

City of
HUNTINGTON BEACH
California

**Annual
Operating Budget
Fiscal Year 2022/2023**



City of Huntington Beach
Adopted Budget
Fiscal Year
2022/2023



Submitted by
Sean Joyce, Interim City Manager

City of Huntington Beach

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City of Huntington Beach

City Council Directory

Adopted Budget – FY 2022/2023



Barbara Delgleize
Mayor



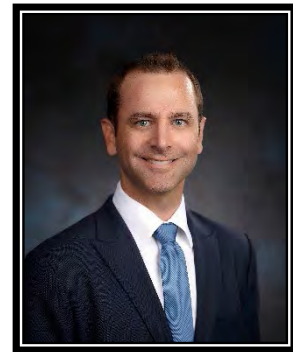
Mike Posey
Mayor Pro Tem



Erik Peterson
Council Member



Kim Carr
Council Member



Dan Kalmick
Council Member



Natalie Moser
Council Member



Rhonda Bolton
Council Member

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City of Huntington Beach

City Officials Directory

Adopted Budget – FY 2022/2023

Elected Officials

City Attorney Michael Gates
City Clerk Robin Estanislau
City Treasurer Alisa Backstrom

City Manager's Office

Interim City Manager Sean Joyce
Assistant City Manager Travis Hopkins

Department Directors

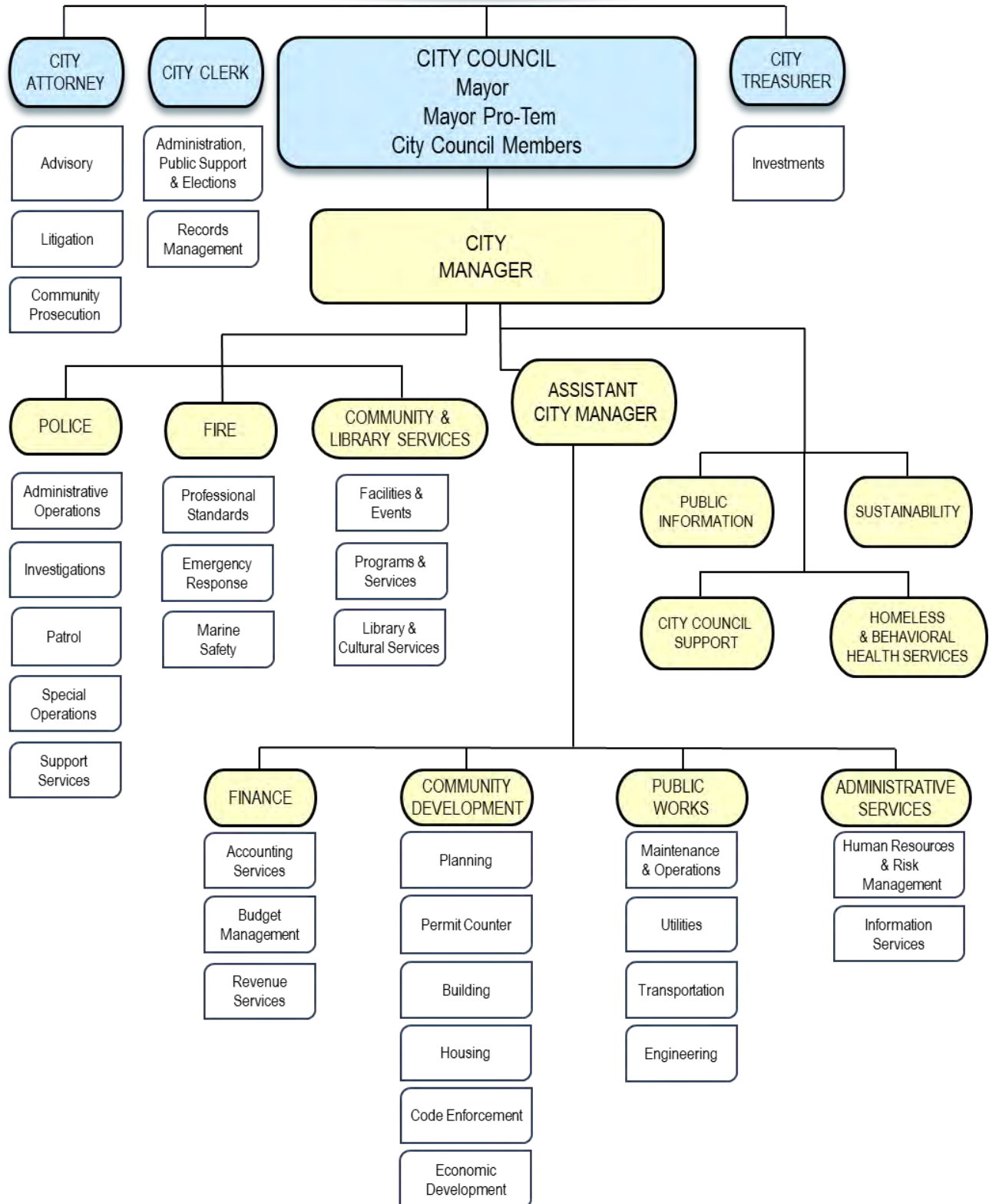
Community Development Ursula Luna-Reynosa
Community and Library Services Chris Slama
Finance Dahle Bulosan
Fire Scott Haberle
Administrative Services Brittany Mello
Police Eric Parra
Public Works Sean Crumby

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City of Huntington Beach Organizational Chart Adopted Budget – FY 2022/23

THE PEOPLE



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City of Huntington Beach Distinguished Budget Award Adopted Budget – FY 2022/23



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Huntington Beach
California**

For the Fiscal Year Beginning

July 01, 2021



Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntington Beach, California for its Annual Budget for the fiscal year beginning July 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and the City will be submitting the adopted budget to GFOA to determine its eligibility for another award.

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Transmittal Letter

FISCAL YEAR 2022-23 BUDGET





CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

CITY MANAGER'S OFFICE

June 7, 2022

Honorable Mayor and Members of the City Council:

I present to you the Fiscal Year 2022/23 Adopted Budget for the City of Huntington Beach. Our City, as virtually all others, has been financially and operationally impacted by the global COVID-19 pandemic, which started in March 2020. Over the past couple years, the City has come together in an extraordinary way to address the fiscal and public health challenges of the pandemic. Through the leadership and support of the City Council, the City implemented significant cost saving measures without reductions in essential service levels, including a Citywide Separation Incentive Program and reorganization plan, and refinancing of the City's pension debt. As a result of these measures, and numerous other measures taken over the past couple years, we project a \$3.4 million dollar surplus for FY 2021/22.

Heading into FY 2022/23, after more than two years of contending with the pandemic, there are continued signs of recovery as seen through the major decline in COVID-19 cases and expansion of the nation's economy to 93 percent of pre-pandemic levels. While global tensions and supply chain shortages remain prevalent, the City is experiencing sustained increases to its major revenue categories through remarkable improvements to the local economy. The City's diverse revenue base and long-standing commitment to fiscal sustainability have bolstered the City throughout the pandemic and provide the basis for the FY 2022/23 Adopted Budget.

Most notably, the FY 2022/23 Adopted Budget is a balanced budget. As the economy continues to rebound and public health and travel guidelines become less restrictive, revenue sources such as Sales Tax and Transient Occupancy Tax are anticipated to increase considerably in the coming year. The FY 2022/23 Adopted Budget includes mandated savings along with the debt service payment for the City's Pension Obligation Bonds; prioritizes improvements to the City's facilities, roads and parks; and fully expends American Rescue Plan Act (ARPA) funds of \$29.6 million for eligible police and fire personnel costs. Overall, the FY 2022/23 budget demonstrates a commitment to improving the quality of life for our residents, businesses, and visitors by increasing funding for core services such as public safety, community & library service programs, and improving the City's infrastructure.

The Orange County Register once again ranked the City of Huntington Beach as one of the top three cities to live in within Orange County. Huntington Beach ranked #1 in the nation for "Quality of City Services" and #20 by *WalletHub.com* in its "Best-Run City in America" poll. The City's "AAA" credit rating, most recently affirmed by Fitch Ratings in February 2022, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by our City Council and leadership team.

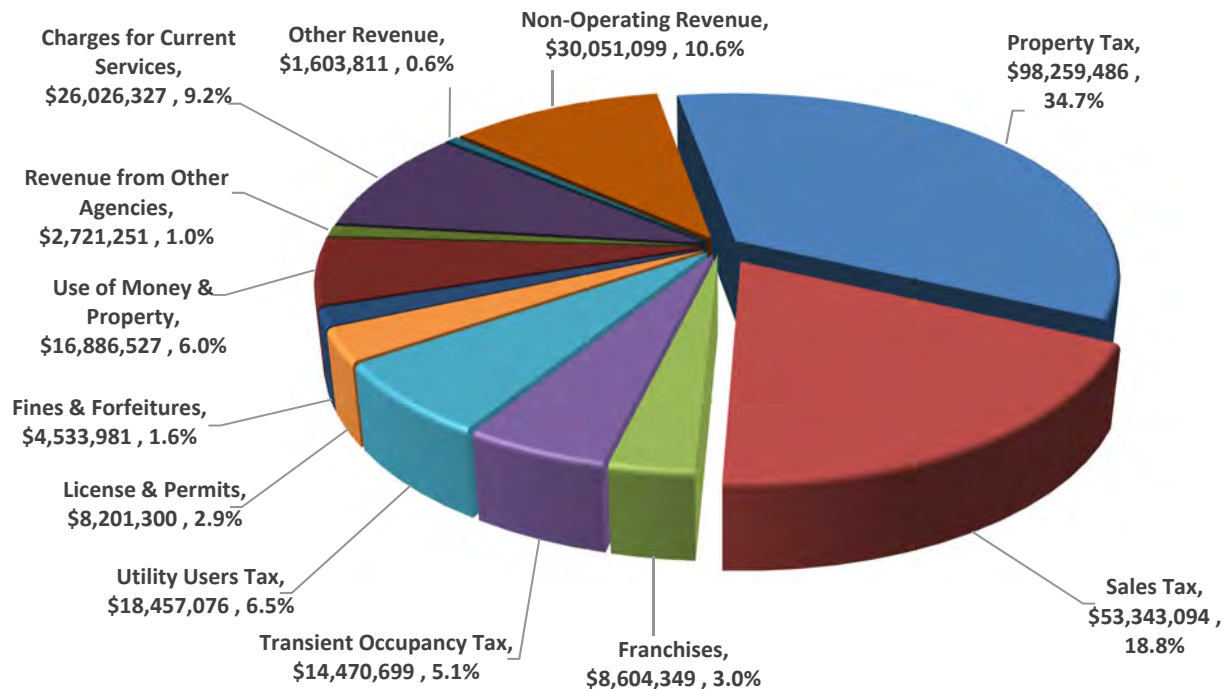
The FY 2022/23 Adopted Budget reflects the City's values and commitment to rise together with unity as we recover and progress past the COVID-19 pandemic. City Council's Strategic Goals consisting of community engagement, homeless response, economic development and housing, infrastructure and parks improvements, and fiscal sustainability and public safety are prioritized. As the City continues together as **OneHB**, we will strive to serve the community with passion and exceptionality.

All Funds: The Adopted FY 2022/23 Budget totals \$532.0 million in all funds. This reflects a \$107.6 million, or a 25.4 percent increase from the FY 2021/22 Adopted All Funds Budget of \$424.4 million. A significant portion of the increase is due to added investment in essential infrastructure and equipment and the redistribution of ARPA funds to the General Fund for the provision of core governmental services. The larger increases were to the following funds: General Fund (\$41.0 million), ARPA Fund (\$29.6 million), Infrastructure Fund (\$7.4 million), Equipment Fund (\$4.4 million), Sewer Fund (\$5.6 million), and Hazard Mitigation Grant Program Fund (\$6.6 million).

General Fund: The Adopted FY 2022/23 General Fund Budget is structurally balanced. Expenditures total \$269.0 million and are supported by revenues of \$283.2 million. The Adopted General Fund Expenditure Budget represents a \$41.0 million, or 18.0 percent, increase compared to the FY 2021/22 Adopted Budget of \$228.0 million. This increase is attributable to higher personnel costs arising from City Council approval of 8 new Memoranda of Understanding with the City's various labor unions and the addition of 4 full time employees, increased investment in infrastructure and equipment, and increased transfers out for projects funded by Huntington Beach Recovery Funds. The Adopted General Fund Budget has no reliance on one-time revenues to fund ongoing operations, which is critical to maintaining the City's financial viability and success.

General Fund Revenue Highlights

FY 2022/23 General Fund Revenue



FY 2022/23 General Fund revenues are anticipated to be \$283.2 million, a \$55.2 million, or 24.2 percent increase from the FY 2021/22 Adopted Budget. The largest increase is in Non-Operating Revenue, which is projected to be \$30.1 million, a \$29.6 million increase from the FY 2021/22 Adopted Budget of \$0.4 million. This is attributable to the one-time transfer of ARPA funds for general governmental services. The next largest revenue increases are in Sales Tax and Property Tax. Sales Tax revenue, the second largest revenue category for the City, is projected to be \$53.3 million in FY 2022/23. This represents an increase of 19.5 percent from the FY 2021/22 Adopted Budget of \$44.6 million. Property Tax is the largest revenue category for the City and is anticipated to increase by \$5.0 million or 5.4 percent. Most of the increases from these two revenue sources are due to gains in assessed property valuations, continued increases in car sales largely driven by supply shortages and higher sales prices, and improvements in restaurant and hotel industry revenues.

Transient Occupancy Tax, estimated at \$14.5 million, reflects a 35.3 percent increase, as tourism to City beaches and downtown areas is expected to remain high. Franchise Taxes are anticipated at \$8.6 million, a 20.1 percent increase, driven by increases of utility prices including gas and electricity.

FY 2022/23 General Fund Expenditure Highlights

The Adopted FY 2022/23 General Fund Expenditure Budget is \$269.0 million, which is \$41.0 million, or 18.0 percent higher than the FY 2021/22 Adopted Budget of \$228.0 million. The increase was driven by a \$23.2 million increase of Transfers to Other Funds and a \$13.1 million increase of personnel costs due to the approval of new Memoranda of Understanding with the City's various labor unions.

As illustrated in the following chart, the budgets of four City departments - Police, Fire, Public Works, and Non-Departmental - equals \$219.3 million, or 81.6 percent, of the total Adopted General Fund Budget. Each of the remaining 9 departments comprise less than 6.0 percent of the General Fund Budget, highlighting the complexity of balancing the City budget when most departments represent a small fraction of General Fund resources. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

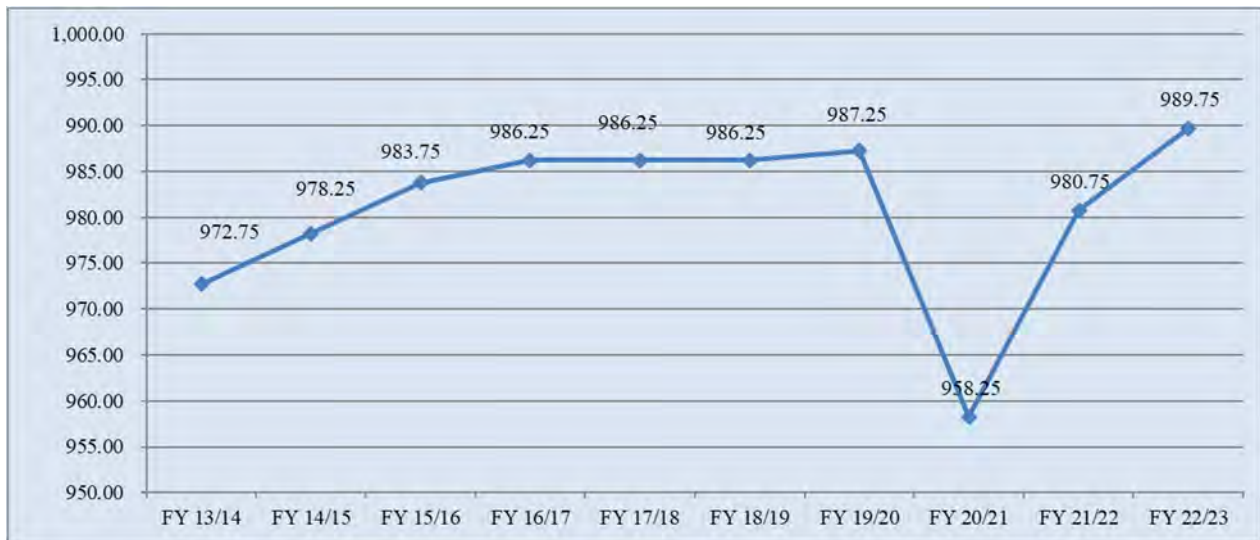
General Fund Budget by Department

Department	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	%
City Council	337,821	359,153	356,556	383,735	389,912	397,182	0.2%
City Manager	1,604,643	1,807,770	1,726,164	1,976,629	2,297,367	3,262,829	1.2%
City Attorney	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118	1.1%
City Clerk	898,670	795,541	956,561	840,115	877,739	1,165,935	0.4%
City Treasurer	227,317	270,284	285,833	263,165	271,147	278,369	0.1%
Administrative Services	13,094,211	8,985,091	8,007,342	8,784,479	9,675,818	10,156,337	3.8%
Community Development	8,116,145	8,360,096	7,985,880	9,330,575	10,681,228	10,300,478	3.8%
Community & Library Services	13,188,542	12,734,747	11,360,145	13,541,325	14,298,732	14,405,373	5.4%
Finance	5,908,677	5,583,609	5,352,424	5,924,136	6,642,445	6,553,913	2.4%
Fire	49,030,037	50,090,020	51,095,562	47,751,013	52,238,072	52,353,505	19.5%
Non-Departmental	32,748,467	28,721,626	35,300,667	39,068,723	41,284,208	65,570,923	24.4%
Police	75,172,449	78,278,455	80,106,295	77,556,549	79,060,155	80,301,451	29.9%
Public Works	25,953,156	24,868,447	21,666,049	19,962,943	21,203,793	21,038,774	7.8%
TOTAL	228,911,785	223,492,900	226,834,361	227,980,486	241,574,127	268,647,187	100.0%

Table of Organization

During FY 2020/21, an employee Separation Incentive Program was implemented in response to anticipated revenue declines associated with the COVID-19 pandemic, providing a unique opportunity for departments to restructure and reevaluate the City's various service delivery models. Since that time, 4 positions were added as part of the FY 2021/22 Budget and another 18.5 positions were added over the course of FY 2021/22, bringing the FY 2021/22 total headcount to 980.75 positions. The Adopted FY 2022/23 Budget reflects an increase of 9 positions across all funds compared to FY 2021/22. The majority of these changes are within the Public Works Department to reflect updated infrastructure and technological advancements in the Water Division and to place additional positions on the Transportation and Engineering teams to meet growing demand. Another change is the transfer of non-sworn Homeless and Behavioral Health Services staff from the Police Department to the City Manager's Office. With a total headcount of 989.75 full-time positions, the City is just slightly above FY 2019/20 staffing levels of 987.25.

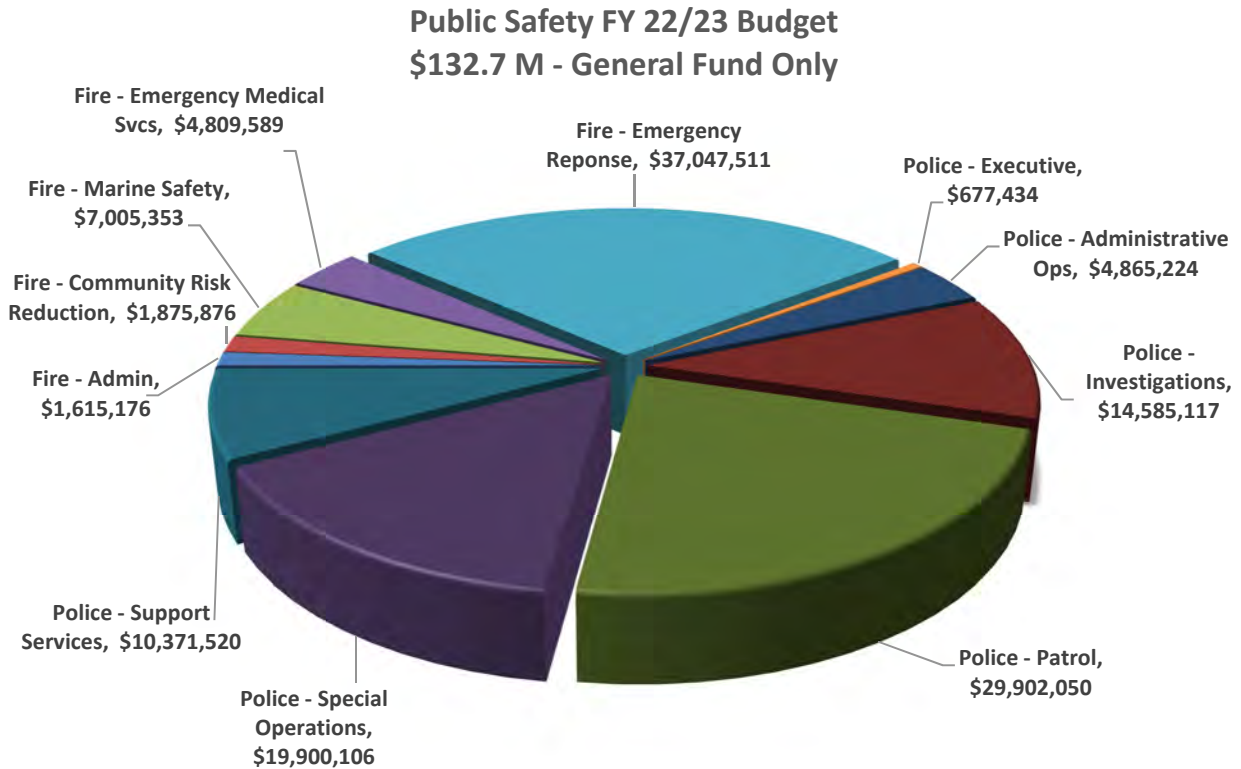
Chart of Organization-All Funds



The new positions include 1 Executive Assistant in the City Manager's Office and 1 Social Worker to assist with the growing Homeless caseload within the Homeless and Behavioral Health Services Division. One Records Specialist is included to bolster City Clerk staffing for the centralization of public records management and public records request management beginning on July 1, 2022. Two new positions are included in the Finance Department to process accounts payable invoices, provide customer service at the concierge desk at City Hall, and to provide utility billing support within the Municipal Services Division. As mentioned above, there are several changes within the Public Works Water Division, including the elimination of 2 Water Meter Readers and 1 Water Meter Repair Technician due to the implementation of Automated Water Meter Infrastructure (AMI). In their place, 1 Field Service Representative, 1 Water Distribution Maintenance Leadworker, 1 Water Equipment Operator, 1 Water Systems Technician III, and 1 Water Utility Locator have been added to enhance water system maintenance, focus on air quality mandates and Water Production and Flood Control reporting, and address the high volume of service requests. One new Traffic Maintenance Service Worker is included to improve traffic signal maintenance response and 1 new Contract Administrator has been added to administer construction contracts within the approved Capital Improvement Program (CIP).

Protecting the Community

Funding for Public Safety represents 49 cents of every dollar spent in the General Fund. With almost half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated a large share of its resources, or \$132.7 million, to these core services.



Police

In the Police Department, the budget includes \$1.2 million in equipment funds for the replacement of 16 police vehicles and other front line safety equipment. The CIP includes \$2,952,000 for relocation and expansion of the Police Department Communications Center and Traffic Office, Heliport Hangar improvements, updates to the women's locker room, fiber installations at the Bella Terra Police substation, and funding for a Joint Youth Training Center to be shared between the Police and Fire Departments.

Fire

In the Fire Department, the Adopted Budget includes \$1.1 million for equipment replacement comprising the replacement of two Ambulances and the purchase of self-contained breathing apparatus (SCBA) and cardiac monitors/defibrillators. The General Fund CIP includes \$1.3 million for a traffic signal at Heil Fire Station and the Fire Department's share of the Joint Youth Training Center.

General Fund Reserves Overview

To maintain our solid bond ratings, the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining adequate emergency reserves is yet another way of demonstrating financial discipline. Fitch's reaffirmation of the City's AAA rating in February 2022 highlights the City's strong operating performance, low long-term liability burden, moderate fixed costs, and robust reserves. Furthermore, according to the Government Finance Officers Association of the United States and Canada, "reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk." There are many types of risks that reserves help mitigate, including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and civil disturbances. The growth of the City's reserves over the last decade, coupled with tight spending controls, signal the City's commitment to long-term resilience and overall preparedness in the face of these inherent risks.

General Fund Reserves by Type (In Thousands)

Fund Balance Category	FY 18/19 Audited	FY 19/20 Audited	FY 20/21 Audited	FY 21/22 Adopted
Economic Uncertainties	25,011	25,010	25,381	25,381
Equipment Replacement	8,295	8,295	8,295	8,295
General Plan Maintenance	546	791	791	791
General Liability Plan Migration	2,801	2,801	2,801	2,801
Capital Improvement Reserve (CIR)	8,046	8,046	8,230	8,230
Pension Rate Stabilization			741	741
Cityview Replacement	1,028	1,028	1,028	1,028
Strategic Initiatives	15,998	16,536	16,536	16,536
Section 115 Trust	8,750	10,003	12,878	14,699
Triple Flip	1,113	896	749	118
Year-End Market Value	1,184	1,983	1,983	1,983
Housing Agreement	1,580	101	174	1,657
Litigation Reserves			3,650	3,650
AES Reserves			4,900	4,900
Other Fund Balance*	4,661	4,598	6,472	6,472
Unassigned				3,395
Total Fund Balance	79,013	80,088	94,609	100,677

* Other Fund Balance includes Encumbrances, Non-Spendable, and Restricted Items.

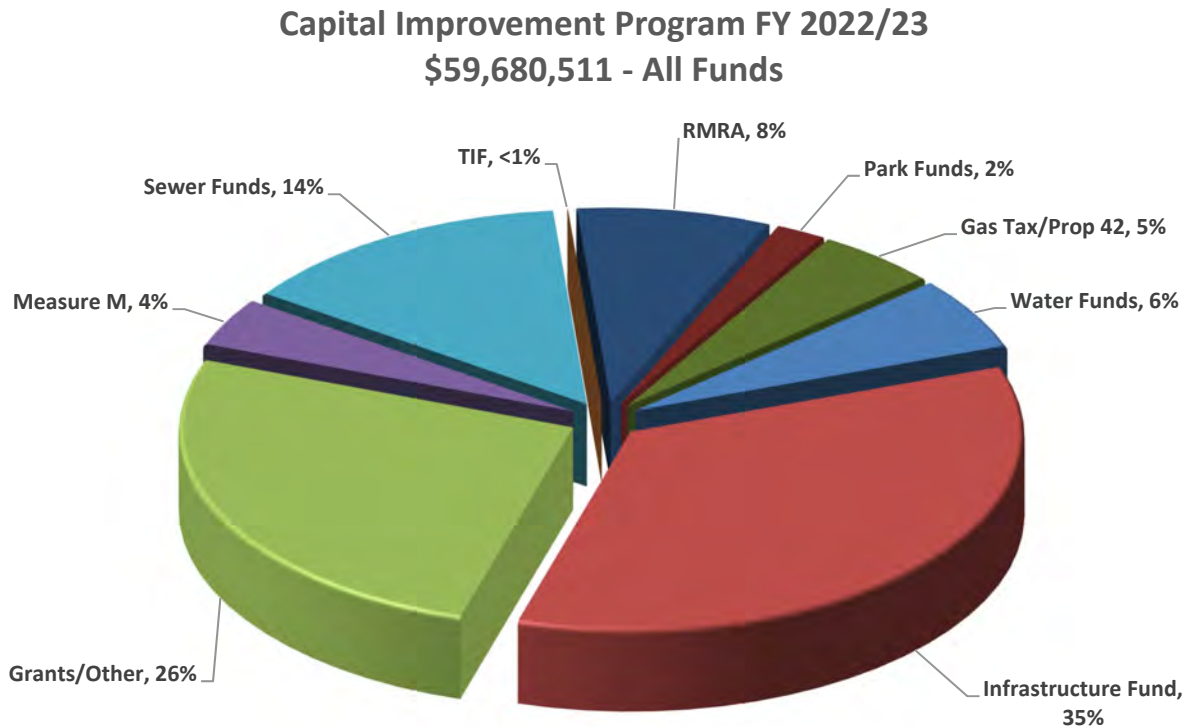
The FY 2022/23 Capital Improvement Program - Paving the Way to the Future

General Fund 15% Charter Requirement for Infrastructure

City Charter Section 617 (b) requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2022/23 Adopted Budget meets the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2022/23 Adopted Budget commits approximately \$39.2 million in General Fund spending for the maintenance and improvement of the City's infrastructure. The \$24.4 million transfer from the General Fund to the Infrastructure Fund ensures proper accounting and includes the allocation of \$10.9 million of HB Recovery funds for various capital improvements previously identified and earmarked by City Council.

Capital Improvement Program – All Funds

The Capital Improvement Program highlights major public improvements to the City's infrastructure over the next five years, across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of \$50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2022/23, the CIP totals \$59.7 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation.



Neighborhood, Streets and Transportation Improvements

The Adopted Budget continues to fund aesthetically pleasing, safe, and reliable infrastructure to the City's residents and community. The FY 2022/23 Adopted Budget includes funding to maintain the City's roadways and infrastructure. Local neighborhood improvements total \$4.2 million of residential street overlay and curb ramps. Arterial roadway improvements total \$6.2 million for Bolsa (Graham - Edwards), Brookhurst (Indianapolis - Bushard), Edinger (Goldenwest - Gothard), Garfield (Ward - City Limits), Hamilton (Newland - Magnolia), and Heil (Goldenwest-Gothard). These projects will help the City reach an overall Pavement Condition Index (PCI) rating of 80, or "Good." A budget of \$2.8 million has also been included to fund preliminary downtown revitalization design and arterial beautification projects. A total of \$3.1 million is included for fiber optics and citywide mobility and corridor improvements.

Parks and Beach Projects

Keeping true to our commitment of improving the quality of life for our community, the FY 2022/23 Adopted Budget includes \$3.2 million for park and beach improvements to enhance and improve open space throughout the City. Adopted park projects include: Pattinson Park playground and picnic area improvements, continued retrofit of Sports Complex lighting to LED, Marina Park reconfiguration, and Carr Park, Edison Park and Huntington Central Park Slater Playground improvements.

Facilities Improvements

When prioritizing capital needs at our facilities, the City focused on improvements that increase the safety and modernization of its facilities. The FY 2022/23 Adopted Budget includes \$10.4 million of funding for facilities improvements. The Facilities Improvements CIP includes: Joint Youth Training Center for Police and Fire, Oak View Community Center rehabilitation, Civic Center UST, generator and main switchgear replacement, and modernizing and remodeling of the Police Department Communications Center and Traffic Office.

Enterprise Funds

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. The City maintains multiple Enterprise Funds including, Refuse, Water, Water Master Plan, and Sewer Service Funds. Expenditures for FY 2022/23 total \$84.6 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects include Peck Reservoir security improvements and water main replacements. Sewer projects include sewer lift station reconstruction and sewer lining projects.

Enterprise Fund Expenditures

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Enterprise Funds					
00504 - Refuse Collection Service	12,609,084	12,934,825	13,667,909	13,941,105	14,491,848
00506 - Water	41,362,339	42,084,504	44,122,678	45,982,842	47,887,385
00507 - Water Master Plan	3,100,231	3,970,253	3,493,684	6,922,083	2,855,478
00511 - Sewer Service Fund	9,827,898	9,283,115	13,764,987	21,696,370	19,378,288
TOTAL	66,899,551	68,272,697	75,049,258	88,542,400	84,612,999

Special Revenue Funds

Special Revenue Funds are funding sources that are legally restricted to a specific purpose. Examples of Special Revenue Funds are the Gas Tax Fund and the Measure M Funds, which can only be spent on street and transportation improvements. Special Revenue Funds total \$68.4 million in the FY 2022/23 Adopted Budget. A subset of these funds totaling \$20.8 million, primarily used for capital projects, is highlighted below.

Special Revenue Fund Expenditures

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Special Revenue Funds					
201 - Air Quality Fund	102,149	15,378	531,500	1,523,302	788,188
206 - Traffic Impact	2,157,222	52,308	1,690,000	2,148,895	290,000
207 - Gas Tax Fund	3,089,234	5,036,650	4,076,420	4,463,921	3,662,154
211 - Drainage		26,749	825,000	828,171	2,845,000
213 - Measure M Fund	3,156,679	3,123,030	2,318,987	5,100,440	4,378,615
219 - Prop 42 Traffic Cong Relief	1,152,069	1,207,687	1,840,000	3,270,568	2,134,789
227 - Police Facilities Dvlpmnt Impact			1,124,000	1,607,000	415,000
228 - Park Dev Impact - Res	2,949,744	3,466,058	3,776,370	8,328,263	1,663,361
1247 - Road Maint. & Rehab	3,361,778	6,221,116	4,800,000	5,451,900	4,600,000
Total Special Revenue Funds	15,968,875	19,148,976	20,982,277	32,722,460	20,777,107

Fiscal Responsibility and Transparency

The City continues to do an outstanding job of financial planning and reporting in a transparent and open manner. In 2021, the City was recognized by the Government Finance Officers Association (GFOA) with the Certificate of Achievement for Excellence in Financial Reporting for the City's Annual Comprehensive Financial Report (ACFR). The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The City also received the GFOA Distinguished Budget Presentation Award for the FY 2021/22 Budget. To receive these prestigious awards, the City's budget document and ACFR are required to satisfy rigorous nationally recognized guidelines.

Conclusion

The FY 2022/23 Adopted Budget was carefully prepared to balance City Council and community priorities with a sustainable and sound financial plan. I am grateful for the valuable policy guidance provided by the City Council during the budget development process. This fiscally conservative budget balances immediate priorities along with the need for long-term investments. While the City of Huntington Beach is facing several of the financial challenges that many other cities are confronting, the City enjoys many advantages that enable it to effectively manage those challenges. These advantages include a strong, diverse local economy, a very high quality of life, and a history of responsible financial stewardship. This budget reflects both the challenges and opportunities that will shape our future.

I would like to specifically thank all City department directors, their staff, and the Budget Management Division, who worked collaboratively to develop and produce this budget. Addressing a global pandemic is an unprecedented experience, but with the City Council's leadership, support of the citizen-led Finance Commission, and the combined efforts of all members of the City of Huntington Beach team, we will continue to be a leading example of resilience, excellence and prosperity.

Sincerely,

A handwritten signature in blue ink that reads "Sean Joyce". The signature is fluid and cursive, with the first name "Sean" and last name "Joyce" clearly legible.

Sean Joyce
Interim City Manager

Community Profile

FISCAL YEAR 2022-23 BUDGET



City of Huntington Beach

Community Profile

Adopted Budget– FY 2022/23



History

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

Location



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by the cities of Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

City of Huntington Beach

Community Profile

Adopted Budget– FY 2022/23

Lifestyle

The City of Huntington Beach is located on the Orange County coast. With a population of 198,039 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 16 million visitors annually.



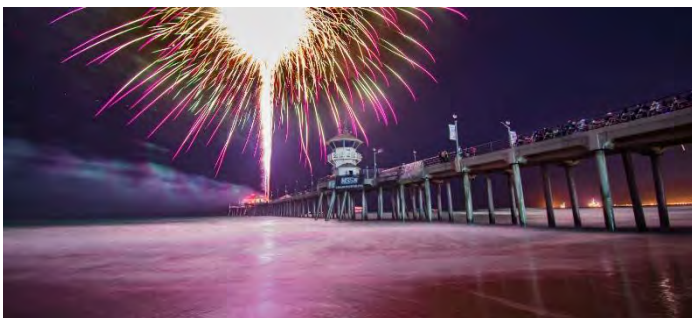
The City boasts an annual median household income of \$91,318, 51% higher than the median household income for the United States, 28% higher than the State of California and 6% higher than Orange County. In addition, more than half of its residents, or 53 percent, have a college education. The City ranks #1 in the nation “Quality of City Services” and #20 for “Best-Run City in America Poll” by *WalletHub* (June 2021) and one of the top three “Best Cities to Live In” by the *Orange County Register* for the past six consecutive years. Huntington Beach was also ranked #9 of the Happiest Cities in America by *WalletHub* (March 2022).



Huntington Beach is home to a thriving beach community, consistently ranked in the top 16 best beaches in the State of California. A world-class Central Library with four branch libraries, many picturesque parks including the 343-acre Central Park, numerous cultural and sporting events, and a variety of restaurants from casual to fine dining make Huntington Beach an ideal location to live, work, visit, and play.

Fourth of July Celebration

A proud tradition since 1904, the City’s most iconic event- the Fourth of July Fireworks Show and Parade- has over 500,000 in-person attendees at this multi-day event and is known as “the largest Independence Day Celebration west of the Mississippi.”



Amusements Area, featuring a 75-foot tall Ferris wheel, 90-foot Monster Slide, traditional carnival games, and other family-friendly activities.



The annual events include a Surf City 5K fun run, a parade including floats, bands, equestrian units and local dignitaries, Fireworks at the Pier and a decorating contest. In 2021, the Pier Plaza Festival portion of the event added an all-new

City of Huntington Beach Community Profile Adopted Budget– FY 2022/23

Sports Events

Huntington Beach is also home to national events such as the Vans U.S. Open of Surfing which is held in August each year. This event attracts 500,000 visitors annually and is the world's largest surfing competition. In February, the annual Surf City USA Marathon attracts over 9,200 runners from all over to participate in this Boston-Qualifying course for the marathon in addition to the half-marathon and 5K events.



The Pacific Airshow

Huntington Beach is also the destination for the Pacific Airshow- the only beachfront air show on the West Coast. Held in October, the 2021 repertoire included the U.S. Navy Blue Angels, Canadian Force Snowbirds, and U.S. Army Golden Knights, among many others. This unique airshow has gained tremendous popularity since premiering in October 2016 and now attracts a crowd of over 1.2 million from around the world to view the three-day event. As part of this event, the Aftbrnr Music Festival will take place each day following the Pacific Airshow with live music performed at the beach.



City of Huntington Beach Community Profile Adopted Budget– FY 2022/23

Homeless and Behavioral Health Services



In November 2020, the City of Huntington Beach completed construction of a temporary Homeless Navigation Center that can house up to 174 homeless adults and couples and provide comprehensive support services including vocational training, mental health treatment and transportation to appointments. Staff provides assistance in finding employment and permanent housing for this vulnerable population. The Navigation Center was a joint partnership between the City and the County of Orange to help address the needs of the local homeless population. In August 2021, the City also launched BeWell

OC, the first such city program of its kind in Orange County, to deliver immediate support to residents experiencing non-emergency mental health crises and non-medical situations, including public assistance with lack of basic needs, and divert these calls away from public safety officials so they can focus on crime prevention and emergencies. The City is also in the planning stage of developing a Healing Center. The center will be a mixed use development consisting of a homeless shelter, sobering center, support services, and transitional and low income housing at various affordable income levels.



Adventure Playground

Adventure Playground in Huntington Beach Central Park recently underwent an upgrade with the installation of new playground equipment. The new playground has obstacle course elements for older kids as well as a separate area intended for younger children. The equipment was designed to incorporate the idea of risk-based play that forces children to take a little bit of risk, without actually being dangerous.



Mobi Mat



The City has introduced “Mobi-Mats” to the City beaches and parks. The mats, which are the first in Orange County, improve accessibility for visitors and residents with disabilities. These mats, which are five feet wide and made from recycled polyester, provide a stable, non-skid surface for easier wheelchair and stroller access across uneven surfaces, such as sand. The City currently has three mats installed at City beaches and one at Central Park Dog Park and is looking for other locations that can benefit from these new and innovative pathways.

City of Huntington Beach

Community Profile

Adopted Budget– FY 2022/23

Education

The Huntington Beach community is proud of its educational system that provides learning opportunities for nearly 50,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 35 elementary schools and five high schools located in the City. The City's schools frequently receive local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 50 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West and Coastline Community Colleges are located within the City limits.

Business & Economy

Huntington Beach is one of the leading commercial and industrial centers in Southern California. As the fourth largest city in Orange County, and the 23rd largest in California in terms of population, there are over 105,600 people employed by public and private entities in Huntington Beach. The City has earned various accolades throughout the year, including the following: #1 in the nation for "Quality of City Services" (WalletHub, June 2021), #20 for "Best Run City in America" (WalletHub, June 2021), and Top three "Best Cities to Live In" for the past six consecutive years (Orange County Register).

Sales Tax Revenue Diversification

Auto & Transportation	23%
General Consumer Goods	19%
State & County Pools	18%
Restaurant & Hotels	12%
Business & Industry	9%
Building & Construction	7%
Fuel & Service Stations	6%
Other	6%

The Huntington Beach business community is well-diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, manufacturing, computer hardware and software, financial and business services, hotel and tourism, and large-scale retailers.

Industrial

With a strong commitment to industrial activities, the City has 1,128 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first generation businesses.

Commercial

Huntington Beach has approximately 570 acres zoned for commercial use and 638 acres zoned for mixed use that includes additional commercial areas. The major concentration of commercial use in Huntington Beach is located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.

City of Huntington Beach

Community Profile

Adopted Budget– FY 2022/23

Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and the Marketing and Visitors Bureau advertise the community to encourage visitors and residents to support the local economy by shopping in town. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

Facts and Figures

Population: 198,039 (2020 Estimate)

- *Fourth Largest City (by population) in Orange County*
- *23rd Largest in California*
- **Land Area: 28 Square Miles**
- *Fourth Largest City (by land area) in Orange County*
- *78th Largest in California*



City Facilities

- 10 Miles of coastline
- 1,850 foot long pier
- 78 Parks
- 2 Community Centers
- 343.2 acre Central Park
- Senior Center
- 45 Acre Sports Complex which includes:
 - 4 turf fields
 - 8 baseball & softball fields
 - 7 soccer fields
 - Batting cages
 - 2 Playgrounds
 - 2 Concession Stands

City of Huntington Beach

Community by the Numbers

Adopted Budget– FY 2022/23

Geography

Population per
Square Mile

HB 7,103
County 3,808



Land Area in
Square Miles

HB 26.8
County 790.6

Education

High School Diploma
HB 93.1% County 86.0%

Bachelor's Degree or Higher
HB 43.6% County 41.2%



Income

Median Household Income

HB \$97,469
County \$94,441

Per-Capita Income

HB \$50,625
County \$43,049



Housing

Median Home Value

HB \$803,400
County \$703,800

Owner Occupied
Housing

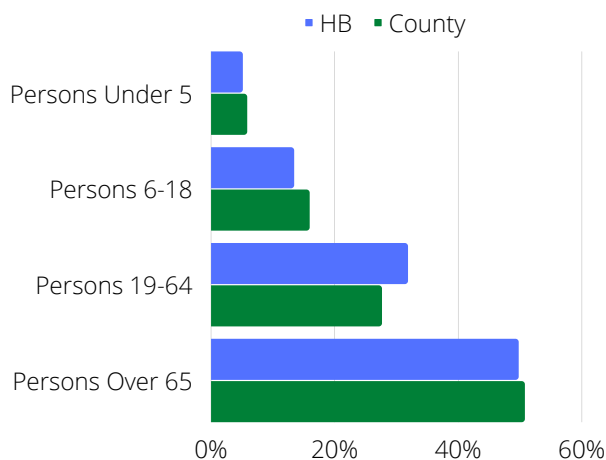
HB 56.6%
County 57.2%

Median Gross Rent

HB \$1,965
County \$1,928



Age and Sex



HB 49.7%
County 50.7%



HB 50.3%
County 49.3%

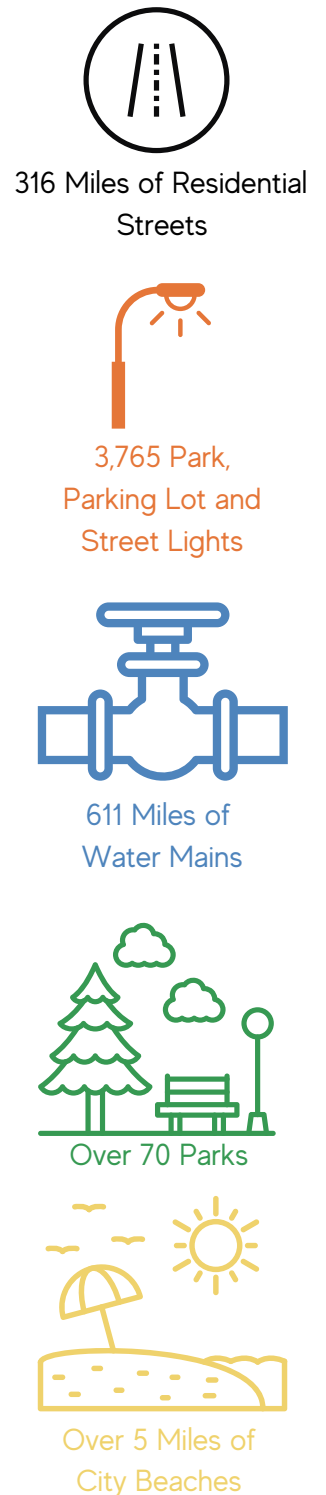
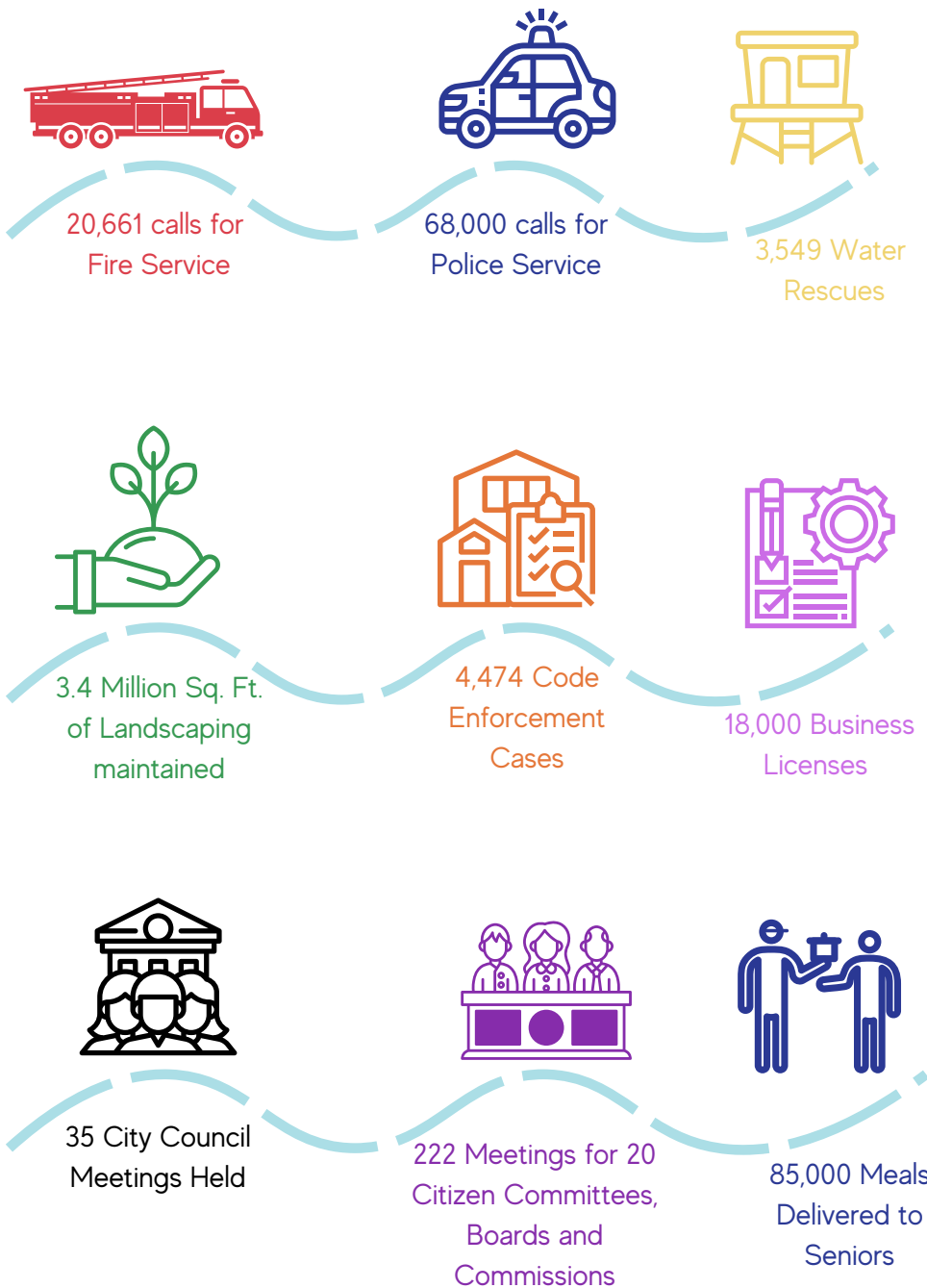
City of Huntington Beach

City Service Highlights

Adopted Budget– FY 2022/23

ANNUAL SERVICE DATA

MAINTAIN



Strategic Plan

FISCAL YEAR 2022-23 BUDGET





City of Huntington Beach Adopted Budget – FY 2022/23 Core Values & Strategic Plan

ONE HB

One Team: We are one team...working together to serve the people of Huntington Beach exceptionally to inspire pride in our community

One Focus: We have one focus...to stay fanatical about achieving municipal excellence by being active caretakers of our unique, people-centric HB culture





One Goal: We have one goal...to ensure that HB continually improves its standing as a premier coastal community as measured through the health of our people, our organization, our infrastructure, and our community

The City of Huntington Beach values...

- Humility
- Exceptionality
- Social Awareness
- Passion
- Teamwork
- Integrity

2022 PRIORITY POLICY AREAS

On February 4, 2022, the City Council held a Strategic Planning Workshop to evaluate Priority Policy Areas for the new year, as well as set overall goals and objectives to be incorporated into the City's annual work plan. During this session, the City Council identified five concurrent Priority Policy Areas:

	Community Engagement
	Homelessness and Behavioral Services Response
	Economic Development & Housing
	Infrastructure & Parks
	Fiscal Sustainability, Public Safety and other

These Priority Policy Areas relate specifically to the City's 2022 annual work plan and will be reviewed and updated by the City Council next year. As part of the workshop, each of the Priority Policy Areas were further developed into Strategic Goals and within each of those goals are defined Objectives. The following pages show the Strategic Goals and defined Objectives for the policy priorities developed by City Council during the February 4, 2022 workshop and formally adopted at the March 15, 2022 City Council meeting.



Legislation Details (With Text)

File #: 22-212 **Version:** 1
Type: Consent Calendar **Status:** Passed
File created: 3/3/2022 **In control:** City Council/Public Financing Authority
On agenda: 3/15/2022 **Final action:** 3/15/2022
Title: Consider adoption of the 2022 City Council Strategic Planning Work Plan
Attachments: 1. Att#1 2022 City Council Strategic Planning - Presentation - 2022-03-15

Date	Ver.	Action By	Action	Result
3/15/2022	1	City Council/Public Financing Authority		

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Sean Joyce, Interim City Manager

VIA: Travis K. Hopkins, Assistant City Manager

PREPARED BY: Catherine Jun, Assistant to the City Manager

Subject:

Consider adoption of the 2022 City Council Strategic Planning Work Plan

Statement of Issue:

On February 4, 2022, the City Council conducted a Strategic Planning Workshop to identify overall goals and objectives for integration into the City's annual work plan for 2022. Pat West Consulting and the City Manager's Office facilitated discussions during which the City Council reaffirmed 4 of the 5 policy priority areas that were set in 2021 (excluding COVID-19 Response) and moved them forward for 2022. The City Council also added Fiscal Sustainability, Public Safety and Other as the fifth policy priority area. The City will continue to achieve goals within these five areas over this calendar year:

1. Community Engagement
2. Homelessness and Behavioral Services Response
3. Economic Development & Housing
4. Infrastructure & Parks
5. Fiscal Sustainability, Public Safety and other

For each of the areas above, the City Council identified specific goals and objectives that they wished for the City to achieve. A 2022 City Council Work Plan that includes a summary of these goals and objectives is attached to this report. Once adopted, the Work Plan will serve to focus and prioritize the City's efforts throughout the calendar year.

Financial Impact:

The fiscal impact of specific projects will be considered separately as they are developed.

Recommended Action:

Adopt the 2022 City Council Work Plan.

Alternative Action(s):

Do not adopt the 2022 City Council Work Plan, and provide staff with additional direction.

Analysis:

The City Council held a Strategic Planning Workshop on February 4, 2022 facilitated by Pat West Consulting and the City Manager's Office. During the Workshop, City Council reaffirmed four of the five policy priority areas and respective strategic goals set in 2021 (excluding COVID-19 Response) and decided to continue them forward in 2022. The City Council also added Fiscal Sustainability, Public Safety and Other as a fifth policy priority area:

1. Community Engagement Priorities

- Strategic Goal: Improve Communication Mechanisms Utilized by the City
- Strategic Goal: Improve Community / Constituent Engagement Experience

2. Homelessness and Behavioral Services Response Priorities

- Strategic Goal: Enhance Existing Homeless Response Efforts
- Strategic Goal: Develop Homeless Response Solutions to Address the Root Causes of Homelessness
- Strategic Goal: Position Huntington Beach to be a Regional Leader in Addressing Homelessness, Mental Health, and Other Related Issues

3. Economic Development & Housing Priorities

- Strategic Goal: Develop City Programs Aimed at Supporting, Promoting, and Diversifying our Economic Base
- Strategic Goal: Utilize Updates to the City's Housing Element and Land Use Policies as an Economic Development Tool
- Strategic Goal: Pursue Policies and Projects to Increase the Local Housing Supply

4. Infrastructure & Park Priorities

- Strategic Goal: Develop a Plan to Address Major Facility Needs
- Strategic Goal: Prioritize Park and Community Center Improvements in the City's CIP Budget
- Strategic Goal: Develop Multi-Modal and Active Transportation Infrastructure Projects (Inclusive of Disability Access), Especially in the City's Downtown Resort District
- Strategic Goal: Develop Smart City Policies While Prioritizing Broadband / Small Cell Access Throughout the Community

5. Fiscal Sustainability, Public Safety and Other

- Strategic Goal: Maintain a balanced budget and responsible spending of annual surpluses

- Strategic Goal: Implement solutions to enhance public safety

During this exercise, the City Council reviewed the 2021 objectives that were set under each strategic goal, identifying those that were successfully completed and those that are under progress. In addition to those items in progress, the City Council set additional objectives under each priority area for 2022. A summary of those items are available in the proposed 2022 Work Plan (see attached). If adopted by the City Council, the Work Plan will serve to focus the City's resources to achieve the objectives throughout the calendar year.

Environmental Status:

Not applicable

Strategic Plan Goal:

Non Applicable - Administrative Item

Attachment(s):

1. 2022 City Council Strategic Planning Work Plan



2022 Strategic Planning Workshop Recap

Identified Goals & Objectives

March 15, 2022

Background

- City Council held a 2022 Strategic Planning Workshop on February 4, 2022 at Central Library from 9:00am to 2:30pm.
- The workshop was facilitated by Pat West Consulting and the City Manager's Office.
- The Workshop began with a review of the City's progress on last year's goals, followed by goal setting for 2022.



2021 Strategic Plan Outcomes

- Since the 2021 Strategic Planning Workshop, staff has initiated all 66 objectives (excluding one item that was tabled) and has completed 31.
- 34 in progress objectives have continued onto 2022 and remain active.

66 Strategic Plan Objectives

**31
Objectives
Completed**

**34
Objectives
In Progress**

**1 Objective
Tabled**



2021 H-Items Outcomes

- In 2021, City Council also initiated 41 additional objectives through the H-Item process and approved 35.
- 26 ➤ Nearly all approved H-Items are aligned with one of the five 2021 Strategic Planning Priorities.
- All 35 objectives have been initiated, and a majority (23) have been completed. 12 objectives are in progress.

35 Approved H-Items

23
Objectives
Complete

12
Objectives
In Progress

0
Objectives
Tabled



2022 Strategic Plan Priorities

Following a review of 2021 goals and objectives, the City Council reaffirmed 4 of the 5 policy areas (excluding COVID-19 Response) and added Fiscal Sustainability, Public Safety and Other as the 5th policy area. These policy areas will serve to focus the City's efforts throughout 2022.

Community Engagement

- Improve communication mechanisms
- Improve community engagement experience

Homelessness Response

- Enhance existing response efforts
- Develop response solutions to address root causes of homelessness
- Position HB to be a regional leader in addressing homelessness, mental health and related issues

Economic Dev. & Housing

- Develop programs to support, promote and diversify economic base
- Utilize updates to Housing Element and land use policies as an economic development tool
- Pursue policies and projects to increase local housing supply

Infrastructure & Parks

- Develop plan to address major facility needs
- Prioritize park and community center improvements in CIP
- Develop multi-modal and active transit infrastructure, esp. in downtown
- Develop smart city policies/ small cell access

Fiscal Sustainability, Public Safety, Other

- Maintain a balanced budget and responsible spending of annual surpluses
- Implement solutions to enhance public safety

2021 Completed Goals

Community Engagement

Completed in 2021

Improve Communication Mechanisms

- Developed/standardized information campaign tools
- Hosted 20+ virtual town halls during the pandemic
- Moved Council Meetings to the 1st and 3rd Tuesdays
- Examined creation of a small business roundtable

Improve Community Engagement Experience

- Modernized City's 40+ board/commission structure
- Coordinated a Charter Review process
- Coordinated Citizen's Academy during pandemic
- Instituted social media policy for elected and appointed officials
- Developed partnerships with community groups

- Condemned the 1/6 Capitol Insurrection
- Reaffirmed Declaration of Policy About Human Dignity
- Created a Council Policy Analyst position
- Established Annual Rockin' Fig Day
- Developed Rockin' Fig Memorial plans
- Coordinated OC Human Relations and DEI events
- Denounced white supremacy
- Recognized LGBTQ Pride Month; raised Pride flag
- Eliminated the Environmental Assessment / Subdivision Committees to streamline services
- Recognized October as Nat'l Bullying Prevention Month and reaffirmed commitment against bullying

Community Engagement

Virtual Town Halls during COVID-19

THE CITY OF HUNTINGTON BEACH PRESENTS

CANDID CONVERSATIONS ABOUT COVID

A Virtual Town Hall Series Hosted By:
Mayor Kim Carr
Orange County Supervisor Katrina Foley

WHEN: April 21, 2021 at 6:00PM

WATCH ONLINE:
[FACEBOOK.COM/CITYOFHB](https://www.facebook.com/cityofhb)



CITY OF HUNTINGTON BEACH PRESENTS

SUPPORTING MENTAL HEALTH IN HB

A Virtual Town Hall Series Hosted by:
BE WELL ORANGE COUNTY
HUNTINGTON BEACH CITY COUNCIL

WHEN:
Wednesday, April 28
6-7pm

WATCH ONLINE:
[Facebook.com/cityofhb](https://www.facebook.com/cityofhb)
[Youtube.com/cityofhb](https://www.youtube.com/c/cityofhb)

Join us as we discuss an innovative approach to mental health emergencies in Huntington Beach. Our partnership with Be Well OC will offer effective resources, including a mobile crisis response program that will address mental health, addiction and wound care calls for service, 24/7.

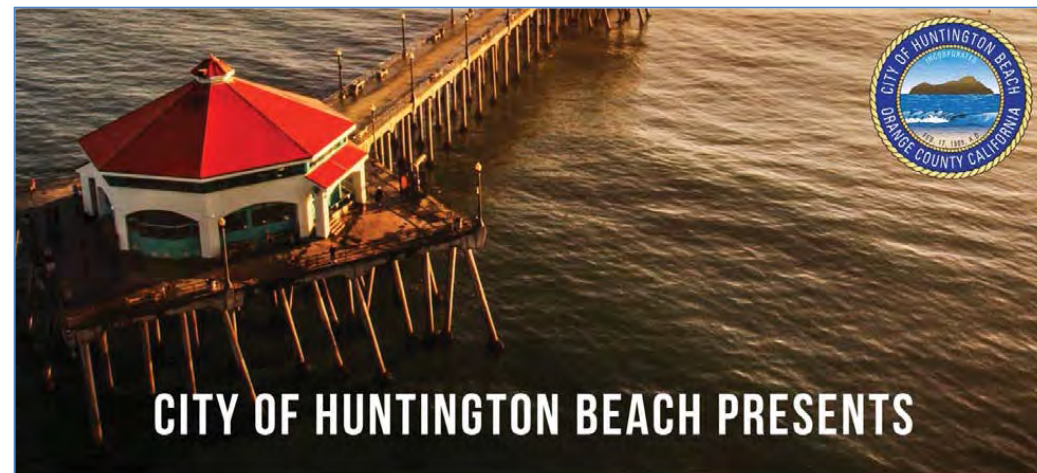


Community Engagement

Events to Connect with Residents



Community Pop-Up Picnic in April 2021



2021 CITIZENS ACADEMY

NOW ACCEPTING APPLICATIONS!
Classes Held on Wednesdays (5-7PM)

2021 Citizens Academy

2022 Goals

Community Engagement

In Progress and New for 2022

Improve Communication Mechanisms

- Update the City's main website
- Expand the Communications Committee's scope of work beyond HBTv
- Centralize records management and PRA processes
- Replace or modernize the existing emergency notification system and constituent communication tool (MyHB)
- Develop a neighborhood-focused town hall program
- Create a central data platform and performance dashboard

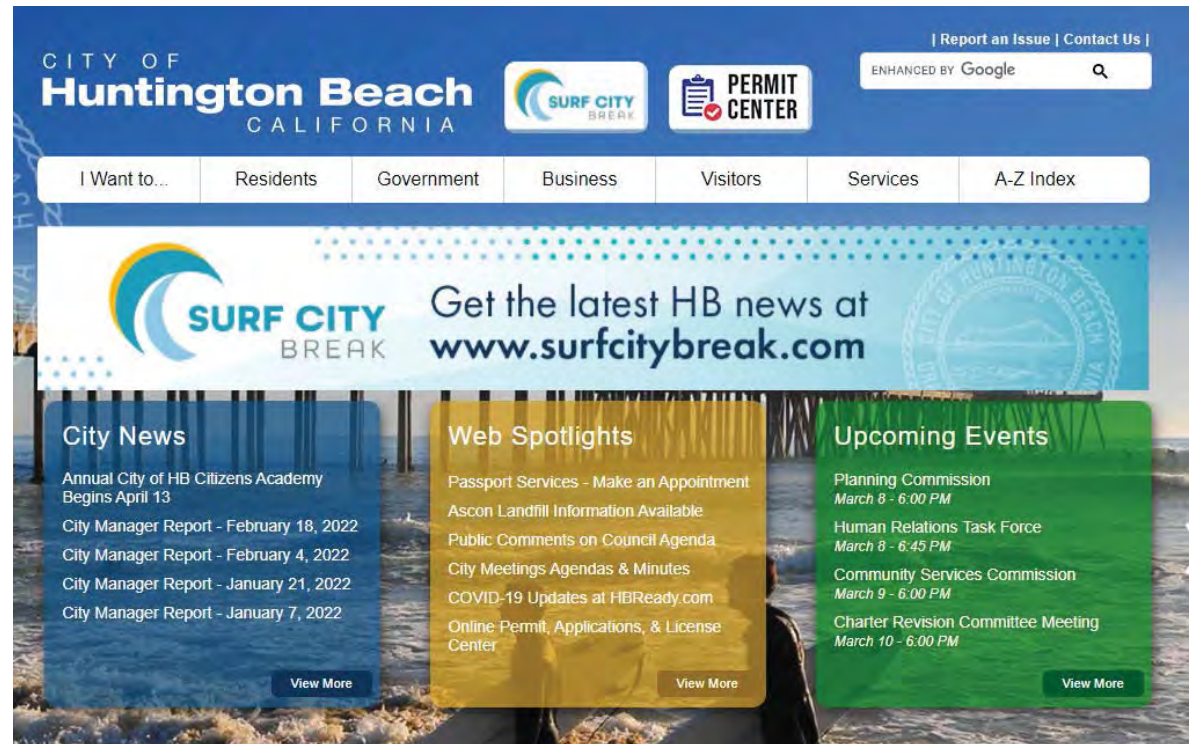
Improve Community Engagement Experience

- Increase resident engagement with proactive, trustworthy and accurate info on all city outlets
- Develop age-friendly outreach, programs and infrastructure for all age groups
- Establish a dialogue series to heal community discord
- Develop a volunteer project coordination program
- Examine campaign finance reform options
- Examine ethics policy reform options
- Denounce hate crimes; develop process to manage hate crime data

Community Engagement

Website Redevelopment

- Efforts are underway to redesign and redevelop the City's website to be more user-friendly and serve as a one-stop shop for all City related information.



Community Engagement

Age-Friendly Communities

- Develop communication tools that can reach and engage with residents of all ages, so they have greater access to City services, programs and civic engagement opportunities.



2021 Completed Goals

Homelessness and Behavioral Services Response

Completed in 2021

Enhance Existing Response Efforts

- Assessed operations of the Navigation Center and returned with an update of improvements that can be linked to the future Healing Center project
- Established a full-time position dedicated to homelessness and behavioral services
- Conducted quality-of-life enforcement activities
- Engaged community organizations to develop response programs
- Supported regulations on sober living homes and body brokering

Position City to be Regional Leader in Homelessness, Mental Health and Other Related Issues

- Launched Be Well mobile crisis response program

Develop Solutions to Address Root Causes of Homelessness

- Pursued City-sponsored permanent supportive housing developments
- Examined homelessness prevention program partnerships
- Created public outreach programs addressing homelessness and mental health
- Used data to define success at the Navigation Center

Homelessness & Behavioral Services

Be Well OC in Huntington Beach

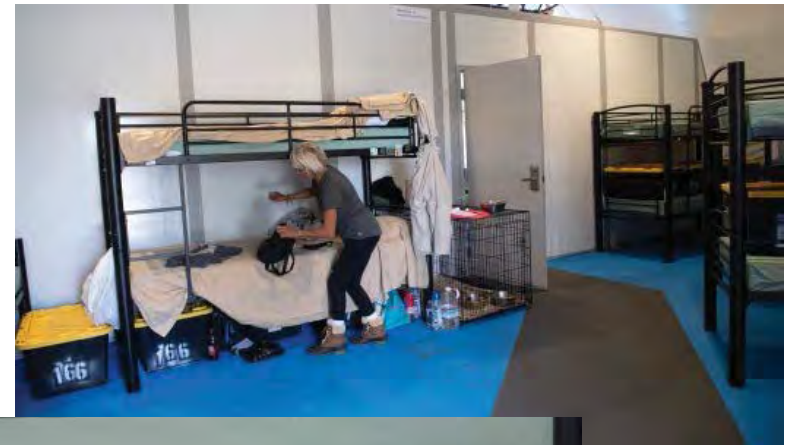
- Be Well OC in Huntington Beach is the first mobile crisis response program in Orange County to deliver mental health services directly to all community members in need.
- 35 • The program operates two vans, each staffed with a pair of crisis counselors who respond to non-emergency, non-medical situations such as a mental health crisis and follow up with case management services to ensure residents receive continual care.
- From August 2021 thru January 2022, the City has answered approximately 900 calls from 911 dispatch, freeing up police officers, EMTs and firefighters for more emergent situations.



Homelessness & Behavioral Services

Navigation Center

- Since opening in December 2021, the Navigation Center has served 277 homeless persons, housed 45, and matched 71 more with housing vouchers.
- The Center has been a key resource for the City's homeless response efforts and has given us an opportunity to connect with 4,411 individuals, serve 73,000 meals and provide onsite services ranging from health to employment.



2022 Goals

Homelessness Response

In Progress and New for 2022

Develop Solutions to Address the Root Causes of Homelessness

- Continue identifying opportunities to develop or increase access to transitional or permanent supportive housing.
- Develop an integrated data system that allows for client community information exchange to facilitate their care and housing placement

Position City to be Regional Leader in Homelessness, Mental Health and Related Areas

- Develop the Healing Center project to provide a local continuum of care that integrates resources from regional agencies, non-profit organizations, and community and volunteer based groups.
- Utilize the Healing Center to incorporate mental health and addiction response programs such as Be Well; new job training programs; and regional partnerships with homeless response agencies.

Homelessness & Behavioral Services

Healing Center Project

- Reimagine the current Navigation Center site to provide more comprehensive, coordinated services for the homeless.
- 38 • Staff is beginning to examine a potential site layout and is also securing partners to help develop and operate the Center and also pursue grant funding.



Photo of the Navigation Center today

2021 Completed Goals

Economic Development and Housing

Completed in 2021

Develop Programs to support, promote and diversify economic base

- Review allowance of retail cannabis sales in HB
- Reviewed existing EV charging station regulations and amend applicable land use codes to prevent noise disruptions.
- Adopted a resolution supporting a permanent ban on new offshore oil, gas drilling off the California coast
- Developed a recovery fund program to support local businesses impacted by Adrian's Kickback

Utilize Housing Element Updates and land use policies as an economic tool

- Provided STR operators with an extension to comply with updated STR regulations

Pursue Projects to Increase Housing Supply

- Pursued a City-sponsored permanent supportive housing project
- Pursued workforce housing development projects
- Instituted inclusionary housing program rule updates

Economic Development

Cannabis Sales

- 40
- City Council formed an ad hoc subcommittee to begin developing a proposed ordinance to permit cannabis businesses (retail and non-retail) to operate in the City.
 - The City has also decided to place a proposed special tax on the June 2022 ballot while developing an ordinance.



Economic Development

Middle Income Housing

- The Elan (18504 Beach Bl) and Breakwater Apartments (16761 Viewpoint Ave.) will be part of the City's new housing program to provide affordable rentals for moderate income families.



The Elan on 18504 Beach Bl.

2022 Goals

Economic Development and Housing

In Progress and New for 2022

Develop Programs to support, promote and diversify economic base

- Develop a Sustainability Master Plan
- Develop a strategy to reinvest in local tourism and destination stewardship efforts as an economic development tool
- Consider Downtown revitalization improvements
- Institute new economic development strategy
- Consider investment modification policies that would limit or prevent investments in fossil fuel corporations
- Consider the development of a program to facilitate music events at appropriate city venues
- Review need for local hiring preferences ordinance
- Review legality of existing City food truck rules
- Develop a plan to attract millennials and Gen Z
- Partnering with Goldenwest College to develop job training

Utilize Housing Element Updates and land use policies as an economic tool

- Update Housing Element
- Assess viability of green industry growth / incubator
- Relax parking ratio regulations citywide
- Enable mixed uses in industrial zones
- Develop land-use changes to encourage redevelopment of strip-malls
- Analyze zoning code to facilitate ongoing outdoor dining and retail (post-COVID 19)

Pursue Projects to Increase Housing Supply

- Continue to identify opportunities to increase the affordable housing stock

Economic Development Sustainability Master Plan

- A Sustainability Master Plan will provide a clear roadmap for the City to evolve into a sustainable community in the areas of environmental and climate protection. However the Plan is unique in that it will also promote sustainability in community health and wellbeing and financial security for our most vulnerable residents.

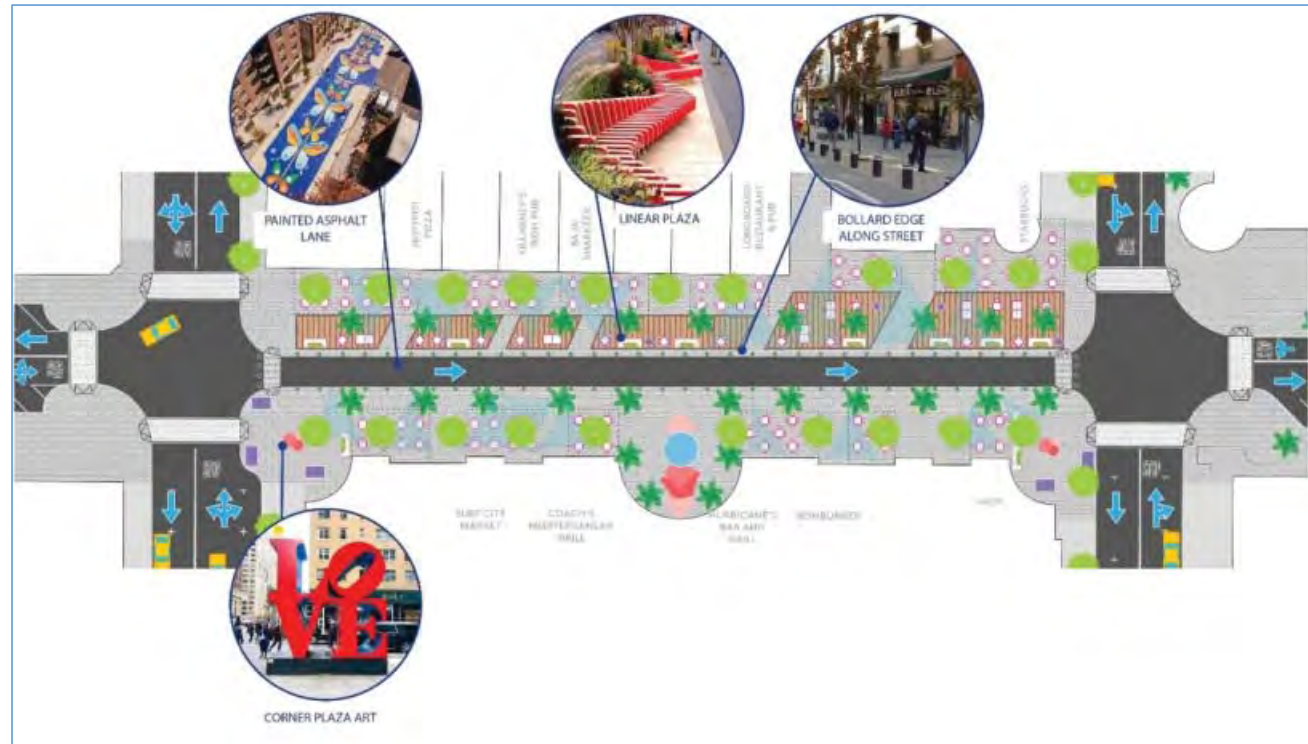
43



Economic Development

Downtown Revitalization

- City will continue to consider and identify various potential improvements to the downtown to increase public safety, accessibility and a family-friendly atmosphere for residents and tourists alike.



A proposed rendering of a reimagined Downtown HB

2021 Completed Goals

Infrastructure and Parks

Completed in 2021

Develop Plan to Address Major Facility Needs

- Examined viability of a Design-Build-Finance-Operate-Maintain (DBFOM) program
- Established a DBFOM Committee

Develop multi-modal/active transit infrastructure

- Developed an arterial beautification pilot program

Develop smart city polices and small cell access

- Reconstituted the Smart Cities Council Task Force

Prioritize park and community center improvements

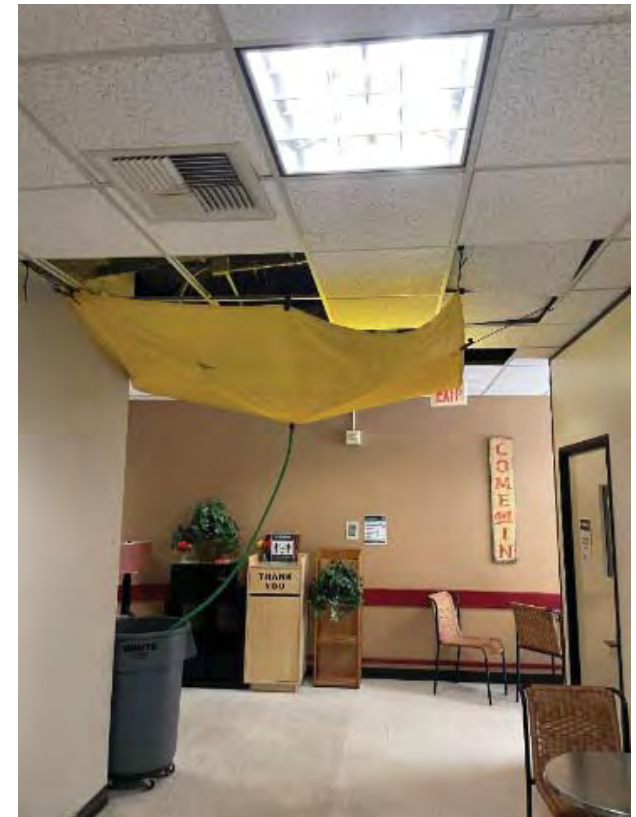
- Constructed a total of **29** capital improvement projects valued at \$18M:
 - **5** park projects (\$2.9M)
 - **9** facility projects (\$1.3M)
 - **7** street projects (\$8M)
 - **8** utility projects (\$5.8M)
- Adopted a resolution in support of an OC Veterans Cemetery in the City of Anaheim

Infrastructure and Parks

DBFOM Project

Facility Improvement Needs

- Police Station
- City Hall
- Lake Fire Station
- Marine Safety at Junior Lifeguard Headquarters



Infrastructure and Parks

Park Improvements



Bluff Top Railing Replacement



Central Park Playground



Edison Skate Spot

2022 Goals

Infrastructure and Parks

In Progress and New for 2022

Develop Plan to Address Major Facility Needs

- Develop plan and cost analysis to shift to 100% renewables
- Develop plan to upgrade City fleet to alternative fuel vehicles

Develop multi-modal/active transit infrastructure

- Develop a Citywide ATP plan which prioritizes various transit modes.
- Assess viability of rail in appropriate transit corridors
- Conduct feasibility analysis regarding relinquishment of PCH to improve vehicle and pedestrian safety
- Permit use of e-bikes on beach paths, coupled with other speed enforcement and infrastructure improvements
- Implement study to identify street segments eligible for speed limited reductions under AB 43
- Update residential street paving plan to enhance street maintenance
- Develop a downtown resort district connectivity plan
- Develop a complete streets plan that includes pavement, alleys, and other surrounding issues

Prioritize park and community center improvements

- Identify a long-term plan for 2nd block of Main Street
- Pursue efforts to host LA2028 sporting events to HB
- Examine the potential annexation of Bolsa Chica
- An additional **77** capital improvement projects valued at \$49M are underway:
 - ✓ 5 park projects under construction; 11 in design
 - ✓ 3 facility projects under construction; 16 in design
 - ✓ 5 street projects under construction; 27 in design
 - ✓ 7 utility projects under construction; 3 in design

Develop smart city polices and small cell access

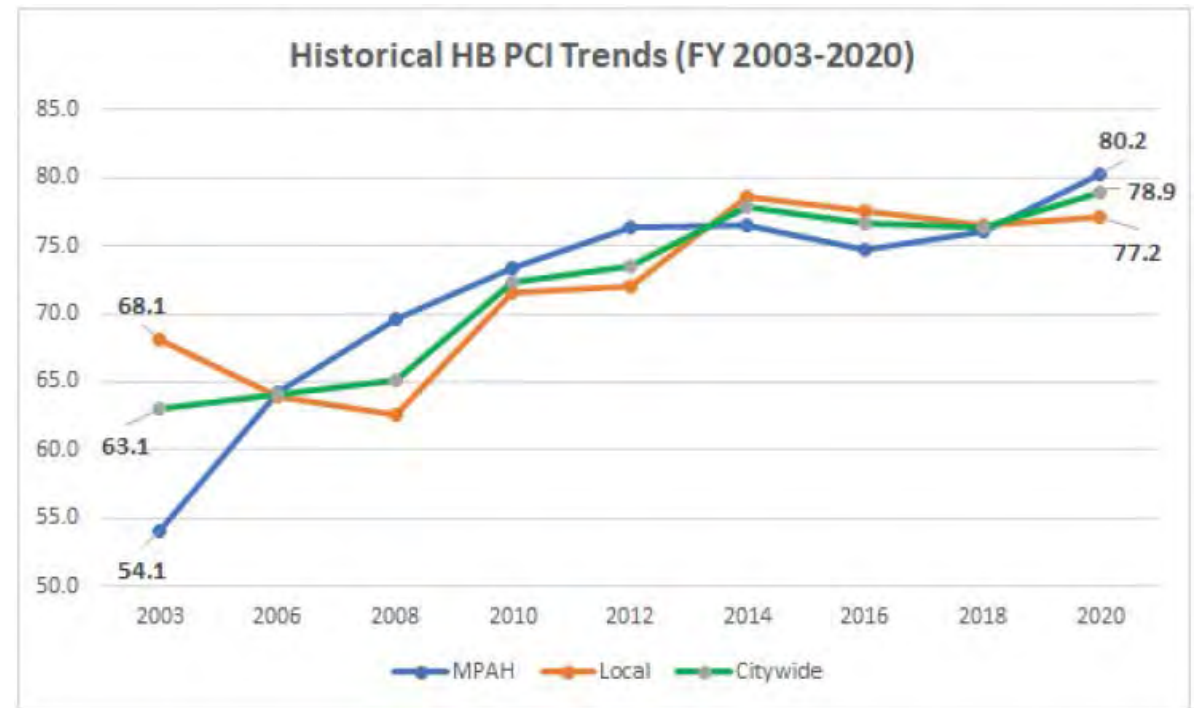
- Develop broadband access plans in appropriate community locations
- Update underground policy to ease telecom / broadband expansions
- Conduct an IT Security Audit to prevent cyberattacks and modernize our existing IT infrastructure, including constituent communication tools

Infrastructure and Parks

Paving Program

Residential Zone Program

- The City's 12-year paving program began in 2011 and successfully increased our PCI.
- FY 22/23 will be the final year of the program. Afterwards, the City will move on to a 6-year cycle that will pave streets in shorter intervals.



Infrastructure and Parks

LA2028 Olympics

- City has met with stakeholders to discuss hosting a trio of Olympic action sports events in Huntington Beach. Sporting events include surfing, skateboarding and BMX.



Infrastructure and Parks

Oak View Community Center

- The City is working collaboratively with the Ocean View School District and the general community to prepare a master plan to redevelop the Community Center and adjacent Oak View Park, as well as expand and modernize Oak View Library to better meet the needs of this neighborhood.

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Infrastructure and Parks

Major Initiatives in 2022

Other Major Projects

- Central Park Fountains
- Edison Park
- 52 • Carr Park
- Bluff Top Erosion
- Main Street Improvements

Master Plans

- Mobility Plan
- ADA Transition Plan
- Fire Station Master Plan
- Fiber Master Plan
- Fleet Management Plan
- Sustainability Master Plan
- Pavement Management Plan (Update)
- Park Master Plan
- Library Facilities Master Plan



2021 Completed Goals

COVID-19 plus Fiscal Sustainability

Completed in 2021

Monitor and Respond to COVID-19

- Coordinated regular distribution of COVID-19 info
- Facilitated virtual town hall series on vaccine topics
- Served as a role model for COVID-19 guidelines to facilitate reopening
- Continued to maintain access to all City services
- Developed small businesses economic support programs
- Supported regulatory flexibility to help businesses recover
- Reviewed applicability of relevant Federal & State support programs
- Terminated COVID-19 Local Emergency Declaration
- Considered instituting a local eviction moratorium (tabled)

Maintain a balanced budget and responsible spending of annual surpluses

- Developed and institute a plan to balance the City's budget
- Developed and institute a sustainable plan to finalize labor contracts
- Analyzed the need to update and modernization the City's UUT
- Coordinated development of a General Fund Reserve Policy

City Budget & Fiscal Position

We are projecting a FY 21-22 surplus with modest surpluses over the next four years as a result of key financial decisions made by City Council and the ongoing recovery from the COVID-19 economic downturn.

- **FY2020-21** concluded with a \$5.2M surplus, after year-end transfers
 - City Council approved additional investments of \$4.4M into capital infrastructure and \$1.3M of essential capital equipment needs from the year-end surplus.
- 54 ➤ **FY2021-22** is projected to conclude with a \$4.3M surplus (subject to change)
- **Historic Infrastructure Investments in FY2021-22**
 - General Fund transfer to the Infrastructure Fund increased by 130% to \$11.5M.
 - CIP budget increased 57% to \$39.3M
- **Additional One-Time Funding**
 - City received \$29.6M through the American Rescue Plan Act. City Council approved an expenditure plan to invest funds in projects.



2022 Goals

Fiscal Sustainability, Public Safety, and Other

In Progress and New for 2022

Provide Public Safety Solutions

- Adopt an ordinance to prohibit the unlawful possession of catalytic converters
- Develop a bicycle safety plan that promotes safe routes, safety instruction for students, and e-bike regulations
- Address the long term future of Main Street

Maintain a balanced budget and responsible spending of annual surpluses

- Maintain responsible spending of the annual surplus and a continued balanced budget each year.



2022 Strategic Planning Workshop Recap

CITY OF HUNTINGTON BEACH

Financial Policies & Procedures

FISCAL YEAR 2022-23 BUDGET





City of Huntington Beach Adopted Budget – FY 2022/23 Budget Process and Calendar

The Fiscal Year Budget Process and Adjustments to the Annual Budget

The FY 2022/23 Annual Budget covers the period of July 1, 2022 through June 30, 2023. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

Date	Budget Procedure	Action By
1/6/2022	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2022/23 budget.	Chief Financial Officer Finance Manager-Budget
1/12/2022	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
1/31/2022	Departments prepare their respective budgets including submitting proposed budgets to the Budget Management Division.	Departments
1/31/2022	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Departments
3/2/2022 Through 3/17/2022	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager, Departments Chief Financial Officer Finance Manager-Budget
4/5/2022	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2022/23 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Finance Manager-Budget
5/9/2022	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year	Accounting Staff Purchasing Staff Departments
5/10/2022	The Proposed Budget for FY 2022/23 is submitted to the City Council per City Charter	City Manager
5/17/2022	The City Manager conducts a budget study session and presentation of the Proposed FY 2022/23 Budget, CIP and Infrastructure Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council



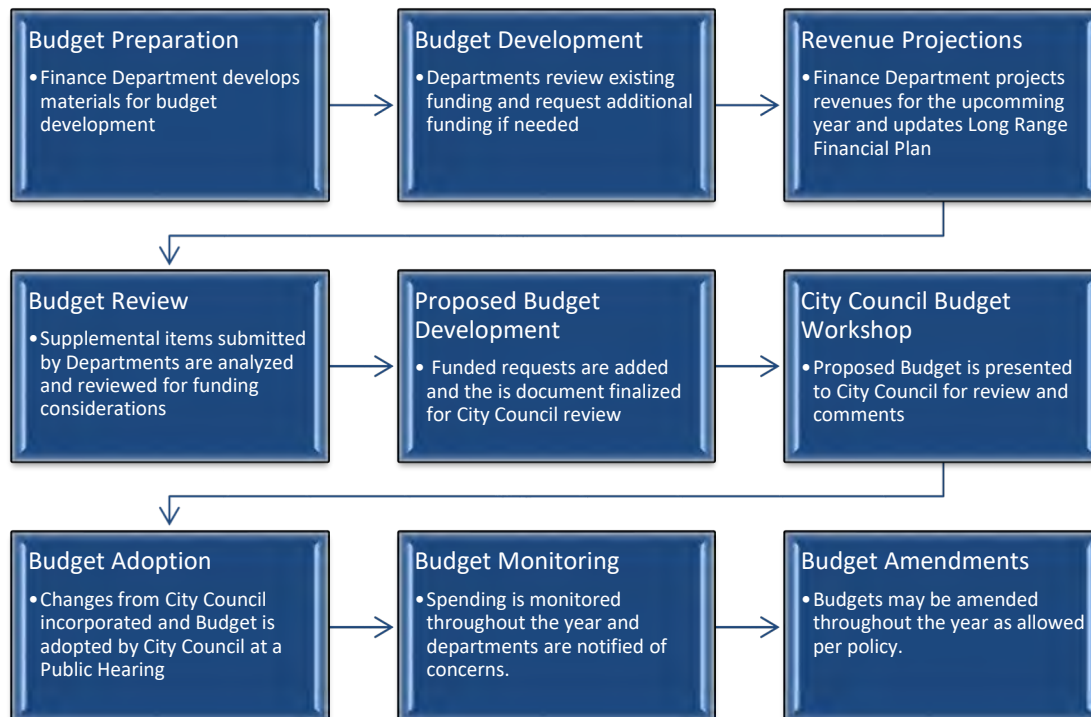
City of Huntington Beach Adopted Budget – FY 2022/23 Budget Process and Calendar

Date	Budget Procedure	Action By
6/7/2022	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2022/23. Following completion of the public hearing, the City Council adopts the budget by Resolution.	City Manager City Council Departments
6/21/2022	Alternate date for City Council Adoption by Resolution of the Proposed Budget/CIP for FY 2022/23 after incorporation of City Council changes.	City Manager City Council Departments
7/1/2022	FY 2022/23 is activated and departments begin operating with the new budget.	Accounting Staff Departments

Adjustments to the Annual Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section describes the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same fund or agency. City Council approval is required for budget adjustments that require an increase to the total appropriation or transfer between funds.

The annual budget is developed and monitored throughout the year as depicted below:





City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/City Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

FINANCIAL REPORTING AND ACCOUNTING STANDARDS

- ❑ The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- ❑ The Annual Comprehensive Financial Report (ACFR) will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the ACFR and will attempt to qualify for the GFOA's Excellence in Financial Reporting Program.
- ❑ The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- ❑ The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every four years. The contract period will be for an initial period of three years, with one one-year option to extend.

BUDGETING POLICIES AND STANDARDS

- ❑ The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO).
- ❑ The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- ❑ On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- ❑ Support function appropriations will be placed in the department in which they are managed.



City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

- ❑ Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- ❑ The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.
- ❑ The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

FUND BALANCE DEFINITIONS AND PROJECTIONS

- ❑ The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's ACFR, plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- ❑ For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the ACFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council. For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the ACFR. The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.



City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

GENERAL FUND BALANCE

- ❑ There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- ❑ Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
 - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
 - Budgeted revenue in excess of \$1 million taken by another government entity
 - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- ❑ Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- ❑ In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
 - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain City infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
 - Capital Improvement Reserve for the construction or improvement of City infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
 - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the City's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- ❑ The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities (per the Unfunded Accrued Liability Pension Funding Policy), long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
 - 50% to Economic Uncertainties Reserve commitment
 - 25% for Infrastructure Fund
 - 25% to Capital Improvement Reserve (CIR) commitment
- ❑ Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
 - 50% for Infrastructure Fund
 - 25% to Capital Improvement Reserve (CIR) commitment
 - 25% to Equipment Replacement commitment
- ❑ Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.



City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

FUND BALANCE CLASSIFICATION

- ❑ The City's fund balance is made up of the following components:
 - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
 - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
 - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
 - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
 - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- ❑ When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT

- ❑ The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- ❑ Savings from completed capital improvement projects will be retained for use on other infrastructure projects.

UNFUNDED ACCRUED LIABILITY PENSION FUNDING POLICY

- ❑ The Unfunded Accrued Liability (UAL) Pension Funding Policy includes the following:
 - Annual \$1 million contribution to the City's Section 115 Trust. Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
 - Perpetual set-aside of 50% of Pension Refinance Savings. 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City's Section 115 Trust to offset any future UAAL costs that arise. This deposit to be in addition to the annual \$1 million contribution mentioned above.
 - Annual set-aside of an additional 50% of General Fund surplus at year-end. This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.



City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

- Establishment of accelerated UAAL payment schedule. This schedule provides parameters for the payment for any new UAAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.
- Annual assessment of Additional Discretionary Payments (“ADP”) to be made to CalPERS. After completion of the City’s annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP’s may be deposited with CalPERS, invested in the City’s Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.
- The City’s formal UAL policy was adopted on March 1, 2021 and can be viewed at the following link:
<https://www.huntingtonbeachca.gov/files/users/finance/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf>

APPROPRIATION AUTHORITY

- ❑ The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

NON-DEPARTMENTAL BUDGET

- ❑ The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

ENTERPRISE FUNDS

- ❑ An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- ❑ The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund’s operating, capital, and reserve requirements.
- ❑ Enterprise funds will be supported by their own rates and not subsidized by the General Fund.
- ❑ **Water Fund**
 - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- ❑ **Water Master Plan**
 - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
 - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
 - Emergency: Cost to replace one groundwater well.



City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

❑ Sewer Service Fund

- Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
- One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
- Emergency: Cost to replace one sewer lift station.

SPECIAL REVENUE FUNDS

- ❑ A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- ❑ The City Council will establish which revenues require placement into a special revenue fund.
- ❑ The City Council will establish which expenditures will be expensed to each special revenue fund.

DEBT ISSUANCE & MANAGEMENT

- ❑ The City will not use long-term debt to pay for current operations.
- ❑ The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
 - When the term of the debt does not extend beyond the useful life of the improvements.
 - When project revenues or specific resources will be sufficient to service the long-term debt.
 - When the cost of debt is less than the impact of the cost caused by delaying the project.
- ❑ A copy of the City's full Debt Management Policy can be found at the following link:
<https://www.huntingtonbeachca.gov/files/users/finance/Debt-Management-Policy.pdf>

CHARGES & USER FEES

- ❑ "User Fees" are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ "Charges" are fees that have no statutory limit and typically are set at "market rates" since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- ❑ Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.



City of Huntington Beach Adopted Budget – FY 2022/23 Financial Policies

CAPITAL MANAGEMENT

- ❑ The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- ❑ Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.



**City of Huntington Beach
Adopted Budget – FY 2022/23
AB1234 Disclosure Reimbursement Expenses
City Council**

The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Manly, NSW, Australia.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.



**City of Huntington Beach
Adopted Budget – FY 2022/23
AB1234 Disclosure Reimbursement Expenses
City Manager**

The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific City issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and City-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.



**City of Huntington Beach
Adopted Budget – FY 2022/23
AB1234 Disclosure Reimbursement Expenses
City Attorney**

The following are activities on which the City Attorney could expend city funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.



**City of Huntington Beach
Adopted Budget – FY 2022/23
AB1234 Disclosure Reimbursement Expenses
City Treasurer**

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or City-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.



**City of Huntington Beach
Adopted Budget – FY 2022/23
AB1234 Disclosure Reimbursement Expenses
City Clerk**

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.
- Community meetings or events on general, City, and/or department-specific issues.
- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- City Clerk related books, training, certifications, and publications relevant to the work environment.
- City events and City-supported functions such as 4th of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

CITY OF HUNTINGTON BEACH

Fund Summaries

FISCAL YEAR 2022-23 BUDGET



City of Huntington Beach
Adopted Budget - FY 2022/23
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 7/1/2022	Estimated Revenue	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/2023	Percent Change to Fund Balance
100	General Fund ^{(2) (4)}	\$ 82,939,089	\$ 253,107,901	\$ 30,051,099	\$ 283,159,000	\$ 205,637,503	\$ 63,359,684	\$ 268,997,187	14,161,813	\$ 97,100,902	17.07%
Special Revenue Funds											
201	Air Quality Fund ⁽¹⁾	679,253	250,000		250,000	788,188		788,188	(538,188)	141,065	-79.23%
206	Traffic Impact ⁽¹⁾	719,982	100,000		100,000	290,000		290,000	(190,000)	529,982	-26.39%
207	Gas Tax Fund ⁽²⁾	134,272	3,788,219		3,788,219	3,539,980	122,174	3,662,154	126,065	260,337	93.89%
211	Drainage ⁽¹⁾	2,875,788	200,000		200,000	2,845,000		2,845,000	(2,645,000)	230,788	-91.97%
212	Narcotics Forfeiture - Federal ⁽¹⁾	26,564	95,000		95,000	97,000		97,000	(2,000)	24,564	-7.53%
213	Measure M Fund ⁽¹⁾	1,563,754	4,056,410		4,056,410	4,170,985	207,630	4,378,615	(322,205)	1,241,549	-20.60%
214	Narcotics Forfeiture - State ⁽¹⁾	152,852				60,000		60,000	(60,000)	92,852	-39.25%
219	Traffic Congestion Relief 42 ⁽¹⁾	433,478	1,939,011		1,939,011	2,134,789		2,134,789	(195,778)	237,700	-45.16%
227	Police Facilities Dev Impact ⁽¹⁾	461,757				415,000		415,000	(415,000)	46,757	-89.87%
228	Park Dev Impact - Res ⁽¹⁾	1,369,967	625,000		625,000	1,646,546	16,815	1,663,361	(1,038,361)	331,606	-75.79%
229	Library Dev Impact ⁽¹⁾	667,613	42,000		42,000	350,000		350,000	(308,000)	359,613	-46.13%
233	Housing Residual Receipts	1,257,860	32,000		32,000	32,000		32,000		1,257,860	0.00%
234	Disability Access Fund	290,941	84,000		84,000	84,000		84,000		290,941	0.00%
235	Park Dev Impact - Non-Res ⁽²⁾	441,013	368,000		368,000				368,000	809,013	83.44%
239	CDBG		1,413,939		1,413,939	1,377,380	36,559	1,413,939			0.00%
240	HOME		760,225		760,225	756,624	3,601	760,225			0.00%
243	Surf City "3" Cable Channel ⁽¹⁾	1,184,235	500,000		500,000	623,000		623,000	(123,000)	1,061,235	-10.39%
249	American Rescue Plan Act ⁽¹⁾	29,606,925					29,606,925	29,606,925	(29,606,925)		-100.00%
322	ELM Automation Fund ⁽²⁾	164,813	360,000	117,949	477,949	421,565	17,629	439,194	38,755	203,568	23.51%
716	Section 115 Trust ⁽²⁾	14,198,756		1,422,906	1,422,906				1,422,906	15,621,662	10.02%
807	Energy Efficiency ⁽¹⁾	1,082,212	18,600		18,600	1,098,600		1,098,600	(1,080,000)	2,212	-99.80%
960	Used Oil Grant	16,412	26,127		26,127	26,127		26,127		16,412	0.00%
961	Hwy Bridge Replacement & Rehab ⁽³⁾	(328,942)	3,280,000		3,280,000	3,280,000		3,280,000		(328,942)	0.00%
963	Sr Mobility Program	1,299	292,968		292,968	271,374	21,594	292,968		1,299	0.00%
979	AB109 Public Safety Realignment ⁽¹⁾	74,004	103,567		103,567	130,155		130,155	(26,588)	47,416	-35.93%
984	SLESF Grant ⁽¹⁾	2,552,775	400,000		400,000	728,716		728,716	(328,716)	2,224,059	-12.88%
1222	Hazard Mitigation Grant Program		6,598,950		6,598,950	6,598,950		6,598,950			0.00%
1228	CalRecycle City/County CRV ⁽¹⁾	104,293	48,834		48,834	48,834		48,834		104,293	0.00%
1233	OC RMDZ ⁽³⁾	(1,004)	6,000		6,000	6,000		6,000		(1,004)	0.00%
1246	CENIC E-Rate ⁽³⁾	(58,822)	60,000		60,000	60,000		60,000		(58,822)	0.00%
1247	Arterial Rehab ⁽¹⁾	215,575	4,487,676		4,487,676	4,600,000		4,600,000	(112,324)	103,251	-52.10%
1267	SB 2 Reimbursement		852,531		852,531	852,531		852,531			0.00%
1273	CRRSAA		578,011		578,011	578,011		578,011			0.00%
1275	OCTA Project X		500,000		500,000	500,000		500,000			0.00%
		59,887,625	31,867,068	1,540,855	33,407,923	38,411,355	30,032,927	68,444,282	(35,036,359)	24,851,266	-58.50%
Capital Project Funds											
210	Sewer ⁽²⁾	486,198	167,310		167,310				167,310	653,508	34.41%
217	Affordable Housing In-Lieu ⁽²⁾	2,682,488	746,811		746,811				746,811	3,429,299	27.84%
308	In-Lieu Parking Downtown ⁽²⁾	635,226	393,809		393,809	100,000		100,000	293,809	929,035	46.25%
314	Infrastructure Fund ⁽¹⁾	731,508		24,355,000	24,355,000	24,865,628	217,583	25,083,211	(728,211)	3,297	-99.55%
323	Technology Fund ⁽²⁾	1,104,279	3,300,000		3,300,000	1,000,000		1,000,000	2,300,000	3,404,279	208.28%
324	Equipment Fund ⁽¹⁾	2,051,892	10,052,909		10,052,909	11,552,909		11,552,909	(1,500,000)	551,892	-73.10%
		7,691,591	1,307,930	37,707,909	39,015,839	37,518,537	217,583	37,736,120	1,279,719	8,971,310	16.64%

City of Huntington Beach
Adopted Budget - FY 2022/23
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 7/1/2022	Estimated Revenue	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/2023	Percent Change to Fund Balance
Debt Service Funds											
401	Debt Svc HBPFA	3,763,138		2,963,159	2,963,159	2,963,159		2,963,159		3,763,138	0.00%
412	Pension Liability (2)	16,943,328	6,621,312	17,325,053	23,946,365	23,571,365		23,571,365	375,000	17,318,328	2.21%
		20,706,466	6,621,312	20,288,212	26,909,524	26,534,524		26,534,524	375,000	21,081,466	1.81%
Enterprise Funds											
501	CUPA (1)	50,054	262,500		262,500	229,500	38,489	267,989	(5,489)	44,565	-10.97%
504	Refuse Collection Service (1)	527,573	14,422,728	50,500	14,473,228	14,443,609	48,239	14,491,848	(18,620)	508,953	-3.53%
506	Water (1)	22,448,535	42,099,072		42,099,072	46,840,882	1,046,503	47,887,385	(5,788,313)	16,660,222	-25.78%
507	Water Master Plan (2)	16,882,606	3,957,600		3,957,600	2,841,821	13,657	2,855,478	1,102,122	17,984,728	6.53%
511	Sewer Service Fund (1)	23,308,690	10,747,168		10,747,168	18,907,791	470,497	19,378,288	(8,631,120)	14,677,570	-37.03%
		63,217,458	71,489,068	50,500	71,539,568	83,263,603	1,617,385	84,880,988	(13,341,420)	49,876,038	-21.10%
Internal Service Funds											
551	Self Insurance Workers' Comp (2)	9,527,149	7,789,449		7,789,449	7,174,566	68,285	7,242,851	546,598	10,073,747	5.74%
552	Self Insurance General Liab (1)	3,355,711		6,250,000	6,250,000	7,554,316		7,554,316	(1,304,316)	2,051,395	-38.87%
702	Retiree Insurance Fund (1)	35,122,103				1,270,743		1,270,743	(1,270,743)	33,851,360	-3.62%
703	Retirement Supplement (1)	65,522,582	1,434,000		1,434,000	6,334,065		6,334,065	(4,900,065)	60,622,517	-7.48%
		113,527,545	9,223,449	6,250,000	15,473,449	22,333,690	68,285	22,401,975	(6,928,526)	106,599,019	-6.10%
Trust & Agency Funds											
350	RORF (1)	2,186,532	5,030,666		5,030,666	6,694,131	30,200	6,724,331	(1,693,665)	492,867	-77.46%
352	LMIHAF (2)	2,600,848	200,000		200,000	25,000		25,000	175,000	2,775,848	6.73%
405	Debt Svc Grand Coast CFD 2000-1	948,837	1,092,817		1,092,817	1,085,759	7,058	1,092,817		948,837	0.00%
408	Debt Svc McDonnell CFD 2002-1	336,784	435,203		435,203	428,145	7,058	435,203		336,784	0.00%
410	Debt Svc Bella Terra	1,419,666	2,432,661		2,432,661	1,664,176	768,485	2,432,661		1,419,666	0.00%
508	WOCWB	1,005,485	1,627,000		1,627,000	1,627,000		1,627,000		1,005,485	0.00%
704	Fire JPA Fund (1)	238,143	405,866		405,866	424,427	23,388	447,815	(41,949)	196,194	-17.62%
709	BID - Hotel/Motel	5,457	6,635,000		6,635,000	6,635,000		6,635,000		5,457	0.00%
710	BID - Downtown	157,699	106,000		106,000	106,000		106,000		157,699	0.00%
711	Parking Structure-Bella Terra	275,881		761,427	761,427	761,427		761,427		275,881	0.00%
712	Parking Structure-Strand (1)	3,461,026	1,450,000		1,450,000	1,147,243	400,000	1,547,243	(97,243)	3,363,783	-2.81%
		12,636,358	19,415,213	761,427	20,176,640	20,598,308	1,236,189	21,834,497	(1,657,857)	10,978,501	-13.12%
Other Funds											
101	Specific Events (1)	253,436	699,500		699,500	853,250		853,250	(153,750)	99,686	-60.67%
122	Inmate Welfare Fund (1)	89,687				40,000		40,000	(40,000)	49,687	-44.60%
127	Property Tax in Lieu of Sales Tax (1)	117,949					117,949	117,949	(117,949)		-100.00%
216	Property and Evidence (1)	252,843	10,000		10,000	185,000		185,000	(175,000)	77,843	-69.21%
		713,915	709,500		709,500	1,078,250	117,949	1,196,199	(486,699)	227,216	-68.17%
Total		\$ 361,320,047	\$ 393,741,441	\$ 96,650,002	\$ 490,391,443	\$ 435,375,770	\$ 96,650,002	\$ 532,025,772	\$ (41,634,329)	\$ 319,685,718	-11.52%

*Includes only funds with estimated activities (Revenue and/or Expense) for FY 2022/23.

