department Budget Summary by Object Account
ALL DEPARTMENTS COMBINED

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	59,356,990	79,593,433	80,139,436	80,844,081	80,101,646	81,853,720	1.25%
Salaries, Temporary	2,645,926	4,137,125	4,296,033	4,337,204	4,322,204	5,134,840	18.39%
Salaries, Overtime	9,341,273	11,946,950	11,004,205	8,568,254	9,605,391	10,340,469	20.68%
Leave Payout	3,040,478	4,677,204	3,969,215	4,432,460	4,432,460	4,432,460	0.00%
Benefits	45,679,557	59,864,672	65,300,132	66,502,742	66,536,580	41,409,956	-37.73%
PERSONNEL SERVICES	**120,064,224**	**160,219,383**	**164,709,020**	**164,684,741**	**164,998,281**	**143,171,445**	-13.06%
OPERATING EXPENSES							
Utilities	3,800,330	4,862,601	5,076,683	5,376,209	5,263,400	5,833,219	8.50%
Purchased Water	33						
Equipment and Supplies	4,411,820	5,799,816	5,474,845	5,508,261	5,722,754	5,730,266	4.03%
Repairs and Maintenance	8,610,412	12,412,224	11,333,450	11,811,829	13,492,377	12,928,315	9.45%
Conferences and Training	584,159	745,294	718,415	707,676	651,631	783,288	10.68%
Professional Services	3,366,493	3,854,791	3,688,814	2,782,551	4,471,277	3,964,095	42.46%
Other Contract Services	4,592,064	6,293,744	5,259,312	5,904,638	6,346,013	5,884,928	-0.33%
Rental Expense	243,213	321,411	337,382	288,384	290,500	294,599	2.16%
Claims Expense		20,767	47,430	500,000	460,012	500,000	0.00%
Insurance	27,031	54,865	37,511	39,352	39,352	39,352	0.00%
Contribution to Private Agency	871,963	822,239		225,000	75,000	225,000	0.00%
Payments to Other Governments	1,852,329	3,106,419	3,541,097	2,858,299	3,391,289	3,476,390	21.62%
Expense Allowances	611,148	710,786	690,813	754,597	754,597	758,967	0.58%
Other Expenses	1,609,401	2,156,040	1,097,356	1,976,450	2,089,207	2,330,000	17.89%
OPERATING EXPENSES	**30,580,393**	**41,160,996**	**37,303,108**	**38,733,246**	**43,047,409**	**42,748,419**	10.37%
CAPITAL EXPENDITURES							
Land Purchase	316,800	1,290,010			370,432		
Improvements	1,628,847	230,003	83,849		142,881		
Equipment	1,445,067	571	50,156		1,746		
Vehicles	366,062	89,873	6,843				
CAPITAL EXPENDITURES	**3,756,776**	**1,610,458**	**140,848**		**515,060**		
NON-OPERATING EXPENSES							
Debt Service Expenses	397,355	1,563,655	1,863,181	2,064,538	2,064,538	1,918,137	-7.09%
Transfers to Other Funds	28,053,955	24,357,292	19,476,744	11,425,756	11,425,756	40,142,485	251.33%
NON-OPERATING EXPENSES	**28,451,309**	**25,920,947**	**21,339,924**	**13,490,294**	**13,490,294**	**42,060,622**	211.78%
Grand Total	**182,852,702**	**228,911,785**	**223,492,900**	**216,908,281**	**222,051,044**	**227,980,486**	**5.10%**

Personnel Summary	**852.05**	**852.05**	**852.20**	**852.50**	**793.25**	**796.88**	**3.63**

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City of Huntington Beach
Adopted Budget - FY 2021/22
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
51110 Base Salaries	53,457,362	71,637,908	72,015,354	80,085,892	79,826,797	75,547,631	-5.67%
51111 Vacancy Attrition				(8,642,831)	(9,126,171)	(3,600,000)	-58.35%
51112 Seasonal Part Time	317,027	480,324	473,687	563,201	563,201	563,201	0.00%
51115 Additional Pay	5,582,601	7,475,201	7,650,395	8,837,818	8,837,818	9,342,888	5.71%
51100 Salaries - Permanent	**59,356,990**	**79,593,433**	**80,139,436**	**80,844,081**	**80,101,646**	**81,853,720**	1.25%
52000 Salaries - Temporary	**2,645,926**	**4,137,125**	**4,296,033**	**4,337,204**	**4,322,204**	**5,134,840**	18.39%
53020 Regular Overtime	4,562,222	5,595,175	5,528,234	4,856,254	4,999,580	6,199,889	27.67%
53040 Minimum Staffing Overtime	3,779,697	5,069,320	4,377,422	3,712,000	4,467,671	4,140,580	11.55%
53050 Marine Safety Replacemt Overtime	166,992	205,567	167,723				
53060 PT Overtime	813,309	1,052,638	908,122		138,140		
53090 Other Overtime	19,053	24,250	22,703				
53000 Salaries - Overtime	**9,341,273**	**11,946,950**	**11,004,205**	**8,568,254**	**9,605,391**	**10,340,469**	20.68%
54110 Vacation Leave Payout	3,010,370	4,590,559	3,969,215				
54120 Sick Leave Payout	30,108	86,645					
54000 Leave Payout				4,432,460	4,432,460	4,432,460	0.00%
54000 Termination Payouts	**3,040,478**	**4,677,204**	**3,969,215**	**4,432,460**	**4,432,460**	**4,432,460**	0.00%
55002 Seasonal Part Time Benefits				428,341	428,341	428,341	0.00%
55100 CalPERS Payable	23,797,826	34,511,865	39,284,739	41,669,734	41,669,734	18,005,843	-56.79%
55150 Retirement Supplement	3,860,069	3,557,839	3,561,484	833,427	833,427	1,256,245	50.73%
55175 Workers' Compensation	6,317,530	6,442,619	6,491,369	6,314,432	6,314,432	6,264,077	-0.80%
55200 Health Insurance	7,685,846	10,794,503	11,285,362	13,506,601	13,506,601	11,673,373	-13.57%
55300 Other Insurances	2,696,260	2,766,985	2,877,168	2,159,823	2,159,823	2,172,493	0.59%
56010 Deferred Compensation	20,791	40,429	47,545	70,221	70,221	56,441	-19.62%
56020 FICA Medicare	1,048,571	1,434,536	1,429,206	1,276,013	1,276,013	1,245,214	-2.41%
56100 Other Benefits	252,664	315,895	323,259	244,149	244,149	307,929	26.12%
55000 Benefits					33,838		
55000 Benefits	**45,679,557**	**59,864,672**	**65,300,132**	**66,502,742**	**66,536,580**	**41,409,956**	-37.73%
51000 PERSONNEL SERVICES	**120,064,224**	**160,219,383**	**164,709,020**	**164,684,741**	**164,998,281**	**143,171,445**	-13.06%
61100 Cable TV	11,180	16,448	15,767	16,000	15,500	18,200	13.75%
61200 Electricity	2,037,075	2,477,713	2,685,594	3,268,500	3,156,322	3,353,300	2.59%
61300 Natural Gas	136,660	202,921	225,266	200,400	200,400	215,150	7.36%
61450 Telephone/Communications	580,406	627,190	660,102	719,309	719,179	774,569	7.68%
61600 Water	1,035,009	1,538,328	1,489,953	1,172,000	1,172,000	1,472,000	25.60%
61000 Utilities	**3,800,330**	**4,862,601**	**5,076,683**	**5,376,209**	**5,263,400**	**5,833,219**	8.50%
62100 Purchased Water MWDOC	33						
62000 Purchased Water	**33**						
63025 Audiovisual Supplies	7,914	5,456	4,341	1,100	1,100		-100.00%
63050 Communication Supplies	32,508	53,359	66,254	23,500	28,384	23,000	-2.13%
63075 Furniture Non-Capital	58,662	66,428	39,643	3,000	3,251	500	-83.33%
63100 General Supplies	803,043	1,059,028	1,297,791	1,543,687	1,671,116	1,520,595	-1.50%
63125 Office Supplies	242,084	311,008	266,922	238,811	252,505	249,396	4.43%
63130 Office Water	181	1,391	1,406				
63150 Radio Supplies	19,075	13,983	20,337	3,100	5,221	8,400	170.97%
63200 Program Supplies			33			50,000	100.00%
63225 Computer Supplies	188,540	247,536	254,012	100,394	150,912	122,944	22.46%
63295 Postage Deliveries	214,082	470,722	315,285	366,784	481,093	365,034	-0.48%
63445 Fuel	1,248,766	1,597,515	1,265,760	1,760,643	1,560,643	1,760,543	-0.01%
64000 Safety Supplies	420,526	552,975	557,105	425,300	448,800	397,700	-6.49%
64100 Film	7,229	7,227	3,111	5,000	5,000	5,000	0.00%
64110 Agricultural	5,145	9,881	9,618	24,000	24,000	24,000	0.00%
64115 Microfilm/Document Imaging	24,246	35,886	26,594	45,000	45,000	40,000	-11.11%
64140 Food	51,487	67,817	77,340	32,150	32,150	44,150	37.33%
64165 Clothing/Uniforms	492,204	568,805	518,845	496,009	447,909	461,209	-7.02%
64190 Vehicle Supplies	29,468	28,499	23,509		111,136	7,000	100.00%

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City of Huntington Beach
Adopted Budget - FY 2021/22
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
64230 Awards and Presentations	26,872	36,779	45,419	21,850	21,850	22,800	4.35%
64255 Shop Equipment Operating	9,241	8,148	8,065				
64280 Signs	82,918	130,360	102,745	600	600	600	0.00%
64305 Chemicals	5,160	16,962	22,450	20,000	20,000	20,000	0.00%
64330 Fencing	13,549	9,402	11,002				
64355 Building Supplies	18,950	11,060	6,072				
64380 Irrigation Supplies	13,696	8,777	15,270	40,000	40,000	40,000	0.00%
64405 Books/Subscriptions	190,527	243,530	238,851	143,108	160,358	338,695	136.67%
64485 Dues and Memberships	161,849	197,173	228,162	173,075	170,575	185,050	6.92%
64500 Certification	43,896	40,107	48,903	41,150	41,150	43,650	6.08%
63000 Equipment and Supplies	**4,411,820**	**5,799,816**	**5,474,845**	**5,508,261**	**5,722,754**	**5,730,266**	4.03%
64570 Equipment Repairs Maintenance	646,503	1,199,863	1,084,459	1,467,124	1,576,295	1,607,282	9.55%
64620 Contracts for Repairs & Maintenance	4,438,843	6,644,412	5,962,119	5,956,461	6,544,842	6,453,116	8.34%
64670 Traffic Signals Maintenance	39,496	105,752	74,711	158,790	159,911	158,790	0.00%
64720 Vehicle Maintenance	747,199	984,229	1,012,784	1,094,570	1,265,907	1,104,570	0.91%
64755 Vehicle Body Repair	126,986	116,244	77,542	70,000	70,000	70,000	0.00%
64770 Motorcycle Maintenance	22,192	29,971	33,527	40,000	40,000	40,000	0.00%
64820 Boat Maintenance	52,674	56,871	65,316	40,133	40,133	69,500	73.17%
64870 Computer Maintenance	1,302,234	1,725,625	1,663,622	1,541,882	1,710,720	2,038,854	32.23%
67400 Other Maintenance	330,175	379,017	281,065	482,150	519,824	479,900	-0.47%
67450 Building and Grounds Maintenance	473,004	616,099	455,026	571,851	586,119	528,851	-7.52%
67500 Oil Well Maintenance	44,939	85,483	100,708	58,200	58,569	59,000	1.37%
67550 Pest Control	24,522	37,449	29,503	43,000	43,000	43,000	0.00%
67600 Block Wall Maintenance	42,236		68,948	55,000	55,000	55,000	0.00%
67650 Water Maintenance	121,481	148,616	114,663	181,800	189,713	178,850	-1.62%
67735 Radio Maintenance	13,469	12,678	11,326	14,712	14,712	5,000	-66.01%
67740 800 MHZ Maintenance	184,458	269,916	298,130	36,156	712,633	36,602	1.23%
64520 Repairs and Maintenance					(95,000)		
64520 Repairs and Maintenance	**8,610,412**	**12,412,224**	**11,333,450**	**11,811,829**	**13,492,377**	**12,928,315**	9.45%
68550 Training	403,479	497,962	516,702	504,837	492,087	451,946	-10.48%
68610 Conferences	167,021	219,139	187,123	186,889	145,794	201,089	7.60%
68695 Hosted Meetings	13,658	28,194	14,590	15,950	13,750	80,700	405.96%
68500 Conferences and Training						49,553	100.00%
68500 Conferences and Training	**584,159**	**745,294**	**718,415**	**707,676**	**651,631**	**783,288**	10.68%
69305 - Prof Svcs - Graphics			25				
69310 Prof Svcs - Appraiser		4,000	9,569				
69315 Prof Svcs - Information Services	55,431	22,836	65,140	13,282	13,282	13,282	0.00%
69325 Prof Svcs - Economic Analysis					8,000		
69330 Prof Svcs - Labor Negotiations	22,190	41,475	35,853			60,000	100.00%
69340 Prof Svcs - Property Mgmt			210				
69360 Prof Svcs - Medical	162,649	305,880	374,291	162,678	170,090	168,713	3.71%
69365 Other Professional Services	2,963,237	3,356,031	3,157,292	2,263,726	3,932,457	3,379,235	49.28%
69370 Prof Svcs - Legal	161,483	122,422	46,030	342,865	344,155	342,865	0.00%
69385 Prof Svcs - Commissions	330	630	404				
69390 Prof Svcs - Personnel Hearings	147	349					
69395 Prof Svcs - Recruitment	1,025	1,167					
69300 Professional Services					3,293		
69300 Professional Services	**3,366,493**	**3,854,791**	**3,688,814**	**2,782,551**	**4,471,277**	**3,964,095**	42.46%
69455 Cont Svcs - Printing Reproduction	224,017	268,374	281,408	111,900	111,900	103,900	-7.15%
69460 Cont Svcs - Oil Well	10,376						
69465 Cont Svcs - Ambulance Services	56,858	43,970		4,500	4,500	41,499	822.20%
69470 Cont Svcs - Security	15,634	22,023	19,576	22,500	22,500	22,500	0.00%
69475 Cont Svcs - Emp Assist Program	36,861	44,600	44,820	70,000	70,000	68,000	-2.86%
69480 Cont Svcs - Audiovisual	2,400			2,740	2,740	3,240	18.25%

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City of Huntington Beach
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Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
69485 Cont Svcs - Microfilm/Doc Image	10,653	9,463	9,850	11,750	13,155	8,200	-30.21%
69500 Cont Svcs - Janitorial	415,929	569,936	470,365	536,573	536,573	570,573	6.34%
69505 Cont Svcs - Other	2,778,464	4,100,361	3,275,767	3,737,031	4,131,751	3,675,387	-1.65%
69510 Cont Svcs - Animal Control	1,002,910	1,170,408	1,119,930	1,315,000	1,398,529	1,315,000	0.00%
69515 Cont Svcs - Royalty Payments	17,200	29,235	17,910	40,644	40,644	28,429	-30.05%
69520 Cont Svcs - Advertising	20,762	29,100	19,685	52,000	56,720	48,200	-7.31%
69535 Cont Svcs - Legal		6,274					
69450 Other Contract Services					(43,000)		
69450 Other Contract Services	**4,592,064**	**6,293,744**	**5,259,312**	**5,904,638**	**6,346,013**	**5,884,928**	-0.33%
70200 Equipment Rental	240,188	321,411	337,382	74,584	76,700	71,584	-4.02%
70300 Leases	3,025			213,800	213,800	223,015	4.31%
70000 Rental Expense	**243,213**	**321,411**	**337,382**	**288,384**	**290,500**	**294,599**	2.16%
72225 Workers' Compensation		8					
72525 Liability				250,000	250,000	250,000	0.00%
72600 Settlements		20,758	47,430	250,000	210,012	250,000	0.00%
72000 Claims Expense		**20,767**	**47,430**	**500,000**	**460,012**	**500,000**	0.00%
73010 General Liability Insurance	27,031	54,865	37,511	39,352	39,352	39,352	0.00%
73000 Insurance	**27,031**	**54,865**	**37,511**	**39,352**	**39,352**	**39,352**	0.00%
74020 HB Visitors Conv Bureau	871,963	822,239					
74010 Contribution to Private Agency				225,000	75,000	225,000	0.00%
74010 Contribution to Private Agency	**871,963**	**822,239**		**225,000**	**75,000**	**225,000**	0.00%
75100 Metro Cities JPA	645,416	1,264,862	1,439,047	1,403,799	1,434,049	1,489,652	6.12%
75200 County of Orange	589,965	882,628	623,976	745,000	865,000	895,000	20.13%
75250 Department of Justice	2,898	234	2,360	5,000	5,000	5,000	0.00%
75260 State of CA		384,278	495,389		382,740	382,238	100.00%
75300 Grants		1,498	398,502				
75350 Taxes	614,049	572,920	581,822	704,500	704,500	704,500	0.00%
75000 Payments to Other Governments	**1,852,329**	**3,106,419**	**3,541,097**	**2,858,299**	**3,391,289**	**3,476,390**	21.62%
78100 Expense Allowances	94,173	129,109	132,552	139,865	139,865	143,830	2.83%
78200 Auto Allowances	130,931	172,315	153,385	189,032	189,032	191,632	1.38%
78300 Tool Allowances	12,000	11,864	22,467	12,800	12,800	12,800	0.00%
78400 Uniform Allowances	330,683	344,424	337,335	352,900	352,900	350,705	-0.62%
78500 Cell Phone Allowances	43,361	53,075	45,074	60,000	60,000	60,000	0.00%
78000 Expense Allowances	**611,148**	**710,786**	**690,813**	**754,597**	**754,597**	**758,967**	0.58%
79025 Permit Expense	277,503	332,598	376,518	366,850	366,850	369,900	0.83%
79050 Cash Over and Short	943	(12,165)	(104)				
79075 Bad Debt Expense	563,190	1,043,687	110,634	950,000	950,000	950,000	0.00%
79100 Contingency	234,787	(200,873)	(58,307)				
79150 Discounts Lost	(16,084)	(12,802)	(21,053)				
79200 Extradition/Background	1,379	1,199	1,352	4,800	6,700	5,300	10.42%
79300 Procurement Card Charges			(985)				
79350 Sales Tax Rebate	548,200	1,004,567	689,230	654,800	765,657	1,004,800	53.45%
79500 CAL-Card – Dispute Charge	(499)	(212)	(54)				
79510 CAL-Card – Accidental Use	(18)	40	125				
79000 Other Expenses	**1,609,401**	**2,156,040**	**1,097,356**	**1,976,450**	**2,089,207**	**2,330,000**	17.89%
60000 OPERATING EXPENSES	**30,580,393**	**41,160,996**	**37,303,108**	**38,733,246**	**43,047,409**	**42,748,419**	10.37%
81100 Purchase Amount	316,800	1,290,010			315,413		
81200 Relocation Benefits Land Purch					55,019		
81000 Land Purchase	**316,800**	**1,290,010**			**370,432**		
82200 Buildings Improvements	425,676						
82300 Streets Improvements	621,897						
82400 Parking Improvements	104,932						
82800 Other Improvements	476,342	230,003	83,849		142,881		
82000 Improvements	**1,628,847**	**230,003**	**83,849**		**142,881**		

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City of Huntington Beach
Adopted Budget - FY 2021/22
Expenditure Summary
GENERAL FUND
Combined Expenditure Detail by Object Account

Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Color Legend							
Major Grouping Total							
Minor Grouping Total							
83600 Equipment - Safety					1,746		
83700 Equipment - General	716,249		50,156				
84000 Equipment - Information Services	728,818	571					
83000 Equipment	**1,445,067**	**571**	**50,156**		**1,746**		
85050 Automobile			6,843				
85100 Truck	266,274						
85250 Aircraft	4,916						
85350 Other Vehicles	94,872	89,873					
85000 Vehicles	**366,062**	**89,873**	**6,843**				
80000 CAPITAL EXPENDITURES	**3,756,776**	**1,610,458**	**140,848**		**515,060**		
88030 Principal	310,626	1,378,668	1,637,451	1,860,727	1,860,727	1,749,887	-5.96%
88070 Interest	86,728	176,797	218,368	193,811	193,811	158,250	-18.35%
88160 Payment to Fiscal Agent		8,190	7,361	10,000	10,000	10,000	0.00%
88010 Debt Service Expenses	**397,355**	**1,563,655**	**1,863,181**	**2,064,538**	**2,064,538**	**1,918,137**	-7.09%
88205 Operating Transfers Out	28,053,955	24,357,292	19,476,744	11,425,756	11,425,756	40,142,485	251.33%
88200 Transfers to Other Funds	**28,053,955**	**24,357,292**	**19,476,744**	**11,425,756**	**11,425,756**	**40,142,485**	251.33%
88000 NON-OPERATING EXPENSES	**28,451,309**	**25,920,947**	**21,339,924**	**13,490,294**	**13,490,294**	**42,060,622**	211.78%
50000 EXPENDITURES	**182,852,702**	**228,911,785**	**223,492,900**	**216,908,281**	**222,051,044**	**227,980,486**	**5.10%**

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City of Huntington Beach
Adopted Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel

ALL FUNDS

DEPARTMENT	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	1.50	1.50	0.00
City Manager	7.00	8.00	9.00	7.00	7.00	0.00
Administrative Services	45.00	44.00	43.00	33.00	34.00	1.00
Community Development	49.50	49.50	51.50	54.00	54.00	0.00
Community & Library Services	64.25	64.25	64.25	60.25	60.25	0.00
Finance	33.00	33.00	33.00	31.50	31.50	0.00
Fire	198.00	198.00	198.00	200.00	200.00	0.00
Police	364.50	365.50	365.50	356.00	357.00	1.00
Public Works	207.00	207.00	207.00	199.00	201.00	2.00
Total	**986.25**	**987.25**	**989.25**	**958.25**	**962.25**	**4.00**

GENERAL FUND

DEPARTMENT	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	1.50	1.50	0.00
City Manager	6.15	7.15	8.95	7.00	7.00	0.00
Administrative Services	38.05	37.20	35.40	30.70	31.55	0.85
Community Development	45.17	45.17	46.67	49.52	49.52	0.00
Community & Library Services	58.91	58.91	59.41	56.41	56.41	0.00
Finance	31.42	31.42	31.42	29.92	30.10	0.18
Fire	194.10	194.10	194.20	196.20	196.30	0.10
Police	362.50	362.50	362.50	353.00	355.00	2.00
Public Works	97.75	97.75	95.95	53.00	53.50	0.50
Total	**852.05**	**852.20**	**852.50**	**793.25**	**796.88**	**3.63**

Note: Reflects the Table of Organization for Fiscal Year 2021/22; however, 12 positions are defunded.

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City of Huntington Beach
Adopted Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	
CITY COUNCIL						
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Council Member *	6.00	6.00	6.00	6.00	6.00	
Mayor *	1.00	1.00	1.00	1.00	1.00	
Total - City Council	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**	

* Mayor and Council Members are not included in the FTE Count.

CITY ATTORNEY						
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	
Chief Assistant City Attorney	1.00	2.00	2.00	2.00	1.00	1
City Attorney	1.00	1.00	1.00	1.00	1.00	
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00	
Legal Assistant	2.00	2.00	2.00	2.00	2.00	
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	3.00	
Senior Legal Assistant	1.00	1.00	1.00	1.00	1.00	
Senior Trial Counsel	1.00				1.00	1
Total - City Attorney	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	

CITY CLERK					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
Total - City Clerk	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

CITY TREASURER					
Administrative Analyst	0.50	0.50	0.50		
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
Total - City Treasurer	**2.00**	**2.00**	**2.00**	**1.50**	**1.50**

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City of Huntington Beach
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All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
CITY MANAGER					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	2.00	2.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Director of Organizational Learning & Engagement		1.00	1.00		
Energy Project Manager	1.00				
Executive Assistant	1.00	1.00			
Principal Administrative Analyst			2.00	2.00	2.00
Total - City Manager	**7.00**	**8.00**	**9.00**	**7.00**	**7.00**
ADMINISTRATIVE SERVICES					
Director of Administrative Services				1.00	1.00
Deputy Director of Administrative Services				1.00	1.00
Principal Administrative Analyst					1.00 [2]
Subtotal Administration				*2.00*	*3.00*
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00				
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00	1.00	1.00		
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior	3.00	3.00	3.00	2.00	2.00
Personnel Analyst				2.00	2.00
Personnel Assistant	3.00	3.00	3.00	2.00	2.00
Risk Management Specialist	2.00	2.00	2.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst	1.00	1.00	1.00		
Subtotal Human Resources	*15.00*	*14.00*	*14.00*	*11.00*	*11.00*

City of Huntington Beach
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Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
ADMINISTRATIVE SERVICES (continued)					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00		
GIS Analyst II	4.00	4.00	4.00	1.00	1.00
Information Technology Analyst I				3.00	3.00
Information Technology Analyst II	3.00	3.00	3.00	1.00	1.00
Information Technology Analyst III	1.00	1.00	1.00		
Information Technology Analyst IV	4.00	4.00	3.00	3.00	3.00
Information Technology Analyst Senior	5.00	5.00	5.00	2.00	2.00
Information Technology Technician I	2.00	2.00	2.00	1.00	1.00
Information Technology Technician III	1.00	1.00	1.00	2.00	2.00
Information Technology Technician IV	1.00	1.00	1.00		
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00	1.00	1.00		
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Info Tech Manager				1.00	1.00
Senior Info Tech Technician	2.00	2.00	2.00	2.00	2.00
Senior Telecommunication Technician	1.00	1.00	1.00		
Subtotal Information Services	*30.00*	*30.00*	*29.00*	*20.00*	*20.00*
Total - Administrative Services	**45.00**	**44.00**	**43.00**	**33.00**	**34.00**
COMMUNITY DEVELOPMENT					
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Deputy Director of Comm Dvlpmt	1.00	2.00	2.00	2.00	2.00
Deputy Director of Econ Dvlpmt	1.00				
Principal Administrative Analyst		1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.50	2.50	2.50	2.00	2.00
GIS Analyst II				1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Subtotal Administration	*8.50*	*9.50*	*9.50*	*10.00*	*10.00*

City of Huntington Beach
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	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
COMMUNITY DEVELOPMENT (continued)					
Planning Manager	1.00	1.00	1.00	1.00	1.00
Principal Planner			1.00	1.00	1.00
Senior Planner	3.00	3.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	3.00	3.00
Permit & Plan Check Manager				1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00		
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Senior Permit Technician	3.00	3.00	3.00	4.00	4.00
Administrative Secretary				1.00	1.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	1.00	1.00
Inspection Supervisor	2.00	2.00	2.00	1.00	1.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	2.00	2.00	1.00	1.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
Subtotal Development Services	*30.00*	*30.00*	*30.00*	*28.00*	*28.00*
Housing Manager				1.00	1.00
Real Estate & Project Manager	1.00	1.00	1.00		
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00			1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00
Code Enforcement Officer I	1.00	1.00	2.00	3.00	3.00
Code Enforcement Officer II	2.00	2.00	3.00	4.00	4.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Economic Development Manager				1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Subtotal Community Enhancement	*11.00*	*10.00*	*12.00*	*16.00*	*16.00*
Total - Community Development	**49.50**	**49.50**	**51.50**	**54.00**	**54.00**

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	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
COMMUNITY & LIBRARY SERVICES					
Director of Community & Library Services				1.00	1.00
Director of Community Services	1.00	1.00	1.00		
Director of Library Services	1.00	1.00	1.00		
Deputy Director of Community & Library Services				1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50	1.00	1.00
Park Development Project Coordinator		1.00	1.00		
Assistant Planner	1.00				
Subtotal Administration	*5.50*	*5.50*	*5.50*	*5.00*	*5.00*
Administrative Secretary	0.50	0.50	0.50		
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	2.00	2.00	2.00	1.00	1.00
Comm Svcs & Recreation Specialist	1.00	1.00	1.00	2.00	2.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking & Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking & Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking & Camping Leadworker	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	1.00	1.00	1.00		
Subtotal Facilities & Events	*12.50*	*12.50*	*12.50*	*11.00*	*11.00*
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	4.00	4.00	4.00	4.00	4.00
Comm Svcs Recreation Specialist	6.00	6.00	6.00	6.00	6.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor				1.00	1.00
Social Worker	1.00	1.00	1.00		
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal Programs & Services	*17.00*	*17.00*	*17.00*	*17.00*	*17.00*

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	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
COMMUNITY & LIBRARY SERVICES (continued)					
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Community Services Manager				1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Librarian	5.00	5.00	5.00	4.00	4.00
Library Services Clerk	6.50	6.50	6.50	5.50	5.50
Library Specialist	3.00	3.00	3.00	2.00	2.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal Library & Cultural Services	*29.25*	*29.25*	*29.25*	*27.25*	*27.25*
Total - Community & Library Services	**64.25**	**64.25**	**64.25**	**60.25**	**60.25**
FINANCE					
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Information Technology Analyst Senior				1.00	1.00
Subtotal Finance Administration	*3.50*	*3.50*	*3.50*	*4.50*	*4.50*
Finance Manager - Budget	1.00	1.00	1.00		
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Finance Analyst	3.00	3.00	3.00	2.00	2.00
Senior Buyer				1.00	1.00
Buyer	2.00	2.00	2.00	1.00	1.00
Subtotal Budget Management	*7.00*	*7.00*	*7.00*	*5.00*	*5.00*

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FINANCE (continued)						
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00	
Principal Finance Analyst			1.00	1.00	1.00	
Project Manager	1.00	1.00				
Senior Finance Analyst				1.00	1.00	
Senior Accountant	1.00	1.00	1.00	1.00	1.00	
Accounting Technician Supervisor				1.00	1.00	
Senior Accounting Technician	2.00	2.00	2.00	1.00	1.00	
Accounting Technician II	4.00	4.00	4.00	3.00	3.00	
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Payroll Technician	2.00	2.00	2.00	1.00	1.00	
Subtotal Accounting Services	*12.00*	*12.00*	*12.00*	*11.00*	*11.00*	
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst	0.50	0.50	0.50	1.00	1.00	
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00	
Business License Supervisor	1.00	1.00	1.00	1.00	1.00	
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Accounting Technician II	5.00	5.00	5.00	5.00	5.00	
Field Service Representative	1.00	1.00	1.00	1.00	1.00	
Subtotal Revenue Services	*10.50*	*10.50*	*10.50*	*11.00*	*11.00*	
Total - Finance	**33.00**	**33.00**	**33.00**	**31.50**	**31.50**	
FIRE						
Fire Chief	1.00	1.00	1.00	1.00	1.00	S
Administrative Analyst Principal				1.00	1.00	
Subtotal Administration	*1.00*	*1.00*	*1.00*	*2.00*	*2.00*	
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Marshal			1.00	1.00	1.00	
Assistant Fire Marshal	1.00	1.00				
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00	
Fire Prevention Inspector II	4.00	4.00	4.00	4.00	4.00	
Fire Prevention Inspector I				1.00	1.00	

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	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	
FIRE (continued)						
Senior Permit Technician	1.00	1.00	1.00			
Administrative Fire Captain ^	1.00	1.00	1.00	1.00	1.00	s
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00			
Administrative Secretary	2.00	2.00	2.00	1.00	1.00	
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	
Office Assistant II	1.00	1.00	1.00			
Subtotal Professional Standards	*18.00*	*18.00*	*18.00*	*15.00*	*15.00*	
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	s
Fire Battalion Chief	5.00	5.00	5.00	5.00	5.00	s
Administrative Fire Captain ^	2.00	2.00	2.00	2.00	2.00	s
Fire Captain	30.00	30.00	30.00	30.00	30.00	s
Fire Engineer	30.00	30.00	30.00	30.00	30.00	s
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00	s
Firefighter	12.00	12.00	12.00	12.00	12.00	s
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Emergency Medical Services Coordinator	1.00	1.00	1.00			
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
Subtotal Emergency Response	*164.00*	*164.00*	*164.00*	*163.00*	*163.00*	
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	s
Marine Safety Battalion Chief	3.00	3.00	3.00	3.00	3.00	s
Marine Safety Captain ^	10.00	10.00	10.00	12.00	12.00	s
Ocean Lifeguard Specialist				3.00	3.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Subtotal Marine Safety	*15.00*	*15.00*	*15.00*	*20.00*	*20.00*	
Subtotal Sworn	*145.00*	*145.00*	*145.00*	*147.00*	*147.00*	s
Subtotal Non-Sworn	*53.00*	*53.00*	*53.00*	*53.00*	*53.00*	
Total - Fire	**198.00**	**198.00**	**198.00**	**200.00**	**200.00**	

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POLICE						
Police Chief	1.00	1.00	1.00	1.00	1.00	S
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00	S
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Subtotal Administration	*3.00*	*3.00*	*3.00*	*3.00*	*3.00*	
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	S
Police Sergeant	2.00	2.00	2.00	2.00	2.00	S
Police Officer	2.00	1.00	1.00			S
Community Relations Officer				1.00	1.00	
Subtotal Professional Standards	*5.00*	*4.00*	*4.00*	*4.00*	*4.00*	
Police Sergeant	1.00	1.00	1.00	1.00	1.00	S
Police Officer	1.00	1.00	1.00	1.00	1.00	S
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal Training	*3.00*	*3.00*	*3.00*	*3.00*	*3.00*	
Community Relations Specialist	1.00	1.00	1.00	2.00	2.00	
Subtotal Community Support	*1.00*	*1.00*	*1.00*	*2.00*	*2.00*	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Deputy Director of Homelessness & Behavioral Health Services					1.00	3
Police Lieutenant	6.00	6.00	6.00	6.00	6.00	S
Police Sergeant	19.00	19.00	19.00	18.00	18.00	S
Police Officer ^	153.00	152.00	152.00	152.00	152.00	S
Police Recruit	4.00	4.00	4.00			
Community Services Officer	4.00	4.00	7.00	4.00	4.00	
Crime Scene Investigator	2.00	2.00	2.00	4.00	4.00	
Senior Helicopter Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking/Traffic Control Officer	16.00	16.00	16.00	10.00	10.00	
Subtotal Uniform	*208.00*	*207.00*	*210.00*	*198.00*	*199.00*	

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	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	
POLICE (continued)						
Police Captain	1.00	1.00	1.00	1.00	1.00	s
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	s
Police Sergeant	6.00	6.00	6.00	6.00	6.00	s
Police Officer ^	34.00	36.00	36.00	37.00	37.00	s
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Police Services Specialist	3.00	3.00	3.00	2.00	2.00	
Community Services Officer	9.00	9.00	5.00	5.00	5.00	
Latent Fingerprint Examiner	2.50	2.50	2.50	2.00	2.00	
Police Photo/Imaging Specialst	1.00	1.00	1.00			
Subtotal Investigations	*60.50*	*62.50*	*58.50*	*57.00*	*57.00*	
Police Captain	1.00	1.00	1.00	1.00	1.00	s
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Accounting Technician II	3.00	3.00	3.00	3.00	3.00	
Police Sergeant				1.00	1.00	s
Detention Administrator	1.00	1.00	1.00			
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00	
Detention Officer	9.00	9.00	9.00	9.00	9.00	
Subtotal Administrative Operations	*24.00*	*24.00*	*24.00*	*24.00*	*24.00*	
Police Admin Services Division Manager	1.00	1.00	1.00	1.00	1.00	
Police Support Services Manager				1.00	1.00	
Community Services Officer			1.00	1.00	1.00	
Police Services Specialist	7.00	7.00	7.00	6.00	6.00	
Police Officer		1.00	1.00	1.00	1.00	s
Police Communications Manager	1.00	1.00	1.00	1.00	1.00	
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00	
Communications Operator-PD ^	18.00	18.00	18.00	18.00	18.00	
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00	
Personnel Assistant				1.00	1.00	
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00	

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POLICE (continued)						
Police Records Administrator	1.00	1.00	1.00	1.00	1.00	
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00	
Police Records Specialist	11.00	11.00	11.00	11.00	11.00	
Police Records Technician	6.00	6.00	6.00	5.00	5.00	
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Information Technology Analyst II				1.00	1.00	
Information Technology Analyst IV				1.00	1.00	
Information Technology Technician IV				1.00	1.00	
Subtotal Administrative Services	*60.00*	*61.00*	*62.00*	*65.00*	*65.00*	
Subtotal Sworn	*232.00*	*233.00*	*233.00*	*233.00*	*233.00*	S
Subtotal Non-Sworn	*132.50*	*132.50*	*132.50*	*123.00*	*124.00*	
Total - Police	**364.50**	**365.50**	**365.50**	**356.00**	**357.00**	
PUBLIC WORKS						
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Deputy Director of Public Works				2.00	2.00	
Administrative Services Manager				1.00	1.00	
Project Manager	1.00	1.00	1.00			
Accounting Technician II	1.00	1.00	1.00	1.00	1.00	
Administrative Aide					1.00	4
Administrative Analyst				2.00	3.00	5
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00	
Field Service Representative	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	4.00	4.00	4.00	5.00	5.00	
Office Specialist	1.00	1.00	1.00			
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal Administration	*15.00*	*15.00*	*15.00*	*19.00*	*21.00*	

City of Huntington Beach
Adopted Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
PUBLIC WORKS (continued)					
Operations Manager				1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00		
General Services Manager	1.00	1.00	1.00		
Accounting Technician II	1.00	1.00	1.00		
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator	3.00	3.00	3.00	2.00	2.00
Beach Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Beach Maintenance Service Worker	1.00	1.00	1.00	1.00	1.00
Beach Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	1.00	1.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	2.00	2.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	3.00	3.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Street Equipment Operator	3.00	3.00	3.00	2.00	2.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	2.00	2.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Subtotal Maint Ops & Gen Svcs	*66.00*	*66.00*	*66.00*	*58.00*	*58.00*

City of Huntington Beach
Adopted Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
PUBLIC WORKS (continued)					
Utilities Manager	1.00	1.00	1.00		
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Field Service Representative	2.00	2.00	2.00	1.00	1.00
GIS Analyst II				2.00	2.00
SCADA Coordinator	1.00	1.00	1.00		
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00		
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00		
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Utilities Technology Coordinator				1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Maint Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maint Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Superintendent				1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00		
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00

City of Huntington Beach
Adopted Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
PUBLIC WORKS (continued)					
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
Subtotal Utilities	*88.00*	*88.00*	*88.00*	*86.00*	*86.00*
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Traffic Engineer	2.00	2.00	2.00	2.00	2.00
Signs & Markings Crewleader	1.00	1.00	1.00		
Signs Leadworker	1.00	1.00	1.00		
Signs/Markings Equipment Operator	1.00	1.00	1.00		
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Subtotal Transportation	*13.00*	*13.00*	*13.00*	*10.00*	*10.00*
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	2.00	2.00	2.00	2.00	2.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Park Development Project Coordinator				1.00	1.00
Principal Civil Engineer	3.00	3.00	3.00	3.00	3.00

City of Huntington Beach
Adopted Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
PUBLIC WORKS (continued)					
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Subtotal Engineering	*25.00*	*25.00*	*25.00*	*26.00*	*26.00*
Total - Public Works	**207.00**	**207.00**	**207.00**	**199.00**	**201.00**
GRAND TOTAL	**986.25**	**987.25**	**989.25**	**958.25**	**962.25**

NOTES:

[S] Sworn Public Safety position

^ There are 12 defunded positions included in the FTE count as follows:

(2) Administrative Fire Captain

(1) Marine Safety Captain

(8) Police Officer

(1) Communications Operator-PD

[1] Position downgraded from Chief Assistant City Attorney to Senior Trial Counsel

[2] Position added for performance management and data analysis

[3] Position to coordinate homeless response efforts

[4] Position to focus on sustainability projects and programs

[5] Position assigned to the Smart Cities Initiative

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City of Huntington Beach
City Council
Adopted Budget – FY 2021/22

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

City Council

Department Descriptions

The City Council is the policy setting body of the City. City Council duties include: establishing goals and policies, enacting legislation, adopting the City's operating and capital budget, and appropriating the funds necessary to provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

Clerical staff provides administrative support and customer service to City Council Members and the public.

In February of 2021, the City Council adopted the following strategic goals:

- Increase the City's community engagement efforts;
- Enhance and maintain City's infrastructure;
- Enhance existing homeless response efforts and develop innovative solutions to address the root causes of homelessness; and
- Develop programs and policies to support, promote and diversify our economic base, as well as increase local housing supply.
- Maintain the overall financial stability of the City.

These goals are used as a frame of reference in evaluating requests for action brought before the City Council.

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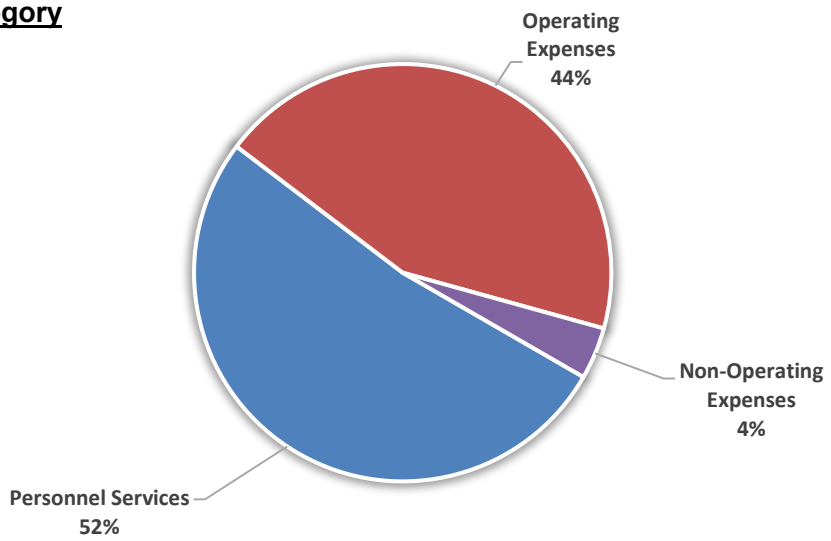
City Council
Adopted Budget - FY 2021/22
Summary Charts

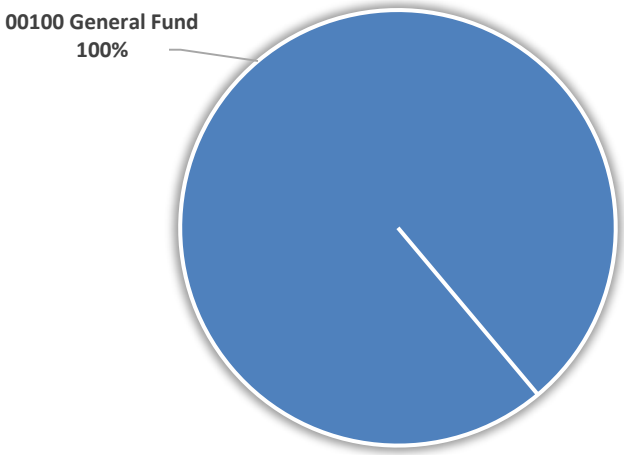
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	148,429	195,065	215,075	225,559	225,559	199,580
Operating Expenses	130,446	142,757	144,079	155,765	155,795	168,700
Non-Operating Expenses						15,455
Total Expenditures by Category	**278,875**	**337,821**	**359,153**	**381,324**	**381,354**	**383,735**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	278,875	337,821	359,153	381,324	381,354	383,735
Total Expenditures by Fund	**278,875**	**337,821**	**359,153**	**381,324**	**381,354**	**383,735**

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City Council

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	65,286	87,048	89,686	90,437	90,437	89,586	-0.94%
Salaries, Overtime	287	130	1,152				
Leave Payouts	4,551	4,509	7,786				
Benefits	78,305	103,377	116,451	135,122	135,122	109,994	-18.60%
PERSONNEL SERVICES	**148,429**	**195,065**	**215,075**	**225,559**	**225,559**	**199,580**	-11.52%
OPERATING EXPENSES							
Equipment and Supplies	2,576	1,048	2,122	3,500	3,530	4,970	42.00%
Conferences and Training	38,197	18,600	12,404	18,600	18,600	26,100	40.32%
Expense Allowances	89,673	123,109	129,552	133,665	133,665	137,630	2.97%
OPERATING EXPENSES	**130,446**	**142,757**	**144,079**	**155,765**	**155,795**	**168,700**	8.30%
NON-OPERATING EXPENSES							
Transfers to Other Funds						15,455	100.00%
NON-OPERATING EXPENSES						**15,455**	100.00%
Grand Total	**278,875**	**337,821**	**359,153**	**381,324**	**381,354**	**383,735**	**0.63%**
General Fund	278,875	337,821	359,153	381,324	381,354	383,735	0.63%
Grand Total	**278,875**	**337,821**	**359,153**	**381,324**	**381,354**	**383,735**	**0.63%**

Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

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City Council

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	65,286	87,048	89,686	90,437	90,437	89,586	-0.94%
Salaries, Overtime	287	130	1,152				
Leave Payouts	4,551	4,509	7,786				
Benefits	78,305	103,377	116,451	135,122	135,122	109,994	-18.60%
PERSONNEL SERVICES	**148,429**	**195,065**	**215,075**	**225,559**	**225,559**	**199,580**	-11.52%
OPERATING EXPENSES							
Equipment and Supplies	2,576	1,048	2,122	3,500	3,530	4,970	42.00%
Conferences and Training	38,197	18,600	12,404	18,600	18,600	26,100	40.32%
Expense Allowances	89,673	123,109	129,552	133,665	133,665	137,630	2.97%
OPERATING EXPENSES	**130,446**	**142,757**	**144,079**	**155,765**	**155,795**	**168,700**	8.30%
NON-OPERATING EXPENSES							
Transfers to Other Funds						15,455	100.00%
NON-OPERATING EXPENSES						**15,455**	100.00%
Total	**278,875**	**337,821**	**359,153**	**381,324**	**381,354**	**383,735**	**0.63%**

Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

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City Council

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
City Council							
PERSONNEL SERVICES							
Salaries, Permanent	65,286	87,048	89,686	90,437	90,437	89,586	-0.94%
Salaries, Overtime	287	130	1,152				
Leave Payouts	4,551	4,509	7,786				
Benefits	78,305	103,377	116,451	135,122	135,122	109,994	-18.60%
PERSONNEL SERVICES	**148,429**	**195,065**	**215,075**	**225,559**	**225,559**	**199,580**	-11.52%
OPERATING EXPENSES							
Equipment and Supplies	2,576	1,048	2,122	3,500	3,530	4,970	42.00%
Conferences and Training	38,197	18,600	12,404	18,600	18,600	26,100	40.32%
Expense Allowances	89,673	123,109	129,552	133,665	133,665	137,630	2.97%
OPERATING EXPENSES	**130,446**	**142,757**	**144,079**	**155,765**	**155,795**	**168,700**	8.30%
NON-OPERATING EXPENSES							
Transfers to Other Funds						15,455	100.00%
NON-OPERATING EXPENSES						**15,455**	100.00%
Total	**278,875**	**337,821**	**359,153**	**381,324**	**381,354**	**383,735**	**0.63%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI).

City of Huntington Beach
City Attorney
Adopted Budget – FY 2021/22

City Attorney

Chief Assistant
City Attorney

COMMUNITY PROSECUTION

Deputy Community Prosecutor

LITIGATION

Senior Trial Counsel
Senior Deputy City Attorney (2)

ADVISORY

Assistant City Attorney
Senior Deputy City Attorney

ADMINISTRATION
Senior Legal Assistant
Legal Assistant (2)

City Attorney

Department Descriptions

Our Mission: To provide the best possible representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in all matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney defends the City in every lawsuit, prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents, and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute.

Michael E. Gates, City Attorney (Elected in 2014)

The City Attorney's Office consists of an elected City Attorney, two Chief Assistant City Attorneys, a Deputy Community Prosecutor, three Senior Deputy City Attorneys, a Deputy City Attorney, three support staff, and law school externs.

Ongoing Activities & Projects

Administration

- Manages daily office operations.
- Defends the City of Huntington Beach and its Police Officers in all lawsuits.
- Provides leadership and oversight in the handling of lawsuits and trials.
- Provides leadership and oversight in preparation of City Ordinances.
- Provides leadership and oversight to the Community Prosecution program.
- Develops and manages the Department's annual budget.
- Coordinates active intern and extern programs for college and graduate students.
- Provides citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

Community Prosecutor Program

At the direction of the City Attorney, the Deputy Community Prosecutor leads the City's prosecutorial efforts for Penal Code and Municipal Law violations that occur in the City. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutor conducts legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutor provides legal advice, legal opinions and training to law enforcement personnel.

City Attorney

Ongoing Activities & Projects

Municipal Advisory Services

- Interpret the City Charter and all City Ordinances.
- Provide ongoing legal advice to all City Departments.
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings.
- Coordinate Public Records Act responses.
- Prosecute all criminal violations of the Municipal and Zoning Codes.
- Provide for or assist in civil citation hearings.
- Research, advise, and prepare all Ordinances, Resolutions, and agreements.
- Review and approve all insurance forms and indemnification waivers submitted to the City.
- Maintain standardized agreements and contract processing.
- Review and advise regarding changes in State law impacting the City.
- Assist in negotiations regarding agreements that generate revenue for the City.

Litigation Services

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts.
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges.
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment.
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus.
- Supervise outside counsel, as-needed.
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation.
- Represent staff at depositions in third party litigation in which the City is not a party.
- Assist staff in preparation of bankruptcy matters involving the City.
- Provide assistance to staff in small claims disputes involving the City.

Community Prosecution Services

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach.
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases.
- Interview and work with victims and witnesses.
- Conduct legal research and draft motions.
- Represent the people in all Superior Court proceedings from arraignment through trial.
- Provide legal advice, legal opinions, and training to law enforcement personnel.

City Attorney

Accomplishments & Objectives

FY 2020/21 Accomplishments

- **WIN on APPEAL, Stephan Shay, et al v. City of Huntington Beach, et al.**: At the lower Federal District Court, the City of Huntington Beach prevailed by securing a jury verdict in favor of the City and the HBPD Officers involved. According to plaintiffs, this was a million dollar, officer-involved use of force case against the City. Plaintiffs appealed the verdict to the Ninth Circuit Court of Appeals. After briefing and argument, the Ninth Circuit Court of Appeal denied plaintiffs' appeal and affirmed the lower court decision in the City's favor. **Since the City prevailed, $0 was paid to Plaintiffs**;

- **WIN on APPEAL, Christiana v. City of Huntington Beach, et al.**: At the lower Federal District Court, the City of Huntington Beach prevailed by obtaining a dismissal of the case in favor of the City. According to plaintiff, this was officer-involved use of force and denial of First Amendment case against the City. Plaintiff appealed the verdict to the Ninth Circuit Court of Appeals. After briefing and argument, the Ninth Circuit Court of Appeal denied plaintiff's appeal and affirmed the lower court decision in the City's favor. **Since the City prevailed, $0 was paid to Plaintiff**;

- **WIN on APPEAL, Kang v. City of Huntington Beach, et al.**: At the lower State Court, the City of Huntington Beach prevailed at jury trial in favor of the City. According to plaintiff, this was a $10,000,000 officer-involved motor vehicle accident case against the City. Plaintiff appealed the jury verdict to the State Court of Appeals. After briefing and argument, the Court of Appeals denied plaintiff's appeal and affirmed the lower court decision in the City's favor. **Since the City prevailed, $0 was paid to Plaintiff. In fact, Plaintiff still owes the City of Huntington Beach approximately $150,000 because of our Trial Court victory**;

- **LAWSUIT, City of Huntington Beach v. Newsom, State of California**: The City of Huntington Beach sued the State and Governor Newsom in April challenging Newsom's Executive Order authority to close the beaches in Huntington Beach on Constitutional grounds. The lawsuit was filed within 24 hours of the beach closure. The hearing on the court matter was set for the next week. After the filing of the lawsuit and before the hearing, Governor Newsom walked back his closure and reopened the beaches. While the City ultimately lost on the merits at the hearing, many have said it was because of the City's lawsuit that the Governor walked back his closure and reopened our beaches. This lawsuit was no extra cost or burden to the taxpayer. As a Government Entity, the City also incurred no lawsuit filing fee with the court;

- **NEW ORDINANCE**: While many Ordinances are drafted, adopted, and implemented, the Sober Living Regulation Ordinance that was adopted by City Council and implemented Summer of 2020 was of particular interest to the community. Please see the Huntington Beach Municipal Code for specifics regarding the regulation.

- **NEW ORDINANCE**: Again, while many Ordinances are drafted, adopted, and implemented, the Short Term Rental Ordinance that was adopted by City Council is of particular interest to the community. Currently, a full set of regulations for in-home only, shorter term vacation rentals is being implemented. Please see the Huntington Beach Municipal Code for specifics regarding the regulation.

- **LAWSUIT RESOLVED, Cruz v. City of Huntington Beach**: This civil action brought by decedents family against the City, concerning an officer-involved shooting of decedent while fleeing the scene. This was brought to negotiations by plaintiff as a multi-million dollar lawsuit. It was resolved by the City for less than one million dollars. While the City prides itself in not settling cases, there are instances where the City has to resolve matters where the City sees liability exposure, in order to save the taxpayers money. After many discussions with City Council, it was decided that this was not the kind of case to put in the hands of a jury. Typical jury awards in case like this exceeded what the City ultimately paid.

City Attorney

Accomplishments & Objectives

- Brought nearly all of the lawsuit (litigation) handling in-house, saving taxpayers millions of dollars. Currently, approximately 95% of all legal matters are handled in-house by the City Attorney's Office, sparing the excessive expense of hiring outside legal counsel;

- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement;

- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet);

- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments;

- Provided hundreds of legal opinions to other departments and countless hours of legal Counsel to the City and City Council; and much more.

Civil Citation Hearings

- Managed 54 Civil Citation Hearings for City's Hearing Officer.

Code Violations

- Prosecuted hundreds Municipal Code Violations on behalf of the City.

Training

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

Additional Highlights

- Responded to over 571 Requests for Legal Services from other City Departments.
- Responded to over 178 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

FY 2021/22 Objectives

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters. The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices.

The City Attorney, with the support of City Council, will continue a strong effort in current litigation with regard to issues of local control, i.e., local policing, local zoning, local housing, and local planning, including maintaining and even defending the City's local control efforts, which are currently being undermined by recent State legislation.

The City Attorney's Office is pleased to continue and enter our fourth year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The

City Attorney

Accomplishments & Objectives

Deputy Community Prosecutor provides legal advice/opinions and training to law enforcement personnel. She works closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well.

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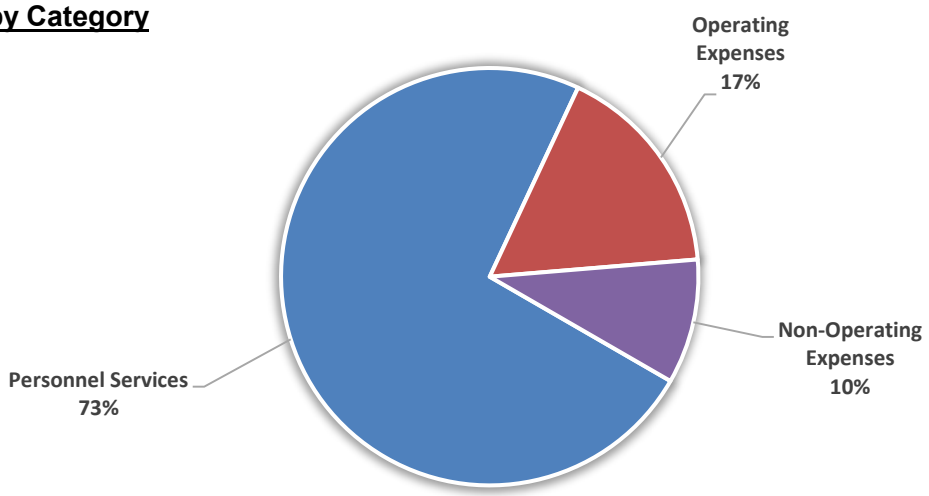
City Attorney
Adopted Budget - FY 2021/22
Summary Charts

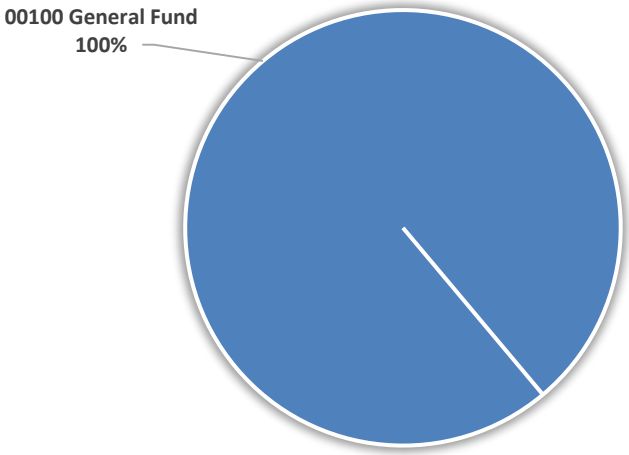
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	1,814,892	2,284,064	2,382,746	2,486,968	2,486,968	1,912,160
Operating Expenses	222,122	347,586	255,314	434,251	438,016	434,251
Non-Operating Expenses						250,688
Total Expenditures by Category	**2,037,014**	**2,631,650**	**2,638,060**	**2,921,219**	**2,924,984**	**2,597,099**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	2,037,014	2,631,650	2,638,060	2,921,219	2,924,984	2,597,099
Total Expenditures by Fund	**2,037,014**	**2,631,650**	**2,638,060**	**2,921,219**	**2,924,984**	**2,597,099**

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City Attorney

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,147,788	1,433,893	1,462,780	1,622,365	1,622,365	1,453,094	-10.43%
Salaries, Temporary	(24,245)						
Salaries, Overtime	1,437	2,857	496				
Leave Payouts	69,145	65,107	61,598				
Benefits	620,767	782,207	857,873	864,603	864,603	459,066	-46.90%
PERSONNEL SERVICES	**1,814,892**	**2,284,064**	**2,382,746**	**2,486,968**	**2,486,968**	**1,912,160**	-23.11%
OPERATING EXPENSES							
Utilities			1,893				
Equipment and Supplies	28,244	41,490	30,029	22,800	22,860	22,800	0.00%
Repairs and Maintenance		11					
Conferences and Training	2,153	6,396	2,236	1,875	1,875	1,875	0.00%
Professional Services	96,400	148,906	46,030	342,865	344,155	342,865	0.00%
Other Contract Services	83,902	138,783	157,448	48,711	51,126	48,711	0.00%
Expense Allowances	11,423	12,000	17,677	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	**222,122**	**347,586**	**255,314**	**434,251**	**438,016**	**434,251**	0.00%
NON- OPERATING EXPENSES							
Transfers to Other Funds						250,688	100.00%
NON-OPERATING EXPENSES						**250,688**	100.00%
Grand Total	**2,037,014**	**2,631,650**	**2,638,060**	**2,921,219**	**2,924,984**	**2,597,099**	**-11.10%**
General Fund	2,037,014	2,631,650	2,638,060	2,921,219	2,924,984	2,597,099	-11.10%
Grand Total	**2,037,014**	**2,631,650**	**2,638,060**	**2,921,219**	**2,924,984**	**2,597,099**	**-11.10%**
Personnel Summary	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	**0.00**

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City Attorney

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,147,788	1,433,893	1,462,780	1,622,365	1,622,365	1,453,094	-10.43%
Salaries, Temporary	(24,245)						
Salaries, Overtime	1,437	2,857	496				
Leave Payouts	69,145	65,107	61,598				
Benefits	620,767	782,207	857,873	864,603	864,603	459,066	-46.90%
PERSONNEL SERVICES	**1,814,892**	**2,284,064**	**2,382,746**	**2,486,968**	**2,486,968**	**1,912,160**	-23.11%
OPERATING EXPENSES							
Utilities			1,893				
Equipment and Supplies	28,244	41,490	30,029	22,800	22,860	22,800	0.00%
Repairs and Maintenance		11					
Conferences and Training	2,153	6,396	2,236	1,875	1,875	1,875	0.00%
Professional Services	96,400	148,906	46,030	342,865	344,155	342,865	0.00%
Other Contract Services	83,902	138,783	157,448	48,711	51,126	48,711	0.00%
Expense Allowances	11,423	12,000	17,677	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	**222,122**	**347,586**	**255,314**	**434,251**	**438,016**	**434,251**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						250,688	100.00%
NON-OPERATING EXPENSES						**250,688**	100.00%
Total	**2,037,014**	**2,631,650**	**2,638,060**	**2,921,219**	**2,924,984**	**2,597,099**	**-11.10%**

Personnel Summary	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**	**0.00**

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City Attorney

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
City Attorney							
PERSONNEL SERVICES							
Salaries, Permanent	1,147,788	1,433,893	1,462,780	1,622,365	1,622,365	1,453,094	-10.43%
Salaries, Temporary	(24,245)						
Salaries, Overtime	1,437	2,857	496				
Leave Payouts	69,145	65,107	61,598				
Benefits	620,767	782,207	857,873	864,603	864,603	459,066	-46.90%
PERSONNEL SERVICES	**1,814,892**	**2,284,064**	**2,382,746**	**2,486,968**	**2,486,968**	**1,912,160**	-23.11%
OPERATING EXPENSES							
Utilities			1,893				
Equipment and Supplies	28,244	41,490	30,029	22,800	22,860	22,800	0.00%
Repairs and Maintenance		11					
Conferences and Training	2,153	6,396	2,236	1,875	1,875	1,875	0.00%
Professional Services	96,400	148,906	46,030	342,865	344,155	342,865	0.00%
Other Contract Services	83,902	138,783	157,448	48,711	51,126	48,711	0.00%
Expense Allowances	11,423	12,000	17,677	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	**222,122**	**347,586**	**255,314**	**434,251**	**438,016**	**434,251**	0.00%
NON- OPERATING EXPENSES							
Transfers to Other Funds						250,688	100.00%
NON-OPERATING EXPENSES						**250,688**	100.00%
Total	**2,037,014**	**2,631,650**	**2,638,060**	**2,921,219**	**2,924,984**	**2,597,099**	**-11.10%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

City of Huntington Beach
City Clerk
Adopted Budget – FY 2021/22

City Clerk

ADMINISTRATION, PUBLIC SUPPORT & ELECTIONS

Assistant City Clerk
Senior Deputy City Clerk

RECORDS MANAGEMENT

Senior Deputy City Clerk

City Clerk

Department Description

Robin Estanislau, City Clerk

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

California City Clerk's Association

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Successor Agency, Housing Authority and Parking Authority; provides support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and, administers open and free elections in accordance with statutory requirements.

Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes ordinances (law) and resolutions (policy), records agreements, deeds, and other official documents with the County of Orange, and codifies ordinances into the Huntington Beach Municipal/Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information onto a touchscreen iPad device used by City Council and staff to review staff report material.

- Manages the City's audio/video live stream application that delivers meeting content to the public via the Internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into web casts.

Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City ordinances (law), City resolutions (policy) adopted by the City Council are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in the City Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, available in digital format online.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 via the *Online Records Library*. In FY 2020/21, the public visited the Library over 9,700 times.

The City Clerk purchased, and in partnership with other departments, implemented GovQA, a public sector compliance solution that allows users to create accounts and receive responsive records. This system manages California Public Records Act (CPRA) requests citywide, and in FY 2020/21, approximately 870 CPRA requests entered into the system. Each City department is responsible to provide responsive records to CPRA requests, based on the Citywide Records Retention Schedule updated annually by the City Clerk and a qualified Records Consultant.

City Clerk

Department Description

Elections

The City of Huntington Beach consolidates with the County of Orange to conduct General Municipal Elections in November of even-numbered years. The City Clerk's Office works closely with the Orange County Registrar of Voters (ROV), oversees, and informs the public of municipal election matters, consults with candidates for elective office, and proponents of ballot measures. As the Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) 700 forms required of City elected officials, designated City employees, and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase public transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to the California Voters' Rights Act by publishing election information in four languages.
- City Clerk staff is trained in election policy, and prepares a digital campaign instruction manual for candidates during election years that can be viewed by the public from the City Clerk's webpage.
- Provides outreach to encourage voter registration at public events.
- Makes City-owned meeting rooms accessible to the ROV for poll-worker training and public Vote Centers during municipal and special elections.

City Clerk Full-Time Staff - 2021
Left to right: Robin Estanislau, Patty Esparza, Tania Moore, Donna Switzer

Passport Acceptance Services

The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 21 years. Here, members of the public can access passport services in a courteous and family-friendly environment … a one-stop shop that includes production of federally-compliant passport photos.

- ❖ Processes passport applications by exceptional in-person agents.
- ❖ Offers customer service by telephone and takes passport photos.
- ❖ Advertises and markets passport acceptance services.
- ❖ Provides oversight of customers eligible to self-renew by mail.

City Clerk

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 21/22 are presented below. The last performance measure listed below is a new goal and has no historical data.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal:				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits $35.00 and a potential $10.00 photo fee into the City's General Fund.				Enhance and Maintain High Quality City Services
Measure:				
# of passport customers	[1]4,585	**0	**Uncertain	
Goal:				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				Enhance and Maintain High Quality City Services
Measure:				
% of ordinances codified within 14 business days of effective date.	100%	100%	100%	
Goal:				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				Enhance and Maintain High Quality City Services
Measure:				
# of events	1	**0	1	
Goal:				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				Enhance and Maintain High Quality City Services
Measure:				
# of events	1	**0	1	
Goal:				
5. Attend/host at least two community events to promote voter registration.				Enhance and Maintain High Quality City Services
Measure:				
# of events	2	**0	2	

[1]Through 3/16/2020
**COVID-19 Closure

City Clerk

Accomplishments & Objectives

FY 2020/21 Accomplishments

Administration and Records Management

- Maintained quality levels of service while working remotely during COVID-19 pandemic.
- Successfully administered all actions related to the November 3, 2020 General Municipal Election, including proofing and publication of candidate statements, ballot designation worksheets and Statement of Economic Interest – Form 700 candidate forms, Notice of Election (in 4 languages), for fifteen (15) City Council candidates, one City Clerk candidate, and one City Treasurer candidate.
- Assisted the Orange County Registrar of Voters to administer the November 3, 2020 presidential election by executing Vote Center entry permit (license) agreements for seven 5-day Vote Centers on City property.
- Administered 214 SEI – Form 700 forms filed through NetFile's hosted application online.
- Administered FPPC campaign disclosure filings for 24 active committees; received full paperless filing of all campaign documents.
- Received 100% Passport Acceptance Agent Recertification with the U.S. Department of State.
- Worked with qualified records consultant to update the City's Records Retention Guidelines for 2021.
- Received approximately 9,719 web page visits in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.
- Hosted paper-shredding event to assist departments with their records destruction obligations.
- Redesigned front office Passport Acceptance counter and customer waiting area to create a safe and socially distanced environment.
- Established the QLess appointment-based system for passport acceptance services.
- Facilitated the 2021 Safe and Sane Fireworks Lottery and Application Process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the July 4th holiday.
- Deputy City Clerk earned Certified Municipal Clerk (CMC) status.
- Deputy City Clerk received Notary Commission.

City Council Agenda and Minute Preparation; Municipal/Zoning Code Codification

- Facilitated a variety of processes throughout the COVID-19 pandemic to assist public participation in City Council meetings.
- Administered production of approximately twenty-two (22) regular, four (4) special, and one emergency meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Published agenda notification bi-monthly to approximately 1,443 subscribers.
- Produced and received City Council approval for approximately 340 pages of meeting minutes.
- Codified 100% of approximately twenty (20) municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.

FY 2021/22 Objectives

- Re-establish Passport Acceptance Services by appointment only to generate general fund revenue.
- Stay apprised of new legislation that effects statutory duties.
- Attend/host at least two community events to promote voter registration.
- Conduct staff training for users of the Legistar Agenda Management System by Granicus.
- Conduct staff training of duties and responsibilities for liaisons to boards and commissions.
- Conduct training for department Records Liaisons of compliance with the Council-adopted Records Retention Schedule.
- Host annual paper shredding event to assist departments with their records destruction obligations.
- Assist City Archivist with special projects.
- Continue public outreach efforts to promote open government and transparency.

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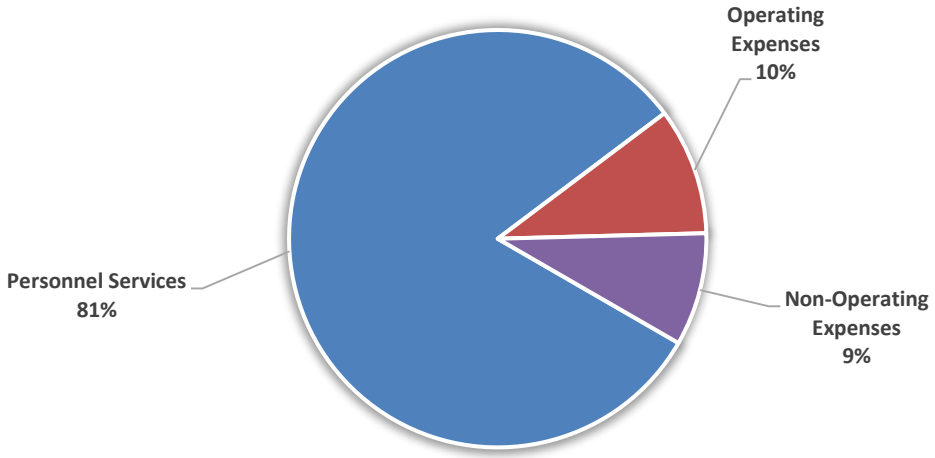
City Clerk
Adopted Budget - FY 2021/22
Summary Charts

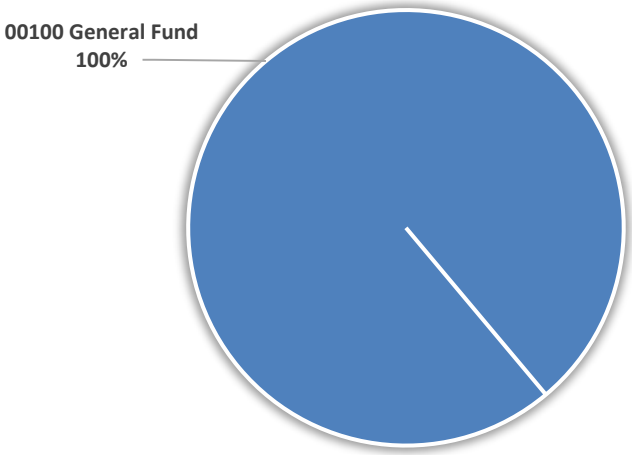
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	533,300	698,681	732,807	760,130	760,130	683,893
Operating Expenses	68,541	199,988	62,734	207,695	258,340	82,695
Non-Operating Expenses						73,527
Total Expenditures by Category	**601,841**	**898,670**	**795,541**	**967,825**	**1,018,470**	**840,115**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	601,841	898,670	795,541	967,825	1,018,470	840,115
Total Expenditures by Fund	**601,841**	**898,670**	**795,541**	**967,825**	**1,018,470**	**840,115**

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City Clerk

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	289,804	357,073	386,818	412,694	412,694	426,192	3.27%
Salaries, Temporary	77,768	102,493	91,114	107,000	107,000	107,000	0.00%
Salaries, Overtime	1,650	3,603	2,806	3,050	3,050	3,050	0.00%
Leave Payouts	1,105	5,595	827				
Benefits	162,974	229,917	251,241	237,385	237,385	147,650	-37.80%
PERSONNEL SERVICES	**533,300**	**698,681**	**732,807**	**760,130**	**760,130**	**683,893**	-10.03%
OPERATING EXPENSES							
Equipment and Supplies	14,536	22,107	21,585	27,446	38,103	27,446	0.00%
Repairs and Maintenance		9,646	337	5,000	5,000	5,000	0.00%
Conferences and Training	3,985	629	7,130	3,750	3,750	3,750	0.00%
Professional Services	29,081	18,301	500	1,000	1,000	1,000	0.00%
Other Contract Services	16,291	143,306	27,137	164,000	203,988	39,000	-76.22%
Expense Allowances	4,500	6,000	6,046	6,000	6,000	6,000	0.00%
Other Expenses	147			500	500	500	0.00%
OPERATING EXPENSES	**68,541**	**199,988**	**62,734**	**207,695**	**258,340**	**82,695**	-60.18%
NON-OPERATING EXPENSES							
Transfers to Other Funds						73,527	100.00%
NON-OPERATING EXPENSES						**73,527**	100.00%
Grand Total	**601,841**	**898,670**	**795,541**	**967,825**	**1,018,470**	**840,115**	**-13.20%**
General Fund	601,841	898,670	795,541	967,825	1,018,470	840,115	-13.20%
Grand Total	**601,841**	**898,670**	**795,541**	**967,825**	**1,018,470**	**840,115**	**-13.20%**

Personnel Summary	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

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City Clerk

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	289,804	357,073	386,818	412,694	412,694	426,192	3.27%
Salaries, Temporary	77,768	102,493	91,114	107,000	107,000	107,000	0.00%
Salaries, Overtime	1,650	3,603	2,806	3,050	3,050	3,050	0.00%
Leave Payouts	1,105	5,595	827				
Benefits	162,974	229,917	251,241	237,385	237,385	147,650	-37.80%
PERSONNEL SERVICES	**533,300**	**698,681**	**732,807**	**760,130**	**760,130**	**683,893**	-10.03%
OPERATING EXPENSES							
Equipment and Supplies	14,536	22,107	21,585	27,446	38,103	27,446	0.00%
Repairs and Maintenance		9,646	337	5,000	5,000	5,000	0.00%
Conferences and Training	3,985	629	7,130	3,750	3,750	3,750	0.00%
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OPERATING EXPENSES	**68,541**	**199,988**	**62,734**	**207,695**	**258,340**	**82,695**	-60.18%
NON-OPERATING EXPENSES							
Transfers to Other Funds						73,527	100.00%
NON-OPERATING EXPENSES						**73,527**	100.00%
Total	**601,841**	**898,670**	**795,541**	**967,825**	**1,018,470**	**840,115**	**-13.20%**
Personnel Summary	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**	**0.00**

City Clerk

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration, Public Support, Records Management, & Elections							
PERSONNEL SERVICES							
Salaries, Permanent	289,804	357,073	386,818	412,694	412,694	426,192	3.27%
Salaries, Temporary	77,768	102,493	91,114	107,000	107,000	107,000	0.00%
Salaries, Overtime	1,650	3,603	2,806	3,050	3,050	3,050	0.00%
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PERSONNEL SERVICES	**533,300**	**698,681**	**732,807**	**760,130**	**760,130**	**683,893**	-10.03%
OPERATING EXPENSES							
Equipment and Supplies	14,536	22,107	21,585	27,446	38,103	27,446	0.00%
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OPERATING EXPENSES	**68,541**	**199,988**	**62,734**	**207,695**	**258,340**	**82,695**	-60.18%
NON-OPERATING EXPENSES							
Transfers to Other Funds						73,527	100.00%
NON-OPERATING EXPENSES						**73,527**	100.00%
Total	**601,841**	**898,670**	**795,541**	**967,825**	**1,018,470**	**840,115**	**-13.20%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. The FY 2020/21 Other Contract Services budget included costs for the 2020 General Municipal Election. Election related services only affect the budget every other year, and election costs have not been included in the FY 2021/22 budget.

City of Huntington Beach
City Treasurer
Adopted Budget – FY 2021/22

City Treasurer

Administrative Assistant (0.50)

City Treasurer

Department Descriptions

The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved. The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations.

The City Treasurer is a member of the Deferred Compensation and the Supplemental Retirement Pension Committees. The Committees oversee the investment management responsibilities of these retirement programs.

Ongoing Activities & Projects

Administration and Investments Division

- Oversees and ensures the preservation of funds for the City's pooled investment portfolio through prudent investment management.
- Performs investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyzes citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develops and maintains investment policy statements and ensures ongoing compliance for the City, trust funds and Joint Powers Authorities.
- Prepares quarterly investment reports and presents such reports to the City Council and Joint Powers Authorities.
- Oversees investment management of City's Deferred Compensation plan, Supplemental Pension plan, Section 115 Trust account, bond reserve accounts and Retiree Medical account.
- Oversees review process of City investment advisors and brokers/dealers.
- Attends quarterly Investment Advisory Board meetings, Deferred Compensation and Supplemental Retirement Plan meetings, and appropriate City Council and Joint Powers Authorities meetings.

City Treasurer

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal: 1. Provide investment report to City Council within 30 days of fiscal year quarter end. **Measure:** # of investment reports provided to City Council within 30 days of quarter end	4	4	4	Strengthen Long-term Financial and Economic Sustainability
Goal: 2. Meet investment policy goals to preserve principal, maintain adequate liquidity, and earn market rate of return through economic and budgetary cycles. **Measure:** Investment policy goals met	Yes	Yes	Yes	Strengthen Long-term Financial and Economic Sustainability
Goal: 3. Provide Investment Advisory Board (IAB) annual report to City Council within 60 days of calendar year end. **Measure:** IAB Annual Report provided to City Council	Yes	Yes	Yes	Strengthen Long-term Financial and Economic Sustainability

City Treasurer

Accomplishments & Objectives

FY 2020/21 Accomplishments

- City's investment portfolio generated an estimated $2.6 million in earnings from July 1, 2020 to March 31, 2021 to be utilized to offset taxpayer funds for operating expenses, debt repayment and other financial obligations.
- Prudently managed the City's approximately $230 million investment portfolio to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles.
- Effectively managed internal cash flow forecast to ensure the City's daily cash flow demands are met.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Maintained Investment Advisory Board and presented the Annual Report to City Council.
- Participated in the Citywide Annual Strategic Planning session.

