CITY OF HUNTINGTON BEACH

2024 – 2025

Adopted Budget

City of Huntington Beach

Adopted Budget

Fiscal Year

2024/2025

Submitted by
Eric Parra, Interim City Manager

City of Huntington Beach
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City of Huntington Beach
City Council Directory
Adopted Budget – FY 2024/25

Gracey Van Der Mark
Mayor

Pat Burns
Mayor Pro Tempore

Rhonda Bolton
Council Member

Dan Kalmick
Council Member

Casey McKeon
Council Member

Natalie Moser
Council Member

Tony Strickland
Council Member

City of Huntington Beach
City Officials Directory
Proposed Budget – FY 2024/25

Elected Officials

City Attorney ..... Michael Gates
City Clerk ..... Robin Estanislau
City Treasurer ..... Alisa Backstrom

City Manager's Office

Interim City Manager ..... Eric Parra
Assistant City Manager ..... Travis Hopkins

Department Directors

Community Development ..... Jennifer Villasenor
Community & Library Services ..... Ashley Wysocki
Finance ..... Sunny Han
Fire ..... Scott Haberle
Human Resources ..... Marissa Sur
Information Services ..... John Dankha
Police ..... Eric Parra
Public Works ..... Chau Vu

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FY 2024 - 25 Organizational Chart

Elected Offices

Appointed Departments

THE PEOPLE OF HUNTINGTON BEACH

City Attorney
- Advisory
- Community Prosecution
- Litigation

City Clerk
- Admin, Public Support & Elections
- Records Management

City Council
- Mayor
- Mayor Pro-Tempore
- City Council Members

City Treasurer
- Investments
- Revenue Services

City Manager

Assistant City Manager

Community Development
- Building
- Code Enforcement
- Economic Development
- Housing
- Permit Counter
- Planning

Community & Library Services
- Events & Rentals
- Library & Cultural Services
- Program & Services
- Facilities & Development

Finance
- Accounting Services
- Budget Management
- Business License

Fire
- Emergency Response
- Marine Safety
- Professional Standards

Human Resources
- Benefits & Training
- Labor Relations
- Recruitment & Selection
- Risk Management

Information Services
- Business Applications
- Infrastructure Systems
- Technology Engagement & Support

Police
- Administrative Operations
- Investigations
- Patrol
- Special Operations
- Support Services

Public Works
- Engineering
- Maintenance & Operations
- Transportation
- Utilities

City Council Support
- Communications & HBTV
- Homelessness & Behavioral Health Services
- Sustainability

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CITY OF HUNTINGTON BEACH

Transmittal Letter

FISCAL YEAR 2024-25 BUDGET

CITY OF HUNTINGTON BEACH

2000 Main Street, Huntington Beach, CA 92648

CITY MANAGER'S OFFICE

Honorable Mayor and Members of the City Council:

I am pleased to present the Fiscal Year 2024/25 Adopted Budget for the City of Huntington Beach. Over the past couple of years, the City has come together in an extraordinary way to address numerous fiscal challenges, including rising insurance and claims costs, inflationary pressures on operating and capital costs, and CalPERS pension costs. Through the leadership of City staff and support of the City Council, the City has implemented several significant cost saving measures without reducing essential City service levels.

A proactive Budget Balancing Plan was introduced as part of the FY 2023/24 Adopted Budget to help address future budget deficits and maintain long-term fiscal stability. The Budget Balancing Plan identified $1.65 million in ongoing new revenues and $5.03 million in ongoing expenditure reductions, including $1.5 million in savings through implementation of a managed hiring program. The FY 2024/25 Budget is structurally balanced and continues the efforts made during FY 2023/24. However, General Fund budget deficits are projected in future fiscal years. To address these challenges, City staff is continuing efforts to identify revenue growth opportunities, improved operational efficiencies, and expenditure reductions to support the City's long-term fiscal health.

Focusing on the City Council and community strategic priorities, the City dealt with a number of challenges while developing the FY 2024/25 budget. These include maintaining aging city facilities, citywide infrastructure maintenance and park improvements, the funding of critical programs including Workers' Compensation and General Liability claims, city pension costs, existing contractual obligations, and inflationary impacts on costs of goods and services. These competing needs were balanced against available funding sources to meet increased demand for services, while also looking for ways to improve department efficiencies.

The FY 2024/25 Adopted Budget includes mandated and additional one-time savings to mitigate the costs noted above. Included in the budget is the addition of four positions across various City departments to meet increased demands. The FY 2024/25 Adopted Budget demonstrates the City's commitment to building upon the tenets of the Budget Balancing Plan to preserve funding for the most critical operations to meet the essential needs of City residents and local businesses.

In tandem with the budget, a comprehensive cost of service study was conducted based on FY 2023/24 budget data to ensure sufficient cost recovery; provide for new service offerings, such as expedited plan reviews; and incorporate new revenue streams through the inclusion of a Specific Events Ticketed Event Fee and an increased parking charge for tournaments and special events at the Huntington Central Park Sports Complex, part of which will be set aside to fund future Sports Complex capital improvements. In total, the updated Master Fee and Charges Schedule includes

almost $1.0 million in additional ongoing General Fund revenues, helping to recover more of the costs of providing these important programs to the community.

The FY 2024/25 Adopted Budget aligns fiscal responsibility with the City's strategic long-term goals and maintains a conservative outlook for revenue and expenditure growth, in accordance with the City Charter:

> *"We, the people of the City of Huntington Beach, State of California believe fiscal responsibility and the prudent stewardship of public funds is essential for confidence in government, that ethics and integrity are the foundation of public trust and that just governance is built upon these values."*

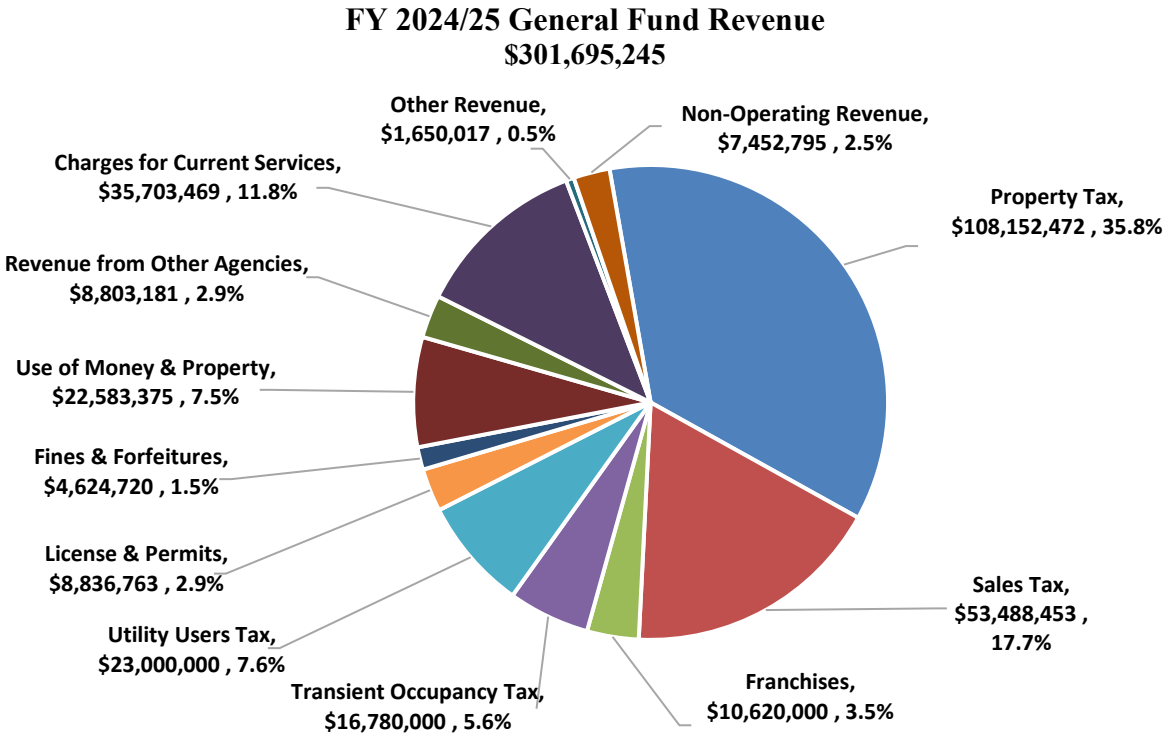
The Orange County Register for yet another year ranked the City of Huntington Beach as one of the top three cities to live in within Orange County. Huntington Beach ranked #1 in the nation for "Quality of City Services" and #21 by *WalletHub.com* in its "Best-Run City in America" poll. The City's "AAA" credit rating, most recently affirmed by Fitch Ratings in February 2024, provides independent confirmation from Wall Street of the financial discipline and stewardship displayed by Huntington Beach's City Council and the leadership team and City staff.

As the City continues together as **OneHB**, Huntington Beach employees will strive to serve the community with passion and exceptionality. The City's diverse revenue base and long-standing commitment to fiscal sustainability have bolstered the City throughout the pandemic and will continue to do so through FY 2024/25.

All Funds: The Adopted FY 2024/25 Budget totals $527.2 million in all funds. This reflects a $19.2 million, or 3.8 percent increase from the FY 2023/24 Adopted All Funds Budget of $508.0 million. A significant portion of the increase is due to the General Fund Revenue as discussed on the next page.

General Fund: The Adopted FY 2024/25 General Fund Budget is structurally balanced. Expenditures total $300.0 million and are supported by revenues of $301.7 million. The Adopted General Fund Budget has no reliance on one-time revenues to fund ongoing operations, which is critical to maintaining the City's financial viability and success, and represents a $14.8 million, or 5.2 percent, increase compared to the FY 2023/34 Adopted Budget of $285.2 million.

General Fund Revenue Highlights



FY 2024/25 General Fund revenues are anticipated to be $301.7 million, a $17.8 million, or 6.3 percent increase from the FY 2023/24 Adopted Budget. The largest increases are in Revenue from Other Agencies, attributable to participation in the Voluntary Rate Range Intergovernmental Transfer (VRRP IGT) Program, and in Non-operating Revenue, which accounts for a one-time transfer of $6.9 million for the first repayment related to the Waterfront Loan Superior Court Judgement. Property Tax revenue is anticipated to increase by $4.0 million or 3.8 percent with expected revenues totaling $108.2 million due to gains in assessed property valuations. Charges for Current Services is projected to increase $2.3 million due to increases in some of the fees, including medical transport, as well as increased demand for services, such as recreation classes and fitness center memberships.

General Fund Expenditure Highlights

The Adopted General Fund Expenditure Budget represents a $14.8 million, or 5.0 percent, increase compared to the FY 2023/24 Adopted Budget of $285.2 million. This increase is attributable to higher personnel costs arising from the addition of four full-time employees, the continued impacts of renegotiated Memorandum of Understanding (MOU) during FY 2023/24, participation in the VRRP IGT Program, and inflationary impacts on the cost of normal business activities.

As illustrated in the following chart, the budgets of four City departments – Police, Fire, Public Works, and Non-Departmental – equals $244.9 million, or 81.7 percent, of the total Adopted General Fund Budget. Each of the remaining 10 departments comprise less than 6.0 percent of the General Fund Budget, highlighting the complexity of balancing the City budget when most departments represent a small fraction of General Fund resources. The Non-Departmental budget includes bonded debt service, utility costs, general leave payouts, and other items that do not apply to a single department.

General Fund Budget by Department

Department	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	%
City Council	356,556	364,612	380,181	491,444	491,444	494,879	0.16%
City Manager	1,726,164	2,108,671	3,317,116	3,954,168	5,425,732	3,585,283	1.20%
City Attorney	2,634,882	2,563,047	2,854,183	3,757,580	3,763,280	4,252,769	1.42%
City Clerk	956,561	1,107,974	1,208,249	1,200,785	1,667,913	1,438,904	0.48%
City Treasurer	285,833	278,783	349,464	1,860,916	1,860,916	1,892,847	0.63%
Community Development	7,985,880	9,139,699	10,524,519	10,737,898	11,802,203	10,252,741	3.42%
Community & Library Services	11,360,145	13,463,539	14,717,805	15,532,485	15,654,777	16,239,674	5.41%
Finance	5,352,424	5,811,690	6,106,334	5,458,185	5,697,711	5,609,226	1.87%
Fire	51,095,562	51,915,169	55,142,255	56,502,971	59,054,317	62,525,176	20.84%
Human Resources	1,740,373	1,838,765	2,092,107	2,629,343	2,788,098	2,864,232	0.95%
Information Services	6,266,969	6,324,097	6,934,385	8,150,189	8,447,559	8,450,864	2.82%
Non-Departmental	35,300,667	57,448,450	86,383,591	61,788,073	68,604,052	66,107,308	22.04%
Police	80,106,295	78,596,824	78,635,698	89,236,150	89,696,874	91,846,590	30.62%
Public Works	21,666,049	20,835,966	23,349,353	23,889,121	24,440,108	24,434,788	8.15%
TOTAL	**226,834,361**	**251,797,286**	**291,995,240**	**285,189,308**	**299,394,984**	**299,995,281**	**100.0%**

City Staffing Levels

During FY 2020/21, an employee Separation Incentive Program was implemented in response to anticipated revenue declines associated with the COVID-19 pandemic, providing a unique opportunity for departments to restructure and reevaluate the City's various service delivery models and reduce the total number of employees. Since that time, 47.5 positions have been added back to help meet demands for services in a number of departments. The FY 2024/25 Adopted Budget includes 1,005.75 Full Time Equivalents (FTEs); an increase of 4 FTEs across all funds compared to FY 2023/24. Along with new positions, the budget also includes upgrades to two current positions, as well as strategic pay increases to key positions within the City Attorney's Office to assist with the attraction and retention of talent and to fill critical vacancies. With a total headcount of 1,005.75 full-time positions, the City has 18.5 more positions than FY 2019/20 staffing levels of 987.25.

Chart of City Staffing Levels-All Funds

The new FTE authorized positions and changes to several job duties or titles are as follows:

City Attorney's Office

- Upgrade of 1 Deputy Community Prosecutor to Senior Deputy Community Prosecutor to lead the City's prosecutorial efforts for complex misdemeanor cases
- Pay updates for the Chief Assistant City Attorney and Deputy Community Prosecutor classifications
- Pay updates for the Chief Litigation Counsel, Senior Deputy City Attorney, and Deputy City Attorney II are currently under review and will be brought forward to City Council for approval at a future date

Community Development Department

- 1 Building Inspection Supervisor to ensure timely inspections for complex residential and commercial projects

Fire Department

- 1 limited-term Management Aide to serve as a community engagement coordinator to be funded by Opioid Settlement funds

Police Department

- 1 Real Time Crime Center (RTCC) Supervisor to oversee the proactive monitoring of available technology and information systems resources to aid in the prevention of crime

Public Works Department

- 1 Fleet Maintenance Crew Leader to coordinate fuel sites and fuel system compliance
- 1 Senior Mechanic to meet the demand for heavy equipment and safety fleet vehicle maintenance and repairs
- Upgrade of 1 Capital Projects Administrator to Capital Projects Supervisor to oversee construction project management and contract administration
- The City Engineer position and vacant Deputy Director of Public Works position are being eliminated and combined into 1 new Deputy Public Works Director/City Engineer position, for a decrease of 1 FTE

Protecting the Community

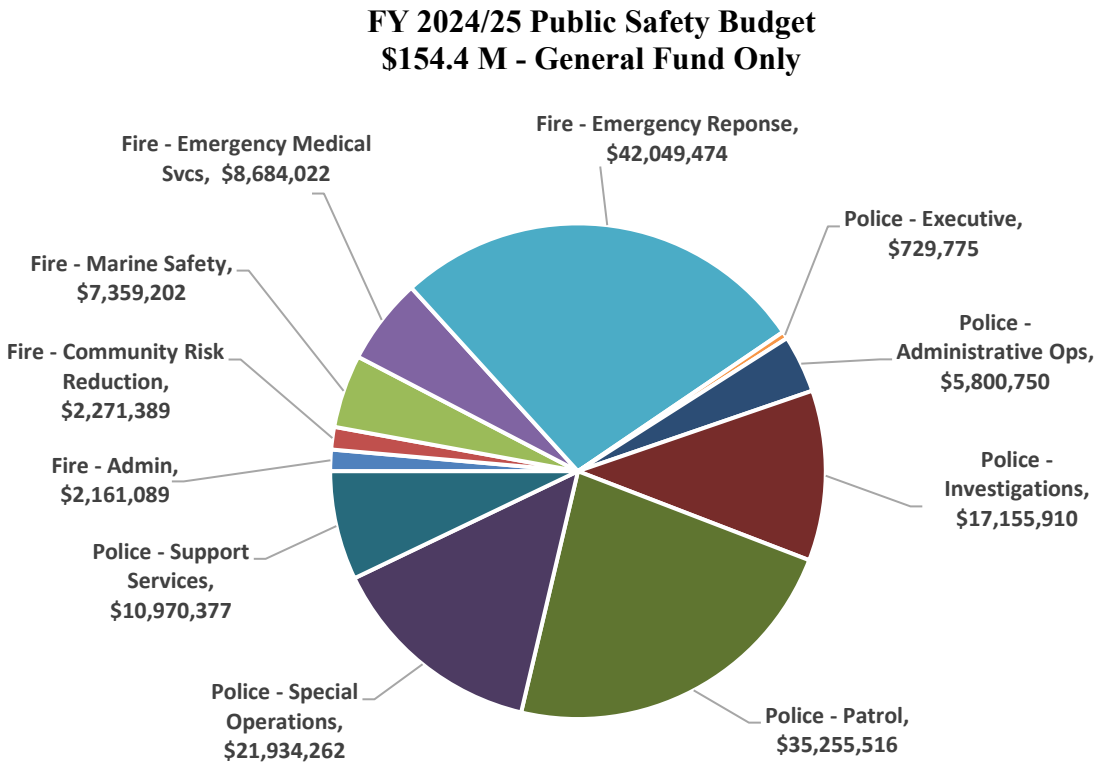
Funding for Public Safety represents 51 cents of every dollar spent in the General Fund. With more than half of the General Fund Budget committed to the Police and Fire Departments, the City has dedicated a large share of its resources, or $154.4 million, to these core services to ensure the safety and protection of all community members.

Police

In the Police Department, the Adopted Budget includes $100,000 for training and supplies, approximately $129,000 for new laptop equipment, licensing, and cellular connectivity with the transition to the new CAD/RMS system and $190,000 for a larger horse trailer and truck with the expansion to five horses in the Mounted Enforcement Unit. The CIP includes $109,000 for the retrofitting and refurbishing of the PD South Substation constructed in 1913.

Fire

In the Fire Department, the Adopted Budget includes $1.3M for the purchase of a triple combination fire pumper. The General Fund CIP includes $600,000 for the installation of a butler building at the Murdy and Gothard fire stations for storing additional apparatuses currently being stored outside causing more wear and tear.



General Fund Reserves Overview

To maintain Huntington Beach's solid bond ratings, the City must continue to demonstrate fiscal prudence and controls on spending. Maintaining adequate emergency reserves is yet another way of demonstrating financial discipline. Fitch's reaffirmation of the City's AAA rating in February 2024 highlights the City's strong operating performance, low long-term liability burden, moderate fixed costs, and robust reserves.

Furthermore, according to the Government Finance Officers Association of the United States and Canada, "reserves are the cornerstone of financial flexibility. Reserves provide a government with options for responding to unexpected issues and a buffer against shocks and other forms of risk." There are many types of risks that reserves help mitigate, including revenue volatility, extraordinary unanticipated expenditures, infrastructure breaches, extreme weather events, and civil disturbances. The growth of the City's reserves over the last decade, coupled with tight spending controls, signal the City's commitment to long-term resilience and overall preparedness in the face of these inherent risks.

In keeping with these goals, as part of the FY 2023/24 Adopted Budget, City Council approved the consolidation of certain General Fund reserve balance assignments into the Economic Uncertainties Reserve to fully fund the City's two-month reserve requirement. The City's Reserve Policy was further strengthened to require a 6/7th vote of City Council whenever use of these funds is considered. Additionally, the policy requires that a minimum of 25 percent of unrestricted one-time revenues be transferred to the Section 115 Trust for future unfunded pension liabilities.

General Fund Reserves by Type
(In Thousands)

Fund Balance Category	FY 19/20 Audited	FY 20/21 Audited	FY 21/22 Audited	FY 22/23 Audited	FY 23/24 Projected
Economic Uncertainties	25,010	25,381	26,114	48,411	48,411
Equipment Replacement	8,295	8,295	8,295	8,295	4,391
General Plan Maintenance	791	791	1,143	1,515	1,515
General Liability Plan Migration	2,801	2,801	2,801	2,801	2,801
Capital Improvement Reserve (CIR)	8,046	8,230	8,597	9,086	9,086
Pension Rate Stabilization		741	2,206	4,160	4,160
Cityview Replacement	1,028	1,028	1,028		
Strategic Initiatives	16,536	16,536	16,536		
Section 115 Trust	10,003	12,878	15,927	20,641	22,712
Triple Flip	896	749	109		
Year-End Market Value	1,983	1,983	1,983		
Housing Agreement	101	174	1,657		
Litigation Reserves		3,650	3,650	3,650	3,650
AES Reserves		4,900	4,900	4,900	
HB Recovery Fund				10,886	9,649
Oceanview Estates				365	365
Other Fund Balance*	4,598	6,472	7,878	11,827	11,827
Unassigned					2,009
Total Fund Balance	**80,088**	**94,609**	**102,824**	**126,537**	**120,576**

* Other Fund Balance includes Encumbrances, Non-Spendable, and Restricted Items.

Note: As part of FY 2023/24 Adopted Budget, City Council approved the use of $3.9 million of Equipment Replacement Reserves and the $4.9 million AES Reserve

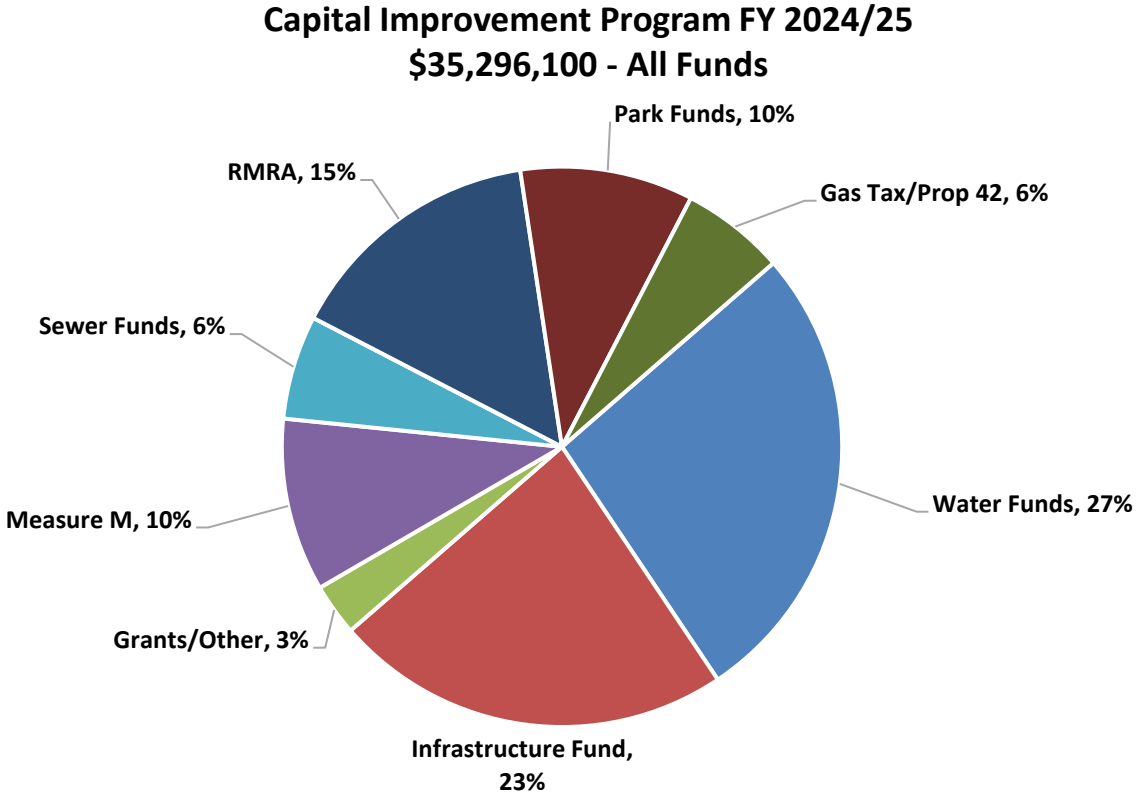
The FY 2024/25 Capital Improvement Program

General Fund 15% Charter Requirement for Infrastructure

City Charter Section 617 (b) requires that 15 percent of General Fund revenues be allocated to infrastructure spending based on a five-year rolling average. The FY 2024/25 Adopted Budget meets the Charter mandated 15 percent spending requirement on infrastructure based on a five-year rolling average. The FY 2024/25 Adopted Budget commits approximately $43.4 million in General Fund spending for the maintenance and improvement of the City's infrastructure. The $14.5 million transfer from the General Fund to the Infrastructure Fund ensures proper accounting and includes the allocation of funds for various capital improvements.

Capital Improvement Program – All Funds

The Capital Improvement Program highlights major public improvements to the City's infrastructure over the next five years, across All Funds. In general, the CIP includes new projects and upgrades to existing facilities of $50,000 or more. The primary funding sources for capital projects are restricted revenue funds for street repairs, grants, the General Fund, and Enterprise Funds such as the Water and Sewer Funds. For FY 2024/25, the CIP totals $35.3 million in new spending across multiple funds with projects distributed throughout the City. The plan addresses critical infrastructure and capital needs divided into numerous categories including drainage and water quality, facilities, neighborhoods, parks and beaches, sewer, streets, and transportation.



Neighborhood, Streets and Transportation Improvements

The Capital Improvement Program continues to fund aesthetically pleasing, safe, and reliable infrastructure to the City's residents and community. The FY 2024/25 Adopted Budget includes funding to maintain the City's roadways and infrastructure. Local neighborhood improvements total $7.1 million of residential street overlay and curb ramps. Arterial roadway improvements total $6 million for Bolsa (Bolsa Chica St. to Edwards), and 17th Street (Main to Palm). A budget of $1.1 million thousand has also been included to fund Bridge Prevent Maintenance Program, including the Gilbert Bridge Design phase. A total of $400,000 is included for downtown street lighting located along Main Street and 14th Street to Pecan Avenue.

Parks and Beach Projects

Keeping true to the City's commitment of improving the quality of life for the Huntington Beach community, the FY 2024/25 Adopted Budget includes $4.6 million for park and beach improvements to enhance and improve open space throughout the City. The budgeted park projects include Edison Park reconfiguration, Pleasant View Park Playground improvements, softball field improvements, Huntington Harbour Bulkhead improvements, and Langenbeck Park Playground improvements.

Facilities Improvements

When prioritizing capital needs at Huntington Beach facilities, the City focused on improvements that increase the safety and modernization of its facilities. The FY 2024/25 Adopted Budget includes $4.0 million of funding for facilities improvements. The Facilities Improvements CIP includes South Police Department Substation remodel and modernization, Fire station Butler Buildings, Library Facilities Master Plan, Central Plant Cooling Tower at Civic Center upgrade, Facilities Master Plan and Fueling Station Canopies.

Enterprise Funds

Enterprise Funds are proprietary funds supported by fees and rate charges. The City maintains multiple Enterprise Funds including Refuse, Water, Water Master Plan, and the Sewer Service Funds. The rates charged to customers for these services cover the costs of operation, maintenance, and, more importantly, the financing of related capital and infrastructure improvements. In April 2024, City Council approved water and sewer rate adjustments which will be effective over the next five fiscal years, beginning with FY 2024/25. These rate changes help ensure the long-term sustainability and reliability of water and sewer services by providing adequate funding for maintenance of the City's robust water and sewer infrastructure.

Expenditures for FY 2024/25 total $85.8 million for both operating and capital improvement costs. Due to the complexity and number of projects, the annual budgets in Enterprise Funds tend to fluctuate significantly between fiscal years. Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted Master Plans and major maintenance programs. Within the CIP, water projects include a Well 3A treatment system for dissolved manganese, West Orange County Water Board OC9 pipeline Cathodic Protection retrofit and Well 4 rehabilitation. Sewer projects include sewer lift station reconstruction and sewer lining projects. The Adopted FY 2023/24 Budget for the Sewer Service Fund included $5 million for construction of a gravity sewer main between four public restrooms along the lower beach path on Pacific Coast Highway.

Enterprise Fund Expenditures

Fund	FY 2021/22 Actual	FY 2022/23 Actuals	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/45 Adopted
Enterprise Funds					
00504 - Refuse Collection Service	13,737,748	14,217,670	15,704,174	15,717,429	16,092,790
00506 - Water	41,490,309	44,846,573	52,394,268	53,610,072	51,491,178
00507 - Water Master Plan	2,687,724	3,125,638	2,723,519	5,567,723	5,276,111
00511 - Sewer Service Fund	10,389,945	11,422,480	18,474,918	30,557,277	12,684,452
TOTAL	**68,305,726**	**73,612,361**	**89,296,879**	**105,452,501**	**85,544,531**

Special Revenue Funds

Special Revenue Funds are funding sources that are legally restricted to a specific purpose. Examples of Special Revenue Funds are the Gas Tax Fund and the Measure M Funds, which can only be spent on street and transportation improvements. Special Revenue Funds total $26.6 million in the FY 2024/25 Adopted Budget. A subset of these funds totaling $19.2 million, primarily used for capital projects, is highlighted in the following table.

Special Revenue Fund Expenditures

Fund	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Special Revenue Funds					
206 - Traffic Impact	534,056	290,000	496,010	2,604,696	155,000
207 - Gas Tax Fund	3,834,197	3,662,154	3,164,188	4,999,927	3,176,178
213 - Measure M Fund	3,928,740	4,378,615	3,500,516	5,766,272	5,528,028
219 - Prop 42 Traffic Cong Relief	1,447,559	2,134,789	2,140,000	3,201,968	1,140,000
226 - Quimby Fund	1,196,210		554,000	562,400	2,865,000
228 - Park Dev Impact - Res	5,097,520	1,663,361	522,152	2,667,920	1,018,525
1247 - Road Maint. & Rehab	506,158	4,600,000	4,600,000	7,342,420	5,400,000
1284 - AES Mitigation			4,545,000	4,705,500	
Total Special Revenue Funds	**16,544,440**	**16,728,919**	**19,521,866**	**31,851,103**	**19,282,731**

Fiscal Responsibility and Transparency

The City continues to do an outstanding job of financial planning and reporting in a transparent and open manner. In 2023, the City was recognized by the Government Finance Officers Association (GFOA) with the Certificate of Achievement for Excellence in Financial Reporting for the City's Annual Comprehensive Financial Report (ACFR). The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The City also received the GFOA Distinguished Budget Presentation Award for the FY 2023/24 Budget and the Popular Annual Financial Reporting Award for the City's Popular Annual Financial Report (PAFR). To receive these prestigious awards, the City's budget document, PAFR and ACFR are required to satisfy rigorous nationally recognized guidelines. Governments who receive all three recognitions are named a Triple Crown Winner, and the City of Huntington Beach is one of just 317 governments who most recently received this special designation.

Per Charter Section 401(c), the City Manager must "prepare and submit to the City Council as of the end of each fiscal year, a complete report on the finances of the City, and annually or more frequently, a current report of the principal administrative activities of the City." The FY 2024/25 Budget fulfills this requirement as both a financial report and a report that details the goals, accomplishments, and ongoing initiatives of the City.

Conclusion

The FY 2024/25 Adopted Budget was carefully prepared to balance City Council and community priorities with a sustainable and sound financial plan. This fiscally conservative budget provides for immediate priorities along with the need for long-term investments. While the City of Huntington Beach is facing many of the same financial challenges as other cities are confronting, the City enjoys many advantages that enable it to effectively manage those challenges. These advantages include a strong, diverse local economy, a very high quality of life, and a history of responsible financial stewardship. Future financial focus will be on identifying revenue growth opportunities and managing expenditures, while looking for improved operational efficiencies in order to address projected budget shortfalls in upcoming fiscal years. Staff will continue to provide service excellence, while maintaining strong reserves and focusing on a range of other important areas which support stable and sound fiscal sustainability. This budget reflects both the challenges and opportunities that will shape the City of Huntington Beach's present and future.

I would like to thank all City department directors, their staff, and the Budget Management team members, who worked collaboratively to develop and produce this budget, as well as implement forward facing measures to support the effective and efficient provision of essential services for the benefit of Huntington Beach residents and local businesses. With the City Council's leadership, support of the citizen-led Finance Commission, newly implemented fiscal policy and practices, and the combined efforts of all members of the City of Huntington Beach team, the City will continue to be a leading example of resilience, excellence, prosperity, with a continued commitment to long-term fiscal sustainability.

Sincerely,

Eric Parra
Interim City Manager

CITY OF HUNTINGTON BEACH

Community Profile

FISCAL YEAR 2024-25 BUDGET

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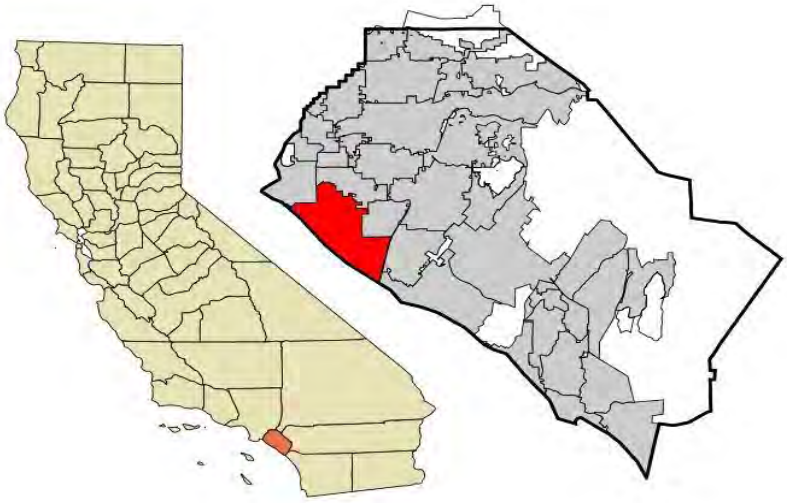
Community Profile
Adopted – FY 2024/25

History

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

Location



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by the cities of Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

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City of Huntington Beach
Community Profile
Adopted – FY 2024/25

Lifestyle

The City of Huntington Beach is located on the Orange County coast. With a population of 195,130 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 15 million visitors annually.

City residents earn an annual median household income of $120,983, 22 percent higher than the Median household income for the State of California and 2 percent higher than Orange County. In addition, almost half of its residents, or 46 percent, have a college education. The City ranks #1 in the nation for "Quality of City Services" and #21 for "Best-Run City in America" by *WalletHub (June 2023)* and is considered one of the top three "Best Cities to Live In" by the *Orange County Register* for the past eight consecutive years. Huntington Beach was also ranked #14 in the nation for "Best Places to Raise a Family" by *WalletHub (May 2023)*.

Huntington Beach is home to a thriving beach community, consistently ranked in the top 16 best beaches in the State of California. A world-class Central Library with four branch libraries, many picturesque parks including the 343-acre Central Park, numerous cultural and sporting events, and a variety of restaurants from casual to fine dining make Huntington Beach an ideal location to live, work, visit and play.

Fourth of July Celebration

A proud tradition since 1904, the City's most iconic event- the Fourth of July Fireworks Show and Parade- has over 500,000 in-person attendees at this multi-day event and is known as "the largest Independence Day Celebration west of the Mississippi."

The annual events include a Surf City 5K fun run, a parade including floats, bands, equestrian units and local dignitaries, Fireworks at the Pier, a home decorating contest, and a neighborhood bicycle parade.

City of Huntington Beach
Community Profile
Adopted – FY 2024/25

Sports Events

Huntington Beach is also home to national events such as the U.S. Open of Surfing which is held in August each year. The event includes the best in surfing, skateboarding and BMX competitions. This event attracts 500,000 visitors annually and is the world's largest action sports festival. In February, the annual Surf City USA Marathon attracts over 9,200 runners from all over to participate in this Boston-Qualifying course in addition to the half-marathon and 5K events held on the same day. In May the Association of Volleyball Professionals (AVP) holds an annual Huntington Beach Open Pro Series volleyball tournament with 2024 being the 23rd straight year for this event in the City.

The Pacific Airshow

Huntington Beach is also the destination for the Pacific Airshow - the only beachfront air show on the West Coast. Held in September, the 2024 repertoire is scheduled to include the CF Snowbirds, USAF F-22 Raptor Demonstration Team, and the USAF Thunderbirds, among many others. This unique airshow has gained tremendous popularity since premiering in October 2016 and now attracts a crowd of over 1.2 million from around the world to view the three-day event which includes live music performed at the beach and over–the-water aerobatic demonstrations.

City of Huntington Beach
Community Profile
Adopted – FY 2024/25

Joint Youth Training Center

In November of 2023 the City's Police and Fire Departments broke ground on the new Joint Youth Training Center which will replace the existing 50-year-old Search & Rescue structure. This state-of-the-art training center will be home to the City's Fire & Police Explorer Program and provide a much-needed space to train the City's future public safety leaders. The Explorer programs are vital in teaching the City's youth not only the technical skills necessary to pursue a career in public safety, but also leadership and character building that will benefit the youth regardless of what career path they choose to pursue.

Infrastructue Report Card

The City is preparing an infrastructure Report Card that will serve as a high-level summary to highlight the current condition of the City's infrastructure. This report card will assign grades (A-F) to various infrastructure categories communicating the status of each and identifying priorities for improvement. Resident participation is being sought through the Outreach and Communications Committee that is made up of 100 Huntington Beach residents who will act as ambassadors in the process through their networks. This will promote resident participation, education, and awareness of the project both during the assessments and after the final report is released.

One Stop Shop

The City is in the process of developing a "One Stop Shop" to facilitate the permitting process. The new "One Stop Shop" will provide applicants with direct and efficient permitting guidance through a dedicated team of Streamline Surf City Specialists. The Streamline Surf City team aims to make the permitting process more efficient so that businesses and residents experience quicker and easier access in acquiring permits for business licenses, short-term rentals and building permits.

City of Huntington Beach
Community Profile
Adopted – FY 2024/25

Education

The Huntington Beach community is proud of its educational system that provides learning opportunities for nearly 50,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 35 elementary schools and five high schools located in the City. The City's schools frequently receive local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 50 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West and Coastline Community Colleges are located within the City.

Business & Economy

Huntington Beach is one of the leading commercial and industrial centers in Southern California. As the fourth largest city in Orange County, and the 23rd largest in California in terms of population, there are over 110,057 people employed by public and private entities in Huntington Beach.

The Huntington Beach business community is well-diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, manufacturing, computer hardware and software, financial and business services, hotel and tourism, and large-scale retailers.

Sales Tax Revenue Diversification

Auto & Transportation	21%
General Consumer Goods	18%
State & County Pools	16%
Restaurant & Hotels	15%
Fuel & Service Stations	9%
Business & Industry	9%
Building & Construction	6%
Food and Drugs	6%

Industrial

With a strong commitment to industrial activities, the City has 1,128 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first-generation businesses.

Commercial

Huntington Beach has approximately 570 acres zoned for commercial use and 638 acres zoned for mixed use that includes additional commercial areas. The major concentration of commercial use in Huntington Beach is located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.

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City of Huntington Beach
Community Profile
Adopted – FY 2024/25

Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and Visit Huntington Beach advertise the community to encourage visitors and residents to support the local economy by shopping in town. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

Facts and Figures

Population: 195,130 (2023 Estimate)

- Fourth largest City (by population) in Orange County
- 23rd largest in California

Land Area: 28 Square Miles

- Fourth largest City (by land area) in Orange County
- 78th largest in California

Median Family Household Income: **$120,983**

City Facilities

- 10 miles of beaches
- 1,850 foot long pier
- 79 parks
- 3 community centers
- 343.2 acre Central Park
- Senior Center
- 45 acre Sports Complex which includes:
  - 4 turf fields
  - 8 baseball & softball fields
  - 7 soccer fields
  - batting cages
  - 2 playgrounds
  - 2 concession stands

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City of Huntington Beach Community by the Numbers Adopted Budget - FY 2024/25

Geography

Population per Square Mile

HB 7,281
County 4,007

Land Area in Square Miles

HB 26.8
County 790.6

Education

High School Diploma
HB 92.6%County 87.5%

Bachelor's Degree or Higher
HB 46.0%County 43.9%

Income

Median Household Income

HB $120,983
County $118,382

Per-Capita Income

HB $60,654
County $50,683

Housing

Median Home Value
HB $976,800
County $862,900

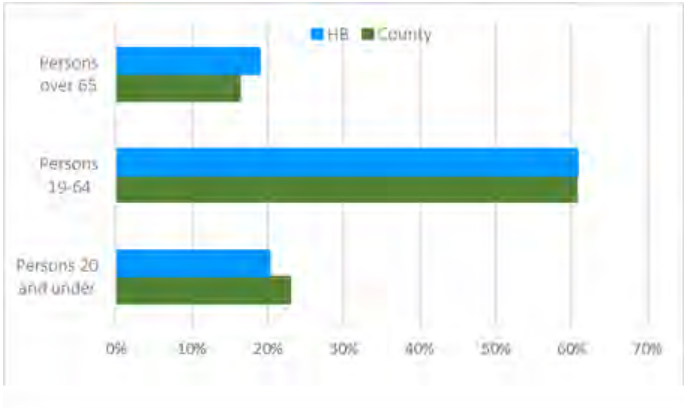
Owner Occupied Housing

HB 55.8%
County 55.9%

Median Gross Rent
HB $2,318
County $2,248

Age and Gender

Population by Age



Population by Gender

HB 50.3%
County 50.4%

HB 49.7%
County 49.6%

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City of Huntington Beach
City Services Highlights
Adopted Budget - FY 2024/25

ANNUAL SERVICE DATA

21,652 calls for Fire Service

54,846 calls for Police Service

7,588 Water Rescues

3.4 Million Sq. Ft. of Landscaping Maintained

5,599 Code Enforcement Cases

19,309 Business Licenses

24 City Council Meetings Held

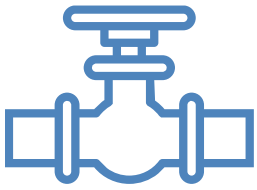
263 Meetings for 20 Brown Act Citizen Committees, Boards and Commissions

84,000 Meals Delivered to Seniors

MAINTAIN

316 Miles of Residential Streets

3,765 Park, Parking Lot and Street Lights



611 Miles of Water Mains

79 Parks-760 Acres

Over 5 Miles of City Beaches

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CITY OF HUNTINGTON BEACH

Strategic Plan

FISCAL YEAR 2024-25 BUDGET

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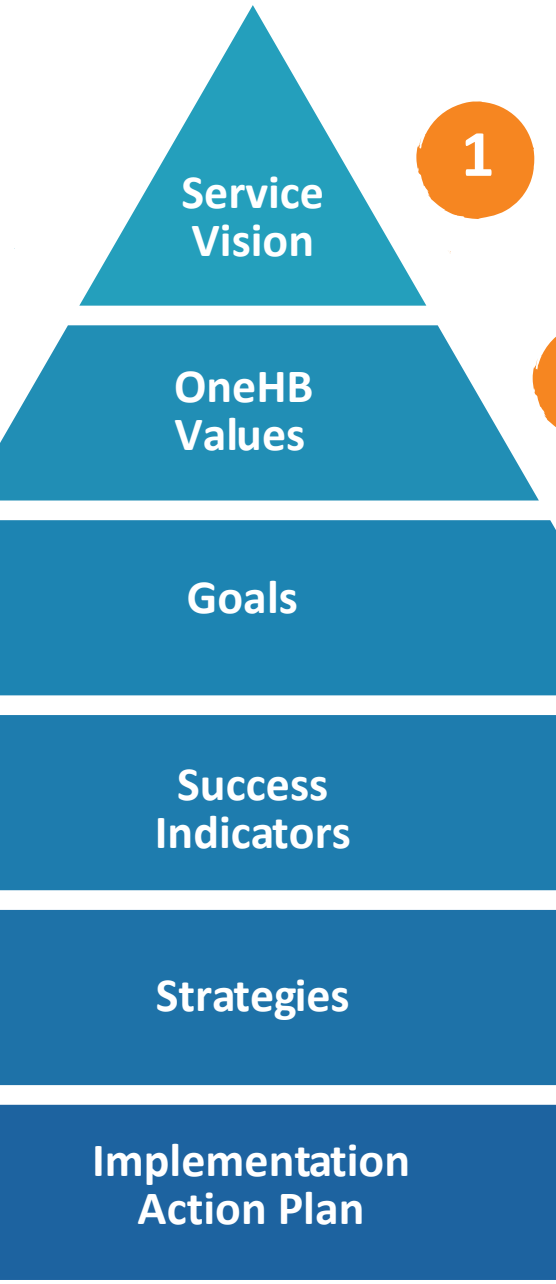
STRATEGIC PLAN FRAMEWORK

On June 8, 2023, the City Council held a Strategic Plan Workshop where Council Members identified their major goals and priorities for the Fiscal Year 2023-2027 Strategic Plan. The Strategic Plan framework is built around 6 key elements that are rooted in the City's Service Vision statement. Furthermore, the Strategic Plan is accomplished through the successful implementation of 8 goals and 23 strategies over the next four years.



1. **The compass that aligns everything the City does:** ***"Committed to Responsive and Exceptional Public Service for All."***
2. **The foundation that the City's services are based on:** ***humility, exceptionality, social awareness, passion, and integrity***
3. **The 8 highest priorities identified by City Council at the June 8, 2023 Strategic Plan Workshop**
4. **The outcome of successfully addressing the City Council's 8 Goals or priorities**
5. **Steps required to achieve City Council's 8 Goals**
6. **A tool to track the City's progress towards each Goal**

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STRATEGIC PLAN GOALS

(Listed in no particular order)

HIGH PERFORMING ORGANIZATION

An engaged City workforce committed to responsive and exceptional public service for all

FISCAL STABILITY

Available funding to support a high-quality level of programs, services & capital investments

PUBLIC ENGAGEMENT

A community that has easy access to clear, accurate & timely City information

PUBLIC SAFETY

Ensure the safety and protection of all community members, both efficiently and effectively

HOMELESSNESS

A continuum of care that reduces homelessness rates and maintains quality of life for the entire community

INFRASTRUCTURE INVESTMENT

Maintain and upgrade infrastructure that supports the community's day-to-day needs

HOUSING

Proactive programs to address diverse housing matters within the City's jurisdiction

ECONOMIC DEVELOPMENT

Greater business retention, investments and job growth in Huntington Beach

https://huntingtonbeachca.gov/departments/city_manager/strategic_plan.php#outer-539

CITY OF HUNTINGTON BEACH

Financial Policies & Procedures

FISCAL YEAR 2024-25 BUDGET

City of Huntington Beach
Adopted Budget – FY 2024/25
Budget Process and Calendar

The Fiscal Year Budget Process and Adjustments to the Annual Budget

The FY 2024/25 Annual Budget covers the period of July 1, 2024 through June 30, 2025. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

Date	Budget Procedure	Action By
12/6/2023	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2024/25 budget.	Chief Financial Officer Finance Manager-Budget
1/17/2024	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
1/31/2024	Departments prepare their respective budgets including submitting proposed budgets to the Budget Management Division.	Departments
1/31/2024	Revenue projections are completed and submitted to the Budget Management Division.	Departments
3/1/2024 Through 3/31/2024	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager, Departments Chief Financial Officer Finance Manager-Budget
4/19/2024	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2024/25 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Finance Manager-Budget
5/8/2024	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year.	Accounting Staff Purchasing Staff Departments
5/10/2024	The Proposed Budget for FY 2024/25 is submitted to the City Council per City Charter.	City Manager
5/21/2024	The City Manager conducts a budget study session and presentation of the Proposed FY 2024/25 Budget, CIP and Infrastructure Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council

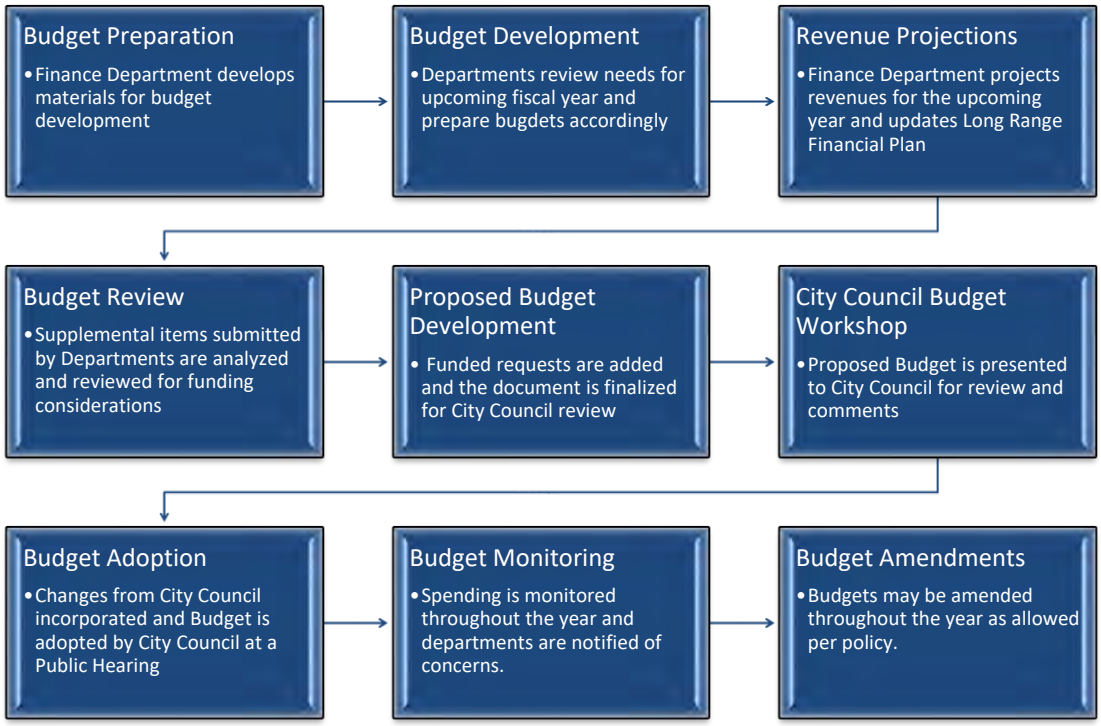
City of Huntington Beach
Adopted Budget – FY 2024/25
Budget Process and Calendar

6/4/2024	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2024/25. City Council adopts budget by Resolution or public hearing continued to June 18th if needed.	City Manager City Council Departments
6/18/2024	Proposed Budget/CIP for FY 2024/25 public hearing continued from June 4th. City Council adopts FY 2024/25 Budget/CIP by Resolution.	City Manager City Council Departments
7/1/2024	FY 2024/25 begins, and the new budget goes into effect.	Accounting Staff Departments

Adjustments to the Annual Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section describes the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same fund or agency. City Council approval is required for budget adjustments that require an increase to the total appropriation or transfer between funds.

The annual budget is developed and monitored throughout the year as depicted below:



City of Huntington Beach
Adopted Budget – FY 2024/25
Financial Policies

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/City Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

FINANCIAL REPORTING AND ACCOUNTING STANDARDS

- The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- The Annual Comprehensive Financial Report (ACFR) will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the ACFR and will attempt to qualify for the GFOA's Excellence in Financial Reporting Program.
- The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every four years. The contract period will be for an initial period of three years, with one one-year option to extend.

BUDGETING POLICIES AND STANDARDS

- The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO).
- The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- Support function appropriations will be placed in the department in which they are managed.
- Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is subject to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.

City of Huntington Beach
Adopted Budget – FY 2024/25
Financial Policies

- The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.
- The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

FUND BALANCE DEFINITIONS AND PROJECTIONS

- The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's ACFR, plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the ACFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council. For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the ACFR. The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.

GENERAL FUND BALANCE

The General Fund is the main operating fund that pays for general services provided by the City, such as public safety, parks, and public works. The General Fund accounts for all general revenues of the City and for expenditures related to the rendering of the City's general services. The General Fund is considered to have a high level of risk to operations due to its dependence on revenue streams that are susceptible to economic downturns and revenue reduction impacts from outside agency actions. In addition, the General Fund is the main funding source when responding to unexpected events or emergencies. Consideration of potential risk and other drivers influence the targeted minimum level of total Economic Uncertainties Fund Balance that should be maintained.

City of Huntington Beach
Adopted Budget – FY 2024/25
Financial Policies

The Government Finance Officers Association (GFOA) recommends a minimum of two months of operating expenditures be set aside for unforeseen events. The City desires to maintain a prudent level of reserves based on the revenue impacts described above and the City's desire to maintain strong bond ratings to minimize borrowing costs.

- There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- Appropriations from the Economic Uncertainties Reserve commitment can only be made by a 6/7th vote of the City Council. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
  - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
  - Budgeted revenue in excess of $1 million taken by another government entity
  - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- The Economic Uncertainties Reserve will not be accessed to fund new programs or personnel.
- Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the Chief Financial Officer will bring forward a proposed plan to City Council to replenish the fund within three fiscal years as soon as practicable.
- In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
  - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain City infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
  - Capital Improvement Reserve for the construction or improvement of City infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
  - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the City's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities (per the Unfunded Accrued Liability Pension Funding Policy), long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
  - 50% to Economic Uncertainties Reserve commitment
  - 25% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment

- Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
  - 50% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
  - 25% to Equipment Replacement commitment
- Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.
- A minimum of 25% of unrestricted one-time General Fund revenues will be transferred to the City's Section 115 Trust.

FUND BALANCE CLASSIFICATION

- The City's fund balance is made up of the following components:
  - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
  - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
  - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
  - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
  - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT

- The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- Savings from completed capital improvement projects will be retained for use on other infrastructure projects.

UNFUNDED ACCRUED LIABILITY PENSION FUNDING POLICY

- The Unfunded Accrued Liability (UAL) Pension Funding Policy includes the following:
  - Annual $1 million contribution to the City's Section 115 Trust. Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.

- Perpetual set-aside of 50% of Pension Refinance Savings. 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City's Section 115 Trust to offset any future UAL costs that arise. This deposit to be in addition to the annual $1 million contribution mentioned above.
- Annual set-aside of an additional 50% of General Fund surplus at year-end. This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
- Establishment of accelerated UAAL payment schedule. This schedule provides parameters for the payment for any new UAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.
- Annual assessment of Additional Discretionary Payments ("ADP") to be made to CalPERS. After completion of the City's annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP's may be deposited with CalPERS, invested in the City's Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.
- The City's formal UAL policy was adopted on March 1, 2021 and can be viewed at the following link: https://cms3.revize.com/revize/huntingtonbeachca/Documents/Departments/Finance/Budget%20&%20Financial%20Reports/Financial%20Policies/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf

APPROPRIATION AUTHORITY

- The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

NON-DEPARTMENTAL BUDGET

- The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

ENTERPRISE FUNDS

- An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund's operating, capital, and reserve requirements.
- Enterprise funds will be supported by their own rates and not subsidized by the General Fund.

- **Water Fund**
  - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- **Water Master Plan**
  - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
  - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
  - Emergency: Cost to replace one groundwater well.
- **Sewer Service Fund**
  - Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
  - One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
  - Emergency: Cost to replace one sewer lift station.

SPECIAL REVENUE FUNDS

- A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- The City Council will establish which revenues require placement into a special revenue fund.
- The City Council will establish which expenditures will be expensed to each special revenue fund.

DEBT ISSUANCE & MANAGEMENT

- The City will not use long-term debt to pay for current operations.
- The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
  - When the term of the debt does not extend beyond the useful life of the improvements.
  - When project revenues or specific resources will be sufficient to service the long-term debt.
  - When the cost of debt is less than the impact of the cost caused by delaying the project.
- A copy of the City's full Debt Management Policy can be found at the following link: https://cms3.revize.com/revize/huntingtonbeachca/Documents/Departments/Finance/Budget%20&%20Financial%20Reports/Financial%20Policies/Debt-Management-Policy.pdf

City of Huntington Beach
Adopted Budget – FY 2024/25
Financial Policies

CHARGES & USER FEES

- "User Fees" are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- "Charges" are fees that have no statutory limit and typically are set at "market rates" since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.

CAPITAL MANAGEMENT

- The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.

City of Huntington Beach
Adopted Budget – FY 2024/25
AB1234 Disclosure Reimbursement Expenses
City Council

The following are activities on which the Mayor and City Council Members could expend City funds:

- Orange County Division monthly general membership meetings.
- Orange County Division Board of Directors or Executive Committee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various community organizations' events and activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.

City of Huntington Beach
Adopted Budget – FY 2024/25
AB1234 Disclosure Reimbursement Expenses
City Manager

The following are activities on which the City Manager could expend City funds:

- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific City issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and City-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.

City of Huntington Beach
Adopted Budget – FY 2024/25
AB1234 Disclosure Reimbursement Expenses
City Attorney

The following are activities on which the City Attorney could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.

City of Huntington Beach
Adopted Budget – FY 2024/25
AB1234 Disclosure Reimbursement Expenses
City Treasurer

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.

- Community meetings or events on general or City-specific issues.

- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.

- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.

- Books, training, certifications, and publications relevant to the work environment.

- City events and city-supported functions such as 4th of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.

City of Huntington Beach
Adopted Budget – FY 2024/25
AB1234 Disclosure Reimbursement Expenses
City Clerk

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.

- Community meetings or events on general, City, and/or department-specific issues.

- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.

- City Clerk related books, training, certifications, and publications relevant to the work environment.

- City events and City-supported functions such as 4th of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.

CITY OF HUNTINGTON BEACH

Fund Summaries

FISCAL YEAR 2024-25 BUDGET

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City of Huntington Beach
Adopted Budget - FY 2024/25
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 7/1/2024	Estimated Revenue	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/2025	Percent Change to Fund Balance
100	General Fund (2)	**$ 96,683,456**	$ 294,242,450	$ 7,452,795	**$ 301,695,245**	$ 237,524,037	$ 62,471,244	**$ 299,995,281**	1,699,964	**$ 98,383,420**	1.76%
Special Revenue Funds											
201	Air Quality Fund	**147,468**	250,000		**250,000**	250,000		**250,000**		**147,468**	0.00%
206	Traffic Impact (1)	**1,697,765**	100,000		**100,000**	155,000		**155,000**	(55,000)	**1,642,765**	-3.24%
207	Gas Tax Fund (2)	**495,004**	3,708,083		**3,708,083**	3,072,586	103,592	**3,176,178**	531,905	**1,026,909**	107.45%
211	Drainage (2)	**188,097**	200,000		**200,000**				200,000	**388,097**	106.33%
212	Narcotics Forfeiture - Federal (1)	**55,347**				50,000		**50,000**	(50,000)	**5,347**	-90.34%
213	Measure M Fund (1)	**628,053**	5,117,910		**5,117,910**	5,346,815	181,213	**5,528,028**	(410,118)	**217,935**	-65.30%
219	Traffic Congestion Relief 42 (2)	**49,031**	1,762,366		**1,762,366**	1,140,000		**1,140,000**	622,366	**671,397**	1269.33%
226	Quimby Fund (1)	**5,224,222**	400,000		**400,000**	2,865,000		**2,865,000**	(2,465,000)	**2,759,222**	-47.18%
228	Park Dev Impact - Res (1)	**625,231**	425,000		**425,000**	1,001,305	17,220	**1,018,525**	(593,525)	**31,706**	-94.93%
229	Library Dev Impact (1)	**802,228**	75,000		**75,000**	400,000		**400,000**	(325,000)	**477,228**	-40.51%
233	Housing Residual Receipts	**2,104,919**	30,000		**30,000**	30,000		**30,000**		**2,104,919**	0.00%
234	Disability Access Fund	**457,991**	74,000		**74,000**	74,000		**74,000**		**457,991**	0.00%
235	Park Dev Impact - Non-Res (2)	**1,002,284**	50,000		**50,000**				50,000	**1,052,284**	4.99%
236	Public Art in Parks (2)	**16,295**	8,500		**8,500**				8,500	**24,795**	52.16%
239	CDBG (1)	**94,590**	1,121,195		**1,121,195**	1,176,934	38,851	**1,215,785**	(94,590)		-100.00%
240	HOME (1)	**567,361**	538,328		**538,328**	1,099,707	5,982	**1,105,689**	(567,361)		-100.00%
243	Surf City "3" Cable Channel (2)	**1,327,308**	480,000		**480,000**	150,000		**150,000**	330,000	**1,657,308**	24.86%
322	ELM Automation Fund (1)	**729,256**	450,000		**450,000**	845,193		**845,193**	(395,193)	**334,063**	-54.19%
716	Section 115 Trust (2)	**21,496,571**		3,169,981	**3,169,981**	85,000		**85,000**	3,084,981	**24,581,552**	14.35%
807	Energy Efficiency	**119,191**	19,200		**19,200**	19,200		**19,200**		**119,191**	0.00%
960	Used Oil Grant	**559**	26,614		**26,614**	26,614		**26,614**		**559**	0.00%
963	Sr Mobility Program	**159,453**	344,829		**344,829**	324,235	20,594	**344,829**		**159,453**	0.00%
979	AB109 Public Safety Realignment (2)	**85,136**	100,000		**100,000**	96,000		**96,000**	4,000	**89,136**	4.70%
984	SLESF Grant (2)	**822,316**	475,000		**475,000**	420,000		**420,000**	55,000	**877,316**	6.69%
1228	CalRecycle City/County CRV (2)	**49,015**	49,223		**49,223**	49,015		**49,015**	208	**49,223**	0.42%
1246	CENIC E-Rate (3)	**(14,683)**	60,000		**60,000**	60,000		**60,000**		**(14,683)**	0.00%
1247	Arterial Rehab (1)	**345,137**	5,079,187		**5,079,187**	5,400,000		**5,400,000**	(320,813)	**24,324**	-92.95%
1276	SB1383 Local Assistance OWR1	**61,193**	514,832		**514,832**	514,832		**514,832**		**61,193**	0.00%
1285	National Opioids Settlement (1)	**702,292**	192,306		**192,306**	893,400		**893,400**	(701,094)	**1,198**	-99.83%
1293	BPMP Federal		424,300		**424,300**	424,300		**424,300**			0.00%
		40,038,630	22,075,873	3,169,981	**25,245,854**	25,969,136	367,452	**26,336,588**	(1,090,734)	**38,947,896**	-2.72%
Capital Project Funds											
210	Sewer (2)	**1,084,779**	167,310		**167,310**				167,310	**1,252,089**	15.42%
217	Affordable Housing In-Lieu (2)	**9,695,403**	100,000		**100,000**				100,000	**9,795,403**	1.03%
308	In-Lieu Parking Downtown (2)	**725,076**	56,970		**56,970**				56,970	**782,046**	7.86%
314	Infrastructure Fund (2)	**1,528,883**		14,500,000	**14,500,000**	14,286,714	212,277	**14,498,991**	1,009	**1,529,892**	0.07%
324	Equipment Fund	**3,360,692**		8,105,358	**8,105,358**	8,105,358		**8,105,358**		**3,360,692**	0.00%
		16,394,833	324,280	22,605,358	**22,929,638**	22,392,072	212,277	**22,604,349**	325,289	**16,720,122**	1.98%
Debt Service Funds											
401	Debt Svc HBPFA	**3,386,619**		2,967,748	**2,967,748**	2,967,748		**2,967,748**		**3,386,619**	0.00%
412	Pension Liability (2)	**31,437,475**	7,148,310	16,927,768	**24,076,078**	22,576,078		**22,576,078**	1,500,000	**32,937,475**	4.77%
		34,824,094	7,148,310	19,895,516	**27,043,826**	25,543,826		**25,543,826**	1,500,000	**36,324,094**	4.31%

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City of Huntington Beach
Adopted Budget - FY 2024/25
Estimated Changes to Fund Balances*
ALL FUNDS

Fund	Fund Description	Estimated Fund Balance 7/1/2024	Estimated Revenue	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/2025	Percent Change to Fund Balance
Enterprise Funds											
501	CUPA (2)	**318,916**	262,500		**262,500**	225,544	35,364	**260,908**	1,592	**320,508**	0.50%
504	Refuse Collection Service (2)	**923,330**	16,186,708	70,000	**16,256,708**	16,050,188	42,602	**16,092,790**	163,918	**1,087,248**	17.75%
506	Water (1)	**18,196,166**	47,615,920		**47,615,920**	50,454,946	1,036,232	**51,491,178**	(3,875,258)	**14,320,908**	-21.30%
507	Water Master Plan (1)	**19,560,806**	4,030,752		**4,030,752**	5,262,451	13,660	**5,276,111**	(1,245,359)	**18,315,447**	-6.37%
511	Sewer Service Fund (1)	**13,935,941**	11,637,108		**11,637,108**	12,217,045	467,407	**12,684,452**	(1,047,344)	**12,888,597**	-7.52%
		52,935,159	79,732,988	70,000	**79,802,988**	84,210,174	1,595,265	**85,805,439**	(6,002,451)	**46,932,708**	-11.34%
Internal Service Funds											
551	Self Insurance Workers' Comp (2)	**10,519,112**	11,431,172	1,500,000	**12,931,172**	11,800,420	68,297	**11,868,717**	1,062,455	**11,581,567**	10.10%
552	Self Insurance General Liab (2)	**4,759,430**		17,552,066	**17,552,066**	14,558,195		**14,558,195**	2,993,871	**7,753,301**	62.90%
702	Retiree Insurance Fund (1)	**31,520,532**				1,285,901		**1,285,901**	(1,285,901)	**30,234,631**	-4.08%
703	Retirement Supplement (1)	**58,889,268**	1,434,000		**1,434,000**	6,368,047		**6,368,047**	(4,934,047)	**53,955,221**	-8.38%
		105,688,342	12,865,172	19,052,066	**31,917,238**	34,012,563	68,297	**34,080,860**	(2,163,622)	**103,524,720**	-2.05%
Trust & Agency Funds											
350	RORF (1)	**7,307,650**	8,405,859		**8,405,859**	3,541,177	8,627,263	**12,168,440**	(3,762,581)	**3,545,069**	-51.49%
352	LMIHAF (2)	**1,785,768**	200,000	1,719,142	**1,919,142**	408,378	41,622	**450,000**	1,469,142	**3,254,910**	82.27%
405	Debt Svc Grand Coast CFD 2000-1	**1,012,192**	1,092,308		**1,092,308**	1,084,565	7,743	**1,092,308**		**1,012,192**	0.00%
408	Debt Svc McDonnell CFD 2002-1	**371,752**	448,648		**448,648**	440,905	7,743	**448,648**		**371,752**	0.00%
410	Debt Svc Bella Terra	**1,471,516**	2,955,654		**2,955,654**	1,661,178	1,294,476	**2,955,654**		**1,471,516**	0.00%
508	WOCWB (1)	**4,804,300**	1,665,300		**1,665,300**	4,365,300		**4,365,300**	(2,700,000)	**2,104,300**	-56.20%
704	Fire JPA Fund (1)	**180,532**	405,866		**405,866**	469,922	26,127	**496,049**	(90,183)	**90,349**	-49.95%
709	BID - Hotel/Motel	**114,215**	6,712,000		**6,712,000**	6,712,000		**6,712,000**		**114,215**	0.00%
710	BID - Downtown	**151,678**	125,000		**125,000**	125,000		**125,000**		**151,678**	0.00%
711	Parking Structure-Bella Terra	**356,858**		1,286,733	**1,286,733**	1,286,733		**1,286,733**		**356,858**	0.00%
712	Parking Structure-Strand (1)	**3,691,580**	1,630,000		**1,630,000**	1,189,400	530,000	**1,719,400**	(89,400)	**3,602,180**	-2.42%
		21,248,041	23,640,635	3,005,875	**26,646,510**	21,284,558	10,534,974	**31,819,532**	(5,173,022)	**16,075,019**	-24.35%
Other Funds											
101	Specific Events	**170,783**	944,825		**944,825**	942,743	2,082	**944,825**		**170,783**	0.00%
122	Inmate Welfare Fund (1)	**84,012**				40,000		**40,000**	(40,000)	**44,012**	-47.61%
216	Property and Evidence (1)	**93,233**	30,000		**30,000**	50,000		**50,000**	(20,000)	**73,233**	-21.45%
		348,028	974,825		**974,825**	1,032,743	2,082	**1,034,825**	(60,000)	**288,028**	-17.24%
Total		**$ 368,160,583**	**$ 441,004,533**	**$ 75,251,591**	**$ 516,256,124**	**$ 451,969,109**	**$ 75,251,591**	**$ 527,220,700**	**$ (10,964,576)**	**$ 357,196,007**	**-2.98%**

**Includes only funds with estimated activities (Revenue and/or Expense) for FY 2024/25.*

Explanation of change in fund balance:

(1) A portion of fund balances from prior years are being expended on approved projects/costs.

(2) Revenues are projected to exceed expenditures for the purpose of building reserves to be used on future projects/costs.

(3) Negative fund balances are due to a timing difference between expenditures and the receipt of grant reimbursements.

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City of Huntington Beach

Adopted Budget - FY 2024/25

Revenues and Expenditures Summary - All Funds

	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2024/25 Adopted
Revenues					
Property Tax	$ 113,204,975	$ 118,878,114	$ 131,857,939	$ 135,006,125	$ 135,040,251
Sales Tax	51,161,877	57,652,522	57,164,470	57,725,149	58,606,363
Franchises	8,049,736	10,379,784	15,071,436	11,750,000	10,620,000
In-Lieu Tax		88,850	25,000		
Transient Occupancy Tax	10,378,662	15,753,576	17,318,115	16,580,000	16,780,000
Utility Users Tax	18,374,351	19,528,404	22,558,477	21,245,000	23,000,000
License and Permits	8,213,873	9,597,379	15,686,445	12,179,885	8,967,733
Fines and Forefeitures	4,618,717	5,144,470	3,944,925	5,061,300	4,624,720
Use of Money and Property	41,242,547	(7,689,129)	30,759,777	23,814,906	24,772,375
Revenue from Other Agencies	37,720,146	21,285,578	56,316,915	20,107,719	25,681,214
Charges from Current Services	99,327,898	125,421,733	139,618,769	128,460,490	130,678,246
Other Revenue	2,594,386	5,038,097	12,047,519	2,573,984	2,040,031
Proceeds of Long-Term Debt *	1,174,079	372,462,722	867,779		
Non-Operating Revenue ^	394,414,901	(321,200,460)	109,899,812	69,569,878	75,445,191
Total Revenue	**790,476,147**	**432,341,638**	**613,137,377**	**504,074,436**	**516,256,124**
Expenditures					
Personnel Services *	530,987,340	180,746,106	193,842,609	194,841,483	203,109,480
Utilities	7,165,290	8,428,677	9,170,017	9,412,368	9,464,608
Purchased Water	17,143,545	17,289,474	17,981,050	19,900,000	21,400,000
Equipment and Supplies	7,992,142	9,846,592	10,148,183	8,726,447	9,650,923
Repairs and Maintenance	18,153,719	19,074,667	20,339,650	23,311,793	24,994,721
Conferences and Training	692,258	939,925	1,000,202	1,144,169	1,122,319
Professional Services	8,395,743	12,179,967	13,089,130	15,064,217	13,046,427
Other Contract Services	24,201,250	29,306,433	32,785,283	31,645,787	33,676,842
Rental Expense	321,453	342,909	328,697	293,712	313,782
Claims Expense	17,698,397	18,005,757	20,822,557	13,259,779	16,515,000
Insurance	4,749,634	4,563,543	5,538,662	6,210,276	7,063,865
Pension Payments	5,493,973	5,668,053	5,712,268	5,850,000	5,850,000
Contribution to Private Agency	80,000	255,000	84,423	380,854	393,179
Payments to Other Governments	9,236,058	3,758,330	4,458,050	5,770,073	8,232,995
Interdepartmental Charges	8,837,995	8,765,929	9,028,907	9,480,353	9,446,700
Expense Allowances	725,334	770,932	792,069	659,945	754,765
Other Expenses	2,772,557	3,671,809	4,104,331	3,570,503	3,701,003
Capital Expenditures	40,898,674	28,650,965	39,029,399	50,963,254	47,189,421
Non-Operating Expense	67,802,217	89,685,204	142,769,301	107,518,108	111,294,670
Total Expenditures	**$ 773,347,578**	**$ 441,950,272**	**$ 531,024,789**	**$ 508,003,121**	**$ 527,220,700**

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds (POBs) and corresponding pay down of 85% of the City's CalPERS unfunded liability.

^ Beginning FY 2021/22, the increase in Non-Operating revenues reflects operating transfers into the Pension Liability Fund for the annual POBs debt service payment.

Budgeted and actual expenditures may exceed revenues in some fiscal years due to the planned use of reserves for large capital projects and equipment purchases.

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City of Huntington Beach

Adopted Budget - FY 2024/25

Revenues and Expenditures Summary - General Fund

	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2024/25 Adopted
Revenues					
Property Tax	$ 91,708,460	$ 94,627,362	$ 101,035,757	$ 104,197,377	$ 108,152,472
Sales Tax	47,675,808	53,362,468	52,599,338	53,553,960	53,488,453
Franchises	8,049,736	10,379,784	15,071,436	11,750,000	10,620,000
Transient Occupancy Tax	10,378,662	15,753,576	17,318,115	16,580,000	16,780,000
Utility Users Tax	18,374,351	19,528,404	22,558,477	21,245,000	23,000,000
License and Permits	7,805,341	8,668,132	10,630,284	9,140,019	8,836,763
Fines and Forefeitures	4,618,717	5,144,470	3,944,925	5,061,300	4,624,720
Use of Money and Property	14,183,189	12,247,096	19,897,755	21,740,906	22,583,375
Revenue from Other Agencies	9,868,881	5,095,962	3,980,542	2,706,282	8,803,181
Charges from Current Services	21,865,244	28,946,889	32,026,278	33,395,905	35,703,469
Other Revenue	1,355,223	1,993,852	1,822,284	1,735,928	1,650,017
Non-Operating Revenue	1,085,945	497,692	31,832,111	2,787,145	7,452,795
Total Revenue	**236,969,556**	**256,245,686**	**312,717,301**	**283,893,822**	**301,695,245**
Expenditures					
Personnel Services	167,968,095	160,400,953	168,354,689	168,801,547	176,614,626
Utilities	5,532,436	6,352,004	6,912,412	7,313,628	7,213,188
Equipment and Supplies	5,341,277	7,003,216	7,277,277	6,610,582	6,654,764
Repairs and Maintenance	11,965,824	12,422,345	13,069,364	15,165,255	16,104,295
Conferences and Training	607,506	811,615	841,914	882,319	875,869
Professional Services	2,456,500	4,532,833	6,822,961	8,584,779	7,082,920
Other Contract Services	5,459,530	6,636,003	8,273,589	7,186,371	8,131,185
Rental Expense	290,556	306,877	306,773	257,712	276,782
Claims Expense	11,122			500,000	500,000
Insurance	10,637	78			
Contribution to Private Agency		175,000		225,000	225,000
Payments to Other Governments	3,268,709	3,265,742	3,808,253	4,836,390	7,079,840
Expense Allowances	690,814	723,209	746,005	628,045	721,065
Other Expenses	1,754,045	2,622,771	3,029,642	2,415,003	2,509,003
Capital Expenditures	374,798	2,468	217,044		
Non-Operating Expense	21,102,512	46,542,174	72,335,315	61,782,677	66,006,744
Total Expenditures	**226,834,361**	**251,797,286**	**291,995,239**	**285,189,308**	**299,995,281**
Planned Increase/(Use) of Reserves *					
HB Recovery Reserves			10,886,120		
AES Reserve				(4,900,000)	
Equipment Replacement Reserve				(3,903,803)	
Total Increase/(Use) of Reserves			**10,886,120**	**(8,803,803)**	
Operating Surplus/(Deficit)	**$ 10,135,194**	**$ 4,448,400**	**$ 9,835,942**	**$ 7,508,317**	**$ 1,699,964**

***** In FY 2022/23, $10,886,120 was set aside for unspent HB Recovery projects previously identified by City Council. In FY 2023/24, the AES Reserve is being transferred to a separate fund for use on eligible capital improvement projects and a portion of Equipment Replacement Reserves are being transferred to the Equipment Replacement Fund for the replacement of aging vehicles and equipment.

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City of Huntington Beach
Adopted Budget - FY 2024/25
Department / Fund Matrix

	Department										
Fund Name (Fund Number)	**Elected ***	**City Manager**	**Comm. Dvlpmt.**	**Comm. & Library Svcs.**	**Finance**	**Fire**	**Human Rscs.**	**Info. Svcs.**	**Police**	**Public Works**	**Non-Dept.**
General Fund (100)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Special Revenue Funds											
Air Quality Management District (201)										✓	
Traffic Impact (206)										✓	
Gas Tax (207)										✓	
Park Acquisition & Development (209)				✓							
Drainage (211)										✓	
Narcotics Forfeiture-Federal (212)									✓		
Measure M (213)										✓	
Narcotics Forfeiture-State (214)									✓		
Traffic Congestion Relief Prop. 42 (219)										✓	
Gun Range Settlement (225)				✓							
Quimby Fund (226)				✓							
Police Facilities Development Impact Fee (227)									✓		
Park Development Impact Fee-Residential (228)				✓							
Library Development Impact Fee (229)				✓							
Fire Facilities Development Impact Fee (231)						✓					
Housing Residual Receipts (233)											✓
Disability Access Fund (234)											✓
Park Development Impact Fee-Non Res (235)				✓							
Public Art in Parks (236)				✓							
Community Development Block Grant (239)			✓	✓						✓	
HOME (240)			✓								
Narcotics Forfeiture-Treasury (242)									✓		
Surf City "3" Cable Channel Operations (243)		✓									
American Rescue Plan Act (249)											✓
ELM Automation (322)								✓			
Section 115 Trust (716)					✓						
Energy Efficiency (807)											✓
Proprosition 68 Per Capita Grant (810)				✓							
Jail Training Grant (838)									✓		
OCTA Grant (873)										✓	
Used Oil Grant (960)										✓	
Highway Bridge Replacement & Rehab (961)										✓	
Senior Mobility Program (963)				✓							
Master Plan of Arterial Highways (965)										✓	
Bridge Prevention Maintenance Program (970)										✓	

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City of Huntington Beach
Adopted Budget - FY 2024/25
Department / Fund Matrix

	Department										
Fund Name (Fund Number)	**Elected ***	**City Manager**	**Comm. Dvlpmt.**	**Comm. & Library Svcs.**	**Finance**	**Fire**	**Human Rscs.**	**Info. Svcs.**	**Police**	**Public Works**	**Non-Dept.**
Special Revenue Funds (Cont'd)											
Asset Forfeiture 15% State (971)									✓		
AB 109 Public Safety Realignment (979)									✓		
SLESF Grant (984)									✓		
Highway Safety Improvement Program (995)										✓	
Hazard Mitigation Grant Program (1222)										✓	
CalRecycle City/County CRV (1228)										✓	
OC Recycling Market Development Zone (1233)		✓									
Sustainable Business Cert Program (1234)										✓	
Library CalREN Reimbursement E-rate (1246)				✓							
Arterial Rehab-RMRA (1247)										✓	
OCTA-405 Widening (1254)										✓	
SB 2 Reimbursement (1267)			✓						✓		
CRRSAA (1273)										✓	
OCTA Project X (1275)										✓	
SB 1383 OWR (1276)										✓	
AES Mitigation (1284)										✓	
National Opioids Settlement (1285)						✓					
BPMP Federal (1293)										✓	
Capital Projects Funds											
Sanitary Sewer Facilities (210)										✓	
Affordable Housing In-Lieu (217)											✓
In-Lieu Parking Downtown (308)			✓								
Infrastructure Fund (314)				✓						✓	✓
Lease Capital Project Fund (321)											✓
Technology Fund (323)								✓			
Equipment Fund (324)											✓
Debt Service Funds											
Debt Service HBPFA (401)											✓
Pension Liability (412)											✓
Enterprise Funds											
Certified Unified Program Agency (501)						✓					
Refuse Collection Service (504)										✓	
Water Enterprise (506)										✓	
Water Master Plan (507)										✓	
Sewer Service (511)										✓	

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City of Huntington Beach
Adopted Budget - FY 2024/25
Department / Fund Matrix

	Department										
Fund Name (Fund Number)	**Elected ***	**City Manager**	**Comm. Dvlpmt.**	**Comm. & Library Svcs.**	**Finance**	**Fire**	**Human Rscs.**	**Info. Svcs.**	**Police**	**Public Works**	**Non-Dept.**
Internal Service Fund											
Self-Insurance Workers Comp (551)							✓				
Self-Insurance General Liability (552)							✓				
Retiree Insuance (702)					✓						
Retiree Supplemental (703)					✓						
Trust and Agency Funds											
RORF (350)											✓
LMIHAF (352)											✓
Debt Service Grand Coast CFD 2000-1 (405)											✓
Debt Service McDonnell CFD 2002-1 (408)											✓
Debt Service Bella Terra (410)											✓
WOCWB (508)										✓	
Central Net Operations Authority (704)						✓					
BID Hotel/Motel (709)											✓
BID-Downtown (710)											✓
Parking Structure - Bella Terra (711)											✓
5th and PCH Parking Structure (712)											✓
Other Funds											
Specific Events (101)		✓		✓							
Inmate Welfare (122)									✓		
Property Tax in Lieu of Sales Tax (127)											✓
Property & Evidence (216)									✓		

* Elected Departments include City Council, City Attorney, City Clerk, and City Treasurer.

City of Huntington Beach
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Fund Descriptions

GENERAL FUND TYPE

General Fund (Fund 100)
The General Fund is the City's single largest fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, planning and general administration and includes all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Air Quality Management District (AQMD) (Fund 201)
Expenditures are restricted to emission reduction projects, programs, or vehicle purchases. Revenues to this fund are from a subvention from vehicle license fees from the State.

Fourth of July Parade (Fund 204)
This fund was used for the annual citywide 4th of July Celebration which included a parade, run/fitness expo, festival, and fireworks. Revenues were generated from a variety of sources including fees, ticket sales, sponsorships, merchandise sales, and a portion of parking revenues. Beginning in FY 2021/22 all activities associated with the Fourth of July Parade are accounted for in the General Fund.

Traffic Impact (Fund 206)
Expenditures are restricted to roadway capacity projects or other projects that affect the performance of the street system to offset the impacts of new development. Revenues are from development impact fees levied on new development in the City.

Gas Tax (Fund 207)
Monies in the fund are from the City share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehabilitation, and construction of elements within the street right-of-way as allowed under the Street and Highway Code.

Park Acquisition & Development (Fund 209)
The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Drainage (Fund 211)
Expenditures are restricted to storm sewer projects to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Narcotics Forfeiture - Federal (Fund 212)
The Police Department participates in the Orange County Regional Narcotics Suppression Program with a sergeant and detective assigned to the task force. The overtime for the sergeant and detective is paid from this fund which is funded through an Equitable Sharing Agreement.

Measure M (Fund 213)
Measure M2 Turn-back funds are restricted to Right of Way expenditures on those streets listed in the Master Plan of Highways. A portion of the County's sales tax funds the program.

Narcotics Forfeiture - State (Fund 214)
Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% is allocated to Fund 971.

Traffic Congestion Relief Prop 42 (Fund 219)
Revenues are from the City's share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehab and construction of elements within the street right-of-way as established by Assembly Bill 2928.

Gun Range Settlement (Fund 225)
This fund was established with monies received as part of a settlement agreement with various cities and agencies that used the former Gun Range facility located in Huntington Central Park. This fund is restricted for re-use and development of the site per the settlement agreement. No additional revenues will be added to the fund.

Quimby Fund (Fund 226)
The source of revenues for this fund is from park-in-lieu fees generated from new development projects requiring tract maps or parcel divisions. The Quimby Act, within the Subdivision Map Act, authorizes the City to require the dedication of land or to impose fees for park or recreational purposes as a condition of approval of a tentative or parcel subdivision map.

Police Facilities Development Impact Fees (Fund 227)
The funds collected from the Police Facilities Development Impact Fee are used to fund the costs of providing police services attributable to new residential and nonresidential construction and shall include: 1) the cost of providing the acquisition, construction, furnishing of new buildings; 2) purchase of new specialty equipment and vehicles; 3) development of a Master Plan to identify capital facilities; and 4) the cost financing, projects identified in the City's General Plan, The Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Park Development Impact Fee – Residential (Fund 228)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee are used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.

Library Development Impact Fee (Fund 229)

Funds collected from the Library Development Impact Fees can be used to purchase library materials or to plan for additional or new library spaces and facilities. The Library uses the fund to expand collections at all locations, as allowed under the Municipal Code Chapter 17.67. The Library also plans to begin the development of a Library Facilities Master Plan to look at the need for additional and new library space, as allowed by the Municipal Code Chapter 17.67.

Fire Facilities Development Impact Fees (Fund 231)

The funds collected from the Fire Facilities Development Impact Fees are used to fund the costs of providing additional fire suppression/medic facilities, vehicles and specialty equipment attributable to new residential and nonresidential construction and shall include: 1) the acquisition of additional property for Fire Department facilities; 2) the construction of new facilities for Fire Department services; 3) the furnishing of new buildings or facilities for Fire Department services; 4) the purchase of new specialty equipment and vehicles for Fire Department services; 5) the funding of a Master Plan to identify capital facilities to serve new Fire Department development; and 6) the cost of financing projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.

Housing Residual Receipts (Fund 233)

Pursuant to Redevelopment Dissolution, the City receives former Redevelopment Housing Residual Receipt payments, rehabilitation loan processing, subordinations, demand, and conveyance fees. The funds are used for required housing compliance services and other items.

Disability Access Fund (Fund 234)

Legislative requirement from AB 1379 requires the City retain 90% of the fees collected, beginning on and after January 1, 2018. The bill also requires the moneys retained by the City be deposited in a special fund, established by the City, to be used for increased Certified Access Specialist (CASp) Property Inspection training and certification, thereby making an appropriation by expanding the purposes for which the retained moneys are required to be spent.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Park Development Impact Fee – Non-Res (Fund 235)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

Public Art in Parks (Fund 236)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." The fees collected for this fund represent 2% of development impact fees received from residential development and are to be used to fund public art in City parks.

Community Development Block Grant (CDBG) (Fund 239)

The City receives Federal Grant funds from the Department of Housing and Urban Development (HUD) to be used to fund various projects as listed under the City's Consolidated Plan. The Citizen Participation Advisory Board (CPAB) makes recommendations in March based on current year's allocation. Any amount of carry-over and unallocated funds are regularly reviewed.

HOME (Fund 240)

HOME programs fund a wide range of activities involving affordable housing in the City including Affordable Housing Projects, TBRA programs, and Administration. The Federal funds received are based on Housing and Urban Development's (HUD) annual allocation.

Narcotics Forfeiture-Treasury (Fund 242)

This fund is used for the receipt of equitable sharing of funds seized by the US Department of Treasury and the participating agencies of IRS, ICE, CBP and USSS.

Surf City "3" Cable Channel Operations (Fund 243)

A fee for cost of public, educational and governmental (PEG) access channels are received from cable operators in the City (1% of gross cable revenues beyond the franchise fee cap). PEG funds are restricted and can only be used for capital costs including equipment (e.g. HBTV station and fiber optic acquisition and improvement projects to enable/improve broadcasting of the City Council and Planning Commission meetings among others).

City of Huntington Beach
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Fund Descriptions

American Rescue Plan Act (Fund 249)
The American Rescue Plan Act of 2021 provided a total of $1.9 trillion in funding to assist in the recovery from the economic and health effects of the Coronavirus pandemic. The Plan provided funding to individuals, businesses, state and local governments to help mitigate the impacts of the pandemic. This fund accounts for the direct payments the City received under this legislation.

ELM Automation Funds (Fund 322)
The Enterprise Land Management (ELM) system is used by Community Development, Public Works, Fire Department, and Finance for citywide issuance of permits, building inspections, planning applications, code enforcement cases and business licenses. Revenues are received from Automation Fees charged as a percentage of all development, permit and prevention fees for Planning, Building, Public Works, and Fire and are used for replacement costs and maintenance expenditures related to the system.

Section 115 Trust (Fund 716)
This Fund, administered by the Public Agency Retirement System (PARS), sets aside funds to pre-fund the City's pension liabilities. Funding for the trust is included in the annual Adopted Budget.

Energy Efficiency (Fund 807)
The City collects revenue from electric vehicle charging stations installed at various locations throughout the City through a revenue sharing agreement with ChargePoint, Inc. This revenue is used to fund energy efficiency projects.

Proposition 68 Per Capita Grant (Fund 810)
This is a non-competitive grant program that provides funding to local government agencies to support the rehabilitation, creation and improvement of local parks and to address deficiencies in neighborhoods lacking access to outdoor recreation. Funding is from the State of California through the California Department of Parks and Recreation.

Jail Training Grant (Fund 838)
This is for an annual training plan funded by the Standards and Training for Corrections (STC) through the Board of State and Community Corrections grant. This plan authorizes expenditures for training.

OCTA Grants (Fund 873)
A grant fund for roadway improvement is obtained from Orange County Transportation Authority (OCTA). Matching funds are typically budgeted in the various gas tax funds.

Used Oil Grant (Fund 960)
A federal grant fund to assist in developing and maintaining an on-going used oil and used oil filter collection/recycling program.

Highway Bridge Replacement & Rehabilitation (Fund 961)
Federal funds from the Department of Transportation to be used to replace or rehabilitate deficient highway bridges and to seismically retrofit bridges located on any public road.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Senior Mobility Program (Fund 963)
The City has an agreement with the Orange County Transportation Authority (OCTA) for the provision of senior transportation services. The funds are based on 1% of actual Measure M sales tax revenue. The agreement has been in place for many years with the current agreement expiring March 2023. The grant funds are used to cover salaries & benefits for the Transportation Coordinator, Senior Services Assistant, 25% of an Office Assistant II, as well as temporary salaries and some operating expenses.

Bridge Preventive Maintenance Program (Fund 970)
A federal grant fund used for major preventive maintenance projects on several of the City's bridges.

Asset Forfeiture 15% State (Fund 971)
Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% being allocated to Fund 971. The 15% portion going to Fund 971 is to be used for funding programs to combat drug abuse and divert gang activity.

AB 109 Public Safety Realignment (Fund 979)
Public Safety Realignment was enacted in 2011 with the signing of Assembly Bill 109 which provided a portion of the Vehicle License Fees go to local law enforcement.

SLESF Grant (Fund 984)
Supplemental Law Enforcement Services Funds (SLESF) are allocated to local law enforcement agencies for front line law enforcement services and must be used to supplement existing funding.

Highway Safety Improvement Program (HSIP) (Fund 995)
A federal grant fund for traffic signal improvement projects at several locations in the City.

Hazard Mitigation Grant Program (Fund 1222)
A federal grant program to provide funding for eligible mitigation measures that reduce or eliminates long-term risk to people and property from future disasters. Hazard mitigation includes long-term solutions that reduce the impact of disasters in the future.

CalRecycle City/County CRV (Fund 1228)
This is an annual payment grant program which provides cities and counties with funds from CalRecycle's beverage container recycling program. Funding per jurisdiction is pre-determined by the State on a per capita basis. Funds shall only be used for activities related to beverage container recycling and litter reduction.

OC Recycling Market Development Zone (RMDZ) (Fund 1233)
The City is part of the Recycling Market Development Zone - this is an incentive program from the State of California (CalRecycle) and is not a grant. This program covers funds to market and develop the Zone. Funds will be used for marketing, education and outreach, Zone Works Training in Sacramento (2 x per year for 2 people), media and graphic services, and various registration at conferences.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Sustainable Business Certification Program (Fund 1234)
The CAGBN is a non-profit organization that oversees thirty-four (34) programs operated by Chambers of Commerce, cities, and counties throughout California. These programs provide support and assistance to help certify small and medium-sized business partners (SMBs) that voluntarily adopt environmentally preferable business practices. These practices include increased energy efficiency, reduced greenhouse gas emissions, water conservation, and waste reduction.

Library CalREN Reimbursement – E-rate (Fund 1246)
The Huntington Beach Public Library participates in the CENIC network for access to the CalREN High Speed broadband network, through the California State Library. The CENIC network acts on behalf of all public libraries in California to apply for E-rate discounts for telecommunication services, and to contract for the necessary telecommunication connections to access CalREN. Califa is the aggregator for all public libraries which facilitates the City's invoices and payments.

Arterial Rehab-RMRA (Fund 1247)
The Road Maintenance and Rehabilitation Account (RMRA) fund was created in FY 17-18 after the passage of SB1. This is a gas tax, in addition to the Gas Tax Fund (207) and the Prop 42 Fund (219).

OCTA-405 Widening (Fund 1254)
Orange County Transportation Authority (OCTA) paid the City a lump sum as mitigation for damage/wear-and-tear on City streets resulting from I-405 Widening Project. The funds are restricted for use on street maintenance/repair.

SB 2 Reimbursement (Fund 1267)
Grants are provided through a non-competitive process from the State of California to provide funding and technical assistance to help cities and counties prepare, adopt and implement plans and process improvements that streamline housing approvals and accelerate housing production.

CRRSAA (Fund 1273)
Federal Funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) may be used for a broad range of surface transportation purposes listed in Section 113(b) of Title 23 of the U.S. Code and are meant to "prevent, prepare for, and respond to Coronavirus."

OCTA Project X (Fund 1275)
OCTA administers a variety of Measure M funding programs. Project X is one of the programs and is for Environmental Cleanup projects that help improve the overall water quality from transportation-generated pollution in Orange County.

SB 1383 Local Assistance OWR (Fund 1276)
The State of California passed legislation to reduce organic waste. The requirement for local jurisdictions includes organic collection, edible food recovery program, community outreach.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Clean California (Fund 1277)
The California Department of Transportation has a grant program to beautify and improve local streets and roads, parks, pathways and transit centers. This is accomplished by adding beautification measures and art in public spaces along with litter and debris removal.

AES Mitigation (Fund 1284)
The City entered into an agreement with AES Southland Development to amend a previous agreement related to Architectural Improvements for the AES Power Plant. As part of the amendment AES provide funds to the City for additional community benefit.

National Opioids Settlement (Fund 1285)
The City is receiving a portion of National Opioid Settlement funds based on a 2021 nationwide settlement reached against pharmaceutical distributors and manufactures. The settlement funds are to be paid over 18 years. The funds are to be used for abatement of the opioid epidemic.

BPMP Federal (Fund 1293)
Federal funds to be used for the replacement or rehabilitation of public highway bridges over waterways, other topographical barriers, other highways, or railroads when the State and the Federal Highway Administration determine that a bridge is significantly important and qualifies under the HBP program guidelines.

CAPITAL PROJECTS FUNDS

Sanitary Sewer Facilities (Fund 210)
Expenditures are restricted to sanitary sewer capacity enhancements to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

Affordable Housing In-Lieu Fund (Fund 217)
In-lieu fees/payments are approved through Planning Commission CUP and an Affordable Housing Agreement. Fees are due to the City at the building permit and are used for building or creating affordable housing. The Administration of the City's three Tenant-Based Rental Assistance (TBRA) programs are used from this fund. The City is working on creating additional housing projects.

In-Lieu Parking Downtown (Fund 308)
Funds are being used for CIP related parking improvement projects (e.g., 1st & Atlanta parking lot project, Main Promenade Parking Structure Signage, as well as other operating related expenses. Revenues are paid by developers in-lieu of directly providing parking facilities to the City.

Infrastructure (Fund 314)
The Infrastructure Fund is for infrastructure related expenditures, both capital and operating expenses, and is funded primarily by a General Fund transfer. The amount of transfer is calculated each year and is based on the City Charter requirement of 15% of the general fund revenues based on a five (5) year rolling average.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Lease Capital Project Fund (Fund 321)
This Fund records activity capital lease project expenditures such as fire trucks, ambulances, fire engines, police vehicles and the 800 MHz Backbone Public Safety communication system.

Technology Fund (Fund 323)
Technology Funds are transferred from the General Fund for various technology upgrades.

Equipment Fund (Fund 324)
The Equipment Fund is for replacement of the City's vehicle fleet, machinery, technology systems and other equipment and is primarily funded by a General Fund transfer.

DEBT SERVICE FUNDS

Debt Service HBPFA (Fund 401)
The City has three Lease Revenue Refunding bonds that have been used to construct various capital improvements in the City. This fund is used to record inter-fund transfers and the annual debt service payments for the Huntington Beach Public Financing Authority.

Pension Liability (Fund 412)
This fund accounts for the City's annual debt service payment for the Pension Obligation Bonds. Revenues are provided by the voter-approved property tax override and transfers in from the General Fund, Enterprise Funds and Other Governmental Funds, based on each funds allocable share of PERSable personnel costs.

ENTERPRISE FUNDS

Certified Unified Program Agency (CUPA) (Fund 501)
The Hazardous Materials Disclosure Program was established in response to two nationwide high-profile accidents involving hazardous materials in 1984 and 1985. The program's primary function is to help emergency responders identify, monitor, and assist businesses using or storing hazardous materials, helping to reduce the probability of accidents involving hazardous materials. The program is coordinated through a contractual agreement with the Orange County Health Care Agency's Certified Unified Program Agency (CUPA), who invoices and collects disclosure-related fees.

Refuse Collection Service (Fund 504)
This fund is an enterprise fund for the residential refuse collection service and state mandated recycling education programs. The City's residential refuse collection charge is the fee that generates the revenue to fund the programs and services per the Revised and Restated Refuse Collection and Disposal Services Franchise Agreement between the City and Rainbow Environmental/Republic Services. Resolution 2017-26 authorizes the fee for service and designates distribution for fund expenses.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Water Enterprise (Fund 506)
An enterprise fund that provides high quality drinking water to approximately 53,000 customers in the City. Revenue to the fund comes primarily from water consumption and fixed water meter charges from monthly customer municipal utility bills. Funds are restricted for use on the operational and capital needs of the City-owned water utility.

Water Master Plan (Fund 507)
Revenue is received from a monthly capital charge on municipal utility bills and from new residential connection fees. Funds are restricted for use on projects included in the most recently adopted Water Master Plan.

Sewer Service (Fund 511)
An enterprise fund that provides for the operations, maintenance and capital needs of the City's sanitary sewer system. The funds come from user fees charged to residents and business and are restricted for these uses.

INTERNAL SERVICE FUNDS

Self-Insurance Workers Comp (Fund 551)
This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's workers compensation program. Additional funds are needed due to rising costs of workers compensation insurance premiums. Funds will come from various departments through labor distributions.

Self-Insurance General Liability (Fund 552)
This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's general liability program. Additional funds are needed due to rising costs of general liability and property insurance.

Retiree Insurance Fund (Fund 702)
The Retiree Insurance Fund accounts for the contributions and payments made for the City's OPEB (Retiree Medical) plan. The total contribution made to the fund each year is determined by the City's actuary. The Retiree Medical Fund is funded through contributions from each of the City's funds (excluding certain grants) made on a pro-rata basis.