Explanation of change in fund balance:

- (1) A portion of fund balances from prior years are being expended on approved projects/costs.
- (2) Revenues are projected to exceed expenditures for the purpose of building reserves to be used on future projects/costs.
- (3) Negative fund balances are due to a timing difference between expenditures and the receipt of grant reimbursements.
- (4) Of the \$14,511,813 estimated increase in General Fund fund balance, \$13,471,925 is set aside for HB Recovery projects previously identified by City Council.

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenues and Expenditures Summary - All Funds

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2022/23 Adopted
Revenues					
Property Tax	\$ 106,316,484	\$ 107,487,283	\$ 113,204,975	\$ 114,127,304	\$ 120,613,145
Sales Tax	47,436,737	44,616,369	51,161,877	47,656,885	57,399,504
Franchises	6,225,009	7,861,706	8,049,736	7,119,651	8,604,349
Transient Occupancy Tax	14,001,737	9,637,206	10,378,662	10,693,079	14,470,699
Utility Users Tax	18,787,664	18,148,622	18,374,351	16,884,238	18,457,076
License and Permits	8,574,423	11,267,196	8,213,873	8,802,466	9,425,920
Fines and Forfeitures	4,300,180	3,402,638	4,618,717	3,794,131	4,533,981
Use of Money and Property	34,548,028	37,401,896	41,242,547	18,441,007	18,755,527
Revenue from Other Agencies	21,756,475	18,703,781	37,720,146	18,286,462	30,607,485
Charges from Current Services	111,896,714	107,044,786	99,327,898	103,572,192	108,844,380
Other Revenue	4,038,591	5,720,915	2,594,386	1,115,979	1,835,775
Non-Operating Revenue *	26,188,746	23,238,552	395,588,980	44,762,351	96,843,602
Total Revenue	404,070,788	394,530,950	790,476,147	395,255,745	490,391,443
Expenditures					
Personnel Services *	180,521,483	188,053,895	530,987,340	165,457,490	180,913,528
Utilities	5,885,604	6,323,431	7,165,290	7,178,559	8,075,060
Purchased Water	16,435,060	16,386,899	17,143,545	18,450,000	18,655,000
Equipment and Supplies	7,936,046	8,185,057	7,992,142	8,262,092	8,521,032
Repairs and Maintenance	16,645,002	16,825,083	18,153,719	19,337,472	21,688,436
Conferences and Training	871,741	820,800	692,258	1,024,738	1,221,569
Professional Services	6,453,049	7,279,529	8,395,743	11,356,057	14,516,651
Other Contract Services	24,830,385	23,583,476	24,201,250	25,827,108	29,965,889
Rental Expense	377,800	393,544	321,453	330,599	329,212
Claims Expense	1,223,424	7,726,047	17,698,397	6,759,779	6,759,779
Insurance	3,719,307	3,777,228	4,749,634	5,542,672	5,620,320
Pension Payments	4,766,002	5,008,769	5,493,973	5,800,000	5,850,000
Contribution to Private Agency	862,239	65,000	80,000	305,000	310,000
Payments to Other Governments	3,761,706	4,711,245	9,236,058	3,994,004	4,031,439
Interdepartmental Charges	8,694,911	9,361,069	8,837,995	8,765,929	9,028,907
Expense Allowances	743,292	721,650	725,334	784,667	637,079
Other Expenses	3,114,671	2,002,821	2,772,557	3,437,000	3,841,100
Capital Expenditures	27,443,022	25,177,607	40,898,674	50,100,622	75,682,629
Non-Operating Expense	45,196,731	45,338,093	67,756,292	81,707,535	136,378,142
Total Expenditures	\$ 359,481,474	\$ 371,741,243	\$ 773,301,653	\$ 424,421,323	\$ 532,025,772
Change in Fund Balance ^	\$ 44,589,314	\$ 22,789,706	\$ 17,174,494	\$ (29,165,578)	\$ (41,634,329)

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

^ A decrease in Fund Balance indicates the planned use of prior year unspent revenues on large infrastructure and capital projects, equipment, technological improvements, etc. Change in Fund Balance by Fund is illustrated in the "Estimated Changes to Fund Balances" schedule on the preceding pages of this document.

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City of Huntington Beach
Adopted Budget - FY 2022/23
Revenues and Expenditures Summary - General Fund

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2022/23 Adopted
Revenues					
Property Tax	\$ 89,366,841	\$ 87,496,527	\$ 91,708,460	\$ 93,213,289	\$ 98,259,486
Sales Tax	43,941,940	41,063,042	47,675,808	44,641,268	53,343,094
Franchises	6,225,009	7,861,706	8,049,736	7,119,651	8,604,349
Transient Occupancy Tax	14,001,737	9,637,206	10,378,662	10,693,079	14,470,699
Utility Users Tax	18,787,664	18,148,622	18,374,351	16,884,238	18,457,076
License and Permits	8,291,515	8,368,131	7,805,341	7,778,756	8,201,300
Fines and Forfeitures	4,300,180	3,402,638	4,618,717	3,794,131	4,533,981
Use of Money and Property	19,461,199	17,148,415	14,183,189	16,172,007	16,886,527
Revenue from Other Agencies	4,467,616	3,583,723	9,868,881	2,419,493	2,721,251
Charges from Current Services	25,390,431	25,501,392	21,865,244	23,925,507	26,026,327
Other Revenue	1,439,769	2,295,007	1,355,223	895,838	1,603,811
Non-Operating Revenue	362,319	690,169	1,085,945	443,229	30,051,099
Total Revenue	236,036,221	225,196,580	236,969,556	227,980,486	283,159,000
Expenditures					
Personnel Services	160,219,383	164,709,020	167,968,095	143,171,445	156,302,044
Utilities	4,862,601	5,076,683	5,532,436	5,833,219	6,519,820
Equipment and Supplies	5,799,816	5,474,845	5,341,277	5,730,266	5,950,887
Repairs and Maintenance	12,412,224	11,333,450	11,965,824	12,928,315	13,536,265
Conferences and Training	745,294	718,415	607,506	783,288	990,119
Professional Services	3,854,791	3,688,814	2,456,500	3,964,095	6,944,622
Other Contract Services	6,293,744	5,259,312	5,459,530	5,884,928	6,796,242
Rental Expense	321,411	337,382	290,556	294,599	293,212
Claims Expense	20,767	47,430	11,122	500,000	500,000
Insurance	54,865	37,511	10,637	39,352	
Contribution to Private Agency	822,239			225,000	225,000
Payments to Other Governments	3,106,419	3,541,097	3,268,709	3,476,390	3,473,390
Expense Allowances	710,786	690,813	690,814	758,967	611,379
Other Expenses	2,156,040	1,097,356	1,754,045	2,330,000	2,725,600
Capital Expenditures	1,610,458	140,848	374,798		
Non-Operating Expense	25,920,947	21,339,924	21,102,512	42,060,622	64,128,607
Total Expenditures	228,911,785	223,492,900	226,834,361	227,980,486	268,997,187
Change in Fund Balance *	\$ 7,124,436	\$ 1,703,680	\$ 10,135,194	\$ -	\$ 14,161,813

* In FY 2022/23, \$13,471,925 of the \$14,511,813 estimated increase in General Fund fund balance is set aside for HB Recovery projects previously identified by City Council.

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City of Huntington Beach
Adopted Budget - FY 2022/23
Department / Fund Matrix

Fund Name (Fund Number)	Department									
	Elected *	City Manager	Admin. Svcs.	Comm. Dvlpmnt.	Comm. & Library Svcs.	Finance	Fire	Police	Public Works	Non-Dept.
General Fund (100)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Special Revenue Funds										
Air Quality Management District (201)									✓	
Traffic Impact (206)									✓	
Gas Tax (207)									✓	
Park Acquisition & Development (209)						✓				
Drainage (211)									✓	
Narcotics Forfeiture-Federal (212)								✓		
Measure M (213)									✓	
Narcotics Forfeiture-State (214)								✓		
Traffic Congestion Relief Prop. 42 (219)									✓	
Gun Range Settlement (225)					✓					
Quimby Fund (226)					✓					
Police Facilities Development Impact Fee (227)								✓		
Park Development Impact Fee-Residential (228)					✓					
Library Development Impact Fee (229)					✓					
Fire Facilities Development Impact Fee (231)							✓			
Housing Residual Receipts (233)										✓
Disability Access Fund (234)										✓
Park Development Impact Fee-Non Res (235)					✓					
Public Art in Parks (236)					✓					
Community Development Block Grant (239)				✓	✓				✓	
HOME (240)				✓						
Surf City "3" Cable Channel Operations (243)		✓								
American Rescue Plan Act (249)										✓
ELM Automation (322)			✓							
Section 115 Trust (716)						✓				
Emergency Efficiency (807)										
Proposition 68 Per Capita Grant (810)					✓					
Jail Training Grant (838)								✓		
OCTA Grant (873)									✓	
Used Oil Grant (960)									✓	
Highway Bridge Replacement & Rehab (961)									✓	
Senior Mobility Program (963)					✓					
Master Plan of Arterial Highways (965)									✓	
Bridge Prevention Maintenance Program (970)									✓	

City of Huntington Beach
Adopted Budget - FY 2022/23
Department / Fund Matrix

Department

Fund Name (Fund Number)	Elected *	City Manager	Admin. Svcs.	Comm. Dvlpmnt.	Comm. & Library Svcs.	Finance	Fire	Police	Public Works	Non-Dept.
Special Revenue Funds (Cont'd)										
Asset Forfeiture 15% State (971)								✓		
AB 109 Public Safety Realignment (979)								✓		
SLESF Grant (984)								✓		
Highway Safety Improvement Program (995)									✓	
Hazard Mitigation Grant Program (1222)									✓	
CalRecycle City/County CRV (1228)									✓	
OC Recycling Market Development Zone (1233)		✓								
Library CalREN Reimbursement E-rate (1246)					✓					
Arterial Rehab-RMRA (1247)									✓	
OCTA-405 Widening (1254)									✓	
SB 2 Reimbursement (1267)				✓						
CRRSAA (1273)									✓	
OCTA Project X (1275)									✓	
Capital Projects Funds										
Sanitary Sewer Facilities (210)									✓	
Affordable Housing In-Lieu (217)										✓
In-Lieu Parking Downtown (308)				✓						
Infrastructure Fund (314)					✓				✓	✓
Lease Capital Project Fund (321)										✓
Technology Fund (323)			✓							
Equipment Fund (324)										✓
Debt Service Funds										
Debt Service HBPFA (401)										✓
Pension Liability (412)										✓
Enterprise Funds										
Certified Unified Program Agency (501)							✓			
Refuse Collection Service (504)									✓	
Water Enterprise (506)									✓	
Water Master Plan (507)									✓	
Sewer Service (511)									✓	
Internal Service Fund										
Self-Insurance Workers Comp (551)			✓							
Self-Insurance General Liability (552)			✓							
Retiree Insurance (702)						✓				
Retiree Supplemental (703)						✓				

City of Huntington Beach
Adopted Budget - FY 2022/23
Department / Fund Matrix

Department

Fund Name (Fund Number)	Elected *	City Manager	Admin. Svcs.	Comm. Dvlpmt.	Comm. & Library Svcs.	Finance	Fire	Police	Public Works	Non-Dept.
Trust and Agency Funds										
RORF (350)										✓
LMIHAF (352)										✓
Debt Service Grand Coast CFD 2000-1 (405)										✓
Debt Service McDonnell CFD 2002-1 (408)										✓
Debt Service Bella Terra (410)										✓
WOCWB (508)									✓	
Central Net Operations Authority (704)							✓			
BID Hotel/Motel (709)										✓
BID-Downtown (710)										✓
Parking Structure - Bella Terra (711)										✓
5th and PCH Parking Structure (712)										✓
Other Funds										
Specific Events (101)				✓	✓					
Inmate Welfare (122)								✓		
Property Tax in Lieu of Sales Tax (127)										✓
Property & Evidence (216)								✓		

* Elected Departments include City Council, City Attorney, City Clerk, and City Treasurer.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

GENERAL FUND TYPE

General Fund (Fund 100)

The General Fund is the City's single largest fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, planning and general administration and includes all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Air Quality Management District (AQMD) (Fund 201)

Expenditures are restricted to emission reduction projects, programs, or vehicle purchases. Revenues to this fund are from a subvention from vehicle license fees from the State.

Fourth of July Parade (Fund 204)

This fund was used for the annual Citywide 4th of July Celebration which included a parade, run/fitness expo, festival, and fireworks. Revenues were generated from a variety of sources including fees, ticket sales, sponsorships, merchandise sales, and a portion of parking revenues. Beginning in FY 2021/22 all activities associated with the Fourth of July Parade are accounted for in the General Fund.

Traffic Impact (Fund 206)

Expenditures are restricted to roadway capacity projects or other projects that affect the performance of the street system to offset the impacts of new development. Revenues are from development impact fees levied on new development in the City.

Gas Tax (Fund 207)

Monies in the fund are from the City share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehabilitation, and construction of elements within the street right-of-way as allowed under the Street and Highway Code.

Park Acquisition & Development (Fund 209)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Drainage (Fund 211)

Expenditures are restricted to storm sewer projects to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Narcotics Forfeiture - Federal (Fund 212)

The Police Department participates in the Orange County Regional Narcotics Suppression Program with a sergeant and detective assigned to the task force. The overtime for the sergeant and detective are paid from this fund which is funded through an Equitable Sharing Agreement.

Measure M (Fund 213)

Measure M2 Turn-back funds are restricted to Right of Way expenditures on those streets listed in the Master Plan of Highways. A portion of the County's sales tax funds the program.

Narcotics Forfeiture - State (Fund 214)

Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% is allocated to Fund 971.

Traffic Congestion Relief Prop 42 (Fund 219)

Revenues are from the City's share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehab and construction of elements within the street right-of-way as established by Assembly Bill 2928.

Gun Range Settlement (Fund 225)

This fund was established with monies received as part of a settlement agreement with various cities and agencies that used the former Gun Range facility located in Huntington Central Park. This fund is restricted for re-use and development of the site per the settlement agreement. No additional revenues will be added to the fund.

Quimby Fund (Fund 226)

The source of revenues for this fund is from park-in-lieu fees generated from new development projects requiring tract maps or parcel divisions. The Quimby Act, within the Subdivision Map Act, authorizes the City to require the dedication of land or to impose fees for park or recreational purposes as a condition of approval of a tentative or parcel subdivision map.

Police Facilities Development Impact Fees (Fund 227)

The funds collected from the Police Facilities Development Impact Fee are used to fund the costs of providing police services attributable to new residential and nonresidential construction and shall include: 1) the cost of providing the acquisition, construction, furnishing of new buildings; 2) purchase of new specialty equipment and vehicles; 3) development of a Master Plan to identify capital facilities; and 4) the cost financing, projects identified in the City's General Plan, The Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Park Development Impact Fee – Residential (Fund 228)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee are used to fund the “costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction.” Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City’s General Plan, the Master Facilities Plan included in the Nexus Report, The City’s Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Library Development Impact Fee (Fund 229)

Funds collected from the Library Development Impact fees can be used to purchase library materials or to plan for additional or new library spaces and facilities. The Library uses the fund to expand collections at all locations, as allowed under the Municipal Code Chapter 17.67. The Library also plans to begin the development of a Library Facilities Master Plan to look at the need for additional and new library space, as allowed by the Municipal Code Chapter 17.67.

Fire Facilities Development Impact Fees (Fund 231)

The funds collected from the Fire Facilities Development Impact Fees are used to fund the costs of providing additional fire suppression/medic facilities, vehicles and specialty equipment attributable to new residential and nonresidential construction and shall include: 1) the acquisition of additional property for Fire Department facilities; 2) the construction of new facilities for Fire Department services; 3) the furnishing of new buildings or facilities for Fire Department services; 4) the purchase of new specialty equipment and vehicles for Fire Department services; 5) the funding of a Master Plan to identify capital facilities to serve new Fire Department development; and 6) the cost of financing projects identified in the City’s General Plan, the Master Facilities Plan included in the Nexus Report, the City’s Capital Improvement Plan, or City Council approved development projects.

Housing Residual Receipts (Fund 233)

Pursuant to Redevelopment Dissolution, the City receives former Redevelopment Housing Residual Receipt payments, rehabilitation loan processing, subordinations, demand, and conveyance fees. The funds are used for required housing compliance services and other items.

Disability Access Fund (Fund 234)

Legislative requirement from AB 1379 requires the City retain 90% of the fees collected, beginning on and after January 1, 2018, and until December 31, 2023. The bill also requires the moneys retained by the City be deposited in a special fund, established by the City, to be used for increased Certified Access Specialist (CAsp) Property Inspection training and certification, thereby making an appropriation by expanding the purposes for which the retained moneys are required to be spent.

Park Development Impact Fee – Non Res (Fund 235)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the “costs of providing the acquisition, relocation and expansion of parkland and



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

park facilities development, attributable to new residential and nonresidential construction.” Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City’s General Plan, the Master Facilities Plan included in the Nexus Report, The City’s Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Public Art in Parks (Fund 236)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the “costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction.” The fees collected for this fund represent 2% of development impact fees received from residential development and are to be used to fund public art in City parks.

Community Development Block Grant (CDBG) (Fund 239)

The City receives Federal Grant funds from the Department of Housing and Urban Development (HUD) to be used to fund various projects as listed under the City’s Consolidated Plan. The Citizen Participation Advisory Board (CPAB) makes recommendations in March based on current year’s allocation. Any amount of carry-over and unallocated funds are regularly reviewed.

HOME (Fund 240)

HOME programs fund a wide range of activities involving affordable housing in the City including Affordable Housing Projects, TBRA programs, and Administration. The Federal funds received are based on Housing and Urban Development’s (HUD) annual allocation.

Surf City "3" Cable Channel Operations (Fund 243)

This fund is used to operate the Public, Educational, Governmental (PEG) Channel 3. Funds received from the Cable operators through the 1% PEG fee can be used to purchase equipment, software, and production services to provide quality local programming to residents through the City’s Channel 3. PEG funds are restricted and can only be used for capital expenses, video production, and municipal fiber (to connect City facilities).

American Rescue Plan Act (Fund 249)

The American Rescue Plan Act of 2021 provided a total of \$1.9 trillion in funding to assist in the recovery from the economic and health effects of the Coronavirus pandemic. The Plan provided funding to individuals, businesses, state and local governments to help mitigate the impacts of the pandemic. This fund accounts for the direct payments the City received under this legislation.

ELM Automation Funds (Fund 322)

The Enterprise Land Management (ELM) system is used by Community Development, Public Works, Fire Department, and Finance for citywide issuance of permits, building inspections, planning applications, code enforcement cases and business licenses. Revenues are received from Automation Fees charged as a percentage of all development, permit and prevention fees for



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Planning, Building, Public Works, and Fire and are used for replacement costs and maintenance expenditures related to the system.

Section 115 Trust (Fund 716)

This Fund, administered by the Public Agency retirement System (PARS), sets aside funds to pre-fund the City's pension liabilities. Funding for the trust is included in the annual Adopted Budget

Energy Efficiency (Fund 807)

The City collects revenue from electric vehicle charging stations installed at various locations throughout the City through a revenue sharing agreement with ChargePoint, Inc. This revenue is used to fund energy efficiency projects.

Proposition 68 Per Capita Grant (Fund 810)

This is a non-competitive grant program that provides funding to local government agencies to support the rehabilitation, creation and improvement of local parks and to address deficiencies in neighborhoods lacking access to outdoor recreation. Funding is from the State of California through the California Department of Parks and Recreation.

Jail Training Grant (Fund 838)

This is for an annual training plan funded by the Standards and Training for Corrections (STC) through the Board of State and Community Corrections grant. This plan authorizes expenditures for training.

OCTA Grants (Fund 873)

A grant fund for roadway improvement is obtained from Orange County Transportation Authority (OCTA). Matching funds are typically budgeted in the various gas tax funds.

Used Oil Grant (Fund 960)

A federal grant fund to assist in developing and maintaining an on-going used oil and used oil filter collection/recycling program.

Highway Bridge Replacement & Rehabilitation (Fund 961)

Federal funds from the Department of Transportation to be used to replace or rehabilitate deficient highway bridges and to seismically retrofit bridges located on any public road.

Senior Mobility Program (Fund 963)

The City has an agreement with the Orange County Transportation Authority (OCTA) for the provision of senior transportation services. The funds are based on 1% of actual Measure M sales tax revenue. The agreement has been in place for many years with the current agreement expiring March 2023. The grant funds are used to cover salaries & benefits for the Transportation Coordinator, Senior Services Assistant, 25% of an Office Assistant II, as well as temporary salaries and some operating expenses.

Master Plan of Arterial Highways (Fund 965)

A federal grant fund used for the Atlanta Avenue Widening project.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Bridge Preventive Maintenance Program (Fund 970)

A federal grant fund used for major preventive maintenance projects on several of the City's bridges.

Asset Forfeiture 15% State (Fund 971)

Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% being allocated to Fund 971. The 15% portion going to Fund 971 is to be used for funding programs to combat drug abuse and divert gang activity.

AB 109 Public Safety Realignment (Fund 979)

Public Safety Realignment was enacted in 2011 with the signing of Assembly Bill 109 which provided a portion of the Vehicle License Fees go to local law enforcement.

SLESF Grant (Fund 984)

Supplemental Law Enforcement Services Funds (SLESF) are allocated to local law enforcement agencies for front line law enforcement services and must be used to supplement existing funding.

Highway Safety Improvement Program (HSIP) (Fund 995)

A federal grant fund for traffic signal improvement projects at several locations in the City.

Hazard Mitigation Grant Program (Fund 1222)

A federal grant program to provide funding for eligible mitigation measures that reduce or eliminates long-term risk to people and property from future disasters. Hazard mitigation includes long-term solutions that reduce the impact of disasters in the future.

CalRecycle City/County CRV (Fund 1228)

This is an annual payment grant program which provides cities and counties with funds from CalRecycle's beverage container recycling program. Funding per jurisdiction is pre-determined by the State on a per capita basis. Funds shall only be used for activities related to beverage container recycling and litter reduction.

OC Recycling Market Development Zone(RMDZ) (Fund 1233)

The City is part of the Recycling Market Development Zone - this is an incentive program from the State of California (CalRecycle) and is not a grant. This program covers funds to market and develop the Zone. Funds will be used for marketing, education and outreach, Zone Works Training in Sacramento (2 x per year for 2 people), media and graphic services, and various registration at conferences.

Sustainable Business Certification Program (Fund 1234)

The CAGBN is a non-profit organization that oversees thirty-four (34) programs operated by Chambers of Commerce, cities, and counties throughout California. These programs provide support and assistance to help certify small and medium-sized business partners (SMBs) that voluntarily adopt environmentally preferable business practices. These practices include increased energy efficiency, reduced greenhouse gas emissions, water conservation, and waste reduction.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Each of the existing thirty-four (34) local green business programs will receive \$10,000 to accelerate the rate at which they are able to serve businesses through onsite technical assistance and by linking business owners/managers to available rebates and resources.

Library CalREN Reimbursement – E-rate (Fund 1246)

The Huntington Beach Public Library participates in the CENIC network for access to the CalREN High Speed broadband network, through the California State Library. The CENIC network acts on behalf of all public libraries in California to apply for E-rate discounts for telecommunication services, and to contract for the necessary telecommunication connections to access CalREN. Califa is the aggregator for all public libraries which facilitates the City's invoices and payments.

Arterial Rehab-RMRA (Fund 1247)

The Road Maintenance and Rehabilitation Account (RMRA) fund was created in FY 17-18 after the passage of SB1. This is a gas tax, in addition to the Gas Tax Fund (207) and the Prop 42 Fund (219).

OCTA-405 Widening (Fund 1254)

Orange County Transportation Authority (OCTA) paid the City a lump sum as mitigation for damage/wear-and-tear on City streets resulting from I-405 Widening Project. The funds are restricted for use on street maintenance/repair.

SB 2 Reimbursement (Fund 1267)

Grants are provided through a non-competitive process from the State of California to provide funding and technical assistance to help cities and counties prepare, adopt and implement plans and process improvements that streamline housing approvals and accelerate housing production.

CRRSAA (Fund 1273)

Federal Funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) may be used for a broad range of surface transportation purposes listed in Section 113(b) of Title 23 of the U.S. Code and are meant to "prevent, prepare for, and respond to Coronavirus."

OCTA Project X (Fund 1275)

OCTA administers a variety of Measure M funding programs. Project X is one of the programs and is for Environmental Cleanup projects that help improve the overall water quality from transportation-generated pollution in Orange County.

CAPITAL PROJECTS FUNDS

Sanitary Sewer Facilities (Fund 210)

Expenditures are restricted to sanitary sewer capacity enhancements to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Affordable Housing In-Lieu Fund (Fund 217)

In-lieu fees/payments are approved through Planning Commission CUP and an Affordable Housing Agreement. Fees are due to the City at the building permit and are used for building or creating affordable housing. The Administration of the City's three Tenant-Based Rental Assistance (TBRA) programs are used from this fund. The City is working on creating additional housing projects.

In-Lieu Parking Downtown (Fund 308)

Funds are being used for CIP related parking improvement projects (e.g., 1st & Atlanta parking lot project, Main Promenade Parking Structure Signage, as well as other operating related expenses. This fund is also being used for July 4th special event shuttles. Revenues are paid by developers in-lieu of directly providing parking facilities to the City.

Infrastructure (Fund 314)

The Infrastructure Fund is for infrastructure related expenditures, both capital and operating expenses, and is funded primarily by a General Fund transfer. The amount of transfer is calculated each year and is based on the City Charter requirement of 15% of the general fund revenues based on a five (5) year rolling average.

Lease Capital Project Fund (Fund 321)

This Fund records activity capital lease project expenditures such as fire trucks, ambulances, fire engines, police vehicles and the 800 MHz Backbone Public Safety communication system.

Technology Fund (Fund 323)

Technology Funds are transferred from the General Fund for various technology upgrades.

Equipment Fund (Fund 324)

The Equipment Fund is for replacement of the City's vehicle fleet, machinery, and technology systems and is primarily funded by a General Fund transfer.

DEBT SERVICE FUNDS

Debt Service HBPFA (Fund 401)

The City has three Lease Revenue Refunding bonds that have been used to construct various capital improvements in the City. This fund is used to record inter-fund transfers and the annual debt service payments for the Huntington Beach Public Financing Authority.

Pension Liability (Fund 412)

This fund accounts for the City's annual debt service payment for the Pension Obligation Bonds. Revenues are provided by the voter-approved property tax override and transfers in from the General Fund, Enterprise Funds and Other Governmental Funds, based on each fund's allocable share of PERSable personnel costs.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

ENTERPRISE FUNDS

Certified Unified Program Agency (CUPA) (Fund 501)

The Hazardous Materials Disclosure Program was established in response to two nationwide high profile accidents involving hazardous materials in 1984 and 1985. The program's primary function is to help emergency responders identify, monitor, and assist businesses using or storing hazardous materials, helping to reduce the probability of accidents involving hazardous materials. The program is coordinated through a contractual agreement with the Orange County Health Care Agency's Certified Unified Program Agency (CUPA), who invoices and collects disclosure-related fees.

Refuse Collection Service (Fund 504)

This fund is an enterprise fund for the residential refuse collection service and state mandated recycling education programs. The City's residential refuse collection charge is the fee that generates the revenue to fund the programs and services per the Revised and Restated Refuse Collection and Disposal Services Franchise Agreement between the City and Rainbow Environmental/Republic Services. Resolution 2017-26 authorizes the fee for service and designates distribution for fund expenses.

Water Enterprise (Fund 506)

An enterprise fund that provides high quality drinking water to approximately 53,000 customers in the City. Revenue to the fund comes primarily from water consumption and fixed water meter charges from monthly customer utility bills. Funds are restricted for use on the operational and capital needs of the City-owned water utility.

Water Master Plan (Fund 507)

Revenue is received from a monthly capital charge on municipal utility bills and from new residential connection fees. Funds are restricted for use on projects included in the most recently adopted Water Master Plan.

Sewer Service (Fund 511)

An enterprise fund that provides for the operations, maintenance and capital needs of the City's sanitary sewer system. The funds come from user fees charged to residents and business and are restricted for these uses.

INTERNAL SERVICE FUNDS

Self-Insurance Workers Comp (Fund 551)

This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's workers compensation program. Additional funds are needed due to rising costs of workers compensation insurance premiums. Funds will come from various departments through labor distributions.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Self-Insurance General Liability (Fund 552)

This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's general liability program. Additional funds are needed due to rising costs of general liability and property insurance.

Retiree Insurance Fund (Fund 702)

The Retiree Insurance Fund accounts for the contributions and payments made for the City's OPEB (Retiree Medical) plan. The total contribution made to the fund each year is determined by the City's actuary. The Retiree Medical Fund is funded through contributions from each of the City's funds (excluding certain grants) made on a pro-rata basis.

Retiree Supplemental (Fund 703)

The Retiree Supplemental Fund accounts for the contributions and payments made for the City's Retiree Supplemental plan. Contributions are made from each of the City's funds (excluding certain grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary.

TRUST & AGENCY FUNDS

RORF (Fund 350)

The RORF is a Private-Purpose Trust Fund for the Successor Agency created to account for the wind-down activities of the former Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. Revenues for this fund come from the Department of Finance approved Tax Increment Funding from Property Tax.

LMIHAF (Fund 352)

The LMIHAF is a Private-Purpose Trust Fund for the Housing Successor Agency created to account for the wind-down activities of the former housing assets of the Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26.

Debt Service Grand Coast CFD 2000-1 (Fund 405)

The CFD 2000-1 is a Community Facilities District (CFD) created in 2000 for the Grand Coast Resort (Waterfront). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group, Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service McDonnell CFD 2002-1 (Fund 408)

The CFD 2002-1 is a Community Facilities District (CFD) created in 2002 for the McDonnell Center Business Park. This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc., and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

Debt Service Bella Terra (Fund 410)

The CFD 2003-1 is a Community Facilities District (CFD) created in 2003 for the Huntington Center (Bella Terra). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

WOCWB (Fund 508)

The West Orange County Water Board (WOCWB) is a joint powers authority between the Cities of Huntington Beach, Seal Beach, Westminster, and Garden Grove that own and operate the OC-9 and OC-35 potable water transmission mains. Each city provides an annual contribution for the operations, maintenance and capital needs of the Board facilities. The City of Huntington Beach is the fiscal agent for the Board.

Central Net Operations Authority (CNOA) (Fund 704)

The Central Net Operations Authority (CNOA) was formed pursuant to the provisions of Article 1, Chapter 5, Division 7 of Title I of the Government Code of the State of California (The Joint Exercise of Powers Act). The Authority is considered a public entity separate and apart from the participating agencies. The primary purpose of the Authority is to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. The intent of the organization is to provide a formal mechanism by which the Authority can fund these activities, require non-members using the Training Facility to pay for use of the facility and, accordingly, provide the highest possible level of fire suppression, fire prevention, technical rescue, hazardous materials and emergency medical training. It is also intended to foster cooperation among the parties and serves as a vehicle for the scheduling and funding of training seminars and classes.

BID Hotel/Motel (Visit Huntington Beach) (Fund 709)

In December 2018, the City Council approved a 10 year self-imposed Business Improvement District (BID) for the Hotels and Motels within the City of 4% on top of the City's 10% TOT fees (effective 2/1/19). This fund is increasing due to the increase of the 1%. This is an estimate, it will be 4% of what the City's expected revenue amount of TOT.

BID - Downtown (Fund 710)

All Downtown merchants have a self-assessment through the Business Improvement District (BID) that the City Council approves annually, the BID was re-authorized for the timeframe of October 1 to September 30. The City collects the fees and redistributes it back to the District. The Downtown BID also has Surf City Nights and manages the Malco Agreement with the City, which is not reflected in the budget.

Parking Structure – Bella Terra (Fund 711)

City owns the parking structure in the Bella Terra retail center. The City collects a maintenance fee from the owners of the center which is used to fund maintenance and operation expenditures for the structure.



City of Huntington Beach Adopted Budget FY 2022/23 Fund Descriptions

5th and PCH Parking Structure (formally the Strand) (Fund 712)

City owns the parking structure at 5th and PCH which is managed by 5th & PCH, LLC through an Operating Agreement.

OTHER FUNDS

Specific Events (Fund 101)

This fund is used by various departments to charge staff time and expenses associated with major Specific Events. Revenue for this fund comes from permits for special events. This fund also includes film permits managed by the Office of Business Development.

Inmate Welfare (Fund 122)

The California Penal Code Section 4025, allows for the City's Chief of Police to maintain a fund for the benefit, education, entertainment, support, and welfare of the inmates confined within the City Jail. The funds come from the intake of commissions received from the inmate pay phone service contract.

Property Tax in Lieu of Sales Tax (Fund 127)

Under Proposition 57, which was approved by voters in 2004, the State of California was authorized to issue up to \$15 billion in economic recovery bonds (ERBs) to address the State's budget shortfall. To repay the ERBs, the State pledged one-quarter cent of sales tax, which was replaced with a one-quarter cent special fund sales tax for repayment of the bonds. In order to keep counties and cities whole, the State replaced the diverted local sales taxes with property taxes shifted from school and community college districts, whose losses, in turn, were minimized by increased state education aid under the Proposition 98 minimum guarantee. This series of revenue exchanges is commonly referred to as the "triple flip," and continued until the ERBs were paid. In July 2016, the City of Huntington Beach received the final payment under the "triple flip," which was set aside in Fund 127 to be used for replacement of the City's Enterprise Land Management System (ELM) and acquisition and retrofit of City streetlights to LED.

Property & Evidence (Fund 216)

The Property & Evidence Fund is for unclaimed cash and the proceeds from unclaimed property which has been auctioned or salvaged.

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Revenues

FISCAL YEAR 2022-23 BUDGET



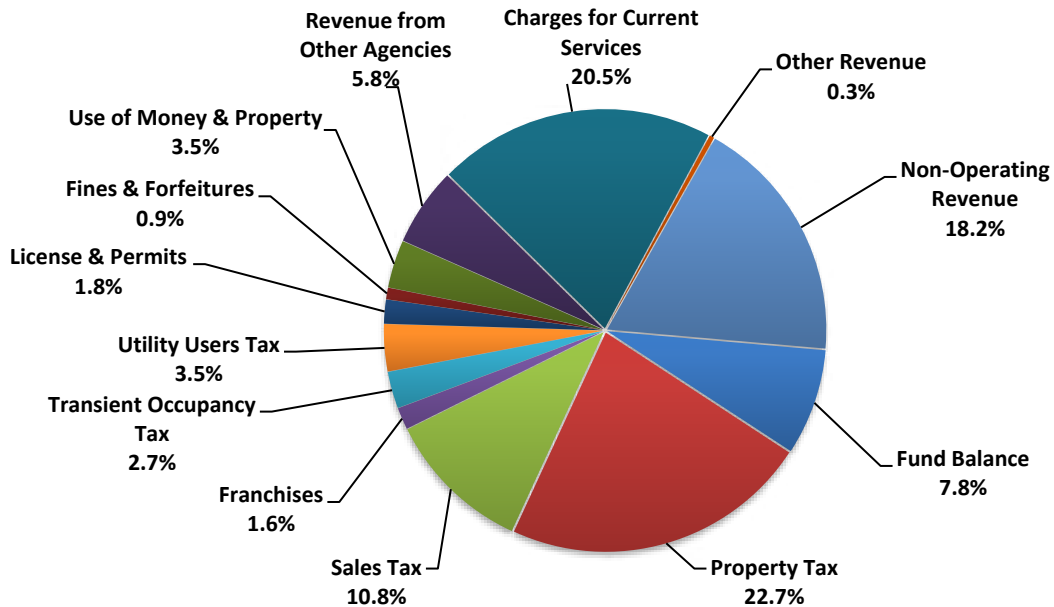


City of Huntington Beach Adopted Budget – FY 2022/23 Revenue Descriptions and Assumptions

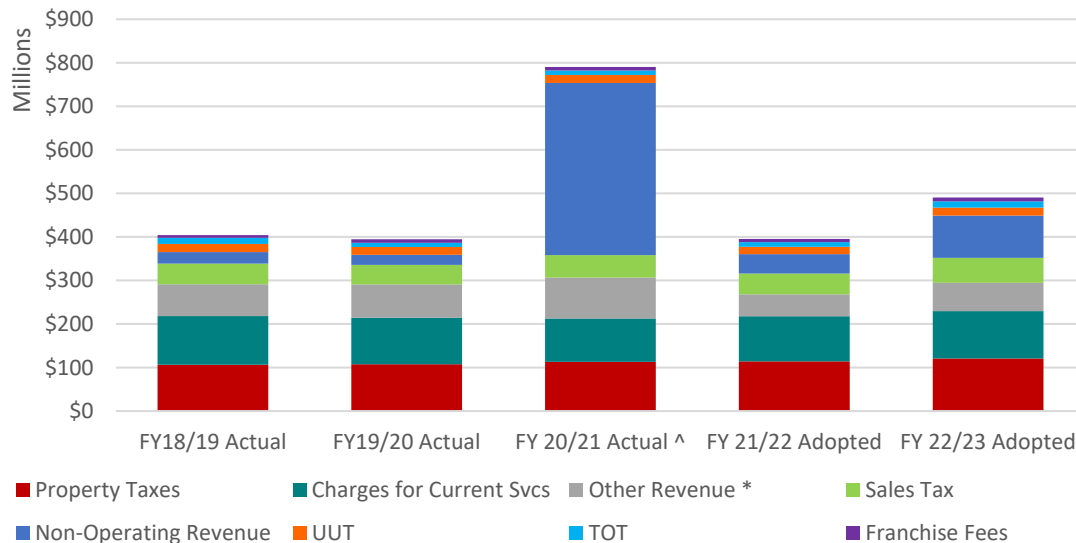
ALL FUNDS REVENUE: \$490.4 Million

The total revenue for all sources in Fiscal Year 2022/23 is \$490,391,443, an increase of 24.1% from the prior year Adopted Budget. Total Sources of Funds in the chart below also includes the use of \$41.6 million of Fund Balance.

Total Sources of Funds: \$532.0 Million



All-Fund Revenue FY 18/19 Actual through FY 22/23 Adopted



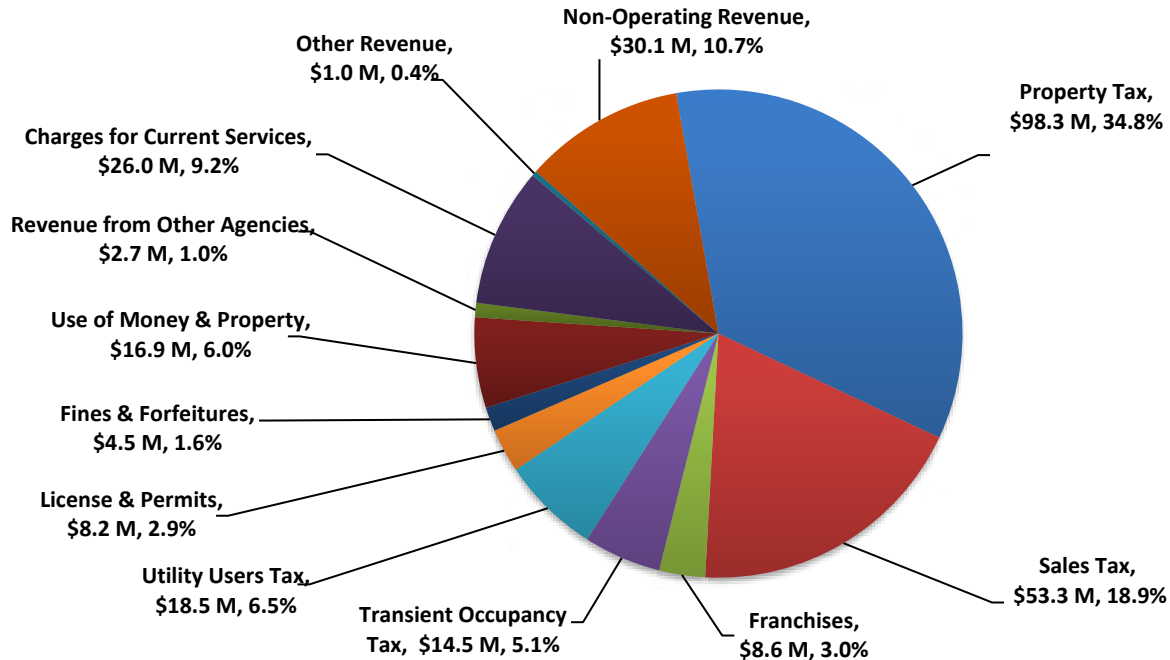
* Other Revenue includes: Licenses and Permits, Fines & Forfeitures, Use of Money and Property, Revenue from Other Agencies and Other Revenue.

^ FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

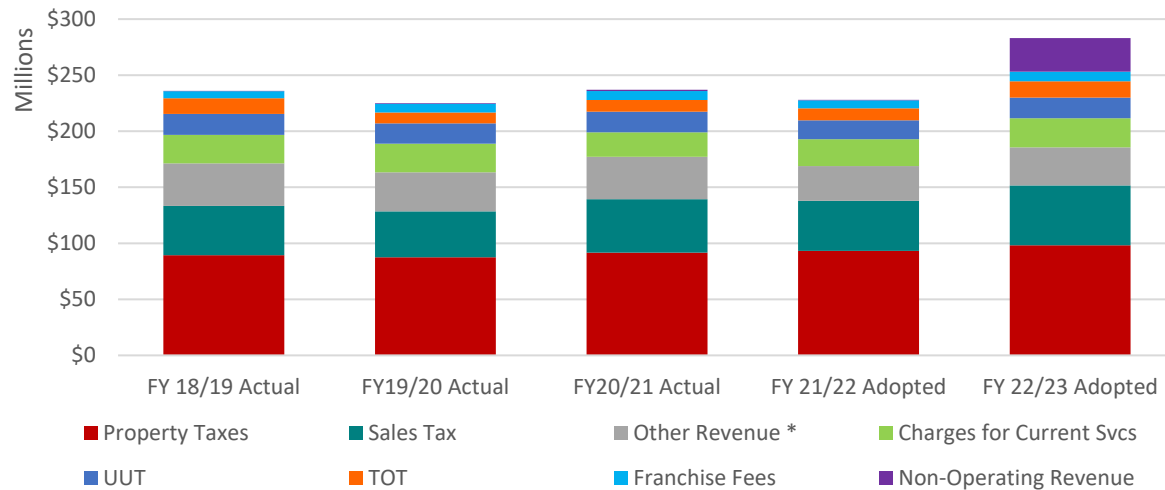


City of Huntington Beach Adopted Budget – FY 2022/23 Revenue Descriptions and Assumptions

GENERAL FUND REVENUE: \$283.2 Million



General Fund Revenue FY 18/19 Actual through FY 22/23 Adopted



* Other Revenue includes: Licenses and Permits, Fines & Forfeitures, Use of Money and Property, Revenue from Other Agencies and Other Revenue



City of Huntington Beach Adopted Budget – FY 2022/23 Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Property Tax: \$98,259,486

Property Tax represents the largest General Fund revenue source for the City, accounting for 34.7% of total budgeted General Fund revenue for FY 2022/23. Property Tax for the FY 2022/23 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2022/23 is \$65.9 million, which is \$3.2 million or 5.2% higher than the prior fiscal year's Adopted Budget and reflects normal growth in the local housing market. The total Unsecured Property Tax for FY 2022/23 is \$2.2 million, or 6.6% higher than the prior fiscal year's Adopted Budget.
- **Other Property Taxes:** Other Property Taxes revenue for FY 2022/23 is \$30.2 million. The Other Property Taxes revenue category is composed of several tax sources with the major source being In-Lieu of Vehicle License Fee (VLF).
 - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchanged with the State for property tax. The In-Lieu of VLF revenue for FY 2022/23 is \$24.7 million.

Other Local Taxes: \$94,875,218

The Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 33.5% of total budgeted General Fund revenue for FY 2022/23. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents a 19.6% increase from last year's Adopted Budget of \$79.3 million.

- **Sales Tax:** Sales Tax revenue for FY 2022/23 is \$53.3 million, a 19.4% increase from last year's Adopted Budget of \$44.6 million, due to the loosening of COVID-19 restrictions, business re-openings, and an increase in visitors to the City's beaches and downtown businesses.
- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2022/23 is at \$18.5 million, which is a 9.3% increase from last year's Adopted Budget. The City charges a 5% rate on water, gas, and electricity usage; a 4.9% rate (post Measure P from 2010) on cellular and landline telephone and cable/video usage; and a 4.5% rate on prepaid wireless usage.
- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2022/23 is anticipated to increase to \$14.5 million, or 35.3% with occupancy in Huntington Beach hotels increasing as travel restrictions resulting from the COVID-19 pandemic have been eased.
- **Franchises:** Franchise revenue for FY 2022/23 is \$8.6 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Republic Services; pipeline and cable television franchises with various firms; and a bus bench franchise.



City of Huntington Beach Adopted Budget – FY 2022/23 Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Charges for Current Services: \$26,026,327

The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and EMS billing service reimbursement, and other activities. Revenues from this category also include transfers from proprietary funds (e.g., Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust) to pay for expenditures incurred by the General Fund.

Use of Money and Property: \$16,886,527

The Use of Money and Property revenue for FY 2022/23 is \$16.9 million, an 4.4% increase from last year's Adopted Budget of \$16.2 million due to increase in parking revenues as a result of COVID-19 pandemic mandated stay-at-home order being lifted. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, and parking revenues.

Licenses and Permits: \$8,201,300

Licenses and Permits revenues are associated with the development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at \$8.2 million, show a \$0.4 million or 5.4% increase over the FY 2021/22 Adopted Budget.

Fines, Forfeitures, and Penalties: \$4,533,981

Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and false alarm fines.

Revenue from Other Agencies: \$2,721,251

This category includes reimbursements and fees received from federal, state, and local agencies.

Other Revenue: \$1,603,811

Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

Non-Operating Revenue: \$30,051,999

The Non-Operating revenue for FY 2022/23 is \$30,051,999, reflecting a 6,680% increase from last year's Adopted Budget of \$443,229. This category includes transfers from other funds such as The Strand Parking Structure Fund, numerous Community Facilities District Funds and the receipt of \$29.6 million one-time American Rescue Plan Act funds.

NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget for FY 2022/23 Non-General Fund Revenue is \$207.2 million.

Enterprise Funds: \$71,539,568

Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for the Certified Unified Program Agency (CUPA), Water, Refuse Collection, Sewer, and Water Master Plan services. The Water Fund receives the largest portion of Enterprise Fund revenues. Water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service and consists of a fixed monthly meter fee and water consumption fee for actual water use. Refuse Collection is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services (formerly Rainbow Disposal) to provide refuse service, which is supported by the fees received.



City of Huntington Beach Adopted Budget – FY 2022/23 Revenue Descriptions and Assumptions

NON-GENERAL FUND REVENUE – CONTINUED

Debt Service Funds: \$26,909,524

Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2022/23, the PFA Fund is budgeted to receive \$3.0 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or “non-operating revenue” and is then used to pay debt service according to each bond’s amortization schedule. The increase in revenues in this category from the prior year is due to the City’s issuance of Pension Obligations Bonds (POBs) in Fiscal Year 2021-22 with a portion of the revenues recorded as “non-operating revenue” that are primarily from the General Fund. Pension Liability Fund revenue also includes Retirement Property Tax which has been levied annually since 1966 and funds a portion of the annual POBs payment.

Special Revenue Funds: \$33,407,923

This category of funds represents the third largest Non-General Fund revenue source for the City. This category of funds includes Quimby, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and various grants including CDBG and HOME Funds.

Internal Service Funds: \$15,473,449

This category consists of the City’s Self Insurance Workers’ Comp and General liability funds. The City maintains a Retiree Insurance Fund and Retirement Supplement Fund which are accounted for similarly as an internal service fund so they are included in this category.

Trust and Agency Funds: \$20,176,640

Trust and agency funds consist of Business Improvement District (BID) Funds, separate legal governing boards, Community Facility Districts (CFDs) and successor agency funds. The two Business Improvement Districts include the Hotel/Motel and Downtown Merchants which are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in two distinct funds. The BIDs then submit annual operating budgets, which are received and approved by the City Council. The City has a Joint Powers Agreement (JPA) with local fire departments to use the City’s training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB). Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency’s properties, contracts, and leases were transferred. Included in this category of funds are as the Low and Moderate Income Housing Funds (LMIHAF). Also included in this category are three CFDs that receive assessment revenue to pay off debt related to developments in specific areas of the City.

Capital Project Fund Funds: \$39,015,839

Capital projects are funded by an Infrastructure Fund, the Equipment Fund and In-Lieu funds that are fees paid by developers instead of directly providing the facilities as part of a project. Per the City Charter a transfer is made each year to the Infrastructure Fund equaling 15% of the General Fund revenues based on a five year rolling average.

Other Funds: \$709,500

Funds in this category include the Specific Events Fund and the Property and Evidence Fund. Specific Events Fund revenues come from event sponsors and permit fees for hosting large events such as the Great Pacific Air Show, Vans US Open of Surfing and the Surf City Marathon. These revenues are used to cover City expenses incurred to provide support services for these events, such as traffic remediation and public safety oversight.

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City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Fund
ALL FUNDS

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
00100 General Fund	236,036,221	225,196,580	236,969,556	227,980,486	229,953,146	283,159,000	24.20%
00101 Specific Events	709,950	606,169	11,671	693,500	710,500	699,500	0.87%
00103 Donations Fund	755,663	613,311	532,746		547,011		
00107 Evidence Seizure	3,315	528	401				
00122 Inmate Welfare Fund	2,855	6,198	1,199	2,000	2,000		-100.00%
00125 Donations Veterans Memorial	3,677	(3,677)					
00127 Prop Tax in Lieu of Sales Tax	87,293	27,423	(20)				
00128 Housing Agreement	1,580,000	44,496	73,208				
00201 Air Quality Fund	119,826	293,442	270,932	250,000	250,000	250,000	0.00%
00204 Fourth of July Parade	391,808	258,014	62,136				
00206 Traffic Impact	738,612	647,895	234,126	100,000	100,000	100,000	0.00%
00207 Gas Tax Fund	3,350,390	3,089,826	3,088,799	3,274,452	3,274,452	3,788,219	15.69%
00209 Park Acquisition & Development	4,065	120	14				
00210 Sewer	470,611	606,504	104,516	100,310	100,310	167,310	66.79%
00211 Drainage	482,337	777,222	230,020	200,000	200,000	200,000	0.00%
00212 Narcotics Forfeiture Federal	371,484	208,434	48,912			95,000	100.00%
00213 Measure M Fund	3,741,708	3,615,688	3,521,469	3,015,617	3,015,617	4,056,410	34.51%
00214 Narcotics Forfeiture State	25,582	66,253	954				
00215 Rehabilitation Loans	367,334	805,417	130,887				
00216 Property and Evidence	55,413	63,445	126,825	10,000	10,000	10,000	0.00%
00217 Affordable Housing In-Lieu	206,817	2,931,222	316,095	873,071	873,071	746,811	-14.46%
00219 Traffic Congestion Relief 42	955,148	1,691,694	1,459,096	1,800,006	1,800,006	1,939,011	7.72%
00225 Gun Range Settlement	11,913	10,335	1,207				
00226 Quimby Fund	169,250	59,477	(5,877)	267,700	267,700		-100.00%
00227 Police Facilities Dev Impact	327,361	228,012	164,848				
00228 Park Dev Impact Res	4,388,259	681,163	538,830	300,000	300,000	625,000	108.33%
00229 Library Dev Impact	353,643	164,477	105,382			42,000	100.00%
00231 Fire Facilities Dev Impact	181,629	126,227	104,603				
00233 Housing Residual Receipts	229,595	830,542	32,425	32,000	32,000	32,000	0.00%
00234 Disability Access Fund	82,277	81,339	71,247	84,000	84,008	84,000	0.00%
00235 Park Dev Impact Non Res	40,605	70,656	241,316	50,000	50,000	368,000	636.00%
00236 Public Art in Parks	88,922	16,995	11,900	6,000	6,000		-100.00%
00238 Emergency Operations Center		78,313	49,092				
00239 CDBG	1,143,390	1,461,986	1,124,653	1,238,214	1,238,214	1,413,939	14.19%
00240 HOME	89,463	560,137	676,139	1,850,751	2,372,384	760,225	-58.92%
00242 Narcotics Forfeiture -Treasury	11,768	353	1,407				
00243 Surf City "3" Cable Channel		1,577,861	539,482	510,000	510,000	500,000	-1.96%
00244 CARES Act (OC Small Bus Supp)		12,996	5,410,070				
00245 CARES Act (OC City Allocation)		4,711	4,729,769				
00246 CARES Act (CESF)			93,800				
00247 CARES Act (State of CA)			2,488,021				
00248 CDBG CARES Funding			101,754		2,028,847		
00250 American Rescue Plan Act (OC)					200,000		
00308 In-Lieu Parking Downtown	67,743	18,336	115,018	66,639	66,639	393,809	490.96%
00314 Infrastructure Fund	5,563,156	5,124,801	9,472,876	11,500,000	11,500,000	24,355,000	111.78%
00319 Senior Center Development	17,543	8,467					
00321 Lease Capital Project Fund	2,956	1,176,607	12,753,176		867,779		
00322 ELM Automation Fund	374,063	426,645	334,660	360,000	360,005	477,949	32.76%
00323 Technology Fund	912,919	109,037	7,378			3,300,000	100.00%
00324 Equipment Fund	5,110,379	4,805,536	4,991,601	5,000,000	5,000,000	10,052,909	101.06%
00350 RORF	8,417,445	5,475,633	5,210,487	6,465,704	6,465,704	5,030,666	-22.19%
00352 LMIHAF	774,038	5,687,929	964,254	600,000	600,000	200,000	-66.67%
00401 Debt Svc HBPFA	5,156,099	5,111,238	21,060,804	3,376,206	3,376,206	2,963,159	-12.23%
00405 Debt Svc Grand Coast CFD 2000-1	1,123,462	1,121,828	1,102,173	1,089,746	1,089,746	1,092,817	0.28%
00406 Debt Svc Mello Roos	267,174	97,335	873				
00408 Debt Svc McDonnell CFD 2002-1	423,387	422,596	416,812	426,528	426,528	435,203	2.03%
00410 Debt Svc Bella Terra	2,353,108	2,446,820	2,444,573	2,436,393	2,436,393	2,432,661	-0.15%
00412 Pension Liability		7,860,326	350,477,726	22,571,894	22,571,894	23,946,365	6.09%
00501 Certified Unified Program Agency	287,516	293,974	268,464	262,500	262,500	262,500	0.00%
00504 Refuse Collection Service	12,074,139	12,630,399	13,066,619	13,706,641	13,901,641	14,473,228	5.59%
00505 Systems Fund	3,518	3,048	357				

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Fund
ALL FUNDS

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
00506 Water	41,661,497	38,093,615	39,465,757	41,035,893	41,035,893	42,099,072	2.59%
00507 Water Master Plan	4,452,587	4,209,861	3,177,854	3,566,760	3,566,760	3,957,600	10.96%
00508 WOCWB	2,214,912	708,593	571,930	1,649,000	1,649,000	1,627,000	-1.33%
00511 Sewer Service Fund	12,933,849	11,837,547	10,961,471	10,747,168	10,747,168	10,747,168	0.00%
00551 Self Insurance Workers' Comp	7,822,413	7,771,902	6,798,938	7,263,164	7,263,164	7,789,449	7.25%
00552 Self Insurance General Liability	5,272,607	5,356,050	2,320,439	4,750,000	4,750,000	6,250,000	31.58%
00702 Retiree Insurance Fund	3,342,695	3,023,437	6,128,364	66,000	66,000		-100.00%
00703 Retirement Supplement	6,842,332	6,224,987	16,778,380	1,434,000	1,434,000	1,434,000	0.00%
00704 Fire JPA Fund	430,504	272,963	487,785	405,866	405,866	405,866	0.00%
00709 BID Hotel/Motel	4,711,701	3,841,628	4,003,460	4,280,000	4,280,000	6,635,000	55.02%
00710 BID Downtown	103,038	120,460	89,372	90,000	106,000	106,000	17.78%
00711 Parking Structure-Bella Terra	640,661	759,135	740,482	763,018	763,018	761,427	-0.21%
00712 Parking Structure-Strand	1,637,156	1,426,857	1,231,822	1,450,000	1,450,000	1,450,000	0.00%
00715 State Grants			125,967		693,705		
00716 Section 115 Trust	2,366,532	1,289,206	2,923,411	1,821,176	1,821,176	1,422,906	-21.87%
00807 Energy Efficiency	132,879	21,852	41,449			18,600	100.00%
00810 Prop 68 Per Capita Grant				177,952	177,952		-100.00%
00838 Jail Training Grant	9,030	12,085	9,465		12,168		
00843 HOME Program 13/14	9,137						
00854 HOME Program 06		1,591,189					
00863 CDBG 13/14	665	36,346					
00873 OCTA/Cip Grant	93		1,273,265				
00880 Library Equipment	1,474	1,270	126				
00894 WMD DHHS	646	(88)	(1)				
00902 Used Oil 10th Cycle 06/07	(696)						
00909 UASI/OCIAC Program	1,474	2,184					
00919 Avoid the 28 DUI	164						
00922 Fire Grants-Other			3,000		2,000		
00949 SLESF Grant 10/11	5,209						
00955 Prop 69 Funding	(276)		45,678		23,322		
00960 Used Oil Grant	56,273	54,699	(3,655)		21,779	26,127	100.00%
00961 Hwy Bridge Replacement & Rehab	56,370		13,884			3,280,000	100.00%
00963 Sr Mobility Program	250,812	252,712	252,050	235,264	235,264	292,968	24.53%
00965 Master Plan of Arterial Hwys	146,477	1,000	44,566				
00968 SLESF Grant 11/12	(757)						
00970 Bridge Prevention Maintenance Program	1,724,051	281,325					
00971 Asset Forfeiture 15% State Set	3,753	10,289					
00978 US Secret Services (USSS)	8,796	11,763	27,931		26,454		
00979 AB109 Public Safety Realignment	89,158	96,863	90,852	73,655	73,655	103,567	40.61%
00984 SLESF Grant	528,785	549,156	491,216	300,000	300,000	400,000	33.33%
00985 State Literacy Grant	57,441	57,728	58,141		86,539		
00995 Hwy Safety Improvement Program	494,249	1,235,936	1,264,564				
01208 CDBG 14/15	3,830						
01209 HOME Program 14/15	2,378						
01215 Immigration & Customs Enforce					50,000		
01218 DHS Fire Equipment Grant	(42)						
01220 HOME Program 15/16	69,506	148,678					
01222 Hazard Mitigation Grant Program		43,732				6,598,950	100.00%
01224 OC Regional Narc Suppression	16,628						
01228 CalRecycle City/County CRV	99,066	49,984	49,530	49,530	49,530	48,834	-1.41%
01233 OC Recycling Market Development Zone	733	(20)		6,000	6,000	6,000	0.00%
01234 Sustainable Business Certification Pgrm	10,000	10,000					
01235 CDBG 16/17	15,424						
01236 HOME Program 16/17	54,892	247,451					
01238 EMPG 16/17	28,551	25,391	25,799				
01240 EPIC Challenge	(32)						
01241 Justice Assistance Grant 16/17	25,879						
01242 Tire Derived Product Grant	10,840						
01246 CENIC E-Rate	52,721	54,984		60,000	60,000	60,000	0.00%
01247 Arterial Rehabilitation	3,773,947	3,635,752	3,731,456	3,982,446	3,982,446	4,487,676	12.69%
01248 Central Park Trail Rehab			28,000		4,450		

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Fund
ALL FUNDS

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
01249 Office of Traffic Safety 17/18	192,995						
01250 Domestic Violence 2018	114,953						
01252 Office of Traffic Safety 18/19	398,094	146,609					
01253 Domestic Violence 2019		203,143					
01254 OCTA-405 Widening	685,908	24,382	2,058				
01255 LSTA		54,000	9,476		374		
01256 Blufftop Path					1,649,000		
01257 Office of Traffic Safety 19/20		337,935	279,727				
01258 OTS Bike Ped Safety 19/20		16,004	9,990				
01259 Justice Assistance Grant 2017					26,982		
01260 Justice Assistance Grant 2018					26,309		
01261 Justice Assistance Grant 2019					48,771		
01262 BSCC Mental Health Training		4,320	7				
01264 Domestic Violence 2020		43,716	275,332		83,612		
01265 ABC Grant FY 20/21			16,141				
01266 OTS Bike Ped Safety 20/21			15,154		34,846		
01267 SB 2 Reimbursement			2,010	548,495	552,495	852,531	55.43%
01268 Office of Traffic Safety 20/21			262,045		422,325		
01269 Operation Stonegarden					192,900		
01270 OTS Bike Ped Safety 21/22					42,795		
01271 Office of Traffic Safety 21/22					788,000		
01273 CRRSAA						578,011	100.00%
01274 FBI JTTF					19,000		
01275 OCTA PROJECT X						500,000	100.00%
GRAND TOTAL	404,070,788	394,530,950	790,476,147	395,255,745	405,881,020	490,391,443	24.07%

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Object Account
ALL FUNDS

Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
40060 Basic Levy	55,707,604	58,395,301	61,072,136	62,962,835	62,962,835	66,291,489	5.29%
40160 Prior Year Property Taxes	410,022	469,544	573,848	523,291	523,291	573,848	9.66%
40305 Supp Roll Property Taxes	1,543,197	1,199,225	1,227,427	1,199,225	1,199,225	1,199,225	0.00%
40350 Other Property Taxes	39,704,915	39,393,971	42,216,224	41,080,691	41,080,691	41,808,307	1.77%
40500 Assessments	8,950,747	8,029,241	8,115,341	8,361,262	8,377,262	10,740,276	28.45%
40010 PROPERTY TAXES	106,316,484	107,487,282	113,204,975	114,127,304	114,143,304	120,613,145	5.68%
41100 Sales Tax	47,436,737	44,616,369	51,161,877	47,656,885	47,656,885	57,399,504	20.44%
41200 Franchises	6,225,009	7,861,706	8,049,736	7,119,651	7,119,651	8,604,349	20.85%
41400 Transient Occupancy Tax	14,001,737	9,637,206	10,378,662	10,693,079	10,693,079	14,470,699	35.33%
41500 Utility Users Tax	18,787,664	18,148,622	18,374,351	16,884,238	16,884,238	18,457,076	9.32%
41000 OTHER LOCAL TAXES	86,451,147	80,263,904	87,964,624	82,353,853	82,353,853	98,931,628	20.13%
42100 License General	3,346,721	3,149,667	2,748,871	2,778,210	2,778,218	2,918,228	5.04%
42150 License and Permits Public Works	546,369	536,752	320,138	422,500	422,500	342,500	-18.93%
42300 License and Permits Buildings	3,335,881	3,631,733	3,629,925	3,393,396	3,393,396	3,669,000	8.12%
42400 License and Permits Planning	1,345,451	3,949,044	1,514,939	2,208,360	2,481,020	2,496,192	13.03%
42000 LICENSE AND PERMITS	8,574,423	11,267,196	8,213,873	8,802,466	9,075,134	9,425,920	7.08%
42905 Court/Traffic Fines	384,392	368,351	434,433	333,300	333,300	400,000	20.01%
42910 Library Fines	73,628	24,569	5,930	26,850	26,850		-100.00%
42940 Parking Fines	3,657,953	2,932,090	4,146,999	3,400,000	3,400,000	4,100,000	20.59%
42950 Police Alarm Fines	147,508	57,142	(2,139)				
42951 Fire Alarm Fines	36,700	20,485	33,495	33,981	33,981	33,981	0.00%
42900 FINES AND FORFEITURES	4,300,180	3,402,638	4,618,717	3,794,131	3,794,131	4,533,981	19.50%
42960 Interest Income	15,095,902	12,989,864	24,421,778	751,312	751,312	749,000	-0.31%
42980 Loan Payments	1,000,635	7,984,262	1,297,009	600,000	600,000	200,000	-66.67%
43055 Lease and Concession Income	4,392,247	3,407,722	1,455,884	3,607,671	3,607,671	3,576,527	-0.86%
43900 Royalties	298,422	216,929	139,964	125,688	125,688	135,000	7.41%
44000 Parking Revenue	12,834,512	12,083,145	13,523,624	12,879,000	12,879,000	13,620,000	5.75%
45000 Contract Jail Bookings	473,231	242,638	88,123				
45110 PCS Wireless	453,080	477,336	316,165	477,336	477,336	475,000	-0.49%
42955 USE OF MONEY AND PROPERTY	34,548,028	37,401,896	41,242,547	18,441,007	18,441,007	18,755,527	1.71%
46100 State of California Agencies	8,643,370	8,424,053	9,406,071	8,531,317	12,702,958	9,697,346	13.67%
46300 Federal Agencies	4,989,899	4,116,815	15,234,662	3,088,965	7,601,813	12,726,125	311.99%
46400 County Agencies	1,652,602	888,857	2,772,490	668,834	692,156	1,163,529	73.96%
46500 Gas Tax Revenues	3,252,539	3,008,856	3,051,825	3,274,452	3,274,452	3,788,219	15.69%
46600 WOCWB Revenue	2,165,992	728,650	583,201	1,280,628	1,280,628	1,657,000	29.39%
46700 Other Agencies	1,052,074	1,536,550	6,671,897	1,442,266	1,444,266	1,575,266	9.22%
46000 REVENUE FROM OTHER AGENCY	21,756,475	18,703,781	37,720,146	18,286,462	26,996,273	30,607,485	67.38%
47100 Public Works	1,852,484	2,128,220	835,235	1,156,700	1,156,700	886,000	-23.40%
47200 Building	7,519,654	3,418,213	3,544,468	3,112,356	3,112,361	3,990,356	28.21%
47300 Library	67,964	148,855	55,461	142,400	142,400	104,000	-26.97%
47400 Special City Services	423,257	371,927	416,213	414,032	414,032	477,000	15.21%
47500 Recreational Classes	4,059,641	3,384,762	1,597,758	3,065,633	3,065,633	2,654,374	-13.42%
47600 Special Events	782,887	605,654	59,380	596,000	606,000	580,000	-2.68%
47700 Utility Charges	66,732,622	64,413,108	66,273,423	68,967,808	69,162,808	71,238,604	3.29%
47800 Fire Med Fees	7,689,205	8,210,384	7,565,720	7,471,250	7,471,250	9,448,500	26.46%
47860 Emergency Response	124,754	140,559	121,488	96,995	96,995	74,995	-22.68%
47900 Hazmat Fees	285,718	286,880	273,596	269,000	269,000	269,000	0.00%
47925 Fire	1,039,837	867,969	498,825	750,525	750,525	867,970	15.65%
47950 Miscellaneous	12,623,780	13,707,188	9,248,336	8,763,564	25,209,814	9,224,674	5.26%
48053 Prop Fund Charges - Water	5,819,075	5,820,895	5,821,924	5,909,886	5,909,886	6,087,183	3.00%
48054 Prop Fund Charges - WMP	267,279	330,203	340,109	350,312	350,312	360,821	3.00%
48055 Prop Fund Charges - Refuse	601,581	742,605	707,825	652,808	652,808	672,392	3.00%
48057 Prop Fund Charges - Sewer	1,772,723	1,832,548	1,538,598	1,410,498	1,410,498	1,452,813	3.00%

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Object Account
ALL FUNDS

Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
48058 From Retiree Medical Trust	49,403	206,562	117,479	121,003	121,003	124,633	3.00%
48059 From Retirement Supplement Trust	184,850	428,256	312,060	321,422	321,422	331,065	3.00%
47000 CHARGES FOR CURRENT SERVICES	111,896,714	107,044,786	99,327,898	103,572,192	120,223,447	108,844,380	5.09%
48110 Sales	99,992	2,730,352	151,252	40,394	40,394	103,000	154.99%
48200 General Sales	142,656	122,486	100,179	93,800	93,800	88,275	-5.89%
48300 Donations	724,888	553,665	508,218		547,011		
48350 Sponsorships	188,940	85,556	24,340	86,000	93,000	182,000	111.63%
48370 Reimbursables	826,364	775,843	903,681	307,641	307,641	378,464	23.02%
48500 Settlements	195,254	1,231,669	105,476	50,000	50,000	50,000	0.00%
48510 Other	1,860,497	221,343	801,242	538,144	538,144	1,034,036	92.15%
48100 OTHER REVENUE	4,038,591	5,720,915	2,594,386	1,115,979	1,669,990	1,835,775	64.50%
49100 Operating Transfers In	25,971,211	21,849,412	22,272,022	44,568,751	28,122,501	96,650,002	116.86%
49300 Proceeds of Long Term Debt		1,174,079	372,462,722		867,779		
49350 Prior Period Adjustment			438,684				
49400 Joint Venture Income	217,535	215,061	415,552	193,600	193,600	193,600	0.00%
49000 NON-OPERATING REVENUE	26,188,746	23,238,552	395,588,980	44,762,351	29,183,880	96,843,602	116.35%
40000 REVENUES	404,070,788	394,530,949	790,476,147	395,255,745	405,881,020	490,391,443	24.07%

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Object Account
GENERAL FUND

Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
40060 Basic Levy	55,707,604	58,395,301	61,072,136	62,962,835	62,962,835	66,291,489	5.29%
40160 Prior Year Property Taxes	410,022	469,544	573,848	523,291	523,291	573,848	9.66%
40305 Supp Roll Property Taxes	1,543,197	1,199,225	1,227,427	1,199,225	1,199,225	1,199,225	0.00%
40350 Other Property Taxes	31,658,357	27,393,862	28,765,263	28,489,343	28,489,343	30,156,329	5.85%
40500 Assessments	47,662	38,595	69,786	38,595	38,595	38,595	0.00%
40010 PROPERTY TAXES	89,366,841	87,496,527	91,708,460	93,213,289	93,213,289	98,259,486	5.41%
41100 Sales Tax	43,941,940	41,063,042	47,675,808	44,641,268	44,641,268	53,343,094	19.49%
41200 Franchises	6,225,009	7,861,706	8,049,736	7,119,651	7,119,651	8,604,349	20.85%
41400 Transient Occupancy Tax	14,001,737	9,637,206	10,378,662	10,693,079	10,693,079	14,470,699	35.33%
41500 Utility Users Tax	18,787,664	18,148,622	18,374,351	16,884,238	16,884,238	18,457,076	9.32%
41000 OTHER LOCAL TAXES	82,956,350	76,710,576	84,478,556	79,338,236	79,338,236	94,875,218	19.58%
42100 License General	3,268,988	3,075,215	2,679,402	2,694,210	2,694,210	2,834,228	5.20%
42150 License and Permits Public Works	546,369	536,752	320,138	422,500	422,500	342,500	-18.93%
42300 License and Permits Buildings	3,335,881	3,631,733	3,629,925	3,393,396	3,393,396	3,669,000	8.12%
42400 License and Permits Planning	1,140,276	1,124,431	1,175,875	1,268,650	1,541,310	1,355,572	6.85%
42000 LICENSE AND PERMITS	8,291,515	8,368,131	7,805,341	7,778,756	8,051,416	8,201,300	5.43%
42905 Court/Traffic Fines	384,392	368,351	434,433	333,300	333,300	400,000	20.01%
42910 Library Fines	73,628	24,569	5,930	26,850	26,850		-100.00%
42940 Parking Fines	3,657,953	2,932,090	4,146,999	3,400,000	3,400,000	4,100,000	20.59%
42950 Police Alarm Fines	147,508	57,142	(2,139)				
42951 Fire Alarm Fines	36,700	20,485	33,495	33,981	33,981	33,981	0.00%
42900 FINES AND FORFEITURES	4,300,180	3,402,638	4,618,718	3,794,131	3,794,131	4,533,981	19.50%
42960 Interest Income	2,678,061	2,229,342	(132,855)	642,312	642,312	640,000	-0.36%
42980 Loan Payments	21,262	26,776	33,520				
43055 Lease and Concession Income	4,392,246	3,407,722	1,455,884	3,607,671	3,607,671	3,576,527	-0.86%
43900 Royalties	298,422	216,929	139,964	125,688	125,688	135,000	7.41%
44000 Parking Revenue	11,144,898	10,547,673	12,282,388	11,319,000	11,319,000	12,060,000	6.55%
45000 Contract Jail Bookings	473,231	242,638	88,123				
45110 PCS Wireless	453,080	477,336	316,165	477,336	477,336	475,000	-0.49%
42955 USE OF MONEY AND PROPERTY	19,461,199	17,148,415	14,183,189	16,172,007	16,172,007	16,886,527	4.42%
46100 State of California Agencies	3,146,577	2,342,197	3,498,200	1,533,233	3,233,233	1,755,000	14.46%
46300 Federal Agencies			65,233				
46400 County Agencies	573,046	573,175	497,045	421,260	421,260	358,251	-14.96%
46700 Other Agencies	747,992	668,352	5,808,404	465,000	465,000	608,000	30.75%
46000 REVENUE FROM OTHER AGENCY	4,467,616	3,583,723	9,868,881	2,419,493	4,119,493	2,721,251	12.47%
47100 Public Works	555,623	455,136	299,980	501,000	501,000	431,000	-13.97%
47200 Building	2,379,288	2,228,228	2,062,077	2,396,356	2,396,356	2,595,356	8.30%
47300 Library	67,964	148,855	55,461	142,400	142,400	104,000	-26.97%
47400 Special City Services	386,011	354,339	416,213	364,032	364,032	427,000	17.30%
47500 Recreational Classes	4,033,858	3,385,189	1,597,758	3,065,633	3,065,633	2,654,374	-13.42%
47600 Special Events	93,533	63,064	46,671	70,000	70,000	60,000	-14.29%
47700 Utility Charges	311,229	281,215	353,757	292,987	292,987	325,000	10.93%
47800 Fire Med Fees	7,689,205	8,207,648	7,565,720	7,471,250	7,471,250	9,448,500	26.46%
47860 Emergency Response	124,754	140,559	121,488	96,995	96,995	74,995	-22.68%
47900 Hazmat Fees	9,203	7,656	7,347	8,000	8,000	8,000	0.00%
47925 Fire	1,039,837	867,969	498,825	750,525	750,525	867,970	15.65%
47950 Miscellaneous	5,014	466	1,950	400	400	1,225	206.25%
48053 Prop Fund Charges - Water	5,819,075	5,820,895	5,821,924	5,909,886	5,909,886	6,087,183	3.00%
48054 Prop Fund Charges - WMP	267,279	330,203	340,109	350,312	350,312	360,821	3.00%
48055 Prop Fund Charges - Refuse	601,581	742,605	707,825	652,808	652,808	672,392	3.00%
48057 Prop Fund Charges - Sewer	1,772,723	1,832,548	1,538,598	1,410,498	1,410,498	1,452,813	3.00%
48058 From Retiree Medical Trust	49,403	206,562	117,479	121,003	121,003	124,633	3.00%
48059 From Retirement Supplement Trust	184,850	428,256	312,060	321,422	321,422	331,065	3.00%
47000 CHARGES FOR CURRENT SERVICES	25,390,431	25,501,392	21,865,244	23,925,507	23,925,507	26,026,327	8.78%

City of Huntington Beach
Adopted Budget - FY 2022/23
Revenue Summary by Object Account
GENERAL FUND

Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
48110 Sales	77,249	953,360	138,752	40,394	40,394	103,000	154.99%
48200 General Sales	113,580	100,298	99,796	91,800	91,800	88,275	-3.84%
48350 Sponsorships	145,240	75,756	24,340	86,000	86,000	170,000	97.67%
48370 Reimbursables	267,208	321,441	537,392	131,500	131,500	200,500	52.47%
48500 Settlements	195,254	139,053	105,476	50,000	50,000	50,000	0.00%
48510 Other	641,237	705,099	449,467	496,144	496,144	992,036	99.95%
48100 OTHER REVENUE	1,439,769	2,295,007	1,355,223	895,838	895,838	1,603,811	79.03%
49100 Operating Transfers In	519,001	690,169	647,261	443,229	443,229	30,051,099	6680.04%
49350 Prior Period Adjustment			438,684				
49400 Joint Venture Income	(156,683)						
49000 NON-OPERATING REVENUE	362,319	690,169	1,085,945	443,229	443,229	30,051,099	6680.04%
40000 REVENUES	236,036,221	225,196,580	236,969,556	227,980,486	229,953,146	283,159,000	24.20%

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Expenditures

FISCAL YEAR 2022-23 BUDGET



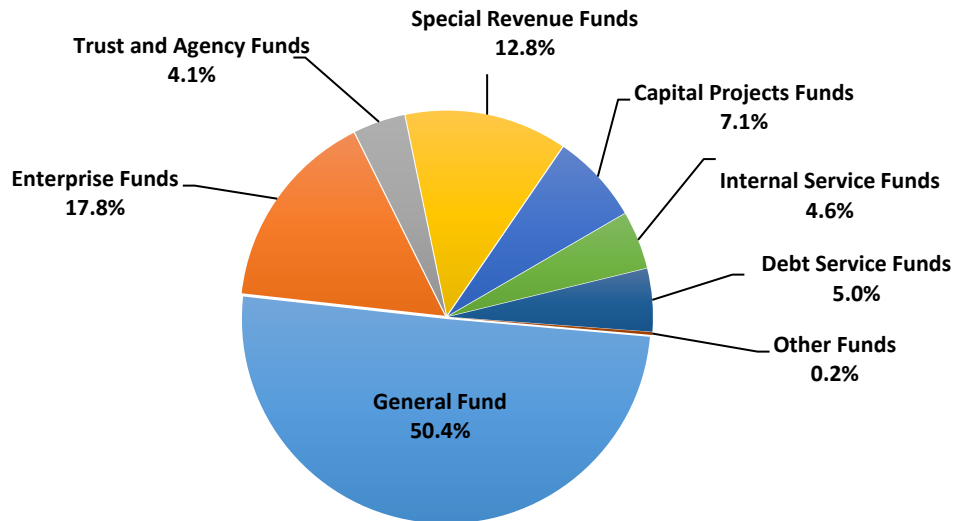


City of Huntington Beach Adopted Budget – FY 2022/23 Expenditure Descriptions and Assumptions

ALL FUNDS EXPENDITURES: \$532.0 Million

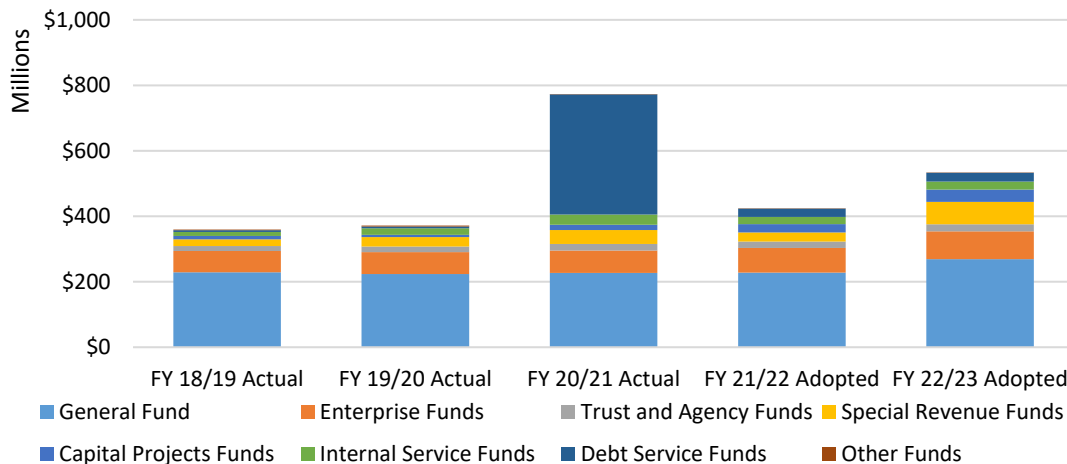
Fiscal Year 2022/23 all funds expenditures total \$532,025,772. This reflects an increase of \$107.6 million or 25.4% from the FY 2021/22 Adopted Budget and includes \$96.7 million in operating transfers.

Total Uses of Funds: \$532.0 Million



The General Fund makes up the greatest percentage of all funds expenditures at 50.4 percent, followed by Enterprise Funds at 17.8 percent and Special Revenue Funds at 12.8 percent. The Enterprise Funds include Trash, Water, Sewer and the Certified Unified Program Agency Fund (CUPA). Special Revenue Funds include the American Rescue Plan Act, Measure M, and Gas Tax among others.

All-Funds Expenditures FY 18/19 Actual through FY 22/23 Adopted *

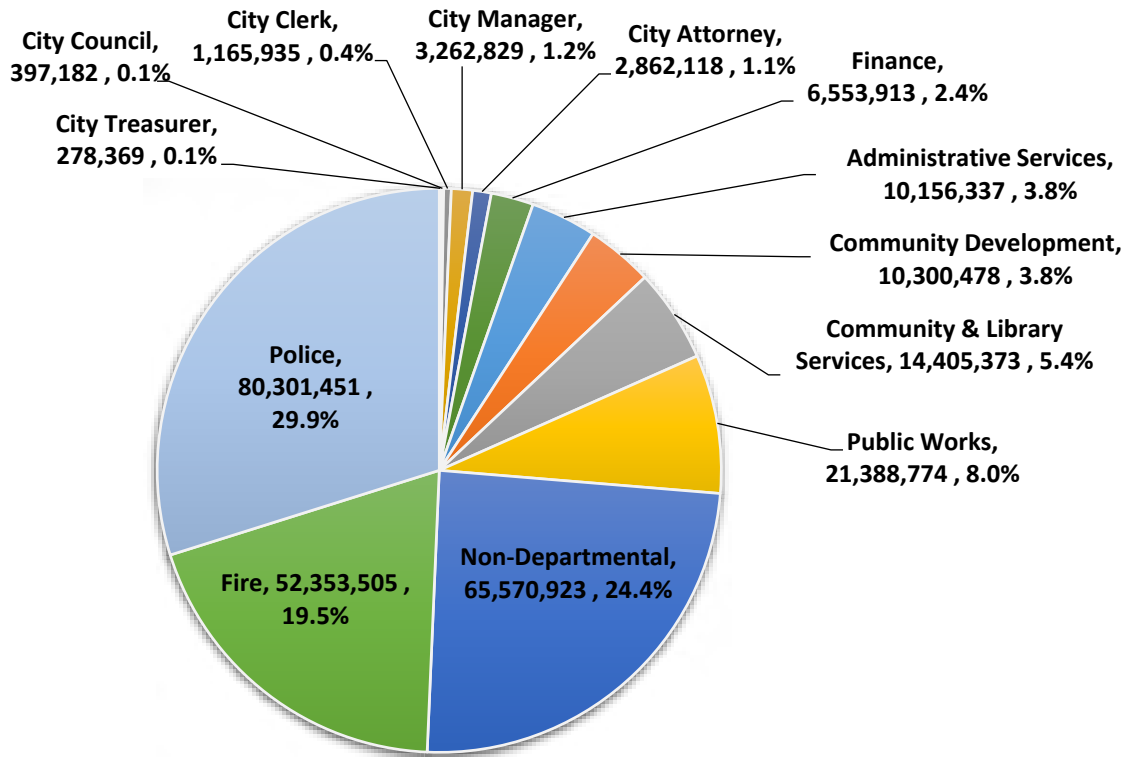


*FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.



City of Huntington Beach Adopted Budget – FY 2022/23 Expenditure Descriptions and Assumptions

GENERAL FUND EXPENSE: \$269.0 million



Personnel Services – \$156,302,044

The FY 2022/23 Adopted Budget reflects an increase of nine (9) Full Time Equivalents (FTEs) across All Funds compared to FY 2021/22. The new positions include one (1) Executive Assistant in the City Manager's Office, one (1) Social Worker to assist with the growing homeless caseload, one (1) Records Specialist in the City Clerk's Department to assist with Public Records Requests, one (1) Accounting Technician II to assist with accounts payables and the concierge desk, one (1) Senior Accounting Technician to provide utility billing support, one (1) Field Service Representative, one (1) Water Distribution Maintenance Leadworker, one (1) Water Equipment Operator, one (1) Water System Technician III, one (1) Water Utility Coordinator, one (1) Traffic Maintenance Service Worker to improve traffic signal maintenance response, and one (1) Contract Administrator to administer contracts within the approved CIP. These 12 positions are offset by the elimination of two (2) Meter Readers and one (1) Meter Repair Technician due to the implementation of Automated Meter Reading technology for a net increase of 9 FTE positions.

Operating Expenses – \$48,556,536

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2022/23 Adopted Budget reflects a 13.6 percent increase from the prior year Adopted Budget of \$42.7 million, due to anticipated increases in operating costs such as utilities and costs for Homeless and Behavioral Health services including Be Well OC and operating costs for the Navigation Center.



City of Huntington Beach Adopted Budget – FY 2022/23 Expenditure Descriptions and Assumptions

GENERAL FUND EXPENSE – CONTINUED

Non-Operating Expenditures - \$64,128,607

This category contains transfers to other funds related to debt service, including the Pension Obligation Bonds (POBs) debt service payment and transfers to other funds for operating purposes. The FY 2022/23 Adopted Budget includes \$13.6 million in transfers to the Pension Liability Fund; \$1.4 million to the Section 115 Trust; \$6.2 million in transfers to the General Liability Internal Service Fund; \$24.4 million to the Infrastructure Fund; and \$10.1 million for equipment replacement to the Equipment Fund.

NON-GENERAL FUND EXPENSE

The FY 2022/23 Adopted Budget for Non-General Fund Expenses totals \$263.0 million.

Water Enterprise – \$47,887,385

Water user rates fund the operations and maintenance of the City's water system, including water wells, imported water connections, reservoirs, booster station, pipelines, water meters, customer service, water quality testing and water conservation programs.

Water Master Plan – \$2,855,478

The Water Master Plan (WMP) was adopted in 1995 and updated in FY 2016/17. It recommends new facilities that provide the City with adequate water production and storage capabilities. In the next fiscal year, the WMP projects include, water main replacements and the cathodic protection payment to the West Orange County Water Board (WOCWB).

Refuse Fund – \$14,491,848

Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up. Increases to the FY 2022/23 Adopted Budget are to account for CPI increases to the Republic Services contract.

Sewer Service Fund – \$19,378,288

The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The FY 2022/23 Sewer Fund Capital Improvement Program Budget includes relining existing sewer mains and sewer lift station design and construction.

CUPA – \$267,989

This is for the Certified Unified Program Agency (CUPA), which is a local agency certified by the California Environmental Protection Agency (CalEPA) to implement and enforce hazardous materials regulatory management programs.

Special Revenue Funds – \$68,444,282

This category includes expenditures from Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, Highway Safety Improvement Program, Road Maintenance Rehabilitation Account Fund, and other Federal and State grant funds. This category also includes one-time revenues from developers. The FY 2022/23 Adopted Budget includes one-time revenues from the American Rescue Plan Act which are budgeted to be spent on public safety personnel costs in compliance with the legislation. The other planned use of these funds are for related Capital Improvement Projects and other improvements.



City of Huntington Beach Adopted Budget – FY 2022/23 Expenditure Descriptions and Assumptions

NON-GENERAL FUND EXPENSE – CONTINUED

Capital Projects – \$37,736,120

Included in this category are funds budgeted for capital expenditures, funding towards the repair and improvements of City facilities, as well as replacement of City technology and equipment. The FY 2022/23 Adopted Budget also includes \$25.1 million in General Fund support for infrastructure, and \$11.5 million to support the replacement of the City's vehicle fleet, machinery, and technology systems, as reflected in the Non-Operating Expenditures category.

Debt Service – \$26,534,524

General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost, including funding to pay for the recently issued Pension Obligation Bonds (POBs). Judgment Obligations Bonds are other sources of funding for the City's debt service expenses.

Internal Service Funds – \$22,401,975

These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2022/23 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to \$7.2 million and \$7.6 million respectively. Increases to the Self Insurance General Liability budget reflect general increases in the cost of insurance due to the uptick in worldwide cybersecurity threats and scrutiny of policing practices.

Trust and Agency Funds – \$21,834,497

This category encompasses different funds including conduit debt obligations (Community Facility Districts), Joint Powers Authorities (Fire JPA and WOCWB), and all the costs associated with the former Redevelopment Agency and Housing Authority. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund. Also in the category are two Business Improvement Districts (BIDs) within the City: Hotel/Motel and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

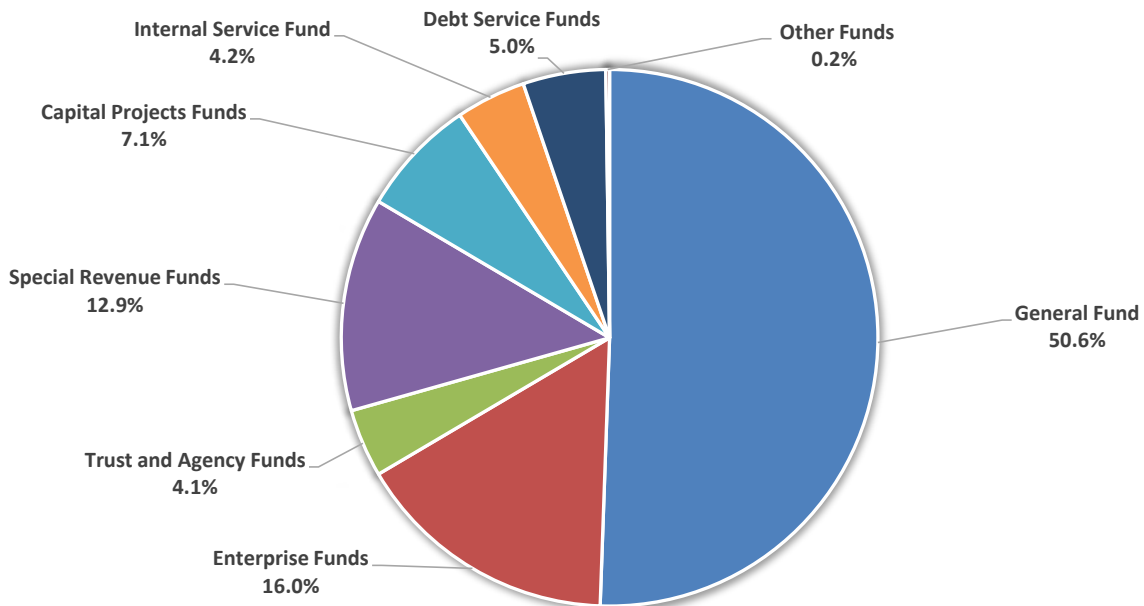
Other Funds – \$1,196,199

This category includes funds such as Specific Events, Inmate Welfare, Property Tax in Lieu of Sales Tax and the Property and Evidence Fund. These funds have been created for the purpose of separately tracking General Fund revenues that are set aside by the City for specific purposes. The largest of these funds is the Specific Events Fund, in which the City records revenues and expenditures associated with large events such as the Great Pacific Air Show, Vans US Open of Surfing and the Surf City Marathon.

City of Huntington Beach
Adopted Budget - FY 2022/23
Expenditures by Department
ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds*	TOTAL
City Council	397,182								397,182
City Attorney	2,862,118								2,862,118
City Clerk	1,165,935								1,165,935
City Treasurer	278,369								278,369
City Manager	3,262,829				629,000				3,891,829
Administrative Services	10,156,337	1,000,000			439,194	14,797,167			26,392,698
Community Development	10,300,478	100,000			2,134,164			50,000	12,584,642
Community & Library Services	14,405,373	158,202			2,406,329			803,250	17,773,154
Finance	6,553,913					7,604,808			14,158,721
Fire	52,353,505			267,989			447,815		53,069,309
Police	80,301,451				1,430,871			225,000	81,957,322
Public Works	21,388,774	14,070,009		84,612,999	30,829,268		1,627,000		152,528,050
Non-Departmental	65,570,923	22,407,909	26,534,524		30,575,456		19,759,682	117,949	164,966,443
Grand Total	268,997,187	37,736,120	26,534,524	84,880,988	68,444,282	22,401,975	21,834,497	1,196,199	532,025,772

All Funds Expenditures by Fund



City of Huntington Beach
Adopted Budget FY 2022/23
Expenditure Summary by Fund
ALL FUNDS

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
00100 General Fund	228,911,785	223,492,900	226,834,361	227,980,486	241,574,127	268,997,187	17.99%
00101 Specific Events	626,291	545,559	20,065	693,500	1,038,231	853,250	23.04%
00103 Donations Fund	752,356	781,118	604,917		1,228,641		
00122 Inmate Welfare Fund	7,039	1,456	6,849	40,000	40,000	40,000	0.00%
00127 Prop Tax in Lieu of Sales Tax	733,696	244,196	147,299		630,945	117,949	100.00%
00128 Housing Agreement		1,523,837					
00201 Air Quality Fund	106,608	102,149	15,378	531,500	1,523,302	788,188	48.30%
00204 Fourth of July Parade	277,874	368,468	99,405		20,767		
00206 Traffic Impact	914,922	2,157,222	52,308	1,690,000	2,148,895	290,000	-82.84%
00207 Gas Tax Fund	2,577,979	3,089,234	5,036,650	4,076,420	4,463,921	3,662,154	-10.16%
00209 Park Acquisition & Development	220,521				3,800		
00210 Sewer	1,898,104	85,394	2,954,357	700,000	4,063,345		-100.00%
00211 Drainage			26,749	825,000	828,171	2,845,000	244.85%
00212 Narcotics Forfeiture Federal	95,964	135,734	228,262	257,000	387,120	97,000	-62.26%
00213 Measure M Fund	4,938,458	3,156,679	3,123,030	2,318,987	5,100,440	4,378,615	88.82%
00214 Narcotics Forfeiture State	57,266	10,716		140,000	140,000	60,000	-57.14%
00215 Rehabilitation Loans	1,820,732	326,414	886,444				
00216 Property and Evidence	55,769	594	53,163	50,000	52,386	185,000	270.00%
00217 Affordable Housing In-Lieu	100,411	2,265,471	715				
00219 Traffic Congestion Relief 42	1,158,346	1,152,069	1,207,687	1,840,000	3,270,568	2,134,789	16.02%
00226 Quimby Fund	62,364	1,202,784	557,527	260,000	1,621,938		-100.00%
00227 Police Facilities Dev Impact				1,124,000	1,607,000	415,000	-63.08%
00228 Park Dev Impact Residential	1,312,625	2,949,744	3,466,058	3,776,370	8,328,263	1,663,361	-55.95%
00229 Library Development Impact	125,856	156,639	349,272	300,000	421,736	350,000	16.67%
00231 Fire Facilities Dev Impact					900,000		
00233 Housing Residual Receipts	853,163	44,576		32,000	32,000	32,000	0.00%
00234 Disability Access Fund	11,243	12,254	11,077	84,000	84,000	84,000	0.00%
00236 Public Art in Parks			90,000	35,000	245,000		-100.00%
00238 Emergency Operations Ctr		1,314,334	2,156,864		2,988,446		
00239 CDBG	1,219,904	1,308,856	2,095,989	1,238,214	1,442,601	1,413,939	14.19%
00240 HOME	92,498	578,608	649,434	1,850,751	2,372,384	760,225	-58.92%
00242 Narcotics Forfeiture -Treasury			12,121		1,506		
00243 Surf City "3" Cable Channel		286,277	371,471	501,000	786,826	623,000	24.35%
00244 CARES Act (OC Small Bus Supp)			5,423,872				
00245 CARES Act (OC City Allocation)			4,734,455				
00246 CARES Act (CESF)			93,800				
00247 CARES Act (State of CA)		1,449,224	1,453,172				
00248 CDBG CARES Funding			281,114		2,028,847		
00249 American Rescue Plan Act						29,606,925	100.00%
00250 American Rescue Plan Act (OC)					200,000		
00308 In-Lieu Parking Downtown				60,000	90,000	100,000	66.67%
00314 Infrastructure Fund	4,596,896	3,080,342	4,565,771	17,665,195	28,674,034	25,083,211	41.99%
00319 Senior Center Development	50,000	830,108	16,664				
00321 Lease Capital Project Fund	782,817	8,775	5,178,185		8,984,232		
00322 ELM Automation Fund	404,820	360,178	427,894	428,214	436,800	439,194	2.56%
00323 Technology Fund		195,523	255,157		2,175,545	1,000,000	100.00%
00324 Equipment Fund	2,514,614	2,708,843	2,833,020	7,108,898	10,621,227	11,552,909	62.51%
00350 RORF	2,547,257	2,171,922	2,044,559	6,341,783	9,367,186	6,724,331	6.03%
00352 LMIHAF	716,348	1,744,048	6,827,997	580,950	593,059	25,000	-95.70%
00401 Debt Svc HBPFA	5,036,022	5,014,747	25,751,902	2,972,364	2,972,364	2,963,159	-0.31%
00405 Debt Svc Grand Coast CFD 2000-1	1,087,014	1,088,893	1,089,637	1,089,746	1,089,746	1,092,817	0.28%
00406 Debt Svc Mello Roos	261,238	269,125	195,889				
00408 Debt Svc McDonnell CFD 2002-1	400,520	407,748	414,167	426,528	426,528	435,203	2.03%
00410 Debt Svc Bella Terra	2,297,303	2,411,658	2,410,414	2,436,393	2,436,393	2,432,661	-0.15%
00412 Pension Liability *			341,394,724	22,571,894	22,571,894	23,571,365	4.43%
00501 CUPA	247,460	247,775	254,350	262,172	316,630	267,989	2.22%
00504 Refuse Collection Service	12,050,460	12,609,084	12,934,825	13,667,909	13,941,105	14,491,848	6.03%
00506 Water	41,152,381	41,362,339	42,084,504	44,122,678	45,982,842	47,887,385	8.53%
00507 Water Master Plan	2,251,788	3,100,231	3,970,253	3,493,684	6,922,083	2,855,478	-18.27%
00508 WOCWB	254,305	305,207	303,096	1,649,000	3,560,255	1,627,000	-1.33%
00511 Sewer Service Fund	9,441,907	9,827,898	9,283,115	13,764,987	21,696,370	19,378,288	40.78%

City of Huntington Beach
Adopted Budget FY 2022/23
Expenditure Summary by Fund
ALL FUNDS

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
00551 Self Insurance Workers' Comp	4,854,532	9,757,914	12,207,363	7,084,260	7,099,767	7,242,851	2.24%
00552 Self Insurance General Liab	1,790,019	3,949,524	12,242,607	7,471,872	7,714,046	7,554,316	1.10%
00702 Retiree Insurance Fund	848,780	1,070,643	990,683	1,230,583	1,232,883	1,270,743	3.26%
00703 Retirement Supplement	5,070,595	5,572,099	5,936,961	6,273,022	6,275,322	6,334,065	0.97%
00704 Fire JPA Fund	410,550	310,101	582,801	405,866	411,434	447,815	10.34%
00709 BID Hotel/Motel	4,818,237	3,741,079	4,027,673	4,280,000	4,280,000	6,635,000	55.02%
00710 BID Downtown	89,004	82,599	94,108	90,000	94,392	106,000	17.78%
00711 Parking Structure-Bella Terra	584,635	701,025	627,170	763,018	875,332	761,427	-0.21%
00712 Parking Structure-Strand	1,293,115	1,461,773	1,328,403	1,492,612	1,604,793	1,547,243	3.66%
00715 State Grants			231,626		506,532		
00716 Section 115 Trust	13,010	36,234	48,461				
00807 Energy Efficiency	229,565	398,570	32,145		612,106	1,098,600	100.00%
00810 Prop 68 Per Capita Grant				177,952	177,952		-100.00%
00838 Jail Training Grant	9,030	6,135	15,415		12,168		
00843 HOME Program 13/14	9,137						
00854 HOME Program 06			464,879				
00863 CDBG 13/14	37,076						
00873 OCTA/Cip Grant	415,455	784,545			684,260		
00894 WMD - DHHS		18,091					
00909 UASI/OCIAC Program	1,474	2,184					
00922 Fire Grants-Other			1,500		2,500		
00949 SLESF Grant 10/11		4,255	954				
00955 Prop 69 Funding			45,678		23,322		
00960 Used Oil Grant	99,901	44,812	51,735		23,750	26,127	100.00%
00961 Hwy Bridge Replacement & Rehabilitation	8,713	41,774	134,286		990,922	3,280,000	100.00%
00963 Sr Mobility Program	243,710	256,480	224,715	235,264	245,226	292,968	24.53%
00965 Master Plan of Arterial Hwys	146,477						
00970 Bridge Preventative Maintenance Program	475,581				217,308		
00971 Asset Forfeiture 15% State Set		1,000			27,488		
00978 US Secret Services (USSS)	10,061	13,242	28,188		26,454		
00979 AB109 Public Safety Realignment	145,871	66,439	100,746	125,475	259,926	130,155	3.73%
00984 SLESF Grant	402,977	256,733	337,291	220,000	385,177	728,716	231.23%
00985 State Literacy Grant	51,441	63,728	57,979		72,139		
00995 Hwy Safety Improvement Program	196,922	2,032,102	634,860		120,133		
01208 CDBG 14/15	3,830						
01209 HOME Program 14/15	2,378						
01215 Immigration & Customs Enforce					50,000		
01220 HOME Program 15/16	76,660	141,523					
01222 Hazard Mitigation Grant Program	8,714	20,029				6,598,950	100.00%
01224 OC Regional Narc Suppression	16,628						
01228 CalRecycle City/County CRV	22,077	16,899	63,429	170,281	206,032	48,834	-71.32%
01230 AB 109 Reimbursement	2,965	21,317	21,273		1,216		
01233 OC Recycling Market Dvlpmnt Zone	1,930			6,000	6,000	6,000	0.00%
01234 Sust Bus Cert Program	1,994	981					
01235 CDBG 16/17	15,425						
01236 HOME Program 16/17	111,435	190,908					
01238 EMPG 16/17	25,391	8,212	36,965		18,100		
01240 EPIC Challenge			28,861		12,579		
01244 BSCC 16/17	13,053						
01246 CENIC E-Rate	46,675	40,585	54,045	60,000	60,000	60,000	0.00%
01247 Arterial Rehab	1,126,234	3,361,778	6,221,116	4,800,000	5,451,900	4,600,000	-4.17%
01248 Central Park Trail Rehab	25,250	5,300			4,450		
01249 Office of Traffic Safety 17/18	106,926						
01250 Domestic Violence 2018	98,829						
01251 HHW Grant Cycle HD31	7,461	10,048	3,430		23,601		
01252 Office of Traffic Safety 18/19	396,335	146,609	1,759				
01253 Domestic Violence 2019	90,489	112,654					
01255 LSTA		33,177	29,925		374		
01256 Bluff Top Path		21,292	82,961		1,544,347		
01257 Office of Traffic Safety 19/20		337,935	279,727				
01258 OTS Bike Ped Safety 19/20		16,004	9,990				

City of Huntington Beach
Adopted Budget FY 2022/23
Expenditure Summary by Fund
ALL FUNDS

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
01259 Justice Assistance Grant 2017			26,982				
01260 Justice Assistance Grant 2018			26,309				
01261 Justice Assistance Grant 2019			38,256		10,515		
01262 BSCC Mental Health Training		1,325	3,002				
01264 Domestic Violence 2020		94,640	224,410		83,611		
01265 ABC GRANT FY 20/21			26,784				
01266 OTS Bike Ped Safety 20/21			15,154		34,846		
01267 SB 2 Reimbursement			2,010	548,495	552,495	852,531	55.43%
01268 Office of Traffic Safety 20/21			422,975		422,325		
01269 Operation Stonegarden					192,900		
01270 OTS Bike Ped Safety 21/22					42,795		
01271 Office of Traffic Safety 21/22					788,000		
01272 LRSP					139,650		
01273 CRRSAA						578,011	100.00%
01274 FBI JTTF					19,000		
01275 OCTA PROJECT X						500,000	100.00%
Grand Total	359,481,474	371,741,243	773,347,578	424,421,323	516,073,568	532,025,772	25.35%

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

City of Huntington Beach
Adopted Budget - FY 2022/23
Expenditure Summary by Object Account
ALL FUNDS

Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	89,092,095	90,174,508	88,477,515	95,290,502	102,772,202	106,612,090	11.88%
Salaries, Temporary	4,741,454	5,222,349	6,312,736	5,759,191	6,381,057	6,223,653	8.06%
Salaries, Overtime	13,506,337	13,547,538	16,216,604	11,708,423	14,553,415	12,987,121	10.92%
Leave Payout	4,942,424	4,485,321	10,402,997	4,432,460	4,432,460	4,787,460	8.01%
Benefits *	68,239,173	74,624,180	409,577,488	48,266,914	64,966,711	50,303,204	4.22%
PERSONNEL SERVICES	180,521,483	188,053,895	530,987,340	165,457,490	193,105,846	180,913,528	9.34%
OPERATING EXPENSES							
Utilities	5,885,604	6,323,431	7,165,290	7,178,559	7,212,503	8,075,060	12.49%
Purchased Water	16,435,060	16,386,899	17,143,545	18,450,000	18,450,000	18,655,000	1.11%
Equipment and Supplies	7,936,046	8,185,057	7,992,142	8,262,092	10,657,913	8,521,032	3.13%
Repairs and Maintenance	16,645,002	16,825,083	18,153,719	19,337,472	21,530,193	21,688,436	12.16%
Conferences and Training	871,741	820,800	692,258	1,024,738	1,072,946	1,221,569	19.21%
Professional Services	6,453,049	7,279,529	8,395,743	11,356,057	23,339,425	14,516,651	27.83%
Other Contract Services	24,830,385	23,583,476	24,201,250	25,827,108	27,576,916	29,965,889	16.02%
Rental Expense	377,800	393,544	321,453	330,599	354,599	329,212	-0.42%
Claims Expense	1,223,424	7,726,047	17,698,397	6,759,779	6,604,179	6,759,779	0.00%
Insurance	3,719,307	3,777,228	4,749,634	5,542,672	5,542,672	5,620,320	1.40%
Pension Payments	4,766,002	5,008,769	5,493,973	5,800,000	5,800,000	5,850,000	0.86%
Contribution to Private Agency	862,239	65,000	80,000	305,000	305,000	310,000	1.64%
Payments to Other Governments	3,761,706	4,711,245	9,236,058	3,994,004	3,922,298	4,031,439	0.94%
Interdepartmental Charges	8,694,911	9,361,069	8,837,995	8,765,929	8,765,929	9,028,907	3.00%
Expense Allowances	743,292	721,650	725,334	784,667	889,744	637,079	-18.81%
Other Expenses	3,114,671	2,002,821	2,772,557	3,437,000	4,016,184	3,841,100	11.76%
OPERATING EXPENSES	106,320,238	113,171,649	133,659,347	127,155,676	146,040,501	139,051,473	9.36%
CAPITAL EXPENDITURES							
Land Purchase	3,376,810		6,781,329		373,927		
Improvements	30,420,435	25,066,824	34,386,633	40,682,723	79,695,003	62,204,841	52.90%
Equipment	3,647,698	1,545,740	3,862,759	7,938,898	20,761,286	11,366,265	43.17%
Vehicles	2,595,580	3,631,803	3,255,414	1,414,001	6,143,954	1,746,188	23.49%
Capital - Software	609,944	442,308	416,888	65,000	1,319,070	365,335	462.05%
Capitalized PP&E Offset	(13,207,446)	(5,509,068)	(7,804,349)				
CAPITAL EXPENDITURES	27,443,022	25,177,607	40,898,674	50,100,622	108,293,240	75,682,629	51.06%
NON-OPERATING EXPENSES							
Debt Service Expenses	12,929,647	12,279,984	38,539,571	37,220,215	40,388,725	39,725,384	6.73%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	25,971,211	21,849,412	22,272,022	44,484,564	28,122,501	96,650,002	117.27%
Depreciation	6,295,874	6,652,272	6,990,624				
Loans Made		4,556,425			120,000		
NON-OPERATING EXPENSES	45,196,731	45,338,093	67,802,217	81,707,535	68,633,982	136,378,142	66.91%
Grand Total	359,481,474	371,741,243	773,347,578	424,421,323	516,073,568	532,025,772	25.35%

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

City of Huntington Beach
Adopted Budget - FY 2022/23
Expenditure Summary by Object Account
GENERAL FUND

Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	79,593,433	80,139,436	77,768,689	81,853,720	87,391,722	91,569,566	11.87%
Salaries, Temporary	4,137,125	4,296,033	5,464,140	5,134,840	5,522,840	5,637,029	9.78%
Salaries, Overtime	11,946,950	11,004,205	13,829,710	10,340,469	12,421,753	11,662,046	12.78%
Leave Payout	4,677,204	3,969,215	9,738,434	4,432,460	4,432,460	4,432,460	0.00%
Benefits	59,864,672	65,300,132	61,167,123	41,409,956	55,460,734	43,000,943	3.84%
PERSONNEL SERVICES	160,219,383	164,709,020	167,968,095	143,171,445	165,229,509	156,302,044	9.17%
OPERATING EXPENSES							
Utilities	4,862,601	5,076,683	5,532,436	5,833,219	5,833,563	6,519,820	11.77%
Equipment and Supplies	5,799,816	5,474,845	5,341,277	5,730,266	6,093,324	5,950,887	3.85%
Repairs and Maintenance	12,412,224	11,333,450	11,965,824	12,928,315	14,163,708	13,536,265	4.70%
Conferences and Training	745,294	718,415	607,506	783,288	808,265	990,119	26.41%
Professional Services	3,854,791	3,688,814	2,456,500	3,964,095	6,610,824	6,944,622	75.19%
Other Contract Services	6,293,744	5,259,312	5,459,530	5,884,928	6,389,423	6,796,242	15.49%
Rental Expense	321,411	337,382	290,556	294,599	303,599	293,212	-0.47%
Claims Expense	20,767	47,430	11,122	500,000	344,400	500,000	0.00%
Insurance	54,865	37,511	10,637	39,352	39,352		-100.00%
Contribution to Private Agency	822,239			225,000	225,000	225,000	0.00%
Payments to Other Governments	3,106,419	3,541,097	3,268,709	3,476,390	3,496,390	3,473,390	-0.09%
Expense Allowances	710,786	690,813	690,814	758,967	864,044	611,379	-19.45%
Other Expenses	2,156,040	1,097,356	1,754,045	2,330,000	2,905,263	2,725,600	16.98%
OPERATING EXPENSES	41,160,996	37,303,108	37,388,956	42,748,419	48,077,154	48,566,536	13.61%
CAPITAL EXPENDITURES							
Land Purchase	1,290,010		370,432				
Improvements	230,003	83,849	2,620		114,513		
Equipment	571	50,156	1,745				
Vehicles	89,873	6,843					
CAPITAL EXPENDITURES	1,610,458	140,848	374,798		114,513		
NON-OPERATING EXPENSES							
Debt Service Expenses	1,563,655	1,863,181	1,911,431	1,918,137	2,061,243	768,923	-59.91%
Transfers to Other Funds	24,357,292	19,476,744	19,191,081	40,142,485	26,091,707	63,359,684	57.84%
NON-OPERATING EXPENSES	25,920,947	21,339,924	21,102,512	42,060,622	28,152,950	64,128,607	52.47%
Grand Total	228,911,785	223,492,900	226,834,361	227,980,486	241,574,127	268,997,187	17.99%

Table of Organization

FISCAL YEAR 2022-23 BUDGET



City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel

ALL FUNDS						
DEPARTMENT	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change From Prior Year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	5.00	1.00
City Treasurer	2.00	1.50	1.50	1.50	1.50	0.00
City Manager	8.00	7.00	7.00	8.00	14.00	6.00
Administrative Services	44.00	33.00	34.00	38.00	38.00	0.00
Community Development	49.50	54.00	54.00	57.50	57.50	0.00
Community & Library Services	64.25	60.25	60.25	62.25	62.25	0.00
Finance	33.00	31.50	31.50	32.50	34.50	2.00
Fire	198.00	200.00	200.00	201.00	201.00	0.00
Police	365.50	356.00	357.00	357.00	353.00	(4.00)
Public Works	207.00	199.00	201.00	207.00	211.00	4.00
Total	987.25	958.25	962.25	980.75	989.75	9.00

GENERAL FUND						
DEPARTMENT	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change From Prior Year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	5.00	1.00
City Treasurer	2.00	1.50	1.50	1.50	1.50	0.00
City Manager	7.15	7.00	7.00	8.00	14.00	6.00
Administrative Services	37.20	34.32	31.55	34.47	35.17	0.70
Community Development	45.17	49.52	49.52	53.02	52.85	(0.17)
Community & Library Services	58.91	56.41	56.41	58.41	58.50	0.09
Finance	31.42	29.92	30.10	31.10	32.10	1.00
Fire	194.10	196.20	196.30	197.30	197.30	0.00
Police	362.50	353.00	355.00	355.00	351.00	(4.00)
Public Works	97.75	53.00	53.50	55.90	56.40	0.50
Total	852.20	796.87	796.88	810.70	815.82	5.12

Note: Reflects the Table of Organization for Fiscal Year 2022/23; however, 12 positions are defunded.