FY 2021/22 Objectives

Strategic

- Strengthen long-term financial and economic sustainability.

Operational

- Meet core investment policy objectives of safety, liquidity, and obtaining a market yield through budgetary and market cycles.
- Successfully prepare and provide monthly and quarterly investment reporting to City Council on a timely basis.
- Maintain and update investment policies for the City and Joint Powers Authorities where the City is the administrator.
- Prepare and provide quarterly reports for Joint Powers Authorities in a timely manner.
- Oversee investment process for Supplemental Pension and Deferred Compensation plans as Board member.
- Coordinate quarterly Investment Advisory Board meetings and provide Annual Report to the City Council.

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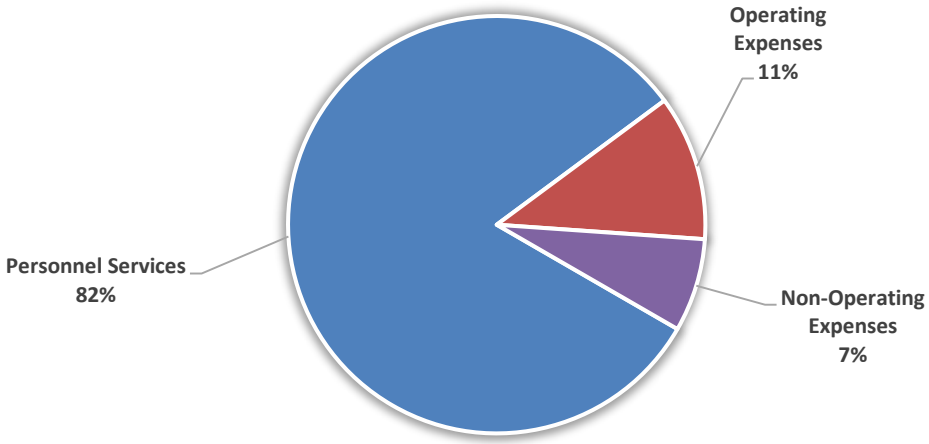
City Treasurer
Adopted Budget - FY 2021/22
Summary Charts

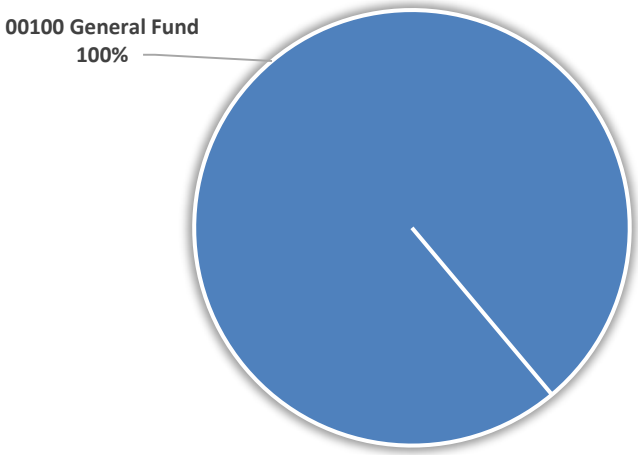
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	117,232	204,083	250,458	244,198	244,198	214,539
Operating Expenses	16,566	23,234	19,827	29,618	29,618	29,618
Non-Operating Expenses						19,008
Total Expenditures by Category	**133,798**	**227,317**	**270,284**	**273,816**	**273,816**	**263,165**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	133,798	227,317	270,284	273,816	273,816	263,165
Total Expenditures by Fund	**133,798**	**227,317**	**270,284**	**273,816**	**273,816**	**263,165**

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City Treasurer

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	66,099	127,899	156,543	158,174	158,174	110,178	-30.34%
Salaries, Temporary	2,806					57,250	100.00%
Salaries, Overtime	39						
Leave Payouts	2,087	4,174	5,038				
Benefits	46,202	72,010	88,877	86,024	86,024	47,111	-45.24%
PERSONNEL SERVICES	**117,232**	**204,083**	**250,458**	**244,198**	**244,198**	**214,539**	-12.15%
OPERATING EXPENSES							
Equipment and Supplies	1,629	2,623	2,776	5,498	5,498	5,498	0.00%
Repairs and Maintenance	9,634	11,569	10,420	15,020	15,020	15,020	0.00%
Conferences and Training	782	3,041	652	2,700	2,700	2,700	0.00%
Expense Allowances	4,500	6,000	6,046	6,400	6,400	6,400	0.00%
Other Expenses	22		(67)				
OPERATING EXPENSES	**16,566**	**23,234**	**19,827**	**29,618**	**29,618**	**29,618**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						19,008	100.00%
NON-OPERATING EXPENSES						**19,008**	100.00%
Grand Total	**133,798**	**227,317**	**270,284**	**273,816**	**273,816**	**263,165**	**-3.89%**
General Fund	133,798	227,317	270,284	273,816	273,816	263,165	-3.89%
Grand Total	**133,798**	**227,317**	**270,284**	**273,816**	**273,816**	**263,165**	**-3.89%**

Personnel Summary	**2.00**	**2.00**	**2.00**	**2.00**	**1.50**	**1.50**	**0.00**

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City Treasurer
Adopted Budget - FY 2021/22
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	66,099	127,899	156,543	158,174	158,174	110,178	-30.34%
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NON-OPERATING EXPENSES							
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Personnel Summary	**2.00**	**2.00**	**2.00**	**2.00**	**1.50**	**1.50**	**0.00**

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City Treasurer

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration & Investments							
PERSONNEL SERVICES							
Salaries, Permanent	66,099	127,899	156,543	158,174	158,174	110,178	-30.34%
Salaries, Temporary	2,806					57,250	100.00%
Salaries, Overtime	39						
Leave Payouts	2,087	4,174	5,038				
Benefits	46,202	72,010	88,877	86,024	86,024	47,111	-45.24%
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Transfers to Other Funds						19,008	100.00%
NON-OPERATING EXPENSES						**19,008**	100.00%
Total	**133,798**	**227,317**	**270,284**	**273,816**	**273,816**	**263,165**	**-3.89%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

City of Huntington Beach
City Manager
Adopted – FY 2021/22

City Manager

Assistant City Manager

Sustainability

City Council Support

Public Information

ADMINISTRATION
Assistant to the City Manager
Principal Administrative Analyst (2)
Administrative Assistant
Community Relations Officer

City Manager

Department Description

City Manager's Office

The City Manager's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists the members of the City Council in formulating policies and responds to City Council issues and concerns, either directly or through various City staff members, to recommend options and potential solutions.

In addition to managing the administrative functions of the City, the City Manager ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of ten City departments. The City Manager's Office consists of Administration, Public Information, Sustainability, and City Council Support.

The City Manager's Office assists in planning, directing, and reviewing the administrative activities and operations of the City. These duties include implementing City policies and procedures, participating in major negotiations, strategic planning, budget coordination, special projects, and coordinating assigned activities with other City departments and outside agencies. Administration is also responsible for federal, state, and regional legislation impacting the City. The Administrative Division assists City departments with locating outside funding sources from federal, state, local, and private foundations. The City Manager's Office oversees a number of City Council Committees and Ad Hoc Committees that further the policy goals of the City Council. Finally, the City Manager's Office manages labor relations, including negotiations and contract administration, with the City's eight bargaining units.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

Public Information

The Public Information Office (PIO) develops strategies to communicate City news, programs and policies to the community. The PIO generates outreach and marketing materials, including the City Manager's Report, press releases, websites, public service announcements, and social media postings. The PIO also implements the City's Communication Plan, maintains strong working relationships with media outlets, and implements various strategic plans for improved communication. Furthermore, in July 2019, the City assumed authority and operations over HBTV 3, the local cable TV station tailored to the interests of the Huntington Beach community. The station is managed by the City Manager's Office who, in collaboration with Information Services and outside contractors, develops and broadcasts creative content, City Council Meetings and Planning Commission Meetings.

Environmental Sustainability

The Environmental Sustainability Program develops and implements initiatives that promote local economic, environmental, and community sustainability. This program integrates resource management, conservation, and sustainability practices with ongoing City operations. Additionally, this program works closely with the Office of Business Development in the Community Development Department to promote economic efficiency measures to the business community through a variety of workshops and programs, such as the Recycling Market Development Zone and the Sustainable Business Certification Program. This program works with City Departments to find cost savings through energy efficiency measures (e.g., incentive programs).

City Manager

Ongoing Activities & Projects

Administration

- Provide citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk.
- Provide administrative support, customer service, and reception to public contacts and visitors.
- Coordinate the City's involvement in regional and state agencies including assisting City Council Member participation in regional and state policy bodies.
- Provide analysis of, and response to, proposed and enacted federal and state legislation impacting the City.
- Provide staff assistance to the various legislative and advisory bodies overseen by the City Manager's Office.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager.
- Negotiate with employee bargaining groups.
- Coordinate grant-writing efforts and facilitate collaboration amongst City departments.
- Coordinate internal policies and procedures (e.g., Administrative Regulations).

Public Information

- Manage and administer the operations of public information and cable television functions.
- Establish and maintain relationships with, as well as respond to, inquiries from members of broadcast and print media, including four different newspapers.
- Coordinate City information with respect to social media, publications, press releases, media responses, and website content.
- Oversee and manage the City's public, educational, and governmental access (PEG channel), including HBTV 3.

Environmental Sustainability

- Contribute as a founding member of the Orange County Power Authority, establishing policies and rates to successfully implement community choice energy in Huntington Beach.
- Manage the Sustainable Business Certification Program by working closely with the business community and the investor owned utilities to provide incentive and rebate application assistance.
- Participate in the Orange County Recycling Market Development Zone.
- Develop, promote, and implement a comprehensive, long-range energy management program and maintain energy savings achieved to date.
- Oversee the City's internal telecommunications committee ensuring uniformity in permitting of small cell sites and smart city devices.
- Support the Orange County Energy Efficiency partnerships with Southern California Edison and Southern California Gas, and maintain Huntington Beach's platinum status.
- Partner with the University of California, Irvine, to assess the energy efficiency of the Oak View neighborhood and identify areas that will benefit from greater energy resiliency and sustainability improvements in collaboration with property owners and residents.

Legislative and Advisory Bodies

- Oversee the following:
  - Communications Committee
  - Homeless Task Force (Ad Hoc)
  - Human Relations Task Force
  - Intergovernmental Relations Committee
  - Jet Noise Commission
  - Mobile Home Advisory Board
  - School District/City Committee
  - Southeast Area Council Committee
  - Strategic Plan Council Committee
  - Successor Agency Oversight Board

City Manager

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal: 1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.				Strengthen Long-Term Financial and Economic Sustainability
Measure: Balanced budget presented to City Council	Yes	Yes	Yes	
Goal: 2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				Strengthen Long-Term Financial and Economic Sustainability
Measure: Maintain regional appointments and identify state and/or federal funding	Yes	Yes	Yes	
Goal: 3. New FY 20/21: Provide high-quality and timely public information to promote transparency and increase community engagement.				Enhance and Maintain High Quality City Services
Measure: Increase reach of the Public Information Office across all demographics.	N/A	Yes	Yes	
Goal: 4. Revised FY 20/21: Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.				Strengthen Long-term Financial and Economic Sustainability
Measure: Maintain open and frequent communication with all labor groups and employees.	N/A	Yes	Yes	
Goal: 5. New FY 20/21: Review of annual required training to ensure regulatory compliance.				Enhance and Maintain High Quality City Services
Measure: # of regulatory compliance reviews	N/A	Yes	Yes	
Goal: 6. New FY 20/21: Develop and implement a Supervisor Boot Camp curriculum and complete two program sessions.				Enhance and Maintain High Quality City Services
Measure: # of program sessions conducted	N/A	N/A due to COVID	N/A due to COVID	

City Manager

Accomplishments & Objectives

FY 2020/21 Accomplishments

- Constructed and began operating the City's homeless Navigation Center in December 2020 during the height of the COVID-19 pandemic, providing much needed shelter and services for our most vulnerable community members.
- Conducted extensive public outreach to inform the community about the root causes of homelessness and the role of the Navigation Center in Huntington Beach. Enhanced the Homeless Task Force's functions to support shelter operations and began exploring a mobile crisis response unit model to more effectively address calls for service out on the field.
- Enhanced the City's fiscal sustainability by closely monitoring CalPERS pension costs; provided sound fiscal policy and worked hand in hand with City Council to refinance 85% of the City's unfunded liability debt load, which will reduce pressure from the General Fund over the next several years.
- Continued to coordinate citywide response to the COVID-19 pandemic, including Emergency Operations Center operations and the deployment of mobile COVID-19 vaccine clinics for high-risk groups.
- Developed and implemented the OneHB Small Business Support Program and the COVID-19 Small Business Micro-Grant Program, which delivered $5,000 grants to small businesses impacted by the pandemic. Both programs awarded approximately $1M in funds received from private donations and the County of Orange.
- Collaborated with downtown businesses to facilitate the closure of Main Street and provide for on-street dining during the COVID-19 Stay at Home Orders.
- Formed the Economic Recovery Task Force comprised of industry leaders to recommend City policies that supported businesses through COVID-19 related recovery efforts.
- Oversaw digitalization of services to meet resident needs during the closure of city facilities. Services including Accela Citizens Access which offers 24/7 online permitting, planning, inspection and payment processing services across 7 different divisions.
- Developed and implemented strategies to reduce budget shortfalls related to COVID-19, including the Separation Incentive Program.
- Established a new Administrative Services Department to oversee the City's Human Resources and Information Services functions; consolidated Community Services and Library Services into one department.
- Engaged in extensive public outreach and analysis on the fiscal impacts of joining the Orange County Power Authority; following analysis, the City joined as a Founding Member in December 2020.
- Began engaging in various projects, programs and outreach within the Oak View neighborhood, which has been historically represented by our lower income, Hispanic residents who would benefit significantly from these additional resources.
- Successfully negotiated and approved Memorandums of Understandings with two of the eight labor groups.
- Facilitated the application and receipt of two major grants from the California Department of Housing and Community Development. The grants will be used to fund a Housing Element and operations of the new Navigation Center for the homeless.
- Hosted a strategic plan workshop with the City Council to identify their top five policy areas, which will guide the projects and priorities of City departments.
- Launched several offshoot websites on HBReady.com to provide vital, up to date community resources during the COVID-19 pandemic. The websites generated approximately 1.3M views from March 2020 through 2021.
- Filmed over 50 public service announcements, issued over 400 press releases and social media posts, conducted several media interviews, and designed over 400 web infographics to keep the public informed and engaged.
- Hosted approximately 20 virtual town hall events to communicate valuable information on topics ranging from homelessness to COVID-19 to residents during the pandemic.

City Manager

Accomplishments & Objectives

- Facebook, Instagram, Twitter, and YouTube. From March 2020 to 2021, staff increased the City's total number of followers by nearly 75%, in part by employing effective search engine optimization and account verification.
- Significantly increased content and public interest in the City's official social media sites, including total number of followers by nearly 75%, in part by employing effective search engine optimization and account verifications.
- Produced timely information to local media, distributed media alerts, produced the City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content.
- Successfully operated and expanded HBTV 3 operations, including launching a new digital player online, as well as Roku and Apple TV players. Expanded its presence on YouTube, along with greater viewership of content online.
- Generated 11 original HBTV 3 programs including Hidden Huntington Beach, Surf Scene and Legendary Locals which provided valuable content on local history.
- Worked with state and federal lobbyists to identify legislation and possible funding for projects and programs that benefit the City.
- Successfully facilitated a virtual Youth in Government Day to teach local teens about City functions.
- Managed and issued film permits that provided the City with an additional source of revenue and greater exposure in local media.
- Planned and supported a number of special events including: a modified 114th Annual 4th of July Parade, 9/11 Memorial Dedication Ceremony, Veterans Day Ceremony, rededication of the Murdy and Edison Community Centers, and others within the COVID-19 health and safety guidelines.
- Developed a comprehensive approach to capital planning efforts within the City.
- Administered the Sustainable Business Certification Program to enable City businesses to save on operational utility costs.
- Performed the role of liaison between the community and Ascon to provide timely updates and transparency as it relates to this ongoing project.
- Issued a Request for Qualifications (RFQ) to modernize the City's website and create a more user friendly interface that will improve public access to City information.
- Assessed and implemented a variety of programs and priorities including a social media policy for elected officials, a review and restructuring of advisory boards and groups.

FY 2021/22 Objectives

- Develop and implement proactive strategies to potential budget shortfalls related to COVID-19, as the pandemic continues to impact local businesses, jobs and tourism.
- Collaborate with Visit Huntington Beach and the Huntington Beach Chamber of Commerce and Downtown BID to develop small business support programs after COVID-19.
- Continue to successfully operate the City's homeless shelter and enter into a Settlement Agreement with Federal Judge David O. Carter to continually enforce our quality of life laws.
- Implement a mobile crisis response plan to improve the City's response to homeless calls for service. This response plan will not only be more cost effective, but will also deploy social workers with medical professionals who can meet the varied needs of this population.
- Provide administrative support to operating departments to ensure an attractive physical environment is maintained and effective programs and services are delivered throughout the community.
- Provide fiscally responsible leadership to ensure the City maintains and enhances its sound fiscal base.
- Coordinate with the Finance Department to manage the City's new pension obligation bond and find fiscally responsible and sound methods to balance its remaining unfunded pension liability with continued City service delivery needs.
- Oversee the development of the City's annual budget and financial forecasting. Monitor actual revenues received and update financial forecasting.
- Develop a comprehensive approach to capital planning efforts within the City.
- Continue to expand the certification of businesses through the Sustainable Business Certification Program.

City Manager

Accomplishments & Objectives

- Provide City Council with timely updates on potential State and Federal legislation that may impact the City.
- Aggressively pursue grant funding opportunities in collaboration with City departments to achieve the City Council's Strategic Goals.
- Continue to update the City's web page to ensure open and transparent governance.
- Develop media strategies to bolster the City's tourism and local economic recovery efforts following COVID-19.
- Continue to transition the City's current website to a modern platform that can be easily updated; streamline existing content and create a user-friendly experience for visitors.
- Continue to provide staff support for the Department's Legislative and Advisory bodies.
- Restructure the Public Information Office to enhance its effectiveness and its goals to effectively communicate news to all demographics, react quickly to emergent situations, build a unique brand for the City, and enhance its credibility as a trusted source of information.
- Participate as a Founding Member of the Orange County Power Authority, preparing policies and establishing energy purchasing contracts to begin delivering an alternative and greener power source to our residents and businesses.
- Complete the Oak View Microgrid Study in collaboration with the University of California - Irvine to identify areas that are ideal for energy resiliency and sustainability in the Oak View community.
- Collaborate with the Oak View community to identify its programmatic and infrastructure needs.
- Implement the City's new social media policy.
- Develop and implement the OCTA grant-funded pilot program for a shared-ride hailing service to improve transportation to and from downtown Huntington Beach.
- Assess the viability of various proposed programs including a cannabis permitting program and climate action plan.

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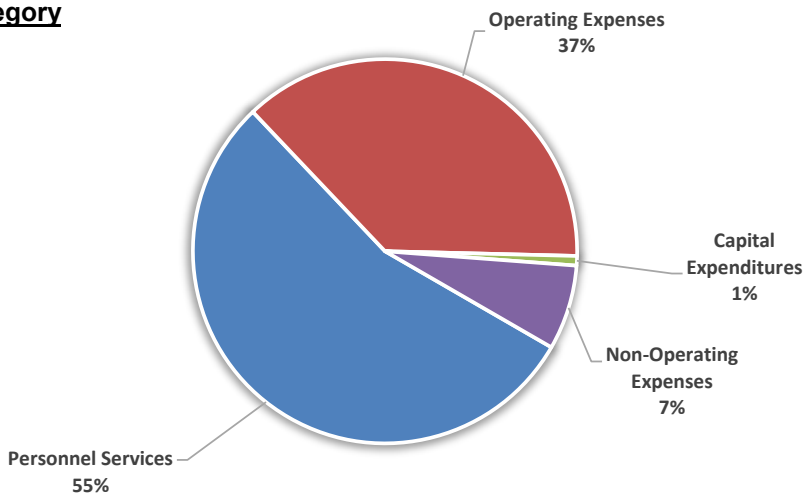
City Manager
Adopted Budget - FY 2021/22
Summary Charts

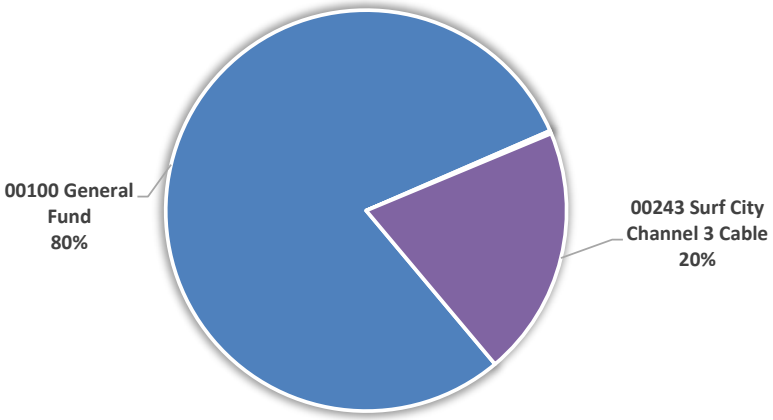
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	1,101,332	1,385,252	1,568,133	2,042,845	1,747,010	1,355,801
Operating Expenses	220,878	223,316	428,187	375,470	715,088	930,564
Capital Expenditures			98,708	187,500	338,792	20,000
Non-Operating Expenses						177,264
Total Expenditures by Category	**1,322,210**	**1,608,567**	**2,095,028**	**2,605,815**	**2,800,889**	**2,483,629**

Expenditures by Fund



Fund 1233 represents less than 1% of expenditures and is not labeled on this chart

Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	1,313,480	1,604,643	1,807,770	2,247,315	2,022,156	1,976,629
00103 Donations					3,570	
01233 OC Recycling Market Dvlpmt Zone	1,444	1,930		6,000	6,000	6,000
01234 Sust Bus Cert Program	363	1,994	981			
01240 EPIC Challenge	6,923				97,941	
00243 Surf City Channel 3 Cable			286,277	352,500	671,223	501,000
Total Expenditures by Fund	**1,322,210**	**1,608,567**	**2,095,028**	**2,605,815**	**2,800,889**	**2,483,629**

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City Manager
Adopted Budget - FY 2021/22
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	680,416	801,029	896,690	1,286,724	1,040,889	1,027,495	-20.15%
Salaries, Temporary	16,551	57,303	80,408	67,717	17,717	19,909	-70.60%
Salaries, Overtime	262	78	804				
Leave Payouts	28,665	41,038	36,297				
Benefits	375,438	485,805	553,934	688,403	688,403	308,397	-55.20%
PERSONNEL SERVICES	**1,101,332**	**1,385,252**	**1,568,133**	**2,042,845**	**1,747,010**	**1,355,801**	-33.63%
OPERATING EXPENSES							
Utilities			(3)				
Equipment and Supplies	52,040	60,727	54,654	40,150	44,720	50,300	25.28%
Repairs and Maintenance			20,146	44,000	43,001	21,500	-51.14%
Conferences and Training	21,369	22,451	29,139	22,500	22,500	26,000	15.56%
Professional Services	128,976	104,702	246,898	212,380	548,428	645,324	203.85%
Other Contract Services	5,525	19,005	60,346	30,740	30,740	161,740	426.15%
Expense Allowances	12,968	16,430	17,007	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	**220,878**	**223,316**	**428,187**	**375,470**	**715,088**	**930,564**	147.84%
CAPITAL EXPENDITURES							
Improvements				187,500	338,648		-100.00%
Equipment			98,708		143	20,000	100.00%
CAPITAL EXPENDITURES			**98,708**	**187,500**	**338,792**	**20,000**	-89.33%
NON-OPERATING EXPENSES							
Transfers to Other Funds						177,264	100.00%
NON-OPERATING EXPENSES						**177,264**	100.00%
Grand Total	**1,322,210**	**1,608,567**	**2,095,028**	**2,605,815**	**2,800,889**	**2,483,629**	**-4.69%**
General Fund	1,313,480	1,604,643	1,807,770	2,247,315	2,022,156	1,976,629	-12.04%
Other Funds	8,730	3,924	287,258	358,500	778,734	507,000	41.42%
Grand Total	**1,322,210**	**1,608,567**	**2,095,028**	**2,605,815**	**2,800,889**	**2,483,629**	**-4.69%**

Personnel Summary	**7.00**	**7.00**	**8.00**	**9.00**	**7.00**	**7.00**	**0.00**

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City Manager
Adopted Budget - FY 2021/22
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	680,416	801,029	896,690	1,286,724	1,040,889	1,027,495	-20.15%
Salaries, Temporary	16,551	57,303	80,408	17,717	17,717	19,909	12.37%
Salaries, Overtime	262	78	804				
Leave Payouts	28,665	41,038	36,297				
Benefits	375,438	485,805	553,934	688,403	688,403	308,397	-55.20%
PERSONNEL SERVICES	**1,101,332**	**1,385,252**	**1,568,133**	**1,992,845**	**1,747,010**	**1,355,801**	-31.97%
OPERATING EXPENSES							
Utilities							
Equipment and Supplies	51,487	60,168	51,146	40,150	41,150	47,300	17.81%
Repairs and Maintenance				1,000	1,000	1,500	50.00%
Conferences and Training	20,269	20,581	27,930	16,500	16,500	19,500	18.18%
Professional Services	121,899	103,207	130,582	162,380	182,056	245,324	51.08%
Other Contract Services	5,525	19,005	12,972	8,740	8,740	104,240	1092.68%
Expense Allowances	12,968	16,430	17,007	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	**212,148**	**219,391**	**239,638**	**254,470**	**275,146**	**443,564**	74.31%
NON-OPERATING EXPENSES							
Transfers to Other Funds						177,264	100.00%
NON-OPERATING EXPENSES						**177,264**	100.00%
Total	**1,313,480**	**1,604,643**	**1,807,770**	**2,247,315**	**2,022,156**	**1,976,629**	**-12.04%**

Personnel Summary	**6.15**	**6.15**	**7.15**	**8.95**	**7.00**	**7.00**	**0.00**

City Manager

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	680,416	801,029	896,690	1,286,724	1,040,889	1,027,495	-20.15%
Salaries, Temporary	16,551	57,303	80,408	17,717	17,717	19,909	12.37%
Salaries, Overtime	262	78	804				
Leave Payouts	28,665	41,038	36,297				
Benefits	375,438	485,805	553,934	688,403	688,403	308,397	-55.20%
PERSONNEL SERVICES	**1,101,332**	**1,385,252**	**1,568,133**	**1,992,845**	**1,747,010**	**1,355,801**	-31.97%
OPERATING EXPENSES							
Equipment and Supplies	51,487	60,168	51,146	40,150	41,150	47,300	17.81%
Repairs and Maintenance				1,000	1,000	1,500	50.00%
Conferences and Training	20,269	20,581	27,930	16,500	16,500	19,500	18.18%
Professional Services	121,899	103,207	130,582	162,380	182,056	245,324	51.08%
Other Contract Services	5,525	19,005	12,972	8,740	8,740	104,240	1092.68%
Expense Allowances	12,968	16,430	17,007	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	**212,148**	**219,391**	**239,638**	**254,470**	**275,146**	**443,564**	74.31%
NON-OPERATING EXPENSES							
Transfers to Other Funds						177,264	100.00%
NON-OPERATING EXPENSES						**177,264**	100.00%
Total	**1,313,480**	**1,604,643**	**1,807,770**	**2,247,315**	**2,022,156**	**1,976,629**	**-12.04%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program. Additional changes include one-time costs to develop a user-friendly City website.

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City Manager
Adopted Budget - FY 2021/22
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Donations (103,126), and **Sustainability** (1233,1234,1240)							
OPERATING EXPENSES							
Utilities			16				
Equipment and Supplies	553	559	412		3,570		
Conferences and Training	1,100	1,870	553	6,000	6,000	6,000	0.00%
Professional Services	7,077	1,495			97,941		
OPERATING EXPENSES	**8,730**	**3,924**	**981**	**6,000**	**107,511**	**6,000**	0.00%
Total	**8,730**	**3,924**	**981**	**6,000**	**107,511**	**6,000**	**0.00%**

Significant Changes

The City is the Zone Administrator for the Orange County Recycling Market Development Zone (Huntington Beach, Santa Ana, Orange, Garden Grove, Stanton and the County of Orange) and will receive $6,000 grant funding from CalRecycle to promote and administer the Zone.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
1233 OC Recycling Market Dev Zone	1,565	733	(20)	6,000	6,000	6,000	
Total	**1,565**	**733**	**(20)**	**6,000**	**6,000**	**6,000**	

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City Manager
Adopted Budget - FY 2021/22
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Surf City "3" Cable Channel (243)							
PERSONNEL SERVICES							
Salaries, Temporary				50,000			-100.00%
PERSONNEL SERVICES				**50,000**			-100.00%
OPERATING EXPENSES							
Utilities			(19)				
Equipment and Supplies			3,096			3,000	100.00%
Repair & Maintenance			20,146	43,000	42,001	20,000	-53.49%
Conferences and Training			657			500	100.00%
Professional Services			116,316	50,000	268,430	400,000	700.00%
Other Contract Services			47,374	22,000	22,000	57,500	161.36%
OPERATING EXPENSES			**187,569**	**115,000**	**332,431**	**481,000**	318.26%
CAPITAL EXPENDITURES							
Improvements				187,500	338,648		-100.00%
Equipment			98,708		143	20,000	100.00%
CAPITAL EXPENDITURES			**98,708**	**187,500**	**338,792**	**20,000**	-89.33%
Total			**286,277**	**352,500**	**671,223**	**501,000**	**42.13%**

Significant Changes

Prior to FY 2019/20, the City was a member of the public, educational, and governmental access (PEG) Joint Powers with Authority (JPA) with Fountain Valley, Stanton and Westminster. On January 3, 2019, the City Council approved an exit and transition plan from the PEG JPA. The Surf City "3" Cable Channel Operations Fund incorporates the transition to the City, and includes funding from the cable operators through the 1% PEG fee. The PEG funds are restricted (PUC Division 2.5.5870b) and can only be used for the purchase of capital equipment, software, and production services to provide quality local programming to residents. Significant Changes to Operating Expenses includes additional original programming that is specific to Huntington Beach.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00243 Surf City "3" Cable Channel			1,577,861	605,000	605,000	510,000	95,000
Total			**1,577,861**	**605,000**	**605,000**	**510,000**	**95,000**

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City of Huntington Beach Administrative Services Adopted – FY 2021/22

Director of Administrative Services

Deputy Director of Administrative Services

HUMAN RESOURCES & RISK MANAGEMENT

Human Resources Manager
Administrative Assistant

RISK MANAGEMENT
Risk Manager
Risk Management Specialist

DEPARTMENT LIAISONS
Principal Personnel Analyst
Senior Personnel Analyst
Personnel Analyst (2)

ADMINISTRATION
Senior Personnel Analyst
Personnel Assistant (2)

PERFORMANCE MANAGEMENT

Principal Administrative Analyst

INFORMATION SERVICES

Senior IT Manager
Administrative Assistant

INFRASTRUCTURE
IT Manager
Network Systems Admin
Senior IT Analyst
IT Analyst IV
IT Analyst I
Senior IT Technician (2)
IT Technician III (2)
IT Technician I

BUSINESS SYSTEMS
IT Manager
Senior IT Analyst
IT Analyst IV (2)
IT Analyst II
IT Analyst I (2)
GIS Analyst II

Administrative Services

Department Descriptions

The Administrative Services Department provides essential internal services to all City departments, striving to create a safe, equitable, and connected workplace, where data and technology is leveraged to enhance City operations in service to the community. Specifically, the department oversees human resources, risk management, performance management, and information services. We believe that people are an organization's greatest asset, and seek to select, train, and retain staff who behave in a team-oriented manner with humility, exceptionality, social awareness, passion, and integrity. We also believe in the power of technology to solve problems, improve access, and create efficiencies, serving as the backbone that enables the City to function securely and reliably. Finally, we recognize the importance of measuring and collecting the right data throughout our organization to inform and empower decision-makers to make a tangible impact in our community.

Human Resources and Risk Managment

Human Resources provides exceptional internal and external customer service in support of the City's Mission Statement and Core Values. Human Resources supports City departments and employees in all aspects of talent management and development, including recruitment, selection, training, and professional development via Surf City University. Human Resources oversees a variety of operational functions, including employee relations, health and retirement benefits administration, disability leave and return-to-work management, and classification and compensation. Human Resources works with the City Manager's Office to build and maintain strong labor relations with our nine employee unions.

The Risk Management operation is responsible for managing the City's risk-related programs. Risk Management develops, administers, and coordinates Citywide liability insurance and risk management programs, including workers' compensation, liability claims administration, loss prevention, and employee safety. These comprehensive services are provided in compliance with mandated Federal and State labor and employment laws, the City of Huntington Beach Charter, Municipal Code, Personnel Rules & Regulations, and the collectively-bargained Memorandums of Understanding (MOU) with the City's eight associations, plus the Non-Associated unit. Human Resources also provides administrative support for the activities of the City of Huntington Beach Personnel Commission.

Performance Management

The City's Performance Management system aims to measure and use data to help align limited resources to improve operations, achieve department goals, and track progress on the City Council's strategic plan items. Performance Management is comprised of working with departments to measure and collect meaningful data in a timely manner; track key performance indicators; and present data in a user-friendly way that helps departments identify trends and know whether they are meeting their goals and objectives.

Information Services

Information Services partners with operating departments to find and implement technological solutions to best serve our organization and the community, while maintaining a robust infrastructure to support the City's day-to-day operations. Information Services is responsible for the development, maintenance, and support of all facets of the City's technology infrastructure, including computers, software, networks, telephones, data centers, and radios.

Administrative Services

Department Descriptions

The Infrastructure Systems operation is responsible for maintenance and support of datacenters, data storage, voice and data communications, local and wide area network (LAN/WAN) assests, backup and recovery, and network security. Additionally, Operations provides helpdesk and workstation technical support for hardware and software deployed to all City employees.

The Business Systems operation is responsible for all facets of the City's enterprise applications, database administration, process automation and programming, web services, public safety systems, application delivery platforms, and electronic messaging infrastructure and applications.

Information Services also manages the City's Geographic Information System (GIS), maintaining layers of spatial data to help inventory and map various assets and infrastructure, such as utilities, parks, and traffic signals, alongside operational data in permitting, engineering, and much more. The GIS operation helps overlay data from various departments and other Federal, State, and County databases to create efficiencies, track projects, and plan the future of our community.

The City's Information Services team is also responsible for supporting our Public Safety Systems in the Police and Fire Departments, including 911 dispatch, crime data mapping, and a wide variety of specializing applications and databases to ensure Police Officers and Firefighters have the tools they need to respond quickly and effectively when working to keep the community safe.

Ongoing Activities & Projects

Administration

- Provide overall administration, leadership, management, and support for the Administrative Services Department.
- Manage departmental budget and contracts.
- Conduct New Hire Orientation Program for all full-time and part-time employees.
- Plan and implement citywide training programs and courses offered through Surf City University, including California-mandated Anti-Harassment training for all employees.
- Coordinate employee relations, including the disciplinary and appeals processes.

Labor Relations

- Coordinate labor relations meetings with the City's nine bargaining groups, administer MOU agreements, handle contract interpretation issues and manage the negotiation process.

Department Liaisons

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Administer the City's health and retirement plans, including the annual health fair and open enrollment period.
- Administer the classification and compensation plan, including updating job classification specifications, addressing classification issues, and conducting periodic market studies.
- Coordinate leaves, disability, and return-to-work programs.

Administrative Services

Ongoing Activities & Projects

Risk Management

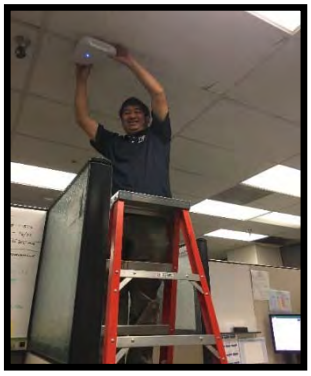
- Investigate, evaluate, process, and settle liability claims against the City. Oversee the liability claims administration.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement when appropriate.
- Process insurance certificates as received and evaluate for compliance with insurance requirements.
- Oversee the Workers' Compensation Program and work closely with the City's Third Party Administrator to ensure effectiveness.
- Provide resources to enable departments to maintain an occupational health and safety program.

Performance Management

- Plan and develop a citywide performance management system.
- Collaborate with departments to identify reliable and accurate data sources.
- Identify key performance indicators to help track progress on meeting goals and objectives.
- Synthesize data into an easy-to-understand format to assist decision-makers and improve transparency.
- Present data for internal and external audiences.

Infrastructure Systems

- Manage City's land lines, phones, pagers, voice, and data communication.
- Manage wired and wireless internet access at all City facilities, and assist in planning the fiber expansion program.
- Provide support for servers, data centers, storage devices, uninterruptible power supplies, and LAN/WAN network.
- Implement cybersecurity measures to protect the City's digital resources.
- Manage backup and recovery of data storage.



Operations

- Provide support for all City desktop and laptop computers.
- Conduct helpdesk troubleshooting services for internal users.
- Perform replacement of City desktop and laptop computers.
- Support computer operations for all City facilities.

Business Systems

- Streamline business processes through the use of technology and automation.
- Support all City enterprise applications such as Payroll/Human Resources, Timekeeping, Utility Billing, Permit, Land Management, Document Imaging, and Library Systems.
- Manage the software development life cycle of all Citywide applications.
- Provide development, programming, and automation for all departments.
- Develop and conduct computer application training classes for City employees.
- Develop and support City's intranet, extranet, and internet websites and online applications.
- Administer and manage all Citywide databases.
- Implement and support application delivery platforms.
- Manage electronic messaging infrastructure and applications.

Administrative Services

Ongoing Activities & Projects

Geographic Information Systems

- Geodatabase and GIS data portal administration.
- Maintain geographic data, products, and services.
- Support desktop and mobile users of GIS applications.
- Data research and input map related content.
- Spatial and mapping application development and deployment.
- Mapping products such as maps, charts, graphs, and other graphic needs.

Public Safety Systems

- Support all public safety systems and applications.
- Provide technical support for all equipment and software in public safety vehicles and sites.
- Support Computer Aided Dispatch and Records Management System.
- Support County applications in support of the public safety systems departments.
- Manage and support mobile data computers, tablets, and specialized systems in Police and Fire vehicles, stations, and facilities.

Legislative and Advisory Bodies

- Oversee the Personnel Commission.
- Support the Smart Cities Ad Hoc Committee.

Administrative Services

Performance Measures

Results of the the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal:				
1. Complete recruitments (from posting to creation of eligibility list) in 60 days or less.				Enhance and Maintain High Quality City Services
Measure:				
% of recruitments completed in 60 days or less	N/A	100%	100%	
Goal:				
2. Maintain a low voluntary employee turnover rate				Strenghten Long-Term Financial and Economic Sustainability
Measure:				
% of voluntary separations (by average number of full-time employees)	N/A	<12%	<12%	
Goal:				
3. Resolve 95% of computer support calls to Information Services Help Desk within requestor's time requirement.				Enhance and Maintain High Quality City Services
Measure:				
% of calls to Help Desk resolved within caller time requirement	95%	95%	95%	
Goal:				
4. Maintain reliability of City network by having less than 0.02% of unscheduled downtime.				Enhance and Maintain the Infrastructure
Measure:				
% of unscheduled network downtime	0.01%	0.01%	0.01%	

Administrative Services

Accomplishments & Objectives

FY 2020/21 Accomplishments

Information Services Division

- Implemented and managed Zoom video conferencing and webinar tool in response to COVID-19.
- Implemented COVID-19 City facility safety measures, including thermal scanners, QLess appointment system, iPad kiosks, and Emergency Response System WebEOC.
- Implemented Enterprise Land Management (ELM) system – Accela Automation and Mobile Solution, along with a citizen remote support solution.
- Implemented the transition to Microsoft Office 365.
- Implemented Okta single sign-on solution.
- Implemented WC3 Electronic Plan Review.
- Implemented Palantir – Public Safety Investigative Tool/LASO Data Sharing.
- Implemented Crossroads/Traffic Bureau-Accidents Investigation and eCitation system.
- Developed online forms for Finance Department operations (Professional Services Approval, Budget Appropriation/Revision, and Journal Entry).
- Developed online forms for Human Resources Division operations (Recruitment Request and Personnel Action Form).
- Completed Oversized Vehicle Permit Management system.
- Completed Financial System JDE 9.2 upgrade.
- Completed Alarm Board monitoring system upgrade.
- Completed WinPak building access upgrade.
- Completed Fire scheduling system Telestaff upgrade.
- Completed Kronos Time & Attendance System upgrade.
- Completed Kronos interface with InTime system.
- Completed Laserfiche upgrade.
- Completed Dig-Alert software upgrade.
- Completed Community Services RecTrac upgrade and added Camping Reservation module.
- Completed work on the ongoing deployment of fiber optic connectivity to City facilities.
- Replaced end-of-life servers, network equipment, mobile devices and desktop computers.
- Upgraded 12 network nodes, 40 tablets, and 80 smart phones.
- Replaced 7 end-of-life surveillance cameras.
- Upgraded 90% of workstations from Windows 7 to Windows 10.
- Increased storage capacity – Replaced 2 aging SANs and significantly increased capacity.
- Completed the integration of the Police and City's time keeping systems.
- Upgraded the ID badge system.
- Completed implementing additional departmental portals on City's Intranet.
- Completed the automated paper processes with online forms.
- Upgraded the City's electronic messaging systems.
- Implemented enterprise management system.
- Upgraded and maintained the City's website, including adding the Police Trespass Letter.
- Implemented remote file sharing solution for all City users.
- Developed reporting system for Marine Safety activities.
- Implemented and integrated Human Resources employee self-service and benefits system.
- Upgraded and consolidate database management platform.
- Upgraded and consolidated application delivery platform.
- Upgraded GIS server farm to support latest geospatial technologies.
- Developed and implemented the latest Local Government GIS database model.
- Implemented recommendations for Next Generation 911 GIS data requirements.
- Explored the use of drone mapping for GIS needs.
- Upgraded three wireless backhaul connections and connected two additional facilities to the City-owned fiber optic network.

Administrative Services

Accomplishments & Objectives

Human Resources Division

- Recruited, assessed, selected and onboarded over 200 full and part-time employees and 65 promotional & reclassification appointments.
- Facilitated over 100 new job postings for full and part time positions available at the City.
- Updated 75 job classifications to reflect the current job duties, qualifications, and requirements for each positions.
- Conducted and completed recruitments (from posting to creation of eligible list) in an average of 40 days.
- Processed over 75+ retirees under the Separation Incentive Program.
- Successfully proposed and implemented a restructure plan, with 10% of full-time staff opting to participate in the Separation Incentive Program.
- Implemented WorkTerra to track ACA hours and generate Form 1095-C.
- Implemented self-service for open enrollment changes for employees and retirees.
- Designed and implemented an online system (via Surfnet) to disseminate “assistance requests” to other City departments to identify availability and skillsets during staffing shortages related to COVID-19.
- Completed the COVID Prevention Plan to meet the CCR Title 8 Section 3205 requirements and remain in compliance with Cal OSHA standards.
- Converted the liability claims and property recovery to an electronic process.
- Assisted with the crypt analysis and revisions for the Accela database as it relates to Certificates of Insurance.
- Provided live webinar and on-demand Anti-Harassment training to all City employees as required by California law.

FY 2021/22 Objectives

Information Services Division

- Complete the transition to an updated Computer Aided Dispatch (CAD) and Records Management System (RMS) for the Police department.
- Continue ESRI/ArcGIS Enterprise server upgrade.
- Continue ProLaw system upgrade.
- Continue transition from paper forms to online workflows, including business process review.
- Continue Citrix system upgrade – retire older Windows servers.
- Upgrade IAPro/BlueTeam system (Police).
- Implement AclaraOne upgrade – Meter management system.
- Implement Monsido City website monitoring tool.
- Implement Office 365 SharePoint migration.
- Implement City Website CMS system.
- Implement City Intranet for departmental portal(s).
- Migrate Fire Department portal.
- Implement Laserfiche Retention Policy for official documentation system.
- Implement Human Resources onboarding process.
- Implement Executive Reporting Dashboard solution.
- Implementing Contract Management System.
- Implementing Enterprise Asset Management (EAM) system.
- Implementing Dashboard – EMS data analysis.
- Upgrade existing surveillance systems at City facilities and add into citywide Genetec system.
- Replace aging servers and expand video storage capacity.

Administrative Services

Accomplishments & Objectives

- Replace network equipment that is reaching the end of its useful life.
- Upgrade the Cisco Unified Communications infrastructure to a current version.
- Replace Fire Department mobile data computers.
- Expand local backup storage capabilities.
- Upgrade 20% of the computers in the organization to current hardware.
- Replace underperforming wireless backhaul links.
- Replace 25% of the mobile devices in the organization.
- Upgrade unsupported Police Department mobile data computers with new hardware.
- Implement updated versions of several aging desktop applications.
- Connect six City facilities to the fiber optic network.
- Implement a new Service Desk system for the IS Division.

Human Resources Division

- Complete a citywide classification and compensation study to ensure internal structural alignment, simplify existing classification structures, address recruitment and retention needs, and conduct a comparison withing the City's employment market.
- Implement a "Department Liason" model to effectively promote internal and external customer relations.
- Implement new employee orientation program to promote the City's values and expectations.
- Conduct and complete recruitments (from posting date to creation of eligible list) in an average of 40 days or less.
- Expand diversity outreach efforts by targeting recruitment advertising in a variety of locations and mediums.
- Implement new technologies for workflow processes to reduce timelines and increase efficiencies.
- Develop a comprehensive training program for new supervisors and managers regarding key human resources topics.
- Review and update key Administrative Regulations pertaining to the Administrative Services Department.
- Institute an Alternative Dispute Resolution (ADR) process for workers' compensation claims with Huntington Beach Municipal Teamsters (HBMT), Huntington Beach Management Employees Organization (HBMEO), and Marine Safety Management Association (MSMA).
- Expedite diagnosis and treatment of orthopedic injuries by implementing a pilot program that provides options when referring injured workers for medical treatment.
- Target the top 15-20 positions most affected by workers' compensation injuries and create the Essential Functions Job Analysis for each of the 15-20 positions.
- Issue a Request For Proposal (RFP) for a new Workers' Compensation Pharmacy Benefit Management program for injured workers.

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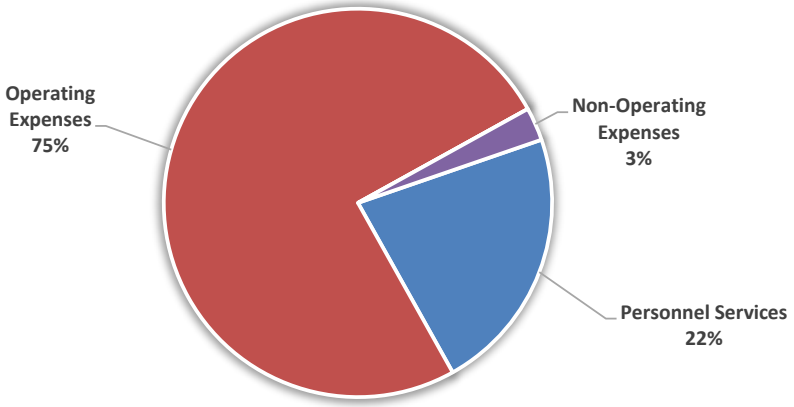
Administrative Services
Adopted Budget - FY 2021/22
Summary Charts

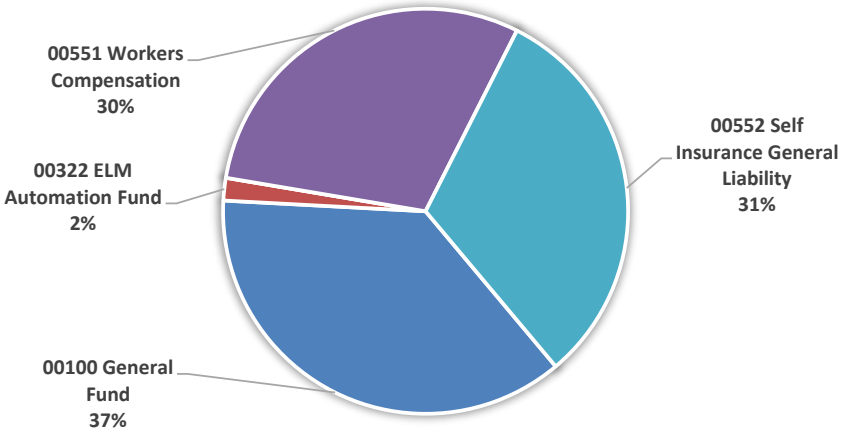
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	5,042,031	7,001,847	7,000,606	7,090,226	6,330,328	5,268,286
Operating Expenses	10,275,190	9,216,413	16,247,623	14,324,924	16,082,612	17,843,442
Capital Expenditures					126,284	
Non-Operating Expenses	4,017,755	3,925,322				657,097
Total Expenditures by Category	**19,334,976**	**20,143,582**	**23,248,230**	**21,415,150**	**22,539,224**	**23,768,825**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	10,548,090	13,094,212	8,985,093	8,942,750	8,451,677	8,784,479
00322 ELM Automation Fund	160,031	404,820	360,178	431,201	431,201	428,214
00323 Technology Fund			195,523		418,202	
00551 Workers Compensation	6,360,579	4,854,532	9,757,913	7,153,578	7,153,578	7,084,260
00552 Self Insurance General Liability	2,266,277	1,790,019	3,949,524	4,887,622	6,084,566	7,471,872
Total Expenditures by Fund	**19,334,977**	**20,143,583**	**23,248,231**	**21,415,150**	**22,539,224**	**23,768,825**

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Administrative Services

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,110,747	4,164,668	4,042,257	4,429,966	3,670,068	3,808,632	-14.03%
Salaries, Temporary	71,121	119,464	136,348	81,277	81,277	138,096	69.91%
Salaries, Overtime	9,785	45,151	47,982	43,410	43,410	43,410	0.00%
Leave Payouts	125,298	171,879	101,667				
Benefits	1,725,080	2,500,685	2,672,353	2,535,573	2,535,573	1,278,148	-49.59%
PERSONNEL SERVICES	**5,042,031**	**7,001,847**	**7,000,606**	**7,090,226**	**6,330,328**	**5,268,286**	-25.70%
OPERATING EXPENSES							
Utilities	524,380	563,283	576,788	690,949	690,949	707,509	2.40%
Equipment and Supplies	117,273	156,281	310,901	122,618	245,406	122,618	0.00%
Repairs and Maintenance	1,132,721	1,984,546	1,949,161	1,862,933	1,995,043	2,317,748	24.41%
Conferences and Training	65,445	121,683	85,451	157,866	112,571	219,866	39.27%
Professional Services	948,362	1,040,154	1,406,671	958,988	1,524,111	2,291,988	139.00%
Other Contract Services	169,659	265,853	150,774	124,000	171,781	122,000	-1.61%
Rental Expense	4,255						
Claims Expense	4,636,066	1,082,789	7,675,737	6,259,779	6,259,779	6,259,779	0.00%
Insurance	2,464,319	3,653,552	3,732,332	3,834,077	4,769,258	5,488,220	43.14%
Payments to Other Governments	156,006	277,018	301,178	241,714	241,714	241,714	0.00%
Expense Allowances	56,526	71,012	58,424	72,000	72,000	72,000	0.00%
Other Expenses	179	242	206				
OPERATING EXPENSES	**10,275,190**	**9,216,413**	**16,247,623**	**14,324,924**	**16,082,612**	**17,843,442**	24.56%
CAPITAL EXPENDITURES							
Capital - Software					126,284		
CAPITAL EXPENDITURES					**126,284**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,968,564	3,925,322				657,097	100.00%
Prior Period Adjustment	49,191						
NON-OPERATING EXPENSES	**4,017,755**	**3,925,322**				**657,097**	100.00%
Grand Total	**19,334,976**	**20,143,582**	**23,248,230**	**21,415,150**	**22,539,224**	**23,768,825**	**10.99%**
General Fund	10,548,090	13,094,212	8,985,093	8,942,750	8,451,677	8,784,479	-1.77%
Other Funds	8,786,887	7,049,371	14,263,138	12,472,400	14,087,547	14,984,346	20.14%
Grand Total	**19,334,977**	**20,143,583**	**23,248,231**	**21,415,150**	**22,539,224**	**23,768,825**	**10.99%**

Personnel Summary	**45.00**	**45.00**	**44.00**	**43.00**	**33.00**	**34.00**	**1.00**

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Administrative Services
Adopted Budget - FY 2021/22
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,684,571	3,662,512	3,533,578	3,822,457	3,062,559	3,434,282	-10.16%
Salaries, Temporary	64,820	105,224	136,348	81,277	81,277	138,096	69.91%
Salaries, Overtime	9,785	44,934	47,677	43,410	43,410	43,410	0.00%
Leave Payouts	140,499	152,340	108,901				
Benefits	1,584,576	2,115,560	2,274,166	2,176,253	2,176,253	1,145,216	-47.38%
PERSONNEL SERVICES	**4,484,251**	**6,080,570**	**6,100,670**	**6,123,397**	**5,363,499**	**4,761,004**	-22.25%
OPERATING EXPENSES							
Utilities	524,380	563,283	576,781	672,709	672,709	687,169	2.15%
Equipment and Supplies	114,595	153,691	185,405	117,343	112,426	117,343	0.00%
Repairs and Maintenance	1,078,411	1,743,546	1,613,168	1,618,447	1,686,410	2,072,596	28.06%
Conferences and Training	58,455	116,820	83,168	145,866	100,571	207,866	42.50%
Professional Services	104,316	190,564	223,347	68,988	272,281	151,988	120.31%
Other Contract Services	154,862	250,599	144,344	124,000	171,781	122,000	-1.61%
Rental Expense	4,255						
Expense Allowances	55,822	69,575	58,004	72,000	72,000	72,000	0.00%
Other Expenses	179	242	206				
OPERATING EXPENSES	**2,095,275**	**3,088,320**	**2,884,423**	**2,819,353**	**3,088,178**	**3,430,962**	21.69%
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,968,564	3,925,322				592,513	100.00%
NON-OPERATING EXPENSES	**3,968,564**	**3,925,322**				**592,513**	100.00%
Total	**10,548,090**	**13,094,212**	**8,985,093**	**8,942,750**	**8,451,677**	**8,784,479**	**-1.77%**

Personnel Summary	**38.05**	**38.05**	**37.20**	**35.40**	**30.70**	**31.55**	**0.85**

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Administrative Services

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	181,820	253,832	266,530	265,989	26,705	644,253	142.21%
Salaries, Temporary	11,816	31,173	26,327				
Salaries, Overtime	563	1,607	2,342	3,000	3,000	3,000	0.00%
Leave Payouts	15,431	10,976					
Benefits	121,240	153,016	162,704	154,938	154,938	200,226	29.23%
PERSONNEL SERVICES	**330,868**	**450,605**	**457,904**	**423,927**	**184,643**	**847,479**	99.91%
OPERATING EXPENSES							
Equipment and Supplies	2,935	2,891	7,489	4,105	4,188	4,105	0.00%
Repairs and Maintenance					2,543	80,000	100.00%
Conferences and Training	2,283	10,245	(193)	4,071	4,071	4,071	0.00%
Professional Services					200,000		
Other Contract Services	5,183						
Expense Allowances	4,500	6,000	6,046	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**14,901**	**19,136**	**13,342**	**14,176**	**216,802**	**94,176**	564.33%
NON-OPERATING EXPENSES							
Transfers to Other Funds						111,146	100.00%
NON-OPERATING EXPENSES						**111,146**	100.00%
Total	**345,769**	**469,741**	**471,246**	**438,103**	**401,445**	**1,052,801**	**140.31%**

Significant Changes

Effective FY 2020/21, the Administrative Services Department was established. The Human Resources Department and the Information Services Department became divisions of the Administrative Services Department as part of the City's reorganization. The increase in Personnel Services is due to departmental restructuring initiated through the Separation Incentive Program, including the addition of the Director of Administrative Services and the Deputy Director of Adminitrative Services positions.

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Administrative Services

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Human Resources							
PERSONNEL SERVICES							
Salaries, Permanent	696,665	985,890	890,880	895,725	764,675	858,906	-4.11%
Salaries, Temporary	17,072	17,903	18,193	15,000	15,000	15,654	4.36%
Salaries, Overtime		65	369				
Leave Payouts	16,722	24,292	30,855				
Benefits	408,413	550,738	587,346	526,079	526,079	307,585	-41.53%
PERSONNEL SERVICES	**1,138,872**	**1,578,888**	**1,527,643**	**1,436,804**	**1,305,754**	**1,182,145**	-17.72%
OPERATING EXPENSES							
Utilities		119					
Equipment and Supplies	18,958	24,487	42,207	35,000	30,000	35,000	0.00%
Repairs and Maintenance		24,691	38,528	20,000	31,295	33,500	67.50%
Conferences and Training	48,929	79,430	55,849	108,795	63,500	170,795	56.99%
Professional Services	91,194	116,774	142,327	46,000	49,293	129,000	180.43%
Other Contract Services	52,445	70,623	65,796	94,000	133,000	92,000	-2.13%
Expense Allowances	3,911	5,100	1,442	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**215,437**	**321,224**	**346,147**	**309,795**	**313,088**	**466,295**	50.52%
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,968,564	3,925,322				148,178	100.00%
NON-OPERATING EXPENSES	**3,968,564**	**3,925,322**				**148,178**	100.00%
Total	**5,322,873**	**5,825,434**	**1,873,790**	**1,746,599**	**1,618,842**	**1,796,618**	**2.86%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Administrative Services

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Applications & Database Support							
PERSONNEL SERVICES							
Salaries, Permanent	1,155,055	1,424,318	1,497,007	1,673,054	1,428,443	955,291	-42.90%
Salaries, Temporary	11,789	25,825	63,236	17,334	17,334	72,825	320.13%
Salaries, Overtime	5,045	13,636	23,089	15,360	15,360	15,360	0.00%
Leave Payouts	88,694	91,423	55,274				
Benefits	635,506	788,269	875,316	931,948	931,948	302,556	-67.54%
PERSONNEL SERVICES	**1,896,089**	**2,343,470**	**2,513,922**	**2,637,696**	**2,393,085**	**1,346,032**	-48.97%
OPERATING EXPENSES							
Utilities	550		500				
Equipment and Supplies	15,375	18,262	54,438	16,025	16,025	16,025	0.00%
Repairs and Maintenance	635,947	1,110,120	955,283	978,675	1,011,320	1,054,512	7.75%
Conferences and Training	5,196	16,986	25,343	23,000	23,000	23,000	0.00%
Professional Services	13,122	4,535	81,020	22,988	22,988	22,988	0.00%
Other Contract Services	15,260	52,928	49,297		8,781		
Expense Allowances	4,050	5,400	5,441				
Other Expenses	179		94				
OPERATING EXPENSES	**689,678**	**1,208,231**	**1,171,416**	**1,040,688**	**1,082,114**	**1,116,525**	7.29%
NON-OPERATING EXPENSES							
Transfers to Other Funds						164,839	100.00%
NON-OPERATING EXPENSES						**164,839**	100.00%
Total	**2,585,767**	**3,551,701**	**3,685,338**	**3,678,384**	**3,475,199**	**2,627,396**	**-28.57%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

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Administrative Services

Adopted Budget - FY 2021/22

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Infrastructure Systems							
PERSONNEL SERVICES							
Salaries, Permanent	651,032	998,472	879,160	987,690	842,736	975,832	-1.20%
Salaries, Temporary	24,143	30,323	28,591	48,943	48,943	49,617	1.38%
Salaries, Overtime	4,178	29,627	21,878	25,050	25,050	25,050	0.00%
Leave Payouts	19,652	25,648	22,772				
Benefits	419,417	623,537	648,800	563,287	563,287	334,849	-40.55%
PERSONNEL SERVICES	**1,118,422**	**1,707,607**	**1,601,201**	**1,624,970**	**1,480,016**	**1,385,348**	-14.75%
OPERATING EXPENSES							
Utilities	523,830	563,164	576,281	672,709	672,709	687,169	2.15%
Equipment and Supplies	77,327	108,051	81,272	62,213	62,213	62,213	0.00%
Repairs and Maintenance	442,464	608,735	619,357	619,772	641,252	904,584	45.95%
Conferences and Training	2,048	10,160	2,169	10,000	10,000	10,000	0.00%
Other Contract Services	81,974	127,047	29,251	30,000	30,000	30,000	0.00%
Rental Expense	4,255						
Expense Allowances	43,361	53,075	45,074	60,000	60,000	60,000	0.00%
Other Expenses		242	111				
OPERATING EXPENSES	**1,175,257**	**1,539,729**	**1,353,516**	**1,454,694**	**1,476,174**	**1,753,966**	20.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds						168,350	100.00%
NON-OPERATING EXPENSES						**168,350**	100.00%
Total	**2,293,680**	**3,247,336**	**2,954,717**	**3,079,664**	**2,956,190**	**3,307,664**	**7.40%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
ELM Automation Fund (322)							
PERSONNEL SERVICES							
Salaries, Permanent	74,586	102,066	105,627	105,638	105,638	105,643	0.00%
Salaries, Overtime		141	305				
Benefits	31,135	61,613	64,426	62,837	62,837	38,853	-38.17%
PERSONNEL SERVICES	**105,721**	**163,820**	**170,358**	**168,475**	**168,475**	**144,496**	-14.23%
OPERATING EXPENSES							
Utilities				18,240	18,240	20,340	11.51%
Repairs and Maintenance	54,310	241,000	189,820	244,486	244,486	245,152	0.27%
OPERATING EXPENSES	**54,310**	**241,000**	**189,820**	**262,726**	**262,726**	**265,492**	1.05%
OPERATING EXPENSES							
Transfers to Other Funds						18,226	100.00%
NON-OPERATING EXPENSES						**18,226**	100.00%
Total	**160,031**	**404,820**	**360,178**	**431,201**	**431,201**	**428,214**	**-0.69%**

Significant Changes

The ELM Automation Fund reflects an adjustment to Repairs and Maintenance due to going live with the City's new Enterprise Land Management System in the first quarter of FY 2020/21.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00322 ELM Automation Fund	241,433	374,063	426,645	360,000	360,000	360,000	
Total	**241,433**	**374,063**	**426,645**	**360,000**	**360,000**	**360,000**	

Fund Balance Summary	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00322 ELM Automation Fund	324,387	293,630	360,097	257,071	68,214	188,857	(68,214)
Total	**324,387**	**293,630**	**360,097**	**257,071**	**68,214**	**188,857**	**(68,214)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Technology Fund (323)							
OPERATING EXPENSES							
Equipment and Supplies			120,959		127,706		
Repairs and Maintenance			46,630		64,146		
Professional Services			27,934		100,066		
OPERATING EXPENSES			**195,523**		**291,918**		
CAPITAL EXPENDITURES							
Software Capital					126,284		
CAPITAL EXPENDITURES					**126,284**		
Total			**195,523**		**418,202**		

Significant Changes

No significant changes.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00323 Technology Fund	1,874,901	912,919	109,037				
Total	**1,874,901**	**912,919**	**109,037**				

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Administrative Services
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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Self Insurance Workers' Comp (551)							
PERSONNEL SERVICES							
Salaries, Permanent	255,010	268,768	335,367	355,093	355,093	221,282	-37.68%
Salaries, Temporary	6,301	14,240					
Overtime		75					
Leave Payouts	(20,075)	15,730	22,350				
Benefits	68,400	243,684	269,598	208,360	208,360	80,309	-61.46%
PERSONNEL SERVICES	**309,637**	**542,497**	**627,315**	**563,453**	**563,453**	**301,591**	-46.47%
OPERATING EXPENSES							
Utilities			7				
Equipment and Supplies	1,664	2,285	1,508	3,000	3,000	3,000	0.00%
Conferences and Training	2,885	2,468		7,000	7,000	7,000	0.00%
Professional Services	776,600	739,814	488,464	690,000	690,000	690,000	0.00%
Other Contract Services		5,838	5,798				
Claims Expenses	4,822,219	2,940,491	7,968,626	5,347,779	5,347,779	5,347,779	0.00%
Insurance	252,282	342,685	364,598	300,632	300,632	455,000	51.35%
Payments to Other Governments	156,006	277,018	301,178	241,714	241,714	241,714	0.00%
Expense Allowances	704	1,437	421				
OPERATING EXPENSES	**6,012,359**	**4,312,035**	**9,130,598**	**6,590,125**	**6,590,125**	**6,744,493**	2.34%
NON-OPERATING EXPENSES							
Transfers to Other Funds						38,176	100.00%
Prior Period Adjustment	38,584						
NON-OPERATING EXPENSES	**38,584**					**38,176**	100.00%
Total	**6,360,579**	**4,854,532**	**9,757,913**	**7,153,578**	**7,153,578**	**7,084,260**	**-0.97%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00551 Self Insurance Workers' Co	8,333,314	7,822,413	7,771,902	7,153,578	7,153,578	7,263,164	109,586
Total	**8,333,314**	**7,822,413**	**7,771,902**	**7,153,578**	**7,153,578**	**7,263,164**	**109,586**

Administrative Services
Adopted Budget - FY 2021/22
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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Self Insurance General Liab (552)							
PERSONNEL SERVICES							
Salaries, Permanent	96,579	131,323	67,685	146,778	146,778	47,425	-67.69%
Leave Payouts	4,873	3,810	(29,584)				
Benefits	40,970	79,827	64,163	88,123	88,123	13,770	-84.37%
PERSONNEL SERVICES	**142,422**	**214,960**	**102,264**	**234,902**	**234,902**	**61,195**	-73.95%
OPERATING EXPENSES							
Equipment and Supplies	1,014	305	3,029	2,275	2,275	2,275	0.00%
Repairs and Maintenance			99,543				
Conferences and Training	4,106	2,395	2,283	5,000	5,000	5,000	0.00%
Professional Services	67,447	109,777	666,927	200,000	461,763	1,450,000	625.00%
Other Contract Services	14,797	9,417	632				
Claims Expenses	(186,152)	(1,857,702)	(292,888)	912,000	912,000	912,000	0.00%
Insurance	2,212,037	3,310,867	3,367,734	3,533,445	4,468,626	5,033,220	42.45%
OPERATING EXPENSES	**2,113,248**	**1,575,058**	**3,847,260**	**4,652,720**	**5,849,664**	**7,402,495**	59.10%
NON-OPERATING EXPENSES							
Transfers to Other Funds						8,182	100.00%
Prior Period Adjustment	10,607						
NON-OPERATING EXPENSES	**10,607**					**8,182**	100.00%
Total	**2,266,277**	**1,790,019**	**3,949,524**	**4,887,622**	**6,084,566**	**7,471,872**	**52.87%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect increased general liability insurance premiums and additional cyber liability coverage.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00552 Self Insurance General Liab	4,960,267	5,272,607	5,356,050	2,323,691	2,323,691	4,750,000	2,426,309
Total	**4,960,267**	**5,272,607**	**5,356,050**	**2,323,691**	**2,323,691**	**4,750,000**	**2,426,309**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00552 Self Insurance General Liab	14,695,984	15,105,634	15,641,915	11,881,041	2,721,872	9,159,169	(2,721,872)
Total	**14,695,984**	**15,105,634**	**15,641,915**	**11,881,041**	**2,721,872**	**9,159,169**	**(2,721,872)**

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City of Huntington Beach Community Development Adopted – FY 2021/22

Director of Community Development

Deputy Director of Community Development

Deputy Director of Community Development

ADMINISTRATION
Principal Administrative Analyst
Administrative Analyst
GIS Analyst II
Administrative Assistant
Administrative Secretary (2)
Office Assistant II

DEVELOPMENT SERVICES

PLANNING
Planning Manager
Principal Planner
Senior Planner (2)
Associate Planner (3)

PERMIT COUNTER
Permit & Plan Check Manager
Senior Permit Technician (4)
Assistant Planner (2)
Administrative Secretary

BUILDING
Building Manager
Plan Check Engineer (1)
Inspection Supervisor
Principal Electrical Inspector
Principal Plumbing & Mechanical Inspector
Building Inspector I/II/III (8)

COMMUNITY ENHANCEMENT

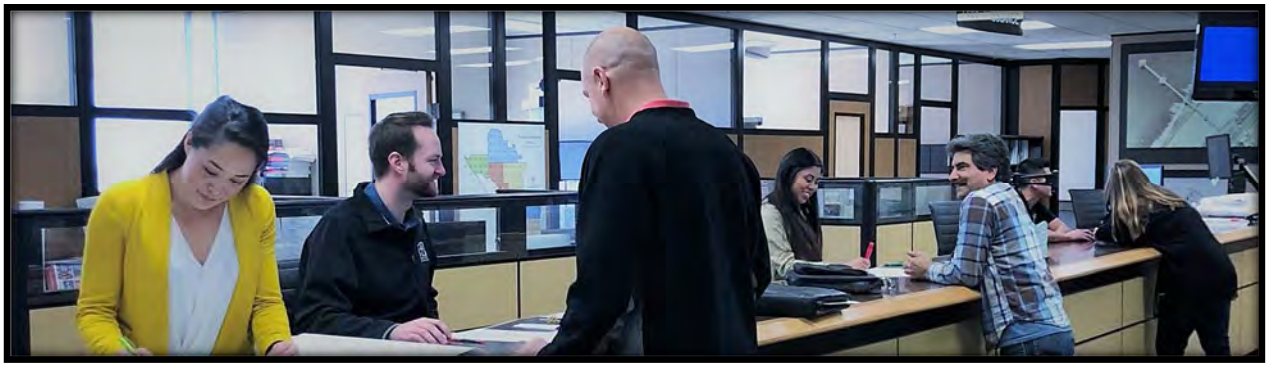
HOUSING
Housing Manager
Senior Administrative Analyst
Administrative Aide

CODE ENFORCEMENT
Code Enforcement Supervisor
Senior Code Enforcement Officer (2)
Code Enforcement Officer II (4)
Code Enforcement Officer I (3)
Code Enforcement Technician

ECONOMIC DEVELOPMENT
Economic Development Manager
Project Manager

Community Development

Department Descriptions



The purpose of the Community Development Department is to serve exceptionally, inspiring pride in our Huntington Beach community. The main functions of the Community Development are:

1) Promote a high quality built environment by planning for future growth and development of the City while ensuring development proposals conform to the City's vision and implementing documents;
2) Ensure that current construction is safe and in alignment with the City's vision and complies with all Federal, State and local regulations; and
3) Enhance inclusive prosperity by promoting attainable housing, preserving quality neighborhoods, providing necessary public services and facilities, and creating job opportunities by growing the local economy.

The Community Development Department is comprised of two primary areas: Development Services and Community Enhancement. Development Services is comprised of the following divisions: Planning, Building and Safety and the Permit Center. Community Enhancement is comprised of the Housing, Code Enforcement and Economic Development divisions. The Community Development Department strives to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity through the provision of services that reflect the goals of the City Council and community while ensuring the health, safety and welfare of the public.

Administration Division

The Administration Division provides back-end support to the department as well as front-end concierge service to the public. The day-to-day operations of the department are largely driven by the Administrative Division. Budgeting, payroll, evaluations, training, recruitments, communications, reports, contract administration, data analysis, forms, public notices, purchasing, etc. are all functions of the Administrative Division.

Planning Division

The Planning Division is responsible for Advance (or Long Range) and Current Planning activities. Advance Planning involves updating the City's General Plan, Local Coastal Program and Specific Plans. These documents contain goals and policies to manage long-term growth of the City and Coastal Zone. Current Planning is responsible for coordinating the review of development proposals to ensure compliance with the City's General Plan and Zoning and Subdivision Ordinance as well as Federal and State regulations. This effort includes processing applications for entitlements (permits, subdivisions, variances, etc.), environmental review, and plan check services. Current Planning requires direct contact with residents, businesses and developers. Current Planning is responsible for staffing the Planning Commission, Zoning Administrator and Design Review Board.

Community Development

Department Descriptions

Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over development proposals that require discretionary permits. Each City Council member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month. The City's budget accounts for the Planning Commission as its own separate division to account for meeting expenses as well as provide educational and conference/workshop opportunities for Planning Commissioners.

Building & Permit Center

The Building and Permit Center Divisions are responsible for Permit & Plan Check and Inspection activities. Permit & Plan Check is responsible for processing applications for building permits to allow construction to commence. Activities include intake of plans, checking plans to ensure the design is compliant with the California Building Code, conducting structural calculations when necessary, permit issuance, and scheduling of inspections. A range of projects from minor residential improvements to ground up construction of major commercial endeavors come through the permit counter. Permit Technicians interact daily with residents, businesses and developers. The plans examiners are typically interacting with professional designers such as architects and engineers.

Inspection Services is responsible for ensuring projects are constructed pursuant to the approved plans, confirming they are compliant with the California Building Code, once a permit has been issued. The purpose of inspections is to safeguard construction in town from shoddy and unsafe work protecting the owners and occupants of buildings. Once a construction project has passed all inspections and is complete a Certificate of Occupancy is issued, in the case of non-residential buildings or the permit is finaled for residential construction. Building Inspectors most often deal directly with contractors but occasionally will interact directly with owners on an owner-builder situation.

Community Development

Department Descriptions

Community Enhancement Division

The Community Enhancement Division is responsible for a myriad of services that promote quality of life including; Code Enforcement, Economic Development and Housing. Code Enforcement's responsibilities include evaluating private property against certain provisions of the City's Municipal Code, answering citizen questions about those codes, and issuing citations for code violations. The Code Enforcement Division works to maintain an attractive, safe community, which helps improve both property values and the quality of life within the City. Code Enforcement Officers interact with residents and businesses on a daily basis.

Economic Development activities include business development efforts via Business Retention & Expansion and Business Attraction programs. These programs strive to grow the local economy through job creation. Strategic partnerships with the Chamber of Commerce, Visit Huntington Beach, the Downtown BID, Golden West College, local lenders, the Small Business Development Center, the Orange County Business Council, and the Workforce Investment Board allow the City to leverage resources and relationships to provide businesses the support to grow their businesses. The City has engaged an industry cluster/ workforce analysis to provide data to better understand clusters of industries and why Huntington Beach provides a competitive advantage to those industries and their supply chain.

Orange County Recycling Market DEVELOPMENT ZONE

CITY OF HUNTINGTON BEACH Certified Sustainable Business

The federal Department of Housing and Urban Development (HUD) provides federal dollars directly to Huntington Beach via the Community Development Block Grant (CDBG) and HOME Investments Partnerships Program (HOME). The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate incomes. The objective of the HOME Program is to provide affordable housing or services. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding. Through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community. The City leverages CDBG and HOME funds with other funding sources to create affordable housing opportunities including homeless prevention services.

Community Development

By the Numbers

Administration Division

- Coordinated 10 Planning Commission meetings, 15 Zoning Administrator meetings, and 4 Design Review Board meetings
- Processed all legally required mailings and public notices – over 25,000 annually.
- Mailed approximately 6,887 flood information brochures to properties in the floodplain.
- Responded to approximately 150 average daily phones calls.

Planning Division

- Processed 170 entitlements in accord with the state-mandated Permit Streamlining Act plus 8 temporary sign permits, 27 temporary activity permits, 15 wireless permits, 34 flood letters, 40 zoning conformance letters, and 68 MyHB inquiries.
- Conducted 54 public hearings at the Planning Commission at Zoning Administrator
- Plan checked 1,618 plans for zoning compliance annually; process 214 over the counter plan checks; 179 grading plan checks; 25 landscaping plan checks; and process 98 address assignments.
- Processed 76 Temporary Emergency Use Permits.

Permit Center & Building Divisions

- Provided customer service to 14,922 counter customers.
- Answered over 164,800 phone inquiries.
- Reviewed and approve 8,855 permits with a construction valuation of approx. $169,393,400.
- Performed 538 over-the-counter building plan reviews.
- Performed 861 large or complicated building plan reviews.
- Performed 197 electronic plan reviews.
- Processed 664 certificates of occupancy for new and change of business.
- Scheduled and conduct 83 counter meetings/appointments.
- Mailed approximately 2,759 permit notification letters and 961 permit reminder letters.
- Responded to 346 Public Records Requests.
- Customers scheduled 6,500 inspections online
- Performed over 32,860 building, mechanical, plumbing, and certificate of occupancy inspections annually.
- Completed 1,570 plumbing, mechanical, and electrical plan checks annually.
- Completed over 678 NPDES inspections to ensure construction runoff standards and best management practices are met.
- Conducted over 340 field meetings with developers, contractors, and business owners.
- Conducted over 300 counter meetings/appointments with customers.
- Issued 175 notices to stop work and obtain required permits.
- Issued 447 photovoltaic permits, with associated plan checks and field inspections.