Retiree Supplemental (Fund 703)
The Retiree Supplemental Fund accounts for the contributions and payments made for the City's Retiree Supplemental plan. Contributions are made from each of the City's funds (excluding certain grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

TRUST & AGENCY FUNDS

RORF (Fund 350)
The RORF is a Private-Purpose Trust Fund for the Successor Agency created to account for the wind-down activities of the former Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. Revenues for this fund come from the Department of Finance approved Tax Increment Funding from Property Tax.

LMIHAF (Fund 352)
The LMIHAF is a Private-Purpose Trust Fund for the Housing Successor Agency created to account for the wind-down activities of the former housing assets of the Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26.

Debt Service Grand Coast CFD 2000-1 (Fund 405)
The CFD 2000-1 is a Community Facilities District (CFD) created in 2000 for the Grand Coast Resort (Waterfront). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group, Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service McDonnell CFD 2002-1 (Fund 408)
The CFD 2002-1 is a Community Facilities District (CFD) created in 2002 for the McDonnell Center Business Park. This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc., and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

Debt Service Bella Terra (Fund 410)
The CFD 2003-1 is a Community Facilities District (CFD) created in 2003 for the Huntington Center (Bella Terra). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

WOCWB (Fund 508)
The West Orange County Water Board (WOCWB) is a joint powers authority between the Cities of Huntington Beach, Seal Beach, Westminster, and Garden Grove that own and operate the OC-9 and OC-35 potable water transmission mains. Each city provides an annual contribution for the operations, maintenance and capital needs of the Board facilities. The City of Huntington Beach is the fiscal agent for the Board.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Central Net Operations Authority (CNOA) (Fund 704)
The Central Net Operations Authority (CNOA) was formed pursuant to the provisions of Article 1, Chapter 5, Division 7 of Title I of the Government Code of the State of California (The Joint Exercise of Powers Act). The Authority is considered a public entity separate and apart from the participating agencies. The primary purpose of the Authority is to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. The intent of the organization is to provide a formal mechanism by which the Authority can fund these activities, require non-members using the Training Facility to pay for use of the facility and, accordingly, provide the highest possible level of fire suppression, fire prevention, technical rescue, hazardous materials and emergency medical training. It is also intended to foster cooperation among the parties and serves as a vehicle for the scheduling and funding of training seminars and classes.

BID Hotel/Motel (Visit Huntington Beach) (Fund 709)
In December 2018, the City Council approved a 10-year self-imposed Business Improvement District (BID) for the Hotels and Motels within the City of 4% on top of the City's 10% TOT fees (effective 2/1/19). This fund is increasing due to the increase of the 1%. This is an estimate, it will be 4% of what the City's expected revenue amount of TOT.

BID - Downtown (Fund 710)
All Downtown merchants have a self-assessment through the Business Improvement District (BID) that the City Council approves annually, the BID was re-authorized for the timeframe of October 1 to September 30. The City collects the fees and redistributes it back to the District. The Downtown BID also has Surf City Nights and manages the Malco Agreement with the City, which is not reflected in the budget.

Parking Structure – Bella Terra (Fund 711)
City owns the parking structure in the Bella Terra retail center. The City collects a maintenance fee from the owners of the center which is used to fund maintenance and operation expenditures for the structure.

5th and PCH Parking Structure (formally the Strand) (Fund 712)
City owns the parking structure at 5th and PCH which is managed by 5th & PCH, LLC through an Operating Agreement.

OTHER FUNDS

Specific Events (Fund 101)
This fund is used by various departments to charge staff time and expenses associated with major Specific Events. Revenue for this fund comes from permits for special events. This fund also includes film permits managed by the City Manager's Office.

City of Huntington Beach
Adopted Budget FY 2024/25
Fund Descriptions

Inmate Welfare (Fund 122)

The California Penal Code Section 4025 allows for the City's Chief of Police to maintain a fund for the benefit, education, entertainment, support, and welfare of the inmates confined within the City Jail. The funds come from the intake of commissions received from the inmate pay phone service contract.

Property Tax in Lieu of Sales Tax (Fund 127)

Under Proposition 57, which was approved by voters in 2004, the State of California was authorized to issue up to $15 billion in economic recovery bonds (ERBs) to address the State's budget shortfall. To repay the ERBs, the State pledged one-quarter cent of sales tax, which was replaced with a one-quarter cent special fund sales tax for repayment of the bonds. To keep counties and cities whole, the State replaced the diverted local sales taxes with property taxes shifted from school and community college districts, whose losses, in turn, were minimized by increased state education aid under the Proposition 98 minimum guarantee. This series of revenue exchanges is commonly referred to as the "triple flip," and continued until the ERBs were paid. In July 2016, the City of Huntington Beach received the final payment under the "triple flip," which was set aside in Fund 127 to be used for replacement of the City's Enterprise Land Management System (ELM) and acquisition and retrofit of City streetlights to LED.

Property & Evidence (Fund 216)

The Property & Evidence Fund is for unclaimed cash and the proceeds from unclaimed property which has been auctioned or salvaged.

CITY OF HUNTINGTON BEACH

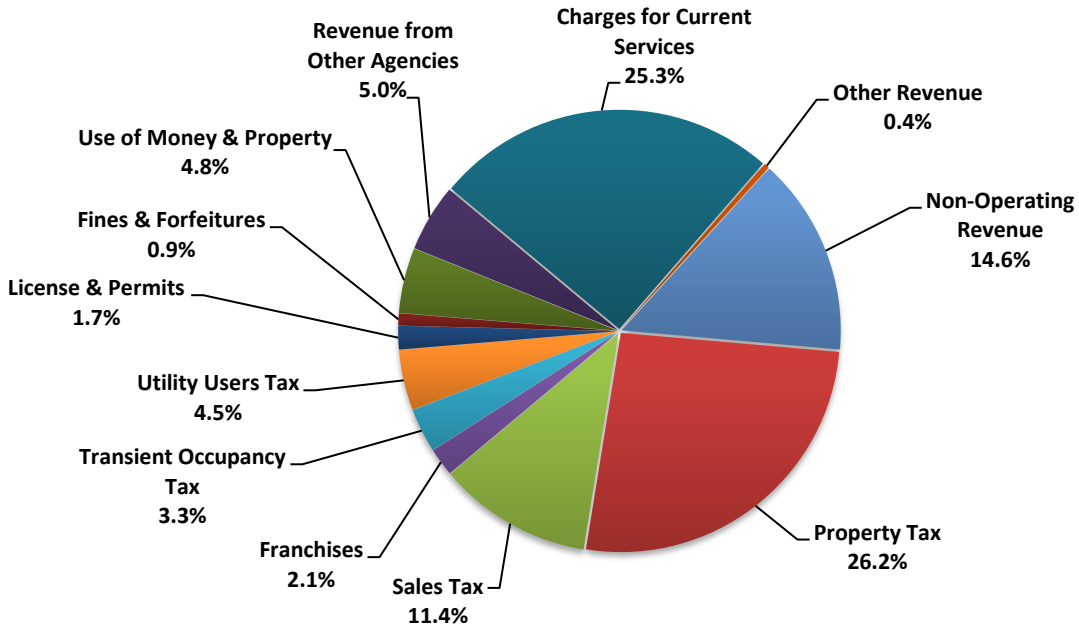
Revenues

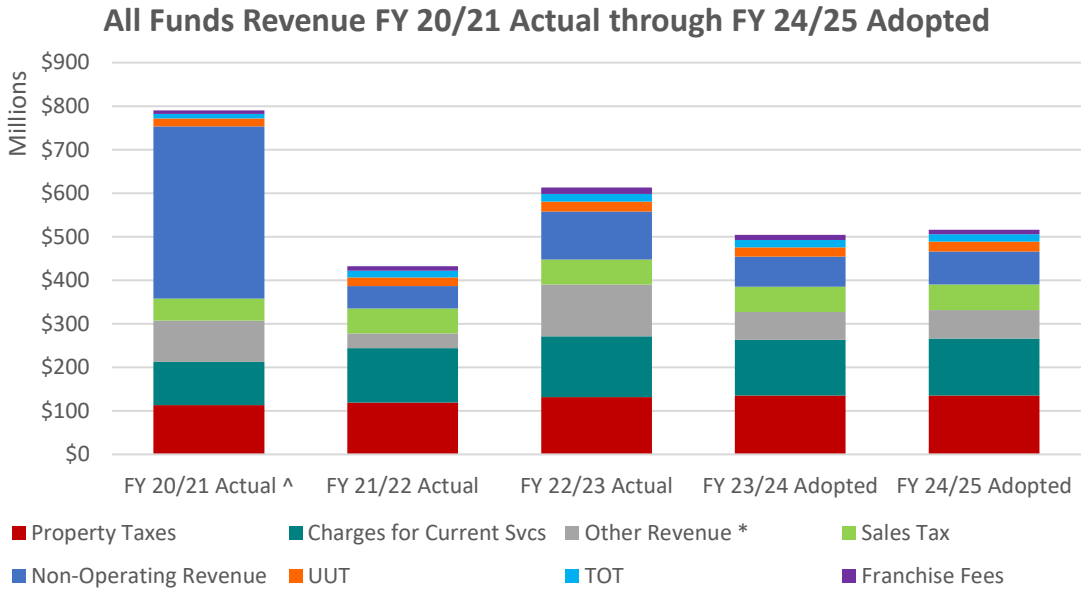
FISCAL YEAR 2024-25 BUDGET

City of Huntington Beach
Adopted Budget – FY 2024/25
Revenue Descriptions and Assumptions

ALL FUNDS REVENUE: $516.3 Million

The total revenue for all sources in Fiscal Year 2024/25 is $516,256,124, an increase of 2.4% from the prior year Adopted Budget.





* Other Revenue includes: In-Lieu Tax, Licenses and Permits, Fines and Forfeitures, Use of Money and Property, Revenue from Other Agencies and Other Revenue.
^ FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

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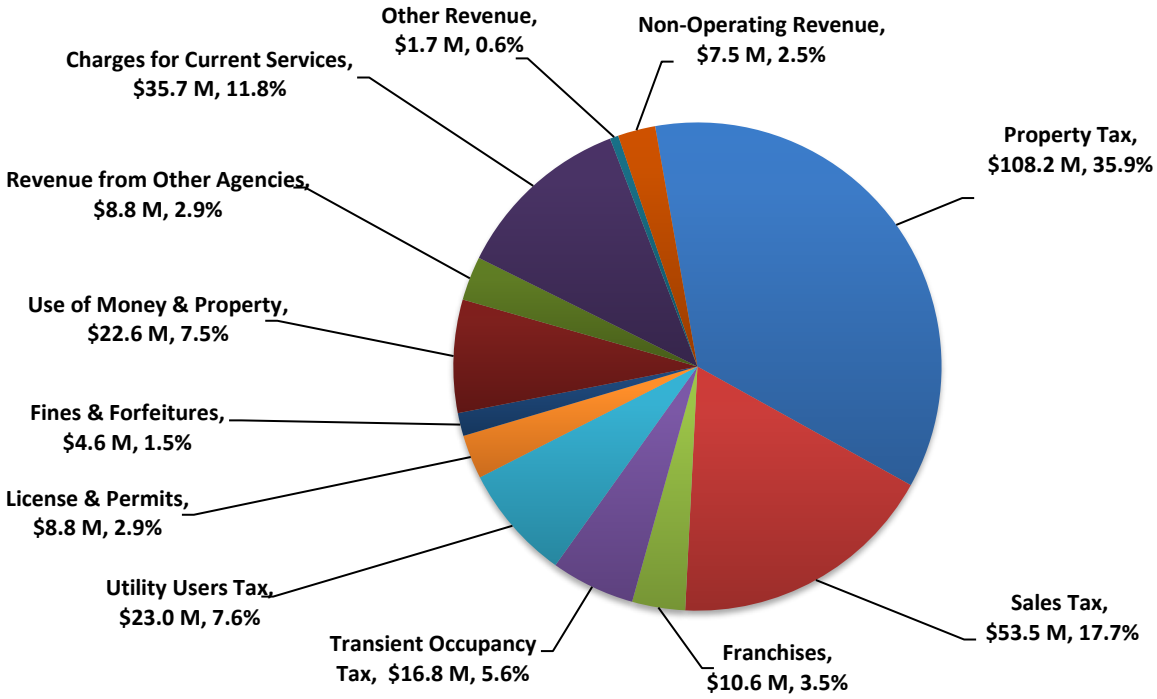
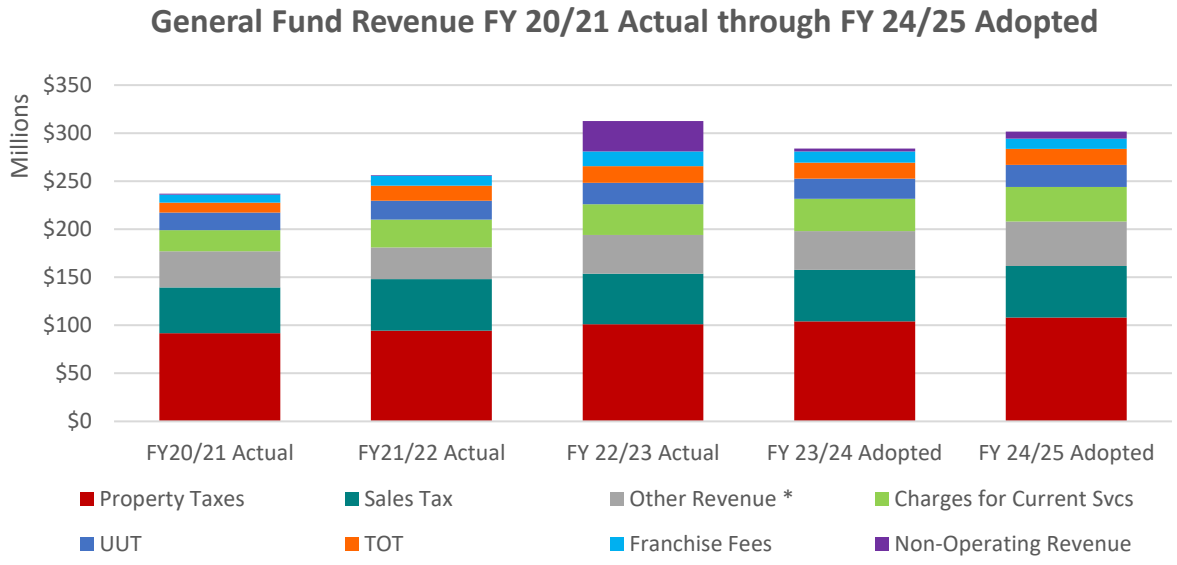
City of Huntington Beach
Adopted Budget – FY 2024/25
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE: $301.7 Million





* Other Revenue includes: Licenses and Permits, Fines and Forfeitures, Use of Money and Property, Revenue from Other Agencies and Other Revenue

City of Huntington Beach
Adopted Budget – FY 2024/25
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Property Tax: $108,152,472

Property Tax represents the largest General Fund revenue source for the City, accounting for 35.8% of total budgeted General Fund revenue for FY 2024/25. Property Tax for the FY 2024/25 Adopted Budget includes the assessed values of Huntington Beach and Sunset Beach properties. The Property Tax category consists of Basic Levy, Prior Year Property Taxes, Supplemental Roll Property Taxes, and Other Property Taxes.

- **Basic Levy, Prior Year Property Taxes, and Supplemental Roll Property Taxes:** Basic Levy and Prior Year Property Taxes include secured and unsecured taxes. The total Secured and Supplemental Roll Property Tax for FY 2024/25 is $69.9 million, which is $4.0 million or 6.1% higher than the prior fiscal year's Adopted Budget and reflects normal growth in the local housing market. The total Unsecured Property Tax for FY 2024/25 is $2.2 million, or 1.0% higher than the prior fiscal year's Adopted Budget.

- **Other Property Taxes:** Other Property Taxes revenue for FY 2024/25 is $33.0 million. The Other Property Taxes revenue category is composed of several tax sources with the major source being In-Lieu of Vehicle License Fee (VLF).

    - In-Lieu of VLF proceeds is a portion of the City's annual VLF revenue exchanged with the State for property tax. The In-Lieu of VLF revenue for FY 2024/25 is $27.1 million.

Other Local Taxes: $103,888,453

The Other Local Taxes category represents the second largest General Fund revenue source for the City, accounting for 36.3% of total budgeted General Fund revenue for FY 2024/25. Other Local Taxes consist of Sales Tax, Utility Users Tax, Transient Occupancy Tax, and Franchises. This category represents an .74% increase from last year's Adopted Budget of $103.1 million.

- **Sales Tax:** Sales Tax revenue for FY 2024/25 is $53.5 million, a 0.1% decrease from last year's Adopted Budget of $53.6 million, reflecting a stagnant economy with consumer spending levels remaining flat for FY 2024/25.

- **Utility Users Tax (UUT):** Utility Users Tax revenue for FY 2024/25 is at $23 million, which is a 8.3% increase from last year's Adopted Budget. The City charges a 5% rate on water, gas, and electricity usage; a 4.9% rate (post Measure P from 2010) on cellular and landline telephone and cable/video usage; and a 4.5% rate on prepaid wireless usage.

- **Transient Occupancy Tax (TOT):** Transient Occupancy Tax revenue for FY 2024/25 is anticipated to increase to $16.8 million, and includes TOT for Short Term Vacation Rentals (STRs). In Fiscal Year 2020-21 the City Council approved an ordinance to permit hosted STRs citywide and hosted and unhosted STRs in Sunset Beach only.

- **Franchises:** Franchise revenue for FY 2024/25 is $10.6 million. These revenues are derived from franchise agreements between the City and private firms such as gas and electric utility franchises with Southern California Gas and Southern California Edison; transfer station and refuse franchises with Republic Services; pipeline and cable television franchises with various firms; and a bus bench franchise.

City of Huntington Beach
Adopted Budget – FY 2024/25
Revenue Descriptions and Assumptions

GENERAL FUND REVENUE - CONTINUED

Charges for Current Services: $35,703,469
The Charges for Current Services category represents the third largest General Fund revenue source for the City. These revenues are from various "fees for service" activities such as plan check reviews by Public Works and Community Development Departments, fees for recreational classes and programs, FireMed membership and EMS billing service reimbursement, and other activities. Revenues from this category also include transfers from proprietary funds (e.g., Water, Refuse, Sewer, Retiree Medical Trust, and Retirement Supplement Trust) to pay for expenditures incurred by the General Fund.

Use of Money and Property: $22,583,375
The Use of Money and Property revenue for FY 2024/25 is $22.6 million, a 3.9% increase from last year's Adopted Budget of $21.7 million reflected in a minor increase in concession revenues and the addition of a new ticketed event fee. This category is comprised of a variety of activities including interest income, lease and concession income, oil well royalties, and parking revenues.

Licenses and Permits: $8,836,763
Licenses and Permits revenues are associated with the development permit and license fees from the Community Development and Public Works Departments. Licenses and Permits, estimated at $8.8 million, show a $0.3 million or 3.3% decrease from the FY 2023/24 Adopted Budget.

Fines, Forfeitures, and Penalties: $4,624,720
Fines, Forfeitures and Penalties revenue includes traffic and parking tickets, and false alarm fines. Library fines have been permanently discontinued.

Revenue from Other Agencies: $8,803,181
This category includes reimbursements and fees received from federal, state, and local agencies.

Other Revenue: $1,650,017
Other revenue includes records fees from the City Clerk's passport processing, sales of City owned equipment, restitution and settlement payments.

Non-Operating Revenue: $7,452,795
The Non-Operating revenue for FY 2024/25 is $7,452,795, reflecting a 167.40% increase from last year's Adopted Budget of $2,787,145. This category includes transfers from other funds such as The Strand Parking Structure Fund, numerous Community Facilities District Funds and the one-time transfer of $6.9 million for the first repayment related to the Waterfront Loan Superior Court Judgement.

City of Huntington Beach
Adopted Budget – FY 2024/25
Revenue Descriptions and Assumptions

NON-GENERAL FUND REVENUE

The City of Huntington Beach's Adopted Budget for FY 2024/25 Non-General Fund Revenue is $214.6 million.

Enterprise Funds: $79,802,988
Enterprise Funds revenue represents the largest Non-General Fund revenue source for the City. This revenue consists of fees received for the Certified Unified Program Agency (CUPA), Water, Refuse Collection, Sewer, and Water Master Plan services. The Water Fund receives the largest portion of Enterprise Fund revenues. Water utility operations are funded by charges to municipal users (residential and commercial) of the City's water service and consists of a fixed monthly meter fee and water consumption fee for actual water use. Refuse Collection is the second largest revenue source of the total Enterprise Funds budget. The City contracts with Republic Services to provide refuse service, which is supported by the fees received.

Debt Service Funds: $27,043,826
Huntington Beach has a Public Finance Authority (PFA), established in 1988 to issue debt for the financing of public improvements and other capital purchases. In FY 2024/25, the PFA Fund is budgeted to receive $3.0 million in non-operating revenues. This non-operating revenue derives from the repayment of debt by the General Fund and other funds related to various capital improvement projects. The revenue is recorded as a transfer or "non-operating revenue" and is then used to pay debt service according to each bond's amortization schedule.
The Pension Liability Fund was established to track and to the City's issuance of Pension Obligations Bonds (POBs) with a portion of the revenues recorded as "non-operating revenue" that are primarily from the General Fund. Pension Liability Fund revenue also includes Retirement Property Tax which has been levied annually since 1966 and funds a portion of the annual POBs payment.

Special Revenue Funds: $25,245,854
Special Revenue Funds account for specific revenue sources that are legally restricted to expenditures for specified purposes. This category of funds includes Park Development Impact Fees, Measure M, Gas Tax/Highway Users Tax, Traffic Congestion Relief Proposition 42, and various grants including CDBG and HOME Funds.

Internal Service Funds: $31,917,238
This category consists of the City's Self Insurance Workers' Comp and General liability funds. The City maintains a Retiree Insurance Fund and Retirement Supplement Fund which are accounted for similarly as an internal service fund so they are included in this category.

Trust and Agency Funds: $26,646,510
Trust and agency funds consist of Business Improvement District (BID) Funds, separate legal governing boards, Community Facility Districts (CFDs) and successor agency funds. The two Business Improvement Districts include the Hotel/Motel and Downtown Merchants which are allowed to collect assessments from their members for the use of various improvements. The City acts as an intermediary for the BIDs and records these assessments in two distinct funds. The BIDs then submit annual operating budgets, which are received and approved by the City Council. The City has a Joint Powers Agreement (JPA) with local fire departments to use the City's training facility on Gothard Street. The City also administers the West Orange County Water Board (WOCWB). Pursuant to Assembly Bill 1X 26, the Redevelopment Agency was dissolved on February 1, 2012, resulting in the creation of the Successor Agency and the Recognized Obligation Retirement Fund (RORF), which is where all of the former Redevelopment Agency's properties, contracts, and leases were transferred. Included in this category of funds are as the Low and Moderate Income Housing Funds (LMIHAF). Also included in this category are three CFDs that receive assessment revenue to pay off debt related to developments in specific areas of the City.

City of Huntington Beach
Adopted Budget – FY 2024/25
Revenue Descriptions and Assumptions

NON-GENERAL FUND REVENUE – CONTINUED

Capital Project Funds: $22,929,638

Capital projects are funded by an Infrastructure Fund, the Equipment Fund and In-Lieu funds that are fees paid by developers instead of directly providing the facilities as part of a project. Per the City Charter a transfer is made each year to the Infrastructure Fund equaling 15% of the General Fund revenues based on a five-year rolling average.

Other Funds: $974,825

Funds in this category include the Specific Events Fund and the Property and Evidence Fund. Specific Events Fund revenues come from event sponsors and permit fees for hosting large events such as the Great Pacific Air Show, US Open of Surfing and the Surf City Marathon, as well as costs associated with the issuance of film permits. These revenues are used to cover City expenses incurred to provide support services for these events, such as traffic remediation and public safety oversight.

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City of Huntington Beach
Adopted Budget - FY 2024/25
Revenue Summary by Fund
ALL FUNDS

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
00100 General Fund	236,969,556	256,245,686	312,717,301	283,893,822	283,894,322	301,695,245	6.27%
00101 Specific Events	11,671	483,174	805,222	748,500	748,500	944,825	26.23%
00103 Donations Fund	532,746	788,428	679,039		538,771		
00107 Evidence Seizure	401	(131)	57				
00122 Inmate Welfare Fund	1,199	560	1,397				
00127 Prop Tax in Lieu of Sales Tax	(20)	(8,475)	6,764				
00128 Housing Agreement	73,208	1,483,471					
00201 Air Quality Fund	270,932	200,901	338,351	250,000	250,000	250,000	0.00%
00204 Fourth of July Parade	62,136		28				
00206 Traffic Impact	234,126	259,454	1,575,381	100,000	100,000	100,000	0.00%
00207 Gas Tax Fund	3,088,799	3,258,798	3,421,425	3,693,743	3,693,743	3,708,083	0.39%
00209 Park Acquisition & Development	14	1,004	1,766				
00210 Sewer	104,516	199,524	1,387,923	167,310	167,310	167,310	0.00%
00211 Drainage	230,020	765,599	1,035,331	200,000	200,000	200,000	0.00%
00212 Narcotics Forfeiture Federal	48,912	3,513	317,665	175,000	175,000		-100.00%
00213 Measure M Fund	3,521,469	4,327,338	4,622,446	4,171,189	4,171,189	5,117,910	22.70%
00214 Narcotics Forfeiture State	954	44,675	16,330				
00215 Rehabilitation Loans	130,887	38,821	29,906				
00216 Property and Evidence	126,825	20,925	93,469	50,000	50,000	30,000	-40.00%
00217 Affordable Housing In-Lieu	316,095	3,093,945	5,047,584	2,901,400	2,901,400	100,000	-96.55%
00219 Traffic Congestion Relief 42	1,459,096	1,589,828	1,648,173	1,971,422	1,971,422	1,762,366	-10.60%
00225 Gun Range Settlement	1,207	(19,698)	5,430				
00226 Quimby Fund	(5,877)	1,086,994	4,437,921	400,000	400,000	400,000	0.00%
00227 Police Facilities Dev Impact	164,848	169,684	862,437				
00228 Park Dev Impact Res	538,830	416,112	570,590	750,000	750,000	425,000	-43.33%
00229 Library Dev Impact	105,382	87,063	119,781	50,000	50,000	75,000	50.00%
00231 Fire Facilities Dev Impact	104,603	74,854	96,381				
00233 Housing Residual Receipts	32,425	26,392	26,524	790,201	790,201	30,000	-96.20%
00234 Disability Access Fund	71,247	71,936	75,999	84,000	84,000	74,000	-11.90%
00235 Park Dev Impact Non Res	241,316	91,542	454,757	100,000	100,000	50,000	-50.00%
00236 Public Art in Parks	11,900	(5,510)	13,900	15,000	15,000	8,500	-43.33%
00238 Emergency Operations Center	49,092	1,079,452	148,917				
00239 CDBG	1,124,653	1,791,522	1,361,790	1,171,668	1,171,668	1,121,195	-4.31%
00240 HOME	676,139	1,021,733	2,433,991	668,370	668,370	538,328	-19.46%
00242 Narcotics Forteiture -Treasury	1,407	26	287,058				
00243 Surf City "3" Cable Channel	539,482	534,303	520,586	490,000	490,000	480,000	-2.04%
00244 CARES Act (OC Small Bus Supp)	5,410,070	826					
00245 CARES Act (OC City Allocation)	4,729,769						
00246 CARES Act (CESF)	93,800	(111)	111				
00247 CARES Act (State of CA)	2,488,021	416,947					
00248 CDBG CARES Funding	101,754	179,360	1,868,008				
00249 American Rescue Plan Act			29,606,925				
00250 American Rescue Plan Act (OC)		200,000					
00308 In-Lieu Parking Downtown	115,018	65,717	56,120	54,466	54,466	56,970	4.60%
00314 Infrastructure Fund	9,472,876	14,301,238	27,677,144	14,900,000	14,900,000	14,500,000	-2.68%
00319 Senior Center Development	0		49				
00321 Lease Capital Project Fund	12,753,176	874,810	8,068,301				
00322 ELM Automation Fund	334,660	393,973	670,293	400,000	400,000	450,000	12.50%
00323 Technology Fund	7,378	(177,580)	3,184,264	1,000,000	1,000,000		-100.00%
00324 Equipment Fund	4,991,601	7,217,089	8,513,814	6,735,581	6,735,581	8,105,358	20.34%
00350 RORF	5,210,487	6,093,220	11,650,447	12,897,830	12,897,830	8,405,859	-34.83%
00352 LMIHAF	964,254	1,513,830	79,134	4,001,050	4,001,050	1,919,142	-52.03%
00401 Debt Svc HBPFA	21,060,804	2,963,898	2,984,812	2,967,681	2,967,681	2,967,748	0.00%
00405 Debt Svc Grand Coast CFD 2000-1	1,102,173	1,106,893	1,145,938	1,091,307	1,091,307	1,092,308	0.09%
00406 Debt Svc Mello Roos	873	220					
00408 Debt Svc McDonnell CFD 2002-1	416,812	441,944	459,351	442,692	442,692	448,648	1.35%
00410 Debt Svc Bella Terra	2,444,573	2,439,902	2,510,538	2,638,306	2,638,306	2,955,654	12.03%
00412 Pension Liability *	350,477,726	24,867,771	25,332,540	29,432,240	29,432,240	24,076,078	-18.20%
00501 Certified Unified Program Agency	268,464	280,992	284,138	262,500	262,500	262,500	0.00%
00504 Refuse Collection Service	13,066,619	13,705,150	14,953,818	15,799,711	15,799,711	16,256,708	2.89%
00505 Systems Fund	357	(5,810)	1,601				

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City of Huntington Beach
Adopted Budget - FY 2024/25
Revenue Summary by Fund
ALL FUNDS

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
00506 Water	39,465,757	38,885,049	44,737,726	44,783,425	44,783,425	47,615,920	6.32%
00507 Water Master Plan	3,177,854	2,236,517	5,002,793	3,957,600	3,957,600	4,030,752	1.85%
00508 WOCWB	571,930	511,817	745,807	1,557,000	1,557,000	1,665,300	6.96%
00511 Sewer Service Fund	10,961,471	8,945,726	11,518,735	10,747,168	10,747,168	11,637,108	8.28%
00551 Self Insurance Workers' Comp	6,798,938	8,989,612	14,519,787	11,164,142	11,164,142	12,931,172	15.83%
00552 Self Insurance General Liability	2,320,439	5,837,550	11,230,954	11,738,297	17,049,297	17,552,066	49.53%
00702 Retiree Insurance Fund	6,128,364	(3,442,606)	2,172,271				
00703 Retirement Supplement	16,778,380	(5,220,633)	10,984,357	1,434,000	1,434,000	1,434,000	0.00%
00704 Fire JPA Fund	487,785	331,725	434,191	405,866	405,866	405,866	0.00%
00709 BID Hotel/Motel	4,003,460	6,239,378	6,845,808	6,632,000	6,632,000	6,712,000	1.21%
00710 BID Downtown	89,372	116,059	113,558	107,000	107,000	125,000	16.82%
00711 Parking Structure-Bella Terra	740,482	768,370	770,163	967,698	967,698	1,286,733	32.97%
00712 Parking Structure-Strand	1,231,822	1,528,759	1,625,064	1,615,000	1,615,000	1,630,000	0.93%
00715 State Grants	125,967	73,276	67,055				
00716 Section 115 Trust	2,923,411	3,116,570	4,789,266	1,435,593	1,435,593	3,169,981	120.81%
00807 Energy Efficiency	41,449	32,406	36,487	19,200	19,200	19,200	0.00%
00810 Prop 68 Per Capita Grant			177,952				
00838 Jail Training Grant	9,465	12,792	12,008		12,714		
00854 HOME Program 06			62,018				
00873 OCTA/Cip Grant	1,273,265	13,033	1,822				
00880 Library Equipment	126	423	692				
00892 Storm Water Quality			3,549,159				
00894 WMD DHHS	(1)	1	5				
00922 Fire Grants-Other	3,000	5,500	118				
00955 Prop 69 Funding	45,678	21,842					
00960 Used Oil Grant	(3,655)	47,906	29,667			26,614	100.00%
00961 Hwy Bridge Replacement & Rehab	13,884	351,027	86,518				
00963 Sr Mobility Program	252,050	311,585	338,415	356,293	356,293	344,829	-3.22%
00965 Master Plan of Arterial Hwys	44,566						
00969 Calif 911 Emergency Comm Fund					20,000		
00971 Asset Forfeiture 15% State Set		7,416	2,282				
00978 US Secret Services (USSS)	27,931	19,088	33,302		17,330		
00979 AB109 Public Safety Realignment	90,852	85,126	98,160	112,067	112,067	100,000	-10.77%
00984 SLESF Grant	491,216	514,631	538,914	475,000	475,000	475,000	0.00%
00985 State Literacy Grant	58,141	78,294	93,366		95,759		
00995 Hwy Safety Improvement Program	1,264,564	312,272		675,090	675,090		-100.00%
01215 Immigration & Customs Enforce					50,000		
01226 Library Grants		4,803	60,652		51,821		
01228 CalRecycle City/County CRV	49,530	48,834	49,015	49,015	49,015	49,223	0.42%
01233 OC Recycling Market Development Zone			1,004				
01238 EMPG 16/17	25,799	10,009	57,894		33,420		
01240 EPIC Challenge		42,533					
01244 BSCC 16/17			148,842				
01246 CENIC E-Rate		56,313	63,433	60,000	60,000	60,000	0.00%
01247 Arterial Rehabilitation	3,731,456	4,010,174	4,475,715	4,917,993	4,917,993	5,079,187	3.28%
01248 Central Park Trail Rehab	28,000						
01251 HHW Grant Cycle HD31		37,050					
01254 OCTA-405 Widening	2,058	6,878	11,281				
01255 LSTA	9,476		18,000		20,000		
01256 Blufftop Path			1,239,949				
01257 Office of Traffic Safety 19/20	279,727						
01258 OTS Bike Ped Safety 19/20	9,990						
01259 Justice Assistance Grant 2017		26,982			30,091		
01260 Justice Assistance Grant 2018		26,309			28,766		
01261 Justice Assistance Grant 2019		45,219	4,881		32,410		
01262 BSCC Mental Health Training	7	4					
01263 OCTA PROJECT V					806,240		
01264 Domestic Violence 2020	275,332	206,727	199,293		(82,066)		
01265 ABC Grant FY 20/21	16,141	10,643	26,575				
01266 OTS Bike Ped Safety 20/21	15,154	1,623					
01267 SB 2 Reimbursement	2,010		559,035		852,531		

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City of Huntington Beach
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Revenue Summary by Fund
ALL FUNDS

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
01268 Office of Traffic Safety 20/21	262,045	304,803					
01269 Operation Stonegarden		94,870	115,824		530,717		
01270 OTS Bike Ped Safety 21/22		15,604	7,694				
01271 Office of Traffic Safety 21/22		527,612	171,770				
01272 Local Road Safety Plan (LRSP)		28,896	33,327				
01274 FBI JTTF		1,000					
01276 SB1383 Local Assistance OWR1		521	5,232			514,832	100.00%
01277 Clean California			36,701				
01278 Office of Traffic Safety 22/23			470,009		319,991		
01279 OTS Bike Ped Safety 22/23			16,133		27,902		
01280 OTS Child Passenger 22/23			26,147		26,206		
01281 Homeless Prev & Behvrl Health			311,294		2,600,000		
01282 Bolsa Chica TS Synchronization					2,014,403		
01283 OCTA Trash Removal Phase II				500,000	500,000		-100.00%
01284 AES Mitigation				4,900,000	4,900,000		-100.00%
01285 National Opioids Settlement			191,609			192,306	100.00%
01286 CHP-Cannabis Grant					84,480		
01287 Lot BB Buffer Maintenance			8,684				
01288 Office of Traffic Safety 23/24					800,000		
01289 OTS Bike Ped Safety 23/24					42,895		
01293 BPMP Federal						424,300	100.00%
GRAND TOTAL	**790,476,147**	**432,341,638**	**613,137,377**	**504,074,436**	**518,340,317**	**516,256,124**	**2.42%**

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

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City of Huntington Beach
Adopted Budget - FY 2024/25
Revenue Summary by Object Account
ALL FUNDS

Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
40060 Basic Levy	61,072,136	62,798,335	67,058,076	70,152,223	70,152,223	73,112,587	4.22%
40160 Prior Year Property Taxes	573,848	582,861	535,975	500,000	500,000	500,000	0.00%
40305 Supp Roll Property Taxes	1,227,427	1,473,040	2,841,207	1,473,040	1,473,040	1,500,000	1.83%
40350 Other Property Taxes	42,216,224	43,631,452	50,399,790	51,907,557	51,907,557	48,529,054	-6.51%
40500 Assessments	8,115,341	10,392,426	11,022,892	10,973,305	10,973,305	11,398,610	3.88%
40010 PROPERTY TAXES	**113,204,975**	**118,878,114**	**131,857,939**	**135,006,125**	**135,006,125**	**135,040,251**	0.03%
41100 Sales Tax	51,161,877	57,652,522	57,164,470	57,725,149	57,725,149	58,606,363	1.53%
41200 Franchises	8,049,736	10,379,784	15,071,436	11,750,000	11,750,000	10,620,000	-9.62%
41300 In-Lieu Tax		88,850	25,000				
41400 Transient Occupancy Tax	10,378,662	15,375,976	16,346,910	16,000,000	16,000,000	16,000,000	0.00%
41450 Transient Occ Tax-STVR		377,600	971,205	580,000	580,000	780,000	34.48%
41500 Utility Users Tax	18,374,351	19,528,404	22,558,477	21,245,000	21,245,000	23,000,000	8.26%
41000 OTHER LOCAL TAXES	**87,964,624**	**103,403,136**	**112,137,497**	**107,300,149**	**107,300,149**	**109,006,363**	1.59%
42100 License General	2,748,871	2,960,181	2,952,095	3,079,493	3,079,493	3,116,493	1.20%
42150 License and Permits Public Works	320,138	277,208	425,116	341,500	341,500	380,000	11.27%
42300 License and Permits Buildings	3,629,925	3,915,824	5,955,001	4,669,446	4,669,446	4,463,768	-4.40%
42400 License and Permits Planning	1,514,939	2,444,167	6,354,233	4,089,446	4,089,446	1,007,472	-75.36%
42000 LICENSE AND PERMITS	**8,213,873**	**9,597,379**	**15,686,445**	**12,179,885**	**12,179,885**	**8,967,733**	-26.37%
42905 Court/Traffic Fines	434,433	401,005	268,156	350,000	350,000	350,000	0.00%
42910 Library Fines	5,930	8,857	3,662				
42940 Parking Fines	4,146,999	4,672,947	3,651,815	4,681,300	4,681,300	4,244,720	-9.33%
42950 Police Alarm Fines	(2,139)	496	941				
42951 Fire Alarm Fines	33,495	61,165	20,350	30,000	30,000	30,000	0.00%
42900 FINES AND FORFEITURES	**4,618,717**	**5,144,470**	**3,944,925**	**5,061,300**	**5,061,300**	**4,624,720**	-8.63%
42960 Interest Income	24,421,778	(29,348,082)	10,763,850	1,159,000	1,159,000	1,759,000	51.77%
42980 Loan Payments	1,297,009	2,252,804	54,758	200,000	200,000	300,000	50.00%
43055 Lease and Concession Income	1,455,884	4,457,281	4,897,908	4,633,352	4,633,852	5,026,210	8.48%
43200 Event Ticket Fees						200,000	100.00%
43900 Royalties	139,964	186,788	141,104	160,000	160,000	160,000	0.00%
44000 Parking Revenue	13,523,624	14,367,528	14,353,102	17,187,554	17,187,554	16,852,165	-1.95%
45000 Contract Jail Bookings	88,123	(571)					
45110 PCS Wireless	316,165	395,122	549,055	475,000	475,000	475,000	0.00%
42955 USE OF MONEY AND PROPERTY	**41,242,547**	**(7,689,129)**	**30,759,777**	**23,814,906**	**23,815,406**	**24,772,375**	4.02%
46100 State of California Agencies	9,406,071	10,752,522	12,211,711	9,359,697	13,077,002	16,103,009	72.05%
46300 Federal Agencies	15,234,662	4,676,038	36,880,345	2,690,128	4,534,370	2,083,823	-22.54%
46400 County Agencies	2,772,490	1,049,729	1,881,603	1,236,885	3,779,074	735,733	-40.52%
46500 Gas Tax Revenues	3,051,825	3,092,204	3,393,077	3,693,743	3,693,743	3,708,083	0.39%
46600 WOCWB Revenue	583,201	230,883	565,129	1,587,000	1,587,000	1,695,300	6.82%
46700 Other Agencies	6,671,897	1,484,202	1,385,050	1,540,266	1,852,140	1,355,266	-12.01%
46000 REVENUE FROM OTHER AGENCY	**37,720,146**	**21,285,578**	**56,316,915**	**20,107,719**	**28,523,329**	**25,681,214**	27.72%
47100 Public Works	835,235	2,957,213	9,086,536	1,238,000	1,238,000	1,230,000	-0.65%
47200 Building	3,544,468	4,174,200	7,260,840	6,389,794	6,389,794	4,872,523	-23.75%
47300 Library	55,461	158,502	202,210	143,500	143,500	143,500	0.00%
47400 Special City Services	416,213	511,330	372,692	330,000	330,000	385,000	16.67%
47500 Recreational Classes	1,597,758	3,413,414	3,848,330	3,648,812	3,648,812	4,381,905	20.09%
47600 Special Events	59,380	330,939	724,749	751,000	751,000	947,325	26.14%
47700 Utility Charges	66,273,423	67,229,764	70,224,529	74,329,593	74,329,593	79,200,780	6.55%
47800 Fire Med Fees	7,565,720	11,433,415	11,900,811	13,363,057	13,363,057	16,012,612	19.83%
47860 Emergency Response	121,488	83,742	36,646	74,995	74,995	74,995	0.00%
47900 Hazmat Fees	273,596	288,230	287,964	269,000	269,000	274,000	1.86%
47925 Fire	498,825	1,009,755	1,272,557	721,594	721,594	721,594	0.00%
47950 Miscellaneous	9,248,336	25,065,302	25,371,999	17,720,792	33,291,014	12,919,972	-27.09%
48053 Prop Fund Charges - Water	5,821,924	5,909,886	6,087,183	6,391,542	6,391,542	6,391,542	0.00%

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City of Huntington Beach
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Revenue Summary by Object Account
ALL FUNDS

Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
48054 Prop Fund Charges - WMP	340,109	350,312	360,821	378,862	378,862	12,451	-96.71%
48055 Prop Fund Charges - Refuse	707,825	652,808	672,392	706,012	706,012	706,012	0.00%
48057 Prop Fund Charges - Sewer	1,538,598	1,410,498	1,452,813	1,525,454	1,525,454	1,843,857	20.87%
48058 From Retiree Medical Trust	117,479	121,003	124,633	130,865	130,865	134,791	3.00%
48059 From Retirement Supplement Trust	312,060	321,422	331,065	347,618	347,618	358,047	3.00%
48065 Public Notice Fee						67,340	100.00%
47000 CHARGES FOR CURRENT SERVICES	**99,327,898**	**125,421,733**	**139,618,769**	**128,460,490**	**144,030,712**	**130,678,246**	1.73%
48110 Sales	151,252	2,120,875	267,232	138,000	138,000	138,000	0.00%
48200 General Sales	100,179	122,804	159,347	133,950	133,950	89,150	-33.45%
48300 Donations	508,218	781,330	694,250		538,771		
48350 Sponsorships	24,340	153,170	213,585	170,000	170,000	182,367	7.27%
48370 Reimbursables	903,681	1,012,574	5,664,845	958,556	2,438,556	338,208	-64.72%
48500 Settlements	105,476	34,140	3,798,739	50,000	50,000	242,306	384.61%
48510 Other	801,242	813,205	1,249,520	1,123,478	1,123,478	1,050,000	-6.54%
48100 OTHER REVENUE	**2,594,386**	**5,038,097**	**12,047,519**	**2,573,984**	**4,592,755**	**2,040,031**	-20.74%
49100 Operating Transfers In	22,272,022	49,813,416	102,187,435	69,376,278	57,637,056	75,251,591	8.47%
49300 Proceeds of Long Term Debt	372,462,722	867,779	7,742,143				
49350 Prior Period Adjustment	438,684						
49400 Joint Venture Income	415,552	581,066	838,013	193,600	193,600	193,600	0.00%
49000 NON-OPERATING REVENUE	**395,588,980**	**51,262,261**	**110,767,592**	**69,569,878**	**57,830,656**	**75,445,191**	8.45%
40000 REVENUES	**790,476,147**	**432,341,638**	**613,137,377**	**504,074,436**	**518,340,317**	**516,256,124**	**2.42%**

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City of Huntington Beach
Adopted Budget - FY 2024/25
Revenue Summary by Object Account
GENERAL FUND

Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
40060 Basic Levy	61,072,136	62,798,335	67,058,076	70,152,223	70,152,223	73,112,587	4.22%
40160 Prior Year Property Taxes	573,848	582,861	535,975	500,000	500,000	500,000	0.00%
40305 Supp Roll Property Taxes	1,227,427	1,473,040	2,841,207	1,473,040	1,473,040	1,500,000	1.83%
40350 Other Property Taxes	28,765,263	29,711,585	30,535,111	32,010,114	32,010,114	32,974,885	3.01%
40500 Assessments	69,786	61,542	65,389	62,000	62,000	65,000	4.84%
40010 PROPERTY TAXES	**91,708,460**	**94,627,362**	**101,035,757**	**104,197,377**	**104,197,377**	**108,152,472**	3.80%
41100 Sales Tax	47,675,808	53,362,468	52,599,338	53,553,960	53,553,960	53,488,453	-0.12%
41200 Franchises	8,049,736	10,379,784	15,071,436	11,750,000	11,750,000	10,620,000	-9.62%
41400 Transient Occupancy Tax	10,378,662	15,375,976	16,346,910	16,000,000	16,000,000	16,000,000	0.00%
41450 Transient Occ Tax-STVR		377,600	971,205	580,000	580,000	780,000	34.48%
41500 Utility Users Tax	18,374,351	19,528,404	22,558,477	21,245,000	21,245,000	23,000,000	8.26%
41000 OTHER LOCAL TAXES	**84,478,556**	**99,024,231**	**107,547,366**	**103,128,960**	**103,128,960**	**103,888,453**	0.74%
42100 License General	2,679,402	2,890,497	2,882,282	2,995,493	2,995,493	3,042,493	1.57%
42150 License and Permits Public Works	320,138	277,208	425,116	341,500	341,500	380,000	11.27%
42300 License and Permits Buildings	3,629,925	3,915,824	5,955,001	4,669,446	4,669,446	4,463,768	-4.40%
42400 License and Permits Planning	1,175,875	1,584,604	1,367,885	1,133,580	1,133,580	950,502	-16.15%
42000 LICENSE AND PERMITS	**7,805,341**	**8,668,132**	**10,630,284**	**9,140,019**	**9,140,019**	**8,836,763**	-3.32%
42905 Court/Traffic Fines	434,433	401,005	268,156	350,000	350,000	350,000	0.00%
42910 Library Fines	5,930	8,857	3,662				
42940 Parking Fines	4,146,999	4,672,947	3,651,815	4,681,300	4,681,300	4,244,720	-9.33%
42950 Alarm Fines	(2,139)	496	941				
42951 Fire Alarm Fines	33,495	61,165	20,350	30,000	30,000	30,000	0.00%
42900 FINES AND FORFEITURES	**4,618,717**	**5,144,470**	**3,944,925**	**5,061,300**	**5,061,300**	**4,624,720**	-8.63%
42960 Interest Income	(132,855)	(5,667,045)	1,539,985	900,000	900,000	1,500,000	66.67%
42980 Loan Payments	33,520	40,340					
43055 Lease and Concession Income	1,455,884	4,457,278	4,897,907	4,633,352	4,633,852	5,026,210	8.48%
43200 Event Ticket Fees						200,000	100.00%
43900 Royalties	139,964	186,788	141,104	160,000	160,000	160,000	0.00%
44000 Parking Revenue	12,282,388	12,835,184	12,769,704	15,572,554	15,572,554	15,222,165	-2.25%
45000 Contract Jail Bookings	88,123	(571)					
45110 PCS Wireless	316,165	395,122	549,055	475,000	475,000	475,000	0.00%
42955 USE OF MONEY AND PROPERTY	**14,183,189**	**12,247,096**	**19,897,755**	**21,740,906**	**21,741,406**	**22,583,375**	3.88%
46100 State of California Agencies	3,498,200	4,155,090	2,976,547	1,755,000	1,755,000	8,016,587	356.79%
46300 Federal Agencies	65,233						
46400 County Agencies	497,045	483,421	517,993	368,282	368,282	378,594	2.80%
46700 Other Agencies	5,808,404	457,450	486,002	583,000	583,000	408,000	-30.02%
46000 REVENUE FROM OTHER AGENCY	**9,868,881**	**5,095,962**	**3,980,542**	**2,706,282**	**2,706,282**	**8,803,181**	225.29%
47100 Public Works	299,980	327,130	633,738	383,000	383,000	375,000	-2.09%
47200 Building	2,062,077	3,030,237	4,599,971	5,074,794	5,074,794	3,864,023	-23.86%
47300 Library	55,461	158,502	202,210	143,500	143,500	143,500	0.00%
47400 Special City Services	416,213	349,856	277,023	265,000	265,000	320,000	20.75%
47500 Recreational Classes	1,597,758	3,413,414	3,848,330	3,648,812	3,648,812	4,381,905	20.09%
47600 Special Events	46,671	75,121	60,041	75,000	75,000	75,000	0.00%
47700 Utility Charges	353,757	286,138	150,465	153,000	153,000	153,000	0.00%
47800 Fire Med Fees	7,565,720	11,433,415	11,900,811	13,363,057	13,363,057	16,012,612	19.83%
47860 Emergency Response	121,488	83,742	36,646	74,995	74,995	74,995	0.00%
47900 Hazmat Fees	7,347	12,152	12,209	8,000	8,000	13,000	62.50%
47925 Fire	498,825	1,009,755	1,272,557	721,594	721,594	721,594	0.00%
47950 Miscellaneous	1,950	1,500	3,371	4,800	4,800	54,800	1041.67%
48053 Prop Fund Charges - Water	5,821,924	5,909,886	6,087,183	6,391,542	6,391,542	6,391,542	0.00%
48054 Prop Fund Charges - WMP	340,109	350,312	360,821	378,862	378,862	12,451	-96.71%
48055 Prop Fund Charges - Refuse	707,825	652,808	672,392	706,012	706,012	706,012	0.00%

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City of Huntington Beach
Adopted Budget - FY 2024/25
Revenue Summary by Object Account
GENERAL FUND

Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
48057 Prop Fund Charges - Sewer	1,538,598	1,410,498	1,452,813	1,525,454	1,525,454	1,843,857	20.87%
48058 From Retiree Medical Trust	117,479	121,003	124,633	130,865	130,865	134,791	3.00%
48059 From Retirement Supplement Trust	312,060	321,422	331,065	347,618	347,618	358,047	3.00%
48065 Public Notice Fee						67,340	100.00%
47000 CHARGES FOR CURRENT SERVICES	**21,865,244**	**28,946,889**	**32,026,278**	**33,395,905**	**33,395,905**	**35,703,469**	6.91%
48110 Sales	138,752	421,071	25,052	138,000	138,000	138,000	0.00%
48200 General Sales	99,796	122,804	159,263	133,950	133,950	89,150	-33.45%
48350 Sponsorships	24,340	134,182	197,835	170,000	170,000	182,367	7.27%
48370 Reimbursables	537,392	568,066	95,750	200,500	200,500	200,500	0.00%
48500 Settlements	105,476	14,140	57,971	50,000	50,000	50,000	0.00%
48510 Other	449,467	733,589	1,259,012	1,043,478	1,043,478	990,000	-5.12%
48100 OTHER REVENUE	**1,355,223**	**1,993,852**	**1,822,284**	**1,735,928**	**1,735,928**	**1,650,017**	-4.95%
49100 Operating Transfers In	647,261	446,578	31,832,111	2,787,145	2,787,145	7,452,795	167.40%
49350 Prior Period Adjustment	438,684						
49400 Joint Venture Income		51,115					
49000 NON-OPERATING REVENUE	**1,085,945**	**497,692**	**31,832,111**	**2,787,145**	**2,787,145**	**7,452,795**	167.40%
40000 REVENUES	**236,969,556**	**256,245,686**	**312,717,301**	**283,893,822**	**283,894,322**	**301,695,245**	**6.27%**

CITY OF HUNTINGTON BEACH

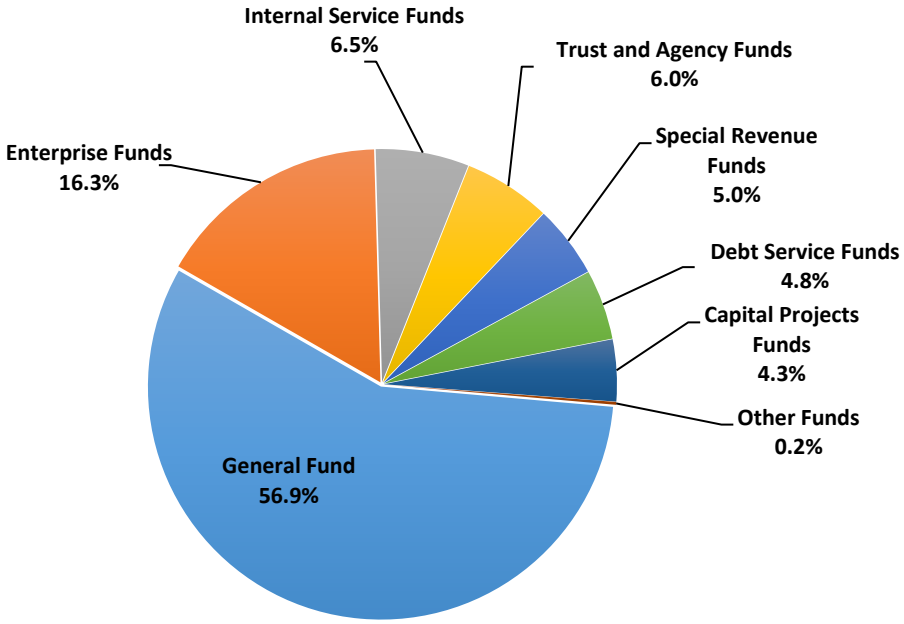
Expenditures

FISCAL YEAR 2024-25 BUDGET

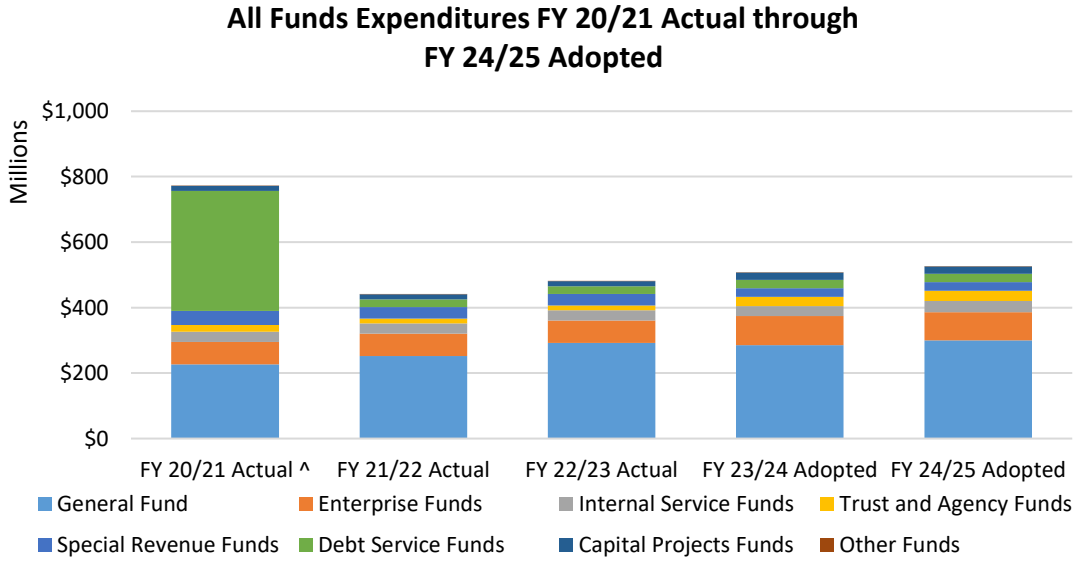
City of Huntington Beach
Adopted Budget – FY 2024/25
Expenditure Descriptions and Assumptions

ALL FUNDS EXPENDITURES: $527.2 Million

Fiscal Year 2024/25 all funds expenditures total $527,220,700. This reflects an increase of $19.2 million or 3.8% from the FY 2023/24 Adopted Budget and includes $75.3 million in operating transfers.



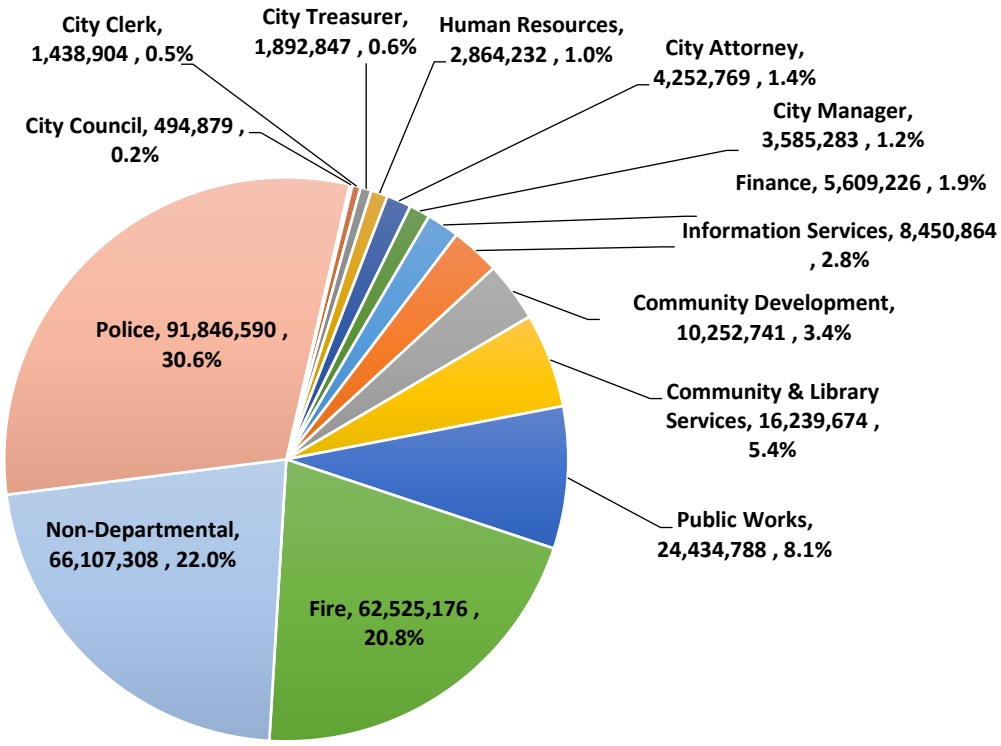
The General Fund makes up the greatest percentage of all funds expenditures at 56.9 percent, followed by Enterprise Funds at 16.3 percent. The Enterprise Funds include Trash, Water, Water Master Plan, Sewer and the Certified Unified Program Agency Fund (CUPA).



^FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

City of Huntington Beach
Adopted Budget – FY 2024/25
Expenditure Descriptions and Assumptions

GENERAL FUND EXPENSE: $300.0 million



Personnel Services – $176,614,626

The FY 2024/25 Adopted Budget reflects an increase of 4.6% from the FY 2023/24 Adopted Budget of $168.8 million. The increase is attributable to higher personnel costs arising from the continued impacts of renegotiated Memoranda of Understanding (MOU) during FY 2023/24 and the addition of four (4) Full Time Equivalents (FTEs). The new General Fund positions include one (1) Fleet Maintenance Crew Leader to coordinate fuel sites and ensure fuel system compliance, one (1) Senior Mechanic to meet demand for heavy equipment and safety fleet vehicle maintenance and repairs, one (1) Building Inspection Supervisor to provide staff supervision and oversight of complex residential and commercial project, and one (1) Real Time Crime Center Supervisor to oversee the proactive monitoring of available technology and information systems resources to aid in the prevention of crime.

Operating Expenses – $57,373,911

Included in the operating category are all General Fund operating expenses including professional and contract services. The FY 2024/25 Adopted Budget reflects a 5.1 percent increase from the prior year Adopted Budget of $54.6 million due to anticipated inflationary increases in operating costs such as software licensing and landscape and janitorial costs, one-time funding for the November 2024 election, Fire Department participation in the Voluntary Rate Range Intergovernmental Transfer (VRRP IGT) Program to help recover unreimbursed City costs for service to CalOptima patients, and an increase in instructional class instructors which is offset by class registration revenue.

City of Huntington Beach
Adopted Budget – FY 2024/25
Expenditure Descriptions and Assumptions

GENERAL FUND EXPENSE – CONTINUED

Non-Operating Expenditures - $66,006,744
This category contains transfers to other funds related to debt service, including the Pension Obligation Bonds (POBs) debt service payment and transfers to other funds for operating purposes. The FY 2024/25 Adopted Budget includes transfers of $14.5 million in transfers to the General Liability Internal Service Fund, $11.8 million to Workers' Compensation, $14.5 million to the Infrastructure Fund and $8.1 million for equipment replacement to the Equipment Fund.

NON-GENERAL FUND EXPENSE

The FY 2024/25 Adopted Budget for Non-General Fund Expenses totals $227.2 million.

Water Enterprise – $51,491,178
Water user rates fund the operations and maintenance of the City's water system, including water wells, imported water connections, reservoirs, booster station, pipelines, water meters, customer service, water quality testing and water conservation programs. A five-year rate plan was approved in April 2024 to ensure revenue sufficiency, provide funding for key capital improvements, and maintain adequate reserves.

Water Master Plan – $5,276,111
The Water Master Plan (WMP) was adopted in 1995 and last updated in FY 2023/24. It recommends new facilities that provide the City with adequate water production and storage capabilities. Revenue is received from a capital charge on monthly municipal services bills and from connections fees for new customers. Projects budgeted for FY 2024/25 include water main replacements, Well No. 3A treatment, Well No. 4 rehabilitation, Peck Reservoir roof replacement, and various improvements to Well No. 14.

Refuse Fund – $16,092,790
Funding is provided for citywide residential curbside and commercial refuse collection and disposal. The City contracts with Republic Services, formerly Rainbow Disposal, to provide trash pick-up. Increases to the FY 2024/25 Adopted Budget are to account for CPI increases to the Republic Services contract.

Sewer Service Fund – $12,684,452
The Sewer Service Fund was established for the maintenance, rehabilitation and replacement of sewer facilities. Revenue is derived from direct sewer related charges to local residents and businesses. Sewer facilities are evaluated regularly to determine priorities to repair or replace. The FY 2024/25 Sewer Fund Capital Improvement Program Budget includes relining existing sewer mains and sewer lift station design and construction.

CUPA – $260,908
This is for the Certified Unified Program Agency (CUPA), which is a local agency certified by the California Environmental Protection Agency (CalEPA) to implement and enforce six state hazardous waste and hazardous materials regulatory management programs.

Special Revenue Funds – $26,336,588
Special Revenue Funds include expenditures from Gas Tax, Measure M, Air Quality, Traffic Congestion Relief Fund, Highway Safety Improvement Program, Road Maintenance Rehabilitation Account Fund, and other Federal and State grant funds. This category also includes one-time revenues from developers in the form of development impact fees.

City of Huntington Beach
Adopted Budget – FY 2024/25
Expenditure Descriptions and Assumptions

NON-GENERAL FUND EXPENSE – CONTINUED

Capital Projects – $22,604,349
Included in this category are funds budgeted for capital expenditures, funding towards the repair and improvements of City facilities, as well as replacement of City technology and equipment. The FY 2024/25 Adopted Budget also includes $14.5 million in General Fund support for infrastructure, and $8.1 million to support the replacement of the City's vehicle fleet, machinery, and technology systems, as reflected in the Non-Operating Expenditures category.

Debt Service – $25,543,826
General Fund revenues are the main source for inter-fund transfers to pay the City's annual debt service cost, including funding to pay for the Pension Obligation Bonds (POBs). Judgment Obligations Bonds are other sources of funding for the City's debt service expenses.

Internal Service Funds – $34,080,860
These funds are utilized to account for retirement medical and supplemental retirement costs, which are provided directly by the City. The FY 2024/25 Adopted Budget also includes Self Insurance Workers' Compensation costs and Self Insurance General Liability amounting to $11.9 million and $14.6 million respectively. Increases to the Self Insurance General Liability budget reflect general increases in the cost of insurance and anticipated claims expenses.

Trust and Agency Funds – $31,819,532
This category encompasses different funds including conduit debt obligations (Community Facility Districts), Joint Powers Authorities (Fire JPA and WOCWB), and all the costs associated with the former Redevelopment Agency and Housing Authority. The Recognized Obligation Retirement Fund (RORF) was created, and all of the former Redevelopment Agency's properties, contracts, and leases were transferred to that fund. Also in the category are two Business Improvement Districts (BIDs) within the City: Hotel/Motel and Downtown. The businesses in each district are assessed a charge, which is collected by the City and redistributed back to the district through City Council approved projects and maintenance appropriations.

Other Funds – $1,034,825
This category includes funds such as Specific Events, Inmate Welfare and the Property and Evidence Fund. These funds have been created for the purpose of separately tracking General Fund revenues that are set aside by the City for specific purposes. The largest of these funds is the Specific Events Fund, in which the City records revenues and expenditures associated with large events such as the Great Pacific Air Show, US Open of Surfing, and the Surf City Marathon, as well as costs associated with the issuance of film permits.

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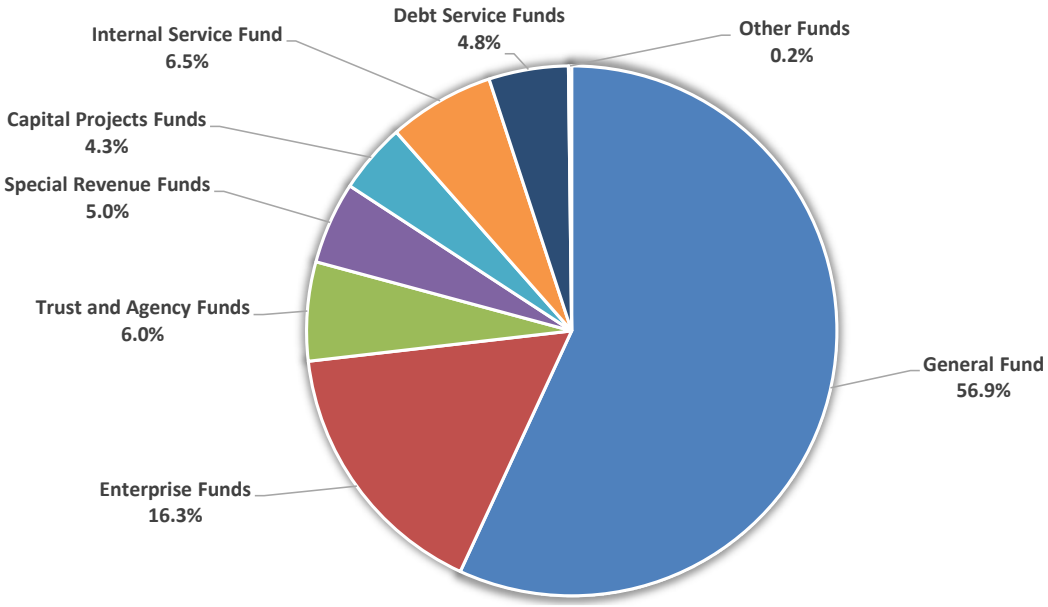
City of Huntington Beach
Adopted Budget - FY 2024/25
Expenditures by Department
ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds	TOTAL
City Council	494,879								494,879
City Attorney	4,252,769								4,252,769
City Clerk	1,438,904								1,438,904
City Treasurer	1,892,847								1,892,847
City Manager	3,585,283				150,000			65,000	3,800,283
Community Development	10,252,741				2,321,474				12,574,215
Community & Library Services	16,239,674	158,202			4,688,354			879,825	21,966,055
Finance	5,609,226				85,000	7,653,948			13,348,174
Fire	62,525,176			260,908	893,400		496,049		64,175,533
Human Resources	2,864,232					26,426,912			29,291,144
Information Services	8,450,864				845,193				9,296,057
Police	91,846,590				566,000			90,000	92,502,590
Public Works	24,434,788	14,340,789		85,544,531	16,683,167		4,365,300		145,368,575
Non-Departmental	66,107,308	8,105,358	25,543,826		104,000		26,958,183		126,818,675
Grand Total	**299,995,281**	**22,604,349**	**25,543,826**	**85,805,439**	**26,336,588**	**34,080,860**	**31,819,532**	**1,034,825**	**527,220,700**

All Funds Expenditures by Fund



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City of Huntington Beach
Adopted Budget FY 2024/25
Expenditure Summary by Fund
ALL FUNDS

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
00100 General Fund	226,834,361	251,797,286	291,995,239	285,189,308	299,394,984	299,995,281	5.19%
00101 Specific Events	20,065	762,112	851,651	748,500	748,500	944,825	26.23%
00103 Donations Fund	604,917	778,205	774,549		1,185,667		
00122 Inmate Welfare Fund	6,849	3,343	2,168	40,000	40,000	40,000	0.00%
00127 Prop Tax in Lieu of Sales Tax	147,299	630,945	116,238				
00128 Housing Agreement			1,657,338				
00201 Air Quality Fund	15,378	503,786	515,233	387,500	1,325,888	250,000	-35.48%
00204 Fourth of July Parade	99,405						
00206 Traffic Impact	52,308	534,056	41,428	496,010	2,604,696	155,000	-68.75%
00207 Gas Tax Fund	5,036,650	3,834,197	2,064,747	3,164,188	4,999,927	3,176,178	0.38%
00209 Park Acquisition & Development		3,800					
00210 Sewer	2,954,357	2,163,140	1,231,594	800,000	1,480,204		-100.00%
00211 Drainage	26,749	669	393,410	424,000	4,229,446		-100.00%
00212 Narcotics Forfeiture Federal	228,262	224,542	295,080	175,000	199,499	50,000	-71.43%
00213 Measure M Fund	3,123,030	3,928,740	3,889,277	3,500,516	5,766,272	5,528,028	57.92%
00214 Narcotics Forfeiture State		49,712	97,958		52,331		
00215 Rehabilitation Loans	886,444	44,995	63,731				
00216 Property and Evidence	53,163	39,625		100,000	285,000	50,000	-50.00%
00217 Affordable Housing In-Lieu	715						
00219 Traffic Congestion Relief 42	1,207,687	1,447,559	2,494,041	2,140,000	3,201,968	1,140,000	-46.73%
00226 Quimby Fund	557,527	1,196,210	405,428	554,000	562,400	2,865,000	100.00%
00227 Police Facilities Dev Impact		150,335	488,233		1,188,258		
00228 Park Dev Impact Residential	3,466,058	5,097,520	2,768,862	522,152	2,667,920	1,018,525	95.06%
00229 Library Development Impact	349,272	83,528	88,860		299,348	400,000	100.00%
00231 Fire Facilities Dev Impact		72,914	1,499		825,587		
00233 Housing Residual Receipts		1,755	420	30,000	31,038	30,000	0.00%
00234 Disability Access Fund	11,077	21,642	6,140	84,000	84,000	74,000	-11.90%
00236 Public Art in Parks	90,000	75,000	202,500		2,500		
00238 Emergency Operations Ctr	2,156,864	3,708,050	566,988		50,000		
00239 CDBG	2,095,989	1,209,890	1,067,133	1,560,363	2,062,097	1,215,785	-22.08%
00240 HOME	649,434	3,106,847	336,547	913,370	3,631,917	1,105,689	21.06%
00242 Narcotics Forteiture -Treasury	12,121			160,000	161,506		-100.00%
00243 Surf City "3" Cable Channel	371,471	636,022	308,715	490,000	707,123	150,000	-69.39%
00244 CARES Act (OC Small Bus Supp)	5,423,872		19				
00245 CARES Act (OC City Allocation)	4,734,455		25				
00246 CARES Act (CESF)	93,800						
00247 CARES Act (State of CA)	1,453,172	2,573					
00248 CDBG CARES Funding	281,114	239,051	1,628,957		10,652		
00249 American Rescue Plan Act			29,606,925				
00250 American Rescue Plan Act (OC)		200,000					
00308 In-Lieu Parking Downtown		5,074	6,100	50,000	153,838		-100.00%
00314 Infrastructure Fund	4,565,771	10,881,529	14,762,937	14,765,028	46,953,243	14,498,991	-1.80%
00319 Senior Center Development	16,664						
00321 Lease Capital Project Fund	5,178,185		6,354,132		10,818,108		
00322 ELM Automation Fund	427,894	394,527	286,047	452,751	452,751	845,193	86.68%
00323 Technology Fund	255,157	81,246	8,140		3,004,386		
00324 Equipment Fund	2,833,020	2,731,409	3,477,668	6,735,581	14,683,133	8,105,358	20.34%
00350 RORF	2,044,559	1,775,128	1,496,334	13,029,888	13,031,768	12,168,440	-6.61%
00352 LMIHAF	6,827,997	280,951	14,973	25,000	2,433,148	450,000	1700.00%
00401 Debt Svc HBPFA	25,751,902	2,966,184	2,956,754	2,967,681	2,967,681	2,967,748	0.00%
00405 Debt Svc Grand Coast CFD 2000-1	1,089,637	1,084,312	1,087,300	1,091,307	1,091,846	1,092,308	0.09%
00406 Debt Svc Mello Roos	195,889						
00408 Debt Svc McDonnell CFD 2002-1	414,167	423,746	432,257	442,692	443,154	448,648	1.35%
00410 Debt Svc Bella Terra	2,410,414	2,434,360	2,430,538	2,638,306	2,638,735	2,955,654	12.03%
00412 Pension Liability	341,394,724	21,082,037	21,079,474	22,569,835	22,569,835	22,576,078	0.03%
00501 CUPA	254,350	248,815	116,110	259,932	259,932	260,908	0.38%
00504 Refuse Collection Service	12,934,825	13,737,748	14,933,846	15,704,174	15,717,429	16,092,790	2.47%
00506 Water	42,084,504	41,490,309	44,846,573	52,394,268	53,610,072	51,491,178	-1.72%
00507 Water Master Plan	3,970,253	2,687,724	3,125,638	2,723,519	5,567,723	5,276,111	93.72%
00508 WOCWB	303,096	254,726	213,237	857,000	3,898,746	4,365,300	409.37%
00511 Sewer Service Fund	9,283,115	10,389,945	11,422,480	18,474,918	30,557,277	12,684,452	-31.34%

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City of Huntington Beach
Adopted Budget FY 2024/25
Expenditure Summary by Fund
ALL FUNDS

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
00551 Self Insurance Workers' Comp	12,207,363	16,110,995	12,153,863	11,661,463	11,661,463	11,868,717	1.78%
00552 Self Insurance General Liab	12,242,607	7,810,156	15,847,621	10,567,555	16,289,285	14,558,195	37.76%
00702 Retiree Insurance Fund	990,683	1,132,753	1,058,390	1,306,975	1,306,975	1,285,901	-1.61%
00703 Retirement Supplement	5,936,961	6,142,531	6,158,211	6,371,618	6,371,618	6,368,047	-0.06%
00704 Fire JPA Fund	582,801	314,025	373,580	512,530	518,490	496,049	-3.22%
00709 BID Hotel/Motel	4,027,673	6,087,671	6,888,757	6,632,000	6,824,329	6,712,000	1.21%
00710 BID Downtown	94,108	125,091	114,939	107,000	107,000	125,000	16.82%
00711 Parking Structure-Bella Terra	627,170	800,189	769,681	967,698	967,698	1,286,733	32.97%
00712 Parking Structure-Strand	1,328,403	1,316,406	1,543,481	1,709,350	1,833,175	1,719,400	0.59%
00715 State Grants	231,626	176,707	276,877		129,790		
00716 Section 115 Trust	48,461	67,104	75,333	75,000	75,000	85,000	13.33%
00807 Energy Efficiency	32,145	344,836	1,021,936	18,600	432,845	19,200	3.23%
00810 Prop 68 Per Capita Grant		177,952					
00838 Jail Training Grant	15,415	12,792	12,008		12,714		
00854 HOME Program 06	464,879	822,115	216,681				
00873 OCTA/Cip Grant			406,511		277,749		
00892 Storm Water Quality					50,000		
00922 Fire Grants-Other	1,500	2,500	9,841				
00949 SLESF Grant 10/11	954						
00955 Prop 69 Funding	45,678	21,842			105,000		
00960 Used Oil Grant	51,735	40,875	5,123		34,707	26,614	100.00%
00961 Hwy Bridge Replacement & Rehabilitation	134,286	140,224	160,204		3,970,495		
00963 Sr Mobility Program	224,715	266,154	269,792	356,293	356,293	344,829	-3.22%
00969 Calif 911 Emergency Comm Fund					20,000		
00970 Bridge Preventative Maintenance Program					217,308		
00971 Asset Forfeiture 15% State Set					27,488		
00978 US Secret Services (USSS)	28,188	21,942	27,448		17,330		
00979 AB109 Public Safety Realignment	100,746	92,575	82,447	95,555	220,614	96,000	0.47%
00984 SLESF Grant 12/13	337,291	320,575	935,063	450,000	2,491,254	420,000	-6.67%
00985 State Literacy Grant	57,979	78,472	92,752		95,759		
00995 Hwy Safety Improvement Program	634,860	285,276		675,090	675,090		-100.00%
01215 Immigration & Customs Enforce					50,000		
01222 Hazard Mitigation Grant Program					6,598,950		
01226 Library Grants		4,803	60,843		51,821		
01228 CalRecycle City/County CRV	63,429	50,412	63,145	94,397	95,397	49,015	-48.08%
01230 AB 109 Reimbursement	21,273		1,216				
01234 Sust Bus Cert Program				36,210	36,210		-100.00%
01238 EMPG 16/17	36,965	18,100	30,416		33,420		
01240 EPIC Challenge	28,861	13,672					
01244 BSCC 16/17			973		147,868		
01246 CENIC E-Rate	54,045	34,421	34,858	60,000	60,000	60,000	0.00%
01247 Arterial Rehab	6,221,116	506,158	6,633,477	4,600,000	7,342,420	5,400,000	17.39%
01248 Central Park Trail Rehab					4,449		
01251 HHW Grant Cycle HD31	3,430	16,111					
01252 Office of Traffic Safety 18/19	1,759						
01255 LSTA	29,925	3,355	14,957		20,000		
01256 Bluff Top Path	82,961	1,512,264	28,507				
01257 Office of Traffic Safety 19/20	279,727						
01258 OTS Bike Ped Safety 19/20	9,990						
01259 Justice Assistance Grant 2017	26,982				30,091		
01260 Justice Assistance Grant 2018	26,309				28,766		
01261 Justice Assistance Grant 2019	38,256	10,249	1,595		32,410		
01262 BSCC Mental Health Training	3,002						
01263 OCTA PROJECT V					806,240		
01264 Domestic Violence 2020	224,410	206,727	209,684		71,676		
01265 ABC GRANT FY 20/21	26,784		42,833				
01266 OTS Bike Ped Safety 20/21	15,154	1,623					
01267 SB 2 Reimbursement	2,010	495,179	55,482		852,531		
01268 Office of Traffic Safety 20/21	422,975	143,873					
01269 Operation Stonegarden		94,870	125,938		530,717		
01270 OTS Bike Ped Safety 21/22		15,604	7,694				

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City of Huntington Beach
Adopted Budget FY 2024/25
Expenditure Summary by Fund
ALL FUNDS

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
01271 Office of Traffic Safety 21/22		527,612	171,770				
01272 Local Road Safety Plan (LRSP)		84,657	54,993				
01273 CRRSAA					578,011		
01274 FBI JTTF		1,000					
01275 OCTA PROJECT X			500,000				
01276 SB1383 Local Assistance OWR1					223,043	514,832	100.00%
01277 Clean California			489,613		4,510,387		
01278 Office of Traffic Safety 22/23			470,009		319,991		
01279 OTS Bike Ped Safety 22/23			16,133		27,902		
01280 OTS Child Passenger 22/23			26,147		26,206		
01281 Homeless Prev & Behvrl Health			299,388		2,800,612		
01282 Bolsa Chica TS Synchronization					2,014,403		
01283 OCTA Trash Removal Phase II				500,000	500,000		-100.00%
01284 AES Mitigation				4,545,000	4,705,500		-100.00%
01285 National Opioids Settlement			173,106			893,400	100.00%
01286 CHP-Cannabis Grant					84,480		
01288 Office of Traffic Safety 23/24					800,000		
01289 OTS Bike Ped Safety 23/24					42,895		
01293 BPMP Federal						424,300	100.00%
Grand Total	**773,347,578**	**441,950,272**	**531,024,789**	**508,003,121**	**657,167,395**	**527,220,700**	3.78%

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City of Huntington Beach
Adopted Budget - FY 2024/25
Expenditure Summary by Object Account
ALL FUNDS

Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	88,477,515	94,695,460	99,682,769	111,634,127	111,708,742	116,468,501	4.33%
Salaries, Temporary	6,312,736	6,406,463	6,251,090	6,183,420	6,571,930	6,069,550	-1.84%
Salaries, Overtime	16,216,604	17,382,580	18,524,383	15,002,511	16,002,608	15,941,165	6.26%
Leave Payout	10,402,997	4,258,441	5,464,420	4,862,460	4,862,460	5,022,108	3.28%
Benefits	409,577,488	58,003,163	63,919,947	57,158,965	73,117,069	59,608,156	4.28%
PERSONNEL SERVICES	**530,987,340**	**180,746,106**	**193,842,609**	**194,841,483**	**212,262,809**	**203,109,480**	4.24%
OPERATING EXPENSES							
Utilities	7,165,290	8,428,677	9,170,017	9,412,368	9,412,368	9,464,608	0.56%
Purchased Water	17,143,545	17,289,474	17,981,050	19,900,000	19,900,000	21,400,000	7.54%
Equipment and Supplies	7,992,142	9,846,592	10,148,183	8,726,447	11,626,580	9,650,923	10.59%
Repairs and Maintenance	18,153,719	19,074,667	20,339,650	23,311,793	25,441,492	24,994,721	7.22%
Conferences and Training	692,258	939,925	1,000,202	1,144,169	1,387,257	1,122,319	-1.91%
Professional Services	8,395,743	12,179,967	13,089,130	15,064,217	28,157,931	13,046,427	-13.39%
Other Contract Services	24,201,250	29,306,433	32,785,283	31,645,787	34,504,036	33,676,842	6.42%
Rental Expense	321,453	342,909	328,697	293,712	294,162	313,782	6.83%
Claims Expense	17,698,397	18,005,757	20,822,557	13,259,779	18,970,779	16,515,000	24.55%
Insurance	4,749,634	4,563,543	5,538,662	6,210,276	6,210,276	7,063,865	13.74%
Pension Payments	5,493,973	5,668,053	5,712,268	5,850,000	5,850,000	5,850,000	0.00%
Contribution to Private Agency	80,000	255,000	84,423	380,854	380,854	393,179	3.24%
Payments to Other Governments	9,236,058	3,758,330	4,458,050	5,770,073	8,854,786	8,232,995	42.68%
Interdepartmental Charges	8,837,995	8,765,929	9,028,907	9,480,353	9,480,353	9,446,700	-0.35%
Expense Allowances	725,334	770,932	792,069	659,945	659,945	754,765	14.37%
Other Expenses	2,772,557	3,671,809	4,104,331	3,570,503	3,880,851	3,701,003	3.65%
OPERATING EXPENSES	**133,659,347**	**142,867,997**	**155,383,480**	**154,680,276**	**185,011,671**	**165,627,129**	7.08%
CAPITAL EXPENDITURES							
Land Purchase	6,781,329						
Improvements	34,386,633	32,495,633	32,948,946	41,271,673	125,988,724	34,798,700	-15.68%
Equipment	3,862,759	3,528,980	9,652,410	8,021,581	21,288,666	11,321,383	41.14%
Vehicles	3,255,414	2,094,106	4,664,190	1,488,500	14,139,652	849,338	-42.94%
Capital - Software	416,888	754,096	123,169	181,500	181,987	220,000	21.21%
Capitalized PP&E Offset	(7,804,349)	(10,221,849)	(8,359,316)				
CAPITAL EXPENDITURES	**40,898,674**	**28,650,965**	**39,029,399**	**50,963,254**	**161,599,028**	**47,189,421**	-7.41%
NON-OPERATING EXPENSES							
Debt Service Expenses	38,539,571	32,264,539	32,051,785	38,139,074	38,139,074	36,040,323	-5.50%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	22,272,022	49,813,416	102,187,435	69,376,278	57,637,056	75,251,591	8.47%
Depreciation	6,990,624	7,548,372	8,440,195				
Loans Made		58,876	89,885		2,515,000		
NON-OPERATING EXPENSES	**67,802,217**	**89,685,204**	**142,769,301**	**107,518,108**	**98,293,886**	**111,294,670**	3.51%
Grand Total	**773,347,578**	**441,950,272**	**531,024,789**	**508,003,121**	**657,167,395**	**527,220,700**	**3.78%**

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City of Huntington Beach
Adopted Budget - FY 2024/25
Expenditure Summary by Object Account
GENERAL FUND

Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	77,768,689	81,856,912	86,328,450	95,983,428	95,501,178	100,236,172	4.43%
Salaries, Temporary	5,464,140	5,753,641	5,625,990	5,585,525	5,581,031	5,714,080	2.30%
Salaries, Overtime	13,829,710	15,408,371	16,098,752	13,519,232	13,523,726	14,540,421	7.55%
Leave Payout	9,738,434	3,474,064	4,852,042	4,432,460	4,432,460	4,592,108	3.60%
Benefits	61,167,123	53,907,964	55,449,455	49,280,902	62,542,775	51,531,845	4.57%
PERSONNEL SERVICES	**167,968,095**	**160,400,953**	**168,354,689**	**168,801,547**	**181,581,170**	**176,614,626**	4.63%
OPERATING EXPENSES							
Utilities	5,532,436	6,352,004	6,912,412	7,313,628	7,313,628	7,213,188	-1.37%
Equipment and Supplies	5,341,277	7,003,216	7,277,277	6,610,582	7,796,971	6,654,764	0.67%
Repairs and Maintenance	11,965,824	12,422,345	13,069,364	15,165,255	16,417,270	16,104,295	6.19%
Conferences and Training	607,506	811,615	841,914	882,319	1,050,851	875,869	-0.73%
Professional Services	2,456,500	4,532,833	6,822,961	8,584,779	13,181,071	7,082,920	-17.49%
Other Contract Services	5,459,530	6,636,003	8,273,589	7,186,371	8,103,977	8,131,185	13.15%
Rental Expense	290,556	306,877	306,773	257,712	258,162	276,782	7.40%
Claims Expense	11,122			500,000	500,000	500,000	0.00%
Insurance	10,637	78					
Contribution to Private Agency		175,000		225,000	225,000	225,000	0.00%
Payments to Other Governments	3,268,709	3,265,742	3,808,253	4,836,390	7,118,840	7,079,840	46.39%
Expense Allowances	690,814	723,209	746,005	628,045	628,045	721,065	14.81%
Other Expenses	1,754,045	2,622,771	3,029,642	2,415,003	2,723,212	2,509,003	3.89%
OPERATING EXPENSES	**37,388,956**	**44,851,692**	**51,088,191**	**54,605,084**	**65,317,027**	**57,373,911**	5.07%
CAPITAL EXPENDITURES							
Land Purchase	370,432						
Improvements	2,620	1,022			112,711		
Equipment	1,745	1,445	2,677				
Vehicles			214,367		32,273		
CAPITAL EXPENDITURES	**374,798**	**2,468**	**217,044**		**144,983**		
NON-OPERATING EXPENSES							
Debt Service Expenses	1,911,431	2,981,695	3,021,830	3,030,842	3,030,842	3,535,500	16.65%
Transfers to Other Funds	19,191,081	43,560,478	69,313,485	58,751,835	49,320,962	62,471,244	6.33%
NON-OPERATING EXPENSES	**21,102,512**	**46,542,174**	**72,335,315**	**61,782,677**	**52,351,804**	**66,006,744**	6.84%
Grand Total	**226,834,361**	**251,797,286**	**291,995,239**	**285,189,308**	**299,394,984**	**299,995,281**	**5.19%**

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CITY OF HUNTINGTON BEACH

Table of Organization

FISCAL YEAR 2024-25 BUDGET

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel

ALL FUNDS

DEPARTMENT	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change From Prior Year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	15.00	15.00	15.00	0.00
City Clerk	4.00	5.00	6.00	6.00	6.00	0.00
City Treasurer	1.50	9.50	9.50	9.50	9.50	0.00
City Manager	8.00	14.00	16.00	16.00	16.00	0.00
Community Development	57.50	57.50	60.50	60.50	61.50	1.00
Community & Library Services	62.25	62.25	62.25	62.25	62.25	0.00
Finance	32.50	28.50	28.50	28.50	28.50	0.00
Fire	201.00	201.00	201.00	201.00	202.00	1.00
Human Resources	13.00	13.00	14.00	15.00	15.00	0.00
Information Services	25.00	25.00	25.00	26.00	26.00	0.00
Police	357.00	353.00	353.00	350.00	351.00	1.00
Public Works	207.00	211.00	211.00	211.00	212.00	1.00
Total	**980.75**	**991.75**	**1,002.75**	**1,001.75**	**1,005.75**	**4.00**

GENERAL FUND

DEPARTMENT	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change From Prior Year
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	15.00	15.00	15.00	0.00
City Clerk	4.00	5.00	6.00	6.00	6.00	0.00
City Treasurer	1.50	8.75	8.75	8.75	8.75	0.00
City Manager	8.00	14.00	15.90	15.90	14.39	(1.51)
Community Development	53.02	52.85	56.52	56.52	56.90	0.38
Community & Library Services	58.41	58.50	59.00	59.00	59.15	0.15
Finance	31.10	26.85	26.85	26.85	26.69	(0.16)
Fire	197.30	197.30	197.30	197.30	196.80	(0.50)
Human Resources	10.70	10.70	11.70	12.20	12.20	0.00
Information Services	24.47	24.47	24.47	25.47	25.47	0.00
Police	355.00	351.00	351.00	348.00	349.00	1.00
Public Works	55.90	56.40	58.70	58.70	60.10	1.40
Total	**811.40**	**817.82**	**832.19**	**830.69**	**831.45**	**0.76**

Note: Reflects the Table of Organization for Fiscal Year 2024/25; however, 12 positions are defunded.

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
CITY COUNCIL						
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Council Member *	5.00	5.00	5.00	5.00	5.00	
Mayor *	1.00	1.00	1.00	1.00	1.00	
Mayor Pro Tempore *	1.00	1.00	1.00	1.00	1.00	
Total - City Council	**8.00**	**8.00**	**8.00**	**8.00**	**8.00**	
CITY ATTORNEY						
Chief Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	
Chief Litigation Counsel	1.00	1.00	1.00	1.00	1.00	
City Attorney	1.00	1.00	1.00	1.00	1.00	
Deputy City Attorney II	1.00	1.00	1.00	1.00	1.00	
Deputy Community Prosecutor	1.00	1.00	2.00	2.00	1.00	1
Legal Assistant	1.00	1.00	1.00	1.00	1.00	
Senior Deputy City Attorney	3.00	3.00	5.00	5.00	5.00	
Senior Deputy Community Prosecutor					1.00	1
Senior Legal Assistant	2.00	2.00	3.00	3.00	3.00	
Total - City Attorney	**11.00**	**11.00**	**15.00**	**15.00**	**15.00**	
CITY CLERK						
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00	
City Clerk	1.00	1.00	1.00	1.00	1.00	
Municipal Records Manager			1.00	1.00	1.00	
Records Specialist		1.00	1.00	1.00	1.00	
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00	
Total - City Clerk	**4.00**	**5.00**	**6.00**	**6.00**	**6.00**	

* Mayor, Mayor Pro Tempore and Council Members are not included in the FTE Count.