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City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>CITY COUNCIL</u>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member *	6.00	6.00	6.00	6.00	6.00
Mayor *	1.00	1.00	1.00	1.00	1.00
Total - City Council	8.00	8.00	8.00	8.00	8.00

* Mayor and Council Members are not included in the FTE Count.

<u>CITY ATTORNEY</u>					
Assistant City Attorney	1.00	1.00	1.00		
Chief Assistant City Attorney	2.00	2.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney III				1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00	1.00	1.00
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	3.00
Senior Legal Assistant	1.00	1.00	1.00	2.00	2.00
Senior Trial Counsel			1.00	1.00	1.00
Total - City Attorney	11.00	11.00	11.00	11.00	11.00

<u>CITY CLERK</u>					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Records Specialist					1.00 ¹
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
Total - City Clerk	4.00	4.00	4.00	4.00	5.00

<u>CITY TREASURER</u>					
Administrative Analyst	0.50				
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
Total - City Treasurer	2.00	1.50	1.50	1.50	1.50

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>CITY MANAGER</u>					
Administrative Aide				1.00	1.00
Administrative Assistant	1.00	1.00	1.00		
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	2.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Council Policy Analyst				1.00	1.00
Deputy Director of Homelessness & Behavioral Health Services **					1.00
Director of Organizational Learning & Engagement	1.00				
Executive Assistant	1.00				1.00 ²
Public Affairs Manager				1.00	1.00
Principal Administrative Analyst		2.00	2.00	1.00	1.00
Social Services Supervisor **					1.00
Social Worker **					2.00 ³
Volunteer Services Coordinator **					1.00
Total - City Manager	8.00	7.00	7.00	8.00	14.00

** Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

<u>ADMINISTRATIVE SERVICES</u>					
Director of Administrative Services		1.00	1.00	1.00	1.00
Deputy Director of Administrative Services		1.00	1.00	1.00	1.00
Principal Administrative Analyst **			1.00		
<i>Subtotal Administration</i>		<i>2.00</i>	<i>3.00</i>	<i>2.00</i>	<i>2.00</i>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00				
Personnel Analyst Principal	1.00	1.00	1.00	2.00	2.00
Personnel Analyst Senior	3.00	2.00	2.00	1.00	1.00
Personnel Analyst		2.00	2.00	1.00	1.00
Personnel Assistant	3.00	2.00	2.00	1.00	1.00

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>ADMINISTRATIVE SERVICES (continued)</u>					
Risk Management Specialist	2.00	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior HR Technician				3.00	3.00
Senior Risk Management Analyst	1.00				
<i>Subtotal Human Resources</i>	<i>14.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>12.00</i>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00				
GIS Analyst II	4.00	1.00	1.00	1.00	1.00
Information Technology Analyst I		3.00	3.00	1.00	1.00
Information Technology Analyst II	3.00	1.00	1.00	2.00	2.00
Information Technology Analyst III	1.00			1.00	1.00
Information Technology Analyst IV	4.00	3.00	3.00	3.00	3.00
Information Technology Analyst Senior	5.00	2.00	2.00	3.00	3.00
Information Technology Technician I	2.00	1.00	1.00	2.00	2.00
Information Technology Technician III	1.00	2.00	2.00	2.00	2.00
Information Technology Technician IV	1.00				
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00				
Information Tech Project Coordinator				1.00	1.00
Information Tech Supervisor				1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Info Tech Manager		1.00	1.00	1.00	1.00
Senior Info Tech Technician	2.00	2.00	2.00	2.00	2.00
Senior Telecommunication Technician	1.00				
<i>Subtotal Information Services</i>	<i>30.00</i>	<i>20.00</i>	<i>20.00</i>	<i>24.00</i>	<i>24.00</i>
Total - Administrative Services	44.00	33.00	34.00	38.00	38.00

** Position transferred from the Administrative Services Department to the Fire Department beginning FY 2021/22

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>COMMUNITY DEVELOPMENT</u>					
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Deputy Director of Comm Dvlpmt	2.00	2.00	2.00	2.00	2.00
Principal Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.50	2.00	2.00	2.00	2.00
GIS Analyst II		1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<i>8.50</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>
Planning Manager	1.00	1.00	1.00	1.00	1.00
Principal Planner		1.00	1.00	1.00	1.00
Senior Planner	3.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	3.00	3.00	4.00	4.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Senior Permit Technician	3.00	4.00	4.00	4.00	4.00
Permit Technician				1.00	1.00
Administrative Secretary		1.00	1.00	1.00	1.00
Office Assistant II				1.00	1.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	1.00	1.00	1.00	1.00
Inspection Manager				1.00	1.00
Inspection Supervisor	2.00	1.00	1.00		
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	1.00	1.00	1.00	1.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
<i>Subtotal Development Services</i>	<i>30.00</i>	<i>28.00</i>	<i>28.00</i>	<i>31.00</i>	<i>31.00</i>
Housing Manager		1.00	1.00	1.00	1.00
Real Estate & Project Manager	1.00				
Administrative Analyst Senior	1.00	1.00	1.00	1.50	1.50
Administrative Aide		1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>COMMUNITY DEVELOPMENT (continued)</u>					
Code Enforcement Officer I	1.00	3.00	3.00	3.00	3.00
Code Enforcement Officer II	2.00	4.00	4.00	4.00	4.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Economic Development Manager		1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Community Enhancement</i>	<i>11.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.50</i>	<i>17.50</i>
Total - Community Development	49.50	54.00	54.00	57.50	57.50
<u>COMMUNITY & LIBRARY SERVICES</u>					
Director of Community & Library Services		1.00	1.00	1.00	1.00
Director of Community Services	1.00				
Director of Library Services	1.00				
Deputy Director of Community & Library Services		1.00	1.00	1.00	1.00
Principal Administrative Analyst				1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00		
Administrative Aide				1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	1.00	1.00		
Park Development Project Coordinator	1.00				
<i>Subtotal Administration</i>	<i>5.50</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>
Administrative Secretary	0.50				
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	2.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Specialist	1.00	2.00	2.00	2.00	2.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking & Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking & Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking & Camping Leadworker	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	1.00				
<i>Subtotal Facilities & Events</i>	<i>12.50</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>COMMUNITY & LIBRARY SERVICES (continued)</u>					
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	4.00	4.00	4.00	5.00	5.00
Comm Svcs Recreation Specialist	6.00	6.00	6.00	5.00	5.00
Administrative Secretary				1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Services Assistant	1.00	1.00	1.00		
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor		1.00	1.00	1.00	1.00
Social Worker	1.00				
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Programs & Services</i>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Community Services Manager		1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Librarian	5.00	4.00	4.00	6.00	6.00
Library Services Clerk	6.50	5.50	5.50	6.50	6.50
Library Specialist	3.00	2.00	2.00	2.00	2.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00		
<i>Subtotal Library & Cultural Services</i>	<u>29.25</u>	<u>27.25</u>	<u>27.25</u>	<u>29.25</u>	<u>29.25</u>
Total - Community & Library Services	64.25	60.25	60.25	62.25	62.25

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>FINANCE</u>					
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Accounting Technician II					1.00 ⁴
Administrative Aide				1.00	1.00
Administrative Assistant	1.50	1.50	1.50	0.50	0.50
Information Technology Analyst Senior		1.00	1.00	1.00	1.00
<i>Subtotal Finance Administration</i>	<i>3.50</i>	<i>4.50</i>	<i>4.50</i>	<i>4.50</i>	<i>5.50</i>
Finance Manager - Budget	1.00			1.00	1.00
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Finance Analyst	3.00	2.00	2.00	1.00	1.00
Senior Buyer		1.00	1.00	1.00	1.00
Buyer	2.00	1.00	1.00	1.00	1.00
<i>Subtotal Budget Management</i>	<i>7.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Principal Finance Analyst		1.00	1.00	1.00	1.00
Project Manager	1.00				
Senior Finance Analyst		1.00	1.00		
Senior Accountant	1.00	1.00	1.00	2.00	2.00
Accounting Technician Supervisor		1.00	1.00	2.00	2.00
Senior Accounting Technician	2.00	1.00	1.00		1.00 ⁵
Accounting Technician II	4.00	3.00	3.00	3.00	3.00
Payroll Specialist	1.00	1.00	1.00	2.00	2.00
Senior Payroll Technician	2.00	1.00	1.00		
<i>Subtotal Accounting Services</i>	<i>12.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.50	1.00	1.00		
Senior Accountant				1.00	1.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00
Business License Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	2.00	2.00
Accounting Technician II	5.00	5.00	5.00	5.00	5.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Revenue Services</i>	<i>10.50</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>12.00</i>
Total - Finance	33.00	31.50	31.50	32.50	34.50

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>	
<u>FIRE</u>						
Fire Chief	1.00	1.00	1.00	1.00	1.00	S
Administrative Analyst Principal		1.00	1.00	1.00	1.00	
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
<i>Subtotal Administration</i>	<i>5.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	
Administrative Analyst **				1.00	1.00	
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00					
Administrative Fire Captain ^	2.00	2.00	2.00	2.00	2.00	S
Administrative Secretary	3.00	2.00	2.00	2.00	2.00	
Assistant Fire Marshal	1.00					
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00	
Fire Battalion Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Marshal		1.00	1.00	1.00	1.00	
Fire Prevention Inspector I		1.00	1.00	1.00	1.00	
Fire Prevention Inspector II	4.00	4.00	4.00	4.00	4.00	
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	1.00					
Senior Permit Technician	1.00					
<i>Subtotal Professional Standards</i>	<i>19.00</i>	<i>16.00</i>	<i>16.00</i>	<i>17.00</i>	<i>17.00</i>	
Administrative Fire Captain ^	1.00	1.00	1.00	1.00	1.00	S
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	
Emergency Medical Services Coordinator	1.00					
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	4.00	4.00	4.00	4.00	4.00	S
Fire Captain	30.00	30.00	30.00	30.00	30.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Engineer	30.00	30.00	30.00	30.00	30.00	S
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	
Firefighter	12.00	12.00	12.00	12.00	12.00	S
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00	S
<i>Subtotal Emergency Response</i>	<i>159.00</i>	<i>158.00</i>	<i>158.00</i>	<i>158.00</i>	<i>158.00</i>	

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>	
<u>FIRE (continued)</u>						
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Marine Safety Battalion Chief	3.00	3.00	3.00	3.00	3.00	S
Marine Safety Captain	10.00	12.00	12.00	12.00	12.00	S
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	S
Ocean Lifeguard Specialist		3.00	3.00	3.00	3.00	S
<i>Subtotal Marine Safety</i>	<i>15.00</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	
<i>Subtotal Sworn</i>	<i>145.00</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	S
<i>Subtotal Non-Sworn</i>	<i>53.00</i>	<i>50.00</i>	<i>50.00</i>	<i>51.00</i>	<i>51.00</i>	
Total - Fire	198.00	200.00	200.00	201.00	201.00	

** Position transferred from the Administrative Services Department to the Fire Department beginning FY 2021/22

<u>POLICE</u>						
Police Chief	1.00	1.00	1.00	1.00	1.00	S
Assistant Chief of Police	1.00	1.00	1.00			S
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Office Assistant II				1.00	1.00	
<i>Subtotal Administration</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	
Police Captain				1.00	1.00	S
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	S
Police Sergeant	3.00	3.00	3.00	3.00	3.00	S
Police Officer	3.00	3.00	3.00	3.00	3.00	S
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	
Community Relations Officer		1.00	1.00	1.00	1.00	
Community Relations Specialist **	1.00	2.00	2.00	2.00	1.00	
<i>Subtotal Administrative Operations</i>	<i>9.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>11.00</i>	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Sergeant	6.00	6.00	6.00	7.00	7.00	S
Police Officer	37.00	37.00	37.00	37.00	37.00	S
Deputy Director of Homelessness & Behavioral Health Services **			1.00	1.00		
Social Services Supervisor **				1.00		

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>	
<u>POLICE (continued)</u>						
Volunteer Services Coordinator **				1.00		
Senior Helicopter Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking/Traffic Control Officer	16.00	10.00	10.00	10.00	10.00	
Community Services Officer	3.00	3.00	3.00	1.00	1.00	
Detention Administrator	1.00					
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00	
Detention Officer	9.00	9.00	9.00	9.00	9.00	
<i>Subtotal Special Operations</i>	<i>86.00</i>	<i>79.00</i>	<i>80.00</i>	<i>81.00</i>	<i>78.00</i>	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	4.00	4.00	4.00	4.00	4.00	S
Police Sergeant	14.00	14.00	14.00	14.00	14.00	S
Police Officer ^	112.00	112.00	112.00	111.00	111.00	S
Police Recruit	4.00					
<i>Subtotal Patrol</i>	<i>135.00</i>	<i>131.00</i>	<i>131.00</i>	<i>130.00</i>	<i>130.00</i>	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Sergeant	5.00	5.00	5.00	5.00	5.00	S
Police Officer	39.00	39.00	39.00	39.00	39.00	S
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Analyst Senior				1.00	1.00	
Crime Scene Investigator	2.00	4.00	4.00	5.00	5.00	
Police Services Specialist	3.00	2.00	2.00	2.00	2.00	
Community Services Officer	9.00	6.00	6.00	5.00	5.00	
Latent Fingerprint Examiner	2.50	2.00	2.00	2.00	2.00	
Police Photo/Imaging Specialist	1.00					
<i>Subtotal Investigations</i>	<i>66.50</i>	<i>63.00</i>	<i>63.00</i>	<i>64.00</i>	<i>64.00</i>	
Police Admin Services Division Manager	1.00	1.00	1.00	1.00	1.00	
Police Support Services Manager		1.00	1.00	1.00	1.00	
Police Administrative Services Manager				2.00	2.00	
Community Services Officer	1.00	1.00	1.00	2.00	2.00	
Police Services Specialist	7.00	6.00	6.00	6.00	6.00	

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>POLICE (continued)</u>					
Police Communications Manager	1.00	1.00	1.00		
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Communications Operator-PD ^	18.00	18.00	18.00	18.00	18.00
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00
Personnel Assistant		1.00	1.00	1.00	1.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Police Records Administrator	1.00	1.00	1.00		
Police Records Supervisor	3.00	3.00	3.00	4.00	4.00
Police Records Specialist	11.00	11.00	11.00	10.00	10.00
Police Records Technician	6.00	5.00	5.00	4.00	4.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Crewleader	1.00	1.00	1.00		
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Accounting Technician II	3.00	3.00	3.00	2.00	2.00
Information Technology Analyst II		1.00	1.00	1.00	1.00
Information Technology Analyst IV		1.00	1.00	1.00	1.00
Information Technology Technician IV		1.00	1.00	1.00	1.00
<i>Subtotal Support Services</i>	<i>66.00</i>	<i>69.00</i>	<i>69.00</i>	<i>67.00</i>	<i>67.00</i>
<i>Subtotal Sworn</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i> ^s
<i>Subtotal Non-Sworn</i>	<i>132.50</i>	<i>123.00</i>	<i>124.00</i>	<i>124.00</i>	<i>120.00</i>
Total - Police	365.50	356.00	357.00	357.00	353.00

** Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

<u>PUBLIC WORKS</u>					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Deputy Director of Public Works		2.00	2.00	2.00	2.00
Administrative Services Manager		1.00	1.00	1.00	1.00
Project Manager	1.00				
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Aide			1.00	1.00	1.00
Administrative Analyst		2.00	3.00	2.00	2.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>PUBLIC WORKS (continued)</u>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Office Assistant II	4.00	5.00	5.00	5.00	5.00
Office Specialist	1.00				
Real Estate & Project Manager				1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<i>15.00</i>	<i>19.00</i>	<i>21.00</i>	<i>21.00</i>	<i>21.00</i>
Operations Manager		1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00				
General Services Manager	1.00				
Accounting Technician II	1.00				
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator	3.00	2.00	2.00	2.00	2.00
Beach Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Beach Maintenance Service Worker	1.00	1.00	1.00	1.00	1.00
Beach Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	1.00	1.00	1.00	1.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	3.00	3.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	5.00	5.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	2.00	2.00	4.00	4.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	6.00	6.00
Mechanic II	4.00	3.00	3.00	3.00	3.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>PUBLIC WORKS (continued)</u>					
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	2.00	2.00	2.00	2.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	2.00	2.00	2.00	2.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Maintenance & Operations</i>	<i>66.00</i>	<i>58.00</i>	<i>58.00</i>	<i>62.00</i>	<i>62.00</i>
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Field Service Representative	2.00	1.00	1.00	1.00	2.00 ⁶
GIS Analyst II		2.00	2.00	2.00	2.00
SCADA Coordinator	1.00				
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00				
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00				
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Utilities Manager	1.00				
Utilities Technology Coordinator		1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Maint Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maint Leadworker	6.00	6.00	6.00	6.00	7.00 ⁷
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>PUBLIC WORKS (continued)</u>					
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00
Water Distribution Superintendent		1.00	1.00	1.00	1.00
Water Distribution Supervisor	1.00				
Water Equipment Operator	4.00	4.00	4.00	4.00	5.00 ⁸
Water Meter Reader	2.00	2.00	2.00	2.00	
Water Meter Repair Technician	5.00	5.00	5.00	5.00	4.00 ¹⁰
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Service Worker	13.00	13.00	13.00	13.00	13.00
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00
Water Systems Technician III	3.00	3.00	3.00	3.00	4.00 ¹¹
Water Utility Locator	1.00	1.00	1.00	1.00	2.00 ¹²
<i>Subtotal Utilities</i>	<i>88.00</i>	<i>86.00</i>	<i>86.00</i>	<i>86.00</i>	<i>88.00</i>
Transportation Manager	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Traffic Engineer	2.00	2.00	2.00	2.00	2.00
Signs & Markings Crewleader	1.00				
Signs Leadworker	1.00				
Signs/Markings Equipment Operator	1.00				
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	3.00 ¹³
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Transportation</i>	<i>13.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>11.00</i>
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant	2.00	2.00	2.00	2.00	2.00
Construction Inspector II	1.00	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00	1.00

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Adopted</u>
<u>PUBLIC WORKS (continued)</u>					
Contract Administrator	3.00	3.00	3.00	6.00	7.00 ¹⁴
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Park Development Project Coordinator		1.00	1.00		
Principal Civil Engineer	3.00	3.00	3.00	3.00	3.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Engineering</i>	<i>25.00</i>	<i>26.00</i>	<i>26.00</i>	<i>28.00</i>	<i>29.00</i>
Total - Public Works	207.00	199.00	201.00	207.00	211.00
<u>GRAND TOTAL</u>	987.25	958.25	962.25	980.75	989.75

NOTES:

^S Sworn Public Safety position

[^] There are 12 defunded positions included in the FTE count as follows:

(2) Administrative Fire Captain

(9) Police Officer

(1) Communications Operator-PD

¹ Position to centralize Public Records management

² New position to assist City Manager's Office

³ Retitle of one Community Relations Specialist and addition of one Social Worker to assist with Homeless caseload

⁴ Position assigned to the Concierge and Accounts Payable teams

⁵ New position for succession planning within Municipal Services Division

⁶ Position restructuring due to implementation of Automated Water Meter Infrastructure (AMI)

⁷ Position added to enhance water system maintenance

⁸ Position added to enhance water system maintenance

⁹ Position restructuring due to implementation of Automated Water Meter Infrastructure (AMI)

¹⁰ Position restructuring due to implementation of Automated Water Meter Infrastructure (AMI)

¹¹ Position to focus on air quality mandates and Water Production and Flood Control reporting

¹² Position added to assist with high volume of requests

¹³ Position added to improve traffic signal maintenance response

¹⁴ Position to administer increased volume of construction contracts within the approved Capital Improvement Program (CIP)

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CITY OF HUNTINGTON BEACH

Department Budgets

FISCAL YEAR 2022-23 BUDGET





City of Huntington Beach
City Council
Adopted Budget – FY 2022/23

Mayor
Mayor Pro-Tem
City Council Member (5)

Administrative Assistant

The City Council is the policy setting body of the City. City Council duties include: establishing goals and policies, enacting or taking positions on state and federal legislation, adopting the City's operating and capital budgets, approving major initiatives, and appropriating the funds necessary to execute them and provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

In February 2022, the City Council adopted the following strategic priorities to guide the City's ongoing initiatives, projects and programs throughout the calendar year:

- Increase and expand community engagement efforts
- Enhance homeless response services and develop innovative solutions to significantly reduce homelessness
- Enhance and maintain capital infrastructure and park systems
- Support, promote and diversify our economic base
- Maintain the overall financial stability of the City and enhance public safety

These goals are used as a frame of reference in evaluating requests for action brought before the City Council.



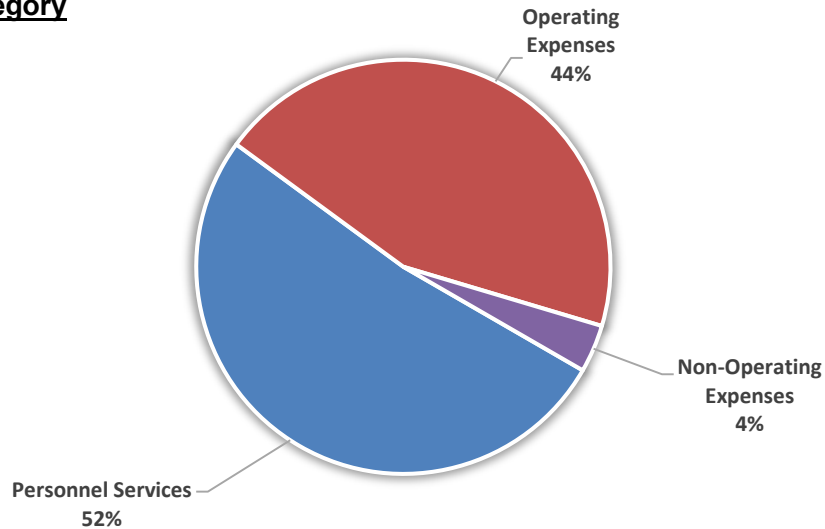
City Council

Adopted Budget - FY 2022/23

Summary Charts

DEPARTMENT

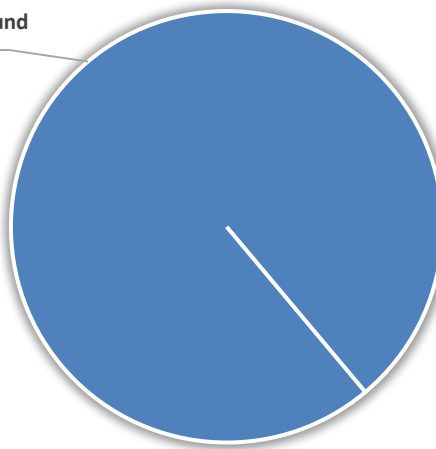
Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	195,064	215,075	207,883	199,580	221,121	205,489
Operating Expenses	142,757	144,078	148,673	168,700	168,791	176,920
Non-Operating Expenses				15,455		14,773
Total Expenditures by Category	337,821	359,153	356,556	383,735	389,912	397,182

Expenditures by Fund

00100 General Fund
100%



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	337,821	359,153	356,556	383,735	389,912	397,182
Total Expenditures by Fund	337,821	359,153	356,556	383,735	389,912	397,182

City Council
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	87,048	89,686	90,068	89,586	95,672	96,399	7.60%
Salaries, Overtime	130	1,152	2,875				
Leave Payouts	4,509	7,786	8,753				
Benefits	103,377	116,451	106,187	109,994	125,449	109,090	-0.82%
PERSONNEL SERVICES	195,064	215,075	207,883	199,580	221,121	205,489	2.96%
OPERATING EXPENSES							
Equipment and Supplies	1,048	2,122	3,409	4,970	5,061	4,970	0.00%
Conferences and Training	18,600	12,404	13,459	26,100	26,100	26,100	0.00%
Expense Allowances	123,109	129,552	131,806	137,630	137,630	145,850	5.97%
OPERATING EXPENSES	142,757	144,078	148,673	168,700	168,791	176,920	4.87%
NON-OPERATING EXPENSES							
Transfers to Other Funds				15,455		14,773	-4.41%
NON-OPERATING EXPENSES				15,455		14,773	-4.41%
Grand Total	337,821	359,153	356,556	383,735	389,912	397,182	3.50%
General Fund	337,821	359,153	356,556	383,735	389,912	397,182	3.50%
Grand Total	337,821	359,153	356,556	383,735	389,912	397,182	3.50%
Personnel Summary	1.00	1.00	1.00	1.00	1.00	1.00	0.00

City Council
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	87,048	89,686	90,068	89,586	95,672	96,399	7.60%
Salaries, Overtime	130	1,152	2,875				
Leave Payouts	4,509	7,786	8,753				
Benefits	103,377	116,451	106,187	109,994	125,449	109,090	-0.82%
PERSONNEL SERVICES	195,065	215,075	207,883	199,580	221,121	205,489	2.96%
OPERATING EXPENSES							
Equipment and Supplies	1,048	2,122	3,409	4,970	5,061	4,970	0.00%
Conferences and Training	18,600	12,404	13,459	26,100	26,100	26,100	0.00%
Expense Allowances	123,109	129,552	131,806	137,630	137,630	145,850	5.97%
OPERATING EXPENSES	142,757	144,079	148,673	168,700	168,791	176,920	4.87%
NON-OPERATING EXPENSES							
Transfers to Other Funds				15,455		14,773	-4.41%
NON-OPERATING EXPENSES				15,455		14,773	-4.41%
Total	337,821	359,153	356,556	383,735	389,912	397,182	3.50%
Personnel Summary	1.00	1.00	1.00	1.00	1.00	1.00	0.00

City Council
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

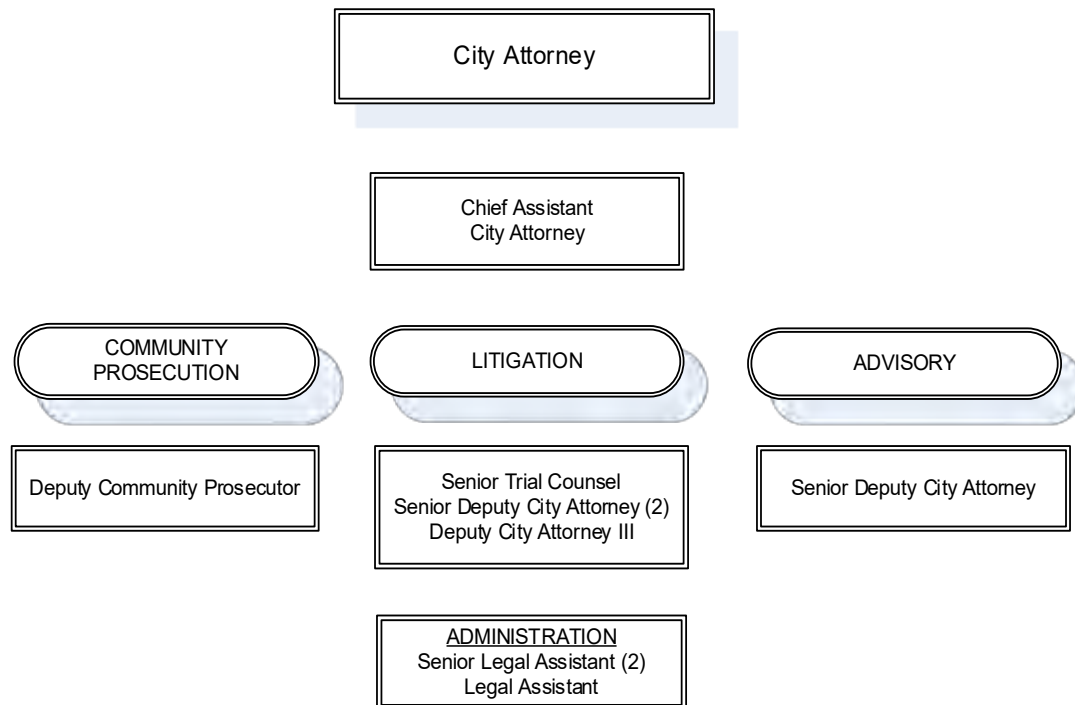
Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
City Council							
PERSONNEL SERVICES							
Salaries, Permanent	87,048	89,686	90,068	89,586	95,672	96,399	7.60%
Salaries, Overtime	130	1,152	2,875				
Leave Payouts	4,509	7,786	8,753				
Benefits	103,377	116,451	106,187	109,994	125,449	109,090	-0.82%
PERSONNEL SERVICES	195,065	215,075	207,883	199,580	221,121	205,489	2.96%
OPERATING EXPENSES							
Equipment and Supplies	1,048	2,122	3,409	4,970	5,061	4,970	0.00%
Conferences and Training	18,600	12,404	13,459	26,100	26,100	26,100	0.00%
Expense Allowances	123,109	129,552	131,806	137,630	137,630	145,850	5.97%
OPERATING EXPENSES	142,757	144,079	148,673	168,700	168,791	176,920	4.87%
NON-OPERATING EXPENSES							
Transfers to Other Funds				15,455		14,773	-4.41%
NON-OPERATING EXPENSES				15,455		14,773	-4.41%
Total	337,821	359,153	356,556	383,735	389,912	397,182	3.50%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI).



City of Huntington Beach City Attorney Adopted Budget – FY 2022/23





Our Mission: To provide the best possible representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in all matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney defends the City in every lawsuit, prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents, and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute.

Michael E. Gates, City Attorney (Elected in 2014)

The City Attorney's Office consists of an elected City Attorney, Chief Assistant City Attorney, a Deputy Community Prosecutor, three Senior Deputy City Attorneys, a Senior Trial Counsel, three support staff, and law school externs.

Ongoing Activities & Projects

City Attorney

- Manages daily office operations of the City Attorney's Office;
- Defends the City of Huntington Beach and its Police Officers in all lawsuits;
- Takes cases to trial on all lawsuits, including police use of force cases;
- Provides leadership and oversight in the handling of lawsuits and trials;
- Provides leadership and oversight in preparation of City Ordinances;
- Provides leadership and oversight to the Community Prosecution program;
- Develops and manages the Department's annual budget;
- Coordinates active intern and extern programs for college and graduate students; and
- Provides citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

Community Prosecutor Program

At the direction of the City Attorney, the Deputy Community Prosecutor leads the City's prosecutorial efforts for State Law Penal Code and City Municipal Code Misdemeanor violations that occur in the City. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutor conducts legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutor provides legal advice, legal opinions and training to law enforcement personnel.

Municipal Advisory Services

- Interpret the City Charter and all City Ordinances;
- Provide ongoing legal advice to all City Departments;
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings;
- Coordinate Public Records Act responses;
- Prosecute all criminal violations of the Municipal and Zoning Codes;
- Provide for or assist in civil citation hearings;
- Research, advise, and prepare all Ordinances, Resolutions, and agreements;
- Review and approve all insurance forms and indemnification waivers submitted to the City;
- Maintain standardized agreements and contract processing;
- Review and advise regarding changes in State law impacting the City; and
- Assist in negotiations regarding agreements that generate revenue for the City.

Litigation Services

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts;
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges;
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment;
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus;
- Supervise outside counsel, as-needed;
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation;
- Represent staff at depositions in third party litigation in which the City is not a party;
- Assist staff in preparation of bankruptcy matters involving the City; and
- Provide assistance to staff in small claims disputes involving the City.

Community Prosecution Services

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach;
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases;
- Interview and work with victims and witnesses;
- Conduct legal research and draft motions;
- Represent the people in all Superior Court proceedings from arraignment through trial; and
- Provide legal advice, legal opinions, and training to law enforcement personnel.

Accomplishments & Objectives

- Brought nearly all of the lawsuit (litigation) handling in-house, saving taxpayers millions of dollars. Currently, approximately 95% of all legal matters are handled in-house by the City Attorney's Office, sparing the excessive expense of hiring outside legal counsel;
- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement;

- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet);
- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments;
- Provided hundreds of legal opinions to other departments and countless hours of legal Counsel to the City and City Council; and much more.

Civil Citation Hearings

- Managed over 40 Civil Citation Hearings for City's Hearing Officer.

Code Violations

- Prosecuted hundreds Municipal Code Violations on behalf of the City.

Training

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

Additional Highlights

- Responded to over 500 Requests for Legal Services from other City Departments.
- Responded to over 100 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

FY 2022/23 Objectives

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters. The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices.

The City Attorney, with the support of City Council, will continue a strong effort in current litigation with regard to issues of local control, i.e., local policing, local zoning, local housing, and local planning, including maintaining and even defending the City's local control efforts, which are currently being undermined by recent State legislation.

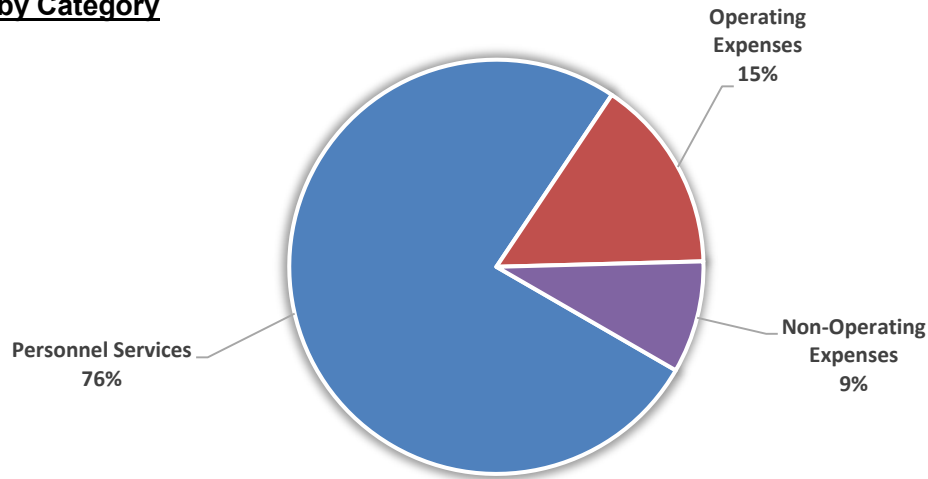
The City Attorney's Office is pleased to continue and enter our fourth year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community Prosecutor provides legal advice/opinions and training to law enforcement personnel. She works closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well.

City Attorney
Adopted Budget - FY 2022/23
Summary Charts

DEPARTMENT

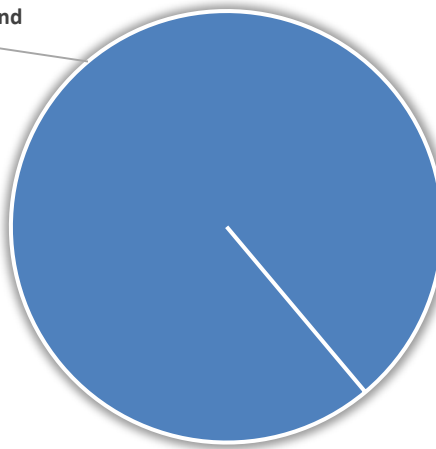
Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	2,284,064	2,382,746	2,336,461	1,912,160	2,219,262	2,177,365
Operating Expenses	347,586	255,314	298,421	434,251	434,251	434,251
Non-Operating Expenses				250,688		250,502
Total Expenditures by Category	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118

Expenditures by Fund

00100 General Fund
100%



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118
Total Expenditures by Fund	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118

City Attorney
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,433,893	1,462,780	1,431,287	1,453,094	1,509,508	1,686,322	16.05%
Salaries, Overtime	2,857	496	(117)				
Leave Payouts	65,107	61,598	74,426				
Benefits	782,207	857,873	830,866	459,066	709,754	491,043	6.97%
PERSONNEL SERVICES	2,284,064	2,382,746	2,336,461	1,912,160	2,219,262	2,177,365	13.87%
OPERATING EXPENSES							
Utilities		1,893					
Equipment and Supplies	41,490	30,029	16,753	22,800	22,800	22,800	0.00%
Repairs and Maintenance	11						
Conferences and Training	6,396	2,236	3,254	1,875	1,875	1,875	0.00%
Professional Services	148,906	46,030	13,052	342,865	342,865	342,865	0.00%
Other Contract Services	138,783	157,448	250,326	48,711	48,711	48,711	0.00%
Expense Allowances	12,000	17,677	15,036	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	347,586	255,314	298,421	434,251	434,251	434,251	0.00%
NON- OPERATING EXPENSES							
Transfers to Other Funds				250,688		250,502	-0.07%
NON-OPERATING EXPENSES				250,688		250,502	-0.07%
Grand Total	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118	10.20%
General Fund	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118	10.20%
Grand Total	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118	10.20%
Personnel Summary	11.00	11.00	11.00	11.00	11.00	11.00	0.00

City Attorney
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,433,893	1,462,780	1,431,287	1,453,094	1,509,508	1,686,322	16.05%
Salaries, Overtime	2,857	496	(117)				
Leave Payouts	65,107	61,598	74,426				
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PERSONNEL SERVICES	2,284,064	2,382,746	2,336,461	1,912,160	2,219,262	2,177,365	13.87%
OPERATING EXPENSES							
Utilities		1,893					
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Repairs and Maintenance	11						
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Professional Services	148,906	46,030	13,052	342,865	342,865	342,865	0.00%
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OPERATING EXPENSES	347,586	255,314	298,421	434,251	434,251	434,251	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				250,688		250,502	-0.07%
NON-OPERATING EXPENSES				250,688		250,502	-0.07%
Total	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118	10.20%
Personnel Summary	11.00	11.00	11.00	11.00	11.00	11.00	0.00

City Attorney
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
City Attorney							
PERSONNEL SERVICES							
Salaries, Permanent	1,433,893	1,462,780	1,431,287	1,453,094	1,509,508	1,686,322	16.05%
Salaries, Overtime	2,857	496	(117)				
Leave Payouts	65,107	61,598	74,426				
Benefits	782,207	857,873	830,866	459,066	709,754	491,043	6.97%
PERSONNEL SERVICES	2,284,064	2,382,747	2,336,462	1,912,160	2,219,262	2,177,365	13.87%
OPERATING EXPENSES							
Utilities		1,893					
Equipment and Supplies	41,490	30,029	16,753	22,800	22,800	22,800	0.00%
Repairs and Maintenance	11						
Conferences and Training	6,396	2,236	3,254	1,875	1,875	1,875	0.00%
Professional Services	148,906	46,030	13,052	342,865	342,865	342,865	0.00%
Other Contract Services	138,783	157,448	250,326	48,711	48,711	48,711	0.00%
Expense Allowances	12,000	17,677	15,036	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	347,586	255,314	298,421	434,251	434,251	434,251	0.00%
NON- OPERATING EXPENSES							
Transfers to Other Funds				250,688		250,502	-0.07%
NON-OPERATING EXPENSES				250,688		250,502	-0.07%
Total	2,631,650	2,638,060	2,634,882	2,597,099	2,653,513	2,862,118	10.20%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions.



City of Huntington Beach City Clerk Adopted Budget – FY 2022/23

City Clerk

ADMINISTRATION,
PUBLIC SUPPORT &
ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk
Senior Deputy City Clerk

Senior Deputy City Clerk
Records Specialist

City Clerk

Department Description



Robin Estanislau, City Clerk

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and members of the public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

California City Clerk's Association

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Housing Authority and Parking Authority; provides support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and, administers open and free elections in accordance with statutory requirements.

Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes ordinances (law) and resolutions (policy), records agreements, deeds, and other official documents with the County of Orange, and codifies ordinances into the Huntington Beach Municipal/Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information onto a touchscreen iPad device used by City Council and staff to review staff report material.
- Manages the City's audio/video live stream application that delivers meeting content to the public via the Internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into web casts.

Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City ordinances (law), City resolutions (policy) adopted by the City Council are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in the City Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, available in digital format online.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 via the *Online Records Library*.

The City Clerk's Office helped implement GovQA, a public sector compliance solution that allows users to create an account that will serve as a depository for responsive public records. This system manages California Public Records Act (CPRA) requests citywide, and in 2021, approximately 3,182 CPRA requests were established/resolved.

In 2022, the City Clerk's Office added a Records Specialist position to its table of organization to oversee, guide and assist department Records Liaisons to deliver information through GovQA for CPRA compliance.

Elections



The City of Huntington Beach consolidates with the County of Orange to conduct General Municipal Elections in November of even-numbered years. The City Clerk's Office works closely with the Orange County Registrar of Voters (ROV) to execute Vote Center license and other election-related agreements; oversees, informs the public of municipal election matters and consults with candidates for elective office and proponents of ballot measures. As the Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) 700 forms required of

City elected officials, designated City employees, and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase public transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees
- Adheres to the California Voters' Rights Act by publishing election information in four languages (English, Korean, Spanish, Vietnamese)
- City Clerk staff is trained in election policy, and prepares a digital campaign instruction manual for candidates during election years that can be viewed by the public from the City Clerk's webpage.
- Provides outreach to encourage voter registration at public events.
- Makes City-owned meeting rooms accessible to the ROV for poll-worker training and public Vote Centers for all municipal, primary and special elections



City Clerk Staff - 2022
Left to right: Robin Estanislau, Patty Esparza,
Dawn Derry, Dana Lesinski, Dyanne Gilliam, Virginia Dodge
Tania Moore, Donna Switzer, Linda Wentzel

Passport Acceptance Services








The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 22 years. Here, members of the public can access passport services in a courteous and family-friendly environment ... a one-stop shop that includes production of federally-compliant passport photos.

- ❖ Processes passport applications by exceptional in-person agents
- ❖ Offers customer service by telephone and takes passport photos
- ❖ Advertises and markets passport acceptance services
- ❖ Provides oversight of customers eligible to self-renew by mail

City Clerk

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 22/23 are presented below. The last performance measure listed below is a new goal and has no historical data.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits \$35.00 and a potential \$10.00 photo fee into the City's General Fund.				
Measure:				
# of passport customers	*237	**5,766	6,500	
Goal:				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				
Measure:				
% of ordinances codified within 14 business days of effective date.	100%	100%	100%	
Goal:				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				
Measure:				
# of events	**0	0	1	
Goal:				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				
Measure:				
# of events	**0	11	1	
Goal:				
5. Attend/host at least two community events to promote voter registration.				
Measure:				
# of events	**0	**0	2	

*COVID-19 Closure; Reopened June 15, 2021

**COVID-19 Closure Jan. 5 – Feb. 15, 2022

¹Partnered with City Manager's Office

FY 2021/22 Accomplishments**Administration and Records Management**

- Assisted the Orange County Registrar of Voters to administer the September 14, 2021 California Gubernatorial Recall, and June 7, 2022 Statewide Primary elections by executing Vote Center entry permit (license) agreements for ten City properties.
- Administered 237 SEI – Form 700 forms filed through NetFile's hosted online application.
- Administered FPPC campaign disclosure filings for 51 active committees through NetFile's hosted online application.
- Processed Notice of Intention to Circulate a Petition related to Cannabis Taxation and Regulation Act Initiative.
- Processed Notice of Intention to Circulate a Petition related to an Initiative Measure Allowing Cannabis Sale and Delivery in Huntington Beach.
- Processed five separate Notices of Intention to Circulate a Recall Petition.
- Received 100% Passport Acceptance Agent Recertification with the U.S. Department of State.
- Worked with qualified records consultant to update the City's Records Retention Guidelines for 2022.
- Received thousands of web page visits in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.
- Hosted a paper-shredding event to assist departments with their records destruction obligations, resulting in approximately 375 boxes of paper destroyed.
- Facilitated the 2022 Safe and Sane Fireworks Lottery and Application Process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the July 4th holiday.
- Promoted one Deputy City Clerk to Senior Deputy City Clerk.
- Assisted in conducting staff training of duties and responsibilities for liaisons to boards and commissions.

City Council Agenda and Minute Preparation; Municipal/Zoning Code Codification

- Administered production of approximately twenty-two (22) regular and thirteen (13) special meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Published agenda notification bi-monthly to approximately 1,800 subscribers.
- Produced and received City Council approval for approximately 436 pages of meeting minutes.
- Codified 100% of approximately twenty-one (21) municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they became effective.
- Conducted staff training for users of the Legistar Agenda Management System by Granicus.
- Host Zoom webinars at City Council meetings to give members of public unable to attend in person the option to provide public comments by computer or over the phone.

FY 2022/23 Goals

- Stay apprised of new legislation that effects statutory duties.
- Attend/host at least two community events to promote voter registration.
- Assign new Records Specialist to host training event with department Records Liaisons on best practices in managing the Council-adopted Records Retention Schedule.
- Host annual paper shredding event to assist departments with their records destruction obligations.
- Assist City Archivist with special projects.
- Continue public outreach efforts to promote open government and transparency.

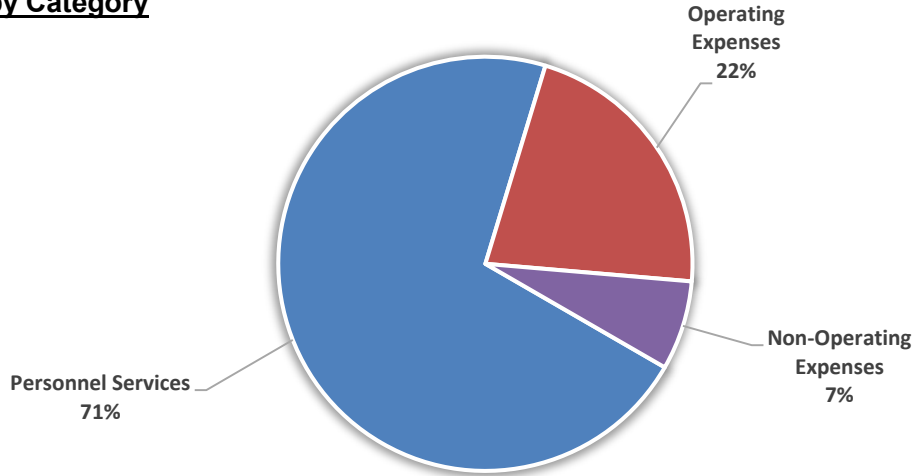
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City Clerk
Adopted Budget - FY 2022/23
Summary Charts

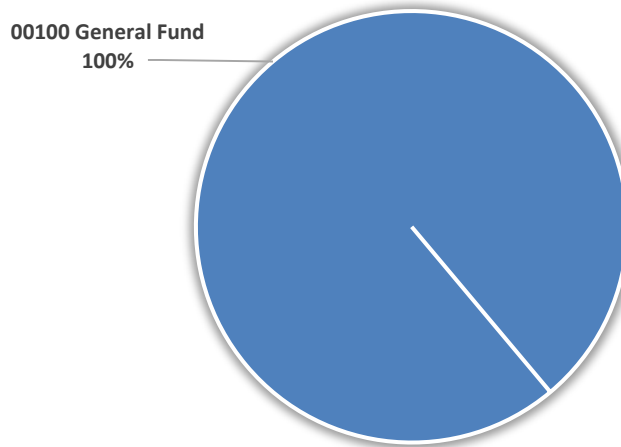
DEPARTMENT

Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	698,680	732,807	734,440	683,893	782,340	831,909
Operating Expenses	199,989	62,734	222,121	82,695	95,399	252,695
Non-Operating Expenses				73,527		81,331
Total Expenditures by Category	898,670	795,541	956,561	840,115	877,739	1,165,935

Expenditures by Fund



	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2020/21	FY 2021/22
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	898,670	795,541	956,561	840,115	877,739	1,165,935
Total Expenditures by Fund	898,670	795,541	956,561	840,115	877,739	1,165,935

City Clerk
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	357,073	386,818	401,793	426,192	447,359	545,634	28.03%
Salaries, Temporary	102,493	91,114	69,215	107,000	110,753	107,000	0.00%
Salaries, Overtime	3,603	2,806	1,635	3,050	3,050	3,050	0.00%
Leave Payouts	5,595	827	9,794				
Benefits	229,917	251,241	252,002	147,650	221,177	176,224	19.35%
PERSONNEL SERVICES	698,680	732,807	734,440	683,893	782,340	831,909	21.64%
OPERATING EXPENSES							
Utilities			90				
Equipment and Supplies	22,107	21,585	23,580	27,446	40,150	27,446	0.00%
Repairs and Maintenance	9,646	337	344	5,000	5,000	5,000	0.00%
Conferences and Training	629	7,130	2,550	3,750	3,750	3,750	0.00%
Professional Services	18,301	500	500	1,000	1,000	1,000	0.00%
Other Contract Services	143,306	27,137	189,035	39,000	39,000	209,000	435.90%
Expense Allowances	6,000	6,046	6,023	6,000	6,000	6,000	0.00%
Other Expenses				500	500	500	0.00%
OPERATING EXPENSES	199,989	62,734	222,121	82,695	95,399	252,695	205.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds				73,527		81,331	10.61%
NON-OPERATING EXPENSES				73,527		81,331	10.61%
Grand Total	898,670	795,541	956,561	840,115	877,739	1,165,935	38.78%
General Fund	898,670	795,541	956,561	840,115	877,739	1,165,935	38.78%
Grand Total	898,670	795,541	956,561	840,115	877,739	1,165,935	38.78%
Personnel Summary	4.00	4.00	4.00	4.00	4.00	5.00	1.00

City Clerk
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	357,073	386,818	401,793	426,192	447,359	545,634	28.03%
Salaries, Temporary	102,493	91,114	69,215	107,000	110,753	107,000	0.00%
Salaries, Overtime	3,603	2,806	1,635	3,050	3,050	3,050	0.00%
Leave Payouts	5,595	827	9,794				
Benefits	229,917	251,241	252,002	147,650	221,177	176,224	19.35%
PERSONNEL SERVICES	698,680	732,807	734,440	683,893	782,340	831,909	21.64%
OPERATING EXPENSES							
Utilities			90				
Equipment and Supplies	22,107	21,585	23,580	27,446	40,150	27,446	0.00%
Repairs and Maintenance	9,646	337	344	5,000	5,000	5,000	0.00%
Conferences and Training	629	7,130	2,550	3,750	3,750	3,750	0.00%
Professional Services	18,301	500	500	1,000	1,000	1,000	0.00%
Other Contract Services	143,306	27,137	189,035	39,000	39,000	209,000	435.90%
Expense Allowances	6,000	6,046	6,023	6,000	6,000	6,000	0.00%
Other Expenses				500	500	500	0.00%
OPERATING EXPENSES	199,989	62,734	222,121	82,695	95,399	252,695	205.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds				73,527		81,331	10.61%
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Total	898,670	795,541	956,561	840,115	877,739	1,165,935	38.78%
Personnel Summary	4.00	4.00	4.00	4.00	4.00	5.00	1.00

City Clerk
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration, Public Support, Records Management, & Elections							
PERSONNEL SERVICES							
Salaries, Permanent	357,073	386,818	401,793	426,192	447,359	545,634	28.03%
Salaries, Temporary	102,493	91,114	69,215	107,000	110,753	107,000	0.00%
Salaries, Overtime	3,603	2,806	1,635	3,050	3,050	3,050	0.00%
Leave Payouts	5,595	827	9,794				
Benefits	229,917	251,241	252,002	147,650	221,177	176,224	19.35%
PERSONNEL SERVICES	698,680	732,807	734,440	683,893	782,340	831,909	21.64%
OPERATING EXPENSES							
Utilities			90				
Equipment and Supplies	22,107	21,585	23,580	27,446	40,150	27,446	0.00%
Repairs and Maintenance	9,646	337	344	5,000	5,000	5,000	0.00%
Conferences and Training	629	7,130	2,550	3,750	3,750	3,750	0.00%
Professional Services	18,301	500	500	1,000	1,000	1,000	0.00%
Other Contract Services	143,306	27,137	189,035	39,000	39,000	209,000	435.90%
Expense Allowances	6,000	6,046	6,023	6,000	6,000	6,000	0.00%
Other Expenses				500	500	500	0.00%
OPERATING EXPENSES	199,989	62,734	222,121	82,695	95,399	252,695	205.57%
NON-OPERATING EXPENSES							
Transfers to Other Funds				73,527		81,331	10.61%
NON-OPERATING EXPENSES				73,527		81,331	10.61%
Total	898,670	795,541	956,561	840,115	877,739	1,165,935	38.78%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Other Contract Services increased by \$170,000 for the 2022 General Municipal Election.



City of Huntington Beach
City Treasurer
Adopted Budget – FY 2022/23

City Treasurer

Administrative Assistant (0.50)

City Treasurer

Department Descriptions



The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved. The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations.

The City Treasurer is a member of the Deferred Compensation and the Supplemental Retirement Pension Committees. The Committees oversee the investment management responsibilities of these retirement programs.

Ongoing Activities & Projects




Administration and Investments Division

- Oversees and ensures the preservation of funds for the City's pooled investment portfolio through prudent investment management.
- Performs investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyzes citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develops and maintains investment policy statements and ensures ongoing compliance for the City, trust funds and Joint Powers Authorities.
- Prepares quarterly investment reports and presents such reports to the City Council and Joint Powers Authorities.
- Oversees investment management of City's Deferred Compensation plan, Supplemental Pension plan, Section 115 Trust account, bond reserve accounts and Retiree Medical account.
- Oversees review process of City investment advisors and brokers/dealers.
- Attends quarterly Investment Advisory Board meetings, Deferred Compensation and Supplemental Retirement Plan meetings, and appropriate City Council and Joint Powers Authorities meetings.

City Treasurer

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Provide investment report to City Council within 30 days of fiscal year quarter end.				
Measure:				
# of investment reports provided to City Council within 30 days of quarter end	4	4	4	
Goal:				
2. Meet investment policy goals to preserve principal, maintain adequate liquidity, and earn market rate of return through economic and budgetary cycles.				
Measure:				
Investment policy goals met	Yes	Yes	Yes	
Goal:				
3. Provide Investment Advisory Board (IAB) annual report to City Council within 60 days of calendar year end.				
Measure:				
IAB Annual Report provided to City Council	Yes	Yes	Yes	

FY 2021/22 Accomplishments

- The City's investment portfolio is expected to generate approximately \$3 million in earnings over the 2021/22 fiscal year to be utilized to offset taxpayer funds for operating expenses, debt repayment and other financial obligations of the City.
- Prudently managed the City's approximately \$300 million investment portfolio to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles.
- Effectively managed internal cash flow forecast to ensure the City's daily cash flow demands are met.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Maintained Investment Advisory Board and presented the Annual Report to City Council.
- Participated in the Citywide Annual Strategic Planning session.

FY 2022/23 Objectives**Strategic**

- Strengthen long-term financial and economic sustainability.

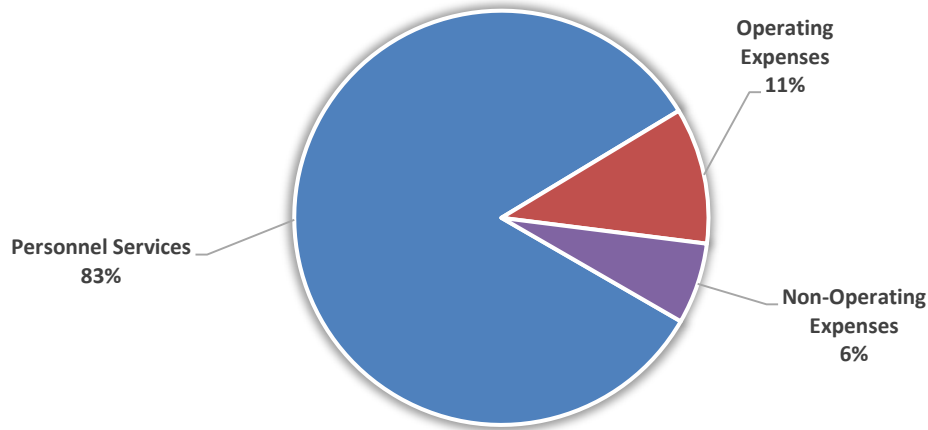
Operational

- Meet core investment policy objectives of safety, liquidity, and obtaining a market yield through budgetary and market cycles.
- Successfully prepare and provide monthly and quarterly investment reporting to City Council on a timely basis.
- Maintain and update investment policies for the City and Joint Powers Authorities where the City is the administrator.
- Prepare and provide quarterly reports for Joint Powers Authorities in a timely manner.
- Oversee investment process for Supplemental Pension and Deferred Compensation plans as Board member.
- Coordinate quarterly Investment Advisory Board meetings and provide Annual Report to the City Council.

City Treasurer
Adopted Budget - FY 2022/23
Summary Charts

DEPARTMENT

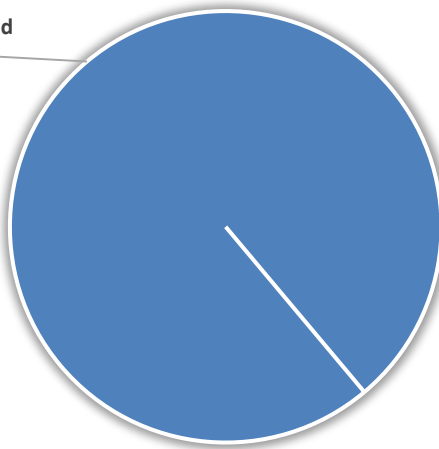
Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	204,083	250,458	261,716	214,539	238,800	231,113
Operating Expenses	23,234	19,827	24,117	29,618	32,347	29,618
Non-Operating Expenses				19,008		17,638
Total Expenditures by Category	227,317	270,284	285,833	263,165	271,147	278,369

Expenditures by Fund

00100 General Fund
100%



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	227,317	270,284	285,833	263,165	271,147	278,369
Total Expenditures by Fund	227,317	270,284	285,833	263,165	271,147	278,369

City Treasurer
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	127,899	156,543	153,498	110,178	113,221	121,871	10.61%
Salaries, Temporary				57,250	59,460	61,500	7.42%
Salaries, Overtime			14				
Leave Payouts	4,174	5,038	7,776				
Benefits	72,010	88,877	100,429	47,111	66,119	47,742	1.34%
PERSONNEL SERVICES	204,083	250,458	261,716	214,539	238,800	231,113	7.73%
OPERATING EXPENSES							
Equipment and Supplies	2,623	2,776	6,453	5,498	5,706	5,498	0.00%
Repairs and Maintenance	11,569	10,420	10,836	15,020	15,020	15,020	0.00%
Conferences and Training	3,041	652	175	2,700	2,700	2,700	0.00%
Professional Services			630		2,520		
Expense Allowances	6,000	6,046	6,023	6,400	6,400	6,400	0.00%
Other Expenses		(67)					
OPERATING EXPENSES	23,234	19,827	24,117	29,618	32,347	29,618	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				19,008		17,638	-7.21%
NON-OPERATING EXPENSES				19,008		17,638	-7.21%
Grand Total	227,317	270,284	285,833	263,165	271,147	278,369	5.78%
General Fund	227,317	270,284	285,833	263,165	271,147	278,369	5.78%
Grand Total	227,317	270,284	285,833	263,165	271,147	278,369	5.78%
Personnel Summary	2.00	2.00	2.00	2.00	1.50	1.50	0.00

City Treasurer
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	127,899	156,543	153,498	110,178	113,221	121,871	10.61%
Salaries, Temporary				57,250	59,460	61,500	7.42%
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Total	227,317	270,284	285,833	263,165	271,147	278,369	5.78%
Personnel Summary	2.00	2.00	2.00	2.00	1.50	1.50	0.00

City Treasurer
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration & Investments							
PERSONNEL SERVICES							
Salaries, Permanent	127,899	156,543	153,498	110,178	113,221	121,871	10.61%
Salaries, Temporary				57,250	59,460	61,500	7.42%
Salaries, Overtime			14				
Leave Payouts	4,174	5,038	7,776				
Benefits	72,010	88,877	100,429	47,111	66,119	47,742	1.34%
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Total	227,317	270,284	285,833	263,165	271,147	278,369	5.78%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.



City of Huntington Beach
City Manager
Adopted – FY 2022/23

City Manager

Assistant City Manager

Sustainability

City Council Support

Public Information

Homeless & Behavioral Health

ADMINISTRATION
Assistant to the City Manager
Principal Administrative Analyst
Council Policy Analyst
Executive Assistant
Administrative Aide
Public Affairs Manager
Community Relations Officer

**HOMELESS & BEHAVIORAL
HEALTH**
Deputy Director of Homelessness
& Behavioral Health Services
Social Services Supervisor
Social Worker (2)
Volunteer Services Coordinator

City Manager's Office



Interim City Manager Sean Joyce

The City Manager's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists members of the City Council in formulating policies and responds to City Council concerns to recommend potential solutions.

In addition to managing the administrative functions of the City, the City Manager also ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of eleven City departments.

The City Manager's Office consists of Administration/City Council support, Public Information, Homeless and Behavioral Health, and Sustainability. The Administration/City Council support division implements City policies and procedures; participates in major negotiations; and coordinates strategic planning efforts, budget development, special planning and assigned activities with other City departments and outside agencies. Administration is also responsible for monitoring federal, state, and regional legislation that may impact the City and assisting City departments to secure outside funding sources to support the City's ongoing major initiatives. Administration also oversees a number of City Council Committees and Ad Hoc Committees that further the policy goals of the City Council. Finally, Administration manages labor relations with the City's eight bargaining units.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

Public Information

The Public Information Office (PIO) develops strategies to communicate City news, programs and policies to the community. The PIO generates outreach and marketing materials, including press releases, multiple websites, public service announcements, crisis communications, town halls, community events, and social media postings. The PIO also implements the City's communication plan, maintains strong working relationships with media outlets, and implements various strategies for improved communication within the community. Furthermore, in July 2019, the City assumed authority and operations over HBTB 3, the local cable TV station tailored to the interests of the Huntington Beach community. The City Manager's Office manages the station to develop and broadcast creative content, City Council meetings and Planning Commission meetings.

Environmental Sustainability

Environmental Sustainability develops and implements initiatives that promote local economic, environmental, and community sustainability. This program integrates resource management, conservation, and sustainability practices with ongoing City operations and works with City Departments to find cost savings through energy efficiency measures (e.g., incentive programs).

Homeless & Behavioral Health Services

The Homeless & Behavioral Health Services develops strategies and support services focused on individuals experiencing homelessness, as well as community members experiencing behavioral health crises. This Division is responsible for coordinating the City's comprehensive system of care that includes the Homeless Task Force, Navigation Center and the Be Well mobile crisis response program. The Division also collaborates with community and faith-based organizations to enhance the City's system of care through the deployment of volunteers, donations and supportive services.

Administration/City Council Support

- Provide citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk.
- Coordinate the City's involvement in regional and state agencies including assisting City Council Member participation in regional and state policy bodies.
- Provide analysis of and response to proposed and enacted federal and state legislation impacting the City.
- Provide staff assistance to the various legislative and advisory bodies overseen by the City Manager's Office.
- Manage interdepartmental initiatives and projects as needed.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager. Provide administrative support, customer service, and reception to visitors.
- Negotiate with 8 employee bargaining groups.
- Coordinate grant-writing efforts and facilitate collaboration amongst City departments.
- Coordinate internal policies and procedures (e.g., Administrative Regulations).



Public Information



- Manage and administer public information and cable television functions.
 - Establish and maintain relationships with, as well as respond to, inquiries from members of national and local broadcast and print media.
 - Coordinate City information with respect to social media, publications, press releases, media responses, and website content.
 - Oversee the redesign and reorganization of the City's website to be more user-friendly and serve as a central repository of all city information.
- Oversee and manage the City's Public, Educational, and Governmental (PEG) funds, which support HBTB 3 and the development and broadcast of original television content based on Huntington Beach culture and events.

Environmental Sustainability

- Serve as a founding member of the Orange County Power Authority (OCPA), a community choice energy program, launching service in 2022. OCPA strives to generate a higher proportion of its energy from renewable sources such as wind and solar.
- Develop and oversee the implementation of the Sustainability Master Plan, an interdepartmental effort to establish more sustainable operations and programs and yield greater energy savings for the City.
- Partner with the University of California, Irvine, to assess the energy efficiency of the Oak View neighborhood and identify areas that will benefit from greater energy resiliency and sustainability improvements in collaboration with property owners and residents.



Homeless & Behavioral Health Services



- The Homeless Task Force provides outreach, engagement and case management services to individuals experiencing homelessness, including connecting them to shelter, permanent and transitional housing, and supportive services.
- The Huntington Beach Navigation Center provides a safe shelter site for adults experiencing homelessness, meals, housing navigation and supportive services that help reduce barriers to housing.
- The Be Well Huntington Beach mobile crisis response program responds to non-emergency 911 calls for mental health concerns, which frees the City's public safety personnel to respond to more emergent situations or crime prevention. The Be Well vans with trained counselors respond directly to homes, businesses, schools, parks, street and community locations to de-escalate those in mental health and substance use crisis, facilitate hospitalizations/detox and linkage to ongoing supportive services and treatment for both housed and unhoused individuals.







Legislative and Advisory Bodies


- The City Manager's Office also facilitates and oversees the following legislative bodies:
 - Cannabis Regulation & Policy Council Committee (Ad Hoc)
 - Charter Revision Committee (Ad Hoc)
 - Communications Council Committee
 - Disability Advisory Committee
 - Environmental and Sustainability Board
 - Homeless Task Force (Ad Hoc)
 - Human Relations Committee
 - Intergovernmental Relations Committee
 - Jet Noise Commission
 - Legal Services Council Committee (Ad Hoc)
 - Mobile Home Advisory Board
 - School District/City Committee
 - Southeast Area Council Committee
 - Successor Agency Oversight Board

City Manager

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.				
Measure: Balanced budget presented to City Council	Yes	Yes	Yes	
Goal:				
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				
Measure: Maintain regional appointments and identify state and/or federal funding	Yes	Yes	Yes	
Goal:				
3. Expand high quality and timely public information across all demographics to promote transparency and increase community engagement.				
Measure: Expand the reach of the Public Information Office across all demographics.	Yes	Yes	Yes	
Goal:				
4. Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.				
Measure: Maintain open and frequent communication with all labor groups and employees.	Yes	Yes	Yes	
Goal:				
5. Continue to implement programs and policies that encourage sustainable practices within city programs and operations				
Measure: Development and publication of the Sustainability Master Plan	N/A	Yes	Yes	
Goal:				
6. Continue to provide staff support for the 14 citizen led boards and commissions overseen by the City Manager's Office				
Measure: Ensure regular meetings of the boards and commissions are held effectively and efficiently. Provide training and ongoing support to the Staff Liaison Working Group	Yes	Yes	Yes	

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
7. Continue to provide evidence-based behavioral health and homeless services as part of the City's System of Care				
Measure:				
Continue data-driven outcomes demonstrating significant numbers of individuals served in system of care programs.	Yes	Yes	Yes	

FY 2021-22 Accomplishments

FY 2021/22 Accomplishments

Administration and City Council Support

- Coordinated citywide response to the COVID-19 pandemic, including Emergency Operations Center operations and the deployment of mobile COVID-19 vaccine clinics.
- Formed the Charter Revision Committee to engage in a comprehensive review of the Charter and make recommendations for voter consideration at the November 2022 General Election.
- Conducted a comprehensive review of a regulatory framework for commercial cannabis activities and potential implementation of a program. Initiated and implemented a City Council-sponsored initiative to place a special tax ballot measure in the June 2022 State Primary Election.
- Successfully negotiated and approved Memorandums of Understanding with eight labor unions.
- Continued to implement the City's Oak View Rising initiatives for outreach and neighborhood improvements within the Oak View neighborhood, which has been historically represented by our lower income, Hispanic residents who would benefit significantly from these additional resources.
- Restructured the City's 40+ boards, commissions, and committees to streamline and reconfigure a select number of Boards, Commissions and Committees to ensure the most efficient use of City resources while maintaining an effective level of civic engagement in City affairs.
- Launched a Board, Commission, and Committee Staff Liaison Working Group to standardize the City's approach to supporting advisory bodies while also providing ongoing training and resources to staff liaisons.
- Hosted the 2022 Strategic Plan Workshop with the City Council to identify their top five policy areas, which will guide the projects and priorities of City departments.
- Established and hired a new Deputy Director of Homeless and Behavioral Health Services, Council Policy Analyst and Public Affairs Manager positions to better equip and support the City's priorities and ongoing initiatives.
- Successfully developed a spending plan for American Rescue Plan Act (ARPA) funding of \$29.6 million to fund a series of initiatives that either address current needs or help plan for significant future community improvements.
- Initiated citywide efforts to bring LA2028 action sports to Huntington Beach.

Homelessness and Behavioral Health Services

- Completed the first year of operations for the City's Navigation Center in December 2021, providing much needed shelter, services and housing opportunities for our most vulnerable community members.
- Conducted extensive public outreach to inform the community about the City's homeless services through the Navigation Center, Homeless Task Force and local partnerships. Enhanced the Homeless Task Force's functions to support shelter operations and conducted regular quality of life enforcement activities.
- Launched Be Well OC in Huntington Beach in August 2021, the first mobile crisis response program in the County that addresses non-emergency calls for service involving mental health and similar concerns.

- Conducted a city homeless survey and creation of by-name list with City Net in March 2022.
- Pursued City-sponsored or supported permanent supportive housing developments with Jamboree Housing and the County of Orange via the Homekey program.
- Launched data dashboards to monitor the progress of both the Navigation Center and Be Well.

Public Information & HBTB

- Launched a one-stop shop for City news, SurfCityBreak.com, to help the public keep abreast of what's happening at the City Hall.
- Hired a consultant and kicked off an interdepartmental project to modernize the City's website and create a more user friendly interface that will improve public access to City information.
- Hosted over 20 virtual town hall events to communicate valuable information on topics ranging from homelessness to COVID-19 to residents during the pandemic.
- Implemented a new social media policy for elected representatives and staff.
- Developed new digital content, informational collateral, public service announcements, and press releases to keep the community informed.
- Incorporated and revamped standardized templates and graphics.
- Expanded social media engagement on Facebook, Instagram, Twitter, and YouTube by increasing the City's total number of followers by 31% from February 2021 to 2022.
- Produced timely information to local media, distributed media alerts, produced the City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content. Successfully operated and expanded HBTB 3 operations, including launching a new digital player online, as well as Roku and Apple TV players. Expanded its presence on YouTube, along with greater viewership of content online.
- Continued to provide original programming for HBTB 3 programs including Hidden Huntington Beach, Surf Scene, Chefs of Huntington Beach and Legendary Locals which provided valuable content on local history and culture.
- Worked with state and federal lobbyists to identify legislation and possible funding for projects and programs that benefit the City; received over \$15 million in funding with the assistance of lobbyists.
- Coordinated the Citizen's Academy Program with 33 participants.
- Successfully facilitated a Youth in Government Day to teach local teens about City functions.
- Planned and supported a number of special events including: a modified 114th Annual 4th of July Parade, 9/11 Memorial Dedication Ceremony, Veterans Day Ceremony, rededication of the Murdy and Edison Community Centers, and others within the COVID-19 health and safety guidelines.
- Managed and issued nearly 100 film permits that provided the City with an additional source of revenue and greater exposure in local media.

Environmental Sustainability

- Performed the role of liaison between the community and Ascon Landfill to provide timely updates and transparency as it relates to this ongoing project concerning environmental cleanup efforts.
- Initiated the development of the Sustainability Master Plan, an interdepartmental effort to implement more sustainable operations and programs while also achieving energy savings. Established the new Environmental and Sustainability Board to assist with the development of the Plan.
- Joined as a founding member of the new Orange County Power Authority.
- Completed the Oak View Microgrid Study in collaboration with the University of California - Irvine to identify areas that are ideal for energy resiliency and sustainability in the Oak View community.

FY 2022/23 Objectives

- Incorporate the Homeless & Behavioral Health Services Division within the City Manager's Office to provide coordinated oversight for this interdepartmental effort that involves the Navigation Center, Be Well OC in Huntington Beach, Homeless Task Force, and the coordination of services and partnerships required to serve our most vulnerable community members.
- Develop a system of care and coordinate future projects to support the homeless population including the Healing Center (a comprehensive homeless and social services facility that includes housing), Project Homekey (a County-led effort to convert motels into housing), and increased street outreach.
- Coordinate with the County of Orange for Homeless Services funding through Project Homekey and develop new collaborative relationships with Cal Optima to bring CAL AIMS funding and services to the City.
- Oversee design and funding opportunities for the new Healing Center as a more permanent navigation center/shelter beyond the current sprung structure.
- Launch the Healing Center and incorporate mental health, homeless response, and other key services under one roof.
- Continue to identify opportunities to increase access to transition or permanent supportive housing for the homeless.
- Develop an integrated data system that allows for client information exchange to facilitate their care and future housing placement.
- Coordinate major interdepartmental initiatives including but not limited to the redevelopment of Downtown Huntington Beach as a family and pedestrian friendly destination; a cannabis retail program; a public-private partnership to redevelop aging City facilities and sites such as the Civic Center; a Sustainability Master Plan; feasibility study of annexation of Bolsa Chica; and the pursuit of LA2028 Olympic events and facilities.
- Continue to provide fiscally responsible leadership and strategies to maintain a balanced budget and strong fiscal outlook for future years.
- Oversee the development of the City's annual budget and financial forecasting. Monitor actual revenues received and update financial forecasting.
- Provide City with timely updates on potential State and Federal legislation that may impact operations.
- Aggressively pursue grant funding opportunities in collaboration with City departments to achieve the City Council's Strategic Goals.
- Continue developing and implementing media strategies to bolster the City's tourism and local economic recovery efforts following COVID-19.
- Continue to transition the City's current website to a modern platform that can be easily updated; streamline existing content and create a user-friendly experience for visitors. Continue to update the City's web page to ensure open and transparent governance.
- Restructure the Public Information Office to effectively communicate news to all demographics, react quickly to emergent situations, build a unique brand for the City, and enhance its credibility as a trusted source of information.
- Continue participating as a Founding Member of the Orange County Power Authority, as it prepares to launch service in 2022; conduct robust community education efforts to engage residents and businesses on service changes and benefits.
- Complete the development of the Sustainability Master Plan and monitor its cross-departmental implementation in partnership with the Environmental and Sustainability Board and various stakeholders.
- Continue to provide staff support to over 14 boards and commissions within the City Manager's Office.
- Expand the scope of the Communications Committee to include outreach strategies beyond HBTv 3.
- Centralize the City's records and Public Records Act (PRA) management systems.
- Modernize the existing emergency notification system and constituent communications tool.
- Launch a neighborhood-focused town hall program citywide.
- Create a central data platform and performance dashboard.
- Develop age-friendly outreach, programs and communications infrastructure for all age groups.

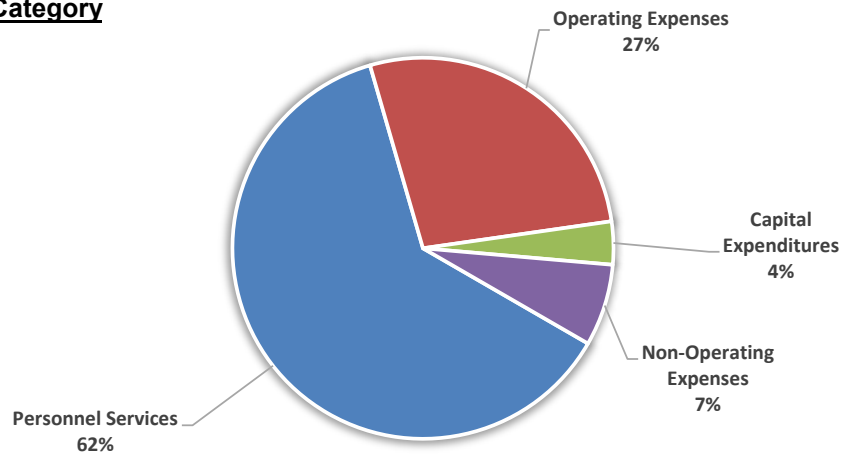
City Manager

Adopted Budget - FY 2022/23

Summary Charts

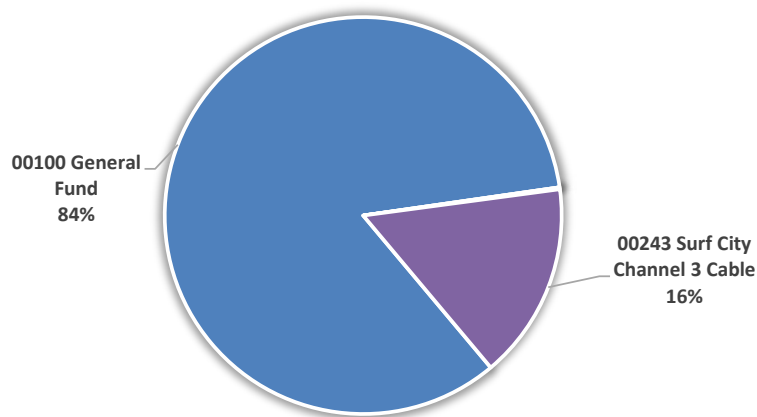
DEPARTMENT

Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	1,385,252	1,568,133	1,487,663	1,355,801	1,650,526	2,420,041
Operating Expenses	223,316	428,187	639,141	930,564	1,226,941	1,059,264
Capital Expenditures		98,708	143	20,000	236,148	142,000
Non-Operating Expenses				177,264		270,524
Total Expenditures by Category	1,608,567	2,095,028	2,126,947	2,483,629	3,113,615	3,891,829

Expenditures by Fund



Fund 1233 represents less than 1% of expenditures and is not labeled on this chart

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	1,604,643	1,807,770	1,726,164	1,976,629	2,297,367	3,262,829
00103 Donations			450		10,843	
01233 OC Recycling Market Dvlpmnt Zone	1,930			6,000	6,000	6,000
01234 Sust Bus Cert Program	1,994	981				
01240 EPIC Challenge			28,861		12,579	
00243 Surf City Channel 3 Cable		286,277	371,471	501,000	786,826	623,000
Total Expenditures by Fund	1,608,567	2,095,028	2,126,947	2,483,629	3,113,615	3,891,829

City Manager
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	801,029	896,690	867,745	1,027,495	1,144,956	1,827,553	77.86%
Salaries, Temporary	57,303	80,408	10,187	19,909	19,909	33,329	67.41%
Salaries, Overtime	78	804	170				
Leave Payouts	41,038	36,297	32,439				
Benefits	485,805	553,934	577,121	308,397	485,661	559,159	81.31%
PERSONNEL SERVICES	1,385,252	1,568,133	1,487,663	1,355,801	1,650,526	2,420,041	78.50%
OPERATING EXPENSES							
Utilities		(3)	199				
Equipment and Supplies	60,727	54,654	89,071	50,300	64,419	104,800	108.35%
Repairs and Maintenance		20,146	3,004	21,500	21,500	33,000	53.49%
Conferences and Training	22,451	29,139	8,961	26,000	26,000	34,200	31.54%
Professional Services	104,702	246,898	442,694	645,324	927,581	666,824	3.33%
Other Contract Services	19,005	60,346	75,496	161,740	161,740	188,740	16.69%
Expense Allowances	16,430	17,007	19,716	25,700	25,700	31,700	23.35%
OPERATING EXPENSES	223,316	428,187	639,141	930,564	1,226,941	1,059,264	13.83%
CAPITAL EXPENDITURES							
Improvements					216,148	132,000	100.00%
Equipment		98,708	143	20,000	20,000	10,000	-50.00%
CAPITAL EXPENDITURES		98,708	143	20,000	236,148	142,000	610.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				177,264		270,524	52.61%
NON-OPERATING EXPENSES				177,264		270,524	52.61%
Grand Total	1,608,567	2,095,028	2,126,947	2,483,629	3,113,615	3,891,829	56.70%
General Fund	1,604,643	1,807,770	1,726,164	1,976,629	2,297,367	3,262,829	65.07%
Other Funds	3,924	287,258	400,782	507,000	816,248	629,000	24.06%
Grand Total	1,608,567	2,095,028	2,126,947	2,483,629	3,113,615	3,891,829	56.70%
Personnel Summary	7.00	8.00	7.00	7.00	8.00	14.00	6.00

City Manager
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	801,029	896,690	867,745	1,027,495	1,144,956	1,827,553	77.86%
Salaries, Temporary	57,303	80,408	10,187	19,909	19,909	33,329	67.41%
Salaries, Overtime	78	804	170				
Leave Payouts	41,038	36,297	32,439				
Benefits	485,805	553,934	577,121	308,397	485,661	559,159	81.31%
PERSONNEL SERVICES	1,385,252	1,568,133	1,487,663	1,355,801	1,650,526	2,420,041	78.50%
OPERATING EXPENSES							
Utilities			199				
Equipment and Supplies	60,168	51,146	87,621	47,300	50,577	103,800	119.45%
Repairs and Maintenance			739	1,500	1,500	1,000	-33.33%
Conferences and Training	20,581	27,930	8,961	19,500	19,500	27,700	42.05%
Professional Services	103,207	130,582	112,025	245,324	445,324	296,824	20.99%
Other Contract Services	19,005	12,972	9,241	104,240	104,240	111,240	6.72%
Expense Allowances	16,430	17,007	19,716	25,700	25,700	31,700	23.35%
OPERATING EXPENSES	219,391	239,638	238,502	443,564	646,841	572,264	29.01%
NON-OPERATING EXPENSES							
Transfers to Other Funds				177,264		270,524	52.61%
NON-OPERATING EXPENSES				177,264		270,524	52.61%
Total	1,604,643	1,807,770	1,726,164	1,976,629	2,297,367	3,262,829	65.07%
Personnel Summary	6.15	6.15	7.15	8.95	7.00	14.00	7.00

City Manager
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	801,029	896,690	867,745	1,027,495	1,144,956	1,353,421	31.72%
Salaries, Temporary	57,303	80,408	10,187	19,909	19,909	19,909	0.00%
Salaries, Overtime	78	804	170				
Leave Payouts	41,038	36,297	32,439				
Benefits	485,805	553,934	577,121	308,397	485,661	395,098	28.11%
PERSONNEL SERVICES	1,385,252	1,568,133	1,487,663	1,355,801	1,650,526	1,768,428	30.43%
OPERATING EXPENSES							
Utilities			199				
Equipment and Supplies	60,168	51,146	87,621	47,300	50,577	80,800	70.82%
Repairs and Maintenance			739	1,500	1,500	1,000	-33.33%
Conferences and Training	20,581	27,930	8,961	19,500	19,500	24,450	25.38%
Professional Services	103,207	130,582	112,025	245,324	445,324	296,824	20.99%
Other Contract Services	19,005	12,972	9,241	104,240	104,240	104,490	0.24%
Expense Allowances	16,430	17,007	19,716	25,700	25,700	25,700	0.00%
OPERATING EXPENSES	219,391	239,638	238,502	443,564	646,841	533,264	20.22%
NON-OPERATING EXPENSES							
Transfers to Other Funds				177,264		197,788	11.58%
NON-OPERATING EXPENSES				177,264		197,788	11.58%
Total	1,604,643	1,807,770	1,726,164	1,976,629	2,297,367	2,499,480	26.45%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses are due to increased costs of normal business activities, consulting services and one-time funding for space planning improvements due to the relocation of Homeless & Behavioral Health staff from the Police Station to City Hall.

City Manager
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Homeless Prevention							
PERSONNEL SERVICES							
Salaries, Permanent						474,132	100.00%
Salaries, Temporary						13,420	100.00%
Benefits						164,061	100.00%
PERSONNEL SERVICES						651,613	100.00%
OPERATING EXPENSES							
Equipment and Supplies						23,000	100.00%
Conferences and Training						3,250	100.00%
Professional Services							
Other Contract Services						6,750	100.00%
Expense Allowances						6,000	100.00%
OPERATING EXPENSES						39,000	100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds						72,736	100.00%
NON-OPERATING EXPENSES						72,736	100.00%
Total						763,349	100.00%

Significant Changes

Beginning FY 2022/23, non-sworn Homeless and Behavioral Health staff will transfer from the Police Department to the City Manager's Office.

City Manager
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Donations (103), and Sustainability (1233,1234,1240)							
OPERATING EXPENSES							
Utilities		16					
Equipment and Supplies	559	412	1,450		10,843		
Conferences and Training	1,870	553		6,000	6,000	6,000	0.00%
Professional Services	1,495		27,861		12,579		
OPERATING EXPENSES	3,924	981	29,311	6,000	29,422	6,000	0.00%
Total	3,924	981	29,311	6,000	29,422	6,000	0.00%

Significant Changes

The City is the part of the Orange County Recycling Market Development Zone (Huntington Beach, Santa Ana, Orange, Garden Grove, Stanton and the County of Orange) and will seek \$6,000 grant funding from CalRecycle to promote the Zone.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
01233 OC Recycling Market Dev Zone	733	(20)		6,000	6,000	6,000	
01234 Sust Bus Cert Program	10,000	10,000					
01240 EPIC Challenge	(32)						
Total	10,701	9,980		6,000	6,000	6,000	

City Manager
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Surf City "3" Cable Channel (243)							
OPERATING EXPENSES							
Utilities		(19)					
Equipment and Supplies		3,096		3,000	3,000	1,000	-66.67%
Repair & Maintenance		20,146	2,264	20,000	20,000	32,000	60.00%
Conferences and Training		657		500	500	500	0.00%
Professional Services		116,316	302,808	400,000	469,678	370,000	-7.50%
Other Contract Services		47,374	66,255	57,500	57,500	77,500	34.78%
OPERATING EXPENSES		187,569	371,328	481,000	550,678	481,000	0.00%
CAPITAL EXPENDITURES							
Improvements					216,148	132,000	100.00%
Equipment		98,708	143	20,000	20,000	10,000	-50.00%
CAPITAL EXPENDITURES		98,708	143	20,000	236,148	142,000	610.00%
Total		286,277	371,471	501,000	786,826	623,000	24.35%

Significant Changes

Prior to FY 2019/20, the City was a member of the Public, Educational, and Governmental access (PEG) Joint Powers Authority (JPA) with Fountain Valley, Stanton and Westminster. On January 3, 2019, the City Council approved an exit and transition plan from the JPA. The Surf City "3" Cable Channel Operations Fund incorporates the transition to the City, and includes funding from cable operators through the 1% PEG fee. The PEG funds are restricted (PUC Division 2.5.5870b) and can only be used for the purchase of capital equipment, software, and production services to provide quality local programming to residents. Changes in Operating Expenses reflect a reallocation of funds between expenditure categories. Improvements include Fiber Optic for the Central Library and Bella Terra Police Substation.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00243 Surf City "3" Cable Channel		1,577,861	539,482	510,000	510,000	500,000	(10,000)
Total		1,577,861	539,482	510,000	510,000	500,000	(10,000)

Fund Balance Summary	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00243 Surf City "3" Cable Channel		1,291,584	1,459,594	1,184,235	123,000	1,061,235	(123,000)
Total		1,291,584	1,459,594	1,184,235	123,000	1,061,235	(123,000)

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City of Huntington Beach Administrative Services Adopted – FY 2022/23

Director of Administrative
Services

Deputy Director of
Administrative Services

HUMAN RESOURCES
& RISK MANAGEMENT

INFORMATION SERVICES

Human Resources Manager
Administrative Assistant

RISK MANAGEMENT

Risk Manager
Risk Management Specialist

DEPARTMENT LIAISONS

Principal Personnel Analyst
Senior HR Technician (3)
Personnel Assistant

ADMINISTRATION

Principal Personnel Analyst
Senior Personnel Analyst
Personnel Analyst

Senior IT Manager
IT Project Coordinator
Administrative Assistant

CUSTOMER SUPPORT

IT Supervisor
Senior IT Technician
IT Technician III (2)
IT Technician I (2)

INFRASTRUCTURE

IT Manager
Network Systems Admin
Senior IT Analyst
IT Analyst IV
IT Analyst II
IT Analyst I
Senior IT Technician

BUSINESS SYSTEMS

IT Manager
Senior IT Analyst (2)
IT Analyst IV (2)
IT Analyst III
IT Analyst II
GIS Analyst II

The Administrative Services Department provides essential internal services to all City departments, striving to create a safe, equitable, and connected workplace, where data and technology is leveraged to enhance City operations in service to the community. Specifically, the department oversees human resources, risk management, and information services. We believe that people are an organization's greatest asset, and seek to select, train, and retain staff who behave in a team-oriented manner with humility, exceptionality, social awareness, passion, and integrity. We also believe in the power of technology to solve problems, improve access, and create efficiencies, serving as the backbone that enables the City to function securely and reliably. Finally, we recognize the importance of measuring and collecting the right data throughout our organization to inform and empower decision-makers to make a tangible impact in our community.

Human Resources and Risk Management



Human Resources provides exceptional internal and external customer service in support of the City's Mission Statement and Core Values. Human Resources supports City departments and employees in all aspects of talent management and development, including recruitment, selection, training, and professional development. Human Resources oversees a variety of operational functions, including employee relations, health and retirement benefits administration, disability leave and return-to-work management, and classification and compensation. Human Resources works with the City Manager's Office to build and maintain strong labor relations with the City's eight associations, plus the non-represented unit.

The Risk Management operation is responsible for managing the City's risk-related programs. Risk Management develops, administers, and coordinates Citywide liability insurance and risk management programs, including workers' compensation, liability claims administration, loss prevention, and employee safety. These comprehensive services are provided in compliance with mandated Federal and State labor and employment laws, the City of Huntington Beach Charter, Municipal Code, Personnel Rules & Regulations, and the collectively-bargained Memoranda of Understanding. Human Resources also provides administrative support for the activities of the City of Huntington Beach Personnel Commission.

Information Services

Information Services partners with operating departments to find and implement technological solutions to best serve our organization and the community, while maintaining a robust infrastructure to support the City's day-to-day operations. Information Services is responsible for the development, maintenance, and support of all facets of the City's technology infrastructure, including computers, software, networks, telephones, data centers, and radios.

The Customer Support operation provides helpdesk and workstation technical support for a wide variety of hardware and software deployed to all City employees.

The Infrastructure Systems operation is responsible for maintenance and support of datacenters, data storage, voice and data communications, local and wide area network (LAN/WAN) assets, backup and recovery, and network security.

The Business Systems operation is responsible for all facets of the City's enterprise applications, database administration, process automation and programming, web services, public safety systems, application delivery platforms, and electronic messaging infrastructure and applications.



Information Services also manages the City's Geographic Information System (GIS), maintaining layers of spatial data to help inventory and map various assets and infrastructure, such as utilities, parks, and traffic signals, alongside operational data in permitting, engineering, and much more. The GIS operation helps overlay data from various departments and other Federal, State, and County databases to create efficiencies, track projects, and plan the future of our community.

Additionally, the City's Information Services team is responsible for supporting our Public Safety Systems in the Police and Fire Departments, including 911 dispatch, crime data mapping, and a wide variety of specializing applications and databases to ensure Police Officers and Firefighters have the tools they need to respond quickly and effectively when working to keep the community safe.



Ongoing Activities & Projects

Administration

- Provide overall administration, leadership, management, and support for the Administrative Services Department.
- Manage departmental budget and contracts.
- Conduct New Hire Orientation Program for all full-time and part-time employees.
- Plan and implement Citywide training programs, including California-mandated anti-harassment training for all employees.
- Coordinate employee relations, including the disciplinary and appeals processes.

Labor Relations

- Coordinate labor relations meetings with the City's nine bargaining groups, administer Memorandum of Understanding agreements, clarify contract interpretation issues, and manage the negotiations process.

Department Liaisons

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Administer the City's health and retirement plans, including the annual health fair and open enrollment period.
- Administer the classification and compensation plan, including updating job classification specifications, addressing classification issues, and conducting periodic market studies.
- Coordinate leaves, disability, and return-to-work programs.

Risk Management

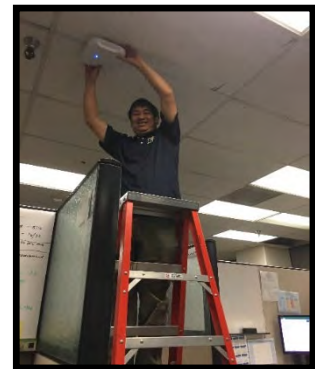
- Oversee the workers' compensation program, partnering with the City's third-party administrator to ensure effective treatments and benefits for injured employees.
- Oversee the liability claims administration, including investigating, evaluating, processing, and settling liability claims against the City.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement.
- Process insurance certificates and evaluate for compliance with insurance requirements.
- Provide resources to enable departments to maintain an occupational health and safety program.

Infrastructure Systems

- Provide support for servers, data centers, storage devices, uninterruptible power supplies, and LAN/WAN network.
- Implement cybersecurity measures to protect the City's digital resources.
- Manage wired and wireless internet access at all City facilities, and assist in planning the fiber expansion program.
- Manage landlines, phones, pagers, voice, and data communication.
- Manage backup and recovery of data storage.

Customer Support

- Provide technical support for all City user workstations.
- Conduct helpdesk troubleshooting services for internal users.
- Configure and deploy replacement of City desktop and laptop computers.
- Support computer operations for all City facilities.
- Support Citywide special events.



Business Systems

- Streamline business processes through the use of technology and automation.
- Support all City enterprise applications such as Payroll/Human Resources, Timekeeping, Utility Billing, Permit, Land Management, Document Imaging, and Library Systems.
- Manage the software development life cycle of all Citywide applications.
- Provide development, programming, and automation for all departments.
- Develop and conduct computer application training classes for City employees.
- Develop and support intranet, extranet, and internet websites and online applications.
- Administer and manage all Citywide databases.
- Implement and support application delivery platforms.
- Manage electronic messaging infrastructure and applications.

Geographic Information Systems

- Geodatabase and GIS data portal administration.
- Maintain geographic data, products, and services.
- Support desktop and mobile users of GIS applications.
- Data research and input map-related content.
- Partner with departments on special projects to visualize data.
- Spatial and mapping application development and deployment.
- Mapping products such as maps, charts, graphs, and other graphic needs.

Public Safety Systems



- Partner with the Police and Fire Departments to support a variety of public safety systems and applications.
- Support Computer Aided Dispatch and Records Management System.
- Support County applications in support of the public safety systems departments.
- Manage and support mobile data computers, tablets, and specialized systems in Police and Fire vehicles, stations, and facilities.





Legislative and Advisory Bodies

- Oversee the Personnel Commission.
- Support the Smart Cities and Technology Committee.