Community Development

By the Numbers

Community Enhancement Division

- Responded to 14,900 phone calls, 800 walk-in inquiries, 14,760 e-mails, and 3,374 MyHB inquiries.
- Initiated 3,246 proactive code enforcement cases per year to address code violations.
- Conducted over 11,612 field inspections annually.
- Investigated 67% of complaints within 2 days.
- Resolved code violations on average within 46 days.
- Provided emergency rental assistance to 68 households through the Tenant Based Rental Assistance (TBRA) Program.
- Provided outreach services to 332 homeless individuals.
- Provided English education to 114 adults through the Oak View Family Literacy Program.
- Assisted 239 at risk seniors with Care Management services.
- Provided assistance to 20 homeless youth through StandUp for Kids OC.
- Provided 81 youth with after school programs through the Oak View Children's Bureau.
- Constructed 133 new curb ramps.
- Provided fair housing counseling services to 167 households through the Fair Housing Foundation.

Community Development

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal: 1. Perform 95% of construction inspections on the same day scheduled.				Enhance and Modernize Public Safety Service Delivery
Measure: % of construction inspections performed on same day scheduled	96%	92%	95%	
Goal: 2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				Enhance and Maintain High Quality City Services
Measure: % of first submittal plan checks completed within 20 business days	89%	86%	90%	
Goal: 3. Process 90% of building, electrical, plumbing, and mechanical permits in less than 45 minutes.				Enhance and Maintain High Quality City Services
Measure: % of building, electrical, plumbing, and mechanical permits processed in less than 45 minutes	95%	82%	89%	
Goal: 4. Perform enforcement actions and close 75% of cases within 30 days.				Enhance and Modernize Public Safety Service Delivery
Measure: % of enforcement action cases closed within 30 days	89%	87%	90%	
Goal: 5. Receive and respond to 95% of citizen phone inquiries within two business days.				Enhance and Maintain High Quality City Services
Measure: % of citizen phone inquiries responded to within two business days	92%	88%	95%	
Goal: 6. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				Enhance and Maintain High Quality City Services
Measure: % of entitlement applications processed within recommended guidelines	100%	100%	100%	

Community Development

Accomplishments & Objectives

FY 2020/21 Accomplishments

- During the closure due to the global pandemic, launched contactless permit, plan check, inspection, code enforcement and planning services including digital/video inspections, electronic plan check submittal, and contactless permit issuance and code enforcement inspections.
- Launched Q-Less appointment system and mobile application.
- Launched Accela electronic land management system with multi-department integration, instant status updates, application submittals, inspection scheduling, and historical records research.
- Tested, trained, and developed step by step Process Manual for new electronic land management system, Accela.
- Provided downloadable permits, plans, and correction lists.
- Provided electronic plan reviews for 95% of projects submitted for Building, Electrical, Mechanical, and Plumbing plans.
- Maintained service levels department-wide, despite building closures due to the COVID-19 pandemic and attrition throughout as a result of the citywide separation incentive.
- Completed Zoning Text Amendments to establish a program to regulate and permit Group Homes and Short Term Rentals.
- Commenced a comprehensive update to the City's certified Local Coastal Program through grant funding obtained from the state.
- Commenced an update to the General Plan Housing Element for the 6th Cycle including holding one joint Planning Commission/City Council study session and one public workshop.
- Applied for and received a $500,000 grant from the state to fund the Housing Element Update.
- Smoothly transitioned to Virtual meetings for Planning Commission, Zoning Administrator, and Design Review Board without significant break in service.
- Developed Temporary Emergency Use Permit process for outdoor restaurants and commercial business expansions within 1 week.
- Held City Council public hearings on the Magnolia Tank Farm Specific Plan and EIR.
- Assisted in drafting the City's appeal of the 6th Cycle RHNA allocation and submitted a timely appeal to SCAG; Presented the appeal on behalf of the City in conjunction with the City Attorney's office.
- The Coastal Commission approved two Local Coastal Program amendments certifying various zoning text amendments, including the first two phases of the ZSO Update, previously approved by the City Council.
- Other notable projects processed: Seacliff Senior Living Campus, Hebrew Academy Expansion, Georgia Townhomes, 311 17th Zoning Map Amendment, Stumpy's Hatchet House.
- Provided dedicated inspectors to facilitate a timely construction process at: Boeing facility sales, Whole Foods Market, Pegasus School classrooms, Tripointe Homes (Franklin School site residential redevelopment project), Parkside Homes, and Lebard Park.
- Successfully met AB2188 plan check review and inspection deadlines for 447 residential photovoltaic solar projects.
- Successfully shutdown an illegal Medical Marijuana Dispensary (MMD) in a commercial zone.
- Participated in a community cleanup event in the Oak View neighborhood.
- Continued enforcement of illegal vendors throughout the City.
- Code Enforcement Officers assisted with drive-thru food events at the Community Center.
- Code Enforcement Officers conducted community outreach efforts to encourage participation in the 2020 U.S. Census.
- Code Enforcement Officers assisted with flyer distribution for Q&A sessions regarding the Navigation Center.
- Code Enforcement Officers participated in continued education via online classes and webinars from the California Association of Code Enforcement Officers (CACEO).
- Facilitated code amendment related to inoperable and abandoned vehicle violation.
- Established a partnership with Huntington Beach Police Volunteers to assist with the removal of illegal signs on public property.
- Creation of a Priority Response Pyramid for General Fund and CDBG Code Enforcement cases. Such pyramid outlined expected turn-around time for inspections with specific reported violations.
- Enhanced documentation of case notes for all Code Enforcement investigations to include the Who, What, When, Where, Why, and How.

Community Development

Accomplishments & Objectives

- Created a "Diversionary Hearing" for Code Enforcement cases where all efforts to obtain voluntary compliance have failed. The Hearing is an opportunity for the code violators to meet with staff from the City Attorney's Office to discuss required remedies to resolve code violations before additional legal actions are taken by the City.
- Introduced a Receivership Process and the Red Light Abatement to resolve severe code violations on property neglected by owners.
- Coordinated efforts with the Public Nuisance Task Force to address nuisance properties with the cooperation of Police, Fire, Business License, Building, Planning, Public Works, and the City Attorney's Office.
- Improved code enforcement efforts to resolve violations relating to short-term vacation rentals, unlicensed recover facilities, medical marijuana dispensaries, marijuana cultivation in industrial zones, and illegal open house signs.
- Worked with the County to construct and open a 174-bed low barrier Navigation Center.
- City Council approved the Affordable Housing Agreement with Jamboree Housing, which will provide 43 permanent supportive housing units.
- Assisted in a multi-department effort to provide small business grants to struggling businesses in the City as a result of the COVID-19 pandemic.

Community Development

Accomplishments & Objectives

FY 2021/22 Objectives

Department Operations & Customer Service

- Formulate and implement a dynamic department operations plan, in line with state, county and citywide health and safety guidelines, that transitions through phases of reopening the economy, which prioritizes the safety and health of the public and department employees, maintains continuity of service and all department functions, utilizes technology to engage and inform the public, is open and transparent, and is a resource for businesses and residents.
- Decrease customer trips to City Hall by continuing and expanding the use of the Q-Less application and appointment system and providing increased information and services online using innovative technological solutions; continually assess and refine these processes over time.
- Enhance access and availability of department and project information to the public via improvements to the department website (such as the GIS Story Map for major projects, GIS Zoning Look-Up Tool).
- Continue outreach to various community stakeholders through participation and staffing of City Council subcommittees and task forces.
- Develop online educational materials, helpful brochures, and reading pamphlets for the public via the website, social media posts, and City newsletter.
- Respond to 95 percent of citizen inquiries related to code enforcement within two days.
- Enhance Code Enforcement's cost recovery efforts working with the Finance Department and a partnership with Data Ticket.
- Continue to collaborate with other organizations and agencies to better serve the community such as Legal Aid, Public Law Center, Fair Housing, etc.
- Continue to assist business owners to open businesses in a timely and cost-effective manner.
- Continue processing major projects from plan check to certificate of occupancy with staff guidance and assistance.
- Continue processing zoning entitlements in a timely manner and in accordance with Permit Streamlining laws.
- Monitor and maintain compliance with changing California State Laws related to land use.
- Successful implementation of short-term rental (STR) and group homes regulations.

Projects

- Complete updates to the Municipal Code for noise through adoption by the City Council.
- Complete significant progress on the comprehensive update to the City's certified Local Coastal Program.
- Submit the Magnolia Tank Farm Specific Plan to the Coastal Commission as a major Local Coastal Program Amendment.
- Complete the 6th Cycle Housing Element Update and obtain certification from the California Department of Housing and Community Development (HCD).
- Complete housing related updates to the Zoning Code.
- Implement the newly established short term rental and group home permit programs, including ongoing compliance monitoring and enforcement.

Staff Development/Department Organization

- Continue to operate the Community Development Department emphasizing the six pillars of service: striving to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity.
- Continue to implement the Department reorganization and ensure the successful transition and training of new and transferred employees.
- Resume cross-training of permitting staff to learn inspection services.

Community Development

Accomplishments & Objectives

- Continue to promote staff development through professional certifications such as the Certified Access Specialist (CASp) Program, American Institute of Certified Planners (AICP) and other professional development programs.
- Prioritize staff training and development opportunities through the provision of Development Assistance Team cross training and attendance at workshops and conferences.
- Transition Code Enforcement operation entirely to paperless (no more paper case files).
- Evaluate opportunities to maximize staff resources and assess areas for creating efficiencies in department staffing through cross training. Prioritize staff job satisfaction and growth through special project assignments, training opportunities, mentoring, timely performance evaluations and team building.

ELM/Accela

- Continue implementation of the Enterprise Land Management System (Accela) and assist customers with signing up through the Accela Citizen Access (ACA) portal. Market ACA to the public for online records searches and submittal of code enforcement requests.
- Maintain customer service levels after launch of the new Accela Land Management System.
- Provide electronic signature capabilities for all permit and applications.
- Issue electronic job cards for all construction projects.
- Provide online reporting of construction complaints with availability to view inspections and status.
- Transition to 100% electronic plan and application processing.

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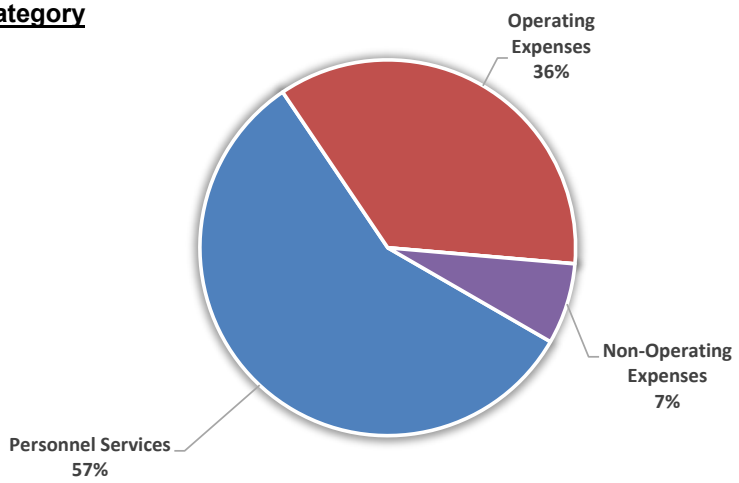
Community Development
Adopted Budget - FY 2021/22
Summary Charts

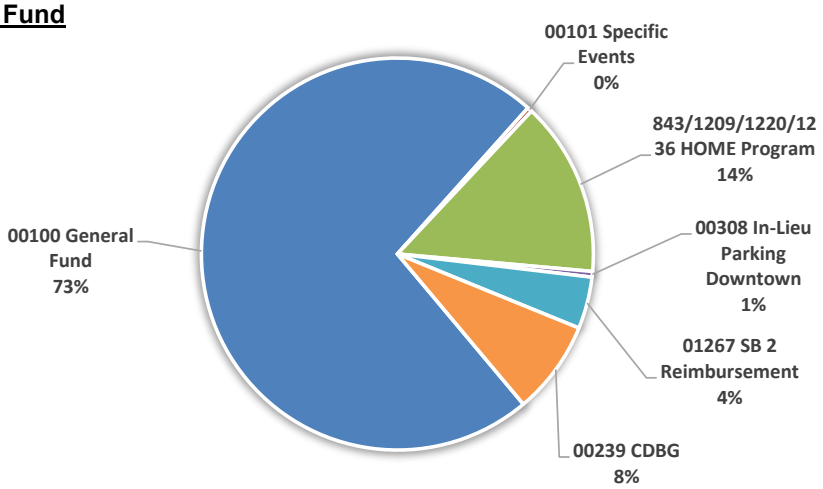
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	5,069,815	6,858,166	7,341,836	8,346,812	8,018,569	7,341,353
Operating Expenses	1,717,655	2,186,588	2,588,560	1,499,188	8,349,931	4,595,831
Capital Expenditures	546,995	1,963,732	249,989		96,019	
Non-Operating Expenses	83,556	444,166	205,433	672,701	1,762,461	894,013
Total Expenditures by Category	**7,418,020**	**11,452,652**	**10,385,817**	**10,518,700**	**18,226,980**	**12,831,197**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	6,042,849	8,116,145	8,360,096	8,857,941	9,166,125	9,330,575
00101 Specific Events	36,322	14,853	25,948	50,000	50,000	50,000
843/1209/1220/1236 HOME Program	371,944	292,107	911,039	619,677	4,001,916	1,850,751
00308 In-Lieu Parking Downtown	497,817			38,000	38,000	60,000
00715 State Grants					700,000	
01267 SB 2 Reimbursement						548,495
00239 CDBG	469,087	3,029,547	1,088,734	953,083	4,270,939	991,376
Total Expenditures by Fund	**7,418,020**	**11,452,652**	**10,385,817**	**10,518,700**	**18,226,980**	**12,831,197**

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Community Development

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,033,929	4,088,721	4,253,742	5,100,992	4,792,909	5,179,870	1.55%
Salaries, Temporary	100,839	122,142	132,562	254,534	244,534	221,619	-12.93%
Salaries, Overtime	50,488	29,286	30,628	72,700	72,700	114,609	57.65%
Leave Payouts	95,986	110,544	140,773				
Benefits	1,788,572	2,507,473	2,784,132	2,918,585	2,908,426	1,825,255	-37.46%
PERSONNEL SERVICES	**5,069,815**	**6,858,166**	**7,341,836**	**8,346,812**	**8,018,569**	**7,341,353**	-12.05%
OPERATING EXPENSES							
Utilities	334	940	340				
Equipment and Supplies	70,640	99,041	95,338	130,593	127,596	130,593	0.00%
Repairs and Maintenance	7,200	4,288	656	24,400	24,400	64,400	163.93%
Conferences and Training	18,307	29,187	34,877	52,400	50,900	52,400	0.00%
Professional Services	924,824	1,229,814	1,122,636	667,957	6,793,163	3,658,561	447.72%
Other Contract Services	137,364	223,254	212,724	274,000	319,826	155,677	-43.18%
Contribution to Private Agency	45,000	40,000	65,000	60,638	80,000	80,000	31.93%
Payments to Other Governments	502,081	506,543	1,037,307	265,000	929,846	430,000	62.26%
Expense Allowances	11,906	16,109	19,681	24,200	24,200	24,200	0.00%
Other Expenses		37,411					
OPERATING EXPENSES	**1,717,655**	**2,186,588**	**2,588,560**	**1,499,188**	**8,349,931**	**4,595,831**	206.55%
CAPITAL EXPENDITURES							
Land Purchase		989,000			55,019		
Improvements	546,995	974,732	249,989				
Vehicles					41,000		
CAPITAL EXPENDITURES	**546,995**	**1,963,732**	**249,989**		**96,019**		
NON-OPERATING EXPENSES							
Debt Service Expenses	6,906	444,166					
Transfers to Other Funds			159,008			894,013	100.00%
Loans Made	76,650		46,425	672,701	1,762,461		-100.00%
NON-OPERATING EXPENSES	**83,556**	**444,166**	**205,433**	**672,701**	**1,762,461**	**894,013**	32.90%
Grand Total	**7,418,020**	**11,452,652**	**10,385,817**	**10,518,700**	**18,226,980**	**12,831,197**	**21.98%**
General Fund	6,042,849	8,116,145	8,360,096	8,857,941	9,166,125	9,330,575	5.34%
Other Funds	1,375,171	3,336,507	2,025,722	1,660,760	9,060,855	3,500,622	110.78%
Grand Total	**7,418,020**	**11,452,652**	**10,385,817**	**10,518,700**	**18,226,980**	**12,831,197**	**21.98%**

Personnel Summary	**49.50**	**49.50**	**49.50**	**51.50**	**54.00**	**54.00**	**0.00**

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Community Development

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,884,483	3,872,235	4,010,483	4,828,578	4,551,373	4,990,413	3.35%
Salaries, Temporary	69,534	71,988	95,722	169,534	159,534	171,619	1.23%
Salaries, Overtime	20,348	14,285	11,629	27,700	27,700	27,700	0.00%
Leave Payouts	95,986	110,544	140,161				
Benefits	1,712,374	2,381,889	2,641,718	2,768,629	2,768,629	1,756,016	-36.57%
PERSONNEL SERVICES	**4,782,725**	**6,450,940**	**6,899,713**	**7,794,441**	**7,507,236**	**6,945,748**	-10.89%
OPERATING EXPENSES							
Utilities	334	940	340				
Equipment and Supplies	70,640	99,041	95,338	130,593	127,596	130,593	0.00%
Repairs and Maintenance	7,200	4,288	656	24,400	24,400	64,400	163.93%
Conferences and Training	18,307	29,101	34,877	52,400	50,900	52,400	0.00%
Professional Services	899,639	1,193,463	978,115	527,907	1,026,948	1,003,407	90.07%
Other Contract Services	85,355	155,583	146,746	139,000	184,826	83,500	-39.93%
Payments to Other Governments	166,744	165,680	184,629	165,000	165,000	165,000	0.00%
Expense Allowances	11,906	16,109	19,681	24,200	24,200	24,200	0.00%
Other Expenses		1,000					
OPERATING EXPENSES	**1,260,124**	**1,665,205**	**1,460,383**	**1,063,500**	**1,603,870**	**1,523,500**	43.25%
CAPITAL EXPENSES							
Land Purchase					55,019		
CAPITAL EXPENDITURES					**55,019**		
NON-OPERATING EXPENSES							
Transfers to Other Funds						861,327	100.00%
NON-OPERATING EXPENSES						**861,327**	100.00%
Total	**6,042,849**	**8,116,145**	**8,360,096**	**8,857,941**	**9,166,125**	**9,330,575**	**5.34%**

Personnel Summary	**45.17**	**45.17**	**45.17**	**46.67**	**49.52**	**49.52**	**0.00**

Community Development

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	395,090	641,458	650,075	859,955	838,683	767,850	-10.71%
Salaries, Temporary	8,627	17,151	42,052	55,517	55,517	56,298	1.41%
Salaries, Overtime	2,199	1,536	2,357	3,300	3,300	3,300	0.00%
Leave Payouts	1,001	4,444	6,666				
Benefits	248,575	374,180	409,485	471,829	471,829	245,067	-48.06%
PERSONNEL SERVICES	**655,491**	**1,038,769**	**1,110,635**	**1,390,601**	**1,369,329**	**1,072,515**	-22.87%
OPERATING EXPENSES							
Equipment and Supplies	39,024	46,537	55,905	64,931	64,934	64,931	0.00%
Repairs and Maintenance		313		2,000	2,000	2,000	0.00%
Conferences and Training	939	992	4,042	6,000	6,000	6,000	0.00%
Professional Services	96,411	(242)		10,000	10,000	10,000	0.00%
Other Contract Services	28,891	21,329	203	2,000	12,000	2,000	0.00%
Expense Allowances	1,065	3,923	6,507	6,050	6,050	6,050	0.00%
OPERATING EXPENSES	**166,330**	**72,851**	**66,657**	**90,981**	**100,984**	**90,981**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						132,502	100.00%
NON-OPERATING EXPENSES						**132,502**	100.00%
Total	**821,821**	**1,111,621**	**1,177,292**	**1,481,582**	**1,470,314**	**1,295,998**	**-12.53%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

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Community Development

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Planning							
PERSONNEL SERVICES							
Salaries, Permanent	663,251	937,037	956,538	1,108,056	1,080,820	1,000,550	-9.70%
Salaries, Temporary				25,000	15,000	25,000	0.00%
Salaries, Overtime	1,168		28				
Leave Payouts	21,098	34,821	16,352				
Benefits	404,012	567,024	593,082	613,725	613,725	324,122	-47.19%
PERSONNEL SERVICES	**1,089,528**	**1,538,882**	**1,565,999**	**1,746,782**	**1,709,545**	**1,349,672**	-22.73%
OPERATING EXPENSES							
Equipment and Supplies	1,289	1,675	229	5,700	5,700	5,700	0.00%
Conferences and Training	6,761	8,161	11,345	10,000	10,000	10,000	0.00%
Professional Services	379,500	448,052	406,598	151,000	347,864	151,000	0.00%
Other Contract Services	16,013	23,282	24,224	23,500	23,500	23,500	0.00%
OPERATING EXPENSES	**403,564**	**481,170**	**442,396**	**190,200**	**387,064**	**190,200**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						172,647	100.00%
NON-OPERATING EXPENSES						**172,647**	100.00%
Total	**1,493,092**	**2,020,051**	**2,008,396**	**1,936,982**	**2,096,608**	**1,712,519**	**-11.59%**

Significant Changes

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Community Development

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Code Enforcement & Neighborhood Preservation							
PERSONNEL SERVICES							
Salaries, Permanent	262,941	280,862	382,426	576,685	562,563	752,573	30.50%
Salaries, Temporary	13,783	8,503	12,214	13,517	13,517	13,947	3.18%
Salaries, Overtime	3,419	4,997	2,249	10,000	10,000	10,000	0.00%
Leave Payouts	7,761	19,946	7,238				
Benefits	137,495	185,058	237,646	352,566	352,566	290,857	-17.50%
PERSONNEL SERVICES	**425,398**	**499,366**	**641,774**	**952,768**	**938,646**	**1,067,377**	12.03%
OPERATING EXPENSES							
Utilities			220.75				
Equipment and Supplies	2,829	10,809	5,231	6,500	6,500	6,500	0.00%
Repairs and Maintenance				2,400	2,400	2,400	0.00%
Conferences and Training	1,805	629	1,299	4,000	4,000	4,000	0.00%
Professional Services		61,298	8,426	9,000	10,249	209,000	2222.22%
Other Contract Services			2,904		12,096		
OPERATING EXPENSES	**4,635**	**72,735**	**18,081**	**21,900**	**35,244**	**221,900**	913.24%
NON-OPERATING EXPENSES							
Transfer to Other Funds						129,963	100.00%
NON-OPERATING EXPENSES						**129,963**	100.00%
Total	**430,032**	**572,101**	**659,855**	**974,668**	**973,891**	**1,419,240**	**45.61%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Community Development
Adopted Budget - FY 2021/22
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Permit and Plan Check Services							
PERSONNEL SERVICES							
Salaries, Permanent	421,680	512,281	541,192	771,095	594,179	768,918	-0.28%
Salaries, Temporary	18,443	22,643	2,278	28,000	28,000	28,874	3.12%
Salaries, Overtime	4,718	4,319	1,364	5,100	5,100	5,100	0.00%
Leave Payouts	18,824	9,271	5,838				
Benefits	232,892	344,376	380,149	428,654	428,654	264,012	-38.41%
PERSONNEL SERVICES	**696,556**	**892,889**	**930,821**	**1,232,850**	**1,055,933**	**1,066,904**	-13.46%
OPERATING EXPENSES							
Equipment and Supplies	9,543	22,284	18,195	28,100	28,100	28,100	0.00%
Conferences and Training	165	3,345	1,592	7,400	7,400	7,400	0.00%
Professional Services	246,904	344,670	302,030	147,782	364,151	353,282	139.06%
Other Contract Services		24,911	73,381	55,500	55,500		-100.00%
Expense Allowances	4,050	3,141	5,441	6,050	6,050	6,050	0.00%
OPERATING EXPENSES	**260,662**	**398,351**	**400,641**	**244,832**	**461,201**	**394,832**	61.27%
NON-OPERATING EXPENSES							
Transfer to Other Funds						132,718	100.00%
NON-OPERATING EXPENSES						**132,718**	100.00%
Total	**957,217**	**1,291,240**	**1,331,462**	**1,477,682**	**1,517,134**	**1,594,454**	**7.90%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Community Development

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Inspection Services							
PERSONNEL SERVICES							
Salaries, Permanent	934,862	1,207,866	1,233,976	1,308,697	1,276,138	1,078,618	-17.58%
Salaries, Overtime	8,464	3,433	5,631	9,300	9,300	9,300	0.00%
Leave Payouts	38,388	42,062	45,285				
Benefits	574,403	749,223	828,669	793,712	793,712	415,401	-47.66%
PERSONNEL SERVICES	**1,556,117**	**2,002,584**	**2,113,562**	**2,111,709**	**2,079,149**	**1,503,319**	-28.81%
OPERATING EXPENSES							
Utilities		940					
Equipment and Supplies	10,016	6,207	8,034	12,800	12,800	12,800	0.00%
Conferences and Training	3,044	7,640	8,660	8,000	8,000	8,000	0.00%
Professional Services	147,080	260,625	185,963	60,000	137,810	130,000	116.67%
Expense Allowances	4,050	5,400	5,441	6,050	6,050	6,050	100.00%
OPERATING EXPENSES	**164,190**	**280,812**	**208,098**	**86,850**	**164,660**	**156,850**	80.60%
NON-OPERATING EXPENSES							
Transfer to Other Funds						186,115	100.00%
NON-OPERATING EXPENSES						**186,115**	100.00%
Total	**1,720,307**	**2,283,397**	**2,321,660**	**2,198,559**	**2,243,809**	**1,846,284**	**-16.02%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

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Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Planning Commission							
OPERATING EXPENSES							
Utilities			120				
Equipment and Supplies	2,146	1,959	1,819	4,500	4,500	4,500	0.00%
Conferences and Training	3,700	8,006	5,095	14,500	14,500	14,500	0.00%
OPERATING EXPENSES	**5,846**	**9,965**	**7,034**	**19,000**	**19,000**	**19,000**	0.00%
Total	**5,846**	**9,965**	**7,034**	**19,000**	**19,000**	**19,000**	**0.00%**

Significant Changes

No significant changes.

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Community Development

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Economic Development							
PERSONNEL SERVICES							
Salaries, Permanent	146,978	220,846	157,084	120,373	117,365	458,328	280.76%
Salaries, Temporary			217				
Salaries, Overtime	382						
Leave Payouts	784		58,782				
Benefits	80,744	120,763	141,091	62,574	62,574	165,200	164.01%
PERSONNEL SERVICES	**228,888**	**341,609**	**357,173**	**182,947**	**179,939**	**623,528**	240.83%
OPERATING EXPENSES							
Utilities	334						
Equipment and Supplies	5,793	8,558	5,349	4,962	4,962	4,962	0.00%
Conferences and Training	1,892	329	2,844	1,000	1,000	1,000	0.00%
Professional Services	11,271	33,248	25,366	90,125	124,900	90,125	0.00%
Other Contract Services	16,259	62,217	24,692	30,000	53,730	30,000	0.00%
Expense Allowances	2,741	3,645	2,291	6,050	6,050	6,050	0.00%
Other Expenses		1,000					
OPERATING EXPENSES	**38,289**	**108,996**	**60,542**	**132,137**	**190,642**	**132,137**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						79,145	100.00%
NON-OPERATING EXPENSES						**79,145**	100.00%
Total	**267,177**	**450,605**	**417,716**	**315,084**	**370,581**	**834,810**	**164.95%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

Community Development
Adopted Budget - FY 2021/22
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Housing							
PERSONNEL SERVICES							
Salaries, Permanent	25,231	39,491	44,179	36,486	35,574	103,035	182.39%
Salaries, Temporary	28,681	23,691	38,961	47,500	47,500	47,500	0.00%
Leave Payouts	8,129						
Benefits	14,715	21,775	27,078	21,326	21,326	29,418	37.95%
PERSONNEL SERVICES	**76,756**	**84,958**	**110,218**	**105,312**	**104,400**	**179,953**	70.88%
OPERATING EXPENSES							
Equipment and Supplies		1,013	575	3,000		3,000	0.00%
Repairs and Maintenance			656				
Conferences and Training				1,500		1,500	0.00%
Professional Services	18,474	31,907	49,732	60,000	32,381	60,000	0.00%
Other Contract Services		1,444	4,424				
Payments to Other Governments	166,744	165,680	184,629	165,000	165,000	165,000	0.00%
OPERATING EXPENSES	**185,218**	**200,044**	**240,016**	**229,500**	**197,381**	**229,500**	0.00%
CAPITAL EXPENSES							
Land Purchase					55,019		
CAPITAL EXPENDITURES					**55,019**		
NON-OPERATING EXPENSES							
Transfers to Other Funds						17,776	100.00%
NON-OPERATING EXPENSES						**17,776**	100.00%
Total	**261,974**	**285,001**	**350,234**	**334,812**	**356,800**	**427,229**	**27.60%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

Community Development

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Ocean View Estates							
PERSONNEL SERVICES							
Salaries, Permanent	34,451	32,394	45,013	47,231	46,050	60,541	28.18%
Benefits	19,539	19,489	24,518	24,243	24,243	21,939	-9.50%
PERSONNEL SERVICES	**53,991**	**51,883**	**69,531**	**71,474**	**70,294**	**82,480**	15.40%
OPERATING EXPENSES							
Equipment and Supplies				100	100	100	0.00%
Repairs and Maintenance	7,200	3,975		20,000	20,000	60,000	200.00%
Professional Services		13,906			(406)		
Other Contract Services	24,191	22,401	16,918	28,000	28,000	28,000	0.00%
OPERATING EXPENSES	**31,391**	**40,282**	**16,918**	**48,100**	**47,694**	**88,100**	83.16%
NON-OPERATING EXPENSES							
Transfers to Other Funds						10,461	100.00%
NON-OPERATING EXPENSES						**10,461**	100.00%
Total	**85,381**	**92,165**	**86,449**	**119,574**	**117,988**	**181,041**	**51.41%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	5,941	803	2,291				
Salaries, Temporary	406	322	1,406				
Salaries, Overtime	25,248	11,864	18,790	45,000	45,000	50,000	11.11%
Benefits	4,727	1,864	3,287				
PERSONNEL SERVICES	**36,322**	**14,853**	**25,774**	**45,000**	**45,000**	**50,000**	11.11%
OPERATING EXPENSES							
Other Contract Services			174	5,000	5,000		-100.00%
OPERATING EXPENSES			**174**	**5,000**	**5,000**		-100.00%
Total	**36,322**	**14,853**	**25,948**	**50,000**	**50,000**	**50,000**	**0.00%**

Significant Changes

This fund accounts for film permit issuance, which includes revenue associated with permit applications, and cover the costs for filming fees, site fees, parking fees, and overtime fees. The overtime appropriation of $50,000 covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00101 Specific Events	40,049	132,539	37,246	60,000	60,000	50,000	(10,000)
Total	**40,049**	**132,539**	**37,246**	**60,000**	**60,000**	**50,000**	**(10,000)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Community Development Block Grant (215,239,248,815,859-861,863, 1208,1219,1235)							
PERSONNEL SERVICES							
Salaries, Permanent	126,666	196,353	225,052	248,194	217,317	189,457	-23.67%
Salaries, Temporary	30,900	49,832	35,433	85,000	85,000	50,000	-41.18%
Salaries, Overtime	4,892	3,137	210			36,909	100.00%
Leave Payouts			612				
Benefits	65,800	111,892	128,198	137,200	127,040	69,239	-49.53%
PERSONNEL SERVICES	**228,257**	**361,215**	**389,505**	**470,395**	**429,357**	**345,605**	-26.53%
OPERATING EXPENSES							
Professional Services	11,088	36,351	83,003	112,050	3,410,582	225,908	101.61%
Other Contract Services	44,439	67,671	65,804	120,000	120,000	42,177	-64.85%
Contribution to Private Agency	45,000	40,000	65,000	60,638	80,000	80,000	31.93%
Payments to Other Governments		80,000	30,000	100,000	100,000	265,000	165.00%
Other Expense		36,411					
OPERATING EXPENSES	**100,527**	**260,434**	**243,807**	**392,688**	**3,710,582**	**613,085**	56.13%
CAPITAL EXPENDITURES							
Land Purchase		989,000					
Improvements	56,747	974,732	249,989				
Vehicles					41,000		
CAPITAL EXPENDITURES	**56,747**	**1,963,732**	**249,989**		**41,000**		
NON-OPERATING EXPENSES							
Debt Service Expenses	6,906	444,166					
Transfers to Other Funds			159,008			32,686	100.00%
Loans Made	76,650		46,425	90,000	90,000		-100.00%
NON-OPERATING EXPENSES	**83,556**	**444,166**	**205,433**	**90,000**	**90,000**	**32,686**	-63.68%
Total	**469,087**	**3,029,547**	**1,088,734**	**953,083**	**4,270,939**	**991,376**	**4.02%**

Significant Changes

The FY 2021/22 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is $1,238,214. A total of $246,838 in CDBG expenditures can be found in the Community & Library Services ($43,555) and Public Works ($203,283) Departments' Other Funds sections. The total expenses are inclusive of the City's personnel cost associated with managing the program, including costs for Professional Services consultants to assist with program managment and adherence to HUD requirements.

Community Development
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Other Funds by Object Account

OTHER FUNDS

Block Grant (215,239,815,854,859-861,863,962, 1208,1219,1235) **(continued)**

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00215 Rehabilitation Loans	105,942	367,334	805,417				
00239 CDBG *	322,990	1,075,969	915,450	697,224	1,476,477	991,376	(485,101)
00248 CDBG CARES Funding					2,159,775		
00860 CDBG 09/10	31,159						
00863 CDBG 13/14	31,521	665	36,346				
01208 CDBG 14/15		3,830					
01235 CDBG 16/17	11,088	15,424					
**The remaining revenue of $246,838 can be found in the Community & Library and Public Works Other Funds sections.*							
Total	**502,699**	**1,463,223**	**1,757,212**	**697,224**	**3,636,252**	**991,376**	**(485,101)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
HOME Program (240, 843, 848, 850-852, 854, 1209, 1220, 1236)							
PERSONNEL SERVICES							
Salaries, Permanent	16,839	19,330	15,915	24,220	24,220		-100.00%
Benefits	5,671	11,828	10,929	12,756	12,756		-100.00%
PERSONNEL SERVICES	**22,510**	**31,158**	**26,844**	**36,976**	**36,976**		-100.00%
OPERATING EXPENSES							
Conferences and Training		86					
Professional Services	14,097		61,517		1,627,633	1,850,751	100.00%
Payments to Other Governments	335,337	260,863	822,678		664,846		
OPERATING EXPENSES	**349,434**	**260,949**	**884,195**		**2,292,479**	**1,850,751**	100.00%
NON-OPERATING EXPENSES							
Loans Made				582,701	1,672,461		-100.00%
NON-OPERATING EXPENSES				**582,701**	**1,672,461**		-100.00%
Total	**371,944**	**292,107**	**911,039**	**619,677**	**4,001,916**	**1,850,751**	**198.66%**

Significant Changes

HOME funds are being used for three Tenant Based Rental Assistance (TBRA) Programs, Affordable Housing Projects, mobile crisis response for homeless individuals, as well as administration costs.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00240 HOME Program	22,510	89,463	560,137	619,677	3,979,470	1,850,751	(2,128,719)
00843 HOME Program 13/14	99,556	9,137					
00854 HOME Program 06/07			1,591,189				
01209 HOME Program 14/15	77,328	2,378					
01220 HOME Program 15/16	170,551	69,506	148,678				
01236 HOME Program 16/17	2,000	54,892	247,451				
Total	**371,944**	**225,375**	**2,547,456**	**619,677**	**3,979,470**	**1,850,751**	**(2,128,719)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Parking In-Lieu (308)							
OPERATING EXPENSES							
Professional Services				28,000	28,000	30,000	7.14%
Other Contract Services	7,569			10,000	10,000	30,000	200.00%
OPERATING EXPENSES	**7,569**			**38,000**	**38,000**	**60,000**	57.89%
CAPITAL EXPENDITURES							
Improvements	490,248						
CAPITAL EXPENDITURES	**490,248**						
Total	**497,817**			**38,000**	**38,000**	**60,000**	**57.89%**

Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area; such as shuttle services from City Hall to special events (4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show).

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	3,200	67,743	18,336	38,000	38,000	66,639	28,639
Total	**3,200**	**67,743**	**18,336**	**38,000**	**38,000**	**66,639**	**28,640**

Community Development
Adopted Budget - FY 2021/22
Department Budget Summary
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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Donations and Other Grants							
OPERATING EXPENSES							
Professional Services					700,000	548,495	100.00%
OPERATING EXPENSES					**700,000**	**548,495**	100.00%
Total					**700,000**	**548,495**	**100.00%**

Significant Changes

The City will be receiving $3.29 million in SB 2 funds over the next five years. This funding has been earmarked for homeless navigation center operations.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00715 State Grants					700,000		(700,000)
01267 SB 2 Reimbursement						548,495	548,495
Total					**700,000**	**548,495**	**(151,505)**

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City of Huntington Beach
Community & Library Services
Adopted – FY 2021/22

Director of Community & Library Services

Deputy Director of
Community & Library Services

ADMINISTRATION
Administrative Analyst Senior
Administrative Assistant
Administrative Secretary

FACILITIES & EVENTS

Community Services Manager

PARKING & CAMPING
Supervisor Parking & Camping Facilities
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant

PARKING METERS
Parking & Camping Leadworker
Parking Meter Repair Worker (2)

SPECIFIC EVENTS
Community Services Recreation Supervisor
Community Services Recreation Specialist

FACILITY RENTALS
Community Services Recreation Specialist

FACILITY & CONCESSION AGREEMENTS

PROGRAMS & SERVICES

Community Services Manager

Community Services Recreation Specialist

SENIOR SERVICES
Senior Supervisor Human Services
Office Assistant II
Social Services Supervisor
Volunteer Services Coordinator
Senior Services Transportation Coordinator
Senior Services Assistant

SENIOR RECREATION
Community Services Recreation Supervisor
Community Services Recreation Specialist (2)

CITY GYM & POOL
Community Services Recreation Supervisor
Community Services Recreation Specialist

EDISON COMMUNITY CENTER
Community Services Recreation Supervisor
Community Services Recreation Specialist

MURDY COMMUNITY CENTER
Community Services Recreation Supervisor
Community Services Recreation Specialist

LIBRARY & CULTURAL SERVICES

Community Services Manager

CULTURAL SERVICES
Senior Supervisor Cultural Affairs
Community Services Recreation Specialist

LIBRARY SERVICES
Principal Librarian
Administrative Assistant
Volunteer Services Coordinator
Library Specialist
Media Services Specialist

YOUTH & FAMILY PROGRAMMING SERVICES
Senior Librarian
Librarian (2)
Library Services Clerk (2)

PUBLIC & COMMUNITY OUTREACH SERVICES
Senior Librarian (2)
Librarian (2)
Literacy Program Specialist (2)
Library Specialist
Library Services Clerk (2.50)

TECHNOLOGY & SUPPORT SERVICES
Senior Librarian
Library Services Clerk
Senior Library Specialist (.75)
Accounting Technician II (2)

Community & Library Services

Department Descriptions

The mission statement of the Community & Library Services Department is to "provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors" and to "welcome, empower, and enrich our community by providing innovative and traditional library services that inspire and encourage transformation and growth."

The Community & Library Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, human, and library service programs. These include special events at the City's parks, beaches, and community facilities, including major annual citywide events, such as the Vans U.S. Open of Surfing and the Great Pacific Air Show. The Department also manages the City's off-street parking lots, the Main Promenade Parking Structure, and all on-street metered parking throughout the City. The Department participates on 20 boards, commissions, task forces, and community groups.

Traditional Library Services continue to provide seniors, children, and students a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

Administration, Parks & Development Division

Administration oversees and supports the functions of the Department's seven operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of community groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public.

Administration creates public/private partnerships with corporations, agencies, and non-profits such as the Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Memorial Care Orange Coast Medical Center, and Children's Bureau that allow the City to provide a higher level of service and a greater number of programs. Support staff processes registrations and reservations for the Department's clubhouse rental facilities, recreation events, special permits, beach passes, refunds, and adult sports program payments.

Park Development & Acquisition is another function within the Administration Division and includes working with various departments on the design, rehabilitation and construction of new development projects in City parks and beaches, as well as recreational and library facilities. Responsibilities also include authoring and managing various grants and public/private partnerships to fund these projects. This function is responsible for updating the Parks & Recreation Master Plan.

Community & Library Services

Department Descriptions

Facilities & Events Division

This Division oversees the multi-departmental Specific Event permit process for major events like the Vans U.S. Open of Surfing and the Great Pacific Airshow at the beach, Pier Plaza, parks, and other locations, as well as the beach special event permitting process.

The Division oversees facility agreements in City parks and beaches, and participates in the planning of all park-concession related activities. The Division is also responsible for the oversight of the Huntington Central Park (HCP) Sports Complex, Adventure Playground, as well as Clubhouse and Library facility rentals.

Additionally, this Division includes both the Parking/Camping and Parking Meter sections. Parking/Camping includes the management of the Sunset Vista RV Campground, the Main Promenade Parking Structure, and the City's attended lots south of the pier. Responsibilities include revenue collection, traffic management, staffing, and facility maintenance. Parking Meter staff services all aspects of the City's parking meters and pay stations, including revenue collection, maintenance, and repairs.

Programs & Services Division

This Division is responsible for planning, coordinating, and staffing the City's recreation and human services programs. The Recreation section of this Division manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is also responsible for programming rental uses at the Senior Center in Central Park.

Recreation programs are available through the SANDS Recreation, Community and Library Services Guide and can be found online at hbsands.org. Programs include year-round activities such as instructional classes; adult, youth, and peewee sports; aquatics, special events and programs such as "Friday Night Funtime Dances," the "Family Camp Out," "Ole Fishing Hole" fishing derby, and the "Summer Surf Contest;" as well as seasonal programs such as summer sports programs and Camp HB.

Senior Services liaises with the Huntington Beach Council on Aging (COA) and oversees the operation of the Senior Center in Central Park, as well as the management and development of senior programs, including senior recreation, transportation, meals, and care management. A fitness center and fitness programs are also featured in the Senior Center in Central Park.

Programs and Services also provides contract management for the Oak View Family Resource Center and liaises with the City's Children's Needs Task Force and the Oak View Task Force.

Community & Library Services

Department Descriptions

Library & Cultural Services Division

Library and Cultural Services is responsible for the operation of Huntington Central Library located in Huntington Central Park and four branches (Main Street, Oak View, Banning, and Helen Murphy), as well as the Huntington Beach Art Center. This Division serves as the liaison to the City Council appointed Library Board, various library affiliated community groups, as well as the Art Center Foundation.

Library Services includes Youth Services and Family Programming, Public Services and Community Outreach, Literacy Services, as well as Technology and Support Services

Youth Services and Family Programming offers monthly, seasonal, and year-long reading programs for children and teens. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming Division offers a variety of story times seven days of the week.

Public Services and Community Outreach is responsible for all customer service functions of the Huntington Beach Public Library, including research and information services. Literacy Services held at Central and Oak View Libraries train community volunteers to help adults transform their lives by learning to read, write, and speak English more effectively. Technology and Support Services oversees the acquisition and circulation of materials, administers technology including databases and virtual services, and runs the Central Library's Makerspace.

Cultural Services coordinates art programming, including the annual Centered-on-the-Center community exhibition, as well as juried and non-juried exhibitions. The Art Center also provides a variety of instructional classes for children and adults, as well as summer day camps.

Community & Library Services

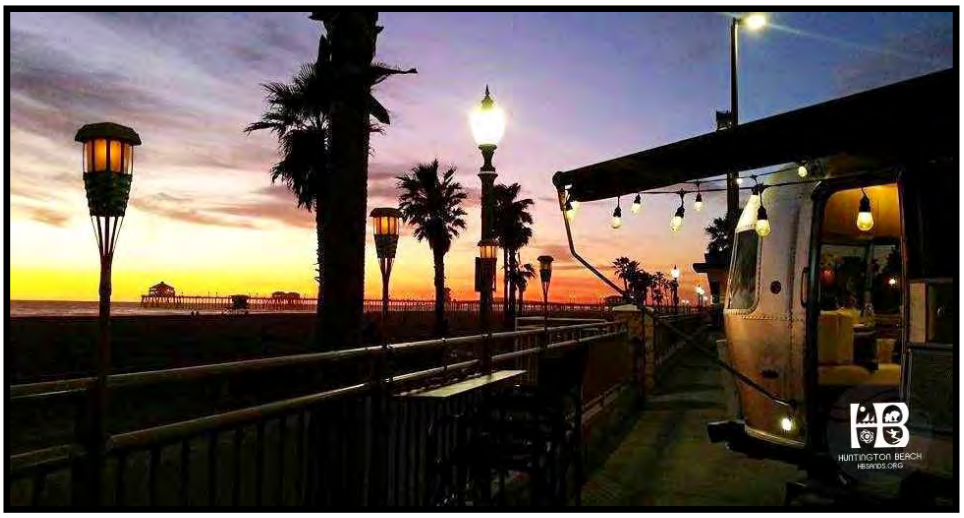
Ongoing Activities & Projects

Administration, Parks & Development Division

- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public follow-up as needed.
- Manage the Department, providing oversight, planning, budget preparation, and clerical support.
- Implement the Citywide Strategic Planning Objectives, as well as the goals and objectives of the Department.
- Serve as Manager/Staff Liaison to the Community Services Commission.
- Liaise with City boards, commissions, task forces, committees, foundations, and other community groups.
- Develop partnerships/sponsorships with private and non-profit organizations.
- Liaise with Friends of Shipley Nature Center and the Huntington Beach Community Garden non-profit organizations.
- Process facility reservations, refunds, special permits, and parking passes.
- Prepare Capital Improvement Program (CIP) park project submissions.
- Prepare grant applications and monitor funds.

Facilities & Events Division

- Manage park use issues.
- Coordinate clubhouse and library facility room and theater rentals and maintenance.
- Manage concession agreements in City parks, beaches, and Meadowlark Golf Course.
- Oversee citywide Special and Specific events.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS), and Sunset Vista RV Campground.
- Oversee contracted management of the the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the south beach attended lots, Pier Plaza, MPPS, Sports Complex, Bluff Top Lots, Warner Fire Station, and all metered spaces throughout the City.
- Manage MOU's with HB Community Garden, HB Historical Society.



Community & Library Services

Ongoing Activities & Projects

Programs & Services Division

- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 125 instructors.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Recreation, Community & Library Services Guide both online and in print to approximately 80,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center licensee.
- Provide youth, adult, and special needs sports programs.

Library & Cultural Services Division

- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community, to foster early childhood literacy.
- Recruit teen and adult volunteers to assist with homework programs and fundraising activities.
- Offer a variety of programs and workshops for adults in the community, including training in computers and digital resources.
- Recruit and train literacy volunteer tutors and students
- Support and coordinate activities associated with the new Veteran's Resource Center at the Central Library.
- Manage the print and electronic collection by ordering, cataloging, processing, and weeding materials.
- Support public computing via computer labs, internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections, to expand and improve access to eBooks and other digital resources.
- Program art camps, art classes, and special exhibitions and programs at the Huntington Beach Art Center.

Community & Library Services

Performance Measures

With the reorganization of the Department and the merge between the former Community Services Department and the Library Services Department, new goals and objectives have been developed as listed below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
FACILTIES & EVENTS				
Goal: 1. Perform a minimum of 30 field audits of parking lot ticket sales and cash collected by gate attendants.				Strengthen Long-Term Financial and Economic Sustainability
Measure: # of audits conducted	30	30	30	
Goal: 2. Perform audits of meter revenue on a quarterly basis.				Strengthen Long-Term Financial and Economic Sustainability
Measure: # of audits performed	N/A	N/A	4	
Goal: 3. Process a minimum of 70 Specific Event permits and 100 Special Event permits annually.				Enhance and Maintain High Quality City Services
Measure: # of Specific Event/Special Event Permits	N/A	N/A	70/100	
LIBRARY & CULTURAL SERVICES				
Goal: 4. Provide youth engagement opportunities through online and in-person story times and programming.				Enhance and Maintain High Quality City Services
Measure: # of participants in children's programs and events	N/A	N/A	10,000	
Goal: 5. Present one new instructional arts class per season in the SANDS Program Guide.				Enhance and Maintain High Quality City Services
Measure: # of new classes presented in the SANDS Program Guide each season	N/A	N/A	4	
Goal: 6. Provide library materials to enrich the community by circulating books, media, and digital content.				Enhance and Maintain High Quality City Services
Measure: # of items circulated	725,000**	725,000**	1,000,000***	

Community & Library Services

Performance Measures

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
PROGRAMS & SERVICES				
Goal: 7. Coordinate a minimum of two (2) community special events per year.				Enhance and Maintain High Quality City Services
Measure: # of coordinated special events	N/A	N/A	2	
Goal: 8. Offer six (6) new online or outdoor classes annually.				Enhance and Maintain High Quality City Services
Measure: # of new classes offered.	N/A	N/A	6	
Goal: 9. Recruit and train new volunteers to enhance programs and service delivery				Enhance and Maintain High Quality City Services
Measure: # of volunteers	N/A	N/A	200	

** Numbers are significantly lower due to COVID-19 Emergency
*** Numbers are preliminary and depend on continued COVID-19 Emergency impact

Accomplishments & Objectives

FY 2020/21 Accomplishments (with COVID-19 Stay-At-Home Order issued 3/19/20)

Administration Division

- Merged the Library Services Department with Community Services as part of the FY 2020/21 Reorganization Plan in response to COVID-19 and the City's Separation Incentive Program.
- Reorganized the Community and Library Services Department to include three operating divisions, including Facilities and Events, Programs and Services, and Library and Cultural Services with a total of 60.25 full-time employees.
- Managed and coordinated the Department's response to the closure of public facilities associated with the COVID-19 stay-at-home order issued on March 19, 2020, including the creation of an expanded senior meals partnership with the Greater Huntington Beach Interfaith Council for at-risk seniors.
- Awarded $178,000 in Proposition 68 Per Capita funding for Sun View Playground Equipment improvements as part of the Statewide Park Development and Community Revitalization Program.
- Submitted a Proposition 68 Competitive grant application for Carr Park to address accessibility issues throughout the park with new walkways, ADA compliant picnic tables, and new themed play equipment as part of the Statewide Park Development and Community Revitalization Program.
- Completed construction of the 4th new restroom building in Huntington Central Park and initiated construction of the 5th restroom in partnership with Public Works.
- Completed Edison Community Center interior improvements in partnership with Public Works.
- Completed playground improvements at Bushard, Circle View, Huntington Central, LeBard, and Schroeder Parks.
- Completed design of the Bluff Top Park guardrail and pathway improvements in partnership with Public Works.
- Completed the installation of new fencing at the Newland House, as well as pool and interior gym upgrades to the City Gym and Pool.
- Initiated construction for Lake Park improvements in partnership with Public Works.

Community & Library Services

Accomplishments & Objectives

- Initiated conceptual design plans for Edison Park improvements.
- Completed bid award of the Rodgers Seniors' Center Site Redevelopment in partnership with Public Works.
- Initiated the five-year update of the Parks and Recreation Master Plan.

Facilities & Events Division

- Provided parking for 790,000 vehicles at beach lots and the Main Promenade Parking Structure.
- Provided over 2,760,000 of paid parking at smart meters and pay stations.
- Issued a Request for Proposals and successfully replaced a total of 808 on-street, smart meters with the latest 4G and NFC technologies.
- Upgraded beach parking pay stations to 4G modems for faster customer transactions.
- Completed an overhaul of beach and parking lot municipal codes in collaboration with Marine Safety and the Police Department to give our law enforcement partners the tools necessary to ensure safety and compliance.
- Completed a Request for Proposals and successfully selected two contractors tasked with the responsibility of managing the City's 4th of July Celebration in partnership with the Fourth of July Executive Board.
- Initiated a Request for Proposals for contracting the operation of the Huntington Central Park Sports Complex, including leagues, tournaments, and field maintenance.

Programs & Services Division

- Working with the Ad Hoc Public Art Review Committee appointed by former Mayor Lyn Semeta, staff completed a Request for Proposals and successfully selected an artist for the installation of an art piece in Huntington Central Park scheduled to be completed by the end of 2021.
- Received the Innovation Award from the California Parks and Recreation Society for identifying and implementing aquatics programming strategies during COVID-19.
- Hosted rededication ceremonies marking the completion of interior improvements at both Murdy and Edison Community Centers.
- Managed over 12,000 volunteer hours in support of Senior Services programs valued at nearly $350,000.
- Initiated the release of a Request for Proposals for stand-up paddle boarding/kayaking and commercial harbor tours on a pilot basis.
- Negotiated a new agreement with Orange Coast Medical Center for the provision of care management services.
- Awarded a grant of $50,000 from Hoag Memorial Hospital Presbyterian for the City's ongoing Surf City Seniors on the Go transportation program.
- Partnered with the HB Fire Department, local hospitals and community groups in scheduling over 950 senior citizens for COVID-19 vaccinations.
- Partnered with the Police Department in coordinating a new citywide Dog Walker Watch program to reduce potentially suspicious activity in the community.
- Delivered almost 100,000 meals to seniors through the Home Delivered Meals (HDM) program.
- Distributed approximately 70,000 lunches as part of the congregate meal drive-thru program due to COVID-19.
- Logged nearly 10,000 free senior transportation trips.
- Hosted two first-of-its-kind drive-in concerts at the Senior Center in Central Park.
- Reimagined the Worthy Park Pumpkin Party and Breakfast with Santa events into a drive-thru format in response to COVID-19 guidelines.

Library & Cultural Services Division

- Completed three capital improvement projects in partnership with Public Works and Information Services, including meeting room renovations, alarm system replacement, and Huntington Central Library's wayfinding signage project.
- Completed the Library Facilities Master Plan which evaluates projected library capital and operating needs over the next 20 years.
- Moved Literacy Services to an online format via Zoom, including tutoring, classes, and events, including supporting 186 learners matched with 130 tutors.
- Awarded multiple state and community grants for literacy staffing and materials.

Community & Library Services

Accomplishments & Objectives

- Completed the Local Services & Technology Act (LSTA) Makerspace Grant and held 30 virtual Makerspace events and programs with 475 registrants.
- Held 30 Learn and Make Virtual Makerspace Events with 474 registrations to instruct patrons on the use of Makerspace software and equipment.
- Offered multiple virtual reading programs with almost 1,500 participants.
- Distributed nearly 3,500 activity kits for children ages 0-17.
- Initiated and provided curbside holds pick-up service at Central Library and all four Branch locations, with Grab & Go Services at Huntington Central Library to accommodate customers during COVID-19.
- Averaged 30,000 items circulated per month through curbside services.
- Hosted two virtual exhibitions, including “Centered on the Center” and “Creativity,” generating approximately 450 works of art by over 400 artists.

FY 2021/22 Objectives

Administration Division

- Continue increased collaboration with State of California Dept. of Parks and Recreation, as well as OC Parks.
- Increase Community Services brand recognition through continued promotion of statewide Parks Make Life Better campaign.
- Complete the merge of the Community Services and Library Services Departments as part of the FY 2020/21 Separation Incentive Program.
- Implement the objectives associated with the Department’s Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.

Park Development & Acquisition

- Complete the Bluff Top Park guardrail, pathway, turf widening improvements per the FY 2021/22 CIP.
- Complete construction of the 6th and final restroom replacement in Huntington Central Park.
- Complete construction of the Rodgers Seniors’ Center Site Redevelopment.
- Begin construction on the Edison Park Reconfiguration project.
- Complete the Marina Park Master Plan Reconfiguration project.
- Complete construction of the Harbor View Clubhouse Rehabilitation and Reconfiguration.
- Complete rehabilitation of LeBard Bark tennis courts.
- Complete reconfiguration of Huntington Central Park Disc Golf Course.

Facilities & Events Division

- Continue researching and attracting new special events that bolster business in the City.
- Work closer with community partners in marketing and promoting major events, highlighting the benefits they bring to the City.
- Purchase and install new pay stations with advance technology.
- Research and make recommendations for dynamic parking and camping fees.
- Research and study the implementation of new technology for revenue collection at south beach attended parking lots.
- Continue expanding the use of electronic pass capture from the Beach Boulevard gate to all attended parking lot gates.
- Collaborate with other departments to better serve the community in regards to customer service and safety.
- Oversee the transition associated with contracting the operation of the Huntington Central Park Sports Complex.
- Oversee the management of concession leases on park and beach property.

Community & Library Services

Accomplishments & Objectives

Programs & Services Division

- Continue to collaborate with the Police Department to decrease unpermitted activities, while providing safe and high quality recreational opportunities throughout beaches and parks.
- Utilize the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance and maintain high quality City services.
- Collaborate with Huntington Beach Council on Aging and Senior Services to ensure appropriate quantities of congregate and home-delivered meals are maintained for older adults in need.
- Collaborate with health care providers and stakeholders to assist seniors remain independent.
- Train 50 residents for the Dog Walker Watch program.
- Develop, implement and evaluate strategies to reduce homeless activity in parks.
- Develop and implement a marketing plan for each of the four seasons.
- Expand opportunities for drop-in pickle ball play at two City properties.

Library & Cultural Services Division

- Enhance and support a diverse schedule of programs and learning opportunities for the community.
- Increase access for Huntington Beach students to Library and Cultural Services programs.
- Expand learning opportunities for adult learners through Literacy Services programs.
- Expand social media engagement within our community to promote Library and Cultural Services.
- Pursue grants and fundraising opportunities to support and enhance Library and Cultural Services.
- Recruit new arts program teachers through the California Arts Council and Arts Orange County.
- Increase membership in the Huntington Beach Art Center by conducting membership drives during the 2nd and 4th quarters.
- Finalize the draft Memorandum of Understanding with the Huntington Beach Art Center Foundation.

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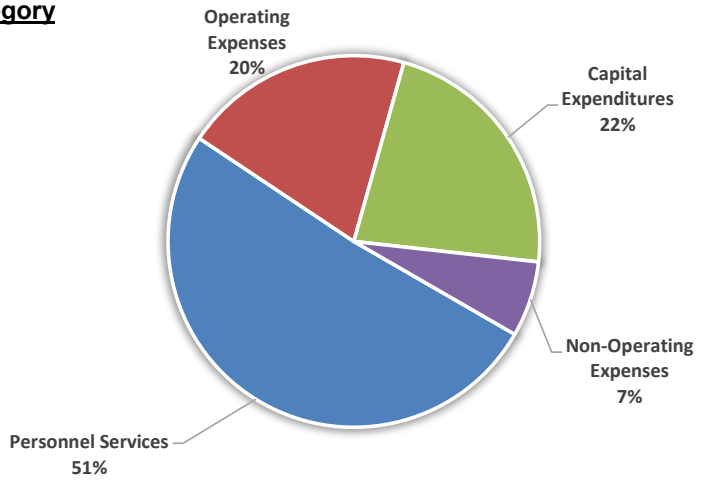
Community & Library Services
Adopted Budget - FY 2021/22
Summary Charts

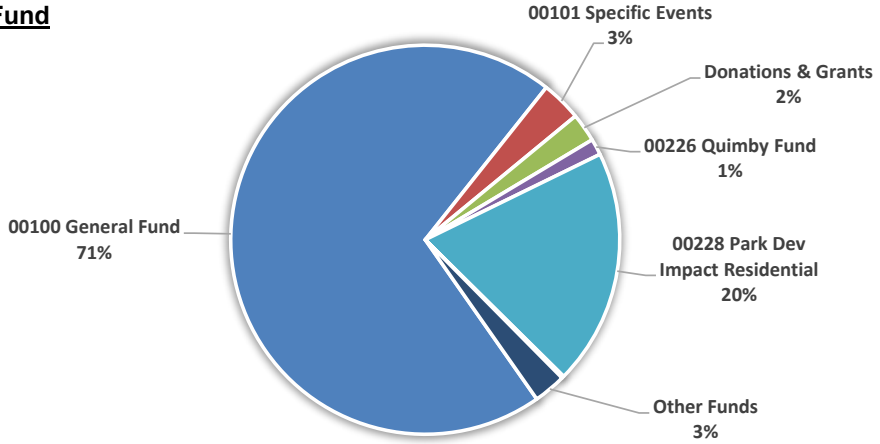
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	7,897,210	10,631,737	10,560,931	11,240,569	11,541,142	9,813,542
Operating Expenses	3,201,730	4,561,714	4,216,309	3,912,726	4,708,902	3,843,241
Capital Expenditures	1,412,908	1,947,121	4,069,536	5,662,980	10,207,612	4,310,440
Non-Operating Expenses	442,881	442,881	442,881	442,881	442,881	1,263,945
Total Expenditures by Category	**12,954,728**	**17,583,453**	**19,289,657**	**21,259,156**	**26,900,537**	**19,231,168**

Expenditures by Fund



Fund 00236 represent less than 1% of expenditures and are not labeled on this chart

Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	9,953,289	13,188,542	12,734,747	13,697,801	13,374,159	13,541,325
00101 Specific Events	307,813	611,438	519,610	652,500	652,500	643,500
Donations & Grants	896,584	1,110,874	1,197,918	267,872	1,635,610	456,771
209 Park Acquisition & Development	341,457	220,521		3,980	3,980	
00226 Quimby Fund	349,072	62,364	1,202,784	591,333	1,781,630	260,000
00228 Park Dev Impact Residential	416,864	1,312,625	2,949,744	5,098,370	8,003,522	3,776,370
00236 Public Art in Parks					300,000	35,000
Other Funds	689,649	1,077,090	684,854	947,300	1,149,137	518,202
Total Expenditures by Fund	**12,954,728**	**17,583,453**	**19,289,657**	**21,259,156**	**26,900,537**	**19,231,168**

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Community & Library Services

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	3,522,628	4,575,004	4,342,414	4,981,735	5,025,901	4,758,123	-4.49%
Salaries, Temporary	1,588,697	2,250,058	2,262,037	2,323,086	2,623,262	2,422,618	4.28%
Salaries, Overtime	264,459	608,152	526,604	692,422	640,470	635,470	-8.23%
Leave Payouts	168,336	267,196	247,756				
Benefits	2,353,089	2,931,327	3,182,120	3,243,326	3,251,509	1,997,331	-38.42%
PERSONNEL SERVICES	**7,897,210**	**10,631,737**	**10,560,931**	**11,240,569**	**11,541,142**	**9,813,542**	-12.70%
OPERATING EXPENSES							
Utilities	67,389	94,100	100,080	100,700	100,770	141,700	40.71%
Equipment and Supplies	841,870	1,232,675	1,276,619	777,689	1,435,756	793,089	1.98%
Repairs and Maintenance	293,512	390,800	354,699	346,746	357,414	420,746	21.34%
Conferences and Training	6,246	6,929	4,734	3,600	3,600	2,600	-27.78%
Professional Services	91,792	130,802	178,554	187,000	525,147	150,923	-19.29%
Other Contract Services	1,795,505	2,509,794	2,152,269	2,329,629	2,150,853	2,204,331	-5.38%
Rental Expense	31,305	98,378	83,721	89,700	57,700	54,700	-39.02%
Insurance	27,031	52,984	37,511	39,352	39,352	39,352	0.00%
Payments to Other Governments	21,233	15,125					
Expense Allowances	20,073	24,926	21,771	25,500	25,500	33,600	31.76%
Other Expenses	5,774	5,202	6,351	12,810	12,810	2,200	-82.83%
OPERATING EXPENSES	**3,201,730**	**4,561,714**	**4,216,309**	**3,912,726**	**4,708,902**	**3,843,241**	-1.78%
CAPITAL EXPENDITURES							
Land Purchase	326,270	316,800			316,800		
Improvements	1,086,638	1,630,321	4,027,034	5,662,980	9,890,812	4,310,440	-23.88%
Vehicles			42,502				
CAPITAL EXPENDITURES	**1,412,908**	**1,947,121**	**4,069,536**	**5,662,980**	**10,207,612**	**4,310,440**	-23.88%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	1,263,945	185.39%
NON-OPERATING EXPENSES	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	**1,263,945**	185.39%
Grand Total	**12,954,728**	**17,583,453**	**19,289,657**	**21,259,156**	**26,900,537**	**19,231,168**	**-9.54%**
General Fund	9,953,289	13,188,542	12,734,747	13,697,801	13,374,159	13,541,325	-1.14%
Other Funds	3,001,439	4,394,911	6,554,910	7,561,355	13,526,378	5,689,843	-24.75%
Grand Total	**12,954,728**	**17,583,453**	**19,289,657**	**21,259,156**	**26,900,537**	**19,231,168**	**-9.54%**

Personnel Summary	**64.25**	**64.25**	**64.25**	**64.25**	**60.25**	**60.25**	**0.00**

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Community & Library Services

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,256,228	4,222,575	4,078,452	4,760,331	4,420,991	4,529,912	-4.84%
Salaries, Temporary	1,347,640	1,952,449	1,919,308	2,235,548	2,225,548	2,323,081	3.92%
Salaries, Overtime	10,635	19,534	21,082	21,470	21,470	21,470	0.00%
Leave Payouts	156,786	248,368	234,876				
Benefits	2,218,045	2,768,873	2,999,803	3,084,655	3,084,655	1,900,749	-38.38%
PERSONNEL SERVICES	**6,989,334**	**9,211,799**	**9,253,522**	**10,102,004**	**9,752,664**	**8,775,212**	-13.13%
OPERATING EXPENSES							
Utilities	33,815	47,425	59,050	40,700	40,770	81,700	100.74%
Equipment and Supplies	483,331	627,327	563,517	544,989	572,018	779,589	43.05%
Repairs and Maintenance	290,767	348,976	340,227	331,746	340,345	408,746	23.21%
Conferences and Training	5,276	6,067	4,734	2,600	2,600	2,600	0.00%
Professional Services						120,923	100.00%
Other Contract Services	1,643,090	2,379,321	1,960,959	2,122,629	2,112,629	2,029,629	-4.38%
Rental Expense	16,383	50,933	50,073	43,700	43,700	43,700	0.00%
Insurance	27,031	52,984	37,511	39,352	39,352	39,352	0.00%
Expense Allowances	18,464	23,915	21,771	25,500	25,500	33,600	31.76%
Other Expenses	2,917	(3,086)	502	1,700	1,700	1,700	0.00%
OPERATING EXPENSES	**2,521,074**	**3,533,862**	**3,038,344**	**3,152,916**	**3,178,615**	**3,541,539**	12.33%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	1,224,574	176.50%
NON-OPERATING EXPENSES	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	**1,224,574**	176.50%
Total	**9,953,289**	**13,188,542**	**12,734,747**	**13,697,801**	**13,374,159**	**13,541,325**	**-1.14%**

Personnel Summary	**58.91**	**58.91**	**58.91**	**59.41**	**56.41**	**56.41**	**0.00**

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Community & Library Services

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	273,897	367,727	346,616	354,063	329,295	630,053	77.95%
Salaries, Temporary	19,082	19,258	30,070	26,002	26,002	31,809	22.33%
Salaries, Overtime			2,153				
Leave Payouts	20,214	26,359	14,235				
Benefits	157,422	225,769	266,758	183,535	183,535	204,948	11.67%
PERSONNEL SERVICES	**470,614**	**639,114**	**659,832**	**563,601**	**538,832**	**866,810**	53.80%
OPERATING EXPENSES							
Equipment and Supplies	15,035	12,690	22,547	4,704	4,704	4,704	0.00%
Repairs and Maintenance	1,987			2,000	2,000	2,000	0.00%
Conferences and Training	1,236						
Other Contract Services			100				
Expense Allowances	4,202	8,908	6,086	6,000	6,000	12,000	100.00%
Other Expenses	(1)		55				
OPERATING EXPENSES	**22,460**	**21,598**	**28,788**	**12,704**	**12,704**	**18,704**	47.23%
NON-OPERATING EXPENSES							
Transfers to Other Funds						108,697	100.00%
NON-OPERATING EXPENSES						**108,697**	100.00%
Total	**493,074**	**660,712**	**688,620**	**576,305**	**551,536**	**994,211**	**72.51%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect departmental restructuring initiated through the Separation Incentive Program.

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Community & Library Services

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Facilities and Events							
PERSONNEL SERVICES							
Salaries, Permanent	665,669	846,759	788,874	1,042,938	970,506	836,259	-19.82%
Salaries, Temporary	471,748	682,202	701,230	763,626	763,626	773,389	1.28%
Salaries, Overtime	7,259	10,039	9,372	12,600	12,600	12,600	0.00%
Leave Payouts	107,330	139,455	127,823				
Benefits	508,168	620,730	665,803	725,495	725,495	384,086	-47.06%
PERSONNEL SERVICES	**1,760,174**	**2,299,185**	**2,293,102**	**2,544,659**	**2,472,227**	**2,006,334**	-21.16%
OPERATING EXPENSES							
Utilities	30,996	41,592	55,634	34,500	34,570	75,500	118.84%
Equipment and Supplies	120,196	143,663	123,538	139,461	149,461	139,461	0.00%
Repairs and Maintenance	202,914	257,717	238,949	232,125	230,724	257,125	10.77%
Conferences and Training	485	2,142	1,095	1,500	1,500	1,500	0.00%
Professional Services						120,923	100.00%
Other Contract Services	203,273	217,151	209,620	217,532	270,532	91,532	-57.92%
Rental Expense	2,872	5,191	3,924	4,200	4,200	4,200	0.00%
Expense Allowances	5,711	6,515	6,897	8,100	8,100	10,800	33.33%
Other Expenses	1,169	(4,835)	340				
OPERATING EXPENSES	**567,617**	**669,137**	**639,997**	**637,418**	**699,087**	**701,041**	9.98%
NON-OPERATING EXPENSES							
Transfers to Other Funds						144,399	100.00%
NON-OPERATING EXPENSES						**144,399**	100.00%
Total	**2,327,791**	**2,968,322**	**2,933,099**	**3,182,077**	**3,171,314**	**2,851,774**	**-10.38%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program. Additional operating funds are also included for new license plate reader technology costs associated with the planned purchase of new pay stations in the City's off-street, unattended lots. Beginning FY 2021/22, expenditures associated with the annual Fourth of July Event will be accounted for in the General Fund, resulting in an increase to Professional Services.

Community & Library Services

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Library Services							
PERSONNEL SERVICES							
Salaries, Permanent	560,730	784,829	771,741	734,050	681,124	698,695	-4.82%
Salaries, Temporary	191,679	259,386	263,399	290,057	290,057	288,864	-0.41%
Salaries, Overtime	370	262	30				
Leave Payouts	11,611	30,416	15,230				
Benefits	346,392	448,422	494,259	438,406	438,406	250,700	-42.82%
PERSONNEL SERVICES	**1,110,782**	**1,523,315**	**1,544,660**	**1,462,513**	**1,409,588**	**1,238,259**	-15.33%
OPERATING EXPENSES							
Utilities	585	1,166	1,967	1,100	1,100	1,100	0.00%
Equipment and Supplies	56,144	98,548	98,504	75,200	91,172	73,700	-1.99%
Repairs and Maintenance	41,871	61,781	65,969	48,400	58,400	63,400	30.99%
Conferences and Training	30	650	610	1,000	1,000	1,000	0.00%
Other Contract Services	176,266	213,056	183,213	239,481	239,481	242,481	1.25%
Rental Expense	289		174				
Expense Allowances	4,500	6,000	6,046	6,000	6,000	5,400	-10.00%
Other Expenses	31	51	(7)				
OPERATING EXPENSES	**279,717**	**381,252**	**356,477**	**371,181**	**397,153**	**387,081**	4.28%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	442,881	442,881	563,420	27.22%
NON-OPERATING EXPENSES	**442,881**	**442,881**	**442,881**	**442,881**	**442,881**	**563,420**	27.22%
Total	**1,833,380**	**2,347,448**	**2,344,018**	**2,276,575**	**2,249,622**	**2,188,760**	**-3.86%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Programs and Services							
PERSONNEL SERVICES							
Salaries, Permanent	711,852	864,990	834,854	1,068,210	993,941	1,053,904	-1.34%
Salaries, Temporary	386,681	602,646	497,406	659,768	659,768	685,243	3.86%
Salaries, Overtime	3,006	8,969	9,366	8,870	8,870	8,870	0.00%
Termination Pay Outs	14,536	44,398	69,240				
Benefits	488,361	591,526	634,681	675,130	675,130	436,606	-35.33%
PERSONNEL SERVICES	**1,604,437**	**2,112,528**	**2,045,548**	**2,411,979**	**2,337,709**	**2,184,623**	-9.43%
OPERATING EXPENSES							
Utilities	2,233	2,417	1,428	1,100	1,100	1,100	0.00%
Equipment and Supplies	125,749	161,703	176,794	176,816	176,816	176,816	0.00%
Repairs and Maintenance	41,006	28,587	35,309	46,871	46,871	46,871	0.00%
Conferences and Training	3,375	3,275	2,870	100	100	100	0.00%
Other Contract Services	1,240,550	1,919,331	1,519,618	1,618,516	1,555,516	1,662,516	2.72%
Rental Expense	13,222	45,742	45,975	39,500	39,500	39,500	0.00%
Insurance	27,031	52,984	37,511	39,352	39,352	39,352	0.00%
Expense Allowances	4,050	2,492	2,742	5,400	5,400	5,400	0.00%
Other Expenses	1,718	1,697	114	1,700	1,700	1,700	0.00%
OPERATING EXPENSES	**1,458,935**	**2,218,229**	**1,822,361**	**1,929,355**	**1,866,355**	**1,973,355**	2.28%
NON-OPERATING EXPENSES							
Transfers to Other Funds						181,851	100.00%
NON-OPERATING EXPENSES						**181,851**	100.00%
Total	**3,063,372**	**4,330,756**	**3,867,909**	**4,341,334**	**4,204,064**	**4,339,829**	**-0.03%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Public & Community Outreach Services							
PERSONNEL SERVICES							
Salaries, Permanent	618,721	761,278	747,246	741,979	687,427	706,922	-4.72%
Salaries, Temporary	171,427	245,363	250,919	322,081	312,081	362,087	12.42%
Salaries, Overtime		264	49				
Leave Payouts	3,095	7,740	8,347				
Benefits	434,077	522,742	556,338	516,359	516,359	347,540	-32.69%
PERSONNEL SERVICES	**1,227,320**	**1,537,387**	**1,562,899**	**1,580,419**	**1,515,866**	**1,416,549**	-10.37%
OPERATING EXPENSES							
Utilities		2,250	21	4,000	4,000	4,000	0.00%
Equipment and Supplies	11,302	35,109	13,804	17,800	18,858	61,900	247.75%
Repair and Maintenance	2,988	890		2,350	2,350	12,350	100.00%
Conferences and Training			129				
Other Contract Services		6,215	13,023	11,100	11,100	11,100	0.00%
OPERATING EXPENSES	**14,290**	**44,465**	**26,978**	**35,250**	**36,308**	**89,350**	153.48%
NON-OPERATING EXPENSES							
Transfers to Other Funds						121,959	100.00%
NON-OPERATING EXPENSES						**121,959**	100.00%
Total	**1,241,610**	**1,581,852**	**1,589,876**	**1,615,669**	**1,552,174**	**1,627,858**	**0.75%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program, as well as increased funding for Central Library event programming and Oak View technology.

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Technology & Support Services							
PERSONNEL SERVICES							
Salaries, Permanent	308,613	426,162	381,012	412,251	381,673	220,286	-46.57%
Salaries, Temporary	95,514	126,157	150,469	153,497	153,497	160,323	4.45%
Salaries, Overtime			112				
Benefits	202,877	258,549	262,008	281,048	281,048	102,587	-63.50%
PERSONNEL SERVICES	**607,005**	**810,869**	**793,601**	**846,797**	**816,218**	**483,196**	-42.94%
OPERATING EXPENSES							
Equipment and Supplies	132,109	142,211	95,261	101,508	101,508	243,700	140.08%
Repairs and Maintenance						27,000	100.00%
Conferences and Training			30				
Other Contract Services	23,001	23,568	35,384	36,000	36,000	22,000	-38.89%
OPERATING EXPENSES	**155,110**	**165,779**	**130,675**	**137,508**	**137,508**	**292,700**	112.86%
NON-OPERATING EXPENSES							
Transfers to Other Funds						38,004	100.00%
NON-OPERATING EXPENSES						**38,004**	100.00%
Total	**762,115**	**976,647**	**924,276**	**984,305**	**953,726**	**813,900**	**-17.31%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect increased funding for library books and other collection materials.

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DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Youth & Family Programming Services							
PERSONNEL SERVICES							
Salaries, Permanent	116,746	170,829	208,108	406,839	377,025	383,793	-5.66%
Salaries, Temporary	11,508	17,437	25,814	20,517	20,517	21,366	4.14%
Benefits	80,748	101,136	119,957	264,681	264,681	174,282	-34.15%
PERSONNEL SERVICES	**209,002**	**289,402**	**353,879**	**692,037**	**662,223**	**579,441**	-16.27%
OPERATING EXPENSES							
Equipment and Supplies	22,795	33,403	33,069	29,500	29,500	79,308	168.84%
Conferences and Training	150						
OPERATING EXPENSES	**22,945**	**33,403**	**33,069**	**29,500**	**29,500**	**79,308**	168.84%
NON-OPERATING EXPENSES							
Transfers to Other Funds						66,244	100.00%
NON-OPERATING EXPENSES						**66,244**	100.00%
Total	**231,947**	**322,805**	**386,948**	**721,537**	**691,723**	**724,993**	**0.48%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the increased funding for childrens' books and other collection materials.