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
CITY TREASURER					
Accounting Technician **		3.00	3.00	2.50	2.50
Accounting Technician Supervisor **		1.00	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer		1.00	1.00	1.00	1.00
Senior Accountant **		1.00	1.00	1.00	1.00
Senior Accounting Technician **		1.00	1.00	1.00	1.00
Senior Administrative Assistant	0.50	0.50	0.50	1.00	1.00
Treasury Manager **		1.00	1.00	1.00	1.00
Total - City Treasurer	**1.50**	**9.50**	**9.50**	**9.50**	**9.50**

** Position transferred from the Finance Department to the City Treasurer's Department beginning FY 2022/23

CITY MANAGER					
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00			1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
Council Policy Analyst	1.00	1.00	1.00	1.00	1.00
Deputy City Manager		1.00	1.00	1.00	1.00
Director of Homelessness & Behavioral Health Services ***		1.00			
Executive Assistant to the City Manager		1.00	1.00	1.00	1.00
Graphic Designer			1.00	1.00	1.00
Homeless Services Manager			1.00	1.00	1.00
Management Aide	1.00	1.00	1.00	1.00	1.00
Multimedia Coordinator			1.00	1.00	1.00
Principal Management Analyst	1.00	1.00	1.00		
Public Affairs Manager	1.00	1.00	1.00	1.00	1.00
Public Affairs Officer	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor ***		1.00	1.00	1.00	1.00
Social Worker ***		2.00	2.00	3.00	3.00
Volunteer Services Coordinator ***		1.00	1.00		
Total - City Manager	**8.00**	**14.00**	**16.00**	**16.00**	**16.00**

*** Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
COMMUNITY DEVELOPMENT					
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Deputy Director of Comm Dvlpmt	2.00	2.00	2.00	2.00	2.00
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Principal Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	1.00	1.00	1.00	1.00	1.00
Subtotal Administration	*9.00*	*9.00*	*9.00*	*9.00*	*9.00*
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	4.00	4.00	4.00	4.00	4.00
Building Inspection Manager	1.00	1.00	1.00	1.00	1.00
Building Inspection Supervisor					1.00 [2]
Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Combination Inspector	1.00	1.00	3.00	3.00	3.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Principal Combination Inspector	2.00	2.00	2.00	2.00	2.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Combination Inspector	6.00	6.00	6.00	6.00	6.00
Senior Permit Technician	4.00	4.00	4.00	4.00	4.00
Senior Planner	2.00	2.00	2.00	2.00	2.00
Subtotal Development Services	*31.00*	*31.00*	*34.00*	*34.00*	*35.00*

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
COMMUNITY DEVELOPMENT (continued)					
Code Enforcement Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	3.00	3.00	3.00	3.00	3.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Housing Manager	1.00	1.00	1.00	1.00	1.00
Management Aide	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Principal Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00
Senior Code Enforcement Officer	4.00	4.00	4.00	4.00	4.00
Senior Management Analyst	1.50	1.50	1.50	1.50	1.50
Subtotal Community Enhancement	*17.50*	*17.50*	*17.50*	*17.50*	*17.50*
Total - Community Development	**57.50**	**57.50**	**60.50**	**60.50**	**61.50**

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
COMMUNITY & LIBRARY SERVICES					
Deputy Director of Community & Library Services	1.00	1.00	1.00		
Director of Community & Library Services	1.00	1.00	1.00	1.00	1.00
Management Aide	1.00	1.00	1.00	1.00	1.00
Principal Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Subtotal Administration	*5.00*	*5.00*	*5.00*	*4.00*	*4.00*
Community & Library Services Coordinator	2.00	2.00	2.00	2.00	2.00
Community & Library Services Supervisor	1.00	1.00	1.00		
Deputy Director of Community & Library Services				1.00	1.00
Senior Community & Library Svcs Supervisor				1.00	1.00
Subtotal Events & Rentals	*3.00*	*3.00*	*3.00*	*4.00*	*4.00*
Administrative Assistant				1.00	1.00
Community & Library Services Manager	1.00	1.00	1.00	1.00	1.00
Parking & Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking & Camping Operations Lead	3.00	3.00	3.00	3.00	3.00
Parking & Camping Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Parking Meter Technician	2.00	2.00	2.00	2.00	2.00
Subtotal Facilities & Development	*8.00*	*8.00*	*8.00*	*9.00*	*9.00*
Administrative Assistant	1.00	1.00	1.00		
Community & Library Services Coordinator	5.00	5.00	5.00	5.00	5.00
Community & Library Services Manager	1.00	1.00	1.00	1.00	1.00
Community & Library Services Supervisor	5.00	5.00	5.00	5.00	5.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Community & Library Svcs Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal Programs & Services	*17.00*	*17.00*	*17.00*	*16.00*	*16.00*

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
COMMUNITY & LIBRARY SERVICES (continued)					
Accounting Technician	2.00	2.00	2.00	2.00	2.00
Community & Library Services Coordinator	1.00	1.00	1.00	1.00	1.00
Community & Library Services Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator		1.00	1.00	1.00	1.00
Facilities Security Coordinator	1.00	1.00	1.00	1.00	1.00
Librarian I	6.00	6.00	6.00	5.00	5.00
Librarian II				1.00	1.00
Library Services Assistant	6.50	6.50	6.50	6.50	6.50
Library Specialist	2.00				
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Community & Library Svcs Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	1.75	1.75	1.75	1.75
Subtotal Library & Cultural Services	*29.25*	*29.25*	*29.25*	*29.25*	*29.25*
Total - Community & Library Services	**62.25**	**62.25**	**62.25**	**62.25**	**62.25**

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Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
FINANCE					
Accounting Technician		1.00	1.00	1.00	1.00
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Management Aide	1.00	1.00	1.00	1.00	1.00
Principal Information Technology Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Subtotal Finance Administration	*4.50*	*5.50*	*5.50*	*5.50*	*5.50*
Buyer	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Principal Finance Analyst	1.00	1.00	1.00	2.00	2.00
Senior Buyer	1.00	1.00	1.00	1.00	1.00
Senior Finance Analyst	1.00	1.00	1.00		
Subtotal Budget Management	*5.00*	*5.00*	*5.00*	*5.00*	*5.00*
Accounting Technician	3.00	3.00	3.00	3.00	3.00
Accounting Technician Supervisor	2.00	2.00	2.00	2.00	2.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Payroll Specialist		2.00	2.00	2.00	2.00
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Accountant	2.00	2.00	2.00	2.00	2.00
Senior Accounting Technician		1.00	1.00	1.00	1.00
Senior Payroll Specialist	2.00	1.00	1.00	1.00	1.00
Subtotal Accounting Services	*11.00*	*13.00*	*13.00*	*13.00*	*13.00*

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
FINANCE (continued)						
Accounting Technician **	5.00	2.00	2.00	2.00	2.00	
Accounting Technician Supervisor **	1.00					
Business License Supervisor	1.00	1.00	1.00			
Field Service Representative	1.00	1.00	1.00	1.00	1.00	
Finance Manager **	1.00			1.00	1.00	
Senior Accountant **	1.00					
Senior Accounting Technician **	2.00	1.00	1.00	1.00	1.00	
Subtotal Revenue Services	*12.00*	*5.00*	*5.00*	*5.00*	*5.00*	
Total - Finance	**32.50**	**28.50**	**28.50**	**28.50**	**28.50**	

** Position transferred from the Finance Department to the City Treasurer's Department beginning FY 2022/23

FIRE						
Accounting Technician	2.00	2.00	2.00			
Fire Chief	1.00	1.00	1.00	1.00	1.00	S
Management Aide	1.00	1.00	1.00	4.00	5.00	3
Principal Management Analyst	1.00	1.00	1.00	1.00	1.00	
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00	
Subtotal Administration	*6.00*	*6.00*	*6.00*	*7.00*	*8.00*	
Management Analyst	1.00	1.00	1.00	2.00	2.00	
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00	
Administrative Fire Captain ^	2.00	2.00	2.00	2.00	2.00	S
Administrative Assistant	2.00	2.00	2.00			
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00	
Fire Deputy Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Prevention Inspector	1.00	1.00	1.00	1.00	1.00	
Senior Fire Prevention Inspector	4.00	4.00	4.00	4.00	4.00	
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00	
Subtotal Professional Standards	*17.00*	*17.00*	*17.00*	*16.00*	*16.00*	

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City of Huntington Beach
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	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
FIRE (continued)						
Administrative Fire Captain ^	1.00	1.00	1.00	1.00	1.00	S
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	
Emergency Management Administrator	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	S
Fire Captain	30.00	30.00	30.00	30.00	30.00	S
Fire Deputy Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Engineer	30.00	30.00	30.00	30.00	30.00	S
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	
Firefighter	12.00	12.00	12.00	12.00	12.00	S
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00	S
Subtotal Emergency Response	*158.00*	*158.00*	*158.00*	*158.00*	*158.00*	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Marine Safety Battalion Chief	3.00	3.00	3.00	3.00	3.00	S
Marine Safety Captain	12.00	12.00	12.00	12.00	12.00	S
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	S
Marine Safety Specialist	3.00	3.00	3.00	3.00	3.00	S
Subtotal Marine Safety	*20.00*	*20.00*	*20.00*	*20.00*	*20.00*	
Subtotal Sworn	*150.00*	*150.00*	*150.00*	*150.00*	*150.00*	S
Subtotal Non-Sworn	*51.00*	*51.00*	*51.00*	*51.00*	*52.00*	
Total - Fire	**201.00**	**201.00**	**201.00**	**201.00**	**202.00**	

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
HUMAN RESOURCES					
Director of Administrative Services	1.00				
Director of Human Resources		1.00	1.00	1.00	1.00
Deputy Director of Administrative Services				1.00	1.00
Human Resources Analyst	1.00	1.00	2.00	2.00	2.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00	1.00
Principal Human Resources Analyst	2.00	3.00	3.00	3.00	3.00
Risk Management Specialist	1.00	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Technician	3.00	2.00	2.00	2.00	2.00
Total - Human Resources	**13.00**	**13.00**	**14.00**	**15.00**	**15.00**
INFORMATION SERVICES					
Chief Information Officer		1.00	1.00	1.00	1.00
Deputy Director of Administrative Services	1.00	1.00			
Information Tech Manager	2.00	1.00	2.00	2.00	2.00
Information Tech Project Coordinator	1.00	1.00	1.00	1.00	1.00
Information Tech Supervisor	1.00	1.00	1.00	1.00	1.00
Information Technology Analyst ****	3.00	3.00	3.00	5.00	5.00
Information Technology Technician	2.00	2.00	2.00	2.00	2.00
Lead IT Technician	2.00	2.00	2.00	2.00	2.00
Management Aide				1.00	1.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Principal Information Technology Analyst	3.00	4.00	4.00	3.00	3.00
Senior Administrative Assistant	1.00	1.00	1.00		
Senior GIS Analyst	1.00	1.00	1.00	1.00	1.00
Senior Info Tech Manager	1.00				
Senior Information Technology Analyst	4.00	4.00	4.00	4.00	4.00
Senior IT Technician ****	2.00	2.00	2.00	2.00	2.00
Total - Information Services	**25.00**	**25.00**	**25.00**	**26.00**	**26.00**

**** 1 FTE transferred from the Police Department to the Information Services Department beginning FY 2023/24

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City of Huntington Beach
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Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
POLICE						
Office Assistant II	1.00	1.00	1.00			
Police Chief	1.00	1.00	1.00	1.00	1.00	S
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Subtotal Administration	*3.00*	*3.00*	*3.00*	*2.00*	*2.00*	
Community Relations Specialist ***	2.00	1.00	1.00	1.00	1.00	
Detention Administrator				1.00	1.00	
Detention Officer	9.00	9.00	9.00	9.00	9.00	
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00	
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	S
Police Officer	3.00	3.00	3.00	3.00	3.00	S
Police Sergeant	4.00	4.00	4.00	4.00	4.00	S
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	
Public Affairs Officer	1.00	1.00	1.00	1.00	1.00	
Subtotal Administrative Operations	*30.00*	*29.00*	*29.00*	*30.00*	*30.00*	
Community Services Officer	1.00	1.00	1.00			
Civilian Investigator				1.00	1.00	
Director of Homelessness & Behavioral Health Services ***	1.00					
Parking/Traffic Control Officer	10.00	10.00	10.00	10.00	10.00	
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Officer	37.00	37.00	37.00	39.00	39.00	S
Police Sergeant	6.00	6.00	6.00	5.00	5.00	S
Senior Helicopter Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Social Services Supervisor ***	1.00					
Volunteer Services Coordinator ***	1.00					
Subtotal Special Operations	*63.00*	*60.00*	*60.00*	*61.00*	*61.00*	

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City of Huntington Beach
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Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
POLICE (continued)						
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	4.00	4.00	4.00	4.00	4.00	S
Police Officer ^	111.00	111.00	111.00	110.00	110.00	S
Police Sergeant	14.00	14.00	14.00	13.00	13.00	S
Subtotal Patrol	*130.00*	*130.00*	*130.00*	*128.00*	*128.00*	
Civilian Investigator				5.00	5.00	
Community Services Officer	5.00	6.00	6.00			
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Analyst Senior	1.00	1.00	1.00	1.00	1.00	
Crime Scene Investigator	5.00	4.00	4.00	4.00	4.00	
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Latent Print Examiner	2.00	2.00	2.00	2.00	2.00	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Officer	39.00	39.00	39.00	38.00	38.00	S
Police Sergeant	5.00	5.00	5.00	7.00	7.00	S
Police Services Specialist	2.00	2.00	2.00	2.00	2.00	
Subtotal Investigations	*64.00*	*64.00*	*64.00*	*64.00*	*64.00*	
Accounting Technician	2.00	2.00	2.00	1.00	1.00	
Civilian Police Services Commander	1.00	1.00	1.00	1.00	1.00	
Police Communications Operator ^	18.00	18.00	18.00	18.00	18.00	
Police Communications Supervisor	6.00	6.00	6.00	6.00	6.00	
Community Services Officer	2.00	2.00	2.00	3.00	3.00	
Human Resources Technician	1.00	1.00	1.00	1.00	1.00	
Information Technology Analyst ****	1.00	1.00	1.00			
Management Analyst				1.00	1.00	
Police Services Manager	3.00	3.00	3.00	2.00	2.00	
Police Records Specialist	4.00	4.00	4.00	4.00	4.00	
Police Records Supervisor	4.00	4.00	4.00	4.00	4.00	
Police Services Specialist	6.00	6.00	6.00	6.00	6.00	
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Principal Management Analyst				1.00	1.00	
Principal Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	

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City of Huntington Beach
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Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
POLICE (continued)						
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00	
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00	
Real Time Crime Center Supervisor					1.00	4
Senior Information Technology Analyst	1.00	1.00	1.00	1.00	1.00	
Senior IT Technician ****	1.00	1.00	1.00			
Senior Management Analyst	1.00	1.00	1.00			
Senior Police Records Specialist	10.00	10.00	10.00	10.00	10.00	
Subtotal Support Services	*67.00*	*67.00*	*67.00*	*65.00*	*66.00*	
Subtotal Sworn	*233.00*	*233.00*	*233.00*	*233.00*	*233.00*	S
Subtotal Non-Sworn	*124.00*	*120.00*	*120.00*	*117.00*	*118.00*	
Total - Police	**357.00**	**353.00**	**353.00**	**350.00**	**351.00**	

*** Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

**** Position transferred from the Police Department to the Information Services Department beginning FY 2023/24

PUBLIC WORKS						
Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00					
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	
Deputy Director of Public Works	2.00	2.00	2.00	2.00	1.00	5
Deputy Public Works Director / City Engineer					1.00	5
Director of Public Works	1.00	1.00	1.00	1.00	1.00	
Field Service Representative	1.00	1.00	1.00			
Management Aide	1.00	2.00	2.00	3.00	3.00	
Management Analyst	2.00	2.00	2.00	3.00	3.00	
Office Assistant II	5.00	5.00	5.00	5.00	5.00	
Real Estate & Project Manager	1.00	1.00	1.00	1.00	1.00	
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Senior Management Analyst	2.00	2.00	2.00	2.00	2.00	
Subtotal Administration	*21.00*	*21.00*	*21.00*	*22.00*	*22.00*	

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	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
PUBLIC WORKS (continued)						
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Electrician	1.00	1.00	1.00	1.00	1.00	
Equipment Parts Inventory Supply Clerk	1.00	1.00	1.00	1.00	1.00	
Facilities Maintenance Technician	5.00	6.00	6.00	6.00	6.00	
Fleet Maint Crewleader	2.00	2.00	2.00	2.00	3.00	6
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00	
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00	
Landscape Maint Inspector	4.00	4.00	4.00	4.00	4.00	
Lead Fleet Maint Mechanic	3.00	3.00	3.00	3.00	3.00	
Lead Public Works Maint Worker	3.00	3.00	3.00	3.00	3.00	
Mechanic	3.00	3.00	3.00	3.00	3.00	
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00	
Public Works Equip Operator	7.00	7.00	7.00	7.00	7.00	
Public Works Maint Crewleader	8.00	7.00	7.00	7.00	7.00	
Public Works Maintenance Supervisor	5.00	5.00	5.00	5.00	5.00	
Public Works Operations Manager	1.00	1.00	1.00	1.00	1.00	
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Senior Mechanic	6.00	6.00	6.00	6.00	7.00	7
Senior Public Works Maint Worker	7.00	7.00	7.00	7.00	7.00	
Subtotal Maintenance & Operations	*62.00*	*62.00*	*62.00*	*62.00*	*64.00*	
Accounting Technician	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Engineering Aide	1.00	1.00	1.00	1.00	1.00	
Field Service Representative	1.00	2.00	2.00	2.00	2.00	
Lead Wastewater Worker	3.00	3.00	3.00	3.00	3.00	
Lead Water Utility Worker	10.00	11.00	11.00	11.00	11.00	
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00	
SCADA Technician	1.00	1.00	1.00	1.00	1.00	
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Senior GIS Analyst	2.00	2.00	2.00	2.00	2.00	
Senior Survey Technician	2.00	2.00	2.00	2.00	2.00	
Senior Wastewater Pump Technician	1.00	1.00	1.00	1.00	1.00	
Senior Water Utility Worker	3.00	4.00	4.00	4.00	4.00	

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All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
PUBLIC WORKS (continued)					
Utilities Superintendent	1.00	1.00	1.00	1.00	1.00
Utilities Technology Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Equipment Operator	9.00	10.00	10.00	10.00	10.00
Utility Field Representative	2.00				
Utility Locator	1.00	2.00	2.00	2.00	2.00
Warehouse Clerk	1.00	1.00	1.00	1.00	1.00
Warehouse Coordinator	1.00	1.00	1.00	1.00	1.00
Wastewater Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Pump Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Meter Repair Technician	5.00	4.00	4.00	4.00	4.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Specialist	3.00	3.00	3.00	3.00	3.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Utility Crew Leader	4.00	4.00	4.00	4.00	4.00
Water Utility Supervisor	1.00	1.00	1.00	1.00	1.00
Water Utility Worker	25.00	25.00	25.00	25.00	25.00
Subtotal Utilities	*89.00*	*91.00*	*91.00*	*91.00*	*91.00*
Assistant Engineer				1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Public Works Maint Worker	2.00	3.00	3.00	3.00	3.00
Senior Traffic Engineer	2.00	2.00	2.00	2.00	2.00
Traffic and Transportation Manager	1.00	1.00	1.00	1.00	1.00
Traffic Engineering Technician	1.00	1.00	1.00		
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signals Crewleader	1.00	1.00	1.00	1.00	1.00
Subtotal Transportation	*10.00*	*11.00*	*11.00*	*11.00*	*11.00*

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City of Huntington Beach
FY 2024/25
Authorized Full-Time Equivalent Personnel
All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	
PUBLIC WORKS (continued)						
Assistant Civil Engineer	2.00	2.00	2.00	2.00	2.00	
Assistant Engineer	1.00	1.00	1.00	1.00	1.00	
Capital Projects Administrator	6.00	7.00	7.00	6.00	5.00	8
Capital Projects Supervisor					1.00	8
City Engineer	1.00	1.00	1.00	1.00		5
Construction Inspector II	1.00					
Construction Manager	1.00	1.00	1.00	1.00	1.00	
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00	
Environmental Specialist	2.00	2.00	2.00	2.00	2.00	
Principal Civil Engineer	2.00	2.00	2.00	2.00	2.00	
Senior Civil Engineer	4.00	4.00	4.00	4.00	4.00	
Senior Construction Inspector	3.00	4.00	4.00	4.00	4.00	
Senior Engineering Technician	1.00	1.00	1.00			
Senior Permit Technician				1.00	1.00	
Subtotal Engineering	*25.00*	*26.00*	*26.00*	*25.00*	*24.00*	
Total - Public Works	**207.00**	**211.00**	**211.00**	**211.00**	**212.00**	
GRAND TOTAL	**980.75**	**991.75**	**1,002.75**	**1,001.75**	**1,005.75**	

NOTES:

[S] Sworn Public Safety position

^ There are 12 defunded positions included in the FTE count as follows:

(2) Administrative Fire Captain

(9) Police Officer

(1) Police Communications Operator

[1] Position upgrade to lead the City's prosecutorial efforts for complex misdemeanor cases

[2] Position to provide staff supervision and training and meet demand for complex residential and commercial projects

[3] Limited-term position (dependent on continued opioid settlement funds) to serve as a community engagement coordinator

[4] New position to provide oversight of the Police Department Real Time Crime Center (RTCC)

[5] Position restructuring to oversee the Engineering and Transportation Divisions and provide assistance to the Public Works Director

[6] Position added to coordinate fuel sites and fuel system compliance oversight

[7] Additional position to meet demand for heavy equipment and safety fleet vehicle maintenance and repairs

[8] Upgrade of 1 Capital Projects Administrator to Capital Projects Supervisor to oversee construction project management and contract administration

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CITY OF HUNTINGTON BEACH

Department Budgets

FISCAL YEAR 2024-25 BUDGET

City Council

FY 2024-25 Organizational Chart

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City Council

Department Descriptions

The City Council is the policy setting body of the City. City Council duties include: establishing goals and policies, enacting or taking positions on state and federal legislation, adopting the City's operating and capital budgets, approving major initiatives, and appropriating the funds necessary to execute them and provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

In 2023, the City Council adopted a 4-year strategic plan (Fiscal Year 2023-2027) to incorporate and implement short-term and long-term goals and projects effectively and efficiently. In 2024, the City Council adopted the 2024 Legislative Platform to set the legislative priorities for the City. These documents will be used as a frame of reference in evaluating requests for action brought before the City Council.

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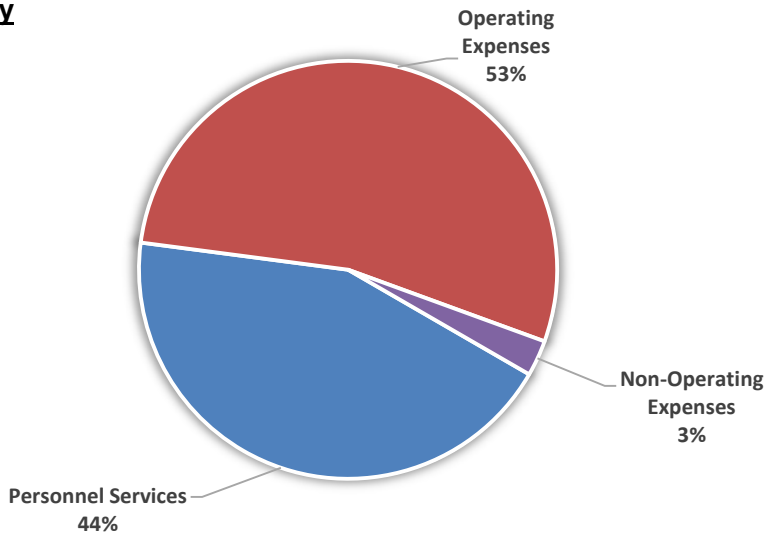
City Council
Adopted Budget - FY 2024/25
Summary Charts

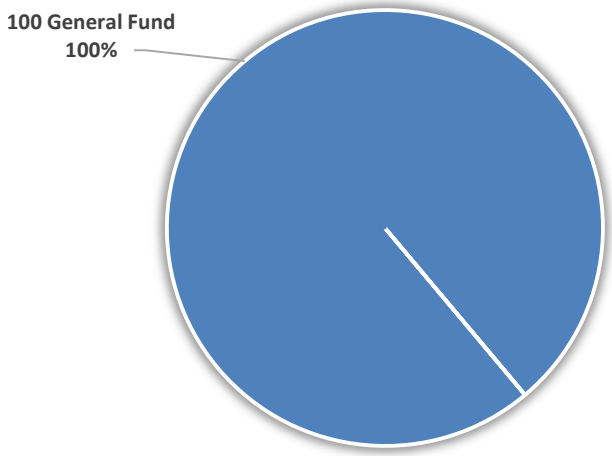
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	207,883	198,452	198,854	215,456	229,478	216,477
Operating Expenses	148,673	166,160	181,327	261,966	261,966	264,701
Non-Operating Expenses				14,022		13,701
Total Expenditures by Category	**356,556**	**364,612**	**380,181**	**491,444**	**491,444**	**494,879**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	356,556	364,612	380,181	491,444	491,444	494,879
Total Expenditures by Fund	**356,556**	**364,612**	**380,181**	**491,444**	**491,444**	**494,879**

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City Council

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	90,068	90,778	92,172	96,387	96,387	96,387	0.00%
Salaries, Overtime	2,875	2,717	2,143				
Leave Payouts	8,753	8,058	8,016	8,000	8,000	8,000	0.00%
Benefits	106,187	96,899	96,522	111,069	125,091	112,090	0.92%
PERSONNEL SERVICES	**207,883**	**198,452**	**198,854**	**215,456**	**229,478**	**216,477**	0.47%
OPERATING EXPENSES							
Utilities			179				
Equipment and Supplies	3,409	12,877	7,535	27,250	27,250	27,265	0.06%
Conferences and Training	13,459	15,937	25,577	53,000	53,000	53,000	0.00%
Professional Services			1,043				
Other Contract Services		565		25,000	25,000	19,500	-22.00%
Expense Allowances	131,806	136,782	146,993	156,716	156,716	164,936	5.25%
OPERATING EXPENSES	**148,673**	**166,160**	**181,327**	**261,966**	**261,966**	**264,701**	1.04%
NON-OPERATING EXPENSES							
Transfers to Other Funds				14,022		13,701	-2.29%
NON-OPERATING EXPENSES				**14,022**		**13,701**	-2.29%
Grand Total	**356,556**	**364,612**	**380,181**	**491,444**	**491,444**	**494,879**	**0.70%**
General Fund	356,556	364,612	380,181	491,444	491,444	494,879	0.70%
Grand Total	**356,556**	**364,612**	**380,181**	**491,444**	**491,444**	**494,879**	**0.70%**
Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

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City Council

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	90,068	90,778	92,172	96,387	96,387	96,387	0.00%
Salaries, Overtime	2,875	2,717	2,143				
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PERSONNEL SERVICES	**207,883**	**198,452**	**198,854**	**215,456**	**229,478**	**216,477**	0.47%
OPERATING EXPENSES							
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Conferences and Training	13,459	15,937	25,577	53,000	53,000	53,000	0.00%
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OPERATING EXPENSES	**148,673**	**166,160**	**181,327**	**261,966**	**261,966**	**264,701**	1.04%
NON-OPERATING EXPENSES							
Transfers to Other Funds				14,022		13,701	-2.29%
NON-OPERATING EXPENSES				**14,022**		**13,701**	-2.29%
Total	**356,556**	**364,612**	**380,181**	**491,444**	**491,444**	**494,879**	**0.70%**
Personnel Summary	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**	**0.00**

Significant Changes

Changes in Operating Expenses reflect a realigment of funding between expenditure categories. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI). The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs.

City Attorney

FY 2024-25 Organizational Chart

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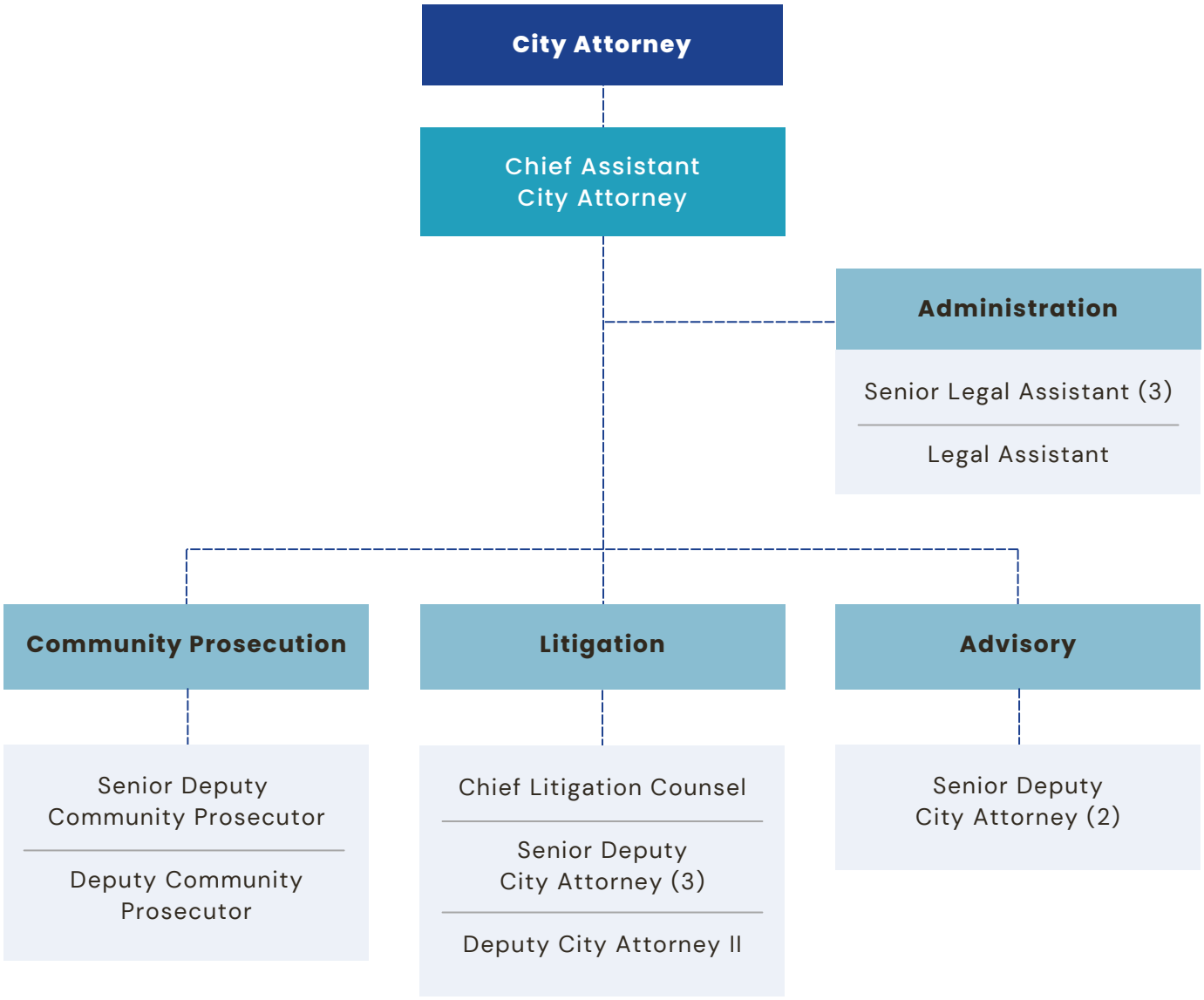

City Attorney

Department Descriptions

Our Mission: To provide the best possible representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in all matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney defends the City in every lawsuit, prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents, and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute.

Michael E. Gates, City Attorney (Elected in 2014)

The City Attorney's Office consists of an elected City Attorney, Chief Assistant City Attorney, a two Deputy Community Prosecutors, a Chief Litigation Counsel, five Senior Deputy City Attorneys, a Deputy City Attorney, four support staff, and law school externs.

Ongoing Activities & Projects

City Attorney

- Manages daily office operations of the City Attorney's Office;
- Defends the City of Huntington Beach and its Police Officers in all lawsuits;
- Takes cases to trial on all lawsuits, including police use of force cases;
- Provides leadership and oversight in the handling of lawsuits and trials;
- Provides leadership and oversight in preparation of City Ordinances;
- Provides leadership and oversight to the Community Prosecution program;
- Develops and manages the Department's annual budget;
- Coordinates active intern and extern programs for college and graduate students; and
- Provides citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

Community Prosecution Program

At the direction of the City Attorney, the Deputy Community Prosecutors lead the City's prosecutorial efforts for State Law Penal Code and City Municipal Code Misdemeanor violations that occur in the City. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutors conduct legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutors provide legal advice, legal opinions and training to law enforcement personnel.

City Attorney

Ongoing Activities & Projects

Municipal Advisory Services

- Interpret the City Charter and all City Ordinances;
- Provide ongoing legal advice to all City Departments;
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings;
- Coordinate Public Records Act responses;
- Prosecute all criminal violations of the Municipal and Zoning Codes;
- Provide for or assist in civil citation hearings;
- Research, advise, and prepare all Ordinances, Resolutions, and agreements;
- Review and approve all insurance forms and indemnification waivers submitted to the City;
- Maintain standardized agreements and contract processing;
- Review and advise regarding changes in State law impacting the City; and
- Assist in negotiations regarding agreements that generate revenue for the City.

Litigation Services

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts;
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges;
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment;
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus;
- Supervise outside counsel, as-needed;
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation;
- Represent staff at depositions in third party litigation in which the City is not a party;
- Assist staff in preparation of bankruptcy matters involving the City; and
- Provide assistance to staff in small claims disputes involving the City.

Community Prosecution Services

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach;
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases;
- Interview and work with victims and witnesses;
- Conduct legal research and draft motions;
- Represent the people in all Superior Court proceedings from arraignment through trial; and
- Provide legal advice, legal opinions, and training to law enforcement personnel.

City Attorney

Accomplishments & Objectives

FY 2023/24 Accomplishments

- Brought nearly all of the lawsuit (litigation) handling in-house, saving taxpayers millions of dollars. Currently, approximately 95% of all legal matters are handled in-house by the City Attorney's Office, sparing the excessive expense of hiring outside legal counsel;
- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement;
- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet);
- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments;
- Provided hundreds of legal opinions to other departments and countless hours of legal Counsel to the City and City Council; and much more.

Civil Citation Hearings

- Managed over 40 Civil Citation Hearings for City's Hearing Officer.

Code Violations

- Prosecuted hundreds Municipal Code Violations on behalf of the City.

Training

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

Additional Highlights

- Responded to over 500 Requests for Legal Services from other City Departments.
- Responded to over 100 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

FY 2024/25 Objectives

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters. The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices.

The City Attorney, with the support of City Council, will continue a strong effort in current litigation with regard to issues of local control, i.e., local policing, local zoning, local housing, and local planning, including maintaining and even defending the City's local control efforts, which are currently being undermined by recent State legislation.

The City Attorney's Office is pleased to continue and enter our sixth year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community

City Attorney

Accomplishments & Objectives

Prosecutors provide legal advice/opinions and training to law enforcement personnel. They work closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and represent the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well.

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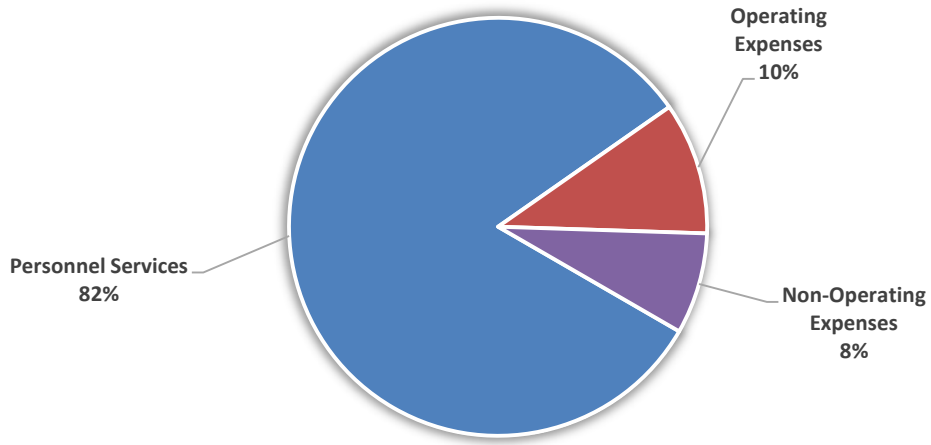
City Attorney
Adopted Budget - FY 2024/25
Summary Charts

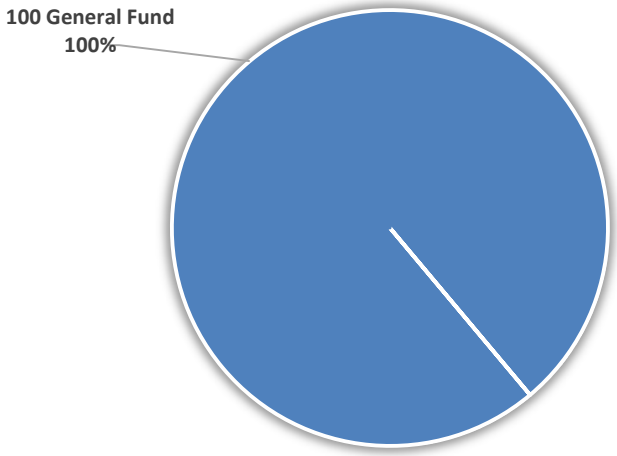
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	2,336,461	2,092,614	2,260,968	3,033,530	3,173,329	3,485,156
Operating Expenses	298,421	470,433	593,215	434,251	589,951	434,251
Non-Operating Expenses				289,799		333,362
Total Expenditures by Category	**2,634,882**	**2,563,047**	**2,854,183**	**3,757,580**	**3,763,280**	**4,252,769**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	2,634,882	2,563,047	2,854,183	3,757,580	3,763,280	4,252,769
Total Expenditures by Fund	**2,634,882**	**2,563,047**	**2,854,183**	**3,757,580**	**3,763,280**	**4,252,769**

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City Attorney

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,431,287	1,358,457	1,445,859	2,279,320	2,129,320	2,670,139	17.15%
Salaries, Temporary			6,065				
Salaries, Overtime	(117)	561	28				
Leave Payouts	74,426	54,898	106,195	65,000	65,000	65,000	0.00%
Benefits	830,866	678,697	702,820	689,210	979,009	750,017	8.82%
PERSONNEL SERVICES	**2,336,461**	**2,092,614**	**2,260,968**	**3,033,530**	**3,173,329**	**3,485,156**	14.89%
OPERATING EXPENSES							
Utilities		62					
Equipment and Supplies	16,753	33,389	32,881	22,800	22,800	22,800	0.00%
Conferences and Training	3,254	4,766	4,142	1,875	1,875	1,875	0.00%
Professional Services	13,052	149,834	226,030	342,865	342,865	342,865	0.00%
Other Contract Services	250,326	270,337	318,224	48,711	204,411	48,711	0.00%
Expense Allowances	15,036	12,046	11,938	18,000	18,000	18,000	0.00%
OPERATING EXPENSES	**298,421**	**470,433**	**593,215**	**434,251**	**589,951**	**434,251**	0.00%
NON- OPERATING EXPENSES							
Transfers to Other Funds				289,799		333,362	15.03%
NON-OPERATING EXPENSES				**289,799**		**333,362**	15.03%
Grand Total	**2,634,882**	**2,563,047**	**2,854,183**	**3,757,580**	**3,763,280**	**4,252,769**	**13.18%**
General Fund	2,634,882	2,563,047	2,854,183	3,757,580	3,763,280	4,252,769	13.18%
Grand Total	**2,634,882**	**2,563,047**	**2,854,183**	**3,757,580**	**3,763,280**	**4,252,769**	**13.18%**

Personnel Summary	**11.00**	**11.00**	**11.00**	**15.00**	**15.00**	**15.00**	**0.00**

Return to Table of Contents

City Attorney

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,431,287	1,358,457	1,445,859	2,279,320	2,129,320	2,670,139	17.15%
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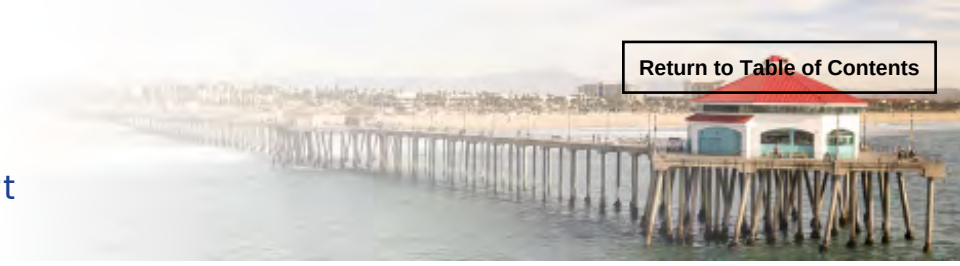
Total	**2,634,882**	**2,563,047**	**2,854,183**	**3,757,580**	**3,763,280**	**4,252,769**	**13.18%**
Personnel Summary	**11.00**	**11.00**	**11.00**	**15.00**	**15.00**	**15.00**	**0.00**

Significant Changes

Increases in Personnel Services (Permanent and Benefits) are for normal fluctuations in personnel costs coupled with strategic salary increases to key positions to assist with attraction and retention of talent and to fill critical vacancies. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

City Clerk

FY 2024-25 Organizational Chart



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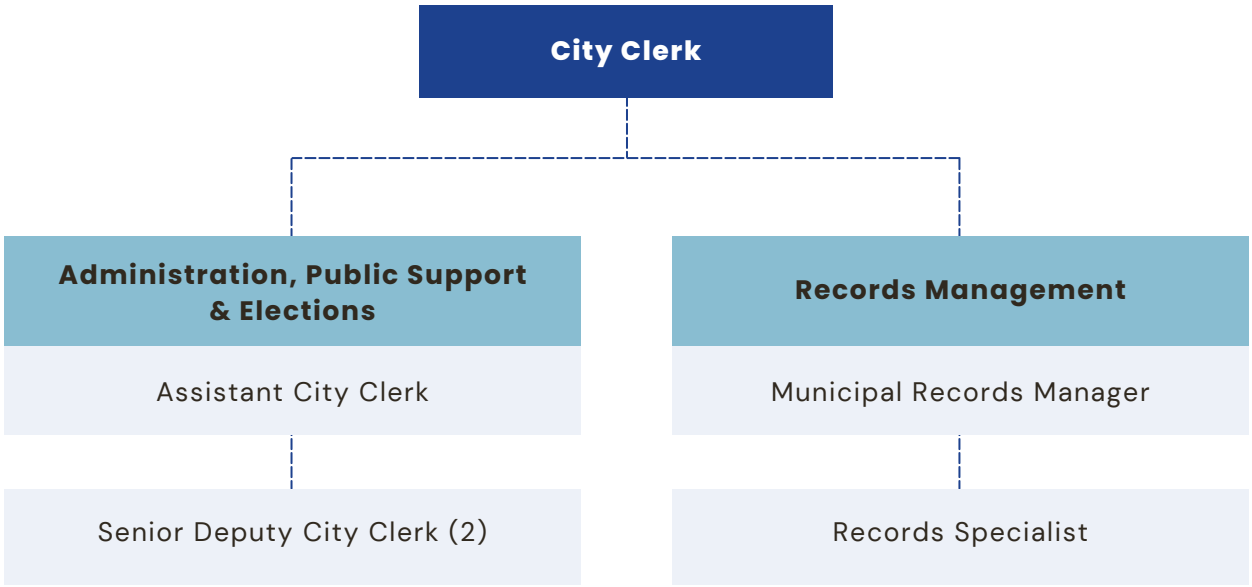

City Clerk

Department Description

Robin Estanislau, City Clerk

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and members of the public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Housing and Parking Authorities; providing support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; overseeing a centralized records management process; and administering open and free elections in accordance with statutory law.

Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments. Services include preparation, publication, and distribution of City Council meeting agenda materials, and documentation of City Council meeting minutes. Staff also executes ordinances (law) and resolutions (policy), electronically records agreements, deeds, and other official documents with the County of Orange, and codifying ordinances into the Huntington Beach Municipal/Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information onto a touchscreen iPad device used by City Council and staff.

- Manages the City's audio/video live stream application that delivers meeting content to the public via the internet, archives past meeting content, provides a keyword search engine, and integrates rich media such as documents and slides into webcasts.

Records Management

The City Clerk is the City's official custodian of records and is in the process of implementing a centralized Records Management Program. In 2023, a Municipal Records Manager position was added to the Clerk's department staff, and plans are being developed to assume responsibility for record-keeping practices citywide, excluding Police and other public safety records.

All documents certifying City Council action dating back to the City's February 17, 1909, incorporation continue to be preserved and maintained in protective custody. Original minutes of City Council meetings, City ordinances (law), and City resolutions (policy) adopted by the City Council are maintained in a temperate, humidified, and light-controlled vault. Documents such as deeds, agreements, annexation records, infrastructure documentation and many other vital records are stored in this protective environment; including a vast collection of historical photographs which are available in digital format online.

The City Clerk's Office responds to public records requests in accordance with California law and provides public access to City Council records 24/7 via the *Online Records Library*. The City Clerk's Office also oversees GovQA, a public sector compliance solution that allows users to create an account that will serve as a depository for responsive public records. This system manages California Public Records Act (CPRA) requests citywide, while a department Records Specialist guides and assists department Records Liaisons to deliver responsive information. A 365-day snapshot of GovQA activity shows 498,085 total page views, 1,365 average daily page views, 12,018 unique visitors, 3,447 new issues, and 3,564 requests/customers.

City Clerk

Department Description

Elections

The City of Huntington Beach in coordination with the County of Orange conducts General Municipal, Primary and Special elections. The City Clerk's Office works closely with the Orange County Registrar of Voters (ROV) to execute Vote Center license and other election-related agreements, oversees and informs the public of municipal election matters, and consults with candidates for elective office and proponents of ballot measures. As an Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) 700 forms required of City elected officials, designated City employees, and members of certain City boards and commissions. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to the California Voters' Rights Act by publishing election information in four languages (English, Korean, Spanish, Vietnamese).
- City Clerk staff is trained in election policy and prepares a digital campaign instruction manual for candidates during election years that can be viewed by the public from the City Clerk's webpage.
- Provides outreach to encourage voter registration at public events.
- Makes City-owned meeting rooms accessible to the ROV for poll-worker training and public Vote Center operations for all General Municipal, Primary and Special elections.

City Clerk Staff – 2024
Top left to right: Renee Van Arsdale, Dawn Derry, Linda Wentzel, Tania Moore, Donna Switzer, Jessica Serpas, Virginia Dodge
Bottom left to right: Dwight Bejec, Robin Estanislau, Juan Esquivel

Passport Acceptance Services The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 24 years. Here, members of the public can access passport services by appointment in a courteous and family-friendly environment … a one-stop shop that includes production of federally compliant passport photos.

- Processes passport applications by exceptional in-person agents
- Offers customer service by email and telephone
- Provides oversight of customers eligible to self-renew by mail

City Clerk

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits $35.00 and a potential $15.00 photo fee into the City's General Fund.				
Measure:				
# of passport customers	6,754	5,573	6,000	
Goal:				
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.				
Measure:				
% of ordinances codified within 14 business days of effective date.	100%	100%	100%	
Goal:				
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.				
Measure:				
# of events	2	1	2	
Goal:				
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.				
Measure:				
# of events	2	2	2	
Goal:				
5. Attend/host at least one community event to promote voter registration.				
Measure: # of events	N/A	1	1	

City Clerk

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Hired Municipal Records Manager to implement a centralized Records Management Program.
- Contracted with a qualified records consultant to update records retention guidelines for 2024.
- Established a Records Management Division to centralize record keeping citywide.
- Submitted for a new Administrative Regulation for a centralized Records Management Program for legal review.
- Coordinated with various department key staff members to identify records management needs and provided essential solutions to recordkeeping issues requiring immediate action.
- Assisted the Orange County Registrar of Voters to administer the March 5, 2024, Statewide Primary election by executing Vote Center entry permit (license) agreements for six City properties.
- Administered 253 SEI – Form 700 forms filed through NetFile's hosted online application.
- Administered FPPC campaign disclosure filings for 63 active committees through NetFile's hosted online application.
- Received 100% Passport Acceptance Agent recertification with the U.S. Department of State.
- Hired an Assistant City Clerk.
- Administered the production of approximately twenty-two (22) regular and two (2) special meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Produced and received City Council approval for meeting minutes at each regularly scheduled meeting per documented performance measure.
- Assisted in staff training of duties and responsibilities for liaisons to boards and commissions.

Public Engagement

- Received close to 500K web page visits in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.
- Published agenda notification bi-monthly to over 1,800 subscribers.
- Facilitated the 2024 Safe and Sane Fireworks Lottery and Application Process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the July 4th holiday.

City Clerk

Accomplishments & Objectives

FY 2024/25 Objectives

High Performing Organization

- Finalize Records Management Division operations.
- Implement new Records Retention Schedule to improve functionality; centralize offsite records storage.
- Records Specialist to host a GovQA training event on navigating the application for best practices in California Public Records Act (CPRA) compliance, and distribution of GovQA quick tips.

Public Engagement

- Obtain Council approval to procure/install electronic bulletin boards at select facilities to display City calendar events including meeting information, highlight special projects, advertise City services, etc.
- Host at least one community event to promote voter registration.
- Successfully facilitate the 2025 Safe and Sane Fireworks Lottery and Application Process.
- Continue public outreach efforts to promote open government and transparency.

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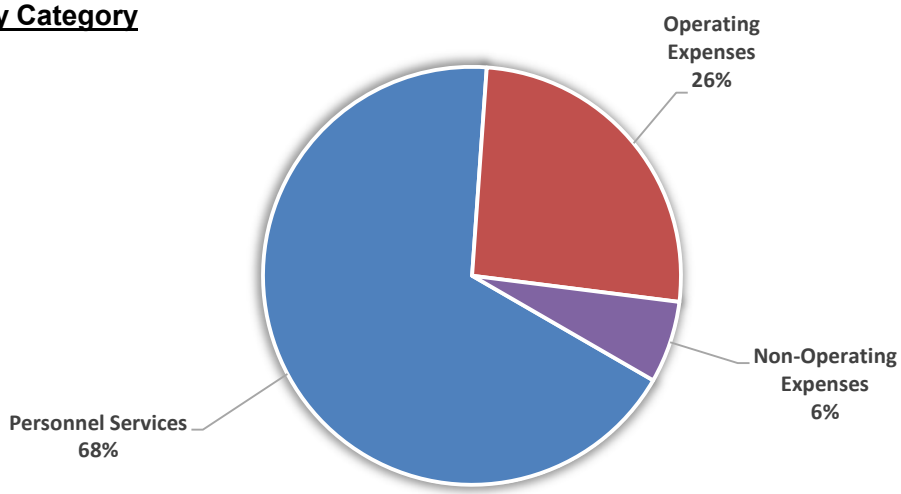
City Clerk
Adopted Budget - FY 2024/25
Summary Charts

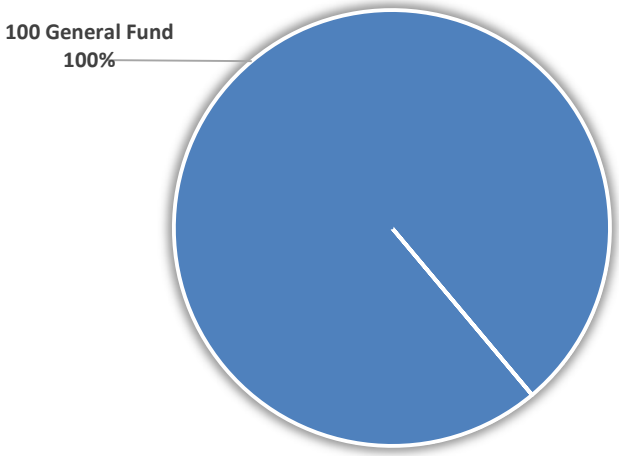
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	734,439	739,405	836,085	1,021,495	1,117,689	975,442
Operating Expenses	222,122	368,569	372,164	83,096	550,224	372,096
Non-Operating Expenses				96,194		91,366
Total Expenditures by Category	**956,561**	**1,107,974**	**1,208,249**	**1,200,785**	**1,667,913**	**1,438,904**

Expenditures by Fund



Fund	FY 2017/18 Actual	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Adopted	FY 2020/21 Revised	FY 2021/22 Adopted
100 General Fund	956,561	1,107,974	1,208,249	1,200,785	1,667,913	1,438,904
Total Expenditures by Fund	**956,561**	**1,107,974**	**1,208,249**	**1,200,785**	**1,667,913**	**1,438,904**

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City Clerk

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	401,793	408,905	456,674	661,223	661,223	642,751	-2.79%
Salaries, Temporary	69,215	96,380	105,152	118,525	118,525	107,000	-9.72%
Salaries, Overtime	1,635	3,381	10,070	3,050	3,050	3,050	0.00%
Leave Payouts	9,794	8,268	8,801	8,000	8,000	8,000	0.00%
Benefits	252,002	222,471	255,388	230,697	326,891	214,641	-6.96%
PERSONNEL SERVICES	**734,439**	**739,405**	**836,085**	**1,021,495**	**1,117,689**	**975,442**	-4.51%
OPERATING EXPENSES							
Utilities	90	247	138				
Equipment and Supplies	23,580	32,505	30,526	27,846	27,846	27,846	0.00%
Repairs and Maintenance	344	125		5,000	5,000		-100.00%
Conferences and Training	2,550	3,794	1,060	3,750	3,750	3,750	0.00%
Professional Services	500	500	700	1,000	1,000	1,000	0.00%
Other Contract Services	189,035	325,759	333,863	39,000	506,128	333,000	753.85%
Expense Allowances	6,023	5,639	5,848	6,000	6,000	6,000	0.00%
Other Expenses			30	500	500	500	0.00%
OPERATING EXPENSES	**222,122**	**368,569**	**372,164**	**83,096**	**550,224**	**372,096**	347.79%
NON-OPERATING EXPENSES							
Transfers to Other Funds				96,194		91,366	-5.02%
NON-OPERATING EXPENSES				**96,194**		**91,366**	-5.02%
Grand Total	**956,561**	**1,107,974**	**1,208,249**	**1,200,785**	**1,667,913**	**1,438,904**	**19.83%**
General Fund	956,561	1,107,974	1,208,249	1,200,785	1,667,913	1,438,904	19.83%
Grand Total	**956,561**	**1,107,974**	**1,208,249**	**1,200,785**	**1,667,913**	**1,438,904**	**19.83%**
Personnel Summary	**4.00**	**4.00**	**5.00**	**6.00**	**6.00**	**6.00**	**0.00**

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City Clerk

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

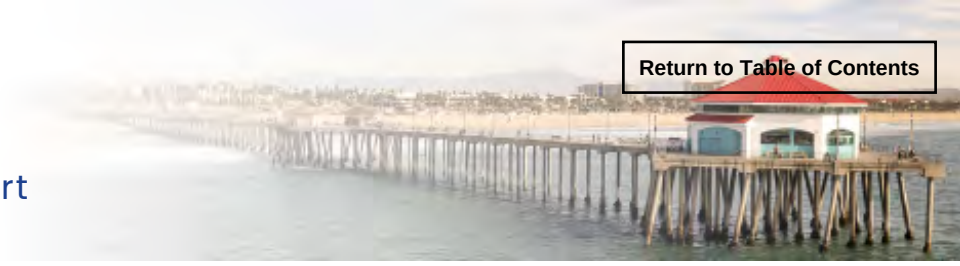
Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	401,793	408,905	456,674	661,223	661,223	642,751	-2.79%
Salaries, Temporary	69,215	96,380	105,152	118,525	118,525	107,000	-9.72%
Salaries, Overtime	1,635	3,381	10,070	3,050	3,050	3,050	0.00%
Leave Payouts	9,794	8,268	8,801	8,000	8,000	8,000	0.00%
Benefits	252,002	222,471	255,388	230,697	326,891	214,641	-6.96%
PERSONNEL SERVICES	**734,439**	**739,405**	**836,085**	**1,021,495**	**1,117,689**	**975,442**	-4.51%
OPERATING EXPENSES							
Utilities	90	247	138				
Equipment and Supplies	23,580	32,505	30,526	27,846	27,846	27,846	0.00%
Repairs and Maintenance	344	125		5,000	5,000		-100.00%
Conferences and Training	2,550	3,794	1,060	3,750	3,750	3,750	0.00%
Professional Services	500	500	700	1,000	1,000	1,000	0.00%
Other Contract Services	189,035	325,759	333,863	39,000	506,128	333,000	753.85%
Expense Allowances	6,023	5,639	5,848	6,000	6,000	6,000	0.00%
Other Expenses			30	500	500	500	0.00%
OPERATING EXPENSES	**222,122**	**368,569**	**372,164**	**83,096**	**550,224**	**372,096**	347.79%
NON-OPERATING EXPENSES							
Transfers to Other Funds				96,194		91,366	-5.02%
NON-OPERATING EXPENSES				**96,194**		**91,366**	-5.02%
Total	**956,561**	**1,107,974**	**1,208,249**	**1,200,785**	**1,667,913**	**1,438,904**	**19.83%**
Personnel Summary	**4.00**	**4.00**	**5.00**	**6.00**	**6.00**	**6.00**	**0.00**

Significant Changes

Decreases in Temporary Salaries reflect a full year of expenditure cuts approved as part of the FY 2023/24 Budget Balancing Plan. Decreases in Repairs and Maintenance are the result of a citywide effort to realign costs and preserve funding for core services. Other Contract Services includes an increase of $300,000 for the 2024 General Municipal Election. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs.

City Treasurer

FY 2024-25 Organizational Chart



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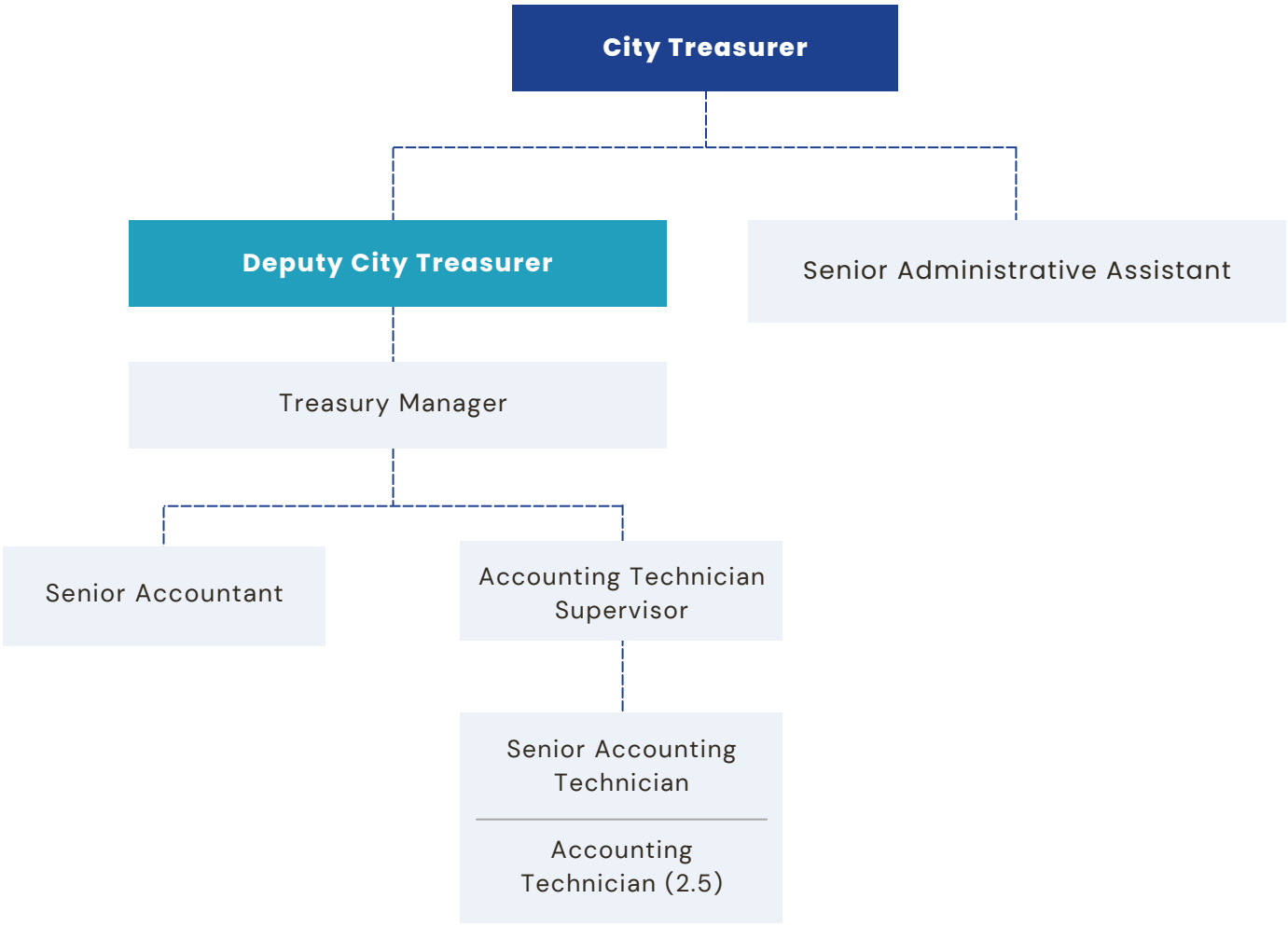

City Treasurer

Department Descriptions

The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

The City Treasurer is accountable for the investment management of City funds. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations. Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved.

As a member of the City's Supplemental Pension Plan and Deferred Compensation Plan Boards, the City Treasurer, in conjunction with the Finance Department and City Manager's Office, oversees the management of these plans.

Ongoing Activities & Projects

Investments

Highlights:

- Through prudent investment management, oversee and ensure the safety and preservation of funds within the City's pooled investment portfolio.
- Perform investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyze citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develop and maintain investment policy statements and ensure ongoing compliance.
- Prepare monthly and quarterly investment reports and provide to City Council and appropriate Boards.
- Prepare and present City's pooled investment portfolio information for review at quarterly Investment Advisory Board meetings, which are open to the public.
- Provide investment management oversight of City's Deferred Compensation Plan, Supplemental Pension Plan, Section 115 Trust account, bond reserve accounts and Retiree Medical investment accounts.
- Serve as Treasurer for the City's Central Net Operating Authority and West Orange County Water Board.

Treasury Services

The Treasury Services area is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. This area processes and records all revenue received at City Hall and all City off-site locations, and deposits such revenue in a timely manner into the City's financial depository accounts. This area plays a critical role ensuring proper controls over cash deposits

City Treasurer

Ongoing Activities & Projects

are developed and followed. Additionally, the Treasury Services area is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the Adopted Budget and reflected in the City's financial system. With significant technological improvements in payment methods, this area is continually offering new services to customers and vendors resulting in increased efficiencies and customer satisfaction.

Highlights:

- Process over $23.5 million in revenue annually at City Hall from permits and fees.
- Process over $19.0 million in revenue annually for off-site locations including parking meter revenue and recreation fees.
- Process and collect miscellaneous receivables of over $19.9 million from over 57,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over $17.3 million annually for Transient Occupancy Taxes and over $6.9 million for Business Improvement District assessments from two assessment areas.
- Process over 350,000 transactions at the City Hall counter cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, payroll checks and electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public, Monday through Friday.
- Assist in the upgrade and implementation of software programs to enhance management of City revenues and deposits.

Accomplishments & Objectives

FY 2023/24 Accomplishments

Fiscal Stability

- Received the California Municipal Treasurers Association's *Investment Policy Certification.*
- The City's investment portfolio is expected to generate approximately $9 million in earnings over the 2023/24 fiscal year to be utilized to augment taxpayer funds for operating expenses, debt repayment and other financial obligations of the City.
- Prudently managed the City's approximately $350 million investment portfolio to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles, with no compliance issues.
- Effectively managed internal cash flow forecast to ensure the City's daily cash flow demands are met.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Served as the City liaison to the Investment Advisory Board and presented the Annual Report to City Council.

City Treasurer

Accomplishments & Objectives

- Completed transition of banking relationship to U.S. Bancorp (purchase of Union Bank) and continue to investigate potential products and technological enhancements to improve efficiencies and security.
- Collaborated with Community Development Department to improve and enhance the revenue receipt and collections processes of the City's Short-Term Rental program. (Ongoing)

FY 2024/25 Objectives

High Performing Organization

- Develop and provide additional training to various City departments that collect funds.
- Provide additional customer service training opportunities for all departmental staff.
- Pursue innovative efficiencies to provide additional customer service improvements.

Fiscal Stability

- Evaluate and maintain strong internal controls.
- Continue to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles with no compliance issues.
- In conjunction with the Information Services Department, continue to monitor and improve cash collection systems and software to enhance security of funds.
- Enhance the revenue receipt and collections processes within the Short-Term Rental program through collaboration with the Community Development Department and associated vendors.
- Achieve cost savings and labor efficiencies through increased electronic payments citywide.
- Improve upon the City's cash forecasting to appropriately meet liquidity requirements and enhance earnings.
- Identify and implement additional business process improvements.

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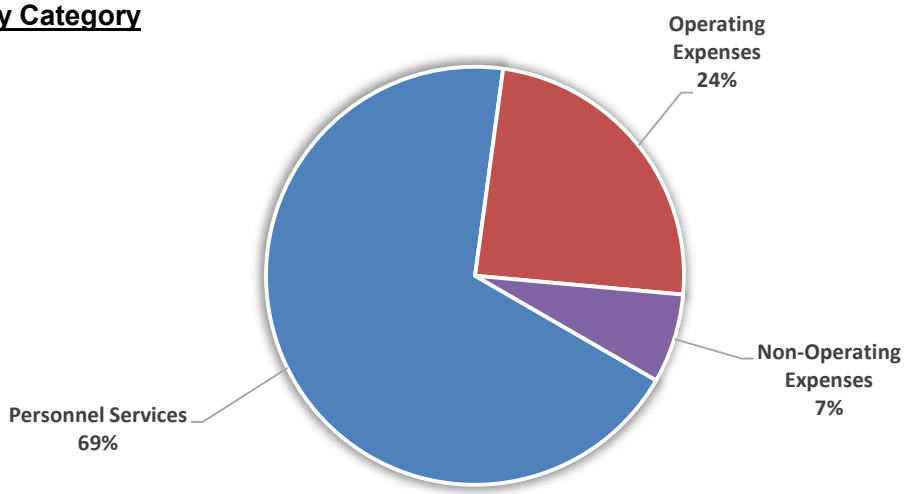
City Treasurer
Adopted Budget - FY 2024/25
Summary Charts

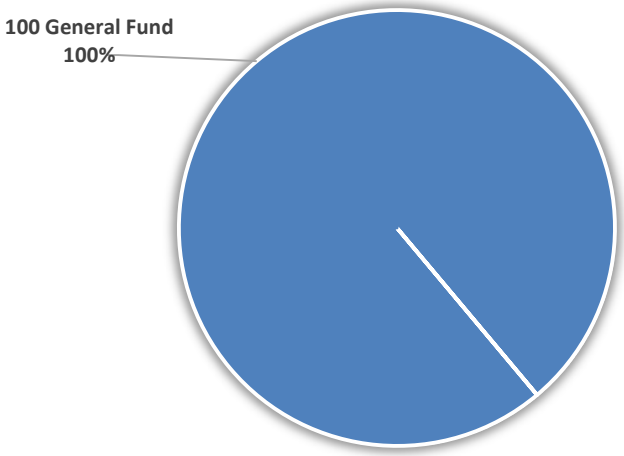
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	261,716	243,414	316,021	1,285,504	1,419,856	1,302,767
Operating Expenses	24,117	35,368	33,443	441,060	441,060	459,260
Non-Operating Expenses				134,352		130,820
Total Expenditures by Category	**285,833**	**278,783**	**349,464**	**1,860,916**	**1,860,916**	**1,892,847**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	285,833	278,783	349,464	1,860,916	1,860,916	1,892,847
Total Expenditures by Fund	**285,833**	**278,783**	**349,464**	**1,860,916**	**1,860,916**	**1,892,847**

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City Treasurer

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	153,498	161,757	220,749	923,192	923,192	919,930	-0.35%
Salaries, Overtime	14	83					
Leave Payouts	7,776	4,430	5,286	30,000	30,000	30,000	0.00%
Benefits	100,429	77,144	89,986	332,312	466,664	352,837	6.18%
PERSONNEL SERVICES	**261,716**	**243,414**	**316,021**	**1,285,504**	**1,419,856**	**1,302,767**	1.34%
OPERATING EXPENSES							
Equipment and Supplies	6,453	3,222	6,213	13,948	13,948	13,948	0.00%
Repairs and Maintenance	10,836	20,797	15,000	27,904	27,904	27,904	0.00%
Conferences and Training	175	1,036	2,512	3,966	3,966	3,966	0.00%
Professional Services	630	4,290	2,904				
Other Contract Services			10	383,142	383,142	401,342	4.75%
Expense Allowances	6,023	6,023	6,778	12,100	12,100	12,100	0.00%
Other Expenses			26				
OPERATING EXPENSES	**24,117**	**35,368**	**33,443**	**441,060**	**441,060**	**459,260**	4.13%
NON-OPERATING EXPENSES							
Transfers to Other Funds				134,352		130,820	-2.63%
NON-OPERATING EXPENSES				**134,352**		**130,820**	-2.63%
Grand Total	**285,833**	**278,783**	**349,464**	**1,860,916**	**1,860,916**	**1,892,847**	**1.72%**
General Fund	285,833	278,783	349,464	1,860,916	1,860,916	1,892,847	1.72%
Grand Total	**285,833**	**278,783**	**349,464**	**1,860,916**	**1,860,916**	**1,892,847**	**1.72%**

Personnel Summary	**1.50**	**1.50**	**9.50**	**9.50**	**9.50**	**9.50**	**0.00**

Note: 0.75 FTE is charged to the Water Fund (506). Corresponding salary and benefit costs are reflected in the Water Fund expenditure page in the Public Works section.

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City Treasurer

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	153,498	161,757	220,749	923,192	923,192	919,930	-0.35%
Salaries, Overtime	14	83					
Leave Payouts	7,776	4,430	5,286	30,000	30,000	30,000	0.00%
Benefits	100,429	77,144	89,986	332,312	466,664	352,837	6.18%
PERSONNEL SERVICES	**261,716**	**243,414**	**316,021**	**1,285,504**	**1,419,856**	**1,302,767**	1.34%
OPERATING EXPENSES							
Equipment and Supplies	6,453	3,222	6,213	13,948	13,948	13,948	0.00%
Repairs and Maintenance	10,836	20,797	15,000	27,904	27,904	27,904	0.00%
Conferences and Training	175	1,036	2,512	3,966	3,966	3,966	0.00%
Professional Services	630	4,290	2,904				
Other Contract Services			10	383,142	383,142	401,342	4.75%
Expense Allowances	6,023	6,023	6,778	12,100	12,100	12,100	0.00%
Other Expenses			26				
OPERATING EXPENSES	**24,117**	**35,368**	**33,443**	**441,060**	**441,060**	**459,260**	4.13%
NON-OPERATING EXPENSES							
Transfers to Other Funds				134,352		130,820	-2.63%
NON-OPERATING EXPENSES				**134,352**		**130,820**	-2.63%
Total	**285,833**	**278,783**	**349,464**	**1,860,916**	**1,860,916**	**1,892,847**	**1.72%**
Personnel Summary	**1.50**	**1.50**	**8.75**	**8.75**	**8.75**	**8.75**	**0.00**

Significant Changes

As of May 2023, the reporting relationship of the City's Revenue Services Division was reinstated under the City Treasurer's Department to ensure compliance with the City Charter. The approved re-organization plan included the transfer of six positions from Finance to the City Treasurer, plus the addition of two new positions and elimination of one part-time position. Increases in Other Contract Services are for increased costs of normal business activities. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs.

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City Manager's Office

FY 2024-25 Organizational Chart

City Manager

Assistant City Manager

Deputy City Manager

Administration & City Council Support	Communications and HBTV	Homelessness and Behavioral Health
Assistant to the City Manager	Public Affairs Manager	Homeless Services Manager
Council Policy Analyst	Public Affairs Officer	Social Services Supervisor
Executive Assistant to the City Manager	Multimedia Coordinator	Social Worker (3)
Management Aide	Graphic Designer	

City Manager

Department Description

City Manager's Office

Interim City Manager Eric G. Parra

The City of Huntington Beach operates under a Council-Manager form of government, whereby the City Manager is authorized by the City Council to oversee the City's day-to-day operations and carry out the policies set by the City Council. The City Manager provides executive supervision over the City's 12 departments and serves as the primary liaison to Council Members.

The City Manager's Office consists of 3 divisions: Administration & City Council Support; Office of Communications; and Homelessness & Behavioral Health Services.

Administration & City Council Support

The Administration and City Council Support Division works with the City's departments to coordinate and implement Council policies and procedures; participates in labor negotiations with 9 bargaining units; and coordinates strategic planning efforts, budget development, and special projects. Administration is also responsible for monitoring federal, state, and regional legislation that may impact the City and coordinates with all departments to secure outside funding sources to support major initiatives. Finally, Administration oversees a citywide system of approximately 30 Boards, Commissions, and Committees (BCCs) and provides direct staff support to 6 BCCs.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

Office of Communications

The Office of Communications develops strategies to communicate City news, programs, and policies to the community. It generates outreach and marketing materials, including press releases, websites, public service announcements, events, and social media. The Office of Communications also maintains working relationships with media outlets and implements strategies for improved communication throughout the community. This team is also responsible for managing the operation and programming of HBTV3, a City-operated cable TV station that broadcasts City Council and Planning Commission meetings, as well as creative content tailored to the interests of the Huntington Beach community.

Homelessness & Behavioral Health Services

Homelessness & Behavioral Health Services offers support services focused on individuals experiencing homelessness and/or behavioral health crises. This Division is responsible for coordinating the City's comprehensive system of care that includes the Homeless Task Force, Navigation Center and the Be Well mobile crisis response program. The Division also collaborates with community and faith-based organizations to enhance the City's system of care through volunteers, donations, and supportive services.

City Manager

Ongoing Activities & Projects

Administration & City Council Support

- Under the vision and direction of the City Council, provide citywide leadership, management, strategic planning, and financial planning for 12 City departments.
- Manage the City Council meeting agenda process in coordination with the City Clerk's Office.
- Manage labor relations with the City's 9 employee bargaining units.
- Coordinate and enforce internal policies and procedures.
- Provide staff assistance to 6 Boards, Commissions, and Committees (BCCs) to further the policy goals of the City Council:
  - City Celebration Committee
  - Communications Council Committee
  - Homeless Task Force / Community Meetings
  - Intergovernmental Relations Committee
  - School District/City Community Meeting
  - Southeast Area Council Committee
- Provide legislative analysis and advocacy on state and federal legislation that may impact the City.
- Coordinate grant-writing efforts and collaborate with departments to secure outside funding.
- Coordinate the City's and City Council Members' participation with regional and state agencies and policy bodies.
- Receive and coordinate responses to citizen inquiries sent to the City Council and City Manager.
- Provide administrative support and responsive customer service.

Office of Communications & HBTV

- Manage and administer public information and cable television functions.
- Establish and maintain relationships with, as well as respond to inquiries from, members of national and local broadcast and print media.
- Establish and maintain relationships with community groups and City stakeholders to support the City's outreach and messaging.
- Oversee citywide communications and outreach efforts including creating and disseminating information through various channels such as the City's website, Surf City Break, HBTV3, press releases, social media, email marketing, and community engagement activities.
- Develop and manage the citywide branding guide to provide consistent messaging as well as a new Community Engagement Policy and Toolkit that will be used for City programs and initiatives.
- Oversee the redesign and reorganization of the City's website.
- Oversee and manage the City's HBTV Channel 3 programming through the development and broadcast of original television content based on Huntington Beach culture and events as well as City Council and Planning Commission meetings.
- Oversee issuance and coordination of film permits for student filming, commercials, movies, and shows.

City Manager

Ongoing Activities & Projects

Homelessness & Behavioral Health Services

- The first segment of the Huntington Beach System of Care, the Homeless Task Force, is a dedicated team of full-time police officers, social workers, and outreach staff members that provide street outreach, engagement, and case management services to individuals experiencing homelessness; this includes connecting them to a shelter, permanent and transitional housing, and supportive services.
- The Huntington Beach Navigation Center provides services for up to 174 individuals experiencing homelessness. The Navigation Center offers safe shelter, meals, housing navigation, and supportive services that help reduce barriers to housing.
- The City is engaged in the planning and development of the Huntington Beach Pathways Project, which is an integrated approach to provide both temporary shelter and permanent supportive housing on one site.
- The Be Well Huntington Beach mobile crisis response program, the first of its kind in Orange County, responds to non-emergency calls for mental health concerns, which frees the City's public safety personnel to respond to more emergent situations. The Be Well vans are staffed with trained Crisis Intervention Specialists, who respond directly to cases at homes, businesses, schools, parks, street and community locations, to de-escalate those in a mental health or substance use crisis. They also facilitate hospitalizations/detox, linkage to ongoing supportive services, and treatment for both housed and unhoused individuals.
- The City also maintains partnerships with local organizations and agencies to expand the City's reach and provide additional services to individuals experiencing homelessness.

City Manager

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal				
1. Manage City resources to ensure expenditures do not exceed Council approved spending authority by presenting a balanced budget to the City Council, including use of required reserves.				
Measure:				
Balanced budget presented to City Council.	Yes	Yes	Yes	
Consider new revenue sources to support priority initiatives and projects.	Yes	Yes	Yes	
Goal				
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.				
Measure:				
Maintain regional appointments and establish an ongoing program to identify and secure new state and/or federal funding.	Yes	Yes	Yes	
Goal				
3. Plan and coordinate a 4-year strategic plan working closely with the City Council and leadership team.				
Measure:				
Create and implement regular project update sessions and submit a progress report to the City Council and the public.	N/A	N/A	Yes	
Goal:				
4. Strengthen organizational leadership capacity for internal support structure and succession planning.				
Measure:				
Provide proactive communication and training opportunities to Executive Leadership (ELT) and Deputy Leadership Team (DLT).	Yes	Yes	Yes	
Coordinate at least two ELT/DLT meetings/retreats a year.	2	2	2	

City Manager

Performance Measures

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal: **5.** Expand high quality and timely public information across all demographics to promote transparency and increase community engagement. Expand the reach of the Office of Communications across all demographics.				
Measure: Coordinate at least 10 Neighborhood Town Halls or Listening Sessions in different geographic areas of the City to inform residents of citywide and neighbor-specific projects and gather community input.	4	4	10	
Implement high quality, robust multimedia communication tools (i.e. websites, social media, videos, etc.)	Yes	Yes	Yes	
Goal: **6.** Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.				
Measure: Maintain open and frequent communication with all labor groups and employees.	Yes	Yes	Yes	
Goal: **7.** Continue to provide staff support for the citizen led boards and commissions overseen by the City Manager's Office.				
Measure: Provide training and ongoing support to the Staff Liaison Working Group at least two times per year.	2	2	2	
Continue providing updated templates and manuals for staff liaisons to ensure the consistent, uniform interface with BCC members.	Yes	Yes	Yes	
Host at least 1 citywide training session for all the Boards and Commissions, and Committees members (e.g. media training).	2	2	1	

City Manager

Performance Measures

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
8. Continue to provide evidence-based behavioral health and homeless services as part of the City's System of Care.				
Measure:				
Continue data-driven outcomes demonstrating significant numbers of individuals served in system of care programs.	Yes	209	209	
Sustain or increase the number of volunteers and partnerships with community-based organizations to provide direct services to prevent or reduce homelessness.	NA	20	30	

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Successfully negotiated and approved Memorandums of Understanding with four labor unions.
- Restructured the city's Boards, Commissions, and Committees (BCCs) for greater efficiency and efficacy.
- Hosted the citywide Boards, Commissions, and Committees Reception and Onboarding training session, an opportunity for all appointed officials to review City policies, common roles and responsibilities, the Brown Act, California Public Records Act (CPRA), and other helpful resources.
- Led a Board, Commission, and Committee Staff Liaison Working Group to standardize the City's approach to supporting advisory bodies while also providing ongoing training and resources to staff liaisons.
- Implemented a Council-approved 4-year Strategic Plan to identify and lay out a road map to effectuate the City Council's priorities and goals.
- Implemented the first of an ongoing, statistically valid, biennial Quality of Life survey to gauge the needs and priorities of residents.
- Implemented online and in person citywide customer service training to develop a standard City level of service excellence across all City departments.
- Completed the 2024 Legislative Platform.
- Completed a revised City Council Manual to serve as a more comprehensive guide that includes Council rules and procedures.
- Completed a comprehensive review of the Charter and placed three ballot measures on the March 2024 Primary Election for voter consideration.

Fiscal Stability

- Contracted with state and federal lobbyists to identify legislation and possible funding for City projects and programs. Received $1.45 million in state funding for Navigation Center operations and the Circuit Downtown Shuttle program with Senator Dave Min's partnership and advocacy; received $500K in federal funding to support the Be Well mobile crisis response program in partnership with Senator Diane Feinstein.
- Initiated efforts to begin centralizing citywide real property leases.

City Manager

Accomplishments & Objectives

Homelessness

- Completed the third year of operations for the City's Navigation Center with a maximum bed capacity of 174, providing much needed shelter, services, and housing opportunities. Last year, the Huntington Beach Navigation Center (HBNC) served 209 homeless individuals (unduplicated). With the help of Mercy House Housing Navigators and the City's Homeless Outreach Social Workers, 56 individuals have successfully transitioned from the streets to housing. The Navigation Center served 155,327 meals and provided 58,660 bed nights with an average occupancy rate of 93%.
- Enhanced the Homeless Task Force (HTF)'s functions to support shelter operations and conducted regular quality of life enforcement activities.
- Implemented a multi-pronged approach to conduct regular street outreach activities to inform the community about the City's homeless services and resources through the Navigation Center, HTF, and local partnerships. In 2023 alone, the HB CARES volunteers, HTF officers, and social workers conducted over 6,227 outreach contacts and connected them to various resources.
- Completed another successful year of operations for Be Well OC in Huntington Beach, whose Crisis Interventionist spent 4,424 hours on mental health-related calls. They transported clients to crisis stabilization units, detox centers, or sobering centers 380 times and provided 7,852 services, including resource linkage, follow-up check-ins, transports, and intakes.
- Hosted a Community Connections event at Edison Park to spread awareness of our programs while giving back to our community.
- Established Social Worker Office Hours at the Police Department, and at other locations with community partners, to increase access points for the community members in need of assistance. After receiving additional support and guidance from the City Council, staff continues to work with Jamboree Housing on development of the Pathways Project.
- Launched data dashboards to monitor the progress of both the Navigation Center and Be Well. The annual report was published to the City website.
- Established the HB CARES Volunteer Program consisting of trained volunteers. Additionally, a network of partnerships with community-based organizations was developed to provide various services and resources aimed to help reduce or prevent homelessness.

Public Engagement

- Continued updating and utilizing a one-stop shop for City news, SurfCityBreak.com, to help the public remain abreast of what's happening at City Hall.
- Completed an interdepartmental project to modernize the City's website and create an ADA compliant, more user-friendly interface that will improve public access to City information.
- Created a citywide branding guide and revamped standardized templates and graphics.
- Implemented a new social media policy and management platform for elected representatives and staff members.
- Introduced new communications tools and technology to provide a better overall customer experience and easier access to public information.
- Developed new digital content, informational collateral, public service announcements, and press releases to keep the community informed.
- Started buildout of a new HBTV studio to allow for higher quality and more timely digital content.
- Implemented the City's Celebration Calendar and Committee to provide a more cohesive and streamlined approach to public announcements and celebrations. Developed new monthly themed content built around the Celebration Calendar monthly themes.
- Produced timely information to local media, distributed media alerts, produced the City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content. Successfully operated and expanded HBTV3 operations, including launching livestreaming capabilities, as well as Roku and Apple TV players. Expanded its presence on YouTube, along with greater viewership of content online.

City Manager

Accomplishments & Objectives

- Established the weekly email newsletter "Surf City Weekly" sent to a distribution of over 80,000 individuals with the latest events and news happening in Huntington Beach.
- Continued to provide original programming for HBTV3 including Hidden Huntington Beach, Surf Scene, Mayor's Roundtable, and FlasHBack, which provided valuable content on local history and culture.
- Coordinated the Citizen's Academy Program (23 participants) and the Junior Citizens Academy targeting middle-school students (24 participants).
- Planned and supported several special events including: State of the City, Mayor's Breakfast, 9/11 Memorial Ceremony, Oak View Neighborhood Beautification Groundbreaking, Coastal Sand Replenishment Kickoff, Mayor's Town Halls, etc.
- Managed and issued nearly 60 film permits that provided the City with an additional source of revenue and greater exposure in local media and the entertainment industry.

FY 2024/25 Objectives

High Performing Organization

- Continue to develop the City's first one-stop-shop to better facilitate development services for our community.
- Continue to provide staff support to over 6 Boards, Commissions, and Committees within the City Manager's Office.
- Develop and complete the next statistically valid Quality of Life Community Survey project.

Fiscal Stability

- Continue to provide fiscally responsible leadership and strategies to maintain a balanced budget and strong fiscal outlook for future years.
- Oversee development of the City's annual budget and financial forecasting. Monitor actual revenues received and update financial forecasting.
- Aggressively pursue grant funding opportunities in collaboration with City departments to achieve the City Council's Strategic Goals.
- Establish a grant application and management program in coordination with all City departments.
- Establish a real estate program to centralize, evaluate, and manage all City leases more uniformly.

Public Engagement

- Strengthen the function of the Office of Communications to effectively communicate news to all demographics and react quickly to emergent situations.
- Continue to build a unique brand for the City and standardize the external look and messaging across all departments.
- Work with the Fire and Police Departments to develop a comprehensive Crisis Communications Plan and modernize the existing emergency notification system and to develop a comprehensive recruitment campaign to attract talent to the City.
- Incorporate new community engagement technology to make finding information easier.
- Continue to update and streamline existing website content and create a user-friendly experience for visitors.
- Expand in-person community engagement and provide more opportunities for residents and partners to engage with elected officials and City staff.
- Enhance the City's MyHB application and make it easier for residents to submit requests and communicate with City Council and staff.

- Look into opportunities for revenue generation, such as paid HBTV sponsorships and online Huntington Beach apparel and accessories store.
- Create a central data platform and performance dashboard.

Homelessness

- Oversee design and funding opportunities for the new Pathways Project as a permanent navigation center and permanent supportive housing site, beyond the current temporary navigation center.
- Identify programmatic and operations needs at the future Pathways Project.
- Identify infrastructure repairs and upgrades needed to continue operations of the temporary navigation center through 2026.
- Continue to identify opportunities to increase access to transitional or permanent supportive housing for the homeless.
- Obtain an integrated data system that allows for client information exchange to facilitate their care and future housing placement.
- Enhance and refine data dashboards to monitor the progress of both the Navigation Center and Be Well.
- Publish an annual report for the community to demonstrate how Homelessness and Behavioral Health resources are being utilized to support all the community.

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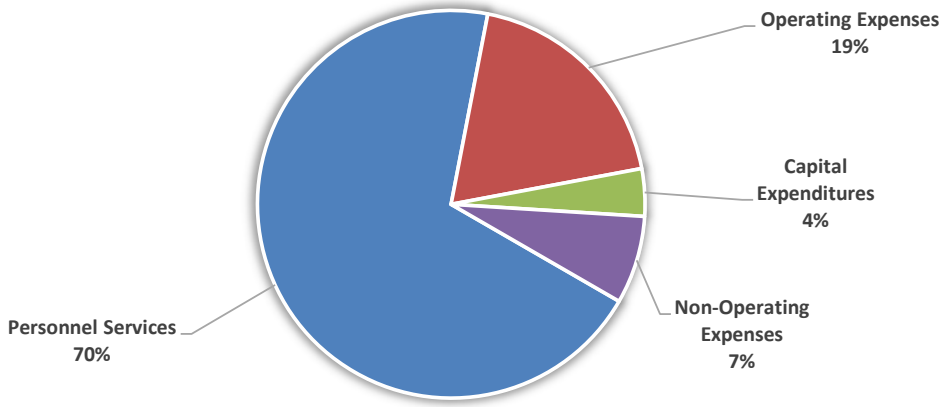
City Manager
Adopted Budget - FY 2024/25
Summary Charts

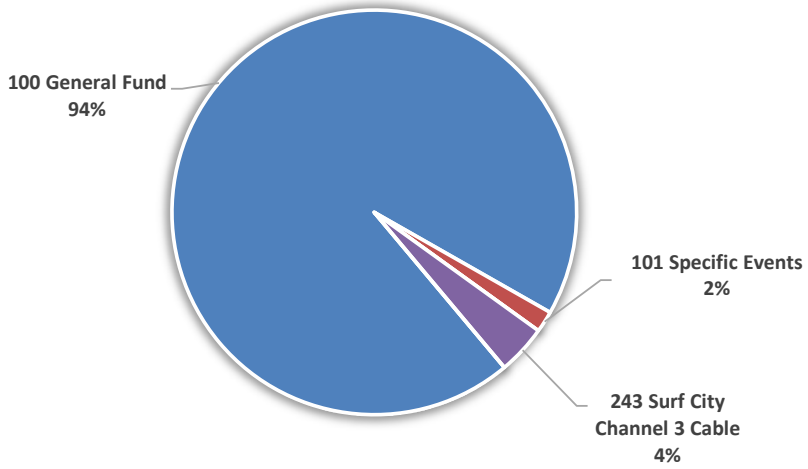
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	1,497,822	1,652,406	2,558,229	2,814,184	3,118,028	2,648,590
Operating Expenses	639,141	900,578	1,071,201	901,140	2,387,700	723,040
Capital Expenditures	143	243,706	10,144	490,000	699,000	150,000
Non-Operating Expenses		3,120	1,004	303,844		278,653
Total Expenditures by Category	**2,137,106**	**2,799,811**	**3,640,579**	**4,509,168**	**6,204,728**	**3,800,283**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	1,726,164	2,108,671	3,317,116	3,954,168	5,425,732	3,585,283
101 Specific Events	10,159	38,153	13,298	65,000	65,000	65,000
103 Donations	450	3,294	1,450		6,872	
243 Surf City Channel 3 Cable	371,471	636,022	308,715	490,000	707,123	150,000
1240 EPIC Challenge	28,861	13,672				
Total Expenditures by Fund	**2,137,106**	**2,799,811**	**3,640,579**	**4,509,168**	**6,204,728**	**3,800,283**

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City Manager

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	867,745	921,116	1,622,509	2,050,540	2,050,540	1,960,296	-4.40%
Salaries, Temporary	10,187	126,927	20,060	34,161	34,161	12,741	-62.70%
Salaries, Overtime	9,217	31,288	9,812	43,285	43,285	41,893	-3.22%
Leave Payouts	32,439	24,062	54,140	25,000	25,000	25,000	0.00%
Benefits	578,233	549,013	851,709	661,198	965,042	608,660	-7.95%
PERSONNEL SERVICES	**1,497,822**	**1,652,406**	**2,558,229**	**2,814,184**	**3,118,028**	**2,648,590**	-5.88%
OPERATING EXPENSES							
Utilities	199	16	2,595				
Equipment and Supplies	89,071	90,854	164,448	86,500	93,372	85,250	-1.45%
Repairs and Maintenance	3,004	6,779	41,555	10,500	10,500	35,550	238.57%
Conferences and Training	8,961	25,051	22,925	28,200	28,200	29,450	4.43%
Professional Services	442,694	636,533	765,959	615,000	2,094,687	475,000	-22.76%
Other Contract Services	75,496	125,580	48,095	129,240	129,240	61,290	-52.58%
Expense Allowances	19,716	15,765	25,624	31,700	31,700	36,500	15.14%
OPERATING EXPENSES	**639,141**	**900,578**	**1,071,201**	**901,140**	**2,387,700**	**723,040**	-19.76%
CAPITAL EXPENDITURES							
Improvements		227,524	2,439		209,000		
Equipment	143	16,182	7,706	490,000	490,000	75,000	-84.69%
Vehicles						75,000	100.00%
CAPITAL EXPENDITURES	**143**	**243,706**	**10,144**	**490,000**	**699,000**	**150,000**	-69.39%
NON-OPERATING EXPENSES							
Transfers to Other Funds		3,120	1,004	303,844		278,653	-8.29%
NON-OPERATING EXPENSES		**3,120**	**1,004**	**303,844**		**278,653**	-8.29%
Grand Total	**2,137,106**	**2,799,811**	**3,640,579**	**4,509,168**	**6,204,728**	**3,800,283**	**-15.72%**
General Fund	1,726,164	2,108,671	3,317,116	3,954,168	5,425,732	3,585,283	-9.33%
Other Funds	410,941	691,140	323,463	555,000	778,996	215,000	-61.26%
Grand Total	**2,137,106**	**2,799,811**	**3,640,579**	**4,509,168**	**6,204,728**	**3,800,283**	**-15.72%**
Personnel Summary	**7.00**	**8.00**	**14.00**	**16.00**	**16.00**	**16.00**	**0.00**

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City Manager

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	867,745	918,296	1,621,615	2,037,000	2,037,000	1,945,652	-4.48%
Salaries, Temporary	10,187	126,691	19,887	34,161	34,161	12,741	-62.70%
Salaries, Overtime	170	727	1,662				
Leave Payouts	32,439	24,062	54,140	25,000	25,000	25,000	0.00%
Benefits	577,121	544,478	850,628	656,493	958,367	603,779	-8.03%
PERSONNEL SERVICES	**1,487,663**	**1,614,254**	**2,547,931**	**2,752,654**	**3,054,528**	**2,587,172**	-6.01%
OPERATING EXPENSES							
Utilities	199	16	2,595				
Equipment and Supplies	87,621	84,430	112,229	86,500	86,500	85,250	-1.45%
Repairs and Maintenance	739	100	2,010	10,500	10,500	35,550	238.57%
Conferences and Training	8,961	25,051	22,925	28,200	28,200	29,450	4.43%
Professional Services	112,025	292,799	557,701	615,000	2,086,564	475,000	-22.76%
Other Contract Services	9,241	76,255	45,095	127,740	127,740	59,790	-53.19%
Expense Allowances	19,716	15,765	25,624	31,700	31,700	36,500	15.14%
OPERATING EXPENSES	**238,502**	**494,417**	**768,180**	**899,640**	**2,371,204**	**721,540**	-19.80%
NON-OPERATING EXPENSES							
Transfers to Other Funds			1,004	301,874		276,571	-8.38%
NON-OPERATING EXPENSES			**1,004**	**301,874**		**276,571**	-8.38%
Total	**1,726,164**	**2,108,671**	**3,317,116**	**3,954,168**	**5,425,732**	**3,585,283**	**-9.33%**
Personnel Summary	**7.00**	**8.00**	**14.00**	**15.90**	**15.90**	**14.39**	**(1.51)**

Significant Changes

Decreases in Personnel Services (Permanent and Benefits) are due to a reallocation of eligible Homelessness & Behavioral Health salaries to the Low and Moderate Income Housing Asset Fund (LMIHAF) Fund 352. Changes in Operating Expenses and Temporary Salaries reflect the realignment of funding between expenditure categories and divisions, as well as a citywide effort to realign costs and preserve funding for core services. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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City Manager
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent		2,821	894	13,540	13,540	14,644	8.15%
Salaries, Temporary		235	173				
Salaries, Overtime	9,047	30,561	8,150	43,285	43,285	41,893	-3.22%
Benefits	1,112	4,535	1,081	4,705	6,675	4,881	3.74%
PERSONNEL SERVICES	**10,159**	**38,153**	**10,298**	**61,530**	**63,500**	**61,418**	-0.18%
OPERATING EXPENSES							
Other Contract Services			3,000	1,500	1,500	1,500	0.00%
OPERATING EXPENSES			**3,000**	**1,500**	**1,500**	**1,500**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds				1,970		2,082	5.69%
NON-OPERATING EXPENSES				**1,970**		**2,082**	5.69%
Total	**10,159**	**38,153**	**13,298**	**65,000**	**65,000**	**65,000**	**0.00%**

Significant Changes

This fund accounts for film permit issuance, which includes revenue associated with permit applications, and covers the costs for filming fees, site fees, parking fees, and overtime fees. Changes in Personnel Services (Permanent and Benefits) and Other Contract Services are for staff oversight and processing of permits, while the overtime appropriation covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department. Transfers to Other Funds accounts for Pension Obligation Bond (POB) costs and is tied to personnel costs.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00101 Specific Events		161,474	95,669	65,000	65,000	65,000	
Total		**161,474**	**95,669**	**65,000**	**65,000**	**65,000**	

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City Manager

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Surf City "3" Cable Channel (243)							
OPERATING EXPENSES							
Equipment and Supplies		400	50,768				
Repair & Maintenance	2,264	6,679	39,544				
Professional Services	302,808	335,912	208,258		8,123		
Other Contract Services	66,255	49,325					
OPERATING EXPENSES	**371,328**	**392,315**	**298,571**		**8,123**		
CAPITAL EXPENDITURES							
Improvements		227,524	2,439		209,000		
Equipment	143	16,182	7,706	490,000	490,000	75,000	-84.69%
Vehicles						75,000	100.00%
CAPITAL EXPENDITURES	**143**	**243,706**	**10,144**	**490,000**	**699,000**	**150,000**	-69.39%
Total	**371,471**	**636,022**	**308,715**	**490,000**	**707,123**	**150,000**	**-69.39%**

Significant Changes

Prior to FY 2019/20, the City was a member of the Public, Educational, and Governmental access (PEG) Joint Powers Authority (JPA) with the cities of Fountain Valley, Stanton and Westminster. On January 3, 2019, the City Council approved an exit and transition plan from the JPA. The Surf City "3" Cable Channel Operations Fund incorporates the transition to the City, and includes funding from cable operators through the 1% PEG fee. Beginning FY 2023/24, operating and programming expenses have been transferred to the General Fund and budgeted expenditures are for HBTV studio equipment upgrades in the Civic Center, as these funds are restricted to capital costs.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00243 Surf City "3" Cable Channel	539,482	534,303	520,586	490,000	490,000	480,000	(10,000)
Total	**539,482**	**534,303**	**520,586**	**490,000**	**490,000**	**480,000**	**(10,000)**

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City Manager
Adopted Budget - FY 2024/25
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Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Donations (103), and Sustainability (1233,1240)							
OPERATING EXPENSES							
Equipment and Supplies	1,450	6,024	1,450		6,872		
Professional Services	27,861	7,822					
OPERATING EXPENSES	**29,311**	**13,846**	**1,450**		**6,872**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		3,120					
NON-OPERATING EXPENSES		**3,120**					
Total	**29,311**	**16,966**	**1,450**		**6,872**		

Significant Changes

The City is no longer the lead agency for the OC Recycling Market Development Zone so the costs associated with the program will not be incurred by the City. The City also completed two grant-funded energy projects, EPIC Challenge I and II, for the Oak View Community.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00103 Donations		667	415				
01233 OC Recycling Market Dev Zone			1,004				
01240 EPIC Challenge		42,533					
Total		**43,200**	**1,419**				

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Community Development

FY 2024-25 Organizational Chart

Director of Community Development

Administration

- Principal Management Analyst
- Management Analyst
- Senior GIS Analyst
- Senior Administrative Assistant
- Administrative Assistant (2)

Development Services

Deputy Director of Community Development

Planning

- Planning Manager
- Principal Planner
- Senior Planner (2)
- Associate Planner (3)

Permit Center

- Permit & Plan Check Supervisor
- Senior Permit Technician (4)
- Permit Technician
- Associate Planner
- Assistant Planner (2)
- Administrative Assistant
- Office Assistant II

Building

- Building Official
- Plan Check Engineer (2)
- Building Inspection Manager
- Building Inspection Supervisor
- Principal Combination Inspector (2)
- Senior Combination Inspector (6)
- Combination Inspector (3)
- Building Inspector

Community Enhancement

Deputy Director of Community Development

Housing

- Housing Manager
- Senior Management Analyst (1.5)
- Management Aide

Code Enforcement

- Code Enforcement Manager
- Principal Code Enforcement Officer (2)
- Senior Code Enforcement Officer (4)
- Code Enforcement Officer (3)
- Code Enforcement Technician
- Office Assistant II

Economic Development

- Economic Development Manager
- Economic Development Project Manager

Community Development

Department Descriptions

The purpose of the Community Development Department is to serve exceptionally, inspiring pride in our Huntington Beach community. The main functions of the Community Development Department are to:

1) Promote a high-quality built environment by planning for future growth and development of the City while ensuring development proposals conform to the City's vision and implementing documents.
2) Ensure that current construction is safe and in alignment with the City's vision and complies with all Federal, State and local regulations.
3) Enhance inclusive prosperity by promoting attainable housing, preserving quality neighborhoods, providing necessary public services and facilities, and creating job opportunities by growing the local economy.

The Community Development Department is comprised of two primary areas: Development Services and Community Enhancement. Development Services consist of the following divisions: Planning, Building and the Permit Center. Community Enhancement includes Housing, Code Enforcement and Economic Development. The Community Development Department strives to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity through the provision of services that reflect the goals of the City Council and community while ensuring the health, safety, and welfare of the public.

Huntington Gateway Business Park

Administration Division

The Administration Division provides back-end support to the department as well as front-end concierge service to the public. The day-to-day operations of the department are largely driven by the Administrative Division. Budgeting, payroll, evaluations, training, recruitments, communications, reports, contract administration, data analysis, forms, public notices, purchasing, etc. are all functions of the Administrative Division.

Planning Commission

The Planning Commission is a quasi-judicial decision-making body with authority over development proposals that require discretionary permits. Each City Council member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month. The City's budget accounts for the Planning Commission as its own separate division to account for meeting expenses as well as provide educational and conference/workshop opportunities for Planning Commissioners.

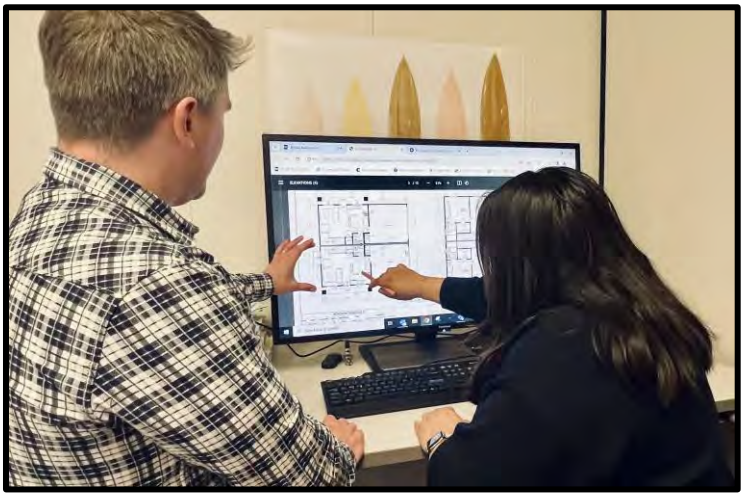
Community Development

Department Descriptions

Development Services

Development Services is responsible for a myriad of services that promote a quality-built environment including the following divisions: Planning, Permit Center, and Building.

Planning Division



The Planning Division is responsible for Entitlement Processing (i.e. Current Planning) and Policy and Ordinance Development (i.e. Advance/ Long Range Planning). Current Planning is responsible for coordinating the review of development proposals to ensure compliance with the City's General Plan and Zoning and Subdivision Ordinance as well as Federal and State regulations. This effort includes processing applications for entitlements (permits, subdivisions, variances, etc.), environmental review, and plan check services. Advance Planning involves updating the City's General Plan, Local Coastal Program and Specific Plans. These documents contain goals and policies to manage long-term growth of the City and Coastal Zone. Planning staff work directly with residents, businesses, and developers. The Planning Division is responsible for staffing the Planning Commission, Zoning Administrator, and Design Review Board.

Permit Center & Building Divisions

The Permit Center and Building Divisions are responsible for Permit & Plan Check and Inspection activities. Permit & Plan Check is responsible for processing applications for building permits to allow construction to commence. Activities include intake of plans, routing plans, reviewing plans to ensure the design is compliant with the California Building Code, conducting structural calculations, when necessary, permit issuance, and scheduling of inspections. A range of projects from minor residential improvements to ground up construction of major commercial endeavors come through the permit counter. Permit Center staff interact daily with residents, businesses, and developers. The plans examiners are typically interacting with professional designers such as architects and engineers.

Inspection Services ensures projects are constructed pursuant to the approved plans once a permit has been issued. The purpose of inspections is to safeguard construction in town from unsafe work, protecting the owners and occupants of buildings. Once a construction project has passed all inspections and is complete, a Certificate of Occupancy is issued, in the case of non-residential buildings, or the permit is finaled for residential construction. Building Inspectors most often deal directly with contractors but occasionally will interact directly with owners on an owner-builder situation.

Community Development

Department Descriptions

Community Enhancement

Community Enhancement is responsible for a myriad of services that promote quality of life including the following divisions: Code Enforcement, Economic Development, and Housing.