Administrative Services

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Complete recruitments (from posting to creation of eligibility list) in 60 days or less.				
Measure:				
% of recruitments completed in 60 days or less	100%	95%	100%	
Goal:				
2. Maintain a low voluntary employee turnover rate				
Measure:				
% of voluntary separations (by average number of full-time employees)	<12%	7%	<12%	
Goal:				
3. Resolve 95% of computer support calls to Information Services Help Desk within requestor's time requirement.				
Measure:				
% of calls to Help Desk resolved within caller time requirement	95%	95%	95%	
Goal:				
4. Maintain reliability of City network by having less than 0.02% of unscheduled downtime.				
Measure:				
% of unscheduled network downtime	0.01%	0.01%	0.01%	

FY 2021/22 Accomplishments**Information Services Division**

- Coordinated response effort to the Oil Spill.
- Provided infrastructure support for multiple special events including the Air Show, 4th of July, Surf City Marathon, and others.
- Maintained high-level services and support, and high availability of infrastructure and applications to all City departments, employees, and facilities.
- Completed deployment of our new enterprise land management system.
- Completed the agreement and initial IT design to replace the Computer Aided Dispatch (CAD) and Records Management System (RMS) for the Police Department.
- Completed the ESRI/ArcGIS Enterprise server upgrade.
- Completed the ProLaw system upgrade.
- Continue transition from paper forms to online workflows, including business process review.
- Completed the first of two phases for Citrix system upgrade.
- Completed the upgrade IAPro/BlueTeam system (Police).
- Completed the implementation of AclaraOne – Meter management system.
- Completed the implementation of Monsido City website monitoring tool.
- Continue Office 365 SharePoint migration.
- Issued RFP and finished a vendor selection for the City Website CMS system.
- Completed implementation of Laserfiche Retention Policy for official documentation system.
- Initiated the Enterprise Asset Management (EAM) system project.
- Completed the implementation of Dashboard – EMS data analysis.
- Upgraded existing surveillance systems at City facilities.
- Replaced aging servers and expanded video storage capacity.
- Replaced network equipment that is reaching the end of its useful life.
- Upgraded Citywide communications infrastructure.
- Replaced Fire Department mobile data computers.
- Expanded local backup storage capabilities.
- Upgraded 20% of the computers in the organization to current hardware.
- Replaced underperforming wireless backhaul links.
- Replaced 25% of the mobile devices in the organization.
- Upgraded field employees' mobile equipment.
- Continue to implement updated versions of several aging desktop applications.
- Connected various City facilities to the fiber optic network.
- Completed implementation of 811 Dig Alert system.
- Completed trusted WORM storage system.
- Initiated the City's Master Fiber Plan project.

Human Resources Division

- Implemented various COVID-19 employee safety protocols, including a robust contact tracing strategy, coordinating and monitoring quarantine timelines for exposure or potential exposure cases. Provided personal protective equipment and coordinated testing.
- In conjunction with the City Manager's office, successfully negotiated and implemented Memoranda of Understanding agreements with the Huntington Beach Municipal Teamsters, Management Employees Organization, Police Management Association, Fire Management Association, Huntington Beach Firefighters' Association, and Marine Safety Management Association, and updated the Non-Associated benefits' resolution.
- Launched a comprehensive in-person leadership program for new supervisors and managers, and monthly live Zoom leadership discussions for all employees.
- Recruited, assessed, selected, and onboarded over 325 full and part-time employees.
- Facilitated over 200 new job postings for full and part-time positions, processing over 10,000 job applications.
- Conducted recruitments – from job posting to creation of eligibility list – in an average of 32 days.
- Initiated a Citywide classification and compensation study to evaluate internal structural alignment, simplify existing classification structures, address recruitment and retention needs, and conduct a comparison within the City's employment market.
- Implemented a new employee orientation program to promote the City's values and behavioral expectations.
- Implemented new technologies for workflow processes to reduce timelines and increase efficiencies.
- Successfully negotiated with insurance carriers resulting in a cost savings of \$1.2M for the Citywide general liability insurance program.
- Implemented program to expedite diagnosis and treatment of orthopedic injuries when referring injured workers for medical treatment.
- Reviewed proposals for workers' compensation programs and selected the most cost-effective and highest-quality care providers.
- Executed a new workers' compensation pharmacy benefit management program.
- Work with insurance brokers to forecast, tailor, and negotiate the most appropriate, quality, and cost-effective workers' compensation and liability insurance programs.
- Provided anti-harassment training to all City employees as required by California law.
- Completed random Department of Transportation drug tests ensuring compliance with applicable state and federal laws while promoting a safe and secure community.

FY 2022/23 Objectives

Information Services Division

- Continue the project of replacing the Computer Aided Dispatch and Records Management System for the Police Department.
- Complete implementation of the City's new website content management system with the City Manager's Office.
- Modernize and unify Fire Department's incident reporting and dispatch integration systems.
- Complete Phase III of Citrix system upgrade.
- Implement City's intranet for departmental portals.
- Implement Human Resources' employee performance management system.
- Implement Contract Management System.
- Continue deployment of Enterprise Asset Management system.
- Continue the life-cycle management of existing surveillance systems at City facilities.
- Replace network equipment that is reaching the end of its useful life.
- Upgrade 20% of the computers in the organization to current hardware.
- Replace 25% of the mobile devices in the organization.
- Expand fiber connectivity to additional City facilities.
- Upgrade Police Department mobile data computers with new hardware.
- Implement a new Service Desk system for the IS Division.
- Expand the current back-up infrastructure capacity to support growing demand.
- Modernize and upgrade existing storage connectivity infrastructure.
- Upgrade perimeter network security systems.
- Modernize and upgrade capacity of internal network cabling.

Human Resources Division

- Complete the final stage of the Citywide classification and compensation study, working closely with our nine bargaining groups.
- Implement a "Department Liaison" model to effectively promote internal and external customer relations.
- Conduct and complete recruitments (from posting date to creation of eligible list) in an average of 35 days or less.
- Review and update key Administrative Regulations pertaining to the Administrative Services Department.
- Continue tailoring professional development training programs to meet employee needs.
- Target the top 15-20 positions most affected by workers' compensation injuries and create the Essential Functions Job Analysis for each of these positions.
- Enhance employer branding with streamlined recruitment postings and social media outreach.
- Continue partnering with third-party administrators to develop the best workers' compensation and liability insurance programs for the City.

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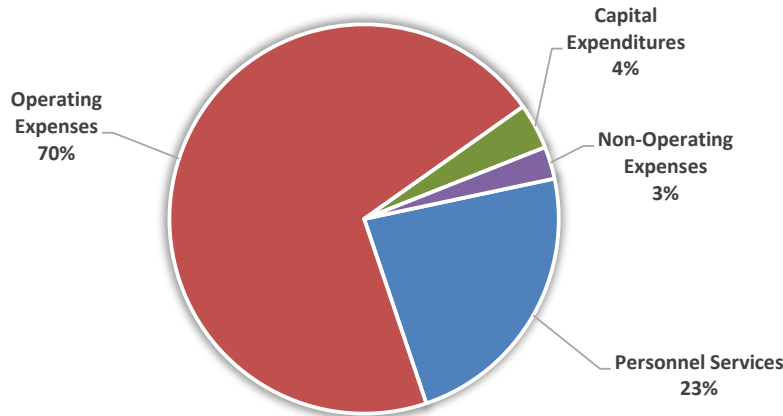
Administrative Services

Adopted Budget - FY 2022/23

Summary Charts

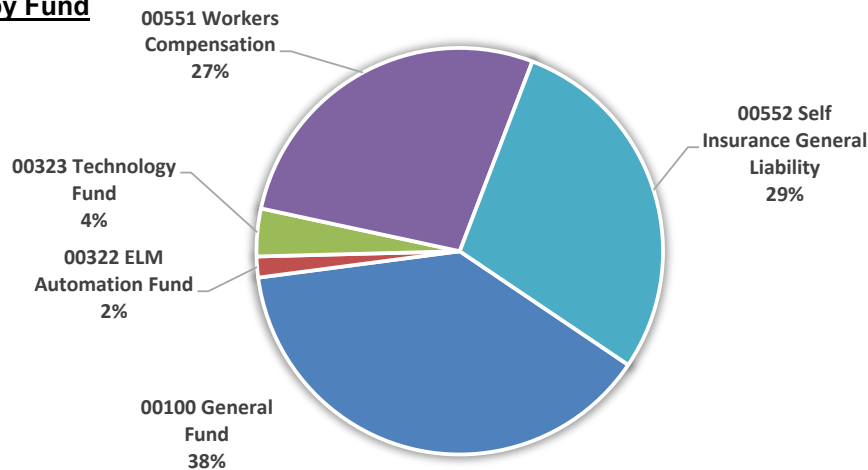
DEPARTMENT

Expenditures by Category



Expense Category	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Personnel Services	7,001,847	7,000,606	5,861,376	5,268,286	6,422,056	6,111,652
Operating Expenses	9,216,413	16,247,623	27,204,185	17,843,442	18,618,513	18,575,749
Capital Expenditures			64,877		2,061,407	1,000,000
Non-Operating Expenses	3,925,322		9,925	657,097		705,297
Total Expenditures by Category	20,143,583	23,248,231	33,140,363	23,768,825	27,101,976	26,392,698

Expenditures by Fund



Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
00100 General Fund	13,094,212	8,985,093	8,007,342	8,784,479	9,675,818	10,156,337
00322 ELM Automation Fund	404,820	360,178	427,894	428,214	436,800	439,194
00323 Technology Fund		195,523	255,157		2,175,545	1,000,000
00551 Workers Compensation	4,854,532	9,757,914	12,207,363	7,084,260	7,099,767	7,242,851
00552 Self Insurance General Liability	1,790,019	3,949,524	12,242,607	7,471,872	7,714,046	7,554,316
Total Expenditures by Fund	20,143,583	23,248,231	33,140,363	23,768,825	27,101,976	26,392,698

Administrative Services

Adopted Budget - FY 2022/23

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	4,164,668	4,042,257	3,422,060	3,808,632	4,305,305	4,478,910	17.60%
Salaries, Temporary	119,464	136,348	160,854	138,096	138,096	137,546	-0.40%
Salaries, Overtime	45,151	47,982	92,977	43,410	43,410	43,410	0.00%
Leave Payouts	171,879	101,667	133,570				
Benefits	2,500,685	2,672,353	2,051,915	1,278,148	1,935,245	1,451,786	13.59%
PERSONNEL SERVICES	7,001,847	7,000,606	5,861,376	5,268,286	6,422,056	6,111,652	16.01%
OPERATING EXPENSES							
Utilities	563,283	576,788	731,876	707,509	707,798	849,590	20.08%
Equipment and Supplies	156,281	310,901	275,605	122,618	268,383	122,618	0.00%
Repairs and Maintenance	1,984,546	1,949,161	1,974,246	2,317,748	2,388,310	2,517,539	8.62%
Conferences and Training	121,683	85,451	72,323	219,866	241,834	369,866	68.22%
Professional Services	1,040,154	1,406,671	1,278,907	2,291,988	2,828,475	2,331,988	1.75%
Other Contract Services	265,853	150,774	168,547	122,000	122,000	122,000	0.00%
Claims Expenses	1,082,789	7,675,737	17,687,275	6,259,779	6,259,779	6,259,779	0.00%
Insurance	3,653,552	3,732,332	4,731,069	5,488,220	5,488,220	5,605,220	2.13%
Payments to Other Governments	277,018	301,178	226,563	241,714	241,714	325,149	34.52%
Expense Allowances	71,012	58,424	57,774	72,000	72,000	72,000	0.00%
Other Expenses	242	206					
OPERATING EXPENSES	9,216,413	16,247,623	27,204,185	17,843,442	18,618,513	18,575,749	4.10%
CAPITAL EXPENDITURES							
Improvements							
Equipment							
Capital - Software			64,877		2,061,407	1,000,000	100.00%
CAPITAL EXPENDITURES			64,877		2,061,407	1,000,000	100.00%
NON-OPERATING EXPENSES							
Debt Service Expense			9,925				
Transfers to Other Funds	3,925,322			657,097		705,297	7.34%
NON-OPERATING EXPENSES	3,925,322		9,925	657,097		705,297	7.34%
Grand Total	20,143,583	23,248,231	33,140,363	23,768,825	27,101,976	26,392,698	11.04%
General Fund	13,094,212	8,985,093	8,007,342	8,784,479	9,675,818	10,156,337	15.62%
Other Funds	7,049,371	14,263,138	25,133,021	14,984,346	17,426,158	16,236,361	8.36%
Grand Total	20,143,583	23,248,231	33,140,363	23,768,825	27,101,976	26,392,698	11.04%
Personnel Summary	45.00	44.00	33.00	34.00	38.00	38.00	0.00

Administrative Services

Adopted Budget - FY 2022/23

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,662,512	3,533,578	3,022,812	3,434,282	3,903,149	4,073,707	18.62%
Salaries, Temporary	105,224	136,348	160,854	138,096	138,096	137,546	-0.40%
Salaries, Overtime	44,934	47,677	91,207	43,410	43,410	43,410	0.00%
Leave Payouts	152,340	108,901	115,663				
Benefits	2,115,560	2,274,166	1,823,282	1,145,216	1,737,729	1,321,807	15.42%
PERSONNEL SERVICES	6,080,570	6,100,670	5,213,818	4,761,004	5,822,384	5,576,470	17.13%
OPERATING EXPENSES							
Utilities	563,283	576,781	713,636	687,169	687,458	829,250	20.68%
Equipment and Supplies	153,691	185,405	112,140	117,343	198,996	117,343	0.00%
Repairs and Maintenance	1,743,546	1,613,168	1,600,158	2,072,596	2,130,658	2,270,037	9.53%
Conferences and Training	116,820	83,168	72,174	207,866	229,834	357,866	72.16%
Professional Services	190,564	223,347	72,078	151,988	412,488	191,988	26.32%
Other Contract Services	250,599	144,344	166,138	122,000	122,000	122,000	0.00%
Expense Allowances	69,575	58,004	57,200	72,000	72,000	72,000	0.00%
Other Expenses	242	206					
OPERATING EXPENSES	3,088,320	2,884,423	2,793,524	3,430,962	3,853,434	3,960,484	15.43%
CAPITAL EXPENDITURES							
Transfers to Other Funds	3,925,322			592,513		619,383	4.53%
NON-OPERATING EXPENSES	3,925,322			592,513		619,383	4.53%
Total	13,094,212	8,985,093	8,007,342	8,784,479	9,675,818	10,156,337	15.62%
Personnel Summary	38.05	37.20	34.32	31.55	34.47	35.17	0.70

Administrative Services
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	253,832	266,530	247,734	644,253	710,904	620,760	-3.65%
Salaries, Temporary	31,173	26,327	11,418				
Salaries, Overtime	1,607	2,342	2,943	3,000	3,000	3,000	0.00%
Leave Payouts	10,976		10,976				
Benefits	153,016	162,704	128,291	200,226	311,372	207,469	3.62%
PERSONNEL SERVICES	450,605	457,904	401,361	847,479	1,025,276	831,229	-1.92%
OPERATING EXPENSES							
Equipment and Supplies	2,891	7,489	9,388	4,105	4,105	4,105	0.00%
Repairs and Maintenance			30,653	80,000	80,000	80,000	0.00%
Conferences and Training	10,245	(193)	2,500	4,071	4,071	4,071	0.00%
Professional Services					170,500		
Other Contract Services			537				
Expense Allowances	6,000	6,046	3,760	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	19,136	13,342	46,838	94,176	264,676	94,176	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				111,146		90,123	-18.91%
NON-OPERATING EXPENSES				111,146		90,123	-18.91%
Total	469,741	471,246	448,200	1,052,801	1,289,952	1,015,528	-3.54%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget, which is offset by a redistribution of labor within the department. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Administrative Services
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Human Resources							
PERSONNEL SERVICES							
Salaries, Permanent	985,890	890,880	847,691	858,906	962,356	1,080,453	25.79%
Salaries, Temporary	17,903	18,193	58,779	15,654	15,654	52,704	236.68%
Salaries, Overtime	65	369	4,749				
Leave Payouts	24,292	30,855	14,695				
Benefits	550,738	587,346	533,472	307,585	455,763	379,896	23.51%
PERSONNEL SERVICES	1,578,888	1,527,643	1,459,387	1,182,145	1,433,773	1,513,053	27.99%
OPERATING EXPENSES							
Utilities	119		18				
Equipment and Supplies	24,487	42,207	17,433	35,000	35,000	35,000	0.00%
Repairs and Maintenance	24,691	38,528	11,849	33,500	63,500	63,500	89.55%
Conferences and Training	79,430	55,849	64,470	170,795	176,763	320,795	87.82%
Professional Services	116,774	142,327	61,258	129,000	219,000	169,000	31.01%
Other Contract Services	70,623	65,796	122,865	92,000	92,000	92,000	0.00%
Expense Allowances	5,100	1,442	3,092	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	321,224	346,147	280,986	466,295	592,263	686,295	47.18%
NON-OPERATING EXPENSES							
Transfers to Other Funds	3,925,322			148,178		165,603	11.76%
NON-OPERATING EXPENSES	3,925,322			148,178		165,603	11.76%
Total	5,825,434	1,873,790	1,740,373	1,796,618	2,026,036	2,364,951	31.63%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Temporary Salaries increased to align with prior year actuals. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses is for Citywide Leadership Training & Development and increased software costs.

Administrative Services
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Applications & Database Support							
PERSONNEL SERVICES							
Salaries, Permanent	1,424,318	1,497,007	1,003,366	955,291	1,088,014	1,033,472	8.18%
Salaries, Temporary	25,825	63,236	72,254	72,825	72,825	35,225	-51.63%
Salaries, Overtime	13,636	23,089	34,487	15,360	15,360	15,360	0.00%
Leave Payouts	91,423	55,274	44,911				
Benefits	788,269	875,316	593,618	302,556	467,395	293,839	-2.88%
PERSONNEL SERVICES	2,343,470	2,513,922	1,748,636	1,346,032	1,643,594	1,377,896	2.37%
OPERATING EXPENSES							
Utilities		500	4,752				
Equipment and Supplies	18,262	54,438	16,916	16,025	97,678	16,025	0.00%
Repairs and Maintenance	1,110,120	955,283	905,431	1,054,512	1,061,094	1,125,036	6.69%
Conferences and Training	16,986	25,343	2,450	23,000	39,000	23,000	0.00%
Professional Services	4,535	81,020	10,820	22,988	22,988	22,988	0.00%
Other Contract Services	52,928	49,297	18,980				
Expense Allowances	5,400	5,441	5,421				
Other Expenses		94					
OPERATING EXPENSES	1,208,231	1,171,416	964,769	1,116,525	1,220,760	1,187,049	6.32%
NON-OPERATING EXPENSES							
Transfers to Other Funds				164,839		158,378	-3.92%
NON-OPERATING EXPENSES				164,839		158,378	-3.92%
Total	3,551,701	3,685,338	2,713,405	2,627,396	2,864,354	2,723,323	3.65%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Temporary Salaries decreased due to the addition of 2 full time personnel added to this Division during FY 2021/22. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses reflect the general increase in annual software costs and a transition by software providers to a subscription based model.

Administrative Services
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Infrastructure Systems							
PERSONNEL SERVICES							
Salaries, Permanent	998,472	879,160	924,021	975,832	1,141,875	1,339,022	37.22%
Salaries, Temporary	30,323	28,591	18,403	49,617	49,617	49,617	0.00%
Salaries, Overtime	29,627	21,878	49,028	25,050	25,050	25,050	0.00%
Leave Payouts	25,648	22,772	45,080				
Benefits	623,537	648,800	567,902	334,849	503,199	440,603	31.58%
PERSONNEL SERVICES	1,707,607	1,601,201	1,604,434	1,385,348	1,719,741	1,854,292	33.85%
OPERATING EXPENSES							
Utilities	563,164	576,281	708,866	687,169	687,458	829,250	20.68%
Equipment and Supplies	108,051	81,272	68,403	62,213	62,213	62,213	0.00%
Repairs and Maintenance	608,735	619,357	652,225	904,584	926,064	1,001,501	10.71%
Conferences and Training	10,160	2,169	2,754	10,000	10,000	10,000	0.00%
Other Contract Services	127,047	29,251	23,756	30,000	30,000	30,000	0.00%
Expense Allowances	53,075	45,074	44,927	60,000	60,000	60,000	0.00%
Other Expenses	242	111					
OPERATING EXPENSES	1,539,729	1,353,516	1,500,931	1,753,966	1,775,735	1,992,964	13.63%
NON-OPERATING EXPENSES							
Transfers to Other Funds				168,350		205,279	21.94%
NON-OPERATING EXPENSES				168,350		205,279	21.94%
Total	3,247,336	2,954,717	3,105,364	3,307,664	3,495,476	4,052,535	22.52%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses are due to increases in data lines and a general increase in annual software costs.

Administrative Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
ELM Automation Fund (322)							
PERSONNEL SERVICES							
Salaries, Permanent	102,066	105,627	106,050	105,643	114,229	113,599	7.53%
Salaries, Overtime	141	305	1,333				
Benefits	61,613	64,426	66,532	38,853	57,079	40,124	3.27%
PERSONNEL SERVICES	163,820	170,358	173,915	144,496	171,308	153,723	6.39%
OPERATING EXPENSES							
Utilities			18,240	20,340	20,340	20,340	0.00%
Repairs and Maintenance	241,000	189,820	235,739	245,152	245,152	247,502	0.96%
OPERATING EXPENSES	241,000	189,820	253,979	265,492	265,492	267,842	0.89%
NON-OPERATING EXPENSES							
Transfers to Other Funds				18,226		17,629	-3.28%
NON-OPERATING EXPENSES				18,226		17,629	-3.28%
Total	404,820	360,178	427,894	428,214	436,800	439,194	2.56%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00322 ELM Automation Fund	374,063	426,645	334,660	360,000	360,005	477,949	117,949
Total	374,063	426,645	334,660	360,000	360,005	477,949	117,949

Administrative Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Technology Fund (323)							
OPERATING EXPENSES							
Equipment and Supplies		120,959	162,741		64,112		
Repairs and Maintenance		46,630			12,500		
Professional Services		27,934	27,540		37,526		
OPERATING EXPENSES		195,523	190,281		114,138		
CAPITAL EXPENDITURES							
Equipment					1,000,000	799,665	100.00%
Capital - Software			64,877		1,061,407	200,335	100.00%
CAPITAL EXPENDITURES			64,877		2,061,407	1,000,000	100.00%
Total		195,523	255,157		2,175,545	1,000,000	100.00%

Significant Changes

Technology funds are transferred in from the General Fund for various technology upgrades. For FY 2022/23, funds are to be used for the upgrade of the City's Computer-Aided Dispatch (CAD) and Records Management Systems (RMS) and for various technology upgrades within the Police Department.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00323 Technology Fund	912,919	109,037	7,378			3,300,000	3,300,000
Total	912,919	109,037	7,378			3,300,000	3,300,000

Administrative Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Self Insurance Workers' Comp (551)							
PERSONNEL SERVICES							
Salaries, Permanent	268,768	335,367	271,254	221,282	236,789	177,069	-19.98%
Salaries, Temporary	14,240						
Overtime	75		437				
Leave Payouts	15,730	22,350	17,907				
Benefits	243,684	269,598	150,655	80,309	118,485	52,569	-34.54%
PERSONNEL SERVICES	542,497	627,315	440,253	301,591	355,274	229,638	-23.86%
OPERATING EXPENSES							
Utilities		7					
Equipment and Supplies	2,285	1,508	717	3,000	3,000	3,000	0.00%
Conferences and Training	2,468		149	7,000	7,000	7,000	0.00%
Professional Services	739,814	488,464	516,310	690,000	690,000	690,000	0.00%
Other Contract Services	5,838	5,798	188				
Claims Expenses	2,940,491	7,968,626	10,667,421	5,347,779	5,347,779	5,347,779	0.00%
Insurance	342,685	364,598	345,264	455,000	455,000	572,000	25.71%
Payments to Other Governments	277,018	301,178	226,563	241,714	241,714	325,149	34.52%
Expense Allowances	1,437	421	575				
OPERATING EXPENSES	4,312,035	9,130,599	11,757,185	6,744,493	6,744,493	6,944,928	2.97%
NON-OPERATING EXPENSES							
Debt Service Expense			9,925				
Transfers to Other Funds				38,176		68,285	78.87%
NON-OPERATING EXPENSES			9,925	38,176		68,285	78.87%
Total	4,854,532	9,757,914	12,207,363	7,084,260	7,099,767	7,242,851	2.24%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of the redistribution of personnel between the Self Insurance Workers' Comp and General Liabilities Funds. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses reflect the general increase in insurance costs.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00551 Self Insurance Workers' Comp	7,822,413	7,771,902	6,798,938	7,263,164	7,263,164	7,789,449	526,285
Total	7,822,413	7,771,902	6,798,938	7,263,164	7,263,164	7,789,449	526,285

Administrative Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Self Insurance General Liab (552)							
PERSONNEL SERVICES							
Salaries, Permanent	131,323	67,685	21,945	47,425	51,138	114,535	141.51%
Leave Payouts	3,810	(29,584)					
Benefits	79,827	64,163	11,446	13,770	21,952	37,286	170.78%
PERSONNEL SERVICES	214,960	102,264	33,391	61,195	73,090	151,821	148.09%
OPERATING EXPENSES							
Equipment and Supplies	305	3,029	8	2,275	2,275	2,275	0.00%
Repairs and Maintenance		99,543	138,349				
Conferences and Training	2,395	2,283		5,000	5,000	5,000	0.00%
Professional Services	109,777	666,927	662,979	1,450,000	1,688,461	1,450,000	0.00%
Other Contract Services	9,417	632	2,221				
Claims Expenses	(1,857,702)	(292,888)	7,019,854	912,000	912,000	912,000	0.00%
Insurance	3,310,867	3,367,734	4,385,805	5,033,220	5,033,220	5,033,220	0.00%
OPERATING EXPENSES	1,575,058	3,847,260	12,209,216	7,402,495	7,640,956	7,402,495	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				8,182			-100.00%
NON-OPERATING EXPENSES				8,182			-100.00%
Total	1,790,019	3,949,524	12,242,607	7,471,872	7,714,046	7,554,316	1.10%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of the redistribution of personnel between the Self Insurance Workers' Comp and General Liabilities Funds. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00552 Self Insurance General Liability	5,272,607	5,356,050	2,320,439	4,750,000	4,750,000	6,250,000	1,500,000
Total	5,272,607	5,356,050	2,320,439	4,750,000	4,750,000	6,250,000	1,500,000

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00552 Self Insurance General Liability	13,803,817	12,389,918	6,316,044	3,355,711	1,304,316	2,051,395	(1,304,316)
Total	13,803,817	12,389,918	6,316,044	3,355,711	1,304,316	2,051,395	(1,304,316)

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City of Huntington Beach Community Development Adopted – FY 2022/23

Director of Community
Development

Deputy Director of Community
Development

Deputy Director of Community
Development

ADMINISTRATION
Principal Administrative Analyst
Administrative Analyst
GIS Analyst II
Administrative Assistant
Administrative Secretary (2)

DEVELOPMENT SERVICES

COMMUNITY ENHANCEMENT

PLANNING
Planning Manager
Principal Planner
Senior Planner (2)
Associate Planner (3)

PERMIT CENTER
Permit & Plan Check
Supervisor
Senior Permit
Technician (4)
Permit Technician
Associate Planner
Assistant Planner (2)
Administrative
Secretary
Office Assistant II

BUILDING
Building Manager
Plan Check Engineer
Inspection Manager
Principal Electrical Inspector
Principal Plumbing &
Mechanical Inspector
Building Inspector I/II/III (8)

HOUSING
Housing Manager
Senior Administrative
Analyst (1.5)
Administrative Aide

CODE ENFORCEMENT
Code Enforcement Supervisor
Senior Code Enforcement
Officer (2)
Code Enforcement Officer II (4)
Code Enforcement Officer I (3)
Code Enforcement Technician
Office Assistant II

ECONOMIC
DEVELOPMENT
Economic Development
Manager
Project Manager

Community Development

Department Descriptions

The purpose of the Community Development Department is to serve exceptionally, inspiring pride in our Huntington Beach community. The main functions of the Community Development Department are:

- 1) Promote a high quality built environment by planning for future growth and development of the City while ensuring development proposals conform to the City's vision and implementing documents;
- 2) Ensure that current construction is safe and in alignment with the City's vision and complies with all Federal, State and local regulations; and
- 3) Enhance inclusive prosperity by promoting attainable housing, preserving quality neighborhoods, providing necessary public services and facilities, and creating job opportunities by growing the local economy.

The Community Development Department is comprised of two primary areas: Development Services and Community Enhancement. Development Services is comprised of the following divisions: Planning, Building and the Permit Center. Community Enhancement is comprised of the Housing, Code Enforcement and Economic Development divisions. The Community Development Department strives to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity through the provision of services that reflect the goals of the City Council and community while ensuring the health, safety and welfare of the public.



Administration Division

The Administration Division provides back-end support to the department as well as front-end concierge service to the public. The day-to-day operations of the department are largely driven by the Administrative Division. Budgeting, payroll, evaluations, training, recruitments, communications, reports, contract administration, data analysis, forms, public notices, purchasing, etc. are all functions of the Administrative Division.



Planning Division

The Planning Division is responsible for Advance (or Long Range) and Current Planning activities. Advance Planning involves updating the City's General Plan, Local Coastal Program and Specific Plans. These documents contain goals and policies to manage long-term growth of the City and Coastal Zone. Current Planning is responsible for coordinating the review of development proposals to ensure compliance with the City's General Plan and Zoning and Subdivision Ordinance as well as Federal and State regulations. This effort includes processing applications for entitlements (permits, subdivisions, variances, etc.), environmental review, and plan check services. Planning staff work directly with residents, businesses and developers. The Planning Division is responsible for staffing the Planning Commission, Zoning Administrator and Design Review Board.

Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over development proposals that require discretionary permits. Each City Council member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month. The City's budget accounts for the Planning Commission as its own separate division to account for meeting expenses as well as provide educational and conference/workshop opportunities for Planning Commissioners.



Permit Center & Building Divisions

The Permit Center and Building Divisions are responsible for Permit & Plan Check and Inspection activities. Permit & Plan Check is responsible for processing applications for building permits to allow construction to commence. Activities include intake of plans, checking plans to ensure the design is compliant with the California Building Code, conducting structural calculations when necessary, permit issuance, and scheduling of inspections. A range of projects from minor residential improvements to ground up construction of major commercial endeavors come through the permit counter. Permit Center staff interact daily with residents, businesses and developers. The plans examiners are typically interacting with professional designers such as architects and engineers.

Inspection Services is responsible for ensuring projects are constructed pursuant to the approved plans, confirming they are compliant with the California Building Code, once a permit has been issued. The purpose of inspections is to safeguard construction in town from shoddy and unsafe work protecting the owners and occupants of buildings. Once a construction project has passed all inspections and is complete a Certificate of Occupancy is issued, in the case of non-residential buildings or the permit is finalized for residential construction. Building Inspectors most often deal directly with contractors but occasionally will interact directly with owners on an owner-builder situation.



Community Enhancement Division

The Community Enhancement Division is responsible for a myriad of services that promote quality of life including; Code Enforcement, Economic Development and Housing. Code Enforcement's responsibilities include evaluating private property against certain provisions of the City's Municipal Code, answering citizen questions about those codes, and issuing citations for code violations. The Code Enforcement Division works to maintain an attractive, safe community, which helps improve both property values and the quality of life within the City. Code Enforcement Officers interact with residents and businesses on a daily basis.



Economic Development activities include business development efforts via Business Retention, Expansion and Attraction programs which strive to grow the local tax base, create jobs, and enhance neighborhood quality of life. The Division acts as liaison with the Chamber of Commerce, Visit Huntington Beach, the Downtown Business Improvement District (BID), Golden West College, local lenders, the Small Business Development Center, the Orange County Business Council, and the Workforce Investment Board. These strategic partnerships allow the City to leverage resources and relationships to provide businesses the support to grow their businesses. The Division also helps to manage the leasing of the City's real estate assets including the Pier, and works to attract investment and assist with economic recovery needs.

The Federal Department of Housing and Urban Development (HUD) provides federal dollars directly to Huntington Beach via the Community Development Block Grant (CDBG) and HOME Investments Partnerships Program (HOME). The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate incomes. The objective of the HOME Program is to provide affordable housing or services. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding. Through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community. The City leverages CDBG and HOME funds with other funding sources to create affordable housing opportunities including homeless prevention services.

Administration Division

- Coordinated 13 Planning Commission meetings, 20 Zoning Administrator meetings, and 9 Design Review Board meetings
- Processed all legally required mailings and public notices – over 25,000 annually.
- Responded to approximately 150 average daily phones calls.

Planning Division

- Processed 167 entitlements in accord with the state-mandated Permit Streamlining Act plus 11 temporary sign permits, 32 temporary activity permits, 45 wireless permits, 44 zoning conformance and flood letters, and 58 MyHB inquiries.
- Conducted 63 public hearings at the Planning Commission and at Zoning Administrator
- Plan checked 2,973 plans for zoning compliance annually; processed 57 over the counter plan checks; 326 grading plan checks; 46 landscaping plan checks; and processed 123 address assignments.

Permit Center & Building Divisions

- Provided customer service to 9,096 counter customers.
- Answered over 83,080 phone and 90,940 email inquiries.
- Reviewed and approved 8,642 permits with a construction valuation of approx. \$170,511,752.
- Performed 3,054 building plan reviews.
- Performed 3,634 electronic plan reviews and 300 paper plan reviews.
- Processed 766 certificates of occupancy for new and change of business.
- Mailed approximately 1,244 permit reminder letters.
- Responded to 240 Public Records Requests.
- Customers scheduled 27,778 inspections online.
- Performed over 34,924 building, mechanical, plumbing, and certificate of occupancy inspections annually.
- Completed 2,650 plumbing, mechanical, and electrical plan checks annually.
- Completed over 592 NPDES inspections to ensure construction runoff standards and best management practices are met.
- Conducted over 275 field meetings with developers, contractors, and business owners.
- Conducted over 300 counter meetings/appointments with customers.
- Issued 87 notices to stop work and obtain required permits.
- Issued 962 photovoltaic permits, with associated plan checks and field inspections.
- Processed 224 applications for Short-Term Rentals.



Community Enhancement Division







- Responded to 15,000 phone calls and 16,000 e-mails.
- Initiated 4,474 proactive code enforcement cases per year to address code violations.
- Conducted over 11,898 field inspections annually.
- Investigated 52% of complaints within 2 days.
- Resolved code violations on average within 43 days.
- Managed leases with annual revenue to the City of over \$900,000.
- Provided emergency rental assistance to 50 households through the Tenant Based Rental Assistance (TBRA) Program.
- Provided outreach services to 300 homeless individuals.
- Provided English education to 114 adults through the Oak View Family Literacy Program.
- Assisted 239 at risk seniors with Care Management services.
- Provided assistance to 20 homeless youth through StandUp for Kids OC.
- Provided 81 youth with after school programs through the Oak View Children's Bureau.
- Constructed 133 new curb ramps.
- Provided fair housing counseling services to 167 households through the Fair Housing Foundation.



Community Development

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Perform 95% of construction inspections on the same day scheduled.				
Measure: % of construction inspections performed on same day scheduled	92%	98%	95%	
Goal:				
2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				
Measure: % of first submittal plan checks completed within 20 business days	86%	96%	85%	
Goal:				
3. Process 95% of building, electrical, plumbing, and mechanical plan checks electronically.				
Measure: % of building, electrical, plumbing, and mechanical plans reviewed electronically instead of on paper	75%	92%	95%	
Goal:				
4. Perform enforcement actions and close 75% of cases within 30 days.				
Measure: % of enforcement action cases closed within 30 days	87%	88%	85%	
Goal:				
5. Receive and respond to 95% of citizen phone inquiries within two business days.				
Measure: % of citizen phone inquiries responded to within two business days	88%	90%	95%	
Goal:				
6. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				
Measure: % of entitlement applications processed within recommended guidelines	100%	100%	100%	

FY 2021/22 Accomplishments

Administration

- Reopened City Hall to the public, with intermittent closures; staff maintained contactless permit, plan check, inspection, code enforcement and planning services including digital/video inspections, electronic plan check submittal, and contactless permit issuance and code enforcement inspections.
- Maintained service levels department-wide, despite building closures due to the COVID-19 pandemic and attrition throughout as a result of the citywide separation incentive.

Development Services

- Updated Q-Less system to allow customers to “Get In Line” without an appointment.
- Launched Phase 2 of Accela electronic land management system with multi-department integration, instant status updates, application submittals, inspection scheduling, and historical records research.
- Reduced in-person visits to City Hall by 75% compared to pre-pandemic levels, by allowing 99% of all services available online.
- Provided downloadable permits, plans, certificates of occupancy, and correction lists.
- Launched electronic inspection job card available for download 24/7.
- Provided electronic plan reviews for 92% of projects submitted for Building, Electrical, Mechanical, and Plumbing plans.
- Provided monthly reports online via a self-service tool, resulting in quicker access to information on permits issued and applications submitted.
- Completed Zoning Text Amendments to update the Affordable Housing Ordinance, establish electric vehicle charging station sign standards, streamlined alcohol sales/service review in Beach and Edinger, and eliminated the Environmental Assessment Committee as well as Subdivision Committee.
- Continued to work on a comprehensive update to the City’s certified Local Coastal Program through grant funding obtained from the state.
- Continued to work on the General Plan Housing Element for the 6th Cycle including holding a public review and comment period on the draft Housing Element and submitting to the State Department of Housing and Community Development (HCD) for review.
- The Coastal Commission approved Local Coastal Program amendments certifying various zoning text amendments previously approved by the City Council.
- Other notable projects processed: Gisler Residential and Cameron Lane Townhomes.
- Performed Plan Review of large projects, including: Huntington Gateway Tilt-up Buildings & Tenant Improvements, In-n-Out, Chic-Fil-A, Gisler Residential, Cameron Lane Townhomes, Jamboree Senior Housing, Rodgers Senior Center Redevelopment, and Hilltop Townhomes.
- Provided dedicated inspectors to facilitate a timely construction process at: 401 Main Mixed Use Building, Shorehouse Mixed Use Building, Pierside Pavillion Phase III, Amazon Fresh, Amazon Packaging, Lebard Homes, Shea Homes, and Meritage Homes.
- Successfully met AB2188 plan check review and inspection deadlines for 962 residential photovoltaic solar projects.
- Resumed cross-training of Permit Center staff via ride-along inspections with Building and Code Enforcement Inspectors.
- Created online reporting of unpermitted construction complaints, including case status updates.

Code Enforcement

- Transferred stop work enforcement of unpermitted active construction from Building Inspectors to Code Enforcement Officers.
- Participated in a community cleanup event in the Oak View neighborhood.
- Continued enforcement of illegal vendors throughout the City.
- Code Enforcement Officers participated in continued education from the California Association of Code Enforcement Officers (CACEO).
- Introduced a Receivership Process and the Red Light Abatement to resolve severe code violations on property neglected by owners.

- Improved code enforcement efforts to resolve violations relating to short-term vacation rentals, unlicensed recovery facilities, medical marijuana dispensaries, marijuana cultivation in industrial zones, and illegal open house signs.
- Added 4 full-time code officers to a team of 6 officers to effectively serve the community.
- New officers successfully completed their PC 832 training (a requirement of a code enforcement officer).
- New officers also completed Code Enforcement Academy Modules 1 and 2, with Modules 3 and 4 later in 2022.
- Transitioned to a 7-day code enforcement coverage to better address the needs of the community.
- Increased workload from 3,300 code enforcement cases to over 4,400 cases.
- Increased a 1-day turnaround time for inspections from 47.88% to 51.48% from receiving a complaint.
- Cases were resolved within 43 days versus 46 days from the prior fiscal year (start to finish).
- Code Enforcement added on additional assignments such as short-term rentals, group/ sober living homes, weed abatement, taxicab enforcement, active construction without permits, and kayaks/ stand-up paddleboard rental businesses.
- Increased officer safety training with the passage of SB 296.
- Additional code officers on the team received their Certified Code Enforcement Officer (CCEO) designation from the California Association of Code Enforcement Officers (CACEO).

Affordable Housing

- City Council approved two middle income housing projects at Elan and Breakwater Apartments, which will provide 676 affordable units for low and moderate income households.
- Closed escrow and began construction of the Jamboree senior affordable housing project which will provide 43 senior permanent supportive housing units.
- City Council approved a Homekey project commitment resolution in partnership with American Family Housing, National Core, and the County, and the State awarded the project \$17 million, which will provide 66 permanent supportive housing units.

Economic Development

- Renewal of the Business Improvement District with a levy of an assessment for FY 21-22.
- Launched the Downtown Urban Design Study to help identify alternatives for a more permanent outdoor dining concept and expanded pedestrian environment on Main Street.
- Worked with downtown businesses to extend the 2nd block closure of Main Street.
- Spread awareness of financial incentives and other economic recovery efforts to help businesses rebound after the pandemic, including a City grant program.
- Assisted City tenants through COVID by offering a rent abatement program and monitored City real estate assets.
- Launched Grow HB, a business retention and expansion program, aimed at enhancing communication between the business community and the City.
- Extended the MOU for an additional five years with the HB Auto Dealer Association for the Auto Incentive Beach Parking Program.
- Filed a 5 year subsidy report for the sales tax sharing agreement with Subaru.
- Released a Request for Qualifications for 21 Main Street and entered into an Exclusive Negotiating Agreement to re-tenant the space into a restaurant.



FY 2022/23 Objectives

Department Operations & Customer Service

- Decrease customer trips to City Hall by continuing the use of the Q-Less application with additional outreach to provide increased information and services online using innovative technological solutions; continually assess and refine these processes over time.
- Enhance access and availability of department and project information to the public via improvements to the department website (such as the GIS Story Map for major projects, GIS Zoning Look-Up Tool).
- Continue outreach to various community stakeholders through participation and staffing of City Council subcommittees and task forces.
- Develop online educational materials, helpful brochures, and reading pamphlets for the public via the website, social media posts, and City newsletter.
- Continue to assist business owners to open businesses in a timely and cost-effective manner.
- Continue processing major projects from plan check to certificate of occupancy with staff guidance and assistance.
- Continue processing zoning entitlements in a timely manner and in accordance with Permit Streamlining laws.
- Monitor and maintain compliance with changing California State Laws related to land use.
- Continue implementation of short-term rental (STR) and group homes regulations.

Projects

- Complete significant progress on the comprehensive update to the City's certified Local Coastal Program.
- Complete the Magnolia Tank Farm Specific Plan LCPA process with the Coastal Commission.
- Complete the 6th Cycle Housing Element Update and obtain certification from the California Department of Housing and Community Development (HCD).
- Complete housing related updates to the Zoning Code.
- Begin a comprehensive study and update of the City's parking codes.
- Implement the newly established group home permit programs, including ongoing compliance monitoring and enforcement.
- Host an educational session by a CASp (Certified Access Specialist) professional to educate local business owners on accessibility compliance at their commercial properties.

Staff Development/Department Organization

- Continue to operate the Community Development Department emphasizing the six pillars of service: striving to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity.
- Provide and prioritize opportunities for staff to receive technical, customer service and personal and professional growth training.
- Continue cross-training of Permit Center staff to learn plan check and inspection services.
- Continue to promote staff development through professional certifications such as the Certified Access Specialist (CASp) Program, American Institute of Certified Planners (AICP) and other professional development programs.
- Evaluate opportunities to maximize staff resources and assess areas for creating efficiencies in department staffing through cross training. Prioritize staff job satisfaction and growth through special project assignments, training opportunities, mentoring, timely performance evaluations and team building.

ELM/Accela

- Continue phase II implementation of the Enterprise Land Management System (Accela) and assist customers with signing up through the Accela Citizen Access (ACA) portal. Market ACA to the public for online records searches and submittal of code enforcement requests. Continue education and instructional guides for the public to access the various self-service features ACA provides.
- Continue efficient customer service levels with hybrid in-person and online services after launch of the new Accela Land Management System.
- Provide electronic signature capabilities for all permit and applications.
- Create or integrate a mobile application for scheduling inspections.
- Transition to 100% electronic plan and application processing.

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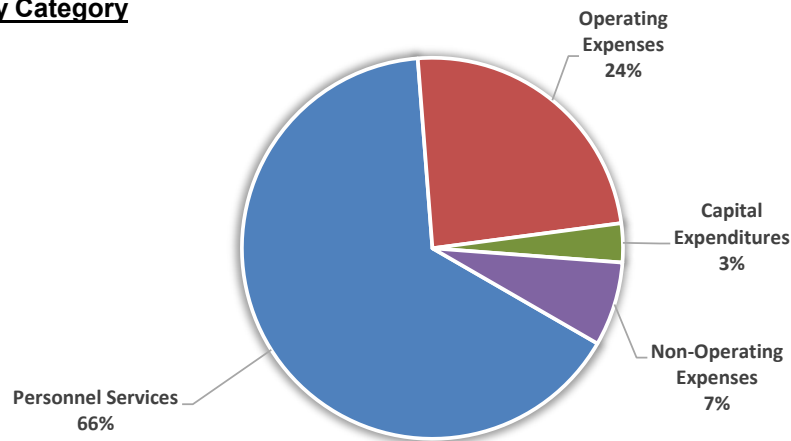
Community Development

Adopted Budget - FY 2022/23

Summary Charts

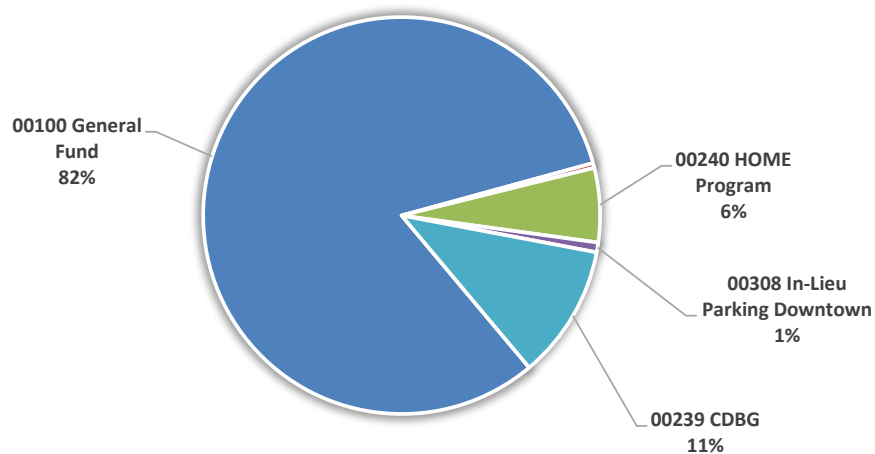
DEPARTMENT

Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	6,858,166	7,341,836	7,069,822	7,341,353	8,763,059	8,234,711
Operating Expenses	2,186,588	2,588,560	3,726,585	4,047,336	8,000,694	3,036,051
Capital Expenditures	1,963,732	249,989	55,019		41,000	415,621
Non-Operating Expenses	444,166	205,433	1,271,367	894,013	120,000	898,259
Total Expenditures by Category	11,452,652	10,385,817	12,122,793	12,282,702	16,924,754	12,584,642

Expenditures by Fund



Fund 101 represents less than 1% of expenditures and is not labeled on this chart

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	8,116,145	8,360,096	7,985,880	9,330,575	10,681,228	10,300,478
00101 Specific Events	14,853	25,948	10,159	50,000	50,000	50,000
00240 HOME Program	292,107	911,039	1,114,313	1,850,751	2,372,384	760,225
00308 In-Lieu Parking Downtown				60,000	90,000	100,000
00715 State Grants			196,626		506,532	
00239 CDBG	3,029,547	1,088,734	2,815,815	991,376	3,224,610	1,373,939
Total Expenditures by Fund	11,452,652	10,385,817	12,122,793	12,282,702	16,924,754	12,584,642

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	4,088,721	4,253,742	4,143,276	5,179,870	5,712,142	5,909,393	14.08%
Salaries, Temporary	122,142	132,562	284,151	221,619	217,040	261,243	17.88%
Salaries, Overtime	29,286	30,628	28,322	114,609	114,609	120,613	5.24%
Leave Payouts	110,544	140,773	111,360				
Benefits	2,507,473	2,784,132	2,502,714	1,825,255	2,719,268	1,943,462	6.48%
PERSONNEL SERVICES	6,858,166	7,341,836	7,069,822	7,341,353	8,763,059	8,234,711	12.17%
OPERATING EXPENSES							
Utilities	940	340					
Equipment and Supplies	99,041	95,338	103,680	130,593	146,100	141,373	8.25%
Repairs and Maintenance	4,288	656	19,611	64,400	63,200	80,720	25.34%
Conferences and Training	29,187	34,877	22,201	52,400	54,254	58,100	10.88%
Professional Services	1,229,814	1,122,636	2,353,496	3,110,066	7,009,325	2,238,778	-28.02%
Other Contract Services	223,254	212,724	310,247	155,677	265,321	152,880	-1.80%
Contribution to Private Agency	40,000	65,000	80,000	80,000	80,000	85,000	6.25%
Payments to Other Governments	506,543	1,037,307	817,052	430,000	358,294	222,000	-48.37%
Expense Allowances	16,109	19,681	20,299	24,200	24,200	57,200	136.36%
Other Expenses	37,411						
OPERATING EXPENSES	2,186,588	2,588,560	3,726,585	4,047,336	8,000,694	3,036,051	-24.99%
CAPITAL EXPENDITURES							
Land Purchase	989,000		55,019				
Improvements	974,732	249,989				415,621	100.00%
Vehicles					41,000		
CAPITAL EXPENDITURES	1,963,732	249,989	55,019		41,000	415,621	
NON-OPERATING EXPENSES							
Debt Service Expenses	444,166						
Transfers to Other Funds		159,008	1,271,367	894,013		898,259	0.47%
Loans Made		46,425			120,000		
NON-OPERATING EXPENSES	444,166	205,433	1,271,367	894,013	120,000	898,259	0.47%
Grand Total	11,452,652	10,385,817	12,122,793	12,282,702	16,924,754	12,584,642	2.46%
General Fund	8,116,145	8,360,096	7,985,880	9,330,575	10,681,228	10,300,478	10.39%
Other Funds	3,336,507	2,025,722	4,136,913	2,952,127	6,243,525	2,284,164	-22.63%
Grand Total	11,452,652	10,385,817	12,122,793	12,282,702	16,924,754	12,584,642	2.46%
Personnel Summary	49.50	49.50	54.00	54.00	57.50	57.50	0.00

Community Development

Adopted Budget - FY 2022/23

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,872,235	4,010,483	3,902,553	4,990,413	5,522,685	5,650,630	13.23%
Salaries, Temporary	71,988	95,722	249,041	171,619	171,619	171,619	0.00%
Salaries, Overtime	14,285	11,629	17,362	27,700	27,700	32,700	18.05%
Leave Payouts	110,544	140,161	111,360				
Benefits	2,381,889	2,641,718	2,369,516	1,756,016	2,617,343	1,855,250	5.65%
PERSONNEL SERVICES	6,450,940	6,899,713	6,649,833	6,945,748	8,339,347	7,710,199	11.01%
OPERATING EXPENSES							
Utilities	940	340					
Equipment and Supplies	99,041	95,338	103,233	130,593	136,943	141,373	8.25%
Repairs and Maintenance	4,288	656	19,611	64,400	63,200	80,720	25.34%
Conferences and Training	29,101	34,877	22,201	52,400	54,254	58,100	10.88%
Professional Services	1,193,463	978,115	712,513	1,003,407	1,756,822	1,288,407	28.40%
Other Contract Services	155,583	146,746	237,628	83,500	121,462	106,380	27.40%
Payments to Other Governments	165,680	184,629	165,543	165,000	185,000		-100.00%
Expense Allowances	16,109	19,681	20,299	24,200	24,200	57,200	136.36%
Other Expenses	1,000						
OPERATING EXPENSES	1,665,205	1,460,383	1,281,028	1,523,500	2,341,881	1,732,180	13.70%
CAPITAL EXPENSES							
Land Purchase			55,019				
CAPITAL EXPENDITURES			55,019				
NON-OPERATING EXPENSES							
Transfers to Other Funds				861,327		858,099	-0.37%
NON-OPERATING EXPENSES				861,327		858,099	-0.37%
Total	8,116,145	8,360,096	7,985,880	9,330,575	10,681,228	10,300,478	10.39%
Personnel Summary	45.17	45.17	49.52	49.52	53.02	52.85	(0.17)

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	641,458	650,075	610,323	767,850	798,820	748,039	-2.58%
Salaries, Temporary	17,151	42,052	53,350	56,298	56,298	5,798	-89.70%
Salaries, Overtime	1,536	2,357	826	3,300	3,300	3,300	0.00%
Leave Payouts	4,444	6,666	9,662				
Benefits	374,180	409,485	361,844	245,067	377,569	205,756	-16.04%
PERSONNEL SERVICES	1,038,769	1,110,635	1,036,005	1,072,515	1,235,987	962,893	-10.22%
OPERATING EXPENSES							
Equipment and Supplies	46,537	55,905	46,500	64,931	65,750	64,931	0.00%
Repairs and Maintenance	313			2,000	2,000	2,000	0.00%
Conferences and Training	992	4,042		6,000	7,854	6,000	0.00%
Professional Services	(242)			10,000	10,000	10,000	0.00%
Other Contract Services	21,329	203	36,864	2,000	2,000	2,000	0.00%
Expense Allowances	3,923	6,507	5,994	6,050	6,050	12,050	99.17%
OPERATING EXPENSES	72,851	66,657	89,358	90,981	93,654	96,981	6.59%
NON-OPERATING EXPENSES							
Transfers to Other Funds				132,502		109,178	-17.60%
NON-OPERATING EXPENSES				132,502		109,178	-17.60%
Total	1,111,621	1,177,292	1,125,363	1,295,998	1,329,641	1,169,052	-9.80%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) reflect a redistribution of labor to other divisions for administrative oversight. Temporary Salaries was moved to the Inspection Services and Housing Divisions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. The increase in Expense Allowances is for the provision of an Auto Allowance per the City's various labor union Memorandums of Understanding (MOUs).

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Planning							
PERSONNEL SERVICES							
Salaries, Permanent	937,037	956,538	951,846	1,000,550	1,079,372	915,745	-8.48%
Salaries, Temporary				25,000	25,000		-100.00%
Salaries, Overtime		28					
Leave Payouts	34,821	16,352	51,980				
Benefits	567,024	593,082	558,114	324,122	496,769	278,295	-14.14%
PERSONNEL SERVICES	1,538,882	1,565,999	1,561,940	1,349,672	1,601,141	1,194,040	-11.53%
OPERATING EXPENSES							
Equipment and Supplies	1,675	229	18,810	5,700	5,700	5,700	0.00%
Conferences and Training	8,161	11,345	5,740	10,000	10,000	10,000	0.00%
Professional Services	448,052	406,598	192,937	151,000	524,567	151,000	0.00%
Other Contract Services	23,282	24,224	25,888	23,500	23,500	23,500	0.00%
Expense Allowances						5,400	100.00%
OPERATING EXPENSES	481,170	442,396	243,375	190,200	563,767	195,600	2.84%
NON-OPERATING EXPENSES							
Transfers to Other Funds				172,647		140,336	-18.72%
NON-OPERATING EXPENSES				172,647		140,336	-18.72%
Total	2,020,051	2,008,396	1,805,315	1,712,519	2,164,908	1,529,976	-10.66%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) reflect a redistribution of labor within the department. Temporary Salaries was moved to the Inspection Services Division and Housing Divisions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. The increase in Expense Allowances is for the provision of an Auto Allowance per the City's various labor union Memorandums of Understanding (MOUs).

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Code Enforcement							
PERSONNEL SERVICES							
Salaries, Permanent	280,862	382,426	458,128	752,573	823,520	863,725	14.77%
Salaries, Temporary	8,503	12,214	11,970	13,947	13,947		-100.00%
Salaries, Overtime	4,997	2,249	7,337	10,000	10,000	15,000	50.00%
Leave Payouts	19,946	7,238	10,194				
Benefits	185,058	237,646	287,980	290,857	420,820	301,216	3.56%
PERSONNEL SERVICES	499,366	641,774	775,609	1,067,377	1,268,287	1,179,941	10.55%
OPERATING EXPENSES							
Utilities		220.75					
Equipment and Supplies	10,809	5,231	9,301	6,500	12,032	17,180	164.31%
Repairs and Maintenance				2,400	1,200	2,400	0.00%
Conferences and Training	629	1,299	3,572	4,000	4,000	9,700	142.50%
Professional Services	61,298	8,426	5,445	209,000	209,004	9,000	-95.69%
Other Contract Services		2,904	11,989		37,700	35,700	100.00%
OPERATING EXPENSES	72,735	18,081	30,307	221,900	263,935	73,980	-66.66%
NON-OPERATING EXPENSES							
Transfer to Other Funds				129,963		132,365	1.85%
NON-OPERATING EXPENSES				129,963		132,365	1.85%
Total	572,101	659,855	805,916	1,419,240	1,532,222	1,386,286	-2.32%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Temporary Salaries was moved to the Inspection Services and Housing Divisions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses are for software to track and provide enhanced oversight of short-term rentals and supplies and training for Code Enforcement staff.

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Permit Center							
PERSONNEL SERVICES							
Salaries, Permanent	512,281	541,192	606,854	768,918	969,954	1,178,534	53.27%
Salaries, Temporary	22,643	2,278		28,874	28,874	28,874	0.00%
Salaries, Overtime	4,319	1,364	6,817	5,100	5,100	5,100	0.00%
Leave Payouts	9,271	5,838	2,401				
Benefits	344,376	380,149	346,322	264,012	396,730	401,807	52.19%
PERSONNEL SERVICES	892,889	930,821	962,394	1,066,904	1,400,658	1,614,315	51.31%
OPERATING EXPENSES							
Equipment and Supplies	22,284	18,195	19,644	28,100	28,100	28,100	0.00%
Conferences and Training	3,345	1,592	3,650	7,400	7,400	7,400	0.00%
Professional Services	344,670	302,030	263,281	353,282	585,999	493,282	39.63%
Other Contract Services	24,911	73,381	71,797				
Expense Allowances	3,141	5,441	4,938	6,050	6,050	6,050	0.00%
OPERATING EXPENSES	398,351	400,641	363,310	394,832	627,549	534,832	35.46%
NON-OPERATING EXPENSES							
Transfer to Other Funds				132,718		180,634	36.10%
NON-OPERATING EXPENSES				132,718		180,634	36.10%
Total	1,291,240	1,331,462	1,325,704	1,594,454	2,028,207	2,329,781	46.12%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses are to cover staff augmentation in order to meet the anticipated demand for plan check services.

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Building							
PERSONNEL SERVICES							
Salaries, Permanent	1,207,866	1,233,976	1,014,960	1,078,618	1,165,320	1,180,093	9.41%
Salaries, Temporary			49,214			76,947	100.00%
Salaries, Overtime	3,433	5,631	1,770	9,300	9,300	9,300	0.00%
Leave Payouts	42,062	45,285	27,641				
Benefits	749,223	828,669	650,491	415,401	601,516	433,120	4.27%
PERSONNEL SERVICES	2,002,584	2,113,562	1,744,075	1,503,319	1,776,136	1,699,460	13.05%
OPERATING EXPENSES							
Utilities	940						
Equipment and Supplies	6,207	8,034	6,999	12,800	12,800	12,800	0.00%
Conferences and Training	7,640	8,660	5,974	8,000	8,000	8,000	0.00%
Professional Services	260,625	185,963	137,810	130,000	270,000	360,000	176.92%
Expense Allowances	5,400	5,441	5,421	6,050	6,050	16,850	178.51%
OPERATING EXPENSES	280,812	208,098	156,204	156,850	296,850	397,650	153.52%
NON-OPERATING EXPENSES							
Transfer to Other Funds				186,115		180,873	-2.82%
NON-OPERATING EXPENSES				186,115		180,873	-2.82%
Total	2,283,397	2,321,660	1,900,279	1,846,284	2,072,986	2,277,983	23.38%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Temporary Salaries was moved to the Inspection Services Division from the Administration, Planning and Code Enforcement Divisions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Professional Services are for staff augmentation in order to meet the anticipated demand for building inspection services. The increase in Expense Allowances is for the provision of an Auto Allowance per the City's various labor union Memorandums of Understanding (MOUs).

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Planning Commission							
OPERATING EXPENSES							
Utilities		120					
Equipment and Supplies	1,959	1,819	643	4,500	4,500	4,500	0.00%
Conferences and Training	8,006	5,095	3,250	14,500	14,500	14,500	0.00%
OPERATING EXPENSES	9,965	7,034	3,893	19,000	19,000	19,000	0.00%
Total	9,965	7,034	3,893	19,000	19,000	19,000	0.00%

Significant Changes

No significant changes.

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Economic Development							
PERSONNEL SERVICES							
Salaries, Permanent	220,846	157,084	151,162	458,328	488,884	497,445	8.53%
Salaries, Temporary		217	95,566				
Salaries, Overtime			612				
Leave Payouts		58,782	9,482				
Benefits	120,763	141,091	98,871	165,200	244,345	154,258	-6.62%
PERSONNEL SERVICES	341,609	357,173	355,693	623,528	733,229	651,703	4.52%
OPERATING EXPENSES							
Utilities							
Equipment and Supplies	8,558	5,349	1,336	4,962	4,962	4,962	0.00%
Repairs and Maintenance						3,600	100.00%
Conferences and Training	329	2,844	15	1,000	1,000	1,000	0.00%
Professional Services	33,248	25,366	84,265	90,125	117,252	105,125	16.64%
Other Contract Services	62,217	24,692	33,468	30,000	30,000	30,000	0.00%
Expense Allowances	3,645	2,291	3,946	6,050	6,050	11,450	89.26%
Other Expenses	1,000						
OPERATING EXPENSES	108,996	60,542	123,030	132,137	159,264	156,137	18.16%
NON-OPERATING EXPENSES							
Transfers to Other Funds				79,145		73,789	-6.77%
NON-OPERATING EXPENSES				79,145		73,789	-6.77%
Total	450,605	417,716	478,722	834,810	892,493	881,629	5.61%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Professional Services are for improvements in business retention and attraction to the City of Huntington Beach. The increase in Expense Allowances is for the provision of an Auto Allowance per the City's various labor union Memorandums of Understanding (MOUs).

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Housing							
PERSONNEL SERVICES							
Salaries, Permanent	39,491	44,179	80,463	103,035	130,476	186,980	81.47%
Salaries, Temporary	23,691	38,961	38,942	47,500	47,500	60,000	26.32%
Leave Payouts							
Benefits	21,775	27,078	49,222	29,418	47,194	52,212	77.48%
PERSONNEL SERVICES	84,958	110,218	168,627	179,953	225,170	299,192	66.26%
OPERATING EXPENSES							
Equipment and Supplies	1,013	575		3,000	3,000	3,000	0.00%
Repairs and Maintenance		656					
Conferences and Training				1,500	1,500	1,500	0.00%
Professional Services	31,907	49,732	28,776	60,000	40,000	160,000	166.67%
Other Contract Services	1,444	4,424					
Payments to Other Governments	165,680	184,629	165,543	165,000	185,000		-100.00%
Expense Allowances						5,400	100.00%
OPERATING EXPENSES	200,044	240,016	194,320	229,500	229,500	169,900	-25.97%
CAPITAL EXPENSES							
Land Purchase			55,019				
CAPITAL EXPENDITURES			55,019				
NON-OPERATING EXPENSES							
Transfers to Other Funds				17,776		28,654	61.19%
NON-OPERATING EXPENSES				17,776		28,654	61.19%
Total	285,001	350,234	417,966	427,229	454,670	497,746	16.51%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Temporary Salaries was moved to the Housing Division from the Administration, Planning and Code Enforcement Divisions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Professional Services are for staff augmentation in order to assist with various department projects. The increase in Expense Allowances is for the provision of an Auto Allowance per the City's various labor union Memorandums of Understanding (MOUs). Payments to Other Governments were moved to the Non-Departmental Department.

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Ocean View Estates							
PERSONNEL SERVICES							
Salaries, Permanent	32,394	45,013	28,817	60,541	66,339	80,069	32.26%
Benefits	19,489	24,518	16,673	21,939	32,400	28,586	30.30%
PERSONNEL SERVICES	51,883	69,531	45,490	82,480	98,739	108,655	31.73%
OPERATING EXPENSES							
Equipment and Supplies				100	100	200	100.00%
Repairs and Maintenance	3,975		19,611	60,000	60,000	72,720	21.20%
Professional Services	13,906						
Other Contract Services	22,401	16,918	57,622	28,000	28,262	15,180	-45.79%
OPERATING EXPENSES	40,282	16,918	77,233	88,100	88,362	88,100	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				10,461		12,270	17.29%
NON-OPERATING EXPENSES				10,461		12,270	17.29%
Total	92,165	86,449	122,723	181,041	187,101	209,025	15.46%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes within Operating Expenses are due to a re-distribution of budget across expenditure categories.

Community Development

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	803	2,291					
Salaries, Temporary	322	1,406					
Salaries, Overtime	11,864	18,790	9,047	50,000	50,000	50,000	0.00%
Benefits	1,864	3,287	1,112				
PERSONNEL SERVICES	14,853	25,774	10,159	50,000	50,000	50,000	0.00%
OPERATING EXPENSES							
Other Contract Services		174					
OPERATING EXPENSES		174					
Total	14,853	25,948	10,159	50,000	50,000	50,000	0.00%

Significant Changes

This fund accounts for film permit issuance, which includes revenue associated with permit applications, and cover the costs for filming fees, site fees, parking fees, and overtime fees. The overtime appropriation of \$50,000 covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00101 Specific Events	37,246	17,588		50,000	50,000	50,000	
Total	37,246	17,588		50,000	50,000	50,000	

Community Development

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Community Development Block Grant (215,239,248,815,859- 861,863, 1208,1219,1235)							
PERSONNEL SERVICES							
Salaries, Permanent	196,353	225,052	226,483	189,457	189,457	235,556	24.33%
Salaries, Temporary	49,832	35,433	35,109	50,000	45,421	60,772	21.54%
Salaries, Overtime	3,137	210	1,912	36,909	36,909	37,913	2.72%
Leave Payouts		612					
Benefits	111,892	128,198	124,046	69,239	101,925	82,049	18.50%
PERSONNEL SERVICES	361,215	389,505	387,550	345,605	373,712	416,290	20.45%
OPERATING EXPENSES							
Equipment and Supplies			447		9,157		
Professional Services	36,351	83,003	1,388,754	225,908	2,406,881	151,969	-32.73%
Other Contract Services	67,671	65,804	72,619	42,177	113,859	46,500	10.25%
Contribution to Private Agency	40,000	65,000	80,000	80,000	80,000	85,000	6.25%
Payments to Other Governments	80,000	30,000	79,956	265,000	80,000	222,000	-16.23%
Other Expense	36,411						
OPERATING EXPENSES	260,434	243,807	1,621,777	613,085	2,689,897	505,469	-17.55%
CAPITAL EXPENDITURES							
Land Purchase	989,000						
Improvements	974,732	249,989				415,621	100.00%
Vehicles					41,000		
CAPITAL EXPENDITURES	1,963,732	249,989			41,000	415,621	100.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	444,166						
Transfers to Other Funds		159,008	806,488	32,686		36,559	11.85%
Loans Made		46,425			120,000		
NON-OPERATING EXPENSES	444,166	205,433	806,488	32,686	120,000	36,559	11.85%
Total	3,029,547	1,088,734	2,815,815	991,376	3,224,610	1,373,939	38.59%

Significant Changes

The FY 2021/22 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is \$1,238,214. A total of \$246,838 in CDBG expenditures can be found in the Community & Library Services (\$43,555) and Public Works (\$203,283) Departments' Other Funds sections. The total expenses are inclusive of the City's personnel cost associated with managing the program, including costs for Professional Services consultants to assist with program management and adherence to HUD requirements.

Community Development
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Block Grant (215,239,815,854,859-
861,863,962, 1208,1219,1235)
(continued)

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00215 Rehabilitation Loans	367,334	805,417	130,887				382,563
00239 CDBG ^	1,075,969	915,450	676,921	991,376	991,376	1,373,939	
00248 CDBG CARES Funding			101,754		2,028,847		
00863 CDBG 13/14	665	36,346					
01208 CDBG 14/15	3,830						
01235 CDBG 16/17	15,424						
^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here pertains specifically to the Community Development Department. For FY 2022/23, the remaining revenue of \$40,000 can be found in the Community & Library Services section.							
Total	1,463,223	1,757,212	909,563	991,376	3,020,223	1,373,939	382,563

Community Development

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
HOME Program (240, 843, 854, 1209, 1220, 1236)							
PERSONNEL SERVICES							
Salaries, Permanent	19,330	15,915	14,240			23,207	100.00%
Salaries, Temporary						28,852	100.00%
Benefits	11,828	10,929	8,039			6,163	100.00%
PERSONNEL SERVICES	31,158	26,844	22,280			58,222	100.00%
OPERATING EXPENSES							
Conferences and Training	86						
Professional Services		61,517	55,602	1,850,751	2,279,090	698,402	-62.26%
Payments to Other Governments	260,863	822,678	571,553		93,294		
OPERATING EXPENSES	260,949	884,195	627,154	1,850,751	2,372,384	698,402	-62.26%
NON-OPERATING EXPENSES							
Transfers to Other Funds			464,879			3,601	100.00%
NON-OPERATING EXPENSES			464,879			3,601	100.00%
Total	292,107	911,039	1,114,313	1,850,751	2,372,384	760,225	-58.92%

Significant Changes

HOME funds are being used for two Tenant Based Rental Assistance (TBRA) Programs and Affordable Housing Projects, as well as administration costs.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00240 HOME Program	89,463	560,137	676,139	1,850,751	2,372,384	760,225	(1,612,159)
00843 HOME Program 13/14	9,137						
00854 HOME Program 06/07		1,591,189					
01209 HOME Program 14/15	2,378						
01220 HOME Program 15/16	69,506	148,678					
01236 HOME Program 16/17	54,892	247,451					
Total	225,375	2,547,456	676,139	1,850,751	2,372,384	760,225	(1,612,159)

Community Development

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Parking In-Lieu (308)							
OPERATING EXPENSES							
Professional Services				30,000	60,000	100,000	233.33%
Other Contract Services				30,000	30,000		-100.00%
OPERATING EXPENSES				60,000	90,000	100,000	66.67%
Total				60,000	90,000	100,000	66.67%

Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area. The increase in Operating Expenditures is for a study to identify opportunities to create new public parking downtown.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	67,743	18,336	115,018	66,639	66,639	393,809	327,170
Total	67,743	18,336	115,018	66,639	66,639	393,809	327,171

Community Development

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Donations and Other Grants							
OPERATING EXPENSES							
Equipment and Supplies							
Professional Services			196,626		506,532		
OPERATING EXPENSES			196,626		506,532		
Total			196,626		506,532		

Significant Changes

No significant changes.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00715 State Grants			125,967		693,705		(693,705)
Total			125,967		693,705		(693,705)



City of Huntington Beach Community & Library Services Adopted – FY 2022/23

Director of Community & Library Services

Deputy Director of
Community & Library Services

ADMINISTRATION
Principal Administrative Analyst
Administrative Aide
Administrative Assistant

FACILITIES & EVENTS

Community Services Manager

PARKING & CAMPING

Supervisor Parking & Camping Facilities
Parking & Camping Crewleader
Parking & Camping Leadworker
Parking & Camping Assistant
Community Services Recreation Specialist

PARKING METERS

Parking & Camping Leadworker
Parking Meter Repair Worker (2)

SPECIFIC EVENTS

Community Services Recreation Supervisor
Community Services Recreation Specialist

FACILITY RENTALS

FACILITY & CONCESSION AGREEMENTS

PROGRAMS & SERVICES

Community Services Manager

Community Services Recreation Supervisor

SENIOR SERVICES

Senior Supervisor Human Services
Administrative Secretary
Social Services Supervisor
Volunteer Services Coordinator
Senior Services Transportation Coordinator
Office Assistant II

SENIOR RECREATION

Community Services Recreation Supervisor
Community Services Recreation Specialist (2)

CITY GYM & POOL

Community Services Recreation Supervisor
Community Services Recreation Specialist

EDISON COMMUNITY CENTER

Community Services Recreation Supervisor
Community Services Recreation Specialist

MURDY COMMUNITY CENTER

Community Services Recreation Supervisor
Community Services Recreation Specialist

LIBRARY & CULTURAL SERVICES

Community Services Manager

CULTURAL SERVICES

Senior Supervisor Cultural Affairs
Community Services Recreation Specialist

LIBRARY SERVICES

Principal Librarian
Librarian
Administrative Assistant
Library Specialist
Media Services Specialist

YOUTH & FAMILY PROGRAMMING SERVICES

Senior Librarian
Librarian (2)
Library Services Clerk (3)

PUBLIC & COMMUNITY OUTREACH SERVICES

Senior Librarian (2)
Librarian (2)
Literacy Program Specialist (2)
Library Specialist
Library Services Clerk (2.50)

TECHNOLOGY & SUPPORT SERVICES

Senior Librarian
Librarian
Senior Library Specialist (.75)
Library Services Clerk
Accounting Technician II (2)

Community & Library Services

Department Descriptions

The mission statement of the Community & Library Services Department is to “provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors” and to “welcome, empower, and enrich our community by providing innovative and traditional library services that inspire and encourage transformation and growth.”

The Community & Library Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, human, and library services programs. These include special events at the City’s parks, beaches, and community facilities, including major annual events, such as the Vans U.S. Open of Surfing and the Pacific Airshow. The Department also manages the City’s off-street parking lots, the Main Promenade Parking Structure, and all on-street metered parking throughout the City. The Department participates on 16 boards, commissions, task forces, and community groups.



Traditional Library Services continue to provide seniors, children, and students a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

Administration, Parks & Development Division

Administration oversees and supports the functions of the Department’s three operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of community groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public.



Administration creates public and private partnerships with corporations, agencies, and non-profits such as the Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Orange Coast Memorial Medical Center, and Children’s Bureau of Southern California that allow the City to provide a higher level of service and a greater number of programs. Support staff process requisitions and refunds, perform payroll and hiring functions, as well as administrative assistance with Requests for Council Actions (RCAs), Requests for Legal Services (RLSs), drafting contracts and agreements, and concession leases.

Park Development is another function within the Administration Division which includes working with various departments on the design, rehabilitation and construction of new development projects in City parks and beaches, as well as recreational and library facilities. Responsibilities also include authoring and managing various grants and public/private partnerships to help fund these projects, while engaging the community to keep the Parks & Recreation Master Plan up-to-date.

Facilities & Events Division



This Division coordinates the multi-departmental Specific Event permit process for major events like the Vans U.S. Open of Surfing and the Pacific Airshow at the beach, Pier Plaza, parks, and other locations, as well as the beach special event permitting process.

The Division oversees facility agreements in City parks and beaches, and participates in the planning of all park-concession related activities. The Division is also responsible for the oversight of the Huntington Central Park (HCP) Sports Complex, Adventure Playground, as well as Clubhouse facility rentals.

The Parking/Camping and Parking Meter sections of this division include the management of the Sunset Vista RV Campground, the Main Promenade Parking Structure, the City's attended lots south of the pier, on-street meters and off-street lots. Responsibilities include revenue collection, traffic management, staffing, facility maintenance, and equipment repairs.

Programs & Services Division

This Division is responsible for planning, coordinating, and staffing the City's Recreation and Human Services programs. The Recreation section manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is responsible for programming the Senior Center in Central Park.

Recreation programs are available through the SANDS Recreation, Community and Library Services Guide and can be found online at hbsands.org. Programs include year-round activities such as instructional classes; adult, youth, and peewee sports; aquatics, recreation events and programs such as "Friday Night Funtime Dances," the "Family Camp Out," "Breakfast with Santa", and the "Summer Surf Contest;" as well as seasonal programs such as summer sports programs and Camp HB.



Senior Services liaises with the Huntington Beach Council on Aging (COA) and oversees the operation of the Senior Center in Central Park, as well as the management and development of senior programs, including senior recreation, transportation, meals, and care management. A fitness center and fitness programs are also featured in the Senior Center in Central Park.

Programs and Services also provides contract management for the Oak View Family Resource Center and liaises with the various collaborative partners in the Oak View area.



Library & Cultural Services Division

Library and Cultural Services is responsible for the operation of Huntington Central Library located in Huntington Central Park and four branches (Main Street, Oak View, Banning, and Helen Murphy), as well as the Huntington Beach Art Center. This Division serves as the liaison to various library affiliated community groups, such as the Friends of the Library and the Friends of the Children's Library, as well as the Art Center Foundation.

Library Services includes Youth Services and Family Programming, Public Services and Community Outreach, including Literacy, Technology and Support Services.



Youth Services and Family Programming offers monthly, seasonal, and year-long reading programs for children and teens. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming section offers a variety of story times seven days a week.

Public Services and Community Outreach is responsible for all customer service functions of the Huntington Beach Public Library, including research and information services, as well as programs for adults. Literacy Services held at Huntington Central and Oak View Libraries train community volunteers to help adults transform their lives by learning to read, write, and speak English more effectively. Technology and Support Services oversees the acquisition and circulation of materials, administers technology including databases and virtual services, and runs the Central Library's Makerspace.

Cultural Services coordinates art programming, including the annual Centered-on-the-Center community exhibition, as well as juried and non-juried exhibitions. The Art Center also provides a variety of instructional classes for children and adults, as well as summer day camps.



Administration, Parks & Development Division

- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public response as needed.

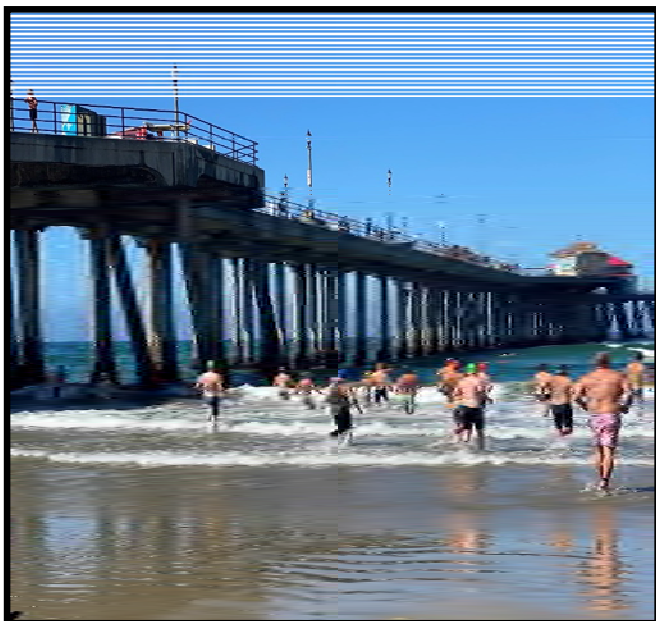


- Manage the Department, providing oversight, planning, budget preparation and management, as well as clerical support.
- Implement the Citywide Strategic Planning Objectives, as well as the goals and objectives of the Department.
- Serve as Manager/Staff Liaison to the Community & Library Services Commission.
- Liaise with City boards, commissions, task forces, committees, foundations, and other community groups.
- Develop partnerships/sponsorships with private and non-profit organizations.
- Liaise with the Friends of Shipley Nature Center, Huntington Central Park Collaborative, and the Huntington Beach Community Garden organizations.
- Process refunds, special permits, and contract negotiation and administration.
- Prepare and coordinate Capital Improvement Program (CIP) park/facility project submissions and development.
- Prepare grant applications and monitor funds.

Facilities & Events Division

- Manage park use issues.
- Coordinate clubhouse facility rentals and maintenance.
- Manage concession agreements in City parks, beaches, and Meadowlark Golf Club.
- Oversee Special and Specific events.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS), and Sunset Vista RV Campground.
- Oversee contracted management of the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the South Beach attended lots, Pier Plaza, MPPS, Sports Complex, Bluff Top lots, Warner Fire Station, and all metered spaces.
- Manage MOUs with HB Community Garden and HB Historical Society.
- Manage License Agreements with Huntington Valley, Huntington West, and Seaview Little Leagues.





Programs & Services Division

- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 125 instructors.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Recreation, Community & Library Services Guide both online and in print to approximately 80,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center licensee.
- Provide youth, adult, and adaptive sports programs.

Library & Cultural Services Division







- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community to foster early childhood literacy.
- Offer engagement activities for children and teens, including classes, author talks, crafts and more.
- Recruit teen and adult volunteers to assist with programs and support group activities.
- Offer a variety of programs and workshops for adults in the community, including training in computers and digital resources.
- Recruit and train volunteer literacy tutors and students
- Support and coordinate activities associated with the Veteran's Resource Center at the Central Library.
- Manage the print and electronic collection by ordering, cataloging, processing, and sorting through materials.
- Support public computing via computer labs, internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections to expand and improve access to eBooks and other digital resources.
- Program art camps, art classes, and special exhibitions and programs at the Huntington Beach Art Center.



Community & Library Services





Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
FACILITIES & EVENTS				
Goal:				
1. Perform a minimum of 30 field audits of parking lot ticket sales and cash collected by gate attendants.				
Measure: # of audits conducted	30	30	30	
Goal:				
2. Perform audits of meter revenue on a quarterly basis.				
Measure: # of audits performed	N/A	4	4	
Goal:				
3. Process a minimum of 70 Specific Event permits and 100 Special Event permits annually.				
Measure: # of Specific Event/Special Event Permits	N/A	68/69	75/80	
LIBRARY & CULTURAL SERVICES				
Goal:				
4. Provide youth engagement opportunities through online and in-person story times and programming.				
Measure: # of participants in children's programs and events	N/A	18,000	15,000	
Goal:				
5. Expand the number of instructional arts classes offered in the SANDS Program Guide.				
Measure: # of new classes presented in the SANDS Program Guide each season	N/A	2	2	
Goal:				
6. Provide library materials to enrich the community by circulating books, media, and digital content.				
Measure: # of items circulated	725,000	900,000	900,000	

Community & Library Services

Performance Measures

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
PROGRAMS & SERVICES				
Goal:				
7. Coordinate a minimum of two (2) community recreation events per center per year.				
Measure: # of coordinated special events	N/A	6	6	
Goal:				
8. Offer six (6) new online or outdoor classes annually. *				
Measure: # of new classes offered.	N/A	6	N/A	
Goal:				
9. Present two new recreational classes in the SANDS per quarter. *				
Measure: # of new classes in the SANDS Program Guide each season	N/A	N/A	2	
Goal:				
10. Recruit and train new volunteers to enhance programs and service delivery.				
Measure: # of volunteers	N/A	200 After COVID reopening	75	

* Goal 8 is being replaced by Goal 9 beginning FY 2022/23

Accomplishments & Objectives

FY 2021/22 Accomplishments (with continuation of COVID 19 Restrictions)

Administration Division

- Continued the reorganization of the Community & Library Services Department comprising of three operating divisions, including Facilities and Events, Programs and Services, and Library and Cultural Services with a total of 62.25 full-time employees.
- Continued the management and coordination of the Department's response to the closure of public facilities associated with COVID-19.
- Completed a Request for Proposals and successfully contracted with a new security vendor to provide expanded services in Huntington Central Park and other facilities citywide.
- Completed the final draft of the five-year update of the Parks and Recreation Master Plan.
- Submitted a California State Parks Outdoor Equity Program grant to develop a multi-year program for underserved youth and families, providing educational experiences in natural environments throughout southern California.
- Completed the commissioning and installation of the Central Park Public Art project, entitled "To See Yourself in Nature."
- Completed construction of the 5th new restroom building in Huntington Central Park near the amphitheater in partnership with Public Works.
- Completed Edison Community Center interior improvements in partnership with Public Works.

Community & Library Services

Accomplishments & Objectives

- Completed playground improvements at Sun View Park as part of the Prop 68 Per Capita Statewide Park Development and Community Revitalization Program.
- Completed playground improvements at Glen View Park.
- Completed construction of Lake Park improvements in partnership with Public Works.
- Completed the railing portion of the Bluff Top Park State and park funded project with Public Works.
- Initiated conceptual design plans for Edison Park improvements.
- Completed the bid award and began construction of the Rodgers Seniors' Center Site Redevelopment project in partnership with Public Works.
- Completed the Central Park West playground installation.
- Initiated design improvements to the Huntington Central Park Disc Golf Course.
- Completed Phase 1 of Huntington Beach Sports Complex LED retrofit.

Facilities & Events Division

- Initiated a Request for Proposals and successfully contracted for the operation of the Huntington Central Park Sports Complex, effective September 2021, as well as contracted maintenance of the City's outlying fields.
- Coordinated the successful premier of the Surf City Winter Wonderland Ice Rink at Pier Plaza through a multi-year contract with Ice America.
- Processed over 68 permits for major citywide events on the beach, Pier Plaza or other locations.
- Processed over 69 permits for special events on the beach.
- Processed approximately 300 clubhouse rental reservations.
- Provided parking for 840,000 vehicles at beach lots and the Main Promenade Parking Structure.
- Provided over 2.5 million hours of paid parking at smart meters and pay stations.
- Renovated the Sunset Vista RV Campground, in conjunction with Public Works, including paving, reconfiguring of the space to add three (3) additional spaces, and new electrical hook-ups pedestals.
- Implemented a new, more efficient online camping system to provide easier bookings for customers.
- Tested and selected a new pay station vendor for the deployment of pay-by-plate pay stations.
- Tested and deployed a new vehicle-mounted License Plate Reader (LPR) system in conjunction with the Police Department Parking Control in order to allow for more efficient enforcement.
- Replaced remaining coin only meters downtown so all meters in the downtown area accept credit cards.
- Built and introduced Phase 1 of the new online parking permit system.
- Updated municipal codes to improve enforcement of quality of life and parking issues.
- Initiated a Request for Proposals (RFP) and successfully contracted for the operation of a new weekly artisan fair at Pier Plaza.
- Worked with the event production contractor in planning the return of the traditional 4th of July Parade, 5k run, and a new four-day festival at the Pier.

Programs & Services Division

- Hosted a Grand Opening for the new Skate Spot at Edison Community Center.
- Painted pickleball lines at two city facilities to expand playing opportunities.
- Provided a variety of recreation events to the community, including Breakfast with Santa, Fall Festival, Overnight Family Campout, Easter Hunt, as well as Senior Dances and Concerts.
- Released and awarded an RFP for Surf Instruction and Surf Camps on the beach.
- Provided a two-week summer sports camp to the Oak View community.
- Supported monthly Oak View community clean-ups.
- Started an Adaptive Swim program at the City Gym and Pool.
- Offered six weeks of Camp HB, plus various recreational camps totaling over 1,500 participants.
- Organized a blood drive in collaboration with UCI Health.
- Managed over 36,000 volunteer hours in support of Senior Services programs valued at nearly \$1 million.
- Negotiated a new agreement with Hoag Memorial Hospital Presbyterian for an annual donation of \$100,000 for sponsorship of the Hoag Health and Wellness Pavilion for five consecutive years.
- Initiated over 6,200 telephone calls to seniors.
- Delivered almost 85,000 meals to seniors through the Home Delivered Meals (HDM) program.

Community & Library Services

Accomplishments & Objectives

- Distributed approximately 55,000 lunches as part of the frozen meal Grab & Go program due to COVID.
- Supported over 400 ongoing clients through senior care management in-person direct services.
- Logged nearly 14,000 free “Seniors on the Go” transportation trips.

Library & Cultural Services Division

- Achieved 20% membership growth at the Art Center through three discounted membership drives.
- Applied for and received a \$20,000 grant for the Art Center from Supervisor Foley/Arts Orange County.
- Presented a modified Family Arts Day with more than 350 participants.
- Reopened all Library branch locations following the COVID closures.
- Began offering in-person story times for a combined attendance of 8,000 between virtual and in-person.
- Offered three reading challenges with 3,700 participants.
- Received a competitive national grant for an Inclusive Internship Initiative program through the Public Library Association in the amount of \$3,500.
- Received multiple State grants for patron-requested books, as well as an expanded hotspot program, totaling \$36,000.
- Received an \$18,000 State grant to launch English as a Second Language (ESL) literacy services.
- Held multiple outreach events, including the End of Summer Celebration and a Hispanic Heritage Fiesta with 750 and 350 attendees respectively.
- Served 284 adult learners in Literacy Services through one-on-one tutoring, citizenship classes, Career Online High School, and other programs.
- Hosted 1,000 hours of Makerspace appointments.

FY 2022/23 Objectives

Administration Division

- Continue increased collaboration with State of California Dept. of Parks and Recreation, as well as OC Parks.
- Increase Community Services brand recognition through continued promotion of statewide Parks Make Life Better campaign.
- Complete the merger of the Community Services and Library Services Departments as part of the FY 2020/21 Separation Incentive Program.
- Implement the objectives associated with the Department’s Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.

Park Development & Acquisition

- Complete construction of the 6th and final Gothard-side restroom replacement in Huntington Central Park.
- Complete construction of the Rodgers Seniors’ Center Site Redevelopment.
- Complete the design phase of Edison Park Reconfiguration project.
- Complete the Marina Park Master Plan Reconfiguration project.
- Complete construction of the Harbor View Clubhouse Rehabilitation and Reconfiguration.
- Complete rehabilitation of LeBard Park tennis courts.
- Present final drafts of the Parks and Recreation and Library Facilities Master Plans to City Council.

Facilities & Events Division

- Continue researching and attracting new special events that bolster business in the City.
- Oversee the management of concession leases on park and beach property.
- Replace remaining coin-only meters along Beach Blvd. and in residential areas with smart meters.
- Add additional lighting to the hallways at the Main Promenade Parking Structure.
- Deploy a handheld Point of Sale (POS) system at the attended South Beach lots for better accounting and statistics.
- Select and deploy a new mobile payment parking app vendor.

- Implement Phases 2 and 3 of the new online parking permit system to include residential and employee monthly permits.
- Install Wi-Fi for guests of the Sunset Vista RV Campground.
- Upgrade pay stations at the Huntington Central Park Sports Complex to include pay-by-plate technology.

Programs & Services Division

- Continue to collaborate with the Police Department to decrease unpermitted activities, while providing safe and high quality recreational opportunities throughout beaches and parks.
- Utilize the Community Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services, and events that enhance and maintain high quality City services.
- Collaborate with Huntington Beach Council on Aging and Senior Services to ensure appropriate quantities of congregate and home-delivered meals are maintained for older adults in need.
- Collaborate with health care providers and stakeholders to assist seniors remain independent.
- Develop, implement and evaluate strategies to reduce homeless activity in parks.
- Develop and implement a marketing plan for each of the four seasons.
- Implement a variety of recreational programming to meet the various community needs.
- Release an RFP for the purchase of new recreation class registration software that is more user friendly for our patrons with better reporting capabilities.
- Evaluate sponsorship opportunities to support cost recovery initiatives.

Library & Cultural Services Division

- Enhance and support a diverse schedule of programs and learning opportunities for the community.
- Increase access for Huntington Beach students to Library and Cultural Services programs.
- Expand learning opportunities for adult learners through Literacy Services programs.
- Expand social media engagement within our community to promote Library & Cultural Services.
- Pursue grants and fundraising opportunities to support and enhance Library & Cultural Services.
- Expand the roster of Art Class contract instructors.
- Present an open call photography exhibition.

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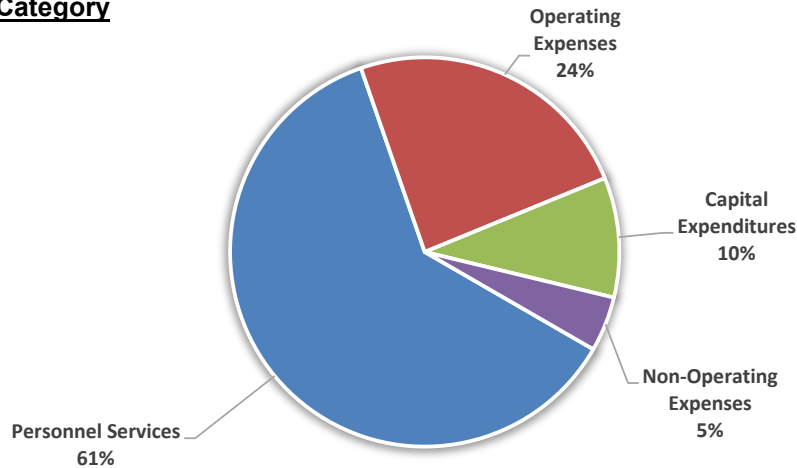
Community & Library Services

Adopted Budget - FY 2022/23

Summary Charts

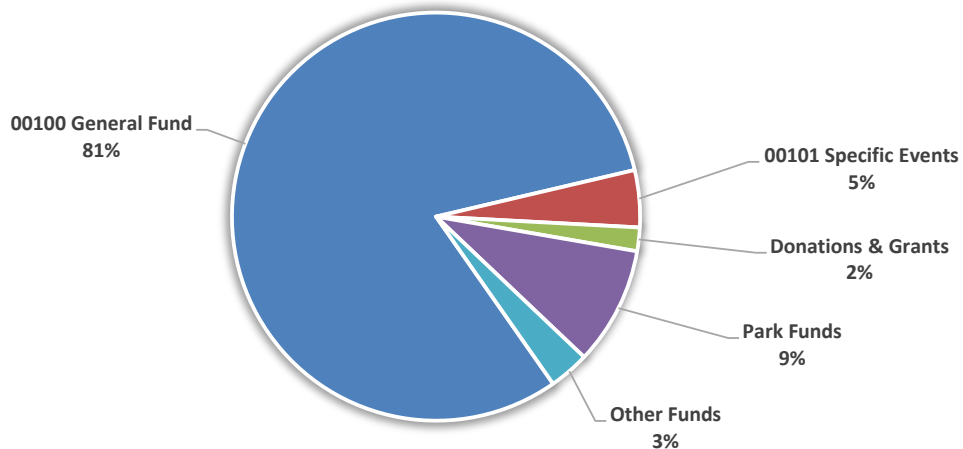
DEPARTMENT

Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	10,631,737	10,560,931	9,545,046	9,813,542	11,722,686	10,904,254
Operating Expenses	4,561,714	4,216,309	3,028,726	3,843,241	5,384,344	4,287,386
Capital Expenditures	1,947,121	4,069,536	3,996,153	4,310,440	10,903,940	1,770,000
Non-Operating Expenses	442,881	442,881	442,881	1,263,945	442,881	811,514
Total Expenditures by Category	17,583,453	19,289,657	17,012,806	19,231,168	28,453,851	17,773,154

Expenditures by Fund



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	13,188,542	12,734,747	11,360,145	13,541,325	14,298,732	14,405,373
00101 Specific Events	611,438	519,610	9,906	643,500	988,231	803,250
Donations & Grants	1,110,874	1,197,918	964,356	456,771	1,931,904	332,968
Park Funds	1,595,510	4,152,528	4,113,585	4,071,370	10,199,001	1,663,361
Other Funds	1,077,090	684,854	564,814	518,202	1,035,983	568,202
Total Expenditures by Fund	17,583,453	19,289,657	17,012,806	19,231,168	28,453,851	17,773,154

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	4,575,004	4,342,414	4,204,669	4,758,123	5,508,054	5,220,696	9.72%
Salaries, Temporary	2,250,058	2,262,037	2,085,501	2,422,618	2,760,034	2,925,806	20.77%
Salaries, Overtime	608,152	526,604	24,750	635,470	635,470	638,470	0.47%
Leave Payouts	267,196	247,756	194,379				
Benefits	2,931,327	3,182,120	3,035,748	1,997,331	2,819,128	2,119,282	6.11%
PERSONNEL SERVICES	10,631,737	10,560,931	9,545,046	9,813,542	11,722,686	10,904,254	11.11%
OPERATING EXPENSES							
Utilities	94,100	100,080	99,315	141,700	141,755	174,000	22.79%
Equipment and Supplies	1,232,675	1,276,619	1,051,195	793,089	1,743,197	779,932	-1.66%
Repairs and Maintenance	390,800	354,699	346,659	420,746	464,386	554,744	31.85%
Conferences and Training	6,929	4,734	409	2,600	2,600	4,600	76.92%
Professional Services	130,802	178,554	295,470	150,923	371,900	156,429	3.65%
Other Contract Services	2,509,794	2,152,269	1,190,098	2,204,331	2,521,654	2,522,084	14.41%
Rental Expense	98,378	83,721	13,538	54,700	63,700	61,197	11.88%
Insurance	52,984	37,511	7,410	39,352	39,352		-100.00%
Payments to Other Governments	15,125						
Expense Allowances	24,926	21,771	22,821	33,600	33,600	33,600	0.00%
Other Expenses	5,202	6,351	1,811	2,200	2,200	800	-63.64%
OPERATING EXPENSES	4,561,714	4,216,309	3,028,726	3,843,241	5,384,344	4,287,386	11.56%
CAPITAL EXPENDITURES							
Land Purchase	316,800		316,050				
Improvements	1,630,321	4,027,034	3,680,103	4,310,440	10,726,209	1,770,000	-58.94%
Equipment					177,731		
Vehicles		42,502					
CAPITAL EXPENDITURES	1,947,121	4,069,536	3,996,153	4,310,440	10,903,940	1,770,000	-58.94%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	1,263,945	442,881	811,514	-35.80%
NON-OPERATING EXPENSES	442,881	442,881	442,881	1,263,945	442,881	811,514	-35.80%
Grand Total	17,583,453	19,289,657	17,012,806	19,231,168	28,453,851	17,773,154	-7.58%
General Fund	13,188,542	12,734,747	11,360,145	13,541,325	14,298,732	14,405,373	6.38%
Other Funds	4,394,911	6,554,910	5,652,661	5,689,843	14,155,119	3,367,781	-40.81%
Grand Total	17,583,453	19,289,657	17,012,806	19,231,168	28,453,851	17,773,154	-7.58%
Personnel Summary	64.25	64.25	60.25	60.25	62.25	62.25	0.00

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	4,222,575	4,078,452	3,915,459	4,529,912	4,959,335	4,973,189	9.79%
Salaries, Temporary	1,952,449	1,919,308	1,810,763	2,323,081	2,458,683	2,805,806	20.78%
Salaries, Overtime	19,534	21,082	18,246	21,470	21,470	18,470	-13.97%
Leave Payouts	248,368	234,876	190,970				
Benefits	2,768,873	2,999,803	2,842,666	1,900,749	2,682,442	2,013,649	5.94%
PERSONNEL SERVICES	9,211,799	9,253,522	8,778,103	8,775,212	10,121,930	9,811,114	11.80%
OPERATING EXPENSES							
Utilities	47,425	59,050	45,270	81,700	81,755	114,000	39.53%
Equipment and Supplies	627,327	563,517	526,842	779,589	841,832	755,652	-3.07%
Repairs and Maintenance	348,976	340,227	343,354	408,746	452,386	542,744	32.78%
Conferences and Training	6,067	4,734	409	2,600	2,600	4,600	76.92%
Professional Services				120,923	120,923	126,429	4.55%
Other Contract Services	2,379,321	1,960,959	1,188,046	2,029,629	2,107,073	2,193,632	8.08%
Rental Expense	50,933	50,073	3,470	43,700	52,700	50,197	14.87%
Insurance	52,984	37,511	7,410	39,352	39,352		-100.00%
Expense Allowances	23,915	21,771	22,821	33,600	33,600	33,600	0.00%
Other Expenses	(3,086)	502	1,539	1,700	1,700	300	-82.35%
OPERATING EXPENSES	3,533,862	3,038,344	2,139,161	3,541,539	3,733,921	3,821,154	7.90%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	1,224,574	442,881	773,105	-36.87%
NON-OPERATING EXPENSES	442,881	442,881	442,881	1,224,574	442,881	773,105	-36.87%
Total	13,188,542	12,734,747	11,360,145	13,541,325	14,298,732	14,405,373	6.38%
Personnel Summary	58.91	58.91	56.41	56.41	58.41	58.50	0.09

Community & Library Services

Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	367,727	346,616	397,966	630,053	650,063	682,283	8.29%
Salaries, Temporary	19,258	30,070	26,925	31,809	31,809	31,809	0.00%
Salaries, Overtime		2,153					
Leave Payouts	26,359	14,235	21,482				
Benefits	225,769	266,758	251,709	204,948	313,645	205,199	0.12%
PERSONNEL SERVICES	639,114	659,832	698,082	866,810	995,517	919,291	6.05%
OPERATING EXPENSES							
Equipment and Supplies	12,690	22,547	5,016	4,704	4,704	4,704	0.00%
Repairs and Maintenance				2,000	2,000	2,000	0.00%
Conferences and Training							
Other Contract Services		100	750				
Expense Allowances	8,908	6,086	7,015	12,000	12,000	12,000	0.00%
Other Expenses		55	65				
OPERATING EXPENSES	21,598	28,788	12,846	18,704	18,704	18,704	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				108,697		99,537	-8.43%
NON-OPERATING EXPENSES				108,697		99,537	-8.43%
Total	660,712	688,620	710,928	994,211	1,014,221	1,037,532	4.36%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Facilities and Events							
PERSONNEL SERVICES							
Salaries, Permanent	846,759	788,874	736,996	836,259	903,657	913,827	9.28%
Salaries, Temporary	682,202	701,230	757,186	773,389	811,392	749,470	-3.09%
Salaries, Overtime	10,039	9,372	15,546	12,600	12,600	9,600	-23.81%
Leave Payouts	139,455	127,823	79,123				
Benefits	620,730	665,803	640,407	384,086	528,485	414,441	7.90%
PERSONNEL SERVICES	2,299,185	2,293,102	2,229,256	2,006,334	2,256,134	2,087,338	4.04%
OPERATING EXPENSES							
Utilities	41,592	55,634	43,652	75,500	75,555	90,400	19.74%
Equipment and Supplies	143,663	123,538	133,962	139,461	139,461	64,041	-54.08%
Repairs and Maintenance	257,717	238,949	231,517	257,125	303,115	359,125	39.67%
Conferences and Training	2,142	1,095		1,500	1,500	2,000	33.33%
Professional Services				120,923	120,923	126,429	4.55%
Other Contract Services	217,151	209,620	244,263	91,532	174,882	245,310	168.00%
Rental Expense	5,191	3,924	3,120	4,200	4,200	5,907	40.64%
Expense Allowances	6,515	6,897	7,053	10,800	10,800	10,800	0.00%
Other Expenses	(4,835)	340	1,327				
OPERATING EXPENSES	669,137	639,997	664,894	701,041	830,436	904,012	28.95%
NON-OPERATING EXPENSES							
Transfers to Other Funds				144,399		140,067	-3.00%
NON-OPERATING EXPENSES				144,399		140,067	-3.00%
Total	2,968,322	2,933,099	2,894,150	2,851,774	3,086,570	3,131,417	9.81%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Changes in Temporary Salaries, Overtime, and Operating Expenses are largely due to the reallocation of funds between divisions within the department, as well as the implementation of a new citywide park and park ranger security contract in FY 2021/22. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Library Services							
PERSONNEL SERVICES							
Salaries, Permanent	784,829	771,741	688,832	698,695	754,217	641,837	-8.14%
Salaries, Temporary	259,386	263,399	240,323	288,864	307,090	348,163	20.53%
Salaries, Overtime	262	30					
Leave Payouts	30,416	15,230	9,737				
Benefits	448,422	494,259	421,585	250,700	371,239	227,767	-9.15%
PERSONNEL SERVICES	1,523,315	1,544,660	1,360,477	1,238,259	1,432,546	1,217,767	-1.65%
OPERATING EXPENSES							
Utilities	1,166	1,967	815	1,100	1,100	1,100	0.00%
Equipment and Supplies	98,548	98,504	73,507	73,700	114,504	88,250	19.74%
Repairs and Maintenance	61,781	65,969	53,790	63,400	63,400	58,200	-8.20%
Conferences and Training	650	610	379	1,000	1,000	1,000	0.00%
Other Contract Services	213,056	183,213	146,758	242,481	243,181	228,766	-5.66%
Rental Expense		174					
Expense Allowances	6,000	6,046	4,162	5,400	5,400	5,400	0.00%
Other Expenses	51	(7)					
OPERATING EXPENSES	381,252	356,477	279,412	387,081	428,585	382,716	-1.13%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	442,881	442,881	563,420	442,881	98,386	-82.54%
NON-OPERATING EXPENSES	442,881	442,881	442,881	563,420	442,881	98,386	-82.54%
Total	2,347,448	2,344,018	2,082,770	2,188,760	2,304,012	1,698,869	-22.38%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) reflect a redistribution of labor within the department. The increases in Temporary Salaries are largely due to minimum wage impacts, as well as the reallocation of part-time staff within the Library and Cultural Services Division. Changes in Operating Expenses reflect a reallocation of funds between divisions within the department. The portion of Transfers to Other Funds related to the Central Library debt service payment was moved to the Non-Departmental Department.