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Park Special Revenue Funds (209, 226, 228, 235, 236)							
PERSONNEL SERVICES							
Salaries, Permanent	91,817	102,079	39,969	104,647	104,647	105,638	0.95%
Salaries, Temporary		1,405	38,778	30,000	30,000	30,000	0.00%
Salaries, Overtime	10,428	80	111				
Benefits	39,349	73,569	57,151	61,556	61,556	31,019	-49.61%
PERSONNEL SERVICES	**141,595**	**177,134**	**136,009**	**196,203**	**196,203**	**166,657**	-15.06%
OPERATING EXPENSES							
Equipment and Supplies		9,800	5,400	11,000	8,000	11,000	0.00%
Repair and Maintenance		29,975					
Professional Services	7,550	56,262	88,987	60,000	108,450	30,000	-50.00%
Other Contract Services		1,325	9,733	1,500	1,500	1,500	0.00%
Rental Expense	8,724	9,490	9,775	11,000	11,000	11,000	0.00%
Payments to Other Governments	21,000	15,125					
Expense Allowances	1,558	1,011					
Other Expenses		202	52	1,000	1,000	500	-50.00%
OPERATING EXPENSES	**38,832**	**123,190**	**113,947**	**84,500**	**129,950**	**54,000**	-36.09%
CAPITAL EXPENDITURES							
Land Purchase	326,270	316,800			316,800		
Improvements	600,697	978,386	3,902,572	5,412,980	9,446,179	3,832,488	-29.20%
CAPITAL EXPENDITURES	**926,967**	**1,295,186**	**3,902,572**	**5,412,980**	**9,762,979**	**3,832,488**	-29.20%
NON-OPERATING EXPENSES							
Transfers to Other Funds						18,225	100.00%
NON-OPERATING EXPENSES						**18,225**	100.00%
Total	**1,107,393**	**1,595,510**	**4,152,528**	**5,693,683**	**10,089,132**	**4,071,370**	**-28.49%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Beneifts) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Changes in overall Operating Expenses reflect the reduction in professional services as a result of the Parks and Recreation Master Plan five-year update in FY 20-21. Funding for Capital Expenditures fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The proposed FY 2021-22 CIP includes funds for the following projects: Bluff Top Park Trail Improvements, Central Library Fountain Restoration, Huntington Central Park Disc Golf Course, Harbour View Clubhouse, Le Bard Park Ph. II, as well as design services for Edison, Marina, and Carr Parks.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00209 Park Acquisition and Dvlpmt	3,650	4,065	120				
00226 Quimby Fund	105,439	169,250	59,477	70,000	70,000	267,700	197,700
00228 Park Dev Impact-Residential	7,730,191	4,388,259	681,163	315,000	315,000	300,000	(15,000)
00235 Park Dev Impact-Non-Residential	20,194	40,605	70,656			50,000	50,000
00236 Public Art in Parks	157,455	88,922	16,995			6,000	6,000
Total	**8,016,930**	**4,691,101**	**828,411**	**385,000**	**385,000**	**623,700**	**238,700**

Community & Library Services

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OTHER FUNDS

Park Special Revenue Funds
(209, 226, 228, 235, 236) **(Continued)**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00228 Park Dev Impact-Residential	11,759,537	14,835,171	12,566,590	4,820,740	3,476,370	1,344,370	(3,476,370)
00236 Public Art in Parks	253,285	342,207	359,202	64,924	29,000	35,924	(29,000)
Total	**12,012,822**	**15,177,378**	**12,925,792**	**4,885,664**	**3,505,370**	**1,380,294**	**(3,505,370)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	16,319	35,989	22,618				
Salaries, Temporary	6,954	12,619	17,545				
Salaries, Overtime	243,240	536,585	453,427	619,000	619,000	614,000	-0.81%
Benefits	37,303						
PERSONNEL SERVICES	**303,815**	**585,193**	**493,590**	**619,000**	**619,000**	**614,000**	-0.81%
OPERATING EXPENSES							
Equipment and Supplies	1,711	994	209	3,500	3,500	2,500	-28.57%
Repairs and Maintenance	2,235	10,899	13,452	15,000	15,000	12,000	-20.00%
Other Contract Services		14,351	12,360	15,000	15,000	15,000	0.00%
Expense Allowances	51						
OPERATING EXPENSES	**3,997**	**26,244**	**26,020**	**33,500**	**33,500**	**29,500**	-11.94%
Total	**307,813**	**611,438**	**519,610**	**652,500**	**652,500**	**643,500**	**-1.38%**

Significant Changes

The Specific Events Fund is used for major reimbursable events held in the City, such as the Surf City Marathon, Vans U.S. Open of Surfing, the Great Pacific Air Show, and other events held in Huntington Central Park. Overtime is adjusted to align with current spending trends.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00101 Specific Events	410,582	577,412	568,923	642,500	642,500	643,500	1,000
Total	**410,582**	**577,412**	**568,923**	**642,500**	**642,500**	**643,500**	**1,000**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Donations and Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	158,265	214,361	201,376	116,757	500,264	122,573	4.98%
Salaries, Temporary	234,103	280,047	282,868	54,000	367,714	69,537	28.77%
Salaries, Overtime	156		31				
Leave Payouts	11,550	18,828	12,880				
Benefits	58,067	88,885	125,165	97,115	105,298	65,563	-32.49%
PERSONNEL SERVICES	**462,140**	**602,121**	**622,320**	**267,872**	**973,275**	**257,673**	-3.81%
OPERATING EXPENSES							
Utilities			445				
Equipment and Supplies	283,471	452,749	515,515		634,038		
Repairs and Maintenance	510	950	1,020		2,069		
Other Contract Services	30,407	29,686	10,815		20,724		
Rental Expense	175	118					
OPERATING EXPENSES	**314,562**	**483,503**	**527,796**		**656,830**		
CAPITAL EXPENDITURES							
Improvements	119,882	25,250	5,300		5,504	177,952	100.00%
Vehicles			42,502				
CAPITAL EXPENDITURES	**119,882**	**25,250**	**47,802**		**5,504**	**177,952**	100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						21,146	100.00%
NON-OPERATING EXPENSES						**21,146**	100.00%
Total	**896,584**	**1,110,874**	**1,197,918**	**267,872**	**1,635,610**	**456,771**	**70.52%**

Significant Changes

The Community and Library Services Department receives multiple grants and donations associated with various programs. Personnel Services includes funding for the "Seniors on the Go" Transportation Program, Senior Care Management Services, as well as Oak View Literacy. Capital Expenditures includes funding for Sun View Playground Improvements from the State Prop 68 Per Capita grant program. Per the City's annual budget resolution, grants and donations up to $250,000 per source or grantor are appropriated as received throughout the fiscal year.

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Donations and Grants (various) **(Continued)**

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00103 Donations	779,308	755,663	613,311		457,830		(457,830)
00125 Donations Veterans Memorial		3,677	(3,677)				
00239 CDBG ^	36,957	49,043	59,669	54,000	54,000	43,555	(10,445)
00810 Prop 68 Per Capita Grant						177,952	177,952
00880 Library Equipment	66	1,474	1,270				
00963 Sr Mobility Program	178,811	250,812	252,712	213,872	213,872	235,264	21,392
00985 State Literacy Grant	39,441	57,441	57,728		52,327		(52,327)
01226 Library Grants	10,000						
01255 LSTA DIT 19/20			54,000		(2,524)		2,524
^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community & Library Services Department.							
Total	**1,044,584**	**1,118,110**	**1,035,012**	**267,872**	**775,505**	**456,771**	**(318,734)**

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Community & Library Services

Adopted Budget - FY 2021/22

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Other Funds (204,225,229,314,1246)							
PERSONNEL SERVICES							
Salaries, Temporary		3,538	3,538	3,538			-100.00%
Salaries, Overtime		51,952	51,952	51,952			-100.00%
Benefits	325						
PERSONNEL SERVICES	**325**	**55,490**	**55,490**	**55,490**			-100.00%
OPERATING EXPENSES							
Utilities	33,575	46,675	40,585	60,000	60,000	60,000	0.00%
Equipment and Supplies	73,358	141,805	191,979	218,200	218,200		-100.00%
Conferences and Training	970	862		1,000	1,000		-100.00%
Professional Services	84,242	74,540	89,567	127,000	416,697		-100.00%
Other Contract Services	122,008	85,111	158,402	190,500	1,000	158,202	-16.95%
Rental Expense	6,023	37,837	23,873	35,000	3,000		-100.00%
Payments to Other Governments	233						
Other Expenses	2,857	8,087	5,797	10,110	10,110		-100.00%
OPERATING EXPENSES	**323,265**	**394,915**	**510,201**	**641,810**	**710,007**	**218,202**	-66.00%
CAPITAL EXPENDITURES							
Improvements	366,059	626,685	119,163	250,000	439,130	300,000	20.00%
CAPITAL EXPENDITURES	**366,059**	**626,685**	**119,163**	**250,000**	**439,130**	**300,000**	20.00%
Total	**689,649**	**1,077,090**	**684,854**	**947,300**	**1,149,137**	**518,202**	**-45.30%**

Significant Changes

Operating expenses include funding for the City's participation in the statewide CENIC E-Rate program which provides high speed bandwidth discounted rates, as well as the City share of the Main Promenade Inc. agreement for common area maintenance of the Main Promenade Parking Structure. Capital expenditures include partial funds for the Central Library Fountain Restoration project. Beginning FY 2021/22, expenditures associated with the annual Fourth of July Event will be accounted for in the General Fund.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00204 Fourth of July Parade	151,537	391,808	258,014	407,300	16,101		(16,101)
00225 Gun Range Settlement	668	11,913	10,335				
00229 Library Dev Impact	530,671	353,643	164,477				
00314 Infrastructure Fund ^	366,384	626,685	119,163	250,000	439,130	158,202	(280,928)
01246 CENIC E-Rate	55,821	52,721	54,984	60,000	60,000	60,000	
^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community & Library Services Department.							
Total	**1,105,081**	**1,436,770**	**606,973**	**717,300**	**515,231**	**218,202**	**(297,029)**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00229 Library Dev Impact	994,363	1,222,150	1,229,988	880,034	300,000	580,034	(300,000)
Total	**994,363**	**1,222,150**	**1,229,988**	**880,034**	**300,000**	**580,034**	**(300,000)**

City of Huntington Beach
Finance
Adopted – FY 2021/22

Chief Financial Officer

Assistant Chief Financial Officer

ADMINISTRATION
Administrative Assistant (1.5)
Senior IT Analyst

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING
Principal Finance Analyst
Senior Finance Analyst
Senior Accountant

ACCOUNTS PAYABLE
Accounting Technician Supervisor
Accounting Technician II

PAYROLL
Payroll Specialist
Senior Payroll Technician

MUNICIPAL SERVICES
Accounting Technician Supervisor
Accounting Technician II (2)

BUDGET MANAGEMENT

BUDGET
Principal Finance Analyst
Senior Finance Analyst (2)

PROCUREMENT
Senior Buyer
Buyer

REPROGRAPHICS

MAIL

REVENUE SERVICES

Finance Manager – Treasury

Administrative Analyst

Accounting Technician Supervisor

CASHIERING
Accounting Technician II (2)

ACCOUNTS RECEIVABLE/ COLLECTIONS
Senior Accounting Technician

BUSINESS LICENSE
Business License Supervisor
Senior Accounting Technician
Accounting Technician II (2)
Field Service Representative

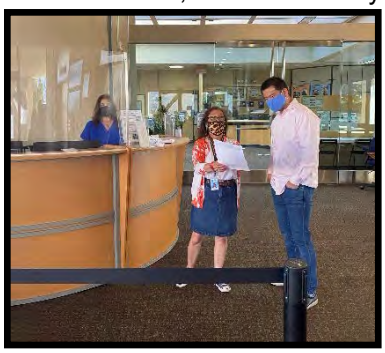
Finance

Department Descriptions

The Finance Department, through its four Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; cashiering, accounts receivable and collections services; payroll and accounts payable services; utility billing; and business license customer service.

Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer and the Assistant Chief Financial Officer review operations to ensure compliance with Federal, State, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, annual audits, and operations of the HB Ready call center which was set up to provide information to the community during COVID. Additionally, this division assisted with the concierge desk in the City Hall lobby to assist incoming visitors. This Division is also responsible for providing staff support to the appointed seven-member Finance Commission established pursuant to Chapter 2.109 of the Municipal Code.



Accounting Services Division

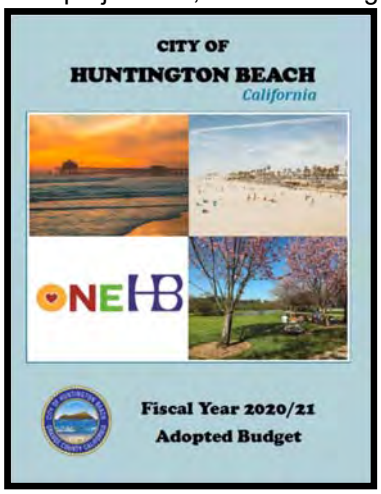
The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable, Financial Reporting, and Municipal Services. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing of all City obligations. Financial Reporting prepares the Annual Comprehensive Financial Report, annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll. Municipal Services processes all utility service start-ups and disconnections (e.g., water, sewer, etc.). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts.

Finance

Department Descriptions

Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement. The Division also provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, and maintains the list of qualified vendors. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments.



Revenue Services Division

The Revenue Services Division is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. With significant technological improvements in payment methods, this Division is continually offering new services to customers and vendors. In addition, this Division processes and records all revenue received at City Hall, as well as, all City off-site locations. This Division also deposits revenue in a timely manner into the City's financial depository accounts. Another important function of the Revenue Services Division is to ensure proper controls over cash deposits, as well as collection of delinquent taxes and fees. This Division is responsible for helping ensure revenues owed to the City are received and may use a variety of methods to collect these funds, including sending delinquent notices, making collections calls, placing a lien on property, filing a claim in Small Claims Court or sending delinquent receivables to an outside collection agency. This Division is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the Adopted Budget and reflected in the City's financial system. Finally, the Division licenses all individuals and companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments.

Finance

Ongoing Activities & Projects

Administration Division

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the appointed seven-member Finance Commission.
- Oversee and coordinate the City's long-term financial plan.
- Oversee HB Ready telephone hotline.

Accounting Services Division

- Prepare the Annual Comprehensive Financial Report and Popular Annual Financial Report.
- Prepare the Annual Schedule of Financial Expenditures to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 32,000 accounts payable invoices annually within 30 days.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 33,600 payroll advices and checks annually.
- Annually produce and distribute approximately 1,594 W-2s and process 1099s.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 789 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 7,200 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.
- Process receipt of over 315,000 automated payments by customers for City utility charges representing approximately 50 percent of total utility transactions.

Budget Management Division

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and performing due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impact the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.
- Provide quality customer service to both internal and external customers.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 4,000 purchase requisitions within a five-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.

Finance

Ongoing Activities & Projects

Revenue Services Division

- Process over $12 million in revenue annually at City Hall from permits and fees.
- Process over $15 million in revenue annually for off-site locations including parking meter revenue and recreation fees, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables of over $29 million from over 72,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over $10.7 million annually for Transient Occupancy Taxes and over $3.3 million for Business Improvement District assessments from two assessment areas.
- Process over 675,000 transactions at the City Hall counter's cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, payroll checks and electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Assist in enhancing software programs to better track City revenues and deposits.
- Maintain approximately 20,000 business licenses and issue over 3,000 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 8,000 second and final notices.
- Annually respond to business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 17 operators reporting annual revenue of approximately $250,000 from 360 wells.
- Manage the records of more than 266 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies accurately identifying businesses requiring a business license in the City.
- Process payments on business licenses of $2.1 million annually.
- Provide billing services for 55,000 accounts for water, sewer, and trash/recycling services.

Finance

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal: 1. Prepare the Annual Comprehensive Financial Report and complete the Federal Schedule of Financial Expenditures (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Report prepared within six months of fiscal year-end	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes	
Goal: 2. Achieve Certificate of Excellence in Financial Reporting for the Annual Comprehensive Financial Report.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Certificate of Excellence awarded	Yes	Yes	Yes	
Goal: 3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes	
Goal: 4. Receive unmodified (clean) audit opinion on the Annual Financial Report.				Strengthen Long-Term Financial and Economic Sustainability
Measure:				
Unmodified (clean) audit opinion received	Yes	Yes	Yes	

Finance

Accomplishments & Objectives

FY 2020/21 Accomplishments

- Reaffirmed the City's "AAA" Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- Received a AA+ credit rating from Fitch for the City's 2021 Pension Obligation Bonds and 2020 Series A and B Lease Revenue Refunding Bonds.
- The Department was once again an honored recipient of the "Certificate of Achievement for Excellence in Financial Reporting" award bestowed by the Government Finance Officers Association (GFOA) for the City's Annual Comprehensive Financial Report for FY 2018/19. This was the 34th consecutive year the City has received this award.
- The Department received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City's Popular Annual Financial Report (PAFR) for FY 2018/19. This was the 14th consecutive year the City has received this award.
- The Department earned the Government Finance Officers Association's Distinguished Budget Award for FY 2020/21. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This was the 29th year the City has received this award.
- The City received unmodified (clean) audit opinions for the FY 2019/20 Annual Comprehensive Financial Report and Federal Single Audit by the independent audit firm Davis Farr LLP.
- Worked closely with the City's negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- The City continued its efforts to reduce pension liabilities and deposited funds to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total of $ 10.5 million deposited as of June 30, 2021 to further pay down the City's unfunded liabilities.
- The City's Retiree Healthcare Plan for Miscellaneous Employees remains 100 percent funded as of the latest independent actuarial study performed.
- Successfully upgraded the City's timekeeping software, Kronos, to enhance software functionality.
- Increased businesses registered in the City's online database, Planetbids, by 12% and local vendor registration by 7%.
- The City realized approximately $1.1 million in annual cost savings from prepaying the City's CalPERS Unfunded Actuarial Liability payment.
- Refinanced 85% of the CalPERS Unfunded Accrued Liability resulting in a savings of $166.7 Million over the next 23 years.
- Prepared a formal UAL Policy adopted by City Council in March 2021, which increases the required annual UAL savings set-aside amounts and establishes an accelerated UAL repayment schedule to address future UAL growth.
- Received a total of $14.3 million in CARES Act funding for COVID-19 expenditures, of which $4.7M was utilized for small business grants to over 700 local businesses impacted by the pandemic.
- Worked with departments to finalize the implementation of a new Enterprise Land Management (ELM) system.
- Worked with the Administrative Services department to cost and implement a Separation Incentive Program to reduce total number of employees in help mitigate the reduced revenues resulting from the COVID-19 Pandemic.

Finance

Accomplishments & Objectives

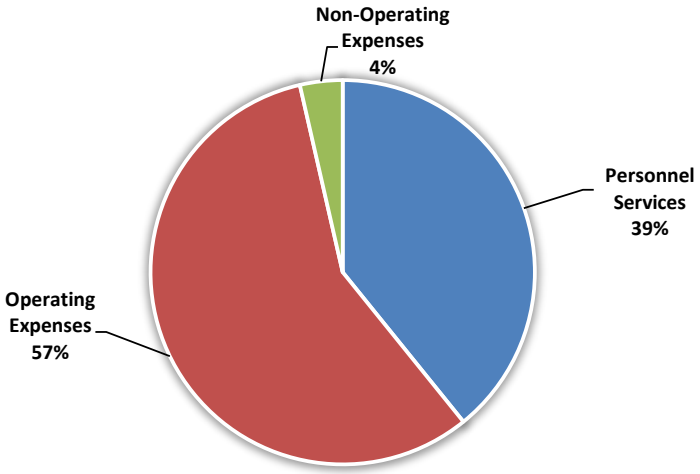
FY 2021/22 Objectives

- Work with departments to control costs and ensure a balanced FY 2022/23 Budget.
- Continue to pursue innovative efficiencies to provide additional customer service improvements.
- Continue to work with departments towards the upgrades of the new Enterprise Land Management Software (ELM) system.
- Receive Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI).
- Continue to provide strategic options to address the City's unfunded liabilities.
- Successfully apply for FEMA reimbursement for eligible COVID-19 expenditures.
- Implement upgrades to the utility billing software and payment portal to improve the customer experience.
- Complete a comprehensive study to update the City's Master Fee and Charges Schedule.
- Record receipt of funds received from the American Rescue Plan and ensure compliance with Federal reporting guidelines.

Finance
Adopted Budget - FY 2021/22
Summary Charts

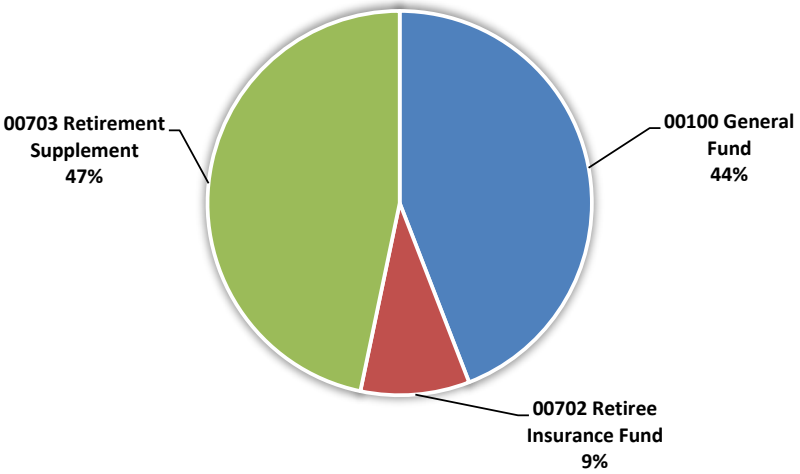
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	3,806,143	5,158,257	5,081,840	4,816,074	5,780,682	5,262,253
Operating Expenses	4,990,497	6,682,806	7,180,745	2,118,055	7,526,451	7,684,460
Non-Operating Expenses						481,028
Total Expenditures by Category	**8,796,640**	**11,841,063**	**12,262,585**	**6,934,129**	**13,307,133**	**13,427,741**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	4,368,729	5,908,677	5,583,609	5,934,129	6,106,073	5,924,136
00702 Retiree Insurance Fund	671,699	848,780	1,070,643	66,000	1,364,000	1,230,583
00703 Retirement Supplement	3,748,953	5,070,595	5,572,099	934,000	5,837,060	6,273,022
00716 Section 115 Trust	7,259	13,010	36,234			
Total Expenditures by Fund	**8,796,640**	**11,841,063**	**12,262,585**	**6,934,129**	**13,307,133**	**13,427,741**

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Finance

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,807,879	2,586,048	2,364,018	2,930,617	2,738,704	2,788,062	-4.86%
Salaries, Temporary	122,441	88,288	155,183	79,530	84,530	380,708	378.70%
Salaries, Overtime	12	815	51				
Leave Payouts	100,038	88,256	104,317				
Benefits	1,775,774	2,394,850	2,458,272	1,805,927	2,957,448	2,093,483	15.92%
PERSONNEL SERVICES	**3,806,143**	**5,158,257**	**5,081,840**	**4,816,074**	**5,780,682**	**5,262,253**	9.26%
OPERATING EXPENSES							
Utilities		60	675				
Equipment and Supplies	315,561	545,287	360,733	433,689	561,614	433,689	0.00%
Repairs and Maintenance	75,857	107,419	74,387	105,797	105,797	105,797	0.00%
Conferences and Training	6,006	15,142	12,194	17,398	17,398	17,398	0.00%
Professional Services	228,267	206,955	301,715	185,871	320,205	228,471	22.92%
Other Contract Services	676,527	796,090	777,637	429,600	680,198	644,980	50.14%
Claims Expense	130,253	1,369	2,880				
Pension Payments	3,389,037	4,766,002	5,008,769	934,000	5,400,000	5,800,000	520.99%
Interdepartmental Charges	163,949	234,253	634,818		429,539	442,425	100.00%
Expense Allowances	5,088	10,229	6,937	11,700	11,700	11,700	0.00%
Other Expenses	(48)						
OPERATING EXPENSES	**4,990,497**	**6,682,806**	**7,180,745**	**2,118,055**	**7,526,451**	**7,684,460**	262.81%
NON-OPERATING EXPENSES							
Transfers to Other Funds						481,028	100.00%
NON-OPERATING EXPENSES						**481,028**	100.00%
Grand Total	**8,796,640**	**11,841,063**	**12,262,585**	**6,934,129**	**13,307,133**	**13,427,741**	**93.65%**
General Fund	4,368,729	5,908,677	5,583,609	5,934,129	6,106,073	5,924,136	-0.17%
Other Funds	4,427,911	5,932,386	6,678,976	1,000,000	7,201,060	7,503,605	650.36%
Grand Total	**8,796,640**	**11,841,063**	**12,262,585**	**6,934,129**	**13,307,133**	**13,427,741**	**93.65%**

Personnel Summary	**33.00**	**33.00**	**33.00**	**33.00**	**31.50**	**31.50**	**0.00**

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Finance

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,807,879	2,586,048	2,364,018	2,930,617	2,738,704	2,788,062	-4.86%
Salaries, Temporary	122,441	88,288	155,183	79,530	84,530	380,708	378.70%
Salaries, Overtime	12	815	51				
Leave Payouts	100,038	88,256	104,317				
Benefits	1,178,456	1,621,418	1,644,273	1,739,927	1,739,927	1,035,283	-40.50%
PERSONNEL SERVICES	**3,208,825**	**4,384,825**	**4,267,840**	**4,750,074**	**4,563,161**	**4,204,053**	-11.50%
OPERATING EXPENSES							
Utilities		60	675				
Equipment and Supplies	315,561	545,287	360,733	433,689	561,614	433,689	0.00%
Repairs and Maintenance	75,857	107,419	74,387	105,797	105,797	105,797	0.00%
Conferences and Training	6,006	15,142	12,194	17,398	17,398	17,398	0.00%
Professional Services	188,776	195,428	261,315	185,871	310,205	185,871	0.00%
Other Contract Services	568,663	650,286	599,528	429,600	536,198	484,600	12.80%
Expense Allowances	5,088	10,229	6,937	11,700	11,700	11,700	0.00%
Other Expenses	(48)						
OPERATING EXPENSES	**1,159,904**	**1,523,852**	**1,315,769**	**1,184,055**	**1,542,912**	**1,239,055**	4.65%
NON-OPERATING EXPENSES							
Transfers to Other Funds						481,028	100.00%
NON-OPERATING EXPENSES						**481,028**	100.00%
Total	**4,368,729**	**5,908,677**	**5,583,609**	**5,934,129**	**6,106,073**	**5,924,136**	**-0.17%**
Personnel Summary	**31.42**	**31.42**	**31.42**	**31.42**	**29.92**	**30.10**	**0.18**

Finance

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	64,101	311,459	343,089	458,259	446,539	414,633	-9.52%
Salaries, Temporary	63,189	4,656	28,537	9,630	9,630	169,630	1661.47%
Leave Payouts		5,134	23,013				
Benefits	108,164	195,193	223,125	249,649	249,649	141,391	-43.36%
PERSONNEL SERVICES	**235,454**	**516,442**	**617,764**	**717,538**	**705,818**	**725,654**	1.13%
OPERATING EXPENSES							
Equipment and Supplies	42,456	35,762	9,743	14,250	12,600	14,250	0.00%
Repairs and Maintenance	4,717						
Conferences and Training		1,309	413	6,000	6,000	6,000	0.00%
Professional Services	131,104	102,608	160,509	85,871	157,998	85,871	0.00%
Other Contract Services	79,402	15,259	787				
Expense Allowances	1,038	4,829	1,495	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**258,717**	**159,768**	**172,948**	**112,121**	**182,598**	**112,121**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						71,532	100.00%
NON-OPERATING EXPENSES						**71,532**	100.00%
Total	**494,172**	**676,209**	**790,711**	**829,659**	**888,417**	**909,307**	**9.60%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. The increase in Temporary Salaries reflects the continued operation of the HB Ready Call Center and City Hall Concierge Team, both of which were implemented as measures to better serve the public during the COVID-19 pandemic.

Finance

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Accounting Services							
PERSONNEL SERVICES							
Salaries, Permanent	595,709	827,635	611,555	968,502	943,859	1,038,884	7.27%
Salaries, Temporary	16,638	32,814	61,927			90,000	100.00%
Leave Payouts	41,943	32,184	51,540				
Benefits	353,770	462,786	428,196	588,713	588,713	379,333	-35.57%
PERSONNEL SERVICES	**1,008,060**	**1,355,418**	**1,153,217**	**1,557,215**	**1,532,572**	**1,508,217**	-3.15%
OPERATING EXPENSES							
Utilities			(45)				
Equipment and Supplies	9,285	63,360	3,804	221,080	221,080	221,080	0.00%
Repairs and Maintenance		2,437					
Conferences and Training	1,900	6,829	4,507	4,875	4,875	4,875	0.00%
Professional Services	56,647	89,689	99,680	100,000	152,206	100,000	0.00%
Other Contract Services	37,572	22,925	54,179	108,000	138,000	143,000	32.41%
OPERATING EXPENSES	**105,403**	**185,240**	**162,125**	**433,955**	**516,161**	**468,955**	8.07%
NON-OPERATING EXPENSES							
Transfers to Other Funds						179,260	100.00%
NON-OPERATING EXPENSES						**179,260**	100.00%
Total	**1,113,463**	**1,540,658**	**1,315,342**	**1,991,170**	**2,048,733**	**2,156,432**	**8.30%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Temporary Salaries and Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Finance

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Budget Management							
PERSONNEL SERVICES							
Salaries, Permanent	258,221	401,553	280,482	625,407	492,296	506,979	-18.94%
Salaries, Temporary	13,934	16,730	4,376				
Leave Payouts	10,379	8,082	2,704				
Benefits	141,834	212,525	227,844	356,376	356,376	178,567	-49.89%
PERSONNEL SERVICES	**424,369**	**638,890**	**515,406**	**981,783**	**848,673**	**685,546**	-30.17%
OPERATING EXPENSES							
Utilities			720				
Equipment and Supplies	18,782	14,716	12,579	185,947	300,256	185,947	0.00%
Repairs and Maintenance		5,200	6,731	90,797	90,797	90,797	0.00%
Conferences and Training	165	4,387	771	4,123	4,123	4,123	0.00%
Professional Services	1,025	3,132					
Other Contract Services	4,088	635	37,641	133,493	163,493	133,493	0.00%
OPERATING EXPENSES	**24,060**	**28,070**	**58,443**	**414,360**	**558,669**	**414,360**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						87,464	100.00%
NON-OPERATING EXPENSES						**87,464**	100.00%
Total	**448,429**	**666,960**	**573,849**	**1,396,143**	**1,407,342**	**1,187,370**	**-14.95%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

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Finance

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Revenue Services							
PERSONNEL SERVICES							
Salaries, Permanent	337,153	403,012	418,027	878,449	856,009	827,566	-5.79%
Salaries, Temporary	17,589	34,088	44,174	69,900	74,900	121,078	73.22%
Salaries, Overtime	12						
Leave Payouts	20,977	17,955	15,567				
Benefits	208,314	269,027	258,694	545,189	545,189	335,992	-38.37%
PERSONNEL SERVICES	**584,045**	**724,083**	**736,461**	**1,493,538**	**1,476,098**	**1,284,636**	-13.99%
OPERATING EXPENSES							
Utilities		60					
Equipment and Supplies	6,627	3,678	3,630	12,412	27,677	12,412	0.00%
Repairs and Maintenance	12,863	10,658	12,064	15,000	15,000	15,000	0.00%
Conferences and Training	559	275	2,377	2,400	2,400	2,400	0.00%
Professional Services			1,126				
Other Contract Services	207,454	307,572	294,521	188,107	234,705	208,107	10.63%
Expense Allowances	4,050	5,400	5,441	5,700	5,700	5,700	0.00%
OPERATING EXPENSES	**231,553**	**327,643**	**319,159**	**223,619**	**285,483**	**243,619**	8.94%
NON-OPERATING EXPENSES							
Transfers to Other Funds						142,772	100.00%
NON-OPERATING EXPENSES						**142,772**	100.00%
Total	**815,597**	**1,051,726**	**1,055,620**	**1,717,157**	**1,761,581**	**1,671,027**	**-2.69%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Temporary Salaries and Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Finance

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Fiscal Services							
PERSONNEL SERVICES							
Salaries, Permanent	552,694	642,388	710,865				
Salaries, Temporary	11,090		16,170				
Salaries, Overtime		815	51				
Leave Payouts	26,739	24,901	11,494				
Benefits	366,374	481,887	506,414				
PERSONNEL SERVICES	**956,897**	**1,149,992**	**1,244,993**				
OPERATING EXPENSES							
Equipment and Supplies	238,411	427,770	330,977				
Repairs and Maintenance	58,277	89,124	55,592				
Conferences and Training	3,383	2,342	4,125				
Other Contract Services	240,147	303,895	212,400				
Other Expenses	(48)						
OPERATING EXPENSES	**540,170**	**823,132**	**603,094**				
Total	**1,497,067**	**1,973,124**	**1,848,087**				

Significant Changes

The Fiscal Services Division was eliminated as part of the Finance Department's reorganization effective FY 2019/20. The Municipal Services section was transferred to Accounting Services Division; Business License section was transferred to the Revenue Services Division; and Procurement, Reprographics, and Mail were transferred to the Budget Management Division.

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Finance

Adopted Budget - FY 2021/22

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 (716)							
PERSONNEL SERVICES							
Benefits	597,318	773,432	814,000	66,000	1,217,521	1,058,200	1503.33%
PERSONNEL SERVICES	**597,318**	**773,432**	**814,000**	**66,000**	**1,217,521**	**1,058,200**	1503.33%
OPERATING EXPENSES							
Equipment & Supplies							
Professional Services	39,491	11,526	40,400		10,000	42,600	100.00%
Other Contract Services	107,864	145,804	178,109		144,000	160,380	100.00%
Claims Expense	130,253	1,369	2,880				
Pension Payments	3,389,037	4,766,002	5,008,769	934,000	5,400,000	5,800,000	520.99%
Interdepartmental Charges	163,949	234,253	634,818		429,539	442,425	100.00%
OPERATING EXPENSES	**3,830,593**	**5,158,954**	**5,864,976**	**934,000**	**5,983,539**	**6,445,405**	590.09%
Total	**4,427,911**	**5,932,386**	**6,678,976**	**1,000,000**	**7,201,060**	**7,503,605**	**650.36%**

Significant Changes

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. As of 9/30/14, the unfunded liability for Miscellaneous employees has been paid off six years ahead of schedule; therefore, the FY 2021/22 Benefits budget reflects the City's contribution towards the Normal Cost for both Miscellaneous and Safety with an unfunded liability payment for Safety only. The FY 2021/22 Proposed Budget continues funding for the City's award winning "25 to 10" and "16 to 10" Plans for Retiree Medical and Supplemental Benefits respectively and restores prior year funding cuts made in response to the COVID-19 pandemic. In FY 2021/22 the General Fund Transfer to the Section 115 Trust totals $1,821,176, and increase of $821,176, and is reflective of the City's UAL Policy adopted in conjunction with issuance of the Pension Obligation Bonds.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	2,373,584	3,342,695	3,023,437	66,000	66,000	66,000	
00703 Retirement Supplement	6,650,196	6,842,332	6,224,987	934,000	934,000	1,434,000	500,000
00716 Section 115 Trust	5,903,395	2,366,532	1,289,206	1,000,000	1,000,000	1,821,176	821,176
Total	**14,927,175**	**12,551,560**	**10,537,629**	**2,000,000**	**2,000,000**	**3,321,176**	**1,321,176**

Fund Balance Summary	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00702 Retiree Insurance Fund	26,704,597	29,198,512	31,151,306	29,853,306	1,164,583	28,688,723	(1,164,583)
00703 Retirement Supplement	57,097,860	58,869,597	59,522,485	54,622,125	4,839,022	49,783,103	(4,839,022)
Total	**83,802,457**	**88,068,109**	**90,673,791**	**84,475,431**	**6,003,605**	**78,471,826**	**(6,003,605)**

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City of Huntington Beach
Fire
Adopted – FY 2021/22

Fire Chief

Principal Administrative Analyst

PROFESSIONAL STANDARDS

Fire Division Chief

COMMUNITY RISK REDUCTION
Fire Marshal
Deputy Fire Marshal (2)
Fire Prevention Inspector II (3)

CERTIFIED UNIFIED PROGRAM AGENCY
Fire Prevention Inspector II
Fire Prevention Inspector I

ADMINISTRATION
Administrative Analyst Sr (2)
Accounting Technician II (2)
Administrative Fire Captain *

Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief

FIRE SUPPRESSION
Fire Battalion Chief (3)
Fire Captain (27)
Fire Engineer (27)
Firefighter Paramedic (42)
Firefighter (12)

TRAINING
Fire Battalion Chief
Administrative Fire Captain

EMERGENCY MANAGEMENT & HOMELAND SECURITY
Emergency Svcs Coordinator

HAZMAT RESPONSE
Fire Captain (3)
Fire Engineer (3)
Firefighter Paramedic (6)

EMERGENCY MEDICAL SERVICES & FIREMED ADMINISTRATION
Fire Battalion Chief
Fire Medical Coordinator
Administrative Fire Captain *

EMERGENCY TRANSPORT PROGRAM
Ambulance Operator (30)

CENTRAL NET OPERATIONS AUTHORITY
Fire Training Maintenance Technician
Administrative Secretary

Administrative Aide

MARINE SAFETY

Marine Safety Division Chief

Marine Safety Battalion Chief (3)
Marine Safety Captain (12) *
Ocean Lifeguard Specialist (3)

Administrative Secretary

* Defunded positions: Admin Fire Captain (2), Marine Safety Captain (1)

Fire

Department Descriptions

The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect the community. Providing a balanced approach to life safety, data driven community risk reduction and property protection supports this mission. The Department provides "all-risk" services and response for fire suppression, community risk reduction, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center located in the center of the City. FireMed, a membership-based program, continues to provide significant financial support to the level of emergency medical services provided for the City, while offsetting delivery costs.

Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center; and is a member of MetroNet, a seven-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

Community Risk Reduction

The Community Risk Reduction (CRR) Division has responsibility for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished through inspection and code enforcement, plan review, public education and fire investigative services. Community Risk Reduction Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use is compliant with the Fire Code. The Fire Protection Analysts review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The Community Risk Reduction Division operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). The HMBP Program is responsible for identifying, inspecting, and monitoring 690 businesses that use and store hazardous materials. Fire Investigators determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. This Division plans, coordinates and staffs a number of annual public education events including, the annual Fire Department Open House, the Spark of Love and the Great Shake Out. Finally, the Community Risk Reduction Division oversees a volunteer Senior Home Inspection Program (SHIP).

Emergency Response

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies are located in each of the eight stations and staffed by four personnel. This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials response vehicle, a mobile decontamination unit, an urban search and rescue/light and air vehicle, six City operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of emergency service delivery through cross training of personnel in various disciplines. The Division includes the Central Net Training Center staff who provide mandated training for Fire Department personnel. The Division coordinates with the Fleet Services staff of the Public Works Department for apparatus procurement, repairs, and maintenance; arranges for fire station tours and administers the FireMed Membership Program. The Division also includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction

Fire

Department Descriptions

programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers.

Marine Safety

The primary goal and purpose of the Marine Safety Division is to provide quality open water and beach safety through education,community risk reduction, and emergency response. The Marine Safety Division provides year-round emergency respose on the City's beaches, harbor and off shore areas that includes water rescue, emergency medical services, and code enforcement. The Division manages the summer Junior Lifeguard Program and several other community outreach programs. The Division is comprised of 18 permanent Marine Safety employees and management staff, and is supported by more than 150 recurrent ocean lifeguards.

The Marine Safety Division also supports several specialty teams that inlude Swiftwater and SCUBA dive teams that are available 365 days a year.

Ongoing Activities & Projects

Fire Administration

- Provide overall administration, leadership, management and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Homeland Security Grants, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three-year plan.
- Represent the City of Huntington Beach on Metro Net Joint Powers Authority Board, Central Net Training Authority Board and Orange County-City Hazardous Materials Emergency Response Authority.

Community Risk Reduction

- Complete fire protection system plan reviews.
- Conduct fire investigations.
- Enforce the California Fire Code, Huntington Beach Municipal Code and City specifications.
- Complete plan reviews for development projects and permit issuance.

Fire

Ongoing Activities & Projects

- Conduct development/construction related inspections, permit inspections and mandated City and State fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.

- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
- Perform methane barrier and oil well plan reviews and inspections.
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide Community Risk Reduction support and training to emergency response personnel.

Emergency Response

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue Emergency Medical Service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Complete the purchase of fire apparatus and continue the ongoing purchase of firefighter turnouts, hose, air cylinders, and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (US&R), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and other related emergencies.

Marine Safety

- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area, Sunset Beach and Huntington Harbor.
- Provide search and rescue dive team response to incidents throughout Orange County.
- Train Fire Suppression personnel on water survival tactics.
- Provide water Rapid Intervention Crew (RIC) team response to fire incidents adjacent to waterways.
- Provide Swiftwater and Flood response teams.
- Coordinate off-shore rescue activity with the Police Department, U.S. Coast Guard and Orange County Sheriff’s Harbor Patrol.

Fire

Ongoing Activities & Projects

- Manage and coordinate the City's Junior Lifeguard Program, including beach safety education, medical and lifesaving training and competitions for over 1,100 participants.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.
- Through data driven statistics, provide community risk education and prevention activities to the community and many visitors.
- Provide real-time beach safety, parking and environmental warnings through the use of a public dashboard.

- Continue to monitor and develop response plans and recommendations for Huntington Harbor response division.

Fire

Performance Measures

Results for the City's performance measure program for the past two fiscal years, in addition to goals and objectives for FY 2021/22, are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal:				
1. Receive the *American Heart Association (AHA) Mission: Lifeline EMS Recognition* by meeting or exceeding all four measures of the AHA standard for excellent pre-hospital heart attack care. All measures must be kept in at least 75% of cases for two or more full and consecutive prior years to achieve *Gold*, the immediate full prior year to achieve *Silver* and one quarter in the prior year to receive *Bronze* recognition. *Plus* recognition includes 12-lead EKG within 10 minutes of first EMS contact.				Enhance and Maintain Public Safety
Measure:				
American Heart Association Recognition	Silver Plus	Gold Plus	Gold Plus	
Goal:				
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				Enhance and Maintain Public Safety
Measure:				
% of life safety and permit inspections completed	100%	20.5%	95%	
% of State mandated occupancy inspections completed	100%	99.8%	100%	
Goal:				
3. Continually maintain 250 Community Emergency Response Team (CERT), 75 Radio Amateur Civil Emergency Services (RACES), and 10 Senior Home Inspection Program (SHIP) volunteers.				Enhance and Maintain Public Safety
Measure:				
# CERT volunteers	250	250	250	
# of RACES volunteers	75	75	75	
# of SHIP volunteers	8	8	8	
Goal:				
4. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				Enhance and Maintain Public Safety
Measure:				
% of Lifeguards and Marine Safety Officers completing USLA Advanced Certified Lifeguard Agency status	100%	100%	100%	

Fire

Performance Measures

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal: 5. Pursuant to the City's General Plan, Section PSI-P.2, provide emergency responses: **Distribution of Fire Stations:** To treat medical patients and control small fires, the first-due unit should arrive within 7:30 minutes/seconds, 90% of the time, from the receipt of the 9-1-1 call in the Metro Net Communications Center. This equates to a 1:30-minute dispatch time, a 2-minute company turnout time, and a 4-minute drive time in the most populated areas.				Enhance and Maintain Public Safety
Measure: % of medical and fire responses in 7:30 minutes or less.	86%	85%	90%	
Goal: 6. **Multi-Unit Responses:** To confine fires near the room of origin, and to treat up to five medical patients at once, a multiple-unit response of a minimum of three engines, one quint/ladder truck, and one Battalion Chief totaling 17 personnel should arrive within 11:30 minutes from the time of 9-1-1 call receipt in fire dispatch, 90% of the time. This equates to 1:30-minute/second dispatch time, 2 minutes company turnout time, and 8 minutes drive time spacing for multiple units in the most populated area.				Enhance and Maintain Public Safety
Measure: % of multi-unit responses in 11:30 minutes or less.	78%	78%	90%	
Goal: 7. **Hazardous Materials Responses:** Provide hazardous materials response designed to protect the community from the hazards associated with uncontrolled release of hazardous and toxic materials. The fundamental mission of the City response is to minimize or halt the release of a hazardous substance so it has minimal impact on the community. It can achieve this with a travel time for the first company capable of investigating a HazMat release at the operations level within 7:30 minutes/seconds total response time or less than 90% of the time.				Enhance and Maintain Public Safety
Measure: % of hazardous materials responses in 7:30 minutes or less.	65%	100%	90%	

Fire

Performance Measures

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY2021/22 ADOPTED	Strategic Plan Goal
Goal:				
8. **Technical Rescue:** Respond to technical rescue emergencies as efficiently and effectively as possible with enough trained personnel to facilitate a successful rescue. Achieve a travel time for the first-due company for size-up of the rescue within 7:30 minutes/seconds total response time or less, 90% of the time. Assemble additional resources for technical rescue capable of initiating a rescue within a total response time of 11:30 minutes/seconds, 90% of the time.				Enhance and Maintain Public Safety
Measure:				
% of technical rescue responses in 7:30/11:30 minutes or less.	85%	87%	90%	
Goal:				
9. **Emergency Medical Services:** The City should continue to provide ambulance services in all neighborhoods within at least 11:30 minutes/seconds total response time.				Enhance and Maintain Public Safety
Measure:				
% of ambulance service responses in 11:30 minutes or less	100%	100%	100%	

Fire

Accomplishments & Objectives

FY 2020/21 Accomplishments

- Provided 20,428 medical, fire, hazardous materials and other emergency responses in 2020.
- Provided 11,755 emergency medical transports, as part of a program generating $6 million in revenue.
- Received a 100% overall Emergency Medical Services (EMS) service rating of meeting or exceeding customer expectations for 2020 from 240 randomly selected survey respondents.
- Received the 2020 American Heart Association Lifeline EMS Gold Plus Award for excellent cardiac care.
- Implemented temporary surge ambulance staffing to meet the demand of the surge in ICU and emergency department census in our local hospitals from December 2020 through February 2021.
- Maintained a continuous supply of essential personal protective equipment (PPE) and decontamination supplies to help minimize exposure to first responders and the public.
- Continued to adapt EMS procedures and protocols for the protection of EMS personnel and the public during the COVID-19 pandemic.
- Maintained an exposure tracking process to keep pace with the COVID-19 pandemic for the protection of our personnel and of the vulnerable population we serve by identifying and appropriately isolating exposed personnel.
- Established a Fire POD for COVID-19 vaccine administration at our Central Net Training Center in cooperation with four other cities and under the direction of the Operation Independence IMT to serve the mission of vaccinating OC by July 2021.
- Collaborated with Huntington Beach Hospital and other City departments to operate a mobile COVID-19 vaccination POD on site at Huntington Beach Hospital on an intermittent but ongoing basis as available vaccine supply allows.
- Partnered with the Orange County Health Care Agency to vaccinate persons experiencing homelessness in a sheltered setting.
- Assisted with the COVID-19 vaccination efforts at various Super POD sites throughout Orange County.
- Performed 8,729 inspections and 2,186 development and fire protection/life safety plan checks.
- Conducted a virtual Fire Department Open House and provided online fire safety education in lieu of in-person fire station visits and education programs.

  - Managed the Spark of Love team that collected toys and purchased toys through cash donations collected by HB Fire Outreach Foundation. Nine local organizations received 1,740 toys and 5,200 toys were distributed to other cities participating in the Spark of Love toy drive. An additional 7,000 toys will be distributed after the holidays to local organizations.
  - Continued improvements to data collected in “The Compliance Engine” cloud based fire protection inspection tracking system.
  - Transitioned to 100% online Fire construction permit plan reviews.
- Developed outreach materials for the public on how to effectively use the HB Customer Portal, Accela Citizens Access for permits and payments.
- Skill certified all CRR Division and Fire Administration staff on Accela workflows and inspections.
- Provided training to all Company CRR inspectors to conduct inspections on the specially designed FD Mobile App.
- Developed a comprehensive Fire Department Accela Manual and FD Mobile App manual.
- Exceeded fire construction plan review turn-around times, with an average of 7.47 days for all submittals (11.1 days for 1st submittal, 3.59 days for 2nd submittal, and 2.5 days for 3+ or more submittals).
- The CRR Division performed 87 Development Reviews, 72 Public Works Reviews, and 41 ‘same day’ reviews.
- Conducted 99.8% of all State-mandated inspections (institutions, hotels/motels, apartments, schools and high-rises).

Fire

Accomplishments & Objectives

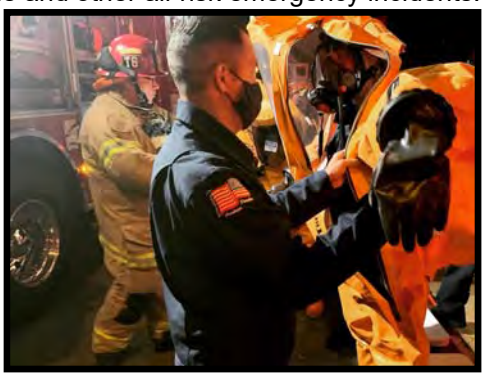
- Led and managed a Public Outreach Team with the core mission of providing COVID-19 guidance and established a communication link to 150 facilities that are home to our City's "high risk" population.
- Created and established the Employee Health Team designed to provide a central point of contact for our 1,000+ City employees and assisted with COVID-19 related testing, treatment, quarantine and back to work procedures.
- Instituted virtual Fire Inspection procedures and the use of Blue Beam software for electronic submission and approval of plans to maximize the Community Risk Reduction Division's ability to provide service throughout all phases of COVID-19 related restrictions.
- Converted all plan check services to a paperless system that allows developers to submit applications at any time.
- Created an Intern program that allows college students to start their career in the fire service.
- Provided structure/strategy for productive/relevant telework assignments throughout the COVID-19 pandemic in order to address the needs of high-risk employees and support social distancing at City Hall while continuing to provide service to community.
- Implemented enhanced response models to help reduce responder and patient exposures during the COVID-19 pandemic.
- Tracked and monitored all patients contacted by the Fire Department for any potential COVID-19 exposures.
- Procured and managed all personal protective gear and decontamination equipment specific to the citywide COVID-19 response.
- The Marine Safety Division was recognized by the United States Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Performed over 159,800 Lifeguard preventative actions and conducted over 3,950 water rescues.
- Conducted a modified Junior Lifeguard Program during COVID-19 pandemic.
- Implemented three phase Harbor response plan during COVID-19 pandemic.
- Introduced Lifeguard services back into Huntington Harbor after 25 years.
- Integrated Marine Safety Resources into Fire Dispatch Computer Aided Dispatch Program (CAD).
- Harbor Commission management and completion of a strategic plan.
- Transfered Harbor Master duties to the Fire Department.
- Implemented a Watch Tower Dispatch system and live time Marine Safety Statistics.
- Completed Marine Safety Command staff title changes in line with Fire Department integration.
- Supported the City's goals in educating the public about the closure and phased opening of the beach during the COVID-19 pandemic.
- As part of the statewide mutual aid system, responded to 30 strike team requests for help with major fires and other serious disasters.
- Conducted more than 3,000 hours of new-hire academy training, in addition to over 20,000 hours of training for current Fire Department personnel.
- Provided Public Information Officer (PIO) personnel and took lead role for the City during the COVID-19 pandemic to formulate public service announcements that included press releases and weekly videos by the Mayor. The team published over 28 press releases and over 25 videos on citywide social media accounts.
- Assisted in building a COVID-19 response website (HBready), as well as, a webpage dedicated to assisting small business owners during the phases of re-opening (Reopen HB). HBready website had over 528,000 views by the public.
- Public Information Team manufactured over 1,000 infographics and signs used during the COVID-19 pandemic.
- Public Information Team conducted over 20 on camera interviews with local, state and international news media outlets during the COVID-19 pandemic.

Fire

Accomplishments & Objectives

FY 2021/22 Objectives

- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, marine safety, urban search and rescue and other all-risk emergency incidents.
- Provide additional Emergency Operations Center training and exercises to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- Maintain Advance Lifeguard Agency Certification.
- Implement new computer aided dispatch and activity tracking system for the Marine Safety Division.
- Complete implementation of integrated system to increase efficiency in completing inspections, pre-fire planning, and retrieval of hazardous materials information using a custom iPad application.



- Evaluate and select an improved incident reporting software platform in order to increase data reporting and collection and integrate with Community Risk Reduction to identify areas for focused hazard reduction and education efforts.
- Establish a Community Risk Reduction plan and implement work/staffing strategies to address the dynamic components of our local demographics, building trends and visitor population.
- Collaborate with City Manager's office and Human Resources in the planning component of workplace safety, centralize tracking of health screenings, PPE, and engineering controls for social distancing throughout all stages of the COVID-19 recovery.
- Seek opportunities to maximize work flow/production efficiencies through job analysis, technological advantages, and structural reorganization with intent to obtain increased institutional flexibility and provide our community with a progressive service model that addresses forthcoming change.
- Implement a formal succession planning program to ensure employees are ready to assume higher positions.
- Provide fire and emergency medical services for large special events, including Surf City Marathon, Fourth of July, US Open of Surfing and Pacific Air Show.
- Continue to provide excellent cardiac care to a level commensurate with American Heart Association Lifeline EMS Gold Plus Award.
- Maintain enhanced exposure tracking system for the protection of City personnel and of the vulnerable population by proactively identifying and appropriately managing communicable disease exposures.
- Maintain updated EMS procedures and protocols for the protection of EMS personnel and the public with a state of readiness for any future communicable disease outbreak.
- Update the Citywide Communicable Disease Pandemic Response Plan in cooperation with the Emergency Operations Center.
- Implement and support succession planning within Marine Safety Division.
- Gather data and identify current operational and safety needs within Huntington Harbor.
- Finalize integration and operations of Marine Safety Division into the Fire Department.
- Support Behavioral Health and Cancer Awareness through additional clinical resources, increased education, training and cultural relevance.
- Continue to assist City departments during the recovery phases of the COVID-19 pandemic, which includes updating critical information services, infrastructure, and programs.
- Implement credential program for Chief Officer and Fire Captain.
- Enhance and/or modify current Special Operations (Swiftwater, SCUBA, USAR, SWAT, Etc.) to meet changing needs of community and region.
- Implement Paramedic school at CNET, fire academy and paramedic school sponsorship process.
- Upgrade records management system for emergency response to improve quality of data collection, resulting in effective, meaningful metrics for Community Risk Reduction.

Fire

Accomplishments & Objectives

- Pursue all phases of Fire Department accreditation, including the completion of a Community Risk Analysis, Standards of Cover study and Fire Department Self-Assessment.
- Expand peer support and behavioral health services to all levels within Emergency Services.
- Provide training and equipment to support the implementation of a functional fitness program that will promote injury prevention, longevity in the profession and general wellness.
- Improve leave time management with active tracking and support throughout all phases of the industrial injury and recovery process.
- Perform NFPA 1500 station assessments, with the intent of identifying any needs or modifications based upon the most recent and relevant guidelines, on all Fire and Marine Safety emergency response facilities.
- Initiate a cancer awareness and prevention campaign to address modifiable practices and infrastructure that would reduce exposure risks.
- Achieve Community Risk Reduction Goals by performing 100% inspections in high risk, state-mandated occupancies with high quality inspections and customer valued-added rating of 4/5.
- Improve community engagement by advancing Community Risk Reduction culture through development and implementation of “self-inspection” programs and social media or websites.
- Begin integration of ePCR and finalize analysis of medical aid reporting requirements.
- Establish a public dashboard for beach safety and information using statistics gathered from the Watch Tower program.
- Finalize Rescue Vessel preventative maintenance plan and replacement schedule.
- Establish an off-season program that provides education and Community Risk Reduction opportunities at the Marine Safety Training and Education Center.

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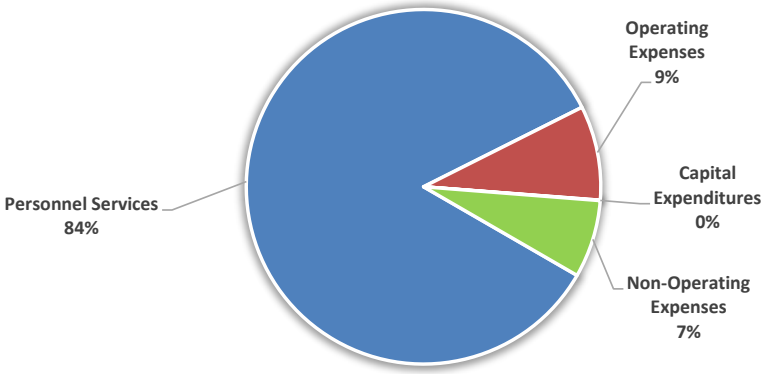
Fire
Adopted Budget - FY 2021/22
Summary Charts

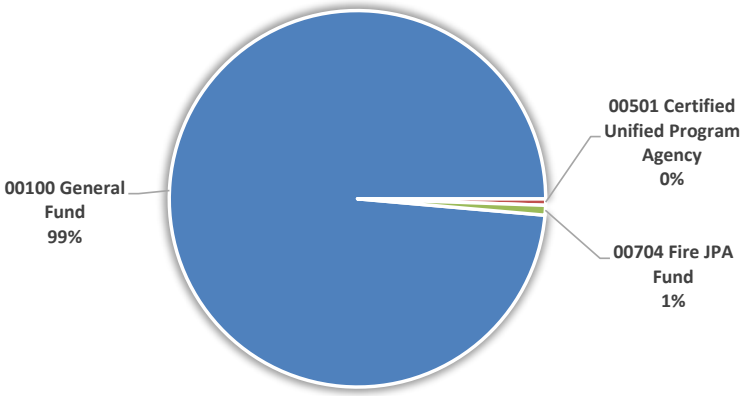
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	33,597,514	45,282,047	46,318,268	46,096,843	46,588,881	40,800,404
Operating Expenses	3,140,846	4,455,414	4,361,329	3,634,854	4,260,547	4,168,247
Capital Expenditures	13,068	67,725	24,934	310,500	1,243,938	20,000
Non-Operating Expenses	282,708	13,000	13,000	13,000	13,000	3,430,400
Total Expenditures by Category	**37,034,137**	**49,818,187**	**50,717,531**	**50,055,197**	**52,106,366**	**48,419,051**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	36,575,749	49,030,037	50,090,020	49,077,869	50,173,136	47,751,013
00103 Donations Fire	2,483	4,847	808		5,099	
00231 Fire Facilities Dev Impact				280,000	900,000	
00501 Certified Unified Program Agency	128,276	247,460	247,775	277,478	278,396	262,172
00704 Fire JPA Fund	285,076	410,550	310,101	419,850	702,961	405,866
00894 WMD - DHHS			18,091			
00906 Used Oil OPP7 16/17	6,245	46,687				
00922 Fire Grants-Other					1,500	
00960 Used Oil OPP		53,214	42,524		219	
00976 Homeland Security MMRS 10/11	8,577					
01238 EMPG 16/17	27,731	25,391	8,212		45,056	
Total Expenditures by Fund	**37,034,136**	**49,818,187**	**50,717,531**	**50,055,197**	**52,106,365**	**48,419,051**

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Fire

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	15,346,290	20,534,522	20,812,873	22,385,264	21,831,195	22,792,706	1.82%
Salaries, Temporary	476,774	1,166,784	1,255,079	1,239,936	1,239,936	1,265,843	2.09%
Salaries, Overtime	5,132,287	7,176,032	6,167,651	4,805,500	5,822,151	5,420,591	12.80%
Leave Payouts	377,941	549,724	517,208				
Benefits	12,264,222	15,854,985	17,565,456	17,666,143	17,695,600	11,321,264	-35.92%
PERSONNEL SERVICES	**33,597,514**	**45,282,047**	**46,318,268**	**46,096,843**	**46,588,881**	**40,800,404**	-11.49%
OPERATING EXPENSES							
Utilities	33,019	46,315	38,978	39,600	38,900	41,150	3.91%
Purchased Water	286						
Equipment and Supplies	926,939	1,169,941	1,085,775	967,974	1,053,173	986,605	1.92%
Repairs and Maintenance	273,067	317,304	311,088	282,733	379,089	368,035	30.17%
Conferences and Training	92,110	140,288	62,649	111,268	79,882	118,480	6.48%
Professional Services	902,130	810,548	677,993	547,332	594,118	534,029	-2.43%
Other Contract Services	157,359	281,143	121,554	163,448	175,880	124,738	-23.68%
Rental Expense	80,130	69,433	97,633	84,800	86,916	91,015	7.33%
Claims Expense		8					
Insurance		5,450		5,600	5,600	5,600	0.00%
Payments to Other Governments	645,416	1,571,079	1,936,847	1,403,799	1,816,789	1,871,890	33.34%
Expense Allowances	23,798	25,500	18,473	17,900	17,900	15,705	-12.26%
Other Expenses	6,591	18,405	10,339	10,400	12,300	11,000	5.77%
OPERATING EXPENSES	**3,140,846**	**4,455,414**	**4,361,329**	**3,634,854**	**4,260,547**	**4,168,247**	14.67%
CAPITAL EXPENDITURES							
Improvements	13,068	67,725		310,500	1,200,423	20,000	-93.56%
Equipment					1,746		
Vehicles			24,934		41,769		
CAPITAL EXPENDITURES	**13,068**	**67,725**	**24,934**	**310,500**	**1,243,938**	**20,000**	-93.56%
NON-OPERATING EXPENSES							
Transfers to Other Funds	272,000	13,000	13,000	13,000	13,000	3,430,400	26287.69%
Prior Period Adjustment	10,708						
NON-OPERATING EXPENSES	**282,708**	**13,000**	**13,000**	**13,000**	**13,000**	**3,430,400**	26287.69%
Grand Total	**37,034,137**	**49,818,187**	**50,717,531**	**50,055,197**	**52,106,366**	**48,419,051**	**-3.27%**
General Fund	36,575,749	49,030,037	50,090,020	49,077,869	50,173,136	47,751,013	-2.70%
Other Funds	458,388	788,150	627,511	977,328	1,933,230	668,038	-31.65%
Grand Total	**37,034,137**	**49,818,187**	**50,717,531**	**50,055,197**	**52,106,366**	**48,419,051**	**-3.27%**

Personnel Summary	**198.00**	**198.00**	**198.00**	**198.00**	**200.00**	**200.00**	**0.00**

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Fire

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	15,151,813	20,256,246	20,585,772	22,099,702	21,550,385	22,495,801	1.79%
Salaries, Temporary	464,049	1,162,728	1,246,250	1,194,622	1,194,622	1,220,529	2.17%
Salaries, Overtime	5,126,818	7,166,618	6,152,250	4,758,014	5,795,151	5,384,546	13.17%
Leave Payouts	371,566	546,087	509,899				
Benefits	12,178,021	15,665,501	17,378,510	17,486,305	17,520,143	11,207,856	-35.90%
PERSONNEL SERVICES	**33,292,267**	**44,797,181**	**45,872,681**	**45,538,642**	**46,060,301**	**40,308,732**	-11.48%
OPERATING EXPENSES							
Utilities	4,105	6,360	4,558	3,100	2,400	4,650	50.00%
Purchased Water	33						
Equipment and Supplies	859,816	1,080,511	1,001,045	929,653	981,189	947,304	1.90%
Repairs and Maintenance	266,790	312,354	295,582	270,987	367,343	360,753	33.13%
Conferences and Training	86,504	135,305	62,161	109,518	79,882	116,730	6.59%
Professional Services	888,150	810,548	668,910	547,332	571,201	534,029	-2.43%
Other Contract Services	151,091	206,021	115,904	161,738	175,170	123,028	-23.93%
Rental Expense	80,130	69,433	97,633	84,800	86,916	91,015	7.33%
Claims Expense		8					
Payments to Other Government	645,416	1,571,079	1,936,796	1,403,799	1,816,789	1,871,890	33.34%
Expense Allowances	23,798	25,500	18,473	17,900	17,900	15,705	-12.26%
Other Expenses	5,648	15,736	9,433	10,400	12,300	11,000	5.77%
OPERATING EXPENSES	**3,011,482**	**4,232,856**	**4,210,496**	**3,539,227**	**4,111,089**	**4,076,104**	15.17%
CAPITAL EXPENDITURES							
Equipment					1,746		
Vehicles			6,843				
CAPITAL EXPENDITURES			**6,843**		**1,746**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	272,000					3,366,177	100.00%
NON-OPERATING EXPENSES	**272,000**					**3,366,177**	100.00%
Total	**36,575,749**	**49,030,037**	**50,090,020**	**49,077,869**	**50,173,136**	**47,751,013**	**-2.70%**

Personnel Summary	**194.10**	**194.10**	**194.10**	**194.20**	**196.20**	**196.30**	**0.10**

Fire

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	432,773	679,611	615,188	685,233	665,238	906,944	32.36%
Salaries, Temporary			83,507	15,620	15,620	15,620	0.00%
Salaries, Overtime	650		3,570				
Leave Payouts	18,474	22,287	26,912				
Benefits	295,900	410,292	466,832	446,253	446,253	392,327	-12.08%
PERSONNEL SERVICES	**747,797**	**1,112,190**	**1,196,009**	**1,147,106**	**1,127,111**	**1,314,891**	14.63%
OPERATING EXPENSES							
Equipment and Supplies	7,156	9,872	12,397	7,815	7,815	11,550	47.79%
Repairs and Maintenance		700	1,535	750	750	1,000	33.33%
Conferences and Training	1,572	4,292	836	9,098	9,098	9,613	5.66%
Professional Services			28,849				
Other Contract Services		2,177	142	5,500	5,500	4,000	-27.27%
Rental Expense	3,344	2,616	4,271	3,000	3,000		-100.00%
Payments to Other Governments		51	51				
Other Expenses		77	26				
OPERATING EXPENSES	**12,072**	**19,785**	**48,105**	**26,163**	**26,163**	**26,163**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						149,571	100.00%
NON-OPERATING EXPENSES						**149,571**	100.00%
Total	**759,869**	**1,131,975**	**1,244,114**	**1,173,269**	**1,153,274**	**1,490,625**	**27.05%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the realignment of funding between expenditure categories.

Fire

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Emergency Response							
PERSONNEL SERVICES							
Salaries, Permanent	10,922,561	14,557,447	14,573,147	16,952,915	16,538,461	16,949,824	-0.02%
Salaries, Temporary	12,027	18,934	18,749	104,545	104,545	104,545	0.00%
Salaries, Overtime	3,953,124	5,642,729	4,528,457	3,881,330	4,918,467	4,015,362	3.45%
Leave Payouts	260,437	396,113	377,307				
Benefits	8,780,447	11,430,576	12,674,439	13,815,066	13,848,904	8,466,753	-38.71%
PERSONNEL SERVICES	**23,928,595**	**32,045,799**	**32,172,099**	**34,753,857**	**35,410,378**	**29,536,484**	-15.01%
OPERATING EXPENSES							
Utilities	2,333	4,360	3,138			2,700	100.00%
Equipment and Supplies	396,024	347,277	342,240	331,940	364,084	385,961	16.27%
Repairs and Maintenance	178,785	157,254	136,325	160,104	194,143	153,720	-3.99%
Conferences and Training	46,880	64,699	19,698	40,443	40,443	60,140	48.70%
Professional Services	78,476	56,263	63,389	60,703	63,403	64,000	5.43%
Other Contract Services	7,462	20,892	12,552	6,750	6,750	3,000	-55.56%
Rental Expense	34	1,033	1,574		2,116		
Payments to Other Governments	645,416	1,264,862	1,439,200	1,403,799	1,434,049	1,489,652	6.12%
Expense Allowances	18,966	20,028	16,200	17,750	17,750	15,255	-14.06%
Other Expenses	4,282	4,383	4,947	3,300	5,200	5,000	51.52%
OPERATING EXPENSES	**1,378,660**	**1,941,051**	**2,039,263**	**2,024,789**	**2,127,938**	**2,179,428**	7.64%
CAPITAL EXPENDITURES							
Equipment					1,746		
Vehicles			6,843				
CAPITAL EXPENDITURES			**6,843**		**1,746**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	272,000					2,546,252	100.00%
NON-OPERATING EXPENSES	**272,000**					**2,546,252**	100.00%
Total	**25,579,255**	**33,986,850**	**34,218,206**	**36,778,646**	**37,540,062**	**34,262,164**	**-6.84%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Fire

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Fire Prevention							
PERSONNEL SERVICES							
Salaries, Permanent	601,149	869,671	960,346	1,128,847	1,094,242	761,315	-32.56%
Salaries, Temporary	8,786	2,960	4,405	5,000	5,000	30,000	500.00%
Salaries, Overtime	55,200	50,325	77,724	76,184	76,184	121,184	59.07%
Leave Payouts	39,140	70,650	74,940				
Benefits	451,718	556,708	655,935	704,718	704,718	269,027	-61.82%
PERSONNEL SERVICES	**1,155,994**	**1,550,315**	**1,773,351**	**1,914,749**	**1,880,144**	**1,181,526**	-38.29%
OPERATING EXPENSES							
Utilities	278	769	196	900	900	450	-50.00%
Equipment and Supplies	16,416	101,502	34,531	20,348	20,958	26,498	30.22%
Repairs and Maintenance	47,596	106,730	106,155	61,800	62,180	64,150	3.80%
Conferences and Training	8,781	12,451	11,773	18,977	10,977	15,977	-15.81%
Professional Services	462,525	397,736	198,071	120,769	167,328	120,769	0.00%
Other Contract Services	36,667	51,994	26,503	44,894	60,326	31,629	-29.55%
Rental Expense	76,752	60,068	79,822	73,800	73,800	83,015	12.49%
Payments to Other Governments			51				
Expense Allowances	3,182	4,171	473	150	150	150	0.00%
Other Expenses	704	11,268	4,459	7,000	7,000	6,000	-14.29%
OPERATING EXPENSES	**652,900**	**746,689**	**462,034**	**348,638**	**403,618**	**348,638**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						131,342	100.00%
NON-OPERATING EXPENSES						**131,342**	100.00%
Total	**1,808,893**	**2,297,004**	**2,235,385**	**2,263,387**	**2,283,761**	**1,661,506**	**-26.59%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the realignment of funding between expenditure categories.

Fire

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Emergency Medical Services							
PERSONNEL SERVICES							
Salaries, Permanent	1,768,671	2,114,044	2,379,356	1,145,988	1,110,582	1,305,588	13.93%
Salaries, Temporary	7,559	9,067	20,992				
Salaries, Overtime	667,821	759,928	861,614	321,900	321,900	621,900	93.20%
Leave Payouts	36,868	32,661	22,495				
Benefits	1,438,504	1,761,076	1,891,114	812,317	812,317	614,743	-24.32%
PERSONNEL SERVICES	**3,919,423**	**4,676,776**	**5,175,571**	**2,280,206**	**2,244,799**	**2,542,231**	11.49%
OPERATING EXPENSES							
Utilities		7	21				
Equipment and Supplies	261,116	371,744	398,373	340,450	399,678	351,195	3.16%
Repairs and Maintenance	3,522	24,195	26,086	17,200	33,950	26,000	51.16%
Conferences and Training	1,815	10,523	4,717				
Professional Services	346,297	356,511	377,932	365,860	340,470	349,260	-4.54%
Other Contract Services	80,752	110,497	46,778	83,594	83,594	80,499	-3.70%
Rental Expense							
Payments to Other Governments		306,167	497,494		382,740	382,238	100.00%
Expense Allowances	1,650	1,350	1,800			150	100.00%
Other Expenses		1	1				
OPERATING EXPENSES	**695,152**	**1,180,995**	**1,353,202**	**807,104**	**1,240,432**	**1,189,342**	47.36%
NON-OPERATING EXPENSES							
Transfers to Other Funds						222,341	100.00%
NON-OPERATING EXPENSES						**222,341**	100.00%
Total	**4,614,574**	**5,857,771**	**6,528,773**	**3,087,310**	**3,485,231**	**3,953,914**	**28.07%**

Significant Changes

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Fire

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Permanent	1,426,660	2,035,473	2,057,734	2,186,718	2,141,863	2,572,130	17.63%
Salaries, Temporary	435,678	1,131,767	1,118,597	1,069,457	1,069,457	1,070,364	0.08%
Salaries, Overtime	450,023	713,635	680,885	478,600	478,600	626,100	30.82%
Leave Payouts	16,647	24,376	8,244				
Benefits	1,211,451	1,506,849	1,690,190	1,707,950	1,707,950	1,465,006	-14.22%
PERSONNEL SERVICES	**3,540,458**	**5,412,100**	**5,555,651**	**5,442,725**	**5,397,869**	**5,733,600**	5.34%
OPERATING EXPENSES							
Utilities	1,494	1,224	1,202	2,200	1,500	1,500	-31.82%
Purchased Water	33						
Equipment and Supplies	179,104	250,116	213,505	229,100	188,654	172,100	-24.88%
Repairs and Maintenance	36,887	23,475	25,482	31,133	76,320	115,883	272.22%
Conferences and Training	27,456	43,340	25,137	41,000	19,364	31,000	-24.39%
Professional Services	852	38	670				
Other Contract Services	26,210	20,461	29,928	21,000	19,000	3,900	-81.43%
Rental Expense		5,716	11,967	8,000	8,000	8,000	0.00%
Claims Expense		8					
Expense Allowances		(48)				150	100.00%
Other Expenses	662	7		100	100		-100.00%
OPERATING EXPENSES	**272,699**	**344,336**	**307,891**	**332,533**	**312,938**	**332,533**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						316,671	100.00%
NON-OPERATING EXPENSES						**316,671**	100.00%
Total	**3,813,157**	**5,756,436**	**5,863,542**	**5,775,258**	**5,710,807**	**6,382,804**	**10.52%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the realignment of funding between expenditure categories.