Code Enforcement Division

The Code Enforcement Division works to maintain an attractive, safe community, which helps improve both property values and the quality of life within the City. Code Enforcement Officers interact with residents and businesses daily to enforce certain provisions of the City's Municipal Code, primarily through voluntary compliance with escalated enforcement as needed.

Economic Development Division

Economic Development activities include business development efforts via business retention, expansion, and attraction programs which strive to grow the local tax base, create jobs, and generate wealth by which community benefits are derived. The Division acts as liaison with the Chamber of Commerce, Visit Huntington Beach (VHB), the Downtown Business Improvement District (BID), Golden West College, local lenders, the Small Business Development Center, the Orange County Business Council, and the Workforce Investment Board. These strategic partnerships allow the City to leverage resources and relationships to provide businesses the support to grow and expand. The Division also helps to manage the leasing of certain City real estate assets, including the Pier.

Housing Division

The Housing Division administers the third largest portfolio of affordable housing in the County. The team monitors affordable units to ensure compliance with regulatory agreements and tracks loan repayments. Additionally, the team assists residents seeking information on housing-related services and affordable housing opportunities, manages the Community Development Block Grant Program, HOME Investment Partnerships Act Program, Tenant Based Rental Assistance (TBRA) Program, and contracts for public services programs and capital improvement projects. The City owns a mobile home park and management of the park is overseen by the Housing Division.

Community Development

Ongoing Activities & Projects

Administration Division

- Accounts Receivable - $10,038,250 payments received (fees, rent, etc.)
- Coordinated 10 Planning Commission meetings, 17 Zoning Administrator meetings, and five Design Review Board meetings.
- Processed all legally required mailings and public notices – over 25,000 annually.

Planning Division

- Completed two new or amended zoning ordinances.
- Completed one General Plan Amendment.

Permit Center & Building Divisions

- Permitted 593,074 SF of new residential development.
- Permitted 137,740 SF of residential remodels.
- Permitted 36,986 SF of new non-residential development.
- Reviewed and approved 11,626 permits with a construction valuation of $250 million.
- Received $6.1 million in fee revenue.
- 116 residential units finaled.
- Processed 670 certificates of occupancy for new and change of business.
- Performed over 44,486 building, mechanical, plumbing, and certificate of occupancy inspections.
- Permitted 654 solar photovoltaic systems, including 195 Solar App+ Instant Permits.
- Issued 122 Short-Term Rental Permits.

Code Enforcement Division

- Processed 5,599 code enforcement reports.
- Confirmed 3,240 code violations.
- Resolved 2,701 violations through voluntary compliance.
- Issued $114,750 in citations.
- Collected $81,000 in citations.

Economic Development Division

- Managed leases with annual revenue to the City of over $900,000, not including beach concessions.

Housing Division

Five Points Senior Apartments

- Provided emergency rental assistance to 33 low-income households through the Tenant Based Rental Assistance (TBRA) Program.
- Provided emergency rental assistance to 51 senior, very-low income, mobile homeowners through the TBRA program.
- Provided final occupancy for five moderate-income housing units.
- Assisted 370 at-risk seniors with Care Management services.
- Helped 18 homeless youth through StandUp for Kids OC.
- Provided 253 youth with after school programs through the Oak View Children's Bureau.
- Provided fair housing counseling services to 405 households through the Fair Housing Foundation.

Community Development

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal: 1. Perform 95% of construction inspections on the same day scheduled.				
Measure: % of construction inspections performed on same day scheduled	98%	99%	99%	
Goal: 2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.				
Measure: % of first submittal plan checks completed within 20 business days	92%	96%	88%	
Goal: 3. Process 95% of building, electrical, plumbing, and mechanical plan checks electronically.				
Measure: % of building, electrical, plumbing, and mechanical plans reviewed electronically instead of on paper	94%	99%	99%	
Goal: 4. Perform enforcement actions and close 50% of cases within 30 days.				
Measure: % of enforcement action cases closed within 30 days	53%	53%	50%	
Goal: 5. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.				
Measure: % of entitlement applications processed within recommended guidelines	100%	100%	100%	

Community Development

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Integrated Accela with Solar App+ to comply with SB 379 and issue instant solar permits.
- Implemented electronic plan review for planning applications enabling the entire planning entitlement process to be conducted online.
- Obtained State grant funding to implement an online permitting platform for standard residential solar and storage systems.
- Completed a draft Coastal Resiliency Plan through continued work on the City's certified Local Coastal Program Update.
- Cross-trained Senior Permit Technicians to learn how to process and issue several Planning Permits.

Fiscal Stability

- Monitored City real estate assets and managed leases with annual revenue to the City of over $900,000, not including pier and beach concessions.
- Obtained recertification of the Community Rating System (CRS) and achieved a lower CRS classification, which enables residents with properties located within a Federal Emergency Management Agency (FEMA) flood zone to receive discounted flood insurance rates.

Public Engagement

- Posted approved permits and sample projects on the Community Development website consistent with AB 2234.

Homelessness

- Completed plan check for Homekey Housing's second phase to convert existing short-term living units into long-term care units for people experiencing homelessness or at risk of homelessness. Due to the associated project funding, the project had an accelerated plan check and construction schedule.
- Aided 18 homeless youth through StandUp for Kids OC.

Infrastructure Investment

- Constructed new curb ramps and replaced outdated curb ramps in Maintenance Zone 1.

Housing

- Provided plan check and inspection services for 269 new units of vital senior living at Jamboree Senior Living and Seacliff Senior Living facilities.
- Established a Mobile Home Tenant-Based Rental Assistance program to assist seniors (over 62) in the very low-income or lower category to pay for a portion of their mobile home space rent.

Community Development

Accomplishments & Objectives

Housing

- Provided emergency rental assistance to 33 low-income households and 51 very low-income senior, mobile homeowners through the Tenant Based Rental Assistance (TBRA) Program.
- 43 lower-income (Jamboree Senior Project) housing units under construction.
- Received tax credits and full financing for 62 extremely low, permanent supportive housing at HB Oasis.
- Completed five moderate-income housing units.
- Provided fair housing counseling services to 405 households through the Fair Housing Foundation.
- Completed entitlements for the development of 129 townhomes, including 13 affordable homes, on a 5.6-acre site on the north side of Edinger Avenue west of Gothard Street.
- Assisted 370 at-risk seniors with Care Management services.
- Provided 253 youth with after-school programs through the Oak View Children's Bureau.

Economic Development

- Completed phase two and commenced phase three of Huntington Gateway tilt-up buildings.
- Renewed the Business Improvement District (BID) with a levy of an assessment for FY 2023/24, and approval of the FY 2023/24 Annual Report for Visit Huntington Beach.
- Met regularly with businesses under the business retention and expansion program, as well as supported the business community through the BID, Visit Huntington Beach (VHB), Orange County Business Council (OCBC), Orange County Small Business Development Center (SBDC), Chamber meetings and events, and the Mayor's Economic Development Summit.
- Advanced City real estate projects by executing agreements, amendments, and assignments for pier and beach concessions and other City-owned properties.
- Conducted an assessment on downtown's social economy which included community outreach and actions steps for the following focus areas: social venues, public space, public safety, venue safety, quality of life, and mobility.
- Completed final inspections for new businesses in the City including Fogo De Chao, D1 Training, Mattress Firm, Ike's Sandwiches, Sweetgreen, Snooze AM Eatery, Crumbl Cookies, & Chick-Fil-A.
- Launched Streamline Surf City to better assist businesses through the permitting process.

FY 2024/25 Objectives

High Performing Organization

- Develop a program for preapproval of accessory dwelling units to comply with AB 1332.
- Complete a clean-up amendment to the Zoning Code by updating definitions and processes, removing outdated code sections, clarifying development standards, and creating more efficient entitlement processes for residents and businesses.
- Complete the Zoning Map Amendment/General Plan Land Use Map consistency project through City Council approval.
- Continue processing zoning entitlements in a timely manner and in accordance with Permit Streamlining laws.
- Create smaller building inspection areas, which will cut down on driving time between inspections resulting in an increase in total daily inspections and a decrease in gas use and wear and tear on City vehicles.
- Monitor and maintain compliance with changing California State Laws related to land use.

Community Development

Accomplishments & Objectives

Housing

- Continue processing homebuyer program resale and refinancing requests in a timely manner in compliance with City program guidelines.

Fiscal Stability

- Collaborate with the City Treasurer and associated vendors to enhance the revenue receipt and collections processes within the Short-Term Rental Program.

Public Engagement

- Prepare an outreach strategy and complete community outreach on the Local Coastal Program Update and hold a public study session with the City Council.
- Post approved permits and sample projects on the Community Development website consistent with AB 2234.
- Continue to promote the QLess app to get in line for City services before arriving at City Hall, which will save customers' time.
- Enhance access and availability of department and project information to the public via regular updates to the department website, timely removal of outdated information, and easy-to-use tools such as the Geographical Information System (GIS) Story Map for major projects and the GIS Zoning Look-Up Tool.

Economic Development

- Continue to work on the Streamline Surf City initiatives to promote the Streamline Specialist Program and develop improvements in the permitting process utilizing the experience and input from the program participants.
- Update and implement the City's Economic Development Strategy and work with key stakeholders to solicit input.
- Execute a new lease at 21 Main Street (pier concession) for a new visitor-serving restaurant and retail establishment.
- Provide instant issuance of express permits upon payment, resulting in faster permitting turnaround times.
- Develop a plan and associated fees to allow for expedited plan review services.

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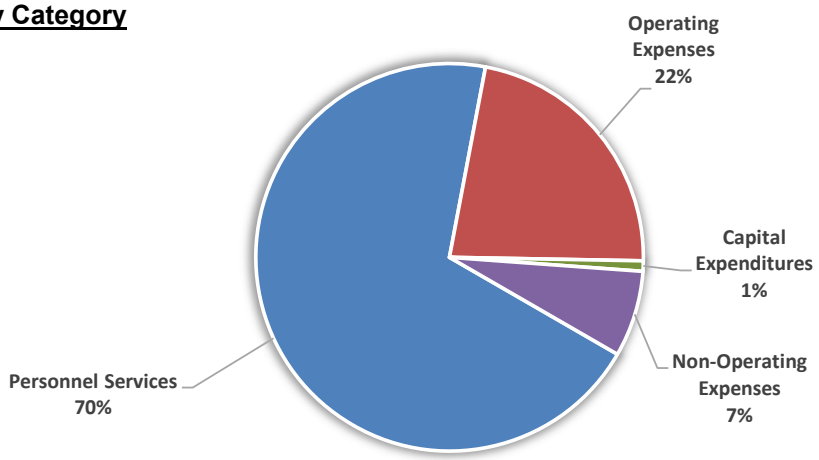
Community Development
Adopted Budget - FY 2024/25
Summary Charts

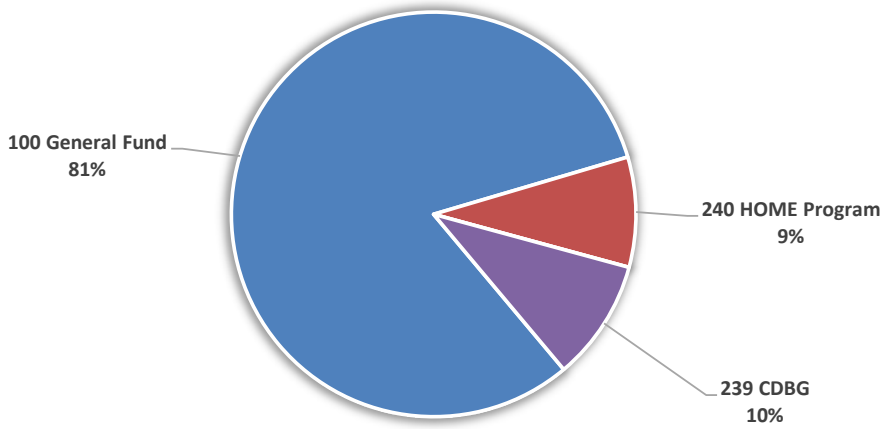
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	7,059,663	7,703,620	8,428,716	8,519,607	9,517,534	8,755,233
Operating Expenses	3,726,585	2,992,495	5,286,012	3,407,867	7,698,193	2,806,212
Capital Expenditures	55,019	41,332		427,498	459,771	109,385
Non-Operating Expenses	1,271,367	3,763,093	370,297	906,659	115,000	903,385
Total Expenditures by Category	**12,112,634**	**14,500,540**	**14,085,025**	**13,261,631**	**17,790,498**	**12,574,215**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	7,985,880	9,139,699	10,524,519	10,737,898	11,802,203	10,252,741
240 HOME Program	1,114,313	3,928,962	553,227	913,370	3,631,917	1,105,689
308 In-Lieu Parking Downtown		5,074	6,100	50,000	153,838	
715 State Grants	196,626	176,707	276,877		129,790	
239 CDBG	2,815,815	1,250,098	2,724,302	1,560,363	2,072,750	1,215,785
Total Expenditures by Fund	**12,112,634**	**14,500,540**	**14,085,025**	**13,261,631**	**17,790,498**	**12,574,215**

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Community Development

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	4,143,276	4,780,858	5,370,921	6,139,897	6,188,297	6,432,132	4.76%
Salaries, Temporary	284,151	186,058	151,583	172,241	210,615	55,417	-67.83%
Salaries, Overtime	19,274	25,348	26,290	74,532	79,026	43,896	-41.10%
Leave Payouts	111,360	115,314	106,839	104,000	104,000	104,000	0.00%
Benefits	2,501,602	2,596,042	2,773,084	2,028,937	2,935,596	2,119,788	4.48%
PERSONNEL SERVICES	**7,059,663**	**7,703,620**	**8,428,716**	**8,519,607**	**9,517,534**	**8,755,233**	2.77%
OPERATING EXPENSES							
Utilities							
Equipment and Supplies	103,680	96,113	118,246	127,442	149,603	107,942	-15.30%
Repairs and Maintenance	19,611	48,737	60,736	106,745	157,422	101,745	-4.68%
Conferences and Training	22,201	35,752	33,495	65,100	66,300	63,100	-3.07%
Professional Services	2,353,496	2,225,912	4,428,278	2,455,930	5,694,266	1,573,049	-35.95%
Other Contract Services	310,247	200,238	382,635	152,596	328,285	94,242	-38.24%
Insurance		78					
Contribution to Private Agency	80,000	80,000	84,423	155,854	155,854	168,179	7.91%
Payments to Other Governments	817,052	276,295	124,911	287,000	1,089,263	640,755	123.26%
Expense Allowances	20,299	29,354	53,271	57,200	57,200	57,200	0.00%
Other Expenses		15	17				
OPERATING EXPENSES	**3,726,585**	**2,992,495**	**5,286,012**	**3,407,867**	**7,698,193**	**2,806,212**	-17.65%
CAPITAL EXPENDITURES							
Land Purchase	55,019						
Improvements				427,498	427,498	109,385	-74.41%
Vehicles		41,332			32,273		
CAPITAL EXPENDITURES	**55,019**	**41,332**		**427,498**	**459,771**	**109,385**	-74.41%
NON-OPERATING EXPENSES							
Transfers to Other Funds	1,271,367	3,704,217	280,412	906,659		903,385	-0.36%
Loans Made		58,876	89,885		115,000		
NON-OPERATING EXPENSES	**1,271,367**	**3,763,093**	**370,297**	**906,659**	**115,000**	**903,385**	-0.36%
Grand Total	**12,112,634**	**14,500,540**	**14,085,025**	**13,261,631**	**17,790,498**	**12,574,215**	**-5.18%**
General Fund	7,985,880	9,139,699	10,524,519	10,737,898	11,802,203	10,252,741	-4.52%
Other Funds	4,126,754	5,360,841	3,560,507	2,523,733	5,988,295	2,321,474	-8.01%
Grand Total	**12,112,634**	**14,500,540**	**14,085,025**	**13,261,631**	**17,790,498**	**12,574,215**	**-5.18%**
Personnel Summary	**54.00**	**57.50**	**57.50**	**60.50**	**60.50**	**61.50**	**1.00**

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Community Development
Adopted Budget - FY 2024/25
Department Budget Summary
General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,902,553	4,641,269	5,208,451	5,945,854	5,945,854	6,132,488	3.14%
Salaries, Temporary	249,041	186,058	88,410	76,346	71,852	39,947	-47.68%
Salaries, Overtime	17,362	22,303	23,242	27,200	31,694	28,200	3.68%
Leave Payouts	111,360	115,314	106,839	104,000	104,000	104,000	0.00%
Benefits	2,369,516	2,510,740	2,692,383	1,960,484	2,838,914	2,018,840	2.98%
PERSONNEL SERVICES	**6,649,833**	**7,475,684**	**8,119,324**	**8,113,884**	**8,992,314**	**8,323,475**	2.58%
OPERATING EXPENSES							
Equipment and Supplies	103,233	96,113	118,246	127,442	129,603	107,942	-15.30%
Repairs and Maintenance	19,611	48,737	60,736	106,745	157,422	101,745	-4.68%
Conferences and Training	22,201	35,752	33,495	65,100	66,300	63,100	-3.07%
Professional Services	712,513	1,139,677	1,930,503	1,286,397	2,262,079	646,485	-49.74%
Other Contract Services	237,628	120,540	205,855	102,700	105,013	94,242	-8.24%
Insurance		78					
Payments to Other Governments	165,543	187,339	3,072				
Expense Allowances	20,299	29,354	53,271	57,200	57,200	57,200	0.00%
Other Expenses		15	17				
OPERATING EXPENSES	**1,281,028**	**1,657,605**	**2,405,194**	**1,745,584**	**2,777,617**	**1,070,714**	-38.66%
CAPITAL EXPENSES							
Land Purchase	55,019						
Vehicles					32,273		
CAPITAL EXPENDITURES	**55,019**				**32,273**		
NON-OPERATING EXPENSES							
Transfers to Other Funds		6,411		878,430		858,552	-2.26%
NON-OPERATING EXPENSES		**6,411**		**878,430**		**858,552**	-2.26%
Total	**7,985,880**	**9,139,699**	**10,524,519**	**10,737,898**	**11,802,203**	**10,252,741**	**-4.52%**
Personnel Summary	**49.52**	**53.02**	**52.85**	**56.52**	**56.52**	**56.90**	**0.38**

Significant Changes

Increases in Personnel Services (Permanent and Benefits) are for normal fluctuations in personnel costs and the addition of a new Buiding Inspection Supervisor. Decreases in Temporary Salaries and Operating Expenses reflect a full year of expenditure cuts approved as part of the FY 2023/24 Budget Balancing Plan, as well as a citywide effort to realign costs and preserve funding for core services. Decreases in Professional Services are also due to one-time increases in contracted plan check and building inspection services that were included as part of the FY 2023/24 Adopted Budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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Community Development
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OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Community Development Block Grant (215,239,248)							
PERSONNEL SERVICES							
Salaries, Permanent	226,483	139,589	162,471	168,923	168,923	263,223	55.82%
Salaries, Temporary	35,109		63,173	94,729	94,729	15,470	-83.67%
Salaries, Overtime	1,912	3,045	3,048	47,332	47,332	15,696	-66.84%
Benefits	124,046	85,302	80,701	61,556	86,131	89,518	45.43%
PERSONNEL SERVICES	**387,550**	**227,937**	**309,392**	**372,540**	**397,115**	**383,907**	3.05%
OPERATING EXPENSES							
Equipment and Supplies	447						
Professional Services	1,388,754	639,392	1,918,919	243,000	673,610	244,078	0.44%
Other Contract Services	72,619	79,698	166,780	49,896	121,673		-100.00%
Contribution to Private Agency	80,000	80,000	84,423	155,854	155,854	168,179	7.91%
Payments to Other Governments	79,956	77,869	91,172	287,000	182,000	271,385	-5.44%
OPERATING EXPENSES	**1,621,777**	**876,959**	**2,261,294**	**735,750**	**1,133,137**	**683,642**	-7.08%
CAPITAL EXPENDITURES							
Improvements				427,498	427,498	109,385	-74.41%
Vehicles		41,332					
CAPITAL EXPENDITURES		**41,332**		**427,498**	**427,498**	**109,385**	-74.41%
NON-OPERATING EXPENSES							
Transfers to Other Funds	806,488	44,995	63,731	24,575		38,851	58.09%
Loans Made		58,876	89,885		115,000		
NON-OPERATING EXPENSES	**806,488**	**103,871**	**153,616**	**24,575**	**115,000**	**38,851**	58.09%
Total	**2,815,815**	**1,250,098**	**2,724,302**	**1,560,363**	**2,072,750**	**1,215,785**	**-22.08%**

Significant Changes

The FY 2024/25 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is $1,171,668. Total expenses are inclusive of the City's personnel cost associated with managing the program, including costs for Professional Services consultants to assist with program managment and adherence to HUD requirements. Capital Improvement and Housing Preservation Projects include ADA Curb Cuts/Ramps within Maintenance Zone 2, Tenant Based Rental Assistance Program, Special Code Enforcement and the Housing Rehabilitation Loan Program. The budget includes spending down $94,591 of prior year anticipated fund balance.

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OTHER FUNDS

Community Development Block Grant (215,239,248) (continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00215 Rehabilitation Loans	130,887	38,821	29,906				
00239 CDBG ^	676,921	1,547,684	1,326,271	1,171,668	1,171,668	1,121,195	(50,473)
00248 CDBG CARES Funding	101,754	179,360	1,868,008				
^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here pertains specifically to the Community Development Department.							
Total	**909,563**	**1,765,866**	**3,224,185**	**1,171,668**	**1,171,668**	**1,121,195**	

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Adopted Budget - FY 2024/25
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OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
HOME Program (240, 854)							
PERSONNEL SERVICES							
Salaries, Permanent	14,240			25,120	25,120	36,421	44.99%
Salaries, Temporary				1,166	44,034		-100.00%
Benefits	8,039			6,897	10,551	11,430	65.72%
PERSONNEL SERVICES	**22,280**			**33,183**	**79,705**	**47,851**	44.20%
OPERATING EXPENSES							
Professional Services	55,602	265,083	305,879	876,533	2,644,948	682,486	-22.14%
Payments to Other Governments	571,553	11,067	30,668		907,263	369,370	100.00%
OPERATING EXPENSES	**627,154**	**276,150**	**336,547**	**876,533**	**3,552,212**	**1,051,856**	20.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds	464,879	3,652,812	216,681	3,654		5,982	63.71%
NON-OPERATING EXPENSES	**464,879**	**3,652,812**	**216,681**	**3,654**		**5,982**	63.71%
Total	**1,114,313**	**3,928,962**	**553,227**	**913,370**	**3,631,917**	**1,105,689**	**21.06%**

Significant Changes

HOME funds are being used for three Tenant Based Rental Assistance (TBRA) Programs, as well as administration costs. The budget includes spending down $567,361 of prior year anticipated fund balance.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00240 HOME Program	676,139	1,021,733	2,433,991	668,370	668,370	538,328	(130,042)
00854 HOME Program 06/07			62,018				
Total	**676,139**	**1,021,733**	**2,496,009**	**668,370**	**668,370**	**538,328**	

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Parking In-Lieu (308)							
OPERATING EXPENSES							
Professional Services		5,054	6,100	50,000	53,838		-100.00%
Other Contract Services					100,000		
Payments to Other Governments		20					
OPERATING EXPENSES		**5,074**	**6,100**	**50,000**	**153,838**		-100.00%
Total		**5,074**	**6,100**	**50,000**	**153,838**		**-100.00%**

Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00308 In-Lieu Parking Downtown	115,018	65,717	56,120	54,466	54,466	56,970	2,504
Total	**115,018**	**65,717**	**56,120**	**54,466**	**54,466**	**56,970**	**2,503**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Donations and Other Grants							
PERSONNEL SERVICES							
Salaries, Permanent					48,400		
PERSONNEL SERVICES					**48,400**		
OPERATING EXPENSES							
Equipment and Supplies					20,000		
Professional Services	196,626	176,707	266,877		59,790		
Contribution to Private Agency			10,000		1,600		
OPERATING EXPENSES	**196,626**	**176,707**	**276,877**		**81,390**		
Total	**196,626**	**176,707**	**276,877**		**129,790**		

Significant Changes

No significant changes.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00715 State Grants	90,967	73,276	67,055				
Total	**90,967**	**73,276**	**67,055**				

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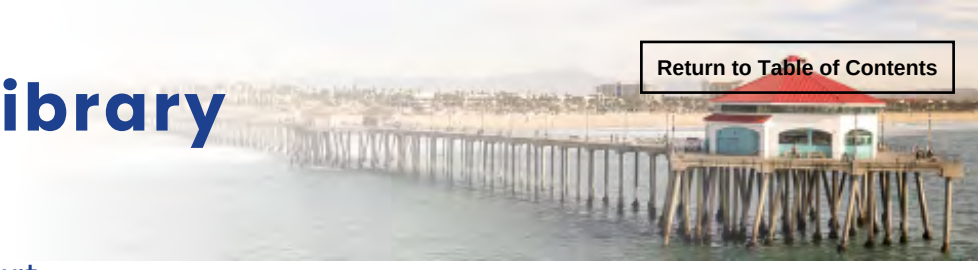
Community & Library Services



FY 2024-25 Organizational Chart

Director of Community & Library Services

Administration
- Principal Management Analyst
- Management Aide
- Senior Administrative Assistant

Program & Services

Community & Library Services Manager

Technology & Support Services
- Community & Library Services Supervisor

Senior Services
- Senior Community & Library Services Supervisor
- Social Services Supervisor
- Volunteer Services Coordinator
- Senior Services Transportation Coordinator
- Office Assistant II

Senior Recreation
- Community & Library Services Supervisor
- Community & Library Services Coordinator (2)

City Gym & Pool
- Community & Library Services Supervisor
- Community & Library Services Coordinator

Edison Community Center
- Community & Library Services Supervisor
- Community & Library Services Coordinator

Murdy Community Center
- Community & Library Services Supervisor
- Community & Library Services Coordinator

Facilities & Development

Community & Library Services Manager

Parking & Camping
- Parking & Camping Operations Supervisor
- Parking & Camping Crewleader
- Parking & Camping Operations Lead (2)
- Administrative Assistant

Parking Meters
- Parking & Camping Operations Lead
- Parking Meter Technician (2)

Facility & Concession Agreements

Park Development

Events & Rentals

Deputy Director of Community & Library Services *

Specific Events
- Senior Community & Library Services Supervisor
- Community & Library Services Coordinator

Facility Rentals
- Community & Library Services Coordinator

Library & Cultural Services

Community & Library Services Manager

Cultural Services
- Senior Community & Library Services Supervisor
- Community & Library Services Coordinator

Library Services
- Principal Librarian
- Senior Administrative Assistant
- Literacy Program Specialist (2)
- Facilities Security Coordinator
- Facilities Maintenance Coordinator

Youth & Family Programming Services
- Senior Librarian
- Librarian I (2)
- Library Services Assistant (3)

Public & Community Outreach Services
- Senior Librarian (2)
- Librarian II
- Librarian I
- Senior Library Specialist
- Library Services Assistant (2.5)

Technology & Support Services
- Senior Librarian
- Librarian I (2)
- Senior Library Specialist (0.75)
- Library Services Assistant
- Accounting Technician (2)

*Underfilled with Community & Library Services Manager

Community & Library Services

Department Descriptions

The mission of the Community & Library Services Department is to provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors and to welcome, empower, and enrich our community by providing innovative and traditional library services that inspire and encourage transformation and growth.

The Community & Library Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, human, and library services programs. These include special events at the City's parks, beaches, and community facilities, including major annual events, such as the U.S. Open of Surfing and the Pacific Airshow. The Department also manages the City's off-street parking lots, the Main Promenade Parking Structure, and all on-street metered parking throughout the City. The Department participates on 18 boards, commissions, committees, foundations, and community groups. Traditional library services continue to provide seniors, children, and students a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.

Community & Library Services Administration

Administration oversees and supports the functions of the Department's three operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of community groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public.

Administration creates public and private partnerships with corporations, agencies, and non-profits such as the Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Orange Coast Memorial Medical Center, and Children's Bureau of Southern California that allow the City to provide a higher level of service and a greater number of programs. Support staff process requisitions and refunds, perform payroll and hiring functions, as well as administrative assistance with Requests for Council Actions (RCAs), Requests for Legal Services (RLSs), drafting contracts and agreements, and concession leases.

Community & Library Services

Department Descriptions

Events & Rentals Division

This Division coordinates the multi-departmental Specific Event permit process for major events like the U.S. Open of Surfing and the Pacific Airshow at the beach, Pier Plaza, parks, and other locations, as well as the beach special event permitting process and special permits for park use throughout Huntington Beach. As part of the Specific Events process, this division is responsible for coordinating the Citywide Pennant and Banner Program.

The Division is also responsible for oversight of the City's clubhouse facility rentals, including the Newland Barn, Lake Park Clubhouse and BBQ facility, Harbour View Clubhouse, and Memorial Hall.

Facilities & Development Division

The Division oversees facility and lease agreements in City parks and beaches, participates in the planning of all park-concession and park development related activities, and manages the Parking/Camping and Parking Meter Sections. The Division is also responsible for the oversight of the Huntington Central Park (HCP) Sports Complex contractor.

Park Development is another function within this Division which oversees collaboration with various departments on the design, rehabilitation, and construction of new projects in City parks and beaches, as well as recreational and library facilities. Responsibilities also include authoring and managing various grants and public/private partnerships to help fund these projects, while engaging the community to keep the Parks & Recreation Master Plan up-to-date.

The Parking/Camping and Parking Meter Sections manage the Huntington Beach RV Campground, the Main Promenade Parking Structure (MPPS), the City's attended lots south of the pier, on-street meters and off-street lots. Responsibilities include revenue collection, traffic management, staffing, facility maintenance and equipment repairs.

Community & Library Services

Department Descriptions

Library & Cultural Services Division

Library and Cultural Services is responsible for the operation of Huntington Central Library located in Huntington Central Park and four branch libraries (Main Street, Oak View, Banning, and Helen Murphy), as well as the Huntington Beach Art Center. This Division serves as the liaison to various library affiliated community groups, such as the Friends of the Library and the Friends of the Children's Library, as well as the Art Center Foundation.

Library Services includes Youth Services and Family Programming, Public Services and Community Outreach, Literacy Services, Technology and Support Services.

Youth Services and Family Programming offers monthly, seasonal, and year-long reading programs for children and teens. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming section offers a variety of story times six days a week.

Public Services and Community Outreach is responsible for all customer service functions of the Huntington Beach Public Library, including research and information services, as well as programs for adults. Literacy Services held at Huntington Central and Oak View Libraries train community volunteers to help adults transform their lives by learning to read, write, and speak English more effectively. Technology and Support Services oversees the acquisition and circulation of materials, administers technology including databases and virtual services, and runs the Central Library's Makerspace.

Cultural Services coordinates art programming, including the annual Centered-on-the-Center community exhibition, as well as juried and non-juried exhibitions. The Huntington Beach Art Center presents the works of artists in all media, including exhibitions, performances, film and video screenings, and lectures. The Art Center also provides a variety of instructional classes for children and adults, as well as summer day camps.

Community & Library Services

Department Descriptions

Programs & Services Division

This Division is responsible for planning, coordinating, and staffing the City's Recreation and Human Services programs. The Recreation Section manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is responsible for programming the Senior Center in Central Park (Senior Center) as well as the ever-popular Adventure Playground in Huntington Central Park during the summer season.

Recreation programs are available through the SANDS Community and Library Services Guide and can be found online at hbsands.org. Programs include year-round activities such as instructional classes; adult, youth, and peewee sports; aquatics, recreation events and programs such as the Pier Swim, the Family Camp Out, Breakfast with Santa, and the City Surf Contest, as well as seasonal programs such as summer sports and Camp HB.

Senior Services liaises with the Huntington Beach Council on Aging (HBCOA) and oversees the operation of the Senior Center, as well as the management and development of senior programs, including senior recreation, transportation, meals, and care management. A fitness center and fitness programs are also featured in the Senior Center.

Programs and Services also provides contract management for the Oak View Family Resource Center and liaises with the various collaborative partners in the Oak View area.

Community & Library Services

Ongoing Activities & Projects

Community & Library Services Administration

- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public response as needed.
- Manage the Department, providing oversight, planning, budget preparation and management, as well as clerical support.
- Implement the citywide Strategic Planning Objectives, as well as the goals and objectives of the Department.
- Liaise with City boards, commissions, committees, foundations, and other community groups.

- Develop partnerships/sponsorships with private and non-profit organizations.
- Process refunds, special permits, and contract negotiation and administration.
- Prepare and coordinate Capital Improvement Program (CIP) park/facility project submissions and development.
- Prepare grant applications and monitor funds.

Events & Rentals Division

- Coordinate clubhouse facility rentals and maintenance.
- Oversee Special and Specific events.
- Facilitate special beach permits and special permits for City parks.
- Coordinate the Citywide Pennant and Banner Program.
- Serve as staff liaison to various Boards and Commissions, including the Independence Day Executive Board, Youth Citizen Leaders Committee, and Sister City Association.

Community & Library Services

Ongoing Activities & Projects

Facilities & Development Division

- Manage concession agreements in City parks, beaches, Equestrian Center, Yacht Club, and Meadowlark Golf Club.
- Manage and resolve park use issues.
- Oversee the Department's annual Capital Improvement Program (CIP) projects in conjunction with Public Works.
- Manage Memorandum of Understandings with HB Community Garden and HB Historical Society.
- Manage License Agreements with Huntington Valley, Huntington West, and Seaview Little Leagues.
- Liaise with the Friends of Shipley Nature Center, Huntington Central Park Collaborative, and the Huntington Beach Community Garden organizations.
- Oversee contracted management of the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, and batting cages.
- Collect revenue from the South Beach attended lots, Pier Plaza, MPPS, Sports Complex, Bluff Top lots, Warner Fire Station and all metered spaces.
- Operate and manage the beach and Pier Plaza parking lots, MPPS and the Huntington Beach RV Campground.

Programs & Services Division

- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center.
- Oversee the License Agreement with the Children's Bureau of Southern California for the operation of the Oakview Community Center.
- Provide recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 80 instructors.
- Produce and distribute the SANDS Community & Library Services Guide both online and in print to approximately 82,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management and nutrition.
- Recruit and train volunteers to serve in support of Senior Services programs.
- Provide youth, adult and adaptive sports programs.

Community & Library Services

Ongoing Activities & Projects

Library & Cultural Services Division

- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community to foster early childhood literacy.
- Offer engagement activities for children and teens, including classes, author talks, crafts and more.
- Recruit teen and adult volunteers to assist with programs and support group activities.
- Offer a variety of programs and workshops for adults in the community, including training in computers and digital resources.
- Recruit and train volunteer literacy tutors and students.
- Support and coordinate activities associated with the Veteran's Resource Center at the Central Library.
- Manage the print and electronic collection by ordering, cataloging, processing and sorting through materials.
- Support public computing via computer labs, internet access, websites and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections to expand and improve access to eBooks and other digital resources.
- Program art camps, art classes, and special exhibitions and programs at the Huntington Beach Art Center.

Community & Library Services

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
EVENTS & RENTALS				
Goal: 1. Process a minimum of 75 Specific Event permits and 70 Special Event permits annually.				
Measure: # of Specific Event/Special Event Permits	73/60	77/60	75/70	
FACILITIES & DEVELOPMENT				
Goal: 2. Perform a minimum of 30 field audits of parking lot ticket sales and cash collected by gate attendants.				
Measure: # of audits conducted	30	30	35	
Goal: 3. Perform audits of meter revenue on a quarterly basis				
Measure: # of audits performed	4	4	4	
LIBRARY & CULTURAL SERVICES				
Goal: 4. Provide youth engagement opportunities through online and in-person story times and programming.				
Measure: # of participants in children's programs and events (approximate)	41,000	55,000	55,000	
Goal: 5. Expand the number of instructional arts classes offered in the SANDS Program Guide				
Measure: # of new classes presented in the SANDS Program Guide each season	2	2	2	
Goal: 6. Provide library materials to enrich the community by circulating books, media, and digital content.				
Measure: # of items circulated (approximate)	900,000	970,000	900,000	

Community & Library Services

Performance Measures

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
PROGRAMS & SERVICES				
Goal:				
7. Coordinate a minimum of two community recreation events per center per year				
Measure:				
# of coordinated community recreation events	6	6	6	
Goal:				
8. Recruit and train new volunteers to enhance programs and service delivery.				
Measure:				
# of new volunteers	120	75	75	
Goal:				
9. Expand the number of instructional recreation classes offered in the SANDS Program Guide				
Measure:				
# of new classes presented in the SANDS Program Guide each season	2	2	2	

Community & Library Services

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Reorganized the Department to include a fourth operating division known as Events & Rentals without any changes to the Department's total of 62.25 full-time employees.
- Continued the design phase of the Edison Park Reconfiguration project.
- Implemented approved City Council policies within the City's Library Services Division.
- Implemented a new software program that will facilitate the Specific and Special event permit processes.
- Continued the deployment of a new vehicle-mounted License Plate Reader (LPR) system in conjunction with Police Department Parking Control to improve enforcement and the ability to track stolen vehicles.
- Replaced remaining coin-only meters along Beach Blvd. and on 22nd Street.
- Installed a new autonomous exit gate at the Main Promenade Parking Structure (MPPS) to allow visitors the option of exiting more quickly.
- Installed Wi-Fi for guests of the Huntington Beach RV Campground.
- Awarded $98,574 in California State Library grants for Literacy, ESL, and Zip Book ongoing programs.
- Received $14,500 in California State Library funds for the "Explore the Outdoors in Huntington Beach" project to provide parks passes and outdoor kits for checkout; a total of 312 State Park Passes have circulated over 2,000 times.
- Awarded $50,120 in federal Library Services and Technology Act (LSTA) funds for eBooks and preschool early learning activity kits.
- Received commendation from Sea and Sage Audubon Society for the bird strike window film installed at Central Library.
- Partnered with the Oak View Children's Bureau for a California Natural Resources Agency Community Outdoors Access Grant in the amount of $298,908 to provide outdoor recreational programming for low-income and underserved youth.
- Awarded Parenting OC Magazine's Readers' Choice Award for Best Story Time in Orange County– for the second year in a row.
- Awarded a new Request for Proposal (RFP) to OC Racquet Sports for the provision of tennis/pickleball instructional services.
- Conducted and awarded a Request for Qualifications (RFQ) for janitorial services for the community centers and senior center in partnership with Public Works.

Fiscal Stability

- Installed parking meters on the 400 block of Main Street.
- Replaced obsolete pay station technology with new pay-by-plate pay stations at the Sports Complex.
- Rolled out the Passport Parking Mobile Payment App for on and off-street parking spaces.
- Replaced entrance/exit gates at MPPS with advanced, well-lit arms for enhanced pedestrian & auto safety.
- Provided parking for 840,000 vehicles at beach lots and the MPPS.
- Provided over 2.6 million hours of paid parking at smart meters and pay stations.
- Increased Senior Center Fitness Center membership by 15%, logging nearly 49,000 participant check-ins for the year, an average of 190 per day for 1,750 members.

Community & Library Services

Accomplishments & Objectives

Public Engagement

- Library volunteers provided over 33,000 hours of service at all library locations valued at $1.2 million.
- Library patrons checked out approximately 970,000 pieces of digital and physical material.
- Registered 9,588 new library patrons.
- Circulated mobile hotspot devices to over 250 patrons, increasing digital equity in our community.
- Offered approximately 1,200 programs for children, teens, and their families, including more than 600 early-learning story times, with over 55,000 participants in attendance.
- Provided 5,200 hours of Literacy Services to over 235 adult learners and 50 families at Huntington Central Library and Oak View Branch Library.
- Offered approximately 279 individual classes in reading comprehension, citizenship exam preparation, English conversation, and digital literacy, in addition to basic literacy and ESL tutoring.
- Generated three Career Online High School graduates.
- Assisted 11 students in becoming U.S. citizens after taking the citizenship preparation classes.
- Assisted over 437 students with Homework Help and summer education assistance programs at the Oak View Branch Library.
- Welcomed over 3,000 visitors to the galleries at the Art Center.
- Offered 76 different community art classes and hosted 11 public art events.
- Provided a variety of recreation events to the community, including Breakfast with Santa, Pier Swim, Falloween, Overnight Family Campout, Easter Hunt, City Surf Contest, Parent's Night Out as well as senior dances and outdoor concerts.
- Hosted over 3,600 HB SANDS classes and generated over 40,800 registrations.
- Over 200 people attended the first annual Grandparent's Day Intergenerational event at the Senior Center.
- Over 1,000 youth participated in the City facilitated youth sports leagues and clinics including basketball, volleyball and soccer. A new youth summer basketball league was created hosting 190 youth.
- Offered ten weeks of staff-led Camp HB with a total participation of 600 youth.
- Over 1,900 youth participated in Learn to Swim programs at the City Gym and Pool and over 3,100 people participated in recreation swim at the City Gym and Pool.
- Hosted over 2,800 field rentals and repaired Bocce ball courts at Murdy Park.
- Recorded over 55,000 check-ins for classes, socialization, events, leisure time, on-site social services and nutrition programs at the Senior Center.
- Partnered with the HBCOA to host "Active Living Expo," a Senior Resource Fair, drawing over 1,000 participants providing over 100 resources.
- Managed over 40,000 volunteer hours in support of Senior Services programs valued at $1.5 million.
- Delivered almost 84,000 meals to nutritionally at-risk seniors through the Home Delivered Meals (HDM) program to support aging within the community.
- Partnered with Meals on Wheels Orange County to provide over 10,000 donation-based on-site lunches to over 650 unduplicated individuals at the Senior Café.
- Provided direct, in-person services to over 700 older adults in need of services to support optimal aging.
- Logged nearly 20,000 Seniors on the Go rides for approximately 480 unduplicated passengers.
- Hosted over 8,000 personal fitness training sessions at the Senior Center.

Community & Library Services

Accomplishments & Objectives

Infrastructure Investment

- Completed playground improvement projects at Trinidad and Seely Parks in partnership with Public Works.
- Initiated construction of softball field upgrades at Murdy Park.
- Completed construction of the Huntington Central Library Lower-Level Restrooms in partnership with Public Works.
- Continued Carr Park, Edison Park, and Marina Park Master Plan projects.
- Continued the Huntington Central Library Children's-Teen Reconfiguration and Exterior Fountain Redesign projects.
- Began construction of the LeBard Park tennis courts rehabilitation project.
- Replaced attendant booths at the Main Promenade Parking Structure.
- Unveiled seven pickleball courts at Edison Community Center for public enjoyment in March 2024, complemented by City programs attracting 200 enrollees into various classes.
- Replaced the deteriorated north softball field backstop at Edison Park in partnership with Public Works.

Economic Development

- Processed over 77 permits for major citywide events on the beach, Pier Plaza or other locations.
- Processed over 60 permits for special events on the beach.
- Processed over 404 clubhouse rental reservations.
- Permitted seven events with attendance over 25,000 and the first large-scale music festival on the beach.

FY 2024/25 Objectives

High Performing Organization

- Continue increased collaboration with State of California Dept. of Parks and Recreation, as well as OC Parks.
- Increase Community Services brand recognition through continued promotion of the statewide Parks Make Life Better campaign.
- Implement the objectives associated with the Department's Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.
- Develop a new system for inspecting leased facilities on a regular basis.
- Transition the purchase of Residential Meter Permits from in-person to online.
- Utilize the Community & Library Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services and events that enhance and maintain high quality city services.

Fiscal Stability

- Increase visibility and marketing of rental opportunities at clubhouse facilities.
- Work with Public Works, Finance and Community Development to streamline rent collection processes.
- Collaborate with HBCOA to continue to raise funds for Senior Services.
- Continue to pursue grants and fundraising opportunities to support and enhance Library & Cultural Services.
- Evaluate and implement sponsorship opportunities to support cost recovery initiatives.
- Implement a new parking enforcement program within the vicinity of the beach, downtown, and the Sports Complex.

Community & Library Services

Accomplishments & Objectives

Public Engagement

- Develop a process specifically for permitting block parties.
- Enhance and support a diverse schedule of programs and learning opportunities for the community.
- Grow programs and engagement for adults in the community.
- Expand learning opportunities for adult learners through Literacy Services programs.
- Continue to expand community outreach and partnerships.
- Expand the roster of Art Class contract instructors and classes offered.
- Focus on new concepts for exhibitions at the Art Center, lengthening each exhibit to eight weeks, and incorporating contemporary themes.
- Host four school visits to the Art Center.
- Collaborate with health care providers and stakeholders to assist seniors in remaining independent.
- Implement a variety of recreational programming to meet the various community needs.
- Continue to expand the roster of contract instructors and classes offered.

Public Safety

- Update the surveillance system in the MPPS.
- Update and replace signage at beach facilities and the MPPS.
- Continue to collaborate with the Police Department to decrease unpermitted activities, while providing safe and high-quality recreational opportunities throughout beaches and parks.

Homelessness

- Develop, implement, and evaluate strategies to reduce homeless activity in parks.

Infrastructure Investment

- Complete the design and plan specifications phase of Edison Park Reconfiguration project.
- Complete the design and plan specifications phase of Marina and Carr Park Master Plans.
- Complete rehabilitation of Worthy and Greer Softball field improvements in partnership with Public Works.
- Oversee the management of concession leases on park and beach property.
- Replace the remaining booth at the MPPS with an automated exit gate.

Economic Development

- Continue researching and attracting new special events that bolster business in the City.
- Continue streamlining Specific Events permitting process with implementation of the new online permitting software and updates to the municipal code.
- Continue increased collaboration with community stakeholders affected by events such as VisitHB, the Huntington Beach Business Improvement District, and the HB Collection of Resorts.

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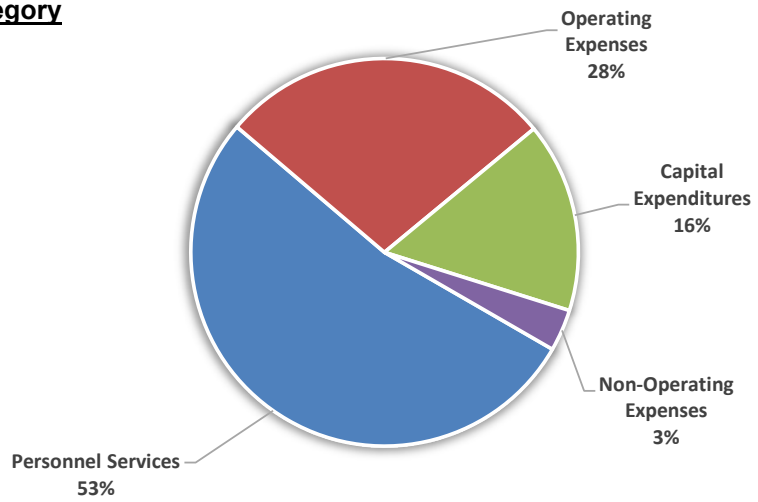
Community & Library Services
Adopted Budget - FY 2024/25
Summary Charts

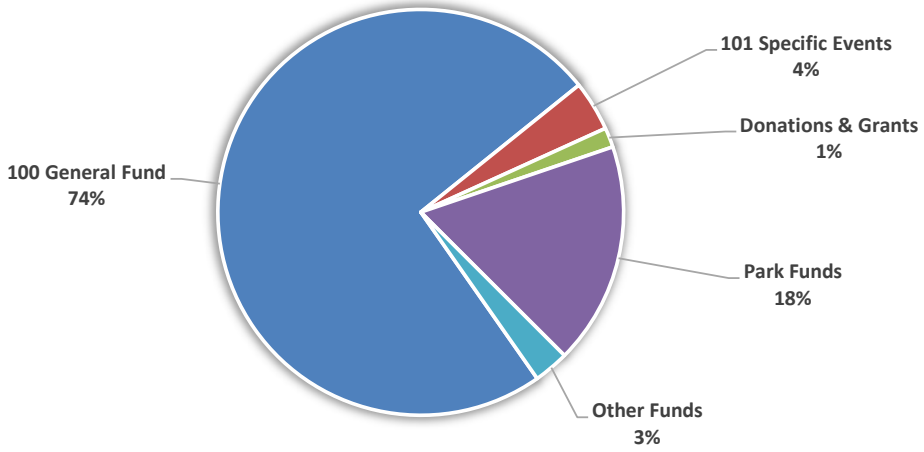
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	9,545,046	10,739,791	11,835,769	11,386,412	12,685,523	11,612,597
Operating Expenses	3,028,726	4,900,906	5,337,975	4,865,264	5,853,105	6,107,207
Capital Expenditures	3,996,153	6,537,179	3,499,828	820,000	3,310,077	3,480,000
Non-Operating Expenses	442,881	210,281		794,956		766,251
Total Expenditures by Category	**17,012,806**	**22,388,158**	**20,673,572**	**17,866,632**	**21,848,705**	**21,966,055**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	11,360,145	13,463,539	14,717,805	15,532,485	15,654,777	16,239,674
101 Specific Events	9,906	723,959	838,354	683,500	683,500	879,825
Donations & Grants	964,356	1,473,437	1,228,388	356,293	1,693,637	344,829
Park Funds	4,113,585	6,372,530	3,376,791	1,076,152	3,232,820	3,883,525
Other Funds	564,814	354,692	512,234	218,202	583,972	618,202
Total Expenditures by Fund	**17,012,806**	**22,388,158**	**20,673,572**	**17,866,632**	**21,848,705**	**21,966,055**

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	4,204,669	4,714,485	5,071,330	5,392,704	5,531,739	5,327,442	-1.21%
Salaries, Temporary	2,085,501	2,527,237	2,805,065	2,903,416	3,229,555	3,103,065	6.88%
Salaries, Overtime	24,750	354,182	624,149	679,470	679,470	777,945	14.49%
Leave Payouts	194,379	244,832	245,654	175,000	175,000	175,000	0.00%
Benefits	3,035,748	2,899,054	3,089,571	2,235,822	3,069,760	2,229,145	-0.30%
PERSONNEL SERVICES	**9,545,046**	**10,739,791**	**11,835,769**	**11,386,412**	**12,685,523**	**11,612,597**	1.99%
OPERATING EXPENSES							
Utilities	99,315	111,650	122,110	185,800	185,800	189,360	1.92%
Equipment and Supplies	1,051,195	1,272,963	1,345,619	804,625	1,573,942	921,219	14.49%
Repairs and Maintenance	346,659	504,662	518,065	660,987	712,707	645,831	-2.29%
Conferences and Training	409	3,524	3,717	4,600	4,600	23,900	419.57%
Professional Services	295,470	348,225	155,609	164,322	231,101	769,675	368.39%
Other Contract Services	1,190,098	2,599,591	3,143,145	2,990,233	3,090,258	3,482,955	16.48%
Rental Expense	13,538	30,346	23,380	25,697	25,697	45,767	78.10%
Insurance	7,410						
Expense Allowances	22,821	28,282	26,592	28,200	28,200	28,200	0.00%
Other Expenses	1,811	1,662	(261)	800	800	300	-62.50%
OPERATING EXPENSES	**3,028,726**	**4,900,906**	**5,337,975**	**4,865,264**	**5,853,105**	**6,107,207**	25.53%
CAPITAL EXPENDITURES							
Land Purchase	316,050						
Improvements	3,680,103	6,359,448	3,473,144	820,000	3,310,077	3,480,000	324.39%
Equipment		177,731					
Vehicles			26,685				
CAPITAL EXPENDITURES	**3,996,153**	**6,537,179**	**3,499,828**	**820,000**	**3,310,077**	**3,480,000**	324.39%
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	210,281		794,956		766,251	-3.61%
NON-OPERATING EXPENSES	**442,881**	**210,281**		**794,956**		**766,251**	-3.61%
Grand Total	**17,012,806**	**22,388,158**	**20,673,572**	**17,866,632**	**21,848,705**	**21,966,055**	**22.94%**
General Fund	11,360,145	13,463,539	14,717,805	15,532,485	15,654,777	16,239,674	4.55%
Other Funds	5,652,661	8,924,619	5,955,767	2,334,147	6,193,929	5,726,381	145.33%
Grand Total	**17,012,806**	**22,388,158**	**20,673,572**	**17,866,632**	**21,848,705**	**21,966,055**	**22.94%**
Personnel Summary	**60.25**	**62.25**	**62.25**	**62.25**	**62.25**	**62.25**	**0.00**

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	3,915,459	4,360,587	4,696,818	5,109,928	5,109,928	5,061,419	-0.95%
Salaries, Temporary	1,810,763	2,236,665	2,540,239	2,813,416	2,813,416	3,028,065	7.63%
Salaries, Overtime	18,246	22,731	23,166	23,470	23,470	21,120	-10.01%
Leave Payouts	190,970	238,422	241,923	175,000	175,000	175,000	0.00%
Benefits	2,842,666	2,697,921	2,857,438	2,124,318	2,878,136	2,110,764	-0.64%
PERSONNEL SERVICES	**8,778,103**	**9,556,327**	**10,359,584**	**10,246,132**	**10,999,950**	**10,396,368**	1.47%
OPERATING EXPENSES							
Utilities	45,270	77,228	87,252	125,800	125,800	129,360	2.83%
Equipment and Supplies	526,842	742,151	879,406	758,098	768,598	870,883	14.88%
Repairs and Maintenance	343,354	501,686	504,374	650,987	706,207	625,831	-3.86%
Conferences and Training	409	3,524	3,717	4,600	4,600	23,900	419.57%
Professional Services		131,690	111,559	134,322	163,237	177,875	32.42%
Other Contract Services	1,188,046	2,188,152	2,706,154	2,815,531	2,843,188	3,224,753	14.53%
Rental Expense	3,470	22,556	12,744	14,697	14,697	33,767	129.75%
Insurance	7,410						
Expense Allowances	22,821	28,282	26,592	28,200	28,200	28,200	0.00%
Other Expenses	1,539	1,662	(261)	300	300	300	0.00%
OPERATING EXPENSES	**2,139,161**	**3,696,931**	**4,331,537**	**4,532,535**	**4,654,827**	**5,114,869**	12.85%
CAPITAL EXPENDITURES							
Equipment			26,685				
CAPITAL EXPENDITURES			**26,685**				
NON-OPERATING EXPENSES							
Transfers to Other Funds	442,881	210,281		753,818		728,437	-3.37%
NON-OPERATING EXPENSES	**442,881**	**210,281**		**753,818**		**728,437**	-3.37%
Total	**11,360,145**	**13,463,539**	**14,717,805**	**15,532,485**	**15,654,777**	**16,239,674**	**4.55%**
Personnel Summary	**56.41**	**58.41**	**58.50**	**59.00**	**59.00**	**59.15**	**0.15**

Significant Changes

Changes in Temporary Salaries, Overtime, and Operating Expenses reflect the realignment of funding between expenditure categories and divisions, as well as a citywide effort to realign costs and preserve funding for core services. Increases in these expenditure categories are due to increased costs of normal business activities, higher demand for recreation classes, implementation of an online permitting platform for major special events, and funding for the Facilities and Development Division to assist with enforcement of paid on-street and off-street parking and other basic parking violations within the vicinity of the beach, downtown, and the Sports Complex. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs.

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Park Special Revenue Funds (209, 226, 228, 235, 236)							
PERSONNEL SERVICES							
Salaries, Permanent	72,046	65,183	97,474	131,256	131,256	121,143	-7.70%
Salaries, Temporary	24,083	15,201	13,483	15,000	15,000		-100.00%
Benefits	42,099	38,143	51,837	36,801	55,896	46,362	25.98%
PERSONNEL SERVICES	**138,228**	**118,527**	**162,795**	**183,057**	**202,152**	**167,505**	-8.50%
OPERATING EXPENSES							
Equipment and Supplies		10,200	5,771	11,000	11,000	15,000	36.36%
Professional Services	29,977	133,007	35,280	30,000	37,386	191,800	539.33%
Other Contract Services	1,252	301	611	1,500	1,500		-100.00%
Rental Expense	10,068	7,539	10,635	11,000	11,000	12,000	9.09%
Other Expenses				500	500		-100.00%
OPERATING EXPENSES	**41,297**	**151,047**	**52,297**	**54,000**	**61,386**	**218,800**	305.19%
CAPITAL EXPENDITURES							
Land Purchase	316,050						
Improvements	3,618,010	6,102,955	3,161,698	820,000	2,969,282	3,480,000	324.39%
CAPITAL EXPENDITURES	**3,934,060**	**6,102,955**	**3,161,698**	**820,000**	**2,969,282**	**3,480,000**	324.39%
NON-OPERATING EXPENSES							
Transfers to Other Funds				19,095		17,220	-9.82%
NON-OPERATING EXPENSES				**19,095**		**17,220**	-9.82%
Total	**4,113,585**	**6,372,530**	**3,376,791**	**1,076,152**	**3,232,820**	**3,883,525**	**260.87%**

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs. Funding for Capital Expenditures fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The adopted FY 2024/25 CIP includes funds for softball field improvements at Greer and Worthy Parks, playground improvements at Pleasant View and Langenbeck Parks, preparation of a new Huntington Central Park Master Plan, and continued funding for the Edison Park Reconfiguration project.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00209 Park Acquisition and Dvlpmt	14	1,004	1,766				
00226 Quimby Fund	(5,877)	1,086,994	4,437,921	400,000	400,000	400,000	
00228 Park Dev Impact-Residential	538,830	416,112	570,590	750,000	750,000	425,000	(325,000)
00235 Park Dev Impact-Non-Residential	241,316	91,542	454,757	100,000	100,000	50,000	(50,000)
00236 Public Art in Parks	11,900	(5,510)	13,900	15,000	15,000	8,500	(6,500)
Total	**786,183**	**1,590,142**	**5,478,934**	**1,265,000**	**1,265,000**	**883,500**	**(381,500)**

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Community & Library Services
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Park Special Revenue Funds
(209, 226, 228, 235, 236) (Continued)

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00226 Quimby Fund	1,383,989	1,274,773	5,307,265	5,224,222	2,465,000	2,759,222	(2,465,000)
00228 Park Dev Impact-Residential	9,369,361	4,957,953	2,759,680	625,231	593,525	31,706	(593,525)
Total	**10,753,350**	**6,232,726**	**8,066,945**	**5,849,453**	**3,058,525**	**2,790,928**	**(3,058,525)**

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Specific Events (101)							
PERSONNEL SERVICES							
Salaries, Permanent	1,596	21,153	21,433				
Salaries, Temporary	606	14,993	11,923				
Salaries, Overtime	6,504	331,384	600,956	656,000	656,000	756,825	15.37%
Benefits	1,200		15,244				
PERSONNEL SERVICES	**9,906**	**367,529**	**649,556**	**656,000**	**656,000**	**756,825**	15.37%
OPERATING EXPENSES							
Equipment and Supplies		1,881	1,950	2,500	2,500	3,000	20.00%
Repairs and Maintenance		999	8,833	10,000	6,500	20,000	100.00%
Other Contract Services		175,819	178,015	15,000	18,500	100,000	566.67%
OPERATING EXPENSES		**178,699**	**188,798**	**27,500**	**27,500**	**123,000**	347.27%
CAPITAL EXPENDITURES							
Equipment		177,731					
CAPITAL EXPENDITURES		**177,731**					
Total	**9,906**	**723,959**	**838,354**	**683,500**	**683,500**	**879,825**	**28.72%**

Significant Changes

The Specific Events Fund is used for major reimbursable events held in the City, such as the Surf City Marathon, U.S. Open of Surfing, the Pacific Airshow, and other events held in Huntington Central Park. Overtime is adjusted to align with current spending trends and the preliminary Specific Event calendar for FY 2024/25. Operating increases also reflect additional as-needed contracted services associated with the preliminary FY 2024/25 calendar.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00101 Specific Events	11,671	321,700	709,554	683,500	683,500	879,825	196,325
Total	**11,671**	**321,700**	**709,554**	**683,500**	**683,500**	**879,825**	**196,325**

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Donations and Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	215,568	267,563	255,606	151,520	290,555	144,880	-4.38%
Salaries, Temporary	250,050	260,379	239,419	75,000	401,139	75,000	0.00%
Salaries, Overtime		68	27				
Leave Payouts	3,409	6,410	3,731				
Benefits	149,783	162,989	165,052	74,703	135,728	72,019	-3.59%
PERSONNEL SERVICES	**618,809**	**697,408**	**663,835**	**301,223**	**827,421**	**291,899**	-3.10%
OPERATING EXPENSES							
Equipment and Supplies	342,242	518,731	458,493	33,027	791,844	32,336	-2.09%
Repairs and Maintenance	3,305	1,977	4,857				
Professional Services			1,040				
Other Contract Services		77,117	100,163		68,868		
Rental Expense		252					
OPERATING EXPENSES	**345,547**	**598,077**	**564,553**	**33,027**	**860,712**	**32,336**	-2.09%
CAPITAL EXPENDITURES							
Improvements		177,952			5,503		
CAPITAL EXPENDITURES		**177,952**			**5,503**		
NON-OPERATING EXPENSES							
Transfers to Other Funds				22,043		20,594	-6.57%
NON-OPERATING EXPENSES				**22,043**		**20,594**	-6.57%
Total	**964,356**	**1,473,437**	**1,228,388**	**356,293**	**1,693,637**	**344,829**	**-3.22%**

Significant Changes

The Community & Library Services Department receives multiple grants and donations associated with various programs. The FY 2024/25 budget includes OCTA Senior Mobility Grant funding for the "Seniors on the Go" Transportation Program. Per the City's annual budget resolution, grants and donations up to $250,000 per source or grantor are appropriated as received throughout the fiscal year.

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Donations and Grants (various) (Continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00103 Donations	508,108	695,218	663,937		538,771		(538,771)
00239 CDBG ^	54,000	43,556	35,519				
00250 American Rescue Plan Act (OC)		200,000					
00810 Prop 68 Per Capita Grant			177,952				
00880 Library Equipment	126	423	692				
00963 Sr Mobility Program	252,050	311,585	338,415	356,293	356,293	344,829	(11,464)
00985 State Literacy Grant	58,141	78,294	93,366		95,759		(95,759)
01226 Library Grants		4,803	60,652		51,821		(51,821)
01248 Central Park Trail Rehab	28,000						
01255 LSTA	9,476		18,000		20,000		(20,000)
^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community & Library Services Department.							
Total	**909,900**	**1,333,879**	**1,388,533**	**356,293**	**1,062,644**	**344,829**	**(717,815)**

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Community & Library Services

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Other Funds (204,225,229,314,1246)							
OPERATING EXPENSES							
Utilities	54,045	34,421	34,858	60,000	60,000	60,000	0.00%
Equipment and Supplies	182,111						
Professional Services	265,493	83,528	7,729		30,478	400,000	100.00%
Other Contract Services	800	158,202	158,202	158,202	158,202	158,202	0.00%
Other Expenses	272						
OPERATING EXPENSES	**502,721**	**276,152**	**200,789**	**218,202**	**248,680**	**618,202**	183.32%
CAPITAL EXPENDITURES							
Improvements	62,092	78,541	311,445		335,292		
CAPITAL EXPENDITURES	**62,092**	**78,541**	**311,445**		**335,292**		
Total	**564,814**	**354,692**	**512,234**	**218,202**	**583,972**	**618,202**	**183.32%**

Significant Changes

Operating expenses include funding for the City's participation in the statewide CENIC E-Rate program which provides high speed bandwidth discounted rates, the preparation of a Library Facilities Master Plan, as well as the City's share of the Main Promenade Inc. agreement for common area maintenance of the Main Promenade Parking Structure,

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00204 Fourth of July Parade	62,136		28				
00225 Gun Range Settlement	1,207	(19,698)	5,430				
00229 Library Dev Impact	105,382	87,063	119,781	50,000	50,000	75,000	25,000
00314 Infrastructure Fund ^	62,092	236,743	388,516	158,202	224,625	158,202	(66,423)
01246 CENIC E-Rate		56,313	63,433	60,000	60,000	60,000	
^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community & Library Services Department.							
Total	**230,818**	**360,421**	**577,188**	**268,202**	**334,625**	**293,202**	**(41,423)**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00229 Library Dev Impact	1,229,988	989,634	1,020,554	802,228	325,000	477,228	(325,000)
Total	**1,229,988**	**989,634**	**1,020,554**	**802,228**	**325,000**	**477,228**	**(325,000)**

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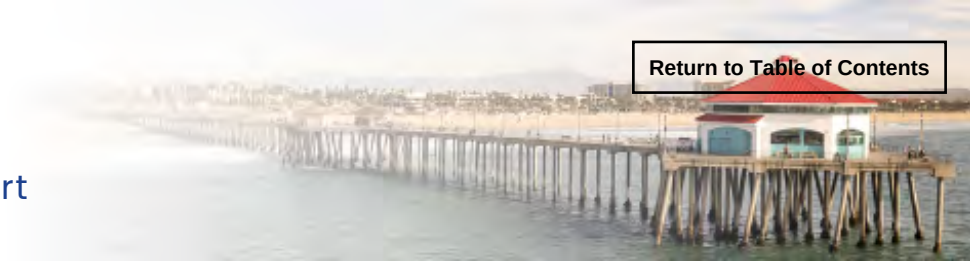
Finance

FY 2024-25 Organizational Chart



Chief Financial Officer

Assistant Chief Financial Officer

Administration

- Accounting Technician
- Management Aide
- Principal IT Analyst
- Senior Admin Assistant (.5)

Accounting Services

- Finance Manager

General Accounting

- Principal Finance Analyst
- Senior Accountant (2)

Accounts Payable

- Accounting Technician Supervisor
- Accounting Technician

Payroll

- Senior Payroll Specialist
- Payroll Specialist (2)

Municipal Services

- Accounting Technician Supervisor
- Senior Accounting Technician
- Accounting Technician (2)

Budget Management

- Finance Manager

Budget

- Principal Finance Analyst (2)

Procurement

- Senior Buyer
- Buyer

Reprographics

Mail

Business License

- Finance Manager
- Senior Accounting Technician
- Accounting Technician (2)
- Field Services Representative

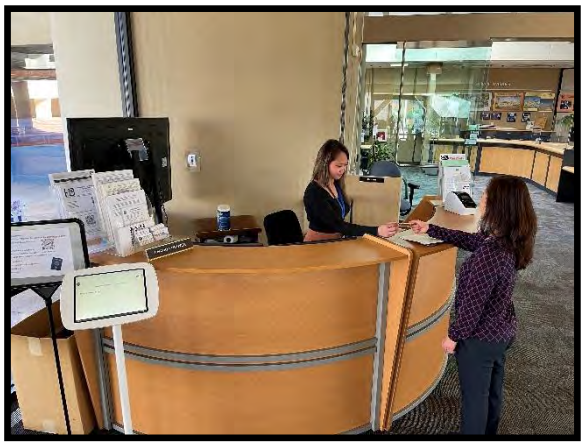
Finance

Department Descriptions

The Finance Department, through its three Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; payroll and accounts payable services; utility billing; and business license customer service.

Finance Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer and the Assistant Chief Financial Officer review operations to ensure compliance with federal, state, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocations, fixed asset inventory, financial reporting, annual audits, and operations of the HB Ready call center which was set up to provide information to the community during COVID. This Division is also responsible for providing staff support to the City Council appointed seven-member Finance Commission established pursuant to Chapter 2.109 of the Municipal Code.



Finance

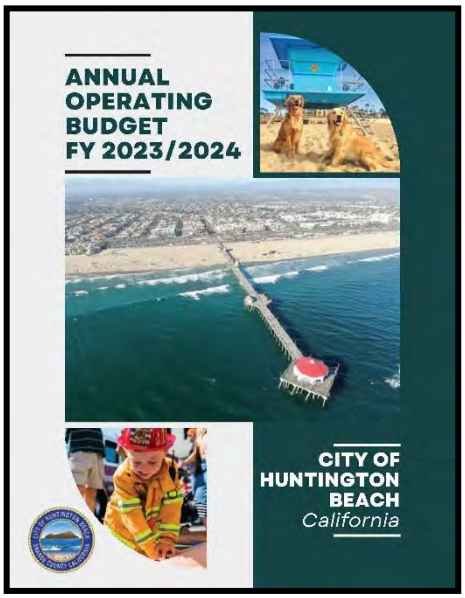
Department Descriptions

Accounting Services Division

The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable, Financial Reporting, and Municipal Services. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets and implementing new accounting requirements. This Division is also responsible for serving as the audit liaison for all departments and as the City's liaison for all financial audits of the City. Financial Reporting prepares the Annual Comprehensive Financial Report (ACFR), the Popular Annual Financial Report (PAFR), annual bond disclosures, and other financial reports. Accounts Payable is responsible for the processing and payment of all City obligations. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll. Municipal Services processes all utility service start-ups and disconnections (water, sewer and refuse). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts.

Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing, and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement. The Division also provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, and maintains the list of qualified vendors. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail, and special deliveries for all City departments.



Finance

Department Descriptions

Business License Division

The Division licenses all individuals and companies doing business in the City in accordance with the Municipal Code and may issue permits on behalf of other City departments. This Division assists the business community in obtaining a new business license as well as processing renewals.

Ongoing Activities & Projects

Administration Division

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the appointed seven-member Finance Commission.
- Participate in labor negotiations.
- Oversee and coordinate the City's long-term financial plan.
- Oversee HB Ready call center.

Accounting Services Division

- Prepare the Annual Comprehensive Financial Report (ACFR) and Popular Annual Financial Report (PAFR).
- Prepare the Annual Schedule of Expenditures of Financial Awards to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 36,000 accounts payable invoices annually within 30 days.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 34,000 payroll advices and checks annually.
- Annually produce and distribute approximately 1,700 W-2s and process 1099s.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 735 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 5,800 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.
- Provide billing services for 53,000 accounts for water, sewer, and trash/recycling services.

Finance

Ongoing Activities & Projects

Budget Management Division

- Manage and coordinate the annual budget development process.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impact the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Provide quality customer service to both internal and external customers.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 4,600 purchase requisitions within a five-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.

Business License Division

- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Maintain approximately 19,000 business licenses and issue over 3,000 new business licenses annually.
- Annually process over 17,000 business license renewal notices and 4,000 second and final notices.
- Respond to business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 13 operators reporting annual revenue of approximately $398,000 from 134 wells.
- Manage the records of more than 262 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies accurately identifying businesses requiring a business license in the City.
- Process payments on business licenses of $2.2 million annually.

Finance

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
1. Prepare the Annual Comprehensive Financial Report and complete the Schedule of Expenditures of Federal Awards (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.				
Measure:				
Report prepared within six months of fiscal year-end.	Yes	Yes	Yes	
SEFA prepared within nine months of fiscal year-end.	Yes	Yes	Yes	
Goal:				
2. Achieve Certificate of Excellence in Financial Reporting for the Annual Comprehensive Financial Report.				
Measure:				
Certificate of Excellence awarded.	Yes	Yes	Yes	
Goal:				
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.				
Measure:				
GFOA Excellence in Budgeting Award achieved.	Yes	Yes	Yes	
Goal:				
4. Receive unmodified (clean) audit opinion on the Annual Financial Report.				
Measure:				
Unmodified (clean) audit opinion received.	Yes	Yes	Yes	

Finance

Accomplishments & Objectives

FY 2023/24 Accomplishments

Fiscal Stability

- Reaffirmed the City's "AAA" Implied General Obligation credit rating from Fitch Ratings in February 2024, one of the few cities in California to achieve this prestigious recognition.
- Received an AA+ credit rating from Fitch for the City's 2021 Pension Obligation Bonds and 2020 Series A and B Lease Revenue Refunding Bonds.
- The Department was once again an honored recipient of the "Certificate of Achievement for Excellence in Financial Reporting" award bestowed by the Government Finance Officers Association (GFOA) for the City's Annual Comprehensive Financial Report for FY 2021/22. This was the 37th consecutive year the City has received this award.
- The Department received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City's Popular Annual Financial Report (PAFR) for FY 2021/22. This was the 17th consecutive year the City has received this award.
- The Department earned the Government Finance Officers Association's Distinguished Budget Award for FY 2023/24, with a special recognition for strategic goals. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This was the 30th year the City has received this award.
- The City received unmodified (clean) audit opinions for the FY 2022/23 Annual Comprehensive Financial Report and Federal Single Audit by the independent audit firm Davis Farr LLP.
- Successfully implemented GASB 96 related to the accounting and financial reporting of the City's Subscription-Based Information Technology Arrangements.
- Worked closely with the City's negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- The City continued its efforts to reduce pension liabilities and deposited funds to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total of $21.5 million deposited as of June 30, 2024, to further pay down the City's unfunded liabilities.
- The City's Retiree Healthcare Plan for Miscellaneous and Safety Employees remains fully funded as of the latest independent actuarial study performed.
- Worked with the Police, Community Development and the City Treasurer departments on the expansion of citation management and collection services to include civil citations issued by both Police and Community Development.
- Received GFOA's Triple Crown Award for recognition in earning the Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award and the Distinguished Budget Award.
- FEMA obligated seven additional projects totaling $695,305, bringing the total cost recovery for COVID-19 claims either paid or obligated to $892,042.
- Implemented all payroll changes resulting from labor negotiations with the City's public safety unions.
- Began a comprehensive review and update of the City's purchasing policies.
- Responded to FEMA Requests for Information related to the City's claims for COVID-19 related costs.
- Completed a comprehensive study to update the City's Master Fee and Charges Schedule.

Finance

Accomplishments & Objectives

FY 2024/25 Objectives

Fiscal Stability

- Work with departments to control costs and ensure a balanced FY 2025/26 Budget as well as future fiscal stability.
- Receive an unmodified (clean) audit opinion for the FY 2023/24 Annual Comprehensive Financial Report and Federal Single Audit(s).
- Complete the update to the City's purchasing policies and bring items to City Council that require a change in the Municipal Code.
- Update the City's procurement manual to serve as a comprehensive guide for all of the City's purchasing related policies and workflows.
- Implement a new online purchasing platform including contract management and insurance.
- Continue to provide strategic options to address the City's unfunded liabilities.
- Provide costing for upcoming labor negotiations in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- Support ongoing improvements and problem resolution with the Enterprise Land Management System (ELM).
- Upgrade the City's timekeeping software.
- Earn recognition from GFOA for the ACFR, PAFR and Adopted Budget.

High Performing Organization

- Continue to pursue innovative efficiencies to provide additional customer service improvements.
- Develop and provide citywide training on the City's updated purchasing policies.

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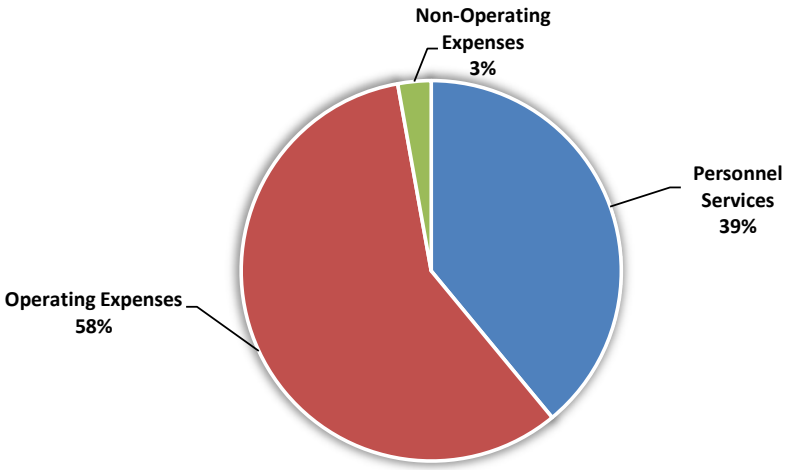
Finance
Adopted Budget - FY 2024/25
Summary Charts

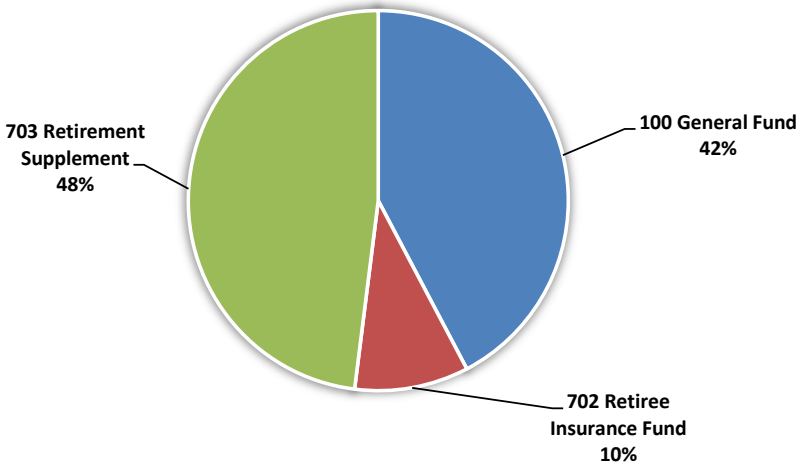
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	4,996,141	5,285,630	5,389,027	5,151,151	5,510,682	5,208,633
Operating Expenses	7,332,387	7,868,449	8,009,241	7,685,096	7,940,622	7,760,451
Non-Operating Expenses				375,531		379,090
Total Expenditures by Category	**12,328,528**	**13,154,079**	**13,398,268**	**13,211,778**	**13,451,304**	**13,348,174**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	5,352,424	5,811,690	6,106,334	5,458,185	5,697,711	5,609,226
702 Retiree Insurance Fund	990,683	1,132,753	1,058,390	1,306,975	1,306,975	1,285,901
703 Retirement Supplement	5,936,961	6,142,531	6,158,211	6,371,618	6,371,618	6,368,047
716 Section 115 Trust	48,461	67,104	75,333	75,000	75,000	85,000
Total Expenditures by Fund	**12,328,528**	**13,154,079**	**13,398,268**	**13,211,778**	**13,451,304**	**13,348,174**

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Finance
Adopted Budget - FY 2024/25
Department Budget Summary
All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,286,213	2,471,682	2,627,238	2,732,872	2,732,872	2,787,611	2.00%
Salaries, Temporary	138,337	238,727	188,633	223,008	207,008	223,008	0.00%
Salaries, Overtime	2,593	2,243	2,858				
Leave Payouts	167,787	155,326	157,032	100,000	100,000	100,000	0.00%
Benefits	2,401,211	2,417,651	2,413,266	2,095,271	2,470,802	2,098,014	0.13%
PERSONNEL SERVICES	**4,996,141**	**5,285,630**	**5,389,027**	**5,151,151**	**5,510,682**	**5,208,633**	1.12%
OPERATING EXPENSES							
Utilities	110	795					
Equipment and Supplies	421,327	434,413	398,363	405,239	505,239	405,239	0.00%
Repairs and Maintenance	151,251	210,362	205,523	162,913	162,913	252,913	55.24%
Conferences and Training	4,855	5,222	4,213	16,132	16,132	16,132	0.00%
Professional Services	170,270	225,431	135,589	234,871	325,397	195,871	-16.60%
Other Contract Services	650,780	870,222	1,084,811	526,958	591,958	536,958	1.90%
Pension Payments	5,493,973	5,668,053	5,712,268	5,850,000	5,850,000	5,850,000	0.00%
Interdepartmental Charges	429,539	442,425	455,698	478,483	478,483	492,838	3.00%
Expense Allowances	10,445	11,525	12,775	10,500	10,500	10,500	0.00%
Other Expenses	(164)						
OPERATING EXPENSES	**7,332,387**	**7,868,449**	**8,009,241**	**7,685,096**	**7,940,622**	**7,760,451**	0.98%
NON-OPERATING EXPENSES							
Transfers to Other Funds				375,531		379,090	0.95%
NON-OPERATING EXPENSES				**375,531**		**379,090**	0.95%
Grand Total	**12,328,528**	**13,154,079**	**13,398,268**	**13,211,778**	**13,451,304**	**13,348,174**	**1.03%**
General Fund	5,352,424	5,811,690	6,106,334	5,458,185	5,697,711	5,609,226	2.77%
Other Funds	6,976,105	7,342,389	7,291,935	7,753,593	7,753,593	7,738,948	-0.19%
Grand Total	**12,328,528**	**13,154,079**	**13,398,268**	**13,211,778**	**13,451,304**	**13,348,174**	**1.03%**

Personnel Summary	**31.50**	**32.50**	**28.50**	**28.50**	**28.50**	**28.50**	**0.00**

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Finance

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,286,213	2,471,682	2,627,238	2,732,872	2,732,872	2,787,611	2.00%
Salaries, Temporary	138,337	238,727	188,633	223,008	207,008	223,008	0.00%
Salaries, Overtime	2,593	2,243	2,858				
Leave Payouts	167,787	155,326	157,032	100,000	100,000	100,000	0.00%
Benefits	1,559,044	1,462,381	1,509,148	984,161	1,359,692	986,904	0.28%
PERSONNEL SERVICES	**4,153,974**	**4,330,360**	**4,484,910**	**4,040,041**	**4,399,572**	**4,097,523**	1.42%
OPERATING EXPENSES							
Utilities	110	795					
Equipment and Supplies	421,327	434,413	398,363	405,239	505,239	405,239	0.00%
Repairs and Maintenance	151,251	210,362	205,523	162,913	162,913	252,913	55.24%
Conferences and Training	4,855	5,222	4,213	16,132	16,132	16,132	0.00%
Professional Services	165,670	182,831	130,389	185,871	276,397	185,871	0.00%
Other Contract Services	444,955	636,182	870,161	261,958	326,958	261,958	0.00%
Expense Allowances	10,445	11,525	12,775	10,500	10,500	10,500	0.00%
Other Expenses	(164)						
OPERATING EXPENSES	**1,198,450**	**1,481,330**	**1,621,424**	**1,042,613**	**1,298,139**	**1,132,613**	8.63%
NON-OPERATING EXPENSES							
Transfers to Other Funds				375,531		379,090	0.95%
NON-OPERATING EXPENSES				**375,531**		**379,090**	0.95%
Total	**5,352,424**	**5,811,690**	**6,106,334**	**5,458,185**	**5,697,711**	**5,609,226**	**2.77%**
Personnel Summary	**29.92**	**31.10**	**26.85**	**26.85**	**26.85**	**26.69**	**(0.16)**

Significant Changes

As of May 2023, the reporting relationship of the City's Revenue Services Division was reinstated under the City Treasurer's Department to ensure compliance with the City Charter. The approved re-organization plan included the transfer of six positions from Finance to the City Treasurer. Increases in Operating Expenses have been included for various software upgrades to improve efficiencies and provide for better tracking of contracts citywide.

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Finance

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 Trust (716)							
PERSONNEL SERVICES							
Benefits	842,167	955,270	904,118	1,111,110	1,111,110	1,111,110	0.00%
PERSONNEL SERVICES	**842,167**	**955,270**	**904,118**	**1,111,110**	**1,111,110**	**1,111,110**	0.00%
OPERATING EXPENSES							
Professional Services	4,600	42,600	5,200	49,000	49,000	10,000	-79.59%
Other Contract Services	205,826	234,040	214,651	265,000	265,000	275,000	3.77%
Pension Payments	5,493,973	5,668,053	5,712,268	5,850,000	5,850,000	5,850,000	0.00%
Interdepartmental Charges	429,539	442,425	455,698	478,483	478,483	492,838	3.00%
OPERATING EXPENSES	**6,133,937**	**6,387,118**	**6,387,817**	**6,642,483**	**6,642,483**	**6,627,838**	-0.22%
Total	**6,976,105**	**7,342,389**	**7,291,935**	**7,753,593**	**7,753,593**	**7,738,948**	**-0.19%**

Significant Changes

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. In FY 2024/25 the General Fund Transfer to the Section 115 Trust totals $3,169,981, and is reflective of the City's UAL Policy adopted in conjunction with issuance of the Pension Obligation Bonds, plus additional one-time funding.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00702 Retiree Insurance Fund	6,128,364	(3,442,606)	2,172,271				
00703 Retirement Supplement	16,778,380	(5,220,633)	10,984,357	1,434,000	1,434,000	1,434,000	
00716 Section 115 Trust	2,923,411	3,116,570	4,789,266	1,435,593	1,435,593	3,169,981	1,734,388
Total	**25,830,156**	**5,546,669**	**17,945,893**	**2,869,593**	**2,869,593**	**4,603,981**	**1,734,388**

Fund Balance Summary	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00702 Retiree Insurance Fund	36,288,986	31,713,627	32,827,507	31,520,532	1,285,901	30,234,631	(1,285,901)
00703 Retirement Supplement	70,363,905	59,000,741	63,826,886	58,889,268	4,934,047	53,955,221	(4,934,047)
Total	**106,652,891**	**90,714,368**	**96,654,393**	**90,409,800**	**6,219,948**	**84,189,852**	**(6,219,948)**

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Fire

FY 2024-25 Organizational Chart

Fire Chief

Administration

- Principal Management Analyst
- Senior Management Analyst
- Management Aide (5) ^

Professional Standards

- Fire Deputy Chief
- Fire Division Chief
- Administrative Fire Captain *
- Senior Management Analyst
- Management Analyst

Community Risk Reduction

- Fire Marshal
- Deputy Fire Marshal (2)
- Senior Fire Prevention Inspector (3)

Certified Unified Program Agency

- Senior Fire Prevention Inspector
- Fire Prevention Inspector

Training

- Administrative Fire Captain

Central Net Operations Authority

- Fire Training Maintenance Technician
- Management Analyst

Emergency Response

- Fire Deputy Chief
- Fire Division Chief

Fire Suppression

- Fire Battalion Chief (3)
- Fire Captain (24)
- Fire Engineer (24)
- Firefighter Paramedic (36)
- Firefighter (12)

Emergency Management & Homeland Security

- Emergency Management Administrator

Hazmat Response

- Fire Captian (6)
- Fire Engineer (6)
- Firefighter Paramedic (12)

Emergency Medical Services & Firemet Administration

- Fire Medical Coordinator
- Administrative Fire Captain*

Emergency Transport Program

- Ambulance Operator (30)

Marine Safety

- Marine Safety Division Chief

Marine Safety Operations & Emergency Response

- Marine Safety Battalion Chief
- Marine Safety Captain (6)
- Marine Safety Specialist (3)
- Administrative Assistant

Rescue Vessel Operations

- Marine Safety Captain (4)

Training & Special Teams

- Marine Safety Battalion Chief
- Marine Safety Captain

Central Net Operations Authority

- Marine Safety Battalion Chief
- Marine Safety Captain

• Defunded Position-Admin Fire Captain (2)
^ Limited Term Position (1)

Fire

Department Descriptions

The Huntington Beach Fire Department provides the highest quality fire, marine safety and emergency medical services to protect the community. A balanced approach to life safety, data driven community risk reduction and property protection supports this mission. The Department provides "all-risk" services and response for fire suppression, community risk reduction, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center. The FireMed paramedic subscription program reduces or eliminates out of pocket expenses for patients while offsetting the cost of delivering emergency medical services.

Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center; and is a member of MetroNet, a seven-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

Community Risk Reduction

The Community Risk Reduction (CRR) Division has responsibility for enforcing local, state, and federal codes to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished by providing comprehensive inspections, plan review services, public education, fire investigations and public engagement. The CRR Division works closely with the business community, other City departments, and fire companies to ensure the safety of residents and response personnel and to protect the economic well-being of the City. CRR Inspectors conduct inspections of buildings and facilities to ensure that the construction and use are compliant with the Fire Code. The Deputy Fire Marshals review and approve development, life safety, and system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The CRR Division operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). The HMBP Program is responsible for identifying, inspecting, and monitoring 668 businesses that use and store hazardous materials. The CRR Division works closely with Fire Investigators to determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. Staff training is conducted through the Central Net Training Center which provides mandated training for Fire Department personnel. Public education is developed and conducted through a variety of means, including school visits, social media, and participation with CRR booths at events, as well as participation with the Red Cross Home Fire Campaign. The CRR Division also coordinates the annual Fire Department Open House, which corresponds with the National Fire Protection Association's Fire Prevention Week in October every year. The Open House attracts families from around the Huntington Beach area for live demonstrations, static displays, tours and family-friendly activities.

Emergency Response and Marine Safety

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, hazardous materials response and Marine Safety. This Division conducts annual life safety inspections, education programs, fire service training and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies, staffed by four personnel, are in each of

the stations, Marine Safety Headquarters and the Marine Safety Training Center (home of the Junior Lifeguards). This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, two State Office of Emergency Services engines, a hazardous materials response vehicle, an urban search and rescue (USAR)/light and air vehicle, Type 1 USAR, Type 1 Hazmat, Type 1 Mass Decontamination Unit, eight City operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Division coordinates with the Public Works Fleet Services staff for apparatus procurement, repairs, and maintenance; arranges for fire station tours and administers the FireMed Membership Program. The Division also includes the Emergency Management and Homeland Security Office, which develops and coordinates special event management and disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers.

The primary goal and purpose of the Marine Safety Division is to provide quality open water and beach safety through education, community risk reduction and emergency response. The Marine Safety Division provides year-round emergency response on the City's beaches, harbor and off shore areas that include water rescue, emergency medical services and code enforcement. The Division manages the summer Junior Lifeguard Program and several other community outreach programs. The Division is comprised of 20 permanent Marine Safety employees and management staff, and is supported by more than 185 seasonal ocean lifeguards. The Marine Safety Division also supports several specialty teams that include Swiftwater and Public Safety Dive Teams that are available 365 days a year.

Fire

Ongoing Activities & Projects

Fire Administration

- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer federal, state, local and private grants.
- Administer homeland security measures, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three-year plan.
- Represent the City of Huntington Beach on MetroNet Joint Powers Authority Board, Central Net Training Authority Board, Orange County-City Hazardous Materials Emergency Response Authority, Orange County Intelligence Assessment Center, Orange County Emergency Management Organization and Urban Area Working Group.

Community Risk Reduction

- Perform plan review services for development projects, installations for fire protection systems, and permit issuance.
- Enforce the California Fire Code, Huntington Beach Municipal Code and City specifications.
- Coordinate and perform numerous community outreach and public education programs at schools, community events, businesses, and for individual homeowners, focusing on high-risk populations such as seniors, children and those in lower socioeconomic groups.
- Conduct development/construction related inspections, permit inspections and mandated City and state fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and the Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.
- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
- Perform methane barrier and oil well plan reviews and inspections.

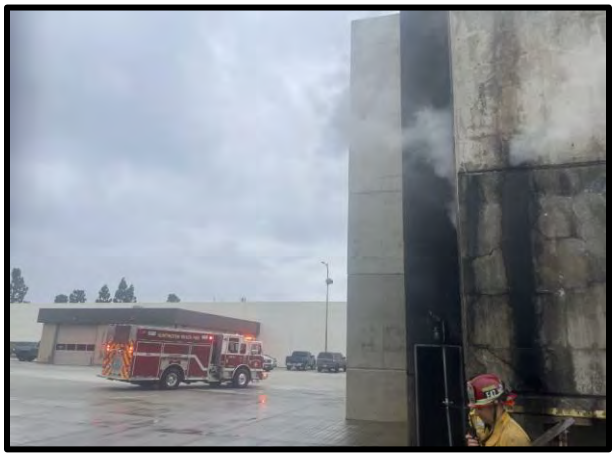
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection and education.
- Provide Community Risk Reduction support and training to emergency response personnel.
- Develop, implement, and maintain land management software that tracks fire construction permits and annual fire and life safety inspections.
- Manage recruitment-to-retirement program, including continual improvement and innovation in education, training, and mentorship.

Fire

Ongoing Activities & Projects

Emergency Response and Marine Safety

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue emergency medical service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Continue to evaluate response protocols and response grids based on current data and analytics.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.
- Perform CRR events for public education and engagement with on-duty crews and apparatus.
- Continue to provide training and education to 45 Fire Explorers through the Explorer cadre as well on-duty crews.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Participate in California master mutual aid, including Cal OES Type 1, Type 1 Hazmat, Type 1 USAR, Type 1 Mass Decontamination Unit, strike team deployments and single resource deployments.



- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (USAR), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and machine rescues.
- Assist in the build-out of the updated Fire 800 MHz radio system.
- Continue to develop USAR Regional Task Force (RTF) with agencies in the operational area.
- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half-mile City beach area, Sunset Beach and Huntington Harbour.
- Provide search and rescue dive team response to incidents throughout Orange County.
- Train Fire Suppression personnel on water survival tactics.
- Provide water Rapid Intervention Crew (RIC) team response to fire incidents adjacent to waterways.
- Provide Swiftwater and Flood response teams.
- Provide Firefighter Rehabilitation during large scale incidents to Orange County Fire Agencies.

Fire

Ongoing Activities & Projects

- Coordinate offshore rescue activity with the Police Department, U.S. Coast Guard and Orange County Sheriff's Harbor Patrol.
- Continue to provide training of Marine Safety Division personnel to maintain operational readiness.
- Meet all training and other requirements to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.
- Provide real-time beach safety, parking and environmental warnings using a public dashboard.
- Continue to monitor and develop response plans and recommendations for the Huntington Harbour response division.
- Provide Beach Education-Public Education program and tours that include guided tours of the Vincent G. Moorhouse Lifeguard Headquarters and Tower 0 (tower on the pier). The students receive an orientation to Life Saving equipment used by HB Lifeguards.
- Conducted a training program targeting surfers called Surfers Awareness in Lifesaving Techniques (SALT). It was modeled based on similar bystander rescue education initiatives implemented in other countries, but specifically tailored to local hazards. The program teaches basic lifesaving awareness and hazard recognition to the surfing community as well as local high school and college surf teams.
- Participated in Surf City Nights Public Education on the Tuesday night Street Fair, which includes equipment set up and hands only CPR.
- Hold Water Safety Day and Marine Safety Open House at Pier Plaza.
- Manage and coordinate the City's Junior Lifeguard Program, including beach safety education, medical and lifesaving training and competitions.
    - Junior Lifeguard Program (June-August) - Enrollment of approximately 900-1,100 participants annually. Ages 9-17 years old. Provides ocean and water safety education as well as career pathways to Marine Safety and other public safety disciplines.
    - After-School Junior Lifeguard Program (year-round) - Ages 9-17 years old. Provides ocean and water safety education.
    - Beach Rangers (July-August) - Introduces the beach and beach hazards, as well as introducing participants to multiple bodies of water in Huntington Beach. The Beach Rangers program is a free community-risk reduction program for the Oak View Community and its surrounding areas.
    - Junior Lifeguard Surf Team (Year-round) - Provides competitive surf couching and youth mentoring for ages 9-17 years old.

Fire

Performance Measures

Results for the City's performance measure program for the past two fiscal years, in addition to goals and objectives for FY 2024/25, are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
1. Receive the *American Heart Association (AHA) Mission: Lifeline EMS Recognition* by meeting or exceeding all four measures of the AHA standard for excellent pre-hospital heart attack care. All measures must be kept in at least 75% of cases for two or more full and consecutive years to achieve *Gold*, the immediate full prior year to achieve *Silver* and one quarter in the prior year to receive *Bronze*. *Plus* recognition includes 12-lead EKG within 10 minutes of first EMS contact.				
Measure:				
American Heart Association Recognition	Gold Plus	Gold Plus	Gold Plus	
Goal:				
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.				
Measure:				
% of State mandated occupancy inspections completed	100%	95%	100%	
Goal:				
3. Continually maintain 250 Community Emergency Response Team (CERT) and 75 Radio Amateur Civil Emergency Services (RACES) volunteers.				
Measure:				
# CERT volunteers	615	691	725	
# of RACES volunteers	69	78	85	
Goal:				
4. Ensure 100% of Lifeguards, Marine Safety Captains and Marine Safety Specialists complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.				
Measure:				
% of Advanced Certified Lifeguard Agency maintained	100%	100%	100%	

Fire

Performance Measures

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal: 5. Maintain training requirements for fire suppression staff by training two hours per day per person.				
Measure: % Completion of training requirement of two hours per day per person	100%	100%	100%	
Goal: 6. Maintain three special operations (Hazmat, USAR, Decon) training and equipment per Firescope Type 1 requirements.				
Measure: Meet FireScope Type Requirements	3 of 3	3 of 3	3 of 3	
Goal: 7. Continually engage in the Fire Explorer Program with the enrollment of 30+ youth members.				
Measure: # of Fire Explorers	45	45	50	
Goal: 8. Complete and update a responsibility matrix that encompasses all Chief Officer responsibilities.				
Measure: Completed and updated responsibility matrix.	100%	100%	100%	
Goal: 9. Complete and update Standards of Cover (Fire Accreditation Process).				
Measure: % completion of Standards of Cover document complete	100%	100%	100%	
Goal: 10. Complete and update Community Risk Assessment (Fire Accreditation Process).				
Measure: % completion of Standards of Cover document	100%	100%	100%	
Goal: 11. Complete and update Strategic Plan (Fire Accreditation Process).				
Measure: % completion of Strategic Plan document	50%	100%	100%	

Fire

Performance Measures

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
12. Complete and update Facilities Master Plan (Fire Accreditation Process).				
Measure:				
% completion of Facilities Master Plan document	50%	100%	100%	
Goal:				
13. Complete and update software needed for operational readiness: National Fire Incident Reporting System, preplanning software, Marine Safety dashboard, and Lexipol policy software.				
Measure:				
# of updated software	2	2	4	
Goal:				
14. Implement and maintain Chief Officers credentialing program.				
Measure:				
% completion of Chief Officer credentialing program	10%	10%	75%	
Goal:				
15. Achieve 100% of data submission to the cardiac arrest registry for enhanced survival.				
Measure:				
% completion of data submission to the cardiac arrest registry	100%	100%	100%	

FY 2023/24 Accomplishments

Public Safety

- Provided 21,652 medical, fire, hazardous materials and other emergency responses in 2023.
- Provided 13,654 emergency medical transports generating approximately $9 million in revenue.
- Graduated two classes of Fire Explorer as part of the Fire Explorers program for 14–20-year-olds.
- Enhanced the Firefighter Trainee position to include eligibility for all HBFD Ambulance Operators and select Marine Safety personnel to compete for hiring opportunities.

- Fire Companies attempted 1,722 general fire and life safety inspections.
- CRR Division conducted 1,451 life safety inspections, 2,571 apartment inspections, 62 school inspections, 14 high rise inspections, 26 hotel/motel inspections, 26 state fire clearance inspections, 33 oil well inspections, 645 CUPA inspections, 129 event inspections, 323 unscheduled inspections, and 2 institutional inspections, including initial and follow-up inspections.

- Conducted 3,329 plan reviews (all submittals) with an overall average of 7.4 days or less for turnaround to customers. Conducted 420 building fire final inspections, 300 rough-in inspections, 71 hydrostatic (pipe/underground) inspections, 127 methane barrier inspections, 62 underground inspections, 8 pipe inspections, and 20 oil well top plate/vent cone inspections.
- Developed multiple guidelines for the public to assist with development such as alternative means, methods and materials (AM&M). Fire Master Plan, and CUPA compliance guidance.
- Launched automated Fire Watch program to assist community in meeting Fire Watch requirements when fire systems are disabled or non-functioning.
- Established part time Fire Inspector program to assist with low-risk occupancies, providing the department with agile and cost-effective inspection services. The Peer Support Team provided numerous contacts and follow-ups to support our fire family's behavioral health and presented at numerous recruit academies.
- Hosted a Significant Other Survival class designed to provide awareness and tools for the loved ones of first responders.