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Programs and Services							
PERSONNEL SERVICES							
Salaries, Permanent	864,990	834,854	924,255	1,053,904	1,146,752	1,107,631	5.10%
Salaries, Temporary	602,646	497,406	346,681	685,243	742,996	942,811	37.59%
Salaries, Overtime	8,969	9,366	2,789	8,870	8,870	8,870	0.00%
Termination Pay Outs	44,398	69,240	68,092				
Benefits	591,526	634,681	648,656	436,606	618,457	456,564	4.57%
PERSONNEL SERVICES	2,112,528	2,045,548	1,990,474	2,184,623	2,517,075	2,515,876	15.16%
OPERATING EXPENSES							
Utilities	2,417	1,428	803	1,100	1,100	500	-54.55%
Equipment and Supplies	161,703	176,794	172,804	176,816	185,199	220,749	24.85%
Repairs and Maintenance	28,587	35,309	53,347	46,871	46,871	60,323	28.70%
Conferences and Training	3,275	2,870	10	100	100	1,600	1500.00%
Other Contract Services	1,919,331	1,519,618	761,265	1,662,516	1,655,910	1,681,691	1.15%
Rental Expense	45,742	45,975	350	39,500	48,500	44,290	12.13%
Insurance	52,984	37,511	7,410	39,352	39,352		-100.00%
Expense Allowances	2,492	2,742	4,590	5,400	5,400	5,400	0.00%
Other Expenses	1,697	114	147	1,700	1,700	300	-82.35%
OPERATING EXPENSES	2,218,229	1,822,361	1,000,725	1,973,355	1,984,132	2,014,853	2.10%
NON-OPERATING EXPENSES							
Transfers to Other Funds				181,851		185,635	2.08%
NON-OPERATING EXPENSES				181,851		185,635	2.08%
Total	4,330,756	3,867,909	2,991,199	4,339,829	4,501,207	4,716,364	8.68%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The increase in Temporary Salaries is due to increases in minimum wage, as well as a reallocation of funds between divisions within the department. Changes in Operating Expenses reflect a reallocation of funds between divisions within the department, as well as contractual rate adjustments. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Community & Library Services

Adopted Budget - FY 2022/23 Department Budget Summary General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Public & Community Outreach Services							
PERSONNEL SERVICES							
Salaries, Permanent	761,278	747,246	662,156	706,922	765,036	800,731	13.27%
Salaries, Temporary	245,363	250,919	249,687	362,087	375,874	515,784	42.45%
Salaries, Overtime	264	49					
Leave Payouts	7,740	8,347	11,958				
Benefits	522,742	556,338	544,412	347,540	469,499	361,401	3.99%
PERSONNEL SERVICES	1,537,387	1,562,899	1,468,213	1,416,549	1,610,409	1,677,916	18.45%
OPERATING EXPENSES							
Utilities	2,250	21		4,000	4,000		-100.00%
Equipment and Supplies	35,109	13,804	8,476	61,900	72,234	44,900	-27.46%
Repair and Maintenance	890		4,700	12,350	10,000	10,000	-19.03%
Conferences and Training		129					
Other Contract Services	6,215	13,023		11,100	11,100	14,865	33.92%
OPERATING EXPENSES	44,465	26,978	13,176	89,350	97,334	69,765	-21.92%
NON-OPERATING EXPENSES							
Transfers to Other Funds				121,959		122,711	0.62%
NON-OPERATING EXPENSES				121,959		122,711	0.62%
Total	1,581,852	1,589,876	1,481,389	1,627,858	1,707,743	1,870,392	14.90%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Increases in Temporary Salaries are due both to minimum wage impacts and program service level changes. Changes in Operating Expenses reflect a reallocation of funds within the Library and Cultural Services Division within the department. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Community & Library Services

Adopted Budget - FY 2022/23 Department Budget Summary General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Technology & Support Services							
PERSONNEL SERVICES							
Salaries, Permanent	426,162	381,012	269,617	220,286	287,599	422,357	91.73%
Salaries, Temporary	126,157	150,469	164,773	160,323	168,156	196,403	22.50%
Salaries, Overtime		112	(89)				
Leave Payouts			577				
Benefits	258,549	262,008	184,766	102,587	140,591	181,476	76.90%
PERSONNEL SERVICES	810,869	793,601	619,644	483,196	596,346	800,236	65.61%
OPERATING EXPENSES							
Utilities						22,000	100.00%
Equipment and Supplies	142,211	95,261	104,640	243,700	246,422	248,700	2.05%
Repairs and Maintenance				27,000	27,000	53,096	96.65%
Conferences and Training		30					
Other Contract Services	23,568	35,384	35,011	22,000	22,000	23,000	4.55%
OPERATING EXPENSES	165,779	130,675	139,651	292,700	295,422	346,796	18.48%
NON-OPERATING EXPENSES							
Transfers to Other Funds				38,004		64,751	70.38%
NON-OPERATING EXPENSES				38,004		64,751	70.38%
Total	976,647	924,276	759,295	813,900	891,768	1,211,783	48.89%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The increase in Temporary Salaries is due both to minimum wage impacts and the reallocation of part-time staff within the Library and Cultural Services Division. Operating Expenses reflect increased software and data costs. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Community & Library Services

Adopted Budget - FY 2022/23 Department Budget Summary General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Youth & Family Programming Services							
PERSONNEL SERVICES							
Salaries, Permanent	170,829	208,108	235,638	383,793	452,011	404,523	5.40%
Salaries, Temporary	17,437	25,814	25,188	21,366	21,366	21,366	0.00%
Benefits	101,136	119,957	151,131	174,282	240,526	166,801	-4.29%
PERSONNEL SERVICES	289,402	353,879	411,957	579,441	713,903	592,690	2.29%
OPERATING EXPENSES							
Equipment and Supplies	33,403	33,069	28,437	79,308	79,308	84,308	6.30%
Conferences and Training			20				
OPERATING EXPENSES	33,403	33,069	28,457	79,308	79,308	84,308	6.30%
NON-OPERATING EXPENSES							
Transfers to Other Funds				66,244		62,018	-6.38%
NON-OPERATING EXPENSES				66,244		62,018	-6.38%
Total	322,805	386,948	440,414	724,993	793,211	739,016	1.93%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Changes in Operating Expenses reflect a reallocation of funds between the Library and Cultural Services Division. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Park Special Revenue Funds (209, 226, 228, 235, 236)							
PERSONNEL SERVICES							
Salaries, Permanent	102,079	39,969	72,046	105,638	113,908	108,357	2.57%
Salaries, Temporary	1,405	38,778	24,083	30,000	30,000	30,000	0.00%
Salaries, Overtime	80	111					
Benefits	73,569	57,151	42,099	31,019	49,244	34,189	10.22%
PERSONNEL SERVICES	177,134	136,009	138,228	166,657	193,152	172,546	3.53%
OPERATING EXPENSES							
Equipment and Supplies	9,800	5,400		11,000	16,901	11,000	0.00%
Repair and Maintenance	29,975						
Professional Services	56,262	88,987	29,977	30,000	108,473	30,000	0.00%
Other Contract Services	1,325	9,733	1,252	1,500	1,500	1,500	0.00%
Rental Expense	9,490	9,775	10,068	11,000	11,000	11,000	0.00%
Payments to Other Governments	15,125						
Expense Allowances	1,011						
Other Expenses	202	52		500	500	500	0.00%
OPERATING EXPENSES	123,190	113,947	41,297	54,000	138,374	54,000	0.00%
CAPITAL EXPENDITURES							
Land Purchase	316,800		316,050				
Improvements	978,386	3,902,572	3,618,010	3,832,488	9,867,475	1,420,000	-62.95%
CAPITAL EXPENDITURES	1,295,186	3,902,572	3,934,060	3,832,488	9,867,475	1,420,000	-62.95%
NON-OPERATING EXPENSES							
Transfers to Other Funds				18,225		16,815	-7.74%
NON-OPERATING EXPENSES				18,225		16,815	-7.74%
Total	1,595,510	4,152,528	4,113,585	4,071,370	10,199,001	1,663,361	-59.14%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. Funding for Capital Expenditures fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The proposed FY 2022/23 CIP includes funding for continued design services for Edison and Marina Parks, as well as Huntington Central Park Slater Playground improvements. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00209 Park Acquisition and Dvlpmnt	4,065	120	14				
00226 Quimby Fund	169,250	59,477	(5,877)	267,700	267,700		(267,700)
00228 Park Dev Impact-Residential	4,388,259	681,163	538,830	300,000	300,000	625,000	325,000
00235 Park Dev Impact-Non-Residential	40,605	70,656	241,316	50,000	50,000	368,000	318,000
00236 Public Art in Parks	88,922	16,995	11,900	6,000	6,000		(6,000)
Total	4,691,101	828,411	786,183	623,700	623,700	993,000	369,300

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Park Special Revenue Funds

(209, 226, 228, 235, 236) (Continued)

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00228 Park Dev Impact-Residential	14,835,171	12,566,590	9,639,361	1,369,967	1,038,361	331,606	(1,038,361)
Total	14,835,171	12,566,590	9,639,361	1,369,967	1,038,361	331,606	(1,038,361)

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	35,989	22,618	1,596				
Salaries, Temporary	12,619	17,545	606				
Salaries, Overtime	536,585	453,427	6,504	614,000	614,000	620,000	0.98%
Benefits			1,200				
PERSONNEL SERVICES	585,193	493,590	9,906	614,000	614,000	620,000	0.98%
OPERATING EXPENSES							
Equipment and Supplies	994	209		2,500	2,500	2,500	0.00%
Repairs and Maintenance	10,899	13,452		12,000	12,000	12,000	0.00%
Other Contract Services	14,351	12,360		15,000	182,000	168,750	1025.00%
Expense Allowances							
OPERATING EXPENSES	26,244	26,020		29,500	196,500	183,250	521.19%
CAPITAL EXPENDITURES							
Equipment					177,731		
CAPITAL EXPENDITURES					177,731		
Total	611,438	519,610	9,906	643,500	988,231	803,250	24.83%

Significant Changes

The Specific Events Fund is used for major reimbursable events held in the City, such as the Surf City Marathon, Vans U.S. Open of Surfing, the Pacific Airshow, and other events held in Huntington Central Park. Overtime is adjusted to align with current spending trends. The increase in operating expenses reflects the additional cost associated with the 2nd year of the Winter Wonderland Ice Rink at Pier Plaza.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00101 Specific Events	672,704	588,581	11,671	643,500	660,500	649,500	(11,000)
Total	672,704	588,581	11,671	643,500	660,500	649,500	(11,000)

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00101 Specific Events	472,592	533,202	524,807	253,436	153,750	99,686	(153,750)
Total	472,592	533,202	524,807	253,436	153,750	99,686	(153,750)

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Donations and Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	214,361	201,376	215,568	122,573	434,811	139,150	13.52%
Salaries, Temporary	280,047	282,868	250,050	69,537	271,351	90,000	29.43%
Salaries, Overtime		31					
Leave Payouts	18,828	12,880	3,409				
Benefits	88,885	125,165	149,783	65,563	87,442	71,444	8.97%
PERSONNEL SERVICES	602,121	622,320	618,809	257,673	793,604	300,594	16.66%
OPERATING EXPENSES							
Utilities		445					
Equipment and Supplies	452,749	515,515	342,242		881,965	10,780	100.00%
Repairs and Maintenance	950	1,020	3,305				
Other Contract Services	29,686	10,815			72,879		
Rental Expense	118						
OPERATING EXPENSES	483,503	527,796	345,547		954,844	10,780	
CAPITAL EXPENDITURES							
Improvements	25,250	5,300		177,952	183,456		-100.00%
Vehicles		42,502					
CAPITAL EXPENDITURES	25,250	47,802		177,952	183,456		-100.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				21,146		21,594	2.12%
NON-OPERATING EXPENSES				21,146		21,594	2.12%
Total	1,110,874	1,197,918	964,356	456,771	1,931,904	332,968	-27.10%

Significant Changes

The Community & Library Services Department receives multiple grants and donations associated with various programs. Personnel Services includes OCTA Senior Mobility Grant funding for the "Seniors on the Go" Transportation Program, as well as CDBG funds for Senior Care Management Services. Per the City's annual budget resolution, grants and donations up to \$250,000 per source or grantor are appropriated as received throughout the fiscal year.

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Donations and Grants (various) (Continued)

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00103 Donations	755,663	613,311	532,746		547,011		(547,011)
00125 Donations Veterans Memorial	3,677	(3,677)					
00239 CDBG ^	49,043	59,669	54,000	43,555	43,555	40,000	(3,555)
00250 American Rescue Plan Act (OC)					200,000		
00810 Prop 68 Per Capita Grant				177,952	177,952		(177,952)
00880 Library Equipment	1,474	1,270	126				
00963 Sr Mobility Program	250,812	252,712	252,050	235,264	235,264	292,968	57,704
00985 State Literacy Grant	57,441	57,728	58,141		86,539		(86,539)
01242 Tire Derived Product Grant	10,840						
01248 Central Park Trail Rehab			28,000		4,450		(4,450)
01255 LSTA		54,000	9,476		374		(374)
<i>^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community & Library Services Department.</i>							
Total	1,128,950	1,035,012	934,539	456,771	1,295,145	332,968	(962,177)

Community & Library Services

Adopted Budget - FY 2022/23

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Other Funds (204,225,229,314,1246)							
PERSONNEL SERVICES							
Salaries, Temporary	3,538	3,538					
Salaries, Overtime	51,952	51,952					
Benefits							
PERSONNEL SERVICES	55,490	55,490					
OPERATING EXPENSES							
Utilities	46,675	40,585	54,045	60,000	60,000	60,000	0.00%
Equipment and Supplies	141,805	191,979	182,111				
Conferences and Training	862						
Professional Services	74,540	89,567	265,493		142,504		
Other Contract Services	85,111	158,402	800	158,202	158,202	158,202	0.00%
Rental Expense	37,837	23,873					
Payments to Other Governments							
Other Expenses	8,087	5,797	272				
OPERATING EXPENSES	394,915	510,201	502,721	218,202	360,706	218,202	0.00%
CAPITAL EXPENDITURES							
Improvements	626,685	119,163	62,092	300,000	675,278	350,000	16.67%
CAPITAL EXPENDITURES	626,685	119,163	62,092	300,000	675,278	350,000	16.67%
Total	1,077,090	684,854	564,814	518,202	1,035,983	568,202	9.65%

Significant Changes

Operating expenses include funding for the City's participation in the statewide CENIC E-Rate program which provides high speed bandwidth discounted rates, as well as the City's share of the Main Promenade Inc. agreement for common area maintenance of the Main Promenade Parking Structure. Capital Expenditures includes \$350,000 of Development Impact Fee funding for a Children's-Teen area conceptual plan at Huntington Central Library.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00204 Fourth of July Parade	391,808	258,014	62,136				
00225 Gun Range Settlement	11,913	10,335	1,207				
00229 Library Dev Impact	353,643	164,477	105,382			42,000	42,000
00314 Infrastructure Fund ^	626,685	119,163	62,092	158,202	533,480	158,202	(375,278)
01246 CENIC E-Rate	52,721	54,984		60,000	60,000	60,000	
<i>^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community & Library Services Department.</i>							
Total	1,436,770	606,973	230,818	218,202	593,480	260,202	(333,278)

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00229 Library Dev Impact	1,222,150	1,229,988	986,099	667,613	308,000	359,613	(308,000)
Total	1,222,150	1,229,988	986,099	667,613	308,000	359,613	(308,000)



City of Huntington Beach Finance Adopted – FY 2022/23

Chief Financial Officer

Assistant Chief Financial Officer

ADMINISTRATION
Accounting Technician II
Administrative Aide
Administrative Assistant (0.5)
Senior IT Analyst

ACCOUNTING SERVICES

Finance Manager - Accounting

GENERAL ACCOUNTING
Principal Finance Analyst
Senior Accountant (2)

ACCOUNTS PAYABLE
Accounting Technician Supervisor
Accounting Technician II

PAYROLL
Payroll Specialist (2)

MUNICIPAL SERVICES
Accounting Technician Supervisor
Senior Accounting Technician
Accounting Technician II (2)

BUDGET MANAGEMENT

Finance Manager – Budget

BUDGET
Principal Finance Analyst
Senior Finance Analyst

PROCUREMENT
Senior Buyer
Buyer

REPROGRAPHICS
MAIL

REVENUE SERVICES

Finance Manager – Treasury

Senior Accountant
Accounting Technician
Supervisor

CASHIERING
Accounting Technician II (2)

ACCOUNTS RECEIVABLE/
COLLECTIONS
Senior Accounting Technician

BUSINESS LICENSE
Business License Supervisor
Senior Accounting Technician
Accounting Technician II (3)
Field Service Representative

The Finance Department, through its four Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; cashiering, accounts receivable and collections services; payroll and accounts payable services; utility billing; and business license customer service.



Finance Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer and the Assistant Chief Financial Officer review operations to ensure compliance with Federal, State, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, annual audits, and operations of the HB Ready call center which was set up to provide information to the community during COVID. Additionally, this division manages the concierge desk in the City Hall lobby to assist incoming visitors and direct them to the correct location. This Division is also responsible for providing staff support to the City Council appointed seven-member Finance Commission established pursuant to Chapter 2.109 of the Municipal Code.



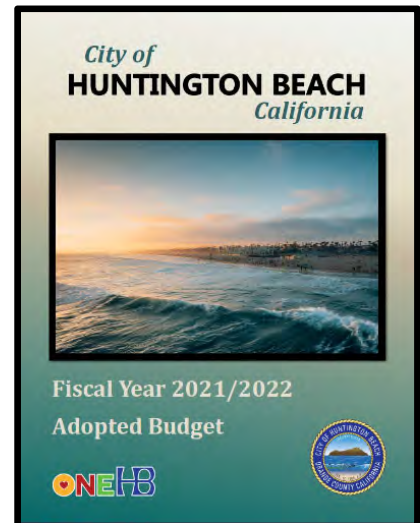
Accounting Services Division



The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable, Financial Reporting, and Municipal Services. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing and payment of all City obligations. Financial Reporting prepares the Annual Comprehensive Financial Report (ACFR), the Popular Annual Financial Report (PAFR), annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll. Municipal Services processes all utility service start-ups and disconnections (water, sewer and refuse). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts.

Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement. The Division also provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, and maintains the list of qualified vendors. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments.



Revenue Services Division



The Revenue Services Division is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. With significant technological improvements in payment methods, this Division is continually offering new services to customers and vendors. In addition, this Division processes and records all revenue received at City Hall, as well as, all City off-site locations. This Division also deposits revenue in a timely manner into the City's financial depository accounts. Another important function of the Revenue Services Division is to ensure proper controls over cash deposits, as well as collection of delinquent taxes and fees. This Division is responsible for helping ensure revenues owed to the City are received and may use a variety of methods to collect these funds, including

sending delinquent notices, making collections calls, placing a lien on property, filing a claim in Small Claims Court or sending delinquent receivables to an outside collection agency. This Division is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the Adopted Budget and reflected in the City's financial system. Finally, the Division licenses all individuals and companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments.



Ongoing Activities & Projects

Administration Division

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the appointed seven-member Finance Commission.
- Oversee and coordinate the City's long-term financial plan.
- Oversee HB Ready telephone hotline.
- Operate concierge services in City Hall lobby.

Accounting Services Division

- Prepare the Annual Comprehensive Financial Report and Popular Annual Financial Report.
- Prepare the Annual Schedule of Expenditures of Financial Awards to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 40,068 accounts payable invoices annually within 30 days.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 33,200 payroll advices and checks annually.

- Annually produce and distribute approximately 1,684 W-2s and process 1099s.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 764 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 6,600 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.
- Process receipt of over 338,000 automated payments by customers for City utility charges representing approximately 51 percent of total utility transactions.

Budget Management Division

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and performing due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impact the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.
- Provide quality customer service to both internal and external customers.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 4,600 purchase requisitions within a five-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.





Revenue Services Division

- Process over \$12.8 million in revenue annually at City Hall from permits and fees.
- Process over \$15 million in revenue annually for off-site locations including parking meter revenue and recreation fees, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables of over \$23 million from over 57,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over \$13.5 million annually for Transient Occupancy Taxes and over \$4.5 million for Business Improvement District assessments from two assessment areas.
- Process over 350,000 transactions at the City Hall counter cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, payroll checks and electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Assist in enhancing software programs to better track City revenues and deposits.
- Maintain approximately 20,000 business licenses and issue over 3,000 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 8,000 second and final notices.
- Annually respond to business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 15 operators reporting annual revenue of approximately \$440,000 from 159 wells.
- Manage the records of more than 260 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies accurately identifying businesses requiring a business license in the City.
- Process payments on business licenses of \$2.2 million annually.
- Provide billing services for 53,000 accounts for water, sewer, and trash/recycling services.

Finance

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Prepare the Annual Comprehensive Financial Report and complete the Schedule of Expenditures of Federal Awards (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				
Measure:				
Report prepared within six months of fiscal year-end	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes	
Goal:				
2. Achieve Certificate of Excellence in Financial Reporting for the Annual Comprehensive Financial Report.				
Measure:				
Certificate of Excellence awarded	Yes	Yes	Yes	
Goal:				
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				
Measure:				
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes	
Goal:				
4. Receive unmodified (clean) audit opinion on the Annual Financial Report.				
Measure:				
Unmodified (clean) audit opinion received	Yes	Yes	Yes	

FY 2021/22 Accomplishments

- Reaffirmed the City's "AAA" Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- Received a AA+ credit rating from Fitch for the City's 2021 Pension Obligation Bonds and 2020 Series A and B Lease Revenue Refunding Bonds.
- The Department was once again an honored recipient of the "Certificate of Achievement for Excellence in Financial Reporting" award bestowed by the Government Finance Officers Association (GFOA) for the City's Annual Comprehensive Financial Report for FY 2019/20. This was the 35th consecutive year the City has received this award.
- The Department received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City's Popular Annual Financial Report (PAFR) for FY 2019/20. This was the 15th consecutive year the City has received this award.
- The Department earned the Government Finance Officers Association's Distinguished Budget Award for FY 2021/22. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This was the 30th year the City has received this award.
- The City received unmodified (clean) audit opinions for the FY 2020/21 Annual Comprehensive Financial Report and Federal Single Audit by the independent audit firm Davis Farr LLP.
- Worked closely with the City's negotiating team by providing labor cost projections for eight labor unions to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- The City continued its efforts to reduce pension liabilities and deposited funds to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total of \$14.2 million deposited as of June 30, 2022 to further pay down the City's unfunded liabilities.
- The City's Retiree Healthcare Plan for Miscellaneous and Safety Employees remains fully funded as of the latest independent actuarial study performed.
- Successfully upgraded the City's timekeeping software, Kronos, to enhance software functionality.
- Increased businesses registered in the City's online database, PlanetBids, by 12% and local vendor registration by 7%.
- Prepared a formal UAL Policy adopted by City Council in March 2021, which increases the required annual UAL savings set-aside amounts and establishes an accelerated UAL repayment schedule to address future UAL growth.
- Received the second tranche of \$14.8 million in American Rescue Plan Act funding in response to the economic impacts of COVID-19.
- Worked with departments to finalize the implementation of a new Enterprise Land Management (ELM) system.
- Assisted in launching a new Short-Term Rental Program in Huntington Beach and Sunset Beach.
- Completed RFP for parking citation management and implementation of new contract in conjunction with the HB Police Department.
- Worked on the ELM team with implementation of additional phases of Accela, including conversion to new payment processor, problem resolution and ongoing citizen support.
- Received federal funding through the California Water Arrearage Program, proving relief to 985 residential and commercial customers for unpaid water debt accrued from March 4, 2020 through June 15, 2021.
- Received GFOA's Triple Crown Award for recognition in earning the Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award and the Distinguished Budget Award.
- Submitted 11 FEMA Claims for COVID eligible expenses totaling \$1.2 Million.
- Launched the Taxicab Program regulating taxicabs substantially located in the City including Ordinance for regulations and Resolution for fee adoption.

FY 2022/23 Objectives

- Work with departments to control costs and ensure a balanced FY 2022/23 Budget.
- Continue to pursue innovative efficiencies to provide additional customer service improvements.
- Receive Achievement of Excellence in Procurement Award from the National Procurement Institute (NPI).
- Complete a comprehensive review of the City's Purchasing Policies and Practices.
- Implement a contract management system in conjunction with the Administrative Services Department.
- Continue to provide strategic options to address the City's unfunded liabilities.
- Successfully apply for FEMA reimbursement for eligible COVID-19 expenditures.
- Implement upgrades to the utility billing software and payment portal to improve the customer experience.
- Complete a comprehensive study to update the City's Master Fee and Charges Schedule.
- Record receipt of funds received from the American Rescue Plan Act and ensure compliance with Federal guidelines.
- Complete full implementation of the Short-term rental program.
- Support ongoing improvements and problem resolution with the Enterprise Land Management System (ELM).

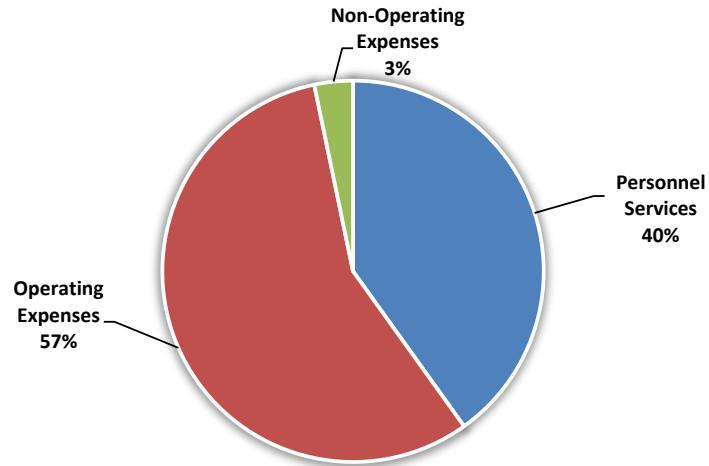
Finance

Adopted Budget - FY 2022/23

Summary Charts

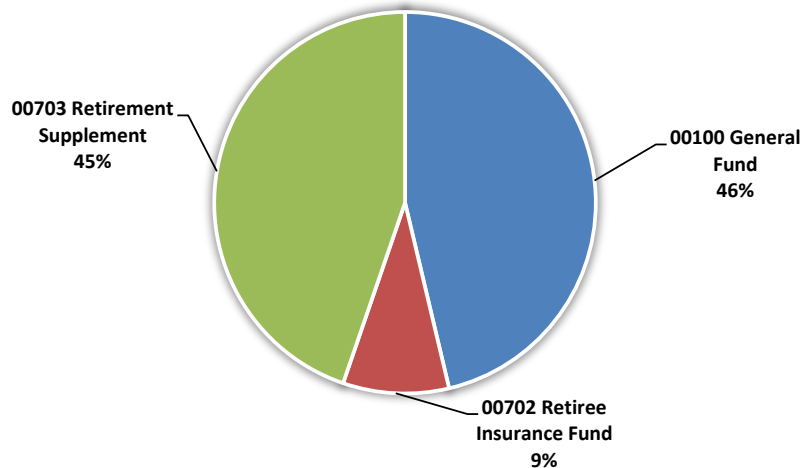
DEPARTMENT

Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	5,158,257	5,081,840	4,996,141	5,262,253	5,885,493	5,678,721
Operating Expenses	6,682,806	7,180,745	7,332,387	7,684,460	8,265,157	8,017,753
Non-Operating Expenses				481,028		462,247
Total Expenditures by Category	11,841,063	12,262,585	12,328,528	13,427,741	14,150,650	14,158,721

Expenditures by Fund



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	5,908,677	5,583,609	5,352,424	5,924,136	6,642,445	6,553,913
00702 Retiree Insurance Fund	848,780	1,070,643	990,683	1,230,583	1,232,883	1,270,743
00703 Retirement Supplement	5,070,595	5,572,099	5,936,961	6,273,022	6,275,322	6,334,065
00716 Section 115 Trust	13,010	36,234	48,461			
Total Expenditures by Fund	11,841,063	12,262,585	12,328,528	13,427,741	14,150,650	14,158,721

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,586,048	2,364,018	2,286,213	2,788,062	3,031,042	3,201,332	14.82%
Salaries, Temporary	88,288	155,183	138,337	380,708	279,940	223,008	-41.42%
Salaries, Overtime	815	51	2,593				
Leave Payouts	88,256	104,317	167,787				
Benefits	2,394,850	2,458,272	2,401,211	2,093,483	2,574,511	2,254,381	7.69%
PERSONNEL SERVICES	5,158,257	5,081,840	4,996,141	5,262,253	5,885,493	5,678,721	7.91%
OPERATING EXPENSES							
Utilities	60	675	110				
Equipment and Supplies	545,287	360,733	421,327	433,689	499,635	433,689	0.00%
Repairs and Maintenance	107,419	74,387	151,251	105,797	109,997	105,797	0.00%
Conferences and Training	15,142	12,194	4,855	17,398	17,398	17,398	0.00%
Professional Services	206,955	301,715	170,270	228,471	310,421	195,871	-14.27%
Other Contract Services	796,090	777,637	650,780	644,980	1,073,580	947,600	46.92%
Claims Expense	1,369	2,880					
Pension Payments	4,766,002	5,008,769	5,493,973	5,800,000	5,800,000	5,850,000	0.86%
Interdepartmental Charges	234,253	634,818	429,539	442,425	442,425	455,698	3.00%
Expense Allowances	10,229	6,937	10,445	11,700	11,700	11,700	0.00%
Other Expenses			(164)				
OPERATING EXPENSES	6,682,806	7,180,745	7,332,387	7,684,460	8,265,157	8,017,753	4.34%
NON-OPERATING EXPENSES							
Transfers to Other Funds				481,028		462,247	-3.90%
NON-OPERATING EXPENSES				481,028		462,247	-3.90%
Grand Total	11,841,063	12,262,585	12,328,528	13,427,741	14,150,650	14,158,721	5.44%
General Fund	5,908,677	5,583,609	5,352,424	5,924,136	6,642,445	6,553,913	10.63%
Other Funds	5,932,386	6,678,976	6,976,105	7,503,605	7,508,205	7,604,808	1.35%
Grand Total	11,841,063	12,262,585	12,328,528	13,427,741	14,150,650	14,158,721	5.44%
Personnel Summary	33.00	33.00	31.50	31.50	32.50	34.50	2.00

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,586,048	2,364,018	2,286,213	2,788,062	3,031,042	3,201,332	14.82%
Salaries, Temporary	88,288	155,183	138,337	380,708	279,940	223,008	-41.42%
Salaries, Overtime	815	51	2,593				
Leave Payouts	88,256	104,317	167,787				
Benefits	1,621,418	1,644,273	1,559,044	1,035,283	1,516,311	1,143,271	10.43%
PERSONNEL SERVICES	4,384,825	4,267,840	4,153,974	4,204,053	4,827,293	4,567,611	8.65%
OPERATING EXPENSES							
Utilities	60	675	110				
Equipment and Supplies	545,287	360,733	421,327	433,689	499,635	433,689	0.00%
Repairs and Maintenance	107,419	74,387	151,251	105,797	109,997	105,797	0.00%
Conferences and Training	15,142	12,194	4,855	17,398	17,398	17,398	0.00%
Professional Services	195,428	261,315	165,670	185,871	263,221	185,871	0.00%
Other Contract Services	650,286	599,528	444,955	484,600	913,200	769,600	58.81%
Expense Allowances	10,229	6,937	10,445	11,700	11,700	11,700	0.00%
Other Expenses			(164)				
OPERATING EXPENSES	1,523,852	1,315,769	1,198,450	1,239,055	1,815,152	1,524,055	23.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				481,028		462,247	-3.90%
NON-OPERATING EXPENSES				481,028		462,247	-3.90%
Total	5,908,677	5,583,609	5,352,424	5,924,136	6,642,445	6,553,913	10.63%
Personnel Summary	31.42	31.42	29.92	30.10	31.10	32.10	1.00

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	311,459	343,089	444,027	414,633	434,061	556,717	34.27%
Salaries, Temporary	4,656	28,537	4,226	169,630	91,630	71,930	-57.60%
Leave Payouts	5,134	23,013	47,123				
Benefits	195,193	223,125	275,050	141,391	212,923	178,589	26.31%
PERSONNEL SERVICES	516,442	617,764	770,425	725,654	738,614	807,236	11.24%
OPERATING EXPENSES							
Equipment and Supplies	35,762	9,743	6,260	14,250	14,250	14,250	0.00%
Repairs and Maintenance							
Conferences and Training	1,309	413	2,600	6,000	6,000	6,000	0.00%
Professional Services	102,608	160,509	107,932	85,871	100,418	85,871	0.00%
Other Contract Services	15,259	787			78,000		
Expense Allowances	4,829	1,495	5,284	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	159,768	172,948	122,076	112,121	204,668	112,121	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				71,532		68,535	-4.19%
NON-OPERATING EXPENSES				71,532		68,535	-4.19%
Total	676,209	790,711	892,501	909,307	943,282	987,892	8.64%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Temporary Salaries were reduced to offset the addition of one full time position assigned to the Concierge and Accounts Payable teams, resulting in a net zero change to personnel costs for this exchange. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Accounting Services							
PERSONNEL SERVICES							
Salaries, Permanent	827,635	611,555	738,804	1,038,884	1,155,682	1,110,956	6.94%
Salaries, Temporary	32,814	61,927	87,115	90,000	95,405	90,000	0.00%
Leave Payouts	32,184	51,540	59,063				
Benefits	462,786	428,196	520,316	379,333	558,593	380,242	0.24%
PERSONNEL SERVICES	1,355,418	1,153,217	1,405,298	1,508,217	1,809,680	1,581,198	4.84%
OPERATING EXPENSES							
Utilities		(45)					
Equipment and Supplies	63,360	3,804	191,385	221,080	227,618	221,080	0.00%
Repairs and Maintenance	2,437		896				
Conferences and Training	6,829	4,507	2,158	4,875	4,875	4,875	0.00%
Professional Services	89,689	99,680	57,739	100,000	162,804	100,000	0.00%
Other Contract Services	22,925	54,179	124,308	143,000	143,000	143,000	0.00%
OPERATING EXPENSES	185,240	162,125	376,486	468,955	538,296	468,955	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				179,260		158,630	-11.51%
NON-OPERATING EXPENSES				179,260		158,630	-11.51%
Total	1,540,658	1,315,342	1,781,784	2,156,432	2,347,976	2,208,783	2.43%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Budget Management							
PERSONNEL SERVICES							
Salaries, Permanent	401,553	280,482	389,637	506,979	547,182	569,605	12.35%
Salaries, Temporary	16,730	4,376	(426)				
Leave Payouts	8,082	2,704	12,188				
Benefits	212,525	227,844	264,110	178,567	266,031	197,750	10.74%
PERSONNEL SERVICES	638,890	515,406	665,509	685,546	813,213	767,355	11.93%
OPERATING EXPENSES							
Utilities		720					
Equipment and Supplies	14,716	12,579	206,298	185,947	245,356	185,947	0.00%
Repairs and Maintenance	5,200	6,731	136,977	90,797	90,797	90,797	0.00%
Conferences and Training	4,387	771	70	4,123	4,123	4,123	0.00%
Professional Services	3,132						
Other Contract Services	635	37,641	29,777	133,493	198,493	133,493	0.00%
OPERATING EXPENSES	28,070	58,443	373,122	414,360	538,769	414,360	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				87,464		87,291	-0.20%
NON-OPERATING EXPENSES				87,464		87,291	-0.20%
Total	666,960	573,849	1,038,631	1,187,370	1,351,982	1,269,006	6.88%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Revenue Services							
PERSONNEL SERVICES							
Salaries, Permanent	403,012	418,027	713,745	827,566	894,117	964,054	16.49%
Salaries, Temporary	34,088	44,174	47,423	121,078	92,905	61,078	-49.55%
Salaries, Overtime			2,593				
Leave Payouts	17,955	15,567	49,413				
Benefits	269,027	258,694	499,568	335,992	478,764	386,690	15.09%
PERSONNEL SERVICES	724,083	736,461	1,312,742	1,284,636	1,465,786	1,411,822	9.90%
OPERATING EXPENSES							
Utilities	60		110				
Equipment and Supplies	3,678	3,630	17,385	12,412	12,412	12,412	0.00%
Repairs and Maintenance	10,658	12,064	13,378	15,000	19,200	15,000	0.00%
Conferences and Training	275	2,377	27	2,400	2,400	2,400	0.00%
Professional Services		1,126					
Other Contract Services	307,572	294,521	290,869	208,107	493,707	493,107	136.95%
Expense Allowances	5,400	5,441	5,161	5,700	5,700	5,700	0.00%
Other Expense			(164)				
OPERATING EXPENSES	327,643	319,159	326,766	243,619	533,419	528,619	116.99%
NON-OPERATING EXPENSES							
Transfers to Other Funds				142,772		147,791	3.52%
NON-OPERATING EXPENSES				142,772		147,791	3.52%
Total	1,051,726	1,055,620	1,639,508	1,671,027	1,999,205	2,088,232	24.97%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. A portion of Temporary Salaries were moved to Operating for contract staffing. Other Contract Services increased due to higher credit card processing fees resulting from implementation of a new Enterprise Land Management System (ELM) that allows customers to pay online via credit card and implementation of a new parking ticket citation contract. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Fiscal Services							
PERSONNEL SERVICES							
Salaries, Permanent	642,388	710,865					
Salaries, Temporary		16,170					
Salaries, Overtime	815	51					
Leave Payouts	24,901	11,494					
Benefits	481,887	506,414					
PERSONNEL SERVICES	1,149,992	1,244,993					
OPERATING EXPENSES							
Equipment and Supplies	427,770	330,977					
Repairs and Maintenance	89,124	55,592					
Conferences and Training	2,342	4,125					
Other Contract Services	303,895	212,400					
OPERATING EXPENSES	823,132	603,094					
Total	1,973,124	1,848,087					

Significant Changes

The Fiscal Services Division was eliminated as part of the Finance Department's reorganization effective FY 2019/20. The Municipal Services section was transferred to Accounting Services Division; Business License section was transferred to the Revenue Services Division; and Procurement, Reprographics, and Mail were transferred to the Budget Management Division.

Finance
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 (716)							
PERSONNEL SERVICES							
Benefits	773,432	814,000	842,167	1,058,200	1,058,200	1,111,110	5.00%
PERSONNEL SERVICES	773,432	814,000	842,167	1,058,200	1,058,200	1,111,110	5.00%
OPERATING EXPENSES							
Professional Services	11,526	40,400	4,600	42,600	47,200	10,000	-76.53%
Other Contract Services	145,804	178,109	205,826	160,380	160,380	178,000	10.99%
Claims Expense	1,369	2,880					
Pension Payments	4,766,002	5,008,769	5,493,973	5,800,000	5,800,000	5,850,000	0.86%
Interdepartmental Charges	234,253	634,818	429,539	442,425	442,425	455,698	3.00%
OPERATING EXPENSES	5,158,954	5,864,976	6,133,937	6,445,405	6,450,005	6,493,698	0.75%
Total	5,932,386	6,678,976	6,976,105	7,503,605	7,508,205	7,604,808	1.35%

Significant Changes

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. In FY 2022/23 the General Fund Transfer to the Section 115 Trust totals \$1,422,906, and is reflective of the City's UAL Policy adopted in conjunction with issuance of the Pension Obligation Bonds.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	3,342,695	3,023,437	6,128,364	66,000	66,000		(66,000)
00703 Retirement Supplement	6,842,332	6,224,987	16,778,380	1,434,000	1,434,000	1,434,000	
00716 Section 115 Trust	2,366,532	1,289,206	2,923,411	1,821,176	1,821,176	1,422,906	(398,270)
Total	12,551,560	10,537,629	25,830,156	3,321,176	3,321,176	2,856,906	(464,270)

Fund Balance Summary	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00702 Retiree Insurance Fund	29,198,512	31,151,306	36,288,986	35,122,103	1,270,743	33,851,360	(1,270,743)
00703 Retirement Supplement	58,869,597	59,522,485	70,363,905	65,522,582	4,900,065	60,622,517	(4,900,065)
Total	88,068,109	90,673,791	106,652,891	100,644,685	6,170,808	94,473,877	(6,170,808)

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City of Huntington Beach Fire Adopted – FY 2022/23

Fire Chief

ADMINISTRATION

Principal Administrative Analyst
Senior Administrative Analyst
Accounting Technician II (2)
Administrative Aide

PROFESSIONAL STANDARDS

Fire Division Chief
Administrative Fire Captain *
Senior Administrative Analyst
COMMUNITY RISK
REDUCTION
Fire Marshal
Deputy Fire Marshal (2)
Fire Prevention Inspector II (3)
Administrative Analyst
CERTIFIED UNIFIED
PROGRAM AGENCY
Fire Prevention Inspector II
Fire Prevention Inspector I
Administrative Secretary
TRAINING
Fire Battalion Chief
Administrative Fire Captain
CENTRAL NET OPERATIONS
AUTHORITY
Fire Training Maintenance
Technician
Administrative Secretary

EMERGENCY RESPONSE

Fire Division Chief
FIRE SUPPRESSION
Fire Battalion Chief (3)
Fire Captain (27)
Fire Engineer (27)
Firefighter Paramedic (42)
Firefighter (12)
EMERGENCY MANAGEMENT
& HOMELAND SECURITY
Emergency Svcs Coordinator
HAZMAT RESPONSE
Fire Captain (3)
Fire Engineer (3)
Firefighter Paramedic (6)
EMERGENCY MEDICAL
SERVICES & FIREMED
ADMINISTRATION
Fire Battalion Chief
Fire Medical Coordinator
Administrative Fire Captain *
EMERGENCY TRANSPORT
PROGRAM
Ambulance Operator (30)

MARINE SAFETY

Marine Safety Division Chief
MARINE SAFETY
OPERATIONS
& EMERGENCY RESPONSE
Marine Safety Battalion Chief
Marine Safety Captain (6)
Ocean Lifeguard Specialist (3)
Administrative Secretary
RESCUE VESSEL
OPERATIONS
Marine Safety Captain (4)
TRAINING & SPECIAL TEAMS
Marine Safety Battalion Chief
Marine Safety Captain
CRR, EDUCATION, JUNIOR
GUARD PROGRAMS
Marine Safety Battalion Chief
Marine Safety Captain

* Defunded positions: Admin Fire Captain (2)



The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect the community. Providing a balanced approach to life safety, data driven community risk reduction and property protection supports this mission. The Department provides “all-risk” services and response for fire suppression, community risk reduction, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center. The FireMed paramedic subscription program reduces or eliminates out

of pocket expenses for patients while offsetting the cost of delivering emergency medical services.

Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center; and is a member of MetroNet, a seven-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Communications Response Authority.

Community Risk Reduction

The Community Risk Reduction (CRR) Division has responsibility for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished by providing the highest level of fire prevention services through comprehensive inspections, plan review services, public education, fire investigations, and public engagement. The CRR Division has a large number of responsibilities and works closely with the business community, other City departments, and fire companies to ensure the safety of citizens and response personnel, as well as protecting the economic well-being of the City. Community Risk Reduction Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use are compliant with the Fire Code. The Deputy Fire Marshals review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The Community Risk Reduction Division operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). The HMBP Program is responsible for identifying, inspecting, and monitoring 668 businesses that use and store hazardous materials. CRR Division works closely with Fire Investigators to determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. The CRR Division develops and conducts public education through a variety of means including school visits, social media, and participation with CRR booths at events. The CRR Division participates with the Red Cross Home Fire Campaign and is piloting the Sound Off program aimed at 2nd grade students. The CRR Division also coordinates the annual Open House, which corresponds with the national NFPA’s Fire Prevention Week in October every year. The Open House attracts families from around the Huntington Beach area for live demos, static displays, tours, and family-friendly activities.

Emergency Response

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies are located in each of the eight stations and staffed by four personnel. This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials response vehicle, a mobile decontamination unit, an urban search and rescue/light and air vehicle, eight City operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of

emergency service delivery through cross training of personnel in various disciplines. The Division includes the Central Net Training Center staff who provide mandated training for Fire Department personnel. The Division coordinates with the Fleet Services staff of the Public Works Department for apparatus procurement, repairs, and maintenance; arranges for fire station tours and administers the FireMed Membership Program. The Division also includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers.



Marine Safety

The primary goal and purpose of the Marine Safety Division is to provide quality open water and beach safety through education, community risk reduction, and emergency response. The Marine Safety Division provides year-round emergency response on the City's beaches, harbor and off shore areas that includes water rescue, emergency medical services, and code enforcement. The Division manages the summer Junior Lifeguard Program and several other community outreach programs. The Division is comprised of 19 permanent Marine Safety employees and management staff, and is supported by more than 200 recurrent ocean lifeguards. The Marine Safety Division also supports several specialty teams that include Swiftwater and SCUBA dive teams that are available 365 days a year.



Fire Administration

- Provide overall administration, leadership, management and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Homeland Security Grants, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three-year plan.
- Represent the City of Huntington Beach on Metro Net Joint Powers Authority Board, Central Net Training Authority Board and Orange County-City Hazardous Materials Emergency Response Authority.

Community Risk Reduction

- Perform plan review services for development projects, installations for fire protection systems, and permit issuance.
- Enforce the California Fire Code, Huntington Beach Municipal Code and City specifications.
- Coordinate and perform numerous community outreach and public education programs at schools, community events, businesses, and individual homeowners, focusing on high-risk populations such as seniors, children, and those in lower socioeconomic groups.
- Conduct development/construction related inspections, permit inspections and mandated City and State fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.



- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
 - Perform methane barrier and oil well plan reviews and inspections.
 - Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
 - Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide Community Risk Reduction support and training to emergency response personnel.
 - Develop, implement, and maintain land management software that tracks fire construction permits and annual fire and life safety inspections.

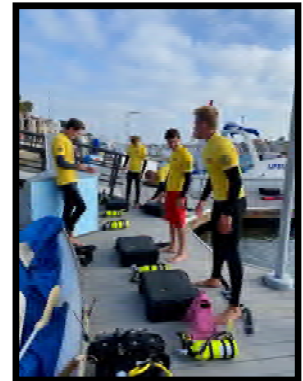
Emergency Response

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue Emergency Medical Service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Complete the purchase of fire apparatus and continue the ongoing purchase of firefighter turnouts, hose, air cylinders, and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.

- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (US&R), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and other related emergencies.

Marine Safety






- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area, Sunset Beach and Huntington Harbor.
- Provide search and rescue dive team response to incidents throughout Orange County.
- Train Fire Suppression personnel on water survival tactics.
- Provide water Rapid Intervention Crew (RIC) team response to fire incidents adjacent to waterways.
- Provide Swiftwater and Flood response teams.
- Coordinate off-shore rescue activity with the Police Department, U.S. Coast Guard and Orange County Sheriff's Harbor Patrol.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.
- Through data driven statistics, provide community risk education and prevention activities to the community and many visitors.
- Provide real-time beach safety, parking and environmental warnings through the use of a public dashboard.
- Continue to monitor and develop response plans and recommendations for Huntington Harbor response division.
- Beach Education-Public Education program and tours that include guided tours of the Vincent G. Moorhouse Lifeguard Headquarters and Tower 0 (tower on the pier). The students receive an orientation to Life Saving equipment used by HB Lifeguards.
- SALT-Training program targeted towards surfers called Surfers Awareness in Lifesaving Techniques. It was created after similar bystander rescue education initiatives that have been implemented in other countries, but specifically tailored to local hazards. The program teaches basic lifesaving awareness and hazard recognition to the local surfing community.
- Surf City Nights-Public Education on Tuesday nights Street Fair, which includes equipment set up and Hands only CPR.
- Water Safety Day-formerly Ocean Safety Day and Marine Safety Open House in Pier Plaza.
- Manage and coordinate the City's Junior Lifeguard Program, including beach safety education, medical and lifesaving training and competitions for over 1,200 participants.
 - Junior Lifeguard Program (June-August)-enrollment of approximately 900-1,100 participants annually. Ages 9-17 years old. Provides ocean and water safety education as well as career pathways to Marine Safety and other public safety disciplines.
 - After-School Junior Lifeguard Program (Year-round)-Ages 9-17 years old. Provides ocean and water safety education.
 - Beach Rangers (July-August)-Provides an introduction to the beach and beach hazards, as well as introducing participants to multiple bodies of water in Huntington Beach. The Beach Rangers program is a free community risk reduction program for the Oak View community and its surrounding areas.
 - Junior Lifeguard Surf Team (Year-round)-Provides competitive surf coaching and youth mentoring for ages 9-17 years old.



Fire









Performance Measures

Results for the City's performance measure program for the past two fiscal years, in addition to goals and objectives for FY 2022/23, are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Receive the <i>American Heart Association (AHA) Mission: Lifeline EMS Recognition</i> by meeting or exceeding all four measures of the AHA standard for excellent pre-hospital heart attack care. All measures must be kept in at least 75% of cases for two or more full and consecutive prior years to achieve <i>Gold</i> , the immediate full prior year to achieve <i>Silver</i> and one quarter in the prior year to receive <i>Bronze</i> recognition. <i>Plus</i> recognition includes 12-lead EKG within 10 minutes of first EMS contact.				
Measure: American Heart Association Recognition	Gold Plus	Gold Plus	Gold Plus	
Goal:				
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				
Measure: % of life safety and permit inspections completed	20.5%	76.4%	100%	
% of State mandated occupancy inspections completed	99.8%	100%	100%	
Goal:				
3. Continually maintain 250 Community Emergency Response Team (CERT), 75 Radio Amateur Civil Emergency Services (RACES).				
Measure: # CERT volunteers	250	597	637	
# of RACES volunteers	75	55	55	
Goal:				
4. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				
Measure: % of Advanced Certified Lifeguard Agency maintained	100%	100%	100%	
Goal:				
5. Maintain training requirements for fire suppression staff by training two hours per day per person.				
Measure: % Completion of training requirement of two hours per day per person	N/A	N/A	100%	



Fire

Performance Measures

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
6. Maintain Hazmat training and equipment per Firescope Type 1 Hazmat Team requirements.				
Measure: Meet FireScope Type Hazmat Team Requirements	N/A	Type 1	Type 1	
Goal:				
7. Continually engage in the Fire Explorer Program with the enrollment of 30 youth members.				
Measure: # of Fire Explorers	N/A	29	30	
Goal:				
8. Complete and update a responsibility matrix that encompasses all Chief Officer responsibilities.				
Measure: Completed and updated responsibility matrix.	N/A	100%	100%	
Goal:				
9. Complete and update Standards of Cover (Fire Accreditation Process)				
Measure: % completion of Standards of Cover document complete	N/A	50%	100%	
Goal:				
10. Complete and update Community Risk Assessment (Fire Accreditation Process)				
Measure: % completion of of Standards of Cover document	N/A	50%	100%	
Goal:				
11. Complete and update Strategic Plan (Fire Accreditation Process)				
Measure: % completion of Strategic Plan document	N/A	0%	100%	
Goal:				
12. Complete and update Facilities Master Plan Fire Accreditation Process)				
Measure: % completion of Facilities Master Plan document	N/A	50%	100%	
Goal:				
13. Complete and update softwares needed for operational readiness: NFIRS system, preplanning software, Marine Safety dashboard.				
Measure: # of updated softwares	N/A	1	3	

Fire

Performance Measures

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
14. Implement and maintain Chief Officers credentialing program.				
				
Measure:				
% completion of Chief Officer credentialing program	N/A	N/A	75%	
Goal:				
15. Achieve 100% of data submission to the cardiac arrest registry for enhanced survival.				
				
Measure:				
% completion of data submission to the cardiac arrest registry	N/A	N/A	100%	



Accomplishments

FY 2021/22 Accomplishments

- Provided 20,661 medical, fire, hazardous materials and other emergency responses in 2021.
- Provided 12,333 emergency medical transports, as part of a program generating approximately \$6.9 million in revenue.
- Received a 99% overall Emergency Medical Services (EMS) service rating of meeting or exceeding customer expectations for 2021 from 231 randomly selected survey respondents.
- Implemented temporary surge in ambulance staffing to meet the increased demand in emergency department census and ambulance patient offload times (APOT) in our local hospitals.
- In March 2022, increased normal deployment of emergency transport units to meet increased demand.
- Trained over 1,000 people in hands-only CPR.
- Launched the new Fire Explorer program for 14-21 year olds in March 2022 with 29 new Fire Explorers.
- Sought opportunities to maximize work flow/production efficiencies through job analysis, technological advantages, and structural reorganization with intent to obtain increased institutional flexibility and provide our community with a progressive service model that addresses forthcoming change.



- Continued to adapt EMS procedures and protocols for the protection of EMS personnel and the public during the COVID-19 pandemic, including:
 - Maintaining an exposure tracking process to keep pace with the COVID-19 pandemic by identifying and appropriately isolating exposed personnel;
 - Maintaining a continuous supply of essential personal protective equipment (PPE) and decontamination supplies to help minimize exposure to first responders and the public; and
 - Establishing the Employee Health Team designed to provide a central point of contact for our 1,000+ City employees and assisting with COVID-19 related testing, treatment, quarantine and back to work procedures.
- Continued to conduct a modified Junior Lifeguard Program during COVID-19 pandemic.
- Continued to implement the three phase Harbor response plan during COVID-19 pandemic.
- Successfully re-branded and restructured the Fire Prevention Bureau to the Community Risk Reduction (CRR) Division. The new structure encourages career development and allows staff to promote from an Intern position all the way to Fire Marshal.
- Performed 9,267 inspections and 2,234 development and fire protection/life safety plan.
- Developed and implemented new land management software (Accela) in coordination with other City departments, which converted all plan check services to a paperless system that allows developers to submit applications and plans and pay for permits at anytime.
- Continued to develop outreach materials for the public on how to effectively use the HB Customer Portal, Accela Citizens Access for permits and payments.
- Continued improvements to data collected in "The Compliance Engine" cloud based fire protection inspection tracking system and selected an improved incident reporting software platform in order to increase data reporting and collection.
- Exceeded fire construction plan review turn-around times, with an average of 7.49 days for all submittals.
- In lieu of in-person Open House, CRR staff created educational content that was published throughout Fire Prevention Week. The nine videos published reached 19,410 people the week of fire prevention week and have been viewed an additional 4,153 times since their original publication.
- The CRR team continuously captures incident data to track fire trends within the community and has created responsive educational posts to try and curve the rate of incident.
- The CRR team hosted trainings for all suppression personnel over a 6 week period, known as Fire Prevention Friday. During this training, CRR staff taught various subjects related to home battery storage safety and awareness, an introduction to what Community Risk Reduction is, and other relevant fire prevention topics.
- The CRR Division amended the Huntington Beach Fire Code to address the concerns related to the increase in Energy Storage Systems installed in single family homes. The code amendment provides first responders with the means to shutdown Energy Storage Systems in a fire event.
- Managed the Spark of Love team that collected toys and purchased toys through cash donations collected by HB Fire Outreach Foundation. Eleven local organizations received 1,976 toys and 5,655 toys were distributed to other cities participating in the Spark of Love toy drive.
- Introduced Kingman, HBFD's Peer Support Dog, to the Peer Support Team to help during various occasions, and expanded peer support and behavioral health services.
- Provided training and equipment to support a functional fitness program that will promote injury prevention, longevity in the profession and general wellness.
- Initiated a cancer awareness and prevention campaign to address modifiable practices and infrastructure that would reduce exposure risks.
- Helped facilitate numerous projects from Ideas for Change within the Fire Department.
- Placed 6 new RIC packs in service from the Firehouse Subs Grant.



- Partnered with the American Red Cross to join their Home Fire Campaign, which supplied the HBFD with smoke alarms and educational material to allow fire personnel to install smoke alarms throughout the community. The CRR Division installed 60 smoke alarms in 30 homes.
- The Civic Center oil wells have been placed in a shut-in status. CRR staff has taken the necessary steps to begin the abandonment process of three City-owned oil wells and associated tank farm.
- Provided fire and emergency medical services for large special events, including Surf City Marathon, Fourth of July, US Open of Surfing and Pacific Air Show.
- HBFD achieved a sustained return of circulation rate (ROSC) of 26.8% for out of hospital cardiac arrests during the height of the COVID-19 pandemic (March 2020 – August 2021). This is double the national rate, according to the Cardiac Arrest Repository for Enhanced Survival (CARES). ROSC is the first step in surviving a sudden cardiac arrest.
- Updated the Tactical Paramedic Policy and continue to develop and enhance our Tactical Paramedic Program that works directly with Huntington Beach Police Department.
- Finalized integration and operations of Marine Safety Division into the Fire Department and Marine Safety Resources into the Fire Computer Aided Dispatch Program.
- The Marine Safety Division was recognized by the United States Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Performed approximately 63,367 Lifeguard preventative actions and conducted approximately 3,549 water rescues in Calendar Year 2021.
- Enhanced Harbor Commission management and completion of a strategic plan, gathered data and identified operational and safety needs within Huntington Harbor, and introduced Lifeguard services back into Huntington Harbor after 25 years.
- Marine Safety Public facing dashboard launched: safebeachday.com.
- Increased Marine Safety and CRR off-season classes.
- Finalized Rescue Vessel preventative maintenance plan and replacement schedule.
- Continued to pursue initial phases of Fire Department accreditation, including the completion of a Community Risk Analysis, Standards of Cover study and Fire Department Self-Assessment.
- Through the Standards of Cover process, performed NFPA 1,500 station assessments, with the intent of identifying any needs or modifications based upon the most recent and relevant guidelines, on all Fire and Marine Safety emergency response facilities.
- Successful recruitment of fifteen (15) Fire Suppression Firefighter Trainees and Firefighter Paramedics. Completion of comprehensive, 8-week Huntington Beach Fire Department Academy.
- Changed the face and concept of HBFD recruit academy graduation and conducted more than 4,000 hours of new-hire academy training, in addition to over 36,000 hours of training logged in 2021 for current Fire Department personnel.
- Conducted two Multi-Company drills for all personnel, RT-130 for all personnel, EMT classes, HAZMAT FRO training, new wildland sand table for training classes, budget classes with safety and non-safety staff, Behavioral Health classes, two television show filming days, OCCEM Paramedic Program, new cardiac monitor and AED training, and chief officer series classes.
- Six (6) Fire Department members graduated from Paramedic Training at OCCEM.
- Twelve (12) Fire Department members graduated from a California Specialized Training Institute (CSTI) Hazardous Materials – Technician program that lasted four weeks.
- Established Part-time paramedic training classes at the Central Net Training Center which allows Fire Department Ambulance Operators and Marine Safety employees to attend while remaining employed.
- Assisted the Fountain Valley Fire Department with acquired structure training for all personnel.
- Coordinated schedule to allow USAR 42 to attend OCFA USAR Training.
- Received approximately \$100,000 in funding for HBFD student contact hour funding for CNET.
- Installed two new eco-friendly drinking fountains and new WiFi service at almost all of the training grounds, and completed a small remodel of the observation tower to now be functional for training purposes.
- Helped facilitate sponsorship of three ambulance operators/Marine Safety personnel into Santa Ana College Fire Academy.
- Continued partnership with Santa Ana College for two basic fire academies and Biddle days.



- Fire Department education presented at regular Surf City nights in Downtown with participation from all Fire Divisions.
- Maintained operational readiness/availability to the Office of Emergency Services by providing Type-3 Urban Search & Rescue services and Type-1 firefighting capabilities to the State of California on our Type-1 OES Engine.
- As part of the statewide mutual aid system, responded to 15 strike team requests in FY 21/22 to assist with major fires and other serious disasters.
- Secured funding for the purchase and replacement of a new Urban Search & Rescue apparatus.
- Provided additional Emergency Operations Center training and exercises to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- Updated the Citywide Communicable Disease Pandemic Response Plan for the protection of EMS personnel and the public with a state of readiness for any future communicable disease outbreak.
- CERT Volunteers donated 3,289 hours to the City, delivered 220 sandbags to people with access and functional needs, handed out over 2,500 free masks downtown on the weekends, assisted at two COVID-19 vaccination centers in the Oak View Community, assisted with communication at the Marathon and Air Show, staffed first aid booths at the Pro Diversity Event, the US Open of Surfing, and the Air Show, assisted with the oil spill clean up efforts, assisted in teaching at our October CERT class, assisted Marine Safety at a stingray treatment booth, and staffed disaster preparedness information booths.
- The CERT coordinator held five disaster preparedness presentations for various neighborhoods and businesses.



Objectives

FY 2022/23 Objectives

- Serve our Community and visitors with premier professional services influenced by our Department values, goals and leadership input.
- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, marine safety, urban search and rescue and other all-risk emergency incidents.
- Complete all components of Fire Department Accreditation including: Standards of Cover, Community Risk Assessment, Strategic Plan and self assessment. Share findings with emergency operations and administrative staff to maximize Fire Department efficiency, professionalism and services.
- Implement the HEARTSafe HB Initiative to increase neuro-intact survival from sudden cardiac arrest in our community.
- Continue to assist City departments during the recovery phases of the COVID-19 pandemic, which includes updating critical information services, infrastructure, and programs.
- Marine Safety Division integration of ePCR and analysis of medical aid reporting requirements.
- Review and Evaluate administrative processes.
- Improve leave time management with active tracking and support throughout all phases of the industrial injury and recovery process.

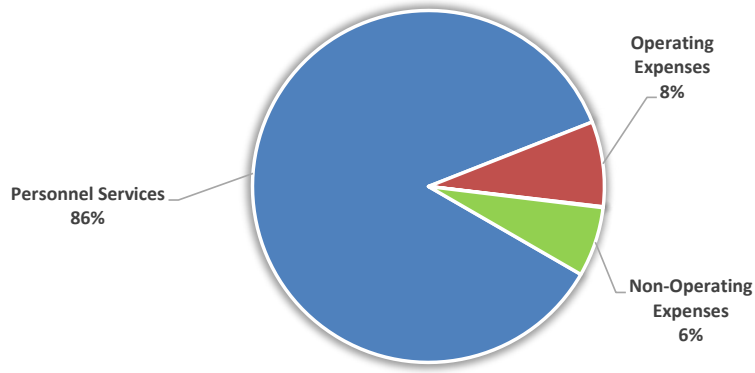


- Review classification and compensation study.
- Continue with disaster preparedness public education through CERT classes, presentations, information booths and the City's website.
- Establish a Recruitment to Retirement Plan by launching a progressive recruitment campaign to attract high-quality employees with strong character and from diverse backgrounds.
- Address relevant qualities of the current job market and continually evaluate recruitment strategies.
- Implement a formal succession planning program to ensure employees are ready to assume higher positions.
- Provide leadership opportunities to all members of the Fire Department and inspire a culture of success through education, citywide engagement and inclusivity.
- Implement Chief Officer Responsibility Matrix throughout all Fire Divisions.
- Provide a strong inward focus towards our people centered on health and wellness.
- Continue to evaluate opportunities to enhance services to our emergency responders, staff and community members through our Support Canine program – Kingman. This highly trained dog has tremendous potential to reach, address and reduce the harmful effects of stress and behavioral health compromise. This newest member of our Peer Support team has already made an impact.
- Focus on employee health including cancer reduction, functional fitness and mental wellness through a combination of education, resources and guidelines designed to proactively address potential threats.
- Evaluate and enhance Special Operations and complete a Special Operations Assessment.
- Enhance and/or modify current Special Operations (Swiftwater, SCUBA, USAR, SWAT, etc.) to meet changing needs of community and region.
- Upgrade HBFD's Swift Water response capabilities and obtain Office of Emergency Services Type-1 certification in order to provide the community with comprehensive response to swift and still water emergencies.
- Upgrade Hazardous Materials Team response capabilities and obtain Office of Emergency Services Type 1 certification in order to provide the community with comprehensive response to environmental emergencies including oil spills, the accidental or criminal release of toxic materials and reducing the hazard of combustible products entering sensitive areas.
- Complete a Two-Year Training Plan for all Fire Divisions.
- Implement Paramedic school at CNET, fire academy and paramedic school sponsorship process.
- Implement credential program for Chief Officer and Fire Captain.
- Integrate Community Risk Reduction (CRR) into all Operations.
- Establish a Community Risk Reduction plan and implement work/staffing strategies to address the dynamic components of our local demographics, building trends and visitor population.
- Improve community engagement by advancing Community Risk Reduction culture through development and implementation of "self-inspection" programs and social media or websites.
- Upgrade records management system for emergency response to improve quality of data collection, resulting in effective, meaningful metrics for Community Risk Reduction.
- Forecast Long-Range Planning on Department Apparatus, Facilities and Equipment, including completion of a Ten-Year Facility Master Plan and Twenty-Year Apparatus Replacement Schedule.



Fire
Adopted Budget - FY 2022/23
Summary Charts
DEPARTMENT

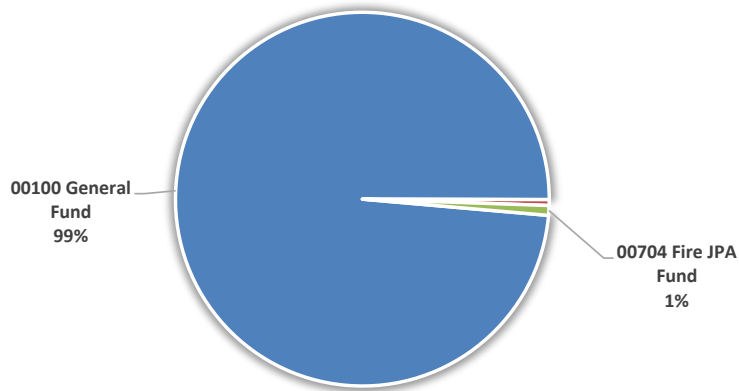
Expenditures by Category



Capital Expenditures represent less than 1% of expenditures and is not labeled on this chart

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	45,282,047	46,318,268	47,549,504	40,800,404	48,533,681	45,478,857
Operating Expenses	4,455,414	4,361,329	4,132,237	4,168,247	4,383,387	4,149,161
Capital Expenditures	67,725	24,934	273,334	20,000	961,768	42,920
Non-Operating Expenses	13,000	13,000	16,101	3,430,400	13,000	3,398,371
Total Expenditures by Category	49,818,187	50,717,531	51,971,177	48,419,051	53,891,836	53,069,309

Expenditures by Fund



Fund 501 represents less than 1% of expenditures and is not labeled on this chart

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	49,030,037	50,090,020	51,095,562	47,751,013	52,238,072	52,353,505
00231 Fire Facilities Dev Impact					900,000	
00501 Certified Unified Program Agency	247,460	247,775	254,350	262,172	316,630	267,989
00704 Fire JPA Fund	410,550	310,101	582,801	405,866	411,434	447,815
Other Funds	130,139	69,635	38,464		25,700	
Total Expenditures by Fund	49,818,187	50,717,531	51,971,177	48,419,051	53,891,836	53,069,309

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	20,534,522	20,812,873	20,301,580	22,792,706	25,025,285	25,733,195	12.90%
Salaries, Temporary	1,166,784	1,255,079	2,028,771	1,265,843	1,267,857	1,441,121	13.85%
Salaries, Overtime	7,176,032	6,167,651	7,949,797	5,420,591	7,501,875	6,338,435	16.93%
Leave Payouts	549,724	517,208	654,603				
Benefits	15,854,985	17,565,456	16,614,754	11,321,264	14,738,664	11,966,106	5.70%
PERSONNEL SERVICES	45,282,047	46,318,268	47,549,504	40,800,404	48,533,681	45,478,857	11.47%
OPERATING EXPENSES							
Utilities	46,315	38,978	41,377	41,150	41,150	41,150	0.00%
Purchased Water							
Equipment and Supplies	1,169,941	1,085,775	1,222,719	986,605	1,023,683	971,719	-1.51%
Repairs and Maintenance	317,304	311,088	257,452	368,035	439,552	374,035	1.63%
Conferences and Training	140,288	62,649	76,799	118,480	118,480	108,280	-8.61%
Professional Services	810,548	677,993	445,785	534,029	638,231	534,029	0.00%
Other Contract Services	281,143	121,554	79,719	124,738	127,080	124,738	0.00%
Rental Expense	69,433	97,633	96,387	91,015	91,015	91,015	0.00%
Claims Expense	8						
Insurance	5,450			5,600	5,600	5,600	0.00%
Payments to Other Governments	1,571,079	1,936,847	1,877,598	1,871,890	1,871,890	1,871,890	0.00%
Expense Allowances	25,500	18,473	16,200	15,705	15,705	15,705	0.00%
Other Expenses	18,405	10,339	18,200	11,000	11,000	11,000	0.00%
OPERATING EXPENSES	4,455,414	4,361,329	4,132,237	4,168,247	4,383,387	4,149,161	-0.46%
CAPITAL EXPENDITURES							
Improvements	67,725		271,589	20,000	920,000	42,920	114.60%
Equipment			1,745				
Vehicles		24,934			41,768		
CAPITAL EXPENDITURES	67,725	24,934	273,334	20,000	961,768	42,920	114.60%
NON-OPERATING EXPENSES							
Debt Service			3,101				
Transfers to Other Funds	13,000	13,000	13,000	3,430,400	13,000	3,398,371	-0.93%
Prior Period Adjustment							
NON-OPERATING EXPENSES	13,000	13,000	16,101	3,430,400	13,000	3,398,371	-0.93%
Grand Total	49,818,187	50,717,531	51,971,177	48,419,051	53,891,836	53,069,309	9.60%
General Fund	49,030,037	50,090,020	51,095,562	47,751,013	52,238,072	52,353,505	9.64%
Other Funds	788,150	627,511	875,615	668,038	1,653,764	715,804	7.15%
Grand Total	49,818,187	50,717,531	51,971,177	48,419,051	53,891,836	53,069,309	9.60%
Personnel Summary	198.00	198.00	200.00	200.00	201.00	201.00	0.00

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	20,256,246	20,585,772	20,039,035	22,495,801	24,715,690	25,418,232	12.99%
Salaries, Temporary	1,162,728	1,246,250	2,025,235	1,220,529	1,222,543	1,406,121	15.21%
Salaries, Overtime	7,166,618	6,152,250	7,929,541	5,384,546	7,465,830	6,304,123	17.08%
Leave Payouts	546,087	509,899	639,683				
Benefits	15,665,501	17,378,510	16,428,429	11,207,856	14,574,033	11,841,217	5.65%
PERSONNEL SERVICES	44,797,181	45,872,681	47,061,923	40,308,732	47,978,096	44,969,693	11.56%
OPERATING EXPENSES							
Utilities	6,360	4,558	4,444	4,650	4,650	4,650	0.00%
Equipment and Supplies	1,080,511	1,001,045	1,169,656	947,304	971,214	932,718	-1.54%
Repairs and Maintenance	312,354	295,582	252,464	360,753	432,270	356,753	-1.11%
Conferences and Training	135,305	62,161	76,799	116,730	116,730	106,530	-8.74%
Professional Services	810,548	668,910	441,885	534,029	620,131	534,029	0.00%
Other Contract Services	206,021	115,904	79,020	123,028	125,370	123,028	0.00%
Rental Expense	69,433	97,633	96,387	91,015	91,015	91,015	0.00%
Claims Expense	8						
Payments to Other Government	1,571,079	1,936,796	1,877,598	1,871,890	1,871,890	1,871,890	0.00%
Expense Allowances	25,500	18,473	16,200	15,705	15,705	15,705	0.00%
Other Expenses	15,736	9,433	17,439	11,000	11,000	11,000	0.00%
OPERATING EXPENSES	4,232,856	4,210,496	4,031,894	4,076,104	4,259,976	4,047,318	-0.71%
CAPITAL EXPENDITURES							
Equipment			1,745				
Vehicles		6,843					
CAPITAL EXPENDITURES		6,843	1,745				
NON-OPERATING EXPENSES							
Transfers to Other Funds				3,366,177		3,336,494	-0.88%
NON-OPERATING EXPENSES				3,366,177		3,336,494	-0.88%
Total	49,030,037	50,090,020	51,095,562	47,751,013	52,238,072	52,353,505	9.64%
Personnel Summary	194.10	194.10	196.20	196.30	197.30	197.30	0.00

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	679,611	615,188	604,064	906,944	983,770	1,013,416	11.74%
Salaries, Temporary		83,507		15,620	15,620	15,620	0.00%
Salaries, Overtime		3,570	2,087				
Leave Payouts	22,287	26,912	17,198				
Benefits	410,292	466,832	451,608	392,327	541,898	415,444	5.89%
PERSONNEL SERVICES	1,112,190	1,196,009	1,074,957	1,314,891	1,541,288	1,444,480	9.86%
OPERATING EXPENSES							
Equipment and Supplies	9,872	12,397	10,285	11,550	11,550	11,550	0.00%
Repairs and Maintenance	700	1,535		1,000	1,000	1,000	0.00%
Conferences and Training	4,292	836	3,256	9,613	9,613	9,613	0.00%
Professional Services		28,849					
Other Contract Services	2,177	142	760	4,000	4,000	4,000	0.00%
Rental Expense	2,616	4,271	1,314				
Payments to Other Governments	51	51	51				
Other Expenses	77	26					
OPERATING EXPENSES	19,785	48,105	15,666	26,163	26,163	26,163	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				149,571		144,533	-3.37%
NON-OPERATING EXPENSES				149,571		144,533	-3.37%
Total	1,131,975	1,244,114	1,090,623	1,490,625	1,567,451	1,615,176	8.36%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Emergency Response							
PERSONNEL SERVICES							
Salaries, Permanent	14,557,447	14,573,147	14,767,665	16,949,824	18,824,800	19,104,244	12.71%
Salaries, Temporary	18,934	18,749	627,471	104,545	105,778	104,545	0.00%
Salaries, Overtime	5,642,729	4,528,457	6,396,921	4,015,362	5,715,362	4,266,782	6.26%
Leave Payouts	396,113	377,307	431,656				
Benefits	11,430,576	12,674,439	12,634,506	8,466,753	11,013,005	8,899,171	5.11%
PERSONNEL SERVICES	32,045,799	32,172,099	34,858,219	29,536,484	35,658,945	32,374,742	9.61%
OPERATING EXPENSES							
Utilities	4,360	3,138	3,044	2,700	2,700	2,700	0.00%
Equipment and Supplies	347,277	342,240	410,646	385,961	408,145	371,375	-3.78%
Repairs and Maintenance	157,254	136,325	132,095	153,720	221,257	149,720	-2.60%
Conferences and Training	64,699	19,698	57,614	60,140	60,140	49,940	-16.96%
Professional Services	56,263	63,389	46,977	64,000	115,350	64,000	0.00%
Other Contract Services	20,892	12,552	19,812	3,000	3,000	3,000	0.00%
Rental Expense	1,033	1,574	8,395				
Payments to Other Governments	1,264,862	1,439,200	1,437,908	1,489,652	1,489,652	1,489,652	0.00%
Expense Allowances	20,028	16,200	15,750	15,255	15,255	15,255	0.00%
Other Expenses	4,383	4,947	12,908	5,000	5,000	5,000	0.00%
OPERATING EXPENSES	1,941,051	2,039,263	2,145,148	2,179,428	2,320,499	2,150,642	-1.32%
CAPITAL EXPENDITURES							
Equipment			1,745				
Vehicles		6,843					
CAPITAL EXPENDITURES		6,843	1,745				
NON-OPERATING EXPENSES							
Transfers to Other Funds				2,546,252		2,522,127	-0.95%
NON-OPERATING EXPENSES				2,546,252		2,522,127	-0.95%
Total	33,986,850	34,218,206	37,005,113	34,262,164	37,979,444	37,047,511	8.13%

Significant Changes

Citywide changes in Personnel Services (Permanent, Overtime and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes in Operating Expenses reflect a reallocation of funds between divisions within the department.

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Community Risk Reduction							
PERSONNEL SERVICES							
Salaries, Permanent	869,671	960,346	1,020,874	761,315	822,114	930,000	22.16%
Salaries, Temporary	2,960	4,405	6,425	30,000	30,781	30,000	0.00%
Salaries, Overtime	50,325	77,724	64,860	121,184	121,184	121,184	0.00%
Leave Payouts	70,650	74,940	82,449				
Benefits	556,708	655,935	701,829	269,027	400,369	303,533	12.83%
PERSONNEL SERVICES	1,550,315	1,773,351	1,876,437	1,181,526	1,374,448	1,384,717	17.20%
OPERATING EXPENSES							
Utilities	769	196	218	450	450	450	0.00%
Equipment and Supplies	101,502	34,531	31,637	26,498	21,498	26,498	0.00%
Repairs and Maintenance	106,730	106,155	68,061	64,150	64,150	64,150	0.00%
Conferences and Training	12,451	11,773	5,995	15,977	15,977	15,977	0.00%
Professional Services	397,736	198,071	97,246	120,769	132,653	120,769	0.00%
Other Contract Services	51,994	26,503	39,968	31,629	33,971	31,629	0.00%
Rental Expense	60,068	79,822	82,395	83,015	83,015	83,015	0.00%
Payments to Other Governments		51					
Expense Allowances	4,171	473	150	150	150	150	0.00%
Other Expenses	11,268	4,459	3,668	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	746,689	462,034	329,337	348,638	357,864	348,638	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				131,342		142,521	8.51%
NON-OPERATING EXPENSES				131,342		142,521	8.51%
Total	2,297,004	2,235,385	2,205,774	1,661,506	1,732,312	1,875,876	12.90%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Emergency Medical Services							
PERSONNEL SERVICES							
Salaries, Permanent	2,114,044	2,379,356	1,326,324	1,305,588	1,339,425	1,427,153	9.31%
Salaries, Temporary	9,067	20,992	1,359				
Salaries, Overtime	759,928	861,614	570,927	621,900	1,003,184	1,290,057	107.44%
Leave Payouts	32,661	22,495	64,764				
Benefits	1,761,076	1,891,114	887,687	614,743	837,084	687,670	11.86%
PERSONNEL SERVICES	4,676,776	5,175,571	2,851,061	2,542,231	3,179,693	3,404,880	33.93%
OPERATING EXPENSES							
Utilities	7	21					
Equipment and Supplies	371,744	398,373	454,085	351,195	353,992	351,195	0.00%
Repairs and Maintenance	24,195	26,086	17,045	26,000	26,000	26,000	0.00%
Conferences and Training	10,523	4,717	90				
Professional Services	356,511	377,932	294,190	349,260	372,128	349,260	0.00%
Other Contract Services	110,497	46,778	12,540	80,499	80,499	80,499	0.00%
Rental Expense			279				
Payments to Other Governments	306,167	497,494	439,232	382,238	382,238	382,238	0.00%
Expense Allowances	1,350	1,800	150	150	150	150	0.00%
Other Expenses	1	1					
OPERATING EXPENSES	1,180,995	1,353,202	1,217,610	1,189,342	1,215,007	1,189,342	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				222,341		215,367	-3.14%
NON-OPERATING EXPENSES				222,341		215,367	-3.14%
Total	5,857,771	6,528,773	4,068,671	3,953,914	4,394,700	4,809,589	21.64%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. Overtime increased due to the addition of a fifth 24-hour ambulance and an increase in hours for the City's 12-hour ambulances from 12 hours to 14 hours per day. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division By Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Marine Safety							
PERSONNEL SERVICES							
Salaries, Permanent	2,035,473	2,057,734	2,320,107	2,572,130	2,745,581	2,943,419	14.44%
Salaries, Temporary	1,131,767	1,118,597	1,389,980	1,070,364	1,070,364	1,255,956	17.34%
Salaries, Overtime	713,635	680,885	894,747	626,100	626,100	626,100	0.00%
Leave Payouts	24,376	8,244	43,617				
Benefits	1,506,849	1,690,190	1,752,799	1,465,006	1,781,677	1,535,399	4.80%
PERSONNEL SERVICES	5,412,100	5,555,651	6,401,249	5,733,600	6,223,722	6,360,874	10.94%
OPERATING EXPENSES							
Utilities	1,224	1,202	1,182	1,500	1,500	1,500	0.00%
Purchased Water							
Equipment and Supplies	250,116	213,505	263,003	172,100	176,030	172,100	0.00%
Repairs and Maintenance	23,475	25,482	35,264	115,883	119,863	115,883	0.00%
Conferences and Training	43,340	25,137	9,845	31,000	31,000	31,000	0.00%
Professional Services	38	670	3,472				
Other Contract Services	20,461	29,928	5,941	3,900	3,900	3,900	0.00%
Rental Expense	5,716	11,967	4,004	8,000	8,000	8,000	0.00%
Claims Expense	8		408				
Expense Allowances	(48)		150	150	150	150	0.00%
Other Expenses	7		863				
OPERATING EXPENSES	344,336	307,891	324,132	332,533	340,443	332,533	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				316,671		311,946	-1.49%
NON-OPERATING EXPENSES				316,671		311,946	-1.49%
Total	5,756,436	5,863,542	6,725,381	6,382,804	6,564,165	7,005,353	9.75%

Significant Changes

Citywide changes in Personnel Services (Permanent, Temporary and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
HAZMAT CUPA (501), Training Center (704), Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	278,276	227,101	262,545	296,905	309,595	314,963	6.08%
Salaries, Temporary	4,056	8,829	3,535	45,314	45,314	35,000	-22.76%
Salaries, Overtime	9,414	15,402	20,255	36,045	36,045	34,312	-4.81%
Leave Payouts	3,637	7,309	14,920				
Benefits	189,484	186,946	186,324	113,408	164,631	124,889	10.12%
PERSONNEL SERVICES	484,866	445,587	487,581	491,672	555,585	509,164	3.56%
OPERATING EXPENSES							
Utilities	39,955	34,420	36,933	36,500	36,500	36,500	0.00%
Purchased Water							
Equipment and Supplies	89,430	84,729	53,063	39,301	52,469	39,001	-0.76%
Repairs and Maintenance	4,950	15,506	4,988	7,282	7,282	17,282	137.32%
Conferences and Training	4,982	488		1,750	1,750	1,750	0.00%
Professional Services		9,083	3,900		18,100		
Other Contract Services	75,122	5,650	699	1,710	1,710	1,710	0.00%
Insurance	5,450			5,600	5,600	5,600	0.00%
Payments to Other Governments		51					
Other Expenses	2,669	906	761				
OPERATING EXPENSES	222,558	150,833	100,343	92,143	123,411	101,843	10.53%
CAPITAL EXPENDITURES							
Improvements	67,725		271,589	20,000	920,000	42,920	114.60%
Vehicles		18,091			41,768		
CAPITAL EXPENDITURES	67,725	18,091	271,589	20,000	961,768	42,920	114.60%
NON-OPERATING EXPENSES							
Debt Service Expenses			3,101				
Transfers to Other Funds	13,000	13,000	13,000	64,223	13,000	61,877	-3.65%
NON-OPERATING EXPENSES	13,000	13,000	16,101	64,223	13,000	61,877	-3.65%
Total	788,150	627,511	875,615	668,038	1,653,764	715,804	7.15%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes in Operating Expenses and Temporary Salaries reflect a reallocation of funds between expenditure categories. CNOA is a Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. CUPA is a local agency certified by CalEPA to implement and enforce six state hazardous waste and hazardous materials regulatory management programs.

Fire
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

**HAZMAT CUPA (501), Training
Center (704), Grants (various)
(Continued)**

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00231 Fire Facilities Dev Impact	181,629	126,227	104,603				
00501 Certified Unified Program Agency	287,516	293,974	268,464	262,500	262,500	262,500	
00704 Fire JPA Fund	430,504	272,963	487,785	405,866	405,866	405,866	
00894 WMD - DHHS	646	(88)	(1)				
00902 Used Oil 13th Cycle 07/08	(696)						
00922 Fire Grants-Other			3,000		2,000		(2,000)
01218 DHS Fire Equipment Grant	(42)						
01238 EMPG 16/17	28,551	25,391	25,799				
Total	928,107	718,467	889,651	668,366	670,366	668,366	(2,000)

Fund Balance Summary	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00501 Certified Unified Program Agency	3,816	43,871	90,070	50,054	5,489	44,565	(5,489)
00704 Fire JPA Fund	375,866	338,727	243,712	238,143	41,949	196,194	(41,949)
Total	379,682	382,598	333,782	288,197	47,438	240,759	(47,438)



City of Huntington Beach Police Adopted – FY 2022/23

Police Chief

Administrative Assistant
Office Assistant II

SPECIAL OPERATIONS

PATROL

INVESTIGATIONS

ADMINISTRATIVE OPERATIONS

SUPPORT SERVICES

Police Captain
Police Lieutenant

TRAFFIC

Police Lieutenant
Police Sergeant (2)
Police Officer (18)
Community Services Officer

SPECIAL EVENTS

Police Sergeant

PARKING ENFORCEMENT

Parking/Traffic Control
Supervisor
Parking/Traffic Control
Officer (10)

AIR SUPPORT

Police Sergeant
Police Officer (6)
Senior Helicopter
Maintenance Technician (2)

HOMELESS TASK FORCE

Police Sergeant
Police Officer (4)

SPECIAL ENFORCEMENT

Police Sergeant
Police Officer (7)

JAIL

Police Sergeant
Detention Shift Supervisor (4)
Detention Officer, Nurse (4)
Detention Officer (9)

SRQ

Police Officer (2)

Police Captain

PATROL

Police Lieutenant (4)
Police Sergeant (14)
Police Officer (111) *

Police Captain

INVESTIGATIONS

Police Lieutenant
Police Sergeant (3)
Police Officer (23)
Forensic Systems Specialist
Senior Crime Analyst
Crime Analyst
Police Services Specialist
Community Services Officer (4)

NARCOTICS/VICE

Police Lieutenant
Police Sergeant
Police Officer (7)
Police Services Specialist
Community Services Officer

CTF/GANGS

Police Sergeant
Police Officer (6)

JTTF

Police Officer

RNSP TASK FORCE

Police Officer (2)

CRIME LAB ADMIN

Latent Fingerprint Examiner (2)
Crime Scene Investigator (5)

Police Captain

PROFESSIONAL STANDARDS

Police Lieutenant
Police Sergeant (2)
Community Relations Officer

TRAINING

Police Sergeant
Police Officer (2)
Police Services Specialist

COMMUNITY SUPPORT

Community Relations
Specialist

BACKGROUND/HIRING

Police Officer

Admin Svcs Division Manager
Police Support Svcs Manager

COMMUNICATIONS

Police Admin. Svcs. Manager
Communications Supervisor (6)
Communications Operator (18) *
Community Services Officer (2)

PERSONNEL

Principal Personnel Analyst
Personnel Assistant

FINANCE

Administrative Analyst Senior
Accounting Technician II (2)

PROPERTY AND EVIDENCE

Property and Evidence
Supervisor
Property and Evidence
Officer (3)

RECORDS

Police Admin. Svcs. Manager
Police Records Supervisor (4)
Police Records Specialist (10)
Police Records Technician (4)
Police Services Specialist (6)
Police Systems Coordinator

INFORMATION TECHNOLOGY

IT Analyst IV
IT Analyst II
IT Technician IV

* Defunded positions: Police Officer (9) and Communications Operator (1)

The Police Department delivers professional and responsive public safety to the City's residents, visitors, schools and businesses. These include emergency and non-emergency response to crimes, incidents and events; crime prevention; proactive enforcement of laws; traffic related services including collision investigation, DUI enforcement and prevention, traffic safety education and traffic control; criminal investigation; community policing to reduce crime and improve quality of life in neighborhoods and the business community; homeless services including dedicated, full-time outreach and engagement; and youth services in the form of School Resource Officers to engage local children in positive activities and civic engagement.



Police Chief

The Chief of Police leads and directs the department by providing overarching vision and establishing priorities, goals and objectives. They are responsible for all operations, and represents the agency as a member of the City Executive Team.

Administrative Operations Division

The Administrative Operations Division includes the Training Unit, Professional Standards Unit, Background Unit, Community Relations Unit, and liaison for animal and facility issues.

Primary duties of the Division include: Management of all capital improvement projects, daily maintenance of the police facility and the department's fleet of vehicles. The Background Unit is responsible for processing the background and hiring of police department candidates for employment in both civilian and sworn positions.

The Professional Standards Unit is responsible for receiving and investigating citizen and internally generated complaints regarding allegations of employee misconduct, auditing of police services and policy management. The Training Unit is responsible for ensuring department employees are provided not only the minimum mandated training but advanced training in which best practices are incorporated. The Community Relations Unit is responsible for the provisions of relevant public information both verbally and in written form, and promoting police/community relationships and partnerships. The department volunteers are also part of this division.



Special Operations Division

The Special Operations Division manages the areas within the police department which are responsible for unique and specialized functions of law enforcement. This division is comprised of both sworn and civilian employees and includes traffic enforcement/investigations, DUI enforcement, School Resource Officers (SROs), parking enforcement, airborne/drone operations, mounted enforcement and the Homeless Task Force (HTF). Additionally, this division is tasked with planning and implementing the police department's response to all special events held throughout the City.

The Special Operations Division is also responsible for overseeing the department's use of special teams who respond to tactical situations, as well as planned and unplanned protests or events. These teams include Special Weapons and Tactics (SWAT), the Crisis Negotiation Team (CNT) and the Mobile Field Force (MFF) Team, which handles any civil unrest or unlawful gatherings. Also within the division is the Jail Bureau, which is responsible for processing, housing, and caring for inmates and providing transportation of arrestees to the Orange County Jail or the Orange

County Court system.

Patrol Division

The Patrol Division is the most visible of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes Uniform Patrol, the Canine Unit, and Bicycle Enforcement Team. Patrol Officers are assigned to designated geographical areas called beats. Officers respond to calls for service, document incidents and crimes, and handle critical incidents through the use of specialized teams such as SWAT, MFF, and CNT.



Investigation Division

The Investigation Division includes the Investigations Bureau, the Special Investigations Bureau, Crime Scene Investigators and the Crime Lab. The Investigations Bureau is comprised of Crimes Against Persons, General Investigations (Property Crimes), and Economic Crimes. The Special Investigations Bureau consists of Narcotics, Vice, Gangs, Crime Task Force, Intelligence, and the Regional Narcotics Suppression Program. The Investigations Bureau performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects;

assisting crime victims and the department in suppression of crime; and the recovery of property.

The Special Investigations Bureau enforces laws related to the sales, manufacturing, transportation and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; gathers, analyzes and issues timely and relevant reports related to criminal intelligence; investigates Vice-related activity within the City; works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking; gang enforcement; and addresses criminal series investigations and quality of life issues. The Investigation Division also has the responsibility of processing and examining computer forensic evidence as well as coordinating similar efforts with local and federal agencies. The Crime Lab is comprised of Crime Scene Investigators and Latent Fingerprint Examiners who have the responsibility to gather and process evidence, including photographic evidence, DNA, and the recovery of latent fingerprints.

Support Services Division

The Support Services Division is comprised of Communications, Personnel, Property/Evidence, Records, Front Desk and Finance. Primary duties include receiving and processing 9-1-1 calls and routine business requests for police services; providing a state-of-the-art records keeping function; purchasing and issuing all equipment; maintaining the inventory of all seized property/evidence; provide in-person counter service; administration of the \$82 million dollar budget and liaison with City Information Services.



Patrol Division

- Patrol generated over 18,775 police reports.
- Arrested more than 5,300 individuals.
- Officers dispatched to 68,039 calls for service.

Special Operations Division

- Investigated 1,366 traffic collisions (738 injuries and 13 fatalities).
- Issued 10,170 traffic citations.
- Identified, interdict, and arrested 716 DUI offenders.
- Issued 76,763 parking citations.
- Conducted over 6,756 1st level parking citation reviews.
- Homeless outreach contacts 4,412.
- Homeless referrals for service 683.

Investigation Division

- Investigated 1,781 crimes against persons.
- Investigated 6,426 property crimes.
- Investigated 1,521 economic crimes.
- Investigated 110 human trafficking and Internet/sex crimes cases.
- Performed 15,000 crime analyses to identify crime trends.
- Assisted 527 domestic violence victims through Victim Assistance Program.
- Investigated 56 narcotic related citizen complaints.
- Reviewed and processed 117 Entertainment, Facility Use, Massage, ABC and Conditional Use Permits.
- Performed 93 intelligence assessments for various events in the City.

Administrative Operations Division





- Investigated 44 Internal affairs complaints.
- Conducted 59 background investigations for all police department employees.
- Participated in multiple community based events including National Night Out, Tip-a-Cop, Shop with a Cop, Toy Drives and Police Open House.
- Volunteers removed 2,108 signs from public property.
- Volunteers completed 195 vacations house checks.
- Coordinated 9 neighborhood watch meetings.
- Volunteers donated a total of 3,800 hours to the police department and community.

Support Services Division

- Conducted 30 recruitments, processed 2,500 applications, promoted 9 employee and hired 30 employees.
- Received/initiated 270,284 incoming/outgoing calls in the 9-1-1 center.
- Created 149,449 calls in the CAD system, documenting officer-initiated activity and calls for service.
- Priority one calls for service response time was 4 minutes and 30 seconds.
- Processed, disseminated, and entered into the Records Management System (RMS) 34,908 crime, incident, and traffic reports.
- Processed over 6,400 bookings, including want/warrant checks, RMS entry, and logging/copying.
- Processed and filed 3,300 court packages electronically and physical court packages.
- Answered 75,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Processed 12,000 subpoenas.
- Processed 11,000 Public Records Requests.
- Processed, secured, and tracked over 17,672 pieces of evidence and property.
- Processed and disposed of 14,347 pieces of evidence, 268 guns and 499 pounds of narcotics.
- Received and assisted over 3,887 alarm-related calls a year.



Results of the City's performance measure program for the past two calendar years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Reduce Part 1 crimes using crime analysis to identify crime trends and repeat offenders responsible for those crimes. The information will be disseminated to the appropriate units to organize surveillances and proactive patrols.				
Measure:				
3% reduction in Part 1 crimes	NA	4.3% Increase	3%	
Goal:				
2. Reduce the number of injury traffic collisions, HBPD will utilize directed enforcement and continue collaboration with the Traffic Department to assure our City roadways and thoroughfares are properly maintained and engineered.				
Measure:				
5% reduction in injury traffic collisions	NA	14.4% Increase	5%	
Goal:				
3. Reduce the number of DUI related traffic collisions utilizing a proactive enforcement posture with the assistance of two grant funded DUI officers, multiple checkpoints, saturation enforcement and continue collaboration with the District Attorney's Office to assure DUI investigations and arrests surpass the threshold needed to sustain a conviction in court.				
Measure:				
5% reduction in DUI related traffic collisions	NA	7.2% Decrease	5%	
4. Goal:				
In an effort to develop strategies to increase Homeless Task Force outreach and engagement with the homeless community, the police department will increase proactive contacts with the homeless population, even when no crime is being committed and no call for service has been generated.				
Measure: 5% increase in number of contacts with homeless individuals accepting of resources	NA	683 Contacts	5%	

FY 2021/22 Accomplishments

- Remodeled the patrol briefing and training room.
- Reorganization of the Police Department, with the addition of a fifth division, Special Operations.
- Created and promoted a fourth Captain.
- Reduced internal affairs investigations by over 30%.
- Installed a forensics freezer for DNA evidence and homicide evidence storage.
- Expanded the temporary detective program.
- Developed and deployed the Be Well HB program to assist with mental health and substance abuse issues.
- Continued utilizing contracted security guard services through the Police Department, providing security guard services to the libraries, parking structures, parks, beaches, and community facilities in Huntington Beach.
- Held monthly Command Staff meetings to improve communication across divisions.
- Continued support of the Navigation Center and facilitated ordinance and policy changes to meet community needs.

FY 2022/23 Objectives

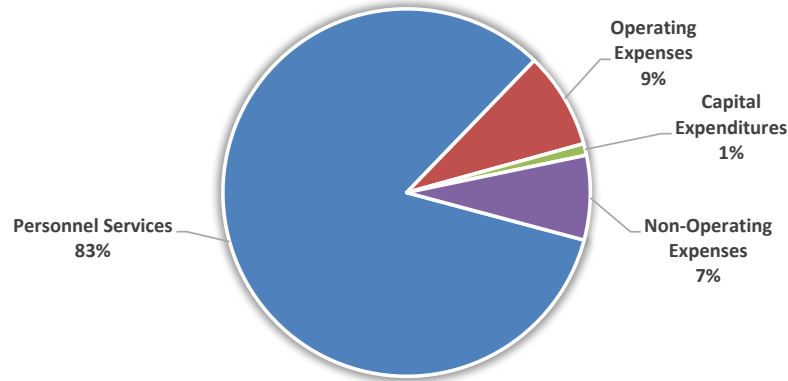
- Capital Improvement project to modernize and remodel the dispatch center, patrol operations offices.
- Addition of a real time crime center.
- Capital Improvement project to remodel the Traffic Unit and Homeless Task Force office.
- Create and expand recruitment team to conduct oral interview panels, assist in the testing process, and participate in recruitment events.
- Adopt a dangerous/deadly narcotic advisement for subjects arrested for selling or furnishing controlled substances.
- Reach full staffing for all positions.
- Implement new Policing system to include CAD, RMS, Mobile Reporting, Property, and Jail.
- Move toward being completely paperless in the Records Unit.
- Use analysis from crime trends and intelligence to enhance resources and effectiveness Citywide.
- Address Area Command specific issues to improve quality of life issues.
- Evaluate current resources, facilities, and operational capabilities to improve readiness and efficiency.
- Continue to evolve homeless solutions by partnering with the Navigation Center and Be Well OC.
- Reduce unsheltered individuals/families by providing resources and support to improve quality of life to residents and visitors to the City of Huntington Beach.



Police
Adopted Budget - FY 2022/23
Summary Charts

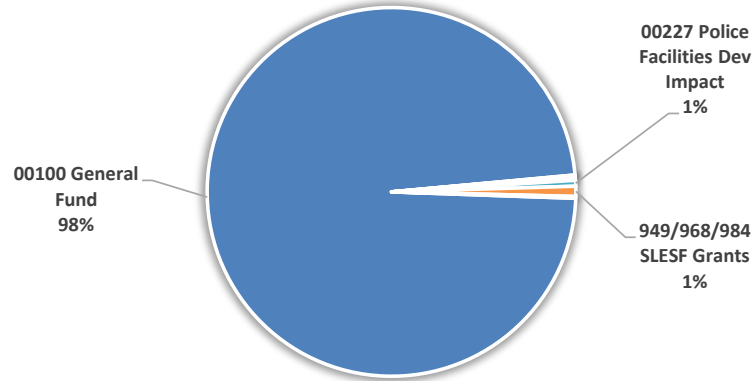
DEPARTMENT

Expenditures by Category



	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Expense Category	Actual	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	70,080,542	73,042,242	75,055,593	64,620,576	74,004,526	68,074,161
Operating Expenses	6,365,396	6,430,015	6,853,936	7,146,701	8,429,552	6,951,211
Capital Expenditures	243,267	35,916	224,592	1,124,000	1,262,322	840,000
Non-Operating Expenses				6,621,747		6,091,950
Total Expenditures by Category	76,689,205	79,508,173	82,134,122	79,513,024	83,696,400	81,957,322

Expenditures by Fund



Funds 122, 212, 214, 242, 216, and 979 represent less than 1% of expenditures and are not labeled in the above chart.