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Fire

Adopted Budget - FY 2021/22

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
HAZMAT CUPA (501), Training Center (704), Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	194,477	278,276	227,101	285,563	280,810	296,905	3.97%
Salaries, Temporary	12,725	4,056	8,829	45,314	45,314	45,314	0.00%
Salaries, Overtime	5,469	9,414	15,402	47,486	27,000	36,045	-24.09%
Leave Payouts	6,375	3,637	7,309				
Benefits	86,202	189,484	186,946	179,838	175,457	113,408	-36.94%
PERSONNEL SERVICES	**305,248**	**484,866**	**445,587**	**558,201**	**528,581**	**491,672**	-11.92%
OPERATING EXPENSES							
Utilities	28,914	39,955	34,420	36,500	36,500	36,500	0.00%
Purchased Water	253						
Equipment and Supplies	67,123	89,430	84,729	38,321	71,984	39,301	2.56%
Repairs and Maintenance	6,277	4,950	15,506	11,746	11,746	7,282	-38.00%
Conferences and Training	5,606	4,982	488	1,750		1,750	0.00%
Professional Services	13,980		9,083		22,918		
Other Contract Services	6,268	75,122	5,650	1,710	710	1,710	0.00%
Insurance		5,450		5,600	5,600	5,600	0.00%
Payments to Other Governments			51				
Other Expenses	943	2,669	906				
OPERATING EXPENSES	**129,364**	**222,558**	**150,833**	**95,627**	**149,457**	**92,143**	-3.64%
CAPITAL EXPENDITURES							
Improvements	13,068	67,725		310,500	1,200,423	20,000	-93.56%
Vehicles			18,091		41,769		
CAPITAL EXPENDITURES	**13,068**	**67,725**	**18,091**	**310,500**	**1,242,192**	**20,000**	-93.56%
NON-OPERATING EXPENSES							
Transfers to Other Funds		13,000	13,000	13,000	13,000	64,223	394.02%
Prior Period Adjustment	10,708						
NON-OPERATING EXPENSES	**10,708**	**13,000**	**13,000**	**13,000**	**13,000**	**64,223**	394.02%
Total	**458,388**	**788,150**	**627,511**	**977,328**	**1,933,230**	**668,038**	**-31.65%**

Significant Changes

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Fire
Adopted Budget - FY 2021/22
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

HAZMAT CUPA (501), Training Center (704), Grants (various) (Continued)

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00231 Fire Facilities Dev Impact	225,363	181,629	126,227				
00501 Certified Unified Program Ag	298,370	287,516	293,974	277,478	277,478	262,500	(14,978)
00704 Fire JPA Fund	276,840	430,504	272,963	405,866	405,866	405,866	
00894 WMD - DHHS	5	646	(88)				
00902 Used Oil 13th Cycle 07/08		(696)					
00922 Fire Grants-Other					1,500		(1,500)
00960 Used Oil OPP1	53,214	56,273	54,699				
00976 Homeland Security MMRS 1	25						
01218 DHS Fire Equipment Grant		(42)					
01238 EMPG 16/17		28,551	25,391		27,469		(27,469)
Total	**853,817**	**984,379**	**773,166**	**683,344**	**712,313**	**668,366**	**(43,947)**

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City of Huntington Beach
Police
Adopted – FY 2021/22

Police Chief

Assistant Chief of Police

Administrative Assistant

PROFESSIONAL STANDARDS
Police Lieutenant
Police Sergeant (2)
Community Relations Officer

TRAINING
Police Sergeant
Police Officer
Police Services Specialist

COMMUNITY SUPPORT
Community Relations Specialist (2)

UNIFORM

Police Captain
Deputy Director of Homelessness & Behavioral Health Services

PATROL
Police Lieutenant (5)
Police Sergeant (12)
Police Officer (119) *
Community Services Officer
Crime Scene Investigator (4)

TRAFFIC
Police Lieutenant
Police Sergeant (3)
Police Officer (19) *
Community Services Officer (3)

AIR SUPPORT
Police Sergeant
Police Officer (6)
Senior Helicopter Maintenance Technician (2)

PARKING ENFORCEMENT
Parking/Traffic Control Supervisor
Parking/Traffic Control Officer (10)

SPECIAL ENFORCEMENT
Police Sergeant (2)
Police Officer (8)

INVESTIGATIONS

Police Captain

INVESTIGATIONS
Police Lieutenant
Police Sergeant (3)
Police Officer (22)
Forensic Systems Specialist
Crime Analyst
Police Services Specialist
Community Services Officer (4)

NARCOTICS/VICE
Police Lieutenant
Police Sergeant
Police Officer (7) *
Police Services Specialist
Community Services Officer

CTF/GANGS
Police Sergeant
Police Officer (6) *

OCIAC TASK FORCE
Police Officer

RNSP TASK FORCE
Police Sergeant
Police Officer

CRIME LAB
Latent Fingerprint Examiner (2)

ADMINISTRATIVE OPERATIONS

Police Captain

FACILITIES
Facilities Maintenance Crewleader

BUDGET
Administrative Analyst Senior
Accounting Technician II

PAYROLL
Account Technician II (2)

JAIL
Police Sergeant
Detention Shift Supervisor (4)
Detention Officer, Nurse (4)
Detention Officer (9)

ADMINISTRATIVE SERVICES

Admin Svcs Division Manager

Police Support Services Manager
Community Services Officer

ALARMS

BACKGROUND/HIRING
Police Officer

COMMUNICATIONS
Police Communications Manager
Communications Supervisor (6)
Communications Operator (18) *

PERSONNEL
Principal Personnel Analyst
Personnel Assistant

PROPERTY AND EVIDENCE
Property and Evidence Supervisor
Property and Evidence Officer (3)

RECORDS
Police Records Administrator
Police Records Supervisor (3)
Police Records Specialist (11)
Police Records Technician (5)
Police Services Specialist (6)
Police Systems Coordinator

INFORMATION TECHNOLOGY
IT Analyst IV
IT Analyst II
IT Technician IV

* Defunded positions: Patrol - Police Officer (4); Traffic - Police Officer (1); Narcotics/Vice Police Officer; (1) CTF/Gang - Police Officer (2); and Communications Operator (1)

Police

Department Descriptions

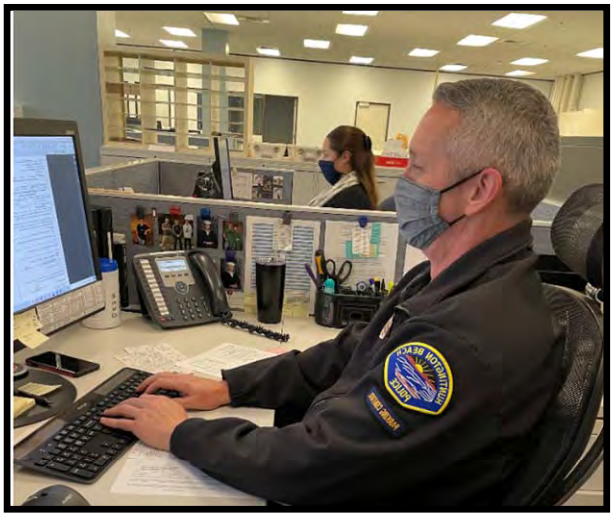
The Police Department delivers professional and responsive public safety and police services to the City's residents, visitors, schools and businesses. These include emergency and non-emergency response to crimes, incidents and events; crime prevention; proactive enforcement of laws; traffic related services including collision investigation, DUI enforcement and prevention, traffic safety education and traffic control; criminal investigation; community policing to reduce crime and improve quality of life and vibrancy in neighborhoods and the business community; homeless services including dedicated, full-time outreach and engagement; and youth services in the form of School Resource Officers to engage local children in positive activities and civic engagement.

Police Chief

The Chief of Police leads and directs the department by providing the overarching vision and establishing priorities, goals and objectives. He / she is responsible for all operations, and represents the agency as a member of the City Executive Team.

Administrative Operations Division

The Administrative Operations Division is responsible for maintenance of the police buildings, oversight of the entire Police Department budget and payroll units, and the operations of the Jail Bureau. The Division also manages capital improvement projects and Department fleet services. The Division includes the following bureaus and units: Facilities, Budget/Payroll, Professional Standards, Training, Community Relations, Press Information and Jail.



Primary duties of the Division include: managing the use of budgeted funds, keeping accurate payroll records, and performing maintenance of the police facility and three substations. The Jail Bureau is responsible for processing, housing, and transporting inmates of the Department, as well as other contract law enforcement agencies.

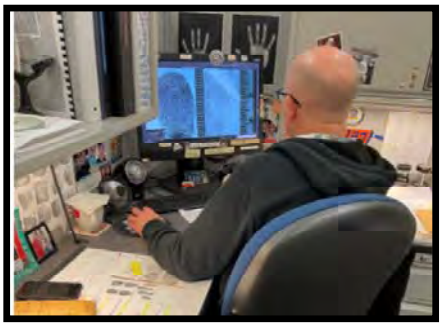
The Professional Standards Unit is responsible for receiving and managing citizen and internally generated complaints regarding allegations of employee misconduct, internal affairs investigations, and auditing of police services. The Training Unit is responsible for ensuring department employees are provided not only the minimum mandated courses, but advanced training in which best practices are incorporated. The Community Relations Unit is responsible for the provision of relevant public information both verbally and in written form, crisis communications and promoting police / community relationships and partnerships.

Uniform Division

The Uniform Division is the most visible division of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes uniform patrol, traffic enforcement and investigations, Driving Under the Influence enforcement, school resource officers, parking enforcement, airborne patrol, the Canine Unit, the Mounted Unit, the Homeless Task Force, the Special Enforcement Team, and Special Events. The Uniform Division is also responsible for the resolution of dynamic, critical incidents through the use of specialized teams such as S.W.A.T. (Special Weapons and Tactics) and C.N.T. (Crisis Negotiation Team).

Investigation Division

The Investigation Division includes the Investigations Bureau, the Special Investigations Bureau, and the Crime Lab. The Investigations Bureau is comprised of Crimes Against Persons, General Investigations (Property Crimes), and Economic Crimes. The Special Investigations Bureau consists of Narcotics, Vice, Gangs, Crime Task Force, Intelligence, and the Regional Narcotics Suppression Program. The Investigations Bureau performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property.



The Special Investigations Bureau enforces laws related to the sales, manufacturing, transportation and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; gathers, analyzes and issues timely and relevant reports related to criminal intelligence; investigates Vice-related activity within the City; works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking; gang enforcement; and addresses criminal series investigations and quality of life issues. The Investigation Division also has the responsibility of processing and examining computer forensic evidence

as well as coordinating similar efforts with local and federal agencies. The Crime lab has the responsibility to gather and process evidence, including photographic evidence, DNA, and the recovery of latent fingerprints. The Investigation Division has incorporated additional technology to increase effectiveness and efficiency.

Police

Department Descriptions

Administrative Services Division

The Administrative Services Division provides support services to the three other divisions. Administrative Services includes Backgrounds/Hiring, Communications, Personnel, Property/Evidence, and Records. Primary duties include recruiting, hiring and conducting background checks on new employees; receiving and processing 9-1-1 calls and routine business requests for police services; providing a state-of-the-art records keeping function; purchasing and issuing all equipment; maintaining the inventory of all seized property/evidence; liaison with Orange County Animal Control and liaison with City Information Services.

Ongoing Activities & Projects

Uniform Division

- Investigated 1,433 traffic collisions (687 injuries and 16 fatalities).
- Issued 8,702 traffic citations.
- Identified, interdict, and arrested 716 DUI offenders.
- Issued 76,763 parking citations.
- Conducted over 6,756 1st level parking citation reviews.

Police

Ongoing Activities & Projects

Investigation Division

- Investigated 2,005 crimes against persons.
- Investigated 6,267 property crimes.
- Investigated 1,185 economic crimes.
- Investigated 19 human trafficking and Internet/sex crimes cases.
- Performed 16,000 crime analyses to identify crime trends.
- Assisted 449 domestic violence victims through Victim Assistance Program.
- Investigated 100 narcotic related citizen complaints.
- Reviewed and processed 133 Entertainment, Facility Use, Massage, ABC and Conditional Use Permits.

Administrative Operations Division

- Booked, fingerprinted, photographed, and housed over 4,372 arrestees.
- Documented, fingerprinted, and updated photos of over 183 sex registrants.
- Copied over 450 hours on video for investigation and prosecution.
- Collected DNA from over 295 felony arrestees for the State Database.
- Collected over 500 blood, breath, and urine samples for evidence.
- Secured, fed and cared for an average daily population of 12 inmates.
- Booked, housed, and GPS track 15 sentenced Pay-to-Stay/Work Release inmates.
- Transported over 850 in-custody inmates to the county jail.

Administrative Services Division

- Conducted 17 recruitments, processed 4,800 applications, hired 30 employees.
- Received/initiated 259,537 incoming/outgoing calls in the 9-1-1 center.
- Officers dispatched to 67,404 calls for service.
- Created 144,738 calls in the CAD system, documenting officer-initiated activity and calls for service.
- Priority one calls for service response time was 4 minutes and 22 seconds.
- Processed, disseminated, and entered into the Records Management System (RMS) 29,000 crime, incident, and traffic reports.
- Processed over 5,300 bookings, including want/warrant checks, RMS entry, and logging/copying.
- Processed and filed 5,000 court packages electronically and physical court packages.
- Answered 80,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Processed 12,000 subpoenas.
- Processed 10,000 Public Records requests.
- Processed, secured, and tracked over 12,864 pieces of evidence and property.
- Processed and disposed of 14,380 pieces of evidence, 143 guns and 497 pounds of narcotics.
- Processed approximately 6,680 alarm permits a year.
- Received and assisted over 4,348 alarm-related calls a year.

Professional Standards Unit/Training/Community Support

- Investigated 63 complaints/internal affairs issues.
- Volunteers removed 2,535 illegally posted signs.
- Volunteers completed 513 vacation house checks.
- Coordinated 5 neighborhood watch meetings with an average of 15 participants in each meeting.
- Distributed 3 Neighborhood Watch Newsletters to 2,522 individuals via email.
- Participated in 2 drive-thru community events that drew over 150 residents.

Police

Performance Measures

Results of the City's performance measure program for the past two calendar years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 19/20 ACTUAL	FY 20/21 ACTUAL	FY 21/22 ADOPTED	Strategic Plan Goal
Goal:				
1. In order to maintain quality response times to appropriately serve the citizens of Huntington Beach, Communications Dispatchers will enter calls in a timely manner and triage incidents with deference to the emergent nature. Community Service Officers will be utilized to handle low priority reports, keeping Police Officers available for high priority and in progress Priority 1 calls for service.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% reduction in response times to Priority 1 calls for service	NA	20%	3%	
Goal:				
2. In an effort to reduce Part 1 property and violent crimes the Huntington Beach Police Department (HBPD) Investigations Bureau will use available funding to facilitate proactive enforcement to identify those who are active in criminal conduct and take enforcement action to stop and prevent criminals from victimizing citizens further. This will be accomplished by using various tools available to the department crime analysis unit to identify crime trends as they develop and identify suspects responsible for those crimes. The information will be passed to the appropriate investigator who will then organize probation/parole compliance searches, surveillances, and proactive patrols by the Uniform Division.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% reduction in Part 1 violent crimes	NA	+28%	3%	
% reduction in property crimes	NA	5%	3%	
Goal:				
3. The HBPD Investigations Bureau will employ multiple techniques to increase clearance rates for Part 1 property and violent crimes. A new Record Management System will streamline all phases of the investigative process from the initial booking of a suspect, to report writing, to the booking of evidence, and finally submission of the case to the Orange County District Attorney's office. Upon the conclusion of the pandemic lockdown, the Investigations Bureau will resume weekly meetings with filing Deputy District Attorneys from the West Justice Center. These meetings bring the two agencies together in a partnership that strengthens communication and establishes expectations				Enhance and Modernize Public Safety Service Delivery

	FY 19/20 ACTUAL	FY 20/21 ACTUAL	FY 21/22 ADOPTED	Strategic Plan Goal
for the successful prosecution of cases. The computer forensics lab will expand its capability to retrieve evidence from electronic devices that were not possible before by the purchase of recently released hardware and software along with training provided by our partnership with the United States Secret Service.				
Measure:				
% increase in clearance rates for Part 1 violent crimes	NA	7%	5%	
% increase in clearance rates for property crimes	NA	10%	5%	
Goal:				
4. In an effort to develop strategies to reduce the number of injury traffic collisions, HBPD will implement effective data driven enforcement, partnering with community organizations to disseminate and implement education programs, and continue collaboration with the Traffic Department to assure our City roadways and thoroughfares are properly maintained and engineered.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% reduction in injury traffic collisions	NA	15%	5%	
Goal:				
5. In an effort to develop strategies to reduce the number of DUI related traffic collisions, HBPD will implement a proactive enforcement posture with the assistance of two grant funded DUI officers, multiple checkpoints, saturation enforcement, and other grant funded operations. The police department will utilize a computer software program capable of developing an algorithm to identify impaired driving, and continue community based education programs. Officers will gain expertise in DUI enforcement through advanced traiing and will continue to collaborate with the Orange County District Attorney's Office to assure DUI investigations and arrests surpass the threshold needed to sustain a conviction in court.				Enhance and Modernize Public Safety Service Delivery
Measure:				
% reduction in DUI related traffic collisions	NA	6%	5%	
Goal:				
6. In an effort to develop strategies to reduce the number of homeless related calls for service,				Enhance and Modernize Public Safety Service Delivery

	FY 19/20 ACTUAL	FY 20/21 ACTUAL	FY 21/22 ADOPTED	Strategic Plan Goal
the police department will work with numerous outreach and non-profit organizations to provide a comprehensive list of services to best reach the needs of the homeless population. Additionally, laws would be enforced in a manner that ensures Huntington Beach, including its parks and beaches, remains a clean environment for all humans and wildlife, to safely enjoy				
Measure:				
Number of homeless calls for service	N/A	12,000	11,640	
Goal:				
7. In an effort to develop strategies to increase Homeless Task Force outreach and engagement with the homeless community, the police department will increase proactive contacts with the homeless population, even when no crime is being committed and no call for service has been generated. This will foster a positive dialogue with the homeless population and allow for conversations that will hopefully lead to the acceptance of resources, benefitting the homeless individual and aid in the goal of reducing the homeless population in Huntington Beach.				Enhance and Modernize Public Safety Service Delivery
Measure:				
Number of contacts with homeless individuals accepting of resources	N/A	1,586	1,538	

Police

Accomplishments & Objectives

FY 2020/21 Accomplishments

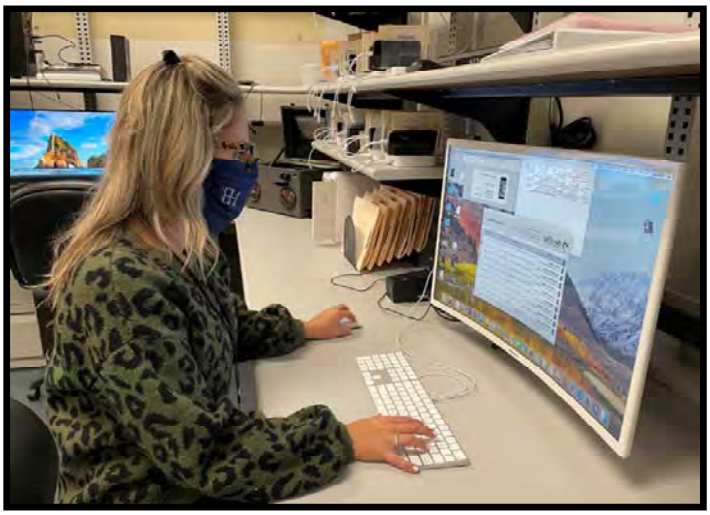
- Transitioned to COVID schedule deployment in all units for safety of employees and continued service to City.
- Maintained hiring of Police Officers for public safety.
- All bicycles entered and now trackable in computer system.
- Developed a standard operating procedure for investigating crimes involving narcotics related overdose deaths. The Crimes Against Persons Detectives will be notified and may respond on all narcotic related overdose deaths and work with the District Attorney's office with the goal of criminally prosecuting those responsible for furnishing the narcotics.
- Developed a standard operating procedure to collaborate with other City departments in an effort to problem solve chronic quality of life issues involving sober living and rehabilitation homes in the City of Huntington Beach.
- Continued utilizing contracted security guard services through the Police Department, providing security guard services to the libraries, parking structures, parks, beaches, and community facilities in Huntington Beach.
- Used COVID related closures to examine online and phone service processes, reporting, and information delivery to improve our level of service to the community.
- Implemented a Department-wide Professional Development program to help ALL employees become more effective leaders, to increase their organizational and community contributions, and to improve customer service.
- Implemented an onboarding sponsorship program to welcome new employees and help them flourish in their new roles.
- Implemented an employee development and mentoring program to help employees grow personally and professionally, with the goal of improving communication, leadership, and customer serices skills.
- Sent three Captains to executive development courses (FBI National Academy and Command College).
- Increased Homeless Task Force to four officers and four case managers.
- Converted one Homeless Task Force part-time case manager to a full-time position.
- Secured grant funding from the Department of Alcoholic Beverage Control (ABC) for alcohol awareness and education efforts throughout the City.
- Held bi-weekly Command Staff meetings to improve communication across divisions.
- Supported the opening of the Navigation Center and facilitated Ordinance and policy changes to meet community needs.
- Added additional high quality security cameras to the downtown area for improved coverage and increased investigative capabilities.
- Managed multiple protest, rallies, and gatherings while maintaining order and Constitutional rights.

Police

Accomplishments & Objectives

FY 2021/22 Objectives

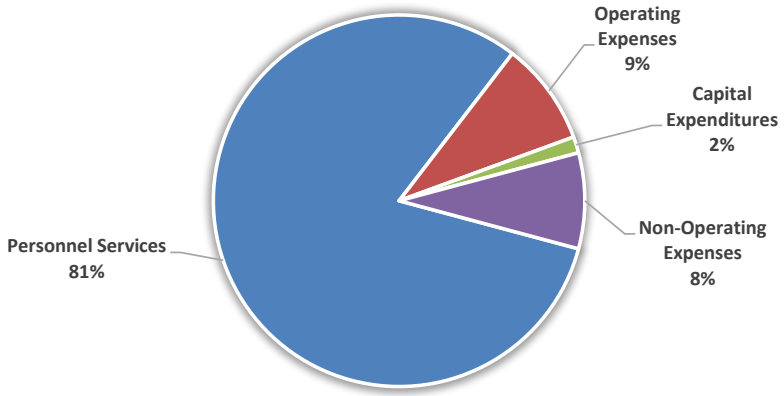
- Install a forensics freezer for DNA evidence and homicide evidence storage.
- Reach full staffing for all positions.
- Implement new Policing system to include CAD, RMS, Mobile Reporting, Property, and Jail.
- Move completely paperless in the Records Unit.
- Use analysis from crime trends and intelligence to enhance resources and effectiveness Citywide.
- Address Area Command specific issues to improve quality of life issues.
- Evaluate current resources, facilities, and operational capabilities to improve readiness and efficiency.
- Continue to evolve homeless solutions with the opening of the Navigation Center.
- Reduce unsheltered indivduals/families by providing resources and support to improve quality of life to residents and visitors to the City of Huntington Beach.
- Expand and develop the temporary detective program.



Police
Adopted Budget - FY 2021/22
Summary Charts

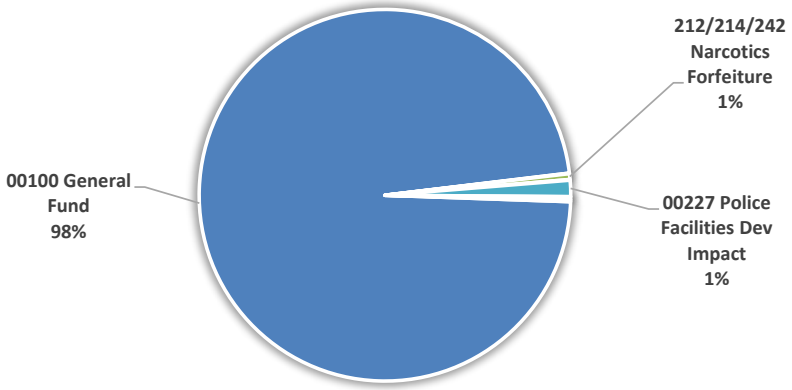
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	52,953,418	70,080,542	73,042,242	75,102,059	75,506,708	64,620,576
Operating Expenses	4,919,014	6,365,396	6,430,015	6,577,310	7,873,442	7,146,701
Capital Expenditures	56,895	243,267	35,916	-	337,914	1,124,000
Non-Operating Expenses	1,200,000	-	-	-	-	6,621,747
Total Expenditures by Category	**59,129,327**	**76,689,205**	**79,508,173**	**81,679,369**	**83,718,064**	**79,513,024**

Expenditures by Fund



Funds 122,216,949, 968, 984, and 979 represent less than 1% of expenditures and are not labeled in the above chart.

Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	58,417,948	75,172,449	78,278,455	80,550,112	80,505,414	77,556,549
00122 Inmate Welfare	3,690	7,039	1,456	40,000	40,000	40,000
212/214/242 Narcotics Forfeiture	56,895	153,230	146,450	263,600	318,787	397,000
00216 Property and Evidence		55,769	594	50,000	55,549	50,000
00227 Police Facilities Dev Impact					90,000	1,124,000
949/968/984 SLESF Grants	80,834	402,977	260,988	220,000	477,533	220,000
00979 AB109 Public Safety Realignment		145,871	66,439	118,725	243,285	125,475
Other Funds	569,960	751,869	753,792	436,932	1,987,495	
Total Expenditures by Fund	**59,129,327**	**76,689,205**	**79,508,174**	**81,679,369**	**83,718,064**	**79,513,024**

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Police

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	25,765,375	34,941,243	35,449,952	39,413,219	38,943,597	38,858,469	-1.41%
Salaries, Temporary	348,015	389,128	433,590	380,055	448,782	385,548	1.45%
Salaries, Overtime	4,093,771	4,669,227	4,699,292	4,049,950	4,732,501	4,693,950	15.90%
Leave Payouts	1,079,615	1,478,282	1,334,717				
Benefits	21,666,643	28,602,662	31,124,691	31,258,835	31,381,827	20,682,609	-33.83%
PERSONNEL SERVICES	**52,953,418**	**70,080,542**	**73,042,242**	**75,102,059**	**75,506,708**	**64,620,576**	-13.96%
OPERATING EXPENSES							
Utilities	30,413	25,686	33,302	53,300	53,300	19,700	-63.04%
Equipment and Supplies	935,471	1,456,580	1,634,901	1,374,691	2,010,956	1,572,316	14.38%
Repairs and Maintenance	752,048	942,095	939,237	1,086,626	994,896	1,115,992	2.70%
Conferences and Training	308,983	338,341	427,993	270,369	322,021	270,369	0.00%
Professional Services	391,996	487,500	625,289	330,988	795,098	377,988	14.20%
Other Contract Services	1,569,292	1,890,038	1,809,181	2,341,220	2,457,056	2,520,220	7.65%
Rental Expense	7,148	13,728	13,651	7,884	7,884	7,884	0.00%
Insurance		1,881					
Payments to Other Governments	592,863	860,730	601,008	750,000	870,000	900,000	20.00%
Expense Allowances	330,933	348,781	345,455	358,232	358,232	358,232	0.00%
Other Expenses	(132)	37		4,000	4,000	4,000	0.00%
OPERATING EXPENSES	**4,919,014**	**6,365,396**	**6,430,015**	**6,577,310**	**7,873,442**	**7,146,701**	8.66%
CAPITAL EXPENDITURES							
Improvements						1,124,000	100.00%
Equipment	56,895	197,944	10,716		147,604		
Vehicles		45,323			180,510		
Capital - Software			25,200		9,800		
CAPITAL EXPENDITURES	**56,895**	**243,267**	**35,916**		**337,914**	**1,124,000**	100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	1,200,000					6,621,747	100.00%
NON-OPERATING EXPENSES	**1,200,000**					**6,621,747**	100.00%
Grand Total	**59,129,327**	**76,689,205**	**79,508,173**	**81,679,369**	**83,718,064**	**79,513,024**	**-2.65%**
General Fund	58,417,948	75,172,449	78,278,455	80,550,112	80,505,414	77,556,549	-3.72%
Other Funds	711,378	1,516,757	1,229,718	1,129,257	3,212,650	1,956,475	73.25%
Grand Total	**59,129,327**	**76,689,206**	**79,508,173**	**81,679,370**	**83,718,064**	**79,513,024**	**-2.65%**

Personnel Summary	**364.50**	**364.50**	**365.50**	**365.50**	**356.00**	**357.00**	**1.00**

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Police

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	25,680,525	34,814,615	35,314,538	39,133,609	38,548,465	38,813,469	-0.82%
Salaries, Temporary	314,933	308,884	346,890	380,055	380,055	385,548	1.45%
Salaries, Overtime	3,888,689	4,243,435	4,357,004	3,893,950	3,893,950	4,533,950	16.44%
Leave Payouts	1,079,615	1,478,282	1,334,717				
Benefits	21,601,223	28,528,330	31,002,333	31,058,272	31,058,272	20,682,609	-33.41%
PERSONNEL SERVICES	**52,564,986**	**69,373,545**	**72,355,482**	**74,465,886**	**73,880,742**	**64,415,576**	-13.50%
OPERATING EXPENSES							
Utilities	29,564	24,484	32,019	19,700	19,700	19,700	0.00%
Equipment and Supplies	789,630	1,006,719	1,264,034	915,207	971,104	944,841	3.24%
Repairs and Maintenance	746,666	942,095	939,237	1,086,626	991,626	1,115,992	2.70%
Conferences and Training	304,313	334,277	417,013	270,369	270,595	270,369	0.00%
Professional Services	282,686	376,134	501,376	330,988	724,476	377,988	14.20%
Other Contract Services	1,569,292	1,890,038	1,809,181	2,341,220	2,407,056	2,520,220	7.65%
Rental Expense	7,148	13,728	13,651	7,884	7,884	7,884	0.00%
Insurance		1,881					
Payments to Other Governments	592,863	860,730	601,008	750,000	870,000	900,000	20.00%
Expense Allowances	330,933	348,781	345,455	358,232	358,232	358,232	0.00%
Other Expenses	(132)	37		4,000	4,000	4,000	0.00%
OPERATING EXPENSES	**4,652,963**	**5,798,904**	**5,922,973**	**6,084,226**	**6,624,672**	**6,519,226**	7.15%
NON-OPERATING EXPENSES							
Transfers to Other Funds	1,200,000					6,621,747	100.00%
NON-OPERATING EXPENSES	**1,200,000**					**6,621,747**	100.00%
Total	**58,417,948**	**75,172,449**	**78,278,455**	**80,550,112**	**80,505,414**	**77,556,549**	**-3.72%**

Personnel Summary	**362.50**	**362.50**	**362.50**	**362.50**	**353.00**	**355.00**	**2.00**

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Police

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
Executive							
PERSONNEL SERVICES							
Salaries, Permanent	243,318	441,217	565,946	563,062	554,439	508,569	-9.68%
Salaries, Overtime	874	1,678	6,747				
Leave Payouts	12,757	37,512	37,919				
Benefits	187,245	272,303	445,281	421,356	421,356	250,261	-40.61%
PERSONNEL SERVICES	**444,195**	**752,710**	**1,055,893**	**984,418**	**975,795**	**758,830**	-22.92%
OPERATING EXPENSES							
Utilities	432	2,880	700	1,000	1,000	1,000	0.00%
Equipment and Supplies	9,301	61,920	7,568	14,000	14,352	14,000	0.00%
Repairs and Maintenance	144	138	138				
Conferences and Training	27,428	57,443	28,186				
Professional Services	1,800	20,487	112,576		246,684		
Other Contract Services	9,800	7,799	98				
Expenses Allowances			1,200				
Other Expenses	36	115					
OPERATING EXPENSES	**48,941**	**150,781**	**150,465**	**15,000**	**262,036**	**15,000**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						81,069	100.00%
NON-OPERATING EXPENSES						**81,069**	100.00%
Total	**493,136**	**903,491**	**1,206,358**	**999,418**	**1,237,831**	**854,899**	**-14.46%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

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Police

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
Administrative Operations							
PERSONNEL SERVICES							
Salaries, Permanent	4,338,048	5,708,706	5,958,280	6,523,945	6,419,432	6,667,344	2.20%
Salaries, Temporary	253,185	179,645	182,304	194,138	194,138	198,764	2.38%
Salaries, Overtime	686,423	967,652	859,506	602,810	602,810	602,810	0.00%
Leave Payouts	134,023	202,273	202,050				
Benefits	3,011,745	3,945,132	4,258,705	4,210,842	4,210,842	2,785,844	-33.84%
PERSONNEL SERVICES	**8,423,424**	**11,003,408**	**11,460,844**	**11,531,735**	**11,427,222**	**10,254,762**	-11.07%
OPERATING EXPENSES							
Utilities	23,204	10,785	16,753	14,000	14,000	14,000	0.00%
Equipment and Supplies	449,127	464,980	750,754	511,796	508,935	511,796	0.00%
Repairs and Maintenance	397,755	477,312	517,411	509,008	509,008	579,008	13.75%
Conferences and Training	195,214	241,676	254,800	163,549	163,775	163,549	0.00%
Professional Services	89,954	100,261	97,512	53,310	128,517	93,310	75.03%
Other Contract Services	1,117,391	1,308,297	1,333,473	1,523,300	1,606,829	1,583,300	3.94%
Rental Expense	6,075	12,313	11,847	7,884	7,884	7,884	0.00%
Payment to Other Governments	19,863	2,013		5,000	5,000	5,000	0.00%
Insurance	325,283	342,312	334,255	351,224	351,224	351,224	0.00%
Other Expenses	94	(78)		3,000	3,000	3,000	0.00%
OPERATING EXPENSES	**2,623,960**	**2,959,869**	**3,316,806**	**3,142,071**	**3,298,172**	**3,312,071**	5.41%
NON-OPERATING EXPENSES							
Transfers to Other Funds						1,164,185	100.00%
NON-OPERATING EXPENSES						**1,164,185**	100.00%
Total	**11,047,385**	**13,963,277**	**14,777,650**	**14,673,806**	**14,725,394**	**14,731,018**	**0.39%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Police

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
Investigations							
PERSONNEL SERVICES							
Salaries, Permanent	6,151,331	8,307,927	8,262,390	7,740,906	7,624,069	7,721,881	-0.25%
Salaries, Temporary	45,073	63,833	144,240	65,517	65,517	66,384	1.32%
Salaries, Overtime	542,924	886,940	972,728	657,100	657,100	657,100	0.00%
Leave Payouts	335,060	444,410	400,260				
Benefits	5,102,165	6,661,865	7,200,305	6,113,827	6,113,827	4,087,010	-33.15%
PERSONNEL SERVICES	**12,176,552**	**16,364,976**	**16,979,924**	**14,577,350**	**14,460,513**	**12,532,375**	-14.03%
OPERATING EXPENSES							
Utilities	5,004	9,431	10,394	4,700	4,700	4,700	0.00%
Equipment and Supplies	149,636	211,791	277,326	182,836	192,144	177,836	-2.73%
Repairs and Maintenance	33,674	20,226	11,630	39,584	22,084	26,084	-34.10%
Conferences and Training	14,249	3,021	14,819				
Professional Services	189,602	236,235	289,438	180,033	209,129	180,033	0.00%
Other Contract Services	36,547	50,893	37,596	27,000	52,306	23,000	-14.81%
Rental Expense	323	829					
Expense Allowances	4,050	4,809	1,200	5,408	5,408	5,408	0.00%
Other Expenses	(263)			1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**432,822**	**537,235**	**642,403**	**440,561**	**486,771**	**418,061**	-5.11%
NON-OPERATING EXPENSES							
Transfers to Other Funds						1,319,730	100.00%
NON-OPERATING EXPENSES						**1,319,730**	100.00%
Total	**12,609,374**	**16,902,211**	**17,622,327**	**15,017,911**	**14,947,284**	**14,270,166**	**-4.98%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

Police

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
Uniform							
PERSONNEL SERVICES							
Salaries, Permanent	14,947,827	20,356,765	20,527,922	24,305,696	23,950,526	23,915,675	-1.60%
Salaries, Temporary	16,675	65,406	20,346	120,400	120,400	120,400	0.00%
Salaries, Overtime	2,658,469	2,387,165	2,518,023	2,634,040	2,634,040	3,274,040	24.30%
Leave Payout	597,775	794,086	694,488				
Benefits	13,300,069	17,649,030	19,098,042	20,312,247	20,312,247	13,559,494	-33.24%
PERSONNEL SERVICES	**31,520,815**	**41,252,452**	**42,858,821**	**47,372,383**	**47,017,213**	**40,869,609**	-13.73%
OPERATING EXPENSES							
Utilities	924	1,387	4,171				
Equipment and Supplies	181,567	268,029	228,387	206,575	255,673	241,209	16.77%
Repairs and Maintenance	315,093	444,419	410,058	538,034	460,534	510,900	-5.04%
Conferences and Training	67,422	32,138	119,208	106,820	106,820	106,820	0.00%
Professional Services	1,329	19,152	1,850	97,645	140,145	104,645	7.17%
Other Contract Services	405,555	523,050	438,013	790,920	747,920	913,920	15.55%
Rental Expense	750	585	1,803				
Payments to Other Governments	573,000	860,598	601,008	745,000	865,000	895,000	20.13%
Expense Allowances	1,600	1,660	8,800	1,600	1,600	1,600	0.00%
OPERATING EXPENSES	**1,547,239**	**2,151,018**	**1,813,299**	**2,486,594**	**2,577,692**	**2,774,094**	11.56%
NON-OPERATING EXPENSES							
Transfers to Other Funds	1,200,000					4,056,763	100.00%
NON-OPERATING EXPENSES	**1,200,000**					**4,056,763**	100.00%
Total	**34,268,054**	**43,403,470**	**44,672,120**	**49,858,977**	**49,594,905**	**47,700,466**	**-4.33%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program. A Deputy Director of Homelessness & Behavioral Health Services was added to coordinate the City's homeless response efforts.

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Police

Adopted Budget - FY 2021/22

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
Inmate Welfare (122), Narcotic Forfeiture State and Federal (212, 214, 242), Property and Evidence (216)							
PERSONNEL SERVICES							
Salaries, Overtime		82,787	114,146	156,000	156,000	160,000	2.56%
PERSONNEL SERVICES		**82,787**	**114,146**	**156,000**	**156,000**	**160,000**	2.56%
OPERATING EXPENSES							
Utilities	849	1,203	1,283	33,600	33,600		-100.00%
Equipment and Supplies	2,841	19,013	22,354	164,000	224,736	327,000	99.39%
OPERATING EXPENSES	**3,690**	**20,216**	**23,638**	**197,600**	**258,336**	**327,000**	65.49%
CAPITAL EXPENDITURES							
Equipment	56,895	113,035	10,716				
CAPITAL EXPENDITURES	**56,895**	**113,035**	**10,716**				
Total	**60,585**	**216,039**	**148,499**	**353,600**	**414,336**	**487,000**	**37.73%**

Significant Changes

Equitably shared funds are federal and state financial assistance used to supplement local law enforcement resources. The Police Department is appropriating $75,000 of federal funds to upgrade the briefing/training rooms and $22,000 for the annual subscription to Vintra's Team Plus Plan. Of the state equitably shared funds, $40,000 is appropriated to purchase artificial intelligence software to aid in investigations and $100,000 to enhance training and/or equipment.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Change from Prior Year
00122 Inmate Welfare Fund	3,027	2,855	6,198	3,000	3,000	2,000	(1,000)
00212 Narcotics Forfeiture Fed	34,854	371,484	208,434				
00214 Narcotic Forfeiture/State	11,394	25,582	66,253				
00216 Property and Evidence	23,838	55,413	63,445			10,000	10,000
00242 Narcotics Forfeiture/Treas		11,768	353				
Total	**73,113**	**467,101**	**344,683**	**3,000**	**3,000**	**12,000**	**9,000**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00122 Inmate Welfare Fund	99,894	95,710	100,452	60,834	38,000	22,834	(38,000)
00212 Narcotics Forfeiture Fed	244,815	520,335	593,034	286,368	257,000	29,368	(257,000)
00214 Narcotic Forfeiture/State	256,932	225,248	280,785	280,785	140,000	140,785	(140,000)
00216 Property and Evidence	147,672	147,316	210,168	165,509	40,000	125,509	(40,000)
Total	**749,313**	**988,609**	**1,184,439**	**793,496**	**475,000**	**318,496**	**(475,000)**

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Police

Adopted Budget - FY 2021/22

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Percent Change From Prior Year
Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	84,850	126,628	135,415	279,610	395,133	45,000	-83.91%
Salaries, Temporary	33,081	80,245	86,700		68,727		
Salaries, Overtime	205,081	343,005	228,141		682,551		
Benefits	65,419	74,332	122,358	200,563	323,554		-100.00%
PERSONNEL SERVICES	**388,432**	**624,209**	**572,614**	**480,173**	**1,469,965**	**45,000**	-90.63%
OPERATING EXPENSES							
Equipment and Supplies	142,999	430,848	348,513	295,484	815,116	300,475	1.69%
Repairs and Maintenance	5,382				3,270		
Conferences and Training	4,671	4,064	10,979		51,426		
Professional Services	109,309	111,365	123,912		70,622		
Other Contract Services					50,000		
OPERATING EXPENSES	**262,361**	**546,277**	**483,404**	**295,484**	**990,434**	**300,475**	1.69%
CAPITAL EXPENDITURES							
Improvements						1,124,000	100.00%
Equipment		84,909			147,604		
Vehicles		45,323			180,510		
Capital - Software			25,200		9,800		
CAPITAL EXPENDITURES		**130,232**	**25,200**		**337,914**	**1,124,000**	100.00%
Total	**650,794**	**1,300,718**	**1,081,219**	**775,657**	**2,798,313**	**1,469,475**	**89.45%**

Significant Changes

Each year the Police Department receives a grant from the Office of Traffic Safety. This is a federal grant with the fiscal year beginning October 1 and ending September 30. The differences in personnel costs are due to the timing of the different fiscal years. For capital expenditures, the Police Department is appropriating funds for 3 capital improvement projects-PD Intersection Cameras ($164,000), PD Communications Center upgrade ($780,000), and PD Traffic Office upgrade ($180,000).

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Change from Prior Year
00227 Police Facilities Dev Impact	460,256	327,361	228,012				
00246 CARES Act (CESF)					93,807		(93,807)
00979 AB109 Public Safety Realig	34,133	89,158	96,863	40,000	70,750	73,655	2,905
00984 SLESF Grant 12/13	270,995	528,785	549,156	220,000	220,000	300,000	80,000
01252 Office of Traffic Safety 18/19		398,094	146,609				
01257 Office of Traffic Safety 19/20			337,935	435,173	447,065		(447,065)
Total	**765,385**	**1,343,398**	**1,358,575**	**695,173**	**831,622**	**373,655**	**(457,967)**

Fund Balance Summary	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00227 Police Facilities Dev Impact	1,202,716	1,530,077	1,758,089	1,731,210	1,124,000	607,210	(1,124,000)
00979 AB109 Public Safety Realig	222,452	165,740	196,164	120,517	51,820	68,697	(51,820)
Total	**1,425,168**	**1,695,817**	**1,954,253**	**1,851,727**	**1,175,820**	**675,907**	**(1,175,820)**

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City of Huntington Beach
Public Works
Adopted – FY 2021/22

Director of Public Works

MAINTENANCE AND OPERATIONS

Operations Manager

Administrative Secretary

STREET MAINTENANCE
Street Maintenance Supervisor
Street Maintenance Crewleader
Street Maintenance Leadworker (2)
Street Equipment Operator (2)
Maintenance Service Worker (5)

LANDSCAPE MAINTENANCE
Landscape Maintenance Supervisor
Landscape Maintenance Crewleader
Landscape Maint. Leadworker (2)
Landscape Equipment Operator
Pest Control Specialist
Irrigation Specialist

TREE MAINTENANCE
Tree Maintenance Supervisor
Tree Maintenance Crewleader
Tree Maintenance Leadworker
Tree Equipment Operator (2)
Maintenance Service Worker (2)

BEACH MAINTENANCE
Beach Operations Supervisor
Beach Maintenance Crewleader (2)
Sr. Facilities Maintenance Technician (2)
Beach Equipment Operator (2)
Beach Maintenance Service Worker

FLEET MAINTENANCE
Fleet Operations Supervisor
Equip/Auto Maint. Crewleader (2)
Equip/Auto Maint. Leadworker (3)
Equipment Support Assistant
Mechanic III (6)
Mechanic II (3)

FACILITY MAINTENANCE
Facilities Maintenance Supervisor
Facilities Maint. Crewleader (2)
Facilities Maintenance Technician (3)
Electrician

ADMINISTRATION

Administrative Svcs Manager

Senior Administrative Analyst (2)
Administrative Analyst (3)
Administrative Aide
Senior Accounting Technician
Accounting Technician II
Administrative Assistant
Administrative Secretary
Field Service Representative
Code Enforcement Officer I
Office Assistant II (5)

Deputy Director of Public Works

UTILITIES

WATER & SEWER ADMINISTRATION
Water Conservation Coordinator
Warehousekeeper
Stock Clerk
Administrative Secretary

SCADA / GIS / SURVEY
Utilities Technology Coordinator
SCADA Technician
Survey Technician II (2)
GIS Analyst II (2)

WATER PRODUCTION/
Water Production Supervisor
Water Operations Crewleader
Water Operations Leadworker (2)
Water Systems Technician III (3)
Water Systems Technician II (5)

WATER DISTRIBUTION / METERS / QUALITY
Water Distribution Superintendent
Water Dist. Maint. Crewleader (2)
Water Dist. Meters Crewleader
Engineering Aide
Water Dist. Maint. Leadworker (6)
Water Dist. Meters Leadworker (2)
Water Equipment Operator (4)
Water Service Worker (13)
Water Meter Repair Technician (5)
Field Service Representative
Water Meter Reader (2)
Accounting Technician II
Water Utility Locator
Water Quality Supervisor
Water Quality Coordinator
Water Quality Technician
Cross Connection Control Specialist (2)

WASTEWATER
Wastewater Supervisor
Wastewater Ops Crewleader
Wastewater Ops Leadworker (3)
Wastewater Equipment Operator (5)
Senior Wastewater Pump Mechanic
Wastewater Pump Mechanic
Wastewater Service Worker (7)

Deputy Director of Public Works

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP
Principal Civil Engineer
Senior Traffic Engineer (2)
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE
Traffic Signal/Light Crewleader
Traffic Signal Electrician (2)
Traffic Maint Service Worker (2)

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING
Construction Manager
Senior Construction Inspector (3)
Construction Inspector II
Contract Administrator (3)

DESIGN ENGINEERING
Principal Civil Engineer
Senior Civil Engineer (2)
Park Development Project Coordinator

DEVELOPMENT ENGINEERING
Principal Civil Engineer
Senior Civil Engineer (2)
Senior Engineering Technician
Civil Engineering Assistant

WATER AND SEWER ENGINEERING
Principal Civil Engineer
Senior Civil Engineer
Associate Civil Engineer
Assistant Civil Engineer
Civil Engineering Assistant

STORM WATER QUALITY
Environmental Service Manager
Admin. Environmental Specialist (2)

Public Works

Department Descriptions

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, operation, and maintenance of City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, beach facilities, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours-a-day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program. The five Public Works divisions are committed to providing the highest quality of service to the community.

Administration Division

Administration provides general planning and management for four Divisions, including policy direction and program evaluation. The division also administers the City's solid waste and recycling contract. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission, Citizens Infrastructure Advisory Board, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. This division maintains the City's infrastructure record-drawings and project information.

Engineering Division

Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. Inspection reviews developer-installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.

Maintenance and Operations Division

The Maintenance and Operations Division is responsible for facility, fleet, beach, landscaping, street and tree maintenance. Staff perform a variety of maintenance, repair and equipment replacement activities on City facilities including the Civic Center, libraries, fire stations, recreation centers, and the pier. Maintenance and Operations is responsible for various renovation and infrastructure improvement projects to maintain a safe and comfortable environment for patrons and employees and to preserve the value of facilities and equipment. ASE-certified mechanics provide comprehensive maintenance and repair services on City vehicles and large equipment that range from fire and police vehicles, marine vessels, and ATV's to 10-ton dump trucks.

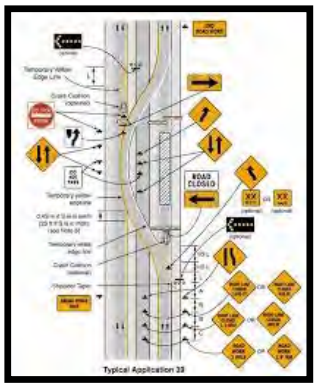
Public Works

Department Descriptions

The Beach Maintenance Section is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Promenade Parking Structure, and Pier Plaza. They're also responsible for cleaning the beaches at Huntington Harbour and Sunset Beach. The Landscape Maintenance Section keeps the City parks, play areas, City facilities, landscaped medians and roadside areas in a safe and attractive condition. The Street Maintenance Section cleans, maintains, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance Section provides routine and emergency trimming, removal, and planting at City parks, facilities, and the City's right of way. The division contracts out for most of its services including landscape maintenance, scheduled tree trimming, harbor cleaning, and street sweeping. Staff members respond to requests for service from the public, supervise contract services, and provide support at special events and activities.

Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests related to traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, and parks and sports field lighting. The Traffic Engineering staff manage contracts for the maintenance of all required traffic delineation, signage, and pavement and curb markings. Staff provides traffic control planning services for City-sponsored special events.



Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater and imported water production, reservoir operations, water quality testing, backflow device testing program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The storm water drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and computer control systems. Water conservation education and practices are an important function of this Division.

Public Works

Ongoing Activities & Projects

- Plan, develop, and construct the annual Capital Improvement Program (CIP).
- Respond to thousands of customer phone calls and issue more than 12,000 service requests annually to resolve caller issues.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Complete 2,000 service work orders for facilities maintenance.
- Respond and remove over 1,600 graffiti incidents and 250 hazardous materials incidents annually.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 760 acres in 70 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Trim street trees as needed.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.
- Perform over 9,000 preventative maintenance and mechanical repairs for the City's fleet.
- Maintain 1.75 million square feet of facilities.
- Read 52,500 customer water meters monthly.
- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily.
- Clean and inspect the entire sanitary sewer system on an 18-month cycle.
- Clean 2,000 catch basins, drain inlets and 12 miles of channels to comply with State and Federal water quality regulations.
- Perform over 30,000 water system water quality tests annually.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 28,000 acre-feet of high-quality drinking water.
- Coordinate traffic operations and construction work with Caltrans on Beach Blvd and PCH.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority, and Caltrans, including coordination of construction activities for the I-405 Improvement Project.
- Maintain and operate 147 traffic signals and over 1,500 street, park, and sports lights.
- Provide 24/7 emergency response for traffic signal operational issues (malfunctions, accidents, natural disasters, etc.).
- Provide maintenance and contract management for over 10,800 streetlights.
- Clean and maintain the pier and Pier Plaza.
- Maintain all beaches, including Huntington Harbour and Sunset Beach.
- Sweep and clean beach parking lots and multi-use paths.
- Remove debris from 120 fire pits.

Public Works

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2021/22 are presented below.

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ADOPTED	Strategic Plan Goal
Goal: 1. Process 85% of first development plan checks within 20 business days of receipt. **Measure:** % of first development plan checks processed	100%	95%	85%	Strengthen Long-Term Financial and Economic Sustainability
Goal: 2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP. **Measure:** % of CIP projects awarded as indicated	80%	90%	80%	Enhance and Maintain the Infrastructure
Goal: 3. Abate 100% of graffiti on City property within three business days of report. **Measure:** % of graffiti abated within three business days	80%	80%	80%	Enhance and Maintain the Infrastructure/ Enhance and Modernize Public Safety Service Delivery
Goal: 4. Complete 90% of work orders and service requests within requested schedule. **Measure:** % of work orders completed within requested schedule	90%	90%	90%	Enhance and Maintain the Infrastructure
Goal: 5. Manage Central Warehouse operations with a variance of less than one percent of inventory value. **Measure:** % variance of inventory value	<1%	<1%	<1%	Strengthen Long-Term Financial and Economic Sustainability
Goal: 6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours. **Measure:** % of water quality complaints responded to and addressed within 24 hours	95%	95%	95%	Enhance and Modernize Public Safety Service Delivery

Public Works

Accomplishments & Objectives

FY 2020/21 Accomplishments

- Completed the construction of the Cameron Lane Homeless Navigation Center.
- Completed upgrades to traffic signal and facility communications between Joint Powers training facility, the Utility Yard, and City Hall.
- Completed the design for the conversion/replacement of 7 blocks of high voltage lighting to LED lighting on Orange Avenue.
- Prepared and administered traffic control plans for several COVID-19 related special events and demonstrations.
- Deployed more than 3,000 COVID-19 related signs at various City facilities in support of efforts to stem the spread of the virus.
- Completed construction valued at over $2 million of traffic signal safety improvements for five intersections.
- Actively participated in the review and coordination of construction work with the OC405 team for the Interstate 405 improvement project.
- Transitioned signing and marking maintenance services to contract services as part of Public Works Department reorganization.
- Installed sand filter at Well 1.
- Began Flood Station Controls Upgrade Project at Slater, Bolsa Chica, Marilyn and Atlanta stations.
- Completed backflow upgrade of City's Corporate Yard for water system meter protection.
- Rehabilitated monument and fencing at four entrances at the Glen Mar Tract.
- Provided residential paving, concrete and sidewalk repairs in Maintenance Zone 9.
- Completed construction of the Edgewater Sewer Lift Station.
- Awarded construction contracts and began construction of the Slater and Saybrook Lift Stations.
- Awarded a construction contract to replace water mains in Sunset Beach.
- Began construction of an elevated walkway at Central Park.
- Maintained a six-year tree trimming cycle citywide.
- Awarded new contracts for Landscape Maintenance at all City parks, including the Beach Front, Bluff Top and Sunset Beach Greenbelt parks.
- Continued homeless encampment cleanup to enhance cleanliness and safety in parks and public areas.
- Completed rehabilitation of 2.5 miles of arterial highways.
- Awarded a construction contract to rehabilitate 2 miles of arterial highways.
- Replaced two restrooms in Central Park.
- Managed and maintain 2 million square feet of facilities (mechanical, electrical, plumbing, fire/life safety, carpentry, roofing, painting and flooring).
- Completed 1,800 facilities services requests.
- Completed 2,000 graffiti abatement requests.
- Managed and maintained 900 pieces of fleet rolling stock with over 6,000,000 miles driven.
- Purchased and processed 45 new vehicles.
- Completed over 6,000 fleet service requests.
- Managed the purchase and delivery of 500,000 gallons of fuel.
- Managed 9 fuel sites with Unleaded, Diesel, CNG, Propane and Jet-A Fuels.
- Completed 2,000 fleet preventive maintenance inspections and service.
- Re-located 700 feet of 8" water main on Delaware south of Atlanta for the Atlanta widening project.
- Replaced over 75 of approximately 16,000 water system valves citywide.
- Converted 900 meter connections to Automated Meter Infrastructure (AMI) on the north end of the City. Full conversion scheduled to be completed by the end of fiscal year 20/21.
- Implemented new post-collection recycling program for residential green waste for compliance with CalRecycle mandates.

Public Works

Accomplishments & Objectives

FY 2021/22 Objectives

- Complete construction of 2.5 miles of fiber optic communication cables connecting various City facilities with City Hall.
- Renew striping on 10 arterials within 3 of the Public Works Maintenance zones.
- Work with OC405 and Orange County Transportation Authority (OCTA) to complete and open the Edinger bridge over I-405.
- Replace/upgrade street name signs in 4 – ½ mile square residential blocks of the City.
- Complete traffic signal maintenance and equipment replacement at the Warner/Nichols and Brookhurst/Indianapolis intersections.
- Complete improvements to the traffic signal at the intersection of Warner Avenue and Graham Street.
- Update the City's Traffic Signal Priority List and Left Turn Phasing studies.
- Initiate preparation of a comprehensive citywide Mobility Study.
- Work in cooperation with OCTA and adjacent cities to complete traffic signal coordination and operational improvements on the Edinger and Warner corridors.
- Continue Flood Station Controls Upgrades; eleven (11) of fifteen (15) sites remaining.
- Complete remaining West Orange County Water Board (WOCWB) vault upgrades.
- Continue replacement of Reservoir Hill Booster engines #4 & #5.
- Upgrade and replace Reservoir Hill Variable Frequency Drive (VFD) and pump.
- Provide residential paving, concrete and sidewalk repairs in Maintenance Zone 3.
- Maintain the six-year tree trimming cycle and continue to work towards achieving a four-year tree trimming cycle.
- Continue Central Park rehabilitation.
- Install and upgrade trash receptacles at Central Park and implement automated collection services.
- Continue to rehabilitate Glen Mar tract frontage road.
- Improve Bluff Top Park railings, path and landscaping.
- Complete design and award up to 3 miles of arterial rehabilitation projects.
- Rehabilitate the street pavement in Maintenance Zone 3, including new ADA curb ramps.
- Design and award a construction contract for the McFadden Sewer Lift Station.
- Provide improvements to the City's Peck and Overmyer water reservoirs.
- Continue development of facilities preventive maintenance program.
- Continue development of facilities equipment inventory.
- Continue development of deferred maintenance and equipment replacement plans.
- Reduce fuel consumption and emissions produced.
- Increase purchase of hybrid and electric vehicles.
- Streamline vehicle replacement process.
- Increase fleet equipment availability.
- Reduce fleet work order turnaround time.
- Increase technician efficiency.
- Increase ASE certifications for mechanics.
- Achieve 99% preventive maintenance completion status.
- Implement mechanic cross-training.
- Continue 100% accident free work environment.
- Continue implementing space-planning guidelines for recycling, organics and solid waste containers for distribution to development project applicants.
- In conjunction with Rainbow/Republic Services, draft and propose new citywide programs and implementation schedule for residential food waste recycling and edible food recovery as mandated by CalRecycle under the Short-Lived Climate Pollutants reduction act (SB1383).
- Perform Closed Circuit Television (C.C.T.V.) of 25% of City sewer main lines.
- Rehabilitate of 100 sewer manholes.
- Remove calcium from 25,000 linear feet of sewer main lines for CIP slip lining project.
- Replace 350 linear feet of storm drain half round.
- Upsize and re-locate 400 ft. of 8" main on Hartford and Florida.
- Relocate 50 service lines in the track between Edwards / Gothard and Garfield / Ellis.

Public Works

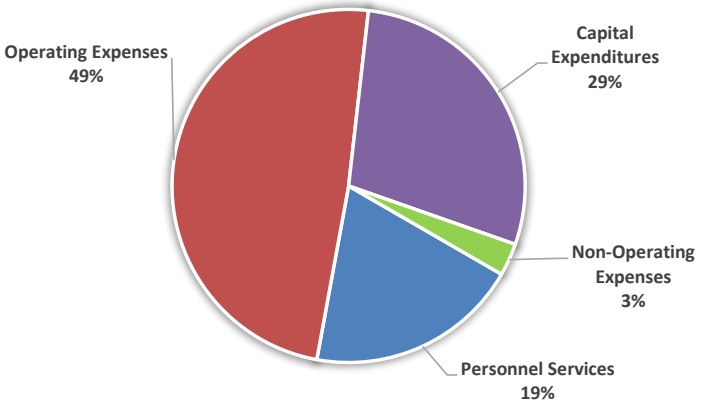
Accomplishments & Objectives

- Replace 1,500 water meters on the south east section of the City as part of the 15 year change out program.
- Upgrade AMI software.
- Upgrade Under Ground Service Alert software to meet AB 1166 Electronic Positive Response.
- Inspect approximately 20,000 square feet of turf for turf removal rebates available to residential and business customers.
- Identify and provide approximately 500 dedicated irrigation meters to GIS for incorporation into the GIS system to ensure compliance with AB 606 (City has approximately 1,500 dedicated irrigation meters which are required to be identified and reported to the State in three (3) years).

Public Works
Adopted Budget - FY 2021/22
Summary Charts

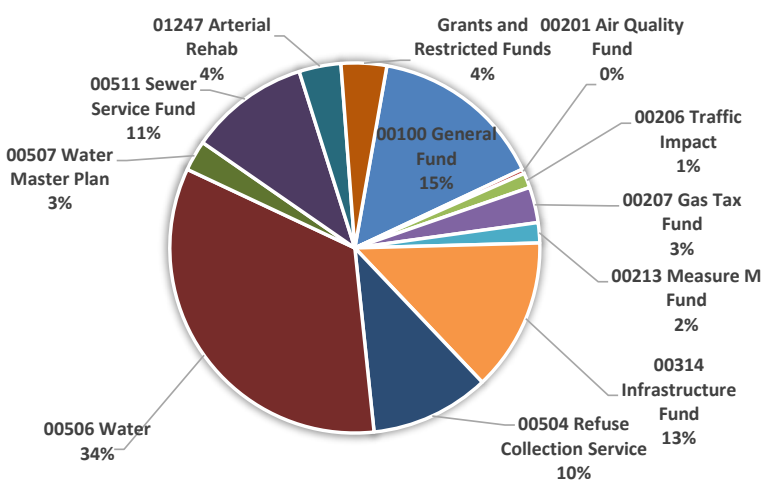
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	21,079,879	28,032,151	29,277,846	31,067,151	27,303,715	25,679,432
Operating Expenses	40,419,874	56,960,018	57,713,870	61,696,067	65,706,967	64,227,787
Capital Expenditures	10,470,549	17,172,214	18,134,732	21,552,500	59,631,444	37,517,284
Non-Operating Expenses	4,138,681	6,419,871	6,787,505	995,500	995,500	3,899,162
Total Expenditures by Category	**76,108,983**	**108,584,254**	**111,913,953**	**115,311,218**	**153,637,626**	**131,323,665**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	19,049,857	25,953,156	24,868,447	25,889,839	23,065,012	19,962,943
00201 Air Quality Fund	32,746	106,608	102,149	540,482	1,255,004	531,500
00206 Traffic Impact	90,191	914,922	2,157,222	195,000	721,775	1,690,000
00207 Gas Tax Fund	2,294,598	2,577,979	3,089,234	2,350,000	5,302,003	4,076,420
00213 Measure M Fund	2,541,776	4,938,458	3,156,679	3,398,168	4,929,171	2,318,987
00314 Infrastructure Fund	1,129,514	3,970,211	2,961,179	2,992,500	8,851,816	17,506,993
00504 Refuse Collection Service	8,944,349	12,050,460	12,609,084	12,622,020	13,086,294	13,667,909
00506 Water	28,683,401	40,375,968	40,501,977	43,695,352	44,370,430	44,122,678
00507 Water Master Plan	1,164,923	2,238,252	3,091,113	3,060,000	8,860,136	3,493,684
00511 Sewer Service Fund	6,399,265	9,441,907	9,827,898	12,129,875	19,051,406	13,764,987
01247 Arterial Rehab		1,126,234	3,361,778	3,180,000	6,683,016	4,800,000
Grants and Restricted Funds	5,746,664	4,860,559	6,160,246	5,208,000	17,351,354	5,217,283
Total Expenditures by Fund	**76,077,283**	**108,554,716**	**111,887,005**	**115,261,235**	**153,527,417**	**131,153,384**

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Public Works

Adopted Budget - FY 2021/22

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	11,795,827	15,098,333	15,208,401	17,699,600	13,936,164	16,833,031	-4.90%
Salaries, Temporary	315,387	441,391	337,159	697,059	697,059	760,600	9.12%
Salaries, Overtime	616,180	966,821	930,538	807,910	807,910	797,343	-1.31%
Leave Payouts	633,203	689,659	1,100,984				
Benefits	7,719,282	10,835,947	11,700,764	11,862,582	11,862,582	7,288,458	-38.56%
PERSONNEL SERVICES	**21,079,879**	**28,032,151**	**29,277,846**	**31,067,151**	**27,303,715**	**25,679,432**	-17.34%
OPERATING EXPENSES							
Utilities	500,563	941,590	1,170,536	1,170,600	1,170,600	1,228,500	4.95%
Purchased Water	11,106,076	16,435,060	16,386,899	17,100,000	17,100,000	18,450,000	7.89%
Equipment and Supplies	2,422,629	2,928,990	2,705,256	3,705,793	3,710,563	3,812,168	2.87%
Repairs and Maintenance	9,394,558	12,877,323	13,061,396	14,745,295	17,092,132	14,653,234	-0.62%
Conferences and Training	126,472	163,319	127,906	186,200	206,360	207,600	11.49%
Professional Services	1,708,471	1,712,462	1,827,823	1,991,220	2,780,949	2,414,200	21.24%
Other Contract Services	8,559,506	11,983,213	12,317,938	12,468,317	12,977,612	13,510,081	8.36%
Rental Expense	38,097	55,299	42,486	37,000	37,000	37,000	0.00%
Claims Expense		118,500					
Insurance	4,431	5,439	7,385	9,500	9,500	9,500	0.00%
Payments to Other Governments	18,004	42,684	31,945	42,000	42,000	42,000	0.00%
Interdepartmental Charges	6,068,500	8,460,658	8,726,251	8,694,792	9,034,901	8,323,504	-4.27%
Expense Allowances	63,499	78,600	72,251	86,300	86,300	75,500	-12.51%
Other Expenses	409,068	1,156,881	1,235,798	1,459,050	1,459,050	1,464,500	0.37%
OPERATING EXPENSES	**40,419,874**	**56,960,018**	**57,713,870**	**61,696,067**	**65,706,967**	**64,227,787**	4.10%
CAPITAL EXPENDITURES							
Improvements	17,213,082	27,219,443	20,705,952	18,773,500	56,049,559	35,228,283	87.65%
Equipment	258,465	1,422,862	154,366	1,580,000	1,580,000	810,000	-48.73%
Vehicles	609,914	201,933	381,425	1,154,000	1,656,885	1,414,001	22.53%
Software - Capital				45,000	345,000	65,000	44.44%
Capitalized PP&E Offset	(7,610,912)	(11,672,024)	(3,107,011)				
CAPITAL EXPENDITURES	**10,470,549**	**17,172,214**	**18,134,732**	**21,552,500**	**59,631,444**	**37,517,284**	74.07%
NON-OPERATING EXPENSES							
Debt Service Expenses	23,592	262,494	67,611	945,000	945,000	525,000	-44.44%
Transfers to Other Funds	58,062	87,688	585,180	50,500	50,500	3,374,162	6581.51%
Depreciation	4,037,258	6,069,689	6,134,714				
Prior Period Adjustment	19,769						
NON-OPERATING EXPENSES	**4,138,681**	**6,419,871**	**6,787,505**	**995,500**	**995,500**	**3,899,162**	291.68%
Grand Total	**76,108,983**	**108,584,254**	**111,913,953**	**115,311,219**	**153,637,626**	**131,323,665**	**13.89%**
General Fund	19,049,857	25,953,156	24,868,447	25,889,839	23,065,012	19,962,943	-22.89%
Other Funds	57,059,126	82,631,098	87,045,505	89,421,380	130,572,613	111,360,722	24.53%
Grand Total	**76,108,983**	**108,584,254**	**111,913,952**	**115,311,219**	**153,637,625**	**131,323,665**	**13.89%**

Personnel Summary	**207.00**	**207.00**	**207.00**	**207.00**	**199.00**	**201.00**	**2.00**

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Public Works

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	5,641,996	7,371,416	7,259,176	8,341,225	4,577,789	4,695,236	-43.71%
Salaries, Temporary	189,629	287,768	211,233	321,921	321,921	331,100	2.85%
Salaries, Overtime	281,311	450,662	409,255	320,660	320,660	326,343	1.77%
Leave Payouts	312,484	463,964	510,062				
Benefits	3,896,720	5,054,159	5,439,152	5,517,164	5,517,164	1,950,009	-64.66%
PERSONNEL SERVICES	**10,322,140**	**13,627,969**	**13,828,878**	**14,500,970**	**10,737,533**	**7,302,688**	-49.64%
OPERATING EXPENSES							
Utilities		6,419	4,510				
Equipment and Supplies	1,516,279	1,940,547	1,692,851	2,037,393	1,985,665	1,968,893	-3.36%
Repairs and Maintenance	6,135,087	8,932,320	8,013,762	8,102,806	8,921,201	8,528,511	5.25%
Conferences and Training	30,937	54,799	48,875	66,100	86,260	62,000	-6.20%
Professional Services	387,079	500,859	521,555	375,220	517,503	520,700	38.77%
Other Contract Services	242,854	385,848	242,654	295,000	304,500	260,000	-11.86%
Rental Expense	29,395	46,355	33,686	12,000	12,000	12,000	0.00%
Payments to Other Governments	15,904	40,684	19,607	39,500	39,500	39,500	0.00%
Expense Allowances	41,663	51,636	43,576	55,300	55,300	49,800	-9.95%
Other Expenses	287,679	315,220	367,993	355,050	355,050	358,000	0.83%
OPERATING EXPENSES	**8,686,876**	**12,274,687**	**10,989,069**	**11,338,369**	**12,276,979**	**11,799,404**	4.07%
CAPITAL EXPENDITURES							
Improvements	2,966						
CAPITAL EXPENDITURES	**2,966**						
NON-OPERATING EXPENSES							
Transfers to Other Funds	37,875	50,500	50,500	50,500	50,500	860,851	1604.66%
NON-OPERATING EXPENSES	**37,875**	**50,500**	**50,500**	**50,500**	**50,500**	**860,851**	1604.66%
Total	**19,049,857**	**25,953,156**	**24,868,447**	**25,889,839**	**23,065,012**	**19,962,943**	**-22.89%**

Personnel Summary	**97.75**	**97.75**	**97.75**	**95.95**	**53.00**	**53.50**	**0.50**

Public Works

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	326,668	365,404	370,077	440,333	254,540	441,511	0.27%
Salaries, Temporary	12,383	16,642	10,600	17,000	17,000	17,700	4.12%
Salaries, Overtime	4,080	1,384	15,625	200	200	200	0.00%
Leave Payouts	18,672	18,631	33,583				
Benefits	197,379	239,026	265,648	261,648	261,648	145,074	-44.55%
PERSONNEL SERVICES	**559,181**	**641,086**	**695,533**	**719,181**	**533,387**	**604,485**	-15.95%
OPERATING EXPENSES							
Utilities		58	(625)				
Equipment and Supplies	6,864	13,258	11,612	19,000	19,000	19,000	0.00%
Repairs and Maintenance	9,254	17,735	14,754	26,900	28,300	26,900	0.00%
Conferences and Training	2,819	5,419	3,947	1,000	1,000	1,000	0.00%
Professional Services	1,800						
Other Contract Services	1,221	1,095	177				
Rental Expense	3,025	125	2,143				
Expense Allowances	2,770	3,165	3,173	3,800	3,800	3,800	0.00%
Other Expenses			274				
OPERATING EXPENSES	**27,753**	**40,856**	**35,454**	**50,700**	**52,100**	**50,700**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	37,875	50,500	50,500	50,500	50,500	126,669	150.83%
NON-OPERATING EXPENSES	**37,875**	**50,500**	**50,500**	**50,500**	**50,500**	**126,669**	150.83%
Total	**624,809**	**732,442**	**781,487**	**820,381**	**635,987**	**781,854**	**-4.70%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. As part of the realignment/restructuring of the Department in mid-fiscal year 2020/21, Administration is now designated as separate Division.

Public Works

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Engineering							
PERSONNEL SERVICES							
Salaries, Permanent	1,133,434	1,318,663	990,968	1,424,178	759,122	1,314,371	-7.71%
Salaries, Temporary	13,365	19,679	33,585	31,050	31,050	32,095	3.37%
Salaries, Overtime	141	405	761	6,240	6,240	6,240	0.00%
Leave Payouts	19,393	34,237	51,046				
Benefits	659,130	777,907	735,675	870,725	870,725	484,022	-44.41%
PERSONNEL SERVICES	**1,825,462**	**2,150,891**	**1,812,035**	**2,332,194**	**1,667,137**	**1,836,728**	-21.24%
OPERATING EXPENSES							
Utilities			919				
Equipment and Supplies	22,886	32,869	58,553	9,000	9,000	9,000	0.00%
Repairs and Maintenance			263				
Conferences and Training	5,650	2,907	362	8,500	8,500	8,500	0.00%
Professional Services	323,464	482,019	518,048	330,700	470,638	470,700	42.33%
Other Contract Services	13,560	10,233	15,502				
Expense Allowances	4,193	5,038	2,003	1,000	1,000	1,000	0.00%
Other Expenses	267,246	289,137	329,140	330,000	330,000	330,000	0.00%
OPERATING EXPENSES	**636,999**	**822,203**	**924,791**	**679,200**	**819,138**	**819,200**	20.61%
CAPITAL EXPENDITURES							
Improvements	2,966						
CAPITAL EXPENDITURES	**2,966**						
NON-OPERATING EXPENSES							
Transfers to Other Funds						226,796	100.00%
NON-OPERATING EXPENSES						**226,796**	100.00%
Total	**2,465,428**	**2,973,094**	**2,736,826**	**3,011,394**	**2,486,275**	**2,882,724**	**-4.27%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Public Works

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Maintenance Operations							
PERSONNEL SERVICES							
Salaries, Permanent	3,567,253	4,675,868	4,891,692	5,443,803	3,115,284	2,673,559	-50.89%
Salaries, Temporary	153,843	231,538	167,048	256,371	256,371	263,438	2.76%
Salaries, Overtime	205,351	328,508	289,561	201,520	201,520	218,353	8.35%
Leave Payouts	244,895	373,224	393,374				
Benefits	2,591,037	3,370,762	3,718,020	3,708,749	3,708,749	1,202,788	-67.57%
PERSONNEL SERVICES	**6,762,380**	**8,979,901**	**9,459,695**	**9,610,443**	**7,281,924**	**4,358,138**	-54.65%
OPERATING EXPENSES							
Utilities		6,297	4,086				
Equipment and Supplies	1,371,661	1,734,460	1,483,603	1,903,143	1,847,381	1,908,143	0.26%
Repairs and Maintenance	5,367,161	8,046,805	7,230,678	7,075,246	7,718,214	7,213,281	1.95%
Conferences and Training	22,354	44,207	22,244	50,000	50,000	43,500	-13.00%
Professional Services	7,485	5,000		35,000	35,000	35,000	0.00%
Other Contract Services	228,073	330,013	225,765	295,000	304,500	260,000	-11.86%
Rental Expense	26,370	46,230	30,778	12,000	12,000	12,000	0.00%
Payments to Other Governments	15,904	40,684	19,607	39,500	39,500	39,500	0.00%
Expense Allowances	30,650	36,925	31,833	45,100	45,100	39,600	-12.20%
Other Expenses	4,553	266	14,219	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	**7,074,211**	**10,290,887**	**9,062,812**	**9,457,989**	**10,054,695**	**9,554,024**	1.02%
NON-OPERATING EXPENSES							
Transfer to Other Funds						461,466	100.00%
NON-OPERATING EXPENSES						**461,466**	100.00%
Total	**13,836,591**	**19,270,788**	**18,522,508**	**19,068,432**	**17,336,619**	**14,373,628**	**-24.62%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. As part of the realignment/restructuring of the Department in FY 2020/21, the functions under the former General Services Division were incorporated into the Maintenance Operations Division. Historical data has been included for better comparison. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Public Works

Adopted Budget - FY 2021/22

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Transportation							
PERSONNEL SERVICES							
Salaries, Permanent	597,740	830,215	806,919	849,660	342,892	114,599	-86.51%
Salaries, Temporary	10,038	19,910		17,500	17,500	17,867	2.10%
Salaries, Overtime	44,374	65,365	55,522	67,150	67,150	56,000	-16.60%
Leave Payouts	29,523	37,872	32,058				
Benefits	399,223	531,102	567,890	546,439	546,439	46,939	-91.41%
PERSONNEL SERVICES	**1,080,897**	**1,484,463**	**1,462,389**	**1,480,749**	**973,981**	**235,405**	-84.10%
OPERATING EXPENSES							
Utilities		64	129				
Equipment and Supplies	114,868	159,961	139,083	106,250	110,284	32,750	-69.18%
Repairs and Maintenance	524,004	529,992	503,453	603,000	768,007	893,620	48.20%
Conferences and Training	114	2,266	22,322	6,600	26,760	9,000	36.36%
Professional Services	54,330	13,840	3,506	9,520	11,865	15,000	57.56%
Other Contract Services		44,507	1,210				
Expense Allowances	4,050	5,400	5,441	5,400	5,400	5,400	0.00%
OPERATING EXPENSES	**697,366**	**756,030**	**675,145**	**730,770**	**922,315**	**955,770**	30.79%
NON-OPERATING EXPENSES							
Transfer to Other Funds						19,803	100.00%
NON-OPERATING EXPENSES						**19,803**	100.00%
Total	**1,778,263**	**2,240,493**	**2,137,534**	**2,211,519**	**1,896,296**	**1,210,978**	**-45.24%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and departmental restructuring initiated through the Separation Incentive Program.

Public Works

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Utilities							
PERSONNEL SERVICES							
Salaries, Permanent	16,902	181,266	199,520	183,250	105,951	151,196	-17.49%
Salaries, Overtime	27,365	55,000	47,787	45,550	45,550	45,550	0.00%
Benefits	49,953	135,362	151,918	129,603	129,603	71,186	-45.07%
PERSONNEL SERVICES	**94,220**	**371,629**	**399,225**	**358,403**	**281,104**	**267,932**	-25.24%
OPERATING EXPENSES							
Repairs and Maintenance	234,667	337,788	264,615	397,660	406,680	394,710	-0.74%
Rental Expense			765				
Expense Allowances		1,107	1,127				
Other Expenses	15,880	25,817	24,360	22,050	22,050	25,000	13.38%
OPERATING EXPENSES	**250,547**	**364,711**	**290,867**	**419,710**	**428,730**	**419,710**	0.00%
NON-OPERATING EXPENSES							
Transfer to Other Funds						26,117	100.00%
NON-OPERATING EXPENSES						**26,117**	100.00%
Total	**344,767**	**736,340**	**690,092**	**778,113**	**709,835**	**713,759**	**-8.27%**

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account. Changes in Operating Expenses reflect the realignment of funding between expenditure categories.