Fire

Accomplishments and Objectives

- Provided training and equipment to support a functional fitness program that will promote injury prevention, longevity in the profession and general wellness.
- Initiated a cancer awareness and prevention campaign to address modifiable practices and infrastructure that would reduce exposure risks, with exploration of additional therapeutic testing with Hoag Concierge and was awarded grant funding.
- Helped facilitate numerous projects from Ideas for Change within the Fire Department.

- Coordinated public safety planning and provided fire and emergency medical services for large special events, including Surf City Marathon, 4th of July, US Open of Surfing, Pacific Air Show and Darker Waves Festival.
- Trained Liberty Christian School in Stop the Bleed (STB). All high schools are now trained and outfitted with STB kits in each classroom.
- Participated in joint Fire Department/Marine Safety and Coastguard Marine Helo Operations drills and off-shore SAR exercise with regional stakeholders.
- Acquired Public Safety Diver certifications and provided ongoing training of all Dive Team members.
- Maintained United States Lifesaving Association Advanced Lifeguard Agency Certification.
- Performed 76,717 lifeguard preventative actions and conducted approximately 2,783 water rescues in Calendar Year 2023.
- Continued enhancements to Harbour Commission management and completion of a strategic plan, gathered data and identified operational and safety needs within Huntington Harbour.
- Continued enhancing the Marine Safety public facing dashboard: safebeachday.com.
- Increased Marine Safety and CRR off-season classes.
- Continued to pursue initial phases of Fire Department accreditation.
- Conducted numerous department trainings, including: two Multi-Company drills for all personnel, RT-130 for all personnel, EMT classes, HAZMAT FRO training, Cal-OES Certified 14 Hazmat personnel to Assistant Safety Officer, countywide USAR drill at AES, live burn training with the SWAT Team, live burn training with Newport Beach and Laguna Beach fire departments, budget classes with safety and non-safety staff, behavioral health classes, Orange County Emergency Medical Training (OCEMT) Paramedic Program, new AED training, and company officer series classes. To assist in training the City acquired structure for hands-on training and installed Stop the Bleed kits. submitted final plans to building department to build the Joint Youth Training Center
- Five Fire Department members completed the didactic Paramedic Training at OCEMT, and one is currently in progress.

Fire

Accomplishments and Objectives

- Successfully completed 25 recruitment, promotion and administrative assignment selection processes, including processing 1,200 applicants for 140 selections.
- Recruited six Fire Suppression Firefighter Trainees and completed a comprehensive, 12-week Huntington Beach Fire Department Academy.
- Recruited 50 Ambulance Operators and completed four two-week and one three-week academies.
- Conducted more than 6,900 hours of new-hire academy training for new Firefighter Trainee and Ambulance Operator personnel.
- Activated the EOC for winter storm events.
- Upgraded audiovisual equipment in the classrooms at CNET, new entry door installed on drill tower, and boardroom has been professionally upgraded.
- Helped facilitate the sponsorship of six Ambulance Operators/Marine Safety personnel into regional college fire academies.
- Hosted five Ambulance Operator academies.

- Continued partnership with Santa Ana College who hosted two basic fire academies (total of 92 recruits) completing 55,200 hours of training, held a Driver Operator 1A class, and held 12 Biddle Days
- Maintained operational readiness/availability to the Office of Emergency Services by providing Type-3 Urban Search & Rescue services and Type-1 firefighting capabilities to the State of California on our Type-1 OES Engine.
- As part of the statewide mutual aid system, responded to eight strike team requests in FY 23/24 as of March 2023 to assist with major fires and other serious disasters.
- Began the build process for two new Fire Engines, one Fire Truck, and one Fire Command Vehicle
- Provided additional Emergency Operations Center training and exercises to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- HB Junior Lifeguard Joules Akoubian was voted the California JG of the Year and received the California Surf Lifesaving Associations heroic acts award for her lifesaving actions that were performed on scene of an aquatic cervical spine injury.
- Implemented new Cal OES Type VI engine program.

Fiscal Stability

- Received a $10,000 grant from The Hartford to enhance public education program to school-aged children.
- Awarded Consumer Product Safety Commission “Pool Safely” grant for $140,000 and the California Coastal Commission “Whale Tail” grant for $50,000.

Public Engagement

- Received a 98% overall Emergency Medical Services (EMS) service rating of meeting or exceeding customer expectations for 2023 from 277 randomly selected survey respondents.
- Trained over 8,079 people in hands-only CPR.
- Expanded the Fire Open House and created new obstacle challenges with the Kid's Agility Course, making the 2023 Open House one of the largest attended events with approximately 2,500 attendees.
- Managed the Spark of Love team that collected toys and purchased toys through cash donations collected by HB Fire Outreach Foundation. Collected and distributed over 10,000 toys to local organizations.
- Kingman recertified as a peer support dog and was activated about 100 times during various occasions, including multiple deployments to assist regional public safety agencies with crisis intervention and incident debriefings.
- Fire Engineer Kane assisted numerous local fire agencies and one department in Maine with the development of their own peer support dog programs.
- Kingman promoted mental health and wellness through *kingmanthefiredog* Instagram account with over 1,700 followers.
- Increased Beach Rangers participation to 80 students. Community sponsorships were provided by the Huntington Beach Surf Lifesaving Association, Vans Shoes, Chick-Fil-A and Oakview Elementary school.
- Partnered with the American Red Cross to join their Home Fire Campaign, which supplied the HBFD with smoke alarms and educational material to allow fire personnel to install smoke alarms throughout the community. The CRR Division installed 162 smoke alarms in 65 homes for calendar year 2023.

- HBFD continues the HEARTSafe HB Initiative, which is a collaborative program focused on increasing survival rate from out-of-hospital sudden cardiac arrest (SCE) and is a long-term effort that seeks to strengthen every link in the chain of survival.
- Junior Lifeguards were taught hands only CPR as part of the Heart Safe initiative. They were encouraged to bring these technics home to teach their families and neighbors.
- Fire Department education presented at regular Surf City Nights in downtown with participation from all Fire Divisions.
- In 2023 CERT Volunteers donated 5,748 hours to the City; delivered 2,555 sandbags to 160 residents who are seniors or have access and functional needs; assisted with communication at the Surf City Marathon and Pacific Air Show; participated in several county exercises, including the John Wayne Tri-Annual Airport Exercise; staffed first aid booths the Cherry Blossom Festival, Independence Day Parade, US Open of Surfing, the Pacific Air Show and American Legion Car Show; assisted in teaching at the March and September CERT class, which graduated 97 students, and staffed disaster preparedness information booths downtown at Surf City nights and other events.

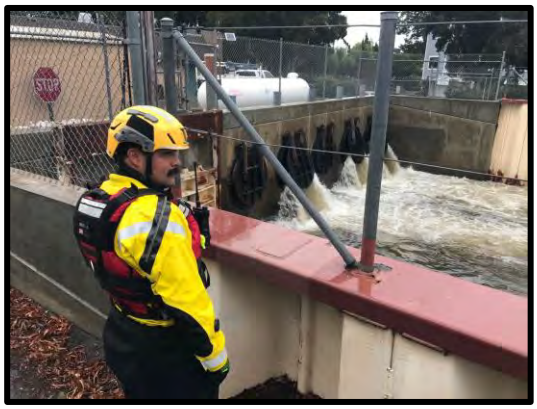
Fire

Accomplishments and Objectives

FY 2024/25 Objectives

Public Safety

- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, marine safety, urban search and rescue and other all-risk emergency incidents.
- Complete all components of Fire Department Accreditation, including: Standards of Cover, Community Risk Assessment, Strategic Plan and Self-Assessment. Share findings with emergency operations and administrative staff to maximize Fire Department efficiency, professionalism and services.
- Marine Safety Division integration of Electronic Patient Care reporting (ePCR) and analysis of medical aid reporting requirements.
- Review and evaluate administrative processes.
- Improve leave time management with active tracking and support throughout all phases of the industrial injury and recovery process.
- Maintain the Recruitment to Retirement Plan to attract high-quality employees with strong character and from diverse backgrounds.
- Address relevant qualities of the current job market and continually evaluate recruitment strategies.
- Complete the Fire Captain Pathway for succession planning to ensure employees are ready to assume higher positions.



- Provide leadership opportunities to all members of the Fire Department and inspire a culture of success through education, citywide engagement and inclusivity.
- Implement Chief Officer Responsibility Matrix throughout all Fire Divisions.
- Focus on employee health including cancer reduction, functional fitness and mental wellness through development and implementation of a department-wide wellness program that address physical fitness, mental health, nutrition, rest and recover, pre-hab and chronic disease prevention.
- Evaluate and enhance Special Operations and complete a Special Operations Assessment.
- Enhance and/or modify current Special Operations (Swiftwater, SCUBA, USAR, SWAT, etc.) to meet changing needs of community and region.
- Upgrade HBFD's Swift Water response capabilities and obtain Office of Emergency Services Type-1 certification to provide the community with comprehensive response to swift and still water emergencies.
- Maintain Hazardous Materials Team response capabilities and Office of Emergency Services Type 1 status to provide the community with comprehensive response to environmental emergencies including oil spills, the accidental or criminal release of toxic materials and reducing the hazard of combustible products entering sensitive areas.

Fire

Accomplishments and Objectives

- Teach State Certified Hazmat FRO, Auto Extrication, Firefighter Survival, and Confined Space Awareness to our new Fire Recruits
- Complete a Two-Year Training Plan for all Fire Divisions.
- Continue implementation of credential program for Chief Officer and Fire Captain.
- Integrate Community Risk Reduction (CRR) into all Operations.
- Continue to enhance the records management system for emergency response to improve quality of data collection, resulting in effective, meaningful metrics for community risk reduction.
- Establish an Accreditation Team and assign tasks that would fully develop the Strategic Plan and Self-Assessment.
- Complete the enhanced training records management system to allow for a more efficient report generation.
- Increase State Certified Training Instructors within the department to provide more professional qualifications to personnel and new recruits.
- Research and implement standard operating guidelines to exceed the safety standards and recommended tactics for new technologies that can harm firefighters.
- Increase intradepartmental training opportunities to build relationships with other employees within the City.
- Lead a community wide comprehensive risk reduction strategy and culture to minimize incidents and optimize emergency response.
- Cultivate a business centered customer service culture fostered on communication, consistency and transparency.
- Implement an emergency pre-plan program.
- Utilize analytics to implement targeted risk reduction campaigns designed to reduce emergency response
- Establish a full-time Fire Department community engagement coordinator.
- Integration of interdepartmental opioid prevention and community.

Fiscal Stability

- Conduct long-range planning on department apparatus, facilities and equipment, including completion of a Ten-Year Facility Master Plan and Twenty-Year Apparatus Replacement Schedule.
- Research and apply for more grants to enhance the City of Huntington Beach and public safety.

Public Engagement

- Establish a Community Risk Reduction plan and implement work/staffing strategies to address the dynamic components of our local demographics, building trends and visitor population.
- Continue to advance a community risk reduction culture through outreach efforts.
- Update emergency preparedness plans and special events management plans via the Emergency Operations Center
- Continue the HEARTSafe HB Initiative to increase neuro-intact survival from sudden cardiac arrest in our community. We are looking to be able to achieve the HEARTSafe Community designation by the end of FY25/26.

Fire

Accomplishments and Objectives

- Continue to evaluate opportunities to enhance services to our emergency responders, staff and community members through our Support Canine program – Kingman. This highly trained dog has tremendous potential to reach, address and reduce the harmful effects of stress and behavioral health compromise.
- Continue with disaster preparedness public education through CERT classes, presentations, information booths and the City's website.

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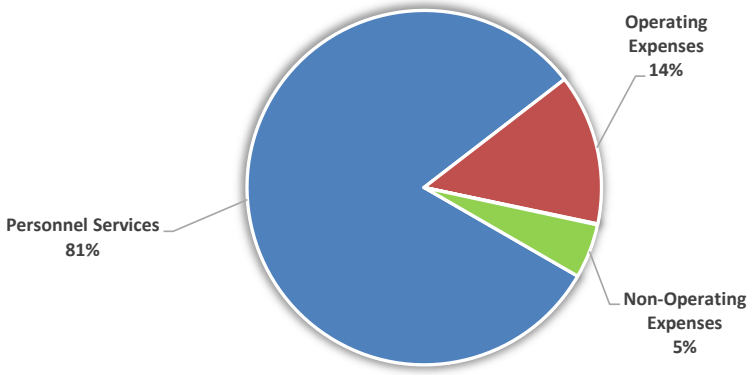
Fire
Adopted Budget - FY 2024/25
Summary Charts

DEPARTMENT

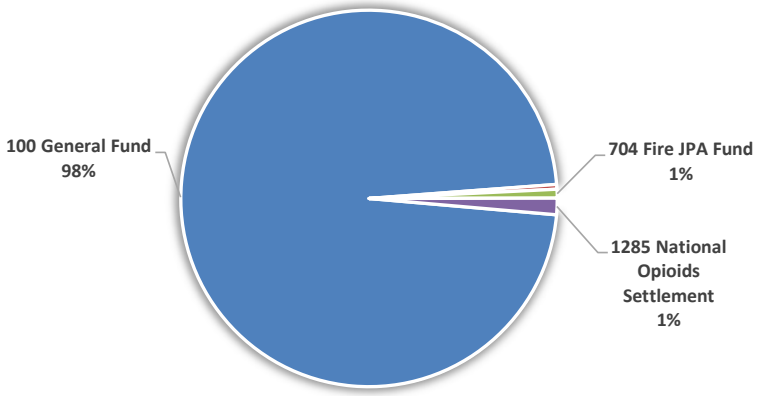
Expenditures by Category



Capital Expenditures represent less than 1% of expenditures and is not labeled on this chart

Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	47,549,504	48,072,017	50,428,770	48,152,698	51,422,697	52,106,724
Operating Expenses	4,132,237	4,360,907	5,150,177	5,773,761	8,336,713	8,825,811
Capital Expenditures	273,334	117,524	68,202	69,400	924,982	69,400
Non-Operating Expenses	16,101	21,076	28,438	3,279,574	13,000	3,173,598
Total Expenditures by Category	**51,971,177**	**52,571,524**	**55,675,587**	**57,275,433**	**60,697,392**	**64,175,533**

Expenditures by Fund



Fund 501 represents less than 1% of expenditures and is not labeled on this chart

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	51,095,562	51,915,169	55,142,255	56,502,971	59,054,317	62,525,176
231 Fire Facilities Dev Impact		72,914	1,499		825,587	
501 Certified Unified Program Agency	254,350	248,815	116,110	259,932	259,932	260,908
704 Fire JPA Fund	582,801	314,025	373,580	512,530	518,490	496,049
1285 National Opioids Settlement						893,400
Other Funds	38,464	20,600	42,143		39,066	
Total Expenditures by Fund	**51,971,177**	**52,571,524**	**55,675,587**	**57,275,433**	**60,697,392**	**64,175,533**

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Fire

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	20,301,580	22,479,369	23,929,693	26,380,044	26,380,044	28,425,875	7.76%
Salaries, Temporary	2,028,771	1,677,722	1,665,236	1,492,649	1,492,649	1,467,649	-1.67%
Salaries, Overtime	7,949,797	8,722,066	8,829,231	6,322,435	6,325,860	6,887,160	8.93%
Leave Payouts	654,603	401,259	396,854	369,000	369,000	406,873	10.26%
Benefits	16,614,754	14,791,601	15,607,756	13,588,570	16,855,144	14,919,167	9.79%
PERSONNEL SERVICES	**47,549,504**	**48,072,017**	**50,428,770**	**48,152,698**	**51,422,697**	**52,106,724**	8.21%
OPERATING EXPENSES							
Utilities	41,377	59,931	59,837	57,150	57,150	58,330	2.06%
Equipment and Supplies	1,222,719	1,423,888	1,399,734	1,106,719	1,307,878	1,660,151	50.01%
Repairs and Maintenance	257,452	248,820	222,024	374,035	380,197	361,923	-3.24%
Conferences and Training	76,799	91,472	124,931	108,280	99,060	112,780	4.16%
Professional Services	445,785	603,197	573,960	649,629	721,069	860,329	32.43%
Other Contract Services	79,719	47,187	72,103	124,738	135,698	134,738	8.02%
Rental Expense	96,387	93,978	96,790	91,015	91,015	91,015	0.00%
Insurance				5,600	5,600	7,500	33.93%
Payments to Other Governments	1,877,598	1,754,772	2,569,287	3,229,890	5,512,340	5,512,340	70.67%
Expense Allowances	16,200	16,350	16,950	15,705	15,705	15,705	0.00%
Other Expenses	18,200	21,312	14,561	11,000	11,000	11,000	0.00%
OPERATING EXPENSES	**4,132,237**	**4,360,907**	**5,150,177**	**5,773,761**	**8,336,713**	**8,825,811**	52.86%
CAPITAL EXPENDITURES							
Improvements	271,589	74,314	68,202	69,400	894,987	69,400	0.00%
Equipment	1,745	1,442					
Vehicles		41,768			29,995		
CAPITAL EXPENDITURES	**273,334**	**117,524**	**68,202**	**69,400**	**924,982**	**69,400**	0.00%
NON-OPERATING EXPENSES							
Debt Service	3,101	8,076	8,046				
Transfers to Other Funds	13,000	13,000	20,392	3,279,574	13,000	3,173,598	-3.23%
NON-OPERATING EXPENSES	**16,101**	**21,076**	**28,438**	**3,279,574**	**13,000**	**3,173,598**	-3.23%
Grand Total	**51,971,177**	**52,571,524**	**55,675,587**	**57,275,433**	**60,697,392**	**64,175,533**	**12.05%**
General Fund	51,095,562	51,915,169	55,142,255	56,502,971	59,054,317	62,525,176	10.66%
Other Funds	875,615	656,355	706,439	772,462	1,643,075	1,650,357	113.65%
Grand Total	**51,971,177**	**52,571,524**	**55,848,693**	**57,275,433**	**60,697,392**	**64,175,533**	**12.05%**
Personnel Summary	**200.00**	**201.00**	**201.00**	**201.00**	**201.00**	**202.00**	**1.00**

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Fire

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	20,039,035	22,191,769	23,789,509	26,045,326	26,045,326	27,949,748	7.31%
Salaries, Temporary	2,025,235	1,672,919	1,636,806	1,457,649	1,457,649	1,457,649	0.00%
Salaries, Overtime	7,929,541	8,717,830	8,808,787	6,304,123	6,304,123	6,868,848	8.96%
Leave Payouts	639,683	391,930	400,719	369,000	369,000	406,873	10.26%
Benefits	16,428,429	14,683,168	15,493,728	13,448,616	16,670,955	14,719,051	9.45%
PERSONNEL SERVICES	**47,061,923**	**47,657,616**	**50,129,549**	**47,624,714**	**50,847,053**	**51,402,169**	7.93%
OPERATING EXPENSES							
Utilities	4,444	10,748	4,976	4,650	4,650	4,650	0.00%
Equipment and Supplies	1,169,656	1,396,464	1,343,738	1,067,718	1,263,319	1,140,250	6.79%
Repairs and Maintenance	252,464	244,721	220,632	356,753	362,915	356,753	0.00%
Conferences and Training	76,799	91,256	119,229	106,530	97,310	106,530	0.00%
Professional Services	441,885	585,097	573,147	649,629	720,982	649,629	0.00%
Other Contract Services	79,020	47,187	56,720	123,028	128,028	123,028	0.00%
Rental Expense	96,387	93,978	96,170	91,015	91,015	91,015	0.00%
Payments to Other Governments	1,877,598	1,754,772	2,569,287	3,229,890	5,512,340	5,512,340	70.67%
Expense Allowances	16,200	16,350	16,950	15,705	15,705	15,705	0.00%
Other Expenses	17,439	15,538	11,856	11,000	11,000	11,000	0.00%
OPERATING EXPENSES	**4,031,894**	**4,256,112**	**5,012,705**	**5,655,918**	**8,207,264**	**8,010,900**	41.64%
CAPITAL EXPENDITURES							
Equipment	1,745	1,442					
CAPITAL EXPENDITURES	**1,745**	**1,442**					
NON-OPERATING EXPENSES							
Transfers to Other Funds				3,222,339		3,112,107	-3.42%
NON-OPERATING EXPENSES				**3,222,339**		**3,112,107**	-3.42%
Total	**51,095,562**	**51,915,169**	**55,142,255**	**56,502,971**	**59,054,317**	**62,525,176**	**10.66%**
Personnel Summary	**196.20**	**197.30**	**197.30**	**197.30**	**197.30**	**196.80**	**(0.50)**

Significant Changes

Changes in Personnel Services are a result of Memorandums of Understanding (MOUs) that were entered into with the City's Fire Management (FMA) and Firefighters' Association (HBFA) labor unions during FY 2023/24. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses are for one-time costs related to the FireMed membership program and implementation of a new platform for fire inspections. Operating increases also include the full-year payments related to the Department of Health Care Services (DHCS) Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer (PP-GEMT-IGT) Program, which proivdes a greater net revenue than the previous programs after transferring the non-federal share to the state. The department also participates in the Voluntary Rate Range Intergovernmental Transfer (VRRP IGT) Program, which also provides greater net revenue to the City.

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Fire
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
National Opioids Settlement (1285)							
PERSONNEL SERVICES							
Salaries, Permanent						135,000	100.00%
Benefits						63,500	100.00%
PERSONNEL SERVICES						**198,500**	100.00%
OPERATING EXPENSES							
Equipment and Supplies						484,200	100.00%
Professional Services						210,700	100.00%
Other Expenses			173,106				
OPERATING EXPENSES			**173,106**			**694,900**	100.00%
Total			**173,106**			**893,400**	**100.00%**

Significant Changes

In July 2021, a $26 billion offer to settle was made by opioid manufacturer Janssen Pharmaceuticals and the “big three" distributors, McKesson, AmerisourceBergen, and Cardinal Health, to resolve their liabilities in over 3,000 opioid crisis-related lawsuits nationwide. It is estimated that California will receive approximately $2.05 billion from the Janssen and Distributors (J&D) Settlement Agreements over the next 18 years. The majority of this money will be provided to Participating Subdivisions to be used for opioid abatement activities. To comply with the requirements of the settlement agreements, the Fire Department has adopted a spending plan to utilize the funds for High Impact Abatement Activities (HIAA), including costs for a chief medical officer to create programs designed to provide Opioid Use Disorder (OUD) healthcare and community engagement services. The groundwork laid in year one will support ongoing efforts and generate additional revenue streams for subsequent years.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
1285 National Opioids Settlement			191,609			192,306	192,306
Total			**191,609**			**192,306**	**192,306**

Fund Balance Summary	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
1285 National Opioids Settlement			191,609	702,292	701,094	1,198	(701,094)
Total			**191,609**	**702,292**	**701,094**	**1,198**	**(701,094)**

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Fire

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
HAZMAT CUPA (501), Training Center (704), Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	262,545	287,600	140,184	334,718	334,718	341,127	1.91%
Salaries, Temporary	3,535	4,802	28,430	35,000	35,000	10,000	-71.43%
Salaries, Overtime	20,255	4,237	20,444	18,312	21,737	18,312	0.00%
Leave Payouts	14,920	9,329	(3,865)				
Benefits	186,324	108,433	114,028	139,954	184,189	136,616	-2.39%
PERSONNEL SERVICES	**487,581**	**414,401**	**299,221**	**527,984**	**575,644**	**506,055**	-4.15%
OPERATING EXPENSES							
Utilities	36,933	49,182	54,862	52,500	52,500	53,680	2.25%
Equipment and Supplies	53,063	27,424	55,996	39,001	44,559	35,701	-8.46%
Repairs and Maintenance	4,988	4,098	1,392	17,282	17,282	5,170	-70.08%
Conferences and Training		216	5,701	1,750	1,750	6,250	257.14%
Other Contract Services	699		15,383	1,710	7,670	11,710	584.80%
Rental Expense			620				
Insurance				5,600	5,600	7,500	33.93%
Other Expenses	761	5,774	2,705				
OPERATING EXPENSES	**100,343**	**104,795**	**137,471**	**117,843**	**129,449**	**120,011**	1.84%
CAPITAL EXPENDITURES							
Improvements	271,589	74,314	68,202	69,400	894,987	69,400	0.00%
Vehicles		41,768			29,995		
CAPITAL EXPENDITURES	**271,589**	**116,082**	**68,202**	**69,400**	**924,982**	**69,400**	0.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	3,101	8,076	8,046				
Transfers to Other Funds	13,000	13,000	20,392	57,235	13,000	61,491	7.44%
NON-OPERATING EXPENSES	**16,101**	**21,076**	**28,438**	**57,235**	**13,000**	**61,491**	7.44%
Total	**875,615**	**656,355**	**533,333**	**772,462**	**1,643,075**	**756,957**	**-2.01%**

Significant Changes

CNOA is a Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. CUPA is a local agency certified by CalEPA to implement and enforce six state hazardous waste and hazardous materials regulatory management programs. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs. Changes in Operating Expenses and Temporary Salaries reflect a reallocation of funds between expenditure categories.

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Fire

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

HAZMAT CUPA (501), Training Center (704), Grants (various) (Continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00103 Donations			2,048				
00231 Fire Facilities Dev Impact	104,603	74,854	96,381				
00501 Certified Unified Program Agency	268,464	280,992	284,138	262,500	262,500	262,500	
00704 Fire JPA Fund	487,785	331,725	434,191	405,866	405,866	405,866	
00894 WMD - DHHS	(1)	1	5				
00922 Fire Grants-Other	3,000	5,500	118				
01238 EMPG 16/17	25,799	10,009	57,894		33,420		(33,420)
Total	**889,651**	**703,081**	**874,775**	**668,366**	**701,786**	**668,366**	**(33,420)**

Fund Balance Summary	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00704 Fire JPA Fund	243,712	261,412	322,022	180,532	90,183	90,349	(90,183)
Total	**243,712**	**261,412**	**322,022**	**180,532**	**90,183**	**90,349**	**(90,183)**

Human Resources

FY 2024-25 Organizational Chart

Director of Human Resources

Deputy Director of Administrative Services

- Senior Administrative Assistant

Human Resources

- Human Resources Manager
  - Principal HR Analyst (3)
  - Senior HR Analyst
  - HR Analyst
  - Senior HR Technician (2)
  - HR Technician

Risk Management

- Risk Manager
  - HR Analyst
  - Risk Management Specialist

Human Resources

Department Descriptions

The Human Resources Department provides essential internal services to all City departments, striving to create a safe, equitable, and connected workplace. We believe that people are an organization's greatest asset, and seek to select, train, and retain staff who behave in a team-oriented manner with humility, exceptionality, social awareness, passion, and integrity.

Human Resources and Risk Management

Human Resources supports City departments and employees in all aspects of talent management and development, including recruitment, selection, training, and professional development. Human Resources oversees a variety of operational functions, including employee relations, health and retirement benefits administration, disability leave and return-to-work management, and classification and compensation. Human Resources works with the City Manager's Office to build and maintain strong labor relations with the City's eight associations, plus the non-represented unit and provides administrative support for the activities of the City of Huntington Beach Personnel Commission.

The Risk Management Division is responsible for managing the City's risk-related programs. Risk Management develops, administers, and coordinates citywide liability insurance and risk management programs, including workers' compensation, liability claims administration, loss prevention, and employee safety. These comprehensive services are provided in compliance with mandated Federal and State labor and employment laws, the City of Huntington Beach Charter, Municipal Code, Personnel Rules & Regulations, and the collectively-bargained Memoranda of Understanding.

Human Resources

Ongoing Activities & Projects

Administration

- Provide overall administration, leadership, management, and support for the Human Resources Department.
- Manage departmental budget and contracts.
- Conduct New Hire Orientation Program for all full-time and part-time employees.
- Plan and implement citywide training programs, including California-mandated anti-harassment training for all employees.
- Coordinate employee relations, including the disciplinary and appeals processes.

Labor Relations

- Coordinate labor relations meetings with the City's nine bargaining groups, administer Memorandum of Understanding agreements, clarify contract interpretation issues, and manage the negotiations process.

Department Liaisons

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Administer the City's health and retirement plans, including the annual health fair and open enrollment period.
- Administer the classification and compensation plan, including updating job classification specifications, addressing classification issues, and conducting periodic market studies.
- Coordinate leaves, disability, and return-to-work programs.

Risk Management

- Oversee the workers' compensation program, partnering with the City's third-party administrator to ensure effective treatments and benefits for injured employees.
- Oversee the liability claims administration, including investigating, evaluating, processing, and settling liability claims against the City.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement.
- Process vendor insurance certificates and evaluate for compliance with insurance requirements.
- Provide resources to enable departments to maintain an occupational health and safety program.

Legislative and Advisory Bodies

- Oversee the Personnel Commission.

Human Resources

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
1. Complete recruitments (from posting to creation of eligibility list) in 60 days or less.				
Measure:				
% of recruitments completed in 60 days or less	95%	98%	95%	
Goal:				
2. Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.				
Measure:				
Maintain open and frequent communication with all labor groups and employees.	N/A	Yes	Yes	
Goal:				
3. Provide quarterly organized citywide training opportunities including safety training				
Measure:				
# of training opportunities provided	N/A	12 (Non-Safety)	6	
Goal:				
4. Provide employee health and wellness fairs and/or workshops twice annually				
Measure:				
# of wellness fairs/workshops provided	N/A	1	2	

Human Resources

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Recruited, assessed, selected, and onboarded over 300 full and part-time employees.
- Facilitated over 200 new job postings for full and part-time positions, processing over 12,000 job applications.
- Conducted recruitments – from job posting to creation of eligibility list – in an average of 36 days.
- Created and/or revised 22 job classification specifications in order to meet the needs of departments and the City's Classification Plan.
- Conducted 11 new employee orientation sessions to promote the City's values and behavioral expectations.
- Implemented the use of the Laserfiche platform for electronic personnel files and records.
- Reviewed and updated key Administrative Regulations pertaining to the Human Resources Department.
- Facilitated monthly training webinars for staff in partnership with Liebert Cassidy Whitmore, Concern EAP, and MissionSquare Retirement.
- Implemented an online training platform to facilitate anti-harassment training for all City employees as required by California law.
- Completed random Department of Transportation drug tests ensuring compliance with applicable state and federal laws while promoting a safe and secure community.

Fiscal Stability

- Worked with insurance brokers to forecast, tailor, and negotiate the most appropriate, quality, and cost-effective workers' compensation and liability insurance programs.
- Conducted two Requests for Proposals (RFPs) and selected Third-Party Administrators to continue developing the best Workers' Compensation and General Liability insurance programs for the City.
- Reviewed and processed 150 liability claims and 1,250 insurance certificates.

FY 2024/25 Objectives

High Performing Organization

- Continue to review and update key Administrative Regulations pertaining to the Human Resources Department.
- Continue tailoring professional development training programs to meet employee needs.
- Develop a basic Human Resources 101 curriculum and training program for new supervisors and managers citywide.
- Continue to enhance employer branding with streamlined recruitment postings and social media outreach.
- Develop and implement an Alternative Dispute Resolution program for non-safety employees citywide.
- Continue to identify areas for improving efficiencies within the department's processes and procedures in support of providing optimal customer service to both internal and external customers.

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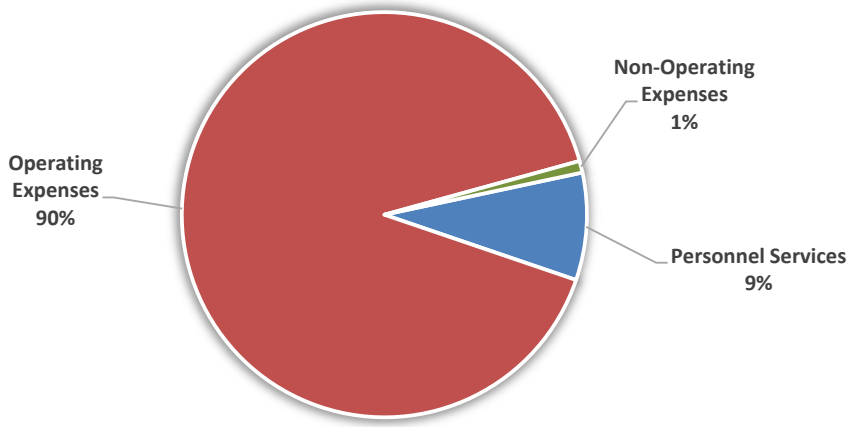
Human Resources
Adopted Budget - FY 2024/25
Summary Charts

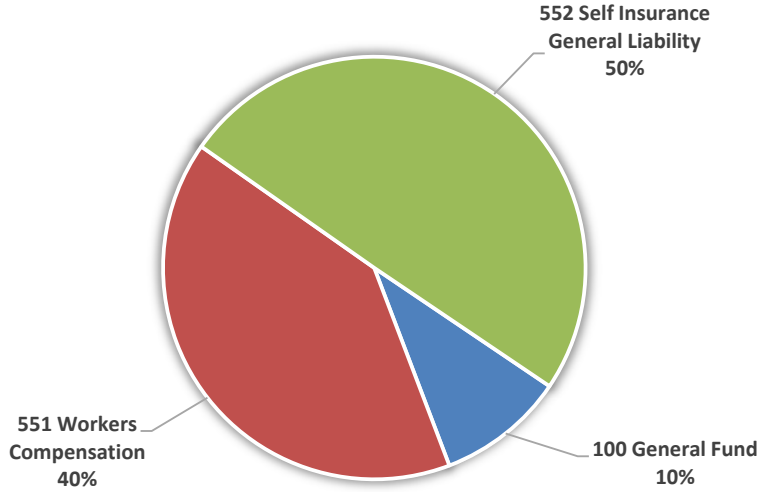
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	1,933,031	1,551,289	2,016,866	2,338,277	2,609,053	2,508,021
Operating Expenses	24,247,387	24,182,783	28,050,977	22,249,308	28,129,793	26,504,935
Non-Operating Expenses	9,925	25,844	25,747	270,776		278,188
Total Expenditures by Category	**26,190,343**	**25,759,915**	**30,093,591**	**24,858,361**	**30,738,846**	**29,291,144**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	1,740,373	1,838,765	2,092,107	2,629,343	2,788,098	2,864,232
551 Workers Compensation	12,207,363	16,110,995	12,153,863	11,661,463	11,661,463	11,868,717
552 Self Insurance General Liability	12,242,607	7,810,156	15,847,621	10,567,555	16,289,285	14,558,195
Total Expenditures by Fund	**26,190,343**	**25,759,916**	**30,093,590**	**24,858,361**	**30,738,846**	**29,291,144**

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Human Resources

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	1,140,890	1,068,441	1,245,627	1,709,418	1,709,418	1,835,767	7.39%
Salaries, Temporary	58,779	68,738	93,953	52,704	52,704	52,704	0.00%
Salaries, Overtime	5,186	5,155	590				
Leave Payouts	32,602	26,183	37,477	16,000	16,000	16,000	0.00%
Benefits	695,573	382,771	639,220	560,155	830,931	603,550	7.75%
PERSONNEL SERVICES	**1,933,031**	**1,551,289**	**2,016,866**	**2,338,277**	**2,609,053**	**2,508,021**	7.26%
OPERATING EXPENSES							
Utilities	18	299	63				
Equipment and Supplies	18,158	23,143	27,893	40,275	40,275	40,275	0.00%
Repairs and Maintenance	150,198	55,881	45,835	63,500	63,500	63,500	0.00%
Conferences and Training	64,619	118,459	104,147	182,795	332,795	182,795	0.00%
Professional Services	1,240,547	999,790	945,386	2,274,000	2,293,485	2,559,000	12.53%
Other Contract Services	125,274	92,427	85,409	92,000	92,000	92,000	0.00%
Claims Expenses	17,687,275	18,005,757	20,822,557	12,759,779	18,470,779	16,015,000	25.51%
Insurance	4,731,069	4,554,972	5,532,388	6,195,176	6,195,176	7,046,365	13.74%
Payments to Other Governments	226,563	325,149	480,466	635,783	635,783	500,000	-21.36%
Expense Allowances	3,667	6,905	6,833	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**24,247,387**	**24,182,783**	**28,050,977**	**22,249,308**	**28,129,793**	**26,504,935**	19.13%
NON-OPERATING EXPENSES							
Debt Service Expense	9,925	25,844	25,747				
Transfers to Other Funds				270,776		278,188	2.74%
NON-OPERATING EXPENSES	**9,925**	**25,844**	**25,747**	**270,776**		**278,188**	2.74%
Grand Total	**26,190,343**	**25,759,915**	**30,093,591**	**24,858,361**	**30,738,846**	**29,291,144**	**17.83%**
General Fund	1,740,373	1,838,765	2,092,107	2,629,343	2,788,098	2,864,232	8.93%
Other Funds	24,449,970	23,921,151	28,001,483	22,229,018	27,950,748	26,426,912	18.88%
Grand Total	**26,190,343**	**25,759,916**	**30,093,590**	**24,858,361**	**30,738,846**	**29,291,144**	**17.83%**
Personnel Summary	**12.00**	**13.00**	**13.00**	**14.00**	**15.00**	**15.00**	**0.00**

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Human Resources

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	847,692	803,468	992,711	1,391,753	1,391,753	1,476,389	6.08%
Salaries, Temporary	58,779	45,079	71,757	52,704	52,704	52,704	0.00%
Salaries, Overtime	4,749	3,278	590				
Leave Payouts	14,695	21,900	25,855	16,000	16,000	16,000	0.00%
Benefits	533,472	450,910	519,650	465,097	667,591	492,953	5.99%
PERSONNEL SERVICES	**1,459,387**	**1,324,635**	**1,610,563**	**1,925,554**	**2,128,048**	**2,038,046**	5.84%
OPERATING EXPENSES							
Utilities	18	299	63				
Equipment and Supplies	17,434	23,072	27,476	35,000	35,000	35,000	0.00%
Repairs and Maintenance	11,849	54,671	45,835	63,500	63,500	63,500	0.00%
Conferences and Training	64,470	115,152	100,920	170,795	320,795	170,795	0.00%
Professional Services	61,258	224,645	228,281	134,000	142,755	249,000	85.82%
Other Contract Services	122,865	90,047	72,151	92,000	92,000	92,000	0.00%
Expense Allowances	3,092	6,244	6,818	6,000	6,000	6,000	0.00%
OPERATING EXPENSES	**280,986**	**514,130**	**481,544**	**501,295**	**660,050**	**616,295**	22.94%
CAPITAL EXPENDITURES							
Transfers to Other Funds				202,494		209,891	3.65%
NON-OPERATING EXPENSES				**202,494**		**209,891**	3.65%
Total	**1,740,373**	**1,838,765**	**2,092,107**	**2,629,343**	**2,788,098**	**2,864,232**	**8.93%**
Personnel Summary	**9.40**	**10.70**	**10.70**	**11.70**	**12.20**	**12.20**	**0.00**

Significant Changes

Changes in Personnel Services (Permanent and Benefits) and Transfers to Other Funds are a reflection of normal fluctuations in personnel costs and the corresponding redistribution of expenditures related to the City's Pension Obligation Bonds. Changes in Professional Services are due to increased costs of normal business activities, including pre-employment medical expenses and centralization efforts of citywide workplace investigations.

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Human Resources
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Self Insurance Workers' Comp (551)							
PERSONNEL SERVICES							
Salaries, Permanent	271,254	264,973	110,731	191,346	191,346	233,059	21.80%
Salaries, Temporary		23,659	22,196				
Overtime	437	1,877					
Leave Payouts	17,907	4,284	7,413				
Benefits	150,655	(72,324)	76,680	56,317	124,599	71,361	26.71%
PERSONNEL SERVICES	**440,253**	**222,469**	**217,020**	**247,663**	**315,945**	**304,420**	22.92%
OPERATING EXPENSES							
Equipment and Supplies	717	72	418	3,000	3,000	3,000	0.00%
Conferences and Training	149	1,565	3,228	7,000	7,000	7,000	0.00%
Professional Services	516,310	531,588	526,481	690,000	690,000	785,000	13.77%
Other Contract Services	188						
Claims Expenses	10,667,421	14,556,432	10,419,430	9,347,779	9,347,779	9,350,000	0.02%
Insurance	345,264	447,216	481,060	661,956	661,956	851,000	28.56%
Payments to Other Governments	226,563	325,149	480,466	635,783	635,783	500,000	-21.36%
Expense Allowances	575	660	14				
OPERATING EXPENSES	**11,757,185**	**15,862,682**	**11,911,096**	**11,345,518**	**11,345,518**	**11,496,000**	1.33%
NON-OPERATING EXPENSES							
Debt Service Expense	9,925	25,844	25,747				
Transfers to Other Funds				68,282		68,297	0.02%
NON-OPERATING EXPENSES	**9,925**	**25,844**	**25,747**	**68,282**		**68,297**	0.02%
Total	**12,207,363**	**16,110,995**	**12,153,863**	**11,661,463**	**11,661,463**	**11,868,717**	**1.78%**

Significant Changes

Changes in Personnel Services (Permanent and Benefits) are due to a reallocation of personnel costs from the General Fund to the Workers' Compensation Fund to align with actual staff time dedicated to managing this program. Increases in Operating Expenses reflect the general increase in normal business activities and insurance costs.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00551 Self Insurance Workers' Comp	6,798,938	8,989,612	14,519,787	11,164,142	11,164,142	12,931,172	1,767,030
Total	**6,798,938**	**8,989,612**	**14,519,787**	**11,164,142**	**11,164,142**	**12,931,172**	**1,767,030**

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Human Resources

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Self Insurance General Liab (552)							
PERSONNEL SERVICES							
Salaries, Permanent	21,945		142,186	126,319	126,319	126,319	0.00%
Leave Payouts			4,209				
Benefits	11,446	4,186	42,890	38,741	38,741	39,236	1.28%
PERSONNEL SERVICES	**33,391**	**4,186**	**189,285**	**165,060**	**165,060**	**165,555**	0.30%
OPERATING EXPENSES							
Equipment and Supplies	8			2,275	2,275	2,275	0.00%
Repairs and Maintenance	138,349	1,210					
Conferences and Training		1,742		5,000	5,000	5,000	0.00%
Professional Services	662,979	243,557	190,622	1,450,000	1,460,730	1,525,000	5.17%
Other Contract Services	2,221	2,380	13,258				
Claims Expenses	7,019,854	3,449,325	10,403,127	3,412,000	9,123,000	6,665,000	95.34%
Insurance	4,385,805	4,107,756	5,051,328	5,533,220	5,533,220	6,195,365	11.97%
OPERATING EXPENSES	**12,209,216**	**7,805,970**	**15,658,336**	**10,402,495**	**16,124,225**	**14,392,640**	38.36%
Total	**12,242,607**	**7,810,156**	**15,847,621**	**10,567,555**	**16,289,285**	**14,558,195**	**37.76%**

Significant Changes

Increases in Operating Expenses reflect the general increase in insurance costs and anticipated claims expenses.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00552 Self Insurance General Liability	2,320,439	5,837,550	11,230,954	11,738,297	17,049,297	17,552,066	502,769
Total	**2,320,439**	**5,837,550**	**11,230,954**	**11,738,297**	**17,049,297**	**17,552,066**	**502,769**

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Information Services

FY 2024-25 Organizational Chart

Chief Information Officer

- IT Project Coordinator
- Management Aide

Infrastructure Systems

IT Manager

- Network Systems Admin
- Principal IT Analyst
- Senior IT Analyst
- IT Analyst (2)
- Lead IT Technician

Business Applications

IT Manager

- Principal IT Analyst (2)
- Senior IT Analyst (3)
- Senior GIS Analyst
- IT Analyst (2)

Technology Engagement & Support

IT Supervisor

- IT Analyst
- Lead IT Technician
- Senior IT Technician (2)
- IT Technician (2)

Information Services

Department Description

The Information Services (IS) Department provides essential internal services to all City departments through the integration of people, processes and technology to increase efficiencies and effectiveness, serving as the technology foundation that enables the City to function securely and reliably. We recognize the importance of partnering with City departments to develop technology solutions that are innovative, secure, reliable, cost effective and scalable. We believe in the concept of future proofing these solutions to ensure a sustainable working model that continues to deliver successful results.

Information Services is organized into three divisions: Technology Engagement & Support, Business Applications and Infrastructure Systems. Additional responsibilities such as administration, cyber security, Geographic Information Systems (GIS) and public safety are distributed equally throughout the department.

Information Services partners with operating departments to find and implement technological solutions to best serve our organization and the community, while maintaining a robust infrastructure to support the City's day-to-day operations. Information Services is responsible for the development, maintenance, and support of all facets of the City's technology infrastructure, including computers, software, networks, telephones, data centers, and radios.

Technology Engagement & Support provides helpdesk and technical support for a wide variety of software and hardware appliances deployed to all City employees.

Infrastructure Systems is responsible for maintenance and support of datacenters, data storage, voice and data communications, local and wide area network (LAN/WAN) assets, backup and recovery, and network security.

Information Services

Department Description

Business Applications is responsible for all facets of the City's enterprise applications, database administration, process automation and programming, web services, application delivery platforms, and electronic messaging applications.

Information Services also manages the City's Geographic Information Systems (GIS), maintaining layers of spatial data to help inventory and map various assets and infrastructure, such as utilities, parks, and traffic signals, alongside operational data in permitting and engineering. GIS helps overlay data from multiple departments and other Federal, State, and County databases to create efficiencies, track projects, and plan for the future of our community.

Additionally, the City's Information Services team is responsible for supporting our Public Safety Systems in the Police and Fire Departments, including 911 dispatch, crime data mapping, and a wide variety of specialized applications and databases to ensure Police Officers and Firefighters have the tools they need to respond quickly and effectively when working to keep the community safe.

Ongoing Activities & Projects

Infrastructure Systems

- Provide support for servers, physical and virtual data centers, storage devices, uninterruptible power supplies, and LAN/WAN network.
- Manage a complex mesh of networking infrastructure that connects all City facilities.
- Manage various wired and wireless telecommunication systems encompassing phones, voice, and data.
- Manage an advanced hybrid cloud and physical platforms.
- Manage backup and recovery of data storage.

Technology Engagement & Support

- Provide technical support for all City end-user appliances.
- Conduct help desk troubleshooting services for internal users.
- Manage lifecycle replacement of City desktop, laptop, cell phones and other devices.
- Support computer operations for all City facilities.
- Support citywide special and spontaneous events.

Business Applications

- Streamline business processes using technology and automation.
- Support all City enterprise applications such as financial, payroll, human resources, timekeeping, utility billing, permit, land management, document imaging, and library systems.
- Manage the software development life cycle of all citywide applications.
- Provide development, programming, and automation for all departments.
- Develop and conduct computer application training classes for City employees.
- Develop and support intranet and internet websites and online applications.
- Administer and manage all citywide databases.
- Implement and support application delivery platforms.
- Manage electronic messaging infrastructure and applications.

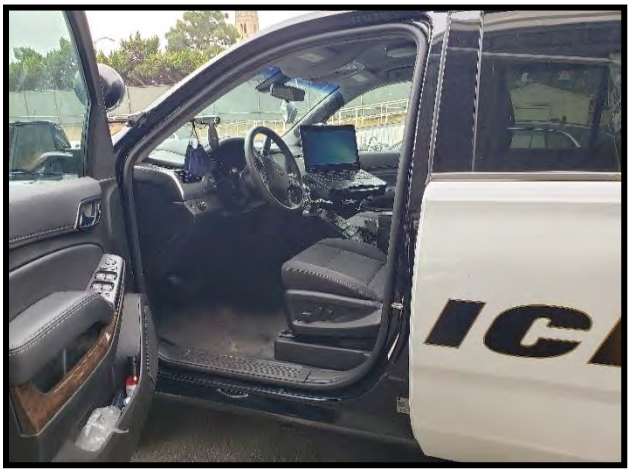
Information Services

Ongoing Activities & Projects

Geographic Information Systems

- Geodatabase and GIS data portal administration.
- Maintain geographic data, products, and services.
- Support desktop and mobile users of GIS applications.
- Data research and input map-related content.
- Partner with departments on special projects to visualize data.
- Spatial and mapping application development and deployment.
- Mapping products such as maps, charts, graphs, and other graphic needs.

Public Safety Systems



- Partner with the Police and Fire Departments to support a variety of public safety systems and applications.
- Support Computer Aided Dispatch and Records Management System (CAD/RMS).
- Support County applications in support of the public safety systems departments.
- Manage and support mobile data computers, tablets, and specialized systems in Police and Fire vehicles, stations, and facilities.

Information Services

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
1. Resolve 8,000+ tickets per year to 90%+ positive feedback				
Measure:				
% of positive feedback	94%	98.7%	90+%	
Goal:				
2. Maintain reliability of City network by having less than 0.02% of unscheduled downtime.				
Measure:				
% of unscheduled network downtime	0.01%	0.01%	0.01%	

Information Services

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Maintained high-level services and support, and high availability of infrastructure and applications to all City departments, employees, and facilities.
- Successfully completed upgrades to several City systems including: Enterprise Resource Planning (ERP), CCTV and Public Safety scheduling system.
- Completed modernization of Office 365 productivity applications.
- Completed migration of intranet website to the cloud.
- Rolled out a continuous and recurring cyber security training awareness program across the City.
- Replaced aging internal network cabling and added capacity.
- Replaced aging servers.
- Implemented an enterprise volunteer management system.
- Replaced aging and end of life network equipment.
- Continued to implement updated versions of several aging desktop applications.

Fiscal Stability

- Continued the digital transformation of the City's paper forms and workflow into digital forms.

Public Engagement

- Initiated a library laptop loaner program.

Public Safety

- Continued the project to replace the CAD/RMS for the Police Department.
- Successfully relocated the PD dispatch to a temporary location in advance of the dispatch remodeling project.
- Successfully implemented state of the art Jail Management System.

Infrastructure Investment

- Upgraded citywide communications infrastructure and field employees' mobile equipment.
- Modernized and upgraded existing storage connectivity infrastructure.
- Continued the expansion of City operated dark fiber and connected several additional City locations through the fiber network.

Economic Development

- Provided infrastructure support for multiple special events including the Pacific Air Show, 4th of July, Surf City Marathon and Darker Waves Concert.

Information Services

Accomplishments & Objectives

FY 2024/25 Objectives

High Performing Organization

- Replace network equipment that is reaching the end of its useful life.
- Modernize and upgrade the Business License system.
- Continue scheduled replacement of computers in the organization to current hardware.
- Migrate the City's timekeeping systems to the cloud.
- Migrate the City's enterprise land management system to the cloud.
- Modernize desktop management tools.
- Partner with Human Resources to deploy a modernized performance evaluation tool.

Fiscal Stability

- Continue development of the Enterprise Asset Management system.

Public Safety

- Deploy the replacement of the CAD/RMS for the Police Department.
- Modernize fleet of police officer mobile workstations.
- Modernize and upgrade the Fire Inspection system.
- Revamp PD mobile data workflow and retrofit police vehicles with modern technology.
- Formalize Information Services Disaster Recovery (ISDR) plan.
- Continue enhancing the City's cyber security through consolidating authentication and multifactor access systems.
- Upgrade perimeter network security systems.
- Partner with the Police Department to implement an integrated real-time crime center to provide real-time information to responding officers from public safety cameras and technology.
- Work with various vendors and PD to relocate PD dispatch back to the newly remodeled state of the art dispatch center.

Infrastructure Investment

- Expand high speed network connectivity to additional City facilities.
- Initiate a Fiber Master Plan.

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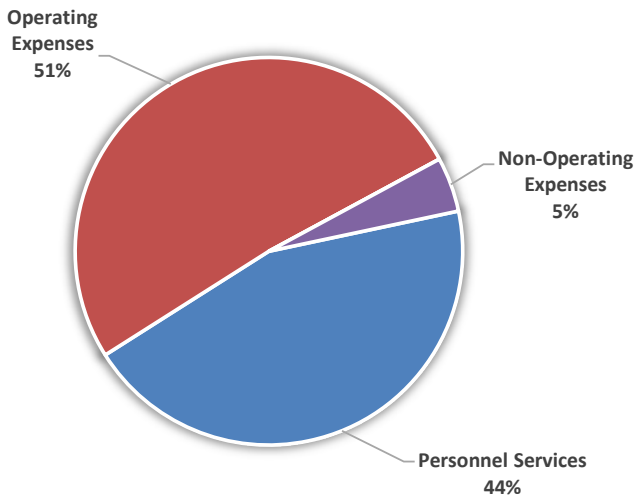
Information Services
Adopted Budget - FY 2024/25
Summary Charts

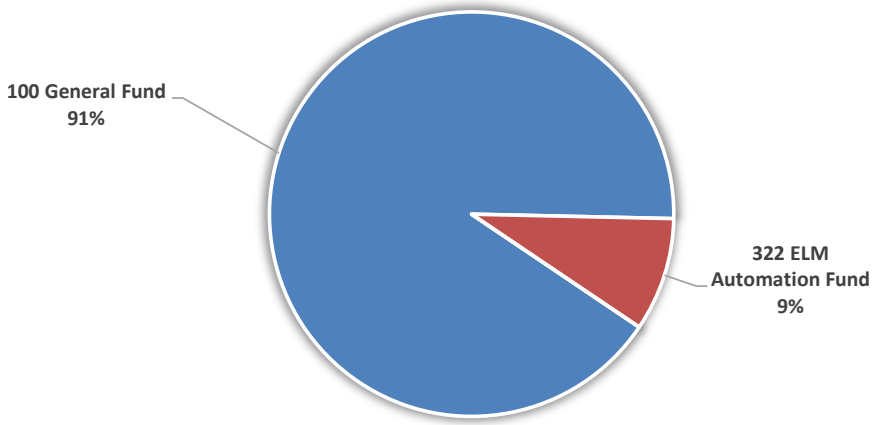
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	3,928,345	3,512,648	3,560,664	4,303,666	4,710,724	4,123,621
Operating Expenses	2,956,798	3,241,642	3,667,908	3,844,966	4,196,872	4,749,098
Capital Expenditures	64,877	45,582			2,997,100	
Non-Operating Expenses				454,308		423,338
Total Expenditures by Category	**6,950,019**	**6,799,873**	**7,228,572**	**8,602,940**	**11,904,696**	**9,296,057**

Expenditures by Fund



Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	6,266,968	6,324,100	6,934,385	8,150,189	8,447,559	8,450,864
322 ELM Automation Fund	427,894	394,527	286,047	452,751	452,751	845,193
323 Technology Fund	255,157	81,246	8,140		3,004,386	
Total Expenditures by Fund	**6,950,019**	**6,799,873**	**7,228,572**	**8,602,940**	**11,904,696**	**9,296,057**

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Information Services

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	2,281,170	2,113,966	2,142,750	3,122,532	3,075,282	2,977,467	-4.65%
Salaries, Temporary	102,075	79,000	80,821	84,842	84,842	84,842	0.00%
Salaries, Overtime	87,791	57,293	43,853	43,410	43,410	43,410	0.00%
Leave Payouts	100,967	66,905	85,321	65,000	65,000	65,000	0.00%
Benefits	1,356,342	1,195,484	1,207,919	987,882	1,442,190	952,902	-3.54%
PERSONNEL SERVICES	**3,928,345**	**3,512,648**	**3,560,664**	**4,303,666**	**4,710,724**	**4,123,621**	-4.18%
OPERATING EXPENSES							
Utilities	731,858	709,390	825,437	881,598	881,598	781,598	-11.34%
Equipment and Supplies	257,448	207,229	67,392	82,343	82,343	82,343	0.00%
Repairs and Maintenance	1,824,048	2,172,000	2,559,728	2,720,766	2,758,320	3,674,898	35.07%
Conferences and Training	7,704	28,948	16,812	37,071	37,071	37,071	0.00%
Professional Services	38,360	38,760	26,524	22,988	290,090	72,988	217.50%
Other Contract Services	43,273	26,127	112,110	30,000	77,250	30,000	0.00%
Expense Allowances	54,107	59,091	59,603	70,200	70,200	70,200	0.00%
Other Expenses		99	302				
OPERATING EXPENSES	**2,956,798**	**3,241,642**	**3,667,908**	**3,844,966**	**4,196,872**	**4,749,098**	23.51%
CAPITAL EXPENDITURES							
Equipment		1,600			2,997,100		
Capital - Software	64,877	43,982					
CAPITAL EXPENDITURES	**64,877**	**45,582**			**2,997,100**		
NON-OPERATING EXPENSES							
Transfers to Other Funds				454,308		423,338	-6.82%
NON-OPERATING EXPENSES				**454,308**		**423,338**	-6.82%
Grand Total	**6,950,019**	**6,799,873**	**7,228,572**	**8,602,940**	**11,904,696**	**9,296,057**	**8.06%**
General Fund	6,266,968	6,324,100	6,934,385	8,150,189	8,447,559	8,450,864	3.69%
Other Funds	683,051	475,773	294,187	452,751	3,457,137	845,193	86.68%
Grand Total	**6,950,019**	**6,799,873**	**7,228,572**	**8,602,940**	**11,904,696**	**9,296,057**	**8.06%**
Personnel Summary	**21.00**	**25.00**	**25.00**	**25.00**	**26.00**	**26.00**	**0.00**

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Information Services

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	2,175,120	2,006,299	2,142,750	3,000,107	2,952,857	2,977,467	-0.75%
Salaries, Temporary	102,075	79,000	80,821	84,842	84,842	84,842	0.00%
Salaries, Overtime	86,458	57,018	43,853	43,410	43,410	43,410	0.00%
Leave Payouts	100,967	66,905	85,321	65,000	65,000	65,000	0.00%
Benefits	1,289,810	1,136,522	1,207,919	946,513	1,383,011	952,902	0.68%
PERSONNEL SERVICES	**3,754,430**	**3,345,744**	**3,560,664**	**4,139,872**	**4,529,120**	**4,123,621**	-0.39%
OPERATING EXPENSES							
Utilities	713,618	689,050	784,757	861,258	861,258	761,258	-11.61%
Equipment and Supplies	94,707	207,229	67,393	82,343	82,343	82,343	0.00%
Repairs and Maintenance	1,588,309	1,952,452	2,313,060	2,469,959	2,507,513	2,850,045	15.39%
Conferences and Training	7,704	28,948	16,812	37,071	37,071	37,071	0.00%
Professional Services	10,820	15,360	19,684	22,988	282,804	72,988	217.50%
Other Contract Services	43,273	26,127	112,110	30,000	77,250	30,000	0.00%
Expense Allowances	54,107	59,091	59,603	70,200	70,200	70,200	0.00%
Other Expenses		99	302				
OPERATING EXPENSES	**2,512,538**	**2,978,356**	**3,373,721**	**3,573,819**	**3,918,439**	**3,903,905**	9.24%
CAPITAL EXPENDITURES							
Transfers to Other Funds				436,498		423,338	-3.01%
NON-OPERATING EXPENSES				**436,498**		**423,338**	-3.01%
Total	**6,266,968**	**6,324,100**	**6,934,385**	**8,150,189**	**8,447,559**	**8,450,864**	**3.69%**
Personnel Summary	**21.00**	**24.47**	**24.47**	**24.47**	**25.47**	**25.47**	**0.00**

Significant Changes

Decreases in Utilities are the result of a citywide effort to realign costs and preserve funding for core services. The overall increase in Operating Expenses are due to increased costs of normal business activities and one-time costs to upgrade the City's time management software. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs.

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Information Services
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
ELM Automation Fund (322)							
PERSONNEL SERVICES							
Salaries, Permanent	106,050	107,667		122,425	122,425		-100.00%
Salaries, Overtime	1,333	275					
Benefits	66,532	58,962		41,369	59,179		-100.00%
PERSONNEL SERVICES	**173,915**	**166,903**		**163,794**	**181,604**		-100.00%
OPERATING EXPENSES							
Utilities	18,240	20,340	40,680	20,340	20,340	20,340	0.00%
Repairs and Maintenance	235,739	207,284	245,367	250,807	250,807	824,853	228.88%
OPERATING EXPENSES	**253,979**	**227,624**	**286,047**	**271,147**	**271,147**	**845,193**	211.71%
NON-OPERATING EXPENSES							
Transfers to Other Funds				17,810			-100.00%
NON-OPERATING EXPENSES				**17,810**			-100.00%
Total	**427,894**	**394,527**	**286,047**	**452,751**	**452,751**	**845,193**	**86.68%**

Significant Changes

Decreases in Personnel Services (Permanent and Benefits) and Transfers to Other Funds is due to a reallocation of personnel from the Enterprise Land Management (ELM) Fund to the General Fund. Increases in Operating Expenses are due to increased licensing costs and one-time implementation to upgrade the City's ELM system to the cloud.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00322 ELM Automation Fund	334,660	393,973	670,293	400,000	400,000	450,000	50,000
Total	**334,660**	**393,973**	**670,293**	**400,000**	**400,000**	**450,000**	**50,000**

Fund Balance Summary	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00322 ELM Automation Fund	266,863	266,309	650,554	729,256	395,193	334,063	(395,193)
Total	**266,863**	**266,309**	**650,554**	**729,256**	**395,193**	**334,063**	**(395,193)**

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Information Services
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Technology Fund (323)							
OPERATING EXPENSES							
Equipment and Supplies	162,741						
Repairs and Maintenance		12,263	1,300				
Professional Services	27,540	23,400	6,840		7,286		
OPERATING EXPENSES	**190,281**	**35,663**	**8,140**		**7,286**		
CAPITAL EXPENDITURES							
Equipment		1,600			2,997,100		
Capital - Software	64,877	43,982					
CAPITAL EXPENDITURES	**64,877**	**45,582**			**2,997,100**		
Total	**255,157**	**81,246**	**8,140**		**3,004,386**		

Significant Changes

Technology funds are transferred in from the General Fund for various technology upgrades. In FY 2022/23, funds were programmed for upgrades to the City's Computer-Aided Dispatch (CAD) and Records Management Systems (RMS) and for various technology upgrades within the Police Department. Unspent funds have been carried over into FY 2023/24 for continuation of the approved projects.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00323 Technology Fund	7,378	(177,580)	3,184,264	1,000,000	1,000,000		(1,000,000)
Total	**7,378**	**(177,580)**	**3,184,264**	**1,000,000**	**1,000,000**		**(1,000,000)**

Police

FY 2024-25 Organizational Chart

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Police Chief

- Senior Administrative Assistant

Special Operations

Police Captain

Police Lieutenant

Traffic

- Police Lieutenant
- Police Sergeant
- Police Officer (20)
- Civilian Investigator

Special Events

- Police Sergeant

Parking Enforcement

- Parking/Traffic Control Supervisor
- Parking/Traffic Control Officer (10)

Air Support

- Police Sergeant
- Police Officer (6)
- Senior Helicopter Maint. Technician (2)

Homeless Task Force

- Police Sergeant
- Police Officer (4)

Special Enforcement

- Police Sergeant
- Police Officer (7)

School Resource Officer

- Police Officer (2)

Patrol

Police Captain

Patrol

- Police Lieutenant (4)
- Police Sergeant (13)
- Police Officer * (110)

Investigations

Police Captain

Investigations

- Police Lieutenant
- Police Sergeant (4)
- Police Officer (24)
- Forensic Systems Specialist
- Crime Analyst Senior
- Crime Analyst
- Police Services Specialist
- Civilian Investigator (4)

Narcotics / Vice

- Police Lieutenant
- Police Sergeant
- Police Officer (7)
- Police Services Specialist
- Civilian Investigator

RNSP Task Force

- Police Sergeant
- Police Officer

Crime Lab Administration

- Latent Print Examiner (2)
- Crime Scene Investigator (4)

CTF / Gangs

- Police Sergeant
- Police Officer (6)

Administrative Operations

Police Captain

Professional Standards

- Police Lieutenant
- Police Sergeant (2)

Backgrounds / Hiring

- Police Sergeant
- Police Officer

Training

- Police Sergeant
- Police Officer (2)
- Police Services Specialist

Community Support

- Community Relations Specialist
- Public Affairs Officer

Jail

- Detention Administrator
- Detention Shift Supervisor (4)
- Detention Officer, Nurse (4)
- Detention Officer (9)

Support Service

Civilian Police Services Commander

Communications

- Police Services Manager
- Police Comms. Supervisor (6)
- Police Comms. Operator* (18)
- Community Services Officer (3)
- Real Time Crime Center Supervisor

Personnel

- Principal Human Resource Analyst
- Human Resources Technician

Finance

- Principal Management Analyst
- Management Analyst
- Accounting Technician

Property & Evidence

- Property & Evidence Supervisor
- Property & Evidence Officer (3)

Records

- Police Services Manager
- Police Records Supervisor (4)
- Sr. Police Records Specialist (10)
- Police Records Specialist (4)
- Police Services Specialist (6)
- Police Systems Coordinator

Information Technology

- Senior IT Analyst

• Defunded Position: Police Officer (9), Communications Operator (1)

Police

Department Descriptions

The Police Department delivers professional and responsive public safety to the City's residents, visitors, schools and businesses. These include emergency and non-emergency response to crimes, incidents and events; crime prevention; proactive enforcement of laws; traffic related services including collision investigation, DUI enforcement and prevention, traffic safety education and traffic control; criminal investigation; community policing to reduce crime and improve quality of life in neighborhoods and the business community; homeless services including dedicated full-time outreach and engagement; and School Resource Officers to engage local children in positive activities and civic engagement.

Police Chief

The Chief of Police leads and directs the department by providing overarching vision and establishing priorities, goals and objectives. They are responsible for all operations and represents the agency as a member of the City Executive Team.

Patrol Division

The Patrol Division is the most visible of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes Uniform Patrol and the Canine Unit. Patrol Officers are assigned to designated geographical areas called beats. Officers respond to calls for service, document incidents and crimes, and handle critical incidents using specialized teams such as Special Weapons and Tactics (SWAT), Mobile Force Field (MFF), and Crisis Negotiation Team (CNT).

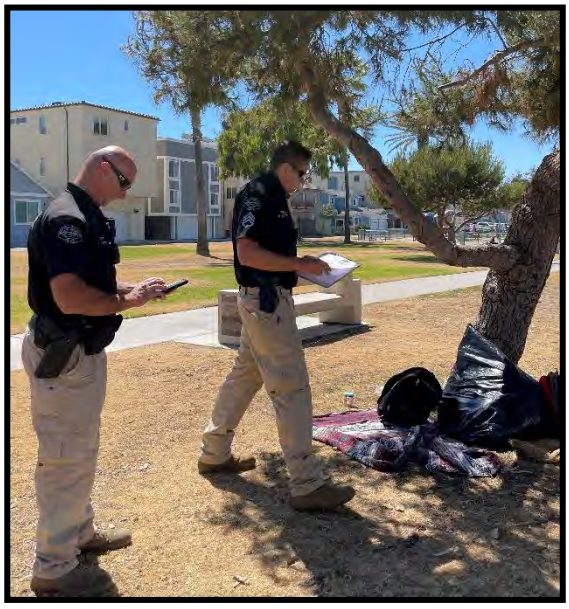
Administrative Operations Division

The Administrative Operations Division includes the Training Unit, Professional Standards Unit, Background Unit, Community Relations Unit, Jail Bureau and liaison for animal and facility issues.

Primary duties of the Division include management of all capital improvement projects and daily maintenance of police facilities and the department's fleet of vehicles. The Background Unit is responsible for processing the background and hiring of Police Department candidates for employment in both civilian and sworn positions.

The Professional Standards Unit is responsible for receiving and investigating citizen and internally generated complaints regarding allegations of employee misconduct, auditing of police services and policy management. The Training Unit is responsible for ensuring department employees are provided all mandated training as well as advanced training where best practices are incorporated. The Community Relations Unit is responsible for the provisions of relevant public information both verbally and in written form and promoting police/community relationships and partnerships. The Jail Bureau is responsible for processing, housing, and caring for inmates.

and providing transportation of arrestees to the Orange County Jail or the Orange County Court system. Department volunteers are also part of this division.



Investigation Division

The Investigation Division includes the Investigations Bureau, the Special Investigations Bureau, Crime Scene Investigators and the Crime Lab. The Investigations Bureau is comprised of Crimes Against Persons, General Investigations (Property Crimes), and Economic Crimes. The Special Investigations Bureau consists of Narcotics, Vice, Gangs, Crime Task Force, Intelligence, and the Regional Narcotics Suppression Program. The Investigations Bureau performs four primary duties: providing investigative follow-ups for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property.

The Special Investigations Bureau enforces laws related to the sale, manufacturing, transportation and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; gathers, analyzes and issues timely and relevant reports related to criminal intelligence; investigates vice-related activity within the City; works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking; gang enforcement; and addresses criminal series investigations and quality of life issues. The Investigation Division also has the responsibility of processing and examining computer forensic evidence as well as coordinating similar efforts with local and federal agencies. The Crime Lab is comprised of Crime Scene Investigators and Latent Print Examiners who have the responsibility to gather and process evidence, including photographic evidence, DNA, and the recovery of latent fingerprints.

Special Operations Division

The Special Operations Division manages the areas within the Police Department which are responsible for unique and specialized functions of law enforcement. This division is comprised of both sworn and civilian employees and includes traffic enforcement/investigations, DUI enforcement, School Resource Officers (SROs), parking enforcement, airborne/drone operations, mounted enforcement and the Homeless Task Force (HTF). Additionally, this division is tasked with planning and implementing the police department's response to all special events held throughout the City.

The Air Support Unit (ASU) is also part of the Special Operations Division. A police helicopter is a force multiplier, equaling up to 10 patrol cars on the ground. The ASU assists patrol units in vehicle/foot pursuits, area searches, surveillances, missing persons' calls, burglary incidents, locating DUI offenders, and acts as a general crime deterrent. There are six Officer Pilots, two Mechanics and one Sergeant Pilot. The unit provides contracted helicopter services to the cities of Costa Mesa, Irvine, and Newport Beach. They work with lifeguards in Huntington Beach and Newport Beach, locating swimmers and boats in distress, and can drop lifeguards in the ocean for rescues.

Police

The Special Operations Division is also responsible for overseeing the department's use of special teams who respond to tactical situations, as well as planned and unplanned protests or events. These teams include SWAT, CNT and the MFF Team, which handles any civil unrest or unlawful gatherings.

Support Services Division

The Support Services Division is comprised of Communications, Personnel, Property/Evidence, Records, Front Desk and Finance. Communications Dispatcher's primary duties include receiving and processing 911 calls and routine business requests for police services. Dispatchers are typically the *first,* first responder any citizen encounters in an emergency. The dispatch center serves as a lifeline to citizens on the phone and officers in the field: coordinating resources, making notifications, running checks, and getting help when and where they need it. At the front desk, Community Services Officers (CSOs) are responsible for being the face of the Department at the public service counter ensuring they receive the proper assistance for their visit. These skilled professionals author crime and incident reports, allowing Patrol Officers to stay proactive in the field. They also help with payments, citation signoffs, report requests and other various tasks.

The Records Bureau is charged with the responsibility of providing a state-of-the-art record keeping function, preparing and maintaining Police Department documents and records in a manner that ensures accuracy, completeness, and expedient recovery. They distribute police reports, teletype messages and court documents, and process vehicles stolen, impounded or repossessed. The unit registers sex and arson offenders, processes bookings of all arrestees, runs warrant checks for officers in the field and prepares court packages. The Property Unit provides for the proper collection, storage, security, and disposition of evidence and other property, including items taken for safekeeping and found property, and ensures chain of custody procedures. Their duties also include purchasing and issuing all equipment and maintaining current registration on the department's fleet.

The Personnel Division is responsible for conducting recruitments for all positions within the Police Department. They maintain a high level of confidentiality and demonstrate excellent communication skills as they follow up with prospective candidates. The Finance Division is responsible for administrating the Department's $90M budget and serving as a liaison with the Information Services Department. They also prepare the Police Department's payroll and handle purchasing and material requisitions.

Police

Ongoing Activities & Projects

Patrol Division

- Patrol generated over 17,000 police reports.
- Arrested more than 6,000 individuals.
- Officers dispatched to 54,846 calls for service.
- Officers initiated 28,905 calls for service.

Special Operations Division

- Investigated 1,736 traffic collisions (868 injuries / 16 fatalities).
- Issued 6,527 traffic citations.
- Identified, interdict, and arrested 610 DUI offenders.
- Issued 69,041 parking citations.
- Conducted over 4,400 1st level parking citation reviews.
- Made 1,847 Homeless outreach contacts.
- Made 142 Homeless referrals for service to the City's Navigation Center and 21 referrals to other shelters.

Investigation Division

- Investigated 2,728 crimes against persons.
- Investigated 5,515 property crimes.
- Investigated 917 economic crimes.
- Investigated 109 human trafficking and Internet/sex crimes cases.
- Performed 21,500 crime analyses to identify crime trends.
- Assisted 460 domestic violence victims through Victim Assistance Program.
- Investigated 133 narcotic related citizen complaints.
- Reviewed and processed 313 Entertainment, Facility Use, Massage, Alcohol Beverage Control and Conditional Use Permits.
- Performed 67 intelligence assessments for various events in the City.

Administrative Operations Division

- Investigated 58 internal affairs complaints.
- Conducted over 50 background investigations for all Police Department employees.
- Participated in multiple community-based events including National Night Out, Tip-a-Cop, Shop with a Cop, Toy Drives and Police Open House.
- Volunteers removed over 1,442 signs from public property.
- Volunteers completed 1,142 vacations house checks.
- Coordinated 12 Neighborhood Watch Board meetings and 11 Neighborhood Watch Block meetings.
- Volunteers donated over 4,000 hours to the Police Department and community.

Support Services Division

- Conducted 28 recruitments, processed 2,952 applications, promoted 15 employees and hired 36 employees.
- Received/initiated 230,200 incoming/outgoing calls in the 9-1-1 center.
- Created 141,171 calls in the CAD system, documenting officer-initiated activity and calls for service.
- Received 169 text to 911 requests.
- Average response time for priority one calls for service was 4 minutes and 15 seconds.
- Front Desk CSOs wrote 811 crime reports.
- Processed 26,485 crime, incident, supplemental reports and traffic reports.
- Processed over 6,273 bookings, including want/warrant checks, records management system (RMS) entry, and logging/copying.
- Processed and filed 6,300 electronic and physical court packages.
- Handled 63,500 incoming/outgoing calls received/initiated in the Records Bureau.
- Processed over 13,000 subpoenas.

Police

Ongoing Activities & Projects

- Processed over 12,000 Public Records Requests.
- Processed, secured, and tracked over 14,749 pieces of evidence and property.
- Disposed of 18,178 pieces of evidence and destroyed 845 pounds of narcotics.
- Returned 1,906 property items to rightful owners and sent 449 items to auction.
- Received and assisted over 4,278 alarm-related calls.

Performance Measures

Results of the City's performance measure program for the past two calendar years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
1. Reduce Part 1 crimes using crime analysis to identify crime trends and repeat offenders responsible for those crimes. The information will be disseminated to the appropriate units to organize surveillances and proactive patrols.				
Measure:				
3% reduction in Part 1 crimes	5.9% Increase	10.9% Decrease	3% Decrease	
Goal:				
2. Reduce the number of injury traffic collisions, HBPD will utilize directed enforcement and continue collaboration with the Public Works Department to assure our City roadways and thoroughfares are properly maintained and engineered.				
Measure:				
5% reduction in injury traffic collisions	.001% Increase	3.1% Increase	5% Decrease	
Goal:				
3. Reduce the number of DUI related traffic collisions utilizing a proactive enforcement posture with the assistance of two grant funded DUI officers, multiple checkpoints, saturation enforcement and continued collaboration with the District Attorney's Office to assure DUI investigations and arrests surpass the threshold needed to sustain a conviction in court.				
Measure:				
5% reduction in DUI related traffic collisions	14.5% Increase	10.1% Increase	5% Decrease	

Police

Performance Measures

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal:				
4. Reduce the number of Police Department calls for service related to individuals experiencing homelessness, through proactive community and stakeholder engagement by our Homeless Task Force officers; supported by BeWell Mobile Crisis Response Teams, the Huntington Beach Navigation Center, city Homeless and Behavioral Health Services Social Workers, and the City Attorney's Office Deputy Community Prosecutors.				
Measure:				
5% decrease in calls for service related to homeless individuals experiencing homelessness	12.3% Decrease	15% Decrease	5% Decrease	

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Reorganized the Investigation Division to add a fourth unit for Major Crimes.
- Added an Administrative Sergeant for recruitment and hiring.

Public Engagement

- Conducted several community meetings with area commanders to target crime trends.
- Volunteers conducted numerous presentations on mail theft, phone scams and identity theft.

Public Safety

- Took delivery of three new MD500F helicopters for the ASU Unit.
- Successfully staffed a concert on the beach with over 30,000 people in attendance.
- Upgraded 911 phone lines to improve accuracy of caller locations.
- Implemented Peregrine software for better information and situational awareness.

Infrastructure Investment

- Successfully built a temporary 911 center during the construction of a new 911 center.

Police

Accomplishments & Objectives

FY24/25 Objectives

High Performing Organization

- Reach full staffing for all positions.

Public Safety

- Add five public safety cameras annually to various locations throughout the City.
- Implement new Policing system to include CAD/RMS, Mobile Reporting, Property, and Jail.
- Use analysis from crime trends and intelligence to enhance resources and effectiveness Citywide.

Infrastructure Investment

- Build Police Department training facility to include a K9 training course.

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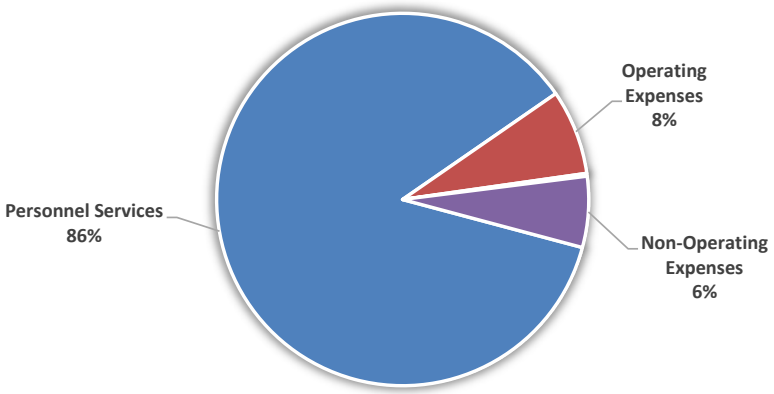
Police
Adopted Budget - FY 2024/25
Summary Charts

DEPARTMENT

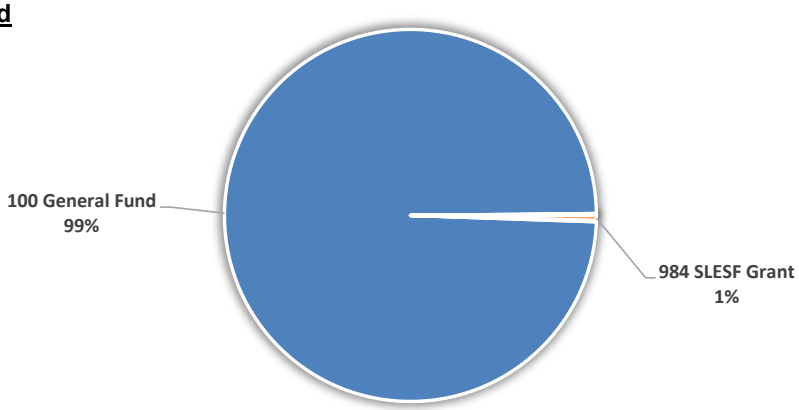
Expenditures by Category



Capital Expenditures represents less than 1% and is not labeled in the above chart.

Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	75,055,593	73,492,981	73,192,830	76,898,160	84,079,316	79,736,109
Operating Expenses	6,853,936	6,972,038	7,699,815	7,176,895	9,269,821	6,816,940
Capital Expenditures	224,592	147,870	774,734	450,000	3,369,566	240,000
Non-Operating Expenses			111	5,731,650		5,709,541
Total Expenditures by Category	**82,134,122**	**80,612,889**	**81,667,490**	**90,256,705**	**96,718,702**	**92,502,590**

Expenditures by Fund



Funds 122, 212, 214, 242, 216, and 979 represent less than 1% of expenditures and are not labeled in the above chart.

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	80,106,295	78,596,824	78,635,698	89,236,150	89,696,874	91,846,590
122 Inmate Welfare	6,849	3,343	2,168	40,000	40,000	40,000
212/214/242 Narcotics Forfeiture	240,383	274,254	393,038	335,000	413,335	50,000
216 Property and Evidence	53,163	39,625		100,000	285,000	50,000
227 Police Facilities Dev Impact		150,335	488,233		1,188,258	
984 SLESF Grant	337,291	320,575	935,063	450,000	2,639,080	420,000
979 AB109 Public Safety Realignment	100,746	92,575	82,447	95,555	220,614	96,000
Other Funds	1,289,394	1,135,358	1,130,843		2,235,542	
Total Expenditures by Fund	**82,134,122**	**80,612,889**	**81,667,490**	**90,256,705**	**96,718,702**	**92,502,590**

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Police

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	36,658,942	38,011,509	37,651,510	44,683,352	44,767,782	46,264,707	3.54%
Salaries, Temporary	685,254	754,528	485,844	362,954	386,952	362,954	0.00%
Salaries, Overtime	5,989,217	6,857,058	7,526,235	6,444,636	7,436,814	6,799,450	5.51%
Leave Payouts	1,128,328	1,236,431	1,556,698	1,191,000	1,191,000	1,306,944	9.74%
Benefits	30,593,852	26,633,455	25,972,543	24,216,218	30,296,768	25,002,054	3.25%
PERSONNEL SERVICES	**75,055,593**	**73,492,981**	**73,192,830**	**76,898,160**	**84,079,316**	**79,736,109**	3.69%
OPERATING EXPENSES							
Utilities	22,057	47,250	43,794	19,920	19,920	15,920	-20.08%
Equipment and Supplies	1,567,978	1,957,025	2,101,003	1,422,060	2,320,949	1,430,105	0.57%
Repairs and Maintenance	1,073,446	792,935	1,052,715	1,651,687	1,845,475	1,371,687	-16.95%
Conferences and Training	363,502	393,028	500,349	361,500	440,258	306,500	-15.21%
Professional Services	466,319	460,253	567,971	277,743	661,639	262,743	-5.40%
Other Contract Services	2,246,211	2,028,926	2,483,564	2,382,561	2,920,155	2,330,561	-2.18%
Rental Expense	8,518	9,284	8,487				
Payments to Other Governments	760,641	859,661	603,397	897,000	897,000	855,000	-4.68%
Expense Allowances	341,160	350,770	325,907	163,424	163,424	243,424	48.95%
Other Expenses	4,104	72,906	12,629	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**6,853,936**	**6,972,038**	**7,699,815**	**7,176,895**	**9,269,821**	**6,816,940**	-5.02%
CAPITAL EXPENDITURES							
Improvements		82,894	504,164	400,000	1,515,699		-100.00%
Equipment	124,282	21,842	270,570	50,000	280,000	50,000	0.00%
Vehicles	90,510	43,134			1,573,866	190,000	100.00%
Capital - Software	9,800						
CAPITAL EXPENDITURES	**224,592**	**147,870**	**774,734**	**450,000**	**3,369,566**	**240,000**	-46.67%
NON-OPERATING EXPENSES							
Transfers to Other Funds			111	5,731,650		5,709,541	-0.39%
NON-OPERATING EXPENSES			**111**	**5,731,650**		**5,709,541**	-0.39%
Grand Total	**82,134,122**	**80,612,889**	**81,667,490**	**90,256,705**	**96,718,702**	**92,502,590**	**2.49%**
General Fund	80,106,295	78,596,824	78,635,698	89,236,150	89,696,874	91,846,590	2.93%
Other Funds	2,027,826	2,016,066	3,031,792	1,020,555	7,021,828	656,000	-35.72%
Grand Total	**82,134,122**	**80,612,889**	**81,667,490**	**90,256,705**	**96,718,702**	**92,502,590**	**2.49%**
Personnel Summary	**356.00**	**357.00**	**353.00**	**353.00**	**350.00**	**351.00**	**1.00**

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Police

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	36,472,411	37,821,138	37,436,158	44,683,352	44,398,352	46,264,707	3.54%
Salaries, Temporary	584,277	684,874	419,150	362,954	362,954	362,954	0.00%
Salaries, Overtime	5,445,710	6,282,654	6,904,432	6,291,636	6,291,636	6,749,450	7.28%
Leave Payouts	1,128,328	1,236,431	1,556,698	1,191,000	1,191,000	1,306,944	9.74%
Benefits	30,428,512	26,471,061	25,813,484	24,216,218	29,947,868	25,002,054	3.25%
PERSONNEL SERVICES	**74,059,238**	**72,496,158**	**72,129,922**	**76,745,160**	**82,191,810**	**79,686,109**	3.83%
OPERATING EXPENSES							
Utilities	20,919	45,608	42,260	19,920	19,920	15,920	-20.08%
Equipment and Supplies	934,278	1,335,422	1,433,500	1,184,505	1,509,407	1,064,105	-10.16%
Repairs and Maintenance	1,070,176	792,935	873,820	1,501,687	1,480,643	1,371,687	-8.66%
Conferences and Training	341,322	384,719	449,394	331,500	358,052	306,500	-7.54%
Professional Services	322,228	300,022	427,481	277,743	605,702	262,743	-5.40%
Other Contract Services	2,243,711	2,016,826	2,333,803	2,382,561	2,469,916	2,330,561	-2.18%
Rental Expense	8,518	9,284	8,487				
Payments to Other Governments	760,641	859,661	603,397	897,000	897,000	855,000	-4.68%
Expense Allowances	341,160	350,770	325,907	163,424	163,424	243,424	48.95%
Other Expenses	4,104	5,418	5,116	1,000	1,000	1,000	0.00%
OPERATING EXPENSES	**6,047,058**	**6,100,666**	**6,503,163**	**6,759,340**	**7,505,064**	**6,450,940**	-4.56%
CAPITAL EXPENDITURES							
Equipment			2,501				
CAPITAL EXPENDITURES			**2,501**				
NON-OPERATING EXPENSES							
Transfers to Other Funds			111	5,731,650		5,709,541	-0.39%
NON-OPERATING EXPENSES			**111**	**5,731,650**		**5,709,541**	-0.39%
Total	**80,106,295**	**78,596,824**	**78,635,698**	**89,236,150**	**89,696,874**	**91,846,590**	**2.93%**
Personnel Summary	**353.00**	**355.00**	**351.00**	**351.00**	**348.00**	**349.00**	**1.00**

Significant Changes

Changes in Personnel Services are a result of Memorandums of Understanding (MOUs) that were entered into with the City's Police Management (PMA) and Police Officers' Association (POA) labor unions beginning FY 2023/24. Changes in Operating Expenses reflect a reallocation of funds between expense categories and divisions, as well as a citywide effort to realign costs and preserve funding for core services.

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Police

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Inmate Welfare (122), Narcotic Forfeiture State and Federal (212, 214, 242), Property and Evidence (216)							
PERSONNEL SERVICES							
Salaries, Overtime	166,263	139,434	137,078	153,000	153,000	50,000	-67.32%
PERSONNEL SERVICES	**166,263**	**139,434**	**137,078**	**153,000**	**153,000**	**50,000**	-67.32%
OPERATING EXPENSES							
Utilities	1,138	1,642	1,534				
Equipment and Supplies	130,494	174,477	216,697	142,000	280,335	40,000	-71.83%
Conferences and Training		1,668	39,897	30,000	30,000		-100.00%
Other Contract Services	2,500						
OPERATING EXPENSES	**134,132**	**177,788**	**258,128**	**172,000**	**310,335**	**40,000**	-76.74%
CAPITAL EXPENDITURES							
Improvements				100,000	100,000		-100.00%
Equipment				50,000	175,000	50,000	0.00%
CAPITAL EXPENDITURES				**150,000**	**275,000**	**50,000**	-66.67%
Total	**300,395**	**317,222**	**395,206**	**475,000**	**738,335**	**140,000**	**-70.53%**

Significant Changes

Equitably shared funds are federal and state financial assistance used to supplement local law enforcement resources. The Police Department is appropriating $153,000 for a detective and a sergeant working overtime on the Orange County Regional Narcotics Suppression Program and $22,000 for the annual software subscription Vintra's Team Plus Plan. Fund 216 is being used for the Property and Evidence Unit remodel that was started during FY 2022/23. $40,000 of the operating expense budget is for the Inmate Welfare Fund (122). This fund covers reading materials, cable TV, clothing, and bus passes for the inmates, as well as improvements to inmate housing.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00122 Inmate Welfare Fund	1,199	560	1,397				
00212 Narcotics Forfeiture Fed	48,912	3,513	317,665	175,000	175,000		(175,000)
00214 Narcotic Forfeiture/State	954	44,675	16,330				
00216 Property and Evidence	126,825	20,925	93,469	50,000	50,000	30,000	(20,000)
00242 Narcotics Forfeiture/Treas	1,407	26	287,058				
Total	**179,297**	**69,699**	**715,920**	**225,000**	**225,000**	**30,000**	**(195,000)**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00122 Inmate Welfare Fund	94,802	92,019	91,248	84,012	40,000	44,012	(40,000)
00212 Narcotics Forfeiture Fed	413,684	192,656	215,241	55,347	50,000	5,347	(50,000)
00216 Property and Evidence	283,830	265,130	358,599	93,233	20,000	73,233	(20,000)
Total	**792,316**	**549,805**	**665,088**	**232,592**	**110,000**	**122,592**	**(110,000)**

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Police

Adopted Budget - FY 2024/25

Department Budget Summary

Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Grants (various)							
PERSONNEL SERVICES							
Salaries, Permanent	186,531	190,371	215,352		369,430		
Salaries, Temporary	100,977	69,654	66,694		23,998		
Salaries, Overtime	377,243	434,970	484,726		992,178		
Benefits	165,341	162,393	159,059		348,900		
PERSONNEL SERVICES	**830,092**	**857,389**	**925,831**		**1,734,506**		
OPERATING EXPENSES							
Equipment and Supplies	503,206	447,126	450,806	95,555	531,207	326,000	241.16%
Repairs and Maintenance	3,270		178,895	150,000	364,831		-100.00%
Conferences and Training	22,179	6,640	11,058		52,206		
Professional Services	144,091	160,231	140,491		55,938		
Other Contract Services		12,100	149,761		450,239		
Other Expenses		67,487	7,513				
OPERATING EXPENSES	**672,747**	**693,585**	**938,523**	**245,555**	**1,454,422**	**326,000**	32.76%
CAPITAL EXPENDITURES							
Improvements		82,894	504,164	300,000	1,415,699		-100.00%
Equipment	124,282	21,842	268,069		105,000		
Vehicles	90,510	43,134			1,573,866	190,000	100.00%
Capital - Software	9,800						
CAPITAL EXPENDITURES	**224,592**	**147,870**	**772,233**	**300,000**	**3,094,566**	**190,000**	-36.67%
Total	**1,727,431**	**1,698,844**	**2,636,587**	**545,555**	**6,283,493**	**516,000**	**-5.42%**
			3,031,792				

Significant Changes

AB 109 funds support the Automated License Plate Reader program. The annual data base subscription fees are $96,000. The Supplemental Law Enforcement Services Fund includes budget for training materials and supplies, laptop equipment for transition to a new CAD/RMS sytem, and a new horse trailer and truck for the Mounted Enforcement Unit.

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Police
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Grants (various)
(continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00103 Donations		75,345	450				
00107 Evidence Seizure	401	(131)	57				
00227 Police Facilities Dev Impact	164,848	169,684	862,437				
00246 CARES Act (CESF)	93,800	(111)	111				
00838 Jail Training Grant	9,465	12,792	12,008		12,714		(12,714)
00955 Prop 69 Funding	45,678	21,842					
00969 CA 911 Emergency Comm Fund					20,000		(20,000)
00971 Asset Forfeiture 15% State		7,416	2,282				
00978 US Secret Svcs (USSS)	27,931	19,088	33,302		17,330		(17,330)
00979 AB109 Pub Sfty Realignmt	90,852	85,126	98,160	112,067	112,067	100,000	(12,067)
00984 SLESF Grant	491,216	514,631	538,914	475,000	475,000	475,000	
01215 Homeland Security Invest.					50,000		(50,000)
01244 BSCC 16/17			148,842				
01257 Office of Traffic Sfty 19/20	279,727						
01258 OTS Bike Ped Sfty 19/20	9,990						
01259 Justice Assist Grant 2017		26,982			30,091		(30,091)
01260 Justice Assist Grant 2018		26,309			28,766		(28,766)
01261 Justice Assist Grant 2019		45,219	4,881		32,410		(32,410)
01262 BSCC Mental Hlth Training	7	4					
01264 Domestic Violence 2020	275,332	206,727	199,293		(82,066)		82,066
01265 ABC GRANT FY 20/21	16,141	10,643	26,575				
01266 OTS Bike Ped Sfty 20/21	15,154	1,623					
01267 SB 2 Reimbursement	2,010		2,166				
01268 Office of Traffic Sfty 20/21	262,045	304,803					
01269 Operation Stonegarden		94,870	115,824		530,717		(530,717)
01270 OTS Bike Ped Sfty 21/22		15,604	7,694				
01271 Office of Traffic Sfty 21/22		527,612	171,770				
01274 FBI JTTF		1,000					
01278 Office of Traffic Safety 22/23			470,009		319,991		(319,991)
01279 OTS Bike Ped Safety 22/23			16,133		27,902		(27,902)
01280 OTS Child Passenger 22/23			26,147		26,206		(26,206)
01286 CHP-Cannabis Grant					84,480		(84,480)
01288 Office of Traffic Safety 23/24					800,000		(800,000)
01289 OTS Bike Ped Safety 23/24					42,895		(42,895)
Total	**1,784,596**	**2,167,079**	**2,737,054**	**587,067**	**2,528,503**	**575,000**	**(1,953,503)**

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Public Works

FY 2024-25 Organizational Chart

Director of Public Works

Maintenance & Operations

Public Works Operations Manager

Administrative Assistant

Street Maintenance

- PW Maint. Supervisor
- PW Maint. Crewleader
- Lead PW Maint. Worker (2)
- PW Equipment Operator (2)
- Sr. PW Maint. Worker (5)

Landscape Maintenance

- PW Maint. Supervisor
- PW Maint. Crewleader
- Landscape Maint. Inspector (4)
- Pest Control Specialist
- Irrigation Specialist
- Sr. PW Maint. Worker

Tree Maintenance

- PW Maint. Supervisor
- PW Maint. Crewleader
- Lead PW Maint. Worker
- PW Equipment Operator (3)

Beach Maintenance

- PW Maint. Supervisor
- PW Maint. Crewleader (2)
- PW Equipment Operator (2)
- Sr. Facilities Maint. Technician
- Sr. PW Maint. Worker

Administration

Administrative Services Manager

- Sr. Management Analyst (2)
- Management Analyst (3)
- Real Estate & Project Manager
- Management Aide (3)
- Sr. Accounting Technician
- Accounting Technician
- Sr. Administrative Assistant
- Code Enforcement Officer
- Office Assistant II (5)

continued. from Maintenance & Operations

Fleet Maintenance

- Fleet Ops. Supervisor
- Fleet Maint. Crewleader (3)
- Lead Fleet Maint. Mechanic (3)
- Equip. Parts Inventory Supply Clerk
- Senior Mechanic (7)
- Mechanic (3)

Facility Maintenance

- PW Maint. Supervisor
- PW Maint. Crewleader (2)
- Electrician
- Sr. Facilities Maint. Technician
- Facilities Maint. Technician (6)

Deputy Public Works Director/ City Engineer

Engineering

Construction Engineering

- Construction Manager
- Capital Projects Supervisor
- Capital Project Administrator (5)
- Sr. Construction Inspector (4)

Design Engineering

- Principal Civil Engineer
- Sr. Civil Engineer (2)
- Assistant Engineer
- Assistant Civil Engineer

Development Engineering

- Principal Civil Engineer
- Sr. Civil Engineer (2)
- Sr. Permit Technician
- Assistant Civil Engineer

Storm Water Quality

- Environmental Services Manager
- Environmental Specialist (2)

Transportation

Traffic & Transportation Manager

Engineering / CIP

- Principal Civil Engineer
- Senior Traffic Engineer (2)
- Assistant Engineer

Signal & Lights Maintenance

- Traffic Signals Crewleader
- Traffic Signal Electrician (2)
- Sr. PW Maint. Worker (3)

Deputy Director of Public Works

Utilities

Water & Sewer Administration

Administrative Assistant

SCADA / GIS / Survey

- Utilities Technology Supervisor
- SCADA Technician
- Sr. Survey Technician (2)
- Sr. GIS Analyst (2)
- Utility Locator (2)
- Warehouse Coordinator
- Warehouse Clerk

Water Production

- Water Utility Supervisor
- Water Utility Crewleader (2)
- Lead Water Utility Worker (2)
- Sr. Water Utility Worker (4)
- Water Utility Worker (5)

Water Distribution/Meters

- Utilities Superintendent
- Water Utility Crewleader (2)
- Water Conservation Coordinator
- Engineering Aide
- Lead Water Utility Worker (9)
- Utility Equip. Operator (5)
- Water Utility Worker (13)
- Water Meter Repair Technician (4)
- Field Service Representative (2)
- Accounting Technician

Water Quality

- Water Quality Supervisor
- Water Quality Coordinator
- Water Quality Specialist (3)

Wastewater

- Wastewater Supervisor
- Wastewater Crewleader
- Lead Wastewater Worker (3)
- Utility Equip. Operator (5)
- Sr. Wastewater Pump Technician
- Wastewater Pump Technician
- Water Utility Worker (7)

Water & Sewer Engineering

- Principal Civil Engineer
- Senior Civil Engineer
- Associate Civil Engineer

Public Works

Department Descriptions

The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, operation, and maintenance of City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, beach facilities, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours a day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program (CIP). The five Public Works Divisions are committed to providing the highest quality of service to the community.

Administration Division

Administration provides general planning and management for the other four divisions, including policy direction and program evaluation. The Division also administers the City's solid waste and recycling contract; City real estate functions; and smart cities and mobility programs. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission/Citizens Infrastructure Advisory Board, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. This Division maintains the City's infrastructure record-drawings and project information.

Engineering Division

Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. The Inspection Section reviews developer installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City-funded public improvement projects such as street, sewer, water, and drainage facilities. This program provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.

Hamilton Ave. Improvements

Before

After

Warner Ave. Improvements

Before

After

Public Works

Department Descriptions

Maintenance Operations Division

The Maintenance Operations Division is responsible for all citywide facilities, fleet, beach, landscaping, street, and tree maintenance. Facilities staff performs a variety of building maintenance, repair, and equipment replacement activities on two million square feet of City facilities including the Civic Center, fire stations, libraries, recreation centers, marine safety lifeguard buildings, and the pier. Maintenance Operations is also responsible for various renovation and infrastructure improvement projects to maintain a safe and comfortable environment for residents, visitors, and employees; and to preserve the value of facilities and equipment. Fleet Operations has Automotive Service Excellence (ASE) certified mechanics that provide comprehensive maintenance and repair services on 905 City vehicles and large equipment that range from fire apparatus, paramedic vehicles, police vehicles, lifeguard marine safety vessels, ATV's, sweepers, 10-ton dump trucks and numerous alternative fuel vehicles.