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
00100 General Fund	75,172,449	78,278,455	80,106,295	77,556,549	79,060,155	80,301,451
00122 Inmate Welfare	7,039	1,456	6,849	40,000	40,000	40,000
212/214/242 Narcotics Forfeiture	153,230	146,450	240,383	397,000	528,626	157,000
00216 Property and Evidence	55,769	594	53,163	50,000	52,386	185,000
00227 Police Facilities Dev Impact				1,124,000	1,607,000	415,000
949/968/984 SLESF Grants	402,977	260,988	338,246	220,000	385,177	728,716
00979 AB109 Public Safety Realignment	145,871	66,439	100,746	125,475	259,926	130,155
Other Funds	751,869	753,792	1,288,440		1,763,131	
Total Expenditures by Fund	76,689,205	79,508,173	82,134,122	79,513,024	83,696,400	81,957,322

Police
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	34,941,243	35,449,952	36,658,942	38,858,469	40,177,039	42,084,307	8.30%
Salaries, Temporary	389,128	433,590	685,254	385,548	728,471	360,000	-6.63%
Salaries, Overtime	4,669,227	4,699,292	5,989,217	4,693,950	5,457,658	5,008,950	6.71%
Leave Payouts	1,478,282	1,334,717	1,128,328				
Benefits	28,602,662	31,124,691	30,593,852	20,682,609	27,641,358	20,620,904	-0.30%
PERSONNEL SERVICES	70,080,542	73,042,242	75,055,593	64,620,576	74,004,526	68,074,161	5.34%
OPERATING EXPENSES							
Utilities	25,686	33,302	22,057	19,700	53,300	19,920	1.12%
Equipment and Supplies	1,456,580	1,634,901	1,567,978	1,572,316	2,096,790	1,698,860	8.05%
Repairs and Maintenance	942,095	939,237	1,073,446	1,115,992	1,023,148	1,249,113	11.93%
Conferences and Training	338,341	427,993	363,502	270,369	291,482	321,500	18.91%
Professional Services	487,500	625,289	466,319	377,988	1,051,633	242,743	-35.78%
Other Contract Services	1,890,038	1,809,181	2,246,211	2,520,220	2,538,005	2,357,651	-6.45%
Rental Expense	13,728	13,651	8,518	7,884	7,884		-100.00%
Insurance	1,881						
Payments to Other Governments	860,730	601,008	760,641	900,000	900,000	897,000	-0.33%
Expense Allowances	348,781	345,455	341,160	358,232	463,309	163,424	-54.38%
Other Expenses	37		4,104	4,000	4,000	1,000	-75.00%
OPERATING EXPENSES	6,365,396	6,430,015	6,853,936	7,146,701	8,429,552	6,951,211	-2.74%
CAPITAL EXPENDITURES							
Improvements				1,124,000	1,124,000	415,000	-63.08%
Equipment	197,944	10,716	124,282		23,322	425,000	100.00%
Vehicles	45,323		90,510		115,000		
Capital - Software		25,200	9,800				
CAPITAL EXPENDITURES	243,267	35,916	224,592	1,124,000	1,262,322	840,000	-25.27%
NON-OPERATING EXPENSES							
Transfers to Other Funds				6,621,747		6,091,950	-8.00%
NON-OPERATING EXPENSES				6,621,747		6,091,950	-8.00%
Grand Total	76,689,205	79,508,173	82,134,122	79,513,024	83,696,400	81,957,322	3.07%
General Fund	75,172,449	78,278,455	80,106,295	77,556,549	79,060,155	80,301,451	3.54%
Other Funds	1,516,756	1,229,718	2,027,826	1,956,475	4,636,245	1,655,871	-15.36%
Grand Total	76,689,205	79,508,174	82,134,122	79,513,024	83,696,400	81,957,322	3.07%
Personnel Summary	364.50	365.50	356.00	357.00	353.00	353.00	0.00

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	34,814,615	35,314,538	36,472,411	38,813,469	39,778,464	42,039,307	8.31%
Salaries, Temporary	308,884	346,890	584,277	385,548	691,840	360,000	-6.63%
Salaries, Overtime	4,243,435	4,357,004	5,445,710	4,533,950	4,533,950	4,933,950	8.82%
Leave Payouts	1,478,282	1,334,717	1,128,328				
Benefits	28,528,330	31,002,333	30,428,512	20,682,609	27,304,356	20,620,904	-0.30%
PERSONNEL SERVICES	69,373,545	72,355,482	74,059,238	64,415,576	72,308,610	67,954,161	5.49%
OPERATING EXPENSES							
Utilities	24,484	32,019	20,919	19,700	19,700	19,920	1.12%
Equipment and Supplies	1,006,719	1,264,034	934,278	944,841	957,314	1,131,705	19.78%
Repairs and Maintenance	942,095	939,237	1,070,176	1,115,992	1,023,148	1,120,397	0.39%
Conferences and Training	334,277	417,013	341,322	270,369	271,523	321,500	18.91%
Professional Services	376,134	501,376	322,228	377,988	628,761	242,743	-35.78%
Other Contract Services	1,890,038	1,809,181	2,243,711	2,520,220	2,475,905	2,357,651	-6.45%
Rental Expense	13,728	13,651	8,518	7,884	7,884		-100.00%
Insurance	1,881						
Payments to Other Governments	860,730	601,008	760,641	900,000	900,000	897,000	-0.33%
Expense Allowances	348,781	345,455	341,160	358,232	463,309	163,424	-54.38%
Other Expenses	37		4,104	4,000	4,000	1,000	-75.00%
OPERATING EXPENSES	5,798,904	5,922,973	6,047,058	6,519,226	6,751,545	6,255,340	-4.05%
NON-OPERATING EXPENSES							
Transfers to Other Funds				6,621,747		6,091,950	-8.00%
NON-OPERATING EXPENSES				6,621,747		6,091,950	-8.00%
Total	75,172,449	78,278,455	80,106,295	77,556,549	79,060,155	80,301,451	3.54%
Personnel Summary	362.50	362.50	353.00	355.00	355.00	351.00	(4.00)

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administrative							
PERSONNEL SERVICES							
Salaries, Permanent	1,011,535	1,021,663	1,098,234	1,009,580	1,064,319	1,642,498	62.69%
Salaries, Temporary	96,966	109,189	77,719	128,187	130,680	100,000	-21.99%
Salaries, Overtime	58,231	104,424	161,969	68,850	68,850	133,850	94.41%
Leave Payouts	42,816	48,555	73,793				
Benefits	948,632	972,901	891,873	500,513	668,509	775,944	55.03%
PERSONNEL SERVICES	2,158,180	2,256,732	2,303,587	1,707,130	1,932,358	2,652,292	55.37%
OPERATING EXPENSES							
Utilities	3,118	4,816	981				
Equipment and Supplies	249,755	502,302	242,657	289,061	278,311	293,439	1.51%
Repairs and Maintenance	63,292	63,340	44,469	99,170	99,170	71,000	-28.41%
Conferences and Training	240,285	245,820	255,978	161,549	162,703	200,000	23.80%
Professional Services	13,771	14,795	3,841		72,310	93,310	100.00%
Other Contract Services	120,185	143,040	137,818	129,800	23,814	1,324,531	920.44%
Rental Expense	4,350	3,963					
Insurance	1,881						
Other Expenses	(78)			3,000	3,000		-100.00%
OPERATING EXPENSES	696,558	978,076	685,744	682,580	639,308	1,982,280	190.41%
NON-OPERATING EXPENSES							
Transfers to Other Funds				167,996		230,652	37.30%
NON-OPERATING EXPENSES				167,996		230,652	37.30%
Total	2,854,737	3,234,808	2,989,331	2,557,706	2,571,666	4,865,224	90.22%

Significant Changes

Citywide changes in Personnel Services (Permanent, Overtime and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, as well as the redistribution of personnel due to a department-wide reorganization. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes in Operating Expenses and Temporary Salaries reflect a reallocation of funds between divisions within the department.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Executive							
PERSONNEL SERVICES							
Salaries, Permanent	441,217	565,946	359,968	508,569	553,097	432,768	-14.90%
Salaries, Temporary			133,844		100,000		
Salaries, Overtime	1,678	6,747	7,343				
Leave Payouts	37,512	37,919	10,084				
Benefits	272,303	445,281	231,571	250,261	331,330	172,297	-31.15%
PERSONNEL SERVICES	752,710	1,055,893	742,811	758,830	984,427	605,065	-20.26%
OPERATING EXPENSES							
Utilities	2,880	700	740	1,000	1,000	1,000	0.00%
Equipment and Supplies	61,920	7,568	7,559	14,000	19,400	13,000	-7.14%
Repairs and Maintenance	138	138					
Conferences and Training	57,443	28,186	16,365				
Professional Services	20,487	112,576	69,910		171,270		
Other Contract Services	7,799	98					
Expense Allowances		1,200					
Other Expenses	115						
OPERATING EXPENSES	150,781	150,465	94,575	15,000	191,670	14,000	-6.67%
NON-OPERATING EXPENSES							
Transfers to Other Funds				81,069		58,369	-28.00%
NON-OPERATING EXPENSES				81,069		58,369	-28.00%
Total	903,491	1,206,358	837,386	854,899	1,176,097	677,434	-20.76%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) and Operating Expenses reflect a department-wide reorganization and realignment of funds within the department. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Investigations							
PERSONNEL SERVICES							
Salaries, Permanent	6,807,897	6,794,574	7,010,153	6,688,172	6,862,445	8,291,673	23.98%
Salaries, Temporary	23,089	38,260	123,416	24,384	124,384	25,000	2.53%
Salaries, Overtime	506,245	683,414	676,100	601,000	601,000	601,000	0.00%
Leave Payouts	400,104	377,558	295,990				
Benefits	5,587,618	6,038,590	6,058,733	3,610,163	4,730,989	4,122,673	14.20%
PERSONNEL SERVICES	13,324,953	13,932,397	14,164,392	10,923,719	12,318,818	13,040,346	19.38%
OPERATING EXPENSES							
Utilities	7,860	10,079	6,857	4,700	4,700	4,920	4.68%
Equipment and Supplies	142,548	230,922	173,850	109,394	120,803	151,127	38.15%
Repairs and Maintenance	12,693	11,306	41,014	22,584	34,441	71,908	218.40%
Conferences and Training	2,947	14,819	1,071				
Professional Services	195,861	242,555	115,654	237,033	253,666	93,633	-60.50%
Other Contract Services	40,700	26,218	16,122	14,000	14,000	52,500	275.00%
Rental Expense	829		476				
Expense Allowances		1,200					
Other Expenses			4,104	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	403,438	537,100	359,149	388,711	428,610	375,088	-3.50%
NON-OPERATING EXPENSES							
Transfers to Other Funds				1,120,826		1,169,683	4.36%
NON-OPERATING EXPENSES				1,120,826		1,169,683	4.36%
Total	13,728,391	14,469,497	14,523,540	12,433,256	12,747,428	14,585,117	17.31%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, as well as the redistribution of personnel due to a department-wide reorganization. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes in Operating Expenses reflect a reallocation of funds between divisions within the department.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Patrol							
PERSONNEL SERVICES							
Salaries, Permanent	14,562,697	14,694,119	14,996,176	17,069,531	17,344,519	16,137,894	-5.46%
Salaries, Temporary	53,697	3,600	2,550	5,400	5,400	5,000	-7.41%
Salaries, Overtime	1,570,167	1,722,604	2,411,542	2,393,740	2,393,740	2,568,740	7.31%
Leave Payout	533,678	487,604	455,185				
Benefits	12,661,605	13,769,230	12,961,795	9,848,504	12,757,214	8,600,536	-12.67%
PERSONNEL SERVICES	29,381,844	30,677,158	30,827,248	29,317,175	32,500,873	27,312,170	-6.84%
OPERATING EXPENSES							
Utilities	425	171					
Equipment and Supplies	16,606	29,495	19,101	20,100	21,500	32,400	61.19%
Repairs and Maintenance	224	6,680	4,016	3,300	3,300	4,000	21.21%
Conferences and Training	6,374	6,550	15,389	16,320	16,320	25,000	53.19%
Professional Services	7,555	45					
Other Contract Services	103,909	89,172	128,935	133,000	39,700	33,000	-75.19%
Rental Expense	155	1,803					
Payments to Other Governments							
Expense Allowances		6,000			335,000	145,600	100.00%
OPERATING EXPENSES	135,247	139,916	167,441	172,720	415,820	240,000	38.95%
NON-OPERATING EXPENSES							
Transfers to Other Funds				2,908,710		2,349,880	-19.21%
NON-OPERATING EXPENSES				2,908,710		2,349,880	-19.21%
Total	29,517,091	30,817,074	30,994,689	32,398,605	32,916,693	29,902,050	-7.71%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) and Operating Expenses reflect a department-wide reorganization and realignment of funds within the department. Overtime increased as a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Special Operations							
PERSONNEL SERVICES							
Salaries, Permanent	7,294,098	7,301,619	7,951,287	7,879,853	7,995,815	9,778,919	24.10%
Salaries, Temporary	52,453	122,726	121,521	157,000	260,799	135,000	-14.01%
Salaries, Overtime	1,197,693	1,084,733	1,454,284	936,400	936,400	1,096,400	17.09%
Leave Payout	304,714	229,585	134,294				
Benefits	6,061,672	6,490,527	6,763,696	4,187,837	5,534,794	4,802,771	14.68%
PERSONNEL SERVICES	14,910,630	15,229,190	16,425,082	13,161,090	14,727,808	15,813,090	20.15%
OPERATING EXPENSES							
Utilities	2,533	4,315	595				
Equipment and Supplies	320,665	245,295	278,366	289,551	294,118	358,696	23.88%
Repairs and Maintenance	451,729	403,702	521,030	511,100	406,399	470,600	-7.92%
Conferences and Training	25,839	112,658	51,355	90,500	90,500	96,500	6.63%
Professional Services	51,971	48,688	42,249	47,645	52,093	55,800	17.12%
Other Contract Services	429,334	360,220	687,779	789,920	789,920	811,620	2.75%
Rental Expense	430						
Payments to Other Governments	860,598	601,008	758,020	895,000	895,000	895,000	0.00%
Expense Allowances	6,469	2,800	1,596	7,008	7,008	1,600	-77.17%
OPERATING EXPENSES	2,149,568	1,778,686	2,340,990	2,630,724	2,535,038	2,689,816	2.25%
NON-OPERATING EXPENSES							
Transfers to Other Funds				1,346,957		1,397,200	3.73%
NON-OPERATING EXPENSES				1,346,957		1,397,200	3.73%
Total	17,060,198	17,007,877	18,766,072	17,138,771	17,262,846	19,900,106	16.11%

Significant Changes

Citywide changes in Personnel Services (Permanent, Overtime and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, as well as the redistribution of personnel due to a department-wide reorganization. . The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes in Operating Expenses and Temporary Salaries reflect a reallocation of funds between divisions within the department.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Support Services							
PERSONNEL SERVICES							
Salaries, Permanent	4,697,171	4,936,617	5,056,593	5,657,764	5,958,269	5,755,555	1.73%
Salaries, Temporary	82,679	73,115	125,227	70,577	70,577	95,000	34.60%
Salaries, Overtime	909,421	755,082	734,472	533,960	533,960	533,960	0.00%
Leave Payout	159,457	153,495	158,983				
Benefits	2,996,500	3,285,803	3,520,844	2,285,331	3,281,520	2,146,683	-6.07%
PERSONNEL SERVICES	8,845,228	9,204,112	9,596,119	8,547,632	9,844,326	8,531,198	-0.19%
OPERATING EXPENSES							
Utilities	7,666	11,938	11,746	14,000	14,000	14,000	0.00%
Equipment and Supplies	215,225	248,452	212,744	222,735	223,182	283,043	27.08%
Repairs and Maintenance	414,020	454,071	459,646	479,838	479,838	502,889	4.80%
Conferences and Training	1,391	8,980	1,164	2,000	2,000		-100.00%
Professional Services	86,490	82,717	90,574	93,310	79,422		-100.00%
Other Contract Services	1,188,112	1,190,434	1,273,057	1,453,500	1,608,471	136,000	-90.64%
Rental Expense	7,964	7,884	8,042	7,884	7,884		-100.00%
Payments to Other Governments	132		2,621	5,000	5,000	2,000	-60.00%
Expense Allowances	342,312	334,255	339,564	351,224	121,301	16,224	-95.38%
OPERATING EXPENSES	2,263,311	2,338,730	2,399,159	2,629,491	2,541,098	954,156	-63.71%
NON-OPERATING EXPENSES							
Transfers to Other Funds				996,189		886,166	-11.04%
NON-OPERATING EXPENSES				996,189		886,166	-11.04%
Total	11,108,540	11,542,842	11,995,278	12,173,312	12,385,424	10,371,520	-14.80%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, as well as the redistribution of personnel due to a department-wide reorganization. Changes in Operating Expenses and Temporary Salaries reflect a reallocation of funds between divisions within the department. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Inmate Welfare (122), Narcotic Forfeiture State and Federal (212, 214, 242), Property and Evidence (216)							
PERSONNEL SERVICES							
Salaries, Overtime	82,787	114,146	166,263	160,000	160,000	75,000	-53.13%
PERSONNEL SERVICES	82,787	114,146	166,263	160,000	160,000	75,000	-53.13%
OPERATING EXPENSES							
Utilities	1,203	1,283	1,138		33,600		
Equipment and Supplies	19,013	22,354	130,494	327,000	427,412	182,000	-44.34%
Other Contract Services			2,500				
OPERATING EXPENSES	20,216	23,638	134,132	327,000	461,012	182,000	-44.34%
CAPITAL EXPENDITURES							
Equipment	113,035	10,716				125,000	100.00%
CAPITAL EXPENDITURES	113,035	10,716				125,000	100.00%
Total	216,039	148,499	300,395	487,000	621,012	382,000	-21.56%

Significant Changes

Equitably shared funds are federal and state financial assistance used to supplement local law enforcement resources. The Police Department is appropriating \$75,000 of federal funds for the Orange County Regional Narcotic Suppression Program overtime and \$22,000 for the annual subscription to Vintra's Team Plus Plan. Of the state equitably shared funds, \$60,000 is appropriated to enhance training and/or equipment. The Property and Evidence Unit is need of upgrades including a new evidence freezer and new workstations. The capital equipment appropriation of \$125,000 is for the freezer and \$60,000 of the operating budget is for the unit upgrades. The remaining \$40,000 of the operating expense budget is for the Inmate Welfare Fund. This fund covers reading materials, cable TV, clothing, and bus passes for the inmates, as well as improvements to inmate housing.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	2,855	6,198	1,199	2,000	2,000		(2,000)
00212 Narcotics Forfeiture Fed	371,484	208,434	48,912			95,000	95,000
00214 Narcotic Forfeiture/State	25,582	66,253	954				
00216 Property and Evidence	55,413	63,445	126,825	10,000	10,000	10,000	
00242 Narcotics Forfeiture/Treas	11,768	353	1,407				
Total	467,101	344,683	179,297	12,000	12,000	105,000	93,000

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00122 Inmate Welfare Fund	95,710	100,452	94,802	89,687	40,000	49,687	(40,000)
00212 Narcotics Forfeiture Fed	520,335	593,034	413,684	26,564	2,000	24,564	(2,000)
00214 Narcotic Forfeiture/State	225,248	280,785	281,739	152,852	60,000	92,852	(60,000)
00216 Property and Evidence	147,316	210,168	283,830	252,843	175,000	77,843	(175,000)
Total	988,609	1,184,439	1,074,055	521,946	277,000	244,946	(277,000)

Police
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	126,628	135,415	186,531	45,000	398,575	45,000	0.00%
Salaries, Temporary	80,245	86,700	100,977		36,631		
Salaries, Overtime	343,005	228,141	377,243		763,708		
Benefits	74,332	122,358	165,341		337,002		
PERSONNEL SERVICES	624,209	572,614	830,092	45,000	1,535,916	45,000	0.00%
OPERATING EXPENSES							
Equipment and Supplies	430,848	348,513	503,206	300,475	712,065	385,155	28.18%
Repairs and Maintenance			3,270			128,716	100.00%
Conferences and Training	4,064	10,979	22,179		19,959		
Professional Services	111,365	123,912	144,091		422,872		
Other Contract Services					62,100		
OPERATING EXPENSES	546,277	483,404	672,747	300,475	1,216,996	513,871	71.02%
CAPITAL EXPENDITURES							
Improvements				1,124,000	1,124,000	415,000	-63.08%
Equipment	84,909		124,282		23,322	300,000	100.00%
Vehicles	45,323		90,510		115,000		
Capital - Software		25,200	9,800				
CAPITAL EXPENDITURES	130,232	25,200	224,592	1,124,000	1,262,322	715,000	-36.39%
Total	1,300,718	1,081,219	1,727,431	1,469,475	4,015,233	1,273,871	-13.31%

Significant Changes

The Police Department is purchasing additional Mobile Data Computers. The appropriation of \$128,716 is for the laptops, software, and cellular service. For capital expenditures, the Police Department is appropriating \$415,000 for the PD Traffic Office upgrade, \$300,000 for new gym equipment and rifle suppressors.

Police
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Grants (various)
(continued)

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00107 Evidence Seizure	3,315	528	401				
00227 Police Facilities Dev Impact	327,361	228,012	164,848				
00246 CARES Act (CESF)			93,800				
00838 Jail Training Grant	9,030	12,085	9,465		12,168		(12,168)
00909 UASI - OCIAC Prgm 2007	1,474	2,184					
00919 Avoid the 28 DUI Grant	164						
00949 SLESF Grant 10/11	5,209						
00955 Prop 69 Funding	(276)		45,678		23,322		(23,322)
00968 SLESF Grant 11/12	(757)						
00971 Asset Forfeiture 15% State	3,753	10,289					
00978 US Secret Svcs (USSS)	8,796	11,763	27,931		26,454		(26,454)
00979 AB109 Pub Sfty Realignmt	89,158	96,863	90,852	73,655	73,655	103,567	29,912
00984 SLESF Grant	528,785	549,156	491,216	300,000	300,000	400,000	100,000
01215 Immigr & Customs Enfcmnt					50,000		(50,000)
01224 OC Reg Narc Suppress	16,628						
01241 Justice Assist Grant 16/17	25,879						
01249 Office of Traffic Sfty 17/18	192,995						
01250 Domestic Violence 2018	114,953						
01252 Office of Traffic Sfty 18/19	398,094	146,609					
01253 Domestic Violence 2019		203,143					
01257 Office of Traffic Sfty 19/20		337,935	279,727				
01258 OTS Bike Ped Sfty 19/20		16,004	9,990				
01259 Justice Assist Grant 2017					26,982		(26,982)
01260 Justice Assist Grant 2018					26,309		(26,309)
01261 Justice Assist Grant 2019					48,771		(48,771)
01262 BSCC Mental Hlth Training		4,320	7				
01264 Domestic Violence 2020		43,716	275,332		83,612		(83,612)
01265 ABC GRANT FY 20/21			16,141				
01266 OTS Bike Ped Sfty 20/21			15,154		34,846		(34,846)
01267 SB 2 Reimbursement			2,010		4,000		(4,000)
01268 Office of Traffic Sfty 20/21			262,045		422,325		(422,325)
01269 Operation Stonegarden					192,900		(192,900)
01270 OTS Bike Ped Sfty 21/22					42,795		(42,795)
01271 Office of Traffic Sfty 21/22					788,000		(788,000)
01274 FBI JTTF					19,000		(19,000)
Total	1,724,561	1,662,608	1,784,596	373,655	2,175,139	503,567	(1,671,572)

Fund Balance Summary	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00227 Police Facilities Dev Impact	1,530,077	1,758,089	1,922,937	461,757	415,000	46,757	(415,000)
00979 AB109 Pub Sfty Realignmt	165,740	196,164	186,271	74,004	26,588	47,416	(26,588)
00984 SLESF Grant	2,001,283	2,293,706	2,447,631	2,552,775	328,716	2,224,059	(328,716)
Total	3,697,100	4,247,959	4,556,839	3,088,536	770,304	2,318,232	(770,304)



City of Huntington Beach Public Works Adopted – FY 2022/23

Director of Public Works

MAINTENANCE AND OPERATIONS

Operations Manager

Administrative Secretary

STREET MAINTENANCE

Street Maintenance Supervisor
Street Maintenance Crewleader
Street Maintenance Leadworker (2)
Street Equipment Operator (2)
Maintenance Service Worker (5)

LANDSCAPE MAINTENANCE

Landscape Maintenance Supervisor
Landscape Maintenance Crewleader
Landscape Maint. Leadworker (4)
Landscape Equipment Operator
Pest Control Specialist
Irrigation Specialist

TREE MAINTENANCE

Tree Maintenance Supervisor
Tree Maintenance Crewleader
Tree Maintenance Leadworker
Tree Equipment Operator (2)
Maintenance Service Worker

BEACH MAINTENANCE

Beach Operations Supervisor
Beach Maintenance Crewleader (2)
Sr. Facilities Maintenance Technician
Beach Equipment Operator (2)
Beach Maintenance Service Worker

FLEET MAINTENANCE

Fleet Operations Supervisor
Equip/Auto Maint. Crewleader (2)
Equip/Auto Maint. Leadworker (3)
Equipment Support Assistant
Mechanic III (6)
Mechanic II (3)

FACILITY MAINTENANCE

Facilities Maintenance Supervisor
Facilities Maint. Crewleader (3)
Sr. Facilities Maint. Technician
Facilities Maintenance Technician (5)
Electrician

ADMINISTRATION

Administrative Svcs Manager

Senior Administrative Analyst (2)
Administrative Analyst (2)
Real Estate Project Manager
Administrative Aide
Senior Accounting Technician
Accounting Technician II
Administrative Assistant
Administrative Secretary
Field Service Representative
Code Enforcement Officer I
Office Assistant II (5)

Deputy Director of Public Works

UTILITIES

WATER & SEWER ADMINISTRATION

Water Conservation Coordinator
Warehousekeeper
Stock Clerk
Administrative Secretary

SCADA / GIS / SURVEY

Utilities Technology Coordinator
SCADA Technician
Survey Technician II (2)
GIS Analyst II (2)

WATER PRODUCTION

Water Production Supervisor
Water Operations Crewleader
Water Operations Leadworker (2)
Water Systems Technician III (4)
Water Systems Technician II (5)

WATER DISTRIBUTION / METERS

Water Distribution Superintendent
Water Dist. Maint. Crewleader (2)
Water Dist. Meters Crewleader
Engineering Aide
Water Dist. Maint. Leadworker (7)
Water Dist. Meters Leadworker (2)
Water Equipment Operator (5)
Water Service Worker (13)
Water Meter Repair Technician (4)
Field Service Representative (2)
Accounting Technician II
Water Utility Locator

WATER QUALITY

Water Quality Supervisor
Water Quality Coordinator
Water Quality Technician
Cross Connection Control Specialist (2)

WASTEWATER

Wastewater Supervisor
Wastewater Ops Crewleader
Wastewater Ops Leadworker (3)
Wastewater Equipment Operator (5)
Senior Wastewater Pump Mechanic
Wastewater Pump Mechanic
Wastewater Service Worker (7)
Water Utility Locator

Deputy Director of Public Works

TRANSPORTATION

Transportation Manager

ENGINEERING/ CIP

Principal Civil Engineer
Senior Traffic Engineer (2)
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE

Traffic Signal/Light Crewleader
Traffic Signal Electrician (2)
Traffic Maint Service Worker (3)

ENGINEERING

City Engineer

CONSTRUCTION ENGINEERING

Construction Manager
Senior Construction Inspector (3)
Construction Inspector II
Contract Administrator (7)

DESIGN ENGINEERING

Principal Civil Engineer
Senior Civil Engineer (2)
Assistant Civil Engineer
Civil Engineering Assistant

DEVELOPMENT ENGINEERING

Principal Civil Engineer
Senior Civil Engineer (2)
Senior Engineering Technician
Civil Engineering Assistant

WATER AND SEWER

ENGINEERING
Principal Civil Engineer
Senior Civil Engineer
Associate Civil Engineer

STORM WATER QUALITY

Environmental Service Manager
Environmental Specialist (2)

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, operation, and maintenance of City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, beach facilities, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours-a-day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program. The five Public Works divisions are committed to providing the highest quality of service to the community.

Administration Division

Administration provides general planning and management for the other four Divisions, including policy direction and program evaluation. The division also administers the City's solid waste and recycling contract; City real estate functions; and smart cities, sustainability and mobility programs. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission/Citizens Infrastructure Advisory Board, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. This division maintains the City's infrastructure record-drawings and project information.

Engineering Division

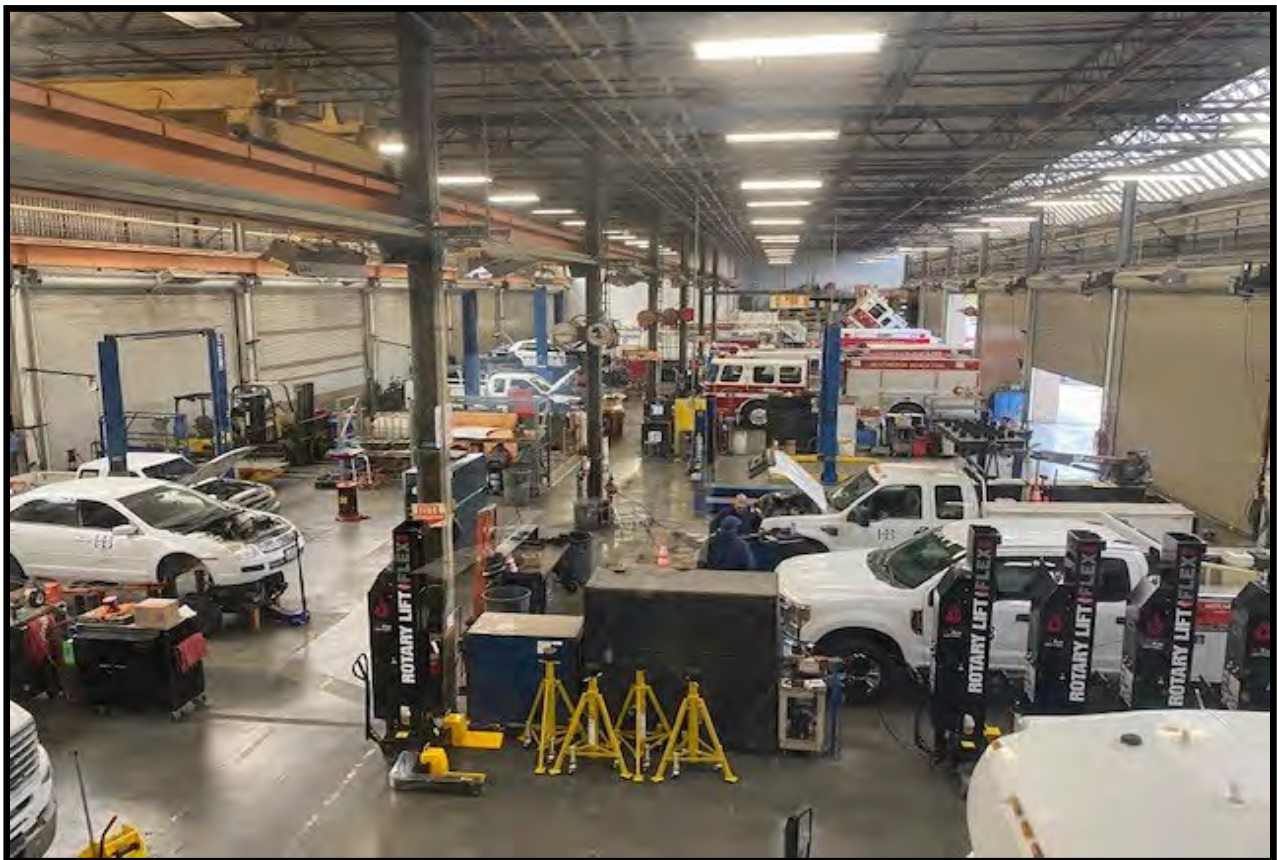
Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. The Inspection Section reviews developer-installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.



Operations Division

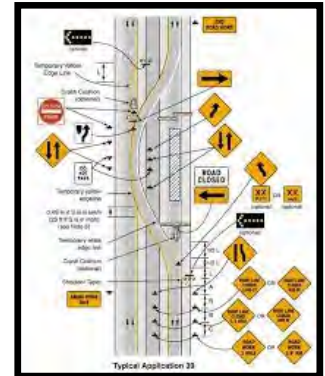
The Operations Division is responsible for facility, fleet, beach, landscaping, street and tree maintenance. Staff perform a variety of maintenance, repair, and equipment replacement activities on City facilities including the Civic Center, libraries, fire stations, community centers, beach Marine Safety buildings, and the pier. Operations is responsible for various renovation and infrastructure improvement projects to update, maintain a safe and comfortable environment for residents/visitors, and to preserve the value of facilities and equipment. ASE-certified mechanics provide comprehensive maintenance and repair services on City vehicles and large equipment that range from fire and police vehicles, marine vessels, Senior Center bus fleet, vacuum trucks, tractors, and trailer-mounted generators.

The Beach Maintenance team is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Street Promenade Parking Structure, and Pier Plaza. Additionally, they're also responsible for cleaning the beaches at Huntington Harbour and Sunset Beach. The Landscape Maintenance team keeps the City parks, play areas, City facilities, landscaped medians and roadside areas in a safe and attractive condition. The Street Maintenance team cleans, maintains, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance team provides ongoing routine and emergency trimming, removal, and planting at City parks, facilities, and the City's right of way. The Operations Division contracts for most of its services including: landscape maintenance, janitorial services, graffiti abatement, tree trimming, harbor cleaning, and street sweeping. Staff members respond to requests for service from the public, supervise contract services, and provide support at special events and activities.



Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests related to traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, and parks and sports field lighting. The Traffic Engineering staff manage contracts for the maintenance of all required traffic delineation, signage, and pavement and curb markings. Staff provides traffic control planning services for City-sponsored special events.



Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater and imported water production, reservoir operations, water quality testing, backflow device testing program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The storm water drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and computer control systems. Water conservation education and practices are an important function of this Division.









- Plan, develop, and construct the annual Capital Improvement Program (CIP).
- Respond to thousands of customer phone calls and issue more than 12,000 service requests annually to resolve caller issues.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Respond to service work orders for facilities maintenance.
- Respond to graffiti reports/incidents.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Maintain 3.4 million square feet of landscaping and irrigation.
- Mow, edge, remove trash, and clean play areas for 760 acres in 70 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Provide ongoing and emergency tree trimming at City parks, medians and roadside right of way.
- Manage and maintain 900 pieces of fleet assets with over 5,000,000 miles driven annually.
- Manage and maintain 9 fuel sites that supply unleaded, premium, diesel, propane and jet fuels.
- Maintain 1.75 million square feet of facilities.
- Read 52,500 customer water meters monthly.
- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily.
- Clean and inspect the entire sanitary sewer system on an 18-month cycle.
- Clean 2,000 catch basins, drain inlets and 12 miles of channels to comply with State and Federal water quality regulations.
- Perform over 30,000 water system water quality tests annually.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 28,000 acre-feet of high-quality drinking water.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.
- Coordinate traffic operations and construction work with Caltrans on Beach Blvd and PCH.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority, and Caltrans, including coordination of construction activities for the I-405 Improvement Project.
- Maintain and operate 147 traffic signals and over 1,500 street, park, and sports field lights.
- Provide 24/7 emergency response for traffic signal operational issues (malfunctions, accidents, natural disasters, etc.).
- Provide maintenance and contract management for over 10,800 streetlights.
- Clean and maintain the pier and Pier Plaza.
- Maintain all beaches, including Huntington Harbour and Sunset Beach.
- Sweep and clean beach parking lots and multi-use paths.
- Remove debris from 120 fire pits.



Public Works

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2022/23 are presented below.

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	Strategic Plan Goal
Goal:				
1. Process 85% of first development plan checks within 20 business days of receipt.				
Measure:				
% of first development plan checks processed	95%	98%	95%	
Goal:				
2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP.				
Measure:				
% of CIP projects awarded as indicated	90%	90%	90%	
Goal:				
3. Abate 100% of graffiti on City property within three business days of report.				
Measure:				
% of graffiti abated within three business days	80%	80%	100%	
Goal:				
4. Complete 90% of work orders and service requests within requested schedule.				
Measure:				
% of work orders completed within requested schedule	90%	92%	90%	
Goal:				
5. Manage Central Warehouse operations with a variance of less than one percent of inventory value.				
Measure:				
% variance of inventory value	<1%	<1%	<1%	
Goal:				
6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours.				
Measure:				
% of water quality complaints responded to and addressed within 24 hours	95%	95%	95%	

FY 2021/22 Accomplishments

- Processed a record number of personnel actions.
- Began the cleanup of cell tower leases and billing.
- Oversaw the development of the annual department operating budget and budgets for citywide CIP and equipment replacement.
- Successfully completed all required financial reporting for the department, including various reports to outside agencies.
- Assisted Finance in the annual year-end close out and audit.
- Managed the solid waste contract including the development of the new state-mandated organic food waste program.
- Began a cross-training program for customer service staff.
- Continued to work with Finance and Human Resources to streamline processes.
- Reviewed and edited all department Request for Council Actions (RCA) as necessary.
- Successfully bid out and processed numerous maintenance service contracts.
- Completed Bluff Top Park railings, path and landscape.
- Added and maintained several Mobi-Mats to provide ADA access to beaches and parks.
- Completed new monuments, fencing and tree planting along Glen Mar Tract frontage road.
- Completed rehabilitation of The Boys and Girls Club parking lot and Ballantine Lane.
- Completed construction of an elevated walkway by Lake Huntington in Central Park.
- Awarded a new contract for all Parks janitorial services (restrooms, play equipment, picnic tables and benches).
- Continually manage and maintain approximately 2 million square feet of facilities (mechanical, electrical, plumbing, fire/life safety, carpentry, roofing, painting and flooring).
- Received and responded to 3,187 facilities services requests.
- Received and responded to 2,526 graffiti abatement requests.
- Managed and maintained 900 pieces of fleet rolling stock with over 5,000,000 miles driven.
- Purchased and processed 73 new vehicles.
- Completed over 5,000 fleet repairs.
- Completed 250 Smog Certifications in-house.
- Completed 150 Diesel Opacity Tests in-house.
- Managed the purchase and delivery of 450,000 gallons of fuel.
- Managed 9 fuel sites with unleaded, premium, diesel, propane and jet fuels.
- Completed 2,000 fleet preventive maintenance inspections and service.
- Installed a new roof and mufflers at Slater Flood Control Station.
- Completed slip lining repair for sump pump at Indianapolis Flood Control Station.
- Drained and cleaned Overmyer Reservoir and repaired inlet piping.
- Installed submersible mixers at the Springdale and Overmyer Reservoirs.
- Replaced failing driveway at Well 10.
- Epoxy coated discharge piping at Overmyer and Reservoir Hill Booster Stations.
- Awarded a construction contract to replace water mains in Sunset Beach.
- Upsized and re-located 400 feet of 8-inch water main along Hartford and Florida.
- Relocated 50 water service lines in the tract between Edwards/Gothard and Garfield/Ellis.
- Replaced 1,500 water meters in the southeast area of the City per the 15-year change out program.
- Upgraded Automated Meter Infrastructure (AMI) software.
- Upgraded Underground Service Alert software to meet AB 1166 requirements.
- Installed six backflow devices for City parks that lacked meter protection.
- Completed Year 1 of the Citywide CCTV Sewer Inspection Program.
- Cleaned and inspected 100% of City owned catch basins.
- Completed installation of half round grates at 55 locations.
- Completed 51 Sewer Lateral Program service repair locations.
- Completed the Sewer System Management Plan (Update).
- Performed seven emergency water main break repairs.

- Completed construction replacing water mains in Sunset Beach and in the Edwards/Varsity tract.
- Awarded construction contracts for Building and Forebay Flood Control Station Improvements.
- Installed new LED lighting at Huntington Central Park Sports Complex at fields 1 and 2.
- Completed construction of the Slater Sewer Lift Station.
- Awarded construction contracts and began construction of the Saybrook Sewer Lift Station.
- Completed paving of the Beach RV Parking Lot.
- Installed new railing separating the disc golf course from the playground at Central Park.
- Installed a new playground at Central Park West.
- Completed restroom, patio and picnic area improvements at Lake Park.
- Installed a new chiller at Lifeguard Headquarters replacing the outdated R22 refrigerant.
- Completed upgrades of fiber optic communications from City Hall to Beach facilities.
- Initiated construction of 20 blocks of high voltage lighting to LED lighting on Orange Avenue and Crest Street.
- Successfully transitioned operations of sign and marking maintenance to contracted services.
- Actively participated in the review and coordination of construction work with the OC405 team for the Interstate 405 improvement project, including the opening of the Edinger Bridge and the Heil Pedestrian Bridge.
- Completed the conversion of 2.5 miles of Delaware Street to a collector roadway with protected bike lanes while retaining all on-street parking, providing an attractive environment for local cyclists to access the coast area and downtown.
- Completed construction of traffic signal upgrades at the intersections of Warner/Graham, Warner/Nichols and Indianapolis/Brookhurst.
- Replaced more than 600 street name signs in 12 reporting districts (1/2 mile sections).
- Completed the update to the City's Traffic Signal Priority List and Left Turn Phasing studies as part of developing a Long Range Safety Plan for the City.
- Completed the first Citywide Mobility Study.
- Completed installation of 10 Rectangular Rapid Flashing Beacon installations at uncontrolled, marked, arterial crosswalks throughout the City.

FY 2022/23 Objectives

- Continue to build the real estate program.
- Direct the development of the annual department operating budget and budgets for citywide CIP and equipment replacement.
- Monitor the implementation of the new organic waste program.
- Continue cross-training efforts with customer service staff.
- Maintain the 6-year tree trimming cycle and continue to work towards the goal of a 4-year tree trimming cycle.
- Continue Central Park rehabilitation, remove dead trees, trim large trees near parking lots.
- Install and upgrade trash receptacles at Central Park and implement automated collection services.
- Complete design and award up to three miles of arterial rehabilitation projects.
- Rehabilitate the street pavement in Maintenance Zone 2.
- Design and award a construction contract for the McFadden Sewer Lift Station.
- Provide improvements to the City's Peck and Overmyer water reservoirs.
- Continue development of deferred maintenance and equipment replacement plans.
- Continue replacement of R22 in facilities HVAC systems.
- Implement new City Works software system to track work orders and preventive maintenance.
- Implement Citywide contracted graffiti abatement program to provide additional service to the community.
- Continue to purchase alternative fuel vehicles to reduce fuel consumption and emissions.
- Increase purchase of hybrid and electric vehicles.
- Continue working towards streamlining the vehicle replacement process.

- Continue to increase fleet equipment availability.
- Continue to reduce fleet work order turnaround time.
- Continue to increase ASE certifications for mechanics.
- Maintain 99% preventive maintenance completion status.
- Continue to implement mechanic cross-training.
- Assess and repair Water Production building roof.
- Begin on-site chlorine generation pilot testing.
- Complete Flood Control Station Facility Improvements Project (Phase 1).
- Upgrade engine controls panels and remote telemetry at Slater Flood Control Station.
- Retrofit Well 9 exhaust room to eliminate potential fire hazard.
- Replace low pressure gas vaporizers at Edwards Hill, Peck, and Overmyer Reservoirs.
- Complete water production technician training and certifications for new employees.
- Locate and log 500 dedicated irrigation meters into GIS for compliance with AB 606.
- Relocate 200 water service lines in the tract between Edwards/Goldenwest and Garfield/Ellis.
- Replace 2,000 water meters as part of the 15 year meter change out program.
- Coordinate 20,000 square feet of turf removal rebates for residential and business customers.
- Replace 18,500 square feet of non-functional turf median with water efficient landscaping on Goldenwest Street, between Yorktown and PCH.
- Upgrade backflow prevention tracking software.
- Cross-train Cross Connection and Water Quality personnel for better coverage.
- Train Water Quality Coordinator to complete the City's Annual Water Quality Consumer Confidence Report.
- Complete Year 2 of the Citywide CCTV Sewer Inspection Program.
- Clean 350 miles of sewer line to fulfill biennial Citywide sewer cleaning requirement.
- Complete SSMP biennial audit.
- Update the Sewer Spill Overflow Response Plan.
- Complete design and award up to three miles of arterial rehabilitation projects.
- Rehabilitate the street pavement in Maintenance Zone 2, including new ADA curb ramps.
- Construct the Heil Avenue Stormwater Pump Station.
- Construct upgrades to 10 City facilities.
- Design and award a construction contract for the Davenport and Humboldt Lift Stations.
- Continue improvements to the City's 15 stormwater pump stations.
- Complete construction of 1 mile of fiber optic communication cables connecting various City facilities with City Hall.
- Renew striping on three arterials within three of the Public Works maintenance zones.
- Work with OC405 and Orange County Transportation Authority (OCTA) to complete work at the Beach/I-405 and Edinger area and the Newland Bridge.
- Replace/upgrade approximately 600 street name signs in 10-15 – ½ mile square residential blocks of the City.
- Complete traffic signal maintenance and equipment replacement at the Main/Delaware and Warner/Ash intersections.
- Work in cooperation with OCTA and adjacent cities to complete traffic signal coordination and operational improvements on the Edinger and Warner corridors.

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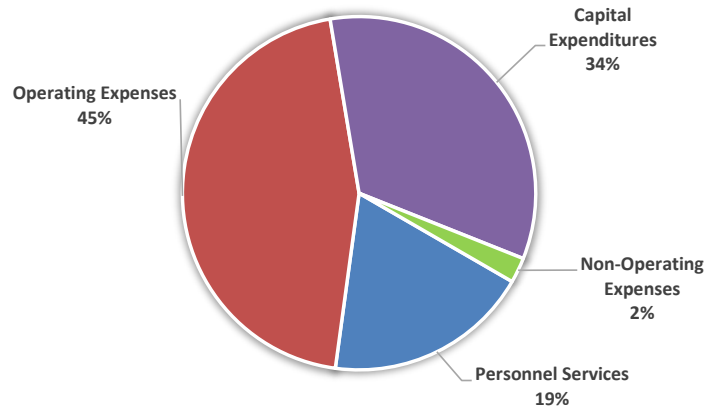
Public Works

Adopted Budget - FY 2022/23

Summary Charts

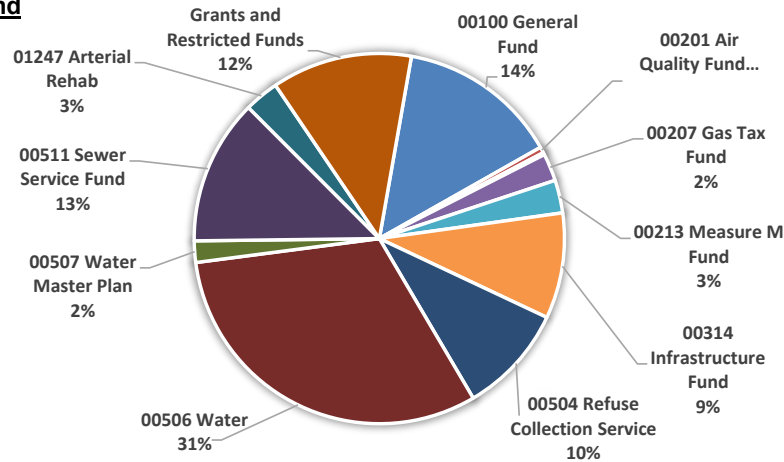
DEPARTMENT

Expenditures by Category



Expense Category	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Personnel Services	28,753,003	30,118,120	25,864,704	25,679,432	30,328,143	28,702,996
Operating Expenses	57,029,114	57,743,073	60,161,046	64,227,787	69,169,185	68,972,019
Capital Expenditures	17,172,214	18,134,732	21,890,169	37,517,284	70,100,104	51,337,088
Non-Operating Expenses	6,419,872	6,787,505	6,915,120	3,899,162	993,872	3,515,947
Total Expenditures by Category	109,374,204	112,783,431	114,831,039	131,323,665	170,591,304	152,528,050

Expenditures by Fund



Fund 206 represents less than 1% of expenditures and is not labeled on this chart

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
00100 General Fund	25,953,156	24,868,447	21,666,049	19,962,943	21,203,793	21,388,774
00201 Air Quality Fund	106,608	102,149	15,378	531,500	1,523,302	788,188
00206 Traffic Impact	914,922	2,157,222	52,308	1,690,000	2,148,895	290,000
00207 Gas Tax Fund	2,577,979	3,089,234	5,036,650	4,076,420	4,463,921	3,662,154
00213 Measure M Fund	4,938,458	3,156,679	3,123,030	2,318,987	5,100,440	4,378,615
00314 Infrastructure Fund	3,970,211	2,961,179	4,503,679	17,506,993	25,668,921	14,070,009
00504 Refuse Collection Service	12,079,998	12,636,030	13,001,684	13,838,190	14,170,738	14,540,682
00506 Water	41,152,381	41,362,339	42,084,504	44,122,678	45,982,842	47,887,385
00507 Water Master Plan	2,251,788	3,100,231	3,970,253	3,493,684	6,922,083	2,855,478
00511 Sewer Service Fund	9,441,907	9,827,898	9,283,115	13,764,987	21,696,370	19,378,288
01247 Arterial Rehab	1,126,234	3,361,778	6,221,116	4,800,000	5,451,900	4,600,000
Grants and Restricted Funds	4,860,559	6,160,246	5,873,273	5,217,283	16,258,098	18,688,477
Total Expenditures by Fund	109,374,204	112,783,431	114,831,039	131,323,665	170,591,304	152,528,050

Public Works
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	15,098,333	15,208,401	13,702,080	16,833,031	18,537,555	18,976,703	12.73%
Salaries, Temporary	441,391	337,159	603,597	760,600	799,497	673,100	-11.50%
Salaries, Overtime	966,821	930,538	939,466	797,343	797,343	834,193	4.62%
Leave Payouts	689,659	1,100,984	966,384			355,000	100.00%
Benefits	11,556,799	12,541,039	9,653,176	7,288,458	10,193,748	7,864,000	7.90%
PERSONNEL SERVICES	28,753,003	30,118,120	25,864,704	25,679,432	30,328,143	28,702,996	11.77%
OPERATING EXPENSES							
Utilities	941,590	1,170,536	1,525,995	1,228,500	1,228,500	1,438,400	17.09%
Purchased Water	16,435,060	16,386,899	17,143,545	18,450,000	18,450,000	18,655,000	1.11%
Equipment and Supplies	2,928,990	2,705,256	2,731,688	3,812,168	4,156,986	3,907,327	2.50%
Repairs and Maintenance	12,877,323	13,061,396	14,087,263	14,653,234	16,073,495	16,458,468	12.32%
Conferences and Training	163,319	127,906	83,950	207,600	210,872	197,600	-4.82%
Professional Services	1,712,462	1,827,823	1,597,612	2,414,200	5,070,077	3,607,200	49.42%
Other Contract Services	11,983,213	12,317,938	13,060,475	13,510,081	14,023,328	14,497,815	7.31%
Rental Expense	55,299	42,486	51,498	37,000	37,000	37,000	0.00%
Claims Expense	118,500						
Insurance	5,439	7,385	7,929	9,500	9,500	9,500	0.00%
Payments to Other Governments	42,684	31,945	30,891	42,000	42,000	42,000	0.00%
Interdepartmental Charges	8,460,658	8,726,251	8,408,456	8,323,504	8,323,504	8,573,209	3.00%
Expense Allowances	78,600	72,251	71,665	75,500	75,500	75,500	0.00%
Other Expenses	1,225,978	1,265,001	1,360,080	1,464,500	1,468,422	1,473,000	0.58%
OPERATING EXPENSES	57,029,114	57,743,073	60,161,046	64,227,787	69,169,185	68,972,019	7.39%
CAPITAL EXPENDITURES							
Improvements	27,219,443	20,705,952	26,144,335	35,228,283	66,388,624	48,574,300	37.88%
Equipment	1,422,862	154,366	874,136	810,000	1,300,617	851,600	5.14%
Vehicles	201,933	381,425	716,278	1,414,001	2,345,864	1,746,188	23.49%
Software - Capital				65,000	65,000	165,000	153.85%
Capitalized PP&E Offset	(11,672,024)	(3,107,011)	(5,844,580)				
CAPITAL EXPENDITURES	17,172,214	18,134,732	21,890,169	37,517,284	70,100,104	51,337,088	36.84%
NON-OPERATING EXPENSES							
Debt Service Expenses	262,494	67,611	570,867	525,000	525,000	525,000	0.00%
Transfers to Other Funds	87,688	585,180	67,164	3,374,162	468,872	2,990,947	-11.36%
Depreciation	6,069,689	6,134,714	6,277,089				
NON-OPERATING EXPENSES	6,419,872	6,787,505	6,915,120	3,899,162	993,872	3,515,947	-9.83%
Grand Total	109,374,204	112,783,431	114,831,039	131,323,665	170,591,304	152,528,050	16.15%
General Fund	25,953,156	24,868,447	21,666,049	19,962,943	21,203,793	21,388,774	7.14%
Other Funds	83,421,047	87,914,985	93,164,990	111,360,722	149,387,512	131,139,276	17.76%
Grand Total	109,374,204	112,783,431	114,831,039	131,323,665	170,591,304	152,528,050	16.15%
Personnel Summary	207.00	207.00	199.00	201.00	207.00	211.00	4.00

Public Works
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	7,371,416	7,259,176	5,184,024	4,695,236	5,170,641	5,335,390	13.63%
Salaries, Temporary	287,768	211,233	416,230	331,100	369,997	331,100	0.00%
Salaries, Overtime	450,662	409,255	320,473	326,343	326,343	326,343	0.00%
Leave Payouts	463,964	510,062	340,219				
Benefits	5,054,159	5,439,152	3,689,850	1,950,009	2,760,360	2,161,587	10.85%
PERSONNEL SERVICES	13,627,969	13,828,878	9,950,796	7,302,688	8,627,341	8,154,420	11.66%
OPERATING EXPENSES							
Utilities	6,419	4,510	3,497				
Equipment and Supplies	1,940,547	1,692,851	1,797,201	1,968,893	2,063,096	1,973,893	0.25%
Repairs and Maintenance	8,932,320	8,013,762	8,440,825	8,528,511	9,004,052	8,743,797	2.52%
Conferences and Training	54,799	48,875	30,865	62,000	62,000	62,000	0.00%
Professional Services	500,859	521,555	486,666	520,700	675,042	520,700	0.00%
Other Contract Services	385,848	242,654	454,177	260,000	262,461	610,000	134.62%
Rental Expense	46,355	33,686	34,891	12,000	12,000	12,000	0.00%
Payments to Other Governments	40,684	19,607	30,591	39,500	39,500	39,500	0.00%
Expense Allowances	51,636	43,576	41,894	49,800	49,800	49,800	0.00%
Other Expenses	315,220	367,993	344,147	358,000	358,000	358,000	0.00%
OPERATING EXPENSES	12,274,687	10,989,069	11,664,752	11,799,404	12,525,952	12,369,690	4.83%
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	50,500	50,500	860,851	50,500	864,664	0.44%
NON-OPERATING EXPENSES	50,500	50,500	50,500	860,851	50,500	864,664	0.44%
Total	25,953,156	24,868,447	21,666,049	19,962,943	21,203,793	21,388,774	7.14%
Personnel Summary	97.75	97.75	53.00	53.50	55.90	56.40	0.50

Public Works
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DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Administration							
PERSONNEL SERVICES							
Salaries, Permanent	365,404	370,077	384,126	441,511	459,397	432,178	-2.11%
Salaries, Temporary	16,642	10,600	92	17,700	17,700	17,700	0.00%
Salaries, Overtime	1,384	15,625	(11)	200	200	200	0.00%
Leave Payouts	18,631	33,583	35,323				
Benefits	239,026	265,648	246,588	145,074	221,243	134,341	-7.40%
PERSONNEL SERVICES	641,086	695,533	666,118	604,485	698,540	584,419	-3.32%
OPERATING EXPENSES							
Utilities	58	(625)					
Equipment and Supplies	13,258	11,612	18,347	19,000	19,000	19,000	0.00%
Repairs and Maintenance	17,735	14,754	15,163	26,900	26,900	26,900	0.00%
Conferences and Training	5,419	3,947	104	1,000	1,000	1,000	0.00%
Other Contract Services	1,095	177	635			350,000	
Rental Expense	125	2,143	556				
Expense Allowances	3,165	3,173	5,378	3,800	3,800	3,800	0.00%
Other Expenses		274	138				
OPERATING EXPENSES	40,856	35,454	40,321	50,700	50,700	400,700	690.34%
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	50,500	50,500	126,669	50,500	113,107	-10.71%
NON-OPERATING EXPENSES	50,500	50,500	50,500	126,669	50,500	113,107	-10.71%
Total	732,442	781,487	756,939	781,854	799,740	1,098,226	40.46%

Significant Changes

Changes in Personnel Services (Permanent and Benefits) reflect the reallocation of personnel costs between divisions within the department. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Public Works
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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Engineering							
PERSONNEL SERVICES							
Salaries, Permanent	1,318,663	990,968	958,763	1,314,371	1,418,955	1,434,697	9.15%
Salaries, Temporary	19,679	33,585	116,116	32,095	52,888	32,095	0.00%
Salaries, Overtime	405	761	970	6,240	6,240	6,240	0.00%
Leave Payouts	34,237	51,046	47,785				
Benefits	777,907	735,675	610,255	484,022	710,818	499,535	3.21%
PERSONNEL SERVICES	2,150,891	1,812,035	1,733,889	1,836,728	2,188,901	1,972,567	7.40%
OPERATING EXPENSES							
Utilities		919	190				
Equipment and Supplies	32,869	58,553	27,337	9,000	16,370	9,000	0.00%
Repairs and Maintenance		263	325				
Conferences and Training	2,907	362	1,751	8,500	8,500	8,500	0.00%
Professional Services	482,019	518,048	428,315	470,700	517,017	470,700	0.00%
Other Contract Services	10,233	15,502	10,227				
Rental Expense			365				
Expense Allowances	5,038	2,003	4,673	1,000	1,000	1,000	0.00%
Other Expenses	289,137	329,140	314,257	330,000	330,000	330,000	0.00%
OPERATING EXPENSES	822,203	924,791	787,440	819,200	872,887	819,200	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				226,796		219,865	-3.06%
NON-OPERATING EXPENSES				226,796		219,865	-3.06%
Total	2,973,094	2,736,826	2,521,329	2,882,724	3,061,788	3,011,632	4.47%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Maintenance Operations							
PERSONNEL SERVICES							
Salaries, Permanent	4,675,868	4,891,692	3,258,560	2,673,559	3,005,045	3,171,813	18.64%
Salaries, Temporary	231,538	167,048	256,214	263,438	281,542	263,438	0.00%
Salaries, Overtime	328,508	289,561	237,329	218,353	218,353	218,353	0.00%
Leave Payouts	373,224	393,374	228,872				
Benefits	3,370,762	3,718,020	2,395,867	1,202,788	1,664,254	1,401,071	16.49%
PERSONNEL SERVICES	8,979,901	9,459,695	6,376,842	4,358,138	5,169,194	5,054,675	15.98%
OPERATING EXPENSES							
Utilities	6,297	4,086	2,150				
Equipment and Supplies	1,734,460	1,483,603	1,685,203	1,908,143	1,958,104	1,913,143	0.26%
Repairs and Maintenance	8,046,805	7,230,678	7,488,104	7,213,281	7,644,948	7,428,567	2.98%
Conferences and Training	44,207	22,244	27,471	43,500	43,500	43,500	0.00%
Professional Services	5,000		58,026	35,000	140,680	35,000	0.00%
Other Contract Services	330,013	225,765	437,970	260,000	262,431	260,000	0.00%
Rental Expense	46,230	30,778	33,970	12,000	12,000	12,000	0.00%
Payments to Other Governments	40,684	19,607	30,591	39,500	39,500	39,500	0.00%
Expense Allowances	36,925	31,833	25,587	39,600	39,600	39,600	0.00%
Other Expenses	266	14,219	6,234	3,000	3,000	3,000	0.00%
OPERATING EXPENSES	10,290,887	9,062,812	9,795,305	9,554,024	10,143,764	9,774,310	2.31%
NON-OPERATING EXPENSES							
Transfer to Other Funds				461,466		486,223	5.36%
NON-OPERATING EXPENSES				461,466		486,223	5.36%
Total	19,270,788	18,522,508	16,172,146	14,373,628	15,312,958	15,315,208	6.55%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Transportation							
PERSONNEL SERVICES							
Salaries, Permanent	830,215	806,919	425,416	114,599	123,837	124,784	8.89%
Salaries, Temporary	19,910		43,809	17,867	17,867	17,867	0.00%
Salaries, Overtime	65,365	55,522	49,587	56,000	56,000	56,000	0.00%
Leave Payouts	37,872	32,058	28,239				
Benefits	531,102	567,890	307,536	46,939	66,742	44,512	-5.17%
PERSONNEL SERVICES	1,484,463	1,462,389	854,587	235,405	264,446	243,163	3.30%
OPERATING EXPENSES							
Utilities	64	129	1,157				
Equipment and Supplies	159,961	139,083	62,580	32,750	69,622	32,750	0.00%
Repairs and Maintenance	529,992	503,453	574,590	893,620	937,480	893,620	0.00%
Conferences and Training	2,266	22,322	1,539	9,000	9,000	9,000	0.00%
Professional Services	13,840	3,506	325	15,000	17,345	15,000	0.00%
Other Contract Services	44,507	1,210	5,346		30		
Expense Allowances	5,400	5,441	5,218	5,400	5,400	5,400	0.00%
OPERATING EXPENSES	756,030	675,145	650,755	955,770	1,038,876	955,770	0.00%
NON-OPERATING EXPENSES							
Transfer to Other Funds				19,803		19,123	-3.43%
NON-OPERATING EXPENSES				19,803		19,123	-3.43%
Total	2,240,493	2,137,534	1,505,342	1,210,978	1,303,322	1,218,056	0.58%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Utilities							
PERSONNEL SERVICES							
Salaries, Permanent	181,266	199,520	157,159	151,196	163,407	171,918	13.71%
Salaries, Temporary	55,000	47,787	32,598	45,550	45,550	45,550	0.00%
Benefits	135,362	151,918	129,605	71,186	97,303	82,128	15.37%
PERSONNEL SERVICES	371,629	399,225	319,362	267,932	306,260	299,596	11.82%
OPERATING EXPENSES							
Equipment and Supplies			3,734				
Repairs and Maintenance	337,788	264,615	362,642	394,710	394,724	394,710	0.00%
Rental Expense		765					
Expense Allowances	1,107	1,127	1,037				
Other Expenses	25,817	24,360	23,518	25,000	25,000	25,000	0.00%
OPERATING EXPENSES	364,711	290,867	390,931	419,710	419,724	419,710	0.00%
NON-OPERATING EXPENSES							
Transfer to Other Funds				26,117		26,346	0.88%
NON-OPERATING EXPENSES				26,117		26,346	0.88%
Total	736,340	690,092	710,293	713,759	725,984	745,652	4.47%

Significant Changes

Citywide changes in Personnel Services (Permanent and Benefits) are a result of new Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions, the addition of 18.5 new positions during FY 2021/22, and the addition of 9 new positions requested as part of the FY 2022/23 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Traffic Impact (206)							
PERSONNEL SERVICES							
Salaries, Permanent	8,604	2,141					
Benefits	2,007	937					
PERSONNEL SERVICES	10,611	3,078					
OPERATING EXPENSES							
Professional Services				90,000	90,000		-100.0%
OPERATING EXPENSES				90,000	90,000		-100.0%
CAPITAL EXPENDITURES							
Improvements	904,311	2,154,144	52,308	1,600,000	2,058,895	290,000	-81.88%
CAPITAL EXPENDITURES	904,311	2,154,144	52,308	1,600,000	2,058,895	290,000	-81.88%
Total	914,922	2,157,222	52,308	1,690,000	2,148,895	290,000	-82.8%

Significant Changes

Funds are budgeted in the FY 2022/23 CIP for various signal improvements at City Fire Stations.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00206 Traffic Impact	738,612	647,895	234,126	100,000	100,000	100,000	
Total	738,612	647,895	234,126	100,000	100,000	100,000	

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00206 Traffic Impact	4,248,742	2,739,414	2,921,233	719,982	190,000	529,982	(190,000)
Total	4,248,742	2,739,414	2,921,233	719,982	190,000	529,982	(190,000)

Public Works
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OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Gas Tax Fund (207)							
PERSONNEL SERVICES							
Salaries, Permanent	4,372	98,894	362,035	743,830	854,742	786,876	5.79%
Salaries, Overtime		705	33,737				
Benefits	1,180	31,304	267,150	339,165	467,590	353,104	4.11%
PERSONNEL SERVICES	5,552	130,902	662,923	1,082,995	1,322,332	1,139,980	5.26%
OPERATING EXPENSES							
Repairs and Maintenance		250,000					
Expense Allowances			384				
OPERATING EXPENSES		250,000	384				
CAPITAL EXPENDITURES							
Improvements	2,572,428	2,708,332	4,373,344	2,865,000	3,141,589	2,400,000	-16.23%
CAPITAL EXPENDITURES	2,572,428	2,708,332	4,373,344	2,865,000	3,141,589	2,400,000	-16.23%
NON-OPERATING EXPENSES							
Transfers to Other Funds				128,425		122,174	-4.87%
NON-OPERATING EXPENSES				128,425		122,174	-4.87%
Total	2,577,979	3,089,234	5,036,650	4,076,420	4,463,921	3,662,154	-10.16%

Significant Changes

Gas Tax funds are restricted to expenditures on street right-of-way improvements. Beginning in FY 2021/22 as part of the realignment/restructuring of the Department, the Gas Tax budget included personnel costs previously charged to the General Fund and this continues in FY 2022/23. Funds are budgeted in capital for residential pavement rehab in FY2022/23.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00207 Gas Tax Fund	3,350,390	3,089,826	3,088,799	3,274,452	3,274,452	3,788,219	513,767
Total	3,350,390	3,089,826	3,088,799	3,274,452	3,274,452	3,788,219	513,767

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Measure M Fund (213)							
PERSONNEL SERVICES							
Salaries, Permanent	596,800	607,126	634,243	1,106,221	1,263,466	1,337,924	20.95%
Salaries, Temporary			39,479				
Salaries, Overtime	21,648	23,435	27,515				
Leave Payouts	21,277	1,123	9,151				
Benefits	416,560	450,230	397,159	366,921	557,766	418,061	13.94%
PERSONNEL SERVICES	1,056,284	1,081,914	1,107,547	1,473,142	1,821,232	1,755,985	19.20%
OPERATING EXPENSES							
Equipment and Supplies	4,802	6,513	7,766	105,000	122,840		-100.00%
Repairs and Maintenance	364,507	499,965	749,272	250,000	250,035		-100.00%
Professional Services	23,604	161,582		100,000	273,165	200,000	100.00%
Other Contract Services	625						
Expense Allowances	1,134	1,076	1,577				
OPERATING EXPENSES	394,671	669,136	758,615	455,000	646,040	200,000	-56.04%
CAPITAL EXPENDITURES							
Improvements	3,487,503	1,405,629	1,256,867	200,000	2,633,168	2,215,000	1007.50%
CAPITAL EXPENDITURES	3,487,503	1,405,629	1,256,867	200,000	2,633,168	2,215,000	1007.50%
NON-OPERATING EXPENSES							
Transfer to Other Funds				190,845		207,630	8.80%
NON-OPERATING EXPENSES				190,845		207,630	8.80%
Total	4,938,458	3,156,679	3,123,030	2,318,987	5,100,440	4,378,615	88.82%

Significant Changes

Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange. Expenditures are dedicated to street and traffic salaries, maintenance and improvement projects. Projects for FY 22/23 include residential curb ramp and street rehab and a portion of the annual arterial rehab program.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00213 Measure M Fund	3,741,708	3,615,688	3,521,469	3,015,617	3,015,617	4,056,410	1,040,793
Total	3,741,708	3,615,688	3,521,469	3,015,617	3,015,617	4,056,410	1,040,793

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00213 Measure M Fund	1,960,589	2,419,599	2,818,038	1,563,754	322,205	1,241,549	(322,205)
Total	1,960,589	2,419,599	2,818,038	1,563,754	322,205	1,241,549	(322,205)

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OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Infrastructure Fund (314)							
PERSONNEL SERVICES							
Salaries, Permanent	10,022		537,318	1,283,886	1,393,497	1,401,931	9.19%
Salaries - Overtime			72,692			34,600	100.00%
Termination Pay Outs			81,406				
Benefits	2,981		403,464	578,704	800,348	608,896	5.22%
PERSONNEL SERVICES	13,002		1,094,880	1,862,590	2,193,845	2,045,427	9.82%
OPERATING EXPENSES							
Equipment and Supplies			15,934				
Repairs and Maintenance	189,280	6,966	555,175	941,759	1,096,024	1,980,949	110.35%
Professional Services	24,478		117,564		1,363,636	40,000	100.00%
Other Contract Services					6,000		
Rental Expense			2,727				
Expense Allowances			498				
OPERATING EXPENSES	213,758	6,966	691,899	941,759	2,465,660	2,020,949	114.59%
CAPITAL EXPENDITURES							
Improvements	3,743,451	2,954,213	2,716,899	14,481,000	20,787,088	9,786,050	-32.42%
Equipment					222,329		
CAPITAL EXPENDITURES	3,743,451	2,954,213	2,716,899	14,481,000	21,009,417	9,786,050	-32.42%
NON-OPERATING EXPENSES							
Transfers to Other Funds				221,644		217,583	-1.83%
NON-OPERATING EXPENSES				221,644		217,583	-1.83%
Total	3,970,211	2,961,179	4,503,679	17,506,993	25,668,921	14,070,009	-19.63%

Significant Changes

Expenditures from the Infrastructure Fund are restricted to infrastructure related expenses as identified in City Charter section 617. Beginning in FY2021/22 and continuing in FY 2022/23 , a variety of City facility improvements and rehabilitation, and personnel costs previously charged to the General Fund were charge to the Infrastructure Fund. The capital budget for FY2022/23 includes a variety of city-wide facility improvements including, replacement of a underground storage tank at City Hall, Police Communications Center improvements, and replacement of the City Hall generator to name a few.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00314 Infrastructure Fund	4,936,472	5,005,638	9,410,784	11,341,798	8,494,887	13,341,798	4,846,911
<i>^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments, including Community & Library Services and Non-Departmental.</i>							
Total	4,936,472	5,005,638	9,410,784	11,341,798	8,494,887	13,341,798	4,846,911

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00314 Infrastructure Fund	10,112,859	12,157,318	17,064,423	731,508	728,211	3,297	(728,211)
Total	10,112,859	12,157,318	17,064,423	731,508	728,211	3,297	(17,061,126)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Refuse Collection Service (504,1228, 1251)							
PERSONNEL SERVICES							
Salaries, Permanent	172,246	177,803	180,918	290,322	311,946	312,767	7.73%
Salaries, Overtime	191						
Leave Payouts	10,193	12,736	3,761			5,000	100.00%
Benefits	129,554	145,412	118,944	112,661	162,779	120,262	6.75%
PERSONNEL SERVICES	312,184	335,951	303,622	402,983	474,725	438,029	8.70%
OPERATING EXPENSES							
Equipment and Supplies	10,906	11,131	14,454	24,000	84,019	94,834	295.14%
Repairs and Maintenance	58,317		10,691				
Conferences and Training	132		110	2,000	2,000	2,000	0.00%
Professional Services		4,595	3,167	40,000	97,239	40,000	0.00%
Other Contract Services	11,075,388	11,520,259	11,935,452	12,666,281	12,859,947	13,245,188	4.57%
Interdepartmental Charges	601,581	742,605	707,825	652,808	652,808	672,392	3.00%
Expense Allowances			35				
OPERATING EXPENSES	11,746,324	12,278,589	12,671,734	13,385,089	13,696,013	14,054,414	5.00%
NON-OPERATING EXPENSES							
Debt Service Expenses			4,838				
Transfers to Other Funds				50,118		48,239	-3.75%
Depreciation	21,490	21,490	21,490				
NON-OPERATING EXPENSES	21,490	21,490	26,328	50,118		48,239	-3.75%
Total	12,079,998	12,636,030	13,001,684	13,838,190	14,170,738	14,540,682	5.08%

Significant Changes

The Refuse Fund is one of the City's four primary enterprise funds, providing weekly residential trash and recycling collection via contract along with recycling education and scavenger enforcement programs. Revenue is received from customers for trash collection service fee billed monthly on the municipal services bills. The largest expense for the fund is the monthly payment to the City's contract waste hauler. Other Contract Services reflects an increase in the fee for service per City's waste hauler contract. Equipment and Supplies reflects CalRecycle beverage container grant funds carried forward from prior year.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00504 Refuse Collection Service	12,074,139	12,630,399	13,066,619	13,706,641	13,901,641	14,473,228	571,587
01228 Cal Recycle	99,066	49,984	49,530	49,530	49,530	48,834	(696)
Total	12,173,205	12,680,383	13,116,149	13,756,171	13,951,171	14,522,062	570,891

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00504 Refuse Collection Service	321,929	399,206	518,696	527,573	18,620	508,953	(18,620)
Total	321,929	399,206	518,696	527,573	18,620	508,953	(9,743)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Water (506)							
PERSONNEL SERVICES							
Salaries, Permanent	4,964,919	5,092,527	4,886,516	6,130,879	6,702,523	6,759,732	10.26%
Salaries, Temporary	124,984	105,634	109,598	332,000	332,000	277,000	-16.57%
Salaries, Overtime	293,743	310,098	366,154	371,000	371,000	368,250	-0.74%
Leave Payouts	183,594	398,056	394,214			250,000	100.00%
Benefits	4,362,468	4,742,455	3,471,784	2,822,801	3,880,973	2,942,095	4.23%
PERSONNEL SERVICES	9,929,708	10,648,770	9,228,265	9,656,680	11,286,496	10,597,077	9.74%
OPERATING EXPENSES							
Utilities	790,923	1,021,544	1,365,778	1,084,000	1,084,000	1,283,900	18.44%
Purchased Water	16,422,275	16,386,899	17,143,545	18,450,000	18,450,000	18,655,000	1.11%
Equipment and Supplies	709,439	724,515	671,472	1,160,675	1,279,125	1,296,000	11.66%
Repairs and Maintenance	1,432,019	1,848,331	2,026,334	2,010,964	2,133,161	2,123,722	5.61%
Conferences and Training	73,208	39,567	37,984	115,100	118,372	129,100	12.16%
Professional Services	504,758	885,406	544,847	960,500	1,092,598	913,500	-4.89%
Other Contract Services	431,786	431,952	588,879	356,800	386,300	396,500	11.13%
Rental Expense	8,878	8,800	9,576	21,500	21,500	21,500	0.00%
Claims Expense	118,500						
Interdepartmental Charges	5,819,075	5,820,895	5,821,924	5,909,886	5,909,886	6,087,183	3.00%
Expense Allowances	19,041	22,165	18,468	19,900	19,900	19,900	0.00%
Other Expenses	879,081	890,778	979,061	1,028,000	1,031,922	1,035,500	0.73%
OPERATING EXPENSES	27,208,983	28,080,853	29,207,869	31,117,325	31,526,763	31,961,805	2.71%
CAPITAL EXPENDITURES							
Improvements	193,374	194,000	895,657	879,000	1,272,774	2,375,500	170.25%
Equipment	1,422,862	154,366	874,136	700,000	748,288	621,000	-11.29%
Vehicles	140,366	37,203	178,393	646,501	1,083,522	1,120,500	73.32%
Capital - Software				65,000	65,000	165,000	153.85%
Capitalized PP&E Offset	(108,221)		(712,809)				
CAPITAL EXPENDITURES	1,648,381	385,569	1,235,377	2,290,501	3,169,583	4,282,000	86.95%
NON-OPERATING EXPENSES							
Debt Service Expenses			142,297				
Transfers to Other Funds				1,058,172		1,046,503	-1.10%
Depreciation	2,365,310	2,247,147	2,270,696				
NON-OPERATING EXPENSES	2,365,310	2,247,147	2,412,992	1,058,172		1,046,503	-1.10%
Total	41,152,381	41,362,339	42,084,504	44,122,678	45,982,842	47,887,385	8.53%

Significant Changes

The Water Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills and provides funding to maintain the City's water distribution system. Purchased Water expenditures are adjusted annually to reflect rate adjustments for imported water from the Municipal Water District of Orange County (MWD OC) and Replenishment Assessment from the Orange County Water District (OCWD). Leave payouts have been included as a separate line item rather than paid from salary savings. Vehicles are increased due to fleet attrition and increased costs to purchase replacement vehicles.

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Water (506) (continued)

	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00506 Water	41,661,497	38,093,615	39,465,757	41,035,893	41,035,893	42,099,072	1,063,179
Total	41,661,497	38,093,615	39,465,757	41,035,893	41,035,893	42,099,072	1,063,179

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance	6/30/2019	6/30/2020	6/30/2021	6/30/2022	Balance	6/30/2023	Prior Year
00506 Water	30,089,903	29,995,778	28,182,833	22,448,535	5,788,313	16,660,222	(5,788,313)
Total	30,089,903	29,995,778	28,182,833	22,448,535	5,788,313	16,660,222	(5,788,313)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Water Master Plan (507)							
PERSONNEL SERVICES							
Benefits	13,536	9,117	(6,938)				
PERSONNEL SERVICES	13,536	9,117	(6,938)				
OPERATING EXPENSES							
Purchased Water	12,785						
Equipment and Supplies					5,515		
Repairs and Maintenance	410,686	402,741					
Professional Services	262,885	75,510	89,115	200,000	281,339	500,000	150.00%
Interdepartmental Charges	267,279	330,203	340,109	350,312	350,312	360,821	3.00%
OPERATING EXPENSES	953,635	808,453	429,224	550,312	637,166	860,821	56.42%
CAPITAL EXPENDITURES							
Improvements	5,071,432	1,680,192	4,142,283	2,525,000	5,866,545	1,981,000	-21.54%
Capitalized PP&E Offset	(5,333,608)	(1,060,747)	(2,659,978)				
CAPITAL EXPENDITURES	(262,177)	619,445	1,482,305	2,525,000	5,866,545	1,981,000	-21.54%
NON-OPERATING EXPENSES							
Debt Service Expenses			350,588				
Transfers to Other Funds				418,372	418,372	13,657	-96.74%
Depreciation	1,546,793	1,663,215	1,715,074				
NON-OPERATING EXPENSES	1,546,793	1,663,215	2,065,662	418,372	418,372	13,657	-96.74%
Total	2,251,788	3,100,231	3,970,253	3,493,684	6,922,083	2,855,478	-18.27%

Significant Changes

The Water Master Plan Fund is one of the City's four primary enterprise funds. Revenue is received from a capital charge on monthly municipal services bills and from connection fees for new customers. Projects undertaken in this fund are in accordance with the adopted Water Master Plan. Projects budgeted for FY 2022/23 are water main replacements. Payments to WOCWB for cathodic protection was previously budgeted in Transfers to Others Funds is included in Improvements in FY 2022/23.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00507 Water Master Plan	4,452,587	4,209,861	3,177,854	3,566,760	3,566,760	3,957,600	390,840
Total	4,452,587	4,209,861	3,177,854	3,566,760	3,566,760	3,957,600	390,840

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Sewer Service Fund (511)							
PERSONNEL SERVICES							
Salaries, Permanent	1,951,814	1,970,684	1,902,708	2,582,657	2,840,740	3,042,083	17.79%
Salaries, Temporary	28,639	20,292	38,290	97,500	97,500	65,000	-33.33%
Salaries, Overtime	200,508	187,045	118,895	100,000	100,000	105,000	5.00%
Leave Payouts	10,632	179,007	137,634			100,000	100.00%
Benefits	1,567,725	1,721,078	1,304,400	1,118,197	1,563,932	1,259,995	12.68%
PERSONNEL SERVICES	3,759,316	4,078,106	3,501,928	3,898,354	4,602,172	4,572,078	17.28%
OPERATING EXPENSES							
Utilities	140,991	141,862	153,783	140,000	140,000	150,000	7.14%
Equipment and Supplies	151,962	193,670	143,778	353,600	402,420	334,000	-5.54%
Repairs and Maintenance	1,132,665	1,252,853	1,442,757	1,847,000	1,928,934	2,505,000	35.63%
Conferences and Training	34,997	21,946	14,991	28,000	28,000	4,000	-85.71%
Professional Services	366,242	147,280	111,593	400,000	836,191	1,100,000	175.00%
Other Contract Services	59,659	62,529	66,843	60,000	60,000	70,000	16.67%
Rental Expense	67		4,304	3,500	3,500	3,500	0.00%
Interdepartmental Charges	1,772,723	1,832,548	1,538,598	1,410,498	1,410,498	1,452,813	3.00%
Expense Allowances	6,789	5,432	8,688	5,800	5,800	5,800	0.00%
Other Expenses	30,781	5,113	35,944	75,000	75,000	75,000	0.00%
OPERATING EXPENSES	3,696,876	3,663,234	3,521,278	4,323,398	4,890,342	5,700,113	31.84%
CAPITAL EXPENDITURES							
Improvements	2,219,246	1,702,704	2,021,989	4,450,000	11,223,953	8,345,000	87.53%
Equipment				60,000	60,000	230,600	284.33%
Vehicles		344,222	502,885	587,500	919,904	60,000	-89.79%
Capitalized PP&E Offset	(2,252,661)	(2,046,264)	(2,471,793)				
CAPITAL EXPENDITURES	(33,415)	663	53,082	5,097,500	12,203,856	8,635,600	69.41%
NON-OPERATING EXPENSES							
Debt Service Expenses			53,966				
Transfers to Other Funds				445,735		470,497	5.56%
Depreciation	2,019,129	2,085,895	2,152,862				
NON-OPERATING EXPENSES	2,019,129	2,085,895	2,206,828	445,735		470,497	5.56%
Total	9,441,907	9,827,898	9,283,115	13,764,987	21,696,370	19,378,288	40.78%

Significant Changes

The Sewer Service Fund is one of the City's four primary enterprise funds and provides for the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City. Revenue is received from a monthly sewer charge to all wastewater customers. Professional services includes funding for a Sewer Master Plan, including a financial plan. Repairs and Maintenance includes funding to augment the sewer lateral program and for the second year of the program to CCTV the entire City's sewer lines. Equipment includes funding for two replacement generators to provide back up power at City Sewer Lift Stations to prevent Sanitary Sewer Overflows.

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Sewer Service Fund (511)
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	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Adopted	Prior Year
00511 Sewer Service Fund	12,933,849	11,837,547	10,961,471	10,747,168	10,747,168	10,747,168	
Total	12,933,849	11,837,547	10,961,471	10,747,168	10,747,168	10,747,168	

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance	6/30/2019	6/30/2020	6/30/2021	6/30/2022	Balance	6/30/2023	Prior Year
00511 Sewer Service Fund	32,063,010	34,474,826	35,575,464	23,308,690	8,631,120	14,677,570	(8,631,120)
Total	32,063,010	34,474,826	35,575,464	23,308,690	8,631,120	14,677,570	(8,631,120)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Air Quality (201)							
PERSONNEL SERVICES							
Salaries, Permanent	987	50	2,956				
Benefits	1,883	1,354	1,555				
PERSONNEL SERVICES	2,870	1,404	4,511				
OPERATING EXPENSES							
Equipment and Supplies	14,081	124	8,362	40,000	20,000	30,000	-25.00%
Repairs and Maintenance	1,965	400	1,455				
Conferences and Training	183	17,518		500	500	500	0.00%
Professional Services				45,000	45,000	40,000	-11.11%
Other Contract Services	25,046	56,994		165,000	424,841	150,000	-9.09%
Expense Allowance		2	122				
Other Expenses	897	1,118	928	1,000	1,000	2,000	100.00%
OPERATING EXPENSES	42,171	76,156	10,867	251,500	491,341	222,500	-11.53%
CAPITAL EXPENDITURES							
Improvements		24,589		50,000	639,522		-100.00%
Equipment				50,000	50,000		-100.00%
Vehicles	61,567			180,000	342,439	565,688	214.27%
CAPITAL EXPENDITURES	61,567	24,589		280,000	1,031,961	565,688	102.03%
Total	106,608	102,149	15,378	531,500	1,523,302	788,188	48.30%

Significant Changes

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The FY 2022/23 budget includes shuttle services for the 4th of July, Vans U.S. Open of Surfing and the Great Pacific Air Show and the purchase of electric vehicles.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00201 Air Quality Fund	119,826	293,442	270,932	250,000	250,000	250,000	
Total	119,826	293,442	270,932	250,000	250,000	250,000	

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00201 Air Quality Fund	1,070,664	1,261,957	1,517,511	679,253	538,188	141,065	(538,188)
Total	1,070,664	1,261,957	1,517,511	679,253	538,188	141,065	(538,188)

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Arterial Rehab (1247)							
CAPITAL EXPENDITURES							
Improvements	1,126,234	3,361,778	6,221,116	4,800,000	5,451,900	4,600,000	-4.17%
CAPITAL EXPENDITURES	1,126,234	3,361,778	6,221,116	4,800,000	5,451,900	4,600,000	-4.17%
Total	1,126,234	3,361,778	6,221,116	4,800,000	5,451,900	4,600,000	-4.17%

Significant Changes

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provided new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designated for the maintenance and rehabilitation of roadways. These funds have been budgeted for the FY 2022/23 arterial rehabilitation project.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
01247 Arterial Rehabilitation	3,773,947	3,635,752	3,731,456	3,982,446	3,982,446	4,487,676	505,230
Total	3,773,947	3,635,752	3,731,456	3,354,156	3,354,156	4,487,676	505,230

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
01247 Arterial Rehabilitation	3,805,409	4,079,383	1,589,723	215,575	112,324	103,251	(112,324)
Total	3,805,409	4,079,383	1,589,723	215,575	112,324	103,251	(112,324)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Grants and Restricted Funds							
PERSONNEL SERVICES							
Salaries, Permanent	17,154		11,361				
Salaries, Overtime	70						
Benefits	4,747		5,807				
PERSONNEL SERVICES	21,970		17,169				
OPERATING EXPENSES							
Utilities	3,256	2,620	2,937	4,500	4,500	4,500	0.00%
Equipment and Supplies	97,252	76,442	72,720	160,000	179,971	178,600	11.63%
Repairs and Maintenance	355,565	786,378	860,753	1,075,000	1,661,289	1,105,000	2.79%
Professional Services	29,635	31,896	244,661	58,000	315,868	253,000	336.21%
Other Contract Services	4,861	3,549	15,124	2,000	23,779	26,127	1206.35%
Insurance	5,439	7,385	7,929	9,500	9,500	9,500	0.00%
Payments to Other Governments	2,000	12,337	300	2,500	2,500	2,500	0.00%
Other Expenses				2,500	2,500	2,500	0.00%
OPERATING EXPENSES	498,009	920,607	1,204,423	1,314,000	2,199,907	1,581,727	20.37%
CAPITAL EXPENDITURES							
Improvements	7,901,464	4,520,371	4,463,872	3,378,283	13,313,191	16,581,750	390.83%
Equipment		10			220,000		
Vehicles			35,000				
Capitalized PP&E Offset	(3,977,534)						
CAPITAL EXPENDITURES	3,923,930	4,520,381	4,498,872	3,378,283	13,533,191	16,581,750	390.83%
NON-OPERATING EXPENSES							
Debt Service Expenses	262,494	67,611	19,178	525,000	525,000	525,000	0.00%
Transfers to Other Funds	37,188	534,680	16,664				
Depreciation	116,967	116,967	116,967				
NON-OPERATING EXPENSES	416,650	719,258	152,810	525,000	525,000	525,000	0.00%
Total	4,860,559	6,160,246	5,873,273	5,217,283	16,258,098	18,688,477	258.20%

Significant Changes

Funds are budgeted in the Drainage Fund (211) for Heil Pump Station, flood station forebay improvements, removal of half-round drainage pipes in the downtown area and storm channel improvements. Funds budgeted in Traffic Congestion Relief (219) are for downtown street lighting improvements, slurry of residential streets, signal and traffic signs and marking maintenance and traffic synchronization projects. The West Orange County Water Board (508) was required to relocate a large water transmission main to accommodate the widening of the I-405 and was able to secure a loan from OCTA in order to do so. Construction funds were budgeted in FY 2017/18. The fifth full year of debt service is reflected in the FY 2022/23 budget.

Public Works
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Grants and Restricted Funds
(continued)

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00210 Sewer Impact Fee	470,611	606,504	104,516	100,310	100,310	167,310	67,000
00211 Drainage	482,337	777,222	230,020	200,000	200,000	200,000	
00219 Traffic Congestion Relief 42	955,148	1,691,694	1,459,096	1,800,006	1,800,006	1,939,011	139,005
00239 CDBG ^	18,378	486,867	393,732	203,283	203,283		(203,283)
00319 Senior Center Development	17,543	8,467					
00505 Systems Fund	3,518	3,048	357				
00508 WOCWB	2,214,912	708,593	571,930	1,649,000	1,649,000	1,627,000	(22,000)
00807 Energy Efficiency Fund	132,879	21,852	41,449			18,600	18,600
00873 OCTA/Cip Grant	93		1,273,265				
00960 Used Oil OPP1	56,273	54,699	(3,655)		21,779	26,127	4,348
00961 Hwy Bridge Replace Rehab	56,370		13,884			3,280,000	3,280,000
00965 Master Plan of Arterial Highway	146,477	1,000	44,566				
00970 Bridge Prevent Maint Program	1,724,051	281,325					
00995 Hwy Safety Improve Program	494,249	1,235,936	1,264,564				
01222 Hazard Mitigation Grant Program		43,732				6,598,950	6,598,950
01254 OCTA-405 Widening	685,908	24,382	2,058				
01256 Bluff Top Path					1,649,000		(1,649,000)
01273 CRRSAA						578,011	578,011
01275 OCTA Project X						500,000	500,000
<i>^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Public Works Department.</i>							
Total	7,458,746	5,945,321	5,395,782	3,952,599	5,623,378	14,935,009	9,311,631

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00211 Drainage	1,741,401	2,518,623	2,721,894	2,875,788	2,645,000	230,788	(2,645,000)
00219 Traffic Congestion Relief 42	1,242,990	1,782,616	2,034,025	433,478	195,778	237,700	(195,778)
00807 Energy Efficiency Fund	2,192,612	1,815,894	1,795,539	1,082,212	1,080,000	2,212	(1,080,000)
Total	5,177,003	6,117,133	6,551,458	4,391,478	3,920,778	470,700	(3,920,778)

Non-Departmental

Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

Equipment Replacement

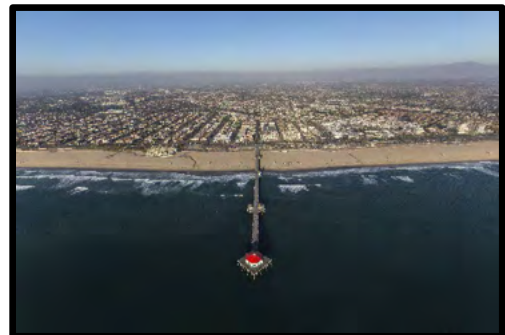
Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the City's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2022/23 Equipment Replacement budget totals \$11.6 million to fund the replacement of the City's aging equipment. In prior fiscal years, equipment lease payments were budgeted in the City's General Fund. However, these expenditures have now been transferred to the Equipment Replacement Fund for more centralized tracking of the City's equipment costs.

Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent (12%) of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2021/22 was approximately \$45.9 billion, resulting in a debt limit of \$5.5 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.



Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill 1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The State Legislature created "Successor Agencies". All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency. Pursuant to State Law, the Oversight Board now functions through the County of Orange.

Non-Departmental

Department Description

Housing Authority

The City's Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming "Successor Housing Agency."

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 49 multifamily rental projects, consisting of 1,450 extremely low, very low, and low income residential units and 368 moderate income residential units that have affordability covenants/affordable restrictions associated with the developments. In addition, the City has 385 ownership covenant restricted residential units related to the inclusionary housing ordinance program.



Senior Affordable Housing Project on Beach Blvd

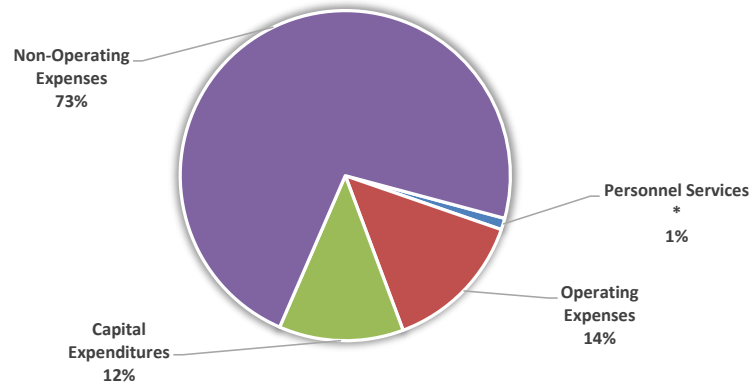
Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD's HOME program, Inclusionary In-Lieu, and former Redevelopment funds to develop affordable rental units. The City is working with a non-profit organization, Jamboree Housing Corporation, on the development of a 43 unit senior affordable housing project at the corner of Beach Boulevard and Main Street. Construction on this permanent supportive housing project began in April 2022 and will be completed in Fall of 2023. The project serves extremely low and very low income tenants complete with supportive services and activities.



Non-Departmental Adopted Budget - FY 2022/23 Summary Charts

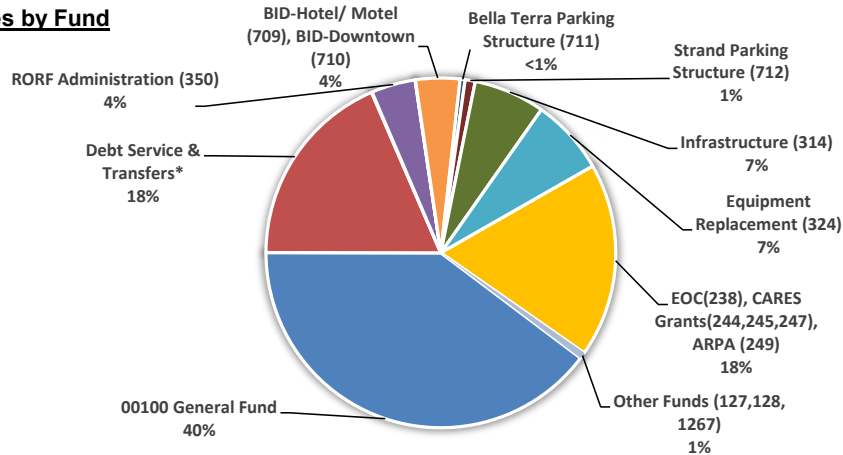
DEPARTMENT

Expenditures by Category



Expense Category	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Personnel Services *	1,988,741	3,440,835	350,016,991	2,305,672	2,334,154	1,862,260
Operating Expenses	14,885,910	13,493,853	19,887,769	16,548,633	21,831,940	23,109,394
Capital Expenditures	6,048,963	2,563,791	14,394,386	7,108,898	22,726,550	20,135,000
Non-Operating Expenses	33,951,490	37,889,273	59,146,824	63,924,201	67,064,229	119,859,789
Total Expenditures by Category	56,875,104	57,387,753	443,445,970	89,887,404	113,956,873	164,966,443

Expenditures by Fund



Fund 234 and Fund 352 represent less than 1% of expenditures and are not labeled in the above chart.

Fund	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
00100 General Fund	32,748,467	28,721,626	35,300,667	39,068,723	41,284,208	65,570,923
Debt Service & Transfers*	9,082,097	9,192,170	371,256,733	29,496,925	29,496,925	30,495,205
Disability Access (234)	11,243	12,254	11,077	84,000	84,000	84,000
RORF Administration (350)	2,547,257	2,171,922	2,044,559	6,341,783	9,367,186	6,724,331
Housing Authority (217, 233, 352)	1,669,922	4,054,095	6,828,712	612,950	625,059	57,000
BID-Hotel/ Motel (709), BID-Downtown (710)	4,907,241	3,823,678	4,121,781	4,370,000	4,374,392	6,741,000
Bella Terra Parking Structure (711)	584,635	701,025	627,170	763,018	875,332	761,427
Strand Parking Structure (712)	1,293,115	1,461,773	1,328,403	1,492,612	1,604,793	1,547,243
Infrastructure (314)					2,471,633	10,855,000
Equipment Replacement (324)	2,514,614	2,708,843	2,833,020	7,108,898	10,621,227	11,552,909
Lease Capital Project (321)	782,817	8,775	5,178,185		8,984,232	
EOC(238), CARES Grants(244,245,247), ARPA (249)		2,763,558	13,768,364		2,988,446	29,606,925
Other Funds (127,128, 1267)	733,696	1,768,033	147,299	548,495	1,179,440	970,480
Total Expenditures by Fund	56,875,104	57,387,753	443,445,970	89,887,404	113,956,873	164,966,443

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

Non-Departmental
Adopted Budget - FY 2022/23
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	296,615	708,335	814,303	(2,834,936)	(2,834,936)	(3,270,225)	15.35%
Salaries, Temporary	4,403	338,869	246,869				
Salaries, Overtime	4,187	1,139,536	1,184,906				
Leave Payouts	1,466,461	826,355	6,913,399	4,432,460	4,432,460	4,432,460	0.00%
Benefits	217,075	427,740	340,857,514	708,148	736,630	700,025	-1.15%
PERSONNEL SERVICES	1,988,741	3,440,835	350,016,991	2,305,672	2,334,154	1,862,260	-19.23%
OPERATING EXPENSES							
Utilities	4,213,630	4,400,842	4,744,271	5,040,000	5,040,000	5,552,000	10.16%
Equipment and Supplies	219,256	604,368	478,684	300,000	585,000	300,000	0.00%
Repairs and Maintenance		103,556	229,607	250,000	926,585	295,000	18.00%
Conferences and Training	5,735	13,434	39,820	75,600	75,600	75,600	0.00%
Professional Services	562,906	845,420	1,331,007	1,259,203	4,785,396	4,198,924	233.46%
Other Contract Services	6,579,905	5,796,468	5,980,314	6,295,630	6,656,496	8,794,670	39.69%
Rental Expense	140,962	156,053	151,513	140,000	155,000	140,000	0.00%
Claims Expense	20,758	47,430	11,122	500,000	344,400	500,000	0.00%
Insurance			3,227				
Contributions to Private Agency	822,239			225,000	225,000	225,000	0.00%
Payments to Other Governments	488,526	802,961	5,523,313	508,400	508,400	673,400	32.45%
Expense Allowances	4,597	2,330	6,366				
Other Expenses	1,827,396	720,992	1,388,525	1,954,800	2,530,063	2,354,800	20.46%
OPERATING EXPENSES	14,885,910	13,493,853	19,887,769	16,548,633	21,831,940	23,109,394	39.65%
CAPITAL EXPENDITURES							
Land Purchase	2,071,010		6,410,260		373,927		
Improvements	528,214	83,849	4,290,607		320,022	10,855,000	100.00%
Equipment	2,026,892	1,281,950	2,862,451	7,108,898	18,239,617	9,280,000	30.54%
Vehicles	2,348,325	3,182,941	2,448,626		3,600,322		
Software - Capital	609,944	417,108	342,211		192,663		
Capitalized PP&E Offset	(1,535,422)	(2,402,057)	(1,959,769)				
CAPITAL EXPENDITURES	6,048,963	2,563,791	14,394,386	7,108,898	22,726,550	20,135,000	183.24%
NON-OPERATING EXPENSES							
Debt Service Expenses	12,222,986	12,212,373	37,955,678	36,695,215	39,863,725	39,200,384	6.83%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	21,502,320	20,649,343	20,477,611	27,226,230	27,197,748	80,656,649	196.25%
Depreciation	226,184	517,558	713,535				
Loans Made		4,510,000					
NON-OPERATING EXPENSES	33,951,490	37,889,273	59,146,824	63,924,201	67,064,229	119,859,789	87.50%
Grand Total	56,875,104	57,387,753	443,445,970	89,887,404	113,956,873	164,966,443	83.53%
General Fund	32,748,467	28,721,626	35,300,667	39,068,723	41,284,208	65,570,923	67.83%
Other Funds	24,126,637	28,666,127	408,145,303	50,818,681	72,672,665	99,395,520	95.59%
Grand Total	56,875,104	57,387,753	443,445,970	89,887,404	113,956,873	164,966,443	83.53%
Personnel Summary	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Non-Departmental
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	845	903	1,792	(3,000,000)	(3,000,000)	(3,400,000)	-13.33%
Salaries, Temporary		13,578					
Leave Payouts	1,468,940	914,738	6,911,238	4,432,460	4,432,460	4,432,460	0.00%
Benefits	55,625	51,801	159,219	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	1,525,410	981,019	7,072,249	2,092,460	2,092,460	1,692,460	19.12%
OPERATING EXPENSES							
Utilities	4,213,630	4,396,857	4,744,271	5,040,000	5,040,000	5,552,000	10.16%
Equipment and Supplies	219,256	204,264	138,784	300,000	300,000	300,000	0.00%
Repairs and Maintenance		45,673	76,065	250,000	926,477	295,000	18.00%
Conferences and Training	4,536	5,040	30,482				
Professional Services	317,380	357,083	129,252	480,000	1,341,725	3,213,766	569.53%
Other Contract Services	74,953	42,439	197,251	70,000	70,000	145,000	107.14%
Rental Expense	140,962	142,339	147,291	140,000	140,000	140,000	0.00%
Claims Expense	20,758	47,430	11,122	500,000	344,400	500,000	0.00%
Insurance			3,227				
Contributions to Other Agencies	822,239			225,000	225,000	225,000	0.00%
Payments to Other Governments	468,246	799,056	434,336	500,000	500,000	665,000	33.00%
Expense Allowances	1,502	588	2,194				
Other Expenses	1,826,891	719,290	1,386,979	1,954,800	2,530,063	2,354,800	20.46%
OPERATING EXPENSES	8,110,354	6,760,059	7,301,254	9,459,800	11,417,665	13,390,566	41.55%
CAPITAL EXPENDITURES							
Land Purchase	1,290,010		315,413				
Improvements	230,003	83,849	2,620		114,513		
Equipment	571	50,156					
Vehicles	89,873						
CAPITAL EXPENDITURES	1,610,458	134,005	318,033		114,513		
NON-OPERATING EXPENSES							
Debt Service Expenses	1,563,655	1,863,181	1,911,431	1,918,137	2,061,243	768,923	-59.91%
Transfers to Other Funds	19,938,589	18,983,363	18,697,700	25,598,326	25,598,326	49,718,974	94.23%
NON-OPERATING EXPENSES	21,502,244	20,846,543	20,609,131	27,516,463	27,659,569	50,487,897	83.48%
Total	32,748,467	28,721,626	35,300,667	39,068,723	41,284,208	65,570,923	67.83%
Personnel Summary	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Non-Departmental
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Citywide Expenses							
PERSONNEL SERVICES							
Salaries, Permanent	845	903	1,792	(3,000,000)	(3,000,000)	(3,400,000)	-13.33%
Salaries, Temporary		13,578					
Leave Payouts	1,468,940	914,738	6,911,238	4,432,460	4,432,460	4,432,460	0.00%
Benefits	55,625	51,801	159,219	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	1,525,410	981,019	7,072,249	2,092,460	2,092,460	1,692,460	-19.12%
OPERATING EXPENSES							
Utilities	4,213,630	4,396,857	4,744,271	5,040,000	5,040,000	5,552,000	10.16%
Equipment and Supplies	219,256	204,264	138,784	300,000	300,000	300,000	0.00%
Repairs and Maintenance		45,673	76,065	250,000	926,477	295,000	18.00%
Conferences and Training	4,536	5,040	30,482				
Professional Services	317,380	357,083	129,252	480,000	1,341,725	3,213,766	569.53%
Other Contract Services	74,953	42,439	197,251	70,000	70,000	145,000	107.14%
Rental Expense	140,962	142,339	147,291	140,000	140,000	140,000	0.00%
Claims Expense	20,758	47,430	11,122	500,000	344,400	500,000	0.00%
Insurance			3,227				
Payments to Other Governments	468,246	799,056	434,336	500,000	500,000	500,000	0.00%
Expense Allowances	1,502	588	2,194				
Other Expenses	822,324	30,059	289,229	950,000	950,000	950,000	0.00%
OPERATING EXPENSES	6,283,548	6,070,829	6,203,504	8,230,000	9,612,602	11,595,766	40.90%
CAPITAL EXPENDITURES							
Land Purchase	1,290,010		315,413				
Improvements	230,003	83,849	2,620		114,513		
Equipment	571	50,156					
Vehicles	89,873						
CAPITAL EXPENDITURES	1,610,458	134,005	318,033		114,513		
NON-OPERATING EXPENSES							
Debt Service Expenses	1,563,655	1,863,181	1,911,431	1,918,137	2,061,243	768,923	-59.91%
Transfers to Other Funds	19,938,589	18,983,363	18,697,700	25,598,326	25,598,326	49,718,974	94.23%
NON-OPERATING EXPENSES	21,502,244	20,846,543	20,609,131	27,516,463	27,659,569	50,487,897	83.48%
Total	30,921,660	28,032,396	34,202,917	37,838,923	39,479,145	63,776,123	68.55%

Significant Changes

The Citywide Expenses Division tracks citywide expenditures that are not accounted for in individual departments. The decrease in Permanent Salaries is due to an increase in expected savings from vacant positions over the course of the fiscal year resulting from normal employee turnover and length of time to fill vacancies. Changes in Operating Expenses are for utility rate increases, implementation of a new renewable energy program with Orange County Power Authority (OCPA), and the General Fund cost of the Be Well OC Program and Navigation Center operations. Debt service payments related to equipment were transferred to the Equipment Replacement Fund for centralized tracking of all equipment costs. Increases in Transfers to Other Funds is for designated construction projects and equipment purchases funded through HB Recovery Funds.

Non-Departmental
Adopted Budget - FY 2022/23
Department Budget Summary
General Fund Division by Object Account

DIVISION

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Office of Business Development							
OPERATING EXPENSES							
Contribution to Private Agency	822,239			225,000	225,000	225,000	0.00%
Payments to Other Governments						165,000	100.00%
Other Expenses	1,004,567	689,230	1,097,750	1,004,800	1,580,063	1,404,800	39.81%
OPERATING EXPENSES	1,826,807	689,230	1,097,750	1,229,800	1,805,063	1,794,800	45.94%
Total	1,826,807	689,230	1,097,750	1,229,800	1,805,063	1,794,800	45.94%

Significant Changes

Increases in Operating Expenses reflect the transfer of property tax payments from the Community Development Department to Non-Departmental and the anticipated increase in payments related to the City's various Sales Tax Sharing agreements as Citywide sales tax revenues show signs of continued growth.