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Traffic Impact (206)							
PERSONNEL SERVICES							
Salaries, Permanent	62,496	8,604	2,141				
Benefits	18,338	2,007	937				
PERSONNEL SERVICES	**80,835**	**10,611**	**3,078**				
OPERATING EXPENSES							
Professional Services						90,000	100.0%
OPERATING EXPENSES						**90,000**	100.0%
CAPITAL EXPENDITURES							
Improvements	9,356	904,311	2,154,144	195,000	721,775	1,600,000	720.51%
CAPITAL EXPENDITURES	**9,356**	**904,311**	**2,154,144**	**195,000**	**721,775**	**1,600,000**	720.51%
Total	**90,191**	**914,922**	**2,157,222**	**195,000**	**721,775**	**1,690,000**	**766.7%**

Significant Changes

Funds are budgeted in the FY 2021/22 are for various signal improvements, including expansion of the City's fiber optic network.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00206 Traffic Impact	720,113	738,612	647,895			100,000	100,000
Total	**720,113**	**738,612**	**647,895**			**100,000**	**100,000**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00206 Traffic Impact	4,425,053	4,248,742	2,739,414	2,218,392	1,590,000	628,392	(1,590,000)
Total	**4,425,053**	**4,248,742**	**2,739,414**	**2,218,392**	**1,590,000**	**628,392**	**(1,590,000)**

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Gas Tax Fund (207)							
PERSONNEL SERVICES							
Salaries, Permanent	5,588	4,372	98,894			743,830	100.00%
Salaries, Overtime			705				
Benefits	10,561	1,180	31,304			339,165	100.00%
PERSONNEL SERVICES	**16,149**	**5,552**	**130,902**			**1,082,995**	100.00%
OPERATING EXPENSES							
Repairs and Maintenance	493,796		250,000				
Professional Services	1,792						
Other Expenses	67						
OPERATING EXPENSES	**495,655**		**250,000**				
CAPITAL EXPENDITURES							
Improvements	1,782,794	2,572,428	2,708,332	2,350,000	5,302,003	2,865,000	21.91%
CAPITAL EXPENDITURES	**1,782,794**	**2,572,428**	**2,708,332**	**2,350,000**	**5,302,003**	**2,865,000**	21.91%
NON-OPERATING EXPENSES							
Transfers to Other Funds						128,425	100.00%
NON-OPERATING EXPENSES						**128,425**	100.00%
Total	**2,294,598**	**2,577,979**	**3,089,234**	**2,350,000**	**5,302,003**	**4,076,420**	**73.46%**

Significant Changes

Gas Tax funds are restricted to expenditures on street right-of-way improvements. The FY 2021/22 budget includes funding for residential pavement maintenance and personnel costs previously charged to the General Fund. These budgetary changes were implemented as part of the realignment/restructuring of the Department in mid-fiscal year 2020/21.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00207 Gas Tax Fund	2,375,348	3,350,390	3,089,826	2,806,250	2,806,250	3,274,452	468,202
Total	**2,375,348**	**3,350,390**	**3,089,826**	**2,806,250**	**2,806,250**	**3,274,452**	**468,202**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year Revised
00207 Gas Tax Fund	2,253,460	3,025,870	3,026,462	859,977	801,968	58,009	(801,968)
Total	**2,253,460**	**3,025,870**	**3,026,462**	**859,977**	**801,968**	**58,009**	**(801,968)**

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Measure M Fund (213)							
PERSONNEL SERVICES							
Salaries, Permanent	400,945	596,800	607,126	869,659	869,659	1,106,221	27.20%
Salaries, Temporary	819						
Salaries, Overtime	17,444	21,648	23,435				
Leave Payouts	17,321	21,277	1,123				
Benefits	315,550	416,560	450,230	523,509	523,509	366,921	-29.91%
PERSONNEL SERVICES	**752,078**	**1,056,284**	**1,081,914**	**1,393,168**	**1,393,168**	**1,473,142**	5.74%
OPERATING EXPENSES							
Equipment and Supplies	4,671	4,802	6,513	5,000	5,000	105,000	2000.00%
Repairs and Maintenance	160,000	364,507	499,965	1,100,000	1,181,893	250,000	-77.27%
Professional Services	130,617	23,604	161,582		53,501	100,000	100.00%
Other Contract Services	400	625					
Expense Allowances	857	1,134	1,076				
OPERATING EXPENSES	**296,545**	**394,671**	**669,136**	**1,105,000**	**1,240,394**	**455,000**	-58.82%
CAPITAL EXPENDITURES							
Improvements	1,493,153	3,487,503	1,405,629	900,000	2,295,609	200,000	-77.78%
CAPITAL EXPENDITURES	**1,493,153**	**3,487,503**	**1,405,629**	**900,000**	**2,295,609**	**200,000**	-77.78%
NON-OPERATING EXPENSES							
Transfer to Other Funds						190,845	100.00%
NON-OPERATING EXPENSES						**190,845**	100.00%
Total	**2,541,776**	**4,938,458**	**3,156,679**	**3,398,168**	**4,929,171**	**2,318,987**	**-31.76%**

Significant Changes

Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange. Expenditures are dedicated to street and traffic improvement projects. A residential curb ramp project is budgeted for FY 2021/22. Increases in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00213 Measure M Fund	2,492,397	3,741,708	3,615,688	3,007,578	3,007,578	3,015,617	8,039
Total	**2,492,397**	**3,741,708**	**3,615,688**	**3,007,578**	**3,007,578**	**3,015,617**	**8,039**

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Infrastructure Fund (314)							
PERSONNEL SERVICES							
Salaries, Permanent	35,591	10,022				1,283,886	100.00%
Benefits	12,545	2,981				578,704	100.00%
PERSONNEL SERVICES	**48,136**	**13,002**				**1,862,590**	100.00%
OPERATING EXPENSES							
Repairs and Maintenance	48,714	189,280	6,966		609,456	941,759	100.00%
Professional Services	136,637	24,478					
OPERATING EXPENSES	**185,351**	**213,758**	**6,966**		**609,456**	**941,759**	100.00%
CAPITAL EXPENDITURES							
Improvements	896,027	3,743,451	2,954,213	2,992,500	8,242,360	14,481,000	383.91%
CAPITAL EXPENDITURES	**896,027**	**3,743,451**	**2,954,213**	**2,992,500**	**8,242,360**	**14,481,000**	383.91%
NON-OPERATING EXPENSES							
Transfers to Other Funds						221,644	100.00%
NON-OPERATING EXPENSES						**221,644**	100.00%
Total	**1,129,514**	**3,970,211**	**2,961,179**	**2,992,500**	**8,851,816**	**17,506,993**	**485.03%**

Significant Changes

Expenditures from the Infrastructure Fund are restricted to infrastructure related expenses as identified in City Charter section 617. Budgeted expenditures for FY 2021/22 include arterial and alley rehabilitation, Central Park improvements, a variety of City facility improvements and rehabilitation, and personnel costs previously charged to the General Fund. These budgetary changes were implemented as part of the realignment/restructuring of the Department in mid-fiscal year 2020/21.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00314 Infrastructure Fund	5,416,551	4,936,472	5,005,638	1,672,165	1,483,035	11,341,798	9,858,763
^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments, including Community & Library Services and Non-Departmental.							
Total	**5,416,551**	**4,936,472**	**5,005,638**	**1,672,165**	**1,483,035**	**11,341,798**	**9,858,763**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00314 Infrastructure Fund	9,146,599	10,112,859	12,157,318	6,165,305	6,165,195	110	(6,165,195)
Total	**9,146,599**	**10,112,859**	**12,157,318**	**6,165,305**	**6,165,195**	**110**	**(12,157,208)**

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Refuse Collection Service (504,509,1228)							
PERSONNEL SERVICES							
Salaries, Permanent	128,318	172,246	177,803	186,234	186,234	290,322	55.89%
Salaries, Overtime	161	191					
Leave Payouts	11,268	10,193	12,736				
Benefits	38,804	129,554	145,412	113,488	113,488	112,661	-0.73%
PERSONNEL SERVICES	**178,551**	**312,184**	**335,951**	**299,722**	**299,722**	**402,983**	34.45%
OPERATING EXPENSES							
Equipment and Supplies	13,035	10,906	11,131	24,000	24,000	24,000	0.00%
Repairs and Maintenance	32,971	58,317					
Conferences and Training		132		2,000	2,000	2,000	0.00%
Professional Services			4,595	10,000	35,405	40,000	300.00%
Other Contract Services	8,140,416	11,075,388	11,520,259	11,524,537	12,023,630	12,666,281	9.91%
Interdepartmental Charges	568,117	601,581	742,605	811,745	811,745	652,808	-19.58%
OPERATING EXPENSES	**8,754,539**	**11,746,324**	**12,278,589**	**12,372,282**	**12,896,780**	**13,385,089**	8.19%
NON-OPERATING EXPENSES							
Transfers to Other Funds						50,118	100.00%
Depreciation	16,118	21,490	21,490				
Prior Period Adjustment	26,841						
NON-OPERATING EXPENSES	**42,959**	**21,490**	**21,490**			**50,118**	100.00%
Total	**8,976,049**	**12,079,998**	**12,636,030**	**12,672,004**	**13,196,502**	**13,838,190**	**9.20%**

Significant Changes

The Refuse Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills. This fund provides weekly residential trash collection via contract and also supports recycling education and scavenger enforcement programs. The largest expense for the fund is the monthly payment to the City's contract waste hauler. Other Contract Services reflects an increase in the City's waste hauler contract. Equipment and Supplies reflects an increase in billing system and cashiering software maintenance costs.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00504 Refuse Collection Service	8,869,111	12,074,139	12,630,399	12,628,753	13,052,453	13,706,641	654,188
01228 Cal Recycle		99,066	49,984	49,984	49,984	49,530	(454)
01251 HHW Grant Cycle HD31					46,540		(46,540)
Total	**8,869,111**	**12,173,205**	**12,680,383**	**12,678,737**	**13,148,977**	**13,756,171**	**607,194**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
01228 Refuse Education	43,870	120,859	153,944	120,751	120,751		(120,751)
Total	**8,869,111**	**12,173,205**	**12,680,383**	**12,678,737**	**13,148,977**	**13,756,171**	**1,075,788**

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Water (506)							
PERSONNEL SERVICES							
Salaries, Permanent	4,119,583	4,964,919	5,092,527	6,047,192	6,047,192	6,130,879	1.38%
Salaries, Temporary	107,244	124,984	105,634	318,103	318,103	332,000	4.37%
Salaries, Overtime	215,749	293,743	310,098	337,250	337,250	371,000	10.01%
Leave Payouts	191,116	183,594	398,056				
Benefits	2,954,434	3,655,152	3,911,298	4,214,696	4,214,696	2,822,801	-33.02%
PERSONNEL SERVICES	**7,588,125**	**9,222,392**	**9,817,612**	**10,917,241**	**10,917,241**	**9,656,680**	-11.55%
OPERATING EXPENSES							
Utilities	405,843	790,923	1,021,544	1,056,100	1,056,100	1,084,000	2.64%
Purchased Water	11,106,076	16,422,275	16,386,899	17,100,000	17,100,000	18,450,000	7.89%
Equipment and Supplies	664,231	709,439	724,515	1,092,300	1,101,810	1,160,675	6.26%
Repairs and Maintenance	1,072,242	1,432,019	1,848,331	2,627,489	2,754,671	2,010,964	-23.46%
Conferences and Training	56,703	73,208	39,567	113,500	113,500	115,100	1.41%
Professional Services	346,287	504,758	885,406	748,000	878,979	960,500	28.41%
Other Contract Services	173,863	431,786	431,952	364,500	364,500	356,800	-2.11%
Rental Expense	8,623	8,878	8,800	21,500	21,500	21,500	0.00%
Claims Expense		118,500					
Interdepartmental Charges	4,072,636	5,819,075	5,820,895	5,995,522	5,995,522	5,909,886	-1.43%
Expense Allowances	14,413	19,041	22,165	25,200	25,200	19,900	-21.03%
Other Expenses	105,250	809,984	861,574	1,025,500	1,025,500	1,028,000	0.24%
OPERATING EXPENSES	**18,026,169**	**27,139,886**	**28,051,649**	**30,169,611**	**30,437,282**	**31,117,325**	3.14%
CAPITAL EXPENDITURES							
Improvements	1,210,763	193,374	194,000	375,000	782,407	879,000	134.40%
Equipment	258,465	1,422,862	154,366	1,500,000	1,500,000	700,000	-53.33%
Vehicles	479,990	140,366	37,203	688,500	688,500	646,501	-6.10%
Capital - Software				45,000	45,000	65,000	44.44%
Capitalized PP&E Offset	(623,952)	(108,221)					
CAPITAL EXPENDITURES	**1,325,265**	**1,648,381**	**385,569**	**2,608,500**	**3,015,907**	**2,290,501**	-12.19%
NON-OPERATING EXPENSES							
Transfers to Other Funds						1,058,172	100.00%
Depreciation	1,743,842	2,365,310	2,247,147				
NON-OPERATING EXPENSES	**1,743,842**	**2,365,310**	**2,247,147**			**1,058,172**	100.00%
Total	**28,683,401**	**40,375,968**	**40,501,977**	**43,695,352**	**44,370,430**	**44,122,678**	**0.98%**

Significant Changes

The Water Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills and provides funding to maintain the City's water distribution system. Purchased Water expenditures are adjusted annually to reflect rate adjustments for imported water from the Municipal Water District of Orange County (MWDOC) and Replenishment Assessment from the Orange County Water District (OCWD). Other Expenses was adjusted due to increased permit fees from the State Water Board and the annual connection fee from MWDOC. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

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Water (506) (continued)

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00506 Water	29,703,076	41,661,497	38,093,615	40,781,610	40,781,610	41,035,893	254,283
Total	**29,703,076**	**41,661,497**	**38,093,615**	**40,781,610**	**40,781,610**	**41,035,893**	**254,283**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00506 Water	23,111,561	30,089,903	29,995,778	23,306,975	3,086,785	20,220,190	(3,086,785)
Total	**23,111,561**	**30,089,903**	**29,995,778**	**23,306,975**	**3,086,785**	**20,220,190**	**(3,086,785)**

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Water Master Plan (507)							
PERSONNEL SERVICES							
Salaries, Permanent	252						
Salaries, Overtime	5,389						
Benefits	824						
PERSONNEL SERVICES	**6,464**						
OPERATING EXPENSES							
Purchased Water		12,785					
Repairs and Maintenance	195,826	410,686	402,741				
Conferences and Training	477						
Professional Services	164,317	262,885	75,510	175,000	350,076	200,000	14.29%
Interdepartmental Charges	187,061	267,279	330,203		340,109	350,312	100.00%
OPERATING EXPENSES	**547,680**	**953,635**	**808,453**	**175,000**	**690,185**	**550,312**	214.46%
CAPITAL EXPENDITURES							
Improvements	4,524,428	5,071,432	1,680,192	2,465,000	7,749,951	2,525,000	2.43%
Capitalized PP&E Offset	(4,688,276)	(5,333,608)	(1,060,747)				
CAPITAL EXPENDITURES	**(163,848)**	**(262,177)**	**619,445**	**2,465,000**	**7,749,951**	**2,525,000**	2.43%
NON-OPERATING EXPENSES							
Debt Service Expenses				420,000	420,000		-100.00%
Transfers to Other Funds						418,372	100.00%
Depreciation	774,626	1,546,793	1,663,215				
NON-OPERATING EXPENSES	**774,626**	**1,546,793**	**1,663,215**	**420,000**	**420,000**	**418,372**	-0.39%
Total	**1,164,923**	**2,238,252**	**3,091,113**	**3,060,000**	**8,860,136**	**3,493,684**	**14.17%**

Significant Changes

The Water Master Plan Fund is one of the City's four primary enterprise funds. Revenue is received from a capital charge on monthly municipal services bills and from connection fees for new customers. Projects undertaken in this fund are in accordance with the adopted Water Master Plan. Projects budgeted for FY 2021/22 include water production improvements, water main replacement water security system improvements.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00507 Water Master Plan	223,725	4,452,587	4,209,861	3,766,760	3,766,760	3,566,760	(200,000)
Total	**223,725**	**4,452,587**	**4,209,861**	**3,766,760**	**3,766,760**	**3,566,760**	**(200,000)**

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Sewer Service Fund (511)							
PERSONNEL SERVICES							
Salaries, Permanent	1,355,114	1,951,814	1,970,684	2,249,613	2,249,613	2,582,657	14.80%
Salaries, Temporary	17,696	28,639	20,292	57,035	57,035	97,500	70.95%
Salaries, Overtime	96,011	200,508	187,045	150,000	150,000	100,000	-33.33%
Leave Payouts	101,014	10,632	179,007				
Benefits	456,557	1,567,725	1,721,078	1,490,701	1,490,701	1,118,197	-24.99%
PERSONNEL SERVICES	**2,026,392**	**3,759,316**	**4,078,106**	**3,947,350**	**3,947,350**	**3,898,354**	-1.24%
OPERATING EXPENSES							
Utilities	92,027	140,991	141,862	110,000	110,000	140,000	27.27%
Equipment and Supplies	170,171	151,962	193,670	329,100	363,087	353,600	7.44%
Repairs and Maintenance	810,459	1,132,665	1,252,853	1,960,000	2,108,392	1,847,000	-5.77%
Conferences and Training	38,178	34,997	21,946	4,100	4,100	28,000	582.93%
Professional Services	190,115	366,242	147,280	450,000	501,778	400,000	-11.11%
Other Contract Services		59,659	62,529	60,000	60,701	60,000	0.00%
Rental Expense	79	67		3,500	3,500	3,500	0.00%
Interdepartmental Charges	1,240,686	1,772,723	1,832,548	1,887,525	1,887,525	1,410,498	-25.27%
Expense Allowances	6,567	6,789	5,432	5,800	5,800	5,800	0.00%
Other Expenses	14,987	30,781	5,113	75,000	75,000	75,000	0.00%
OPERATING EXPENSES	**2,563,269**	**3,696,876**	**3,663,234**	**4,885,025**	**5,119,884**	**4,323,398**	-11.50%
CAPITAL EXPENDITURES							
Improvements	611,938	2,219,246	1,702,704	2,875,000	9,058,787	4,450,000	54.78%
Equipment				80,000	80,000	60,000	100.00%
Vehicles	129,924		344,222	342,500	845,385	587,500	71.53%
Capitalized PP&E Offset	(707,514)	(2,252,661)	(2,046,264)				
CAPITAL EXPENDITURES	**34,348**	**(33,415)**	**663**	**3,297,500**	**9,984,173**	**5,097,500**	54.59%
NON-OPERATING EXPENSES							
Transfers to Other Funds						445,735	100.00%
Depreciation	1,502,672	2,019,129	2,085,895				
Prior Period Adjustment	272,584						
NON-OPERATING EXPENSES	**1,775,256**	**2,019,129**	**2,085,895**			**445,735**	100.00%
Total	**6,399,265**	**9,441,907**	**9,827,898**	**12,129,875**	**19,051,406**	**13,764,987**	**13.48%**

Significant Changes

The Sewer Service Fund is one of the City's four primary enterprise funds and provides for the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City. Revenue is received from a monthly sewer charge to all wastewater customers. Other Contract Services was adjusted to cover expenditures related to the City's online billing services. Improvements for FY 2021/22 include reconstruction of the Humboldt sewer lift station and lining various sewer mains.

Increases in Personnel Services (Permanent and Benefits) are a result of the Separation Incentive Program adopted by City Council on November 2, 2020 and the issuance of $363.6 million in Pension Obligation Bonds. Together, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. For FY 2021/22, expenses related to the Pension Obligation Bonds have been budgeted in the Transfers account.

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Sewer Service Fund (511) (continued)

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00511 Sewer Service Fund	9,748,577	12,933,849	11,837,547	10,747,168	10,747,168	10,747,168	
Total	**9,748,577**	**12,933,849**	**11,837,547**	**10,747,168**	**10,747,168**	**10,747,168**	

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00511 Sewer Service Fund	28,594,175	32,063,010	34,474,826	26,258,460	3,017,819	23,240,641	(3,017,819)
Total	**28,594,175**	**32,063,010**	**34,474,826**	**26,258,460**	**3,017,819**	**23,240,641**	**(3,017,819)**

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Air Quality (201)							
PERSONNEL SERVICES							
Salaries, Permanent	1,114	987	50	5,677	5,677		-100.00%
Benefits	483	1,883	1,354	3,024	3,024		-100.00%
PERSONNEL SERVICES	**1,598**	**2,870**	**1,404**	**8,702**	**8,702**		-100.00%
OPERATING EXPENSES							
Equipment and Supplies	9,525	14,081	124	40,000	40,000	40,000	0.00%
Repairs and Maintenance	175	1,965	400				
Conferences and Training	177	183	17,518	500	500	500	0.00%
Professional Services				25,000	25,000	45,000	80.00%
Other Contract Services		25,046	56,994	167,280	167,280	165,000	-1.36%
Expense Allowance			2				
Other Expenses	1,084	897	1,118	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**10,961**	**42,171**	**76,156**	**233,780**	**233,780**	**251,500**	7.58%
CAPITAL EXPENDITURES							
Improvements			24,589	175,000	589,522	50,000	-71.43%
Equipment						50,000	100.00%
Vehicles		61,567		123,000	123,000	180,000	46.34%
Capital - Software					300,000		
CAPITAL EXPENDITURES		**61,567**	**24,589**	**298,000**	**1,012,522**	**280,000**	-6.04%
NON-OPERATING EXPENSES							
Transfers to Other Funds	20,187						
NON-OPERATING EXPENSES	**20,187**						
Total	**32,746**	**106,608**	**102,149**	**540,482**	**1,255,004**	**531,500**	**-1.66%**

Significant Changes

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The FY 2021/22 budget includes shuttle services for the 4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show. Improvements budgeted in FY 2021/22 consist of traffic signal synchronization projects in coordination with regional efforts by OCTA. Vehicle purchases are for electric and hybrid vehicles to replace existing gas-powered equipment.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00201 Air Quality Fund	255,546	119,826	293,442	250,000	250,000	250,000	
Total	**255,546**	**119,826**	**293,442**	**250,000**	**250,000**	**250,000**	

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00201 Air Quality Fund	1,057,445	1,070,664	1,261,957	286,569	281,500	5,069	(281,500)
Total	**1,057,445**	**1,070,664**	**1,261,957**	**286,569**	**281,500**	**5,069**	**(281,500)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Arterial Rehab (1247)							
CAPITAL EXPENDITURES							
Improvements		1,126,234	3,361,778	3,180,000	6,683,016	4,800,000	50.94%
CAPITAL EXPENDITURES		**1,126,234**	**3,361,778**	**3,180,000**	**6,683,016**	**4,800,000**	50.94%
Total		**1,126,234**	**3,361,778**	**3,180,000**	**6,683,016**	**4,800,000**	**50.94%**

Significant Changes

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provided new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designated for the maintenance and rehabilitation of roadways. These funds have been budged for the FY 2021/22 arterial rehabilitation project.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
01247 Arterial Rehabilitation	1,157,696	3,773,947	3,635,752	3,271,142	3,271,142	3,982,446	711,304
Total	**1,157,696**	**3,773,947**	**3,635,752**	**3,354,156**	**3,354,156**	**3,982,446**	**711,304**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
01247 Arterial Rehabilitation	1,157,696	3,805,409	4,079,383	841,918	817,554	24,364	(817,554)
Total	**1,157,696**	**3,805,409**	**4,079,383**	**841,918**	**817,554**	**24,364**	**(817,554)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Grants and Restricted Funds							
PERSONNEL SERVICES							
Salaries, Permanent	44,828	17,154					
Salaries, Overtime	117	70					
Benefits	14,465	4,747					
PERSONNEL SERVICES	**59,410**	**21,970**					
OPERATING EXPENSES							
Utilities	2,693	3,256	2,620	4,500	4,500	4,500	0.00%
Equipment and Supplies	44,718	97,252	76,452	178,000	191,000	160,000	-10.11%
Repairs and Maintenance	445,289	355,565	786,378	955,000	1,516,519	1,075,000	12.57%
Professional Services	351,626	29,635	31,896	208,000	418,707	58,000	-72.12%
Other Contract Services	1,973	4,861	3,549	57,000	57,000	2,000	-96.49%
Insurance	4,431	5,439	7,385	9,500	9,500	9,500	0.00%
Payments to Other Governments	2,100	2,000	12,337	2,500	2,500	2,500	0.00%
Other Expenses	1			2,500	2,500	2,500	0.00%
OPERATING EXPENSES	**852,830**	**498,009**	**920,616**	**1,417,000**	**2,202,226**	**1,314,000**	-7.27%
CAPITAL EXPENDITURES							
Improvements	6,681,657	7,901,464	4,520,371	3,266,000	14,624,128	3,378,283	3.44%
Capitalized PP&E Offset	(1,591,170)	(3,977,534)					
CAPITAL EXPENDITURES	**5,090,486**	**3,923,930**	**4,520,371**	**3,266,000**	**14,624,128**	**3,378,283**	3.44%
NON-OPERATING EXPENSES							
Debt Service Expenses	23,592	262,494	67,611	525,000	525,000	525,000	0.00%
Transfers to Other Funds		37,188	534,680				
Depreciation		116,967	116,967				
Prior Period Adjustment	(279,655)						
NON-OPERATING EXPENSES	**(256,063)**	**416,650**	**719,258**	**525,000**	**525,000**	**525,000**	0.00%
Total	**5,746,664**	**4,860,559**	**6,160,246**	**5,208,000**	**17,351,354**	**5,217,283**	**0.18%**

Significant Changes

New funds are budgeted for the construction of the Humboldt sewer lift station in the Sewer Impact Fee Fund (210). Funds are budgeted in the Drainage Fund (211) flood station forebay improvements and removal of half-round drainage pipes in the downtown area . Funds budgeted in Traffic Congestion Relief (219) are for downtown street lighting improvements, slurry of residential streets and signal and traffic signs and marking maintenance. The West Orange County Water Board (508) was required to relocate a large water transmission main to accommodate the widening of the I-405 and was able to secure a loan from OCTA in order to do so. Construction funds were budgeted in FY 2017/18. The fourth full year of debt service is reflected in the FY 2021/22 budget.

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Grants and Restricted Funds (continued)

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00210 Sewer Impact Fee	242,577	470,611	606,504	160,000	160,000	100,310	(59,690)
00211 Drainage	76,701	482,337	777,222	150,000	150,000	200,000	50,000
00218 Hwy Safety Traffic Reduct 1B	(453)						
00219 Traffic Congestion Relief 42	740,208	955,148	1,691,694	1,535,446	1,535,446	1,800,006	264,560
00239 CDBG	266,546	18,378	486,867	686,000	393,732	203,283	(190,449)
00508 WOCWB	537,878	2,214,912	708,593	649,000	649,000	1,649,000	1,000,000
00807 Energy Efficiency Fund	1,366,486	132,879	21,852	18,000	18,000		(18,000)
00873 OCTA/Cip Grant	702,635	93					
00961 Hwy Bridge Replace Rehab		56,370					
00965 Master Plan of Arterial Highway	33,659	146,477	1,000				
00970 Bridge Prevent Maint Program	689,180	1,724,051	281,325				
00995 Hwy Safety Improve Program	34,508	494,249	1,235,936				
01222 Hazard Mitigation Grant Program			43,732				
01243 Shuttle Service Project V	20,187						
01254 OCTA-405 Widening		685,908	24,382				
^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Public Works Department.							
Total	**4,710,112**	**7,381,412**	**5,879,107**	**3,198,446**	**2,906,178**	**3,952,599**	**1,046,421**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00210 Sewer Impact Fee	7,990,553	6,563,060	7,084,170	904,539	599,690	304,849	(599,690)
00211 Drainage	1,259,064	1,741,401	2,518,623	2,606,962	625,000	1,981,962	(625,000)
00219 Traffic Congestion Relief 42	1,446,189	1,242,990	1,782,616	786,432	39,994	746,438	(39,994)
Total	**10,695,806**	**9,547,451**	**11,385,409**	**4,297,933**	**1,264,684**	**3,033,249**	**(1,264,684)**

Non-Departmental

Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the City's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2021/22 Equipment Replacement includes a $7.1 million budget to fund the replacement of the City's aging equipment.

Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2020/21 was approximately $44.7 billion, resulting in a debt limit of $5.36 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.

Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The State Legislature created "Successor Agencies". All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency. Pursuant to State Law, the Oversight Board now functions through the County of Orange.

Non-Departmental

Department Description

Housing Authority

The City's Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming "Successor Housing Agency."

Oceana Affordable Housing Project on Beach Blvd

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 49 multifamily rental projects, consisting of 1,450 extremely low, very low, and low income residential units and 368 moderate income residential units that have affordability covenants/affordable restrictions associated with the developments. In addition, the City has 385 ownership covenant restricted residential units related to the inclusionary housing ordinance program.

Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD's HOME program, Inclusionary In-Lieu, and former Redevelopment funds to develop affordable rental units. The City is working with a non-profit organization, Jamboree Housing Corporation, on the development of a 43 unit senior affordable housing project at the corner of Beach Boulevard and Main Street.

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Non-Departmental
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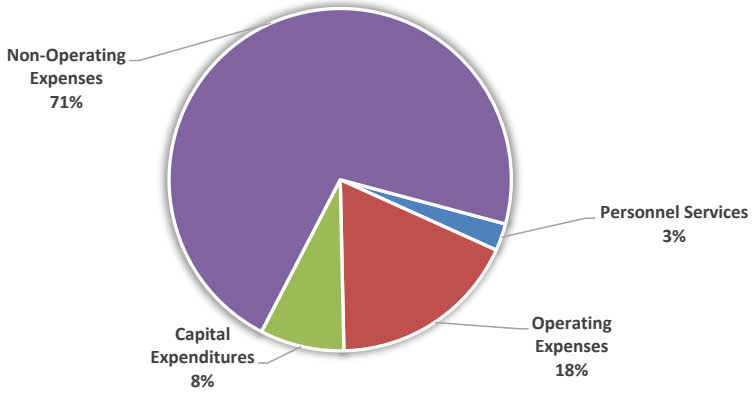
Summary Charts

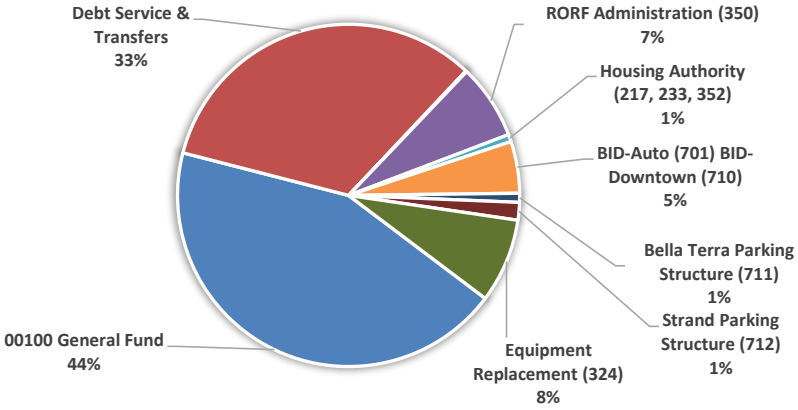
DEPARTMENT

Expenditures by Category



Expense Category	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
Personnel Services	(384,576)	2,709,593	4,281,110	(3,824,415)	2,685,239	2,305,672
Operating Expenses	10,620,802	14,955,008	13,523,057	15,181,712	24,943,720	16,000,138
Capital Expenditures	5,207,981	6,048,963	2,563,791	4,758,435	21,476,828	7,108,898
Non-Operating Expenses	28,939,034	33,951,490	37,889,273	28,536,402	28,538,902	63,924,201
Total Expenditures by Category	**44,383,241**	**57,665,053**	**58,257,231**	**44,652,134**	**77,644,688**	**89,338,909**

Expenditures by Fund



Fund 234 representst less than 1% of expenditures and is not labeled in the above chart.

Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
00100 General Fund	33,531,183	32,748,467	28,721,626	17,166,342	24,588,668	39,068,723
Debt Service & Transfers	1,842,812	9,872,046	10,061,649	8,077,343	8,079,843	29,496,925
Disability Access (234)	4,519	11,243	12,254	84,000	87,069	84,000
RORF Administration (350)	2,167,355	2,547,257	2,171,922	6,925,824	6,925,824	6,341,783
Housing Authority (217, 233, 352)	277,672	1,669,922	4,054,095	990,122	7,238,300	612,950
BID-Auto (701) BID-Downtown (710)	2,717,412	4,907,241	3,823,678	4,470,000	5,280,762	4,370,000
Bella Terra Parking Structure (711)	624,384	584,635	701,025	739,484	739,484	763,018
Strand Parking Structure (712)	782,334	1,293,115	1,461,773	1,440,584	1,440,584	1,492,612
Infrastructure (314)	721,836			1,077,835	1,077,835	
Equipment Replacement (324)	896,453	2,514,614	2,708,843	3,680,600	7,826,151	7,108,898
Lease Capital Project (321)	285,959	782,817	8,775		1,079,728	
EOC(238), CARES Grants(244,245,247)	173,042		2,763,558		12,490,383	
Other Funds (127,128)	358,278	733,696	1,768,033		790,056	
Total Expenditures by Fund	**44,383,241**	**57,665,053**	**58,257,231**	**44,652,134**	**77,644,688**	**89,338,909**

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Non-Departmental

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Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	178,390	296,615	708,335	(8,364,423)	(2,394,769)	(2,834,936)	-66.11%
Salaries, Temporary		4,403	338,869	(250,000)	(250,000)		100.00%
Salaries, Overtime	11,579	4,187	1,139,536	(500,000)	40,000		100.00%
Leave Payouts	692,668	1,466,461	826,355	4,432,460	4,432,460	4,432,460	0.00%
Benefits	(1,267,214)	937,927	1,268,015	857,548	857,548	708,148	-17.42%
PERSONNEL SERVICES	**(384,576)**	**2,709,593**	**4,281,110**	**(3,824,415)**	**2,685,239**	**2,305,672**	-160.29%
OPERATING EXPENSES							
Utilities	3,208,132	4,213,630	4,400,842	4,640,000	4,527,822	5,040,000	8.62%
Equipment and Supplies	163,496	219,256	604,368	302,000	1,895,227	300,000	-0.66%
Repairs and Maintenance			103,556	250,000	1,155,473	250,000	0.00%
Conferences and Training	10,265	5,735	13,434	76,600	79,669	75,600	-1.31%
Professional Services	462,796	562,906	845,420	399,844	1,278,405	710,708	77.75%
Other Contract Services	4,023,789	6,579,905	5,796,468	6,535,068	7,735,213	6,295,630	-3.66%
Rental Expense	105,903	140,962	156,053	140,000	140,000	140,000	0.00%
Claims Expense		20,758	47,430	500,000	460,012	500,000	0.00%
Contributions to Private Agency	871,963	822,239		225,000	75,000	225,000	0.00%
Payments to Other Governments	461,435	488,526	802,961	508,400	5,881,242	508,400	0.00%
Expense Allowances	2,701	4,597	2,330				
Other Expenses	1,310,323	1,896,493	750,195	1,604,800	1,715,657	1,954,800	21.81%
OPERATING EXPENSES	**10,620,802**	**14,955,008**	**13,523,057**	**15,181,712**	**24,943,720**	**16,000,138**	5.39%
CAPITAL EXPENDITURES							
Land Purchase	316,800	2,071,010			6,785,262		
Improvements	1,625,881	528,214	83,849		666,802		
Equipment	1,668,854	2,026,892	1,281,950	4,758,435	10,117,196	7,108,898	49.40%
Vehicles	2,189,292	2,348,325	3,182,941		3,591,179		
Software - Capital	341,174	609,944	417,108		316,388		
Capitalized PP&E Offset	(934,019)	(1,535,422)	(2,402,057)				
CAPITAL EXPENDITURES	**5,207,981**	**6,048,963**	**2,563,791**	**4,758,435**	**21,476,828**	**7,108,898**	49.40%
NON-OPERATING EXPENSES							
Debt Service Expenses	4,073,825	12,222,986	12,212,373	15,653,626	15,656,126	36,695,215	134.42%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	24,020,590	21,502,320	20,649,343	12,880,020	12,880,020	27,226,230	111.38%
Depreciation	69,415	226,184	517,558				
Loans Made			4,510,000				
Prior Period Adjustment	775,204						
NON-OPERATING EXPENSES	**28,939,034**	**33,951,490**	**37,889,273**	**28,536,402**	**28,538,902**	**63,924,201**	124.01%
Grand Total	**44,383,241**	**57,665,053**	**58,257,231**	**44,652,134**	**77,644,688**	**89,338,909**	**100.08%**
General Fund	33,531,183	32,748,467	28,721,626	17,166,342	24,588,668	39,068,723	127.59%
Other Funds	10,852,058	24,916,586	29,535,605	27,485,792	53,056,020	50,270,186	82.90%
Grand Total	**44,383,241**	**57,665,053**	**58,257,231**	**44,652,134**	**77,644,688**	**89,338,909**	**100.08%**

Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	103	845	903	(8,642,831)	(2,673,178)	(3,000,000)	65.29%
Salaries, Temporary			13,578	(250,000)	(250,000)		100.00%
Salaries, Overtime				(500,000)	(500,000)		100.00%
Leave Payouts	677,950	1,468,940	914,738	4,432,460	4,432,460	4,432,460	0.00%
Benefits	26,456	55,625	51,801	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	**704,509**	**1,525,410**	**981,019**	**(4,300,371)**	**1,669,282**	**2,092,460**	148.66%
OPERATING EXPENSES							
Utilities	3,208,132	4,213,630	4,396,857	4,640,000	4,527,822	5,040,000	8.62%
Equipment and Supplies	163,496	219,256	204,264	300,000	300,000	300,000	0.00%
Repairs and Maintenance			45,673	250,000	1,034,234	250,000	0.00%
Conferences and Training	8,975	4,536	5,040				
Professional Services	368,467	317,380	357,083	240,000	521,453	480,000	100.00%
Other Contract Services	71,139	74,953	42,439	70,000	190,000	70,000	0.00%
Rental Expense	105,903	140,962	142,339	140,000	140,000	140,000	0.00%
Claims Expense		20,758	47,430	500,000	460,012	500,000	0.00%
Contributions to Other Agencies	871,963	822,239		225,000	75,000	225,000	0.00%
Payments to Other Governments	431,402	468,246	799,056	500,000	500,000	500,000	0.00%
Expense Allowances	410	1,502	588				
Other Expenses	1,312,989	1,826,891	719,290	1,604,800	1,715,657	1,954,800	21.81%
OPERATING EXPENSES	**6,542,875**	**8,110,354**	**6,760,059**	**8,469,800**	**9,464,178**	**9,459,800**	11.69%
CAPITAL EXPENDITURES							
Land Purchase	316,800	1,290,010			315,413		
Improvements	1,625,881	230,003	83,849		142,881		
Equipment	1,445,067	571	50,156				
Vehicles	366,062	89,873					
CAPITAL EXPENDITURES	**3,753,810**	**1,610,458**	**134,005**		**458,295**		
NON-OPERATING EXPENSES							
Debt Service Expenses	397,355	1,563,655	1,863,181	2,064,538	2,064,538	1,918,137	-7.09%
Transfers to Other Funds	22,132,635	19,938,589	18,983,363	10,932,375	10,932,375	25,598,326	134.15%
NON-OPERATING EXPENSES	**22,529,990**	**21,502,244**	**20,846,543**	**12,996,913**	**12,996,913**	**27,516,463**	111.72%
Total	**33,531,183**	**32,748,467**	**28,721,626**	**17,166,342**	**24,588,668**	**39,068,723**	**127.59%**

Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Citywide Expenses							
PERSONNEL SERVICES							
Salaries, Permanent	103	845	903	(8,642,831)	(2,673,178)	(3,000,000)	-65.29%
Salaries, Temporary			13,578	(250,000)	(250,000)		100.00%
Salaries, Overtime				(500,000)	(500,000)		100.00%
Leave Payouts	677,950	1,468,940	914,738	4,432,460	4,432,460	4,432,460	0.00%
Benefits	26,456	55,625	51,801	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	**704,509**	**1,525,410**	**981,019**	**(4,300,371)**	**1,669,282**	**2,092,460**	-148.66%
OPERATING EXPENSES							
Utilities	3,208,132	4,213,630	4,396,857	4,640,000	4,527,822	5,040,000	8.62%
Equipment and Supplies	163,496	219,256	204,264	300,000	300,000	300,000	0.00%
Repairs and Maintenance			45,673	250,000	1,034,234	250,000	0.00%
Conferences and Training	8,975	4,536	5,040				
Professional Services	368,467	317,380	357,083	240,000	521,453	480,000	100.00%
Other Contract Services	71,139	74,953	42,439	70,000	190,000	70,000	0.00%
Renatl Expense	105,903	140,962	142,339	140,000	140,000	140,000	
Claims Expense		20,758	47,430	500,000	460,012	500,000	0.00%
Payments to Other Governments	431,402	468,246	799,056	500,000	500,000	500,000	0.00%
Expense Allowances	410	1,502	588				
Other Expenses	764,788	822,324	30,059	950,000	950,000	950,000	0.00%
OPERATING EXPENSES	**5,122,712**	**6,283,548**	**6,070,829**	**7,590,000**	**8,623,521**	**8,230,000**	8.43%
CAPITAL EXPENDITURES							
Land Purchase	316,800	1,290,010			315,413		
Improvements	1,625,881	230,003	83,849		142,881		
Equipment	1,445,067	571	50,156				
Vehicles	366,062	89,873					
CAPITAL EXPENDITURES	**3,753,810**	**1,610,458**	**134,005**		**458,295**		
NON-OPERATING EXPENSES							
Debt Service Expenses	397,355	1,563,655	1,863,181	2,064,538	2,064,538	1,918,137	-7.09%
Transfers to Other Funds	22,132,635	19,938,589	18,983,363	10,932,375	10,932,375	25,598,326	134.15%
NON-OPERATING EXPENSES	**22,529,990**	**21,502,244**	**20,846,543**	**12,996,913**	**12,996,913**	**27,516,463**	111.72%
Total	**32,111,020**	**30,921,660**	**28,032,396**	**16,286,542**	**23,748,011**	**37,838,923**	**132.33%**

Significant Changes

The Citywide Expenses Division tracks citywide expenditures that are not accounted for in individual departments. In FY 2020/21, citywide reductions in Personnel Services (Permanent and Benefits) were budgeted in this division in anticipation of the City Council's adoption of the Separation Incentive Program on November 2, 2020. Coupled with the issuance of $363.6 million in Pension Obligation Bonds, these programs decreased the City's total number of funded positions, provided a unique opportunity for restructuring in key service areas, and mitigated the budgetary constraints resulting from year-over-year increases in pension costs. Changes in Operating Expenses and Transfers to Other Funds reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and an increase to the Infrastructure Fund transfer based on restructuring measures implemented through the Separation Incentive Program.

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General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Office of Business Development							
OPERATING EXPENSES							
Contribution to Private Agency	871,963	822,239		225,000	75,000	225,000	0.00%
Other Expenses	548,200	1,004,567	689,230	654,800	765,657	1,004,800	53.45%
OPERATING EXPENSES	**1,420,163**	**1,826,807**	**689,230**	**879,800**	**840,657**	**1,229,800**	39.78%
Total	**1,420,163**	**1,826,807**	**689,230**	**879,800**	**840,657**	**1,229,800**	**39.78%**

Significant Changes

Changes in Operating Expenses reflect the general restoration of prior year cuts implemented in response to the COVID-19 pandemic. During FY 2018/19, the City and "Visit HB" entered into a new agreement resulting in a decrease in Contribution to Private Agency. Other Expenses includes Sales Tax Sharing Agreements with Pinnacle Petroleum, McKenna Subaru and Surf City Auto Group II (Jeep).

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Debt Service & Transfers							
PERSONNEL SERVICES							
Benefits	(1,431,338)	720,852	840,275				
PERSONNEL SERVICES	**(1,431,338)**	**720,852**	**840,275**				
OPERATING EXPENSES							
Professional Services	9,596	11,439	11,801	19,844	19,844	15,627	-21.25%
Other Expenses	(2,667)	69,097	29,204				
OPERATING EXPENSES	**6,929**	**80,536**	**41,005**	**19,844**	**19,844**	**15,627**	-21.25%
NON-OPERATING EXPENSES							
Debt Service Expenses	1,723,939	8,348,367	8,329,790	7,295,030	7,297,530	28,695,295	293.35%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	768,077	722,291	850,580	759,713	759,713	783,247	3.10%
Prior Period Adjustment	775,204						
NON-OPERATING EXPENSES	**3,267,221**	**9,070,658**	**9,180,370**	**8,057,499**	**8,059,999**	**29,481,298**	265.89%
Total	**1,842,812**	**9,872,046**	**10,061,649**	**8,077,343**	**8,079,843**	**29,496,925**	**265.18%**

Significant Changes

These funds cover the City's Lease Revenue Obligation and Community Facilities District debt service payments, as well as fees related to these debt obligations.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	4,758,003	5,156,099	5,111,238	1,334,250	1,334,250	3,376,206	2,041,956
00405 Debt Svc Grand Coast CFD2000-1	839,750	1,123,462	1,121,828	1,092,273	1,092,273	1,089,746	(2,527)
00406 Debt Svc Mello Roos	188,614	267,174	97,335	183,910	183,910		(183,910)
00408 Debt Svc McDonnell CFD 2002-1	310,171	423,387	422,596	416,448	416,448	426,528	10,080
00410 Debt Svc Bella Terra	1,800,063	2,353,108	2,446,820	2,412,399	2,412,399	2,436,393	23,994
00412 Pension Liability			7,860,326			22,571,894	
Total	**7,896,600**	**9,323,230**	**17,060,144**	**5,439,280**	**5,439,280**	**29,900,767**	**24,461,487**

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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Disability Access (234)							
OPERATING EXPENSES							
Utilities			3,069				
Conferences and Training	1,250	1,199	5,280	75,600	78,669	75,600	0.00%
Payments to Other Governments	3,269	10,044	3,905	8,400	8,400	8,400	0.00%
OPERATING EXPENSES	**4,519**	**11,243**	**12,254**	**84,000**	**87,069**	**84,000**	0.00%
Total	**4,519**	**11,243**	**12,254**	**84,000**	**87,069**	**84,000**	**0.00%**

Significant Changes

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018 through December 31, 2023, the collection of $4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill also requires the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected $1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00234 Disability Access	43,114	82,277	81,339	84,000	84,000	84,000	
Total	**43,114**	**82,277**	**81,339**	**84,000**	**84,000**	**84,000**	

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
RORF Administration (350)							
PERSONNEL SERVICES							
Salaries, Permanent	80,189	156,390	153,397	150,003	150,003	118,008	-21.33%
Leave Payouts	14,717	(7,072)	(96,509)				
Benefits	53,040	75,566	66,322	99,997	99,997	33,552	-66.45%
PERSONNEL SERVICES	**147,947**	**224,885**	**123,209**	**250,000**	**250,000**	**151,560**	-39.38%
OPERATING EXPENSES							
Conferences and Training	41						
Professional Services	64,546	22,000	28,539			78,081	100.00%
Expense Allowances	2,291	3,095	1,742				
OPERATING EXPENSES	**66,878**	**25,095**	**30,281**			**78,081**	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	1,952,531	2,287,277	2,008,432	6,294,058	6,294,058	6,081,783	-3.37%
Transfers to Other Funds		10,000	10,000	381,766	381,766	30,359	-92.05%
NON-OPERATING EXPENSES	**1,952,531**	**2,297,277**	**2,018,432**	**6,675,824**	**6,675,824**	**6,112,142**	-8.44%
Total	**2,167,355**	**2,547,257**	**2,171,922**	**6,925,824**	**6,925,824**	**6,341,783**	**-8.43%**

Significant Changes

Pursuant to ABx1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or $250,000 for administration expenses related to the winding down of the former RDA. Permanent salaries and benefits were reduced due to the County Oversight Board's review of RDA's operations. The increase in Professional Services is for financial and legal services. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements and payments related to the Bella Terra Phase I and II, Strand, and Waterfront Hilton development projects.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00350 RORF Administration	9,856,004	8,417,445	5,475,633	6,925,824	6,925,824	6,465,704	(460,120)
Total	**9,856,004**	**8,417,445**	**5,475,633**	**6,925,824**	**6,925,824**	**6,465,704**	**(460,120)**

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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Housing Authority (217, 233, 352)							
PERSONNEL SERVICES							
Salaries, Permanent	98,098	139,380	127,091	128,405	128,405	47,056	-63.35%
Salaries, Temporary		4,403					
Salaries, Overtime	8,426	3,031	2,921				
Leave Payouts		4,593	8,127				
Benefits	84,253	85,710	94,935	97,551	97,551	14,596	-85.04%
PERSONNEL SERVICES	**190,777**	**237,117**	**233,074**	**225,956**	**225,956**	**61,652**	-72.72%
OPERATING EXPENSES							
Equipment and Supplies				2,000	2,000		-100.00%
Conferences and Training				1,000	1,000		-100.00%
Professional Services	17,656	118,618	250,000	140,000	288,921	137,000	-2.14%
Other Contract Services	42,476	91,511	165,621	215,000	218,334		-100.00%
Payments to Other Governments	26,764	10,236					
OPERATING EXPENSES	**86,895**	**220,365**	**415,621**	**358,000**	**510,256**	**137,000**	-61.73%
CAPITAL EXPENDITURES							
Land Purchase		781,000			6,095,922		
CAPITAL EXPENDITURES		**781,000**			**6,095,922**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		431,440	405,400	406,166	406,166	414,298	2.00%
Loans Made			3,000,000				
NON-OPERATING EXPENSES		**431,440**	**3,405,400**	**406,166**	**406,166**	**414,298**	2.00%
Total	**277,672**	**1,669,922**	**4,054,095**	**990,122**	**7,238,300**	**612,950**	**-38.09%**

Significant Changes

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year through FY 2020/21, provided by SB 341 for homeless prevention and rapid re housing services. Beginning FY 2021/22, this position is being funded from the City's General Fund. The Debt Service payment for the Emerald Cove project will be funded by the LMIHAF (Fund 352) through its maturity.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	51,948	206,817	2,931,222	545,686	545,686	873,071	327,385
00233 Housing Residual Receipts	31,061	229,595	830,542	200,000	200,000	32,000	(168,000)
00352 LMIHAF	67,675	774,038	5,687,929	380,000	380,000	600,000	220,000
Total	**150,684**	**1,210,450**	**9,449,693**	**1,125,686**	**1,125,686**	**1,505,071**	**379,385**

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
BID-Auto (701), BID-Hotel/ Motel (709), BID-Downtown (710)							
OPERATING EXPENSES							
Other Contract Services	2,717,411	4,906,736	3,821,976	4,470,000	5,280,762	4,370,000	-2.24%
Other Expenses	1	505	1,702				
OPERATING EXPENSES	**2,717,412**	**4,907,241**	**3,823,678**	**4,470,000**	**5,280,762**	**4,370,000**	-2.24%
Total	**2,717,412**	**4,907,241**	**3,823,678**	**4,470,000**	**5,280,762**	**4,370,000**	**-2.24%**

Significant Changes

There are two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council also approves annually. All hotels and motels have a self assessment of 4% as approved by the City Council effective February 1, 2019, on top of the City's Transient Occupancy Tax (TOT) of 10%. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID. Other Contract Services reflects the pass-thru of assessment revenues collected from the downtown businesses and hotel/motels per their respective agreements.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00701 BID - Auto	20,680						
00709 BID - Hotel/Motel	2,611,973	4,711,701	3,841,628	4,380,000	4,380,000	4,280,000	(100,000)
00710 BID - Downtown	118,599	103,038	120,460	90,000	90,000	90,000	
Total	**2,751,252**	**4,814,739**	**3,962,088**	**4,470,000**	**4,470,000**	**4,370,000**	**(100,000)**

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Bella Terra Parking Structure (711)							
OPERATING EXPENSES							
Other Contract Services	624,384	584,635	701,025	739,484	739,484	763,018	3.18%
OPERATING EXPENSES	**624,384**	**584,635**	**701,025**	**739,484**	**739,484**	**763,018**	3.18%
Total	**624,384**	**584,635**	**701,025**	**739,484**	**739,484**	**763,018**	**3.18%**

Significant Changes

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	673,660	640,661	759,135	739,484	739,484	763,018	23,534
Total	**673,660**	**640,661**	**759,135**	**739,484**	**739,484**	**763,018**	**23,534**

Non-Departmental
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Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Strand Parking Structure (712)							
OPERATING EXPENSES							
Other Contract Services	557,334	893,115	1,061,773	1,040,584	1,040,584	1,092,612	5.00%
OPERATING EXPENSES	**557,334**	**893,115**	**1,061,773**	**1,040,584**	**1,040,584**	**1,092,612**	5.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	225,000	400,000	400,000	400,000	400,000	400,000	0.00%
NON-OPERATING EXPENSES	**225,000**	**400,000**	**400,000**	**400,000**	**400,000**	**400,000**	0.00%
Total	**782,334**	**1,293,115**	**1,461,773**	**1,440,584**	**1,440,584**	**1,492,612**	**3.61%**

Significant Changes

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by CEREF/AStreet Partners according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, labor cost, maintenance and new parking equipment.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,070,815	1,637,156	1,426,857	1,402,608	1,402,608	1,450,000	47,392
Total	**1,070,815**	**1,637,156**	**1,426,857**	**1,402,608**	**1,402,608**	**1,450,000**	**47,392**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00712 Parking Structure - Strand	3,403,276	3,747,317	3,712,400	3,546,587	42,612	3,503,975	(42,612)
Total	**3,403,276**	**3,747,317**	**3,712,400**	**3,546,587**	**42,612**	**3,503,975**	**(42,612)**

Non-Departmental

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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Capital Improvement Projects (314)							
CAPITAL EXPENDITURES							
Equipment				1,077,835	1,077,835		-100.00%
CAPITAL EXPENDITURES				**1,077,835**	**1,077,835**		-100.00%
NON-OPERATING EXPENSES							
Transfer to Other Funds	721,836						
NON-OPERATING EXPENSES	**721,836**						
Total	**721,836**			**1,077,835**	**1,077,835**		**-100.00%**

Significant Changes

Effective FY 2018/19, funding for other improvements in various City facilities, neighborhood, parks, beaches, and arterial rehabilitation transferred from the General Fund. Other Capital Improvement Projects (CIP) funded by the Infrastructure Fund are reflected in Public Works Department's Other Funds Section.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00314 Infrastructure Fund ^	721,836			1,077,835	1,077,835		(1,077,835)
^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Non-Departmental Department.							
Total	**721,836**			**1,077,835**	**1,077,835**		**(1,077,835)**

Non-Departmental

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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Equipment Replacement (324)							
OPERATING EXPENSES							
Equipment and Supplies					57,270		
Professional Services					30,000		
OPERATING EXPENSES					**87,270**		
CAPITAL EXPENDITURES					87,270		
Improvements		298,211			323,669		
Equipment	217,218	1,992,830	1,233,990	3,680,600	4,902,161	7,108,898	93.15%
Vehicles	1,543,839	1,532,811	3,182,941		2,511,451		
Capital-Software			176,410		1,600		
Capitalized PP&E Offset	(934,019)	(1,535,422)	(2,402,057)				
CAPITAL EXPENDITURES	**827,038**	**2,288,430**	**2,191,285**	**3,680,600**	**7,738,881**	**7,108,898**	93.15%
NON-OPERATING EXPENSES							
Depreciation	69,415	226,184	517,558				
NON-OPERATING EXPENSES	**69,415**	**226,184**	**517,558**				
Total	**896,453**	**2,514,614**	**2,708,843**	**3,680,600**	**7,826,151**	**7,108,898**	**93.15%**

Significant Changes

Effective FY 2017/18, funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems. Citywide Equipment replacement purchases are budgeted and tracked by department within this Fund. The increase in Equipment Expenses reflects the general restoration of prior year cuts implemented in response to the COVID-19 pandemic and the use of fund balance accumulated over the past several years.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00324 Equipment Fund	7,023,108	5,110,379	4,805,536	3,680,600	3,680,600	5,000,000	1,319,400
Total	**7,023,108**	**5,110,379**	**4,805,536**	**3,680,600**	**3,680,600**	**5,000,000**	**1,319,400**

Fund Balance	Actual as of 6/30/2018	Actual as of 6/30/2019	Actual as of 6/30/2020	Estimated 6/30/2021	Use of Fund Balance	Estimated 6/30/2022	Change from Prior Year
00324 Equipment Fund	5,262,051	6,717,192	6,760,773	2,613,352	2,108,898	504,454	(6,256,319)
Total	**4,859,562**	**6,717,192**	**6,760,773**	**2,613,352**	**2,108,898**	**504,454**	**(6,256,319)**

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Lease Capital Project (321)							
CAPITAL EXPENDITURES							
Equipment	6,569	33,490	(2,196)				
Vehicles	279,390	725,641			1,079,728		
CAPITAL EXPENDITURES	**285,959**	**759,131**	**(2,196)**		**1,079,728**		
NON-OPERATING EXPENSES							
Debt Service		23,686	10,971				
NON-OPERATING EXPENSES		**23,686**	**10,971**				
Total	**285,959**	**782,817**	**8,775**		**1,079,728**		

Significant Changes

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system, two Emergency One Fire Trucks, and an ambulance.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00321 Lease Capital Project Fund	7,457	2,956	1,176,607				
Total	**7,457**	**2,956**	**1,176,607**				

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Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Emergency Operations Center (238), CARES Grants (244,245,247)							
PERSONNEL SERVICES							
Salaries, Permanent			426,945				
Salaries, Temporary			325,292				
Salaries, Overtime			1,136,614		540,000		
Benefits			214,682				
PERSONNEL SERVICES			**2,103,533**		**540,000**		
OPERATING EXPENSES							
Utilities			916				
Equipment and Supplies			400,104		1,535,957		
Repairs and Maintenance			57,592		121,239		
Conferences and Training			3,114				
Professional Services			194,790		412,893		
Other Contract Services			3,510		170,000		
Payments to Other Governments					5,372,842		
OPERATING EXPENSES			**660,025**		**7,612,931**		
CAPITAL EXPENDITURES							
Improvements					200,252		
Equipment					4,137,200		
CAPITAL EXPENDITURES					**4,337,452**		
NON-OPERATING EXPENSES							
Transfers to Other Funds	173,042						
NON-OPERATING EXPENSES	**173,042**						
Total	**173,042**		**2,763,558**		**12,490,383**		

Significant Changes

The Emergency Operations Center (EOC) and CARES Grants Funds within Non-Departmental reflect costs associated with the City's response to the COVID-19 pandemic. Several million dollars in CARES grants were received from the State and County as part of the CARES Act, which were used to provide small business grants to businesses negatively impacted from the pandemic, fund increased Public Safety costs and social distancing measures, and to build a temporary Homeless Shelter in partnership with the County.

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00238 Emergency Operations Ctr	228,581		78,313				
00244 CARES Act (OC Small Bus Supp)			12,996		648,000		(648,000)
00245 CARES Act (OC City Allocation)			4,711		3,008,733		(3,008,733)
00247 CARES Act (State of CA)					2,488,021		(2,488,021)
Total			**96,020**		**6,144,754**		**(6,144,754)**

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OTHER FUNDS

Expenditure Object Account	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Percent Change From Prior Year
Other Funds (127,128)							
PERSONNEL SERVICES							
Salaries, Overtime	3,153	1,156					
Benefits	375	173					
PERSONNEL SERVICES	**3,528**	**1,329**					
OPERATING EXPENSES							
Repairs and Maintenance			292				
Professional Services	2,531	93,469	3,207		5,294		
Other Contract Services	11,046	28,954	124		96,048		
Rental Expense			13,713				
OPERATING EXPENSES	**13,577**	**122,423**	**17,335**		**101,342**		
CAPITAL EXPENDITURES							
Land Purchase					373,927		
Capital, Software	341,174	609,944	240,698		314,788		
CAPITAL EXPENDITURES	**341,174**	**609,944**	**240,698**		**688,715**		
NON-OPERATING EXPENSES							
Loans Made			1,510,000				
NON-OPERATING EXPENSES			**1,510,000**				
Total	**358,278**	**733,696**	**1,768,033**		**790,056**		

Significant Changes

Capital expenditures funded by other funds/sources are budgeted within this Division. This includes the ELM Permit System and LED Phase 2 Streetlights mainly funded by Property Tax in Lieu of Sales Tax Fund (Fund 127).

Revenue Summary	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted	Change from Prior Year
00127 Prop Tax in Lieu of Sales Tax		87,293	27,423				
00128 Housing Agreement		1,580,000	44,496				
Total		**1,667,293**	**71,919**				

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CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROGRAM

Fiscal Years 2021/22 through 2025/26

Introduction

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects and upgrades to existing facilities of $50,000 or more. Funding will be authorized for the first year of the program upon adoption of the Fiscal Year 2021/22 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.

Organization of the CIP

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year, showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff hours for design, project management, and inspection are included within the individual project budgets.

CIP Goals

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Policy Priorities adopted by the City Council. The Specific Council Project Priority identified in the CIP include Infrastructure and Parks, however projects may also support Organizational Fiscal Stability and Community Engagement.

CIP Preparation Process

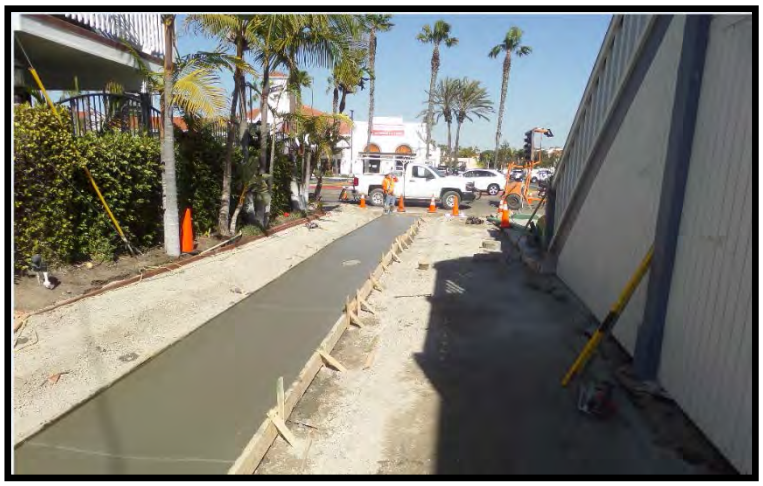
The CIP is prepared with the annual budget process. Proposed projects are submitted to the Public Works Department and staff compiles the documents and prepares the draft program in conjunction with City Administration. The CIP is then presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.

CIP FUNDING SOURCES

Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

Special Revenue Funds are used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee, Park Development Impact, Quimby or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.

Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP projects.



SPECIAL REVENUE FUNDS

Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766, which apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.

Traffic Impact Fund 206

The Fair Share Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.

Gas Tax Fund 207

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with State regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

Sewer Development Fee Fund 210

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement of new sewer facilities to rehabilitation of existing facilities within the city's service area. The cost may include engineering and construction services for eligible projects.

Park Acquisition and Development Impact Funds 209 and 228

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports.

Measure M2 Fund 213

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are derived from the ½ cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the City presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to the City of Huntington Beach.

Traffic Congestion Relief (Proposition 42) Fund 219

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

Road Maintenance Rehabilitation Account Fund 1247

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

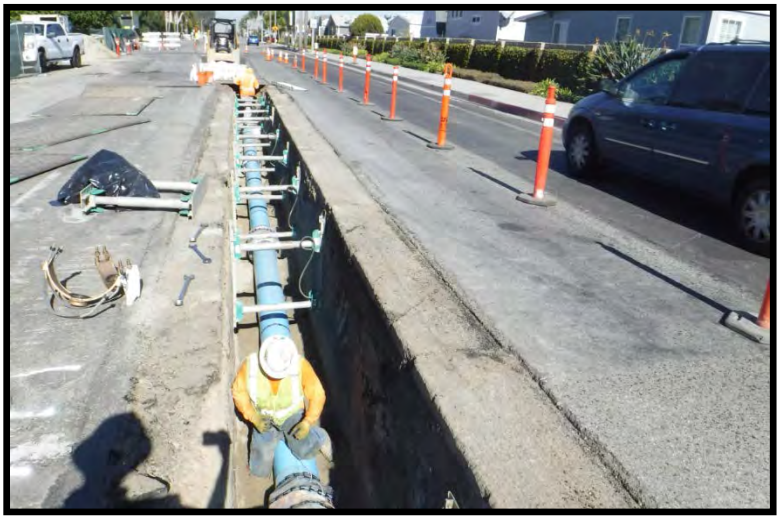
ENTERPRISE FUNDS

Water Fund 506

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated expenditures.

Water Master Plan Fund 507

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the City with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines are planned during the next ten years.



Sewer Service Fund 511

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the City sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.

OTHER FUNDING SOURCES

General Fund Capital Project Funding

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. The Infrastructure Fund (Fund 314) is funded by a General Fund transfer and is used for capital projects that improve various City systems and facilities.

Grants and Minor CIP Funds

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds.

The following grants will carry over into the FY 2021/22 CIP from FY 2020/21.

- State Department of Parks and Recreation Grant is for *the rehabilitation of the Bluff Top Path.*
- Air Quality Management District grant funds are for *traffic signal synchronization projects*.

CIP CATEGORIES

Drainage and Storm Water: Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).

Facilities: Capital improvements to facilities include modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

Neighborhood:Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the enhancement areas and eligible for CDBG funding.

Parks and Beaches: Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding sources may include Park Acquisition and Development, State bond allocations, grants, or the Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, and Community Services and Recreation component. Parks and beaches contribute to the quality of life in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

Sewer: Improvements to the City sewer system consist of sewer line and sewer lift station rehabilitation, as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction in the second year. Thirteen stations have been rebuilt since 2000.

Streets and Transportation: This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants, and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

Water: Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains and large water transmission lines throughout the City are ongoing projects.

Capital Improvement Program
Fiscal Year 2021/22

In Fiscal Year 2021/22, new improvement programs total approximately $39.3 million. The primary funding sources for capital projects remain restricted revenue funds, Infrastructure Fund, and enterprise funds such as water, sewer, and street funds.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include reconstruction of one lift station and the annual sewer lining, replacement, and rehabilitation. Water line replacements, production system improvements, and facility security improvements are included in the Water capital improvement program.

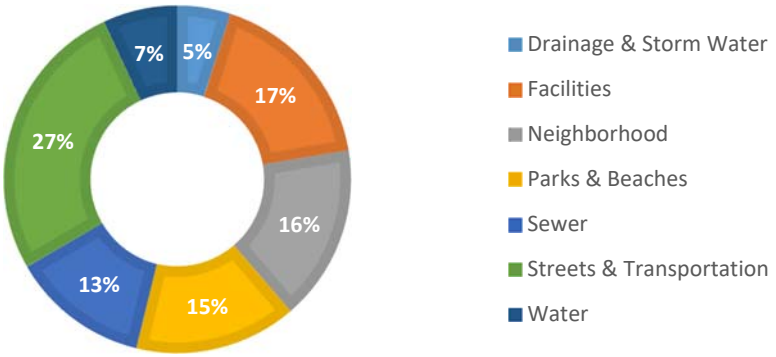
Measure M, Gas Tax and RMRA provide funds to be used to rehabilitate seven arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for downtown street light work and local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, and traffic signal modifications.

Local neighborhood improvements include installation of ADA ramps where warranted, rehabilitation of residential alleys, and residential street overlays.

Park projects include improvements at Central Park Disc Golf Course, LeBard, playground equipment improvements, Edison Park reconfiguration, park path rehabilitation, and Bluff Top Park improvements.

The CIP contains many projects that will further Huntington Beach as a premier tourist destination, as well as, serve the local community. Detailed information about each of the projects can be found on the following project information sheets. Residents and visitors benefit from the infrastructure improvements by enhancing daily lives.

CIP SPENDING BY CATEGORY



Drainage & Storm Water	$1,950,000
Facilities	6,836,000
Neighborhood	6,433,283
Parks & Beaches	5,940,440
Sewer	5,050,000
Streets & Transportation	10,392,000
Water	2,725,000
Total	$39,326,723

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2021/22

	Fiscal Year 2021/22	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
DRAINAGE & STORM WATER										
Storm Drain Pump Station Building Improvements	$575,000							$575,000		
Storm Drain Pump Station Forebay Improvements	575,000									575,000
Half Round Grates	250,000									250,000
Fueling Station Canopies	550,000							550,000		
TOTAL	**$1,950,000**							**$1,125,000**		**$825,000**
FACILITIES										
Harbour View Clubhouse Improvements	$775,000	$775,000								
HCP Sports Complex LED Lighting Retrofit	477,000							477,000		
Central Library Fountain Restoration	1,767,000	620,000						847,000		300,000
Oak View Community Center Rehabilitation	900,000							900,000		
Central Library Restroom ADA Rehabilitation	30,000							30,000		
Central Library Exterior Paint	82,000							82,000		
City Gym and Pool Interior and Exterior Paint	90,000							90,000		
Lifeguard HQ Upgrades	320,000							320,000		
Jr. Lifeguard HQ Upgrades	210,000							210,000		
Civic Center UST Replacement	75,000							75,000		
Pier Piling Inspection, Cleaning and Maintenance	500,000							500,000		
Replace R22 Air Conditioning Equipment	150,000							150,000		
Helipad Lot Rehabilitation	500,000							500,000		
PD Comm Center Remodel	780,000									780,000
PD Traffic Office Remodel	180,000									180,000
TOTAL	**$6,836,000**	**$1,395,000**						**$4,181,000**		**$1,260,000**
NEIGHBORHOOD										
Zone 5 Residential Overlay	$4,115,000		$2,865,000			$100,000	$150,000	$1,000,000		
Zone 5 Curb Ramps	718,283				200,000			315,000		203,283
Residential Alleys	1,100,000							1,100,000		
Glen Mar Arterial Landscape Rehabilitation	500,000							500,000		
TOTAL	**$6,433,283**		**$2,865,000**		**$200,000**	**$100,000**	**$150,000**	**$2,915,000**		**$203,283**

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2021/22

	Fiscal Year 2021/22	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
PARKS AND BEACHES										
Bluff Top Park Improvements	$750,000	$750,000								
Edison Park Reconfiguration	300,000	300,000								
Glen View Park Playground Improvements	220,000							220,000		
Huntington Central Park Disc Golf Course	100,000	100,000								
Beach Parking Lot Rehabilitation	1,475,000							1,475,000		
LeBard Park Improvements - Ph II	680,000	680,000								
Marina Park Reconfiguration	35,000	35,000								
Sun View Park Playground Improvements	222,440	44,488								177,952
Carr Park Improvements	100,000	100,000								
Schroeder Park Improvements Ph. II	735,000							735,000		
Huntington Central Park Restrooms	363,000	363,000								
Huntington Bluffs Stabilization Project	400,000							400,000		
Huntington Lake Elevated Pathway	250,000							250,000		
Beach Front Rehab (Naugles)	60,000							60,000		
Oil Production Abandonment	250,000							250,000		
TOTAL	**$5,940,440**	**$2,372,488**						**$3,390,000**		**$177,952**
SEWER										
Sewer Lift Station Reconstruction	$4,000,000					$4,000,000				
Sewer Lining	1,050,000					1,050,000				
TOTAL	**$5,050,000**					**$5,050,000**				
STREETS & TRANSPORTATION										
City Hall to Utility Yard Fiber Optic Replacement	$168,000						$168,000			
Oak View Library and Well #3 Fiber Optic	300,000							300,000		
Garfield Avenue Fiber Optic	80,000							80,000		
Gothard Street Fiber Optic	80,000							80,000		
Bushard Fire Station Fiber Optic	25,000								25,000	
Arterial Rehabilitation	5,400,000			4,800,000				600,000		
Downtown Street Lighting	1,300,000		650,000					650,000		
TS Modifications - Left Turn Arrows	390,000								390,000	
Traffic Signal Modification Main and Delaware	415,000								415,000	
Traffic Signal Modification Warner and Ash	450,000								450,000	
TS Synchronization - Bolsa	50,000									50,000
Talbert Channel Bike Path Development	200,000							200,000		
Residential Street Name Signs	500,000							500,000		
Citywide Mobility and Corridor Improvements	800,000							400,000	400,000	
Police Intersection Camera System Installations	164,000									164,000
Fire Station Signal - Murdy Fire Station	35,000							30,000	5,000	
Fire Station Signal - Heil Fire Station	35,000							30,000	5,000	
TOTAL	**$10,392,000**		**$650,000**	**$4,800,000**			**$168,000**	**$2,870,000**	**$1,690,000**	**$214,000**

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2021/22

	Fiscal Year 2021/22	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
WATER										
Peck Reservoir Security Improvements	$200,000						$200,000			
Water Main Replacement Projects	2,450,000						2,450,000			
Well 10 Improvements	75,000						75,000			
TOTAL	**$2,725,000**						**$2,725,000**			
CIP TOTAL	**$39,326,723**	**$3,767,488**	**$3,515,000**	**$4,800,000**	**$200,000**	**$5,150,000**	**$3,043,000**	**$14,481,000**	**$1,690,000**	**$2,680,235**

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City of Huntington Beach Capital Improvement Program

Continuing Appropriations Fiscal Year 2021/22

	Fiscal Year 2021/22	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
FACILITIES										
Central Library Fountain Restoration	$422,975	$422,975								
TOTAL	**$422,975**	**$422,975**								
PARKS AND BEACHES										
Bluff Top Park Improvements	$2,773,000	$1,300,000								$1,473,000
TOTAL	**$2,773,000**	**$1,300,000**								**$1,473,000**
STREETS & TRANSPORTATION										
Traffic Signal Synchronization - Edinger Avenue	$95,000									$95,000
Traffic Signal Synchronization - Talbert Avenue	4,000									4,000
Traffic Signal Synchronization - Warner Avenue	80,000									80,000
TOTAL	**$179,000**									**$179,000**
TOTAL CONTINUING	**$3,374,975**	**$1,722,975**								**$1,652,000**

Continue 2021-22

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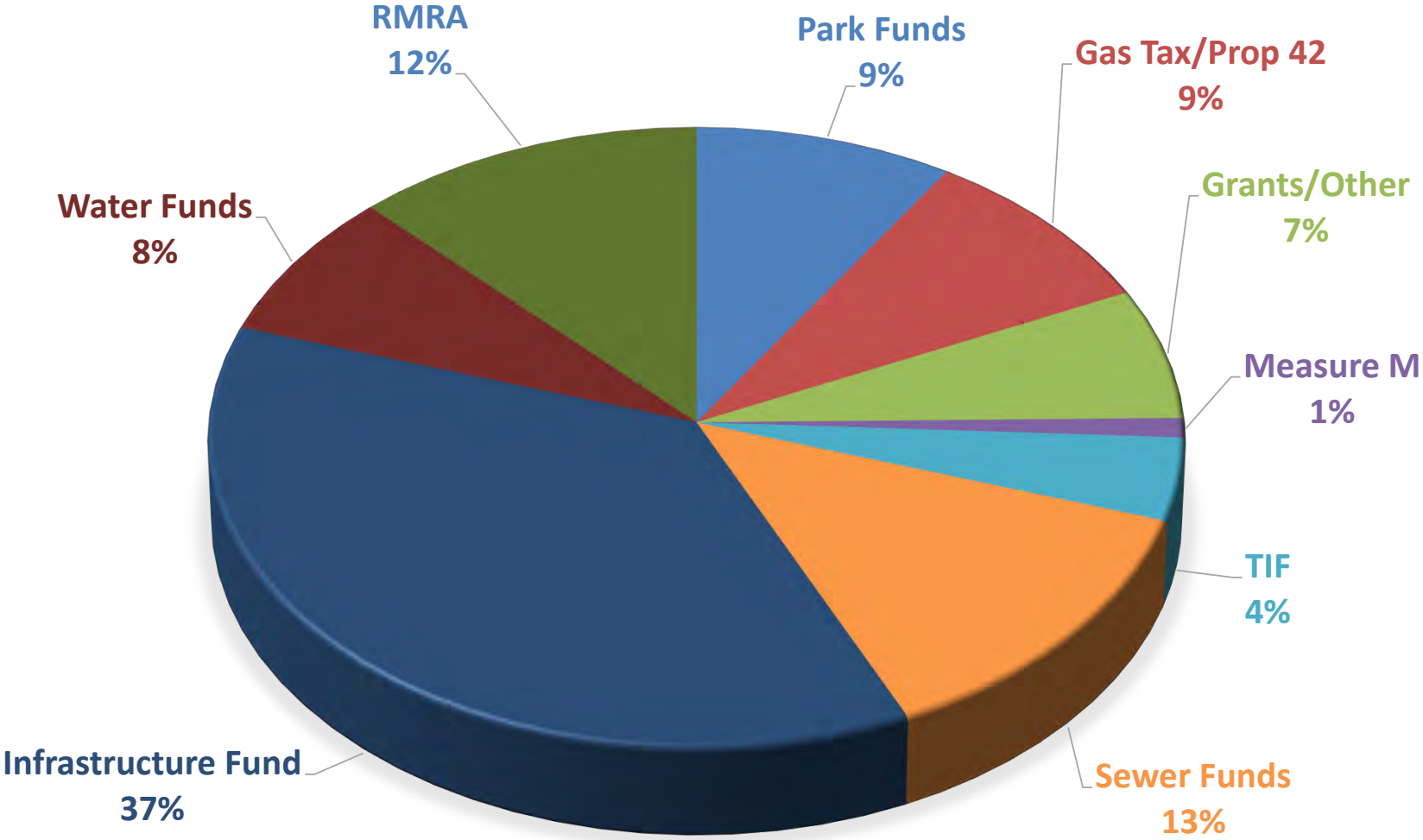
Capital Improvement Program FY 2021/22

New Appropriations by Funding Source

$39,326,723



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City of Huntington Beach
Capital Improvement Program FY 2021/22 through 2025/26
By Fiscal Year

	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Total 5 Year CIP
DRAINAGE & STORM WATER						
Storm Drain Pump Station Building Improvements	$575,000	$250,000	$250,000	$250,000	$250,000	$1,575,000
Storm Drain Pump Station Forebay Improvements	575,000	250,000	250,000	250,000	250,000	1,575,000
Half Round Grates	250,000	250,000	250,000	250,000	250,000	1,250,000
Fueling Station Canopies	550,000	330,000				880,000
TOTAL	**$1,950,000**	**$1,080,000**	**$750,000**	**$750,000**	**$750,000**	**$5,280,000**
FACILITIES						
Harbour View Clubhouse Improvements	$775,000					$775,000
HCP Sports Complex LED Lighting Retrofit	477,000	482,000	429,000	331,000	276,000	1,995,000
Central Library Fountain Restoration	1,767,000					1,767,000
Oak View Community Center Rehabilitation	900,000	4,125,000	4,125,000			9,150,000
Central Library Restroom ADA Rehabilitation	30,000	260,000				290,000
Central Library Exterior Paint	82,000					82,000
City Gym and Pool Interior and Exterior Paint	90,000					90,000
Lifeguard HQ Upgrades	320,000					320,000
Jr. Lifeguard HQ Upgrades	210,000					210,000
Civic Center UST Replacement	75,000	900,000				975,000
Pier Piling Inspection, Cleaning and Maintenance	500,000	250,000	250,000	250,000	250,000	1,500,000
Replace R22 Air Conditioning Equipment	150,000	150,000	150,000	150,000	150,000	750,000
Helipad Lot Rehabilitation	500,000					500,000
PD Comm Center Remodel	780,000					780,000
PD Traffic Office Remodel	180,000					180,000
TOTAL	**$6,836,000**	**$6,167,000**	**$4,954,000**	**$731,000**	**$676,000**	**$19,364,000**
NEIGHBORHOOD						
Zone 5 Residential Overlay	$4,115,000	$3,565,000	$3,065,000	$2,565,000	$2,065,000	$15,375,000
Zone 5 Curb Ramps	718,283	665,000	665,000	665,000	665,000	3,378,283
Residential Alleys	1,100,000	600,000	600,000	600,000	600,000	3,500,000
Glen Mar Arterial Landscape Rehabilitation	500,000					500,000
TOTAL	**$6,433,283**	**$4,830,000**	**$4,330,000**	**$3,830,000**	**$3,330,000**	**$22,753,283**

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City of Huntington Beach
Capital Improvement Program FY 2021/22 through 2025/26
By Fiscal Year

	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Total 5 Year CIP
PARKS & BEACHES						
Bluff Top Park Improvements	$750,000					$750,000
Edison Park Reconfiguration	300,000					300,000
Glen View Park Playground Improvements	220,000					220,000
Huntington Central Park Disc Golf Course	100,000					100,000
Beach Parking Lot Rehabilitation	1,475,000					1,475,000
LeBard Park Improvements - Ph II	680,000					680,000
Marina Park Reconfiguration	35,000					35,000
Sun View Park Playground Improvements	222,440					222,440
Carr Park Improvements	100,000	2,945,000				3,045,000
Schroeder Park Improvements Ph. II	735,000					735,000
Huntington Central Park Restrooms	363,000					363,000
Huntington Bluffs Stabilization Project	400,000	1,000,000				1,400,000
Huntington Lake Elevated Pathway	250,000					250,000
Beach Front Rehab (Naugles)	60,000					60,000
Oil Production Abandonment	250,000					250,000
TOTAL	**$5,940,440**	**$3,945,000**				**$9,885,440**

SEWER						
Sewer Lift Station Reconstruction	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$20,000,000
Sewer Lining	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	5,250,000
TOTAL	**$5,050,000**	**$5,050,000**	**$5,050,000**	**$5,050,000**	**$5,050,000**	**$25,250,000**

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City of Huntington Beach
Capital Improvement Program FY 2021/22 through 2025/26
By Fiscal Year

	Fiscal Year 2021/22	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Total 5 Year CIP
STREETS & TRANSPORTATION						
City Hall to Utility Yard Fiber Optic Replacement	$168,000					$168,000
Oak View Library and Well #3 Fiber Optic	300,000					300,000
Garfield Avenue Fiber Optic	80,000	565,000				645,000
Gothard Street Fiber Optic	80,000	651,000				731,000
Bushard Fire Station Fiber Optic	25,000	185,000				210,000
Arterial Rehabilitation	5,400,000	5,600,000	5,600,000	5,600,000	5,600,000	27,800,000
Downtown Street Lighting	1,300,000	650,000	650,000	650,000	600,000	3,850,000
TS Modifications - Left Turn Arrows	390,000					390,000
Traffic Signal Modification Main and Delaware	415,000					415,000
Traffic Signal Modification Warner and Ash	450,000					450,000
TS Synchronization - Bolsa	50,000					50,000
Talbert Channel Bike Path Development	200,000	780,000				980,000
Residential Street Name Signs	500,000					500,000
Citywide Mobility and Corridor Improvements	800,000					800,000
Police Intersection Camera System Installations	164,000					164,000
Fire Station Signal - Murdy Fire Station	35,000	265,000				300,000
Fire Station Signal - Heil Fire Station	35,000	265,000				300,000
TOTAL	**$10,392,000**	**$8,961,000**	**$6,250,000**	**$6,250,000**	**$6,200,000**	**$38,053,000**
WATER						
Peck Reservoir Security Improvements	$200,000					$200,000
Water Main Replacement Projects	2,450,000	1,250,000	1,250,000	1,250,000	1,250,000	7,450,000
Well 10 Improvements	75,000					75,000
TOTAL	**$2,725,000**	**$1,250,000**	**$1,250,000**	**$1,250,000**	**$1,250,000**	**$7,725,000**
TOTAL	**$39,326,723**	**$31,283,000**	**$22,584,000**	**$17,861,000**	**$17,256,000**	**$128,310,723**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Storm Drain Pump Station Building Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Cassotta

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: General building rehabilitation including roof and fascia replacement, minor structural and other associated building maintenance improvements.