Localized Street Maintenance

Beach Maintenance Operations is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Huntington Harbor, Main Street Promenade Parking Structure, beach restrooms and Pier Plaza. They are also responsible for cleaning the beaches in Huntington Harbour and Sunset Beach. Landscape Maintenance Operations keeps the City parks, play areas, City facilities, landscaped medians, bluff top, and roadside areas in a safe and attractive condition. Street Maintenance Operations maintains and repairs City streets, sidewalks, parking lots and provides slurry paving and concrete repairs as part of the ongoing zone maintenance program. Tree Maintenance Operations provides routine and emergency trimming, removal, and planting at City parks, facilities, and along the City's right of way(s). The Operations Division contracts most citywide services including landscape maintenance, scheduled tree trimming, harbor cleaning, park restroom janitorial, and street sweeping. Staff members respond to requests for service from residents and the public, supervise contracted services, and provide support at special events.

Public Works

Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests related to traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, parks, and sports field lighting. The Traffic Engineering staff manage contracts for the maintenance of all required traffic delineation, signage, pavement, and curb markings. Staff provides traffic control planning services for City sponsored special events.

Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater and import water production, reservoir operations, water quality testing, backflow device testing program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The storm water drainage system directs the flow of storm water and runoff into local channels and outlets using large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and computer control systems. Water conservation education and practices are an important function of this Division.

New Booster Pump Installation

Underground Storm Drain System Improvement

Public Works

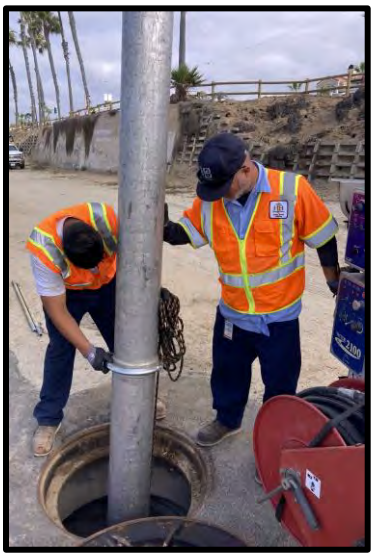
Ongoing Activities & Projects

- Plan, develop, and construct the annual Capital Improvement Program (CIP).
- Respond to thousands of customer phone calls and issue more than 12,000 service requests annually to resolve reported issues.
- Process development project entitlements and plan checks within specified period.
- Issue encroachment permits and grading permits.
- Perform over 229 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Maintain 2 million square feet of facilities (mechanical, electrical, plumbing, fire/life safety, carpentry, roofing, painting, and flooring).
- Manage janitorial services for the Civic Center (City Hall & PD) and four City Yards.
- Complete 2,000 service work orders for facilities maintenance.
- Clean and maintain the pier (above and below the waterline) and Pier Plaza.
- Respond and remove over 2,800 graffiti incidents annually.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 660 acres in 73 park sites each week.
- Inspect and repair 190 play equipment structures citywide.
- Maintain and repair poured-in-place playground protective surfaces.
- Provide ongoing encampment clean-up services support to the Police Department Homeless Task Force.
- Inspect and repair all City benches, tables and picnic tables.
- Manage Main St. Promenade Parking Structure and all City parks restroom janitorial services.
- Maintain and trim trees for two maintenance zones per year citywide and in City parks.
- Respond to 500+ tree related calls per year.
- Maintain 905 assets/vehicles with 91% of vehicles being always available and in operation.
- Receive 2,996 fleet work order requests per year, performed by six full time mechanics.
- Resolve an average of up to 2,400 fleet repair requests.
- Provide approximately 1,600 preventive fleet maintenance inspections.
- Maintain nine fixed fuel sites with 23 underground fuel storage tanks.
- Manage the ordering and delivery of up to 500,000 gallons of fuel.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Provide residential paving, concrete and sidewalk repairs as part of the Zone Maintenance Program.
- Maintain all beaches, including Huntington Harbor and Sunset Beach.
- Manage the Huntington Harbor cleaning (skimming) contract.
- Sweep and clean beach parking lots and multi-use paths and remove debris from 115 fire pits.
- Maintain and operate 148 traffic signals, over 1,500 street, park, parking lot and sports field/court lights.
- Manage and direct maintenance for over 10,800 streetlights throughout the City.
- Coordinate and design traffic control plans for special events throughout the year including major events such as the Surf City Marathon, 4th of July Parade, weekly Surf City Nights, and the Pacific Air Show.
- Coordinate traffic operations and construction work with Caltrans on Beach Blvd. and Pacific Coast Highway.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority (OCTA), and Caltrans, including coordination of construction activities for the I-405 Improvement Project.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities.
- Read 53,000 customer water meters monthly.
- Clean and inspect the entire sanitary sewer system on an 18-month cycle.
- Manage the City's sewer lateral repair program.
- Clean 2,000 catch basins, drain inlets and 12 miles of channels to comply with State and Federal water quality regulations.

Public Works

Ongoing Activities & Projects

- Perform over 30,000 water system water quality tests annually.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 600 miles of distribution mains to provide 26,000 acre-feet of high-quality drinking water per year.
- Inspect and service over 5,800 fire hydrants to maintain our Huntington Beach's rating as a Class 1 System.
- Perform over 30,000 water quality tests annually.
- Maintain 360 miles of sewer pipeline and 27 lift stations that pump 9.5 million gallons of sewage daily.
- Operate and maintain 15 flood control stations to provide urban runoff diversion and flood protection.
- Clean and inspect approximately 2,000 catch basins and 12 miles of flood control channels to comply with State and Federal water quality regulations and to ensure proper operation during storm events.



Public Works

Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2024/25 are presented below.

	FY 2022/23 ACTUAL	FY 2023/24 ACTUAL	FY 2024/25 ADOPTED	Strategic Plan Goal
Goal: 1. Process 85% of first development plan checks within 20 business days of receipt. **Measure:** % of first development plan checks processed	95%	96%	85%	
Goal: 2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP. **Measure:** % of CIP projects awarded as indicated	90%	90%	92%	
Goal: 3. Maintain fleet operational service at 90% or more for 905 assets **Measure:** % of fleet available and in operational service.	94.55%	91%	92%	
Goal: 4. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Grease (FOG) complaints within 24 hours. **Measure:** % of water quality complaints responded to and addressed within 24 hours	92%	92%	95%	
Goal: 5. Pump 100% of Basin Pumping Percentage set by Orange County Water District **Measure:** Amount of water pumped equals the maximum allowed of Basin Pumping Percentage set by Orange County Water District	100%	100%	100%	
Goal: 6. Minimize Number of Water Main Breaks **Measure:** # of Water Main break repair work orders	4	2	<1	
Goal: 7. Minimize Number of Public Sanitary Sewer Overflows **Measure:** # of Sewer line overflows response work orders	1	1	<3	

Public Works

Accomplishments & Objectives

FY 2023/24 Accomplishments

High Performing Organization

- Continued a cross training program for customer service staff.
- Provided 70 Operations staff 15 specialized field safety trainings (Haz Mat, CPR, etc.).

Fiscal Stability

- Successfully completed all required financial reporting for the department, including various reports to outside agencies.
- Oversaw the development of the annual department operating budget and budgets for citywide CIP and equipment replacement.
- Continued to work with Finance to streamline processes.

Public Engagement

- Completed design and construction of a grant funded project for neighborhood improvements in the Oak View Neighborhood. Provided elements that beautify the neighborhood, encourage safer driving habits and improve facilities for pedestrians throughout the area.
- Provided traffic control planning services in support of the many large special events hosted by the City, including the weekly Surf City Nights, 4th of July, Pacific Air Show, Surf City Marathon, and the Darker Waves concert.

Public Safety

- Replaced 19 cracked / broken beach firepits with upgraded steel lined pits.
- Conducted 229 inspections of industrial and commercial facilities as part of the stormwater compliance inspection program and 439 inspections of restaurants/food facilities under control of the FOG program.
- Responded to 209 water quality complaints, 690 construction site inspections and 122 other inspections.

Homelessness

- Successfully provided encampment clean-up support to the Police Department Homeless Task Force.

Infrastructure Investment

- Bid and awarded new contracts for citywide facilities janitorial services.
- Bid and awarded numerous maintenance service contracts.
- Completed scheduled annual pier maintenance.
- Completed 2,000 facilities services requests.
- Completed 2,800 graffiti removal abatement requests.
- Completed air handler replacements at Lifeguard Headquarters and Jr. Lifeguard Headquarters.

Public Works

Accomplishments & Objectives

- Completed exterior painting at Central Library and City Gym facilities.
- Provided residential paving, concrete and sidewalk repairs in Maintenance Zone 1.
- Repaired numerous block walls related to vehicle accidents.
- Maintained and repaired poured-in-place playground protective surfaces.
- Managed citywide park restrooms janitorial services.
- Maintained a six-year tree trimming cycle citywide.
- Maintained and trimmed 7,500 arterial and residential trees citywide and an additional 600 trees in City parks.
- Responded to over 500 tree-related calls.
- Managed and maintained 905 fleet assets.
- Completed 2,362 fleet repair requests.
- Completed 1,595 fleet preventive maintenance inspections.
- Managed the purchase and delivery of 493,000 gallons of fuel.
- Managed 9 fuel sites with 23 Underground Storage Tanks (UST)'s (Unleaded, Diesel, Premium, Propane and Jet-A fuels).
- Completed the permitted removal and closure of an unused waste oil tank at Parks, Trees and Landscape Yard.
- Completed the Jet-A fuel site remodel.
- Completed the Corporate Yard waste oil UST upgrade to meet new compliance requirements.
- Completed the remodel and relocation of Civic Center Police Department fuel island.
- Complete the remodel at Warner Fire fuel station island.
- Completed design for C6-SC-1 storm channel repairs.
- Started construction of Humbolt Sewer Lift Station.
- Completed construction of Edinger Avenue Sewer Replacement Project.
- Completed installation of air scrubbers at Edgewater, Slater and Station C Lift Stations.
- Completed installation of sidewalk between Manitoba Lane and Delaware Street on old drainage channel.
- Completed design of Hartlund Lane Water Main Replacement Project.
- Rehabilitated Saybrook Lane, from Heil Avenue to Edinger Avenue.
- Rehabilitated Banning Avenue, from Magnolia Street to Bushard, including installing new median islands and street trees.
- Rehabilitated Hamilton Avenue, from Newland Street to Magnolia Street.
- Completed two West Orange County Water Board vault upgrades.
- Replaced Reservoir Hill Booster Engine #5.
- Flushed 80 percent of the City using a No-Des Truck eliminating most of the water waste associated with flushing.
- Completed Phase 3 of the closed-circuit television (370,869 feet) inspection of sewer lines.
- Purchased two new 30 horse power pumps for Sewer Lift Station D.
- Removed over 120 tons of material from the City's storm drain system.
- Completed facility and forebay maintenance at five flood control stations.
- Completed the Lead Service Line Replacement Inventory.
- Completed construction of Well 9 roof replacement.
- Completed relocation of 5 streetlights in Sunset Beach to facilitate Caltrans' ADA access project on PCH.
- Completed construction of fiber optic communications to the Central Library in coordination with the Information Services Department.
- Installed 500 street name signs within residential tracts as part of a multiyear effort to replace/update all street name signs in the City.
- Coordinated ongoing construction activities with Orange County Public Works to reconstruct three bridges over the East Garden Grove/Wintersburg Channel to maintain traffic flow through the construction area.

Public Works

Accomplishments & Objectives

- Completed traffic safety improvements, signal coordination upgrades, fiber optic installations and closed-circuit TV camera installations along Warner Avenue, Bolsa Chica Street and Edinger Avenue as part of multiple grant projects in coordination with the Orange County Transportation Authority (OCTA).
- Continued to coordinate with OCTA and the OC-405 contractor as the I-405 project elements are completed and opened to traffic. Significant elements completed in FY2023/24 include: Newland roadway and bridge reconstruction, including the replacement of the import water line.
- Installation of decorative street lighting on the McFadden, Edinger, Newland and Magnolia bridges.
- Completion of landscaping and irrigation work on City property along the entire freeway corridor.
- Finalized the City's first Mobility Plan, identifying goals and treatments to enhance and improve facilities and options for pedestrians, cyclists and other roadway users.
- Successfully received grant funding for traffic safety improvements for the Heil Avenue and Edinger Avenue corridors, and initiated design efforts to complete the work.

FY 2024/25 Objectives

High Performing Organization

- Increase ASE certifications and cross training for mechanics.
- Procure and implement the AMI Customer Service Portal.
- Begin implementation of an asset management software.

Public Engagement

- Continue to support Special Events in the City by providing traffic engineering services to manage traffic around and through the many special events hosted by the City each year.

Infrastructure Investment

- Replacement of the main electrical switchgear at Central Library.
- Remove and replace the failed diesel UST at Gothard fire station.
- Continue to maintain and repair poured-in-place playground protective surfaces.
- Continue fixed fuel site fuel canopy and equipment upgrades.
- Replace Civic Center cooling tower.
- Continue to replace R22 air conditioning equipment.
- Complete residential paving, concrete, sidewalk and ADA ramp repairs in Maintenance Zone 2.
- Replace irrigation isolation valves in Central Park.
- Upgrade irrigation controls to solar technology controllers in public right of way areas.
- Continue Central Park rehabilitation.
- Continue development of facilities equipment inventory and preventive maintenance program.
- Continue development of deferred maintenance and equipment replacement plans.
- Increase fleet equipment availability.
- Rehabilitate Talbert Avenue, from West City Limits to Edwards Street.
- Rehabilitate Edinger Drive, from Countess Street to Saybrook Lane.
- Complete Well #4 upgrades design and bid the project.
- Design and construct new enclosure for WOCWB OC-9 turn out.
- Construct Phase 1 of C6-SC-1 storm channel repairs.

Public Works

Accomplishments & Objectives

- Design and bid FY 24/25 sewer lining project.
- Complete construction of Humbolt Sewer Lift Station.
- Complete design and construction of Well 3A manganese treatment system and chlorine generation system.
- Complete design and construction of chlorine generation systems for Wells 4,7 and 13.
- Complete construction of Hartlund Lane Water Main Replacement Project.
- Prepare and submit grant applications for Greer Park storm drain upgrades.
- Complete construction of traffic signal modifications at the intersections of Warner Avenue/Ash Lane and Main Street/Delaware Street intersections.
- Complete construction of the City's first modern roundabout at the intersection of Bushard Street and Banning Avenue.
- Complete installation of 500 new street name signs within residential tracts to update installations to the current national standard for design.
- Complete design and construction of traffic signal improvements and traffic signal coordination upgrades on Bolsa Chica Street as part of a multi-agency effort led by Huntington Beach and partially funded by a grant from OCTA.
- Coordinate with OCTA and Caltrans to finalize and complete all elements of the I-405 Improvement Project including finalizing all maintenance agreements and outstanding project elements.
- Coordinate with Caltrans on the completion of current and future efforts to construct improvements along Pacific Coast Highway that are planned for the next two years.
- Design and complete rehabilitation of Well 4 to bring the well back into service.
- Conduct feasibility studies for a minimum of three new well sites.
- Complete Phase 4 of the close-circuit television inspection of sewer lines.
- Complete a sewer audit and billing correction for all sewer service customers.

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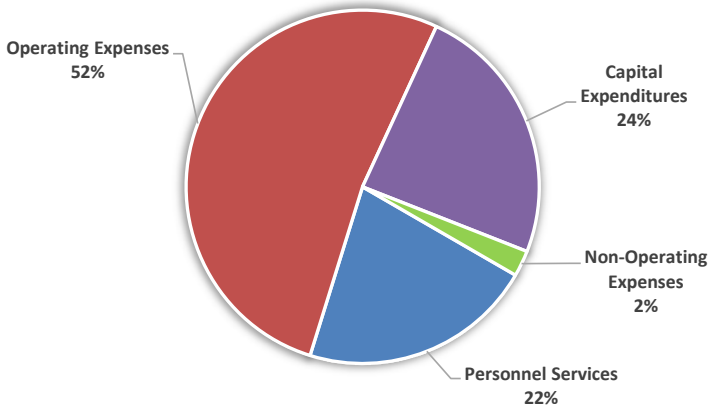
Public Works
Adopted Budget - FY 2024/25
Summary Charts

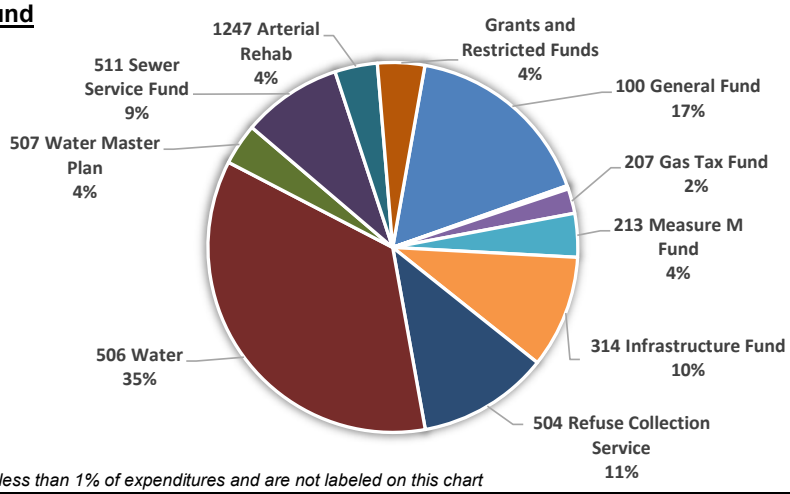
DEPARTMENT

Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services	25,864,704	23,324,444	30,182,233	30,931,381	33,858,718	31,235,512
Operating Expenses	60,161,046	65,311,651	68,364,499	73,674,589	78,570,574	75,651,487
Capital Expenditures	21,890,169	19,168,289	26,630,728	41,970,775	124,224,581	35,035,278
Non-Operating Expenses	6,915,120	7,830,064	7,081,327	3,454,592	543,255	3,446,298
Total Expenditures by Category	**114,831,039**	**115,634,449**	**132,258,787**	**150,031,337**	**237,197,128**	**145,368,575**

Expenditures by Fund



Funds 201 and 206 represent less than 1% of expenditures and are not labeled on this chart

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	21,666,049	20,835,966	23,349,353	23,889,121	24,440,108	24,434,788
201 Air Quality Fund	15,378	503,786	515,233	387,500	1,325,888	250,000
206 Traffic Impact	52,308	534,056	41,428	496,010	2,604,696	155,000
207 Gas Tax Fund	5,036,650	3,834,197	2,064,747	3,164,188	4,999,927	3,176,178
213 Measure M Fund	3,123,030	3,928,740	3,889,277	3,500,516	5,766,272	5,528,028
314 Infrastructure Fund	4,503,679	10,644,787	14,374,421	14,606,826	46,728,618	14,340,789
504 Refuse Collection Service	13,001,684	13,804,271	14,996,991	15,834,781	16,072,079	16,656,637
506 Water	42,084,504	41,490,309	44,846,573	52,394,268	53,610,072	51,491,178
507 Water Master Plan	3,970,253	2,687,724	3,125,638	2,723,519	5,567,723	5,276,111
511 Sewer Service Fund	9,283,115	10,389,945	11,422,480	18,474,918	30,557,277	12,684,452
1247 Arterial Rehab	6,221,116	506,158	6,633,477	4,600,000	7,342,420	5,400,000
Grants and Restricted Funds	5,873,273	6,474,510	6,999,169	9,959,690	38,182,047	5,975,414
Total Expenditures by Fund	**114,831,039**	**115,634,449**	**132,258,787**	**150,031,337**	**237,197,128**	**145,368,575**

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Public Works

Adopted Budget - FY 2024/25

Department Budget Summary

All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	13,702,080	15,557,178	17,442,336	19,915,659	19,915,659	20,275,559	1.81%
Salaries, Temporary	603,597	582,516	640,425	738,920	754,920	600,170	-18.78%
Salaries, Overtime	939,466	975,889	1,183,327	891,693	891,693	843,343	-5.42%
Leave Payouts	966,384	998,006	901,538	667,000	667,000	667,000	0.00%
Benefits	9,653,176	5,210,855	10,014,607	8,718,109	11,629,446	8,849,440	1.51%
PERSONNEL SERVICES	**25,864,704**	**23,324,444**	**30,182,233**	**30,931,381**	**33,858,718**	**31,235,512**	0.98%
OPERATING EXPENSES							
Utilities	1,525,995	1,976,164	2,126,828	1,965,900	1,965,900	2,117,400	7.71%
Purchased Water	17,143,545	17,289,474	17,981,050	19,900,000	19,900,000	21,400,000	7.54%
Equipment and Supplies	2,731,688	3,978,966	4,273,309	4,259,400	4,561,135	4,526,540	6.27%
Repairs and Maintenance	14,087,263	14,915,251	15,525,700	17,342,756	18,455,775	18,323,770	5.66%
Conferences and Training	83,950	154,062	155,407	202,300	224,650	221,400	9.44%
Professional Services	1,597,612	2,712,472	2,714,203	3,828,200	6,345,946	2,303,000	-39.84%
Other Contract Services	13,060,475	14,404,025	15,581,993	15,460,560	16,399,106	15,956,112	3.21%
Rental Expense	51,498	49,886	51,462	37,000	37,450	37,000	0.00%
Insurance	7,929	8,493	6,274	9,500	9,500	10,000	5.26%
Payments to Other Governments	30,891	101,756	69,328	42,000	42,000	44,500	5.95%
Interdepartmental Charges	8,408,456	8,323,504	8,573,209	9,001,870	9,001,870	8,953,862	-0.53%
Expense Allowances	71,665	88,153	86,886	84,200	84,200	86,000	2.14%
Other Expenses	1,360,080	1,309,445	1,218,849	1,540,903	1,543,042	1,671,903	8.50%
OPERATING EXPENSES	**60,161,046**	**65,311,651**	**68,364,499**	**73,674,589**	**78,570,574**	**75,651,487**	2.68%
CAPITAL EXPENDITURES							
Improvements	26,144,335	25,750,430	28,833,890	39,554,775	119,499,399	31,139,915	-21.27%
Equipment	874,136	490,035	346,704	746,000	1,205,071	3,091,025	314.35%
Vehicles	716,278	875,417	530,144	1,488,500	3,338,612	584,338	-60.74%
Software - Capital			123,169	181,500	181,500	220,000	21.21%
Capitalized PP&E Offset	(5,844,580)	(7,947,593)	(3,203,179)				
CAPITAL EXPENDITURES	**21,890,169**	**19,168,289**	**26,630,728**	**41,970,775**	**124,224,581**	**35,035,278**	-16.52%
NON-OPERATING EXPENSES							
Debt Service Expenses	570,867	535,649	564,353	475,000	475,000	480,000	1.05%
Transfers to Other Funds	67,164	758,083	50,500	2,979,592	68,255	2,966,298	-0.45%
Depreciation	6,277,089	6,536,332	6,466,474				
NON-OPERATING EXPENSES	**6,915,120**	**7,830,064**	**7,081,327**	**3,454,592**	**543,255**	**3,446,298**	-0.24%
Grand Total	**114,831,039**	**115,634,449**	**132,258,787**	**150,031,337**	**237,197,128**	**145,368,575**	**-3.11%**
General Fund	21,666,049	20,835,966	23,349,353	23,889,121	24,440,108	24,434,788	2.28%
Other Funds	93,164,990	94,798,483	108,909,434	126,142,216	212,757,020	120,933,787	-4.13%
Grand Total	**114,831,039**	**115,634,449**	**132,258,787**	**150,031,337**	**237,197,128**	**145,368,575**	**-3.11%**
Personnel Summary	**199.00**	**207.00**	**211.00**	**211.00**	**211.00**	**212.00**	**1.00**

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Public Works

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	5,184,024	4,622,204	5,597,269	5,669,114	5,669,114	5,903,484	4.13%
Salaries, Temporary	416,230	387,247	460,597	361,920	377,920	345,170	-4.63%
Salaries, Overtime	320,473	292,846	277,920	326,343	326,343	326,343	0.00%
Leave Payouts	340,219	233,653	300,881	237,000	237,000	237,000	0.00%
Benefits	3,689,850	2,833,118	3,294,922	2,455,714	3,280,586	2,555,013	4.04%
PERSONNEL SERVICES	**9,950,796**	**8,369,068**	**9,931,588**	**9,050,091**	**9,890,963**	**9,367,010**	3.50%
OPERATING EXPENSES							
Utilities	3,497	5,077	1,157				
Equipment and Supplies	1,797,201	2,398,649	2,653,091	2,471,893	2,475,118	2,471,893	0.00%
Repairs and Maintenance	8,440,825	8,507,875	8,735,604	9,624,307	10,070,973	10,283,367	6.85%
Conferences and Training	30,865	52,279	57,918	59,800	59,800	59,800	0.00%
Professional Services	486,666	524,305	495,337	855,200	939,845	489,700	-42.74%
Other Contract Services	454,177	484,034	982,862	445,000	445,000	270,000	-39.33%
Rental Expense	34,891	34,009	40,794	12,000	12,450	12,000	0.00%
Payments to Other Governments	30,591	30,245	27,061	39,500	39,500	39,500	0.00%
Expense Allowances	41,894	44,990	45,782	52,300	52,300	52,300	0.00%
Other Expenses	344,147	334,933	327,485	385,903	385,903	479,903	24.36%
OPERATING EXPENSES	**11,664,752**	**12,416,394**	**13,367,089**	**13,945,903**	**14,480,890**	**14,158,463**	1.52%
CAPITAL EXPENDITURES							
Equipment		4	176				
CAPITAL EXPENDITURES		**4**	**176**				
NON-OPERATING EXPENSES							
Transfers to Other Funds	50,500	50,500	50,500	893,127	68,255	909,315	1.81%
NON-OPERATING EXPENSES	**50,500**	**50,500**	**50,500**	**893,127**	**68,255**	**909,315**	1.81%
Total	**21,666,049**	**20,835,966**	**23,349,353**	**23,889,121**	**24,440,108**	**24,434,788**	**2.28%**
Personnel Summary	**53.00**	**55.90**	**56.40**	**58.70**	**58.70**	**60.10**	**1.40**

Significant Changes

Increases in Personnel Services (Permanent and Benefits) are for the addition of a Fleet Maintenance Crew Leader and a Senior Mechanic to the Fleet Maintenance Division. Changes in Operating Expenses and Temporary Salaries reflect a citywide effort to realign costs and preserve funding for core services, while increases in the various operating expenditure categories are due to increased costs of normal business activities. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

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Public Works
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Traffic Impact (206)							
OPERATING EXPENSES							
Professional Services					90,000		
OPERATING EXPENSES					**90,000**		
CAPITAL EXPENDITURES							
Improvements	52,308	507,412	41,428	496,010	2,514,696	155,000	-68.75%
CAPITAL EXPENDITURES	**52,308**	**507,412**	**41,428**	**496,010**	**2,514,696**	**155,000**	-68.75%
NON-OPERATING EXPENSES							
Transfers to Other Funds		26,644					
NON-OPERATING EXPENSES		**26,644**					
Total	**52,308**	**534,056**	**41,428**	**496,010**	**2,604,696**	**155,000**	**-68.75%**

Significant Changes

Funds are budgeted in the FY 2024/25 CIP for the Citywide Mobility project. The department is allowing the fund balance to build up to fund larger projects in the future.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00206 Traffic Impact	234,126	259,454	1,575,381	100,000	100,000	100,000	
Total	**234,126**	**259,454**	**1,575,381**	**100,000**	**100,000**	**100,000**	

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00206 Traffic Impact	2,921,233	2,646,631	4,180,583	1,697,765	55,000	1,642,765	(55,000)
Total	**2,921,233**	**2,646,631**	**4,180,583**	**1,697,765**	**55,000**	**1,642,765**	**(55,000)**

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Public Works
Adopted Budget - FY 2024/25
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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Gas Tax Fund (207)							
PERSONNEL SERVICES							
Salaries, Permanent	362,035	580,861	635,164	725,406	725,406	728,692	0.45%
Salaries, Overtime	33,737	50,930	63,466				
Benefits	267,150	390,508	402,268	333,239	438,782	343,894	3.20%
PERSONNEL SERVICES	**662,923**	**1,022,299**	**1,100,898**	**1,058,645**	**1,164,188**	**1,072,586**	1.32%
OPERATING EXPENSES							
Expense Allowances	384	1,907	1,595				
OPERATING EXPENSES	**384**	**1,907**	**1,595**				
CAPITAL EXPENDITURES							
Improvements	4,373,344	2,740,341	962,255	2,000,000	3,835,739	2,000,000	0.00%
CAPITAL EXPENDITURES	**4,373,344**	**2,740,341**	**962,255**	**2,000,000**	**3,835,739**	**2,000,000**	0.00%
NON-OPERATING EXPENSES							
Transfers to Other Funds		69,649		105,543		103,592	-1.85%
NON-OPERATING EXPENSES		**69,649**		**105,543**		**103,592**	-1.85%
Total	**5,036,650**	**3,834,197**	**2,064,747**	**3,164,188**	**4,999,927**	**3,176,178**	**0.38%**

Significant Changes

Gas Tax funds are restricted to expenditures on street right-of-way improvements. Capital Expenditures are for residential pavement rehab in FY 2024/25.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00207 Gas Tax Fund	3,088,799	3,258,798	3,421,425	3,693,743	3,693,743	3,708,083	14,340
Total	**3,088,799**	**3,258,798**	**3,421,425**	**3,693,743**	**3,693,743**	**3,708,083**	**14,340**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Measure M Fund (213)							
PERSONNEL SERVICES							
Salaries, Permanent	634,243	808,915	1,113,449	1,210,026	1,210,026	1,274,816	5.35%
Salaries, Temporary	39,479						
Salaries, Overtime	27,515	19,702	27,457				
Leave Payouts	9,151	11,079	10,981				
Benefits	397,159	461,101	586,820	409,457	585,490	421,384	2.91%
PERSONNEL SERVICES	**1,107,547**	**1,300,797**	**1,738,707**	**1,619,483**	**1,795,516**	**1,696,200**	4.74%
OPERATING EXPENSES							
Equipment and Supplies	7,766	37,161	2,556	5,000	5,000	5,000	0.00%
Repairs and Maintenance	749,272	8,186	108,956		936		
Conferences and Training		790	2,027				
Professional Services		145,512	51,296	200,000	231,144	200,000	0.00%
Expense Allowances	1,577	2,628	4,089				
OPERATING EXPENSES	**758,615**	**194,276**	**168,924**	**205,000**	**237,080**	**205,000**	0.00%
CAPITAL EXPENDITURES							
Improvements	1,256,867	2,433,504	1,981,646	1,500,000	3,733,676	3,445,615	129.71%
CAPITAL EXPENDITURES	**1,256,867**	**2,433,504**	**1,981,646**	**1,500,000**	**3,733,676**	**3,445,615**	129.71%
NON-OPERATING EXPENSES							
Transfer to Other Funds		163		176,033		181,213	2.94%
NON-OPERATING EXPENSES		**163**		**176,033**		**181,213**	2.94%
Total	**3,123,030**	**3,928,740**	**3,889,277**	**3,500,516**	**5,766,272**	**5,528,028**	**57.92%**

Significant Changes

Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange. Expenditures are dedicated to street and traffic salaries, maintenance and improvement projects. Projects for FY 2024/25 include the residential curb ramp project, a portion of the annual arterial rehabilitation program, and bridge maintenance projects.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00213 Measure M Fund	3,521,469	4,327,338	4,622,446	4,171,189	4,171,189	5,117,910	946,721
Total	**3,521,469**	**4,327,338**	**4,622,446**	**4,171,189**	**4,171,189**	**5,117,910**	**946,721**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00213 Measure M Fund	2,818,038	2,316,636	3,949,804	628,053	410,118	217,935	(410,118)
Total	**2,818,038**	**2,316,636**	**3,949,804**	**628,053**	**410,118**	**217,935**	**(410,118)**

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Infrastructure Fund (314)							
PERSONNEL SERVICES							
Salaries, Permanent	537,318	1,099,925	1,147,241	1,472,454	1,472,454	1,493,174	1.41%
Salaries - Overtime	72,692	142,390	169,742	34,600	34,600		-100.00%
Termination Pay Outs	81,406	106,444					
Benefits	403,464	722,938	744,052	675,865	890,148	683,389	1.11%
PERSONNEL SERVICES	**1,094,880**	**2,071,697**	**2,061,035**	**2,182,919**	**2,397,202**	**2,176,563**	-0.29%
OPERATING EXPENSES							
Equipment and Supplies	15,934	10,767					
Repairs and Maintenance	555,175	1,537,342	1,767,111	1,980,949	1,980,949	1,980,949	0.00%
Conferences and Training			625				
Professional Services	117,564	415,883	579,839	40,000	953,186	40,000	0.00%
Other Contract Services		13,000					
Rental Expense	2,727						
Expense Allowances	498	2,838	2,960				
Other Expenses			57,198				
OPERATING EXPENSES	**691,899**	**1,979,830**	**2,407,732**	**2,020,949**	**2,934,135**	**2,020,949**	0.00%
CAPITAL EXPENDITURES							
Improvements	2,716,899	6,288,328	9,905,653	10,188,675	41,224,154	8,036,000	-21.13%
Equipment		304,932			173,127	1,895,000	100.00%
CAPITAL EXPENDITURES	**2,716,899**	**6,593,260**	**9,905,653**	**10,188,675**	**41,397,282**	**9,931,000**	-2.53%
NON-OPERATING EXPENSES							
Transfers to Other Funds				214,283		212,277	-0.94%
NON-OPERATING EXPENSES				**214,283**		**212,277**	-0.94%
Total	**4,503,679**	**10,644,787**	**14,374,421**	**14,606,826**	**46,728,618**	**14,340,789**	**-1.82%**

Significant Changes

Expenditures from the Infrastructure Fund are restricted to infrastructure related expenses as identified in City Charter section 617. The capital budget for FY 2024/25 includes a variety of citywide facility improvements including residential zone maintenance, fueling station canopies, fire station butler buildings, HVAC installation at the Main Street library, and development of a fiber master plan and facilities master plan. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from normal fluctuations in personnel costs. The expenditures in the Capital Improvement Program and Temporary Salaries are lower in FY 2024/25 in an effort to fund key equipment replacements.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00314 Infrastructure Fund ^	9,410,784	14,064,495	27,288,628	14,741,798	14,675,375	14,341,798	(333,577)
^Infrastructure Fund is managed by Public Works, however, program funds are also allocated to the Community & Library Services Department.							
Total	**9,410,784**	**14,064,495**	**27,288,628**	**14,741,798**	**14,675,375**	**14,341,798**	**(333,577)**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Refuse Collection Service (504,1228,1234,1251,1276)							
PERSONNEL SERVICES							
Salaries, Permanent	180,918	241,158	290,040	289,514	289,514	299,698	3.52%
Salaries, Overtime		2,670	798				
Leave Payouts	3,761	15,350	12,609	10,000	10,000	10,000	0.00%
Benefits	118,944	31,035	140,473	106,970	149,088	108,480	1.41%
PERSONNEL SERVICES	**303,622**	**290,213**	**443,920**	**406,484**	**448,602**	**418,178**	2.88%
OPERATING EXPENSES							
Utilities		222	167				
Equipment and Supplies	14,454	61,349	50,610	141,607	364,650	609,847	330.66%
Repairs and Maintenance	10,691	192	337				
Conferences and Training	110	754	139	2,000	2,000	2,000	0.00%
Professional Services	3,167	49,267	43,489	75,000	88,255	40,000	-46.67%
Other Contract Services	11,935,452	12,714,289	13,750,917	14,461,560	14,462,560	14,837,998	2.60%
Interdepartmental Charges	707,825	652,808	672,392	706,012	706,012	706,012	0.00%
Expense Allowances	35	1,089	978				
OPERATING EXPENSES	**12,671,734**	**13,479,970**	**14,519,030**	**15,386,179**	**15,623,477**	**16,195,857**	5.26%
NON-OPERATING EXPENSES							
Debt Service Expenses	4,838	12,599	12,552				
Transfers to Other Funds				42,118		42,602	1.15%
Depreciation	21,490	21,490	21,490				
NON-OPERATING EXPENSES	**26,328**	**34,089**	**34,042**	**42,118**		**42,602**	1.15%
Total	**13,001,684**	**13,804,271**	**14,996,991**	**15,834,781**	**16,072,079**	**16,656,637**	**5.19%**

Significant Changes

The Refuse Fund is one of the City's four primary enterprise funds, providing weekly residential trash and recycling collection via contract along with recycling education and scavenger prevention programs. Revenue is received from customers for trash collection service fee billed monthly on the municipal services bills. The largest expense for the fund is the monthly payment to the City's contract waste hauler. Other Contract Services reflects an increase in the fee for service per City's waste hauler contract. Various CalRecycle grants are also included.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00504 Refuse Collection Service	13,066,619	13,705,150	14,953,818	15,799,711	15,799,711	16,256,708	456,997
01228 Cal Recycle	49,530	48,834	49,015	49,015	49,015	49,223	208
01251 HHW Grant Cycle HD31		37,050					
01276 SB 1383 Local Assistance OWR1		521	5,232			514,832	514,832
Total	**13,116,149**	**13,791,555**	**15,008,065**	**15,848,726**	**15,848,726**	**16,820,763**	**972,037**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Water (506)							
PERSONNEL SERVICES							
Salaries, Permanent	4,886,516	5,688,818	6,089,311	7,265,318	7,265,318	7,288,267	0.32%
Salaries, Temporary	109,598	179,365	146,909	327,000	327,000	215,000	-34.25%
Salaries, Overtime	366,154	367,215	504,426	405,750	405,750	392,000	-3.39%
Leave Payouts	394,214	444,711	428,468	300,000	300,000	300,000	0.00%
Benefits	3,471,784	472,510	3,405,915	3,320,461	4,377,558	3,323,820	0.10%
PERSONNEL SERVICES	**9,228,265**	**7,152,618**	**10,575,029**	**11,618,529**	**12,675,626**	**11,519,087**	-0.86%
OPERATING EXPENSES							
Utilities	1,365,778	1,776,434	1,890,178	1,761,400	1,761,400	1,911,900	8.54%
Purchased Water	17,143,545	17,289,474	17,981,050	19,900,000	19,900,000	21,400,000	7.54%
Equipment and Supplies	671,472	1,123,519	1,147,027	1,227,300	1,302,767	1,055,600	-13.99%
Repairs and Maintenance	2,026,334	2,235,799	1,999,642	2,252,500	2,710,992	2,774,454	23.17%
Conferences and Training	37,984	73,337	82,042	105,000	127,350	124,100	18.19%
Professional Services	544,847	578,234	640,921	1,435,000	1,880,321	955,000	-33.45%
Other Contract Services	588,879	762,844	692,620	379,000	395,609	659,000	73.88%
Rental Expense	9,576	14,801	10,668	21,500	21,500	21,500	0.00%
Payments to Other Governments		69,512	41,367				
Interdepartmental Charges	5,821,924	5,909,886	6,087,183	6,391,542	6,391,542	6,391,542	0.00%
Expense Allowances	18,468	24,401	22,318	23,900	23,900	25,900	8.37%
Other Expenses	979,061	955,196	835,087	1,055,500	1,057,639	1,112,500	5.40%
OPERATING EXPENSES	**29,207,869**	**30,813,438**	**31,430,103**	**34,552,642**	**35,573,020**	**36,431,496**	5.44%
CAPITAL EXPENDITURES							
Improvements	895,657	886,415	271,314	3,230,000	2,586,863	629,000	-80.53%
Equipment	874,136	157,664	230,505	521,000	576,546	1,196,025	129.56%
Vehicles	178,393	543,013	102,912	1,233,500	2,016,517	459,338	-62.76%
Capital - Software			123,169	181,500	181,500	220,000	21.21%
Capitalized PP&E Offset	(712,809)	(711,651)	(432,152)				
CAPITAL EXPENDITURES	**1,235,377**	**875,441**	**295,748**	**5,166,000**	**5,361,426**	**2,504,363**	-51.52%
NON-OPERATING EXPENSES							
Debt Service Expenses	142,297	370,536	369,151				
Transfers to Other Funds				1,057,097		1,036,232	-1.97%
Depreciation	2,270,696	2,278,275	2,176,542				
NON-OPERATING EXPENSES	**2,412,992**	**2,648,811**	**2,545,692**	**1,057,097**		**1,036,232**	-1.97%
Total	**42,084,504**	**41,490,309**	**44,846,573**	**52,394,268**	**53,610,072**	**51,491,178**	**-1.72%**

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Water (506) (continued)

Significant Changes

The Water Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills and provides funding to maintain the City's water distribution system. Increases in Operating Expenses are for the increased cost of normal business activities. Purchased Water expenditures are adjusted annually to reflect rate adjustments for imported water from the Municipal Water District of Orange County (MWDOC) and Replenishment Assessment from the Orange County Water District (OCWD). The vehicle request includes the purchase of a Hydro Excavator, which is needed for repairs in areas with a high water table. Temp Salaries for water billing staff have been moved to Other Contract Services as these positions are being hired from a Temp Agency. Capital improvements include funding the water production building rehabilitation project in FY 2024/25.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00506 Water	39,465,757	38,885,049	44,737,726	44,783,425	44,783,425	47,615,920	2,832,495
Total	**39,465,757**	**38,885,049**	**44,737,726**	**44,783,425**	**44,783,425**	**47,615,920**	**2,832,495**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00506 Water	28,182,833	24,436,883	26,133,520	18,196,166	3,875,258	14,320,908	(3,875,258)
Total	**28,182,833**	**24,436,883**	**26,133,520**	**18,196,166**	**3,875,258**	**14,320,908**	**(3,875,258)**

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Water Master Plan (507)							
PERSONNEL SERVICES							
Benefits	(6,938)	(23,699)	27,061		13,657		
PERSONNEL SERVICES	**(6,938)**	**(23,699)**	**27,061**		**13,657**		
OPERATING EXPENSES							
Equipment and Supplies		2,590	6,175				
Professional Services	89,115	185,059	48,740	400,000	656,608	100,000	-75.00%
Interdepartmental Charges	340,109	350,312	360,821	378,862	378,862	12,451	-96.71%
OPERATING EXPENSES	**429,224**	**537,961**	**415,736**	**778,862**	**1,035,470**	**112,451**	-85.56%
CAPITAL EXPENDITURES							
Improvements	4,142,283	2,504,058	2,510,237	1,931,000	4,518,596	5,150,000	166.70%
Capitalized PP&E Offset	(2,659,978)	(2,446,110)	(1,639,442)				
CAPITAL EXPENDITURES	**1,482,305**	**57,949**	**870,795**	**1,931,000**	**4,518,596**	**5,150,000**	166.70%
NON-OPERATING EXPENSES							
Debt Service Expenses	350,588	5,169	5,149				
Transfers to Other Funds		336,238		13,657		13,660	0.02%
Depreciation	1,715,074	1,774,107	1,806,896				
NON-OPERATING EXPENSES	**2,065,662**	**2,115,514**	**1,812,045**	**13,657**		**13,660**	0.02%
Total	**3,970,253**	**2,687,724**	**3,125,638**	**2,723,519**	**5,567,723**	**5,276,111**	**93.72%**

Significant Changes

The Water Master Plan Fund is one of the City's four primary enterprise funds. Revenue is received from a capital charge on monthly municipal services bills and from connection fees for new customers. A five-year rate plan was approved in April 2024 resulting in a 2% increase effective July 2024. Projects undertaken in this fund are in accordance with the Water Master Plan adopted in FY 2023/24. Projects budgeted for FY 2024/25 include water main replacements, Well No. 3A Treatment, Well No. 4 Rehabilitation, and plans and specifications for Peck Reservoir and Well No. 14.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00507 Water Master Plan	3,177,854	2,236,517	5,002,793	3,957,600	3,957,600	4,030,752	73,152
Total	**3,177,854**	**2,236,517**	**5,002,793**	**3,957,600**	**3,957,600**	**4,030,752**	**73,152**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00507 Water Master Plan	20,356,976	19,202,595	21,252,056	19,560,806	1,245,359	18,315,447	(1,245,359)
Total	**20,356,976**	**19,202,595**	**21,252,056**	**19,560,806**	**1,245,359**	**18,315,447**	**(1,245,359)**

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Sewer Service Fund (511)							
PERSONNEL SERVICES							
Salaries, Permanent	1,902,708	2,506,992	2,569,786	3,283,827	3,283,827	3,287,428	0.11%
Salaries, Temporary	38,290	15,904	31,435	50,000	50,000	40,000	-20.00%
Salaries, Overtime	118,895	100,136	139,517	125,000	125,000	125,000	0.00%
Leave Payouts	137,634	186,769	148,600	120,000	120,000	120,000	0.00%
Benefits	1,304,400	320,225	1,413,015	1,416,403	1,894,137	1,413,460	-0.21%
PERSONNEL SERVICES	**3,501,928**	**3,130,025**	**4,302,353**	**4,995,230**	**5,472,964**	**4,985,888**	-0.19%
OPERATING EXPENSES							
Utilities	153,783	191,215	232,297	200,000	200,000	201,000	0.50%
Equipment and Supplies	143,778	270,090	253,176	205,000	205,000	175,000	-14.63%
Repairs and Maintenance	1,442,757	1,699,899	1,758,818	2,400,000	2,475,292	2,200,000	-8.33%
Conferences and Training	14,991	26,902	12,657	35,000	35,000	35,000	0.00%
Professional Services	111,593	618,643	671,847	475,000	945,466	470,000	-1.05%
Other Contract Services	66,843	102,678	78,897	115,000	115,000	70,000	-39.13%
Rental Expense	4,304	1,076		3,500	3,500	3,500	0.00%
Interdepartmental Charges	1,538,598	1,410,498	1,452,813	1,525,454	1,525,454	1,843,857	20.87%
Expense Allowances	8,688	10,272	9,164	8,000	8,000	7,800	-2.50%
Other Expenses	35,944	18,104	(2,210)	95,000	95,000	75,000	-21.05%
OPERATING EXPENSES	**3,521,278**	**4,349,377**	**4,467,459**	**5,061,954**	**5,607,712**	**5,081,157**	0.38%
CAPITAL EXPENDITURES							
Improvements	2,021,989	4,854,518	1,183,649	7,715,000	18,664,131	2,150,000	-72.13%
Equipment		27,435	116,023	225,000	225,000		-100.00%
Vehicles	502,885	332,404			587,469		
Capitalized PP&E Offset	(2,471,793)	(4,789,832)	(1,131,585)				
CAPITAL EXPENDITURES	**53,082**	**424,525**	**168,087**	**7,940,000**	**19,476,600**	**2,150,000**	-72.92%
NON-OPERATING EXPENSES							
Debt Service Expenses	53,966	140,526	140,001				
Transfers to Other Funds				477,734		467,407	-2.16%
Depreciation	2,152,862	2,345,493	2,344,580				
NON-OPERATING EXPENSES	**2,206,828**	**2,486,018**	**2,484,580**	**477,734**		**467,407**	-2.16%
Total	**9,283,115**	**10,389,945**	**11,422,480**	**18,474,918**	**30,557,277**	**12,684,452**	**-31.34%**

Significant Changes

The Sewer Service Fund is one of the City's four primary enterprise funds and provides for the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City. Revenue is received from a monthly sewer charge to all wastewater customers. Budgeted Capital Improvement Projects include reconstruction of the McFadden wet well, forcemain and gravity sewer located at South Greer Park.

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Sewer Service Fund (511) (continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00511 Sewer Service Fund	10,961,471	8,945,726	11,518,735	10,747,168	10,747,168	11,637,108	889,940
Total	**10,961,471**	**8,945,726**	**11,518,735**	**10,747,168**	**10,747,168**	**11,637,108**	**889,940**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00511 Sewer Service Fund	35,575,464	30,682,388	31,267,453	13,935,941	1,047,344	12,888,597	(1,047,344)
Total	**35,575,464**	**30,682,388**	**31,267,453**	**13,935,941**	**1,047,344**	**12,888,597**	**(1,047,344)**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Air Quality (201)							
PERSONNEL SERVICES							
Salaries, Permanent	2,956	5,701	76				
Benefits	1,555	2,023	30				
PERSONNEL SERVICES	**4,511**	**7,724**	**107**				
OPERATING EXPENSES							
Equipment and Supplies	8,362	13,103	16,278	30,000	30,000	30,000	0.00%
Repairs and Maintenance	1,455		875				
Conferences and Training				500	500	500	0.00%
Professional Services		22,781	3,300	40,000	40,330		-100.00%
Other Contract Services		293,151	66,151	60,000	139,990	92,500	54.17%
Expense Allowance	122	29					
Other Expenses	928	1,212	1,291	2,000	2,000	2,000	0.00%
OPERATING EXPENSES	**10,867**	**330,276**	**87,894**	**132,500**	**212,820**	**125,000**	-5.66%
CAPITAL EXPENDITURES							
Improvements		165,787			378,442		
Vehicles			427,232	255,000	734,626	125,000	-50.98%
CAPITAL EXPENDITURES		**165,787**	**427,232**	**255,000**	**1,113,068**	**125,000**	-50.98%
Total	**15,378**	**503,786**	**515,233**	**387,500**	**1,325,888**	**250,000**	**-35.48%**

Significant Changes

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The FY 2024/25 budget includes the purchase of a low emission vehicle.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00201 Air Quality Fund	270,932	200,901	338,351	250,000	250,000	250,000	
Total	**270,932**	**200,901**	**338,351**	**250,000**	**250,000**	**250,000**	

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Arterial Rehab (1247)							
CAPITAL EXPENDITURES							
Improvements	6,221,116	506,158	6,633,477	4,600,000	7,342,420	5,400,000	17.39%
CAPITAL EXPENDITURES	**6,221,116**	**506,158**	**6,633,477**	**4,600,000**	**7,342,420**	**5,400,000**	17.39%
Total	**6,221,116**	**506,158**	**6,633,477**	**4,600,000**	**7,342,420**	**5,400,000**	**17.39%**

Significant Changes

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provided new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designated for the maintenance and rehabilitation of roadways. These funds have been budged for the FY 2024/25 arterial rehabilitation project.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
01247 Arterial Rehabilitation	3,731,456	4,010,174	4,475,715	4,917,993	4,917,993	5,079,187	161,194
Total	**3,731,456**	**4,010,174**	**4,475,715**	**3,354,156**	**3,354,156**	**5,079,187**	**161,194**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
01247 Arterial Rehabilitation	1,589,723	5,093,738	2,935,976	345,137	320,813	24,324	(320,813)
Total	**1,589,723**	**5,093,738**	**2,935,976**	**345,137**	**320,813**	**24,324**	**(320,813)**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Grants and Restricted Funds							
PERSONNEL SERVICES							
Salaries, Permanent	11,361	2,605					
Salaries, Temporary			1,483				
Benefits	5,807	1,098	51				
PERSONNEL SERVICES	**17,169**	**3,703**	**1,534**				
OPERATING EXPENSES							
Utilities	2,937	3,215	3,029	4,500	4,500	4,500	0.00%
Equipment and Supplies	72,720	61,738	144,396	178,600	178,600	179,200	0.34%
Repairs and Maintenance	860,753	925,958	1,154,356	1,085,000	1,216,633	1,085,000	0.00%
Professional Services	244,661	172,788	179,434	308,000	520,791	8,300	-97.31%
Other Contract Services	15,124	34,029	10,546		840,947	26,614	100.00%
Insurance	7,929	8,493	6,274	9,500	9,500	10,000	5.26%
Payments to Other Governments	300	2,000	900	2,500	2,500	5,000	100.00%
Other Expenses				2,500	2,500	2,500	0.00%
OPERATING EXPENSES	**1,204,423**	**1,208,222**	**1,498,936**	**1,590,600**	**2,775,971**	**1,321,114**	-16.94%
CAPITAL EXPENDITURES							
Improvements	4,463,872	4,863,908	5,344,231	7,894,090	34,700,679	4,174,300	-47.12%
Equipment					230,398		
Vehicles	35,000						
CAPITAL EXPENDITURES	**4,498,872**	**4,863,908**	**5,344,231**	**7,894,090**	**34,931,077**	**4,174,300**	-47.12%
NON-OPERATING EXPENSES							
Debt Service Expenses	19,178	6,820	37,500	475,000	475,000	480,000	1.05%
Transfers to Other Funds	16,664	274,889					
Depreciation	116,967	116,967	116,967				
NON-OPERATING EXPENSES	**152,810**	**398,677**	**154,467**	**475,000**	**475,000**	**480,000**	1.05%
Total	**5,873,273**	**6,474,510**	**6,999,169**	**9,959,690**	**38,182,047**	**5,975,414**	**-40.00%**

Significant Changes

Funds are budgeted in the Drainage Fund (211) for flood station forebay and building improvements. Funds budgeted in Traffic Congestion Relief (219) are for signage, striping, and traffic signal maintenance. The West Orange County Water Board (508) will be used to retrofit OC9 pipeline and the OC35 vault relocation. The Federal Bridge Preventative Maintenance Program (BPMP) Fund (1293) will fund the design for the Gilbert bridge rehabilitation project.

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Public Works

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Grants and Restricted Funds (continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00103 Donations		10,100					
00210 Sewer Impact Fee	104,516	199,524	1,387,923	167,310	167,310	167,310	
00211 Drainage	230,020	765,599	1,035,331	200,000	200,000	200,000	
00219 Traffic Congestion Relief 42	1,459,096	1,589,828	1,648,173	1,971,422	1,971,422	1,762,366	(209,056)
00239 CDBG ^	393,732	200,283					
00508 WOCWB	571,930	511,817	745,807	1,557,000	1,557,000	1,665,300	108,300
00715 State Grants	35,000						
00807 Energy Efficiency Fund	41,449	32,406	36,487	19,200	19,200	19,200	
00873 OCTA/Cip Grant	1,273,265	13,033	1,822				
00892 Storm Water Quality			3,549,159				
00960 Used Oil OPP1	(3,655)	47,906	29,667			26,614	26,614
00961 Hwy Bridge Replace Rehab	13,884	351,027	86,518				
00965 Master Plan of Arterial Highways	44,566						
00995 Hwy Safety Improve Program	1,264,564	312,272		675,090	675,090		(675,090)
01254 OCTA-405 Widening	2,058	6,878	11,281				
01256 Blufftop Path			1,239,949				
01263 OCTA Project V					806,240		(806,240)
01272 Local Road Safety Plan (LRSP)		28,896	33,327				
01277 Clean California			36,701				
01282 Bolsa Chica TS Synchronization					2,014,403		(2,014,403)
01283 OCTA Trash Removal Phase II				500,000	500,000		(500,000)
01284 AES Mitigation				4,900,000	4,900,000		(4,900,000)
01287 Lot BB Buffer Maintenance			8,684				
01293 BPMP Federal						424,300	424,300
^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Public Works Department.							
Total	**5,430,425**	**4,069,568**	**9,850,829**	**9,990,022**	**12,810,665**	**4,265,090**	**(8,545,575)**

Non-Departmental

Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the City's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2024/25 Equipment Replacement budget totals $8.1 million to fund the replacement of the City's aging equipment.

Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent (12%) of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2023/24 was approximately $51.2 billion, resulting in a debt limit of $6.1 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.

Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The State Legislature created "Successor Agencies". All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency. Pursuant to State Law, the Oversight Board now functions through the County of Orange.

Non-Departmental

Department Description

Housing Authority

The City's Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming "Successor Housing Agency."

Senior Affordable Housing Project on Beach Blvd

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 49 multifamily rental projects, consisting of 1,450 extremely low, very low, and low income residential units and 368 moderate income residential units that have affordability covenants/affordable restrictions associated with the developments. In addition, the City has 385 ownership covenant restricted residential units related to the inclusionary housing ordinance program.

Housing focuses on the implementation of the available housing programs and policies. Staff will continue working with developers to seek out sites and potential funding such as HUD's HOME program, Inclusionary In-Lieu, and former Redevelopment funds to develop affordable rental units. The City is working with a non-profit organization, Jamboree Housing Corporation, on the development of a 43 unit senior affordable housing project at the corner of Beach Boulevard and Main Street. Construction on this permanent supportive housing project began in May 2022 and will be completed during FY 2024-25. The project serves extremely low and very low income tenants complete with supportive services and activities.

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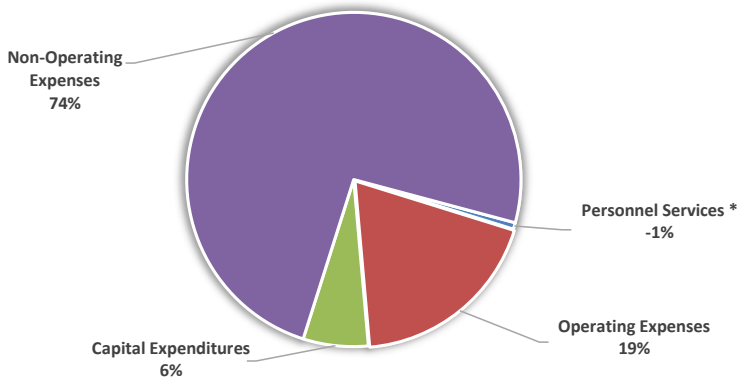
Non-Departmental
Adopted Budget - FY 2024/25
Summary Charts

DEPARTMENT

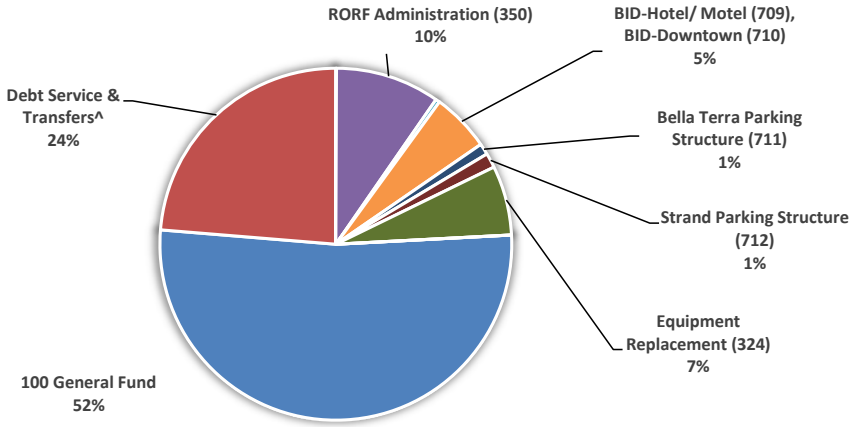
Expenditures by Category



Expense Category	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Personnel Services *	350,016,991	2,137,395	2,637,576	(1,210,038)	(1,189,818)	(805,402)
Operating Expenses	19,887,769	21,096,020	21,392,420	23,881,017	30,785,077	24,151,640
Capital Expenditures	14,394,386	2,349,483	8,045,762	6,735,581	25,613,952	8,105,358
Non-Operating Expenses	59,146,824	77,831,724	135,262,376	91,411,851	97,622,631	95,367,079
Total Expenditures by Category	**443,445,970**	**103,414,622**	**167,338,134**	**120,818,411**	**152,831,842**	**126,818,675**

* Includes negative budget for anticipated savings resulting from vacant positions throughout the fiscal year.

Expenditures by Fund



Fund 233, Fund 234, and Fund 352 represent less than 1% of expenditures and are not labeled in the above chart.

Fund	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
100 General Fund	35,300,667	57,448,450	86,383,591	61,788,073	68,604,052	66,107,308
Debt Service & Transfers^	371,256,733	27,990,640	27,986,323	29,709,821	29,711,252	30,040,436
Disability Access (234)	11,077	21,642	6,140	84,000	84,000	74,000
RORF Administration (350)	2,044,559	1,775,128	1,496,334	13,029,888	13,031,768	12,168,440
Housing Authority (217, 233, 352)	6,828,712	282,706	15,393	55,000	2,464,185	480,000
BID-Hotel/ Motel (709), BID-Downtown (710)	4,121,781	6,212,762	7,003,696	6,739,000	6,931,329	6,837,000
Bella Terra Parking Structure (711)	627,170	800,189	769,681	967,698	967,698	1,286,733
Strand Parking Structure (712)	1,328,403	1,316,406	1,543,481	1,709,350	1,833,175	1,719,400
Equipment Replacement (324)	2,833,020	2,731,409	3,477,668	6,735,581	14,683,133	8,105,358
Lease Capital Project (321)	5,178,185		6,354,132		10,818,108	
EOC(238), CARES Grants(244,245,247), ARPA (249)	13,768,364	3,710,623	30,173,957		50,000	
Other Funds (127,128,1267,1281)	147,299	1,124,666	2,127,737		3,653,143	
Total Expenditures by Fund	**443,445,970**	**103,414,621**	**167,338,133**	**120,818,411**	**152,831,842**	**126,818,675**

^ FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

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Non-Departmental

Adopted Budget - FY 2024/25

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All Funds by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
All Funds							
PERSONNEL SERVICES							
Salaries, Permanent	814,303	556,957	363,400	(4,453,013)	(4,453,013)	(4,147,562)	6.86%
Salaries, Temporary	246,869	68,630	8,255				
Salaries, Overtime	1,184,906	345,316	265,796	500,000	500,000	501,018	0.20%
Leave Payouts	6,913,399	914,467	1,794,570	2,039,460	2,039,460	2,045,291	0.29%
Benefits	340,857,514	252,026	205,556	703,515	723,735	795,851	13.12%
PERSONNEL SERVICES	**350,016,991**	**2,137,395**	**2,637,576**	**(1,210,038)**	**(1,189,818)**	**(805,402)**	33.44%
OPERATING EXPENSES							
Utilities	4,744,271	5,522,875	5,989,036	6,302,000	6,302,000	6,302,000	0.00%
Equipment and Supplies	478,684	280,005	175,021	300,000	900,000	300,000	0.00%
Repairs and Maintenance	229,607	98,317	92,770	185,000	861,779	135,000	-27.03%
Conferences and Training	39,820	58,876	915	75,600	75,600	66,600	-11.90%
Professional Services	1,331,007	3,774,770	2,544,975	4,197,669	9,156,385	3,630,907	-13.50%
Other Contract Services	5,980,314	8,315,449	9,139,321	9,261,048	9,621,405	10,155,433	9.66%
Rental Expense	151,513	159,414	148,578	140,000	140,000	140,000	0.00%
Claims Expense	11,122			500,000	500,000	500,000	0.00%
Insurance	3,227						
Contributions to Private Agency		175,000		225,000	225,000	225,000	0.00%
Payments to Other Governments	5,523,313	440,696	610,662	678,400	678,400	680,400	0.29%
Expense Allowances	6,366	4,246	6,071				
Other Expenses	1,388,525	2,266,372	2,685,072	2,016,300	2,324,509	2,016,300	0.00%
OPERATING EXPENSES	**19,887,769**	**21,096,020**	**21,392,420**	**23,881,017**	**30,785,077**	**24,151,640**	1.13%
CAPITAL EXPENDITURES							
Land Purchase	6,410,260						
Improvements	4,290,607	1,022	67,108		132,064		
Equipment	2,862,451	2,820,147	9,027,430	6,735,581	16,316,496	8,105,358	20.34%
Vehicles	2,448,626	1,092,456	4,107,362		9,164,905		
Software - Capital	342,211	710,113			487		
Capitalized PP&E Offset	(1,959,769)	(2,274,256)	(5,156,138)				
CAPITAL EXPENDITURES	**14,394,386**	**2,349,483**	**8,045,762**	**6,735,581**	**25,613,952**	**8,105,358**	20.34%
NON-OPERATING EXPENSES							
Debt Service Expenses	37,955,678	31,694,970	31,453,639	37,664,074	37,664,074	35,560,323	-5.59%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	20,477,611	45,124,714	101,835,016	53,745,021	57,555,801	59,804,000	11.27%
Depreciation	713,535	1,012,040	1,973,721				
Loans Made					2,400,000		
NON-OPERATING EXPENSES	**59,146,824**	**77,831,724**	**135,262,376**	**91,411,851**	**97,622,631**	**95,367,079**	4.33%
Grand Total	**443,445,970**	**103,414,622**	**167,338,134**	**120,818,411**	**152,831,842**	**126,818,675**	**4.97%**
General Fund	35,300,667	57,448,450	86,383,591	61,788,073	68,604,052	66,107,308	6.99%
Other Funds	408,145,303	45,966,171	80,954,543	59,030,338	84,227,790	60,711,367	2.85%
Grand Total	**443,445,970**	**103,414,621**	**167,338,133**	**120,818,411**	**152,831,842**	**126,818,675**	**4.97%**

Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Non-Departmental

Adopted Budget - FY 2024/25

Department Budget Summary

General Fund by Object Account

DEPARTMENT

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
General Fund							
PERSONNEL SERVICES							
Salaries, Permanent	1,792	303	478	(4,592,000)	(4,592,000)	(4,592,000)	0.00%
Salaries, Temporary			8,473				
Salaries, Overtime				500,000	500,000	500,000	0.00%
Leave Payouts	6,911,238	914,467	1,794,337	2,039,460	2,039,460	2,045,291	0.29%
Benefits	159,219	42,454	65,438	660,000	660,000	660,000	0.00%
PERSONNEL SERVICES	**7,072,249**	**957,223**	**1,868,727**	**(1,392,540)**	**(1,392,540)**	**(1,386,709)**	0.42%
OPERATING EXPENSES							
Utilities	4,744,271	5,522,875	5,989,036	6,302,000	6,302,000	6,302,000	0.00%
Equipment and Supplies	138,784	203,282	166,681	300,000	850,000	300,000	0.00%
Repairs and Maintenance	76,065	87,881	92,770	185,000	861,779	135,000	-27.03%
Conferences and Training	30,482	44,181					
Professional Services	129,252	981,784	2,118,202	4,079,764	5,356,841	3,529,764	-13.48%
Other Contract Services	197,251	353,992	236,581	310,000	370,203	842,300	171.71%
Rental Expense	147,291	147,050	148,578	140,000	140,000	140,000	0.00%
Claims Expense	11,122			500,000	500,000	500,000	0.00%
Insurance	3,227						
Contributions to Other Agencies		175,000		225,000	225,000	225,000	0.00%
Payments to Other Governments	434,336	433,725	605,437	670,000	670,000	673,000	0.45%
Expense Allowances	2,194	346	1,126				
Other Expenses	1,386,979	2,265,107	2,685,072	2,016,300	2,324,509	2,016,300	0.00%
OPERATING EXPENSES	**7,301,254**	**10,215,223**	**12,043,482**	**14,728,064**	**17,600,332**	**14,663,364**	-0.44%
CAPITAL EXPENDITURES							
Land Purchase	315,413						
Improvements	2,620	1,022			112,711		
Vehicles			187,682				
CAPITAL EXPENDITURES	**318,033**	**1,022**	**187,682**		**112,711**		
NON-OPERATING EXPENSES							
Debt Service Expenses	1,911,431	2,981,695	3,021,830	3,030,842	3,030,842	3,535,500	16.65%
Transfers to Other Funds	18,697,700	43,293,286	69,261,870	45,421,707	49,252,707	49,295,153	8.53%
NON-OPERATING EXPENSES	**20,609,131**	**46,274,981**	**72,283,700**	**48,452,549**	**52,283,549**	**52,830,653**	9.04%
Total	**35,300,667**	**57,448,450**	**86,383,591**	**61,788,073**	**68,604,052**	**66,107,308**	**6.99%**
Personnel Summary	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Significant Changes

The Non-Departmental Department tracks citywide expenditures that are not accounted for in individual departments, including debt service expenses and transfers to other funds. Changes in Operating Expenses reflect a reallocation of funds between expense categories and divisions, as well as a citywide effort to realign costs and preserve funding for core services. Increases in Non-Operating Expenses are for debt service payments for new Fire and Police Department equipment and vehicles approved as part of the FY 2023/24 Adopted Budget, as well as increased transfers related to higher costs of workers' compensation and general liability insurance.

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Debt Service & Transfers (401, 405, 406, 408, 410, 412)							
PERSONNEL SERVICES							
Benefits *	340,293,216						
PERSONNEL SERVICES	**340,293,216**						
OPERATING EXPENSES							
Professional Services	9,012	9,246	8,439	15,627	17,058	15,627	0.00%
OPERATING EXPENSES	**9,012**	**9,246**	**8,439**	**15,627**	**17,058**	**15,627**	0.00%
NON-OPERATING EXPENSES							
Debt Service Expenses	30,174,134	27,198,146	27,195,283	28,701,189	28,701,189	28,712,091	0.04%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	780,371	783,247	782,601	990,249	990,249	1,309,962	32.29%
NON-OPERATING EXPENSES	**30,954,505**	**27,981,393**	**27,977,884**	**29,694,194**	**29,694,194**	**30,024,809**	1.11%
Total	**371,256,733**	**27,990,640**	**27,986,323**	**29,709,821**	**29,711,252**	**30,040,436**	**1.11%**

Significant Changes

These funds cover the City's Lease Revenue Obligation, Community Facilities District debt service payments, Pension Obligation Bonds (POBs) debt service payments, as well as fees related to these debt obligations.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00401 Debt Svc HBPFA	21,060,804	2,963,898	2,984,812	2,967,681	2,967,681	2,967,748	67
00405 Debt Svc Grand Coast CFD2000-1	1,102,173	1,106,893	1,145,938	1,091,307	1,091,307	1,092,308	1,001
00406 Debt Svc Mello Roos	873	220					
00408 Debt Svc McDonnell CFD 2002-1	416,812	441,944	459,351	442,692	442,692	448,648	5,956
00410 Debt Svc Bella Terra	2,444,573	2,439,902	2,510,538	2,638,306	2,638,306	2,955,654	317,348
00412 Pension Liability *	350,477,726	24,867,771	25,332,540	29,432,240	29,432,240	24,076,078	(5,356,162)
Total	**375,502,962**	**31,820,628**	**32,433,178**	**36,572,226**	**36,572,226**	**31,540,436**	**(5,031,790)**

* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

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Disability Access (234)							
OPERATING EXPENSES							
Conferences and Training	390	14,671	915	75,600	75,600	66,600	-11.90%
Payments to Other Governments	10,687	6,971	5,225	8,400	8,400	7,400	-11.90%
OPERATING EXPENSES	**11,077**	**21,642**	**6,140**	**84,000**	**84,000**	**74,000**	-11.90%
Total	**11,077**	**21,642**	**6,140**	**84,000**	**84,000**	**74,000**	**-11.90%**

Significant Changes

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018, the collection of $4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill also requires the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected $1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00234 Disability Access	71,247	71,936	75,999	84,000	84,000	74,000	(10,000)
Total	**71,247**	**71,936**	**75,999**	**84,000**	**84,000**	**74,000**	**(10,000)**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
RORF Administration (350)							
PERSONNEL SERVICES							
Salaries, Permanent	155,917	178,998	179,193	138,987	138,987	151,632	9.10%
Leave Payouts			233				
Benefits	64,262	63,890	65,157	43,515	63,735	46,297	6.39%
PERSONNEL SERVICES	**220,179**	**242,888**	**244,582**	**182,502**	**202,722**	**197,929**	8.45%
OPERATING EXPENSES							
Professional Services	840	4,140	280	47,278	49,158	30,516	-35.45%
Expense Allowances	1,662	2,972	4,945				
OPERATING EXPENSES	**2,502**	**7,112**	**5,225**	**47,278**	**49,158**	**30,516**	-35.45%
NON-OPERATING EXPENSES							
Debt Service Expenses	1,763,623	1,515,128	1,236,527	5,932,043	5,932,043	3,312,732	-44.16%
Transfers to Other Funds	58,255	10,000	10,000	6,868,065	6,847,845	8,627,263	25.61%
NON-OPERATING EXPENSES	**1,821,878**	**1,525,128**	**1,246,527**	**12,800,108**	**12,779,888**	**11,939,995**	-6.72%
Total	**2,044,559**	**1,775,128**	**1,496,334**	**13,029,888**	**13,031,768**	**12,168,440**	**-6.61%**

Significant Changes

Pursuant to ABx1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or $250,000 for administration expenses related to the winding down of the former RDA. The increase in Permanent Salaries and Benefits are offset by decreases in Professional Services. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements and payments related to the Bella Terra Phase I and II, and Strand development projects. The increase in Transfers to Other Funds is for the receipt and transfer of revenues related to the Waterfront Hilton loan, which was approved as an enforceable obligation by the Department of Finance (DOF).

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00350 RORF Administration	5,210,487	6,093,220	11,650,447	12,897,830	12,897,830	8,405,859	(4,491,971)
Total	**5,210,487**	**6,093,220**	**11,650,447**	**12,897,830**	**12,897,830**	**8,405,859**	**(4,491,971)**

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00350 RORF Administration	2,062,611	1,619,807	7,441,588	7,307,650	3,762,581	3,545,069	(3,762,581)
Total	**2,062,611**	**1,619,807**	**7,441,588**	**7,307,650**	**3,762,581**	**3,545,069**	**(3,762,581)**

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Housing Authority (217, 233, 352)							
PERSONNEL SERVICES							
Salaries, Permanent	120,863	32,333				292,806	100.00%
Salaries, Overtime	1,541	1,284				1,018	100.00%
Leave Payouts	2,161						
Benefits	93,708	16,535	1,721			89,554	100.00%
PERSONNEL SERVICES	**218,273**	**50,152**	**1,721**			**383,378**	100.00%
OPERATING EXPENSES							
Professional Services	108,711	8,518	13,673	55,000	64,185	55,000	0.00%
Other Contract Services	715						
Expense Allowances		436					
OPERATING EXPENSES	**109,426**	**8,954**	**13,673**	**55,000**	**64,185**	**55,000**	0.00%
CAPITAL EXPENDITURES							
Land Purchase	6,094,847						
CAPITAL EXPENDITURES	**6,094,847**						
NON-OPERATING EXPENSES							
Transfers to Other Funds	406,166	223,600				41,622	100.00%
Loans Made					2,400,000		
NON-OPERATING EXPENSES	**406,166**	**223,600**			**2,400,000**	**41,622**	100.00%
Total	**6,828,712**	**282,706**	**15,393**	**55,000**	**2,464,185**	**480,000**	**772.73%**

Significant Changes

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one Homeless Liaison Police Officer per fiscal year through FY 2020/21, provided by SB 341 for homeless prevention and rapid re-housing services. Beginning FY 2021/22, this position is being funded from the City's General Fund. Expenditures in FY 2024/25 are for administrative costs associated with managing the program, as well as funding for Homeless and Behavioral Health Services staff previously charged to the General Fund, as allowable under SB 341.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00217 Affordable Housing In-Lieu	316,095	3,093,945	5,047,584	2,901,400	2,901,400	100,000	(2,801,400)
00233 Housing Residual Receipts	32,425	26,392	26,524	790,201	790,201	30,000	(760,201)
00352 LMIHAF	964,254	1,513,830	79,134	4,001,050	4,001,050	1,919,142	(2,081,908)
Total	**1,312,773**	**4,634,167**	**5,153,243**	**7,692,651**	**7,692,651**	**2,049,142**	**(5,643,509)**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
BID-Hotel/ Motel (709), BID-Downtown (710)							
OPERATING EXPENSES							
Other Contract Services	4,120,726	6,212,762	7,003,696	6,739,000	6,931,329	6,837,000	1.45%
Other Expenses	1,055						
OPERATING EXPENSES	**4,121,781**	**6,212,762**	**7,003,696**	**6,739,000**	**6,931,329**	**6,837,000**	1.45%
Total	**4,121,781**	**6,212,762**	**7,003,696**	**6,739,000**	**6,931,329**	**6,837,000**	**1.45%**

Significant Changes

There are two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council also approves annually. All hotels and motels have a self assessment of 4% as approved by the City Council effective February 1, 2019, on top of the City's Transient Occupancy Tax (TOT) of 10%. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID. Other Contract Services reflects the pass-thru of assessment revenues collected from the downtown businesses and hotel/motels per their respective agreements.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00709 BID - Hotel/Motel	4,003,460	6,239,378	6,845,808	6,632,000	6,632,000	6,712,000	80,000
00710 BID - Downtown	89,372	116,059	113,558	107,000	107,000	125,000	18,000
Total	**4,092,832**	**6,355,437**	**6,959,366**	**6,739,000**	**6,739,000**	**6,837,000**	**98,000**

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Bella Terra Parking Structure (711)							
OPERATING EXPENSES							
Other Contract Services	627,170	800,189	769,681	967,698	967,698	1,286,733	32.97%
OPERATING EXPENSES	**627,170**	**800,189**	**769,681**	**967,698**	**967,698**	**1,286,733**	32.97%
Total	**627,170**	**800,189**	**769,681**	**967,698**	**967,698**	**1,286,733**	**32.97%**

Significant Changes

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center. Increases in Operating Expenses are due to planned one-time elevator cabin remodel and anticipated increases in insurance premiums and labor and supply costs.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00711 Parking Structure-Bella Terra	740,482	768,370	770,163	967,698	967,698	1,286,733	319,035
Total	**740,482**	**768,370**	**770,163**	**967,698**	**967,698**	**1,286,733**	**319,035**

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Strand Parking Structure (712)							
PERSONNEL SERVICES							
Salaries, Overtime			546				
Benefits			72				
PERSONNEL SERVICES			**617**				
OPERATING EXPENSES							
Professional Services			13,500		16,000		
Other Contract Services	928,403	916,406	1,129,363	1,244,350	1,352,175	1,189,400	-4.42%
OPERATING EXPENSES	**928,403**	**916,406**	**1,142,863**	**1,244,350**	**1,368,175**	**1,189,400**	-4.42%
NON-OPERATING EXPENSES							
Transfers to Other Funds	400,000	400,000	400,000	465,000	465,000	530,000	13.98%
NON-OPERATING EXPENSES	**400,000**	**400,000**	**400,000**	**465,000**	**465,000**	**530,000**	13.98%
Total	**1,328,403**	**1,316,406**	**1,543,481**	**1,709,350**	**1,833,175**	**1,719,400**	**0.59%**

Significant Changes

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by 5th & PCH LLC / Boardwalk Investments Group according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, labor costs, maintenance and new parking equipment.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00712 Parking Structure - Strand	1,231,822	1,528,759	1,625,064	1,615,000	1,615,000	1,630,000	15,000
Total	**1,231,822**	**1,528,759**	**1,625,064**	**1,615,000**	**1,615,000**	**1,630,000**	

Fund Balance	Actual as of 6/30/2021	Actual as of 6/30/2022	Actual as of 6/30/2023	Estimated 6/30/2024	Use of Fund Balance	Estimated 6/30/2025	Change from Prior Year
00712 Parking Structure - Strand	3,615,819	3,828,172	3,909,755	3,691,580	89,400	3,602,180	(89,400)
Total	**3,615,819**	**3,828,172**	**3,909,755**	**3,691,580**	**89,400**	**3,602,180**	**(89,400)**

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Equipment Replacement (324)							
OPERATING EXPENSES							
Equipment and Supplies	57,269						
Repairs and Maintenance		1,853					
Professional Services	29,798						
OPERATING EXPENSES	**87,067**	**1,853**					
CAPITAL EXPENDITURES							
Improvements	111,905		67,108		19,354		
Equipment	2,303,301	2,820,147	2,933,448	6,735,581	6,518,338	8,105,358	20.34%
Vehicles	1,376,930	1,092,456	3,659,529		8,144,955		
Capital-Software	200,051	79,169			487		
Capitalized PP&E Offset	(1,959,769)	(2,274,256)	(5,156,138)				
CAPITAL EXPENDITURES	**2,032,418**	**1,717,516**	**1,503,948**	**6,735,581**	**14,683,133**	**8,105,358**	20.34%
NON-OPERATING EXPENSES							
Depreciation	713,535	1,012,040	1,973,721				
NON-OPERATING EXPENSES	**713,535**	**1,012,040**	**1,973,721**				
Total	**2,833,020**	**2,731,409**	**3,477,668**	**6,735,581**	**14,683,133**	**8,105,358**	**20.34%**

Significant Changes

The Equipment Replacement Fund receives funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems. Citywide equipment replacement purchases are budgeted and tracked by department within this fund.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00324 Equipment Fund	4,991,601	7,217,089	8,513,814	6,735,581	6,735,581	8,105,358	1,369,777
Total	**4,991,601**	**7,217,089**	**8,513,814**	**6,735,581**	**6,735,581**	**8,105,358**	**1,369,777**

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Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Lease Capital Project (321)							
CAPITAL EXPENDITURES							
Equipment			6,093,982		9,798,158		
Vehicles	1,071,696		260,150		1,019,951		
CAPITAL EXPENDITURES	**1,071,696**		**6,354,132**		**10,818,108**		
NON-OPERATING EXPENSES							
Debt Service	4,106,489						
NON-OPERATING EXPENSES	**4,106,489**						
Total	**5,178,185**		**6,354,132**		**10,818,108**		

Significant Changes

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system, two Emergency One Fire Trucks, 4 ambulances, self-contained breathing appratus (SCBA) units, an Aerial Quint Truck, three Police helicopters, a rescue boat, and various Police Department vehicles.

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00321 Lease Capital Project Fund	12,753,176	874,810	8,068,301				
Total	**12,753,176**	**874,810**	**8,068,301**				

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Non-Departmental
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Emergency Operations Center (238), CARES Grants (244,245,247), ARPA (249)							
PERSONNEL SERVICES							
Salaries, Permanent	535,730	345,323	183,728				
Salaries, Temporary	246,869	68,630	(219)				
Salaries, Overtime	1,183,365	344,032	265,250				
Benefits	247,110	129,147	73,169				
PERSONNEL SERVICES	**2,213,074**	**887,131**	**521,928**				
OPERATING EXPENSES							
Equipment and Supplies	282,631	76,723	8,340		50,000		
Repairs and Maintenance	153,542	8,582					
Conferences and Training	8,948	24					
Professional Services	1,048,254	2,277,361	36,720				
Other Contract Services	106,049	32,099					
Rental Expense	4,222	12,364					
Payments to Other Governments	5,078,290						
Expense Allowances	2,511	492					
Other Expenses	491	1,265					
OPERATING EXPENSES	**6,684,938**	**2,408,911**	**45,060**		**50,000**		
CAPITAL EXPENDITURES							
Improvements	4,176,082						
Equipment	559,150						
CAPITAL EXPENDITURES	**4,735,232**						
NON-OPERATING EXPENSES							
Transfers to Other Funds	135,120	414,581	29,606,969				
NON-OPERATING EXPENSES	**135,120**	**414,581**	**29,606,969**				
Total	**13,768,364**	**3,710,623**	**30,173,957**		**50,000**		

Significant Changes

The Emergency Operations Center (EOC), CARES Grants, and American Rescue Plan Act (ARPA) Funds within Non-Departmental reflect costs associated with the City's response to the COVID-19 pandemic. Several million dollars in CARES grants were received from the State and County as part of the CARES Act, which were used to provide small business grants to businesses negatively impacted from the pandemic, fund increased Public Safety costs and social distancing measures, and to build a temporary Homeless Shelter in partnership with the County. In FY 2022/23, ARPA Funds were transferred to the General Fund to cover the costs of general governmental services and restore cuts made due to declines in General Fund revenues resulting from the COVID-19 pandemic.

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Non-Departmental
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Emergency Operations Center (238), CARES Grants (244,245,247), ARPA (249) (continued)

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00238 Emergency Operations Ctr	49,092	1,079,452	148,917				
00244 CARES Act (OC Small Bus Supp)	5,410,070	826					
00245 CARES Act (OC City Allocation)	4,729,769						
00247 CARES Act (State of CA)	2,488,021	416,947					
00249 American Rescue Plan Act			29,606,925				
Total	**12,676,952**	**1,497,226**	**29,755,842**				

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Non-Departmental
Adopted Budget - FY 2024/25
Department Budget Summary
Other Funds by Object Account

OTHER FUNDS

Expenditure Object Account	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Percent Change From Prior Year
Other Funds (127,128,1267,1281)							
OPERATING EXPENSES							
Professional Services	5,139	493,722	354,162		3,653,143		
OPERATING EXPENSES	**5,139**	**493,722**	**354,162**		**3,653,143**		
CAPITAL EXPENDITURES							
Capital, Software	142,160	630,945					
CAPITAL EXPENDITURES	**142,160**	**630,945**					
NON-OPERATING EXPENSES							
Transfers to Other Funds			1,773,575				
NON-OPERATING EXPENSES			**1,773,575**				
Total	**147,299**	**1,124,666**	**2,127,737**		**3,653,143**		

Significant Changes

Capital expenditures and other costs funded by Non-General Fund sources, including grants, are budgeted within this Division. This includes the portion of the ELM Permit System funded by Property Tax in Lieu of Sales Tax funds (Fund 127), and SB2 (Fund 1267) and U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) funding received for BeWell OC and Navigation Center operations (Fund 1281).

Revenue Summary	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted	Change from Prior Year
00127 Prop Tax in Lieu of Sales Tax	(20)	(8,475)	6,764				
00128 Housing Agreement	73,208	1,483,471					
01267 SB 2 Reimbursement			556,869		852,531		(852,531)
01281 Homeless Prev & Behvrl Health			311,294		2,600,000		(2,600,000)
Total	**73,188**	**1,474,996**	**874,927**		**3,452,531**		**(2,600,000)**

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CITY OF HUNTINGTON BEACH

Capital Improvement Program

FISCAL YEAR 2024-25 BUDGET

CITY OF HUNTINGTON BEACH

CAPITAL IMPROVEMENT PROGRAM

Fiscal Years 2024/25 through 2028/29

Introduction

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects and upgrades to existing facilities of $50,000 or more. Funding is authorized for the first year of the program with adoption of the Fiscal Year 2024/25 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.

Organization of the CIP

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year, showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction. Staff time for design, project management, and inspection are included within the individual project budgets.

CIP Goals

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans. Projects correspond to the Strategic Plan Goals adopted by the City Council. The Strategic Plan Goals identified in the CIP include Infrastructure Investment, however projects may also support Fiscal Stability, Public Safety and Public Engagement.

CIP Preparation Process

The CIP is prepared with the annual budget process. Proposed projects are submitted to the Public Works Department and staff compiles the documents and prepares the draft program in conjunction with City Administration. The CIP is then presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.

CIP FUNDING SOURCES

Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

Special Revenue Funds are used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee, Park Development Impact, Quimby or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.

Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP projects.

SPECIAL REVENUE FUNDS

Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766, which apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program partially funds the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.

Traffic Impact Fund 206

The Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.

Gas Tax Fund 207

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with State regulations and is directly related to street construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

Park Acquisition and Development Impact Funds 226 and 228

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports.

Sewer Development Fee Fund 210

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement of new sewer facilities to rehabilitation of existing facilities within the city's service area. The cost may include engineering and construction services for eligible projects.

Measure M2 Fund 213

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are derived from the ½-cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed to cities on a per capita basis. Annually, the City presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to the City of Huntington Beach.

Traffic Congestion Relief (Proposition 42) Fund 219

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

Road Maintenance Rehabilitation Account Fund 1247

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

ENTERPRISE FUNDS

Water Fund 506

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated expenditures.

Water Master Plan Fund 507

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the City with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines are planned during the next ten years.

Sewer Service Fund 511

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the City sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.

OTHER FUNDING SOURCES

General Fund Capital Project Funding

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. The Infrastructure Fund (Fund 314) is funded by a General Fund transfer and is used for capital projects that improve various City systems and facilities.

Grants and Minor CIP Funds

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds. The following grants are providing funding for the 2024/25 CIP.

- Community Development Block Grant (CDBG) *Sidewalk, curb, and gutter construction in enhancement areas; community center renovations and citywide Americans with Disabilities Act (ADA) improvements.*
- Bridge Preventive Maintenance Program (BPMP) *replace or rehabilitate public highway bridges over waterways, other topographical barriers, other highways, or railroads.*

CIP CATEGORIES

Drainage and Storm Water: Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).

Facilities: Capital improvements to facilities include modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

Neighborhood: Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the enhancement areas and eligible for CDBG funding.

Parks and Beaches: Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding sources may include Park Acquisition and Development, State bond allocations, grants, or the Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, and Community Services and Recreation component. Parks and beaches contribute to the quality of life in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

Sewer: Improvements to the City sewer system consist of sewer line and sewer lift station rehabilitation as well as routine maintenance. Improvement projects are based upon the Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction in the second year. Seventeen stations have been rebuilt since 2000.

Streets and Transportation: This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants, and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

Water: Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains and large water transmission lines throughout the City are ongoing projects.

Capital Improvement Program
Fiscal Year 2024/25

In Fiscal Year 2024/25, new improvement programs total approximately $35.3 million. The primary funding sources for capital projects remain restricted revenue funds, Infrastructure Fund, street funds and enterprise funds such as water and sewer.

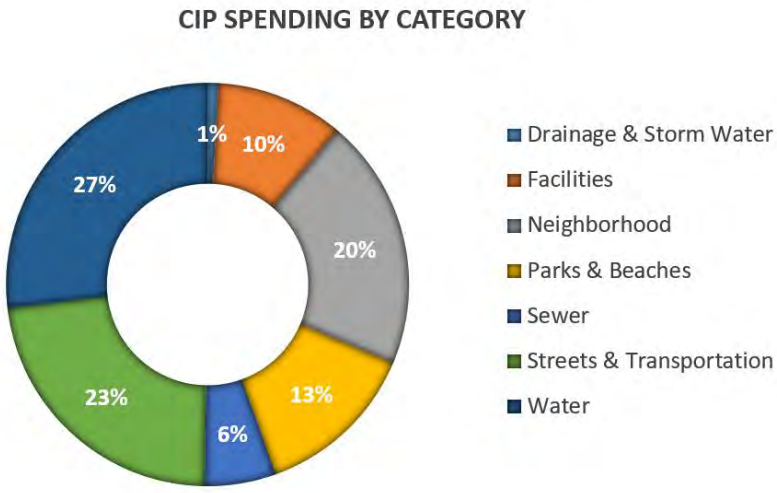
Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include continued funding for the McFadden sewer lift station construction project. Water line replacements, Peck reservoir roof placement, well projects, and facility improvements are included in the Water capital improvement program.

Measure M and RMRA provide funds to be used for rehabilitation of two arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for local street rehabilitation. Other transportation improvements include design and construction of various bikeway and pedestrian facilities.

Local neighborhood improvements include installation of ADA ramps where warranted, and residential street overlays.

Park projects include Pleasant View and Langenbeck Park playground improvements, softball field improvements, and Edison Park reconfiguration projects.

The CIP contains many projects that will further Huntington Beach as a premier tourist destination, as well as serve the local community. Residents and visitors benefit from the infrastructure improvements by enhancing daily lives. For current status on the City's various CIP projects visit the Major Projects Interactive Map at https://huntingtonbeachca.gov/departments/public_works/engineering/major_projects.php.



Drainage & Storm Water	$300,000
Facilities	3,997,000
Neighborhood	7,050,000
Parks & Beaches	4,585,800
Sewer	2,000,000
Streets & Transportation	7,984,300
Water	9,379,000
Total	$35,296,100

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2024/25

	Department	Fiscal Year 2024/25	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
DRAINAGE & STORM WATER											
Tide Check Valves to Harbour Storm Drains	Public Works	$300,000							$300,000		
TOTAL		**$300,000**							**$300,000**		
FACILITIES											
PD South Substation Improvements	Police	$109,000							$109,000		
Newland House Museum Rehabilitation	Community & Library Services	$100,000							$100,000		
Park Bench Café Roof & Siding Replacement	Community & Library Services	$110,000							$110,000		
Library Facilities Master Plan	Community & Library Services	$400,000									$400,000
Main Street Branch Library HVAC Installation	Community & Library Services	$650,000							$650,000		
Upgrade Central Plant Cooling Tower at Civic Center	Public Works	$768,000							$768,000		
Civic Center Water Leak Assessment	Public Works	$100,000							$100,000		
Facilities Master Plan	Public Works	$600,000							$600,000		
Fueling Station Canopies	Public Works	$410,000							$410,000		
Replace R22 Air Conditioning Equipment	Public Works	$150,000							$150,000		
Fire Station Butler Buildings	Fire	$600,000							$600,000		
TOTAL		**$3,997,000**							**$3,597,000**		**$400,000**
NEIGHBORHOOD											
Curb Ramp Program	Public Works	$700,000				$590,615					$109,385
Residential Overlay and Slurry Seal Program	Public Works	$6,350,000		$2,000,000		$1,600,000	$150,000	$150,000	$2,450,000		
TOTAL		**$7,050,000**		**$2,000,000**		**$2,190,615**	**$150,000**	**$150,000**	**$2,450,000**		**$109,385**
PARKS AND BEACHES											
Edison Park Reconfiguration	Community & Library Services	$2,000,000	$2,000,000								
All-Inclusive Playground at the Beach (9th St)	Community & Library Services	$120,000							$120,000		
Softball Field Improvements	Community & Library Services	$565,000	$565,000								
Huntington Central Park Master Plan Update	Community & Library Services	$181,800	$181,800								
Langenbeck Park Playground Improvements	Community & Library Services	$300,000	$300,000								
Pleasant View Park Playground Improvements	Community & Library Services	$600,000	$600,000								
Discovery Well Park Pump Replacement	Public Works	$90,000							$90,000		
Beach Restroom Analysis	Public Works	$200,000							$200,000		
PCH & 6th St Pedestrian Ramp	Public Works	$65,000							$65,000		
Huntington Harbour Bulkhead Improvements	Public Works	$400,000							$400,000		
Bluff Top Pathway Area Lighting	Public Works	$64,000							$64,000		
TOTAL		**$4,585,800**	**$3,646,800**						**$939,000**		
SEWER											
McFadden Sewer Lift Station, Wet Well	Public Works	$2,000,000					$2,000,000				
TOTAL		**$2,000,000**					**$2,000,000**				

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City of Huntington Beach Capital Improvement Program

New Appropriations Fiscal Year 2024/25

	Department	Fiscal Year 2024/25	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
STREETS & TRANSPORTATION											
ADA Improvement Program	Public Works	$250,000							$250,000		
Fiber Optic Master Plan	Information Services	$100,000							$100,000		
Citywide Mobility and Corridor Improvements	Public Works	$155,000								$155,000	
Downtown Street Lighting	Public Works	$400,000							$400,000		
Arterial Rehabilitation Program	Public Works	$6,000,000			$5,400,000	$600,000					
BPMP (Federal)	Public Works	$424,300									$424,300
Bridge Preventive Maintenance Program	Public Works	$655,000				$655,000					
TOTAL		**$7,984,300**			**$5,400,000**	**$1,255,000**			**$750,000**	**$155,000**	**$424,300**
WATER											
Annual Water Main Replacement Project	Public Works	$150,000						$150,000			
Peck Reservoir Roof Replacement	Public Works	$500,000						$500,000			
Water Treatment for Well 3A	Public Works	$2,200,000						$2,200,000			
Well 4 Rehabilitation	Public Works	$1,500,000						$1,500,000			
Well 14 Drilling and Casing Project	Public Works	$250,000						$250,000			
Well 14 Storm Drain Project	Public Works	$50,000						$50,000			
Well 14 Well House Project	Public Works	$500,000						$500,000			
WOCWB OC9 CP Retrofit	Public Works	$3,700,000						$3,700,000			
OC35 Seal Beach Vault Relocation	Public Works	$50,000						$50,000			
Water Production Building Rehabilitation	Public Works	$479,000						$479,000			
TOTAL		**$9,379,000**						**$9,379,000**			
CIP TOTAL		**$35,296,100**	**$3,646,800**	**$2,000,000**	**$5,400,000**	**$3,445,615**	**$2,150,000**	**$9,529,000**	**$8,036,000**	**$155,000**	**$933,685**

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City of Huntington Beach Capital Improvement Program

Continuing Appropriations Fiscal Year 2024/25

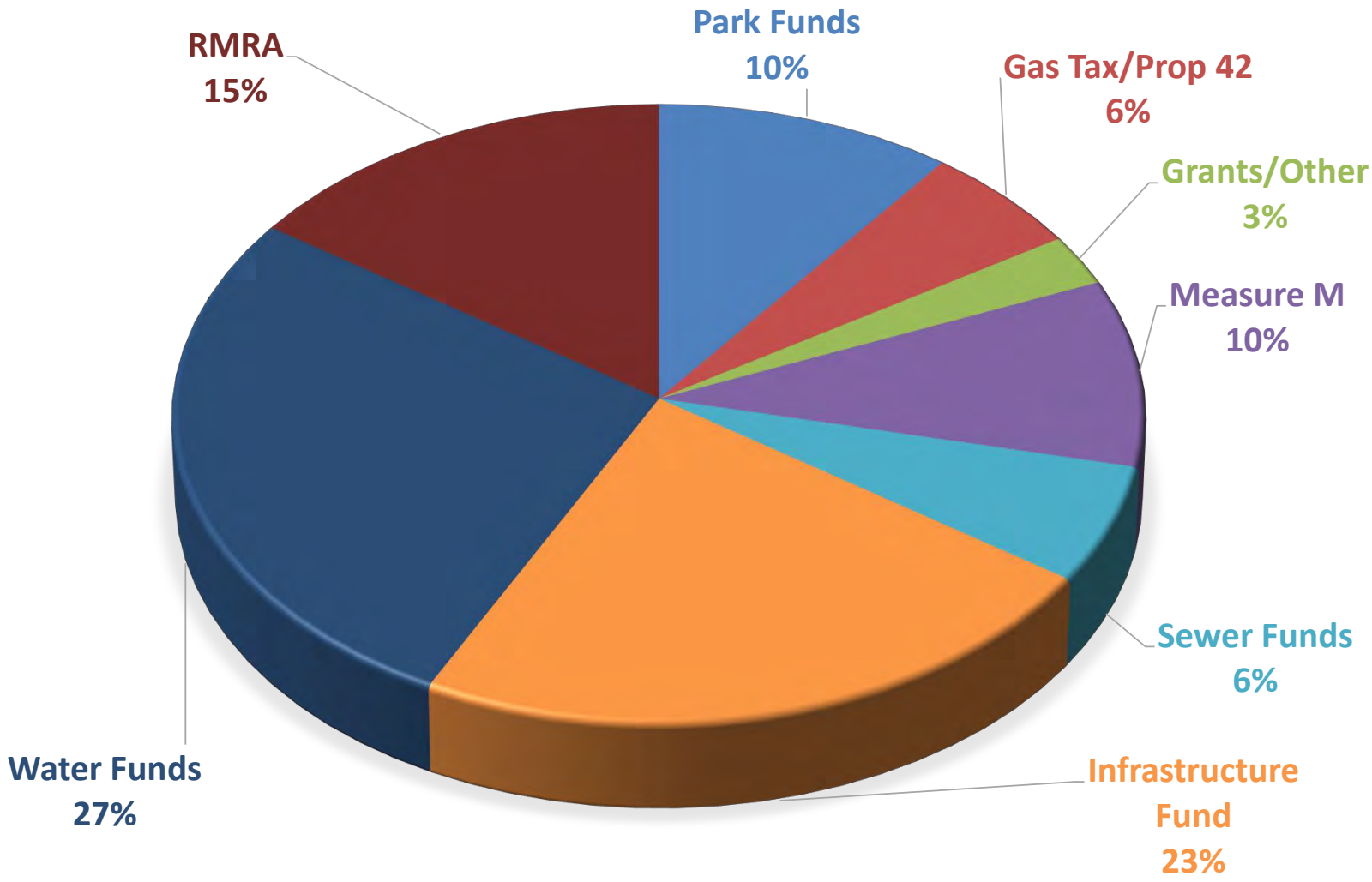
	Fiscal Year 2024/25	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
FACILITIES										
Fueling Station Canopies	$500,000							$500,000		
Downtown Parking Structure Improvements	$923,000							$923,000		
TOTAL	**$1,423,000**							**$1,423,000**		
PARKS AND BEACHES										
Edison Park Reconfiguration	$1,975,000	$775,000								$1,200,000
TOTAL	**$1,975,000**	**$775,000**								**$1,200,000**
SEWER										
McFadden Sewer Lift Station, Wet Well	$3,400,000					$3,400,000				
TOTAL	**$3,400,000**					**$3,400,000**				
STREETS & TRANSPORTATION										
ADA Improvement Program	$250,000							$250,000		
Main Street Specific Plan Implementation	$250,000							$250,000		
TOTAL	**$500,000**							**$500,000**		
WATER										
Water Treatment for Well 3A	$130,000						$130,000			
Well 4 Rehabilitation	$60,000						$60,000			
WOCWB OC9 CP Retrofit	$300,000						$300,000			
Water Production Building Rehabilitation	$355,000						$355,000			
TOTAL	**$845,000**						**$845,000**			
TOTAL CONTINUING	**$8,143,000**	**$775,000**				**$3,400,000**	**$845,000**	**$1,923,000**		**$1,200,000**

Continue 2024-25

Capital Improvement Program FY 2024/25

New Appropriations by Funding Source

$35,296,100



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City of Huntington Beach
Capital Improvement Program FY 2024/25 through 2028/29
By Fiscal Year

	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Fiscal Year 2028/29	Total 5 Year CIP
DRAINAGE & STORM WATER						
Tide Check Valves to Harbour Storm Drains	300,000					300,000
TOTAL	**$300,000**					**$300,000**
FACILITIES						
PD South Substation Improvements	109,000					109,000
Newland House Museum Rehabilitation	100,000					100,000
Park Bench Café Roof & Siding Replacement	110,000					110,000
Library Facilities Master Plan	400,000					400,000
Main Street Branch Library HVAC Installation	650,000					650,000
Upgrade Central Plant Cooling Tower at Civic Center	$768,000					$768,000
Civic Center Water Leak Assessment	$100,000					$100,000
Facilities Master Plan	$600,000	$600,000	$300,000			$1,500,000
Fueling Station Canopies	$410,000					$410,000
Replace R22 Air Conditioning Equipment	$150,000	$150,000	$150,000			$450,000
Fire Station Butler Buildings	$600,000					$600,000
TOTAL	**$3,997,000**	**$750,000**	**$450,000**			**$5,197,000**
NEIGHBORHOOD						
Curb Ramp Program	700,000	700,000	700,000	700,000	700,000	3,500,000
Residential Overlay and Slurry Seal Program	6,350,000	7,350,000	7,350,000	7,350,000	7,350,000	35,750,000
TOTAL	**$7,050,000**	**$8,050,000**	**$8,050,000**	**$8,050,000**	**$8,050,000**	**$39,250,000**
PARKS & BEACHES						
Edison Park Reconfiguration	$2,000,000					$2,000,000
All-Inclusive Playground at the Beach (9th St)	120,000					120,000
Softball Field Improvements	565,000					565,000
Huntington Central Park Master Plan Update	181,800					181,800
Langenbeck Park Playground Improvements	300,000					300,000
Pleasant View Park Playground Improvements	600,000					600,000
Discovery Well Park Pump Replacement	90,000					90,000
Beach Restroom Analysis	$200,000					$200,000
PCH & 6th St Pedestrian Ramp	$65,000					$65,000
Huntington Harbour Bulkhead Improvements	$400,000					$400,000
Bluff Top Pathway Area Lighting	$64,000					$64,000
TOTAL	**$4,585,800**					**$4,585,800**

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City of Huntington Beach
Capital Improvement Program FY 2024/25 through 2028/29
By Fiscal Year

	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Fiscal Year 2028/29	Total 5 Year CIP
SEWER						
McFadden Sewer Lift Station, Wet Well	$2,000,000					$2,000,000
TOTAL	**$2,000,000**					**$2,000,000**
STREETS & TRANSPORTATION						
Citywide Mobility-Corridor	$250,000	$250,000	$250,000	$250,000		$1,000,000
Fiber Optic Master Plan	$100,000					$100,000
Citywide Mobility and Corridor Improvements	$155,000	$155,000	$155,000	$155,000	$155,000	$775,000
Downtown Street Lighting	$400,000	$3,550,000	$1,590,000	$1,550,000	$730,000	$7,820,000
Arterial Rehabilitation Program	$6,000,000	$6,000,000	$6,000,000	$6,000,000	$6,000,000	$30,000,000
BPMP (Federal)	$424,300		$2,377,300			$2,801,600
Bridge Preventive Maintenance Program	$655,000	$655,000	$655,000	$655,000	$655,000	$3,275,000
TOTAL	**$7,984,300**	**$10,610,000**	**$11,027,300**	**$8,610,000**	**$7,540,000**	**$45,771,600**
WATER						
Annual Water Main Replacement Project	$150,000	$1,850,000				$2,000,000
Peck Reservoir Roof Replacement	$500,000	$1,500,000				$2,000,000
Water Treatment for Well 3A	2,200,000					2,200,000
Well 4 Rehabilitation	1,500,000					1,500,000
Well 14 Drilling and Casing Project	$250,000	$1,650,000				$1,900,000
Well 14 Storm Drain Project	$50,000	$1,271,000				$1,321,000
Well 14 Well House Project	$500,000	$3,500,000				$4,000,000
WOCWB OC9 CP Retrofit	$3,700,000					$3,700,000
OC35 Seal Beach Vault Relocation	$50,000					$50,000
Water Production Building Rehabilitation	$479,000					$479,000
TOTAL	**$9,379,000**	**$9,771,000**				**$19,150,000**
TOTAL 5 Year CIP	**$35,296,100**	**$29,181,000**	**$19,527,300**	**$16,660,000**	**$15,590,000**	**$116,254,400**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Tide Check Valves to Harbour Storm Drains

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: This project will install nine Tide Flex rubber check valves to existing storm drain infrastructure located in the Huntington Harbour. The valves will be installed at Anderson St, Admiralty Dr, Intrepid Ln, Bluewater Ln, and five valves along PCH.