Non-Departmental
Adopted Budget - FY 2022/23
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Debt Service & Transfers (401, 405, 406, 408, 410, 412)							
PERSONNEL SERVICES							
Benefits *			340,293,216				
PERSONNEL SERVICES			340,293,216				
OPERATING EXPENSES							
Professional Services	11,439	11,801	9,012	15,627	15,627	15,627	0.00%
OPERATING EXPENSES	11,439	11,801	9,012	15,627	15,627	15,627	0.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	8,348,367	8,329,790	30,174,134	28,695,295	28,695,295	29,694,221	3.48%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	722,291	850,580	780,371	783,247	783,247	782,601	-0.08%
NON-OPERATING EXPENSES	9,070,658	9,180,370	30,954,505	29,481,298	29,481,298	30,479,578	3.39%
Total	9,082,097	9,192,170	371,256,733	29,496,925	29,496,925	30,495,205	3.38%

Significant Changes

These funds cover the City's Lease Revenue Obligation, Community Facilities District debt service payments, Pension Obligation Bonds (POBs) debt service payments, as well as fees related to these debt obligations.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	5,156,099	5,111,238	21,060,804	3,376,206	3,376,206	2,963,159	(413,047)
00405 Debt Svc Grand Coast CFD2000-1	1,123,462	1,121,828	1,102,173	1,089,746	1,089,746	1,092,817	3,071
00406 Debt Svc Mello Roos	267,174	97,335	873				
00408 Debt Svc McDonnell CFD 2002-1	423,387	422,596	416,812	426,528	426,528	435,203	8,675
00410 Debt Svc Bella Terra	2,353,108	2,446,820	2,444,573	2,436,393	2,436,393	2,432,661	(3,732)
00412 Pension Liability *		7,860,326	350,477,726	22,571,894	22,571,894	23,946,365	1,374,471
Total	9,323,230	17,060,144	375,502,962	29,900,767	29,900,767	30,870,205	969,438

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Disability Access (234)							
OPERATING EXPENSES							
Utilities		3,069					
Conferences and Training	1,199	5,280	390	75,600	75,600	75,600	0.00%
Payments to Other Governments	10,044	3,905	10,687	8,400	8,400	8,400	0.00%
OPERATING EXPENSES	11,243	12,254	11,077	84,000	84,000	84,000	0.00%
Total	11,243	12,254	11,077	84,000	84,000	84,000	0.00%

Significant Changes

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018 through December 31, 2023, the collection of \$4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill also requires the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected \$1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00234 Disability Access	82,277	81,339	71,247	84,000	84,008	84,000	
Total	82,277	81,339	71,247	84,000	84,008	84,000	

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
RORF Administration (350)							
PERSONNEL SERVICES							
Salaries, Permanent	156,390	153,397	155,917	118,008	118,008	129,775	9.97%
Leave Payouts	(7,072)	(96,509)					
Benefits	75,566	66,322	64,262	33,552	53,911	40,025	19.29%
PERSONNEL SERVICES	224,885	123,209	220,179	151,560	171,919	169,800	12.03%
OPERATING EXPENSES							
Professional Services	22,000	28,539	840	78,081	78,081	60,000	-23.16%
Expense Allowances	3,095	1,742	1,662				
OPERATING EXPENSES	25,095	30,281	2,502	78,081	78,081	60,000	-23.16%
NON-OPERATING EXPENSES							
Debt Service Expenses	2,287,277	2,008,432	1,763,623	6,081,783	9,107,186	6,464,331	6.29%
Transfers to Other Funds	10,000	10,000	58,255	30,359	10,000	30,200	-0.52%
NON-OPERATING EXPENSES	2,297,277	2,018,432	1,821,878	6,112,142	9,117,186	6,494,531	6.26%
Total	2,547,257	2,171,922	2,044,559	6,341,783	9,367,186	6,724,331	6.03%

Significant Changes

Pursuant to ABx1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or \$250,000 for administration expenses related to the winding down of the former RDA. The increase in Permanent Salaries and Benefits are offset by decreases in Professional Services. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements and payments related to the Bella Terra Phase I and II, Strand, and Waterfront Hilton development projects.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00350 RORF Administration	8,417,445	5,475,633	5,210,487	6,465,704	6,465,704	5,030,666	(1,435,038)
Total	8,417,445	5,475,633	5,210,487	6,465,704	6,465,704	5,030,666	(1,435,038)

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00350 RORF Administration	3,812,023	3,217,085	2,062,611	2,186,532	1,693,665	492,867	(1,693,665)
Total	3,812,023	3,217,085	2,062,611	2,186,532	1,693,665	492,867	(1,693,665)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Housing Authority (217, 233, 352)							
PERSONNEL SERVICES							
Salaries, Permanent	139,380	127,091	120,863	47,056	47,056		-100.00%
Salaries, Temporary	4,403						
Salaries, Overtime	3,031	2,921	1,541				
Leave Payouts	4,593	8,127	2,161				
Benefits	85,710	94,935	93,708	14,596	22,719		-100.00%
PERSONNEL SERVICES	237,117	233,074	218,273	61,652	69,775		-100.00%
OPERATING EXPENSES							
Equipment and Supplies							
Conferences and Training							
Professional Services	118,618	250,000	108,711	137,000	149,109	57,000	-58.39%
Other Contract Services	91,511	165,621	715				
Payments to Other Governments	10,236						
OPERATING EXPENSES	220,365	415,621	109,426	137,000	149,109	57,000	-58.39%
CAPITAL EXPENDITURES							
Land Purchase	781,000		6,094,847				
CAPITAL EXPENDITURES	781,000		6,094,847				
NON-OPERATING EXPENSES							
Transfers to Other Funds	431,440	405,400	406,166	414,298	406,175		-100.00%
Loans Made		3,000,000					
NON-OPERATING EXPENSES	431,440	3,405,400	406,166	414,298	406,175		-100.00%
Total	1,669,922	4,054,095	6,828,712	612,950	625,059	57,000	-90.70%

Significant Changes

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year through FY 2020/21, provided by SB 341 for homeless prevention and rapid re housing services. Beginning FY 2021/22, this position is being funded from the City's General Fund. Expenditures in FY 2022/23 are limited to professional service expenditures in order to preserve these funds for use in future housing developments.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	206,817	2,931,222	316,095	873,071	873,071	746,811	(126,260)
00233 Housing Residual Receipts	229,595	830,542	32,425	32,000	32,000	32,000	
00352 LMIHAF	774,038	5,687,929	964,254	600,000	600,000	200,000	(400,000)
Total	1,210,450	9,449,693	1,312,773	1,505,071	1,505,071	978,811	(526,260)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
BID-Hotel/ Motel (709), BID-Downtown (710)							
OPERATING EXPENSES							
Other Contract Services	4,906,736	3,821,976	4,120,726	4,370,000	4,374,392	6,741,000	54.26%
Other Expenses	505	1,702	1,055				
OPERATING EXPENSES	4,907,241	3,823,678	4,121,781	4,370,000	4,374,392	6,741,000	54.26%
Total	4,907,241	3,823,678	4,121,781	4,370,000	4,374,392	6,741,000	54.26%

Significant Changes

There are two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council also approves annually. All hotels and motels have a self assessment of 4% as approved by the City Council effective February 1, 2019, on top of the City's Transient Occupancy Tax (TOT) of 10%. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID. Other Contract Services reflects the pass-thru of assessment revenues collected from the downtown businesses and hotel/motels per their respective agreements.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00709 BID - Hotel/Motel	4,711,701	3,841,628	4,003,460	4,280,000	4,280,000	6,635,000	2,355,000
00710 BID - Downtown	103,038	120,460	89,372	90,000	106,000	106,000	
Total	4,814,739	3,962,088	4,092,832	4,370,000	4,386,000	6,741,000	2,355,000

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Bella Terra Parking Structure (711)							
OPERATING EXPENSES							
Other Contract Services	584,635	701,025	627,170	763,018	875,332	761,427	-0.21%
OPERATING EXPENSES	584,635	701,025	627,170	763,018	875,332	761,427	-0.21%
Total	584,635	701,025	627,170	763,018	875,332	761,427	-0.21%

Significant Changes

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	640,661	759,135	740,482	763,018	763,018	761,427	(1,591)
Total	640,661	759,135	740,482	763,018	763,018	761,427	(1,591)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Strand Parking Structure (712)							
OPERATING EXPENSES							
Other Contract Services	893,115	1,061,773	928,403	1,092,612	1,204,793	1,147,243	5.00%
OPERATING EXPENSES	893,115	1,061,773	928,403	1,092,612	1,204,793	1,147,243	5.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	400,000	400,000	400,000	400,000	400,000	400,000	0.00%
NON-OPERATING EXPENSES	400,000	400,000	400,000	400,000	400,000	400,000	0.00%
Total	1,293,115	1,461,773	1,328,403	1,492,612	1,604,793	1,547,243	3.66%

Significant Changes

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by CEREF/AStreet Partners according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, labor cost, maintenance and new parking equipment.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,637,156	1,426,857	1,231,822	1,450,000	1,450,000	1,450,000	
Total	1,637,156	1,426,857	1,231,822	1,450,000	1,450,000	1,450,000	

Fund Balance	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00712 Parking Structure - Strand	3,747,317	3,712,400	3,615,819	3,461,026	97,243	3,363,783	(97,243)
Total	3,747,317	3,712,400	3,615,819	3,461,026	97,243	3,363,783	(97,243)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Capital Improvement Projects (314)							
CAPITAL EXPENDITURES							
Improvements						10,855,000	100.00%
Equipment					2,471,633		
CAPITAL EXPENDITURES					2,471,633	10,855,000	100.00%
Total					2,471,633	10,855,000	100.00%

Significant Changes

Effective FY 2018/19, funding for other improvements in various City facilities, neighborhood, parks, beaches, and arterial rehabilitation transferred from the General Fund to the Infrastructure Fund. Other Capital Improvement Projects (CIP) funded by the Infrastructure Fund are reflected in Public Works Department's Other Funds Section. The FY 2022/23 Non-Departmental portion of Infrastructure Fund projects are for those designated to be funded by HB Recovery Funds.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00314 Infrastructure Fund ^					2,471,633	10,855,000	8,383,367
<i>^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Non-Departmental Department.</i>							
Total					2,471,633	10,855,000	8,383,367

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Equipment Replacement (324)							
OPERATING EXPENSES							
Equipment and Supplies			57,269				
Professional Services			29,798				
OPERATING EXPENSES			87,067				
CAPITAL EXPENDITURES							
Improvements	298,211		111,905		205,509		
Equipment	1,992,830	1,233,990	2,303,301	7,108,898	7,651,532	9,280,000	30.54%
Vehicles	1,532,811	3,182,941	1,376,930		2,732,542		
Capital-Software		176,410	200,051		31,645		
Capitalized PP&E Offset	(1,535,422)	(2,402,057)	(1,959,769)				
CAPITAL EXPENDITURES	2,288,430	2,191,285	2,032,418	7,108,898	10,621,227	9,280,000	30.54%
NON-OPERATING EXPENSES							
Debt Service Expenses						2,272,909	100.00%
Depreciation	226,184	517,558	713,535				
NON-OPERATING EXPENSES	226,184	517,558	713,535			2,272,909	100.00%
Total	2,514,614	2,708,843	2,833,020	7,108,898	10,621,227	11,552,909	62.51%

Significant Changes

The Equipment Replacement Fund receives funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems. Citywide equipment replacement purchases are budgeted and tracked by department within this fund. The increase in Equipment Expenses reflects the purchase of equipment designated to be funded by HB Recovery Funds and the use of fund balance accumulated over the past several years. In addition, equipment lease payments were transferred from the General Fund for centralized tracking of the City's equipment costs.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00324 Equipment Fund	5,110,379	4,805,536	4,991,601	5,000,000	5,000,000	10,052,909	5,052,909
Total	5,110,379	4,805,536	4,991,601	5,000,000	5,000,000	10,052,909	5,052,909

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00324 Equipment Fund	6,717,192	6,760,773	7,673,119	2,051,892	1,500,000	551,892	(1,500,000)
Total	4,859,562	6,760,773	7,673,119	2,051,892	1,500,000	551,892	(1,500,000)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Lease Capital Project (321)							
CAPITAL EXPENDITURES							
Equipment	33,490	(2,196)			8,116,452		
Vehicles	725,641		1,071,696		867,779		
CAPITAL EXPENDITURES	759,131	(2,196)	1,071,696		8,984,232		
NON-OPERATING EXPENSES							
Debt Service	23,686	10,971	4,106,489				
NON-OPERATING EXPENSES	23,686	10,971	4,106,489				
Total	782,817	8,775	5,178,185		8,984,232		

Significant Changes

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system, two Emergency One Fire Trucks, an ambulance, three Police helicopters, a rescue boat and various Police Department vehicles.

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00321 Lease Capital Project Fund	2,956	1,176,607	12,753,176		867,779		(867,779)
Total	2,956	1,176,607	12,753,176		867,779		(867,779)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Emergency Operations Center (238), CARES Grants (244,245,247), ARPA (249)							
PERSONNEL SERVICES							
Salaries, Permanent		426,945	535,730				
Salaries, Temporary		325,292	246,869				
Salaries, Overtime		1,136,614	1,183,365				
Benefits		214,682	247,110				
PERSONNEL SERVICES		2,103,533	2,213,074				
OPERATING EXPENSES							
Utilities		916					
Equipment and Supplies		400,104	282,631		285,000		
Repairs and Maintenance		57,592	153,542		108		
Conferences and Training		3,114	8,948				
Professional Services		194,790	1,048,254		2,652,359		
Other Contract Services		3,510	106,049		35,979		
Rental Expense			4,222		15,000		
Payments to Other Governments			5,078,290				
Expense Allowances			2,511				
Other Expenses			491				
OPERATING EXPENSES		660,025	6,684,938		2,988,446		
CAPITAL EXPENDITURES							
Improvements			4,176,082				
Equipment			559,150				
CAPITAL EXPENDITURES			4,735,232				
NON-OPERATING EXPENSES							
Transfers to Other Funds			135,120			29,606,925	100.00%
NON-OPERATING EXPENSES			135,120			29,606,925	100.00%
Total		2,763,558	13,768,364		2,988,446	29,606,925	100.00%

Significant Changes

The Emergency Operations Center (EOC), CARES Grants, and American Rescue Plan Act (ARPA) Funds within Non-Departmental reflect costs associated with the City's response to the COVID-19 pandemic. Several million dollars in CARES grants were received from the State and County as part of the CARES Act, which were used to provide small business grants to businesses negatively impacted from the pandemic, fund increased Public Safety costs and social distancing measures, and to build a temporary Homeless Shelter in partnership with the County. In FY 2022/23, ARPA Funds will be transferred to the General Fund to cover the costs of general governmental services and restore cuts made due to declines in General Fund revenues resulting from the COVID-19 pandemic. In turn, General Fund savings will be set aside as HB Recovery Funds to be used on various projects and equipment purchases as designated and approved by City Council.

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**Emergency Operations
Center (238), CARES Grants
(244,245,247), ARPA (249)
(continued)**

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00238 Emergency Operations Ctr		78,313	49,092				
00244 CARES Act (OC Small Bus Supp)		12,996	5,410,070				
00245 CARES Act (OC City Allocation)		4,711	4,729,769				
00247 CARES Act (State of CA)			2,488,021				
Total		96,020	12,676,952				

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00249 American Rescue Plan Act				29,606,925	29,606,925	-	(29,606,925)
Total				29,606,925	29,606,925	-	(29,606,925)

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Expenditure Object Account	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Percent Change From Prior Year
Other Funds (127,128, 1267)							
PERSONNEL SERVICES							
Salaries, Overtime	1,156						
Benefits	173						
PERSONNEL SERVICES	1,329						
OPERATING EXPENSES							
Repairs and Maintenance		292					
Professional Services	93,469	3,207	5,139	548,495	548,495	852,531	55.43%
Other Contract Services	28,954	124			96,000		
Rental Expense		13,713					
OPERATING EXPENSES	122,423	17,335	5,139	548,495	644,495	852,531	55.43%
CAPITAL EXPENDITURES							
Land Purchase					373,927		
Capital, Software	609,944	240,698	142,160		161,018		
CAPITAL EXPENDITURES	609,944	240,698	142,160		534,945		
NON-OPERATING EXPENSES							
Transfers to Other Funds						117,949	100.00%
Loans Made		1,510,000					
NON-OPERATING EXPENSES		1,510,000				117,949	100.00%
Total	733,696	1,768,033	147,299	548,495	1,179,440	970,480	76.94%

Significant Changes

Capital expenditures and other costs funded by Non-General Fund sources are budgeted within this Division. This includes the ELM Permit System mainly funded by Property Tax in Lieu of Sales Tax funds (Fund 127) and SB2 funding received for BeWell OC operations (Fund 1267).

Revenue Summary	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted	Change from Prior Year
00127 Prop Tax in Lieu of Sales Tax	87,293	27,423	(20)				
00128 Housing Agreement	1,580,000	44,496	73,208				
01267 SB 2 Reimbursement				548,495	548,495	852,531	304,036
Total	1,667,293	71,919	73,188	548,495	548,495	852,531	304,036

Fund Balance	Actual as of 6/30/2019	Actual as of 6/30/2020	Actual as of 6/30/2021	Estimated 6/30/2022	Use of Fund Balance	Estimated 6/30/2023	Change from Prior Year
00127 Prop Tax in Lieu of Sales Tax	1,112,986	896,213	748,893	117,949	117,949	-	(748,893)
Total	1,112,986	896,213	748,893	117,949	117,949	-	(748,893)

Capital Improvement Program

FISCAL YEAR 2022-23 BUDGET



CITY OF HUNTINGTON BEACH CAPITAL IMPROVEMENT PROGRAM

Fiscal Years 2022/23 through 2026/27

Introduction

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects and upgrades to existing facilities of \$50,000 or more. Funding is authorized for the first year of the program with adoption of the Fiscal Year 2022/23 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.



Organization of the CIP

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year, showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff time for design, project management, and inspection are included within the individual project budgets.

CIP Goals

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Policy Priorities adopted by the City Council. The Specific Council Project Priority identified in the CIP include Infrastructure and Parks, however projects may also support Fiscal Sustainability, Public Safety, Other and Community Engagement.

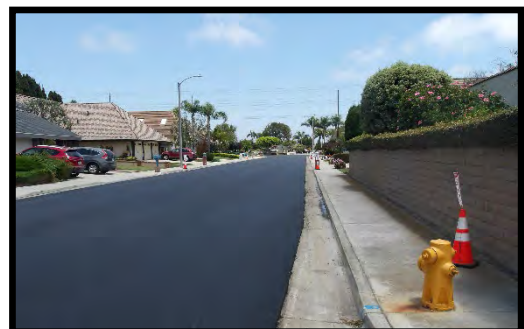
CIP Preparation Process

The CIP is prepared with the annual budget process. Proposed projects are submitted to the Public Works Department and staff compiles the documents and prepares the draft program in conjunction with City Administration. The CIP is then presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.

CIP FUNDING SOURCES

Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

Special Revenue Funds are used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas



Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee, Park Development Impact, Quimby or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.

Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP projects.



SPECIAL REVENUE FUNDS

Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766, which apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.



Traffic Impact Fund 206

The Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.

Gas Tax Fund 207

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with State regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

Sewer Development Fee Fund 210

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement of new sewer facilities to rehabilitation of existing facilities within the city's service area. The cost may include engineering and construction services for eligible projects.

Park Acquisition and Development Impact Funds 209 and 228



The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports.

Measure M2 Fund 213

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are derived from the ½ cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the City presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to the City of Huntington Beach.



Traffic Congestion Relief (Proposition 42) Fund 219

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

Road Maintenance Rehabilitation Account Fund 1247

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

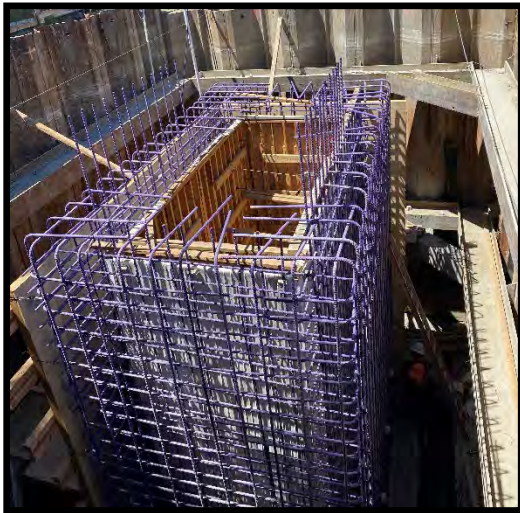
ENTERPRISE FUNDS

Water Fund 506

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated expenditures.

Water Master Plan Fund 507

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the City with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines are planned during the next ten years.



Sewer Service Fund 511

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the City sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.

OTHER FUNDING SOURCES

General Fund Capital Project Funding

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. The Infrastructure Fund (Fund 314) is funded by a General Fund transfer and is used for capital projects that improve various City systems and facilities.

Grants and Minor CIP Funds

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds.

CIP CATEGORIES

Drainage and Storm Water: Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).

Facilities: Capital improvements to facilities include modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

Neighborhood: Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the enhancement areas and eligible for CDBG funding.



Parks and Beaches: Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding sources may include Park Acquisition and Development, State bond allocations, grants, or the Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, and Community Services and Recreation component. Parks and beaches contribute to the quality of life in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

Sewer: Improvements to the City sewer system consist of sewer line and sewer lift station rehabilitation as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction in the second year. Thirteen stations have been rebuilt since 2000.



Streets and Transportation: This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants, and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

Water: Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains and large water transmission lines throughout the City are ongoing projects.

Capital Improvement Program

Fiscal Year 2022/23

In Fiscal Year 2022/23, new improvement programs total approximately \$59.7 million. The primary funding sources for capital projects remain restricted revenue funds, Infrastructure Fund, street funds and enterprise funds such as water, and sewer.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include reconstruction of two lift stations and the annual sewer lining, replacement, and rehabilitation. Water line replacements, Well No. 4 upgrade, production system improvements, and facility security improvements are included in the Water capital improvement program.

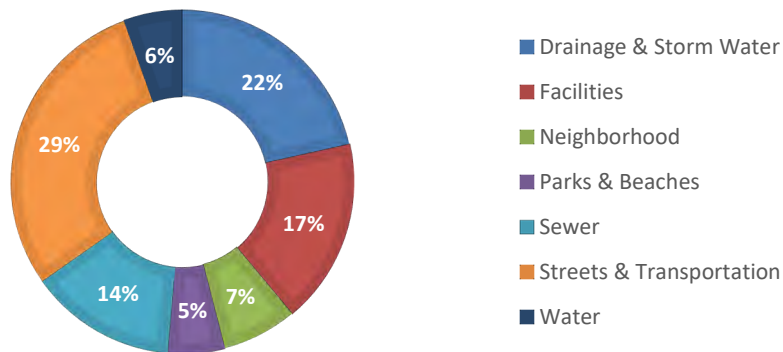
Measure M, Gas Tax and RMRA provide funds to be used to rehabilitate seven arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for downtown street light work and local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, and traffic signal modifications.

Local neighborhood improvements include installation of ADA ramps where warranted, rehabilitation of residential alleys, and residential street overlays.

Park projects include improvements at Pattinson Park Playground improvements, Marina Park and Edison Park reconfiguration, Carr Park improvements, Huntington Bluffs stabilization project and the Sports Complex LED lighting retrofit.

The CIP contains many projects that will further Huntington Beach as a premier tourist destination, as well as, serve the local community. Residents and visitors benefit from the infrastructure improvements by enhancing daily lives. For current status on the City's various CIP projects visit the Major Projects Interactive Map at <https://storymaps.arcgis.com/stories/5e78e980c1bd4a23846385e24e5d7c53>

CIP SPENDING BY CATEGORY



Drainage & Storm Water	\$12,830,000
Facilities	10,400,000
Neighborhood	4,230,000
Parks & Beaches	3,200,000
Sewer	8,245,000
Streets & Transportation	17,475,011
Water	3,300,500
Total	\$59,680,511

City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2022/23

Fiscal Year 2022/23	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
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DRAINAGE & STORM WATER

Heil Avenue Storm Water Pump Station	\$11,000,000						\$2,401,050		\$8,598,950
Repairs to Channel C6 SC1	\$120,000								\$120,000
Storm Drain Pump Station Building Improvements	\$300,000						\$300,000		
Storm Drain Pump Station Forebay Improvements	\$300,000								\$300,000
Half Round Grates	\$300,000								\$300,000
McCallen Storm Drain Trash Removal Project	\$810,000						\$310,000		\$500,000
TOTAL	\$12,830,000						\$3,011,050		\$9,818,950

FACILITIES

Joint Youth Training Center for Fire and Police	\$2,000,000						\$2,000,000		
Central Library Children-Teen Conceptual Plan	\$350,000								\$350,000
Oak View Community Center Rehabilitaion	\$2,000,000						\$2,000,000		
Civic Center UST Replacement	\$1,210,000						\$1,210,000		
Civic Center Generator and Main Switchgear Replacement	\$1,435,000						\$1,435,000		
Roof Replacement City Yard Building "A"	\$155,000						\$155,000		
PD Heliport Hangar	\$200,000						\$200,000		
PD Comm Center Remodel	\$1,167,000						\$1,167,000		
PD Traffic Office Remodel	\$415,000								\$415,000
Police Women's Locker Room	\$145,000						\$145,000		
Replace R22 Air Conditioning Equipment	\$165,000						\$165,000		
World Skatepark Development Planning	\$750,000						\$750,000		
Oil Production Abandonment	\$250,000						\$250,000		
Admin Services Office Space Planning	\$73,000						\$73,000		
City Hall 4th Floor Office Improvements	\$85,000						\$85,000		
TOTAL	\$10,400,000						\$9,635,000		\$765,000

NEIGHBORHOOD

Zone 2 Curb Ramps	\$665,000				\$300,000		\$365,000		
Zone 2 Residential Overlay	\$3,565,000		\$2,400,000		\$915,000	\$100,000	\$150,000		
TOTAL	\$4,230,000		\$2,400,000		\$1,215,000	\$100,000	\$150,000	\$365,000	

City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2022/23

Fiscal Year 2022/23	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
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PARKS AND BEACHES

Huntington Bluffs Stabilization Project	\$400,000						\$400,000		
Carr Park Improvements	\$355,000						\$355,000		
Edison Park Reconfiguration	\$475,000	\$475,000							
HCP Sports Complex LED Lighting Retrofit	\$430,000								\$430,000
Huntington Central Park Slater Playground Improvements	\$475,000	\$475,000							
Marina Park Reconfiguration	\$440,000	\$440,000							
Pattinson Park Playground/Picnic Area Improvements	\$625,000						\$625,000		
TOTAL	\$3,200,000	\$1,390,000					\$1,380,000		\$430,000

SEWER

PCH Restroom Sewer Lift Station	\$570,000				\$570,000				
Edinger Sewer, Murdy Channel Parkside Lane	\$1,900,000				\$1,900,000				
Sewer Lining	\$1,375,000				\$1,375,000				
Humboldt Sewer Lift Station Reconstruction	\$400,000				\$400,000				
Davenport Sewer Lift Station Reconstructions	\$4,000,000				\$4,000,000				
TOTAL	\$8,245,000				\$8,245,000				

STREETS & TRANSPORTATION

Arterial Beautification	\$1,000,000							\$1,000,000		
Downtown Revitalization Improvements	\$1,750,000							\$1,750,000		
Arterial Rehabilitation	\$6,178,011			\$4,600,000	\$1,000,000					\$578,011
Downtown Street Lighting	\$650,000									\$650,000
Garfield and Gothard Avenues Fiber Optic	\$1,000,000							\$1,000,000		
Central Library Fiber Optic Cable	\$107,000									\$107,000
Bella Terra Police Substation Fiber Optic Cable	\$25,000									\$25,000
Fire Station Signal - Heil Fire Station	\$290,000								\$290,000	
Bridge Preventive Maintenance Program	\$500,000		\$500,000							
TS Synchronization - Bolsa	\$20,000		\$20,000							
Goldenwest Median Turf Replacement	\$175,000						\$175,000			
Bridge Rehabilitation	\$3,780,000							\$500,000		\$3,280,000
Citywide Mobility and Corridor Improvements	\$2,000,000							\$2,000,000		
TOTAL	\$17,475,011		\$520,000	\$4,600,000	\$1,000,000		\$175,000	\$6,250,000	\$290,000	\$4,640,011

WATER

Water Well No. 9 Roof Redesign Project	\$468,000					\$468,000			
Water Well No. 4 Facility Upgrades	\$1,500,000					\$1,500,000			
Water Main Replacement Projects	\$1,250,000					\$1,250,000			
Water Production Building Rehabilitation	\$82,500					\$82,500			
TOTAL	\$3,300,500					\$3,300,500			

CIP TOTAL	\$59,680,511	\$1,390,000	\$2,920,000	\$4,600,000	\$2,215,000	\$8,345,000	\$3,625,500	\$20,641,050	\$290,000	\$15,653,961
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City of Huntington Beach Capital Improvement Program

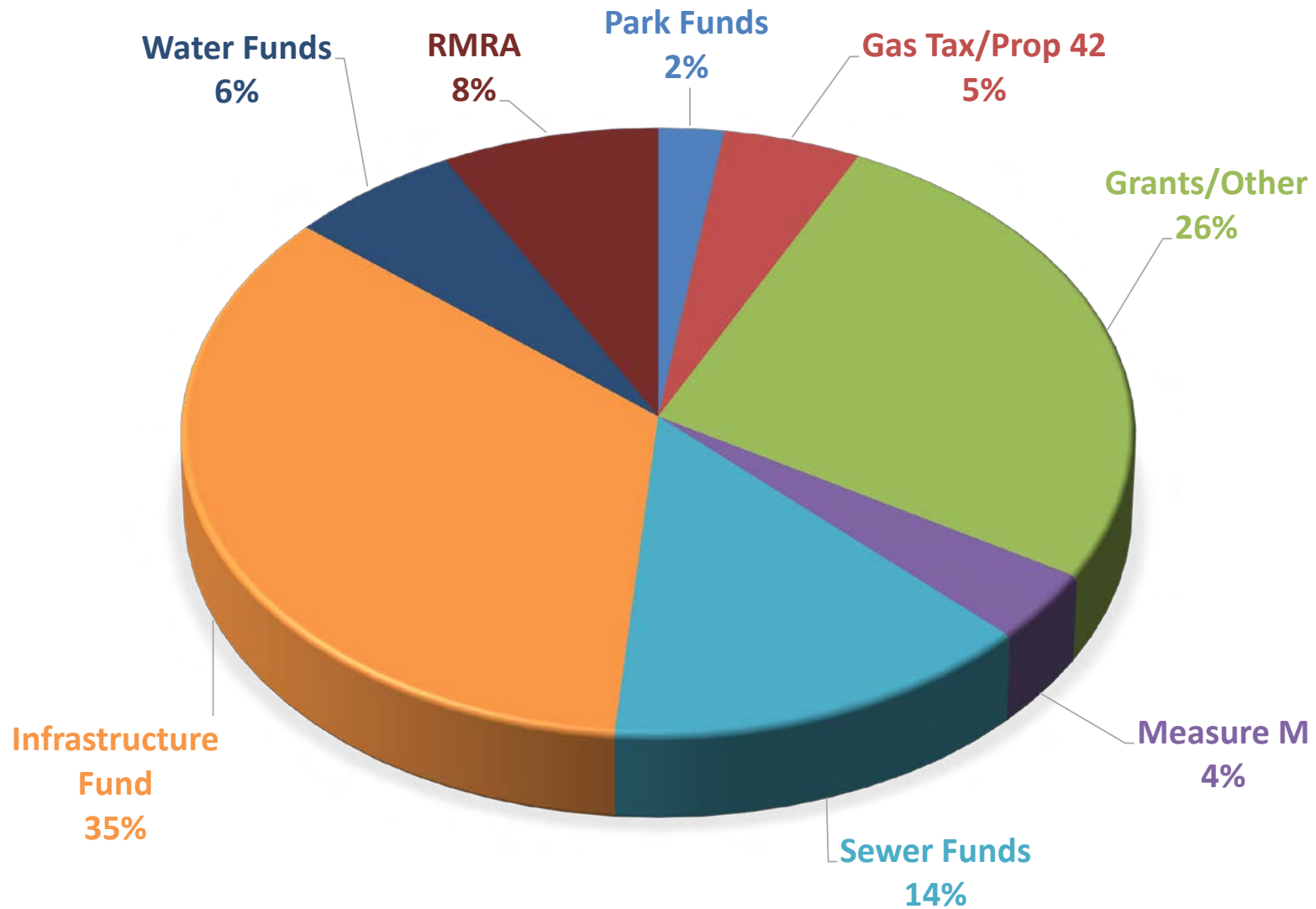
Continuing Appropriations Fiscal Year 2022/23

	Fiscal Year 2022/23	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
FACILITIES										
Oak View Community Center Rehabilitaion	\$721,500							\$721,500		
PD Comm Center Remodel	\$628,380									\$628,380
PD Traffic Office Remodel	\$111,240									\$111,240
TOTAL	\$1,461,120							\$721,500		\$739,620
PARKS AND BEACHES										
Huntington Bluffs Stabilization Project	\$25,782							\$25,782		
TOTAL	\$25,782							\$25,782		
SEWER										
Humboldt Sewer Lift Station Reconstruction	\$3,713,618					\$3,713,618				
Davenport Sewer Lift Station Reconstructions	\$9,475					\$9,475				
TOTAL	\$3,723,093					\$3,723,093				
STREETS & TRANSPORTATION										
Garfield and Gothard Avenues Fiber Optic	\$40,000							\$40,000		
Fire Station Signal - Heil Fire Station	\$14,000							14,000		
Citywide Mobility and Corridor Improvements	\$483,000							\$132,000	\$351,000	
TOTAL	\$537,000							\$186,000	\$351,000	
TOTAL CONTINUING	\$5,746,995					\$3,723,093		\$933,282	\$351,000	\$739,620

Capital Improvement Program FY 2022/23

New Appropriations by Funding Source

\$59,680,511



City of Huntington Beach
Capital Improvement Program FY 2022/23 through 2026/27
By Fiscal Year

	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total 5 Year CIP
DRAINAGE & STORM WATER						
Heil Avenue Storm Water Pump Station	11,000,000					11,000,000
Repairs to Channel C6 SC1	120,000					120,000
Storm Drain Pump Station Building Improvements	300,000	300,000	300,000	300,000		1,200,000
Storm Drain Pump Station Forebay Improvements	\$300,000	\$300,000	\$300,000	\$300,000		\$1,200,000
Half Round Grates	\$300,000	\$275,000	\$275,000	\$275,000		\$1,125,000
McCallen Storm Drain Trash Removal Project	\$810,000					\$810,000
TOTAL	\$12,830,000	\$875,000	\$875,000	\$875,000		\$15,455,000
FACILITIES						
Joint Youth Training Center for Fire and Police	\$2,000,000					\$2,000,000
Central Library Children-Teen Conceptual Plan	350,000	1,525,000				1,875,000
Oak View Community Center Rehabilitaion	2,000,000	6,250,000	3,000,000			11,250,000
Civic Center UST Replacement	1,210,000					1,210,000
Civic Center Generator and Main Switchgear Replacement	\$1,435,000					\$1,435,000
Roof Replacement City Yard Building "A"	\$155,000					\$155,000
PD Heliport Hangar	\$200,000	\$1,240,000				\$1,440,000
PD Comm Center Remodel	\$1,167,000					\$1,167,000
PD Traffic Office Remodel	\$415,000					\$415,000
Police Women's Locker Room	\$145,000	\$1,500,000				\$1,645,000
Replace R22 Air Conditioning Equipment	\$165,000	\$165,000	\$165,000	\$165,000		\$660,000
World Skatepark Development Planning	\$750,000					\$750,000
Oil Production Abandonment	\$250,000					\$250,000
Admin Services Office Space Planning	\$73,000					\$73,000
City Hall 4th Floor Office Improvements	\$85,000					\$85,000
TOTAL	\$10,400,000	\$10,680,000	\$3,165,000	\$165,000		\$24,410,000

City of Huntington Beach
Capital Improvement Program FY 2022/23 through 2026/27
By Fiscal Year

	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total 5 Year CIP
NEIGHBORHOOD						
Zone 2 Curb Ramps	665,000	665,000	665,000	665,000	665,000	3,325,000
Zone 2 Residential Overlay	3,565,000	7,065,000	7,065,000	7,065,000	7,065,000	31,825,000
TOTAL	\$4,230,000	\$7,730,000	\$7,730,000	\$7,730,000	\$7,730,000	\$35,150,000
PARKS & BEACHES						
Huntington Bluffs Stabilization Project	400,000	1,000,000				1,400,000
Carr Park Improvements	355,000	3,550,000				3,905,000
Edison Park Reconfiguration	475,000					475,000
HCP Sports Complex LED Lighting Retrofit	430,000	518,018	399,683	333,270		1,680,970
Huntington Central Park Slater Playground Improvements	475,000					475,000
Marina Park Reconfiguration	440,000					440,000
Pattinson Park Playground/Picnic Area Improvements	625,000					625,000
TOTAL	\$3,200,000	\$5,068,018	\$399,683	\$333,270		\$9,000,970
SEWER						
PCH Restroom Sewer Lift Station	\$570,000	\$3,720,136				\$4,290,136
Edinger Sewer, Murdy Channel Parkside Lane	1,900,000					1,900,000
Sewer Lining	\$1,375,000	\$1,375,000	\$1,375,000	\$1,375,000	\$1,375,000	\$6,875,000
Humboldt Sewer Lift Station Reconstruction	\$400,000					\$400,000
Davenport Sewer Lift Station Reconstructions	\$4,000,000					\$4,000,000
TOTAL	\$8,245,000	\$5,095,136	\$1,375,000	\$1,375,000	\$1,375,000	\$17,465,136

City of Huntington Beach
Capital Improvement Program FY 2022/23 through 2026/27
By Fiscal Year

	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Total 5 Year CIP
STREETS & TRANSPORTATION						
Arterial Beautification	\$1,000,000					\$1,000,000
Downtown Revitalization Improvements	1,750,000					1,750,000
Arterial Rehabilitation	6,178,011	5,600,000	5,600,000	5,600,000	5,600,000	28,578,011
Downtown Street Lighting	650,000	650,000	650,000	650,000	600,000	3,200,000
Garfield and Gothard Avenues Fiber Optic	1,000,000					1,000,000
Central Library Fiber Optic Cable	107,000					107,000
Bella Terra Police Substation Fiber Optic Cable	25,000	82,000				107,000
Fire Station Signal - Heil Fire Station	290,000					290,000
Bridge Preventive Maintenance Program	500,000	1,000,000	500,000	1,000,000	500,000	3,500,000
TS Synchronization - Bolsa	20,000					20,000
Goldenwest Median Turf Replacement	175,000	125,000				300,000
Bridge Rehabilitation	\$3,780,000	\$3,314,000				\$7,094,000
Citywide Mobility and Corridor Improvements	\$2,000,000					\$2,000,000
TOTAL	\$17,475,011	\$10,771,000	\$6,750,000	\$7,250,000	\$6,700,000	\$48,946,011
WATER						
Water Well No. 9 Roof Redesign Project	\$468,000					\$468,000
Water Well No. 4 Facility Upgrades	\$1,500,000					\$1,500,000
Water Main Replacement Projects	1,250,000	1,550,000	1,550,000	1,550,000	1,550,000	7,450,000
Water Production Building Rehabilitation	82,500	310,000	435,000			827,500
TOTAL	\$3,300,500	\$1,860,000	\$1,985,000	\$1,550,000	\$1,550,000	\$10,245,500
TOTAL	\$59,680,511	\$42,079,154	\$22,279,683	\$19,278,270	\$17,355,000	\$160,672,617

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Heil Avenue Storm Water Pump Station

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION:

Remove and reconstruct the existing Heil Avenue Storm Water Pump Station and increase capacity of the existing channel under Heil Avenue.

PROJECT NEED:

This project will increase capacity of storm water discharge in this area.

SOURCE DOCUMENT:

Storm Pump Station Maintenance Supervisor

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 200,000				
Construction	\$ 10,350,000				
Project Management	\$ 350,000				
Supplementals	\$ 100,000				
R/W					
Other					
TOTAL	\$ 11,000,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Infr Fund (314)	\$ 2,401,050				
Haz Mit (1222)	\$ 6,598,950				
Drainage Fund (211)	\$ 2,000,000				
TOTAL	\$ 11,000,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

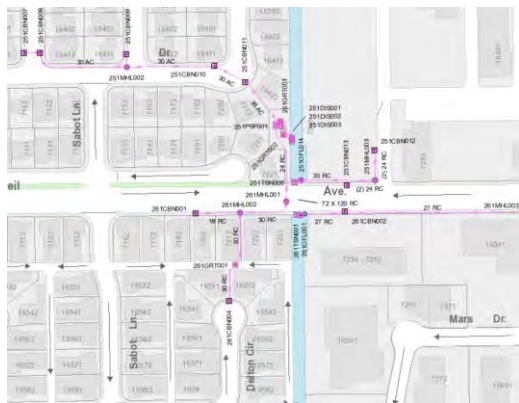
This project received a \$6,500,000 FEMA Grant.

TOTAL PROJECT COST: \$ 11,000,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Drainage

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Repairs to Channel C6 SC1

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION:

Evaluate the extent of the channel damage and determine the most cost effective strategy to repair this channel.

PROJECT NEED:

Several sections of the City owned channel C6 SC1 are cracking and failing. This project will evaluate best strategies for repair of this critical facility.

SOURCE DOCUMENT:

Flood Channel Maintenance Supervisor

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 100,000				
Construction					
Project Management	\$ 20,000				
Supplementals					
R/W					
Other					
TOTAL	\$ 120,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Drainage Fund (211)	\$ 120,000				
TOTAL	\$ 120,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 120,000

PROJECT TYPE: Rehabilitation

CATEGORY: Drainage

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH **CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

PROJECT TITLE: Storm Drain Pump Station
Building Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Chris Cassotta

PROJECT DESCRIPTION: General Building rehabilitation including roof and fascia replacement, minor structural and other associated building maintenance improvements.

PROJECT NEED: The City's 15 storm drain pump station buildings are over 50 years old and are in need of rehabilitation due to age and the marine environment to protect the equipment inside.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2025/26

Approved Requested

PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<i>Project Management</i>	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 575,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 575,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
TOTAL	\$ 575,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,775,000

PROJECT TYPE: Rehabilitation

CATEGORY: Drainage

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Storm Drain Pump Station
Forebay Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Chris Cassotta

PROJECT DESCRIPTION: Replace deteriorated trash racks and sump pumps as well as debris removal in the pump station forebays.

PROJECT NEED: The City's 15 storm drain pump stations are over 50 years old and are in need of rehabilitation due to age and the marine environment, in order to maintain operational effectiveness.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2025/26

PROJECT LOCATION



PROJECT COSTS	<i>Approved</i>		<i>Requested</i>		
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<i>Project Management</i>	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 575,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Drainage Fund (211)</i>	\$ 575,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
TOTAL	\$ 575,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,775,000

PROJECT TYPE: Rehabilitation

CATEGORY: Drainage

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Half Round Grates

PROJECT DESCRIPTION: Installation of grates in the openings in the half rounds at various locations throughout the city

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Mark Birchfield

PROJECT NEED: There are 384 locations throughout the City that need grates to capture trash before entering the drain. 36 have been completed to date.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2025/26

	<i>Approved</i>	<i>Requested</i>			
PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 250,000	\$ 275,000	\$ 250,000	\$ 250,000	\$ 250,000
<i>Project Management</i>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 275,000	\$ 300,000	\$ 275,000	\$ 275,000	\$ 275,000

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Drainage Fund (211)</i>	\$ 275,000	\$ 300,000	\$ 275,000	\$ 275,000	\$ 275,000
TOTAL	\$ 275,000	\$ 300,000	\$ 275,000	\$ 275,000	\$ 275,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,400,000

PROJECT TYPE: Rehabilitation

CATEGORY: Drainage

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: McCallen Storm Drain
 Trash Removal Project

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Jim Merid

PROJECT DESCRIPTION:

Construction and installation of a trash removal device in-line system (TrashTrap) on Delaware Street adjacent to McCallen Park. The device is an extra large fixed basket designed to remove trash/debris larger than 5mm in size.

PROJECT NEED:

The basis for this project is to be in compliance with the State's Trash Provisions which requires the City to implement trash removal devices to remove trash 5mm or greater from the storm drain system.

SOURCE DOCUMENT:

Trash Provisions regulation as adopted by the State Water Resources Control Board in 2017. Consultant cost estimate.

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 12,000				
<i>Construction</i>	\$ 763,000				
<i>Project Management</i>	\$ 35,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 810,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 310,000				
<i>Project X (1275)</i>	\$ 500,000				
TOTAL	\$ 810,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$1,200

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 810,000

PROJECT TYPE:

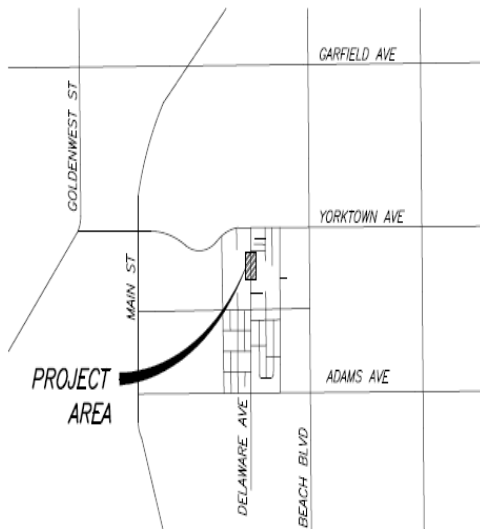
New

CATEGORY:

Drainage

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Joint Youth Training Center
for Fire and Police

FUNDING DEPARTMENT:

Fire

DEPT. PROJECT MGR:

Eric McCoy

PROJECT DESCRIPTION:

This funding would be allocated to build a new Joint Youth Training Center on the CNET training ground with new Fire Department and Police Department equipment to develop a two-track program that provides vocational and educational pathways for local students and underserved youth.

PROJECT NEED:

The new building would house the Police Department and Fire Department's two-track youth program equipment, education, and training.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 180,000				
<i>Construction</i>	\$ 1,640,000				
<i>Project Management</i>	\$ 180,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 2,000,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 2,000,000				
TOTAL	\$ 2,000,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 2,000,000

PROJECT TYPE: New Construction

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Children-Teen Conceptual Plan

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Ashley Wysocki

SCHEDULE:
Design Complete: FY 2022/23
Construction Complete: N/A

PROJECT DESCRIPTION: The Children's wing needs to be reconfigured, renovated, & modernized. It is outdated by current library standards and lacks flexible seating, areas for families to read together, as well as shelving modifications. This is a multi-year project, with Year 1 including funding for conceptual design.

PROJECT NEED: No changes have been made to the Children's wing of the library since 1995. A teen space is needed to accommodate our very active teen population, including seating for study or collaboration and technology improvements.

SOURCE DOCUMENT: Library Services Facilities Master Plan (pending completion by Noll and Tam Architects)

STRATEGIC PLAN GOAL: Infrastructure & Parks

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 350,000	\$ 250,000			
<i>Construction</i>		\$ 1,200,000			
<i>Project Management</i>		\$ 75,000			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 350,000	\$ 1,525,000			

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Library Impact Fee (229)</i>	\$ 350,000	\$ 1,525,000			
TOTAL	\$ 350,000	\$ 1,525,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Community & Library Services Operating Budget.

TOTAL PROJECT COST: \$ 1,875,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Oak View Community Center Rehabilitation

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Ashley Wysocki

SCHEDULE:

Design Complete:

Construction Complete:

PROJECT DESCRIPTION:

The complete project includes the demolition and reconstruction of the Family Resources Center, rehabilitation of the gym, path & lighting improvements, as well as expansion of the Oak View Branch Library. The prior year amount is for community input, conceptual design, as well as plans and specs.

PROJECT NEED:

Expansion & rehabilitation of the community center & branch library are needed in order to better serve the community. The Council-approved HB Recovery funding will be allocated to the next steps in the design/construction phase.

SOURCE DOCUMENT:

Development Impact Fee and Nexus Report - April 27, 2012

STRATEGIC PLAN GOAL:

Infrastructure & Parks

Approved

Requested

PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 900,000				
<i>Construction</i>		\$ 2,000,000	\$ 6,250,000	\$ 3,000,000	
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 900,000	\$ 2,000,000	\$ 6,250,000	\$ 3,000,000	

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 900,000	\$ 2,000,000			
<i>Unfunded</i>			\$ 6,250,000	\$ 3,000,000	
TOTAL	\$ 900,000	\$ 2,000,000	\$ 6,250,000	\$ 3,000,000	

MAINTENANCE COST IMPACT:

Additional annual cost:

\$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST:

\$ 12,150,000

PROJECT TYPE:

New & Rehabilitation

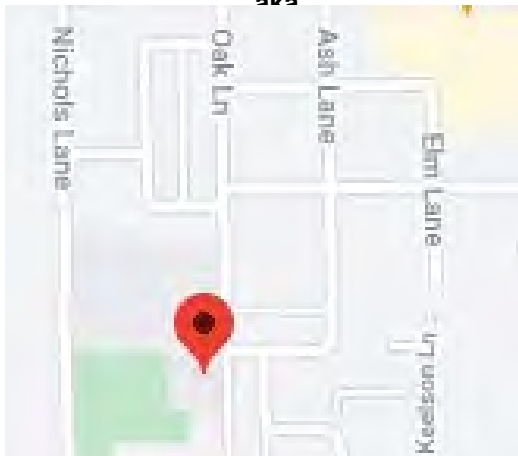
CATEGORY:

Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Civic Center UST Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Cody Jahn

PROJECT DESCRIPTION: Design was completed in FY 21-22. Construction phase includes removal of existing Underground Storage Tank, installation of new double wall tank, and associated infrastructure and technology. Replace obsolete dispenser. Upgrade canopy for vehicle clearance and weather protection.

PROJECT NEED: AQMD and California Water Resources Board compliance necessitates the replacement of existing aging, obsolete fuel infrastructure serving the Police Department at the Civic Center by 2025.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2022/23

PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 75,000				
<i>Construction</i>		\$ 1,000,000			
<i>Project Management</i>		\$ 160,000			
<i>Supplementals</i>		\$ 50,000			
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 75,000	\$ 1,210,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 75,000	\$ 1,210,000			
TOTAL	\$ 75,000	\$ 1,210,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,285,000

PROJECT TYPE:

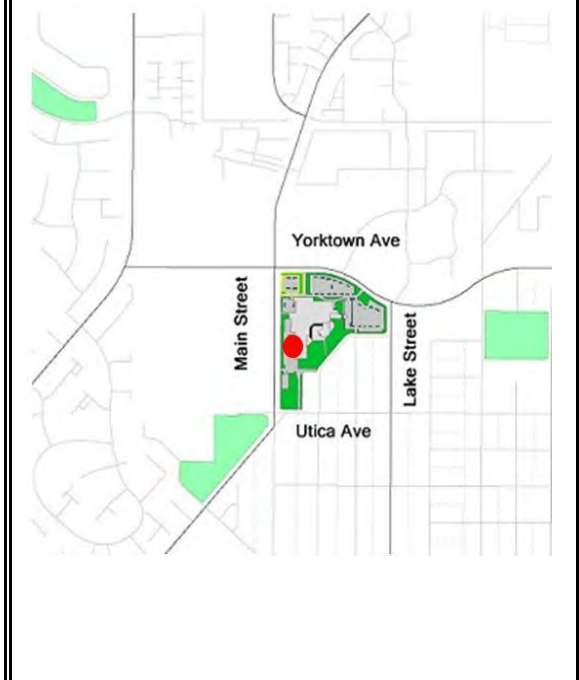
New

CATEGORY:

Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Civic Center Generator and Main Switchgear Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Kevin Dupras

PROJECT DESCRIPTION:

Replace the two existing Civic Center generators with a modern diesel driven generator capable of providing power to the required Civic Center circuits in the event of a power failure. Also, replace the outdated switchgear equipment with modern technology equipment.

PROJECT NEED:

The current generators are undersized, out of compliance with fire code and do not have the capacity to supply power to the building fire sprinkler pump. Generator and switchgear are also 45+ years old, parts no longer available.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 30,000				
<i>Construction</i>	\$ 1,250,000				
<i>Project Management</i>	\$ 100,000				
<i>Supplementals</i>	\$ 55,000				
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,435,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 1,435,000				
TOTAL	\$ 1,435,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,435,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Roof Replacement City Yard Building "A"

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Kevin Dupras

PROJECT DESCRIPTION: Roof replacement needed at the City Yard, Building "A" due to overall poor condition and multiple leaks.

PROJECT NEED: Roof is leaking and in poor condition.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 130,000				
<i>Project Management</i>	\$ 25,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 155,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 155,000				
TOTAL	\$ 155,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 155,000

PROJECT TYPE: New Construction

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: PD Heliport Hangar

FUNDING DEPARTMENT:

Police

DEPT. PROJECT MGR:

Capt. Bo Svendsbo

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT DESCRIPTION:

Interior improvements including remodeling maintenance office, kitchen, recreation area, restrooms, locker room and pilot lounge. Exterior improvements include roof improvements and skylight replacement.

PROJECT NEED:

Current hangar is in need of refurbishment and additional maintenance.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Fiscal Sustainability, Public Safety and other

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 200,000				
Construction		\$ 1,200,000			
Project Management		\$ 40,000			
Supplementals					
R/W					
Other					
TOTAL	\$ 200,000	\$ 1,240,000			

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Infr Fund (314)	\$ 200,000	\$ 1,240,000			
TOTAL	\$ 200,000	\$ 1,240,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 1,440,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: PD Communication Center
Remodel

FUNDING DEPARTMENT:

Police

DEPT. PROJECT MGR:

Capt. Bo Svendsbo

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT DESCRIPTION:

Renovate the current Watch Commander's area to facilitate moving the Communications Bureau to increase the space for the dispatch center to accommodate 21st century policing. Relocate the Watch Commander's office within the Police Department. This includes electrical and HVAC.

PROJECT NEED:

The police department completed in 1974, needs infrastructure upgrades due to age. The dispatch center is too small to accommodate the current employees.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Fiscal Sustainability, Public Safety and other

Approved Requested

PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 65,000	\$ 87,000			
<i>Construction</i>	\$ 650,000	\$ 813,000			
<i>Project Management</i>	\$ 65,000	\$ 147,000			
<i>Supplementals</i>		\$ 120,000			
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 780,000	\$ 1,167,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 780,000	\$ 1,167,000			
TOTAL	\$ 780,000	\$ 1,167,000			

MAINTENANCE COST IMPACT:

Additional annual cost:

\$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 1,947,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: PD Traffic Office Remodel

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Capt. Bo Svendsbo

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT DESCRIPTION:

Renovate and refurbish the Traffic Bureau interior of the Police Department. This includes electrical and HVAC. Complete redesign of interior walls and workspace to accommodate 21st century policing.

PROJECT NEED:

The police department completed in 1974, needs infrastructure upgrades due to age. The traffic department consists of old modular walls that are not configured to accommodate the current employee and workflow.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Fiscal Sustainability, Public Safety and other

Approved Requested

PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	\$ 15,000	\$ 70,000			
Construction	\$ 150,000	\$ 300,000			
Project Management	\$ 15,000	\$ 5,000			
Supplementals		\$ 40,000			
R/W					
Other					
TOTAL	\$ 180,000	\$ 415,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Police Fac. Dev. Impact (227)	\$ 180,000	\$ 415,000			
TOTAL	\$ 180,000	\$ 415,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 595,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Police Women's Locker Room

FUNDING DEPARTMENT:

Police
DEPT. PROJECT MGR:
 Capt. Bo Svendsbo

SCHEDULE:

Design Complete: FY 2022/23
Construction Complete: FY 2023/24

PROJECT DESCRIPTION: Remodel and expand women's locker room, add showers and additional lockers.

PROJECT NEED: Women's Locker Room is in need of expansion to add additional lockers/larger lockers and expansion of shower space.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Fiscal Sustainability, Public Safety and other

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 130,000				
<i>Construction</i>		\$ 1,300,000			
<i>Project Management</i>	\$ 15,000	\$ 200,000			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 145,000	\$ 1,500,000			

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 145,000	\$ 1,500,000			
TOTAL	\$ 145,000	\$ 1,500,000			

MAINTENANCE COST IMPACT:
Additional annual cost: \$0
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,645,000

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT TYPE: New & Rehabilitation
CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Replace R22 Air Conditioning Equipment

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

SCHEDULE:

Design Complete: N/A

Construction Complete: FY 2025/26

PROJECT DESCRIPTION: Multi-year project to replace all existing Air Conditioning equipment containing R22 refrigerant at various city facility locations

PROJECT NEED: Federal regulation prohibits the manufacture and import of R22 refrigerant effective 1/1/2020. Equipment containing R22 is now obsolete and retrofit to a new refrigerant is cost prohibitive. R22 is increasingly scarce and expensive.

SOURCE DOCUMENT: EPA.gov Phase Out of Ozone Depleting Substances

STRATEGIC PLAN GOAL: Infrastructure & Parks

	Approved	Requested			
PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental					
Construction	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Project Management		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Supplementals					
R/W					
Other					
TOTAL	\$ 150,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Infr Fund (314)	\$ 150,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000
TOTAL	\$ 150,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 810,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: World Skate Park
Development Planning

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Sean Crumby

PROJECT DESCRIPTION: To facilitate City Skate Park planning efforts, including the possibility of bringing Olympics LA 2028 action sports to HB (for skateboarding, surfing, and BMX), this project would ascertain the feasibility of developing local Olympic-quality recreational facilities.
PROJECT NEED: Olympics LA 2028

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Fiscal Sustainability, Public Safety and other

SCHEDULE:

Design Complete: On-going/Varies

Construction Complete: N/A

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 750,000				
<i>Construction</i>					
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 750,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 750,000				
TOTAL	\$ 750,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 750,000

PROJECT TYPE: New

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Oil Production
Abandonment

FUNDING DEPARTMENT:

Fire

DEPT. PROJECT MGR:

Janice Van Mullem

PROJECT DESCRIPTION: This project includes the abandonment of Civic Center oil wells. Phases of this project include abandonment of Civic Center #1, #2, #3 and the pipeline from Civic Center to the Miley Keck Tank Farm located at 19081 Huntington St, and all work required to return MKTF lease back to owner.

PROJECT NEED: This is a continuation to abandon the 2nd and 3rd oil wells. In order to allow for better pricing (spread out risk and allow for efficiency with expensive tools/equipment), this CIP may include multiple wells in one FY.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: On-going/Varies

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 20,000				
<i>Construction</i>	\$ 230,000	\$ 250,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 250,000	\$ 250,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 250,000	\$ 250,000			
TOTAL	\$ 250,000	\$ 250,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 500,000

PROJECT TYPE:

New

CATEGORY:

Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Admin Services Office
 Space Planning

FUNDING DEPARTMENT:
 Information Services
DEPT. PROJECT MGR:
 John Dankha

SCHEDULE:
Design Complete: FY 2022/23
Construction Complete: FY 2022/23

PROJECT DESCRIPTION: Project will better utilize the office space at the City Hall Administration Services (IS/HR) Department. Improvements include cubicle conversions and rearrangements, conference room expansion, and ceiling tile and light fixture repairs.

PROJECT NEED: This project is needed to make better use of the office space in the Administration Services Department and upgrade outdated improvements.

SOURCE DOCUMENT: Consultant proposal.

STRATEGIC PLAN GOAL: Infrastructure & Parks

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 63,000				
<i>Construction</i>					
<i>Project Management</i>	\$ 10,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 73,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 73,000				
TOTAL	\$ 73,000				

MAINTENANCE COST IMPACT:
Additional annual cost: \$0
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 73,000

PROJECT TYPE: Rehabilitation
CATEGORY: Facilities

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: City Hall 4th Floor Office Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

TBD

PROJECT DESCRIPTION:

The City Manager's office on the fourth floor has a new Public Information Officer, a Deputy Dir. of Homelessness & Behavioral Health Services and a new Administrative Assistant. A space planning study is needed to plan for tenant improvements to house new staff.
PROJECT NEED: Project need is due to provide more room for new staff within the City Manager's office at City Hall.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: N/A

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 75,000				
<i>Construction</i>					
<i>Project Management</i>	\$ 10,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 85,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 85,000				
TOTAL	\$ 85,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 85,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Zone 2 Curb Ramps

PROJECT DESCRIPTION: Installation of curb access ramps in conjunction with maintenance improvements within Maintenance Zone 2.

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Joseph Fuentes

PROJECT NEED:

Curb access ramps are required when adjacent streets are altered or rehabilitated.

SOURCE DOCUMENT:

2020 Pavement Management Plan

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
<i>Project Management</i>	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 665,000	\$ 665,000	\$ 665,000	\$ 665,000	\$ 665,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Measure M (213)</i>	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
<i>Infr Fund (314)</i>	\$ 365,000	\$ 365,000	\$ 365,000	\$ 365,000	\$ 365,000
TOTAL	\$ 665,000	\$ 665,000	\$ 665,000	\$ 665,000	\$ 665,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 3,325,000

PROJECT TYPE:

New

CATEGORY:

Neighborhood

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Zone 2 Residential Overlay

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Joseph Fuentes

PROJECT DESCRIPTION: Rehabilitation of residential streets with asphalt overlay within Maintenance Zone 2.

PROJECT NEED: Extend the useful life and improve the appearance and function of residential streets.

SOURCE DOCUMENT: 2020 Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 3,500,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000
<i>Project Management</i>	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 3,565,000	\$ 7,065,000	\$ 7,065,000	\$ 7,065,000	\$ 7,065,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Gas Tax (207)</i>	\$ 2,400,000	\$ 2,865,000	\$ 2,365,000	\$ 1,965,000	\$ 1,965,000
<i>Measure M (213)</i>	\$ 915,000				
<i>Sewer Service Fund (511)</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
<i>Water Fund (506)</i>	\$ 150,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
<i>Infr Fund (314)</i>		\$ 4,000,000	\$ 4,500,000	\$ 5,000,000	\$ 5,000,000
TOTAL	\$ 3,565,000	\$ 7,065,000	\$ 7,065,000	\$ 7,065,000	\$ 7,065,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 31,825,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Huntington Bluffs Stabilization Project

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Chris Tanio

PROJECT DESCRIPTION: Phase 1 is for Design/Studies to obtain approval from CA Coastal Commission to stabilize two localized areas along the Bluffs. Phase 2 would be for construction.

PROJECT NEED: The bluffs continue to erode and will eventually jeopardize existing pathways and parking lots.

SOURCE DOCUMENT: Moffatt & Nichol Coastal Engineering Feasibility Study (2018)

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 400,000				
<i>Construction</i>		\$ 400,000	\$ 1,000,000		
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 400,000	\$ 400,000	\$ 1,000,000		

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 400,000	\$ 400,000	\$ 1,000,000		
TOTAL	\$ 400,000	\$ 400,000	\$ 1,000,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

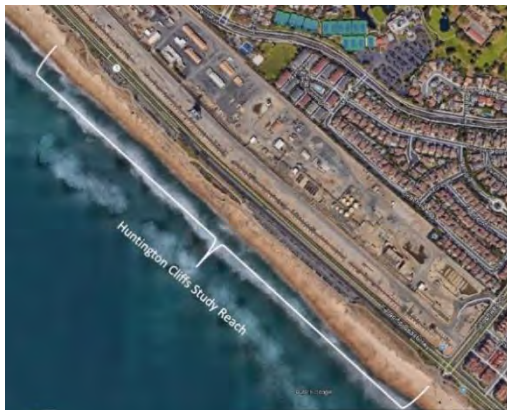
TOTAL PROJECT COST: \$ 1,800,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Carr Park Improvements

PROJECT DESCRIPTION: Preparation of plans, specifications and construction documents for needed improvements that include addressing ADA compliance needs, fishing pond infrastructure and new themed playground equipment.

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Ashley Wysocki

PROJECT NEED: The park was constructed in 1972 and the playground equipment is over 23 years old and in need of replacement. Environmental enhancements to the pond are needed by diverting the drainage from the storm drain to sewer.

SOURCE DOCUMENT: City Council approved project on September 3, 2019.

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23
Construction Complete: FY 2023/24

PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 100,000	\$ 325,000			
<i>Construction</i>			\$ 3,250,000		
<i>Project Management</i>		\$ 30,000	\$ 300,000		
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 100,000	\$ 355,000	\$ 3,550,000		

PROJECT LOCATION



FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Park Dev. Impact (228)</i>	\$ 100,000				
<i>Infr Fund (314)</i>		\$ 355,000			
<i>Unfunded</i>			\$ 3,550,000		
TOTAL	\$ 100,000	\$ 355,000	\$ 3,550,000		

MAINTENANCE COST IMPACT:
Additional annual cost: \$0
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 4,005,000

COMMENTS ON GRANTS / OTHER FUNDS:
HB Recovery funds

PROJECT TYPE: New & Rehabilitation
CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Edison Park Reconfiguration

FUNDING DEPARTMENT: Community & Library Services
DEPT. PROJECT MGR: Ashley Wysocki

PROJECT DESCRIPTION: The full project includes the reconfiguration of Edison Park to include relocation of tot lots, a pump track, enlarged skate spot, walkways, dual use tennis and pickle ball courts, as well as parking & hardscape improvements to mitigate settlement issues. The FY 22/23 request is for construction docs.

PROJECT NEED: Improvements are needed to address land settlement issues impacting park amenities and to meet current recreational needs of the community. The FY 22/23 estimate is based on standardized costs.

SOURCE DOCUMENT: City Council approved the Edison Park Reconfiguration Master Plan November 16, 2021.

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:
Design Complete: FY 2022/23
Construction Complete: FY 2022/23

	Approved	Requested			
PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 300,000	\$ 475,000			
<i>Construction</i>					
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 300,000	\$ 475,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Park Dev. Impact (228)</i>	\$ 300,000	\$ 475,000			
TOTAL	\$ 300,000	\$ 475,000			

MAINTENANCE COST IMPACT:
Additional annual cost: \$0
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 775,000

PROJECT TYPE: New & Rehabilitation
CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: HCP Sports Complex LED Lighting Retrofit

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Bob Stachelski

PROJECT DESCRIPTION:

Year 2 of a five-year plan to replace existing lighting at HCP Sports Complex with new LED fixtures. Year 1 included Fields 1 & 2, Year 2 is to include Fields 3 & 4; Year 3 will include Fields 5 & 7; Year 4 to include Fields 6 & 8; Year 5 to include the batting cage area and artificial turf fields.

PROJECT NEED:

Existing ballasts are rusting due to the marine environment. LED lighting will reduce energy & maintenance costs, as well as reduce spill light & glare. Warranty program includes materials & onsite labor over a 25-year period.

SOURCE DOCUMENT:

Vendor Estimate.

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete:

N/A

Construction Complete:

FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 430,000	\$ 450,450	\$ 347,550	\$ 289,800	
<i>Project Management</i>		\$ 67,568	\$ 52,133	\$ 43,470	
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 430,000	\$ 518,018	\$ 399,683	\$ 333,270	

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>		\$ 518,018	\$ 399,683	\$ 333,270	
<i>Energy Efficiency (807)</i>	\$ 430,000				
TOTAL	\$ 430,000	\$ 518,018	\$ 399,683	\$ 333,270	

MAINTENANCE COST IMPACT:

Additional annual cost:

\$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 1,680,970

PROJECT TYPE: New & Rehabilitation

CATEGORY: Parks & Beaches

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Huntington Central Park
Slater Playground

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Ashley Wysocki

PROJECT DESCRIPTION: Replacement of existing playground equipment with all new units and safety surfacing throughout the playground area.

PROJECT NEED: Existing playground equipment was installed in 1998. New units are needed to maintain current accessibility and safety standards

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:
Design Complete: FY 2022/23
Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 475,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 475,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Park Dev. Impact (228)</i>	\$ 475,000				
TOTAL	\$ 475,000				

MAINTENANCE COST IMPACT:
Additional annual cost: \$0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 475,000

PROJECT TYPE: New & Rehabilitation
CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Marina Park
Reconfiguration

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Ashley Wysocki

SCHEDULE:
Design Complete: FY 2022/23
Construction Complete: FY 2023/24

PROJECT DESCRIPTION: Preparation of plans & specifications for reconfiguration of the park based upon the approved conceptual master plan. Improvements and reconfiguration of park amenities are needed to stay current with the recreational needs of the public.

PROJECT NEED: Marina Park was developed in 1979. The 1,200 sq. ft. Helen Murphy Library Branch contained within the park has been open since Feb. 1967.

SOURCE DOCUMENT: 2016 Parks & Recreation Master Plan

STRATEGIC PLAN GOAL: Infrastructure & Parks

	<i>Approved</i>	<i>Requested</i>			
PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 35,000	\$ 400,000			
<i>Construction</i>					
<i>Project Management</i>		\$ 40,000			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 35,000	\$ 440,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Park Dev. Impact (228)</i>	\$ 35,000	\$ 440,000			
TOTAL	\$ 35,000	\$ 440,000			

MAINTENANCE COST IMPACT:
Additional annual cost: \$0
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 475,000

PROJECT TYPE: New & Rehabilitation
CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Pattinson Park
 Playground/Picnic Area

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Ashley Wysocki

PROJECT DESCRIPTION: Installation of new custom play units for ages 2-5 and 5-12 years and as needed refurbishing of ADA compliant rubberized safety surfacing, as well as rehabilitation of the picnic area.

PROJECT NEED: Playground equipment is over 20 years old. The units are in significant disrepair and beyond retrofitting of parts to address the current condition. Complete replacement of play units are needed.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 625,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 625,000				

PROJECT LOCATION



FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 625,000				
TOTAL	\$ 625,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 625,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Parks & Beaches

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: PCH Restroom Sewer Lift Station

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Chris Tanio

PROJECT DESCRIPTION:

Construct a gravity sewer main between four public restrooms along the lower beach path on PCH between 9th St. and 22nd St. The proposed gravity sewer will then connect to the existing City sewer line via a sewer lift station at the alley between PCH and Walnut Ave.

PROJECT NEED:

The City has 4 public restrooms on a septic tank system that are pumped twice a week. Replacing with a gravity sewer system will provide an enhanced sewer infrastructure.

SOURCE DOCUMENT:

Consultant Estimate

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 520,000				
<i>Construction</i>		\$ 3,381,942			
<i>Project Management</i>	\$ 50,000	\$ 338,194			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 570,000	\$ 3,720,136			

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Sewer Service Fund (511)</i>	\$ 570,000	\$ 3,720,136			
TOTAL	\$ 570,000	\$ 3,720,136			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 4,290,136

PROJECT TYPE: New

CATEGORY: Sewer

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Edinger Sewer, Murdy Channel Parkside Lane

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION: Construct 12-inch VCP Sewer from Murdy Channel to 400 Feet East of Parkside Lane.

PROJECT NEED: The existing 8" sewer lacks capacity to serve existing and proposed development along Edinger Avenue.

SOURCE DOCUMENT: Proposed development sewer studies.

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 150,000				
<i>Construction</i>	\$ 1,500,000				
<i>Project Management</i>	\$ 150,000				
<i>Supplementals</i>	\$ 100,000				
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,900,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Sewer Service Fund (511)</i>	\$ 1,900,000				
TOTAL	\$ 1,900,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

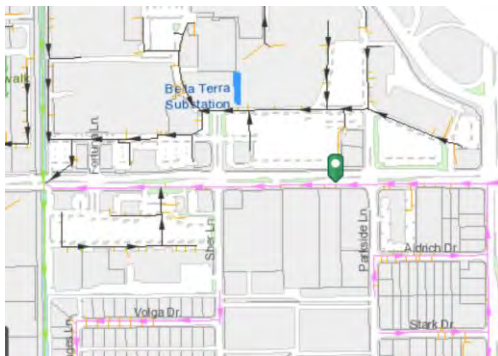
TOTAL PROJECT COST: \$ 1,900,000

PROJECT TYPE: New

CATEGORY: Sewer

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Sewer Lining

PROJECT DESCRIPTION: This program will line various sewer mains throughout the City as identified through closed circuit television (CCTV) inspection.

PROJECT NEED: This project will extend the life of existing sewer pipe lines.

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: On-going/Varies

Construction Complete: On-going/Varies

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
<i>Project Management</i>	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Sewer Service Fund (511)</i>	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000
TOTAL	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 6,875,000

PROJECT TYPE: Rehabilitation

CATEGORY: Sewer

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Humboldt Sewer Lift Station Reconstruction

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION: This project will rebuild the City's Humboldt Sewer Lift Station.

PROJECT NEED: This project will rebuild the Humboldt Lift Station which is over 50 years old.

SOURCE DOCUMENT: 2003 Sewer Master Plan

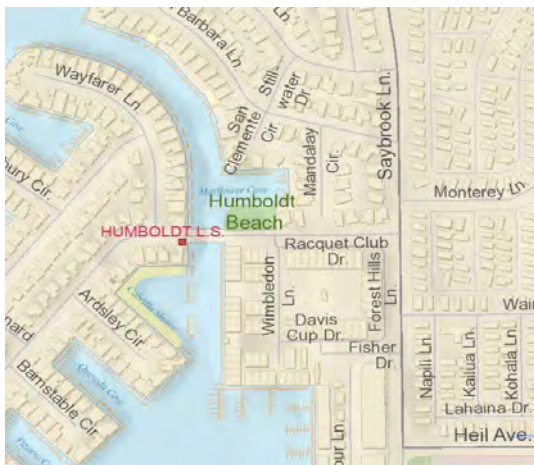
STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2022/23

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	\$ 320,000				
Construction	\$ 3,670,000				
Project Management		\$ 300,000			
Supplementals		\$ 100,000			
R/W					
Other					
TOTAL	\$ 3,990,000	\$ 400,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Sewer Service Fund (511)	\$ 3,290,000	\$ 400,000			
Sewer Development Fee (210)	\$ 700,000				
TOTAL	\$ 3,990,000	\$ 400,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 4,390,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Sewer

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Davenport Sewer Lift Station Reconstructions

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2022/23

PROJECT DESCRIPTION: This project will rebuild the City's Davenport Sewer Lift Station.

PROJECT NEED: This project will rebuild the Davenport Lift Station which is over 50 years old.

SOURCE DOCUMENT: 2003 Sewer Master Plan

STRATEGIC PLAN GOAL: Infrastructure & Parks

	Approved	Requested			
PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	\$ 357,916				
Construction		\$ 3,600,000			
Project Management		\$ 300,000			
Supplementals		\$ 100,000			
R/W					
Other					
TOTAL	\$ 357,916	\$ 4,000,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Sewer Service Fund (511)	\$ 357,916	\$ 4,000,000			
TOTAL	\$ 357,916	\$ 4,000,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

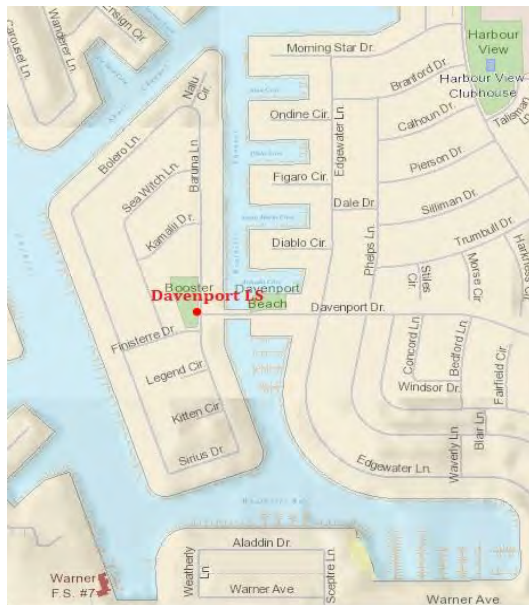
COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: \$ 4,357,916

PROJECT TYPE: New & Rehabilitation

CATEGORY: Sewer

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Beautification

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Joseph Fuentes

PROJECT DESCRIPTION: Project will provide for installing medians and landscaping along arterial street corridors.

PROJECT NEED: Project is needed to enhance the City's urban forest and overall beautification of the urban environment.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 1,000,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,000,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 1,000,000				
TOTAL	\$ 1,000,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,000,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Streets

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Downtown Revitalization Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

TBD

PROJECT DESCRIPTION: Project will reconfigure the broader downtown resort district, including enhancements to Main St.

PROJECT NEED: This project will enhance connectivity, revitalize businesses, and provide for increased activities for downtown visitors.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 1,750,000				
<i>Construction</i>					
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,750,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 1,750,000				
TOTAL	\$ 1,750,000				

PROJECT LOCATION



MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,750,000

PROJECT TYPE: New

CATEGORY: Streets

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Rehabilitation

PROJECT DESCRIPTION: Streets include Bolsa (Graham - Edwards), Brookhurst (Indianapolis - Bushard), Edinger (Goldenwest - Gothard), Garfield (Ward - City Limits), Hamilton (Newland - Magnolia), and Heil (Goldenwest-Gothard) as budget allows.

PROJECT NEED: Required to meet the goals of the Pavement Management Plan.

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Joseph Fuentes

SOURCE DOCUMENT: 2020 Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 5,978,011	\$ 5,400,000	\$ 5,400,000	\$ 5,400,000	\$ 5,400,000
<i>Project Management</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<i>Supplementals</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 6,178,011	\$ 5,600,000	\$ 5,600,000	\$ 5,600,000	\$ 5,600,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Measure M (213)</i>	\$ 1,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
<i>CRRSAA (1273)</i>	\$ 578,011				
<i>RMRA (1247)</i>	\$ 4,600,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
TOTAL	\$ 6,178,011	\$ 5,600,000	\$ 5,600,000	\$ 5,600,000	\$ 5,600,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 28,578,011

PROJECT TYPE: Rehabilitation

CATEGORY: Streets

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Downtown Street Lighting

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION:

Replace high voltage street lighting circuits in the downtown area. This multiyear undertaking will address approximately 7 blocks each year (design and construction in successive FY). The FY 22/23 design is along Orange (11th to 18th) and 12th (PCH to Orange). Construction will be along Palm. The current circuits are severely deteriorated and operate at a very high voltage which is not fully supported by Southern California Edison.

PROJECT NEED:

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
<i>Construction</i>	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
<i>Project Management</i>	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<i>Supplementals</i>	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 600,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Prop 42 (219)</i>		\$ 650,000	\$ 650,000	\$ 650,000	\$ 600,000
<i>Energy Efficiency (807)</i>	\$ 650,000				
TOTAL	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 600,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 3,200,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Garfield and Gothard
Avenues Fiber Optic

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: As part of the Broadband Infrastructure Improvements, this project will install fiber optic conduit and cable along Garfield Ave between Huntington St and Newland St and along Gothard St between Edinger Ave and Warner Ave.

PROJECT NEED: This is needed to improve connectivity between City Hall and other City facilities and traffic signals to the north. This segment improves redundancy which will maintain communications in case of a single break in the fiber optic cable.

SOURCE DOCUMENT: Traffic Signal System Master Plan

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 160,000				
<i>Construction</i>		\$ 900,000			
<i>Project Management</i>		\$ 90,000			
<i>Supplementals</i>		\$ 10,000			
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 160,000	\$ 1,000,000			

PROJECT LOCATION



FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 160,000	\$ 1,000,000			
TOTAL	\$ 160,000	\$ 1,000,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$2,000

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 1,160,000

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

PROJECT TYPE: New

CATEGORY: Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Central Library Fiber Optic Cable

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION:

Install fiber optic conduit and cable from the intersection of Goldenwest Street and the Library/Senior Center driveway to the Central Library. The project provides improved communications between the library and City Hall with a direct fiber optic connection.

PROJECT NEED:

This project will provide reliable communication between the Central Library and City Hall

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 25,000				
<i>Construction</i>	\$ 70,000				
<i>Project Management</i>	\$ 10,000				
<i>Supplementals</i>	\$ 2,000				
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 107,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>PEG Fund (243)</i>	\$ 107,000				
TOTAL	\$ 107,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$500

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 107,000

PROJECT TYPE:

New

CATEGORY:

Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Fire Station Signal - Heil
Fire Station

PROJECT DESCRIPTION: Install new fire station traffic signal at Heil Avenue Fire Station on Heil Avenue between Graham Street and Springdale Street

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT NEED:

Improve safety by installing a fire signal which will enable the Fire Department to stop traffic on Heil Avenue while egressing the fire station.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

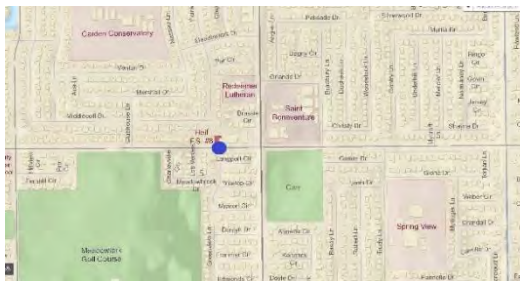
Construction Complete: FY 2022/23

Approved

Requested

PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 35,000				
<i>Construction</i>		\$ 250,000			
<i>Project Management</i>		\$ 30,000			
<i>Supplementals</i>		\$ 10,000			
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 35,000	\$ 290,000			

PROJECT LOCATION



FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 30,000				
<i>Traffic Impact Fee (206)</i>	\$ 5,000	\$ 290,000			
TOTAL	\$ 35,000	\$ 290,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$1,000

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 325,000

PROJECT TYPE:

New

CATEGORY:

Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bella Terra Police Substation Fiber Optic

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Install fiber optic conduit and cable from the intersection of Edinger Avenue and Sher Lane to the Police Substation located at Bella Terra. The project provides improved communications between the substation and City Hall with a direct fiber optic connection.

PROJECT NEED: This project will provide reliable communication between the Bella Terra Police Substation and City Hall

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 25,000				
<i>Construction</i>		\$ 70,000			
<i>Project Management</i>		\$ 10,000			
<i>Supplementals</i>		\$ 2,000			
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 25,000	\$ 82,000			

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>PEG Fund (243)</i>	\$ 25,000	\$ 82,000			
TOTAL	\$ 25,000	\$ 82,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$500

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

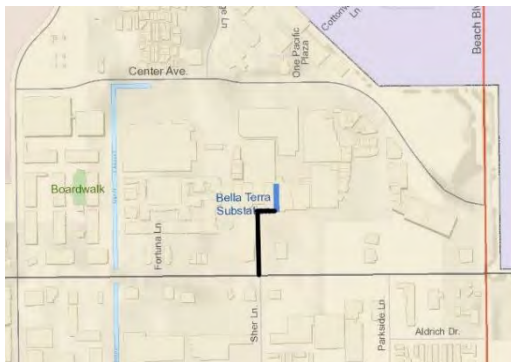
TOTAL PROJECT COST: \$ 107,000

PROJECT TYPE: New

CATEGORY: Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bridge Preventive Maintenance Program

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Jonathan Claudio

PROJECT DESCRIPTION: Program will correct minor structural defects, repair deficiencies, and extend the service life of existing bridges.

PROJECT NEED: The City has 37 bridges that are in need of preventive maintenance due to their age, weathering, and vehicular use.

SOURCE DOCUMENT: 2007 Highway Bridge Preventive Maintenance Plan and Consultant Estimate

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2026/27

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 500,000		\$ 500,000		\$ 500,000
Construction		\$ 1,000,000		\$ 1,000,000	
Project Management					
Supplementals					
R/W					
Other					
TOTAL	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ 1,000,000	\$ 500,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Prop 42 (219)	\$ 500,000				
Infr Fund (314)		\$ 1,000,000	\$ 500,000	\$ 1,000,000	\$ 500,000
TOTAL	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ 1,000,000	\$ 500,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 3,500,000

PROJECT TYPE: Rehabilitation

CATEGORY: Transportation

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: TS Synchronization - Bolsa

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION:

Provide operational and infrastructure improvements along Bolsa Avenue from Bolsa Chica Street to Edwards Street. This is a multijurisdictional project including Caltrans and the cities of Westminster, Santa Ana and Tustin. Work within HB includes signal timing, new controllers and battery back-up.

PROJECT NEED:

Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays.

SOURCE DOCUMENT:

Traffic Signal System Master Plan

STRATEGIC PLAN GOAL:

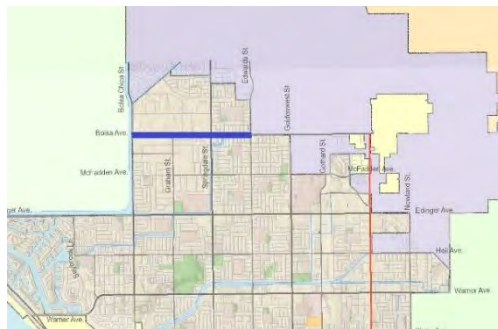
Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2021/22

Construction Complete: FY 2022/23

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Design/Environmental	\$ 4,000				
Construction	\$ 42,000	\$ 20,000			
Project Management	\$ 4,000				
Supplementals					
R/W					
Other					
TOTAL	\$ 50,000	\$ 20,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Prop 42 (219)		\$ 20,000			
AQMD (201)	\$ 50,000				
TOTAL	\$ 50,000	\$ 20,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

OCTA is managing the grant and the schedule and is contributing approximately \$185,000 (HB segment only)

TOTAL PROJECT COST: \$ 70,000

PROJECT TYPE:

New

CATEGORY:

Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Goldenwest Median Turf Replacement

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Denny Bacon

PROJECT DESCRIPTION:

This project will replace existing, non-functional turf in the medians along Goldenwest Street, from Yorktown Avenue to Pacific Coast Highway, with water efficient, California native, drought tolerant landscaping.

PROJECT NEED:

In October 2021, Governor Newsom issued a Statewide Drought Proclamation, followed by emergency water use regulations in January 2022. The new regulations prohibit irrigation of turf on public medians.

SOURCE DOCUMENT:

N/A

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 50,000				
<i>Construction</i>	\$ 100,000	\$ 100,000			
<i>Project Management</i>	\$ 25,000	\$ 25,000			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 175,000	\$ 125,000			

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Water Fund (506)</i>	\$ 175,000	\$ 125,000			
TOTAL	\$ 175,000	\$ 125,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 300,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Streets

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Bridge Rehabilitation

PROJECT DESCRIPTION: Design and rehabilitation of City bridges. Admiralty and Humboldt bridges are planned for construction in FY 22/23 and FY 23/24, respectively.

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Jonathan Claudio

PROJECT NEED:

Many of the City's bridges are aged and need rehabilitation to prolong their design life. Improvements may include replacement of rails, concrete patching, and deck improvements.

SOURCE DOCUMENT:

Citywide Bridge Study (2007)

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

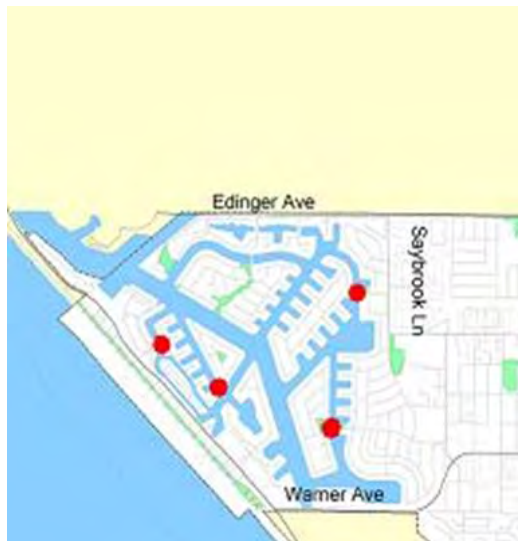
Design Complete: FY 2022/23

Construction Complete: FY 2023/24

Approved Requested

PROJECT COSTS	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 780,000				
<i>Construction</i>		\$ 3,280,000	\$ 2,814,000		
<i>Project Management</i>	\$ 150,000				
<i>Supplementals</i>	\$ 100,000	\$ 500,000	\$ 500,000		
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,030,000	\$ 3,780,000	\$ 3,314,000		

PROJECT LOCATION



FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Sewer Service Fund (511)</i>	\$ 100,000				
<i>Water Fund (506)</i>	\$ 150,000				
<i>Infr Fund (314)</i>		\$ 500,000	\$ 500,000		
<i>HBP (961)</i>	\$ 780,000	\$ 3,280,000	\$ 2,814,000		
TOTAL	\$ 1,030,000	\$ 3,780,000	\$ 3,314,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 8,124,000

COMMENTS ON GRANTS / OTHER FUNDS:

Schedule is contingent upon availability of federal grant funding for construction

PROJECT TYPE:

Rehabilitation

CATEGORY:

Streets

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Citywide Mobility and
Corridor Improvements

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

William Janusz

PROJECT DESCRIPTION: Design and construction of various bikeway and aesthetic infrastructure on key routes where enhanced bicycle and pedestrian facilities can be implemented with minimal roadway restructuring.

PROJECT NEED: Project goals support overall desire to improve pedestrian and bicycle safety while promoting alternative modes of transportation.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT LOCATION



PROJECT COSTS	Approved	Requested			
	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Design/Environmental</i>	\$ 90,000	\$ 200,000			
<i>Construction</i>	\$ 600,000	\$ 1,400,000			
<i>Project Management</i>	\$ 50,000	\$ 300,000			
<i>Supplementals</i>	\$ 60,000	\$ 100,000			
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 800,000	\$ 2,000,000			

FUNDING SOURCES	Prior	FY 22/23	FY 23/24	FY 24/25	FY 25/26
<i>Infr Fund (314)</i>	\$ 400,000	\$ 2,000,000			
<i>Traffic Impact Fee (206)</i>	\$ 400,000				
TOTAL	\$ 800,000	\$ 2,000,000			

MAINTENANCE COST IMPACT:

Additional annual cost: \$10,000

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 2,800,000

COMMENTS ON GRANTS / OTHER FUNDS:

HB Recovery funds

PROJECT TYPE:

New

CATEGORY:

Transportation

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Well No. 9 Roof Redesign Project

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION: This project will include design, remove of the existing roof and installation a new roof on the Water Well No. 9 Facility.

PROJECT NEED: Water Well No. 9 and No. 10 were identical facilities. The well house at Well No. 10 caught fire due to a faulty roof and ventilation system. The Well No. 9 roof needs to be reconstructed to avoid the same ventilation issue.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 54,000				
Construction	\$ 360,000				
Project Management	\$ 36,000				
Supplementals	\$ 18,000				
R/W					
Other					
TOTAL	\$ 468,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Water Fund (506)	\$ 468,000				
TOTAL	\$ 468,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

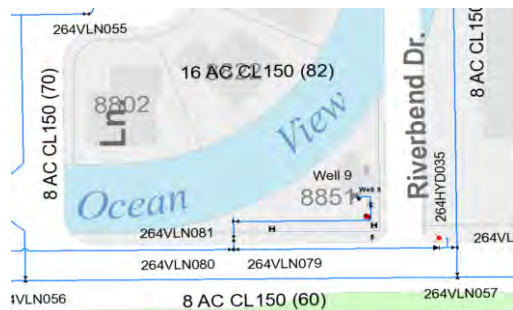
TOTAL PROJECT COST: \$ 468,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Water

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Well No. 4 Facility Upgrades

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION:

Provide the existing Water Well No. 4 with; a new well head, new pump, electric motor with a VFD starter, desander, and provide building upgrades as required to accommodate the new equipment.

PROJECT NEED:

The project is needed to restore the original capacity to Well No. 4.

SOURCE DOCUMENT:

The pumping capacity has diminished over time as reported by City Water Production Staff.

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2022/23

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 120,000				
<i>Construction</i>	\$ 1,200,000				
<i>Project Management</i>	\$ 120,000				
<i>Supplementals</i>	\$ 60,000				
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,500,000				

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Water Fund (506)</i>	\$ 1,500,000				
TOTAL	\$ 1,500,000				

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

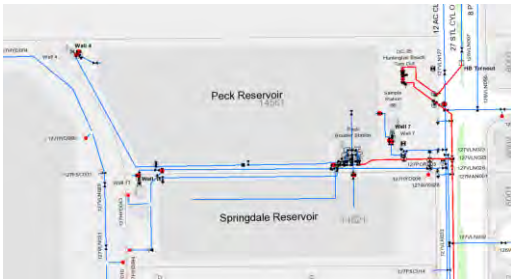
TOTAL PROJECT COST: \$ 1,500,000

PROJECT TYPE: Rehabilitation

CATEGORY: Water

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Main Replacement Projects

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Andrew Ferrigno

PROJECT DESCRIPTION:

Replace water mains in areas with insufficient water main size, or in areas where pipelines are at the end of their functional lifetime. The Kiner/Gleada and the Florida/Georgia Projects were designed in 21/22 and will be awarded in 21/22.

PROJECT NEED:

The majority of the City's potable water pipelines are asbestos cement pipe which is subject to both internal and external corrosion. The replacement of these pipelines is warranted to provide a reliable potable water infrastructure.

SOURCE DOCUMENT:

Consistent with the 2016 Water Master Plan and routine water maintenance.

STRATEGIC PLAN GOAL:

Infrastructure & Parks

SCHEDULE:

Design Complete: On-going/Varies

Construction Complete: On-going/Varies

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 100,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
<i>Construction</i>	\$ 1,000,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
<i>Project Management</i>	\$ 100,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
<i>Supplementals</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>R/W</i>					
<i>Other</i>					
TOTAL	\$ 1,250,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Water Master Plan (507)</i>	\$ 1,250,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
TOTAL	\$ 1,250,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 7,450,000

PROJECT TYPE: New Construction

CATEGORY: Water

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Water Production Building Rehabilitation

FUNDING DEPARTMENT:

Public Works

DEPT. PROJECT MGR:

Chris Cassotta

PROJECT DESCRIPTION: Repair roof, renovate restrooms and other repairs as needed.

PROJECT NEED: Production building was not included in 2010 Utility Yard renovation project. The roof of the building leaks severely during rain events and the restrooms are inadequate for current staff.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Enhance and maintain the infrastructure

SCHEDULE:

Design Complete: FY 2022/23

Construction Complete: FY 2024/25

PROJECT COSTS	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 82,500		\$ 40,000		
Construction		\$ 265,000	\$ 350,000		
Project Management		\$ 45,000	\$ 45,000		
Supplementals					
R/W					
Other					
TOTAL	\$ 82,500	\$ 310,000	\$ 435,000		

FUNDING SOURCES	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Water Fund (506)	\$ 82,500	\$ 310,000	\$ 435,000		
TOTAL	\$ 82,500	\$ 310,000	\$ 435,000		

MAINTENANCE COST IMPACT:

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

TOTAL PROJECT COST: \$ 827,500

PROJECT TYPE: Rehabilitation

CATEGORY: Water

COMMENTS ON GRANTS / OTHER FUNDS:

PROJECT LOCATION



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Debt and UAL

FISCAL YEAR 2022-23 BUDGET





City of Huntington Beach Adopted Budget – FY 2022/23 Unfunded Liabilities Overview

UNFUNDED LIABILITIES OVERVIEW

The City of Huntington Beach continues to utilize innovative approaches to pay down its pension liabilities. Beginning fiscal year 2013-14, the City implemented a unique “One Equals Five” plan for reducing its unfunded liability for the City’s CalPERS pension plans. Based on an analysis conducted by the City’s actuary, each additional \$1 million contributed to the City’s pension plans will potentially benefit the City five times over resulting in \$5 million in taxpayer savings over a 25-year period. The City has set aside a minimum of \$1 million each year towards this plan since its establishment. This funding has never been utilized and is set aside in a Section 115 Trust. Funding of approximately \$14.2 million is deposited in the Section 115 Trust as of June 30, 2022.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over a three year period, and the first phase fiscal impact took effect on July 1, 2018. This change in assumptions used to calculate local agencies’ pension liabilities and the method of amortizing agencies’ unfunded accrued liability (UAL) payments resulted in significant annual increases in the UAL payments the City is obligated to pay to CalPERS. In FY 2019/20, the City’s UAL payment was \$28.9 million and would increase to approximately \$45.5 million in the peak year of FY 2030/31. The scale of these increases would severely impact the City Council’s ability to adopt future balanced budgets and would also potentially impact the high levels of services currently provided to Huntington Beach residents and businesses.

In order to address the issue of rising pension costs, City Council approved an action on November 18, 2019, to initiate the judicial validation process that would allow the City to refinance its pension debt. The validation judgment was issued on May 18, 2020 and on March 1, 2021, City Council took advantage of historically low interest rates and approved the issuance of \$363.6 million in Pension Obligation Bonds (POBs) to allow the City to prepay 85% of the projected UAL. The POBs has been structured with average annual debt service payments of \$28.2 million and are anticipated to save taxpayers approximately \$166.7 million over a 23 year bond repayment schedule that agree with the original CalPERS UAL payment schedule.

Based on the latest CalPERS valuation, which does not factor in the issuance of the POBs, the City’s unfunded liabilities totaled \$454.9 million as of June 30, 2021. The issuance of the POBs has placed the City of Huntington Beach in a much stronger fiscal position. Along with a level payment structure, the POBs provides budgetary relief and improved ability to plan for the future.

Concurrent with the approval of the POBs on March 1, 2021, City Council also adopted an Unfunded Accrued Liability Pension Funding Policy which includes the following:

- **Annual \$1 million contribution to the City’s Section 115 Trust.** Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
- **Perpetual set-aside of 50% of Pension Refinance Savings.** 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City’s Section 115 Trust to offset any future UAAL costs that arise. This deposit to be in addition to the annual \$1 million contribution mentioned above.
- **Annual set-aside of an additional 50% of General Fund surplus at year-end.** This amount will be held in the City’s General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.



City of Huntington Beach Adopted Budget – FY 2022/23 Unfunded Liabilities Overview

- **Establishment of accelerated UAAL payment schedule.** This schedule provides parameters for the payment for any new UAAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.
- **Annual assessment of Additional Discretionary Payments (“ADP”) to be made to CalPERS.** After completion of the City’s annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP’s may be deposited with CalPERS, invested in the City’s Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.

Additional information regarding the City’s Unfunded Liabilities can be found in the FY 2020/21 Annual Comprehensive Financial Report (Notes to Financial Statements, footnotes 6-8, pages 64-88) <https://huntingtonbeachca.gov/files/users/finance/ACFR%20Year%20Ending%202021.pdf> and a copy of the City’s UAL Policy can be found on the City’s website at the following link: <https://www.huntingtonbeachca.gov/files/users/finance/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf>.



City of Huntington Beach Adopted Budget – FY 2022/23 Debt Services

The City's Debt Management Policy (located on the City of Huntington Beach website at the following link: <https://huntingtonbeachca.gov/files/users/finance/Debt-Management-Policy.pdf>) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

Bond Ratings

The City's bond ratings are strong. Fitch Rating Agency reaffirmed its AAA General Obligation credit rating in February 2022. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	S&P	Fitch
Tax Allocation Refunding Bonds	AA-	N/A
Lease Revenue Bonds	AA	AA+
Pension Obligation Bonds	AA+	AA+

Long-Term Obligations

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, three capital leases, three energy loans, and a Pension Obligation bond. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement and three Distribution and Developer Agreements. The City has three Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's Lease Revenue bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2043-44. The Successor Agency's current debt obligations complete in Fiscal Year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2031-32 through Fiscal Year 2033-34.



City of Huntington Beach **Adopted Budget – FY 2022/23** **Debt Services**

Long-Term Indebtedness	Fiscal Year Ending				
	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022
(In Thousands)					
Governmental Activities:					
Pension Obligation Bonds	\$ -	\$ -	\$ -	\$ 341,501	\$ 330,642
Public Financing Authority	42,505	39,150	35,665	29,545	27,365
Redevelopment Successor Agency Trust	44,381	39,104	33,816	29,721	25,550
Other Long-Term Obligations	13,002	11,011	10,546	17,524	14,808
Total Governmental Activities:	\$ 99,888	\$ 89,265	\$ 80,027	\$ 418,291	\$ 398,365
Business Activities:					
Pension Obligation Bonds	-	-	-	22,144	21,368
Total Business Activities:	-	-	-	22,144	21,368
Total Long-Term Indebtedness:	\$ 99,888	\$ 89,265	\$ 80,027	\$ 440,435	\$ 419,733
Per - Capita Debt Ratio:					
Population	201,761	202,265	199,223	200,748	198,039
Debt Per-Capita:	\$ 495	\$ 441	\$ 402	\$ 2,084	\$ 2,012



City of Huntington Beach
FY 2018/19 Through FY 2022/23
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Non-Departmental							
10040101	88030 - Principal	1,271,851	1,526,971	1,609,093	1,631,700	1,762,553	573,805
10040101	88070 - Interest	151,747	196,981	163,957	144,568	156,822	53,250
Total Non-Departmental		1,423,597	1,723,952	1,773,051	1,776,268	1,919,374	627,055
Capital Projects - Public Works							
10040314	88030 - Principal	106,817	110,480	114,268	118,187	118,187	122,239
10040314	88070 - Interest	25,050	21,388	17,599	13,682	13,682	9,629
Total Capital Projects - Public Works		131,868	131,868	131,868	131,869	131,869	131,868
800 MHz CCS							
32140101	88070 - Interest	23,686		21,586			
Total 800 MHz CCS		23,686		21,586			
Engine & Ambulance Purchase							
32140103	88070 - Interest		9,471	3,013			
Total Engine & Ambulance Purchase			9,471	3,013			
800 MHz Backbone							
32140104	88070 - Interest			19,330			
Total 800 MHz Backbone				19,330			
Engine & Ambulance 2019							
32140105	88070 - Interest			11,033			
Total Engine & Ambulance 2019				11,033			
Non-Departmental - Equipment Replacement							
32440217	88030 - Principal						2,068,144
32440217	88070 - Interest						194,765
Total Non-Departmental - Equipment Replacement							2,262,909
RDA Project Debt Payments							
35080201	88030 - Principal	3,386,714	3,293,461	2,929,822	4,235,612	7,261,015	4,643,834
35080201	88070 - Interest	1,868,567	1,688,869	1,505,569	403,221	403,221	380,047
Total RDA Project Debt Payments		5,255,281	4,982,330	4,435,391	4,638,833	7,664,236	5,023,881
RDA 1999 Tax Allocation Bond							
35080202	88030 - Principal	595,000	625,000	365,000	380,000	380,000	405,000
35080202	88070 - Interest	130,214	99,354	80,021	69,000	69,000	49,375
Total RDA 1999 Tax Allocation Bond		725,214	724,354	445,021	449,000	449,000	454,375
RDA 2002 Tax Allocation Bond							
35080203	88030 - Principal	1,295,000	1,370,000	800,000	840,000	840,000	875,000
35080203	88070 - Interest	284,646	216,458	174,083	149,750	149,750	106,875
Total RDA 2002 Tax Allocation Bond		1,579,646	1,586,458	974,083	989,750	989,750	981,875
HBPFA 2010A							
40140105	88030 - Principal	795,000	825,000				
40140105	88070 - Interest	427,537	391,125				
Total HBPFA 2010A		1,222,537	1,216,125				
HBPFA 2011A							
40140106	88030 - Principal	1,965,000	2,045,000				
40140106	88070 - Interest	764,794	674,369				
Total HBPFA 2011A		2,729,794	2,719,369				
HBPFA 2020A							
40140108	88030 - Principal						
40140108	88070 - Interest			160,868	223,600	223,600	223,600
Total HBPFA 2020A				160,868	223,600	223,600	223,600
HBPFA 2020B							
40140109	88030 - Principal			1,610,000	1,515,000	1,515,000	1,520,000
40140109	88070 - Interest			108,427	145,413	145,413	138,308
Total HBPFA 2020B				1,718,427	1,660,413	1,660,413	1,658,308
HBPFA Senior Center							
40140107	88030 - Principal	595,000	615,000	650,000	665,000	665,000	685,000
40140107	88070 - Interest	483,144	455,869	430,744	411,019	411,019	383,919
Total HBPFA Senior Center		1,078,144	1,070,869	1,080,744	1,076,019	1,076,019	1,068,919



City of Huntington Beach
FY 2018/19 Through FY 2022/23
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Adopted
Debt Svc Grand Coast CFD 2000-1 2013 Refund							
40540105	88030 - Principal	575,000	600,000	625,000	645,000	645,000	675,000
40540105	88070 - Interest	500,313	476,813	452,313	426,913	426,913	399,669
Total Debt Svc Grand Coast CFD 2000-1		1,075,313	1,076,813	1,077,313	1,071,913	1,071,913	1,074,669
Debt Svc Special Tax CFD 1990-1							
40640101	88030 - Principal	155,000	160,000	170,000			
40640101	88070 - Interest	22,005	13,500	4,590			
Total Debt Svc Special Tax CFD 1990-1		177,005	173,500	174,590			
Debt Svc McDonnell CFD 2002-1							
40840101	88030 - Principal	130,000	145,000	160,000	180,000	180,000	200,000
40840101	88070 - Interest	258,943	250,895	241,818	231,528	231,528	219,888
Total Debt Svc McDonnell CFD 2002-1		388,943	395,895	401,818	411,528	411,528	419,888
Debt Svc Bella Terra CFD 2003-1 2013 Refund							
41040105	88030 - Principal	790,000	820,000	855,000	890,000	890,000	925,000
41040105	88070 - Interest	869,206	837,006	803,506	768,607	768,607	731,151
Total Debt Svc Bella Terra CFD 2003-1		1,659,206	1,657,006	1,658,506	1,658,607	1,658,607	1,656,151
Pension Obligation Bond-2021							
41240101	88030 - Principal				11,635,000	11,635,000	14,525,000
41240101	88070 - Interest				10,936,894	10,936,894	9,046,365
Total Pension Obligation Bond-2021					22,571,894	22,571,894	23,571,365
WMP Eng Design/Construction							
50785201	88030 - Principal			348,603			
Total WMP Eng Design/Construction				348,603			
West Orange County Water Board							
50885101	88030 - Principal	1,990,433					
50885101	88070 - Interest	73,662					
Total West Orange County Water Board		2,064,096					
West Orange County Water Board: Pipeline							
50885102	88030 - Principal		633,111	415,737	475,000	475,000	450,000
50885102	88070 - Interest	6,579	67,611	19,178	50,000	50,000	75,000
Total West Orange County Water Board: Pipeline		6,579	700,722	434,916	525,000	525,000	525,000
Streetlight Retrofit CEC							
80787016	88030 - Principal	182,253					
Total Streetlight Retrofit CEC		182,253					
City Gym & Pool (Section 108)							
23980703	88030 - Principal	210,000					
23980703	88070 - Interest	6,906					
23980820	88030 - Principal	220,000					
23980820	88070 - Interest	7,260					
Total City Gym & Pool (Section 108)		444,166					
GRAND TOTAL(S)		20,167,327	18,168,732	14,870,159	37,184,694	40,353,204	39,679,863

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2021/22 was approximately \$45.9 billion, resulting in a debt limit of \$5.5 billion. The City currently holds no general bonded debt subject to the debt limit.