PROJECT NEED: The City's 15 storm drain pump station buildings are over 50 years old and are in need of rehabilitation, due to age and the marine environment, to protect the equipment inside.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 500,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Project Management	$ 75,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 575,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 575,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL	**$ 575,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,575,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Drainage**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Storm Drain Pump Station Forebay Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Cassotta

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: Replace deteriorated trash racks and sump pumps as well as debris removal in the pump station forebays.

PROJECT NEED: The City's 15 storm drain pump stations are over 50 years old and are in need of rehabilitation, due to age and the marine environment, in order to maintain operational effectiveness.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 500,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Project Management	$ 75,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 575,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Drainage Fund (211)	$ 575,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL	**$ 575,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,575,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Drainage**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Half Round Grates

PROJECT DESCRIPTION: Installation of grates in the openings in the half rounds at various locations throughout the City

PROJECT NEED: There are 384 locations throughtout the City that need grates to capture trash before entering the drain. 25 have been completed to date.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Cassotta

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Drainage Fund (211)	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,250,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Drainage**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fueling Station Canopies

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: This is a multi year project to install three (3) new caponies and replace five (5) old canopies.

PROJECT NEED: The City has eight (8) fueling islands - three (3) have no canopies and five (5) have outdated canopies. Canopies are necessary to comply with NPDES requirements.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 500,000	$ 300,000			
Project Management	$ 50,000	$ 30,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 550,000**	**$ 330,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 550,000	$ 330,000			
TOTAL	**$ 550,000**	**$ 330,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 880,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Drainage**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Harbour View Clubhouse Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

PROJECT DESCRIPTION: This is the 2nd year of a two-year project involving the design and construction of improvements to the facility to address ADA conformance, as well as aging equipment and materials throughout the building. Exterior improvements will improve access and public use around the building.

PROJECT NEED: Harbour View Park and Clubhouse were constructed in the early 1970's. Improvements are needed to bring the building into current ADA compliance and expand programming opportunities.

SOURCE DOCUMENT: City of Huntington Beach Parks & Recreation Master Plan, Feb. 2016.

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT COSTS	Prior (Approved)	FY 21/22 (Requested)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 57,500				
Construction		$ 675,000			
Project Management		$ 100,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 57,500**	**$ 775,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 57,500	$ 775,000			
TOTAL	**$ 57,500**	**$ 775,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 832,500

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: HCP Sports Complex LED Lighting Retrofit

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Farhad Bolourchi

PROJECT DESCRIPTION: Year 1 of a five-year plan to replace existing lighting at HCP Sports Complex with new LED fixtures as follows: Year 1 to include Fields 1 and 2; Year 2 to include Fields 3 and 4; Year 3 to include Fields 5 and 7; Year 4 to include Fields 6 and 8; Year 5 includes the batting cage area and artificial turf fields.

PROJECT NEED: Existing ballasts are rusting due to the marine environment. LED lighting will reduce energy and maintenance costs, as well as reduce spill light and glare. Warranty program includes materials and onsite labor over a 25-year period.

SOURCE DOCUMENT: Vendor estimate.

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 477,000	$ 482,000	$ 429,000	$ 331,000	$ 276,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 477,000**	**$ 482,000**	**$ 429,000**	**$ 331,000**	**$ 276,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 477,000	$ 482,000	$ 429,000	$ 331,000	$ 276,000
TOTAL	**$ 477,000**	**$ 482,000**	**$ 429,000**	**$ 331,000**	**$ 276,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,995,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Facilities**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

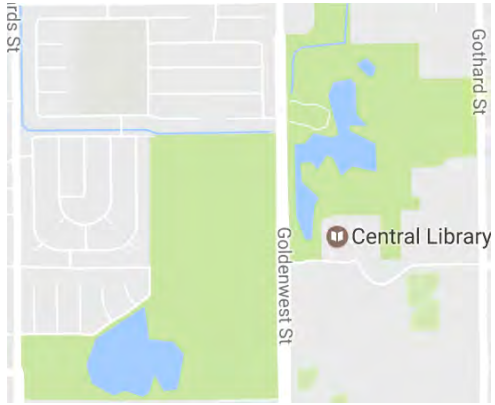
PROJECT TITLE: Central Library Fountain Restoration

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourci

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2022/23

PROJECT LOCATION



PROJECT DESCRIPTION: FY 20/21 included funding for design development services for restoration of the Central Library fountains. Based on that work, rehabilitation costs for the fountains located on the northwest and southeast exterior are spread over a two-year period, with the northwest fountains budgeted for FY 21/22.

PROJECT NEED: Fountains are over 40 years old and inoperable in their current state. A complete renovation is required for both fountains.

SOURCE DOCUMENT: Updated cost estimated provided by Integrated Consulting Group (ICG).

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 21/22 (*Requested*)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 30,000				
Construction	$ 500,000	$ 1,667,000			
Project Management	$ 30,000	$ 100,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 560,000**	**$ 1,767,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 560,000	$ 620,000			
Infr Fund (314)		$ 847,000			
Library Impact Fee (229)		$ 300,000			
TOTAL	**$ 560,000**	**$ 1,767,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Additional ongoing maintenance budget is required to maintain fountains.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 2,327,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Oak View Community Center Rehabilitation

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2023/24

PROJECT LOCATION

PROJECT DESCRIPTION: The complete project includes design and rehabilitation of the existing Oak View Community Center, including the Oak View Family Resource Center and Gym, as well as expansion of the Oak View Branch Library. Phasing of construction is proposed to limit programming impacts.

PROJECT NEED: Expansion and rehabilitation of the facility is necessary in order to better serve the Oak View community.

SOURCE DOCUMENT: Development Impact Fee Calculation and Nexus Report, April 27, 2012

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 900,000				
Construction		$ 4,125,000	$ 4,125,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 900,000**	**$ 4,125,000**	**$ 4,125,000**		

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 900,000	$ 4,125,000	$ 4,125,000		
TOTAL	**$ 900,000**	**$ 4,125,000**	**$ 4,125,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
None

COMMENTS ON GRANTS / OTHER FUNDS:
Alternative funding sources with local community partners will be pursued as plans develop.

TOTAL PROJECT COST: $ 9,150,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Restroom ADA Rehabilitation

PROJECT DESCRIPTION: Rehabilitate the lower level restroom at the Central Library to bring it into compliance with the American's with Disabilities Act (ADA).

PROJECT NEED: The existing restroom was built in 1975 and is not in compliance with the ADA.

SOURCE DOCUMENT: City of Huntington Beach Facilities ADA Transition Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

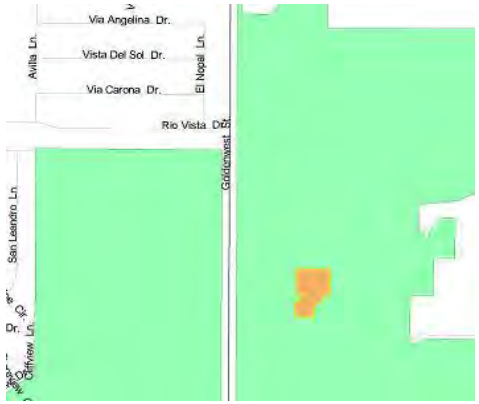
SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 30,000				
Construction		$ 260,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 30,000**	**$ 260,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 30,000	$ 260,000			
TOTAL	**$ 30,000**	**$ 260,000**			

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 290,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Exterior Paint

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

PROJECT DESCRIPTION: Repaint Central Library exterior surfaces

PROJECT NEED: Exteriors have not been painted since 1995, which is well past recommended paint lifecycle. Repainting is necessary to preserve the building exterior and improve appearance.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment, Facilities Deferred Maintenance Plan, Unfunded Facilities CIP Needs Assessment

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

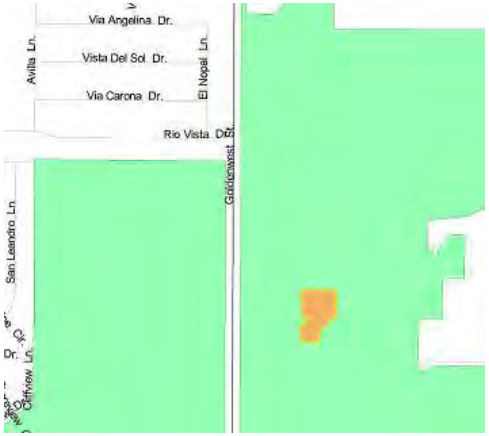
SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 82,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 82,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 82,000				
TOTAL	**$ 82,000**				

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 82,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Gym and Pool Interior and Exterior Paint

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:
Design Complete: N/A
Construction Complete: FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Repaint interior and exterior of City Gym and Pool.

PROJECT NEED: Facility was last painted in 1992 and is well past the recommended paint lifecycle. Exterior paint is beginning to peel and interior paint is in poor condition.

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment, Facilities Deferred Maintenance Plan, Unfunded Facilities CIP Needs Assessment

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 90,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 90,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 90,000				
TOTAL	**$ 90,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 90,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Lifeguard HQ Upgrades

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:
Design Complete: N/A
Construction Complete: FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Replace, repair and/or restore building exterior components and finishes as necessary including railings, roof drains, downspouts, stucco, paint, and roof

PROJECT NEED: Rehabilitation is necessary to restore facility due to deterioration from environmental conditions, age, and use. The anchoring system for the exterior railing is failing and creating a safety

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment, Facilities Deferred Maintenance Plan, Unfunded Facilities CIP Needs Assessment

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 320,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 320,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 320,000				
TOTAL	**$ 320,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 320,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Jr. Lifeguard HQ Upgrades

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

PROJECT DESCRIPTION: Replace, repair and/or restore building exterior components and finishes as necessary including railings, roof drains, downspouts, stucco, paint, and roof

PROJECT NEED: Rehabilitation is necessary to restore facility due to deterioration from environmental conditions, age, and use. The anchoring system for the exterior railing is failing and creating a safety issue

SOURCE DOCUMENT: 15/16 Facilities Condition Assessment, Facilities Deferred Maintenance Plan, Unfunded Facilities CIP Needs Assessment

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 210,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 210,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 210,000				
TOTAL	**$ 210,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 210,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Civic Center UST Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:
Design Complete: FY 2021/22
Construction Complete: FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Remove fuel underground storage tank (UST) and replace with new double wall tank and new underground piping and electronics for tank management. Upgrade obsolete dispensers. Upgrade canopy for vehicle clearance and protection from the elements

PROJECT NEED: AQMD and California Water Resources Board compliance necessitates the replacement of existing aging, obsolete fuel infrastructure serving the Police Department at the Civic Center

SOURCE DOCUMENT: NA

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 75,000				
Construction		$ 900,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 75,000**	**$ 900,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 75,000	$ 900,000			
TOTAL	**$ 75,000**	**$ 900,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 975,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Pier Piling Inspection, Cleaning and Maintenance

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

PROJECT DESCRIPTION: Provide underwater visual and video inspection of the Pier's concrete pilings; clean marine growth; repair cracks or spalling; and document any anomalies found to the concrete pilings.

PROJECT NEED: This is specialized major maintenance that is required periodically in order to preserve and extend the life of the pier structure.

SOURCE DOCUMENT: NA

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:
Design Complete: N/A
Construction Complete: FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 500,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 500,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 500,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL	**$ 500,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 1,500,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

COMMENTS ON GRANTS / OTHER FUNDS:

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Replace R22 Air Conditioning Equipment

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

PROJECT DESCRIPTION: Over the next five years, replace all existing Air Conditioning equipment containing R22 refrigerant.

PROJECT NEED: Federal regulation prohibits the manufacture and import of R22 refrigerant effective 1/1/2020. Equipment containing R22 is now obsolete, and retrofit to a new refrigerant is not cost effective. R22 is increasingly scarce and expensive.

SOURCE DOCUMENT: EPA.gov Phase-out of Ozone Depleting Substances

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	N/A
Construction Complete:	FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 750,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Helipad Lot Rehabilitation

PROJECT DESCRIPTION: Remove and replace the asphalt landing pad at the Police Heliport with concrete.

PROJECT NEED: The current helipad is asphalt and quickly comes into disrepair. As the asphalt degrades, small rocks are kicked up by the turbulent air coming off the rotors. This allows the rocks to become a hazard.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
Jon Haught

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 10,000				
Construction	$ 480,000				
Project Management					
Supplementals	$ 10,000				
R/W					
Other					
TOTAL	**$ 500,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 500,000				
TOTAL	**$ 500,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Police Operating Budget.

TOTAL PROJECT COST: **$ 500,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: PD Comm Center Remodel

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
Lt. Svendsbo

PROJECT DESCRIPTION: Renovate and refurbish the current Watch Commander's area to facilitate a move of the Communications Bureau to increase the space for the dispatch center to accommodate 21st century policing. Move the Watch Commander's office to another area within the interior of the Police Department. This includes electrical and HVAC.

PROJECT NEED: The Police Department building, completed in 1974, needs infrastructure upgrades due to age. The dispatch center is too small to accommodate the current number of employees.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 65,000				
Construction	$ 650,000				
Project Management	$ 65,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 780,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Police Fac. Dev. Impact (227)	$ 780,000				
TOTAL	**$ 780,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Police Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 780,000

PROJECT TYPE: New

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: PD Traffic Office Remodel

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
Lt. Svendsbo

PROJECT DESCRIPTION: Renovate and refurbish the Traffic Bureau interior of the Police Department. This includes electrical and HVAC. Complete redesign of interior walls and workspace to accommodate 21st century policing.

PROJECT NEED: The Police Department building, completed in 1974, needs infrastructure upgrades due to age. The traffic department consists of old modular walls that are not configured to accommodate the current employee and workflow.

SOURCE DOCUMENT:

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 15,000				
Construction	$ 150,000				
Project Management	$ 15,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 180,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Police Fac. Dev. Impact (227)	$ 180,000				
TOTAL	**$ 180,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Police Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 180,000

PROJECT TYPE: New

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Zone 5 Residential Overlay

PROJECT DESCRIPTION: Rehabilitation of residential streets with asphalt overlay within Maintenance Zone 5.

PROJECT NEED: Extend the useful life and improve the appearance and function of residential streets.

SOURCE DOCUMENT: 2020 Pavement Management Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 4,050,000	$ 3,500,000	$ 3,000,000	$ 2,500,000	$ 2,000,000
Project Management	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000
Supplementals					
R/W					
Other					
TOTAL	**$ 4,115,000**	**$ 3,565,000**	**$ 3,065,000**	**$ 2,565,000**	**$ 2,065,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Gas Tax (207)	$ 2,865,000	$ 3,315,000	$ 2,865,000	$ 2,365,000	$ 1,965,000
Sewer Service Fund (511)	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 50,000
Water Fund (506)	$ 150,000	$ 150,000	$ 100,000	$ 100,000	$ 50,000
Infr Fund (314)	$ 1,000,000				
TOTAL	**$ 4,115,000**	**$ 3,565,000**	**$ 3,065,000**	**$ 2,565,000**	**$ 2,065,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 15,375,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Neighborhood**

COMMENTS ON GRANTS / OTHER FUNDS:

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Zone 5 Curb Ramps

PROJECT DESCRIPTION: Installation of curb access ramps in conjunction with maintenance improvements within Maintenance Zone 5.

PROJECT NEED: Curb access ramps are required when adjacent streets are altered or rehabilitated.

SOURCE DOCUMENT: 2020 Pavement Management Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

SCHEDULE:
Design Complete: FY 2021/22
Construction Complete: FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 652,516	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Project Management	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000
Supplementals					
R/W					
Other					
TOTAL	**$ 717,516**	**$ 665,000**	**$ 665,000**	**$ 665,000**	**$ 665,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Measure M (213)	$ 200,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Infr Fund (314)	$ 315,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000
CDBG (239)	$ 203,283	$ 300,000	$ 300,000	$ 300,000	$ 300,000
TOTAL	**$ 718,283**	**$ 665,000**	**$ 665,000**	**$ 665,000**	**$ 665,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 3,378,283**

PROJECT TYPE: **New**

CATEGORY: **Neighborhood**

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Alleys

PROJECT DESCRIPTION: Program to rehabilitate the City's alleys. Locations will be determined based on the alley condition survey, in order of severity.

PROJECT NEED: The City has over 30 miles of alleys, which do not have a dedicated funding source resulting in poor conditions.

SOURCE DOCUMENT: Condition Survey of Alleys

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

SCHEDULE:
Design Complete: FY 2021/22
Construction Complete: FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 1,000,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000
Project Management	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Supplementals					
R/W					
Other					
TOTAL	**$ 1,100,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 1,100,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
TOTAL	**$ 1,100,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**	**$ 600,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 3,500,000**

PROJECT TYPE: **New**

CATEGORY: **Neighborhood**

COMMENTS ON GRANTS / OTHER FUNDS:

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Glen Mar Arterial Landscape Rehabilitation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

PROJECT DESCRIPTION: Continuing a project started in FY 19/20 to refurbish frontage road perimeter landscape of RD 435, the Glen Mar tract, including fencing, irrigation, and landscape improvements.

PROJECT NEED: Improve the appearance of the perimeter landscaping which is worn, damaged, and dated.

SOURCE DOCUMENT: NA

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT COSTS	Prior (Approved)	FY 21/22 (Requested)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental		$ 80,000			
Construction	$ 50,000	$ 420,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**	**$ 500,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Infr Fund (314)	$ 50,000	$ 500,000			
TOTAL	**$ 50,000**	**$ 500,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $6,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 550,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Neighborhood**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Bluff Top Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

PROJECT DESCRIPTION: The full project includes renovations to the Bluff Top Park area, including the replacement of the guardrail and pathway widening (State funded), as well as replacement of access ramp and stair way railing, turf mitigation and enhanced landscaping at public access nodes.

PROJECT NEED: Bluff Top Park was constructed in the mid-1990's. Renovations are needed to address improvements affected by the marine environment and to maintain access and safety in the area.

SOURCE DOCUMENT: Master Facilities Plan for the City of Huntington Beach, Oct. 2011; Parks & Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT COSTS	Prior (Approved)	FY 21/22 (Requested)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 224,600				
Construction	$ 2,724,400	$ 650,000			
Project Management		$ 100,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 2,949,000**	**$ 750,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 1,300,000	$ 750,000			
Blufftop Grant (1256)	$ 1,649,000				
TOTAL	**$ 2,949,000**	**$ 750,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 3,699,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Edison Park Reconfiguration

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: The full project includes the reconfiguration of Edison Park to include relocation of existing tennis courts, repurposing of group picnic area, tot lot playground improvements, walkways, parking lot, turf and irrigation improvements. FY 21/22 includes funding for design services only.

PROJECT NEED: Improvements are needed to address land settlement issues compromising the existing tennis courts. Repurposing of other park areas and amenities are needed to meet current public recreational needs.

SOURCE DOCUMENT: Parks & Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 300,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Park Dev. Impact (228)	$ 300,000				
TOTAL	**$ 300,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 300,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Glen View Park Playground Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Installation of new playground equipment and turf renovation at Glen View Park

PROJECT NEED: The playground equipment at Glen View Park is over 20 years old. New equipment and site turf improvements are needed in order for the playground to comply with ADA requirements.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority list; City of Huntington Beach Parks & Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 215,000				
Project Management	$ 5,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 220,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 220,000				
TOTAL	**$ 220,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 220,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Huntington Central Park Disc Golf Course

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Re-evaluate the existing configuration of the Disc Golf Course in west Huntington Central Park Disc Golf Course - with the goal of mitigating the challenges on the lower level playground.

PROJECT NEED: Existing holes are adjacent to pathway near the lower level playground and present potential conflicts with other park uses.

SOURCE DOCUMENT: Parks & Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 10,000				
Construction	$ 90,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 100,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Park Dev. Impact (228)	$ 100,000				
TOTAL	**$ 100,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 100,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Beach Parking Lot Rehabilitation

PROJECT DESCRIPTION: This project will rehabilitate the south beach parking lots between 1st and Huntington Streets - which includes the Sunset Vista RV Campground. Parking lot has not been resurfaced since 2003. Over 250,000 vehicles and RVs use this section of the lot annually.

PROJECT NEED: Parking lot is aged with allorgatoring asphalt and diminished stall markings. In addition, campsite hook-up pedestals need replacing and upgrading to 50 amps. Current pedestals are a safety hazard due to exposed wires and rust.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 50,000				
Construction	$ 1,355,000				
Project Management	$ 70,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 1,475,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 1,475,000				
TOTAL	**$ 1,475,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,475,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: LeBard Park Improvements - Ph II

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourci

PROJECT DESCRIPTION: This is the second year of improvements for LeBard Park. Year 1 included installation of new playground equipment, turf, irrigation and concrete walkway rehabilitation. Year 2 to include tennis court renovation, as well as an analysis of the possible renovation of the clubhouse.

PROJECT NEED: Improvements are needed to address efficiency and public safety.

SOURCE DOCUMENT: Parks and Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

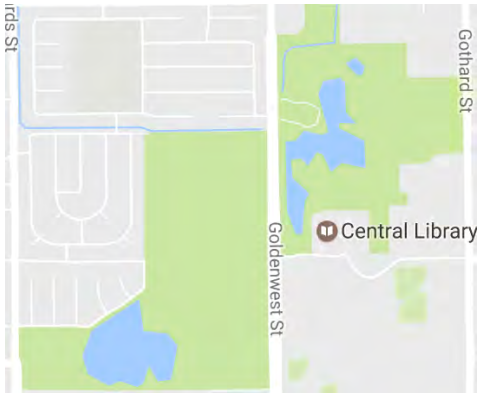
SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	Prior (Approved)	FY 21/22 (Requested)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental		$ 20,000			
Construction	$ 550,000	$ 600,000			
Project Management		$ 60,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 550,000**	**$ 680,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 550,000	$ 680,000			
TOTAL	**$ 550,000**	**$ 680,000**			

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,230,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Marina Park Reconfiguration

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:
Design Complete: FY 2021/22
Construction Complete: FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Preparation of conceptual master plan to update the park, including renovation of existing restroom/snack bar building, tennis courts and potential repurposing of hardscape areas to include pickle ball courts, or other park amenities.

PROJECT NEED: Marina Community Park was constructed in 1979 and is in need of upgrades to address aging infrastructure and amenities as well as to address current public recreation needs in the north part of the City.

SOURCE DOCUMENT: Parks & Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 35,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 35,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Park Dev. Impact (228)	$ 35,000				
TOTAL	**$ 35,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 35,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sun View Park Playground Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

PROJECT DESCRIPTION: Improvements include the installation of new play units, ADA safety surfacing, swing set, and walkways. Project is being submitted to the State for approval as part of the California Drought, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 (Prop 68).

PROJECT NEED: Existing equipment is over 20 years old. Playground equipment as well as other site improvements are needed in order to address ADA accessibility issues at the park.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority list; Grant application approval by City Council on 12/7/20.

COUNCIL PRIORITY POLICY: Enhance and maintain infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 222,440				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 222,440**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Park Dev. Impact (228)	$ 44,488				
Prop 68 Per Capita Grant (810)	$ 177,952				
TOTAL	**$ 222,440**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
Prop 68 Per Capita grant application submitted on 12/21/20. Grant approval anticipated in early Spring. 20% match required.

TOTAL PROJECT COST: $ 222,440

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Carr Park Improvements

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Improvements include addressing accessibility issues throughout the park with new walkways, ADA compliant picnic tables, improved access around the fishing pond and new themed play equipment to meet current ADA requirements. The pond will also be resurfaced.

PROJECT NEED: Carr Park was constructed in 1972 and the play equipment is over 22 years old and in need of replacement. The pond also needs to be resurfaced and the drainage system to be diverted to the sewer as opposed to the storm drain.

SOURCE DOCUMENT: General Plan Goals ERC-6 and ERC-10. City Council approved project on Sept. 3, 2019.

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 100,000				
Construction		$ 2,945,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 100,000**	**$ 2,945,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Park Dev. Impact (228)	$ 100,000				
Infr Fund (314)		$ 2,945,000			
TOTAL	**$ 100,000**	**$ 2,945,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
Prop 68 competitive grant submitted in March 2021. Approvals/disapprovals anticipated in Fall 2021.

TOTAL PROJECT COST: $ 3,045,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Schroeder Park Improvements Ph. II

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Farhad Bolourchi

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: The complete project includes the installation of new tot lot play equipment and access walkways, new walkways, security lighting, turf and irrigation improvements, and enhanced landscaping.

PROJECT NEED: This park is over 50 years old and has never had any accessible walkways or additional improvements.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List. Council approved project on Sept. 3, 2019.

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 21/22 (*Requested*)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 300,000	$ 700,000			
Project Management		$ 35,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**	**$ 735,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Dev. Impact (228)	$ 300,000				
Infr Fund (314)		$ 735,000			
TOTAL	**$ 300,000**	**$ 735,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,035,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Huntington Central Park Restrooms

FUNDING DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Farhad Bolourci

PROJECT DESCRIPTION: This multi-year project included the improvements of all six (6) Huntington Central Park restroom buildings. Additional funding is necessary due to relocation of the amphitheater restroom, necessitating unanticipated additional utility service costs.

PROJECT NEED: Restroom buildings are over 50 years old. Improvements are needed to address efficiency and public safety.

SOURCE DOCUMENT: Parks and Recreation Master Plan, Feb. 2016

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

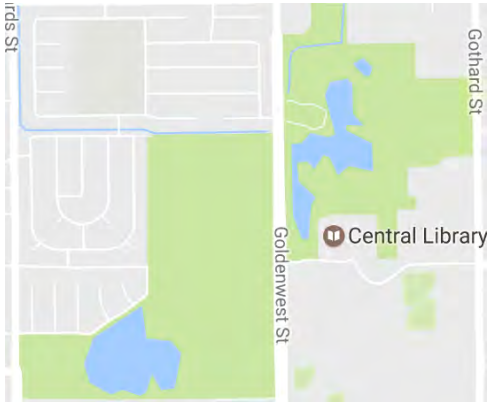
SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	Prior (Approved)	FY 21/22 (Requested)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental					
Construction	$ 2,350,000	$ 330,000			
Project Management		$ 33,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 2,350,000**	**$ 363,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Quimby Fees (226)	$ 2,350,000	$ 260,000			
Park Dev. Impact (228)		$ 103,000			
TOTAL	**$ 2,350,000**	**$ 363,000**			

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 2,713,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Huntington Bluffs Stabilization Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Phase 1 is for Design/Studies to obtain approval from CA Coastal Commission to stabilize two localized areas along the Bluffs. Phase 2 would be for construction.

PROJECT NEED: The bluffs continue to erode and will eventually jeopardize existing pathways and parking lots.

SOURCE DOCUMENT: Moffatt & Nichol Coastal Engineering Feasibility Study (2018)

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 400,000				
Construction		$ 1,000,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 400,000**	**$ 1,000,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 400,000	$ 1,000,000			
TOTAL	**$ 400,000**	**$ 1,000,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 1,400,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

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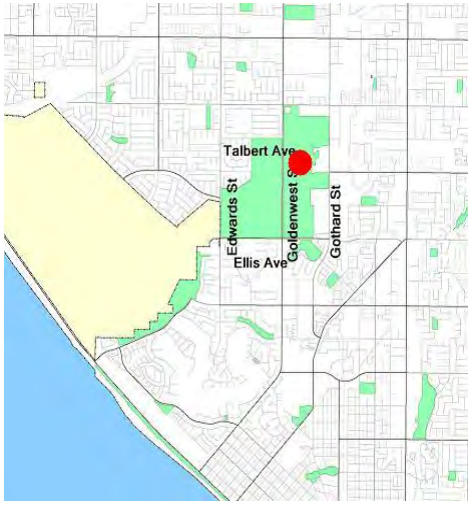
CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Huntington Lake Elevated Pathway

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:
Design Complete: N/A
Construction Complete: FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: As part of multi-year ongoing improvements to Central Park, construct a new elevated pathway in Central Park East near the lake.

PROJECT NEED: Improve the appearance and function of the park.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 250,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 250,000				
TOTAL	**$ 250,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $5,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 250,000

PROJECT TYPE: **New Construction**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Beach Front Rehab (Naugles)

PROJECT DESCRIPTION: Rehabilitate and regrade the grass area next to the building.

PROJECT NEED: This area has become unusable due to the slopes and lack of turf.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Denny Bacon

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 60,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 60,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 60,000				
TOTAL	**$ 60,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 60,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

COMMENTS ON GRANTS / OTHER FUNDS:

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Oil Production Abandonment

FUNDING DEPARTMENT:
Fire
DEPT. PROJECT MGR:
Janice Van Mullem

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	On-going/Varies

PROJECT LOCATION

PROJECT DESCRIPTION: This project includes the abandonment of one well, Civic Center #3. Additional phases of this project include abandonment of Civic Center #1, #2 and the pipeline from Civic Center to the Miley Keck Tank Farm located at 19081 Huntington St, and all work required to return MKTF lease back to owner.

PROJECT NEED: FY21/22 - Prepare abandonment plans to meet CalGEM standard, obtain permit from CalGEM, obtain abandonment firm to complete abandonment.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 20,000				
Construction	$ 230,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 250,000				
TOTAL	**$ 250,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Fire Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 250,000

PROJECT TYPE: New

CATEGORY: Parks & Beaches

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

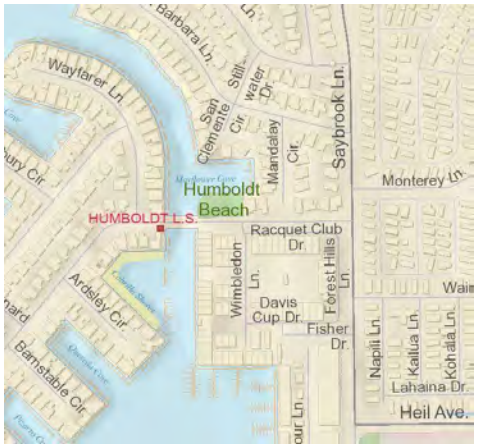
PROJECT TITLE: Sewer Lift Station Reconstruction

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andy Ferrigno

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: This program will rebuild the City's Sewer Lift Stations (LS). The Humboldt LS will be awarded in FY 21/22 with prioritization of future projects yet to be determined.

PROJECT NEED: This program will rebuild the City's Sewer Lift Stations which are over 50 years old.

SOURCE DOCUMENT: 2003 Sewer Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 280,000	$ 280,000	$ 280,000	$ 280,000	$ 280,000
Construction	$ 3,200,000	$ 3,200,000	$ 3,200,000	$ 3,200,000	$ 3,200,000
Project Management	$ 320,000	$ 320,000	$ 320,000	$ 320,000	$ 320,000
Supplementals	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
R/W					
Other					
TOTAL	**$ 4,000,000**	**$ 4,000,000**	**$ 4,000,000**	**$ 4,000,000**	**$ 4,000,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Sewer Service Fund (511)	$ 3,300,000	$ 3,500,000	$ 3,700,000	$ 3,700,000	$ 3,700,000
Sewer Development Fee (210)	$ 700,000	$ 500,000	$ 300,000	$ 300,000	$ 300,000
TOTAL	**$ 4,000,000**	**$ 4,000,000**	**$ 4,000,000**	**$ 4,000,000**	**$ 4,000,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 20,000,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Sewer**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lining

PROJECT DESCRIPTION: This program will line various sewer mains throughout the City as identified through closed circuit television (CCTV) inspection.

PROJECT NEED: This project will extend the life of existing sewer main lines.

SOURCE DOCUMENT: 2003 Sewer Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2025/26

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Project Management	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Supplementals					
R/W					
Other					
TOTAL	**$ 1,050,000**	**$ 1,050,000**	**$ 1,050,000**	**$ 1,050,000**	**$ 1,050,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Sewer Service Fund (511)	$ 1,050,000	$ 1,050,000	$ 1,050,000	$ 1,050,000	$ 1,050,000
TOTAL	**$ 1,050,000**	**$ 1,050,000**	**$ 1,050,000**	**$ 1,050,000**	**$ 1,050,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 5,250,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Sewer**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Hall to Utility Yard Fiber Optic Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

PROJECT DESCRIPTION: Replace existing fiber optic cable between City Hall and the Utility Yard with new 144 SMFO cable. Conduit will run in existing conduit along Yorktown Avenue and Huntington Street. Project provides improved communication resilience and redundancy between City Hall and the Utility Yard.

PROJECT NEED: This is needed to improve connectivity between City Hall and the Utility Yard. This segment improves redundancy which will maintain communications in case of a single break in the fiber optic cable.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 25,000				
Construction	$ 126,000				
Project Management	$ 15,000				
Supplementals	$ 2,000				
R/W					
Other					
TOTAL	**$ 168,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Water Fund (506)	$ 168,000				
TOTAL	**$ 168,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 168,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Oak View Library and Well #3 Fiber Optic

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Install fiber optic conduit and cable along Oak Lane and Warner Avenue to connect the Oak View Branch Library and Well #3 to the City's fiber optic communications network along Warner Avenue. Project provides improved communication at the library and a direct connection to City Hall.

PROJECT NEED: This will provide connectivity between City Hall and the Oak View Branch Library and Well #3.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 35,000				
Construction	$ 247,000				
Project Management	$ 16,000				
Supplementals	$ 2,000				
R/W					
Other					
TOTAL	**$ 300,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 300,000				
TOTAL	**$ 300,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 300,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Garfield Avenue Fiber Optic

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Install fiber optic conduit and cable along Garfield Avenue between Main Street and Newland Street. Project provides improved communication resilience between City Hall and the northerly part of the City including Joint Powers, the Utility Yard, the City Yard and the traffic signals in the area.

PROJECT NEED: This is needed to improve connectivity between City Hall and other City facilities and traffic signals to the north. This segment improves redundancy which will maintain communications in case of a single break in the cable.

SOURCE DOCUMENT: Traffic Signal System Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 80,000				
Construction		$ 520,000			
Project Management		$ 30,000			
Supplementals		$ 15,000			
R/W					
Other					
TOTAL	**$ 80,000**	**$ 565,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 80,000	$ 565,000			
TOTAL	**$ 80,000**	**$ 565,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 645,000

PROJECT TYPE: New

CATEGORY: Transportation

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Gothard Street Fiber Optic

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Install fiber optic conduit and cable along Gothard Street between Edinger Avenue and Warner Avenue. Project provides improved communication resilience between City Hall and the northerly part of the City including the City Yard and the traffic signals in the area.

PROJECT NEED: This is needed to improve connectivity between City Hall and other City facilities and traffic signals to the north. This segment improves redundancy which will maintain communications in case of a single break in the cable.

SOURCE DOCUMENT: Traffic Signal System Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 80,000				
Construction		$ 606,000			
Project Management		$ 30,000			
Supplementals		$ 15,000			
R/W					
Other					
TOTAL	**$ 80,000**	**$ 651,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 80,000	$ 651,000			
TOTAL	**$ 80,000**	**$ 651,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 731,000

PROJECT TYPE: New

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bushard Fire Station Fiber Optic

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Install fiber optic conduit and cable along Bushard Street to connect the Bushard Fire Station to the City's fiber optic communications network along Adams Avenue. Project provides improved communication at the fire station and a direct connection to City Hall.

PROJECT NEED: This will provide connectivity between City Hall and the Bushard Fire Station.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 25,000				
Construction		$ 162,000			
Project Management		$ 20,000			
Supplementals		$ 3,000			
R/W					
Other					
TOTAL	**$ 25,000**	**$ 185,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)		$ 185,000			
Traffic Impact Fee (206)	$ 25,000				
TOTAL	**$ 25,000**	**$ 185,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 210,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Rehabilitation

PROJECT DESCRIPTION: Streets include Edinger (Saybrook-Countess), Warner (Algonquin-Los Patos), Talbert (Edwards-Springdale), Newland (Talbert-Slater), Brookhurst (Yorktown-Adams), Saybrook (Edinger-Heil), and Springdale (Warner-Slater) as budget allows.

PROJECT NEED: Required to meet the goals of the Pavement Management Plan.

FUNDING DEPARTMENT:
Public Works

DEPT. PROJECT MGR:
Chris Tanio

SOURCE DOCUMENT: 2020 Pavement Management Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 5,200,000	$ 5,400,000	$ 5,400,000	$ 5,400,000	$ 5,400,000
Project Management	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Supplementals	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
R/W					
Other					
TOTAL	**$ 5,400,000**	**$ 5,600,000**	**$ 5,600,000**	**$ 5,600,000**	**$ 5,600,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
RMRA (1247)	$ 4,800,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000
TOTAL	**$ 5,400,000**	**$ 5,600,000**	**$ 5,600,000**	**$ 5,600,000**	**$ 5,600,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:

Additional annual cost: $0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 27,800,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Streets**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Downtown Street Lighting

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

PROJECT DESCRIPTION: Replace high voltage street lighting circuits in the downtown area. This multiyear undertaking will address approximately 7 blocks each year (design and construction in successive FY). The FY 21/22 design is along Crest Avenue from 14th Street to Main Street. Construction will be along Orange.

PROJECT NEED: The current circuits are severely deteriorated and operate at a very high voltage which is not fully supported by Southern California Edison.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 50,000	$ 50,000	$ 50,000	$ 50,000	
Construction	$ 1,200,000	$ 550,000	$ 550,000	$ 550,000	$ 550,000
Project Management	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 35,000
Supplementals	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
R/W					
Other					
TOTAL	**$ 1,300,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 600,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Prop 42 (219)	$ 650,000	$ 650,000	$ 650,000	$ 650,000	$ 600,000
Infr Fund (314)	$ 650,000				
TOTAL	**$ 1,300,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 600,000**

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: ($1,000)
This project will result in a energy cost savings.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 3,850,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: TS Modifications - Left Turn Arrows

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Install southbound protected left-turn arrows on Bolsa Chica Street at Robinwood, east-west protected left-turn arrows on Adams Avenue at the Target Driveway and north-south protected left-turn arrows on Brookhurst Street at Beachmont Plaza.

PROJECT NEED: Improve safety by installing left-turn arrows.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 40,000				
Construction	$ 300,000				
Project Management	$ 25,000				
Supplementals	$ 25,000				
R/W					
Other					
TOTAL	**$ 390,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Traffic Impact Fee (206)	$ 390,000				
TOTAL	**$ 390,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 390,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Traffic Signal Modification Main and Delaware

PROJECT DESCRIPTION: Install Left-turn arrows at the intersection of Main Street and Delaware Street. Main Street will have left-turn arrows installed.

PROJECT NEED: Improve safety by installing left-turn arrows.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 50,000				
Construction	$ 300,000				
Project Management	$ 30,000				
Supplementals	$ 35,000				
R/W					
Other					
TOTAL	**$ 415,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Traffic Impact Fee (206)	$ 415,000				
TOTAL	**$ 415,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 415,000

PROJECT TYPE: New

CATEGORY: Transportation

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Traffic Signal Modification Warner and Ash

PROJECT DESCRIPTION: Install Left-turn arrows at the intersection of Warner Avenue and Ash Street. Warner Avenue will have left-turn arrows installed.

PROJECT NEED: Improve safety by installing left-turn arrows.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

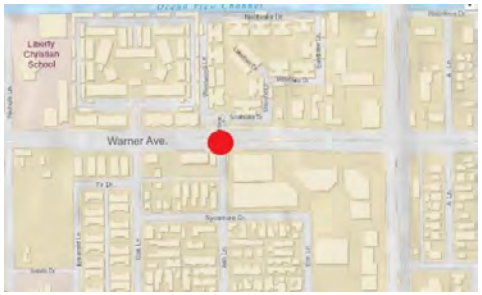
SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 40,000				
Construction	$ 350,000				
Project Management	$ 25,000				
Supplementals	$ 35,000				
R/W					
Other					
TOTAL	**$ 450,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Traffic Impact Fee (206)	$ 450,000				
TOTAL	**$ 450,000**				

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 450,000**

PROJECT TYPE: **New**

CATEGORY: **Transportation**

COMMENTS ON GRANTS / OTHER FUNDS:

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

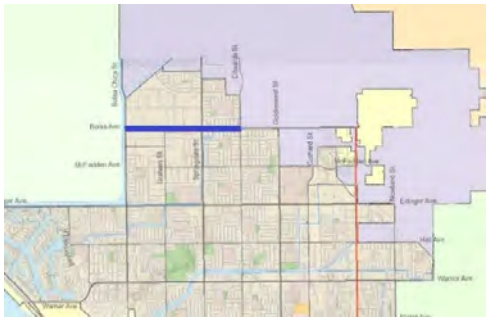
PROJECT TITLE: TS Synchronization - Bolsa

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION



PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Bolsa Avenue from Bolsa Chica Street to Edwards Street. This is a multijurisdictional project including Caltrans and the cities of Westminster, Santa Ana and Tustin. Work within HB includes signal timing, new controllers and battery back-up.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Traffic Signal System Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 4,000				
Construction	$ 42,000				
Project Management	$ 4,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
AQMD (201)	$ 50,000				
TOTAL	**$ 50,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
This is an OCTA grant. OCTA will manage the project is contributing $173,000 (HB segment only)

TOTAL PROJECT COST: $ 50,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Traffic Signal Synchronization - Edinger

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Edinger Avenue from Bolsa Chica Street to Newland Street. This is a multijurisdictional project including Caltrans and the cities to the east along the corridor. Work within HB includes signal timing, CCTV and fiber optic cable installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 21/22 (*Requested*)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 15,000				
Construction	$ 70,000				
Project Management	$ 10,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 95,000**				

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
AQMD (201)	$ 95,000				
TOTAL	**$ 95,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $2,018,000 (HB segment only)

TOTAL PROJECT COST: $ 95,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Traffic Signal Synchronization - Talbert

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Talbert Avenue from Beach Boulevard to Newland Street. This is a multijurisdictional project including Caltrans and the cities to the east along the corridor. Work within HB includes traffic signal timing updates.

PROJECT NEED: Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 21/22 (*Requested*)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 1,500				
Construction	$ 1,500				
Project Management	$ 1,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 4,000**				

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
AQMD (201)	$ 4,000				
TOTAL	**$ 4,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $57,000 (HB segment only)

TOTAL PROJECT COST: $ 4,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Traffic Signal Synchronization - Warner

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Warner Avenue from PCH to Newland Street. This is a multijurisdictional project including Caltrans and the cities to the east along the corridor. Work within HB includes signal timing, CCTV and fiber optic cable installation.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT: Signal System Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 21/22 (*Requested*)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 20,000				
Construction	$ 50,000				
Project Management	$ 10,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 80,000**				

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
AQMD (201)	$ 80,000				
TOTAL	**$ 80,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
OCTA is managing the grant and schedule and is contributing $1,582,000 (HB segment only)

TOTAL PROJECT COST: $ 80,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Talbert Channel Bike Path Development

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

PROJECT DESCRIPTION: This is a joint upgrade project with Orange County Flood Control. City element includes addressing public street crossings (7) with signals or flashing beacons, markings and signs. Signs along path and connections to Langebeck Park and Santa Ana River Trail.

PROJECT NEED: City is leveraging opportunity with OC Flood to provide an amenity to residents and visitors for recreational bike and pedestrian use along one side of Talbert Channel. Identified as a project in the City Bike Master Plan.

SOURCE DOCUMENT: Bike Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 190,000				
Construction		$ 750,000			
Project Management	$ 10,000	$ 20,000			
Supplementals		$ 10,000			
R/W					
Other					
TOTAL	**$ 200,000**	**$ 780,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 200,000	$ 780,000			
TOTAL	**$ 200,000**	**$ 780,000**			

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $10,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 980,000

PROJECT TYPE: New

CATEGORY: Transportation

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Street Name Signs

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Bob Stachelski

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: Replace deteriorated street name signs throughout the City.

PROJECT NEED: Many of the street name signs throughout the City have become faded, bent, or hard to read and need to be replaced.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 500,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 500,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 500,000				
TOTAL	**$ 500,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 500,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Citywide Mobility and Corridor Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Design and construction of various bikeway and aesthetic infrastructure on key routes where enhanced bicycle and pedestrian facilities can be implemented with minimal roadway restructuring. Target roadways include Delaware, Atlanta, Graham, Springdale and Goldenwest.

PROJECT NEED: Project goals support overall desire to improve pedestrian and bicycle safety, enhance experience, and promote alternative modes of transportation.

SOURCE DOCUMENT: Bike Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 90,000				
Construction	$ 600,000				
Project Management	$ 50,000				
Supplementals	$ 60,000				
R/W					
Other					
TOTAL	**$ 800,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 400,000				
Traffic Impact Fee (206)	$ 400,000				
TOTAL	**$ 800,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $20,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 800,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Police Intersection Camera System Installations

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
William Janusz

PROJECT DESCRIPTION: Install 360 degree view cameras at 11 intersections: Warner/Bolsa Chica, Warner/Springdale, Warner/Goldenwest, Goldenwest/Ellis, Yorktown/Main, Yorktown/Beach, Adams/Beach, Adams/Magnolia, Adams/Brookhurst, Garfield/Magnolia, Garfield/Brookhurst.

PROJECT NEED: The new cameras, hardware and software would provide Police the ability to monitor traffic at specific locations and record/store data for law enforcement and investigation purposes.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 12,000				
Construction	$ 145,000				
Project Management	$ 5,000				
Supplementals	$ 2,000				
R/W					
Other					
TOTAL	**$ 164,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Police Fac. Dev. Impact (227)	$ 164,000				
TOTAL	**$ 164,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $3,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 164,000

PROJECT TYPE: New

CATEGORY: Transportation

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fire Station Signal - Murdy Fire Station

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Install new fire station traffic signal at Murdy Fire Station on Gothard Street between Edinger Avenue and Heil Avenue.

PROJECT NEED: Improve safety by installing a fire signal which will enable the Fire Department to stop traffic on Gothard Street while egressing the fire station.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 35,000				
Construction		$ 225,000			
Project Management		$ 30,000			
Supplementals		$ 10,000			
R/W					
Other					
TOTAL	**$ 35,000**	**$ 265,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 30,000	$ 265,000			
Traffic Impact Fee (206)	$ 5,000				
TOTAL	**$ 35,000**	**$ 265,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 300,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fire Station Signal - Heil Fire Station

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2022/23

PROJECT LOCATION

PROJECT DESCRIPTION: Install new fire station traffic signal at the Heil Fire Station on Heil Avenue between Graham Street and Springdale Street.

PROJECT NEED: Improve safety by installing a fire signal which will enable the Fire Department to stop traffic on Heil Avenue while egressing the fire station.

SOURCE DOCUMENT: N/A

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 35,000				
Construction		$ 225,000			
Project Management		$ 30,000			
Supplementals		$ 10,000			
R/W					
Other					
TOTAL	**$ 35,000**	**$ 265,000**			

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	$ 30,000	$ 265,000			
Traffic Impact Fee (206)	$ 5,000				
TOTAL	**$ 35,000**	**$ 265,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $1,000
Project includes installation of new infrastructure that will require maintenance.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 300,000

PROJECT TYPE: **New**

CATEGORY: **Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Peck Reservoir Security Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT LOCATION

PROJECT DESCRIPTION: The project provides for the design and construction of site security for the Peck and Springdale Reservoirs and Wells No.s 4, 7, and 13.

PROJECT NEED: This critical facility lacks any site security other than site fencing. This project will provide enhanced site security to protect this potable water facility.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan Update.

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

PROJECT COSTS	Prior (*Approved*)	FY 21/22 (*Requested*)	FY 22/23	FY 23/24	FY 24/25
Design/Environmental	$ 50,000				
Construction	$ 400,000	$ 150,000			
Project Management	$ 40,000				
Supplementals	$ 25,000	$ 50,000			
R/W					
Other					
TOTAL	**$ 515,000**	**$ 200,000**			

FUNDING SOURCES	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Master Plan (507)	$ 515,000	$ 200,000			
TOTAL	**$ 515,000**	**$ 200,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 715,000

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Main Replacement Projects

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

PROJECT DESCRIPTION: Replace water mains in areas with insufficient water main size, or in areas where pipelines are at the end of their functional life. In FY 21/22, it is the Kiner and Gleada Project.

PROJECT NEED: The majority of the City's potable water pipelines are asbestos cement pipe which is subject to both internal and external corrosion. The replacement of these pipelines is warranted to provide a reliable potable water infrastructure.

SOURCE DOCUMENT: Consistent with the 2016 Water Master Plan and routine water maintenance.

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

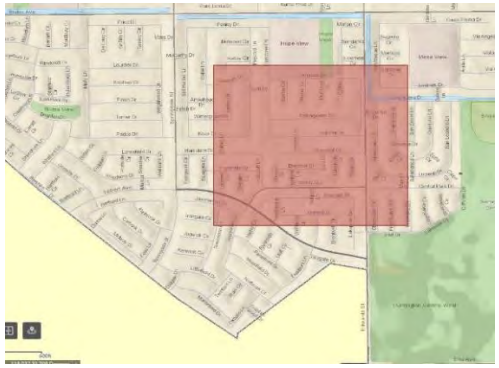
SCHEDULE:

Design Complete:	FY 2020/21
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	$ 200,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Construction	$ 2,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Project Management	$ 200,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Supplementals	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
R/W					
Other					
TOTAL	**$ 2,450,000**	**$ 1,250,000**	**$ 1,250,000**	**$ 1,250,000**	**$ 1,250,000**

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Water Master Plan (507)	$ 2,450,000	$ 1,250,000	$ 1,250,000	$ 1,250,000	$ 1,250,000
TOTAL	**$ 2,450,000**	**$ 1,250,000**	**$ 1,250,000**	**$ 1,250,000**	**$ 1,250,000**

PROJECT LOCATION



MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 7,450,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Well 10 Improvements

PROJECT DESCRIPTION: Replace Well 10 driveway

PROJECT NEED: The driveway at Well 10 is failing and in need of replacement.

SOURCE DOCUMENT: 2016 Mater Master Plan

COUNCIL PRIORITY POLICY: Enhance and maintain the infrastructure

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Andrew Ferrigno

SCHEDULE:

Design Complete:	FY 2021/22
Construction Complete:	FY 2021/22

PROJECT COSTS	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	$ 75,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 75,000**				

FUNDING SOURCES	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Water Master Plan (507)	$ 75,000				
TOTAL	**$ 75,000**				

PROJECT LOCATION

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: **$ 75,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

COMMENTS ON GRANTS / OTHER FUNDS:

City of Huntington Beach
Adopted Budget – FY 2021/22
Unfunded Liabilities Overview

UNFUNDED LIABILITIES OVERVIEW

The City of Huntington Beach continues to utilize innovative approaches to pay down its pension liabilities. Beginning fiscal year 2013-14, the City implemented a unique "One Equals Five" plan for reducing its unfunded liability for the City's CalPERS pension plans. Based on an analysis conducted by the City's actuary, each additional $1 million contributed to the City's pension plans will potentially benefit the City five times over resulting in $5 million in taxpayer savings over a 25-year period. The City has set aside a minimum of $1 million each year towards this plan since its establishment. This funding has never been utilized and is set aside in a Section 115 Trust. Funding of approximately $10.5 million is deposited in the Section 115 Trust as of June 30, 2021.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over a three year period, and the first phase fiscal impact took effect on July 1, 2018. This change in assumptions used to calculate local agencies' pension liabilities and the method of amortizing agencies' unfunded accrued liability (UAL) payments resulted in significant annual increases in the UAL payments the City is obligated to pay to CalPERS. In FY 2019/20, the City's UAL payment was $28.9 million and would increase to approximately $45.5 million in the peak year of FY 2030/31. The scale of these increases would severely impact the City Council's ability to adopt future balanced budgets and would also potentially impact the high levels of services currently provided to Huntington Beach residents and businesses.

In order to address the issue of rising pension costs, City Council approved an action on November 18, 2019, to initiate the judicial validation process that would allow the City to refinance its pension debt. The validation judgment was issued on May 18, 2020 and on March 1, 2021, City Council took advantage of historically low interest rates and approved the issuance of $363.6 million in Pension Obligation Bonds (POBs) to allow the City to prepay 85% of the projected UAL. The POBs has been structured with average annual debt service payments of $22.5 million and is anticipated to save taxpayers approximately $166.7 million over a 23 year bond repayment schedule. The City's average annual unfunded pension payments total $28.2 million, which includes payments for the 15% UAL that was not refinanced through the POBs.

Based on the latest CalPERS valuation (released prior to the issuance of the POBs), the City's unfunded liabilities totaled $436.0 million as of June 30, 2020. The issuance of the POBs has placed the City of Huntington Beach in a much stronger fiscal position. Along with a level payment structure, the POBs provides budgetary relief and improved ability to plan for the future.

Concurrent with the approval of the POBs on March 1, 2021, City Council also adopted an Unfunded Accrued Liability Pension Funding Policy which includes the following:

- ***Annual $1 million contribution to the City's Section 115 Trust.*** Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.

- ***Perpetual set-aside of 50% of Pension Refinance Savings.*** 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City's Section 115 Trust to offset any future UAAL costs that arise. This deposit to be in addition to the annual $1 million contribution mentioned above.

- ***Annual set-aside of an additional 50% of General Fund surplus at year-end.*** This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.

City of Huntington Beach
Adopted Budget – FY 2021/22
Unfunded Liabilities Overview

- ***Establishment of accelerated UAAL payment schedule.*** This schedule provides parameters for the payment for any new UAAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.

- ***Annual assessment of Additional Discretionary Payments ("ADP") to be made to CalPERS.*** After completion of the City's annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP's may be deposited with CalPERS, invested in the City's Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.

Additional information regarding the City's Unfunded Liabilities can be found in the FY 2019/20 Annual Comprehensive Financial Report (Notes to Financial Statements, footnotes 6 - 8) https://huntingtonbeachca.gov/files/users/finance/Comprehensive-Annual-Finance-Report-Year-Ending-2020.pdf and a copy of the City's UAL Policy can be found on the City's website at the following link: https://www.huntingtonbeachca.gov/files/users/finance/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf.

City of Huntington Beach
Adopted Budget – FY 2021/22
Debt Services

The City's Debt Management Policy (located on the City of Huntington Beach website at the following link: https://huntingtonbeachca.gov/files/users/finance/Debt-Management-Policy.pdf) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

Bond Ratings

The City's bond ratings are strong. Fitch Rating Agency affirmed its AAA General Obligation credit rating in February 2021. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	Moody's	S&P	Fitch
Tax Allocation Refunding Bonds	Aa3	AA-	N/A
Lease Revenue Bonds	N/A	AA	AA+
Pension Obligation Bonds	N/A	AA+	AA+

Long-Term Obligations

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, five capital leases, three energy loans, and a Pension Obligation bond. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement and three Distribution and Developer Agreements. The City has three Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's Lease Revenue bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2043-44. The Successor Agency's current debt obligations complete in fiscal year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2030-31 through Fiscal Year 2033-34.

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City of Huntington Beach
Adopted Budget – FY 2021/22
Debt Services

Long-Term Indebtedness	Fiscal Year Ending 9/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021
			(In Thousands)		
Governmental Activities:					
Pension Obligation Bonds					$ 341,575
Public Financing Authority	42,505	42,505	39,150	35,665	29,545
Redevelopment Successor Agency Trust	47,993	44,381	39,104	33,816	29,857
Other Long-Term Obligations	13,312	13,002	11,011	9,374	7,747
Total Governmental Activities:	**$ 103,810**	**$ 99,888**	**$ 89,265**	**$ 78,855**	**$ 408,724**
Business Activities:					
Pension Obligation Bonds					$ 22,070
Total Business Activities:					**$ 22,070**
Total Long-Term Indebtedness:	**$ 103,810**	**$ 99,888**	**$ 89,265**	**$ 78,855**	**$ 430,794**

Long-Term Indebtedness	Fiscal Year Ending 9/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021
Population	202,413	201,761	202,265	199,223	200,748
Debt Per-Capita	$ 513	$ 495	$ 441	$ 396	$ 2,036
Total Personal Income (In Thousands)	8,878,441	8,888,749	9,222,677	9,379,020	9,785,261
Per - Capita Personal Income	43,863	43,863	45,597	47,078	48,744
Unemployment Rate	2.80%	2.70%	2.60%	14.20%	6.30%
Total Employment	103,200	109,900	110,500	103,400	111,590

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City of Huntington Beach
FY 2017/18 Through FY 2021/22
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
Non-Departmental							
10040101	88030 - Principal	207,350	1,271,851	1,526,971	1,746,459	1,746,459	1,631,700
10040101	88070 - Interest	58,137	151,747	196,981	176,211	176,211	144,568
Total Non-Departmental		265,487	1,423,597	1,723,952	1,922,670	1,922,670	1,776,268
Capital Projects - Public Works							
10040314	88030 - Principal	103,276	106,817	110,480	114,268	114,268	118,187
10040314	88070 - Interest	28,592	25,050	21,388	17,599	17,599	13,682
Total Citywide Leases		131,868	131,868	131,868	131,868	131,868	131,869
800 MHz CCS							
32140101	88070 - Interest		23,686				
Total RDA Project Debt Payments			23,686				
RDA Project Debt Payments							
35080201	88030 - Principal	3,613,294	3,386,714	3,293,461	4,421,696	4,421,696	4,235,612
35080201	88070 - Interest	1,572,689	1,868,567	1,688,869	424,837	424,837	403,221
Total RDA Project Debt Payments		5,185,983	5,255,281	4,982,330	4,846,533	4,846,533	4,638,833
RDA 1999 Tax Allocation Bond							
35080202	88030 - Principal		595,000	625,000	365,000	365,000	380,000
35080202	88070 - Interest	117,866	130,214	99,354	87,625	87,625	69,000
Total RDA 1999 Tax Allocation Bond		117,866	725,214	724,354	452,625	452,625	449,000
RDA 2002 Tax Allocation Bond							
35080203	88030 - Principal		1,295,000	1,370,000	800,000	800,000	840,000
35080203	88070 - Interest	258,000	284,646	216,458	190,750	190,750	149,750
Total RDA 2002 Tax Allocation Bond		258,000	1,579,646	1,586,458	990,750	990,750	989,750
HBPFA 2010A							
40140105	88030 - Principal		795,000	825,000	865,000	136,923	
40140105	88070 - Interest	221,775	427,537	391,125	348,875		
Total HBPFA 2010A		221,775	1,222,537	1,216,125	1,213,875	136,923	
HBPFA 2011A							
40140106	88030 - Principal		1,965,000	2,045,000	1,060,000		
40140106	88070 - Interest	402,047	764,794	674,369	607,344		
Total HBPFA 2010A		402,047	2,729,794	2,719,369	1,667,344		
HBPFA 2020A							
40140108	88030 - Principal					865,000	
40140108	88070 - Interest					160,868	223,600
Total HBPFA 2020A						1,025,868	223,600
HBPFA 2020B							
40140109	88030 - Principal					1,610,000	1,515,000
40140109	88070 - Interest					108,428	145,413
Total HBPFA 2020B						1,718,428	1,660,413
Pension Obligation Bond-2021							
41240101	88030 - Principal						11,635,000
41240101	88070 - Interest						10,936,894
Total Pension Obligation Bond-2021							22,571,894
HBPFA Senior Center							
40140107	88030 - Principal		595,000	615,000	650,000	650,000	665,000
40140107	88070 - Interest	247,522	483,144	455,869	430,744	430,744	411,019
Total HBPFA Senior Center		247,522	1,078,144	1,070,869	1,080,744	1,080,744	1,076,019
Debt Svc Grand Coast CFD 2000-1 2013 Refund							
40540105	88030 - Principal		575,000	600,000	625,000	625,000	645,000
40540105	88070 - Interest	255,906	500,313	476,813	452,313	452,313	426,913
Total Debt Svc Grand Coast CFD 2000-1		255,906	1,075,313	1,076,813	1,077,313	1,077,313	1,071,913
Debt Svc Special Tax CFD 1990-1							
40640101	88030 - Principal		155,000	160,000	170,000	170,000	
40640101	88070 - Interest	13,095	22,005	13,500	4,590	4,590	401,891
Total Debt Svc Special Tax CFD 1990-1		13,095	177,005	173,500	174,590	174,590	401,891

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City of Huntington Beach
FY 2017/18 Through FY 2021/22
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
Debt Svc McDonnell CFD 2002-1							
40840101	88030 - Principal		130,000	145,000	160,000	160,000	180,000
40840101	88070 - Interest	131,356	258,943	250,895	241,818	241,818	231,528
Total Debt Svc McDonnell CFD 2002-1		131,356	388,943	395,895	401,818	401,818	411,528
Debt Svc Bella Terra CFD 2003-1 2013 Refund							
41040105	88030 - Principal		790,000	820,000	855,000	855,000	890,000
41040105	88070 - Interest	442,503	869,206	837,006	803,506	803,506	768,607
Total Debt Svc Bella Terra CFD 2003-1		442,503	1,659,206	1,657,006	1,658,506	1,658,506	1,658,607
WMP Eng Design/Construction							
50785201	88030 - Principal				420,000	420,000	
Total West Orange County Water Board					420,000	420,000	
West Orange County Water Board							
50885101	88030 - Principal		1,990,433				
50885101	88070 - Interest		73,662				
Total West Orange County Water Board			2,064,096				
West Orange County Water Board: Pipeline							
50885102	88010 - Debt Service Expense			633,111	525,000	525,000	475,000
50885102	88030 - Principal	149,885		67,611			50,000
50885102	88070 - Interest	23,592	6,579				
Total West Orange County Water Board		173,477	6,579	700,722	525,000	525,000	525,000
Streetlight Retrofit CEC							
80787016	88030 - Principal		182,253				
Total 2004 Judgment Obligation Bond			182,253				
City Gym & Pool (Section 108)							
23980703	88030 - Principal		210,000				
23980703	88050 - Interfund Principal	6,906					
23980703	88070 - Interest		6,906				
23980820	88030 - Principal		220,000				
23980820	88070 - Interest		7,260				
23980903	88030 - Principal						
Total City Gym & Pool (Section 108)		6,906	444,166				
GRAND TOTAL(S)		**7,853,791**	**20,167,327**	**18,159,261**	**16,563,636**	**16,563,636**	**37,586,585**

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2020/21 was approximately $44.7 billion, resulting in a debt limit of $5.36 billion. The City currently holds no general bonded debt subject to the debt limit.

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City of Huntington Beach
Adopted Budget - FY 2021/22
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected
RDA 1999 Tax Allocation Bond								
	88030 - Principal	405,000	425,000	360,000				
	88070 - Interest	49,375	28,625	9,000				
Total		454,375	453,625	369,000				
RDA 2002 Tax Allocation Bond								
	88030 - Principal	875,000	920,000	780,000				
	88070 - Interest	106,875	62,000	19,500				
Total		981,875	982,000	799,500				
HBPFA 2014A								
	88030 - Principal	685,000	720,000	750,000	785,000	810,000	835,000	860,000
	88070 - Interest	383,919	352,394	319,244	288,719	264,794	240,119	214,694
Total		1,068,919	1,072,394	1,069,244	1,073,719	1,074,794	1,075,119	1,074,694
HBPFA 2020A								
	88030 - Principal							
	88070 - Interest	233,600	233,600	233,600	233,600	233,600	233,600	233,600
Total		233,600	233,600	233,600	233,600	233,600	233,600	233,600
HBPFA 2020B								
	88030 - Principal	1,520,000	1,530,000	1,545,000	1,560,000	1,575,000	1,600,000	1,625,000
	88070 - Interest	138,307	129,355	117,222	102,652	83,402	60,816	34,720
Total		1,658,307	1,659,355	1,662,222	1,662,652	1,658,402	1,660,816	1,659,720
Pension Obligation Bonds 2021								
	88030 - Principal	13,525,000	13,575,000	13,665,000	13,805,000	13,995,000	14,225,000	14,500,000
	88070 - Interest	9,046,364	8,994,834	8,911,076	8,764,314	8,578,775	8,343,519	8,071,679
		22,571,364	22,569,834	22,576,076	22,569,314	22,573,775	22,568,519	22,571,679
Debt Svc Grand Coast CFD 2000-1								
	88030 - Principal	675,000	705,000	740,000	775,000	810,000	850,000	890,000
	88070 - Interest	399,669	367,700	333,425	297,400	257,775	216,275	172,775
Total		1,074,669	1,072,700	1,073,425	1,072,400	1,067,775	1,066,275	1,062,775
Debt Svc McDonnell CFD 2002-1								
	88030 - Principal	200,000	220,000	240,000	265,000	290,000	320,000	345,000
	88070 - Interest	219,888	206,918	192,598	176,816	159,473	140,410	119,543
Total		419,888	426,918	432,598	441,816	449,473	460,410	464,543
Debt Svc Huntington CFD 2003-1								
	88030 - Principal	925,000	965,000	1,010,000	1,055,000	1,115,000	1,175,000	1,235,000
	88070 - Interest	731,150	689,781	642,819	589,875	532,913	474,269	414,019
Total		1,656,150	1,654,781	1,652,819	1,644,875	1,647,913	1,649,269	1,649,019
800 mHz Equipment								
	88030 - Principal	516,949	525,789					
	88070 - Interest	17,831	8,991					
Total		534,780	534,780					
LED Lighting Phase1								
	88030 - Principal	122,239	126,430	64,832				
	88070 - Interest	9,629	5,437	1,102				
Total		131,868	131,868	65,934				

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City of Huntington Beach
Adopted Budget - FY 2021/22
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected
I-Bank CLEEN								
	88030 - Principal	307,560	313,677	319,935	326,339	332,891		
	88070 - Interest	33,281	26,174	18,903	11,463	3,850		
Total		340,841	339,851	338,838	337,802	336,741		
Ambulance/Fire Truck								
	88030 - Principal	154,259	157,638					
	88070 - Interest	6,831	3,452					
Total		161,090	161,090					
800 mHz Backbone								
	88030 - Principal	252,603	258,135	263,789				
	88070 - Interest	16,962	11,430	5,777				
Total		269,566	269,566	269,566				
California Energy Commission								
	88030 - Principal	266,244	268,868	271,609	274,332	277,082	279,844	282,665
	88070 - Interest	19,968	17,345	14,604	11,881	9,131	6,369	3,548
Total		286,213	286,213	286,213	286,213	286,213	286,213	286,213
GRAND TOTAL		31,843,503	31,848,573	30,829,034	29,322,391	29,328,685	29,000,220	29,002,242

City of Huntington Beach
Adopted Budget – FY 2021/22
Core Values & Strategic Plan

ONE HB

One Team: We are one team…working together to serve the people of Huntington Beach exceptionally to inspire pride in our community

One Focus: We have one focus…to stay fanatical about achieving municipal excellence by being active caretakers of our unique, people-centric HB culture

One Goal: We have one goal…to ensure the HB continually improves its standing as a premier coastal community as measured through the health of our people, our organization, our infrastructure, and our community

The City of Huntington Beach values…

- Humility
- Exceptionality
- Social Awareness
- Passion
- Teamwork
- Integrity

STRATEGIC PLAN

In 2019, the City Council held a Strategic Planning Retreat, during which they adopted broad Three-Year Goals for the City. These goals are referenced against the department performance measures contained within each department's section of the budget document. The four long-term goals are:

1. Enhance and maintain high quality City services
2. Enhance and maintain the infrastructure
3. Strengthen long-term financial and economic sustainability
4. Enhance and modernize public safety service delivery

2021 PRIORITY POLICY AREAS

On January 5, 2021, the City Council held a Strategic Planning Workshop to evaluate Priority Policy Areas for the new year, as well as set overall goals and objectives to be incorporated into the City's annual work plan. During this session, the City Council identified five concurrent Priority Policy Areas, with an overarching priority of Organizational Fiscal Stability. The five Priority Policy Areas identified were:

1. Community Engagement
2. Homelessness Response
3. Economic Development & Housing
4. Infrastructure & Parks
5. COVID-19 Response

These Priority Policy Areas relate specifically to the City's 2021 annual work plan and will be reviewed and updated by the City Council next year. As part of the workshop, each of the Priority Policy Areas were further developed into Strategic Goals and within each of those goals are Defined Objectives. The following pages show the Strategic Goals and Defined Objectives for the policy priorities developed by City Council during the January 5, 2021 workshop and formally adopted at the February 1, 2021 City Council meeting.

City of Huntington Beach

Legislation Details (With Text)

File #:	21-099 Version: 1		
Type:	Consent Calendar	Status:	Passed
File created:	1/27/2021	In control:	City Council/Public Financing Authority
On agenda:	2/1/2021	Final action:	2/1/2021
Title:	Consider adoption of the 2021 City Council Work Plan		
Attachments:	1. FINAL - 2021 City Council Strategic Planning Work Plan, 2. 1/29/21 Sup Com - Frampton Email		

Date	Ver.	Action By	Action	Result
2/1/2021	1	City Council/Public Financing Authority	approved	Pass

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Travis K. Hopkins, Assistant City Manager

Subject:
Consider adoption of the 2021 City Council Work Plan

Statement of Issue:
On January 5, 2021, the City Council conducted their 2021 Strategic Planning Workshop to identify overall goals and objectives for integration into the City's annual work plan. The seminar was facilitated by a team from Pat West Consulting, and through the discussion, the City Council identified the following 5 priority policy focus areas for 2021, which were identified for achievement while concurrently prioritizing the fiscal stability of the overall organization.

1. Community Engagement
2. Homelessness Response
3. Economic Development & Housing
4. Infrastructure & Parks
5. COVID-19 Response

Organizational Fiscal Stability

For each of the priority policy areas, specific strategic goals and defined objectives were also identified, and a summary deck of the City Council's 2021 work plan priorities is included as an attachment to this report. Once adopted, the work plan will serve to focus and prioritize the City's efforts as we move through 2021.

Financial Impact:
The fiscal impact of specific projects will be considered separately as they are developed.

Recommended Action:
Adopt the 2021 City Council Work Plan.

Alternative Action(s):
Do not adopt the 2021 City Council Work Plan, and provide staff with additional direction.

Analysis:
The City Council held a strategic planning workshop on January 5, 2021, which was facilitated by Pat West Consulting. During the meeting, the City Council discussed key policy priorities and reached consensus on prioritizing five key priority policy areas, to include Community Engagement, Homelessness Response, Economic Development & Housing, Infrastructure & Parks, and COVID-19 Response. Further, the City Council prioritized the need to pursue goals identified within each priority policy area while maintaining the overall financial stability of the City organization.

The attached 2021 City Council strategic planning workshop summary deck is included as an attachment to this report, and highlights the following key priority policy areas, along with the corresponding identified goals:

1. Community Engagement Priorities
    - Strategic Goal: Improve Communication Mechanisms Utilized by the City
    - Strategic Goal: Improve Community / Constituent Engagement Experience

2. Homelessness Response Priorities
    - Strategic Goal: Enhance Existing Homeless Response Efforts
    - Strategic Goal: Develop Homeless Response Solutions to Address the Root Causes of Homelessness
    - Strategic Goal: Position Huntington Beach to be a Regional Leader in Addressing Homelessness, Mental Health, and Other Related Issues

3. Economic Development & Housing Priorities
    - Strategic Goal: Develop City Programs Aimed at Supporting, Promoting, and Diversifying our Economic Base
    - Strategic Goal: Utilize Updates to the City's Housing Element and Land Use Policies as an Economic Development Tool
    - Strategic Goal: Pursue Policies and Projects to Increase the Local Housing Supply

4. Infrastructure & Park Priorities
    - Strategic Goal: Develop a Plan to Address Major Facility Needs for the Police Station, Civic Center, Lake Fire Station, and Corporate Yard
    - Strategic Goal: Prioritize Park and Community Center Improvements in the City's CIP Budget
    - Strategic Goal: Develop Multi-Modal and Active Transportation Infrastructure Projects (Inclusive of Disability Access), Especially in the City's Downtown Resort District
    - Strategic Goal: Develop Smart City Policies While Prioritizing Broadband / Small Cell Access Throughout the Community

5. COVID-19 Response Priorities
    - Strategic Goal: Provide Consistent COVID-19 Public Information, and Support Vaccination Efforts
    - Strategic Goal: Pursue COVID-19 Programs that Promote Economic Recovery Efforts

In addition to the 5 priority policy areas, Organizational Fiscal Sustainability was identified as a continued area of importance, with the goal of maintaining the overall financial sustainability of the City organization.

Environmental Status:
Not applicable.