PROJECT NEED: City Utility staff are required to mobilize during King Tide Cycles (ultra high tides, greater than 7.0), to install air bladders within the storm drains to minimize dry weather flooding of PCH with salt water from the Harbour.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 30,000				
Construction	$ 250,000				
Project Management	$ 20,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 300,000				
TOTAL	**$ 300,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 300,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Drainage**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

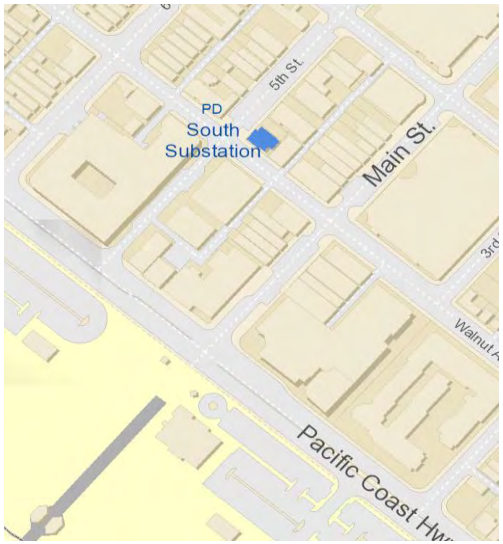
PROJECT TITLE: PD South Substation Improvements

FUNDING DEPARTMENT:
Police
DEPT. PROJECT MGR:
Captain Ryan Reilly

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION



PROJECT DESCRIPTION: Retrofit and bring building up to current standards and building code. This first phase of the improvements include, but are not limited to, adding a public counter, furniture, painting and flooring replacement into the building to accommodate the public and PD.

PROJECT NEED: Building was constructed in 1913. The City has been using the building as a substation since 1991. The building needs improvements and refurbishing.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 99,000				
Project Management	$ 5,000				
Supplementals	$ 5,000				
R/W					
Other					
TOTAL	**$ 109,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 109,000				
TOTAL	**$ 109,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 109,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Newland House Museum Rehabilitation

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Refurbishment of the historic Newland House Museum including exterior paint and wood damage repair opportunities.

PROJECT NEED: The Newland House Museum is in need of a complete exterior paint job to preserve the integrity of the structure and prevent deterioration.

SOURCE DOCUMENT: Contactor Estimate

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 100,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 100,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 100,000				
TOTAL	**$ 100,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 100,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

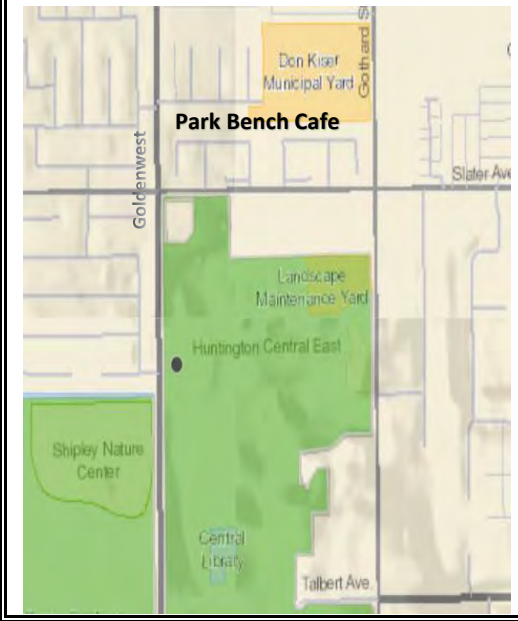
PROJECT TITLE: Park Bench Café Roof & Siding Replacement

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION



PROJECT DESCRIPTION: The project consists of replacing the roof, rotted plywood and fascia board. As part of the replacement, the exterior will be repainted.

PROJECT NEED: The existing roof and structure siding and fascia is failing.

SOURCE DOCUMENT: Contractor Estimate

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 110,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 110,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 110,000				
TOTAL	**$ 110,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 110,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Library Facilities Master Plan

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	N/A

PROJECT LOCATION

PROJECT DESCRIPTION: The Library Facilities Master Plan will include an evaluation of the Library's existing facilities and programs in order to identify needed improvements for the delivery of services over the next 20 years. The findings of this Master Plan will provide the framework for future investment in the City's Library facilities.

PROJECT NEED: The Huntington Beach Public Library does not have a current Master Plan for the development of its libraries and services. The last Master Plan was completed in the 1980s.

SOURCE DOCUMENT: HB General Plan Goal PSI-3. Libraries are central community facilities & library services respond to changing community needs.

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 400,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 400,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Library Impact Fee (229)	$ 400,000				
TOTAL	**$ 400,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
None

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 400,000**

PROJECT TYPE: **Studies**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Main Street Branch Library HVAC Installation

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: The project includes the installation of HVAC in the library. Installation of the system will also require upgrading the building's electrical and ducting.

PROJECT NEED: Install new HVAC and electical in the Main Street Library.

SOURCE DOCUMENT: Staff Recommendation

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 50,000				
Construction	$ 600,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 650,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 650,000				
TOTAL	**$ 650,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 650,000**

PROJECT TYPE: **New Construction**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

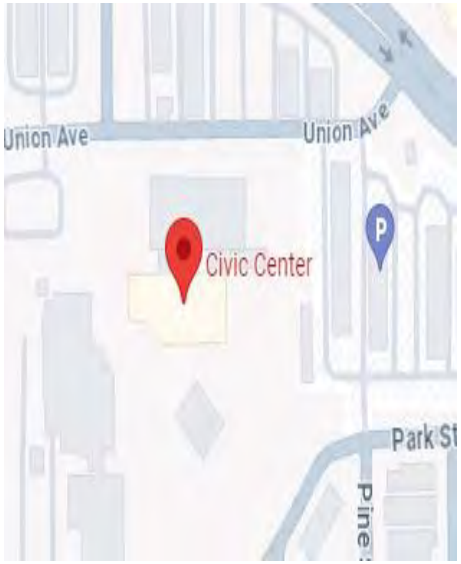
PROJECT TITLE: Upgrade Central Plant Cooling Tower at Civic Center

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Kevin Dupras

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION



PROJECT DESCRIPTION: Central plant cooling tower at Civic Center is in need of an upgrade.

PROJECT NEED: Central plant cooling tower at Civic Center is in need of an upgrade to ensure HVAC system operation and optimization.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 768,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 768,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 768,000				
TOTAL	**$ 768,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 768,000

PROJECT TYPE: New & Rehabilitation

CATEGORY: Facilities

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

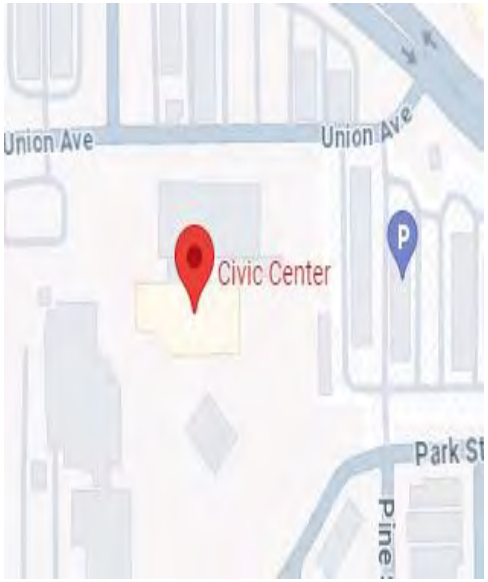
PROJECT TITLE: Civic Center Water Leak Assessment

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Kevin Dupras

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	TBD

PROJECT LOCATION



PROJECT DESCRIPTION: Water is leaking through concrete deck into basement, behind the elastomeric coating and overhangs at Civic Center. Assessment required to determine to identify causes.

PROJECT NEED: Assessment needs to be completed to determine where building failures exist and possible solutions.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 100,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 100,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 100,000				
TOTAL	**$ 100,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 100,000

PROJECT TYPE: Rehabilitation

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Facilities Master Plan

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Kevin Dupras

SCHEDULE:
Design Complete: FY 2026/27
Construction Complete:

PROJECT LOCATION

PROJECT DESCRIPTION: Create a facilities master plan including all City facility buildings. This will be the first of three phases.

PROJECT NEED: A facilites master plan is needed to establish a framework for orderly growth and development for facilities capital improvement projects throughout the city.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 600,000	$ 600,000	$ 300,000		
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 600,000**	**$ 600,000**	**$ 300,000**		

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 600,000	$ 600,000	$ 300,000		
TOTAL	**$ 600,000**	**$ 600,000**	**$ 300,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,500,000**

PROJECT TYPE: **New**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Fueling Station Canopies

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Cody Jahn

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Design and construct four (4) new fuel canopies at the Parks Trees and Landscape Yard (PTL), Corporate Yard, Lake Fire Station and Beach Maintenance Yard.

PROJECT NEED: PTL and Lake Fire Station do not have canopies and are out of compliance. Corporate Yard canopies are out of compliance and require replacement per AQMD regulations. Beach Maintenance Yard canopies are severely rusted and in need of replacement.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental					
Construction	$ 700,000	$ 410,000			
Project Management	$ 50,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 750,000**	**$ 410,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Infr Fund (314)	$ 750,000	$ 410,000			
TOTAL	**$ 750,000**	**$ 410,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,160,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Replace R22 Air Conditioning Equipment

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Kevin Dupras

SCHEDULE:
Design Complete:
Construction Complete: FY 2026/27

PROJECT LOCATION

PROJECT DESCRIPTION: Multi-year project to replace all existing Air Conditioning equipment containing R22 refrigerant at various city facility locations.

PROJECT NEED: Federal regulation prohibits the manufacture and import of R22 refrigerant effective 1/1/2020. Equipment containing R22 is now obsolete and retrofit to a new refrigerant is cost prohibitive.

SOURCE DOCUMENT: EPA.gov Phase Out of Ozone Depleting Substances

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 150,000	$ 150,000	$ 150,000		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**		

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 150,000	$ 150,000	$ 150,000		
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 450,000**

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Downtown Parking Structure Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
TBD

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Improvements to Downtown on Main Street including the Main Promenade Parking Structure. Phased improvements include, but are not limited to doors, stairs, hardscape, pavement, equipment furnishing, signage, railings, and elevators.

PROJECT NEED: Downtown Huntington Beach is in need of improvements. There is a need to prioritize the parking structure to improve parking services.

SOURCE DOCUMENT: Main Promenade Parking Structure Assessment.

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental					
Construction	$ 923,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 923,000**				

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Infr Fund (314)	$ 923,000				
TOTAL	**$ 923,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 923,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Facilities**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fire Station Butler Buildings

FUNDING DEPARTMENT:
Fire
DEPT. PROJECT MGR:
Eric McCoy

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Metal type storage building to park emergency fire apparatuses. Some apparaturuses are currently being stored outside of Murdy and Gothard Fire Stations, which causes more wear and tear on the vehicles.

PROJECT NEED: Install a butler building at Murdy and Gothard Fire Stations. There are added additional ambulances to the fleet with no place to store them. This would help with operational readiness.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Public Safety

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 600,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 600,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 600,000				
TOTAL	**$ 600,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 600,000

PROJECT TYPE: New

CATEGORY: Facilities

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Curb Ramp Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Max Olin

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2028/29

PROJECT LOCATION

PROJECT DESCRIPTION: Installation of curb access ramps in conjunction with maintenance improvements within Maintenance Zone 2.

PROJECT NEED: Curb access ramps are required when adjacent streets are altered or rehabilitated

SOURCE DOCUMENT: 2022 Pavement management Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 650,000	$ 650,000	$ 650,000	$ 650,000	$ 650,000
Project Management	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Supplementals					
R/W					
Other					
TOTAL	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure M (213)	$ 590,615	$ 700,000	$ 700,000	$ 700,000	$ 700,000
CDBG (239)	$ 109,385				
TOTAL	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 3,500,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Neighborhood**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Residential Overlay and Slurry Seal Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Max Olin

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete: FY 2028/29

PROJECT LOCATION

PROJECT DESCRIPTION: Rehabilitation of residential streets with asphalt overlay, slurry seal, and sidewalk and tree improvements within Maintenance Zone 2.

PROJECT NEED: Extend the useful life and improve the appearance and function of residential streets.

SOURCE DOCUMENT: 2022 Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 6,275,000	$ 7,275,000	$ 7,275,000	$ 7,275,000	$ 7,275,000
Project Management	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000
Supplementals					
R/W					
Other					
TOTAL	**$ 6,350,000**	**$ 7,350,000**	**$ 7,350,000**	**$ 7,350,000**	**$ 7,350,000**

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Gas Tax (207)	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000
Measure M (213)	$ 1,600,000	$ 1,600,000	$ 1,600,000	$ 1,600,000	$ 1,600,000
Sewer Service Fund (511)	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Water Fund (506)	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Infr Fund (314)	$ 2,450,000	$ 3,450,000	$ 3,450,000	$ 3,450,000	$ 3,450,000
TOTAL	**$ 6,350,000**	**$ 7,350,000**	**$ 7,350,000**	**$ 7,350,000**	**$ 7,350,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 35,750,000

PROJECT TYPE: Rehabilitation

CATEGORY: Neighborhood

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Edison Park Reconfiguration

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: The full project includes the reconfiguration of Edison Park to include relocation of tot lots, walkways, dual use tennis and pickle ball courts, other recreation amenities, as well as parking & hardscape improvements to mitigate settlement issues. The FY 2024/25 request is for Ph. 1 construction upon final approval.

PROJECT NEED: Improvements are needed to address land settlement issues impacting park amenities and to meet current recreational needs of the community.

SOURCE DOCUMENT: City Council action on 3/1/22 to conduct community outreach and analysis of the Edison reconfiguration conceptual plan previously approved on 11/16/21.

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	$ 1,975,000				
Construction		$ 2,000,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 1,975,000**	**$ 2,000,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Quimby Fees (226)		$ 2,000,000			
Park Dev. Impact (228)	$ 775,000				
AES	$ 1,200,000				
TOTAL	**$ 1,975,000**	**$ 2,000,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 3,975,000**

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: All-Inclusive Playground at the Beach (9th St)

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Redesign and rehabilitation of existing playground equipment.

PROJECT NEED: Due to the harsh marine environment, the playground needs to be rehabilitated using wood and other materials more conducive to the harsh marine environment.

SOURCE DOCUMENT: Staff recommendation.

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 120,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 120,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 120,000				
TOTAL	**$ 120,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 120,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

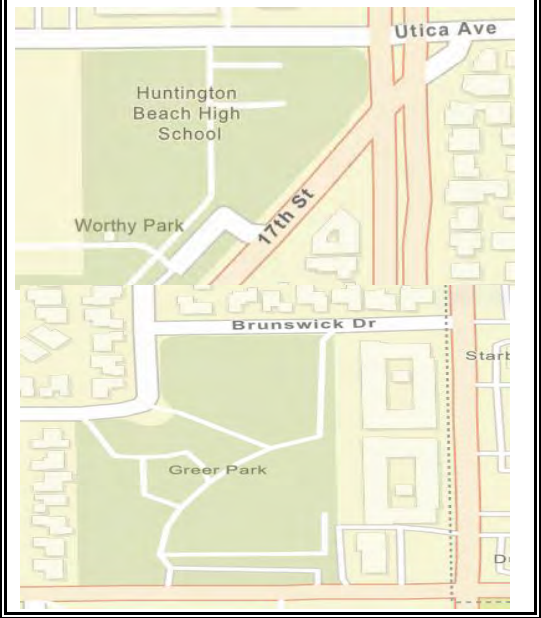
PROJECT TITLE: Softball Field Improvements

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION



PROJECT DESCRIPTION: Improvements to the softball fields at Greer and Worthy Parks, including turf replacement, field leveling, irrigation, and other associated improvements.

PROJECT NEED: There have been no significant improvements made to the City's softball fields in approximately 20 years.

SOURCE DOCUMENT: Staff Recommendation

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 35,000				
Construction	$ 480,000				
Project Management					
Supplementals	$ 50,000				
R/W					
Other					
TOTAL	**$ 565,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Quimby Fees (226)	$ 565,000				
TOTAL	**$ 565,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 565,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

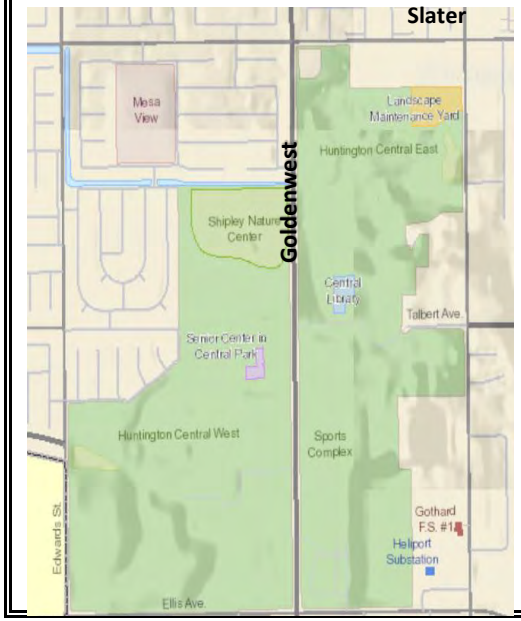
PROJECT TITLE: Huntington Central Park Master Plan Update

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	TBD

PROJECT LOCATION



PROJECT DESCRIPTION: The project includes a complete update of the existing Huntington Central Park Master Plan (HCP). Project includes conditions assessment, community outreach and engagement, recommendations and a final report.

PROJECT NEED: The original HCP Master Plan was completed in April 2012 and updated in February 2016.

SOURCE DOCUMENT: City of Huntington Beach 2023-2027 Strategic Plan, Infrastructure Investment, Goal 6

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 181,800				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 181,800**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Park Dev. Impact (228)	$ 181,800				
TOTAL	**$ 181,800**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 181,800

PROJECT TYPE: Studies

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Langenbeck Park Playground Improvements

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Installation of new custom play units for ages 5-12 years and installation of new ADA compliant rubberized safety surfacing.

PROJECT NEED: Playground equipment is past its useful life cycle. The units are in significant disrepair and beyond retrofitting. Complete replacement along with ADA surfacing is needed.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 300,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 300,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Quimby Fees (226)	$ 300,000				
TOTAL	**$ 300,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 300,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Pleasant View Park Playground Improvements

FUNDING DEPARTMENT:
Community & Library Services
DEPT. PROJECT MGR:
Public Works Capital Projects Administrator

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Installation of new custom play units for ages 2-12 years, including partial coverage of pour-in-place rubberized safety surfacing that will bring the play area into ADA compliance.

PROJECT NEED: Playground equipment is past its useful life cycle. The units are in significant disrepair and beyond retrofitting. Complete replacement along with ADA surfacing is needed.

SOURCE DOCUMENT: 2018 City Council approved Playground Replacement Priority List

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 600,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 600,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Park Dev. Impact (228)	$ 600,000				
TOTAL	**$ 600,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 600,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

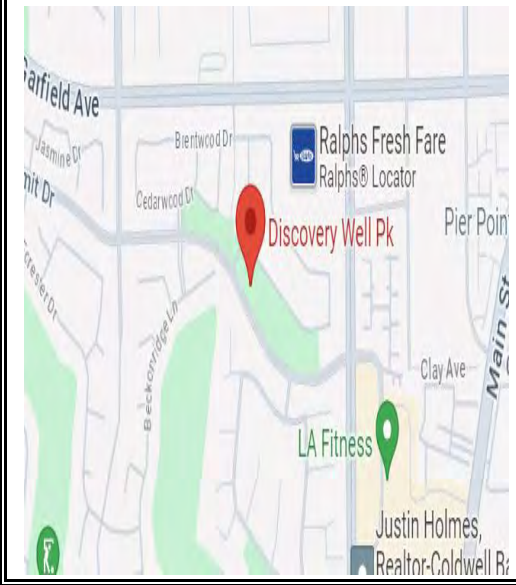
PROJECT TITLE: Discovery Well Park Pump Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Justin Torres

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION



PROJECT DESCRIPTION: Replace a non-functioning irrigation booster pump at Discovery Well Park.

PROJECT NEED: Replacing the non-functioning irrigation booster pump will restore and improve the irrigation coverage and make the park safer and more visually attractive (green grass) to park visitors.

SOURCE DOCUMENT: NA

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 90,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 90,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 90,000				
TOTAL	**$ 90,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 90,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Beach Restroom Analysis

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Joseph Fuentes

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	NA

PROJECT LOCATION

PROJECT DESCRIPTION: Provide analysis of Measure C to potentially replace restrooms along PCH from Seapoint to Beach Boulevard

PROJECT NEED: Restrooms along PCH from Seapoint to Beach Boulevard are in need of upgrades.

SOURCE DOCUMENT: Strategic Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 200,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 200,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 200,000				
TOTAL	**$ 200,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 200,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: PCH & 6th St Pedestrian Ramp

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Eduardo Cerda

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: This project will construct a pedestrian ramp at the beach parking lot north of the pier.

PROJECT NEED: There is currently no straightforward pedestrian access from PCH to the Beach at the 6th St parking lot entrance.

SOURCE DOCUMENT: Staff Recommendation

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 65,000				
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 65,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 65,000				
TOTAL	**$ 65,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 65,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks & Beaches

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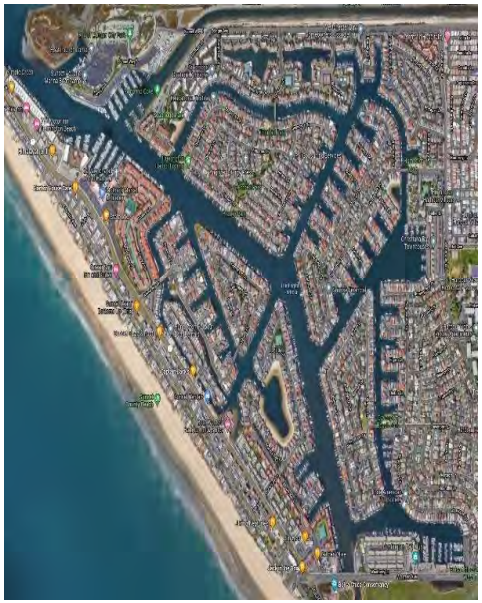
CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Huntington Harbour Bulkhead Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Jo Claudio

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete: TBD

PROJECT LOCATION



PROJECT DESCRIPTION: Repair of City-owned bulkheads within the Huntington Harbour. Project will repair cracks, spalling, guardrails, and portions of the concrete cap and wall.

PROJECT NEED: Improvements are needed to maintain structural integrity and prevent further deterioration of bulkhead structures.

SOURCE DOCUMENT: Huntington Harbour Bulkhead Study

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 400,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 400,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 400,000				
TOTAL	**$ 400,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 400,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Parks & Beaches**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Bluff Top Pathway Area Lighting

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: The project would add 3 area lights, similar to those used in the bluff top parking lots along a 800 foot long area along the beach path between the two existing bluff top parking lots (between Goldenwest and Seapoint).

PROJECT NEED: Add new lighting along the paved path between the two existing parking lots.

SOURCE DOCUMENT: Staff Recommendation

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 5,000				
Construction	$ 58,000				
Project Management	$ 1,000				
Supplementals					
R/W					
Other					
TOTAL	**$ 64,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 64,000				
TOTAL	**$ 64,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 64,000

PROJECT TYPE: New

CATEGORY: Parks & Beaches

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: McFadden Sewer Lift Station, Wet Well

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2023/24
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: This project will reconstruct the wet well, forcemain and the gravity sewer, located at South Greer Park.

PROJECT NEED: The existing facilities were constructed in 1972 and are near the end of their functional life. The wet well and the forcemain are in a deteriorated condition and are in need of replacement.

SOURCE DOCUMENT: 2024 Sewer Master Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (Approved)	FY 24/25 (Requested)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	$ 200,000				
Construction	$ 3,000,000	$ 1,600,000			
Project Management	$ 100,000	$ 300,000			
Supplementals	$ 100,000	$ 100,000			
R/W					
Other					
TOTAL	**$ 3,400,000**	**$ 2,000,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Sewer Service Fund (511)	$ 1,900,000	$ 2,000,000			
Sewer Development Fee (210)	$ 1,500,000				
TOTAL	**$ 3,400,000**	**$ 2,000,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 5,400,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Sewer**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: ADA Improvement Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
TBD

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete: FY 2028/29

PROJECT LOCATION

PROJECT DESCRIPTION: Bring into ADA compliance select areas at City facilities, parks and public right-of-way.

PROJECT NEED: As mandated by the ADA and the State of California Access Codes, this project will remove physical barriers limiting accessibility to and from City buildings, parks, facilities, and within the City right-of-way.

SOURCE DOCUMENT: ADA Transition Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental					
Construction	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Infr Fund (314)	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,250,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Streets & Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Fiber Optic Master Plan

FUNDING DEPARTMENT:
Information Services
DEPT. PROJECT MGR:
John Dankha

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	NA

PROJECT LOCATION

PROJECT DESCRIPTION: IS will refine a multi-year detailed scope to connect City facilities and main business/event hubs with fiber optic cable.

PROJECT NEED: Conduct and adopt Fiber Master Plan to allow the City to plan future projects.

SOURCE DOCUMENT: 2023-2027 Strategic Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 100,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 100,000**				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 100,000				
TOTAL	**$ 100,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 100,000**

PROJECT TYPE: **New**

CATEGORY: **Streets & Transportation**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Citywide Mobility and Corridor Improvements

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Design and construction of various bikeway and aesthetic infrastructure on key routes where enhanced bicycle and pedestrian facilities can be implemented with minimal roadway restructuring.

PROJECT NEED: Project goals support overall desire to improve pedestrian and bicycle safety while promoting alternative modes of transportation.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Construction	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
Project Management	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Supplementals	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
R/W					
Other					
TOTAL	**$ 155,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Traffic Impact Fee (206)	$ 155,000	$ 155,000	$ 155,000	$ 155,000	$ 155,000
TOTAL	**$ 155,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**	**$ 155,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 775,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Streets & Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Downtown Street Lighting

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
William Janusz

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2028/29

PROJECT LOCATION

PROJECT DESCRIPTION: This project will replace high voltage street light circuits in the downtown area. This multiyear undertaking will address a circuit each year. The FY 24/25 design and materials purchase is along Main Street from 14th Street to Pecan Avenue.

PROJECT NEED: The current circuits are severely deteriorated and operate at a very high voltage which is not fully supported by Southern California Edison.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 200,000	$ 60,000	$ 60,000	$ 60,000	$ 40,000
Construction		$ 3,400,000	$ 2,400,000	$ 2,400,000	$ 600,000
Project Management		$ 50,000	$ 50,000	$ 50,000	$ 50,000
Supplementals	$ 200,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000
R/W			$ 40,000		
Other					
TOTAL	**$ 400,000**	**$ 3,550,000**	**$ 2,590,000**	**$ 2,550,000**	**$ 730,000**

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Infr Fund (314)	$ 400,000	$ 3,550,000	$ 1,590,000	$ 1,550,000	$ 730,000
TOTAL	**$ 400,000**	**$ 3,550,000**	**$ 1,590,000**	**$ 1,550,000**	**$ 730,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 7,820,000

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Streets & Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Arterial Rehabilitation Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Joseph Fuentes

SCHEDULE:

Design Complete:	FY 2023/24
Construction Complete:	FY 2028/29

PROJECT LOCATION

PROJECT DESCRIPTION: Streets planned for overlay include Bolsa (Bolsa Chica St. to Edwards) and 17th Street (Main to Palm), as budget allows.

PROJECT NEED: Required to meet the goals for the Pavement Management Plan

SOURCE DOCUMENT: 2022 Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental					
Construction	$ 5,760,000	$ 5,760,000	$ 5,760,000	$ 5,760,000	$ 5,760,000
Project Management	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
Supplementals	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000
R/W					
Other					
TOTAL	**$ 6,000,000**	**$ 6,000,000**	**$ 6,000,000**	**$ 6,000,000**	**$ 6,000,000**

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure M (213)	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
RMRA (1247)	$ 5,400,000	$ 5,400,000	$ 5,400,000	$ 5,400,000	$ 5,400,000
TOTAL	**$ 6,000,000**	**$ 6,000,000**	**$ 6,000,000**	**$ 6,000,000**	**$ 6,000,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 30,000,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Streets & Transportation**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: BPMP (Federal)

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Joseph Fuentes

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	FY 2026/27

PROJECT LOCATION

PROJECT DESCRIPTION: Program will correct minor structural defects, repair deficiencies and extend the service life of the Gilbert Dr. bridge.

PROJECT NEED: The Gilbert Dr. bridge is in need of preventive maintenance and is eligible to receive federal grant funding.

SOURCE DOCUMENT: 2007 Highway Bridge Preventive Maintenance Plan and Consultant Estimates

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 424,300				
Construction			$ 2,377,300		
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 424,300**		**$ 2,377,300**		

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
BPMP (1293)	$ 424,300		$ 2,377,300		
TOTAL	**$ 424,300**		**$ 2,377,300**		

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 2,801,600

PROJECT TYPE: Rehabilitation

CATEGORY: Streets & Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

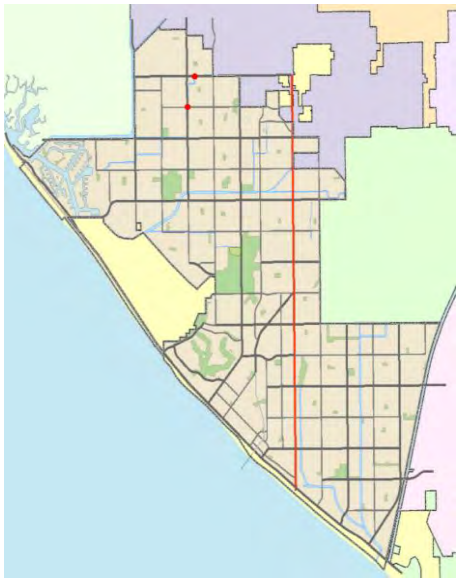
PROJECT TITLE: Bridge Preventive Maintenance Program

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Eduardo Cerda

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2028/29

PROJECT LOCATION



PROJECT DESCRIPTION: Program will correct minor structural defects, repair deficiencies, and extend the service life of existing bridges.

PROJECT NEED: The City has 35 bridges that are in need of preventive maintenance due to their age, weathering and vehicular use.

SOURCE DOCUMENT: 2007 Highway Bridge Preventive Maintenance Plan and Consultant Estimates

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Construction	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000
Project Management					
Supplementals	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
R/W					
Other					
TOTAL	**$ 655,000**	**$ 655,000**	**$ 655,000**	**$ 655,000**	**$ 655,000**

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure M (213)	$ 655,000	$ 655,000	$ 655,000	$ 655,000	$ 655,000
TOTAL	**$ 655,000**	**$ 655,000**	**$ 655,000**	**$ 655,000**	**$ 655,000**

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: $ 3,275,000

PROJECT TYPE: Rehabilitation

CATEGORY: Streets & Transportation

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Main Street Specific Plan Implementation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Joseph Fuentes

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: Conceptual design and phasing plan for the entire Downtown Specific Plan and final design for 2nd block of Main Street.

PROJECT NEED: This project will enhance connectivity, revitalize businesses, and provide for increased activities for downtown visitors.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	$ 250,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**				

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Infr Fund (314)	$ 250,000				
TOTAL	**$ 250,000**				

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 250,000**

PROJECT TYPE: **New & Rehabilitation**

CATEGORY: **Streets**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Annual Water Main Replacement Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Replace water mains in areas with insufficient water main size, or in areas where pipelines are at the end of their functional lifetime. The specific location of the pipelines will be determined based on pipeline age and break history.

PROJECT NEED: The majority of the City's potable water pipelines are asbestos cement pipe which is subject to both internal and external corrosion. The replacement of these pipelines is warranted to provide a reliable potable water infrastructure.

SOURCE DOCUMENT: City of Huntington Beach 2023 Water Master Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 150,000				
Construction		$ 1,650,000			
Project Management		$ 150,000			
Supplementals		$ 50,000			
R/W					
Other					
TOTAL	**$ 150,000**	**$ 1,850,000**			

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Water Master Plan (507)	$ 150,000	$ 1,850,000			
TOTAL	**$ 150,000**	**$ 1,850,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,000,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: Peck Reservoir Roof Replacement

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2025/26

PROJECT LOCATION

PROJECT DESCRIPTION: Peck Reservoir Roof Replacement Project will provide an evaluation of the corroded structural members of the roof structure, and provide a design to either rehabilitate or replace the roof. The design will be in 2024/25 and the construction in 2025/26.

PROJECT NEED: An internal SCUBA inspection of the Peck Reservoir revealed corrosion above the high water line on steel columns and struts. This project will do a drained inspection and design in 2024/25 with construction in 2025/26.

SOURCE DOCUMENT: SCUBA Reservoir Inspection Report from Municipal Diving

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 500,000				
Construction		$ 1,500,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 500,000**	**$ 1,500,000**			

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Water Master Plan (507)	$ 500,000	$ 1,500,000			
TOTAL	**$ 500,000**	**$ 1,500,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,000,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

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CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Water Treatment for Well 3A

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: This project will retrofit Well 3A with a water treatment system to address the high levels of Manganese present in this well. The project will also add de-sanders to the well.

PROJECT NEED: Manganese has been detected at Well 3A above the Maximum Contaminant Level (MCL). This well has been taken out of service. The water treatment system will remove the Manganese from the effluent of Well 3A.

SOURCE DOCUMENT: City of Huntington Beach 2023 Water Master Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	$ 400,000	$ 200,000			
Construction		$ 2,000,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 400,000**	**$ 2,200,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Water Master Plan (507)	$ 400,000	$ 2,200,000			
TOTAL	**$ 400,000**	**$ 2,200,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 2,600,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Well 4 Rehabilitation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: The Water Utility is having the Well 4 casing rehabilitated. This project will rehabilitate the above ground facilities including the installation of a new pump, electric motor and variable frequency drive. The well house will be improved to protect electrical equipment from the elements.

PROJECT NEED: The completion of this project will restore an additional 1000 gallons per minute capacity to the City's well field. Well water is approximately half the cost of imported water. This project will pay for itself in cost savings in 2.5 years.

SOURCE DOCUMENT: City of Huntington Beach 2023 Water Master Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	$ 400,000				
Construction		$ 1,350,000			
Project Management		$ 100,000			
Supplementals		$ 50,000			
R/W					
Other					
TOTAL	**$ 400,000**	**$ 1,500,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Water Fund (506)	$ 400,000				
Water Master Plan (507)		$ 1,500,000			
TOTAL	**$ 400,000**	**$ 1,500,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,900,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

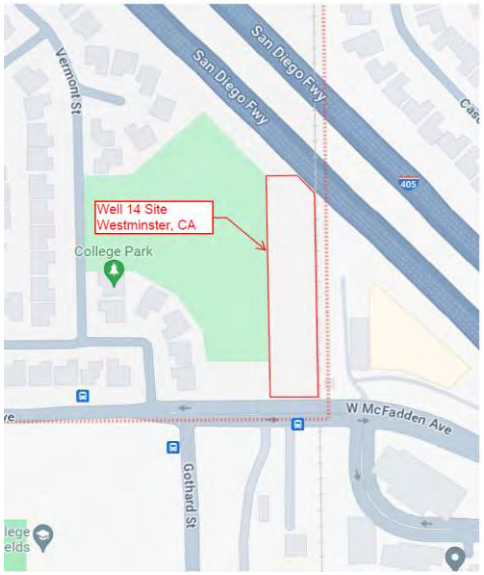
PROJECT TITLE: Well 14 Drilling and Casing Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY24/25
Construction Complete:	FY 26/27

PROJECT LOCATION



PROJECT DESCRIPTION: The Well 14 Drilling Project will provide all underground work for Well 14, including the well drilling, zone aquifer testing, and the casing installation.

PROJECT NEED: The capacity of the City's Well Field is barely adequate to meet the basin pumping percentage (BPP) of 85%. The cost to produce well water is half the cost of imported water, so it is financially imperative to meet the BPP.

SOURCE DOCUMENT: City of Huntington Beach 2023 Water Master Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 250,000				
Construction		$ 1,500,000			
Project Management		$ 150,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 250,000**	**$ 1,650,000**			

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Water Master Plan (507)	$ 250,000	$ 1,650,000			
TOTAL	**$ 250,000**	**$ 1,650,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 1,900,000**

PROJECT TYPE: **New**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

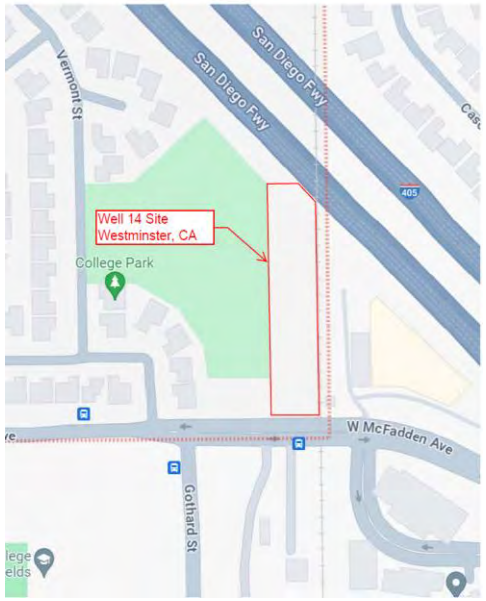
PROJECT TITLE: Well 14 Storm Drain Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	2018
Construction Complete:	FY 2026/27

PROJECT LOCATION



PROJECT DESCRIPTION:	This project will construct a storm drain for the proposed Well 14 located in the City of Westminster. The project will construct 1800 linear feet of 24-inch concrete pipeline.
PROJECT NEED:	The proposed potable water well needs a storm drain to prevent "pump-to-waste well water" from flooding McFadden Avenue. The well "pumps to waste" on an intermittent basis during the well start up process.
SOURCE DOCUMENT:	City of Huntington Beach 2023 Water Master Plan
STRATEGIC PLAN GOAL:	Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 50,000				
Construction		$ 1,121,000			
Project Management		$ 100,000			
Supplementals		$ 50,000			
R/W					
Other					
TOTAL	**$ 50,000**	**$ 1,271,000**			

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Water Master Plan (507)	$ 50,000	$ 1,271,000			
TOTAL	**$ 50,000**	**$ 1,271,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
This project is funded by the Water Master Plan Fund. This project is necessary solely due to proposed Well 14 project.

TOTAL PROJECT COST: **$ 1,321,000**

PROJECT TYPE: **New**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

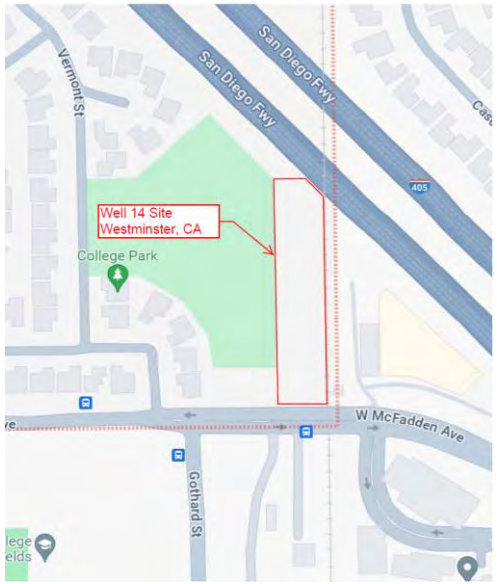
PROJECT TITLE: Well 14 Well House Project

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: The Well 14 Well House Project will provide the well house, the dual drive pump, chlorination and fluoridation equipment, and underground pipe to connect the well to the water distribution system.

PROJECT NEED: The capacity of the City's Well Field is barely adequate to meet the basin pumping percentage (BPP) of 85%. The cost to produce well water is half the cost of imported water, so it is financially imperative to meet the BPP.

SOURCE DOCUMENT: City of Huntington Beach 2023 Water Master Plan

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 500,000				
Construction		$ 3,500,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 500,000**	**$ 3,500,000**			

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Water Master Plan (507)	$ 500,000	$ 3,500,000			
TOTAL	**$ 500,000**	**$ 3,500,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 4,000,000**

PROJECT TYPE: **New**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

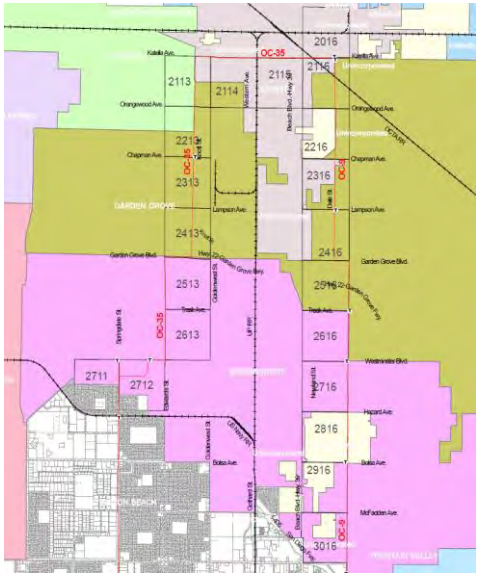
PROJECT TITLE: WOCWB OC9 CP Retrofit

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2025/26

PROJECT LOCATION



PROJECT DESCRIPTION: This project will provide internal joint bonding on the OC9 pipeline. The cathodic protection (CP) infrastructure will also include three impressed current rectifiers and CP test stations.

PROJECT NEED: WOCWB OC9 pipeline was installed in 1956. Studies have shown that the CML coating is no longer effective at passivating corrosion on this pipeline. Cathodic Protection (CP) will provide corrosion protection for this critical pipeline.

SOURCE DOCUMENT: WOCWB project approval by the WOCWB member agencies

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior (*Approved*)	FY 24/25 (*Requested*)	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	$ 300,000				
Construction		$ 3,500,000			
Project Management		$ 100,000			
Supplementals		$ 100,000			
R/W					
Other					
TOTAL	**$ 300,000**	**$ 3,700,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
WOCWB (508)	$ 300,000	$ 3,700,000			
TOTAL	**$ 300,000**	**$ 3,700,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
The City of Huntington Beach pays 56.1% of WOCWB projects. Funds in this CIP show the WOCWB budget amount.

TOTAL PROJECT COST: **$ 4,000,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

PROJECT TITLE: OC35 Seal Beach Vault Relocation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Lili Hernandez

SCHEDULE:

Design Complete:	FY 2024/25
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: Relocate the Seal Beach Vault to the northeast corner of Mahogany and Springdale, and install a blow off on the north side of the vault.

PROJECT NEED: Seal Beach has been experiencing water quality problems on the downstream side of the Seal Beach Vault. This project will install facilities that will facilitate flushing and disinfection North of the Seal Beach Vault.

SOURCE DOCUMENT: WOCWB project approval by the WOCWB member agencies

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Design/Environmental	$ 50,000				
Construction		$ 350,000			
Project Management					
Supplementals					
R/W					
Other					
TOTAL	**$ 50,000**	**$ 350,000**			

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
WOCWB (508)	$ 50,000	$ 350,000			
TOTAL	**$ 50,000**	**$ 350,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:
The City of Huntington Beach pays 56.1% of WOCWB projects. Funds in this CIP show the WOCWB budget amount.

TOTAL PROJECT COST: $ 400,000

PROJECT TYPE: Rehabilitation

CATEGORY: Water

CITY OF HUNTINGTON BEACH
CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

PROJECT TITLE: Water Production Building Rehabilitation

FUNDING DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Rafael Suarez

SCHEDULE:

Design Complete:	FY 2022/23
Construction Complete:	FY 2024/25

PROJECT LOCATION

PROJECT DESCRIPTION: In FY 22/23, the leaky and failing roof was repaired. FY 23/24 and FY 24/25 will continue the renovation of the restroom and breakroom facilities.

PROJECT NEED: Production building was not included in 2010 Utility Yard renovation project. The roof of the building leaks severely during rain events and the restrooms are inadequate for current staff.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure Investment

PROJECT COSTS	Prior	*Approved* FY 24/25	*Requested* FY 25/26	FY 26/27	FY 27/28
Design/Environmental		$ 44,000			
Construction	$ 305,000	$ 385,000			
Project Management	$ 50,000	$ 50,000			
Supplementals					
R/W					
Other					
TOTAL	**$ 355,000**	**$ 479,000**			

FUNDING SOURCES	Prior	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Water Fund (506)	$ 355,000	$ 479,000			
TOTAL	**$ 355,000**	**$ 479,000**			

MAINTENANCE COST IMPACT:
Additional annual cost: $0
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

COMMENTS ON GRANTS / OTHER FUNDS:

TOTAL PROJECT COST: **$ 834,000**

PROJECT TYPE: **Rehabilitation**

CATEGORY: **Water**

CITY OF HUNTINGTON BEACH

Debt and UAL

FISCAL YEAR 2024-25 BUDGET

City of Huntington Beach
Adopted Budget – FY 2024/25
Unfunded Liabilities Overview

UNFUNDED LIABILITIES OVERVIEW

The City of Huntington Beach continues to utilize innovative approaches to pay down its pension liabilities. Beginning fiscal year 2013/14, the City implemented a unique "One Equals Five" plan for reducing its unfunded liability for the City's CalPERS pension plans. Based on an analysis conducted by the City's actuary, each additional $1 million contributed to the City's pension plans will potentially benefit the City five times over resulting in $5 million in taxpayer savings over a 25-year period. The City has set aside a minimum of $1 million each year towards this plan since its establishment. The City Council also approved an action on June 28, 2023 to transfer a minimum of 25% of unrestricted one-time General Fund revenues to the City's Section 115 Trust to address rising pension costs. This funding has never been utilized and approximately $21.5 million is deposited in the Section 115 Trust as of June 30, 2024.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over a three year period, and the first phase fiscal impact took effect on July 1, 2018. This change in assumptions used to calculate local agencies' pension liabilities and the method of amortizing agencies' unfunded accrued liability (UAL) payments resulted in significant annual increases in the UAL payments the City is obligated to pay to CalPERS. In FY 2019/20, the City's UAL payment was $28.9 million and would increase to approximately $45.5 million in the peak year of FY 2030/31. The scale of these increases would severely impact the City Council's ability to adopt future balanced budgets and would also potentially impact the high levels of services currently provided to Huntington Beach residents and businesses.

In order to address the issue of rising pension costs, City Council approved the issuance of $363.6 million in Pension Obligation Bonds (POBs) to allow the City to prepay 85% of the projected UAL. The POBs has been structured with average annual debt service payments of $28.2 million and are anticipated to save taxpayers approximately $166.7 million over a 23 year bond repayment schedule that agree with the original CalPERS UAL payment schedule.

Based on the latest CalPERS valuation, which factors in issuance of the POBs and reflects a return of -7.5%, as reported in the City's most recent Annual Comprehensive Financial Report (ACFR), the City's unfunded liabilities total $168.3 million, which would have been larger had the City not issued the POBs. Along with a level payment structure, the POBs provides budgetary relief and improved ability to plan for the future.

Concurrent with the approval of the POBs on March 1, 2021, City Council also adopted an Unfunded Accrued Liability Pension Funding Policy which includes the following:

- ***Annual $1 million contribution to the City's Section 115 Trust.*** Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.

- ***Perpetual set-aside of 50% of Pension Refinance Savings.*** 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City's Section 115 Trust to offset any future UAAL costs that arise. This deposit to be in addition to the annual $1 million contribution mentioned above.

City of Huntington Beach
Adopted Budget – FY 2024/25
Unfunded Liabilities Overview

- ***Annual set-aside of an additional 50% of General Fund surplus at year-end.*** This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.

- ***Establishment of accelerated UAAL payment schedule.*** This schedule provides parameters for the payment for any new UAAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.

- ***Annual assessment of Additional Discretionary Payments ("ADP") to be made to CalPERS.*** After completion of the City's annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP's may be deposited with CalPERS, invested in the City's Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.

Additional information regarding the City's Unfunded Liabilities can be found in the FY 2022/23 Annual Comprehensive Financial Report (Notes to Financial Statements, footnotes 6-8, pages 63-88) https://cms3.revize.com/revize/huntingtonbeachca/Documents/Departments/Finance/Budget%20&%20Financial%20Reports/Financial%20Reports/Annual%20Comprehensive%20Financial%20Reports/Annual-Comprehensive-Financial-Report-Year-Ending-2023.pdf
and a copy of the City's UAL Policy can be found on the City's website at the following link: https://cms3.revize.com/revize/huntingtonbeachca/Documents/Departments/Finance/Budget%20&%20Financial%20Reports/Financial%20Policies/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf.

City of Huntington Beach
Adopted Budget – FY 2024/25
Debt Services

The City's Debt Management Policy (located on the City of Huntington Beach website at the following link: https://cms3.revize.com/revize/huntingtonbeachca/Documents/Departments/Finance/Budget%20&%20Financial%20Reports/Financial%20Policies/Debt-Management-Policy.pdf) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

Bond Ratings

The City's bond ratings are strong. Fitch Rating Agency reaffirmed its AAA General Obligation credit rating in February 2022. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	S&P	Fitch
Tax Allocation Refunding Bonds	AA-	N/A
Lease Revenue Bonds	AA	AA+
Pension Obligation Bonds	AA+	AA+

Long-Term Obligations

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, three capital leases, three energy loans, and a Pension Obligation bond. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement and three Distribution and Developer Agreements. The City has three Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's Lease Revenue bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2043-44. The Successor Agency's current debt obligations complete in Fiscal Year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2031-32 through Fiscal Year 2033-34.

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City of Huntington Beach
Adopted Budget – FY 2024/25
Debt Services

Long-Term Indebtedness	Fiscal Year Ending 6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024
		(In Thousands)			
Governmental Activities:					
Pension Obligation Bonds		$ 341,501	$ 330,642	$ 318,005	$ 305,322
Public Financing Authority	35,665	29,545	27,365	25,160	22,910
Other Long-Term Obligations	10,546	17,524	15,924	23,715	18,686
Total Governmental Activities:	**$ 46,211**	**$ 388,570**	**$ 373,931**	**$ 366,880**	**$ 346,918**
Business Activities:					
Pension Obligation Bonds		22,144	21,368	20,480	19,589
Total Business Activities:		**22,144**	**21,368**	**20,480**	**19,589**
Total Long-Term Indebtedness:	**$ 46,211**	**$ 410,714**	**$ 395,299**	**$ 387,360**	**$ 366,507**
Per - Capita Debt Ratio:					
Population	200,748	198,039	197,437	198,373	195,130
Debt Per-Capita:	**$ 230**	**$ 2,074**	**$ 2,002**	**$ 1,953**	**$ 1,878**

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City of Huntington Beach
FY 2020/21 Through FY 2024/25
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Non-Departmental							
10040101	88030 - Principal	1,609,093	2,597,577	2,637,191	2,682,126	2,682,126	3,064,616
10040101	88070 - Interest	163,957	246,605	248,014	206,847	206,847	394,949
Total Non-Departmental		1,773,051	2,844,182	2,885,204	2,888,973	2,888,973	3,459,565
Capital Projects - Public Works							
10040314	88030 - Principal	114,268	118,186	122,239	126,431	126,431	64,832
10040314	88070 - Interest	17,599	13,681	9,629	5,438	5,438	1,103
Total Capital Projects - Public Works		131,868	131,868	131,868	131,869	131,869	65,935
800 MHz CCS							
32140101	88070 - Interest	21,586					
Total 800 MHz CCS		21,586					
Engine & Ambulance Purchase							
32140103	88070 - Interest	3,013					
Total Engine & Ambulance Purchase		3,013					
800 MHz Backbone							
32140104	88070 - Interest	19,330					
Total 800 MHz Backbone		19,330					
Engine & Ambulance 2019							
32140105	88070 - Interest	11,033					
Total Engine & Ambulance 2019		11,033					
RDA Project Debt Payments							
35080201	88030 - Principal	2,929,822	3,202,995	3,373,457	4,137,014	4,137,014	1,809,545
35080201	88070 - Interest	1,505,569	1,317,945	1,103,094	355,204	355,204	330,487
Total RDA Project Debt Payments		4,435,391	4,520,940	4,476,551	4,492,218	4,492,218	2,140,032
RDA 1999 Tax Allocation Bond							
35080202	88030 - Principal	365,000	380,000	405,000	425,000	425,000	360,000
35080202	88070 - Interest	80,021	61,083	40,938	28,625	28,625	9,000
Total RDA 1999 Tax Allocation Bond		445,021	441,083	445,938	453,625	453,625	369,000
RDA 2002 Tax Allocation Bond							
35080203	88030 - Principal	800,000	840,000	875,000	920,000	920,000	780,000
35080203	88070 - Interest	174,083	132,250	88,646	62,000	62,000	19,500
Total RDA 2002 Tax Allocation Bond		974,083	972,250	963,646	982,000	982,000	799,500
HBPFA 2020A							
40140108	88070 - Interest	160,868	223,600	223,600	223,600	223,600	223,600
Total HBPFA 2020A		160,868	223,600	223,600	223,600	223,600	223,600
HBPFA 2020B							
40140109	88030 - Principal	1,610,000	1,515,000	1,520,000	1,530,000	1,530,000	1,545,000
40140109	88070 - Interest	108,427	145,413	138,307	129,355	129,355	117,222
Total HBPFA 2020B		1,718,427	1,660,413	1,658,307	1,659,355	1,659,355	1,662,222
HBPFA Senior Center							
40140107	88030 - Principal	650,000	665,000	685,000	720,000	720,000	750,000
40140107	88070 - Interest	430,744	411,019	383,919	352,394	352,394	319,244
Total HBPFA Senior Center		1,080,744	1,076,019	1,068,919	1,072,394	1,072,394	1,069,244
Debt Svc Grand Coast CFD 2000-1 2013 Refund							
40540105	88030 - Principal	625,000	645,000	675,000	705,000	705,000	740,000
40540105	88070 - Interest	452,313	426,913	399,669	367,700	367,700	333,425
Total Debt Svc Grand Coast CFD 2000-1		1,077,313	1,071,913	1,074,669	1,072,700	1,072,700	1,073,425
Debt Svc Special Tax CFD 1990-1							
40640101	88030 - Principal	170,000					
40640101	88070 - Interest	4,590					
Total Debt Svc Special Tax CFD 1990-1		174,590					
Debt Svc McDonnell CFD 2002-1							
40840101	88030 - Principal	160,000	180,000	200,000	220,000	220,000	240,000
40840101	88070 - Interest	241,818	231,528	219,888	206,918	206,918	192,598
Total Debt Svc McDonnell CFD 2002-1		401,818	411,528	419,888	426,918	426,918	432,598

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City of Huntington Beach
FY 2020/21 Through FY 2024/25
Debt Service & Interfund Interest Expenditures

Fund/ Business Unit	Object Account & Description	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Adopted
Debt Svc Bella Terra CFD 2003-1 2013 Refund							
41040105	88030 - Principal	855,000	890,000	925,000	965,000	965,000	1,010,000
41040105	88070 - Interest	803,506	768,606	731,150	689,782	689,782	642,819
Total Debt Svc Bella Terra CFD 2003-1		1,658,506	1,658,606	1,656,150	1,654,782	1,654,782	1,652,819
Pension Obligation Bond-2021							
Various	88030 - Principal		11,635,000	13,525,000	13,575,000	13,575,000	13,665,000
Various	88070 - Interest	138,467	10,821,410	9,046,219	8,994,835	8,994,835	8,911,078
Total Pension Obligation Bond-2021		138,467	22,456,410	22,571,219	22,569,835	22,569,835	22,576,078
WMP Eng Design/Construction							
50785201	88030 - Principal	348,603					
Total WMP Eng Design/Construction		348,603					
West Orange County Water Board: Pipeline							
50885102	88030 - Principal	415,737	415,737	415,737	420,000	420,000	420,000
50885102	88070 - Interest	19,178	6,820	37,500	55,000	55,000	60,000
Total West Orange County Water Board: Pipeline		434,916	422,557	453,237	475,000	475,000	480,000
GRAND TOTAL(S)		**15,008,626**	**37,891,369**	**38,029,195**	**38,103,269**	**38,103,269**	**36,004,018**

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2023/24 was approximately $51.2 billion, resulting in a debt limit of $6.1 billion. The City currently holds no general bonded debt subject to the debt limit.

City of Huntington Beach
Adopted Budget - FY 2024/25
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected	FY29/30 Projected	FY30/31 Projected	FY31/32 Projected
HBPFA 2014A								
	88030 - Principal	785,000	810,000	835,000	860,000	885,000	915,000	945,000
	88070 - Interest	288,719	264,794	240,119	214,694	187,966	159,269	129,044
Total		**1,073,719**	**1,074,794**	**1,075,119**	**1,074,694**	**1,072,966**	**1,074,269**	**1,074,044**
HBPFA 2020A								
	88030 - Principal					1,295,000	1,725,000	1,815,000
	88070 - Interest	223,600	223,600	223,600	223,600	223,600	158,850	72,600
Total		**223,600**	**223,600**	**223,600**	**223,600**	**1,518,600**	**1,883,850**	**1,887,600**
HBPFA 2020B								
	88030 - Principal	1,560,000	1,575,000	1,600,000	1,625,000	360,000		
	88070 - Interest	102,652	83,402	60,816	34,720	6,592		
Total		**1,662,652**	**1,658,402**	**1,660,816**	**1,659,720**	**366,592**		
Pension Obligation Bonds 2021								
	88030 - Principal	13,805,000	13,995,000	14,225,000	14,500,000	14,815,000	15,160,000	15,535,000
	88070 - Interest	8,764,314	8,578,775	8,343,519	8,071,679	7,755,144	7,410,992	7,039,117
Total		**22,569,314**	**22,573,775**	**22,568,519**	**22,571,679**	**22,570,144**	**22,570,992**	**22,574,117**
Debt Svc Grand Coast CFD 2000-1								
	88030 - Principal	775,000	810,000	850,000	890,000	940,000	985,000	1,035,000
	88070 - Interest	297,400	257,775	216,275	172,775	127,025	78,284	26,522
Total		**1,072,400**	**1,067,775**	**1,066,275**	**1,062,775**	**1,067,025**	**1,063,284**	**1,061,522**
Debt Svc McDonnell CFD 2002-1								
	88030 - Principal	265,000	290,000	320,000	345,000	380,000	410,000	450,000
	88070 - Interest	176,816	159,473	140,410	119,543	96,705	71,820	44,730
Total		**441,816**	**449,473**	**460,410**	**464,543**	**476,705**	**481,820**	**494,730**
Debt Svc Huntington CFD 2003-1								
	88030 - Principal	1,055,000	1,115,000	1,175,000	1,235,000	1,295,000	1,360,000	1,435,000
	88070 - Interest	589,875	532,913	474,269	414,019	349,150	279,456	205,191
Total		**1,644,875**	**1,647,913**	**1,649,269**	**1,649,019**	**1,644,150**	**1,639,456**	**1,640,191**
I-Bank CLEEN								
	88030 - Principal	326,339	332,891					
	88070 - Interest	11,463	3,850					
Total		**337,802**	**336,741**					
California Energy Commission								
	88030 - Principal	274,332	277,082	279,844	282,665	142,392		
	88070 - Interest	11,881	9,131	6,369	3,548	714		
Total		**286,213**	**286,213**	**286,213**	**286,213**	**143,106**		
2021 Helicopter/Engine/Rescue								
	88030 - Principal	866,230	881,605	897,254	913,180	929,389	945,886	
	88070 - Interest	96,445	81,070	65,421	49,495	33,286	16,789	
Total		**962,675**	**962,675**	**962,675**	**962,675**	**962,675**	**962,675**	
2021 Equipment Lease Refinance								
	88030 - Principal	155,911	157,858					
	88070 - Interest	3,919	1,972					
Total		**159,830**	**159,830**					
2022 Vehicle Lease Financing								
	88030 - Principal	176,989	180,563					
	88070 - Interest	7,219	3,646					
Total		**184,208**	**184,209**					

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City of Huntington Beach
Adopted Budget - FY 2024/25
Amortization Schedules & Debt Service

Type	Object Account & Description	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected	FY29/30 Projected	FY30/31 Projected	FY31/32 Projected
2023 Lease Financing								
	88030 - Principal	1,067,136	1,103,536	1,141,178	1,180,103	1,220,356		
	88070 - Interest	194,847	158,447	120,805	81,880	41,627		
Total		1,261,983	1,261,983	1,261,983	1,261,983	1,261,983		
GRAND TOTAL		31,881,087	31,887,382	31,214,878	31,216,900	31,083,946	29,676,346	28,732,203

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CITY OF HUNTINGTON BEACH

Long Term Financial Projections

FISCAL YEAR 2024-25 BUDGET

City of Huntington Beach
Adopted Budget – FY 2024/25
Long Term Financial Projections

Overview

The Long Term Financial Plan (the "LTFP") is a five-year plan for the City of Huntington Beach that forecasts the City's financial resources and projected expenditures based on planned levels of service and the strategic goals of the City.

The LTFP focuses primarily on the forecast of future revenues and expenditures of the City's General Fund. The LTFP analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension costs, infrastructure needs and the current priorities of the City Council. The City utilizes the information in the LTFP as part of its annual budget development and updates the LTFP projections each year. The City's Strategic Plan identifies the City's priorities for goals and projects. The LTFP was developed using the City's strategic plan goals as a guideline. During the 2023 Strategic Plan Workshop, held on June 8, 2023, City Council identified 8 goals and priorities for the Fiscal Year 2023-2027 Strategic Plan, including: 1) High Performing Organization; 2) Fiscal Stability; 3) Public Engagement; 4) Public Safety; 5) Homelessness; 6) Infrastructure Investment; 7) Housing; and 8) Economic Development.

Economic indicators are conflicting in Huntington Beach as the economy continues to adjust and stabilizes post-pandemic. Of note, property tax revenues continue to grow due to increased property values and the City's utility user taxes are also experiencing growth based on increased utility rates. Tourism in Huntington Beach has returned to pre-pandemic levels and remains steady. Sales tax revenues are also expected to remain relatively flat, largely due to the lingering impacts of inflation and increases in insurance and utility expenses, which take away from household discretionary spending. The Federal Reserve's approach to the fed funds rate is still yet to be seen and will impact consumer spending and economic growth over the coming months.

Based on the assumed growth in General Fund revenues, and the expected level and cost of City personnel and other expenditures, the LTFP reflects the following key findings:

- City revenues are projected to increase at a modest rate due to increased property values, growth in franchise and utility users tax, continued tourism and recent inflationary adjustments to the City's various fees and charges
- Personnel costs, which represent by far the greatest component of General Fund costs, are expected to increase due to negotiated increases in compensation and higher workers' compensation costs;
- In April 2021, the City refinanced 85 percent of its pension debt in response to steep increases in annual pension debt payments anticipated over the next decade. The City is projected to save $166.7 million from this initiative, which allowed the City to lower and level the annual unfunded liability payments;
- There continues to be risks due to inherent variability in the projected revenues and expenditures – the greatest risks relate to additional growth in pension costs, decreased revenue as a result of fluctuating business cycles, inflation, and employee contracts that will expire and must be renegotiated; and,
- Other factors remain on the horizon such as unfunded and/or unexpected infrastructure and equipment needs.

Projected Revenues and Expenditures

The LTFP is comprised of a baseline five-year projection of revenues and expenditures used to evaluate the City's future financial condition and capacity to fund existing and future commitments. The growth assumptions in the baseline projection are based primarily on historical growth, projected inflation, and existing City contractual obligations (e.g., negotiated employee contracts, fixed term contracts, debt service, utilities and other fixed costs).

City of Huntington Beach
Adopted Budget – FY 2024/25
Long Term Financial Projections

The LTFP forecast for the next five years shows modest growth in General Fund revenues over the five-year period. However, these modest revenue increases will be offset by projected increases in infrastructure and equipment needs, negotiated increases in compensation, and other inflationary pressures to fixed costs. The forecast is based on an annual average operating revenue growth of 2% over the five-year forecast period. In reality, revenue fluctuates over a period of time coinciding with economic cycles.

Five-Year Long Term Financial Plan Summary
General Fund Base Case

(In Millions)

	FY 2024/25 *	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29
Revenue - Recurring	$ 294.8	$ 296.5	$ 304.0	$ 311.7	$ 320.0
Expenditures - Recurring	293.1	303.9	315.8	326.8	337.2
Surplus / (Deficit)	**$ 1.7**	**$ (7.4)**	**$ (11.8)**	**$ (15.1)**	**$ (17.2)**

* Excludes one-time revenues and uses of reserves

Projected General Fund expenditures include the impacts of negotiated employee contracts; slight increases in non-personnel services costs for operating categories (e.g., supplies, maintenance, etc.); ongoing debt service funding; added Section 115 Trust pension liability set-aside; and increased investment in infrastructure.

Beyond FY 2024/25, the five-year outlook predicts structural deficits in the General Fund. City staff continue to closely monitor revenues and expenditures to find opportunities to balance future budgets without reliance on one-time revenues. Any budget balancing measures will be brought forward to City Council for discussion and approval.

Challenges on the Horizon

As the economy continues to grapple with inflationary pressures, the City is monitoring recent developments and ongoing challenges over the next five years such as:

- Inflationary pressures and supply chain challenges
- Interest rates and future Fed actions regarding monetary policy
- Risk of CalPERS investment earnings below the expected rate of return
- Infrastructure needs (streets, roads, storm drains, etc.)
- Ongoing equipment maintenance and replacement costs
- Increased workers' compensation costs
- Increasing general liability claims and insurance premium costs

The City expects General Fund revenues to increase moderately over the next several years. The recovery of General Fund revenue since the pandemic has provided an opportunity to realign the City's balance sheet and adequately fund commitments already made. In an effort to address some of the challenges on the horizon, City Council adopted an Unfunded Pension Liability Policy that mandates the annual set-aside of funds in the Section 115 Trust to address any new unfunded pension liabilities in the future. In addition, the City significantly increased its investment in essential infrastructure and equipment in the current year and the LTFP contemplates continued investment in this area.

City of Huntington Beach
Adopted Budget – FY 2024/25
Long Term Financial Projections

Risk Analysis

The projected revenues and expenditures in the LTFP are based on the following:

- Local and National Economic Indicators
- Orange County Assessor's Office
- Property Tax and Sales Tax Consultants (HDL)
- Economic Forecasts (i.e., Chapman, Fullerton, and UCLA)
- CalPERS' Actuarial Valuations
- Foster & Foster Analyses and Recommendations

Inevitably, actual revenues and expenditures will differ from the LTFP projections, as there are inherent risks in local government financial projections. The State and the rest of the nation experienced a steep decline in economic activity in FY 2019/20 as a result of the COVID-19 pandemic that reduced tax revenues to the City. Since then, the City's revenues, labor market and tourism have been restored to pre-pandemic levels. The City's revenue streams are expected to continue to grow with a modest outlook. The potential of other risk factors, such as an economic recession, could restrict the City's ability to fund its ongoing services and plan for financial sustainability.

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CITY OF HUNTINGTON BEACH

City Council Actions

FISCAL YEAR 2024-25 BUDGET

2000 Main Street,
Huntington Beach, CA 92648

City of Huntington Beach

Legislation Details (With Text)

File #:	24-420 **Version:** 1		
Type:	Public Hearing	**Status:**	Passed
File created:	5/28/2024	**In control:**	City Council/Public Financing Authority
On agenda:	6/4/2024	**Final action:**	6/4/2024
Title:	Consider Adopting Resolution No. 2024-29 to Adopt a Budget for the City for Fiscal Year 2024/25; Resolution No. 2024-28 Establishing the Gann Appropriation Limit for Fiscal Year 2024/2025; Resolution No. 2024-27 Levying a Retirement Property Tax for Fiscal Year 2024/2025 to Pay for Pre-1978 Employee Retirement Benefits; Resolution No. 2024-24 Modifying Salary and Benefits for Non-Represented Employees by Adding the Deputy Public Works Director/City Engineer Classification; Resolution No. 2024-25 Amending the City's Classification Plan by Adding the Classifications of Capital Projects Supervisor and Real Time Crime Center Supervisor; Resolution No. 2024-33 Modifying Salary and Benefits for Non-Represented Employees by Adding the Senior Deputy Community Prosecutor Classification and Establishing the Compensation and Amending the Non-Elected Non-Represented Employees Pay Schedule to Update the Compensation Range for the Chief Assistant City Attorney and Deputy Community Prosecutor; Resolution No. 2024-31 Adopting an Updated Master Fee and Charges Schedule; Resolution No. 2024-32 Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department of the City of Huntington Beach; and Resolution No. 2024-26 Acknowledging Receipt of a Report Made by the Fire Chief of the Huntington Beach Fire Department Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code; and Authorize the City Manager or Designee to Purchase One Triple Combination Pumper Engine in the Amount of $1,257,063.		
Attachments:	1. Att 1 Public Hearing Notice, 2. Att 2 Resolution No. 2024-29 Budget Adoption, 3. Att 3 Professional Services FY2024-25, 4. Att 4 Resolution No. 2024-28 GANN Appropriation Limit, 5. Att 5 Resolution No. 2024-27 Employee Tax Override, 6. Att 6 Resolution No. 2024-24, 7. Att 7 Resolution No. 2024-25, 8. Att 8 Resolution No. 2024-33, 9. Att 9 Resolution No. 2024-31 Master Fee and Charges Schedule, 10. Att 10 Resolution No. 2024-32 Firemed Fees, 11. Att 11 Resolution No. 2024-26, 12. Att 12 Triple Combination Pumper Quote, 13. 5/31 Sup Com - Han PPT, 14. 6/4 Sup Com - HBMT Ltr, 15. 6/4 Sup Com		

Date	Ver.	Action By	Action	Result
6/4/2024	1	City Council/Public Financing Authority	approved as amended	Pass

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Eric G. Parra, Interim City Manager

VIA: Sunny Han, Chief Financial Officer

PREPARED BY: Serena Bubenheim, Assistant Chief Financial Officer

Subject:

Consider Adopting Resolution No. 2024-29 to Adopt a Budget for the City for Fiscal Year 2024/25; Resolution No. 2024-28 Establishing the Gann Appropriation Limit for Fiscal Year

2024/2025; Resolution No. 2024-27 Levying a Retirement Property Tax for Fiscal Year 2024/2025 to Pay for Pre-1978 Employee Retirement Benefits; Resolution No. 2024-24 Modifying Salary and Benefits for Non-Represented Employees by Adding the Deputy Public Works Director/City Engineer Classification; Resolution No. 2024-25 Amending the City's Classification Plan by Adding the Classifications of Capital Projects Supervisor and Real Time Crime Center Supervisor; Resolution No. 2024-33 Modifying Salary and Benefits for Non-Represented Employees by Adding the Senior Deputy Community Prosecutor Classification and Establishing the Compensation and Amending the Non-Elected Non-Represented Employees Pay Schedule to Update the Compensation Range for the Chief Assistant City Attorney and Deputy Community Prosecutor; Resolution No. 2024-31 Adopting an Updated Master Fee and Charges Schedule; Resolution No. 2024-32 Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department of the City of Huntington Beach; and Resolution No. 2024-26 Acknowledging Receipt of a Report Made by the Fire Chief of the Huntington Beach Fire Department Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code; and Authorize the City Manager or Designee to Purchase One Triple Combination Pumper Engine in the Amount of $1,257,063.

Statement of Issue:

The City Charter of the City of Huntington Beach requires a Public Hearing prior to the adoption of the City's annual budget. The City Charter further requires adoption of the annual budget by June 30, 2024, for Fiscal Year (FY) 2024/25.

Financial Impact:

Proposed Budget: The FY 2024/25 Proposed Budget is structurally balanced. The All Funds Proposed Budget equals $527.2 million. The General Fund Proposed Budget totals $300.0 million. Individual departmental and fund-level appropriations are contained in the attachments herein.

Employee Tax Override: Pursuant to Chapter 3.07 of the Municipal Code, the Proposed Budget for FY 2024/25 assumes the continuation of the Retirement Tax Cap of $0.01500 per $100 of assessed value. As of the most recent audited financial statements, this tax rate resulted in $8.4 million in revenue in FY 2022/23. This recurring revenue source is included in the Proposed FY 2024/25 Budget.

Citywide Master Fee and Charges Schedule: Citywide user fees and charges generate approximately $24 million in annual revenue across all funds and $23 million in the General Fund. These funds support a wide range of City services, including public safety. If adopted as proposed by staff, the updated schedule may generate up to $1,262,586 in additional annual revenue, $908,045 of which is General Fund revenue.

Emergency Medical Service (EMS) Fees: Updating the EMS fees in accordance with the most recent EMS fee study would increase General Fund revenues by $1,643,052 million annually.

Fire Triple Combination Pumper Engine: Funds in the amount of $1,257,063 are included for the purchase of the vehicle in the proposed FY 2024/25 budget in Equipment Replacement Fund 324.

Recommended Action:

A) Adopt Resolution No. 2024-29, “A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2024/25” (Attachment 2); and,

B) Authorize the Professional Services included in the FY 2024/25 budget to be representative of the services projected to be utilized by departments in FY 2024/25 (Attachment 3); and,

C) Adopt Resolution No. 2024-28, “A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2024/2025” of $1,217,866,589” (Attachment 4); and,

D) Adopt Resolution No. 2024-27, “A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2024/2025 to Pay for Pre-1978 Employee Retirement Benefits” (Attachment 5); and,

E) Adopt Resolution No. 2024-24, “A Resolution of the City Council of the City of Huntington Beach Modifying Salary and Benefits for Non-Represented Employees by Adding the Deputy Public Works Director/City Engineer Classification and Establishing the Compensation” (Attachment 6); and,

F) Adopt Resolution No. 2024-25, “A Resolution of the City Council of the City of Huntington Beach Amending the City’s Classification Plan by Adding the Classifications of Capital Projects Supervisor and Real Time Crime Center Supervisor” (Attachment 7); and,

G) Adopt Resolution No. 2024-33, “A Resolution of the City Council of the City of Huntington Beach Modifying Salary and Benefits for Non-Represented Employees by Adding the Senior Deputy Community Prosecutor Classification and Establishing the Compensation and Amending the Non-Elected Non-Represented Employees Pay Schedule to Update the Compensation Range for the Chief Assistant City Attorney and Deputy Community Prosecutor” (Attachment 8); and,

H) Adopt Resolution No. 2024-31, “A Resolution of the City Council of the City of Huntington Beach Adopting an Updated Master Fee and Charges Schedule” (Attachment 9); and,

I) Adopt Resolution No. 2024-32, “A Resolution of the City Council of the City of Huntington Beach Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department of the City of Huntington Beach” (Attachment 10); and,

J) Adopt Resolution No. 2024-26, “A Resolution of the City Council of the City of Huntington Beach, California Acknowledging Receipt of a Report Made by the Fire Chief of the Huntington Beach Fire Department Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code” (Attachment 11); and,

K) Authorize the City Manager or designee to purchase one Triple Combination Pumper Engine in the amount of $1,257,063.

L) Direct 40 percent of Huntington Central Park Sports Complex (HCPSC) Tournaments and Special Events Parking to the HCPSC Capital Improvements Fund (Fund 325) to provide for HCPSC capital

improvements.

Alternative Action(s):

A. Instruct City staff regarding changes to be incorporated into the budget and adopt the FY 2024/25 Budget and corresponding actions and resolutions as amended. Not approving the Master Fee and Charges and Emergency Medical Service (EMS) Fee Schedules as proposed would result in a projected General Fund deficit, requiring the use of reserves or offsetting expenditure reductions.
B. Continue the Public Hearing until June 18, 2024.

Analysis:

As required by the City Charter, the City Manager submitted the FY 2024/25 Proposed Budget to the City Council on May 10, 2024. The Proposed Budget and the Five-Year Capital Improvement Program (CIP) were also discussed at a City Council Study Session held on May 21, 2024.

The purpose of the budget study session was to provide the City Council an opportunity to discuss the Proposed Budget with staff before proceeding with the formal Public Hearing on June 4, 2024.

Overview

Over the past couple years, the City has come together in an extraordinary way to address numerous fiscal challenges, including Workers' Compensation and insurance increases, inflationary pressures on operating and capital costs, and increasing CalPERS pension costs. Through the leadership and support of the City Council and City Manager, the City implemented various cost saving measures without reductions in essential service levels.

Inclusive of these significant budget measures, the FY 2024/25 Proposed Budget also includes mandated and additional one-time savings to mitigate the City's rising pension costs; prioritizes improvements to the City's facilities, roads and parks; incorporates increased funding for critical programs such as Workers' Compensation and General Liabilities; accounts for increases to the City's contractual obligations and inflationary cost impacts; and includes the addition of four positions across various City departments to meet increased demand and improve department efficiencies.

The FY 2024/25 Proposed Budget is structurally balanced and totals $527.2 million across All Funds. This reflects a $19.2 million, or 3.8 percent, increase from the FY 2023/24 Adopted All Funds Budget of $508.0 million.

FY 2024/25 General Fund revenue is projected at $301.7 million, a $17.8 million, or 6.3 percent increase from the FY 2023/24 Adopted Budget. Major sources of General Fund revenue include Property Tax, Sales Tax, Utility Users Tax, and Transient Occupancy Tax, among others. The largest increases in General Fund revenue are in Revenue from Other Agencies, attributable to participation in the Voluntary Rate Range Intergovernmental Transfer (VRRP IGT) Program, and in Non-Operating Revenue, which accounts for a one-time transfer of $6.9 million for the first repayment related to the Waterfront Loan Superior Court Judgement. Property Tax revenues are anticipated to increase by $4.0 million, with expected revenues totaling $108.2 million due to gains in assessed property valuations. Charges for Current Services is projected to increase by $2.3 million due to proposed increases in some of the fees, including medical transports, as well as increased demand for

services, such as recreation classes and fitness center memberships.

The Proposed General Fund Expenditure Budget totals $300.0 million and is supported by revenues of $301.7 million. The Proposed General Fund Budget has no reliance on one-time revenues to fund ongoing operations, which is critical to maintaining the City's financial viability and success, and represents a $14.8 million, or 5.2 percent, increase compared to the FY 2023/24 Adopted Budget of $285.2 million. This increase is attributable to higher personnel costs arising from the continued impacts of renegotiated Memoranda of Understanding (MOU) during FY 2023/24, the addition of 4 full time employees, and inflationary impacts on normal business activities.

A summary of the General Fund budget by department is provided in the table below:

Department	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Adopted	FY 2023/24 Revised	FY 2024/25 Proposed	%
City Council	356,556	364,612	380,181	491,444	491,444	494,879	0.16%
City Manager	1,726,164	2,108,671	3,317,116	3,954,168	5,425,732	3,585,283	1.20%
City Attorney	2,634,882	2,563,047	2,854,183	3,757,580	3,763,280	4,252,769	1.42%
City Clerk	956,561	1,107,974	1,208,249	1,200,785	1,667,913	1,438,904	0.48%
City Treasurer	285,833	278,783	349,464	1,860,916	1,860,916	1,892,847	0.63%
Community Development	7,985,880	9,139,699	10,524,519	10,737,898	11,802,203	10,252,741	3.42%
Community & Library Services	11,360,145	13,463,539	14,717,805	15,532,485	15,654,777	16,239,674	5.41%
Finance	5,352,424	5,811,690	6,106,334	5,458,185	5,697,711	5,609,226	1.87%
Fire	51,095,562	51,915,169	55,142,255	56,502,971	59,054,317	62,525,176	20.84%
Human Resources	1,740,373	1,838,765	2,092,107	2,629,343	2,788,098	2,864,232	0.95%
Information Services	6,266,968	6,234,100	6,934,385	8,150,189	8,447,559	8,450,864	2.82%
Non-Departmental	35,300,667	57,448,450	86,383,591	61,788,073	68,604,052	66,107,308	22.04%
Police	80,106,295	78,596,824	78,635,698	89,236,150	89,696,874	91,846,590	30.62%
Public Works	21,666,049	20,835,966	23,349,353	23,889,121	2,440,108	24,434,788	8.15%
TOTAL	**226,834,359**	**251,707,289**	**291,995,240**	**285,189,308**	**277,394,984**	**299,995,281**	**100.0%**

The FY 2024/25 Proposed Budget includes 1,005.75 Full Time Equivalents (FTEs); an increase of 4 FTEs across all funds compared to FY 2023/24. Along with new positions, the budget also includes upgrades to 2 current positions, as well as strategic pay increases to key positions within the City Attorney's Office to assist with the attraction and retention of talent and to fill critical vacancies.

The new positions and FTE changes are as follows:

<u>City Attorney's Office</u>

- Upgrade of 1 Deputy Community Prosecutor to Senior Deputy Community Prosecutor to lead the City's prosecutorial efforts for complex misdemeanor cases
- Pay updates for the Chief Assistant City Attorney and Deputy Community Prosecutor classifications
- Pay updates for the Chief Litigation Counsel, Senior Deputy City Attorney, and Deputy City Attorney II are currently under review and will be brought forward to the City Council for approval at a future date

<u>Community Development Department</u>

- 1 Building Inspection Supervisor to ensure timely inspections for complex residential and

commercial projects

Fire Department

- 1 limited-term Management Aide to serve as a community engagement coordinator to be funded by Opioid Settlement funds

Police Department

- 1 Real Time Crime Center (RTCC) Supervisor to oversee the proactive monitoring of available technology and information systems resources to aid in the prevention of crime

Public Works Department

- 1 Fleet Maintenance Crew Leader to coordinate fuel sites and fuel system compliance
- 1 Senior Mechanic to meet the demand for heavy equipment and safety fleet vehicle maintenance and repairs
- Upgrade of 1 Capital Projects Administrator to Capital Projects Supervisor to oversee construction project management and contract administration
- The City Engineer position and vacant Deputy Director of Public Works position are being eliminated and combined into 1 new Deputy Public Works Director / City Engineer position, for a decrease of 1 FTE

The FY 2024/25 Proposed Budget was carefully prepared to balance immediate priorities along with the need for long-term investments. The City Budget reflects the priorities of the City Council and outlines a plan committed to enriching the quality of life for our residents, businesses, and visitors by increasing funding for core services such as public safety, community & library service programs, and improving the City's infrastructure.

Revisions to the Proposed Budget

The FY 2024/2025 Proposed Budget was initially presented to the City Council on May 21, 2024, and included revenues of $514.3 million and expenditures amounting to $526.9 million across all funds. Within the General Fund, revenues totaled $299.8 million and expenditures $299.6 million. Based on feedback provided during the study session, General Fund revenue estimates have been adjusted to incorporate proposed fee increases as outlined within this report. The City Attorney's Office budget has also been updated to incorporate strategic salary increases to key positions to assist with the attraction and retention of talent and to fill critical vacancies. The full spending plan is outlined in Exhibit A-1 (Attachment 2).

Fire Department Opioid Settlement Spending Plan

The Proposed Budget includes a year 1 spending plan of $893,400 from the Janssen and Distributors (J&D) Opioid Settlement Funds and the NOAT II (Local Government Share) California Bankruptcy Funds to be expended on high-impact abatement activities and other approved uses in accordance with the J&D settlement agreements and the California Mallinckrodt Statewide Abatement Agreement. Expenditure of settlement and bankruptcy funds in future fiscal years will be programmed into future year budgets to ensure the timely use of the funds.

Year One Plan Description	Total Costs	Opioid Settlement Portion	Existing Funding	Other Funding Source	City Strategic Plan Priority 1 Deliverable	Notes
1 FTE Community Engagement Coordinator (Management Aide)	$120,000	$120,000	$0	$0	8.A.7	This is a limited-term grant-funded position that depends upon continued settlement funds. The proposal is for 100% of the costs for a new position to be funded by opioid settlement funds.
0.50 Contracted Nurse Educator (UCLA)	$86,400	$43,200	$43,200	$0	8.A.1	Existing funding is from the current agreement for 10 hours per week. The proposal is to add 10 hours per week, with the added costs to be covered by opioid settlement funds.
1 FTE Community Engagement Analyst (Management Analyst- Not a new position)	$157,000	$78,500	$78,500	$0	8.A.9	Existing funding is from an FTE Management Analyst position. The proposal is for 20 hours per week (50%) of costs to be covered by opioid settlement funds. Savings to be returned to the general fund.
0.5 Contracted Medical Director/Chief Medical Officer	$167,500	$167,500	$0	$0	8.A.1	The proposal is for 20 hours per week (100%) of costs to be covered by opioid settlement funds.
Equipment (including AEDs), Supplies, and possible vehicle to deliver OUD prevention and response services	$384,200	$384,200	$0	$0	8.A.1	The proposal is to fully fund with opioid settlement funds for a year-one purchase and not a recurring amount. Unused funds will roll over into subsequent years.
Training, public education, and outreach multimedia development	$100,000	$100,000	$0	$0	8.A.1, 8.A.7	The proposal is to fully fund needed equipment and supplies through the public affairs office.
Year One Total	**$1,015,100**	**$893,400**	**$121,700**	**$0**		

Professional Services

As established by Administrative Regulation Number 228, each department has submitted a list of professional services that are generally contained in their Proposed Budgets (Attachment 3). Professional services contracts are subject to compliance with Administrative Regulation Number 228 and City Ordinance Chapter 3.03.

Gann Appropriation Limit

In November 1979, the California voters approved Article 13B of the State of California Constitution, which allows the City's spending of tax proceeds to increase only by factors from the base year of 1978-1979. In June 1990, Proposition 111 was passed, which changed the way the limit is calculated

and is outlined as follows.

The City may increase its limit annually in two ways:

- By a percentage equal to the increase from the preceding year in county or city population (whichever is greater).
- By an amount equal to the change in per capita personal income in California or the change in the assessment roll the preceding year due to the addition of local non-residential new construction (whichever is greater).

The proposed appropriation limit for FY 2024/25 was calculated as follows:

FY 2023/24 Appropriation Limit	$1,171,687,773
Multiplied by percentage grown in State Per Capita Personal Income	1.0362
Multiplied by change in County Population	1.0031
Proposed FY 2024/25 Appropriation Limit	$1,217,866,589

Appropriations of revenues controlled by the Gann Limit are primarily in the General Fund. The General Fund proposed appropriation for FY 2024/25 of $300.0 million is significantly below this appropriation limit (Attachment 4).

Examples of proceeds of taxes governed by the Gann Appropriation Limit are property taxes, sales taxes, utility taxes, state subventions, fines, forfeitures, interest revenue on regulatory licenses, user charges, and user fees, to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service.

Employee Tax Override

On July 16, 2012, the City Council adopted an ordinance to permanently cap the tax rate at $0.01500 per $100 of assessed valuation. Therefore, the requested tax levy for FY 2024/25 reflects the same tax rate of $0.01500 per $100 of assessed valuation effective in FY 2012/13 pursuant to Chapter 3.07 of the Municipal Code. Fiscal Year 2024/25 will represent the thirteenth year of the application of the permanent cap.

The current capped Employee Tax Override results in an approximate $75 annual tax levy for a property assessed at $500,000. Revenue generated from this property tax helps the City fund public safety employee pension costs associated with pre-1978 retirement benefit levels. As such, the tax can only pay for the estimated costs associated with the public safety pension benefit formulas in place prior to the enactment of Proposition 13 on July 1, 1978. Hence, the tax can only pay for retirement benefits for all retired, current, and future public safety City employees that were contracted prior to July 1, 1978 (such as the 2% at 50 benefit formula for Safety employees in place before enactment of Proposition 13).

Based on the most recent CalPERS actuarial valuations, the cost of pre-1978 retirement benefit levels for Safety personnel totals $26.6 million. As such, the proposed tax rate is recouping only 28 percent of eligible Safety personnel retirement costs.

Due to the County of Orange's timeline for approving the tax rate and the city's budget cycle, the rate

must be set before the City Council takes action on its annual budget. The recommended assessment rate would maintain essential services for Fiscal Year 2024/25 (Attachment 5).

Public Hearing

The City Charter requires that a public hearing be conducted on the City budget prior to adoption. Public Hearing notices have been published per City Charter requirements (Attachment 1). At the close of this hearing, all legal requirements for budget adoption will have been met.

Citywide Master Fee and Charges Schedule

Citywide user fees and charges generate approximately $24 million in annual revenue across all funds and $23 million in the General Fund. These funds support a wide range of City services, including public safety. If adopted as proposed by staff, the updated schedule may generate up to $1,262,586 in additional annual revenue, $908,045 of which is General Fund revenue.

The City's current Master Fee and Charges Schedule was approved in 2016 based on FY 2014/15 budget and financial data. Typically, a cost of service study is anticipated to be completed every three to five years with incremental updates occurring in the years in between comprehensive studies. The proposed Master Fee and Charges Schedule incorporates a full cost of service study based on FY 2023/24 budget data.

The purpose of the updates is to avoid reduction in cost recovery that occurs if fees remain unchanged while costs continue to rise. When a fee is set at less than full cost recovery, another City revenue source (typically the General Fund) provides a subsidy.

Ongoing review and adjustment of fees provides multiple benefits, including:

- Increasing the availability of discretionary General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety services.
- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payers, city staff, and city policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases.

<u>City Treasurer Fees</u>

Credit Card Transaction Convenience Fee (FN-67) - Each time a person utilizes a credit card for purchases of goods or services, credit card companies charge that entity a fee for the customer's use of said card for that transaction. Most cities (and other public entities) accept credit cards as a courtesy, offering a convenient payment option to their customers. Increasingly over the past few years, many cities have begun to pass this cost along to the customer to help offset the cost of offering this convenience. Credit card processing fees paid by the City total approximately $690,000 annually. Staff is proposing to increase the credit card convenience fee from 2.29% to 3%. Implementation of this fee would result in an increased General Fund fee recovery of $73,500 and

other funds recovery of $94,030.

City Manager Fees

Film Permit Fee Restructuring: The City of Huntington Beach regularly welcomes a variety of film productions in Surf City. A full audit of these film permit fees and a formalized comparison to surrounding cities had not been conducted in decades, leading to below average fees and production costs. The proposed, new fee structure (see below) will be better aligned with other cities and allow for increased general fund revenue.

- Restructured Application Fee - Formerly $182 for all applications. Proposed $300 for Film and $150 for Still Photography
- Introduction of Peak Season filming fees - Increased fees for filming April to October
- Addition of equipment fees for use of Public Works and Marine Safety Equipment (i.e. jet skis, tractors, etc.)
- Standardized fee schedule to include personnel time for Marine Safety, Fire Department, Police Department, and Public Works staff.
- Added 15% coordination fee - Fee percentage based on the total fees paid to cover ongoing coordination.

Civic Center Room Rentals: The Civic Center has three meeting spaces (the Council Chambers and Lower Level Conference Rooms B7 and B8) that are occasionally used by outside organizations. However, these spaces do not have established room rental rates, which is inconsistent with meeting spaces at other City facilities that have established rental rate structures. The proposed, new fee structure for the Civic Center mirrors that in other City facilities available for rental by the public.

The restructured Film Permit fees are estimated to increase Specific Event Fund revenues by $32,480 annually. The demand level for Civic Center room rentals and the corresponding impact to General Fund revenues is still being evaluated at this time.

Community Development Fees

Expedited Plan Review (B-47): The Expedited Building Plan Review program is a new, premium service that completes the building plan review process in half the time. The turnaround time for expedited reviews is as follows:

1st check - 10 business days
2nd check - 5 business days
3rd check - 3 business days

Expedited Plan Reviews are offered at 2x the regular plan review rate. The demand level for this service and the corresponding impact to General Fund revenues is still being evaluated at this time.

Strand Parking Structure: Parking rate increases are proposed at the Strand Public Parking Structure to align more closely with similar mixed-use facilities, and coastal and municipal parking programs in Orange County. Adjustments will be made to the transient, valet, holiday, and event rates, and monthly and business hours parking passes. Peak pricing months will also be extended to align with periods of higher demand.

It is estimated that these adjustments would generate a total annual revenue increase of $201,548, half of which would be General Fund revenue ($100,774).

Community & Library Services Fees

Specific Events Ticketed Event Fee (CS-30): The new fee associated with Specific Events will modify the current Master Fee and Charges schedule by adding a “per-ticket” fee. Event organizers seeking permits for ticketed events will be required to pay the fee for all ticketed events. The fee as proposed would be based on the face value of the ticketholder’s ticket as shown below.

Ticket Value	Per Ticket Fee
$0 - $50	$2
$51 - $200	$4
$201+	$6

The event organizer will be required to submit the Ticketed Event fee payment based on a post-event audit of total ticket sales within 30 days of the event. Staff estimates anticipated new General Fund revenues of approximately $200,000 in FY 2024/25 based on the number of ticketed events currently scheduled.