City of Huntington Beach
Adopted Budget - FY 2022/23
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected	FY29/30 Projected
RDA 1999 Tax Allocation Bond								
	88030 - Principal	425,000	360,000					
	88070 - Interest	28,625	9,000					
Total		453,625	369,000					
RDA 2002 Tax Allocation Bond								
	88030 - Principal	920,000	780,000					
	88070 - Interest	62,000	19,500					
Total		982,000	799,500					
HBPFA 2014A								
	88030 - Principal	720,000	750,000	785,000	810,000	835,000	860,000	885,000
	88070 - Interest	352,394	319,244	288,719	264,794	240,119	214,694	187,966
Total		1,072,394	1,069,244	1,073,719	1,074,794	1,075,119	1,074,694	1,072,966
HBPFA 2020A								
	88030 - Principal							1,295,000
	88070 - Interest	223,600	223,600	223,600	223,600	223,600	223,600	223,600
Total		223,600	223,600	223,600	223,600	223,600	223,600	1,518,600
HBPFA 2020B								
	88030 - Principal	1,530,000	1,545,000	1,560,000	1,575,000	1,600,000	1,625,000	360,000
	88070 - Interest	129,355	117,222	102,652	83,402	60,816	34,720	6,592
Total		1,659,355	1,662,222	1,662,652	1,658,402	1,660,816	1,659,720	366,592
Pension Obligation Bonds 2021								
	88030 - Principal	13,575,000	13,665,000	13,805,000	13,995,000	14,225,000	14,500,000	14,815,000
	88070 - Interest	8,994,834	8,911,076	8,764,314	8,578,775	8,343,519	8,071,679	7,755,144
Total		22,569,834	22,576,076	22,569,314	22,573,775	22,568,519	22,571,679	22,570,144
Debt Svc Grand Coast CFD 2000-1								
	88030 - Principal	705,000	740,000	775,000	810,000	850,000	890,000	940,000
	88070 - Interest	367,700	333,425	297,400	257,775	216,275	172,775	127,025
Total		1,072,700	1,073,425	1,072,400	1,067,775	1,066,275	1,062,775	1,067,025
Debt Svc McDonnell CFD 2002-1								
	88030 - Principal	220,000	240,000	265,000	290,000	320,000	345,000	380,000
	88070 - Interest	206,918	192,598	176,816	159,473	140,410	119,543	96,705
Total		426,918	432,598	441,816	449,473	460,410	464,543	476,705
Debt Svc Huntington CFD 2003-1								
	88030 - Principal	965,000	1,010,000	1,055,000	1,115,000	1,175,000	1,235,000	1,295,000
	88070 - Interest	689,781	642,819	589,875	532,913	474,269	414,019	349,150
Total		1,654,781	1,652,819	1,644,875	1,647,913	1,649,269	1,649,019	1,644,150
LED Lighting Phase1								
	88030 - Principal	126,430	64,832					
	88070 - Interest	5,437	1,102					
Total		131,868	65,934					
I-Bank CLEEN								
	88030 - Principal	313,677	319,935	326,339	332,891			
	88070 - Interest	26,174	18,903	11,463	3,850			
Total		339,851	338,838	337,802	336,741			
California Energy Commission								
	88030 - Principal	268,868	271,609	274,332	277,082	279,844	282,665	142,392
	88070 - Interest	17,345	14,604	11,881	9,131	6,369	3,548	714
Total		286,213	286,213	286,213	286,213	286,213	286,213	143,106
2021 Helicopter/Engine/Rescue Boat								
	88030 - Principal	836,278	851,122	866,230	881,605	897,254	913,180	929,389
	88070 - Interest	126,397	111,553	96,445	81,070	65,421	49,495	33,286
Total		962,675	962,675	962,675	962,675	962,675	962,675	962,675



City of Huntington Beach
Adopted Budget - FY 2022/23
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected	FY29/30 Projected
2021 Equipment Lease Refinance								
	88030 - Principal	1,093,249	416,526	155,911	157,858			
	88070 - Interest	22,776	9,121	3,919	1,972			
Total		1,116,025	425,647	159,830	159,830			
2022 Vehicle Lease Financing								
	88030 - Principal	170,053	173,487	176,989	180,563			
	88070 - Interest	14,155	10,722	7,219	3,646			
Total		184,208	184,209	184,208	184,209			
GRAND TOTAL		33,136,046	32,121,999	30,619,104	30,625,399	29,952,895	29,954,917	29,821,963

Long Term Financial Projections

FISCAL YEAR 2022-23 BUDGET





City of Huntington Beach Adopted Budget – FY 2022/23 Long Term Financial Projections

Long Term Financial Projection Overview

The Long Term Financial Projection (the “LTFP”) is a five-year plan for the City of Huntington Beach that forecasts the City’s financial resources and projected expenditures based on planned levels of service and the strategic goals of the City.

The LTFP focuses primarily on the forecast of future revenues and expenditures of the City’s General Fund. The LTFP analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension costs, infrastructure needs and the current priorities of the City Council. The City utilizes the information in the LTFP as part of its annual budget development and updates the LTFP projections each year. The City’s Strategic Plan, as adopted by the City Council each year, identifies the City’s priorities for goals and projects. The LTFP was developed using the City’s adopted strategic goals as a guideline. In the 2022 Strategic Planning Session, held on February 4, 2022, the City Council identified 5 priority policy areas to be achieved including: 1) Community Engagement; 2) Homelessness and Behavioral Services Response; 3) Economic Development & Housing; 4) Infrastructure & Parks; and 5) Fiscal Sustainability, Public Safety and other.

Economic indicators are mostly favorable in Huntington Beach as the economy recovers from the financial impacts of the COVID-19 pandemic. Of note, sales and transient occupancy tax revenues have recently been trending positively after the revenue lows in 2020. Labor markets and tourism in Orange County is nearly restored to pre-pandemic levels and is expected to continue to grow at a moderate level. The positive revenue trends are largely due to a decline in severe cases of COVID-19 as a result of increased immunity from vaccinations or previous infections, allowing consumers to more confidently shop and dine in person, attend group events, or travel.

Based on the assumed growth in General Fund revenues, and the expected level and cost of City personnel and other expenditures, the LTFP reflects the following key findings:

- City revenues are projected to increase as severe cases of COVID-19 lessen, unemployment levels decline, and consumers are more willing to travel and return to normal pre-pandemic activities;
- Personnel costs, which represent by far the greatest component of General Fund costs, are expected to increase due to negotiated increases in compensation and higher workers’ compensation costs;
- In April 2021, the City refinanced 85 percent of its pension debt in response to steep increases in annual pension debt payments anticipated over the next decade. The City is projected to save \$166.7 million from this initiative, which allowed the City to lower and level the annual unfunded liability payments;
- There continues to be risks due to inherent variability in the projected revenues and expenditures – the greatest risks relate to additional growth in pension costs, decreased revenue as a result of fluctuating business cycles, inflation, and employee contracts that will expire and must be renegotiated; and,
- Other factors remain on the horizon such as unfunded and/or unexpected infrastructure and equipment needs.

Projected Revenues and Expenditures

The LTFP is comprised of a baseline five-year projection of revenues and expenditures used to evaluate the City’s future financial condition and capacity to fund existing and future commitments. The growth assumptions in the baseline projection are based primarily on historical growth, projected inflation, and existing City contractual obligations (e.g., negotiated employee contracts, fixed term contracts, debt service, utilities and other fixed costs).

The LTFP forecast for the next five years shows modest growth in General Fund revenues over the five-year period. However, these modest revenue increases will be offset by projected increases in infrastructure and equipment needs, negotiated increases in compensation, and other inflationary pressures to fixed costs. The forecast is based



City of Huntington Beach Adopted Budget – FY 2022/23 Long Term Financial Projections

on an annual average operating revenue growth of 2% over the five-year forecast period. In reality, revenue fluctuates over a period of time coinciding with economic cycles.

Five-Year Long Term Financial Plan Summary General Fund Base Case

(In Millions)

	FY 2022/23*	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27
Revenue - Recurring	\$ 253.6	\$ 257.5	\$ 262.0	\$ 266.6	\$ 271.9
Expenditures - Recurring	252.9	256.8	261.4	266.0	271.3
Surplus / (Deficit)	\$ 0.7	\$ 0.7	\$ 0.6	\$ 0.6	\$ 0.6

* Excludes one-time American Rescue Plan Act revenues and HB Recovery expenditures

Projected General Fund expenditures include a slight increase in non-personnel services costs for operating categories (e.g., supplies, maintenance, etc.); ongoing debt service funding; added Section 115 Trust pension liability set-aside; and increased investment in infrastructure.

Challenges on the Horizon

As the economy continues to recover from the pandemic, the City is monitoring recent developments and ongoing challenges over the next five years such as:

- Impacts of geopolitical tensions
- Inflationary pressures and supply chain challenges
- Labor shortages
- Rising interest rates
- Risk of CalPERS investment earnings below the expected rate of return
- Infrastructure needs (streets, roads, storm drains, etc.)
- Ongoing equipment maintenance and replacement costs
- Increasing workers' compensation costs
- Increasing general liability claims and insurance premium costs

The City expects General Fund revenues to increase moderately over the next several years. The recovery of General Fund revenue has provided an opportunity to realign the City's balance sheet and adequately fund commitments already made. In an effort to address some of the challenges on the horizon, City Council adopted an Unfunded Pension Liability Policy that mandates the annual set-aside of funds in the Section 115 Trust to address any new unfunded pension liabilities in the future. In addition, the City significantly increased its investment in essential infrastructure and equipment in the current year and the LTFP contemplates continued investment in this area.

Risk Analysis

The projected revenues and expenditures in the LTFP are based on the following:

- Local and National Economic Indicators
- Orange County Assessor's Office
- Property Tax and Sales Tax Consultants (HDL)
- Economic Forecasts (i.e., Chapman, Fullerton, and UCLA)
- CalPERS' Actuarial Valuations
- Bartel Associates Analyses and Recommendations



City of Huntington Beach Adopted Budget – FY 2022/23 Long Term Financial Projections

Inevitably, actual revenues and expenditures will differ from the LTFP projections, as there are inherent risks in local government financial projections. The State and the rest of the nation experienced a steep decline in economic activity in FY 2019/20 as a result of the COVID-19 pandemic that reduced tax revenues to the City. Since then, the City's revenues, labor market and tourism is nearly restored to pre-pandemic levels. The City's revenue streams are expected to continue to grow with a modest outlook. The potential of other risk factors, including stagnation in the economy or a subsequent downturn, could restrict the City's ability to fund its ongoing services and plan for financial sustainability.

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City Council Actions

FISCAL YEAR 2022-23 BUDGET





APPROVED 7-0

2000 Main Street,
Huntington Beach, CA
92648

City of Huntington Beach

File #: 22-471

MEETING DATE: 6/7/2022

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Sean Joyce, Interim City Manager

VIA: Dahle Bulosan, Chief Financial Officer

PREPARED BY: Serena Bubenheim, Finance Manager - Budget

Subject:

Consider adopting Resolution 2022-28 to adopt a Budget for the City for Fiscal Year 2022/2023, Resolution 2022-29 establishing the Gann Appropriation Limit, Resolution 2022-31 levying a Retirement Property Tax, Resolution 2022-34 amending the Classification Plan, Resolution 2022-35 updating the Master Fee and Charges Schedule (Supplemental Fee Resolution 16); and, authorize Professional Services included in budget to be representative of services projected, approve budget adjustments and authorize the purchase of one Urban Search and Rescue (USAR) Heavy Rescue Vehicle

Statement of Issue:

The City Charter of the City of Huntington Beach requires a Public Hearing prior to the adoption of the City's annual budget. The City Charter further requires adoption of the annual budget by June 30, 2022, for Fiscal Year (FY) 2022/2023.

Financial Impact:

Proposed Budget: The Fiscal Year 2022/2023 Proposed Budget is a structurally balanced budget. The All Funds Proposed Budget equals \$532.0 million, including a General Fund Proposed Budget of \$269.0 million. Individual departmental and fund-level appropriations are contained in the attachments herein.

Employee Tax Override: Pursuant to Chapter 3.07 of the Municipal Code, the Proposed Budget for Fiscal Year 2022/23 assumes the continuation of the Retirement Tax Cap of \$0.01500 per \$100 of assessed value. As of the most recent audited financial statements, this tax rate resulted in \$7.7 million in revenue in Fiscal Year 2020/21. This recurring revenue source is included in the Proposed FY 2022/23 Budget.

Citywide Master Fee and Charges Schedule: Citywide user fees and charges generate approximately \$20 million in annual revenue across all funds. These funds support a wide range of City services, including public safety. If adopted as proposed by staff, the updated schedule may

generate up to \$718,000 in additional annual General Fund revenue and \$22,000 in Automation Fee revenue.

Fire Urban Search and Rescue (USAR) Vehicle: Funds in the amount of \$1,337,023 are included for the purchase of the vehicle in the proposed FY 2022/23 budget in Equipment Replacement Fund 324

Recommended Action:

- A) Adopt Resolution No. 2022-28, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2022/23;" and,
- B) Authorize the Professional Services included in the FY 2022/2023 budget to be representative of the services projected to be utilized by departments in FY 2022/2023; and,
- C) Approve budget adjustments to the FY 2022/2023 Proposed Budget in the Funds and by the amounts contained in Attachment 2, Exhibit A-1; and,
- D) Adopt Resolution No. 2022-29, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2022/2023" of \$1,126,155,850;" and,
- E) Adopt Resolution No. 2022-31, "A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2022/2023 to Pay for Pre-1978 Employee Retirement Benefits;" and,
- F) Adopt Resolution No. 2022-34, "A Resolution of the City Council of the City of Huntington Beach Amending the City's Classification Plan by Adding the Classification of Records Specialist;" and,
- G) Adopt Resolution No. 2022-35, "A Resolution of the City Council of the City of Huntington Beach Adopting An Updated Master Fee And Charges Schedule By Amending Resolution 2016-59, As Amended By Resolution Nos. 2017-28, 2017-44, 2017-46, 2018-01, 2018-29, 2018-48, 2018-55, 2019-07, 2019-19, 2019-87, 2020-37, 2021-17, 2021-18, 2021-36 And 2021-78, Which Established A Consolidated Comprehensive Citywide Master Fee And Charges Schedule (Supplemental Fee Resolution 16);" and,
- H) Authorize the City Manager or designee to purchase one Urban Search and Rescue (USAR) Heavy Rescue Vehicle in the amount of \$1,337,023.

Alternative Action(s):

Continue the Public Hearing until June 21, 2022, and instruct City staff regarding changes to be incorporated into the budget.

Analysis:

As required by the City Charter, the City Manager submitted the FY 2022/2023 Proposed Budget to the City Council on May 10, 2022. The Proposed Budget and the Five-Year Capital Improvement Program (CIP) were also discussed at a City Council Study Session held on May 17, 2022.

The purpose of the budget study session was to provide the City Council an opportunity to discuss the Proposed Budget with staff before proceeding with the formal Public Hearing on June 7, 2022.

Overview

Over the past couple years, the City has come together in an extraordinary way to address the fiscal and public health challenges of the COVID-19 pandemic. Through the leadership and support of the City Council, the City implemented significant cost saving measures without reductions in essential service levels, including a Citywide Separation Incentive Program and reorganization plan, and refinancing of the City's pension debt. As a result of these measures, and numerous other measures taken over the past couple years, we project a \$3.4 million dollar surplus for FY 2021/2022.

Inclusive of these significant budget measures, the FY 2022/2023 Proposed Budget also includes mandated savings along with the debt service payment for the City's Pension Obligation Bonds; prioritizes improvements to the City's facilities, roads and parks; reflects an increase of 9 positions to enhance service delivery; and fully expends American Rescue Plan Act (ARPA) funds of \$29.6 million for eligible police and fire personnel costs.

The FY 2022/2023 Proposed Budget is structurally balanced and totals \$532.0 million across All Funds. This reflects a \$107.6 million, or 25.4 percent, increase from the FY 2021/2022 Adopted All Funds Budget of \$424.4 million. A significant portion of the increase is due to added investment in essential infrastructure and equipment and the redistribution of ARPA funds to the General Fund for the provision of core governmental services.

For FY 2022/2023, General Fund revenue is projected at \$283.2 million, a \$55.2 million, or 24.2 percent increase from the current year's Adopted Budget. Major sources of General Fund revenue include Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax, among others. The largest increases in General Fund revenue are in Non-Operating Revenue, attributable to the one-time transfer of ARPA funds for general governmental services. The next largest revenue increases are in Sales Tax and Property Tax, with expected revenues totaling \$53.3 million and \$98.3 million, respectively. Most of the increases from these two revenue sources are due to gains in assessed property valuations, continued increases in car sales largely driven by supply shortages and higher sales prices, and improvements in restaurant and hotel industry revenues.

The Proposed General Fund Expenditure Budget totals \$269.0 million; a \$41.0 million, or 18.0 percent increase, compared to the FY 2021/2022 Adopted Budget of \$228.0 million. The increase is mainly due to increased investments in infrastructure and equipment and increases in personnel costs due to the approval of new Memoranda of Understanding with the City's various labor unions. The Proposed General Fund Budget has no reliance on one-time revenues to fund ongoing operations.

The FY 2022/2023 Proposed Budget includes 989.75 Full Time Equivalents (FTEs); an increase of 9 FTEs across all funds compared to FY 2021/2022. The new positions include 1 Executive Assistant in the City Manager's Office; 1 Social Worker to assist with the growing Homeless caseload within the Homeless and Behavioral Health Services Division; 1 Records Specialist to bolster City Clerk staffing

for the centralization of public records management and public records request management beginning on July 1, 2022; 1 Accounting Technician II to process accounts payable invoices and provide customer service at the concierge desk at City Hall; 1 Senior Accounting Technician to provide utility billing support within the Municipal Services Division; 1 Field Service Representative, 1 Water Distribution Maintenance Leadworker, 1 Water Equipment Operator, 1 Water Systems Technician III, and 1 Water Utility Locator to enhance water system maintenance, focus on air quality mandates and Water Production and Flood Control reporting, and address the high volume of service requests; 1 Traffic Maintenance Service Worker to improve traffic signal maintenance response; and 1 Contract Administrator to administer construction contracts within the approved Capital Improvement Program (CIP). These 12 new positions are partially offset by the elimination of 2 Water Meter Readers and 1 Water Meter Repair Technician due to the implementation of Automated Water Meter Infrastructure (AMI), for a total increase of 9 positions.

The FY 2022/2023 Proposed Budget was carefully prepared to balance immediate priorities along with the need for long-term investments. The City Budget reflects the priorities of the City Council and outlines a plan committed to enriching the quality of life for our residents, businesses, and visitors by increasing funding for core services such as public safety, community & library service programs, and improving the City's infrastructure.

Revisions to the Proposed Budget

The FY 2022/2023 Proposed Budget presented to the City Council on May 17, 2022 totaled \$531.7 million. Based on feedback provided during the study session, the Proposed Budget has been adjusted to address City Council feedback, and the full spending plan is outlined in Exhibit A-1 (Attachment 2).

Professional Services

As established by Administrative Regulation Number 228, each department has submitted a list of professional services that are generally contained in their Proposed Budgets (Attachment 3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and City Ordinance Chapter 3.03.

Gann Appropriation Limit

In November 1979, the California voters approved Article 13B of the State of California Constitution, which allows the City's spending of tax proceeds to increase only by factors from the base year of 1978-1979. In June 1990, Proposition 111 was passed, which changed the way the limit is calculated and is outlined as follows.

The City may increase its limit annually in two ways:

- By a percentage equal to the increase from the preceding year in county or city population (whichever is greater).
- By an amount equal to the change in per capita personal income in California or the change in the assessment roll the preceding year due to the addition of local non-residential new construction (whichever is greater).

The proposed appropriation limit for FY 2022/2023 was calculated as follows:

FY 2021/2022 Appropriation Limit	\$1,049,513,696
Multiplied by percentage grown in State Per Capita Personal Income	1.0755
Multiplied by change in County Population	<u>0.9977</u>
Proposed FY 2022/2023 Appropriation Limit	\$1,126,155,850

Appropriations of revenues controlled by the Gann Limit are primarily in the General Fund. The General Fund proposed appropriation for FY 2022/2023 of \$269.0 million is significantly below this appropriation limit (Attachment 4).

Examples of proceeds of taxes governed by the Gann Appropriation Limit are: property taxes, sales taxes, utility taxes, state subventions, fines, forfeitures, interest revenue on regulatory licenses, user charges, and user fees, to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service.

Employee Tax Override

On July 16, 2012, the City Council adopted an ordinance to permanently cap the tax rate at \$0.01500 per \$100 of assessed valuation. Therefore, the requested tax levy for FY 2022/23 reflects the same tax rate of \$0.01500 per \$100 of assessed valuation effective in FY 2012/13 pursuant to Chapter 3.07 of the Municipal Code. Fiscal Year 2022/23 will represent the eleventh year of the application of the permanent cap.

The current capped Employee Tax Override results in an approximate \$75 annual tax levy for a property assessed at \$500,000. Revenue generated from this property tax helps the City fund public safety employee pension costs associated with pre-1978 retirement benefit levels. As such, the tax can only pay for the estimated costs associated with the public safety pension benefit formulas in place prior to the enactment of Proposition 13 on July 1, 1978. Hence, the tax can only pay for retirement benefits for all retired, current, and future public safety City employees that were contracted for prior to July 1, 1978 (such as the 2% at 50 benefit formula for Safety employees in place before enactment of Proposition 13).

Based on the most recent CalPERS actuarial valuations, the cost of pre-1978 retirement benefit levels for Safety personnel totals \$25.1 million. As such, the proposed tax rate is recouping only 27 percent of eligible Safety personnel retirement costs.

Due to the County of Orange's timeline for approving the tax rate and the city's budget cycle, the rate must be set before the City Council takes action on its annual budget. The recommended assessment rate would maintain essential services for Fiscal Year 2022/23.

Public Hearing

The City Charter requires that a public hearing be conducted on the City budget prior to adoption. Public Hearing notices have been published per City Charter requirements (Attachment 1). At the close of this hearing, all legal requirements for budget adoption will have been met.

Citywide Master Fee and Charges Schedule

Local government operations are primarily funded from taxes, user fees and charges, fines, and

grants. The City of Huntington Beach charges fees for providing various services and programs that provide a direct benefit to individual residents, businesses, and visitors. These fees include plan review, permitting, inspection, and many other services.

The City's current Master Fee and Charges Schedule was approved in 2016 based on FY 2014/15 budget and financial data. In some cases, fees are charged at full cost recovery for providing services. In other instances, fee recovery is less than 100 percent, which can be due to market conditions, government-mandated caps, or the recognized benefit of subsidizing certain programs to the community. When a fee is set at less than full cost recovery, another City revenue source (typically the General Fund) provides a subsidy. The City averages 75% cost recovery from its fees, the majority of which were established in 2016 and have remained largely unchanged. Regional cost inflation has increased by 19% from 2016 to 2021, so the actual cost recovery rate has likely decreased as costs continue to rise.

Ongoing review and adjustment of fees provides multiple benefits, including:

- Increasing the availability of discretionary General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety services.
- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payers, city staff, and city policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases.

On January 26, 2022, the Finance Commission voted to request that the City Council direct the Finance Department to review the Master Fee and Charges Schedule, which was approved at the March 1, 2022 City Council meeting. On May 25, 2022, Finance Commission reviewed the proposed Master Fee and Charges Schedule presented by staff and voted to recommend the proposed fee schedule with the Commission's modifications. The proposed Fee Schedule recommends adjusting most development and operational permit fees by 5.93% and making strategic adjustments to certain fees in Fire, Public Works, Community Development, and Community and Library Services. Examples of User and Regulatory Fee Categories recommended for a CPI adjustment of 5.93% include the following:

- Building Fees, such as permitting of new construction or modifications to existing structures
- Planning Fees, such as entitlement review and review for compliance with the zoning code
- Land Development Engineering Fees, such as public improvement review
- Encroachment Permit Fees, for work or activities conducted in the City right-of-way
- Fire Prevention Fees, for review for compliance with Fire Code for new development and existing operations

Community and Library Services fees will remain largely unchanged, with the exception of market rate adjustments to certain programs identified below. If the Master Fee and Charges Schedule is amended as proposed, General Fund expenditures subsidizing these fees would decrease annually by an estimated \$740,000, increasing available discretionary General Fund revenue to be used for capital projects, equipment, and other City Council priorities.

Fire Department Fees

Restructure Fire Life Safety Fee Schedule (F-99 to F-105) - staff is proposing to restructure the Fire Life Safety Fee Schedule to achieve citywide goals in assisting small businesses, address increasing Fire services provided to the community, and to shift the focus to community risk reduction. The program would introduce a new \$15 Self-Inspection Program to extra-low risk businesses, such as businesses in office buildings and to realign the remaining safety inspection fees. Transitioning to select low-risk self-inspections would allow Fire staff to focus additional time on other critical duties such as fire suppression response training and community risk reduction while maintaining fire inspection safety standards and providing cost savings to businesses that participate in the self-inspection program. Realignment of the Fire Life Safety Inspection program would result in an estimated annual \$1,900 reduction in cost recovery.

Inspection, Test, and Maintenance (ITM) Late Submission Fee - ITM reports are submitted by building owners that test their sprinkler and fire alarm systems to ensure they are operating as designed. Currently, 42% of the systems tracked within the City are past due for compliance. Staff is recommending an additional \$15 late fee, to be assessed on a monthly basis once reports are 90 days overdue. The late fee would be administered by Brycer, the City's ITM report tracking system, through an automated process. Brycer would issue automated notifications 30 days in advance of the due date, 30 days after the due date with a warning, and 60 days after the due date with a final warning before assessing the late fee. A similar program was implemented for annual Hazardous Material Business Plan submissions, which increased compliance to 95%. Implementation of the proposed ITM late fee is expected to increase compliance to 95% and provide annual increased fee recovery of \$24,900.

Other Fire Department Programs - minor revisions to the Central Net Training Center User fees are proposed to align fees with training programs administered at the Center and to eliminate unused fees. Reduction in fees for residents and non-residents participating in the Junior Lifeguard program are proposed as the City no longer provides uniforms to participants in the program.

Current Fee Schedule		
	Description	Fee
F-99	Up to 750 sq. ft.	\$ 72
F-100	751 - 2,500 sq. ft.	108
F-101	2,501 - 5,000 sq. ft.	200
F-102	5,001 - 25,000 sq. ft.	320
F-103	25,001 - 50,000 sq. ft.	563
F-104	Over 50,000 sq. ft.	724
F-105	Repeat inspection//violation notice	80
<i>High Rise Inspections</i>		
F-121	7 Stories (base fees)	2,900
F-122	Per floor above 7 stories	223
<i>Junior Lifeguard Program Fees</i>		
F-142	Resident Fees Charged	605
F-143	Non-Resident Fees Charged	635
F-143.3	Sand Crab (resident and non-resident)	150

Proposed Fee Schedule		
	Description	Fee
F-99	Self-inspection Report	\$ 15
F-100	Up to 2,000 sq. ft.	108
F-101	2,001 - 10,000 sq. ft.	280
F-102	Over 10,000 sq. ft.	400
F-262	ITM Late Fee (per month)	15
<i>High Rise Inspections</i>		
F-121	7 Stories (base fees)	Actual Cost*
F-122	Per floor above 7 stories	Actual Cost*
<i>Junior Lifeguard Program Fees</i>		
F-142	Resident Fees Charged	556
F-143	Non-Resident Fees Charged	583
F-143.3	Sand Crab (resident and non-resident)	159

* F-252 Fire Prevention Hourly Rate

Public Works Department Fees

Hydrant Flow Analysis Deposit (PW-9) - staff is proposed to eliminate the \$825 deposit and bill the fee for actual time spent to perform the analysis, which is typically lower than the required deposit. This administrative change would streamline the process and eliminate staff time spent processing refunds.

Expired Encroachment Permit Fee (PW-22) - removal of this fee is recommended as this fee is no longer in use. Permits may be continuously renewed as long as licenses and insurance remain current.

Both proposed fee changes are administrative in nature with no fiscal impact.

Community Development Department Fees

Outdoor Dining Fees (PL-106 and 107) - these fees are charged for restaurant use of public space of City sidewalks and parking spaces for outdoor dining. The License Agreement Use Charge annual rate of \$0.01/sq ft was established in the 1990s and is well below market rates, that are location-based and range from \$1-7.05/sq ft, per month for other coastal cities. Charges of this type are typically considered to be "rent" instead of a fee, as exclusive use of public space is being utilized for a fixed length of time. This fee is unrelated to the Temporary Emergency Use Permit (TEUP) established during COVID-19 to implement the City's Open Air Dining Program. Staff is proposing to eliminate this fee from the fee schedule and establish rent charges that will be brought to City Council for approval at a later date. Elimination of the License Agreement Code Enforcement fee is also proposed, to be replaced with actual time spent utilizing established department hourly rates. This fee is used for complaint-driven inspections and the current charge is \$4/sq ft. Use of hourly rates will more accurately cover staff time spent in investigating complaints.

Building Inspection Fees (B-2) - the City's Building Plan Check fee has been unchanged since 2016. Related Building Check fees (B-3) and Planning Plan Check fees (PL-95) are derived from this rate

and are charged at 61% and 46% of the total Building Inspection fee, respectively. This fee is well below rates set by neighboring cities and is not providing adequate cost recovery, as the time spent on plan review far exceeds the fee collected.

EXAMPLE: Fees for 2,500 sq ft Building valued at \$300,000				
	Building Inspection Fees (B-2)	Planning Plan Check Fees (PL-95)*	Building Plan Check Fees (B-3)**	Total
Huntington Beach (current)	\$ 2,164	\$ 995	\$ 1,320	\$ 4,479
Anaheim	1,580	323	2,577	4,480
Huntington Beach (proposed)	2,400	1,104	1,464	4,968
Long Beach	3,039	900	1,520	5,459
Costa Mesa	3,463	N/A	2,251	5,714
Newport Beach	3,648	520	2,837	7,005
County of Orange	5,490	N/A	3,569	9,059

* 46% of total Building Inspection Fee (B-2)

** 61% of total Building Inspection Fee (B-2)

Realigning this fee would provide increased cost recovery of \$324,000.

Community and Library Services Department Fees

Camp HB Program - this program provides a Monday-Friday summer camp for children ages 6-12, from 8:30 am - 6:00 pm, which includes indoor and outdoor recreational programs, admissions, and transportation to local attractions and the beach. The charge for this program has remained unchanged since 2016. In order to maintain the current program service levels, staff is proposing to adjust the rate from \$175 per week to a range of \$180-200 per week. The range is proposed in order to cover increasing program operating costs as needed over multiple future years, with the first increase not effective until summer 2023. Fees for similar city programs offered by Costa Mesa and Irvine are \$220 and \$249 per week, respectively.

An "extended hours" fee is also proposed as a program enhancement for those parents needing a longer day by providing the option of starting at 7:00 am instead of 8:30 am. The proposed fee range is \$35-50 per week with an initial rate of \$35. The "extended hours" fee would also be phased in over multiple future years as needed to cover program operating costs.

Facilities Reservation Fees - the City charges a \$10 cancellation fee for all City facility reservations, which was established in 2007. Staff is proposing to increase the cancellation fee to \$25 to reduce the number of cancellations caused by parties booking multiple venues. The proposed fees would increase the number of City facilities available for rent by discouraging unnecessary reservations and increase annual General Fund revenue potential by increasing facility availability.

Senior Outreach Center - the current fee schedule only provides a rental rate for non-profit groups at \$25 per hour. In preparing for the opening of the facility, rates need to be established for the community at large when not in use by American Legion Post 133. The proposed rates range from \$30/hour for residents up to \$75/hour for commercial use, and the non-profit rate would remain unchanged.

If the fee changes listed above are adopted as proposed, the City would be able to maintain the level of activities and services offered for the Camp HB program and increase future facility rental revenues by an estimated \$9,000.

SANDS Guide Advertising Rates - the advertising rates for the SANDS Guide have remained unchanged since 2016. Since then, the SANDS has transitioned to a full-color catalog, with some space available for advertising. The proposed changes would eliminate the fees for black-and-white advertisements, establish rates for half-page color ads on the inside covers, and increase the rates for the inside full-page back cover as well as other various interior ads. Rates for the outside full-page back cover and inside full-page front cover would remain unchanged. Approval of the proposed fee changes would increase annual cost recovery by an estimated \$10,000.

Sunset Vista RV Campground - reservation fees for the Sunset Vista campground were last raised in March 2015 and are set at a flat daily rate. In FY 2021/22, numerous enhancements were made to the campground, including repaving of the lot, installation of new electrical hookups, Wi-Fi access, and a new reservation system anticipated to go live in July 2022. Staff is proposing modifying the current rates to reflect increased demand on the weekends (Friday-Saturday) and holidays. An additional optional site lock fee of \$5/night is also proposed to allow campers to reserve a particular space or group of spaces to be near family and friends. Modification of the existing reservation fee is also being proposed to align with current campground reservation standards, which would increase the fee for reservations cancelled within two days prior to the arrival date.

Sunset Vista Daily Rates Winter Camping (Oct 1 - May 31)		
	Current	Proposed
Recreational Vehicle (RV) plus Auto	\$70/day	\$75/day Sun-Thurs \$85/day Fri & Sat/Holidays*
Senior (62+)	\$60/day	\$65/day Sun-Thurs \$75/day Fri & Sat/Holidays*
With Disabled Person (DP) Placard	\$60/day	\$65/day Sun-Thurs \$75/day Fri & Sat/Holidays*
Reservation Cancellation Fee (>2 days prior to arrival date)	N/A	\$ 25 NEW
Reservation Cancellation Fee (2 or less days prior to arrival date)	N/A	First Night's Daily Rate NEW
Change Fee	\$ 10	\$ 10
Reservation Fee	\$ 10	
Reservation Cancellation Fee (for cancellations less than 30 days)	\$ 25	
Space Lock Fee	N/A	\$5/day NEW

***Holiday Rates**

Thanksgiving Week (Sunday preceding Thanksgiving through Saturday night following Thanksgiving)

Christmas Week (day preceding Christmas through New Year's Eve)

Day preceding Veterans Day (observed), Martin Luther King Jr. Day, Presidents Day, Memorial Day

Implementation of the proposed changes to the improved RV campground would increase annual cost recovery by \$73,000.

General Fund Impact

If the Master Fee and Charges Schedule is amended as proposed, General Fund expenditures subsidizing these fees would decrease annually by an estimated \$740,000, increasing available discretionary General Fund revenue to be used for capital projects, equipment, and other City Council priorities.

Department	Decrease in City Fee Subsidy
CPI Adjustment of 5.93%	\$ 301,000
Fire	23,000
Community Development	324,000
Community & Library Services - Programs	9,000
Community & Library Services - SANDS	10,000
Community & Library Services - Sunset Vista	73,000
Total Estimated General Fund Savings	\$ 740,000

If approved, the proposed fee adjustments for Community and Library Services would take effect July 1, 2022. All other proposed fee adjustments would be effective August 8, 2022.

Fire Urban Search and Rescue (USAR) Vehicle

The Fire Department provides Urban Search and Rescue (USAR) services, which are defined by the Cal OES Fire and Rescue Service states: "Urban Search and Rescue is considered a 'multi-hazard' discipline, as it may be needed for a variety of emergencies or disasters, including earthquakes, hurricanes, typhoons, storms and tornadoes, floods, dam failures, technological accidents, terrorist activities, and hazardous materials releases. The events may be slow in developing, as in the case of hurricanes, or sudden, as in the case of earthquakes."

The City currently has multiple unit segments and equipment that make up the USAR unit, which is inefficient and outdated. The purchase of a new USAR vehicle would allow for greater response efficiency, increased firefighter safety, and a larger storage capacity to meet current and future state requirements. HBFD USAR services are frequently utilized and has proven essential during times of crisis, providing vital safety services to the community and region. The current price for the purchase of a new USAR vehicle is \$1,337,023. The pricing is competitive and bids were obtained through Sourcewell, a national cooperative purchasing program that complies with Municipal Code 3.02.190.

The City of Huntington Beach's existing USAR unit consists of three segments: a Light/Air Truck, Pickup Truck, and Trailer. The USAR Light/Air Truck is a 2007 Pierce Sabre Chassis with approximately 13,287 miles. The USAR Pickup Truck is a 2006 Chevy C2500 with approximately 35,671 miles. The USAR Trailer is a 2015 Look Trailer PLRT85X20TE4 with mileage defined as not applicable. The USAR Trailer was grant-funded and would need to adhere to specific grant guidelines. The National Fire Protection Association (NFPA) provides best practice recommendations for the fire service and recommends that the following factors be considered when replacing fire apparatus. NFPA Standard 1911-100 - Annex D, page 103 states:

"In the last 10 to 15 years, much progress has been made in upgrading functional capabilities

and improving the safety features of fire apparatus. Apparatus more than 15 years old might include only a few of the safety upgrades required by the recent editions of the NFPA fire department apparatus standards or the equivalent Underwriters Laboratories of Canada (ULC) standards. Because the changes and upgrades, and fine tuning to NFPA 1901 have been truly significant, especially in the area of safety, fire departments should seriously consider the value (or risk) to fire fighters of keeping fire apparatus more than 15 years old in first-line service."

The estimated timeline for the build and delivery of a newly purchased USAR vehicle is two years due to supply chain issues. The USAR Light/Air Truck is a 2007 Pierce Sabre Chassis that will be 17 years old in 2024. The request to purchase one new USAR unit capable of storing all USAR equipment in one vehicle (instead of three segments) would increase effective and timely response. The Fire Department would request for the new USAR vehicle to become an OES Type 1 Unit that would qualify for mutual aid and reimbursement. With various emergencies or disasters that could occur such as earthquakes or other day-to-day incidents, deployment on a single USAR unit would help with providing more efficient USAR services, capacity, and safety.

Environmental Status:

Not applicable

Strategic Plan Goal:

Community Engagement
Homelessness Response
Economic Development & Housing
Infrastructure & Parks
Fiscal Sustainability, Public Safety and Other

Attachment(s):

1. Public Hearing Notice
2. Resolution No. 2022-28, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2022/2023"
3. Professional Services included in the Fiscal Year 2022/2023 Budget
4. Resolution No. 2022-29, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2022/2023"
5. Resolution No. 2022-31, "A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2022/2023 to Pay for Pre-1978 Employee Retirement Benefits"
6. Resolution No. 2022-34, "A Resolution of the City Council of the City of Huntington Beach Amending the City's Classification Plan by Adding the Job Classification of Records Specialist
7. Resolution No. 2022-35, "A Resolution of the City Council of the City of Huntington Beach Adopting An Updated Master Fee And Charges Schedule By Amending Resolution 2016-59, As Amended By Resolution Nos. 2017-28, 2017-44, 2017-46, 2018-01, 2018-29, 2018-48, 2018-55, 2019-07, 2019-19, 2019-87, 2020-37, 2021-17, 2021-18, 2021-36 And 2021-78,

Which Established A Consolidated Comprehensive Citywide Master Fee And Charges Schedule (Supplemental Fee Resolution 16)”

8. Urban Search and Rescue (USAR) Heavy Rescue Vehicle Quote

PUBLIC HEARING
CITY OF HUNTINGTON BEACH

Notice of Public Hearing on the Proposed City Budget for Fiscal Year 2022/2023 and
Proposed Updates to the Master Fee and Charges Schedule

Notice is hereby given that a public hearing will be held by the City Council of the City of Huntington Beach for the purpose of considering the City Budget for Fiscal Year 2022/2023 and to consider establishing and updating various user and regulatory fees and charges. The Proposed Budget for Fiscal Year 2022/2023 totals \$532,025,772 including General Fund Expenditures of \$268,997,187. The public hearing is scheduled in the Council Chambers of the Civic Center, located at 2000 Main Street on Tuesday, June 7, 2022, 6:00pm and via Zoom at:

<https://huntingtonbeach.zoom.us/j/97154130528>

By Phone: (669) 900-6833

Meeting ID: 971 5413 0528

The public may obtain copies of the Proposed Budget for Fiscal Year 2022/2023 and the proposed Master Fee and Charges Schedule from the City's website at <http://www.huntingtonbeachca.gov>.

All interested persons are invited to attend to express their opinions for, or against, the Proposed Budget and updates to the Master Fee and Charges Schedule with written or oral comments. Written communications to the City Council should be directed to the Office of the City Clerk at the address below. Further information may be obtained from the Finance Department, 2000 Main Street, Huntington Beach, CA, 92648-2702 or by telephone (714) 536-5630.

The City of Huntington Beach endeavors to accommodate persons of handicapped status in the admission or access to, or treatment or employment in, city programs or activities. The City of Huntington Beach is an equal opportunity employer.

Dated: May 26, 2022 & June 2, 2022

City of Huntington Beach
By: Robin Estanislau, City Clerk
2000 Main Street
Huntington Beach, CA 92648-2702
Telephone: (714) 536-5227
<http://huntingtonbeachca.gov/HBPublicComments/>

RESOLUTION NO. 2022-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HUNTINGTON BEACH ADOPTING A BUDGET
FOR THE CITY FOR FISCAL YEAR 2022/23

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2022/23, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2022/23, a copy of which is attached hereto as Exhibit "A" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2: That the Estimated Revenue and Transfers In for Fiscal Year 2022/23, a copy of which is attached hereto as Exhibit "B" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2022/23 are sufficient to fund the appropriations set forth in Proposed Budget for Fiscal Year 2022/23.

SECTION 3: That the Proposed Appropriations and Transfers Out for Fiscal Year 2021/22, a copy of which is attached hereto as Exhibit "C" and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4: That the Tables of Organization, a copy of which is attached hereto as Exhibit "D" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the total authorized number of personnel is not exceeded.

SECTION 5: That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same fund or agency provided there is no increase in total appropriations contained in the budget.

SECTION 6: Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However, the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars (\$500,000.00).

SECTION 7: That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2022/23 (Exhibit A) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8: That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2022/23 (Exhibit A). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9: The approved budgets for the Capital Improvement Program remain as authorized appropriations for the individual capital projects until these capital projects are completed. Any unexpended authorized appropriations for each capital project is automatically carried over from fiscal year to fiscal year, until the funds of the individual capital project are expended or the capital project is canceled. Following the completion of the individual capital projects, the unexpended appropriations of each completed capital project shall be canceled and the capital projects funding sources shall be released from their unexpended funding commitment.

SECTION 10: That the City Manager or Chief Financial Officer may, as necessary, increase appropriations for donations, grants, and other instances where there is an offsetting source of revenue received, up to \$250,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding \$250,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations, grants, and other instances where there is an offsetting source of revenue received in conflict herewith are hereby repealed.

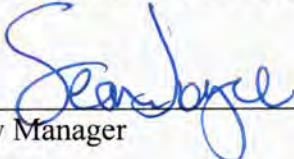
SECTION 11: At the close of Fiscal Year 2021/22, unexpended appropriations may be carried forward to FY 2022/23 upon review by the Finance Department and approval of the City Manager for the expense of outstanding purchase commitments and programs.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach
at a regular meeting thereof held on the 7TH day of JUNE, 2022.



Mayor

REVIEWED AND APPROVED:



City Manager

APPROVED AS TO FORM:



City Attorney

INITIATED AND APPROVED:



Chief Financial Officer

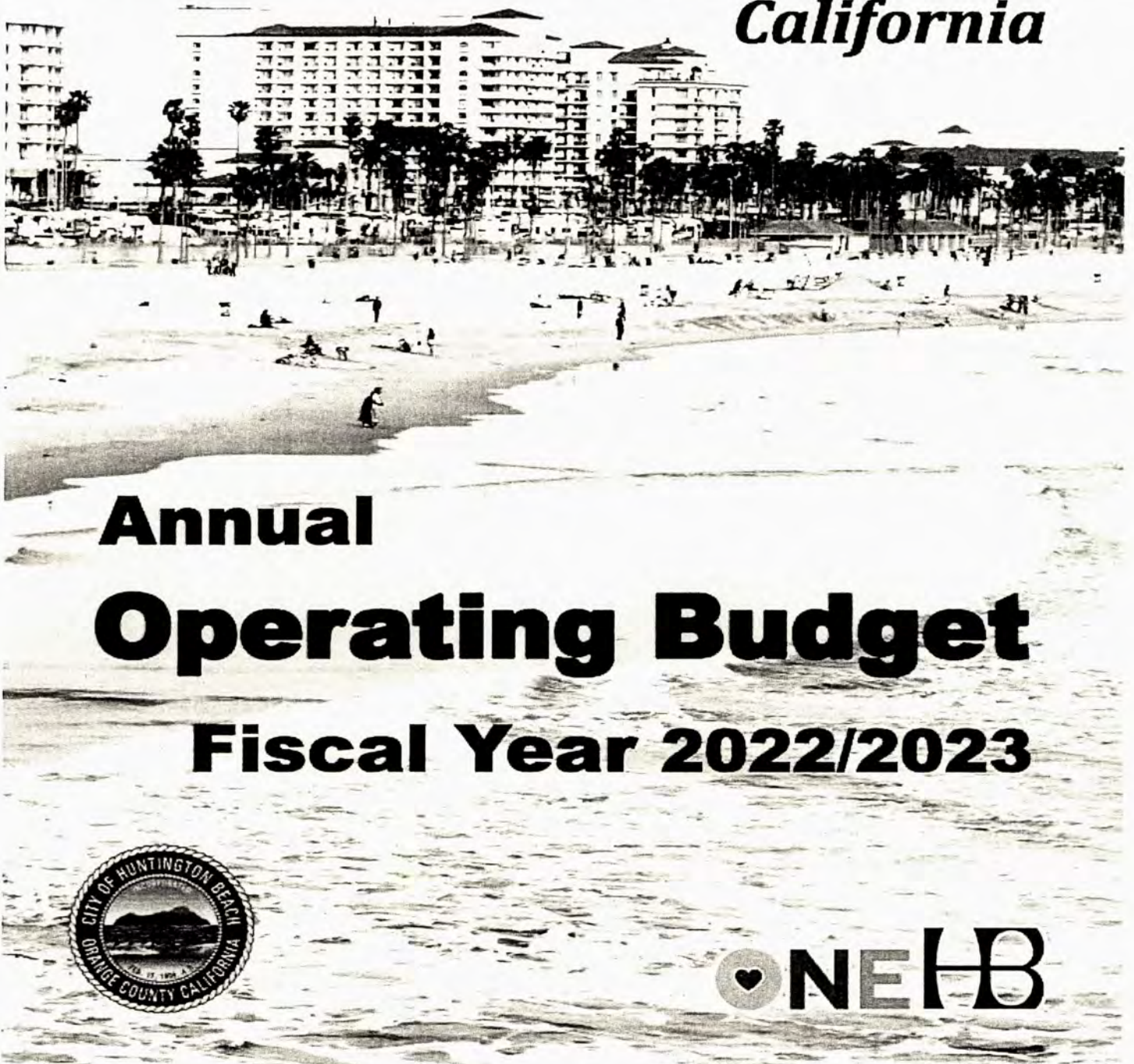
List of Exhibits:

- Exhibit A: Proposed Budget for Fiscal Year 2022/23 as of June 7, 2022
- Exhibit A-1: Proposed Budget for Fiscal Year 2022/23 Revisions
- Exhibit B: Estimated Revenue and Transfers In for Fiscal Year 2022/23
- Exhibit C: Proposed Appropriations and Transfers Out for Fiscal Year 2022/23
- Exhibit D: Tables of Organization

ATTACHMENT 2

EXHIBIT A

City of
HUNTINGTON BEACH
California



Annual
Operating Budget
Fiscal Year 2022/2023



COMPLETE COPY AVAILABLE ON CITY'S WEBSITE

ATTACHMENT 2

EXHIBIT A-1

City of Huntington Beach
FY 2022/2023 Proposed Budget Appropriation Revisions

General Fund	Amount	Department
FY 2022/2023 Proposed Budget presented on May 17, 2022	268,647,187	Citywide
Funding for Circuit Ride Share Program	350,000	Public Works
Total FY 2022/2023 General Fund Revised Proposed Budget		268,997,187
All Funds		
FY 2022/2023 Proposed Budget presented on May 17, 2022	531,675,772	Citywide
General Fund Revision (see above)	350,000	Public Works
Total FY 2022/2023 All Funds Revised Proposed Budget		532,025,772

ATTACHMENT 2

EXHIBIT B

City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2022/23 Budget

Fund Title	Revenue & Transfers In
100 General Fund	283,159,000
101 Specific Events	699,500
201 Air Quality Fund	250,000
206 Traffic Impact	100,000
207 Gas Tax Fund	3,788,219
210 Sewer	167,310
211 Drainage	200,000
212 Narcotics Forfeiture Federal	95,000
213 Measure M Fund	4,056,410
216 Property and Evidence	10,000
217 Affordable Housing In-Lieu	746,811
219 Traffic Congestion Relief 42	1,939,011
228 Park Dev Impact Res	625,000
229 Library Development Impact	42,000
233 Housing Residual Receipts	32,000
234 Disability Access Fund	84,000
235 Park Dev Impact Non Res	368,000
239 CDBG	1,413,939
240 HOME	760,225
243 Surf City "3" Cable Channel	500,000
308 In-Lieu Parking Downtown	393,809
314 Infrastructure Fund	24,355,000
322 ELM Automation Fund	477,949
323 Technology Fund	3,300,000
324 Equipment Fund	10,052,909
350 RORF	5,030,666
352 LMIHAF	200,000
401 Debt Svc HBPFA	2,963,159
405 Debt Svc Grand Coast CFD 2000-1	1,092,817
408 Debt Svc McDonnell CFD 2002-1	435,203
410 Debt Svc Bella Terra	2,432,661
412 Pension Liability	23,946,365
501 Certified Unified Program Agency	262,500
504 Refuse Collection Service	14,473,228
506 Water	42,099,072
507 Water Master Plan	3,957,600
508 WOCWB	1,627,000
511 Sewer Service Fund	10,747,168
551 Self Insurance Workers' Comp	7,789,449
552 Self Insurance General Liability	6,250,000
703 Retirement Supplement	1,434,000
704 Fire JPA Fund	405,866
709 BID Hotel/Motel	6,635,000
710 BID Downtown	106,000
711 Parking Structure-Bella Terra	761,427
712 Parking Structure-Strand	1,450,000

ATTACHMENT 2

EXHIBIT B

**City of Huntington Beach
Estimated Revenue and Transfers In
Fiscal Year 2022/23 Budget**

Fund Title	Revenue & Transfers In
716 Section 115 Trust	1,422,906
807 Energy Efficiency	18,600
960 Used Oil Grant	26,127
961 Hwy Bridge Replacement & Rehab	3,280,000
963 Sr Mobility Program	292,968
979 AB109 Public Safety Realignment	103,567
984 SLESF Grant	400,000
1222 Hazard Mitigation Grant Program	6,598,950
1228 CalRecycle City/County CRV	48,834
1233 OC Recycling Market Development Zone	6,000
1246 CENIC E-Rate	60,000
1247 Arterial Rehabilitation	4,487,676
1267 SB 2 Reimbursement	852,531
1273 CRRSAA	578,011
1275 OCTA Project X	500,000
Total Revenue	490,391,443

ATTACHMENT 2

EXHIBIT C

**City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2022/23 Budget**

Department/Fund Title	Appropriations & Transfers Out
General Fund (Company 100)	
City Council	397,182
City Attorney	2,862,118
City Clerk	1,165,935
City Treasurer	278,369
City Manager	3,262,829
Administrative Services	10,156,337
Community Development	10,300,478
Community & Library Services	14,405,373
Finance	6,553,913
Fire	52,353,505
Police	80,301,451
Public Works	21,388,774
Non-Departmental	65,570,923
Sub-Total General Fund	268,997,187

Other Funds (Company Number and Title)

101	Specific Events	853,250
122	Inmate Welfare Fund	40,000
127	Prop Tax in Lieu of Sales Tax	117,949
201	Air Quality Fund	788,188
206	Traffic Impact	290,000
207	Gas Tax Fund	3,662,154
211	Drainage	2,845,000
212	Narcotics Forfeiture Federal	97,000
213	Measure M Fund	4,378,615
214	Narcotics Forfeiture State	60,000
216	Property and Evidence	185,000
219	Traffic Congestion Relief 42	2,134,789
227	Police Facilities Dev Impact	415,000
228	Park Dev Impact Residential	1,663,361
229	Library Development Impact	350,000
233	Housing Residual Receipts	32,000
234	Disability Access Fund	84,000
239	CDBG	1,413,939
240	HOME	760,225
243	Surf City "3" Cable Channel	623,000
249	American Rescue Plan Act	29,606,925

ATTACHMENT 2

EXHIBIT C

**City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2022/23 Budget**

Department/Fund Title		Appropriations & Transfers Out
Other Funds (Company Number and Title - Continued)		
308	In-Lieu Parking Downtown	100,000
314	Infrastructure Fund	25,083,211
322	ELM Automation Fund	439,194
323	Technology Fund	1,000,000
324	Equipment Fund	11,552,909
350	RORF	6,724,331
352	LMIHAF	25,000
401	Debt Svc HBPFA	2,963,159
405	Debt Svc Grand Coast CFD 2000-1	1,092,817
408	Debt Svc McDonnell CFD 2002-1	435,203
410	Debt Svc Bella Terra	2,432,661
412	Pension Liability	23,571,365
501	CUPA	267,989
504	Refuse Collection Service	14,491,848
506	Water	47,887,385
507	Water Master Plan	2,855,478
508	WOCWB	1,627,000
511	Sewer Service Fund	19,378,288
551	Self Insurance Workers' Comp	7,242,851
552	Self Insurance General Liab	7,554,316
702	Retiree Insurance Fund	1,270,743
703	Retirement Supplement	6,334,065
704	Fire JPA Fund	447,815
709	BID Hotel/Motel	6,635,000
710	BID Downtown	106,000
711	Parking Structure-Bella Terra	761,427
712	Parking Structure-Strand	1,547,243
807	Energy Efficiency	1,098,600
960	Used Oil Grant	26,127
961	Hwy Bridge Replacement & Rehab	3,280,000
963	Sr Mobility Program	292,968
979	AB109 Public Safety Realignment	130,155
984	SLESF Grant 12/13	728,716
1222	Hazard Mitigation Grant Program	6,598,950
1228	CalRecycle City/County CRV	48,834
1233	OC Recycling Market Dvlpmnt Zone	6,000

ATTACHMENT 2

EXHIBIT C

**City of Huntington Beach
Proposed Appropriations & Transfers Out
Fiscal Year 2022/23 Budget**

Department/Fund Title	Appropriations & Transfers Out
Other Funds (Company Number and Title - Continued)	
1246 CENIC E-Rate	60,000
1247 Arterial Rehab	4,600,000
1267 SB 2 Reimbursement	852,531
1273 CRRSAA	578,011
1275 OCTA Project X	500,000
Sub-Total Other Funds	263,028,585
Total City Appropriations	532,025,772

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel

ALL FUNDS						
DEPARTMENT	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Proposed	Change From Prior Year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	5.00	1.00
City Treasurer	2.00	1.50	1.50	1.50	1.50	0.00
City Manager	8.00	7.00	7.00	8.00	14.00	6.00
Administrative Services	44.00	33.00	34.00	38.00	38.00	0.00
Community Development	49.50	54.00	54.00	57.50	57.50	0.00
Community & Library Services	64.25	60.25	60.25	62.25	62.25	0.00
Finance	33.00	31.50	31.50	32.50	34.50	2.00
Fire	198.00	200.00	200.00	201.00	201.00	0.00
Police	365.50	356.00	357.00	357.00	353.00	(4.00)
Public Works	207.00	199.00	201.00	207.00	211.00	4.00
Total	987.25	958.25	962.25	980.75	989.75	9.00

GENERAL FUND						
DEPARTMENT	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Adopted	FY 2021/22 Revised	FY 2022/23 Proposed	Change From Prior Year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	11.00	0.00
City Clerk	4.00	4.00	4.00	4.00	5.00	1.00
City Treasurer	2.00	1.50	1.50	1.50	1.50	0.00
City Manager	7.15	7.00	7.00	8.00	14.00	6.00
Administrative Services	37.20	34.32	31.55	34.47	35.17	0.70
Community Development	45.17	49.52	49.52	53.02	52.85	(0.17)
Community & Library Services	58.91	56.41	56.41	58.41	58.50	0.09
Finance	31.42	29.92	30.10	31.10	32.10	1.00
Fire	194.10	196.20	196.30	197.30	197.30	0.00
Police	362.50	353.00	355.00	355.00	351.00	(4.00)
Public Works	97.75	53.00	53.50	55.90	56.40	0.50
Total	852.20	796.87	796.88	810.70	815.82	5.12

Note: Reflects the Table of Organization for Fiscal Year 2022/23; however, 12 positions are defunded.

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>CITY COUNCIL</u>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member *	6.00	6.00	6.00	6.00	6.00
Mayor *	1.00	1.00	1.00	1.00	1.00
Total - City Council	8.00	8.00	8.00	8.00	8.00

* Mayor and Council Members are not included in the FTE Count.

<u>CITY ATTORNEY</u>					
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Chief Assistant City Attorney	2.00	2.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00	1.00	1.00
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	3.00
Senior Legal Assistant	1.00	1.00	1.00	2.00	2.00
Senior Trial Counsel			1.00	1.00	1.00
Total - City Attorney	11.00	11.00	11.00	11.00	11.00

<u>CITY CLERK</u>					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Records Specialist					1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
Total - City Clerk	4.00	4.00	4.00	4.00	5.00

<u>CITY TREASURER</u>					
Administrative Analyst	0.50				
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
City Treasurer	1.00	1.00	1.00	1.00	1.00
Total - City Treasurer	2.00	1.50	1.50	1.50	1.50

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>CITY MANAGER</u>					
Administrative Aide				1.00	1.00
Administrative Assistant	1.00	1.00	1.00		
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	2.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	1.00	1.00	1.00	1.00	1.00
Council Policy Analyst				1.00	1.00
Deputy Director of Homelessness & Behavioral Health Services **					1.00
Director of Organizational Learning & Engagement	1.00				
Executive Assistant	1.00				1.00 ²
Public Affairs Manager				1.00	1.00
Principal Administrative Analyst		2.00	2.00	1.00	1.00
Social Services Supervisor **					1.00
Social Worker **					2.00 ³
Volunteer Services Coordinator **					1.00
Total - City Manager	8.00	7.00	7.00	8.00	14.00

** Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

ADMINISTRATIVE SERVICES

Director of Administrative Services		1.00	1.00	1.00	1.00
Deputy Director of Administrative Services		1.00	1.00	1.00	1.00
Principal Administrative Analyst **			1.00		
<i>Subtotal Administration</i>		<i>2.00</i>	<i>3.00</i>	<i>2.00</i>	<i>2.00</i>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Liability Claims Coordinator	1.00				
Personnel Analyst Principal	1.00	1.00	1.00	2.00	2.00
Personnel Analyst Senior	3.00	2.00	2.00	1.00	1.00
Personnel Analyst		2.00	2.00	1.00	1.00
Personnel Assistant	3.00	2.00	2.00	1.00	1.00

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>ADMINISTRATIVE SERVICES (continued)</u>					
Risk Management Specialist	2.00	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior HR Technician				3.00	3.00
Senior Risk Management Analyst	1.00				
<i>Subtotal Human Resources</i>	<i>14.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>12.00</i>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00				
GIS Analyst II	4.00	1.00	1.00	1.00	1.00
Information Technology Analyst I		3.00	3.00	1.00	1.00
Information Technology Analyst II	3.00	1.00	1.00	3.00	2.00
Information Technology Analyst III	1.00				1.00
Information Technology Analyst IV	4.00	3.00	3.00	3.00	3.00
Information Technology Analyst Senior	5.00	2.00	2.00	3.00	3.00
Information Technology Technician I	2.00	1.00	1.00	2.00	2.00
Information Technology Technician III	1.00	2.00	2.00	2.00	2.00
Information Technology Technician IV	1.00				
Information Tech Mgr - Infrastructure	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Systems	1.00	1.00	1.00	1.00	1.00
Information Tech Mgr - Operations	1.00				
Information Tech Project Coordinator				1.00	1.00
Information Tech Supervisor				1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Senior Info Tech Manager		1.00	1.00	1.00	1.00
Senior Info Tech Technician	2.00	2.00	2.00	2.00	2.00
Senior Telecommunication Technician	1.00				
<i>Subtotal Information Services</i>	<i>30.00</i>	<i>20.00</i>	<i>20.00</i>	<i>24.00</i>	<i>24.00</i>
Total - Administrative Services	44.00	33.00	34.00	38.00	38.00

** Position transferred from the Administrative Services Department to the Fire Department beginning FY 2021/22

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>COMMUNITY DEVELOPMENT</u>					
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Deputy Director of Comm Dvlpmt	2.00	2.00	2.00	2.00	2.00
Principal Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	2.50	2.00	2.00	2.00	2.00
GIS Analyst II		1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<i>8.50</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>
Planning Manager	1.00	1.00	1.00	1.00	1.00
Principal Planner		1.00	1.00	1.00	1.00
Senior Planner	3.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	3.00	3.00	4.00	4.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Senior Permit Technician	3.00	4.00	4.00	4.00	4.00
Permit Technician				1.00	1.00
Administrative Secretary		1.00	1.00	1.00	1.00
Office Assistant II				1.00	1.00
Building Manager	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	1.00	1.00	1.00	1.00
Inspection Manager				1.00	1.00
Inspection Supervisor	2.00	1.00	1.00		
Principal Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Principal Inspector Plumbing/Mechanical	1.00	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00	1.00
Building Inspector II	2.00	1.00	1.00	1.00	1.00
Building Inspector III	6.00	6.00	6.00	6.00	6.00
<i>Subtotal Development Services</i>	<i>30.00</i>	<i>28.00</i>	<i>28.00</i>	<i>31.00</i>	<i>31.00</i>
Housing Manager		1.00	1.00	1.00	1.00
Real Estate & Project Manager	1.00				
Administrative Analyst Senior	1.00	1.00	1.00	1.50	1.50
Administrative Aide		1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>COMMUNITY DEVELOPMENT (continued)</u>					
Code Enforcement Officer I	1.00	3.00	3.00	3.00	3.00
Code Enforcement Officer II	2.00	4.00	4.00	4.00	4.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Economic Development Manager		1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Community Enhancement</i>	<i>11.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.50</i>	<i>17.50</i>
Total - Community Development	49.50	54.00	54.00	57.50	57.50
<u>COMMUNITY & LIBRARY SERVICES</u>					
Director of Community & Library Services		1.00	1.00	1.00	1.00
Director of Community Services	1.00				
Director of Library Services	1.00				
Deputy Director of Community & Library Services		1.00	1.00	1.00	1.00
Principal Administrative Analyst				1.00	1.00
Administrative Analyst Senior	1.00	1.00	1.00		
Administrative Aide				1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.50	1.00	1.00		
Park Development Project Coordinator	1.00				
<i>Subtotal Administration</i>	<i>5.50</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>
Administrative Secretary	0.50				
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	2.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Specialist	1.00	2.00	2.00	2.00	2.00
Supervisor, Parking/Camping Facility	1.00	1.00	1.00	1.00	1.00
Parking Meter Repair Worker	2.00	2.00	2.00	2.00	2.00
Parking & Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking & Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking & Camping Leadworker	2.00	2.00	2.00	2.00	2.00
Maintenance Worker	1.00				
<i>Subtotal Facilities & Events</i>	<i>12.50</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>COMMUNITY & LIBRARY SERVICES (continued)</u>					
Community Services Manager	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Supervisor	4.00	4.00	4.00	5.00	5.00
Comm Svcs Recreation Specialist	6.00	6.00	6.00	5.00	5.00
Administrative Secretary				1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Services Assistant	1.00	1.00	1.00		
Senior Services Transportation Coordinato	1.00	1.00	1.00	1.00	1.00
Senior Supervisor Human Services	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor		1.00	1.00	1.00	1.00
Social Worker	1.00				
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Programs & Services</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>
Accounting Technician II	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Community Services Manager		1.00	1.00	1.00	1.00
Senior Supervisor Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Comm Svcs Recreation Specialist	1.00	1.00	1.00	1.00	1.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	0.75	0.75
Librarian	5.00	4.00	4.00	6.00	6.00
Library Services Clerk	6.50	5.50	5.50	6.50	6.50
Library Specialist	3.00	2.00	2.00	2.00	2.00
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Media Services Specialist	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00		
<i>Subtotal Library & Cultural Services</i>	<i>29.25</i>	<i>27.25</i>	<i>27.25</i>	<i>29.25</i>	<i>29.25</i>
Total - Community & Library Services	64.25	60.25	60.25	62.25	62.25

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>FINANCE</u>					
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Accounting Technician II					1.00 ⁴
Administrative Aide				1.00	1.00
Administrative Assistant	1.50	1.50	1.50	0.50	0.50
Information Technology Analyst Senior		1.00	1.00	1.00	1.00
<i>Subtotal Finance Administration</i>	<i>3.50</i>	<i>4.50</i>	<i>4.50</i>	<i>4.50</i>	<i>5.50</i>
Finance Manager - Budget	1.00			1.00	1.00
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Finance Analyst	3.00	2.00	2.00	1.00	1.00
Senior Buyer		1.00	1.00	1.00	1.00
Buyer	2.00	1.00	1.00	1.00	1.00
<i>Subtotal Budget Management</i>	<i>7.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>
Finance Manager - Accounting	1.00	1.00	1.00	1.00	1.00
Principal Finance Analyst		1.00	1.00	1.00	1.00
Project Manager	1.00				
Senior Finance Analyst		1.00	1.00		
Senior Accountant	1.00	1.00	1.00	2.00	2.00
Accounting Technician Supervisor		1.00	1.00	2.00	2.00
Senior Accounting Technician	2.00	1.00	1.00		1.00 ⁵
Accounting Technician II	4.00	3.00	3.00	3.00	3.00
Payroll Specialist	1.00	1.00	1.00	2.00	2.00
Senior Payroll Technician	2.00	1.00	1.00		
<i>Subtotal Accounting Services</i>	<i>12.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>
Finance Manager - Treasury	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.50	1.00	1.00		
Senior Accountant				1.00	1.00
Accounting Technician Supervisor	1.00	1.00	1.00	1.00	1.00
Business License Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	2.00	2.00
Accounting Technician II	5.00	5.00	5.00	5.00	5.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Revenue Services</i>	<i>10.50</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>12.00</i>
Total - Finance	33.00	31.50	31.50	32.50	34.50

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>	
<u>FIRE</u>						
Fire Chief	1.00	1.00	1.00	1.00	1.00	S
Administrative Analyst Principal		1.00	1.00	1.00	1.00	
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
<i>Subtotal Administration</i>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	
Administrative Analyst **				1.00	1.00	
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00					
Administrative Fire Captain ^	2.00	2.00	2.00	2.00	2.00	S
Administrative Secretary	3.00	2.00	2.00	2.00	2.00	
Assistant Fire Marshal	1.00					
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00	
Fire Battalion Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Marshal		1.00	1.00	1.00	1.00	
Fire Prevention Inspector I		1.00	1.00	1.00	1.00	
Fire Prevention Inspector II	4.00	4.00	4.00	4.00	4.00	
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	1.00					
Senior Permit Technician	1.00					
<i>Subtotal Professional Standards</i>	<u>19.00</u>	<u>16.00</u>	<u>16.00</u>	<u>17.00</u>	<u>17.00</u>	
Administrative Fire Captain ^	1.00	1.00	1.00	1.00	1.00	S
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	
Emergency Medical Services Coordinator	1.00					
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	4.00	4.00	4.00	4.00	4.00	S
Fire Captain	30.00	30.00	30.00	30.00	30.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Engineer	30.00	30.00	30.00	30.00	30.00	S
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	
Firefighter	12.00	12.00	12.00	12.00	12.00	S
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00	S
<i>Subtotal Emergency Response</i>	<u>159.00</u>	<u>158.00</u>	<u>158.00</u>	<u>158.00</u>	<u>158.00</u>	

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>	
<u>FIRE (continued)</u>						
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Marine Safety Battalion Chief	3.00	3.00	3.00	3.00	3.00	S
Marine Safety Captain	10.00	12.00	12.00	12.00	12.00	S
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	S
Ocean Lifeguard Specialist		3.00	3.00	3.00	3.00	S
<i>Subtotal Marine Safety</i>	<i>15.00</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	
<i>Subtotal Sworn</i>	<i>145.00</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	S
<i>Subtotal Non-Sworn</i>	<i>53.00</i>	<i>50.00</i>	<i>50.00</i>	<i>51.00</i>	<i>51.00</i>	
Total - Fire	198.00	200.00	200.00	201.00	201.00	

** Position transferred from the Administrative Services Department to the Fire Department beginning FY 2021/22

<u>POLICE</u>						
Police Chief	1.00	1.00	1.00	1.00	1.00	S
Assistant Chief of Police	1.00	1.00	1.00			S
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Office Assistant II				1.00	1.00	
<i>Subtotal Administration</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	
Police Captain				1.00	1.00	S
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	S
Police Sergeant	3.00	3.00	3.00	3.00	3.00	S
Police Officer	3.00	3.00	3.00	3.00	3.00	S
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	
Community Relations Officer		1.00	1.00	1.00	1.00	
Community Relations Specialist **	1.00	2.00	2.00	2.00	1.00	
<i>Subtotal Administrative Operations</i>	<i>9.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>11.00</i>	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Sergeant	6.00	6.00	6.00	6.00	6.00	S
Police Officer	37.00	37.00	37.00	37.00	37.00	S
Deputy Director of Homelessness & Behavioral Health Services **			1.00	1.00		
Social Services Supervisor **				1.00		

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>	
<u>POLICE (continued)</u>						
Volunteer Services Coordinator **				1.00		
Senior Helicopter Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking/Traffic Control Officer	16.00	10.00	10.00	10.00	10.00	
Community Services Officer	3.00	3.00	3.00	1.00	1.00	
Detention Administrator	1.00					
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00	
Detention Officer	9.00	9.00	9.00	9.00	9.00	
<i>Subtotal Special Operations</i>	<i>86.00</i>	<i>79.00</i>	<i>80.00</i>	<i>80.00</i>	<i>77.00</i>	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	4.00	4.00	4.00	4.00	4.00	S
Police Sergeant	14.00	14.00	14.00	14.00	14.00	S
Police Officer ^	112.00	112.00	112.00	112.00	112.00	S
Police Recruit	4.00					
<i>Subtotal Patrol</i>	<i>135.00</i>	<i>131.00</i>	<i>131.00</i>	<i>131.00</i>	<i>131.00</i>	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Sergeant	5.00	5.00	5.00	5.00	5.00	S
Police Officer	39.00	39.00	39.00	39.00	39.00	S
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Analyst Senior				1.00	1.00	
Crime Scene Investigator	2.00	4.00	4.00	5.00	5.00	
Police Services Specialist	3.00	2.00	2.00	2.00	2.00	
Community Services Officer	9.00	6.00	6.00	5.00	5.00	
Latent Fingerprint Examiner	2.50	2.00	2.00	2.00	2.00	
Police Photo/Imaging Specialst	1.00					
<i>Subtotal Investigations</i>	<i>66.50</i>	<i>63.00</i>	<i>63.00</i>	<i>64.00</i>	<i>64.00</i>	
Police Admin Services Division Manager	1.00	1.00	1.00	1.00	1.00	
Police Support Services Manager		1.00	1.00	1.00	1.00	
Police Administrative Services Manager				2.00	2.00	
Community Services Officer	1.00	1.00	1.00	2.00	2.00	
Police Services Specialist	7.00	6.00	6.00	6.00	6.00	
	485				745	

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>POLICE (continued)</u>					
Police Communications Manager	1.00	1.00	1.00		
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00
Communications Operator-PD ^	18.00	18.00	18.00	18.00	18.00
Personnel Analyst Principal	1.00	1.00	1.00	1.00	1.00
Personnel Assistant		1.00	1.00	1.00	1.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Police Records Administrator	1.00	1.00	1.00		
Police Records Supervisor	3.00	3.00	3.00	4.00	4.00
Police Records Specialist	11.00	11.00	11.00	10.00	10.00
Police Records Technician	6.00	5.00	5.00	4.00	4.00
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Crewleader	1.00	1.00	1.00		
Administrative Analyst Senior	1.00	1.00	1.00	1.00	1.00
Accounting Technician II	3.00	3.00	3.00	2.00	2.00
Information Technology Analyst II		1.00	1.00	1.00	1.00
Information Technology Analyst IV		1.00	1.00	1.00	1.00
Information Technology Technician IV		1.00	1.00	1.00	1.00
<i>Subtotal Support Services</i>	<i>66.00</i>	<i>69.00</i>	<i>69.00</i>	<i>67.00</i>	<i>67.00</i>
<i>Subtotal Sworn</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i> ^s
<i>Subtotal Non-Sworn</i>	<i>132.50</i>	<i>123.00</i>	<i>124.00</i>	<i>124.00</i>	<i>120.00</i>
Total - Police	365.50	356.00	357.00	357.00	353.00

** Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

<u>PUBLIC WORKS</u>					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Deputy Director of Public Works		2.00	2.00	2.00	2.00
Administrative Services Manager		1.00	1.00	1.00	1.00
Project Manager	1.00				
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Aide			1.00	1.00	1.00
Administrative Analyst		2.00	3.00	2.00	2.00
Administrative Analyst Senior	2.00	2.00	2.00	2.00	2.00

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>PUBLIC WORKS (continued)</u>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Office Assistant II	4.00	5.00	5.00	5.00	5.00
Office Specialist	1.00				
Real Estate & Project Manager				1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<i>15.00</i>	<i>19.00</i>	<i>21.00</i>	<i>21.00</i>	<i>21.00</i>
Operations Manager		1.00	1.00	1.00	1.00
Maintenance Operations Manager	1.00				
General Services Manager	1.00				
Accounting Technician II	1.00				
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Beach Equipment Operator	3.00	2.00	2.00	2.00	2.00
Beach Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Beach Maintenance Service Worker	1.00	1.00	1.00	1.00	1.00
Beach Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Equipment Support Assistant	2.00	1.00	1.00	1.00	1.00
Equipment/Auto Maintenance Crewleader	2.00	2.00	2.00	2.00	2.00
Equipment/Auto Maintenance Leadworker	3.00	3.00	3.00	3.00	3.00
Facilities Maintenance Crewleader	2.00	2.00	2.00	3.00	3.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	3.00	3.00	5.00	5.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Equipment Operator	1.00	1.00	1.00	1.00	1.00
Landscape Maint Crewleader	1.00	1.00	1.00	1.00	1.00
Landscape Maintenance Leadworker	3.00	2.00	2.00	4.00	4.00
Landscape Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Service Worker	7.00	7.00	7.00	6.00	6.00
Mechanic II	4.00	3.00	3.00	3.00	3.00
Mechanic III	6.00	6.00	6.00	6.00	6.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>PUBLIC WORKS (continued)</u>					
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Equipment Operator	3.00	2.00	2.00	2.00	2.00
Street Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Tree Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Tree Equipment Operator	3.00	2.00	2.00	2.00	2.00
Tree Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Trees Maintenance Crewleader	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Maintenance & Operations</i>	<i>66.00</i>	<i>58.00</i>	<i>58.00</i>	<i>62.00</i>	<i>62.00</i>
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Cross Connection Control Specialist	2.00	2.00	2.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Field Service Representative	2.00	1.00	1.00	1.00	2.00 ⁶
GIS Analyst II		2.00	2.00	2.00	2.00
SCADA Coordinator	1.00				
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Reader	1.00				
Stock Clerk	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00				
Survey Technician II	2.00	2.00	2.00	2.00	2.00
Utilities Manager	1.00				
Utilities Technology Coordinator		1.00	1.00	1.00	1.00
Warehousekeeper	1.00	1.00	1.00	1.00	1.00
Wastewater Equipment Operator	5.00	5.00	5.00	5.00	5.00
Wastewater Operations Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Operations Leadworker	3.00	3.00	3.00	3.00	3.00
Wastewater Pump Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Service Worker	7.00	7.00	7.00	7.00	7.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Distribution Maint Crewleader	2.00	2.00	2.00	2.00	2.00
Water Distribution Maint Leadworker	6.00	6.00	6.00	6.00	7.00 ⁷
Water Distribution Meters Crewleader	1.00	1.00	1.00	1.00	1.00

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>	
<u>PUBLIC WORKS (continued)</u>						
Water Distribution Meters Leadworker	2.00	2.00	2.00	2.00	2.00	
Water Distribution Superintendent		1.00	1.00	1.00	1.00	
Water Distribution Supervisor	1.00					
Water Equipment Operator	4.00	4.00	4.00	4.00	5.00	8
Water Meter Reader	2.00	2.00	2.00	2.00		9
Water Meter Repair Technician	5.00	5.00	5.00	5.00	4.00	10
Water Operations Crewleader	1.00	1.00	1.00	1.00	1.00	
Water Operations Leadworker	2.00	2.00	2.00	2.00	2.00	
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00	
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00	
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00	
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	
Water Service Worker	13.00	13.00	13.00	13.00	13.00	
Water Systems Technician II	5.00	5.00	5.00	5.00	5.00	
Water Systems Technician III	3.00	3.00	3.00	3.00	4.00	11
Water Utility Locator	1.00	1.00	1.00	1.00	2.00	12
<i>Subtotal Utilities</i>	<i>88.00</i>	<i>86.00</i>	<i>86.00</i>	<i>86.00</i>	<i>88.00</i>	
Transportation Manager	1.00	1.00	1.00	1.00	1.00	
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Senior Traffic Engineer	2.00	2.00	2.00	2.00	2.00	
Signs & Markings Crewleader	1.00					
Signs Leadworker	1.00					
Signs/Markings Equipment Operator	1.00					
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00	
Traffic Maintenance Service Worker	2.00	2.00	2.00	2.00	3.00	13
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00	
Traffic Signal/Light Crewleader	1.00	1.00	1.00	1.00	1.00	
<i>Subtotal Transportation</i>	<i>13.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>11.00</i>	
City Engineer	1.00	1.00	1.00	1.00	1.00	
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Civil Engineering Assistant	2.00	2.00	2.00	2.00	2.00	
Construction Inspector II	1.00	1.00	1.00	1.00	1.00	
Construction Manager	1.00	1.00	1.00	1.00	1.00	

ATTACHMENT 2

EXHIBIT D

City of Huntington Beach
FY 2022/23
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<u>PUBLIC WORKS (continued)</u>					
Contract Administrator	3.00	3.00	3.00	6.00	7.00 ¹⁴
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Park Development Project Coordinator		1.00	1.00		
Principal Civil Engineer	3.00	3.00	3.00	3.00	3.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	3.00	3.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Engineering</i>	<i>25.00</i>	<i>26.00</i>	<i>26.00</i>	<i>28.00</i>	<i>29.00</i>
Total - Public Works	207.00	199.00	201.00	207.00	211.00
<u>GRAND TOTAL</u>	987.25	958.25	962.25	980.75	989.75

NOTES:^S Sworn Public Safety position^A There are 12 defunded positions included in the FTE count as follows:

(2) Administrative Fire Captain

(9) Police Officer

(1) Communications Operator-PD

¹ Position to centralize Public Records management² New position to assist City Manager's Office³ Retitle of one Community Relations Specialist and addition of one Social Worker to assist with Homeless caseload⁴ Position assigned to the Concierge and Accounts Payable teams⁵ New position for succession planning within Municipal Services Division⁶ Position restructuring due to implementation of Automated Water Meter Infrastructure (AMI)⁷ Position added to enhance water system maintenance⁸ Position added to enhance water system maintenance⁹ Position restructuring due to implementation of Automated Water Meter Infrastructure (AMI)¹⁰ Position restructuring due to implementation of Automated Water Meter Infrastructure (AMI)¹¹ Position to focus on air quality mandates and Water Production and Flood Control reporting¹² Position added to assist with high volume of requests¹³ Position added to improve traffic signal maintenance response¹⁴ Position to administer increased volume of construction contracts within the approved Capital Improvement Program (CIP)

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 7, 2022** by the following vote:

AYES: Peterson, Bolton, Posey, Delgleize, Carr, Moser, Kalmick
NOES: None
ABSENT: None
RECUSE: None



City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

ATTACHMENT 3

CITY OF HUNTINGTON BEACH PROFESSIONAL SERVICES FISCAL YEAR 2022/23 Citywide (All Funds)		
Department	Description	Amount
City Attorney	Legal related professional services.	\$342,865
City Clerk	General Consulting services as it relates to Records Retention such as legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services.	\$1,000
City Manager	Professional services include state and federal legislative and lobby services, management/organizational assessment & efficiency studies and other consulting services related to business development, leadership and strategic planning, financial consulting/economic analysis, feasibility studies, real estate services (including but not limited to appraisals, right-of-way services, acquisitions, title reporting, etc.), legal services and regulatory agency compliance, communications, Public Information and public affairs, marketing, website, social media and stakeholder engagement, graphic design services, data management/dashboard services, planning services, parking consulting, site selection services and related economic development professional services, homeless services, CDBG/HOME related consulting, health and human services, environmental and sustainability master plan development consulting and professional services related to energy efficiency and other citywide sustainability efforts, COVID-19 related consulting, educational, language, and accessibility related services, security services, human relations, mediation, and negotiation services, print services and other administrative and professional services related to the functions of municipal governance.	\$666,824
Administrative Services	Professional services including legal, recruitment, medical professional, labor consulting, investigation, training, disability, audit security services, phone support services, workshops for business intelligence, infrastructure systems services, public safety systems and applications and database support services and other professional services.	\$2,331,988
Community Development	Services including planning and technical services, inspection services, plan check services, code enforcement services, financial consulting/economic analysis, legal services, real estate services (including but not limited to appraisals, right-of-way services, acquisitions, title reporting, etc.), parking consulting, engineering services, homeless services, CDBG/HOME consulting, housing inspection services, related housing services, website services, site selection services and related economic development professional services.	\$2,238,778
Community & Library Services	Services including professional design, environmental services, architectural services, master plan services, engineering services, 4th of July Celebration Event Coordination/Consulting/Public Relations services, training services for staff/community volunteers including meeting planning and facilitation and other related professional services.	\$156,429
Finance	Services including professional services audits, sales tax auditing, property tax auditing, financial consulting and other related professional services.	\$195,871
Fire	Services include fire and development plan check and inspection services, environmental and soils consulting, hazardous materials inspections of City businesses as part of the CUPA program, oil production inspections, evaluation of oil production system, testing and document preparation, evaluation of emergency services, paramedic/ambulance service billing, physical examinations and pulmonary consulting for personnel, employment background and other investigative services, psychological testing, psychological counseling services and peer support training services, assessment of fire facilities, accreditation related standards of cover study, community risk assessment, and facility assesment, provision of cost report processing for GEMT reimbursement, consulting services for the Huntington Harbor Review, project management for oil well abandonment, as-needed general environemntal engineering services, petroleum engineering consulting services, spill prevention control and countermeasure plan, professional services related to approved CIP projects and other related professional services.	\$534,029
Police	Services include medical exams (sexual and rape, employment, hazmat physical exam, SWAT physicals and flight crew physicals), background investigations, psychological exams, phlebotomy services, media and the community communications programs services, legal consultations, ploygraph exams services, animal control services, crime prevention programs, child abuse services, gang prevention, annual medical physician review of jail facility and procedure services, transcribing of police reports and internal investigations, trauma support intervention/employee wellness program and other related professional services.	\$242,743
Public Works	Services include engineering/design, engineering studies, inspection/construction management, development review, SCADA and related automation support, water quality testing/sampling/analysis, engineering/technical support, litigation/legal services, water conservation support services, water quality testing support services, NPDES/FOG inspection services, utilities rate studies, billing/cashiering system support, professional arborist services, traffic studies, special training services, wildlife biologist services, solid waste consultanting services, environmental consulting support, asset management system consulting, land surveying services, safety training/consulting, security consulting, emergency preparedness consulting, materials testing, labor compliane/certified payroll services, mobility studies, sustainability studies, water and sewer rate financial analysis, water loss and reporting support.	\$3,607,200
Non-Departmental	Services including claims review, litigation and legal services, auditing, recruitment services, appraisal services, economic analysis, housing compliance services, homeless services, health and human services, and other related professional services.	\$4,198,924
Total Professional Services		\$14,516,651

RESOLUTION NO. 2022-29

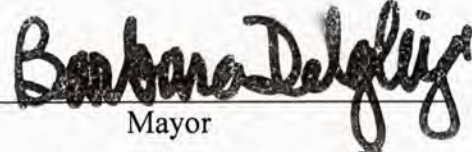
A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HUNTINGTON BEACH ESTABLISHING THE
GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2022/2023

WHEREAS, Article 13B of the California Constitution imposes upon state agencies and local governments the obligation to limit each fiscal year's appropriation of the proceeds from taxes to the amount of such appropriations in fiscal year 1978/1979, adjusted for changes as prescribed under the law.

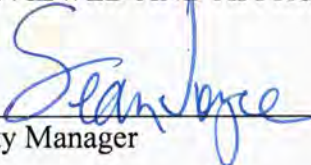
NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows:

In compliance with provisions of Article 13B of the California Constitution and the formula set out therein, there is hereby established an appropriation limit of \$1,126,155,850 for the fiscal year 2022/2023.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 7TH day of JUNE, 2022.


Mayor

REVIEWED AND APPROVED:


City Manager

APPROVED AS TO FORM:


City Attorney 

INITIATED AND APPROVED:


Chief Financial Officer

Exhibit A – Gann Limit Calculation

EXHIBIT A

GANN LIMIT CALCULATION FISCAL YEAR 2022-2023

Under Proposition 111, there are two options available for each of the major adjustment factors. The values of these factors for the purpose of calculating the Fiscal Year 2022-2023 adjustment are as follows:

Price Factor:

- | | | |
|-----|---|-------|
| (A) | Percent growth in State per Capita Personal Income:
(Source: Dept. of Finance, California) | 7.55% |
| (B) | Percent change in Assessed Valuation due to new non-residential construction:
(Source: Orange County Assessor Prop 111 Report) | 0.35% |

Population Factor:

- | | | |
|-----|--|--------|
| (C) | Percent growth in County Population:
(Source: Dept. of Finance, California) | -0.23% |
| (D) | Percent growth in City Population:
(Source: Dept. of Finance, California) | -0.77% |

Annual Adjustment Factor:

Based on the actual data, the four alternative adjustment factors are as follows:

(A x C)	1.0755	x	0.9977	=	1.07302635
(A x D)	1.0755	x	0.9923	=	1.06721865
(B x C)	1.0035	x	0.9977	=	1.00119195
(B x D)	1.0035	x	0.9923	=	0.99577305

Calculation of the Fiscal Year 2021-2022 Limit

FY 21/22 Limit	\$ 1,049,513,696
Recommended Adjustment Factor (Largest Allowable Increase)	1.07302635
FY 22/23 Limit	<u><u>\$ 1,126,155,850</u></u>

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 7, 2022** by the following vote:

AYES: Peterson, Bolton, Delgleize, Carr, Posey, Moser, Kalmick
NOES: None
ABSENT: None
RECUSE: None



City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2022-31

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HUNTINGTON BEACH LEVYING A RETIREMENT
PROPERTY TAX FOR FISCAL YEAR 2022/2023 TO PAY FOR PRE-1978
EMPLOYEE RETIREMENT BENEFITS

WHEREAS, since 1948, the City has provided for employee pensions through a contract with the California Public Employees Retirement System (CalPERS). Pursuant to the 1966, 1978 and 2010 City Charters, the voters of the City authorized the City Council to pay for the cost of employee pensions through a separate retirement property tax. Section 607(b)(2) of both the 1978 and 2010 Charters provide that the City may impose a retirement tax “sufficient to meet all obligations of the City for the retirement system in which the City participates;” and

Proposition 13 was added to the California Constitution in 1978. It limits the local property tax to 1% of assessed value, except that the City may levy an override tax in excess of 1% to pay “any indebtedness approved by the voters prior to July 1, 1978” (Cal. Const. Art. 13A, §1(b)); and

In the case entitled *Carman v. Alvord*, 31 Cal.3d 318 (1982), the California Supreme Court determined that under Proposition 13, an override property tax in excess of 1% of assessed value may be levied to pay for the employee pension benefits the voters approved prior to 1978. Consequently, after Proposition 13, the Huntington Beach City Council continued to levy an override tax to pay for employee pensions. Since 1983-84, Revenue and Taxation Code Section 96.31(a)(4) has limited the City to levying a maximum override tax of \$0.04930 per \$100 of assessed value to pay for its retirement system; and

In 2003, the Court of Appeal in *Howard Jarvis Taxpayers Ass'n v. County of Orange* (2003) 110 Cal.App.4th 1375 held that the City may levy a separate property tax to pay for retirement benefits for all retired, current, and future city employees contracted for prior to July 1, 1978, but not enhancements to retirement benefits contracted for after July 1, 1978; and

Prior to July 1, 1978, the City entered into collective bargaining agreements with employee associations representing its safety employees providing that, effective July 1, 1978, they would be entitled to a CalPERS retirement benefit known as “2% @ 50.” Subsequently, on June 30, 1999, pursuant to collective bargaining agreements the City had entered into with its safety employees, the City provided its safety employees with the CalPERS retirement benefit known as 3% @ 50. Consequently, it is necessary to allocate the employer contribution to CalPERS for safety retirement between 2% @ 50 and 3% @ 50, because only the employer contribution for 2% @ 50 may be paid through the override property tax; and

The City has received a report from John Bartel of Bartel Associates, a professional actuary experienced in pension calculations, entitled, “City of Huntington Beach Pension Override Tax Study” dated February 10, 2020. The Report identified the additional cost of 3% @ 50 as what CalPERS refers to as the “normal cost” of the benefit, which represents the present value of future benefits employees earned during the current year. Under this approach, the incremental cost of 3% @ 50 is 4.482% of safety payroll, and the remainder of the employer contribution represents the cost of 2% @ 50; and

In April 2004, then Assemblyman Harman formally asked the Attorney General regarding the correct method of allocating the employer contribution to CalPERS between its pre-1978 and post-1978 components. In his February 7, 2005 Opinion (Opinion No. 04-413), the Attorney General opined that "any reasonable accounting method may be used for purposes of determining which costs are not subject to the 1% property tax limitation of the Constitution;" and

The City Council has determined that the allocation approach presented in the Bartel Report is a reasonable accounting method for determining which costs are not subject to the 1% property tax limitation of the Constitution; and

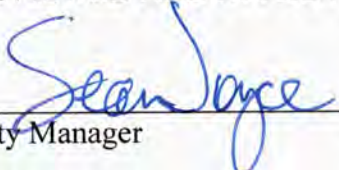
For 2022/2023, CalPERS is requiring the City to contribute 56.803% of safety employee payroll as the City's employer's contribution. In order to set the tax override, the City may subtract the 4.482% normal cost of 3% @ 50 from the 56.803% to set the override tax at the equivalent of 52.321% of safety employee payroll. The cost to the City of 52.321% of safety employee payroll for 2022/2023 will be \$25,144,492 and pursuant to Proposition 13 and Revenue and Taxation Code Section 96.31(a)(4), the City could have set the override tax for 2022/2023 at \$0.05624 per \$100 of assessed value; and

In August 2012, the City Council added Chapter 3.07 to the Municipal Code which sets the future retirement tax rate to the Fiscal Year 2012/13 rate of \$0.01500 per \$100 of assessed value, which amount is less than the otherwise permitted retirement tax per *Revenue and Taxation Code* Section 96.31(a)(4) of \$0.04930 per \$100 of assessed value. For the Fiscal Year 2020/2021, the most recent year available, the levied retirement tax of \$0.01500 per \$100 assessed value generated \$7,655,646.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach that a retirement property tax levy of Zero and 0.01500/100th Dollars (\$0.01500) per \$100 of assessed value shall be levied for employee retirement costs for Fiscal Year 2022/2023.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 7TH day of JUNE, 2022.

REVIEWED AND APPROVED:


City Manager


Mayor

INITIATED AND APPROVED:


Chief Financial Officer


APPROVED AS TO FORM:


City Attorney *MJ*

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 7, 2022** by the following vote:

AYES: Peterson, Bolton, Posey, Delgleize, Carr, Moser, Kalmick
NOES: None
ABSENT: None
RECUSE: None



City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2022 -34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH
AMENDING THE CITY'S CLASSIFICATION PLAN
BY ADDING THE CLASSIFICATION OF
RECORDS SPECIALIST

WHEREAS, the City Council of Huntington Beach wishes to amend the City's Classification Plan;


NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve that the Classification Plan be amended as follows:

A. Add the new classification of RECORDS SPECIALIST and establish compensation at \$66,462.86 - \$89,066.58 as set forth in Exhibit A which is attached hereto and incorporated by this reference.

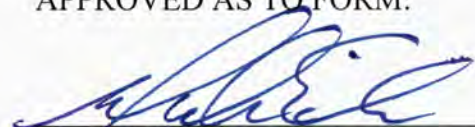
PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 7TH day of JUNE, 2022.


Mayor

REVIEWED AND APPROVED:


Sean Joyce, Interim City Manager

APPROVED AS TO FORM:


City Attorney *W*

INITIATED AND APPROVED:


Brittany Mello,
Director of Administrative Services
Human Resources Manager

CITY OF HUNTINGTON BEACH
CLASS SPECIFICATION



TITLE: RECORDS SPECIALIST

CITY COUNCIL APPROVAL:	
JOB CODE:	0635
EMPLOYMENT STATUS:	REGULAR FULL-TIME
UNIT REPRESENTATION:	HBMT
FLSA STATUS:	NON-EXEMPT
EEOC CODE:	ADMINISTRATIVE SUPPORT

JOB SUMMARY

Under general supervision, provides administrative support in the organization and maintenance of electronic and manual records; and coordinates processes between various City departments responsible for Citywide Records Retention Schedule compliance and timely response to requests for public records.

SUPERVISION RECEIVED AND EXERCISED

Reports to: City Clerk
Supervises: May supervise part-time clerical staff

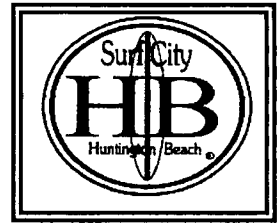
DISTINGUISHING CHARACTERISTICS

Differs from the Deputy City Clerk and Senior Deputy City Clerk in that the Records Specialist specializes in the organization, maintenance and/or coordination of citywide records while the Deputy City Clerk and Senior Deputy City Clerk perform broader clerical and administrative support duties directly tasked to the City Clerk's Office.

EXAMPLES OF ESSENTIAL DUTIES:

- Maintains City records in a computerized system; creates files and indexes in database for newly scanned records, and applies retention standards
- Assists and guides City departments with indexing and maintenance of records pursuant to the City's established Records Retention Schedule; conducts records management training to ensure accurate and efficient processing of departmental records
- Interfaces with Records Consultant to facilitate the annual legal review process and implements recommended updates to the City's established Records Retention Schedule; assists departments in coordinating destruction of obsolete records
- Coordinates, trains, and supervises the work of part-time and temporary clerical personnel

CITY OF HUNTINGTON BEACH
CLASS SPECIFICATION



TITLE: RECORDS SPECIALIST

- Prepares, revises, and disseminates a variety of written correspondence, memorandum, reports, and forms
- Assists in developing and implementing manual and computerized systems and procedures for centrally classifying, indexing, filing, retrieving and controlling plans, specifications, maps, drawings, reports, contracts and various other documents
- Assists in coordinating scanning activities and on-site/off-site records storage
- Interfaces with Information Services to integrate records processes with Citywide systems, resolving problems, developing enhancements, and initiating changes
- Receives and processes requests for information including public record requests within the legal response period; ensures release of records comply with State laws; copy, redact and collate responsive records
- Interprets and applies knowledge of Federal, State and local laws, codes and regulations relevant to municipal record keeping, retention, destruction and rules impacting departmental records
- Reviews, certifies and secures confidential documents; ensures access is limited to appropriate personnel
- Coordinates with attorneys and paralegals to ensure delivery of qualified and appropriate responses to inquiries and public records requests
- Researches, gathers and compiles data on various legal issues, statutes, rules, codes, public records, contracts, ordinances and resolutions for the preparation of legal citation references to assist attorneys
- Attends meetings and seminars relating to records management
- Operates standard office equipment, including job-related hardware and software applications, record keeping applications
- Reports to work as scheduled; works a variety of schedules including evenings, weekends, and holidays as required
- Performs other related duties as assigned.

The preceding duties have been provided as examples of the essential types of work performed by positions within this job classification. The City, at its discretion, may add, modify, change or rescind work assignments as needed.

MINIMUM QUALIFICATIONS

Any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination includes:

CITY OF HUNTINGTON BEACH
CLASS SPECIFICATION



TITLE: RECORDS SPECIALIST

Knowledge of:

- Municipal records and record keeping practices and procedures
- Computerized data storage systems such as Laserfiche, ACCELA, GovQA
- Principles and procedures of modern Records Management
- Applicable laws, rules, regulations, codes and ordinances
- Modern office practices, procedures and equipment
- Related standard office software including Microsoft Office applications
- English usage, grammar, spelling, vocabulary, and punctuation
- Exceptional customer service techniques

Ability to:

- Enter data into a computer at a speed necessary for successful job performance, net corrected speed of 45 word per minute preferred
- Read, interpret and apply pertinent codes, laws, and procedures
- Plan, organize, and prioritize tasks in order to meet deadlines
- Communicate clearly and concisely, both orally and in writing
- Understand and follow posted work policies, rules and procedures
- Research issues, compile data and prepare a report of findings
- Establish and maintain effective working relationships with staff, City officials, representatives of other governmental agencies and the general public
- Maintain moderately-complex department records, files and data
- Understand and follow oral and written instructions
- Perform assignments rapidly and accurately with considerable independence

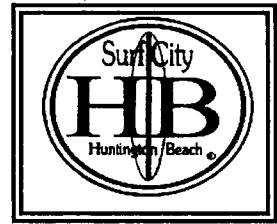
Education: High school diploma or equivalent certificate supplemented by education or specialized training in records management, electronic records management or business administration. Associate's degree from an accredited college or university in Business, Public Administration, or other related field is desirable.

Experience: Four (4) years of progressive and responsible clerical and customer service experience including two (2) years of records management and data base software, computerized records, or data filing storage and retrieval systems.

License/Certificates: A valid California Class C driver license with an acceptable driving record required by time of appointment and throughout employment.

Designation as a Certified Records Manager is highly desirable.

CITY OF HUNTINGTON BEACH
CLASS SPECIFICATION



TITLE: RECORDS SPECIALIST

SPECIAL CONDITIONS

Employees regularly assigned/required to drive a city or personal vehicle in the course and scope of work shall be required to participate in the DMV Employer Pull Notice program.

Public Employee Disaster Service Worker: In accordance with Government Code Section 3100, all Huntington Beach city employees are required to perform assigned disaster service worker duties in the event of an emergency or a disaster.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS

The incumbent must be able to meet the physical requirements of the class and have mobility, balance, coordination, vision, hearing and dexterity levels appropriate to the duties to be performed.

Work is performed primarily indoors. The incumbent sits for prolonged periods. Stands and walks to retrieve work files or to other departments or office locations. Leans, bends and stoops to perform work behind a desk or to retrieve information. Pushes, turns or twists to move chair or body from desk. Reaches to place or retrieve files or open file drawers or cabinets. Light grasping to hold a writing instrument or documents; firm grasping as needed to lift and carry work files or operate office equipment; finger dexterity to type on a computer keyboard. Requires vision to read correspondence, view various media and other information. Requires hearing and speech to communicate in person, before groups, and over the telephone. When work is performed outdoors or at events, there is full exposure to various weather conditions.


Reasonable accommodation(s) for an individual with a qualified disability will be considered on a case-by-case basis.

Est. May, 2022

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 7, 2022** by the following vote:

AYES: Peterson, Bolton, Delgleize, Carr, Posey, Moser, Kalmick
NOES: None
ABSENT: None
ABSTAIN: None



City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

Acronyms and Glossary

FISCAL YEAR 2022-23 BUDGET





City of Huntington Beach Adopted Budget – FY 2022/23 Acronyms & Glossary of Terms

Acronyms

ACFR – Annual Comprehensive Financial Report

ADA – Americans with Disabilities Act

AHA – Affordable Housing Agreement

BID – Business Improvement District

CAGBN – California Green Business Network

CalPERS – California Public Employees' Retirement System

CASp – Certified Access Specialist

CDGB – Community Development Block Grant

CFD – Community Facilities District

CIP – Capital Improvement Program

CNOA – Central Net Operations Authority

CPA – Certified Public Accountant

CPI – Consumer Price Index

CTFP – Combined Transportation Funding Program

ELM – Enterprise Land Management

FTE – Full-Time Equivalent Position

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HUD – U. S. Department of Housing and Urban Development

JPA – Joint Powers Authority

MOU – Memoranda of Understanding

NPDES – National Pollution Discharge Elimination System

OCTA – Orange County Transportation Authority

OPA – Owners Participation Agreement

PEPRA – Public Employee Pension Reform Act

POB – Pension Obligation Bond

RDA – Redevelopment Agency

SCAQMD – Southern California Air Quality Management District

TAB – Tax Allocation Bond

TBRA – Tenant Based Rental Assistance

TIF – Fair Share Traffic Impact Fee Program

TOT – Transient Occupancy Tax

UUT – Utility Users Tax

VLF – Vehicle License Fee

WMP – Water Master Plan

WOCWB – West Orange County Water Board



City of Huntington Beach Adopted Budget – FY 2022/23 Acronyms & Glossary of Terms

Glossary of Terms

Accounting Method – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Affordable Housing Agreement (AHA) – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization- The process of decreasing, or accounting for, an amount over a period of time.

Annual Comprehensive Financial Report (ACFR) – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year. Also known as the Annual Financial Report

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Arbitrage – The buying and selling of an asset from different platforms, exchanges or locations to cash in on the price difference.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

Balanced Budget – A budget in which planned expenditures do not exceed planned revenues available.



City of Huntington Beach Adopted Budget – FY 2022/23 Acronyms & Glossary of Terms

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

Business Improvement District (BID) – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

Business Unit – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

California Green Business Network - A coalition of cities and counties that certify businesses that have adopted verifiable standards of sustainability.

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers most City of Huntington Beach employees.

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

Capital Outlay – Expenditures, which result in the acquisition of assets with an initial cost of at least \$10,000 and an expected life of at least two years.

Capital Project Funds – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

Central Net Operations Authority – A Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility.

Certified Access Specialist - Voluntary inspections of businesses to ensure compliance with disability access standards. Inspectors are certified by the State Board of Architects and evaluate businesses to ensure compliance with State standards.

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

City Charter – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.



City of Huntington Beach Adopted Budget – FY 2022/23 Acronyms & Glossary of Terms

Combined Transportation Funding Program (CTFP) – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Community Facilities District (CFD) – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.



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Fair Share Traffic Impact Fee Program (TIF) – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

Fee – A general term used for any charge levied by government for providing a service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Government Finance Officers Association. A professional association of approximately 19,000 state, provincial and local government finance officers in the United States and Canada.

Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.

Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.



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HUD – U.S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes; utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Measure M – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

Memoranda of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

Motor Vehicle In-Lieu Tax – (see Vehicle License Fee).

Municipal Bond – A bond issued by a state or local government.

Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.



City of Huntington Beach Adopted Budget – FY 2022/23 Acronyms & Glossary of Terms

Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Orange County Transportation Authority (OCTA) – A public sector transportation planning body and transit service provider for Orange County, California.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Pension Obligation Bond (POB) – Taxable bonds issued by state and local governments used as part of an overall strategy to fund the unfunded portion of pension liabilities.

Pension Tax Rate – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.

Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3, Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.



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Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Reserve – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1st page of Strategic Planning section.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill 1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.



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Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

U. S. Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

Water Master Plan (WMP) – The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

West Orange County Water Board (WOCWB) – The City of Huntington Beach serves as the Fiscal Agent for the WOCWB which is a JPA comprised of the Cities of Huntington Beach, Seal Beach, Garden Grove and Westminster. The JPA is responsible for operations and maintenance costs for jointly owned water infrastructure.

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