Strategic Plan Goal:
Non-Applicable - Administrative Item

Attachment(s):
1. 2021 City Council Strategic Planning Work Plan

Community Engagement Priorities

Strategic Goals

- **Improve communication mechanisms utilized by the City**

Defined Objectives

- *Update the City's main website*
- *Create a City data platform and performance dashboard*
- *Develop and standardize new information campaign tools*
- *Increase use of virtual town hall meetings during the pandemic*
- *Establish a dialogue series to heal / improve community discord*
- *Create and institute a social media policy for elected officials & staff*
- *Coordinate a virtual Citizen's Academy Program*

- **Improve community / constituent engagement experience**

- *Review and modernize City board / commission structure*
- *Develop a volunteer coordination program*
- *Coordinate a Charter Review process*
- *Develop strategic partnerships with community groups*
- *Examine creation of a small business roundtable*
- *Examine campaign finance reform options*
- *Examine ethics policy reform options*
- *Examine annexation of Bolsa Chica*

Homelessness Response Priorities

Strategic Goals

- **Enhance existing homeless response efforts**

Defined Objectives

- *Establish a full-time position dedicated to addressing homeless issues*
- *Conduct regular quality-of-life enforcement activities*
- *Define with data what success at the navigation center looks like*
- *Engage community organizations in developing response programs*
  - *Examine homelessness prevention program partnerships*

- **Develop homeless response solutions to address the root causes of homelessness**

- *Establish a CAHOOTS-style mobile crisis response program in HB*
- *Develop new mental health and addiction response programs*
- *Integrate response efforts into the Be Well OC / OCHCA ecosystem*
- *Pursue a City-sponsored permanent supportive housing project*
- *Explore development of new job training programs*

- **Position Huntington Beach to be a regional leader in addressing homelessness, mental health, and other related issues**

- *Develop new regional partnerships with homeless response agencies*
- *Create public outreach programs addressing these topics*
- *Support State regulations on sober living homes & body brokering*

Economic Development & Housing Priorities

Strategic Goals

Defined Objectives

- **Develop City programs aimed at supporting, promoting, and diversifying our economic base**
  - *Institute the City's new economic development strategy*
    - *Assess viability of green industry growth / incubator in HB*
  - *Review allowance of retail cannabis sales in HB*
  - *Develop a plan to attract millennials and Gen Z to HB*
  - *Review need to develop a local hiring preferences ordinance*
  - *Review legality of existing City food truck rules*
  - *Consider partnering with GWC on developing a job training program*
  - *Assess viability / economic benefits of instituting a climate action plan*

- **Utilize updates to the City's Housing Element and land use policies as an economic development tool**
  - *Review and relax the City's parking ratio regulations for all zones*
  - *Enable mixed uses (retail, housing, R&D, breweries) in industrial zones*
  - *Develop land-use changes to encourage redevelopment of strip-malls*

- **Pursue policies and projects to increase the local housing supply**
  - *Institute inclusionary housing program rule updates*
  - *Pursue a City-sponsored permanent supportive housing project*
  - *Pursue missing middle / workforce housing development projects*
  - *Develop a RHNA compliance plan, to include BECSP updates*

Infrastructure & Park Priorities

Strategic Goals	*Defined Objectives*
• **Develop a plan to address major facility needs for the Police Station, Civic Center, Lake Fire Station, and Corporate Yard**	– *Examine viability of the public-private PGF program (Long Beach)* – *Include design, build, finance, and maintenance project components*
• **Prioritize park and community center improvements in the City's CIP budget**	– *Prioritize park / community center CIP projects, with a key focus on:* > *Edison, Marina, Bluff Top, & Rodgers Sr. Ctr. Parks; Shipley-to-Shore Trail; Central Library Fountain; Oak View Community Center*
• **Develop multi-modal and active transportation infrastructure projects (inclusive of disability access), especially in the City's downtown resort district**	– *Develop a Citywide ATP plan which prioritizes various transit modes* > *In particular, assess viability of rail in appropriate transit corridors* – *Develop a downtown resort district connectivity plan* – *Identify a long-term plan for 2nd block of Main Street*
• **Develop smart city policies while prioritizing broadband / small cell access throughout the community**	– *Reconstitute the Smart Cities Council Task Force* – *Develop broadband access plans in appropriate community locations* – *Update underground policy to ease telecom / broadband expansions*

COVID-19 Response Priorities

Strategic Goals	*Defined Objectives*
• **Provide consistent COVID-19 public information, and support vaccination efforts**	– *Coordinate regular distribution of COVID-19 information* – *Facilitate virtual town hall series on vaccination related details* – *Serve as a role model for COVID-19 guidelines to facilitate reopening*
• **Pursue COVID-19 programs that promote economic recovery efforts**	– *Continue to maintain access to all City services during the pandemic* – *Develop small businesses economic support programs* – *Address the long term future of Main Street* – *Support regulatory flexibility to help businesses recover quickly* – *Review applicability of relevant Federal and State support programs* – *Consider instituting a local eviction moratorium*

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Organizational Fiscal Sustainability

Strategic Goals

- **Maintain the overall financial sustainability of the City organization**

Defined Objectives

- *Develop and institute a plan to balance the City's budget*
- *Coordinate development of a General Fund Reserve Policy*
- *Develop and institute a sustainable plan to finalize labor contracts*
- *Analyze the need to update and modernization the City's UUT*

City of Huntington Beach
Adopted Budget – FY 2021/22
Long Term Financial Projections

Long Term Financial Projection Overview

The Long Term Financial Projection (the "LTFP") is a five-year plan for the City of Huntington Beach that forecasts the City's financial resources and projected expenditures based on planned levels of service and the strategic goals of the City.

The LTFP focuses primarily on the forecast of future revenues and expenditures of the City's General Fund. The LTFP analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension costs, infrastructure needs and the current priorities of the City Council. The City utilizes the information in the LTFP as part of its annual budget development and updates the LTFP projections each year. The City's Strategic Plan, as adopted by the City Council each year, identifies the City's priorities for goals and projects for the next three years. The LTFP was developed using the City's adopted strategic goals as a guideline. In the 2021 Strategic Planning Session, held on January 5, 2021, the City Council identified 5 priority policy areas to be achieved while concurrently prioritizing fiscal stability for the City organization including: 1) Community Engagement; 2) Homelessness Response; 3) Economic Development & Housing; 4) Infrastructure & Parks; and 5) COVID-19 Response. In addition, City Council established the following ongoing 3-year goals in 2019: 1) Enhance and Maintain High Quality City Services; 2) Enhance and Maintain the Infrastructure; 3) Strengthen Long-Term Financial and Economic Sustainability; and 4) Enhance and Modernize Public Safety Service Delivery.

Economic indicators are mostly favorable in Huntington Beach as the economy recovers from the financial impacts of the COVID-19 pandemic. Of note, sales and transient occupancy tax revenues have recently been trending positively after the revenue lows in 2020. The positive revenue trends are largely due to declining COVID-19 cases and increasing percentage of the population that have been vaccinated, allowing for businesses to fully re-open.

Based on the assumed growth in General Fund revenues, and the expected level and cost of City personnel and other expenditures, the LTFP reflects the following key findings:

- City revenues are projected to increase as COVID-19 restrictions are retracted, businesses fully re-open, unemployment levels decline, and consumers are more willing to travel;
- Personnel costs, which represent by far the greatest component of General Fund costs, are expected to increase due to negotiated increases in compensation and higher workers' compensation and pension costs;
- In April 2021, the City refinanced 85 percent of its pension debt in response to steep increases in annual pension debt payments anticipated over the next decade. The City is projected to save $166.7 million from this initiative, which allowed the City to lower and level the annual unfunded liability payments;
- There continues to be risks due to inherent variability in the projected revenues and expenditures – the greatest risks relate to additional growth in pension costs, decreased revenue as a result of fluctuating business cycles, and employee contracts that are expiring and must be renegotiated; and,
- Other factors remain on the horizon such as unfunded and/or unexpected infrastructure and equipment needs.

Projected Revenues and Expenditures

The LTFP is comprised of a baseline five-year projection of revenues and expenditures used to evaluate the City's future financial condition and capacity to fund existing and future commitments. The growth assumptions in the baseline projection are based primarily on historical growth, projected inflation, and existing City contractual obligations (e.g., negotiated employee contracts, fixed term contracts, debt service, utilities and other fixed costs).

City of Huntington Beach
Adopted Budget – FY 2021/22
Long Term Financial Projections

The LTFP forecast for the next five years shows modest growth in General Fund revenue over the five-year period. However, these modest revenue increases will be offset by projected increases in infrastructure and equipment needs, negotiated increases in compensation, rising CalPERS pension costs, and other inflationary pressures to fixed costs. The forecast is based on an annual average operating revenue growth of 2.0% over the five-year forecast period. In reality, revenue fluctuates over a period of time coinciding with economic cycles.

Five-Year Long Term Financial Plan Summary
Base Case

(In Millions)

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Revenue	$ 228.0	$ 233.6	$ 237.9	$ 241.6	$ 247.6
Expense	228.0	233.6	237.9	241.6	247.6
Surplus/(Deficit)	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Projected General Fund expenses include a slight increase in non-personnel services costs for operating categories (e.g., supplies, maintenance, etc.); ongoing debt service funding; added Section 115 Trust pension liability set-aside; and strategic restoration of temporary expenditure reductions made in response to the COVID-19 pandemic.

Challenges on the Horizon

Despite encouraging signs of economic growth, the City faces a number of challenges over the next five years such as:

- Uncertainty of continued effectiveness of the COVID-19 vaccine
- CalPERS reduction in the annual expected rate of return below 7.0%
- Risk of CalPERS investment earnings below the expected rate of return
- Infrastructure needs (streets, roads, storm drains, etc.)
- Ongoing equipment maintenance and replacement costs
- Increasing workers' compensation costs
- Increasing general liability claims and insurance premium costs

The City expects General Fund revenues to increase modestly over the next several years. The recovery of General Fund revenue has provided an opportunity to realign the City's balance sheet and adequately fund commitments already made. In an effort to address some of the challenges on the horizon, City Council adopted an Unfunded Pension Liability Policy that mandates the annual set-aside of funds in the Section 115 Trust to address any new unfunded pension liabilities in the future. In addition, the City significantly increased its investment in essential infrastructure and equipment in the current year and the LTFP contemplates continued investment in this area.

Risk Analysis

The projected revenues and expenditures in the LTFP are based on the following:

- Local and National Economic Indicators
- Orange County Assessor's Office
- Property Tax and Sales Tax Consultants (HDL)
- Economic Forecasts (i.e., Chapman, Fullerton, and UCLA)
- CalPERS' Actuarial Valuations
- Bartel Associates Analyses and Recommendations

City of Huntington Beach
Adopted Budget – FY 2021/22
Long Term Financial Projections

Inevitably, actual revenues and expenditures will differ from the LTFP projections, as there are inherent risks in local government financial projections. The State and the rest of the nation experienced a steep decline in economic activity as a result of the COVID-19 pandemic that reduced tax revenues to the City. Although many of the City's revenue streams are recovering, revenues are not anticipated to return to pre-pandemic levels until FY 2023/24. The potential of other risk factors, including stagnation in the economy or a subsequent downturn, could restrict the City's ability to fund its ongoing services and plan for financial sustainability.

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City of Huntington Beach

Legislation Details (With Text)

File #:	21-426 **Version:** 1		
Type:	Public Hearing	**Status:**	Passed
File created:	5/24/2021	**In control:**	City Council/Public Financing Authority
On agenda:	6/1/2021	**Final action:**	6/1/2021
Title:	Consider Adopting Resolution No. 2021-38 to Adopt a Budget for the City for Fiscal Year 2021/2022; Resolution No. 2021-41 establishing the Gann Appropriation Limit for Fiscal Year 2021/2022; Resolution No. 2021-40 Levying a Retirement Property Tax for Fiscal Year 2021/2022 to Pay for Pre-1978 Employee Retirement Benefits; Resolution No. 2021-37 Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department; Resolution No. 2021-36 Amending the Community & Library Services Department Charges for Entrance To or Use of City Property (Supplemental Fee Resolution 14); Approve for introduction Ordinance No. 4232 Amending Huntington Beach Municipal Code Chapters 10.04 and 10.60 Relating to On-Street Parking Meter Zones; Approve the purchase of certain capital equipment and authorize the City Manager to enter into all documents necessary to acquire and lease finance the purchase of the capital equipment at an interest rate not to exceed 2.25%; approve the refinancing of the City's four outstanding capital leases at an interest rate not to exceed 1.50%, and authorize the City Manager or designee to take all administrative and budgetary actions necessary to complete the refinancing; and, Authorize the Mayor to establish a three-person City Council Ad-Hoc Subcommittee to review expenditure opportunities and make recommendations to the City Council on how to best utilize funds received through the American Rescue Plan Act (ARPA)		
Attachments:	1. Att 1 Public Hearing Notice.pdf, 2. Att#2 Reso 2021-38 FY 2021-22 Budget, 3. Att#3 Professional Services FY 2020-21, 4. Att#4 Reso 2021-41 GANN Limit, 5. Att#5 Reso 2021-40 Employee Override Tax, 6. Att#6 Master Lease-Purchase Agreement, 7. Att#7 Capital Equipment Lease Documents, 8. Att#8 Refinance Lease Documents, 9. Att#9 Reso 2021-37 EMS, 10. Att#10 Ord 4232, 11. Att#11 Legis. Draft-Ord 4232, 12. Att#12 Reso 2021-36 MFCS Parking, 13. Sup Com 6-1-21, 14. Sup Com - PowerPoint 6-1-21		

Date	Ver.	Action By	Action	Result
6/1/2021	1	City Council/Public Financing Authority		

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Dahle Bulosan, Chief Financial Officer

Subject:

Consider Adopting Resolution No. 2021-38 to Adopt a Budget for the City for Fiscal Year 2021/2022; Resolution No. 2021-41 establishing the Gann Appropriation Limit for Fiscal Year 2021/2022; Resolution No. 2021-40 Levying a Retirement Property Tax for Fiscal Year 2021/2022 to Pay for Pre-1978 Employee Retirement Benefits; Resolution No. 2021-37 Setting

Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department; Resolution No. 2021-36 Amending the Community & Library Services Department Charges for Entrance To or Use of City Property (Supplemental Fee Resolution 14);

Approve for introduction Ordinance No. 4232 Amending Huntington Beach Municipal Code Chapters 10.04 and 10.60 Relating to On-Street Parking Meter Zones;

Approve the purchase of certain capital equipment and authorize the City Manager to enter into all documents necessary to acquire and lease finance the purchase of the capital equipment at an interest rate not to exceed 2.25%; approve the refinancing of the City's four outstanding capital leases at an interest rate not to exceed 1.50%, and authorize the City Manager or designee to take all administrative and budgetary actions necessary to complete the refinancing; and,

Authorize the Mayor to establish a three-person City Council Ad-Hoc Subcommittee to review expenditure opportunities and make recommendations to the City Council on how to best utilize funds received through the American Rescue Plan Act (ARPA)

Statement of Issue:
The City Charter of the City of Huntington Beach requires a Public Hearing prior to the adoption of the City's annual budget. The City Charter further requires adoption of the annual budget by June 30, 2021, for Fiscal Year (FY) 2021/2022.

Financial Impact:
Employee Tax Override: Pursuant to Chapter 3.07 of the Municipal Code, the Proposed Budget for FY 2021/22 assumes the continuation of the Retirement Tax Cap of $0.01500 per $100 of assessed value. As of the most recent audited financial statements, this tax rate resulted in $6.8 million in revenue in FY 2019/20. This recurring revenue source is included in the Proposed FY 2021/22 Budget.

Capital Equipment Financing: The replacement of three helicopters, one fire engine, and one rescue boat is included in the City's Capital Equipment Replacement program for FY 2021/22. Staff recommends the financing of the capital equipment, not to exceed $8.75 million, through a ten-year lease-purchase agreement. Based on a conservative interest rate estimate of 2.25%, the estimated annual debt service payment would be $986,892, which is included in the FY 2021/22 proposed budget.

Additionally, refinancing the City's current outstanding capital equipment loans at a conservative interest rate estimate of 1.50% would reduce General Fund debt service expenditures by ~$43,000 over the life of the loans.

Emergency Medical Service (EMS) Fees: Updating the EMS fees in accordance with the most recent EMS fee study would increase General Fund revenues by ~$1.1 million annually.

Parking Rate Adjustments: Changing the parking rates to incorporate seasonal rate changes and align with neighboring cities would generate an additional ~$1.68 million in General Fund revenue

annually.

Recommended Action:

A) Adopt Resolution No. 2021-38, “A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2021/22;” and,

B) Authorize the Professional Services included in the FY 2021/2022 budget to be representative of the services projected to be utilized by departments in FY 2021/2022; and,

C) Approve budget adjustments to the FY 2021/2022 Proposed Budget in the Funds and by the amounts contained in Attachment 2, Exhibit A-1; and,

D) Adopt Resolution No. 2021-41, “A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2021/2022” of $1,049,513,696;” and,

E) Adopt Resolution No. 2021-40, “A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2021/2022 to Pay for Pre-1978 Employee Retirement Benefits;” and,

F) Approve the purchase and 10-year lease financing for the replacement of the City’s three helicopters, fire engine, and rescue boat at an amount not to exceed $8.75 million, with an annual interest rate not to exceed 2.25%, and authorize the City Manager or designee to enter into any and all documents to finance the purchase of the capital equipment and take all administrative and budgetary actions necessary to complete the purchase and financing; and,

G) Approve the refinancing of the City’s four outstanding capital leases (Schedules 1000141779,1000142350,1000143109, and 1000146094) at an annual interest rate not to exceed 1.50%, and authorize the City Manager or designee to enter into any and all documents and take all administrative and budgetary actions necessary to complete the refinancing; and,

H) Adopt Resolution No. 2021-37, “A Resolution of the City Council of the City of Huntington Beach Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department of the City of Huntington Beach;” and,

I) Approve for Introduction Ordinance No. 4232, “An Ordinance of the City of Huntington Beach Amending Chapters 10.04 and 10.60 of the Huntington Beach Municipal Code On-Street Parking Meter Zones;” and,

J) Adopt Resolution No. 2021-36, “A Resolution of the City Council of the City of Huntington Beach Amending the Community Services & Library Department Charges for Entrance To or Use of City Property by Amending Resolution 2016-59, as Amended by Resolution Nos. 2017-28, 2017-44, 2017-46, 2018-01, 2018-29, 2018-48, 2018-55, 2019-07, 2019-19, 2019-87, 2020-37, 2021-17, and 2021-18, which Established a Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution 14); and,

K) Authorize the Mayor to establish a three-person City Council Ad-Hoc Subcommittee to review expenditure opportunities and make recommendations to the City Council on how to best utilize funds received through the American Rescue Plan Act.

Alternative Action(s):
Continue the Public Hearing until June 15, 2021, and instruct City staff regarding changes to be incorporated into the budget.

Analysis:
As required by the City Charter, the City Manager submitted the FY 2021/2022 Proposed Budget to the City Council on May 11, 2021. The Proposed Budget and the Five-Year Capital Improvement Program (CIP) were also discussed at a City Council Study Session held on May 17, 2021.

The purpose of the budget study session was to provide the City Council an opportunity to discuss the Proposed Budget with staff before proceeding with the formal Public Hearing on June 1, 2021.

Overview
Over the past year, the City has come together as **OneHB** to address the fiscal and public health challenges of the COVID-19 pandemic. Through the leadership and support of the City Council, the City executed a Separation Incentive Program and comprehensive restructuring of all operating departments, which is estimated to save the City $6 million annually. In March 2021, the City refinanced 85 percent of its pension debt to save the City approximately $166.7 million and mitigate significant fluctuations in pension costs from year to year. Inclusive of these significant budget measures, the
FY 2021/2022 Proposed Budget also includes the restoration of temporary operating cuts made in response to the COVID-19 pandemic, reflects the addition of four (4) full-time positions, and prioritizes improvements to the City's facilities, roads, and parks.

The FY 2021/2022 Proposed Budget is structurally balanced and totals $424.4 million across All Funds. This reflects a $65.4 million, or 18.2 percent, increase from the FY 2020/2021 Adopted All Funds Budget of $359.0 million. A significant portion of the increase is due to added investment in essential infrastructure and equipment, restoration of COVID-19 temporary cost saving measures, and the establishment of the Pension Liability Fund required as part of the Pension Obligation Bond issuance.

For FY 2021/2022, General Fund revenue is projected at $228.0 million, an $11.1 million or 5.1 percent increase from the current year's Adopted Budget. Major sources of General Fund revenue include Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax, among others. The largest increases in General Fund revenue are in Sales Tax and Transient Occupancy Tax, with expected revenues totaling $44.6 million and $10.7 million, respectively. Most of the increases from these two revenue sources are attributable to the projected positive impacts resulting from widespread
COVID-19 vaccinations, loosening public health orders, and the re-opening of businesses for indoor dining and shopping.

The Proposed General Fund Expenditure Budget totals $228.0 million; an $11.1 million, or 5.1 percent increase, compared to the FY 2020/2021 Adopted Budget of $216.9 million. The increase is mainly due to the added Section 115 Trust pension liability set-aside, increased investment in infrastructure and equipment, and restoration of expenditure reductions made in response to the

COVID-19 pandemic. The Proposed General Fund Budget has no reliance on one-time revenues to fund ongoing operations.

The FY 2021/2022 Proposed Budget includes 962.25 Full Time Equivalents (FTEs); an increase of four (4) FTEs across all funds compared to FY 2020/2021. The new positions include one (1) Administrative Aide and one (1) Administrative Analyst in Public Works to focus on the Smart Cities Initiative and sustainability projects and programs, one (1) Principal Administrative Analyst in the Administrative Services Department to oversee Citywide performance management and data analysis, and one (1) Deputy Director of Homeless and Behavioral Services dedicated to coordinating the City's homeless response efforts.

The FY 2021/2022 Proposed Budget was carefully prepared to balance immediate priorities, along with the need for long-term investments. The City Budget reflects the priorities of the City Council and outlines a plan committed to enriching the quality of life for our residents, businesses, and visitors by increasing funding for core services such as public safety, community & library service programs, and improving the City's infrastructure.

Revisions to the Proposed Budget

The FY 2021/2022 Proposed Budget presented to the City Council on May 17, 2021, totaled $424.2 million. Based on feedback provided during the study session, the Proposed Budget has been adjusted to address City Council feedback, and the full spending plan is outlined in Exhibit A-1 (Attachment 2).

Professional Services

As established by Administrative Regulation Number 228, each department has submitted a list of professional services that are generally contained in their Proposed Budgets (Attachment 3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and City Ordinance Chapter 3.03.

Gann Appropriation Limit

In November 1979, the California voters approved Article 13B of the State of California Constitution, which allows the City's spending of tax proceeds to increase only by factors from the base year of 1978-1979. In June 1990, Proposition 111 was passed, which changed the way the limit is calculated and is outlined as follows.

The City may increase its limit annually in two ways:

- By a percentage equal to the increase from the preceding year in county or city population (whichever is greater).
- By an amount equal to the change in per capita personal income in California or the change in the assessment roll the preceding year due to the addition of local non-residential new construction (whichever is greater).

The proposed appropriation limit for FY 2021/2022 was calculated as follows:

FY 2020/2021 Appropriation Limit	$1,001,044,445

Multiplied by percentage grown in State Per Capita Personal Income	1.0573
Multiplied by change in County Population	0.9916
Proposed FY 2021/2022 Appropriation Limit	$1,049,513,696

Appropriations of revenues controlled by the Gann Limit are primarily in the General Fund. The General Fund proposed appropriation for FY 2021/2022 of $228.0 million is significantly below this appropriation limit (Attachment 4).

Examples of proceeds of taxes governed by the Gann Appropriation Limit include property taxes, sales taxes, utility taxes, state subventions, fines, forfeitures, interest revenue on regulatory licenses, user charges, and user fees, to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service.

Employee Tax Override

On July 16, 2012, the City Council adopted an ordinance to permanently cap the tax rate at $0.01500 per $100 of assessed valuation. Therefore, the requested tax levy for FY 2021/22 reflects the same tax rate of $0.01500 per $100 of assessed valuation effective in FY 2012/13, pursuant to Chapter 3.07 of the Municipal Code. Fiscal Year 2021/22 will represent the tenth year of the application of the permanent cap.

The current capped Employee Tax Override results in an approximate $75 annual tax levy for a property assessed at $500,000. Revenue generated from this property tax helps the City fund public safety employee pension costs associated with pre-1978 retirement benefit levels. As such, the tax can only pay for the estimated costs associated with the public safety pension benefit formulas in place prior to the enactment of Proposition 13 on July 1, 1978. Hence, the tax can only pay for retirement benefits for all retired, current, and future public safety City employees that were contracted for prior to July 1, 1978 (such as the 2% at age 50 benefit formula for Safety employees in place before enactment of Proposition 13).

Based on the most recent CalPERS actuarial valuations, the cost of pre-1978 retirement benefit levels for Safety personnel totals $25.3 million. As such, the proposed tax rate is recouping only 26 percent of eligible Safety personnel retirement costs.

Due to the County of Orange's timeline for approving the tax rate and the City's budget cycle, the rate must be set before the City Council takes action on its annual budget. The recommended assessment rate would maintain essential services for Fiscal Year 2021/22.

Public Hearing

The City Charter requires that a public hearing be conducted on the City budget prior to adoption. A Public Hearing notice has been published per City Charter requirements (Attachment 1). At the close of this hearing, all legal requirements for budget adoption will have been met.

Capital Equipment Financing

The City's FY 2021/22 capital equipment plan includes the replacement of three MD520N helicopters that were placed into service in 1998, 2001, and 2007. The City has issued a Request for Proposals for the purchase of three new helicopters, which includes the sale of the existing helicopters. The anticipated cost of the helicopter acquisition, net of the estimated sale proceeds of ~$2.5 million, is anticipated to be ~$7.3 million.

The budget also includes the replacement of a high usage fire engine that was placed into service in 2002 with a Pierce model to ensure interoperability. The replacement fire engine will be obtained from Pierce Manufacturing through South Coast Fire Equipment and is anticipated to cost $867,440. Competitive pricing was obtained through an interagency transaction with the City of Los Angeles.

The City currently has three Lifeguard rescue boats, with the oldest (33 years) recommended for replacement. The cost of the new boat is estimated at $583,000 and will be competitively bid.

Staff is recommending financing the costs for the replacement of the helicopters, fire engine, and boat. The City's existing Master Lease Agreement with JP Morgan Chase would be amended to include the lease-purchase of these critical pieces of public safety equipment at an estimated total cost not to exceed $8.75 million, with an interest rate not to exceed 2.25%. The estimated first year debt service of $986,892 for a 10-year loan is included in the City's Proposed FY 2021/22 budget.

The City currently has four capital equipment leases with an outstanding principal balance of $4,051,527 with interest rates between 1.71-2.234% for the acquisition of two North Star ambulances, two Pierce fire engines, and 800 MHz backbone and related equipment. Currently, interest rates have lowered to the point where refinancing the outstanding loans will be economically beneficial. The proposed no-cost refinancing at a conservative interest rate of 1.50% would save the City ~$43,000 over the life of the loan. The amortization schedule of the proposed refinancing is structured to coincide on a fiscal year basis with the maturity dates of the loans being refinanced.

Emergency Medical Service (EMS) Fees

Fire Department fees for emergency medical services were last adjusted in 2012. The City engaged the Matrix Group to evaluate cost of service relationships between the City and its customers for emergency medical services. A top-down approach was used to distribute the cost recovery for these services across all users. The proposed fees will eliminate the current deficit between the City's actual costs and the existing fees, while remaining in alignment with neighboring jurisdictions. The following proposed fee schedule was prepared by The Matrix Group in cooperation with City staff:

Fee Description	Current Fee	Recommended Fee
Basic Life Support (BLS) Base Rate *	$1,130	1,655
Advanced Life Support (ALS) Surcharge	100	174
Non-Resident Surcharge	450	474
Treat No transport Fee	350	366
Mileage	$16.54/mile	$15.77/mile
Oxygen	81	115
EKG	$60-100	64

* The BLS Base Rate previously approved with Resolution 2021-61 includes Emergency Transport Fees of $717.07, BLS

The recommended fee schedule shown above sets all rates at full cost recovery. Additionally, the schedule would eliminate the itemized charges of medical supplies and medications to allow for a more streamlined billing and recording process.

FireMed rates will remain unchanged and members will continue to be protected against any out-of-pocket costs, if they are insured, and uninsured members will continue to receive a 20% reduction of

the fees.

Parking Rate Adjustments

Hourly Parking Meter Rates

Staff conducted a review of surrounding beach cities, including Laguna Beach and Newport Beach, and is proposing changing the metered parking rate from a year-round $2.00 hourly rate to a seasonal rate ranging from $2.25-3.00 per hour, as shown below:

Meter Zone	Current Rate	Proposed Rate	
	Year Round	Off-Peak	Peak Season
Downtown/Residential	$2.00	$2.25	$3.00
Bluff Top, Dog Beach, PCH, Warner Lot, 1st & Atlanta	2.00	2.25	2.50
Pier Plaza (lots north/south of pier)	2.00	2.25	3.00
Beach Blvd	2.00	2.25	2.25

The proposed peak season rates would be in effect from Memorial Day weekend though Labor Day, and are comparable to the rates at surrounding beach cities. Other administrative changes pertaining to the proposed Ordinance include the movement of the Southside Atlanta meters from residential to recreational zoning.

South Beach Attended Lots

Staff is proposing to increase the current daily rates for the South Beach attended lots from $15 to $20 per day for autos, pickup trucks, motorcycles, and vehicles over 20 feet in length during the following periods:

- Saturdays and Sundays during peak season, as defined above
- Memorial Day
- Labor Day

Rates for the South Beach Attended Lots were last adjusted in November 2009. The proposed rate increase would not affect vehicles with disabled person placards. Additionally, the annual beach parking pass rate will remain unchanged.

Main Promenade Parking Structure

Based on review of the Main Promenade Parking Structure rates, staff is proposing the elimination of the current customer validation program with a revised rate schedule that includes 90 minutes of free downtown parking in the structure, followed by $1.00 for each 20-minute period thereafter. The revised rate structure would benefit all Downtown businesses, including those not currently participating in the customer validation program, and encourage patrons to park in the structure instead of the nearby residential areas.

In addition, staff is proposing that the maximum daily rate be increased from $17.00 to $20.00 during the peak season to align with the proposed South Beach Attended Lot rates. Staff is also recommending that the current Peak - Holiday and Special Event rate be removed and replaced with the maximum daily rate of $20.00 during the peak season.

The current and proposed rate structures are shown below:

CURRENT RATE STRUCTURE

First 30 minutes	No Charge
Up to Two Hours (includes first 30 minutes)	$1.00/hour
After Two Hours	$1.00/Each 20 minutes
Customer Validation/hour (Max two validations per ticket)	$.50/hour

PROPOSED RATE STRUCTURE

First 90 minutes	No Charge
After 90 minutes	$1.00/Each 20 minutes
After 90 minutes - 4th of July and Air Show**	$2.00/Each 20 minutes

Maximum Daily Rates	Current	Proposed
Off-Peak	$ 15.00	No change
Peak Season*	17.00	20.00
Peak Season - Holidays and Special Events	20.00	Remove

*Currently, peak season is defined as Memorial Day-Labor Day. This would be changed to Memorial Day weekend-Labor Day weekend to align with the proposed seasonal hourly parking meter rate changes.
** Includes two additional days immediately preceding and/or following July 4th as selected by the Director of Community & Library Services and Three-Day Air Show Event.

General Fund Impact

The proposed parking rate adjustments described above would have the following impact to General Fund revenues:

- **Parking Meter Adjustments:** Annual increase of ~$1.32M
- **South Beach Seasonal Attended Parking Lot Fee Adjustments:** Annual increase of ~$376k
- **Main Promenade Parking Structure Adjustment:** Annual decrease of ~$16k

If approved, the hourly parking meter adjustments would take effect July 15th, and all other rate adjustments would take effect June 2nd.

American Rescue Plan Act (ARPA)

The American Rescue Plan Act of 2021 provides $1.9 trillion in funding, program changes, and tax policies aimed at mitigating the effects of the COVID-19 pandemic, and includes $350 billion in funding to state, local, territorial, and tribal governments. The City is estimated to receive $29.6 million, to be allocated in two distributions, the first of which was received in May 2021, and the second to be received the following year. On May 10, 2021, the Department of Treasury released the Interim Final Rule for the use of the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF), which includes the following objectives:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs;

- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic.

The CSLFRF provides substantial flexibility for local governments to meet local needs and can also be used to make necessary investments in water, sewer, and broadband infrastructure. The funds must be used on eligible costs encumbered between March 3, 2021, and December 31, 2024.

Staff is recommending the creation of an ARPA subcommittee to review potential uses of the funds under the following framework:

- Repair **past** COVID-19 impacts
- Respond to **present** needs
- Plan for HB's **future**

Final guidance on eligible uses of ARPA funding and related reporting is expected from the Department of Treasury after the 60-day comment window for the Interim Final Rule.

Environmental Status:
Not applicable.

Strategic Plan Goal:
Organizational Fiscal Stability
Community Engagement
Homelessness Response
Economic Development & Housing
Infrastructure & Parks
COVID-19 Response

Attachment(s):

1. Public Hearing Notice
2. Resolution No. 2021-38, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2021/2022"
3. Professional Services included in the Fiscal Year 2021/2022 Budget
4. Resolution No. 2021-41, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2021/2022"
5. Resolution No. 2021-40, "A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2021/2022 to Pay for Pre-1978 Employee Retirement Benefits"
6. Master Lease Purchase Agreement
7. Capital Equipment Lease Documents and Opinion of Counsel
8. Refinancing Lease Documents and Opinion of Counsel
9. Resolution No. 2021-37, "A Resolution of the City Council of the City of Huntington Beach Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation

Fees to be Charged by the Fire Department of the City of Huntington Beach"

10. Ordinance No. 4232, "An Ordinance of the City of Huntington Beach Amending Chapters 10.04 and 10.60 of the Huntington Beach Municipal Code On-Street Parking Meter Zones"
11. Legislative Draft of Ordinance No. 4232
12. Resolution No. 2021-36, "A Resolution of the City Council of the City of Huntington Beach Amending the Community Services & Library Department Charges for Entrance To or Use of City Property by Amending Resolution 2016-59, as Amended by Resolution Nos. 2017-28, 2017-44, 2017-46, 2018-01, 2018-29, 2018-48, 2018-55, 2019-07, 2019-19, 2019-87, 2020-37, 2021-17, and 2021-18, which Established a Consolidated Comprehensive Citywide Master Fee and Charges Schedule (Supplemental Fee Resolution 14)"

PUBLIC HEARING
CITY OF HUNTINGTON BEACH

Notice of Public Hearing on the Proposed City Budget for Fiscal Year 2021/2022

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach for the purpose of considering the City Budget for Fiscal Year 2021/2022. The Proposed Budget for Fiscal Year 2021/2022 totals $424,421,323 including General Fund Expenditures of $227,980,486. The public hearing is scheduled as follows via Zoom and, with limited capacity, in the Council Chambers of the Civic Center, located at 2000 Main Street:

Tuesday, June 1, 2021, 6:00pm
https://huntingtonbeach.zoom.us/j/97154130528
By phone: (669) 900-6833
Meeting ID: 971 5413 0528

The public may obtain copies of the Proposed Budget for Fiscal Year 2021/2022 from the City's website at http://www.huntingtonbeachca.gov.

Please note that due to the health orders in place related to the COVID-19 pandemic, room capacity in the Council Chambers is limited to 50 percent. Any person greater than 2 years of age must adhere to the following guidelines:

1. Wear a face covering – or
2. Be fully vaccinated at least two weeks prior to attendance – or
3. Provide a negative COVID-19 PCR test from within the past 48 hours, or same-day negative rapid antigen COVID-19 test.

All interested persons are invited to attend to express their opinions for, or against, the proposed budget with written or oral comments. Written communications to the City Council should be mailed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: May 21, 2021

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5405

Published Legal Section OC Register May 22, 2021 11464345

RESOLUTION NO. 2021-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ADOPTING A BUDGET FOR THE CITY FOR FISCAL YEAR 2021/22

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2021/22, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2021/22, a copy of which is attached hereto as Exhibit "A" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2: That the Estimated Revenue and Transfers In for Fiscal Year 2021/22, a copy of which is attached hereto as Exhibit "B" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2021/22 are sufficient to fund the appropriations set forth in Proposed Budget for Fiscal Year 2021/22.

SECTION 3: That the Proposed Appropriations and Transfers Out for Fiscal Year 2021/22, a copy of which is attached hereto as Exhibit "C" and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4: That the Tables of Organization, a copy of which is attached hereto as Exhibit "D" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the total authorized number of personnel is not exceeded.

SECTION 5: That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same fund or agency provided there is no increase in total appropriations contained in the budget.

SECTION 6: Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However, the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars ($500,000.00).

SECTION 7: That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2021/22 (Exhibit A) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8: That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2021/22 (Exhibit A). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9: That the City Manager or Chief Financial Officer may, as necessary, increase appropriations for donations, grants, and other instances where there is an offsetting source of revenue received, up to $250,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding $250,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations, grants, and other instances where there is an offsetting source of revenue received in conflict herewith are hereby repealed.

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PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 1ST day of JUNE, 2021.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

List of Exhibits:

Exhibit A: Proposed Budget for Fiscal Year 2021/22 as of June 1, 2020
Exhibit A-1: Proposed Budget for Fiscal Year 2021/22 Revisions
Exhibit B: Estimated Revenue and Transfers In for Fiscal Year 2021/22
Exhibit C: Proposed Appropriations and Transfers Out for Fiscal Year 2021/22
Exhibit D: Tables of Organization

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EXHIBIT A

City of HUNTINGTON BEACH California

Fiscal Year 2021/2022

Proposed Budget

ONEHB

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EXHIBIT A-1

City of Huntington Beach
FY 2021/2022 Proposed Budget Appropriation Revisions

General Fund	**Amount**	**Department**
FY 2021/2022 Proposed Budget submitted on May 17, 2020	227,726,495	Citywide
New Position-Deputy Director of Homeless & Behavorial Services	253,991	Police
Total FY 2021/2022 General Fund Revised Proposed Budget	**227,980,486**	

All Funds		
FY 2021/2022 Proposed Budget presented on May 17, 2020	424,167,332	Citywide
General Fund Revision (see above)	253,991	Police
Total FY 2021/2022 All Funds Revised Proposed Budget	**424,421,323**	

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EXHIBIT B

City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2021/22 Budget

Fund Title		Revenue & Transfers In
100	General Fund	227,980,486
101	Specific Events	693,500
122	Inmate Welfare Fund	2,000
201	Air Quality Fund	250,000
206	Traffic Impact	100,000
207	Gas Tax Fund	3,274,452
210	Sewer	100,310
211	Drainage	200,000
213	Measure M Fund	3,015,617
216	Property and Evidence	10,000
217	Affordable Housing In-Lieu	873,071
219	Traffic Congestion Relief 42	1,800,006
226	Quimby Fund	267,700
228	Park Dev Impact Res	300,000
233	Housing Residual Receipts	32,000
234	Disability Access Fund	84,000
235	Park Dev Impact Non Res	50,000
236	Public Art in Parks	6,000
239	CDBG	1,238,214
240	HOME	1,850,751
243	Surf City "3" Cable Channel	510,000
308	In-Lieu Parking Downtown	66,639
314	Infrastructure Fund	11,500,000
322	ELM Automation Fund	360,000
324	Equipment Fund	5,000,000
350	RORF	6,465,704
352	LMIHAF	600,000
401	Debt Svc HBPFA	3,376,206
405	Debt Svc Grand Coast CFD 2000-1	1,089,746
408	Debt Svc McDonnell CFD 2002-1	426,528
410	Debt Svc Bella Terra	2,436,393
412	Pension Liability	22,571,894
501	Certified Unified Program Agency	262,500
504	Refuse Collection Service	13,706,641
506	Water	41,035,893
507	Water Master Plan	3,566,760
508	WOCWB	1,649,000
511	Sewer Service Fund	10,747,168
551	Self Insurance Workers' Comp	7,263,164
552	Self Insurance General Liability	4,750,000
702	Retiree Insurance Fund	66,000
703	Retirement Supplement	1,434,000
704	Fire JPA Fund	405,866
709	BID Hotel/Motel	4,280,000
710	BID Downtown	90,000
711	Parking Structure-Bella Terra	763,018

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EXHIBIT B

City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2021/22 Budget

Fund	Title	Revenue & Transfers In
712	Parking Structure-Strand	1,450,000
716	Section 115 Trust	1,821,176
810	Prop 68 Per Capita Grant	177,952
963	Sr Mobility Program	235,264
979	AB109 Public Safety Realignmen	73,655
984	SLESF Grant 12/13	300,000
1228	CalRecycle City/County CRV	49,530
1233	OC Recycling Market Development Zone	6,000
1246	CENIC E-Rate	60,000
1247	Arterial Rehabilitation	3,982,446
1267	SB 2 Reimbursement	548,495
	Total Revenue	**395,255,745**

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EXHIBIT C

City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2021/22 Budget

Department/Fund Title		Appropriations & Transfers Out
General Fund (Company 100)		
City Council		383,735
City Attorney		2,597,099
City Clerk		840,115
City Treasurer		263,165
City Manager		1,976,629
Administrative Services		8,784,479
Community Development		9,330,575
Community & Library Services		13,541,325
Finance		5,924,136
Fire		47,751,013
Police		77,556,549
Public Works		19,962,943
Non-Departmental		39,068,723
Sub-Total General Fund		**227,980,486**
Other Funds (Company Number and Title)		
101	Specific Events	693,500
122	Inmate Welfare Fund	40,000
201	Air Quality Fund	531,500
206	Traffic Impact	1,690,000
207	Gas Tax Fund	4,076,420
210	Sewer	700,000
211	Drainage	825,000
212	Narcotics Forfeiture Federal	257,000
213	Measure M Fund	2,318,987
214	Narcotics Forfeiture State	140,000
216	Property and Evidence	50,000
219	Traffic Congestion Relief 42	1,840,000
226	Quimby Fund	260,000
227	Police Facilities Dev Impact	1,124,000
228	Park Dev Impact Residential	3,776,370
229	Library Development Impact	300,000
233	Housing Residual Receipts	32,000
234	Disability Access Fund	84,000
236	Public Art in Parks	35,000
239	CDBG	1,238,214
240	HOME	1,850,751
243	Surf City "3" Cable Channel	501,000
308	In-Lieu Parking Downtown	60,000
314	Infrastructure Fund	17,665,195
322	ELM Automation Fund	428,214
324	Equipment Fund	7,108,898

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EXHIBIT C

City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2021/22 Budget

Department/Fund Title		Appropriations & Transfers Out
Other Funds (Company Number and Title - Continued)		
350	RORF	6,341,783
352	LMIHAF	580,950
401	Debt Svc HBPFA	2,972,364
405	Debt Svc Grand Coast CFD 2000-1	1,089,746
408	Debt Svc McDonnell CFD 2002-1	426,528
410	Debt Svc Bella Terra	2,436,393
412	Pension Liability	22,571,894
501	CUPA	262,172
504	Refuse Collection Service	13,667,909
506	Water	44,122,678
507	Water Master Plan	3,493,684
508	WOCWB	1,649,000
511	Sewer Service Fund	13,764,987
551	Self Insurance Workers' Comp	7,084,260
552	Self Insurance General Liab	7,471,872
702	Retiree Insurance Fund	1,230,583
703	Retirement Supplement	6,273,022
704	Fire JPA Fund	405,866
709	BID Hotel/Motel	4,280,000
710	BID Downtown	90,000
711	Parking Structure-Bella Terra	763,018
712	Parking Structure-Strand	1,492,612
810	Prop 68 Per Capita Grant	177,952
963	Sr Mobility Program	235,264
979	AB109 Public Safety Realignment	125,475
984	SLESF Grant 12/13	220,000
1228	CalRecycle City/County CRV	170,281
1233	OC Recycling Market Dvlpmt Zone	6,000
1246	CENIC E-Rate	60,000
1247	Arterial Rehab	4,800,000
1267	SB 2 Reimbursement	548,495
	Sub-Total Other Funds	**196,440,837**
	Total City Appropriations	**424,421,323**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel

ALL FUNDS

DEPARTMENT	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	1.50	1.50	0.00
City Manager	7.00	8.00	9.00	7.00	7.00	0.00
Administrative Services	45.00	44.00	43.00	33.00	34.00	1.00
Community Development	49.50	49.50	51.50	54.00	54.00	0.00
Community & Library Services	64.25	64.25	64.25	60.25	60.25	0.00
Finance	33.00	33.00	33.00	31.50	31.50	0.00
Fire	198.00	198.00	198.00	200.00	200.00	0.00
Police	364.50	365.50	365.50	356.00	357.00	1.00
Public Works	207.00	207.00	207.00	199.00	201.00	2.00
Total	**986.25**	**987.25**	**989.25**	**958.25**	**962.25**	**4.00**

GENERAL FUND

DEPARTMENT	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	Change From Prior year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	4.00	0.00
City Treasurer	2.00	2.00	2.00	1.50	1.50	0.00
City Manager	6.15	7.15	8.95	7.00	7.00	0.00
Administrative Services	38.05	37.20	35.40	30.70	31.55	0.85
Community Development	45.17	45.17	46.67	49.52	49.52	0.00
Community & Library Services	58.91	58.91	59.41	56.41	56.41	0.00
Finance	31.42	31.42	31.42	29.92	30.10	0.18
Fire	194.10	194.10	194.20	196.20	196.30	0.10
Police	362.50	362.50	362.50	353.00	355.00	2.00
Public Works	97.75	97.75	95.95	53.00	53.50	0.50
Total	**852.05**	**852.20**	**852.50**	**793.25**	**796.88**	**3.63**

Note: Reflects the Table of Organization for Fiscal Year 2021/22; however, 12 positions are defunded.

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
CITY COUNCIL					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member *	6.00	6.00	6.00	6.00	6.00
Mayor *	1.00	1.00	1.00	1.00	1.00
Total - City Council	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**

* Mayor and Council Members are not included in the FTE Count.

CITY ATTORNEY					
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Chief Assistant City Attorney	1.00	2.00	2.00	2.00	2.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00	2.00	2.00
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	3.00
Senior Legal Assistant	1.00	1.00	1.00	1.00	1.00
Senior Trial Counsel	1.00				
Total - City Attorney	**11.00**	**11.00**	**11.00**	**11.00**	**11.00**

CITY CLERK					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
Total - City Clerk	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**

CITY TREASURER					
Administrative Analyst	0.50	0.50	0.50		
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
Total - City Treasurer	**2.00**	**2.00**	**2.00**	**1.50**	**1.50**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
CITY MANAGER					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	2.00	2.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Director of Organizational Learning & Engagement		1.00	1.00		
Energy Project Manager	1.00				
Executive Assistant	1.00	1.00			
Principal Administrative Analyst			2.00	2.00	2.00
Total - City Manager	**7.00**	**8.00**	**9.00**	**7.00**	**7.00**
ADMINISTRATIVE SERVICES					
Director of Administrative Services				1.00	1.00
Deputy Director of Administrative Services				1.00	1.00
Principal Administrative Analyst					1.00 [1]
Subtotal Administration				*2.00*	*3.00*
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	1.00				
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00	1.00	1.00		
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00
Personnel Analyst Senior	3.00	3.00	3.00	2.00	2.00
Personnel Analyst				2.00	2.00
Personnel Assistant	3.00	3.00	3.00	2.00	2.00
Risk Management Specialist	2.00	2.00	2.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Risk Management Analyst	1.00	1.00	1.00		
Subtotal Human Resources	*15.00*	*14.00*	*14.00*	*11.00*	*11.00*

ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
ADMINISTRATIVE SERVICES (continued)					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00		
GIS Analyst II	4.00	4.00	4.00	1.00	1.00
Information Technology Analyst I				3.00	3.00
Information Technology Analyst II	3.00	3.00	3.00	1.00	1.00
Information Technology Analyst III	1.00	1.00	1.00		
Information Technology Analyst IV	4.00	4.00	3.00	3.00	3.00
Information Technology Analyst Senior	5.00	5.00	5.00	2.00	2.00
Information Technology Technician I	2.00	2.00	2.00	1.00	1.00
Information Technology Technician III	1.00	1.00	1.00	2.00	2.00
Information Technology Technician IV	1.00	1.00	1.00		
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00	1.00	1.00		
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Info Tech Manager				1.00	1.00
Senior Info Tech Technician	2.00	2.00	2.00	2.00	2.00
Senior Telecommunication Technician	1.00	1.00	1.00		
Subtotal Information Services	*30.00*	*30.00*	*29.00*	*20.00*	*20.00*
Total - Administrative Services	**45.00**	**44.00**	**43.00**	**33.00**	**34.00**
COMMUNITY DEVELOPMENT					
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Deputy Director of Comm Dvlpmt	1.00	2.00	2.00	2.00	2.00
Deputy Director of Econ Dvlpmt	1.00				
Principal Administrative Analyst		1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.50	2.50	2.50	2.00	2.00
GIS Analyst II				1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Subtotal Administration	*8.50*	*9.50*	*9.50*	*10.00*	*10.00*

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
COMMUNITY DEVELOPMENT (continued)					
Planning Manager	1.00	1.00	1.00	1.00	1.00
Principal Planner			1.00	1.00	1.00
Senior Planner	3.00	3.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	3.00	3.00
Permit & Plan Check Manager				1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00		
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Senior Permit Technician	3.00	3.00	3.00	4.00	4.00
Administrative Secretary				1.00	1.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	1.00	1.00
Inspection Supervisor	2.00	2.00	2.00	1.00	1.00
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	2.00	2.00	1.00	1.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
Subtotal Development Services	*30.00*	*30.00*	*30.00*	*28.00*	*28.00*
Housing Manager				1.00	1.00
Real Estate & Project Manager	1.00	1.00	1.00		
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00			1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00
Code Enforcement Officer I	1.00	1.00	2.00	3.00	3.00
Code Enforcement Officer II	2.00	2.00	3.00	4.00	4.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Economic Development Manager				1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Subtotal Community Enhancement	*11.00*	*10.00*	*12.00*	*16.00*	*16.00*
Total - Community Development	**49.50**	**49.50**	**51.50**	**54.00**	**54.00**

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
COMMUNITY & LIBRARY SERVICES					
Director of Community & Library Services				1.00	1.00
Director of Community Services	1.00	1.00	1.00		
Director of Library Services	1.00	1.00	1.00		
Deputy Director of Community & Library Services				1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50	1.00	1.00
Park Development Project Coordinator		1.00	1.00		
Assistant Planner	1.00				
Subtotal Administration	*5.50*	*5.50*	*5.50*	*5.00*	*5.00*
Administrative Secretary	0.50	0.50	0.50		
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	2.00	2.00	2.00	1.00	1.00
Comm Svcs & Recreation Specialist	1.00	1.00	1.00	2.00	2.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking & Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking & Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking & Camping Leadworker	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	1.00	1.00	1.00		
Subtotal Facilities & Events	*12.50*	*12.50*	*12.50*	*11.00*	*11.00*
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	4.00	4.00	4.00	4.00	4.00
Comm Svcs Recreation Specialist	6.00	6.00	6.00	6.00	6.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Services Assistant	1.00	1.00	1.00	1.00	1.00
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor				1.00	1.00
Social Worker	1.00	1.00	1.00		
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal Programs & Services	*17.00*	*17.00*	*17.00*	*17.00*	*17.00*

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
COMMUNITY & LIBRARY SERVICES (continued)					
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Community Services Manager				1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Librarian	5.00	5.00	5.00	4.00	4.00
Library Services Clerk	6.50	6.50	6.50	5.50	5.50
Library Specialist	3.00	3.00	3.00	2.00	2.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal Library & Cultural Services	*29.25*	*29.25*	*29.25*	*27.25*	*27.25*
Total - Community & Library Services	**64.25**	**64.25**	**64.25**	**60.25**	**60.25**
FINANCE					
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.50	1.50	1.50	1.50	1.50
Information Technology Analyst Senior				1.00	1.00
Subtotal Finance Administration	*3.50*	*3.50*	*3.50*	*4.50*	*4.50*
Finance Manager - Budget	1.00	1.00	1.00		
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Finance Analyst	3.00	3.00	3.00	2.00	2.00
Senior Buyer				1.00	1.00
Buyer	2.00	2.00	2.00	1.00	1.00
Subtotal Budget Management	*7.00*	*7.00*	*7.00*	*5.00*	*5.00*

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	
FINANCE (continued)						
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00	
Principal Finance Analyst			1.00	1.00	1.00	
Project Manager	1.00	1.00				
Senior Finance Analyst				1.00	1.00	
Senior Accountant	1.00	1.00	1.00	1.00	1.00	
Accounting Technician Supervisor				1.00	1.00	
Senior Accounting Technician	2.00	2.00	2.00	1.00	1.00	
Accounting Technician II	4.00	4.00	4.00	3.00	3.00	
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	
Senior Payroll Technician	2.00	2.00	2.00	1.00	1.00	
Subtotal Accounting Services	*12.00*	*12.00*	*12.00*	*11.00*	*11.00*	
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst	0.50	0.50	0.50	1.00	1.00	
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00	
Business License Supervisor	1.00	1.00	1.00	1.00	1.00	
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Accounting Technician II	5.00	5.00	5.00	5.00	5.00	
Field Service Representative	1.00	1.00	1.00	1.00	1.00	
Subtotal Revenue Services	*10.50*	*10.50*	*10.50*	*11.00*	*11.00*	
Total - Finance	**33.00**	**33.00**	**33.00**	**31.50**	**31.50**	
FIRE						
Fire Chief	1.00	1.00	1.00	1.00	1.00	S
Administrative Analyst Principal				1.00	1.00	
Subtotal Administration	*1.00*	*1.00*	*1.00*	*2.00*	*2.00*	
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Marshal			1.00	1.00	1.00	
Assistant Fire Marshal	1.00	1.00				
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00	
Fire Prevention Inspector II	4.00	4.00	4.00	4.00	4.00	
Fire Prevention Inspector I				1.00	1.00	

ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	
FIRE (continued)						
Senior Permit Technician	1.00	1.00	1.00			
Administrative Fire Captain ^	1.00	1.00	1.00	1.00	1.00	s
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00			
Administrative Secretary	2.00	2.00	2.00	1.00	1.00	
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	
Office Assistant II	1.00	1.00	1.00			
Subtotal Professional Standards	*18.00*	*18.00*	*18.00*	*15.00*	*15.00*	
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	s
Fire Battalion Chief	5.00	5.00	5.00	5.00	5.00	s
Administrative Fire Captain ^	2.00	2.00	2.00	2.00	2.00	s
Fire Captain	30.00	30.00	30.00	30.00	30.00	s
Fire Engineer	30.00	30.00	30.00	30.00	30.00	s
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00	s
Firefighter	12.00	12.00	12.00	12.00	12.00	s
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Emergency Medical Services Coordinator	1.00	1.00	1.00			
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
Subtotal Emergency Response	*164.00*	*164.00*	*164.00*	*163.00*	*163.00*	
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	s
Marine Safety Battalion Chief	3.00	3.00	3.00	3.00	3.00	s
Marine Safety Captain ^	10.00	10.00	10.00	12.00	12.00	s
Ocean Lifeguard Specialist				3.00	3.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Subtotal Marine Safety	*15.00*	*15.00*	*15.00*	*20.00*	*20.00*	
Subtotal Sworn	*145.00*	*145.00*	*145.00*	*147.00*	*147.00*	s
Subtotal Non-Sworn	*53.00*	*53.00*	*53.00*	*53.00*	*53.00*	
Total - Fire	**198.00**	**198.00**	**198.00**	**200.00**	**200.00**	

Resolution No. 2021-38

ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	
POLICE						
Police Chief	1.00	1.00	1.00	1.00	1.00	S
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00	S
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Subtotal Administration	*3.00*	*3.00*	*3.00*	*3.00*	*3.00*	
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	S
Police Sergeant	2.00	2.00	2.00	2.00	2.00	S
Police Officer	2.00	1.00	1.00			S
Community Relations Officer				1.00	1.00	
Subtotal Professional Standards	*5.00*	*4.00*	*4.00*	*4.00*	*4.00*	
Police Sergeant	1.00	1.00	1.00	1.00	1.00	S
Police Officer	1.00	1.00	1.00	1.00	1.00	S
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	
Subtotal Training	*3.00*	*3.00*	*3.00*	*3.00*	*3.00*	
Deputy Director of Homeless & Behavioral Services					1.00	2
Community Relations Specialist	1.00	1.00	1.00	2.00	2.00	
Subtotal Community Support	*1.00*	*1.00*	*1.00*	*2.00*	*3.00*	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	6.00	6.00	6.00	6.00	6.00	S
Police Sergeant	19.00	19.00	19.00	18.00	18.00	S
Police Officer ^	153.00	152.00	152.00	152.00	152.00	S
Police Recruit	4.00	4.00	4.00			
Community Services Officer	4.00	4.00	7.00	4.00	4.00	
Crime Scene Investigator	2.00	2.00	2.00	4.00	4.00	
Senior Helicopter Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking/Traffic Control Officer	16.00	16.00	16.00	10.00	10.00	
Subtotal Uniform	*208.00*	*207.00*	*210.00*	*198.00*	*198.00*	

ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	
POLICE (continued)						
Police Captain	1.00	1.00	1.00	1.00	1.00	s
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	s
Police Sergeant	6.00	6.00	6.00	6.00	6.00	s
Police Officer ^	34.00	36.00	36.00	37.00	37.00	s
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Police Services Specialist	3.00	3.00	3.00	2.00	2.00	
Community Services Officer	9.00	9.00	5.00	5.00	5.00	
Latent Fingerprint Examiner	2.50	2.50	2.50	2.00	2.00	
Police Photo/Imaging Specialst	1.00	1.00	1.00			
Subtotal Investigations	*60.50*	*62.50*	*58.50*	*57.00*	*57.00*	
Police Captain	1.00	1.00	1.00	1.00	1.00	s
Facilities Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Accounting Technician II	3.00	3.00	3.00	3.00	3.00	
Police Sergeant				1.00	1.00	s
Detention Administrator	1.00	1.00	1.00			
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00	
Detention Officer	9.00	9.00	9.00	9.00	9.00	
Subtotal Administrative Operations	*24.00*	*24.00*	*24.00*	*24.00*	*24.00*	
Police Admin Services Division Manager	1.00	1.00	1.00	1.00	1.00	
Police Support Services Manager				1.00	1.00	
Community Services Officer			1.00	1.00	1.00	
Police Services Specialist	7.00	7.00	7.00	6.00	6.00	
Police Officer		1.00	1.00	1.00	1.00	s
Police Communications Manager	1.00	1.00	1.00	1.00	1.00	
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00	
Communications Operator-PD ^	18.00	18.00	18.00	18.00	18.00	
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00	
Personnel Assistant				1.00	1.00	
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00	

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed	
POLICE (continued)						
Police Records Administrator	1.00	1.00	1.00	1.00	1.00	
Police Records Supervisor	3.00	3.00	3.00	3.00	3.00	
Police Records Specialist	11.00	11.00	11.00	11.00	11.00	
Police Records Technician	6.00	6.00	6.00	5.00	5.00	
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Information Technology Analyst II				1.00	1.00	
Information Technology Analyst IV				1.00	1.00	
Information Technology Technician IV				1.00	1.00	
Subtotal Administrative Services	*60.00*	*61.00*	*62.00*	*65.00*	*65.00*	
Subtotal Sworn	*232.00*	*233.00*	*233.00*	*233.00*	*233.00*	S
Subtotal Non-Sworn	*132.50*	*132.50*	*132.50*	*123.00*	*124.00*	
Total - Police	**364.50**	**365.50**	**365.50**	**356.00**	**357.00**	
PUBLIC WORKS						
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Deputy Director of Public Works				2.00	2.00	
Administrative Services Manager				1.00	1.00	
Project Manager	1.00	1.00	1.00			
Accounting Technician II	1.00	1.00	1.00	1.00	1.00	
Administrative Aide					1.00	3
Administrative Analyst				2.00	3.00	4
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00	
Field Service Representative	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	4.00	4.00	4.00	5.00	5.00	
Office Specialist	1.00	1.00	1.00			
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal Administration	*15.00*	*15.00*	*15.00*	*19.00*	*21.00*	

ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
PUBLIC WORKS (continued)					
Operations Manager				1.00	1.00
Maintenance Operations Manager	1.00	1.00	1.00		
General Services Manager	1.00	1.00	1.00		
Accounting Technician II	1.00	1.00	1.00		
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator	3.00	3.00	3.00	2.00	2.00
Beach Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Beach Maintenance Service Worker	1.00	1.00	1.00	1.00	1.00
Beach Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	2.00	2.00	1.00	1.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	3.00	3.00	2.00	2.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	7.00	7.00
Mechanic II	4.00	4.00	4.00	3.00	3.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Street Equipment Operator	3.00	3.00	3.00	2.00	2.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	3.00	3.00	2.00	2.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Subtotal Maint Ops & Gen Svcs	*66.00*	*66.00*	*66.00*	*58.00*	*58.00*

ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
PUBLIC WORKS (continued)					
Utilities Manager	1.00	1.00	1.00		
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Field Service Representative	2.00	2.00	2.00	1.00	1.00
GIS Analyst II				2.00	2.00
SCADA Coordinator	1.00	1.00	1.00		
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00	1.00	1.00		
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00		
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Utilities Technology Coordinator				1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Maint Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maint Leadworker	6.00	6.00	6.00	6.00	6.00
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Superintendent				1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00		
Water Equipment Operator	4.00	4.00	4.00	4.00	4.00
Water Meter Reader	2.00	2.00	2.00	2.00	2.00
Water Meter Repair Technician	5.00	5.00	5.00	5.00	5.00
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
PUBLIC WORKS (continued)					
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	3.00
Water Utility Locator	1.00	1.00	1.00	1.00	1.00
Subtotal Utilities	*88.00*	*88.00*	*88.00*	*86.00*	*86.00*
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Traffic Engineer	2.00	2.00	2.00	2.00	2.00
Signs & Markings Crewleader	1.00	1.00	1.00		
Signs Leadworker	1.00	1.00	1.00		
Signs/Markings Equipment Operator	1.00	1.00	1.00		
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	2.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
Subtotal Transportation	*13.00*	*13.00*	*13.00*	*10.00*	*10.00*
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	2.00	2.00	2.00	2.00	2.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00
Contract Administrator	3.00	3.00	3.00	3.00	3.00
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Park Development Project Coordinator				1.00	1.00
Principal Civil Engineer	3.00	3.00	3.00	3.00	3.00

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ATTACHMENT 2 EXHIBIT D

City of Huntington Beach
Proposed Budget - FY 2021/22
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Proposed
PUBLIC WORKS (continued)					
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Subtotal Engineering	*25.00*	*25.00*	*25.00*	*26.00*	*26.00*
Total - Public Works	**207.00**	**207.00**	**207.00**	**199.00**	**201.00**
GRAND TOTAL	**986.25**	**987.25**	**989.25**	**958.25**	**962.25**

NOTES:

[S] Sworn Public Safety position

^ There are 12 defunded positions included in the FTE count as follows:

(2) Administrative Fire Captain

(1) Marine Safety Captain

(8) Police Officer

(1) Communications Operator-PD

[1] Position added for performance management and data analysis

[2] Position to coordinate homeless response efforts

[3] Position to focus on sustainability projects and programs

[4] Position assigned to the Smart Cities Initiative

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Res. No. 2021-38

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Special** meeting thereof held on **June 1, 2021** by the following vote:

AYES: Peterson, Kalmick, Carr, Posey, Moser, Delgleize
NOES: None
ABSENT: Ortiz
ABSTAIN: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

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ATTACHMENT 3

CITY OF HUNTINGTON BEACH
PROFESSIONAL SERVICES
FISCAL YEAR 2021/22
Citywide (All Funds)

Department	Description	Amount
City Attorney	Legal related professional services.	$342,865
City Clerk	General Consulting services as it relates to Records Retention such as legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services.	$1,000
City Manager	Professional services include state and federal consulting/lobbying services, financial consulting, graphic services, legal services, demographic research, management/organization efficiency studies and other consulting and professional services realted to business development, COVID-19, health and human services, leadership and strategic planning, energy and energy efficiency, communications, public information and public affairs, marketing, sustainability, regulatory agency compliance, and other administrative and professional services related to the functions of municipal governance.	$645,324
Administrative Services	Professional services including legal, recruitment, medical professional, labor consulting, investigation, training, disability, audit security services, phone support servces, workshops for business intelligence, infrastructure systems services, public safety systems and applications and database support services and other professional services.	$2,291,988
Community Development	Services including administrative legal services, planning and technical services, inspection services, plan check services, code enforcement servces, financial consulting/economic analysis, real estate services, parking consulting, engineering services, CDBG/HOME Consulting, related housing services, website services, site selection services, economic development services and other related professional services.	$3,658,561
Community & Library Services	Services including professional design, environmental services, architectural services, master plan services, engineering services, 4th of July Celebration Event Coordination/Consulting/Public Relations services and other related professional services.	$150,923
Finance	Services including professional services audits, sales tax auditing, property tax auditing, financial consulting and other related professional services.	$228,471
Fire	Services include fire and development plan check and inspection services, environmental and soils consulting, hazardous materials inspections of City businesses as part of the CUPA program, oil production inspections, evaluation of oil production system, testing and document preparation, evaluation of emergency services, paramedic/ambulance service billing, physical examinations and pulmonary consulting for personnel, employment background and other investigative services, psychological testing, psychological counseling services and other related professional services.	$534,029
Police	Services including psychological exams, background checks, polygraph, legal consultations, rape and medical exams, blood-withdraw technician services, annual medical physician review of facility and procedures, crime prevention services, juvenile diversion services, gang prevention services, hazmat physical exams, flight crew physicals, SWAT physicals, hepatitis shots & TB testing, and other related professional services.	$377,988
Public Works	Services include engineering/design, engineering studies, inspection/construction management, development review, SCADA and related automation support, water quality testing, engineering/technical support, litigation/legal services, water conservation support services, water qualtiy testing support services, NPDES/FOG inspection services, utilities rate studies, billing/cashiering system support, professional arborist services, traffic studies, special training services, wildlife biologist services, solid waste consultanting services, environmental consulting support, asset management system consulting, land surveying services, safety training/consulting, security consulting, emergency preparedness consulting, materials testing, labor compliane/certified payroll services.	$2,414,200
Non-Departmental	Services including claims review, litigation and legal services, auditing, recruitment services, appraisal services, economic analysis, housing compliance services and other related professional services.	$710,708
	Total Professional Services	**$11,356,057**

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RESOLUTION NO. 2021-41

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HUNTINGTON BEACH ESTABLISHING THE
GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2021/2022

WHEREAS, Article 13B of the California Constitution imposes upon state agencies and local governments the obligation to limit each fiscal year's appropriation of the proceeds from taxes to the amount of such appropriations in fiscal year 1978/1979, adjusted for changes as prescribed under the law.

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows:

In compliance with provisions of Article 13B of the California Constitution and the formula set out therein, there is hereby established an appropriation limit of $1,049,513,696 for the fiscal year 2021/2022.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 1ST day of JUNE, 2021.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

Exhibit A – Gann Limit Calculation

21-9761/256552

EXHIBIT A

RESOLUTION 2021-41

GANN LIMIT CALCULATION FISCAL YEAR 2021-2022

Under Proposition 111, there are two options available for each of the major adjustment factors. The values of these factors for the purpose of calculating the Fiscal Year 2021-2022 adjustment are as follows:

Price Factor:

(A)	Percent growth in State per Capita Personal Income: (Source: Dept of Finance, California)	5.73%
(B)	Percent change in Assessed Valuation due to new non-residential construction: (Source: Orange County Assessor Prop 111 Report)	-1.40%

Population Factor:

(C)	Percent growth in County Population: (Source: Dept of Finance, California)	-0.84%
(D)	Percent growth in City Population: (Source: Dept of Finance, California)	-0.93%

Annual Adjustment Factor:

Based on the actual data, the four alternative adjustment factors are as follows:

(A x C)	1.0573	x	0.9916	=	1.04841868
(A x D)	1.0573	x	0.9907	=	1.04746711
(B x C)	0.986	x	0.9916	=	0.9777176
(B x D)	0.986	x	0.9907	=	0.9768302

Calculation of the Fiscal Year 2021-2022 Limit

FY 20/21 Limit	$ 1,001,044,445
Recommended Adjustment Factor (Largest Allowable Increase)	1.04841868
FY 21/22 Limit	**$ 1,049,513,696**

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Res. No. 2021-41

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at an **Special** meeting thereof held on **June 1, 2021** by the following vote:

AYES: Peterson, Kalmick, Carr, Posey, Moser, Delgleize
NOES: None
ABSENT: Ortiz
ABSTAIN: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2021-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH LEVYING A RETIREMENT PROPERTY TAX FOR FISCAL YEAR 2021/2022 TO PAY FOR PRE-1978 EMPLOYEE RETIREMENT BENEFITS

WHEREAS, since 1948, the City has provided for employee pensions through a contract with the California Public Employees Retirement System (CalPERS). Pursuant to the 1966, 1978 and 2010 City Charters, the voters of the City authorized the City Council to pay for the cost of employee pensions through a separate retirement property tax. Section 607(b)(2) of both the 1978 and 2010 Charters provide that the City may impose a retirement tax "sufficient to meet all obligations of the City for the retirement system in which the City participates;" and

Proposition 13 was added to the California Constitution in 1978. It limits the local property tax to 1% of assessed value, except that the City may levy an override tax in excess of 1% to pay "any indebtedness approved by the voters prior to July 1, 1978" (Cal. Const. Art. 13A, §1(b)); and

In the case entitled *Carman v. Alvord*, 31 Cal.3d 318 (1982), the California Supreme Court determined that under Proposition 13, an override property tax in excess of 1% of assessed value may be levied to pay for the employee pension benefits the voters approved prior to 1978. Consequently, after Proposition 13, the Huntington Beach City Council continued to levy an override tax to pay for employee pensions. Since 1983-84, Revenue and Taxation Code Section 96.31(a)(4) has limited the City to levying a maximum override tax of $0.04930 per $100 of assessed value to pay for its retirement system; and

In 2003, the Court of Appeal in *Howard Jarvis Taxpayers Ass'n v. County of Orange* (2003) 110 Cal.App.4th 1375 held that the City may levy a separate property tax to pay for retirement benefits for all retired, current, and future city employees contracted for prior to July 1, 1978, but not enhancements to retirement benefits contracted for after July 1, 1978; and

Prior to July 1, 1978, the City entered into collective bargaining agreements with employee associations representing its safety employees providing that, effective July 1, 1978, they would be entitled to a CalPERS retirement benefit known as "2% @ 50." Subsequently, on June 30, 1999, pursuant to collective bargaining agreements the City had entered into with its safety employees, the City provided its safety employees with the CalPERS retirement benefit known as 3% @ 50. Consequently, it is necessary to allocate the employer contribution to CalPERS for safety retirement between 2% @ 50 and 3% @ 50, because only the employer contribution for 2% @ 50 may be paid through the override property tax; and

The City has received a report from John Bartel of Bartel Associates, a professional actuary experienced in pension calculations, entitled, "City of Huntington Beach Pension Override Tax Study dated February 10, 2020. The Report identified the additional cost of 3% @ 50 as what CalPERS refers to as the "normal cost" of the benefit, which represents the present value of future benefits employees earned during the current year. Under this approach, the incremental cost of 3% @ 50 is 4.482% of safety payroll, and the remainder of the employer contribution represents the cost of 2% @ 50; and

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In April 2004, then Assemblyman Harman formally asked the Attorney General regarding the correct method of allocating the employer contribution to CalPERS between its pre-1978 and post-1978 components. In his February 7, 2005 Opinion (Opinion No. 04-413), the Attorney General opined that "any reasonable accounting method may be used for purposes of determining which costs are not subject to the 1% property tax limitation of the Constitution;" and

The City Council has determined that the allocation approach presented in the Bartel Report is a reasonable accounting method for determining which costs are not subject to the 1% property tax limitation of the Constitution; and

For 2021/2022, CalPERS is requiring the City to contribute 58.678% of safety employee payroll as the City's employer's contribution. In order to set the tax override, the City may subtract the 4.482% normal cost of 3% @ 50 from the 58.678% to set the override tax at the equivalent of 54.196% of safety employee payroll. The cost to the City of 54.196% of safety employee payroll for 2021/2022 will be $25,286,112 and pursuant to Proposition 13 and Revenue and Taxation Code Section 96.31(a)(4), the City could have set the override tax for 2021/2022 at $0.05828 per $100 of assessed value; and

In August 2012, the City Council added Chapter 3.07 to the Municipal Code which sets the future retirement tax rate to the Fiscal Year 2012/13 rate of $0.01500 per $100 of assessed value, which amount is less than the otherwise permitted retirement tax per *Revenue and Taxation Code* Section 96.31(a)(4) of $0.04930 per $100 of assessed value. For the Fiscal Year 2019/2020, the most recent year available, the levied retirement tax of $0.01500 per $100 assessed value generated $6,766,083.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach that a retirement property tax levy of Zero and 0.01500/100th Dollars ($0.01500) per $100 of assessed value shall be levied for employee retirement costs for Fiscal Year 2021/2022.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 1ST day of JUNE, 2021.

REVIEWED AND APPROVED:

City Manager

Mayor

INITIATED AND APPROVED:

Chief Financial Officer

APPROVED AS TO FORM:

City Attorney

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Res. No. 2021-40

STATE OF CALIFORNIA
COUNTY OF ORANGE) so:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at an **Special** meeting thereof held on **June 1, 2021** by the following vote:

AYES: Kalmick, Carr, Posey, Moser, Delgleize
NOES: Peterson
ABSENT: Ortiz
ABSTAIN: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

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City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Acronyms

ACFR – Annual Comprehensive Financial Report

ADA – Americans with Disabilities Act

AHA – Affordable Housing Agreement

BID – Business Improvement District

CAGBN – California Green Business Network

CalPERS – California Public Employees' Retirement System

CASp **–** Certified Access Specialist

CDGB – Community Development Block Grant

CFD – Community Facilities District

CIP – Capital Improvement Program

CNOA – Central Net Operations Authority

CPA – Certified Public Accountant

CPI – Consumer Price Index

CTFP – Combined Transportation Funding Program

CUPA – Certified Unified Program Agency

FTE – Full-Time Equivalent Position

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HUD – U. S. Department of Housing and Urban Development

JPA – Joint Powers Authority

LMIHAF – Low and Moderate Income Housing Asset Fund

MOU – Memoranda of Understanding

NPDES – National Pollution Discharge Elimination System

OCTA – Orange County Transportation Authority

OPA – Owners Participation Agreement

PEPRA **–** Public Employee Pension Reform Act

POB – Pension Obligation Bond

RDA – Redevelopment Agency

ROPS – Recognized Obligation Payment Schedule

RORF – Redevelopment Obligation Retirement Fund

SCAQMD – Southern California Air Quality Management District

TAB – Tax Allocation Bond

TIF – Fair Share Traffic Impact Fee Program

TOT – Transient Occupancy Tax

UUT – Utility Users Tax

VLF – Vehicle License Fee

WMP – Water Master Plan

WOCWB – West Orange County Water Board

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Glossary of Terms

Accounting Method – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Affordable Housing Agreement (AHA) – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization- The process of decreasing, or accounting for, an amount over a period of time.

Annual Comprehensive Financial Report (ACFR) – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year. Also known as the Annual Financial Report

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Arbitrage – The buying and selling of an asset from different platforms, exchanges or locations to cash in on the price difference.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

Balanced Budget – A budget in which planned expenditures do not exceed planned revenues available.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

Business Improvement District (BID) – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

Business Unit – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

California Green Business Network (CAGBN) - A coalition of cities and counties that certify businesses that have adopted verifiable standards of sustainability.

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers most City of Huntington Beach employees.

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

Capital Outlay – Expenditures, which result in the acquisition of assets with an initial cost of at least $10,000 and an expected life of at least two years.

Capital Project Funds – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

Central Net Operations Authority (CNOA) – A Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility.

Certified Access Specialist (CASp) - Voluntary inspections of businesses to ensure compliance with disability access standards. Inspectors are certified by the State Board of Architects and evaluate businesses to ensure compliance with State standards.

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

Certified Unified Program Agency (CUPA) – A local agency certified by CalEPA to implement and enforce six state hazardous waste and hazardous materials regulatory management programs.

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

City Charter – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.

Combined Transportation Funding Program (CTFP) – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Community Facilities District (CFD) – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Fair Share Traffic Impact Fee Program (TIF) – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

Fee – A general term used for any charge levied by government for providing a service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Government Finance Officers Association (GFOA) - A professional association of approximately 19,000 state, provincial and local government finance officers in the United States and Canada.

Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.

Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Housing and Urban Development (HUD) – U. S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes: utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Measure M – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

Memoranda of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

Motor Vehicle In-Lieu Tax – (see Vehicle License Fee).

Municipal Bond – A bond issued by a state or local government.

Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Orange County Transportation Authority (OCTA) – A public sector transportation planning body and transit service provider for Orange County, California.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Pension Obligation Bond (POB) – Taxable bonds issued by state and local governments used as part of an overall strategy to fund the unfunded portion of pension liabilities.

Pension Tax Rate – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.

Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3,Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

Recognized Obligation Payment Schedule (ROPS) – A schedule of obligations prepared by the Successor Agency to pay the Enforceable Obligations of the former Redevelopment Agency.

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Redevelopment Obligation Retirement Fund (RORF) - AB 1X 26 requires the establishment of a Redevelopment Obligation Retirement Fund for the deposit of the taxes to be allocated each January and June.

Reserve – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1st page of Strategic Planning section.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

City of Huntington Beach
Adopted Budget – FY 2021/22
Acronyms & Glossary of Terms

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

U. S. Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

Water Master Plan (WMP) –The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

West Orange County Water Board (WOCWB) – The City of Huntington Beach serves as the Fiscal Agent for the WOCWB which is a JPA comprised of the Cities of Huntington Beach, Seal Beach, Garden Grove and Westminster. The JPA is responsible for operations and maintenance costs for jointly owned water infrastructure.

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