Sports Complex (HCPSC) Tournaments and Special Events Parking: The new parking charge proposed for the Sports Complex will increase the daily parking rate on Tournament/Special Event days from the current $2 to $10. The current HCPSC daily rate of $2 has been in place since May 2023. A survey of other jurisdictions found that parking at sports facilities ranges from $0 (Irvine, Lake Forest) to $15 (Oceanside, Ladera Ranch).

All other non-Tournament/ Special Events days will remain at $2.

The anticipated new annual revenue generated by this adjustment is $445,321. Of this amount, staff proposes to designate 40% of this revenue (estimated at $178,127) to a special fund for HCPSC capital improvements. The remaining 60% balance of the new Tournament/Special Event day fee ($267,194) would be an increase to General Fund revenue.

Room Rental Hourly Increases: Staff is recommending raising the hourly rental rates by $15 per hour for the following facilities: Senior Center in Central Park, Clubhouses, Community Center Rooms, Central Library Theater Rental, and the C and D Rooms in the Central Library. Rates were last adjusted in December 2018.

It is estimated that these adjustments would generate increased annual General Fund revenue totaling $115,760.

Field Rental Hourly Rates: Staff is recommending raising the hourly rental rates by $7 per hour for existing categories of Adults and Youth (from $25/hr. to $32/hr.), as well as HB Non-Profit Youth and HB Organized Senior 55+ Groups ($15/hr. to $22/hr.). In addition, staff is proposing new categories of Non-Resident/Non-Profit organizations, as well as Commercial/For-Profit rates ranging from $37/hr. to $42/hr.). Rates have not been adjusted in over 20 years and are still lower than nearby jurisdictions. For example, Newport Beach rates range from $77/hr. for Resident Non-Profit groups to $344/hr. for Non-Resident Commercial rates. The city of Irvine’s rates range from $37/hr. for resident Youth Non-profit groups to $79/hr. for Commercial For-Profit. It is estimated that these

adjustments would generate increased annual General Fund revenue totaling $21,000.

Fire Fees

Community Risk Reduction (CRR) Fee Schedule (F1 to F141) - The City is in the process of migrating all the CRR life safety inspections from Accela to FirstDue for a more streamlined service, invoice, customer service, and payment process. The migration will include moving all billing and invoicing to a different platform called Stripe. This request is for a 1% increase to all CRR transactions due to the increased cost of credit card processing with Stripe.

Central Net Training Center User Fees (F144 to F223, F270 to F276) - The Central Net Training Center (CNTC) fee schedule has not undergone a fee increase since 2021. CNTC fees are lower compared to another fire training facility located in Orange County. Additional fees for services such as copies and instructor wages have been added to the fee schedule, which are fees currently charged by other training centers.

Hourly Rates (F250, F251, F255, F256) - This modification would update hourly rates by 6% to align fees more closely with actual personnel costs.

Valuation Based Fire Plan Review Fees (F96 and F96.1) -This request is to align with the recently updated policy for reviewing the Alternate Materials and Methods proposal. A 2-hour application fee will be charged at the time of submittal with additional fees charged based on (1) the staff time used to review the application, or (2) a third-party plan review consultant fee to review the application.

CUPA Program - Hazardous Materials Review and Inspection (F228) - The CUPA program is consolidating the billing categories, reducing the number of quantity ranges from 9 categories to 5 categories, and simplifying the billing process. This will result in a higher fee for 7 businesses and a lower fee for 16 businesses with an overall decrease in revenue by $4,008 based on 2023 data (out of 640 businesses). Staff expects additional businesses to be included in the 2024 CUPA program based on new regulations (AB2059) affecting retail businesses, which should offset the losses due to the consolidation of billing categories.

Other Fire Department Programs (F27, F28, F99, F105, F115, F126, F136, F138, F261) - The fee study updated the fees to more closely align with actual cost based on actual staff time for several inspection fee categories.

It is estimated that these adjustments will generate an annual revenue increase of $12,947, of which $10,337 would be General Fund revenue.

Police Fees

Records (PD 60 to 63) - Copies of police reports and records are currently available at no charge. Based on a survey of surrounding cities, a $25 charge is recommended for media copies and $5 for report copies.

	FEE TYPE					
CITY	**PHOTOS**	**AUDIO**	**VIDEO**	**BODY-WORN CAMERAS**	**DISPATCH**	**REPORT REQUEST**
Costa Mesa	$ 29.75	$ 30.00	$ 50.00	$ 50.00	$ 40.00	$ 9.00
Fountain Valley	15.00	15.00	15.00	15.00	15.00	No charge
Garden Grove	20.00	20.00	20.00	20.00	20.00	$0.10 per page
Newport Beach	38.00	81.00	162.00	165.00	94.00	3.25
Huntington Beach (Proposed)	**25.00**	**25.00**	**25.00**	**25.00**	**25.00**	**5.00**
Orange*	25.00	25.00	25.00	25.00	25.00	24.00
Santa Ana	21.00	47.00	47.00	47.00	47.00	$0.21 per page
Tustin	37.00	37.00	37.00	37.00	37.00	No charge
Huntington Beach (Current)	**No charge**	**No charge**	**No charge**	**No charge**	**No charge**	**No charge**

* City of Orange charges $82.00 for police reports exceeding 75 pages.

If approved, it is estimated that these adjustments will generate an additional $50,000 in General Fund revenue.

Public Works Fees

The fee study updated various Public Works fees to align with actual costs more closely. To note, the majority of Public Works fees are deposit-based and unused amounts are returned to the applicant. It is estimated that these adjustments will generate an annual General Fund revenue increase of $37,000.

Annual Inflationary Adjustment

During interim years (i.e., during years between fee studies) it is recommended that the City Council authorize inflationary adjustments to fees. The recommended inflationary adjustments are based on the prior year's annual percentage change in the all-urban Consumer Price Index for Los Angeles-Long Beach-Anaheim, California (CPI), not to exceed five percent (5%) per year. If the CPI does not change or goes down in a given year, no change shall be made to the fee schedule that year unless an adjustment is made to targeted cost recovery levels or fee study findings indicate that an adjustment is appropriate, and a public hearing is held to consider adjustments to fees.

Other Orange County cities that have adopted this method include Newport Beach, Costa Mesa, Seal Beach, and Lake Forest.

General Fund and All Funds Revenue Impact

If the Master Fee and Charges Schedule is amended as proposed, General Fund subsidization of these fees would decrease thereby increasing available discretionary General Fund revenue to be used for capital projects, equipment, and other City Council priorities providing a broad public benefit.

DEPARTMENT	
City Treasurer - Credit Card Transaction Fee	$ 73,500
City Manager - Film Permit Fee Restructuring	32,480
City Manager - Civic Center Room Rentals	TBD
Community Development - Expedited Plan Review	TBD
Community Development - Strand Parking Fees	100,774
Community & Library Services - Ticketed Event Fee	200,000
Community & Library Services - Sports Complex Tournaments & Special Events Parking	267,194
Community & Library Services - Room Rentals	115,760
Community & Library Services - Field Rentals	21,000
Fire Fees - Inspection, Plan Review, and Hourly Rates	10,337
Police - Records Fee	50,000
Public Works Fees	37,000
Total Estimated General Fund Revenue Impact	**$ 908,045**
City Treasurer - Credit Card Transaction Fee (Other Funds)	94,030
Community Development - Strand Parking Fees	100,774
Community & Library Services - Sports Complex Tournaments & Special Events Parking	178,127
Fire Fees - Central Net User Fees	2,610
Total Estimated All Funds Revenue Impact	**$ 1,283,586**

Emergency Medical Service (EMS) Fees

Fire Department fees for emergency medical services were last adjusted in 2021. The City engaged the Matrix Group in 2024 to evaluate the cost-of-service relationships between the City and its customers for emergency medical services. A top-down approach was used to distribute the cost for these services across all users. The proposed fees will eliminate the current deficit between the City's full cost and the existing fees while remaining in alignment with neighboring jurisdictions. The proposed update and new fees are expected to bring approximately $1.6 million in new revenue. The following proposed fee schedule was prepared by the Matrix Group in cooperation with City staff:

Fee Description	Current Fee	Recommended /Full Cost Fee	Difference	% Change
ALS/BLS Assessment and Emergency Transport Fees				
Basic Life Support (BLS) Base Rate	$1,655	$2,092	($437)	26%
Advanced Life Support (ALS) Surcharge	$174	$220	($46)	27%
Non-Resident Surcharge	$474	$599	($125)	26%
Treat No Transport Fee	$366	$462	($96)	26%
Mileage	$15.77	$22.74	($6.97)	44%
Oxygen	$115	$176	($61)	53%
EKG	$64	$77	($13)	20%
New Fees				
Standby (ea. 30 min)	N/A	$149	N/A	N/A
Facility Lift Assist/Non-Transport	N/A	$376	N/A	N/A

A portion of the proposed increases to the Master Fee and Charges Schedule and Emergency Medical Service (EMS) Fee Schedule totaling $300,371 and $266,667 were incorporated into the City's Proposed FY 2024/25 Budget and Long-Term Financial Outlook presented during the Study Session on May 21, 2024. Not approving the Master Fee and Charges and Emergency Medical Service (EMS) Fee Schedules as proposed would result in reduced annual General Fund revenues of $908,045 and $1,643,052, respectively. Additionally, the FY 2024/25 projected General Fund surplus of $1,699,964 would change to a deficit of $830,133, requiring the use of reserves or offsetting expenditure reductions.

Acknowledge Receipt of Fire Inspections

California Health & Safety Code Sections 13146.2 and 13146.3 require all fire departments that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel motel, lodging house, apartment house, and certain residential care facilities. These inspections are performed to meet certain building standards. Section 13146.2 of the Code requires departments to report annually to its governing body on its conformance to these requirements. State Senate Bill 1205 requires that effective January 1, 2019, the governing body annually adopt a resolution or other formal document certifying that these inspections were completed and that this document be submitted to the State.

During calendar year 2023, the Huntington Beach Fire Department completed annual inspections of all buildings referenced under Sections 13146.2 and 13146.3 of the California Health and Safety Code.
This includes the following:

Occupancy Type	# in Jurisdiction	# of Inspections	%
R1s ("hotel, motel, lodging houses") R1s that are also High Rises	19 3	19 3	100
R2s ("apartment houses") R2 that are also High Rises	2,473 1	2,596 1	95
R2.1 ("supervised residential")	5	5	100
R4s ("residential/assisted living")	1	1	100
Es (“public and private schools”)	33	33	100
TOTAL	2502	2625	95%

In 2023, all R1, R2.1, R4, and Es were inspected and 99% of all R2s were inspected.
In conformance with Senate Bill 1205, staff recommends the adoption of the resolution shown as Attachment 11.

Fire Triple Combination Pumper Engine

One of the Fire Department fire engines, manufactured in 2006, has reached its 20-year operational lifespan and needs replacement. The National Fire Protection Association (NFPA) offers best practice recommendations for the fire service, emphasizing several factors for replacing fire apparatus. According to NFPA Standard 1911-100 - Annex D, page 103:

“In the last 10 to 15 years, much progress has been made in upgrading functional capabilities and improving the safety features of fire apparatus. Apparatus more than 15 years old might include only

a few of the safety upgrades required by the recent editions of the NFPA fire department apparatus standards or the equivalent Underwriters Laboratories of Canada (ULC) standards. Because the changes and upgrades, and fine tuning to NFPA 1901 have been truly significant, especially in the area of safety, fire departments should seriously consider the value (or risk) to firefighters of keeping fire apparatus more than 15 years old in first-line service."

Due to industry slowdowns and supply chain issues, the current wait time for ordering and building a fire engine can be up to two years from the issuance of a purchase agreement. The cost of purchasing one engine is $1,166,648, with an additional 7.75% sales tax of $90,415, totaling $1,257,063 (Attachment 12). The pricing is competitive, with bids obtained through Sourcewell, a national cooperative purchasing program that complies with Municipal Code 3.02.190.

Environmental Status:

Not applicable

Strategic Plan Goal:

Goal 2 - Fiscal Stability, Strategy A - Consider new revenue sources and opportunities to support the City's priority initiatives and projects.

Attachment(s):

1. Public Hearing Notice
2. Resolution No. 2024-29, "A Resolution of the City Council of the City of Huntington Beach Adopting a Budget for the City for Fiscal Year 2024/25"
3. Professional Services included in the Fiscal Year 2024/25 Budget
4. Resolution No. 2024-28, "A Resolution of the City Council of the City of Huntington Beach Establishing the Gann Appropriation Limit for Fiscal Year 2024/2025"
5. Resolution No. 2024-27, "A Resolution of the City Council of the City of Huntington Beach Levying a Retirement Property Tax for Fiscal Year 2024/2025 to Pay for Pre-1978 Employee Retirement Benefits"
6. Resolution No. 2024-24, "A Resolution of the City Council of the City of Huntington Beach Modifying Salary and Benefits for Non-Represented Employees by Adding the Deputy Public Works Director/City Engineer Classification and Establishing the Compensation"
7. Resolution No. 2024-25, "A Resolution of the City Council of the City of Huntington Beach Amending the City's Classification Plan by Adding the Classifications of Capital Projects Supervisor and Real Time Crime Center Supervisor"
8. Resolution No. 2024-33, "A Resolution of the City Council of the City of Huntington Beach Modifying Salary and Benefits for Non-Represented Employees by Adding the Senior Deputy Community Prosecutor Classification and Establishing the Compensation and Amending the Non-Elected Non-Represented Employees Pay Schedule to Update the Compensation Range for the Chief Assistant City Attorney and Deputy Community Prosecutor"
9. Resolution 2024-31, "A Resolution of the City Council of the City of Huntington Beach Adopting an Updated Master Fee and Charges Schedule"

10. Resolution No. 2024-32, “A Resolution of the City Council of the City of Huntington Beach Setting Advanced Life Support, Basic Life Support, and Emergency Ambulance Transportation Fees to be Charged by the Fire Department of the City of Huntington Beach”
11. Resolution No. 2024-26, “A Resolution of the City Council of the City of Huntington Beach, California Acknowledging Receipt of a Report Made by the Fire Chief of the Huntington Beach Fire Department Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code”
12. Triple Combination Pumper Engine Quote

RESOLUTION NO. 2024-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ADOPTING A BUDGET FOR THE CITY FOR FISCAL YEAR 2024/25

WHEREAS, Article VI of the Huntington Beach City Charter requires the City Manager to present and the City Council to adopt an annual City Budget; and

The City Council has received and considered the Proposed Budget for Fiscal Year 2024/25, staff reports, and public testimony and information received in a noticed public hearing on the City Budget,

NOW, THEREFORE, the City Council of the City of Huntington Beach does resolve as follows:

SECTION 1: That the Proposed Budget for Fiscal Year 2024/25, a copy of which is attached hereto as Exhibit "A" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted.

SECTION 2: That the Estimated Revenue and Transfers In for Fiscal Year 2024/25, a copy of which is attached hereto as Exhibit "B" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2024/25 are sufficient to fund the appropriations set forth in Proposed Budget for Fiscal Year 2024/25.

SECTION 3: That the Proposed Appropriations and Transfers Out for Fiscal Year 2024/25, a copy of which is attached hereto as Exhibit "C" and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is hereby approved and adopted.

SECTION 4: That the Tables of Organization, a copy of which is attached hereto as Exhibit "D" and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with the City Charter Section 403, may revise the Tables of Organization provided that the total authorized number of personnel is not exceeded.

SECTION 5: That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same fund or agency provided there is no increase in total appropriations contained in the budget.

SECTION 6: Acquisition of new capital items shall be limited to the specific items included in the approved budget. Acquisition of capital items to replace existing capital equipment shall not exceed the total appropriation for the funding source. The City Manager may authorize changes to the procurement of specific items as long as the total appropriation for any department, fund or agency is not exceeded. However, the City Manager must obtain City Council approval for items that exceed Five Hundred Thousand Dollars ($500,000.00).

SECTION 7: That the Capital Improvement Program contained in the Proposed Budget for Fiscal Year 2024/25 (Exhibit A) is hereby approved in concept, and the Director of Public Works is authorized to publicly advertise for bids on these projects in accordance with Section 503 and Section 614 of the City Charter.

SECTION 8: That construction of Capital Improvement Projects requires the use of professional services such as geo-technical, water testing, engineering oversight, project management, design, survey, and other required studies. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2024/25 (Exhibit A). Consistent with the City Council's policy regarding professional services agreements, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 9: The approved budgets for Capital Improvement Program remain as authorized appropriations for the individual capital projects until these capital projects are completed. Any unexpended authorized appropriations for each capital project is automatically carried over from fiscal year to fiscal year, until the funds of the individual capital project are expended or the capital project is canceled. Following the completion of the individual capital projects, the unexpended appropriations of each completed capital project shall be canceled and the capital projects funding sources shall be released from their unexpended funding commitment.

SECTION 10: That the City Manager or Chief Financial Officer may, as necessary, increase appropriations for donations, grants, and other instances where there is an offsetting source of revenue received, up to $250,000 per source or grantor. Donations and grant awards with matching requirements, or exceeding $250,000 from a single source or grantor, require City Council approval. Any resolutions authorizing budget amendments related to donations, grants, and other instances where there is an offsetting source of revenue received in conflict herewith are hereby repealed.

SECTION 11: At the close of Fiscal Year 2023/24, unexpended appropriations may be carried forward to FY 2024/25 upon review of the Finance Department and approval of the City Manager for the expense of outstanding purchase commitments and programs.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2024.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

List of Exhibits:

Exhibit A:	Proposed Budget for Fiscal Year 2024/25 as of June 4, 2024
Exhibit A1:	Proposed Budget for Fiscal Year 2024/25 Revisions
Exhibit B:	Estimated Revenue and Transfers In for Fiscal Year 2024/25
Exhibit C:	Proposed Appropriations and Transfers Out for Fiscal Year 2024/25
Exhibit D:	Tables of Organization

ATTACHMENT 3

CITY OF HUNTINGTON BEACH
PROFESSIONAL SERVICES
FISCAL YEAR 2024/25
Citywide (All Funds)

Department	Description	Amount
City Attorney	Legal related professional services.	$342,865
City Clerk	General Consulting services as it relates to Records Retention such as City Attorney approved legal counsel, annual review and update of the Retention Schedule, new legislation and other professional services.	$1,000
City Manager	Professional services include state and federal legislative and lobby services, management/organizational assessment & efficiency studies and other consulting services related to business development/management, leadership and strategic planning, financial consulting/economic analysis, feasibility studies, real estate services (including but not limited to appraisals, right-of-way services, acquistions, title reporting, etc.), City Attorney approved legal services and regulatory agency compliance, communications, public information and public affairs, marketing, website, social media and stakeholder engagement, graphic design services, graphic facilitator/facilitation services, event planning and coordination, data management/dashboard services, planning services, parking consulting, site selection services and related economic development professional services, homeless services, CDBG/HOME related consulting, health and human services, environmental and sustainability master plan development consulting and professional services related to energy efficiency and other citywide sustainability efforts, educational, language, and accessibility related services, security services, human relations, mediation, and negotiation services, print services and other administrative and professional services related to the functions of municipal governance, performance and financial audits, customer service training, 311 comprehensive systems related services and biennial Quality of Life Community Survey.	$475,000
Community Development	Services including planning and technical services, inspection services, plan check services, code enforcement servces, financial consulting/economic analysis, City Attorney approved legal services, real estate services (including but not limited to appraisals, right-of-way services, acquisitions, title reporting, etc.), parking consulting, engineering services, homeless services, CDBG/HOME consulting, housing inspection services, related housing services, administrative services, website services, site selection services and related economic development professional services.	$1,573,049
Community & Library Services	Services including professional design, environmental services, architectural engineering services, master plan services, 4th of July Celebration Event Coordination, consulting/public relations services, training services for staff/community volunteers including meeting planning and live graphic services and other related professional services as needed.	$769,675
Finance	Services including professional services audits, sales tax auditing, property tax auditing, financial consulting and other related professional services.	$195,871
Fire	Services include fire and development plan check and inspection services, environmental and soils consulting, hazardous materials, inspections of City businesses as part of the CUPA program, oil production inspections, evaluation of oil production systems, testing and document preparation, evaluation of emergency services, paramedic/ambulance service billing, physical examinations and pulmonary consulting for personnel, employment background and other investigative services, psychological testing, psychological counseling services and peer support training services, quality improvement and educator services, annual fire policy, standard standard policy cross-reference, and related policy services, assessment of fire facilities, accreditation related standards of cover study and strategic planning, community risk assessment and facility assesment, provision of cost report processing for GEMT reimbursement, consulting services for the Huntington Harbor Review, project management for oil well abandonment, as-needed general environmental engineering services, petroleum engineering consulting services, spill prevention control and countermeasure plan, professional services related to approved CIP projects and other related professional services.	$860,329
Human Resources	Professional services include City Attorney approved legal, recruitment, medical professional, labor consulting, investigation, training, disability, human relations, mediation, and negotiation services, management/organizational assessment & efficiency studies and other consulting services related to management, leadership and strategic planning and other professional services.	$2,559,000
Information Services	Services include consulting and other professional services related to access control security, phone support servces, workshops for business intelligence, infrastructure systems services, public safety systems and applications and database support services and other professional services.	$72,988
Police	Services include medical exams (sexual and rape, employment, hazmat physical exam, SWAT physicals and flight crew physicals), backround investigations, psychological exams, ploygraph services, phlebotomy services, crime prevention programs, child abuse services, gang prevention, trauma support intervention/employee wellness program, video redaction services, City Attorney approved legal services and other related professional services.	$262,743
Public Works	Services include engineering/design, engineering studies, inspection/construction management, development review, SCADA and related automation support, water quality testing/sampling/analysis, engineering/technical support, City Attorney approved litigation/legal services, water conservation support services, water quality testing support services, NPDES/FOG inspection services, utility rate studies and financial analysis, billing/cashiering system support, professional arborist services, traffic studies, special training services, wildlife biologist services, solid waste consultanting services, environmental consulting and support, asset management system consulting, land surveying services, safety training/consulting, security consulting, emergency preparedness consulting, materials testing, labor compliance/certified payroll services, mobility studies, sustainability studies, water loss analysis, on-site chlorine generation feasibility and design and other related professional services.	$2,303,000
Non-Departmental	Services including claims review, City Attorney approved litigation and legal services, auditing, recruitment services, appraisal services, economic analysis, housing compliance services, homeless services, health and human services, and other related professional services.	$3,630,907
	Total Professional Services	**$13,046,427**

RESOLUTION NO. 2024-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ESTABLISHING THE GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2024/2025

WHEREAS, Article 13B of the California Constitution imposes upon state agencies and local governments the obligation to limit each fiscal year's appropriation of the proceeds from taxes to the amount of such appropriations in fiscal year 1978/1979, adjusted for changes as prescribed under the law.

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows:

In compliance with provisions of Article 13B of the California Constitution and the formula set out therein, there is hereby established an appropriation limit of $1,217,866,589 for the fiscal year 2024/2025.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2024.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney

INITIATED AND APPROVED:

Chief Financial Officer

Exhibit A – Gann Limit Calculation

24-14716/342472

EXHIBIT A

GANN LIMIT CALCULATION FISCAL YEAR 2024-2025

Under Proposition 111, there are two options available for each of the major adjustment factors. The values of these factors for the purpose of calculating the Fiscal Year 2024-2025 adjustment are as follows:

Price Factor:

(A)	Percent growth in State per Capita Personal Income: (Source: Dept. of Finance, California)	3.62%
(B)	Percent change in Assessed Valuation due to new non-residential construction: (Source: Orange County Assessor Prop 111 Report)	-1.07%

Population Factor:

(C)	Percent growth in County Population: (Source: Dept. of Finance, California)	0.31%
(D)	Percent growth in City Population: (Source: Dept. of Finance, California)	-0.30%

Annual Adjustment Factor:

Based on the actual data, the four alternative adjustment factors are as follows:

(A x C)	1.0362	x	1.0031	=	1.039412220
(A x D)	1.0362	x	0.9970	=	1.033091400
(B x C)	0.9893	x	1.0031	=	0.992366830
(B x D)	0.9893	x	0.9970	=	0.986332100

Calculation of the Fiscal Year 2024-2025 Limit

FY 23/24 Limit	$ 1,171,687,773
Recommended Adjustment Factor (Largest Allowable Increase)	1.03941222
FY 24/25 Limit	**$ 1,217,866,589**

Res. No. 2024-28

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2024** by the following vote:

AYES: Moser, Bolton, Burns, Van Der Mark, Strickland, McKeon, Kalmick
NOES: None
ABSENT: None
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2024-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH LEVYING A RETIREMENT PROPERTY TAX FOR FISCAL YEAR 2024/2025 TO PAY FOR PRE-1978 EMPLOYEE RETIREMENT BENEFITS

WHEREAS, since 1948, the City has provided for employee pensions through a contract with the California Public Employees Retirement System (CalPERS). Pursuant to the 1966, 1978 and 2010 City Charters, the voters of the City authorized the City Council to pay for the cost of employee pensions through a separate retirement property tax. Section 607(b)(2) of both the 1978 and 2010 Charters provide that the City may impose a retirement tax "sufficient to meet all obligations of the City for the retirement system in which the City participates;" and

Proposition 13 was added to the California Constitution in 1978. It limits the local property tax to 1% of assessed value, except that the City may levy an override tax in excess of 1% to pay "any indebtedness approved by the voters prior to July 1, 1978" (Cal. Const. Art. 13A, §1(b)); and

In the case entitled *Carman v. Alvord*, 31 Cal.3d 318 (1982), the California Supreme Court determined that under Proposition 13, an override property tax in excess of 1% of assessed value may be levied to pay for the employee pension benefits the voters approved prior to 1978. Consequently, after Proposition 13, the Huntington Beach City Council continued to levy an override tax to pay for employee pensions. Since 1983-84, Revenue and Taxation Code Section 96.31(a)(4) has limited the City to levying a maximum override tax of $0.04930 per $100 of assessed value to pay for its retirement system; and

In 2003, the Court of Appeal in *Howard Jarvis Taxpayers Ass'n v. County of Orange* (2003) 110 Cal.App.4th 1375 held that the City may levy a separate property tax to pay for retirement benefits for all retired, current, and future city employees contracted for prior to July 1, 1978, but not enhancements to retirement benefits contracted for after July 1, 1978; and

Prior to July 1, 1978, the City entered into collective bargaining agreements with employee associations representing its safety employees providing that, effective July 1, 1978, they would be entitled to a CalPERS retirement benefit known as "2% @ 50." Subsequently, on June 30, 1999, pursuant to collective bargaining agreements the City had entered into with its safety employees, the City provided its safety employees with the CalPERS retirement benefit known as 3% @ 50. Consequently, it is necessary to allocate the employer contribution to CalPERS for safety retirement between 2% @ 50 and 3% @ 50, because only the employer contribution for 2% @ 50 may be paid through the override property tax; and

The City has received a report from John Bartel of Bartel Associates, a professional actuary experienced in pension calculations, entitled, "City of Huntington Beach Pension Override Tax Study" dated February 10, 2020. The Report identified the additional cost of 3% @ 50 as what CalPERS refers to as the "normal cost" of the benefit, which represents the present value of future benefits employees earned during the current year. Under this approach, the incremental cost of 3% @ 50 is 4.482% of safety payroll, and the remainder of the employer contribution represents the cost of 2% @ 50; and

In April 2004, then Assemblyman Harman formally asked the Attorney General regarding the correct method of allocating the employer contribution to CalPERS between its pre-1978 and post-1978 components. In his February 7, 2005 Opinion (Opinion No. 04-413), the Attorney General opined that "any reasonable accounting method may be used for purposes of determining which costs are not subject to the 1% property tax limitation of the Constitution;" and

The City Council has determined that the allocation approach presented in the Bartel Report is a reasonable accounting method for determining which costs are not subject to the 1% property tax limitation of the Constitution; and

For 2024/2025, CalPERS is requiring the City to contribute 56.904% of safety employee payroll as the City's employer's contribution. In order to set the tax override, the City may subtract the 4.482% normal cost of 3% @ 50 from the 56.904% to set the override tax at the equivalent of 52.422% of safety employee payroll. The cost to the City of 52.422% of safety employee payroll for 2024/2025 will be $26,585,141 and pursuant to Proposition 13 and Revenue and Taxation Code Section 96.31(a)(4), the City could have set the override tax for 2024/2025 at $0.05330 per $100 of assessed value; and

In August 2012, the City Council added Chapter 3.07 to the Municipal Code which sets the future retirement tax rate to the Fiscal Year 2012/13 rate of $0.01500 per $100 of assessed value, which amount is less than the otherwise permitted retirement tax per *Revenue and Taxation Code* Section 96.31(a)(4) of $0.04930 per $100 of assessed value. For the Fiscal Year 2022/2023, the most recent year available, the levied retirement tax of $0.01500 per $100 assessed value generated $8,431,173.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach that a retirement property tax levy of Zero and 0.01500/100th Dollars ($0.01500) per $100 of assessed value shall be levied for employee retirement costs for Fiscal Year 2024/2025.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4TH day of June, 2024.

Mayor

REVIEWED AND APPROVED:

City Manager

INITIATED AND APPROVED:

Chief Financial Officer

APPROVED AS TO FORM:

City Attorney

Res. No. 2024-27

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2024** by the following vote:

AYES: Moser, Bolton, Burns, Van Der Mark, Strickland, McKeon, Kalmick
NOES: None
ABSENT: None
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2024-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH MODIFYING SALARY AND BENEFITS FOR NON-REPRESENTED EMPLOYEES BY ADDING THE DEPUTY PUBLIC WORKS DIRECTOR / CITY ENGINEER CLASSIFICATION AND ESTABLISHING THE COMPENSATION

WHEREAS, the City Council of the City of Huntington Beach desires to modify the salary and benefits for non-represented employees upon adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach as follows:

SECTION 1. Salaries and Benefits for Non-Represented employees is hereby amended to include the Deputy Public Works Director/City Engineer as reflected in Exhibit "A" attached hereto and incorporated by this reference.

SECTION 2. The salary range for the Deputy Public Works Director/ City Engineer shall be reflected in the Non-Associated Appointed Executive Management Salary Schedule – Exhibit B.

SECTION 3. All other benefits and salary ranges established and reflected in the Non-Associated Employees Pay and Benefits Resolution 2022-09, shall continue unless modified by City Council action.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2024

Mayor

REVIEWED AND APPROVED

Eric Parra, Interim City Manager

INITIATED AND APPROVED

Marissa Sur, Director of Human Resources

APPROVED AS TO FORM:

Michael Gates, City Attorney

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: DEPUTY PUBLIC WORKS DIRECTOR / CITY ENGINEER

PERSONNEL COMMISSION APPROVAL: **CITY COUNCIL APPROVAL:**	**NOT APPLICABLE**
JOB CODE:	**0912**
EMPLOYMENT STATUS:	**REGULAR FULL-TIME**
UNIT REPRESENTATION:	**NON-ASSOCIATED**
FLSA STATUS:	**EXEMPT**
EEOC CODE:	**OFFICIALS & ADMINISTRATORS**

JOB SUMMARY

Under administrative direction, provides oversight and direction of the Engineering and Transportation Divisions within the Public Works Department; assists in coordinating assigned activities with other City departments, divisions, outside agencies, and the public; provides highly responsible and complex professional assistance to the Public Works Director in areas of expertise.

SUPERVISION RECEIVED AND EXERCISED

Report to: Director of Public Works
Supervises: Professional, technical, and administrative support staff

DISTINGUISHING CHARACTERISTICS

The Deputy Public Works Director/City Engineer is designated as "at-will" and is excluded from the competitive service of the city and the city's Classification Plan.

Deputy Public Works Director/City Engineer differs from the Director of Public Works in that the Deputy Public Works Director/City Engineer assists with the management of the Engineering and Transportation Divisions while the Director of Public Works is responsible for the overall administration of the department as well as planning, organizing, and directing all City public works projects and responsibilities.

EXAMPLES OF ESSENTIAL DUTIES:

- Oversees the operation of the Engineering and Transportation Divisions' activities and programs; sets objectives and monitors performance of subordinate staff

engaged in defined duties and activities

- Directs the development of timely division goals, policies and strategic plans; manages the allocation of resources and service levels to meet the city and citizens needs
- Advises the Director on all engineering, construction, transportation, environment services, and development services matters, and assists in resolving complex and sensitive issues
- Supervises, coordinates, and reviews all public works engineering activities; determines scope of projects; reviews plans of private contractors; reviews and signs engineering drawings; makes technical engineering decisions; and establishes technical criteria and standards
- Reviews proposed private development plans and conditions of approval
- Supervises, coordinates, and reviews the traffic engineering, surveying, mapping, plan check, contract administration, and construction inspections
- Supervises and participates in preparation and administration of the annual capital improvement program and budget; identifies short and long range needs to meet the city's goals and objectives to provide quality infrastructure
- Confers with public and/or other agencies on regional transportation planning and construction projects, special engineering problems, and large regional infrastructure projects
- Provides training, coaching, and evaluation of assigned staff
- Locates regional, state, and federal funding grants; completes funding applications
- Confers with contractors and engineers regarding proposals, specifications, and project issues; confers with community groups regarding proposed improvements
- Assists in resolving work problems and interprets departmental policies to staff, other departments, and the public
- Coordinates the Divisions' activities with other city departments, divisions, sections, and with outside agencies
- Serves as staff to a variety of city commissions, boards, and committees on public works engineering matters; represents the city at a variety of meetings
- Prepares a variety of reports, correspondence, and special studies
- Responds to difficult citizen inquiries and complaints

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: DEPUTY PUBLIC WORKS DIRECTOR / CITY ENGINEER

- Serves as Interim Director, as required
- Attends leadership, management, and public works training to stay abreast of industry best practices
- Reports to work as scheduled and works various hours, including nights and weekends as required
- Maintains a regular and consistent attendance record
- Performs other related duties, as required

The preceding duties have been provided as examples of the essential types of work performed by positions within this job classification. The City, at its discretion, may add, modify, change or rescind work assignments as needed.

MINIMUM QUALIFICATIONS

Any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination includes:

Knowledge of:

- Principles and operations of public works engineering, maintenance, and administration
- Ordinances, resolutions, and laws affecting public works operations
- Advanced principles and practices of civil engineering including capital improvement program management, land development and subdivision, transportation planning, traffic engineering, and traffic operations
- Principles and practices of public administration, including municipal budgeting, research, analysis, report writing, and presentation
- Principles and practices of effective leadership and employee supervision, including selection, training, mentoring, work evaluation, and discipline
- Strategic planning and performance measurement
- English usage, spelling, grammar, and punctuation
- Effective customer service techniques

Ability to:

- Provide management leadership to professional, technical, and administrative support staff

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: DEPUTY PUBLIC WORKS DIRECTOR / CITY ENGINEER

- Manage, supervise, train, and evaluate assigned personnel
- Develop, implement, and administer goals, objectives and procedures for providing effective public works services
- Maintain the confidence and cooperation of a variety of public officials, employees, and the public
- Prepare and administer large and complex budgets
- Allocate limited resources in a cost-effective manner
- Collect relevant information, evaluate realistic options and responses, and implement appropriate course of action
- Research, analyze and evaluate new service delivery methods, procedures, and techniques
- Prepare clear and concise reports
- Interpret and apply Federal, State, and local policies, procedures, laws, and regulations related to public works projects
- Administer contracts and ensure compliance with contract provisions
- Communicate effectively, tactfully, and positively, both orally and in writing
- Establish effective working relationships with those contacted in the course of work

Education: Bachelor's degree from an accredited college or university with major course work in Civil Engineering. Master's degree in a related field is desirable.

Experience: Seven (7) years of progressively responsible professional experience in municipal civil engineering programs, at least two (2) years of which at a supervisory or management level over professional engineering staff, preferably for a California municipality or other public sector organization.

License/Certificates: A valid California Class C driver license with an acceptable driving record required by time of appointment and throughout employment.

Possession of current licensing as a Registered Professional Engineer in Civil Engineering issued by the State Board of Registration for Professional Engineers in the State of California.

SPECIAL CONDITIONS

Employees who may drive a city or personal vehicle in the course and scope of work shall be required to participate in the DMV Employer Pull Notice program.

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: DEPUTY PUBLIC WORKS DIRECTOR / CITY ENGINEER

Public Employee Disaster Service Worker: In accordance with Government Code Section 3100, all Huntington Beach city employees are required to perform assigned disaster service worker duties in the event of an emergency or a disaster.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS

Incumbents must be able to meet the physical requirements of the class and have mobility, balance, coordination, vision, hearing, and dexterity levels appropriate to the duties to be performed.

Work is performed in an office environment and may require occasional travel to off-site facilities. Job duties involve sitting, standing, and walking for prolonged or intermittent periods of time, and reaching, bending, and twisting at the waist to perform desk work and operate general office equipment, including a personal computer and keyboard, for prolonged or intermittent periods of time. The operation of a personal computer also requires finger and wrist dexterity and the ability to withstand exposure to vibration, pitch, and glare from the computer. Employee must be able to safely lift and carry books, files and reports weighing up to 25 pounds. Must be able to lift files and reports from counter tops or file drawers. This position may be required to assist staff in performing field work that requires driving a vehicle, walking on uneven ground, and in varying outdoor temperatures. The incumbent must maintain professional composure and use good judgment in pressure situations.

Reasonable accommodation(s) for an individual with a qualified disability will be considered on a case-by-case basis.

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Reso No. 2024-24
Exhibit 'B'

EXHIBIT B
NON-ASSOCIATED APPOINTED EXECUTIVE MANAGEMENT SALARY SCHEDULE
Effective June 4, 2024*

			Starting Point				Control Point		High Point
Job No	Description	Pay Range	A	B	C	D	E	F	G
EXECUTIVE MANAGEMENT									
0591	City Manager	NA0591	Per Contract				139.86		153.85
0029	Interim City Manager	289	98.36	103.28	108.44	113.87	119.56	125.54	131.82
0925	Interim City Manager/Police Chief	NA0591	Per Contract						153.85
DEPARTMENT HEADS									
0592	Assistant City Manager	293	102.36	107.47	112.85	118.49	124.42	130.64	137.17
0015	Fire Chief	293	102.36	107.47	112.85	118.49	124.42	130.64	137.17
0011	Police Chief	293	102.36	107.47	112.85	118.49	124.42	130.64	137.17
0518	Chief Financial Officer	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0479	Chief Information Officer	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0589	Community Development Director	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0574	Director of Human Resources	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0801	Director of Community & Library Services	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0010	Director of Public Works	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
CONTRACT NON-DEPARTMENT HEADS									
0593	Chief Assistant City Attorney	282	91.74	96.33	101.15	106.21	111.52	117.09	122.95
0778	Director of Homelessness & Behavioral Health Services	258	72.26	75.87	79.66	83.64	87.83	92.22	96.83
0845	Deputy Director of Public Works	258	72.26	75.87	79.66	83.64	87.83	92.22	96.83
0912	Deputy Public Works Director/ City Engineer	258	72.26	75.87	79.66	83.64	87.83	92.22	96.83
0900	Assistant Chief Financial Officer	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0850	Deputy Director of Administrative Services	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0855	Deputy Director of Community & Library Services	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0840	Deputy Director of Community Development	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0779	Deputy City Manager	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0906	Deputy City Treasurer	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0710	Senior Deputy Community Prosecutor	225	52.03	54.63	57.37	60.23	63.24	66.41	69.73
0699	Deputy Community Prosecutor	216	47.57	49.95	52.45	55.07	57.83	60.72	63.75

*Per Resolution No. 2024-33 adopted June 4, 2024, the range for the Senior Deputy Community Prosecutor is established and the range for Chief Assistant City Attorney and Deputy Community Prosecutor are amended.

*Per Resolution No. 2024-24 adopted June 4, 2024, the range for the Deputy Public Works Director/City Engineer is established.

Res. No. 2024-24

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2024** by the following vote:

AYES: Moser, Bolton, Burns, Van Der Mark, Strickland, McKeon, Kalmick
NOES: None
ABSENT: None
ABSTAIN: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2024-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH MODIFYING SALARY AND BENEFITS FOR NON-REPRESENTED EMPLOYEES BY ADDING THE SENIOR DEPUTY COMMUNITY PROSECUTOR CLASSIFICATION AND ESTABLISHING THE COMPENSATION AND AMENDING THE NON-ELECTED NON-REPRESENTED EMPLOYEES PAY SCHEDULE TO UPDATE THE COMPENSATION RANGE FOR THE CHIEF ASSISTANT CITY ATTORNEY AND DEPUTY COMMUNITY PROSECUTOR

WHEREAS, the City Council of the City of Huntington Beach desires to modify the salary and benefits for non-represented employees upon adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach as follows:

SECTION 1. Salaries and Benefits for Non-Represented employees is hereby amended to include the Senior Deputy Community Prosecutor as reflected in Exhibit A, attached hereto and incorporated by this reference.

SECTION 2. The salary range for the Senior Deputy Community Prosecutor shall be reflected in the Non-Associated Appointed Executive Management Salary Schedule – Exhibit B.

SECTION 3. The salary range for the Chief Assistant City Attorney shall be modified as reflected in the Non-Associated Appointed Executive Management Salary Schedule – Exhibit B.

SECTION 4. The salary range for the Deputy Community Prosecutor shall be modified as reflected in the Non-Associated Appointed Executive Management Salary Schedule – Exhibit B.

SECTION 5. All other benefits and salary ranges established and reflected in the Non-Associated Employees Pay and Benefits Resolution 2022-09, shall continue unless modified by City Council action.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2024.

Mayor

REVIEWED AND APPROVED

Eric Parra, Interim City Manager

INITIATED AND APPROVED

Marissa Sur, Director of Human Resources

APPROVED AS TO FORM:

Michael Gates, City Attorney

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: SENIOR DEPUTY COMMUNITY PROSECUTOR

PERSONNEL COMMISSION APPROVAL:	**NOT APPLICABLE**
COUNCIL APPROVAL:	
JOB CODE:	**0710**
EMPLOYMENT STATUS:	**REGULAR FULL-TIME**
UNIT REPRESENTATION:	**NON-ASSOCIATED**
FLSA STATUS:	**EXEMPT**
EEOC CODE:	**PROFESSIONALS**

JOB SUMMARY

Under administrative direction of the City Attorney, the Senior Deputy Community Prosecutor represents the people of the City of Huntington Beach in the Superior Court; prosecutes jury and non-jury trials involving misdemeanor criminal cases.

SUPERVISION RECEIVED AND EXERCISED

Reports to: City Attorney or as directed by the City Attorney

Supervises: May provide lead direction to less experienced prosecutors/attorneys and/or administrative support staff

DISTINGUISHING CHARACTERISTICS

This classification is designated as "at will" and is excluded from the competitive service and the City's Classification Plan. Senior Deputy Community Prosecutor differs from Deputy Community Prosecutor in that the Senior may provide direction and assistance to the Deputy Community Prosecutor or Deputy City Attorney I levels. The incumbent at this level should be able to perform duties with minimal instruction or assistance and are fully aware of the operating procedures and policies of the work unit.

EXAMPLES OF ESSENTIAL DUTIES

- Under the direction of the City Attorney, leads the City's prosecutorial efforts for Municipal Law and Penal Code violations that occur in Huntington Beach
- Under the direction of the City Attorney, works with the Huntington Beach Police Department, the Orange County District Attorney's Office, and meets/works with the community, to prosecute a variety of Huntington Beach criminal misdemeanor

cases involving, property crime, public intoxication, theft, fraud, shoplifting, drug possession, trespassing, etc., on behalf of the City in support of local law enforcement

- Reviews law enforcement arrest and incident reports and cases to determine whether to file, reject, or to refer for an office hearing or mediation; implement office policies and procedures relating to the disposition of cases
- Reviews criminal misdemeanor cases; researches, reviews and drafts motions; interviews victims and witnesses; represents the People in arraignments and pretrial conferences; conducts court hearings, trials, motions, and restitution hearings
- Provides lead direction when responding to inquiries from police and other attorneys; researches legal issues and provides legal opinions and advice to law enforcement personnel; trains law enforcement personnel on developments and effective prosecution techniques
- Assists other prosecutors in all phases of legal work on the more complex cases; attends community and other meetings where prosecution matters are discussed
- Prepares a variety of reports and studies related to current trends and legal developments in criminal prosecution
- Conceptualizes and reviews criminal misdemeanor cases; drafts complaints and motions, briefs and legal memoranda; interviews witnesses; represents the City in arraignments and pretrial conferences; presents cases in court, including all phases of pretrial, trial and appellate work
- Confers with City department representatives to provide advice and counsel on prosecution laws and ordinances affecting their work; researches legal issues and provides legal opinions and advice to law enforcement personnel; develops and conducts training programs with and for other departments and agencies
- Leads the coordination of special projects and teams related to area of assignment
- Leads the development and implementation of department goals, objectives, policies, procedures and work standards related to area of assignment
- Represents the City in meetings where prosecution matters are discussed with various boards and committees
- Develops and implement creative strategies and responses to deter crime locally, including modifications to codes and ordinances
- Maintains effective and extensive professional relationships with representatives of other local, state and federal agencies
- Reports to work as scheduled, works a variety of schedules including evenings, weekends, and holidays as required
- Performs other such legal duties as may be required by the City Attorney.

The preceding duties have been provided as examples of the essential types of work

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: SENIOR DEPUTY COMMUNITY PROSECUTOR

performed by positions within this job classification. The City, at its discretion, may add, modify, change or rescind work assignments as needed.

MINIMUM QUALIFICATIONS

Any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination includes:

Knowledge of*:*

- Criminal and civil trial procedures and practices
- Procedures and practices of superior court system, including civil and criminal divisions
- Federal Constitution, Federal laws, State laws, State Penal Codes, City Charter and Municipal Codes, and Municipal Zoning Codes
- Organization, function, and legal limitations on the authority of various City departments and enforcement and procedural issues
- State and Federal constitutional and statutory provisions relating to crime and municipalities
- Accepted legal principles and court decisions
- Judicial procedure, rules of civil and criminal procedure, and rules of criminal and civil evidence
- Principles of criminal and civil law
- Principles of basic supervision, training, and performance evaluation
- Principles and techniques to maintain effective team interaction

Ability to:

- Work under the City Attorney and with other City Attorney staff to effectively represent the City in the local prosecution of crimes,
- Successfully conduct Criminal Trials, with a demonstrable history of trial experience in both felonies and misdemeanors
- Successfully and effectively prosecute cases pursuant to current Federal, State and local laws, Ordinances, Codes and regulations
- Analyze, appraise, and organize facts, evidence, and precedents and presents them in oral and written reports
- Review, discuss, and advise regarding legal policy issues
- Work cooperatively with other employees, customers, clients, and the public
- Demonstrate judgment in determining when to appeal, when to negotiate, and when to pursue major actions
- Produce documents written in the English language using proper sentence structure, punctuation, grammar, and spelling

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: SENIOR DEPUTY COMMUNITY PROSECUTOR

- Perform a broad range of supervisory responsibilities over others
- Review and check the work of others to ensure accuracy
- Communicate orally with customers, clients, and the public using a telephone and in group and face-to-face, one-to-one settings

Education: Graduation from a law school accredited by the American Bar Association with a Juris Doctorate degree

Experience: Five (5) years' increasingly responsible experience in criminal, municipal or related government law, including significant trial experience prosecuting misdemeanor and felony cases to verdict.

License/Certification: Active membership in the State Bar of California.

Possession of a valid California Class C driver license with an acceptable driving record by time of appointment.

SPECIAL CONDITIONS

Employees who may drive a city or personal vehicle in the course and scope of work shall be required to participate in the DMV Employer Pull Notice program.

Public Employee Disaster Service Worker: In accordance with Government Code Section 3100, all Huntington Beach city employees are required to perform assigned disaster service worker duties in the event of an emergency or a disaster.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS

Incumbents must be able to meet the physical requirements of the class and have mobility, balance, coordination, vision, hearing and dexterity levels appropriate to the duties to be performed.

Work involves detailed concentration for long periods of time in a modified office environment and sitting for extended periods. The incumbent must be able to meet the physical requirements of the class and have mobility, balance, coordination, vision, hearing and dexterity levels appropriate to the duties to be performed. Work is primarily performed indoors. In an office environment, the work requires sitting at a desk or table for prolonged periods of time and daily use of a computer, keyboard, mouse and screen. The incumbent uses a computer and related equipment and sits, stands, walks, climbs, pushes, pulls, reaches, grasps, lifts and moves tools and equipment weighing 25 pounds

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: SENIOR DEPUTY COMMUNITY PROSECUTOR

or less.

Reasonable accommodation(s) for an individual with a qualified disability will be considered on a case-by-case basis.

EXHIBIT 1
NON-ASSOCIATED APPOINTED EXECUTIVE MANAGEMENT SALARY SCHEDULE
Effective July 1, 2024*

			Starting Point				Control Point		High Point
Job No	Description	Pay Range	A	B	C	D	E	F	G
EXECUTIVE MANAGEMENT									
0591	City Manager	NA0591	Per Contract				139.86		153.85
0029	Interim City Manager	289	98.36	103.28	108.44	113.87	119.56	125.54	131.82
0925	Interim City Manager/Police Chief	NA0591	Per Contract						153.85
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0589	Community Development Director	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0574	Director of Human Resources	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0801	Director of Community & Library Services	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
0010	Director of Public Works	269	80.61	84.64	88.88	93.32	97.99	102.88	108.03
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0593	Chief Assistant City Attorney	282	91.74	96.33	101.15	106.21	111.52	117.09	122.95
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0850	Deputy Director of Administrative Services	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0855	Deputy Director of Community & Library Services	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0840	Deputy Director of Community Development	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0779	Deputy City Manager	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0906	Deputy City Treasurer	249	66.07	69.37	72.84	76.48	80.30	84.32	88.53
0710	Senior Deputy Community Prosecutor	225	52.03	54.63	57.37	60.23	63.24	66.41	69.73
0699	Deputy Community Prosecutor	216	47.57	49.95	52.45	55.07	57.83	60.72	63.75

*Per Resolution No. 2024-33 adopted June 4, 2024, the range for the Senior Deputy Community Prosecutor is established and the range for Chief Assistant City Attorney and Deputy Community Prosecutor are amended.

*Per Resolution No. 2024-24 adopted June 4, 2024, the range for the Deputy Public Works Director/City Engineer is established.

Res. No. 2024-33

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU, the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2024** by the following vote:

AYES: Moser, Bolton, Burns, Van Der Mark, Strickland, McKeon, Kalmick
NOES: None
ABSENT: None
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

RESOLUTION NO. 2024 -25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH AMENDING THE CITY'S CLASSIFICATION PLAN BY ADDING THE CLASSIFICATIONS OF CAPITAL PROJECTS SUPERVISOR AND REAL TIME CRIME CENTER SUPERVISOR

WHEREAS, the City Council of Huntington Beach wishes to amend the City's Classification Plan;

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve that the Classification Plan be amended as follows:

A. Add the new classification of CAPITAL PROJECTS SUPERVISOR and establish compensation at $101,953.28 - $136,626.88 as set forth in Exhibit A, which is attached hereto and incorporated by this reference.

B. Add the new classification of REAL TIME CRIME CENTER SUPERVISOR and establish compensation at $83,555.68 - $111,970.56 as set forth in Exhibit B, which is attached hereto and incorporated by this reference.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2024.

Mayor

REVIEWED AND APPROVED:

Eric Parra, Interim City Manager

APPROVED AS TO FORM:

Michael Gates, City Attorney

INITIATED AND APPROVED:

Marissa Sur,
Director of Human Resources

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: CAPITAL PROJECTS SUPERVISOR

PERSONNEL COMMISSION APPROVAL: APRIL 17, 2024
COUNCIL APPROVAL:

JOB CODE:	**913**
EMPLOYMENT STATUS:	**REGULAR FULL-TIME**
UNIT REPRESENTATION:	**MEO**
FLSA STATUS:	**EXEMPT**
EEOC CODE:	**PROFESSIONALS**

JOB SUMMARY

Under administrative direction, plans, supervises and coordinates the operations of staff that perform construction project management and contract administration work, and develops, manages and coordinates assigned construction projects.

SUPERVISION RECEIVED

Reports to: Construction Manager or as assigned by the Director of Public Works
Supervises: Professional staff

DISTINGUISHING CHARACTERISTICS

Differs from Construction Manager in that Capital Projects Supervisor is responsible for exercising supervisory authority over the Capital Projects Administrators and performs professional level construction project management and contract administration work while the Construction Manager oversees all activities associated with assigned construction projects, including contract administration, project management, surveying, and inspections.

EXAMPLES OF ESSENTIAL DUTIES

- Plans, prioritizes, assigns, coordinates, supervises, and evaluates the activities of Capital Project Administrators
- Assists in establishing the master schedule for construction projects
- Participates in the selection of staff, provides or coordinates staff training, works with employees to correct deficiencies, administers discipline when necessary
- Ensures work quality and adherence to established policies and procedures
- Administers and facilitates assigned construction projects

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: CAPITAL PROJECTS SUPERVISOR

- Writes Request-For-Proposals (RFPs) and Request for Council Action (RCAs)
- Evaluates professional service consultant proposals, issues and monitors task orders for various project assignments
- Oversees day-to-day construction administration activities for both City and outside agency projects
- Researches, analyzes data and monitors City's adherence to government required codes and regulations
- Approves progress payments and other disbursements
- Visits construction sites to ensure compliance with provisions of contracts
- Interfaces with Public Works Inspectors to ensure contractor work is compliant with plans and specifications
- Evaluates and monitors schedules, budgets, and estimates
- Authorizes and processes extra-work, time-and-material directives issued to contractors
- Documents, prepares, reviews, and presents justifications for change order requests to Construction Manager for approval
- Negotiates and resolves construction disputes; makes on-site inspections
- Coordinates contract administration activities and maintains communication with stakeholders, including other departments, contractors, and various agencies
- Interfaces and coordinates with utility companies on capital improvement projects with established underground utility districts
- Represents department at various public outreach and town hall meetings with residents and businesses
- Prepares reimbursement reports for various founding agencies; monitor projects for adherence to Federal and State labor laws
- Reports to work as scheduled and works various hours, including nights and weekends as deemed necessary by manager/supervisor to conform with changing priorities and meet deadlines
- Travels to construction sites and other locations during the course of work
- Maintains regular and consistent attendance record
- Performs related duties and responsibilities as assigned

The preceding duties have been provided as examples of the essential types of work performed by positions within this job classification. The City, at its discretion, may add, modify, change or rescind work assignments as needed.

MINIMUM QUALIFICATIONS:

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: CAPITAL PROJECTS SUPERVISOR

Any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination includes:

Knowledge of:

- Principles and practices of construction management and contract administration
- Applicable local, state, and federal laws, codes, ordinances, rules, and regulations governing public works construction projects
- Correlating American Public Works Association (APWA) Greenbook and Caltrans standard specifications
- Scheduling practices
- Principles and practices of supervision, including employee development and evaluation
- Modern principles of civil engineering principles and design applicable to construction projects
- Street, highway, traffic control, water and sewer construction and maintenance practices
- Conflict resolution techniques

Ability to:

- Plan, coordinate, and supervise Capital Improvement Program activities and personnel
- Oversee and manage public works construction projects
- Effectively monitor outside contracts and contractors
- Interpret and apply construction management policies, procedures, laws, rules and regulations and administrative and departmental policies and procedures
- Ensure that all phases of a project are completed in a timely manner and comply with specifications, timetables, and financial guidelines
- Work independently while exercising good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs
- Research, collect, compile, and analyze information and data
- Maintain and update records, logs, and reports
- Understand and follow verbal and written instructions
- Communicate clearly and concisely, both orally and in writing
- Operate a variety of office equipment including computers and associated business software applications.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work
- Travel to offsite locations within a reasonable time frame

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: CAPITAL PROJECTS SUPERVISOR

Education: Bachelor's degree from an accredited college or university in construction management or other related field.

Experience: Five (5) years' professional experience in construction project management, contract administration, or similar field, at least two (2) years of which involved public works capital projects.

Licenses/Certifications:

A valid California Class C driver license with an acceptable driving record required at time of hire and throughout employment.

Certification as a Professional Construction Manager preferred.
Registration in the State of California as a Professional Engineer desirable.

SPECIAL CONDITIONS

Employees who may drive a City or personal vehicle in the course and scope of work shall be required to participate in the DMV Employer Pull Notice Program.

Public Employee Disaster Service Worker: In accordance with Government Code Section 3100, all Huntington Beach city employees are required to perform assigned disaster service worker duties in the event of an emergency or a disaster.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS

Incumbents must be able to meet the physical requirements of the class and have mobility, balance, coordination, vision, hearing, and dexterity levels appropriate to the duties to be performed.

Work is performed indoors and outdoors. Incumbents use a computer keyboard and related equipment. Incumbents sit, stand, walk, climb, stoop, crouch, twist, bend, push, pull, reach, grasp, and lift. May require moving tools and equipment weighing 50 pounds or less. When work is performed outdoors, there is full exposure to various weather conditions. Must be able to work in and around bodies of water, including the ocean, lakes, and storm-water discharge systems. Must utilize approved safety equipment and protective gear, including but not limited, hard hats, respirators, life vests, and/or hearing protective devices. Requires near vision in reading correspondence, plans, specifications, and other information. Acute hearing is required when providing telephone

service and communicating in person. May require walking on uneven ground and working around machinery, fumes, dirt, and gas and in varying temperatures.

Reasonable accommodation(s) for an individual with a qualified disability will be considered on a case-by-case basis.

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MANAGEMENT EMPLOYEES' ORGANIZATION SALARY SCHEDULE
EFFECTIVE JULY 1, 2024

Job Description	Pay Range	A	B	C	D	E	F	G
Administrative Services Manager	226	52.55	55.18	57.94	60.83	63.88	67.07	70.42
Assistant City Attorney	257	71.54	75.12	78.87	82.82	86.96	91.30	95.87
Assistant City Clerk	207	43.50	45.67	47.96	50.36	52.87	55.52	58.29
Assistant to the City Manager	222	50.50	53.03	55.68	58.46	61.38	64.45	67.68
Associate Civil Engineer	210	44.82	47.06	49.41	51.88	54.48	57.20	60.06
Associate Planner	201	40.98	43.03	45.18	47.44	49.81	52.30	54.91
Building Inspection Manager	227	53.08	55.73	58.52	61.44	64.52	67.74	71.13
Building Inspection Supervisor	211	45.27	47.53	49.90	52.40	55.02	57.77	60.66
Building Official	240	60.41	63.43	66.60	69.93	73.42	77.10	80.95
Capital Projects Administrator	212	45.72	48.00	50.40	52.92	55.57	58.35	61.27
Capital Projects Supervisor*	219	49.02	51.47	54.04	56.74	59.58	62.56	65.69
Chief Litigation Counsel	253	68.75	72.19	75.79	79.58	83.56	87.74	92.13
City Engineer	253	68.75	72.19	75.79	79.58	83.56	87.74	92.13
Civilian Police Services Commander	242	61.62	64.70	67.94	71.33	74.90	78.65	82.58
Code Enforcement Manager	230	54.69	57.42	60.29	63.30	66.47	69.79	73.28
Community and Library Services Manager	226	52.55	55.18	57.94	60.83	63.88	67.07	70.42
Construction Manager	226	52.55	55.18	57.94	60.83	63.88	67.07	70.42
Council Policy Analyst	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
Cyber Information Security Officer	220	49.51	51.98	54.58	57.31	60.17	63.18	66.34
Deputy City Attorney I	226	52.55	55.18	57.94	60.83	63.88	67.07	70.42
Deputy City Attorney II	245	63.49	66.66	70.00	73.50	77.17	81.03	85.08
Deputy City Engineer	237	58.63	61.56	64.64	67.87	71.27	74.83	78.57
Deputy Fire Marshal	210	44.82	47.06	49.41	51.88	54.48	57.20	60.06
Detention Administrator	219	49.02	51.47	54.04	56.74	59.58	62.56	65.69
Economic Development Manager	237	58.63	61.56	64.64	67.87	71.27	74.83	78.57
Economic Development Project Manager	219	49.02	51.47	54.04	56.74	59.58	62.56	65.69
Environmental Services Manager	227	53.08	55.73	58.52	61.44	64.52	67.74	71.13
Finance Manager	236	58.05	60.95	64.00	67.20	70.56	74.09	77.79
Fire Marshal	240	60.41	63.43	66.60	69.93	73.42	77.10	80.95

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MANAGEMENT EMPLOYEES' ORGANIZATION SALARY SCHEDULE
EFFECTIVE JULY 1, 2024

Job Description	Pay Range	A	B	C	D	E	F	G
Fire Medical Coordinator	211	45.27	47.53	49.90	52.40	55.02	57.77	60.66
Fleet Operations Supervisor	207	43.50	45.67	47.96	50.36	52.87	55.52	58.29
Homeless Services Manager	230	54.69	57.42	60.29	63.30	66.47	69.79	73.28
Housing Manager	230	54.69	57.42	60.29	63.30	66.47	69.79	73.28
Human Resources Analyst	192	37.47	39.34	41.31	43.37	45.54	47.82	50.21
Human Resources Manager	238	59.22	62.18	65.29	68.55	71.98	75.58	79.36
Information Technology Manager	240	60.41	63.43	66.60	69.93	73.42	77.10	80.95
Information Technology Supervisor	217	48.05	50.45	52.97	55.62	58.40	61.33	64.39
Landscape Architect	205	42.64	44.77	47.01	49.36	51.83	54.42	57.14
Management Analyst	192	37.47	39.34	41.31	43.37	45.54	47.82	50.21
Municipal Records Manager	202	41.39	43.46	45.63	47.91	50.31	52.82	55.46
Multimedia Coordinator	201	40.98	43.03	45.18	47.44	49.81	52.30	54.91
Network Systems Administrator	225	52.03	54.63	57.36	60.23	63.24	66.41	69.73
Parking & Camping Operations Supervisor	199	40.17	42.18	44.29	46.50	48.83	51.27	53.83
Permit & Plan Check Manager	230	54.69	57.42	60.29	63.30	66.47	69.79	73.28
Permit & Plan Check Supervisor	205	42.64	44.77	47.01	49.36	51.83	54.42	57.14
Plan Check Engineer	223	51.01	53.56	56.23	59.05	62.00	65.10	68.35
Planning Manager	236	58.05	60.95	64.00	67.20	70.56	74.09	77.79
Police Services Manager	219	49.02	51.47	54.04	56.74	59.58	62.56	65.69
Principal Civil Engineer	235	57.47	60.35	63.37	66.53	69.86	73.35	77.02
Principal Combination Inspector	202	41.39	43.46	45.63	47.91	50.31	52.82	55.46
Principal Finance Analyst	219	49.02	51.47	54.04	56.74	59.58	62.56	65.69
Principal Human Resources Analyst	214	46.64	48.97	51.42	53.99	56.69	59.52	62.50
Principal Information Technology Analyst	225	52.03	54.63	57.36	60.23	63.24	66.41	69.73
Principal Librarian	201	40.98	43.03	45.18	47.44	49.81	52.30	54.91
Principal Management Analyst	214	46.64	48.97	51.42	53.99	56.69	59.52	62.50
Principal Planner	226	52.55	55.18	57.94	60.83	63.88	67.07	70.42
Public Affairs Manager	232	55.78	58.57	61.50	64.58	67.81	71.20	74.76
Public Affairs Officer	223	51.01	53.56	56.23	59.05	62.00	65.10	68.35

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MANAGEMENT EMPLOYEES' ORGANIZATION SALARY SCHEDULE
EFFECTIVE JULY 1, 2024

Job Description	Pay Range	A	B	C	D	E	F	G
Public Works Maintenance Superintendent	218	48.53	50.96	53.50	56.18	58.99	61.94	65.04
Public Works Maintenance Supervisor	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
Public Works Operations Manager	253	68.75	72.19	75.79	79.58	83.56	87.74	92.13
Real Estate & Project Manager	216	47.57	49.95	52.45	55.07	57.83	60.72	63.75
Risk Manager	234	56.91	59.75	62.74	65.88	69.17	72.63	76.26
Senior Civil Engineer	222	50.50	53.03	55.68	58.46	61.38	64.45	67.68
Senior Community and Library Services Supervisor	199	40.17	42.18	44.29	46.50	48.83	51.27	53.83
Senior Deputy City Attorney	251	67.39	70.76	74.30	78.02	81.92	86.01	90.31
Senior Finance Analyst	211	45.27	47.53	49.90	52.40	55.02	57.77	60.66
Senior Human Resources Analyst	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
Senior Librarian	186	35.30	37.06	38.91	40.86	42.90	45.05	47.30
Senior Management Analyst	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
Senior Planner	216	47.57	49.95	52.45	55.07	57.83	60.72	63.75
Senior Traffic Engineer	231	55.23	57.99	60.89	63.94	67.13	70.49	74.02
Traffic and Transportation Manager	239	59.81	62.80	65.94	69.24	72.70	76.33	80.15
Treasury Manager	236	58.05	60.95	64.00	67.20	70.56	74.09	77.79
Utilities Manager	238	59.22	62.18	65.29	68.55	71.98	75.58	79.36
Utilities Superintendent	218	48.53	50.96	53.50	56.18	58.99	61.94	65.04
Wastewater Supervisor	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
Water Quality Supervisor	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
Water Utility Supervisor	208	43.93	46.13	48.44	50.86	53.40	56.07	58.88

*Per Council Resolution 2024-25, new job classification approved

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: REAL TIME CRIME CENTER SUPERVISOR

PERSONNEL COMMISSION APPROVAL: **CITY COUNCIL APPROVAL:**	**APRIL 17, 2024**
JOB CODE:	**0914**
EMPLOYMENT STATUS:	**REGULAR FULL-TIME**
UNIT REPRESENTATION:	**HBMT**
FLSA STATUS:	**NON-EXEMPT**
EEOC CODE:	**TECHNICIANS**

JOB SUMMARY

Under general direction, provides responsible and complex oversight of staff and support to assigned personnel in the Police Department Real Time Crime Center (RTCC) by utilizing available technology and information systems. Participates in proactive monitoring of available resources to aid in the prevention of crime. Adheres to, interprets, and applies Huntington Beach Police Department orders, directives, and best practices as well as pertinent federal, state, and local laws, codes, and regulations.

SUPERVISION RECEIVED AND EXERCISED

Report to: Police Captain or as assigned by the Police Chief
Supervises: Technical staff

DISTINGUISHING CHARACTERISTICS

The Real Time Crime Center Supervisor differs from the Real Time Crime Center Specialist in that the Supervisor performs the full range of supervision of staff in addition to performing duties of the Specialist.

EXAMPLES OF ESSENTIAL DUTIES:

- Leads a team of RTCC Specialists including coordinating training, scheduling, task delegation, performance evaluations, and other administrative functions
- Coordinates efforts of supervised shifts with directives from the RTCC Commander
- Monitors team workload and acts as a point of contact for requests within the Police Department
- Assists with the development of agency tactics, strategies and planning response to real

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: REAL TIME CRIME CENTER SUPERVISOR

time data and crime trends

- Monitors RTCC information systems and dispatch frequencies in real time and provides assistance to officers as issues arise; identifies suspicious criminal activity and assists in effective response
- Assists agency with investigations by utilizing publicly available and specialized software provided for data mining and link analysis
- Operates and monitors internal and external surveillance cameras, alarms, and surveillance programs; reports any operational issues promptly
- Operates an Unmanned Aerial Vehicle (UAV)
- Effectively maneuvers multiple surveillance cameras to obtain a better understanding of situations, documents events, and assists with investigations regarding suspicious activity, property damage, or acts of violence
- Operates a variety of equipment for broadcasting of video and audio; maintains computers used to control multi-media devices and playback systems
- Maintains contact with units on assignment; monitors multiple radio frequencies; relays emergency and non-emergency information to public safety personnel
- Manages the collection of criminal intelligence data for entry into various information storage and retrieval systems; maintains inventory of media resources
- Creates written, verbal and video communications related to emergencies, intelligence information, and other public safety information; creates, edits, and disseminates department videos and written guidance, trend reports, media analysis, policy analysis, department newsletters, and various other communications to staff and the public
- Prepares intelligence reports, briefings, and summaries of investigations and operations; completes incident and after-action reports
- Participates in emergency planning, preparation, and response for live content feeds
- Researches new technological advances and recommends changes and new strategies to improve and increase effectiveness
- Tracks and analyzes intelligence at the local, state, and federal level to determine potential impact on the agency
- Provides customer service to police department staff by answering questions, addressing problems, providing technical guidance for their presentations and training staff in use and benefits of media systems
- Reports to work as scheduled and works various hours, including nights and weekends as required
- Maintains a regular and consistent attendance record

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: REAL TIME CRIME CENTER SUPERVISOR

- Performs other related duties, as required

The preceding duties have been provided as examples of the essential types of work performed by positions within this job classification. The City, at its discretion, may add, modify, change or rescind work assignments as needed.

MINIMUM QUALIFICATIONS

Any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination includes:

Knowledge of:

- Operational procedures, services, and activities of a Real Time Crime Center and/or Communications/Dispatch Center
- Modern public safety communications equipment including computer aided dispatch systems and multi-channel radio systems
- Law enforcement and emergency services procedures for responding to reported incidents
- Methods and techniques for receiving, prioritizing, and dispatching emergency and non-emergency calls for service
- Pertinent federal, state, and local laws, codes, and regulations
- Personnel management and supervisory practices
- Principles of intelligence gathering and analysis
- Incident Command System (ICS) and National Incident Management System (NIMS)
- Video production and post-production processing; file conversions for various platforms
- Web and social media dynamics, new media analytics, design, and marketing
- Third-party media delivery tools and their functions
- Methods and techniques of telephone etiquette and conflict resolution
- English usage, spelling, grammar, and punctuation
- Effective customer service and public relations techniques

Ability to:

- Work evenings, weekends, and holidays as required and be available for emergency situations for live content feeds
- Supervise, train, and evaluate assigned personnel
- Analyze information and intelligence, identify solutions, project consequences of

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: REAL TIME CRIME CENTER SUPERVISOR

proposed actions, make recommendations and participate in the implementation process in support of goals
- Provide information to police units quickly and effectively, and speak clearly and concisely in an understandable voice via radio, telephone, and in person
- Hear and distinguish radio voice traffic within normal levels and over background noise
- Understand operations, obey safety rules, maintain confidentiality, and analyze problems, systems, and equipment
- Edit photographic images, videos, and multimedia products for optimal downloading and displaying in web browsers and broadcast media
- Accurately record and edit sound and effectively integrate sound into multimedia products
- Compile, arrange, and present information in a clear and concise manner
- Read and interpret maps and other navigational resources and give directions
- Work under pressure, think quickly, calmly, and clearly in emergency situations and perform multiple tasks simultaneously
- Maintain composure, alertness and concentration while working for extended periods of time
- Communicate effectively, both verbally and in writing, work cooperatively with other departments, city employees, city officials, outside agencies, contractors, and community members
- Effectively represent the city to outside individuals and agencies to accomplish the goals and objectives of the unit

Education: Bachelor's degree from an accredited college or university with a preference for Criminal Justice or similar studies.

Experience: Five (5) years of law enforcement-related experience in crime analysis, investigations, intelligence, police dispatch, or other related area including some lead or supervisory experience.

License/Certificates: A valid California Class C driver license with an acceptable driving record required by time of appointment and throughout employment.

Within six (6) months of appointment, must successfully complete CLETS requirements (training provided by the Department).

Within one (1) year of appointment, must successfully obtain FAA license to operate UAVs.

CITY OF HUNTINGTON BEACH

CLASS SPECIFICATION

TITLE: REAL TIME CRIME CENTER SUPERVISOR

Certification in Crime & Intelligence Analysis preferred; POST Public Safety Dispatcher Certificate preferred

SPECIAL CONDITIONS

Employees who may drive a city or personal vehicle in the course and scope of work shall be required to participate in the DMV Employer Pull Notice program.

Public Employee Disaster Service Worker: In accordance with Government Code Section 3100, all Huntington Beach city employees are required to perform assigned disaster service worker duties in the event of an emergency or a disaster.

Shift Assignment: Must be available to work all assigned shifts, including evenings, weekends, and holidays.

Background Investigation: Must successfully pass a comprehensive background investigation including a polygraph.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS

Incumbents must be able to meet the physical requirements of the class and have mobility, balance, coordination, vision, hearing, and dexterity levels appropriate to the duties to be performed.

Work is performed in an emergency Real Time Crime Center environment and may require occasional travel to off-site facilities. Job duties involve sitting or standing for prolonged or intermittent periods of time, and reaching, bending, and twisting at the waist to perform desk work and operate office equipment, including a personal computer and keyboard. The operation of a personal computer also requires finger and wrist dexterity and the ability to withstand exposure to vibration, pitch, and glare from the computer. Employee must be able to safely lift and carry files, reports, and equipment weighing up to 25 pounds. Must be able to lift files and reports from counter tops or file drawers. The position involves extensive public contact requiring hearing and verbal communication over the radio, telephone, and various media sources. Incumbent must maintain professional composure and use good judgment in pressure situations.

Reasonable accommodation(s) for an individual with a qualified disability will be considered on a case-by-case basis.

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HBMT SALARY SCHEDULE
Effective July 1, 2024

Job No	Job Description	Pay Range	A	B	C	D	E	F	G
0111	Accountant	181	33.58	35.26	37.03	38.88	40.82	42.86	45.00
0811	Accounting Technician	153	25.42	26.69	28.02	29.42	30.89	32.44	34.06
0294	Accounting Technician Supervisor	178	32.60	34.23	35.94	37.73	39.62	41.60	43.68
0775	Administrative Assistant	150	24.67	25.90	27.20	28.56	29.99	31.49	33.06
0297	Art Programs Curator	167	29.22	30.68	32.21	33.82	35.51	37.29	39.15
0872	Assistant Civil Engineer	201	40.98	43.03	45.18	47.44	49.81	52.30	54.91
0873	Assistant Engineer	189	36.37	38.18	40.09	42.10	44.20	46.41	48.73
0108	Assistant Planner	183	34.26	35.97	37.77	39.66	41.64	43.72	45.91
0807	Building Inspector	179	32.92	34.57	36.30	38.11	40.02	42.02	44.12
0366	Business License Supervisor	184	34.60	36.33	38.15	40.05	42.06	44.16	46.37
0112	Buyer	179	32.92	34.57	36.30	38.11	40.02	42.02	44.12
0843	Civilian Investigator	169	29.80	31.29	32.86	34.50	36.23	38.04	39.94
0796	Code Enforcement Officer	158	26.71	28.05	29.45	30.92	32.47	34.09	35.80
0511	Code Enforcement Technician	140	22.33	23.45	24.62	25.85	27.15	28.50	29.93
0806	Combination Inspector	186	35.30	37.06	38.91	40.86	42.90	45.05	47.30
0784	Community and Library Services Coordinator	151	24.92	26.16	27.47	28.84	30.29	31.80	33.39
0783	Community and Library Services Supervisior	184	34.60	36.33	38.15	40.05	42.06	44.16	46.37
0263	Community Relations Specialist	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0597	Community Services Officer	164	28.36	29.77	31.26	32.83	34.47	36.19	38.00
0871	Construction Inspector	175	31.64	33.22	34.88	36.62	38.45	40.38	42.40
0166	Crime Analyst	180	33.25	34.91	36.66	38.49	40.42	42.44	44.56
0255	Crime Scene Investigator	172	30.71	32.24	33.85	35.55	37.32	39.19	41.15
0134	Deputy City Clerk	164	28.36	29.77	31.26	32.83	34.47	36.19	38.00
0339	Electrician	176	31.95	33.55	35.23	36.99	38.84	40.78	42.82
0822	Emergency Management Administrator	211	45.27	47.53	49.90	52.40	55.02	57.77	60.66
0232	Emergency Medical Services Coordinator	219	49.02	51.47	54.04	56.74	59.58	62.56	65.69
0175	Engineering Aide	164	28.36	29.77	31.26	32.83	34.47	36.19	38.00
0180	Engineering Technician	182	33.92	35.62	37.40	39.27	41.23	43.29	45.45
0445	Environmental Specialist	206	43.07	45.22	47.48	49.86	52.35	54.97	57.72
0880	Equipment Parts Inventory Supply Clerk	154	25.67	26.95	28.30	29.72	31.20	32.76	34.40
0773	Executive Assistant to the City Manager	180	33.25	34.91	36.66	38.49	40.42	42.44	44.56
0791	Facilities Maintenance Coordinator	153	25.42	26.69	28.02	29.42	30.89	32.44	34.06
0391	Facilities Maintenance Technician	155	25.93	27.22	28.59	30.01	31.52	33.09	34.75
0790	Facilities Security Coordinator	152	25.17	26.42	27.74	29.13	30.59	32.12	33.72
0398	Field Service Representative	158	26.71	28.05	29.45	30.92	32.47	34.09	35.80

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Job No	Job Description	Pay Range	A	B	C	D	E	F	G
0824	Fire Prevention Inspector	180	33.25	34.91	36.66	38.49	40.42	42.44	44.56
0173	Fire Training Maintenance Technician	172	30.71	32.24	33.85	35.55	37.32	39.19	41.15
0875	Fleet Maintenance Crew Leader	188	36.01	37.81	39.70	41.68	43.77	45.95	48.25
0470	Forensic Systems Specialist	193	37.84	39.73	41.72	43.81	46.00	48.30	50.71
0838	Geographic Information Systems Analyst	196	38.99	40.94	42.99	45.13	47.39	49.76	52.25
0909	Graphic Designer*	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0190	Hazardous Materials Program Specialist	192	37.47	39.34	41.31	43.37	45.54	47.82	50.21
0337	Helicopter Maintenance Technician	177	32.27	33.89	35.58	37.36	39.23	41.19	43.25
0829	Human Resources Technician	154	25.67	26.95	28.30	29.72	31.20	32.76	34.40
0833	Information Technology Analyst	201	40.98	43.03	45.18	47.44	49.81	52.30	54.91
0634	Information Technology Project Coordinator	203	41.80	43.89	46.09	48.39	50.81	53.35	56.02
0836	Information Technology Technician	155	25.93	27.22	28.59	30.01	31.52	33.09	34.75
0357	Irrigation Specialist	156	26.19	27.50	28.87	30.31	31.83	33.42	35.09
0864	Landscape Maintenance Inspector	172	30.71	32.24	33.85	35.55	37.32	39.19	41.15
0848	Latent Print Examiner	184	34.60	36.33	38.15	40.05	42.06	44.16	46.37
0870	Lead Construction Inspector	205	42.64	44.77	47.01	49.36	51.83	54.42	57.14
0874	Lead Facilities Maintenance Worker	179	32.92	34.57	36.30	38.11	40.02	42.02	44.12
0876	Lead Fleet Maintenance Mechanic	179	32.92	34.57	36.30	38.11	40.02	42.02	44.12
0834	Lead Information Technology Technician	186	35.30	37.06	38.91	40.86	42.90	45.05	47.30
0859	Lead Public Works Maintenance Worker	172	30.71	32.24	33.85	35.55	37.32	39.19	41.15
0901	Lead Wastewater Worker	176	31.95	33.55	35.23	36.99	38.84	40.78	42.82
0886	Lead Water Utility Worker	178	32.60	34.23	35.94	37.73	39.62	41.60	43.68
0300	Legal Assistant	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0789	Librarian I	169	29.80	31.29	32.86	34.50	36.23	38.04	39.94
0788	Librarian II	177	32.27	33.89	35.58	37.36	39.23	41.19	43.25
0792	Library Services Assistant	133	20.83	21.87	22.97	24.11	25.32	26.59	27.91
0257	Library Specialist	151	24.92	26.16	27.47	28.84	30.29	31.80	33.39
0302	Literacy Program Specialist	169	29.80	31.29	32.86	34.50	36.23	38.04	39.94
0772	Management Aide	178	32.60	34.23	35.94	37.73	39.62	41.60	43.68
0878	Mechanic	165	28.64	30.07	31.58	33.15	34.81	36.55	38.38
0306	Office Assistant I	119	18.12	19.03	19.98	20.98	22.03	23.13	24.28
0304	Office Assistant II	135	21.25	22.31	23.43	24.60	25.83	27.12	28.48
0570	Parking and Camping Assistant	138	21.89	22.99	24.14	25.34	26.61	27.94	29.34
0459	Parking and Camping Crewleader	185	34.95	36.69	38.53	40.46	42.48	44.60	46.83
0786	Parking and Camping Operations Lead	167	29.22	30.68	32.21	33.82	35.51	37.29	39.15
0787	Parking Meter Technician	157	26.45	27.77	29.16	30.62	32.15	33.76	35.44

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Job No	Job Description	Pay Range	A	B	C	D	E	F	G
0262	Parking/Traffic Control Officer	138	21.89	22.99	24.14	25.34	26.61	27.94	29.34
0577	Parking/Traffic Control Supervisor	168	29.51	30.98	32.53	34.16	35.87	37.66	39.54
0810	Payroll Specialist	172	30.71	32.24	33.85	35.55	37.32	39.19	41.15
0295	Permit Technician	151	24.92	26.16	27.47	28.84	30.29	31.80	33.39
0367	Pest Control Specialist	156	26.19	27.50	28.87	30.31	31.83	33.42	35.09
0136	Planning Aide	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0805	Plans Examiner	194	38.22	40.13	42.14	44.25	46.46	48.78	51.22
0851	Police Records Specialist	131	20.42	21.44	22.51	23.64	24.82	26.06	27.36
0283	Police Records Supervisor	168	29.51	30.98	32.53	34.16	35.87	37.66	39.54
0308	Police Services Specialist	151	24.92	26.16	27.47	28.84	30.29	31.80	33.39
0215	Police Systems Coordinator	166	28.93	30.37	31.89	33.49	35.16	36.92	38.76
0794	Principal Code Enforcement Officer	189	36.37	38.18	40.09	42.10	44.20	46.41	48.73
0259	Property and Evidence Officer	162	27.80	29.19	30.65	32.18	33.79	35.48	37.25
0261	Property and Evidence Supervisor	182	33.92	35.62	37.40	39.27	41.23	43.29	45.45
0863	Public Works Equipment Operator	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0858	Public Works Maintenance Crew Leader	188	36.01	37.81	39.70	41.68	43.77	45.95	48.25
0862	Public Works Maintenance Worker	143	23.01	24.16	25.37	26.64	27.97	29.37	30.84
0914	Real Time Crime Center Supervisor*	199	40.17	42.18	44.29	46.50	48.83	51.27	53.83
0635	Records Specialist	176	31.95	33.55	35.23	36.99	38.84	40.78	42.82
0256	Risk Management Specialist	154	25.67	26.95	28.30	29.72	31.20	32.76	34.40
0110	Senior Accountant	195	38.60	40.53	42.56	44.69	46.92	49.27	51.73
0288	Senior Accounting Technician	165	28.64	30.07	31.58	33.15	34.81	36.55	38.38
0774	Senior Administrative Assistant	166	28.93	30.37	31.89	33.49	35.16	36.92	38.76
0630	Senior Buyer	192	37.47	39.34	41.31	43.37	45.54	47.82	50.21
0795	Senior Code Enforcement Officer	179	32.92	34.57	36.30	38.11	40.02	42.02	44.12
0804	Senior Combination Inspector	195	38.60	40.53	42.56	44.69	46.92	49.27	51.73
0171	Senior Construction Inspector	195	38.60	40.53	42.56	44.69	46.92	49.27	51.73
0165	Senior Crime Analyst	196	38.99	40.94	42.99	45.13	47.39	49.76	52.25
0135	Senior Deputy City Clerk	189	36.37	38.18	40.09	42.10	44.20	46.41	48.73
0586	Senior Engineering Technician	197	39.38	41.35	43.42	45.59	47.87	50.26	52.77
0343	Senior Facilities Maintenance Technician	171	30.40	31.92	33.52	35.19	36.95	38.80	40.74
0823	Senior Fire Prevention Inspector	198	39.77	41.76	43.85	46.04	48.34	50.76	53.30
0837	Senior Geographic Information Systems Analyst	205	42.64	44.77	47.01	49.36	51.83	54.42	57.14
0334	Senior Helicopter Maintenance Technician	203	41.80	43.89	46.09	48.39	50.81	53.35	56.02
0609	Senior Human Resources Technician	170	30.10	31.61	33.19	34.85	36.59	38.42	40.34
0832	Senior Information Technology Analyst	217	48.05	50.45	52.97	55.62	58.40	61.33	64.39

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Job No	Job Description	Pay Range	A	B	C	D	E	F	G
0835	Senior Information Technology Technician	172	30.71	32.24	33.85	35.55	37.32	39.19	41.15
0301	Senior Legal Assistant	187	35.65	37.43	39.30	41.27	43.33	45.50	47.77
0450	Senior Library Specialist	160	27.25	28.61	30.04	31.55	33.12	34.78	36.52
0877	Senior Mechanic	171	30.40	31.92	33.52	35.19	36.95	38.80	40.74
0809	Senior Payroll Specialist	195	38.60	40.53	42.56	44.69	46.92	49.27	51.73
0437	Senior Permit Technician	171	30.40	31.92	33.52	35.19	36.95	38.80	40.74
0802	Senior Plans Examiner	210	44.82	47.06	49.41	51.88	54.48	57.20	60.06
0849	Senior Police Records Specialist	142	22.78	23.92	25.12	26.37	27.69	29.08	30.53
0861	Senior Public Works Maintenance Worker	153	25.42	26.69	28.02	29.42	30.89	32.44	34.06
0481	Senior Services Transportation Coordinator	167	26.45	27.77	29.16	30.62	32.15	33.76	35.44
0881	Senior Survey Technician	169	29.80	31.29	32.86	34.50	36.23	38.04	39.94
0893	Senior Utility Field Representative	156	26.19	27.50	28.87	30.31	31.83	33.42	35.09
0902	Senior Wastewater Pump Technician	169	29.80	31.29	32.86	34.50	36.23	38.04	39.94
0888	Senior Water Utility Worker	171	30.40	31.92	33.52	35.19	36.95	38.80	40.74
0785	Social Services Assistant	115	17.41	18.29	19.20	20.16	21.17	22.23	23.34
0629	Social Services Supervisor	183	34.26	35.97	37.77	39.66	41.64	43.72	45.91
0266	Social Worker	167	29.22	30.68	32.21	33.82	35.51	37.29	39.15
0515	Supervisory Control & Data Acquisition (SCADA) Coordinator	199	40.17	42.18	44.29	46.50	48.83	51.27	53.83
0346	Supervisory Control & Data Acquisition (SCADA) Technician	185	34.95	36.69	38.53	40.46	42.48	44.60	46.83
0882	Survey Technician	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0181	Traffic Engineering Technician	188	36.01	37.81	39.70	41.68	43.77	45.95	48.25
0866	Traffic Signals Crew Leader	195	38.60	40.53	42.56	44.69	46.92	49.27	51.73
0336	Traffic Signals Electrician	185	34.95	36.69	38.53	40.46	42.48	44.60	46.83
0897	Utilities Technology Supervisor	209	44.37	46.59	48.92	51.37	53.94	56.63	59.46
0891	Utility Equipment Operator	167	29.22	30.68	32.21	33.82	35.51	37.29	39.15
0894	Utility Field Representative	148	24.18	25.39	26.66	28.00	29.40	30.86	32.41
0887	Utility Locator	174	31.32	32.89	34.53	36.26	38.07	39.98	41.98
0892	Utility Maintenance Worker	143	23.01	24.16	25.37	26.64	27.97	29.37	30.84
0268	Volunteer Services Coordinator	160	27.25	28.61	30.04	31.55	33.12	34.78	36.52
0856	Warehouse Clerk	138	21.89	22.99	24.14	25.34	26.61	27.94	29.34
0854	Warehouse Coordinator	162	27.80	29.19	30.65	32.18	33.79	35.48	37.25
0898	Wastewater Crew Leader	186	35.30	37.06	38.91	40.86	42.90	45.05	47.30
0904	Wastewater Pump Technician	161	27.52	28.90	30.34	31.86	33.45	35.13	36.88
0582	Water Conservation Coordinator	188	36.01	37.81	39.70	41.68	43.77	45.95	48.25
0356	Water Meter Repair Technician	159	26.98	28.33	29.75	31.23	32.80	34.43	36.16
0156	Water Quality Coordinator	191	37.10	38.95	40.90	42.94	45.09	47.35	49.71

0895	Water Quality Specialist	180	33.25	34.91	36.66	38.49	40.42	42.44	44.56
0885	Water Utility Crew Leader	188	36.01	37.81	39.70	41.68	43.77	45.95	48.25
0890	Water Utility Worker	163	28.08	29.48	30.95	32.50	34.13	35.83	37.62

*New job classification approved by Council Resolution No. 2024-25

Res. No. 2024-25

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2024** by the following vote:

AYES:	Moser, Bolton, Burns, Van Der Mark, Strickland, McKeon, Kalmick
NOES:	None
ABSENT:	None
ABSTAIN:	None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

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RESOLUTION NO. 2024-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH ADOPTING AN UPDATED MASTER FEE AND CHARGES SCHEDULE

WHEREAS, the City Council adopted Resolution 2023-21establishing the current Consolidated Comprehensive Citywide Master Fee and Charges Schedule (the "Fee and Charges Schedule"); and,

WHEREAS, user and regulatory fees are established by the City Council; and

WHEREAS, the City recently completed a study to identify the cost of providing various user and regulatory fee-related services; and

WHEREAS, the study examined fee-related services provided by the City, the costs reasonably borne by the City in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City Council finds that providing these services is of special benefit to applicants both separate and apart from the general benefit to the public; and therefore, in the interests of fairness to the general public, the City desires to better recover the costs of providing these services from applicants who have sought or require the City's services by revising its schedule of fees; and

WHEREAS, the City Council hereby finds that the studies along with changes in City costs over the last several years, provide adequate evidence to conclude that the revised fees do not exceed the cost to provide the services for which the fees are charged; and

WHEREAS, the City Council authorizes that the City Manager or designee may make annual inflationary adjustments for various fees and charges each July 1, based on the prior year annual percentage change in the all-urban Consumer Price Index for Los Angeles-Long Beach-Anaheim, CA (CPI), not to exceed five percent (5%) per year. If the CPI does not change or goes down in a given year, no change shall be made to the fee schedule that year unless an adjustment is made to targeted cost recovery levels or fee study findings indicate that an adjustment is appropriate; and

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows:

SECTION 1. The City Council hereby adopts the fees and charges as set forth in attached Exhibit "A" and incorporated by this reference.

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SECTION 2. The City Manager or designee has authority to make annual inflationary adjustments for various fees and charges identified in the Fee and Charges Schedule based on the prior year annual change in CPI.

SECTION 3. Fire and Public Works fees adopted by this resolution shall become effective sixty (60) days after adoption. All other fees shall be effective July 1, 2024.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on _____ day of _____, 2024.

_____
Mayor

REVIEWED AND APPROVED:

_____
City Manager

APPROVED AS TO FORM:

_____
City Attorney

INITIATED AND APPROVED:

_____
Chief Financial Officer

RESOLUTION NO. 2024-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON BEACH SETTING ADVANCED LIFE SUPPORT, BASIC LIFE SUPPORT AND EMERGENCY AMBULANCE TRANSPORTATION FEES TO BE CHARGED BY THE FIRE DEPARTMENT OF THE CITY OF HUNTINGTON BEACH

WHEREAS, Section 8.68.070 of the Huntington Beach Municipal Code provides that the City Council shall by resolution establish fees for all recipients of Advanced Life Support, Basic Life Support and Emergency Ambulance Transportation services provided by the City of Huntington Beach Fire Department; and

FireMed user fees were last revised by the City Council pursuant to Resolution No. 2021-37; and

In order to assist in defraying the cost of paramedic and ambulance services, the City Council desires to revise fees to be paid by persons who utilize or benefit from having said paramedic and ambulance services readily available; and

The fees hereinafter established do not exceed the estimated reasonable cost of providing paramedic and emergency ambulance services in the City of Huntington Beach for which the fees are charged,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Beach that the fees set forth herein below and on the attached Exhibit A are hereby established as follows:

Voluntary FireMed Membership	**Annual Fee**
Household	$60.00
Low Income Household	$30.00
Business – First three (3) employees	$60.00
Each additional group of three employees	$60.00

Exemption And Reduction Of Charges

Determination for an exemption or reduction of fees shall be made by the Fire Chief or their designee and shall be based on the following criteria:

(a) **FireMed Membership Fees – Low Income Household:**
Persons who wish to participate in the FireMed Membership program but are unable to pay the full membership fee because of hardship conditions

may enroll at the "Low Income Household" rate. Determination shall be based on "HUD Income Guidelines – Very Low Income Category"

(b) User Fees – Inability to Pay:
Persons receiving emergency medical services from the Huntington Beach Fire Department and claim an inability to pay may apply to the Fire Department for a reduction of charges. The Fire Chief will evaluate the availability of insurance, government assisted programs and total household income to determine the reduction of fees.

BE IT FURTHER RESOLVED that the effective date of the fees set forth in this resolution shall be on July 1, 2024. Nothing contained herein shall prohibit the combining of any Fire Department ALS/BLS, ambulance transportation, medication, or supply fee for billing purposes.

BE IT FURTHER RESOLVED that all resolutions in conflict herewith are hereby repealed.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 4th day of June, 2024.

Mayor

REVIEWED AND APPROVED:

City Manager

INITIATED AND APPROVED:

Fire Chief

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

Fire Department – EMS and Emergency Ambulance Service Fees

Fee Description	Current Fee	Recommended Full Cost Fee	Difference	% Change
ALS/BLS Assessment and Emergency Transport Fees				
Basic Life Support (BLS) Base Rate	$1,655	$2,092	($437)	26%
Advanced Life Support (ALS) Surcharge	$174	$220	($46)	27%
Non-Resident Surcharge	$474	$599	($125)	26%
Treat No Transport Fee	$366	$462	($96)	26%
Mileage	$15.77	$22.74	($6.97)	44%
Oxygen	$115	$176	($61)	53%
EKG	$64	$77	($13)	20%
New Fees				
Standby (ea. 30 min)	N/A	$149	N/A	N/A
Facility Lift Assist/Non-Transport	N/A	$376	N/A	N/A

Res. No. 2024-32

STATE OF CALIFORNIA
COUNTY OF ORANGE) ss:
CITY OF HUNTINGTON BEACH)

I, ROBIN ESTANISLAU the duly elected, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven; that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 4, 2024** by the following vote:

AYES: Moser, Bolton, Burns, Van Der Mark, Strickland, McKeon, Kalmick
NOES: None
ABSENT: None
RECUSE: None

Robin Estanislau

City Clerk and ex-officio Clerk of the
City Council of the City of
Huntington Beach, California

CITY OF HUNTINGTON BEACH

Acronyms and Glossary

FISCAL YEAR 2024-25 BUDGET

City of Huntington Beach
Adopted Budget – FY 2024/25
Acronyms & Glossary of Terms

Acronyms

ACFR – Annual Comprehensive Financial Report

ADA – Americans with Disabilities Act

AHA – Affordable Housing Agreement

AQMD – Air Quality Management District

ARPA – American Rescue Plan Act

BID – Business Improvement District

CAGBN – California Green Business Network

CalPERS – California Public Employees' Retirement System

CASp – Certified Access Specialist

CDBG – Community Development Block Grant

CFD – Community Facilities District

CIP – Capital Improvement Program

CNOA – Central Net Operations Authority

CPA – Certified Public Accountant

CPI – Consumer Price Index

CTFP – Combined Transportation Funding Program

CUPA – Certified Unified Program Agency

ELM – Enterprise Land Management

FOG – Fats Oil and Grease

FTE – Full-Time Equivalent Position

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HUD – U. S. Department of Housing and Urban Development

JPA – Joint Powers Authority

LMIHAF – Low and Moderate Income Housing Asset Fund

MOU – Memorandum of Understanding

MPPS – Main Promenade Parking Structure

NPDES – National Pollution Discharge Elimination System

OCTA – Orange County Transportation Authority

OPA – Owners Participation Agreement

OPEB – Other Post Employment Benefits

PEPRA – Public Employee Pension Reform Act

POB – Pension Obligation Bond

RDA – Redevelopment Agency

RMDZ – Recycle Market Development Zone

RORF – Redevelopment Obligation Retirement Fund

SCAQMD – Southern California AQMD

SLESF – Supplemental Law Enforcement Service Fund

TAB – Tax Allocation Bond

TBRA – Tenant Based Rental Assistance

TIF – Fair Share Traffic Impact Fee Program

TOT – Transient Occupancy Tax

UUT – Utility Users Tax

VLF – Vehicle License Fee

WMP – Water Master Plan

WOCWB – West Orange County Water Board

City of Huntington Beach
Adopted Budget – FY 2024/25
Acronyms & Glossary of Terms

Glossary of Terms

Accounting Method – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Affordable Housing Agreement (AHA) – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization- The process of decreasing, or accounting for, an amount over a period of time.

Annual Comprehensive Financial Report (ACFR) – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year. Also known as the Annual Financial Report.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Arbitrage – The investing of tax-exempt debt proceeds in higher yielding taxable securities, resulting in a profit. The dollar profit earned from arbitrage must be paid back (or rebated) to the federal government.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

Balanced Budget – A budget in which planned expenditures do not exceed planned revenues available.

City of Huntington Beach
Adopted Budget – FY 2024/25
Acronyms & Glossary of Terms

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

Business Improvement District (BID) – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

Business Unit – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

California Green Business Network - A coalition of cities and counties that certify businesses that have adopted verifiable standards of sustainability.

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers most City of Huntington Beach employees.

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

Capital Outlay – Expenditures, which result in the acquisition of assets with an initial cost of at least $10,000 and an expected life of at least two years.

Capital Project Funds – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

Central Net Operations Authority – A Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility.

Certified Access Specialist - Voluntary inspections of businesses to ensure compliance with disability access standards. Inspectors are certified by the State Board of Architects and evaluate businesses to ensure compliance with State standards.

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

City Charter – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.

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Combined Transportation Funding Program (CTFP) – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Community Facilities District (CFD) – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

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Fair Share Traffic Impact Fee Program (TIF) – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

Fee – A general term used for any charge levied by government for providing a service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Government Finance Officers Association. A professional association of approximately 19,000 state, provincial and local government finance officers in the United States and Canada.

Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.

Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

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HUD – U.S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes: utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Measure M – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

Memorandum of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

Motor Vehicle In-Lieu Tax – (see Vehicle License Fee).

Municipal Bond – A bond issued by a state or local government.

Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.

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Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

Orange County Transportation Authority (OCTA) – A public sector transportation planning body and transit service provider for Orange County, California.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Pension Obligation Bond (POB) **–** Taxable bonds issued by state and local governments used as part of an overall strategy to fund the unfunded portion of pension liabilities.

Pension Tax Rate – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.

Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3,Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

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Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Reserve – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1st page of Strategic Planning section.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the former Redevelopment Area (RDA).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.

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Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

U. S. Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

Water Master Plan (WMP) –The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

West Orange County Water Board (WOCWB) – The City of Huntington Beach serves as the Fiscal Agent for the WOCWB which is a JPA comprised of the Cities of Huntington Beach, Seal Beach, Garden Grove and Westminster. The JPA is responsible for operations and maintenance costs for jointly owned water infrastructure.